

# **Hastings Area Public Schools - ISD 200**

## **School Board Meeting Agenda**

Wednesday, January 6, 2021  
Organizational Meeting  
Virtual-Zoom

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- I. **Call Meeting to Order**
  - a. Attendance
- II. **Motion to approve the agenda/table file**
  - a. Approval of the minutes from the December 9th, 2020 Regular Board Meeting
- III. **Election of officers to the School Board**
  - a. Election of Chairperson of the Board
  - b. Election of Vice-Chairperson of the Board
  - c. Election of the Clerk of the Board
  - d. Election of the Treasurer of the Board
  - e. Designation of a Board Member to the Minnesota State High School League (MSHSL)
- IV. **Recognition of visitors**
- V. **Announcements and Recognitions**
- VI. **Items for Discussion**
  - a. Board Committee Membership for the 2021 Calendar Year
- VII. **Administrative Reports**
  - a. Superintendent
  - b. Hastings Online App
- VIII. **Action Items**
  - a. Consent Agenda
    - i. Authorize the Superintendent to perform the routine functions and responsibilities of the Clerk and Treasurer (see Policy 202)
    - ii. Medical/hospital, dental insurance program participation
    - iii. Participation in the district's term life insurance program
    - iv. Official District Depositories
    - v. Electronic Fund Transfers
    - vi. Authority to sign contracts and enter into agreements
    - vii. Joint Powers purchasing agreements
    - viii. Designation of Identified Officials with Authority (IOwA)
    - ix. Official Publication
    - x. Legal Counsel
    - xi. District Auditors
    - xii. Facsimile Signatures
    - xiii. Regular Board Meeting Dates
  - b. Items for Individual Action
    - i. Establish 2020 Board Member Compensation/Benefit Participation
    - ii. Hastings Online Learning Notification
    - iii. Designation of Combined Polling Locations
- IX. **Future Meetings**
- X. **Adjournment**

**Board of Education  
Independent School District 200  
Hastings, Minnesota**

A Regular Meeting of the School Board of Independent School District 200, Hastings, Minnesota, was held on Wednesday, December 9th, 2020 via Zoom video conference.

The meeting was called to order by Kelsey Waits at 6:02 PM. The following members of the School board were present: Becky Beissel, Brian Davis, Scott Gergen, Lisa Hedin, Stephanie Malm, Dave Pemble, Kelsey Waits, and Superintendent Robert McDowell. Members absent: none.

A motion to approve the agenda was made by Brian Davis and seconded by Dave Pemble. The vote was 7 ayes, and 0 nays, motion carried unanimously.

A motion to approve the minutes from the November 18th, 2020 Regular Board Meeting was made by Stephanie Malm and seconded by Dave Pemble. The vote was 7 ayes, and 0 nays, motion carried unanimously.

Kelsey Waits took time to welcome and acknowledge those who were attending the Board Meeting via Zoom as well as those watching the meeting remotely.

The time was then turned over to Superintendent McDowell who announced the following individuals who were nominated and selected by colleagues as the Employees of the Semester:

Sara Bremer - Language Arts Teacher at HMS  
Mary Ellen Fox - Health Service Coordinator  
Kristin Poellinger - Registrar at HHS  
Mitch Sheman - Math Teacher at HMS  
Shannon Stenzel - Special Education Teacher at HMS  
Bernie Vargas - LEAP Teacher at McAuliffe

The moved into the discussions regarding the first reading of Policy 524 - Internet Acceptable use and Safety. There were also second readings of Policy 417 - Chemical Use and Abuse which will be reviewed further and presented for a third reading in January.

After a second reading, a motion to move Policy 416 - Drug and Alcohol Testing a motion to move this to an action item was made by Brian Davis and seconded by Scott Gergen. The vote was 7 ayes, and 0 nays, motion carried unanimously.

After a second reading of Policy 432 - Employee Social Media, a motion to move this to an action item was made by Dave Pemble and seconded by Becky Beissel. The vote was 7 ayes, and 0 nays, motion carried unanimously.

