**Notice of Regular Meeting**
**Board of Trustees**
**June 15, 2021**

A Regular Meeting of the Board of Trustees will be held on June 15, 2021, beginning at 6:00 PM, in the Virtual Meeting.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

La Vega Board of Trustees Meeting for June 2021

**Please join my meeting from your computer, tablet or smartphone.**
https://global.gotomeeting.com/join/898842541

**You can also dial in using your phone.**
United States: +1 (646) 749-3122
**Access Code:** 898-842-541

I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
II. Opening Ceremony -- Board President
III. Consider Listing of Agenda Items -- Board President
IV. Recognition Items -- Board President and Dr. Sharon M. Shields
V. Public Participation -- Board President
VI. Special Reports -- Board President
    A. Superintendent's Report -- Dr. Sharon M. Shields
        1. Student Enrollment Update -- Dr. Sharon M. Shields
        2. Calendar of Events -- Dr. Sharon M. Shields
VII. Consider Consent Agenda Items -- Board President
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Monthly Tax Collection Recap and Report -- Mr. James Garrett
    C. Personnel Items -- Mr. Todd Gooden
        1. Personnel Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart -- Mr. Todd Gooden
    D. 2021-2022 Optional Flexible School Day Program (OFSDP) Application -- Dr. Charla Rudd
VIII. Action and Discussion Items -- Board President
    A. Consider Monthly Budget Analysis Report -- Mr. James Garrett
    B. Consider Teacher and Professional Employee Contract Recommendations -- Mr. Todd Gooden
IX. Closed Meeting -- Board President
X. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

**ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER**

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

**BOARD PRESIDENT:**

**THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE**

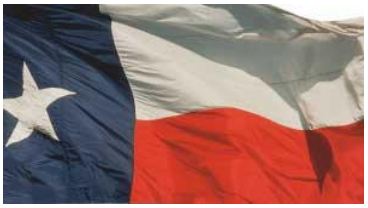
**TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY**:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



**PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.**



**PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."**

**APPROVE LISTING OF AGENDA ITEMS**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

**RECOGNITION ITEMS**

Presented for:
Board action ☐ Report/Review Only ☒ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Board President

Background Information:
This portion of the board meeting is reserved to recognize students, staff, and Board Members for exemplary accomplishments beyond the District Level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**PUBLIC PARTICIPATION**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Sharon M. Shields

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**SPECIAL REPORTS**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

**Superintendent's Report**

1. **Student Enrollment Report**
2. **Calendar Events**
3. **Other Miscellaneous Items**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**CONSENT AGENDA ITEMS**

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

**Approve Minutes for Meeting(s) Held**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Sharon M. Shields or Ms. Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

*La Vega Independent School District*
*400 East Loop 340, Waco, Texas 76705*
*254-299-6700 ♦ 254-799-8642 FAX*

*Office of the Superintendent*

# La Vega I.S.D. Board of Trustees
# Minutes of the Regular Meeting Held
# May 18, 2021

SPECIAL NOTE: This meeting was held virtually due to restrictions caused by the COVID-19 virus.

https://global.gotomeeting.com/join/808925341
United States: +1 (571) 317-3112
Access Code: 808-925-341

**BOARD MEMBERS PRESENT** – Mildred Watkins, Myron Ridge, Phil Bancale, Raymond Koon, and Henry C. Jennings

**BOARD MEMBERS ABSENT** – Randy Devorsky and Brenda Rocha

**SCHOOL PERSONNEL PRESENT** – Dr. Sharon M. Shields, Todd Gooden, Dr. Charla Rudd, James Garrett, and Lori Mynarcik

**OTHERS PRESENT** – None

**CALLED TO ORDER** – Board Vice President Mildred Watkins established a quorum and brought the board meeting to order at 6:00 p.m.

**OPENING CEREMONY** – The Pledges of Allegiance to the United States Flag and the Texas Flag were led by Mr. Todd Gooden, Assistant Superintendent for Personnel and Administration.

**APPROVED LISTING OF AGENDA ITEMS** - On a motion by Mr. Koon and seconded by Mr. Ridge, the Board unanimously approved the listing of agenda items.

**CERTIFICATE OF ELECTION, STATEMENT OF ELECTED OFFICER, AND OATH OF OFFICE** – Mr. Phil Bancale and Mr. Myron Ridge were re-elected to their positions on the LVISD Board of Trustees on May 1, 2021. They were issued a Certificate of Election and completed and submitted the Statement of Elected Officer. The Oath of Office was then administered by Lori Mynarcik, Notary Public.

**ELECTION OF BOARD OFFICERS** – Ms. Watkins turned the meeting over to Mr. James Garrett, Assistant Superintendent for Finance. Mr. Garrett conducted the election of the office of Board President.

The Board President was elected as follows:

President: Mr. Jennings nominated Ms. Mildred Watkins for President. Mr. Bancale seconded the motion. The Board of Trustees unanimously approved Ms. Mildred Watkins as President, and the meeting was turned over to her at this time.

Board Officers were elected as follows:

Vice President: Ms. Watkins made a motion to nominate Mr. Myron Ridge for Vice President. Mr. Jennings seconded the motion and the Board Members unanimously approved Mr. Myron Ridge as Vice President of the Board of Trustees.

Secretary: Mr. Bancale made a motion to nominate Mr. Henry C. Jennings for Secretary and Mr. Koon seconded the motion. The Board Members unanimously approved Mr. Henry C. Jennings as Secretary of the Board of Trustees.

Assistant Secretary: Mr. Ridge made a motion to nominate Mr. Raymond Koon as Assistant Secretary and Mr. Bancale seconded the motion. The Board of Trustees unanimously elected Mr. Raymond Koon as Assistant Secretary of the Board of Trustees.

Recording Secretary and Alternate Recording Secretary: Ms. Watkins made a motion to designate Lori Mynarcik as Recording Secretary and Deborah Ray as the Alternate Recording Secretary. Mr. Koon seconded the motion. The Board Members unanimously approved Lori Mynarcik as Recording Secretary and Deborah Ray as Alternate Recording Secretary.

**PUBLIC HEARING ON THE ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF III (ESSER III) GRANT** – A public hearing was held on the ESSER III grant. The District receives an initial allocation of $5,120,402 and an additional allocation of $2,560,201 from the ESSER III grant.

**RECOGNITION ITEMS** – None

**PUBLIC PARTICIPATION** – None

**SPECIAL REPORTS** – Board Members received the following special report(s).

**Superintendent's Information to the Board** – Dr. Sharon M. Shields, Superintendent, updated the Board Members on upcoming calendar items and other miscellaneous information.

**Summary of the District Improvement Plan** – The Board Members received a summary of the District Improvement Plan.

**APPROVED CONSENT AGENDA ITEMS** - Motioned by Mr. Jennings and seconded by Mr. Koon, the Board unanimously approved the following consent agenda items:

- the minutes for the April 20, 2021 regular board meeting
- the monthly tax collection recap and report
- the budget amendments
- the quarterly investment report
- the selection of Jaynes, Reitmeier, Boyd & Therrell, PC as the audit firm for the 2020-2021 fiscal year
- the amendment with Aramark Education Services, LLC for food service management for 2021-2022
- the job description for Child Nutrition Supervisor
- the TASB Board Policy Resolution regarding Elementary and Secondary Schools Emergency Relief (ESSER III) and Policy CB (LOCAL), State and Federal Revenue Sources
- the School Health Advisory Council (SHAC) Annual Report
- the La Vega ISD Wellness Policy
- the 2021-2022 District Improvement Plan and the Campus Improvement Plans

**Approved Nomination of School Board Member as a Candidate to Fill the Region 12 Position on the Texas Association of School Boards (TASB) Board of Directors** – Mr. Ridge made a motion to nominate Ms. Mildred Watkins as a candidate to fill the Region 12 position on the TASB Board of Directors. Mr. Jennings seconded the motion and it unanimously passed.

**ACTION AND DISCUSSION ITEMS** - The following items were considered, discussed, and/or approved by the Board of Trustees.

**Approved the Monthly Budget Analysis Report** – On a motion by Mr. Jennings and seconded by Mr. Ridge, the Board unanimously approved the monthly budget analysis report.

**Teacher and Professional Employee Contract Recommendations** – Mr. Ridge made a motion to approved the contract recommendations Maurea Crain, Keren Guadarrama Perez, Kevin DeLaVergne, Chelsey Loewen, Jessica Medina, and Jasmine Succes. Mr. Koon seconded the motion, and it passed unanimously.

**CLOSED MEETING** – A closed session of the Board of Trustees was declared at 6:36 p.m. on May 18, 2021 as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.074 to discuss personnel matters. The closed meeting ended at 7:18 p.m. on May 18, 2021.

**ADJOURNMENT** - On a motion by Mr. Ridge and seconded by Mr. Koon, the Board of Trustees unanimously agreed to adjourn the meeting at 7:19 p.m. on May 18, 2021.

