Notice of Regular
Board of Trustees
June 21, 2005

A Regular of the Board of Trustees will be held on June 21, 2005, beginning at 7:00 PM, in the Administration Building, 400 East Loop 340, Waco, TX 76705.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. Roll Call, Establishment of Quorum, and Call to Order --
II. Opening Ceremony --
III. Approve Listing of Agenda Items --
IV. Public Participation --
V. Recognition Items -- Dr. Monte Geren
VI. Special Reports --
    A. Construction Report -- Mr. Gary Williams
    B. Legislative Report -- Dr. Tamra Walthall
    C. Superintendent's Information to the Board -- Dr. Monte Geren
    D. Departmental Reports --
VII. Approve Consent Agenda Items --
    A. Approve Minutes for Meetings Held -- Dr. Monte Geren and Ms. Lori Mynarcik
    B. Approve Personnel Items -- Mr. Al Bishop
        1. Personnel Resignations, Contract Renewals, and Contract Recommendations --
        2. Job Description(s) or Revisions to Job Description(s) --
        3. Paygrade Chart or Revision(s) to Paygrade Chart --
    C. Approve Monthly Budget Analysis Report -- Mr. Gary Williams
    D. Approve Tax Collection Report -- Mr. Gary Williams
    E. Approve Budget Change Requests -- Mr. Gary Williams
    F. Quarterly Investment Report -- Mr. Gary Williams
    G. End-of-Year Discipline Report -- Mr. Al Bishop
    H. Approve Change of Access to Investment Pool Information -- Mr. Gary Williams
    I. Extend Contract for Workers' Compensation Insurance -- Mr. Gary Williams
VIII. Action / Discussion Items --
    A. Consider Approval of Extension of Contract for Depository Bank -- Mr. Gary Williams
    B. Consider Approval of 2005-2006 School Calendar -- Dr. Monte Geren
    C. Consider Approval of Authorization of Payment of Funds to the McLennan County Appraisal District for Refund of Contested Property Taxes Paid by Raytheon/L3 as Stipulated in the Settlement Agreement -- Dr. Monte Geren
    D. Evaluation of Effects of Waiver for First Day of Instruction for 2004-2005 -- Dr. Monte Geren
    E. Consider Approval of Student Handbooks for 2005-2006 -- Mr. Al Bishop
    F. First Reading of Localized Policy Manual Update 75 -- Mr. Al Bishop
IX. Closed Meeting --

A. Discussion Regarding Personnel Appointment, Employment, Evaluation, Reassignment, Duites, Discipline, Dismissal, Complaint, or Charges (If Needed) --

B. Confer With Employees of the District to Receive Information or Ask Questions (If Needed) --

C. Discussion Regarding Student Discipline (If Needed) --

D. Consultation with the District's Attorney (If Needed) --

X. Adjournment --

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

_____

For the Board of Trustees

ROLL CALL, ESTABLISHMENT OF QUORUM, AND CALL TO ORDER

The meeting was called to order at _____ m.

Board of Trustees Members Present: _____

_____

Board of Trustees Members Absent: _____

_____

BOARD PRESIDENT: THE OPENING CEREMONY CONSISTING OF THE PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG WILL BE PROVIDED BY:

_____

(NAME, TITLE, POSITION, LVISD CAMPUS/DEPT.)

PLEASE STAND FOR OUR OPENING CEREMONY.

PLEDGE TO UNITED STATES FLAG.

PLEDGE TO TEXAS FLAG:

HONOR THE TEXAS FLAG, I PLEDGE ALLEGIANCE TO THEE,

TEXAS, ONE AND INDIVISIBLE.

APPROVE LISTING OF AGENDA ITEMS

Motion: _____ For: _____

Second: _____ Against: _____ Abstain: _____

School Personnel Present: _____

_____

_____

_____

Others Present: _____

_____

_____

PUBLIC PARTICIPATION

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person(s):
Board President and Dr. Monte Geren

Background Information:
LVISD POLICY BED (LOCAL) -- Public Participation: At regular meetings the Board shall allot 30 minutes to hear persons who desire to make comments to the Board. Persons who wish to participate in this portion of the meeting shall sign up with the presiding officer or designee before the meeting begins and shall indicate the topic about which they wish to speak.

Limit on Participation: Audience participation is limited to the portion of the meeting designated for that purpose. At all other times during a Board meeting, the audience shall not enter into discussion or debate on matters being considered by the Board, unless recognized by the presiding officer. No presentation shall exceed five (5) minutes. Delegations of more than five persons shall appoint one person to present their views before the Board.

Board's Response—Specific factual information or recitation of existing policy may be furnished in response to inquiries, but the Board shall not deliberate or decide regarding any subject that is not included on the agenda posted with notice of the meeting.

Complaints and Concerns—Complaints and concerns for which other resolution channels are provided shall be directed through those channels. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy to seek resolution before bringing the matter to the Board at a subsequent meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

RECOGNITION ITEMS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Monte Geren

Background Information:
This portion of the board meeting is reserved to recognize students and staff for exemplary accomplishments beyond the District level.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

SPECIAL REPORTS

1. **Construction Report**
2. **Legislative Report**
3. **Superintendent's Information to the Board**

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Mr. Gary W. Williams, Dr. Tamra Walthall, Dr. Monte Geren, and LVISD Administrators

Background Information:
This portion of the board meeting is reserved to update the Board of Trustees on construction projects, legislative issues, and information from the Superintendent's Office.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

DEPARTMENTAL REPORTS

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
N/A

Background Information:
This portion of the meeting is to allow district personnel to provide reports to the Board of Trustees.

Fiscal Implication:
N/A

Administrative Recommendation:
This report is being provided for informational purposes.

APPROVE CONSENT AGENDA ITEMS

Approve Minutes for Meeting(s) Held

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Monte Geren or Lori Mynarcik

Background Information:
The Board shall prepare and retain minutes or make a tape recording of each of its open meetings. The minutes shall state the subject matter of each deliberation and shall indicate each vote, order, decision, or other action taken by the Board. The minutes or tapes are public records and shall be made available for public inspection and copying on request to the Superintendent or designee.

Fiscal Implication:
None.

Administrative Recommendation:
Board review and approval.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
3100 Bellmead Drive, Waco, Texas 76705-3096
254-7999-496 ♦ 254-799-8642 FAX

Office of the Superintendent

La Vega I.S.D. Board of Trustees
Minutes of the Regular Meeting
May 17, 2005

BOARD MEMBERS PRESENT - Phil Bancale, Mildred Watkins, Rodney Outlaw, Henry C. Jennings, and Dr. Tamra Walthall.

BOARD MEMBERS ABSENT – Randy Devorsky and Kevin Harris.

SCHOOL PERSONNEL PRESENT - Dr. Monte Geren, Gary W. Williams, Dr. Sharon M. Shields, Al Bishop, Cliff Brown, Candice Kelm, and Lori Mynarcik.

OTHERS PRESENT - Ronnie Cleere, Brittany Cleere, Gail Cleere, Jeffrey Hall, Justin Hall, Tammy Harriman, and Kristina Peck.

CALLED TO ORDER AND OPENING CEREMONY - Board Vice President Phil Bancale established a quorum and brought the board meeting to order at 7:15 p.m. Mr. Gary W. Williams, Deputy Superintendent for Support Services, led the Pledge to the United States Flag and the Pledge to the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS - Motioned by Mr. Jennings and seconded by Dr. Walthall, the Board unanimously approved the listing of agenda items.

PUBLIC PARTICIPATION - None.

RECOGNITION ITEMS

Duke Talent Identification Program Participants - The following LVJHSGDC Students were recognized by the Board for qualifying for participation in the Duke University Talent Identification Program State Ceremony: Justin Hall, Kristina Peck, and Morgan Snider. Ms. Mary Keezee is the Program Coordinator.

LVHS Student Brittany Cleere, Academic UIL State, Third Place Feature Writing - LVHS Student Brittany Cleere was recognized by the Board for placing third in Feature Writing in Academic UIL State Competition.

OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS AND ELECTION OF BOARD OFFICERS – Newly elected Board Member Mildred Watkins (Single Member District 1) was sworn into office by Lori Mynarcik, Notary Public. Mr. Kevin P. Harris (Single-Member District 3) was not present and will take the oath of office at a later date.

Mr. Bancale turned the meeting over to Mr. Gary Williams, Deputy Superintendent for Support Services. Mr. Williams conducted the election of the office of Board President.

