

**Notice of Regular Meeting
Board of Trustees
August 25, 2026**

A Regular Meeting of the Board of Trustees will be held on August 25, 2026, beginning at 6:30 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Board Goals -- Board President
- II. Roll Call, Establishment of Quorum, and Call to Order -- Board President
- III. Opening Ceremony -- Board President
- IV. Consider Listing of Agenda Items -- Board President
- V. Public Hearing to Discuss the 2026-2027 Fiscal Year Budget and Proposed Tax Rate -- Mrs. Jamie White
- VI. Recognition Items -- Board President and Dr. Sharon M. Shields
- VII. Public Participation -- Board President and Dr. Sharon M. Shields
- VIII. Special Reports -- Dr. Sharon M. Shields
 - A. Superintendent's Report -- Dr. Sharon M. Shields
 - 1. Student Enrollment Update -- Dr. Sharon M. Shields
 - 2. Calendar of Events -- Dr. Sharon M. Shields
 - 3. 2025-2026 Accountability Report -- Dr. Sharon M. Shields and Mrs. Denise Bell
 - 4. Construction Updates -- Mr. Todd Gooden
 - B. Summer Leadership Institute (SLI) Reports -- Board of Trustees
- IX. Consider Consent Agenda Items -- Board President
 - A. Minutes for Meetings Held -- Ms. Betty Bentura
 - B. Consider the McLennan County Resolution Request for Extracurricular Status for 4-H -- Dr. Sharon M. Shields
 - C. Consider Monthly Tax Collection Recap and Report -- Mrs. Jamie White
 - D. Consider Quarterly Investment Report -- Mrs. Jamie White
 - E. Consider Budget Amendments -- Mrs. Jamie White
 - F. Consider COOP Purchasing Vendors -- Mrs. Jamie White
 - G. Consider Conversion of Business Information Software -- Mrs. Jamie White
 - H. Consider Public Funds Investment Policy Renewal -- Mrs. Jamie White
 - I. Consider Student Handbook -- Ms. Sandra Lopez
 - 1. Consider TASB Policy Updates -- Dr. Shaunte' Scott
 - J. Consider Job Descriptions and Paygrade Charts -- Dr. Shaunte' Scott
- X. Action and Discussion Items -- Board President
 - A. Consider Monthly Budget Analysis Report -- Mrs. Jamie White
 - B. Consider Official Budget for 2026-2027 -- Mrs. Jamie White
 - C. Consider Tax Rate Ordinance for 2026-2027 -- Mrs. Jamie White
 - D. Board of Trustees Standard Operating Procedures Review -- Mr. Raymond Koon and Dr. Sharon M. Shields

E. Consider Teacher and Professional Employee Contract Recommendations -- Dr. Shaunte' Scott

XI. Closed Meeting -- Board President

XII. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

For the Board of Trustees

La Vega Independent School District

House Bill 3 Board Goals 2024-2029

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR math assessment will increase from 25% in June of 2024 to 58% by June 2029.

The percentage of 3rd grade students scoring meets grade level standard or above on the STAAR RLA assessment will increase from 38% in June of 2024 to 55% by June 2029.

The percentage of students that meet the criteria for CCMR will increase from 68% in August 2024 to 90% by August 2029.

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

Board of Trustees Members Absent: _____

School Personnel Present: _____

Others Present: _____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Sharon M. Shields and Board President

Background Information:

Board Members are asked to review the listing of agenda items.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against

Abstain:

PUBLIC HEARING TO DISCUSS THE 2025-2026 BUDGET AND PROPOSED TAX RATE

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☐ Provided Later ☒

Contact Person:

Jamie Shaver

Background Information:

The Board set the public hearing on the 2025-2026 budget and tax rate for August 26, 2025. At the public hearing, any taxpayer in the District may be present and participate in the meeting.

The Board may hear public comments, discuss, and then vote to adopt the budget and tax rate, all in the same public meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against:

Abstain:

RECOGNITION ITEMS

Presented for:

Board action ☐ Report/Review Only ☒ Consent Agenda Item ☐

Supporting documents:

None ☒ Attached ☐ Provided Later ☐

Contact Person:

Board President

Background Information:

This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

[illegible]

SPECIAL REPORTS

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

N/A

Background Information:

Background information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:

N/A

Administrative Recommendation:

Administrative Recommendation:
This report is being provided for informational purposes.

[illegible]

Superintendent's Report

1. Recognition of State Mandated Dates
2. Student Enrollment Report
3. Calendar Events
4. Construction Update

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☐ Provided Later ☒

Contact Person:

Dr. Sharon M. Shields

Background Information:

This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Board Item Agenda :

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached X Provided Later ☐

Contact Person:

Background Information:

The Texas Education Agency (TEA) evaluates public school districts and campuses through the Texas Academic Accountability System. The accountability system includes measures related to Student Achievement, School Progress, and Closing the Gaps, as applicable to the district and its campuses.

The attached report summarizes the district's most recent accountability results, identifies areas of strength and areas requiring improvement, and provides recommended next steps.

Fiscal Implication:

N/A

Administrative Recommendation:

Review changes

Motion:

Second:

For:

Against:

Abstain:

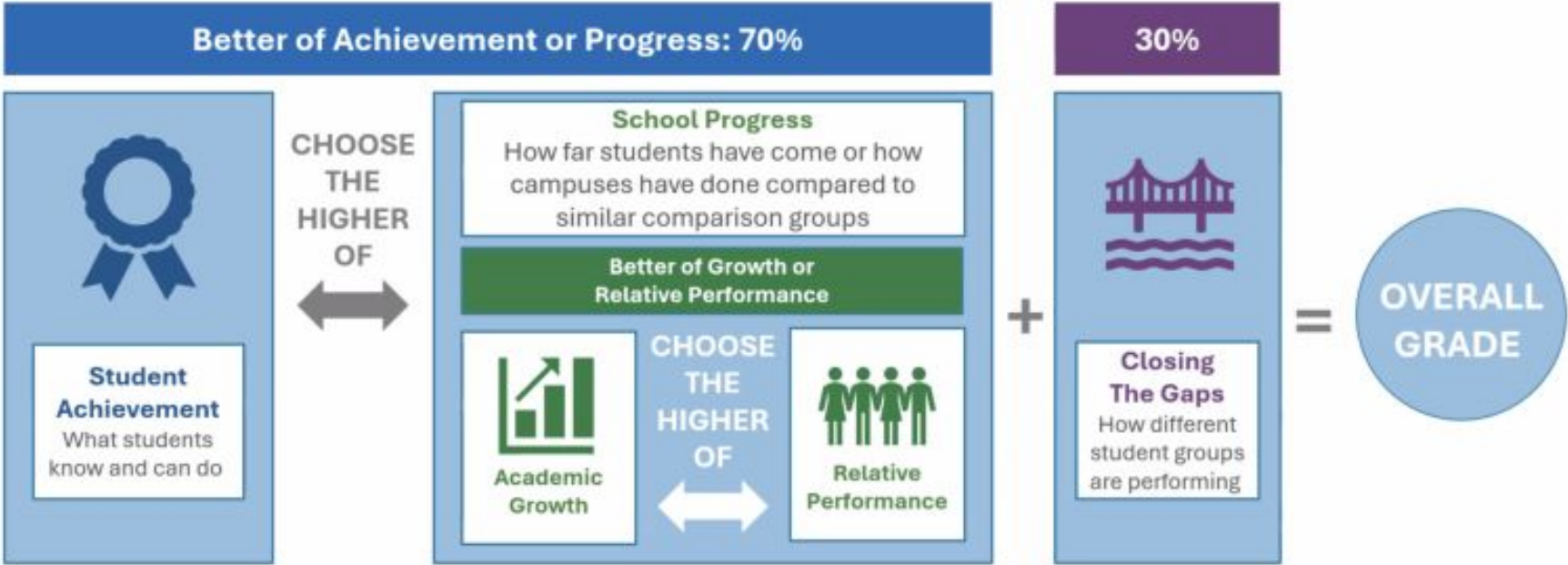
2026
La Vega ISD
Accountability
Ratings



2026
Accountability
System

Campus
Rating
Calculations

A-F Ratings Reflect the Better of Achievement or Progress



The district score is calculated by weighted averaging using the enrollment of specific grade levels. Each campus is weighted by data it contributed to the domain.

Campus	% contribution to Domain 1	% contribution to Domain 2A	% contribution to Domain 2B	% contribution to Domain 3
Elementary (Grade 3)	8.3%	N/A	8.3%	8.3%
Intermediate (Grades 4-5)	33%	36%	33%	33%
Junior HS (Grades 6-7)	19.7%	21.5%	19.7%	19.7%
High School (Grades 9-12)	39%	42.5%	39%	39%



La Vega ISD performance over time

Overall Rating

	Overall 2026	Overall 2025	Overall 2024	Overall 2023	Change in STAAR test design AND Change in Accountability rating calculation including district methodology, growth calculation, CCMR rate calculation and CTG methodology	Overall 2022
La Vega ISD	72 (C)	69 (D)	69 (D)	65 (D)		87 (B)
La Vega Primary Phil Bancale Campus and La Vega Elementary	61 (D)	56 (F)	65(D)	75 (C)		81 (B)
La Vega Intermediate HP Miles Campus	65 (D)	66 (D)	69(D) Forced D, actual calculation 71	65 (D)		73 (C)
La Vega JH George Dixon Campus	69 (D)	69 (D) Forced D, Actual calculation 71	64(D)	59 (F)		79 (C)
La Vega High School	82 (B)	74 (C)	74(C)	64 (D)		81 (B)



La Vega ISD performance over time

Student Achievement

This is using STAAR performance, rate of CCMR and graduation for the high school.

	Domain 1 – Student Achievement 2026	Domain 1 – Student Achievement 2025	Domain 1 – Student Achievement 2024	Domain 1 – Student Achievement 2023		Domain 1 – Student Achievement 2022
La Vega ISD	66 (D)	64 (D)	65 (D)	64 (D)	Change in STAAR test design	82 (B)
La Vega Primary Phil Bancale Campus and La Vega Elementary	55 (F)	56 (F)	59 (F)	69 (D)	AND	74 (C)
La Vega Intermediate HP Miles Campus	59 (F)	60 (D)	62 (D)	62 (D)	Change in Accountability rating calculation including district methodology, growth calculation, CCMR rate calculation and CTG methodology	67 (D)
La Vega JH George Dixon Campus	60 (D)	62 (D)	57 (F)	58 (F)		67 (D)
La Vega High School	78 (C)	71 (C)	74 (C)	67 (D)		80 (B)



La Vega ISD performance over time

School Progress

This is using STAAR growth for Part A and STAAR performance with CCMR for Part B.

	Domain 2 – School Progress 2026		Domain 2 – School Progress 2025		Domain 2 – School Progress 2024		Domain 2 – School Progress 2023		Change in STAAR test design AND Change in Accountability rating calculation including district methodology, growth calculation, CCMR rate calculation and CTG methodology	Domain 2 – School Progress 2022	
	Part A: Growth	Part B: Relative performance	Part A: Growth	Part B: Relative performance	Part A: Growth	Part B: Relative performance	Part A: Growth	Part B: Relative performance		Part A: Growth	Part B: Relative performance
La Vega ISD	68 (D)	72 (C)	63 (D)	70 (C)	66 (D)	69 (D)	59 (F)	69 (D)		69 (D)	90 (A)
La Vega Primary Phil Bancale Campus and La Vega Elementary	Not Rated	57 (F)	Not Rated	58 (F)	Not Rated	63 (D)	Not Rated	76 (C)		Not Rated	83 (B)
La Vega Intermediate HP Miles Campus	65 (D)	65 (D)	65 (D)	67 (D)	66 (D)	69 (D)	60 (D)	69 (D)		69 (D)	74 (C)
La Vega JH George Dixon Campus	69 (D)	69 (D)	60 (D)	72 (C)	58 (F)	63 (D)	58 (F)	69 (D)		80 (B)	79 (C)
La Vega High School	69 (D)	82 (B)	62 (D)	75 (C)	69 (D)	74 (C)	58 (F)	67 (D)		72 (C)	84 (B)



La Vega ISD performance over time

Closing the Gaps

This is using STAAR performance at Meets Grade Level, growth on STAAR, TELPAS, and 4 year graduation rate with CCMR rate.

	Domain 3 – Closing the Gaps 2026	Domain 3 – Closing the Gaps 2025	Domain 3 – Closing the Gaps 2024	Domain 3 – Closing the Gaps 2023		Domain 3 – Closing the Gaps 2022
La Vega ISD	73 (C)	66 (D)	71 (C)	55 (F)	Change in STAAR test design	81 (B)
La Vega Primary Phil Bancale Campus and La Vega Elementary	70 (C) Comprehensive Progress	51 (F) Comprehensive	70 (C)	72 (C)	AND	77 (C)
La Vega Intermediate HP Miles Campus	66 (D)	65 (D)	72 (C)	56 (F)	Change in Accountability rating calculation including district methodology, growth calculation, CCMR rate calculation and CTG methodology	71 (C)
La Vega JH George Dixon Campus	70 (C)	69 (D)	66 (D)	45 (F)		75 (C)
La Vega High School	82 (B)	70 (C)	73 (C)	56 (F)		75 (C)



La Vega ISD performance over time

Federal labels

Federal improvement requirements are based upon the performance of subgroups in Closing the Gaps domain