After a second reading of Policy 536 - Gender Inclusion, a motion to move this to an action item was made by Scott Gergen and seconded by Lisa Hedin. The vote was 7 ayes, and 0 nays, motion carried unanimously.

After a second reading of Policy 601 - School District Curriculum and Instruction Goals, a motion to move this to an action item was made by Dave Pemble and seconded by Becky Beissel. The vote was 7 ayes, and 0 nays, motion carried unanimously.

After a second reading of Policy 603 - Curriculum Development, a motion to move this to an action item was made by Stephanie Malm and seconded by Lisa Hedin. The vote was 7 ayes, and 0 nays, motion carried unanimously.

After a second reading of Policy 606 - Textbooks and Instructional Materials, a motion to move this to an action item was made by Becky Beissel and seconded by Stephanie Malm. The vote was 7 ayes, and 0 nays, motion carried unanimously.

After a second reading of Policy 607 - Organization of Grade Levels, a motion to move this to an action item was made by Scott Gergen and seconded by Lisa Hedin. The vote was 7 ayes, and 0 nays, motion carried unanimously.

The School Board reviewed a draft of the 2021 School Board Meeting calendar as well and it will be moved to the January Organizational meeting for approval.

Superintendent McDowell gave his Superintendent report which highlighted the following topics: highlight student accomplishments, an update on COVID numbers and the learning model plan through January 4th, the School Meal delivery, acknowledgement of the hard work of all district employees and families, and an update from the Middle School Principal Steve Kovach.

After the Superintendent's report the Board briefly reviewed the student enrollment report for December.

Jenn Reichel, the Director of Teaching and Learning, presented the board with the World's Best Workforce presentation and provided details on where this information can be found online.

Jennifer Seubert then presented the Truth and Taxation yearly report.

The last report was given by Stephanie Malm providing an update on the Policy Committee meetings to the Board.

With no further reports or items of discussion, the Board moved on to the items of business. The first item of business was the consent agenda. A motion to approve the consent agenda was made by Brian Davis and seconded by Stephanie Malm. The vote was 7 ayes, and 0 nays, motion carried unanimously.

A motion to approve the revised 2020-2021 budget was made by Scott Gergen and seconded by Dave Pemble. The vote was 7 ayes, and 0 nays, motion carried unanimously.

A motion to approve the 2021-2022 budget reductions in FTE: 2 FTE at the elementary schools, 2 FTE at the Middle School, and 8 FTE at the High School was made by Dave Pemble and seconded by Brian Davis. The vote was 7 ayes, and 0 nays, motion carried unanimously.

A motion to approve the 220 payable 2021 levy for the amount of \$17,511,128.68 was made by Lisa Hedin and seconded by Becky Beissel. The vote was 7 ayes, and 0 nays, motion carried unanimously.

Motion to approve the following policies:

- Policy 416 - Drug and Alcohol Testing

- Policy 432 - Employee Social Media

- Policy 536 - Gender Inclusion

- Policy 601 - School District Curriculum and Instruction Goals

- Policy 603 - Curriculum Development

- Policy 606 - Textbooks and Instructional Materials

Policy 607 - Organization of Grade Levels

This motion was made by Dave Pemble and seconded by Scott Gergen. The vote was 7 ayes, and 0 nays, motion carried unanimously.

With no further business, a motion to adjourn the meeting was made by Brian Davis and seconded by Becky Beissel. The vote was 7 ayes, and 0 nays, motion carried unanimously. The meeting was adjourned at 8:39 PM.

### Recent Officers of the Board

<b>Name</b>	<b>2017</b>	<b>2018</b>
Chairperson	L. Hedin	L. Hedin
Vice-Chairperson	S. Gergen	S. Gergen
Clerk	A. Bertram	R. Rohloff
Treasurer	J. Becker	J. Becker

<b>Name</b>	<b>2019</b>	<b>2020</b>
Chairperson	S. Gergen	K. Waits
Vice-Chairperson	L. Hedin	D. Pemble
Clerk	R. Rohloff	S. Malm
Treasurer	J. Becker	B. Davis