The Board President was elected as follows:

President: Mrs. Watkins nominated Mr. Phil Bancale as President, Dr. Walthall seconded the motion, and it unanimously passed. Mr. Outlaw moved that nominations cease, Mrs. Watkinis seconded the motion, and it unanimously passed. Mr. Phil Bancale was elected President of the Board of Trustees, and the meeting was turned over to him at this time.

Board Officers were elected as follows:

Vice President: Mr. Outlaw nominated Mrs. Mildred Watkins as Vice President, Dr. Walthall seconded the motion, and it passed unanimously. Mr. Jennings moved that Mrs. Watkins be elected by acclamation, Mr. Bancale seconded this motion, and it passed unanimously. Mrs. Mildred Watkins was elected Vice President of the Board of Trustees.

Secretary: Mrs. Watkins nominated Mr. Rodney Outlaw as Secretary, Mr. Bancale seconded the motion, and it passed unanimously. Dr. Walthall moved that nominations cease, Mr. Jennings seconded the motion, and it passed unanimously. Mr. Rodney Outlaw was elected Secretary of the Board of Trustees.

Assistant Secretary: Mrs. Watkins nominated Dr. Tamra Walthall as Assistant Secretary. Mr. Outlaw seconded the motion, and it passed unanimously. Mr. Bancale made a motion that nominations cease, Mr. Jennings seconded the motion, and it passed unanimously. Dr. Tamra Walthall was elected Assistant Secretary of the Board of Trustees.

Recording Secretary: Mrs. Watkins made a motion to designate Ms. Lori Mynarcik, Administrative Assistant for the Superintendent, as the Board's Recording

Secretary, and Ms. Deborah Ray, Administrative Assistant for Personnel and Administrative Services as the alternate. Mr. Jennings seconded the motion, and it passed unanimously. Ms. Lori Mynarcik was designated as the Board's Recording Secretary, and Ms. Deborah Ray was designated as the Alternate Recording Secretary.

SPECIAL REPORTS - Board Members were given the following reports.

Construction Report - Mr. Cliff Brown, Director of Construction, provided a report on current construction projects. Piers are being drilled at LVES and LVPC, and fire lines and water lines are being installed.

Legislative Report - Dr. Tamra Walthall, the Board's legislative liaison, provided a legislative report.

Superintendent's Information to the Board - Dr. Geren, Superintendent, updated the Board on calendar and other miscellaneous items.

DEPARTMENTAL REPORTS - None.

APPROVED CONSENT AGENDA ITEMS - On a motion by Dr. Walthall and seconded by Mr. Jennings, the Board unanimously approved the following Consent Agenda items:

- The minutes for the April 21, 2005 called board meeting;
- The minutes for the April 26, 2005 regular board meeting;
- The Probationary Contracts for the 2005-2006 school year for Nereida Becerra, Jennifer Gremillion, Gary Pryor, Mark Dawson, Edwin Drake, Holly Hart, and Jason Keys;
- The additional contract for Mr. Jerry Brem, LVHS Principal, for eighteen days for the 2004-2005 school year;
- The Monthly Budget Analysis Reports for the period ending on April 30, 2005;
- The Tax Collection Reports for the period ending on April 30, 2005;
- Sale of District surplus properties at 1129 Congress Street to Edanbra Dev. LLC for $919.00 and 1706 Main Street to Edanbra Dev. LLC for $100.00;
- The 2005-2006 LVHS Course Selections as recommended;
- The amendment to the Food Services Management Agreement between the District and Sodexho School Services; and
- The agreement for sale and purchase of professional employment services with JR3 Education Associates for 2005-2006.

The following Consent Agenda Item(s) were discussed and reviewed or approved:

Approved Contract for Director of Finance - On a motion by Mr. Outlaw and seconded by Mr. Jennings, the Board awarded a contract to Mr. Charles Langlotz for the position of Director of Finance for the remainder of the 2004-05 contract year, and for the contract period beginning July 1, 2005 and ending June 30, 2006.

Approved Additional Staff for La Vega Elementary School for 2005-2006 School Year - Motioned by Dr. Walthall and seconded by Mr. Jennings, the Board unanimously approved the addition of a teacher at La Vega Elementary School for the 2005-2006 school year. This additional teacher will be required due to an increase in projected enrollment.

Approved Addition of an Interventionist for La Vega Intermediate School H. P. Miles Campus - Motioned by Mr. Jennings and seconded by Dr. Walthall, the Board unanimously approved the addition of a Math or Science Interventionist at La Vega Intermediate School H. P. Miles Campus as a resource for students who have academic deficiencies.

Textbook Update - Board Members were provided with an update on textbooks.

Grant Update - Board Members were provided with a grant update. The application for federal grants will be completed by July 1, 2005. Planning amounts for next year have been released. A grant has been submitted to the Meadows Foundation for $5,218.80 for the PEP Program.

Approved A+ and Cisco Programs at La Vega High School - Motioned by Dr. Walthall and seconded by Mr. Outlaw, the Board unanimously approved the A+ and Cisco programs at La Vega High School. At the end of 2004, the Agriculture Science classes were discontinued at La Vega High School due to low enrollment. This elective was not replaced for the 2004-2005 school year. After a year of research and meetings with the counselors, the administration recommended that the A+ Technology program and the Cisco Technology programs be phased in over the next 3 years. The A+ system is for 10th, 11th and 12th graders and teaches computer repair and building. The Cisco system is a two-year program that teaches students network building and repair.

ACTION / DISCUSSION ITEMS - The following items were considered and/or approved by the Board of Trustees.

Approved Designation of Board Delegate and Alternate to the 2005 Texas Association of School Boards Assembly - Mr. Jennings made a motion to appoint Mr. Bancale as the Delegate and Mrs. Watkins as the Alternate to the 2005 Texas Association of School Boards Assembly. Mr. Outlaw seconded the motion and it passed (Jennings, Watkins, Walthall, and Outlaw voting for the motion; Bancale voting against the motion).

Approved LVHS Credit Classification Restructuring Proposal - On a motion by Mrs. Watkins and seconded by Mr. Jennings, the Board unanimously approved the credit classification restructuring proposed to take effect during the 2005-2006 school year.

La Vega High School administration proposed the restructure of course credits required for students to be classified as a junior and senior. Currently to be classified as a junior, students have to have 13 credits and 20 credits to be classified as a senior. The changes would allow students to have 12 credits to be classified as a junior and 17 credits to be classified as a senior. The 6 credits that are required for students to be classified as a sophomore remains unchanged.

The basis of this request is in response to the change from a Block Schedule model to the 7-Period Day model implemented during 2004-2005 school year. While on the Block Schedule, students could accumulate as many as 32 credits over the course of four years. However on the 7-Period Day schedule, students can only accumulate up to 28 credits over the course of four years.

Approved Local Leave for Professional Contracted Employees - Motioned by Mr. Outlaw and seconded by Mr. Jennings, the Board unanimously approved five days of local leave for the professional contracted staff members employed through JR3 Education Associates beginning with the 2005-2006 school year.

CLOSED MEETING - None.

ADJOURNMENT - On a motion by Mr. Outlaw and seconded by Mr. Jennings, the Board unanimously agreed to adjourn the meeting at 8:17 p.m. on May 17, 2005.

_____

Date of Board Approval

_____

President, La Vega I.S.D. Board of Trustees

_____

Secretary, La Vega I.S.D. Board of Trustees

La Vega Independent School District *Office of the Superintendent*

3100 Bellmead Drive, Waco, Texas 76705-3096
254-799-4963 ♦ 254-799-8642 FAX

La Vega I.S.D. Board of Trustees
Minutes of the Called Meeting
May 26, 2005

BOARD MEMBERS PRESENT – Phil Bancale, Kevin Harris, Henry Jennings, Rodney Outlaw, Dr. Tamra Walthall, and Mildred Watkins.

BOARD MEMBERS ABSENT – Randy Devorsky.

SCHOOL PERSONNEL PRESENT – Dr. Monte Geren, Gary W. Williams, Dr. Sharon M. Shields, Al Bishop, and Lori Mynarcik.

OTHERS PRESENT – None.

CALLED TO ORDER - Mr. Phil Bancale, Board President, established a quorum and brought the board meeting to order at 12:10 p.m. Dr. Monte Geren, Superintendent, led the Pledge of Allegiance to the American Flag and the Pledge to the Texas Flag.

