Notice of Regular Meeting
Board of Trustees
May 17, 2022

A Regular Meeting of the Board of Trustees will be held on May 17, 2022, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Certificate of Election, Statement of Elected Officer, and Oath of Office to Newly Elected Board Members -- Ms. Lori Mynarcik
V. Election of Board Officers -- Board President and Dr. Sharon M. Shields
VI. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. LVHS UIL Academic Awards -- Board President and Dr. Sharon M. Shields
    B. Ms. Mildred Watkins - 2021-2022 Board President -- Dr. Sharon M. Shields
    C. Mr. Myron Ridge - 5 Years of Service -- Dr. Sharon M. Shields
    D. Mr. Henry C. Jennings - 30 Years of Service -- Dr. Sharon M. Shields
VII. Public Participation -- Board President
VIII. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
    B. Summary of District Improvement Plan -- Dr. Peggy Johnson
IX. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Monthly Tax Collection Recap and Report -- Mr. James Garrett
    C. Budget Amendments -- Mr. James Garrett
    D. Consider Selection of Audit Firm for Fiscal Year 2021-2022 Financial Audit -- Mr. James D. Garrett
    E. Consider Contract with Food Service Management Company for 2022-2023 -- Mr. James D. Garrett
    F. Personnel Items -- Mr. Todd Gooden
        1. Personnel Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart -- Mr. Todd Gooden
    G. Long-Range Facilities Plan -- Mr. Todd Gooden
    H. School Health Advisory Council (SHAC) Annual Report -- Dr. Peggy Johnson
    I. La Vega ISD Wellness Policy -- Dr. Peggy Johnson
    J. District and Campus Improvement Plans -- Dr. Peggy Johnson
X. Action and Discussion Items -- Board President
    A. Consider Monthly Budget Analysis Report -- Mr. James Garrett

B. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden

C. Cybersecurity Training Session for Board Members and Administrators -- Board President and Dr. Sharon M. Shields

XI. Closed Meeting -- Board President

A. Consider/Discuss Teacher Resignation and Issue with Student - Texas Government Code, Sections 551.074 and 551.0821 -- Board President

XII. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

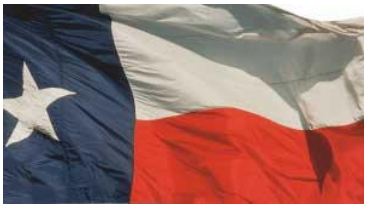
THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)

PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

CERTIFICATE OF ELECTION, STATEMENT OF ELECTED OFFICER, AND OATH OF OFFICE

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Ms. Lori Mynarcik

Background Information:
Rev. Larry Carpenter, Mr. Randy Devorsky, Mr. Henry C. Jennings, Mr. Raymond Koon, and Mr. Myron Ridge were re-elected to the La Vega ISD Board of Trustees on May 7, 2022. They will be issued a Certificate of Election and the Statement of Elected Officer. The Oath of Office will then be administered.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

ELECTION OF BOARD OFFICERS

President_____

_____

_____

_____

Vice-President_____

_____

_____

_____

Secretary_____

_____

_____

_____

Assistant Secretary_____

_____

_____

_____

Recording Secretary and Alternate_____

_____

_____

RECOGNITION ITEMS

A. LVHS UIL Academic Awards
B. Ms. Mildred Watkins – Board President 2021-2022
C. Mr. Myron Ridge – 5 Years of Service
D. Mr. Henry C. Jennings – 30 Years of Service

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Summary of District Improvement Plan

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Peggy Johnson

Background Information:
A summary of the major revisions to the District Improvement Plan (DIP) will be provided. The DIP and the Campus Improvement Plans are included in the Consent Agenda for this meeting.

Fiscal Implication:
N/A.

Administrative Recommendation:
N/A

LA VEGA ISD DISTRICT AND CAMPUS IMPROVEMENT PLANS FOR 2022-2023

May 17, 2022

Purpose of District and Campus Improvement Plans

- Serves as a blueprint for addressing needs.
- Brings focus, coherence, and accountability to reform activities.
- Outlines specific and measureable strategies and activities to carry out identified goals.

Board Goals

- The academic performance of La Vega ISD students will meet state and federal standards.
- The La Vega ISD Board of Trustees will approve a fiscally sound budget.
- La Vega ISD will retain and attract quality staff.
- La Vega ISD will provide adequate facilities that enhance teaching and learning.

The Plan

- Executive Summary
- Board Goals and Short Term Objectives
- Improvement Plan

Over-arching Goals for 2022-2023

- Continue to refine our instructional model.
- Continue activities to respond to the social and emotional needs students have acquired as a result of COVID-19.
- Continue to ensure our facilities are environmentally safe for staff and students.

District-Wide Priorities

- Provide opportunities for teachers with proven track records of academic student success to become leaders of teachers.
- Increase collaborative learning around lesson planning, instructional delivery, and analysis of student work.
- Increase frequency of “just-in-time” professional learning for teachers.
- Increase opportunities for Student Teachers to partner with teams of teachers during internship.

District-Wide Priorities

- Continue to provide opportunities for teachers to earn National Board for Professional Teaching (NBPTS) certification to promote better teaching and better learning.
- Participate in the Teacher Incentive Allotment, as part of House Bill 3 to reward, recruit, and retain excellent teachers.
- Expand the Dual Language Immersion program to 5th grade.

Any
Questions

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD
Tax Collection Report

Current Year M&O Taxes	For Month of	Year to Date
4	April 2022	April 2022
Original Current Roll		$ 13,277,667
Adjustments	$ (780)	$ 234,074
Total Adjusted Roll		$ 13,511,741
Current M&O Taxes Collected	$ 85,335	$ 10,354,983
Current P & I Collected	$ 8,460	$ 34,449
Current Taxes Collected Adjustments		$ -
Total Current Taxes Collected	$ 93,795	$ 10,389,432
% of Current Taxes Collected		76.8919%
Current Year I&S Taxes	**For Month of**	**Year to Date**
Current I&S Taxes Collected	$ 20,597	$ 2,499,353
Current P & I Collected	$ 2,042	$ 8,315
Current Taxes Collected Adjustments	$ -	$ -
Total Current Taxes Collected	$ 22,639	$ 2,507,668
% of Current Taxes Collected		18.5592%
Total Collections Current	**$ 116,434.00**	**$ 12,897,100.00**
		95.45%
Delinquent M&O Taxes	**This Month**	**Year to Date**
Delinquent Taxes Outstanding		$ 715,254
Adjustments	$ (4,518)	$ (47,227)
Total Adjusted Delinquent Roll		$ 668,027
Delinquent M&O Taxes Collected	$ 7,617	$ 285,101
Delinquent P & I Collected	$ 9,209	$ 46,684
Attorney Fees Collected		$ -
Delinquent Taxes Collected Adjustment		
Total Delinquent Balance Collected	$ 16,826	$ 331,785
% of of Delinquents Collected		49.6664%
Delinquent I&S Taxes	**This Month**	**Year to Date**
Delinquent I&S Taxes Collected	$ 1,540	$ 67,884
Delinquent P & I Collected	$ 1,559	$ 9,453
Attorney Fees Collected	$ -	$ -
Delinquent Taxes Collected Adjustment	$ -	$ -
Total Delinquent Balance Collected	$ 3,099	$ 77,336
% of of Delinquents Collected		11.5768%
Total Collections Delinquent	**$ 19,925**	**$ 409,121**
Grand Total Collections	**$ 136,359**	**$ 13,306,221**
Paid YTD		**$ 13,207,321**
Balance Remaining		**$ 972,447**
		6.86%

Consider Budget Amendments

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None Attached X Provided Later

Contact Person:
Mr. James D. Garrett

Background Information:
Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:
Budget amendments are moving from one function to another.

Administrative Recommendation:
Approve the budget amendments as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Amendment Nbr	Amendment Number Description	Originator	Campus/Dept	Board Approval
121539	Cover Sub Support Staff	Lisa Mendoza (LMENDOZA)	042 - La Vega JH - George Dixon Ca	☑

Note:

Detail Information

Account Code	Description	Reason	Increase Amt	Decrease Amt	Trans Date	User ID
199-11-6249.00-042-211000	CONTRACTED MAINT & REPAIR	Sub Support Staff	.00	1,000.00	05-09-2022	LMENDOZA
199-33-6121.00-042-299000	OVERTIME PAY - SUPPORT STAF	Sub Support Staff	1,000.00	.00	05-09-2022	LMENDOZA
		Total:	**1,000.00**	**1,000.00**		

Summary Information

Account Code	Description	Original Budget Amt	Current Approved Amt	Increase Amt	Decrease Amt	Amended Amt	Current Balance
199-11-6249.00-042-211000	CONTRACTED MAINT & REP	-20,000.00	-18,000.00	.00	1,000.00	-17,000.00	-18,000.00
199-33-6121.00-042-299000	OVERTIME PAY - SUPPORT	-100.00	-100.00	1,000.00	.00	-1,100.00	-21.74
	Total:	**-20,100.00**	**-18,100.00**	**1,000.00**	**1,000.00**	**-18,100.00**	**-18,021.74**

End of Report

Amendment Nbr	Amendment Number Description	Originator	Campus/Dept	Board Approval
121543	BUDGET CHANGE	MARIANNE KELLER (MKELLER)	002 - La Vega High School	☑

Note:

Detail Information

Account Code	Description	Reason	Increase Amt	Decrease Amt	Trans Date	User ID
199-11-6399.00-002-222700	GENERAL SUPPLIES	BUDGET CHANGE	3,551.56	.00	05-09-2022	MKELLER
199-36-6118.00-002-222000	EXTRA DUTY - CTE	BUDGET CHANGE	.00	138.51	05-09-2022	MKELLER
199-36-6412.00-002-222000	TRAVEL & SUBSISTENCE-STUDE	BUDGET CHANGE	.00	3,413.05	05-09-2022	MKELLER
		Total:	**3,551.56**	**3,551.56**		

Summary Information

Account Code	Description	Original Budget Amt	Current Approved Amt	Increase Amt	Decrease Amt	Amended Amt	Current Balance
199-11-6399.00-002-222700	GENERAL SUPPLIES	-180,000.00	-192,801.25	3,551.56	.00	-196,352.81	-367.64
199-36-6118.00-002-222000	EXTRA DUTY - CTE	-2,000.00	-1,376.01	.00	138.51	-1,237.50	-138.51
199-36-6412.00-002-222000	TRAVEL & SUBSISTENCE-S	-14,000.00	-14,000.00	.00	3,413.05	-10,586.95	-3,413.05
	Total:	**-196,000.00**	**-208,177.26**	**3,551.56**	**3,551.56**	**-208,177.26**	**-3,919.20**

End of Report

Amendment Nbr	Amendment Number Description	Originator	Campus/Dept	Board Approval
121547	BUDGET CHANGE	MARIANNE KELLER (MKELLER)	002 - La Vega High School	☑

Note:

Detail Information

Account Code	Description	Reason	Increase Amt	Decrease Amt	Trans Date	User ID
199-11-6399.00-002-222000	GENERAL SUPPLIES	BUDGET CHANGE	22,273.30	.00	05-10-2022	MKELLER
199-13-6299.00-002-222000	PROF DEV	BUDGET CHANGE	.00	7,500.00	05-10-2022	MKELLER
199-13-6411.00-002-222000	TRAVEL-EMPLOYEE ONLY	BUDGET CHANGE	.00	14,773.30	05-10-2022	MKELLER
		Total:	**22,273.30**	**22,273.30**		

Summary Information

Account Code	Description	Original Budget Amt	Current Approved Amt	Increase Amt	Decrease Amt	Amended Amt	Current Balance
199-11-6399.00-002-222000	GENERAL SUPPLIES	-126,012.00	-120,512.00	22,273.30	.00	-142,785.30	-16,925.07
199-13-6299.00-002-222000	PROF DEV	-10,000.00	-10,000.00	.00	7,500.00	-2,500.00	-10,000.00
199-13-6411.00-002-222000	TRAVEL-EMPLOYEE ONLY	-15,000.00	-15,000.00	.00	14,773.30	-226.70	-14,773.30
	Total:	**-151,012.00**	**-145,512.00**	**22,273.30**	**22,273.30**	**-145,512.00**	**-41,698.37**

End of Report

Amendment Nbr	Amendment Number Description	Originator	Campus/Dept	Board Approval
121512	BUDGET CHANGE	Deann McClinton (DMCCLINTON)	821 - INSTRUCTIONAL SERVICES	☑

Note: ESC 12 Training 2 days

Detail Information

Account Code	Description	Reason	Increase Amt	Decrease Amt	Trans Date	User ID
199-13-6499.99-821-299000	MISCELLANEOUS OPERATING E	BUDGET CHANGE	500.00	.00	04-26-2022	DMCCLINTON
199-21-6411.00-821-299000	TRAVEL-EMPLOYEE ONLY	BUDGET CHANGE	.00	500.00	04-26-2022	DMCCLINTON
		Total:	**500.00**	**500.00**		

Summary Information

Account Code	Description	Original Budget Amt	Current Approved Amt	Increase Amt	Decrease Amt	Amended Amt	Current Balance
199-13-6499.99-821-299000	MISCELLANEOUS OPERATI	-6,300.00	-10,800.00	500.00	.00	-11,300.00	-93.72
199-21-6411.00-821-299000	TRAVEL-EMPLOYEE ONLY	-8,000.00	-8,887.59	.00	500.00	-8,387.59	-629.11
	Total:	**-14,300.00**	**-19,687.59**	**500.00**	**500.00**	**-19,687.59**	**-722.83**

End of Report

Amendment Nbr	Amendment Number Description	Originator	Campus/Dept	Board Approval
121542	BUDGET CHANGE	Lisa Mendoza (LMENDOZA)	042 - La Vega JH - George Dixon Ca	☑

Note:

Detail Information

Account Code	Description	Reason	Increase Amt	Decrease Amt	Trans Date	User ID
199-11-6249.00-042-211000	CONTRACTED MAINT & REPAIR	BUDGET CHANGE	.00	17,000.00	05-09-2022	LMENDOZA
199-11-6299.00-042-230AVD	MISC CONTRACT SERVICES	BUDGET CHANGE	.00	3,000.00	05-09-2022	LMENDOZA
199-11-6329.00-042-211000	MAGAZINES & PERIODICALS	BUDGET CHANGE	.00	2,000.00	05-09-2022	LMENDOZA
199-11-6399.00-042-211700	GENERAL SUPPLIES	BUDGET CHANGE	75,923.83	.00	05-09-2022	LMENDOZA
199-11-6399.00-042-211AVD	GENERAL SUPPLIES	BUDGET CHANGE	.00	1,188.51	05-09-2022	LMENDOZA
199-11-6399.00-042-221000	GENERAL SUPPLIES	BUDGET CHANGE	.00	1,500.00	05-09-2022	LMENDOZA
199-11-6399.00-042-221700	GENERAL SUPPLIES	BUDGET CHANGE	.00	2,000.00	05-09-2022	LMENDOZA
199-11-6399.CV-042-211000	GENERAL SUPPLIES	BUDGET CHANGE	.00	7,903.16	05-09-2022	LMENDOZA
199-11-6412.00-042-211000	TRAVEL & SUBSISTENCE-STUDE	BUDGET CHANGE	.00	2,000.00	05-09-2022	LMENDOZA
199-11-6412.00-042-221000	TRAVEL & SUBSISTENCE-STUDE	BUDGET CHANGE	.00	1,000.00	05-09-2022	LMENDOZA
199-11-6412.99-042-211AVD	TRAVEL & SUBSISTENCE-STUDE	BUDGET CHANGE	.00	800.00	05-09-2022	LMENDOZA
199-11-6412.99-042-221000	TRAVEL & SUBSISTENCE-STUDE	BUDGET CHANGE	.00	400.00	05-09-2022	LMENDOZA
199-11-6494.00-042-211AVD	RECLASS TRANS EXP-FIELD TRI	BUDGET CHANGE	.00	1,000.00	05-09-2022	LMENDOZA
199-11-6494.00-042-221000	RECLASS TRANS EXP-FIELD TRI	BUDGET CHANGE	.00	500.00	05-09-2022	LMENDOZA
199-11-6499.00-042-211000	MISCELLANEOUS OPERATING E	BUDGET CHANGE	.00	1,825.14	05-09-2022	LMENDOZA
199-11-6499.99-042-211AVD	MISCELLANEOUS OPERATING E	BUDGET CHANGE	.00	1,000.00	05-09-2022	LMENDOZA
199-12-6121.00-042-299000	OVERTIME PAY - SUPPORT STAF	BUDGET CHANGE	.00	300.00	05-09-2022	LMENDOZA
199-12-6399.00-042-299000	GENERAL SUPPLIES	BUDGET CHANGE	.00	79.41	05-09-2022	LMENDOZA
199-12-6499.00-042-299000	MISCELLANEOUS OPERATING E	BUDGET CHANGE	.00	100.00	05-09-2022	LMENDOZA
199-13-6219.00-042-230000	OTHER PROFESSIONAL SERVICE	BUDGET CHANGE	.00	5,000.00	05-09-2022	LMENDOZA
199-13-6239.00-042-211000	EDUCATION SERVICE CENTER S	BUDGET CHANGE	.00	1,000.00	05-09-2022	LMENDOZA
199-13-6399.00-042-211000	GENERAL SUPPLIES	BUDGET CHANGE	.00	2,148.04	05-09-2022	LMENDOZA
199-13-6411.00-042-299000	TRAVEL-EMPLOYEE ONLY	BUDGET CHANGE	.00	2,167.83	05-09-2022	LMENDOZA
199-23-6239.00-042-299000	EDUCATION SERVICE CENTER S	BUDGET CHANGE	.00	920.00	05-09-2022	LMENDOZA
199-23-6399.00-042-299700	GENERAL SUPPLIES	BUDGET CHANGE	.00	992.62	05-09-2022	LMENDOZA
199-23-6399.CV-042-299000	COVID SUPPLIES	BUDGET CHANGE	.00	3,650.00	05-09-2022	LMENDOZA
199-23-6411.00-042-299AVD	TRAVEL-EMPLOYEE ONLY	BUDGET CHANGE	.00	5,075.00	05-09-2022	LMENDOZA
199-23-6499.00-042-299000	MISCELLANEOUS OPERATING E	BUDGET CHANGE	.00	3,616.87	05-09-2022	LMENDOZA
199-23-6499.99-042-299000	MISCELLANEOUS OPERATING E	BUDGET CHANGE	.00	1,439.91	05-09-2022	LMENDOZA
199-31-6219.00-042-299000	OTHER PROFESSIONAL SERVICE	BUDGET CHANGE	.00	250.00	05-09-2022	LMENDOZA
199-32-6399.00-042-230000	GENERAL SUPPLIES	BUDGET CHANGE	.00	687.09	05-09-2022	LMENDOZA
199-36-6399.00-042-299040	GENERAL SUPPLIES	BUDGET CHANGE	.00	883.66	05-09-2022	LMENDOZA
199-36-6412.99-042-299000	TRAVEL & SUBSISTENCE-STUDE	BUDGET CHANGE	.00	222.58	05-09-2022	LMENDOZA
199-36-6494.00-042-299000	RECLASS TRANS EXP-FIELD TRI	BUDGET CHANGE	.00	274.01	05-09-2022	LMENDOZA
199-95-6223.00-042-299000	RESIDENTIAL SET ASIDE	BUDGET CHANGE	.00	4,000.00	05-09-2022	LMENDOZA
		Total:	**75,923.83**	**75,923.83**		

Amendment Nbr	Amendment Number Description	Originator	Campus/Dept	Board Approval
121542	BUDGET CHANGE	Lisa Mendoza (LMENDOZA)	042 - La Vega JH - George Dixon Ca	☑

Note:

Summary Information

Account Code	Description	Original Budget Amt	Current Approved Amt	Increase Amt	Decrease Amt	Amended Amt	Current Balance
199-11-6249.00-042-211000	CONTRACTED MAINT & REP	-20,000.00	-18,000.00	.00	17,000.00	-1,000.00	-18,000.00
199-11-6299.00-042-230AVD	MISC CONTRACT SERVICES	-3,000.00	-3,000.00	.00	3,000.00	.00	-3,000.00
199-11-6329.00-042-211000	MAGAZINES & PERIODICAL	-2,000.00	-2,000.00	.00	2,000.00	.00	-2,000.00
199-11-6399.00-042-211700	GENERAL SUPPLIES	-25,283.00	-13,283.00	75,923.83	.00	-89,206.83	-301.15
199-11-6399.00-042-211AVD	GENERAL SUPPLIES	-5,000.00	-5,000.00	.00	1,188.51	-3,811.49	-1,188.61
199-11-6399.00-042-221000	GENERAL SUPPLIES	-1,500.00	-1,500.00	.00	1,500.00	.00	-1,500.00
199-11-6399.00-042-221700	GENERAL SUPPLIES	-2,000.00	-2,000.00	.00	2,000.00	.00	-2,000.00
199-11-6399.CV-042-211000	GENERAL SUPPLIES	-10,000.00	-10,000.00	.00	7,903.16	-2,096.84	-7,903.16
199-11-6412.00-042-211000	TRAVEL & SUBSISTENCE-S	-2,000.00	-2,000.00	.00	2,000.00	.00	-2,000.00
199-11-6412.00-042-221000	TRAVEL & SUBSISTENCE-S	-1,000.00	-1,000.00	.00	1,000.00	.00	-1,000.00
199-11-6412.99-042-211AVD	TRAVEL & SUBSISTENCE-S	-800.00	-800.00	.00	800.00	.00	-800.00
199-11-6412.99-042-221000	TRAVEL & SUBSISTENCE-S	-400.00	-400.00	.00	400.00	.00	-400.00
199-11-6494.00-042-211AVD	RECLASS TRANS EXP-FIEL	-1,000.00	-1,000.00	.00	1,000.00	.00	-1,000.00
199-11-6494.00-042-221000	RECLASS TRANS EXP-FIEL	-500.00	-500.00	.00	500.00	.00	-500.00
199-11-6499.00-042-211000	MISCELLANEOUS OPERATI	-2,500.00	-2,500.00	.00	1,825.14	-674.86	-1,825.14
199-11-6499.99-042-211AVD	MISCELLANEOUS OPERATI	-1,000.00	-1,000.00	.00	1,000.00	.00	-1,000.00
199-12-6121.00-042-299000	OVERTIME PAY - SUPPORT	-300.00	-300.00	.00	300.00	.00	-300.00
199-12-6399.00-042-299000	GENERAL SUPPLIES	-1,000.00	-1,000.00	.00	79.41	-920.59	-79.41
199-12-6499.00-042-299000	MISCELLANEOUS OPERATI	-100.00	-100.00	.00	100.00	.00	-100.00
199-13-6219.00-042-230000	OTHER PROFESSIONAL SE	-5,000.00	-5,000.00	.00	5,000.00	.00	-5,000.00
199-13-6239.00-042-211000	EDUCATION SERVICE CENT	-1,000.00	-1,000.00	.00	1,000.00	.00	-1,000.00
199-13-6399.00-042-211000	GENERAL SUPPLIES	-5,000.00	-5,000.00	.00	2,148.04	-2,851.96	-2,148.04
199-13-6411.00-042-299000	TRAVEL-EMPLOYEE ONLY	-5,000.00	-5,000.00	.00	2,167.83	-2,832.17	-2,253.01
199-23-6239.00-042-299000	EDUCATION SERVICE CENT	-500.00	-1,500.00	.00	920.00	-580.00	-920.00
199-23-6399.00-042-299700	GENERAL SUPPLIES	-2,000.00	-4,500.00	.00	992.62	-3,507.38	-992.62
199-23-6399.CV-042-299000	COVID SUPPLIES	-6,000.00	-4,000.00	.00	3,650.00	-350.00	-3,650.00
199-23-6411.00-042-299AVD	TRAVEL-EMPLOYEE ONLY	-6,000.00	-6,000.00	.00	5,075.00	-925.00	-5,075.00
199-23-6499.00-042-299000	MISCELLANEOUS OPERATI	-5,000.00	-5,000.00	.00	3,616.87	-1,383.13	-3,616.87
199-23-6499.99-042-299000	MISCELLANEOUS OPERATI	-10,000.00	-12,000.00	.00	1,439.91	-10,560.09	-1,439.91
199-31-6219.00-042-299000	OTHER PROFESSIONAL SE	-250.00	-250.00	.00	250.00	.00	-250.00
199-32-6399.00-042-230000	GENERAL SUPPLIES	-2,000.00	-2,000.00	.00	687.09	-1,312.91	-687.09
199-36-6399.00-042-299040	GENERAL SUPPLIES	-1,000.00	-1,000.00	.00	883.66	-116.34	-883.66
199-36-6412.99-042-299000	TRAVEL & SUBSISTENCE-S	-500.00	-500.00	.00	222.58	-277.42	-222.58
199-36-6494.00-042-299000	RECLASS TRANS EXP-FIEL	-500.00	-500.00	.00	274.01	-225.99	-274.01
199-95-6223.00-042-299000	RESIDENTIAL SET ASIDE	-7,000.00	-7,000.00	.00	4,000.00	-3,000.00	-4,000.00
	Total:	**-136,133.00**	**-125,633.00**	**75,923.83**	**75,923.83**	**-125,633.00**	**-77,310.26**

End of Report

Consider Selection of Audit Firm – Fiscal Year 2021-2022

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None Attached X Provided Later

Contact Person:
Mr. James D. Garrett

Background Information:
Annually, the District is required to engage an outside auditor to review the District's financial data for matters related to compliance, internal controls, and thoroughness.

Fiscal Implication:
N/A

Administrative Recommendation:
Approve administration's recommendation in engaging **Jaynes, Reitmeier, Boyd & Therrell, PC** as the audit firm for the 2021-2022 fiscal year, with the option to renew annually thereafter.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

JAYNES REITMEIER BOYD & THERRELL, P.C.
Certified Public Accountants
5400 Bosque Blvd., Ste. 600 | Waco, TX 76710
P.O. Box 7616 | Waco, TX 76714
Main 254.776.4190 | Fax 254.776.8489 | jrbt.com

May 10, 2022

The Board of Trustees and Management
LaVega Independent School District
400 E. Loop 340
Waco, Texas 76705

We are pleased to confirm our understanding of the services we are to provide for LaVega Independent School District (the "District") as of and for the year ended August 31, 2022.

Audit Scope

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the District as of and for the year ended August 31, 2022. Accounting standards generally accepted in the United States of America ("GAAP") provide for certain required supplementary information ("RSI"), such as management's discussion and analysis ("MD&A"), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America ("GAAS"). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion and Analysis
2. Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund – Year Ended August 31, 2022
3. Schedule of District's Proportionate Share of the Net Pension Liability – Teacher Retirement System of Texas – Last Ten Years
4. Schedule of District's Contributions to the Teacher Retirement System of Texas – Last Ten Fiscal Years

5. Schedule of District's Proportionate Share of the Net OPEB Liability TRS-Care – Last Ten Years

6. Schedule of District's Contributions to TRS-Care – Last Ten Fiscal Years

We have also been engaged to report on supplementary information other than RSI that accompanies the District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Schedule of Expenditures of Federal Awards

2. Combining Schedule – Balance Sheet – Nonmajor Funds – August 31, 2022

3. Combining Schedule – Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Funds – Year Ended August 31, 2022

4. Certain other supplementary information required by the Texas Education Agency.

The following other information accompanying the financial statements will not be subjected to the auditing procedures applied in our audit of the financial statements, and our auditor's report will not provide an opinion or any assurance on that other information:

1. Schedule J-4 – Information on Compensatory and Bilingual Education Programs.

Audit Objectives

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* ("CFR") Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance").

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of

management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning: management override of internal controls and improper revenue recognition.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Audit Procedures—Internal Control

We will obtain an understanding of the District and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would

be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the District in conformity with GAAP and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with

Government Auditing Standards. We will perform the services in accordance with applicable professional standards. With respect to these non-attest services and any other nonattest services we perform, the District's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with GAAP; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the District involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the District complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on the first day of fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with GAAP. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported

on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Audit Objectives sections of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Engagement Administration, Fees and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the District; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Jaynes, Reitmeier, Boyd & Therrell, P.C. ("JRBT") and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Texas Education Agency ("TEA"), other federal and state agencies, or the U.S. Government Accountability Office for purposes of quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of JRBT personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a period of at least five years after the report release date or for any additional period requested by TEA. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We may from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others.

In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Diana Ward is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising JRBT's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to start fieldwork in mid-October 2022 and to issue our reports in time for the December 2022 Board of Trustees meeting.

Our fee for these services will be at our discounted standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, etc.) except that we agree that our gross fee, including expenses, will not exceed $33,100. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The estimated fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of School Trustees of LaVega Independent School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the District, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Respectfully,

Jaynes, Reitmeier, Boyd + Therrell, P.C.

The letter correctly sets forth our understanding.

LAVEGA INDEPENDENT SCHOOL DISTRICT

_____
President
Board of School Trustees

Date: _____

_____
Sharon M. Shields, Ph.D.
Superintendent

Date: _____

Consider Contract with Food Service Management Company for 2022-2023

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. James D. Garrett

Background Information:
Will be provided at the board meeting.

Fiscal Implication:
Will be provided at the board meeting.

Administrative Recommendation:
Will be provided at the board meeting.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

[PLEASE NOTE THAT CHANGES TO RFP AND CONTRACT TERMS ARE NOT PERMITTED. DISTRICTS THAT MAKE CHANGES TO CONTRACT TERMS THAT HAVE NOT BEEN APPROVED BY TDA MUST USE NON-CHILD NUTRITION FUNDS TO PAY THE FSMC. CONTRACTS MUST BE AWARDED TO THE RESPONSIVE AND RESPONSIBLE BIDDER WHOSE PROPOSAL IS LOWEST COST OR MOST ADVANTAGEOUS TO THE PROGRAM WITH PRICE AND OTHER FACTORS CONSIDERED OF WHICH COST MUST BE THE PRIMARY CONSIDERATION.]

SCHOOL NUTRITION PROGRAMS
FOOD SERVICE MANAGEMENT COMPANY

La Vega Independent School District
SFA Name

TDA REQUEST FOR PROPOSAL

NO. 22-CNS-1

Texas Department of Agriculture
Food and Nutrition
P. O. Box 12847
Austin, Texas 78711-2847
Phone (877) TEX-MEAL
Fax (888) 203-6593
Website *http://www.squaremeals.org*

TDA Food and Nutrition RFP Approval Date: _____

The program applicant hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Age Discrimination Act of 1975 (42 U.S.C. § 6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part SO.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the program applicant receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement."

"By accepting this assurance, the Program applicant agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the Program applicant, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the Program applicant.

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I. INTRODUCTION

This document contains a Request for Proposals for providing food service management services for La Vega Independent School District's participation in the United States Department of Agriculture's School Nutrition Programs and sets forth the terms and conditions applicable to the proposed procurement. Upon acceptance, this document shall constitute the contract (Contract) between the offeror and the school food authority.

The Texas Department of Agriculture (TDA) is not and will not be a party to any contract between a School Food Authority (SFA) and a food service management company (FSMC). The school food authority has full responsibility for ensuring that the terms of the Contract are fulfilled. TDA is not involved with the enforcement of this Contract; however, TDA can deny payment for meals received or purchased under an invalid Contract.

II. REQUEST FOR PROPOSALS

A. Legal Notice

Notice is hereby given that La Vega Independent School District, (SFA Name) hereinafter referred to as the School Food Authority (SFA), intends to examine alternatives to its present food service program.

No intent should be construed from this legal notice that the SFA intends to enter into a contract with any party for alternative food service unless, in the sole opinion of the SFA, it is in the SFA's best interest.

All costs involved in submitting a response to this Request for Proposals (RFP) shall be borne in full by the party incurring the said cost.

The offeror to this RFP will be referenced as the FSMC, and any contract that may arise from this RFP will be between the FSMC and the SFA.

The SFA strongly encourages Historically Underutilized Businesses (HUB), Minority and Women Business Enterprises (MWBE), and labor surplus area vendors to compete for this RFP.

B. Request for Proposals

Proposals will be received until 11:00 am (Time) **on** April 8, 2022 (Date) to supply La Vega Independent School District (SFA) with food service management services during the 2022-2023 School Year, with options for renewal of the Contract for four (4) additional terms of one year each. Price adjustments for renewal options will be limited to a Consumer Price Index (CPI) percentage validated annually.

All FSMCs submitting a proposal must complete all the information required in the RFP, including requested certifications, document responses, and the pricing proposal form. No modifications may be made to any of the standard templates or forms in this RFP to provide a responsive proposal. Proposals received without the completed RFP, certifications, document responses, and pricing proposal form will be considered non-responsive and the FSMC's proposal will be disqualified.

Competitive sealed proposals are subject to all the conditions and specifications attached hereto and will be received in the office of La Vega ISD Administration (Procurement Section) and shall be marked on the envelope "***Food Service Management Proposal, #*** 22-CNS-1 (RFP #) and mark on the envelope with respondent's return address.

SFA reserves the right to reject any proposals and to waive any minor technicalities to take the action which it deems to be in the best interest of the SFA.

The contract resulting from this RFP will be for fixed meal prices and commence on July 1, 2022. This standard template provided by TDA must be used for the contract.

Additional information required to respond to this **RFP** may be obtained from SFA's business office telephone (254) 299-6700 (Number). If additional information is provided, it must be shared with all offerors.

Contracts executed based on submitted proposals are revocable if contrary to law. (See Standard Terms and Conditions hereinbelow).

C. Procurement Method

The procurement method will be the Competitive Sealed Proposals method (commonly known as a Request for Proposals or RFP). All procurement transactions shall be conducted in a manner that provides maximum full and open competition consistent with 2 CFR 200.

D. Pre-Proposal Meeting

A meeting with interested offerors to review the specifications, to clarify any questions, and for a walkthrough of the facilities with school officials, will be on March 4, 2022 (Date) at 2:30 pm (Time) Location: 400 E Loop 340 | Waco, TX 76705 (Physical street address of Pre-Proposal Meeting) Attendance is required [Note: If SFA makes attendance by offerors mandatory, then SFA may not waive requirement] Vendor presentations will not be scheduled at this time.

E. Proposal Submission and Award

Each prospective FSMC is to submit 7 (Number) copies of the proposal to the SFA.

All Proposals are to be submitted in a sealed envelope marked "Food Service Management Proposal, # 22-CNS-1 (RFP #). Responses should address each of the requirements set forth in this RFP. Please provide the requested information no later than 11:00 am (Time) CST on March 21, 2022 (Date) to the address below. Responses will be publicly opened at 2:00 pm (Time) CST on March 21, 2022 (Date) to be evaluated per the criteria specified.

Competitive Sealed Proposals are to be submitted to:

Name: La Vega ISD Attn. James Garrett, Asst. Supt for Finance
Mailing Address: 400 E. Loop 340
Physical Address: 400 E. Loop 340
City: Waco
State/Zip: Texas, 76705

To be considered, each offeror must submit a complete response to this solicitation using the forms provided, along with any other documents submitted as a part of the Proposal and considered responsive to this RFP. No other documents submitted with the RFP and the Contract will affect the Contract provisions, and there may be no modifications to the RFP and Contract language. If an offeror modifies, revises, or changes the RFP and/or contract in any manner, the SFA will reject the offer as non-responsive. The Offeror must review Section N to review additional services designated by the SFA. Award will be made only to a qualified and responsible offeror whose proposal is responsive to this solicitation. A responsible offeror is one whose financial, technical, and other resources indicate an ability to perform the services required. The offeror shall submit any requested documentation or qualification data along with the sealed proposal. Failure to furnish such documentation, or the inclusion of any false or misleading

DocuSign Envelope ID: FFA7763A-B194-48BF-B393-45908D4B4313

information therein, shall be sufficient cause for the rejection of the Proposal or termination of any subsequent Contract.

Offerors or their authorized representatives are expected to fully inform themselves as to the conditions, requirements, and specifications before submitting proposals. Failure to do so will be at the Offeror's own risk and therefore cannot secure relief on a plea of error. The SFA is not liable for any cost incurred by the offeror in submitting a proposal. **Paying the FSMC from School Nutrition Program funds is prohibited until TDA approval is provided and the Contract is signed.**

If additional information is requested, please contact James Garrett (Contact Name) at 254-299-6700 / james.garrett@lavegaisd.org (Number or E-mail). Any additional information provided to one offeror will be available to all as required to ensure full and open competition.

F. Late Proposals

Proposals will not be accepted after the exact time specified for receipt. Such documents shall be returned unopened to the Offeror.

G. Altering, Amending, or Withdrawing Proposal

No proposal may be altered, amended, or withdrawn after the specified time for opening proposals.

H. Rejection of Proposals

Proposals that do not conform to the requirements of this RFP shall be rejected. Proposals may be rejected for reasons that include, but are not limited to, the following:

- The proposal was received after the submission deadline,
- The proposal was not signed by an authorized representative of the FSMC,
- The proposal contained unauthorized amendments, deletions, or contingencies to the requirements of the RFP,
- The proposal was incomplete or contained significant inconsistencies or inaccuracies.

SFA reserves the right to reject any proposal for a sound, documented reason or to reject all proposals if there is an insufficient number of proposals.

I. Calculation of Time

Periods stated as a number of days shall be calendar days.

J. Firm Offer

By submitting a response to this RFP, and if such a response is not withdrawn before the time for opening proposals, the offeror understands and agrees that it is making a firm offer to enter into a contract, which may be accepted by SFA and which will result in a binding contract. **Such proposal is irrevocable for ninety (90) days after the time for opening proposals has passed.** DS DR (Initial) 3/16/22 (Date) **FSMC must initial and date here to show agreement.**

III. EVALUATION AND AWARD

A. Evaluation Criteria

Proposals received will be reviewed to ensure all materials have been submitted as specified in this RFP. The contract award will be made to the single qualified vendor that provides the lowest price, most responsive, responsible proposal. A responsible Offeror whose financial, technical, and other resources indicate an ability to perform the services required by this solicitation.

To be considered, each Offeror must submit a complete response to this solicitation using ONLY the forms provided. No other documents submitted with the Request for Proposal/Contract will affect the contract provisions. If documents or modifications outside of the RFP are included in offers, the proposal may be considered unresponsive.

The offeror must be incorporated or licensed to do business in the State of Texas and must be registered with the Food and Nutrition (F&N) of TDA.

The respondents should submit annual reports or financial statements for the past fiscal year in the format of an "accountant's review," including notes to the financial statements provided by a certified public accountant. If the offeror is doing business with like school systems and is familiar with the regulations about operations in such environments, the offeror will receive points for that experience in the evaluation of the weighted criteria. If the offeror is presently operating a comparable, successful National School Lunch Program (NSLP) and School Breakfast Program (SBP) in a school setting, the offeror will receive points for that experience in the evaluation of the weighted criteria.

Value-added responses (a response offering goods and services using general terms rather than addressing the specifically defined expectations) are not permitted. SFAs may not provide additional points when evaluating solicitations based on value adds.

SFAs must not change or bypass the published evaluation and scoring criteria to circumvent full and open competition.

B. Award Criteria

Proposals must be evaluated by an SFA committee based on the offer per meal/meal equivalent and the criteria, categories, and assigned weights as stated herein below (to the extent applicable). Contracts must be awarded to the responsive and responsible bidder whose proposal is the lowest price or most advantageous to the program with the price and other factors considered. The cost must be the primary consideration. See United States Department of Agriculture's Food and Nutrition Service Memo dated November 13, 2015, SP 12-2016. Committee members must consist of SFA employees and representatives familiar with the terms and conditions of the RFP criteria and the evaluation process. Evaluators cannot have any association, personal, or working relationship with the FSMC. Committee members and employees associated with an FSMC will be precluded from participating in the RFP and subsequent Contract process. Each area of the award criteria must be addressed in detail in the Proposal.

The Offeror shall submit a written proposal to address each of the criteria below. The proposal will be evaluated and scored by the SFA's evaluation committee. The maximum points for each criterion are provided below.

Evaluation Criteria	Maximum Points
Cost (**25 points or more**)	40
Guaranty in RFP Included in Proposal (**maximum of 5 points**)	5
Years of Experience in working with Child Nutrition Programs (**maximum of 10 points**)	10
Service Capability Plan (**points determined by SFA**)	5
Financial Conditions/Stability, Business Practices (**points determined by SFA**)	5
Accounting and Reporting Systems (**points determined by SFA**)	5
Promotion of Child Nutrition Programs (**points determined by SFA**)	10
Personnel Management/Staffing Considerations (**points determined by SFA**)	5
Student Engagement (**points determined by SFA**)	10
Compliance/Audit History (**points determined by SFA**)	5
Other: Specify (**points determined by SFA**)	
Total Points (100)	100

The fixed price per meal/meal equivalent may be increased on an annual basis by the Yearly Percentage Change in the Consumer Price Index for All Urban Consumers, as published by the U.S. Department of Labor, Bureau of Labor Statistics, Food Eaten Away from Home [insert one CPI regional index: South-Size Class A (population of metropolitan area over 1.5 million), South-Size Class B/C (Mid-sized and small population metropolitan area with fewer than 1.5 million), or South-Size D (all nonmetropolitan areas)] (CPI). Such increases shall be effective on a prospective basis on each anniversary date of this Contract and will only be permitted if approved in advance by SFA. CPI fee increases for the upcoming Contract renewal year must be submitted to SFA by April 1 of each year. No other fee increases will be allowed.

C. Proposal Protests

Any action which diminishes open and free competition seriously undermines the integrity of the procurement process and may subject an SFA to protests. SFAs/Sponsors are responsible for properly responding to protests and concerns raised by potential contractors. Pursuant to 2 CFR Part 200.318(k), SFAs/Sponsors must have protest procedures in place to handle and resolve disputes relating to their procurements and must in all instances disclose information regarding a protest to TDA.

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IV. FINAL CONTRACT

A. Duration of Contract

Unless terminated in accordance with Section V, paragraph K, this Contract will be in effect for a period of one year commencing on July 1, 2022, and terminating on June 30, 2023, and may be renewed for four (4) additional terms of one year each upon mutual agreement between SFA and FSMC and subject to fulfillment of all contract terms designated herein.

B. Contract Documents

Only the following attachments and documents may be included in the Contract document.

1. Original RFP
2. Exhibit A – Site Information – Services Required
3. Exhibit B – Budget
4. Exhibit C – Charts
5. Exhibit D – Designation of Program Expenses
6. Exhibit E – Employees
7. Exhibit F – Food Specifications
8. Exhibit G – Price Proposal Form
9. Exhibit H – Equipment Investment
10. Exhibit I – Applicable Laws
11. Exhibit J – Anti-Collusion Affidavit
12. Exhibit K – Procurement – Certification Regarding Lobbying
13. Exhibit L – Disclosure of Lobbying Activities
14. Exhibit M – Menu Cycles
15. Exhibit N – Price Determination Certificate
16. Exhibit O – SFA Certification of Acknowledgement
17. Exhibit P – FSMC Certification Acknowledgement
18. Exhibit Q – Non-Delegable School Food Authority (SFA) Responsibilities
19. Exhibit R – Debarment Certification

C. Proposal Computation Method

Estimated totals must be carried out to the second decimal place and must not be rounded.

D. Renewal Assumptions

Assumptions: Financial terms of the Agreement are based upon existing conditions and the following assumptions. If there is a material change in conditions, including, without limitations, changes to the following assumptions, this contract (1) may be terminated at the end of the current term or (2) continue under the same terms as written, whichever is mutually agreed upon.

The distinction between a minor change and a material change cannot be qualified for every action undertaken in the Child Nutrition programs. However, at a minimum, a change is material if, had the new term been in the solicitation and original contract, it could have affected how the bidder and other competitors responded to the RFP.

Services or features contingent on multi-year contracts are not allowable. For example, equipment installation may not be stipulated for subsequent contract renewal years.

1. The SFA's policies, practices, and service requirements shall remain materially consistent throughout the contract term and any subsequent contract renewals. The term materially consistent shall mean that a change does not (1)

materially increase FSMC's cost of providing management service or (2) materially decrease the net revenue derived from the food service operations.

2. Legislation, regulations, and reimbursement rates that create changes in the school lunch program shall be enforced on their effective date.
3. Usable USDA Foods of adequate quality and variety required for the menu cycle, valued at an amount as set forth by USDA per pattern meal for the contract year will continue to be available.
4. The government reimbursement rates in effect shall remain materially consistent throughout the year.
5. Meal components and quantities required by any of the programs selected in V. of this RFP and Contract, Section 2. Scope and Purpose, remain consistent with prior years.
6. Service hours, service requirements, and type/number of facilities selling food and/or beverages on SFA's premises shall remain materially consistent throughout the contract term and any subsequent renewal years.
7. The state or federal minimum wage rate and taxes in effect shall remain materially consistent throughout the year.
8. The projected number of full feeding days is: 174 (Number) and shall remain materially consistent in renewal years.
9. If participating in Seamless Summer Option (SSO), the projected number of full feeding days for SSO is: 31 (Number) and shall remain materially consistent in renewal years. If participating in Summer Food Service Program (SFSP) see Section O.
10. SFA revenue credited to the food service program shall include all state and federal amounts received specifically for CN operations.

E. Contract Cost Increase

The FSMC may negotiate at the end of each one-year contract period for a cost increase. Any proposed increase cannot exceed the annual percentage increase of the Consumer Price Index for All Urban Consumers (CPI-U) for the preceding year.

All contract renewals shall be for a period of one year beginning July 1st and ending June 30th, with mutual agreement between the SFA and the FSMC. Renewal contracts cannot be effective prior to the final approval date by TDA and signed by both parties. Failure to have renewal contracts fully executed prior to July 1st, will lapse this contract, and require the SFA to re-bid the contract unless a written request for approval is submitted to and granted by TDA. Renewal year contracts are contingent upon fulfillment of all contract provisions. If TDA determines during an Administrative Review, Procurement Review, audit, etc., that the FSMC is not meeting contractual obligations and is responsible for non-compliance of program regulations, TDA may decline to approve a renewal contract until it can be demonstrated that the FSMC is capable of meeting contractual obligations and compliance with program regulations.

F. Severability

If one or more provisions of this contract or the application of any provision to either party or circumstance is held invalid, unenforceable, or illegal in any respect, the remainder of this Contract and the application of the provision to other parties or circumstances shall remain valid and in full force and effect.

G. Silence, Absence, or Omission

Any silence, absence, or omission from the Contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by SFA are to be used.

H. TDA Review

This Contract may not be executed until TDA approval is provided. Costs incurred prior to TDA approval may not use federal child nutrition funds.

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V. STANDARD TERMS AND CONDITIONS

The following definitions shall apply within this document and its attachments:

1. "Accounting Periods" means calendar month (a specific period of time (e.g., monthly and quarterly)
2. "Allowable Cost" means costs that are allowable under 2 CFR Part 200, Subpart E, "Cost Principles."
3. "Applicable Credit" means the meaning established in 2 CFR 200.406(a).
4. "Charge" means any fixed-priced meal rates as outlined in the contract. No additional administrative fees may be assessed.
5. "Contract" means this RFP and Contract and the attached exhibits.
6. "Direct Cost" means any Allowable Cost that is: (i) incurred by FSMC in providing the goods and services that are identified in SFA's Food Service Budget; and (ii) reasonably necessary in order for FSMC to perform the Services hereunder.
7. "Effective Date" means July 1, 2022.
8. "Fixed Price" means an agreed-upon amount that is fixed at the inception of the Contract. Within a Fixed price contract, the FSMC is the purchasing agent. The SFA is charged one fixed price. Included in the fixed price are:
    a. Menu development specific to the operation
    b. Nutrition education materials and program expense
    c. Design services specific to the operation
    d. Education programs via assembly programs, schoolroom programs, parent/teacher meetings, and school food advisory committee meetings
    e. Personal representation, visitation, and coverage on a regular basis by a principal of the FSMC
    f. All accounting
    g. All payroll costs and documentation
    h. Administrative dietetic, nutritional, sanitation, and personnel advice
    i. All costs incurred in hiring and relocating, if necessary, the FSMC management team
    j. All training costs for FSMC employees
    k. All travel costs for training for FSMC employees
    l. All miscellaneous costs to operate the program: i.e., consumable marketing materials, posters, menu templates, proprietary printed materials.
9. "FSMC's Proposal" means Food Service Management Company's response to the RFP and Contract. Any expenses borne by the FSMC should be included in their proposed priced price.
10. "Material Change" means any change made to a contract after it has been awarded that alters the terms and conditions of that contract substantially enough that had other respondents known of these changes in advance, they could have proposed differently and more competitively (USDA Contracting with Food Service Management Companies – guidance for School Food Authorities- May 2016).
11. "Meal Equivalent" is a numerical value derived by dividing the à la carte revenue by the per meal sum of the Federal and State Free reimbursement plus the value of USDA entitlement and bonus foods. À la carte revenue should include all sales to adults and à la carte sales to students. (*Contracting with Food Service Management Companies: Guidance for School Food Authorities*, May 2016)
12. "Non-profit School Food Service Account" means the restricted account in which all of the revenue from all food service operations conducted by the SFA principally for the benefit of school children is retained and used only for the operation or improvement of the Nonprofit School Food Service Account.
13. "Program(s)" or "Child Nutrition Program(s)" means the USDA Child Nutrition Programs in which SFA participates.
14. "Program Funds" means all funds that are required to be deposited into the Non-profit School Food Service Account.
15. "Proposal" means Food Service Management Company's response to the RFP and Contract.
16. "RFP" means SFA's Request for Proposal and Contract, # 22-CNS-1 (RFP #) and all its attachments.
17. "Services" means the services and responsibilities of FSMC as described in this Contract, including any additional services described in Section N of this Contract.
18. "SFA" or "School Food Authority" means the school food authority as defined in 7 CFR 210.2.

19. “SFA’s Food Service Budget” means the Food Service Budget for the Current School Year, which is attached to this Contract as “Exhibit B” and fully incorporated herein.
20. “SFA’s Food Service Facilities” means the areas, improvements, personal property, and facilities made available by SFA to FSMC for the provision of the food services as more fully described herein.
21. “SFA’s Food Service Program” means the preparation and service of food to SFA’s students, staff, employees, and authorized visitors, as outlined in the scope and purpose, Section A.
22. “SFA’s Food Service Location(s)” means the schools or other locations where Program meals are served to SFA’s schoolchildren.
23. “Summer Program” means either the Summer Food Service Program or the Seamless Summer Option identified hereinbelow, and in which SFA participates.
24. “TDA” means the Texas Department of Agriculture.
25. “USDA” means the United States Department of Agriculture, Food and Nutrition Service.

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A. Scope and Purpose

1. During the term of this Contract, FSMC shall operate SFA's Food Service Program in conformance with SFA's agreement with the Texas Department of Agriculture's (TDA) Food and Nutrition Division (FND).

2. FSMC shall have the exclusive right to operate the programs checked below at the sites specified by SFA in the Schedule of Food Service Locations and Services Provided, which is attached to this Contract as "Exhibit A" and fully incorporated herein. The proposals submitted must be inclusive of all of the SFA's current programs requested in the RFP. However, the SFA reserves the right to add and/or expand the federal child nutrition program to provide the availability of food resources to children and students that can be served through these programs if a material change does not exist, and prior approval is granted by the State Agency before adding child nutrition programs. The SFA also reserves the right to remove child nutrition programs.

- ☒ National School Lunch Program (NSLP)
  - ☒ Seamless Summer Option (SSO)
- ☒ School Breakfast Program (SBP)
  - ☒ Breakfast in the Classroom
  - ☒ Universal Breakfast
- ☒ NSLP After School Care Program (ASCP)
- ☒ Fresh Fruit and Vegetable Program (FFVP)
- ☒ À la carte/Adult Meals/Non-Program Sales
- ☒ Child and Adult Care Food Program (CACFP)
  - ☒ At-Risk Snacks
  - ☒ At-Risk Supper

- ☒ Catering
- ☐ Concessions (operated by the FSMC)
- ☐ Vending (FSMC supplied machines)
- ☐ Special Milk Program (SMP)
- ☐ Summer Food Service Program (SFSP)
- ☒ Disaster Feeding
- ☐ Other: _____
- ☐ Other: _____

3. The FSMC shall be an independent contractor and not an employee of the SFA. The employees of the FSMC are not employees of the SFA.

4. The food service provided shall be operated and maintained as a resource to the SFA's students, faculty.

5. The FSMC shall comply with the rules, regulations, policies, and instructions of TDA and USDA, and any additions or amendments thereto, including but not limited to, Title 7 CFR parts 210, 215, 220, 245, 250; Title 2 CFR part 180, 200, 417, and 418; and Title 7 CFR parts 225 (SFSP) and 226 (CACFP), as applicable.

6. The FSMC's operation of SFA's Food Service Program shall include the performance by the FSMC of all the Services described in this Contract, for the benefit of SFA's students, faculty, and staff.

7. The SFA shall retain signature authority for the application/contract, free and reduced-price policy statement, and Programs indicated in Section A, Paragraph 2, herein, and the monthly claim for reimbursement. (Reference 7 CFR 210.9(a) and (b) and 7 CFR 210.16(a)(5))

8. The SFA shall be responsible for the establishment and maintenance of the free and reduced-price meals' eligibility documentation. (7 CFR 210.7(c), 7 CFR 210.9(b)(18) and 7 CFR 245.6(e))

9. The FSMC shall implement an accurate point of service count using the counting system provided by SFA in its application to participate in the School Nutrition Programs and approved by TDA for the programs listed in Section A, Paragraph 2, herein, as required under USDA regulations. Such a counting system must eliminate the potential for the overt identification of free and reduced-price eligible students under USDA Regulation 7 CFR 245.8(b).

10. The SFA shall be responsible for the development and distribution of the parent letter and Application for Free and Reduced-Price Meals and/or Free Milk and participating in Direct Certification. SFA shall be responsible for the determination of eligibility for free or reduced-price meals and free milk, if applicable. SFA shall be responsible for conducting any hearings related to decisions regarding eligibility for free or reduced-price meals and free milk, if applicable.

11. The SFA shall be responsible for verifying Applications for Free and Reduced-Price Meals as required by USDA regulations.

12. The SFA and the FSMC agree that this Contract is neither a *cost-plus-a-percentage-of-income nor a cost-plus-a-percentage-of-cost contract* as required under United States Department of Agriculture (USDA) Regulations 7 CFR §210.16(c) and 2 CFR 200.324(d).

13. SFA shall be legally responsible for the conduct of SFA's Food Program and shall supervise the food service operations in such manner as will ensure compliance with all applicable statutes, regulations, rules, and policies including regulations, rules, and policies of TDA and USDA regarding the School Nutrition Programs.

14. SFA shall retain control of the Non-profit School Food Service Account and overall financial responsibility for SFA's Food Service Program.

15. The SFA shall establish all selling prices, including price adjustments, for all reimbursable, non-reimbursable meals/milk, à la carte, and non-program sales (including vending, adult meals, contract meals, concessions, and catering) prices.

16. The SFA shall be responsible for ensuring the resolution of Program reviews and audit findings. FSMC shall fully cooperate with SFA in resolving review and audit issues, and FSMC shall indemnify SFA for any fiscal action, claims, losses or damages, fault, fraud, required repayment or restoration of funds, including reasonable attorney's fees incurred in defending or resolving such issues, that results from FSMC's intentional or negligent acts.

17. The SFA shall monitor the food service operation of FSMC through periodic on-site visits to ensure that the food service is in conformance with USDA program regulations. (7 CFR 210.16(a)(3))

18. If there is more than one SFA Food Service Location, SFA or FSMC, on behalf of SFA, shall conduct an on-site review of the counting and claiming system at each SFA Food Service Location no later than February 1 of each year. If FSMC conducts the on-site review, FSMC will promptly report any findings to SFA. SFA shall always retain responsibility for the counting and claiming system. (7 CFR 210.8(a)(1))

19. FSMC shall maintain all records necessary, in accordance with applicable regulations, for the SFA, TDA, and USDA to complete required monitoring activities and must make said records available to the SFA, TDA, and USDA upon request for the purpose of auditing, examination, or review. (7 CFR 210.16(c)(1)). Records shall be retained in accordance with 7 CFR 210.23(c). The FSMC shall promptly submit all claims information to the SFA by the fifth business day following the month to be claimed.

20. Payments on any claim shall not preclude the SFA from adjusting payment to FSMC of any item found not to have been in accordance with the provisions of this RFP and Contract and bid specifications.

21. The SFA reserves the right, at its sole discretion, to sell or dispense food or beverages, provided such use does not interfere with the operation of the Child Nutrition Programs. Changes to the scope of services to be provided by FSMC beyond the original intent of this RFP and Contract that would constitute a material change to the RFP/Contract will require this Contract to be rebid.

