Notice of Regular Meeting
Board of Trustees
March 22, 2022

A Regular Meeting of the Board of Trustees will be held on March 22, 2022, beginning at 6:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Recognition Items -- Board President and Dr. Sharon M. Shields
    A. La Vega ISD Child Nutrition Services - TDA Farm Fresh Challenge Achievement -- Board President and Dr. Sharon M. Shields
V. Public Participation -- Board President
VI. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
VII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Certification of Unopposed Candidates for the Three Single Member District Positions for the May 7, 2022 Board of Trustees Election -- Dr. Sharon M. Shields
    C. Notice of Joint General Election for the May 7, 2022 Board of Trustees General Election -- Dr. Sharon M. Shields
    D. Consider Joint Election Agreement with McLennan County and Other Contracting Entities for the May 7, 2022 Joint Election -- Dr. Sharon M. Shields
    E. Contract for Election Services with McLennan County for the May 7, 2022 Election -- Dr. Sharon M. Shields
    F. Interlocal Participation Agreement (IPA) Between La Vega ISD and TASB Risk Management Fund -- Dr. Sharon M. Shields
    G. Monthly Tax Collection Report -- Mr. James Garrett
    H. Consider Approval of New Student Information System Software -- Mr. James D. Garrett
    I. Personnel Items -- Mr. Todd Gooden
        1. Personnel Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart -- Mr. Todd Gooden
VIII. Action and Discussion Items -- Board President
    A. Discuss Board Meeting Starting Time -- Board President
    B. Consider Monthly Budget Analysis Report -- Mr. James Garrett
    C. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden
    D. Consider Employee Contract Renewals -- Mr. Todd Gooden

IX. Closed Meeting -- Board President
X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

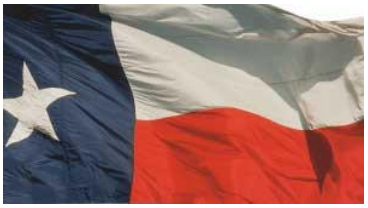
TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

RECOGNITION ITEMS

A. La Vega ISD Child Nutrition Services - TDA Farm Fresh Challenge Achievement

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Superintendent's Report

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
400 East Loop 340, Waco, Texas 76705
254-299-6700 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
February 15, 2022

BOARD MEMBERS PRESENT – Henry C. Jennings, Raymond Koon, Rev. Larry Carpenter, Myron Ridge, and Brenda Rocha

BOARD MEMBERS ABSENT – Mildred Watkins and Randy Devorsky

SCHOOL PERSONNEL PRESENT – Dr. Sharon M. Shields, Todd Gooden, James D. Garrett, Chief Kerry Blakemore, Don Hyde, and Lori Mynarcik

OTHERS PRESENT – Dave Thiel and Clint Kerns

CALLED TO ORDER – Board Secretary Henry C. Jennings established a quorum and brought the board meeting to order at 6:00 p.m.

OPENING CEREMONY – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Mr. Todd Gooden, Assistant Superintendent for Personnel and Administration. Mr. Myron Ridge, who was appointed to fill the vacant at-large position on February 2, 2022, took the oath of office.

APPROVED LISTING OF AGENDA ITEMS – Motioned by Mr. Koon and seconded by Mr. Ridge, the Board unanimously approved the listing of agenda items.

RECOGNITION ITEMS – The Board of Trustees recognized the following groups for outstanding achievements beyond the district level: LVHS Volleyball Team and Individual Honors, LVHS Football Team and Individual Honors, and Coach Don Hyde for receiving the National Federation of State High School Associations Sectional Football Coach of the Year Award.

PUBLIC HEARING ON THE LA VEGA ISD TEXAS ACADEMIC PERFORMANCE REPORT (TAPR) 2020-2021 – A public hearing was held to discuss and answer questions about the La Vega ISD Texas Academic Performance Report (TAPR) 2020-2021. There were no comments or questions from the public.

PUBLIC PARTICIPATION – None

SPECIAL REPORTS – Board Members received the following special report(s).

Superintendent's Information to the Board – Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information.

House Bill 3 (HB3) Literacy, Math, and College, Career, and Military Readiness (CCMR) Quarterly Progress Report – The Board Members received a progress report on the House Bill 3 (HB3) Literacy, Math, and College, Career, and Military Readiness (CCMR) goals.

APPROVED CONSENT AGENDA ITEMS - Motioned by Mr. Koon and seconded by Rev. Carpenter, the Board unanimously approved the following consent agenda items:

- the minutes for the January 18, 2022 regular board meeting
- the minutes for the February 2, 2022 special board meeting
- the monthly tax collection recap and report
- the quarterly investment report
- the tax resale deeds for district properties located at 526 Booker Avenue and 918 Mathews Street

ACTION AND DISCUSSION ITEMS - The following items were considered, discussed, and/or approved by the Board of Trustees.

Approved the Resolution Authorizing Employee Compensation During School Closures Due to Winter Storm – Motioned by Mr. Koon and seconded by Rev. Carpenter, the Board Members unanimously approved the resolution authorizing employee compensation during school closures due to winter storm.

Approved the Monthly Budget Analysis Report – On a motion by Mrs. Rocha and seconded by Mr. Ridge, the Board Members unanimously approved the monthly budget analysis report as presented.

Approved Teacher and Professional Employee Contract Recommendations – Motioned by Mr. Koon and seconded by Mr. Ridge, the Board of Trustees unanimously approved the employee contract recommendation for Kelsey Sanders.

Approved the Administrator Contract Recommendations – Motioned by Mr. Koon and seconded by Mr. Ridge, the Board Members unanimously approved the administrator contract recommendations as presented.

CLOSED MEETING – None

ADJOURNMENT - On a motion by Mrs. Rocha and seconded by Mr. Koon, the Board of Trustees unanimously agreed to adjourn the meeting at 6:50 p.m. on February 15, 2022.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Certification of Unopposed Candidates for the Three Single Member District Positions for the May 7, 2022 Board of Trustees Election

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person(s):
Dr. Sharon M. Shields

Background Information:
The authority responsible for preparing the ballot must certify the unopposed status to the authority responsible for ordering the election. The authority is the secretary of the political subdivision's governing body or, if the governing body has no secretary, the presiding officer of the governing body.

This document is filed with the presiding officer of the political subdivision. The governing body must meet, accept this certification, and issue an order or ordinance declaring the election cancelled and the unopposed candidates elected. The candidates may take the oath of office on or after the date of election, and the certificate of election should be issued after Election Day.

To complete the cancellation process, a copy of the order or ordinance canceling the election must be posted on Election Day at each polling place that would have been used in the election.

La Vega ISD will still hold a special election on May 7, 2022 for the two at-large positions on the Board of Trustees. The Secretary of State has also recommended that the three unopposed candidates' names appear on the ballot along with a notation stating that the candidates were unopposed and therefore elected to office.

Fiscal Implication:
N/A

Administrative Recommendation:
Acceptance of the Certificate of Unopposed Candidate(s) for the May 7, 2022 Board of Trustees Election.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

AW12-1
Prescribed by Secretary of State
Section 2.051 – 2.053, Texas Election Code
2/14

CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER POLITICAL SUBDIVISIONS (NOT COUNTY)
CERTIFICACIÓN DE CANDIDATOS ÚNICOS PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)

To: Presiding Officer of Governing Body
Al: Presidente de la entidad gobernante

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 7, 2022

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 7 de mayo, 2022

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) ***Cargo(s)***	**Candidate(s)** ***Candidato(s)***
Single Member District 2	Henry C. Jennings
Single Member District 4	Raymond Koon
Single Member District 5	Randy Devorsky

Sharon M. Shields
Signature ***(Firma)***

Dr. Sharon M. Shields
Printed name ***(Nombre en letra de molde)***

Superintendent
Title ***(Puesto)***

March 22, 2022
Date of signing ***(Fecha de firma)*** **(Seal)** ***(sello)***

See reverse side for instructions
(Instrucciones en el reverso)

Notice of Joint General Election for the May 7, 2022 Board of Trustees Election

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
The Board of Trustees Election is scheduled for May 7, 2022. Attached is a copy of the Notice of Joint General Election for the Board's approval.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board Members approve the Notice of Joint General Election for the May 7, 2022 Board of Trustees Election.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

NOTICE OF JOINT GENERAL ELECTION
(AVISO DE LA ELECCIÓN GENERAL CONJUNTA)

To the registered voters of the County of McLennan, Texas:
(A los votantes registrados del Condado de McLennan, Texas:)

Notice is hereby given that the polling places listed below will be open from 7:00 a.m. to 7:00 p.m., May 7, 2022 for voting in a Joint General Election:

- to adopt or reject the proposed Constitutional Amendments as submitted by the 87th Legislature, Special Session, of the State of Texas;
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for three (3) City Council positions (Precinct 3, Precinct 4, and At-Large) for the City of Bellmead;
- for voting in a Special Election for the reauthorization of the local sales and use tax in the City of Bellmead at the rate of one-fourth of one percent to continue providing revenue for maintenance and repair of municipal streets. The tax expires on the fourth anniversary of the date of this election unless the imposition of the tax is reauthorized.;
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for three (3) Alderman positions and a Special Election to elect one (1) person for each position to serve the unexpired term for one (1) Alderman position for the City of Lorena;
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for Mayor and two (2) City Council positions (Ward 2 and Ward 4) for the City of McGregor;
- for voting in a General Election to elect one (1) person for each position to serve the full term of two (2) years for one (1) City Council position (District I) and a Special Election to elect one (1) person for each position to serve the unexpired term for one (1) City Council position (District II) for the City of Waco;
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for three (3) City Council positions (Ward 1, Place 2; Ward 2, Place 2; and Ward 3, Place 2) for the City of Woodway;
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for three (3) positions on the Board of Trustees (Place 2, Place 4, and Place 5) and a Special Election for the unexpired term of office for two (2) position on the Board of Trustees (At-Large) for the La Vega Independent School District;
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for two (2) positions on the Board of Trustees for the Lorena Independent School District;
- for voting in a General Election to elect one (1) person for each position to serve the full term of three (3) years for two (2) positions on the Board of Trustees (District 4 and At-Large, Place 7) for the Waco Independent School District;

The execution of a Joint Election Agreement with Bellmead, Lorena, McGregor, Waco, Woodway, La Vega ISD, Lorena ISD, Waco ISD, and McLennan County is hereby authorized and approved.

(Notifíquese por la presente que los lugares electorales indicados abajo estarán abiertos desde las 7 de la mañana hasta las 7 de la tarde del 7 de mayo 2022 para la votación en las elección general conjunta:

- para adoptar o rechazar las enmiendas constitucionales propuestas como fueron sometidas por la 87a Legislatura Sesión Especial, del Estado de Texas;
- para votar en una Elección General para elegir a una (1) persona para que sirvan los termino completos de dos (2) años para tres (3) miembro del ayuntamiento posiciones (precinto número 3, precinto número 4, y en general) para la ciudad de Bellmead;
- para votar en una Elección Especial la nueva autorizaci6n del impuesto de ventas y uso local en la Ciudad de Bellmead, Texas a la tasa de un cuarto del un por ciento para seguir proporcionando ingresos a mantenimiento y reparaci6n de calles municipales. El impuesto expira en el cuarto aniversario de la fecha de esta elecci6n a menos que la imposicion del impuesto este' autorizada de nuevo.;
- para votar en una Elección General para elegir a una (1) persona para que sirvan los termino completos de dos (2) años para tres (3) concejal posiciones y Elección Especial para elegir a una (1) persona para que sirvan los termino no completo para una (1) concejal posiciones para la ciudad de Lorena;

- para votar en una Elección General para elegir a una (1) persona para que sirvan los termino completos de dos (2) años para el alcalde y dos (2) miembro del ayuntamiento posiciones (distrito electoral número 2 y distrito electoral número 4) para la ciudad de McGregor;
- para votar en una Elección General para elegir a una (1) persona para que sirvan los termino completos de dos (2) años para una (1) miembro del ayuntamiento posiciones (distrito I) y Elección Especial para elegir a una (1) persona para que sirvan los termino no completo para una (1) miembro del ayuntamiento posición (distrito II) para la ciudad de Waco;
- para votar en una Elección General para elegir a una (1) persona para que sirvan los termino completos de tres (3) años para tres (3) miembro del ayuntamiento posiciones (distrito electoral número 1, lugar número 2; distrito electoral número 2, lugar número 2; y distrito electoral número 3, lugar número 2) para la ciudad de Woodway;
- para votar en una Elección General para elegir una (1) persona para que sirvan los termino completos de tres (3) años para las tres (3) posiciones de la junta de regentes (lugar número 2, lugar número 4, y lugar número 5) y una Elección Especial para elegir a una (1) persona para sirvan los termino no completo para dos (2) posición de la junta de regentes (en general) por del Distrito Escolar Independiente de La Vega;
- para votar en una Elección General para elegir una (1) persona para que sirvan los termino completos de tres (3) años para los dos (2) posiciones de la junta de regentes por del Distrito Escolar Independiente de Lorena;
- para votar en una Elección General para elegir una (1) persona para que sirvan los termino completos de tres (3) años para los dos (2) posiciones de la junta de regentes (distrito número 4 y distrito en general, lugar número 7) por del Distrito Escolar Independiente de Waco;

La ejecución de un acuerdo de elección conjunta Bellmead, Lorena, McGregor, Waco, Woodway, La Vega ISD, Lorena ISD, Waco ISD, y McLennan County se autoriza y aprueba.)