ACTION/DISCUSSION ITEMS

Approved Personnel Items

Consider Approval of Recommendation to Hire Head Basketball Coach for La Vega High School - No motion offered and no action taken on this agenda item.

Approved the Addition of a Teaching/Coaching Position at La Vega Junior High School George Dixon Campus - On a motion by Mrs. Watkins and seconded by Mr. Jennings, the Board unanimously approved the addition of a teaching/coaching position at La Vega Junior High School George Dixon Campus.

Approved Stipend for Critical Shortage Areas - Motioned by Dr. Walthall and seconded by Mr. Outlaw, the Board unanimously approved a critical needs supplement of $700 per period for secondary mathematics (grades 7-12) and a $1,000 signing bonus for secondary mathematics teachers.

Approved Settlement of Contract Dispute with WCI Texas - Motioned by Dr. Walthall and seconded by Mr. Harris, the board unanimously approved the proposed settlement between the District and WCI Texas regarding construction of the La Vega Junior High School George Dixon Campus as discussed in closed session; authorized the Superintendent and the school district's counsel to negotiate the final language of the Settlement Agreement; and authorized the Superintendent to sign the Settlement Agreement on behalf of the District.

CLOSED MEETING - A closed session of the Board was declared at 12:16 p.m. on May 26, 2005 as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.071, 551.074, and 551.075 for a private consultation with the Board's attorney, to discuss personnel or to hear complaints against personnel, and to confer with employees of the school district to receive information or to ask questions. The closed meeting ended at 12:46 p.m. on May 25, 2005.

ADJOURNMENT - On a motion by Mrs. Watkins and seconded by Mr. Outlaw, the Board unanimously agreed to adjourn the called meeting at 12:53 p.m. on May 26, 2005.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

La Vega Independent School District *Office of the Superintendent*

3100 Bellmead Drive, Waco, Texas 76705-3096
254-799-4963 ♦ 254-799-8642 FAX

La Vega I.S.D. Board of Trustees
Minutes of the Called Meeting
May 31, 2005

BOARD MEMBERS PRESENT – Kevin Harris, Phil Bancale, Rodney Outlaw, Henry C. Jennings, and Dr. Tamra Walthall.

BOARD MEMBERS ABSENT – Randy Devorsky and Mildred Watkins.

SCHOOL PERSONNEL PRESENT – Dr. Monte Geren, Gary W. Williams, Dr. Sharon M. Shields, Al Bishop, Cliff Brown, and Lori Mynarcik.

OTHERS PRESENT – Paul Svacek.

CALLED TO ORDER - Mr. Phil Bancale, Board President, established a quorum and brought the board meeting to order at 12:10 p.m. Dr. Monte Geren, Superintendent, led the Pledge of Allegiance to the American Flag and the Pledge to the Texas Flag.

ACTION/DISCUSSION ITEMS

Approved Personnel Items

Personnel Resignations, Contract Renewals, and Contract Recommendations - Motioned by Mr. Outlaw and seconded by Mr. Jennings, the Board unanimously approved the following personnel items:

- Probationary Contracts for Angela Tenney, Stephanie Parker, Jessica Rust, Lewis Cass, and Demetrice Conner;
- A One-Year Term Contract for Professional or Administrator Position not Requiring Certification for Angela Ward;
- A One-Year Term Contract for Laura Shank; and
- The resignations of Thelma Collinsworth and Carrie Crawford.

Consider Approval of Recommendation to Hire Head Basketball Coach for La Vega High School - No motion offered and no action taken on this agenda item.

Selection of Construction Manager at Risk - Motioned by Mr. Harris and seconded by Mr. Jennings, the Board unanimously approved the selection of Mazanec Construction Co. as the Construction Manager at Risk for the renovations and additions at La Vega High School.

CLOSED MEETING - None.

ADJOURNMENT - On a motion by Mr. Outlaw and seconded by Mr. Harris, the Board unanimously agreed to adjourn the called meeting at 12:24 p.m. on May 31, 2005.

Date of Board Approval

President, La Vega I.S.D. Board of Trustees

Secretary, La Vega I.S.D. Board of Trustees

La Vega Independent School District *Office of the Superintendent*

3100 Bellmead Drive, Waco, Texas 76705-3096
254-799-4963 ♦ 254-799-8642 FAX

La Vega I.S.D. Board of Trustees
Minutes of the Called Meeting
June 13, 2005

BOARD MEMBERS PRESENT – Phil Bancale, Mildred Watkins, Rodney Outlaw, Dr. Tamra Walthall, and Kevin Harris.

BOARD MEMBERS ABSENT – Randy Devorsky and Henry C. Jennings.

SCHOOL PERSONNEL PRESENT – Gary W. Williams, Dr. Sharon M. Shields, Al Bishop, David Edison, Charles Langlotz, Willie Williams, and Lori Mynarcik.

OTHERS PRESENT – None.

CALLED TO ORDER - Mr. Phil Bancale, Board President, established a quorum and brought the board meeting to order at 12:21 p.m. Dr. Sharon M. Shields, Assistant Superintendent for Instructional Services, led the Pledge of Allegiance to the American Flag and the Pledge to the Texas Flag.

APPROVED LISTING OF AGENDA ITEMS - Motioned by Mr. Outlaw and seconded by Mr. Harris, the Board unanimously approved the listing of agenda items.

ACTION/DISCUSSION ITEMS

Approved Personnel Items

Personnel Resignations, Contract Renewals, and Contract Recommendations - Motioned by Dr. Walthall and seconded by Mr. Harris, the Board unanimously approved the following personnel items:

- The Probationary Contracts for Jamie Doolittle, Debby Marak, and James Limmer;
- The Probationary Administrator Contract for Jocelyn Pierce;
- A 14-Day Term Contract for Professional or Administrator Position not Requiring Certification for Charles Langlotz; and
- The resignations of Ronny Ballard, Bruce Lovesmith, and Ted Symank.

Dr. Walthall made an amendment to her motion to approve the Administrator Contract for Jocelyn Pierce to be employed as the Assistant Principal for Student Services (to correct a typographical error in the board materials). Mrs. Watkins seconded the motion and it unanimously passed.

Approved Recommendation to Hire Head Basketball Coach for La Vega High School - Motioned by Mr. Harris and seconded by Mr. Outlaw, the Board approved the Probationary Dual Assignment Term Contract for Clay Cody (Bancale, Outlaw, Walthall and Harris voting for the motion; Watkins voting against the motion). Mr. Cody will be employed as the LVHS Boys Basketball Coach.

CLOSED MEETING - A closed session of the Board was declared at 12:31 p.m. on June 13, 2005 as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.074, to discuss personnel or to hear complaints against personnel. The closed meeting ended at 1:17 p.m. on June 13, 2005.

ADJOURNMENT - On a motion by Mr. Outlaw and seconded by Mr. Harris, the Board unanimously agreed to adjourn the called meeting at 1:17 p.m. on June 13, 2005.

_____
Date of Board Approval

_____
President, La Vega I.S.D. Board of Trustees

_____
Secretary, La Vega I.S.D. Board of Trustees

ACTION / DISCUSSION ITEMS

Consider Approval of Personnel Items

1. **Personnel Resignations, Contract Renewals, and Contract Recommendations**
2. **Job Description(s) or Revisions to Job Description(s)**
3. **Paygrade Chart or Revisions to Paygrade Chart**

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Note: Additional personnel items finalized after board agendas have been printed will be submitted at the board meeting.

Contact Person:
Al Bishop

Background Information:
Board Members approve the resignations of all professional personnel.

The Board of Trustees of any independent school district may employ by contract a superintendent, a principal or principals, teachers, or other executive officers for a term not to exceed the maximum specified in this section. In those independent school districts with a scholastic population of fewer than 5,000, the term of such contracts shall not exceed three years.

The personnel department, campus principals, and management teams interview and check references on each applicant who makes application to become a member of the staff of the La Vega Independent School District.

The Board of Trustees must approve revisions to the LVISD Job Description Manual.

Fiscal Implication:
Personnel salaries are a budgeted item.

Administrative Recommendation:
Board approval of the resignations, contract renewals, contract recommendations, job descriptions or revisions to job descriptions, and revisions to the Paygrade Chart as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

RESIGNATIONS

The following resignations are presented for approval:

Name	Assignment	Reason for Resignation
Kyle Allred	IPC Teacher	Accepted position with Marlin ISD
Susan Lefevre	5th Grade Teacher LVIS	Moving to Corpus Christi

I hereby authorize the administration to utilize my signature stamp to issue contracts to personnel as recommended herein.

