Notice of Regular
Board of Trustees
June 20, 2006

A Regular of the Board of Trustees will be held on June 20, 2006, beginning at 5:30 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order -- Mrs. Mildred Watkins
II. Recess to Conduct Walk-Through of La Vega Primary School -- Mrs. Mildred Watkins
III. Opening Ceremony (7:00 PM) --
IV. Approve Listing of Agenda Items -- Mrs. Mildred Watkins
V. Presentation of Service Pins to Mr. Rodney Outlaw (15 Years) and Mrs. Mildred Watkins (10 Years) -- Dr. Monte Geren
VI. Recognition Items -- Dr. Monte Geren
    A. LVJHSGDC Students Qualifying for Recognition in the Duke University Talent Identification Program --
    B. LVHS Girls Track - Regional --
    C. LVHS State Vocal Soloists --
    D. LVHS Honor Band --
VII. Public Participation -- Mrs. Mildred Watkins
VIII. Special Reports --
    A. Construction Report -- Mr. Cliff Brown
    B. Legislative Report -- Dr. Tamra Walthall
    C. Superintendent's Information to the Board -- Dr. Monte Geren
    D. Departmental Reports --
IX. Consider Approval of Consent Agenda Items --
    A. Minutes for Meetings Held -- Ms. Lori Mynarcik
    B. Approve Personnel Items --
        1. Personnel Items - Contract Recommendations / Renewals, Resignations, Job Descriptions(s) or Revisions to Job Description(s), and Revisions to Paygrade Chart --
    C. Monthly Budget Analysis Report --
    D. Tax Collection Report --
    E. Budget Change Requests --
    F. Quarterly Investment Reports -- Mr. Gary W. Williams
    G. Consider Approval of Elementary and Junior High Student Handbooks for 2006-2007 -- Mr. Al Bishop
X. Action / Discussion Items --
    A. Consider Approval of Substantial Completion of Construction of the La Vega Primary School -- Mr. Gary W. Williams
    B. Consider Approval of Mosaic for La Vega Elementary School Provided by the Bellmead Home Depot -- Mr. Al Bishop and Mr. Cliff Brown

C. Consider Approval of Contract for Transportation Services -- Mr. Gary W. Williams

D. Declaration of Property at 1324 Crow Street as Surplus Property -- Mr. Gary W. Williams

E. Consideration and Possible Action Concerning Contract Amendments for 2006-07 School Year for Qualifying Employees under the Incentive Payment Program, Texas Education Code Sections 21.651 et seq. and 21.701 et seq. -- Mr. Al Bishop

F. Consider Approval of Waiver of Protest of Property Tax Division Values -- Dr. Monte Geren

G. Budget Workshop and Update on 2006-2007 Budget Preparation -- Mr. Charles Langlotz

H. Consider and Interview Applicant(s) for Superintendent Vacancy -- Mr.s. Mildred Watkins

I. Take Possible Action to Name Superintendent Finalist(s) -- Mrs. Mildred Watkins

XI. Closed Meeting --

A. Discussion Regarding Personnel Appointment, Personnel Contracts, Employment, Evaluation, Reassignment, Duites, Discipline, Dismissal, Complaint, or Charges --

B. Confer With Employees of the District to Receive Information or Ask Questions (If Needed) --

C. Discussion Regarding Student Discipline (If Needed) --

D. Consultation with the District's Attorney (If Needed) --

E. Consider and Interview Applicant(s) for Superintendent Vacancy --

F. Discussion of Possible Action to Name Superintendent Finalist(s) --

XII. Adjournment --

XIII. Supplemental Reading --

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

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For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

Recess to Conduct Walk-Through of La Vega Primary School

Presented for:
Board action ☐ Report/Review Only ☒ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Mr. Gary W. Williams

Background Information:
The Board will recess the board meeting to conduct a walk-through of the La Vega Primary School.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

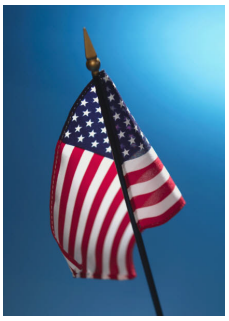
BOARD PRESIDENT:

THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE

TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)



PLEDGE TO UNITED STATES FLAG. I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all.



PLEDGE TO TEXAS FLAG: Honor the Texas Flag, I pledge allegiance to thee, Texas, one and indivisible.

APPROVE LISTING OF AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Monte Geren and Board President

Background Information:
Board Members are asked to review the listing of agenda items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against

Abstain:

PRESENTATION OF SERVICE PINS TO MR. RODNEY OUTLAW (15 YEARS) AND MRS. MILDRED WATKINS (10 YEARS)

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Monte Geren

Background Information:
Service pins are awarded to faculty, staff, and Board Members for years of service (multiples of five).

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

RECOGNITION ITEMS

- **LVJHSGDC Students Qualifying for Recognition in the Duke University Talent Identification Program**
- **LVHS Girls Track - Regional**
- **LVHS State Vocal Soloists**
- **LVHS Honor Band**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Monte Geren

Background Information:
This portion of the board meeting is reserved to recognize students and staff for exemplary accomplishments beyond the District level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Monte Geren

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to provide special reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

Construction Report

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Mr. Gary W. Williams and Mr. Cliff Brown

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on construction projects.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

La Vega ISD
Elementary School
Construction Status
June 14, 2006

Phase 2 Mazanec

	7/19/05	8/15/05	9 /15/05	10/13/05	11/14/05	12/16/05	1/12/06	2/16/06	3/23/06	4/18/06	5/11/06	6/19/06
• Fire Line Main:	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	60%	
• Sanitary Sewer:	70%	70%	95%	95%	95%	95%	95%	95%	95%	95%	95%	
• Storm Water:	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%	
• Site Work	15 %	15%	15%	15%	15%	15%	40%	50%	50%	90%	90%	
• Exterior Masonry												96%
• Parking Lot												10%
• Bus Loop:	15%	15%	15%	15%	15% `	20%	40%	50%	70%	70%	70%	
• U. G Electrical:	90%	90%	90%	90%	90%	90%	90%	90%	95%	95%	95%	
• U. G. Plumbing:	90%	90%	95%	95%	95%	95%	95%	95%	95%	95%	95%	
• Select Demo											50%	99%
• Plumb Rough-in											50%	90%
• Elect. Rough-in											50%	90%
• Wall framing											50%	90%
• Old Bldg. Demo											10%	100%
•												
• **Over all completion**	**Phase 1 and 2**										**83%**	**86%**

- **Lost time to date:**
  10 Weather days, 2 Cement ration days. = Total 12 days.

Asbestos Abatement Sisk-Robb

40% 100%

NOTE: No asbestos was found in the underground steam tunnel, therefore there is no additional cost for abatement or demolition.

La Vega ISD
Primary School
Construction Status
June 19, 2006

The overall completion status for this project is 99%+ with only punch list work remaining for Mazanec. Please see the Mazanec request for substantial completion and exception list.

Furniture delivery is scheduled for July 5, 2006. Telephone transfer should complete by July 14.

La Vega ISD
High School
Construction Status
June 19, 2006

Work Item	Status								
	10/15/05	11/14/05	12/16/05	1/12/06	2/16/06	3/23/06	4/17/06	5/11/ 06	6/19/06
• Site Work	90%	90%	90%	90%	90%	90%	90%	90%	98%
• Storm Water	0	90%	90%	90%	90%	90%	98%	98%	100%
• U. G Electrical:	0	90%	90%	90%	90%	100%	100%	100%	100%
• Electrical Fixtures								75%	100%
• Electrical Rough-in					70%	80%	90%	98%	100%
• U. G. Plumbing:	0	90%	90%	96%	96%	96%	95%	100%	100%
• Plumbing Rough-in					60%	75%	95%	98%	100%
• Plumbing Fixtures								85%	100%
• Structural Steel			15%	92%	98%	100%	100%	100%	100%
• Masonry				45%	57%	97%	99%	98%	100%
• Fire Proofing							100%	100%	100%
• Painting							10%	48%	85%
• Drywall							15%	96%	100%
• Accoustical Ceilings									99%
• Floor VCT									99%
• Floor Gym Wood									99%
• HVAC								79%	98%
• Gym Equipment								74%	85%
•									
• **Over all Completion**								**72%**	**98%**

Note: Substantial completion is forecast to be before the next regularly scheduled board meeting.

Lost Time to Date:

4 Weather days plus 5 days at beginning of the project for relocating unknown 12 " water line = Total 9 days

Legislative Report

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Tamra Walthall

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on legislative issues pertaining to public education.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Superintendent's Report

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Tamra Walthall

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on calendar and miscellaneous items.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

DEPARTMENTAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to allow district personnel to provide reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

CONSENT AGENDA ITEMS

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
N/A

Background Information:
The consent agenda shall include items of a routine and/or recurring nature grouped together under one action item. For each item listed as part of a consent agenda, the Board shall be furnished with background material. All such items shall be acted upon by one vote without separate discussion, unless a Board member requests that an item be withdrawn for individual consideration. The remaining items shall be adopted under a single motion and vote.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Motion: _____

Second: _____

For: _____

Against _____

Abstain: _____

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Monte Geren or Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
3100 Bellmead Drive, Waco, Texas 76705-3096
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Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
May 16, 2006

BOARD MEMBERS PRESENT - Phil Bancale, Mildred Watkins, Rodney Outlaw, Dr. Tamra Walthall, and Henry C. Jennings.

BOARD MEMBERS ABSENT – Randy Devorsky and Kevin P. Harris.

SCHOOL PERSONNEL PRESENT - Dr. Monte Geren, Gary W. Williams, Dr. Sharon M. Shields, Al Bishop, Cliff Brown, Patricia Harvey, Steven Oliver, and Lori Mynarcik.

OTHERS PRESENT - Eddie Generals, Bob Parker, Michael Bigelow, Patrick Edwards, Reco Pardue, Deshaun Rembert, Trey Watkins, and Antonio Guevara.

CALLED TO ORDER AND OPENING CEREMONY - Board President Phil Bancale established a quorum and brought the board meeting to order at 7:00 p.m. Mr. Al Bishop, Executive Director for Personnel and Administrative Services, led the Pledge to the United States Flag and the Pledge to the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS - Motioned by Dr. Walthall and seconded by Mr. Outlaw, the Board unanimously approved the listing of agenda items.

RECOGNITION ITEMS

LVHS Boys Track - The following members and coaches of the LVHS Boys Track Team were recognized for accomplishments at the District, Regional and Texas Relays Track Meets: Michael Batts, Michael Bigelow, Patrick Edwards, Reco Pardue, Deshaun Rembert, Trey Watkins, and Antonio Guevara. The Head Coach is Steven Oliver and Assistant Coaches are Chris Ward and Rick Salter.

PUBLIC PARTICIPATION - None.

OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS AND ELECTION OF BOARD OFFICERS – Newly elected Board Members Phil Bancale and Rodney Outlaw were sworn into office by Lori Mynarcik, Notary Public.

Mr. Bancale turned the meeting over to Mr. Gary Williams, Deputy Superintendent for Support Services. Mr. Williams conducted the election of the office of Board President.

The Board President was elected as follows:

President: Mr. Outlaw nominated Mrs. Mildred Watkins as President, Dr. Walthall seconded the motion, and it unanimously passed. Mr. Bancale moved that nominations cease, Mr. Outlaw seconded the motion, and it unanimously passed. Mrs. Mildred Watkins was elected President of the Board of Trustees, and the meeting was turned over to her at this time.

Board Officers were elected as follows:

Vice President: Mr. Jennings nominated Mr. Rodney Outlaw as Vice President, Dr. Walthall seconded the motion, and it passed unanimously. Mr. Jennings moved that nominations cease, Mr. Bancale seconded this motion, and it passed unanimously. Mr. Rodney Outlaw was elected Vice President of the Board of Trustees.

Secretary: Mr. Jennings nominated Dr. Tamra Walthall as Secretary, Mr. Outlaw seconded the motion, and it passed unanimously. Mr. Bancale moved that nominations cease, Mr. Jennings seconded the motion, and it passed unanimously. Dr. Tamra Walthall was elected Secretary of the Board of Trustees.

Assistant Secretary: Dr. Walthall nominated Mr. Henry Jennings as Assistant Secretary. Mr. Bancale seconded the motion, and it passed unanimously. Mr. Bancale made a motion that nominations cease, Mr. Outlaw seconded the motion, and it passed unanimously. Mr. Henry Jennings was elected Assistant Secretary of the Board of Trustees.

Recording Secretary: Mr. Jennings made a motion to designate Ms. Lori Mynarcik, Administrative Assistant for the Superintendent, as the Board's Recording

Secretary. Mr. Bancale seconded the motion, and it passed unanimously. Ms. Lori Mynarcik was designated as the Board's Recording Secretary.

SPECIAL REPORTS - Board Members were given the following special reports.

Construction Report - Mr. Cliff Brown, Director of Construction, provided a report on current construction projects.

Superintendent's Information to the Board - Dr. Geren updated the Board Members on upcoming calendar items and other miscellaneous information.

Legislative Report - Dr. Tamra Walthall, the Board's Legislative Liaison, told the Board Members that the legislature passed a bill for property tax displacement, replacing a portion of the property taxes with a business payroll tax. The bill also will mandate a universal start date for all Texas school districts beginning in 2007. Rollback tax rates were set. Teachers get a pay raise, but paraprofessionals do not. Facilities funding was not addressed.

DEPARTMENTAL REPORTS

Update on Testing - Dr. Sharon M. Shields, Assistant Superintendent for Instructional Services, provided the Board Members with information on students who will not graduate as planned due to their failure to pass all sections of the TAAS or TAKS test. Nine students at LVHS, and four SUCCESS students are still trying to pass one or more sections of the state assessment. Dr. Shields also informed the Board Members that preliminary information on this year's TAKS test scores show that scores districtwide are generally up, but there are still areas that need improvement. LVISHPMC is no longer "academically unacceptable," which is a tremendous achievement. Preliminary results indicate that LVES and LVPS will be rating "exemplary." Eleventh grade standards went up this year, so scores are down in some areas for eleventh grade. The District will be looking for ways to increase the resources in Grades 7-12.

APPROVED CONSENT AGENDA ITEMS - On a motion by Dr. Walthall and seconded by Mr. Bancale, the Board unanimously approved the following Consent Agenda items:

- The minutes for the April 18, 2006 called board meeting;
- The minutes for the April 18, 2006 regular board meeting;
- The resignations of Linda Barkley, Vicki Garcia, Kandice Hanna, Chad Heath, Nathan Jones, and Shawnda Phipps;

- The contract recommendations for Charla Griffin, Chad Heath, Nathan Jones, Ginger La Croix, Candice McAdams, and Yolanda Thompson;
- The job description for Counselor/Teacher and District PEIMS/Student Services Clerk;
- The revisions to the La Vega ISD 2005-2006 Paygrade Chart;
- The Monthly Budget Analysis Report as of April 30, 2006;
- The Tax Collection Reports for April, 2006;
- The Budget Change Requests in the total amount of $14,976;
- The Textbook Update;
- The revisions to Policy EIE (LOCAL) Academic Achievement: Retention and Promotion/Recommendation for Grade 1 Retention and Promotion Policy for 2006-2007 and Beyond;
- The Texas Education Agency Application for Expedited and General State Waiver for Staff Development for the 2006-2007 and 2007-2008 school years;
- The Texas Education Agency Application for Expedited and General State Waiver for Early Release Waiver for the 2006-2007 and 2007-2008 school years; and
- The Texas Education Agency Application for Expedited and General State Waiver for Modified Schedule/TAKS Testing Days Waiver for the 2006-2007 school year.

OLD BUSINESS - The following item was considered and/or approved by the Board of Trustees.

Awarded Contract for Food Service Management - Motioned by Mr. Outlaw and seconded by Mr. Bancale, the Board unanimously agreed to award the contract for food service management for the 2006-2007 fiscal year to Sodexho School Services and authorized the Superintendent to sign the Management Agreement.

ACTION / DISCUSSION ITEMS - The following items were considered and/or approved by the Board of Trustees.

Designation of Board Delegate and Alternate to the 2006 Texas Association of School Boards (TASB) Delegate Assembly - Motioned by Mr. Jennings and seconded by Mr. Bancale, the Board unanimously agreed to appoint Mrs. Mildred Watkins, Board President, as the Board Delegate to the TASB Delegate Assembly, and Mr. Rodney Outlaw, Board Vice President, as the alternate to the TASB Delegate Assembly.

Approved Agreement with Connally ISD and Church of the Open Door for Day Care Services for the LVISD PEP Program - Dr. Walthall made a motion to approved the agreements with Connally ISD and Church of the Open Door for Day Care Services for the LVISD PEP Program and authorized the Superintendent to negotiate and finalize the agreements. Mr. Bancale seconded the motion and it passed unanimously.

Discussed Budgetary Matters Related to the FY 2005-2006 and Future Budgets - Dr. Geren gave the Board a briefing on the Administration's efforts to reduce and/or eliminate the budget deficit in the 2005-06 budget and on the progress made in identifying potential budget reduction actions for the 2006-07. Dr. Geren reminded the Board of the effort to reduce or eliminate the current year deficit that has been on going since the date of the original budget approval.

Discussion and Possible Action Regarding Personnel Appointment, Personnel Contracts, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint, or Charges - No discussion or action taken on this item.

CLOSED MEETING - A closed session of the Board was declared at 8:48 p.m. on May 16, 2006 as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.075 to confer with employees of the District to receive information or to ask questions. The closed meeting ended at 9:45 p.m. on May 16, 2006.

ADJOURNMENT - On a motion by Mr. Bancale and seconded by Mr. Outlaw, the Board unanimously agreed to adjourn the meeting at 9:48 p.m. on May 16, 2006.

_____

Date of Board Approval

_____

President, La Vega I.S.D. Board of Trustees

_____

Secretary, La Vega I.S.D. Board of Trustees

La Vega Independent School District
3100 Bellmead Drive, Waco, Texas 76705-3096
254-799-4963 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Called Meeting
June 2, 2006

BOARD MEMBERS PRESENT – Mildred Watkins, Rodney Outlaw, Dr. Tamra Walthall, Henry C. Jennings, and Phil Bancale.

BOARD MEMBERS ABSENT – Randy Devorsky and Kevin Harris.

SCHOOL PERSONNEL PRESENT – Dr. Monte Geren, Al Bishop, Charles Langlotz, and Lori Mynarcik.

OTHERS PRESENT – None.

CALLED TO ORDER - Mrs. Mildred Watkins, Board President, established a quorum and brought the board meeting to order at 12:10 p.m. Dr. Monte Geren, Superintendent, led the Pledge to the United States Flag and the Pledge to the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS - Motioned by Mr. Bancale and seconded by Mr. Outlaw, the Board unanimously approved the listing of agenda items.

PERSONNEL ITEMS - On a motion by Mr. Outlaw and seconded by Mr. Jennings, the following personnel items were approved:

- The resignations of Donna Davis, Melanie Dumas, Joseph Tyus, and Alisha Mathews; and
- The contract recommendations for Melanie Dumas, Kandyce Peterson, Debra West, Kristin Williams, Crystal Holloway, Dayna Finley, Alexia Riser, and Stephanie Lediner.

ACTIONS ON AGREEMENT ON THE SUPERINTENDENT'S RESIGNATION FOR RETIREMENT - Mr. Jennings made a motion to approve the Voluntary Exit Agreement between Dr. Monte Geren and La Vega ISD (the McCormick-Geren version). Dr. Walthall seconded the motion, and it passed unanimously. The Board President instructed Mr. Al Bishop, Executive Director for Personnel and Administrative Services to gather information from the District's attorneys on the

procedures for posting the Superintendent's position as a vacancy and the procedures for considering applicants for the Superintendent's position. A meeting was scheduled for June 8, 2006 at Noon.

Note: The June 8, 2006 meeting was not held because a quorum of Board Members could not be established. The meeting was then re-scheduled for June 13, 2006 at Noon.

CLOSED MEETING - A closed session of the Board was declared at 12:13 p.m. on June 2, 2006 as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071 and 551.074 for a private consultation with the Board's attorney and to discuss personnel or to hear complaints against personnel. The closed meeting ended at 1:08 p.m.

ADJOURNMENT - On a motion by Mr. Outlaw and seconded by Mr. Bancale, the Board unanimously agreed to adjourn the called meeting at 1:19 p.m. on June 2, 2006.

_____

Date of Board Approval

_____

President, La Vega I.S.D. Board of Trustees

_____

Secretary, La Vega I.S.D. Board of Trustees

La Vega Independent School District
3100 Bellmead Drive, Waco, Texas 76705-3096
254-799-4963 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Called Meeting
June 13, 2006

BOARD MEMBERS PRESENT – Mildred Watkins, Rodney Outlaw, Dr. Tamra Walthall, Henry C. Jennings, Phil Bancale, and Kevin Harris.

BOARD MEMBERS ABSENT – Randy Devorsky.

SCHOOL PERSONNEL PRESENT – Dr. Monte Geren, Gary W. Williams, Dr. Sharon M. Shields, Al Bishop, Charles Langlotz, and Lori Mynarcik.

OTHERS PRESENT – None.

CALLED TO ORDER - Mrs. Mildred Watkins, Board President, established a quorum and brought the board meeting to order at 12:05 p.m. Mr. Gary W. Williams, Deputy Superintendent for Support Services, led the Pledge to the United States Flag and the Pledge to the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS - Motioned by Mr. Jennings and seconded by Mr. Outlaw, the Board unanimously approved the listing of agenda items.

PERSONNEL ITEMS - On a motion by Mr. Outlaw and seconded by Mr. Jennings, the following personnel items were approved:

- The resignations of Lesley Baker, Kathy Bishop, and Jocelyn Pierce; and
- The contract recommendations for Amy Gillum, Jeanie Sanchez, and Thomas Talbert.

APPROVED NOMINATION OF DR. TAMRA WALTHALL AS A CANDIDATE TO FILL A POSITION ON THE TEXAS ASSOCIATION OF SCHOOL BOARDS (TASB) BOARD OF DIRECTORS - Mr. Jennings made a motion to approve the nomination of Dr. Tamra Walthall, Board Secretary, as a candidate to fill a position on the Texas Association of School Boards (TASB) Board of Directors. Mr. Bancale seconded the motion, and it passed unanimously.

DISCUSSION AND POSSIBLE ACTION REGARDING THE PROCESS FOR FILLING THE SUPERINTENDENT VACANCY - No action was taken. The Board Members made a request that the June 20, 2006 regular board meeting agenda include an agenda item to discuss and possibly take action to name a finalist for the Superintendent's position.

CLOSED MEETING - None.

ADJOURNMENT - On a motion by Mr. Outlaw and seconded by Mr. Bancale, the Board unanimously agreed to adjourn the called meeting at 12:43 p.m. on June 13, 2006.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

Personnel Items

1. **Personnel Resignations, Contract Renewals, and Contract Recommendations**
2. **Job Description(s) or Revisions to Job Description(s)**
3. **Paygrade Chart or Revisions to Paygrade Chart**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Note: Additional personnel items finalized after board agendas have been printed will be submitted at the board meeting.

Contact Person:
Mr. Al Bishop

Background Information:
Board Members approve the resignations of all professional personnel.

The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years.

The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

The Board of Trustees must approve revisions to the LVISD Job Description Manual.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the resignations, contract renewals, contract recommendations, job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The District compiles and reports budget and expenditure data to the Board on a monthly basis. The report is organized by major fund category (General, Special Revenue, Debt Service, and Capital Projects) and function category within fund category.

Fiscal Implication:
The budget report reflects all transactions through the end of the month preceding the Regular Board meeting. Reports are cumulative throughout the fiscal year, which begins September 1.

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Statement of Unaudited Revenures and Expenditures - Budget vs. Actual
As of 05/31/06

GENERAL FUND
-199

DATA CONTROL CODES		ANNUAL BUDGET	PERIOD RECEIPTS/ EXPENDITURES	Y-T-D RECEIVED/ ENC + EXP	VARIANCE FAVORABLE (UNFAVORABLE)	PERCENT TO TOTAL	PERCENT OF YEAR ELAPSED
5700	LOCAL	$6,341,182.62	$195,056.51	$6,143,079.91	$198,102.71	96.88%	75.00%
5800	STATE	$10,576,619.00	$611,892.93	$6,725,115.45	$3,851,503.55	63.58%	75.00%
5900	FEDERAL	$65,000.00	$158,519.16	$231,438.19	($166,438.19)	356.06%	75.00%
5020	**TOTAL REVENUES**	$16,982,801.62	$965,468.60	$13,099,633.55	$3,883,168.07	77.13%	75.00%
	EXPENDITURES						
0011	Instruction	$9,327,231.59	$936,490.70	$7,754,813.44	$1,572,418.15	83.14%	75.00%
0012	Instr Resources/Media Services	$327,530.00	$27,076.24	$257,843.45	$69,686.55	78.72%	75.00%
0013	Curriculum & Staff Development	$179,427.63	$5,862.57	$68,973.84	$110,453.79	38.44%	75.00%
0021	Instructional Leadership	$287,505.00	$18,998.00	$174,202.20	$113,302.80	60.59%	75.00%
0023	School Leadership	$1,359,135.00	$116,044.68	$1,001,485.44	$357,649.56	73.69%	75.00%
0031	Guidance, Counseling & Evaluation	$770,593.00	$66,858.83	$572,737.26	$197,855.74	74.32%	75.00%
0032	Attendance & Social Services	$68,991.00	$0.00	$56,124.37	$12,866.63	81.35%	75.00%
0033	Health Services	$210,028.00	$17,680.92	$154,103.14	$55,924.86	73.37%	75.00%
0034	Student Transportation	$676,550.00	$71,345.21	$584,092.10	$92,457.90	86.33%	75.00%
0035	Food Services	$0.00	($3,737.98)	$0.00	$0.00	0.00%	75.00%
0036	Extracurricular Activities	$644,294.40	$55,789.41	$497,093.54	$147,200.86	77.15%	75.00%
0041	General Administration	$1,005,437.00	$73,548.87	$679,045.83	$326,391.17	67.54%	75.00%
0051	Plant Maintenance & Operations	$2,065,692.00	$267,383.50	$1,520,598.66	$545,093.34	73.61%	75.00%
0052	Security & Monitoring Services	$31,874.00	$1,223.67	$24,449.25	$7,424.75	76.71%	75.00%
0053	Data Processing Services	$375,143.00	$200,527.58	$523,725.69	($148,582.69)	139.61%	75.00%
0061	Community Services	$238,098.00	$6,757.02	$76,513.16	$161,584.84	32.14%	75.00%
0071	Debt Service	$0.00	($400,000.00)	$1,015.06	($1,015.06)	0.00%	75.00%
0081	Facility Acquisition & Construction	$618.00	($840.00)	$0.00	$618.00	0.00%	75.00%
0095	Payment to JJAEP	$111,700.00	$11,467.00	$102,459.00	$9,241.00	91.73%	75.00%
0000	Other Resources/Uses	$0.00	$0.00	$0.00	$0.00	0.00%	75.00%
6030	**TOTAL EXPENDITURES**	$17,679,847.62	$1,472,476.22	$14,049,275.43	$3,630,572.19	79.46%	75.00%
	OPERATING TRANSFERS						
7910	Other Resources				$0		
8910	Other Uses				$0		
	TOTAL OPERATING TRANSFERS				$0		
1200	Net Change in Fund Balance	($697,046.00)		($949,641.88)			
0100	Fund Balance - Sept. 1	$1,980,884.00		$1,980,884.00			
3000	Fund Balance - Aug 31 (unaudited)	$1,283,838.00		$1,031,242.12			

Prepared: 06/13/06

Tax Collection Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The District contracts with the McLennan County Tax Office for the collection of taxes. As a part of this service, the County Tax Office supplies us with a monthly cumulative summary of taxes collected. This report is submitted as a part of each month's Consent Agenda.

Fiscal Implication:
The "Tax Collector Monthly Report" shows cumulative payments and percent collected for both current and delinquent taxes.

Administrative Recommendation:
It is recommended that the Board approve the Tax Collection Monthly Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

JURISDICTION: 0006 LA VEGA ISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	1.000000	1,645.27	83

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
1984	1,645.27	315.54-	424.86-	0.00	2.31	1,218.10	.19	109.32-
****	1,645.27	315.54-	424.86-	0.00	2.31	1,218.10		0.00

JURISDICTION: 0028 LA VEGA ISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	407,918,108	299,669-	407,618,439	1.692500	6,677,730.07	5,959

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2005	6,688,442.29	20,347.06	10,712.22-	36,899.53	6,243,285.40	434,444.67	93.49	368.92-
2004	213,617.14	23,587.49	17,715.23	6,425.09	103,960.04	127,372.33	44.94	374.92-
2003	75,595.04	22,623.45	22,343.56	435.65	24,991.77	72,946.83	25.52	336.75-
2002	46,902.56	23,079.19	22,786.60	72.82	6,247.42	63,441.74	8.96	348.27-
2001	28,549.99	1,710.36	1,617.22	14.54	3,174.81	26,992.40	10.52	103.05-
2000	58,152.06	.00	15.50	84.06	2,733.40	55,434.16	4.70	103.05-
1999	21,238.50	.00	15.50	85.07	1,493.34	19,760.66	7.03	103.05-
1998	19,143.22	.00	129.15	92.20	872.38	18,399.99	4.53	0.00
1997	15,827.83	.00	129.15	58.35	715.97	15,241.01	4.49	0.00
1996	19,958.27	.00	0.00	8.63	491.47	19,466.80	2.46	0.00
1995	13,540.03	5,431.93-	5,302.78-	8.63	360.11	7,877.14	4.37	3,350.19-
1994	9,353.04	2,525.78-	2,555.73-	8.63	214.85	6,582.46	3.16	1,653.73-
1993	11,631.57	2,946.40-	3,454.06-	8.28	48.27	8,129.24	.59	2,290.90-
1992	2,665.00	610.95-	682.58-	0.00	46.42	1,956.00	2.32	353.94-
1991	2,684.66	539.77-	617.27-	0.00	41.51	2,025.88	2.01	278.08-
1990	6,122.56	693.20-	899.77-	0.00	51.67	5,171.12	.99	592.70-
1989	5,231.57	733.04-	733.34-	0.00	2.40	4,495.83	.05	545.38-
1988	4,972.68	623.89-	623.89-	0.00	2.41	4,346.38	.06	386.39-
1987	4,484.92	686.71-	686.71-	0.00	2.19	3,796.02	.06	526.99-
1986	3,635.50	170.15-	170.15-	0.00	2.19	3,463.16	.06	0.00
1985	3,110.68	1,466.33-	1,466.33-	0.00	1.98	1,642.37	.12	0.00
1984	14,366.12	5,413.53-	5,543.69-	0.00	5.70	8,816.73	.06	130.16-
****	7,269,245.23	69,505.87	31,303.39	44,201.48	6,388,745.70	911,802.92		0.00

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2005	M & O	1.500000	32,712.71	.00	3,484.17	.00	36,186.88	360.43	.00	.00	36,547.31
	I & S	.192500	4,196.82	.00	447.13	.00	4,643.95	.00	.00	.00	4,643.95
	TOTAL	1.692500	36,899.53	.00	3,931.30	.00	40,830.83	360.43	.00	.00	41,191.26
2004	M & O	1.482500	5,527.91	.00	1,484.63	.00	7,022.54	1,222.10	.00	.00	8,244.64
	I & S	.237500	887.18	.00	237.80	.00	1,124.98	.00	.00	.00	1,124.98
	TOTAL	1.720000	6,425.09	.00	1,722.43	.00	8,147.52	1,222.10	.00	.00	9,369.62
2003	M & O	1.482500	429.37	.00	160.48	.00	579.85	90.34	.00	00	670.19
	I & S	.057500	16.28	.00	6.25	.00	22.53	.00	.00	00	22.53
	TOTAL	1.540000	445.65	.00	166.73	.00	602.38	90.34	.00	.00	692.72
2002	M & O	1.448000	89.92	.00	35.28	.00	105.20	16.43	.00	.00	121.63
	I & S	.060000	2.90	.00	1.47	.00	4.37	.00	.00	.00	4.37
	TOTAL	1.508000	92.82	.00	36.75	.00	109.57	16.43	.00	.00	126.00
2001	M & O	1.466000	13.88	.00	8.75	.00	22.63	3.55	.00	.00	26.18
	I & S	.070000	.66	.00	.41	.00	1.07	.00	.00	.00	1.07
	TOTAL	1.536000	14.54	.00	9.16	.00	23.70	3.55	.00	.00	27.25
2000	M & O	1.466000	80.23	.00	60.17	.00	140.40	22.07	.00	.00	162.47
	I & S	.070000	3.83	.00	2.88	.00	6.71	.00	.00	.00	6.71
	TOTAL	1.536000	84.06	.00	63.05	.00	147.11	22.07	.00	.00	169.18
1999	M & O	1.436000	79.54	.00	68.75	.00	148.29	23.78	.00	.00	172.07
	I & S	.100000	5.53	.00	4.78	.00	10.31	.00	.00	.00	10.31
	TOTAL	1.536000	85.07	.00	73.53	.00	158.60	23.78	.00	.00	182.38
1998	M & O	1.200547	73.50	.00	72.12	.00	145.62	27.41	.00	.00	173.03
	I & S	.305453	18.70	.00	18.34	.00	37.04	.00	.00	.00	37.04
	TOTAL	1.506000	92.20	.00	90.46	.00	182.66	27.41	.00	.00	210.07
1997	M & O	1.197531	46.40	.00	51.11	.00	97.51	18.39	.00	.00	115.90
	I & S	.308469	11.95	.00	13.16	.00	25.11	.00	.00	.00	25.11
	TOTAL	1.506000	58.35	.00	64.27	.00	122.62	18.39	.00	.00	141.01
1996	M & O	1.143031	5.55	.00	8.05	.00	14.60	2.89	.00	.00	17.49
	I & S	.362969	3.08	.00	2.56	.00	4.64	.00	.00	.00	4.64
	TOTAL	1.506000	3.63	.00	10.61	.00	19.24	2.89	.00	.00	22.13
1995	M & O	1.161126	5.65	.00	8.98	.00	15.63	3.04	.00	.00	18.67
	I & S	.344874	1.98	.00	2.67	.00	4.65	.00	.00	.00	4.65
	TOTAL	1.506000	3.63	.00	11.65	.00	20.28	3.04	.00	.00	23.32
1994	M & O	1.102800	5.32	.00	9.29	.00	15.61	3.20	.00	.00	18.81
	I & S	.403200	3.31	.00	3.40	.00	5.71	.00	.00	.00	5.71
	TOTAL	1.506000	3.63	.00	12.69	.00	21.32	3.20	.00	.00	24.52

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
1993	M & O	1.082500	5.95	.00	9.46	.00	15.41	3.22	.00	.00	18.63
	I & S	.423500	2.33	.00	3.70	.00	6.03	.00	.00	.00	6.03
	TOTAL	1.506000	8.28	.00	13.16	.00	21.44	3.22	.00	.00	24.66
ALL	M & O		39,048.93	.00	5,461.24	.00	44,510.17	1,796.85	.00	.00	46,307.02
ALL	I & S		5,152.55	.00	744.55	.00	5,897.10	.00	.00	.00	5,897.10
ALL	TOTAL		44,201.48	.00	6,205.79	.00	50,407.27	1,796.85	.00	.00	52,204.12
DLQ	M & O		6,346.22	.00	1,977.07	.00	8,323.29	1,436.42	.00	.00	9,759.71
DLQ	I & S		955.73	.00	297.42	.00	1,253.15	.00	.00	.00	1,253.15
DLQ	TOTAL		7,301.95	.00	2,274.49	.00	9,576.44	1,436.42	.00	.00	11,012.86
CURR	M & O		32,702.71	.00	3,484.17	.00	36,186.88	360.43	.00	.00	36,547.31
CURR	I & S		4,196.82	.00	447.13	.00	4,643.95	.00	.00	.00	4,643.95
CURR	TOTAL		36,899.53	.00	3,931.30	.00	40,830.83	360.43	.00	.00	41,191.26

RENDITION PENALTY ALLOCATION
FROM: 04/01/2006 THRU 04/28/2006
JURISDICTION: 0028 LA VEGA ISD

TU	ACCOUNT	YEAR	TP	DEPOSIT	DEP DATE	RENDTN AMOUNT	PEN INT	ATTORNEY	AGENT	OWNER / AGENT
0028	28-B13344-9	2005	OL	06041702	2006/04/17	16.40	1.80	0.00		BREAK TIME
	ACCOUNT TOTAL					16.40	1.80	0.00		
0028	28-G13178-0	2005	OL	06042802	2006/04/28	25.52	2.81	0.00		GAS GOBBLE & GO
0028	28-H12598-1	2005	OL	06041905	2006/04/19	3.17	0.35	0.00		HUBERTS GARAGE
0028	28-S12801-3	2005	OL	06040605	2006/04/06	26.57	2.92	0.00		STYLE AND TAN
0028	28-S12801-3	2005	OL	06041303	2006/04/13	0.49	0.05	0.00		STYLE AND TAN
	ACCOUNT TOTAL					27.06	2.97	0.00		
0028	28-W11593-5	2005	OL	06042105	2006/04/21	18.43	2.03	0.00		WES BRAN METALS
	JURISDICTION TOTAL					90.58	9.96	0.00		
	JURISDICTION FUNDS					100.54	0.00	0.00		

TC298-D SELECTION: DEPOSIT
RECEIPT DATE: ALL FROM: 05/05/2006 THRU 05/05/2006
JURISDICTION: 0028 LA VEGA ISD

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTERREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2005	M & O	1.500000	368.26	.00	37.52	.00	405.78	.00	.00	.00	405.78
	I & S	.192500	47.27	.00	4.81	.00	52.08	.00	.00	.00	52.08
	TOTAL	1.692500	415.53	.00	42.33	.00	457.86	.00	.00	.00	457.86
2004	M & O	1.482500	3,626.89	.00	360.88	.00	3,987.77	12.34	.00	.00	4,000.11
	I & S	.237500	581.04	.00	57.81	.00	638.85	.00	.00	.00	638.85
	TOTAL	1.720000	4,207.93	.00	418.69	.00	4,626.62	12.34	.00	.00	4,638.96
2003	M & O	1.482500	18.89	.00	7.57	.00	26.46	4.12	.00	.00	30.58
	I & S	.057500	.73	.00	.29	.00	1.02	.00	.00	.00	1.02
	TOTAL	1.540000	19.62	.00	7.86	.00	27.48	4.12	.00	.00	31.60
2002	M & O	1.448000	7.36	.00	3.82	.00	11.18	1.75	.00	.00	12.93
	I & S	.060000	.30	.00	.16	.00	.46	.00	.00	.00	.46
	TOTAL	1.508000	7.66	.00	3.98	.00	11.64	1.75	.00	.00	13.39
2000	M & O	1.466000	52.53	.00	39.92	.00	92.45	14.53	.00	.00	106.98
	I & S	.070000	2.51	.00	1.91	.00	4.42	.00	.00	.00	4.42
	TOTAL	1.536000	55.04	.00	41.83	.00	96.87	14.53	.00	.00	111.40
ALL	M & O		4,073.93	.00	449.71	.00	4,523.64	32.74	.00	.00	4,556.38
ALL	I & S		631.85	.00	64.98	.00	696.83	.00	.00	.00	696.83
ALL	TOTAL		4,705.78	.00	514.69	.00	5,220.47	32.74	.00	.00	5,253.21
DLQ	M & O		3,705.67	.00	412.19	.00	4,117.86	32.74	.00	.00	4,150.60
DLQ	I & S		584.58	.00	60.17	.00	644.75	.00	.00	.00	644.75
DLQ	TOTAL		4,290.25	.00	472.36	.00	4,762.61	32.74	.00	.00	4,795.35
CURR	M & O		368.26	.00	37.52	.00	405.78	.00	.00	.00	405.78
CURR	I & S		47.27	.00	4.81	.00	52.08	.00	.00	.00	52.08
CURR	TOTAL		415.53	.00	42.33	.00	457.86	.00	.00	.00	457.86

5-9-06

Budget Change Requests

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
After adoption of the official budget each year, there are requests to change appropriations that arise for several reasons:

The PTO, booster club or some other similar organization desires to purchase some items for the school. According to regulation, these gifts must be reflected in the accounting records of the District and thus require a budget change request.

At each school, the principal maintains a "club" fund of which part is derived from the sale of soft drinks and school supplies. Traditionally, the principals have been allowed to use such funds at the campus at which they are generated. To use these funds, the principal must make a budget change request.

During the course of the fiscal year, most of the organization heads realize a need to transfer appropriations from account to account due to changing needs. Due to unforeseen circumstances, additional appropriations are occasionally required. Such an instance might be emergency repairs to a roof. The budget is a flexible document. Budget change requests are the way that accountability for that flexibility is maintained.

Fiscal Implication:
The fiscal implications of the budget change requests are noted in the attached document.

Administrative Recommendation
The administration recommends approval of the budget requests as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

JUNE, 2006
BUDGET CHANGE REQUESTS

Special Programs
(TITLE V PART A INNOVATIVE PROG 269)
$500.00

Special Programs
(TITLE 1 SUMMER SCHOOL 211)
$41,650.00

Special Programs
(TITLE 1 SUMMER SCHOOL 211)
$18,257.00

TOTAL $60,407.00

Quarterly Investment Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Gary W. Williams

Background Information:
N/A

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the Quarterly Investment Report.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

LA VEGA INDEPENDENT SCHOOL DISTRICT
INVESTMENT REPORT-COMPLIANCE STATEMENT
QUARTER ENDED MAY 31, 2006

We, the approved Investment Officers of La Vega ISD, hereby certify that the following Investment Report represents the investment position of the district as of **May 31, 2006** in compliance with the Board- approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principles (GAAP).

Monte Geren

Dr. Monte Geren, Superintendent

Gary W. Williams

Gary W. Williams, Deputy Superintendent of Support Services

LA VEGA INDEPENDENT SCHOOL DISTRICT
STATEMENT OF INVESTMENT POSITION-BY FUND
AS OF MAY 2006

FUND	CHECKING	TEXPOOL	TEXAS TERM	LONE STAR POOL	MBIA INVESTORS	Am-BANK BOND ACCT	TOTAL BY FUND
OPERATING FUND	$ 253,488.44	$ 984,033.77	$ 232,629.23		$ 51.24		$ 1,470,202.68
PAYROLL FUND	716,740.32		1,074.74	$ -			717,815.06
FOOD SERVICE	110,422.36		29,862.29	0.00			140,284.65
CHALLENGE ACADEMY	15,349.64	437,722.14					453,071.78
SCHOLARSHIP FUND	6,803.00						6,803.00
INTEREST & SINKING FUND	8,305.04	433,634.04			504,618.77		946,557.85
CAPITAL PROJECTS FUND				0.00	13.47		13.47
CONSTRUCTION FUND			611,818.69				611,818.69
BOND ACCOUNT						$ 1,801,810.89	1,801,810.89
TOTAL BY TYPE	**$ 1,111,108.80**	**$ 1,855,389.95**	**$ 875,384.95**	**$ -**	**$ 504,683.48**	**$ 1,801,810.89**	**$ 6,148,378.07**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR CHECKING ACCOUNTS
FOR QUARTER ENDED 05/31/06

NAME	AMERICAN BNK ACCT NUMBER	BALANCE 02/28/06*	MARCH CREDITS	MARCH DEBITS	BALANCE 03/31/06*	APRIL CREDITS	APRIL DEBITS	BALANCE 04/28/06*	MAY CREDITS	MAY DEBITS	BALANCE 5/31/2006
OPERATING FUND	190016097	**202,255.89**	3,530,137.39	(3,314,269.80)	**418,123.48**	2,974,220.33	(3,100,878.24)	**291,465.57**	2,163,772.05	(2,201,749.18)	**253,488.44**
PAYROLL FUND	190016105	**697,025.16**	1,279,439.25	(1,280,701.03)	**695,763.38**	1,291,446.00	(1,216,731.37)	**770,478.01**	1,298,814.43	(1,352,552.12)	**716,740.32**
FOOD SERVICE	190016089	**12,405.85**	131,805.11	(121,522.47)	**22,688.49**	123,110.36	(111,299.39)	**34,499.46**	205,090.82	(129,167.92)	**110,422.36**
CHALLENGE ACADEMY	191007756	**44,604.16**	277,241.96	(188,966.10)	**132,880.02**	117,328.24	(185,935.69)	**64,272.57**	166,768.17	(215,691.10)	**15,349.64**
SCHOLARSHIP FUND	191050871	**5,890.48**	2.50	0.00	**5,892.98**	2.26	0.00	**5,895.24**	1,302.76	(395.00)	**6,803.00**
INTEREST & SINKING FUND	190016063	**12,597.01**	8,776.29	0.00	**21,373.30**	5,803.29	0.00	**27,176.59**	7,451.70	(26,323.25)	**8,305.04**
TOTALS		**974,778.55**	5,227,402.50	(4,905,459.40)	**1,296,721.65**	4,511,910.48	(4,614,844.69)	**1,193,787.44**	3,843,199.93	(3,925,878.57)	**1,111,108.80**

* BALANCES PER BANK STATEMENT

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR TEXPOOL BY FUND
QUARTER ENDED 05/31/06

OPERATING FUND:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/06				$945,685.50	$945,685.50
03/10/06	375,000.00			1,320,685.50	
03/24/06		(200,000.00)		1,120,685.50	
03/31/06			4,580.58	1,125,266.08	
04/28/06		(150,000.00)		975,266.08	
04/30/06			4,324.79	979,590.87	
05/10/06	300,000.00			1,279,590.87	
05/19/06		(200,000.00)		1,079,590.87	
05/19/06		(100,000.00)		979,590.87	
05/31/06			4,442.90	984,033.77	
BAL.05/31/06				**$984,033.77**	**$984,033.77**

INTEREST AND SINKING FUND:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL. 02/28/06				$402,701.62	$402,701.62
03/31/06			1,562.94	404,264.56	
04/30/06			1,574.86	405,839.42	
05/02/06	26,000.00			431,839.42	
05/31/06			1,794.62	433,634.04	
BAL. 05/31/06				**$433,634.04**	**$433,634.04**

CHALLENGE ACADEMY:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/06				$216,665.75	$216,665.75
03/09/06	95,000.00			311,665.75	
03/24/06		(40,000.00)		271,665.75	
03/27/06		(10,000.00)		261,665.75	
03/31/06			1,068.35	262,734.10	
04/03/06	96,000.00			358,734.10	
04/30/06			1,372.43	360,106.53	
05/22/06	106,000.00			466,106.53	
05/25/06		(30,000.00)		436,106.53	
05/31/06			1,615.61	437,722.14	
BAL 05/31/06				**$437,722.14**	**$437,722.14**

GRAND TOTAL AT 05/3106	**$1,855,389.95**	**$1,855,389.95**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR TEXAS TERM LOCAL GOVERNMENT INVESTMENT POOL
QUARTER ENDED 05/31/06

OPERATING FUND:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE	
BAL 02/28/06				$934.31	$934.31	
02/14/06	500,000.00			500,934.31		Purchase in Feb
02/28/06			928.76	501,863.07		not listed on last report
03/31/06			1,940.99	503,804.06		
04/30/06			1,954.15	505,758.21		
05/26/06		(275,000.00)		230,758.21		
05/31/06			1,871.02	232,629.23		
BAL. 05/31/06				**232,629.23**	**$232,629.23**	

PAYROLL CLEARING INVESTMENT FUND:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/06				$1,062.06	1,062.06
03/31/06			4.11	1,066.17	
04/30/06			4.14	1,070.31	
05/31/06			4.43	1,074.74	
BAL.05/31/06				**1,074.74**	**$1,074.74**

LUNCH FUND INVESTMENT:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/06				$91,934.73	$91,934.73
03/31/06			355.56	92,290.29	
04/30/06			357.97	92,648.26	
05/12/06		(63,000.00)		29,648.26	
05/31/06			214.03	29,862.29	
BAL. 05/31/06				**29,862.29**	**$29,862.29**

CONSTRUCTION FUND INVESTMENT:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/06				$4,081,216.08	$4,081,216.08
03/21/06		(1,248,826.08)		2,832,390.00	
03/31/06			13,694.42	2,846,084.42	
04/20/06		(1,167,530.96)		1,678,553.46	
05/22/06		(1,080,733.99)		597,819.47	
05/31/06			13,999.22	611,818.69	
BAL 05/31/06				**611,818.69**	**$611,818.69**
GRAND TOTAL AT 02/28/06				**875,384.95**	**$875,384.95**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR LONE STAR INVESTMENT POOL BY FUND
QUARTER ENDED 05/31/06/ INACTIVE ACCOUNTS

PAYROLL CLEARING: (LSIP LIQUIDITY FUND)

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/06				$0.00	$0.00
03/31/06			0.00	0.00	
04/28/06			0.00	0.00	
05/31/06			0.00	0.00	
BAL.05/31//06				**$0.00**	0.00

FOOD SERVICE: (LSIP LIQUIDITY FUND)

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL. 02/28/06				$0.00	$0.00
03/31/06			0.00		
04/28/06			0.00		
05/31/06			0.00		
BAL.05/31/06				$0.00	**$0.00**

CAPITAL PROJECTS FUND

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.'02/28/06				$0.00	$0.00
03/31/06			0.00		
04/28/06			0.00		
05/31/06			0.00		
BAL.05/31/06				$0.00	$0.00
GRAND TOTAL AT 05/31/06				**$0.00**	**$0.00**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR MBIA-INVESTMENT POOL
QUARTER ENDED 05/31/06

CAPITAL PROJECTS

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL02/28/06				$36,681.55	$36,681.55
03/06/06		(36,690.54)		(8.99)	
03/06/06			22.46	13.47	
04/28/06			0.00	13.47	
05/31/06			0.00	0.00	
BAL. 05/31/06				**13.47**	**$13.47**

INTEREST & SINKING

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/06				$498,685.50	$498,685.50
03/31/06			1,917.48	500,602.98	
04/30/06			1,938.73	502,541.71	
05/31/06			2,077.06	504,618.77	
BAL. 05/31/06				**504,618.77**	**504,618.77**

GENERAL FUND

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/06				$1,821,295.46	$1,821,295.46
03/24/06		(877,000.00)		944,295.46	
03/31/06			6,114.12	950,409.58	
04/10/06		(275,000.00)		675,409.58	
04/26/06		(300,000.00)		375,409.58	
04/28/06			2,740.74	378,150.32	
05/25/06		(379,303.04)	1,203.96	51.24	
BAL. 05/31/06				**51.24**	**51.24**

GRAND TOTAL AT 02/28/06 **504,683.48**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR AMERICAN BANK BOND ACCOUNT
QUARTER ENDED 05/31/06

BOND ACCOUNT

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL. 02/28/06				$958,634.27	$958,634.27
03/08/06	36,690.54			995,324.81	
03/08/06		(976,767.00)		18,557.81	
03/21/06	1,248,826.08			1,267,383.89	
03/28/06		(12,613.67)		1,254,770.22	
03/31/06			15,340.91	1,270,111.13	
04/06/06		(782,303.00)		487,808.13	
04/17/06		(14,548.58)		473,259.55	
04/21/06	1,167,530.96			1,640,790.51	
05/09/06		(908,212.00)		732,578.51	
05/22/06	1,080,733.99			1,813,312.50	
05/22/06		(11,501.61)		1,801,810.89	
BAL. 05/31/06				**$1,801,810.89**	
GRAND TOTAL AT 05/31/06				**$1,801,810.89**	**$1,801,810.89**

***Note: Interest is earned daily but posted quarterly.**

Consider Approval of Elementary and Junior High Handbooks For 2006-2007

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐ Date: June 20th, 2006

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
AL Bishop

Background Information:
The Elementary and Junior High Handbooks have been reviewed and changes made for 2006-2007 A change sheet has been included for your benefit. The High School handbook will be presented for approval in July.