LOCATION(S) OF POLLING PLACES
(DIRECCIÓN(ES) DE LAS CASILLAS ELECTORALES)
See attached List
(Véase la lista adjunta)

Early Voting by personal appearance will be conducted at:
(La votación adelantada en persona se llevará a cabo todos los días en:)

Early Voting Sites:
(Lugares de votación adelantada)

McLennan County Elections Administration Office
Main Early Voting Site (Lugar principal de votación adelantada)
Records Building
214 North 4th Street, Suite 300
Waco, Texas 76701

Robinson Community Center
106 W. Lyndale Ave.
Robinson, Texas 76706

Waco Multi-Purpose Community Center
1020 Elm Ave.
Waco, Texas 76704

West Waco Library/ Genealogy Center
5301 Bosque Blvd.
Waco, Texas 76710

Hewitt City Hall/ Library
200 Patriot Court
Hewitt, Texas 76643

The dates and times of Early Voting are:
(Los días y horas de votación adelantada son:)

Monday (lunes)	April 25, 2022 (25 de abril 2022)	8:00 AM - 5:00 PM
Tuesday (martes)	April 26, 2022 (26 de abril 2022)	8:00 AM - 5:00 PM
Wednesday (miércoles)	April 27, 2022 (27 de abril 2022)	8:00 AM - 5:00 PM
Thursday (jueves)	April 28, 2022 (28 de abril 2022)	8:00 AM - 5:00 PM
Friday (viernes)	April 29, 2022 (29 de abril 2022)	8:00 AM - 5:00 PM
Saturday (sábado)	April 30, 2022 (30 de abril 2022)	7:00 AM - 7:00 PM
Monday (lunes)	May 2, 2022 (2 de mayo 2022)	7:00 AM - 7:00 PM
Tuesday (martes)	May 3, 2022 (3 de may 2022)	7:00 AM - 7:00 PM

Applications to vote by mail should be mailed to:
(Las solicitudes para poder votar por deben ser enviadas a:)

Jared Goldsmith
McLennan County Elections Administrator
Mailing Address: P.O. Box 2450
Waco, Texas 76703-2450
Physical Address: 214 N 4th Street, Suite 300
Waco, TX 76701
(254) 757-5043
ballotbymail@co.mclennan.tx.us
www.mclennanvotes.com

Applications for ballot by mail must be received no later than the close of business on April 26, 2022:
(Las solicitudes para votar por correo tendrán que ser recibidas antes del fin del día laboral el 26 de abril, 2022:)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
Scott M. Felton, McLennan County Judge
(Juez del condado de McLennan)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
Mayor, City of Bellmead
(alcalde, ciudad de Bellmead)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
Mayor, City of Lorena
(alcalde, ciudad de Lorena)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
Mayor, City of McGregor
(alcalde, ciudad de McGregor)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
Mayor Pro Tem, City of Waco
(alcalde pro tem, ciudad de Waco)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
Mayor, City of Woodway
(alcalde, ciudad de Woodway)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
President, La Vega ISD Board of Trustees
(presidente, junta de regentes de La Vega ISD)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
President, Lorena ISD Board of Trustees
(presidente, junta de regentes de Lorena ISD)

Issued this the ____ day of March, 2022.
(Emitada el día _____ de marzo, 2022.)

_____
President, Waco ISD Board of Trustees
(presidente, junta de regentes de Waco ISD)

May 7, 2022 ELECTION DAY VOTE CENTERS

7 de mayo de 2022 Centros de Voto Para el Día de las Elecciones)

Axtell School Athletic Meeting Room	312 W. Seley, Axtell
Bellmead Civic Center	3900 Parrish Street, Waco
Bruceville-Eddy ISD Special Events Center	1 Eagle Drive, Eddy
Carver Park Baptist Church	1020 E. Herring Avenue, Waco
Cesar Chavez Middle School	700 S. 15th Street, Waco
Chalk Bluff Baptist Church	5993 Gholson Road, Waco
China Spring ISD Administration Bldg.	12166 Yankie Road, China Spring
Crawford High School	200 Pirate Drive, Crawford
Dewey Community Center	925 N. 9th Street, Waco
Fellowship Bible Church	5200 Speegleville Road, McGregor
H. G. Isbill Junior High	305 S. Van Buren Street, McGregor
Heart of Texas Council of Governments	1514 S. New Road, Waco
Hewitt First Baptist Church	301 S. 1st Street, Hewitt
Hewitt City Hall/Library	200 Patriot Court, Hewitt
Lacy Lakeview Civic Center	505 E. Craven Avenue, Waco
Lake Shore United Methodist Church	3311 Park Lake Drive, Waco
Lorena First Baptist Church	307 E. Center Street, Lorena
Mart Community Center	804 E. Bowie Avenue, Mart
MCC Conference Center	4601 N. 19th Street, Waco
Moody First United Methodist Church	500 6th Street, Moody
Riesel Junior High/High School	600 E. Frederick Street, Riesel
Robinson Community Center	106 W. Lyndale Avenue, Robinson
South Waco Library	2737 S. 18th Street, Waco
Speegleville Baptist Church	469 Speegle Road, Waco
St. Louis Activity Center	2415 Cumberland Avenue, Waco
Tennyson Middle School	6100 Tennyson Drive, Waco
University High School	3201 S. New Road, Waco
Waco Convention Center	100 Washington Avenue, Waco
Waco High School (PAC)	2020 N. 42nd Street, Waco
Waco Multi-Purpose Community Center	1020 Elm Avenue, Waco
West Community Center	200 Tokio Road, West
West Waco Library/ Genealogy Center	5301 Bosque Boulevard, Waco
Woodway City Hall	922 Estates Drive, Woodway
Woodway First Baptist Church	13000 Woodway Drive, Woodway

Consider Joint Election Agreement with McLennan County and Other Contracting Entities

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person(s):
Dr. Sharon M. Shields

Background Information:
La Vega ISD agrees to enter into a Joint Election Agreement with McLennan County and the other contracting entities to receive election services from the McLennan County Elections Office.

Fiscal Implication:
$2000.12

Administrative Recommendation:
The administration recommends approval of the Joint Election Agreement with McLennan County Elections Office.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

AGREEMENT TO CONDUCT JOINT ELECTION

The Entity agrees to enter into a Joint Election Agreement with McLennan County and the following entities and hereby agrees to the following:

LIST OF CONTRACTING ENTITIES AND THEIR BALLOT ISSUES:

BELLMEAD - electing three (3) city council positions and a Special Bond Election;
LORENA - electing three (3) alderman positions and one (1) alderman position – unexpired term;
MCGREGOR - electing two (2) city council positions;
WACO - electing one (1) city council position and one (1) city council position – unexpired term;
WOODWAY - electing three (3) city council positions;
LA VEGA ISD - electing three (3) board of trustee positions and two (2) board of trustee positions – unexpired terms;
LORENA ISD - electing two (2) board of trustee positions;
WACO ISD - electing one (1) board of trustee position and electing one (1) board of trustee position – unexpired term.

- In all of the Districts' and Cities' voting precincts, which lie within the boundaries of the respective entities, the ballots shall include the specified contests for the respective parties. All entities agree to share Vote Centers, staff and voting equipment and to pay the total cost or a pro-rata cost for Vote Centers inclusive of staff, voting equipment and other expenses needed to conduct the election for both Early Voting, if applicable, and Election Day.
- Appoint the McLennan County Elections Administrator as the Early Voting Clerk for the Joint Election.
- Central Count Workers will be paid an hourly rate of $10.00 per hour.
- Support the use of high school students to serve as election clerks, as prescribed in Section 32.0511 of the Election Code.
- Post the respective notice of drawing for a place on the ballot.
- Appoint the Elections Administrator as the general custodian of the voted ballots as authorized by the Texas Election Code, Sec. 271.010 and Sec. 66.001. Access to the election records will be available to the contracting entities, as well as the public, in accordance with the Texas Public Information Act, Chapter 552 of the Government Code.
- Prepare and post filing period notice by each respective filing authority.
- The contracting entities shall provide tables and chairs at the shared Vote Centers as needed.
- Contracting Officer shall procure, allocate and distribute all election supplies; employ all election officers and personnel needed to conduct the election; provide training for the election workers on the election laws and on the use of the electronic voting equipment; conduct background checks for all election officials, staff and temporary workers, as prescribed in the Election Code 129.051(g); secure all Vote Centers; operate the Central Count Station; prepare payment to election officers and personnel and billing to the contracting entities; provide precinct by precinct election returns to the Secretary of State as required by law; and any and all other duties necessary to conduct an election, as provided in the Election Services Contract.
- If a manual count or recount is required to be performed in accordance with Section

127.201 of the Election Code, the contracting entities shall be responsible for performing the manual count and/or recount with the Contracting Officer.

In TESTIMONY HEREOF, the Agreement to Conduct Joint Election is multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to wit:

a) It has on the _____ day of _____, 2022 been executed on behalf of McLennan County by the Elections Administrator, pursuant to the Texas Election Code, so authorizing;

b) It has on the _____day of _____, 2022 been executed on behalf of the Entity by its Mayor or School Board President, pursuant to the authority of the City Council or School Board, so authorizing;

ATTEST:

La Vega ISD

By: _____
School Board President, La Vega ISD

CONTRACTING OFFICER

_____
Jared Goldsmith
Elections Administrator, McLennan County

Contract for Election Services with McLennan County Election for the May 7, 2022 Election

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
The Board of Trustees called a trustee special election to be held on May 7, 2022. As has been the case for many years now, the District contracts with the McLennan County Elections Division to conduct this election. The Board will need to consider approval of the contract between the District and the McLennan County Election Administration Department for the May election. The County will furnish the election judges, clerks, and electronic voting equipment and furnish election results to the District.

Fiscal Implication:
La Vega ISD's portion of the expenses is $2,000.12.

Administrative Recommendation: The administration recommends approval of the contract for election services with McLennan County for the May 7, 2022 board election.

Motion:

Second:

For:

Against:

Abstain:

THE STATE OF TEXAS

COUNTY OF MCLENNAN

CONTRACT FOR ELECTION SERVICES BETWEEN THE MCLENNAN COUNTY ELECTION ADMINISTRATION DEPARTMENT AND THE LA VEGA INDEPENDENT SCHOOL DISTRICT.

THIS CONTRACT made by and between the La Vega Independent School District, acting by and through its Board of Trustees, hereinafter referred to as the "District," and Jared Goldsmith, Elections Administrator of McLennan County, Texas, hereinafter referred to as the "Contracting Officer," and by authority of Section 31.092 (a), Texas Election Code for the conduct and supervision of the May 7, 2022 Joint General Election for the selection of elected officials for the full term of office of three (3) years for three (3) District Trustee positions (Place 2, Place 4, and Place 5) and a Special Election for the selection of elected officials for an unexpired term of office of two (2) District Trustee positions (At-Large).

THIS CONTRACT is subject to the approval of all participating parties and shall be binding on said parties upon written approval.

WITNESSETH:

WHEREAS, the District is holding an election for the selection of elected officials for the full term of office for three (3) District Trustee positions and a Special Election for the selection of elected officials for the unexpired term for two (2) District Trustee positions (at the expense of the District) on May 7, 2022; and

WHEREAS, the voting precincts of the District which lie within the boundaries of the District, have been established by the District as their voting precincts; and

WHEREAS, the Vote Centers in the Joint General Election are the Election Day voting places for the District; and

WHEREAS, McLennan County conducted a public hearing and Commissioners Court approved the Designation of "Successful Countywide Election Day Polling Places Program" for McLennan County on January 27, 2015, moving forward pursuant to Texas Election Code, Section 43.007. On February 3, 2015, the Texas Secretary of State's Office certified that McLennan County is designated as "successful" and is now authorized to continue to hold all elections using Election Day Countywide Polling Places (Vote Centers). The District agrees to utilize the list of Countywide Election Day Polling Places (Vote Centers) attached to this contract; and

WHEREAS, the County owns the HART eSlate electronic voting system which has been duly approved by the Secretary of State, pursuant to the Texas Election Code, (Section 122.031-122.039, Section 122.091); and

WHEREAS, the District desires to use the County's electronic voting system in their elections and to compensate the County for such use and to share in certain other expenses connected with such elections in accordance with the provisions of Section 31.098 of the Texas Election Code; and

NOW, THEREFORE, in consideration of the mutual covenants, agreements and benefits to the parties, IT IS AGREED as follows:

I.

In all of the District's voting precincts, the Contracting Officer shall conduct the District's election in accordance with this contract. The District shall bear the full cost or pay a pro-rata share of the voting centers and election judges, alternates and clerks, if applicable, to be used for the election.

II.

Judges' Booth Controllers (JBCs), eSlates and Disabled Accessible Units (DAUs) owned by the County shall be used for the District's election.

III.

The District agrees to appoint the Contracting Officer as the Clerk for Early Voting and shall furnish wording on the ballots and election order necessary for Early Voting in the election to be held at the expense of the District.

The District agrees that the only polling sites available for contracting entities are the five (5) Early Voting Sites and thirty-four (34) Election Day Vote Centers that the County has established/pre-approved.

The District agrees that the shared locations for Early Voting will be the McLennan County Elections Administration Office, located in the Records Building at 214 North 4th Street, Suite 300, Waco, TX 76701; the Hewitt City Hall/Library, located at 200 Patriot Court, Hewitt, TX 76643; the Robinson Community Center, located at 106 W. Lyndale Avenue, Robinson, TX 76706; the West Waco Library/ Genealogy Center, located at 5301 Bosque Boulevard, Waco, TX 76710; and the Waco Multi-Purpose Community Center, located at 1020 Elm Avenue, Waco, TX 76704.

The above-mentioned wording on the ballot(s) and election order(s) shall be delivered to the Elections Administrator upon completion of the ballot drawing for a place on the ballot prior to the commencement of Early Voting in the election to be held at the expense of the District. The District shall bear the full cost or pay a pro-rata share, if applicable, for the Early Voting locations' personnel, at an hourly rate of $12.00 and an overtime rate of $18.00 per hour for Presiding Judges and Alternate Judges and an hourly rate of $10.00 and an overtime rate of $15.00 per hour for Clerks and a $25.00 pick-up and delivery fee for Early Voting supplies.

The District will forward any requests received for a ballot by mail to the McLennan County Elections Administrator for processing. The District shall pay to the County the actual cost incurred for materials and postage for the distribution of ballots by mail.

The Contracting Officer shall provide to the District one (1) copy of the Early Voting report via email on a daily basis and a cumulative final Early Voting report following the election.

IV.

The Contracting Officer shall have the District's sample ballots printed, to cover the District's election, in accordance with Texas Election Code, Section 124.004. In all of the District's voting precincts, which lie within the boundaries of the District, the ballots shall include the specified contests for the District.

V.

In all instances covered by Article I of this contract, the Contracting Officer shall cause the HART eSlate voting equipment to be delivered to the Election Day voting places and Early Voting places at least one (1) hour before the time set for opening the polls in each voting precinct, pursuant to Texas Election Code, Sections 125.001, 125.004, 125.061, 127.032-.065.

VI.

The District shall bear the full cost of the rent or pay a pro-rata share, if applicable, for all voting places contemplated by Article I of this contract.

VII.

The District shall bear the full cost or pay a pro-rata share, if applicable, for any equipment as deemed necessary and/or desirable for the holding of said election and cause same to be delivered to the voting places of the District.

VIII.

The District shall bear the full cost or pay a pro-rata share, if applicable, for the employment and/or use of such personnel as the Contracting Officer deems necessary or desirable to prepare for and conduct Early Voting.

IX.

The District shall bear the full cost or pay a pro-rata cost for the employment and/or use of such personnel as the Contracting Officer deems necessary to program and operate the automatic tabulating equipment in accordance with Texas Election Code, Sections

124.066, 127.001-.006, 127.121-122.

X.

The District shall appoint, bear the full cost of or pay a pro-rata share for the Presiding Judges and Clerks in the voting precincts, which lie within the limits of the District, including the cost for the election personnel to attend an election school held by the designated Contracting Officer for the training of Election Day Judges and Alternate Judges pursuant to the Texas Election Code, Sections 32.091 - .093 and 271.013, for their services in connection with the election to be held at the expense of the District. The election school will not exceed four (4) hours in length. Election Day personnel will be compensated at an hourly rate of $12.00 for Presiding Judges and Alternate Judges and an hourly rate of $10.00 for Clerks and a $25.00 pick-up and delivery fee for Election Day supplies.