_____

President, La Vega ISD Board of Trustees

June 21, 2005

Approve Monthly Budget Analysis Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The District compiles and reports budget and expenditure data to the Board on a monthly basis. The report is organized by major fund category (General, Special Revenue, Debt Service, and Capital Projects) and function category within fund category.

Fiscal Implication:
The budget report reflects all transactions through the end of the month preceding the Regular Board meeting. Reports are cumulative throughout the fiscal year, which begins September 1.

Administrative Recommendation:
It is recommended that the Board approve the Monthly Budget Analysis Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

La Vega Independent School District
Comparison of Revenue, Expenditures and Fund Balance
as of 05/31/2005

Description	General Fund		
	Approved Budget	Year-to-Date Expenditures	Percent Expended
Revenue:			
Local & Intermediate Sources	$ 6,158,999	$ 5,415,643	87.93%
State Sources	$ 11,129,865	$ 5,934,134	53.32%
Federal Sources	$ 80,500	$ 39,761	49.39%
TOTAL REVENUE	$ 17,369,364	$ 11,389,538	65.57%
Expenditures:			
Instruction Services	$ 8,993,858	$ 8,401,079	93.41%
Instructional Media	$ 350,248	$ 264,354	75.48%
Staff Development	$ 174,064	$ 100,023	57.46%
Instructional Administration	$ 304,875	$ 239,361	78.51%
School Leadership	$ 1,086,727	$ 1,022,548	94.09%
Guidance & Counseling Services	$ 781,666	$ 564,080	72.16%
Attendance & Social Work	$ 86,784	$ 65,663	75.66%
Health Services	$ 184,816	$ 161,042	87.14%
Pupil Transportation	$ 658,250	$ 561,735	85.34%
Child Nutrition Services	$ -	$ 2,700	
Co-Curricular Activities	$ 703,509	$ 557,616	79.26%
General Administration	$ 1,123,008	$ 747,367	66.55%
Maintenance and Operations	$ 2,381,246	$ 1,625,381	68.26%
Security Services	$ 27,652	$ 42,526	153.79%
Technology Services	$ 362,892	$ 264,249	72.82%
Community Services	$ 157,877	$ 106,543	67.48%
Debt Services			
Capital Outlay	$ -	$ 100	
Intergovernmental Charges	$ 127,000	$ 58,460	46.03%
TOTAL EXPENDITURES	$ 17,504,471	$ 14,784,826	84.46%
Other Resources		$ 35,382	
Other Uses	$ 591,484	$ 655,198	
TOTAL OTHER SOURCES (USES)	$ 591,484	$ 690,580	
Beginning Fund Balances	$ 3,723,833		
Projected Ending Fund Balances	$ 2,997,241		

La Vega Independent School District
Comparison of Revenue, Expenditures and Fund Balance
as of 05/31/2005

Description	Special Revenue Funds		
	Approved Budget	Year-to-Date Expenditures	Percent Expended
Revenue:			
Local & Intermediate Sources	$ 1,500,565	$ 1,052,390	70.13%
State Sources	$ 1,010,942	$ 501,619	49.62%
Federal Sources	$ 3,140,018	$ 2,055,486	65.46%
TOTAL REVENUE	$ 5,651,525	$ 3,609,495	63.87%
Expenditures:			
Instruction Services	$ 2,711,906	$ 2,179,081	80.35%
Instructional Media	$ 13,351	$ 5,086	38.10%
Staff Development	$ 564,479	$ 400,635	70.97%
Instructional Administration	$ (1,250)	$ 743	
School Leadership	$ 195,894	$ 126,379	64.51%
Guidance & Counseling Services	$ 336,654	$ 227,857	67.68%
Attendance & Social Work	$ 14,532	$ 14,077	96.87%
Health Services	$ 4,448	$ 4,400	98.92%
Pupil Transportation	$ 1,452	$ -	
Child Nutrition Services	$ 1,157,252	$ 994,222	85.91%
Co-Curricular Activities	$ -	$ 502	
General Administration	$ 5,080	$ 3,185	62.70%
Maintenance and Operations	$ 61,688	$ 96,474	156.39%
Security Services	$ 38,316	$ 33,977	88.67%
Technology Services	$ 571,247	$ 203,336	35.60%
Community Services	$ 6,016	$ 5,761	95.76%
Debt Services	$ -	$ -	
Capital Outlay	$ -	$ 502	
Intergovernmental Charges	$ 98,849	$ 39,996	40.46%
TOTAL EXPENDITURES	$ 5,779,915	$ 4,336,212	75.02%
Other Resources	$ 94,295	$ 128,191	
Other Uses	$ -	$ -	
TOTAL OTHER SOURCES (USES)	$ 94,295	$ 128,191	
Beginning Fund Balances			
Projected Ending Fund Balances			

La Vega Independent School District
Comparison of Revenue, Expenditures and Fund Balance
as of 05/31/2005

Description	Debt Services Funds		
	Approved Budget	Year-to-Date Expenditures	Percent Expended
Revenue:			
Local & Intermediate Sources	$ 911,416	$ 881,480	96.72%
State Sources	$ 327,034	$ 311,172	95.15%
Federal Sources			
TOTAL REVENUE	$ 1,238,450	$ 1,192,652	96.30%
Expenditures:			
Instruction Services			
Instructional Media			
Staff Development			
Instructional Administration			
School Leadership			
Guidance & Counseling Services			
Attendance & Social Work			
Health Services			
Pupil Transportation			
Child Nutrition Services			
Co-Curricular Activities			
General Administration			
Maintenance and Operations			
Security Services			
Technology Services			
Community Services			
Debt Services	$ 1,536,969	$ 840,626	54.69%
Capital Outlay			
Intergovernmental Charges			
TOTAL EXPENDITURES	$ 1,536,969	$ 840,626	54.69%
Other Resources			
Other Uses			
TOTAL OTHER SOURCES (USES)			
Beginning Fund Balances	$ 496,774		
Projected Ending Fund Balances	$ 198,255		

La Vega Independent School District
Comparison of Revenue, Expenditures and Fund Balance
as of 05/31/2005

Description	Capital Projects Funds		
	Approved Budget	Year-to-Date Expenditures	Percent Expended
Revenue:			
Local & Intermediate Sources	$ 135,000	$ 227,543	168.55%
State Sources			
Federal Sources			
TOTAL REVENUE	$ 135,000	$ 227,543	168.55%
Expenditures:			
Instruction Services			
Instructional Media			
Staff Development			
Instructional Administration			
School Leadership			
Guidance & Counseling Services			
Attendance & Social Work			
Health Services			
Pupil Transportation			
Child Nutrition Services			
Co-Curricular Activities			
General Administration			
Maintenance and Operations		$ 420	
Security Services			
Technology Services			
Community Services			
Debt Services			
Capital Outlay	$ 16,846,411	$ 2,191,179	13.01%
Intergovernmental Charges		`	`
TOTAL EXPENDITURES	$ 16,846,411	$ 2,191,598	13.01%
Other Resources	$ 516,528	$ 541,628	
Other Uses	$ -	$ -	
TOTAL OTHER SOURCES (USES)	$ 516,528	$ 541,628	
Beginning Fund Balances	$ 16,106,817		
Projected Ending Fund Balances	$ (88,066)		

Approve Tax Collection Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The District contracts with the McLennan County Tax Office for the collection of taxes. As a part of this service, the County Tax Office supplies us with a monthly cumulative summary of taxes collected. This report is submitted as a part of each month's Consent Agenda.

Fiscal Implication:
The "Tax Collector Monthly Report" shows cumulative payments and percent collected for both current and delinquent taxes.