22. FSMC shall cooperate with SFA in promoting nutrition education, health, and wellness policies, and coordinating SFA's Food Service Program with classroom instruction.

23. FSMC shall comply with applicable federal, state, and local laws, rules and regulations, policies, and instructions of TDA and USDA and any additions or amendments thereto, including USDA Regulations at 7 CFR Parts 210, 220, 245, 250; 2 CFR Part 200; 2 CFR 200.318-326, Appendix II to Part 200; 2 CFR 400; 2 CFR 415; 2 CFR 416; 2 CFR 418, and 2 CFR Part 180, as adopted and modified by USDA Regulation 2 CFR Part 417; 7 CFR Part 215 (SMP), if applicable; and 7 CFR Part 225 (SFSP), if applicable; 7 CFR Part 226 (CACFP); and 2 CFR Parts 200.38, 74, & 101(b)(1), and the other laws described in the "Schedule of Applicable Laws," which is attached to this Contract as "Exhibit I" and fully incorporated herein by reference.

24. Any changes to the terms or conditions of this Contract, which are required by Federal or State law or rule, or changes to Federal or State laws or rules, are automatically incorporated herein, effective as of the date specified in such law or rule.

25. FSMC shall comply with all SFA building rules and regulations.

26. Gifts from FSMC: The SFA's officers, employees, or agents shall neither solicit nor accept gratuities, favors, nor anything of monetary value from contractors nor potential contractors in accordance with all laws, regulations, and policies. To the extent permissible under federal, state, or local laws, rules, or regulations, such standards shall provide for appropriate penalties, sanctions, or other disciplinary actions to be applied for violations of such standards as outlined in the SFA's written code of conduct. (See SP 09-2015; and 2 CFR Parts 200.112 & 318)

27. Any additional payments to the SFA or any foundations or organizations associated with the SFA that are unrelated to food services, such as money or rebates for school improvements and student scholarships, are not allowable.

28. The ☒ SFA or ☐ FSMC shall obtain and post all licenses and permits that it is required to hold under federal, state, or local law.

29. In all services operated by the FSMC for the SFA's School Nutrition Program, the parties shall operate the Program according to federal, state, and local regulations.

30. If the FSMC provides management services for the Fresh Fruit and Vegetable Program (FFVP) at any of SFA's Food Service Locations, SFA and FSMC shall operate the FFVP in accordance with the requirements of Section 19 of the National School Lunch Act, all applicable regulations and policies, and the FFVP Handbook for Schools, as well as USDA guidance issued via memorandum and the Administrative Review Manual (ARM). SFA and FSMC further agree that not more than 10% of the total funds awarded to the school and/or schools for the operation of the FFVP may be used for administrative expenses.

B. Food Service

1. FSMC shall serve meals on such days and times as aligned to the district calendar and the nutrition programs the SFA has indicated in Section A, Scope and Purpose in this document as requested by the SFA.

2. SFA shall retain control of the quality, extent, and general nature of food service.

3. FSMC shall offer free, reduced-price, and full-price reimbursable meals to all eligible children participating in SFA's Food Service Programs indicated in Section A, Paragraph 2 herein.

4. For an FSMC to offer à la carte food service, the FSMC must offer free, reduced-price, and paid reimbursable meals to all eligible children.

5. FSMC shall provide meals for all programs operated by the CE that meet the meal pattern set by USDA. TDA provides detailed information on applicable meal patterns in the *Administrator's Reference Manual* (ARM) which is available at *Squaremeals.org*.

6. FSMC shall receive no payment for meals that are spoiled or unwholesome at the time of serving, which does not meet the detailed specifications for each food component or menu item in accordance with 7 CFR 210.16(c)(3), or that do not otherwise meet the requirements of the contract.

7. FSMC shall promote maximum participation in the Programs.

8. FSMC shall provide the specified types of service in the schools/sites listed in Exhibit A.

9. FSMC shall sell on the premises only those foods and beverages authorized by the SFA and only at the times and places designated by the SFA, and that meet School Nutrition Program requirements.

10. FSMC must make substitutions in the food components of the meal pattern for students with disabilities when their disability restricts their diet as stated in the students' Individual Educational Plans (IEPs) or 504 Plans and when the need for the substitution is certified by an appropriately licensed medical practitioner. Substitutions for disability reasons must be made on a case-by-case basis only when supported by a written statement of the need for substitutions that includes recommended alternate foods unless otherwise exempted by FNS. Such a statement must be signed by an appropriately licensed medical practitioner (reference: 7 CFR 210.10(g)(1); SP 40-2017; SP 26-2017; and SP 59-2016). The FSMC may make a substitution for those nondisabled students who are unable to consume regular breakfast or lunch because of medical or other special dietary needs. Accommodations for special dietary needs for students without medical disabilities are an SFA decision. If a substitution is made to accommodate the special dietary needs of one student, the same accommodation must be made for all students with the same dietary need (reference: 7 CFR 210.10(g)(2)). There will be no additional charge to the student for such substitutions. (USDA, *"Accommodating Children with Special Dietary Needs in the School Nutrition Programs Guidance for School Food Service Staff".*)

11. FSMC shall make substitutions for fluid milk for non-disabled students who cannot consume fluid milk due to medical or special dietary needs. Substitutions shall be made when a medical authority or student's parent or legal guardian submits a written request for a fluid milk substitute identifying the medical or other special dietary need that restricts the student's diet. Notification of fluid milk substitutions shall remain in effect until the medical authority or the student's parent, or legal guardian revokes such request in writing, or SFA changes its substitution policy for non-disabled students. Fluid milk substitutes shall provide nutrients as required by federal and state regulations. There will be no additional charge to the student for such substitutions. (Reference 7 CFR 210.10(d)(3) and 7 CFR 220.8)

C. Use of Advisory Group/Menus

1. SFA shall establish, and the FSMC shall participate in the formation, establishment, and periodic meetings of an SFA advisory board composed of students, teachers, and parents to assist in menu planning. (Reference 7 CFR 210.16(a)(8))

2. FSMC shall serve meals that follow the 21-day menu cycles that meet the food specifications contained in Food Specifications, which is attached to this Contract as "Exhibit F" and fully incorporated herein, and that meet School Nutrition Program requirements. The 21-day cycle menus developed and provided by the SFA allows the FSMC to determine the bid price. These menus should be followed without any changes to specifications unless agreed upon by the SFA. Such changes may not result in a different fixed rate. The menus are attached to this Contract as "Exhibit M" and fully incorporated herein. At a minimum, such food specifications shall include: (i) a recipe for each menu item that includes the total yield, portion size, ingredients, and all USDA-required nutrient information; (ii) the identity of all branded items that may be used in the meal; and (iii) whenever possible, the grade, style, and condition of each food item and other information that indicates the acceptable level of quality for each food item. FSMC shall provide a detailed recipe for each Food Specification identified for the 9th day in the NSLP menu cycle. A hard copy of these recipes shall be kept on file at SFA.

3. FSMC must follow: (i) the 21-day menu cycle and food specifications developed by the SFA for the NSLP; (ii) the 21-day menu cycle and Meal Specifications developed by SFA for the SBP; (iii) the 21-day menu cycle and Meal Specifications developed by SFA for the After School Snack Program; and (iv) the 21-day menu cycle and Meal Specifications developed by SFA for the Summer Program. (Reference 7 CFR 210.16(b)(1)) or any other program operated on behalf of the SFA.

4. FSMC shall serve à la carte items that meet all state and federal School Nutrition Program requirements. FSMC shall provide documentation that demonstrates that all non-program foods and meals, such as à la carte items, comply with all applicable School Nutrition Program requirements.

5. FSMC may not change or vary the menus after the first menu cycle for the NSLP, SBP, ASCP, Summer Program, or the à la carte items without the written approval of the SFA. SFA shall approve the menus no later than two weeks prior to service. (Reference 7 CFR 210.16 and 7 CFR 210.10) Any changes or variances requested by an FSMC for substitutions to the SFA menu of lower quality food items shall be justified and documented in writing by FSMC. FSMC must maintain documentation for substitutions and justification of lower quality food items for the records retention period that is applicable to food production records and shall make such documentation available to SFA, TDA, and USDA for review upon request. (7 CFR 210.16(c)(1) and 7 CFR 210.23)

6. FSMC must submit an FFVP (Fresh Fruits and Vegetable Program) cycle menu based on the information contained in the 2004 Resource, *Fruits and Vegetables Galore: Helping Kids Eat More,* (available from the FNS website, and as described in current guidance from USDA and TDA) if operated.

7. FSMC must comply with SFA's local wellness policy. In addition, the FSMC must comply with all state and local laws that affect school meal preparation and/or service.

D. Purchases

1. Whether the SFA conducts its procurement or whether the FSMC procures products on behalf of the SFA, FSMC may not require any additional liability coverage, regardless of dollar value, beyond that which SFA would require under procurements not involving FSMC.

2. FSMC shall document and track all FFVP expenses separately and make this documentation easily accessible for SFA or TDA review. Cost should be broken into two categories: (1) operational cost and (2) administrative cost.
   a. Operational costs should cover the primary cost to run the FFVP to include the purchase of fruits and vegetables, including the cost of pre-cut produce and delivery charges; non-food items or supplies that are

used in serving and cleaning; and salaries and fringe benefits for employees engaged in preparing and distributing fresh fruits and vegetables and in maintaining a sanitary environment.

b. Administrative costs are used principally to support planning and to manage the program. The SFA is required to strictly scrutinize all requests for reimbursement of FFVP costs, to ensure that those costs are: (i) allowable; (ii) actual costs; (iii) fully documented; (iv) utilized to purchase fresh fruits and vegetables in accordance with applicable law and regulations; and (v) do not request reimbursement for more than 10% for administrative costs. TDA will monitor the SFA and FSMC to ensure strict compliance with this provision.

c. The FSMC must return the full value of USDA Foods to the CE.

3. FSMC shall complete such purchasing activities in a manner that does not result in duplication of services or expenses in accordance with 2 CFR Part 200.318(d). An FSMC and SFA shall ensure that no conflict of interest exists between the third-party purchasing agent if any, and the SFA's contracted FSMC. The FSMC must not procure additional goods or services beyond what is stipulated in this Contract from the FSMC, the FSMC's parent company, or any subsidiaries of the FSMC's parent company to avoid duplication of services.

4. SFA shall ensure that FSMC shall comply with all applicable competitive bidding and open competition requirements for such purchases, as set forth in 2 CFR Part 200, including but not limited to 2 CFR 200.318-327. In addition, SFA shall ensure that FSMC shall comply with all applicable federal, state and local laws, rules and regulations, policies, and instructions of TDA and USDA and any additions or amendments thereto, including USDA Regulation 7 CFR Parts 210, 220, 245, 250; 2 CFR Part 200; 2 CFR 200.318-327, Appendix II to Part 200; 2 CFR 400; 2 CFR 416; 2 CFR 418 and 2 CFR Part 180, as adopted and modified by USDA Regulation 2 CFR Part 417; 7 CFR Part 215 (SMP), if applicable; and 7 CFR 225(SFSP), if applicable; 7 CFR 226 (CACFP); and 2 CFR Parts 200.38, 74, & 101(b)(1).

5. SFA and FSMC acknowledge that to the extent required by 7 CFR 250.17(e), 2 CFR Part 200, SP 38-2017, and SP 32-2019, SFA must, to the maximum extent practicable, purchase only domestic food and food products for the National School Lunch Program and School Breakfast Program that are produced and processed in the United States using over 51% domestic foods, by weight or volume. As required by the Buy American provision, all products must be of domestic origin as required by 7 CFR Part 210.21(d). A "domestic commodity or product" is defined as one that is either produced in the U.S. or is processed in the U.S. substantially using agricultural commodities that are produced in the U.S. as provided in 7 CFR 210.21(d). Exceptions to the Buy American provision should be used as a last resort; however, the SFA only may approve an alternative or exception. Requests for exception must include the: a) Alternative substitute(s) that are domestic and meet the required specifications: i) Price of the domestic food alternative substitute(s), and ii) Availability of the alternative domestic substitute(s) in relation to the quantity ordered; and b) Reason for exception: limited/lack of availability or price (include price): iii) Price of the domestic food or food product; and iv) Price of the non-domestic food or food product that meets the required specification of the domestic food or food product.

6. To indicate a geographic preference, the SFA must check ONLY ONE of the following:
☐ For this contract, SFA requires that FSMC work with the SFA to establish a process for incorporating geographic preference in the procurement of *unprocessed locally raised and locally grown agricultural products.*
☒ For this contract, SFA does not require that FSMC work with the SFA to establish a process for incorporating geographic preference in the procurement of *unprocessed locally raised and locally grown agricultural products*.

E. USDA Foods

1. SFA shall retain title to all USDA Foods.

2. SFA shall ensure that all federally donated foods received by the SFA and made available to the FSMC accrue only to the benefit of the SFA's nonprofit school food service and are fully utilized therein. 7 CFR 210.16(6)

3. SFA shall assure that the maximum amount of USDA Foods is received and utilized by FSMC. (7 CFR 210.9(b)(15))

4. SFA shall ensure that FSMC has credited it for the value of all USDA Foods received for use in SFA's meal service in each School Year. The value of foods received shall appear as a credit on the invoice for the month in which the donated food was allocated except that the contractor must credit the school district for the value of all USDA Foods received for use in the school district meal service in the School Year. This must include the value of USDA Foods contained in processed end products, in accordance with the contingencies in 7 CFR part 250.51(a)

5. SFA shall maintain final responsibility for management and oversight of the procurement for processing agreements, private storage facilities, or any other aspect of financial management relating to USDA Foods. (7 CFR 210.16, 7 CFR 250.50(d))

6. The FSMC will not itself enter into the processing agreement with the processor required in subpart C of 7 CFR part 250; 7 CFR 250.53(a)(8).

7. FSMC will conduct all activities relating to USDA Foods for which it is responsible in accordance with 7 CFR Parts 250, 210, 220, 225, and 226, as applicable.

8. The FSMC shall credit the SFA the value of USDA Foods contained in the end products at the processing agreement value not less frequently than annually. (7 CFR 250.50(c); 250.53(a)(3)). All refunds received from processors must be credited on invoices submitted to the SFA's Nonprofit School Food Service Account. (7 CFR 250.51(a-b)) The method used to determine the donated food values may not be established through a post-award negotiation or any other method that may directly or indirectly alter the terms and conditions of the procurement or contract.

9. FSMC must accept and use all USDA donated ground beef and ground pork products, and all processed end products in the SFA's Food Service Program, and must use all other donated foods, or commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the donated foods, in the recipient agency's food service (unless the contract specifically stipulates that the donated foods, and not such commercial substitutes, be used). Upon termination of this Contract, or if this Contract is not extended or renewed, FSMC must return all unused donated ground beef, pork, and processed end products to SFA. (7 CFR 250.51(d); 7 CFR 250.52(c); 7 CFR 250.53(a)(5))

10. FSMC further agrees to accept and use all other USDA Foods in SFA's food service. FSMC ☐ may or ☒ may not use (substitute) commercially purchased foods of the same generic identity, of U.S. origin, and of equal or better quality than the USDA Foods, in SFA's Food Service Program. (7 CFR 250.53(a)(6))

    a. SFA shall consult with the FSMC in the selection of USDA Foods; however, the final determination as to the acceptance of USDA Foods must be made by the SFA.

    b. Upon termination of this Contract, FSMC must, at SFA's discretion, return other unused USDA Foods to SFA. The value of other unused USDA Foods shall be based on the market value of all USDA Foods received for use in SFA's food service. The market value shall be the allocated value provided to the SFA in the Texas Unified Nutrition Program System (TX-UNPS). (7 CFR 250.51(a))

    c. At the end of the year, the FSMC shall reconcile the value of USDA Foods received against credits provided on monthly invoices. The contractor shall provide final credit of any balance due to the school district. The total credit given for USDA Foods in each year must equal the USDA Foods, including bonus foods, allocated to the SFA. The credits must also encompass any transfers from other SFAs and/or the state agency accepted in excess of directly allocated USDA Foods.

11. FSMC shall have records maintained and available to substantiate the receipt, use, storage, and inventory of USDA Foods. The FSMC must submit to the SFA monthly inventory reports showing all transactions for processed and non-processed USDA Foods. Failure by the FSMC to maintain records as required by 7 CFR section 250.16 shall be considered prima facie evidence of improper distribution or loss of USDA Foods and the FSMC shall be subject to the provisions of 250.13(e). FSMC shall accept liability for any negligence on its part that results in any loss of, improper use of, or damage to USDA Foods.

12. FSMC shall credit SFA for the full value of all USDA Foods allocated for use in the SFA's meal service during the School Year (including both entitlement and bonus foods) regardless of whether the USDA Foods have been used. If the FSMC acts as an intermediary between a processor and the SFA, the FSMC shall credit the SFA for the value of USDA Foods contained in the processed end products at the USDA processing agreement value, unless the processor is providing such credit directly to the SFA. The FSMC will issue all such credit in full prior to the expiration of each Contract Term. Any extensions or renewals of this contract, if applicable, are contingent upon the fulfillment of all contract provisions related to foods.

13. FSMC will comply with 7 CFR 250.14(b); 250.52, and 250.53(a)(9) concerning storage and inventory management of USDA Foods in accordance with 7 CFR 250.52. (7 CFR 250.53(b)) Failure by FSMC to maintain the required records under this Contract shall be considered prima facie evidence of improper distribution or loss of USDA Foods.

14. FSMC will comply, as applicable, with 7 CFR 250.51 and 250.52 concerning payment of processing fees or submittal of refund requests to a processor on behalf of the SFA, or remittance of refunds for the value of foods processed in products to the SFA, in accordance with requirements in 7 CFR Part 250 subpart C.

15. FSMC shall allow SFA and/or any state or federal representative or auditor, including USDA or their duly authorized representatives, to perform onsite reviews of FSMC's food service operation, including the review of records, to ensure compliance with requirements for the management and use of USDA Foods. (7 CFR 250.53(a)(10))

16. FSMC shall maintain records to document its compliance with requirements relating to USDA Foods in accordance with 7 CFR 250.54(b). (7 CFR 250.53(a)(11))

17. In this fixed-meal rate contract, the proposal/bid rate per meal must be calculated as if no USDA Foods were available.

18. FSMC acknowledges that the renewal of this Contract is contingent upon the fulfillment of all contract provisions herein relating to USDA Foods. (7 CFR 250.53(a)(12))

F. Employees

1. FSMC shall provide and pay a staff of qualified management (and operational) employees assigned to duty on SFA's premises for the efficient operation of the Programs.

2. SFA must designate if current SFA employees, including site and area managers as well as any other staff, will be retained by SFA or be subject to employment by the FSMC. This must agree with the information reported in the List of Charts and Other Attachments, Chart 2, which is attached to this Contract as "Exhibit C" and fully incorporated herein, and the Schedule of FSMC Employees, which is attached to this Contract as "Exhibit E" and fully incorporated herein.

CHECK ONLY ONE:

Employees retained by:
- ☐ SFA (See Exhibit C, Chart 2)
- ☐ FSMC (See Exhibit E)
- ☒ Both SFA and FSMC (See Exhibit C, Chart 2, and Exhibit E)

3. Any employees to be transitioned to the FSMC payroll will be identified to include each position and the date of anticipated transition in Section N, Optional Requirements to be included herein.

4. For any employees retained by FSMC, SFA shall provide in Exhibit E a list of each FSMC food service position and the minimum qualifications acceptable to SFA for each position.

5. Any food service position not identified in the above-stated Exhibits shall be an employee of SFA. Such employees shall be supervised on SFA's behalf by FSMC management employees; provided, however, that SFA shall retain the exclusive right to control the terms and conditions of the employment of such supervisory and non-supervisory employees, including, but not limited to, control over their hiring, firing, promotion, discipline, levels of compensation and work duties.

6. If SFA is sharing FSMC employees with other SFAs, SFA shall identify in Chart 6 of the Exhibit C: Charts which is attached to this Contract and fully incorporated herein, each SFA with whom the FSMC employee is to be shared and state the percentage of time each employee will spend with each SFA. SFA's budget shall reflect the percentage of time each employee will work at SFA and for which SFA will be charged.

7. SFA shall have final approval regarding the hiring of the General Manager (Position) assigned to the Food Service Program.

8. FSMC shall comply with all wages and hours of employment requirements of federal and state laws. FSMC shall be responsible for supervising and training personnel, including SFA-employed staff. Supervision activities include employee and labor relations, personnel development, and hiring and termination of FSMC management staff. FSMC shall also be responsible for the hiring and termination of the non-management staff who are employees of FSMC.

9. If provided for in the Proposal, SFA and FSMC may transition SFA's food service employees to FSMC's payroll. If a transition occurs, the FSMC shall give first consideration to current employees of SFA or incumbent contractor when hiring employees to provide services pursuant to this Contract, but FSMC shall not be obligated to hire such employees. SFA shall not pay the cost of transferring SFA employees to FSMC payroll.

10. FSMC shall provide Workers' Compensation coverage for its employees, as required by law.

11. FSMC shall instruct its employees to abide by the policies, rules, and regulations with respect to the use of SFA's premises as established by SFA and which are furnished in writing to FSMC.

12. FSMC shall maintain its personnel and fringe benefits policies for its employees, subject to review by SFA.

13. FSMC shall assign to duty on SFA's premises only employees acceptable to SFA.

14. Staffing patterns, except for the Food Service Director, shall be mutually agreed upon.

15. FSMC will remove any employee who violates health requirements or conducts himself or herself in a manner that is detrimental to the well-being of the students, provided such request is not in violation of any federal, state, or local employment laws. In the event of the removal or suspension of any such employee, FSMC shall immediately restructure the food service staff to avoid disruption of service.

16. FSMC shall cause all its employees assigned to duty on SFA's premises to submit to health examinations as required by law and shall submit satisfactory evidence of compliance with all health regulations to SFA upon request.

17. All SFA and FSMC personnel assigned to the food service operation in each school shall be instructed in the use of all emergency valves, switches, and fire and safety devices in the kitchen and cafeteria areas.

18. To the extent and in the manner required by state law, FSMC shall perform a security (background) check on any FSMC employee that will be working at SFA.

19. FSMC shall not blacklist or require a letter of relinquishment or publish or cause to be published or blacklisted any employee of FSMC or SFA discharged from or voluntarily leaving the service of FSMC or SFA with the intent of and for the purpose of preventing such employee from engaging in or securing similar or other employment from any other corporation, company, or individual.

20. Both SFA and FSMC shall ensure that their employees adhere to the professional standards and continuing education training requirements as required by federal regulations, codified at 7 CFR 210.30, throughout the initial term and all renewals of this Contract. School food authorities that operate the National School Lunch Program, or the School Breakfast Program (7 CFR Part 220), must establish and implement professional standards for school nutrition program directors, managers, and staff, as defined in 7 CFR 210.2. Both SFA and FSMC shall establish and implement the foregoing standards and requirements under this Contract.

G. Use of Facilities, Inventory, Equipment, and Storage

1. SFA will make available, without any cost or charge to FSMC, area(s) of the premises in which FSMC shall render its services. SFA shall always have full access to the food service facilities and for any reason, including inspection and audit.

2. At the commencement, termination, or expiration of this Contract, FSMC and SFA shall take a physical inventory of all non-expendable supplies and capital equipment owned by SFA, including, but not limited to, silverware, trays, chinaware, glassware, and kitchen utensils and all furniture, fixtures, and dining room equipment utilized in SFA's Food Service Program. FSMC and SFA shall mutually agree on the usability of such supplies and equipment and, at the expiration or termination of this Contract, FSMC shall surrender to SFA all non-expendable supplies and capital equipment in the condition in which it was received except for ordinary wear and tear, damage by the elements and except to the extent that said premises or equipment may have been lost or damaged by vandalism, fire, flood or other acts of God, or theft by persons other than employees of FSMC except through the negligence of FSMC or its employees, or for any other reason beyond the control of FSMC. FSMC and SFA will sign a summary of the beginning inventory at the commencement and the expiration or termination of this Contract and keep a copy of each on file with this Contract.

3. At the commencement and the expiration or termination of this Contract, FSMC and SFA shall jointly undertake a beginning and closing inventory of all food and supplies. USDA Foods shall also be inventoried by a separate inventory. FSMC and SFA shall determine whether any portion of the beginning inventory is not suitable for SFA's continued use. Such inventory, when completed, shall become a part of this Contract by incorporation. FSMC shall be responsible for accounting for any difference between the beginning inventory and the ending inventory and shall compensate SFA for any shortfall in inventory not arising from (1) normal wear and tear; or (2) theft, fire, or other casualty loss beyond the control of FSMC and not arising from the negligence of FSMC or its agents. The value of the inventories, except for USDA Foods inventories, shall be determined by invoice cost. The value of USDA Foods inventories shall be the market value, which is the value in USDA's Electronic Commodity Ordering System (ECOS) at the time the USDA Foods are received by SFA.

4. During this Contract, title to all SFA food and supplies shall remain with the SFA.

5. FSMC shall maintain the inventory of silverware, chinaware, kitchen utensils, and other operating items necessary for the food service operation and at the inventory level as specified by SFA.

6. SFA will replace expendable equipment and replace, repair, and maintain nonexpendable equipment except when damages result from the use of less than reasonable care by the employees of FSMC.

7. FSMC shall maintain adequate storage procedures, inventory, and control of USDA Foods in conformance with SFA's agreement with TDA.

8. FSMC shall provide SFA with keys for all food service areas secured with locks.

9. SFA shall provide FSMC with local telephone service.

10. SFA ☒ shall or ☐ shall not provide water, gas, and electric service for the food service program. If SFA is providing water, gas, and electric service for the food service program, charges to the food service account shall be made at least quarterly. District may use this formula if kitchens do not have individualized meters:

    District will:

    1) Calculate the square footage of the kitchen by developing a percentage of utilities based on the square footage of the food service facilities in relation to the school's total square footage.

    2) Determine the percentage of time the kitchen is in use compared to the total campus use. (The kitchen may operate 7 hours but the school day with activities may be 9 hours.)

    3) Apply percentages to the average cost of the total utilities.

    The district will only charge utilities for kitchens during months of operation (if the kitchen was not operating in the summer. The district must not charge the food service operation for utilities during the summer months.) The district must not include cafeteria usage when the cafeteria is used for purposes other than feeding students (pep rallies, study hall, evening functions).

11. SFA shall furnish and install any equipment and/or make any structural changes to the facilities needed to comply with federal, state, or local laws, ordinances, rules, and regulations.

12. SFA shall be responsible for any losses, including USDA Foods, which may arise due to equipment malfunction or loss of electrical power not within the control of FSMC.

13. FSMC shall not remove any food preparation and serving equipment owned by SFA from SFA's premises.

14. SFA shall not be responsible for loss or damage to equipment owned by FSMC and located on SFA premises.

15. FSMC shall notify SFA of any equipment belonging to FSMC on SFA premises within ten days of its placement.

16. FSMC shall comply with all SFA building rules and regulations.

17. FSMC shall not use SFA's facilities to produce food, meals, or services for third parties without the approval of SFA. If such usage is mutually acceptable, there shall be a signed agreement that stipulates the fees to be paid by FSMC to SFA for such facility usage. Such usage may not result in a cost to the Non-profit School Food Service Account.

18. SFA, on the termination or expiration of this Contract, shall conduct a physical inventory of all equipment, food, and supplies owned by the SFA.

19. Upon termination of this Contract, FSMC shall surrender to SFA all of SFA's equipment and furnishings used in SFA's Food Service Program in good repair and condition, reasonable wear and tear excepted.

H. Health Certifications/Food Safety/Sanitation

1. FSMC shall maintain, in the storage, preparation, and service of food, proper sanitation and health standards in conformance with all applicable State and local laws and regulations and comply with the food safety inspection requirements of 210.13(b). (7 CFR 210.9(b)(14))

2. FSMC shall maintain all State of Texas and local health certification for any facility outside the school in which it proposes to prepare meals and shall maintain this health certification for the duration of this Contract. (7 CFR 210.16(c)(2))

3. FSMC shall obtain and post all licenses and permits as required by federal, state, and/or local law.

4. FSMC shall comply with all State of Texas and local and sanitation requirements applicable to the preparation of food. (7 CFR 210.16(a)(7))

5. SFA shall maintain applicable health certification and ensure that FSMC complies with all applicable state and local regulations pertaining to sanitation, preparing, or serving meals at a SFA facility. (7 CFR 210.16(a)(7))

6. SFA shall provide sanitary toilet and handwashing facilities for the employees of FSMC.

7. ☐ FSMC ☒ SFA shall be responsible for cleaning food service equipment, kitchen floors, hoods, and grease filters.

8. ☐ FSMC ☒ SFA shall be responsible for the maintenance and expense of insect and pest control in all food service production and storage areas. FSMC will notify SFA of any problems in this area.

9. ☐ FSMC ☒ SFA shall be responsible for the removal of trash and garbage resulting from the food service program in compliance with SFA's schedule for waste disposal.

10. ☐ FSMC ☒ SFA shall be responsible for all regular food service-related building maintenance, with the exception of normal clean-up.

11. ☐ FSMC ☒ SFA shall clean the kitchen and dining room areas. (See Exhibit D, Designation of Program Expenses)

12. ☐ FSMC ☒ SFA shall provide regular cleaning service for cafeteria walls, windows, floors, light fixtures, draperies and blinds, and periodic waxing and buffing of floors.

13. ☐ FSMC ☒ SFA shall place garbage and trash in containers in designated areas as specified by SFA.

14. ☐ FSMC ☒ SFA shall operate and care for all equipment and food service areas in a clean, safe, and healthy condition in accordance with the standards acceptable to SFA and comply with all applicable laws, ordinances, regulations, and rules of federal, state, and local authorities, including laws related to recycling.

15. ☐ FSMC ☒ SFA shall routinely clean grease traps, ductwork, plenum chambers, and roof fans.

16. ☐ FSMC ☒ SFA shall provide extermination services as needed.

17. Any cleaning or sanitation that is not specifically assigned herein shall be the responsibility of SFA.

18. FSMC shall adhere to the food safety program implemented by the SFA for all preparation and service of school meals, using a Hazard Analysis and Critical Control Point (HACCP) system as required by 42 U.S.C. § 1758(h)(5)(A).

19. FSMC shall allow at least two health inspections to be conducted by the Health Department at every site involved in the school meal preparation and/or service as required by 42 U.S.C. §1758(h)(1).

I. Financial Terms

1. All income accruing as a result of payments by children and adults, federal and state reimbursements, and all other income from sources such as donations, special functions, catering, à la carte, vending, concessions, contract meals, grants, and loans shall be credited to the Non-profit School Food Service Fund on a daily basis. Any profit or guaranteed return shall remain in the SFA's Non-profit School Food Service Fund.

2. All facilities, equipment, and services to be provided by the SFA shall be provided at SFA's expense.

3. Meals & Meal Equivalency Rate
   a. For the purpose of making the meal count computation, the number of meals served to children shall be determined by actual counts of reimbursable meals.

   b. The FSMC and SFA shall determine à la carte meal/non-program equivalents by dividing the à la carte revenue by the per-meal sum of the Federal and State free meal reimbursement plus the per-meal value of USDA Foods entitlement and bonus USDA Foods entitlement. The equivalency factor shall be updated annually for any year that the contract is renewed.

   c. Meal equivalents shall be determined with the following formula:

$$\frac{\text{Sales (revenue in dollars)}}{\text{(Federal Free Reimbursement Rate + State Match Reimbursement Rate + .07 meal certification, if applicable + USDA Entitlement Value)}}$$

4. Financial Guarantee
   a. All revenue received in the operation of this contract must accrue to the nonprofit nutrition account.

   b. As part of this RFP, and based on projected revenue and expenses (as outlined in Exhibit B), the SFA has determined that a financial guarantee ☒ is or ☐ is not required.

   ☐ Breakeven position required ☒ Financial Guarantee Amount $ 30,295.00
   ☐ Subsidy Amount_____ ☐ No Guarantee is Requested

   c. If a guarantee is indicated, the SFA may evaluate this criterion up to five points. Providing a figure in excess of the guarantee is a value add and will not be considered as part of the evaluation. Additional points may not be given to guarantees not specified or other value adds.

   d. Any guarantee offered by the FSMC shall be based on information contained in this RFP. Additional addendum and terms will not be permitted.

5. Payment Terms/Method

   a. The FSMC must be paid at a fixed rate per meal/meal equivalent. The offer amount should be based on the assumption that no foods will be available for use. The method by which FSMC will use and account for USDA Foods shall be in accordance with Section E of the Standard Terms and Conditions hereinabove. FSMC shall invoice SFA within 14 days after the end of each Accounting Period for the total amount of SFA's financial obligation for that Accounting Period.

b. SFA shall make payment in accordance with the Texas Prompt Payment Act, Tex. Gov't Code Chapter 2251; however, no interest or finance charges that may accrue under this Contract may be paid from SFA's Nonprofit School Food Service Account.

c. FSMC must submit detailed documentation for each Accounting Period to support what the SFA is charged. Upon termination of the Contract, all outstanding amounts shall immediately become due and payable. Each invoice submitted by FSMC will include reconciliation for any overpayment or underpayment from prior Accounting Periods and shall identify and account for donated food as stated hereinabove.

d. FSMC shall be responsible for paying all applicable taxes and fees, including, but not limited to, excise tax, state and local income tax, payroll, and withholding taxes, for FSMC employees. FSMC shall indemnify and hold SFA harmless for all claims arising from the non-payment of such taxes and fees.

e. SFA and FSMC shall cooperate to ensure that SFA's Food Service Program is operated in accordance with SFA's Food Service Budget. In the event that the FSMC's operation of SFA's Food Service Program results in a deficit greater than the projected deficit stated in SFA's Food Service Budget or a return that is less than the projected return stated in the Food Service Budget, FSMC shall within 30 days pay SFA a guaranty payment as outlined in #4 above. In the event that the FSMC pays a guaranty, FSMC may not recover the guaranty from SFA in subsequent Contract years.

f. SFA shall not be responsible for any expenditure incurred by the FSMC before the execution of this Contract and approval by TDA.

J. Books and Records

1. FSMC shall maintain such records (supported by invoices, receipts, or other evidence) as SFA will need to meet monthly reporting responsibilities and shall submit monthly operating statements in a format approved by the SFA no later than the 10th day following the month in which services were rendered. Participation records, including claim information by eligibility category, shall be submitted no later than the 5th business day following the month in which services were rendered. SFA shall perform edit checks on the participation records provided by the FSMC prior to the preparation and submission of the claim for reimbursement.

2. FSMC shall maintain records to support the SFA's claim for reimbursement and maintain all such records available upon request. 7 CFR 210.16(c)(1).

3. FSMC shall provide SFA with a year-end statement.

4. SFA and FSMC must provide all documents as necessary for the independent auditor to conduct SFA's single audit.

5. FSMC shall make its books and records pertaining to the Contract available, upon demand, in an easily accessible manner for a period of three years after the final claim for reimbursement for the fiscal year to which they pertain. The books and records shall be made available for audit, examination, excerpts, and transcriptions by SFA and/or any state or federal representatives and auditors. If audit findings regarding FSMC's records have not been resolved within the three-year record retention period, the records must be retained beyond the three years for as long as required for the resolution of the issues raised by the audit. (Reference 7 CFR 210.9(b)(17) and 2 CFR 200.334).

6. Authorized representatives of SFA, TDA, USDA, and USDA's Office of the Inspector General shall have the right to conduct on-site administrative reviews of the food service operation.

7. FSMC shall not remove federally required records from SFA premises upon the expiration or termination of this Contract.

K. Term and Termination

1. If at any time, the SFA shall make a reasonable decision that adequate funding from federal, state, or local sources shall not be available to carry out its financial obligation to FSMC, then the SFA shall have the option to terminate this contract by giving 10 days written notice to the FSMC.

2. In the event either party commits a material breach of this Contract, the non-breaching party shall give the breaching party written notice specifying the default, and the breaching party shall have 30 days within which to cure the default. If the default is not cured within that time, the non-breaching party shall have the right to then terminate this Contract for cause by giving 30 days additional written notice to the breaching party. If the breach is remedied prior to the proposed termination date, the non-breaching party may elect to continue this Contract. Notwithstanding the foregoing termination clause, in the event that the breach concerns sanitation problems, the failure to maintain insurance coverage as required by this Contract, failure to provide required periodic information or statements, or failure to maintain quality of service at a level satisfactory to SFA, SFA may terminate this Contract immediately.

3. In the event that either party is prevented from performing its obligations under this Contract by war, acts of public enemies, fire, flood, or acts of God (individually each known as a "Force Majeure Event"), that party shall be excused from performance for the period of such Force Majeure Event exists.

4. In the event of FSMC's nonperformance under this Contract or the violation or breach of the terms of this Contract, SFA shall have the right to pursue any available administrative, contractual, and legal remedies against FSMC.

5. FSMC shall promptly pay SFA the full amount of any meal overclaims, disallowed costs, or other fiscal actions that are attributable to the FSMC's actions hereunder, including those overclaims based on review or audit findings that occurred during the Effective Dates of original and renewal Contracts.

6. SFA is the responsible authority without recourse to USDA or TDA for the settlement and satisfaction of all contractual and administrative issues arising in any way from this Contract. Such authority includes, but is not limited to, source evaluation, protests, disputes, claims, or other matters of a contractual nature.

7. Upon service ending by either Contract expiration or termination, it shall be incumbent upon the FSMC to cooperate fully with the replacement FSMC or SFA if SFA is returning to self-operated food service and with TDA to ensure a smooth and timely transition to the replacement FSMC or SFA.

L. Insurance

1. FSMC shall maintain the insurance coverage set forth below for each accident provided by insurance companies authorized to do business in the state of Texas. A Certificate of Insurance of FSMC's insurance coverage indicating these amounts must be submitted at the time of the award.

2. The information below must be completed by SFA:
   a. Comprehensive General Liability - includes coverage for:
      1) Premises - Operations
      2) Products - Completed Operations
      3) Contractual Insurance
      4) Broad Form Property Damage
      5) Independent Contractors
      6) Personal Injury
         i. $ 2,000,000.00 Combined Single Limit.

   b. Automobile Liability coverage with a $ 2,000,000.00 Combined Single Limit.

c. Workers' Compensation—Statutory; Employer's Liability with a combined single limit of
ii. $ 1,000,000.00

d. Excess Umbrella Liability with a combined single limit of $ 3,000,000.00

3. The SFA shall be included as an additional insured on General Liability, Automobile, and Excess Umbrella policies.

4. The contract of insurance shall provide notice to SFA of cancellation of insurance policies 30 days before such cancellation is to take effect.

5. Notwithstanding any other provision of this Contract, SFA shall not be liable to FSMC for any indemnity.

M. Trade Secrets and Proprietary Information

1. During the term of this Contract, FSMC may grant to SFA a nonexclusive right to access certain proprietary materials of FSMC, including menus, recipes, signage, food service surveys and studies, management guidelines and procedures, operating manuals, software (both owned by and licensed by FSMC) and similar compilations regularly used in FSMC business operations ("Trade Secrets"). SFA shall not disclose any of FSMC's Trade Secrets or other confidential information, directly or indirectly, during or after the term of this Contract. SFA shall not photocopy or otherwise duplicate any such material without the prior written consent of FSMC. All trade secrets and other confidential information shall remain the exclusive property of FSMC and shall be returned to FSMC immediately upon termination of this Contract. SFA shall not use any confusingly similar names, marks, systems, insignia, symbols, procedures, and methods. Without limiting the foregoing and except for software provided by SFA, SFA specifically agrees that all software associated with the operation of the food service, including without limitation, menu systems, food production systems, accounting systems, and other software, are owned by or licensed to FSMC and not SFA. Furthermore, SFA's access or use of such software shall not create any right, title, interest, or copyright in such software and SFA shall not retain such software beyond the termination of this Contract. In the event of any breach of this provision, FSMC shall be entitled to equitable relief, including an injunction or specific performance, in addition to all other remedies otherwise available. All of SFA's obligations under this section are subject to SFA's obligations under the Texas Public Information Act and any other law that may require SFA to use, reproduce, or disclose the FSMC's confidential information. This provision shall survive the termination of this Contract.

2. Any discovery, invention, software, or program, the development of which is paid for by SFA, shall be the property of SFA to which TDA and USDA shall have unrestricted rights.

3. During the term of this Contract, FSMC may have access to SFA confidential information ("SFA Confidential Information"), including student identifiable confidential information that is protected from disclosure by federal law (42 U.S.C. §1758(b)(6)). FSMC agrees to hold any SFA Confidential Information in confidence during the term of this Contract and thereafter. FSMC further agrees that FSMC has no independent rights to this information and will not make any SFA Confidential Information available in any form to any third party or use Confidential Information for any purpose other than the performance of FSMC's obligations under this Contract. FSMC will use reasonable security measures to protect SFA's Confidential Information from unauthorized access, use, or disclosure and ensure that SFA's Confidential Information is not disclosed or distributed in violation of the terms of this Contract. Immediately upon the termination or expiration of this Contract, FSMC shall return to SFA any copies of SFA's Confidential Information provided to FSMC by SFA, and FSMC will destroy all other copies of SFA's Confidential Information in all forms, partial and complete, in all types of media and computer memory, and whether or not modified or merged into other materials.

N. Optional Requirements to be Included

FSMC must not incorporate into their agreement by any method, including an additional exhibit or guaranty terms, additional items beyond what is indicated in the RFP. Also, please note that using $4,999.00 to avoid the $5,000.00 TDA approval limit will prevent the SFA from increasing the amount later.

The scope of this Contract shall include these optional services. **Check options that apply.**

☒ 1. Financing of Certain Equipment.

(a) FSMC may finance equipment for SFA's Food Service Program in an amount not to exceed $ 20,000.00 per contract year. SFA will follow its usual procurement procedures for any transaction that is financed by FSMC; FSMC cannot be the vendor for any procurement that it finances for SFA. SFA shall repay any financing provided by FSMC at the current lending rate specified when the equipment was purchased, which sum shall be charged to SFA as a Direct Cost to the food service program or the SFA may make payments in accordance with an amortization schedule, as agreed upon by the SFA and FSMC. Ownership of the equipment shall at all times remain with SFA. Any equipment costing $5,000 or more must have prior written approval by TDA (2 CFR 200.439(a)(3)).

(b) If the contract expires or is terminated prior to the complete repayment of the investment, SFA shall, on the expiration date, or within five days after receipt by either party of any notice of termination under this Contract, either **(SFA must check appropriate box)**:

☐ 1) Deliver the equipment or other items funded by the investment to the FSMC in full release of the unpaid balance. OR

☒ 2) Retain the property and continue to make payments in accordance with the amortization schedule. (Reference: USDA Memo SP 40-2016, Updated Guidance: "Contracting with Food Service Management Companies, pages 42-43.)

☒ 2. Information Technology Systems

All Fees Must Be Part of the Fixed-Meal Rate. FSMC shall provide, at its expense, a suitable environment, including such heat, air conditioning, phone, and utility service as may be required for the installation, implementation, operation, and maintenance of the IT System. FSMC's IT System shall provide the following services: Inventory control, Financial reporting, POS, food cost balances, e-mail, and labor scheduling.

POS Note: If SFA has a Point of Service system (POS) or menu planning system/software in place which was purchased by SFA, the FSMC shall use the provided system without additional cost to the SFA. SFAs utilizing Primero Edge provided by TDA at no cost should not select this option. If the SFA does not have a POS system and wishes to use one provided by the FSMC, this option must be selected.

☐ 3. Will the SFA Transition Employee Positions to the FSMC? ☐ Yes ☒ No
If yes, the SFA shall identify each employee position to be transitioned to FSMC's payroll, anticipated date of transition, and the manner in which transition shall occur in Exhibit E.

☐ 4. Other: _____

O. Summer Food Service Program (SFSP)

Check One: ☐ SFA does or plans to participate in the SFSP [*SFA must complete the entire section]*

☒ SFA does not participate in the SFSP *[If this box is checked then Section O does not apply]*

1. SFA shall be responsible for determining the eligibility of all SFSP sites.
2. SFA, as a sponsor, shall be responsible for all management responsibilities of the SFSP, as described in 7 CFR §225.15 (a)(3).
3. Bonding requirements.
   a. Bid guarantee (when the SFSP portion of the bid exceeds the Simplified Threshold of $50,000 as applicable): Offeror shall submit with his or her bid a bid guarantee in the amount of $ _____ [Enter an amount not less than 5 percent or more than 10 percent of the total bid price or may enter $0, if SFSP bid does not exceed the Simplified Threshold of $50,000 as applicable], which shall be in the form of a firm commitment such as bid bond, postal money order, certified check, cashier's check, or irrevocable letter of credit. (SFSP Memorandum 13-2014: Procurement Thresholds in the Summer Food Service Program, January 10, 2014). Bid guarantees other than bid bonds will be returned (a) to unsuccessful Offerors as soon as practicable after the opening of proposals and (b) to the successful Offeror upon execution of such further contractual documents. (i.e., insurance coverage) and bonds as may be required by the bid.

   b. Performance guarantee (when the SFSP portion of the Contract exceeds $50,000, restrictive Texas simplified acquisition threshold): FSMC must obtain a performance bond in the amount of $ _____ [Enter an amount 10 percent or no more than 25 percent of the value of the Contract which shall be in the form of a firm commitment such as bid bond, postal money order, certified check, cashier's check, or irrevocable letter of credit. (SFSP Memorandum 13-2014: Procurement Thresholds in the Summer Food Service Program, January 10, 2014). Bid guarantees other than bid bonds will be returned to unsuccessful Offerors as soon as practicable after the opening of proposals. Performance bonds for the successful Offeror shall be held for the duration of the Contract. (7 CFR 225.15(m)(5-7)

4. SFA shall immediately correct any problems found as a result of a health inspection and shall submit written documentation of the corrective action implemented within two weeks of the citation.

5. FSMC must comply with the 21-day menu cycle developed by SFA for the SFSP (Exhibit M) and include it in the RFP. SFA shall approve any changes in the menus no later than two weeks prior to service after the initial cycle has been used. The SFA shall inform TDA of menu changes for the SFSP.

6. SFA, as an SFSP sponsor, is responsible for conducting and documenting the required SFSP site visits of all sites for pre-approval and during the operation of the program.

7. SFA will make the final determination of the opening and closing dates of all SFSP sites, if applicable.

8. FSMC may use foods to conduct SFSP in accordance with Section E of the Standard Terms and Conditions hereinabove and 7 CFR Part 225 and 2 CFR Part 200.

P. Certifications

FSMC shall execute and comply with the following Certifications: (i) Debarment certification shall be provided by a) the SFA providing the page from *The System for Award Management* and maintaining such record with other supporting documentation to demonstrate that the SFA had referenced *The System for Award Management;* or b) that by signing this Agreement that the FSMC certifies that neither it nor any principal is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Contract by any federal department or agency or by the State of Texas; or c) submitting the TDA Certification Regarding Debarment,

Suspension, Ineligibility and Voluntary Exclusion for Covered Contracts form; and (ii) Anti-collusion Affidavit, which is attached to this Contract as Exhibit J and fully incorporated herein; (iii) Certification Regarding Lobbying, which is attached to this Contract as Exhibit K and fully incorporated herein; and (iv) Standard Form-LLL, Disclosure of Lobbying Activities, when applicable, which is attached to this Contract as Exhibit L and fully incorporated herein.

Q. Miscellaneous

1. Emergency Notifications.
   a. SFA shall notify FSMC of any interruption in utility service of which it has knowledge. Notification will be provided to:

      Name: FSMC
      Title: Food Service Director - David Thiel
      Telephone number: (254) 299-6810
      Alternate telephone number: _____

   b. SFA shall notify the FSMC of any delay at the beginning of the school day or the closing of school(s) due to snow or other emergency situations. Notification will be provided to:

      Name: FSMC
      Title: Food Service Director - David Thiel
      Telephone number: (254) 299-6810
      Alternate telephone number: _____

2. Governing Law. This Contract is governed by and shall be construed in accordance with Texas and federal law.

3. Headings. All headings contained in this Contract are for convenience of reference only, do not form a part of this Contract, and shall not affect in any way the meaning or interpretation of this Contract.

4. Incorporation/Amendments. This Request for Proposal and Contract, which includes the attached Exhibits A–M (collectively the "Contract Documents"), contain the entire agreement between the parties with relation to the transaction contemplated hereby, and there have been and are no covenants, agreements, representations, warranties or restrictions between the parties with regard thereto other than those specifically set forth in this Contract. In the event of a conflict between or among any of the terms of the Contract Documents, such conflicts shall be resolved by referring to the Contract Documents in the following order of priority: (i) SFA's Request for Proposal and Contract. No modification or amendment to this Contract shall become valid unless it is made in writing, signed by the parties, and approved by TDA.

5. **INDEMNITY. EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THIS CONTRACT, FSMC SHALL DEFEND, INDEMNIFY, AND HOLD SFA HARMLESS FROM AND AGAINST ALL CLAIMS, LIABILITY, LOSS, AND EXPENSES, INCLUDING REASONABLE COLLECTION EXPENSES, ATTORNEYS' FEES, AND COURT COSTS THAT MAY ARISE BECAUSE OF THE ACTIONS OF FSMC, ITS AGENTS OR EMPLOYEES IN THE PERFORMANCE OF ITS OBLIGATIONS UNDER THIS CONTRACT, EXCEPT TO THE EXTENT ANY SUCH CLAIMS OR ACTIONS RESULT FROM THE NEGLIGENCE OF SFA, ITS EMPLOYEES OR AGENTS. THIS CLAUSE SHALL SURVIVE TERMINATION OR EXPIRATION OF THIS CONTRACT.**

6. Nondiscrimination. Both SFA and FSMC agree that no child who participates in the NSLP, SBP, SMP, ASCP, CACFP, SSO, or SFSP will be discriminated against on the basis of race, color, national origin, sex, age, or disability.

7. Notices. All notices, consents, waivers, or other communications which are required or permitted hereunder, except those required under Emergency Notification herein above, shall be sufficient if given in writing and delivered personally, or by sending a copy thereof by first class or express mail, postage prepaid, courier service, charges prepaid or by facsimile transmission (followed by the original) to the address (or to the facsimile or telephone number), as follows (or to such other addressee or address as shall be set forth in a notice given in the same manner):

   To: SFA 400 E Loop 340 | Waco, TX 76705
   To: FSMC David Thiel - 6841 Virginia Parkway, Suite 103, #421, McKinney, TX 75701
   Copy: Jennifer Marr, VP of Sales - 6841 Virginia Parkway, Suite 103, #421, McKinney, TX 75701

   If such notice is sent by mail or courier service, it shall be deemed to have been given to the person entitled thereto when deposited in the United States mail or courier service for delivery to that person or, in the case of a facsimile transmission, when received.

8. Severability. If one or more provisions of this contract or the application of any provision to either party or circumstance is held invalid, unenforceable, or illegal in any respect, the remainder of this Contract and the application of the provision to other parties or circumstances shall remain valid and in full force and effect.

9. Silence, absence, or omission. Any silence, absence, or omission from the Contract specifications concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only materials (e.g., food, supplies, etc.) and workmanship of a quality that would normally be specified by SFA are to be used.

10. Subcontract/Assignment. No provision of this Contract shall be assigned or subcontracted without the prior written consent of the SFA, except that FSMC may, after notice to SFA, assign this Contract in its entirety to an affiliated company or wholly-owned subsidiary without prior written consent and without being released from any of its responsibilities hereunder.

11. Waiver. The failure of FSMC or SFA to exercise any right or remedy available under this Contract upon the other party's breach of the terms, covenants, or conditions of this Contract or the failure to demand prompt performance of any obligation under this Contract shall not be deemed a waiver of such right or remedy; of the requirement of punctual performance; or any subsequent breach or default on the part of the other party.

(THIS SPACE INTENTIONALLY LEFT BLANK)

AGREEMENT

Offeror certifies that the FSMC shall operate in accordance with all applicable state and federal regulations.

Offeror certifies that all terms and conditions within the Proposal shall be considered a part of this Contract as if incorporated herein.

This Contract shall be in effect for one year and may be renewed by mutual agreement for four additional one-year periods.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be signed by their duly authorized representatives.

ATTEST:

SCHOOL FOOD AUTHORITY:

La Vega Independent School District
Name of SFA

Signature of Authorized Representative

James D. Garrett
Typed Name of Authorized Representative

Assistant Superintendent for Finance
Title

Date Signed

ATTEST:

FOOD SERVICE MANAGEMENT COMPANY:

Name of FSMC

Signature of Authorized Representative

Typed Name of Authorized Representative

Title

Date Signed

Exhibit A: Site Information- Services Required

If your School District has more than 20 Sites, please use Exhibit A Supplement. All sites must be recorded.

SITE/ SCHOOL	GRADES SERVED	MEAL PREPARATION TYPE SP=self-prep SA = satellite	SERVING TIMES	BREAKFAST	LUNCH	ADULT/ ALACARTE/ EXTRA SALES	OFFER VS. SERVE (select by campus)	ASCP Snacks (NSLP)	Seamless Summer (SSO)	Summer Feeding (SFSP)	CACFP		CATERING	CONCESSIONS	VENDING	OTHER Disaster
											At-Risk Snacks	At-Risk Supper				
La Vega Primary School	PK-K	SP	Attached	X	X	X	X	X	X			X	X			X
La Vega Elementary School	1-3	SP	Attached	X	X	X	X	X	X			X	X			X
La Vega Intermediate School	4-6	SP	Attached	X	X	X	X	X	X			X	X			X
La Vega Junior High School	7-8	SP	Attached	X	X	X	X	X	X			X	X			X
La Vega High School	9-12	SP	Attached	X	X	X	X	X	X			X	X			X

Exhibit B: Budget

Projected Revenue: Based on 174 (Number) days of meal service in School Year 2022-2023 using 2021-22 reimbursement rates.

Check one:
☒ These numbers are based on projected revenues for School Year 2022-2023 using the months of 08/2018 (Month/Year) through 07/2019 (Month/Year).
☐ These numbers are based on actual revenue from School Year 2021-2022.

All non-program revenue in dollars must be converted to Meal Equivalents to estimate expense. Formula to convert is: Sales: Revenue in Dollars / (Free reimbursement rate + USDA Foods entitlement rate) x per meal rate

Consolidated Food Service Budget School Year 22-23

Revenue:			
Local			
	Student Breakfast Sales Revenue		
	Student Lunch Sales Revenue		
	Adult & À la carte Sales Revenue		$ 69,616.00
	Catering & Other Non-Program Revenue		$ 15,000.00
		Total Sales:	$ 84,616.00
Reimbursement			
	School Breakfast Program		$ 638,229.00
	National School Lunch Program		$ 1,653,729.00
	After School/At-Risk Snack Program		$ 2,302.00
	At-Risk CACFP Supper Program		$ 88,322.00
	State Matching Reimbursement		$ 12,500.00
	Other Federal/State Reimbursement		
		Total Reimbursement:	$ 2,395,082.00
Total Revenue: (Total Sales + Total Reimbursement)			$ 2,479,698.00
Expenses:			
	Reimbursable Breakfast Meal Rate Fee		$ 451,649.00
	Reimbursable Lunch Meal Rate Fee		$ 882,588.00
	Reimbursable Snack Meal Rate Fee		$ 1,942.00
	Reimbursable Supper Meal Rate Fee (CACFP)		$ 49,778.00
	À la carte Sales Revenue		$ 44,795.00
	Catering Revenue		$ 9,655.00
	Other Non-Program Revenue		
	SFA Direct Expense		$ 1,009,000.00
		Total Expenses:	$ 2,449,403.00
Estimated Budget Projection: Total Revenue (Sales + Reimbursement) – Expenses:			$ 30,295.00

USDA Foods Entitlement Allocation Estimate: $ 173,765.00

SFA Contact for Budget Completion: Name: James D. Garrett Phone: (254) 299-6700

Exhibit C: Charts

The charts outlined have been supplied by the SFA to assist the FSMC with assessing the operational requirements required to fulfill the contract needs resulting from this RFP.

Chart 1: Projected Enrollment Chart (By Campus) – Projected new campuses and dates of the anticipated opening must be included

Chart 2: Staffing Chart (Identifying whether each position is SFA or FSMC personnel):
A - Cafeteria Staffing (Elementary)
B - Cafeteria Staffing (Secondary)

Chart 3: Participation Data for free, reduced-price, and paid meals Chart

Chart 4: Chart stating District Meal Prices

Chart 5: Chart/copies of Reimbursement Claims for Current and Prior School Year(s)

Chart 6: Chart identifying:
(1) each FSMC position that will be shared with other SFAs;
(2) the SFAs with whom FSMC employees will be shared; and
(3) the percentage of time FSMC employees will work at each SFA.

Chart 7: School Calendar for 2022-2023. If SFA does not have an approved school calendar, the projected calendar may be provided.