The Contracting Officer shall appoint the Presiding Judge and Clerks of the Early Voting Ballot Board to process Early Voting results pursuant to Texas Election Code, Sections 87.001 - .025, 87.101, and 87.103. The District shall pay a pro-rata cost for the Presiding Judge and Clerks of the Early Voting Ballot Board.

XI.

The Contracting Officer will provide the preparation of programs and test materials for tabulation of voting equipment and of ballot by mail materials, supervision of handling and disposition of election returns and preparation of the tabulation for the official canvass in accordance with Tex. Elec. Code, Section 31.094.

XII.

The Contracting Officer will provide advisory services in connection with decisions to be made and actions to be taken by the responsible parties of the District.

XIII.

The District shall pay to the County an Administrative Fee of ten (10) percent of the total amount of the contract for administering the election.

XIV.

It is understood that the County will incur costs and expenses in connection with the making of arrangements and preparations for the election, and that in the event the election to be held at the District is enjoined or canceled or if for any reason whatsoever the District shall decide not to proceed with the election to be held at the expense of the District or if the date of the election to be held by the respective parties is postponed or otherwise changed, the District shall be obligated to pay the County for the amount specified in Article XIII of

this contract, which is agreed to be a fair and reasonable estimate of the costs and expenses incurred, or to be incurred, by the County in making such arrangements and preparations and the loss of damage to be sustained by the County in such event.

XV.

In connection with the performance of this contract, neither McLennan County nor the Administrator shall be liable to third parties for any default of the District in connection with the holding of the joint election, including the failure by such entities to pay any expenses hereunder, and such Entities shall not be liable to third parties for any default of the Administrator in connection with the holding of the joint election.

XVI.

Except as herein expressly provided otherwise, each party hereto shall do all things that may be required in connection with the election to be held at its expense. The District shall be responsible for the preparation of election resolutions and other pertinent documents for the adoption or execution by the proper officer of said party, and no party hereto shall have the responsibility or duty in connection with such preparations by any other party thereto. The Contracting Party will prepare the Joint Notice of Election and submit the documents to the entities for execution by the proper officers. The District shall likewise be responsible for posting or publication of election notices, and no party hereto shall be responsible for the posting or publication by any other party hereto.

XVII.

It is understood that to the extent space is available that other cities and political subdivisions may wish to participate in the use of the above-mentioned election equipment and voting places, and it is agreed that the Contracting Officer may contract with such other cities or political subdivisions for such purposes and that in such event there may be an adjustment of the pro-rata share to be paid to the County by the District under this contract.

XVIII.

It is estimated that the District's obligation there under shall not exceed ($2,000.12) and the District agrees to pay a deposit of fifty (50) percent of said amount to McLennan County for an amount of ($1,000.06) within five (5) days after the District's execution of this contract. The exact amount of the actual cost of the District's obligation hereunder shall be calculated after the May 7, 2022 Joint General Election, and if the amount of the District's obligation exceeds the amount deposited, then, in the event, the District shall pay to McLennan County the balance due within thirty (30) days after the receipt of the bill from the Contracting Officer detailing actual costs. However, if the amount of the District's obligation is less than the amount deposited, then and in that event, McLennan County shall refund to the District the excess amount paid within thirty (30) days after a final bill detailing the cost of the election has been provided to the District.

In TESTIMONY HEREOF, the contract, is multiple originals all of equal force, has been executed on behalf of the parties hereto as follows, to wit:

a) It has on the _____ day of _____, 2022 been executed on behalf of McLennan County by the Elections Administrator, pursuant to the Texas Election Code, so authorizing;

b) It has on the _____day of _____, 2022 been executed on behalf of the District by its President, pursuant to the authority of the District Trustees, so authorizing;

ATTEST:

La Vega ISD

By:_____
President, La Vega ISD

CONTRACTING OFFICER

_____
Jared Goldsmith
Elections Administrator, McLennan County

COUNTY ELECTIONS SERVICES CONTRACT
FOR THE MAY 7, 2022
JOINT GENERAL ELECTION

		Actual
A.	STATISTICAL INFORMATION	
1.	Estimated voter turnout	7,500
2.	Number of Election Day polling places	34
3.	Number of county designated election precincts	91
4.	Vote Centers were used for this election and all entities' ballots were available at any Vote Center; the percentage of costs for this election is based on the **number and location of the Vote Centers** in the Joint Election.	
5.	Number of public buildings used as polling places	22
6.	Number of Early Voting sites	5
7.	Voting System: Hart Intercivic eSlate Electronic Voting	
B.	COST OF GENERAL ELECTION	
1.	Printing Costs (inclusive of the following) a) Ballot Stock Paper for Ballots by Mail ($0.06 per ballot for absentee) b) Sample Ballots Paper ($0.06 per sheet for precincts) c) Postage ($0.67 per ballot by mail material plus $0.46 per BBM application/reject letters) d) Ballot by mail (cost of forms $1.60 each) e) Military Voting Kits ($1.50) f) Judges' Letters/Payroll/Ballot Board ($0.46)	$ 3,000.00
2.	Electronic voting system Rental of voting equipment ($100.00 per machine) (80 eSlates/34 JBCs/34 DAUs)	$ 14,800.00
3.	Election kits and other supplies (34 kits x $40.00), inclusive of selection of contents, order, distribute, build custom kits per Vote Center)	$ 1,360.00
4.	Election Day Polling site rental (Private Facilities (12) @ $30.00 for Election Day and $1,000.00 for Waco Convention Center)	$ 1,360.00
5.	Election Preparation Personnel (Additional temporary part-time staff)	$ 2,000.00
6.	Publication of Tabulation Equipment Test Notice & Notice of Election (Waco Tribune Herald)	$ 5,000.00
7.	Precinct Election Judges and Clerks ($12.00 per hour for Judges & Alternates; $10.00 per hour for Clerks) (Inclusive of training, $25.00 per site delivery of supplies after polls close)	$ 35,000.00

COUNTY ELECTIONS SERVICES CONTRACT
FOR THE MAY 7, 2022
JOINT GENERAL ELECTION

		Actual
8.	Personnel for Central Counting Station a) Workers at an hourly rate of $10.00 per hour b) Consultant for Internet c) Ballot Board/Troubleshooters	$ 1,000.00
9.	Miscellaneous Election Day costs (Election supplies, translation, security, site support)	$ 2,000.00
10.	Additional Personnel Costs (Overtime for Election Staff, travel to deliver supplies/post office/postings)	$ 3,000.00
11.	Early Voting: 5 locations a) # of Kits - 5 @ $40.00 each site b) EV Personnel – (4) Branch Sites plus (1) Main Site (1) Main Site @ $12.00 per hour/$18.00 per hour overtime – Judges & Alternates; $10.00 per hour/$15.00 per hour overtime – Clerks; $25.00 Delivery Fee c) Rental of EV site ($500.00 per church) d) Electronic Voting Equipment (5 JBCs & 20 eSlates/DAUs)	County Cost *
12.	Air Cards for Electronic Poll Books on Election Day	$ 3,000.00
13.	Truck Rental/Gas for Electronic Machines Delivery/Pickup	$ 3,000.00
14.	Subtotal	$ 74,520.00
15.	County Administrative Fee (10%)	$ 7,452.00
16.	Cost of General Election	**$81,972.00**

(Entities' share of the costs is included in attached grid.)

*Early Voting costs are not included in contracting entities' total = $17,700.00

Interlocal Participation Agreement (IPA) Between La Vega ISD and the TASB Risk Management Fund

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person(s):
Dr. Sharon M. Shields

Background Information:
Background information is attached.

Fiscal Implication:
Provided in the attached agreement.

Administrative Recommendation:
Board approval of the IPA between La Vega ISD and the TASB Risk Management Fund.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

TASB Risk Management Fund
P.O. Box 301 • Austin, Texas 78767-0301 • 800.482.7276
12007 Research Blvd. • Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

March 1, 2022

Dr. Sharon Shields
La Vega ISD
sharon.shields@lavegaisd.org

Participation in TASB Risk Management Fund Coverage Programs

Dear Dr. Shields:

Please accept this letter as formal written notice that the Interlocal Participation Agreement (IPA) between La Vega ISD and the TASB Risk Management Fund (Fund) is amended by the Fund effective May 1, 2022. The IPA is the foundational agreement by which eligible organizations join the Fund.

The amended IPA will replace your current IPA with the Fund. A copy of the new IPA is included for review and execution. It was last amended in 2012. Pursuant to Chapter 791 of the Texas Government Code, the new IPA must be authorized and approved by your Board of Trustees.

Along with the new IPA, a Frequently Asked Questions document with more information and a summary of changes is included to assist you in executing the agreement. The updates to the IPA focus on three areas: 1) clarity of purpose and meaning, 2) updates to Fund Member duties and obligations, and 3) revisions to the dispute resolution provisions.

The IPA must be approved through Board action and returned to the Fund. Your organization may take one of following approaches related to the new IPA:

- Seek authorization from your Board of Trustees and return the executed IPA to the TASB Risk Management Fund at tasbrmf@tasbrmf.org no later than May 13, 2022. A countersigned copy will be returned to you for your records.

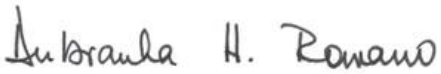
- Take no action. The IPA will go into effect May 1, 2022, and your current coverage will continue under the terms of the new IPA. However, your next renewal proposal for Fund coverage will require a board-approved executed IPA unless you terminate coverage at that time.

- Terminate coverage in all Fund programs effective April 30, 2022, by providing written notice of termination to the Fund by April 29, 2022.

Please reach out to your TASB Risk Management Marketing Consultant for assistance with this process. We thank you for your membership in the TASB Risk Management Fund. We are very proud of our 48-year record of proven strength, stability, and service to Texas public school districts and other educational entities and look forward to our continued partnership.

TASB Risk Management Fund
P.O. Box 301 • Austin, Texas 78767-0301 • 800.482.7276
12007 Research Blvd. • Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

Sincerely,



Dubravka H. Romano
Associate Executive Director
Risk Management Services
Texas Association of School Boards, Inc.

CC: James Garrett
Heide Gaden (Heide.Gaden@tasb.org)

Attachments: Frequently Asked Questions and Explanation of Changes, Amended Interlocal Participation Agreement

TASB Risk Management Fund
P.O. Box 301 • Austin, Texas 78767-0301 • 800.482.7276
12007 Research Blvd. • Austin, Texas 78759-2439 • tasbrmf.org
Administered by the Texas Association of School Boards

TASB Risk Management Fund
Interlocal Participation Agreement
Frequently Asked Questions

What is the IPA?

The Interlocal Participation Agreement (IPA) is the foundational agreement of the TASB Risk Management Fund (Fund). The Fund is a self-funded risk pool, and the IPA is the agreement through which Fund Members participate in the Fund. The IPA sets out the basic terms, conditions, and requirements of Fund membership.

Through an executed IPA, Fund Members may participate in the various lines of coverage offered by the Fund. Membership in each specific Fund program is created and controlled through a Contribution and Coverage Summary (CCS).

The IPA is approved once by each Fund Member's board. It remains in effect until the Fund Member ceases to participate in at least one Fund coverage program or the Fund terminates the IPA.

Does the IPA require Board approval?

Yes. The Fund is an interlocal entity formed under the provisions of Chapter 791 of the Texas Government Code. This law requires that an interlocal agreement be authorized by the governing body of each party to the agreement.

What is the effective date of the IPA?

The amended IPA is effective on May 1, 2022, for all Fund Members. Members should return a board-approved IPA prior to May 13, 2022. If the Fund Member takes no action, the IPA will still go into effect.

For Members who take no action, renewal proposals for coverage on or after May 1, 2022, will be contingent on the member returning a board-approved IPA. Coverage effective on or after May 1, 2022, will not be renewed without a properly executed IPA.

Members may also terminate coverage in all Fund programs effective April 30, 2022, by providing written notice to the Fund by April 29, 2022.

Why is the IPA Changing?

The IPA was last approved by the Fund Board in April 2012 as a universal IPA covering all Fund programs. It has not been modified since 2012. The Fund reviews and updates its IPA at least once every ten years or more frequently, as needed.

The amendments to the IPA focus on three separate areas: 1) clarity of purpose and meaning, 2) updating Fund Member duties and obligations, and 3) revising the dispute resolution provisions.

What are the specific changes to the IPA?

A thorough explanation of the changes is included in this document on the following page.

Can my organization make changes to the IPA?

No. This IPA was approved by the TASB Risk Management Fund Board on November 12, 2021, and is effective on May 1, 2022. The IPA is a Board-approved agreement and is universal. All members of the Fund agree to the same terms of participation.

What if my organization doesn't agree to the terms of the new IPA?

Fund Members who do not agree to the terms of the new IPA may terminate coverage in all Fund programs effective April 30, 2022, by providing written notice to the Fund by April 29, 2022, prior to the IPA going into effect on May 1, 2022.

Who can I contact for additional information?

General questions can be directed to your Risk Management Marketing Consultant. If your questions are specific to the terms of the IPA, please contact Paul Taylor, Director of Legal and Regulatory Affairs in TASB Risk Management Services, at paul.taylor@tasb.org.

What are the steps for signing and returning the IPA?

As part of the Board approval process, the Board may authorize an administrator to sign the IPA. Electronic signatures are acceptable. The date of Board approval must be recorded on the signature page.

Please return the executed IPA to tasbrmf@tasbrmf.org no later than May 13th, 2022. Once the executed IPA is received, it will be countersigned by the Fund and a copy will be provided for your records.

Explanation of Changes to the IPA

The amendments to the IPA focus on three separate areas: 1) clarity of purpose and meaning, 2) updating Fund Member duties and obligations, and 3) revising the dispute resolution provisions.

Clarity:

- Section 2, **Program Participation,** removes references to the original Fund programs to allow expansion of programs and services by the Fund.
- Section 5, **Agreement to Pay Contributions,** now separately addresses situations where Fund Members fail to pay contributions or fail to repay the Fund any other amounts owed. The adjusted contribution provision is also moved to this section.
- Section 6, **Contribution and Coverage Summary**, states the CCS, Coverage Agreements, Endorsements, and Addenda are incorporated into the IPA as one agreement.
- Section 8, **Other Duties of Fund Member,** is expanded to address Cooperation and Access and authorizes the Fund access to member data held by the Fund's administrator and its other affiliated entities.
- Section 11, **Subrogation and Assignment of Rights,** combines the two former sections on Subrogation into one section.