Administrative Recommendation:
It is recommended that the Board approve the Tax Collector Monthly Report as submitted.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
AS OF: 05/31/2005

INCLUDES AG ROLLBACK

JURISDICTION: 28 LA VEGA ISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
URRENT YEAR	402,288,179	2,123,529	404,411,708	1.7200	6,743,665.16	5,178

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2004	6,715,424.89	1,206.57-	28,240.27	39,322.10	6,428,723.88	314,941.28	95.32	21.08-
2003	172,067.25	161.78	5,129.00-	8,908.96	80,743.58	86,194.67	48.36	18.87-
2002	66,253.24	66.96-	3,368.34-	1,629.46	13,720.65	49,164.25	21.81	22.54-
2001	35,158.99	.00	1,479.71-	784.12	3,975.29	29,703.99	11.80	18.82-
2000	60,565.41	.00	595.74-	488.45	1,574.58	58,395.09	2.62	18.82-
1999	22,820.44	.00	18.82-	196.61	1,041.77	21,759.85	4.56	18.82-
1998	19,923.28	.00	18.45-	192.77	545.67	19,359.16	2.74	18.45-
1997	16,308.77	.00	18.45-	18.96	280.07	16,010.25	1.71	18.45-
1996	20,512.29	.00	18.45-	240.51	470.45	20,023.39	2.29	18.45-
1995	14,357.39	.00	18.45-	226.39	554.92	13,784.02	3.87	18.45-
1994	13,173.29	.00	3,425.37-	0.00	326.10	9,421.82	3.34	18.45-
1993	11,859.92	.00	18.45-	1.87	200.69	11,640.78	1.69	18.45-
1992	2,763.46	.00	5.66-	0.00	59.70	2,698.10	2.16	5.66-
1991	2,764.88	.00	6.13-	0.00	60.91	2,697.84	2.20	6.13-
1990	6,511.88	.00	16.34-	0.00	162.33	6,333.21	2.49	16.34-
1989	5,603.58	.00	16.34-	0.00	162.33	5,424.91	2.90	16.34-
1988	5,245.74	.00	16.38-	0.00	174.61	5,054.75	3.33	16.38-
1987	4,627.94	.00	14.91-	0.00	128.11	4,484.92	2.77	14.91-
1986	3,683.41	.00	14.92-	0.00	32.99	3,635.50	.89	14.92-
1985	3,139.80	.00	9.94-	0.00	14.38	3,115.48	.45	9.94-
1984	3,075.98	.00	1,547.78-	0.00	7.51	1,520.69	.49	0.00
1983	13,766.19	.00	827.62-	31.28	93.14	12,845.43	.71	75.82-
****	7,219,608.02	1,111.75-	11,655.02	52,041.48	6,533,053.66	698,209.38		406.09-

002/002
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YEAR	FUND	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
	TOTAL	31.28	.00	103.38	.00	134.66	.00	.00	00	134.66
ALL	M & O	45,987.11	.00	8,518.28	.00	54,505.39	3,371.80	.00	72.67-	57,804.52
ALL	I & S	6,054.37	.00	997.84	.00	7,052.21	.00	.00	.00	7,052.21
ALL	TOTAL	52,041.48	.00	9,516.12	.00	61,557.60	3,371.80	.00	72.67-	64,856.73
DLQ	M & O	12,094.65	.00	4,378.98	.00	16,473.63	2,594.74	.00	588.77-	18,479.60
DLQ	I & S	624.73	.00	334.73	.00	959.46	.00	.00	.00	959.46
DLQ	TOTAL	12,719.38	.00	4,713.71	.00	17,433.09	2,594.74	.00	588.77-	19,439.06
CURR	M & O	33,892.46	.00	4,139.30	.00	38,031.76	777.06	.00	516.10	39,324.92
CURR	I & S	5,429.64	.00	663.11	.00	6,092.75	.00	.00	.00	6,092.75
CURR	TOTAL	39,322.10	.00	4,802.41	.00	44,124.51	777.06	.00	516.10	45,417.67

JURISDICTION: 06 LA VEGA ISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	1.0000	1,698.06	22

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
1983	1,698.06	.00	52.54-	0.00	0.25	1,645.27	.01	52.54-
****	1,698.06	.00	52.54-	0.00	0.25	1,645.27		52.54-

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RENDITIONS

YEAR	FUND	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2004	M & O	5.80	.00	.00	.00	5.80	.00	.00	.00	5.80
	I & S	.93	.00	.00	.00	.93	.00	.00	.00	.93
	TOTAL	6.73	.00	.00	.00	6.73	.00	.00	.00	6.73
ALL	M & O	5.80	.00	.00	.00	5.80	.00	.00	.00	5.80
ALL	I & S	.93	.00	.00	.00	.93	.00	.00	.00	.93
ALL	TOTAL	6.73	.00	.00	.00	6.73	.00	.00	.00	6.73
DLQ	M & O	.00	.00	.00	.00	.00	.00	.00	.00	.00
DLQ	I & S	.00	.00	.00	.00	.00	.00	.00	.00	.00
DLQ	TOTAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CURR	M & O	5.80	.00	.00	.00	5.80	.00	.00	.00	5.80
CURR	I & S	.93	.00	.00	.00	.93	.00	.00	.00	.93
CURR	TOTAL	6.73	.00	.00	.00	6.73	.00	.00	.00	6.73

002/002
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VExPITIONS

JURISDICTION: 28 LA VEGA ISD

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
CURRENT YEAR	0	0	0	1.7200	9,029.37	79

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
2004	10,380.80	.00	1,351.43-	6.73	5,010.47	4,018.90	55.49	0.00
****	10,380.80	.00	1,351.43-	6.73	5,010.47	4,018.90		0.00

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Approve Budget Change Requests

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
After adoption of the official budget each year, there are requests to change appropriations that arise for several reasons:

The PTO, booster club or some other similar organization desires to purchase some items for the school. According to regulation, these gifts must be reflected in the accounting records of the District and thus require a budget change request.

At each school, the principal maintains a "club" fund of which part is derived from the sale of soft drinks and school supplies. Traditionally, the principals have been allowed to use such funds at the campus at which they are generated. To use these funds, the principal must make a budget change request.

During the course of the fiscal year, most of the organization heads realize a need to transfer appropriations from account to account due to changing needs. Due to unforeseen circumstances, additional appropriations are occasionally required. Such an instance might be emergency repairs to a roof. The budget is a flexible document. Budget change requests are the way that accountability for that flexibility is maintained.

Fiscal Implication:
The fiscal implications of the budget change requests are noted in the attached document.

Administrative Recommendation
The administration recommends approval of the budget requests as presented.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Quarterly Investment Report

Presented for:
Board action ☒ Report/Review Only ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
N/A

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the Quarterly Investment Report.

Motion:

Second:

For:

Against:

Abstain:

LA VEGA INDEPENDENT SCHOOL DISTRICT
INVESTMENT REPORT-COMPLIANCE STATEMENT
QUARTER ENDED MAY 31, 2005

We, the approved Investment Officers of La Vega ISD, hereby certify that the following Investment Report represents the investment position of the district as of **May 31, 2005** in compliance with the Board- approved Investment Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principles (GAAP).

Monte Geren

Dr. Monte Geren, Superintendent

Gary W. Williams

Gary W. Williams, Deputy Superintendent o

Support Services

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR CHECKING ACCOUNTS
FOR QUARTER ENDED 05/31/05

NAME	AMERICAN BNK ACCT NUMBER	BALANCE 02/28/05*	MARCH CREDITS	MARCH DEBITS	BALANCE 03/34/05*	APRIL CREDITS	APRIL DEBITS	BALANCE 04/29/05*	MAY CREDITS	MAY DEBITS	BALANCE 05/31/05*
OPERATING FUND	190016097	**217,743.77**	2,071,342.49	(1,900,358.23)	**388,728.03**	1,566,993.64	(1,749,735.63)	**205,986.04**	2,358,419.45	(1,961,050.42)	**603,355.07**
PAYROLL FUND	190016105	**639,854.62**	1,443,573.98	(1,431,637.69)	**651,790.91**	1,668,151.50	(1,187,762.11)	**1,132,180.30**	1,288,193.06	(1,305,465.99)	**1,114,907.37**
FOOD SERVICE	190016089	**111,826.19**	123,422.35	(39,997.01)	**195,251.53**	114,029.57	(254,387.90)	**54,893.20**	122,370.59	(111,887.15)	**65,376.64**
CHALLENGE ACADEMY	191007756	**36,552.18**	115,358.29	(90,661.30)	**61,249.17**	197,579.94	(195,204.37)	**63,624.74**	200,447.08	(216,606.13)	**47,465.69**
SCHOLARSHIP FUND	191050871	**6,436.60**	2.73	0.00	**6,439.33**	2.56	0.00	**6,441.89**	1,203.07	0.00	**7,644.96**
INTEREST & SINKING FUND	190016063	**143,025.17**	7,976.36	(144,082.48)	**6,919.05**	5,152.32	(35.62)	**12,035.75**	5,952.60	(323.25)	**17,665.10**
TOTALS		**1,155,438.53**	3,761,676.20	(3,606,736.71)	**1,310,378.02**	3,551,909.53	(3,387,125.63)	**1,475,161.92**	3,976,585.85	(3,595,332.94)	**1,856,414.83**

