Regular Meeting

Tuesday, September 19, 2017 7:00 PM
Town Hall, Council Chambers Please click the link below to join the webinar: https://us02web.zoom.us/j/85191945173 Or Telephone: +1 646 558 8656 or +1 301 715 8592 Webinar ID: 851 9194 5173 , 275 Broad Street, Windsor, CT 06095

1. **Call to Order, Pledge to the Flag and Moment of Silence**
2. **Recognitions/Acknowledgements**
   a. Introduction of New BOE Student Representative--Zaviana Desarmes
   b. Introduction of Windsor Educator of the Year, Kristina Wallace
   c. Introduction of New Administrators
3. **Audience to Visitors**
4. **Student Representative Report**
5. **Board of Education**
   a. President's Report
   b. School Liaison Reports
      1. Windsor High School
      2. Sage Park Middle School
      3. Clover Street School
      4. John F. Kennedy School
      5. Oliver Ellsworth School
      6. Poquonock School
6. **Superintendent's Report**
   a. School Opening Comments
   b. AP Report
   c. Staffing Update for Opening of 2017-2018 School Year
   d. Fiscal Year 2017 Year End Financial Report
   e. Curriculum Development, 1st Reading
      1. Grades K-5 PE Units
      2. Grades 3-5 Science Units
      3. Grade 6 Accelerated Math
      4. Grade 7 Pre-Algebra
7. **Committee Reports**
   a. Curriculum Committee
8. **Consent Agenda**
   a. Enrollment Report
   b. Human Resources Report
   c. Approval of BOE Regular Meetings for 2018
   d. Town of Windsor Retirement Plan
9. **Approval of Minutes**
   a. June 20, 2017 Regular Meeting
   b. September 5, 2017 Special Meeting
   c. September 7, 2017 Curriculum Committee
10. **Other Matters/Announcements/Regular BOE Meetings**
    a. BOE Special Meeting, Monday, October 2, 2017, 6:00 PM, LPW, Room 17
    b. BOE Curriculum Committee, Thursday, October 5, 2017, 4:30 PM, LPW, Room 17
    c. BOE Technology Committee, Thursday, October 5, 2017, 6:30 PM, LPW, Room 17
    d. Next BOE Regular Meeting is Tuesday, October 17, 2017, 7:00 PM, Town Hall, Council Chambers
11. **Audience to Visitors**

12. **Adjournment**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

Prepared By: Terrell M. Hill, Assistant Superintendent for Human Resources **Presented By:** Terrell M. Hill

Attachments: Kristina Wallace - Bio

Subject: Educator of the Year for 2017-2018

BACKGROUND: Kristina Wallace from Windsor High School has been selected as the 2017-2018 Windsor Public Schools' Educator of the Year. Ms. Wallace has been a School Counselor at Windsor High School since 2014. She will serve as Windsor Public Schools' representative for the State of Connecticut Teacher of the Year program. Ms. Wallace spoke at the Opening Day Convocation on August 24th.

RECOMMENDATION: This is for information only.

Reviewed by: _____ Recommended by the Superintendent: _____

Agenda Item # 2b.

Kristina Wallace
Bio

Windsor Public Schools is pleased to announce Kristina Wallace as the 2017-2018 Windsor Educator of the Year. Wallace has been a School Counselor at Windsor High School since 2014 and previously worked at Watertown High School. Wallace also served as a Community Based Life Skills Educator at Adelbrook Behavioral and Developmental Services in Cromwell from 2009 until this year. A committee of her peers selected her from 29 nominated educators.

Wallace is a graduate of the University of Connecticut where she received a Bachelor of Arts Degree with a double major in Human Development and Family Studies and Psychology. She also received a Masters Degree in School Counseling and recently earned a Sixth Year Certificate in Educational Leadership from the University of Connecticut.

The Windsor Public Schools' Educator of the Year Program recognizes and honors excellence in teaching. Every recipient serves as a visible and vocal representative of what is best in the profession. The program celebrates excellence by recognizing educators who have inspired a love for learning in their students and who have distinguished themselves in the profession.

Wallace will serve as Windsor Public Schools' representative for the State of Connecticut Teacher of the Year program.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

Prepared By: Terrell M. Hill, Assistant Superintendent for Human Resources **Presented By:** Terrell M. Hill
Attachments: None
Subject: Newly Hired Administrators

BACKGROUND: The following Administrators have been hired since July 1, 2017.

Administrator	Title	School/Site
Phaedra Durost	Assistant Principal, 12 month	Windsor High
Matthew Gaffney	Assistant Principal	J. F. Kennedy
Virginia Hoerle	Principal	Oliver Ellsworth
Breon Parker	Assistant Principal, 10 month	Windsor High
Sindhu Thomas	Science Department Chair	Windsor High

RECOMMENDATION: This is for information only

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 2c.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

Prepared By: Uyi Osunde **Presented By:** Uyi Osunde, Phaedra Durost

Attachments:

Subject: AP Scores 2017

Background:

This is the regular yearly update on AP scores and AP student enrollment. Scores were last presented in the fall of 2016. The presentation will include scores from 2017 along with some historical perspective.

Status:

The AP program has seen continual growth in the number of students and overall exams while maintaining a high level of success in our overall pass rate.

Recommendation:

The AP program continues to grow and meet with success at WHS. We continue to look for ways to finance training for teachers and to support students outside of the regular school day.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6b.

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

Prepared By: Terrell Hill
Asst. Supt. for Human Resources

Presented By: Terrell Hill

Attachments: None

Subject: Staffing Update for Opening of 2017-2018 School Year

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Background:

For the September Board of Education meeting, information is always provided on all of the personnel actions that have taken place since the June Board of Education meeting.

A. Recruitment Fairs

Human Resources actively recruited new teachers at recruitment fairs. Windsor Public Schools administrators and teachers have actively recruited at the following teacher/administrator job fairs: University of Connecticut, Central Connecticut State University, Westfield State University, HBCU's (Howard University and VA State University), CREC Minority Teacher Recruitment Fair, and ARC (Alternative Route to Certification Program). Administrators and teachers accompanied the Assistant Superintendent for Human Resources to fairs.

B. Advertisements

We advertised our teacher openings in the *Hartford Courant, Northeast Minority News,* CT REAP (website with CT educational jobs), CEA (CT Educ. Assoc.), CASCIAC (CT Assoc. of Schools and CT Interscholastic Athletic Conference), CAPSS (CT Assoc. of Public School Superintendents) and the Windsor Public Schools Website. In our efforts to reach a much larger and, more diverse population we have contracted with *CareerBuilder.com* which allows us to advertise a position on over 1600 websites nationwide, as well as 36 Diversity websites.

