

**Notice of Regular
Board of Trustees
August 25, 2015**

A Regular of the Board of Trustees will be held on August 25, 2015, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- I. Roll Call, Establishment of Quorum, and Call to Order -- Board President
- II. Opening Ceremony -- Board President
- III. Consider Listing of Agenda Items -- Board President
- IV. Public Hearing to Discuss the 2015-2016 Fiscal Year Budget and Proposed Tax Rate -- Ms. Diane Roepke
- V. Recognition Items -- Board President and Dr. Sharon M. Shields
- VI. Public Participation -- Board President
- VII. Special Reports -- Board President
 - A. Superintendent's Report -- Dr. Sharon M. Shields
 - 1. State Accountability Ratings -- Dr. Sharon M. Shields
 - 2. La Vega Pirates Education Foundation Update -- Dr. Sharon M. Shields
 - 3. Early College High School Update -- Dr. Sharon M. Shields
 - 4. Student Enrollment Update -- Dr. Sharon M. Shields
 - 5. Calendar of Events -- Dr. Sharon M. Shields
 - 6. Leadership Team Times -- Dr. Sharon M. Shields
 - B. Texas English Language Proficiency Assessment System (TELPAS) Update -- Dr. Peggy Johnson
 - C. Circle Progress Monitoring System and Texas Primary Reading Inventory (TPRI) Results for La Vega Primary and La Vega Elementary Schools -- Dr. Peggy Johnson
 - D. Iowa Test of Basic Skills (ITBS) Results for La Vega Elementary School.doc -- Dr. Peggy Johnson
- VIII. Consider Consent Agenda Items -- Board President
 - A. Minutes for Meetings Held -- Ms. Lori Mynarcik
 - B. Resolution Authorizing Extracurricular Status for the McLennan County 4-H Organization and Approving McLennan County Extension Agents as Adjunct Staff Members -- Dr. Sharon M. Shields
 - C. Monthly Tax Collection Report -- Ms. Diane Roepke
 - D. Budget Amendments -- Ms. Diane Roepke
 - E. Child Nutrition Adult Meal Pricing for 2015-2016 -- Ms. Diane Roepke
 - F. Contract Addendum for Transportation Services -- Ms. Diane Roepke
 - G. Personnel Items -- Dr. Valerie Baxter
 - 1. Contract Recommendations / Renewals, Resignations, Job Descriptions(s) or Revisions to Job Description(s), and Revisions to Paygrade Chart -- Dr. Valerie Baxter
 - H. Student Code of Conduct -- Dr. Valerie Baxter
 - I. Student Handbooks for 2015-2016 -- Dr. Valerie Baxter

- J. Employee Handbook for 2015-2016 -- Dr. Valerie Baxter
- IX. Action and Discussion Items -- Board President
 - A. Consider Monthly Budget Analysis Report -- Ms. Diane Roepke
 - B. Consider 2015-2016 Budget for Compensatory Education as Required by House Bill 5 -- Ms. Diane Roepke
 - C. Consider Official Budget for 2015-2016 -- Ms. Diane Roepke
 - D. Consider Tax Rate Ordinance for 2015-2016 -- Ms. Diane Roepke
 - E. Consider Resolution Regarding Fund Balance Designations -- Ms. Diane Roepke
 - F. Consider the 2015-2016 La Vega ISD Goals -- Board President and Dr. Sharon M. Shields
- X. Closed Meeting -- Board President
 - A. Personnel Matters - Texas Government Code 551.074 -- Board President and Dr. Sharon M. Shields
- XI. Adjournment -- Board President

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

Board of Trustees Members Absent: _____

School Personnel Present: _____

Others Present: _____

BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: "Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."

CONSENT AGENDA ITEMS

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

N/A

Background Information:

The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

Motion:

Second:

For:

Against

Abstain:

Monthly Tax Collection Report

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

The District contracts with the McLennan County Tax Office for the collection of the current and delinquent taxes and penalty and interest on those taxes. As part of this service, the Tax Office supplies the District with a monthly cumulative summary of taxes and penalty and interest collected. Attached the Board will find the monthly tax collection recap and report prepared by the Business Office. This report has been reconciled with the summary report received from the tax office.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Tax Collection Recap and Report as submitted.

Motion:

Second:

For:

Against:

Abstain:

Budget Amendments

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

Section 2.10.6 of the Financial Accountability System Resource Guide, version 14.0, dated January 2010, states that budget amendments are mandated by the state for budgeted funds reallocated from one function level, and state and/or federal project to another. These budget changes are usually the result of unexpected levels of expenditures in certain categories and must be amended in the budget for legal compliance.

All budget amendments are required to be adopted by the last day of the fiscal year. All necessary budget amendments must be formally adopted by the school board and recorded in the board minutes.

Fiscal Implication:

Because we have verbal approval to spend 80% of our Instructional Materials Allotment, the budget amendments from last month that included an increase to function 11 to cover HS and JH textbook purchases for the new school year is being transferred to Fund 410 from Fund 199. This month's amendments also include another reduction to state funding revenue by \$110,000 and local revenue by \$106,000. Expenditure budget is increased in function 34 for transportation costs by \$35,000 and decreased in function 11 by \$200,000. Child Nutrition expenditure budget is amended by \$56,000 to cover payroll costs.

Administrative Recommendation:

It is recommended that the Board approve the attached Budget Amendments as presented.

Motion:

Second:

For:

Against:

Abstain:

Contract Recommendations / Renewals, Resignations, Job Descriptions(s) or Revisions to Job Description(s), and Revisions to Paygrade Chart

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Note: A complete listing of personnel items will be presented at the board meeting.

Contact Person:

Dr. Valerie Baxter

Background Information:

Board Members approve the resignations of all professional personnel. The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years. The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District. The Board of Trustees must approve revisions to the LVISD Job Description Manual.

Fiscal Implication:

Personnel salaries are a budgeted item.

Administrative Recommendation:

Board approval of the resignations, contract renewals, contract recommendations, job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion:

Second:

For:

Against:

Abstain:

Monthly Budget Analysis Report

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Ms. Diane Roepke

Background Information:

The District compiles and reports revenue and expenditure data for all funds on a monthly basis. The attached monthly budget analysis reports compare year-to-date revenue and expenditures to the same period from last fiscal year. Monthly budget analysis reports are presented for the General Operating Fund; Child Nutrition Fund; and, Debt Service Fund.

Fiscal Implication:

N/A

Administrative Recommendation:

It is recommended that the Board approve the Monthly Budget Analysis Reports as submitted.

Motion:

Second:

For:

Against:

Abstain:

CLOSED MEETING

A. Personnel Matters – Texas Government Code, Sections 551.074

Presented for:

Board action Report/Review Only

Supporting documents:

None Attached Provided Later

Contact Person:

Board President

Background Information:

The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:

N/A

Administrative Recommendation:

N/A

A closed meeting was declared:

_____ Beginning Time

_____ Date

_____ Sections of the Texas Government Code

_____ Ending Time

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____