* BALANCES PER BANK STATEMENT

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR AMERICAN BANK BOND ACCOUNT
QUARTER ENDED 05/31/05

BOND ACCOUNT

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/05				$7,237,053.88	$7,237,053.88
03/10/05		(36,309.10)		7,200,744.78	
03/31/05			46,468.73	7,247,213.51	
04/12/05		(59,981.26)		7,187,232.25	
05/06/05		(428,243.00)		6,758,989.25	
05/09/05		(90,471.93)		6,668,517.32	
BAL. 05/31/05				**$6,668,517.32**	
GRAND TOTAL AT 05/31/05				**$6,668,517.32**	**$6,668,517.32**

***Note: Interest is earned daily but posted quarterly.**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR MBIA-INVESTMENT POOL
QUARTER ENDED 05/31/05

CAPITAL PROJECTS

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/05				$35,416.51	$35,416.51
03/31/05			78.21	35,494.72	
04/30/05			80.88	35,575.60	
05/31/05			88.99	35,664.59	
BAL. 05/31/05				**35,664.59**	**$35,664.59**

INTEREST & SINKING

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/05				$176,569.39	176,569.39
03/31/05			390.01	176,959.40	
04/30/05			403.31	177,362.71	
05/31/05			443.66	177,806.37	
BAL. 05/31/05				**177,806.37**	**$177,806.37**

GENERAL FUND

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/05				1,001,365.02	$1,001,365.02
03/31/05			2,211.85	1,003,576.87	
04/30/05			2,287.40	1,005,864.27	
05/31/05			2,224.11	1,008,088.38	
BAL. 05/31/05				**1,008,088.38**	**1,008,088.38**

GRAND TOTAL AT 05/31/05 **1,221,559.34**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR LONE STAR INVESTMENT POOL BY FUND
QUARTER ENDED 05/31/2005

PAYROLL CLEARING: (LSIP LIQUIDITY FUND)

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/05				$2,394.45	$2,394.45
03/31/05			5.10	2,399.55	
04/29/05			5.27	2,404.82	
05/31/05			5.88	2,410.70	
BAL. 05/31/05				**$2,410.70**	

FOOD SERVICE: (LSIP LIQUIDITY FUND)

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL. 02/28/05				$0.00	
03/31/05		0.00	0.00	0.00	
04/29/05		0.00	0.00	0.00	
05/31/05				0.00	
BAL.05/31/05				**$0.00**	**$0.00**

CAPITAL PROJECTS FUND

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/05				$ 41,124.55	$ 41,124.55
03/31/05			87.66	41,212.21	
04/29/05			90.57	41,302.78	
05/11/05		(13,254.24)		28,048.54	
05/27/05		(28,048.54)		0.00	
05/31/05			67.74	67.74	
BAL. 05/31/05				**$ 67.74**	**$ 67.74**
GRAND TOTAL AT 05/31/05				**$2,478.44**	**$2,478.44**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR TEXAS TERM LOCAL GOVERNMENT INVESTMENT POOL
QUARTER ENDED 05/31/05

OPERATING FUND:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/05				$466,236.64	$466,236.64
03/31/05			1,003.07	467,239.71	
04/30/05			1,039.02	468,278.73	
05/31/05			1,151.69	469,430.42	
BAL.05/31/05				**$469,430.42**	**$469,430.42**

PAYROLL CLEARING INVESTMENT FUND

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/05				$403,174.75	403,174.75
03/31/05			867.40	404,042.15	
04/27/05		(400,000.00)	0.00	4,042.15	
04/30/05			778.23	4,820.38	
05/31/05			11.80	4,832.18	
BAL. 05/31/05				**4,832.18**	**$4,832.18**

LUNCH FUND INVESTMENT

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/05				$0.00	$0.00
03/31/05			0.00	0.00	
04/27/05	10,000.00			10,000.00	
04/27/05	90,000.00			100,000.00	
04/30/05			30.06	100,030.06	
05/31/05			246.03	100,276.09	
BAL. 05/31/05				**100,276.09**	**$100,276.09**

CONSTRUCTION FUND INVESTMENT

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/05				8,087,820.27	$8,087,820.27
03/31/05			14,404.09	8,102,224.36	
04/30/05			13,940.02	8,116,164.38	
05/31/05			14,404.38	8,130,568.76	
BAL 05/31/05				**8,130,568.76**	
GRAND TOTAL AT 05/31/05				**8,705,107.45**	**$8,705,107.45**

LA VEGA INDEPENDENT SCHOOL DISTRICT
STATEMENT OF INVESTMENT POSITION-BY FUND
AS OF MAY 2005

FUND	CHECKING	TEXPOOL	TEXAS TERM	LONE STAR POOL	MBIA INVESTORS	Am-BANK BOND ACCT	TOTAL BY FUND
OPERATING FUND	$ 603,355.07	$ 11,713.52	$ 469,430.42		$ 1,008,088.38		$ 2,092,587.39
PAYROLL FUND	1,114,907.37		4,832.18	$ 2,410.70			1,122,150.25
FOOD SERVICE	65,376.64		100,276.09	0.00			165,652.73
CHALLENGE ACADEMY	47,465.69	247,029.96					294,495.65
SCHOLARSHIP FUND	7,644.96						7,644.96
INTEREST & SINKING FUND	17,665.10	681,901.17			177,806.37		877,372.64
CAPITAL PROJECTS FUND				41,370.52	35,664.59		77,035.11
CONSTRUCTION FUND			8,130,568.76				8,130,568.76
BOND ACCOUNT						$ 6,668,517.32	6,668,517.32
TOTAL BY TYPE	**$ 1,856,414.83**	**$ 940,644.65**	**$ 8,705,107.45**	**$ 43,781.22**	**$ 1,221,559.34**	**$ 6,668,517.32**	**$ 19,436,024.81**

LA VEGA INDEPENDENT SCHOOL DISTRICT
DETAIL OF TRANSACTIONS FOR TEXPOOL BY FUND
QUARTER ENDED 05/31/05

OPERATING FUND:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL 02/28/05				$2,973,930.13	$2,973,930.13
03/10/05		(560,000.00)		2,413,930.13	
03/24/05		(500,000.00)		1,913,930.13	
03/31/05			5,318.15	1,919,248.28	
04/14/05		(200,000.00)		1,719,248.28	
04/29/05		(400,000.00)		1,319,248.28	
04/30/05			4,045.51	1,323,293.79	
05/09/05		(150,000.00)		1,173,293.79	
05/13/05		(350,000.00)		823,293.79	
05/26/05		(560,000.00)		263,293.79	
05/27/05		(253,700.00)		9,593.79	
05/31/05			2,119.73	11,713.52	
BAL.05/3105				**$11,713.52**	$11,713.52

INTEREST AND SINKING FUND:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL. 02/28/05				$533,263.04	$533,263.04
03/10/05	144,000.00			677,263.04	
03/31/05			1,391.23	678,654.27	
04/30/05			1,539.02	680,193.29	
05/31/05			1,707.88	681,901.17	
BAL. 05/31/05				**$681,901.17**	**$681,901.17**

CHALLENGE ACADEMY:

DATE	PURCHASES	REDEMPTIONS	INTEREST	BOOK VALUE	MARKET VALUE
BAL.02/28/05				$116,411.54	$334,484.40
03/31/05			195.56	116,607.10	
03/24/05		(100,000.00)		16,607.10	
04/26/05	100,000.00			116,607.10	
04/30/05			76.55	116,683.65	
05/27/05	130,000.00			246,683.65	
05/31/05			346.31	247,029.96	
BAL.05/31/05				**$247,029.96**	**$247,029.96**

GRAND TOTAL AT 05/31/05				**$940,644.65**	**$940,644.65**

End Of Year Discipline Report For All La Vega Campuses

Presented for:
Board action ☐ Report/Review Only ☐ Consent Agenda Item ☒ Date: June 21, 2005

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
AL Bishop

Background Information:
Annual end of year report regarding discipline referrals for all La Vega campuses. These are required by the Drug Free Schools Act and are reported at the end of the school year.