	Federal label Domain 3 – Closing the Gaps 2026	Federal label Domain 3 – Closing the Gaps 2025
La Vega Elementary (The Primary does not receive a review for a federal label.)	Comprehensive Progress (Year 1 exit)	Comprehensive Identified Fell into bottom 5% of elementary schools in Domain 3
La Vega Intermediate HP Miles Campus	Targeted Support Met criteria to exit Additional Targeted label	Additional Targeted - Special Education
La Vega JH George Dixon Campus	Targeted Support	Targeted Support
La Vega High School	No federal label	No federal label



La Vega ISD performance over time

School Improvement requirements

	Consecutive years with Unacceptable Rating	School Improvement requirements
La Vega Elementary	0 Pause on count for Blending Learning grant process	Targeted Improvement Plan
La Vega Intermediate HP Miles Campus	1 Pause on count for Blending Learning grant process	Targeted Improvement Plan
La Vega JH George Dixon Campus	1 Pause on count for Blending Learning grant process	Local Improvement Plan (CIP can be used)
La Vega High School	0	None

ESC Region	Region Name	District Name	SBOE District	Campus Name	CDCN	Unacceptable Chain?	# of Consecutive Years Campus is Academically Unacceptable	D Count	Campus 2026: SB 1882 Pause	Campus 2026 Rating	Campus 2025: SB 1882 Pause
12	REGION 12: WACO	LA VEGA ISD	14	LA VEGA H S	161906002	NO	0	0		B	
12	REGION 12: WACO	LA VEGA ISD	14	LA VEGA J H GEORGE DIXON CAMPUS	161906042	YES	1	2	28.020-1	D	
12	REGION 12: WACO	LA VEGA ISD	14	LA VEGA INT H P MILES CAMPUS	161906103	YES	1	3	28.020-1	D	
12	REGION 12: WACO	LA VEGA ISD	14	LA VEGA EL	161906105	YES	0	2		D	28.020-1
12	REGION 12: WACO	LA VEGA ISD	14	LA VEGA PRI PHIL BANCALE CAMPUS	161906106	YES	1	2		D	

Questions?



Summer Leadership Institute (SLI) Report:

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☒ Attached ☐ Provided Later ☐

Contact Person:

Board of Trustees

Background Information:

The Board of Trustees attended the Summer Leadership Institute and are given the opportunity to discuss what they took away from the training received.

Fiscal Implication:

N/A

Administrative Recommendation: N/A

Motion:

Second:

For:

Against:

Abstain:

CONSENT AGENDA ITEMS

Presented for:

Board action ☒ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

N/A

Background Information:

The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Ms. **Betty Bentura**

Background Information:

The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:

None.

Administrative Recommendation:

Board review and approval.

Motion:

Second:

For:

Against:

Abstain:



*La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 ♦ 254-799-8642 FAX*

Office of the Superintendent

La Vega I.S.D. Board of Trustees Minutes of the Regular Meeting July 21, 2026

BOARD MEMBERS PRESENT – Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge and Mildred Watkins

BOARD MEMBERS ABSENT – Larry Carpenter and Brenda Rocha

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Dr. Shaunte' Scott, Jamie White, Sandra Lopez, Chief Kerry Blakemore, Betty Bentura, and Allison Vrana,

OTHERS PRESENT – Attorney Buchanan from McCreary, Veselka, Bragg & Allen and Dr. Ebony Cousins, La Vega Elementary new principal.

CALLED TO ORDER – Board President Raymond Koon established a quorum and brought the board meeting to order at 6:30 p.m.

OPENING CEREMONY – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Dr. Shaunte' Scott, Superintendent for Personnel and Administration.

APPROVED LISTING OF AGENDA ITEMS – Mr. Myron Ridge moved to approve the listing of agenda items, and Mr. Henry C. Jennings seconded the motion. The Board unanimously approved the items, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, and Mildred Watkins

RECOGNITION ITEMS – None

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board – Dr. Sharon M. Shields, Superintendent, updated the Board Members on Student Enrollment, calendar events, other miscellaneous information.

Texas Strategic Leadership End of Year Performance Report - Dr. Shields, Superintendent, updated the Board Members with the overview of student goals and next year goals.

La Vega Pirates Education Foundation Annual Report – Mrs. Allison Vrana, Executive Director of La Vega Pirates Education Foundation, updated the Board Members with Annual Report for 2025-2026 school year.

Annual Delinquent Tax Collections Report - Mrs. White, Assistant Superintendent of Finance and Attorney Buchanan from McCreary, Veselka, Bragg and Allen, gave the Board Members a brief report on the collection efforts for the 2026 tax year.

APPROVED CONSENT AGENDA ITEMS - Mrs. Mildred Watkins moved to approve the listing of agenda items, and Mr. Myron Ridge seconded the motion. The Board unanimously approved the items, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, and Mildred Watkins

- the minutes for the June 16, 2026 regular board meeting
- the Optional Flexible School Day Attendance Application
- the monthly tax collection recap and report
- the Budget amendments as presented
- the Food Service Management Company Renewal (FSMC)
- the changes in the Employee Handbook

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved Monthly Budget Analysis Report – Mrs. Mildred Watkins moved to approve the monthly budget analysis report, and Mr. Myron Ridge seconded the motion. The Board unanimously approved the monthly budget analysis report, as presented, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, and Mildred Watkins

Approved Refunding Parameter Order of Debt Services - Mr. Randy Devorsky moved to approve the motion, and Mrs. Mildred Watkins seconded the motion. The Board unanimously approved all matters incident and related report to the issuance and sale of "La Vega Independent School District Unlimited Tax Refunding Bonds, with all members voting in favor of the motion: Randy Devorsky, Henry C. Jennings, Raymond Koon, Myron Ridge, and Mildred Watkins

Teacher and Professional Employee Contract Recommendations – Mrs. Mildred Watkins moved to approve the motion, and Mr. Henry C. Jennings seconded the motion. The Board Members unanimously approved the teacher and professional employee contract recommendations of Arash Abmoussi, Devina Derrick, Dion Foster, Sha'Tavion London, Patricia Maler, Sara Massey, Rebecca Mitcham, Arelene Nixon, Alexia Perry, Randy Woolf, Jr.

ADJOURNMENT - Mrs. Mildred Watkins moved to approve the motion, and Mr. Henry C. Jennings seconded the motion. The Board unanimously agreed to adjourn the meeting at 7:18p.m. on July 21, 2026.

CLOSED MEETING – none

Date of Board Approval

President, La Vega I.S.D. Board of Trustees

Secretary, La Vega I.S.D. Board of Trustees

Consider McLennan County Adjunct Faculty Agreement and the Resolution for Extracurricular Status of 4-H Organization

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Sharon M. Shields

Background Information:

See attached.