Fiscal Implication:
None

Administrative Recommendation:
LVISD recommends approval of the Elementary and Junior High handbooks for 2006-2007.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

2006-07 Changes to the Elementary School Student Handbook

Attendance

A statement was added that PK and K students fall under the compulsory attendance law. (p. 24)

Dress Code

Make up is not permitted grades Pk-6. (p. 68)

Grading Policy

The grading policy was altered to reflect the new campus configuration. Rather than stating grades K-1 and 2-3, it now reads K, and grades 1-3. (p. 40)

At the request of Dali Grisham, the parental involvement policy and school compact was added. (p. 86)

PLEASE COMPLETE AND RETURN THIS PAGE.

PARENT/GUARDIAN ACKNOWLEDGMENT

I understand and consent to the responsibilities outlined in the La Vega ISD 2006-2007 Student Handbook, specifically including the responsibilities outlined in the District's Student Code of Conduct. I also understand that my child, _____, will be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school and at school-sponsored and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time or location. I understand that any student who violates the Student Code of Conduct is subject to disciplinary action, up to and including referral for criminal prosecution for violation of law.

Regarding student records, I understand that certain information about my child is considered directory information. Directory information includes:

- Student name
- Address
- Telephone number
- Date and place of birth
- Most recent previous school attended
- Dates of attendance
- Participation in officially recognized activities/sports
- Weight and height of members of athletic teams
- Awards received in school
- Photos/videos of my child to be used in newspapers, newsletters, media spots, promotional and marketing materials, and publications (including the LVISD Internet Home Page)

Directory information on my child will be released by the District to anyone who requests it unless I object in writing to the release of any or all of this information within ten (10) school days of the time this handbook was issued to my child. I have marked through the directory items listed above that I wish the District to withhold about my child.

_____ _____

Signature of Parent/Guardian Date

STUDENT ACKNOWLEDGMENT

I understand and consent to the responsibilities outlined in the La Vega ISD 2006-2007 Student Handbook, specifically including the responsibilities outlined in the District's Student Code of Conduct. I also understand that I will be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school and at school-sponsored and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time or location. I understand that any student who violates the Student Code of Conduct is subject to disciplinary action, up to and including referral for criminal prosecution for violation of law.

_____ _____

Signature of Student Date

PLEASE COMPLETE AND RETURN THIS PAGE.

LA VEGA INDEPENDENT SCHOOL DISTRICT
STUDENT/PARENT ELECTRONIC INFORMATION RESOURCE AGREEMENT

Please read this document carefully. When this document is signed by the student and the parent, it becomes an agreement between the student, parent, and the District. The student's and parent's signature indicates agreement to abide by the conditions and guidelines established herein.

Terms and Conditions of this Agreement
These policies shall apply to:

1. Users of electronic information resources which are utilized with equipment located in the LVISD.

2. Users who obtain their access privileges through association with LVISD.

3. Electronic information resources include (but are not limited to) CD-ROMs, videodiscs, multimedia, on-line services, software, videocassettes and electronic mail.

Personal Responsibility
I agree to report misuse of the network to the Technology Department. Misuse can come in many forms, including but not limited to, sending or receiving material that exhibits or suggests pornography, unethical or illegal behavior; using racist, sexist or inappropriate language; or violating the guidelines set forth below.

Acceptable Use Guidelines
The use of electronic information resources must be in support of education, research and the educational goals and objectives of LVISD.

1. I will use electronic information resources for educational purposes only.

2. I agree not to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.

3. I will abide by all copyright regulations.

4. I will not reveal home addresses or personal phone numbers of others.

5. I understand that electronic mail is not private.

6. I will not use the electronic information resources in any way that would disrupt use by others.

7. I understand that many services and products are available for a fee and acknowledge that I am responsible for any expenses incurred. Failure to pay for expenses may result in denial of my privileges.

8. I will not use the electronic information resources for any commercial purposes.

9. I will not attempt to harm, modify or destroy hardware or software, or interfere with system security.

10. I agree to accept financial responsibility for any intentional harm to the system.

11. I will abide by the regulations established by the District regarding use and access of the electronic information resources.

12. I will follow all rules of the LVISD Student Code of Conduct while using electronic information resources.

Rights of the System Administrator

1. LVISD reserves the right to log the use of all systems and monitor fileserver space utilization. Should it become necessary, files may be deleted.

2. The System Administrator may close an account at any time.

3. LVISD is not responsible for any service interruptions, changes, or consequences arising therefrom, even if these arise from circumstances under the control of the District.

4. LVISD makes no warranties of any kind, whether expressed or implied regarding use of the electronic information resources. Service is provided on an "as is, as available" basis. The District is not responsible for the accuracy of information received.

5. LVISD reserves the right to establish such rules and regulations as may be necessary for the efficient operation of the electronic information systems.

Consequences
The use of the electronic information resources is a privilege, not a right; and may be revoked in accordance with Policy CQ (Local) and Policy CQ (Regulation). Infractions of the provisions set forth in this *Electronic Information Resource Agreement* or the policies and regulations established pursuant to the Agreement may result in suspension or termination of access privileges and/or appropriate disciplinary action. Additionally, activities in violation of state and federal statutes will be subject to prosecution by those authorities.

The user of electronic information resources agrees to accept full responsibility for his/her use and will hold the District harmless for any damages resulting from use of the resources, whether that injury or damage is to the user or to another person.

I understand that this access is designed for educational purposes. I have read, understand, and agree to abide by all of the provisions of the *Electronic Information Resource Agreement.*

Student's Signature: _____ Date: _____

As the parent or guardian of this child, I have read the *Electronic Information Resource Agreement.* I understand that access to electronic information resources is intended to be for educational purposes only and that students are required to refrain from sending or receiving illegal or offensive material. I also accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission for my child to use electronic information resources.

Parent's Signature: _____ Date: _____

La Vega I.S.D.

Elementary Student Handbook
2006-2007

This student handbook belongs to:

Name: _____

Address_____

City: _____ State: _____ Zip Code: _____

Phone: _____ Team: _____

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PREFACE

This handbook contains information students and parents are likely to need to ensure a successful school year. Throughout the handbook, the term "the student's parent" is used to refer to the parent, legal guardian, or other person who has agreed to assume school-related responsibility for the student.

Students and parents also need to be familiar with the La Vega I.S.D. Student Code of Conduct, which sets out the consequences for inappropriate behavior. The Student Code of Conduct is required by state law and is intended to promote school safety and an atmosphere for learning. This document may be found on the gold pages of this handbook and posted at each campus.

The Student Handbook is designed to be in harmony with Board policy and the Student Code of Conduct adopted by the Board. Please be aware that this document is updated annually, while policy adoption and revision is an ongoing process. Therefore, any changes in policy that affect student handbook provisions will be made available to students and parents through newsletters and other communications. These changes will generally supersede provisions found in this handbook that have been made obsolete by newly adopted policy.

Please note that references to policy codes are included to help parents confirm current policy. A copy of the District's Policy Manual is available in the administration building (or on-line at www.tasb.org/policy/pol/private/161906/).

In case of conflict between Board policy or the Student Code of Conduct and any provisions of student handbooks, the provisions of Conduct that were most recently adopted by the Board are to be followed.

STATEMENT OF NON-DISCRIMINATION

La Vega I.S.D. does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended.

La Vega I.S.D. will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs, Board policy, or the Student Code of Conduct.

The following person has been designated to coordinate compliance with these requirements:

Executive Director of Personnel and Administrative Services
La Vega I.S.D. Administration
3100 Bellmead Drive
Waco, Texas 76705
(254) 799-4963

LA VEGA INDEPENDENT SCHOOL DISTRICT

Board of Trustees

Mildred Watkins, President

Randy Devorsky, Member	Henry Jennings, Asst. Secretary
Dr. Tamra Walthall, Secretary	Rodney Outlaw, vice presdient
Kevin P. Harris, Member	Phil Bancale, member

The Board of Trustees meets in regular session once each month on the third Tuesday. Meetings are open to the public and are held in the Board Room of the La Vega Administration Building, 3100 Bellmead Drive, Waco, Texas, at 7:00 p.m. Board meeting agendas are posted at the administration building 72 hours prior to the meeting, in accordance with the Texas Open Meetings Act.

Administration

Dr. Monte Geren	Superintendent
Gary Williams	Deputy Superintendent
Dr. Sharon Shields	Assistant Superintendent for Instructional Services
Al Bishop	Executive Dir. of Personnel & Admin. Services
Maria Green	Director of Special Programs
Linda Volz	Director of Special Education
Larry Kaska	Director of Technology
Tammy Brinkman	Principal, La Vega Primary Center
Peggy Johnson	Principal, La Vega Elementary School
Bonita McRae	Principal, La Vega Int. School
Bryant Adams	Principal, La Vega Middle School
Jerry Brem	Principal, La Vega High School

Support Services

Lynn Roberts	Director of Maintenance
Eddie Generals	Director of Food Service
Yolanda Robinson	Durham Transportation
Pat Lednicky	School Nurse
Kathie Kimbrough	School Nurse
Rhonda Richards	School Nurse

La Vega I.S.D. Directory

La Vega Learning Center
900 Ashleman Rd., Waco, TX 76705
Phone 299- • FAX
Al Bishop, Director

La Vega Primary School (Grades PreK-K)
4400 Harrison, Waco, Texas, 76705
Phone 299-6730 • FAX 799-1369
Tammy Brinkman, Principal
Karla Davis, Instructional Facilitator
Jodi Heston, Counselor

La Vega Elementary School (Grades 1-3)
3100 Wheeler Street, Waco, Texas, 76705
Phone 799-1721 • FAX 799-4453
Cafeteria and Nurse's Office Phone 799-2014
Peggy Johnson, Principal
Melanie Dumas, Instructional Facilitator
David Edison, Asst. Principal
Karen Gillette, Counselor

La Vega Intermediate School-H.P. Miles Campus (Grades 4-6)
508 E. Loop 340, Waco, Texas, 76705
Phone 799-5553 • FAX 799-799-9738
Bonita McRae, Principal
Kristi Rizo, Instructional Facilitator
Chris Borland, Asst. Principal
Nancy Muhammad, Counselor

La Vega Junior High School - *George Dixon Campus* ***(Grades 7-8)***
4401 Orchard Lane, Waco, Texas, 76705
Phone 799-2428 • FAX 799-8943
Bryant Adams, Principal
Steve Hanks, Assistant Principal
Elicia Krumnow, Assistant Principal
Mary Keezee, Counselor

La Vega High School (Grades 9-12)
555 North Loop 340, Waco, Texas, 76705
Phone 799-4951 • FAX 799-0720
Athletic Field House Phone 799-4248
Band Hall Phone 799-9944
NJROTC Phone 799-0729
Jerry Brem, Principal
Marsha Moore, Assistant Principal
Salvador Acosta, Counselor
Erna Watkins, Counselor

Administration Office
3100 Bellmead Drive, Waco, Texas, 76705
Phone 799-4963 • FAX 799-8642
Dr. Monte Geren, Superintendent

Administration Annex – Special Education Services
2604 ½ Beale, Waco, Texas 76705
Phone 299-6750 • FAX 867-9525
Linda Volz, Director of Special Education

Food Service Department
2604 ½ Beale, Waco, Texas, 76705
Phone 799-0880 • FAX 799-8642
Eddie Generals, Food Service Director

Maintenance Department
3101 Latimer Street, Waco, Texas, 76705
Phone 799-6696 • FAX 799-1281
Lynn Roberts, Director of Maintenance

Technology Department
2604 ½ Beale, Waco, Texas, 76705
Phone 799-8479 • FAX 867-0928
Larry Kaska, Director

Transportation Department
2604 ½ Beale, Waco, Texas, 76705
Phone 799-7453 • FAX 799-8618
Yolanda Robinson, Transportation Director

Warehouse
3101 Latimer, Waco, Texas, 76705
Phone 799-2824

McLennan County Challenge Academy
3805 S. 3rd St.
Waco, Texas, 76706
Phone 754-0803 • FAX 754-6029

MISSION STATEMENT

The mission of La Vega Independent School District is to provide a needs satisfying environment where everyone can produce successfully, with the understanding that learning adds quality to life. Preparing each student to contribute to an ever-changing interdependent society is our commitment.

PHILOSOPHY

We believe:

- *schools control the educational setting that enables success and quality work.*
- *meeting needs in a non-coercive, "need satisfying" environment is essential for quality learning to occur.*
- *failure is not acceptable because quality work and successful learning are within the ability of everyone if given adequate time and appropriate instruction.*
- *success builds success.*
- *mastery of content, concepts, and competencies is the essence of schooling.*
- *respectful treatment of all people and cultures can strengthen the links between learning, self-esteem, and behavior.*

STUDENT EXIT LEVEL COMPETENCIES

We will know we have achieved our mission when all students are:

Collaborative Workers:
•exercising the confidence, compassion, and skills necessary to work with others
•designing solutions to a variety of academic and social problems

Life-Long Learners:
•recognizing that they can acquire skills and knowledge in diverse ways and in diverse conditions
•demonstrating the self-directed skills necessary to function in a rapidly changing, technology rich global market place

Self-Directed Individuals:
•exercising personal, social, and moral responsibility
• participating in the maintenance of their own mental and physical health/wellness
• conveying an appreciation and understanding for the fine arts and the role it may play in balancing an individual's personal and professional life
• acquiring and demonstrating the skills necessary to become a responsible, self-directed person, capable of setting and attaining personal goals

Communicators:
• expressing themselves fluently through both oral and written communication in English
• communicating effectively in Spanish
• demonstrating literacy in the use of technology as a tool and source for continued learning

Problem Solvers:
• applying the inquiry, problem-solving, conflict-resolution, and evaluation skills necessary for the accomplishment of both personal and organizational goals
• demonstrating competency in the application of mathematical, scientific, and technological concepts applicable to their lifestyle and/or vocation

Responsible Citizens:
• exercising personal, social, and moral responsibility as they address political, social, health, and environmental issues in a multi-cultural, global society
• demonstrating a knowledge of the geographic, political, and historical relationships of countries and political coalitions throughout the global community
• formulating strategies to achieve and sustain a high level of self-worth and a positive work ethic, while responding effectively to factors and/or changes within the environment that challenge personal growth and creativity
• modeling the interpersonal and intrapersonal skills necessary to become an active contributor in a democratic society

Options and Requirements
For Providing Assistance to Students Who Have Learning Difficulties or Who Need or May Need Special Education

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education evaluation. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date of the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation is not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the *Notice of Procedural Safeguards - Rights of Parents of Students with Disabilities.*

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special education is:

Contact Person: LVPC – Jodi Heston (254) 299-6730 ext. 2041
LVE – Karen Gillette (254) 799-1721
LVIS – Nancy Muhammad (254) 799-5553

State of Texas
Student Success Initiative

A PARENT GUIDE TO TESTING REQUIREMENTS

In the 76th session, the Texas Legislature made changes to state law to help all children in Texas learn to read. The new requirements apply to children who entered kindergarten in the 1999-2000 school year and to all students who enter kindergarten thereafter.

THE GOAL OF THE TEXAS READING INITIATIVE

All students will read on grade level or above by the end of Grade 3 and continue to read on grade level or above throughout their schooling.

WHAT THE STATE LAW REQUIRES

NEW PROMOTION REQUIREMENTS

Beginning with kindergarten class of 1999-2000

2002-2003
Third grade (English or Spanish version)
Reading

2004-2005
Fifth grade (English or Spanish version)
Reading and Mathematics

2007-2008
Eighth grade (English version)
Reading and Mathematics

FREQUENTLY ASKED QUESTIONS

What will happen if a student doesn't pass the Texas Assessment of Knowledge and Skills (TAKS) reading assessment?

Extra instruction to help strengthen the skills needed to be a successful reader will be provided through the child's school. A student will have two more opportunities to take and pass the reading test before the next school year begins. A committee may be formed to ensure the best placement of your child.

Do these same promotion requirements apply to students who are Limited English Proficient (LEP) or in Special Education?

If not exempt, this law applies to these students as well.

Who can families contact if they have questions?

Families should contact the child's teacher, principal, school district office, or the regional education service center in their area. Families may also contact the Texas Education Agency through any of the phone numbers or web sites listed in this brochure. Your child's success is priority for all of us.

HOW CAN FAMILIES HELP?

- Talk, ask questions, and keep in touch with your child's teacher and school.
- Spend as much time as possible reading a wide variety of books and other kinds of text with your child.
- Ask questions about what they have read, discussing the meanings of new words and comparing one story with another.
- Reduce television time. Plan family learning activities that will support your child's learning.
- Discuss with your child's teacher the results of the reading inventory that each student takes in kindergarten, 1st grade, and 2nd grade. The reading inventory is required under Texas Education Code §28.006. This is an additional tool to monitor progress and to support the overall quality of reading instruction that your child is receiving.

To learn more about helping your child begin to read, you may order the booklet *Beginning Reading Instruction: Practical Ideas for Parents* by calling the Texas Education Agency Publications Distribution Office at (512) 463-9744.

To best serve the needs of Texas public school children, parents, teachers, administrators, business leaders, and community members, all need to be involved in improving the reading skills of our children.

TEXAS EDUCATION AGENCY
1701 North Congress Avenue
Austin, Texas 78701-1494
Division of Curriculum, Assessment, and Technology
www.tea.state.tx.us

For more information, call
(512) 463-9581 Curriculum
(512) 463-9536 Student Assessment
(800) 819-5713 Reading Hotline

Grade 3 Reading TAKS Objectives and TEKS Student Expectations

Objective 1 - The student will demonstrate a basic understanding of cultural diverse written texts.

(3.5) Reading/word identification. The student uses a variety of word identification strategies. The student is expected to

(D) use root words and other structural cues such as prefixes, suffixes, and derivational endings to recognize words (3); and

(E) use knowledge of word order (syntax) and context to support word identification and confirm word meaning (1–3).

(3.7) Reading/variety of texts. The student reads widely for different purposes in varied sources. The student is expected to

(B) read from a variety of genres [or pleasure and] to acquire information [from both print and electronic sources] (2–3).

(3.8) Reading/vocabulary development. The student develops an extensive vocabulary. The student is expected to

(C) use [resources and references such as beginners' dictionaries, glossaries, available technology, and] context to build word meanings and to confirm pronunciations of words (2–3); and

(D) demonstrate knowledge of synonyms, antonyms, and multi-meaning words [for example, by sorting, classifying, and identifying related words] (3).

(3.9) Reading/comprehension. The student uses a variety of strategies to comprehend selections read aloud and selections read independently. The student is expected to

(C) retell [or act out the order of] important events in stories (K–3); and

(H) produce summaries of text selections (2–3).

Objective 2 - The student will apply knowledge of literary elements to understand culturally diverse written texts.

(3.11) Reading/text structures/literary concepts. The student analyzes the characteristics of various types of texts. The student is expected to

(H) analyze characters, including their traits, feelings, relationships, and changes (1–3);

(I) identify the importance of the setting to a story's meaning (1–3); and

(J) recognize the story problem(s) or plot (1–3).

Objective 3 - The student will use a variety of strategies to analyze culturally diverse written texts.

(3.9) Reading/comprehension. The student uses a variety of strategies to comprehend selections read aloud and selections read independently. The student is expected to

(C) retell [or act out] the order of important events in stories (K–3); and

(I) represent text in formation in different ways, including story maps, graphs, and charts (2–3).

(3.11) Reading/text structures/literary concepts. The student analyzes the characteristics of various types of texts. The student is expected to

(A) distinguish different forms of texts, including lists, newsletters, and signs and the functions they serve (K–3); and

(C) recognize the distinguishing features of familiar genres, including stories, [poems], and informational texts (1–3).

Objective 4 - The student will apply critical -thinking skills to analyze culturally diverse written texts.

(3.9) Reading/comprehension. The student uses a variety of strategies to comprehend selections read aloud and selections read independently. The student is expected to

(F) make and explain inferences from texts such as determining important ideas, causes and effects, making predictions, and drawing conclusions (1–3); and

(J) distinguish fact from opinion in various texts, including news stories and advertisements (3).

(3.10) Reading/literary response. The student responds to various texts. The student is expected to

(C) support interpretations or conclusions with examples drawn from text (2–3).

Grade 3 Mathematics TAKS Objectives and TEKS Student Expectations

Objective 1 - The student will demonstrate an understanding of number , operation , and quantitative reasoning.

(3.1) Number, operation, and quantitative reasoning. The student uses place value to communicate about increasingly large whole numbers in verbal and written form, including money. The student is expected to

(A) use place value to read, write (in symbols and words), and describe the value of whole numbers through 999,999;

(B) use place value to compare and order whole numbers through 9,999; and

(C) determine the value of a collection of coins and bills.

(3.2) Number, operation, and quantitative reasoning. The student uses fraction names and symbols to describe fractional parts of whole objects or sets of objects. The student is expected to

(B) compare fractional parts of whole objects or sets of objects in a problem situation using [concrete] models; and

(C) use fraction names and symbols to describe fractional parts of whole objects or sets of objects with denominators of 12 or less.

(3.3) Number, operation, and quantitative reasoning. The student adds and subtracts to solve meaningful problems involving whole numbers. The student is expected to

(A) model addition and subtraction using pictures, words, and numbers; and

(B) select addition or subtraction and use the operation to solve problems involving whole numbers through 999.

(3.4) Number, operation, and quantitative reasoning. The student recognizes and solves problems in multiplication and division situations. The student is expected to

(B) solve and record multiplication problems (one-digit multiplier); and

(C) use models to solve division problems and use number sentences to record the solutions.

(3.5) Number, operation, and quantitative reasoning. The student estimates to determine reasonable results. The student is expected to

(A) round two-digit numbers to the nearest ten and three-digit numbers to the nearest hundred; and

(B) estimate sums and differences beyond basic facts.

Objective 2 - The student will demonstrate an understanding of pattern , relationship , and algebraic reasoning.

(3.6) Pattern , relationship, and algebraic thinking. The student uses patterns to solve problems. The student is expected to

(A) identify and extend whole-number and geometric patterns to make predictions and solve problems;

(B) identify patterns in multiplication acts using [concrete objects,] pictorial models, [or technology]; and

(C) identify patterns in related multiplication and division sentences (fact families) such as $2 \times 3 = 6$, $3 \times 2 = 6$, $6 \div 2 = 3$, $6 \div 3 = 2$.

Objective 3 - The student will demonstrate an understanding of geometry and spatial reasoning.

(3.8) Geometry and spatial reasoning. The student uses formal geometric vocabulary. The student is expected to

(A) name, describe, and compare shapes and solids using formal geometric vocabulary.

(3.9) Geometry and spatial reasoning. The student recognizes congruence and symmetry. The student is expected to

(A) identify congruent shapes; and

(C) identify lines of symmetry in shapes.

(3.10) Geometry and spatial reasoning. The student recognizes that numbers can be represented by points on a line. The student is expected to

(A) locate and name points on a line using whole numbers [and fractions such as halves].

Objective 4 - The student will demonstrate an understanding of the concept and us e of measurement.

(3.11) Measurement. The student selects and uses appropriate units and procedures to measure length and area. The student is expected to

(A) estimate and measure lengths using standard units such as inch, foot, yard, centimeter, [decimeter,] and meter;

(B) use linear measure to find the perimeter of a shape; and

(C) use [concrete] models of square units to determine the area of shapes.

(3.12) Measurement. The student measures time and temperature. The student is expected to

(A) tell and write time shown on traditional and digital clocks; and

(B) use a thermometer to measure temperature.

(3.13) Measurement. The student applies measurement concepts. The student is expected to
(A) measure to solve problems involving length, [area,] temperature, and time.

Objective 5 - The student will demonstrate an understanding of probability and statistics.

(3.14) Probability and statistics. The student solves problems by collecting, organizing, displaying, and interpreting sets of data. The student is expected to

(A) [collect,] organize, record, and display data in pictographs and bar graphs where each picture or cell might represent more than one piece of data;

(B) interpret information from pictographs and bar graphs; and

(C) use data to describe events as more likely, less likely, or equally likely.

Objective 6 - The student will demonstrate an understanding of the mathematical processes and tools used in problem solving.

(3.15) Underlying processes and mathematical tools. The student applies Grade 3 mathematics to solve problems connected to everyday experiences and activities in and outside of school. The student is expected to

(A) identify the mathematics in everyday situations;

(B) use a problem-solving model that incorporates understanding the problem, making a plan, carrying out the plan, and evaluating the solution or reasonableness; and

(C) select or develop an appropriate problem-solving strategy, including drawing a picture, looking for a pattern, systematic guessing and checking, acting it out, making a table, working a simpler problem, or working backwards to solve a problem.

(3.16) Underlying processes and mathematical tools. The student communicates about Grade 3 mathematics using informal language. The student is expected to

B) relate in formal language to mathematical language and symbols.

(3.17) Underlying processes and mathematical tools. The student uses logical reasoning to make sense of his or her world. The student is expected to

(A) make generalizations from patterns or sets of examples and non-examples

Grade 4 Reading TAKS Objectives and TEKS Student Expectations

Objective 1 - The student will demonstrate a basic understanding of culturally diverse written texts.

(4.9) **Reading/vocabulary development.** The student acquires an extensive vocabulary through reading and systematic word study. The student is expected to

(B) draw on experiences to bring meanings to words in context such as interpreting figurative language and multiple-meaning words (4–5); and
(D) determine meanings of derivatives by applying knowledge of the meanings of root words such as *like*, *pay*, or *happy* and affixes such as *dis-*, *pre-*, and *un-* (4–8).

(4.10) **Reading/comprehension.** The student comprehends selections using a variety of strategies. The student is expected to

(F) determine a text's main (or major) ideas and how those ideas are supported with details (4–8); and

(G) paraphrase and summarize text to recall, inform, or organize ideas (4–8).

Objective 2 - The student will apply knowledge of literary elements to understand culturally diverse written texts.

(4.12) **Reading/text structures/literary concepts.** The student analyzes the characteristics of various types of texts (genres). The student is expected to

(H) analyze characters, including their traits, motivations, conflicts, points of view, relationships, and changes they undergo (4–8); and

(I) recognize and analyze story plot, setting, and problem resolution (4–8).

Objective 3 - The student will use a variety of strategies to analyze culturally diverse written texts.

(4.10) **Reading/comprehension.** The student comprehends selections using a variety of strategies. The student is expected to

(E) use the text's structure or progression of ideas such as cause and effect or chronology to locate and recall information (4–8);

(I) find similarities and differences across texts such as in treatment, scope, or organization (4–8); and

(L) represent text information in different ways such as in outline, timeline, or graphic organizer (4–8).

(4.12) **Reading/text structures/literary concepts.** The student analyzes the characteristics of various types of texts (genres). The student is expected to

(A) judge the internal consistency or logic of stories and texts such as "Would this character do this?"; "Does this make sense here?" (4–5);

(B) identify the purposes of different types of texts such as to inform, influence, express, or entertain (4–8);

(E) compare communication in different forms such as [contrasting a dramatic performance with a print version of the same story or] comparing story variants (2–8); and

(J) describe how the author's perspective or point of view affects the text (4–8).

Objective 4 - The student will apply critical-thinking skills to analyze culturally diverse written texts.

(4.10) **Reading/comprehension.** The student comprehends selections using a variety of strategies. The student is expected to

(H) draw inferences such as conclusions or generalizations and support them with text evidence [and experience] (4–8); and

(J) distinguish fact and opinion in various texts (4–8).

(4.11) **Reading/literary response.** The student expresses and supports responses to various types of texts. The student is expected to

(C) support responses by referring to relevant aspects of text [and his/her own experiences] (4–8); and

(D) connect, compare, and contrast ideas, themes, and issues across text (4–8).

(4.12) **Reading/text structures/literary concepts.** The student analyzes the characteristics of various types of texts (genres). The student is expected to

(B) recognize that authors organize information in specific ways (4–5).

Grade 4 Writing TAKS Objectives and TEKS Student Expectations

Objective 1 - The student will, within a given context, produce an effective composition for a specific purpose.

(4.15) **Writing/purposes.** The student writes for a variety of audiences and purposes and in a variety of forms. The student is expected to

(A) write to express, [discover, record,] develop, reflect on ideas, and to problem solve (4–8);

(C) write to inform such as to explain, describe, [report,] and narrate (4–8);

(D) write to entertain such as to compose [humorous poems or] short stories (4–8); and

(E) exhibit an identifiable voice in personal narratives and in stories (4–5).

(4.16) **Writing/penmanship/capitalization/punctuation.** The student composes original

texts, applying the conventions of written language such as capitalization, punctuation, and penmanship to communicate clearly. The student is expected to

(A) write legibly by selecting cursive or manuscript as appropriate (4–8).

(4.19) **Writing/writing processes.** The student selects and uses writing processes for selfinitiated and assigned writing. The student is expected to

(C) revise selected drafts by adding, elaborating, deleting, combining, and rearranging text (4–8); and

(D) revise drafts for coherence, progression, and logical support of ideas (4–8).

Objective 2 - The student will produce a piece of writing that demonstrates a command of the conventions of spelling, capitalization, punctuation, grammar, usage, and sentence structure.

(4.16) **Writing/penmanship/capitalization/punctuation.** The student composes original texts, applying the conventions of written language such as capitalization, punctuation, and penmanship to communicate clearly. The student is expected to

(B) capitalize and punctuate correctly to clarify and enhance meaning such as capitalizing titles, using possessives, commas in a series, commas in direct address, and sentence punctuation (4–5).

(4.17) **Writing/spelling.** The student spells proficiently. The student is expected to

(A) write with accurate spelling of syllable constructions, including closed, open, consonant before *–le*, and syllable boundary patterns (3–6);

(B) write with accurate spelling of roots such as *drink*, *speak*, *read*, or *happy*; inflections such as those that change tense or number; suffixes such as *–able* or *–less*; and prefixes such as *re–* or *un–* (4–6); and

(D) spell accurately in final drafts (4–8).

(4.18) **Writing/grammar/usage.** The student applies standard grammar and usage to communicate clearly and effectively in writing. The student is expected to

(A) use regular and irregular plurals correctly (4–6);

(B) write in complete sentences, varying the types such as compound and complex to match meanings and purposes (4–5);

(C) employ standard English usage in writing for audiences, including subject-verb agreement, pronoun referents, and parts of speech (4–8);

(D) use adjectives (comparative and superlative forms) and adverbs appropriately to make writing vivid or precise (4–8);

(E) use prepositional phrases to elaborate written ideas (4–8);

(F) use conjunctions to connect ideas meaningfully (4–5);

(G) write with increasing accuracy when using apostrophes in contractions such as *it's* and possessives such as *Jan's* (4–8); and

(H) write with increasing accuracy when using objective case pronouns such as "Dan cooked for you and me." (4–5).

(4.19) **Writing/writing processes.** The student selects and uses writing processes for self initiated and assigned writing. The student is expected to

(E) edit drafts for specific purposes such as to ensure standard usage, varied sentence structure, and appropriate word choice (4–8); and

(H) proofread his/her own writing and that of others (4–8).

Grade 4 Mathematics TAKS Objectives and TEKS Student Expectations

Objective 1 - The student will demonstrate an understanding of numbers, operations, and quantitative reasoning.

(4.1) **Number, operation, and quantitative reasoning.** The student uses place value to represent whole numbers and decimals. The student is expected to

(A) use place value to read, write, compare, and order whole numbers through the millions place.

(4.2) **Number, operation, and quantitative reasoning.** The student describes and compares fractional parts of whole objects or sets of objects. The student is expected to

(A) generate equivalent fractions using [concrete and] pictorial models;

(B) model fraction quantities greater than one using [concrete materials and] pictures;

(C) compare and order fractions using [concrete and] pictorial models; and

(D) relate decimals to fractions that name tenths and hundredths using models.

(4.3) **Number, operation, and quantitative reasoning.** The student adds and subtracts to solve meaningful problems involving whole numbers and decimals. The student is expected to

(A) use addition and subtraction to solve problems involving whole numbers; and

(B) add and subtract decimals to the hundredths place using [concrete and] pictorial models.

(4.4) **Number, operation, and quantitative reasoning.** The student multiplies and divides to solve meaningful problems involving whole numbers. The student is expected to

(A) model factors and products using arrays and area models;

(B) represent multiplication and division situations in picture, word, and number form;

(C) recall and apply multiplication facts through 12 □ 12;

(D) use multiplication to solve problems involving two-digit numbers; and

(E) use division to solve problems involving one-digit divisors.

(4.5) **Number, operation, and quantitative reasoning.** The student estimates to determine reasonable results. The student is expected to

(A) round whole numbers to the nearest ten, hundred, or thousand to approximate reasonable results in problem situations; and

(B) estimate a product or quotient beyond basic facts.

Objective 2 - The student will demonstrate an understanding of patterns, relationships, and algebraic reasoning.

(4.6) **Patterns, relationships, and algebraic thinking.** The student uses patterns in multiplication and division. The student is expected to

(B) solve division problems related to multiplication facts (fact families) such as 9 x 9 = 81 and 81 ÷ 9 = 9; and

(C) use patterns to multiply by 10 and 100.

(4.7) **Patterns, relationships, and algebraic thinking.** The student uses organizational structures to analyze and describe patterns and relationships. The student is expected to

(A) describe the relationship between two sets of related data such as ordered pairs in a table.

Objective 3 - The student will demonstrate an understanding of geometry and spatial reasoning.

(4.8) **Geometry and spatial reasoning.** The student identifies and describes lines, shapes, and solids using formal geometric language. The student is expected to

(A) identify right, acute, and obtuse angles;

(C) identify models of parallel and perpendicular lines; and

(D) describe shapes and solids in terms of vertices, edges, and faces

(4.9) **Geometry and spatial reasoning.** The student connects transformations to congruence and symmetry. The student is expected to

(B) use translations, reflections, and rotations to verify that two shapes are congruent; and

(C) use reflections to verify that a shape has symmetry

.

(4.10) **Geometry and spatial reasoning.** The student recognizes the connection between numbers and points on a number line. The student is expected to

(A) locate and name points on a number line using whole numbers, fractions such as halves and fourths, and decimals such as tenths.

Objective 4 - The student will demonstrate an understanding of the concepts and uses of measurement.

(4.11) **Measurement.** The student selects and uses appropriate units and procedures to measure weight and capacity. The student is expected to

(A) estimate [and measure] weight using standard units including ounces, pounds, grams, and kilograms; and

(B) estimate [and measure] capacity using standard units including milliliters, liters, cups, pints, quarts, and gallons.

(4.12) **Measurement.** The student applies measurement concepts. The student is expected to

(A) measure to solve problems involving length, including perimeter, time, temperature, and area.

Objective 5 - The student will demonstrate an understanding of probability and statistics.

(4.13) **Probability and statistics.** The student solves problems by collecting, organizing, displaying, and interpreting sets of data. The student is expected to

(A) list all possible outcomes of a probability experiment such as tossing a coin;

(B) use a pair of numbers to compare favorable outcomes to all possible outcomes such as four heads out of six tosses of a coin; and

(C) interpret bar graphs.

Objective 6 - The student will demonstrate an understanding of the mathematical processes and tools used in problem solving.

(4.14) **Underlying processes and mathematical tools.** The student applies Grade 4 mathematics to solve problems connected to everyday experiences and activities in and outside of school. The student is expected to

(A) identify the mathematics in everyday situations;

(B) use a problem-solving model that incorporates understanding the problem, making a plan, carrying out the plan, and evaluating the solution for reasonableness; and

(C) select or develop an appropriate problem-solving strategy, including drawing a picture, looking for a pattern, systematic guessing and checking, acting it out, making a table, working a simpler problem, or working backwards to solve a problem.

(4.15) **Underlying processes and mathematical tools.** The student communicates about Grade 4 mathematics using informal language. The student is expected to

(B) relate informal language to mathematical language and symbols.

(4.16) **Underlying processes and mathematical tools.** The student uses logical reasoning to make sense of his or her world. The student is expected to

(A) make generalizations from patterns or sets of examples and non-examples.

Grade 5 Reading TAKS Objectives and TEKS Student Expectations

Objective 1 - The student will demonstrate a basic understanding of culturally diverse written texts.

(5.9) **Reading/vocabulary development.** The student acquires an extensive vocabulary through reading and systematic word study. The student is expected to

(C) draw on experiences to bring meanings to words in context such as interpreting figurative language and multiple-meaning words (4–5); and

(D) determine meanings of derivatives by applying knowledge of the meanings of root words such as *like*, *pay*, or *happy* and affixes such as *dis-*, *pre-*, and *un-* (4–8).

(5.10) **Reading/comprehension.** The student comprehends selections using a variety of strategies. The student is expected to

(E) determine a text's main (or major) ideas and how those ideas are supported with details (4–8); and

(G) paraphrase and summarize text to recall, inform, or organize ideas (4–8).

Objective 2 - The student will apply knowledge of literary elements to understand culturally diverse written texts.

(5.12) **Reading/text structures/literary concepts.** The student analyzes the characteristics of various types of texts (genres). The student is expected to

(H) analyze characters, including their traits, motivations, conflicts, points of view, relationships, and changes they undergo (4–8); and

(I) recognize and analyze story plot, setting, and problem resolution (4–8).

Objective 3 - The student will use a variety of strategies to analyze culturally diverse written texts.

(5.10) **Reading/comprehension.** The student comprehends selections using a variety of strategies. The student is expected to

(F) use the text's structure or progression of ideas such as cause and effect or chronology to locate and recall information (4–8);

(G) find similarities and differences across texts such as in treatment, scope, or organization(4–8); and

(L) represent text information in different ways such as in outline, timeline, or graphic organizer (4–8).

(5.12) **Reading/text structures/literary concepts.** The student analyzes the characteristics of various types of texts (genres). The student is expected to

(A) judge the internal consistency or logic of stories and texts such as "Would this character do this?"; "Does this make sense here?" (4–5);

(C) identify the purposes of different types of texts such as to inform, influence, express, or entertain (4–8);

(E) compare communication in different forms such as [contrasting a dramatic performance with a print version of the same story or] comparing story variants (2–8);

(J) describe how the author's perspective or point of view affects the text (4–8).

Objective 4 - The student will apply critical-thinking skills to analyze culturally diverse written texts.

(5.10) **Reading/comprehension.** The student comprehends selections using a variety of strategies. The student is expected to

(H) draw inferences such as conclusions or generalizations and support them with text evidence [and experience] (4–8); and

(J) distinguish fact and opinion in various texts (4–8)
.

(5.11) **Reading/literary response.** The student expresses and supports responses to various types of texts. The student is expected to

(C) support responses by referring to relevant aspects of text [and his/her own experiences] (4–8); and

(D) connect, compare, and contrast ideas, themes, and issues across text (4–8).

(5.12) **Reading/text structures/literary concepts.** The student analyzes the characteristics of various types of texts (genres). The student is expected to

(B) recognize that authors organize information in specific ways (4–5).

Grade 5 Mathematics TAKS Objectives and TEKS Student Expectations

Objective 1 - The student will demonstrate an understanding of numbers, operations, and quantitative reasoning.

(5.1) **Number, operation, and quantitative reasoning.** The student uses place value to represent whole numbers and decimals. The student is expected to

(A) use place value to read, write, compare, and order whole numbers through the billions place; and

(B) use place value to read, write, compare, and order decimals through the thousandths place.

(5.2) **Number, operation, and quantitative reasoning.** The student uses fractions in problemsolving situations. The student is expected to

(A) generate equivalent fractions;

(B) compare two fractional quantities in problem-solving situations using a variety of methods, including common denominators; and

(C) use models to relate decimals to fractions that name tenths, hundredths, and thousandths

.

(5.3) **Number, operation, and quantitative reasoning.** The student adds, subtracts, multiplies, and divides to solve meaningful problems. The student is expected to

(A) use addition and subtraction to solve problems involving whole numbers and decimals;

(B) use multiplication to solve problems involving whole numbers (no more than three digits times two digits without technology);

(C) use division to solve problems involving whole numbers (no more than two-digit divisors and three-digit dividends without technology);

(D) identify prime factors of a whole number and common factors of a set of whole numbers; and

(E) model and record addition and subtraction of fractions with like denominators in problem-solving situations.

(5.4) **Number, operation, and quantitative reasoning.** The student estimates to determine reasonable results. The student is expected to

(A) round whole numbers and decimals through tenths to approximate reasonable results in problem situations; and

(B) estimate to solve problems where exact answers are not required.

Objective 2 - The student will demonstrate an understanding of patterns, relationships, and algebraic reasoning.

(5.5) **Patterns, relationships, and algebraic thinking.** The student makes generalizations based on observed patterns and relationships. The student is expected to

(A) use [concrete objects or] pictures to make generalizations about determining all possible combinations;

(B) use lists, tables, charts, and diagrams to find patterns and make generalizations such as a procedure for determining equivalent fractions; and

(C) identify prime and composite numbers using [concrete] models and patterns in factor pairs.

(5.6) **Patterns, relationships, and algebraic thinking.** The student describes relationships mathematically. The student is expected to

(A) select from and use diagrams and number sentences to represent real-life situations.

Objective 3 - The student will demonstrate an understanding of geometry and spatial reasoning.

(5.7) **Geometry and spatial reasoning.** The student generates geometric definitions using critical attributes. The student is expected to

(A) identify critical attributes including parallel, perpendicular, and congruent parts of geometric shapes and solids; and

(B) use critical attributes to define geometric shapes or solids
.

(5.8) **Geometry and spatial reasoning.** The student models transformations. The student is expected to

(A) sketch the results of translations, rotations, and reflections; and

(B) describe the transformation that generates one figure from the other when given two congruent figures.

(5.9) **Geometry and spatial reasoning.** The student recognizes the connection between ordered pairs of numbers and locations of points on a plane. The student is expected to

(A) locate and name points on a coordinate grid using ordered pairs of whole numbers.

Objective 4 - The student will demonstrate an understanding of the concepts and uses of measurement.

(5.10) **Measurement.** The student selects and uses appropriate units and procedures to measure volume. The student is expected to

(A) measure volume using [concrete] models of cubic units

.

(5.11) **Measurement.** The student applies measurement concepts. The student is expected to

(A) measure to solve problems involving length (including perimeter), weight, capacity, time, temperature, and area; and

(B) describe numerical relationships between units of measure within the same measurement system such as an inch is one-twelfth of a foot.

Objective 5 - The student will demonstrate an understanding of probability and statistics.

(5.12) **Probability and statistics.** The student describes and predicts the results of a probability experiment. The student is expected to

(A) use fractions to describe the results of an experiment; and

(B) use experimental results to make predictions.

(5.13) **Probability and statistics.** The student solves problems by collecting, organizing, displaying, and interpreting sets of data. The student is expected to

(A) use tables of related number pairs to make line graphs;

(B) describe characteristics of data presented in tables and graphs including the shape and spread of the data and the middle number; and

(C) graph a given set of data using an appropriate graphical representation such as a picture or line.

Objective 6 - The student will demonstrate an understanding of the mathematical processes and tools used in problem solving.

(5.14) **Underlying processes and mathematical tools.** The student applies Grade 5 mathematics to solve problems connected to everyday experiences and activities in and outside of school. The student is expected to

(A) identify the mathematics in everyday situations;

(B) use a problem-solving model that incorporates understanding the problem, making a plan, carrying out the plan, and evaluating the solution for reasonableness; and

(C) select or develop an appropriate problem-solving strategy, including drawing a picture, looking for a pattern, systematic guessing and checking, acting it out, making a table, working a simpler problem, or working backwards to solve a problem.

(5.15) **Underlying processes and mathematical tools.** The student communicates about Grade 5 mathematics using informal language. The student is expected to

(B) relate informal language to mathematical language and symbols.

SCHOOL ADMISSION AND ATTENDANCE

WELCOME TO THE 2005-2006 SCHOOL YEAR!

This student and parent handbook will provide valuable information about La Vega ISD's programs, policies, opportunities, and expectations. **Please review it carefully and keep it for reference**.

We at La Vega ISD will share our vision of quality schools with you this year. When we talk about quality schools, we mean schools where students and teachers expect to attend school every day, where discipline problems rarely occur, where every student passes TAKS, where all students expect to learn and earn credits for courses, and where very few students are referred for special education. In a quality school, students, parents, and school personnel work together as a team to provide excellence for our children.

We expect courtesy to be a part of all interactions as students and school personnel commit to do quality work each day. Each student can participate in quality circle discussion groups to make suggestions as to how we can build better schools. Parents may suggest improvements to their child's teacher and principal.

Your family is an essential part of our quality school. Your children believe in the value of a good education when you help them recognize that a high level of education is important to the quality of their lives in the future. Parents and students must not risk the quality of their future by using drugs or alcohol or failing to care for their health and well-being.

We want you to know that we care deeply for each student in La Vega ISD. We believe school must be a place where all people feel love and belonging, importance and respect, freedom and choices, and a sense of self-responsibility as we have fun learning. We are working to create schools that satisfy all of those needs.

We are proud of La Vega ISD's commitment to quality for all who enter our doors. We know you share this commitment to provide the best possible education for our children.

ADMISSION

A student's parent(s) is required to live within the defined boundaries of the La Vega Independent School District if the student is to attend school within this district. Students will not be permitted to enroll at La Vega ISD until proof of residency can be established. Falsification of enrollment records is an offense under §37.10, Penal Code, and enrollment of a student under false records subjects the parent to liability for tuition or costs under TEC §25.001(h). La Vega ISD policy does not allow for the transfer of any student from outside of La Vega ISD boundaries with the exception of full-time school district employees.

Registration for all students is conducted prior to the opening of school each year.

Parents of students must bring the following documents for registration:

- Proof of residency within the school district (such as a current utility bill)
- Proof of student's identity (birth certificate)
- Student's social security card

- Student's immunization record
- Student's transcript or report card from previous school year
- Guardianship papers (if applicable)

Parents are cautioned that late entry to school may jeopardize a student's capability to earn credit, regardless of grades earned during attendance, due to attendance laws.

ATTENDANCE

Policy EHBC, EIA, FDC, FDDJ

Regular school attendance is essential for the student to make the most of his or her education to benefit from teacher-led activities, to build each day's learning on that of the previous day, and to grow as an individual.

A student between the ages of 6 and 18 **must** attend school and District-required tutorial sessions unless the student is otherwise legally exempted or excused. A student who voluntarily attends or enrolls after his or her eighteenth birthday is required to attend each school day. However, if a student 18 or older has more than five unexcused absences in a semester, the District may revoke the student's enrollment. The student's presence on school property is then unauthorized and may be considered trespassing.

School employees must investigate and report violations of the state compulsory attendance law. A student absent from school without permission, from any class, from required special programs, such as accelerated (additional special) instruction assigned by the grade placement committee and basic skills for ninth graders, or from required tutorials, will be considered truant in violation of the law and subject to disciplinary action. Truancy may also result in assessment of a penalty by a court of law against the student and his or her parents.

Non attendance may also result in assessment of penalties by a court of law against both the student and his or her parents. A complaint against the parent may be filed in the appropriate court if the student:

- Is absent from school on ten or more days or parts of days within a six-month period in the same school year, or
- Is absent on three or more days or parts of days within a four-week period.

Students enrolled in Pre-Kindergarten and Kindergarten programs do fall under the compulsory attendance law and the same consequences do apply. Parents are required to notified the school in writing of the reason for absence within 2 days or the absence will be automatically unexcused.

To receive credit in a class, a student must be in attendance for at least 90% of the days the class is offered. The actual number of days a student must attend in order to receive credit will vary, depending on whether the class is for a semester or a full year. A student who attends fewer than 90 percent of the days the class is offered cannot receive credit for the class unless the attendance committee finds that the absences are the result of extenuating circumstances, such as:

- Board-approved extracurricular activity or public performance, subject to established limitations.
- A District-approved mentorship designed to meet requirements for the Distinguished Achievement graduation program.
- Required screening, diagnosis, and treatment for Medicaid-eligible students.