Updates to Member Duties and Obligations:

- Section 4, **Termination**, specifies that a Fund Member attempting to terminate the agreement after their renewal term begins still owes the full contribution amount.
- Section 7, **Loss Prevention**, states that loss prevention recommendations are given without warranty.
- Section 15, **Fund Member's Designation of Coordinator**, states the Fund Member must appoint an employee with appropriate authority as Program Coordinator and may not delegate communication to a third-party.
- Section 16, **Risk Sharing Agreement**, states the IPA is a risk sharing and risk participation agreement and is not a contract of insurance. This section also provides that any ambiguity in the agreement will not be construed against the Fund.
- Section 23, **Authorization**, states the Fund Member authorizes the Program Coordinator or CEO to approve and bind current and future agreements with the Fund.
- In addition to the authorized signature, the new IPA requires entry of the date of approval of the IPA by the Fund Member's Board of Trustees.

Revisions to Dispute Resolution provisions:

- Section 22, **Dispute Resolution**, requires an appeal to the Fund Board and mediation in Travis County, before pursuing litigation. The IPA requires that a suit against the Fund be filed in Travis County.
- A **Waiver and Estoppel** provision is added to the IPA to ensure that the parties to the agreement can enforce the contractual provisions in the IPA.
- The **Assignment** clause is updated and moved to Section 22 and states that a Fund Member may not transfer any interest in claim-related payments from the Fund to a third party. Action by the Fund Member which grants or attempts to grant interest or control over any claim payments suspends the Fund's obligation to make any claim payments under the agreement. This provision prohibits assignments to a third-party under a contingency fee contract or similar agreement.

TASB RISK MANAGEMENT FUND
INTERLOCAL PARTICIPATION AGREEMENT

Pursuant to the Texas Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Participation Agreement (Agreement) is entered into by and between the Texas Association of School Boards Risk Management Fund (Fund) and the undersigned local government of the State of Texas (Fund Member). The Fund is an administrative agency of local governments (Fund Members) that cooperate in performing administrative services and governmental functions relative to risk management.

TERMS AND CONDITIONS

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, including, without limitation, the agreement of the Fund and Fund Members to provide risk management programs as detailed in this Agreement, the receipt and sufficiency of which are hereby acknowledged, Fund Member and the Fund, intending to be legally bound, and subject to the terms, conditions, and provisions of this Agreement, agree as follows:

1. **Authority**. Fund Member hereby approves and adopts the Restatement of Interlocal Agreement, dated May 20, 1997, which restated the Interlocal Agreement dated July 2, 1974, establishing the predecessor of the Fund. The Restatement of Interlocal Agreement is incorporated into this Agreement by reference and is available from the Fund upon request. This Agreement serves to outline the relationship between the Fund and Fund Member. While the Texas Interlocal Cooperation Act provides the overarching basis for the Fund, certain Fund programs are further authorized pursuant to various statutes, such as Chapter 504 of the Texas Labor Code, pertaining to workers' compensation; and Chapter 2259, Subchapter B, of the Texas Government Code, pertaining to other risks or hazards.

2. **Program Participation**. This Agreement enables Fund Member to participate in one or more of the Fund's available programs. Because this is an enabling Agreement, Fund Member must also execute a separate Contribution and Coverage Summary (CCS) for each Fund program from which it seeks coverage and/or administrative services. Only a valid CCS will confer the right to participate in a specific program and each CCS shall be incorporated into this Agreement. Through participation in any Fund program, Fund Member waives none of its immunities and authorizes the Fund, or its designee, to assert such immunities on its behalf and on behalf of the Fund or its designee.

3. **Term of Agreement**. This Agreement shall be effective from the date of the last signature below and shall remain in effect unless terminated as provided in this Agreement. This Agreement will automatically terminate if Fund Member ceases to participate in at least one of the Fund's programs (due to the expiration of a CCS participation term or the valid termination of same) or fails to meet the membership qualifications of the Fund as provided in this Agreement and as determined by the Fund in writing.

4. **Termination.** Unless this Agreement is automatically terminated as described above, this Agreement, and/or any component CCS applicable to Fund Member, can be terminated as set forth below. However, unless specifically required in a CCS, the termination of any single Fund program under a CCS shall not also result in the automatic termination of another pending CCS, or this enabling Agreement if any other CCS is still in force for Fund Member. Rather, each Fund program can only be terminated as provided in this Agreement.

    a. **By Either Party with 30 Days Notice before Renewal**. Any CCS may be terminated by either party with termination to be effective on any successive renewal date by giving written notice to the other party no later than 30 days prior to automatic renewal.

    b. **By Fund Member upon Payment of Late Notice Fee**. If Fund Member fails to terminate a CCS as provided above, it may still terminate participation in any Fund program prior to the renewal date by paying a late notice fee as herein provided. If Fund Member terminates the CCS before the renewal date, but with fewer than 30 days' advance written notice, Fund Member agrees to pay the Fund a late notice fee in the amount of 25% of the annual contribution for the expiring participation term. Fund Member expressly acknowledges that the late notice fee is not a penalty, but a reasonable approximation of the Fund's damages for the Fund Member's untimely withdrawal from the program identified in the CCS. However, once the renewal term of a CCS commences, Fund Member can no longer terminate the CCS by paying a late notice fee; the CCS shall renew and Fund Member must pay 100% of the annual contribution for the renewal period.

    c. **By the Fund upon Breach by Fund Member.** The Fund may terminate this Agreement or any CCS based on breach of any of the following obligations, by giving 10 days' written notice to Fund Member of the breach; and Fund Member's failure to cure the breach within said 10 days (or other time period allowed by the Fund):

        1) Fund Member fails or refuses to make the payments or contributions required by this Agreement;

        2) Fund Member fails to cooperate and comply with any reasonable requests for information and/or records made by the Fund;

3) Fund Member fails or refuses to follow loss prevention or statutory compliance requirements of the Fund, as provided in this Agreement; or

4) Fund Member otherwise breaches this Agreement.

If the Fund terminates this Agreement, or any CCS, based on breach as described above, Fund Member agrees that the Fund will have no responsibility of any kind or nature to provide coverage on the terminated Fund program post-termination. Further, Fund Member shall bear the full financial responsibility for any unpaid open claim and expense related to any claim, asserted or unasserted and reported or unreported, against the Fund or Fund Member, or incurred by the agents or representatives of Fund Member.

In addition to the foregoing, if termination is due to Fund Member's failure to make required payments or contributions, Fund Member agrees that it shall pay the Fund liquidated damages in the amount of 50% of the annual contribution for the participation term identified in the terminated CCS.

5. **Contributions.**

a. **Agreement to Pay Contribution.** Fund Member agrees to pay its contribution for each Fund program in which it participates based on a plan developed by the Fund. The amount of contribution will be stated in the relevant CCS and will be payable upon receipt of an invoice from the Fund. Late fees amounting to the maximum interest allowed by law, but not less than the rate of interest authorized under Chapter 2251, Texas Government Code, shall begin to accrue daily on the first day following the due date and continue until the contribution and late fees are paid in full. If Fund Member fails to pay the amounts due under this Agreement, including any CCS, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for Fund Member's benefit, to offset the amount owed. Any offset will not extinguish Fund Member's obligation for any and all payments due under this Agreement, including any CCS.

b. **Other Payments Due to the Fund**. In addition to contributions, if the Fund Member owes other payments to the Fund, such as deductibles or claim overpayments, and Fund Member fails to timely pay the amounts due, the Fund may redirect other amounts due to the Fund Member, payments received from Fund Member, or amounts held by the Fund for the Fund Member's benefit to offset the amounts owed.

c. **Estimated Contribution and Contribution Adjustment**. In specified situations, the amount of contribution shown in the CCS will be identified as an estimate. The Fund reserves the right to request an audit of updated exposure information at the end of the CCS participation term and adjust contributions if Fund Member's exposure changes during the CCS participation term. As a result of the exposure review, any additional contribution payable to the Fund shall be paid by Fund Member, and any overpayment of contribution by Fund Member shall be returned or credited by the Fund. The Fund reserves the right to audit the relevant records of Fund Member in order to conduct this exposure review.

Upon expiration of each participation period, Fund Member may request a contribution adjustment due to exposure changes. Such request must be made in writing within 60 days after the end of the participation period. Fund Member must provide documentation as requested by the Fund to demonstrate that the exposure change warrants a contribution adjustment.

The annual contribution may be adjusted due to an exposure change or audit as presented in the CCS. The Fund may also request a contribution adjustment should the Fund's underwriting income for any program within a given program year be inadequate to pay the ultimate cost of claims incurred for that year, the Fund may collect an adjusted contribution from any current or former Fund Member if that Fund Member's contribution is inadequate to pay the Fund Member's claims incurred during that year.

6. **Contribution and Coverage Summary**. Fund Member agrees to abide by each CCS that governs its participation. A CCS will incorporate the program specific coverage document, if any, which sets forth the scope of coverage and/or services from the Fund. This Agreement will be construed to incorporate the CCS, Coverage Agreements, Endorsements, and Addenda, if any, whether or not physically attached. A CCS for a Fund program will state the participation term. After Fund Member's execution of a CCS, the CCS will automatically renew annually, unless terminated in accordance with this Agreement. Any renewal containing a change in the amount of contribution or other terms will be subject to the Amendment by Notice process described in this Agreement.

7. **Loss Prevention**. The Fund may provide loss prevention services to Fund Member. Fund Member agrees to adopt the Fund's reasonable and customary standards for loss prevention and to cooperate in implementing any and all reasonable loss prevention and statutory compliance recommendations or requirements. The Fund makes no warranty on Fund loss prevention recommendations.

8. **Other Duties of Fund Member**.

   a. **Standards of Performance**. Time shall be of the essence in Fund Member's reporting of any and all claims to the Fund, payment of any contributions or monies due to the Fund, and delivery of any written notices under this Agreement.

   b. **Claims Reporting**. Notice of any claim must be provided to the Fund as required by law or the applicable Coverage Agreement. Failure by Fund Member to timely report a claim may result in denial of coverage or payment of fines or penalties imposed by law or regulatory agencies. If the Fund advances payment of any fine or penalty arising from Fund Member's late claim reporting, Fund Member will reimburse the Fund for all such costs.

   c. **Cooperation and Access**. Fund Member agrees to cooperate and to comply in a timely manner with all reasonable requests for access, information and/or records made by the Fund or by a third-party acting for the Fund. Fund Member further agrees to provide complete and accurate statements of material facts, to not misrepresent or omit such facts, or make false statements to the Fund. The Fund Member agrees that any information held by the Fund's Administrator, or its' affiliated entities may be provided to the Fund. The Fund reserves the right to audit the relevant records of Fund Member to determine compliance with this Agreement.

9. **Administration of Claims**. The Fund or its designee agrees to administer all claims for which Fund Member has coverage after Fund Member provides timely written notice to the Fund. Fund Member hereby authorizes the Fund or its designee to act in all matters pertaining to handling of claims for which Fund Member has coverage pursuant to this Agreement. Fund Member expressly agrees that the Fund has sole authority in all matters pertaining to the administration of claims and grants the Fund or its designee full decision-making authority in all matters, including without limitation, discussions with claimants and their attorneys or other duly authorized representatives. Fund Member further agrees to be fully cooperative in supplying any information reasonably requested by the Fund in the handling of claims. All decisions on individual claims shall be made by the Fund or its designee, including, without limitation, decisions concerning claim values, payment due on the claim, settlement, subrogation, litigation, or appeals.

10. **Excess Coverage/Reinsurance**. The Fund, in its sole discretion, may purchase excess coverage or reinsurance for any or all Fund programs. In the event of a substantial change in terms or cost of such coverage, the Fund reserves the right to make adjustments to the terms and conditions of a CCS as allowed by the Amendment by Notice process under this Agreement. If any reinsurer, stop loss carrier, and/or excess coverage provider fails to meet its obligations to the Fund or any Fund Member, the Fund is not responsible for any payment or any obligations to Fund Member from any reinsurer, stop loss carrier, or excess coverage provider.

11. **Subrogation and Assignment of Rights**.

   a. Fund Member, on its own behalf and on behalf of any person entitled to benefits under this Agreement, assigns all subrogation rights to the Fund. The Fund has the right, in its sole discretion, without notice to Fund Member, to bring all claims and lawsuits in the name of Fund Member or the Fund. Fund Member agrees that all subrogation rights and recoveries belong first to the Fund, up to the amount of benefits, expenses, and attorneys' fees incurred by the Fund, with the balance, if any, being paid to Fund Member, unless otherwise specifically stated in the Agreement. Award of funds to any person entitled to coverage, whether by judgment or settlement, shall be conclusive proof that the injured party has been made whole. Fund Member's right to be made whole is expressly superseded by the Fund's subrogation rights. If Fund Member procures alternate coverage for a risk covered by the Fund, the latter acquired coverage shall be deemed primary coverage concerning that risk.

   b. Fund Member shall do nothing to prejudice or waive the Fund's existing or prospective subrogation rights under this Agreement. If Fund Member has waived any subrogation right without first obtaining the Fund's written approval, the Fund shall be entitled to recover from Fund Member any sums that it would have been able to recover absent such waiver. Recoverable amounts include attorneys' fees, costs, and expenses.

12. **Appeals.** Fund Member shall have the right to appeal any written decision or recommendation to the Fund's Board of Trustees, and the Board's determination will be final. Any appeal shall be made in writing to the Board Chair within 30 days of the decision or recommendation.

13. **Bylaws, Policies, and Procedures**. Fund Member agrees to abide by the Bylaws of the Fund, as they may be amended from time to time, and any and all written policies and procedures established by the Fund (which are available from the Fund upon written request). If a change is made to the Fund's Bylaws, written policies or procedures which conflicts with or impairs a CCS, such change will not apply to Fund Member until the renewal of such CCS, unless Fund Member specifically agrees otherwise.

14. **Payments**. Fund Member represents and warrants that all payments required under this Agreement of Fund Member shall be made from its available current revenues.

15. **Fund Member's Designation of Coordinator**. Fund Member agrees to designate an employee with appropriate authority as coordinator (Program Coordinator) for Fund Member on this Agreement or any CCS executed by Fund Member. Fund Member's Program Coordinator shall have express authority to represent and to bind Fund Member, shall fully communicate with the Fund regarding Fund business, and shall not delegate this communication to a third party. The Fund will not be required to contact any other individual regarding matters arising from or related to this Agreement. Fund Member reserves the right to change its Program Coordinator as needed, by giving written notice to the Fund; such notice is not effective until actually received by the Fund. Notice provided to the Chief Executive Officer of Fund Member shall also serve as notice to the Program Coordinator.

16. **Risk Sharing Agreement**. This Agreement is a risk sharing and risk participation agreement and should not be construed to be a contract of insurance. If any ambiguity exists in this Agreement, including any CCS or specific coverage document, the provision shall not be construed against the Fund as drafter of this Agreement. The Fund is not an insurance company nor is any member an insured. The Fund is a self-insured risk pool through which its members agree to share risk and actively participate in their contractual obligations to lessen risk and cost for all members. Any reference in this Agreement to an insurance term or concept is coincidental, is not intended to characterize the Fund as "insurance" as defined by law, shall be deemed to apply to self-insurance, and is not to be construed as being contrary to the self-insurance concept.

