



Comstock Board of Education

March 22, 2021

6:00 PM

Regular Meeting

Live Stream: www.youtube.com/comstockps/live

269-250-8900

Welcome to the meeting of the Comstock Board of Education. This public meeting of the Board of Education is for conducting the School District's business. In response to the State Health Director's orders to combat the spread of the coronavirus pandemic while at the same time adhering to, and honoring both the spirit and intent of Michigan's Open Meetings Act, this meeting will be conducted in person while live streaming on our district's YouTube channel, www.youtube.com/comstockps/live.

Anyone who would like to participate in the "Call to the Audience Public Comment" will have to be in person and complete the form available at the entrance of the in-person meeting. You are asked to adhere to the following guidelines when addressing the Board: 1) State your name and group affiliation, if appropriate 2) Keep comments to three (3) minutes 3) No participant may speak more than once on the same topic 4) Participants shall direct all comments to the Board and not to staff or other participants 5) The presiding officer may terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant.

The posted notice of this meeting, meeting agenda, and information on how to access the live stream are posted on the District's homepage, www.comstockps.org.

1. **CALL TO ORDER**
2. **MOMENT OF SILENCE**
3. **ROLL CALL**
4. **AGENDA CHANGES**
5. **AGENDA APPROVAL (Action)**
6. **CALL TO THE AUDIENCE**

Per District Policy 2504 the Board has a three (3) minute limit per registered speaker.

7. **CONSENT AGENDA (Action)**

- A. Meeting Minutes

- a. Monday, March 08, 2021 Regular Meeting (Virtual)

3

- B. Financials

- a. February 2020

7

- C. Consent Agenda Approval

8. **RECOGNITIONS & CELEBRATIONS**

- A. Comstock Celebrations

- http://www.comstockps.org/news/comstock_celebrations

9. **COMMUNICATIONS & PRESENTATIONS**

- A. Superintendent's Update

- Dr. Jeff Thoenes, Superintendent

- B. Committee Reports

- a. Finance Committee - 03.18.21

- Treasurer Paul Lamphear

- C. Board Member Comments

10. **OLD BUSINESS**

11. **NEW BUSINESS**

- A. Participant Agreement with Michigan CLASS (Action)

- Michelle Darnell, Finance Director

- Administration is requesting the Board adopt an authorizing resolution to enter into a

participant agreement with Michigan CLASS.

12. **ADJOURNMENT**

The mission of Comstock Public Schools is to serve our community by empowering, inspiring, and challenging every person within the school district to reach their full potential, and to ensure all students learn and thrive in a safe and healthy environment.

The vision of Comstock Public Schools is to be an inclusive, high performing learning community where we foster dreams, explore possibilities, and create futures.

If you are an individual with a disability who needs a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the meeting or hearing, please contact Ashley LaVanWay, Executive Assistant/Board Secretary at 269.250.8907 at least 72 hours prior to the meeting or as soon as possible.



Regular Board Meeting (Virtual)

March 8, 2021

6:00 PM

MINUTES

Regular Meeting

Live Stream: www.youtube.com/comstockps/live

Welcome to the virtual meeting of the Comstock Board of Education. In response to the State Health Director's orders to combat the spread of the coronavirus pandemic while at the same time adhering to, and honoring both the spirit and intent of Michigan's Open Meetings Act, this meeting will be conducted virtually. The members of the Board of Education and Superintendent's Team will be using Google Meet and its auto-captioning feature to conduct the business of the Board. Moreover, we will be live streaming this meeting on our district's YouTube channel, www.youtube.com/comstockps/live. Anyone who would like to participate in the "Call to the Audience Public Comment" please register before the meeting starts using this form <https://bit.ly/ColtComments>.

The posted notice of this meeting, meeting agenda, and information on how to access the live stream are posted on the District's homepage, www.comstockps.org.

1. CALL TO ORDER

This meeting was called to order at 6:01pm by President Dickinson.

2. MOMENT OF SILENCE

3. ROLL CALL

BOARD MEMBERS PRESENT:

Pam Dickinson, President

Karen Howes, Trustee

Paul Lamphear, Treasurer

Kayleen O'Donnell, Trustee

Dori Scholly, Secretary

Matt Schreiner, Vice President

BOARD MEMBERS ABSENT:

Saralynn Brown, Trustee

STAFF PRESENT:

Dr. Jeff Thoenes, Superintendent

Ashley LaVanWay, Recording Secretary

Jill Ansel, Assistant Superintendent

Michelle Darnell, Finance Director

Jason Hall, Communications Specialist

Holly Wait, Food Service Director

4. AGENDA CHANGES

No changes to the agenda

5. AGENDA APPROVAL

Motion by Secretary Scholly and supported by Trustee Howes to approve the agenda as presented.