- Documented health care appointment, if the student begins classes or returns to school on the same day as the appointment.
- Juvenile court proceeding documented by a probation officer.
- Absence required by state or local welfare authorities.
- Temporary absence resulting from any cause acceptable to the teacher, principal, or Superintendent, including personal illness, illness or death in the immediate family.
- Family emergency or unforeseen or unavoidable instance requiring immediate attention.
- Approved college visitations.
- Observance of holy day, including travel for that purpose.

If the attendance committee determines that there have been extenuating circumstances, it will decide how the credit may be regained. If the committee finds that there are no extenuating circumstances for the absence or if the student does not meet the conditions set by the committee to earn or regain credit, the student will not receive credit for the class. If a petition for credit is denied, the student or parent may appeal the decision to the District's Board of Trustees by completing a written request to the Superintendent.

The District provides alternatives for a student to make up work or regain credit lost because of absences. A student absent for any reason is encouraged to make up specific assignments missed and/or to complete additional in-depth study assigned by the teacher to meet subject or course requirements. A student who does not make up assigned work within the time allotted by the teacher will receive a grade of zero for the assignment.

A student absent from school for any reason, other than for a documented health care appointment, will not be allowed to participate in school-related activities on that day or evening.

A student absent from school or from any class without permission, including required tutorials, will be considered truant and subject to disciplinary action.

Students who are tardy to class will be subject to disciplinary consequences. Repeated instances of tardiness will result in more severe disciplinary action.

Students who are absent for a part of the school day should come by the attendance office to record the time of arrival and receive an admission slip prior to going to class.

Any student who leaves campus during the school day must be properly dismissed by the school office. If a parent requests an early dismissal, a note giving the date, time, reason, parent signature, and a telephone number should be presented to the school office at the student's earliest convenience. A parent must check a student out through the office prior to leaving the campus.

Students must be in class at 10:00 a.m. each school day to be considered present for that day. Parents are encouraged to schedule doctor's appointments, dentist's appointments, and other appointments after 10:00 a.m.

Parents should notify the school by 8:45 a.m. each day their child is absent. When the student returns to school they must bring a note, signed by the parent that describes the reason for the absence. Parents are required to provide a note from a doctor when the student has been absent 5 days due to an illness/accident. A note signed by the student, even with parent's permission, will not be accepted.

La Vega ISD believes strongly that regular school attendance is essential for the student to make the most of his or her education—to benefit from teacher-led activities, to build each day's learning on that of the previous day, and to grow as an individual. Administrators and teachers work diligently to keep parents informed of absences and truancies. Letters alerting parents of attendance problems will be mailed as appropriate. The District will file legal notice with the Justice of the Peace after a student has three unexcused absences or truancies within a four-week period; or after a student has ten unexcused absences within a six-month period.

BEGINNING AND ENDING TIMES

7:15 a.m. School building opens for early arrivals (7:00 at LVPS)
7:15 a.m. Gym is opened and supervised for students not eating breakfast.

PLEASE NOTE - The school is locked until 7:15 a.m. Students arriving between 7:15 a.m. and 7:40 a.m. must report to the designated areas. **There is no supervision for children prior to 7:15 a.m.; therefore, it is not safe for students to arrive before this time.** Do not leave your children unattended before 7:15 a.m. when school is locked.

7:40 a.m. Classes begin for La Vega Primary School
7:45 a.m. Classes begin for La Vega Elementary School
7:50 a.m. Classes begin for La Vega Intermediate School H.P. Miles Campus
2:40 p.m. Dismissal for La Vega Primary School
2:45 p.m. Dismissal for La Vega Elementary School
2:50 p.m. Dismissal for La Vega Intermediate School H.P. Miles Campus

CHANGE OF ADDRESS AND/OR TELEPHONE

Students who move must notify the school office of the new address and telephone number immediately. This new information is critical in order for the school to be able to contact the parent in case of an emergency. Proof of residency is required for address changes.

FEES AND SCHOOL SUPPLIES

Materials that are part of the basic educational program are provided without charge to a student. A student is expected to provide his/her own supplies of pencils, paper, erasers, and notebooks, and may be required to pay certain other fees or deposits, including:

- the materials for a class project that the student will keep.
- membership dues in voluntary clubs or student organizations and admission fees to extracurricular activities.
- security deposits.
- personal physical education and athletic equipment and apparel.
- voluntary purchases of pictures, publications, class rings, yearbooks, graduation announcements, etc.
- voluntary purchase of student accident insurance.
- musical instrument rental and uniform maintenance, when provided by the District.
- personal apparel used in extracurricular activities that becomes the property of the student.
- parking fees and replacement student identification badges.
- fees for lost textbooks.
- fees for lost, damaged, or overdue library books and school-owned equipment.
- fees established by the State Board for driver training courses, if offered.
- fees for optional courses offered for credit that requires the use of facilities not available on District premises.

- summer school courses offered tuition-free during the regular school year.

  A fee not to exceed $50 for costs of providing an educational program outside of regular school hours for a student who has lost credit because of absences and whose parent chooses the program in order for the student to meet the 90 percent attendance requirement. The fee will be charged only if the parent or guardian signs a District-provided request form.

Elementary students are encouraged to bring school supplies on their first day of school. School supply lists for elementary grades can be obtained at the school's office or the District's administration building.

Any required fee or deposit may be waived if the student and parent are unable to pay. Application for such a waiver may be made to the campus principal.

IDENTIFICATION BADGES

All students and employees of La Vega ISD shall be required to carry an identification badge daily at school. Students in grades pre-kindergarten through five will leave their badges at school and will be required to wear them as requested by their teacher. Students in grades five and under will not be permitted to attend school-sponsored or school-related activities that occur after regular school hours without an accompanying adult.

The first identification badge will be issued to students and employees at no cost. If the badge is lost or damaged, the replacement cost is $1.00 for the first replacement and $5.00 for each additional replacement.

MAKE-UP WORK

Make-up assignments or tests shall be made available to students after any absence. The time allotted for completing make-up work after an absence shall be equal to the number of days absent; however, the student shall be responsible for finding out about the assignments and for satisfactorily making up the work within the allotted time.

Students shall receive credit for satisfactory make-up work after an absence, including absences as a result of suspension, but shall receive a zero for any assignment or test not made up within the allotted time.

Students shall receive credit for satisfactory make-up work after an unexcused absence. However, the grade for the work shall be reduced by 20 percent, and the student may be required to make up as much as 50 percent of the time missed.

If the student has failed to show extenuating circumstances for absences, the student may be denied credit for the class. A student denied credit may petition the attendance committee for reconsideration of the circumstances causing his/her absences. The attendance committee's decision may be appealed to the Superintendent. The District shall provide alternative ways for such students to regain credit lost because of absences unexplained by extenuating circumstances.

PARENTAL INVOLVEMENT, RESPONSIBILITIES, AND RIGHTS

Education succeeds best when there is a strong partnership between home and school, a partnership that thrives on communication. Parents are partners with teachers, administrators, and the Board and are encouraged to:

- Place a high priority on education and commit to making the most of the educational opportunities the school provides.
- Attend Board meetings to learn more about District operations, including the procedure for addressing the Board when appropriate. The La Vega I.S.D. Board of Trustees meets in regular session on the third Tuesday of each month at 7 p.m. in the District's Administration Building at 3100 Bellmead Drive.
- Review the information in the Student Handbook (including the Student Code of Conduct) with your child; and sign and return the acknowledgment form(s). Parents with questions are encouraged to contact the campus principal.
- Become familiar with all of your child's school activities and with the academic programs offered in the District. Discuss with the principal any questions, such as concerns about placement, assignment, early graduation, and the options available to your child. Monitor your child's academic progress and contact teachers as needed.
- Exercise your right to review teaching materials, textbooks, and other aids, and to examine tests that have been administered to your child.
- Review your child's student records when needed. You may review (1) attendance records, (2) test scores, (3) grades, (4) disciplinary records, (5) counseling records, (6) psychological records, (7) applications for admission, (8) health and immunization information, (9) teacher and counselor evaluations, (10) reports of behavioral patterns, and (11) state assessment instruments administered to your child.
- If an instructional activity in which your child is scheduled to participate conflicts with your religious or moral beliefs, you may temporarily remove your child from the classroom. The removal cannot be for the purpose of avoiding a test and may not extend for an entire semester. Further, your child must satisfy grade-level and graduation requirements as determined by the school and by the Texas Education Agency.
- Become a school volunteer. For further information, contact the campus principal.
- Participate in campus parent organizations. The activities are varied, ranging from band boosters to the District and campus planning committees formulating District and campus plans to improve educational opportunities for all students. For further information, contact the campus principal.
- Grant or deny any written request from the District to make a videotape or voice recording of the child unless the videotape or voice recording is to be used for school safety; relates to classroom instruction or a cocurricular or extracurricular activity; or relates to media coverage of the school as permitted by law.
- Parents also have a right to request that your child be excused from participation in the daily recitation of the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the state flag. The request must be made in writing. State law does not allow your child to be excused from participation in the required moment of silence or silent activity that follows. See Pledges of Allegiance and a Minute of Silence.
- Parents also have a right to request that your child be excused from reciting a portion of the text of the Declaration of Independence during Celebrate Freedom Week. The request must be in writing. State law requires the recitation as part of social studies classes in grades 3-12 unless (1) you provide a written statement requesting that your child be excused, (2) the District determines that your child has a conscientious objection to the recitation, or (3) you are a representative of a foreign government to whom the United States government extends diplomatic immunity.

Parents desiring to do volunteer work on the campuses or to accompany their child on school field trips must complete an *Intern/Volunteer Data Sheet* and receive a satisfactory criminal history report prior to being eligible for either of these activities.

RELEASE OF STUDENTS FROM SCHOOL

A student will not be released from school at times other than regular dismissal hours except with the principal's permission or according to the campus sign-out procedures.

A student who will need to leave school during the day must bring a note from his or her parent that morning. A student who becomes ill during the school day should, with the teacher's permission, report to the school nurse. The nurse will decide whether or not the student should be sent home and will notify the student's parent.

Parent's must send a written notice or call the school office before 1:45 p.m. if there is a change in how the student(s) will go home. Unless the school receives a written notice or phone call, the student(s) will be sent home by their usual mode of transportation.

STUDENT RECORDS

A student's school records are confidential and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time that the student enters the District until the student withdraws or graduates. This record moves with the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is a minor or a dependent for tax purposes, as do students who are 18 years of age or older. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

The principal is custodian of all records for currently enrolled students at the assigned school. The Director of Personnel and Administrative Services is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours upon completion of the written request form. The records custodian or designee will respond to reasonable requests for explanation and interpretation of the records.

Parents of a minor or of a student who is dependent for tax purposes, the student (if 18 or older), and school officials with legitimate educational interests are the only persons who have general access to a student's records. "School officials with legitimate educational interest" include any employees, agents, or Trustees of the District, of cooperatives of which the District is a member, or facilities with which the District contracts for the placement of students with disabilities, as well as their attorneys and consultants, who are:

- working with the student;
- considering disciplinary or academic actions, the student's case, an Individual Educational Plan (IEP) for a student with disabilities under IDEA or an Individual Accommodation Plan (IAP) for a student with disabilities under Section 504;
- compiling statistical data; or
- investigating or evaluating programs.

Certain officials from various governmental agencies may have limited access to student records. The District forwards a student's cumulative records on request and without prior parental consent to a school in which a student seeks or intends to enroll, with the exception of special education records containing information about the identification, evaluation, and placement of a student with disabilities. Special education records will not be released to another school district without signed consent from a parent/guardian or adult student. Student records may also be held pending payment for lost state textbooks. Parental consent is required to release a student's records to anyone else. When the student reaches 18 years of age, only the student has the right to consent to the release of records.

The parent's or student's right of access to, and copies of, student records does not extend to all records. Materials that are not considered educational records, such as teachers' personal notes on a student that are shared only with a substitute teacher, records pertaining to former students after they are no longer students in the District, and records maintained by school law enforcement officials for purposes other than school discipline do not have to be made available to the parents or student.

A student over 18 and parents of minor students may inspect the student's records and request a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. If the District refuses the request to amend the records, the requestor has the right to a hearing. If the records are not amended as a result of the hearing, the requestor has thirty (30) school days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, parents and the student are not allowed to contest a student's grade through this process. Parents or the student have a right to file a complaint with the U.S. Department of Education if it is believed that the District is not in compliance with the law regarding student records.

Copies of student records are available at a cost of $0.10 per page, payable in advance. Parents may be denied copies of a student's records (1) after the student reaches age 18 and is no longer a dependent for tax purposes; (2) when the student is attending an institution of post-secondary education; (3) if the parent fails to follow proper procedures and pay the copying charge; or (4) when the District is given a copy of a court order terminating the parental rights. If the student qualifies for free or reduced-priced meals and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge.

Certain information about District students is considered directory information and will be released to anyone who follows procedures for requesting it, unless the parent/guardian objects to the release of any or all directory information about the student. This objection must be made in writing to the principal within ten (10) school days after the issuance of this handbook. Directory information includes:

- Student name
- Address
- Telephone number
- Date and place of birth
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Awards received in school
- Most recent previous school attended
- Photos/videos of my child to be used in newspapers, newsletters, media spots, promotional and marketing materials, and publications, including District and campus web pages

Parents of a student with disabilities who has been provided special education services by the District will be notified when any information that specifically identifies the student is no longer needed. If the parent requests destruction of the information and the time established by law for retention has expired, the records will be destroyed. However, if the retention period established by law has not expired, the material will be deleted from the records, but the records will be maintained until the time has expired.

TARDIES

Students are encouraged to plan and prepare so that they can avoid being tardy to class. Classroom instruction begins at 7:40 a.m. at La Vega Primary Center, 7:45 a.m. at La Vega Elementary School, and 7:50 a.m. at La Vega Intermediate School H.P. Miles Campus. Students shall be considered tardy after these times. Parents of students who are repeatedly tardy for school will be contacted by the school.

1st, 2nd, 3rd tardy – handled by teacher
4th, 5th, 6th tardy – letter home
6 and up – administrator option

STUDENT HEALTH

ACCIDENT INSURANCE

Under state law, the District cannot pay for medical expenses associated with a student's injury. The District does make available, however, optional, low-cost accident insurance program for students to assist parents in meeting medical expenses. A parent who desires coverage for his or her child will be responsible for paying insurance premiums and for submitting claims. For more information, contact Gail Souders at 799-4963.

COMMUNICABLE DISEASES/CONDITIONS

Policy FFAD

Parents of students with a communicable or contagious disease are asked to telephone the school nurse or principal so that other students who have been exposed to the disease may be alerted. Students with certain diseases are not allowed to come to school when the disease is contagious. These diseases include:

Amebiasis
Campylobacteriosis
Chickenpox
Common cold with fever
Fifth disease
(Erythema Infectiosum)
Gastroenteritis,Viral
Giardiasis
Head Lice (Pediculosis)
Hepatitis (viral A, B, or C)
Impetigo
Infectious mononucleosis
Influenza
Measles
Meningitis, Bacterial
Mumps
Pinkeye (Conjunctivitis)
Ringworm of the scalp
Rubella (German Measles)
including congenital
Salmonellosis, including
typhoid fever
Scabies
Shigellosis
Streptococcal disease, invasive
Tuberculosis, Pulmonary
Whooping Cough (Pertussis)

DRILLS - FIRE, TORNADO, AND OTHER EMERGENCIES

From time to time, students, teachers, and other District employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the directions of teachers or marshals quickly, quietly, and in an orderly manner. Emergency bell signals and evacuation routes will be prominently posted in each classroom.

EMERGENCY MEDICAL TREATMENT

If a student should have a medical emergency at school or a school-related activity when the parent cannot be reached, the school will need to have written parental consent to obtain emergency medical treatment. Therefore, parents are asked each year to complete an emergency care consent form. Parents should keep emergency care information (name of doctor, emergency phone numbers, allergies to medications, etc.) up-to-date: having current information will be of critical importance should an accident or injury occur that requires medical attention.

Parents must provide the school with names, addresses, and phone numbers of at least three persons whom the school can contact in case of an emergency when the parent cannot be reached. Should the emergency contact person change, parents should likewise notify the school office immediately.

HEALTH SERVICES

A licensed school nurse or health aide is available for all students in La Vega ISD. Each school provides a separate room for students who are ill and must leave the classroom.

ILLNESS AT SCHOOL

A student who becomes ill during the school day should, with the teacher's permission, report to the school nurse. The nurse will decide whether or not the student should be sent home and will notify the student's parents.

IMMUNIZATION

Policy FFAB

All students must be immunized against certain diseases or must meet the requirements for exclusions from immunization requirements as established by Texas Department of Health. Exclusions from compliance are allowable on an individual basis for medical contraindications, reasons of conscience, including a religious belief, and active duty with the armed forces of the United States.

To claim exclusion for reasons of conscience, including a religious belief, the child's parent or legal guardian must present a signed affidavit form to the school. The affidavit will be valid for a two-year period. To obtain an affidavit, a written request must be submitted through the U.S. Postal Service, commercial carrier, fax or by hand-delivery to:

TDH Bureau of Immunization & Pharmacy Support
1100 West 49th Street
Austin, Texas 78756

Affidavit form requests will be processed and mailed within one week from the receipt of the request. The letter must include the following information:

- Full name of each child for whom a form is requested (first, middle, and last);
- Date of birth of each child for whom a form is requested;
- Parent or legal guardian's complete return mailing address, including zip code;
- Number of forms needed for each child (not to exceed five forms per child)

For more information on immunization requirements, please contact the Immunization Division at (512) 458-7284, or visit website at www.Immunize Texas.com.

In order for a child to be exempt from one or more vaccinations for medical reasons, the parent must provide the school with a certificate signed by a physician, registered and licensed to practice medicine in Texas. The certificate must state that, in the physician's opinion, the immunization required would be injurious to the child's health and well-being or to any of the child's family or household members. Unless a lifelong condition is specified, that certificate is valid for one year from the date signed by the physician and must be renewed every year for the exclusion to remain in effect

Minimum State Vaccine Requirements for Texas School Entrance/Attendance

Three and Four year olds:

Diptheria, Tetanus Toxoid, and Pertussis Vaccine (DTP/ DTaP/DT)	Four doses
Hib	One dose __ 15 mos. or completed series (Two doses two months apart and a booster dose on or after 12 months of age, received at least two months after the last dose)
Polio	Three doses
Measles	One dose
Mumps	1 dose
Rubella	1 dose
Varicella	1 dose
Hepatitis B	3 doses
PCV	1 dose according to schedule
Hepatitis A	2 doses

Kindergarten through 12 (K-12):

Diptheria, Tetanus Toxoid, and Pertussis Vaccine (DTP/DTaP/DT)	5 doses of any combination of DTaP/DTP unless 4th dose was given on or after 4th birthday. **Students 7 years or older:** Three doses of any combination DTP/DTaP/DT/Td vaccine (pertussis vaccine is not required) One dose or Td required ten years after last dose of DTP/DTaP/DT.
Polio (IPV)	Four doses unless the 3rd dose was on or after the 4th birthday
Measles, Mumps, Rubella (MMR)	Two doses of a measles-containing vaccine with the first dose on or after the first birthday; second dose by age 5 or entry into kindergarten.
Hepatitis B	three doses
Varicella	1 doses

MEDICATION

Policy FFAC
If possible, medication should be administered by parents at home. Students are only permitted to self mediate for allergic reactions. If the student needs to take medication during school hours, the following procedures will apply.

PRESCRIPTION medication may be given at school ONLY under the following guidelines:
- The medication must be brought to school in a container appropriately labeled by the pharmacy or physician with the student's name, name of the drug, directions concerning dosage, and the duration period.
- Written request and permission from the parent/guardian must accompany the medication.
- If medication is to be given all year, a doctor's statement is required at the beginning of the year.
- Medication must be left with the school nurse or nurse's aide.
- Students may carry an asthma inhaler only if written authorization by physician and parent is on file each school year.

NONPRESCRIPTION medication may be given at school ONLY under the following guidelines:
- Nonprescription medication must be brought to school in the original container and shall be left with the school nurse or health aide. Students are not allowed to carry or administer medication.
- Written request and permission from the parent/guardian must accompany the medication and contain instructions concerning dosage. Nonprescription medication should be age-appropriate (for example, medication which asks the consumer to consult a physician before administration of the medication to a child under a certain age).
- Nonprescription medication will be kept for one week only, unless a doctor's statement is obtained.

PEDICULOSIS (HEAD LICE)

The control of pediculosis is a difficult problem in some schools. An organized treatment and control program can reduce the incidence of pediculosis in school children.

In La Vega ISD, spot checks by the school nurse or health aide may be done on some rooms and/or on some specific children. At the request of the teacher, an entire classroom may be checked by the school nurse. An entire grade of students will be checked several times during the school year. This will include all elementary grades.

Any student found with head lice will be sent home immediately. The student's hair must be treated with special medicated shampoo and must be free of lice and nits (eggs) before the student may return to school. The student's hair must be checked and cleared by the school nurse or health room aide prior to returning to class.

Any student found with nits in his/her hair will be sent home. The student's hair must be treated with special medicated shampoo and all nits removed. Upon returning to school, the student's hair must be checked and cleared by the school nurse or nurse's aide before the student will be permitted to return to class. Proof of treatment must accompany the student for re-admittance.

Any student sent home with lice will be excused one (1) school day. Any additional absences related to head lice will be unexcused.

BACTERIAL MENINGITIS

WHAT IS MENINGITIS?

Meningitis is an inflammation of the covering of the brain and spinal cord. It can be caused by viruses, parasites, fungi, and bacteria. Viral meningitis is most common and the least serious. Bacterial meningitis is the most common form of serious bacterial infection with the potential for serious, long-term complications. It is an uncommon disease, but requires urgent treatment with antibiotics to prevent permanent damage or death.

WHAT ARE THE SYMPTOMS?

Someone with meningitis will become very ill. The illness may develop over one or two days, but it can also rapidly progress in a matter of hours. Not everyone with meningitis will have the same symptoms.

Children (over 1 year old) and adults with meningitis may have a severe headache, high temperature, vomiting, sensitivity to bright lights, neck stiffness or joint pains, and drowsiness or confusion. In both children and adults, there may be a rash of tiny, red-purple spots. These can occur anywhere on the body.

The diagnosis of bacterial meningitis is based on a combination of symptoms and laboratory results.

HOW SERIOUS IS BACTERIAL MENINGITIS?

If it is diagnosed early and treated promptly, the majority of people make a complete recovery. In some cases it can be fatal or a person may be left with a permanent disability.

HOW IS BACTERIAL MENINGITIS SPREAD?

Fortunately, none of the bacteria that cause meningitis are as contagious as diseases like the common cold or the flu, and they are not spread by casual contact or by simply breathing the air where a person with meningitis has been. The germs live naturally in the back of our noses and throats, but they do not live for long outside the body. They are spread when people exchange saliva (such as by kissing; sharing drinking containers, utensils, or cigarettes.)

The germ **does not** cause meningitis in most people. Instead, most people become **carriers** of the germ for days, weeks or even months. The bacteria rarely overcome the body's immune system and causes meningitis or another serious illness.

HOW CAN BACTERIAL MENINGITIS BE PREVENTED?

Do not share food, drinks, utensils, toothbrushes, or cigarettes. Limit the number of persons you kiss.

While there are vaccines for some other strains of bacterial meningitis, they are used only in special circumstances. These include when there is a disease outbreak in a community or for people traveling to a country where there is a high risk of getting the disease. Also, a vaccine is recommended by some groups for college students, particularly freshmen living in dorms or residence halls. The vaccine is safe and effective (85-90%). It can cause mild side effects, such as redness and pain at the injection site

lasting up to two days. Immunity develops within 7 to 10 days after the vaccine is given and lasts for up to 5 years.

WHAT YOU SHOULD DO IF YOU THINK YOU OR A FRIEND MIGHT HAVE BACTERIAL MENINGITIS?

Seek prompt medical attention.

FOR MORE INFORMATION

Your school nurse, family doctor, and the staff at your local or regional health department office are excellent sources for information on all communicable diseases. You may also call your local health department or Regional Texas Department of Health office to ask about meningococcal vaccine. Additional information may also be found at the web sites for the Centers for Disease Control and Prevention: www.cdc.gov and the Texas Department of Health: www. tdh.state.tx.us.

Health-Related Matters

Physical Activity for Students in Elementary Grades
For information regarding the District's adopted policies regarding elementary student physical activity requirements, please see campus principal. See policy EHAB.
For information regarding the District's School Health Advisory Council, including the number of meetings scheduled or held during the year, please see Special Programs Director. Information regarding vending machines in District facilities and student access to the machines is available from the campus principal.

The District and its staff strictly enforce prohibitions against the use of tobacco products by students and others on school property or at school-sponsored or school-related activities. See the Student Code of Conduct and policy GKA.

REPORTING CHILD ABUSE

The District shall follow state law governing child abuse. Any teacher, administrator, or other employee who has cause to believe that a child's physical or mental health/welfare has been or may be adversely affected by abuse or neglect shall make such reports as required by law.

SAFETY

Student safety on campus or at school-related events is a high priority of the District. With safety in mind, the District has implemented safety procedures. However, the District can address only part of the challenge, the essential remaining part is the cooperation of students, including:

- avoiding conduct that is likely to put the student or other students at risk;
- following the Student Code of Conduct and any additional rules for behavior and safety set by the principal or teachers;
- remaining alert to and promptly reporting safety hazards, such as intruders on campus;
- knowing emergency evacuation routes and signals;
- following immediately the instructions of teachers, bus drivers, or other District employees who are seeing to the welfare of students.

Parents can assist by keeping emergency care information up-to-date including the name of the student's doctor, emergency phone numbers, allergies to medications, etc. Please contact the school office to update any information. Having current information will be of critical importance should an accident or injury occur that requires medical attention.

CURRICULUM AND INSTRUCTION

COMPUTER ACCESS - ACCEPTABLE USE & CODE OF CONDUCT

Policy CQ

To prepare students for an increasingly computerized society, the District has made a substantial investment in computer technology for instructional purposes. Use of these resources is restricted to students working under a teacher's supervision and for approved purposes only. Students and parents will be asked to sign a user agreement regarding use of these resources; violations of this agreement may result in withdrawal of privileges and other disciplinary action.

Students and parents should be aware that electronic communications – email – using District computers are not private and may be monitored by District staff.

A copy of the agreement follows:

La Vega I.S.D. Student/Parent Electronic Information Resource Agreement

Terms and Conditions of this Agreement

These policies shall apply to:

1. Users of electronic information resources, which are utilized with equipment located in the LVISD.

2. Users who obtain their access privileges through association with LVISD.

3. Electronic information resources include (but are not limited to) CD-ROMs, videodiscs, multimedia, on-line services, software, videocassettes and electronic mail.

Personal Responsibility

I agree to report misuse of the network to the Technology Department. Misuse can come in many forms, including but not limited to, sending or receiving material that exhibits or suggests pornography, unethical or illegal behavior; using racist, sexist or inappropriate language; or violating the guidelines set forth below.

Acceptable Use Guidelines

The use of electronic information resources must be in support of education, research and the educational goals and objectives of LVISD.

1. I will use electronic information resources for educational purposes only.

2. I agree not to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.

3. I will abide by all copyright regulations.

4. I will not reveal home addresses or personal phone numbers of others.

5. I understand that electronic mail is not private.

6. I will not use the electronic information resources in any way that would disrupt use by others.

7. I understand that many services and products are available for a fee and acknowledge that I am responsible for any expenses incurred. Failure to pay for expenses may result in denial of my privileges.

8. I will not use the electronic information resources for any commercial purposes.

9. I will not attempt to harm, modify or destroy hardware or software, or interfere with system security.

10. I agree to accept financial responsibility for any intentional harm to the system.

11. I will abide by the regulations established by the District regarding use and access of the electronic information resources.

12. I will follow all rules of the LVISD Student Code of Conduct while using electronic information resources.

Rights of the System Administrator

1. LVISD reserves the right to log the use of all systems and monitor fileserver space utilization. Should it become necessary, files may be deleted.

2. The System Administrator may close an account at any time.

3. LVISD is not responsible for any service interruptions, changes, or consequences arising therefrom, even if these arise from circumstances under the control of the District.

4. LVISD makes no warranties of any kind, whether expressed or implied regarding use of the electronic information resources. Service is provided on an "as is, as available" basis. The District is not responsible for the accuracy of information received.

5. LVISD reserves the right to establish such rules and regulations as may be necessary for the efficient operation of the electronic information systems.

Consequences

The use of the electronic information resources is a privilege, not a right; and may be revoked in accordance with Policy CQ (Local) and Policy CQ (Regulation). Infractions of the provisions set forth in this Electronic Information Resource Agreement or the policies and regulations established pursuant to the Agreement may result in suspension or termination of access privileges and/or appropriate disciplinary action. Additionally, activities in violation of state and federal statutes will be subject to prosecution by those authorities.

The user of electronic information resources agrees to accept full responsibility for his/her use and will hold the District harmless for any damages resulting from use of the resources, whether that injury or damage is to the user or to another person.

CONFERENCES

Students and parents may expect teachers to request a conference (1) if the student is not maintaining passing grades or achieving the expected level of performance; (2) if the student presents any other problem to the teacher/principal; or (3) in any other cases the teacher/principal considers necessary.

A student or parent who wants information or wants to raise a question or concern is encouraged to confer with the appropriate teacher, counselor, or principal. A parent/guardian who wishes to confer with a teacher may call the school office for an appointment during the teacher's conference period or request that the teacher call the parent during the conference period or at another mutually convenient time.

CREDIT BY EXAMINATION

With Prior Instruction

Policy EEJA, EEJB

A student who has received prior instruction in a course or subject but did not receive credit for it may be permitted by the District to earn credit by passing an examination on the essential knowledge and skills defined for the course or subject. To receive credit, a student must score at least 70 on the examination. The attendance review committee may allow a student with excessive absences to receive credit for a course by passing an examination.

A student may not use this examination, however, to regain eligibility to participate in extracurricular activities.

A student will be permitted to take an examination to earn credit for an academic course for which the student has no prior instruction. LVISD provides these exams at no charge on the dates listed during the 2005-2006 school year:

October 11, 2006	June 27, 2007
October 12, 2006	June 28, 2007
October 13, 2006	June 29, 2007

The passing score required to earn credit on an examination for acceleration is 90.

A student planning to take an examination for acceleration with the counselor no later than 30 days prior to the scheduled testing date. The District will honor a request by a parent to administer a test purchased by the parent from a State Board approved university.

GRADING & REPORT CARDS

The District shall determine instructional objectives that relate to the Texas Essential Knowledge and Skills for grade level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Teachers follow grading guidelines approved by the principal that heave been designed to reflect each student's academic achievement for the grading period, semester, or course. State law provided that a test or course grade issued by a teacher cannot be changed unless the Board determines that the grade was arbitrary or contains an error, or the teacher did not follow the District's grading policy. The Board's decision is not subject to appeal. See policies at EIA.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of the designated District objectives. The student's level of mastery shall be a major factor in determining the grade for a subject or course.

The school year is divided into two semesters of three six-week instructional periods each. Report cards will be issued to parents at the end of every six-week instructional period. Parents are asked to sign this report card and return it immediately. If a student's grades are below 70 or Incomplete (I) in any subject, parents are asked to schedule a parent-teacher conference as soon as possible. The report card will state whether tutorials are required or only recommended for a student who receives a grade below 70 in a class or subject.

The first six weeks report card shall not reflect a grade lower than 50 (regardless of actual average) in any subject area. For the remaining six weeks, the student's exact earned average will be reported in every subject area.

In content areas tested on TAKS grades 3-6, 10% of the grade will be determined from the score on TAKS.

At the end of the first three weeks of each grading period, parents will be notified if a student's grade average is near or below 70 or below the student's expected level of performance in any subject. Parents will receive a written progress report conveying this information. These progress reports should be signed by the parent and returned to school immediately. Achievement shall be reported as:

PK-K

E = Excellent	(90-100 for first grade)
S = Satisfactory	(75-89 for first grade)
N = Needs to Improve	(70-74 for first grade)
U = Unsatisfactory	(Below 70 for first grade)

1st – 6th Grade

Number grades (70-100) or I (Incomplete) for the core academic subjects of language arts (reading, writing, spelling, English, handwriting), mathematics, science, and social studies. The following numeric/letter equivalencies shall be used:

Grade of 90 - 100	=	A	Grade of 70 - 73	=	D
Grade of 80 - 89	=	B	Below 70	=	F
Grade of 74 - 79	=	C			

Letter grades for the fine arts (music, theater arts, art), health, and physical education. These letter grades will appear as:

E - Excellent
S - Satisfactory
N - Needs Improvement
U - Unsatisfactory

Students receiving instruction through the assistance of the special education program will receive a notation of an asterisk (*) beside the grade for each subject/course in which special education assistance is provided.

HOMEWORK

La Vega ISD supports the assignment of homework based on the following principles:

- Homework is a necessary part of the instructional process that begins in the classroom, extends into the home, and provides a way for parents to become aware of the instructional program and their child's educational program.
- Homework enriches and strengthens classroom experiences. New concepts are introduced in class -- not in homework assignments.
- Homework improves students' ability to work independently and become self-directed in the learning process.
- Homework provides opportunities for students to make independent and stimulating discoveries.
- Homework is not used as a disciplinary measure.
- Homework assignments can be completed in a reasonable time, taking into consideration other courses and activities.

HUMAN SEXUALITY INSTRUCTION

In accordance with Senate Bill 1 Section 28.004, the District's Health Education Advisory Council, representative of parents, teachers, and administrators from all LVISD schools, has reviewed all materials used in instruction related to human sexuality, sexually transmitted diseases, or human immunodeficiency virus or acquired immunodeficiency syndrome. The committee, a majority of whom are parents, is charged with recommending appropriate materials, content and appropriate time to be spent in instruction on human sexuality and related subjects. The Board of Trustees adopts guidelines for the District's Health Curriculum.

Each parent will receive notice when this instruction is planned and may request an alternative assignment for their child. The materials used to teach the health curriculum are available for review at each campus. If a parent wishes to review the materials, the counselor or principal of the campus can assist.

PROMOTION, RETENTION, AND PLACEMENT

Policy EHBC, EI, EIE

A student may be promoted only on the basis of academic achievement or demonstrated proficiency of the subject matter of the course or grade level. To earn credit in a course, a student must receive a grade of 70 based on course-level or grade-level standards.

Please be aware that the new requirements effective for third graders in the 2002-2003 school year, for fifth graders in the 2004-2005 school year, and for eighth graders in the 2007-2008 school year will condition promotion on the student's satisfactory performance on the TAKS examinations. Students who do not perform satisfactorily will have opportunities to participate in special instructional programs designed to help them improve their performance.

Grade K

Kindergarten students shall be promoted to first grade if they have mastered 45% of the items on a locally adopted assessment instrument.

At the request of a kindergarten student's parents, or at the request of the administrator, a grade placement committee shall be convened to consider extenuating factors and/or other data related to the

promotion/retention of a student. The grade placement committee shall consist of the principal or designee, the student's parent or guardian, and the student's teacher.

Grades 1st – 6th
A student is promoted from one grade to the next on the basis of academic achievement. Students should have an overall average of 70 or above which is derived by averaging the final numerical grades for language arts, mathematics, social studies, and science. In addition, a student should attain an average of 70 or above in the language arts and mathematics subject areas.

The parent of any student who is being retained shall be notified. The District strives to establish programs designed to reduce the retention of students at a grade level. The District's optional extended-year program was implemented as an alternative to retention.

A student who attends an extended-year program must attend at least 90 percent of the program days and meet the academic proficiency standards of the course or grade level in order to be promoted. Information regarding the District's extended-year program can be obtained from your campus principal.

La Vega I.S.D. honors the grade level placement of the student's former school.

Students who take the TAKS test will have the score count as 10% of their grade in the tested subject or subjects. Students will receive a 0 if they have cheated on the test.

TAKS TESTING

In addition to routine testing and other measures of achievement, students at certain grade levels will take state assessment tests:

- Reading and Mathematics: Each year in grades 3 through 9
- Writing: Grade 4 and grade 7
- Social studies Grade 8
- Science Grade 5

Prior to receiving a high school diploma and participating in the graduation ceremony, students must successfully pass exit-level tests in reading, writing, and mathematics.

Test results will be reported to students and parents; parents may review an assessment test that has been given to their child.

Certain students, such as students with disabilities and students with limited English proficiency, are eligible for exemptions, accommodations, or a deferment. For more information, see the principal, counselor, or Executive Director for Instructional Services.

The Texas Assessment of Knowledge and Skills (TAKS) tests and the Texas Assessment of Academic Skills (TAAS) retest will be administered on the following dates:

September 12-16, 2006	District Assessment
October 18-21, 2006	State Assessments
Jan. 17- Feb. 3, 2007	TAKS Field Test – English Lang. Arts
February 21-24, 2007	TAKS Assessments
March 13-April 7, 2007	RPTE Test Window
April 4, 2007	TAKS Assessments
April 18-21, 2007	TAKS Assessments
May 16, 2007	TAKS Assessments
June 27-28, 2007	TAKS Assessments

TEXTBOOKS

State-approved textbooks are provided free of charge for each subject or class. Books must be covered by the student, as directed by the teacher, and treated with care. A student who is issued a damaged book should report that fact to the teacher. Any student failing to return a book issued by the school loses the right to free textbooks until the book is returned or paid for by the parent. However, a student will be provided textbooks for use at school during the school day.

TRAVEL / SCHOOL-SPONSORED

Students who participate in school-sponsored trips are required to ride in transportation provided by the school to and from the event. However, the principal may make an exception to this requirement under the following circumstances:

- the parent personally requests that the student be permitted to ride with the parent; or
- on the day before the scheduled trip, the parent presents a written request that the student be permitted to ride with an adult designated by the parent.

Students will not be permitted to ride in other student's vehicles.

The Student Code of Conduct will be enforced on all school-sponsored or school-related trips.

TUTORIALS

Tutorial programs are available on each campus for those students who require additional instruction. Students whose academic performance is below expectations may be required to attend tutorial sessions until such time as their academic performance reaches an acceptable level.

STUDENT CODE OF CONDUCT

PURPOSE

The purpose of the Student Code of Conduct is to communicate the expectations of the La Vega ISD Board, administrators, and staff regarding student conduct. All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. It is the belief of this school district that the rights of students can be protected only as long as an atmosphere of organization and cooperation exists in the classroom and at school-related functions. Students are expected to respect the rights and privileges of other students, teachers, and District staff. The Student Code of Conduct contains the District's standards of conduct in an effort to fully inform students and parents of the expectations of the District. However, it does not encompass all issues related to student discipline. The District may also impose campus or classroom rules prohibiting such things as gum chewing, paper wad throwing, or running in the halls. Campus and classroom rules will always be clearly posted in the classrooms or other campus locations.

Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

Parental questions or complaints regarding disciplinary measures should be address to the teacher or campus administration, as appropriate and in accordance with Policy FNG (LOCAL). A copy of this policy may be obtained from the principal's office or the central administration office.

STANDARDS FOR STUDENT CONDUCT

Schools are places of learning. For individual students and schools as a whole to succeed, courtesy, respect, and diligence are essential and are required. In general, each student is expected to:

- Demonstrate courtesy even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet District and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of other students and of the teachers and other District staff.
- Respect the property of others, including District property and facilities.
- Cooperate with or assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.

School rules and the authority of the District to administer discipline apply whenever the interest of the District is involved on or off the school grounds in conjunction with or independent of classes and school-sponsored activities.

The District has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school on District transportation;
2. During lunch periods in which a student is allowed to leave campus;
3. While the student is participating in any activity during the school day on school grounds;
4. Within 300 feet of school property;

5. While the student is in attendance at any school-related activity, regardless of time or location;
6. For any school-related misconduct, regardless of time or location; (this includes school social events to which a student brings a guest. Guests are expected to observe the same rules as students attending the event, and the persons inviting the guest will share responsibility for the conduct of the guest). A student attending a social event will be asked to sign out when leaving before the end of the event, anyone leaving before the official end of the event will not be readmitted.
7. When retaliation against a school employee or volunteer occurs or is threatened, regardless of time or location;
8. When the student commits a felony, as provided by Texas Education Code §37.006; and
9. When criminal mischief is committed on or off school property or at a school-related event.

The District has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable cause to believe it contains articles or materials prohibited by the District. Additionally, the District has the right to search a student's locker whenever there is reasonable cause to believe it contains articles or materials prohibited by the District.

The District has the right to revoke the transfer of a transfer student for violating the District's Student Code of Conduct.

In general, discipline will be designed to correct student misconduct and to encourage all students to adhere to their responsibilities as citizens of the school community. Disciplinary action will draw on the professional judgment of teachers and administrators and on a range of discipline management techniques. Disciplinary action will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements. Because of these factors, discipline for a particular offense (unless otherwise specified by law) may bring into consideration varying techniques and responses.

CAMPUS OR CLASSROOM RULES

The District may impose campus or classroom rules in addition to those found in the Student Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Student Code of Conduct. A student who violates campus or classroom rules that are not Student Code of Conduct violations may be disciplined by one or more of the discipline management techniques listed below. For these violations that are not violations of the Student Code of Conduct, the teacher is not required to make a Student Code of Conduct violation report, and the principal is not required to notify parents.

LEVELS OF INAPPROPRIATE STUDENT BEHAVIOR

Inappropriate student behavior will fall into one of the following levels:

LEVEL 1: Includes lesser violations of the Student Code of Conduct, routine office referrals, removal by a teacher (discretionary-informal); and/or removal by a teacher (discretionary-formal).

LEVEL 2: Includes violations resulting in mandatory removal by a teacher, mandatory placement in a disciplinary Alternative Education Program (AEP), emergency placement in a disciplinary AEP, and/or emergency expulsion for a period not to exceed three (3) school days.

LEVEL 3: Includes violations resulting in expulsion and referral to authorized officer of the juvenile court.

Each of the levels is defined in the following pages. Information regarding the inappropriate behaviors that fall into each of the levels, **minimum** possible disciplinary consequences, duration of disciplinary consequence(s), procedural requirements, and any restrictions for extracurricular activities and/or school-related events are detailed for each level.

LEVEL 1 VIOLATIONS

Include lesser violations of the Student Code of Conduct, routine office referrals, removal by a teacher (discretionary-informal) and/or removal by a teacher (discretionary-formal)*.

LEVEL 1 VIOLATIONS INCLUDE:

1.1 Cheating or copying the work of another
1.2 Throwing objects that can cause bodily injury or property damage
1.3 Leaving school grounds or school-sponsored events without permission
1.4 Directing profanity, vulgar language, or obscene gestures toward other students or district employees (Police will be notified, and a citation may be given.)
1.5 Scuffling or fighting
1.6 Stealing from students, staff, or the school
1.7 Damaging or vandalizing property owned by others
1.8 Defacing or damaging school property – including textbooks, furniture, and other equipment – with graffiti or by other means
1.9 Possessing fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device
1.10 Possessing or selling "look-alike" weapons
1.11 Possessing air guns or BB guns
1.12 Possessing mace or pepper spray
1.13 Possessing or using articles not generally considered to be weapons, including school supplies, when the principal or designee determines that a danger exists
1.14 Gambling
1.15 Making false threats, hoaxes, or accusations regarding school safety
1.16 Violating safety rules as communicated in the student handbook or campus or classroom rules
1.17 Disobeying school rules about conduct on buses
1.18 Hazing
1.19 Failing to comply with directives given by school personnel
1.20 Committing extortion, coercion, or blackmail (obtaining money or another object of value from an unwilling person)
1.21 Forcing an individual to act through the use of force or threat of force
1.22 Committing or assisting in a robbery or theft that does not constitute a felony according to the Texas Penal Code
1.23 Name-calling, ethnic or racial slurs, or derogatory statements that school officials have reason to believe will substantially disrupt the school program or incite violence
1.24 Engaging in any misbehavior that gives school officials reasonable cause to believe that such conduct will substantially disrupt the school program or incite violence
1.25 Engaging in inappropriate physical or sexual contact
1.26 Engaging in conduct that constitutes sexual harassment or sexual abuse whether the conduct is by word, gesture, or any other sexual conduct, including requests for sexual favors
1.27 Inappropriate or indecent exposure of a student's private body parts

1.28 Possessing or using matches or a lighter
1.29 Possessing, smoking, or using tobacco products
1.30 Possessing or selling look-alike drugs or items attempted to be passed off as drugs and contraband
1.31 Possessing, using, giving, or selling paraphernalia related to any prohibited substance
1.32 Possessing a paging device or cellular telephone
1.33 Possessing or using a laser pointer for other than an approved use
1.34 Violating computer use policies, rules, agreements signed by the student, and/or agreements signed by the student's parent or guardian
1.35 Using the Internet to threaten students, employees, or cause disruption to the educational program
1.36 Sending or posting messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal
1.37 Engaging in verbal or written exchanges that threaten the safety of another student, school employee, or school property
1.38 Possessing published or electronic material that is designed to promote or encourage illegal behavior or could threaten school safety
1.39 Possessing material that is pornographic
1.40 Violating dress or grooming standards as communicated in the student handbook or by sponsors of extracurricular activities
1.41 Violating extracurricular standards of behavior
1.42 Repeatedly violating other communicated campus or classroom standards of behavior
1.43 Repeatedly interfering with the teacher's ability to teach his/her class, as documented by the teacher*
1.44 Behaving so unruly, disruptive, or abusive that the teacher cannot teach his/her class, as documented by the teacher*

CONSEQUENCES FOR A LEVEL 1 VIOLATION INCLUDE:

- Verbal correction
- Cooling-off time or "time-out"
- Seating changes within the classroom
- Counseling by teachers, counselors, other school personnel, or administrative personnel
- Parent-teacher conferences, telephone calls, and/or letters
- Temporary confiscation of items that disrupt the educational process
- Grade reductions as permitted by Policy EIA (LOCAL)
- In-school/on-campus suspension
- Out-of-school suspension
- Demerit(s)
- Behavioral contracts
- Disciplinary referral to the principal/assistant principal
- Detention
- Assigned school duties other than class tasks
- Removal to an assigned area
- Withdrawal of privileges, such as participation in extra-curricular activities and eligibility for seeking and holding honorary offices, and/or membership in school-sponsored clubs or organizations
- Techniques or penalties identified in individual student organizations' extracurricular standards of behavior

- Withdrawal or restriction of bus privileges
- School-assessed and school-administered probation
- Corporal punishment in accordance with Policy FO (LOCAL)
- Referral to an outside agency and/or legal authority for criminal prosecution in addition to disciplinary measures imposed by the District
- Placement in disciplinary Alternative Education Program (AEP)

The discipline management techniques outlined above may be used -- alone or in combination -- for misbehavior violating campus or classroom rules that may not be violations of the Student Code of Conduct.

DURATION OF DISCIPLINARY CONSEQUENCES FOR A LEVEL 1 VIOLATION

The duration of the disciplinary consequence for a Level 1 violation will be determined by the principal or other appropriate administrator with the following exceptions:

- A student shall not be placed in in-school/on-campus suspension for a period longer than ten (10) days without review by the campus principal or other appropriate administrator.
- Out-of-school suspension shall be for a period no longer than three (3) school days per violation.
- A student who accumulates three (3) Level 1 violations, each of which result in a demerit being given, may be placed in a disciplinary Alternative Education Program (AEP).
- Placement in a disciplinary AEP shall not exceed 120 days, without prior review by the campus principal or other appropriate campus administrator.

PROCEDURAL REQUIREMENTS FOR A LEVEL 1 VIOLATION

For each Level 1 violation, the teacher/district employee shall file a written report (not to exceed one page) to the principal or other appropriate administrator. Within 24 hours of receiving the teacher's/district employee's written report, the principal or other appropriate administrator must send a copy to the student's parent.

Additionally, the student will be advised of the conduct with which he or she is charged; and will be given an opportunity to explain his/her version of the violation.

RESTRICTIONS FOR EXTRACURRICULAR ACTIVITIES AND SCHOOL-RELATED EVENTS FOR A LEVEL 1 VIOLATION

The following restrictions for participation in any school-sponsored or school related extracurricular or noncurricular activity, including sports events and seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations apply for a Level 1 violation:

- Students who are suspended (in-school suspension or out-of-school suspension) as a result of a Level 1 violation shall not participate in extracurricular activities or school-related events during the period of suspension.
- Students who have received one (1) Level 1 violation resulting in a demerit being issued shall be **placed on probation** in all organizations and extracurricular activities for six (6) weeks from the date the demerit was issued.
- Students who have received two (2) or more Level 1 violations resulting in two (2) or more demerits being issued shall be automatically **placed on suspension** in all organizations and extracurricular activities for six (6) weeks from the date the second demerit was issued.

- Students who are placed in a disciplinary Alternative Education Program (AEP) shall be automatically **placed on suspension** in all organizations and extracurricular activities for the duration of the disciplinary AEP placement or for a minimum of six (6) weeks.

LEVEL 2 VIOLATIONS

Includes violations resulting in mandatory removal by a teacher, mandatory placement in a disciplinary Alternative Education Program (AEP); emergency placement in a disciplinary AEP; and/or emergency expulsion for a period not to exceed three (3) school days.