Exhibit D: Designation of Expenses
DESIGNATION OF PROGRAM EXPENSES

The SFA has deemed the following Program Expense schedule to be a necessary part of this bid specification as an indicator of who will bear ultimate responsibility for the cost. Costs that are not provided for under the standard contract terms and conditions, but are necessary for the effective on-site operation of the food service program and are directly incurred for the SFA's operation, must be assigned by the SFA and included in the RFP. The column selected by the SFA for each expense represents whether the SFA or FSMC is ULTIMATELY responsible for that cost.

DESCRIPTION	FSMC	SFA	N/A*
FOOD:			
Food Purchases	☒		
USDA Foods Processing	☒	☐	☐
Processing and Payment of Invoices (includes USDA Foods processing)	☒	☐	☐
LABOR:	☒	☐	☐
FSMC EMPLOYEES:	☒	☐	☐
Salaries/Wages	☒	☐	☐
Fringe Benefits and Insurance	☒	☐	☐
Retirement	☒	☐	☐
Payroll Taxes	☒	☐	☐
Workers' Compensation	☒	☐	☐
Unemployment Compensation	☒	☐	☐
SFA EMPLOYEES:	☐	☒	☐
Salaries/Wages	☐	☒	☐
Fringe Benefits and Insurance	☐	☒	☐
Retirement	☐	☒	☐
Payroll Taxes	☐	☒	☐
Workers' Compensation	☐	☒	☐
Unemployment Compensation	☐	☒	☐
OTHER EXPENSES:	☐	☒	☐
**Paper/Disposable Supplies	☐	☒	☐
Smallwares	☐	☒	☐
China/Silverware/Glassware:	☐	☒	☐
Initial Inventory	☐	☒	☐
Replacement during Operation	☐	☒	☐
Telephone:	☐	☒	☐
Local	☐	☒	☐
Long Distance	☐	☒	☐
Mobile	☒	☐	☐
Uniforms	☐	☒	☐
**Linens	☐	☒	☐
Laundry	☐	☒	☐
Trash Removal:	☐	☒	☐
From Kitchen	☐	☒	☐
From Dining Area	☐	☒	☐
From Premises	☐	☒	☐
Pest Control	☐	☒	☐
Equipment Replacement:	☐	☒	☐
Nonexpendable	☐	☒	☐
Expendable	☐	☒	☐

DESCRIPTION	FSMC	SFA	N/A
Equipment Repair	☐	☒	☐
**Car/Truck Rental (Include Explanation in RFP)	☐	☒	☐
**Vehicle Maintenance	☐	☒	☐
**Courier Service (i.e., Bank Deposits, School Deliveries)	☐	☒	☐
**Storage Costs: FOOD	☐	☒	☐
Supplies	☐	☒	☐
**Office Supplies	☐	☒	☐
**Printing	☒	☒	☐
**Promotional Materials	☒	☒	☐
CLEANING EXPENSES:	☐	☒	☐
Food Preparation Areas (Include Equipment)	☐	☒	☐
Serving Areas	☐	☒	☐
Kitchen Areas	☐	☒	☐
Dining Room Floors	☐	☒	☐
Periodic Waxing and Buffing of Dining Room Floors	☐	☒	☐
Restrooms for Food Service Employees	☐	☒	☐
Grease Traps	☐	☒	☐
Daily Routine Cleaning of Dining Room Tables and Chairs	☐	☒	☐
Thorough Cleaning of Dining Room Tables and Chairs	☐	☒	☐
Cafeteria Walls	☐	☒	☐
Kitchen Walls	☐	☒	☐
Light Fixtures	☐	☒	☐
Windows	☐	☒	☐
Window Coverings	☐	☒	☐
Hoods	☐	☒	☐
Grease Filters	☐	☒	☐
Duct Work	☐	☒	☐
Exhaust Fans	☐	☒	☐
Other: (List Below)	☐	☐	☐
Storage Costs: Supplies	☐	☒	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
	☐	☐	☐
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	☐	☐	☐
	☐	☐	☐

*Not Applicable

Exhibit E: Employees

SCHEDULE OF FSMC EMPLOYEES
Minimum Qualifications for FTE

General Manager:

Education/Certification:
Associates Degree or 2 years Management Experience

Supervisory Experience:
4 years in Institutional Food Service operations

Special Knowledge/Skills:
Knowledge of methods, materials, equipment, and appliances used in food preparation
Ability to manage personnel
Effective planning and organizational skills

Exhibit F: Food Specifications

FOOD SPECIFICATIONS

All Food specifications must meet requirements of the United States Department of Agriculture ("USDA") *Food Buying Guide* ("FBG"), 7 CFR Part 210, USDA Guidance Memos, other applicable federal regulations, and TDA's Administrative Reference Manual ("ARM")

- All USDA Foods offered to the SFA and made available to FSMC are acceptable and should be utilized in as large a quantity as may be efficiently utilized.

- All food and food products purchased on behalf of the SFA must be in compliance with Buy American provisions. Food and Food products must be produced in the United States, and food products must be processed in the United States using over 51% of domestic foods by weight or volume. 7 CFR 250.17(e); 2 CFR Part 200; SP 38-2017; SP 32-2019; and 7 CFR Part 210.21(d).

For all other food components, specifications shall be as follows:

- Grains must be made from whole grain, whole-grain rich flour/meal, or enriched grain. Cereals may be whole grain, whole-grain rich, enriched grain, or fortified grain. All grains must be fresh (or frozen, if applicable) and must meet the minimum weight per serving as listed in the Child Nutrition Program Food Buying Guide (FBG) or as appropriately identified on a food nutrition label or product manufacturer's statement. If applicable, the product should be in moisture-proof wrapping and pack code date provided.

- All meat and poultry must have been inspected by the USDA and must be free of color or odor.
  - Beef must be at least 70:30 lean to fat, preferably 80:20 lean to fat.
  - Poultry should be U.S. Grade A when applicable and should meet the recommendations outlined in *Specifications for Poultry Products, A Guide for Food Service Operators* from USDA.
  - For breaded and battered items, all flours must be whole-grain or enriched for bread/grains credit and breading/batter must not exceed 30% of the weight of the finished product.
  - For sausage patties, the maximum fat allowed is 50% by weight; industry standard of 38% to 42% fat preferred.

- All cured processed meats (bologna, frankfurters, luncheon meat, salami, others) shall be made from beef and/or poultry and must be processed in the United States using over 51% domestic meats. No variety of meats, fillers, extenders, non-fat milk solids, or cereal will be allowed. Meats must not show evidence of greening, streaking, or other discoloration.

- All cheese must be from domestic milk sources and should be firm, compact, and free from gas holes; free of mold; free of undesirable flavor and odors; pasteurized when applicable; preferably reduced or low-fat. All cheese should also have a bright, uniform, and attractive appearance; and have a pleasing flavor; demonstrate satisfactory melting; contain proper moisture and salt content, and be processed in the United States.

- All fish must have been inspected by the United States Department of Commerce (USDC) and meet the minimum flesh and batter/breading required for USDC Grade A product or product packed under federal inspection (PUFI) by the USDC. All fish must also be in compliance with the Buy American provisions for farmed and wild fish as described in SP 32-2019.

- All fresh fruits must be ripe and in good condition when delivered and must be ready for consumption per the USDA FBG. Fruits must at a minimum meet the food distributors' second quality level. Fruits should have characteristic color and good flavor and be well-shaped and free from scars and bruises. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.

- All fresh vegetables must be from domestic sources, ripe and in good condition when delivered, and must be ready for consumption per the FBG. Vegetables must at a minimum meet the food distributors' second quality level. Vegetables should have characteristic color and good flavor and be well-shaped and free from discoloration, blemishes, and decay. Size must produce a yield equal to or greater than the attached 21-day cycle menu requirements.

- All canned vegetables must be produced and processed in the United States using over 51% domestic vegetables by weight or volume; meet the food distributors' first quality level (extra fancy and fancy); canned fruits (standard) must meet the second quality level. Vegetables should have characteristic color and good fresh flavor and be free from discoloration, blemishes, and decay.

- Eggs must be from domestic sources, inspected and passed by the state or federal Department of Agriculture, and used within 30 days of the date on the carton. Eggs should be grade A, uniform in size, clean, sound-shelled, and free of foreign odors or flavors.

- Sauces, such as gravy, spaghetti sauce, pizza sauce, etc., must be smooth and uniform in color with no foreign substance, flavor, odor, or off-color.

- If applicable, the food production facility, manufacturing plant, and products must meet all sanitary and other requirements of the Food, Drug, and Cosmetic Act and other regulations that support the wholesomeness of products.

- Meals and food items must be stored and prepared under properly controlled temperatures and in accordance with all applicable health and sanitation regulations.

- Fluid milk must be from domestic sources and offered in a variety of at least two different fat contents. If flavored milk is offered in the National Lunch Program or School Breakfast program, unflavored milk must also be offered as a selection. The selection of milk must be consistent with the types of milk consumed the prior year. The milk must contain vitamins A and D at levels specified by the Food and Drug Administration and must be consistent with State and local standards.

Other (additional SFA requirements):

DocuSign Envelope ID: FC77FFD3-9706-401B-AF4D-556BFA78366A

Exhibit G: Price Proposal Form

Required - Must be returned by the FSMC and included with contract document.

The undersigned FSMC proposes to manage the school food service for ___La Vega ISD
School Food Authority (SFA) during the School Year 2022-2023 at the fixed per-meal rates shown below, subject to the terms of SFA's Request for Proposals including SFA's estimated total numbers of meals shown below. If the contract is awarded, FSMC will bill SFA for meals and meal equivalents at the fixed rates shown below, without any additional charges.

The meal prices in this proposal must not consider the value of USDA Foods that the FSMC may receive for use during the year. If the contract is awarded, FSMC will fully credit SFA for the value of USDA Foods received for use.

The FSMC acknowledges that the contract will be awarded based primarily on the lowest proposed Total Cost to SFA, shown below, combined with SFA's evaluation of non-price criteria specified in the RFP.

Program	FSMC's Proposed Fixed Price per Meal or Equivalent	X	SFA's Estimated Annual Meals or Meal Equivalents—all sites	=	FSMC's Proposed Cost to SFA—all sites (extended cost)
Breakfast	$ 1.500	X	271,587	=	$ 407,380.50
Lunch	$ 1.874	X	449,383	=	$ 842,143.74
Milk		X	0	=	
NSLP Afterschool Childcare Program (ASCP)	$ 0.850	X	2,302	=	$ 1,956.70
At-Risk After-school (Snacks)		X	0	=	$ -
At-Risk After-school Meals (Supper)	$ 1.874	X	22,531	=	$ 42,223.09
Summer (SFSP)		X	0	=	$ -
Seamless Summer Option (SSO)		X		=	$ -
Summer (SFSP)		X	0	=	$ -
A la carte (equivalents)	$ 1.874	X	20,276	=	$ 37,997.22
Catering (equivalents)	$ 1.874	X	4,369	=	$ 8,187.51
Non-Program Revenue (equivalents)		X		=	$ -
Other:		X		=	$ -
			Company's proposed Total Cost to SFA:		$ 1,339,888.76

Is there an equipment investment option offered? ☑ Yes ☐ No If yes, amount: $ $20,000

Offeror must select one option below:

☐ Breakeven Position ☑ Guaranteed Return $ 30,295.00 ☐ Projected Deficit _____
☐ Not applicable (NA) ☐ Subsidy (specify) _____ ☐ Other (specify) _____

Submitted by: _____ Lianka Soliz

Company: _____ Aramark Education Services, LLC

Printed Name and Title of Authorized Representative: _____ Dan Regler, VP Finance

Signature: _____ Date: 3/17/22

DocuSigned by:
B4973484506D453...

Exhibit H: Equipment Investment

An equipment investment may only be offered in response to the amount designated in Section N: Optional Requirements to be Included. If no equipment investment was requested or outlined by the SFA, the vendor shall not propose resources for this use for consideration in the RFP.

All state and federal regulations apply to all purchases made on behalf of the SFA.

Vendors must complete this exhibit to have equipment investments considered as part of the proposal.

Provisions on Demand Express Grab and Go market for the Senior High Students at La Vega HS. This will be a gr new space and area for th stud to call their own while h g usive access to delicious s and ge ions!
Hydropo ardens to fur grow and expa udent's acces resh, local pr ce while prov g opportunitie them t n about agriculture.
Our NEW! Hig h ning environment Rally C h ebrates La Vega ISD's u e t and mascot. This new ark high school brand features ous menu options and rotatin ent favorites on the Test Kitche line.

The NEW nch Pad mid chool dining en ment provid fun place for La Vega ISD nt to relax a njoy meal times wi eir friend also features new a xciting pes that students at Juni igh campus will love.
This list is not exhaustive of Aramark capital equipment capabilities or offerings and further evaluations and consideration will be given throughout the term of the contract of the needs of the Child Nutrition Department.

Exhibit I: Applicable Laws

SCHEDULE OF APPLICABLE LAWS

- FSMC shall comply with the mandatory standards and policies relating to energy efficiency that are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act (P.L. 94-163, 89 Stat. 871).
- FSMC shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standards Act (the "Act"), 40 U.S.C. §3701 and 3704, as supplemented by Department of Labor regulations, 29 CFR Part 5. Under Section 103 of the Act, FSMC shall be required to compute the wages of every laborer on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in any workweek. Section 107 of the Act provides that no laborer or mechanic shall be required to work in surroundings or under working conditions, which are unsanitary, hazardous, or dangerous to his health and safety as determined under construction, safety, and health standards promulgated by the Secretary of Labor.
- FSMC shall comply with Executive Order 11246, entitled Equal Employment Opportunity, as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations, 41 CFR 60.
- FSMC shall comply with the following civil rights laws, as amended: Title VI of the Education Amendments of 1972; Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; Title 7 CFR 15, 15a, and 15b; the Americans with Disabilities Act; and FNS Instruction 113-1, Civil Rights Compliance and Enforcement – Nutrition Programs and Activities.
- FSMC shall comply with the Buy American provision for contracts that involve the purchase of domestic food and food products in the United States using over 51% domestic foods by weight or volume, USDA Regulation 7 CFR 210.21(d) and 7 CFR Part 250.
- FSMC has signed the Anti-Collusion Affidavit, Exhibit J, which is attached herein and is incorporated by reference and made a part of this Contract.
- FSMC shall comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act (42 U.S.C. 7606), §508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and Environmental Protection Agency (EPA) regulations (Title 40 CFR).
- FSMC shall comply with the Lobbying Certification, Exhibit K, which is attached herein and is incorporated and made a part of this Contract. If applicable, FSMC has also completed and submitted Standard Form-LLL, Disclosure of Lobbying Activities, Exhibit L herein, or will complete and submit as required in accordance with its instructions included in Exhibit L.
- FSMC shall strongly encourage the participation of Historically Underutilized Business (HUB), Minority and Women Business Enterprise (MWBE), and labor surplus area vendors to compete in procurement opportunities the FSMC conducts on behalf of the SFA.
- FSMC shall ensure that the nondiscrimination statement is affixed to all letters, notices, publications, and websites as required by FNS Instruction 113.1 (November 8, 2005).

Revised Equal Opportunity Public Notification (October 14, 2015)

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing, or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the *USDA Program Discrimination Complaint Form*, (AD-3027) found online at: *http://www.ascr.usda.gov/complaint_filing_cust.html*, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for
Civil Rights 1400 Independence
Avenue, SW
Washington, D.C. 20250-9410;
(2) fax: (202) 690-7442; or
(3) email: *program.intake@usda.gov*.

This institution is an equal opportunity provider.

Exhibit J: Anti-Collusion

ANTI-COLLUSION AFFIDAVIT

Commonwealth of
~~STATE~~ OF Pennsylvania)

COUNTY OF Philadelphia)

Daniel Regler, of lawful age, being first sworn on oath says, that he/she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official of employees to quantity, quality, or price in the prospective contract, or any other terms of said prospective official concerning the exchange of money or other things of value for special consideration in the letting of contract; that the bidder/contractor had not paid, given or donated, or agreed to pay, give or donate to any officer or employee either directly or indirectly in the procuring of the award of a contract pursuant to this bid.

Signed _____

Subscribed and sworn before me this 1st day of March, 20 22

Notary Public (or Clerk or Judge) Phyllis M Florio

My commission expires 1/7/24

Commonwealth of Pennsylvania - Notary Seal
PHYLLIS M FLORIO - Notary Public
Philadelphia County
My Commission Expires Jan 7, 2024
Commission Number 1295566

DocuSign Envelope ID: BA767563-00D1-4B7B-9497-DF171F900F32

Exhibit K: Procurement

PROCUREMENT

Certification Regarding Lobbying

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal funds. Contractors that apply or bid for such an award must file the required certification.

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Title 31, § 1352 U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of Aramark Educational Services, LLC (FSMC) in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, an employee of a Member of Congress, or any Board Member, officer, or employee of Aramark Educational Services, LLC (FSMC) in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

The undersigned shall require that the language of this certification is included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

[To be completed by the FSMC when proposal submitted]

Aramark Educational Services, LLC

2400 Market Street

Philadelphia, PA 19103

Name and Address of Organization

Daniel Regler, Vice President, Finance

Name/Title of Submitting Official

DocuSigned by:

B4973484506D453...

Signature

3/16/22

Date

NOT APPLICABLE

Exhibit L: Lobbying

Approved by OMB No. 0348-0046

PROCUREMENT

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See Reverse for public burden disclosure.)

1. Type of Federal Action:	2. Status of Federal Action:	3. Report Type:
☐ a. contract b. grant c. cooperative agreement d. loan e. loan guarantee f. loan insurance	☐ a. bid/offer/application b. initial award c. post-award	☐ a. initial filing b. material change **For Material Change Only:** year _____ quarter _____ date of last report _____

4. Name and Address of Reporting Entity:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
☐ Prime ☐ Subawardee Tier _____ , *if known:* **Congressional District,** *If known:*	**Congressional District,** *If known:*
6. Federal Department/Agency:	**7. Federal Program Name/Description:** CFDA Number, *if applicable*:
8. Federal Action Number, *If known:*	**9. Award Amount,** *If known:* $
10. a. Name and Address of Lobbying Registrant *(If individual, last name, first name, MI):*	**b. Individuals Performing Services** *(Including address if different from No. 10a)* *(last name, first name, MI):*
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that $10,000 and not more than $100,000 for each such failure.	Signature: DocuSigned by: B4973484506D453... Print Name: Daniel Regler Title: Vice President, Finance Telephone No.: 215-238-3000 Date: 3/16/22

Federal Use Only:	Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.

2. Identify the status of the covered Federal action.

3. Identify the appropriate classification of this report. If this a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred, Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.

4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward receipt. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.

5. If the organization filing the report in item 4 checks: Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.

6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.

7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.

8. Enter the most appropriate Federal identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number; Invitation for bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/ proposal control number assigned by the Federal agency). Include prefixes, e.g. "RFP-DE-90-001."

9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.

10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in Item 4 to influence the covered Federal action.

    (b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name and Middle Initial (MI).

11. Certifying official shall sign and date the form, print his/her name, title and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

MENU CYCLE FOR NATIONAL SCHOOL LUNCH PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: _____

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21				

Exhibit M: Menu Cycles

MENU CYCLE FOR
SCHOOL BREAKFAST PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: _____

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21				

MENU CYCLE FOR AFTER SCHOOL CARE PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: _____

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21				

MENU CYCLE FOR
SEAMLESS SUMMER OPTION OR SUMMER FOOD SERVICE PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: _____

1	2	3	4	5
6	7	8	9	10
11	12	13	14	15
16	17	18	19	20
21				

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Exhibit N: Price Determination Certificate

Independent Price Determination Certificate

Both the School Food Authority (SFA) and the Food Service Management Company (Offeror) shall execute this Independent Price Determination Certificate.

Name of Food Service Management Company: Aramark Educational Services, LLC

Name of School Food Authority: La Vega Independent School District

By submission of this offer, the Offeror certifies, and in the case of a joint offer, each party thereto certifies as to its own organization, that in connection with this procurement:

1. The prices in this offer have been arrived at independently, without consultation, communication, or agreement for the purpose of restricting competition, as to any matter relating to such prices with any other Offeror or with any competitor.
2. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed to the Offeror and will not knowingly be disclosed by the Offeror prior to opening in the case of an advertised procurement or prior to award in the case of a negotiated procurement, directly or indirectly to any other Offeror for the purpose of restricting competition.
3. No attempt has been made or will be made by the Offeror to induce any person or firm to submit or not submit an offer for the purpose of restricting competition.

Each person signing this offer on behalf of the Offeror certifies that:

1. He or she is the person in Offeror's organization responsible within the organization for the decision as to the prices being offered herein and has not participated, and will not participate, in any action contrary to A.1 through A.3 above; or
2. He or she is not the person in Offeror's organization responsible within the organization for the decision as to the prices being offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in any action contrary to A.1 through A.3 above, and as their agent does hereby certify; and he or she has not participated, and will not participate, in any action contrary to A.1 through A.3 above.

To the best of my knowledge, this Offeror, its affiliates, subsidiaries, officers, directors, and employees are not currently under investigation by any government agency and have not in the last three years been convicted of or found liable for any act prohibited by state or federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

DocuSigned by:
B4973484506D453...

Signature of Food Service Management Company's Authorized Representative	Title	Date
	Vice President, Finance	3/16/22

In accepting this offer, the SFA certifies that no representative of the SFA has taken any action that may have jeopardized the independence of the offer referred above.

Signature of School Food Authority's Authorized Representative	Title	Date
	Assistant Supt for Finance	

Note: SFA's acceptance of an offer does not constitute an award of the contract.

Exhibit O: SFA Certification of Acknowledgement

Please initial below next to each statement certifying that you have read and fully understand the contents of this document.

I certify that I, James D. Garrett (Name), on behalf of La Vega Independent School District, have read and fully understand the contents of this contract. I understand that the SFA must maintain oversight of the food service operations and that these responsibilities will not be delegated to the FSMC. I also understand that the SFA is responsible for closely monitoring the FSMC contract and the FSMC's daily activities.
Initial Here: _____

I certify that I understand the requirements to utilize a FSMC and will comply with the procedures accordingly.
Initial Here: _____

I certify that I will not enter into an agreement with an FSMC that has a real or apparent conflict of interest. This includes FSMCs that provide recommendations, develop or draft specifications, requirements, statements of work, requests for proposals, contract terms, and conditions, or other documents for use in conducting procurement.
Initial Here: _____

I certify that I, nor any employees (including School Board Members) of La Vega Independent School District, will not solicit or accept donations, gratuities, nor favors from current or potential FSMCs (i.e., gifts, golf outings, meals, etc.). Initial Here: _____

I certify that I will appropriately and in a timely manner respond to all bid/proposal protests and concerns raised by potential FSMCs. Initial Here: _____

I certify that the La Vega Independent School District has a written Code of Conduct that addresses conflicts of interest and governing the performance of its employees engaged in the selection, award, and administration of contracts, and will make sure all employees are aware of said standards. Initial Here: _____

I have read and understand what the allowable costs are for all of the applicable CN programs. Initial Here: _____

I certify that La Vega Independent School District will be legally responsible for the conduct of the non-profit school food service program and shall supervise the food service operations in such manner as will ensure compliance with the rules and regulations of TDA and the USDA regarding each of the CN programs covered by this contract. Initial Here: _____

I certify that all food service employees and those responsible for the oversight of the contract and FSMC's operations have the necessary skillset to fulfill required monitoring responsibilities including management of the items that cannot be delegated to a FSMC. Initial Here: _____

I certify that staff responsible for monitoring and oversight of the FSMC meet the minimum Professional Standards requirements. Initial Here: _____

I certify that La Vega Independent School District shall retain control of the non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to TX-UNPS, and any other designated state system, local point of sale systems, and accounting systems.
Initial Here: _____

I certify that the CN programs are the responsibility of La Vega Independent School District and La Vega Independent School District is responsible for all contractual agreements entered into in connection with the CN programs. Initial Here: _____

I certify that La Vega Independent School District will be responsible for determining student eligibility for all applicable programs and that Enter FSMC Name will have no involvement in the process. Initial Here: _____

I certify that La Vega Independent School District will retain all records for the current year plus the three from the end of the contract including any renewals. Initial Here: _____

I certify that all food will follow the current meal standards and Local Wellness Policy. Initial Here: _____

I certify that La Vega Independent School District will monitor awarded FSMC vendor to ensure compliance with USDA regulations. Initial Here: _____

I certify that La Vega Independent School District will be responsible for non-compliance discovered while operating with a FSMC and will comply with the return of disallowed costs to remedy findings. Initial Here: _____

I certify that La Vega Independent School District will create an advisory board composed of students, teachers, and parents to assist in menu planning and student participation. Initial Here: _____

I certify that La Vega Independent School District will not delegate any of the above responsibilities to the FSMC. Initial Here: _____

I hereby certify that neither La Vega Independent School District nor its principals/authorized representatives are presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency. Initial Here: _____

I further certify that neither La Vega Independent School District nor any of its principals /authorized representatives has a reported criminal background that would affect the receipt of Federal funds. Initial Here: _____

I certify that _____ FSMC is not a paid consultant or contractor with La Vega Independent School District in any other capacity than for this contract. Initial Here: _____

I certify under penalty of perjury that the information on these forms is true and correct and that I will immediately report to the state agency any changes that occur to the information submitted. I understand that this information is being given in connection with the receipt of federal funds. The state agency may verify information; the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes.

On behalf of La Vega Independent School District, I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy. La Vega Independent School District does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by the USDA. I will ensure that all monthly claims for reimbursement are true and correct and that records are available to support these claims.

Name of Authorized Representative James D. Garrett

Title of Authorized Representative Assistant Superintendent for Finance

Signature of Authorized Representative _____

Date Signed _____

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Exhibit P: FSMC Certification of Acknowledgement

Please initial below next to each statement certifying that you have read and fully understand the contents of this document.

I certify that I, Daniel Regler, on behalf of Aramark Educational Services, LLC, (FSMC) have read and fully understand the contents of this contract. Initial Here: DS DR

I certify that I, nor any of the employees of Aramark Educational Services, LLC, (FSMC) have not received any solicitations from any La Vega Independent School District employee. In addition, I certify that no gifts, donations, or anything of monetary value (i.e., golf outings, meals, etc.) have been provided. Initial Here: DS DR

I certify that employees of the FSMC will be trained to understand and comply with all necessary training including the current written Code of Conduct authored by La Vega Independent School District. Initial Here: DS DR

I certify that all of Aramark Educational Services, LLC (FSMC) food service employees meet the minimum Professional Standards requirements outlined for the operation of Child Nutrition programs. Initial Here: DS DR

I certify that La Vega Independent School District will be legally responsible for the conduct of the non-profit school food service program, and shall have access to all necessary documents, which will be maintained onsite, including but not limited to all contracts with vendors so that they may supervise the food service operations in such manner as will ensure compliance with the rules and regulations of TDA and the USDA regarding each of the CN programs covered by this contract. Initial Here: DS DR

I certify that Aramark Educational Services, LLC (FSMC) will not have control of the district's non-profit school food service account, signature authority, and overall financial responsibility for the CN programs. This includes access to TXUNPS and any other defined state or local system. Initial Here: DS DR

I certify that La Vega Independent School District will be responsible for determining student eligibility for all applicable programs and that Aramark Educational Services, LLC (FSMC) will have no involvement in the process. Initial Here: DS DR

I certify that Aramark Educational Services, LLC (FSMC) will follow the 21-day menu for the first 21-days of service, without change. Initial Here: DS DR

I certify that all food will comply with the current meal standards and Local Wellness Policy. Initial Here: DS DR

I certify that Aramark Educational Services, LLC (FSMC) will comply with all applicable standards, orders, or requirements issued under the Clean Air Act and the Federal Water Pollution Control Act and will report violations to the Federal awarding agency and the Regional Office of the Environmental Protection Agency. Initial Here: DS DR

I hereby certify that neither Aramark Educational Services, LLC (FSMC) nor its principals/authorized representatives is presently debarred, suspended, proposed for debarment, declared ineligible, disqualified, or voluntarily excluded from participation in this transaction by any Federal/State department or agency. Initial Here: DS DR

I further certify that neither Aramark Educational Services, LLC (FSMC) nor any of its principals /authorized representatives has a reported criminal background that would affect the receipt of this Federal Award. Initial Here: DS DR

DocuSign Envelope ID: BA767563-00D1-4B7B-9497-DF171F900F32

I certify that Daniel Regler (Name) is not a paid consultant or contractor with La Vega Independent School District in any other capacity than for this contract.

Initial Here: DS DR

I certify under penalty of perjury that the information on these forms is true and correct and that I will immediately report to the SFA any changes that occur to the information submitted. I understand that this information is provided in connection with the receipt of federal funds. The state agency may verify information; the deliberate misrepresentation of information will subject me to prosecution under applicable federal and state criminal statutes. On behalf of Aramark Educational Services, LLC, (FSMC) I hereby agree to comply with all state and federal laws and regulations governing the CN programs administered by the state agency. In accordance with Federal law and USDA policy, Aramark Educational Services, LLC (FMSC) does not discriminate on the bases of race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by the USDA.

Name of Authorized Representative: Daniel Regler

Title of Authorized Representative: Vice President, Finance

Signature of Authorized Representative: DocuSigned by: B4973484506D453...

Date Signed: 3/16/22

DocuSign Envelope ID: BA767563-00D1-4B7B-9497-DF171F900F32

Exhibit Q: Non-Delegable School Food Authority (SFA) Responsibilities

The SFA shall be legally responsible for the conduct of the food service program and shall supervise and monitor the food service operations to ensure compliance with the rules and regulations of the Texas Department of Agriculture (TDA) and the United States Department of Agriculture (USDA) regarding the school food service program. The Food Service Management Company (FSMC) acknowledges that the SFA is responsible for completing the following duties and that these cannot be delegated to the FSMC:

1. **On-site inspections**: 7 CFR 210.16(a)(2) (3), 7 CFR 210.8(a)(1).
    a. Monitor the food service operation through documented periodic visits to ensure compliance with the approved FSMC contract.
    b. Conduct on-site reviews of the lunch counting /claiming system by school
    c. Follow-up on any lunch counts which show counting discrepancies

2. **Control and overall financial responsibility** of the school food service account. (7 CFR 210.19(a)(1))

3. **Advisory board:** establish and include parents, staff, and students to assist in menu planning. The FSMC must adhere to the cycle for the first 21 days of meal service. Changes thereafter may be made with the approval of the SFA. (7 CFR 210.16(b)(1), 7 CFR210.16(a)(8))

4. **Health certification**: 7 CFR 210.16(a)(7) must be maintained to assure that all state and local regulations are met by the FSMC preparing or serving meals at the SFA facilities.

5. **Establish all prices**: 7 CFR 210.16(a)(4) for food items served under the nonprofit school food service account (e.g., reimbursable meals, à la carte, and adult meals).

6. **Retain signature authority** on: (7 CFR 210.9 (a)(b), 210.16(a)(5))
    a. Application/agreement to participate in the Child Nutrition Programs including
    b. Free and reduced-price policy statement; and
    c. TX-UNPS claim system.
    d. Contractual agreements with the school nutrition program (i.e., vending meals to other SFAs, commodity processing contracts) 7 CFR 210.21 &.19(a)(1); 7 CFR 210.9(b)(13); 7 CFR 210.15(a); 7 CFR 250.15(a)
    e. Resolution of all program review and audit findings. (7 CFR 210.18(i) and 210.18(k)(1)(2))

7. **Submit monthly claim for reimbursement** 7 CFR 210.8(a); 7 CFR 210.16(a)(5).
    a. TDA Food and Nutrition Division approves only SFA personnel access to the system which also represents secure signature authority for applications and claims.
    b. Review to ensure accuracy of lunch counts prior to the claim submission.
    c. Edit check worksheets that compare daily lunch counts by eligibility category. Free and reduced-price meals may not be claimed in excess of the number of students approved for such benefits.

8. **Free and Reduced-Price Meal Process** 7 CFR 245.6
    a. Develop, distribute, and collect parent letters and applications for free/reduced-price meals & free milk
    b. Determination and verification of applications for free/reduced-price meals or free milk
    c. Conduct any hearings related to such determinations.

9. **USDA donated foods** 7 CFR 210.9(b)(13) (formerly Commodities)
    a. Monitor that the maximum amount is received and used by the FSMC in the SFA food service.
    b. Monitor that the FSMC credits SFA at least annually for all USDA Donated foods.

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10. **À la carte food service**: 7 CFR 210.16(a) The SFA must also offer free, reduced price, and full price reimbursable meals to all eligible children to operate an à la carte food service.

I acknowledge that these responsibilities cannot be delegated to the FSMC and must remain the sole responsibility of the SFA.

Printed Name of SFA Authorized Representative: _____ Title_____

FSMC Representative: Daniel Regler Title Vice President, Finance

Signature: FSMC Representative DocuSigned by: B4973484506D453... Date 3/16/22

Exhibit R: Debarment Certification

CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

DEFINITIONS

Covered Contracts/Subcontract
(1) Any nonprocurement transaction which involves federal funds (regardless of amount), including such arrangements as a sub-grant, for example, between TDA and another entity or the Contracting Entity and another entity.

(2) Any procurement contract for goods or services between a participant and a person, regardless of type, expected to equal or exceed the federal procurement small purchase threshold fixed at 10 U.S.C. 2304(g) and 41 U.S.C. 3305 (currently $50,000) under a grant or sub-grant.

(3) Any procurement contract for goods or services between a participant and a person under a covered grant, sub-grant, contract or subcontract, regardless of amount, under which that person will have a critical influence on or substantive control over that covered transaction, including

a. Consultant.
b. Principal investigators.
c. Providers of audit services required by the TDA or federal funding source.
d. Researchers.

Debarment - An action taken by a debarring official in accordance with 2 CFR Part 417, 48 CFR Part 1, or equivalent federal regulations, to exclude a person from participating in covered contracts. A person so excluded is "debarred".

Grant - An award of financial assistance, including cooperative agreements, or contracts or subcontracts for goods or services entered into to carry out an award of financial assistance. A grant may be in the form of money, or property in lieu of money, to an eligible grantee, sub-grantee or sub-recipient.

Ineligible - a person that is prohibited from entering into a covered contract or subcontract because of an exclusion or disqualification.

Participant - any person who submits a proposal for or who enters into a covered contract or subcontract, including an agent or representative of a participant.

Person - Any individual, corporation, partnership, association, unit of government, or legal entity, however organized.

Principal - An officer, director, owner, partner, principal investigator, or other person within a participant with management or supervisory responsibilities related to a covered transaction; or a consultant or other person, whether or not employed by the participant or paid with Federal funds, who— (i) is in a position to handle Federal funds, or (ii) is in a position to influence or control the use of those funds, or (iii) occupies a technical or professional position capable of substantially influencing the development or outcome of an activity required to perform the covered transaction.

Proposal - A solicited or unsolicited bid, application, request, invitation to consider or similar communication by or on behalf of a person seeking to receive a covered contract.

Suspension - An action taken by a suspending official in accordance with 2 CFR Part 471, 48 CFR Part 1, or equivalent federal regulations that immediately excludes a person from participating in covered contracts for a temporary period, pending completion of an investigation and any judicial or administrative proceedings that may ensue. A person so excluded is "suspended".

Voluntary exclusion - A status of nonparticipation or limited participation in a covered contract or subcontract assumed by a person under the terms of a settlement between the person and one or more agencies. Voluntary exclusion must have government wide effect.

Voluntarily excluded - The status of a person who has agreed to a voluntary exclusion.

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CERTIFICATION
REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION FOR COVERED CONTRACTS

Name of Business (Contractor)	Vendor ID No. or Social Security No.
Aramark Educational Services, LLC	23-1354443

(1) The prospective contractor certifies to the best of its knowledge and belief that it and its principals:

(a) Are not presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective contractor is unable to certify to any of the statements in this certification, such prospective contractor shall attach an explanation to this proposal.

DocuSigned by:
[signature]
B4973484508D453...

Signature of Contractor Representative

3/16/22
Date

Daniel Regler
Printed/Typed Name of Contractor Representative

Vice President, Finance
Printed/Typed Title of Contractor Representative

MENU CYCLE FOR SCHOOL BREAKFAST PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: PRIMARY - BREAKFAST

1 Pancakes, Apple, Orange Juice, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	2 Sausage Breakfast Pizza, Fruit Juice, Apple, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	3 Confetti Mini Pancakes, Craisins, Orange Wedges, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	4 French Toast Sticks, Orange Wedges, Orange Juice, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	5 Turkey Pancake Wrap, Apple Juice, Apple, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal
6 Chicken Sausage & Cheese Frittata, Applesauce, Orange, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	7 Bacon & Egg Biscuit, Banana, Apple, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	8 Sausage Breakfast Pizza, Applesauce, Orange Juice, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	9 Bacon Egg & Cheese Biscuit, Craisins, Orange Wedges, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal	10 French Toast Sticks, Fruit Juice, Apple, Cocoa Puffs, Trix, Graham Crackers, Brown Sugar Oatmeal
11 Maple Mini Waffles, Apple, Apple Juice, Cocoa Puffs, Lucky Charms, Graham Crackers, Brown Sugar Oatmeal	12 Bacon Egg & Cheese Breakfast Tacos, Orange, Orange Juice, Cocoa Puffs, Lucky Charms, Graham Crackers, Brown Sugar Oatmeal	13 Pancakes, Syrup, Apple, Apple Juice, Cocoa Puffs, Lucky Charms, Graham Crackers, Brown Sugar Oatmeal	14 Sausage Breakfast Pizza, Craisins, Orange Wedges, Cocoa Puffs, Lucky Charms, Graham Crackers, Brown Sugar Oatmeal	15 Confetti Mini Pancakes, Fruit Juice, Banana, Cocoa Puffs, Lucky Charms, Graham Crackers, Brown Sugar Oatmeal
16 Chicken & Maple Syrup Waffle, Apple, Orange Juice, Cocoa Puffs, Honey Nut Cheerios, Graham Crackers, Brown Sugar Oatmeal	17 Maple Mini Waffles, Apple Juice, Apple, Cocoa Puffs, Honey Nut Cheerios, Graham Crackers, Brown Sugar Oatmeal	18 Sausage Breakfast Pizza, Applesauce, Orange Juice, Cocoa Puffs, Honey Nut Cheerios, Graham Crackers, Brown Sugar Oatmeal	19 Bacon Egg & Cheese Breakfast Tacos, Apple, Apple Juice, Cocoa Puffs, Honey Nut Cheerios, Graham Crackers, Brown Sugar Oatmeal	20 Pancakes, Orange, Orange Juice, Cocoa Puffs, Honey Nut Cheerios, Graham Crackers, Brown Sugar Oatmeal
21 Cheesy Chicken Ham Biscuit, Fruit Juice, Apple, Trix, Honey Nut Cheerios, Graham Crackers, Brown Sugar Oatmeal				

MENU CYCLE FOR SCHOOL BREAKFAST PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: Intermediate

1 French Toast Sticks, Strawberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Apple, Apple Juice	2 Breakfast Burrito, Peach Yogurt Parfait, Trix, Animal Crackers, Orange, Orange Juice	3 Cheesy Chicken Ham Biscuit, Strawberry Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Applesauce, Apple	4 Sausage Breakfast Pizza, Peach Yogurt Parfait, Cocoa Puffs, Animal Crackers, Craisins, Apple Juice	5 Cherry Frudel, Strawberry Yogurt Parfait, Trix, Toast, Banana, Fruit Juice
6 Turkey Pancake Wrap, Pineapple Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Apple, Apple Juice	7 Sausage Breakfast Pizza, Blueberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Orange, Fruit Juice	8 Grilled Cheese & Bacon Sandwich, Pineapple Yogurt Parfait, Trix, Animal Crackers, Pineapple Tidbits, Craisins	9 French Toast Sticks, Blueberry Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Orange, Fruit Juice	10 Cinnamon Roll, Pineapple Yogurt Parfait, Cocoa Puffs, Animal Crackers, Banana, Apple Juice
11 Chicken & Maple Syrup Waffle, Strawberry Yogurt Parfait, Trix, Animal Crackers, Apple Orange Juice	12 Waffles, Peach Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Sliced Peaches, Apple Juice	13 Sausage Breakfast Pizza, Strawberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Applesauce, Orange	14 Bacon, Egg & Cheese Breakfast Tacos, Peach Yogurt Parfait, Trix, Animal Crackers, Craisins, Fruit Juice	15 Biscuit Sticks & Gravy, Strawberry Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Banana, Apple Juice
16 Sausage Breakfast Pizza, Orange, Yogurt Parfait, Cocoa Puffs, Animal Crackers, Sliced Peaches, Apple Juice	17 Bacon, Egg & Cheese English Muffin, Strawberry Yogurt Parfait, Trix, Animal Crackers, Orange, Fruit Juice	18 Waffles, Orange Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Applesauce, Mandarin Oranges	19 Chicken Sausage & Cheese Frittata, Strawberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Craisins, Orange Juice	20 Maple Mini Pancakes, Orange Yogurt Parfait, Trix, Animal Crackers, Banana, Fruit Juice
21 Bacon, Egg & Cheese Biscuit, Pineapple Yogurt Parfait, Cocoa Puffs, Animal Crackers, Craisins, Orange Juice				

Exhibit M: Menu Cycles

MENU CYCLE FOR NATIONAL SCHOOL LUNCH PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: Elementary

1 Hot Dog, Chicken Ham Chef Salad, Saltine Crackers, Orange Wedges, Fruit Juice, Celery Sticks, Tossed Salad, Ranch Dressing, Mustard, Ketchup	2 Cheese Pizza, Chicken Ham & Cheese Sub, Craisins, Apple Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard	3 Cheeseburger, Chicken Ham Chef Salad, Saltine Crackers, Apple, Fruit Juice, Broccoli, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard, Ketchup	4 Country Popcorn Chicken Bowl, Chicken Ham & Cheese Sub, Applesauce, Banana, Vegetarian Bake Beans, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard	5 Chicken Nuggets, Chicken Ham Chef Salad, Saltine Crackers, Fruit Juice, Apple, Cucumber & Tomato Salad, Tossed Salad, Ranch Dressing, Ketchup
6 Macaroni & Cheese, Chicken & Cheese Salad, Saltine Crackers, Mixed Fruit, Apple Juice, French Fries, Tossed Salad, Ranch Dressing, Ketchup	7 Breaded Chicken Drumstick, Chicken Ham & Cheese Sub, Craisins, Fruit Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard	8 Salisbury Steak, Garlic Mashed Potatoes, Beef Gravy, Chicken Ham & Cheese Sub, Sliced Peaches, Apple Juice, Seasoned Green Beans, Tossed Salad, Ranch Dressing	9 Chicken Patty Sandwich, Chicken & Cheese Salad, Saltine Crackers, Applesauce, Banana, Vegetarian Baked Beans, Tossed Salad, Ranch Dressing, Mayonnaise, Ketchup, Mustard	10 Cheese Pizza, Chicken & Cheese Salad, Saltine Crackers, Apple, Orange, Broccoli, Tossed Salad, Ranch Dressing
11 Cheeseburger, Turkey & Cheese Sub, Sliced Peaches, Orange Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard, Ketchup	12 Hot Dog, Turkey Chef Salad, Saltine Crackers, Craisins, Apple Juice, Vegetarian Baked Beans, Tossed Salad, Ranch Dressing, Mustard, Ketchup	13 Cheese Pizza, Turkey & Cheese Sub, Apple, Fruit Juice, French Fries, Tossed Salad, Ranch Dressing, Ketchup	14 Chicken Patty Sandwich, Turkey Chef Salad, Saltine Crackers, Applesauce, Banana, Cucumber & Tomato Salad, Tossed Salad, Ranch Dressing, Mayonnaise, Ketchup	15 Grilled Cheese, Turkey & Cheese Sub, Orange Wedges, Apple Juice, Broccoli, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard
16 Beef Soft Tacos, Peanut Butter & Jelly Sandwich, Orange Wedges, Apple Juice, Refried Beans, Tossed Salad, Ranch Dressing	17 Chicken Patty Sandwich, Chicken & Cheese Salad, Saltine Crackers, Craisins, Orange Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Ketchup	18 BBQ Pork Rib-B Sandwich, Peanut Butter & Jelly Sandwich, Apple, Fruit Juice, Mashed Potatoes, Beef Gravy, Tossed Salad, Ranch Dressing	19 Chicken Nuggets, Chicken & Cheese Salad, Saltine Crackers, Banana, Applesauce, Broccoli, Tossed Salad, Ranch Dressing	20 Grilled Cheese & Bacon Sandwich, Peanut Butter & Jelly Sandwich, Apple, Fruit Juice, French Fries, Tossed Salad, Ranch Dressing, Ketchup
21 Country Fried Steak, Mashed Potatoes, Country Gravy, Turkey & Cheese Sub, Orange Wedges, Apple Juice, Corn, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard				

Exhibit M: Menu Cycles

MENU CYCLE FOR
NATIONAL SCHOOL LUNCH PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: HIGH SCHOOL - LUNCH

1 Fish Sticks, Four Cheese Pizza, Cheeseburger, Turkey Chef Salad, Turkey, & Cheese Sub, Sliced Peaches, Orange Juice, Baby Carrots, Garden Salad	2 Chili Dog, Pepperoni Pizza, Chicken Patty Sandwich, Turkey Chef Salad, Ham & Cheese Sub, Craisins, Apple Juice, Vegetarian Baked Beans, Garden Salad	3 Fiery Cheetos Mac & Cheese, Four Cheese Pizza, Cheeseburger, Ham Chef Salad, Turkey & Cheese Sub, Apple, Fruit Juice, Tomato Wedges, Garden Salad	4 Cheeseburger, Pepperoni Pizza, Chicken Patty Sandwich, Turkey Chef Salad, Ham & Cheese Sub, Applesauce, Banana, Tomato Wedges, Garden Salad	5 Chili Fries, Four Cheese Pizza, Grilled Cheese, Turkey Chef Salad, Turkey & Cheese Sub, Orange, Apple Juice, Broccoli, Garden Salad
6 Country Fried Steak, Garlic Mashed Potatoes, Gravy, Four Cheese Pizza, Cheeseburger, Ham Chef Salad, Turkey & Cheese Sub, Orange, Apple Juice, Corn, Garden Salad	7 Corn Dog, Four Cheese Pizza, Cheeseburger, Ham Chef Salad, Ham & Cheese Sub, Applesauce, Orange Juice, Vegetarian Baked Beans, Garden Salad	8 Beef Quesadilla, Four Cheese Pizza, Cheeseburger, Ham Chef Salad, Turkey & Cheese Sub, Apple, Fruit Juice, Broccoli, Refried Beans, Garden Salad	9 Country Popcorn Chicken, Four Cheese Pizza, Chicken Patty Sandwich, Popcorn Chicken Salad, Ham & Cheese Sub, Banana, Vegetarian Baked Beans, Garden Salad	10 Chicken Nuggets, Dinner Roll, Four Cheese Pizza, Cheeseburger, Turkey Chef Salad, Turkey & Cheese Sub, Fruit Juice, Apple, Tomato Wedges, Garden Salad
11 Breaded Chicken Drumsticks, Four Cheese Pizza, Cheeseburger, Popcorn Chicken Salad,Turkey & Cheese Sub, Mixed Fruit, Apple, Fresh Broccoli, Garden Salad	12 Macaroni & Cheese, Pepperoni Pizza, Chicken Patty Sandwich, Turkey Chef Salad, Ham & Cheese Sub, Craisins, Apple, Baby Carrots, Garden Salad	13 Salisbury Steak, Garlic Mashed Potatoes, Gravy, Four Cheese Pizza, Cheeseburger, Turkey Chef Salad, Turkey & Cheese Sub, Sliced Peaches, Orange, Green Beans, Garden Salad	14 Chicken Tenders, Pepperoni Pizza, Chicken Patty Sandwich, Turkey Chef Salad, Ham & Cheese Sub, Applesauce, Banana, Vegetarian Baked Beans, Garden Salad	15 Pizza Cheese Sticks w/ Dipping Sauce, Four Cheese Pizza, Cheeseburger, Popcorn Chicken Salad, Turkey & Cheese Sub, Apple, Orange, Tomato Wedges, Garden Salad
16 Beef Soft Tacos, Four Cheese Pizza, Cheeseburger, Turkey Chef Salad, Turkey & Cheese Sub, Orange, Apple Juice, French Fries, Refried Beans, Garden Salad	17 Pizza Cheese Sticks w/ Dipping Sauce, Pepperoni Pizza, Chicken Patty Sandwich, Turkey Chef Salad, Ham & Cheese Sub, Craisins, Orange Juice, Baby Carrots, Garden Salad	18 BBQ Pork Sandwich, Four Cheese Pizza, Cheeseburger, Popcorn Chicken Salad, Turkey & Cheese Sub, Apple, Fruit Juice, Mashed Potatoes, Garden Salad	19 Chicken Nuggets, Pepperoni Pizza, Chicken Patty Sandwich, Turkey Chef Salad, Ham & Cheese Sub, Banana, Applesauce, Vegetarian Baked Beans, Garden Salad	20 Grilled Cheese & Bacon Sandwich, Four Cheese Pizza, Cheeseburger, Turkey Chef Salad, Turkey & Cheese Sub, Apple, Fruit Juice, Tomato Wedges, Garden Salad
21 Frito Chili Pie, Four Cheese Pizza, Cheeseburger, Turkey & Cheese Sub, Popcorn Chicken Salad, Sliced Peaches, Fruit Juice, Baby Carrots, Garden Salad				

MENU CYCLE FOR AFTER SCHOOL CARE PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: Primary

1 Craisins, Fruit Juice	2 Pretzel Goldfish Crackers, 1% Milk	3 Chocolate Elf Grahams, 1% Milk	4 Chocolate Chip Rice Krispies Treat, Apple Juice	5 Choco Belly Bear Grahams, 1% Milk
6 Strawberry Banana Yogurt, 1% Milk	7 String Cheese, Fruit Juice	8 Frosted Cinnamon Pop-Tart, 1% Milk	9 Cheeze-It Crackers, Apple Juice	10 Apple Cinnamon Muffin, 1% Milk
11 Cheeze-It Crackers, 1% Milk	12 Strawberry Banana Yogurt, Apple Juice	13 Pretzel Goldfish Crackers, 1% Milk	14 Raisins, Fruit Juice	15 Frosted Strawberry Pop-Tart, 1% Milk
16 Chocolate Chip Muffin, 1% Milk	17 Pretzel Goldfish Crackers, 1% Milk	18 Cheddar Goldfish Crackers, Fruit Juice	19 Choco Belly Bear Grahams, 1% Milk	20 Strawberry Banana Yogurt, Apple Juice
21 Animal Crackers, 1% Milk				

MENU CYCLE FOR AFTER SCHOOL CARE PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: DINNER

1 Corn Dog, Baked Beans. Orange, Milk	2 Chef Salad, Celery Sticks, Cucumbers, Crackers, Milk	3 Ham & Cheese Sub, Cherry Tomatoes, Applesauce, Milk	4 Sun Butter & Jelly Sandwich, Baby Carrots, Craisins, Milk	5 Chicken Nuggets, Broccoli, Sliced Peaches, Milk
6 Pizza, French Fries, Apple, Milk	7 Hot Dog, Baked Beans, Raisins, Milk	8 Chicken Pattty Sandwich, Tossed Salad, Sliced Peaches, Milk	9 Turkey Wrap, Tomatoe Wedges, Orange, Milk	10 Corn Dog, Broccoli, Watermelon, Milk
11 Turkey Sub, Cherry Tomatoes, Orange, Milk	12 Grilled Cheese Sandwich, French Fries, Pears, Milk	13 Popcorn Chicken, Cucumbers, Apple Juice, Milk	14 Ranch Chicken Salad, Baby Carrots, Apple, Milk	15 Yogurt & Fruit Plate, Celery Sticks, Craisins, Roll, Milk
16 Chicken Patty Sandwich, Broccoli, Apple, Milk	17 Meatball Sub, French Fries, Sliced Peaches, Milk	18 Chef Salad, Cucumber, Applesauce, Crackers, Milk	19 Pizza, Baby Carrots, Orange, Milk	20 Cheeseburger, Tomatoes, Raisins, Milk
21 Turkey Chef Salad, Celery Sticks, Orange Juice, Crackers, Milk				

Exhibit M: Menu Cycles

MENU CYCLE FOR
SEAMLESS SUMMER OPTION OR SUMMER FOOD SERVICE PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: Intermediate

1 Pepperoni Pizza, Craisins, Baby Carrots, Chocolate Skim Milk, 1% Milk	2 Peanut Butter & Jelly Sandwich, Applesauce, Broccoli, Chocolate Skim Milk, 1% Milk	3 Chicken Patty Sandwich, Fruit Juice, Zucchini, Chocolate Skim Milk, 1% Milk	4 Cheeseburger, Orange, Baby Carrots, Choculate Skim Milk, 1% Milk	5 Corn Dog, Craisins, Broccoli, Chocolate Skim Milk, 1% Milk
6 Turkey Bologna & Cheese Sub, Apple, Zucchini, Chocolate Skim Milk, 1% Milk	7 Burrito, Raisins, Broccoli, Chocolate Skim Milk, 1% Milk	8 Cheeseburger, Craisins, Baby Carrots, Chocolate Skim Milk, 1% Milk	9 Cheese Pizza, Applesauce, Broccoli, Chocolate Skim Milk, 1% Milk	10 Corn Dog, Fruit Juice, Zucchini, Chocolate Skim Milk, 1% Milk
11 Hot Dog, Orange, Baby Carrots, Chocolate Skim Milk, 1% Milk	12 Grilled Cheese Sandwich, Craisins, Broccoli, Chocolate Skim Milk, 1% Milk	13 Chef Salad, Craisins, Broccoli, Chocolate Skim Milk, 1% Milk	14 Ham & Cheese Sub, Raisins, Broccoli, Chocolate Skim Milk, 1% Miik	15 Chicken Nuggets, Craisins, Baby Carrots, Chocolate Skim Milk, 1% Milk
16 Corn Dog, Applesauce, Broccoli, Chocolate Skim Milk, 1% Milk	17 Hamburger, Fruit Juice, Zucchini, Chocolate Skim Milk, 1% Milk	18 Peanut Butter & Jelly Sandwich, Orange, Baby Carrots, Chocolate Skim Milk, 1% Milk	19 Cheese Pizza, Craisins, Broccoli, Chocolate Skim Milk, 1% Milk	20 Turkey Sub, Craisins, Broccoli, Chocolate Skim Milk, 1% Milk
21 Popcorn Chicken Salad, Raisins, Broccoli, Chocolate Skim Milk, 1% Milk				

MENU CYCLE FOR NATIONAL SCHOOL LUNCH PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: HIGH SCHOOL - BREAKFAST

1 Mini Cinnamon Cream Cheese Bagels, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Apple, Fruit Juice	2 Cheesy Ham Biscuit, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Orange, Apple Juice	3 Sausage Breakfast Pizza, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Applesauce, Pineapple Tidbits	4 Bacon Egg & Cheese Biscuit, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Craisins, Orange Juice	5 French Toast Sticks, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Banana, Fruit Juice
6 Cheesy Ham Biscuit, Hash Brown Rounds, Sausage Biscuit, Blueberry Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Applesauce, Apple	7 Sausage Breakfast Pizza, Sausage Biscuit, Peach Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Craisins, Apple Juice	8 Cherry Frudel, Sausage Biscuit, Blueberry Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Banana, Fruit Juice	9 Breakfast Taco, Hash Brown Rounds, Sausage Biscuit, Peach Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Apple, Fruit Juice	10 Biscuit & Gravy, Hash Brown Rounds, Sausage Biscuit, Blueberry Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Orange Apple Juice
11 Pancakes, Syrup, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Apple, Apple Juice	12 Sausage Breakfast Pizza, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Orange, Fruit Juice	13 Grilled Cheese & Bacon Sandwich, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Sliced Peaches, Craisins	14 French Toast Sticks, Syrup, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Orange, Fruit Juice	15 Cinnamon Roll, Hash Brown Rounds, Sausage Biscuit, Strawberry Banana Yogurt, String Cheese, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Banana, Apple Juice
16 Chicken & Maple Syrup Waffle, Hash Brown Rounds, Sausage Biscuit, Blueberry Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Apple, Orange Juice	17 Pancakes, Syrup, Hash Brown Rounds, Sausage Biscuit, Peach Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Sliced Peaches, Apple Juice	18 Sausage Breakfast Pizza, Hash Brown Rounds, Sausage Biscuit, Blueberry Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Apple Sauce, Orange	19 Bacon Egg & Cheese Breakfast Tacos, Hash Brown Rounds, Sausage Biscuit, Peach Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Craisins, Fruit Juice	20 Biscuit Sticks & Gravy, Hash Brown Rounds, Sausage Biscuit, Blueberry Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Banana, Fruit Juice
21 Kolaches, Hash Brown Rounds, Sausage Biscuit, Peach Yogurt Parfait, Cinnamon Toast Crunch, Trix, Honey Nut Cheerios, Toast, Brown Sugar Oatmeal, Apple, Apple Juice				

MENU CYCLE FOR SCHOOL BREAKFAST PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: BREAKFAST IN THE CLASSROOM

1 Cereal Crackers Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	2 Pancake on a Stick Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	3 Sausage Biscuit Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	4 Cereal Crackers Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	5 Mini Pancakes Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk
6 Chicken Biscuit Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	7 Cereal Crackers Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	8 Breakfast Burrito Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	9 Mini Waffles Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	10 Cereal Biscuit Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk
11 French Toast Sticks Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	12 Banana Muffin Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	13 Cereal Crackers Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	14 Pancake on a Stick Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	15 Cereal Biscuit Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk
16 Mini Cream Cheese Bagels Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	17 Kolache Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	18 Chicken Biscuit Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	19 Cereal Crackers Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk	20 Egg & Cheese Biscuit Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk
21 Cereal Biscuit Assorted Fresh Fruits Assorted 100% Fruit Juices Variety of Milk				

MENU CYCLE FOR NATIONAL SCHOOL LUNCH PROGRAM

Instructions: Attach a sample of the 21-day cycle lunch menu prepared by the SFA and save the menu per Campus Level as appropriate. This menu must be used for the first 21-day cycle of the new School Year.