Fiscal Implication:

N/A

Administrative Recommendation:

The administration recommends approval of the resolution regarding extracurricular status of the 4-H organization and recognition of the Texas Cooperative Extension staff members as adjunct faculty members of La Vega ISD.

Motion:

Second:

For:

Against:

Abstain:

EXTRACURRICULAR STATUS REQUEST

Request for Extracurricular Status for 4-H

MCLENNAN COUNTY EXTENSION SERVICE

TEXAS A&M
AGRILIFE
EXTENSION

July 24, 2025

Dr. Sharon Shields, Superintendent
La Vega ISD
400 E. Loop 340
Waco, TX 76705

Dear Dr. Sharon Shields:

On behalf of the 4-H members of McLennan County, I/we hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. We request the enclosed RESOLUTION be presented for consideration at the next scheduled meeting of the Board of Trustees of the La Vega ISD. I/we further request that questions regarding this RESOLUTION be directed to me/us in a timely manner so that I/we may prepare and present an appropriate response so as not to delay action on this request.

Finally, I/we request that a signed copy of this RESOLUTION, along with a copy of the minutes of the Board meeting, be forwarded to me/us for my/our files.

Thank you and members of the Board of Trustees for your consideration of this request.

Sincerely,


 Madeline Makovy
CEA, 4-H & Youth Development


 Dr. Shane McLellan
CEA, Ag & Natural Resources


 Jerod Meurer
CEA, Natural Resources


 Rachel Esquivel
CEA, Family & Community Health


 Chisa Brigham
CEA, 4-H & Youth Development

Attachment: Resolution for Extracurricular Status of 4-H Organization

McLennan County Extension
4224 Cobbs Drive
Waco, Texas 76710
<https://mclennan.agrilife.org/> | Tel. 254.757.5180 | Fax. 254.757.5097

EXTRACURRICULAR STATUS REQUEST

Resolution requesting Extracurricular Status for 4-H

RESOLUTION**EXTRACURRICULAR STATUS OF 4-H ORGANIZATION**

Be it hereby resolved that upon this date, the duly elected Board of Trustees of the

La Vega Independent School District

meeting in public with a quorum present and
 certified, did adopt this resolution that recognizes
 the

McLennan County

County Texas 4-H Organization as approved for recognition and eligible for
 extracurricular status consideration under 19 Texas Administrative Code,
 Chapter 76.1, pertaining to extracurricular activities.

Participation by 4-H members under provisions of this resolution are subject
 to all rules and regulations set forth under the 19 Texas Administrative Code
 as interpreted by this Board and designated officials of this school district.

Texas A&M AgriLife Extension
 will request academic eligibility for all 4-H competitive activities,
 regardless if a school absence is or is not required, and
 for non-competitive purposes when an absence is required.

Approved this _____ day of _____, 20_____.

 Board of Trustee

 Superintendent

ADJUNCT FACULTY REQUEST

Cover Letter requesting Adjunct Faculty Status

MCLENNAN COUNTY EXTENSION SERVICE

July 24, 2025

Dr. Sharon Shields, Superintendent
 La Vega ISD
 400 E. Loop 340
 Waco, Tx 76705

Dear Dr. Sharon Shields:

On behalf of the **McLennan** County Extension Staff, I/we hereby respectfully request approval of the attached Adjunct Faculty Agreement with the **La Vega** Independent School District.

The State Board of Education passed an amendment to 19 TAC§129.21 (j). Requirements for Student Attendance Accounting for State Funding Purposes allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district. Section 3 of the Student Attendance Handbook states:

- (1) *The student is participating in an activity that is approved by the local board of school trustees and is under the direction of a member of the professional or paraprofessional staff of the school district, or an adjunct staff member who:*
- (A) *has a minimum of a bachelor's degree; and*
 - (B) *is eligible for participation in the Teacher Retirement System of Texas.*

McLennan County requests the agents listed on the enclosed Adjunct Faculty Agreement be awarded adjunct staff member status for the period of time indicated on the agreement.

I hope **La Vega** Independent School District will accept this request. Please let me know if you would like to schedule an appointment to discuss the amendment and request or if you need further information.

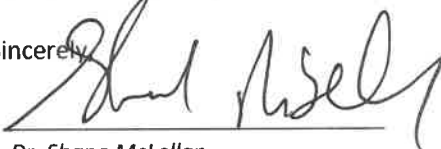
Thank you and members of the Board of Trustees for your consideration of this request.

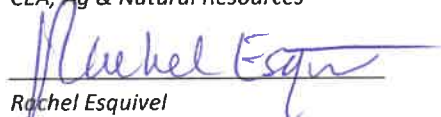

 Madeline Makovy
 CEA, 4-H & Youth Development


 Jerod Meurer
 CEA, Natural Resources


 Chisa Brigham
 CEA, 4-H & Youth Development

Sincerely,


 Dr. Shane McLellan
 CEA, Ag & Natural Resources


 Rachel Esquivel
 CEA, Family & Community Health

Attachment: Adjunct Faculty Agreement

ADJUNCT FACULTY REQUEST

Adjunct Faculty Agreement

THE STATE OF TEXAS
COUNTY OF McLennan

On this date, at a regularly scheduled and posted meeting, came the Board of Trustees of the **La Vega** Independent School District, hereinafter referred to as "District." A quorum having been established; the Board proceeded to consider the appointment of the herein named individual(s) as an adjunct member of the **La Vega** Independent School District.

Upon consideration and vote of _____ in favor, _____ is hereby named as adjunct faculty member(s) of the _____ Independent School District subject to the following considerations and provisions of such appointment to wit:

1. This appointment shall commence on the _____ day of _____, 20____ and remain in effect until the _____ day of _____, 20_____.

2. This appointment will include the Texas A&M AgriLife Extension Service employees listed below:

NAME	TITLE	DEGREE	INSTITUTION	DATE
Madeline Makovy	CEA, 4-H & Youth Development	B.S.	Tarleton State University	2022
Dr. Shane McLellan	CEA, Agriculture & Natural Resources	Doctor of Education	Texas A&M University	2014
Jerod Meurer	CEA, Natural Resources	M.S.	Texas A&M University – Kingsville	2015
Chisa Brigham	CEA, 4-H & Youth Development	M.S.	Tarleton State University	2017
Rachel Esquivel	CEA, Family & Community Health	B.S.	Texas A&M University	2020

3. Adjunct faculty member(s) will receive no compensation, salary, or remuneration from **La Vega** Independent School District.
4. Adjunct faculty member(s) is and shall remain an employee, in good standing, of the Texas A&M AgriLife Extension Service.
5. Adjunct faculty member(s) is and shall remain under the direct supervision of either the District Extension Administrator of District **8** or **Dr. Shane McLellan** County Extension Director.
6. Adjunct faculty member(s) shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas A&M AgriLife Extension Service employees. District shall have no responsibility for any of such benefits or plans.