LEVEL 2 VIOLATIONS INCLUDE:

2.1 Assault that causes bodily injury if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.2 Terroristic threat if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.3 Selling, giving, or delivering, possessing or using or being under the influence of marijuana, a controlled substance; or a dangerous drug that does not constitute a felony offense, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.4 Selling, giving, or delivering an alcoholic beverage; committing a serious act or offense while under the influence of alcohol, if punishment is less than a felony offense, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.5 Possessing, using, or being under the influence of an alcoholic beverage, if punishment is less than a felony offense, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.6 Exhibiting behavior that contains the elements of an offense related to abusable glue or aerosol paint or relating to volatile chemicals, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.7 Exhibiting behavior that contains the elements of the offense of public lewdness, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.8 Exhibiting behavior that contains the elements of the offense of indecent exposure, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.9 Exhibiting behavior that is a felony, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.10 Retaliating against any school employee, when not combined with another offense, either on or off school property, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property

2.11 Engaging in conduct punishable as a felony that occurs off school property and not at a school-sponsored or school-related event and that injures a person in a way listed as a Title 5 offense (includes murder; kidnapping; sexual assault; indecency with a child; injury to a child, an elderly person, or a disabled person; abandoning or endangering a child; deadly conduct; terroristic

threat; aiding a person to commit suicide; and tampering with a consumer product) in the Texas Penal Code and the student receives deferred prosecution

2.12 Engaging in conduct punishable as a felony that occurs off school property and not at a school-sponsored or school-related event and that injures a person in a way listed as a Title 5 offense in the Texas Penal Code and a court or jury finds that the student has engaged in delinquent conduct

2.13 Engaging in conduct punishable as a felony that occurs off school property and not at a school-sponsored or school-related event and that injures a person in a way listed as a Title 5 offense in the Texas Penal Code and the Superintendent or designee has reasonable belief that the student has engaged in the conduct

2.14 Engaging in expellable conduct, if the student is between six and ten years of age

2.15 Engaging in conduct punishable as a felony, other than those listed as offenses involving injury to a person in Title 5 of the Texas Penal Code, that occurs off school property and not at a school-sponsored or school-related event, and for which the Superintendent or designee has reasonable belief that the student's presence in the regular classroom threatens the safety of other students or teachers or will hinder the education of students

2.16 Being involved in gang activity, including participating as a member, pledge, or soliciting another person to become a pledge or member of a gang

2.17 Being involved in a public school fraternity, sorority, or secret society, whether it be as a member, pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, or secret society

2.18 Exhibiting behavior that contains the elements of criminal mischief if punishable as a felony, whether on or off school property, or at a school-related activity

2.19 Exhibiting serious and persistent behavior, that is behavior that is so unruly, disruptive, or abusive that a teacher cannot teach; maintain order and discipline; or provide for the safety of the other students

2.20 Displaying or inappropriately using a knife (including a pocket knife) with a blade less than 5 1/2 inches

2.21 Pulling a fire alarm

2.22 Possessing razors, switchblades, box cutters, chains, or any other object used in a way that threatens or inflicts bodily injury to another person

2.23 Making bomb threats

CONSEQUENCES FOR A LEVEL 2 VIOLATION INCLUDE:

- Demerit(s)
- Placement in a disciplinary Alternative Education Program (AEP)
- Emergency expulsion for a period not to exceed three (3) school days

State law mandates that students be placed in the disciplinary AEP for violations 2.1 through 2.14 as specified above. Additionally, the District has designated violations 2.15 through 2.23 as violations that require mandatory disciplinary AEP placement.

DURATION OF DISCIPLINARY CONSEQUENCES FOR A LEVEL 2 VIOLATION

The duration of the disciplinary consequence for a Level 2 violation will be determined by the principal or other appropriate administrator with the following exceptions:

- Placement in a disciplinary Alternative Education Program (AEP) shall not extend beyond the end of the next grading period without prior review by the campus principal or other appropriate administrator. [TEC §37.009(b)]
- Placement in a disciplinary AEP shall not exceed 120 days, without prior review by the campus principal or other appropriate campus administrator.
- Emergency expulsion shall not exceed a period of three (3) school days.

PROCEDURAL REQUIREMENTS FOR A LEVEL 2 VIOLATION

For each Level 2 violation, the teacher/district employee shall file a written report (not to exceed one page) to the principal or other appropriate administrator. Within 24 hours of receiving the teacher's/district employee's written report, the principal or other appropriate administrator must send a copy to the student's parent.

The principal or other appropriate administrator will schedule a conference within three (3) days with the student's parent or guardian, and the student. The student may not be returned to his/her regular classroom before the conference.

At the conference, the student is entitled to written or verbal notice of the reasons for the removal, an explanation of the basis for the removal, and an opportunity to respond to the reasons for the removal.

Following the conference, whether or not each requested person attended, the principal shall order the placement of the student according to the Student Code of Conduct. Parents will be notified in writing upon the placement of a student in a disciplinary AEP.

RESTRICTIONS FOR EXTRACURRICULAR ACTIVITIES AND SCHOOL-RELATED EVENTS FOR A LEVEL 2 VIOLATION

The following restrictions for extracurricular activities and school-related events apply for a Level 2 violation:

- Students who are placed in a disciplinary AEP or who are emergency expelled as a result of a Level 2 violation shall be automatically **removed** from all organizations and extracurricular activities and shall be **banned** from all school-sponsored activities for the duration of the disciplinary AEP placement or for a minimum of six (6) weeks from the date of the Level 2 violation.

LEVEL 3 VIOLATIONS

Includes violations resulting in expulsion and referral to authorized officer of the juvenile court

LEVEL 3 VIOLATIONS INCLUDE:

3.1 Using, exhibiting, or possessing a firearm, according to federal law

3.2 Using, exhibiting, or possessing a firearm, as defined by the Texas Penal Code §46.01(3)

3.3 Using, exhibiting, or possessing an illegal knife (such as a knife with a blade over 5 1/2 inches) according to the Texas Penal Code §46.01(6)

3.4 Using, exhibiting, or possessing a hand instrument, designed to cut or stab another by being thrown; dagger, including but not limited to a dirk, stiletto, and poniard; bowie knife; sword, or spear

3.5 Using, exhibiting, or possessing a club according to the Texas Penal Code §46.01(1)

3.6 Using, exhibiting, or possessing a prohibited weapon, such as an explosive weapon; a machine gun; a short-barrel firearm; a firearm silencer; a switchblade knife; knuckles; armor-piercing ammunition; a chemical dispensing devise; or a zip gun, according to the Texas Penal Code §46.05

3.7 Exhibiting behavior that contains the elements of aggravated assault, sexual assault, or aggravated sexual assault according to the Texas Penal Code §22.02, §22.011, and §22.021, respectively

3.8 Exhibiting behavior that contains the elements of arson according to the Texas Penal Code §28.02

3.9 Exhibiting behavior that contains the elements of murder, capital murder, or criminal attempt to commit murder according to the Texas Penal Code §19.02, §19.03, and §15.01, respectively

3.10 Exhibiting behavior that contains the elements of indecency with a child according to the Texas Penal Code §21.11

3.11 Exhibiting behavior that contains the elements of aggravated kidnapping according to the Texas Penal Code §20.04

3.12 Exhibiting behavior punishable as a felony that involves selling, giving, or delivering to another person; possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug or alcohol; or committing a serious act or offense while under the influence of alcohol [TEC §37.007(a)(3)]

3.13 Retaliation against a school employee and one of the above listed offenses on or off school property or at a school-related activity [TEC §37.007(a)(3)(c)]

3.14 Exhibiting serious or persistent misbehavior and, while being placed in a disciplinary Alternative Education Program, continues to violate the District's Student Code of Conduct. Serious misbehavior is defined as behavior that is so unruly, disruptive, or abusive that a teacher cannot teach; maintain order and discipline; or provide for the safety of the other students. Persistent misbehavior is defined as two or more violations of the code of conduct in general or repeated occurrences of the same violation [TEC §37.007(a)(3)(b)]

3.15 Selling, giving, or delivering to another person, or possessing, using, or is under the influence of any amount of marijuana or a controlled substance in an amount not constituting a felony offense [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature

3.16 Selling, giving, or delivering to another person, or possessing, using, or is under the influence of any amount of a dangerous drug in an amount not constituting a felony offense [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature

3.17 Selling, giving, or delivering to another person an alcoholic beverage; committing a serious act or offense while under the influence of alcohol; or possessing, using, or is under the influence of alcohol, if punishment is less than that of a felony [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature

3.18 Engaging in conduct that contains the elements of an offense relating to abusable glue or aerosol paint or relating to volatile chemicals [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature

3.19 Engages in criminal mischief (damage to property in excess of $1500) if punishable as a felony, whether committed on or off school property or at a school-related event

CONSEQUENCES FOR A LEVEL 3 VIOLATION INCLUDE:

- Demerit(s)
- Expulsion for students ten years of age and older (If a student under ten engages in expellable conduct, the student **must** be placed in a disciplinary Alternative Education Program.)
- Report filed with local law enforcement
- Referral to authorized officer of the juvenile court

DURATION OF DISCIPLINARY CONSEQUENCES FOR A LEVEL 3 VIOLATION

The duration of the disciplinary consequence for a Level 3 violation will be determined by the Superintendent or Superintendent's designee, in accordance with District Policy FOD (LEGAL). If the student is expelled, the duration of the expulsion shall be determined by an officer of the juvenile court.

Any student ten years of age or over and who is determined to have brought a firearm, as defined by federal law 18 U.S.C. §921, to any District school, shall be expelled for a period of one (1) year. The Superintendent may modify the term of expulsion for a student or assess another comparable penalty that results in the student's exclusion from the regular school program.

PROCEDURAL REQUIREMENTS FOR A LEVEL 3 VIOLATION

For each Level 3 violation, the teacher/district employee shall file a written report (not to exceed one page) to the principal or other appropriate administrator. Within 24 hours of receiving the teacher's/district employee's written report, the principal or other appropriate administrator must send a copy to the student's parent.

According to District Policy FOD (LEGAL) and TEC §37.009(f), before a student may be expelled, the student shall be provided a hearing at which time the following due process rights are afforded:

1. Prior written notice of the charges and the proposed sanctions so as to afford a reasonable opportunity for preparation, including a written invitation to the student's parent to attend the expulsion hearing.

2. Right to a full and fair hearing before the Board or its designee.

3. An adult representative or legal counsel, who can provide guidance to the student and who is not an employee of the District.

4. Opportunity to testify and to present evidence and witnesses in his/her defense.

5. Opportunity to examine the evidence presented by the school administration and to question the administration's witnesses.

If the District makes a good-faith effort to inform the student and the student's parent or guardian of the time and place of the hearing, the District may hold the hearing regardless of whether the student, the student's parent, or another adult representing the student attends.

RESTRICTIONS FOR EXTRACURRICULAR ACTIVITIES AND SCHOOL-RELATED EVENTS FOR A LEVEL 3 VIOLATION

Students who are expelled as a result of a Level 3 violation shall not participate in extracurricular activities or school-sponsored or school-related events for the duration of the expulsion. Expelled students are prohibited from being on school grounds during the period of expulsion.

ADDITIONAL INFORMATION
ON DISCIPLINARY CONSEQUENCES

ACCOMPLICES AND SNITCH RULE

- Accomplices are defines as "*Anyone assisting, encouraging, promoting, or attempting to assist in the commission of any serious offense"*.
- A Snitch is defines as *"Anyone failing to report the commission of a serious offense by another student to a school official"*.

The district reserves the right to treat individuals who fall into either of the above named categories as violators of the student code of conduct. As such they will receive disciplinary consequences that the administration deems appropriate for the situation. These consequences may range from a verbal reprimand to an AEP placement.

CORPORAL PUNISHMENT

Policy FO (Local)

Corporal punishment is limited to spanking or paddling the student, and is governed by the following guidelines:

- The student is told the reason for the corporal punishment.
- Corporal punishment may be administered only by the principal or assistant principal.
- The instrument to be used will be approved by the principal.
- Corporal punishment will be administered in the presence of one other District professional employee and out of view of other students.

The use of corporal punishment may be restricted by written parent request submitted to the campus principal. A record will be maintained of each instance of corporal punishment.

CRIMINAL JUSTICE SYSTEM AND THE LA VEGA I.S.D.

Relationship of Criminal Justice System and the School District: The school district may place a student in the AEP regardless of any action or lack of action taken by the criminal justice system. However, in some circumstances, the district may re-assess the punishment based on information from law enforcement authorities.

The juvenile court will notify the District, if:

1. Prosecution of the student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication, or deferred prosecution will be initiated; or,
2. The court or jury found the student not guilty or made a finding that the child did not engage in delinquent conduct or conduct indicating a need for supervision and the case was dismissed with prejudice.

On receipt of the notice from the juvenile court mentioned above, the principal or other appropriate administrator would review the placement in the disciplinary AEP. The student may not be returned to the regular classroom pending the review. The principal or other appropriate administrator will schedule a review of the student's placement with the student's parent or guardian no later than the third day after the Superintendent or designee receives the notice from the juvenile court. This

review will occur regardless whether the offense occurred at school or a school-related activity or outside of school.

Does a student have to be arrested or convicted of a felony offense before the District can place the student in an AEP? No. A student may be removed from class and placed in an AEP if the administration determines that the student committed an offense requiring AEP assignment. The district will send the required information about the removal to the juvenile authorities.

When the assignment is necessary because of CONDUCT UNRELATED TO SCHOOL, the removal is based on the administrator's reasonable belief that the student has committed a felony offense. If the out-of-school offense is a non-Title 5 felony, before the student is placed in the AEP, the administration must also determine that the continued presence of the student in the regular classroom threatens the safety of other students or teachers or will be detrimental to the educational process.

In determining whether there is a reasonable belief that a student has engaged in conduct defined as a felony offense in the Penal Code, the administrator may consider all information available, including information furnished by law enforcement.

What happens if the courts later say the student did not commit the offense or the student is not prosecuted for other reasons? If, after the placement, the administration receives notice from an appropriate law enforcement agency that the student was found not guilty of the felony offense and the case was dismissed with prejudice, or that the student was not prosecuted and no formal proceedings, deferred adjudication, or deferred prosecution was initiated, the administration will review the student's placement in the AEP. This review will occur regardless whether the offense occurred at school or a school-related activity or outside of school.

The student will remain in the AEP pending the review, which will take place within three class days of the administration's receiving the notice. The parents or guardian will be provided an opportunity for input. However, if after the review the administration believes that the presence of the student in the regular classroom threatens the safety of other students or teachers, the administration may continue the student's placement in the AEP.

If the student is not being prosecuted for the offense, but the school wants to continue the AEP placement, what rights of appeal does the student have? The student or the parent or guardian may appeal the decision of the administration to continue the student's placement in the AEP to the La Vega ISD Board of Trustees. The appeal will be heard at the next regularly scheduled board meeting, where the board will review the notice letter from law enforcement and receive information from the administration and the student or the student's parent or guardian. The decision of the Board of Trustees is appealable to the Commissioner of Education. The student remains in the AEP pending all appeals. Education Code 37.006; Board policy FOAB (LEGAL)

This appeals process does not apply to placements resulting from offenses for which the state requires mandatory disciplinary Alternative Education Program placement.

DEMERITS

Each campus has a Discipline Review Committee composed of professional staff members. The Discipline Review Committee reviews violations of the Student Code of Conduct and assigns the appropriate number of demerits based upon the violation.

The first demerit may be prevented or removed through student-initiated restitution. The type of restitution appropriate for the violation of conduct will be determined by the Discipline Review Committee or campus administrator.

The following restrictions for participation in any school-sponsored or school related extracurricular or noncurricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations apply when a student has received one or more demerits.

- Students who have received one (1) demerit shall be **placed on probation** in all organizations and extracurricular activities for six (6) weeks from the date the demerit was issued.
- Students who have received two (2) demerits shall be automatically **placed on suspension** in all organizations and extracurricular activities for six (6) weeks from the date the second demerit was issued.
- Students who have received three (3) or more demerits or who have been placed in a disciplinary AEP shall be automatically **placed on suspension** in all organizations and extracurricular activities for a minimum of six (6) weeks or for the duration of the disciplinary AEP placement, whichever is longer.

DETENTION

Detention is used for minor classroom violations such as tardies, classroom misbehavior, or other violations as outlined by the teacher. Detention is served before or after school hours in the teacher's classroom. A student's failure to serve detention may result in more severe consequences imposed in accordance with the Student Code of Conduct.

DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM (AEP)

The Board has delegated the responsibility to the campus principal or other appropriate administrator the authority to remove a student to a disciplinary Alternative Education Program (AEP). Within three (3) school days of receiving the Student Code of Conduct Violation report, the principal or other appropriate administrator will scheduled a conference with the student's parent, the student, and the teacher in the case of a teacher removal.

Until a conference can be held, the principal or other appropriate administrator may place the student in another appropriate classroom, in in-school/on-campus suspension, or in the disciplinary AEP. At the conference, the principal or other appropriate administrator will inform the student, verbally or in writing, of the allegations against him/her and the reasons for the placement. The student shall be given an opportunity to give his/her version of the incident. The principal or other appropriate administrator will inform the student of the consequences of the misbehavior and will determine the duration of a student's placement in a disciplinary Alternative Education Program. The District will provide transportation for students in a disciplinary Alternative Education Program for the duration of the disciplinary AEP placement provided the student is in compliance with the Student Code of Conduct.

A student placed in a disciplinary AEP is **strictly prohibited** from attending or participating in school-sponsored or school-related extracurricular and noncurricular activities during the period of placement in disciplinary AEP. This prohibition includes seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

A student removed to a Disciplinary Alternative Education Program (DAEP) during the school year will have an opportunity to complete a course needed to fulfill the student's high school graduation requirements before the beginning of the next school year. The District may provide the opportunity to complete the coursework through any method available, including a correspondence course, distance learning, or summer school. The District will not charge the student for any method of completion provided by the District.
A student removed from the regular classroom to an in-school suspension or another setting, other than a DAEP, will have an opportunity to complete before the beginning of the next school year each course the student was enrolled in at the time of removal from the regular classroom. The District may provide the opportunity by any method available, including a correspondence, distance learning, or summer school. The District will not charge the student for any method of completion provided by the District.

Student and their parents are encouraged to discuss options with the teacher or counselor to ensure the student completes all work required for the course or grade level.

A student placed in a disciplinary AEP will be provided a review of the student's placement, including academic status, by the principal or other appropriate administrator at intervals not to exceed 120 days. In the case of high school students, the student's progress towards graduation and the student's graduation plan will also be reviewed. At the review, the student's parent or guardian will be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without the teacher's consent.

For placement in a disciplinary AEP to extend beyond the end of the school year, the principal or other appropriate administrator must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to students or others.
2. The student has engaged in serious or persistent misbehavior that violates the Student Code of Conduct.

AEP is held at La Vega Learning Center on Ashleman Rd. The hours may differ from the regular school day. Special transportation is provided.

EMERGENCY EXPULSION

In an emergency, the principal or other appropriate administrator may order the immediate placement of a student into a disciplinary AEP, when the student is so unruly, disruptive, or abusive that the student's presence seriously interferes with a teacher's ability to communicate effectively with the students in a class, with the ability of the student's classmates to learn, or with the operation of school or a school-sponsored activity.

When an emergency placement occurs, the student will be given verbal notice of the reason for the action. Within a reasonable amount of time after the emergency placement, the student will be given

appropriate due process required for placement in a disciplinary AEP. In an emergency situation, the campus principal or other appropriate administrator may place a student in a disciplinary AEP for a period not to exceed three (3) school days.

EXPULSION

Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

When a student under the age of ten (10) engages in behavior that is expellable behavior, the student will not be expelled, but will be placed in a disciplinary Alternative Education Program. Students under age six (6) will not be removed from class or placed in a disciplinary Alternative Education Program.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the Superintendent or other appropriate administrator may modify the length of the expulsion on a case-by-case basis and/or the District may provide educational services to the expelled student in a disciplinary AEP. The District must provide educational services in the disciplinary AEP if the student is between six (6) and ten (10) years of age.

When a student commits a Level 3 (expellable) violation of the Student Code of Conduct, the Superintendent or designee will schedule a hearing within a reasonable time with the student's parent or guardian, the student, and the teacher if appropriate. The student's parent or guardian will be invited in writing to attend the hearing.

Until a hearing can be held, the student may be placed in another appropriate classroom, in in-school/on-campus suspension, or in out-of-school suspension.

A student facing expulsion will be given appropriate due process as required by the federal Constitution. The student is entitled to:

1. Representation by the student's parent or guardian or another adult who can provide guidance to the student and who is not an employee of the District.
2. An opportunity to testify and to present evidence and witnesses in the student's defense.
3. An opportunity to question the District's witnesses.

The Board delegates to the Superintendent or designee the authority to expel students.

A student expelled by the Superintendent after the due process hearing may request that the Board review the expulsion decision. The student or parent must submit a written request to place the matter on the agenda of the next regular Board meeting to the Superintendent within ten (10) days after the receipt of the written decision.

The Board will review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in open meeting. The Board may also hear a statement from the student or parent and from the Board's designee.

The Board will hear statements made by the parties at the review and will base its decision on evidence reflected in the record and any statements made by the parties at the review. The Board shall make and communicate its decision orally at the conclusion of the presentation.

Not later than the second business day after the expulsion hearing, the Board's designee will deliver to the juvenile court a copy of the order expelling the student and information required by the Family Code §52.04.

A student may appeal the expulsion order to the Board of Trustees in accordance with Policy FNG (LOCAL).

The duration of the student's expulsion will be determined by the juvenile court on a case-by-case basis. During the duration of the expulsion, the student will not earn any District academic credit unless the student is enrolled in a Juvenile Justice Alternative Education Program (JJAEP). Expelled students are **strictly prohibited** from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

The District **will not** accept any student expelled from another district during the period of the expulsion order.

FIREARMS

A firearm, as defined by federal law, includes

1. Any weapon (including a starter gun) which will or is designed to or which may readily be converted to expel a projective by the action of an explosive
2. The frame or receiver of any such weapon
3. Any firearm muffler or firearm weapon
4. Any destructive device, such as any explosive, incendiary, or poison gas bomb, or grenade

IN-SCHOOL SUSPENSION

In-School Suspension (ISS) is used for minor violations of the Student Code of Conduct. The student is suspended from the regular classroom and placed in an alternative setting for a period not to exceed three (3) days as determined by the administration or discipline committee. During the period of placement in ISS, the student continues in the regular courses of study. Students shall not participate in extra-curricular activities, UIL events, or other school related events on any day of assignment in ISS.

ALTERNATIVE MEAL FOR STUDENTS PLACED IN IN-SCHOOL SUSPENSION

The following administrative procedure was reviewed and approved by the Board of Trustees on October 21, 2003 for immediate implementation. The procedure authorizes the use of an alternative meal for students assigned to either of the above noted disciplinary programs rather than offering the full meal item selections that are offered the other students for any given school day.

The meal plan will require that the alternative meal comply with the National School Nutrition Program thus qualifying the district for the normal reimbursement applicable to the student's meal type. The components of the meal must qualify the meal as a Type A Lunch in order that the district may submit the meal(s) for reimbursement and collect the appropriate meal price from the student/parent/guardian.

The option to offer a more restrictive lunch alternative for the ISS or DAEP students shall remain the prerogative of the campus principal, which may vary based on food service operations, student

supervision, age/grade levels of the campus, and other conditions. Any meal option selected for use with either ISS or DAEP students shall comply with the component requirements of the Type A Meal. The alternative meal plan for ISS/DAEP has been approved by the board of trustees' approval because it has financial ramifications as well as involving disciplinary issues.

The alternative meal served for students in ISS will generally be the same, while some adjustment may be made for students assigned to the McLennan County Challenge Academy (MCCA), since these students have longer placements/assignments as well as more strenuous physical activity. LVISD DAEP students also serve longer assignments and may receive other alternative items, fewer restrictions, or full food service options etc., as appropriate at the discretion of the principal/director.

The Type A Alternative Meal shall be subject to adjustment as necessary by rule/regulation, but presently it shall include: one entree, two side items, and milk. Adjustments shall be authorized to accommodate food and or beverage allergies, however, any item substituted shall be in compliance with the Type A Alternative Meal requirements as described herein. In the event of a change in the National School Nutrition Program requirements for a Type A meal, this administrative procedure shall be deemed to have changed to comply with the revised Type A meal requirements effective of the date on which the new requirements become applicable.

Any student assigned to ISS or DAEP shall have the option to bring his/her own lunch and drink from home as long as the items brought in are otherwise legal and acceptable; however, the student must consume, retain the items for his/her own use, and may not give away, sell, swap, or otherwise allow any items included in their "brown bag" lunch to be made available to another student.

At the time of approval of this alternative meal plan the meal to be served that complies with the Class A Alternative Meal for ISS students, if selected by the principal, will be a cheese sandwich, fruit, juice, and milk. The meal will be transported to the ISS classroom, and the student (s) will eat their meal in the classroom.

Students assigned to ISS or DAEP shall be provided a meal in the event that the student or parent has not made arrangements for a "brown bag" lunch or meal money. The parent or guardian shall be notified, and the price of the meal shall be collected from the student/parent/guardian at the earliest possible date based upon the meal pricing guideline for which the student is eligible (full price, reduced price, or free). In the event that a parent/guardian refuses to provide for a lunch for the student, appropriate action shall be taken regarding the parent/guardian's refusal to provide for the welfare of the student. **No student regardless of assignment will be refused a lunch.**

LAW ENFORCEMENT

Policy GRA

Questioning of students. When law enforcement officers or other lawful authorities wish to question or interview a student at school:

1. The principal will verify and record the identity of the officer or other authority and ask for an explanation of the need to question or interview the student.
2. The principal ordinarily will make reasonable efforts to notify parents unless the interviewer raises what the principal considers to be a valid objection.
3. The principal ordinarily will be present unless the interviewer raises what the principal considers to be a valid objection.

4. If the event is part of a child abuse investigation, the principal will cooperate fully regarding the conditions of the interview.

Students taken into custody. State law requires the District to permit a student to be taken into legal custody:

1. To comply with an order of the juvenile court.
2. To comply with the laws of arrest.
3. By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
4. By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
5. To comply with a properly issued directive to take a student into custody.
6. By an authorized representative of Child Protective Services, Texas Department of Protective and Regulatory Services, a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family Code relating to the student's physical health or safety.

Before a student is delivered to a law enforcement officer or other legally authorized person, the principal will verify the officer's identity and, to the best of his/her ability, will verify the officer's authority to take custody of the student.

The principal will immediately notify the Superintendent and will ordinarily attempt to notify the parent unless the officer or other authorized person raises what the principal considers to be a valid objection to notifying the parents. Since the principal does not have the authority to prevent or delay a custody action, notification will most likely be after the fact.

Notification of law violations. The District is also required by state law to notify:

1. All instructional and support personnel who have responsibility for supervising a student who has been arrested or referred to the juvenile court for any felony offense or for certain misdemeanors.
2. All instructional and support personnel who have regular contact with a student who has been convicted or adjudicated of delinquent conduct for any felony offense or certain misdemeanors.

REMOVAL BY A TEACHER (DISCRETIONARY - FORMAL)

Formal removal will be initiated by a teacher for Level 1 Violations marked with an asterisk (*). Any violation of 1.28 and/or 1.29 requires that the teacher report the offense to the principal or appropriate administrator. The principal or appropriate administrator will then send a copy of the report to the student's parent or guardian within 24 hours of receiving the report.

Within three (3) school days of receiving the Student Code of Conduct Violation Report, the principal will schedule a conference with the student's parent, the teacher, and the student. At the conference, the principal or appropriate administrator will inform the student of the misconduct for which he/she is charged and give the student an opportunity to give his/her version of the incident. The principal or appropriate administrator will notify the student of the consequences of the violation.

When a student is removed from the regular classroom for a 1.28 and/or 1.29 violation and a conference with the student's parent is pending, the principal may place the student in another appropriate classroom, in in-school/on-campus suspension, or the disciplinary Alternative Education Program (AEP). When a student has been formally removed from class by a teacher, the principal may not return

the student to the teacher's class without the teacher's consent unless the placement review committee determines that the teacher's class is the best or only alternative available.

STUDENT REMOVAL BY A TEACHER

A teacher may send a student to the principal's office to maintain effective discipline in the classroom. The principal shall respond by employing appropriate disciplinary consequences consistent with the Student Code of Conduct.

A teacher may remove from a class a student:

- who has been documented by the teacher to repeatedly interfere with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn; or
- whose behavior the teacher determines is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn.

If a teacher removes a student from class for either of the two reasons above, the principal may place the student into another appropriate classroom, into in-school/on-campus suspension, or into an alternative education program. The principal may not return the student to that teacher's class without the teacher's consent unless the Placement Review Committee comprised of two teachers chosen to serve as members and one other professional staff member chosen by the principal, determines that such placement is the best or only alternative available. The campus faculty shall choose one teacher to serve as an alternate in the event that another member is not able to serve on the Placement Review Committee.

A teacher shall remove from class and send to the principal for placement in an alternative education program or for expulsion any student committing a Level 2 or a Level 3 violation. The student may not be returned to the teacher's class without the teacher's consent unless the Placement Review Committee determines that such placement is the best or only alternative available.

SUSPENSION

Suspension includes both in-school suspension (ISS) and out-of school suspension. State law allows a student to be suspended for as many as three (3) school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

A student who is to be suspended will be given an informal conference by the principal or appropriate administrator advising the student of the conduct with which he/she is accused. The student will be given the opportunity to explain his/her version of the incident.

The number of days of a student's suspension, which cannot exceed three (3) school days, will be determined by the principal or other appropriate administrator.

Students who are suspended as a result of a Student Code of Conduct violation shall not participate in extracurricular activities or school-related events during the period of suspension and each full day in which a suspension occurs. If the suspension extends to the Monday following a weekend, students may not participate in extracurricular activities or school-related events during the weekend between two days of suspension.

VIOLATIONS OF LAW

Disruptive Activities – State law prohibits a student from participation in disruptive activities. That includes acting alone or with others to:

- Interfere with the movement of people in an exit, an entrance, or a hallway of a District building without authorization from an administrator.
- Interfere with an authorized activity by seizing control of all or part of a building.
- Use force, violence, or threats in an attempt to prevent participation in an authorized assembly.
- Use force, violence, or threats to cause disruption during an assembly.
- Interfere with the movement of people at an exit or an entrance to District property.
- Use force, violence, or threats in an attempt to prevent people from entering or leaving District property without authorization from an administrator.
- Disrupt classes while on District property or on public property that is within 500 feet of District property. Class disruption includes making loud noises; trying to entice a student away from, or to prevent a student from attending, a required class or activity; entering a classroom without authorization and disrupting the activity with profane language or any misconduct.
- Interfere with the transportation of students in District vehicles.

Gangs and Other Prohibited Organizations – Under state law, a student is prohibited from membership or involvement in a public school fraternity, sorority, secret society, or gang.

Hazing Activities – State law also prohibits a student from participating in any hazing activities. A student is guilty of hazing when he or she takes direct hazing action; encourages or assists someone else to take action; recklessly permits action; has knowledge of planned action or action that has occurred without reporting that knowledge in writing to a school official.

Alcohol, Drugs, Tobacco, and Weapons - Under state and federal law, a student is not allowed to possess, sell, give away, or use alcohol, illegal drugs, tobacco products, guns, or other weapons on school property or at a school-related or school-sanctioned activity, on or off school property. Having one of these items in a privately owned vehicle that the student may have driven to school and parked on District property is also prohibited.

STUDENT MANAGEMENT

CHEATING / ACADEMIC DISHONESTY / PLAGIARISM

Copying another person's work, such as homework, classwork, or a test, is a form of cheating. Plagiarism, which is the use as one's own of another person's original ideas or writing without giving credit to the true author, will also be considered cheating and the student will be subject to academic disciplinary action that may include loss of credit for the work in question. Teachers who have reason to believe that a student has engaged in cheating or other academic dishonesty will assess the academic penalty to be imposed. Students found to have engaged in academic dishonesty will be subject to disciplinary penalties as well, according to the Student Code of Conduct. These rules apply for cheating on a standardized test as well. A grade of 0 will be given for the 10% rule on averaging the grades for report card purposes.

DELIVERIES TO STUDENTS

No balloons, flowers, toys, or other similar items will be accepted for student delivery at school.

DRESS AND GROOMING

The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority. Students are to be well groomed and neatly dressed at all times.

The District prohibits any clothing or grooming that, in the principal's judgment, may reasonably be expected to cause disruption or interference with the normal school operations.

The District prohibits pictures, emblems, or writings on clothing or on the body that:

- are lewd, offensive, vulgar, or obscene; or
- advertise or depict tobacco products, alcoholic beverages, drugs, or any other prohibited substance.

In addition, unacceptable dress and grooming includes:

- tight or revealing clothing
- clothing with slits, tears, or holes
- see-through clothing
- exposed or frayed edges on clothing
- visible undergarments
- dressing without appropriate undergarments
- shirts, jackets, or coats longer than mid-thigh length
- shirts unbuttoned lower than three (3) inches from the collar
- tube/tank tops, halters, half-shirts, crop-tops, shirts with split sides, backless blouses
- hats of any type
- flip flops, thongs, or house slippers
- sunglasses
- bandanas
- large or distracting jewelry, including earrings
- jewelry requiring body piercing (limited to ears)
- exposed tattoos
- chains (e.g., on wallets, etc.)

- sagging pants
- pants/shorts/dresses shorter than fingertip length when student's arms are placed at his/her sides
- any hairstyle that is not neat, clean, and well-groomed
- any hairstyle that is distracting (i.e., mohawks, long pony tails, stripes or bright colors, etc.)
- facial hair with the exception of mustaches that do not extend down on the lip or beyond the corners of the mouth
- goatees and chin whiskers
- long sideburns
- skate shoes
- trench coats
- muscle shirts
- make is not permitted in grades Pk-6th.

ELECTRONIC DEVICES

Students may not possess radios; disc, cassette, or tape players/recorders; noise boxes or horns; headphones; devices with headphones; telephones; paging devices; battery operated or electrical devices (including games); or any other electronic or electrical device on campus or any school-sponsored travel. Radios, disc, cassette, or tape players/recorders installed in vehicles are permitted, but must remain affixed to and in the automobile.

Electronic devices brought to school will be confiscated and returned only to parents. Any electronic device not claimed by the student's parents will be disposed of thirty (30) days after the last day of the school year during which the device was confiscated.

Campus Administrators may allow the use of electronic devices on lengthy field trips on a case by case basis.
Provisions of the Student Code of Conduct apply.

FOOD AND DRINK

Food, drinks, water, and candy in inappropriate places can create unsanitary conditions and insect infestations. Food and drinks of any type are not permitted anywhere on campus except in areas and classrooms specifically designed for food and drink preparation and consumption. Food should not be kept in classrooms, lockers, or offices. Other areas may be approved on a case-by-case basis by the campus principal.

LASER POINTERS

Students are not permitted to possess or use laser pointers while on school property, while using District transportation, or while attending school-sponsored or school-related activities, whether on or off school property. Laser pointers will be confiscated and students will be disciplined according to the Student Code of Conduct.

PAGING DEVICES

The District prohibits students from possessing paging devices while on school property or while attending school-sponsored or school-related activities on or off school property. A paging device is a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. Possession of a paging device, except when the student is serving in the capacity of an active member of a volunteer firefighting organization or an

emergency medical service organization, is a Level 1 violation under the Student Code of Conduct. Students who possess paging devices are subject to the disciplinary consequences for Level 1 violations as indicated in the Student Code of Conduct.

District employees shall confiscate any paging devices found on school property or found while attending school-sponsored or school-related activities on or off school property. Parents shall be notified within ten (10) school days after the paging device is confiscated. The paging company whose name and address appear on the paging device shall be notified within thirty (30) calendar days.

Upon written request from the student's parents, the paging device will be returned to the student's parents on the last day of the school year for an administrative fee of $15.00. If written request is not received from the student's parents ten (10) school days prior to the last day of the school year, the District will notify the paging company. The paging company may claim the paging device for an administrative fee of $15.00.

Any paging device not claimed by the student's parents or the paging company will be disposed of thirty (30) days after the last day of the school year during which the paging device was confiscated.

PARTIES AND SOCIAL EVENTS

The rules of good conduct and grooming will be observed at school social events held outside the regular school day. Guests are expected to observe the same rules as students attending the event, and the person inviting the guest will share responsibility for the conduct of the guest. A student attending a party or social event may be asked to sign out when leaving before the end of the party; anyone leaving before the official end of the party will not be readmitted.

PUBLIC DISPLAY OF AFFECTION

Students shall not engage in public displays of affection (i.e. kissing, prolonged embraces, walking "arm-in-arm").

SCHOOL BUSES OR OTHER VEHICLES

The District provides transportation for all students who live in the District. Riding a school bus is a privilege provided by La Vega ISD and not a student right. School buses are operated to and from school on approved routes, and no variations shall be made from such routes.

Student safety is of utmost concern; therefore, students being transported shall comply with the District's Student Code of Conduct. Any student who fails to comply with that code or established rules of conduct while on a school bus may be denied transportation services and shall be subject to disciplinary action.

The following rules, in addition to the Student Code of Conduct, will apply to student conduct on school transportation:

- Driver's directions shall be followed at all times.
- Students shall board and leave the bus in an orderly manner at the designated bus stop nearest home.
- Students shall remain seated at all times except when boarding or leaving the bus.
- Books, band instrument cases, feet, and other objects shall be kept out of the aisle.
- Students shall not deface the bus and/or its equipment.

- Students shall not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the bus.
- Upon leaving the bus, students shall wait for the driver's signal before crossing in front of the bus.
- Students shall not eat or drink while on the bus.
- When students ride in a District van or passenger car, seat belts must be used at all times.

Bus drivers are asked to complete a Bus Incident Form reporting any student violation of bus safety/conduct rules. A written report will be sent to parents/guardians if their child is reported for a violation. The following disciplinary consequences will be issued for violations of bus conduct/safety rules:

1st incident report: Student conference and warning
2nd incident report: Suspension from riding the bus for five (5) school days
3rd incident report: Suspension from riding the bus for ten (10) school days
4th incident report: Suspension from riding the bus for the remainder of the semester

If, in the administrator's judgment, a student's violation of bus conduct/safety rules is so unruly, disruptive, or dangerous that it creates a serious safety concern, the student may be immediately suspended from bus riding privileges for the remainder of the semester.

Video cameras may be used in District vehicles to promote compliance with the Student Code of Conduct and bus conduct/safety rules. Videotapes are protected student records subject to the provision of District policy. Video documentation of a student's violation of bus conduct/safety rules may also be grounds for immediate suspension from bus riding privileges for the remainder of the semester.

If any suspension occurs during the final three weeks of the last six weeks in a semester, the suspension may be carried forward to the upcoming semester.

Disciplinary sanctions and changes in transportation for a student with a disability will be made in accordance with the student's Individual Education Plan (IEP) or other individually designed program.

SEARCHES BY TRAINED DOGS

Drug detecting dogs may periodically visit the school campus.

SEXUAL HARASSMENT / SEXUAL ABUSE

Students shall not engage in unwanted or unwelcome verbal or physical conduct of a sexual nature directed toward another student or a District employee. This prohibition applies whether the conduct is by word, gesture, or any other sexual conduct, including requests for sexual favors. All students are expected to treat other students and District employees with courtesy and respect; to avoid any behaviors known to be offensive; and to stop these behaviors when asked or told to stop. A substantiated complaint against a student will result in appropriate disciplinary action, according to the nature of the offense.

The District will notify parents of all students involved in sexual harassment by students when the allegations are not minor, and will notify parents of all incidents of sexual harassment or sexual abuse by a District employee. The District encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in public schools. To the greatest extent possible,

complaints will be treated as confidential. Limited disclosure may be necessary to conduct a thorough investigation.

Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with the principal or the Director of Personnel and Administrative Services, who serves as the District Title IX coordinator for students.

A complaint alleging sexual harassment by another student or sexual harassment or sexual abuse by a staff member may be presented by a student and/or parent in a conference with the principal or with the District Title IX coordinator. The first conference with the student ordinarily will be held by a person who is the same gender as the student. The conference will be scheduled and held as soon as possible within five (5) days of the request. The principal or Title IX coordinator will coordinate an appropriate investigation, which ordinarily will be completed within ten (10) days. The student and/or parent will be informed if extenuating circumstances delay the completion of the investigation. The student will not be required to present a complaint to a person who is the subject of the complaint.

If the resolution of the first complaint is not satisfactory to the student or parent, the student or parent within ten (10) days may request a conference with the Title IX coordinator or Superintendent who shall schedule and hold a conference. Prior to or at the conference, the student or parent shall submit a written complaint that includes a statement of the complaint, any evidence in its support, the resolution sought, the student's and/or parent's signature, and the date of the first conference with the principal or Title IX coordinator.

If the resolution of the second complaint is not to the student's or parent's satisfaction, the student or parent may present the complaint to the Board of Trustees at its next regular meeting. The complaint shall be included as an item on the agenda posted with notice of the meeting. Lack of official action by the Board upholds the administrative decision at the second complaint. Announcing a decision in the student's or parent's presence constitutes communication of the decision.

The Board shall hear complaints alleging sexual harassment by students or sexual harassment or sexual abuse by employees in closed meeting, unless otherwise required by the Open Meetings Act.

Additional information on student sexual harassment can be found in the **Notice of Parent and Student Rights Regarding Sexual Harassment** located in this handbook.

SMOKING

La Vega ISD is proud to be tobacco free. The use of tobacco products is strictly prohibited on all District property and at school-related or school-sanctioned activities on or off school property, including field trips.

STUDENT LOSSES

Students are accountable and responsible for the security of their personal property and issued school property. In addition, students are accountable and responsible for any vehicle, bicycle, or other personal possessions brought onto campus. Neither the school, nor its employees are accountable for a student's lost, damaged, or stolen personal items anywhere on campus.

TELEPHONE USE

Student use of any telephone while at school is a privilege. Students may not use telephones during class.

Teachers may NOT give students a pass to use the telephone. Students may NOT leave class to make telephone calls. All use of telephones by students at the school must be approved by the principal, assistant principal, appropriate administrator, or specifically designated personnel.

Students will be notified of calls from parents or other authorized persons, but will not be permitted to leave class or return calls except in cases of emergency expressed by the parent.

Pay telephones are available near the front offices for students to use under the same provisions as specified above. Students may use the pay telephones before school and after school without permission. Further, students may use the pay telephone during their lunch period, when given permission by an appropriate school administrator or designated person. Students must limit all pay telephone calls to three (3) minutes per student.

When directed to do so by any administrator or teacher, students must hang up immediately.

TOYS

Students may not bring toys to school unless specifically requested by a teacher. Toys brought to school without prior approval from the teacher will be confiscated and returned only to parent. Pok-e-mon cards and any other trading cards are considered toys.

Any toy not claimed by the student's parents will be disposed of thirty (30) days after the last day of the school year during which the toy was confiscated.

VANDALISM

The taxpayers of the community have made a sustained financial commitment for the construction and upkeep of school facilities. To ensure that school facilities can serve those for whom they are intended both this year and in the coming years- littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to disciplinary consequences in accordance with the Student Code of Conduct.

VEHICLES ON CAMPUS

Vehicles parked on school property are under the jurisdiction of the school. The school reserves the right to search any vehicle if reasonable cause exists to do so. A student has full responsibility for the security of his/her vehicle and must make certain it is locked and that the keys are not given to others. A student will be held responsible for any prohibited objects or substances, such as alcohol, drugs, or weapons, that are found in his/her car and will be subject to disciplinary action by the District, as well as referral for criminal prosecution. Searches of vehicles may be conducted any time there is reasonable cause to do so, with or without the presence of the student.

A student who drives a vehicle to school must have a current valid driver's license and insurance, as required by law. Each student is responsible for safe and courteous driving around the campus. The student is also responsible for parking appropriately in the assigned STUDENT PARKING LOT and the

assigned parking space. All student vehicles must display a parking permit. Permits may be purchased in the school office.

When students park their vehicles, the students are to come directly into the building. Students MUST NOT sit in the vehicles in the parking lot before or after school or during the lunch period.

Drivers who pick up students should come to the front of the school. Reckless or fast driving around the campus and on the parking lot will not be tolerated, and may result in a student being restricted or banned from driving or parking on campus. All students must comply with all published campus parking procedures whether or not they drive a vehicle to school. Students who park a vehicle on campus are accountable and responsible for compliance with campus parking procedures.

SPECIAL PROGRAMS

The District provides special programs for gifted and talented students, bilingual students, dyslexic students, and for those with disabilities. A student or parent with questions about these programs should contact the student's teacher or principal. The coordinator of each program can answer questions about eligibility requirements and programs and services offered in the District or by other organizations. Additional information on some specific special programs is included in this section of the Student Handbook.

ASSEMBLIES

A student's conduct in assemblies must meet the same standard as in the classroom. A student who is tardy or who engages in inappropriate conduct during an assembly will be subject to disciplinary action.

COMPUTER ASSISTED INSTRUCTION

Students in grades two through four benefit from Integrated Learning Systems (ILS) instruction via state of the art computer programs. Students in kindergarten and first grade also benefit from many other software programs. For more information about these programs, please contact the principal.

COUNSELING

A certified school counselor is available for students in pre-kindergarten through grade 5 on a daily basis. Instruction in a variety of affective domain areas is provided for all children in addition to individual and group counseling as needed.

The school will not conduct a psychological examination, test, or treatment without first obtaining the parent's written consent, unless required by state or federal law for special education purposes.

DRUG ABUSE RESISTANCE EDUCATION (D.A.R.E.)

This drug awareness-education program is offered to all fifth grade students through a cooperative effort between La Vega ISD and local law enforcement agencies. Students attend 16 one-hour sessions during the second semester of the fifth grade year.

ELEMENTARY FINE ARTS PROGRAM

The elementary fine arts program includes instruction and supporting activities in art, music, and theater arts. Each elementary campus has at least one fine arts specialist providing weekly instruction for every student.

ENGLISH AS A SECOND LANGUAGE (ESL)

The ESL program is designed to assist students with limited English proficiency to learn the English language while continuing to progress in the overall instructional program. Every effort is made to develop self-assurance and confidence in students as they function within the instructional environment, while maintaining a positive identity for children within their cultural heritage.

EXTRACURRICULAR ACTIVITIES

A student will be permitted to participate in extracurricular activities subject to the following restrictions:

- During the first grading period, a student is eligible if he/she was promoted at the end of the previous school year, or has accumulated the required number of units toward graduation.
- A student participating in University Interscholastic League (UIL) will be suspended from the participation after a grading period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class (other than an identified honors or advanced class). This suspension continues for three (3) weeks. The grades will subsequently be reviewed at the end of each three-week period; the suspension will be removed if the student's grade is equal to or greater than the equivalent of 70. The student is allowed to practice or rehearse with the other students during the suspension; however, the student is not allowed to travel with the school organization to a contest, sit with the school organization or wear uniforms during the contest.
- A student is allowed up to ten (10) activity-related absences from any class period during the year in order to participate in school-related or school-sanctioned activities on or off campus. All UIL activities come under this provision.
- A student with disabilities who fails to meet the standards in the individual education plan (IEP) may not participate for at least three weeks.
  Students may not participate in any extracurricular activity if they are absent from school the day of the activity for any reason unless a medical doctor states that the student was ill and unable to attend school.
- A student who is not in school the day after an extracurricular activity will not be permitted to participate in the next scheduled activity unless the student was given permission by the principal to go home after coming to school; the student has a statement signed by a medical doctor declaring the student was ill; the student has a death in the family.

Note: Student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior, including consequences for misbehavior that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by local policy will apply in addition to any consequences specified by the organization.

For more information on extracurricular activities, please contact Willie Williams, Director of Athletics, or your campus principal.

GIFTED AND TALENTED PROGRAM

Any K-12 student who performs at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment may be nominated as a candidate for the La Vega ISD gifted and talented program. This nomination may be made by anyone including the student, parent, a friend, teacher, or any other person who recognizes the student as having these abilities. The student is screened by a campus committee, which refers appropriate candidates to a District committee for final selection. This selection takes place in the spring of each school year.

The details of the selection process are available in the Gifted and Talented Plan for the District. The counselor(s) of each campus can provide more information if needed.

LIBRARY PROGRAM

Each elementary campus has a full-time certified librarian who maintains a comprehensive collection of books and audio-visual materials. Students receive regular instruction in library skills as well as benefit from a variety of storytimes, literature appreciation activities, and other enrichment opportunities. Specific emphasis will be placed on the development of student research skills.

PRE-KINDERGARTEN PROGRAM

Pre-kindergarten is offered to students:

- who are at least four (4) years of age on or before September 1;
  AND
- who are unable to speak and comprehend English or whose family qualifies for free or reduced-price school lunches.

Pre-kindergarten is offered at the La Vega Primary School campus. For more information, please contact La Vega Primary Center at 799-6229.

SPECIAL EDUCATION PROGRAMS

Students with identified disabilities may receive services from certified special education teachers and specialists in a variety of instructional arrangements. If a parent suspects that his/her child may have a disability and an educational need for special education services, the parent should contact the student's teacher or the principal.

UNIVERSITY INTERSCHOLASTIC LEAGUE (UIL)

Student participation in University Interscholastic League (UIL) activities, as set forth in the Constitution and Rules of the University Interscholastic League, is encouraged. For more information about the types of UIL activities available, please contact the principal.

Students who are interested in any of these activities should contact their homeroom teacher for more information.

STUDENT SERVICES & MISCELLANEOUS

ASBESTOS POLICY

La Vega ISD is committed to providing a safe and pleasant learning and working environment for all students and staff. In accordance with the federal Asbestos Hazard Emergency Response Act (AHERA) of 1986, the District has developed and implemented a comprehensive Asbestos Management Plan. The Asbestos Management Plan was developed in an effort to effectively facilitate the inspection, reinspection, periodic surveillance, response activities, and management planning for asbestos containing materials within the District.

La Vega ISD is pleased to advise you that we are working hard to maintain compliance with the federal AHERA regulations, and continually strive to ensure the proper management of asbestos containing materials in the District.

If you have questions about the plan or wish to review the management plan for your child's school, please contact the Asbestos Coordinator, Becky Thomas at 254-799-4378.