_____
**Date of Board Approval**

_____
**President, La Vega I.S.D. Board of Trustees**

_____
**Secretary, La Vega I.S.D. Board of Trustees**

**Monthly Tax Collection Recap and Report**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. James Garrett

Background Information:
The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**La Vega ISD**
**Tax Collection Report**

| Current Year M&O Taxes | | For Month of | | Year to Date |
|---|---|---|---|---|
| 5 | | April 2021 | | April 2021 |
| Original Current Roll | | | $ | 9,812,867.87 |
| Adjustments | | ($3,059.21) | | $3,366,011.54 |
| Total Adjusted Roll | | | $ | 13,178,879.41 |
| Current M&O Taxes Collected | $ | 830,550.17 | $ | 10,356,071.69 |
| Current P & I Collected | $ | 107,558.35 | $ | 130,144.51 |
| Current Taxes Collected Adjustments | | | $ | - |
| Total Current Taxes Collected | $ | 938,108.52 | $ | 10,486,216.20 |
| % of Current Taxes Collected | | | | 79.5683% |
| **Current Year I&S Taxes** | | **For Month of** | | **Year to Date** |
| Current I&S Taxes Collected | $ | 193,132.25 | $ | 2,411,692.34 |
| Current P & I Collected | $ | 25,011.15 | $ | 34,727.67 |
| Current Taxes Collected Adjustments | $ | - | $ | - |
| Total Current Taxes Collected | $ | 218,143.40 | $ | 2,446,420.01 |
| % of Current Taxes Collected | | | | 18.5632% |
| **Total Collections Current** | **$** | **1,156,251.92** | **$** | **12,932,636.21** |
| | | | | 98.13% |
| | | | | |
| **Delinquent M&O Taxes** | | **This Month** | | **Year to Date** |
| Delinquent Taxes Outstanding | | | $ | 707,144.39 |
| Adjustments | $ | (1,767.71) | | ($26,989.70) |
| Total Adjusted Delinquent Roll | | | $ | 680,154.69 |
| Delinquent M&O Taxes Collected | $ | 11,713.92 | $ | 125,883.09 |
| Delinquent P & I Collected | $ | 4,119.03 | $ | 39,676.98 |
| Attorney Fees Collected | | | $ | - |
| Delinquent Taxes Collected Adjustment | | | | |
| Total Delinquent Balance Collected | $ | 15,832.95 | $ | 165,560.07 |
| % of of Delinquents Collected | | | | 24.3415% |
| **Delinquent I&S Taxes** | | **This Month** | | **Year to Date** |
| Delinquent I&S Taxes Collected | $ | 2,405.33 | $ | 26,418.56 |
| Delinquent P & I Collected | $ | 843.03 | $ | 8,749.16 |
| Attorney Fees Collected | $ | - | $ | - |
| Delinquent Taxes Collected Adjustment | $ | - | $ | - |
| Total Delinquent Balance Collected | $ | 3,248.36 | $ | 35,167.72 |
| % of of Delinquents Collected | | | | 5.1705% |
| **Total Collections Delinquent** | **$** | **19,081.31** | **$** | **200,727.79** |
| | | | | |
| **Grand Total Collections** | **$** | **1,175,333.23** | **$** | **13,133,364.00** |
| | | | | |
| **Paid YTD** | | | **$** | **12,920,065.68** |
| | | | | |
| **Balance Remaining** | | | **$** | **938,968.42** |
| | | | | 6.78% |

**Personnel Items**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The following personnel items are submitted for board approval.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**Job Description(s) or Revisions to Job Description(s), and Paygrade Chart or Revisions to Paygrade Chart**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
Board Members approve revisions to the LVISD Job Description Manual and revisions to the paygrade charts.

These job descriptions are not new positions, but rather updates to previous descriptions that are more in line with each position's current duties. The Paygrade charts reflect the changes in the new job descriptions. None of the changes are expected to impact the budget.

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

# ATHLETIC TRAINER

**Reports To:** Head Athletic Trainer

**Dept / Campus:** Secondary Campus

**Pay Grade:** P-113

**Board Approval:** June 2021

## PRIMARY PURPOSE:

The duties of the Athletic Trainer include, but are not limited to, prevention of athletic injuries, recognition, evaluation, and immediate care of athletic injuries, rehabilitation and reconditioning of athletic injuries, health care administration, and professional development and responsibility as specified in the *Domains of the NATA Certified Athletic Trainer*. Ensure that student-athletes participate only when physically able and that any physician instructions are understood and followed. Coordinate with the Activities/Athletic Director/Head Athletic Trainer to ensure that the athletic training clinic and all required events will be covered.

## QUALIFICATIONS:

**Education/Certification:**
Bachelor's degree
Valid license from Texas Advisory Board of Athletic Trainers
Valid certification by National Athletic Trainers Association preferred
Valid Texas Teacher Certificate preferred
CPR/AED First Aid Certification

**Special Knowledge/Skills:**
Develop plans for providing Athletic Trainer coverage at all interscholastic athletic events identified in Athletic Training Program Coverage Policy
Establish daily hours of operation for the athletic training clinic
Develop a comprehensive emergency plan for their specific facilities
Initiate and administer an athletic training student aide program in accordance with the schools clubs and activities guidelines
Establish a working relationship with a designated team physician and community physicians
Complete District Blood Borne Pathogens Exposure Control Plan training and comply with the regulations therein
Maintain adequate medical quality records on all injuries and rehabilitation procedures

Comply with any and all policies regarding health care delivery as indicated by the District regulations, and outlined in the Athletic Injury management section of the District Athletic Training Program Policies and Procedures Manual

**Experience:**
Experience as an athletic trainer preferred

## MAJOR RESPONSIBILITIES AND DUTIES:

1. Provide coverage for home contests on a schedule cooperatively determined by Head Athletic Trainer and Athletic Director, as well as cover most varsity contests, non-varsity contests in football and varsity football away-games. Varsity and selected non-varsity contests will be covered based on the risk of the sports and the availability of the Athletic Trainer(s) during a particular sport season.

2. Practice coverage will be determined by the Head Athletic Trainer and Athletic Director and will typically include daily coverage of varsity and non-varsity sports. This coverage will be based upon injury risk of the sport and other mutually agreed upon factors.

3. Cover selected post-season contests as determined by the Head Athletic Trainer and Athletic Director.

4. Provide for the prevention of athletic injuries through the application of protective tapings, wraps, and braces, and assist in the design of practices to help to reduce the incidence of injury.

5. Advise coaches of flexibility, strengthening, and conditioning programs to help prevent injuries and optimize performance.

6. Provide immediate care of athletic injuries and refer the student-athlete to medical facilities when necessary.

7. Design and supervise rehabilitation programs for athletic injuries under the direction of a referring physician.

8. Medical histories and correspondence will also be kept on file in the athletic training clinic. The Athletic Trainer will maintain accurate medical records for injuries, treatment, rehabilitation, and physician referrals.

9. Assist Head Athletic Trainer with budgeting, ordering, and inventorying athletic training supplies.

10. Supervise athletic training student aides from the medicine athletic training program.

11. Counsel and advise athletes on health related issues, including nutrition and substance abuse.

12. Assist Head Athletic Trainer with conducting sports medicine workshops for the district's coaches. These workshops will include information on Emergency Action Plans (EAPs), injury prevention, basic first aid and CPR, injury recognition and treatment, and injury rehabilitation. In addition, they will provide specific information on blood borne pathogens, HIV/AIDS, the district's Sports Medicine Protocols, and other health-related topics.

13. Serve as a consultant to the middle school athletic program by advising middle school student-athletes in the athletic training clinic on an appointment basis.

14. Advise and assist with equipment purchases and fittings.

15. Maintain open channels of communication with Head Athletic Trainer, coaches, parents, and physicians regarding athletic injuries, treatment, and rehabilitation.

## SUPERVISORY RESPONSIBILITIES:

Supervise the work of student aides.

## EQUIPMENT USED:

Exercise equipment and devices including stationary bike, pulleys, weights, whirlpool, paraffin bath, ultrasound equipment, and cold packs.

## WORKING CONDITIONS:

**Mental Demands/Physical Demands/Environmental Factors:**
Maintain emotional control under stress
Continual walking and standing
Moderate lifting and carrying; stooping, bending, kneeling, and reaching
Work outside (exposure to sun, heat, cold, and inclement weather) and inside
Exposure to biological hazards, bacteria, and communicable diseases
Frequent district wide and statewide travel
Frequent prolonged and irregular hours
Must be able to lift and carry 50 lbs.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

_____ _____

Employee Date

_____ _____

Supervisor Date

# HEAD ATHLETIC TRAINER

**Reports To:** Athletic Director

**Dept / Campus:** Secondary Campus

**Pay Grade:** P-200

**Board Approval:** June 2021

## PRIMARY PURPOSE:

The duties of the Head Athletic Trainer include, but are not limited to, prevention of athletic injuries, recognition, evaluation, and immediate care of athletic injuries, rehabilitation and reconditioning of athletic injuries, health care administration, and professional development and responsibility as specified in the *Domains of the NATA Certified Athletic Trainer*. Ensure that student-athletes participate only when physically able and that any physician instructions are understood and followed. Coordinate with the Activities/Athletic Director/Athletic Trainer to ensure that the athletic training clinic and all required events will be covered.