Adjunct faculty member(s) shall direct the activities and participation of students of the school district in sponsored and approved activities as designated from time to time by adjunct faculty members for which notice shall be given to School District administrative personnel. Adjunct faculty members' activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of Texas A&M AgriLife Extension Service pursuant to the supervisory authority of the District Extension Administrator or County Extension Director. Adjunct faculty member(s) is not the employee of the School District, and School District does not nor shall not supervise, direct or control the activities and/or participation of such **Madeline Makovy, Dr. Shane McLellan, Jerod Meurer, Chisa Brigham, and Rachel Esquivel** County Extension Agent(s) who have/has been herein designated as an adjunct faculty member.

This appointment is made by the Independent School District by and through the Board of Trustees of said district for the benefit of allowing voluntary student participation in programs conducted by the Texas A&M AgriLife Extension Service in recognition of the educational benefits arising from such participation and activities and/or directed by the Texas A&M AgriLife Extension Service. This appointment is made in accordance with the provisions of Section 129.21 (j)(1) of the Texas Administrative Code authorizing the school to deem such participating students in attendance for foundation school program purposes.

This appointment of the herein named McLennan County Extension Agent(s), Madeline Makovy, Dr. Shane McLellan, Jerod Meurer, Chisa Brigham, and Rachel Esquivel (Extension employee) is/are not intended nor shall be construed as a waiver of any claim or defense of sovereign or governmental immunity from liability now p o s s e s s e d by La Vega Independent School District or any of its employees, agents, officers, and/or board members in the performance of governmental functions.

Signed this _____ day of _____, 20____.

La Vega Independent School District

By: _____

Quarterly Investment Report

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Ms. Jamie Shaver

Background Information:

The Business Office prepares an investment report on a quarterly basis for the Board's review and approval. Attached is the report for the current quarter's investments.

Fiscal Implication:

None

Administrative Recommendation:

It is recommended that the Board approve the Quarterly Investment Report.

Motion:

Second:

For:

Against:

Abstain:

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☐ Provide Later ☐

Contact Person:

Ms. Jamie Shaver

Background Information:

Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:

Budget amendments are moving from one function to another.

Administrative Recommendation:

Approve the budget amendments as presented.

Motion:

Second:

For:

Against:

Abstain:

CONSIDER RENEWAL OF ALL PURCHASING COOPS

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☒ Attached ☐ Provided Later ☐

Contact Person:

Jamie Shaver

Background Information:

In accordance with state purchasing requirements and District policy, the District participates in cooperative purchasing programs ("co-ops") to leverage volume pricing, ensure compliance with competitive procurement laws, and achieve cost savings on goods and services. Participation in these co-ops requires annual renewal of board approval.

Renewing all purchasing co-operatives including Choice Partners, BuyBoard, Texas Comptrollers (TEXBUY), TIPS/TAPS, US Communities, 1GPA, TXSmartBuy, The Cooperative Purchasing Network

Fiscal Implication:

Will allow La Vega to expand purchases of items without needing to go out for RFP/RFQ as well as significant cost savings.

Administrative Recommendation:

It is recommended that the board approve the list of purchasing cooperatives for 2025-2026.

Motion:

Second:

For:

Against:

Abstain:

Board Item Agenda :

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached X Provided Later ☐

Contact Person:

Background Information:

The TASB Model Student Handbook (MSHB) is provided to Policy Service subscribers to help communicate essential information to parents and students for the school year.

The 2026-27 Model Student Handbook is copyrighted by TASB but may be reproduced by the district in the development of student handbooks at the campus or district level.

Fiscal Implication:

N/A

Administrative Recommendation:

Review changes

Motion:

Second:

For:

Against:

Abstain:

Summary of Student Handbook and Code of Conduct Changes for 2026-2027

Topic	Page Number	Description of Change
Table of Contents	2-8	Changed page numbers and added new information
Administrative Staff	9	Updated names and positions of employees.
Support Staff	10	Updated names and positions of employees.
Campus Directory	11	Updated positions of employees.
Nondiscrimination Statement	94	The regulations that implement Title VI, Title IX, Section 504, the Age Discrimination Act, the Boy Scouts Act, and Title II all require notices of nondiscrimination.

TASB Board Policy Updates

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Todd Gooden

Background Information:

Attached is one concerning a time change in the board book manual, for the regular board meetings.

Fiscal Implication:

None

Administrative Recommendation:

Administration recommends that the Board approves the updates as presented

Motion:

Second:

For:

Against:

Abstain:

BOARD MEETINGS

BE
(LOCAL)

PROPOSED REVISIONS

Meeting Place and Time	Board meetings shall be held during a time that is outside of typical work hours. [See FA(LEGAL)] The notice for a Board meeting shall reflect the date, time, and location of the meeting.
Regular Meetings	Regular meetings of the Board shall normally be held on the third Tuesday of each month at 7:00<u>6:30</u> p.m. When determined necessary and for the convenience of Board members, the Board President may change the date, time, or location of a regular meeting with proper notice.
Special or Emergency Meetings	The Board President shall call special meetings at the Board President's discretion or on request by two members of the Board. The Board President shall call an emergency meeting when it is determined by the Board President or two members of the Board that an emergency or urgent public necessity, as defined by law, warrants the meeting.
Agenda	The deadline for submitting items for inclusion on the agenda is the 10th calendar day before regular meetings and the 10th calendar day before special meetings.
Deadline	
Preparation	In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. Any Board member may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the preliminary agenda of the meeting all topics that have been timely submitted by a Board member. Before the official agenda is finalized for any meeting, the Superintendent shall consult the Board President to ensure that the agenda and the topics included meet with the Board President's approval. In reviewing the preliminary agenda, the Board President shall ensure that any topics the Board or individual Board members have requested to be addressed are either on that agenda or scheduled for deliberation at an appropriate time in the near future. The Board President shall not have authority to remove from the agenda a subject requested by a Board member without that Board member's specific authorization.
Notice to Members	Members of the Board shall be given notice of regular and special meetings at least three business days prior to the scheduled date of the meeting and at least one hour prior to the time of an emergency meeting.