If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: PRIMARY - LUNCH

1 Hot Dog, Chicken Ham Chef Salad, Saltine Crackers, Orange Wedges, Fruit Juice, Celery Sticks, Tossed Salad, Ranch Dressing, Mustard, Ketchup	2 Cheese Pizza, Chicken Ham & Cheese Sub, Craisins, Apple Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard	3 Cheeseburger, Chicken Ham Chef Salad, Saltine Crackers, Apple, Fruit Juice, Broccoli, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard, Ketchup	4 Country Popcorn Chicken Bowl, Chicken Ham & Cheese Sub, Applesauce, Banana, Vegetarian Bake Beans, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard	5 Chicken Nuggets, Chicken Ham Chef Salad, Saltine Crackers, Fruit Juice, Apple, Cucumber & Tomato Salad, Tossed Salad, Ranch Dressing, Ketchup
6 Macaroni & Cheese, Chicken & Cheese Salad, Saltine Crackers, Mixed Fruit, Apple Juice, French Fries, Tossed Salad, Ranch Dressing, Ketchup	7 Breaded Chicken Drumstick, Chicken Ham & Cheese Sub, Craisins, Fruit Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard	8 Salisbury Steak, Garlic Mashed Potatoes, Beef Gravy, Chicken Ham & Cheese Sub, Sliced Peaches, Apple Juice, Seasoned Green Beans, Tossed Salad, Ranch Dressing	9 Chicken Patty Sandwich, Chicken & Cheese Salad, Saltine Crackers, Applesauce, Banana, Vegetarian Baked Beans, Tossed Salad, Ranch Dressing, Mayonnaise, Ketchup, Mustard	10 Cheese Pizza, Chicken & Cheese Salad, Saltine Crackers, Apple, Orange, Broccoli, Tossed Salad, Ranch Dressing
11 Cheeseburger, Turkey & Cheese Sub, Sliced Peaches, Orange Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard, Ketchup	12 Hot Dog, Turkey Chef Salad, Saltine Crackers, Craisins, Apple Juice, Vegetarian Baked Beans, Tossed Salad, Ranch Dressing, Mustard, Ketchup	13 Cheese Pizza, Turkey & Cheese Sub, Apple, Fruit Juice, French Fries, Tossed Salad, Ranch Dressing, Ketchup	14 Chicken Patty Sandwich, Turkey Chef Salad, Saltine Crackers, Applesauce, Banana, Cucumber & Tomato Salad, Tossed Salad, Ranch Dressing, Mayonnaise, Ketchup	15 Grilled Cheese, Turkey & Cheese Sub, Orange Wedges, Apple Juice, Broccoli, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard
16 Beef Soft Tacos, Peanut Butter & Jelly Sandwich, Orange Wedges, Apple Juice, Refried Beans, Tossed Salad, Ranch Dressing	17 Chicken Patty Sandwich, Chicken & Cheese Salad, Saltine Crackers, Craisins, Orange Juice, Baby Carrots, Tossed Salad, Ranch Dressing, Mayonnaise, Ketchup	18 BBQ Pork Riblet Sandwich, Peanut Butter & Jelly Sandwich, Apple, Fruit Juice, Mashed Potatoes, Beef Gravy, Tossed Salad, Ranch Dressing	19 Chicken Nuggets, Chicken & Cheese Salad, Saltine Crackers, Banana, Applesauce, Broccoli, Tossed Salad, Ranch Dressing	20 Grilled Cheese & Bacon Sandwich, Peanut Butter & Jelly Sandwich, Apple, Fruit Juice, French Fries, Tossed Salad, Ranch Dressing, Ketchup
21 Country Fried Steak, Mashed Potatoes, Country Gravy, Turkey & Cheese Sub, Orange Wedges, Apple Juice, Corn, Tossed Salad, Ranch Dressing, Mayonnaise, Mustard				

MENU CYCLE FOR SCHOOL BREAKFAST PROGRAM

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If additional menus are needed, please use Exhibit M: Supplement.

2022 - 2023 School Year

Campus Level: JUNIOR HIGH - BREAKFAST

1 French Toast Sticks, Strawberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Apple, Apple Juice	2 Breakfast Burrito, Peach Yogurt Parfait, Trix, Animal Crackers, Orange, Orange Juice	3 Cheesy Chicken Ham Biscuit, Strawberry Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Applesauce, Apple	4 Sausage Breakfast Pizza, Peach Yogurt Parfait, Cocoa Puffs, Animal Crackers, Craisins, Apple Juice	5 Cherry Frudel, Strawberry Yogurt Parfait, Trix, Toast, Banana, Fruit Juice
6 Turkey Pancake Wrap, Pineapple Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Apple, Apple Juice	7 Sausage Breakfast Pizza, Blueberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Orange, Fruit Juice	8 Grilled Cheese & Bacon Sandwich, Pineapple Yogurt Parfait, Trix, Animal Crackers, Pineapple Tidbits, Craisins	9 French Toast Sticks, Blueberry Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Orange, Fruit Juice	10 Cinnamon Roll, Pineapple Yogurt Parfait, Cocoa Puffs, Animal Crackers, Banana, Apple Juice
11 Chicken & Maple Syrup Waffle, Strawberry Yogurt Parfait, Trix, Animal Crackers, Apple, Orange Juice	12 Waffles, Peach Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Sliced Peaches, Apple Juice	13 Sausage Breakfast Pizza, Strawberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Applesauce, Orange	14 Bacon, Egg & Cheese Breakfast Tacos, Peach Yogurt Parfait, Trix, Animal Crackers, Craisins, Fruit Juice	15 Biscuit Sticks & Gravy, Strawberry Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Banana, Apple Juice
16 Sausage Breakfast Pizza, Orange, Yogurt Parfait, Cocoa Puffs, Animal Crackers, Sliced Peaches, Apple Juice	17 Bacon, Egg & Cheese English Muffin, Strawberry Yogurt Parfait, Trix, Animal Crackers, Orange, Fruit Juice	18 Waffles, Orange Yogurt Parfait, Honey Nut Cheerios, Animal Crackers, Applesauce, Mandarin Oranges	19 Chicken Sausage & Cheese Frittata, Strawberry Yogurt Parfait, Cocoa Puffs, Animal Crackers, Craisins, Orange Juice	20 Maple Mini Pancakes, Orange Yogurt Parfait, Trix, Animal Crackers, Banana, Fruit Juice
21 Bacon, Egg & Cheese Biscuit, Pineapple Yogurt Parfait, Cocoa Puffs, Animal Crackers, Craisins, Orange Juice				

La Vega Independent School District
CE # 00783

Exhibit C : Charts

Chart 1
Enrollment Chart - By Campus

LVHS	LVJH/GD	LVI/HPM	LVE	LVPS/PBC	Total
939	442	600	678	443	3102

Chart 2
Staffing Chart

Position		Daily Scheduled Hours	# of Hrs Day	# of Hrs Week	# of Days Year
La Vega Primary - Phil Bancale Campus					
Cafeteria Mgr	SFA	5:30 - 2:00	8	40	183
Cook	SFA	6:00 - 2:00	7.5	37.5	180
Cook	SFA	7:00 - 3:00	7.5	37.5	180
Cook	SFA	6:00 - 2:00	7.5	37.5	180
Cook	SFA	6:00 - 2:00	7.5	37.5	180
			38	**190**	
La Vega Elementary					
Cafeteria Mgr	SFA	5:30 - 2:00	8	40	183
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cafeteria Worker	SFA	8:00 - 1:00	4.5	22.5	180
			50	**250**	
La Vega Intermediate - H. P. Miles Campus					
Cafeteria Mgr	SFA	5:30 -2:00	8	40	183
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cook	SFA	5:30 - 1:30	7.5	37.5	180
Cafeteria Worker	SFA	8:00 - 2:00	5.5	27.5	180
			51	**255**	

Position		Daily Scheduled Hours	# of Hrs Day	# of Hrs Week	# of Days Year
La Vega Junior High - George Dixon Campus					
Cafeteria Mgr	SFA	5:30 - 2:00	8	40	183
Cook	SFA	6:00 - 2:00	7.5	37.5	180
Cook	SFA	7:30 - 2:30	6.5	32.5	180
Cook	SFA	6:00 - 2:00	7.5	37.5	180
Cook	SFA	7:00 - 2:00	6.5	32.5	180
			36	**180**	
La Vega High School					
Cafeteria Mgr	SFA	6:00 - 2:30	8	40	183
Cook	SFA	6:30 - 2:30	7.5	37.5	180
Cook	SFA	6:30 - 2:30	7.5	37.5	180
Cook	SFA	6:30 - 2:30	7.5	37.5	180
Cook	SFA	7:30 - 2:30	6.5	32.5	180
Cook	SFA	6:30 - 2:30	7.5	37.5	180
Cook	SFA	6:30 - 2:30	7.5	37.5	180
Cafeteria Worker	SFA	8:00 - 2:00	5.5	27.5	180
			57.5	**287.5**	
CNS Office					
Food Service Director	FSMC		8	40	
CNS Supervisor	SFA	6:00 - 2:30	8	40	226
CNS Specialist	SFA	7:00 - 3.30	8	40	221
Secretary	SFA	7:30 - 3:30	7.5	37.5	187
				23.5	**117.5**

Chart 3
Participation Data for Free, Reduced-Price, and Paid Meals*

		Lunch	Breakfast
La Vega Primary - Phil Bancale Campus	Free	83%	53%
	Reduced	0%	0%
	Paid	0%	0%
La Vega Elementary	Free	90%	54%
	Reduced	0%	0%
	Paid	0%	0%
La Vega Intermediate - H. P. Miles Campus	Free	89%	54%
	Reduced	0%	0%
	Paid	0%	0%
La Vega Junior High - George Dixon Campus	Free	90%	61%
	Reduced	0%	0%
	Paid	0%	0%
La Vega High School	Free	47%	25%
	Reduced	0%	0%
	Paid	10%	5%

Chart 4
District Meal Prices

	Lunch	Breakfast
La Vega Primary - Phil Bancale Campus	Free	Free
La Vega Elementary	Free	Free
La Vega Intermediate - H. P. Miles Campus	Free	Free
La Vega Junior High - George Dixon Campus	Free	Free
La Vega High School	Free	Free

Chart 5
Chart of Reimbursement Claims

Federal Reimbursements for SY 20-21							
Month	NSLP		SSO		ASSP	CACFP	Total Reimbursements
	Breakfast	Lunch	Breakfast	Lunch			
Aug-20	$ 5,181	$ 9,015	$ 5,296	$ 8,752	$ -	$ -	$ 13,932
Sep-20	$ 40,897	$ 89,787	$ -	$ -	$ 213	$ -	$ 41,110
Oct-20	$ 46,514	$ 105,160	$ -	$ -	$ 324	$ 270	$ 47,108
Nov-20	$ -	$ -	$ 40,388	$ 90,212	$ 247	$ 113	$ 90,572
Dec-20	$ -	$ -	$ 37,145	$ 85,165	$ 231	$ 248	$ 85,644
Jan-21	$ -	$ -	$ 46,118	$ 108,634	$ 284	$ 1,570	$ 110,487
Feb-21	$ -	$ -	$ 51,248	$ 112,237	$ 260	$ 3,537	$ 116,035
Mar-21	$ -	$ -	$ 62,238	$ 140,152	$ 327	$ 6,399	$ 146,877
Apr-21	$ -	$ -	$ 93,519	$ 213,973	$ 482	$ 8,340	$ 222,795
May-21	$ -	$ -	$ 81,627	$ 187,261	$ 361	$ 4,506	$ 192,128
Jun-21	$ 4,927	$ 16,743	$ 10,430	$ 16,614	$ -	$ -	$ 21,541

Federal Reimbursements for SY 21-22							
Month	NSLP		SSO		ASSP	CACFP	Total Reimbursements
	Breakfast	Lunch	Breakfast	Lunch			
Jul-21	$ 160	$ 3,155	$ 12,500	$ 21,916	$ -	$ -	$ 22,076
Aug-21	$ -	$ -	$ 45,086	$ 131,235	$ 144	$ 3,920	$ 135,299
Sep-21	$ -	$ -	$ 67,042	$ 192,634	$ 251	$ 17,252	$ 210,137
Oct-21	$ -	$ -	$ 62,048	$ 183,179	$ 238	$ 17,017	$ 200,433
Nov-21	$ -	$ -	$ 56,931	$ 165,732	$ 206	$ 16,178	$ 182,115

Chart 6
Position/Employees w/ SFA & FSMC

1) N/A - we will not be sharing staff with other SFAs
2) N/A - we will not be sharing staff with other SFAs
3) N/A - we will not be sharing staff with other SFAs

Chart 7
School Calendar for 2022-2023

Note: Our 2022-2023 calendar has not been started yet; we have included a copy of the 2021-2022 and we do not anticipate

La Vega Independent School District

2021-2022 Academic Calendar

JULY

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27*	28	29*	30	31

AUGUST

S	M	T	W	T	F	S		
1	2	3*	4	[5*]	[6]	7		
8	[9]	[10]	[11]	{12	13	14	14	19
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						

SEPTEMBER

S	M	T	W	T	F	S		
			P	2	3	4		
5	6	7	8	9	10	11	21	21
12	13	14	15	16	17}	18		
19	{20	21	R	23	24	25		
26	27	28	29	30				

OCTOBER

S	M	T	W	T	F	S		
					1	2		
3	[4]	[5]	6	7	8	9	19	21
10	11	12	P	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29}	30		
31								

NOVEMBER

S	M	T	W	T	F	S		
	{1	2	R	4	5	6		
7	8	9	10	11	12	13	17	17
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30						

DECEMBER

S	M	T	W	T	F	S		
			P	2	3	4		
5	6	7	8	9	10	11	13	13
12	13	14	15	16	E}	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			

JANUARY

S	M	T	W	T	F	S		
						1		
2	[3]	[4]	{5	6	7	8	18	20
9	10	11	R	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30	31							

FEBRUARY

S	M	T	W	T	F	S		
		1	P	3	4	5		
6	7	8	9	10	11	12	18	20
13	[14]	[15]	16	17	18}	19		
20	{21	22	R	24	25	26		
27	28							

MARCH

S	M	T	W	T	F	S		
		1	2	3	4	5		
6	7	8	9	10	11	12	17	18
13	[14]	15	16	17	18	19		
20	21	22	P	24	25	26		
27	28	29	30	31				

APRIL

S	M	T	W	T	F	S		
					1	2		
3	4	5	6	7	8}	9	20	20
10	{11	12	R	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		

MAY

S	M	T	W	T	F	S		
1	2	3	P	5	6	7		
8	9	10	11	12	13	14	17	18
15	16	17	18	19	20	21		
22	23	24}	[25]	26	27	28		
29	30	31						

JUNE

S	M	T	W	T	F	S		
			R	2	3	4		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30				

Jul. 5 -- Independence Day Holiday
Jul. 27 & 29 -- Student Registration
Jul. 28 -- Administrative Inservice
Aug. 3-4 -- New Teacher Orientation
Aug. 3 & 5 -- Student Registration
Aug. 5 -- District Convocation
Aug. 5-11 -- Staff Development / Teacher Workdays
Aug. 12 -- Beginning of First Reporting Period
Sep. 6 -- Labor Day Holiday
Sep. 17 -- End of First Reporting Period
Sep. 20 -- Beginning of Second Reporting Period
Oct. 4-5 -- Student Holiday / Staff Development / Teacher Workday
Oct. 29 -- End of Second Reporting Period
Nov. 1 -- Beginning of Third Reporting Period
Nov. 22-26 -- Thanksgiving Holidays
Dec. 17 -- Early Release
Dec. 17 -- End of Third Reporting Period
Dec. 20-31 -- Christmas Break
Jan. 3-4 -- Student Holiday / Staff Development / Teacher Workday
Jan. 5 -- Beginning of Fourth Reporting Period
Jan. 17 -- MLK Holiday
Feb. 14-15 -- Student Holiday / Staff Development / Teacher Workday
Feb. 18 -- End of Fourth Reporting Period
Feb. 21 -- Beginning of Fifth Reporting Period
Mar. 7-11 -- Spring Break
Mar. 14 -- Student Holiday / Staff Development / Teacher Workday
Mar. 28-29 -- Administrative Inservice
Apr. 8 -- End of Fifth Reporting Period
Apr. 11 -- Beginning of Sixth Reporting Period
Apr. 15 -- Good Friday Holiday
May 24 -- Early Release
May 24 -- End of Sixth Reporting Period
May 25 -- Teacher Workday
May 26-27 -- Bad Weather Days
May 30 - Memorial Day Holiday

TEACHING DAYS

Reporting Periods	Days	Semester	Days		
1st	26				
2nd	28				
3rd	30	1st	84		
4th	30				
5th	29				
6th	31	2nd	90	84	91
Total Days	174		174		

Student Days	Teacher Days
174	187

Approved by the Board of Trustees on April 20, 2021

LEGEND

- New Teacher Orientation
- * Student Registration
- [ ] Staff Development/Teacher Workdays
- { } Reporting Period
- P Progress Reports
- R Report Card Dates
- State Assessment Testing*
- E Early Release Days
- Holidays (90 96)
- W Weather Days
- Administrative Inservice

* Refer to TEA state testing calendar for additional dates

Personnel Items

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees approve revisions to the LVISD Job Description Manual and Revisions to the Paygrade Charts.

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

ADMINISTRATIVE SECRETARY
SUCCESS ACADEMY

Reports To: Lead Teacher for Success Academy/ Chief of Police
District PEIMS Coordinator

Dept / Campus: High School/Credit Recovery Center

Pay Grade: S-409

Board Approval: May 2022

PRIMARY PURPOSE / FUNCTION:

Responsible for accurate management of student records, including PEIMS-related information, for the campus. Facilitate ongoing data review and verification of student data by appropriate district administrators and staff. Ensure accurate data entry and submission of campus PEIMS data.

QUALIFICATIONS:

Education/Certification:
High School Diploma or GED

Special Knowledge/Skills:
Ability to communicate effectively with students, adults, and staff
Basic knowledge of computers, data entry skills
Well organized and proficient in office procedures
Working knowledge of PEIMS rules and reporting process
Ability to maintain accurate attendance & PEIMS records
Patient and calm demeanor with students and others

Experience:
Some experience in office work, public school experience preferred

MAJOR RESPONSIBILITIES AND DUTIES:

1. Accurately enter and maintain PEIMS-related student information into the student management system as directed.

2. Maintain an accurate knowledge base regarding state and local attendance and PEIMS policies.

3. Provide timely and accurate student-related reports to administrators, including attendance, grades, discipline, and special program participation.

Administrative Secretary-Success Academy cont.

4. Communicate with parents and staff on a timely basis regarding student record keeping, including notifications regarding compulsory attendance and truancy prevention.

5. Direct students and parents to principal, assistant principal, credit recovery specialist, nurse, counselor, special services, or partnering agencies available to help with student needs.

6. Provide orientation and assistance to substitute teachers as well as classroom teachers regarding student attendance accounting procedures.

7. Work cooperatively with administrators, staff, parents, students, and other school districts in order to maintain timely and accurate student records.

8. Compile, maintain and file all reports, records and other documents required, including but not limited to scheduling entries and withdrawals, records and transcript requests, student attendance, special program participation, and discipline.

9. Disseminate appropriate student-related reports to district/campus administrators and staff in order to facilitate accurate student records.

10. Assist parents and/or students to successfully enroll and withdraw according to program guidelines. Ensure that all documents and information are received to maintain a proper student file.

11. Participate in staff development training programs, faculty meetings, and special events, as needed.

12. Uphold and enforce Federal, State, and local policies of the school district.

13. Assist personnel with student, teacher and parent needs.

14. Assist with receive incoming calls, take reliable messages and route to appropriate staff.

15. Assist with providing clerical support for the credit recovery and police department staff.

16. Assist with creating and maintaining the schedule and scheduling students into appropriate time periods.

17. Monitor and record attendance on a daily basis as required by state law and local procedures.

18. Perform other duties as assigned by supervisor.

SUPERVISORY RESPONSIBILITIES:

None

EQUIPMENT USED:

Standard office equipment including personal computer and peripherals

WORKING CONDITIONS:

Mental Demands:
Work with frequent interruptions
Maintain emotional control under stress

Physical Demands:
Prolonged sitting; repetitive hand motions, frequent keyboarding and use of mouse
Occasional light lifting and carrying

This document describes the general purpose and responsibilities to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

_____ _____

Employee Date

_____ _____

Supervisor Date

STUDENT SERVICES/ACCT CLERK

Reports To: Campus Administrator/District PEIMS Coordinator

Dept / Campus: Assigned Campus

Pay Grade: S-402

Board Approval: May 2022

PRIMARY PURPOSE / FUNCTION:

Responsible for accurate management of student records, including PEIMS-related information, for the campus. Facilitate ongoing data review and verification of student data by appropriate district administrators and staff. Ensure accurate data entry and submission of campus PEIMS data.

QUALIFICATIONS:

Education/Certification:
High School Diploma or GED

Special Knowledge/Skills:
Ability to communicate effectively with students, adults, and staff
Basic knowledge of computers, data entry skills
Well organized and proficient in office procedures
Working knowledge of PEIMS rules and reporting process
Ability to maintain accurate attendance & PEIMS records
Patient and calm demeanor with students and others

Experience:
Some experience in office work, public school experience preferred

MAJOR RESPONSIBILITIES AND DUTIES:

1. Accurately enter and maintain PEIMS-related student information into the student management system as directed.

2. Maintain an accurate knowledge base regarding state and local attendance and PEIMS policies.

3. Provide timely and accurate student-related reports to administrators, including attendance, grades, discipline, and special program participation.

4. Communicate with parents and staff on a timely basis regarding student record keeping, including notifications regarding compulsory attendance and truancy prevention.

Student Services/PEIMS Clerk cont.

5. Direct students and parents to principal, assistant principal, nurse, counselor, special services, or partnering agencies available to help with student needs.

6. Provide orientation and assistance to substitute teachers as well as classroom teachers regarding student attendance accounting procedures.

7. Work cooperatively with administrators, staff, parents, students, and other school districts in order to maintain timely and accurate student records.

8. Compile, maintain and file all reports, records and other documents required, including but not limited to scheduling entries and withdrawals, records and transcript requests, student attendance, special program participation, and discipline.

9. Disseminate appropriate student-related reports to district/campus administrators and staff in order to facilitate accurate student records.

10. Assist parents and/or students to successfully enroll and withdraw according to district guidelines. Ensure that all documents and information are received to maintain a proper student file.

11. Participate in staff development training programs, faculty meetings, and special events, as needed.

12. Uphold and enforce Federal, State, and local policies of the school district.

13. Assist office personnel with student, teacher and parent needs.

14. Assist with receive incoming calls, take reliable messages and route to appropriate staff.

15. Assist with providing clerical support for the campus administrative staff.

16. Assist with creating and maintaining the campus master schedule and scheduling students into appropriate courses (if applicable).

17. Enter and maintain accurate student course history from other school districts or colleges with direction from counselors or administrators (if applicable).

18. Compile and disseminate student class rank and GPA reports for review by campus administrators and counselors (if applicable).

19. Monitor and report whether teachers record attendance on a daily basis as required by state law and local procedures (if applicable).

20. Perform other duties as assigned by supervisor.

SUPERVISORY RESPONSIBILITIES:

None

EQUIPMENT USED:

Standard office equipment including personal computer and peripherals

WORKING CONDITIONS:

Mental Demands:
Work with frequent interruptions
Maintain emotional control under stress

Physical Demands:
Prolonged sitting; repetitive hand motions, frequent keyboarding and use of mouse
Occasional light lifting and carrying

This document describes the general purpose and responsibilities to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

_____ _____
Employee Date

_____ _____
Supervisor Date

Long-Range Facilities Plan

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
Included are some of the future projects we are considering along with the current schedule, bid amounts (when available), and notes.

Two projects of note;

1) The cost of the renovation for the culinary classroom is included as requested by the Board. I propose another solution that will come with no cost. Mr. Thiel said a Culinary Club or Culinary class could use the H.S. Kitchen from 1:15-5:00 each afternoon.

2) The addition of a locker room with space for 100 lockers. Coach Williams and Coach Hyde relayed to us that our soccer program is growing at such a rate that we have as many as 70 students without a place to dress. This is obviously unacceptable and needs to be addressed immediately. I have been working with architects from WRA to present plans for this addition.

Fiscal Implication:
Varies by project

Administrative Recommendation:
No motion necessary

School Health Advisory Council (SHAC) Annual Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Peggy Johnson

Background Information:
Attached is the information describing the function for the SHAC, as well as highlights from SHAC meetings during the 2021-2022 school year.

Fiscal Implication:
None

Administrative Recommendation:
The administration recommends that the Board approve the annual SHAC report.

Motion:

Second:

For:

Against:

Abstain:

LVISD School Health Advisory Council (SHAC)
Annual Report for 2021-2022

Authority and purposes for the SHAC:

Each school district in Texas is required under Chapter 28.004 (a-c) of the Texas Education Code to establish and maintain a district-level School Health Advisory Council. The School Health Advisory Council of the La Vega` Independent School District is specifically authorized by the Board of Trustees in District policies BDF (Legal), EHAA (Legal), EHAB (Legal), EFAA (Legal), and FFA (Local).

The purpose of the SHAC is to assist the District in ensuring that local community values are reflected in the District's health education instruction. The SHAC is an opportunity for parents and community members to partner with schools to provide recommendations to the School Board to mitigate the issues facing our students.

The council's duties include recommending:

1. The number of hours of instruction to be provided in health education;
2. Curriculum appropriate for specific grade levels designed to prevent tobacco use, unhealthy eating, inadequate physical activity, alcohol and other drug use, sexual behaviors that may result in HIV infection or other STD, and violence;
3. Appropriate grade levels and methods for human sexuality instruction; and
4. Strategies for integrating the curriculum components specified above, with the following elements in a coordinated school health program: school health services, counseling and guidance services, a safe and healthy school environment, and school employee wellness.

SHACs assist the districts in ensuring that local community values are reflected in health education instruction. Additionally, SHACs play an important role in strengthening the connection between health and learning. They can help parents and community stakeholders reinforce the knowledge and skills children need to stay healthy for a lifetime.

"If schools do not deal with children's health by design, they deal with it by default."

(Health is Academic, 1997)

The State Board of Education gave final approval on November 20, 2020 to the new health education TEKS. They will be effective August 1, 2022 to be implemented with the 2022-2023 school year. No later than July 31, 2021, the commissioner of education shall determine whether instructional materials funding has been made available to Texas public schools to purchase materials to cover the newly adopted health education TEKS. If the funding is available, schools will begin implementation in the 2022-2023 school year. If funding has not been made available, the commissioner will determine no later than July 31 of each subsequent year. The new TEKS will be implemented the following year after notification.

Accomplishments and Activities during 2020-2021:

- Reviewed and revised the Parent Involvement Policy, Parent Compact, and Federal Programs
- Reviewed SHAC responsibilities for new members
- Discussed opportunities for parents to attend a virtual Parent University.
- Parent Engagement Team provided information on planned activities throughout the year.
- Reviewed and revised the Wellness Policy to include updates from TSDS.
- Received Big Decisions implementation from Student Success Team.
- Received Child Nutrition Services report about successes from Mr. Thiel.
- Provided a format for campuses to implement the new Health Education TEKS to be implemented in the 2022-2023 school year. This format identifies TEKS that require Parent Opt-In, new language added, and which TEKS are covered in Big Decisions (7th and 9th), and Sexual Health Education (4th-6th, 8th, and 10th-12th).
- Created SHAC by-laws as required by Chapter 22 of the Texas Education Code.

The SHAC has met four times this school year. The dates were September 22, 2021; January 19, 2022; and February 23, 2022 and March 23, 2022.

Wellness Policy Review

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Peggy Johnson

Background Information:
The Wellness Policy for the 2022-2023 school year was reviewed and approved by the SHAC in the January 19th meeting. Updates were provided by Child Nutrition Director.

Fiscal Implication:
None

Administrative Recommendation:
The administration recommends that the Board approves the Wellness Policy.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD Wellness Policy

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La Vega ISD Wellness Policy

Note: This "Basic" district-level wellness policy template meets the minimum Federal standards for local school wellness policy implementation under the final rule of the Healthy, Hunger-Free Kids Act of 2010, the Alliance for a Healthier Generation Healthy Schools Program Bronze-level award criteria, and minimum best practice standards accepted in the education and public health fields.

Preamble

La Vega ISD (hereto referred to as the District) is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, and in every setting, throughout the school year.

Research shows that two components, good nutrition and physical activity before, during and after the school day, are strongly correlated with positive student outcomes. For example, student participation in the U.S. Department of Agriculture's (USDA) School Breakfast Program is associated with higher grades and standardized test scores, lower absenteeism and better performance on cognitive tasks.[1,2,3,4,5,6,7] Conversely, less-than-adequate consumption of specific foods including fruits, vegetables and dairy products, is associated with lower grades among students.[8,9,10] In addition, students who are physically active through active transport to and from school, recess, physical activity breaks, high-quality physical education and extracurricular activities – do better academically.[11,12,13,14]. Finally, there is evidence that adequate hydration is associated with better cognitive performance. [15,16,17]

This policy outlines the District's approach to ensuring that environments and opportunities exist for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. Specifically, this policy establishes goals and procedures to ensure that:

- Students in the District have access to healthy foods throughout the school day – both through reimbursable school meals and other foods available throughout the school campus– in accordance with Federal and state nutrition standards;
- Students receive quality nutrition education that helps them develop lifelong healthy eating behaviors;
- Students have opportunities to be physically active before, during and after school;
- Schools engage in nutrition and physical activity promotion and other activities that promote student wellness;
- School staff are encouraged and supported to practice healthy nutrition and physical activity behaviors in and out of school;
- The community is engaged in supporting the work of the District in creating continuity between school and other settings for students and staff to practice lifelong healthy habits; and
- The District establishes and maintains an infrastructure for management, oversight, implementation, communication about and monitoring of the policy and its established goals and objectives.

This policy applies to all students, staff, and schools in the District.

I. School Wellness Committee

Committee Role and Membership

The District will convene a representative district wellness committee (hereto referred to as the School Health Advisory Committee [hereto referred to as SHAC] that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this district-level wellness policy (heretofore referred as "wellness policy").

The SHAC membership will represent all school levels (elementary and secondary schools) and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program (e.g., school nutrition director); physical education teachers; health education teachers; school health professionals (e.g., health education teachers, school health services staff [e.g., nurses, physicians, dentists, health educators, and other allied health personnel who provide school health services], and mental health and social services staff [e.g., school counselors, psychologists, social workers, or psychiatrists]; school administrators (e.g.., superintendent, principal, vice principal), school board members; health professionals (e.g., dietitians, doctors, nurses, dentists); and the general public. When possible, membership will also include Supplemental Nutrition Assistance Program Education coordinators (SNAP-EDEDSNAP-Ed). To the extent possible, the SHAC will include representatives from each school building and reflect the diversity of the community.

Leadership

The Superintendent or designee(s) will convene the SHAC and facilitate development of and updates to the wellness policy, and will ensure each school's compliance with the policy.

The designated official for oversight is:

Dr. Peggy Johnson – Director of Bilingual Education and Special Programs La Vega ISD

peggy.johnson@lavegaisd.org

II. Wellness Policy Implementation, Monitoring, Accountability and Community Engagement

Implementation Plan

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines

specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention's School Health Index, create an action plan that fosters implementation and generate an annual progress report.

This wellness policy and the progress reports can be found at: http://www.lavegaisd.org

Recordkeeping

The District will retain records to document compliance with the requirements of the wellness policy at La Vega ISD Administration Office. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating that the policy has been made available to the public;
- Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DWC;
- Documentation to demonstrate compliance with the annual public notification requirements;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

Annual Notification of Policy

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the district website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

Triennial Progress Assessments

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which schools under the jurisdiction of the District are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is: Dr. Peggy Johnson, La Vega ISD Director of Bilingual Education and Special Programs, peggy.johnson@lavegaisd.org.

The SHAC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

Revisions and Updating the Policy

The SHAC will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. **The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.**

Community Involvement, Outreach and Communications

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of SHAC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

III. Nutrition

School Meals

Our school district is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans* fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie

requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), Child and Adult Care Food Program (CACFP), After School Snack Program (ASSP) and Summer Food Program (SSO). All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;
- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet USDA nutrition standards.)
- Promote healthy food and beverage choices using at least ten of the following Smarter Lunchroom techniques:
  - Whole fruit options are attractively displayed.
  - Sliced or cut fruit is available daily.
  - Daily fruit options are displayed in a location in the line of sight and reach of students.
  - All available vegetable options have been given creative or descriptive names.
  - Daily vegetable options are bundled into all grab-and-go meals available to students.
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
  - White milk is placed in front of other beverages in all coolers.
  - Alternative entrée options are on posters or signs within all service and dining areas.
  - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
  - Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
  - Student artwork is displayed in the service and/or dining areas.
  - Daily announcements are used to promote and market menu options.

  - Menus will be posted on the District website or individual school websites, and will include nutrient content and ingredients.
  - Menus will be created/reviewed by a Registered Dietitian or other certified nutrition professional.
  - School meals are administered by a team of child nutrition professionals.
  - The District child nutrition program will accommodate students with special dietary needs.
  - Students will be allowed at least 10 minutes to eat breakfast and at least 20 minutes to eat lunch, counting from the time they have received their meal and are seated (meets Healthy Schools Program Gold-level criteria).
  - Students are served lunch at a reasonable and appropriate time of day.
  - Participation in Federal child nutrition programs will be promoted among students and families to help ensure that families know what programs are available in their children's school.
  - The District will implement the following Farm to School activities (meets Healthy Schools Program Gold-level criteria; mark/circle the four activities the District plans to do):
  - Local and/or regional products are incorporated into the school meal program;

- Messages about agriculture and nutrition are reinforced throughout the learning environment;
- School hosts a school garden;
- School utilizes promotions or special events, such as tastings, that highlight the local/ regional products.

Staff Qualifications and Professional Development

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.

Water

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day* and throughout every school campus* ("school campus" and "school day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

- *All water sources and containers will be maintained on a regular basis to ensure good hygiene and health safety standards.*
- Students will be allowed to bring and carry (approved) water bottles filled with only water with them throughout the day, if approved by campus administration.

Competitive Foods and Beverages

The District is committed to ensuring that all foods and beverages available to students on the school campus* during the school day* support healthy eating. The foods and beverages sold and served outside of the school meal programs (e.g., "competitive" foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at www.foodplanner.healthiergeneration.org.

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, school stores and snack or food carts.

Celebrations and Rewards

All foods and beverages given to students on the school campus must be "allergen aware" and preferably prepackaged items. These items must be brought into the front office and approved by the Principal or designee.

Snacks

Snacks served during the day or in after-school care or enrichment programs will make a positive contribution to children's diet and health, with an emphasis serving fruits and vegetables as the primary snack. Water will always be available.

Fundraising

Any food item available for purchase during the school day cannot be sold during meal period times. Schools are limited to three fundraisers per school year and all fundraisers must be approved in advance by the principle or designee. Items not meant for purchase on the school campus (i.e. frozen cookie dough) may be sold at any time.

Nutrition Promotion

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff, teachers, parents, students and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will ensure 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards. Additional promotion techniques that the District and individual schools may use are available at http://www.foodplanner.healthiergeneration.org/.

Nutrition Education

The District shall implement a coordinated health program with a nutrition education component and establish the following goals for nutrition education:

- Students shall receive nutrition education that fosters the adoption and maintenance of healthy eating behaviors.
- The food service staff, teachers, and other school personnel shall coordinate the promotion of nutrition messages in the cafeteria, the classroom, and other appropriate settings.

Essential Healthy Eating Topics in Health Education

The District will include in the health education curriculum a minimum of 6 of the following essential topics on healthy eating:

- Relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using FDA's nutrition fact labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables and whole grain products

- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

Physical Activity

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; staff involvement and family and community engagement; and the district is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education.

The district shall implement, in accordance with law, a coordinated health program with physical education and physical activity components and shall offer at least the required amount of physical activity for all grades.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

Physical Education

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All District **elementary students** in each grade will receive vigorous, daily physical activity for at least 30 minutes throughout the school year. If the District determines, for any particular grade level, that requiring moderate or vigorous daily physical activity is impractical due to scheduling

concerns or other factors, the District may as an alternative require a student in that grade level to participate in moderate or vigorous activity for 135 minutes during each school week.

All [District] **secondary students** (middle and high school) are required to take the equivalent of one academic year of physical education.

The District physical education program will promote student physical fitness through individualized fitness and activity assessments (via the Fitness Gram or other appropriate assessment tool) and will use criterion-based reporting for each student.

Essential Physical Activity Topics in Health Education

Health education will be required in all grades (elementary) and the district will require middle and high school students to take and pass at least one health education course. The District will include in the health education curriculum a minimum of 12 the following essential topics on physical activity:

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise and fitness
- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

Recess (Elementary)

All elementary schools will offer a daily recess on all days during the school year as appropriate. *This policy may be waived on early dismissal or late arrival days*. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built in to the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered as appropriate and when weather is feasible for outdoor play. Recess will complement, not substitute, physical education class.

Classroom Physical Activity Breaks (Elementary and Secondary)

The District recognizes that students are more attentive and ready to learn if provided with periodic breaks when they can be physically active or stretch. Thus, students will be offered **periodic opportunities** to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short physical activity breaks as appropriate.

Resources and ideas are available through USDA and the Alliance for a Healthier Generation.

Staff Wellness and Health Promotion

The SHAC will have a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources and performs other functions that support staff wellness in coordination with human resources staff. The subcommittee leader's name is_____ (*list here*).

Professional Learning

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

Glossary:

Extended School Day – the time during, before and after school that includes activities such as clubs, intramural sports, band and choir practice, drama rehearsals and more.

School Campus - areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

School Day – the time between midnight the night before to 30 minutes after the end of the instructional day.

Triennial – recurring every three years.

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Consider 2022-2023 District Improvement Plan (DIP) and Campus Improvement Plans (CIPs)

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Peggy Johnson

Background Information:
Each district and campus is required to annually prepare district and campus improvement plans. The plans should focus on improving the performance of all students as measured by the State of Texas Assessments of Academic Readiness (STAAR), Texas English Language Proficiency Assessment System (TELPAS), and Results Driven Accountability (RDA) Reports. The plans should outline the major initiatives the district and campuses will focus on throughout the school year and will be modified as additional needs are identified. Additionally, the plans should identify the budgetary priorities for the district.

The proposed 2022-2023 DIP and CIPs have been responsive to feedback from numerous sources, such as, Comprehensive Needs Assessment (CNA) surveys, 2021 Texas Academic Performance Reports (TAPR) data, School Report Card (SRC), RDA reports, District and Campus Assessments, TELPAS, discipline and attendance reports. State Assessment data lags due to 2020 assessments not being given during COVID shelter-in-place. The plans align with and address the Board of Trustees and Superintendent goals.

Fiscal Implication:
A significant amount of funds identified in the plans is included in the approved 2022-2023 budget. However, in the future it might become necessary for additional funding to be identified or repurposed.

Administrative Recommendation:
Administration recommends the Board approves the 2022-2023 District Improvement Plan and Campus Improvement Plans as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega ISD 2022-23 Executive Summary

Data Sources Reviewed: • CIP & SIP documents in accordance with state (TAPR & PBMAS) and federal (System Safeguards & Title I)
- TAPR data • Comprehensive Needs Assessment (CNA) • Discipline data • RDA/FDA/CIP • Staff Survey data
- Continuous Improvement Continuums • PEIMS data • Student Survey data • Parent Survey data
- District Committees/Faculty meeting and staff development session agendas & Minutes •Teacher Certifications • VIA Notes
- Walk-Through information/Texas Teacher Evaluation & Support System (T-TESS) • School Safety & Security Audit • DMAC

Area Reviewed	Summary of Strengths What were the identified strengths?	Summary of Needs What were the identified needs?	Priorities What are the priorities for the campus, including how federal and state program funds will be used?
Demographics Long-Range Goals: 3, 4 Short-Term Objectives: 1, 2, and 3 **CIC: Information & Analysis (Who we are)**	• The district offers full day PK for qualifying students. • Increasing student enrollment each year. • Career and Technical Education (CTE) course offerings have expanded within clusters. • Klaras' Center for unaccompanied youth. • Place students in SPED appropriately in classrooms based upon individual needs. • Provide bilingual services for PK–4th grade students. • Communities in Schools are district-wide. • Implemented SEL Access and Training.	• Increase staff demographics to match student enrollment, including Bilingual certified staff. • Improve the achievement performance of all students by closing the achievement gaps. • Increase English Learners (ELs) achievement scores. • Establish character education at all grade levels. • Continue to develop SEL training	• Improve the achievement performance of all students by closing the achievement gaps. • Continue to develop SEL training

Draft

Student Achievement Long-Range Goal:1 Short-Term Objectives: 1, 5 and 9 **CIC: Student Achievement** **(Values & beliefs, mission, goals, objectives, standards, state & federal goals. Where are we & where do we want to be?)**	• Student support programs (AVID, CIS, ACE, Gear Up) improve student achievement and student readiness. • All campuses are conducting PLCs and data meetings. • District-wide high impact tutoring being implemented in STAAR tested areas (Math, Reading), using Zearn and Booknook for K-8th, due to COVID learning loss. • Implementation of the Opportunity Culture Model Districtwide. • Teachers as Leaders Training • District student STAAR performance met or exceeded regional and state performance for ELLs in all subjects. • Provide supplemental services to all special populations through before, during, and/or after school tutorials/pullouts: Saturday School, and STAAR Academy. • District-wide Academic RTI Process • Comprehensive After School Program • ACE Program	• Increase percentage of all students reaching Meets or Masters performance in all core content areas as measured by state assessments. • Continue Teachers as Leaders Training • Continue to expand Opportunity Culture Model and implement with fidelity • Opportunity Culture Redesign • Continue to implement, monitor, and track student progress	• Increase percentage of all students reaching Meets or Masters performance in all core content areas as measured by state assessments. • Continue Teachers as Leaders Training • Continue to expand Opportunity Culture Model and implement with fidelity • Continue to implement, monitor, and • Track student progress
School Culture and Climate Long-Range Goal: 4 Short-Term DIP Objectives: 2, 5, 6 and 8 **CIC: Information & Analysis (Perceptions, values, beliefs)**	• All schools met the safe school Title IX. • Employs five law enforcement officers. • Students feel respected *(district CNA survey)*. • District-wide foundation of AVID. • Teachers believe students can learn *(district CNA survey)*. • Opportunity Culture • Teacher Incentive Allotment • Grow Your Own • ESL Alignment	• Reduce the number of discipline referrals for students. • Continue to provide new opportunities for extracurricular and club activities. • AVID – Implement all aspects. • Train/Define role of officer/behavior aide. • Develop teacher-student relationship • Need for character education district-wide. • 73% of students and 78% of staff feel safe at work/school • Include survey question to staff how they would increase morale	• Develop district-wide plan for discipline using positive behavior initiatives. • Develop teacher-student relationships • Need for character education district- wide. • Provide appropriate PPE for campus students and staff. • Covid 19 clinic

Draft

Staff Quality/ Professional Development Long-Range Goal: 3 Short-Term DIP Objective: 4 **CIC: Professional Development; Leadership; Quality Planning; Partnership Development** **(How will we implement?)**	• Professional development (PD) provided by LVISD. • Years of experienced staff. • Formal and informal feedback on teacher performance is maintained in a secure management system (Talent Ed) for teachers to access. • 100% of the district's faculty and staff are certified. • Staff is compensated at a fair and competitive salary. • Continue to provide targeted staff development, Reading Academies PK-12) • Disaggregate ITBS, DIBELS, MAPS, TELPAS, STAAR ALT data to determine professional development (PD) needs of instructional staff. • Establish a common, district-wide understanding of Professional Learning Communities (PLC). • Training on how poverty affects student's mental development for all new teachers. • Keeping qualified staff • Opportunity Culture • Teacher Incentive Allotment • Grow Your Own • Data driven instruction to review & improve instruction	• Continue to strengthen the mentoring program for new teachers with updated mentor training. Differentiate the mentoring program between teachers that are new to the district and teachers that are new to the profession. • Continue to ensure that new hires are ESL certified and receive training in all district initiatives. • Establish a system to assign highly effective staff to highest needs students; include SPED and CTE teachers. • Provide training in all district initiatives for all staff (ongoing goal). • Provide best practices in classroom management. • Provide professional development for culturally relevant teaching strategies. • Targeted staff development *(Reading Academies)*. • Decrease turnover rate *(currently 23.8%) but release ineffective teachers.* • Strengthen Response to Intervention (RtI) procedures. • Develop a PD plan to include staff needs and monitor implementation of PD on delivery of high-yield strategies, connect to teacher appraisal system (T-TESS), and provide coaching where needed. • PD for new staff; DMAC, TEKS resources, Eschool solutions, Ascender, Office 365, and School Status for teachers to respond to communications from parents. • Campus administrative teams need to systematically calibrate their observation model using TTESS in accordance with the Teacher Incentive Allotment. • Recommended online resources for quick access to additional instructional strategies. • Administrators review lesson plans and provide feedback. • Establish Reading Academies. • Establish TOT ESL.	• Continue to strengthen mentoring for new teachers with updated mentor training and differentiate the mentoring program between teachers that are new to the district and teachers that are new to the profession. • Continue to ensure that new hires are ESL certified and trained in all district initiatives. • Develop a PD plan to include staff needs and monitor implementation of PD on delivery of high-yield strategies, connect to teacher appraisal system (T-TESS), and provide coaching where needed. • Implement and continue to use/expand the Opportunity Culture model with fidelity. • Campus administrative teams will systematically calibrate their observation model using TTESS in accordance with the Teacher Incentive Allotment. • PD for new staff; DMAC, TEKS resources, Eschool solutions, Ascender, Office 365, and School Status for teachers to respond to communications from parents.

Draft

Curriculum, Instruction, Assessment Long-Range Goal: 1 DIP Objective: 1 **CIC: Quality Planning (Difference between where we are now & where we want to be. How can we get to where we want to be?)**	• Scheduled campus-wide assessments are used for Reading, Writing, Math, Science and Social Studies. • Continuation of ECHS. • Dual credit enrollment increased. • Data Driven Instruction • All campuses have RtI process in place. • Curriculum mapping. • Interim assessments. • Continuation of the P- TECH program at the high school. • Commercial curriculum and intervention support programs, i.e. ZEARN, BOOKNOOK • HIGH IMPACT TUTORING • Assigning Master Classroom Leaders for pedagogy and content support.	• Increase teacher expertise in responding to data and providing scaffold supports. • Implement and monitor rigorous TEKS instruction in grades PK- 12 in all content areas through PLC's. • Increase achievement on benchmarks and state assessments • Implement a districtwide RTI program which supports all students behaviorally and academically to ensure a continuum of services. • Increase teacher expertise in RTI implementation. • Develop a vertical alignment document of the system to specify critical content of each grade/content level. • Increase student engagement through culturally relevant instruction and SIOP strategy implementation. • Provide technology/online resources to teachers • Curriculum mapping across grade levels. • Provide rigorous written curriculum and materials for TEKS implementation in secondary non-tested courses.	• Implement and monitor rigorous TEKS instruction in grades PK-12 in all content areas through PLC's. • Implement Response to Intervention (RtI) to support behavior and academic essential standards. • Increase student engagement through culturally responsive instruction, AVID, Explicit Instruction, and SIOP strategy implementation. • Vertical curriculum mapping across campuses • Continue increasing teacher expertise in RTI • Provide written Curriculum for secondary non-tested courses

Draft

Familyand Community Involvement Long-Range Goals: 1and 4 Short-Term Objectives: 8 and 9 **CIC: Partnership Development**	• Maintains and increases parent involvement. • Communities-in-School (CIS) continues to provide support for students and families of 1st - 12th grades. • Parent communication is provided in English • and Spanish. • Annual Title I parent meetings are held for all Title I school-wide campuses in conjunction with Parent University. • School Status is utilized at all campuses. • The district website provides information for students, parents, and staff. • Parent Portal enables parents to check their child's grades and attendance. • Most parent volunteers feel appreciated. • Adequate calendar of activities as allowed by COVID- 19. • Parent University. • Parent education classes to support SPED and EL populations. • Two full-time district parent liaison. • Continue Family Engagement district wide. • Family engagement workshops. • Continue partnerships within the community. • Maintain and increase communication with parents about events, rewards and family engagement opportunities.	• Increase parent participation in and use of online resources such as Parent Portal for grades and report cards, on-line surveys, district website, online registration, and School Status. • Continue parent education classes district wide. • Involve parents in the campus decision-making process. • Increase parent volunteer opportunities and teach them how to become involved in district and campus processes. • Continue parent education classes to support SPED and EL populations. • Provide parental awareness on special programs and extracurricular opportunities that students can be involved in. • Explanation of attendance policies for students transitioning from middle school to high school.	• Increase parent volunteer opportunities and teach them how to become involved in district and campus processes. • Increase parent participation in and use of online resources such as Parent Portal for grades and report cards, on-line surveys, district website, online registration, and School Status. • Provide parental awareness on special programs and co-curricular opportunities that students can be involved in. • Explanation of attendance policies for students transitioning from middle school to high school.

Draft

School Context and Organization Long-Range Goals: 3 and 4 Short-Term Objective: 4 **CIC: Leadership**	• The Superintendent Advisory Council (SAC) meets regularly and has teacher membership from each campus. • Teachers have a voice in decision making in district policies through the Vision in Action (VIA) committee. • All stakeholders have a voice in decision making in district policies through the District Quality Improvement Council (DQIC) committee. • Comprehensive Needs Assessment (CNA) surveys allow a voice in identifying needs in school improvement. • Continuation of ECHS program. • Most campuses provide tutoring and after school support to students. • 10 instructionally focused strategies implemented district-wide. • District-wide AVID foundation. • Moving in a positive direction with Language/Content objectives. • Establishment of curriculum camp (vertical alignment). • District-wide implementation of data meetings and analysis of all subpopulations.	• Refine the implementation of the district student code of conduct. • Develop a tiered behavior intervention system for discipline. • Create a master schedule based on student needs driven by special programs. • Continue vertical alignment efforts throughout the school year with appropriate groupings. • Establish monthly family involvement and engagement activities on each campus. • Continue curriculum camp for teachers and vertical alignment efforts throughout the school year with appropriate groupings. • Continue Professional Learning Communities • Educate teachers on how to have a voice in decision making in district policies through the Vision in Action (VIA) committee. • Educate stakeholders on the appropriate avenues to have a voice in decision making in district policies through the District Quality Improvement Council.	• Develop a tiered behavior intervention system for discipline. • Create a master schedule based on student needs driven by special programs. • Establish monthly family involvement and engagement activities on each campus. • Continue curriculum camp for teachers and vertical alignment efforts throughout the school year with appropriate groupings. • SIOP training – as district wide focus strategies.

Draft

Technology Long-Range Goal: 1 and 4 Short-Term Objective: 1, 3, 6, and 7 **CIC: Quality Planning (Difference between where we are now & where we want to be. How can we get to where we want to be?)**	• The Technology Department continues to actively pursue E-Rate funding to assist in funding technology purchases for the district. • Reliable technology infrastructure, wireless access, and up-to-date software. • The district has good technical support. • 1:1 device ratio for students and very close to 1:1 device ratio for teachers. • Strong internet connectivity (10gb pipeline) • CTE program expanding (number of students and course offerings) to LVIHPMC AND LVJHGDC. • Successful sunset (replacement) program for technology hardware.	• Provide teacher training in how to incorporate the Technology Application TEKS. • Provide staff development in the use and implementation of learning management systems. • Need Student Information System that allows for more seamless integration with various programs and vendors. • Need a redesigned website with a central management system. Redesign should clean up current issues with inconsistent placement of common data and tell more of the LVISD story. • Change structure of campus webmasters and centralize the maintenance of the district and campus websites. • Teachers need training in finding, downloading, and manipulating data.	• Provide a comprehensive plan to support the use of Microsoft and Google products in the classroom along with integration of those and other products into the LMS (learning management software). • Provide staff developments on how to build and implement online and blended lessons. • Research SIS companies and recommend one for purchase and implementation. • Research website providers and recommend one for purchase and implementation. • Provide workshops for teachers in EXCEL and DMAC that teach the manipulation of data tables.

Draft

La Vega ISD DIP Board Goals
2022-2023

Approved by the LVISD Board of Trustees on:

Approved by the District Quality Improvement Council on:

-

District Long-range Goal(s):

1. The academic performance of La Vega ISD students will meet state and federal standards.
2. The La Vega ISD Board of Trustees will approve a fiscally sound budget.
3. La Vega ISD will retain and attract quality staff.
4. La Vega ISD will provide adequate facilities that enhance teaching and learning.

Short-term objectives for achieving district long-range goals in the 2022-23 school year, LVISD will:

1. Meet or exceed the state and federal standards for all students and all student groups.
2. Meet or exceed 95% student attendance rate for all students and all student groups.
3. All students and all student groups will meet or exceed the state standard for graduation.
4. 100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) credit.
5. Each survey participant group will achieve 80% on the district culture and climate survey.
6. All schools will meet federal requirements for safe schools under Title IX to ensure a safe and orderly school environment.
7. Students and staff achieve a level of Proficient in foundational digital skills (i.e. word processing, spreadsheet, presentation software); telecommunications (i.e. School Status); LMS implementation (i.e. NearPod, Google Classroom, Microsoft Teams); and digital citizenship as measured annually through district approved assessment.
8. All campuses will uniformly implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.
9. All campuses will implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in FitnessGram results for grades 3-12.

La Vega ISD District Improvement Plan for 2022-23

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 1	Meet or exceed the state and federal standards for all students and all student groups.