BAD WEATHER CLOSING

Policy CKC

The District may close schools for a full day or part of a day because of bad weather or emergency conditions. When such conditions exist, the superintendent will make the official decision concerning the closing of the District's facilities. When it becomes necessary to open late or to release students early, the following radio and television stations will be notified by school officials:

KCEN TV - Channel 6
KWTX - TV - Channel 10, Radio 97.5 FM
KXXV- TV - Channel 25
WACO 100 FM Radio/1460 AM
The Bear - Radio 102.5 FM
KCKR - Radio 95.7 FM

CAFETERIA SERVICES

The District participates in the National School Lunch Program and offers free and reduced-price meals based on a student's financial need. Information can be obtained from the office on each student's campus.

Five-day meal tickets may be purchased in the cafeteria at anytime during the week. Breakfast is free each day and lunch is $1.75 per day for students in grades PK-6. Adult and non-student lunces are $2.50. Reduced price lunch is $0.40 per day.

While in the cafeteria, students should follow the Student Code of Conduct and transport trash and food trays to the appropriate locations.

CARE OF SCHOOL PROPERTY

Students are responsible for the proper use and care of school property. Defacing or destroying books, furniture, windows, or any other school property is poor citizenship. Students damaging school property will be assessed a sum sufficient to repair or replace what has been damaged and disciplinary action will be taken.

COMMUNICATION BETWEEN HOME AND SCHOOL

Good communication between home and school regarding a child's education is more than a "plus": it's essential for the student to make the most of the opportunities provided. School communication starts with information documents such as this handbook, progress reports and report cards, student work for parents to review and sign, and continues into interaction: messages and phone calls from teachers, and school open houses or back-to-school nights, for instance.

Communication might also include requests for conferences -- initiated by the school or the parent -- to discuss student progress, to find out more about the curriculum and how the parent can support learning, to head off or resolve problems, etc. A parent who wants to schedule a phone or in-person conference with a teacher, counselor, or principal should call the school office for an appointment. Generally a teacher will be able to meet with parents or return calls during his or her conference period, although other mutually convenient times might be arranged as well. [See the section on **Parent Involvement, Responsibilities, and Rights** in the School Admission and Attendance Section of this handbook.]

COMPLAINTS BY STUDENTS/PARENTS

Usually student or parent complaints or concerns can be addressed simply by a phone call or a conference with the teacher. For those complaints and concerns that cannot be handled so easily, the District has adopted a standard complaint policy at FNG (Local) in the District's policy manual. In general, a parent or student should first discuss the complaint with the campus principal. If unresolved, a written complaint and a request for a conference should be sent to the Superintendent. If still unresolved, the District provides for the complaint to be presented to the Board of Trustees.

Some complaints require different procedures. Any campus office or the Superintendent's office can provide information regarding specific processes for the following complaints. Additional information can also be found in the designated Board policy, available in the principal's and Superintendent's offices or on the District's Web site at www.lavegaisd.org

Topics and policies include:
Discrimination on the basis of gender: Policy FB
Sexual abuse or sexual harassment of a student: Policy FNCJ
Loss of credit on the basis of attendance: Policy FDD
Removal of a student by a teacher for disciplinary reasons: Policy FOAA
Removal of a student to a disciplinary alternative education program: Policy FOAB
Expulsion of a student: Policy FOD
Identification, evaluation, or educational placement of a student with a disability: Policies EHBA and FB
Instructional materials: Policy EFA
On-campus distribution of nonschool materials to students: Policy FMA
Complaints against District peace officers: Policy CKE

DISTRIBUTION OF MATERIAL

All aspects of school-sponsored newspapers and/or yearbooks are completely under the supervision of the teacher and the campus principal.

Written materials, handbills, photographs, pictures, petitions, films, tapes, or other visual or auditory materials may not be sold, circulated, or distributed on any school campus by a student or a nonstudent without the approval of the principal and in accordance with campus regulations. Materials displayed without authorization will be removed.

All material intended for distribution to students that is not under the District's editorial control must be submitted to the principal for review and approval. If the material is not approved within 24 hours of the time it was submitted, it must be considered disapproved. Disapprovals may be appealed by submitting the disapproved material to the Superintendent; material not approved by the Superintendent within three (3) days is considered disapproved. This disapproval may be appealed to the Board at its next regular meeting when the student will have a reasonable period of time to present his/her viewpoint.

FUND RAISING

Policy FJ, GE

All fund-raising projects shall be subject to the approval of the principal.

Student participation in approved fund-raising activities shall not interfere with the regular instructional program. Funds raised shall be received, deposited, and disbursed in accordance with Board policy.

No outside organizations of any sort may solicit contributions of any type from students within the schools.

INDOOR AIR QUALITY

La Vega ISD is committed to providing a safe and pleasant learning and working environment for all students and staff. In accordance with EPA guidelines, the District has developed and implemented a comprehensive Indoor Air Quality Plan. The Indoor Air Quality Plan was developed to effectively facilitate the inspection, response activities, and management planning for Indoor Air Quality monitoring and management.

If you have questions about the plan, or wish to review the plan for the District, please contact the IAQ Coordinator at 254-799-4378.

LOST AND FOUND

Articles that are found should be brought to the custodian or to the school office. Students claiming articles must describe and identify them. All students are advised to mark their belongings with their names or other identifying marks.

NOTICE OF PARENT AND STUDENT RIGHTS REGARDING SEXUAL HARASSMENT

What is the District policy concerning sexual misconduct?

The District forbids employee conduct constituting sexual harassment or sexual abuse of students. The District forbids students from engaging in unwanted and unwelcome verbal or physical conduct of a sexual nature directed toward another student or a District employee.

The District encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in the public schools.

What is sexual harassment?

Sexual harassment of a student **by an employee** includes any welcome or unwelcome sexual advances, requests for sexual favors, and other verbal (oral or written), physical, or visual conduct of a sexual nature. It also includes such activities as engaging in sexually oriented conversations for purposes of personal sexual gratification, telephoning a student at home or elsewhere to solicit inappropriate social relationships, physical contact that would be reasonably construed as sexual in nature, and enticing or threatening a student to engage in sexual behavior in exchange for grades or other school-related benefit.

Sexual harassment of a student **by another student** includes unwanted and unwelcome verbal or physical conduct of a sexual nature, whether by word, gesture, or any other sexual conduct, including requests for sexual favors.

What is sexual abuse?

Sexual abuse is defined as "illegal sex acts performed against a minor...." It may include, but is not limited to, fondling, sexual assault, or sexual intercourse. Sexual abuse is a form of child abuse that must be reported to appropriate law enforcement authorities.

What laws address sexual harassment of students?

Sexual harassment or abuse of students by District employees may constitute discrimination on the basis of sex and is prohibited by Title IX (the federal law prohibiting gender-based discrimination by schools that receive federal funds).

Will I be informed if my child has been sexually harassed or sexually abused at school?

The District will notify parents of students involved in sexual harassment by students when the allegations are not minor or of any incident regarding sexual harassment or sexual abuse by an employee. Notification may be by telephone, letter, or personal conference.

What will the District do when it learns of sexual harassment or sexual abuse of a student?

When a principal or other school administrator receives a report that a student is being sexually harassed or abused, he or she will initiate an investigation and take prompt action to intervene.

What do I do if I am concerned that my child has been sexually harassed or sexually abused at school?

A student or parent who has a complaint alleging sexual harassment by other student(s) or sexual harassment or sexual abuse by an employee may request a conference with the principal, the principal's designee, or the District's Title IX coordinator. The conference will be scheduled and held as soon as possible but within five school days. The principal or Title IX coordinator will coordinate an investigation. Oral complaints should be reduced to writing to assist in the District's investigation.

A complaint may also be filed separately with the Office of Civil Rights:

Regional Director
Office of Civil Rights, Region VI
1200 Main Tower Building, Room 1935
Dallas, Texas 75202
(214) 767-3959

Who is the Title IX coordinator and how do I contact that person?

The Title IX coordinator for the District is:

Executive Director of Personnel and Administrative Services
3100 Bellmead Drive
Waco, Texas 76705
(254) 799-4963

The Title IX coordinator is a District employee who has the responsibility to assure District compliance with the requirements of Title IX. The coordinator will investigate or oversee an investigation of a complaint alleging violations of Title IX.

The District has adopted complaint procedures for handling Title IX complaints, which may be obtained from the principal or Title IX coordinator. The student may be accompanied by the parent or other advisor throughout the complaint process.

Will my complaint be confidential?

To the greatest extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation.

What if I am not satisfied by the District's resolution of my complaint?

If the parent is not satisfied with the District's initial response to the complaint, he or she has ten school days to request a conference with the Superintendent or designee, who will schedule and hold a conference. Prior to or at the conference, the parent must submit a written complaint that contains: a statement of the complaint; any evidence to support the complaint; the resolution sought; the student's and/or parent's signature; and the date of the conference with the principal.

If the student or parent considers the resolution unsatisfactory, he or she may request that the complaint be heard by the Board of Trustees at its next regular meeting, in accordance with policy BE (LOCAL). The Board will hear the complaint in closed meeting, unless otherwise required by the Texas Open Meetings Act. At the conclusion of the hearing, the Board will decide what action it deems appropriate.

PARENT TRAINING WORKSHOPS

Parent training workshops for home reinforcement of study skills and specific curriculum objectives shall be conducted for parents who wish to participate. The frequency of these workshops will be based on the interest indicated by parents in the community.

PEST CONTROL INFORMATION

The District periodically may apply pesticides as part of the Integrated Pest Management program. All persons applying pesticides within the District are required to receive special training in pesticide application and pest control. In addition, La Vega I.S.D. has a policy that requires use of non-chemical pest control tactics whenever it is possible that pesticides may periodically be applied. Should you have

further questions about pesticide use within the District, including the types and timing of treatments, you may contact the IPM Coordinator at 254-799-4378.

Except in an emergency, signs will be posted 48 hours before application. Parents who want to be notified prior to pesticide application inside their child(ren)'s school assignment area may contact the IPM Coordinator at 254-799-4378.

PETS

Students are not allowed to bring their pets or any other animals to school.

PLEDGES OF ALLEGIANCE AND A MINUTE OF SILENCE

Texas law requires students to recite the Pledge of Allegiance to the United States flag and the Pledge of Allegiance to the Texas flag each day. Parents may submit a written request to the principal to excuse their child from reciting a pledge.

A minute of silence will follow recitation of the pledges. The student may choose to reflect, pray, meditate, or engage in any other silent activity so long as the silent activity does not interfere with or distract others.

POSTERS

Signs and posters that a student wishes to display must first be approved by the campus principal. Posters displayed without authorization will be removed. Any student who posts printed material without prior approval will be subject to disciplinary action.

PROTECTION OF STUDENT RIGHTS

Policy EF

No student will be required to participate without parental consent in any survey, analysis, or evaluation, funded in whole or in part by the U. S. Department of Education that concerns:

- political affiliations;
- mental and psychological problems potentially embarrassing to the student or family;
- sexual behavior and attitudes;
- illegal, anti-social, self-incriminating, and demeaning behavior;
- criticism of other individuals with whom the student or the student's family has close family relationship;
- relationships privileged under law, such as relationships with lawyers, physicians, and ministers; and
- income, except when the information will be used to determine the student's eligibility to participate in a special program or to receive financial assistance under such a program.

Parents shall be able to inspect any teaching materials used in connection with such a survey, analysis, or evaluation. Each parent also has a right to review all instructional materials used in his or her child's classroom and to review each test that has been administered to his or her child.

SCHOOL CALENDAR OF EVENTS

In order to prevent scheduling conflicts of programs during the school year, it is necessary that all activities be scheduled on the school calendar in the principal's office at the beginning of the school year or as soon, thereafter, as possible.

STUDENT RIGHT TO PRAY

The school recognizes a student's right to individually, voluntarily, and silently pray or meditate in school in a manner that does not disrupt the instructional or other activities of the school. The school will not require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

STUDENT TEACHERS

University student teachers and observers are provided periodically by several colleges and universities. These students are education majors and work under the supervision of an LVISD classroom teacher.

VIDEOTAPING OF STUDENTS

For safety purposes, video/audio equipment will be used to monitor student behavior on buses (and in common areas on campus). Students will not be told when the equipment is being used.

The principal will review the tapes routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

A parent who wants to view a videotape following discipline of that parent's child may request access in accordance with policy FL in the District's policy manual.

VISITORS

La Vega ISD welcomes visitors to all campuses; however, in light of the campus principal's responsibility for the safety and well-being of the students and faculty, visitors must first proceed to the office, sign-in, and receive a visitor's badge. Each campus wants its faculty, staff, and students to recognize visitors, while ensuring a minimum disruption to the instructional process. All staff members and students are requested to report to the principal or school office anyone on the campus who cannot be identified as having permission to be on the campus.

Parents may visit individual classrooms during instructional time with the principal's approval if the duration and frequency of the visit does not interfere with the delivery of instruction or disrupt the normal school environment. Student acquaintances or other adults will not be allowed to visit classrooms without special permission from the principal.

Principals are authorized to refuse entry onto school grounds to persons who do not have legitimate business at the school and to request any unauthorized person(s) engaging in unacceptable conduct to leave the school grounds.

La Vega Pirates
Varsity Football Schedule
2005-2006

Date	Opponent	Site	Time
August 13 (Sat.)	Teague (Scrimmage)	Home	6:00 p.m.
August 18	Hearne (Scrimmage)	Home	6:00 p.m.
August 27	Marlin	Home	8:00 p.m.
September 2	Rosebud Lott	Away	7:30 p.m.
September 9	Reicher	Home	7:30 p.m.
September 16	Fairfield**	Home	7:30 p.m.
September 23	Mexia	Away	7:30 p.m.
September 30	Open		
October 7	Robinson *	Home	7:30 p.m.
October 14	China Spring *	Away	7:30 p.m.
October 21	Gatesville*	Home	7:30 p.m.
October 28	Lorena	Away	7:30 p.m.
November 4	Connally+	Home	7:30 p.m.

* Denotes: District Games
** Denotes: Homecoming
\+ Denotes: Parents Night

Athletic Director: Willie Williams
Office Phone: (254) 799-4248 School Phone: (254) 799-4951
Assistants: Nathan Jones, Steven Oliver, Ronald Ballard, Brad Lewis, Sam Smith, Chris Ward, Don Hyde, George Kilgo
Superintendent: Dr. Monte Geren
Principal: Jerry Brem
Cheerleader Coach: Martha Schroeder
Band Director: Tom English

LA VEGA INDEPENDENT SCHOOL DISTRICT

PARENT INVOLVEMENT POLICY

2006-2007

STATEMENT OF PURPOSE

La Vega ISD is dedicated to providing quality education for every student in our district. To accomplish this objective, we will develop and maintain partnerships with parents and community members. Parents involved in the education of their children contribute greatly to the student achievement and academic success by reinforcing their children's commitment to education. Parents are their children's first and most important teacher. Their support for children and for the school is critical to their children's success.

PARENTAL INVOLVEMENT IN DEVELOPING THE POLICY

The District Parent Advisory Committee, consisting of approximately thirty members, is composed of parents, community leaders, teachers, administrators, non-teaching professionals (nurses, counselors, etc.) and school board members and has direct input in the design and implementation of the Parent Involvement Policy on an ongoing basis to assure a working document.

SCHOOL/PARENT PARTNERSHIP COMPACT

In accordance with Title 1 regulation, each district must develop a parent/school/student compact with parents of the students participating in Title 1. This compact will enable the school and parents to share responsibility for student performance and success. The compact must explain how students, parents, and staff will share responsibility for promoting student achievement. Members of the Parent Advisory Committee will provide input in the design and implementation of the compact.

TYPE OF PARENTAL INVOLVEMENT

The District Parent Educator, in coordination with campus principals, provides assistance and other support necessary to help support and implement effective parental involvement activities. The following are possible opportunities for home/school partnerships:

- Parent Education Workshops (Love & Logic, Brown Bag Lunches, Special Series for Parents, Make & Take Activities, and Family Nights)
- Parent/Teacher Conferences

- Home Visits
- Parent Resource Library at La Vega Elementary and Parent Corner on each Title 1 campus

ANNUAL TITLE 1

La Vega ISD will hold Title 1 meetings for parents each school year. Parents will be informed of new Title 1 guidelines and regulations. Copies of the District's Parental Involvement Policy will be distributed and parents will be encouraged to provide input in the revising of the policy as needed. Parent volunteers will be recruited to serve on campus decision-making teams and the Parent Advisory Committee. The meetings will be held at a convenient time and location. Language translation and childcare will be provided.

EVALUATION

Evaluations will be conducted through:

- District Parent Advisory Committee
- Annual Title 1 Meeting
- End-of –the-year campus surveys conducted with parents

The District and campuses will use information from these sources to revise the parent involvement policy and program goals.

La Vega Jr. High School-George Dixon Campus
2006-2007 Student Handbook Additions/Changes

1. **Page 11---Addition passed by TASB regarding student medication**

2. **Page 25 Level 1 Violations**
   a. **Added 1.2---Cheating on State Assessments (TAKS)**
   b. **Added 1.5---Excessive Tardies**

3. **Page 26 Level I Violations**
   a. **Added Harassment/Bullying to 1.20**

4. **Page 49---Added board approved dress code information passed by our School Board during the 2005-2006 school year.**

5. **Page 50---Added no shorts allowed and grills (cosmetic mouth piece) are not allowed**

6. **Page 51---Added Graffiti Texas Sec. 28.8 and Illegal & Banned Items passed by our School Board during the 2005-2006 school year**

7. **Page 55---Added Trespass On School Ground (TEC 37.107) passed by our School Board during the 2005-2006 school year**

8. **Page 60---Addition passed by TASB regarding special education student transfers**

PLEASE COMPLETE AND RETURN THIS PAGE.

PARENT/GUARDIAN ACKNOWLEDGMENT

I understand and consent to the responsibilities outlined in the La Vega ISD 2006-2007 Student Handbook, specifically including the responsibilities outlined in the District's Student Code of Conduct. I also understand that my child, _____, will be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school and at school-sponsored and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time or location. I understand that any student who violates the Student Code of Conduct is subject to disciplinary action, up to and including referral for criminal prosecution for violation of law.

Regarding student records, I understand that certain information about my child is considered directory information. Directory information includes:

- Student name
- Address
- Telephone numbers
- Date and place of birth
- Most recent previous school attended
- Dates of attendance
- Participation in officially recognized activities/sports
- Weight and height of members of athletic teams
- Awards received in school
- Photos/videos of my child to be used in newspapers, newsletters, media spots, promotional and marketing materials, and publications (including District and campus web pages)

Directory information on my child will be released by the District to anyone who requests it unless I object in writing to the release of any or all of this information within ten (10) school days of the time this handbook was issued to my child. I have marked through the directory items listed above that I wish the District to withhold about my child.

_____ _____

Signature of Parent/Guardian Date

STUDENT ACKNOWLEDGMENT

I understand and consent to the responsibilities outlined in the La Vega ISD 2005-2006 Student Handbook, specifically including the responsibilities outlined in the District's Student Code of Conduct. I also understand that I will be held accountable for the behavior and consequences outlined in the Student Code of Conduct at school and at school-sponsored and school-related activities, including school-sponsored travel, and for any school-related misconduct, regardless of time or location. I understand that any student who violates the Student Code of Conduct is subject to disciplinary action, up to and including referral for criminal prosecution for violation of law.

_____ _____

Signature of Student Date

PLEASE COMPLETE AND RETURN THIS PAGE.

LA VEGA INDEPENDENT SCHOOL DISTRICT
STUDENT/PARENT ELECTRONIC INFORMATION RESOURCE AGREEMENT

Please read this document carefully. When this document is signed by the student and the parent, it becomes an agreement between the student, parent, and the District. The student's and parent's signature indicates agreement to abide by the conditions and guidelines established herein.

Terms and Conditions of this Agreement
These policies shall apply to:

1. Users of electronic information resources which are utilized with equipment located in the LVISD.

2. Users who obtain their access privileges through association with LVISD.

3. Electronic information resources include (but are not limited to) CD-ROMs, videodiscs, multimedia, on-line services, software, videocassettes and electronic mail.

Personal Responsibility
I agree to report misuse of the network to the Technology Department. Misuse can come in many forms, including but not limited to, sending or receiving material that exhibits or suggests pornography, unethical or illegal behavior; using racist, sexist or inappropriate language; or violating the guidelines set forth below.

Acceptable Use Guidelines
The use of electronic information resources must be in support of education, research and the educational goals and objectives of LVISD.

1. I will use electronic information resources for educational purposes only.

2. I agree not to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.

3. I will abide by all copyright regulations.

4. I will not reveal home addresses or personal phone numbers of others.

5. I understand that electronic mail is not private.

6. I will not use the electronic information resources in any way that would disrupt use by others.

7. I understand that many services and products are available for a fee and acknowledge that I am responsible for any expenses incurred. Failure to pay for expenses may result in denial of my privileges.

8. I will not use the electronic information resources for any commercial purposes.

9. I will not attempt to harm, modify or destroy hardware or software, or interfere with system security.

10. I agree to accept financial responsibility for any intentional harm to the system.

11. I will abide by the regulations established by the District regarding use and access of the electronic information resources.

12. I will follow all rules of the LVISD Student Code of Conduct while using electronic information resources.

Rights of the System Administrator

1. LVISD reserves the right to log the use of all systems and monitor fileserver space utilization. Should it become necessary, files may be deleted.

2. The System Administrator may close an account at any time.

3. LVISD is not responsible for any service interruptions, changes, or consequences arising there from, even if these arise from circumstances under the control of the District.

4. LVISD makes no warranties of any kind, whether expressed or implied regarding use of the electronic information resources. Service is provided on an "as is, as available" basis. The District is not responsible for the accuracy of information received.

5. LVISD reserves the right to establish such rules and regulations as may be necessary for the efficient operation of the electronic information systems.

Consequences
The use of the electronic information resources is a privilege, not a right; and may be revoked in accordance with Policy CQ (Local) and Policy CQ (Regulation). Infractions of the provisions set forth in this *Electronic Information Resource Agreement* or the policies and regulations established pursuant to the Agreement may result in suspension or termination of access privileges and/or appropriate disciplinary action. Additionally, activities in violation of state and federal statutes will be subject to prosecution by those authorities.

The user of electronic information resources agrees to accept full responsibility for his/her use and will hold the District harmless for any damages resulting from use of the resources, whether that injury or damage is to the user or to another person.

I understand that this access is designed for educational purposes. I have read, understand, and agree to abide by all of the provisions of the *Electronic Information Resource Agreement.*

Student's Signature: _____ Date: _____

As the parent or guardian of this child, I have read the *Electronic Information Resource Agreement.* I understand that access to electronic information resources is intended to be for educational purposes only and that students are required to refrain from sending or receiving illegal or offensive material. I also accept full responsibility for supervision if and when my child's use is not in a school setting. I hereby give permission for my child to use electronic information resources.

Parent's Signature: _____ Date: _____

La Vega I.S.D.

La Vega Junior High School
George Dixon Campus
2006-2007 Student Handbook

La Vega Junior High School
George Dixon Campus
4401 Orchard Lane
Waco, Texas 76705

This student handbook belongs to:

Name: _____
Address_____
City: _____ State: _____ Zip Code: _____
Phone: _____ Team: _____

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SECTION I

PREFACE

This handbook contains information students and parents are likely to need to ensure a successful school year. Throughout the handbook, the term "the student's parent" is used to refer to the parent, legal guardian, or other person who has agreed to assume school-related responsibility for the student.

Students and parents also need to be familiar with the La Vega I.S.D. Student Code of Conduct, which sets out the consequences for inappropriate behavior. The Student Code of Conduct is required by state law and is intended to promote school safety and an atmosphere for learning. This document may be found on the gold pages of this handbook and posted at each campus.

The Student Handbook is designed to be in harmony with Board policy and the Student Code of Conduct adopted by the Board. Please be aware that this document is updated annually, while policy adoption and revision is an ongoing process. Therefore, any changes in policy that affect student handbook provisions will be made available to students and parents through newsletters and other communications. These changes will generally supersede provisions found in this handbook that have been made obsolete by newly adopted policy.

Please note that references to policy codes are included to help parents confirm current policy. A copy of the District's Policy Manual is available in the administration building (or on-line at www.tasb.org/policy/pol/private/161906/).

In case of conflict between Board policy or the Student Code of Conduct and any provisions of student handbooks, the provisions of Conduct that were most recently adopted by the Board are to be followed.

STATEMENT OF NON-DISCRIMINATION

La Vega I.S.D. does not discriminate on the basis of race, religion, color, national origin, sex, or disability in providing education services, activities, and programs, including vocational programs, in accordance with Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act of 1973, as amended.

La Vega I.S.D. will take steps to assure that lack of English language skills will not be a barrier to admission and participation in all educational and vocational programs. Board policy or the Student Code of Conduct.

The following person has been designated to coordinate compliance with these requirements:

Director of Personnel and Administrative Services
La Vega I.S.D. Administration
3100 Bellmead Drive
Waco, Texas 76705
(254) 799-4963

LA VEGA INDEPENDENT SCHOOL DISTRICT

Board of Trustees

Mildred Watkins, President

Rodney Outlaw, Vice-President	Kevin Harris, Member
Dr. Tamra Walthall, Secretary	Phil Bancale, Member
Henry Jennings, Asst. Secretary	Randy Devorsky, Member

The Board of Trustees meets in regular session once each month on the third Tuesday. Meetings are open to the public and are held in the Board Room of the La Vega Administration Building, 3100 Bellmead Drive, Waco, Texas, at 7:00 p.m. Board meeting agendas are posted at the administration building 72 hours prior to the meeting, in accordance with the Texas Open Meetings Act.

Administration

Dr. Monte Geren	Superintendent
Gary Williams	Deputy Superintendent
Dr. Sharon Shields	Asst. Superintendent for Instructional Services
Al Bishop	Exec. Dir. of Personnel & Administrative Services
Maria Green	Director for Special Programs
Linda Volz	Director for Special Education
Tammy Brinkman	Principal, La Vega Primary Center
Peggy Johnson	Principal, La Vega Elementary School
Bonita McRae	Principal, La Vega Int. School -H.P. Miles Campus
Bryant Adams	Principal, La Vega Jr. High School-George Dixon Campus
Jerry Brem	Principal, La Vega High School

Support Services

Lynn Roberts	Director of Maintenance
Eddie Generals	Director of Food Service
Yolanda Robinson	Durham Transportation
Rhonda Richards	School Nurse—La Vega Int. & La Vega Jr. High
Kathie Kimbrough	School Nurse—La Vega Primary & La Vega H.S.
Sherry Atkinson	School Nurse—La Vega Elem. & La Vega H.S.

La Vega I.S.D. Directory

La Vega Primary Center (Grades PreK-1)
4400 Harrison, Waco, Texas, 76705
Phone 799-6229 • FAX 799-1369
Tammy Brinkman, Principal
Judy Spring, Assistant Principal
Jodi Heston, Counselor

La Vega Elementary School (Grades 2-3)
3100 Wheeler Street, Waco, Texas, 76705
Phone 799-1721 • FAX 799-4453
Cafeteria and Nurse's Office Phone 799-2014
Peggy Johnson, Principal
David Edison, Assistant Principal
Karen Gillette, Counselor

La Vega Intermediate School-H.P. Miles Campus (Grades 4-6)
508 E. Loop 340, Waco, Texas, 76705
Phone 799-2428 • FAX 799-8943
Bonita McRae, Principal
Chris Borland, Assistant Principal
Chad Heath, Counselor
Nancy Muhammad, Counselor

La Vega Jr. High School-George Dixon Campus (Grades 7-8)
4401 Orchard Lane, Waco, Texas, 76705
Phone 799-2428 • FAX 799-8943
Bryant Adams, Principal
Steve Hanks, Assistant Principal
Elicia Krumnow, Assistant Principal
Mary Keezee, Counselor

La Vega High School (Grades 9-12)
555 North Loop 340, Waco, Texas, 76705
Phone 799-4951 • FAX 799-0720
Athletic Field House Phone 799-4248
Band Hall Phone 799-9944
NJROTC Phone 799-0729
Jerry Brem, Principal
TBA, Assistant Principal
Marsha Moore, Assistant Principal
Salvador Acosta, Counselor
Erna Watkins, Counselor

Administration Office
3100 Bellmead Drive, Waco, Texas, 76705
Phone 799-4963 • FAX 799-8642
Dr. Monte Geren, Superintendent
Dr. Sharon Shields, Asst. Superintendent
Gary Williams, Asst. Superintendent

Special Education Department
2604 Beale Street, Waco, Texas 76705
Phone 299-6750 • FAX 867-9525
Linda Volz, Director for Special Education

Food Service Department
2604 Beale Street, Waco, Texas, 76705
Phone 299-6807 • FAX 799-8642
Eddie Generals, Food Service Director

Maintenance Department
3101 Latimer Street, Waco, Texas, 76705
Phone 799-6696 • FAX 799-1281
Lynn Roberts, Director of Maintenance

Technology Department
2604 Beale Street, Waco, Texas, 76705
Phone 299-8479 • FAX 867-0928
Larry Kaska, Director

Transportation Department
2604 Beale Street, Waco, Texas, 76705
Phone 799-7453 • FAX 799-8618
Yolanda Robinson, Transportation Director

Warehouse
3101 Latimer, Waco, Texas, 76705
Phone 799-2824

McLennan County Challenge Academy
3805 S. 3rd St.
Waco, Texas, 76706
Phone 754-0803 • FAX 754-6029
Chris Rankin, Director

Success Program
901 Maxfield, Waco, TX 76705
Phone 799-9709 • FAX 799-8642
Judy Spring, Director

MISSION STATEMENT

The mission of La Vega Independent School District is to provide a needs satisfying environment where everyone can produce successfully, with the understanding that learning adds quality to life. Preparing each student to contribute to an ever-changing interdependent society is our commitment.

PHILOSOPHY

We believe:

- *schools control the educational setting that enables success and quality work.*
- *meeting needs in a non-coercive, "need satisfying" environment is essential for quality learning to occur.*
- *failure is not acceptable because quality work and successful learning are within the ability of everyone if given adequate time and appropriate instruction.*
- *success builds success.*
- *mastery of content, concepts, and competencies is the essence of schooling.*
- *respectful treatment of all people and cultures can strengthen the links between learning, self-esteem, and behavior.*

STUDENT EXIT LEVEL COMPETENCIES

We will know we have achieved our mission when all students are:

Collaborative Workers:
•exercising the confidence, compassion, and skills necessary to work with others
•designing solutions to a variety of academic and social problems

Life-Long Learners:
•recognizing that they can acquire skills and knowledge in diverse ways and in diverse conditions
•demonstrating the self-directed skills necessary to function in a rapidly changing, technology rich, global market place

Self-Directed Individuals:
•exercising personal, social, and moral responsibility
• participating in the maintenance of their own mental and physical health/wellness
• conveying an appreciation and understanding for the fine arts and the role it may play in balancing an individual's personal and professional life
• acquiring and demonstrating the skills necessary to become a responsible, self-directed person, capable of setting and attaining personal goals

Communicators:
• expressing themselves fluently through both oral and written communication in English
• communicating effectively in Spanish
• demonstrating literacy in the use of technology as a tool and source for continued learning

Problem Solvers:
• applying the inquiry, problem-solving, conflict-resolution, and evaluation skills necessary for the accomplishment of both personal and organizational goals
• demonstrating competency in the application of mathematical, scientific, and technological concepts applicable to their lifestyle and/or vocation

Responsible Citizens:
• exercising personal, social, and moral responsibility as they address political, social, health, and environmental issues in a multi-cultural, global society
• demonstrating a knowledge of the geographic, political, and historical relationships of countries and political coalitions throughout the global community
• formulating strategies to achieve and sustain a high level of self-worth and a positive work ethic, while responding effectively to factors and/or changes within the environment that challenge personal growth and creativity
• modeling the interpersonal and intrapersonal skills necessary to become an active contributor in a democratic society

State of Texas
Student Success Initiative

A PARENT GUIDE TO TESTING REQUIREMENTS

In the 76th session, the Texas Legislature made changes to state law to help all children in Texas learn to read. The new requirements apply to children who entered kindergarten in the 1999-2000 school year and to all students who enter kindergarten thereafter.

THE GOAL OF THE TEXAS READING INITIATIVE

All students will read on grade level or above by the end of Grade 3 and continue to read on grade level or above throughout their schooling.

WHAT THE STATE LAW REQUIRES

Students who were enrolled in kindergarten during the 1999-2000 school year were the first students who must meet the new testing requirements of Texas Education Code §28.0211. These children, who will be in third grade during the 2002-2003 school year, must pass the Grade 3 statewide assessment in reading in order to be promoted to fourth grade. These same students must satisfy additional requirements in the fifth grade in 2004-2005, and in the eighth grade in 2007-2008.

NEW PROMOTION REQUIREMENTS

Beginning with kindergarten class of 1999-2000

2002-2003
Third grade (English or Spanish version)
Reading

2004-2005
Fifth grade (English or Spanish version)
Reading and Mathematics

2007-2008
Eighth grade (English version)
Reading and Mathematics

FREQUENTLY ASKED QUESTIONS

What will happen if a student doesn't pass the 2005-2006 reading assessment?

Extra instruction to help strengthen the skills needed to be a successful reader will be provided through the child's school. A student will have two more opportunities to take and pass the reading test before the next school year begins. A committee may be formed to ensure the best placement of your child.

Do these same promotion requirements apply to students who are Limited English Proficient (LEP) or in Special Education?

If not exempt, this law applies to these students as well.

Who can families contact if they have questions?

Families should contact the child's teacher, principal, school district office, or the regional education service center in their area. Families may also contact the Texas Education Agency through any of the phone numbers or web sites listed in this brochure. Your child's success is priority for all of us.

HOW CAN FAMILIES HELP?

- Talk, ask questions, and keep in touch with your child's teacher and school.
- Spend as much time as possible reading a wide variety of books and other kinds of text with your child.
- Ask questions about what they have read, discussing the meanings of new words and comparing one story with another.
- Reduce television time. Plan family learning activities that will support your child's learning.
- Discuss with your child's teacher the results of the reading inventory that each student takes in kindergarten, 1st grade, and 2nd grade. The reading inventory is required under Texas Education Code §28.006. This is an additional tool to monitor progress and to support the overall quality of reading instruction that your child is receiving.

To learn more about helping your child begin to read, you may order the booklet *Beginning Reading Instruction: Practical Ideas for Parents* by calling the Texas Education Agency Publications Distribution Office at (512) 463-9744.

To best serve the needs of Texas public school children, parents, teachers, administrators, business leaders, and community members, all need to be involved in improving the reading skills of our children.

TEXAS EDUCATION AGENCY
1701 North Congress Avenue
Austin, Texas 78701-1494
Division of Curriculum, Assessment, and Technology
www.tea.state.tx.us

For more information, call
(512) 463-9581 Curriculum
(512) 463-9536 Student Assessment
(800) 819-5713 Reading Hotline

SECTION II

SCHOOL ADMISSION AND ATTENDANCE

WELCOME TO LAVEGA JUNIOR HIGH SCHOOL-George Dixon Campus

The mission of La Vega Junior High School-George Dixon Campus is to foster a student-centered environment in which individuals become self-disciplined, lifelong learners prepared for the cultural diversity and rapidly changing technology of today's world in a way that motivates students and faculty, involves parents and the business community, encourages problem solving, builds self-esteem, provides success, welcomes change, and provides for personal growth so that our students will achieve a standard of excellence.

ADMISSION

A student's parent(s) is required to live within the defined boundaries of the La Vega Independent School District if the student is to attend school within this district. Students will not be permitted to enroll at La Vega ISD until proof of residency can be established. Falsification of enrollment records is an offense under §37.10, Penal Code, and enrollment of a student under false records subjects the parent to liability for tuition or costs under TEC §25.001(h). La Vega ISD policy does not allow for the transfer of any student from outside of La Vega ISD boundaries with the exception of full-time school district employees.

Registration for all students is conducted prior to the opening of school each year

Parents of students must bring the following documents for registration:

- Proof of residency within the school district (such as a current utility bill)
- Proof of student's identity (birth certificate)
- Student's social security card
- Student's immunization record
- Student's transcript or report card from previous school year
- Guardianship papers (if applicable)
- Parent or legal guardian driver's license

Parents are cautioned that late entry to school may jeopardize a student's capability to earn credit, regardless of grades earned during attendance, due to attendance laws.

ATTENDANCE

Policy EHBC, EIA, FDC, FDDJ

Regular school attendance is essential for the student to make the most of his or her education to benefit from teacher-led activities, to build each day's learning on that of the previous day, and to grow as an individual.

A student between the ages of 6 and 18 **must** attend school and District-required tutorial sessions unless the student is otherwise legally exempted or excused. A student who voluntarily attends or enrolls after his or her eighteenth birthday is required to attend each school day. However, if a student 18 or older has more than five unexcused absences in a semester, the District may revoke the student's enrollment. The student's presence on school property is then unauthorized and may be considered trespassing.

School employees must investigate and report violations of the state compulsory attendance law. A student absent from school without permission, from any class, from required special programs, such as basic skills for ninth graders, or from required tutorials, will be considered truant and subject to disciplinary action. Truancy may also result in assessment of a penalty by a court of law against the student and his or her parents.

To receive credit in a class, a student must be in attendance for at least 90% of the days the class is offered. The actual number of days a student must attend in order to receive credit will vary, depending on whether the class is for a semester or a full year. A student who attends fewer than 90 percent of the days the class is offered cannot receive credit for the class unless the attendance committee finds that the absences are the result of extenuating circumstances, such as:

- Board-approved extracurricular activity or public performance, subject to established limitations.
- A District-approved mentorship designed to meet requirements for the Distinguished Achievement graduation program.
- Required screening, diagnosis, and treatment for Medicaid-eligible students.
- Documented health care appointment, if the student begins classes or returns to school on the same day as the appointment.
- Juvenile court proceeding documented by a probation officer.
- Absence required by state or local welfare authorities.
- Temporary absence resulting from any cause acceptable to the teacher, principal, or Superintendent, including personal illness, illness or death in the immediate family.
- Family emergency or unforeseen or unavoidable instance requiring immediate attention.
- Approved college visitations.
- Observance of holy day, including travel for that purpose.

If the attendance committee determines that there have been extenuating circumstances, it will decide how the credit may be regained. If the committee finds that there are no extenuating circumstances for the absence or if the student does not meet the conditions set by the committee to earn or regain credit, the student will not receive credit for the class. If a petition for credit is denied, the student or parent may appeal the decision to the District's Board of Trustees by completing a written request to the Superintendent.

The District provides alternatives for a student to make up work or regain credit lost because of absences. A student absent for any reason is encouraged to make up specific assignments missed and/or to complete additional in-depth study assigned by the teacher to meet subject or course requirements. A student who does not make up assigned work within the time allotted by the teacher will receive a grade of zero for the assignment.

A student absent from school for any reason, other than for a documented health care appointment, will not be allowed to participate in school-related activities on that day or evening.

A student absent from school or from any class without permission, including required tutorials, will be considered truant and subject to disciplinary action.

Students who are tardy to class will be subject to disciplinary consequences. Repeated instances of tardiness will result in more severe disciplinary action.

Students who are absent for a part of the school day should come by the attendance office to record the time of arrival and receive an admission slip prior to going to class.

Any student who leaves campus during the school day must be properly dismissed by the school office. If a parent requests an early dismissal, a note giving the date, time, reason, parent signature, and a telephone number should be presented to the school office at the student's earliest convenience. A parent must check a student out through the office prior to leaving the campus.

Students must be in class at 10:00 a.m. each school day to be considered present for that day. Parents are encouraged to schedule doctor's appointments, dentist's appointments, and other appointments after 10:00 a.m.

Parents should notify the school by 8:30 a.m. each day their child is absent. When the student returns to school they must bring a note, signed by the parent that describes the reason for the absence. Parents are required to provide a note from a doctor when the student has been absent 5 days due to an illness/accident. A note signed by the student, even with parent's permission, will not be accepted unless the student is 18 or older. La Vega ISD believes strongly that regular school attendance is essential for the student to make the most of his or her education—to benefit from teacher-led activities, to build each day's learning on that of the previous day, and to grow as an individual. Administrators and teachers work diligently to keep parents informed of absences and truancies. Letters alerting parents of attendance problems will be mailed as appropriate. The District will file legal notice with the Justice of the Peace after a student has three unexcused absences or truancies within a four-week period; or after a student has ten unexcused absences within a six-month period.

BEGINNING AND ENDING TIMES

The school will be open to students at 7:30 a.m. Students should not be on campus prior to this time. Once students arrive on campus, they should report immediately to the cafeteria. Students are not allowed to go to their lockers at this time. Eighth graders may report to the gymnasium if they are not eating breakfast. **School begins promptly at 8:15 a.m. and ends at 4:02 p.m.** Students must be out of the building by **4:10 p.m**., unless they are participating in a supervised after school program.

CHANGE OF ADDRESS AND/OR TELEPHONE

Students who move must notify the school office of the new address and telephone number immediately. This new information is critical in order for the school to be able to contact the parent in case of an emergency. Proof of residency is required for address changes.

FEES AND SCHOOL SUPPLIES

Materials that are part of the basic educational program are provided without charge to a student. **A student is expected to provide his/her own supplies of pencils, paper, erasers, and notebooks.** Individual teachers may require additional supplies for a particular class. Students may be required to pay certain other fees or deposits, including:

- The materials for a class project that the student will keep.
- Membership dues in voluntary clubs or student organizations and admission fees to extracurricular activities
- Security deposits
- Personal physical education and athletic equipment and apparel

- Voluntary purchases of pictures, publications, class rings, yearbooks, graduation announcements, etc.
- Voluntary purchase of student accident insurance
- Musical instrument rental and uniform maintenance, when provided by the District
- Personal apparel used in extracurricular activities that becomes the property of the student
- Replacement student identification badges
- Fees for lost textbooks.
- Fees for lost, damaged, or overdue library books and school-owned equipment.
- Fees established by the State Board for driver training courses, if offered.
- Fees for optional courses offered for credit that require the use of facilities not available on District premises.
- Summer school courses offered tuition-free during the regular school year.

IDENTIFICATION BADGES

Students in grades seven through eight will wear a badge at all times while in school, including during all school-sponsored or school related activities. Students in grades 7-8 will not be admitted to any school-sponsored or school-related activities without an identification badge. Students must show their identification badges when requested to do so by any school district employee. Students must present a badge in order to receive school meals.

Badges are to be worn properly and must be visible at all times while on school property.

The first identification badge will be issued to students and employees at no cost. If the badge is lost or damaged, the replacement cost is $1.00 for the first replacement and $5.00 for each additional replacement.

MAKE-UP WORK

Make-up assignments or tests shall be made available to students after any absence. The time allotted for completing make-up work after an absence shall be equal to the number of days absent. The student shall be responsible for finding out about the assignments and for satisfactorily making up the work within the allotted time.

Students shall receive credit for satisfactory make-up work after an absence, including absences as a result of suspension, but shall receive a zero for any assignment or test not made up within the allotted time.

If the student has failed to show extenuating circumstances for absences, the student may be denied credit for the class. A student denied credit may petition the attendance committee for reconsideration of the circumstances causing his/her absences. The attendance committee's decision may be appealed to the Superintendent. The District shall provide alternative ways for such students to regain credit lost because of absences unexplained by extenuating circumstances.

SATURDAY SCHOOL

Saturday School is required after the 1st six weeks for those students experiencing attendance problems or not meeting the 90% state attendance rule.

PARENTAL INVOLVEMENT, RESPONSIBILITIES, AND RIGHTS

Education succeeds best when there is a strong partnership between home and school, a partnership that thrives on communication. Parents are partners with teachers, administrators, and the Board and are encouraged to:

- Place a high priority on education and commit to making the most of the educational opportunities the school provides.
- Attend Board meetings to learn more about District operations, including the procedure for addressing the Board when appropriate. The La Vega I.S.D. Board of Trustees meets in regular session on the third Tuesday of each month at 7 p.m. in the District's Administration Building at 3100 Bellmead Drive.
- Review the information in the Student Handbook (including the Student Code of Conduct) with your child; and sign and return the acknowledgment form(s). Parents with questions are encouraged to contact the campus principal.
- Become familiar with all of your child's school activities and with the academic programs offered in the District. Discuss with the principal any questions, such as concerns about placement, assignment, early graduation, and the options available to your child. Monitor your child's academic progress and contact teachers as needed.
- Exercise your right to review teaching materials, textbooks, and other aids, and to examine tests that have been administered to your child.
- Review your child's student records when needed. You may review (1) attendance records, (2) test scores, (3) grades, (4) disciplinary records, (5) counseling records, (6) psychological records, (7) applications for admission, (8) health and immunization information, (9) teacher and counselor evaluations, (10) reports of behavioral patterns, and (11) state assessment instruments administered to your child.
- If an instructional activity in which your child is scheduled to participate conflicts with your religious or moral beliefs, you may temporarily remove your child from the classroom. The removal cannot be for the purpose of avoiding a test and may not extend for an entire semester. Further, your child must satisfy grade-level and graduation requirements as determined by the school and by the Texas Education Agency.
- Become a school volunteer. For further information, contact the campus principal.
- Participate in campus parent organizations. The activities are varied, ranging from band boosters to the District and campus planning committees formulating District and campus plans to improve educational opportunities for all students. For further information, contact the campus principal.
- Grant or deny any written request from the District to make a videotape or voice recording of the child unless the videotape or voice recording is to be used for school safety; relates to classroom instruction or a co curricular or extracurricular activity; or relates to media coverage of the school as permitted by law.

Parents desiring to do volunteer work on the campuses or to accompany their child on school field trips must complete an *Intern/Volunteer Data Sheet* and receive a satisfactory criminal history report prior to being eligible for either of these activities.

RELEASE OF STUDENTS FROM SCHOOL

A student will not be released from school at times other than regular dismissal hours except with the principal's permission or according to the campus sign-out procedures.

A student who will need to leave school during the day must be signed out by a parent or legal guardian listed on the enrollment form. A student who becomes ill during the school day should, with the teacher's permission, report to the school nurse. The nurse will decide whether or not the student should be sent home and will notify the student's parent.

STUDENT RECORDS

A student's school records are confidential and are protected from unauthorized inspection or use. A cumulative record is maintained for each student from the time the student enters the District until the student withdraws or graduates. This record moves with the student from school to school.

By law, both parents, whether married, separated, or divorced, have access to the records of a student who is a minor or a dependent for tax purposes, as do students who are 18 years of age or older. A parent whose rights have been legally terminated will be denied access to the records if the school is given a copy of the court order terminating these rights.

The principal is custodian of all records for currently enrolled students at the assigned school. The Director of Personnel and Administrative Services is the custodian of all records for students who have withdrawn or graduated. Records may be reviewed during regular school hours upon completion of the written request form. The records custodian or designee will respond to reasonable requests for explanation and interpretation of the records.

Parents of a minor or of a student who is dependent for tax purposes, the student (if 18 or older), and school officials with legitimate educational interests are the only persons who have general access to a student's records. "School officials with legitimate educational interest" include any employees, agents, or Trustees of the District, of cooperatives of which the District is a member, or facilities with which the District contracts for the placement of students with disabilities, as well as their attorneys and consultants, who are:

- working with the student;
- considering disciplinary or academic actions, the student's case, an Individual Educational Plan (IEP) for a student with disabilities under IDEA or an Individual Accommodation Plan (IAP) for a student with disabilities under Section 504;
- compiling statistical data; or
- investigating or evaluating programs.

Certain officials from various governmental agencies may have limited access to student records. The District forwards a student's cumulative records on request and without prior parental consent to a school in which a student seeks or intends to enroll, with the exception of special education records containing information about the identification, evaluation, and placement of a student with disabilities. Special education records will not be released to another school district without signed consent from a parent/guardian or adult student. Student records may also be held pending payment for lost state textbooks. Parental consent is required to release a student's records to anyone else. When the student reaches 18 years of age, only the student has the right to consent to the release of records.

The parent's or student's right of access to, and copies of, student records does not extend to all records. Materials that are not considered educational records, such as teachers' personal notes on a student that are shared only with a substitute teacher, records pertaining to former students after they are no longer students in the District, and records maintained by school law enforcement officials for purposes other than school discipline do not have to be made available to the parents or student.

A student over 18 and parents of minor students may inspect the student's records and request a correction if the records are inaccurate, misleading, or otherwise in violation of the student's privacy or other rights. If the District refuses the request to amend the records, the requestor has the right to a hearing. If the records are not amended as a result of the hearing, the requestor has thirty (30) school days to exercise the right to place a statement commenting on the information in the student's record. Although improperly recorded grades may be challenged, parents and the student are not allowed to

contest a student's grade through this process. Parents or the student have a right to file a complaint with the U.S. Department of Education if it is believed that the District is not in compliance with the law regarding student records.

Copies of student records are available at a cost of $0.10 per page, payable in advance. Parents may be denied copies of a student's records (1) after the student reaches age 18 and is no longer a dependent for tax purposes; (2) when the student is attending an institution of post-secondary education; (3) if the parent fails to follow proper procedures and pay the copying charge; or (4) when the District is given a copy of a court order terminating the parental rights. If the student qualifies for free or reduced-priced meals and the parents are unable to view the records during regular school hours, upon written request of the parent, one copy of the record will be provided at no charge.

Certain information about District students is considered directory information and will be released to anyone who follows procedures for requesting it, unless the parent/guardian objects to the release of any or all directory information about the student. This objection must be made in writing to the principal within ten (10) school days after the issuance of this handbook. Directory information includes:

- Student name
- Address
- Telephone number
- Date and place of birth
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Dates of attendance
- Awards received in school
- Most recent previous school attended
- Photos/videos of my child to be used in newspapers, newsletters, media spots, promotional and marketing materials, and publications (including District and campus web pages)

Parents of a student with disabilities who has been provided special education services by the District will be notified when any information that specifically identifies the student is no longer needed. If the parent requests destruction of the information and the time established by law for retention has expired, the records will be destroyed. However, if the retention period established by law has not expired, the material will be deleted from the records, but the records will be maintained until the time has expired.