C. Hiring Process

Candidates participate in multiple rounds of interviews which typically include representation from teachers, supervisors, building administrators and central office administrators. We also require a writing sample for all positions and an authentic assessment (such as teaching a lesson) whenever possible. The authentic assessment portion is another tool for the district to differentiate candidates. All interview processes for teachers end with an interview with the Assistant Superintendent for Human Resources. Interview processes for administrators below the rank of cabinet or building principal end with an interview with the Superintendent.

Another important piece of the process is the reference check. Administrators complete a district reference check form by personally contacting at least three (3) of the candidates' references. A detailed conversation ensues focusing on areas that are important to Windsor in its new hires.

D. New Teacher Orientation

All new teachers, including those hired during last school year, took part in a comprehensive three day new teacher orientation held on August 21 through the 23rd. The orientation focused heavily on instructional strategies, teambuilding, and technology. Dr. David Cormier (Cormier Consulting), was brought in by Dr. Oliver to present on "*Core Instructional Practices and the Instructional Framework.*" As part of the family and community engagement presentation provided by Mr. Sills and Mrs. Lepak, new teachers were also able to join with the community in observing the solar eclipse on the town green. Once again, the Windsor Chamber of Commerce sponsored a luncheon for the new educators. Matt Dadona and his team provided training around the districts' Chromebooks and overall technology processes. Finally, we had the opportunity to take the new staff to EMPOWER Leadership Sports & Adventure Center in Middletown, for team building and leadership activities, which culminated in a zipline experience for some, and a scavenger hunt activity modeled after the show "Amazing Race" for the rest.

E. Statistics

As of August 31, 2017, there were 46 new employees in the district. This number includes teachers, administrators, directors, food services, security, and paraprofessionals. Of the "newly hired" 11 employees actually began contracted employment during the 2016-2017 school year. Teacher openings were due to teachers taking positions in other districts, retirements, childrearing, or moving out of state.

For all newly hired certified employees (28 total), the division between male and female is approximately 18% male, and 82% female. Of the newly hired certified staff, approximately 7% of them are educators of color.

Of the newly hired educators:

- 3 are Windsor High School Alums
- 20 have experience from another school district (only 5 have more than 5 years experience)
- 6 are educators new to the profession

Recommendation: The BOE receive this report for informational purposes only.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6c.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Year End Budget Site & Category Balances

SUBJECT: Fiscal Year '17 Year End Balances

BACKGROUND:

Board Policy 3160 allows the board to transfer any unencumbered portion of any budget site to another budget site, but expenditures shall not exceed the appropriation made by the fiscal authority of the Town.

The Board of Education's budget for Fiscal Year 2017, which ended June 30th, was $67,471,330. Our unexpended balance is $125,065. (NOTE: results have not been audited.)

For the Fiscal Year End June 30, 2017, there were under expenditures in benefits, physical plant services/major maintenance, and instructional management. & materials at the schools and district wide. Offsetting this under expenditure was over expenditures in areas such as tutor and substitute salaries, special education tuition & transportation, magnet school tuition and technology.

STATUS:

The projections of expenditures for the close of Fiscal Year 2017 are **within** the total approved appropriation from the Town of Windsor for the Fiscal Year. The total expenditures for the fiscal year did **not** exceed the budget appropriation of $67,471,330.

The attached financial report outlines the budget sites and categories that were over budget and their subsequent budget sites and categories that offset the deficits.

RECOMMENDATION:

That the Board approves the return of $125,065 to the Town. (Final amount subject to completion of the audit.)

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6d.

Windsor Public Schools
Financial Report
June 30, 2017

	2016/2017 Budget	Expenditures YTD 6/30/2017	Encumbrance	Balance 6/30/2017	% Balance
Instructional Services					
Clover Street School	60,773	56,094		4,679	8%
John F. Kennedy School	79,823	73,095		6,728	8%
Oliver Ellsworth School	83,180	74,991		8,189	10%
Poquonock School	54,316	49,960		4,356	8%
Sage Park Middle School	214,220	215,564		(1,344)	-1%
Windsor High School	389,056	349,560		39,496	10%
Windsor High School Interscholastic Sports	202,000	197,520		4,480	2%
Athletic Coaches	235,000	231,556		3,444	1%
WHS Career & Technical Education	59,745	59,551		194	0%
Continuing Education	70,400	54,512		15,888	23%
Instructional Services Management	218,312	196,320		21,992	10%
Curriculum Management & Development	120,385	101,023		19,362	16%
Magnet School Tuition	1,500,600	1,522,950		(22,350)	-1%
Textbook Adoption	30,000	27,633		2,367	8%
Technology	687,432	743,052		(55,620)	-8%
Total Instructional Services	**4,005,242**	**3,953,381**	**0**	**51,861**	**1%**
Education Support Services					
Pupil Personnel Services	370,191	335,230		34,961	9%
Special Education	92,350	71,544		20,806	23%
Special Education Tuition	4,729,106	5,013,547		(284,441)	-6%
Policy & Planning	142,350	139,502		2,848	2%
Employee Personnel Services	84,000	74,849		9,151	11%
Financial Management	280,442	232,630		47,812	17%
Financial Services	38,500	49,850		(11,350)	-29%
Pupil Transportation & Safety	2,552,099	2,561,520		(9,421)	0%
Special Education Transportation	1,660,000	1,816,300		(156,300)	-9%
Physical Plant Services	2,035,850	1,991,080		44,770	2%
Major Maintenance	386,000	378,560		7,440	2%
L.P. Wilson Center	254,800	250,650		4,150	2%
Benefits	11,188,075	10,791,236		396,839	4%
Certified Salaries	30,216,815	30,023,900		192,915	1%
Non-Certified Salaries	8,252,895	8,170,582		82,313	1%
Regular Ed Tutor Salaries	222,699	226,012		(3,313)	-1%
Special Ed Tutor Salaries	320,000	341,487		(21,487)	-7%
Substitute Salaries	639,916	924,405		(284,489)	-44%
Total Education Support Services	**63,466,088**	**63,392,884**	**0**	**$73,204**	**0%**
Total All Sites	**$67,471,330**	**$67,346,265**	**$0**	**$125,065**	**0%**

*** Please note that the final balance is subject to change upon completion of the fiscal audit**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

Prepared By: Santosha Oliver

Presented By: N. Black-Burke
S. Oliver

Attachments:

Subject: Curriculum Development 1st Reading – Grades K-5 PE Units, Grades 3-5 Science Units, Grade 6 Accelerated Math, Grade 7 Pre-Algebra

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Background:

Grades K-5 PE Units – Goal of these courses is to develop the physically literate individual to have knowledge, skills, and confidence to enjoy a lifetime of physical activity.