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	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
1.1	Increase meets and masters for all students on state assessments. • Utilizing the MCL through opportunity culture, to increase the numbers of students involved in Opportunity Culture who reach masters and meets by 25%. • Monitor student progress through PLC, RtI, High Impact Tutoring, and PD • Conduct Data Analysis meetings after each interim and state assessment to discuss the finding and prepare a plan for targeted instruction • Continue Teachers as Leaders Training	Chief Academic Officer Dir. of Bilingual Ed & Spcl. Progs. Principals, APs for Instruction Director Of Special Education	Instructional Specialist ELAR Interventionist/C R T Title I, Pt A $220,000 Title II, Pt A $65,000 AVID, SIOP Cultural Teaching Explicit Instruction Region 12 TEA TEKS Resource System	August 2022-June 20223	Reports each grading period Interim assessments each grading period Classroom observations Lesson plans Student writing samples Campus Walk-through forms	State Assessment Scores Data Improvement Plans Screening Assessments for Literacy (CIRCLE,TxKEA, TPRI, DIBELS, Lexiles) Screening for Math CFAs
1.2	Continue the Migrant Priority for Services Action Plan through the Shared Service Agreement with ESC Region 12.	ESC Region 12 Dir.of Bilingual Ed & Spcl Progs. Parents	ESC Region 12 Title I, Pt C (SSA) $10,476	August 2022-June 2023	Migrant Service Plan Migrant Service Reports	Benchmark Assessment End of Year Compliance Report
1.3	Continue and refine a district wide RtI system to provide administrative support for students identified at-risk or struggling with essential academic and social behaviors.	Chief Academic Officer Dir. of Bilingual Ed & Special Programs Dir. of Special Ed Principals/ Counselors Instructional Facilitators	SCE 30 FTEs (PK-8) $1,294,918 Title I, Pt A & Pt D2 $145,700; Title III SPED IDEA B Funding 10 FTEs – Teachers & 4.5 FTEs Paras; IDEA B Preschool .5 FTE Para Totaling $630,000	August 2022-June 2023	Campus and District Interim Assessments	Attendance Reports Discipline Reports Intervention Reports Behavior Plans

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1.4	Provide ongoing training, support and monitor effective ELPS instructional strategies implementation in all core areas in PK-12	Chief Academic Officer, Dir. of Bilingual Ed & Special Programs Dir. of Special Ed Principals APs for Instruction Instr. Facilitators EL Instr. Spclst.	Staff Title I, Pt A $130,000 Local Funds Title III, $4000 ELLevation Database TEKS Resource System	August 2022- June 2023	Report Cards or Observation Lesson Plans T-TESS Walk-through Reports DMAC Reports/ESGI Reports 6-Week Assessments each grading period	TELPAS Trend Reports
1.5	Increase student growth in reading and math by 1.25 – 1.5 years as measured by Beginning of Year and End of Year Assessments	APs for Instruction, Chief Academic Officer, Core Subject Teachers, Dir Of Bil Ed & Spcl Pgrms, Dir Of Special Ed, EL Instr Specialist, Instructional Facilitator	Prosper Waco Grant ESSERfunding Rapoport Foundation Grant Local Funding MCC Texas Tech University Tarleton State University TEKS Resource System	August 2022- June 2023	Campus and District Interim Assessments Pre Assessments	State Assessment Scores Data Improvement Plans Screening Assessments for Literacy (CIRCLE, TxKEA, TPRI, DIBELS, Lexiles) Math CFAs

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 2	Meet or exceed **95% student attendance rate** for all students and all student groups.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
2.1	Continue to notify parents with formal written communication when absences are more than two per month.	Principals Attendance Clerks	Attendance Clerks Ascender School Status	August 2022- June 2023	Six-weeks Attendance Reports	TAPR Attendance Rates System Safeguards

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2.2	Continue to report truancy to the court.	Principals Truancy Officer	Attendance clerk Ascender	August 2022-June 2023	Six-weeks Attendance Reports	
2.3	Continue to implement a campus incentive program when students have attendance rates at or above the 95% rate.	Principals APs for Instruction	Attendance clerk Ascender	August 2022-June 2023	Six-weeks Attendance Reports	TAPR Attendance Rates System Safeguards
2.4	Continue to provide Communities in School (CIS) at grades 1-12.	Principals	4 FTE $54,000 SCE funds	August 2022-July 2023	CIS Reports Ascender Attendance Reports	TAPR Reports System Safeguards
2.5	Continue to monitor dropout rates for all students and all student groups, including Bilingual/ESL, SPED, Eco. Dis.	Principals	Ascender Student Services Liaison Attendant Field Officer Title I, Pt A & Pt D2 $92,000	August 2022-June 2023	Ascender Six-weeks Reports	TAPR Reports PBM System Reports

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Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 3	All students and all student groups will meet or exceed the state standard for graduation.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
3.1	Develop a plan for students who transition back to campus from Bill Logue/JJAEP grades 7-12.	Principals Dir.of Bilingual Ed & Spcl. Progs.	Student Services Liaison Attendance Field Officer Intern Title I, Pt A & Pt D2 $92,000	August 2022-June 2023	Monthly meetings with liaison Ascender reports on attendance and grades Multidisciplinary (MIT) plans Student Goal Setting Plans	TAPR Reports System Safeguards PBMAS Reports
3.2	Continue to offer credit recovery year round.	Chief Academic Officer	Credit Recovery Courseware Computer lab 1 FTE $75,000 SCE HS Allotment	August 2022-July 2023	Edgenuity reports Ascender grade reports	TAPR Completion Rate System Safeguards PBMAS Reports
3.3	Continue to offer and expand the Pre-K program to all eligible students.	Primary Principal	SCE funds	August 2022-June 2023	Ascender Reports	TAPR Reports System Safeguards PBMAS Reports
3.4	Continue to provide child care services, and pregnancy and parenting related support to teen parents.	Counselors Student Success Team	TWC Grant $15,000	Ongoing	Ascender Reports	End of year program report
3.5	Implement the state plan for GT services at each campus, focusing on improving the identification process of GT students.	ECHS AP	GT state plan $24,000	Fall 2022	Lesson plans Written program guidelines	Course enrollment Report cards

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3.6	Continue to offer and expand dual credit course offerings.	ECHS AP P-TECH AP CTE Coordinator IHE Partners	MCC & TSTC agreement ($20,000 local $10,000 CTE)	August 2022-June 2023	Master schedule Ascender reports on course enrollment	TAPR Reports
3.7	Continue to offer and expand CTE course offerings that lead to licensure and/or certificates.	CTE Coordinator	CTE funding 9 FTE $325,000 Perkins grant funds $39,000	August 2022-June 2023	Master schedule Ascender reports on course enrollment	Ascender Reports Perkins Effectiveness Report
3.8	Continue to offer and expand the AVID program.	Principals Dir. of Bilingual Ed & Spcl. Progs. AVID Director	1.5 FTE $100,000 HS Allotment Title I, Title II Title III ($50,000) Local Funds	August 2022 - August 2023	Master Schedule AVID data Reports	TAPR Report
3.9	Increase TSI, PSAT, SAT, ACT testing for eligible students.	Principal of HS Asst. Principal for Instruction-HS ECHS Assistant Principal CTE Coordinator Dir. of Special Ed HS Counselors IHE Partners	Project LINK ECHS HS Allotment Local Funds CTE Funding	August 2022-July 2023	ECHS Applicants Project Link Caseload	College Entrance College Credit Accrued GPA
3.10	Support counselors in identifying and providing campus support to at-risk students.	Principals Counselor	Local Funds, $500	August 2022-June 2023	Counseling Logs Ascender	TAPR Report
3.11	Continue to monitor the appropriate placement along the continuum service for those students eligible for special education services.	Dir. of Special Ed	C & I Administrators SPED Personnel Counselors	November 2022- June 2023	ARD documentation Student data	TAPR Report

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3.12	Provide support to students in becoming college ready through note taking, organization, study skills, and peer tutoring.	Dir. of Bilingual Ed & Spcl. Progs Principals, Assistant Principals, Instructional Facilitators, classroom Teachers	AVID, CTE, ECHS HS Allotment Title I Local Funds	September 2022- June 2023	AVID Seniors Data AVID Enrollment CCI Data	TAPR Report Perkins Report PBMAS College Enrollment
3.13	Provide guidance, counseling, and transition services for students receiving special education services.	Principals Dir. of Special Ed	SPED Personnel Counselors	August 2022- January 2023	Student data ARD documentation	TAPR Report Special Education Indicator 13 Special Education Indicator 14

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La Vega ISD District Improvement Plan for 2022-23

Long Range Goal: 3	La Vega ISD will retain and attract quality staff.
Short-term Objective: 4	100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) hours of credit.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
4.1	Utilize Continuous/Improvement Continuum and Comprehensive Needs Assessment to monitor district systems.	Superintendent, Chief Academic Officer Dir. of Bilingual Ed & Spcl. Progs. Dir. of Special Ed Principals	CIC Documents Local Funds,	Annually	Continuous Improvement Continuum (CIC) Charts	TAPR Reports CIC Charts
4.2	Implement and monitor PLCs that include collaboration for teachers in general education, SPED, BE/ESL, and CTE where applicable.	Chief Academic Officer, Dir. of Bilingual Ed & Spcl. Progs. Dir. of Special Ed Principals Teacher Representatives	Title II, Pt A $9,000 Title III, Pt A – LEP $25,000 Local Funds	At least monthly	Staff Development Survey Agendas Sign-in sheets Minutes	TAPR Reports TELPAS T-TESS
4.3	District-wide Vision In Action (VIA) Meetings.	Dir. of Bilingual Ed & Spcl. Progs.	District and Campus Representatives	October 2022-May 2023 3rd Tuesday of each month	Planning Documents	TAPR Reports
4.4	Provide professional development regarding the legal requirements of interviewing, recruitment and selection of teachers.	Asst. Supt. for HR Principals Administrator	TASB A Diverse Panel of Educators	Ongoing	Sign-in Sheets Use of School Spring Talent Ed	T-TESS Reports

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4.5	Based on campus needs, provide relevant professional development opportunities for: • Teachers • Paraprofessionals • Administrators Provide online support to reinforce specific knowledge and/or skills through online platforms (i.e. recorded video, Webinar, Twitter, etc.).	Asst. Supt. for Human Res. Chief Academic Officer Dir. of BilingualEd & Spcl. Progs. Dir. of Special Ed Principals, EL Instr. Spclsts. Technology Specialists	Administrators C & I Directors EL Instructional Coach IPSI, AVID Bilingual State Allotment Special Ed. Funding Title II, Pt A $9,000 Title III	August 2022-June 2023	Professional Development Certifications Identification of appropriate trainings	T-TESS Evaluations Informal Observations
4.6	Provide PD opportunities on the implementation of accommodations and modifications for students with disabilities.	Dir. of Special Ed Principals APs for Instruction Instr. Facilitators	ESC12 Tech Asst. Provider Director of Special Ed District and Campus Representatives	Ongoing	Student Data Local Benchmarks	STAAR Assessments SPED Evaluations TELPAS
4.7	Offer fee reimbursement to employees seeking high need areas: Math, Science, and Foreign Language *(In order to be reimbursed, the teacher must take the test and provide documentation of the certification by placing the tested subject on their SBEC certification.)*	Asst. Supt. for Human Res. Dir. of Bilingual Ed & Spcl. Progs. Principals, Instr Facilitators	Title II, Pt A $5,000 Title III, Pt A $6,000	Ongoing	SBEC Certification	TAPR Reports Completed Certification
4.8	Provide all new teachers with an effective mentor. All mentors provided with updated mentoring training.	Asst. Supt. for Human Res. Chief Academic Officer Dir. of Bilingual Ed & Spcl. Progs. Dir. of Special Ed Principals or Designee, APs for Instruction, Instr. Facilitators	District Mentoring Program Title II, Pt A $2,500	Ongoing	Teacher Checklist PD Certificates	Mentoring Evaluation Mentor Logs
4.9	Continue to recruit bilingual teachers to meet the number identified in the bilingual exception plan.	Asst. Supt. for Human Res. Dir. of Bilingual Ed & Spcl. Progs. Principals EL Instr. Splst.	Local Funds	Ongoing	SBEC Certification Policy	TAPR Reports Equity Plan

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4.10	Post jobs on various websites (*i.e. district, ESC 12, TASA, Talent Ed, attend job fairs through-out Texas*) to increase visibility.	Asst. Supt. for Human Res.	Local Funds	Ongoing	Certifications	State Assessments TAPR Reports Postings
4.11	Disaggregate student achievement data to determine professional development (PD) needs of all instructional staff, PK-12.	Chief Academic Officer Dir.of Bilingual Ed & Spcl. Progs. Dir. of Special Ed Principals APs for Instruction Instr. Facilitators	Local Funds	August 2022-June 2023	PD Certificates	STAAR Assessments TAPR Reports TELPAS TPRI CIRCLE
4.12	Continue to compensate staff at a competitive/comparable salary within this geographical area.	Asst. Supt. for Human Res.	TASB Survey	Ongoing	TAPR Reports	TAPR Reports Salary Schedule
4.13	Decrease turnover rate of teachers throughout the district.	Asst. Supt. for Human Res. Principals	District & Campus Leadership	Ongoing	TAPR Reports, T-TESS Ascender Attendance Reports School Status	TAPR Reports T-TESS
4.14	Continue a "Grow Your Own" program to encourage instructional aides and para- professional staff to become certified teachers and adding "Educator & Training" as a CTE pathway at LV High School with dual credit options.	Chief Academic Officer Dir. of Bilingual Ed & Spcl. Progs. Dir. of Special Ed HS Principal ECHS Assistant Principal CTE Coordinator	Seek funding through grants for aides and substitutes	Ongoing	Hiring records TalentEd HS transcripts CTE Pathways documentation	Course Catalog Rapoport Report TEA Reports High School Transcripts MCC Crosswalk
4.15	Communicate, train, and provide appropriate support and resources to ensure effective implementation of the bilingual program.	Dir. of Bilingual Ed & Spcl. Progs. Principals APs for Instruction Instr. Facilitators EL Instr. Spclsts. Literacy Coaches	ESC Region 12 Title I, Title III Local	Ongoing	Teacher Reports CBA	STAAR TELPAS TPRI/Tejas Lee CIRCLE
4.16	Continue Reading Academy PDs for PK-12 grades.	Cohort Leaders	Local Funds	June 2022-July 2023	Teacher artifacts	Certificates of completion

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La Vega ISD District Improvement Plan for 2022-23

Long Range Goals: 1 **2** **3** **4**	The academic performance of La Vega ISD students will meet state and federal standards. The La Vega ISD Board of Trustees will approve a fiscally sound budget. La Vega ISD will retain and attract quality staff. La Vega ISD will provide adequate facilities that enhance teaching and learning.
Short-term Objective: 5	Each survey participant group will achieve 80% on the district culture and climate survey.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
5.1	Continue district wide Comprehensive Needs Assessment (CNA) Surveys.	Dir. of Bilingual Ed & Spcl. Progs. Principals	Title I, Part A $1,250	Dec 14, 2022 – Jan 24, 2023	District/Campus Meetings to receive input and establish goals	Survey Results Program Evaluations Agendas, Sign-in Sheets Develop a plan to address the top systemic issues
5.2	Continue publicity of positive events at school including co-curricular and extra- curricular strategies/activities, student honor rolls, etc.	Public Information Officer Principals Campus Webmaster	Local Funds	August 2022-June 2023	Publications District Web Page Community Feedback	January Comprehensive Needs Surveys
5.3	Continue to provide communication between the superintendent, Board of Trustees, administrators, teachers, support staff, and campus and district planning and decision- making teams.	Superintendent	E-Team, A-Team, SAC, DQIC, VIA	Weekly Monthly	Meeting Minutes LVISD Website Monthly Board activity update	CNA Surveys
5.4	Increase morale between parents, students and staff by building relationships.	All district and campus staff	Local Funds	August 2022-June 2023	Staff Feedback Student Feedback Parent Feedback	CNA Surveys

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Long Range Goal: 4	La Vega ISD will provide adequate facilities that enhance teaching and learning.
Short-term Objective: 6	All schools will meet federal requirements for safe schools for Title IX to ensure a safe and orderly school environment.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
6.1	Update all facilities (and expand ECHS) needs and long range planning on each campus as identified by faculty, community, and empirical data.	Principals Superintendent Asst. Supt for Finance Asst. Supt. for Human Res. Dir. of Maint.	Principals Financial Adviser Engineers/Designers Facilities Review and Planning Committee	May 2023	Summer Work Requests	Report of district facility needs and recommendations made to Board
6.2	All campuses will continue to implement procedures to maintain Safe Schools.	Principals Asst. Supt. for Human Res. LV Police Dept.	FDE Local Board Policy	August 2022-July 2023	Discipline Referrals	PEIMS Data TAPR Reports
6.3	Continue to review and refine student placement and daily structure in the DAEP Program.	Asst. Supt. for Human Res. Principals Asst. Principals for Student Svcs. Lead Teacher for DAEP	5 FTE $52,000 at LVHS Local Funds	August 2022–July 2023	Attendance Rosters	STAAR Performance Reports PEIMS Data
6.4	Implement a tiered behavior intervention system for discipline to reduce referrals to include positive behavior tiers.	Principals Asst. Principals Dir. of Special Ed	10 FTEs – SPED Inclusion Teachers $500,000 School Status	August 2022-June 2023	Discipline Referrals School Status	PBMAS Reports PEIMS Data TAPR Reports
6.5	Improve consistency with implementation of district student code of conduct.	Campus Leadership Asst. Supt. for Human Res.	Campus Leadership Student Code of Conduct	August 2022-June 2023	Quarterly Review of Referrals	PEIMS Data CNA Surveys

Draft

6.6	Reduce the ethnic disparity within discipline referrals by implementing a tiered behavior intervention process.	Principals Asst. Principals	Campus Leadership	August 2022-June 2023	Discipline Referrals	PBMAS Reports PEIMS Data TAPR Reports
6.7	Character development/education programs.	Principals Counselors	Local Funds	August 2022-May 2023	Six Weeks Attendance Data Six Weeks Discipline Data	EOY Attendance Data EOY Discipline Data

Draft

Long Range Goal: 4	Meet or exceed the state and federal standards for all students and all student groups.
Short-term Objective: 7	Students and staff achieve a level of Proficient in foundational digital skills *(i.e. word processing, spreadsheet, presentation software)*; telecommunications *(i.e. School Status)*; LMS implementation *(i.e. NearPod, Google Classroom, Microsoft Teams)*; and digital citizenship as measured annually through district approved assessment.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
7.1	Actively pursue ERATE funding sources to support the purchase of additional technology.	Dir. of Technology	ERATE Funds	Annually	Grant Application	District Developed Survey Financial Records
7.2	Continue to implement procedures and the district plan to enhance existing technology and acquire new technology to support education reforms and to improve student achievement.	Dir. of Technology Asst Supt for Finance Principals Technology Specialists Technology Planning Comm.	Dir. of Technology Principals Technology Specialists Local Funds IMA	August 2022–May 2023	Meetings, Agenda/Minutes	Written Replacement Plan District Developed Survey Technology Inventory
7.3	Implement a new Student Information System that streamlines data manipulation and access.	PEIMS Coordinator, Asst Supt. For Finance, Instructional Specialist	ESSR Funds, Local Funds, Tech Specialist, PEIMS Coordinator, PEIMS Clerks	April-July 2022	Purchase Order, Training Logs	District Evaluation post implementation
7.4	Develop and conduct district wide training regarding the newly selected Student Information System	Technology Specialists Technology Planning Comm.	ESSR Funds, Local Funds, Tech Specialists, PEIMS Coordinator, PEIMS Clerks, Tech Dept.	July-August 2022	Training Logs, Staff Surveys	Training Logs, Satisfaction Surveys
7.5	Restructure technology training for teachers before the school year begins	Chief Academic Officer, Technology Specialists Principals, Asst	Tech Specialist Campus Admin Asst. Supt for Personnel	Summer Inservice	Teacher Survey Training Evaluations Summer Inservice Agendas	District Developed Survey for best time for training of staff District PD Evaluations

Draft

		Supt for Finance				
7.6	Implement a new website that allows for consistent data placement as well as increased visibility.	Director of Technology, Asst. Supt for Finance, Technology Specialists	Local Technology Funds	April 2022– July 2022	Completion and launch of new website	Staff and Community survey and comments.

Draft

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 8	All campuses will uniformly implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
8.1	Provide opportunities for parents and the community to participate in the educational process.	Asst. Supt. for Human Resources Dir. of Bilingual Ed & Spcl. Progs. Principals Parent Liaisons	CTE Advisory Comm. Technology Dept. Title I, Title III Local Funds	August 2022- May 2023	Agendas, sign-in sheets	CNA Survey State Assessments Attendance data
8.2	Increase parental involvement by 10% at each campus.	Principals classroom teachers Parent Liaisons	Title I, Part A; Title III Local Funds Campus Websites Parent Portals	August 2022- May 2023	Agendas, sign-in sheets	Parent Activity Log
8.3	Continue to assure that family and community members are informed of involvement opportunities in a timely manner in English and Spanish.	Principals Classroom teachers Technology Parent Liaisons	School Status marquees, emails, text messages, notes and letters Campus Websites LMS/Schoology District Website Social Media Platforms	August 2022- May 2023	School Status logs, marquees, emails, text messages, notes & letters	Review of communication in both English and Spanish to determine if delivered in a timely manner
8.4	Continue to provide individual academic results to parents. Provide parents information on state assessments, testing and skills being taught.	Asst. Principals for Instruction Classroom Teachers	Assessment Data Mailing Materials Updates on campus websites teacher websites parent meetings	BOY, MOY, EOY every six weeks	Progress Reports, Report Cards TPRI, STAAR, EOC, CPALLS, TELPAS, Parent Portal, Texas Assessment Management Systems (TAMS)	Parent Conference Logs Signed Progress Reports and Report Cards

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8.5	Continue to host Annual Title I and Title III Parent meetings to review campus Parent Involvement Policy & Staff meetings to discuss the value of parent involvement.	Principals Dir. of Bilingual Ed & Spcl. Progs. Parent Liaisons EL Specialist	Campus Staff Title I, $1,000 Title III funds	September 2022 January 2023	Parent Involvement Policy Parent Agreement Compact	Agendas, Sign-in Sheets Revised Campus Parent Involvement Policy and Parent Agreement Compact in student handbook and on campus webpage
8.6	Continue to provide a mobile book van to provide materials to students and community members during summer months.	LVPS Campus Staff	Community Members Chamber of Commerce Book Donations	August 2022- June 2023	Survey Parent Questionnaire	Log of number of books checked out Log of number of adults/children in attendance
8.7	Involve parents in the campus decision making process through Parent University meetings, parent workshops, volunteer opportunities, PAC, DQIC, SHAC, and campus decision making committees.	Dir. of Bilingual Ed & Spcl. Progs. Parent Liaisons Principals Teachers	Title I & Title III Notes; Letter, Community Members Community Calendar, Local Newspaper School Status	August 2022- May 2023	Survey Parent Questionnaire Sign-in Sheets	Survey Parent Questionnaire Sign-in Sheets
8.8	Utilize the district wide automated system to contact parents about upcoming events.	Superintendent Principals Teachers	School Status	August 2022- July 2023	Board Updates	Program Reports

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Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 9	All campuses will implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in FitnessGram results for grades 3-12.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
9.1	All students will be provided with educational opportunities that address the Eight Components of Coordinated School Health as measured by CIP goals. Increase the FitnessGram results by 5%.	Principals Dir. of Bilingual Ed & Spcl. Progs.	Health/PE Teachers Coaches, Nurses Counselors Child Nutrition Services Director Parents Wellness Guide Healthy & Wise Curriculum	August 2022-June 2023	CIP Activities Sign in Sheets Agendas Meeting Minutes Fitnessgram Pretest	Fitnessgram Results Nurse Records Counseling Records
9.2	PE teachers will increase activities that build upper body strength and endurance.	Principals PE Teachers	Healthy & Wise Curriculum Fitnessgram Website	August 2022-June 2023	Six week performance assessments	Fitness Gram
9.3	Continue "Big Decisions" sex education curriculum to be implemented at grades 6- 12.	Principals Dir. of Bilingual Ed & Spcl.Progs. Student Success Team	Big Decisions	August 2022-June 2023	Committee Reviews SHAC Committee Input	Final Results
9.4	Provide appropriate PPE for campus students and staff. Covid 19 clinic	Director of Bilingual ED & Special Programs Principals	Local Funds Title IV	August 2022-June 2023	Review number of quarantined students/staff on School Line List	School Line List Attendance Reports

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APPENDIX A

Priority for Services Action Plan
Region 12 Shared Service Arrangement

Priority for Services (PFS)

NCLB P.L. 107-110 §1303 (d) requires that "In providing services with funds received under this part, each recipient of such funds shall give priority y to migratory children who are failing, or most at risk of failing, to meet the State's challenging State academic content standards and challenging State student academic achievement standards, and whose education has been interrupted during the regular school year." In their NCLB Consolidated Application for Funding, districts are required to target MEP services to "Priority for Services" students. These students must be identified through NGS by running a Priority for Services Report. Information regarding services provided to these students will be monitored through the Texas Education Agency's monitoring system called the Performance-Based Monitoring Analysis System (PBMAS).

• Criteria for Priority for Services

Students are flagged who:

- Have made a move during the previous or current regular school year;

AND AT LEAST ONE OF THE FOLLOWING:

- Are in Grades 3-12, Ungraded (UG) or Out of School (OS) and have failed one or more of the state assessments (STAAR), were Absent, Not Tested or were not enrolled in a Texas school during the state assessment testing period for their grade level.
- Are in grades K-3 and have been designated as LEP in the current or previous school year.
- Are in grades K-2 and have been retained in the same grade during two subsequent years, or are over-age for their current grade level.

Objective:	Region 12 MEP SSA Districts will identify migrant children and youth who require priority access to MEP services and develop a plan for serving such students.
Goal:	To ensure that identified Priority for Services migrant children in Region 12 Migrant SSA districts receive interventions in order to succeed in school.
Summative Results:	Students advancing to the next grade level, passing state assessments, regular school attendance, passing grades.

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APPENDIX A

Priority for Services Action Plan
Region 12 Shared Service Arrangement

Activities/Action	Staff Responsible	Timeline	Resources	Documentation
1.Train District Staff and Parents on PFS criteria	MEP Coordinator, MSCs, PFS Instructor	May - August	PFS Action Plan, District Calendars	PAC Minutes, Superintendent Meetings Agendas, MEP Overview Session sign-in, agenda, handout
2. Ensure that Migrant Priority for Service Student Reports are run monthly. Each monthly PFS Report will be mailed and also sent electronically to Superintendents by the second Friday of each month.	NGS Data Specialist	September - May	Texas MEP NGS Implementation Guidelines	Copies of emails with PFS Reports attached and sent to Superintendents
3. On a monthly basis, the ESC MEP Staff will review the PFS reports to determine possible academic intervention(s) needed. In consultation with principals, counselors, and teachers a Migrant Individualized Education Plan (MIEP) will be developed for each PFS student. **(narrative –explanation for priority placement for PFS students)**	MEP Coordinator, MSCs, PFS Instructor, MEP Counselor, MEP Staff, principals, teachers, counselors	September – May Monthly	Texas Migrant Education Program Guidance – Section D	Progress Reports, State Assessment Results, Benchmark data, teacher observations

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APPENDIX A

Priority for Services Action Plan
Region 12 Shared Service Arrangement

Activities/Action	Staff Responsible	Timeline	Resources	Documentation
4. The academic status of each PFS student will be reviewed after each six-week grade reporting period. In consultation with campus administrator(s), counselor(s), and teacher(s) the MIEP will be revised to address the needs of each student at risk of or not meeting all academic standards.	Migrant Program Coordinator, Migrant Counselor, PFS Instructor, MSCs, Campus Staff	September – May During the first week following the next six week reporting period.	Texas Migrant Education Program Guidance – Section D	Report Cards, Teacher Observations
5. Include services, strategies, and interventions by non-migrant funded programs in the MIEP of each PFS student. This will allow ESC Region 12 to know that all services offered to migrant and PFS students are supplemental. **(narrative related to describing federal, state, and local programs also serve PFS students)**	MEP Coordinator, MEP Counselor, PFS Instructor, Campus principal, counselor, teachers	September – May During the first week following the next six week reporting period.	Texas Migrant Education Program Guidance – Section D	Migrant Individualized Education Plan – Note other Fed. Programs: Title 1, A, Title III, A, State: State Comp Ed., OEY Local: Mentoring, Tutorials
6. Focus services on PFS students according to MIEPs and ensure coordination of services to facilitate access of services to community entities/agencies. **(narrative addresses that PFS students receive priority access to instructional services as well as social workers and community agencies)**	MEP Coordinator, MEP Counselor, PFS Instructor, Campus principal, counselor, teachers	September – May During the first week following the next six week reporting period.	Texas Migrant Education Program Guidance – Section D	MSC and MEP Staff Logs, Time and Effort reflecting services/time spent with students.

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ESC Region 12 ID & R PLAN 2022-2023

REQUIRED ACTIVITIES FOR BALANCED RECRUITMENT	AFFECTED INDIVIDUALS	TIMELINE
I. TRAINING FOR RECRUITERS AND DESIGNATED SEA REVIEWERS		
A. Attend Identification & Recruitment (ID&R) training offered by ESC – Recruiters. **Attend ID&R and NGS training offered by ESC – Designated SEA Reviewers.** COEs for the new school year cannot be completed until training has occurred.	**Staff:** All recruiters and Designated SEA Reviewers for the Migrant Education Program (MEP)	By September 1 or before recruitment efforts begin for new school year Before October 1 for NGS training
B. Other		
II. IDENTIFICATION & RECRUITMENT		
A. Meet with all ID&R Staff. Meet with Designated SEA Reviewers, recruiters and clerks to brainstorm and plan recruitment strategies to include in ID&R Plan.	**Staff:** All recruiters and Designated SEA Reviewers for the MEP	By August 31
B. Finalize all forms, documents, logs. Disseminate and train on all forms, logs, etc. that will be used by MEP ID&R staff.	**Staff:** MEP administrators, recruiters and Designated SEA Reviewers for the MEP	By August 31
C. Make recruiter assignments. Assign recruiters, making sure to account for year-round, ongoing recruitment efforts regarding recruiting in school/campus, community, growers, out of school youth including pre-school-aged children and other state and federal agencies that serve migrant families.	**Staff:** All recruiters and Designated SEA Reviewers for the MEP	By August 31
D. Conduct ID&R. ***Potentially Eligible Migrant Children*:** Contact potentially eligible migrant families using door-to-door recruitment efforts, by conducting family surveys, during school registration, etc. targeting both enrollees and	**Staff:** MEP recruiters	By August 31 – currently eligible children; continue recruitment efforts throughout

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non-enrollees (ages 0-21). Complete COEs as needed. ***Currently Eligible Migrant Children*:** Contact families of currently eligible migrant students to determine if new qualifying moves have occurred. Complete new COEs as needed. **Note:** Share copies of COEs with appropriate entities as listed on COE.		year – potentially eligible children Make initial outreach efforts by September 30
E. Complete COEs. Recruiter completes COE and accompanying COE Supplemental Documentation Form for all families with new QADs. Submit completed COE and COE SDF to Designated SEA Reviewer for review.	**Staff:** MEP recruiters	Within 3 days of parent signature
F. Review of COEs. Designated SEA Reviewer reviews COE and accompanying COE Supplemental Documentation Form for all families with new QADs. Return COE and COE Supplemental Documentation Form to recruiter if additional information is needed. Submit to NGS Terminal Site after eligibility review is completed.	**Staff:** Designated SEA Reviewers	Within 5 days of parent signature
G. Conduct residency verification. Verify continued residency for all currently eligible migrant children who have not made a new qualifying move (QAD) during the current reporting period.	**Staff:** MEP recruiters	Between Sept. 1 and Nov. 1. For 2 years old turning 3 – on or after 3rd birthday
H. Other		
III. MAPS AND INTRAREGIONAL NETWORKING		
A. Make contact with potential growers. Make recruiter assignments for contacting growers within the district's boundaries regarding hiring practices, crops and growing seasons.	**Staff:** All recruiters and Designated SEA Reviewers for the MEP	Contact all growers within the district boundaries by November 1
B. Develop calendar and maps. Develop profiles/calendar reflecting major crops, seasons, hiring practices by growers, etc. Develop maps for recruiters highlighting all areas/neighborhoods where migrant families reside.	**Staff:** MEP administrators and recruiters	By December 1 and update on on-going basis throughout the year
C. Other		
IV. INTERAGENCY COORDINATION		
A. Network with agencies that serve migrant families. Coordinate/network with local/regional organizations that provide services to migrant workers and their families by meeting with staff and sharing information with entities listed on the back of the COE.	**Staff:** MEP administrators and recruiters	Make initial outreach efforts by September 30 and continue on-going efforts throughout the year
B. Other		

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V. QUALITY CONTROL		
A. Written quality control procedures. Develop written procedures that outline ID&R quality control within the LEA/ESC.	**Staff:** MEP administrators, recruiters, Designated SEA Reviewers and other MEP staff.	By August 31
B. Eligibility review. Forward COEs with more than one comment to ESC for review. Follow protocol for COEs that warrant further review by the ESC and/or State MEP as outlined in the ID&R Manual.	**Staff:** Designated SEA Reviewers; MEP administrators; and ESC MEP contact, when appropriate	Ongoing throughout the year
C. Monitor and address ongoing training needs for ID&R. Work with regional ESC to provide training support to MEP recruiters, Designated SEA Reviewers and other MEP staff as specific needs are observed throughout the year.	**Staff:** All MEP staff	As needed throughout the year
D. Maintain up-to-date records on file. Maintain updated active and inactive records. File COEs in alphabetical order by current mother's last name [Heading Section of COE, number (5)] and retain records for seven (7) years from the date eligibility ends.	**Staff:** All MEP staff	Ongoing throughout the year
E. Coordinate with ESC for annual eligibility validation. Validate eligibility through re-interview process according to instructions set forth by TEA.	**Staff:** ESC, MEP staff **Children:** Previously-identified children selected by State MEP	January – June
F. Other		
VI. EVALUATION		
A. Evaluate ID&R efforts for subsequent planning. Gather and analyze data and input from various MEP stakeholders to incorporate appropriate changes into subsequent ID&R plan for continuous improvement.	**Staff:** All MEP staff **Others**: Local Migrant Parent Advisory Council (PAC), etc.	By June 30
B. Other		

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APPENDIX B

AVID – Advancement Via Individual Determination is an in-school academic support program that prepares students for college eligibility and success. By targeting students who are capable of completing rigorous curriculum but are falling short of their potential, AVID pulls these students out of their unchallenging courses and puts them on the college track.

CIS – Communities in Schools brings community resources into schools to empower success for all students, removes barriers for vulnerable students at risk of dropping out, and keeps kids in school and on the path to graduation by leveraging evidence, relationships and local resources to drive results.

CRP – Culturally Relevant Pedagogy.

EL – An English Learner is a person who is learning the English language in addition to his or her native language.

ID&R – Identification and Recruitment.

IHE – Institute of Higher Education.

LEP – An acronym which stands for Limited English Proficiency. Hence, a LEP student is considered an English Learner or EL.

Project Link – A charitable and educational organization that helps children and families navigate to become healthier, safe, and educated.

SIOP – The Sheltered Instruction Observation Protocol was developed to make learning comprehensible to English Learners.

VIA – Vision in Action

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The Texas Education Agency evaluates public schools and districts under state and federal accountability requirements.

State Accountability - The ratings and the data used to determine the rating for each campus and district. The 2019 accountability rating overall was a "C".

Texas Consolidated School Rating Report - Combines the accountability ratings, distinction designations, Financial Integrity Rating System of Texas (FIRST) rating, and community and student engagement rating for each district and campus in Texas.

School Report Card - Produced annually for each Texas public school campus. Contains some information from the Texas Academic Report as well as some information from the State Accountability Ratings. Archived report card information is available for the past five school years.

Texas Academic Performance Report (TAPR) - Pulls together a wide range of information annually on the performance of students in each school and district. The report provides extensive information on staff, programs, and demographics for each school and the district.

Snapshot School District Profiles - Provides an overview of public education for a particular district in a specific school year. In addition to state-level information, the profile contains characteristics of the district. Additional historic data is available for each district beginning with 2002-03 from the TEA Performance Reporting website.

Results Driven Accountability (RDA) - A data system that reports annually on the performance of school districts and charter schools in selected program areas (bilingual education/English as a second language, career and technical education, certain federal Title programs, and special education).

Performance-Based Monitoring Analysis System (PBMAS) - A data system that reports annually on the performance of school districts and charter schools in selected program areas (bilingual education/English as a second language, career and technical education, special education, and certain Title programs under the No Child Left Behind Act). . . PBMAS Reports and Data website.

Financial Integrity Rating System of Texas (FIRST) - Texas Education Agency's Financial Accountability Division oversees public school financial accountability and provides each district with a rating.

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La Vega Primary Campus Improvement Plan
2022-2023

Executive Summary

Data Sources Reviewed

- Faculty meetings and staff development session agendas & Minutes
- PEIMS
- PLC meeting notes
- TTESS and Walk-Through information
- CIP & DIP documents in accordance with state and federal
- Discipline data
- * DMAC
- * Achievement Data
- * Parent, Staff, Student Surveys
- * PBMAS/FDA/CIP
- * School Safety & Security
- * Strategy Summit with Grade Levels
- * District Data
- * Parent Involvement Policy
- * Teacher/Admin. Conference Data
- * AVID/TLI

Area Reviewed	**Summary of Strengths** What were the identified strengths?	**Summary of Needs** What were the identified needs?	**Priorities** What are the priorities for the campus, including how federal and state program funds will be used?
Demographics	● 12 full-day Pre-Ks with Aides ● Dual Language Program ● Parent Educator ● Cultural diversity ● High staff retention ● Klaras Center service available ● Character education ● CIS on campus	● Math Interventionist ● Additional Paras ● Increase classes to serve all three and four year olds ● Hire additional bilingual staff ● Provide SEL training for staff members	● Math Interventionist ● Additional bilingual Paras to reduce class size and serve Spanish speaking students ● Increase the number of classes to serve all 3- and 4- year olds in the district. ● Provide SEL training for staff members

Student Achievement	• Disaggregation of data in PLCs, data meetings, guiding instruction • Quality Tier 1, 2, 3 instruction • Reading interventions • 1 on 1 testing • After –school tutoring • Small group instruction	• Math interventionist • Less testing, more instruction • Continue Opportunity Culture, TIA and TIL • Training for Conscious Discipline • Center-based instruction • More classroom support • Increase academic performance to support STAAR results • Monitor, implement and track student achievement	• Conscious Discipline PD • Math Interventionist • Additional Classroom support • Increase academic performance to support STAAR results • Monitor, implement and track student achievement
School Culture and Climate	• Positive learning environment • Staff members hold each other accountable • safe school environment • School family atmosphere • Character education • Team Building activities • High expectations • All staff believe students can learn • Quality work is expected	• More collaboration time with colleagues • Additional PD for students with difficult behaviors • Continue consistent AVID strategies • Conscious Discipline Refresher • Continue Staff Recognitions	• Conscious Discipline Refresher • Recognition of faculty and staff • Build in time for teachers to observe and collaborate
Staff Quality/ Recruitment/Retention	• Most staff ESL Certified/ All highly qualified/EC certified • PD opportunities open to all • Low staff mobility • All trained paraprofessionals • Administrative/teacher conferences 3 times a year • Opportunity Culture • TIA • Team Building	• Mentoring for new Paraprofessional staff. • Math Interventionist • Continue to Implement Opportunity Culture and TIA • Improve staff attendance • Improve staff communication • Provide training for new employees (E School Solutions, School Status)	• Improve staff attendance • Continue OC and TIA • Mentoring for new Paraprofessional staff • Provide training for new employees (E School Solutions, School Status)

Curriculum, Instruction, Assessment	• Early intervention (Reading) • District wide RTI program • Data Drives Instruction /teacher-led PLCs/Grade Level Mtgs • AVID/TLI strategies • Teacher/Admin. Conferences • Small group instruction • Master Schedule maximizing instruction • Opportunity Culture	• Math Interventionist during the school day for Kindergarten • Occasional Campus PLC instead of just grade level • Continue OC, TIA and TIL • Budget funds for ESGI testing platform • Increase teacher expertise in RTI	• Math Interventionist during the school day for Kindergarten • Funds for ESGI • Continue OC, TIA and TIL • Increase teacher expertise in RTI
Family and Community Involvement	• Number and variety of activities offered for parents • Several Partnerships with local businesses/churches • Parent Liason • PTO • Positive comments on surveys • Facebook page for information • District / Campus webpages	• Higher percentage of parent involvement • Parent awareness of resources available • Webinars to support learning • Continue parent education classes • Tech training for Ipads and an online recorded link • Various times for events	• Higher percentage of parent involvement • Parent awareness of resources available • I pad training for parents in the event of remote learning recorded
School Context and Organization	• Paraprofessionals in classrooms for core subject areas • Reading interventions • Teacher and student mentors • LVISD Education Foundation grants • District and campus committees • Positive school image- high expectations • AVID strategies • Effective PLCs	• Awning for car pick up area • Wood fence to the back of the playground from added truck stop • Math interventionist • Wheelchair swing and ramp • More sensory items in the motor lab	• Math interventionist • Wheelchair swing and ramp • More sensory items in the motor lab

Technology	● 1-1 technology in all classrooms ● Tru touch TVs in all classroom ● IT department support ● Good Wifi	● Mounted, caged projector in the gym ● Additional defibrillator ● Update/replace older ipad models ● Provide workshops for teacher in Excel	● Mounted, caged projector in the gym ● Additional defibrillator ● Update/replace older ipad models ● Provide workshops for teacher in Excel

District Long-range Goal

1. The academic performance of La Vega ISD students will meet state and federal standards

Short-term goals for achieving long-range goal, LVPS will:

1. Meet or exceed the following for all students and all student groups: Reading/ELA 94%, Writing 94%, Math 91%, Science 90%, and Social Studies 96%.
2. Meet or exceed 95% student attendance rate for all students and all student groups. All students and all student groups will meet or exceed a completion rate of 85%.
3. Provide staff development for all staff, as appropriate.
4. Receive an approval rating of 80% or better on student, staff, and parent comprehensive needs surveys.
5. Continue to maintain a safe and orderly environment promoting student achievement
6. Achieve an overall rating of three or higher in all four domains measured on the STAR (technology) chart.
7. Students and staff achieve a level of Proficient in foundational digital skills (i.e. word processing, spreadsheet, database); telecommunications (i.e. School Status, Sangha); LMS implementation (i.e. Schoology, NearPod, Google Class, Microsoft Team); and digital citizenship as measured annually through district approved assessment.
8. Continue to improve an active partnership among parents, community members, and educators.
9. Implement a Coordinated School Health program

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 1	Meet or exceed the following for all students and all student groups: Reading/ELA 94%

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1.1a	Improve **Literacy instruction** by ● including the five essential components of an effective reading program: phonemic awareness, phonics, fluency, comprehension, vocabulary development ● Implement strategies that will help the campus meet HB 3 goals- 91% of PK students and 88% of Kinder students will meet EOY goals ● continuing to provide training in and implementation of the 3 Tier Model, including the HMH/Scholastic core reading program ● continuing a minimum 90 minute block of time for literacy instruction in Pre-K and Kindergarten, while investigating lengthening times ● Providing remote conferencing when needed ● Maintain scope and sequence for instruction for PK and K for long range instruction ● continue to implement effective TLI and AVID reading and writing strategies, specifically WICOR, Think, turn talk, Think alouds, scaffolding, numbered heads,	L. Seawright C. Kubacak R. Connor Teachers MCL/TRT	Lesson Plans Rosters of training sessions HB 3 Teachers daily schedules Local Funds AVID	Sept. 2022 Jan. 2023 May 2023	Professional Development Evaluations Benchmark Assessments District Wide Assessment Training sessions, lesson plans, schedules, agendas DIBELS	Lesson Plans TPRI Scope and Sequence Training Logs and Sign in sheets

	4 corners, etc. to increase student collaboration ● Renew a focus on the LVISD Crosswalk in conjunction with PLCs ● develop weekly lesson plans based on scope and sequence. ● continuing the implementation of the Waterford Early Literacy program for PK and K ● supplying classroom materials to enhance and supplement curriculum ● continuing RTI process for Kindergarten and PK including increasing teacher expertise ● Administer TPRI in Kindergarten and CIRCLE in PK; use of DIBELS for monitoring progress ● disaggregating and using the data from these test administrations to drive instruction ● Continue after-school tutorials ● Continue curriculum mapping and curriculum camp ● Implement PBLs in Kindergarten ● supporting all STAAR reading objectives for PK and Kindergarten students ● Implement OC, TIA and TIL to increase reading achievement. ● Increase academic performance to support STAAR results ● Monitor, implement and track student achievement	Chris Borland Justin Peebles Dikran B Reading Interventionists Teachers/Administrators/MCL All classroom teachers	Local Funds Title 1 funds: 9966.55 KEA/TPRI CIRCLE DIBELS ESGI Local funds Title 1 AVID Membership Local funds Public Impact	August 2022-June 2023	BOY, MOY K TPRI test data BOY, MOY PK CIRCLE data Waterford reports Assessment Timeline AVID Training Logs	 EOY K TPRI test data EOY PK CIRCLE data Completed DIBELS Benchmark tests; completed DIBELS monitoring materials Assessment Timeline TTESS/SGM

1.2a	**Encourage students to enjoy books and other forms of literature** during and beyond the school day by ● providing books from a variety of genre in the classroom and in the library	L. Seawright Media Specialist, Teachers, Reading Interventionists R. Connor	Local Funds	August 2022-June 2023	Purchase Orders Library check out logs Classroom book bag logs	Library and Classroom Inventories
1.3a	Continue **Reading Interventionist** positions with Kindergarten reading intervention from the beginning of the year and expanding to PK as needed ● Investigate the possibility of employing a full time PK interventionist	Maine, K. Griffin, M. Blackwood, Y	Master Schedule State Comp Ed 3 FTE's 177,264.00	August 2022-May 2023	Intervention Daily Schedules Tier Intervention Schedules	TPRI, DIBELS data TTESS
1.4a	Implement appropriate pre-**Dyslexia Program** interventions for students identified with dyslexic tendencies while on LVPS campus by ● referring by teacher involved through Student Intervention Team process ● placing in reading interventions ● monitoring student progress with informal screening	L. Seawright C. Featherston R. Connor Reading Interventionists	State Comp Ed 3 FTE's 177,264.00		SIT minutes, interventions schedules RTI documentation	Reading grades TPRI DIBELS
1.5a	Continue **Bilingual/ESL** (English as a Second Language) services to address the needs of identified students by ● assuring home language survey on file ● screening and testing appropriate students ● meeting with LPAC (Language Proficiency Assessment Committee) ● Providing stipends for bilingual teachers	L. Seawright R. Connor T. Gonzalez F. Jimenez L. Ferro V. Olvera E. Silva M. Valdez E. Ramirez Y. Blackwood D. Ochoa Dr. Johnson	R. Connor Home Lang. Survey Class Rosters Master Schedule Bilingual Local Funds	Aug. 2022-May 2023	preLAS LPAC Records Benchmarks	TELPAS CIRCLE TPRI LAS

	● Continue bilingual curriculum/Dual Language Program Continue working with Baylor students and the BRILLA program ● providing technology and classroom supplies for LEP students ● Implement effective SIOP strategies, focusing on posting and reviewing content and language objectives, vocabulary development and student engagement. ‘ ● providing Extended Year Program for LEP PK-K students based on TELPAS scores ● recruiting ESL/Bilingual certified staff ● Provide PD for DL teachers		Title III, Part A 17,999.00 Title II Funds-410.00			
1.6a	Continue and refine **Gifted and Talented** services to address the needs of identified students by ● distributing policies and procedures to parents ● screening and testing all Kindergarten students ● Increasing the number of trained personnel.	L. Seawright C. Featherston Dr. Boswell	G/T funds	Aug. 2022-May 2023	SIT Paperwork G/T Assessment	List of identified students G/T Test Schedule of Services G/T Certifications
1.7a	Continue **College and Career Awareness** activities including ● scheduling Careers on Wheels ● engaging guest speakers ● Use AVID strategies, specifically Journals, 2 and three column notes, and binders ● Include career awareness in curriculum ● Continue to promote a college-going culture	L. Seawright C. Featherston R. Connor Teachers	AVID strategies Local Funds	Aug. 2022-May 2023	Counselor lesson plans, list of field trips and guest speakers. Teacher lesson plans	Program Evaluation: Staff evaluation of Career Awareness activities Staff EOY Surveys

1.9a	Provide necessary data to identify migrant students and monitor academic progress	ESC 12	Title 1, Part C	Aug. 2022-June 2023	ESC12 Reports	ESC 12 Reports

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 1	Meet or exceed the following for all students and all student groups: Writing 94%

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1.1b	Support the **STAAR writing objectives** for PK and K	L. Seawright R. Connor	TLI strategies AVID Region 12	Aug. 2022-June 2023	Lesson Plans, Sign in sheets for training	Student examples TTESS
1.2b	Use **Tucker Signing** daily campus-wide	L. Seawright Teachers	Tucker Signing Materials	Aug. 2022-June 2023	Walk-throughs .	TTESS Sign-in sheets from training.
1.3b	Focus on **writing composition** as appropriate for PK and K by ● Providing opportunity for informal writing such as journaling, list making, experience stories, composition, etc. ● bringing some work to publishing stage ● Provide opportunities for students in Pre-K and Kindergarten to respond to literature ● Implement writing across core content areas incorporating AVID strategies, specifically WICOR activities, graphic organizers, journals, etc. ● Continue participation in curriculum camp	L. Seawright R. Connor AVID Site Team Teachers	Lesson Plans Local funds AVID	Aug. 2022-June 2023	Lesson Plans AVID Site Data Journals	Lesson Plans and writing samples. Published books AVID EOY Data
1.4b	Continue the **<u>Handwriting Without Tears</u>** program with training for new staff through ● providing basic handwriting skills for all PK and Kindergarten students	Teachers L. Seawright R. Connor	Handwriting Without Tears Materials Local Funds	Aug. 2022-May 2023	Training for appropriate staff members Agendas and Rosters for training	Lesson Plans Class Schedules

	● developing letter recognition, letter formation, and writing fluency for at-risk students using hands-on activities					
1.5b	Provide necessary data to identify migrant students and monitor academic progress	ESC 12	Title 1, Part C	Aug. 2022-June 2023	ESC12 Reports	ESC 12 Reports

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 1	Meet or exceed the following for all students and all student groups: Math 91%

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1.1c	Improve **Mathematics Instruction** and student performance in math through ● Implementing math instruction using adopted curriculum and other resources ● focusing instruction in Math on hands-on instruction and individual assessments ● Implement AVID strategies appropriate to Math ● Purchasing math hands- on materials ● Investigate employing a Math interventionist ● continuing RTI process for Kindergarten and PK including increasing teacher expertise ● Implement strategies to help the campus meet HB 3 goals- 92% PK students and 84% Kinder students will meet EOY Goals ● Continue to partner with Baylor University to provide MELA opportunities ● Incorporate Math nights for parents	L. Seawright C. Kubacak R. Connor Teachers Baylor personnel MCL	Lesson Plans Campus Training Math Materials AVID HB 3 Master Schedule	Sept. 2022-Jan. 2023	Lesson Plans Agendas and rosters of training sessions.	LVISD Documents and Lesson Plans Agendas and sign-in sheets for training session Benchmark Assessments Parent Involvement Logs

	● Continue participation in curriculum camps ● Increase academic performance to support STAAR results ● Monitor, implement and track student achievement ● Implement OC, TIA and TIL					
1.2c	Provide for a minimum **60 minutes of uninterrupted math instruction** in Kindergarten ● Investigate longer math block	L. Seawright R. Connor C. Kubacak Teachers	Master Schedule	Aug. 2022- May 2023	Master Schedule Individual teacher schedules	Teacher and Aide Conferences to discern effectiveness of schedules
1.3c	Investigate math interventions for Kindergarten Students with identified need	L. Seawright R. Connor	Teachers	Aug. 2022- May 2023	Benchmark Data	Report Cards
1.4c	Continue the implementation of the Waterford math program for Kindergarten	L. Seawright R. Connor	Local Funds	Aug. 2022 May 2023	Waterford reports	Waterford Sign-in sheets
1.5c	Provide necessary data to identify migrant students and monitor academic progress	ESC 12	Title 1, Part C	Aug. 2022- May 2023	ESC12 Reports	ESC 12 Reports

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 1	Meet or exceed the following for all students and all student groups: Science 90%

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1.1d	Improve **instruction and student performance in science** through ● Providing supplies for use of the science lab for K and PK ● Incorporate Science into Math/Reading blocks in PBLs in Kindergarten ● Continuing the use of Pearson Science in Kindergarten and creating lesson plans that are fully aligned to TEKS and STAAR objectives;	L. Seawright C. Kubacak R. Connor Teachers	Teachers Pearson Technology	Sept. 2022 May 2023	LVISD Curriculum documents, lesson plans, schedule for science lab (K). Schedule and lesson plans for Science Days (PK). Benchmark Assessments	LVISD Curriculum Documents and Lesson Plans. Science Check List Report Cards

	● Provide training and focus on hands- on instruction and discovery method ● Continue to incorporate STEM activities ● Implement OC, TIA and TIL ● Implement appropriate AVID strategies including journals and graphic organizers ● Monitor, implement and track student achievement				Completed Scope and Sequence documents for K and Pre K.	Completed Scope and Sequence documents for K and Pre K. Parent Involvement Logs
1.2d	Monitor science skills in Kindergarten and Pre-Kindergarten	L. Seawright R. Connor C. Kubacak	L. Seawright R. Connor C. Kubacak	Sept. 2022 May 2023	Scope and Sequence of science skills covered per six weeks	Lesson Plans Science Test grades
1.3d	Continue the implementation of the Waterford science program for Kindergarten	L. Seawright R. Connor C. Kubacak	Local Funds	Sept. 2022 May 2023	Waterford reports of time engaged in science program	Waterford training and sign in sheets
1.4d	Provide necessary data to identify migrant students and monitor academic progress	ESC 12	Title 1, Part C	Sept. 2022 May 2023	ESC12 Reports	ESC 12 Reports

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 1	Meet or exceed the following for all students and all student groups: Social Studies 96%.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1.1e	Improve instruction and student performance in **Social Studies** through ● Continue implementing Pearson for Kinder Social Studies ● Incorporate SS activities into Math/Reading in PBLs in Kindergarten	L. Seawright C. Kubacak R. Connor Teachers	Lesson Plans	Sept. 2022- May 2023	Lesson Plans	Completed Scope and Sequence documents for K and PreK.

	● Implementing the Scholastic Social Studies program in PK ● Implement appropriate AVID strategies including graphic organizers and journals ● Implement OC, TIA and TIL ● Monitor, implement and track student achievement				Benchmarks	Report Cards
1.2e	Provide necessary data to identify migrant students and monitor academic progress	ESC 12	Title 1, Part C	Aug. 2022-May 2023	ESC12 Reports	ESC 12 Reports

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 2	Meet or exceed **97% student attendance rate** for all students and all student groups.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
2.1a	**Attendance** Continue strategies to promote Student Attendance	Teachers	Local Funds	Aug. 2022 Jan. 2023	Log of calls and conferences	Improved attendance rates for all groups

	● investigating effect of accepting power of attorney for residency on attendance, tardies, and behavior issues ● calling home, conferencing with parents ● School Status ● providing student incentives ● Providing class recognition – flags, announcements, etc. ● continuing the reporting of tardies ● continue to report truancy to the court. ● providing assistance to parents in need to help at-risk students ensure a 95% attendance rate ● Conduct home visits for students with excessive absences or tardies ● Continue PLCs and Data meetings	L. Seawright C. Kubacak T. Gann Teachers		May 2023	List of incentives and recognitions Disaggregated Data Attendance Hearings	 PEIMS Data Attendance Hearing Logs

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 2	All students and all student groups will meet or exceed a **completion rate of 85%.**

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**

2.1b	Implement strategies to address the needs of at-risk students by ● maintaining a 22:1 or smaller student to adult ratio, investigating reducing class sizes by hiring additional personnel ● Provide materials and supplies for at-risk students ● improving teacher retention through additional team building activities, collaboration with mentors, master teachers, Principal, and Instructional Facilitator ● assuring optimum utilization of instructional aides and their time ● continuing Extended Year Program (E.Y.P.) and ensuring there are ample teachers for all LEP students who are at the beginning or intermediate level on TELPAS to attend to receive additional support in all areas, including vocabulary and comprehension ● Provide for homeless students ● Provide for after-school tutorials ● Investigate hiring additional personnel to reduce class sizes ● Implement OC and TIA ● Provide SEL training for staff members	L. Seawright C. Kubacak C. Featherston R. Connor Plemons M. Griffin K. Maine Y. Blackwood V. Baggett	Title I, Part A 9966.55 Title I, Part A- FTEs 52,688.00 State Comp Ed 3 FTE's 177,264.00 Title I, Part D 100.00 Local funds	August 2022- Jan. 2023	Employment records Class rosters Surveys	Evaluations Employment records TTESS TELPAS
2.2b	Continue to offer and expand the PK program to all eligible students. ● Providing a minimum of 11 Pre-K teachers ● providing a minimum of 11 Pre-K Aides ● providing two PPCD classrooms	L. Seawright C. Kubacak C. Featherston R. Connor Dr. Johnson M. Zavala L. Drafahl	State Comp Ed- 804,952.00 22 FTEs PPCD IDEA Part B .42 FTE 11,574.78	July 2022- May 2023	Notices in English/Spanish; PK registration forms and class rolls, waiting list for PK, and employment records	Employment records Permanent Records

	● maximizing opportunities for coordination of services between general education + PPCD ● promoting expansion of PK program to include all residency-eligible students in PK ● Investigate the possibility of hiring a full-time Math Interventionist ● Investigate the possibility of hiring a full time PK interventionist ● Continue position of Parent Liaisons ● Continue opportunities provided by HB 4 ● Continue to implement all requirements of HB 3		IDEA Preschool .58 FTEs 15,984.22 Rider 78- HB4 Rider 78- HB4			
2.4b	Support retained students by providing an intervention, monitoring progress, assigning each retained student to a mentor, and referring to Retention Guidance Groups as needed	L. Seawright C. Kubacak C. Featherston R. Connor Teachers Reading Interventionists	Reading Interventionists State Comp Ed 3 FTE's 177,264.00	Aug. 2022-May 2023	Progress reports and report cards, list of retainees matched with mentor, guidance groups rosters	Documentation of progress
2.5b	Continue Special Education services to address the needs of identified students through ● ARDS, inclusion, modifications, resources classroom, PPCD, speech, occupational/physical therapy, and counselor ● Implement comprehensive Analysis Process by providing training for campus professional staff on completion of initial referral packet and understanding of application timelines ● Provide training for staff to deal with students with emotional issues ● Investigate providing more sensory items in the motor lab	L. Seawright A. Ward PPCD/ Resource teacher Classroom teachers	Diagnostician Teachers PPCD IDEA Part B .42 FTE 11.574.78 IDEA Preschool .58 FTEs 15,984.22	Aug. 2022-May 2023	SIT meeting minutes, campus calendar, ARD minutes IEPs Sign-in sheets and agendas from training sessions	IEP Progress Reports

	● Investigate installing a handicapped swing and ramp on the playground.					
2.9b	Continue position of Instructional Facilitator	L. Seawright R. Connor	Title 1 Funds 1 FTE 58,303.00	Aug. 2022- May 2023	Evaluations	Employment records
2.10b	Continue position of guidance counselor	L. Seawright C. Featherston	Local Funds	Aug. 2022- May 2023	Evaluations	Employment records
2.11b	Emphasize Accountability by appropriate use of the TTESS system for evaluations.	L. Seawright R. Connor C. Kubacak	Talent Ed	Aug. 2022- May 2023	Walk throughs	Formal TTESS Appraisal

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 3	Provide staff development for all staff, as appropriate based on needs assessment.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
3.1	Continue and improve Staff Development opportunities by ● receiving input from all staff through campus planning process ● using staff to share instructional strategies in their areas of expertise ● Planning Professional Development based on data ● Continue Staff Development on AVID strategies ● Provide additional staff development in Conscious Discipline ● Provide training for Instructional Aides and PK teachers ● Provide SEL training for staff members ● Provide workshops for teachers in Excel ● Provide training for new employees (E School Solutions, School Status)	L. Seawright C. Kubacak R. Connor C. Featherston All staff V. Baggett C. Borland D. Bullajian	Surveys Title II, Part A 410.00 Rider 78- HB4	Aug. 2022-May 2023	Individual Teacher Conferences Evaluation Forms Staff Development surveys Surveys Walkthroughs Benchmark, TPRI, Interims, CIRCLE	Evaluation of staff development TTESS End of the year data Usage Logs
3.2	Support identified program with training, such as ● providing for teacher mentors ● Investigate mentors for paraprofessionals	L. Seawright C. Kubacak R. Connor C. Featherston Special Education Department	ESC 12 Title II Funds 410.00	Aug. 2022-May 2023	Hand-outs, agendas, lesson plans, sign-in sheets	Agenda, evaluations, sign-in sheets.