Fiscal Implication:
N/A

Administrative Recommendation:
LVISD recommends approval of this report..

Motion:

Second:

For:

Against:

Abstain:

LA VEGA I.S.D. 2004-2005 END OF YEAR STUDENT DISCIPLINE REPORT

		GRADE LEVELS													
		K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	TOTAL
1.	How many office discipline referrals were made?	432	237	349	321	310	409	496	774	749	1359	489	478	178	6581
2.	How many students [unduplicated count] were referred to the office?	89	92	94	76	88	99	107	146	123	131	95	90	52	1282
3.	How many bus discipline referrals were made?	91	111	104	107	109	104	101	17	14	53	16	6	3	836
4.	How many students [unduplicated count] were referred for bus discipline?	41	62	45	99	65	63	52	12	9	29	8	4	1	490
5.	How many Level 1 violations occurred?	143	135	348	315	308	407	493	399	436	1113	404	398	146	5045
6.	How many Level 2 violations occurred?	0	0	0	2	2	2	3	8	3	246	85	80	32	463
7.	How many Level 3 violations occurred?	0	0	0	0	0	0	0	0	0	0	0	0	0	0
8.	How many students accumulated one (1) demerit?	2	0	16	25	41	40	44	37	18	0	0	0	0	223
9.	How many students accumulated two (2) demerits?	0	0	6	11	15	14	24	15	13	0	0	0	0	98
10.	How many students accumulated three (3) demerits?	0	0	1	3	3	5	9	2	7	0	0	0	0	30
11.	How many students accumulated four (4) demerits?	0	0	0	0	1	1	3	6	3	0	0	0	0	14
12.	How many students accumulated five (5) demerits?	0	0	0	0	0	0	0	8	13	0	0	0	0	21
13.	How many students were administered corporal punishment?	0	0	13	9	13	16	21	14	3	0	0	0	0	89
14.	How many incidences of out-of-school suspension occurred?*	0	0	4	12	14	7	25	1	0	31	9	3	6	112
15.	How many incidences of out-of-school suspension were related to the														
	possession, sale, or use of tobacco, alcohol, or other drugs?*	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16.	How many students were placed in the local/campus AEP?*	0	0	0	2	3	6	8	48	43	19	2	1	0	132
17.	How many students were placed in any AEP due to possession,	0	0	0	0	0	0	0	0	1	0	0	0	0	1
	sale, or use of tobacco, alcohol, or other drugs?*														
18.	How many students were expelled?*	0	0	0	0	0	0	0	5	5	16	0	2	0	28
19.	How many students were expelled as a result of an offense involving the	0	0	0	0	0	0	0	0	0	1	0	0	0	1
	possession, sale, or use of tobacco, alcohol, or other drugs?*														
20.	How many students were expelled as a result of an offense involving a firearm?*	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21.	How many firearms were confiscated?*	0	0	0	0	0	0	0	0	0	0	0	0	0	0
22.	How many other weapons were confiscated?*	0	0	0	0	0	0	1	1	2	3	0	1	1	9
How many incidences of the following behaviors occurred:															
23.	Possession/Sale/Use of Tobacco*	0	0	0	0	0	0	0	1	2	0	0	0	0	3

24.	Possession/Sale/Use of Alcohol*	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25.	Possession/Sale/Use of Other Drugs*	0	0	0	0	0	0	0	0	0	1	0	0	0	1	
26.	Inappropriate Sexual Conduct	2	0	4	0	0	0	0	0	2	0	0	0	0	8	
27.	Sexual Harassment	0	0	0	5	0	0	0	3	1	0	0	0	0	9	
28.	Fighting	7	5	68	79	47	38	42	37	24	6	6	7	1	367	
29.	Assaults against other students*	0	0	0	0	0	0	0	2	0	0	0	0	0	2	
30.	Assaults against teachers/staff*	0	0	0	1	0	0	0	0	0	0	0	0	0	1	
31.	Act of vandalism/criminal mischief against student property*	0	0	2	0	0	0	0	0	0	0	0	0	0	2	
32.	Acts of vandalism/criminal mischief against school property*	0	0	0	0	0	0	0	10	1	0	0	0	0	11	
33.	Acts of vandalism/criminal mischief against teacher/staff property*	0	0	0	0	0	0	0	1	0	0	0	0	0	1	
34.	School-related gang activity*															
* - indicates question on Safe & Drug Free Schools &																
Communities Act (SDFSCA) annual evaluation																

Approve Change Of Access To Investment Pool Information

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The district participates in a number of investment pools. In order for Mr. Charles Langlotz, the new Director of Finance, to perform his duties, access to the pools' online sites is required. Approval to access some of the pools requires Board approval. Texpool and Lone Star Investment Pool require this approval.

Fiscal Implication:
N/A

Administrative Recommendation:
It is recommended that the Board approve the addition of Charles Langlotz to the district personnel allowed to access district information on the Texpool and Lone Star Investment Pools.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Extend Contract For Workers' Compensation Insurance

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The workers' compensation system in Texas is changing. One of the components of this change will be to increase the maximum allowable payments for injured employees. It is our belief that this will increase Workers' Compensation insurance rates in the future.

In 2004, the LVISD purchased a three-year Workers' Compensation program for an annual premium of $87,000. This contract was to expire in August of 2007. The current carrier, Deep East Texas Self Insurance Fund, will extend this original agreement for one more year for the same annual premium of $87,000. This is a sound fiscal option for the district due to the continuing escalation of medical costs, and the possibility that salaries will continue to increase, which will increase workers' compensation costs. The district needs to notify the carrier prior to August 1, 2005 if we would like to pursue this option.

Fiscal Implication:
The district budgets annually for Workers' Compensation Insurance.

Administrative Recommendation:
It is recommended that the Board extend the contract for Workers' Compensation insurance coverage with Deep East Texas Self Insurance Fund for an additional year, until August 31, 2008.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

ACTION / DISCUSSION ITEMS

Award Depository Contract Extension

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The district awarded a two-year depository contract for district banking services in 2003, using the standard bid process outlined in law. The law allows for one two-year extension of this agreement. We have contacted American Bank, N.A., the successful bidder in 2003, and they have agreed, per the attached letter, to extend the current contract under the original terms and conditions. The district has been very pleased with the services and competitive earnings offered by American Bank.

Fiscal Implication:
The district maintains sufficient funds on deposit with the bank so that the interest earned offsets the cost of services. In addition, the district has deposited a significant amount of the proceeds from the 2004 bond program.

Administrative Recommendation:
It is recommended that the Board approve a two-year extension to the current depository contract with American Bank, N.A., for the two-year period beginning September 1, 2005 and ending August 31, 2007.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

AMERICAN BANK N.A.

May 24, 2005

Gary W. Williams
Deputy Superintendent for Support Services
LaVega ISD
3100 Bellmead Drive
Bellmead, Texas 76705

Dear Gary:

American bank agrees to extend the existing Depository Agreement under the same terms and conditions through August 31, 2007.

We appreciate the opportunity to continue to provide our banking services to LaVega ISD.

Sincerely,

David Ridley, Jr.
Executive Vice President
and Cashier

Gary W. Williams
Deputy Superintendent for Support Services
LaVega ISD

DR/sjc

East: 1601 North I-35 ★ Post Office Box 154068 ★ Waco, Texas 76715-4068 ★ 254 799-4921 ★ FAX 254 799-2752
West: 200 West State Highway 6 ★ Post Office Box 2507 ★ Waco, Texas 76702-2507 ★ 254 776-8200 ★ FAX 254 776-4116

Board Resolution Extending Depository Contract for Funds
Of Independent School Districts and Education Service Centers
Under Texas Education Code, Chapter 45, Subchapter G
School District Depositories

Be it Resolved by the La Vega Independent School District **that:**

American Bank, N.A. Bank, Depository, located at McLennan County, State of Texas, being a bank as that term is defined in section 45.201 of the Texas Education Code, and La Vega I.S.D. agree to extend for an additional two-year term from September 1 ,2005 through August 31 ,2007, the existing terms and conditions for banking services and rates previously agreed to in the Depository Contract in effect from September 1 ,2003 through August 31 ,2005. This agreement to extend is allowed under Texas Education Code, Section 45.205 Subchapter G.