Grades 3-5 Science Units – In 3rd, 4th and 5th grade Science instructional time is focused on a number of disciplinary core ideas in life science, physical science, and earth science. Students continue to learn about the science and engineering practices and how to use these practices to make sense of different phenomena in the world around them.

Grade 6 Accelerated Math -
Instructional time in the accelerated pathway at the middle school is spent on building a strong foundation for algebra. Students explore a number of topics such as linear relationships and functions, geometry, probability and developing students' proportional reasoning. The middle school accelerated math pathway is a rigorous pathway intended to accelerate students through middle school math to be ready for Algebra in 8th grade.

Grade 7 Pre-Algebra –
In Grade 7, focus is on four critical areas: (1) developing understanding of and applying proportional relationships; (2) developing understanding of operations with rational numbers and working with expressions and linear equations; (3) solving problems involving scale drawings and informal geometric constructions, and working with two- and three-dimensional shapes to solve problems involving area, surface area, and volume; and (4) drawing inferences about populations based on samples.

Status:

Grades K-5 PE Units, Grades 3-5 Science Units, Grade 6 Accelerated Math, and Grade 7 Pre-Algebra were presented at the BOE Committee Meeting on September 7, 2017.

Recommendation:
The Board approves Grades K-5 PE Units, Grades 3-5 Science Units, Grade 6 Accelerated Math, and Grade 7 Pre-Algebra curricula as a 1st reading as presented.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 6e.

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

PREPARED BY: Danielle Batchelder **PRESENTED BY:** Danielle Batchelder

ATTACHMENTS: Student Enrollment Report

SUBJECT: Student Enrollment as of September 7, 2017

BACKGROUND:

Attached are the official enrollment figures as of September 7, 2017. Mrs. Batchelder will answer any questions.

STATUS:

Category Definitions:

Out of District - Special Education: Those students who are placed at a Connecticut State Department of Education (CSDE) approved private special education program as recommended by a planning and placement team (PPT) as part of a student's individualized education program (IEP). Additionally, this category may include a family who moves into Windsor with a child who has a disability who has already been placed in a private special education program and/or children who are placed in Windsor foster home(s) by the Department of Children and Families (DCF) and are already enrolled in a private special education program.

Private Placement - Special Education: Those students who have been identified special education through the planning and placement team (PPT) process that have been parentally placed at a non-public school located in Windsor (i.e., St. Gabriel, Trinity Christian, Madina Academy, Praise Power & Prayer, etc.).

RECOMMENDATION:

Informational

Reviewed by: NDB **Recommended by the Superintendent:**

Agenda Item # 8a.

Windsor Public Schools
Student Enrollment Report Recap
September 7, 2017

Enrollment in Windsor Public Schools	
Grades PreK-5	1,384
Grades 6-8	707
Grades 9-12	1,209
Total District Enrollment	**3,300**

Windsor Students not in district schools	
Out of District Placement(SPED)	44
Private School's Placements (examples: St Gabriels,Trinity Christian and Madina Academy)	22
Montessori Hartford CREC	12
Metropolitan Learning Center CREC	96
CREC Misc MAGNET SCHOOLS	219
Hartford Host Magnets	202
Misc Magnet Schools	13
Prince Tech	7
Cheney Tech	4
	619

Total Windsor	**3,919**

Windsor Public Schools
Student Enrollment Report
September 7, 2017

Grade		Poquonock	Clover St	O Ellsworth	JF Kennedy	Totals
Pre K		50		59		109
K		87		103		190
1		81		117		198
2		89		108		197
3			108		124	232
4			90		123	213
5			97		148	245
Subtotal K-5						1275
Total		**307**	**295**	**387**	**395**	**1,384**

Grade	Sage Park MS
6	218
7	253
8	236
Total	**707**

Grade	Windsor High
9	309
10	303
11	285
12	312
Total	**1,209**

Total District Enrollment	**3,300**

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

Prepared By: Terrell M. Hill, Assistant Superintendent for Human Resources
Presented By: Terrell M. Hill
Attachments: Human Resources Report
Subject: Human Resources Report for July 1, 2017 – August 31, 2017

Please see the attached report.

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8b.

WINDSOR PUBLIC SCHOOLS
HUMAN RESOURCES
Windsor, CT

To: Members of the Board of Education
From: Terrell Hill, Assistant Superintendent for Human Resources
RE: Personnel Staffing Update for Opening 2017-2018 School Year
Date: September 19, 2017

CERTIFIED NEW HIRES

NAME	SCHOOL	POSITION	SALARY
Carolyn Anderson	Clover	Music/Strings Teacher	$42,038
Allison Barbieri	Ellsworth	School Psychologist	$94,409
Brian Bartolotta	Windsor High	Technical Education Teacher	$47,887
Rebecca Bernardo	Windsor High	Music/Band Teacher	$50,163
Katie Boswell	Windsor High	English Teacher	$66,432
Andrea Chudzik	Windsor High	English Teacher	$55,418
Amanda Fitzpatrick	Sage Park	Long Term Sub Special Education Teacher	$107/day
Matthew Gaffney	Kennedy	Assistant Principal 10 month	$102,374
Christine Hupfer	Windsor High	Alternative Education Math Teacher	$52,547
Rebecca Husovsky	Sage Park	Language Arts Grade 8 – Limited	$50,616
Kelsey Janssen	Windsor High	General Science Teacher	$52,963
Elisabeth Lamb	Poquonock	Grade 1 Teacher	$52,547
Paige LePage	Sage Park	Secondary STEM Coach	$79,635
Emily Lorenzet	Windsor High	Math Teacher	$47,887
Ashley Mathews	Ellsworth	School Social Worker	$63,738
Joanne Mock	Poquonock	Long Term Sub Grade 1 Teacher	$158/day
Sarah Murphy	Ellsworth	PreK Special Education Teacher	$47,887
Kelly Nickel	Clover/Poquonock	Art Teacher	$50,163
Gary Nolan	Windsor High	Music Teacher	$50,163
Breon Parker	Windsor High	Assistant Principal 10 month	$116,168
Kaitlyn Smith	Ellsworth	Speech & Language Pathologist	$52,955
Kallie Sullivan	Windsor High	School Counselor - Limited	$50,616
Melissa Wilhelm	Kennedy	Music/Instrumental Teacher	$57,987