	● implement staff development on how to manage students with behaviors ● Schedule opportunities for teachers to observe one another					
3.3	Provide staff development on discipline and instructional strategies to engage at risk and high needs students in learning by ● continuing training in Non-Violent Crisis Prevention Intervention (CPI) ● Continue training in strategies such as Conscious Discipline	L. Seawright C. Kubacak R. Connor C. Featherston		Aug. 2022- May 2023	Staff Meeting Sign- In Sheets	CPI card and CPE Certificates from ESC 12 Sign in sheets from PD Evaluations from PD

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 4	Receive an approval rating of 80% or better on student, staff, and parent comprehensive needs surveys.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
4.1	Provide incentives for staff members for perfect attendance	L. Seawright	Local Funds	Sept. 2022-May 2023	Surveys	Surveys
4.2	Continue to host Federal Program Overview in conjunction with Parent University	L. Seawright	Local Funds	September 2022	Notes and reminders sent home. School messenger messages.	Sign-in sheets Question and answer period for paren
4.3	Continue to provide individual academic results to parents and hold parent conferences.	L. Seawright Teaching staff	Progress reports TPRI, CIRCLE results Report Cards Conferences	Sept. 2022-May 2023	Notes and phone calls to parents Progress reports Benchmark Assessments Report Cards	Conference sign-in sheets with parent
4.4	Continue **A-team meetings on campus**, involving Principal, Asst. Principal, Facilitator, Reading Coach and Counselor to improve communication.	Campus Admin.	Admin. Team	Weekly	Meeting Notes and Minutes	Compilation of Minutes
4.5	Continue **PLC meetings** with Kindergarten and Pre-K teachers ● Consider school-wide PLCs occasionally	Campus Admin. Teachers	Staff Members	Weekly	Meeting Agenda & Minutes, sign-in sheets	Compilation of Minutes

4.6	Continue **scheduled conferences** between Campus A-Team and each individual teacher three times per year	Campus admin.	Admin. Teacher Conference Schedule/Data	Oct. 2022 May 2023	Meeting Agenda & Minutes, sign-in sheets	TPRI /CIRCLE Data Waterford Data ESGI Data
4.7	Increase Parent Awareness of resources available in the community. ● Parent Education classes ● Annual Title 1 meeting ● Parent University	L. Seawright C. Kubacak R. Connor C. Featherston	List of community resources available	Sept. 2022-May 2023	School Status	Log of communication with parents a
4.8	Select two staff members for Superintendent's Advisory Council	E. Silva V. Olvera	Teachers	September 2022	SAC Meeting Agenda	SAC Meeting Agenda

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 5	Continue to maintain a safe and orderly environment promoting student achievement

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
5.1	● Promote **appropriate student behavior** by using Conscious Discipline Schoolwide, continuing PD on Conscious Discipline, and using a consistent school-wide language for behavior modification ● continuing to develop a school wide incentives program that recognizes appropriate behavior of all students ● maintaining an expectation that all staff members will speak to and treat every child with respect ● continuing individual, group, and classroom guidance to support student acquisition of Social Responsibility Skills ● Implement AVID Strategy of SLANT ● Promoting a college-going culture	L. Seawright R. Connor C. Kubacak C. Featherston Teachers Instructional Aides	Character Education Program Conscious Discipline	August 2022-June 2023	6 Weeks data on Student Discipline	Report from PEIMS

	● Investigate implementing a Tiered behavior system ● Continue teacher/student mentors ● Continue character education program ● Continue referring students to KLARAS as needed					
5.2	**Resolve safety issues** on campus by ● continuing Dismissal Procedures and Morning Procedures ● requesting parents contact school to notify of changes ● sending written notification of changes to the classroom teacher	L. Seawright C. Kubacak R. Connor C. Featherston Receptionist Director of Durham	Transportation Change Forms Procedures Letters School Status	August 2022-June 2023	Sign- out Sheets	Parent Feedback
5.3	Develop a **Violence Prevention Plan** and provide orientation for staff	L. Seawright C. Kubacak	MEOP Folder	August 2022	Analysis of monthly reports.	Analysis of monthly reports.
5.4	Update and continue **the District Multi-Hazard Emergency Operation Plan (MEOP)** by ● distributing the MEOP flip chart of emergency information ● utilizing Campus Response Team ● conducting monthly Fire and Disaster Drills	L. Seawright C. Kubacak Appointed Staff	MEOP Folder and Crisis Response Plan	August 2022	Staff Feedback	Monthly Reports of Drills
5.5	Continue **Safe and Drug Free Schools and Community** activities ● Red Ribbon Week ● Drug free Schools curriculum ● Parent/student videos ● Activities from Counselor ● Counseling Groups ● Fire Prevention week ● Cellphone Sally ● Dennis Lee	L. Seawright C. Featherston	Local Funds	Aug. 2022-May 2023	Evaluation Forms Surveys	Evaluation Forms Surveys

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 6	Achieve an overall rating of three or higher in all four domains measured on the STAR chart.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
6.1	Continue to have LVPS staff members use campus technology capabilities through ● providing additional training on equipment and software ● investigating provision of additional learning software in the network ● continuing purchase of equipment related to presentation and demonstration ● developing a plan to assure that students develop appropriate technology skills	L. Seawright J. Peebles C. Kubacak R. Connor Dikran B. Chris Borland Teachers	Computer access	Sept. 2022-May 2023	Purchase orders of equipment and software inventory	Final Survey from Star Chart
6.2	Continue to **integrate Technology in instruction** in all PK, PPCD and Kindergarten classes	L. Seawright C. Kubacak R. Connor Teachers	Chris Borland Dikran B. Teachers C.Kubacak	Aug. 2022-May 2023	Training agendas and sign-in sheets Lesson Plans	Walkthroughs and formal TTESS

	● using technology stations in each classroom ● training staff in appropriate use of technology for instruction ● assuring new staff members master staff technology proficiencies ● investigating sources for purchase of updated versions of software	J. Peebles Chris Borland Dikran B.	Principal			

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 7	Students and staff achieve a level of Proficient in foundational digital skills (i.e. word processing, spreadsheet, database); telecommunications (i.e. School Status, Sangha); LMS implementation (i.e. Schoology, NearPod, Google Class, Microsoft Team); and digital citizenship as measured annually through district approved assessment.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
7.1	Promote student achievement to proficient digital skills by ● Offering students the opportunity to use technology on a daily basis ● Teaching and incorporating into the curriculum Keyboarding skills ● Updating old technology	L. Seawright R. Connor Teachers C. Borland Dikran B. J. Peebles	Ipads, classroom computers	August 2022-June 2023	Observation Waterford, Zearn, and Book Nook logs	District approved assessment
7.2	Promote staff achievement to proficient digital skills by	L. Seawright C. Borland Dikran B.	Software and hardware	August 2022-June 2023	TTESS walk-throughs	TTESS observations

	• Offering PD for any needs teachers have					
7.3	Investigate purchasing a caged projector in the gym.	L. Seawright J. Buckner J. Peebles	Local funds	August 2022-June 2023	Observation	Usage log

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 8	Continue to improve an active partnership among parents, community members, and educators.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
8.1	Continue opportunities for **Planning and Decision Making** using a Campus Quality Improvement Council	L. Seawright C. Kubacak R. Connor C. Featherston	CQIC Members	September 2022 May 2023	Agendas, hand-outs, and sign-in sheets	Agendas and sign-in sheets
8.2	Continue **Communication and Partnership** **Between School and Home**	L. Seawright C. Kubacak R. Connor C. Featherston Teachers	Teachers Campus budget School Status	August 2022 May 2023	School Status Sign-in Sheets, Meeting Agenda & Minutes	Compilation of Agenda/Minutes
8.3	* Provide a **Student Handbook electronically** (English or Spanish) for every family to ensure students and	L. Seawright C. Kubacak M. Darr	Stipends for translators Local Funds	August 2022	On-line copy or printed copy by request	Copies of handbook in English and Spanish.

	parents are fully informed of their rights and responsibilities	Y. Blackwood V. Olvera				
8.4	Utilize the School Status to contact parents about upcoming events	L. Seawright	School Status	Entire School Year	Reports from School Status	Reports from School Status Parent Surveys
8.5	Develop a Cooperative Agreement with **the Economic Opportunities Advancement Corporation (EOAC)** and the local Head start programs	L. Seawright C. Featherston		September 2022 May 2023	Sign-in Sheets, Meeting Agenda	Minutes from Cooperative Meetings
8.6	**Utilize services and technical assistance of an** ESC School Support Team	L. Seawright	ESC Region 12	Aug. 2022	Record of assistance rendered	Record of assistance rendered
8.7	Continue to develop **Communication Between School and Home** through Involvement Opportunities ● continuing Parent Involvement Committee ● providing para-professional support at campus-wide events ● pursuing the following activities and events o Library Nights o Parent Conferences o Parent Training Nights o AVID Nights o Family Appreciation Activities o Meet the Teacher Night o PTO Activities o Volunteers reading with Students o Carnival/Family Fun Nights o Parent University ● distributing lists of materials available for parents to check out from the library ● increasing awareness of parent volunteer opportunities ● inviting and encouraging parents to serve as volunteers ● encouraging classroom teachers to celebrate volunteer work at the end of the school year	L. Seawright C. Kubacak R. Connor C. Featherston Ryder 78- HB4 Ryder 78- HB4	Teachers Ryder 78- HB4 Ryder 78- HB4	August 2022 May 2023	Sign in sheets agendas	Parent Involvement Folders Logs of Resource Check-out Documentation of all activities, meetings, though Sign in sheets agendas

8.8	Give parents opportunities to cooperate in determining **Parental Involvement Opportunities** by ● including an item on the end of year Parent Survey to allow parents to evaluate parent training programs and other activities at school and/or suggest topics of interest for future events	L. Seawright C. Kubacak R. Connor C. Featherston M. Zavala L. Drafahl	Parent Surveys	August 2022 May 2023	List of Parent Volunteers and Opportunities	Summaries of parent surveys and sign-in sheets
8.9	Encourage staff, parents, and other family members to participate in the **Parent Teacher Organization** ● involving all PTO board members in decisions re PTO funds and activities ● Investigating rotation of meeting times and meetings in conjunction with programs ● Providing direction and training for PTO officers ● Improve communication between PTO board and parents	L. Seawright C. Kubacak C. Stewart	PTO Board Members Teachers	August 2022 May 2023	Minutes from PTO board meetings	PTO Event Logs
8.10	Investigate implementing a program for more "Dad" involvement ● Donuts with Dad ● Sweetheart Dance ● Dad/Son Dinos Alive ● Muffins with Mom	L. Seawright C. Kubacak R. Connor C. Featherston	Administrators Teachers	Aug.2022- May 2023	Surveys	Sign-in sheets
8.11	Provide Communication With Parents **regarding discipline and academics** (FISH folders, calendars, newsletters, hand stamp, daily folders, stickers, etc.)	L. Seawright C. Kubacak R. Connor C. Featherston	Teachers Daily Folders	August 2022 May 2023	Agendas and sign-in sheet for all activities	Parent Conference Log
8.12	Continue to use School Status or other software for translation of notes and other communications into Spanish	L. Seawright Teachers	School Messenger Calendar of Events	Aug. 2022- May 2023	School Messenger Logs	School Messenger Logs
8.13	Provide major campus **Documents in English and Spanish,** including	L. Seawright Y. Blackwood	Translators Local Funds	Aug. 2022- May 2023	Translated materials collected as documentation	Permanent Records

	● Student handbook ● Home Language Survey ● Free/Reduced Lunch forms ● Parent Involvement Policy ● Student/Teacher/ Parent Agreement ● Student Enrollment forms ● GT referral form ● Parent survey	V. Olvera				
8.14	Investigate providing services for parents such as a recycle closet for clothing	L. Seawright Nurse C. Kubacak	Community partners Parents	Aug. 2022- June 2023	Parent participation logs	Inventory Parent survey

Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega ISD students will meet state and federal standards
Short Term Goal 9	All campuses will implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in FitnessGram results for grades 3-12.

	Strategies/Activities & Title 1 School-wide Components School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
9.1	All students will be provided with educational opportunities that address the Eight Components of Coordinated School Health as measured by CIP goals and a 5% increase Fitness gram results.	L. Seawright P. Johnson Nurse	Teachers Coaches Nurses Counselors Parents Wellness Guide Healthy & Wise Curriculum	Aug. 2022- June 2023	CIP Activities Sign In Sheets Agendas Meeting Minutes FitnessGram Pre-test	FitnessGram Results Nurse Records Counseling Records

			21st Century Grant			

La Vega Elementary School 2022-2023 Executive Summary

Data Sources Reviewed:

- **Comprehensive Needs Assessment**
- **RDA**
- **Continuous Improvement Continuums**
- **TAPR data**
- **T-TESS and Walk-Through Information**
- **TPRI/Tejas Lee**
- **TEA Accountability data**
- **ITBS**
- **Teacher Survey data**
- **STAAR**
- **Campus committees, faculty meetings, and staff development agendas & minutes**
- **Data-Informed Plans (Reading & Math)**
- **DMAC**
- **PEIMS data**

Area Reviewed	Summary of Strengths What were the identified strengths?	Summary of Needs What were the identified needs?	Priorities What are the priorities for the campus, including how federal and state program funds will be used?
Demographics Long-Range Goals: 3, 4 Short-Term Objectives: 1, 2, and 3	● Stable attendance rate. ● Klaras Center for at-risk students. ● Bilingual services provided for 1st - 3rd grade students. ● Place students in SPED appropriately in classrooms based upon individual needs. ● Increase in identified GT students, including LEP ● Communities in Schools are district-wide. ● Implemented SEL Access and Training.	● Increase minority staff on the campus to closely mirror the student population, including Bilingual certified staff. ● Improve services for EL students with the addition of bilingual teachers. ● Establish character education at all grade levels. ● Continue to develop SEL training	● Improve the achievement performance of all students by closing the achievement gaps. ● Improve services for EL students with the addition of bilingual teachers.
Student Achievement Long-Range Goal: 1 Short-Term Objectives: 1, 5 and 9	● Itemized/individual disaggregation of assessment data. ● Academic achievement recognition and incentives in place for students. ● Campus is conducting PLCs and data meetings. ● District-wide high impact tutoring being implemented in STAAR tested areas (Math, Reading), using Zearn and Booknook for K-8th, due to COVID learning loss. ● Implementation of the Opportunity Culture Model Districtwide. ● Teachers as Leaders Training ● Continue to implement before/after school tutorials and pull-outs, (Title I & Title 3).	● Increase to 80% or more passing on Math and Reading state assessments. ● Continue to implement best practices across the district (TLI, AVID, SIOP, CRP and RtI). ● Special education students continue to fail state assessments ● African American students do not perform well academically ● SPED students do not perform well academically ● Inquire about and initiate a plan to address performance disparity of African American and Spec. Ed. students ● Continue to provide Saturday School ● Increase opportunities for students to learn through visual and hands-on	● Continue to implement best practices across the district (TLI, AVID, SIOP, CRP and RtI). ● Provide teachers with more resources/training ● Provide materials & training in collaborative teams and district's identified best practices areas

	● Hispanic student perform well academically ● Provides supplemental services through approved before and after school tutorials/pullouts, ACE, and Saturday Pirate Camp School.	methods; decrease the use of worksheets	
School Culture and Climate Long-Range Goal: 4 Short-Term DIP Objectives: 2, 5, 6, 7 and 8	● Faculty, staff, and students feel physically safe. ● Attendance rates exceed the state standard. ● High academic expectations ● 95% of students think learning is fun. ● Staff continues to make intentional changes in order to meet students' social emotional needs. ● All teachers believe students can learn"	• Although teachers perceive high levels of student engagement, students perceive a high level of teachers talking and high levels of the use of worksheets • Increase staff recognition for good work. • Continue to address student discipline & decrease inappropriate/disruptive behavior • Improve staff to student communication & relationships. (i.e. school family meetings, class family meetings, increased parent contacts, increased focus on acknowledging positive student behaviors, SITs) • Improve staff to staff communication & relationships • Increase extracurricular opportunities • Communicate how character education is addressed across all grade levels. • Develop a tiered behavior intervention system (paired with district's) • Provide culturally relevant teaching & seek to learn about students' background	● Continue to nurture a culture of high expectations. ● Incorporate opportunities for frequent staff recognition. ● Provide mentors for behaviorally at-risk students (i.e. bottom 20%). ● Continue the use of positive behavior incentives. ● Increase student engagement in classrooms through the use of hands-on & visual methods of instruction, and the use of Costa's Levels of Question/Sentence Stems ● Increase staff recognition for good work. ● Develop a tiered behavior intervention system (paired with district's) ● Utilize public recognition for academic achievement (i.e. marquee, Facebook, LVES website, American Bank, etc.)"
Staff Quality/ Professional Development Long-Range Goal: 3	● Highly effective intervention team. ● Professional development variety offered. ● All new teachers are assigned a mentor. ● 100% of the campus' faculty & staff are highly qualified. ● Teams (i.e. CLT, Grade Level, Vertical Planning Teams, and Learning	● Collaborative PD decisions amongst administration & faculty. ● Staff Escape Days for perfect attendance at the end of fall and spring semesters ● Ensure that new hires are EL certified and receive training in all district initiatives. ● Provide PD on ELAR adoption (K-8).	● Maintain high staff retention rate. ● Use data to assist teachers with differentiated instruction and determine intervention. ● Maintain Professional Learning Communities (PLC) ● Schedule collaborative team time once weekly, during the school day ● Provide professional development for culturally relevant teaching strategies.

Short-Term DIP Objective: 4	Mondays) and staff development day to implement best practices throughout the school year. (AVID, EI, SIOP, etc.)	● Provide PD on Schoology for teachers to respond to communications from parents ● Initiate dyscalculia tutoring (T3) for strategies & methods within T1 & T2 ● Provide Conscious Discipline training to address students' social-emotional needs, and provide classroom management coaching for teachers as needed	● Provide materials & training in collaborative teams and district's identified best practices areas ● Provide PD on ELAR adoption (K-8). ● Provide PD on Schoology for teachers to respond to communications from parents ● 6 weeks attendance incentives for students (i.e. Chip, Chip Hooray) ● Teachers need training for instructing EL students (i.e. total physical response, the bridge, etc.)
Curriculum, Instruction, Assessment Long-Range Goal: 1 DIP Objective: 1	● Continue Texas Literacy Initiative (TLI) strategies and best practices. ● Use reports to assist teachers with differentiated instruction and determine intervention. ● Curriculum mapping.	● Increase achievement on benchmarks and state assessments. ● Increase use of tablets and SmartTV's during instruction. ● Implement handwriting per new ELAR TEKS. ● Maintain handwriting per new ELAR TEKS. ● Bilingual teachers will realign scope/sequence of TEKS and teach using themes throughout the school year	● Provide teachers with more resources for Math ● Increase use of devices during instruction. ● Implement handwriting per new ELAR TEKS.
Family and Community Involvement Long-Range Goals: 1 and 4 Short-Term Objectives: 3 and 6	● chool Status used to communicate with parents via phone & text. ● Communities In Schools (CIS) social worker assists students and their families with sociological issues that impact student success. ● Campus website and Facebook page provides information for student, parents, and staff. ● Parent liaisons host monthly trainings during the daytime on campus. ● Parent Portal enables parents to check their child's grades and attendance ● Individual students recognized during six weeks' School Family Meetings for behaviors which include things such as initiative, cooperation, unity, team work, determination, perseverance)	● Establish new business and strengthen existing partnerships. ● Provide continued/more opportunities for parental involvement. ● Continue partnering students with mentors. ● Continue PTO activities & involvement ● Increase parent participation in and use of online resources such as Parent Portal, on-line surveys, district website, online registration, Sangha and School Status. ● Promote & recruit parent volunteers throughout the school year	● Increase parental and community involvement in all aspects of the educational process. ● Increase parent participation of Parent Portal ● Promote & recruit parent volunteers throughout the school year

School Context and Organization Long-Range Goals: 3 and 4 Short-Term Objective: 4	● Shared decision making in school procedures though CLT and grade level committees. ● Comprehensive Needs Assessment (CNA) surveys allow all stakeholders a voice in identifying needs in school improvement. ● Extended time is devoted to low performing students, ensuring student success. ● Campus providing interventions and after school support to students.	● Increase opportunities for creativity and social connections during student learning. ● Campus-wide implementation of AVID ● Seek varied ways to get parents to participate in decision making in campus policies through the SBDMC (i.e. CQIC—Campus Quality Improvement Council). ● Increase the use of Explicit Instruction, Reciprocal Teaching, etc. strategies and best practices.	● Provide more technology throughout campus. ● Provide in-depth training on ways to effectively implement technology during staff development days.
Technology Long-Range Goal: 1 Short-Term Objective: 1 and 7	● Parent access to student records & campus information (i.e. ParentPortal, School Status, Schoology App.) ● Increased availability of district wide technology for teachers (laptops) and students (ipads).	● Increase knowledge of integration of technology into the curriculum. ● Provide in-depth training on ways to effectively implement technology during staff development days."	● Provide more technology throughout campus. ● Provide in-depth training on ways to effectively implement technology during staff development days.

La Vega Elementary School CIP Board Goals
2022-2023

Approved by the LVISD Board of Trustees on:
Approved by the Campus Quality Improvement Council on:

Campus Long-range Goal(s):

1. The academic performance of La Vega Elementary School students will meet state and federal standards.
2. The La Vega Elementary School will maintain a fiscally sound budget.
3. La Vega Elementary School will retain and attract quality staff.
4. La Vega Elementary School will maintain adequate facilities that enhance teaching and learning.

Short-term objectives for achieving campus long-range goals in the 2022-2023 school year, LVES will:

1. Meet or exceed the state and federal standards for all students and all student groups.
2. Meet or exceed 95% student attendance rate for all students and all student groups.
3. Each survey participant group will achieve 80% on the district culture and climate survey.
4. 100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) credit.
5. Students and staff achieve a level of Proficient in foundational digital skills (i.e. word processing, spreadsheet, presentation software); telecommunications (i.e. School Status); LMS implementation (i.e.NearPod, Google Classroom, Microsoft Teams); and digital citizenship as measured annually through district approved assessment.
6. Implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.
7. Meet federal requirements for safe schools under Title IX to ensure a safe and orderly school environment.
8. Implement a Coordinated School Health program as measure by CIP activities and a 5% improvement in FitnessGram results for grade 3.

The mission of La Vega Elementary School is to ensure high levels of learning for all students.

AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School students will meet state and federal academic standards.
Short-term Objective: 1	Meet or exceed the following for all students and all student groups: **Reading/ELA 80% as measured by STAAR & interim assessments**

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
1.1a	Implement research-based district crosswalk for core content and allow opportunities for PK-12 students to respond to literature in Writing.	S. Stewart B. Sellers C. Denmark Teachers	● Title I, Pt. A $21,000.00 ● District & local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	TAPR Report STAAR Performance Results Report Card Grades TPRI/Tejas Lee ITBS TELPAS
1.2a	Screen students and conduct data analysis ❑ STAR Math & STAR Reading. ❑ ITBS and Logramos ❑ TPRI/Tejas Lee ❑ Interim and CSA, summative assessments	S. Stewart K. Hicks G. Torres Teachers	● Local funds	Fall 2022 and Spring 2023	STAR Test, Individualized Inventories Weekly review of plans entered into the program	AR/STAR Report TAPR Report STAAR Performance Results
1.3a	Continue to provide personnel and supplies to meet the instructional needs of our at risk students. Ensure that teachers identify student needs through building relationships.	C. Denmark Interventionists C. Eckert SPED Staff Instructional Aides	● Local funds ● Title I, Pt. A ● 7 FTEs $268,975.90 ● Scottish-Rite Dyslexia Program ● State 5 FTE $210,916.70	Fall 2022 and Spring 2023	Dibels Progress Monitoring 6 Weeks Assessment TPRI/Tejas Lee	TAPR Report STAAR Results TPRI/Tejas Lee /EOY / ITBS

1.4a	Continue to provide programs to address at-risk students ❑ STAAR Tutorials 2X weekly ❑ Extended Day/Year Programs ❑ Saturday School ❑ BookNook	S. Stewart B. Sellers J. Whatley L. Klander B. Stratton A. Dennis Teachers	● OEY (Optional Extended Year) ● Local funds	Fall 2022 and Spring 2023	Extended Year Testing Attendance Reports Discipline Referrals	TAPR Report STAAR Results PBMAS report
1.5a	Continue to provide literacy programs/strategies: ❑ Best Practices Strategies ❑ AVID Strategies ❑ Sheltered Instruction Observation Protocol ❑ Explicit Instruction ❑ Six Weeks ELAR Assessments ❑ Beginning of Year Assessment ❑ Daily STAAR Instructional Focus and Strategies ❑ Teams for reading alignment ❑ 90-minute uninterrupted literacy class ❑ GoNoodle ❑ BrainPop ❑ Waterford (SPED) ❑ Go Phonics ❑ Saxon Phonics ❑ Mentoring Minds Total	S. Stewart B. Sellers C. Denmark K. Hicks Teachers	● Local funds ● IMA	Fall 2022 and Spring 2023	STAR Levels Six Weeks Grades Bi-weekly Assessments SM Levels 6 Week Assessments	TAPR Report STAAR Results Grade Placement Committee 6th Six Weeks Assessments SM TPRI/Tejas Lee ITBS TELPAS PBMAS
1.6a	Continue strategies to identify student needs: ❑ Disaggregation of practice STAAR ❑ Practice STAAR test ❑ Bi-weekly Reading Assessments ❑ Continue Six Weeks Assessment Tests	S. Stewart B. Sellers C. Denmark Teachers	● Local funds	Fall 2022 and Spring 2023	Lesson Plans Teacher STAAR Tutorials Disaggregated Data from all Assessments STAAR Room	TAPR Report STAAR Results Report Card Grades TPRI/Tejas Lee ITBS TELPAS

1.7a	Continue current technology: STAR Reading Reading A-Z Zearn E-mail/Internet GoNoodle BrainPop Computer Stations in Classroom Technology Hardware Online Gradebook	K. Hicks All Staff Members Technology Teachers	● Local funds	Fall 2022 and Spring 2023	Accelerated Reading Records, Library Checkouts, Technology Training Records	TAPR Report STAAR Results
1.8a	Continue current technology & supplies for LEP Students: Zearn Lab E-mail/Internet GoNoodle BrainPop Computer Stations in Classroom Technology hardware Online Gradebook	S. Stewart B. Sellers J. Whatley L. Klander B. Vinson G. Estrada	● Title III, Pt. A $4,500.00	Fall 2022 and Spring 2023	Accelerated Reading Records	TAPR Report STAAR Results TELPAS
1.9a	Create a learning environment where all students can receive personalized rigorous instruction in the appropriate instructional setting.	S. Stewart B. Sellers J. Whatley L. Klander	● Local funds	Fall 2022 and Spring 2023	STAR Levels Six Weeks Grades Bi-weekly Assessments SM Levels 6 Week Assessments	TAPR Report STAAR Results Grade Placement Committee 6th Six Weeks Assessments SM TPRI/Tejas Lee ITBS TELPAS

1.10 a	Continue AVID program school wide. ● Increase AVID walkthroughs ● Increase explicit instruction for students to generate more L3 questions	S. Stewart B. Sellers C. Denmark S. Martinez E. Wetzel M. Morgan	● Local funds ● District AVID funding	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	TAPR Report STAAR Performance Results Report Card Grades ITBS AVID ISS
1.11a	Monitor to ensure effective ELPS instructional strategies are being implemented in all core areas.	S. Stewart B. Sellers J. Whatley L. Klander C. Denmark	● Staff ● Title I, Pt A ● Local Funds ● Title III	Fall 2022 and Spring 2023	Report Cards or Observation Lesson Plans Walk-through Reports DMAC Reports 6-Week Assessments each grading period	State Assessment Scores 2022

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School students will meet state and federal standards.
Short-term Objective: 1	Meet or exceed the following for all students and all student groups: **Writing 80% as measured by interim assessments**

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
1.1b	Implement research-based district crosswalk for core content and allow opportunities for PK-12 students to respond to literature in Writing. Require writing across all content areas in all grade levels.	S. Stewart B. Sellers C. Denmark Teachers	● Go Phonics ● Empowering Writers Program ● District & Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Writing Journals Lesson Plans Student writing samples Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	Assessment Test Results Report Card Grades TELPAS
1.2b	Create a learning environment where all students can receive personalized rigorous instruction in the appropriate instructional setting.	S. Stewart B. Sellers J. Whatley L. Klander	● Local funds	Fall 2022 and Spring 2023	Six Weeks Grades SM Levels 6 Week Assessments	TAPR Report 6th Six Weeks Assessments SM TPRI/Tejas Lee ITBS TELPAS

1.3b	Continue AVID program school wide. ● Increase AVID walkthroughs ● Increase explicit instruction for students to generate more L3 questions	S. Stewart B. Sellers C. Denmark S. Martinez E. Wetzel M. Morgan	● Local funds ● Federal funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	TAPR Report STAAR Performance Results Report Card Grades ITBS AVID ISS
1.4b	Monitor to ensure effective ELPS instructional strategies are being implemented in all core areas.	S. Stewart B. Sellers J. Whatley L. Klander C. Denmark	● Staff ● Title I, Pt A ● Local Funds ● Title III	Fall 2022 and Spring 2023	Report Cards or Observation Lesson Plans Walk-through Reports DMAC Reports 6-Week Assessments each grading period	State Assessment Scores 2022
1.5b	Continue to evaluate the effectiveness and rigor of programs for students receiving special education and 504 services.	S. Stewart B. Sellers J. Whatley L. Klander B. Stratton A. Dennis SPED staff	● IDEA 3 FTEs $106,304.00 ● State 2 FTE $53,340.85 ● Local funds	Fall 2022 and Spring 2023	DMAC BIPS	Appropriate placement of students for settings and services.

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School students will meet state and federal standards.
Short-term Objective: 1	Meet or exceed the following for all students and all student groups: **Math 80% as measured by STAAR & interim assessments**

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
1.1c	Monitor to ensure effective instructional strategies are being implemented in math.	S. Stewart B. Sellers Teachers	● Title I, Pt. A ● Local funds ● Pearson Interactive Math (envision Math) ● Mentoring Minds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	TAPR Report STAAR Performance Results Report Card Grades ITBS
1.2c	Continue to provide programs to address at-risk students ❑ STAAR Tutorials 2X weekly ❑ Extended Day/Year Programs ❑ Saturday School ❑	S. Stewart B. Sellers Asst. Prin. V Doherty A. Dennis Teachers	● OEY (Optional Extended Year)	Fall 2022 and Spring 2023	Extended Year Testing Attendance Reports Discipline Referrals 2 Week Progress Monitoring	TAPR Report STAAR Results PBMAS
1.3c	Continue to provide personnel and supplies to meet the instructional needs of our at risk students, including SPED.	D. Acevedo SPED Staff Instructional Aides	● Title I, Pt. A 1 FTE $52,088.00 ● Local funds ● IDEA 2 FTEs $67,409.08 ● State 2 FTE 53,340.85	Fall 2022 and Spring 2023	Dibels Progress Monitoring 6 Weeks Assessment TPRI/Tejas Lee	TAPR Report STAAR Results TPRI/Tejas Lee /EOY / ITBS

1.4c	Continue to provide math programs/strategies: ❑ Sheltered Instruction Observation Protocol ❑ Weekly STAAR Objectives ❑ Teams for math alignment ❑ Pearson Interactive Math ❑ BrainPop ❑ Waterford (SPED) ❑ Six Weeks Math Assessments ❑ 90 Min. Math Block ❑ AVID Math Journals ❑ 2/3 Column Notes ❑ Mentoring Minds Total Motivation Math Use STAR Math to determine math levels, by essential standard	S. Stewart B. Sellers Teachers	● IMA ● Local funds	Fall 2022 and Spring 2023	Six Weeks Math Grades Scope and Sequence for math alignment SM Levels Bi-weekly Assessments 6 Week Assessments STAR Math	TAPR Report STAAR Results 6th Six Weeks Assessments ITBS TELPAS PBMAS
1.5c	Screen students and conduct data analysis: ❑ ITBS and Logramos ❑ Star Math ❑ Interim and CSA, summative assessments	S. Stewart B. Sellers Teachers	● Local funds	Fall 2022 and Spring 2023	Lesson Plans Teacher STAAR Tutorials Disaggregated Data from all Assessments STAAR Room	TAPR Report STAAR Results Report Card Grades TPRI/Tejas Lee ITBS TELPAS

1.6c	Continue current technology: STAR Math Reflex Math Zearn Lab E-mail/Internet BrainPop Computer Stations in Classroom Technology hardware Implement Online Gradebook	K. Slay-Davis Teachers	● Local funds ● IMA	Fall 2022 and Spring 2023	Accelerated Reading Records, Library Checkouts, Technology Training Records	TAPR Report STAAR Results
1.7c	Create a learning environment where all students can receive personalized rigorous instruction in the appropriate instructional setting.	S. Stewart B. Sellers Asst. Prin.	● Local funds	Fall 2022 and Spring 2023	Six Weeks Grades Bi-weekly Assessments SM Levels 6 Week Assessments	TAPR Report STAAR Results Grade Placement Committee 6th Six Weeks Assessments SM TPRI/Tejas Lee ITBS TELPAS
1.8c	Continue AVID program school wide. ● Increase AVID walkthroughs ● Increase explicit instruction for students to generate more L3 questions	S. Stewart B. Sellers C. Denmark S. Martinez E. Wetzel M. Morgan	● Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	TAPR Report STAAR Performance Results Report Card Grades ITBS AVID ISS

1.9c	Monitor to ensure effective ELPS instructional strategies are being implemented in all core areas.	S. Stewart B. Sellers J. Whatley L. Klander C. Denmark	● Staff ● Title I, Pt A ● Local Funds ● Title III	Fall 2022 and Spring 2023	Report Cards or Observation Lesson Plans Walk-through Reports DMAC Reports 6-Week Assessments each grading period	State Assessment Scores 2022
1.10c	Continue to evaluate the effectiveness and rigor of programs for students receiving special education and 504 services.	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis SPED staff	● IDEA 3 FTEs $106,304.00 ● State 2 FTE $53,340.85 ● Local funds	Fall 2022 and Spring 2023	DMAC BIPS	Appropriate placement of students for settings and services.
1.11c	Increase meets and masters, performance on state assessments. • Utilizing the MCL through opportunity culture • Monitor student progress through PLC and PD • Conduct Data Analysis meetings after each district and state assessment to discuss the finding and prepare a plan for targeted instruction	S. Stewart B. Sellers	● Local funds ● AVID, SIOP ● Cultural Teaching ● Explicit Instruction	Fall 2022 and Spring 2023	● Reports each grading period ● Interim Assessments ● Classroom observations ● Lesson plans ● Student writing samples Campus Walk-through forms	

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School students will meet state and federal standards.
Short-term Objective: 1	Meet or exceed the following for all students and all student groups: **Science 70% as measured by interim assessments**

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
1.1d	Continue campus curriculum	S. Stewart B. Sellers Teachers	● Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Science Journals Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	Report Card Grades Assessment Test Results
1.2d	Science Fair	S. Stewart B. Sellers Science Planning Teams	● Local funds	6th Six Weeks Period	Lesson Plans Rubric Grades	Report Card Grades
1.3d	Create a learning environment where all students can receive personalized rigorous instruction in the appropriate instructional setting.	S. Stewart B. Sellers J. Whatley L. Klander	● Local funds	Fall 2022 and Spring 2023	Six Weeks Grades Bi-weekly Assessments SM Levels 6 Week Assessments	TAPR Report 6th Six Weeks Assessments SM TPRI/Tejas Lee ITBS TELPAS
1.4d	Continue to provide materials and supplies to meet the instructional needs of our at risk students.	S. Stewart B. Sellers Teachers	● Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Science Journals Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades	Report Card Grades Assessment Test Results

					District Scope and Sequence	
1.5d	Continue AVID program school wide. ● Increase AVID walkthroughs ● Increase explicit instruction for students to generate more L3 questions	S. Stewart B. Sellers C. Denmark S. Martinez E. Wetzel M. Morgan	● Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	TAPR Report STAAR Performance Results Report Card Grades ITBS AVID ISS
1.6d	Monitor to ensure effective ELPS instructional strategies are being implemented in all core areas.	S. Stewart B. Sellers J. Whatley L. Klander C. Denmark	● Staff ● Title I, Pt A ● Local Funds ● Title III	Fall 2022 and Spring 2023	Report Cards or Observation Lesson Plans Walk-through Reports DMAC Reports 6-Week Assessments each grading period	State Assessment Scores 2022
1.7d	Continue to evaluate the effectiveness and rigor of programs for students receiving special education and 504 services.	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis SPED staff	● IDEA 3 FTEs $106,304.00 ● State 2 FTE $53,340.85 ● Local funds	Fall 2022 and Spring 2023	DMAC BIPS	Appropriate placement of students for settings and services.

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School students will meet state and federal standards.
Short-term Objective: 1	Meet or exceed the following for all students and all student groups: **Social Studies 70% as measured by interim assessments**

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
1.1e	Continue campus curriculum	S. Stewart B. Sellers Teachers	● Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	Report Card Grades Assessment Test Results
1.2e	Social Studies Fair	S. Stewart B. Sellers Soc. Stud. Planning Teams	● Local funds	6th Six Weeks Period	Lesson Plans Rubric Grades	Report Card Grades
1.3e	Create a learning environment where all students can receive personalized rigorous instruction in the appropriate instructional setting.	S. Stewart B. Sellers J. Whatley L. Klander	● Local funds	Fall 2022 and Spring 2023	Six Weeks Grades Bi-weekly Assessments SM Levels 6 Week Assessments	TAPR Report 6th Six Weeks Assessments SM TPRI/Tejas Lee ITBS TELPAS
1.4e	Staff & students will implement celebrations of cultural diversity and promote a culturally relevant environment.	All campus administrators Teachers	● Local funds	Fall 2022 and Spring 2023	Lesson Plans Bi-weekly & 6 weeks Assessments	Report Card Grades

1.5e	Continue to provide materials and supplies to meet the instructional needs of our at risk students.	S. Stewart B. Sellers Teachers	● Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Science Journals Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	Report Card Grades Assessment Test Results
1.6e	Continue AVID program school wide. ● Increase AVID walkthroughs ● Increase explicit instruction for students to generate more L3 questions	S. Stewart B. Sellers C. Denmark S. Martinez E. Wetzel M. Morgan	● Local funds	Fall 2022 and Spring 2023	Weekly review of plans entered into the program Lesson Plans Updated Curriculum Documents Grade Level Meetings 6 Weeks Grades District Scope & Sequence	TAPR Report STAAR Performance Results Report Card Grades ITBS AVID ISS
1.7e	Monitor to ensure effective ELPS instructional strategies are being implemented in all core areas.	S. Stewart B. Sellers J. Whatley L. Klander C. Denmark	● Staff ● Title I, Pt A ● Local Funds ● Title III	Fall 2022 and Spring 2023	Report Cards or Observation Lesson Plans Walk-through Reports DMAC Reports 6-Week Assessments each grading period	State Assessment Scores 2022
1.8e	Continue to evaluate the effectiveness and rigor of programs for students receiving special education and 504 services.	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis SPED staff	● IDEA 3 FTEs $106,304.00 ● State 2 FTE $53,340.85 ● Local funds	Fall 2022 and Spring 2023	DMAC BIPS	Appropriate placement of students for settings and services.

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School students will meet state and federal standards.
Short-term Objective: 2	Meet or exceed **95% student attendance rate** for all students and all student groups.

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
2.1	Continue to implement incentive program for students who have perfect attendance	B. Stratton A. Dennis G. Adkinson J. Whatley L. Klander	● Local funds ● Donations ● Food/Prizes	Fall 2022 and Spring 2023	Report Cards	Attendance Reports
2.2	Notify parents when students are absent	S. Stewart G. Adkinson	● Sanga Communication system ● TxEIS ● SchoolStatus	Fall 2022 and Spring 2023	TxEIS attendance reports	TAPR report
2.3	Continue to provide Communities in Schools	S. Stewart D. Jaimes	● Local funds	Fall 2022 and Spring 2023	CIS reports TxEIS attendance reports	TAPR report

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goals: 1 **2** **3** **4**	The academic performance of La Vega Elementary School students will meet state and federal standards. The La Vega Elementary School will maintain a fiscally sound budget. La Vega Elementary School will retain and attract quality staff. La Vega Elementary School will maintain adequate facilities that enhance teaching and learning.
Short-term Objective: 3	Each survey participant group will achieve 80% on the district culture and climate survey.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Assessments, Assessments)**	**Summative Evaluation**
3.1	Continue Comprehensive Needs Assessment (CNA) Surveys for each campus.	S. Stewart	Title I, Part A	Dec 2022– Jan 2023	Campus Meetings to receive input and establish goals	Survey Results Program Evaluations Agendas, Sign-in Sheets Develop a plan to address the top systemic issues
3.2	Continue special events for school family participation: ❑ Red Ribbon Week ❑ Music Programs ❑ Read-Across-America ❑ Family Reading & ELL Night ❑ Reading/Math STAAR Nights ❑ Career Day ❑ Fall Festival ❑ Character Educ. Assembly (School Family Meetings) ❑ Fun Day ❑ Math Fluency Facts Incentive ❑ VOICE Prevention Program ❑ Math Showcase ❑ Parent Workshops (daytime) ❑ AVID Family Picnic	S. Stewart B. Sellers J. Whatley L. Klander Teachers Spec. Teachers B. Stratton A. Dennis R. Nevills	● Sign-in Sheets ● School Calendar ● Parents Newsletters ● Marquee ● Local funds ● Snacks	Fall 2022 and Spring 2023	Schedules, Lesson Plans, Event Programs	TAPR Report STAAR Results CNA Student Surveys
3.3	Continue to provide health and counseling services: ❑ On-site nurse ❑ On-site counselor	S. Markham B. Stratton A. Dennis	● Local Funds ● SCE 1 FTE $22,500.00	Fall 2022 and Spring 2023	Student Health Records At-Risk reports	Attendance Rate TAPR Report Promotion/Retention rate

3.4	Continue use of student enrichment activities: ❑ Music ❑ Physical Education ❑ Library ❑ Field Trips	S. Stewart G. Jarosek G. Pryor A. Dennis K. Hicks Teachers	● Local funds	Fall 2022 and Spring 2023	Schedules, Lesson Plans, Community Programs Healthy & Wise Curriculum	Report Card Grades AR Reports
3.5	Continue incentive activities ❑ Zearn—weekly prizes, EOY certificates & prizes ❑ Honor Roll ❑ Good Citizen—*Pirate Ship* ❑ Morning Announcements ❑ School Status ❑ Academic Excellence—POW, Word of the Day	All Staff as Appropriate	● Local funds ● Donations ● Food/Prizes	Fall 2022 and Spring 2023	Library Circulation Classroom Six Weeks Awards Progress Reports Report Cards Weekly AR and SM Reports	TAPR Report STAAR TPRI/Tejas Lee ITBS Promotion/Retention Rate Discipline Reports
3.6	Address needs of high achieving and Gifted and Talented students: ❑ Enrichment activities in the classroom ❑ Weekly pull-out classes ❑ GT field trips ❑ Screening/Testing ❑ Training of 6 hours each year ❑ Library enrichment	S. Stewart B. Stratton B. Sellers M. Morgan	● GT Funds	Fall 2022 and Spring 2023	Lesson Plans G/T Screening Process G/T Parent/Teacher Meetings	G/T Plan Rating STAAR Results Report Card Grades STAAR / TPRI/Tejas Lee/ ITBS
3.7	Screen and Plan for Dyslexia students Use research-based diagnostic assessments for the identification of struggling readers and dyslexia in order to deliver targeted intervention and instruction.	C. Denmark C. Eckert F. Woodruff P. Seay	SCE 3 FTEs $140,320.50 Title I, Pt A 1 FTE $23,562.00	Fall 2022 and Spring 2023	Progress reports Report cards 504 Records	STAAR Results Report Grades STAAR / TPRI/Tejas Lee/ ITBS
3.8	Conduct student interventions as needed	B. Stratton A. Dennis Teachers	● Student Intervention Team (SIT) Log	Fall 2022 and Spring 2023	Student Intervention Team (SIT) Log	Discipline Records TAPR Report STAAR results TPRI/Tejas Lee / ITBS /TELPAS

3.9	Provide systematic planning/communication opportunities for staff/students ❑ *Learning Monday* faculty meetings ❑ ❑ Professional Learning Communities (PLC) ❑ Grade-level meetings ❑ Regularly scheduled central office/campus administration meetings ❑ Staff Development/Planning Days	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis C. Denmark CbLT CLT	● Local funds ● Time	Fall 2022 and Spring 2023	Agendas, sign-in sheets, school calendar, T-TESS records SBDMC	TAPR Report STAAR Results TPRI/Tejas Lee / ITBS /TELPAS
3.10	Provide transitional activities for students and parents ❑ Orientation and campus visit for LVPS first grade students ❑ Orientation and campus visit to HPM for LVE third grade students	S. Stewart B. Stratton L. Seawright K. Rizo Instructional Facilitators	● Local funds	April & May 2022	Orientation Activity Plans	Orientation Activity
3.11	Continue to host Annual Title I Parent Meetings to review campus Parental Involvement Policy & Staff meetings to discuss the value of parent involvement.	S. Stewart J. Whatley L. Klander	● Campus staff	September 2022	Draft copies of CNA parent surveys	Sign in sheets Agenda
3.12	Increase morale between staff and students by building relationships.	A-Team CLT AVID Site Team CDAT	● Local Funds ● Conscious Discipline	Fall 2022 and Spring 2023	Teacher Feedback	CNA Surveys

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School will retain and attract quality staff.
Short-term Objective: 4	100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) credit.

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
4.1	Provide additional training for new personnel in classroom management techniques prior to beginning of school.	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis	● Local funds	Fall 2022 and Spring 2023	Agenda, sign-in sheets	In School Suspension Reports Violation Reports T-TESS
4.2	Provide staff development for all staff and review requests for out-of-district professional development. Provide professional development opportunities for all campus teaching personnel and administrators. Provide relevant and necessary development opportunities and allow for duplicate trainings to be available online.	S. Stewart J. Whatley L. Klander B. Sellers	● Local funds ● Title 11 $2,600 .00 ● Title III $1,400.00	Fall 2022 and Spring 2023	Agendas, sign-in sheets, school calendar, T-TESS Records SBDMC	STAAR Results TPRI/Tejas Lee TELPAS Results Staff Development Calendar
4.3	Implement and monitor PLCs that include collaborative opportunities for gen education, SPED, BE/ESL; teacher collaboration and content support.	S. Stewart B. Sellers Teachers	● Food ● Local funds	Fall 2022 and Spring 2023	Agenda, sign-in sheets	STAAR Results TPRI/Tejas Lee TELPAS Results Staff Development Calendar
4.4	Provide trainings & materials for Explicit Instruction, Empowering Writers, AVID, Zearn, Lead4ward, PLC (Solution Tree), Cultural	S. Stewart B. Sellers C. Denmark	● Local funds	Fall 2022 and Spring 2023	Training Certificates CPE Forms Evaluations	

	Relevant Pedagogy, & Conscious Discipline (Loving Guidance), LVISD Curriculum Camp trainings.					
4.5	Continue to work with the district HR department to recruit and retain highly qualified staff.	S. Stewart	● Local funds	Fall 2022 and Spring 2023	Certificates and Endorsements	TAPR Reports STAAR Assessment 2022-2023
4.6	Provide staff training for new discipline management program.	S. Stewart J. Whatley L. Klander	● Local funds	Fall 2022 and Spring 2023	Agendas, sign-in sheets, school calendar, T-TESS Records, SBDMC	STAAR Results TPRI/Tejas Lee TELPAS Results Staff Development Calendar
4.7	Continue to establish an implementation plan of Professional Learning Communities (PLCs).	S. Stewart B. Sellers C. Denmark	Federal funds Local Funds	Fall 2022 and Spring 2023	Participant Evaluation Forms Staff Development Survey Logs	TAPR Reports 2022
4.8	Provide initial & review AVID training to newly hired & returning teachers (i.e. AVID camp).	S. Stewart AVID Site Team	● Local funds	August 2022	Agendas, sign-in sheets, school calendar, T-TESS Records, SBDMC	STAAR Results TPRI/Tejas Lee TELPAS Results Staff Development Calendar
4.9	Communicate, train, and provide appropriate resources to ensure effective implementation of the bilingual program.	S. Stewart B. Sellers C. Denmark ELL Instructional Specialists	Local Funds	Ongoing	SBEC Certification Policy	STAAR Results TAPR Reports
4.10	Provide PD opportunities on the implementation of accommodations and modifications for students with disabilities.	SPED Teachers Inclusion Teachers	ESC12 Tech Asst. Provider	Ongoing	Student data	STAAR Results
4.11	Incorporate opportunities for frequent staff recognition.	S. Stewart	Local funds	6 weeks drawings	Attendance incentives for staff Teacher appreciation week	

Long Range Goal:	La Vega Elementary School will maintain adequate facilities that enhance teaching and learning.
Short-term Objective: 5	Students and staff achieve a level of Proficient in foundational digital skills (i.e. word processing, spreadsheet, presentation software); telecommunications (i.e. School Status); LMS implementation (i.e.NearPod, Google Classroom, Microsoft Teams); and digital citizenship as measured annually through district approved assessment.Ftier

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Assessments, Assessments)**	**Summative Evaluation**
5.1	Participate in district developed technology survey.	J. Peebles C. Borland	● District technology	Fall 2022 and Spring 2023	N/A	STAR chart results
5.2	Continue to provide opportunities for staff	S. Stewart C. Borland Technology Committee	● Time ● Teachers	Fall 2022 and Spring 2023	Teacher Requests	STAR Chart
5.3	Continue current technology: Zearn Lab E-mail/Internet BrainPop Computer Stations in Classroom Technology hardware Implement Online Gradebook	K. Hicks K. Slay-Davis All Staff Members Teachers	● Local funds ● IMA	Fall 2022 and Spring 2023	Accelerated Reading Records, Library Checkouts, Technology Training Records STAR Math STAR Reading	TAPR Report STAAR Results
5.4	Increase social media usage to promote campus involvement & awareness, using LVE webpage & LVE Facebook page	AVID Site CDAT E. Wetzel S. Martinez L. Klander	● Local funds	Fall 2022 and Spring 2023	Parent Surveys Webpage & Facebook reports	CNA Survey PEIMS

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School students will meet state and federal standards.
Short-term Objective: 6	Implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
6.1	Continue an active PTO: ❑ Provide a staff liaison for officers ❑ PTO meetings with school events i.e. Meet the Teacher, Open House	PTO Officers LVE Staff Parents S. Stewart M. Zavala	● Parent Volunteers, ● PTO fundraisers	Fall 2022 and Spring 2023	Sign-in sheets, membership drive	Parent Involvement Survey TAPR Report STAAR Results TPRI / Tejas Lee/ITBS / TELPAS
6.2	Provide opportunities for Parental Involvement on campus: ❑ Meet the Teacher Night ❑ Family Reading & ELL Night ❑ Annual Title I Parent Meeting ❑ Parental Involvement Policy ❑ PTO ❑ Parent/Student breakfast & lunches ❑ Campus volunteers & mentors ❑ Music and awards presentations ❑ Fall Festival ❑ Fall & Spring Book Fairs ❑ Thanksgiving Lunch ❑ Reading/Math STAAR Night ❑ Math Showcase ❑ AVID Parent Picnic ❑ Watch D.O.G.S. ❑ Bi-annual BOY Family Picnic ❑ Pirate Partners (daytime workshops)	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis G. Jarosek K. Hicks R. Nevills Teachers	● Local funds ● Parents ● Volunteers ● Community ● Businesses	Fall 2022 and Spring 2023	Agenda, sign-in sheets	Parent Involvement Logs TAPR Report STAAR Results TPRI / Tejas Lee/ITBS / TELPAS

6.3	Hold parent/teachers conferences as needed	All Teachers (CR and Special Area) Admin Team	● Parents/ ● Teachers ● Sangha ● School Status	Fall 2022 and Spring 2023	Conference Summary Forms	Documentation on file in students' cum files
6.4	Provide campus information in the home language (English/Spanish): ❑ Home Language Survey ❑ Parental Involvement Policy ❑ Enrollment application ❑ All forms and notes	G. Estrada All Office Staff CNS Staff Central Office	● Local funds	Fall 2022 and Spring 2023	Campus documents on file	Forms and notes on file
6.5	Provide opportunity for parents to be involved in the decision-making process. Seek varied ways to get parents to participate in decision making in campus policies through the SBDMC (i.e. CQIC—Campus Quality Improvement Committee). ❑ Site-Based Decision-Making Committee (CQIC) ❑ Parent Advisory Committee ❑ PTO	S. Stewart SBDMC	● Parents ● Teachers ● Community Members	Fall 2022 and Spring 2023	Minute, agendas, sign-in forms	Sign – in Sheets on file in Principal's Office
6.6	Ensure students/parents are informed of their rights and responsibilities	S. Stewart J. Whatley L. Klander R. Nevills G. Adkinson B. Myers	● Student Handbook	Fall 2022 and Spring 2023	Parent/guardian acknowledgement forms	Parent Signature Sheets on file in the office
6.7	Continue communications between the school and home: ❑ School Letters ❑ Teacher Notes ❑ Bank Marquee ❑ Local Newspaper ❑ TV/Radio	All Staff as Appropriate	● American Bank ● LVISD ● Local TV/Radio ● Newspapers ● Technology ● Local funds	Fall 2022 and Spring 2023	Publications on file	Information on file in the office

	❑ School Marquee ❑ Parent Newsletter ❑ LVE Website ❑ Sanga Communication System ❑ Facebook page ❑ LVE app ❑ School Status ❑ Bellmead Bulletin					
6.8	Provide for parent training/information sessions: ❑ Annual Title I Meeting ❑ Meet the Teacher Night ❑ PTO Meetings ❑ STAAR Info Nights ❑ ARDs ❑ LPAC Meetings ❑ Reading/Math Night ❑ ESL & Classes ❑ GED Classes ❑ Parent Conferences ❑ Zumba ❑ Misc. Daytime Parent Workshops ❑ SBDM (i.e. CQIC)	S. Stewart J. Whatley L. Klander B. Sellers Teachers Parents/Volunteer M. Zavala L. Drahfal CIS/VOICE	● Local funds	Fall 2022 and Spring 2023	Records, minutes, sign-ins, agendas	TAPR Report STAAR Results TPRI/Tejas Lee / ITBS /TELPAS
6.9	Continue to host Annual Title I Parent Meetings to review campus Parental Involvement Policy & Staff meetings to discuss the value of parent involvement.	S. Stewart	● Campus staff	September 2022	Draft copies of CNA parent surveys	Sign in sheets Agenda
6.10	Continue community involvement activities such as: € Career Day € Red Ribbon Week € Fall Festival € American Bank (2nd grade) € Food for Families donations € Paper Recycling € Safety Assemblies	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis CIS Teachers Parents	● Local funds ● Parents ● Volunteers ● Community ● Businesses	Fall 2022 and Spring 2023		

	€ Atrium of Bellmead Nursing Home (i.e. cards, gifts, etc.) € Lochridge-Priest & YMCA					
6.11	Continue AVID program school wide. ● Pirate Partners (daytime workshops) ● AVID Parent Picnic	S. Stewart B. Sellers C. Denmark S. Martinez E. Wetzel M. Morgan	● Local funds ● Federal funds	Fall 2022 and Spring 2023	Draft copies of CNA parent surveys Records, minutes, sign-in sheets, agendas Parent flyers Community partnership documents	Sign – in Sheets on file in Principal's Office AVID ISS

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	La Vega Elementary School will maintain adequate facilities that enhance teaching and learning.
Short-term Objective: 7	La Vega Elementary will meet federal requirements for safe schools under Title IX to ensure a safe and orderly school environment.