Roll Call:

A Brown

A Dickinson

✓ Howes

✓ Lamphear

✓ O'Donnell

✓ Scholly

✓ Schreiner

Motion passes unanimously.

6. CALL TO THE AUDIENCE

Per District Policy 2504 the Board has a three (3) minute limit per registered speaker.

Public Speakers:

- 1) Wendy Miller, CPS Teacher/CEA President
 - Superintendent 3% raise

7. CONSENT AGENDA (Action)

A. Meeting Minutes

- a. Monday, February 22, 2021 Regular Meeting (Virtual)

B. Consent Agenda Approval

Motion by Secretary Scholly and supported by Treasurer Lamphear to approve the Consent Agenda as presented.

Roll Call:

A Brown	✓	Howes	✓	O'Donnell	✓	Schreiner
✓ Dickinson	✓	Lamphear	✓	Scholly		

Motion passes unanimously.

8. RECOGNITIONS & CELEBRATIONS

A. Comstock Celebrations

http://www.comstockps.org/news/comstock_celebrations

9. COMMUNICATIONS & PRESENTATIONS

A. Superintendent's Update

Presented by: Dr. Jeff Thoenes, Superintendent

B. Committee Reports

- a. Facilities Committee - 02.26.21

Presented by: Secretary Dori Scholly

C. Board Member Comments

- 1) Paul Lamphear, Treasurer
 - Corrected statement made during the Superintendent's raise agenda item at the 02.22.21 board meeting

10. OLD BUSINESS

A. Reconfirmation of the Extended Continuity of Learning Plan (ECOLP)

Presented by: Dr. Jeff Thoenes, Superintendent

Superintendent Thoenes made a recommendation to continue the current instruction model.

Motion by Treasurer Lamphear and supported by Secretary Scholly to reconfirm the

District's Extended Continuity of Learning Plan (ECOLP) as presented.

Roll Call:

A Brown	✓ Howes	✓ O'Donnell	✓ Schreiner
✓ Dickinson	✓ Lamphear	✓ Scholly	

Motion passes unanimously.

11. NEW BUSINESS

A. CES Kitchen Equipment Purchase

Presented by: Holly Wait, Food Services Director

The board was asked to discuss and review the presented bids for food service equipment at Comstock Elementary. The district also has to receive approval from the Michigan Department of Education (MDE) to verify funds are being used appropriately.

Motion by Secretary Scholly and supported by Trustee O'Donnell to award the bid for the CES Food Service Equipment to Stafford-Smith, Inc. as presented.

Roll Call:

A Brown	✓ Howes	✓ O'Donnell	✓ Schreiner
✓ Dickinson	✓ Lamphear	✓ Scholly	

Motion passes unanimously.

B. Series III Bond Sale

Presented by: Michelle Darnell, Finance Director

The board was asked to discuss and authorize the sale of bonds designated 2021 School Building and Site Bonds, Series III.

Motion by Secretary Scholly and supported by Trustee Hoews to authorize the sale of bonds designated 2021 School Building and Site Bonds, Series III as presnted in the Bid Resolution.

Roll Call:

A Brown	✓ Howes	✓ O'Donnell	✓ Schreiner
✓ Dickinson	✓ Lamphear	✓ Scholly	

Motion passes unanimously.

3. ADJOURNMENT

Meeting adjourned by Vice President Schreiner at 6:54pm.

Recorded and submit by
Ashley LaVanWay,
Recording Secretary



Approved by the Board on
signed by Secretary Scholly

The mission of the Comstock Public Schools is to serve our community by supporting, inspiring, and challenging every person within the school district to reach their full potential through education.

The vision of the Comstock Public Schools is to be an educational community where every person is empowered to reach their full potential.

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February 2021 Check Register

Accounts Payable (AP) Check Register Summary by Date Range (02/01/2021) to (02/28/2021)