## QUALIFICATIONS:

**Education/Certification:**
Bachelor's degree
**Master's Degree Preferred**
Valid license from Texas Advisory Board of Athletic Trainers
Valid certification by National Athletic Trainers Association preferred
Valid Texas Teacher Certificate preferred
CPR/AED First Aid Certification

**Special Knowledge/Skills:**
Develop plans for providing Athletic Trainer coverage at all interscholastic athletic events identified in Athletic Training Program Coverage Policy
Establish daily hours of operation for the athletic training clinic
Develop a comprehensive emergency plan for their specific facilities
Initiate and administer an athletic training student aide program in accordance with the schools clubs and activities guidelines
Establish a working relationship with a designated team physician and community physicians
Complete District Blood Borne Pathogens Exposure Control Plan training and comply with the regulations therein
Maintain adequate medical quality records on all injuries and rehabilitation procedures

Comply with any and all policies regarding health care delivery as indicated by the District regulations, and outlined in the Athletic Injury management section of the District Athletic Training Program Policies and Procedures Manual

**Experience:**
3-5 years experience as an Athletic Trainer preferred

## MAJOR RESPONSIBILITIES AND DUTIES:

1. Provide coverage for home contests on a schedule cooperatively determined by Head Athletic Trainer and Athletic Director, as well as cover most varsity contests, non-varsity contests in football and varsity football away-games. Varsity and selected non-varsity contests will be covered based on the risk of the sports and the availability of the Athletic Trainer(s) during a particular sport season.

2. Practice coverage will be determined by Head Athletic Trainer and Athletic Director and will typically include daily coverage of varsity and non-varsity sports. This coverage will be based upon injury risk of the sport and other mutually agreed upon factors.

3. Cover selected post-season contests as determined by the Head Athletic Trainer and Athletic Director.

4. Provide for the prevention of athletic injuries through the application of protective tapings, wraps, and braces, and assist in the design of practices to help to reduce the incidence of injury.

5. Advise coaches of flexibility, strengthening, and conditioning programs to help prevent injuries and optimize performance.

6. Provide immediate care of athletic injuries and refer the student-athlete to medical facilities when necessary.

7. Design and supervise rehabilitation programs for athletic injuries under the direction of a referring physician.

8. Medical histories and correspondence will also be kept on file in the athletic training room. The Head Athletic Trainer will maintain accurate medical records for injuries, treatment, rehabilitation, and physician referrals.

9. Responsible for budgeting, ordering, and inventorying athletic training supplies.

10. Supervise athletic training student aides from the medicine athletic training program.

11. Counsel and advise athletes on health related issues, including nutrition and substance abuse.

12. Conduct sports medicine workshops for the district's coaches. These workshops will include information on Emergency Action Plans (EAPs), injury prevention, basic first aid and CPR, injury recognition and treatment, and injury rehabilitation. In addition, they will provide specific information on blood borne pathogens, HIV/AIDS, the district's Sports Medicine Protocols, and other health-related topics.

13. Serve as a consultant to the middle school athletic program by advising middle school athletes in the athletic training clinic on an appointment basis.

14. Advise and assist with equipment purchases and fittings.

15. Maintain open channels of communication with coaches, parents, and physicians regarding athletic injuries, treatment, and rehabilitation.

## SUPERVISORY RESPONSIBILITIES:

Supervise the Athletic Trainer and the work of student aides.

## EQUIPMENT USED:

Exercise equipment and devices including stationary bike, pulleys, weights, whirlpool, paraffin bath, ultrasound equipment, and cold packs.

## WORKING CONDITIONS:

**Mental Demands/Physical Demands/Environmental Factors:**
Maintain emotional control under stress
Continual walking and standing
Moderate lifting and carrying; stooping, bending, kneeling, and reaching
Work outside (exposure to sun, heat, cold, and inclement weather) and inside
Exposure to biological hazards, bacteria, and communicable diseases
Frequent district wide and statewide travel
Frequent prolonged and irregular hours
Must be able to lift and carry 50 lbs.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

_____ _____

Employee Date

_____ _____

Supervisor Date

# STUDENT SERVICES/SEL LIAISON

**Reports To:** Director of Bilingual Education and Special Programs

**Dept / Campus:** District-wide

**Pay Grade:** P-109

**Board Approval:** May 2011

**PRIMARY PURPOSE / FUNCTION:**

Provide additional support services for students who are at risk of failure due to poor academic performance, high absenteeism, dropout, pregnancy, limited English proficiency and/or gang-related activity. Provide intervention measures to prevent students from entering a Juvenile Justice system as well reintegration support to students returning from a Juvenile Justice system to deter recidivism. Additionally, provide district-wide mental health and behavioral supports to identified students in need of assistance.

**QUALIFICATIONS:**

**Education/Certification:**
Professional degree from an accredited university
Licensed Social Work/Counseling experience
Preferred bilingual

**Special Knowledge/Skills:**
Ability to work with at-risk students
Ability to provide one to one and group counseling to students for mental health needs
Ability to coordinate with appropriate staff to deliver intervention services to students
Ability to maintain documentation of services provided to students
Ability to efficiently manage time for tasks and student case loads
Ability to manage multiple tasks simultaneously
Ability to work with a team
Ability to efficiently use Microsoft technology applications (word, excel, publisher, etc.)
Strong organizational, communication (oral and written), and interpersonal skills

**Experience:**
Has worked with at-risk teenage students, preferably in a school setting
Has a strong understanding of implementing mental health and behavioral supports
Preferred 3-5 years' experience

**MAJOR RESPONSIBILITIES AND DUTIES:**

***Program Management***

1. Identify the students who are at-risk using the TxEIS program.

2. Work cooperatively with director, campus principals and counselors to determine student caseloads and intervention plans to monitor student needs by six weeks.

3. Work with appropriate outside agencies to coordinate wrap-around student services.

4. Provide counseling services to students before and/or after the school day.

5. Maintain accurate documentation of services provided to at-risk students.

6. Maintain accurate documentation of services provided for SEL support.

7. Coordinate with campus principals to deliver Board adopted sexual health curriculum.

8. Stay abreast of sexual health TEKS and adjust curriculum accordingly.

9. Use student data and documentation to assess intervention effectiveness.

10. Work with director and campus principals to identify budget needs.

***Staff Development***

11. Collaborate with campus leadership to identify times to share results from at-risk student interventions and schedule time to share this data with teachers.

8. Assist in communicating information to parent and community members about school programs through all parent and community events.

9. Use effective communication skills to present information accurately and clearly and communicate with colleagues.

10. Present a positive role model for students that supports the mission of the school district.

11. Maintain a positive and effective relationship with supervisor, teachers, and other campus personnel.

12. Assess and respond to needs related to job responsibilities.

13. Develop needed professional skills appropriate to personal growth and professional job assignments.

14. Demonstrate behavior that is professional, ethical, and responsible.

15. Keep informed of and comply with state, district, and local policies.

**Supervisory Responsibilities**
None

***Other***

**Mental Demands:**
Ability to communicate effectively (verbally and written)
Ability to instruct and model desirable skills and attitudes
Ability to remain productive and maintain control under stress

**Physical Demands:**
Frequent district-wide travel
Occasional prolonged and irregular hours
Frequent use of computers and other technology devices
Ability to lift and carry 25 lbs.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

_____ _____
Employee Date

_____ _____
Supervisor Date

# STUDENT SERVICES/SEL LIAISON

**Reports To:** Director of Bilingual Education and Special Programs

**Dept / Campus:** District-wide

**Pay Grade:** P-108

**Board Approval:** June 2021

**PRIMARY PURPOSE / FUNCTION:**

Provide additional support services for students who are at risk of failure due to poor academic performance, high absenteeism, dropout, pregnancy, limited English proficiency and/or gang-related activity. Provide intervention measures to prevent students from entering a Juvenile Justice system as well reintegration support to students returning from a Juvenile Justice system to deter recidivism. Additionally, provide district-wide mental health and behavioral supports to identified students in need of assistance.

**QUALIFICATIONS:**

**Education/Certification:**
Professional degree from an accredited university
Licensed Social Work/Counseling experience
Preferred bilingual

**Special Knowledge/Skills:**
Ability to work with at-risk students
Ability to provide one to one and group counseling to students for mental health needs
Ability to coordinate with appropriate staff to deliver intervention services to students
Ability to maintain documentation of services provided to students
Ability to efficiently manage time for tasks and student case loads
Ability to manage multiple tasks simultaneously
Ability to work with a team
Ability to efficiently use Microsoft technology applications (word, excel, publisher, etc.)
Strong organizational, communication (oral and written), and interpersonal skills

**Experience:**
Has worked with at-risk teenage students, preferably in a school setting
Has a strong understanding of implementing mental health and behavioral supports
Preferred 3-5 years' experience

**MAJOR RESPONSIBILITIES AND DUTIES:**

***Program Management***

1. Identify the students who are at-risk using the TxEIS program.

2. Work cooperatively with director, campus principals and counselors to determine student caseloads and intervention plans to monitor student needs by six weeks.

3. Work with appropriate outside agencies to coordinate wrap-around student services.

4. Provide counseling services to students before and/or after the school day.

5. Maintain accurate documentation of services provided to at-risk students.

6. Maintain accurate documentation of services provided for SEL support.

7. Coordinate with campus principals to deliver Board adopted sexual health curriculum.

8. Stay abreast of sexual health TEKS and adjust curriculum accordingly.

9. Use student data and documentation to assess intervention effectiveness.

10. Work with director and campus principals to identify budget needs.

***Staff Development***

11. Collaborate with campus leadership to identify times to share results from at-risk student interventions and schedule time to share this data with teachers.

8. Assist in communicating information to parent and community members about school programs through all parent and community events.