CERTIFIED STAFF APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

NAME	SCHOOL	POSITION	SALARY
Rebecca Arsenault	Windsor High	Special Education Teacher	$50,163
Phaedra Durost	Windsor High	Assistant Principal 12 month	$130,834
Christine Forand	Sage Park	Special Education Teacher	$55,418
Tanya Granger	Windsor High	Special Education Teacher	$57,987
Laura Hayes	Clover	School Psychologist	$69,926
Virginia Hoerle	Ellsworth	Principal	$130,491
Bruce Johnson	Windsor High	Long Term Sub Biology Teacher	$256/day
Eleanor Lloyd	Kennedy/Poquonock	Art Teacher	$50,163
Benjamin Oster	Sage Park	Alternative Education Teacher	$52,547
MaryBeth Overbaugh	Ellsworth	Long Term Sub SpEd PreK Teacher	$158/day
Melissa Smith	Sage Park	Math Grade 7 Teacher	$63,489
Robin Taylor	Clover	Long Term Sub School Social Worker	$256/day
Sindhu Thomas	Windsor High	Science Department Chair	$89,308

CERTIFIED LEAVES

NAME	ASSIGNMENT	REASON FOR LEAVE
Jenna Greene	Grade 2 Teacher, Ellsworth	Childrearing
Steven Ortiz	Music/Band Teacher, WHS	Military
Matthew Tatelman	School Counselor, Windsor High	Personal
Jennifer Tigre	Language Arts Grade 8 Teacher, Sage Park	Childrearing

CERTIFIED RETIREMENTS (FROM JUNE)

NAME	ASSIGNMENT/SCHOOL	YEARS IN WINDSOR
Mary Ellen Briga	Music/Strings Teacher, Clover	19
Janice Brooks	Alternative Education Teacher	39
Peter Carne	Music Teacher, Kennedy	31
Michael Duffek	Music Teacher, Windsor High	22
Sandra Figoten	Science Grade 6 Teacher	16
Karen Henry	Social Worker, Sage Park	23
Joann Hospod-Stanford	Art Teacher, Sage Park	43
Pamela Kancler	Assistive Technology Teacher, District	18
Linda Learned	Art Teacher, Poquonock/Clover	38
Dar McCormick	Social Studies Grade 8 Teacher, Sage	31
Samuel Scheer	English Teacher, Windsor High	25

CERTIFIED RESIGNATIONS (FROM JUNE)

NAME	SCHOOL	ASSIGNMENT	REASON	SVCS YRS
Mitchell Bernier	Windsor High	Music/Band Teacher	Military	1
Christina Bolduc	Windsor High	School Nurse	Personal	3
Michael Clarke	Windsor High	English Teacher	Job Outside Education	4
Randall Conway	Sage Park	School Psychologist	Another District	2
Kathleen Donnelly	Ellsworth	Speech & Language Pathologist	Relocate	2
Lyn Holzman	Windsor High	Assistant Principal, 10 month	Return to Teaching	14
Ronda Lezberg	Ellsworth	Principal	Another District	10
Jennifer Mitchell	Poquonock	Kindergarten Teacher	Relocate	2
Laurel O'Brien	District/Sage	Nurse Supervisor	Relocate	20
Kathryn Post	Sage Park	Secondary STEM Coach	Family/Personal	2
Darcie Hudson	Sage Park	Math Grade 7 Teacher	Another District	3
Olga Mirontchik	Windsor High	Math Teacher	Relocate	2

CERTIFIED TRANSFERS/REASSIGNMENTS

NAME	FROM	TO	FTE
Deborah Althen	Special Ed. Teacher, Poquonock	Special Ed. Teacher, WHS	1.0
Christine Barillaro	Special Education Teacher, Clover	Special Education Teacher, Poquonock	1.0
Emmalee Bloomfield	Leave of Absence 2016-2017	Math Teacher, WHS	1.0
Rochelle Brown	Grade 2 Teacher, Poquonock	Kindergarten Teacher, Poquonock	1.0
Deborah Corto	Physical Education, OE, JFK, LPW	Physical Education, Ellsworth	1.0
Shannon Couchon	Grade 1 Teacher, Poquonock	Grade 2 Teacher, Poquonock	1.0
Tracey DiMona	Physical Education, Ellsworth	Health .8/PE .2, Ellsworth	1.0
Ericka Fangiullo	Dean of Students, WHS	Dean of Students, Sage Park	1.0
Michael Farr	Physical Education, Clover	PE .8/Health .2, Clover	1.0
Virginia Kramer	Music Strings Teacher (.5OE, .3POQ)	Music Strings Teacher (.8OE)	0.8
Kelly LePage	Elementary Science Teacher, CLO/JFK	Science Grade 6 Teacher, Sage Park	1.0
Christopher Lepak	Alternative Education, Sage Park	Health(.5POQ/.3JFK) / PE(.1JFK/.1LPW)	1.0
Andrea Luan	Music Strings Teacher (.8OE, .2POQ)	Music Strings Teacher (.2OE, .8POQ)	1.0
Andrea Mason	School Psychologist, Ellsworth	School Psychologist, Sage Park	1.0
Kate Mazur	Grade 3 Teacher, Kennedy	Grade 5 Teacher, Kennedy	1.0
Nicholas Mercier	Music Teacher (.8JFK, .1Spark, .1POQ)	Music Teacher (.7JFK, .1Spark, .2POQ)	1.0
Annierose O'Brien	Special Ed. Teacher, WHS	Special Ed. Teacher, CBTA	1.0
Cassandra Rogers	School Social Worker, Ellsworth	School Social Worker, Sage Park	1.0
Allison Semenuk	Leave of Absence 2016-2017	Math Teacher, WHS	1.0
Jonathan Schneider	Dean of Students, Sage Park	Art Teacher, Sage Park	1.0
Melissa Szwed	Language Arts Grade 6 Teacher (.6 FTE)	Language Arts Grade 6 Teacher, Sage	1.0
Tressa Tedeschi	Grade 1 Teacher, Ellsworth	Kindergarten Teacher, Ellsworth	1.0