Check Date	Vendor Name	Amount	Check Num	Fund	Bank Used For Check
02/09/2021	BSN SPORTS LLC	114.95	119718	11	Accounts Payable
02/09/2021	CD LAWN MAINTENANCE & SUPPLY	17,760.00	119719	11	Accounts Payable
02/09/2021	CertaSite, LLC	960.00	119720	11	Accounts Payable
02/09/2021	COMSTOCK FIRE DEPT	80.00	119721	11	Accounts Payable
02/09/2021	Enviro-Clean Services, Inc.	52,481.29	119722	11	Accounts Payable
02/09/2021	GATEWAY ELECTRIC LLC	318.00	119723	11	Accounts Payable
02/09/2021	Huber, Skyler	119.99	119725	11	Accounts Payable
02/09/2021	Kalamazoo Public Schools	19,016.00	119726	11	Accounts Payable
02/09/2021	KRESA	120.00	119727	11	Accounts Payable
02/09/2021	MESSA	114,064.57	119728	11	Accounts Payable
02/09/2021	MHSFCA (FOOTBALL)	30.00	119729	11	Accounts Payable
02/09/2021	Rose, Phyllis	287.50	119730	11	Accounts Payable
02/09/2021	RR AUTOMATION	1,335.00	119731	11	Accounts Payable
02/09/2021	T-Mobile	216.75	119732	11	Accounts Payable
02/09/2021	Western Michigan University	3,680.02	119734	11	Accounts Payable
02/18/2021	Blackwell, Shannon	65.00	119735	11	Accounts Payable
02/18/2021	Fisher, Lacie	65.00	119736	11	Accounts Payable
02/18/2021	Gildea, Bonnie	65.00	119737	11	Accounts Payable
02/18/2021	Holland, Janelle	65.00	119738	11	Accounts Payable
02/18/2021	Kortokrax, Jamie	65.00	119739	11	Accounts Payable
02/25/2021	CD LAWN MAINTENANCE & SUPPLY	21,040.00	119741	11	Accounts Payable
02/25/2021	Elizabeth Smith or Stephanie Pettway	735.67	119744	11	Accounts Payable
02/25/2021	HI-TECH Electric Company	403.75	119745	11	Accounts Payable
02/25/2021	Jansen, Neil	225.00	119746	11	Accounts Payable
02/25/2021	KALAMAZOO LAWN & GARDEN	172.57	119747	11	Accounts Payable
02/25/2021	KRESA	38,283.00	119748	11	Accounts Payable
02/25/2021	KRESA PRINT CENTER	61.00	119749	11	Accounts Payable
02/25/2021	Maybee, Breilen	584.00	119750	11	Accounts Payable
02/25/2021	MESSA	113,641.06	119751	11	Accounts Payable
02/25/2021	MHSAA	60.00	119752	11	Accounts Payable
02/25/2021	PRINTMILL	57.16	119753	11	Accounts Payable
02/25/2021	Q3 TECHNOLOGIES LLC	2,973.67	119754	11	Accounts Payable
02/25/2021	SAC	50.00	119755	11	Accounts Payable
02/25/2021	THRUN LAW FIRM, P.C.	730.00	119756	11	Accounts Payable
02/25/2021	THUMB EDUCATIONAL SERVICES INC	10,587.25	119757	11	Accounts Payable
02/25/2021	VISION SERVICE PLAN	1,338.40	119758	11	Accounts Payable
02/25/2021	W. SOULE & COMPANY	17,161.79	119759	11	Accounts Payable
02/25/2021	COMSTOCK PUBLIC SCHOOLS	210,357.00	119743	11,41	Accounts Payable
02/25/2021	ARTWEAR APPAREL GRAPHICS	482.00	119740	11,61	Accounts Payable
Total for Fund - 11		629,852.39			

Check Date	Vendor Name	Amount	Check Num	Fund	Bank Used For Check
02/25/2021	CHARTWELLS	85,517.23	119742	25	Accounts Payable
Total for Fund - 25		85,517.23			

February 2021 Check Register

Check Date	Vendor Name	Amount	Check Num	Fund	Bank Used For Check
02/09/2021	HAZELHOFF BUILDERS INC.	1,730.00	119724	41	Accounts Payable
02/09/2021	WEST MICHIGAN PAINTING INC	8,985.00	119733	41	Accounts Payable
02/25/2021	WEST MICHIGAN PAINTING INC	2,360.00	119760	41	Accounts Payable
Total for Fund - 41		13,075.00			

Check Date	Vendor Name	Amount	Check Num	Fund	Bank Used For Check
02/10/2021	Clark Logic	525.00	1244	46	Fund 46
02/10/2021	GMB ARCHITECTURE+ENGINEERING	15,000.00	1245	46	Fund 46
02/10/2021	MILLER-DAVIS COMPANY	914,574.90	1246	46	Fund 46
02/26/2021	COMSTOCK PUBLIC SCHOOLS	7,974.67	1247	46	Fund 46
02/26/2021	GMB ARCHITECTURE+ENGINEERING	15,000.00	1248	46	Fund 46
02/26/2021	MILLER-DAVIS COMPANY	42,580.70	1249	46	Fund 46
02/26/2021	STATE OF MICHIGAN	300.00	1250	46	Fund 46
Total for Fund - 46		995,955.27			

Check Date	Vendor Name	Amount	Check Num	Fund	Bank Used For Check
02/10/2021	Elizabeth Smith or Stephanie Pettway	235.67	103241	PY	Payroll
02/10/2021	John D. Bradshaw, PC P39813	71.96	103242	PY	Payroll
02/23/2021	John D. Bradshaw, PC P39813	98.36	103243	PY	Payroll
Total for Fund - PY		405.99			

Total all funds	1,724,805.88
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