BOARD MEETINGS

BE
(LOCAL)

Closed Meeting	Notice of all meetings shall provide for the possibility of a closed meeting during an open meeting, in accordance with law. The Board may conduct a closed meeting when the agenda subject is one that may properly be discussed in closed meeting. [See BEC]
Order of Business	The order of business for regular Board meetings shall be as set out in the agenda accompanying the notice of the meeting. At the meeting, the order in which posted agenda items are taken may be changed by consensus of Board members.
Rules of Order	The Board shall observe the parliamentary procedures as found in <i>Robert's Rules of Order, Newly Revised</i>, except as otherwise provided in Board procedural rules or by law. Procedural rules may be suspended at any Board meeting by majority vote of the members present.
Record Vote	Voting on any item shall be a record vote by show of hands or roll call, as directed by the Board President. Any member may abstain from voting on an item, and a member's vote or failure to vote shall be recorded in the minutes. [See BDAA(LOCAL) for the Board President's voting rights]
Consent Agenda	When the agenda is prepared, the Board President shall determine items, if any, that qualify to be placed on the consent agenda. A consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.
Minutes	Board action shall be carefully recorded by the Board Secretary or clerk; when approved, these minutes shall serve as the legal record of official Board actions. The written minutes of all meetings shall be approved by vote of the Board and signed by the Board President and the Board Secretary. [See CPC regarding retention of records.]
Discussions and Limitation	Discussions shall be addressed to the Board President and then the entire membership. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board. The Board President shall also halt discussion if the Board has agreed to a time limitation for discussion of an item, and that time

BOARD MEETINGS

BE
(LOCAL)

limit has expired. Aside from these limitations, the Board President shall not interfere with debate so long as members wish to address themselves to an item under consideration.

Job Descriptions and Paygrade Charts

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Shaunte' Scott

Background Information:

The Board of Trustees approve revisions to the LVISD Job Description Manual and revisions to the Paygrade Charts. The job description listed is an added position but is not a full-time FTE.

Fiscal Implication:

N/A

Administrative Recommendation:

Board approval of the job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion:

Second:

For:

Against:

Abstain:

Concession and Merchandise Manager (4)

Reports To: Athletic Director/Assistant Athletic Director

Dept / Campus: Athletic Department

Pay Grade: \$25/hr. for exempt and pay rate+ overtime for non-exempt

Board Approval: August 2026

PRIMARY PURPOSE / FUNCTION:

The Concession and Merchandise Managers will facilitate the administration of concessions and merchandise sales for all events held at Willie Williams Stadium. The Concession and Merchandise Managers will work with the athletic directors and business office to order food and merchandise, maintain inventory, report sales, and schedule workers for all events held at the stadium. They will work with maintenance and custodial departments to keep concession and merchandise facilities clean and orderly. Working hours will be determined by the start and end time of all football, soccer, and track meets held at Willie Williams Stadium.

QUALIFICATIONS:

Education/Certification:

High School Diploma or GED

Special Knowledge/Skills:

Ability to communicate effectively with students, adults, and staff
Basic knowledge of computers and technology
Well organized and proficient in sales procedures
Ability to take money and submit receipts
Patient and calm demeanor with students and others

Experience:

Some experience in concession, sales, and/or retail preferred.

MAJOR RESPONSIBILITIES AND DUTIES:

1. Maintain an accurate inventory of concession and merchandise inventory.
2. Communicate effectively with parents, staff, and student volunteers.
3. Maintain a work schedule for all events held at Willie Williams Stadium.
4. Provide orientation and assistance to all new volunteers.

Concession and Merchandise Manager cont.

5. Work cooperatively with LVISD staff to maintain clean and orderly concession and merchandise facilities
6. Work effectively with Business office to compile, record, and maintain all concession and merchandise sales reports.
7. Maintain food handler's license.
8. Perform other duties as assigned by supervisor.

SUPERVISORY RESPONSIBILITIES:

Supervise student, parent and staff volunteers in the concession and merchandise sales at Willie Williams Stadium

WORKING CONDITIONS:

Mental Demands:

Ability to communicate effectively (verbal and written)
Interpret policy, procedures, and data
Maintain emotional control under stress
Ability to manage others in a non-coercive manner

Physical Demands:

Occasional prolonged and irregular hours
Ability to lift and carry 50 lb.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties and skills that may be required.

Employee

Date

Supervisor

Date

ACTION / DISCUSSION ITEMS

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

N/A

Background Information:

The following items are included for board discussion and possible action.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

[illegible]

Monthly Budget Analysis Report

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Ms. Jamie Shaver

Background Information:

The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund. The August reports are unaudited and preliminary. There are entries that will need to be made that will adjust these numbers, ie. receivables, payables.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion:

Second:

For:

Against:

Abstain:

CONSIDER OFFICIAL BUDGET FOR 2025-2026

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☐ Provided Later ☒

Contact Person:

Jamie Shaver

Background Information:

The Board set the public hearing on the 2025-2026 budget for August 26, 2025. At the public hearing, any taxpayer in the District may be present and participate in the meeting.

The Board may hear public comments, discuss, and then vote to adopt the budget and tax rate, all in the same public meeting.

Fiscal Implication:

Revenue and expenditures for the 2025-2026 Fiscal Year

Administrative Recommendation:

It is recommended that the board approve the 2025-2026 Official Budget for General Operating, Child Nutrition, and Debt Service Fund

Motion:

Second:

For:

Against:

Abstain:

CONSIDER TAX RATE ORDINANCE FOR 2025-2026

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Jamie Shaver

Background Information:

Now that the Board has approved the 2025-2026 General Operating Fund and Debt Service Fund budgets, it is time to approve the tax rate which will partially fund these budgets. The attached "Ordinance to Set Tax Rate" sets the recommended tax rates for both the General Operating Fund (Maintenance and Operations) and Debt Service Fund (Interest and Sinking). As in the past, the Ordinance contains two statements concerning maintenance and operations tax collections. The Ordinance must be referred to in the minutes of the meeting of the Board, which will state that the Ordinance was in writing and was passed by the Board; will state the rate and purpose for which the tax was levied; and will state the record vote of the Board. A signed copy of the Ordinance should be attached to and incorporated into the minutes. The rate has also been advertised in accordance with applicable laws.

Fiscal Implication:

Attached

Administrative Recommendation:

It is recommended that the board approve the 2025-2026 Tax Rate for General Operating and Debt Service Fund

Motion:

Second:

For:

Against:

Abstain:

**RESOLUTION TO
ADOPT 2025 AD VALOREM TAX RATE**

A RESOLUTION LEVYING AN ANNUAL AD VALOREM TAX FOR THE YEAR 2025 SETTING SPECIFIC TAX RATES, APPLICABLE TO ALL REAL, PERSONAL AND MIXED PROPERTY SITUATED WITHIN THE LA VEGA INDEPENDENT SCHOOL DISTRICT.

BE IT ORDERED by the Board of Trustees of La Vega Independent School District of McLennan County, Texas:

1. That an ad valorem tax rate for Maintenance and Operations for the general fund of \$ 0.755200 per \$100.00 cash valuation be and the same is hereby levied for the year 2025 on all real, personal and mixed property located and situated within the boundaries of the La Vega Independent School District.
2. That an ad valorem tax rate for Interest and Sinking for the debt service fund of \$0.500000 per \$100.00 cash valuation be and the same is hereby levied for the year 2025 on all real, personal and mixed property located and situated within the boundaries of the La Vega Independent School District.
3. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.
4. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 7.91 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.