NON-CERTIFIED NEW HIRES

NAME	ASSIGNMENT	SCHOOL
Derrielle Bruce	Special Education Paraprofessional (CBTA)	Windsor High
Haley Carlow	Special Education PreK Paraprofessional	Ellsworth
Loryn Crutchfield	Part-time Special Education PreK Paraprofessional	Ellsworth
Tami Ducharme	Special Education Paraprofessional	Ellsworth
Matthew Eason	ISS Coordinator	Sage Park
Jasmine Fairley	Special Education Paraprofessional	Ellsworth
Daniel Garcia	Safety Assistant	Windsor High
Haycha Gonzalez	Special Education PreK Paraprofessional	Poquonock
Marie Huther	School Nurse	Windsor High
Tracey McFall	Special Education Paraprofessional	Ellsworth
Kristen Mortensen	Special Education Paraprofessional	Poquonock
Aura Rivera-Cardona	Special Education Paraprofessional	Poquonock
Yadira Rodriguez	Lunchroom Monitor	Ellsworth
Jessica Roldan	Lunchroom Monitor	Clover
Latisha Trapp	Special Education paraprofessional	Clover
Jason Vance	Special Education Paraprofessional	Sage Park
Angelina Woronecki	Lunchroom Monitor	Ellsworth

NON-CERTIFIED APPOINTMENTS WITH PRIOR WINDSOR EXPERIENCE

NAME	ASSIGNMENT	SCHOOL
Jennifer Almeida	Special Education Paraprofessional	Ellsworth
Michael Kastner	Special Education Paraprofessional	Sage Park
Shannon Samuels	Special Education Paraprofessional	Windsor High
Raymond Sciarretta	Special Education Paraprofessional	Kennedy
Irene Todd	Part-time Food Service Cashier	Sage Park
Sevasti Tustin	Middle School Assistant Principal Admin. Assistant	Sage Park

NON-CERTIFIEDTRANSFERS/REASSIGNMENTS

NAME	FROM	TO
Julii DeNigris	School Nurse, Kennedy	Nurse Supervisor, Kennedy/District
Margaret Dillon	Elementary Cook, Windsor High	Elementary Cook, Kennedy
Amy Dolan	Cook, AAE	High School Cook, WHS
Gay Gardner-Wilson	Special Education PreK Paraprofessional, Ellsworth	Special Education Para, Poquonock
Maritza Gonzalez	Elementary Cook/Secondary Salad, Sage Park	Elementary Cook/Sec Salad, WHS
Keith Hunter	Special Education Paraprofessional, Ellsworth	Special Education Para, Clover
Karen Kelly	Special Education Paraprofessional, Sage Park	Special Education Para, WHS
Marla Knight	Elementary Cook/Secondary Salad, MLC	Elementary Cook/Sec Salad, Sage
Deborah Ouellette	Cook, Windsor High	Baker, Windsor High
Emily Quimby	Special Education Paraprofessional, Poquonock	Special Education Para, Kennedy
Tammy Rhodes	Elementary Cook, Kennedy	Secondary Cook, AAE
Zoretha Rivera	Special Education Paraprofessional, Kennedy	Special Education Para, Sage Park
Tiffany Rodriguez	Part-time Elem Cook/Sec Salad, Museum Academy	Full-time Elem Cook/Salad, WHS
Jarod Shaw	Special Education Paraprofessional, Sage Park	Regular Ed Para Media Center, WHS
Elizabeth Tripp	Special Education Paraprofessional, Ellsworth	Special Education Para, Sage Park

NON-CERTIFIED RESIGNATIONS/RETIREMENTS/LEAVES
(FROM JUNE)

NAME	ASSIGNMENT	SCHOOL
Sharon Baxter	Special Education Paraprofessional	Windsor High
Christine Castler	Part-time Physical Therapy Assistant	Pupil Services
Gladys Cyr	Full-time Food Service Cook	Metropolitan Learning Center
Annette Guay	Food Service Manager	Metropolitan Learning Center
Kathleen Masse	Assistant Principal Administrative Assistant	Windsor High
Candice McVeigh	Special Education Paraprofessional	Kennedy
Jennie Nietupski	Special Education Paraprofessional	Ellsworth
Jamina Redding	Special Education Paraprofessional	Ellsworth
Nicole Smith	Assistant Principal Administrative Assistant	Sage Park
Monica Vinson	Full-time Food Service Cook	Windsor High
Elaine Williams	Special Education Paraprofessional	Poquonock

WINDSOR BOARD OF EDUCATION

AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

PREPARED BY: Craig A. Cooke, Ph.D. **PRESENTED BY:** Craig A. Cooke, Ph.D.

ATTACHMENTS:

SUBJECT: Board of Education Regular Meetings for 2018 Calendar Year

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BACKGROUND:

In accordance with the Freedom of Information Act, the Board of Education must establish a schedule for its regular meetings for the 2018 calendar year and submit it to the Town Clerk.

The meetings are held on the third Tuesday of the month, with the exception of July and August, unless there is a holiday or special event at Town Hall in Council Chambers. In that case, an alternative available date has been chosen. The last approved Regular Meetings in the current year are:

Tuesday, October 17
Tuesday, November 21
Tuesday, December 19

STATUS:

The following dates have been held by the Town Manager's office for the 2018 calendar year:

Wednesday, January 17, 2018 (approved at September 20, 2016 Regular Meeting)

	Reason for Change
Wednesday, February 21, 2018	**President's Day on 19th**
Tuesday, March 20, 2018	
Tuesday, April 17, 2018	
Tuesday, May 15, 2018	
Tuesday, June 19, 2018	
Tuesday, September 18, 2018	
Tuesday, October 16, 2018	
Tuesday, November 20, 2018	
Tuesday, December 18, 2018	

First meeting of 2019 – Tuesday, January 15, 2019

RECOMMENDATION:

Move to approve the regular meeting schedule for the 2018 calendar year.

Recommended by the Superintendent: Craig A. Cooke

Agenda Item # 8c

WINDSOR BOARD OF EDUCATION
AGENDA ITEM

For Consideration by the Board of Education at the Meeting of: September 19, 2017

Prepared By: Danielle Batchelder **Presented By:** Danielle Batchelder

Attachments: Town of Windsor Town Council Agenda Item Summary,
Exhibit 1 – Ninth Amendment to the Town of Windsor, Connecticut Retirement Plan

Subject: Town of Windsor Retirement Plan

Background:

The Town of Windsor Retirement Plan covers Town employees and BOE employees who are not eligible for membership in the State Teachers' Retirement Board (TRB) plan.
As defined in the pension plan, the Employer means the Town of Windsor and the Board of Education. Amendments to the Town of Windsor, Connecticut Defined Benefit Retirement Plan require approval of the Town Council and the Board of Education. The attached agenda item summary includes the proposed amendments to the pension plan.

Status:

The Town Council met on July 10, 2017 to review and approve these amendments.

Recommendation: That the Board of Education approves the following motions:

"Resolved, that effective October 1, 2016, Unaffiliated Board of Education employees and Administrative Professionals bargaining unit employees increased their contribution from 3.25% to 4.00%."