9. Use effective communication skills to present information accurately and clearly and communicate with colleagues.

10. Present a positive role model for students that supports the mission of the school district.

11. Maintain a positive and effective relationship with supervisor, teachers, and other campus personnel.

12. Assess and respond to needs related to job responsibilities.

13. Develop needed professional skills appropriate to personal growth and professional job assignments.

14. Demonstrate behavior that is professional, ethical, and responsible.

15. Keep informed of and comply with state, district, and local policies.

**Supervisory Responsibilities**
None

***Other***

**Mental Demands:**
Ability to communicate effectively (verbally and written)
Ability to instruct and model desirable skills and attitudes
Ability to remain productive and maintain control under stress

**Physical Demands:**
Frequent district-wide travel
Occasional prolonged and irregular hours
Frequent use of computers and other technology devices
Ability to lift and carry 25 lbs.

The foregoing statements describe the general purpose and responsibilities to this job and are not an exhaustive list of all responsibilities, duties, and skills that may be required.

_____ _____
Employee Date

_____ _____
Supervisor Date

# LA VEGA I. S. D. 2020 – 2021 PROFESSIONAL PAYGRADES

| | Job Code | MINIMUM | MID-POINT | MAXIMUM |
|---|---|---|---|---|
| **PAYGRADE: P-0** | | | | |
| TX ACE Family Engagement Specialist | P-002 | $27,804 | $33,548 | $39,291 |
| Instructional Assistant/Athletics | P-003 | | | |
| **PAYGRADE: P-1** | | | | |
| Case Worker/Social Worker | P-101 | $44,491 | $51,793 | $58,764 |
| Speech Pathologist (non-ASHA certified) | P-104 | | | |
| Student Services/SEL Liaison | P-108 | | | |
| Student Services Liaison | P-109 | | | |
| Speech Therapy Assistant ($1,500 stipend) | P-110 | | | |
| Migrant/LEP Specialist (Moved to P-207) | P-112 | | | |
| Athletic Trainer | P-113 | | | |
| Educational Diagnostician ($10,000 stipend) | P-118 | | | |
| Parent Liaison | P-120 | | | |
| CATE Campus Coordinator (Move to P-211) | P-122 | | | |
| Naval Science Instructor ($6,000 stipend) | P-123 | | | |
| Senior Naval Science Instructor ($6,000 stipend) | P-124 | | | |
| College, Career, & Military Advisor | P-126 | | | |
| District PEIMS/Student Services Coordinator | P-127 | | | |
| Behavior Interventionist | P-128 | | | |
| PK Family Engagement Specialist | P-129 | | | |
| **PAYGRADE: P-2** | | | | |
| Head Athletic Trainer | P-200 | $50,567 | $60,966 | $71,575 |
| LV Education Foundation Ex. Director | P-201 | | | |
| Credit Recovery Specialist | P-203 | | | |
| Student Services Specialist | P-204 | | | |
| Instructional Facilitator | P-205 | | | |
| Speech Pathologist (ASHA certified) | P-206 | | | |
| Literacy Specialist | P-207 | | | |
| Licensed Specialist/School Psychology (LSSP) | P-208 | | | |
| TX ACE Site Coordinator | P-209 | | | |
| EL Specialist | P-210 | | | |
| CATE Campus Coordinator | P-211 | | | |

# LA VEGA I. S. D. 2020 – 2021 PROFESSIONAL PAYGRADES

| | | | | |
|---|---|---|---|---|
| PAYGRADE: P-3<br><br>Cohort Asst. Principal (7-12)<br>Asst. Principal –Instruction (PK-6)<br>Asst. Principal – Instruction (7-12)<br>Asst. Principal for Student Services<br>Director of Athletics<br>Director of Music/Head Band Director<br>Director of Technology<br>Literacy Coordinator (Moved to P207)<br>Director of Special Education (Moved to P-5)<br>Instructional Technology Specialist<br>TX ACE Project Director<br>Asst. Director – Special Ed<br>Asst. Athletic Director/Head Football Coach<br>Asst. Principal for ECHS<br>Associate Principal for Instruction – LVHS<br>Director of Opportunity Culture | P-300<br>P-301<br>P-302<br>P-303<br>P-304<br>P-305<br>P-306<br>P-307<br>P-308<br>P-309<br>P-310<br>P-311<br>P-312<br>P-313<br>P-314<br>P-315 | $55,455 | $67,049 | $78,653 |
| PAYGRADE: P-4<br><br>Principal (Grades PK-6)<br>Principal (Grades 7-8)<br>Director of Early College/High School<br>Dean of Advanced Studies (Inactive)<br>Principal of Curriculum/Instruction | P-403<br>P-404<br>P-405<br>P-406<br>P-407 | $66,373 | $80,437 | $94,499 |
| PAYGRADE: P-5<br><br>Principal (Grades 9-12)<br>Director of Bilingual Education & Sp. Programs<br>Director of Secondary Education (Inactive)<br>Director of Special Education, Assessment & St. Support | P-501<br>P-504<br>P-505<br>P-506 | $73,241 | $88,851 | $104,458 |
| PAYGRADE: P-6<br><br>Asst. Superintendent for Personnel & Administration<br>Asst. Superintendent for Finance<br>Asst. Supt. for Curriculum, Instruction, & Assessment | P-602<br>P-603<br>P-604 | $80,869 | $98,249 | $115,629 |
| PAYGRADE: P-7<br><br>Inactive | P-701 | Inactive | Inactive | Inactive |
| PAYGRADE: P-8<br><br>Superintendent | P-801 | $98,829 | $120,197 | $141,563 |

**2021-2022 Optional Flexible School Day Program (OFSDP) Application**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Charla Rudd

Background Information:
Following the review of program effectiveness (May 19, 2020), of Optional Flexible School Day Program (OFSDP) student performance at the Success Academy for 2019-2020, the board approved continuation. The board directed staff to complete the annual application to plan to participate. The OFSDP is a program, authorized under the Texas Education Code (TEC), §29.0822 and 19 Texas Administrative Code (TAC), §129.1027 that your school district or open-enrollment charter school may offer to provide flexible hours and days of attendance for students in any grade who meet one of the following criteria:

1. the student is at risk of dropping out of school, as defined by the TEC, §29.081;
2. the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
3. the student is attending a campus with an approved early college high school program designation;
4. the student is attending a campus operating under a commissioner approved turnaround plan; or
5. the student is attending a community-based dropout recovery education program, as defined by TEC, §29.081 (e-1) or (e-2).

Participation in the program additionally requires the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, to agree in writing to the student's participation.

The goal of the program is to improve graduation rates for students who are in danger of dropping out of school, have dropped out, or who are behind in core subject courses.

Fiscal Implication:
Recovery of truant and drop-out students provides additional ADA

Administrative Recommendation:
Approve Application submission

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

# Texas Education Agency

# APPLICATION

## Optional Flexible School Day Program (OFSDP)

2021-2022 **School Year**

**ELIGIBLE APPLICANTS**: The Texas Education Agency (TEA) will make available to eligible school districts and open-enrollment charter schools an application form that must be completed and submitted to the TEA for approval.

# Definition of Program Provisions

## Eligible Students

A student is eligible to participate in an optional flexible school day program (OFSDP) authorized under the Texas Education Code (TEC) §29.0822,if:

1. the student meets one of the following conditions:
   - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
   - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
   - the student is attending a school with an approved early college high school program designation; or
   - the student is attending an academically unacceptable campus implementing a campus turnaround plan approved by the commissioner under TEC 39A Subchapter C; or
   - **the student is attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or(e-2).**

**and**

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

## Assessment

The student must take the required state assessments specified under the TEC, §39.023, during the regularly scheduled assessment calendar.

## Participation in University Interscholastic League (UIL)

A student enrolled in an OFSDP under the TEC, §29.0822, may participate in a competition or other activity sanctioned or conducted under the authority of the University Interscholastic League (UIL) only if he or she meets all UIL eligibility criteria.

## Attendance Credit

A student attending an OFSDP under the TEC, §29.0822, may be counted in attendance for purposes of funding under the TEC, Chapters 46, 48, and 49, only for the actual number of contact hours the student receives, not to exceed 720 hours or 43,200 minutes per 12-month period. **Students in enrolled in the traditional program for part of the year and the OFSDP program for part of the year may not earn more than one ADA.**

## Board Approval

The board of trustees of a school district must include the OFSDP as an item on a regular agenda for a board meeting. Board of trustees of a school district must discuss the progress of the program before approving the program and applying to operate an OFSDP. (see Appendix Two).

## Continuation or Revocation of Program Authorization

Applications are approved for a period of one (1) school year. Continuation of the approval for the OFSDP will be contingent on the demonstrated success of the program. Determination of success will include a review and analysis of data provided in the mandatory final progress report(s). The commissioner of education may revoke authorization for participation in the OFSDP after consideration of relevant factors, including performance of students participating in the program on assessment instruments required under the TEC, Chapter 39; the percentage of students participating in the program who graduate from high school; and other criteria agreed to in the application and adopted by the commissioner of education. A decision to revoke approval of the program by the commissioner of education is final and may not be appealed.

## Reporting Requirements

Following approval of the application, the applicant may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. When requested, reports will require applicants to disclose the overall progress of the students in the program, the number of students enrolled in the program (disaggregated by ethnicity, age, gender, and socioeconomic status), the number of students graduating from high school (disaggregated by ethnicity, age, gender, and socioeconomic status), and additional criteria selected by the applicant and agreed to by the commissioner. The TEA will provide notice to applicants and additional instructions for completion of reports at least 45 days before the date a report is due, or as soon as possible, in order to give school districts and charter schools adequate time to prepare and submit the reports to the TEA. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## Article I – Parties to Agreement

# Provisions of Agreement

This agreement is entered into by and between the Texas Education Agency, an agency of the State of Texas, hereinafter referred to as the "TEA," and

La Vega Independent School District

(Legal Name of School District or Open-Enrollment Charter School)

located at

400 East Loop 340, Waco, TX 76705

(Physical Address)

hereinafter referred to as "district."