17. **Representation**. Fund Member authorizes the Fund to represent Fund Member in any lawsuit, dispute, or proceeding arising under or relating to any Fund program and/or coverage in which Fund Member participates. The Fund may exercise this right in its sole discretion and to the fullest extent permitted or authorized by law. Fund Member shall fully cooperate with the Fund, its designee, and the Fund's chosen counsel, including, without limitation, supplying any information necessary or relevant to the lawsuit, dispute, or proceeding in a timely fashion. Subject to specific revocation, Fund Member designates the Fund to act as a class representative on its behalf in matters arising out of this Agreement.

18. **Members' Equity**. The Fund Board, in its sole discretion, may declare a distribution of the Fund's members' equity to Fund Members. Members' equity belongs to the Fund. No current or former individual Fund Member is entitled to an individual allocation or portion of members' equity.

19. **Entire Agreement**. This Agreement, together with the Restated Interlocal Agreement, Bylaws, CCSs, and Coverage Agreements that are in effect as to Fund Member from time to time, represent and contain the complete understanding and agreement of the Fund and Fund Member, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Fund and Fund Member other than those set forth in this Agreement duly executed in writing. In the event of conflict between the terms of this Agreement and the Restated Interlocal Agreement, Bylaws, CCS, or any Coverage Agreement, the specific terms of the later adopted agreement shall prevail to the extent necessary to resolve the conflict. This Agreement replaces all previous Interlocal Participation Agreements between the Fund and Fund Member. Notwithstanding the foregoing, this Agreement does not supersede any unexpired participation term or pending claim under an existing agreement between Fund Member and Fund.

20. **Amendment by Notice**. This Agreement, including any of its component CCSs or coverage documents, may be amended by the Fund, in writing, by providing Fund Member with written notice before the earlier of (i) the effective date of the amendment or (ii) the date by which Fund Member can terminate without payment of late notice fees or liquidated damages. Unless this Agreement expressly provides otherwise, an amendment shall only apply prospectively and Fund Member shall have the right to terminate this Agreement, or a component CCS to which the amendment applies, before the amendment becomes effective, as provided in this Agreement. If Fund Member fails to give the Fund timely written notice of termination, Fund Member shall be deemed to have consented to the Fund's amendment and agrees to abide by and be bound by the amendment, without necessity of obtaining Fund Member's signature.

    The Fund may amend this Agreement or any CCS effective upon renewal. Amendments may be for any reason including changes to the terms or contribution amount.

    The Fund may also amend this Agreement or any CCS, effective during the term of a CCS, for any reason including but not limited to the following:

    a. State or federal governments, including any court, regulatory body, or agency thereof, adopt a statute, rule, decision, or take any action that would substantially impact the rights or financial obligations of the Fund as it pertains to this Agreement, or any Fund program or CCS.

    b. The terms of the Fund's stop-loss or excess coverage or reinsurance change substantially.

    If the Fund exercises the option to amend the Agreement or any CCS during the term of a CCS and prior to renewal, the Fund shall give Fund Member 30 days advance written notice. Fund Member will then have the right during the 30-day period to give the Fund written notice of termination of the applicable Fund program, effective upon the expiration of the 30-day notice period (or longer period if so provided by the Fund in writing).

21. **Severability; Interpretation**. If any portion of this Agreement shall be declared illegal or held unenforceable for any reason, the remaining portions shall continue in full force and effect. Any questions of particular interpretation shall not be interpreted against the drafter of this Agreement, but rather in accordance with the fair meaning thereof.

22. **Dispute Resolution**. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to conflict of law principles that would require the application of the laws of another state. The Fund retains its governmental immunity except to the extent it is waived by the legislature. The parties agree that the following adjudication procedures apply to any legal dispute, and that the Fund Member's right to file suit against the Fund is contingent upon compliance with these procedures pursuant to Texas Local Government Code section 271.154:

    a. Prior to filing suit, the Fund Member must comply with all of its obligations under this Agreement and any specific Coverage Agreement including an appeal to the Fund Board as described by Section 12 of this Agreement. A good-faith appeal to the Fund Board is a pre-suit adjudication procedure that is required before litigation by a Fund Member against the Fund.

    b. Prior to filing suit, the Fund Member will participate in good faith in mediation in Travis County, Texas before a mediator approved by both parties; and

    c. Any suit against the Fund must be brought in Travis County, Texas.

    In the event of a lawsuit or formal adjudication between Fund Member and the Fund, the prevailing party is entitled to recover reasonable and necessary attorneys' fees and expenses, including expert fees, that are equitable and just.

    Waiver and Estoppel. No provision of this Agreement will be deemed waived by either party unless expressly waived in writing by the waiving party. No waiver shall be implied by delay or any other act or omission. No waiver by either party of any provision of this Agreement shall be deemed a waiver of such provision with respect to any subsequent matter relating to such provision. Estoppel may not be asserted against either party so as to prevent that party from enforcing or insisting on the other party's compliance with any provision of this Agreement.

    Assignment. This Agreement or any duties or obligations imposed by this Agreement shall not be assignable by Fund Member without the prior written consent of the Fund. Fund Member shall not transfer any interest in Fund claim related payments to any third party, including, but not limited to litigation finance companies, attorneys, banks, public adjusters, architects, engineers, or contractors. Any action by the Fund Member which grants or attempts to grant to any third party an interest in or control over any claim payment, including, but not limited to, the Member's entry into a contingent fee contract, will immediately suspend any obligation by the Fund to make any claim payment under this Agreement. The obligation of the Fund to make any such claim payments shall not be restored unless and until the Fund Member provides the Fund with evidence reasonably satisfactory to the Fund that any such transfer or attempt to transfer an interest in or control over such claim payment to a third party has effectively been terminated.

23. **Authorization**. By the execution of this Agreement, the undersigned individuals warrant that they have been authorized by all requisite governance action to enter into and to perform the terms and conditions of this Agreement and that the Fund Member authorizes the Program Coordinator or Chief Executive Officer to approve and bind the Fund Member to any current or future CCS entered into under this Agreement

24. **Notice**. Unless expressly stated otherwise in this Agreement, any notice required or provided under this Agreement by either party to the other party shall be in writing and shall be sent by first class mail, postage prepaid or by a carrier for overnight service or by electronic means typically used in commerce. Notice to the Fund shall be sufficient if made or addressed as follows: TASB Risk Management Fund, P.O. Box 301, Austin, Texas 78767-0301, or tasbrmf@tasbrmf.org. The Fund's required notice address may be updated through explicit written or electronic notice to Fund Members. Notice to a Fund Member shall be sufficient if addressed to the Program Coordinator or Fund Member's Chief Executive Officer and mailed to Fund Member's physical or electronic address of record on file with the Fund.

25. **Miscellaneous.** These provisions apply throughout this Agreement:

    a. **Fund reference.** Any reference to the Fund in this Agreement includes reference to its designees.

    b. **CCS reference.** References to a Contribution and Coverage Summary (CCS) includes a reference to all separate coverage portions of a CCS and/or any similar service agreement between the Fund and a Fund Member.

    c. **"Including."** Unless the context requires otherwise, the term "including" means "including but not limited to."

    d. **Successors.** This Agreement binds and inures to the benefit of the parties and their successors.

    e. **Headings.** The headings are for convenience only and do not affect the interpretation of this Agreement.

26. **Signatures/Counterparts**. The failure of a party to provide an original, manually executed signature to the other party shall not affect the validity or enforceability of this Agreement. Either party may rely upon a facsimile or imaged signature as if it were an original. This Agreement may be executed in several separate counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

WHEREFORE, the parties agree to be bound by this Agreement by signing below.

For FUND MEMBER: **La Vega ISD**

By:_____ Date:_____

Signature of Fund Member's Authorized Representative

Printed Name of Fund Member's Authorized Representative

_____

Date approved by Fund Member's Board of Trustees: _____

For TASB Risk Management Fund Use Only

For TASB RISK MANAGEMENT FUND:

By:_____ Date:_____

Chair, TASB Risk Management Fund Board of Trustees

Monthly Tax Collection Recap and Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Consider Approval of a New Student Information System

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided ☐ Later

Contact Person:
Mr. James Garrett

Background Information:
Over the course of the last few months, we have had a team vetting new Student Information Systems (SIS) for use within the District. This SIS is the database that houses our grading cycle report cards, attendance processes, teacher gradebook, parent portal, online registration, student scheduling, etc. – most everything related to the instructional side of the District. As the district's academic offerings have been expanded, we have found that the current product, Ascender, is becoming more difficult to "play with" some of our external instructional resources.

Early on, we identified two frontrunners – PowerSchool and Skyward. We have explored both with the software companies as well as districts that are currently utilizing the respective software. Both of these products are good with each having similar, yet unique features. The expenditure for these two options is roughly the same.

La Vega ISD selected the Skyward, Inc. administrative (student and Business/HR) software system for the following major reasons:

- Skyward uses modern technology that allows their software to share data with other software utilized by La Vega ISD, including Learning Management Systems.
- The up-to-date software platform fosters increased data-based decision making.
- Skyward, Inc. has an extensive number of Texas public school districts currently using their student and business/HR QMLATIV system, including 75 school districts similar to La Vega ISD.
- Skyward's proven track record for State and Federal data reporting/compliance accuracy.
- Skyward's Texas-specific product support, including the Region 12 Skyward student support division.

Skyward does offer a business solution as well, which we are still discussing, but this will be an expenditure for consideration in the future.

Fiscal Implication:
The proposed expenditure for this $151,252 (proposal attached). With the supplanting of instructional expenditures from ESSER-III (Federal Covid-19 relief funds), we are able to pay for this out of the general fund budget. This is the initial outlay; ongoing annual costs will be approximately the same amount we are paying with our current vendor, Ascender.

Administrative Recommendation:
Approve the district moving forward with Skyward, Inc.

La Vega ISD
Skyward Software Proposal
Proposal # 22-0302kn
March 4, 2022

Qmlativ

Waco, TX

The following pricing for software and services is provided specifically for you. If you would like information on a product or service not included below, please contact your Account Executive.

Secure Cloud Computing Installation

School Management System Investment Summary

	Initial Investment	Services	Full 12-Month Recurring Fees	Total
Student Management Suite				
Estimated Installation: Beginning of Fiscal Year	$ 48,337.00	$ 75,107.00	$ 15,088.00	$ 138,532.00
System Wide Services and Software	-	12,720.00	-	12,720.00
Total School Management System	***$ 48,337.00***	***$ 87,827.00***	***$ 15,088.00***	***$ 151,252.00***

School Management System Investment - Including the Full 12-Month Recurring Fees *	***$ 151,252.00***
School Management System Investment - No Proration	*$ 48,337.00 $ 87,827.00 $ 15,088.00 $ 151,252.00*

See Terms and Conditions for revised payment terms. ***220256dtc***

* ***This Investment Summary reflects the recurring fees for a full 12-Month period.***
The actual billing will be reflective of the actual installation date.
The customer recognizes and acknowledges that in subsequent years the total Full 12-Month Recurring Fee will be billed.

** *Contract 17-7247: Allied States Cooperative (ASC) has awarded Skyward with approved vendor status. Texas schools can now purchase Skyward's School Management System without having to issue an RFP. No additional fees are charged to the ESC-Region 19 Purchasing (Allied States Cooperative) members. Your savings are realized through the ability to deal with vendors whose products and services have already been evaluated for quality and value in compliance with competitive bidding requirements.*

La Vega ISD
Skyward Software Proposal
Proposal # 22-0302kn
March 4, 2022

Pricing Detail

Student Management Suite

		Initial Investment	Services	Full 12-Month Recurring Fees	Total
Student Management Suite Software					
Core Package		$ 44,500.00	$ -	$ 11,816.00	$ 51,275.00
[1] ***Skyward Promotional Discount***		***(4,450.00)***	***-***	***(591.00)***	***-***
Student Management					
Behavior Management					
Family and Student Access					
Graduation Requirements					
Gradebook					
Health Services					
[2] *Professional Development Center (Student Management Suite)*					
Student Interventions					
Test Score Import					
Additional Functionality					
eSign - Electronic Signature	1 block	-	200.00	-	200.00
New Student Enrollment		9,208.00	-	2,532.00	10,692.00
[1] ***Skyward Promotional Discount***		***(921.00)***	***-***	***(127.00)***	***-***
[3] OneRoster API with Writeback		-	-	767.00	729.00
[1] ***Skyward Promotional Discount***		***-***	***-***	***(38.00)***	***-***
[4] Skylert Interface		-	500.00	767.00	1,229.00
[1] ***Skyward Promotional Discount***			***-***	***(38.00)***	***-***
Student Management Suite Setup / Training					
On-Site Days (12)		-	21,000.00	-	21,000.00
Web Hours (196)		-	38,220.00	-	38,220.00
[5] **Student Management Suite Data Migrations**					
Converting Vendor: Ascender					
[6] **Qmlativ Student Data Migration Bundle**		$ -	$ 16,875.00	$ -	$ 15,187.00
[1] ***Skyward Promotional Discount***		***-***	***(1,688.00)***	***-***	
Demographics					
[7] *Grade History - High School*					
Immunizations					
Scheduling - Grades 7-12					
State Reporting					
Subtotal Student Management Suite		***$ 48,337.00***	***$ 75,107.00***	***$ 15,088.00***	***$ 138,532.00***

[8]	***Total Student Management Suite Solution***	***$ 138,532.00***

Pricing detail continued on following page

Pricing Detail, continued from previous page

System Wide Services and Software

Services	Initial Investment	Services	Full 12-Month Recurring Fees	Total
[9] Secure Cloud Computing Setup Assistance	$ -	$ 585.00	$ -	$ 585.00
SmartStart Implementation Service				
Consultative Services - Student	-	6,045.00	-	6,045.00
Project Management	-	6,930.00	-	6,090.00
[10] ***Project Management Discount***	-	***(840.00)***	-	-
Subtotal System Wide Services and Software	***$ -***	***$ 12,720.00***	***$ -***	***$ 12,720.00***

Total System Wide Services and Software	***$ 12,720.00***

Secure Cloud Computing Services

Secure Cloud Computing Services (SCC Services) provides an option to remotely operate your Skyward application through a secure cloud provider. Our cloud provider operates servers within its own facilities, located in the US, allowing you secure access to all applications through a browser via the Internet. The SCC Services are fully responsible for all aspects involved in database disaster recovery, loading releases and updates, operating and maintaining host servers, software, and databases.

Student Management Suite	3,069 Students	Annual Total
Gold Package		$ 6,138.00 *

** This is a 36 month contract.*

The SCC hosting fees are not included in the Skyward total above. All SCC hosting fees will be invoiced by and paid directly to ISCorp.