## 2021 Board Committees

*Recommendations*

Committee Name	Committee Lead	Committee Members
Facilities Committee	Lisa Hedin	Dave Pemble, Kelsey Waits, Lisa Hedin
Finance Committee	Scott Gergen	Lisa Hedin, Scott Gergen, Brian Davis
Community Engagement Committee	Stephanie Malm	Stephanie Malm, Becky Beissel
Policy Committee	Kelsey Waits	Brian Davis, Stephanie Malm, Kelsey Waits

## **School Board Committee Mission Statements**

*20-21*

- **Finance Committee:**

- The mission of the Finance Committee is to provide strategic oversight of budget and financial activities on behalf of ISD 200. The Committee will support sustainability, transparency, and equity throughout the School Board and the community at large. This will in turn enhance public confidence in the district's ability to effectively handle its financial affairs through communication of the results of its work to the School Board, and by educating the public regarding the financial position and outlook for the District.

- **Policy Committee:**

- This ad-hoc board committee serves to review current policies and make recommendations for revision or adoption of new policies. The current goal of the committee is to add critical new policies, insure the mandatory annual review of specific policies per statute, and complete a cycle of policy review to insure that the district policy manual is complete and in standardized format within a two-year period (January, 2022).

- **Facility Committee:**

- The Standing Facilities Committee will provide guidance for proper administration of stated projects and provide information and ensure value to the board;
  1. Architectural Vision and Advice: The Committee, in conjunction with the Administration, will undertake specific assignments from the Board to develop a consensus for architectural vision to govern specific construction projects, establish building criteria, conduct design reviews, make recommendations and/or establish building criteria, conduct design reviews, make recommendations and/or establish an approvals process.
  2. Facilities Improvements and Tactical Planning: The Committee, in conjunction with the Administration, will make recommendations on needed and/or required improvements, maintenance and general upkeep of the facilities.

- **Community Engagement Committee:**

- The Community Engagement Committee is a link between the Hastings School District and the ISD200 community. The committee focuses on identifying avenues to continuously improve the district's communication process for increased transparency. It also aims to more effectively articulate the district's goals with community stakeholders. The committee seeks opportunities for shared learning, knowledge, awareness, experience, and growth in order to create a stronger, more united community.

# Online Learning

1/06/21



# Online Learning Purpose

- Currently Online Learning (HOA) is available to use due to the pandemic
- We recognize that online learning is a meaningful learning option for some students
- We intend to submit our application because we look to create opportunities for students that:
  - is not a one-size-fits-all model.
  - provides flexibility; flexible classes, flexible daily schedules, flexible quarter or semester dates, flexible plan.
  - provides a quality education program for a wide variety of students.
  - capitalizes on current technology and integrated systems.



# Online Learning Team

Those who have contributed to the draft application:

- Hastings Middle School and Hastings High School admin team, Director of Teaching and Learning, Superintendent, Jeff Plaman (MDE contact for Online Learning)

Those who have informed our planning (by consultation or feedback survey):

- Current HOA teachers
- HMS and HHS guidance
- Special education leadership
- Through surveys, we've included input from students and parents



# Online Learning Plan Considerations

The application asks us to share our plan regarding these pieces:

- Leadership and Planning
- Integrity and Accountability
- Curriculum and Course Design
- Faculty, Student and Family Supports
- Program Evaluation and Improvement



# Anticipated Timeline

- Present to the school board; seek letter of support
- Late January: Meet with MDE to review draft application
- February: Submit revised application for review
- MDE review may take up to 90 days
- Begin offering online learning options in the Fall of 2021