## Article II – Period of Agreement

The period of the agreement, as detailed by participating campus in **Appendix 5**, is for a maximum of one school year plus an additional 30 school days if the district is applying for credit recovery. **Please note that the agreement term is subject to annual renewal.**

## Article III – Purpose of Agreement

The district must perform all the functions and duties set out in the agreement, the authorizing program statute, and applicable regulations.

## Article IV – Reporting Requirements

The district may be required to submit progress reports based on criteria selected by the applicant and agreed to by the commissioner. The TEA may request additional reports as necessary to monitor and assess progress of students participating in the program.

## Article V – General and Special Provisions to the Agreement

Attached hereto and made a part hereof by reference is each of the provisions indicated below with an "X" beside it:

[X] Appendix One, Assurances

[X] Appendix Two, Board Approval

[X] Appendix Three, Attendance and Compliance Procedures of Proposed Program (Attach File)

[X] Appendix Four, Contact Sheet

[X] Appendix Five, Participating Campuses, Student Eligibility, and Period of Agreement (Attach File)

## Article VI – Application Process

- For questions or assistance regarding this application, please email opflex@tea.texas.gov or call 512-463-9294.
- Applications should be submitted 30 days prior to the start of the program, please make sure the start date(s) on Appendix 5 is 30 days or more after the application is submitted.
- Applications submitted by July 15th should be approved by August 15th.
- Please email the complete application and attachments to: opflex@tea.texas.gov .
- Email subject line should indicate: 2020-2021 OFSDP Application - District Name, County District Number

## Article VII – Agreement

AGREED and accepted on behalf of the school district or open-enrollment charter school to be effective on the earliest date written above by a person authorized to bind the district.

Typed Name Dr. Sharon M. Shields

Typed Title Superintendent

Authorized Signature

# Appendix One
# Assurances

**The definition of terms of the application applies to this Appendix One, Assurances. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.**

**PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX ONE. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.**

The district agrees to enroll only eligible students to participate in an OFSDP authorized under this application. A student is eligible to participate in an OFSDP authorized under the TEC, §29.0822, if:

1. the student meets one of the following conditions:
   - the student is at risk of dropping out of school, as defined by the TEC, §29.081; or
   - the student, as a result of attendance requirements under the TEC, §25.092, will be denied credit for one or more classes in which the student has been enrolled;
   - the student is attending a school with an approved early college high school program designation; or
   - the student is attending an academically unacceptable campus implementing a campus turnaround plan approved by the commissioner under TEC 39A Subchapter C; or
   - the student is attending a community-based dropout recovery education program as defined by TEC, §29.081 (e-1) or (e-2).

**and**

2. the student, if less than 18 years of age and not emancipated by marriage or court order, and the student's parent, or person standing in parental relation to the student, agree in writing to the student's participation.

The district agrees:

1. to administer mandatory assessment instruments during the regular assessment cycle to students enrolled in OFSDPs;

2. All instructional materials and facilities must be comparable to or exceed the required standards for students in similar programs;

3. that the students participating in an OFSDP will not be isolated from other academic and vocational programs of the school district and that all students will have access to school counselors for pre- and post-entry counseling, academic or personal counseling, and career counseling;

4. to provide faculty and administrators with baccalaureate or advanced degrees, highly qualified staff, and certified teachers as required by 19 Texas Administrative Code §129.1027 for the program;

5. to adopt a policy that does not penalize students participating in an OFSDP in accordance with the 90% rule (TEC, §25.092[a]) or the 75% to 90% rule for class credit (TEC, §25.092[a-1]);

6. to adopt a policy to require students to attend regularly scheduled instruction for the OFSDP with penalties for nonattendance including filing truancy charges, if appropriate;

7. to track the number of minutes the student receives instruction each day and to comply with applicable sections of the Student Attendance Accounting Handbook.

8. to comply with all reporting requirements established by the TEA;

9. not to discriminate based on disability, race, color, national origin, religion, or sex; and

10. to prohibit a student participating in an OFSDP from participating in a competition or other activity sanctioned or conducted under the authority of the UIL unless the student meets all UIL eligibility requirements.

**AGREED** and accepted terms and conditions of Appendix One on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.

Mrs. Mildred Watkins, School Board President 254-299-6700

Name, Title, and Telephone Number of School Board President

June 15, 2021

Signature of School Board President Date

Dr. Sharon M. Shields, Superintendent 254-299-6700

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

June 15, 2021

Signature of Person Authorized to Bind the District or Charter School Date

# Appendix Two
# Board Approval

**The definition of terms of the application applies to this Appendix Two, Board Approval. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.**

1. The board of trustees of the school district or the governing board of the open-enrollment charter school **agrees to include the OFSDP as an item of agenda** concerning the proposed application.

2. The board of trustees of the school district or the governing board of the open-enrollment charter school must discuss the progress of the program before applying to operate an OFSDP.

**The pre-application for the OFSDP Program was on the agenda and discussed at the board meeting below:**

| | |
|---|---|
| Month: | April |
| Day: | 20 |
| Year: | 2021 |
| Time: | 6:00 PM |
| Location: | The meeting was held virtually due to restrictions and quarantines caused by the COVID-19 virus. Online link: http://global.gotomeeting.com/join/405223653 |

**AGREED and accepted on behalf of the school district or open-enrollment charter school by persons authorized to bind the district.**

Mrs. Mildred Watkins, School Board President 254-299-6700

Name, Title, and Telephone Number of School Board President

June 15, 2021

Signature of School Board President — Date

Dr. Sharon M. Shields, Superintendent 254-299-6700

Name, Title, and Telephone Number of District Superintendent or Charter School Chief Operations Officer

June 15, 2021

Signature of Person Authorized to Bind the District or Charter School — Date

# Appendix Three
# Attendance and Compliance Procedures of Proposed Program

**The definition of terms of the application applies to this Appendix Three, Attendance Procedures of Proposed Program. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement.**

**Concisely provide the information below on separate 8 ½" x 11" sheets of paper:**

1. Please indicate the number of OFSDP students that will be served per teacher.

2. **If** the OFSDP program will offer special education, career and technology education, pregnancy related services or bilingual education, please indicate how services will be provided, the teacher certification standards in each program area, and how services will comply with the Student Attendance Accounting Handbook.

3. OFSDP requires a teacher of record to record the actual number of students' instructional minutes on any given day. Please explain the following:

    a. How the classroom teacher will verify the number of minutes of instruction a student receives each day.
    b. How the district will make sure that minutes for students who did not attend a minimum of 45 minutes on a particular day are not reported for funding.
    c. How the district will make sure that students transferring from the traditional program (ADA Codes 0-6) to OFSDP (ADA Codes 7-8) will not generate more than one ADA in total for the school year and that students will not receive more than 10,800 minutes per course. It is recommended that the district apply the following formula to determine the maximum OFSDP minutes a student is eligible = (Calendar School Days - Traditional Days Present x 240).
    d. How the district will ensure that attendance practices and records comply with Sections 2.2.3 and 11.6 of the Student Attendance Accounting Handbook.
    e. How Student Detail Audit reports for the OFSDP track will be reviewed and certified each six-weeks.

    **NOTE: absences and days present do not exist in the OFSDP program**

4. **If** students are attending a community-based dropout recovery education program offered online as defined by TEC, §29.081 (e-2), please include the following:

    a. Describe the curriculum credentials, certifications, or other course offerings that relate directly to employment opportunities in the state.
    b. Describe the individual learning plan or process used to monitor each student's progress.
    c. Indicate how student will be served by an academic coach and local advocate.
    d. Indicate the date of the month that monthly student progress reports will be provided to the student's school district.
    e. Describe the educational software utilized and explain how the software will track and certify the number of instructional minutes each student receives each day.

# Appendix Four
# Contact Sheet

**The definition of terms of the application applies to this Appendix Four, Contact Sheet. The school district or open-enrollment charter school hereinafter called "district" does hereby certify and agree to the following conditions of the agreement:**

**PAGE LIMIT: SUBMIT NO ADDITIONAL PAGES FOR APPENDIX FOUR, CONTACT SHEET. ALL INFORMATION REQUESTED MUST BE INCLUDED WITH THIS FORM.**

**District Contact for the Application**

| | |
|---|---|
| **Contact Name:** | Dr. Sharon M. Shields |
| **District Superintendent or Charter School Chief Operations Officer:** | Superintedent |
| **Mailing Address:** | 400 East Loop 340 |
| **City, State, Zip Code:** | Waco, TX 76705 |
| **Telephone Number:** | 254-299-6700 |
| **Alternate Telephone Number:** | 254-299-6715 |
| **Fax Number:** | 254-799-8642 |
| **Email Address:** | sharon.shields@lavegaisd.org |

| | |
|---|---|
| **Contact Name:** | Dr. Charla Rudd |
| **Email Address:** | charla.rudd@lavegaisd.org |

| | |
|---|---|
| **Contact Name:** | Diane Wilson |
| **Email Address:** | diane.wilson@lavegaisd.org |

| | |
|---|---|
| **Contact Name:** | Sandra Gibson |
| **Email Address:** | sandra.gibson@lavegaisd.org |