TARDIES

Students are encouraged to plan and prepare so that they can avoid being tardy to class. Students must be inside the classroom by the time of the tardy bell. Students arriving to school after 8:20 a.m. must go to the office to get a tardy slip before going to class. If a member of the staff detains a student, the student should receive a signed and timed note to his/her next class.

Students who are persistently tardy are subject to a demerits, lunch detention, after-school detention, and In-School Suspension (ISS) under the Student Code of Conduct.

WITHDRAWAL FROM SCHOOL

When it becomes necessary for a student to withdraw from school, the parent must come to the school and withdraw the student and sign the necessary paperwork. All books must be turned in and all fees/fines paid before withdrawal can be completed.

STUDENT HEALTH

ACCIDENT INSURANCE

Under state law, the District cannot pay for medical expenses associated with a student's injury. The District does make available, however, optional, low-cost accident insurance program for students to assist parents in meeting medical expenses. A parent who desires coverage for his or her child will be responsible for paying insurance premiums and for submitting claims. For more information, contact Gail Souders at 799-4963.

COMMUNICABLE DISEASES/CONDITIONS

Policy FFAD

Parents of students with a communicable or contagious disease are asked to telephone the school nurse or principal so that other students who have been exposed to the disease may be alerted. Students with certain diseases are not allowed to come to school when the disease is contagious. These diseases include:

Amebiasis
Campylobacteriosis
Chickenpox
Common cold with fever
Fifth disease
(Erythema Infectiosum)
Gastroenteritis,Viral
Giardiasis
Head Lice (Pediculosis)
Hepatitis (viral A, B, or C)
Impetigo
Infectious mononucleosis
Influenza
Measles
Meningitis, Bacterial
Mumps
Pinkeye (Conjunctivitis)
Ringworm of the scalp
Rubella (German Measles)
including congenital
Salmonellosis, including
typhoid fever
Scabies
Shigellosis
Streptococcal disease, invasive
Tuberculosis, Pulmonary
Whooping Cough (Pertussis)

DRILLS - FIRE, TORNADO, AND OTHER EMERGENCIES

From time to time, students, teachers, and other District employees will participate in drills of emergency procedures. When the alarm is sounded, students should follow the directions of teachers or marshals quickly, quietly, and in an orderly manner. Emergency bell signals and evacuation routes will be prominently posted in each classroom.

EMERGENCY MEDICAL TREATMENT

If a student should have a medical emergency at school or a school-related activity when the parent cannot be reached, the school will need to have written parental consent to obtain emergency medical treatment. Therefore, parents are asked each year to complete an emergency care consent form. Parents should keep emergency care information (name of doctor, emergency phone numbers, allergies to medications, etc.) up-to-date: having current information will be of critical importance should an accident or injury occur that requires medical attention.

Parents must provide the school with names, addresses, and phone numbers of at least three persons whom the school can contact in case of an emergency when the parent cannot be reached. Should the emergency contact person change, parents should likewise notify the school office immediately.

HEALTH SERVICES

A licensed school nurse or health aide is available for all students in La Vega ISD. Each school provides a separate room for students who are ill and must leave the classroom.

ILLNESS AT SCHOOL

A student who becomes ill during the school day should, with the teacher's permission, report to the school nurse with a signed nurse's pass. The nurse will decide whether or not the student should be sent home and will notify the student's parents.

IMMUNIZATION

Policy FFAB

All students must be immunized against certain diseases or must meet the requirements for exclusions from immunization requirements as established by Texas Department of Health. Exclusions from compliance are allowable on an individual basis for medical contraindications, reasons of conscience, including a religious belief, and active duty with the armed forces of the United States.

To claim exclusion for reasons of conscience, including religious belief, the child's parent or legal guardian must present a signed affidavit form to the school. The affidavit will be valid for a two-year period. To obtain an affidavit, a written request must be submitted through the U.S. Postal Service, a commercial carrier, fax or by hand-delivery to:

TDH Bureau of Immunization & Pharmacy Support
1100 West 49th Street
Austin, Texas 78756

Affidavit form requests will be processed and mailed within one week from the receipt of the request. The letter must include the following information:

- Full name of each child for whom a form is requested (first, middle, and last);
- Date of birth of each child for whom a form is requested;
- Parent or legal guardiam's complete return mailing address, including zip code;
- Number of forms needed for each child (not to exceed five forms per child)

For more information on immunization requirements, please contact the Immunization Division at (512) 458-7284, or visit website at www.Immunize Texas.com.

In order for a child to be exempt from one or more vaccinations for medical reason, the parent must provide the school with certificate signed by a physician, registered and licensed to practice medicine in Texas. The certificate must state that, in the physician's opinion, the immunization required would be injurious to the child's health and well-being or to any of the child's family or household members. Unless a lifelong condition is specified, that certificate is valid for one year from the date signed by the physician and must be renewed every year for the exclusion to remain in effect.

Minimum State Vaccine Requirements for Texas School Entrance/Attendance

Three and Four year olds:

Diptheria, Tetanus Toxoid, and Pertussis Vaccine (DTRP/DTaP/DT)	Four doses
Hib	One dose __ 15mos. or completed series (Two doses two months apart and a booster dose on or after 12 months of age, received at least two months after the last dose)
Polio	Three doses
Measles	One dose
Mumps	1 dose
Rubella	1 dose
Varicella	1 dose
Hepatitis B	3 doses

Kindegarten through 12 (K-12):

Diptheria, Tetanus Toxoid, and Pertussis Vaccine (DTP/DTaP/DT)	5 doses of any combination of DTaP/DTP Unless 4th dose was given on or after 4th Birthday. **Students 7 years or older:** Three doses of any combination DTP/DTaP/DT/Td vaccine (pertussis Vaccine is not required) One dose or Td required ten years after last Dose of DTP/DTaP/DT.
Polio (IPV)	Four doses unless the 3rd dose was on or After the 4th birthday
Measles, Mumps, Rubella (MMR)	Two doses of a measles-containing vaccine with the first dose on or after the first birthday; second dose by age 5 or entry into kindergarten
Hepatitis B	Three dose are required for the following Grade in the following school years: 2004-05 K-5 and 7-10 2005-06 K-11 2006-07 K-12

Varicella	One dose or after 1st birthday for the following grades: 2004-05 K-4 and 7-10 2005-06 K-5 and 7-11 2006-07 K-12 (Two doses if vaccine given at 13 years of age or older)

MEDICATION

Policy FFAC

If possible, medication should be administered by parents at home. However, if the student needs to take medication during school hours, the procedures outlined below will apply.

PRESCRIPTION medication may be given at school ONLY under the following guidelines:

- The medication must be brought to school in a container appropriately labeled by the pharmacy or physician with the student's name, name of the drug, directions concerning dosage, and the duration period.
- Written request and permission from the parent/guardian must accompany the medication.
- If medication is to be given all year, a doctor's statement is required at the beginning of the year.
- Medication must be left with the school nurse or health aide.
- Students may carry an asthma inhaler only if written authorization by physician and parent is on file each school year.
- Medication may be self-administered by students experiencing a severe allergic reaction (anaphylaxis).

NONPRESCRIPTION medication may be given at school ONLY under the following guidelines:

- Nonprescription medication must be brought to school in the original container and shall be left with the school nurse or nurse's aide. Students are not allowed to carry or administer medication.
- Written request and permission from the parent/guardian must accompany the medication and contain instructions concerning dosage. Nonprescription medication should be age-appropriate (for example; medication which asks the consumer to consult a physician before administration of the medication to a child under a certain age).
- Nonprescription medication will be kept for **one week only,** unless a doctor's statement is obtained.

PEDICULOSIS (HEAD LICE)

The control of pediculosis is a difficult problem in some schools. An organized treatment and control program can reduce the incidence of pediculosis in school children.

In La Vega ISD, spot checks by the school nurse or health aide may be done on some rooms and/or on some specific children. At the request of the teacher, an entire classroom may be checked by the school nurse. An entire grade of students will be checked several times during the school year. This will include all elementary grades.

Any student found with head lice will be sent home immediately. The student's hair must be treated with special medicated shampoo and must be free of lice and nits (eggs) before the student may return to school. The student's hair must be checked and cleared by the school nurse or health room aide prior to returning to class. Proof of treatment must accompany the student for re-admittance.

Any student found with nits in his/her hair will be sent home. The student's hair must be treated with special medicated shampoo and all nits removed. **Upon returning to school, the student's hair must be checked and cleared by the school nurse or nurse's aide before the student will be permitted to return to class.** Any student sent home with lice will be excused one (1) school day. Any additional absences related to head lice will be unexcused.

PHYSICAL EXAMINATIONS

A student desiring to participate in the UIL athletic competition shall submit bi-annually a statement from a physician licensed to practice in the state indicating that the student has been examined and is physically able to participate in the athletic program.

The District may provide additional screening as District and community resources permit.

Parents of students identified through any screening programs as needing treatment or further examination shall be advised of the need and referred to appropriate health agencies.

REPORTING CHILD ABUSE

State law governing child abuse shall be followed by the District. Any teacher, administrator, or other employee who has cause to believe that a child's physical or mental health/welfare has been or may be adversely affected by abuse or neglect shall make such reports as required by law.

SAFETY

Student safety on campus or at school-related events is a high priority of the District. With safety in mind, the District has implemented safety procedures. However, the District can address only part of the challenge, the essential remaining part is the cooperation of students, including:

- avoiding conduct that is likely to put the student or other students at risk;
- following the Student Code of Conduct and any additional rules for behavior and safety set by the principal or teachers;
- remaining alert to and promptly reporting safety hazards, such as intruders on campus;
- knowing emergency evacuation routes and signals; and
- following immediately the instructions of teachers, bus drivers, or other District employees who are seeing to the welfare of students.

Parents can assist by keeping emergency care information up-to-date including the name of the student's doctor, emergency phone numbers, allergies to medications, etc. Please contact the school office to update any information. Having current information will be of critical importance should an accident or injury occur that requires medical attention.

CURRICULUM AND INSTRUCTION

ACADEMIC COUNSELING

Policy EIC, FJ

Students and parents are encouraged to talk with a school counselor, teacher, or principal to learn about course offerings, the graduation requirements of various programs, and early graduation procedures. Each spring, students in grades 8 through 12 will be provided information on anticipated course offerings for the next year and other information that will help them make the most of academic and vocational opportunities.

Students who are interested in attending a college, university, or training school or pursuing some other type of advanced education should work closely with their counselor so that they take the high school courses that best prepare them. The counselor can also provide information about entrance examinations and deadlines for application, as well as information about automatic admission to state colleges and universities, financial aid, housing, and scholarships.

Students who have financial need according to federal criteria and who complete the Recommended High School Graduation Program may be eligible under the Texas Grant Program for tuition and fees to Texas public universities, community colleges, and technical schools, as well as to private institutions. For information, see the principal or counselor.

BELL SCHEDULE

Channel 1 will begin at 8:10 a.m. each morning
First Bell----8:15 A.M.

7th and 8th Grade Bell Schedule

Period 1	8:20 a.m.- 9:10 a.m.	
Period 2	9:14 a.m.-10:04 a.m.	
Period 3	10:08 a.m.-10:58 a.m.	Lunch Schedule
Period 4	11:36 a.m.-12:26 p.m.	2nd Lunch 11:56 a.m.-12:26 p.m.
Period 5	12:30 p.m.- 1:20 p.m.	1st Lunch 11:02 a.m.-11:32 a.m.
Period 6	1:24 p.m.- 2:14 p.m.	
Period 7	2:18 p.m.- 3:08 p.m.	
Period 8	3:12 p.m.- 4:02 p.m.	

COMPUTER ACCESS - ACCEPTABLE USE & CODE OF CONDUCT

Only students who have been authorized by the District and who are under direct supervision of designated District employees are permitted to use a District computer or to access any local network or outside telecommunications resources such as TENET or the Internet. Students who access the local school network, TENET or the Internet without authorization are subject to disciplinary sanctions as outlined in the District's Student Code of Conduct.

When students have been authorized to access a computer network, they are expected to abide by the conditions and guidelines established in the La Vega I.S.D. Student/Parent Electronic Information Resource Agreement**.** This agreement should have been signed by the student and the parent and returned to the school. A copy of the agreement follows:

La Vega I.S.D. Student/Parent Electronic Information Resource Agreement

Terms and Conditions of this Agreement

These policies shall apply to:

1. Users of electronic information resources which are utilized with equipment located in the LVISD.

2. Users who obtain their access privileges through association with LVISD.

3. Electronic information resources include (but are not limited to) CD-ROMs, videodiscs, multimedia, on-line services, software, videocassettes and electronic mail.

Personal Responsibility

I agree to report misuse of the network to the Technology Department. Misuse can come in many forms, including but not limited to, sending or receiving material that exhibits or suggests pornography, unethical or illegal behavior; using racist, sexist or inappropriate language; or violating the guidelines set forth below.

Acceptable Use Guidelines

The use of electronic information resources must be in support of education, research and the educational goals and objectives of LVISD.

1. I will use electronic information resources for educational purposes only.

2. I agree not to submit, publish, display, or retrieve any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material.

3. I will abide by all copyright regulations.

4. I will not reveal home addresses or personal phone numbers of others.

5. I understand that electronic mail is not private.

6. I will not use the electronic information resources in any way that would disrupt use by others.

7. I understand that many services and products are available for a fee and acknowledge that I am responsible for any expenses incurred. Failure to pay for expenses may result in denial of my privileges.

8. I will not use the electronic information resources for any commercial purposes.

9. I will not attempt to harm, modify or destroy hardware or software, or interfere with system security.

10. I agree to accept financial responsibility for any intentional harm to the system.

11. I will abide by the regulations established by the District regarding use and access of the electronic information resources.

12. I will follow all rules of the LVISD Student Code of Conduct while using electronic information resources.

Rights of the System Administrator

1. LVISD reserves the right to log the use of all systems and monitor fileserver space utilization. Should it become necessary, files may be deleted.

2. The System Administrator may close an account at any time.

3. LVISD is not responsible for any service interruptions, changes, or consequences arising there from, even if these arise from circumstances under the control of the District.

4. LVISD makes no warranties of any kind, whether expressed or implied regarding use of the electronic information resources. Service is provided on an "as is, as available" basis. The District is not responsible for the accuracy of information received.

5. LVISD reserves the right to establish such rules and regulations as may be necessary for the efficient operation of the electronic information systems.

Consequences

The use of the electronic information resources is a privilege, not a right; and may be revoked in accordance with Policy CQ (Local) and Policy CQ (Regulation). Infractions of the provisions set forth in this Electronic Information Resource Agreement or the policies and regulations established pursuant *to* the Agreement may result in suspension or termination of access privileges and/or appropriate disciplinary action. Additionally, activities in violation of state and federal statutes will be subject to prosecution by those authorities.

The user of electronic information resources agrees to accept full responsibility for his/her use and will hold the District harmless for any damages resulting from use of the resources, whether that injury or damage is to the user or to another person.

CONFERENCES

Students and parents may expect teachers to request a conference (1) if the student is not maintaining passing grades or achieving the expected level of performance; (2) if the student presents any other problem to the teacher/principal; or (3) in any other cases the teacher/principal considers necessary.

A student or parent who wants information or wants to raise a question or concern is encouraged to confer with the appropriate teacher, counselor, or principal. A parent/guardian who wishes to confer with a teacher may call the school office for an appointment during the teacher's conference period or request that the teacher call the parent during the conference period or at another mutually convenient time.

COURSE OFFERINGS BY GRADE LEVEL

7th Grade Required Courses	Electives
English	Art I
Honors English	Theatre Arts
Resource English	Gifted and Talented/Yearbook
ESL (English as a Second Language)If required by LPAC	Band
Pre-Algebra	Physical Education
Honors Math	Cardiovascular Weight Training
Resource Math	Aerobic Dance
Honors Life Science	Athletics
Life Science	Environmental Studies
Honor Texas History	Drafting
Texas History	Introduction to Spanish
Health Ed./Reading	Newspaper
Accelerated Reading (Based on TAKS scores)	
Accelerated Math (Based on TAKS scores)	

8th Grade Required Courses	**Electives**
English	Art I
Honors English	Art II
Resource English	Gifted and Talented/Yearbook
ESL (English as a Second Language)-LPAC recommended	PALS
Accelerated Reading (Based on TAKS scores)	Band
Careers/Computer Application	Physical Education
Algebra I	Cardiovascular Weight Training
Pre-Algebra	Aerobic Dance
Resource Math	Athletics
Accelerated Math (Based on TAKS scores)	Theatre Arts
Honors U.S. History	Environmental Studies
U.S. History	Drafting
Honors Earth Science	Introduction to Spanish
Earth Science	Newspaper

High School Credit Classes

Business Computer Information Systems I (1 credit-full year)
Algebra I (1 credit-full year)
Physical Education (1/2 credit-1 semester)
Honors Health (1 credit-2 semesters)

Note: Students may enroll in P.E., Athletics, Aerobic Dance, or Cardiovascular Weight Training to receive high school P.E. credit. A junior high school student must take a full year of P.E. during the current school year to receive high school credit.

CREDIT BY EXAMINATION

Policy EEJA, EEJB

A student who has received prior instruction in a course or subject but did not receive credit for it may be permitted by the District to earn credit by passing an examination on the Texas Essential Knowledge and Skills (TEKS) defined for the course or subject. To receive credit, a student must score at least 70 on the examination. The attendance review committee may allow a student with excessive absences to receive credit for a course by passing an examination.

A student may not use this examination, however, to regain eligibility to participate in extracurricular activities.

A student will be permitted to take an examination to earn credit for an academic course for which the student has no prior instruction. The dates on which examinations are scheduled during the 2006-2007 school year include:

October 10, 2006	June 26, 2007
October 11, 2006	June 27, 2007
October 12, 2006	June 28, 2007

The passing score required to earn credit on an examination for acceleration is 90.

A student planning to take an examination for acceleration with the counselor no later than 30 days prior to the scheduled testing date. The District will honor a request by a parent to administer a test purchased by the parent from a State Board approved university.

GRADING & REPORT CARDS

The District shall determine instructional objectives that relate to the Texas Essential Knowledge and Skills for grade level subjects or courses. These objectives shall address the skills needed for successful performance in the next grade or next course in a sequence of courses.

Assignments, tests, projects, classroom activities, and other instructional activities shall be designed so that the student's performance indicates the level of mastery of the designated District objectives. The student's level of mastery shall be a major factor in determining the grade for a subject or course.

The school year is divided into two semesters of three six-week instructional periods each. Report cards will be issued to parents at the end of every six-week instructional period. Parents are asked to sign this report card and return it immediately. If a student's grades are below 70 or Incomplete (I) in any subject, parents are asked to schedule a parent-teacher conference as soon as possible. The report card will state whether tutorials are required or only recommended for a student who receives a grade below 70 in a class or subject.

Six weeks grades are determined in the following manner:

- Daily activities and exercises will count as 70% of the six-weeks grade.
- Major tests will count as 30% of the six-weeks grade.
- No single assignment will count more than 20% of the six-weeks grade.
- The grade will be rounded up to the nearest whole number.

Semester grades will be determined by computing the average of the three six-weeks grades and semester exam. The first six weeks report card shall not reflect a grade lower than 50 (regardless of actual average) in any subject
area. For the remaining six weeks, the student's exact earned average will be reported in every subject area.

At the end of the first three weeks of each grading period, parents will be notified if a student's grade average is near or below 70 or below the student's expected level of performance in any subject. Parents will receive a written progress report conveying this information. These progress reports should be signed by the parent and returned to school immediately.

Report cards will be given to students on the Thursday following the close of each six-weeks grading period, unless otherwise notified. Report cards for the last six-weeks grading period will be mailed home. The first five (5) report cards for the school year must be signed by a parent and returned to the student's first period teacher.

Physical Education Grading System: Students taking physical education will be graded in three areas of performance: knowledge, skill, and effort and attitude.

- Knowledge: This aspect of the student's grade will be determined by written tests over the rules, equipment, facilities, and strategy of the sport being studied. The averages of these test grades shall comprise 25% of the six-weeks grade.
- Skill: This aspect of the student's grade will be determined by skills tests and physical fitness tests. The average of the grades shall comprise 25% of the six-weeks grade. No grade under 70% will be given.
- Dressing Out: A student will be given 20 points each day for dressing out. The maximum is 100 points at the end of each week of the six weeks. These weekly grades will be averaged and will comprise 30% of the student's six-weeks grade.
- Effort: This areas of performance must be graded in a subjective manner and the instructor's judgment will be final. An effort grade will be given at least once a week and will be determined by the degree to which the displays effort during class participation. The effort grades will average and will comprise 20% of the six-weeks grade.

Students are required to suit out for physical education every day unless they have a doctor's excuse stating the reason they should not suit out and the duration of nonparticipation. Repeated failure to suit/dress out may result in disciplinary actions. P.E. uniforms may be purchased from Walmart.

HOMEWORK

La Vega ISD supports the assignment of homework based on the following principles:

- Homework is a necessary part of the instructional process that begins in the classroom, extends into the home, and provides a way for parents to become aware of the instructional program and their child's educational program.
- Homework enriches and strengthens classroom experiences. New concepts are introduced in class -- not in homework assignments.
- Homework improves students' ability to work independently and become self-directed in the learning process.

- Homework provides opportunities for students to make independent and stimulating discoveries.
- Homework is not used as a disciplinary measure.
- Homework assignments can be completed in a reasonable time, taking into consideration other courses and activities.

HUMAN SEXUALITY INSTRUCTION

In accordance with Senate Bill 1 Section 28.004, the District's Health Education Advisory Council, representative of parents, teachers, and administrators from all LVISD schools, has reviewed all materials used in instruction related to human sexuality, sexually transmitted diseases, or human immunodeficiency virus or acquired immunodeficiency syndrome. The committee, a majority of whom are parents, is charged with recommending appropriate materials, content and appropriate time to be spent in instruction on human sexuality and related subjects. The Board of Trustees adopts guidelines for the District's Health Curriculum.

Each parent will receive notice when this instruction is planned and may request an alternative assignment for their child. The materials used to teach the health curriculum are available for review at each campus. If a parent wishes to review the materials, the counselor or principal of the campus can assist.

INSTRUCTIONAL TELEVISION

The District provides through a contract with Whittle Communications the opportunity for students in grades 6-12 to view a 12-minute educational program on current events and news items, two minutes of which contain commercial advertising. A parent who prefers that his or her child not view any commercial broadcast at school should notify the principal. An appropriate alternative supervised assignment will be made for the student.

OPTIONS AND REQUIREMENTS FOR PROVIDING ASSISTANCE TO STUDENTS WHO HAVE LEARNING DIFFICULTIES OR WHO NEED OR MAY NEED SPECIAL EDUCATON

If a child is experiencing learning difficulties, the parent may contact the person listed below to learn about the district's overall general education referral or screening system for support services. This system links students to a variety of support options, including referral for a special education. Students having difficulty in the regular classroom should be considered for tutorial, compensatory, and other support services that are available to all students.

At any time, a parent is entitled to request an evaluation for special education services. Within a reasonable amount of time, the district must decide if the evaluation is needed. If the evaluation is needed, the parent will be notified and asked to provide consent for the evaluation. The district must complete the evaluation and the report within 60 calendar days of the date of the district receives the written consent. The district must give a copy of the report to the parent.

If the district determines that the evaluation if not needed, the district will provide the parent with a written notice that explains why the child will not be evaluated. This written notice will include a statement that informs the parent of their rights if they disagree with the district. Additionally, the notice must inform the parent how to obtain a copy of the Notice of Procedural Safeguards-Rights of Parents of Students with Disabilities.

The designated person to contact regarding options for a child experiencing learning difficulties or a referral for evaluation for special educations is:

Mary Keezee
799-2428
La Vega Jr. High School-George Dixon Campus

PROMOTION, RETENTION, AND PLACEMENT

Policy EIE (Local)
Students shall have an overall average of 70 or above which is derived by averaging the final numerical grades for language arts, mathematics, social studies, and science. In addition, a student shall attain an average of 70 or above in language arts and mathematics.

Please be aware that the new requirements effective for third graders in the 2002-2003 school year, for fifth graders in the 2004-2005 school year, and for eighth graders in the 2007-2008 school year will condition promotion on the student's satisfactory performance on the TAKS examinations. Students who do not perform satisfactorily will have opportunities to participate in special instructional programs designed to help them improve their performance.

TAKS TESTING

In addition to routine testing and other measures of achievement, students at certain grade levels will take state assessment tests:

- Reading and mathematics: Each year in grades 3 through 8
- Writing: Grade 4 and Grade 7
- Social studies: Grade 8
- Science: Grade 8

Prior to receiving a high school diploma and participating in the graduation ceremony, students must successfully pass exit-level tests in language arts, science, social studies and mathematics.

Test results will be reported to students and parents; parents may review an assessment test that has been given to their child.

Certain students, such as students with disabilities and students with limited English proficiency, are eligible for exemptions, accommodations, or a deferment. For more information, see the principal, counselor, or Executive Director for Instructional Services.

The Texas Assessment of Knowledge and Skills (TAKS) state assessment, district assessment, field testing and SDAA will be administered on the following dates:

Jan. 16-Feb. 2, 2007	TAKS Writing and SDAA II 7th Grade Field Test
Feb. 20, 2007	TAKS Writing and SDAA II 7th Grade
April 16-20, 2007	TAKS/SDAA II Math, Reading, TAKS Science 8th Grade, TAKS Social Studies 8th grade

TEXTBOOKS

State-approved textbooks are provided free of charge for most subjects or classes. Books must be covered by the student, as directed by the teacher, and treated with care. A student who is issued a damaged book should report that fact to the teacher. Any student failing to return a book issued by the school loses the right to free textbooks until the book is returned or paid for by the parent. However, a student will be provided textbooks for use at school during the school day.

TRAVEL/SCHOOL-SPONSORED

Students who participate in school-sponsored trips are required to ride in transportation provided by the school to and from the event. However, the principal may make an exception to this requirement under the following circumstances:

- the parent personally requests that the student be permitted to ride with the parent; or
- on the day before the scheduled trip, the parent presents a written request that the student be permitted to ride with an adult designated by the parent.

Students will not be permitted to ride in other student's cars.

The Student Code of Conduct will be enforced on all school-sponsored or school-related trips.

TUTORIALS

Tutorial programs are available on each campus for those students who require additional instruction. Students whose academic performance is below expectations may be required to attend tutorial sessions until such time as their academic performance reaches an acceptable level. Students required to attend tutorials who fail to attend will not be allowed to participate in the extended year program or summer school.

Student with incomplete assignments may be required to stay after school to complete their assignments. If they refuse to stay after school to remove the failing grade, the failing grade will stand.

The tutorial schedule is as following:

Mondays----------4:02-5:15 P.M.
Tuesdays----------4:02-5:15 P.M.
Thursdays----------4:02-5:15 P.M.

COMMUNITIES IN SCHOOL PROGRAM (CIS)

Is a program involved in connecting the community to the local school. Our desire is to help students receive resources to help successfully learn, stay in school, and prepare for life. Different programs include: tutoring, self-esteem group, anger management, and helping with basic student needs.

This program also includes helping parents access community resources to assist with family needs, including food, housing, clothing, utilities, etc.

STUDENT CODE OF CONDUCT

PURPOSE

The purpose of the Student Code of Conduct is to communicate the expectations of the La Vega ISD Board, administrators, and staff regarding student conduct. All students are entitled to enjoy the basic rights of citizenship recognized and protected by law for persons of their age and maturity. It is the belief of this school district that the rights of students can be protected only as long as an atmosphere of organization and cooperation exists in the classroom and at school-related functions. Students are expected to respect the rights and privileges of other students, teachers, and District staff. The Student Code of Conduct contains the District's standards of conduct in an effort to fully inform students and parents of the expectations of the District. However, it does not encompass all issues related to student discipline. The District may also impose campus or classroom rules prohibiting such things as gum chewing, paper wad throwing, or running in the halls. Campus and classroom rules will always be clearly posted in the classrooms or other campus locations.

Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

Parental questions or complaints regarding disciplinary measures should be address to the teacher or campus administration, as appropriate and in accordance with Policy FNG (LOCAL). A copy of this policy may be obtained from the principal's office or the central administration office.

STANDARDS FOR STUDENT CONDUCT

Schools are places of learning. For individual students and schools as a whole to succeed, courtesy, respect, and diligence are essential and are required. In general, each student is expected to:

- Demonstrate courtesy even when others do not.
- Behave in a responsible manner, always exercising self-discipline.
- Attend all classes, regularly and on time.
- Prepare for each class; take appropriate materials and assignments to class.
- Meet District and campus standards of grooming and dress.
- Obey all campus and classroom rules.
- Respect the rights and privileges of other students and of the teachers and other District staff.
- Respect the property of others, including District property and facilities.
- Cooperate with or assist the school staff in maintaining safety, order, and discipline.
- Adhere to the requirements of the Student Code of Conduct.

School rules and the authority of the District to administer discipline apply whenever the interest of the District is involved on or off the school grounds in conjunction with or independent of classes and school-sponsored activities.

The District has disciplinary authority over a student:

1. During the regular school day and while the student is going to and from school on District transportation;
2. During lunch periods in which a student is allowed to leave campus;
3. While the student is participating in any activity during the school day on school grounds;
4. Within 300 feet of school property;
5. While the student is in attendance at any school-related activity, regardless of time or location;
6. For any school-related misconduct, regardless of time or location; (this includes school social events to which a student brings a guest. Guests are expected to observe the same rules as students attending the event, and the persons inviting the guest will share responsibility for the conduct of the guest). A student attending a social event will be asked to sign out when leaving before the end of the event, anyone leaving before the official end of the event will not be readmitted.
7. When retaliation against a school employee or volunteer occurs or is threatened, regardless of time or location;
8. When the student commits a felony, as provided by Texas Education Code §37.006; and
9. When criminal mischief is committed on or off school property or at a school-related event.

The District has the right to search a vehicle driven to school by a student and parked on school property whenever there is reasonable cause to believe it contains articles or materials prohibited by the District. Additionally, the District has the right to search a student's locker whenever there is reasonable cause to believe it contains articles or materials prohibited by the District.

The District has the right to revoke the transfer of a transfer student for violating the District's Student Code of Conduct.

In general, discipline will be designed to correct student misconduct and to encourage all students to adhere to their responsibilities as citizens of the school community. Disciplinary action will draw on the professional judgment of teachers and administrators and on a range of discipline management techniques. Disciplinary action will be correlated to the seriousness of the offense, the student's age and grade level, the frequency of misbehavior, the student's attitude, the effect of the misconduct on the school environment, and statutory requirements. Because of these factors, discipline for a particular offense (unless otherwise specified by law) may bring into consideration varying techniques and responses.

CAMPUS OR CLASSROOM RULES

The District may impose campus or classroom rules in addition to those found in the Student Code of Conduct. These rules may be posted in classrooms or given to the student and may or may not constitute violations of the Student Code of Conduct. A student who violates campus or classroom rules that are not Student Code of Conduct violations may be disciplined by one or more of the discipline management techniques listed below. For these violations that are not violations of the Student Code of Conduct, the teacher is not required to make a Student Code of Conduct violation report, and the principal is not required to notify parents.

LEVELS OF INAPPROPRIATE STUDENT BEHAVIOR

Inappropriate student behavior will fall into one of the following levels:

LEVEL 1: Includes lesser violations of the Student Code of Conduct, routine office referrals, removal by a teacher (discretionary-informal); and/or removal by a teacher (discretionary-formal).

LEVEL 2: Includes violations resulting in mandatory removal by a teacher, mandatory placement in a disciplinary Alternative Education Program (AEP), emergency placement in a disciplinary AEP, and/or emergency expulsion for a period not to exceed three (3) school days.

LEVEL 3: Includes violations resulting in expulsion and referral to authorized officer of the juvenile court.

Each of the levels is defined in the following pages. Information regarding the inappropriate behaviors that fall into each of the levels, possible disciplinary consequences, duration of disciplinary consequence(s), procedural requirements, and any restrictions for extracurricular activities and/or school-related events are detailed for each level.

LEVEL 1 VIOLATIONS

Include lesser violations of the Student Code of Conduct, routine office referrals, removal by a teacher (discretionary-informal) and/or removal by a teacher (discretionary-formal)*.

LEVEL 1 VIOLATION	DISCIPLINARY CONSEQUENCE
1.1 Cheating or copying the work of another	1 demerit, zero given 3 days ISS
1.2 Cheating on State Assessments (TAKS)	2 demerits, zero grade given for the TAKS grade, 6 days ISS/home suspension combination
1.3 Throwing objects that can cause bodily injury or property damage	1 demerit, 3 days ISS
1.4 Leaving school grounds or school-sponsored events without permission and truancy	1 demerit, 3 days ISS
1.5 Excessive Tardies	Assigned lunch detention Assigned after-school detention 1-3 days ISS
1.6 Directing profanity, vulgar language, or obscene gestures toward other student or District employees	1 demerit and/or 1 day ISS if directed towards student! If directed towards school personnel, 2 demerits and 3 days ISS! Local law enforcement may be contacted
1.7 Scuffling or fighting	2 demerits, 6 days ISS/home suspension combination Local law enforcement may be contacted
1.8 Stealing from students, staff, or the school	1 demerit 3 days ISS Local law enforcement may be contacted
1.9 Damaging or vandalizing property owned by others	1 demerit 3 days ISS Local law enforcement may be contacted
1.10 Defacing or damaging school property – including textbooks, furniture, and other equipment – with graffiti or by other means	1 demerit 3 days ISS Local law enforcement may be contacted
1.11 Possessing fireworks of any kind, smoke or stink bombs, or any other pyrotechnic device	2 demerits 3 days ISS
1.12 Possessing or selling “look-alike” weapons	1 demerit and 3 days ISS Local law enforcement may be contacted

1.13 Possessing air guns or BB guns	2 demerits and 3 days ISS Local law enforcement may be contacted
1.14 Possessing mace or pepper spray	1 demerit and 3 days ISS Local law enforcement may be contacted
1.15 Possessing or using articles not generally considered to be weapons, including school, supplies, when the principal or designee determines that a danger exits	1 demerit 2 days ISS placement
1.16 Gambling	1 demerit, 3 days ISS
1.17 Making false threats, hoaxes, or accusations regarding school safety	1 demerit 3 days ISS placement, Local law enforcement may be contacted
1.18 Violating safety rules as communicated in the student handbook or campus or classroom rules	1 demerit 3 days ISS
1.19 Disobeying school rules about conduct on buses	Suspension from bus riding privileges
1.20 Hazing/Harassment/Bullying	1 demerit, 3 days ISS
1.21 Failing to comply with directives given by school personnel	1 demerit 1-3 days ISS
1.22 Committing extortion, coercion, or blackmail (obtaining money or another object of value from an unwilling person)	1 demerit 3 days ISS Local law enforcement may be contacted
1.23 Forcing an individual to act through the use of force or threat of force	1 demerit 3 days ISS Local law enforcement may be contacted
1.24 Committing or assisting in a robbery or theft that does not constitute a felony according to the Texas Penal Code	2 demerits 6 days ISS/home suspension combination Local law enforcement may be contacted
1.25 Name-calling, ethnic or racial slurs, or derogatory statements that school officials have reason to believe will substantially disrupt the school program or incite violence	1 demerit 3 days ISS

1.26 Engaging in any behavior that gives school officials reasonable cause to believe that such conduct will substantially disrupt the school program or incite violence	1 demerit 3 days ISS placement
1.27 Engaging in inappropriate physical or sexual contact	1 demerit 3 days ISS
1.28 Engaging in conduct that constitutes sexual harassment or sexual abuse whether the conduct is by work, gesture, or any other sexual conduct, including request for sexual favors	2 demerits 6 days ISS
1.29 Inappropriate or indecent exposure of a student's private body parts	2 demerits 6 days ISS/home suspension combination
1.30 Possessing or using matches or a lighter	1 demerit 3 days ISS
1.31 Possessing, smoking, or using tobacco products	2 demerits 6 days ISS
1.32 Possessing or selling look-alike drugs or items attempted to be passed off as drugs and contraband	2 demerits 6 days ISS/home suspension combination
1.33 Possessing, using, giving, or selling paraphernalia related to any prohibited substance	2 demerits 6 days ISS Local law enforcement may be contacted
1.34 Possessing a paging device or cellular telephone	Confiscation of paging device or cellular phone
1.35 Possessing or using a laser pointer for other than an approved use	1 demerit Confiscation of laser pointer
1.36 Violating computer use policies, rules, agreements signed by the student, and/or agreements signed by the student's parent or guardian	1 demerit Loss of privileges
1.37 Using the Internet to threaten students, employees, or cause disruption to the educational program	1 demerit 3 days ISS Local law enforcement my be contacted

1.38 Sending or posting messages that are abusive, obscene, sexually oriented, threatening, harassing, damaging to another's reputation, or illegal	1 demerit 3 days ISS
1.39 Engaging in verbal or written exchanges that threaten the safety of another student, school employee, or school property	1 demerit 6 days ISS Local law enforcement may be contacted
1.40 Possessing published or electronic material that is designed to promote or encourage illegal behavior or could threaten school safety	1 demerit 3 days ISS
1.41 Possessing material that is pornographic	1 demerit and 3 days ISS
1.42 Violating dress or grooming standards as communicated in the student handbook or by sponsors of extracurricular activities	1st violation – warning Subsequent violations – 1 day ISS Continuous violations- 3 days ISS
1.43 Violating extracurricular standards of behavior	1 demerit and 3 days ISS
1.44 Repeatedly violating other communicated campus or classroom standards of behavior	1 demerit for each offense 3 days ISS placement
1.45 Repeatedly interfering with the teacher's ability to teach his/her class, as documented by the teacher*	1 demerit and 3 days ISS
1.46 Behaving so unruly, disruptive, or abusive that the teacher cannot teach his/her class, as documented by the teacher*	1 demerit and 3 days ISS

POTENTIAL CONSEQUENCES FOR A LEVEL 1 VIOLATION INCLUDE:

- Verbal correction
- Cooling-off time or "time-out"
- Seating changes within the classroom
- Counseling by teachers, counselors, other school personnel, or administrative personnel
- Parent-teacher conferences, telephone calls, and/or letters
- Temporary confiscation of items that disrupt the educational process
- Grade reductions as permitted by Policy EIA (LOCAL)
- In-school/on-campus suspension
- Out-of-school suspension
- Demerit(s)
- Behavioral contracts

Discipline Management (cont.)

- Disciplinary referral to the principal/assistant principal
- Detention
- Assigned school duties other than class tasks
- Removal to an assigned area
- Withdrawal of privileges, such as participation in extra-curricular activities and eligibility for seeking and holding honorary offices, and/or membership in school-sponsored clubs or organizations
- Techniques or penalties identified in individual student organizations' extracurricular standards of behavior
- Withdrawal or restriction of bus privileges
- School-assessed and school-administered probation
- Corporal punishment in accordance with Policy FO (LOCAL)
- Referral to an outside agency and/or legal authority for criminal prosecution in addition to disciplinary measures imposed by the District
- Placement in disciplinary Alternative Education Program (AEP)

The discipline management techniques outlined above may be used—alone or in combination—for misbehavior violating campus or classroom rules that may not be violations of the Student Code of Conduct.

DURATION OF DISCIPLINARY CONSEQUENCES FOR A LEVEL 1 VIOLATION

The duration of the disciplinary consequence for a Level 1 violation will be determined by the principal or other appropriate administrator with the following exceptions:

- A student shall not be placed in in-school/on-campus suspension for a period longer than ten (10) days without review by the campus principal or other appropriate administrator.
- Out-of-school suspension shall be for a period no longer than three (3) school days per violation.
- **A student who accumulates fifteen(15) days In-School Suspension (ISS)/Home Suspension during the school year may be placed in a Disciplinary Alternative Education Program (DAEP) for a semester or longer.**
- Placement in a disciplinary AEP shall not exceed 120 days, without prior review by the campus principal or other appropriate campus administrator.

PROCEDURAL REQUIREMENTS FOR A LEVEL 1 VIOLATION

For each Level 1 violation, the teacher/district employee shall file a written report (not to exceed one page) to the principal or other appropriate administrator. Within 24 hours of receiving the teacher's/district employee's written report, the principal or other appropriate administrator must send a copy to the student's parent.

Additionally, the student will be advised of the conduct with which he or she is charged; and will be given an opportunity to explain his/her version of the violation.

RESTRICTIONS FOR EXTRACURRICULAR ACTIVITIES AND SCHOOL-RELATED EVENTS FOR A LEVEL 1 VIOLATION

The following restrictions for participation in any school-sponsored or school related extracurricular or noncurricular activity, including sports events and seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations apply for a Level 1 violation:

- Students who are suspended (in-school suspension or out-of-school suspension) as a result of a Level 1 violation shall not participate in extracurricular activities or school-related events during the period of suspension.
- Students who have received one (1) Level 1 violation resulting in a demerit being issued shall be **placed on probation** in all organizations and extracurricular activities for six (6) weeks from the date the demerit was issued.
- Students who have received two (2) or more Level 1 violations resulting in two (2) or more demerits being issued shall be automatically **placed on suspension** in all organizations and extracurricular activities for six (6) weeks from the date the second demerit was issued.
- Students who are placed in a disciplinary Alternative Education Program (AEP) shall be automatically **placed on suspension** in all organizations and extracurricular activities for the duration of the disciplinary AEP placement or for a minimum of six (6) weeks.

LEVEL 2 VIOLATIONS

Includes violations resulting in mandatory removal by a teacher, mandatory placement in a disciplinary Alternative Education Program (AEP); emergency placement in a disciplinary AEP; and/or emergency expulsion for a period not to exceed three (3) school days.

LEVEL 2 VIOLATION	DISCIPLINARY CONSEQUENCE
2.1 Assault that causes bodily injury if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for the semester or longer Local law enforcement may be contacted
2.2 Terroristic threat if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for the semester or longer Local law enforcement may be contacted
2.3 Selling, giving, or delivering, possessing or using or being under the influence of marijuana, a controlled substance; or a dangerous drug that does not constitute a felony offense, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.4 Selling, giving, or delivering an alcoholic beverage; committing a serious act or offense while under the influence of alcohol, if punishment is less than a felony offense, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.5 Possessing, using, or being under the influence of an alcoholic beverage, if punishment is less than a felony offense, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.6 Exhibiting behavior that contains the elements of an offense related to abusable glue or aerosol	2 demerits AEP placement for a semester or longer

paint or relating to volatile chemicals, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	
2.7 Exhibiting behavior that contains the elements of the offense of public lewdness, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for a semester or longer
2.8 Exhibiting behavior that contains the elements of the offense of indecent exposure, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.9 Exhibiting behavior that is a felony, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.10 Retaliating against any school employee, when not combined with another offense, either on or off school property, if committed on school property, or within 300 feet of school property, or while attending a school-sponsored or school-related activity on or off school property	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.11 Engaging in conduct punishable as a felony that occurs off school property and not at a school-sponsored or school-related event and that injures a person in a way listed as a Title 5 offense (includes murder; kidnapping; sexual assault; indecency with a child; injury to a child, an elderly person, or a disabled person; abandoning or endangering a child; deadly conduct; terrorist threat; aiding a person to commit suicide; and tampering with a consumer product) in the Texas Penal Code and the student receives deferred prosecution	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted

2.12 Engaging in conduct punishable as a felony that occurs off school property and not at a school-sponsored or school-related event and that injures a person in a way listed as a Title 5 offense in the Texas Penal Code and a court or jury finds that the student has engaged in delinquent conduct	2 demerits AEP for a semester or longer Local law enforcement may be contacted
2.13 Engaging in conduct punishable as a felony that occurs off school property and not at a school-sponsored or school-related event and that injures a person in a way listed as a Title 5 offense in the Texas Penal Code and the Superintendent or designee has reasonable belief that the student has engaged in the conduct	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.14 Engaging in expellable conduct, if the student is between six and ten years of age	N/A for students in grades 9-12
2.15 Engaging in conduct punishable as a felony, other than those listed as offenses involving injury to a person in Title 5 of the Texas Penal Code, that occurs off school property and not at a school-sponsored or school-related event, and for which the Superintendent or designee has reasonable belief that the student's presence in the regular classroom threatens the safety of other students or teachers or will hinder the education of students	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.16 Being involved in gang activity, including participating as a member, pledge, or soliciting another person to become a pledge or member of a gang	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.17 Being involved in a public school fraternity, sorority, or secret society, whether it be as a member, pledge, or soliciting another person to become a pledge or member of a public school fraternity, sorority, or secret society	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.18 Exhibiting behavior that contains the elements of criminal mischief if punishable as a felony, whether on or off school property, or at a school-related activity	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted

2.19 Exhibiting serious and persistent behavior, that is behavior that is so unruly, disruptive, or abusive that a teacher cannot teach; maintain order and discipline; or provide for the safety of the other students	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.20 Displaying or inappropriately using a knife (including a pocket knife) with a blade less than 5 ½ inches	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.21 Pulling a fire alarm	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.22 Possessing razors, switchblades, box cutters, chains, or any other object used in a way that threatens or inflicts bodily injury to another person	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted
2.23 Making bomb threats	2 demerits AEP placement for a semester or longer Local law enforcement may be contacted

CONSEQUENCES FOR A LEVEL 2 VIOLATION INCLUDE:

- Demerit(s)
- Placement in a disciplinary Alternative Education Program (AEP) for a semester or longer
- Emergency expulsion for a period not to exceed three (3) school days

State law mandates that students be placed in the disciplinary AEP for violations 2.1 through 2.14 as specified above. Additionally, the District has designated violations 2.15 through 2.23 as violations that require mandatory disciplinary AEP placement.

DURATION OF DISCIPLINARY CONSEQUENCES FOR A LEVEL 2 VIOLATION

The duration of the disciplinary consequence for a Level 2 violation will be determined by the principal or other appropriate administrator with the following exceptions:

- Placement in a disciplinary Alternative Education Program (AEP) shall not extend beyond the end of the next grading period without prior review by the campus principal or other appropriate administrator. [TEC §37.009(b)]
- Placement in a disciplinary AEP shall not exceed 120 days, without prior review by the campus principal or other appropriate campus administrator.
- Emergency expulsion shall not exceed a period of three (3) school days.

PROCEDURAL REQUIREMENTS FOR A LEVEL 2 VIOLATION

For each Level 2 violation, the teacher/district employee shall file a written report (not to exceed one page) to the principal or other appropriate administrator. Within 24 hours of receiving the teacher's/district employee's written report, the principal or other appropriate administrator must send a copy to the student's parent.

The principal or other appropriate administrator will schedule a conference within three (3) days with the student's parent or guardian, and the student. The student may not be returned to his/her regular classroom before the conference.

At the conference, the student is entitled to written or verbal notice of the reasons for the removal, an explanation of the basis for the removal, and an opportunity to respond to the reasons for the removal.

Following the conference, whether or not each requested person attended, the principal shall order the placement of the student according to the Student Code of Conduct. Parents will be notified in writing upon the placement of a student in a disciplinary AEP.

RESTRICTIONS FOR EXTRACURRICULAR ACTIVITIES AND SCHOOL-RELATED EVENTS FOR A LEVEL 2 VIOLATION

The following restrictions for extracurricular activities and school-related events apply for a Level 2 violation:

- Students who are placed in a disciplinary AEP or who are emergency expelled as a result of a Level 2 violation shall be automatically **removed** from all organizations and extracurricular activities and shall be **banned** from all school-sponsored activities for the duration of the disciplinary AEP placement or for a minimum of six (6) weeks from the date of the Level 2 violation.