Additional discounts may apply if your district is hosting both the School Business Suite and Student Management Suite at ISCorp. If you are interested in learning more about the SCC Services package options, please contact ISCorp, Jeff Zillner - VP Operations, 262.240.7777 or jzillner@iscorp.com.

Implementation and Training

Project Management

This is going to be a significant project, and you need a professional to manage it. Skyward's project management team will facilitate the flow of information to make your implementation a success. We are heavily versed in project management best practices and apply these in conjunction with our unique industry expertise for a smooth transition.

Training

Unlike many of the one-size-fits-all training programs prevalent in our industry, Skyward delivers web and onsite sessions tailored to your best practices. We layer an initial level of consulting with your leadership team to define short- and long-term goals. We understand the comfort level of your staff is a strong indicator of long-term success, which is why these trainings are supplemented with our self-paced Professional Development Center. Skyward's training model will provide a robust plan designed to fully train your staff without the need for purchasing additional hours. By utilizing Skyward's proven methods, you are setting your team up for a successful implementation.

Pricing Footnotes

See Terms and Conditions for revised payment terms. *220256dtc*

[1] *This proposal includes a discount off of the Skyward initial investment and recurring fee.* *PR-9*
This proposal also includes a discount off of the standard data migration fees.
This promotion expires December 31 of the current calendar year.

[2] *Skyward's Professional Development Center (PDC) is included on this proposal. The PDC is a self-paced learning center to assist in training all staff. It includes online tutorials, simulations, and testing options. Your entire staff will have unlimited access to Skyward's on-line library and training materials for select modules.*

[3] *The functionality and performance of each LMS system or education application is the sole responsibility of the supplying vendor.*

[4] *Current SchoolMessenger customer. Customer will continue to pay SchoolMessenger for related notification services.*

[5] *The customer is solely responsible for having access to and obtaining all required data from their existing software system. The customer assumes responsibility for utilizing their internal resources (IT, Legal teams, etc.) to obtain said data in order to complete the purchased Data Migrations. Failure to obtain the required data will result in a change order form and require the customer to manually enter the data into Skyward.*

A full database backup is recommended. Normally a full backup will provide Skyward with all the information needed to decipher what each field represents in the data. At a minimum the district is required to provide ASCII Delimited files with data mapping that identifies what data is contained in each file and what each column of data represents.

You will need to retrieve this data multiple times during the data migration process. It Is important you have this process solidified in order to accomplish these data retrievals. A delay in delivery of the data will delay the migration and negatively affect the quality of the migration. This also has negative effects on the training of Skyward with your new users.

[6] *This proposal includes the Skyward Data Migration Bundle. This data migration package is sold as a bundle. These migrations are nontransferable and nonrefundable.*

[7] *The Grade History data migration is completed for the purpose of printing transcripts at the High School level only. Grades are only migrated for active students, including students graduating during the current school year. Grades are not migrated for previously graduated students. For those students, Skyward recommends printing the transcripts from the previous system and saving them as PDFs. Migrating historical graduates is generally not recommended and may incur additional charges.*

[8] *Any applicable third-party product licenses may be subject to an annual increase.*

Skyward requires an SSL (Secure Socket Layer) certificate to run any web-based applications.
Skyward's IT Services can provide you more information including cost and installation of an SSL certificate.

[9] ***Secure Cloud Computing (SCC) Setup Assistance***
SCC Compliancy Testing.
Installation/Setup Service.

[10] *This proposal includes a Project Management discount. This discount applies when purchasing a core product.*
Future sub module purchases will include standard Project Management fees.

Training Footnotes

Skyward consultation and training is sold as a number of days and web hours identified on the proposal. The number of days and hours sold is an estimate of customer needs based on a combination of preliminary information gathered from the customer prior to the sale and Skyward's past training experience. It will be at the discretion of the Skyward and Customer Project Managers to use the days and web hours in a manner that best suits the customer. Any time spent by Skyward consultants for preparation, follow up, and the creation of training materials or other deliverables is also considered billable and will be deducted from this consulting time at the consulting rate. The customer can purchase additional consulting hours if more consulting time is needed.

Skyward On-Site Training Policy. *A maximum of 10 people may attend each on-site day unless otherwise noted in this proposal. Should more people attend the training over the numbers stated, the customer will be charged an additional $200 for each person.*

Web training *allows Skyward to remotely present, discuss, and review our product directly with you. This application utilizes the Internet and is conducted live between your staff (at their own workstation) and a Skyward service representative without the need for them to travel to your location, providing you with a lower cost of training and/or implementation along with greater flexibility of your installation timeline.*

The training for ***Gradebook*** *is based on a 'Train the Trainer' approach. Skyward trainers will provide in-depth training to a select group of staff members designated for training remaining customer staff on this software module.*

Custom Forms (Checks, W-2's, etc.) and Peripherals

Nelco is the exclusively recommended supplier of preprinted, blank laser, pressure seal (blank and preprinted) checks and MICR toner cartridges. To request free samples or to place your order, visit www.skywardforms.com or contact Nelco's customer service center at 1-800-266-4669.

School Technology Associates, Inc. has worked with Skyward for over 25 years and offers a complete line of hardware, software, service, and support for peripheral equipment needed to run Skyward's Food Service, Fixed Assets, and TrueTime software. All items have been completely tested by Skyward and are in use by other Skyward customers nationwide. If the district opts to use an optional third-party reader, please contact STAi for approved hardware and system quote. These readers and the interface software are sold independently of Skyward.

Dan Hoerl, President
School Technology Associates, Inc.
sales@k12sta.com
support@k12sta.com

Your one-stop source for your Skyward needs.
(877) 436-4657 - Toll Free Order Line
www.k12sta.com

Secure Cloud Computing Readiness Review

As you consider Skyward's SCC Services, we can provide you with an initial readiness review to ensure your internet connection provides adequate bandwidth. Please contact your ISP (Internet Service Provider) on obtaining a usage report of your internet connection and provide the following information to your Skyward Account Executive for further analysis.

- ISP (Internet Service Provider) Name
- Type and Total bandwidth contracted with your ISP
- Available/free bandwidth during school hours (typically available through a bandwidth utilization report; preferably during the past 30 days with students present)

Third Party Financing Options

Value of System: $ 151,252.00

You can spread the cost of the system for 4 years for an annual cost as low as $40947. Payments can be deferred for up to one year thus putting your payment into the next fiscal budget and not affect your current budget.

The above payments are for budgetary purposes. To get an exact quote that fits your specific needs please contact Ed King at Government Capital Corporation, 1-817-722-0236 or ed@govcap.com. www.govcap.com

Additional Benefits:

- Additional equipment related to this project can also be financed
- You determine the structure of the payments
- Simple documentation with no application to complete
- No additional fees
- Prepayment options

5.31.07

Recurring Fee Information

Your Recurring Fees Include:

- Unlimited software support requests for designated support contacts
- Periodic product webinars
- Live Chat Support
- Quarterly customer newsletter
- Product updates throughout the year
- State and Federal required reports

Terms and Conditions

- See attached Terms and Conditions page for further information.
  The Terms and Conditions page must be executed by an authorized representative.
- The Sales Agreement will be sent to you for execution.
  The Sales Agreement page must be executed by both Skyward and an authorized representative to be valid.

TERMS AND CONDITIONS

All proposals are valid for 30 days from date of proposal.

Payment Terms: 220256dtc

1. **Skyward Initial Investment Fee (if applicable)**
   If Core Sale: 100% payment due upon installation of software onto Customer's system or access to Skyward data through hosting services.
   If Non-Core Sale: 100% payment due upon execution of Terms and Conditions or acceptance of proposal.
2. **Professional Services**
   a. **Installation and Training Services**
   If Core Sale: Payment for all training and installation services due upon installation of any Skyward programs onto Customer's system or access to Skyward data through hosting services.
   If Non-Core Sale: 100% billed upon execution of Terms and Conditions or acceptance of proposal.
   Installation and Training Services hours must be used within 12 months of installation. Unused hours will be forfeited and are not refundable.
   All training days described in the proposal may be utilized by Customer for a period of up to twelve (12) months following the implementation of each software module to which the training pertains. Any training days that are not utilized by Customer within the time provided will expire and are non-refundable.
   b. **Project Management / Consultative Services**
   Payment due upon execution of Software License Agreement, Terms and Conditions or acceptance of proposal.
   All Project Management / Consultative Services days described in the proposal may be utilized by Customer for a period of up to twelve (12) months following the implementation of each software module to which these days pertain. Any Project Management / Consultative Services days that are not utilized by Customer within the time provided will expire and are non-refundable.
   c. **Data Migration Fees**
   If Core Sale: Payment for all data migration services due upon installation of any Skyward programs onto Customer's system or access to Skyward data through hosting services.
   If Non-Core Sale: 100% billed upon execution of Terms and Conditions or acceptance of proposal.
   Data used for the data migration must come from one system.
   d. **Custom Programming / Programming Condition(s) of Sale**
   Billed upon completion.
3. **Skyward Full 12-Month Recurring Fees**
   If Core Sale: Skyward 12-Month Recurring Fees will begin on 4/1/2022 through June 30th or August 31st as designated within the signature section.
   If Non-Core Sale: Skyward 12-Month Recurring Fees will begin on 4/1/2022 through June 30th or August 31st as designated within the signature section.
   Subsequent years of Skyward 12-Month Recurring Fees will be billed on a fiscal year basis and due on the 1st day of the fiscal year.
4. **Third Party Software, Hardware and Related Services**
   Payment due upon delivery of product and / or services.
5. **Third Party 12-Month Recurring Fees**
   Third Party 12-Month Recurring Fees will be billed upon start of fees as indicated by the third party vendor. For the initial year, the fees will be prorated through the end of the Customer's current fiscal year if permission has been granted by said vendor. Subsequent years will renew under the same terms.
6. **Scheduling of Installation**
   Installation of software must occur within 12 months of purchase. Purchases made subsequent to this sale will be quoted at the then-current price.
7. **Taxes**
   If any authority imposes a duty, tax, levy or fee, excluding those based on Skyward's net income, upon the Skyward products, materials, or Skyward services, then Customer agrees to pay the amount specified and Customer is solely responsible for any personal property taxes for the Skyward products from the date they were acquired.

Customer agrees to the terms and conditions listed above and set forth in the proposal.

First Day of Fiscal Year: _____

Customer Signature | Printed Name | Date

Rev 06/13/2017

Personnel Items

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees approve revisions to the LVISD Job Description Manual and Revisions to the Paygrade Charts.

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

SCHOOL SAFETY AIDE

Reports To: Principal

Dept / Campus: Assigned Campus

Pay Grade: S-304

Board Approval: March 2022

Primary Purpose:

Under general supervision of campus police, assist school principals and staff in maintaining order, resolving conflicts, and ensuring that school rules are followed on school grounds.

Qualifications:

Education/Certification:
High School Diploma or GED
Valid Texas Driver's License

Special Knowledge/Skills:

1. Ability to interact and relate to students from a variety of ethnic and social backgrounds
2. Possess an understanding of school safety, disciplinary rules and regulations
3. Must be able to be trained in CPR/Stop the Bleed
4. Ability to record information
5. Ability to follow verbal and written instructions
6. Ability to communicate effectively (verbally and written)
7. Ability to work well with youth and adults
8. Ability to pass required physical, psychiatric, and drug tests

Major Responsibilities and Duties:

1. Monitor student behavior in all areas of the school
2. Check areas for unauthorized personnel or movement of students.
3. Prevent vandalism and theft of school property as well as disruptions caused by physical or verbal conflict between students when observed
4. Report criminal violations to the district Police Department.
5. Report school policy violations to school administrators.
6. Respond to and assist in resolving conflicts and confrontations.
7. Assist with patrolling student and faculty parking areas
8. Assist in evacuating students during emergencies.

9. Assist campus safety coordinators with safety drills.

10. Submit oral and written reports to the school administration and district Police Department. Document each day's activity and submit a copy to the district Police.

11. Refrain from inappropriate contact with students. Personal relationships with students on duty as well as off duty relationships with students are expressly prohibited.

12. Comply with policies established by federal and state law, State Board of Education rule, and local board policy.

13. Work overtime assignments as assigned as well as work on any shift assigned to by the Department. Although every effort will be given to accommodate the employee's personal needs, there are assignments that occur with short notice.

14. Work on any campus, district facility, or any other location that District events are scheduled.

15. Perform other related duties as assigned.

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors:
Maintain emotional control under stress. Constant student, district personnel, visitors and other members of the public contact. Strenuous walking, standing, and/or climbing. Mobility to direct traffic (pedestrian or vehicle); specific hearing and visual requirements; ability to control sudden violent or extreme physical acts of others and exhibit rapid mental and muscular coordination simultaneously. May be subject to adverse and hazardous working conditions including violent and armed confrontations. Work outdoors in varying climate conditions.

Day, evening or night hours may be assigned in order to meet the security needs of the District.

.