***NOTE: The majority of the contact for the approved OFSDP is done via email. Please make sure that a valid email address or valid email addresses are submitted on this form. More than one email address may be submitted. Please provide the full name(s) of the person or persons who are the email contact(s) to ensure that the TEA has accurate information.***

# Appendix Five
## Participating Campuses, Student Eligibility, and Period of Agreement

**Click and download the link below to complete the template:**

**2020-2021 Participating Campuses, Student Eligibility, and Period of Agreement Template.**

***Note: Make sure to include the district number circled in red.**

**Once Completed please email the application, Appendix three in MS Excel file format, and Appendix 5 to OPFLEX@tea.texas.gov.**

## APPENDIX THREE

Attendance and Compliance Procedures of Proposed Program

1. The total number of OFSDP students served per teacher ranges from 6-10 students per semester for a yearly total of approximately 30 students.
2. The OFSDP program offers special education and bilingual education services. The program has two full-time teachers and one-half teacher plus support staff. Between the three teachers, two have the required certifications for special education and ESL.
    a. Lead Teacher
        i. Generalist 4-8
        ii. Special Education (EC-12)
        iii. English as a Second Language Supplemental (EC-12)
        iv. Principal (EC-12)
    b. Full-time classroom teacher – provides support for all ESL students. This certified teacher has the following certificates:
        i. English Language Arts and Reading (7-12)
        ii. English as a Second Language Supplemental (7-12)

Special Education students are placed in the Lead Teacher's classroom. These students receive direct instruction from this teacher because of meeting the certification requirements. For instruction in English Language Arts, special education students are served by both teachers with the Lead Teacher serving as support, while the classroom teacher provides direct instruction.

Because all three teachers have the ESL Supplemental certifications, students identified as ELL at the beginning or intermediate level are placed in the classroom teacher's classroom since the teacher is bilingual. For all other ELL students, students are placed equally in the two teacher's classrooms and receive the accommodations and services recommended through the LPAC.

Any student who requires an ESOL I or ESOL II will be taught by the full-time classroom teacher because of the two certifications (ELAR and ESL 7-12).

Student program information is recorded on the daily contact register by the number of minutes served by teacher.

3. Record of actual number of students' instructional minutes.
    a. Teachers track, record and verify the actual number of minutes of instruction each day. Actual attendance begins when the student arrives in the classroom and begins work on coursework.
    b. Teachers note individual instructional time (hour: minute) on a daily contact register. When students depart for the day or transition to another classroom, the end time is noted by the classroom teacher on the teacher's daily contact register. (hour: minute).
        i. Daily attendance sheets for every classroom teacher are collected and converted from hour: minute format to instructional minutes per student per teacher. The Success Academy Lead Teacher and the PEIMS Clerk generate a weekly student detail instructional minute report. Students with less than 45 minutes on any day are left blank on the official Daily Contact Register.
    c. At the end of day, teachers will certify the number of minutes each student was in attendance. The teacher will sign the the log sheet. At the conclusion of the week, each teacher signs and dates the completed instructional minutes log for their classroom.
        i. Each 3-week reporting period, the PEIMS Clerk and Lead Teacher along with the High School PEIMS clerk review for reasonableness, counseling needs, parent conferences needed, etc.
        ii. Detailed student daily minute reports are stored electronically and shared with District PEIMS coordinator. The District PEIMS Coordinator, Asst. Superintendent for Curriculum, Instruction,

and Assessment, High School Principal, and Lead Teacher for Success Academy review individual student progress and attendance from multiple perspectives.

d. The High School and Success Academy Credit Recovery Program tries to minimize the possibility of students generating more than one ADA but transferring students from a traditional program to the OFSDP at the beginning of a 6-week period. Parent – student conferences, ARD meetings, LPAC, 504 and Student Intervention Team meetings are conducted to review program eligibility, instructional needs and program requirements.
e. Every 6-week period, data is reviewed by the Success Academy team, high school PEIMS and administration, and District PEIMS and administrators. Both 42400 and 42401 records are reviewed to identify any student reported simultaneously. The District and HS PEIMS staff ensure student minutes are accurate (180 – Traditional Days Present x 240).
    i. Data reviewed include:
        1. Beginning and ending dates of reporting period, including the year
        2. Total number of days of instruction in the reporting period
        3. Instructional track
        4. Student's original entry date and any subsequent withdrawal and reentry dates. (Both 42400 and 42401 series records are created – this ensures if status of enrollment changed from traditional to OFSDP)
        5. Student grade level code
        6. Average daily attendance
        7. Special education instructional setting code
        8. Career and technical education code
        9. ESL program type code
        10. Gifted/talented indicator code
        11. Pregnancy-related services code
        12. Absences by date and total for reporting period
        13. Total eligible days present and total eligible minutes present for OFSDP by 6-week reporting period.
        14. Total ineligible days present (less than 45 minutes of instruction) and total ineligible minutes present for the OFSDP.
        15. Attendance data total for all students, by grade
        16. Signature page signed by persons recording data (Success Academy PEIMS clerk) and approving data (Success Academy Lead Teacher).

# Optional Flexible School Day Program (OFSDP)

## School Year 2021-2022

| District Number | 161906 |
|---|---|

| | | ELIGIBILITY DESIGNATION<br>1 = TEC §29.081 At-Risk Students<br>2 = TEC §25.092 Minimum Attendance<br>3 = TEC §29.908 Early College HS<br>4 = TEC §39A Campus Turnaround Plan<br>5 = Credit Recovery<br>6 = TEC §29.081 (e-1) Campus Dropout Recovery<br>7 = TEC §29.081 (e-2) Online Dropout Recovery | | | | | | | | School Year Period of Agreement<br>(Reported in TSDS PEIMS Summer Collection 3)<br>A Student may not report more than one ADA IN TOTAL on the 42400 Basic Attendance Collection 3 and 42500 Flex Attendance in collections 3 and 4) | | | | Credit Recovery<br>Summer Period of Agreement<br>Only for Eligibility Designation 5<br>not to exceed 30 school days<br>(Reported in TSDS PEIMS Extended Collection 4)<br>A Student may not report more than one ADA IN TOTAL on the 42400 Basic Attendance collection 3 and 42500 Flex Attendance in collections 3 and 4 ) | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Nine Digit District and Campus Number | Campus Name | 1 | 2 | 3 | 4 | 5 | 6 | 7 | Estimated Total Students | Start Date | End Date | Proposed Days: SUMT WTHFS | Minutes Per Day | Start Date | End Date | Proposed Days: SUMT WTHFS | Minutes Per Day |
| 161906002 | LA VEGA H S | **1** | **2** | | | **5** | | | **30** | 8/12/2021 | 5/24/2022 | MTWTHF | 480 | 6/2/2022 | 6/24/2022 | MTWTH | 240 |

**ACTION / DISCUSSION ITEMS**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

**Monthly Budget Analysis Report**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. James Garrett

Background Information:
The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund. The August reports are unaudited and preliminary. There are entries that will need to made that will adjust these numbers, ie. receivables, payables.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