LEVEL 3 VIOLATIONS

Includes violations resulting in expulsion and referral to authorized officer of the juvenile court

LEVEL 3 VIOLATION	DISCIPLINARY CONSEQUENCE
3.1 Using, exhibiting, or possessing a firearm, according to federal law	Recommendation for expulsion Report filed with local law enforcement
3.2 Using, exhibiting, or possessing a firearm, as defined by the Texas Penal Code §46.01(3)	Recommendation for expulsion Report filed with local law enforcement
3.3 Using, exhibiting, or possessing an illegal knife (such as a knife with a blade over 5 1/2 inches) according to the Texas Penal Code §46.01(6)	Recommendation for expulsion Report filed with local law enforcement
3.4 Using, exhibiting, or possessing a hand instrument, designed to cut or stab another by being thrown; dagger, including but not limited to a dirk, stiletto, and poniard; bowie knife; sword, or spear	Recommendation for expulsion Report filed with local law enforcement
3.5 Using, exhibiting, or possessing a club according to the Texas Penal Code §46.01(1)	Recommendation for expulsion Report filed with local law enforcement
3.6 Using, exhibiting, or possessing a prohibited weapon, such as an explosive weapon; a machine gun; a short-barrel firearm; a firearm silencer; a switchblade knife; knuckles; armor-piercing ammunition; a chemical dispensing devise; or a zip gun, according to the Texas Penal Code §46.05	Recommendation for expulsion Report filed with local law enforcement
3.7 Exhibiting behavior that contains the elements of aggravated assault, sexual assault, or aggravated sexual assault according to the Texas Penal Code §22.02, §22.011, and §22.021, respectively	Recommendation for expulsion Report filed with local law enforcement
3.8 Exhibiting behavior that contains the elements of arson according to the Texas Penal Code §28.02	Recommendation for expulsion Report filed with local law enforcement

3.9 Exhibiting behavior that contains the elements of murder, capital murder, or criminal attempt to commit murder according to the Texas Penal Code §19.02, §19.03, and §15.01, respectively	Recommendation for expulsion Report filed with local law enforcement
3.10 Exhibiting behavior that contains the elements of indecency with a child according to the Texas Penal Code §21.11	Recommendation for expulsion Report filed with local law enforcement
3.11 Exhibiting behavior that contains the elements of aggravated kidnapping according to the Texas Penal Code §20.04	Recommendation for expulsion Report filed with local law enforcement
3.12 Exhibiting behavior punishable as a felony that involves selling, giving, or delivering to another person; possessing, using, or being under the influence of marijuana, a controlled substance, a dangerous drug or alcohol; or committing a serious act or offense while under the influence of alcohol [TEC §37.007(a)(3)]	Recommendation for expulsion Report filed with local law enforcement
3.13 Retaliation against a school employee and one of the above listed offenses on or off school property or at a school-related activity [TEC §37.007(a)(3)(c)]	Recommendation for expulsion Report filed with local law enforcement
3.14 Exhibiting serious or persistent misbehavior and, while being placed in a disciplinary Alternative Education Program, continues to violate the District's Student Code of Conduct. Serious misbehavior is defined as behavior that is so unruly, disruptive, or abusive that a teacher cannot teach; maintain order and discipline; or provide for the safety of the other students. Persistent misbehavior is defined as two or more violations of the code of conduct in general or repeated occurrences of the same violation [TEC §37.007(a)(3)(b)]	Recommendation for expulsion Report filed with local law enforcement
3.15 Selling, giving, or delivering to another person, or possessing, using, or is under the influence of any amount of marijuana or a controlled substance in an amount not constituting a felony offense [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature	Recommendation for expulsion Report filed with local law enforcement

3.16 Selling, giving, or delivering to another person, or possessing, using, or is under the influence of any amount of a dangerous drug in an amount not constituting a felony offense [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature	Recommendation for expulsion Report filed with local law enforcement
3.17 Selling, giving, or delivering to another person an alcoholic beverage; committing a serious act or offense while under the influence of alcohol; or possessing, using, or is under the influence of alcohol, if punishment is less than that of a felony [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature	Recommendation for expulsion Report filed with local law enforcement
3.18 Engaging in conduct that contains the elements of an offense relating to abusable glue or aerosol paint or relating to volatile chemicals [TEC §37.007(b)] if the student has previously been placed in a disciplinary Alternative Education Program for a prior offense of the same nature	Recommendation for expulsion Report filed with local law enforcement
3.19 Engages in criminal mischief (damage to property in excess of $1500) if punishable as a felony, whether committed on or off school property or at a school-related event	Recommendation for expulsion Report filed with local law enforcement

CONSEQUENCES FOR A LEVEL 3 VIOLATION INCLUDE:

- Demerit(s)
- Expulsion for students ten years of age and older (If a student under ten engages in expellable conduct, the student **must** be placed in a disciplinary Alternative Education Program.)
- Report filed with local law enforcement
- Referral to authorized officer of the juvenile court

DURATION OF DISCIPLINARY CONSEQUENCES FOR A LEVEL 3 VIOLATION

The duration of the disciplinary consequence for a Level 3 violation will be determined by the Superintendent or Superintendent's designee, in accordance with District Policy FOD (LEGAL). If the student is expelled, the duration of the expulsion shall be determined by an officer of the juvenile court.

Any student ten years of age or over and who is determined to have brought a firearm, as defined by federal law 18 U.S.C. §921, to any District school, shall be expelled for a period of one (1) year. The Superintendent may modify the term of expulsion for a student or assess another comparable penalty that results in the student's exclusion from the regular school program.

PROCEDURAL REQUIREMENTS FOR A LEVEL 3 VIOLATION

For each Level 3 violation, the teacher/district employee shall file a written report (not to exceed one page) to the principal or other appropriate administrator. Within 24 hours of receiving the teacher's/district employee's written report, the principal or other appropriate administrator must send a copy to the student's parent.

According to District Policy FOD (LEGAL) and TEC §37.009(f), before a student may be expelled, the student shall be provided a hearing at which time the following due process rights are afforded:

1. Prior written notice of the charges and the proposed sanctions so as to afford a reasonable opportunity for preparation, including a written invitation to the student's parent to attend the expulsion hearing.

2. Right to a full and fair hearing before the Board or its designee.

3. An adult representative or legal counsel, who can provide guidance to the student and who is not an employee of the District.

4. Opportunity to testify and to present evidence and witnesses in his/her defense.

5. Opportunity to examine the evidence presented by the school administration and to question the administration's witnesses.

If the District makes a good-faith effort to inform the student and the student's parent or guardian of the time and place of the hearing, the District may hold the hearing regardless of whether the student, the student's parent, or another adult representing the student attends.

RESTRICTIONS FOR EXTRACURRICULAR ACTIVITIES AND SCHOOL-RELATED EVENTS FOR A LEVEL 3 VIOLATION

Students who are expelled as a result of a Level 3 violation shall not participate in extracurricular activities or school-sponsored or school-related events for the duration of the expulsion. Expelled students are prohibited from being on school grounds during the period of expulsion.

ADDITIONAL INFORMATION ON DISCIPLINARY CONSEQUENCES

CORPORAL PUNISHMENT

Policy FO (Local)

Corporal punishment is limited to spanking or paddling the student, and is governed by the following guidelines:

- The student is told the reason for the corporal punishment.
- Corporal punishment may be administered only by the principal or assistant principal.
- The instrument to be used will be approved by the principal.
- Corporal punishment will be administered in the presence of one other District professional employee and out of view of other students.

The use of corporal punishment may be restricted by written parent request submitted to the campus principal. A record will be maintained of each instance of corporal punishment.

DEMERITS

Each campus has a Discipline Review Committee composed of professional staff members. The Discipline Review Committee reviews violations of the Student Code of Conduct and assigns the appropriate number of demerits based upon the violation.

The following restrictions for participation in any school-sponsored or school related extracurricular or noncurricular activity, including seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations apply when a student has received one or more demerits.

- Students who have received one (1) demerit shall be **placed on probation** in all organizations and extracurricular activities for six (6) weeks from the date the demerit was issued.
- Students who have received three (3) demerits shall be automatically **placed on suspension** in all organizations and extracurricular activities for six (6) weeks from the date the second demerit was issued.
- Students who have been placed in a disciplinary AEP shall be automatically **placed on suspension** in all organizations and extracurricular activities for a minimum of six (6) weeks or for the duration of the disciplinary AEP placement, whichever is longer.

Disciplinary consequences for demerits and demerit accumulation range from warning to recommendation for expulsion.

DETENTION

Detention is used for minor classroom violations such as tardies, classroom misbehavior, or other violations as outlined by the teacher or administrator. Detention is served before or after school hours in the teacher's classroom, assigned detention room, or the ISS room. A student's failure to serve detention may result in more severe consequences imposed in accordance with the Student Code of Conduct. Lunch detention may be given by a specific teacher served in a designated area.

DISCIPLINARY ALTERNATIVE EDUCATION PROGRAM (AEP)

The Board has delegated the responsibility to the campus principal or other appropriate administrator the authority to remove a student to a disciplinary Alternative Education Program (AEP). Within three (3) school days of receiving the Student Code of Conduct Violation report, the principal or other appropriate administrator will schedule a conference with the student's parent, the student, and the teacher in the case of a teacher removal.

Until a conference can be held, the principal or other appropriate administrator may place the student in another appropriate classroom, in in-school/on-campus suspension, or in the disciplinary AEP. At the conference, the principal or other appropriate administrator will inform the student, verbally or in writing, of the allegations against him/her and the reasons for the placement. The student shall be given an opportunity to give his/her version of the incident. The principal or other appropriate administrator will inform the student of the consequences of the misbehavior and will determine the duration of a student's placement in a disciplinary Alternative Education Program. The District will provide transportation for students in a disciplinary Alternative Education Program for the duration of the disciplinary AEP placement provided the student is in compliance with the Student Code of Conduct.

A student placed in a disciplinary AEP is **strictly prohibited** from attending or participating in school-sponsored or school-related extracurricular and noncurricular activities during the period of placement in disciplinary AEP. This prohibition includes seeking or holding honorary positions and/or membership in school-sponsored clubs and organizations.

A student placed in a disciplinary AEP will be provided a review of the student's placement, including academic status, by the principal or other appropriate administrator at intervals not to exceed 120 days. In the case of high school students, the student's progress towards graduation and the student's graduation plan will also be reviewed. At the review, the student's parent or guardian will be given the opportunity to present arguments for the student's return to the regular classroom or campus. The student may not be returned to the classroom of a teacher who removed the student without the teacher's consent.

For placement in a disciplinary AEP to extend beyond the end of the school year, the principal or other appropriate administrator must determine that:

1. The student's presence in the regular classroom or campus presents a danger of physical harm to students or others.
2. The student has engaged in serious or persistent misbehavior that violates the Student Code of Conduct.

For seniors placed in a disciplinary Alternative Education Program who are eligible to graduate, the placement in the program will continue through graduation, and the student will not be allowed to participate in the graduation ceremony and related graduation activities.

EMERGENCY EXPULSION

In an emergency, the principal or other appropriate administrator may order the immediate placement of a student into a disciplinary AEP, when the student is so unruly, disruptive, or abusive that the student's presence seriously interferes with a teacher's ability to communicate effectively with the students in a class, with the ability of the student's classmates to learn, or with the operation of school or a school-sponsored activity.

When an emergency placement occurs, the student will be given verbal notice of the reason for the action. Within a reasonable amount of time after the emergency placement, the student will be given appropriate due process required for placement in a disciplinary AEP. In an emergency situation, the campus principal or other appropriate administrator may place a student in a disciplinary AEP for a period not to exceed three (3) school days.

EXPULSION

Students with disabilities are subject to applicable state and federal law in addition to the Student Code of Conduct. To the extent any conflict exists, state and/or federal law will prevail.

When a student under the age of ten (10) engages in behavior that is expellable behavior, the student will not be expelled, but will be placed in a disciplinary Alternative Education Program. Students under age six (6) will not be removed from class or placed in a disciplinary Alternative Education Program.

State and federal law require a student to be expelled from the regular classroom for a period of at least one calendar year for bringing a firearm, as defined by federal law, to school. However, the Superintendent or other appropriate administrator may modify the length of the expulsion on a case-by-case basis and/or the District may provide educational services to the expelled student in a disciplinary AEP. The District must provide educational services in the disciplinary AEP if the student is between six (6) and ten (10) years of age.

When a student commits a Level 3 (expellable) violation of the Student Code of Conduct, the Superintendent or designee will schedule a hearing within a reasonable time with the student's parent or guardian, the student, and the teacher if appropriate. The student's parent or guardian will be invited in writing to attend the hearing.

Until a hearing can be held, the student may be placed in another appropriate classroom, in in-school/on-campus suspension, or in out-of-school suspension.

A student facing expulsion will be given appropriate due process as required by the federal Constitution. The student is entitled to:

1. Representation by the student's parent or guardian or another adult who can provide guidance to the student and who is not an employee of the District.
2. An opportunity to testify and to present evidence and witnesses in the student's defense.
3. An opportunity to question the District's witnesses.

The Board delegates to the Superintendent or designee the authority to expel students.

A student expelled by the Superintendent after the due process hearing may request that the Board review the expulsion decision. The student or parent must submit a written request to place the matter on the agenda of the next regular Board meeting to the Superintendent within ten (10) days after the receipt of the written decision.

The Board will review the record of the expulsion hearing in a closed meeting unless the parent requests in writing that the matter be held in open meeting. The Board may also hear a statement from the student or parent and from the Board's designee.

The Board will hear statements made by the parties at the review and will base its decision on evidence reflected in the record and any statements made by the parties at the review. The Board shall make and communicate its decision orally at the conclusion of the presentation.

Not later than the second business day after the expulsion hearing, the Board's designee will deliver to the juvenile court a copy of the order expelling the student and information required by the Family Code §52.04.

A student may appeal the expulsion order to the Board of Trustees in accordance with Policy FNG (LOCAL).

The duration of the student's expulsion will be determined by the juvenile court on a case-by-case basis. During the duration of the expulsion, the student will not earn any District academic credit unless the student is enrolled in a Juvenile Justice Alternative Education Program (JJAEP). Expelled students are **strictly prohibited** from being on school grounds or attending school-sponsored or school-related activities during the period of expulsion.

The District **will not** accept any student expelled from another district during the period of the expulsion order.

FELONIOUS OFFENSES

If a student is placed in a disciplinary Alternative Education Program for committing a felonious offense, either on- or off-campus, the principal or other appropriate administrator will deliver to the juvenile court a copy of the order placing a student in a disciplinary AEP and any other information required by the Family Code § 52.04. All information shall be provided to the Juvenile Court not later than the second business day after the conference that placed the student in the disciplinary AEP.

The juvenile court will notify the District, if:

1. Prosecution of the student's case was refused for lack of prosecutorial merit or insufficient evidence and no formal proceedings, deferred adjudication, or deferred prosecution will be initiated; or,
2. The court or jury found the student not guilty or made a finding that the child did not engage in delinquent conduct or conduct indicating a need for supervision and the case was dismissed with prejudice.

On receipt of the notice from the juvenile court mentioned above, the principal or other appropriate administrator will review the placement in the disciplinary AEP. The student may not be returned to the regular classroom pending the review. The principal or other appropriate administrator will schedule a review of the student's placement with the student's parent or guardian no later than the third day after the Superintendent or designee receives the notice from the juvenile court.

After reviewing the notice and receiving information from the students parent or guardian, the principal or other appropriate administrator may continue the student's placement in the disciplinary AEP if there is reason to believe that the presence of the student in the regular classroom threatens the safety of others students or teachers. The student or the student's parent or guardian may appeal the principal's or other

appropriate administrator's decision to the Superintendent. The superintendent's decision may be appealed to the school board. The student may not be returned to the regular classroom pending this appeal.

This appeals process does not apply to placements resulting from offenses for which the state requires mandatory disciplinary Alternative Education Program placement.

The Board will, at the next scheduled meeting, review the notice from the juvenile court and receive information for the student, the student's parent or guardian, and the Superintendent or designee, and confirm or reverse the decision of the Superintendent or designee. The Board will make a record of the proceedings.

If the Board confirms the decision of the Superintendent or designee, the Board shall inform the student and the student's parent or guardian of the right to appeal to the Commissioner of Education. The student may not be returned to the regular classroom pending this appeal.

FIREARMS

A firearm, as defined by federal law, includes

1. Any weapon (including a starter gun) which will or is designed to or which may readily be converted to expel a projective by the action of an explosive
2. The frame or receiver of any such weapon
3. Any firearm muffler or firearm weapon
4. Any destructive device, such as any explosive, incendiary, or poison gas bomb, or grenade

IN-SCHOOL SUSPENSION

In-School Suspension (ISS) is used for minor violations of the Student Code of Conduct. Students will be held in ISS from 8:00 a.m. until 4:02 p.m., unless the student has been assigned until 5:00 p.m. by an administrator. During the period of placement in ISS, the student continues in the regular courses of study. Students shall not participate in extra-curricular activities, UIL events, or other school related events on any day of assignment in ISS.

ISS OR DAEP (Alternative Meal for Students)

The following administrative procedures was reviewed and approved by the Board of Trustees on October 21, 2003 for immediate implementation. The procedure authorizes the use of an alternative meal for students assigned to either of the above noted disciplinary programs rather than offering the full meal item selections that are offered the other students for any given school day.

The meal plan will require that the alternative meal comply with the National School Nutrition Program thus qualifying the district for the normal reimbursement applicable to the student's meal type. The components of the meal must qualify the meal as a Type A Lunch in order that the district may submit the meal(s) for reimbursement and collect the appropriate meal price from the student/parent/guardian.

The option to offer a more restrictive lunch alternative for the In-School Suspension (ISS) or District Alternative Education Program (DAEP) students shall remain the prerogative of the campus principal, which may vary based on food service operations, student supervision, are/grade levels of the campus, and other conditions. Any meal option selected for use with either ISS or DAEP students shall comply with the component requirements of the Type A Meal. The alternative meal plan for ISS/DAEP has been approved by the Board of Trustees' approval because it has financial ramifications as well as involving disciplinary issues.

The alternative meal for students in ISS will generally be the same, while some adjustment may be made for students assigned to the McLennan County Challenge Academy (MCCA), since these students have longer placements/assignments as well as more strenuous physical activity. LVISD DAEP students also serve longer assignments and may receive other alternative items, fewer restrictions, or full food service options etc., as appropriate at the discretion of the principal/director.

The Type A Alternative meal shall be subject to adjustment as necessary by rule/regulation, but presently it shall include: one entrée, two side items, and milk. Adjustments shall be authorized to accommodate fold and/or beverage allergies, however, any item substituted shall be in compliance with the Type A Alternative Meal requirements as described herein. In the event of a change in the National School Nutrition Program requirements for a Type A meal, this administrative procedure shall be deemed to have changed to comply with the revised Type A meal requirements effective of the date on which the new requirements become applicable.

Any student assigned to ISS or DAEP shall have the option to bring his/her own lunch and drink from home as long as the items brought in are otherwise legal and acceptable; however, the student must consume, retain the items for his/her own use, and may not give away, sell, swap, or otherwise allow any items included in their "brown bag" lunch to be made available to another student.

At the time of approval of this alternative meal plan the meal to be served that complies with the Class A Alternative Meal for ISS and DAEP students, if selected by the principal, will be a cheese sandwich, fruit, juice, and milk. The meal will be transported to the ISS/DAEP classroom, and the student(s) will eat their meal in the classroom.

Students assigned to ISS or DAEP shall be provided a meal in the event that the student or parent has not made arrangements for a "brown bag" lunch or meal money. The parent or guardian shall be notified, and the price of the meal shall be collected from the student/parent/guardian at the earliest possible date based upon the meal pricing guideline for which the student is eligible (full price, reduced price, or free). In the event that a parent/guardian refuses to provide for a lunch for the student, appropriate action shall be taken regarding the parent/guardian's refusal to provide for the welfare of the student. **No student regardless of assignment will be refused a lunch.**

LAW INFORCEMENT INFORMATION

Questioning of students. When law enforcement officers or other lawful authorities wish to question or interview a student at school:

1. The principal will verify and record the identity of the officer or other authority and ask for an explanation of the need to question or interview the student.
2. The principal ordinarily will make reasonable efforts to notify parents unless the interviewer rises what the principal considers to be a valid objection.
3. The principal ordinarily will be present unless the interviewer rises what the principal considers to be a valid objection.
4. If the event is part of a child abuse investigation, the principal will cooperate fully regarding the conditions of the interview.

Students taken into custody. State law requires the District to permit a student to be taken into legal custody:

1. To comply with an order of the juvenile court.
2. To comply with the laws of arrest.

3. By a law enforcement officer if there is probable cause to believe the student has engaged in delinquent conduct or conduct in need of supervision.
4. By a probation officer if there is probable cause to believe the student has violated a condition of probation imposed by the juvenile court.
5. To comply with a properly issued directive to take a student into custody.
6. By an authorized representative of Child Protective Services, Texas Department of Protective and Regulatory Services, a law enforcement officer, or a juvenile probation officer, without a court order, under the conditions set out in the Family Code relating to the student's physical health or safety.

Before a student is delivered to a law enforcement officer or other legally authorized person, the principal will verify the officer's identity and, to the best of his/her ability, will verify the officer's authority to take custody of the student.

The principal will immediately notify the Superintendent and will ordinarily attempt to notify the parent unless the officer or other authorized person raises what the principal considers to be a valid objection to notifying the parents. Since the principal does not have the authority to prevent or delay a custody action, notification will most likely be after the fact.

Notification of law violations. The District is also required by state law to notify:
1. All instructional and support personnel who have responsibility for supervising a student who has been arrested or referred to the juvenile court for any felony offense or for certain misdemeanors.
2. All instructional and support personnel who have regular contact with a student who has been convicted or adjudicated of delinquent conduct for any felony offense or certain misdemeanors.

REMOVAL BY A TEACHER (DISCRETIONARY - FORMAL)

Formal removal will be initiated by a teacher for Level 1 Violations marked with an asterisk (*). Any violation of 1.28 and/or 1.29 requires that the teacher report the offense to the principal or appropriate administrator. The principal or appropriate administrator will then send a copy of the report to the student's parent or guardian within 24 hours of receiving the report.

Within three (3) school days of receiving the Student Code of Conduct Violation Report, the principal will schedule a conference with the student's parent, the teacher, and the student. At the conference, the principal or appropriate administrator will inform the student of the misconduct for which he/she is charged and give the student an opportunity to give his/her version of the incident. The principal or appropriate administrator will notify the student of the consequences of the violation.

When a student is removed from the regular classroom for a 1.28 and/or 1.29 violation and a conference with the student's parent is pending, the principal may place the student in another appropriate classroom, in in-school/on-campus suspension, or the disciplinary Alternative Education Program (AEP). When a student has been formally removed from class by a teacher, the principal may not return the student to the teacher's class without the teacher's consent unless the placement review committee determines that the teacher's class is the best or only alternative available.

STUDENT REMOVAL BY A TEACHER

A teacher may send a student to the principal's office to maintain effective discipline in the classroom. The principal shall respond by employing appropriate disciplinary consequences consistent with the Student Code of Conduct.

A teacher may remove from a class a student:

- who has been documented by the teacher to repeatedly interfere with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn; or
- whose behavior the teacher determines is so unruly, disruptive, or abusive that it seriously interferes with the teacher's ability to communicate effectively with the students in the class or with the ability of the student's classmates to learn.

If a teacher removes a student from class for either of the two reasons above, the principal may place the student into another appropriate classroom, into in-school/on-campus suspension, or into an alternative education program. The principal may not return the student to that teacher's class without the teacher's consent unless the Placement Review Committee, comprised of two teachers chosen to serve as members and one other professional staff member chosen by the principal, determines that such placement is the best or only alternative available. The campus faculty shall choose one teacher to serve as an alternate in the event that another member is not able to serve on the Placement Review Committee.

A teacher shall remove from class and send to the principal for placement in an alternative education program or for expulsion any student committing a Level 2 or a Level 3 violation. The student may not be returned to the teacher's class without the teacher's consent unless the Placement Review Committee determines that such placement is the best or only alternative available.

SUSPENSION

Suspension includes both in-school suspension (ISS) and out-of school suspension. State law allows a student to be suspended for as many as three (3) school days per behavior violation, with no limit on the number of times a student may be suspended in a semester or school year.

A student who is to be suspended will be given an informal conference by the principal or appropriate administrator advising the student of the conduct with which he/she is accused. The student will be given the opportunity to explain his/her version of the incident.

The number of days of a student's suspension, which cannot exceed three (3) school days, will be determined by the principal or other appropriate administrator.

Students who are suspended as a result of a Student Code of Conduct violation shall not participate in extracurricular activities or school-related events during the period of suspension and each full day in which a suspension occurs. If the suspension extends to the Monday following a weekend, students may not participate in extracurricular activities or school-related events during the weekend between two days of suspension.

VIOLATIONS OF LAW

Disruptive Activities – State law prohibits a student from participation in disruptive activities. That includes acting alone or with others to:

- Interfere with the movement of people in an exit, an entrance, or a hallway of a District building without authorization from an administrator.
- Interfere with an authorized activity by seizing control of all or part of a building.
- Use force, violence, or threats in an attempt to prevent participation in an authorized assembly.
- Use force, violence, or threats to cause disruption during an assembly.
- Interfere with the movement of people at an exit or an entrance to District property.
- Use force, violence, or threats in an attempt to prevent people from entering or leaving District property without authorization from an administrator.
- Disrupt classes while on District property or on public property that is within 500 feet of District property. Class disruption includes making loud noises; trying to entice a student away from, or to prevent a student from attending, a required class or activity; entering a classroom without authorization and disrupting the activity with profane language or any misconduct.
- Interfere with the transportation of students in District vehicles.

Gangs and Other Prohibited Organizations – Under state law, a student is prohibited from membership or involvement in a public school fraternity, sorority, secret society, or gang.

Hazing Activities – State law also prohibits a student from participating in any hazing activities. A student is guilty of hazing when he or she takes direct hazing action; encourages or assists someone else to take action; recklessly permits action; has knowledge of planned action or action that has occurred without reporting that knowledge in writing to a school official.

Alcohol, Drugs, Tobacco, and Weapons - Under state and federal law, a student is not allowed to possess, sell, give away, or use alcohol, illegal drugs, tobacco products, guns, or other weapons on school property or at a school-related or school-sanctioned activity, on or off school property. Having one of these items in a privately owned vehicle that the student may have driven to school and parked on District property is also prohibited.

STUDENT MANAGEMENT

CHEATING/ACADEMIC DISHONESTY/PLAGIARISM

Copying another person's work, such as homework, classwork, or a test, is a form of cheating. Plagiarism, which is the use as one's own of another person's original ideas or writing without giving credit to the true author, will also be considered cheating and the student will be subject to academic disciplinary action that may include loss of credit for the work in question. Teachers who have reason to believe that a student has engaged in cheating or other academic dishonesty will assess the academic penalty to be imposed. Students found to have engaged in academic dishonesty will be subject to disciplinary penalties as well, according to the Student Code of Conduct.

DRESS CODE

Inappropriate clothing/styles of dress include, but are not limited to, the following examples:

Baggy or Saggy Pants: Pants must be an appropriate size for the wearer and must be worn at the waist. Pants must be less than seven inches in measurement from the outside of the knee to the seam and the waist must be within two inches of the actual waist size. Pants must be able to stay up at the waist without a belt. NO sagging!

Military style web belts, initial belt buckles or chains: These items are not allowed, even when work as a belt or security for wallets/billfolds.

Any shirt, blouse or top that extends more than 2 inches below the belt line must be tucked in. No shirt, blouse or top may extend below mid mid-thigh including jackets, coats or sweaters.

Any style of clothing or grooming that can be associated with gang membership: Even if the wearer is no "in a gang" we do not want other students, or gangs, to make assumptions regarding gang affiliation. Items that are associated with gangs or might cause a disruption in the educational process as determined by the LaVega Jr. High School-George Dixon staff and administration will not be allowed. An updated list of prohibited grooming or clothing in the Principal's Office on each campus. All items currently prohibited in the dress code plus the following: (list should be developed by the principals with LaVega ISD Administration input).

Excessive make-up: This includes black lipstick, extremely heavy mascara and/or eyeliner, etc.

The District prohibits any clothing or grooming that, in the Principal's (or their designee) judgment may reasonably be expected to cause disruption or interference with normal school operations.

DRESS AND GROOMING

The District's dress code is established to teach grooming and hygiene, instill discipline, prevent disruption, avoid safety hazards, and teach respect for authority. Students are to be well-groomed and neatly dressed at all times.

The District prohibits any clothing or grooming that, in the principal's judgment, may reasonably be expected to cause disruption or interference with the normal school operations.

The District prohibits pictures, emblems, or writings on clothing or on the body that:

- are lewd, offensive, vulgar, or obscene; or
- advertise or depict tobacco products, alcoholic beverages, drugs, or any other prohibited substance.

In addition, unacceptable dress and grooming includes:

- Shorts (no shorts allowed)
- tight or revealing clothing
- clothing with slits, tears, or holes
- see-through clothing
- visible undergarments
- dressing without appropriate undergarments
- shirts/blouses without sleeves even worn under a jacket: (Shirts/blouses must cover the mid-riff skin front and back)
- shirts, jackets, or coats longer than mid-thigh length
- shirts unbuttoned lower than three (3) inches from the collar
- tube/tank tops, halters, half-shirts, crop-tops, shirts with split sides, backless blouses
- hats of any type
- rubber thongs (beach flip flops) or house slippers
- sunglasses
- bandanas
- large or distracting jewelry, including earrings
- grills (cosmetic mouth piece) are not allowed
- jewelry requiring body piercing (limited to ears)
- exposed tattoos
- chains (e.g., on wallets, etc.)
- sagging pants or over sized pants (students must wear a belt to prevent this from happening)
- dresses/skirts shorter than fingertip plus badge length
- any hairstyle that is not neat, clean, and well-groomed
- any hairstyle that is distracting (i.e., mohawks, stripes or bright colors, etc.)
- facial hair with the exception of mustaches that do not extend down on the lip or beyond the corners of the mouth
- goatees and chin whiskers
- long sideburns

Book bags are allowed in the classroom and must be able to fit inside a locker for safety reasons.

ELECTRONIC DEVICES

Students may not possess radios; disc, cassette, or tape players/recorders; noise boxes or horns; headphones; devices with headphones; cell phones/telephones; paging devices; battery operated or electrical devices (including games); or any other electronic or electrical device on campus or any school-sponsored travel. Radios, disc, cassette, or tape players/recorders installed in vehicles are permitted, but must remain affixed to and in the automobile.

Provisions of the Student Code of Conduct apply.

FOOD AND DRINK

Food, drinks, water, and candy in inappropriate places can create unsanitary conditions and insect infestations. Food and drinks of any type are not permitted anywhere on campus except in areas and classrooms specifically designed for food and drink preparation and consumption. Food should not be kept in classrooms, lockers, or offices. Other areas may be approved on a case-by-case basis by the campus principal.

GRAFFITI TEXAS SEC. 28.08

(a) A person commits an offense it with aerosol paint or an indelible marker and without the effective consent of he owner the person intentionally or knowingly makes markings, including inscriptions, slogans, drawings, or paintings, on the tangible property of the owner.

ILLEGAL & BANNED ITEMS

The following items are not allowed on the La Vega Jr. High School-George Dixon Camps per Texas law and/or district and campus policies:

- Alcoholic beverages, unauthorized prescription medicine, or any illegal substance
- **Weapons such as knives of any type or blade-length, slingshots, firearms, paintball/water guns, chains, or other items which could be used to inflict bodily harm**
- Fireworks
- Spray paint
- Indelible marker-means a device that makes a mark with a paint or ink product

All items deemed illegal to possess on the campus by state law or school/district policy will be confiscated. **The school assumes no liability for confiscated items,** although every effort will be made to secure these items. Possession of prohibited weapons of any kind or any prohibited illegal substance (these items will not be returned) will result in expulsion or placement in District Alternative Education Program as provided by state law and will be referred to law enforcement authorities.

LASER POINTERS

Students are not permitted to possess or use laser pointers while on school property, while using District transportation, or while attending school-sponsored or school-related activities, whether on or off school property. Laser pointers will be confiscated and students will be disciplined according to the Student Code of Conduct.

PAGING DEVICES

The District prohibits students from possessing paging devices while on school property or while attending school-sponsored or school-related activities on or off school property. A paging device is a telecommunications device that emits an audible signal, vibrates, displays a message, or otherwise summons or delivers a communication to the possessor. Possession of a paging device, except when the student is serving in the capacity of an active member of a volunteer firefighting organization or an emergency medical service organization, is a Level 1 violation under the Student Code of Conduct. Students who possess paging devices are subject to the disciplinary consequences for Level 1 violations as indicated in the Student Code of Conduct.

District employees shall confiscate any paging devices found on school property or found while attending school-sponsored or school-related activities on or off school property. Parents shall be

notified within ten (10) school days after the paging device is confiscated. The paging company whose name and address appear on the paging device shall be notified within thirty (30) calendar days.

Upon written request from the student's parents, the paging device will be returned to the student's parents on the last day of the school year for an administrative fee of $15.00. If written request is not received from the student's parents ten (10) school days prior to the last day of the school year, the District will notify the paging company. The paging company may claim the paging device for an administrative fee of $15.00.

Any paging device not claimed by the student's parents or the paging company will be disposed of thirty (30) days after the last day of the school year during which the paging device was confiscated.

PARTIES AND SOCIAL EVENTS

The rules of good conduct and grooming will be observed at school social events held outside the regular school day. Guests are expected to observe the same rules as students attending the event, and the person inviting the guest will share responsibility for the conduct of the guest. A student attending a party or social event may be asked to sign out when leaving before the end of the party; anyone leaving before the official end of the party will not be readmitted.

PUBLIC DISPLAY OF AFFECTION

Students shall not engage in public displays of affection (i.e. kissing, prolonged embraces, walking "arm-in-arm", arm around the waist).

SCHOOL BUSES OR OTHER VEHICLES

The District provides transportation for all students who live in the District. Riding a school bus is a privilege provided by La Vega ISD and not a student right. School buses are operated to and from school on approved routes, and no variations shall be made from such routes.

Student safety is of utmost concern; therefore, students being transported shall comply with the District's Student Code of Conduct. Any student who fails to comply with that code or established rules of conduct while on a school bus may be denied transportation services and shall be subject to disciplinary action.

The following rules, in addition to the Student Code of Conduct, will apply to student conduct on school transportation:

- Driver's directions shall be followed at all times.
- Students shall board and leave the bus in an orderly manner at the designated bus stop nearest home.
- Students shall remain seated at all times except when boarding or leaving the bus.
- Books, band instrument cases, feet, and other objects shall be kept out of the aisle.
- Students shall not deface the bus and/or its equipment.
- Students shall not put head, hands, arms, or legs out of the window, hold any object out of the window, or throw objects within or out of the bus.
- Upon leaving the bus, students shall wait for the driver's signal before crossing in front of the bus.
- Students shall not eat or drink while on the bus.
- When students ride in a District van or passenger car, seat belts must be used at all times.

Bus drivers are asked to complete a Bus Incident Form reporting any student violation of bus safety/conduct rules. A written report will be sent to parents/guardians if their child is reported for a

violation. The following disciplinary consequences will be issued for violations of bus conduct/safety rules:

1st incident report: Student conference and warning (unless very severe situation)
2nd incident report: Suspension from riding the bus for five (5) school days
3rd incident report: Suspension from riding the bus for ten (10) school days
4th incident report: Suspension from riding the bus for the remainder of the semester

If, in the administrator's judgment, a student's violation of bus conduct/safety rules is so unruly, disruptive, or dangerous that it creates a serious safety concern, the student may be immediately suspended from bus riding privileges for the remainder of the semester.

Video cameras may be used in District vehicles to promote compliance with the Student Code of Conduct and bus conduct/safety rules. Videotapes are protected student records subject to the provision of District policy. Video documentation of a student's violation of bus conduct/safety rules may also be grounds for immediate suspension from bus riding privileges for the remainder of the semester.

If any suspension occurs during the final three weeks of the last six weeks in a semester, the suspension may be carried forward to the upcoming semester.

Disciplinary sanctions and changes in transportation for a student with a disability will be made in accordance with the student's Individual Education Plan (IEP) or other individually designed program.

SEARCHES BY TRAINED DOGS

Drug detecting dogs may periodically visit the school campus.

SEXUAL HARASSMENT/SEXUAL ABUSE

Students shall not engage in unwanted or unwelcome verbal or physical conduct of a sexual nature directed toward another student or a District employee. This prohibition applies whether the conduct is by word, gesture, or any other sexual conduct, including requests for sexual favors. All students are expected to treat other students and District employees with courtesy and respect; to avoid any behaviors known to be offensive; and to stop these behaviors when asked or told to stop. A substantiated complaint against a student will result in appropriate disciplinary action, according to the nature of the offense.

The District will notify parents of all students involved in sexual harassment by students when the allegations are not minor, and will notify parents of all incidents of sexual harassment or sexual abuse by a District employee. The District encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in public schools. To the greatest extent possible, complaints will be treated as confidential. Limited disclosure may be necessary to conduct a thorough investigation.

Students and/or parents are encouraged to discuss their questions or concerns about the expectations in this area with the principal or the Director of Personnel and Administrative Services, who serves as the District Title IX coordinator for students.

A complaint alleging sexual harassment by another student or sexual harassment or sexual abuse by a staff member may be presented by a student and/or parent in a conference with the principal or with the

District Title IX coordinator. The first conference with the student ordinarily will be held by a person who is the same gender as the student. The conference will be scheduled and held as soon as possible within five (5) days of the request. The principal or Title IX coordinator will coordinate an appropriate investigation, which ordinarily will be completed within ten (10) days. The student and/or parent will be informed if extenuating circumstances delay the completion of the investigation. The student will not be required to present a complaint to a person who is the subject of the complaint.

If the resolution of the first complaint is not satisfactory to the student or parent, the student or parent within ten (10) days may request a conference with the Title IX coordinator or Superintendent who shall schedule and hold a conference. Prior to or at the conference, the student or parent shall submit a written complaint that includes a statement of the complaint, any evidence in its support, the resolution sought, the student's and/or parent's signature, and the date of the first conference with the principal or Title IX coordinator.

If the resolution of the second complaint is not to the student's or parent's satisfaction, the student or parent may present the complaint to the Board of Trustees at its next regular meeting. The complaint shall be included as an item on the agenda posted with notice of the meeting. Lack of official action by the Board upholds the administrative decision at the second complaint. Announcing a decision in the student's or parent's presence constitutes communication of the decision.

The Board shall hear complaints alleging sexual harassment by students or sexual harassment or sexual abuse by employees in closed meeting, unless otherwise required by the Open Meetings Act.

Additional information on student sexual harassment can be found in the **Notice of Parent and Student Rights Regarding Sexual Harassment** located in this handbook.

SMOKING

La Vega ISD is proud to be tobacco free. The use of tobacco products is strictly prohibited on all District property and at school-related or school-sanctioned activities on or off school property, including field trips.

STUDENT LOSSES

Students are accountable and responsible for the security of their personal property and issued school property. In addition, students are accountable and responsible for any vehicle, bicycle, or other personal possessions brought onto campus. Neither the school, nor its employees are accountable for a student's lost, damaged, or stolen personal items anywhere on campus.

TELEPHONE USE

Student use of any telephone while at school is a privilege. Students may not use telephones during class or during the four (4) minute passing period between classes.

Teachers may NOT give students a pass to use the telephone, unless there is an emergency. Students may NOT leave class to make telephone calls. All use of telephones by students at the school must be approved by the principal, assistant principal, appropriate administrator, or specifically designated personnel.

Students will be notified of calls from parents or other authorized persons, but will not be permitted to leave class or return calls except in cases of emergency expressed by the parent.

TRESPASS ON SCHOOL GROUNDS (TEC 37.107)

An unauthorized person who trespasses on the grounds of any school district of this state commits an offense. An offense this section is a Class C misdemeanor.

No person shall be permitted, on school property or on public property within 500 feet of school property, to willfully disrupt, alone or in concert with others, the conduct of classes or other school activities. **TEC 37.124**

Entrance into a classroom without consent of either the principal or teacher and, either through acts of misconduct and/or use of loud or profane language, causing disruption of class activities will not be permitted. **TEC 37.124**

No person or group of persons acting in concert may willfully engage in disruptive activity or disrupt a lawful assembly on the campus or property on any school in the La Vega ISD. **TEC 37.123**

Any person loitering on school property after being advised to leave by the person in charge shall be guilty of a misdemeanor and upon conviction shall be subject to a fine, as established by law. **TEC 37.105, TEC 37.107**

VANDALISM

The taxpayers of the community have made a sustained financial commitment for the construction and upkeep of school facilities. To ensure that school facilities can serve those for whom they are intended both this year and in the coming years- littering, defacing, or damaging school property is not tolerated. Students will be required to pay for damages they cause and will be subject to disciplinary consequences in accordance with the Student Code of Conduct.

VEHICLES ON CAMPUS

Vehicles parked on school property are under the jurisdiction of the school. The school reserves the right to search any vehicle if reasonable cause exists to do so. A student has full responsibility for the security of his/her vehicle and must make certain it is locked and that the keys are not given to others. A student will be held responsible for any prohibited objects or substances, such as alcohol, drugs, or weapons which are found in his/her car and will be subject to disciplinary action by the District, as well as referral for criminal prosecution. Searches of vehicles may be conducted any time there is reasonable cause to do so, with or without the presence of the student.

A student who drives a vehicle to school must have a current valid driver's license and insurance, as required by law. Each student is responsible for safe and courteous driving around the campus. The student is also responsible for parking appropriately in the assigned STUDENT PARKING LOT and the assigned parking space. All student vehicles must display a parking permit. Permits may be purchased in the school office.

When students park their vehicles, the students are to come directly into the building. Students MUST NOT sit in the vehicles in the parking lot before or after school or during the lunch period.

Drivers who pick up students should come to the front of the school. Reckless or fast driving around the campus and on the parking lot will not be tolerated, and may result in a student being restricted or banned from driving or parking on campus. All students must comply with all published campus parking procedures whether or not they drive a vehicle to school. Students who park a vehicle on campus are accountable and responsible for compliance with campus parking procedures.

SPECIAL PROGRAMS

The District provides special programs for gifted and talented students, bilingual students, dyslexic students, and for those with disabilities. A student or parent with questions about these programs should contact the student's teacher or principal. The coordinator of each program can answer questions about eligibility requirements and programs and services offered in the District or by other organizations. Additional information on some specific special programs is included in this section of the Student Handbook.

ACCELERATED READER PROGRAM

The accelerated reader program is designed to motivate students to read during and outside the regular school day. Students are required to earn a given number of points during each grading period as a portion of their English/Language Arts grade. Students may use earned points to purchase items from the AR Incentive store. Students will follow the Student Code of Conduct regarding cheating/academic dishonesty/plagiarism.

ASSEMBLIES

A student's conduct in assemblies must meet the same standard as in the classroom. A student who is tardy or who engages in inappropriate conduct during an assembly will be subject to disciplinary action.

AWARDS AND HONORS

Honor Roll: An Honor Roll of students with grades in all courses at 90 or above will be compiled at the end of each six-weeks grading period. Students on the Honor Roll will receive certificates.

Twenty Point Club: Students who raise their numerical average by twenty or more points in any given six-weeks, as compared to the previous six weeks, will become members of the Twenty Point Club. These students will be recognized.

COUNSELING

Counselor offers a full range of guidance activities, including curriculum and instruction, group activities in response to specific needs (i.e., grief, anger, self-esteem, new student group, individual counseling and group counseling.

The school will not conduct a psychological examination, test, or treatment without requiring the parent's written consent, unless required by state or federal law for special education purposes.

To see a counselor, a student must:

- Go to his/her teacher and obtain a counseling form, or ask teacher to e-mail our counselor
- Complete the counseling form and return to the teacher or student services clerk.
- Be contacted by the counselor for a conference.

Our counselor also coordinate the following programs:

- 20 Point Club - Students who raise their grades by at least twenty points from one six weeks to another with no failing grades are asked to join this club (commences after 2nd six weeks).
- Student of the Month - For students who demonstrate a positive attitude toward learning and their teachers and peers.

- Secret Agent Club
- Texas Grant (8th grade students)
- Career Day
- Duke Talent Search - Program for academically gifted 7th grade students sponsored by Duke University of Durham, North Carolina.
- President's Academic Award - A certificate is given to those students who maintain high grades and test scores in the honor's program.
- Spanish Credit by Exam (8th grade students)
- Parent Involvement Week
- Parent Newsletter

ENGLISH AS A SECOND LANGUAGE (ESL)

The ESL program is designed to assist students with limited English proficiency to learn the English language while continuing to progress in the overall instructional program. Every effort is made to develop self-assurance and confidence in students as they function within the instructional environment, while maintaining a positive identity for children within their cultural heritage.

EXTRACURRICULAR ACTIVITIES, CLUBS, AND ORGANIZATIONS

A student will be permitted to participate in extracurricular activities subject to the following restrictions:

- During the first grading period, a student is eligible if he/she was promoted at the end of the previous school year, or has accumulated the required number of units toward graduation.
- A student participating in University Interscholastic League (UIL) will be suspended from the participation after a grading period in which the student received a grade lower than the equivalent of 70 on a scale of 100 in any academic class (other than an identified honors or advanced class). This suspension continues for three (3) weeks. The grades will subsequently be reviewed at the end of each three-week period; the suspension will be removed if the student's grade is equal to or greater than the equivalent of 70. The student is allowed to practice or rehearse with the other students during the suspension; however, the student is not allowed to travel with the school organization to a contest, sit with the school organization or wear uniforms during the contest.
- A student is allowed up to ten (10) activity-related absences from any class period during the year in order to participate in school-related or school-sanctioned activities on or off campus. All UIL activities come under this provision.
- A student with disabilities who fails to meet the standards in the individual education plan (IEP) may not participate for at least three weeks.
- Students may not participate in any extracurricular activity if they are absent from school the day of the activity for any reason unless a medical doctor states that the student was ill and unable to attend school.
- A student who is not in school the day after an extracurricular activity will not be permitted to participate in the next scheduled activity unless the student was given permission by the principal to go home after coming to school; the student has a statement signed by a medical doctor declaring the student was ill; the student has a death in the family.

Note: Student clubs and performing groups such as the band, choir, and drill and athletic teams may establish standards of behavior, including consequences for misbehavior that are stricter than those for students in general. If a violation is also a violation of school rules, the consequences specified by the Student Code of Conduct or by local policy will apply in addition to any consequences specified by the organization.

For more information on extracurricular activities, please contact Willie Williams, Director of Athletics, or your campus principal.

Student clubs and organizations such as the band, choir, and drill and athletic teams may establish codes of conduct and consequences for misbehavior that are more stringent than those for students in general. If a violation is also a violation of school rules, the consequences specified by the school will apply in addition to any consequences specified by the organization. Parents/guardians will be required to sign the club/organization code of conduct prior to the student participating in the club/organization.

Students are encouraged to join a club or organization to be afforded the opportunity for development of leadership, discovery of talent, and broadening of social contacts. All clubs and organizations operate under the supervision of a faculty member sponsor and are coordinated through the principal's office. Club funds should be handled through the principal's office. Any money derived from school-sponsored projects by a class or a club are not to be spent for personal items. The club, along with the sponsor and the principal, shall decide how the funds are to be used.

GIFTED AND TALENTED PROGRAM

Any K-12 student who performs at a remarkably high level of accomplishment when compared to others of the same age, experience, or environment may be nominated as a candidate for the La Vega ISD gifted and talented program. This nomination may be made by anyone including the student, parent, a friend, teacher, or any other person who recognizes the student as having these abilities. The student is screened by a campus committee which refers appropriate candidates to a District committee for final selection. This selection takes place in the fall and spring of each school year.

The details of the selection process are available in the Gifted and Talented Plan for the District. The counselor(s) of each campus can provide more information if needed.

LIBRARY PROGRAM

The library is open to students from 8:00 a.m. to 4:00 p.m. Books may be checked out for two(2) weeks. Students must have their ID badge in order to check out books.

Library fines are not charged to make money but are assessed to encourage students to return books on time. If the books are not returned on the due date, the following fines are assessed:

- $0.05 a school day for a fourteen-day book
- $0.15 a school day for overnight books
- No fine will exceed two-thirds the cost of the book

A fee of $0.50 will be charged for damaged bar codes.

If a student loses a book that he/she has checked out, he/she must pay for the book. If the book should be found, the amount paid for the book will be reimbursed to the student. Fines will also be assessed for damaged books.

LIMITED OPEN FORUM

For purposes of the Equal Access Act, the Board has created a limited open forum for students attending the District's secondary schools. District secondary schools shall offer an opportunity for noncurriculum-related student groups to meet on school premises during noninstructional times.

Students wishing to meet on school premises shall file a written request with the campus principal. That request shall contain a brief statement of the group's purposes and goals, a list of the group's members, and a schedule of its proposed meeting times. Requests shall be approved by the principal and Superintendent subject to the availability of suitable meeting space and without regard to the religious, political, philosophical or other content of the speech likely to be associated with the group's meetings.

For more information regarding limited open forum, contact the campus principal.

MENTORING PROGRAM

Mentors are trained, supervised adult volunteers who are paired with students (mentees) who apply to participate in the program. Parental permission is required for all mentees. Applications are obtained from Communities In Schools office.

NATIONAL JUNIOR HONOR SOCIETY

Membership in the La Vega Jr. High School-George Dixon Campus National Junior Honor Society is an honor bestowed upon students who exhibit outstanding scholarship, character, leadership, and service. Students may be inducted in grade seven or eight. Input from the total faculty is considered, but membership selection is made by the Council. All students meeting academic requirements considered candidates. However, a student must meet the established standards in the four critical areas to be invited to join the NJHS.

A written description of the procedure for appeal of non-selection for NJHS or dismissal from NJHS may be obtained through the principal and/or the faculty advisor of the La Vega Junior High School-George Dixon Campus chapter of the National Junior Honor Society.

PALS (PEER ASSISTANCE AND LEADERSHIP SERVICE)

PALS is designed to give students leadership training, cross age tutoring experiences at local elementary schools, and school and community service-learning opportunities. Students are selected for this course during the spring semester of each year for participating in the class the following year.

PEER MEDIATION

This program is an appropriate and effective system to help students deal with conflicts that they are having with other people in the school setting and can result in improved communication between and among students, teachers, administrators and parents. In general, this program can improve the school climate as well as provide a forum for addressing common concerns.

SPECIAL EDUCATION PROGRAMS

Students with identified disabilities may receive services from certified special education teachers and specialists in a variety of instructional arrangements. If a parent suspects that his/her child may have a disability and an educational need for special education services, the parent/guardian should contact the student's teacher or the principal.

A student residing in the household of a special education transfer student may transfer to the same school.

STUDENT ASSISTANTS

Student assistants for the library and office are selected and assigned as an elective class. To qualify, students should have good citizenship and good academic standing.

STUDENT COUNCIL

Offers leadership opportunities for students in all grade levels. Advocates for and represents students needs and interests.

SUMMER SCHOOL

Summer school credit will be accepted from approved summer schools. All students planning to attend summer school must obtain an application and approval from the counselors during the last six-weeks of school.

UNIVERSITY INTERSCHOLASTIC LEAGUE (UIL)

Student participation in University Interscholastic League (UIL) activities, as set forth in the Constitution and Rules of the University Interscholastic League, is encouraged. For more information about the types of UIL activities available, please contact the principal or Willie Williams, Director of Athletics, 799-4248.

Students who are interested in any of these activities should contact their homeroom teacher for more information.

STUDENT SERVICES & MISCELLANEOUS

ASBESTOS POLICY

La Vega ISD is committed to providing a safe and pleasant learning and working environment for all students and staff. In accordance with the federal Asbestos Hazard Emergency Response Act (AHERA) of 1986, the District has developed and implemented a comprehensive Asbestos Management Plan. The Asbestos Management Plan was developed in an effort to effectively facilitate the inspection, reinspection, periodic surveillance, response activities, and management planning for asbestos containing materials within the District.