This document describes the general purpose and responsibilities to this job and is not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

_____ _____

Employee Date

_____ _____

Supervisor Date

LA VEGA I. S. D. 2021 - 2022 SUPPORT PAYGRADES

	Job Code	MINIMUM	MID-POINT	MAXIMUM
PAYGRADE: S-0 (Wages are represented by hourly rates.) Temporary Clerical Aide	S-001	$8.54	$10.14	$11.74
PAYGRADE: S-1 (Wages are represented by hourly rates.) Receptionist/Clerical Aide Instructional Aide Technology Assistant Receptionist Business Services Clerk (PT)	 S-101 S-103 S-106 S-107 S-108	$12.58	$14.85	$17.10
PAYGRADE: S-2 (Wages are represented by hourly rates.) Health Aide Special Assignment Aide (Computer Lab) Special Assignment Aide (ISS/DAEP) Special Education Aide Special Assignment Aide Pirate Math Fellows Clerical Aide (Library) Bilingual Instructional Aide Asst. Principal Clerk	 S-202 S-203 S-205 S-206 S-207 S-208 S-209 S-210 S-211	$13.58	16.35	$18.67
PAYGRADE: S-3 (Wages are represented by hourly rates.) Receptionist/Support Services Clerk Behavior Support Aide TX ACE Support Services Clerk School Safety Aide	 S-301 S-302 S-303 S-304	$14.34	$17.12	$19.89
PAYGRADE: S-4 (Wages are represented by hourly rates.) Administrative Secretary Student Services/PEIMS Clerk Administrative Secretary (Food Service) Administrative Secretary (Police Dept./Athletic Dept.) Accounting/Personnel Clerk Admin. Secretary (Special Education) Administrative Secretary – Technology Help Desk Administrative Secretary – Maintenance Admin. Secretary – Success Academy Admin. Secretary – ECHS/CTE	 S-401 S-402 S-403 S-404 S-405 S-406 S-407 S-408 S-409 S-410	$15.29	$18.32	$21.34
PAYGRADE: S-5 (Wages are represented by hourly rates.) District Truancy Officer Licensed Vocational Nurse (LVN)	 S-501 S-502	$17.14	$20.53	$23.95

March 2022

LA VEGA I. S. D. 2021 - 2022 SUPPORT PAYGRADES

	Job Code	MINIMUM	MID-POINT	MAXIMUM
PAYGRADE: S-6 (Wages are represented by hourly rates.) Accounts Payable/Purchasing Clerk District PEIMS/Student Services Clerk (Inactive) Employee Benefits/Payroll Clerk	S-601 S-602 S-604	$18.83	$22.59	$26.37
PAYGRADE: S-7 (Wages are represented by hourly rates.) Admin. Asst. to the Supt/Public Info. Officer Admin. Asst. for Personnel & Admin. Services Admin. Asst. for Business Services Technology – Systems Engineer Admin. Asst. for Instructional Services	S-701 S-702 S-703 S-704 S-705	$21.33	$25.60	$29.89
PAYGRADE: S-8 (Wages are based on 8 hour days.) Technology Systems Administrator Asst. Director of Technology/Systems Administrator	S-801	$24.87	$30.02	$35.20

March 2022

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Discuss Board Meeting Starting Time

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
The Board Members will discuss the start time for board meetings.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached X Provided Later

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 2/28/2022
2

GENERAL FUND - 199

DATA CONTROL CODES	REVENUES	(1) 2021-2022 ORIGINAL BUD	(2) 2021-2022 AMEND BUD	(3) MONTHLY CURRENT 2/28/2022	(3) MONTHLY PRIOR YR 2/28/2021	(4) YEAR-TO-DATE CURRENT 2/28/2022	(4) YEAR-TO-DATE PRIOR YR 2/28/2021	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 2/28/2022
5700	LOCAL	11,457,480	11,542,426	1,595,339	2,949,627	10,608,190	9,675,466	934,236	91.91%	88.21%	50.00%
5800	STATE	20,472,204	20,472,204	134,448	425,717	10,313,202	10,291,269	10,159,002	50.38%	46.65%	50.00%
5900	FEDERAL	150,000	150,000	254,731	31,760	391,877	76,185	(241,877)	261.25%	507.90%	50.00%
5020 TOTAL REVENUES		$ 32,079,684	32,164,630	$ 1,984,518	$ 3,407,103	$ 21,313,269	$ 20,042,920	$ 10,851,361	66.26%	72.39%	50.00%
	EXPENDITURES						$0				
0011	Instruction	17,502,918	17,574,876	784,598	1,281,702	6,984,201	8,304,233	10,590,675	39.74%	46.46%	50.00%
0012	Instr Resources/Media Services	302,757	302,757	21,671	24,525	110,897	156,102	191,860	36.63%	54.61%	50.00%
0013	Curriculum & Staff Development	567,484	569,484	37,372	28,024	182,164	160,296	387,320	31.99%	30.71%	50.00%
0021	Instructional Leadership	785,799	783,799	63,276	58,530	358,636	358,592	425,163	45.76%	45.59%	50.00%
0023	School Leadership	2,463,633	2,476,633	194,243	193,385	1,185,825	1,203,026	1,290,808	47.88%	51.63%	50.00%
0031	Guidance, Counseling & Evaluation	824,101	824,101	62,891	62,164	379,360	386,353	444,741	46.03%	43.45%	50.00%
0032	Attendance & Social Services	94,625	94,625	1,313	-	1,313	122,059	93,312	1.39%	114.44%	50.00%
0033	Health Services	296,777	296,777	22,418	21,483	145,211	137,275	151,566	48.93%	39.08%	50.00%
0034	Student Transportation	2,037,842	2,037,842	-	267,291	667,819	766,556	1,370,023	32.77%	48.33%	50.00%
0035	Food Services	30,000	30,000	-	-	-	28,668	30,000	0.00%	93.83%	50.00%
0036	Extracurricular Activities	1,769,792	1,769,792	105,681	111,897	763,738	778,962	1,006,054	43.15%	47.60%	50.00%
0041	General Administration	1,571,317	1,571,317	102,234	100,279	782,629	693,953	788,688	49.81%	46.96%	50.00%
0051	Plant Maintenance & Operations	3,618,547	3,618,547	184,387	221,697	1,405,604	1,402,040	2,212,943	38.84%	38.58%	50.00%
0052	Security & Monitoring Services	546,854	546,854	41,521	39,682	244,164	255,540	302,690	44.65%	43.83%	50.00%
0053	Data Processing Services	1,253,982	1,253,982	96,339	154,488	695,573	744,482	558,409	55.47%	63.31%	50.00%
0061	Community Services	4,550	4,550	-	-	-	1,029	4,550	0.00%	35.31%	50.00%
0071	Debt Service	281,000	281,000	42,062	42,171	97,124	98,457	183,876	34.56%	36.94%	50.00%
0095	Payment to JJAEP	38,000	38,000	-	340	1,330	2,435	36,670	3.50%	3.38%	50.00%
0099	Other Intergovernmental Charges	194,000	194,000	29,457	-	58,913	29,477	135,087	30.37%	24.16%	50.00%
6030 TOTAL EXPENDITURES		$ 34,183,978	$ 34,268,936	$ 1,789,463	$ 2,607,658	$ 14,064,501	$ 15,629,535	$20,204,435	41.04%	46.33%	50.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ (2,104,294)	$ (2,104,306)	$ 195,055	$ 799,444	$ 7,248,768	$ 4,413,385				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)	$ -	$ -	$ -			$ -				
TOTAL OTHER FINANCING SOURCES (USES)											
1200	Net Change in Fund Balance (11)	$ (2,104,294)	$ (2,104,306)		(11)	$ 7,248,768					
100	Fund Balance - Sept. 1 (12)	$ 8,014,492	$ 8,014,492		(12)	$ 8,014,492					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)	$ 5,910,198	$ 5,910,186		(14)	$ 15,263,260					

(1) 2020-2021 Approved Budget - The original budget approved by the Board for the 2020-2021 Fiscal Year

(2) 2020-2021 Amend 05/31/2021
5

(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures - Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

(5) Difference Between Amended Budget and Current Year To Date -365
left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

(6) Current Year To Date as A Percent of The 2020-2021 Amended Budget - The percent of Current Year To Date revenues/expenditures to the 2020-2021 Amended Budget

(7) Prior Year To Date as A Percent of The 2020-2021 Budget - Ther percent of Prior Year To Date revenues/expenditures from the 2020-2021 Budget

(8) Percent of Fiscal Year Elapsed as of The Date of The Report - The percent of the Fiscal Year which has elapsed for the as of date of the report

(9) Excess of Revenues Over Expenditures - The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

(10) Transfers In/Out - The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

(11) Net Change In Fund Balance - The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

(12) Fund Balance - September 1 - The District's audited General Fund Balance as of September 1 of the current fiscal year.

(13) Fund Balance - August 31 - The projected and unaditied General Fund Balance the District would have if revenue and expenditures are equal to the 2020-2021 Approved Budget or Amended Budget

(14) Fund Balance - August 31 - The projected and unaudited General Fund Balance the District would have if the fiscal year ended on the last day of the month of the report.

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 2/28/2022
2

CHILD NUTRITION FUND - 240

		(1)	(2)	(3)		(4)		(5)	(6)	(7)	(8)
				MONTHLY		YEAR-TO-DATE					
DATA CONTROL CODES	REVENUES	2021-2022 ORIGINAL BUD	2021-2022 AMEND BUD	CURRENT 2/28/2022	PRIOR YR 2/28/2021	CURRENT 2/28/2022	PRIOR YR 2/28/2021	DIFFERENCE AMEND BUD TO YTD CURR	CY YTD AS % OF BUDGET	PY YTD AS % OF BUDGET	% OF YEAR ELAPSED AS OF 2/28/2022
5700	LOCAL	84,237	84,237	10,752	10,752	77,926	30,053	6,311	92.51%	20.08%	50.00%
5800	STATE	12,000	12,000	4,835	4,835	27,960	21,846	(15,960)	233.00%	32.95%	50.00%
5900	FEDERAL	2,250,322	2,250,322	241,798	241,798	1,420,950	765,588	829,372	63.14%	33.28%	50.00%
7900	OTHER			-	-	-	-	-	#DIV/0!		50.00%
5020	TOTAL REVENUES	$2,346,559	$2,346,559	$257,385	$257,385	$1,526,836	817,487	$819,723	65.07%	35.93%	50.00%
	EXPENDITURES										
0011	Instruction			-	-	-	-	-	#DIV/0!		50.00%
0012	Instr Resources/Media Services			-	-	-	-	-	#DIV/0!		50.00%
0013	Curriculum & Staff Development			-	-	-	-	-	#DIV/0!		50.00%
0021	Instructional Leadership			-	-	-	-	-	#DIV/0!		50.00%
0023	School Leadership			-	-	-	-	-	#DIV/0!		50.00%
0031	Guidance, Counseling & Evaluation			-	-	-	-	-	#DIV/0!		50.00%
0032	Attendance & Social Services			-	-	-	-	-	#DIV/0!		50.00%
0033	Health Services			-	-	-	-	-	#DIV/0!		50.00%
0034	Student Transportation			-	-	-	-	-	#DIV/0!		50.00%
0035	Food Services	2,316,559	2,316,559	118,854	118,854	1,032,429	749,014	1,284,130	44.57%	30.24%	50.00%
0036	Extracurricular Activities			-	-	-	-	-	#DIV/0!		50.00%
0041	General Administration			-	-	-	-	-	#DIV/0!		50.00%
0051	Plant Maintenance & Operations	30,000	30,000	3,611	3,611	8,378	5,258	21,622	27.93%	19.12%	50.00%
0052	Security & Monitoring Services			-	-	-	-	-	#DIV/0!		50.00%
0053	Data Processing Services			-	-	-	-	-	#DIV/0!		50.00%
0061	Community Services			-	-	-	-	-	#DIV/0!		50.00%
0071	Debt Service			-	-	-	-	-	#DIV/0!		50.00%
0081	Facility Acquisition & Construction			-	-	-	-	-	#DIV/0!		50.00%
0095	Payment to JJAEP			-	-	-	-	-	#DIV/0!		50.00%
0099	Other Intergovernmental Charges			-	-	-	-	-	#DIV/0!		50.00%
6030	TOTAL EXPENDITURES	$2,346,559	$2,346,559	$122,465	$122,465	$1,040,807	$754,272	$1,305,752	44.35%	32.90%	50.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$0	$0	$134,920	$134,920	$486,029	$63,215				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In										
8910	Transfers Out (10)			$0	$0	$0	$0				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$0	$0		(11)	$486,029					
100	Fund Balance - Sept. 1 (12)	$851,475	$851,475		(12)	$851,475					
3000	Fund Balance - Aug 31 (projected and unaditied) (13)		$851,475		(14)	$1,337,504					

La Vega Independent School District
Statement of Unaudited Revenues and Expenditures - Budget vs. Actual

For the Period Ended 2/28/2022

2

DEBT SERVICE FUND - 511

DATA CONTROL CODES	REVENUES	(1) 2021-2022 ORIGINAL BUD	(2) 2021-2022 AMEND BUD	(3) MONTHLY CURRENT 2/28/2022	(3) MONTHLY PRIOR YR 2/28/2021	(4) YEAR-TO-DATE CURRENT 2/28/2022	(4) YEAR-TO-DATE PRIOR YR 2/28/2021	(5) DIFFERENCE AMEND BUD TO YTD CURR	(6) CY YTD AS % OF BUDGET	(7) PY YTD AS % OF BUDGET	(8) % OF YEAR ELAPSED AS OF 2/28/2022
5700	LOCAL	2,549,803	2,549,803	383,981	668,944	2,531,090	2,232,586	18,713	99.27%	98.68%	50.00%
5800	STATE	-	-	-	-	116,628	84,697	(116,628)	#DIV/0!	24.44%	50.00%
5900	FEDERAL	279,750	279,750	-	-	-	132,629	279,750	0.00%	47.41%	50.00%
7900	OTHER		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
5020	TOTAL REVENUES	$ 2,829,553	$ 2,829,553	$ 383,981	$ 668,944	2,647,718	$ 2,449,912	$ 181,835	93.57%	83.25%	50.00%
	EXPENDITURES										
0011	Instruction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0012	Instr Resources/Media Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0013	Curriculum & Staff Development		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0021	Instructional Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0023	School Leadership		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0031	Guidance, Counseling & Evaluation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0032	Attendance & Social Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0033	Health Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0034	Student Transportation		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0035	Food Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0036	Extracurricular Activities		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0041	General Administration		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0051	Plant Maintenance & Operations		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0052	Security & Monitoring Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0053	Data Processing Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0061	Community Services		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0071	Debt Service	2,557,414	2,557,414	967,905	1,644,245	1,576,891	1,777,680	980,523	61.66%	66.49%	50.00%
0081	Facility Acquisition & Construction		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0095	Payment to JJAEP		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
0099	Other Intergovernmental Charges		-	-	-	-	-	-	#DIV/0!	#DIV/0!	50.00%
6030	TOTAL EXPENDITURES	$ 2,557,414	$ 2,557,414	$ 967,905	$ 1,644,245	$ 1,576,891	$ 1,777,680	$ 980,523	61.66%	65.65%	50.00%
1100	Excess (Deficiency) of Revenues Over (Under) Expenditures	$ 272,139	$ 272,139	$ (583,924)	$ (975,302)	$ 1,070,827	$ 672,231				
	OTHER FINANCING SOURCES (USES)	(9)	(9)			(9)					
7910	Transfers In		$ -	$ -	$ -	$ -	$ -				
8910	Transfers Out (10)		$ -	$ -	$ -	$ -	$ -				
	TOTAL OTHER FINANCING SOURCES (USES)										
1200	Net Change in Fund Balance (11)	$ 272,139	$ 272,139		(11)	$ 1,070,827					
100	Fund Balance - Sept. 1 (12)	$ 3,773,224	$ 3,773,224		(12)	$ 3,773,224					
100	Less: Committed Fund Balance - Sept. 1		$ (3,184,490)			$ (3,184,490)					
3000	Fund Balance - Aug 31 (projected and unaudited) (13)	$ 4,045,363	$ 860,873		(14)	$ 1,659,561					
3000	Less: Committed Fund Balance-Aug 31										
	Available Fund Balance (projected and unaudited) (14)	$ 4,045,363	$ 860,873			$ 1,659,561					

Consider Employee Contract Renewals

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person(s):
Mr. Todd Gooden

Background Information:
N/A

Fiscal Implication:
N/A

Administrative Recommendation:
The administration recommends approval of the contract renewals as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

CONTRACT RENEWALS

The following individuals are recommended for a contract renewal during the period of July 1, 2022 - June 30, 2023.