# What questions are still lingering?



January 2021					February 2021				
M	T	W	Th	F	M	T	W	Th	F
				1	1	2	3	4	5
4	5	6	7	8	8	9	10	11	12
11	12	13	14	15	15	16	17	18	19
18	19	20	21	22	22	23	24	25	26
25	26	27	28	29					
March 2021					April 2021				
M	T	W	Th	F	M	T	W	Th	F
1	2	3	4	5				1	2
8	9	10	11	12	5	6	7	8	9
15	16	17	18	19	12	13	14	15	16
22	23	24	25	26	19	20	21	22	23
29	30	31			26	27	28	29	30
May 2021					June 2021				
M	T	W	Th	F	M	T	W	Th	F
3	4	5	6	7		1	2	3	4
10	11	12	13	14	7	8	9	10	11
17	18	19	20	21	14	15	16	17	18
24	25	26	27	28	21	22	23	24	25
31					28	29	30		
July 2021					August 2021				
M	T	W	Th	F	M	T	W	Th	F
			1	2	2	3	4	5	6
5	6	7	8	9	9	10	11	12	13
12	13	14	15	16	16	17	18	19	20
19	20	21	22	23	23	24	25	26	27
26	27	28	29	30	30	31			
September 2021					October 2021				
M	T	W	Th	F	M	T	W	Th	F
		1	2	3					1
6	7	8	9	10	4	5	6	7	8
13	14	15	16	17	11	12	13	14	15
20	21	22	23	24	18	19	20	21	22
27	28	29	30		25	26	27	28	29
November 2021					December 2021				
M	T	W	Th	F	M	T	W	Th	F
1	2	3	4	5			1	2	3
8	9	10	11	12	6	7	8	9	10
15	16	17	18	19	13	14	15	16	17
22	23	24	25	26	20	21	22	23	24
29	30				27	28	29	30	31

# Hastings Public Schools 2021 School Board Calendar

## KEY

**Work Session - 2nd Wednesday of the Month**  
**Board Meeting - 4th Wednesday of the Month**

**No School - Student & Staff**  
**No School - Students Only**

January 6th, 2020

Org. Meeting  
& Work Session

January 27th, 2020

Board Meeting

February 10th, 2020

Work Session

February 24th, 2020

Board Meeting

March 10th, 2020

Work Session

March 24th, 2020

Board Meeting

April 14th, 2020

Work Session

April 28th, 2020

Board Meeting

May 12th, 2020

Work Session

May 26th, 2020

Board Meeting

June 9th, 2020

Work Session

June 23rd, 2020

Board Meeting

July 14th, 2020

Work Session

July 28th, 2020

Board Meeting

August 11th, 2020

Work Session

August 25th, 2020

Board Meeting

September 8th, 2020

Work Session

September 22nd, 2020

Board Meeting

October 13th, 2020

Work Session

October 27th, 2020

Board Meeting

November 10th, 2020

Work Session

November 23rd, 2020

Board Meeting

December 8th, 2020

Board Meeting\*

January, 5th, 2021

Tentative Org. Meeting  
& Work Session

\*\* Truth in Taxation Meeting in conjunction with Regular Board Meeting



# Hastings Public Schools

INDEPENDENT SCHOOL DISTRICT 200  
1000 11<sup>TH</sup> STREET WEST  
HASTINGS, MN 55033-2597  
Phone (651) 480-7000  
Fax (651) 480-7004

BRIDGE TO SUCCESS

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**Dr. Robert McDowell**  
SUPERINTENDENT

December 9, 2020

To Whom It May Concern,

The administration and Board of Education fully supports the application for ISD 200 to expand online learning for students in kindergarten through grade 12.

The district assumes all responsibility to act as the provider to Hastings Online Academy.

Sincerely,

Dr. Robert McDowell  
Superintendent

Ms. [Kelsey Waits](#)  
Board Chairperson

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<b><i>Future Meetings</i></b>		
<b>Date - Time</b>	<b>Description</b>	<b>Location</b>
01/19/2021 - 6:00 PM	Policy Committee Meeting	Zoom
01/27/2021 - 6:00 PM	Regular Board Meeting	Zoom
02/02/2021 - 6:00 PM	Policy Committee Meeting	Zoom
02/10/2021 - 6:00 PM	Board Work Session	Zoom
02/11/2021 - 11:00 AM	Facility Committee Meeting	Zoom
02/16/2021 - 6:00 PM	Policy Committee Meeting	Zoom
02/17/2021 - 3:30 PM	Insurance Committee Meeting	Zoom
02/24/2021 - 6:00 PM	Regular Board Meeting	Zoom