La Vega ISD is pleased to advise you that we are working hard to maintain compliance with the federal AHERA regulations, and continually strive to ensure the proper management of asbestos containing materials in the District.

If you have questions about the plan or wish to review the management plan for your child's school, please contact the Asbestos Coordinator, at 254-799-4378.

BAD WEATHER CLOSING

Policy CKC

The District may close schools for a full day or part of a day because of bad weather or emergency conditions. When such conditions exist, the superintendent will make the official decision concerning the closing of the District's facilities. When it becomes necessary to open late or to release students early, the following radio and television stations will be notified by school officials:

KCEN TV - Channel 6
KWTX TV - Channel 10, Radio 97.5 FM
KXXV TV - Channel 25
WACO 100 FM Radio/1460 AM
The Bear - Radio 102.5 FM
KCKR - Radio 95.7 FM

CAFETERIA SERVICES

The District participates in the National School Lunch Program and offers free and reduced-price meals based on a student's financial need. Information can be obtained from the office on each student's campus.

Five day meal tickets may be purchased in the cafeteria anytime during the week. Breakfast is free for all students and lunch is $1.75 per day for students in grades PK-6; $2.00 for students in grades 7-12. Reduced student lunch price is $0.40 per day for qualified students. Teacher breakfast cost is $1.50 and teacher lunch cost is $2.50 for the 2005-2006 school year.

While in the cafeteria, students should follow the Student Code of Conduct and transport trash and food trays to the appropriate locations.

CARE OF SCHOOL PROPERTY

Students are responsible for the proper use and care of school property. Defacing or destroying books, furniture, windows, or any other school property is poor citizenship. Students damaging school property will be assessed a sum sufficient to repair or replace what has been damaged and disciplinary action will be taken.

COMMUNICATION BETWEEN HOME AND SCHOOL

Good communication between home and school regarding a child's education is more than a "plus": it's essential for the student to make the most of the opportunities provided. School communication starts with information documents such as this handbook, progress reports and report cards, student work for parents to review and sign, and continues into interaction: messages and phone calls from teachers, and school open houses or back-to-school nights, for instance.

Communication might also include requests for conferences -- initiated by the school or the parent -- to discuss student progress, to find out more about the curriculum and how the parent can support learning, to head off or resolve problems, etc. A parent who wants to schedule a phone a phone or in-person conference with a teacher, counselor, or principal should call the school office for an appointment. Generally a teacher will be able to meet with parents or return calls during his or her conference period, although other mutually convenient times might be arranged as well. [See the section on **Parent Involvement, Responsibilities, and Rights** in the School Admission and Attendance Section of this handbook.]

COMPLAINTS BY STUDENTS/PARENTS

Usually student or parent complaints or concerns can be addressed simply by a phone call or a conference with the teacher. For those complaints and concerns that cannot be handled so easily, the District has adopted a standard complaint policy at FNG (Local) in the District's policy manual. In general, a parent or student should first discuss the complaint with the campus principal. If unresolved, a written complaint and a request for a conference should be sent to the Superintendent. If still unresolved, the District provides for the complaint to be presented to the Board of Trustees.

Some complaints require different procedures. Any campus office or the Superintendent's office can provide information regarding specific processes for the following complaints. Additional information can also be found in the designated Board policy, available in the principal's and Superintendent's offices or on the District's Web site at www.lavegaisd.org .

Topics and policies include:
Discrimination on the basis of gender: Policy FB
Sexual abuse or sexual harassment of a student: Policy FNCJ
Loss of credit on the basis of attendance: Policy FDD
Removal of a student by a teacher for disciplinary reasons: Policy FOAA
Removal of a student to a disciplinary alternative education program: Policy FOAB
Expulsion of a student: Policy FOD
Identification, evaluation, or educational placement of a student with a disability: Policies EHBA and FB
Instructional materials: Policy EFA
On-campus distribution of nonschool materials to students: Policy FMA
Complaints against District peace officers: Policy CKE

DISTRIBUTION OF MATERIAL

All aspects of school-sponsored newspapers and/or yearbooks are completely under the supervision of the teacher and the campus principal.

Written materials, handbills, photographs, pictures, petitions, films, tapes, or other visual or auditory materials may not be sold, circulated, or distributed on any school campus by a student or a nonstudent without the approval of the principal and in accordance with campus regulations. Materials displayed without authorization will be removed.

All material intended for distribution to students that is not under the District's editorial control must be submitted to the principal for review and approval. If the material is not approved within 24 hours of the time is was submitted, it must be considered disapproved. Disapprovals may be appealed by submitting the disapproved material to the Superintendent; material not approved by the Superintendent within three (3) days is considered disapproved. This disapproval may be appealed to the Board at its next regular meeting when the student will have a reasonable period of time to present his/her viewpoint.

FUND RAISING

Policy FJ, GE

All fund-raising projects shall be subject to the approval of the principal.
Student participation in approved fund-raising activities shall not interfere with the regular instructional program. Funds raised shall be received, deposited, and disbursed in accordance with Board policy.

No outside organizations of any sort may solicit contributions of any type from students within the schools

INDOOR AIR QUALITY POLICY

La Vega ISD, is committed to providing a safe and pleasant learning and working environment for all students and staff. In accordance with EPA guideline, the district has developed and implemented a comprehensive Indoor Air Quality Plan. The Indoor Air Quality Plan was developed to effectively facilitate the inspection, response activities and management planning for Indoor Air Quality monitoring and management.

If you have questions about the plan, or wish to review the plan for the district, please contact the IAQ Coordinator at 254-799-4378.

LOCKERS

Lockers remain under the jurisdiction of the school even when assigned to an individual student. The school reserves the right to inspect all lockers. A student has full responsibility for the security of the locker and is responsible for making sure it is locked and that the combination is not available to others. Searches of lockers may be conducted any time there is reasonable cause to do so whether or not a student is present.

At the beginning of the school year each student will be assigned a locker for the year. STUDENTS ARE NOT ALLOWED TO SHARE OR SWITCH LOCKERS.

Book bags are allowed in the classroom and must be placed in an area specified by the teacher. Book bags must be small enough to fit inside a locker.

The school cannot accept responsibility for the loss of student possessions.

LOST AND FOUND

Articles that are found should be brought to the custodian or to the school office. Students claiming articles must describe and identify them. All students are advised to mark their belongings with their names or other identifying marks.

NOTICE OF PARENT AND STUDENT RIGHTS REGARDING SEXUAL HARASSMENT

What is the District policy concerning sexual misconduct?

The District forbids employee conduct constituting sexual harassment or sexual abuse of students. The District forbids students from engaging in unwanted and unwelcome verbal or physical conduct of a sexual nature directed toward another student or a District employee.

The District encourages parental and student support in its efforts to address and prevent sexual harassment and sexual abuse in the public schools.

What is sexual harassment?

Sexual harassment of a student **by an employee** includes any welcome or unwelcome sexual advances, requests for sexual favors, and other verbal (oral or written), physical, or visual conduct of a sexual nature. It also includes such activities as engaging in sexually oriented conversations for purposes of personal sexual gratification, telephoning a student at home or elsewhere to solicit inappropriate social relationships, physical contact that would be reasonably construed as sexual in nature, and enticing or threatening a student to engage in sexual behavior in exchange for grades or other school-related benefit.

Sexual harassment of a student **by another student** includes unwanted and unwelcome verbal or physical conduct of a sexual nature, whether by word, gesture, or any other sexual conduct, including requests for sexual favors.

What is sexual abuse?

Sexual abuse is defined as "illegal sex acts performed against a minor...." It may include, but is not limited to, fondling, sexual assault, or sexual intercourse. Sexual abuse is a form of child abuse that must be reported to appropriate law enforcement authorities.

What laws address sexual harassment of students?

Sexual harassment or abuse of students by District employees may constitute discrimination on the basis of sex and is prohibited by Title IX (the federal law prohibiting gender-based discrimination by schools that receive federal funds).

Will I be informed if my child has been sexually harassed or sexually abused at school?

The District will notify parents of students involved in sexual harassment by students when the allegations are not minor or of any incident regarding sexual harassment or sexual abuse by an employee. Notification may be by telephone, letter, or personal conference.

What will the District do when it learns of sexual harassment or sexual abuse of a student?

When a principal or other school administrator receives a report that a student is being sexually harassed or abused, he or she will initiate an investigation and take prompt action to intervene.

What do I do if I am concerned that my child has been sexually harassed or sexually abused at school?

A student or parent who has a complaint alleging sexual harassment by other student(s) or sexual harassment or sexual abuse by an employee may request a conference with the principal, the principal's designee, or the District's Title IX coordinator. The conference will be scheduled and held as soon as possible but within five school days. The principal or Title IX coordinator will coordinate an investigation. Oral complaints should be reduced to writing to assist in the District's investigation.

A complaint may also be filed separately with the Office of Civil Rights:

Regional Director
Office of Civil Rights, Region VI
1200 Main Tower Building, Room 1935
Dallas, Texas 75202
(214) 767-3959

Who is the Title IX coordinator and how do I contact that person?

The Title IX coordinator for the District is:

Director of Personnel and Administrative Services
3100 Bellmead Drive
Waco, Texas 76705
(254) 799-4963

The Title IX coordinator is a District employee who has the responsibility to assure District compliance with the requirements of Title IX. The coordinator will investigate or oversee an investigation of a complaint alleging violations of Title IX.

The District has adopted complaint procedures for handling Title IX complaints, which may be obtained from the principal or Title IX coordinator. The student may be accompanied by the parent or other advisor throughout the complaint process.

Will my complaint be confidential?

To the greatest extent possible, complaints will be treated in a confidential manner. Limited disclosure may be necessary in order to complete a thorough investigation.

What if I am not satisfied by the District's resolution of my complaint?

If the parent is not satisfied with the District's initial response to the complaint, he or she has ten school days to request a conference with the Superintendent or designee, who will schedule and hold a conference. Prior to or at the conference, the parent must submit a written complaint that contains: a statement of the complaint; any evidence to support the complaint; the resolution sought; the student's and/or parent's signature; and the date of the conference with the principal.

If the parent considers the resolution unsatisfactory, he or she may request that the complaint be heard by the Board of Trustees at its next regular meeting, in accordance with policy BE(LOCAL). The Board will hear the complaint in closed meeting, unless otherwise required by the Texas Open Meetings Act. At the conclusion of the hearing, the Board will decide what action it deems appropriate.

PEST CONTROL INFORMATION

The District periodically may apply pesticides as part of the Integrated Pest Management program. All persons applying pesticides within the District are required to receive special training in pesticide application and pest control. In addition, La Vega I.S.D. has a policy that requires use of non-chemical pest control tactics whenever it is possible that pesticides may periodically be applied. Should you have further questions about pesticide use within the District, including the types and timing of treatments, you may contact the IPM Coordinator at 254-799-2824.

Except in an emergency, signs will be posted 48 hours before application. Parents who want to be notified prior to pesticide application inside their child(ren)'s school assignment area may contact the IPM Coordinator at 254-799-2824.

POSTERS

Signs and posters that a student wishes to display must first be approved by the campus principal. Posters displayed without authorization will be removed. Any student who posts printed material without prior approval will be subject to disciplinary action.

PROTECTION OF STUDENT RIGHTS

Policy EF

No student will be required to participate without parental consent in any survey, analysis, or evaluation, funded in whole or in part by the U. S. Department of Education that concerns:

- political affiliations;
- mental and psychological problems potentially embarrassing to the student or family;
- sexual behavior and attitudes;
- illegal, anti-social, self-incriminating, and demeaning behavior;
- criticism of other individuals with whom the student or the student's family has close family relationship;
- relationships privileged under law, such as relationships with lawyers, physicians, and ministers; and
- income, except when the information will be used to determine the student's eligibility to participate in a special program or to receive financial assistance under such a program.

Parents shall be able to inspect any teaching materials used in connection with such a survey, analysis, or evaluation. Each parent also has a right to review all instructional materials used in his or her child's classroom and to review each test that has been administered to his or her child.

SCHOOL CALENDAR OF EVENTS

In order to prevent scheduling conflicts of programs during the school year, it is necessary that all activities be scheduled on the school calendar in the principal's office at the beginning of the school year or as soon, thereafter, as possible.

STUDENT RIGHT TO PRAY

The school recognizes a student's right to individually, voluntarily, and silently pray or meditate in school in a manner that does not disrupt the instructional or other activities of the school. The school will not require, encourage, or coerce a student to engage in or to refrain from such prayer or meditation during any school activity.

STUDENT TEACHERS

University student teachers and observers are provided periodically by several colleges and universities. These students are education majors and work under the supervision of an LVISD classroom teacher.

VIDEOTAPING OF STUDENTS

For safety purposes, video/audio equipment will be used to monitor student behavior on buses (and in common areas on campus). Students will not be told when the equipment is being used.

The principal will review the tapes routinely and document student misconduct. Discipline will be in accordance with the Student Code of Conduct.

A parent who wants to view a videotape following discipline of that parent's child may request access in accordance with policy FL in the District's policy manual.

VISITORS

La Vega ISD welcomes visitors to all campuses; however, in light of the campus principal's responsibility for the safety and well-being of the students and faculty, visitors must first proceed to the office, sign in, and receive a visitor's badge. Each campus wants its faculty, staff, and students to recognize visitors, while ensuring a minimum disruption to the instructional process. All staff members and students are requested to report to the principal or school office anyone on the campus who cannot be identified as having permission to be on the campus.

Parents may visit individual classrooms during instructional time with the principal's approval if the duration and frequency of the visit does not interfere with the delivery of instruction or disrupt the normal school environment. Student acquaintances or other adults will not be allowed to visit classrooms without special permission from the principal.

Principals are authorized to refuse entry onto school grounds to persons who do not have legitimate business at the school and to request any unauthorized person(s) engaging in unacceptable conduct to leave the school grounds.

LA VEGA PIRATE
FOOTBALL SCHEDULE
(9th & JV)
2005-2006

Date	Team	Place	Time
AUG. 26	MARLIN	Away	6:00
Sept. 1	Rosebud-Lott	Home	5:30 & 7:00
Sept. 8	Reicher	Away	5:30 & 7:00
Sept. 15	Fairfield	Away	5:30 & 7:00
Sept. 22	Mexia	Home	5:30 & 7:00
Sept. 29	Open		
Oct. 6	Robinson	Away	5:30 & 7:00
Oct. 13	China Spring	Home	5:30 & 7:00
Oct. 20	Gatesville	Away	5:30 & 7:00
Oct. 27	Lorena	Home	5:30 & 7:00
Nov. 3	Connally	Away	5:30 & 7:00

LA VEGA PIRATE
FOOTBALL SCHEDULE
La Vega Junior High-George Dixon Campus
2005-2006

Date	Team	Place	Time
Sept. 1	Marlin	Home	4:30/5:30/6:30/8:00
Sept. 8	Reicher	Home	4:30/5:30/6:30/8:00
Sept. 15	Fairfield	Home	4:30/5:30/6:30/8:00
Sept. 22	Mexia	Away	4:30/5:30/6:30/8:00
Oct. 6	Open		
Oct. 13	China Spring	Away	4:30/5:30/6:30/8:00
Oct. 20	Gatesville	Home	4:30/5:30/6:30/8:00
Oct. 27	Lorena	Away	4:30/5:30/6:30/8:00
Nov. 3	Connally	Home	4:30/5:30/6:30/8:00

Coaches: Ara Rauls, Rick Salter, Monty Frances
Principal: Bryant Adams
Phone: 254-799-2428

La Vega Pirates
Varsity Football Schedule
2005-2006

Date	Opponent	Site	Time
Sat. August 13	Teague (Scrimmage)	Home	6:00 p.m.
Thur. August 17	Hearne (Scrimmage)	Home	6:00 p.m.
Sat. August 27	Marlin	WISD Stadium	8:00 p.m.
Fri. September 2	Rosebud Lott	Away	7:30 p.m.
Fri. September 9	Reicher	Home	7:30 p.m.
Fri. September 16	Fairfield +	Home	7:30 p.m.
Fri. September 23	Mexia	Away	7:30 p.m.
Fri. September 30	Open		
Fri. October 7	Robinson *	Home	7:30 p.m.
Fri. October 14	China Spring *	Away	7:30 p.m.
Fri. October 21	Gatesville *	Home	7:30 p.m.
Fri. October 28	Lorena *	Away	7:30 p.m.
Fri. November 4	Connally **	Home	7:30 p.m.

* Denotes: District Games
\+ Denotes: Homecoming
** Denotes: Parents Night

Athletic Director: Willie Williams
Office Phone: (254) 799-4248 School Phone: (254) 799-4951
Assistants: Nathan Jones, Don Hanks, Steven Oliver, Brad Lewis, Chris Ward, George Kilgo, and Don Hyde.
Superintendent: Dr. Monte Geren
Principal: Jerry Brem
Cheerleader Coach: Megan Taylor
Band Director: Tom English

ACTION / DISCUSSION ITEMS

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
N/A

Background Information:
The following items are included for board discussion and possible action.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Consider Approval of Substantial Completion of La Vega Primary School

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☐ Provided Later ☒

Contact Person:
Mr. Gary W. Williams

Background Information:
La Vega Primary School has been under construction for more than a year. The district has been notified by Mazanec Construction, the general contractor, that the building is substantially complete, and can be used for its intended purpose. Accordingly, the Board toured the facility this afternoon. The attached letter requests that the Board accept the building as substantially complete, with the exceptions as noted.

Fiscal Implication:
The building has been completed within budget and on time.

Administrative Recommendation:
It is recommended that the Board accept La Vega Primary School as substantially complete, with the exceptions as noted on the attached letter.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

MAZANEC CONSTRUCTION CO., INC.

1508 NEW DALLAS HWY. P.O. BOX 4400 WACO, TEXAS 76715-4400 254-799-0291 FAX: 254-799-0295

June 14, 2006

Mr. Gary Williams
Deputy Superintendent
La Vega Independent School District
3100 Bellmead Dr.
Waco, TX 76705

Mr. Williams,

Mazanec Construction respectfully requests that La Vega I.S.D School Board formally accepts the New La Vega Primary School as substantially complete as of June 20, 2006. The following exceptions will not be complete by June 20, 2006, but will, however, be complete by June 30, 2006:

1) Exterior Light Poles
2) Hydromulch behind curbs where light pole bases were drilled
3) Stage Curtains
4) Appliances at Teacher's Kitchen (supplied by owner)
5) Touch-up painting
6) Punchlist

Note: Phone & data lines have not been completed as of June 14, 2006 (under owner contract).

If you have any questions or concerns, please contact me.

Sincerely,

Cameron Morris
Mazanec Construction Co.

Cc: Ed Mazanec III
Larry Robert

Consider Approval of Mosiac for La Vega Elementary School Donated by the Bellmead Home Depotl

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐ Date: June 20, 2006

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
AL Bishop and Cliff Brown

Background Information:
The Bellmead Home Depot has offered to donate and construct a mosaic at the new La Vega Elementary campus. This project has been reviewed with Ms Johnson, the Principal at that campus, Cliff Brown, Director of Construction Services, and Al Bishop, Executive Director of Personnel Services. Home Depot has provided a drawing and selected a place for the mosaic.

Fiscal Implication:
Cost of materials and labor will be provided by the Bellmead Home Depot.

Administrative Recommendation:
LVISD recommends approval of this recommendation.

Motion: _____

Second: _____

For: _____

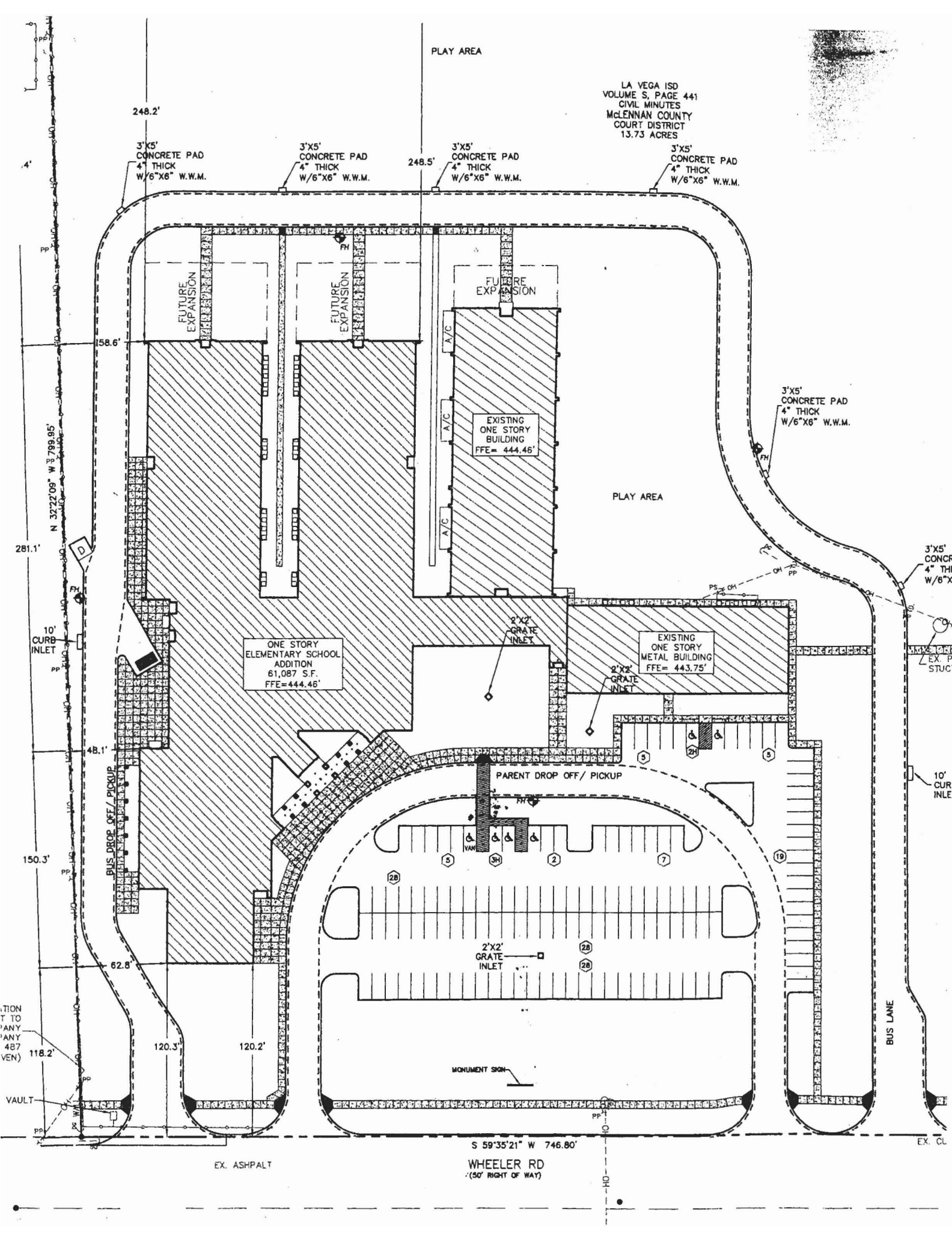
Against: _____

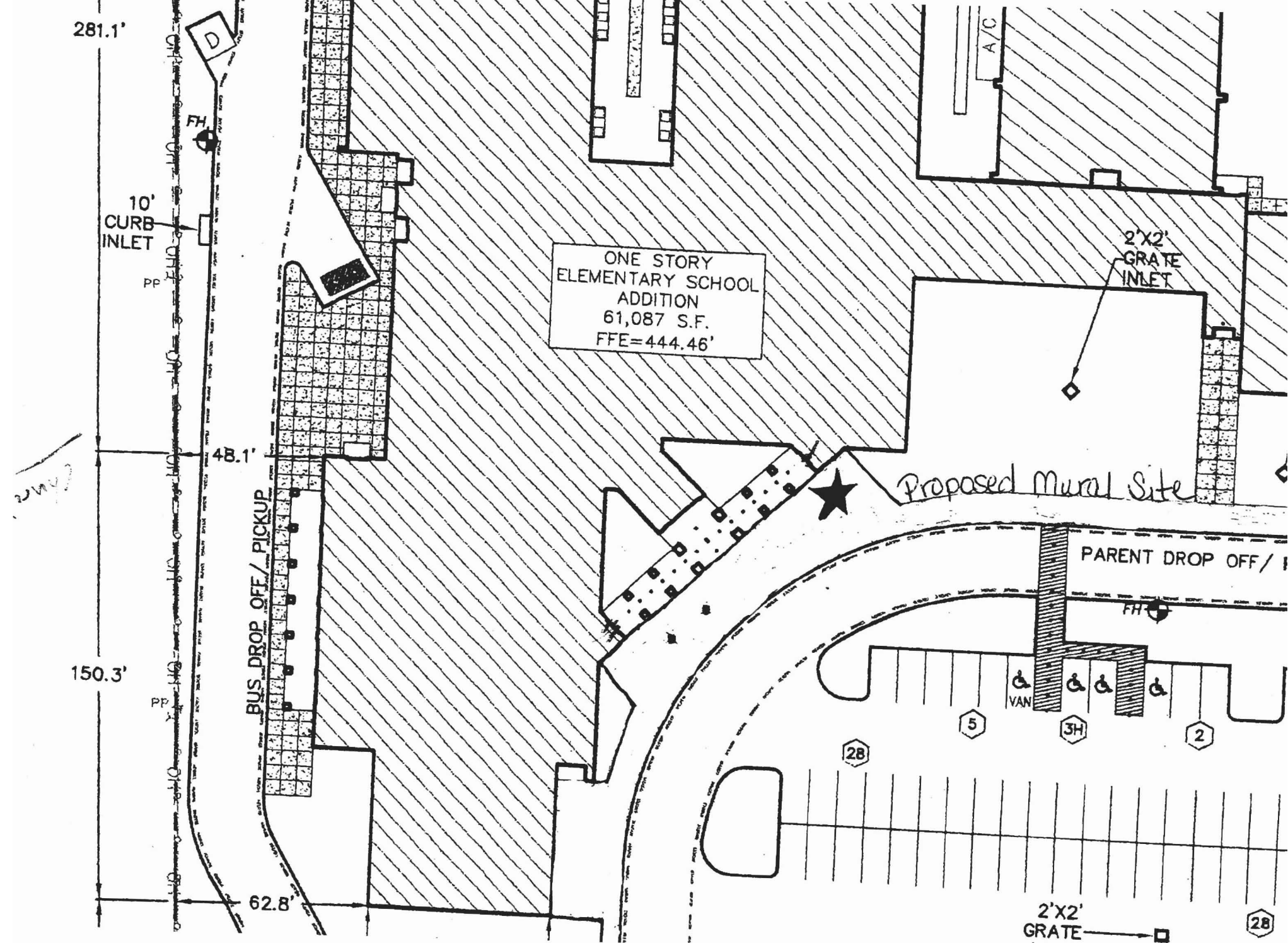
Abstain: _____



LETTERS - BLUE
RING - White (Black Border) 18"
GOLD - BACKGROUND
blue - STATE — STATE OUTLINE IN BLACK?
gold - STAR

HOME DEPOT - WHITE 6X6 TILE


PLAY AREA
LA VEGA ISD
VOLUME S, PAGE 441
CIVIL MINUTES
McLENNAN COUNTY
COURT DISTRICT
13.73 ACRES
248.2'
248.5'
3'X5' CONCRETE PAD 4" THICK W/6"X6" W.W.M.
FUTURE EXPANSION
A/C
EXISTING ONE STORY BUILDING FFE= 444.46'
PLAY AREA
158.6'
N 32°22'09" W 799.95'
281.1'
10' CURB INLET
ONE STORY ELEMENTARY SCHOOL ADDITION 61,087 S.F. FFE=444.46'
2'X2' GRATE INLET
EXISTING ONE STORY METAL BUILDING FFE= 443.75'
48.1'
PARENT DROP OFF/ PICKUP
BUS DROP OFF/ PICKUP
150.3'
62.8'
MONUMENT SIGN
BUS LANE
118.2'
120.3'
120.2'
VAULT
S 59°35'21" W 746.80'
EX. ASHPALT
WHEELER RD
(50' RIGHT OF WAY)
EX. CL


281.1'
D
FH
10'
CURB
INLET
PP
ONE STORY
ELEMENTARY SCHOOL
ADDITION
61,087 S.F.
FFE=444.46'
A/C
2'X2'
GRATE
INLET
48.1'
Proposed Mural Site
BUS DROP OFF/ PICKUP
PARENT DROP OFF/
FH
150.3'
PP
VAN
5
3H
2
28
62.8'
2'X2'
GRATE
28

Consider Approval to Award Contract for Transportation Services

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☐ Attached ☐ Provided Later ☒

Contact Person:
Gary W. Williams

Background Information:
The district has contracted its transportation services for over a decade. The vendor for that entire period has been Durham School Services. The current five-year contract will expire August 31, 2006. The district advertised for proposals for Transportation Services on May 20 and May 28, 2006. Additionally, the Request for Proposal was sent to transportation contractors who either are currently providing transportation services to one or more districts in Texas, or who were judged to be capable of providing such services.

A mandatory pre-bid meeting was held on May 30, 2006 at the district Administration Building. Representatives of three companies were in attendance: Durham School Services, Laidlaw Transportation Services, and Student Transportation Services. Proposals were received on Thursday, June 15 at 2:00 PM, after the Board agenda was completed. A tabulation and recommendation will be sent to you as soon as it is finalized.

Fiscal Implication:
To be presented at the Board meeting.

Administrative Recommendation:
To be presented at the Board meeting.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Declaration Of Property At 1324 Crow Street As Surplus Property

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The district has owned a vacant lot on Crow Street (Legal description: Lot 1, Block 18, Crow's Timbercrest Addition) for a number of years. The lot was originally acquired as a safeguard against loss of access to the back corner of what was then the Vocational Agriculture site. Since that time, the district has constructed La Vega Junior High School George Dixon Campus, on the site, and access to the back is now possible without having to use the vacant lot. Since the only likely use for the lot is now unnecessary, it can be sold.

Fiscal Implication:
District-owned property is tax-exempt. Selling it to an individual who could build a house on it will generate the appropriate tax revenue.

Administrative Recommendation:
It is recommended that the Board declare the lot located at 1324 Crow Street to be no longer needed by the district, and authorize the administration to dispose of the property via sealed bids.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Consideration and Possible Action Concerning Contract Amendments for 2006-2007 School Year for Qualifying Employees Under the Incentive Payment Program, Texas Education Code Sections 21.651 et. seq. and 21.701 et. seq.

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
AL Bishop

Background Information:
This amendment to contracts is required by HB1 passed by the Legislature in May, 2006.

Fiscal Implication:
Unknown at this time.

Administrative Recommendation:
LVISD administration recommends the following motion be made and accepted by BOT. "I move that the Board authorize the Board President to execute amendments to the 2006-07 employment contracts of those employees qualified to participate in an incentive payment under an awards program established under Texas Education Code section 21.651 et. seq. and section 21.701 et. seq., if the district participates in the program. I further move that any incentive payment distributed will be considered a payment for performance and not as entitlement as part of the employee's salary."

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Consider Approval of Protest of Property Tax Division Values

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The district lost an appeal of property values assigned to the L-3 Corporation in 2005, resulting in a refund of the taxes that had been paid under protest by the Corporation for seven years. The lower values assigned to L-3 for those tax years entitled the district to request an audit of its values assigned by the Comptroller's Property Tax Division for state funding purposes. The McLennan County Appraisal District filed the requests for the appropriate years on behalf of the district. Mr. Robert Waldrop, Chief Appraiser of MCAD, was notified last week that the Property Tax Division has found in the district's favor with regard to the audits for the 2002 and 2003 tax years. All that is required to finalize the values is for the district to waive its right to protest the Property Tax Division's preliminary findings.

Fiscal Implication:
The Property Tax Division, upon receipt of the district's waiver, will forward their recommendation to the Texas Education Agency for processing.

Administrative Recommendation:
It is recommended that the Board waive the right to protest the Property Tax Division's preliminary findings in its audit of the district's property values for the 2002 and 2003 tax years and request the Property Tax Division to proceed to finalize those findings.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Budget Workshop and Update on 2006-2007 Budget Preparation

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Gary W. Williams and Mr. Charles Langlotz

Background Information:
N/A

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Budget Workshop – June 20, 2006

Revenue Projections:

Local Revenue – Current year taxes make up approximately 90% of the District's local revenue budget. Since the District will not receive it's certified values until sometime around July 25th, local tax revenue has been estimated using the spreadsheet "Comparison of Local Property Values – 2003 through 2006, Preliminary vs. Certified". Local tax revenue is based on several assumptions:

(1) Certified values will decrease 1.41% from the Preliminary values the District received.
(2) Certified values will increase 13.58% over the 2005 Certified values.
(3) General Fund Tax Revenue is based on the calculated value per one cent of Tax Effort.
(4) Preliminary General Fund Tax Revenue is based on the compressed rate of $1.33 required in HB 1.
(5) Certified General Fund Tax Revenue is based on the Compressed rate plus $ .04 enrichment rate.
(6) All other categories of Local Revenue are the same as 2005-06, however, these may change before the final budget is approved.

State Revenue - State revenue for Per Capita and Foundation are calculated using the latest version of the HB 1 State Finance template developed by Omar Garcia with Region XIII in Austin. These figures will be updated as new versions of the template are received from TEA and/or Region XIII Most of the increases in the Per capita and Foundation amounts are designated to fund the $2,500 salary increase for teachers, librarians, counselors, and nurses found in HB 1. Also included are amounts for the high school allotment and new instructional facilities allotment for which the District will be eligible. Also, since revenue is based on projected ADA, revenue numbers may change as the District receives its final ADA counts from 2005-2006.

Federal Revenue – Federal revenue makes up a very small amount of the District's total revenue. Projected Federal Revenue for 2006-2007 will remain approximately the same as budgeted in 2005-2006.

Expenditure Projection:

Salaries make up 74% of the District expenditure budget. At the time this document was prepared, there were still some unanswered questions concerning the salary provisions contained in HB 1. At the budget workshop in July, the Administration should be able to bring the Board up to date on salary expenditures and also make any recommendations concerning salary and benefits.

The numbers entered on the attached spreadsheet in the 2006-2007 Requested column are the requests from the campuses and departments for next year.

Fund Balance:

The goal of the Administration is to present a balanced 2006-2007 budget if not one that will add to the District's Fund Balance at the end of the year. Information concerning the District's projected 2005-2006 Fund Balance will be presented at future budget workshop sessions.

Comparison of Local Property Values - 2002 through 2005

Description	2002 Value	2003 Value	2004 Value	2005 Value	2006 Value	Percent Change
I. Real Property						
Value:						
Total Land	$ 84,126,644	$ 75,767,119	$ 79,476,254	$ 81,551,206		-3.1%
Total Improvement	$ 258,130,901	$ 274,513,338	$ 296,132,051	$ 303,659,742		17.6%
Personal Property	$ 112,460,814	$ 117,705,367	$ 128,610,690	$ 121,851,380		8.4%
Grand Total Value	**$ 454,718,359**	**$ 467,985,824**	**$ 504,218,995**	**$ 507,062,328**		11.5%
II. Adjustments						
Agricultural Productivity Loss	$ 19,201,607	$ 13,404,800	$ 12,818,739	$ 12,262,840		-36.1%
Homestead Cap	$ 17,307,445	$ 10,996,715	$ 9,932,046	$ 6,160,808		-64.4%
Frozen Homestead	$ 10,586,393	$ 13,071,817	$ 17,176,671	$ 17,788,804		68.0%
Total Adjustments	**$ 47,095,445**	**$ 37,473,332**	**$ 39,927,456**	**$ 36,212,452**		-23.1%
Less Exemptions:						
Regular Homestead	$ 34,589,090	$ 35,908,730	$ 35,757,867	$ 36,069,624		4.3%
Over 65 Homestead	$ 6,376,240	$ 6,640,138	$ 6,810,857	$ 6,947,887		9.0%
Surviving Spouse Homestead	$ 86,663	$ 95,276	$ 105,974	$ 119,513		37.9%
Disabled Veterans	$ 1,296,653	$ 1,471,612	$ 1,621,108	$ 1,741,868		34.3%
Disabled Persons	$ 843,947	$ 926,817	$ 1,002,836	$ 1,077,719		27.7%
Absolute Exemptions	$ 27,923,543	$ 29,384,614	$ 32,737,715	$ 33,855,980		21.2%
Pollution Control	$ 396,984	$ 411,904	$ 396,984	$ 132,038		-66.7%
Freeport	$ 878,870	$ 1,047,180	$ 746,690	$ 697,690		-20.6%
Partial Charitable	$ -	$ -	$ -	$ 78,253		0.0%
Grand Total Exemptions	**$ 72,391,990**	**$ 75,886,271**	**$ 79,180,031**	**$ 80,720,572**		11.5%
Total Less Exemptions	**$ 335,230,924**	**$ 354,626,221**	**$ 385,111,508**	**$ 390,129,304**		16.4%
Percent Increase		5.79%	8.60%	1.30%		
Value of One Cent on Tax Roll	33,523.09	35,462.62	38,511.15	39,012.93		
Times: Collection Percentage	97%	97%	97%	96%		
Value Per One Cent of Tax Effort	32,517.40	34,398.74	37,355.82	37,452.41		
General Fund Tax Revenue	**$ 4,708,519.47**	**$ 5,099,613.71**	**$ 5,537,999.76**	**$ 5,617,861.98**		
Increased General Fund Revenue		$ 391,094.25	$ 438,386.05	$ 79,862.21		
Debt Service Tax Revenue	**$ 195,104.40**	**$ 197,792.77**	**$ 887,200.64**	**$ 720,958.95**		
Note: Current Rate is						
Proposed Rate is						

Comparison of Local Property Values - 2003 through 2006
Preliminary vs. Certified

Description	2003 Value (Preliminary)	2003 Value (Certified)	2004 Value (Preliminary)	2004 Value (Certified)	2005 Value (Preliminary)	2005 Value (Certified)	2006 Value (Final Prelim)	2006 Value (Certified)
I. Real Property							(As of 06/02/06)	
Value:								
Total Land	$ 76,163,927	$ 75,767,119	$ 80,522,433	$ 79,476,254	$ 82,261,168	$ 81,551,206	$ 86,243,883	
Total Improvement	$ 277,547,041	$ 274,513,338	$ 298,177,681	$ 296,132,051	$ 304,078,427	$ 303,659,742	$ 340,210,606	
Personal Property	$ 121,572,667	$ 117,705,367	$ 131,530,275	$ 132,671,940	$ 129,453,076	$ 121,851,380	$ 146,166,111	
Grand Total Value	**$ 475,283,635**	**$ 467,985,824**	**$ 510,230,389**	**$ 508,280,245**	**$ 515,792,671**	**$ 507,062,328**	**$ 572,620,600**	
II. Adjustments								
Agricultural Productivity Loss	$ 13,413,989	$ 13,404,800	$ 12,688,427	$ 12,818,739	$ 12,269,333	$ 12,262,840	$ 11,397,228	
Homestead Cap	$ 11,012,484	$ 10,966,715	$ 9,934,296	$ 9,932,046	$ 6,246,638	$ 6,160,808	$ 4,008,514	
Frozen Homestead	$ 13,077,479	$ 13,071,817	$ 17,270,788	$ 17,176,671	$ 17,797,568	$ 17,788,804	$ 21,609,828	
Total Adjustments	**$ 37,503,952**	**$ 37,443,332**	**$ 39,893,511**	**$ 39,927,456**	**$ 36,313,539**	**$ 36,212,452**	**$ 37,015,570**	
Less Exemptions:								
Regular Homestead	$ 35,678,329	$ 35,908,730	$ 35,573,012	$ 35,757,867	$ 35,949,624	$ 36,069,624	$ 31,261,723	
Over 65 Homestead	$ 6,596,543	$ 6,640,138	$ 6,710,993	$ 6,810,857	$ 6,897,887	$ 6,947,887	$ 6,644,498	
Surviving Spouse Homestead	$ 95,276	$ 95,276	$ 105,974	$ 105,974	$ 119,513	$ 119,513	$ 50,000	
Disabled Veterans	$ 1,454,785	$ 1,471,612	$ 1,624,113	$ 1,621,108	$ 1,753,868	$ 1,741,868	$ 1,728,264	
Disabled Persons	$ 906,817	$ 926,817	$ 1,016,105	$ 1,002,836	$ 1,037,719	$ 1,077,719	$ 971,638	
Absolute Exemptions	$ 29,400,032	$ 29,384,614	$ 32,733,177	$ 32,737,715	$ 33,852,680	$ 33,855,980	$ 44,800,646	
Pollution Control	$ 411,904	$ 411,904	$ 396,984	$ 396,984	$ 132,038	$ 132,038	$ 180,380	
Freeport	$ 1,353,420	$ 1,047,180	$ 746,690	$ 746,690	$ 697,690	$ 697,690	$ 478,239	
Partial Charitable	$ -	$ -	$ -	$ -	$ 78,253	$ 78,253	$ 80,099	
Grand Total Exemptions	**$ 75,897,106**	**$ 75,886,271**	**$ 78,907,048**	**$ 79,180,031**	**$ 80,519,272**	**$ 80,720,572**	**$ 86,195,487**	
Total Less Exemptions	**$ 361,882,577**	**$ 354,656,221**	**$ 391,429,830**	**$ 389,172,758**	**$ 398,959,860**	**$ 390,129,304**	**$ 449,409,543**	**$ 443,089,852**
Percent Increase - Prelim/Certified		**-2.00%**		**-0.58%**		**-2.21%**		**-1.41%**
Percent Increase - Prelim/Prelim; Cert/Cert			**8.16%**	**9.73%**	**1.92%**	**0.25%**	**12.65%**	**13.58%**
Value of One Cent on Tax Roll	**36,188.26**	**35,465.62**	**39,142.98**	**38,917.28**	**39,895.99**	**39,012.93**	**44,940.95**	**44,308.99**
Times: Collection Percentage	**95.55%**	**95.55%**	**96.90%**	**96.90%**	**96.00%**	**96.00%**	**96.16%**	**96.16%**
Value Per One Cent of Tax Effort	**34,577.88**	**33,887.40**	**37,929.55**	**37,710.84**	**38,300.15**	**37,452.41**	**43,215.22**	**42,607.52**
General Fund Tax Revenue			**$ 5,623,055.87**	**$ 5,590,632.07**	**$ 5,745,021.98**	**$ 5,617,861.98**	**$ 5,747,624.48**	**$ 5,837,230.26**
Increased General Fund Revenue				**$ (32,423.80)**	**$ 154,389.92**	**$ (127,160.01)**	**$ 129,762.50**	**$ 219,368.29**
Debt Service Tax Revenue			**$ 227,577.30**	**$ 216,837.33**	**$ 763,949.81**	**$ 720,958.95**	**$ 823,153.00**	
Note: M & O Rate							**$ 1.3300**	**$ 1.3700**
I & S Rate							**$ 0.1925**	

La Vega Independent School District
2006-2007 Budget Preparation
6/20/2006

GENERAL FUND
-199

CONTROL CODES	REVENUES	2005-2006 BUDGET	TOTAL	2006-2007 REQUESTED	TOTAL	DIFFERENCE
5700	**LOCAL**					
	Taxes-Current Year	$5,756,290	$5,756,290	$6,057,443	$6,057,443	$301,153
	Del. Taxes; P & I	$285,000	$285,000	$285,000	$285,000	$0
	Athletic	$30,000	$30,000	$30,000	$30,000	$0
	Other	$269,492	$269,492	$269,492	$269,492	$0
5800	**STATE**					
	Per Capita	$573,353	$573,353	$830,380	$830,380	$257,027
	Foundation	$9,300,266	$9,300,266	$10,135,069	$10,135,069	$834,803
	Other State Aid	$703,000	$703,000	$703,000	$703,000	$0
5900	**FEDERAL**	$65,000	$65,000	$65,000	$65,000	$0
7900	**OTHER**	$0	$0	$0	$0	$0
TOTAL REVENUES		$16,982,401	$16,982,401	$18,375,384	$18,375,384	$1,392,983

2006-2007 Budget Preparation
6/20/2006

GENERAL FUND
-199

		2005-2006 BUDGET		TOTAL	2006-2007 REQUESTED		TOTAL	DIFFERENCE
	EXPENDITURES	**6100**	**62-6600**		**6100**	**62-6600**		
0011	Instruction	$8,373,046	$954,186	$9,327,232	$0	$810,325	$810,325	($143,861)
0012	Instr Resources/Media Services	$161,517	$166,013	$327,530	$0	$97,682	$97,682	($68,331)
0013	Curriculum & Staff Development	$73,708	$105,720	$179,428	$0	$102,075	$102,075	($3,645)
0021	Instructional Leadership	$237,691	$49,814	$287,505	$0	$86,567	$86,567	$36,753
0023	School Leadership	$1,229,133	$130,002	$1,359,135	$0	$122,360	$122,360	($7,642)
0031	Guidance, Counseling & Evaluation	$597,605	$172,988	$770,593	$0	$143,783	$143,783	($29,205)
0032	Attendance & Social Services	$25,241	$43,750	$68,991	$0	$42,500	$42,500	($1,250)
0033	Health Services	$132,718	$77,310	$210,028	$0	$8,050	$8,050	($69,260)
0034	Student Transportation	$0	$676,550	$676,550	$0	$696,846	$696,846	$20,296
0035	Food Services	$0	$0	$0	$0	$0	$0	$0
0036	Extracurricular Activities	$348,046	$296,248	$644,294	$0	$305,774	$305,774	$9,526
0041	General Administration	$564,877	$440,560	$1,005,437	$0	$463,958	$463,958	$23,398
0051	Plant Maintenance & Operations	$911,932	$1,153,760	$2,065,692	$0	$1,247,920	$1,247,920	$94,160
0052	Security & Monitoring Services	$11,174	$20,700	$31,874	$0	$19,500	$19,500	($1,200)
0053	Data Processing Services	$252,056	$123,087	$375,143	$0	$118,925	$118,925	($4,162)
0061	Community Services	$233,738	$4,360	$238,098	$0	$0	$0	($4,360)
0071	Debt Service	$0	$0	$0	$0	$113,517	$113,517	$113,517
0081	Facility Acquisition & Construction	$618	$0	$618	$0	$0	$0	$0
0095	Payment to JJAEP	$0	$111,700	$111,700	$0	$108,000	$108,000	($3,700)
0000	Other Resources/Uses	$0	$0	$0	$0	$0	$0	$0
TOTAL EXPENDITURES		$13,153,100	$4,526,748	$17,679,848	$0	$4,487,782	$4,487,782	($38,966)
	OPERATING TRANSFERS							
7910	Other Resources			$0			$0	
8910	Other Uses			$0			$0	
TOTAL OPERATING TRANSFERS				$0			$0	
1200	Net Change in Fund Balance			($697,447)				
0100	Fund Balance - Sept. 1			$1,980,884				
3000	Fund Balance - Aug 31 (unaudited)			$1,283,437				

La Vega Independent School District
Tentative Budget and Tax Rate Adoption Calendar

July 11, 2006 Called Board Meeting for discussion of 2006-2007 Budget

July 18, 2006 Regular Board Meeting: Budget Workshop

July 25, 2006 Receipt of Certified Tax Roll from McLennan County

August 4, 2006 Receipt of Effective Tax Rate Calculation from McLennan County Tax Office

August 8, 2006 Budget Workshop; Board President calls Board Meeting for the purpose of discussing and adopting the Budget and Tax Rate

August 15, 2006 Regular Board Meeting; Budget Workshop (if needed); District runs newspaper ad: "Notice of Public Meeting to Discuss Budget and Proposed Tax Rate" as required by law

August 22, 2006 Called Board Meeting (if necessary) for further discussion of the Budget and Tax Rate

August 30, 2006 Called Board Meeting; as a part of the agenda items, the Board will conduct a public hearing on the proposed budget and tax rate, discuss the proposed budget and tax rate, adopt the budget, and set the tax rate. The following rules will govern:

- Any taxpayer in the district may be present and participate in the meeting.
- The budget must be adopted before the adoption of the tax rate. Since both the budget and the tax rate are being adopted at the same meeting, the Board will adopt the budget first and then the tax rate as separate items.
- The Tax Rate will be adopted as an ordinance, using the form outlined in Board Policy CCG (Exhibit).

Consider And Interview Applicant(s) for Superintendent Vacancy

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐ Date: June 20, 2006

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
AL Bishop

Background Information:
BOT may choose to consider and interview one or more applicants for the Superintendent vacancy at this time.

Fiscal Implication:
Unknown at this time

Administrative Recommendation:
N/A

Motion:

Second:

For:

Against:

Abstain:

Take Possible Action to Name Superintendent Finalist(s)

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐ Date: June 20th, 2006

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Mr. Al Bishop

Background Information:
BOT may choose to take action to name one or more finalist(s) for the Superintendent vacancy.

Fiscal Implication:
Unknown at this time.

Administrative Recommendation:
N/A

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

CLOSED MEETING

A. Discussion Regarding Personnel Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint, or Charges (If Needed)

B. Confer with Employees of the School District to Receive Information or to Ask Questions (If Needed)

C. Discussion Regarding Student Discipline (If Needed)

D. Consultation with District's Attorney (If Needed)

E. Consider and Interview Applicant(s) for Superintendent Vacancy

F. Discussion of Possible Action to Name Superintendent Finalist(s)

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Monte Geren

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared at _____.m. on _____, 2006 to

discuss: _____

_____

The closed meeting ended at _____.m. on _____, 2006.

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____

The family of

Denver Price

thanks you for your

kind expression of

sympathy

Dear LaVega ISD Administrators and School Board Members.

Thank you so much for the lovely "Teacher of the Year" celebration. I feel so blessed to be working in such a wonderful, supportive district. You truly made us feel special! Thank you again for your kindness and generosity.

Lisa Seawright
LaVega Primary Center