**La Vega Independent School District**
**Statement of Unaudited Revenues and Expenditures - Budget vs. Actual**

For the Period Ended 05/31/2021
5

**GENERAL FUND - 199**

| | | (1) | (2) | (3) | | (4) | | (5) | (6) | (7) | (8) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | MONTHLY | | YEAR-TO-DATE | | | | | |
| DATA CONTROL CODES | REVENUES | 2020-2021 ORIGINAL BUD | 2020-2021 AMEND BUD | CURRENT 05/31/2021 | PRIOR YR 5/31/2020 | CURRENT 05/31/2021 | PRIOR YR 5/31/2020 | DIFFERENCE AMEND BUD TO YTD CURR | CY YTD AS % OF BUDGET | PY YTD AS % OF BUDGET | % OF YEAR ELAPSED AS OF 05/31/2021 |
| 5700 | LOCAL | $10,687,292.00 | $ 10,687,292.00 | $ 1,012,812.46 | $ 108,320.92 | $ 11,060,222.34 | $ 10,535,509.09 | ($372,930.34) | 103.49% | 96.06% | 75.00% |
| 5800 | STATE | $21,725,296.00 | $ 21,731,899.00 | $ 1,102,664.68 | $ 1,201,577.76 | $ 13,263,211.22 | $ 14,234,334.97 | $8,468,687.78 | 61.03% | 64.53% | 75.00% |
| 5900 | FEDERAL | $100,000.00 | $ 100,000.00 | $ 32,260.62 | $ 414.50 | $ 158,107.13 | $ 12,649.65 | ($58,107.13) | 158.11% | 84.33% | 75.00% |
| 7900 | OTHER | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 5020 | TOTAL REVENUES | $32,512,588.00 | $32,519,191.00 | $2,147,737.76 | $1,310,313.18 | $24,481,540.69 | $24,782,493.71 | $8,037,650.31 | 75.28% | 89.51% | 75.00% |
| | EXPENDITURES | | | | | | | | | | |
| 0011 | Instruction | $17,156,860.00 | $ 17,221,519.00 | $ 1,341,770.14 | $ 1,253,162.11 | $ 12,380,201.76 | $ 12,176,305.65 | $4,841,317.24 | 71.89% | 68.12% | 75.00% |
| 0012 | Instr Resources/Media Services | $308,819.00 | $ 310,119.00 | $ 21,741.90 | $ 18,092.85 | $ 225,321.66 | $ 169,685.33 | $84,797.34 | 72.66% | 59.36% | 75.00% |
| 0013 | Curriculum & Staff Development | $584,499.00 | $ 560,214.00 | $ 30,024.33 | $ 37,182.76 | $ 254,366.70 | $ 330,658.31 | $305,847.30 | 45.41% | 63.34% | 75.00% |
| 0021 | Instructional Leadership | $794,065.00 | $ 815,065.00 | $ 61,605.05 | $ 67,584.98 | $ 543,560.29 | $ 545,776.52 | $271,504.71 | 66.69% | 69.38% | 75.00% |
| 0023 | School Leadership | $2,451,466.00 | $ 2,448,981.00 | $ 196,287.00 | $ 180,499.87 | $ 1,790,770.32 | $ 1,704,909.70 | $658,210.68 | 73.12% | 73.17% | 75.00% |
| 0031 | Guidance, Counseling & Evaluation | $829,062.00 | $ 835,412.00 | $ 62,404.81 | $ 67,290.75 | $ 571,364.46 | $ 610,950.22 | $264,047.54 | 68.39% | 68.72% | 75.00% |
| 0032 | Attendance & Social Services | $124,625.00 | $ 123,630.00 | $ - | $ - | $ 122,058.84 | $ 93,410.05 | $1,571.16 | 98.73% | 87.58% | 75.00% |
| 0033 | Health Services | $295,677.00 | $ 295,677.00 | $ 21,513.27 | $ 22,347.59 | $ 202,224.64 | $ 202,403.20 | $93,452.36 | 68.39% | 57.63% | 75.00% |
| 0034 | Student Transportation | $1,942,000.00 | $ 1,942,000.00 | $ - | $ 164,822.64 | $ 1,074,588.12 | $ 1,272,116.32 | $867,411.88 | 55.33% | 80.21% | 75.00% |
| 0035 | Food Services | $30,000.00 | $ 30,000.00 | $ - | $ - | $ 28,668.32 | $ 30,550.91 | $1,331.68 | 95.56% | 100.00% | 75.00% |
| 0036 | Extracurricular Activities | $1,588,171.00 | $ 1,646,626.00 | $ 113,473.71 | $ 87,187.48 | $ 1,118,084.49 | $ 1,143,845.01 | $528,541.51 | 67.90% | 69.90% | 75.00% |
| 0041 | General Administration | $1,558,322.00 | $ 1,558,322.00 | $ 94,020.99 | $ 98,819.09 | $ 1,005,716.69 | $ 1,044,265.16 | $552,605.31 | 64.54% | 70.67% | 75.00% |
| 0051 | Plant Maintenance & Operations | $3,642,676.00 | $ 3,692,676.00 | $ 356,192.08 | $ 253,818.89 | $ 2,393,943.43 | $ 2,603,266.24 | $1,298,732.57 | 64.83% | 71.63% | 75.00% |
| 0052 | Security & Monitoring Services | $546,188.00 | $ 546,188.00 | $ 38,468.13 | $ 58,756.50 | $ 376,329.88 | $ 432,856.81 | $169,858.12 | 68.90% | 74.25% | 75.00% |
| 0053 | Data Processing Services | $1,203,819.00 | $ 1,294,719.00 | $ 73,734.17 | $ 78,775.63 | $ 882,551.06 | $ 839,134.74 | $412,167.94 | 68.17% | 71.35% | 75.00% |
| 0061 | Community Services | $3,050.00 | $ 3,050.00 | $ - | $ - | $ 1,029.42 | $ 1,214.00 | $2,020.58 | 33.75% | 41.65% | 75.00% |
| 0071 | Debt Service | $280,820.00 | $ 280,820.00 | $ 42,131.10 | $ 42,223.45 | $ 220,711.05 | $ 223,313.70 | $60,108.95 | 78.60% | 83.80% | 75.00% |
| 0081 | Facility Acquisition & Construction | $0.00 | $ 238,000.00 | $ - | $ - | $ - | $ - | $238,000.00 | 0.00% | #DIV/0! | 75.00% |
| 0095 | Payment to JJAEP | $55,255.00 | $ 48,350.00 | $ 510.00 | $ - | $ 11,445.00 | $ 39,940.00 | $36,905.00 | 23.67% | 55.47% | 75.00% |
| 0099 | Other Intergovernmental Charges | $194,000.00 | $ 142,000.00 | $ - | $ - | $ 58,953.60 | $ 58,382.46 | $83,046.40 | 41.52% | 47.85% | 75.00% |
| 6030 | TOTAL EXPENDITURES | $33,589,374.00 | $ 34,033,368.00 | $2,453,876.68 | $ 2,430,564.59 | $23,261,889.73 | $23,522,984.33 | $10,771,478.27 | 68.35% | 69.73% | 75.00% |
| 1100 | Excess (Deficiency) of Revenues Over (Under) Expenditures | ($1,076,786.00) (9) | ($1,514,177.00) (9) | ($306,138.92) | ($1,120,251.41) | $1,219,650.96 (9) | $1,259,509.38 | | | | |
| | OTHER FINANCING SOURCES (USES) | | | | | | | | | | |
| 7910 | Transfers In | | | | | | | | | | |
| 8910 | Transfers Out (10) | $0.00 | $ - | $ - | | | $ - | | | | |
| | TOTAL OTHER FINANCING SOURCES (USES) | | | | | | | | | | |
| 1200 | Net Change in Fund Balance (11) | ($1,076,786.00) | ($1,514,177.00) | | (11) | $1,219,650.96 | | | | | |
| 100 | Fund Balance - Sept. 1 (12) | $7,110,831.00 | $7,110,831.00 | | (12) | $7,110,831.00 | | | | | |
| 3000 | Fund Balance - Aug 31 (projected and unaditied) (13) | $6,034,045.00 | $5,596,654.00 | | (14) | $8,330,481.96 | | | | | |

**(1) 2020-2021 Approved Budget -** The original budget approved by the Board for the 2020-2021 Fiscal Year

**(2) 2020-2021 Amend** 05/31/2021
5

**(3) Monthly Current Year vs. Prior Year Revenues and Expenditures - C**ash received(revenues)/disbursed(expenditures) for the current month compared with the same period last year

**(4) Year To Date Current Year vs. Prior Year Revenues and Expenditures -** Cash received(revenues)/disbursed(expenditures) for the current year compared with the same period last year

**(5) Difference Between Amended Budget and Current Year To Date** -365
left to receive(revenues)/disburse(expenditures) for the remainder of the Fiscal Year

**(6) Current Year To Date as A Percent of The 2020-2021 Amended Budget -** The percent of Current Year To Date revenues/expenditures to the 2020-2021 Amended Budget

**(7) Prior Year To Date as A Percent of The 2020-2021 Budget -** Ther percent of Prior Year To Date revenues/expenditures from the 2020-2021 Budget

**(8) Percent of Fiscal Year Elapsed as of The Date of The Report -** The percent of the Fiscal Year which has elapsed for the as of date of the report

**(9) Excess of Revenues Over Expenditures -** The excess (deficiency) of Revenues over (under) expenditures for the Original Budget, Amended Budget and Current Year To Date columns

**(10) Transfers In/Out -** The amount of any transfers made to the Approved Budget, Amended Budget or Current Year To Date Columns

**(11) Net Change In Fund Balance -** The excess or deficiency of revenues over expenditures which would add to or take away from the beginning fund balance

**(12) Fund Balance - September 1 -** The District's audited General Fund Balance as of September 1 of the current fiscal year.

**(13) Fund Balance - August 31 -** The projected and unaditied General Fund Balance the District would have if revenue and expenditures
are equal to the 2020-2021 Approved Budget or Amended Budget

**(14) Fund Balance - August 31 -** The projected and unaudited General Fund Balance the District would have if the fiscal year ended on
the last day of the month of the report.