"Resolved, that effective January 1, 2018, the required payroll deduction for eligible Unaffiliated Town of Windsor employees shall increase from 4.75% to 5.00%."

"Resolved, that effective July 1, 2018, the required payroll deduction for Local 424-Unit 10 UPSEU United Public Safety Employees Union Windsor Dispatchers shall increase from 4.75% to 5.00%."

And

"RESOLVED, that Exhibit 1, entitled Ninth Amendment to the Town of Windsor, Connecticut Defined Benefit Retirement Plan, is hereby adopted and approved and BE IT FURTHER RESOLVED that the Superintendent of Schools and President of the Windsor Board of Education are hereby authorized and directed to take any actions, and to execute such documents and instruments, as may be necessary or appropriate to carry out the intent of the foregoing resolutions."

Reviewed by: _____ **Recommended by the Superintendent:** _____

Agenda Item # 8d.

Agenda Item Summary

Date: July 10, 2017

To: Honorable Mayor and Members of the Town Council

Prepared By: Jim Bourke, Finance Director

Reviewed By: Peter Souza, Town Manager

Subject: Amendment to the Town of Windsor Defined Benefit Retirement Plan

Background

Efforts continue to mitigate costs associated with the town's defined benefit pension plan. Over the last several years, General Government and Board of Education bargaining unit employee groups, as well as unaffiliated employee groups, have increased their contributions to the town's defined benefit plan. The defined benefit plan is closed to new hires of both the Town and the Board of Education. New eligible hires are participating in defined contribution plans.

As outlined in the pension plan legal document, the "Employer" is defined as the Town of Windsor and the Board of Education. Therefore, both the Town Council and the Board of Education need to adopt resolutions to formalize plan changes.

Discussion/Analysis

The following Board of Education groups previously increased their employee contributions to the defined benefit pension plan as of October 1, 2016:

- Board of Education non-certified administrative professionals bargaining unit employees increased their contribution from 3.25% to 4.00%
- Unaffiliated Board of Education employees (e.g. business manager, physical plant manager, accountant) increased their contribution from 3.25% to 4.00%.

The following General Government groups will have increased employee contributions:

- Unaffiliated general government employees will increase their contribution from 4.75% to 5.00% effective January 1, 2018.
- Public safety dispatchers bargaining unit employees, per contract language, will increase their contribution from 4.75% to 5.00% effective July 1, 2018.

In order to codify these changes, the Town Council and Board of Education are requested to adopt a resolution to amend the defined benefit retirement plan as outlined above.

Financial Impact

The contribution increases described above equate to a savings of approximately $6,000 to the General Government portion of the budget and $30,000 in savings to the Town Support for Education portion of the budget. The $30,000 in savings has been calculated into an actuarially required contribution, or ARC, for the FY 2018 proposed budget. The $6,000 in savings will be calculated into the ARC that is applicable to the FY 2019 budget, due to the timing of when the General Government changes will go into effect.

Other Board Action

As stated in the pension plan legal document, the "Employer" is defined as the Town of Windsor and the Board of Education. Therefore, both the Town Council and the Board of Education need to adopt the appropriate resolution. The Board of Education will act on the resolution at their next regularly scheduled meeting on September 17th.

Recommendations

If the Town Council is in agreement, the following motion is recommended for approval:

"RESOLVED that EXHIBIT I, entitled, 'Ninth Amendment to the Town of Windsor, Connecticut Defined Benefit Retirement Plan' is hereby adopted and approved and BE IT FURTHER RESOLVED that the Mayor and Town Manager are hereby authorized and directed to take any actions, and to execute such documents and instruments, as may be necessary or appropriate to carry out the intent of the foregoing resolution."

Attachments

Exhibit I - Amendment to defined benefit pension plan

EXHIBIT I
NINTH AMENDMENT TO THE
TOWN OF WINDSOR, CONNECTICUT
DEFINED BENEFIT RETIREMENT PLAN

Effective September 17, 2017, Article III of the Town of Windsor, Connecticut Defined Benefit Retirement Plan is hereby amended as follows:

"Effective October 1, 2016, unaffiliated Board of Education employees and Administrative Professionals bargaining unit employees increased their contribution from 3.25% to 4.00%."

"Effective as of January 1, 2018, the required payroll deduction for eligible unaffiliated Town of Windsor employees shall increase from 4.75% to 5.00%."

"Effective as of July 1, 2018, the required payroll deduction for Local 424-Unit 10 UPSEU United Public Safety Employees Union Windsor Dispatchers shall increase from 4.75% to 5.00%."

Approved by the Windsor Town Council, this 10th day of July, 2017

at Windsor, Connecticut.

TOWN OF WINDSOR, CONNECTICUT

By: _____
Town Manager

By: _____
Mayor

Approved by the Windsor Board of Education, this ___ day of _____, 2017, at

Windsor, Connecticut.

BOARD OF EDUCATION OF THE TOWN OF WINDSOR, CONNECTICUT

By: _____
Superintendent of Schools

By: _____
President, Board of Education

Windsor Board of Education
Regular Meeting
Unapproved Minutes
Tuesday, June 20, 2017 7:00 PM
Town Hall, Council Chambers

The following are the unapproved minutes of the June 20, 2017 Regular Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 7:00 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Mr. Brian Bosch
Ms. Michaela Fissel
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Cristina Santos

Absent Board Members:
Ms. Melissa Rizzo Holmes

Updated Attendance:
Ms. Michaela Fissel was updated to present at: 7:02 PM
Ms. Michaela Fissel was updated to absent at: 9:25 PM
Ms. Nuchette Black-Burke was updated to absent at: 8:36 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 7:00 PM by Mrs. Santos with the Pledge of Allegiance and Moment of Silence. Also in attendance were Superintendent of Schools Dr. Craig Cooke, Assistant Superintendent for Instructional Services Santosha Oliver, Assistant Superintendent for Human Resources Terrell Hill, Director of Pupil and Special Education Services Steven Carvalho and Director of Business Services Danielle Batchelder (at 8:00 PM).

2. Recognitions/Acknowledgements
2.a. Recognition--WHS Juried Art Show, Board of Education Purchase Prize to Emily Bernstein for "First Church"; Superintendent's Choice Purchase Prize to Jennifer Wolf for "School Spirit"'; WHS Purchase Prize to Vanessa Munley for "Adolescence"

Discussion:
Dr. Cooke and Ms. Santos recognized the following Windsor High School art students who had pieces selected as purchase prizes at the annual Art Show: Emily Bernstein for "First Church", Jennifer Wolf for "School Spirit" and Vanessa Munley for "Adolescence".