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
7.1	Continue to maintain and update facility and equipment: ❑ Cleanliness of rooms	J. Story T. Arthur J. Langlotz	● J. Langlotz ● Maintenance Staff and Funds	Fall 2022 and Spring 2023	Work order, inventory checklist	Completed work orders
7.2	Continue strategies to provide safety on campus ❑ Badge system ❑ Parent/visitor sign-in ❑ Crossing Guard ❑ Flagged custody concerns in folder ❑ Tornado/lock down/evacuation drills/evacuation plan ❑ Convex security mirror ❑ Posted visitor sign ❑ 100% FEMA certified staff for Incident Command System ❑ Surveillance cameras	S. Stewart J. Whatley L. Klander K. Blakemore Campus Safety Committee	● Time for school personnel ● District safety funds	Fall 2022 and Spring 2023	Office records, Campus visitor sign-in sheets	Drill Documentation Forms Office Records
7.3	Continue activities for the fire safety awareness: ❑ Firefighter on campus ❑ Educational materials for students	S. Stewart J. Whatley L. Klander Teachers B. Sellers B. Stratton	● Bellmead Fire Department Personnel	10/2022	Lesson plans, speakers scheduled	Completion of activities
7.4	Continue monthly fire disaster drills	S. Stewart J. Whatley L. Klander LVISD PD	● Calendar ● State safety report on file	Monthly	Drills	Completed calendar of drills

7.5	Continue maintenance of fire equipment	J. Story	● Local funds	Fall 2022 and Spring 2023	Maintenance Records	Competed Inspection Reports
7.6	Continue Safe and Drug Free School activities ❑ Red Ribbon Week ❑ McLennan Co. 911 Community Involvement & Education Presentation ❑ Character Counts Value Statements ❑ Bullying Assembly ❑ McLennan Co. Public Health Dept. Dental Hygiene Program	B. Stratton A. Dennis S. Stewart	● Safe and Drug Free Evaluations ● McLennan Co. ● Local funds	Fall 2022 and Spring 2023	Speakers scheduled, lesson plans, Discipline Records, SBDMC, Morning Announcements	Title IV Evaluations Safe and Drug Free Evaluations
7.7	Character Counts Assembly- 6 pillars of character to increase social skills throughout the building.	B. Stratton A. Dennis	● Local funds	All year	Increase in student camaraderie and behavior	PEIMS report Discipline reports
7.8	Continue discipline management strategies: ❑ Develop a tiered behavior intervention system (paired with district's) ❑ Continue social/emotional & behavior management plan (PBIS) (i.e. Conscious Discipline); include staff training. ❑ Communicate how character education is addressed across all grade levels. ❑ Utilize School Status etc. for teachers to communicate with parents. ❑ Incorporate common school-wide rules (safe, respect, responsibility) ❑ Continue CPI Basic Training and Re-certification ❑ Continue the use of positive behavior incentives	S. Stewart J. Whatley L. Klander B. Sellers B. Stratton A. Dennis G. Adkinson CDAT All La Vega Staff	● Local funds ● Federal funds ● Snacks ● Prizes	Fall 2022 and Spring 2023	Lesson plans, violation reports, discipline records	PEIMS report End of the Year Discipline Reports

7.9	Review Crisis Management Plan	J. Whatley L. Klander Admin. Team Safety Team CDAT	● Meeting times	Fall 2022 and Spring 2023	Agendas	Crisis Management Team Plan
7.10	Utilize programs for alternative placement for students not able to follow Code of Conduct □ AEP □ ISS/OSS	J. Whatley L. Klander S. Stewart G. Adkinson R. Nevills F. Griffin	● Local funds	Fall 2022 and Spring 2023	PEIMS 425 record Discipline referrals	District End of Discipline report PEIMS 425 record
7.11	Continue to implement procedures to maintain safe schools.	S. Stewart J. Whatley L. Klander	● FDE Local Board Policy	Fall 2022 and Spring 2023	Discipline Referrals	PEIMS Data TAPR reports
7.12	Reduce the number of special education discipline referrals.	S. Stewart J. Whatley L. Klander	● SPED Teachers	Fall 2022 and Spring 2023	Discipline Referrals	PBMAS PEIMS Data TAPR Reports
7.13	Reduce ethnic disparity within discipline referrals.	S. Stewart J. Whatley L. Klander	● Campus Leadership	Fall 2022 and Spring 2023	Discipline Referrals	PBMAS PEIMS Data TAPR Reports

La Vega Elementary School Campus Improvement Plan for 2022-2023

Long Range Goal:	The academic performance of La Vega Elementary School students will meet state and federal standards.
Short-term Objective: 8	Implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in FitnessGram results for grade 3.

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
8.1	All students will be provided with educational opportunities that address the eight components of coordinated school health as measured by CIP goals and a 5% increase Fitnessgram results.	S. Stewart G.Pryor S. Markham A. Dennis B. Stratton	● Wellness Guide ● Healthy & Wise Curriculum	Fall 2022 and Spring 2023	Sign-in sheets Agendas Meeting minutes Fitnessgram pre-test	FitnessGram results Nurse records Counseling records
8.2	All students will be provided with the opportunity to participate in physical activity (i.e. recess) for 20 mins./day.	Teachers	● Time embedded in master schedule	Fall 2022 and Spring 2023	Discipline referral records	PEIMS records
8.3	All students participate in school-wide fitness program (i.e. Jump Rope For Hearts)	S. Stewart G. Pryor	● Local funds	Fall 2022 and Spring 2023	6 weeks grades Fitnessgram pre-test	FitnessGram results Nurse records Counseling records
8.4	Increase activities that build upper body strength and endurance during P.E.	G. Pryor	Healthy & Wise Curriculum Fitness Gram Website	Fall 2022 and Spring 2023	Six week performance assessments	Fitness Gram

La Vega Intermediate School Campus Improvement Plan for 2022-2023
Executive Summary

Data Sources Reviewed:

- **Comprehensive Needs Assessment**
- **TAPR data**
- **AYP data**
- **STAAR**
- **PBMAS**
- **T-TESS and Walk-Through Information**
- **ITBS**
- **Continuous Improvement Continuums**
- **TPRI**
- **Teacher Survey data**

Area Reviewed	Summary of Strengths What were the identified strengths?	Summary of Needs What were the identified needs?	Priorities What are the priorities for the campus, including how federal and state program funds will be used?
Demographics **CIP Strategies 1,2,3**	Bilingual Classes for 4th Grade Klaras' Center for unaccompanied youth CTE Classes for 5th and 6th grade Each Six Weeks Attendance remains 96% or higher	Increase minority staff on the campus to closely mirror the student population. Establish character education for all grades Improve the achievement performance of all students by closing the achievement gap Improve services for our dyslexia students	Improve the achievement performance of all students by closing the achievement gap Improve services for our dyslexia students
Student Achievement **CIP Strategies 1,3**	PLC and data analysis meetings STAAR performance met or exceeded state performance for ELL's in all subjects Provide supplemental service to all students through before, during, and/or after school tutorials/enrichment	Establish a campus wide RTI process Extending reading and math classes to meet the needs of students who are behind Implement the OC model for math and reading at each grade level Continue to implement, monitor, and track student growth	Establish a campus wide RTI process Extending reading and math classes to meet the needs of students who are behind Implement the OC model for math and reading at each grade level Continue to implement, monitor, and track student growth
School Culture and Climate **CIP Strategies 2,4,5,7**	Faculty, staff, and students feel physically safe as measured by campus CNA Students believe they can learn All teachers believe students can learn District wide foundation of AVID	Rewarding students for academic, behavioral and attendance progress. Reward staff members for excellent attendance. Continue to convey campus wide expectations as it relates to the student's code of conduct Develop a campus wide discipline plan using positive behavior initiatives	Develop a campus wide discipline plan using positive behavior initiatives Rewarding students for academic, behavioral and attendance progress. Reward staff members for excellent attendance.

Staff Quality/ Professional Development **CIP Strategy 3**	Variety of Professional development is offered and targeted to student needs. 100% of the campus' faculty and staff are highly qualified. 70% of staff have 10+ years teaching Low teacher turnover rate	Ensure that all professional development strategies/activities align with identified needs. Implement the Solution Tree PLC and RTI process with fidelity for all content areas Provide ongoing support and training for implementation of OC and Teacher Incentive Allotment Campus administrative teams will systematically calibrate their observation model using TTESS in accordance with the Teach Incentive Allotment	Ensure that all professional development strategies/activities align with identified needs. Implement the Solution Tree PLC and RTI process with fidelity for all content areas Provide ongoing support and training for implementation of OC and Teacher Incentive Allotment Campus administrative teams will systematically calibrate their observation model using TTESS in accordance with the Teach Incentive Allotment.
Curriculum, Instruction, Assessment **CIP Strategy 1**	Curriculum, instruction, and assessment are aligned with state standards. Curriculum maps and assessment calendar implemented Responding to data and providing support to our students	Provide technology learning instruction opportunities Implement and execute observation schedules with collaboration and feedback Implement an intervention program that is targeted to student needs	Provide adequate Personnel and instructional materials for our special education students. Implement and execute observation schedules with collaboration and feedback Implement an intervention program that is targeted to student needs
Family and Community Involvement **CIP Strategies 7,8**	Annual Title I Parent meetings are held at Parent University L3 mentoring partnership Family engagement workshops	Increase parental and community involvement in all aspects of the educational process. Increase communication with parents about current school events, volunteer opportunities, etc.	Increase parental and community involvement in all aspects of the educational process. Increase communication with parents about current school events, volunteer opportunities
School Context and Organization **CIP Strategies 1,5**	Teachers have a voice in decision making in school procedures and grade level committees. Comprehensive Needs Assessment (CNA) surveys allow all stakeholders a voice in identifying needs in school improvement. Project Spirit Christmas Starfish Mentoring Program Full time CIS worker Resource Officers	Increase opportunities for creativity and social connections during student learning. Continue to find ways to improve the student code of conduct.	Continue to find ways to improve the student code of conduct.

Technology **CIP Strategy 6**	Increased availability of campus wide technology for teachers and students 1:1 devices for all students Learning Management Platform – Schoology	Provide teacher training in how to incorporate the Technology Application TEKS Provide staff development on how to build and implement blended and online lessons Provide training and expand personnel for the Leaders in Technology	Provide teacher training in how to incorporate the Technology Application TEKS Provide staff development on how to build and implement blended and online lessons Provide training and expand personnel for the Leaders in Technology

La Vega Intermediate School Campus Improvement Plan 2021-2022

Approved by the LVISD Board of Trustees on:

Campus Long-range Goal(s):

1. The academic performance of La Vega Intermediate School HP Miles campus will meet state and federal standards.

Strategies for achieving long-range goals campus performance objectives in the 2020-201-21 school year, LVIS-HPM will:

1. Meet or exceed the state and federal standards for all students and all student groups.
2. Meet or exceed 95% student attendance rate for all students and all student groups.
3. 100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) credit.
4. Each survey participant group will achieve 80% on the district culture and climate survey.
5. All schools will meet federal requirements for safe schools under Title IX to ensure a safe and orderly school environment.
6. Students and staff achieve a level of Proficient in foundational digital skills (i.e. word processing, spreadsheet, presentation software); telecommunications (i.e. School Status,); LMS implementation (i.e. Google Classroom, Microsoft Team); and digital citizenship as measured annually through district approved assessment.
7. All campuses will uniformly implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.
8. All campuses will implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in FitnessGram results for grades 3-12.

Campus Improvement Plan for 2021-2022

Long Range Goal:	By 2021-2022, The academic performance of La Vega Intermediate School students will meet state and federal academic standards.
Strategy 1:	Meet or exceed the state and federal standards for all students and all student groups.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Assessments, Assessments)**	**Summative Evaluation**
1.1	Increase meets and masters, performance on state assessments. ● Utilizing the MCL through opportunity culture ● Monitor student progress through PLC and PD ● Conduct Data Analysis meetings after each district and state assessment to discuss the finding and prepare a plan for targeted instruction	Principal Instructional Facilitator Classroom Teachers	Title II – 5,000 TIA Grant – 12,500 Regular Budget- 7,500	June 2021– August 2022	Lesson Plans Updated Curriculum Documents PLC Meetings 6 Weeks Grades Scope & Sequence Walk Through Data	TAPR Report STAAR Performance Results Report Card Grades TELPAS
1.2	Establish a campus wide RTI system to provide administrative support for students identified at-risk or struggling with essential academic and social behaviors.	Principal AP for Student Services Instructional Facilitator Classroom Teachers	SCE 4 FTEs $202,000 Title I 1 FTEs -$50,000 2 Para's - $ 45,000 SPED IDEA B 2 FTE - $85,000 1 Para - $20,000	June 2021– August 2022	Progress Monitoring Interim Assessments BOY, MOY, EOY Data	TAPR Report STAAR Results Report Cards Interim Assessments BOY, MOY, EOY Data
1.3	Increase student growth in reading and math by 1.25 – 1.5 years as measured by pre and post- tests.	Principal Instructional Facilitator Classroom	DMAC STAR Renaissance	June 2021– August 2022	Progress Monitoring Interim Assessments BOY, MOY, EOY Data	TAPR Report STAAR Results Interim Assessments BOY, MOY, EOY Data

		Teachers Reading Coach				

Campus Improvement Plan for 2021-2022

Long Range Goal:	By 2021-2022, The attendance performance of La Vega Intermediate School students will meet state and federal standards.
Strategy 2:	Meet or exceed **95% student attendance rate** for all students and all student groups.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Assessments, Assessments)**	**Summative Evaluation**
2.1	Continue to implement incentive program for students who have perfect attendance ❑ Perfect Attendance ❑ Each six weeks attendance	Principal Attendance Clerk	TxEIS	June 2021– August 2022	Six Weeks Attendance Reports	TAPAR Attendance Reports System Safeguards
2.2	Continue to provide Communities in Schools	Principal	Local funds -$30,000	June 2021– August 2022	CIS reports TxEIS attendance reports	TAPR Attendance Reports System Safeguards
2.3	Continue to report truancy to the court	Principal Gulliford Attendance Clerk	TxEIS	June 2021– August 2022	Six Weeks Attendance Reports	TAPR Attendance Report System Safeguards
2.5	Continue to notify parents with formal written communication when absences are more than two per month.	Principal Attendance Clerk	Attendance Clerks TxEIS School Status	August 2021-June 2022	Six-weeks Attendance Reports	TAPR Attendance Rates System Safeguards

Campus Improvement Plan for 2021-2022

Long Range Goal:	By 2021-2022, La Vega Intermediate School students will retain and attract quality staff.
Strategy 3:	100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) credit.

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
3.1	Utilize Continuous/Improvement Continuum and Comprehensive Needs Assessment to monitor campus systems	Principal Instructional Facilitator Classroom Teachers	CIC Document	June 2021– August 2022	Continuous Improvement Continuum (CIC) Charts	TAPR Reports CIC Charts
3.2	Implement and monitor PLCs that include collaboration for teachers in general education, SPED, BE/ESL, and CTE where applicable.	Principal Assistant Principals Instructional Facilitator Classroom Teachers	Local funds Title II-$3,000 Title III-$8,000	June 2021– August 2022	Agendas Sign-in sheets Staff Development Survey	STAAR Results TELPAS Reports
3.3	Based on campus needs, provide relevant professional development opportunities for: ● Teachers ● Paraprofessionals ● Administrators Provide online support to reinforce specific knowledge and/or skills through online platforms (i.e. recorded video, Webinar, Twitter, etc.).	Principal Instructional Facilitator Classroom Teachers Instructional Specialist	Title 11 – $2,000 Title 111 – $1.500	June 2021– August 2022	Professional Development Certifications	T-TESS Observations Informal Observations

3.4	Implement Reading Academy for 4-6 grades.	Principal Cohort Leaders	Local Funds	June 2021– August 2022	Professional Development Certifications	Certificates of completion
3.5	Recruit bilingual teachers to meet the number of identified in the bilingual exception plan.	Principal	Local Funds	June 2021– August 2022	SBEC Certification Policy	TAPR Reports Equity Plan

Campus Improvement Plan for 2021-2022

Long Range Goal:	By 2021-2022, The academic Performance of La Vega Intermediate School students will meet state and federal standards.
Strategy 4:	Each survey participant group will achieve 80% on the district culture and climate survey

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
4.1	Continue Comprehensive Needs Assessment (CNA) Surveys.	Principals	Title I, Part A $1,250	Dec 14, 2021 – Jan 24, 2022	Campus Meetings to receive input and establish goals	Survey Results Program Evaluations Agendas, Sign-in Sheets Develop a plan to address the top systemic issues
4.2	Continue publicity of positive events at school including co-curricular and extra-curricular strategies/activities, student honor rolls, etc.	Principals Campus Webmaster	Local Funds	June 2021– August 2022	School Status Campus Web Page Campus Facebook	January Comprehensive Needs Surveys
4.3	Continue to provide communication between administrators, teachers, support staff, and campus planning and decision-making teams.	Principal	SBDM	June 2021– August 2022	Meeting Minutes	CNA Surveys
4.4	Increase morale between parent, students and staff by building relationships.	All campus staff	Local Funds	June 2021– August 2022	Staff Feedback Student Feedback Parent Feedback	CNA Surveys

Campus Improvement Plan for 2020-2021

Long Range Goal:	By 2021-2022, The La Vega Intermediate School will provide adequate facilities that enhance teaching and learning.
Strategy 5:	La Vega Intermediate will meet federal requirements for safe schools under Title IX to ensure a safe and orderly school environment.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Assessments, Assessments)**	**Summative Evaluation**
5.1	Update facility needs and long range planning as identified by faculty, community, and empirical data.	Principals Dir. of Maint.	Principals Facilities Review and Planning Committee	May 2022	Summer Work Requests	Report of campus facility needs
5.2	Continue to implement procedures to maintain Safe Schools.	Principals LV Police Dept.	FDE Local Board Policy	June 2021–August 2022	Discipline Referrals	PEIMS Data TAPR Reports
5.3	Continue to review and refine student placement and daily structure in the DAEP Program.	Principals AP for Student Services	Local Funds	June 2021–August 2022	Attendance Rosters	STAAR Performance Reports PEIMS Data
5.4	Implement a tiered behavior intervention system for discipline to reduce referrals to include positive behavior tiers.	Principals Asst. Principals Dir. of Special Ed	3 FTEs – SPED Teachers $150,00	June 2021–August 2022	Discipline Referrals School Status	PBMAS Reports PEIMS Data TAPR Reports
5.5	Improve consistency with implementation of campus student code of conduct.	Campus Leadership	Campus Leadership Student Code of Conduct	June 2021–August 2022	Quarterly Review of Referrals	PEIMS Data CNA Surveys

5.6	Reduce the ethnic disparity within discipline referrals by implementing a tiered behavior intervention process.	Principals Asst. Principals	Campus Leadership	June 2021– August 2022	Discipline Referrals	PBMAS Reports PEIMS Data TAPR Reports
5.7	Character development/education programs.	Counselor CIS	Local Funds	June 2021– August 2022	Discipline Referrals	PEIMS Data CNA Surveys

Campus Improvement Plan for 2021-2022

Long Range Goal:	By 2021-2022, The academic performance of La Vega Intermediate School students will meet state and federal standards.
Strategy 6:	Students and staff achieve a level of Proficient in foundation digital skills (i.e. word processing, spreadsheet, presentation software); telecommunications (i.e. school status); LMS implementation (i.e. near pod, google classroom, Microsoft team); a digital citizenship as measured annually through district approved assessments.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Assessments, Assessments)**	**Summative Evaluation**
6.1	Continue to implement procedures and the campus plan to enhance existing technology and acquire new technology to support education reforms and to improve student achievement.	Dir. of Technology Principals	Dir. of Technology Principals Technology Specialists Local Funds IMA	June 2021– August 2022	Meetings Agenda/Minutes TA-TEKS Assessment (learning.com)	Written Replacement Plan District Developed Survey Technology Inventory
6.2	Provide support and training on a regular basis during teacher conference periods.	Technology Specialists Principals	Principals Teachers Project Share Title II $3,500 ● Labs/Mobile Labs	Ongoing	Teacher Requests Staff Training Agendas/Sign-in Sheets Training Calendar	Campus Developed Survey
6.3	Increase training for teachers in technology before school year.	Technology Specialists Principals	Teachers Instructional Specialist	Annually	Teacher Survey Training Evaluations	Campus Developed Survey Survey

6.4	Integrate Technology application TEKS into curriculum.	Principals APs for Instruction	Education Foundation Funds Technology Specialists APs for Instruction	June 2021–August 2022	Technology Inventory Implementation Plan Campus Developed Evaluations for Students	Campus Developed Surveys
6.5	Utilize Campus programing , *()SuccessMaker)* - and online textooks.	Principals APs for Instruction	Local Funds Title 1, Pt.& Pt. D 10,000	June 2021–August 2022	Success Maker Reports	STAAR Assessments TELPAS Reports 6 Week Benchmarks

Campus Improvement Plan for 2021-2022

Long Range Goal:	By 2021-2022, The academic performance of La Vega Intermediate School students will meet state and federal standards.
Strategy 7:	Implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Assessments, Assessments)**	**Summative Evaluation**
7.1	Provide opportunities for parents and community to participate in the educational process.	Principals Parent Liaisons	Local Funds	June 2021–August 2022	Agendas, sign-in sheets	CNA Survey State Assessments Attendance data
7.2	Increase parental involvement by 10% at each campus.	Principals	Title I, Part A; Title III Local Funds Campus Websites Parent Portals	June 2021–August 2022	Agendas, sign-in sheets	Parent Activity Log
7.3	Continue to assure that family and community members are informed of involvement activities in English and Spanish.	Principals	School Status Marquees Emails Text messages Letters Campus Websites	June 2021–August 2022	School Status logs marquees emails text messages letters	Review of communication in both English and Spanish to determine if delivered in a timely manner

7.4	Continue to provide individual academic results to parents.	Asst. Principals for Instruction Classroom Teachers	Assessment Data Mailing Materials	BOY MOY EOY	Progress Reports, Report Cards STAAR -TELPAS, Parent Portal Texas Assessment Management Systems (TAMS)	Parent Conference Logs Signed Progress Reports and Report Cards
7.5	Continue to host Annual Title I Parent meetings to review campus Parent Involvement Policy & Staff meetings to discuss the value of parent involvement.	Principals Parent Liaisons	Campus Staff ● Title I, $1,000	September 2021	Parent Involvement Policy Parent Agreement Compact	Agendas, Sign-in Sheets Revised Campus Parent Involvement Policy and Parent Agreement Compact in student handbook and on campus webpage
7.6	Involve parents and community members in the campus decision making process through Parent University meetings, parent workshops, and volunteer opportunities.	Parent Liaisons Principals Teachers	Title I; Notes; Letters Community Members Community Calendar School Status	June 2021– August 2022	Survey Parent Questionnaire Sign-in Sheets	Survey Parent Questionnaire Sign-in Sheets
7.7	Utilize the campus wide automated system to contact parents about upcoming events.	Principals Teachers	School Status	June 2021– August 2022	Campus updates	Program Reports

Campus Improvement Plan for 2021-2022

Long Range Goal:	By 2021-2022, The academic performance of La Vega Intermediate School students will meet state and federal standards.
Strategy 8:	Implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in Fitness Gram results for grades 4-6.

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Assessments, Assessments)	Summative Evaluation
8.1	All students will be provided with educational opportunities that address the eight components of coordinated school health as measured by CIP goals and a 5% increase Fitness gram results.	Principal PE Coach	Wellness Guide Healthy & Wise Curriculum	June 2021– August 2022	Sign-in sheets Agendas Meeting minutes Fitness gram pre-test	Fitness Gram results Nurse records Counseling records
8.2	Provide appropriate PPE for campus students and staff.	Classroom Teachers PE Coach	Local Funds Title IV	June 2021– August 2022	School Line List	Attendance Reports School Line List
8.3	PE teachers will increase activities that build upper body strength and endurance..	Principal PE Coach	Local funds	June 2021– August 2022	6 weeks performance assessments	Final Results
8.4	Continue “Big Decisions” sex education curriculum at grade 6.	Principals Dir. of Bilingual Ed & Spcl. Progs.	Big Decisions	June 2021– August 2022	Committee Reviews SHAC Committee Input	Final Results

La Vega Junior High Campus Improvement Plan for 2022-23
Executive Summary

Data Sources Reviewed:

Improvement Planning	Accountability Data	Student Data: Assessments	Student Data: Student Groups	Student Data: Behavior and Other Indicators	Employee Data	Parent/Community Data
• District goals Campus Performance Objectives • Summative Review from previous year • Current and/or prior year(s) campus and/or district improvement plans	• Texas Academic Performance Report (TAPR) data • Student Achievement Domain • Student Progress Domain • Closing the Gaps Domain • PBMAS data	• State of Texas Assessments of Academic Readiness (STAAR) • Texas English Language Proficiency Assessment System (TELPAS) results • Istation Indicators of Progress (ISIP)	• At-risk • Race and ethnicity data • Male / Female performance • Special education data • EL or LEP data • GT data • Career and Technical Education (CTE) data	• Attendance data • Mobility rate, • Discipline records • Violence • Tobacco, alcohol, and other drug-use data • Student surveys and/or other feedback • Class size averages • School safety data • Enrollment trends	• Professional learning communities (PLC) data • Staff surveys and/or other feedback • Teacher/Student Ratio • State certified and high quality staff data • Professional development needs • TTESS data	• Parent surveys and/or other feedback • Parent engagement rate

Area Reviewed	Summary of Strengths What were the identified strengths?	Summary of Needs What were the identified needs?	Priorities What are the priorities for the campus, including how federal and state program funds will be used?
Demographics Long-Range Goals: 3,4 Short-Term Objectives: 1, 2, and 3	• Consistent student enrollment. • Stable attendance rate. • District truancy officer provided. • SPED appropriately scheduled in classrooms based upon individual needs. • ESL classes provided. • Bilingual Aides provided. • Career and Technical Education (CTE) course offerings provided. • AVID college readiness class provided. • District Success Team services provided. • Klaras Centers services provided. • Communities in School (CIS) provided. • Opportunity Culture implemented in core subject areas.	• Shift staff demographics to match student enrollment. • Increase Special Education (SPED) and Emergent Bilingual (EB) achievement scores. • Reduce disparity between ethnicities for discipline referrals. • Increase GT services.	• Improve the achievement performance of all students by closing the achievement gaps. • Improve services for SPED and EB students • Reduce disparity between ethnicities for discipline referrals.
Student Achievement Long-Range Goal: 1 Short-Term Objectives: 1, 5 and 9	• Data Driven Instruction • Implementation of Opportunity Culture model. • Weekly PLCs and data meetings. • Designated Tutorial Day for struggling students or did not Meets on STAAR. • Math and Reading intervention classes provided. • Inclusion class support. • AVID classes provided.	• Increase student growth all core subjects by 1.5 years' growth as measured by • Interim and STAAR assessments. • Continue to implement, monitor, and track student growth • Refine the campus wide academic and behavior RTI process. • Increase meets and masters, performance on state assessments. •	• High expectations for student learning. • High quality instruction. • Student engagement • Assessment matching expectation • RTI • Data review and next steps

Working Draft

School Culture and Climate Long-Range Goals: 4 Short-Term DIP Objectives: 2, 5, 6 and 8	• Students and staff feel safe. • Positive Office Referrals for students. • Monday Memo provided weekly. • High level of staff participation in school decision making process. • Beginning the implementation of SEL. • Student Council monthly activities.	• Increase recognition for staff and students. • Increase the attendance rate for all students and staff. • Implement SEL and Health Relationships curriculum • Improve EB parent communication and engagement.	• Increase positive recognition for staff and students. • Increase the attendance rate for all students and staff. • Implement SEL curriculum • Continue to implement Healthy Relationships curriculum • Train staff on PBIS Schoolwide imitative.
Staff Quality/ Professional Development Long-Range Goals: 3 Short-Term DIP Objective: 4	• All new to the district teachers are given mentors • Weekly Professional Learning Communities (PLCs). • Disaggregate, IStation, Interim Assessments, Campus CBSs STAAR, STAAR Alt, and TELPAS data to determine professional development (PD) needs of instructional staff. • Additional Districtwide professional development provided • T-TESS Walk Through Protocol • Nation Board Certification opportunity through district resources. • TIA (Teacher Incentive Allotment) opportunity is provided. • Opportunity Culture leadership opportunity provided	• Monitor mentoring program for new teachers with updated mentor training. • Disaggregate, IStation, Interim Assessments, Campus CBSs STAAR, STAAR Alt, and TELPAS data to determine professional development (PD) needs of instructional staff. • Implement Opportunity Culture system to extend the reach highly effective teachers more globally to better serve students. • Provide SIOP training for all staff • Provide best practices in classroom management. • Provide professional development for culturally relevant teaching strategies. • Targeted staff development for SPED, EB	• Continue to monitor and strengthen mentoring for new teachers. • Provide Curriculum Camp to staff. • T-TESS Walk Through Protocol. • Nation Board Certification opportunity through district resources. • TIA (Teacher Incentive Allotment) opportunity is provided. • Expand Opportunity Culture leadership.
Curriculum, Instruction, Assessment Long-Range Goals: 1 DIP Objective: 1	• Curriculum Mapping • Rigorous TEKS instruction in all core subjects for both 7th & 8th grade • Scheduled Interim Assessments for Math, Reading Science and Social Studies • Disaggregate, IStation, Interim Assessments, Campus CBSs STAAR, STAAR Alt, and TELPAS data • Use of District Curriculum- TEKS Resource and Schoology Online platform. • Campus PD on delivery of high-yield strategies, connect to teacher appraisal system (T-TESS), and provide coaching where needed. • Weekly PLCs and planning time scheduled.	• Monitor rigorous TEKS instruction in all core subjects for both 7th & 8th grade • Expand the Response to Intervention (RtI) and student supports in all core content areas. • Increase teacher expertise in responding to data and providing scaffolded supports. • Implement and monitor the level of student engagement. • Increase achievement on CBA, Interim assessments and state assessments. • Monitor implementation of PD on delivery of high-yield strategies, connect to teacher appraisal system (T-TESS), and provide coaching where needed.	• Provide Curriculum Camp to staff. • Continue to monitor rigorous TEKS instruction in all core subjects for both 7th & 8th grade • Expand the Response to Intervention (RtI) in all core content • Monitor implementation of PD on delivery of high-yield strategies, connect to teacher appraisal system (T-TESS), and provide coaching where needed.
Family and Community Involvement Long-Range Goals: 1&4 Short-Term Objectives: 8 and 9	• Communities-in-School (CIS) continues to provide support for students and families of 1st-12th grades. • Parent communication is provided in English and Spanish. • Active partnership with the District Parent Involvement Team. • Annual Title I parent meetings are held for all Title I school-wide campuses in conjunction with Parent University. • Parent Portal enables parents to check their child's grades and attendance. • School Status and Schoology platforms used for parent communication.	• Increase parent use of online resources such as Parent Portal, On-line Surveys, District Website, etc. • Involve parents in the campus decision-making process. • Increase parent involvement.	• Educate parents on the use of online resources such as Parent Portal, On-line Surveys, District Website, etc. • Provide opportunities for parents to participate in the campus decision-making process. • Increase parent involvement.

Working Document

School Context and Organization Long-Range Goals: 3 and 4 Short-Term Objective: 4	• Shared decision making through Guiding Coalition and PLC planning • Comprehensive Needs Assessment (CNA) surveys to allow stakeholders a voice in identifying needs/ improvements in academics and school culture. • Implementation of AVID Schoolwide • Master schedule based on student needs. • Extra time provided during the school day (W.I.N. Time) for intervention and student support. • Active School Safety Team	• Increase shared responsibility and decision making with faculty staff, students, parents and community members. • Continue to grow AVID Schoolwide Strategies • Continue to offer and find additional ways for intervention and student support. • Provide a greater amount of time for GT program.	• Increase shared responsibility and decision making with faculty staff, students, parents and community members. • Continue to grow AVID Schoolwide Strategies • Continue to offer additional intervention student support. • Provide a greater amount of time for GT program.
Technology Long-Range Goals: 1 Short-Term Objective: 7	• 1:1 technology offered to all students • Schoology Online Learning Platform	• Continue to Incorporate the technology TEKS into curriculum. • Provide support to do investigative lessons (*not just computer-based programs*). • Designate an instructional technology support staff member on each campus – Leaders in Technology Education (LITES). • Continue to maintain and replace electronic devices as needed. • Conduct staff development on best practices for using technology in instruction within the required curriculum.	• Continue to maintain and replace electronic devices as needed. • Train staff to instruct with technology and integrate technology into existing curriculum.

Working Document

La Vega Junior High School George Dixon Campus CIP Board Goals 2022-2023

Approved by the LVISD Board of Trustees on:
Approved by the District Quality Improvement Council on:

District Long-range Goal(s):

1. The academic performance of La Vega ISD students will meet state and federal standards.
2. The La Vega ISD Board of Trustees will approve a fiscally sound budget.
3. La Vega ISD will retain and attract quality staff.
4. La Vega ISD will provide adequate facilities that enhance teaching and learning.

Short-term objectives for achieving district long-range goals in the 2022-2023 school year, LVISD will:

1. Meet or exceed the state and federal standards for all students and all student groups.
2. Meet or exceed 95% student attendance rate for all students and all student groups.
3. All students and all student groups will meet or exceed the state standard for graduation.
4. 100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) credit.
5. Each survey participant group will achieve 80% on the district culture and climate survey.
6. All schools will meet federal requirements for safe schools under Title IX to ensure a safe and orderly school environment.
7. Students and staff achieve a level of Proficient in foundational digital skills (*i.e. word processing, spreadsheet, presentation software); telecommunications* (*i.e. School Status*); LMS implantation (*i.e. NearPod, Google Classroom, Microsoft Teams)*; and digital citizenship as measured annually through district approved assessment.
8. All campuses will uniformly implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.
9. All campuses will implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in Fitness Gram results for grades 3-12.

Working Document

La Vega Junior High School George Dixon Campus Improvement Plan for 2022-2023

Our Vision

La Vega Junior High School George Dixon Campus, where everyone learns, grows, and succeeds.

Our Mission

Our mission is to provide a safe student-centered school environment where students feel welcome, valued, and have a strong sense of purpose to make progress towards their academic goals.

As an AVID school, La Vega Junior High George Dixon Campus supports AVID's mission "to close the achievement gap by preparing all students for college readiness and success in a global society."

Our Motto

"Everyone Matters at La Vega Junior High School George Dixon Campus"

La Vega Junior High school George Dixon Campus Improvement Plan for 2022-2023

Long Range Goal: 1	La Vega Junior High School George Dixon Campus students will meet state and federal standards.
Short-term Objective: 1	✓ **Meet or exceed the state and federal standards for all students and all student groups:** • Increase the academic performance of all students on Math and Reading STAAR in grades 7-8 by 10%. • Increase the academic performance of all students on STAAR writing (grade 7) by 10%. • EL students will increase one proficiency level on the TELPAS each year. • Increase the academic performance of all student groups on grade 8 Social Studies STAAR assessment by 10%. • Increase the academic performance of all student groups on grade 8 Social Science STAAR assessment by 10%. • Increase the percentage of students at the "meets expectations" level to raise state accountability Academic Achievement Domain and School Progress Domain scale scores to 70%. • Increase the academic performance of all students previously earning a met standard rating on all STAAR assessments in grades 7-8 by 5%.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
1.1	Adhere to the district/campus identified "Essential Standards" to ensure a guaranteed and viable curriculum that all students receive on the tested TEKS prior to state assessments.	• District Curriculum Director • Principal • Asst. Principals • MCLs • Teachers • Guiding Coalition	TEKS Resource System (TRS) Framework Local Funds	August -June	• Observation/walkthrough data • Unit/ lesson plans • On-going assessment data	• Classroom observations • T-TESS • MCL coaching & student data results • Lesson plans • Interim Assessments Results • Performance Results/TELPAS, STAAR
1.2	Continue the implementation, monitoring and reinforcement of the approved curriculum framework (TEKS Resource System)	• District Curriculum Director • Principal • Asst. Principals • MCLs • Guiding Coalition	TEKS Resource System (TRS) Framework Local Funds	August -June	• Observation/walkthrough data • Unit/ lesson plans • On-going assessment data	• Unit/lesson plans • Observation/walkthrough data • State assessment scores

1.3	Increase the number of students who meet or exceed standard performance on state reading and math assessments- ❑ Improve instruction through Opportunity Culture. ❑ Conduct regular data analysis.	• Principal • Asst. Principals • MCLs • Guiding Coalition	Local Funds	August -June	• CBA data/ DMAC • Interim assessment data • Intervention and spiraling plans • MCL coaching & student data • Student progress reports & report cards	• TAPR • Performance Results/TELPAS, STAAR • Interim Assessments Results • MCL coaching & student data results • Classroom observations • Lesson plans
1.4	Provide professional development on best practices for data driven instruction.	• District Curriculum Director • Principal • MCLs • Guiding Coalition	August-June 2,500 PD	Local Funds; Title II, Part A; Title I, Part A; Title III	• Training documents; Sign-In sheets; Teacher Feedback; Professional Development Documentation	• Classroom observations • T-TESS • MCL coaching & student data results • Lesson plans • Interim Assessments Results • Performance Results/TELPAS, STAAR
1.5	Implement reading improvement strategies. ❑ Increase student use of the library ❑ Expand the library collection. ❑ Scheduled class visits to the library. ❑ Provide training on Texas Reading Academy researched best practices. ❑ Implement a campus-wide vocabulary initiative.	• District Curriculum Director • Principal • Asst. Principals • MCLs • Guiding Coalition • District Curriculum Director	Local Funds Title I, Part A Title II, Part A Title III	August -June	• Screening data on reading levels and skills. • Documented interventions. • On-going progress monitoring data.	• Interim Assessments Results • Performance • Results/TELPAS, STAAR
1.6	Utilize Istation's Indicators of Progress, Advanced Reading (ISIP- AR) to assess and monitor reading levels and skills.	• Principal • Asst. Principals • MCLs • Teachers • Guiding Coalition	Local Funds; Title I, Part A; Title II, Part A; Title III; IStation	August -June	• Screening data on reading levels and skills and documented interventions; progress reports	• IStation reports • Interim Assessments Results • Performance Results/TELPAS, STAAR

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

1.7	Utilize research-based instructional strategies to help and support dyslexic students. ❑ Provide services to students with dyslexia. ❑ Utilize instructional technology to supplement reading instruction (Language Live) ❑ Provide training and use of best practices for dyslexia students	• Principal • District Admin • 504 Coordinator • District SPED Director	Local Funds, Title I, Part A, State Comp District- Language Live	August -June	• Screening data on reading levels and skills and documented interventions • Progress reports • Documentation of professional development for dyslexia teacher • Agendas and sign-in sheets	• Increased student performance in reading; grades; state assessments; • Increased teacher proficiency
1.8	Provide accommodations for instruction and assessments as appropriate, and focus on differentiated instruction to meet the needs of various student populations: ❑ SPED ❑ EL ❑ G/T ❑ 504 ❑ Dyslexia ❑ Migrant ❑ At-Risk students	• Principal • Teachers • SPED/Federal Programs • Director • ESL Coordinator	Local Funds Title I, Part A IDEA Part B State Comp Migrant SSA	August -June	• Unit assessments and benchmarks • Progress report	• Increased student performance on report cards; state assessments results
1.9	Provide required trainings for teachers and paraprofessionals serving students in special programs. ❑ EB Training ❑ Trainings specific to ARDs and 504	• Curriculum Director • Principal • SPED/Fed Programs Director	Local Funds; IDEA Part B	August-June	• Record of teacher / staff participation in professional development and trainings; Positive behavior strategies / • Agendas and sign-in sheets	• Increased teacher proficiencies • Admin walkthroughs/ observations • Reduces disciplinary incidents for students in special programs
1.10	Continue to provide professional development to assist teachers in addressing the English Language Proficiency standards. ❑ Sheltered Instruction Training/strategies ❑ ESL Certifications (for all ELAR teachers) ❑ ELPS Support/Instructional Strategies for ELs ❑ ESL Professional Development and Workshops ❑ ESL Instructional Resources TELPAS Verifier/ Rater Training	• Principal • Testing Coordinator • Teachers • Federal Programs Director • ESL Coordinator	Local Funds Title II, Part A Title III ESL, 2,500	August -June	• Certificates of Participation • Agendas and sign-in sheets	• Increase teacher proficiencies • Admin walkthroughs/ observations • Increase student achievement on TELPAS and STAAR

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

1.11	Monitor the progress of ESL students and provide additional support for students to become proficient in English and to obtain mastery of the grade -level /content specifics TEKS. ❑ ESL Progress Monitoring Spreadsheets ❑ Small group instruction ❑ TELPAS Results/State Assessments ❑ Progress report/report cards ❑ WIN Time Tutorials	• Principal • Teachers • Federal Programs Director • ESL Coordinator	Local Funds Title II, Part A Title III	August -June	• Unit assessments and benchmarks • DMAC reports • Progress report/report cards	• End of year grades • TELPAS • STAAR
1.12	Provide professional development to teachers on best practices Identified Standards: ❑ Explicit Instruction ❑ Dyslexia support ❑ EB Support ❑ AVID WICOR Strategies ❑ Sheltered Instruction /ELPS in all core classes ❑ Data driven instruction	• Principal • Asst. Principals • MCLs • Curriculum Director	Local Funds Title II, Part A Title I, Part A Title III 1,000 PD	August -June	• Training documents • Sign-In sheets • Teacher Feedback • Professional Development Documentation	• Teacher feedback knowledge of content and delivery of instruction and use of instructional strategies • Admin. walkthroughs/ observations • Increase in student performance on grades and unit and state assessments
1.13	Implement math improvement strategies. ❑ Provide appropriate math materials ❑ Utilize instructional math support software. ❑ Provide training in research-based math interventions. ❑ Accelerated instruction support	• Principal • Asst. Principals • Math MCL • Curriculum Director	Local Funds Title I, Part A Title II, Part A Title III 10,500 IXL	August -June	• Screening data on math skill levels and skills and documented interventions • progress reports	• Increased student performance in math
1.14	Utilize instructional technology resources to provide additional content support for students. ❑ Language Live (Reading Intervention) ❑ Edgenuity (Success Lab) ❑ Prodigy (Math) ❑ Zearn (Math) ❑ Istation (all cores) ❑ IXL (All Cores) ❑ News 2 You (SPED)	• Curriculum Director • Principal • Instructional Technologist	Local Funds Title II 25,000	August -June	• Progress monitoring reports provided by technology resources	• Increased student performance math and reading

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

1.15	Provide high quality Tier 1 instruction to ensure college and career readiness for all students. ❑ Curriculum Camp ❑ TEKs Resource training	• Principal • Asst. Principals • MCLs • Teachers	Local Funds Title I, Part A Title II, Part A Title III	August -June	• High quality instructional delivery and design • Administrative observations • Increased academic achievement	• High quality instructional delivery and design • Administrative observations • Increased academic achievement • STAAR data
1.16	Administer career interest inventory surveys to students and utilize results to plan for programs of study.	• Principal • Asst. Principals • MCLs • Counselor	Local Funds	Spring Semester	• Inventory results	• Inventory results
1.17	Identify At-Risk students according to state compensatory criteria and provide accelerated instruction to identified students. Challenge Academy	• Principal • Asst. Principals • Counselor	Local Funds- $2,000 State Comp. Funds Challenge Academy-$7,000	August -June	• State Assessment Results Number of at risk students identified	• Increased student performance on report cards, state assessments
1.18	Provide assistance to homeless students to support academic success.	• Counselor • Federal Programs Coordinator • Homeless Liaison • Communities in Schools	Title I, Part A	August - June	• Progress Reports	• Student Report Cards • End of year grades • State assessments
1.19	Provide training to teachers in effective use of data. ❑ Train teachers to utilize DMAC ❑ Train teachers on instructional software ❑ Support data disaggregation through PLCs. ❑ Support teachers adjusting instruction based on data	• Curriculum Director • Principal • MCLs	Local Funds Title II	August-June	• Record of teacher / staff participation in professional development and trainings; unit exams and benchmarks	• Increase in teacher proficiencies • Admin. walkthroughs/ observations • Increase in unit/ CBA exams and benchmarks
1.20	Conduct scheduled assessments. ❑ Unit ❑ Interim ❑ State Assessments (TELPAS- Feb. STAAR- April & May)	• Asst. Principal for Instruction • MCLs • Department Teams • Leadership Team (SLT)	Local Funds $4,000	August -June	• Unit/ CBA assessments • Interim assessments • Progress reports	• End of year grades • TELPAS • STAAR

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

1.21	Conduct regular data analysis assessments to discuss the findings and prepare a plan for targeted instruction. ❑ During Weekly PLC Time ❑ During Scheduled District Data Days	• Principal • Asst. Principals • MCLs • Department Teams • Campus ESL Teacher • Campus SPED Coordinator	Local Funds $2,000	August -June	• Unit/ CBA assessments reports • Interim assessments reports	• Increased student performance on report cards, state assessments
1.22	Plan, develop, and implement a Response to Intervention (RtI) model in all core areas. ❑ W.I.N. Time- Schoolwide intervention time during 5th period. ❑ Tier 3- Math Pullouts ❑ Tier 2 /3 ❑ Success Center ❑	• Principal • Asst. Principals • MCLs • Department Teams • Campus SPED Coordinator	Local Funds At-Risk- $2,000	August -June	• Master Schedule • Lesson plans • Class rosters • W.I.N. Time student pull-out lists	Increased student performance on: • Report cards • End of year grades • TELPAS • STAAR
1.23	Provide additional academic support to students through: ❑ Tutorials ❑ Inclusion support as appropriate ❑ Reading and math intervention services ❑ Success Center ❑ Summer school ❑ Instructional ESL Aide(s)	• Principal • Leadership Team (SLT) • District Admin • District ESL Director • Secondary ESL Coordinator • District SPED Director • Campus SPED Coordinator • Communities in Schools	State Comp. Funds Instructional ESL Aides (2) $40,000 Math & Reading Intervention Teachers $180,000 Summer School- $25,000	August -June	• Classroom Observations • CBA data/ DMAC • Interim assessment data • Intervention and spiraling plans • MCL coaching & student data • Student progress reports & report cards	• Increased performance on grades and state assessments • Reduces student retention

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 2	✓ **Meet or exceed 95% student attendance rate for all students and all student groups.**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
2.1	Keep parents informed of attendance and academic progress: • Three-week progress report • Report cards • IEP reports, and other reports	• Principal • Teachers • Leadership Team (SLT) • Communities in Schools	Local Funds	Progress reports every 3 weeks	• Progress reports • Reports cards • IEP reports	• Parental Feedback
2.2	Inform parents of attendance policies and required documentation for absences. ❑ Student Handbooks ❑ Letters/Brochures ❑ Campus communication	• Principal • Counselor • Campus Equity Committee • Communities in Schools	Local Funds	August-June	• Documentation of contacts • Attendance data	• Increased attendance rates
2.3	Parents will be contacted by each campus administrator or designee regarding excessive absences for their child	• Principal • Counselor	Local Funds	August-June	• Documentation of contacts • Attendance data	• Increased student achievement; grades
2.4	Continue to report truancy. ❑ PEIMS Attendance Report ❑ Student Contract ❑ Parent Contract ❑ Truancy Report sent to District Truancy Officers	• Assistant. Principal for Student Services • Attendance Clerk • Truancy Officer	Principals Attendance clerk Skyward	August-June	Six-weeks Attendance Reports	• TAPR Attendance Reports • System Safeguards
2.5	Implement an incentive program for students who have attendance rates at or above the 95% rate ❑ Prize Showcase Incentives ❑ Incentive activities ❑ Attendance & Citizenship Certificates	• Principal • Assistant. Principal for Student Services • Campus Equity Committee • Communities in Schools	Local Funds Principals Attendance clerk TxEIS $2,000	August-June	Six-weeks Attendance Reports	• TAPR Attendance Reports • System Safeguards

Title I Schoolwide Components
SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

2.6	Monitor dropout rates for all student groups.	• Assistant. Principal for Student Services • Attendance Clerk	TxEIS Student Services Principal	August 2021-June 2022	TxEIS Six-weeks Reports	• TAPR Attendance Reports • System Safeguards

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 3	✓ **All students and all student groups will meet or exceed the state standard for graduation.**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
3.1	Continue **student** incentive and enrichment activities: ❑ Prize Showcase ❑ Semester Awards ❑ Good Citizenship Awards ❑ AVID Student Morning Announcements ❑ Schoolwide Message Boards ❑ Monthly Schoolwide Team Building Activities ❑ Talent Show Night ❑ School Dance ❑ Field Trips ❑ Career Day Event	• Principal • Assistant Principals • Guiding Coalition • Communities in Schools (Career Day, Mentors, Lunch Groups, Campus Guests)	Local Funds Showcase $2,000 Awards $500 Team Building Activity $2,000 School Dances $300 Field Trips $8,000	August-June	• Programs • Documentation of events	• Increased student participation • Increased student performance in core content areas • Increased student performance State assessments
3.2	Monthly Schoolwide themes for **student** engagement: ❑ Aug.-Welcome Back ❑ Sept.- Hispanic Heritage Month ❑ Oct.- Global Diversity Awareness / Red Ribbon Week ❑ Nov.- Native American Heritage Month ❑ Dec.- Kindness Month ❑ Jan, - STAAR Kick Off ❑ Feb.- Black History Month ❑ Mar.-Women's History Month ❑ Apr. – Earth Day Actives ❑ May- Asian Pacific American Heritage Month	• Principal • Assistant Principals • Guiding Coalition • District Engagement Committee • Campus Leadership Team	Local Funds Schoolwide Actives $2,000	August-May	• Programs • Documentation of events	• Increased student participation • Increased student performance in core content areas • Increased student performance State assessments
3.3	**SEL** (Social Emotional Learning) activities provided: ❑ Instruction during W.I.N. Time ❑ Monthly Friday Enrichment Activities	• Principal • Assistant • District Student Success Team • CIS	Local Funds Actives $2,000	August-June	• Programs • Documentation of events	• Increased student participation • Increased student performance in core content areas • Increased student performance on State assessments

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

	❑ CIS- Lunch Buddies	• Guiding Coalition • Communities in Schools				
3.4	Provide **GT** (Gifted and Talented) services. ❑ Instruction during W.I.N. Time ❑ Monthly Friday Enrichment Activities ❑ Field Trips	• Principal • Assistant Principals	Local Funds GT Teacher training- giftED21 (Annual Conference) $1,500 $2,000 Technology	August-June	• Unit / Lesson plans • Progress reports • Unit/ CBA assessments • Interim assessments	• Increased student participation • Increased student performance in core content areas • Increased student performance State assessments
3.5	Continue the **AVID** program. ❑ Schoolwide use of organized binders ❑ Schoolwide use of focus note taking ❑ Schoolwide use of One Pagers ❑ Field Trips ❑ Site Team Training	• Principal • Assistant Principals • Campus AVID Coordinator • District AVID Coordinator • Binders- Science Dept. • Notes- ELAR Dept. • Planners- Elect. Dept. • Socratic Sem.- SS. Dept. • One Pager- Math Dept.	Local Funds Supplies $5,000 Field Trips $2,800 AVID Training (Teachers 7,000) (Admin 6,000)	August-June	• Master Schedule • AVID data reports • ASENDER reports on course enrollment	• Increased student performance in all core contents • Increased student performance Unit/ CBA assessments • Increased student performance State assessments
3.6	Provide guidance and counseling services for at-risk students.	• Counselor • Communities in Schools	Local Funds CIS $2000	August-June	• Counseling Logs • Student plans • CIS Program documentation	• Counseling Logs • Student plans • CIS Program documentation • Increased student performance in all core contents • Increased student performance Unit/ CBA assessments • Increased student performance State assessments
3.7	Provide additional college and career readiness opportunities for all at-risk students. ❑ AVID	• Principal • Assistant Principals • Counselor • AVID District & Campus Coordinator • AVID Site Team	Career and Technology Education Allotment	August-June	• Student scheduling • Master schedule • Student data	• Student scheduling • Master schedule • Student data • Increased student performance in all core contents • Increased student performance Unit/ CBA assessments • Increased student performance State assessments

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

3.8	Provide guidance, counseling, and transition services for students receiving special education services.	• Counselor • Principal • Dir. of SPED • Campus SPED Coordinator	Local Funds	August 2018-January 2019	• ARD documentation • Student data • Student scheduling • Counseling Logs/ notes	• ARD documentation • Student data • Student scheduling • Counseling Logs/ notes • Increased student performance in all core contents • Increased student performance Unit assessments • Increased student performance State assessments

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Long Range Goal: 3	La Vega ISD will retain and attract quality staff.
Short-term Objective: 4	✓ **100% of instructional staff will obtain 15 hours of Continuing Professional Education (CPE) hours of credit.**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
4.1	Seek high quality certified teachers.	• Superintendent • HR • Principal	SBEC Certifications State certification requirements	August-July	• State certification requirements	• Review of state certification
4.1	Meet the highly qualified requirement for all paraprofessionals.	• Superintendent • HR • Principal	State criteria for paraprofessionals	August-July	• HR evaluations of paraprofessional credentials	• Review of paraprofessional certifications
4.3	Through the Teacher Incentive Allotment, teachers may earn a designation of recognized, exemplary, or master teacher	• Superintend • HR • Principal	Allotment Funds	August - June	• T-TESS Data • Student progress data • Lesson plans • Artifacts to support data	• T-TESS Data • Student progress data • Lesson plans • Artifacts to support data
4.4	Provide Opportunity Culture Teacher Leadership imitative.	• Superintend • HR • Principal	Local Funds 2- MCL 32,000 3- MTRT 4,500 3- TR 6,750 Region 12 Training ❑ Driven by Data ❑ Get Better Faster coaching model	August - June	• T-TESS Data • Student progress data • Lesson plans • Artifacts to support data	• T-TESS Data • Student progress data • Lesson plans • Artifacts to support data
4.5	Provide mentors for new teachers / teachers new to the district, and provide training /support to these teachers with orientation to the district /campus, classroom management techniques, "best practices" in instruction, curriculum and planning support, etc. ❑ Common Planning Time ❑ Monthly Scheduled Mentor/ Mentee Activities Checklist	• District HR • Curriculum Director • Principal • MCL	Local Funds Title II	August - June	• New teacher orientation • Professional development documentation • Mentoring meetings • Teacher Feedback	• Retention of teachers • Increased teacher proficiencies/support • Increased student performance in all core contents • Increased student performance Unit/ CBA assessments • Increased student performance State assessments