**La Vega Independent School District**
**Statement of Unaudited Revenues and Expenditures - Budget vs. Actual**

For the Period Ended 05/31/2021
5

**CHILD NUTRITION FUND - 240**

| | | (1) | (2) | (3) | | (4) | | (5) | (6) | (7) | (8) |
|---|---|---|---|---|---|---|---|---|---|---|---|
| DATA CONTROL CODES | REVENUES | 2020-2021 APP BUD | 2020-2021 AMEND BUD | MONTHLY CURRENT 05/31/2021 | MONTHLY PRIOR YR 5/31/2020 | YEAR-TO-DATE CURRENT 05/31/2021 | YEAR-TO-DATE PRIOR YR 5/31/2020 | DIFFERENCE AMEND BUD TO YTD CURR | CY YTD AS % OF BUDGET | PY YTD AS % OF BUDGET | % OF YEAR ELAPSED AS OF 05/31/2021 |
| 5700 | LOCAL | $61,500.00 | $ 61,500.00 | $ 15,059.08 | $ (14.94) | $ 66,078.03 | $ 85,327.16 | $ (4,578.03) | 107.44% | 57.00% | 75.00% |
| 5800 | STATE | $63,079.00 | $ 63,079.00 | $ 4,783.39 | $ 6,026.99 | $ 49,971.64 | $ 58,290.07 | $13,107.36 | 79.22% | 87.91% | 75.00% |
| 5900 | FEDERAL | $1,785,000.00 | $ 1,785,000.00 | $ 320,284.93 | $ 87,047.85 | $ 1,460,606.86 | $ 1,713,680.97 | $324,393.14 | 81.83% | 74.49% | 75.00% |
| 7900 | OTHER | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 5020 | TOTAL REVENUES | $1,909,579.00 | $1,909,579.00 | $340,127.40 | $93,059.90 | $1,576,656.53 | $1,857,298.20 | $332,922.47 | 82.57% | 81.64% | 75.00% |
| | EXPENDITURES | | | | | | | | | | |
| 0011 | Instruction | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0012 | Instr Resources/Media Services | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0013 | Curriculum & Staff Development | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0021 | Instructional Leadership | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0023 | School Leadership | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0031 | Guidance, Counseling & Evaluation | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0032 | Attendance & Social Services | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0033 | Health Services | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0034 | Student Transportation | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0035 | Food Services | $2,278,117.00 | $ 2,278,117.00 | $ - | $ 88,966.59 | $ 1,146,884.73 | $ 1,681,486.17 | $1,131,232.27 | 50.34% | 67.89% | 75.00% |
| 0036 | Extracurricular Activities | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0041 | General Administration | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0051 | Plant Maintenance & Operations | $22,000.00 | $ 22,000.00 | $ - | $ - | $ 5,900.17 | $ 8,036.02 | $16,099.83 | 26.82% | 29.22% | 75.00% |
| 0052 | Security & Monitoring Services | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0053 | Data Processing Services | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0061 | Community Services | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0071 | Debt Service | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0081 | Facility Acquisition & Construction | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0095 | Payment to JJAEP | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 0099 | Other Intergovernmental Charges | | | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | | 75.00% |
| 6030 | TOTAL EXPENDITURES | $2,300,117.00 | $2,300,117.00 | $0.00 | $88,966.59 | $1,152,784.90 | $1,689,522.19 | $1,147,332.10 | 50.12% | 73.69% | 75.00% |
| 1100 | Excess (Deficiency) of Revenues Over (Under) Expenditures | ($390,538.00) (9) | ($390,538.00) (9) | $340,127.40 | $4,093.31 | $423,871.63 (9) | $167,776.01 | | | | |
| | OTHER FINANCING SOURCES (USES) | | | | | | | | | | |
| 7910 | Transfers In | | | | | | | | | | |
| 8910 | Transfers Out (10) | | | $ - | $ - | $ - | YTD | | | | |
| TOTAL OTHER FINANCING SOURCES (USES) | | | | | | | | | | | |
| 1200 | Net Change in Fund Balance (11) | ($390,538.00) | ($390,538.00) | | (11) | $423,871.63 | | | | | |
| 100 | Fund Balance - Sept. 1 (12) | $488,775.00 | $488,775.00 | | (12) | $488,775.00 | | | | | |
| 3000 | Fund Balance - Aug 31 (projected and unaditied) (13) | | $98,237.00 | | (14) | $912,646.63 | | | | | |

**La Vega Independent School District**
**Statement of Unaudited Revenues and Expenditures - Budget vs. Actual**

For the Period Ended 05/31/2021

5

**DEBT SERVICE FUND - 511**

| DATA CONTROL CODES | REVENUES | (1) 2020-2021 APP BUD | (2) 2020-2021 AMEND BUD | (3) MONTHLY CURRENT 05/31/2021 | (3) MONTHLY PRIOR YR 5/31/2020 | (4) YEAR-TO-DATE CURRENT 05/31/2021 | (4) YEAR-TO-DATE PRIOR YR 5/31/2020 | (5) DIFFERENCE AMEND BUD TO YTD CURR | (6) CY YTD AS % OF BUDGET | (7) PY YTD AS % OF BUDGET | (8) % OF YEAR ELAPSED AS OF 05/31/2021 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 5700 | LOCAL | $2,378,843.00 | $ 2,378,843.00 | $ 221,392.00 | $ 21,342.39 | $ 2,524,437.31 | $ 2,157,965.72 | ($145,594.31) | 106.12% | 95.39% | 75.00% |
| 5800 | STATE | $75,936.00 | $ 75,936.00 | $ - | $ - | $ 84,697.00 | $ 230,111.00 | ($8,761.00) | 111.54% | 66.39% | 75.00% |
| 5900 | FEDERAL | $279,741.00 | $ 279,741.00 | $ - | $ - | $ 132,628.87 | $ 131,198.53 | $147,112.13 | 47.41% | 46.90% | 75.00% |
| 7900 | OTHER | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 5020 | TOTAL REVENUES | $2,734,520.00 | $2,734,520.00 | $221,392.00 | $21,342.39 | $2,741,763.18 | $2,519,275.25 | ($7,243.18) | 100.26% | 85.61% | 75.00% |
| | EXPENDITURES | | | | | | | | | | |
| 0011 | Instruction | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0012 | Instr Resources/Media Services | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0013 | Curriculum & Staff Development | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0021 | Instructional Leadership | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0023 | School Leadership | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0031 | Guidance, Counseling & Evaluation | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0032 | Attendance & Social Services | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0033 | Health Services | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0034 | Student Transportation | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0035 | Food Services | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0036 | Extracurricular Activities | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0041 | General Administration | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0051 | Plant Maintenance & Operations | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0052 | Security & Monitoring Services | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0053 | Data Processing Services | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0061 | Community Services | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0071 | Debt Service | $2,410,167.00 | $ 2,410,167.00 | $ - | $ - | $ 1,774,133.93 | $ 1,855,558.53 | $636,033.07 | 73.61% | 69.40% | 75.00% |
| 0081 | Facility Acquisition & Construction | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0095 | Payment to JJAEP | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 0099 | Other Intergovernmental Charges | | $ - | $ - | $ - | $ - | $ - | $0.00 | #DIV/0! | #DIV/0! | 75.00% |
| 6030 | TOTAL EXPENDITURES | $2,410,167.00 | $2,410,167.00 | $0.00 | $0.00 | $1,774,133.93 | $1,855,558.53 | $636,033.07 | 73.61% | 68.53% | 75.00% |
| 1100 | Excess (Deficiency) of Revenues Over (Under) Expenditures | $324,353.00 | $324,353.00 | $221,392.00 | $21,342.39 | $967,629.25 | $663,716.72 | | | | |
| | OTHER FINANCING SOURCES (USES) | (9) | (9) | | | (9) | | | | | |
| 7910 | Transfers In | | $ - | $ - | $ - | $ - | $ - | | | | |
| 8910 | Transfers Out (10) | | $ - | $ - | $ - | $ - | $ - | | | | |
| | TOTAL OTHER FINANCING SOURCES (USES) | | | | | | | | | | |
| 1200 | Net Change in Fund Balance (11) | $324,353.00 | $324,353.00 | | (11) | $967,629.25 | | | | | |
| 100 | Fund Balance - Sept. 1 (12) | $3,140,001.00 | $3,140,001.00 | | (12) | $3,140,001.00 | | | | | |
| 100 | Less: Committed Fund Balance - Sept. 1 | | ($3,184,489.51) | | | ($3,184,489.51) | | | | | |
| 3000 | Fund Balance - Aug 31 (projected and unaudited) (13) | $3,464,354.00 | $279,864.49 | | (14) | $923,140.74 | | | | | |
| 3000 | Less: Committed Fund Balance-Aug 31 | | | | | | | | | | |
| | Available Fund Balance (projected and unaudited) (14) | $3,464,354.00 | $279,864.49 | | | $923,140.74 | | | | | |

**Consider Teacher and Professional Employee Contract Recommendations**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Todd Gooden

Background Information:
The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the contract recommendations as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

## *LV Personnel Recommendations for employees*

The following employees are recommended for employment for the 2021- 2022 school years.

| Name | Assignment |
|---|---|
| Tamara Carter Smith | 5th Grade Reading/MCL<br>LVIS<br>Replacing: Lorenz Villa (transfer) |
| Trever Freeman | Math Teacher<br>LVHS<br>Replacing: Maggie Aaron |
| Robert Glynn | Student Services Liaison<br>FRC<br>Replacing: Brandon Bell |
| Luis Ferro | Dual Language Teacher<br>LVPS<br>Replacing: Jessica Medina (trsf) |
| Mayra Gonzalez | Dual Language Teacher<br>LVE<br>Replacing: Maria Chapa |
| Sage Gonzalez | .<br>Dual Language Teacher<br>LVE<br>Replacing: Brisa Coronado |
| Maria Grmela | Counselor<br>LVHS<br>Replacing: Misty Speer (transfer) |
| Caleb Lowry | English Teacher<br>LVHS<br>Replacing: Renee Martinez |
| Jonathan McHaney | Theater Arts/English Teacher<br>LVHS<br>Replacing: Mary Lyman |

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
June 15, 2021

## *LV Personnel Recommendations for employees*

The following employees are recommended for employment for the 2021- 2022 school years.

| | |
|---|---|
| Franco Navas | Math Teacher<br>LVHS<br>Replacing: Julie Grigsby (transfer) |
| Rebekkah Navas | English Teacher<br>LVHS<br>Replacing: Branda Greening |
| Sophany Thach | Speech Therapy Asst.<br>Special Education Dept.<br>Replacing: Brooke Ensminger |
| James Villa | Cohort Asst. Principal<br>LVHS<br>Replacing: Laurie Kinne |
| Brianna Williams | Asst. Athletic Trainer<br>LVHS<br>Replacing: Jasmin Succes (transfer) |
| Nicholas Tamarkin | English Teacher<br>LVHS<br>Replacing: Melissa Moreno |

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel and approve resignations as recommended herein.

_____

President, La Vega ISD Board of Trustees
June 15, 2021

**CLOSED MEETING**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☒

Contact Person:
Board President

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

**ADJOURNMENT**

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____