Mrs. Santos also recognized WHS art teachers Marge Renno and Lisa Smith who were in attendance that evening and for all the hard work they do with our students.

Ms. Santos reported that all student work selected as purchase prize pieces are on display; Board of Education and Superintendent's Choice pieces are at L. P. Wilson, and WHS Purchase Prize pieces are displayed at Windsor High School.

2.b. Announcement--Windsor Teacher of the Year--Kristina Wallace

Discussion:
Mr. Hill announced that Kristina Wallace, School Counselor at Windsor High School, has been selected as the Windsor Educator of the Year for 2017-2018. Ms. Wallace will speak at the Opening Day Convocation on August 24th; and will be introduced at the September Board of Education meeting.

2.c. Announcement--Paraeducator of the Year--O'phir Bullock

Discussion:
Mr. Hill announced that O'phir Bullock, paraeducator at Sage Park Middle School, has been selected as the Windsor Paraeducator of the Year for 2017-2018. Mr. Bullock will also speak at the Opening Day Convocation on August 24th.

3. Audience to Visitors

Discussion:
None

4. Board of Education
4.a. President's Report

Discussion:
Mrs. Santos thanked Mr. Lockhart for filling in for her at the May meeting. She also reported that on June 1st, $118,000 in community scholarships were given to our graduating seniors. She thanked these organizations and read the list of those organizations who donated the scholarships.

Mrs. Santos also commented it was a wonderful graduation ceremony on June 14, 2017. She reported that 100% of the 277 graduates have post-secondary plans either attending college, serving in the military or joining the workforce. She acknowledged and read a listing of colleges and universities graduating seniors will attend. She congratulated the Class of 2017 and for them to remember that Windsor is home and they are always a Warrior.

Ms. Santos also commented on the 10/1/16 enrollment of 3186 students and the 6/1/17 enrollment figure of 3256. Seventy students returned to Windsor, some from magnet and private schools and some from moving into Windsor. She feels families are appreciating the quality of education in the district and are returning back to Windsor.

4.b. WHS Overnight Field Trip Request to Spain, June 22-July 7, 2018, 2nd Reading

Discussion:
The Board was provided background information and the screening process for the host families in Spain. Questions and discussion ensued.

Motion Passed: Move that the Board of Education approve the proposed trip to Spain as a 2nd reading, reserving the right to cancel if it feels that the safety of the students is at risk passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

8 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Yes

Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

4.c. Discussion on BOE Goals and Monitoring Indicators

Discussion:
The board was asked to review a list of BOE goals and monitoring indicators distributed by Mr. O'Reilly at the May 16, 2017. This list was drafted at the May 8th Long Range Planning Committee meeting. The Executive Committee met on June 5th and reviewed the list and agreed to add it to the June 20th regular meeting agenda to give board members an opportunity to ask more questions about the list. Questions, suggestions and discussion ensued. The BOE Self-Evaluation meeting will be scheduled in sometime in August.

4.d. School Liaison Reports

4.d.1. Windsor High School

Discussion:
Ms. Black-Burke thanked the Project Graduation Committee and all the volunteers who helped with this event. Over 90 people volunteered their time including WHS alum from the Class of 1987 through 2007. Local businesses also donated items. Ms. Fissel helped out that evening.

Mr. Bosch was pleased with the selection of Ms. Kristina Wallace, WHS School Counselor, as the Educator of the Year.

4.d.2. Sage Park Middle School

Discussion:
Ms. Fissel reported on the Transition Program for students entering 6th grade. It is a one week program the end of August. For more information, contact the summer school staff at LPW or the Sage Park main office.

4.d.3. Clover Street School

Discussion:
Mr. Lockhart congratulated the 5th grade students moving onto 6th grade, the principal, and thanked everyone in building for a great year.

4.d.4. John F. Kennedy School

Discussion:
Ms. Ali reported that the JFK school administration wanted to remind parents to have their child read and write over the summer. She congratulated the 5th grade students moving onto 6th grade especially Dillon Fissel and Caleb Burke.

4.d.5. Oliver Ellsworth School

Discussion:
Mr. O'Reilly wanted to send a shout out to the OE PTO. He said they did a great working hard to raise money this year. Many families are moving onto JFK and he would like new families coming into OE to consider joining the PTO.

4.d.6. Poquonock School

Discussion:
No report

5. Superintendent's Report

Discussion:
Dr. Cooke congratulated the 5th graders moving on to 6th grade and the WHS graduates. Of the 277 graduates, 246 are continuing on to colleges and universities, 5 will be serving in the military and 26 will join the workforce. He thanked those volunteers for Project Graduation and said it was one of the best in years. On Thursday, June 15th, Sage Park promoted three teams of grade 8 students. There was a large turnout for each team assembly. He congratulated Xavier Lockhart who be heading to WHS and also the O'Reilly twins who graduated.

He also reported on civics education at the high school, BOE Student Representative Jordan Harris' participation in Kid Governor and congratulations to WHS for the NASA HUNCH 2016-2017 video challenge. He congratulated Sage Park teacher Shirley Cowles for receiving the Yandow Educators Award for exceptional teaching in either arts education, cultural studies or language arts at Sage Park. He also thanked Gary Dowgewicz for his help in taping the board meetings this year.

5.a. Windsor Youth Survey Report

Discussion:
Ms. Lori Foote-Mitchell, School Counseling Director and Ms. Christine Miskell from the Southeastern Regional Action Council along with coalition members Wende Cooper from the Capitol Area Substance Abuse Council, Sarah Maffolini, Youth Service Coordinator, Town of Windsor, Steve Carvalho, Director of Pupil and Special Education Services and Sue Raggo, Coordinator for the Town of Windsor Social Services, presented on the results of the Windsor Youth Survey which was administered to grades 7-12 in February 2017. Questions and discussion ensued.

5.b. End of Year Financials

Discussion:
Ms. Batchelder gave the Board an update on the end of year financials as of June 12th. As of that date, there were still many outstanding bills under special education, all of transportation and maintenance. Questions and discussion ensued.

5.c. Potential Budget Reductions

Discussion:
Dr. Cooke discussed with the board, a proposed list of potential budget reductions developed by the administration. Questions and discussion ensued.

6. Committee Reports
6.a. Curriculum Committee

Discussion:
None

6.b. Finance Committee

Discussion:
Mr. Lockhart discussed the failure of the referendum and is hopeful the Governor and general assembly can come together so that towns can get their budgets in order.