First Name	Last Name	Pay Campus	Job Descr
ERICA	ABEL	LVE	TEACHER
LAMESHA	ACEVEDO	LVE	READING INTERVENTIONIST
SALVADOR	ACOSTA	ECHS	ECHS COUNSELOR
BETH	ALDRIDGE	LVIS	TEACHER
CHRISTINA	ALEJO	LVE	TEACHER
KATIE	ALFORD	LVPS	TEACHER
LUCI	ALMANZA	LVPS	SPECIAL ED TEACHER
CARRI	ALVAREZ	LVIS	TEACHER
ROBYN	AMMONS	LVHS	TEACHER
YVETTE	APRIL	LVE	TEACHER
SONYA	ASHFORD	LVE	READING INTERVENTIONIST
VENE'	BAGGETT	FRC	STUDENT SERV/SEL LIAISON
TERRI	BAKER	LVHS	TEACHER
ERIC	BALCH	LVHS	TEACHER/COACH
TIA	BARCELONA	ECHS	TEACHER
MANDI	BARNES	Special Ed Dept.	LIC. SPEC./SCH. PSYCH. (LSSP)
LARONDA	BENSON	LVIS	TEACHER
KIMBERLY	BING	LVPS	TEACHER
YESENIA	BLACKWOOD	LVPS	READING INTERVENTIONIST
SCOTT	BLASSINGAME	LVLC	TEACHER/COACH
CHRISTOPHER	BORLAND	FRC	INSTRUCTIONAL SPECIALIST
MEGAN	BOYD	Special Ed Dept.	SPEECH PATHOLOGIST
STEPHANIE	BRUNSON	LVIS	TEACHER
DAVID	BRYANT	LVIS	TEACHER/COACH
JENNA	BUCKNER	LVPS	TEACHER
DIKRAN	BULLAJIAN	FRC	INSTRUCTIONAL SPECIALIST
ADAM	BYRD	LVIS	TEACHER/COACH
NICOLE	CARDENAS	LVIS	TEACHER
JERMAINE	CARPENTER	LVHS	TEACHER/COACH
TAMARA	CARTER-SMITH	LVIS	TEACHER
WILLIAM	CARTWRIGHT	Success	TEACHER/COACH
HAILEY	CHAPMAN	Special Ed Dept.	SPEECH THERAPIST ASST.
KERI	COKER	LVJH	TEACHER
DELSIA	CONTRERAS	LVHS	TEACHER
RICHARD	CONTRERAS	LVHS	TEACHER
ADRIANA	COX	LVE	TEACHER
SUNNY	CULP	LVE	TEACHER
MINNISHA	DEGRATE	LVHS	TEACHER
KEVIN	DELAVERGNE	LVIS	TEACHER
CYNTHIA	DENMARK	LVE	READING COACH
ANN	DENNIS	LVE	COUNSELOR (PK-6)
WHITNEY	DOWNING	LVPS	TEACHER
LISA	DRAFAHL	FRC	FAMILY ENGAGEMENT SPECIALIST
CARLA	ECKERT	LVE	DYSLEXIA INTERVENTIONIST

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel as recommended herein.

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President, La Vega; ISD
Board of Trustees

March 22, 2022

CONTRACT RENEWALS

The following individuals are recommended for a contract renewal during the period of July 1, 2022 - June 30, 2023.

KAYLA	ELAM	LVHS	TEACHER
ELIZABETH	EPPERSON	LVIS	TEACHER
MARIE	ERMIS	LVPS	TEACHER
CARRIE	FEATHERSTON	LVPS	COUNSELOR (PK-6)
LUIS	FERRO RIVAS	LVPS	TEACHER
RICARDO	FORESTER	LVHS	TEACHER
GABRIELLE	FRANKS	LVIS	TEACHER
TREVER	FREEMAN	LVHS	TEACHER
MICHELLE	FUENTES	LVE	TEACHER
KATHERINE	GAISBAUER	LVJH	TEACHER
DIANA	GAMBOA	LVJH	SPECIAL ED TEACHER
JONOTHAN	GARCIA	LVJH	TEACHER
MELISSA	GARNER	LVE	TEACHER
MANUEL	GIBSON	Success	TEACHER/COACH
SUZETTE	GILL	LVHS	TEACHER/COACH
ANGELICA	GILLASPY	LVPS	TEACHER
ROBERT	GLYNN	FRC	STUDENT SERVICES LIAISON
ALEXANDRA	GOMEZ	LVE	TEACHER
JAMES	GOMPPER	LVHS	SR NAVAL SCIENCE INSTRUCTOR
SAGE	GONZALEZ	LVE	TEACHER
TERESA	GONZALEZ	LVPS	TEACHER
ALYSSA	GORBY	LVE	TEACHER
MARY	GRIFFIN	LVPS	READING INTERVENTIONIST
JULIE	GRIGSBY	LVHS	TEACHER
MARIA	GRMELA	LVHS	COUNSELOR (7-12)
KEREN	GUADARRAMA PEREA	LVE	TEACHER
ANGELA	HAIGOOD	LVIS	READING INTERVENTIONIST
KERRY	HALSTEAD	LVE	TEACHER
KRISTIN	HARDAWAY	LVE	TEACHER
DENNIS	HATAWAY	LVHS	TEACHER
ALLISON	HEEFNER	LVHS	TEACHER
KIMBERLY	HENDERSON	LVIS	TEACHER
HEATHER	HERRINGTON	LVE	TEACHER
RUDOLPH	HIKEL	LVHS	TEACHER
JOSHUA	HOLLINGSWORTH	LVJH	TEACHER/COACH
CONNIE	HOLMES	LVPS	TEACHER
JACQUELINE	HUPP	LVHS	TEACHER
STACEY	HYDE	LVHS	MULTIMEDIA SPECIALIST
KIMBERLY	IRVING	LVJH	TEACHER
TIFFANY	JACKSON	ECHS	TEACHER/COACH
MADISON	JAMES	LVE	TEACHER
GRETCHEN	JAROSEK	LVE	TEACHER
FRANCISCO	JIMENEZ FLORES	LVPS	TEACHER
GARY	JOHNSON	LVIS	TEACHER

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President, La Vega; ISD
Board of Trustees

March 22, 2022

CONTRACT RENEWALS

The following individuals are recommended for a contract renewal during the period of July 1, 2022 - June 30, 2023.

RHONDA	JOHNSON	LVIS	TEACHER
NATHAN	JONES	LVLC	LEAD TEACHER - LVLC
DEANNE	JORDAN	LVE	TEACHER
ASHLEY	JUSTICE	LVPS	TEACHER
ELIZABETH	KAHN	LVIS	TEACHER
MARY	KEEZEE	LVJH	COUNSELOR (7-12)
DERRICK	KELLER	LVHS	TEACHER
MARIANNE	KELLER	LVHS	CATE CAMPUS COORDINATOR
CATHLEEN	KENNEDY	LVHS	TEACHER
LANITA	KEYS	LVJH	TEACHER/COACH
TRACI	KIMBERLING	LVPS	TEACHER
ROSALIN	KING	LVIS	READING INTERVENTIONIST
CHRISTY	KINSER	LVIS	TEACHER
MICHELE	KREDER	LVIS	TEACHER
KRISTY	LAMAR	Special Ed Dept.	ARD FACILITATOR
MELISSA	LAMB	LVE	TEACHER
MELINDA	LANGE	LVHS	TEACHER
STEPHANIE	LEDINER	LVJH	TEACHER
LINDSEY	LEMONCELLI	LVE	TEACHER
AMBER	LEWIS	LVIS	TEACHER
BRADFORD	LEWIS	LVHS	TEACHER/COACH
SONIA	LOPEZ	LVE	READING INTERVENTIONIST
CASEY	LOWREY	ECHS	TEACHER
CALEB	LOWRY	LVHS	TEACHER
PAULA	LYNCH	LVPS	TEACHER
KENNETH	MAEDGEN	LVJH	TEACHER
KARYE	MAINE	LVPS	READING INTERVENTIONIST
BRENDA	MARTINEZ	LVHS	TEACHER/COACH
PATRICIA	MARTINEZ	LVHS	REGISTERED NURSE
STACY	MARTINEZ	LVE	TEACHER
ROBERTO	MARTINEZ WILLIAMS	LVHS	TEACHER
TANYANIKA	MASON	LVE	READING INTERVENTIONIST
LAUREN	MATTHIES TORRES	LVJH	TEACHER
GINA	MATUS	LVE	TEACHER
DONNA	MCCALL	LVE	TEACHER
HEATHER	MCCLINTOCK	LVIS	REGISTERED NURSE
LEANDRA	MCDANIELS	LVJH	TEACHER
JONATHAN	MCHANEY	LVHS	TEACHER
KIMBERLEY	MCNAMARA	LVIS	TEACHER
ANDREW	MCNEW	LVHS	TEACHER/COACH
KARI	MCNEW	LVIS	TEACHER
JESSICA	MEDINA	LVPS	TEACHER
MICHAEL	MITCHELL	LVJH	TEACHER/COACH
VANESSA	MONTOYA	LVIS	TEACHER
DEDE	MOORE	LVHS	TEACHER
PAMELA	MORENO	LVE	TEACHER
MELANIE	MORGAN	LVE	TEACHER

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President, La Vega; ISD
Board of Trustees

March 22, 2022

CONTRACT RENEWALS

The following individuals are recommended for a contract renewal during the period of July 1, 2022 - June 30, 2023.

NANCY	MUHAMMAD	LVIS	COUNSELOR (PK-6)
LAURA	MUNN	LVJH	TEACHER
GINGER	MURNAHAN	LVJH	TEACHER
FRANCO	NAVAS	LVHS	TEACHER
REBEKKAH	NAVAS	LVHS	TEACHER
HEATHER	NEASON	LVIS	SPECIAL ED TEACHER
ELIZABETH	NEWTON	LVIS	TEACHER
MELONIE	NORMANDIN	LVJH	MATH INTERVENTIONIST
REBECCA	NORTHCUTT	LVE	TEACHER
DALILA	OCHOA	LVPS	EL SPECIALIST
ASHLEY	OLSON	LVHS	TEACHER
VERONICA	OLVERA	LVPS	TEACHER
TALMA	ORBISON	LVIS	TEACHER
ALEXANDRA	OSBORN	LVJH	MATH INTERVENTIONIST
SELINA	OWENS	LVHS	TEACHER/COACH
LAURA	PENNEY	LVJH	TEACHER
RALEIGH	PETERSON	LVE	REGISTERED NURSE
CYNTHIA	PIERCE	LVPS	TEACHER
JILL	PLEMONS	LVPS	TEACHER
KATHY	PLUMMER	LVPS	TEACHER
BETH	PRADO	Special Ed Dept.	EDUCATIONAL DIAGNOSTICIAN
JENNY	PROCK	LVJH	TEACHER
GARY	PRYOR	LVE	TEACHER
ASHLEY	RAJKOWSKI	LVIS	SPECIAL ED TEACHER
BENJAMIN	RALEY	LVIS	TEACHER
AMANDA	RAMIREZ	LVIS	TEACHER
EMMA	RAMIREZ	LVPS	TEACHER
ERIC	RAMIREZ	LVHS	TEACHER/COACH
ERIC	RANSOM	LVHS	TEACHER/COACH
ARA	RAULS	LVLC	TEACHER/COACH
COURTNEY	REINHARDT	LVE	TEACHER
TRESTON	RIDGE	LVJH	TEACHER/COACH
CHRISTINA	ROBLES	Special Ed Dept.	SPEECH THERAPY ASST.
CARLOS	RODARTE	Success	CREDIT RECOVERY SPECIALIST
SLADE	RODRIGUEZ	LVHS	TEACHER
AMY	RUSSELL	LVIS	TEACHER
SHERRY	SALTER	LVHS	TEACHER/COACH
KELSEY	SAMFORD	LVJH	TEACHER
WILLIAM	SAMFORD	LVHS	TEACHER/COACH
PATRICK	SHADE	LVHS	COUNSELOR (7-12)
LAURA	SHANK	LVE	TEACHER
JAMES	SHEEHY	LVHS	TEACHER/COACH
KAY	SHEEHY	LVHS	TEACHER
ERICA	SILVA	LVPS	TEACHER
CRISTIAN	SMITH	LVE	TEACHER
RYAN	SPARKS	LVIS	TEACHER
STEWART	SPEER	LVHS	TEACHER

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President, La Vega; ISD
Board of Trustees

March 22, 2022

CONTRACT RENEWALS

The following individuals are recommended for a contract renewal during the period of July 1, 2022 - June 30, 2023.

SHANNON	SPITZER	LVJH	SPECIAL ED TEACHER
DAVID	SPRINKLE	LVJH	TEACHER
GLORIA	STAFFORD	LVIS	SPECIAL ED TEACHER
JAMEY	STAFFORD	LVIS	TEACHER
COURTNEY	STEWART	LVPS	TEACHER
SHEILA	STEWART	LVE	TEACHER
GEORGE	STONIKINIS	LVJH	TEACHER
BRANDY	STRATTON	LVE	COUNSELOR
RENEE	STUMP	LVE	TEACHER
JASMINE	SUCCES	LVHS	HEAD ATHLETIC TRAINER
CASEY	SUMMEY	LVHS	TEACHER
NICHOLAS	TAMARKIN	LVHS	TEACHER
ALAN	TATE	ECHS	TEACHER
WILLIAM	TAVERNER	LVHS	TEACHER
MARGARITA	TELLO	LVE	TEACHER
BILLY	TERRY	LVHS	NAVAL SCIENCE INSTRUCTOR
JANIE	THOMAS	LVE	TEACHER
DANIELLE	THOMPSON	LVE	TEACHER
ROSA	TORRES RODRIGUEZ	LVHS	TEACHER
SHELLY	TREVINO	LVHS	TEACHER
TARA	TURK	LVJH	TEACHER/COACH
SHAREN	UNDERWOOD	LVPS	EC MULTI MEDIA SPECIALIST
MARIBEL	VALDEZ	LVPS	TEACHER
LORENZ	VILLA	LVIS	TEACHER
JAIME	VILLARRIAL	LVHS	TEACHER
APRIL	WAGNER	LVIS	DYSLEXIA INTERVENTIONIST
SUSAN	WARRICK	LVIS	TEACHER
CHERYL	WHITEHOUSE	LVJH	TEACHER
SCOTTY	WILHELM	LVHS	TEACHER
SARA	WILLIAMS	LVJH	EL SPECIALIST
LATOYA	WILLIS	LVHS	TEACHER
MARCUS	WILLIS	LVJH	TEACHER/COACH
ROBERT	WILSON	LVHS	TEACHER
DAVID	WINES	LVJH	TEACHER
SANDRA	WORTHY	LVIS	TEACHER
ASHLEY	YOUNG	LVIS	TEACHER
MONICA	ZAVALA	FRC	FAMILY ENGAGEMENT SPECIALIST
NADIA	ZUNIGA JIMENEZ	LVJH	TEACHER

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel as recommended herein.

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President, La Vega; ISD
Board of Trustees

March 22, 2022

CLOSED MEETING

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____