PASSED AND APPROVED AND EFFECTIVE THIS 26TH DAY OF AUGUST 2025.

APPROVED

DISAPPROVED

President, Board of Trustees

Secretary, Board of Trustees

Board of Trustees Standard Operating Procedures

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Mr. Myron Ridge

Dr. Sharon M. Shields

Background Information:

The Board of Trustees' Standard Operating Procedures are attached for review. The Board must review the Standard Operating Procedures annually.

Fiscal Implication:

N/A

Administrative Recommendation:

The board members will review and discuss the Standard Operating Procedures.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

La Vega ISD Board of Trustees Standard Operating Procedures and Code of Ethics
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- I. Governance
- II. Process for Selecting Board Officers
- III. Communications
- IV. Board Meetings
- V. Citizen Request/Complaint to Individual Board Member
- VI. Employee Request/Complaint to Individual Board Member
- VII. Media Inquiries
- VIII. Anonymous Phone Calls/Letters
- IX. Evaluation of Superintendent
- X. Board Members Visits to Campuses
- XI. Evaluation of the Board
- XII. LVISD Board of Trustees Code of Ethics
- XIII. Board Member Travel Guidelines
- XIV. Reviewing Board Operations

I. Governance

- A. The La Vega ISD School Board is committed to a participative process-driven governance style. Board level decision making processes shall therefore include the following elements to whatever extent is practical and appropriate for the matter at hand.
 - Clearly stated objectives
 - Reconciliation with policy and past practices
 - Timelines
 - Community input
 - Communication plan.
 - Define the mission and goals of the district
 - Set policy and goals to accomplish the mission
- B. Board members as individuals shall not exercise authority over the District, its property, or its employees. [BBE (Local)]
- C. President: [BDAB (Local)]
 - 1. shall preside at all Board meetings
 - 2. appoint committees
 - 3. shall call special meetings
 - 4. sign all legal documents required by law
- D. Vice-President: [BDAC (Local)]
 - 1. shall act in capacity of President in absence of President
 - 2. automatically become President of the Board if a vacancy in that office occurs
- E. Secretary: [BDAD (Local)]
 - 1. keep, or cause to be kept, an accurate record of the proceedings of each Board meeting
 - 2. in the absence of the President and Vice-President of the Board, the Secretary shall act in the capacity of the President
 - 3. counter-sign all warrants

II. Process for Selecting Board Officers

- A. Selection of Board Officers shall take place at the first regular Board Meeting following the election of School Board Trustees.
- B. The election of Trustees of the District shall be on May uniform election date. Gov't Code 573.042. [BBB (Legal)]
- C. The Superintendent or designee shall request nominations for Board Officer Positions and hold the election.
- D. All sitting Board members, as well as newly elected members, are eligible to hold office regardless of their tenure serving on the Board.

III. Communications

- A. The Superintendent will communicate with Board members via memorandum and telephone when appropriate.
- B. The Superintendent will communicate to Board members in a timely fashion information concerning discussion and action items that will be on the agenda of monthly Board meetings.
- C. Board members may request information and/or reports from the Superintendent. [BBE (Local)]
- D. Individual Board members cannot speak in an official capacity outside of properly convened and conducted meetings. [BBE (Legal)]

- E. The Board will communicate with the community through public forums, public hearings, regular Board meetings and the District's calendar of events.

IV. Board Meetings

A. Developing the agenda:

1. In consultation with the Board President, the Superintendent shall prepare the agenda for all Board meetings. [BE (Local)]
2. Any Trustee may request that a subject be included on the agenda for a meeting, and the Superintendent shall include on the agenda of any meeting all Trustee requested topics that have been timely submitted. [BE (Local)]
3. The deadline for submitting items for inclusion on the agenda is noon of the fourth working day before regular meetings and noon of the fourth working day before special meetings. [BE (Local)]
4. In accordance with Government Code 551.043, no item may be placed on the agenda less than 72 hours in advance of a meeting unless in the case of an emergency or when there is an urgent public necessity. In these exceptions, posting of a supplemental agenda item is allowed if posted for at least two hours before the meeting is convened. [BE (Legal)]

B. Items that cannot be on the agenda:

1. All personnel issues must be conducted in closed session unless specifically required by the Texas Open Meeting Law to be conducted in Open Session.
2. Anything that violates right to privacy, i.e. Texas Open Meeting Law, Texas Open Records Act cannot be placed on the agenda.

C. Use of Consent Agenda

- * Routine Items
- * Budget Amendments
- * Financial Statements
- * Minutes of Previous Meetings

D. Called Special Meetings

1. The President of the Board shall call a special meeting at the President's discretion or on request by two of the members of the Board.
2. A special meeting notice shall be posted for at least 72 hours before the meeting is convened. [BE (Local)]

E. Closed Session

1. The Board can discuss in closed session only those items specifically allowed by law. [Government Code Section 551], [BEC (Legal)]
2. A final action, decision, or vote on a matter deliberated in a closed meeting shall be made only in an open meeting for which proper notice has been given. [BEC (Legal)]
3. All discussion occurring during closed session must remain confidential. [BEC (Legal)]

F. Conduct of the Open Session

1. The Board will observe the parliamentary procedures in **Robert's Rules of Order**.

G. Discussion of Agenda Items

1. Discussions shall be addressed to the President of the Board and then the entire membership.
2. Discussion shall be directed solely to the business currently under deliberation, and the Board President shall halt discussion that does not apply to the business before the Board. [BE (Local)]

H. Citizens Addressing the Board [BED (Local)]

1. Public participation is limited to the designated open forum portion of the meeting. At all other times, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the President.
 2. Thirty minutes shall be allotted to hear persons who desire to make comments to the Board.
 3. No presentation shall exceed five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.
 4. Persons who wish to participate in the open forum portion of the meeting shall sign up as they arrive, indicating the topic about which they wish to speak.
 5. Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or make a decision regarding any subject that is not included on the agenda posted with notice of the meetings.
 6. The Board will **not** entertain comments concerning individual personnel or individual students during the public open forum or during the course of the regular open session.
- I. Voting - Voting shall be done verbally or by hand, as directed by the president. Any member may abstain from voting, and a member's vote or failure to vote shall be recorded upon that member's request. The board president shall have the right to discuss, make motions and resolutions and vote on all matters coming before the board. (BDAA Local)