Title I Schoolwide Components
SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

4.6	Continue to provide specific professional development to ensure Tier I instructional best practices for all students. ❑ Curriculum planning that supports high levels of rigor and student thinking ❑ Differentiated instruction ❑ Positive classroom culture ❑ Student engagement ❑ Tiered academic interventions	• Principal • Curriculum Director • OC MCL • AVID Site Team • Campus Leadership Team	Local Funds Title II $2,000	August - June	• Training documents • Sign-In sheets • Teacher Feedback	• Teacher feedback knowledge of content and delivery of instruction and use of instructional strategies • Admin. walkthroughs/ observations • Increase in student performance on grades and unit/ CBA and state assessments
4.7	Provide professional development opportunities on AVID WICOR (Writing, Inquiry, Collaboration, Organization, and Reading) strategies. ❑ Cornel Note Taking System/3-C Notes/Focused Notes ❑ Socratic Seminar ❑ Organized Student Binders ❑ One Pagers	• Principal • Curriculum Director • District AVID Director • OC MCL • AVID Site Team • Campus Leadership Team	Local Funds Title II AVID Training (Teachers 7,000)	August - July	• Training documents • Sign-In sheets • Teacher Feedback	• Teacher feedback knowledge of content and delivery of instruction and use of instructional strategies • Admin. walkthroughs/ observations • Increase in student performance on grades and unit and state assessments

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

Long Range Goals: 1	The academic performance of La Vega ISD students will meet state and federal standards.
2	The La Vega ISD Board of Trustees will approve a fiscally sound budget.
3	La Vega ISD will retain and attract quality staff.
4	La Vega ISD will provide adequate facilities that enhance teaching and learning.
Short-term Objective 5:	✓ **Receive an approval rating of 80% or better on student, staff, and parent comprehensive needs surveys.**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
5.1	Continue Comprehensive Needs Assessment (CNA) Survey.	• Principal • Campus Leadership Team	Title I, Part A	Dec – Jan	Campus Meetings to receive input and establish goals	• Sign-in sheets • Survey Results • Program Evaluations
5.2	Continue to provide numerous opportunities for students to participate in a wide range of co-curricular activities, extracurricular activities, and clubs/committees. ❑ Band ❑ Athletics ❑ Art ❑ Student Council ❑ NJHS ❑ CIS Lunch Buddies	• Principal • Band Director • Athletic Director • Program Coordinators • Coaches • Teachers • Campus Equity Committee • Communities in Schools	August-June Student Council $900 NJHS $200 NJHS Membership $800	Local Funds	Record of student participation	• Increase in student engagement • Parent support / attendance at activities and events
5.3	Continue to encourage and increase student engagement and participation in extracurricular in UIL Academics.	• Principal • Band Director • Athletic Director • Program Coordinators • Coaches • Teachers • Campus Equity Committee	August-June UIL Stipend $500 UIL Supplies $1,000 UIL Fee $800	Local Funds	Record of student participation	• Increase in student engagement • Parent support / attendance at activities and events
5.4	Publicize student and campus accomplishments to parents and community. ❑ Web page ❑ Social Media ❑ News Letter every 6 weeks	• Principal • Band Director • Athletic Director • Program Coordinators • Coaches • Campus Engagement Committee • Teachers	August-June	Local Funds	• Postings of successes on school webpage, school Facebook • Convey successes at special events; staff to parent	• Postings of successes on school webpage, school Facebook Convey successes at special events; staff to parent

Title I Schoolwide Components
SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

5.5	Involve parents and community in school activities and special events/presentations. ❑ PEP Rallies ❑ Band Concerts ❑ Career Fair ❑ Athletic Events ❑ Award Ceremonies Monthly events for **school family** participation: ❑ Aug.-Meet The Teacher Family Evening ❑ Sept.- Breakfast with Dad ❑ Oct- Breakfast with Mom. ❑ Oct.- Fall Festival Oct. ❑ Nov.-Thanksgiving Luncheon ❑ Dec- Winter Wonderland Event/ Band Concert ❑ Dec- Student Awards ❑ Jan, - High School Schedule Evening ❑ Feb.- STAAR Night ❑ Mar.- Spring Band Concert ❑ Apr. – Spring Family Picnic ❑ May -Student Awards	• Principal • Teachers • Counselor • District Student Engagement Team • Campus Engagement Committee • Communities in Schools Breakfast with Dad $300 Breakfast with Mom. $300 Fall Festival $1,500 Thanksgiving Luncheon $400 Winter Wonderland Event/ Band Concert 1,500 Student Awards $300 STAAR Night $700	August-June	Local Funds	• Programs • Documentation of events • Number of parents and community in attendance	• Increased parent / community support and participation in school events • Student engagement • Increase in academic achievement
5.6	Provide "No One Eats Alone Program" monthly with guest visitors during student lunch periods.	• Principal • Teachers • Counselor • District Student Engagement Team • Campus Engagement Committee • Communities in Schools	August-May	Local Funds	• Record of guest participation	• Increase in student morale • engagement • Increase in academic achievement

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

5.7	Continue **student** incentive and enrichment activities: ❑ Prize Showcase ❑ Semester Awards ❑ Good Citizenship Awards ❑ AVID Student Morning Announcements ❑ Schoolwide Message Boards ❑ Monthly Schoolwide Team Building Activities ❑ Talent Show Night ❑ School Dance ❑ Field Trips ❑ Career Day Event	• Principal • Teachers • Counselor • District Student Engagement Team • Communities in Schools -Talent Show Night $500 School Dances $1000	August-May $2,000	Local Funds LVISD Pirate Education Foundation- $500 each semester	• Record of participation	• Increase in student morale • engagement • Increase in academic achievement
5.8	Support staff morale. Through monthly activities: ❑ Aug.-Inservice- "Learning Fiesta" ❑ Sept.- "September Sunshine" ❑ Oct.- "Teacher Tailgate" ❑ Nov.- "Gobbling & Grateful" ❑ Dec.- "Elf & Exit" ❑ Jan, - Inservice – "Warn and Cozy Winter" ❑ Feb.- "We Love your Dedication" ❑ Mar.- "Breakin' for Burritos" ❑ Apr. "Nacho Average Teacher" ❑ May- "Chill Out"	• Principal • Campus Social Committee $7,000	August-May	Local Funds	• Record of participation	• Increase in staff morale

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Long Range Goal: 4	La Vega ISD will provide adequate facilities that enhance teaching and learning.
Short-term Objective: 6	✓ **All schools will meet federal requirements for safe schools for Title IX to ensure a safe and orderly school environment.**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
6.1	Implement the facilities safety and security systems campus-wide.	• Principal • Campus Safety Team • LV Police Dept. • Guiding Coalition Leadership Team	Local Funds Title IV	August	Distribution of security systems information and access for staff	Security system evaluation
6.2	Review campus emergency policies and procedures and communicate emergency policies and procedures to all staff.	• Principal • Campus Safety Team	Local Funds	August	• Sign-in sheets • Training agenda	Assessment/survey of trained staff
6.3	Conduct routine safety drills as required.	• Principal	Local Funds	August – June	Date / documentation of drills conducted	Reports of drills
6.4	All students will receive orientation on: ❑ Student Handbook ❑ Code of Conduct ❑ PBIS school-wide expectations throughout the year.	• Principal • Teachers • Guiding Coalition Leadership Team	Local Funds Title IV	August – June	• Student Handbooks and Code of Conduct • Acknowledgment Forms • Discipline Forms	PEIMS End of Year Discipline Reports
6.5	Provide professional development opportunities on: ❑ PBIS school-wide expectations.	• Principal • Asst. Principals • MCLs • Teachers • Guiding Coalition Leadership Team			•	

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 7	✓ **Achieve a proficient rating in the four domains of the BrightBytes survey (Classroom, Access, Skills and Environment).**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
7.1	Continue to provide technology to improve student achievement.	• Principal • Teachers • Campus Equity Committee	Local Funds	August – June	• Sign-in sheets • Meetings /Agenda/Minutes	• Technology Inventory • Written Replacement Plan • Bright Bytes Survey
7.2	Staff will be surveyed to determine individual campus training needs.	• Principal • Asst. Principals • MCLs • Teachers Guiding Coalition Leadership Team	Local Funds	August-January	• Sign-in sheets • Training agenda • Survey Results • Training Evaluations	Bright Bytes Survey
7.3	Continue to provide technology training opportunities for staff.	• Principal • Asst. Principals • MCLs • Teachers Guiding Coalition Leadership Team	Local Funds	August – June	• Teacher Requests • Sign-in sheets • Training agenda • Training Calendar	Bright Bytes Survey

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 8	✓ **All campuses will uniformly implement the Family and Community Participation Reporting Process to document a 10% increase in involvement.**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
8.1	Provide opportunities for parents and the community to participate in the educational process.	• Principal • Asst. Principals • MCLSs • Teachers • Guiding Coalition Leadership Team • Communities in Schools	Local Funds	August 2021-May 2022	• Agendas, sign-in sheets	• CNA Survey • State Assessments • Attendance data
8.3	Continue to assure that family and community members are informed of involvement opportunities in a timely manner in English and Spanish.	• Principal • Asst. Principals • MCLs • Teachers • Guiding Coalition Leadership Team • Communities in Schools	Local Funds School Messenger, marquees, emails, text messages, notes and letters Campus Website	August 2021–May 2022	• School Status logs, • Marquees • Emails • Text messages, notes & letters	• Review of communication in both English and Spanish to determine timeliness.
8.4	Continue to provide individual academic results to parents.	• Principal • Teachers • Campus Equity Committee	Assessment Data Mailing Materials Parent Portal	BOY MOY EOY	• Progress Reports • Report Cards • TPRI, STAAR, EOC, CPALLS, TELPAS, • Parent Portal • Texas Assessment Management Systems (TAMS)	• Parent Conference Logs • Progress Reports and Report Cards
8.5	Continue to host Annual Title I Parent meetings to review campus Parent Involvement Policy & Staff meetings to discuss the value of parent involvement	• Principal • Teachers • Campus Equity Committee • Communities in Schools	Campus Staff	Annually	• Parent Involvement Policy • Parent Agreement Compact	• Agendas, Sign-in Sheets • Revised Campus Parent Involvement Policy, School, Student and Parent Agreement Compact

La Vega Junior High school George Dixon Campus Improvement Plan for 2021-2022

Title I Schoolwide Components

SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention; SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

Long Range Goal: 1	The academic performance of La Vega ISD students will meet state and federal standards.
Short-term Objective: 9	✓ **All campuses will implement a Coordinated School Health program as measured by CIP activities and a 5% improvement in Fitness Gram results for grades 3-12.**

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
9.1	Continue to provide Health Education and opportunities to develop healthy living habits. ❑ Physical Education Classes ❑ Athletics classes/participation ❑ Fitness Gram Assessment ❑ Health curriculum	• Principal • Counselor • District Student Success Team • Communities in Schools	Local funds	August-June	• Committee Reviews • SHAC Committee Input	• Fitness Gram results • Grades in PE/Athletics/Health courses • Participation in Athletics
9.2	Campus will address teen dating violence, sexual harassment, sexual violence, and bullying prevention with students.	• Principal • Counselor • District Student Success Team • Communities in Schools	Local Funds Title IV Big Decisions	August – June	• Reduction in number of bullying and sexual harassment incidents	• Campus Discipline Report • Resources
9.3	Teachers will participate in staff development sessions on: ❑ Dating Violence Prevention ❑ Bullying Prevention ❑ Internet / Cyberbullying Presentation ❑ Training on Child Abuse and Neglect and Sexual Abuse	• Principal • Counselor • District Student Success Team • Communities in Schools	Local Funds Title IV	August – May	• Sign-in Sheets • Staff Development Agendas / Records • Certificate of completion records	• Campus Discipline Reports • PEIMS End of Year Reports; • Counselor Referrals
9.4	Provide tobacco, drug, and alcohol prevention education to students. ❑ Health and Physical Education ❑ Special Presentations ❑ Curriculum ❑ Posters / Literature / Brochures ❑ Community Resources ❑ Counseling	• Principal • Counselor • P.E. Teachers • District Student Success Team • Communities in Schools	Local Funds Title IV	August – June	• Lesson plans • Brochures • Health / counseling resources	• Campus Discipline Report • End of year PEIMS Discipline Report

Title I Schoolwide Components
SW1 – Comprehensive Needs Assessment; SW2 – Reform Strategies; SW3 – Highly Qualified Staff; SW4 – Professional Development; SW5 – Recruitment & Retention;
SW6 – Parent Involvement; SW7 – Transitions; SW8 – Teachers Involved in Developing Assessment Process; SW9 – Timely Assistance; SW10 – Coordination of Programs

La Vega High School Campus Improvement Plan
2022-2023

Executive Summary: La Vega High School is a suburban School on the outskirts of Waco. The ethnic breakdown is as follows: 58.27% Hispanic, 27.85% African American, 11.31% Anglo, Other 2.56%, 19.38% EB and 90.93% economically disadvantaged.

Data Sources Reviewed: TEA reports, Discipline data, Teacher, Parent, and Student Survey Comprehensive Needs Assessment conducted by the staff, Accountability Assessment Results DMAC LVHS Safety & Security Audit			
Area Reviewed	**Summary of Strengths**	**Summary of Needs**	**Priorities**
Demographics	• The number of students participating in the CTE program continues to be above the state average. • The number of minority faculty and staff has increased over the last 4 years. • Increased enrollment in Dual Credit classes and TSI testing. • Increased campus enrollment. • Dropout rate is below the state average and remains stable.	• EB students comprise 19% of the total School population. • The number of overage students entering high School continues to exceed the state average at 25%. • The mobility rate continues to increase Additional classrooms • Lower teacher to student ratio. • Move toward matching teacher demographics to student demographics.	• Continued intervention programs in all subject areas. NoRedInk to assist with writing mechanics and fluency. . • Provide partial release multi classroom leaders to support instruction and develop teachers. • Provide support for at risk students through interventions before, during, and after the school day in all subject areas through the ICU program. • Pirate time will address intervention, GT, SPED, EB, SEL and enrichment needs, as well as credit recovery/loss due to COVID.

Student Achievement	• ECHS success reaching the approaches level in all areas of the STAAR EOC. • All areas on STAAR EOC show improvement over time. • Increase in TSI test participation, Dual Credit Enrollment, • Increase College Scholarship, and increased Success Academy results.	• ELAR overall passing 1st time Math overall 1st time passing Student attendance decrease Low staff attendance Intervention for retesters Dropout rate • # of students graduating on minimum plan • No distinctions on EOC • # of students @ advanced areas	• Math Instruction – 1st time teach improvement needed which will require incorporating more PD and more data driven instruction. • ELAR Instruction – 1st time teach improvement needed which will require incorporating more PD and more data driven instruction. • Student attendance -Truancy Software Tier 2/3Intervention • Increase performance of special pops in ELAR and Math by including more interventions such as NoRedInk, Read 180, ICU tutorials, Mastery Prep program, and Saturday School. • Increase distinctions earned on EOC. Increase students achieving masters level performance on the EOC's. • Increase students graduating with a distinguished designation. Increase student participation in the GT program.

School Culture and Climate	• The formation of the Guiding Teacher Coalition. • The formation of the Principal Advisory Council. • Monthly Passing of the Pirate to an outstanding teacher. • Modoc Student Awards	• Attendance rate for staff. • Formal PBIS incentives for attendance for both students and faculty. • Formal PBIS program that shifts from punitive consequences to focusing on positive behavior. • Capturing Kids Hearts training to assist with classroom approach to reaching our students. • CHAMPS training to establish a common approach to classroom management. • Restorative discipline training to assist with approaching difficult situations with our students. • A systemic approach for truancy cases to be created and implemented.	• Clear understanding of vision and mission for all stakeholders. • Structured PBIS initiatives for both students and faculty. • Capturing Kids Hearts Training. CHAMPS Training • Restorative Discipline Training. • Consistent discipline procedures and consequences. • Mentor program carried out by math and English coaches for not only first year teachers, but also struggling teachers. • Establish a welcoming atmosphere upon entering the building.
Staff Quality/ Professional Development	• MCL led PLC/data meetings • Mentor Program • ESL certifications • The formation of the Guiding Teacher Coalition.	• A more equitable distribution of class offerings throughout the day • Retention of staff • More availability of subs More CIP/Data Driven campus PD	• New staff training needs to be more robust, including more relevant campus information. Mentor/support needed to increase retention rate of teachers. • More PD that is content specific and data driven.

Curriculum, Instruction, Assessment	• Identifying Essential Standards during the district Curriculum Camp. • Prioritizing low performing skills. • EB focused content and language objective driven lesson planning • Common formative and summative assessments • Lesson plans • PLC Cycle implementation	• Continued vertical alignment, more communication from level to level. Viable AP/Honors Curriculum Campus Grading Policy should be • consistent across the whole campus and also from campus to campus. • Inclusion teachers following a co-teach model in classrooms. • More of Tier 2 interventions campus wide that are structured. • HIT tutorials are scheduled during operational hours. • School-wide implementation of AVID as well as an increased use of WICOR strategies that will allow the campus to move towards being an AVID demonstration school. • Additional ELAR and Math Multi classroom leaders to ensure that all areas of accountability are addressed.	• More training for intervention and inclusion teachers. • Effective & Meaningful high yield strategies & management • The continuation of vertical alignment that increases the rigor of the viable, grade appropriate curriculum that also develops assessments that match instruction.

Family and Community Involvement	• The use of Edlio messages transmitted bilingually has improved communication with parents to alert them to activities and issues which impact their children. • Hiring of more bilingual staff • The incorporation of School Status has increased teacher-parent communication, admin-parent communication, as well as overall campus communication to parents. • Parent University participation increased this year. • FAFSA nights are offered to not only LVHS, but also surrounding districts. • The use of Parent Portal to access grades. • Transition Fair for incoming freshmen held to ensure the understanding of Programs of Studies. • VITA Tax Program • Vaccine Clinic • TeleHealth	• Add testing dates to the webpage • Increased participation in parent support groups beyond athletics and band programs to include academics as well as campus culture and climate issues and emergent bilingual focus groups. • Individual parent participation and support in remediation opportunities needed by their son/daughter. • More parents are involved in ARD's, LPAC and SIT meetings which define services available to assist students in need.	• Increased opportunities for parents to assist in school activities and meetings. • The creation of a parent advisory committee. Continued use of call-outs in multi-languages. • Different methods to contact parents: text and email blast • Community Mentor Program to combat issues such as drugs, gangs, teen pregnancy and social media use and influence. • Test pilot for Student Wrap Around Services for LVISD. The creation of the mobile one stop shop to support community resources being provided at non-traditional times. (i.e. food sources for food compromised families, housing, family and immigration law counseling, SEL resources, etc…)

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School Context and Organization	• Students believe teachers care and are • knowledgeable • Parent Portal, Edlio and School Status • Breakfast and lunch provided for all students, as well as light evening meals for tutorials. • Senior Graduation Plans • Teacher Guiding • Coalition Principal • Advisory Council MCL Meetings	• Analyze the master schedule to ensure tested areas have appropriate student-teacher ratio, look at placement of these periods during the day. • Improve staff attendance – attendance incentives. • Increase parental involvement. • The formation of cohort teams to • ensure students are appropriately addressed to ensure success.	• Develop a more stringent support system for • teachers (i.e. mentor programs, pd plans, PLC). • Staff Attendance incentives. • Increase parental involvement opportunities. • Prioritize core classes to earlier periods conferences (7^{th} & 8^{th}) • Master schedule completed before the end of the school year. • Expansion of MCL's to all areas.
Technology	Increase technology access through Chromebooks for students. Various technology resources such as touch screen tvs, and document cameras	Instructional Technology	Improve training for staff on technology integration including in class support. Develop a maintenance and replacement plan for all technology resources. Continued support of technology use in classrooms. Standardization of applications used campus wide. Learning Management System

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Campus Improvement Plan

2022-2023

District Goal(s):

1. By 2021-2022, La Vega ISD will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.

In the 2022-23 School year, LVHS will:

1. Meet or exceed the state standard for all students and all student groups on all student assessments.
2. Meet or exceed 95% student attendance rate for all students and all student groups. All students and all student groups will meet or exceed a completion rate as set by the state.
3. 100% of the instructional staff will obtain 15 hours of Continuing Professional Education (CPE) credit.
4. Receive an approval rating of 80% or better on student, staff, and parent comprehensive needs surveys.
5. Meet the federal requirements for safe School under Title IX for maintaining a safe and orderly environment.
6. Meet or exceed the state performance standards for the percent of students graduating under the recommended/distinguished plans.
7. Increase family and community involvement in School Strategies/Activities by 5%.

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La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
goal 1a:	Meet or exceed the state performance standard for all students and all student groups-ELAR

	Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
1a.1	Assign 9th grade students who are below grade level in reading and writing, science, math, and social studies to an intervention program through HIT tutorials.	Academic AP's, Counselors	3 FTE ($60000 SCE)	August 2022	CSA reports every six weeks	TAPR Reports 2021/22
1a.2	EOC intervention HIT tutorials will be required for all 9-12 graders who did not pass.	Academic AP's, Counselors	1 FTE ($60000 SCE)	8/22-6/23	CFA/CSA/Interim tests each 6 weeks driven by essential standards	AYP Reports 2021/22
1a.3	Administer interim assessments for all EOC's..	Administrator for English	TEKS RESOURCE SYSTEM	Oct.2022-April 2023	Interim tests driven by essential standards and school calendar	
1a.4	Provide daily opportunities for students to write across the curriculum using the NoRedInk Platform.	English Dept. Administrator for English	STAAR rubric	August 2022-June 2023	Classroom observations Lesson plans, PLC minutes	
1a.5	Continue to offer before and after School tutorials, ICU and Saturday and summer Academies.	Academic AP's, Counselors, Content Teachers	ELAR FTE Academic AP	August 2022-June 2023 Summer 2023	Attendance rosters Students passing rates	
1a.6	Continue to offer supplemental supplies to support EB students.	Academic AP's, Counselors, ESL coordinator	$6320 Title 3, Part A	Ongoing		
1a.7	Provide a continuum of services for our special education students including instruction, intervention, field trips, and real world experiences.	Academic AP's, Counselors	5 FTE(SPED)	Aug. 2022 June 2023	Master schedule Program documentation IEP Progress Reports/Report Cards Inclusion Logs	

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1a.8	Continue TLI grant instructional initiatives, including SIOP and AVID	Academic AP's, ELAR Dept. AVID Dept.	AVID Summer Institute Training, ESC Literacy Training	June 2021-June 2022	Lesson Plans, PLC Agenda,	

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 1b:	Meet or exceed the state performance standard for all students and all student groups: **Math**

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1b.1	Administer common assessments and interim assessments.	Administrator for Math, Math Dept. and Math Coach.	. TEKS RESOURCE SYSTEM, DMAC,	End of each grading period	Interim tests driven by essential standards and school calendar	TAPR Reports 2021/22 AYP Reports 2022/22
1b.2	Implement TEKS RESOURCE SYSTEM with fidelity.	Administrator for Math, Math Dept. and Math Coach.	ESC 12	Sept. 2022-July 2023		
1b.3	Continue to offer before and after School tutorials, ICU Sessions, and Saturday and summer Academies.	Academic AP's and Counselors.	Academic AP's Content Teachers	August 2022-June 2023 Summer 2023	Failure Rate, Student test scores, 6 week grades, Sign-In Sheets	
1b.4	EOC intervention HIT tutorials will be required for all 9-12 graders who did not pass.	Administrator for Math, Math Dept. and Math Coach.	1 FTE ($50000 SCE) 1 FTE ($50000 HSA)	Ongoing		
1b.5	Continue to offer a continuum of services for SPED students including instruction,	Academic AP's SpEd Dept,	1.75 FTE ($50000 SPED)		Pull-out schedules; progress	

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1b.6	intervention, field trips, and real world experiences. Provide extra curricular support for STAAR EOC testing in the existing course offerings using IXL, ClassKick,	Principal, MCL		ONgoing	monitoring, Master schedule **Interim assessments,**	EOC test results

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 1c:	Meet or exceed the state performance standard for all students and all student groups: **Science**

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1c.1	Administer a common assessment.	Administrator for Science, Science Dept. Chair and Science Dept.	TEKS RESOURCE SYSTEM, DMAC	8/22– 06/23	Interim tests driven by essential standards and school calendar	TAPR Reports 2022/23 AYP Reports 2022/23
1c.2	Implement TEKS RESOURCE SYSTEM with fidelity.	Administrator of Science, Science Dept. Chair and Science Dept.	ESC 12, TEKS Resource System	9/22-7/23	Lesson Plans, Assessments, Vertical Alignment	
1c.3	Continue to offer before and after School tutorials and Saturday & summer academies.	Academic AP's and Counselors.	Academic AP's Content Teachers	August 2022 Ongoing	Attendance rosters, grade reports	
1c.4	Provide a continuum of services for our special education students including instruction, intervention, field trips, and real world experiences.	Academic AP's SPED Dept.	Academic AP's SPED FTE	Aug 2022- 2023	Master schedule SPED Logs IEP Progress Reports/Report Cards	
1c.5	EOC intervention HIT tutorials will be required for all 9-12 graders who did not pass.		1 FTE ($50000SCE)		Master schedule	

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 1d:	Meet or exceed the state performance standards for all students and all student groups: **Social Studies**

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
1.1	Administer a common assessment.	Administrator for Social St., Social St. Dept. Head, and SS Dept.		Aug. 2022-June 2023	Classroom observations Benchmark Tests each 6 weeks	TAPR Reports 2021/22 AYP Reports 2021/22
1d.2	Implement TEKS RESOURCE SYSTEM with fidelity.	Admin. For SS, SS Dept. Head, SS Dept.	TEKS RESOURCE SYSTEM, DMAC	Aug. 2022-June 2023	Common Assessments, Vertical Alignment, Lesson Plans	
1d.3	Continue to offer before and after school tutorials, ICU tutorial sessions, Saturday & summer Academies.	Academic AP's Counselors	Academic AP's Content Teacher	Aug. 2022-May 2023	Attendance rosters, grade reports	
1d.4	Provide intervention for students who fail to meet the EOC passing standard in U.S. History	Academic AP's Counselors	Academic AP's Content Teachers	Aug. 2022-May 2023	Master schedule	
1d.5	Provide a continuum of services for our special education students including instruction, intervention, field trips, and real world experiences.	Academic AP's SPED Dept.	1 FTE($50,000 SPED)		Master schedule	
1d.6	EOC intervention HIT tutorials will be required for all 9-12 graders who did not pass.	Academic /AP's, counselors	1 FTE($60,000 SCE)	8/22-6/23	Master Schedule	

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2021-22, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 2a:	Meet or exceed **95% student attendance rate** for all students and all student groups.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
2a.1	Continue to contact parents when absences are more than 2 per week.	Cohort AP's, Attendance Clerk, Truancy Officers	TXEIS	August 2022-June 2023	Six weeks attendance reports.	TAPR Reports 2021/22 AYP Reports 2021/22
2a.2	Continue to report truancy to the court.	Cohort AP's, Truancy Officers		August 2022-June 2023	Court records	
2a.3	Implement an incentive program for students who have attendance rates at or above the 95% rate.	PBIS Committee	$500	Every six weeks	List of recipients	
2a.4	Continue to provide Communities in Schools and The Cove social workers to assist students with sociological needs influencing School achievement adversely.	LVHS Admin.	1 FTE ($15000 SCE)	August 2022-June 2023	CIS contact logs	Yearly Report

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La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 2b:	All students and all student groups will meet or exceed a **completion rate of 85%.**

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
2b.1	Continue to provide a mentor teacher for incoming overage freshmen.	AP's, LVHS Admin	2 FTE SCE ($100,000)	August 2022-June 2023	Reports each grading period	TAPR 2021/22
2b.2	Continue to offer credit recovery year round.	AP's Counselors. Success Academy	Edgenuity software ($33,000) 1 FTE ($20000 SCE)	August 2022-June 2023	Progress reports Credits earned	
2b.3	Continue to offer guidance services for at risk students through the LVISD Student Success Team. ● DAEP ● JJAEP & JDC ● Teen parents	Counselors District Family Liaisons CIS	.20 FTE Student Services Liaison	August 2022-June 2023	TXEIS lever report	
2b.4	Continue to provide support to homeless students through COVE referral.	District Family Liaisons	Title 1 A $500.00	August 2022 June 2023	Progress Reports each grading period, attendance records	TAPR 2021/22
2b.5	Create a plan to implement Capturing Kids Hearts, CHAMPs in conjunction with restorative discipline	Admin over Alternative Ed. Programs/ Restorative Discipline		August 2022-June 2023	Discipline, Attendance and grade reports each six weeks. Cumulative Credits earned	

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La Vega High School Campus Improvement Plan for 20222-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 3:	100% of the instructional staff will obtain 15 hours of CPE credit.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
3.1	Evaluate and enhance the teacher recruitment and mentoring program.	Principal, Asst. Supt. For Human Resources	ESC Reg. 12	June 2022	New teacher survey Teacher exit forms	TAPR Report 2021/22 AYP Report 2021/22 End of year Teacher survey CPE certificates
3.2	Provide training for staff on differentiated instruction and small group instruction.	Asst. Supt. For Curriculum, Cohort AP's, MCL's, and Principal	Administrative Staff	Each grading period.	Meeting minutes and sign-in sheets	
3.3	Continue vertical alignment and curriculum support for STAAR/EOC.	Asst. Supt. For Curriculum, Cohort AP's, MCL's Principal	ESC 12	monthly	Curriculum maps, lesson plans, common assessments, benchmarks	
3.4	Provide staff training for sheltered instruction and reflective video protocols.	Principal, Cohort APs, MCL, PLC teachers	ESC Reg. 12	June- August 2022	Training certificates, DMAC Reports, Common	
3.5	Continue training for data disaggregation and implementation of planning models to design effective remediation using Lead4ward and Solution Tree.	Asst. Supt. For Curriculum, Cohort AP's, Principal, MCLs	LVHS ADMIN	Sept. 2022 Jan. 2023	Assessments, Curriculum Mapping, Sign in sheets	CPE Hours
3.6	Provide professional development in AVID strategies, data analysis and leadership.	Cohort AP's AVID Coord.		August 2022-June 2023	CPE forms Sign in sheets PD certificates	
3.7	Provide training in Capturing Kids Hearts	Principal, Cohort AP's, MCLs	Flippen Group LVHS Admin	Aug. 2022-June 2023	Sign In Sheets/Agendas	

3.8	Provide training in CHAMPS	Principal, APs,	CHAMPS videos Principal	Aug. 2022-June 2023	Sign in Sheets, Agendas	

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 4:	Receive an approval rating of 80% or better on student, staff, and parent comprehensive needs surveys.

	Activities & Title 1 Schoolwide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
4.1	Continue Comprehensive Needs Assessment Surveys.	Administrative Team	Survey forms	August, 2022 – June, 2023	Ongoing teacher input	Comprehensive needs survey results are equal to or greater than 80%
4.2	Continue publicity of positive events at School including co-curricular and extra-curricular Strategies/Activities, student honor rolls, etc.	Administrative Team Counselors Webmaster	American Bank marquee, School marquee, Social Media	August, 2022 – June 2023	Informal feedback from conferences & interviews	
4.3	Utilize the Edlio automated system to contact parents about upcoming events	Administrative Team Webmaster	Edlio system	August, 2022– June, 2023	Edlio Reports, School Status Reports	
4.4	Plan campus planning and decision-making team meetings to improve communication among all stakeholders.	Principal		monthly	Minutes, sign in sheets	
4.5	Continue to make parents aware of parent portal access to check grades and attendance.	Administrators Counselors Registrars Teachers	Parent Portal	Each Marking Period	Program reports	
4.6	Continue Teacher Guiding Coalition to ensure problem solving is occurring and issues are identified.	Principal Teacher Guiding Coalition	Principal Teacher Guiding Coalition	Monthly	Sign in Sheets, Agendas	
4.7	Continue Principal Advisory Committee to ensure students feel like they are a part of the campus and to ensure that problem solving is occurring in a collaborative manner.	Principal, Principal Advisory Committee members	Principal, Principal Advisory Committee members	Monthly	Sign In Sheets, Agendas	

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La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega ISD will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Short-term Goal 5:	All Schools will meet federal requirements for safe Schools for Title IX to ensure a safe and orderly School environment.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
5.1	Provide training in behavior management.	District SPED Dept.	ESC 12 SPED funds)	Summer 2022	Teacher feedback forms	SDFS report 2022/23
5.2	Participate in annual CPI training	District SPED Dept.	($1000 SPED)		Attendance certificates	
5.3	Continue the use of the LVISD police department.	Cohort AP's, Principal AP Safety Comm.	LVISD Chief of Police	August 2022-June 2023	Citations written each reporting period	
5.4	Update the MEOP plan.	Safety Committee		August 2022	MEOP manual	
5.5	Sustain the implementation of Crime Stoppers.	Criminal Justice Teacher, LVISD Chief of Police	$5000	August 2022-June 2023	Crime Stopper reports	Yearly report
5.6	Provide DAEP for qualifying students .	Asst. Superintendent, DAEP Lead Teacher	1 FTE ($52,000 SCE)	August 2022-June 2023	Six Weeks enrollment report	Yearly report

Working Document

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 6:	**Achieve an overall success rating on using technology showing an increase from prior year**

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
6.1	Teachers will maintain and utilize Web-based accounts.	Webmaster	District Instr. Technology Dept.	Ongoing	Account activity summary	Campus/department results
6.2	Provide professional development for required software such as DMAC, Skyward, Schoology.	Academic AP's, District Instr. Technology Dept.	District Instr. Tech. Dept. ESC 12	August 2022	Teacher usage, program reports Training evaluation forms	Sign In Sheets Sign In Sheets
6.3	Provide training for software/hardware used for instructional delivery.	Academic AP's, District Instr. Technology Dept.	District Instr. Technology Dept.	as needed		
6.4	Ensure wireless connectivity across the campus and increased bandwidth for testing requirements.	Technology Dir. District Tech. Dept.	Technology dept	July 2023	Access and usage without issues	
6.5	Develop a maintenance and replacement plan for all technology resources.	Tech. Dir, Princ., Asst. Supt. CIA	$30000 CTE $15000 IMA	September 2023	Written plan	Replacement purchases

Working Document

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega High School will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Goal 7:	Meet or exceed the state performance standards for the percent of students graduating under the recommended/distinguished plans.

	Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
7.1	Expand CTE course offerings that lead to licensure and/or certification	CTE Coordinator Admin. PTECH	9.25FTEs ($375,000 CTE Funds) Perkins Grant $39,000	August 2022–June 2023	Master schedule TXEIS Report of course enrollment	Level I and II Certifications
7.2	Develop a tracking system for students' success in postsecondary programs.	Counselors	Web based resources Student surveys	ongoing	Activity on web based resources	THECB report MCC annual report
7.3	Continue to offer and expand dual credit and Algebra 2 course offerings.	Counselors, AP's ECHS, P-TECH	Textbooks $25000 HSA	August 2022–June 2023	Course enrollment Master schedule	Credits accumulated
7.4	Continue to offer AVID at all levels.	AVID Coord.	1.14 FTE ($54000) HS Allotment	August 2022-June 2023	Master schedule	TAPR report 2022
7.5	Increase the number of students participating in UIL academic competitions.	UIL Coord., Principal, UIL Coaches	$3000	Fall 2022	Event summary of participants	UIL Competition Results
7.6	Implement an incentive program to recognize student achievement.	PBIS Committee	$5000	End of every grading period	Bulletin board, newsletters	
7.7	Develop a plan to increase AP/Honors offerings	Principal, Cohort AP's and MCLs		August 2022-April 2023	Master Schedule AP Institutes	AP Scores 2022

Working Document

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega ISD will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Short-term Goal 8:	Increase family and community involvement in School activities by 5%.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
8.1	All teachers will maintain an up to date web page.	Webmaster, Principal	Distr. Instr. Tech. Dept.	August 2022 – June 2023	Agendas, sign-in sheets, Minutes	Program evaluation(s)
8.2	Create a functional parent teacher organization.	Principal	HOT Council of PTAs	Fall 2022	Meeting minutes, sign in sheets	
8.3	Host a Meet the Teacher Night.	Administration PI Committee CCMP Coord./Advisor	$1250	August 2022	Meeting minutes, sign in sheets	
8.4	Conduct parent STAAR/EOC workshops.	Administration PI Committee CCMP Coord./Advisor MCLs		Dec. 2022 March 2023	Meeting minutes, sign in sheets	
8.5	Increase parent participation in ARD's, 504's, LPAC's, and SIT committee meetings.	Cohort AP's Principal Cohort Counselors SPED team		August 2022- June 2023	Minutes, sign in sheets	

Working Document

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	By 2022-23, La Vega ISD will meet or exceed the performance standards as measured by the Academic Excellence Indicator System (TAPR) as measured by the Adequate Yearly Progress System (AYP) for each campus and for the District.
Short-term Goal 9:	Prepare students for postsecondary success by increasing by 5% the number of CTE/PTECH students completing a program of study year over year.

	Strategies/Activities & Title 1 School-wide Components	**Persons(s) Responsible**	**Resources (Human, Material, Fiscal)**	**Timeline**	**Formative Evaluation (Benchmarks, Assessments)**	**Summative Evaluation**
9.1	Continue to offer supplies to support CTE students and teachers.	CTE coordinator/CTE Teachers	9.75FTEs (CTE Staff), $10,000 CTE Budget	August 2022 – June 2023	Purchase requests, purchase orders	Program evaluation - Comparative count of students completing a program of study.
9.2	Develop and implement a maintenance, replacement, and expansion plan for all technology resources including those that enhance instruction, and the "hands-on" components in CTE classes.	CTE coordinator/CTE Teachers/Admin. P-TECH	2 FTE, $180,000 CTE Budget	October 2022	Meeting minutes, sign in sheets, technology plan	
9.3	Maintain quality, up-to-date text and curriculum materials, and expand CTE Course offerings that lead to licensure and/or certification.	CTE coordinator/CTE Teachers/Admin P-TECH, Principal	9.75FTEs (CTE Staff) $20,000 CTE Budget	August 2022-June 2023	Textbook and Curriculum orders, Course Catalog	Program evaluation- # of students obtaining certification
9.4	Meet the *nine required uses* of Perkins funds, as well as appropriate *permissive uses* of Perkins funds, to provide quality supplemental opportunities and support to CTE students in preparing for postsecondary success.	CTE coordinator/CTE Teachers/Admin P-TECH, Principal	9.75FTEs (CTE Staff), Perkins Grant $36,894	August 2022 – June 2023	Purchase requests, purchase orders PER report	
9.5	Provide extracurricular opportunities for professional growth and leadership experiences for CTE staff and students.	CTE coordinator/ Admin. P-TECH, Principal	2 FTE, $14,000 CTE Budget	August 2022 – July 2023	Purchase requests, proof of attendance (if no PO), program descriptions.	

Working Document

9.6	Provide appropriate post- secondary opportunities to bridge the gap between college and career readiness standards	CTE Coord., Admin P-TECH, CCMP Advisor, Lead Counselor	2 FTE- CTE Budget	August 2022– June 2023	Tracking student enrollment in post- secondary enrollment	
9.7	Continue to expand the CTE/Business Advisory Board to support the increase of CTE courses/programs and the P-TECH program at LVHS.	Admin P-TECH		August 2022	Sign In Sheets, Agendas, Partnerships, MOU's	

Working Document

La Vega High School Campus Improvement Plan for 2022-2023

Long Range Goal:	Increase AVID School-wide implementation through the usage of WICOR strategies in order to increase the college admissions rates for all students.
Short-term Goal 10:	We will increase the college acceptance rate for all students and all student groups by 5% year over year.

	Strategies/Activities & Title 1 School-wide Components	Persons(s) Responsible	Resources (Human, Material, Fiscal)	Timeline	Formative Evaluation (Benchmarks, Assessments)	Summative Evaluation
10.1	Continue to implement instructional strategies to develop students' organizational skills that promote academic self-management through AVID.	AVID Site Team Administration Staff	AVID Curriculum resources	August 2022 – June 2023	AVID resources/curriculum Mastery Prep	Program evaluation AVID CSS Data
10.2	Continue to implement the AVID writing and reading curriculum within the AVID Elective including campus-wide implementation of C-Notes	AVID Site Team Administration Staff	AVID content Curriculum resources	August 2022 – June 2023	Lesson plans Student work product AVID Elective student grades	EOC, TSI, SAT/ACT Writing Scores AVID CSS Data
10.3	Continue to provide students with opportunities for inquiry and collaboration to promote students' critical thinking skills	AVID Site Team Administration Staff	AVID content Curriculum resources	August 2022– June 2023	Lesson plans Student work products	EOC, TSI, SAT/ACT scores AVID CSS Data
10.4	Continue to recruit and train AVID tutors to facilitate student access to rigorous curriculum	AVID Coord.	AVID Training modules	August 2022- June 2023	Training Sign In Logs	AVID CSS Data
10.5	Continue to provide resources for the AVID classroom necessary to provide a college-going culture and increase awareness of college opportunities	AVID Coord.	College recruitment materials; $5000	August 2022- June 2023	Purchase Orders	AVID CSS Data
10.6	Continue to provide access to necessary assessments required for college entrance	AVID Site Team Counselors AVID Coord.	$3500	August 2022 – June 2023	Test registration data	TSI, SAT/ACT scores AVID CSS Data
10.7	Continue to provide AVID training to staff members in order to increase the implementation of research-based instructional strategies advocated through the AVID program	AVID Site Team AVID Coordinator Administration	$15,000 – AVID SI; $15,000 CTE – AVID SI	August 2022 – June 2023	Walkthroughs, T-TESS, lesson plans	College acceptance data
10.8	Increase the number of rigorous courses available for AVID students including AP/Honors Courses	AVID Site Team Counselors, ECHS AP	FTE allocations	August, 2022	Master Schedule Mastery Prep	Course enrollment counts Course grades Course grades

Working Document

10.9	Increase the number of AVID students successfully completing higher-level and dual credit courses	AVID Site Team Counselors	State assessment scores	August, 2022 January, 2023	Course enrollment data Mastery Prep	
10.10	Create an AVID campus data group to facilitate the data collection process	PEIMS staff Administration Counselors	TxEIS DMAC	August 2022 January 2023	ISS Data Collection reports	2022 Certification Self Study

Working Document

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended **4/30/2022**
4

GENERAL FUND - 199

DATA CONTROL CODES	REVENUES	(1) 2021-2022 ORIGINAL BUD	(2) 2021-2022 AMEND BUD	(3) MONTHLY CURRENT 4/30/2022	(3) MONTHLY PRIOR YR 4/30/2021	(4) YEAR-TO-DATE CURRENT 4/30/2022	(4) YEAR-TO-DATE PRIOR YR 4/30/2021	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 4/30/2022
5700	LOCAL	11,457,480	11,542,426	114,726	146,359	10,894,611	10,047,410	647,815	94.39%	91.61%	66.67%
5800	STATE	20,472,204	20,472,204	1,555,355	1,542,599	12,061,587	12,160,547	8,410,617	58.92%	55.13%	66.67%
5900	FEDERAL	150,000	150,000	(766)	28,934	408,784	125,847	(258,784)	272.52%	838.98%	66.67%
5020	TOTAL REVENUES	$ 32,079,684	32,164,630	$ 1,669,315	$ 1,717,892	$ 23,364,982	$ 22,333,803	$ 8,799,648	72.64%	80.67%	66.67%
	EXPENDITURES						$0				
0011	Instruction	17,502,918	17,562,777	921,180	1,391,156	8,722,775	11,063,514	8,840,002	49.67%	61.90%	66.67%
0012	Instr Resources/Media Services	302,757	301,757	20,695	22,246	149,859	203,901	151,898	49.66%	71.33%	66.67%
0013	Curriculum & Staff Development	567,484	561,232	31,718	32,816	241,312	224,771	319,920	43.00%	43.06%	66.67%
0021	Instructional Leadership	785,799	785,548	23,665	63,368	445,158	478,567	340,390	56.67%	60.84%	66.67%
0023	School Leadership	2,463,633	2,480,233	191,728	204,815	1,566,174	1,598,234	914,059	63.15%	68.59%	66.67%
0031	Guidance, Counseling & Evaluation	824,101	835,101	62,915	64,743	505,893	510,903	329,208	60.58%	57.46%	66.67%
0032	Attendance & Social Services	94,625	94,625	-	-	1,313	122,059	93,312	1.39%	114.44%	66.67%
0033	Health Services	296,777	296,777	21,842	22,533	189,900	181,087	106,877	63.99%	51.56%	66.67%
0034	Student Transportation	2,037,842	2,037,842	164,792	154,309	1,163,031	1,074,588	874,811	57.07%	67.75%	66.67%
0035	Food Services	30,000	30,000	4,720	-	4,720	28,668	25,280	15.73%	93.83%	66.67%
0036	Extracurricular Activities	1,769,792	1,801,792	141,374	115,477	1,075,747	1,006,698	726,045	59.70%	61.52%	66.67%
0041	General Administration	1,571,317	1,581,817	108,279	110,516	1,011,563	914,018	570,254	63.95%	61.86%	66.67%
0051	Plant Maintenance & Operations	3,618,547	3,628,047	230,663	203,828	2,210,065	2,039,754	1,417,982	60.92%	56.13%	66.67%
0052	Security & Monitoring Services	546,854	573,754	60,258	38,003	342,953	338,442	230,801	59.77%	58.06%	66.67%
0053	Data Processing Services	1,253,982	1,253,982	86,770	16,919	829,747	809,252	424,235	66.17%	68.81%	66.67%
0061	Community Services	4,550	4,550	-	-	-	1,029	4,550	0.00%	35.31%	66.67%
0071	Debt Service	281,000	281,000	-	-	176,160	178,580	104,840	62.69%	67.01%	66.67%
0095	Payment to JJAEP	38,000	38,000	2,257	6,460	4,487	10,935	33,513	11.81%	15.19%	66.67%
0099	Other Intergovernmental Charges	194,000	120,100	-	-	58,913	58,954	61,187	49.05%	48.32%	66.67%
6030	TOTAL EXPENDITURES	$ 34,183,978	$ 34,268,934	$ 2,072,856	$ 2,447,189	$ 18,699,770	$ 20,843,955	$15,569,164	54.57%	61.79%	66.67%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,104,294)	$ (2,104,304)	$ (403,541)	$ (729,297)	$ 4,665,212	$ 1,489,848				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$ -	$ -	$ -			$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ (2,104,294)	$ (2,104,304)		(11)	$ 4,665,212					
100	Fund Balance - Sept. 1 (12)	$ 8,014,492	$ 8,014,492		(12)	$ 8,014,492					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)	$ 5,910,198	$ 5,910,188		(14)	$ 12,679,704					

(1) 2020-2021 Approved Budget - The original budget approved by the Board for the 2020-2021 Fiscal Year

(2) 2020-2021 Amend 05/31/2021
5

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - **C**ash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

(5) Difference Between Amended Budget and Current Year To Date -365
left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

(6) Current Year To Date as A Percent of The 2020-2021 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2020-2021 Amended Budget

(7) Prior Year To Date as A Percent of The 2020-2021 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2020-2021 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the report

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year.

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2020-2021 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 4/30/2022
4

CHILD NUTRITION FUND - 240

		(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
				MONTHLY		YEAR-TO-DATE		DIFFERENCE	CY YTD	PY YTD	% OF YEAR
DATA CONTROL CODES	REVENUES	2021-2022 ORIGINAL BUD	2021-2022 AMEND BUD	CURRENT 4/30/2022	PRIOR YR 4/30/2021	CURRENT 4/30/2022	PRIOR YR 4/30/2021	AMEND BUD TO YTD CURR	AS % OF BUDGET	AS % OF BUDGET	ELAPSED AS OF 4/30/2022
5700	LOCAL	84,237	84,237	15,961	15,961	105,683	51,019	(21,446)	125.46%	34.08%	66.67%
5800	STATE	12,000	12,000	-	-	44,723	45,188	(32,723)	372.69%	68.15%	66.67%
5900	FEDERAL	2,250,322	2,250,322	240,951	240,951	1,889,619	1,140,322	360,703	83.97%	49.56%	66.67%
7900	OTHER			-	-	-	-	-	#DIV/0!		66.67%
5020 TOTAL REVENUES		$2,346,559	$2,346,559	$256,912	$256,912	$2,040,025	1,236,529	$306,534	86.94%	54.35%	66.67%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		66.67%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		66.67%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		66.67%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		66.67%
0023	School Leadership			-	-	-	-	-	#DIV/0!		66.67%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		66.67%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		66.67%
0033	Health Services			-	-	-	-	-	#DIV/0!		66.67%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		66.67%
0035	Food Services	2,316,559	2,316,559	200,984	200,984	1,438,867	1,146,885	877,692	62.11%	46.31%	66.67%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		66.67%
0041	General Administration			-	-	-	-	-	#DIV/0!		66.67%
0051	Plant Maintenance & Operations	30,000	30,000	4,185	4,185	14,132	5,900	15,868	47.11%	21.46%	66.67%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		66.67%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		66.67%
0061	Community Services			-	-	-	-	-	#DIV/0!		66.67%
0071	Debt Service			-	-	-	-	-	#DIV/0!		66.67%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		66.67%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		66.67%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		66.67%
6030 TOTAL EXPENDITURES		$2,346,559	$2,346,559	$205,169	$205,169	$1,452,999	$1,152,785	$893,560	61.92%	50.28%	66.67%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$0	$0	$51,743	$51,743	$587,026	$83,744				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)			$0	$0	$0	$0				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	$0	$0		(11)	$587,026					
100	Fund Balance - Sept. 1 (12)	$851,475	$851,475		(12)	$851,475					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$851,475		(14)	$1,438,501					

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 4/30/2022

4

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2021-2022 ORIGINAL BUD	(2) 2021-2022 AMEND BUD	(3) MONTHLY CURRENT 4/30/2022	(3) MONTHLY PRIOR YR 4/30/2021	(4) YEAR-TO-DATE CURRENT 4/30/2022	(4) YEAR-TO-DATE PRIOR YR 4/30/2021	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 4/30/2022
5700	LOCAL	2,549,803	2,549,803	25,738	27,207	2,595,416	2,303,045	(45,613)	101.79%	101.80%	66.67%
5800	STATE	-	-	-	-	116,628	84,697	(116,628)	#DIV/0!	24.44%	66.67%
5900	FEDERAL	279,750	279,750	-	-	-	132,629	279,750	0.00%	47.41%	66.67%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
5020	TOTAL REVENUES	$ 2,829,553	$ 2,829,553	$ 25,738	$ 27,207	2,712,044	$ 2,520,371	$ 117,509	95.85%	85.65%	66.67%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0071	Debt Service	2,557,414	2,557,414	-	1,613	1,577,641	1,774,134	979,773	61.69%	66.36%	66.67%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	66.67%
6030	TOTAL EXPENDITURES	$ 2,557,414	$ 2,557,414	$ -	$ 1,613	$ 1,577,641	$ 1,774,134	$ 979,773	61.69%	65.52%	66.67%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 272,139	$ 272,139	$ 25,738	$ 25,594	$ 1,134,403	$ 746,237				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ 272,139	$ 272,139		(11)	$ 1,134,403					
100	Fund Balance - Sept. 1 (12)	$ 3,773,224	$ 3,773,224		(12)	$ 3,773,224					
100	Less: Committed Fund Balance - Sept. 1		$ (3,184,490)			$ (3,184,490)					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$ 4,045,363	$ 860,873		(14)	$ 1,723,137					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (projected and unaudited) (14)	$ 4,045,363	$ 860,873			$ 1,723,137					

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 4/30/2022
4

Federal Funds - ESSER III

DATA CONTROL CODES	REVENUES	(1) 2021-2022 ORIGINAL BUD	(2) 2021-2022 AMEND BUD	(3) MONTHLY CURRENT 4/30/2022	(3) MONTHLY PRIOR YR 4/30/2021	(4) YEAR-TO-DATE CURRENT 4/30/2022	(4) YEAR-TO-DATE PRIOR YR 4/30/2021	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 4/30/2022
5700	LOCAL	-	-	-	-	-	-	-	#DIV/0!	0.00%	66.67%
5800	STATE	-	-	-	-	-	-	-	#DIV/0!	0.00%	66.67%
5900	FEDERAL	-	-	2,064,378	-	3,323,772	-	(3,323,772)	#DIV/0!	0.00%	66.67%
5020	TOTAL REVENUES	$ -	-	$ 2,064,378	$ -	$ 3,323,772	$ -	$ (3,323,772)	#DIV/0!	0.00%	66.67%
	EXPENDITURES						$0				
0011	Instruction	-	-	531,961	-	2,909,694	-	(2,909,694)	#DIV/0!	0.00%	66.67%
0012	Instr Resources/Media Services	-	-	-	-	6,177	-	(6,177)	#DIV/0!	0.00%	66.67%
0013	Curriculum & Staff Development	-	-	-	-	11,993	-	(11,993)	#DIV/0!	0.00%	66.67%
0021	Instructional Leadership	-	-	33,859	-	48,786	-	(48,786)	#DIV/0!	0.00%	66.67%
0023	School Leadership	-	-	-	-	72,857	-	(72,857)	#DIV/0!	0.00%	66.67%
0031	Guidance, Counseling & Evaluation	-	-	-	-	19,713	-	(19,713)	#DIV/0!	0.00%	66.67%
0032	Attendance & Social Services	-	-	-	-	156,846	-	(156,846)	#DIV/0!	0.00%	66.67%
0033	Health Services	-	-	466	-	15,811	-	(15,811)	#DIV/0!	0.00%	66.67%
0034	Student Transportation	-	-	-	-	-	-	-	#DIV/0!	0.00%	66.67%
0035	Food Services	-	-	-	-	62,610	-	(62,610)	#DIV/0!	0.00%	66.67%
0036	Extracurricular Activities	-	-	-	-	8,234	-	(8,234)	#DIV/0!	0.00%	66.67%
0041	General Administration	-	-	-	-	22,647	-	(22,647)	#DIV/0!	0.00%	66.67%
0051	Plant Maintenance & Operations	-	-	-	-	98,665	-	(98,665)	#DIV/0!	0.00%	66.67%
0052	Security & Monitoring Services	-	-	-	-	11,993	-	(11,993)	#DIV/0!	0.00%	66.67%
0053	Data Processing Services	-	-	-	-	10,963	-	(10,963)	#DIV/0!	0.00%	66.67%
0061	Community Services	-	-	-	-	-	-	-	#DIV/0!	0.00%	66.67%
0071	Debt Service	-	-	-	-	-	-	-	#DIV/0!	0.00%	66.67%
0095	Payment to JJAEP	-	-	-	-	-	-	-	#DIV/0!	0.00%	66.67%
0099	Other Intergovernmental Charges	-	-	-	-	-	-	-	#DIV/0!	0.00%	66.67%
6030	TOTAL EXPENDITURES	$ -	$ -	$ 566,286	$ -	$ 3,456,989	$ -	($3,456,989)	#DIV/0!	0.00%	66.67%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ -	$ -	$ 1,498,092	$ -	$ (133,217)	$ -				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$ -	$ -	$ -			$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ -	$ -		(11)	$ (133,217)					
100	Fund Balance - Sept. 1 (12)	$ -	$ -		(12)	$ -					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)	$ -	$ -		(14)	$ (133,217)					

Consider Teacher and Professional Employee Contract Recommendations

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

LV Personnel Recommendations for employees

The following employees are recommended for employment for the 2022- 2023 school years.

Name	Assignment
Jennifer Chaudoin	English Teacher/LVHS Replacing: Nick Tamarkin
Avery Everspacher	3rd Grade Teacher/LVE Replacing: Michelle Fuentes (trsf)
Kayla Ewing	Athletic Trainer/LVHS Replacing: Brianna Williams
Michelle Fuentes (trsf)	ARD Facilitator/Special Ed Dept. Replacing: Jennifer Coleman
Crystal Luper	3rd Grade Teacher/LVE Replacing: Maddie James
Ruben Mata	Cohort Counselor/LVHS Replacing: Maria Grmela
Karen Michael	1st Grade Teacher/LVE Replacing: Janie Thomas
Stephanie Satchell	3rd Grade Teacher/LVE Replacing: Danielle Thompson
Andre Watkins	Coordinator for Afterschool Program/FRC New Position

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
May 17, 2022

Cybersecurity Training Session for Board Members and Administrators

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
Board Members and administrators are required to complete cybersecurity training. The training will be conducted at tonight's meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

CLOSED MEETING

A. Consider/Discuss Teacher Resignation and Student Issue – Texas Government Code, Sections 551.074 and 551.0821

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____