

## **Special Meeting/Public Forum with Finance Committee Immediately Following**

Tuesday, February 11, 2020 6:00 PM

LP Wilson Community Center, Board Room, 601 Matianuck Avenue, Windsor, CT  
06095

1. **Call to Order**
2. **Public Forum on Superintendent of School's Proposed 2020-2021 Budget  
(limited to 30 minutes)**
3. **Adjournment**
4. **A MEETING OF THE BOE FINANCE COMMITTEE WILL IMMEDIATELY FOLLOW THE  
ADJOURNMENT OF THE PUBLIC FORUM**
5. **Finance Committee Meeting**
6. **Call to Order, Pledge of Allegiance, Moment of Silence**
7. **Audience to Visitors**
8. **Sage Park Middle School Partial Roof Replacement - Approval of Project  
and Educational Specifications (Action Anticipated)**
9. **Discussion of the 2020-2021 Budget Proposal**
10. **Adjournment**

**WINDSOR BOARD OF EDUCATION  
AGENDA ITEM**

**For Consideration by the Board of Education at the Meeting of:** February 11, 2020

**Prepared By:** Danielle Batchelder

**Presented by:** Danielle Batchelder

**Attachments:**

**Subject:** Sage Park Middle School Partial Roof Replacement – Approval of Project and Educational Specifications

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**BACKGROUND:**

A 55,000 square feet portion of the roof at Sage Park Middle School is beyond its useful life expectancy and is becoming problematic with ongoing leaks. The area of the roof in question has become This area of roofing was originally installed during the 1993 building addition. The Town Council previously authorized \$20,000 for design services.

The design of the project is substantially complete. Administration plans to apply for a reimbursement grant to partially fund the construction. The State of Connecticut grant application process defines the requirements related to applying for and receiving grant funding. There are specific requirements for the format and wording of the Town Council and Board of Education actions.

The preliminary estimate of the roof replacement cost is approximately \$1,720,000 including a construction contingency. If approved, the estimated state grant reimbursement would be 48% of the cost.

**STATUS:**

The partial roof replacement project qualifies for partial reimbursement by the State of Connecticut. The State requires that a formal approval process be followed by the Board of Education and the Town Council. The State requires a formal approval by the Board of Education to approve the project and the Educational Specification of the project.

**RECOMMENDATION:** In order to comply with applicable funding regulations, the Board of Education must approve the Educational Specifications and forward a request to the Town Council for necessary legislative action. The following motion is needed in order to apply for grant reimbursement:

**“Move that a project for the partial roof replacement at the Sage Park Middle School be approved by the Board of Education, as well as the Educational Specifications for such project. Further, that completion of this project and authorization for the code compliance grant be implemented.”**

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**Reviewed by:**



**Recommended by the Superintendent:**

**Agenda Item #**

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