V. Citizen Request/Complaint to Individual Board Member

- A. When a citizen complains to a Board member, the member should listen to the citizen to obtain a full understanding of the complaint.
- B. The Board member should remind the citizen of due process and that the Board member must remain impartial in case the situation goes before the Board.
- C. Refer the citizen to appropriate person/chain of command.
- D. The Board member will inform the Superintendent of the complaint within 24 hours.
Note: Citizens must pursue established resolution channels with regards to complaints and concerns before they will be allowed to address the Board. After pursuing these established resolution channels, Board Policy GF (Local) provides citizens the opportunity to formally present their complaint or concern to the Board. (Level III)

VI. Employee Request/Concern to Individual Board Member

- A. Individual Board members will follow the same steps A, B, and C and D above in responding to an employee request or complaint.
- B. Employees will follow the resolution procedures outlined in Board policy when filing a complaint. [DGBA (Local)]
- C. After following the proper resolution procedures of DGBA (Local), employees will be permitted to present their complaint or concern to the Board. (Level III)

VII. Media Inquiries

- A. The Superintendent is the official spokesperson for the District. The Board President is the official spokesperson for the Board.
 1. All Board members who receive calls from the media concerning particular Board action shall direct them to the Board's spokesperson.
 2. All Board members who receive calls from the media concerning school district operations, personnel, or other issues separate from specific Board action, shall direct them to the Superintendent.

VIII. Anonymous Phone Calls/Letters

- A. The La Vega Board of Trustees encourages community input: however, anonymous phone calls or letters will not receive Board attention, discussion or response and will not result in directives to the administration.
- B. Anonymous phone calls or letters that allege misconduct on the part of district personnel will be referred to the Superintendent.

IX. Evaluation of the Superintendent

- A. The Superintendent evaluation instrument will be distributed to all Board members before the formal evaluation.
- B. In September:
 - Board of Trustees provides a written evaluation presented to the Superintendent
 - 1. Board may take action in Open Session to extend Superintendents Contract and make salary adjustments.
 - 2. The Superintendent will receive a composite evaluation instrument that contains an average score for each indicator as rated by the individual Board members.

X. Board Member Visits To School Campuses

- A. All Board members are encouraged to attend any school's events as their time permits.
- B. Board members are not to go unannounced into teachers' classrooms or individual buildings.

XI. LVISD Board of Trustees - Code of Ethics

As a member of the Board, a trustee shall promote the best interests of the District as a whole, and, to that end, a trustee shall adhere to the following educational and ethical standards:

- 1. Bring about desired changes through legal and ethical procedures, upholding and enforcing all laws, State Board of Education rules, and court orders pertaining to schools.
- 2. Make decisions in terms of the educational welfare of all children in the District, regardless of ability, race creed, ethnicity, sex, or social standing.
- 3. Recognize that decisions must be made by the Board as a whole and make no personal promise or take private actions that may compromise the Board.
- 4. Focus Board action on policymaking, goal setting, planning, and evaluation, and insist on regular and impartial evaluation of all staff.
- 5. Support and protect school personnel in the proper performance of their duties.
- 6. Vote to appoint the best-qualified personnel available after consideration of recommendations of the Superintendent.
- 7. Hold confidential all matters pertaining to school that, if disclosed, may needlessly injure individuals or the schools, and respect the confidentiality of information that is privileged under applicable law.
- 8. Attend all regularly scheduled Board meetings insofar as possible and become informed concerning the issues to be considered at those meetings.
- 9. Delegate authority for the administration of the school to the Superintendent.
- 10. Endeavor to make policy decisions only after full discussion at publicly held Board meetings, and render all decisions based on the available facts and refuse to surrender that judgment to individuals or special groups.

11. Encourage the free expression of opinion by all Board members and seek systematic communications between the Board and students, staff, and all elements of the community.
12. Communicate to Board members and the Superintendent at appropriate times expressions of public reaction to Board policies and school programs.
13. Become informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by state and national school boards associations.
14. Refrain from using the position of Trustee for personal or partisan gain.
15. Make certain the Board remains responsive to the community.
16. Remember always that the first and greatest concern of a Trustee must be the educational welfare of all the students attending the public schools. [BBF (Local)]

XII. Cause for Removal of a Board Member [BBC (Legal)]

Board members may be removed from office for:

1. Incompetency," which means:
 - a. Gross ignorance of official duties;
 - b. Gross carelessness in the discharge of those duties; or
 - c. Unfitness or inability to promptly and properly discharge official duties because of a serious physical or mental defect that did not exist at the time of election.
2. "Official misconduct," which means intentional, unlawful behavior relating to official duties by a board member entrusted with the administration of justice or the execution of the law. The term includes an intentional or corrupt failure, refusal, or neglect of a board member to perform a duty imposed on the board member by law
3. Intoxication on or off duty caused by drinking an alcoholic beverage, but not if it was caused by drinking an alcoholic beverage on the direction and prescription of a licensed physician.
4. Conviction of a board member by a jury for any felony or for misdemeanor official misconduct. The conviction of a public officer by a petit jury for any felony or for a misdemeanor involving official misconduct operates as an immediate removal from office of that officer.

XIII. Board Member Travel Guidelines

1. Legitimate expenses incurred by Board members while traveling on official school business shall be reimbursable consistent with Board policy and state and federal laws. Specific requirements for reimbursements include, but are not limited to the following:
 - a. No alcoholic beverages
 - b. No spouse, children, or other family member expenses
 - c. Convention sponsored hotel or the equivalent or the Board Member pays the difference (single or double room is allowable)
 - d. Board members may attend conferences as follows: 1 in state, 1 out-of-state conference; additional conferences may be considered.
 - e. Meals, hotel, travel, rental cars, and registration, and other reasonable expenses are allowable.
 - f. Members desiring to join organizations in addition to TASB will be considered.

XIV. Reviewing Board Operating Procedures

Board Operating Procedures will be reviewed annually and updated as needed.

Consider Teacher and Professional Employee Contract Recommendations

Presented for:

Board action ☒ Report/Review Only ☐

Supporting documents:

None ☐ Attached ☒ Provided Later ☐

Contact Person:

Dr. Shaunte' Scott

Background Information:

The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:

Personnel salaries are a budgeted item.

Administrative Recommendation:

Board approval of the contract recommendations as presented.

Motion:

Second:

For:

Against:

Abstain:

LV Personnel Recommendations for employees

The following employees are recommended for employment with La Vega ISD.

Name	Assignment
Sarah Ingroum	Kindergarten Teacher/LVP Replacing: Luis Ferro
Odision Miles	PE Teacher/LVP Replacing: Cyrus Evans

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

President, La Vega ISD Board of Trustees
July 21, 2026

CLOSED MEETING

Presented for:

Board action ☐ Report/Review Only ☒

Supporting documents:

None ☒ Attached ☐ Provided Later ☒

Contact Person:

Board President

Background Information:

The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____