6.c. Long Range Planning

Discussion:
Mr. O'Reilly thanked the Board for the discussion this evening on the BOE goals and monitoring indicators and hopes they can be finalized at the meeting in August. Any suggestions or changes should be ready by the August meeting.

6.d. Policy Committee

Discussion:
None

6.e. Technology Committee

Discussion:
None

7. Consent Agenda

Motion Passed: Move to approve consent items 7a. Financial Report, 7b. Enrollment Report, 7c. Food Service Report and 7d. Human Resources report as presented passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

6 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

7.a. Financial Report

Discussion:
Expenditures for May 1, 2017 and June 12, 2017: $8,028,497
Expenditures through June 12, 2017: $61,016,404

7.b. Enrollment Report
7.c. Food Service Report
7.d. Human Resources Report
7.e. Budget Transfers

Motion Passed: Move to approve consent item 7e. Budget Transfers as presented passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

6 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

8. Approval of Minutes

Motion Passed: Move to approve items 8a. May 16, 2017 Regular Meeting and 8b. June 1, 2017 Curriculum Committee minutes as presented passed with a motion by Mr. Richard O'Reilly and a second by Mr. Brian Bosch.

6 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

8.a. May 16, 2017 Regular Meeting
8.b. June 1, 2017 Curriculum Committee
8.c. June 8, 2017 Special Meeting

Discussion:
Correction to vote on motion to revisit the salary compensation for the Superintendent once there has been an approved BOE budget vote should have read 7 Yeas and 2 Nays instead of 6 Yeas, 2 Nays and 1 Abstained.

Motion Passed: Move to approved 8c. June 8, 2017 Special Meeting with corrections passed with a motion by Mr. Richard O'Reilly and a second by Mr. Brian Bosch.

6 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

9. Other Matters/Announcements/Regular BOE Meetings

Discussion:
Mr. Bosch congratulated Ms. Fissel and her husband on the purchase of their new home in Windsor.

Mr. O'Reilly thanked Mrs. Santos for listing all the scholarships in her report and commented it was very generous of these groups to support our graduates.

Mr. Lockhart congratulated all the students on a great job. He thanked Dr. Cooke and staff for all their hard work and said to parents and kids to rest, recharge and stay safe this summer and continue to read and keep skills sharp. Come back to school strong and ready to learn.

Mrs. Santos wished Windsor families a safe and restful summer and congratulated Dr. Cooke on another great school year.

9.a. Next BOE Regular Meeting is Tuesday, September 19, 2017, 7:00 PM, Town Hall, Council Chambers

10. Audience to Visitors

Discussion:
None

11. Adjournment

Motion Passed: Move to adjourn the meeting at 9:56 PM passed with a motion by Mr. Leonard Lockhart and a second by Mr. Paul Panos.

6 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Absent
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Special Meeting
Unapproved Minutes

Tuesday, September 5, 2017 6:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the September 5, 2017 Special Meeting. Any additions or corrections will be made at a future meeting.

Attendance Taken at 6:30 PM:

Present Board Members:
Ms. Yvette Ali
Ms. Nuchette Black-Burke
Mr. Brian Bosch
Mr. Leonard Lockhart
Mr. Richard O'Reilly
Mr. Paul Panos
Ms. Cristina Santos

Absent Board Members:
Ms. Michaela Fissel
Ms. Melissa Rizzo Holmes

Updated Attendance:
Ms. Yvette Ali was updated to present at: 6:35 PM

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order at 6:30 PM by President Santos. Superintendent Dr. Craig Cooke and Assistant Superintendent for Instructional Services Santosha Oliver were also in attendance.

2. Audience to Visitors

Discussion:
None

3. Discussion of Relationship between BOE Goals and Performance Indicators

Discussion:
The Board discussed nine questions/suggestions from the June 20th meeting related to indicators. Board members shared suggestions on how to present information to the public.

Motion Passed: Move the Board approve the indicators related to the Board goals passed with a motion by Mr. Richard O'Reilly and a second by Mr. Leonard Lockhart.

7 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes

Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

4. Announcements

Discussion:
Board president shared that draft Board self-evaluation remains draft and that members self-reflect on results. Survey was not completed by all Board members.

5. Adjournment

Discussion:
The meeting adjourned at 7:10 PM.

Motion Passed: Move to adjourn the meeting at 7:10 PM passed with a motion by Mr. Richard O'Reilly and a second by Mr. Leonard Lockhart.

7 Yeas - 0 Nays.

Ms. Yvette Ali Yes
Ms. Nuchette Black-Burke Yes
Mr. Brian Bosch Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Mr. Richard O'Reilly Yes
Mr. Paul Panos Yes
Ms. Melissa Rizzo Holmes Absent
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education

Windsor Board of Education
Curriculum Committee
Unapproved Minutes

Thursday, September 7, 2017 4:30 PM
L.P. Wilson Community Center, Room 17

The following are the unapproved minutes of the September 7, 2017 Curriculum Committee. Any additions or corrections will be made at a future meeting.

Attendance Taken at 4:30 PM:

Present Board Members:
Ms. Nuchette Black-Burke
Mr. Leonard Lockhart
Ms. Cristina Santos

Absent Board Members:
Ms. Michaela Fissel

1. Call to Order, Pledge to the Flag and Moment of Silence

Discussion:
The meeting was called to order by Nuchette Black-Burke. Superintendent Dr. Craig Cooke, Assistant Superintendent for Instructional Services Santosha Oliver, STEM Director Noha Abel-Hady, and Arts and Humanities Director Bonnie Fineman were also in attendance.

2. Audience to Visitors

Discussion:
None

3. Grades K-5 PE Units

Discussion:
The Grades K-5 PE Units were presented and approved to move forward to the full board.

4. Grades 3-5 Science Units

Discussion:
The Grades 3-5 Science Units were presented and approved to move forward to the full board.

5. Grade 6 Advanced Math

Discussion:
The Grade 6 Advanced Math Curriculum was presented and approved to move forward to the full board.

6. Grade 7 Pre-Algebra

Discussion:
The Grade 7 Pre-Algebra Curriculum was presented and approved to move forward to the full board.

7. Adjournment

Motion Passed: Move to adjourn the meeting at 5:38 PM passed with a motion by Mr. Leonard Lockhart and a second by Ms. Cristina Santos.

3 Yeas - 0 Nays.

Ms. Nuchette Black-Burke Yes
Ms. Michaela Fissel Absent
Mr. Leonard Lockhart Yes
Ms. Cristina Santos Yes

_____
Richard T. O'Reilly, Secretary
Windsor Board of Education