AGREED AND ACCEPTED on behalf of La Vega I.S.D. this the 21st day of June , 2005.

_____
Signature of President of School Board

ATTEST: _____
Signature of Secretary of School Board

AGREED AND ACCEPTED on behalf of Depository this the _____ day of _____, _____.

_____
Typed Name of Depository

_____
Signature of Authorized Bank Officer

_____
Title of Authorized Bank Officer

ACKNOWLEDGMENT

STATE OF TEXAS)
COUNTY OF)

Before me, the undersigned authority in and for said county and state, on this day personally appeared _____ known to me to be the person whose name is subscribed to the foregoing
Bank Officer
instrument on behalf of the Depository named therein, and known to me to be an officer authorized to execute the foregoing instrument on behalf of said Depository, and acknowledged to me that (s)he executed the same as the act and deed of said Depository, for the purpose therein expressed and in the capacity therein stated.

Given under my hand and seal of office this the _____ day of _____, _____.

_____
Signature of Notary

Notary Public in and for _____
County, Texas
My Commission Expires _____

Consider Approval of 2005-2006 School Calendar

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Dr. Monte Geren

Background Information:
N/A

Fiscal Implication:
N/A

Administrative Recommendation:
Board approval of the 2005-2006 School Calendar.

La Vega Independent School District
2005-2006 Calendar

JULY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	(12)	(13)	(14)	(15)	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	[8]	[9]	[10]	{11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22}	[23]	24
25	{26	27	28	29	30	

OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	(18)	19	(20)	(21)	22
23	24	25	26	27	28	29
30	31					

NOVEMBER

S	M	T	W	T	F	S
		1	2	3	4}	5
6	{7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	(20)	[21]	22	23	24
25	26	27	28	29	30	31

TEACHING DAYS

Reporting Periods	Days	Semester	Days
1st	30		
2nd	29		
3rd	29	1st	88
4th	29		
5th	29		
6th	31	2nd	89
6	177	2	177

CALENDAR

July 4 -- Holiday
Aug. 4-5 -- Districtwide Student Enrollment
Aug. 8-10 -- Staff Development or Teacher Workdays
Aug. 11 -- Beginning of First Reporting Period
Sept. 5 -- Labor Day Holiday
Sept. 22 -- End of First Reporting Period
Sept. 23 - Staff Development Day or Teacher Workday/ Student Holiday
Sept. 26 -- Beginning of Second Reporting Period
Oct. 10 -- Columbus Day Holiday
Nov. 4 -- End of Second Reporting Period
Nov. 7 -- Beginning of Third Reporting Period
Nov. 23-25 -- Thanksgiving Holidays
Dec. 20 -- End of Third Reporting Period
Dec. 21 -- Staff Development or Teacher Workday/ Student Holiday
Dec. 22-30 -- Winter Break
Jan. 2-4 -- Winter Break
Jan. 5-6 -- Staff Development Day or Teacher Workdays/ Student Holidays
Jan. 9 -- Beginning of Fourth Reporting Period
Jan. 16 -- MLK Holiday
Feb. 17 -- End of Fourth Reporting Period
Feb. 20 -- Beginning of Fifth Reporting Period
Feb. 27 - Staff Development or Teacher Workday/ Student Holiday
Mar. 13-17 -- Spring Break
Apr. 7 -- End of Fifth Reporting Period
Apr. 10 -- Beginning of Sixth Reporting Period
Apr. 14 -- Good Friday Holiday
Apr. 24 - Staff Development or Teacher Workday/ Student Holiday
May 5 -- Bad Weather Day or Holiday
May 25 -- End of Sixth Reporting Period
May 25 -- Official Last Day of Instruction for Contractual Purposes
May 26 -- Bad Weather Day or Staff Development Day (Note: Staff Development Day will be scheduled for May 27 if May 26 is used as a make-up day)
May 29 -- Memorial Day Holiday

STATE ASSESSMENT TESTING

July 12-15 / October 18-21 / February 21-24
April 4-6 / April 18-21 / May 16-18
June 27-28

CREDIT BY EXAM

October 11-13, 2005
June 27-29, 2006

DISTRICT & FIELD ASSESSMENT

September 12-16 / December 5-9
February 27 - March 3 / April 17-May 21

Approved by the Board of Trustees on April 20, 2004
Approved by the Texas Education Agency on July 7, 2004
Revisions Approved by the Board of Trustees on June 21, 2005

JANUARY

S	M	T	W	T	F	S
1	2	3	4	[5]	[6]	7
8	{9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17}	18
19	{20	(21)	(22)	(23)	(24)	25
26	[27]	28				

MARCH

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

APRIL

S	M	T	W	T	F	S
						1
2	3	(4)	(5)	(6)	7}	8
9	{10	11	12	13	14	15
16	17	(18)	(19)	(20)	(21)	22
23	[24]	25	26	27	28	29
30						

MAY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	(16)	(17)	(18)	19	20
21	22	23	24	(25)	[26]	27
28	29	30	31			

JUNE

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	(27)	(28)	29	30	

LEGEND

- Districtwide Student Enrollment
- [ ] Staff Dev./Teacher Workdays
- { } Reporting Period
- Progress Reports
- Report Card Dates
- State Assessment Testing
- Early Release Days
- Holidays
- Weather Days

Authorize Payment In L-3/Raytheon Tax Settlement

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Gary W. Williams

Background Information:
The McLennan County Appraisal District has been involved in a dispute with L-3 Corporation over the taxable value of property owned by the company and its predecessor, Raytheon. The company maintained that certain property was owned by the U.S. government and therefore tax-exempt. The appraisal district contended otherwise, and declared the property to be taxable. All affected taxing entities in MCAD assessed taxes based on the appraisal district's determination. Raytheon/L-3 paid the disputed taxes, but contested MCAD's position. This dispute has been ongoing for several years, and impacts the tax years from 1998 through 2004.

A settlement has been reached in the dispute, which will reduce the taxable value for Raytheon/L-3 and grant a refund to the company for each of the tax years in dispute. The settlement provides for an interest-free payment if it is made within 60 days of the judge's approval of the settlement. Since the district has had the use of the disputed amount for several years, this is of benefit to the district. The district will make its refund payment to the McLennan County Tax Office, which will issue the refund to the company.

Board Approval of the settlement is not required, so this memorandum is for information only.The district participates in a number of investment pools. In order for Mr. Charles Langlotz, the new Director of Finance, to perform his duties, access to the pools' online sites is required. Approval to access some of the pools requires Board approval. Texpool and Lone Star Investment Pool require this approval.

Fiscal Implication:
The amount of the refund is $303,348.71, which will be paid to the McLennan County Tax Office and distributed to the taxpayers. As a result of the lower property value, the appraisal district will notify the State Comptroller's Property Tax Division that the La Vega I.S.D.'s taxable values should be lowered for the disputed years. The Property Tax Division, in cooperation with the Texas Education Agency, will recalculate the district's state aid for the affected years and adjust our state aid payments accordingly. Since the values will be lower, the district can expect to receive additional aid under current law. The actual amount of additional aid is unknown at this time.

Administrative Recommendation:
It is recommended that the Board authorize the payment of property taxes to the Raytheon/L-3 Corporations in accordance with the agreements approved on June 1, 2005 and June 10, 2005.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Evaluation of Effects of Waiver for First Day of Instruction for 2004-2005

Presented for:
Board action ☒ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Monte Geren

Background Information:
Will be provided at the board meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

Approve Student Handbooks For 2005-2006

Presented for:
Board action ☒ Report/Review Only ☐ Consent Agenda Item ☐ Date: June 21, 2005

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
AL Bishop

Background Information:
Student handbooks must be approved every year. Changes are updated and brought to BOT attention for approval. Some legislative changes may not be known at this time. TASB is still evaluating legislative changes and will advise us if any changes are necessary at a later date..

Fiscal Implication:
None

Administrative Recommendation:
LVISD recommends approval of all student handbooks.

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

First Reading of Localized Policy Manual Update 75

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☐ Attached ☒ Provided Later ☐

Contact Person:
Mr. Al Bishop

Background Information:
N/A

Fiscal Implication:
N/A

Administrative Recommendation:
Board review.

Explanatory Notes

TASB Localized Policy Manual Update 75

District: La Vega ISD

BBB (LEGAL) BOARD MEMBERS
ELECTIONS

The 78th Legislature's response to the federal Help America Vote Act of 2002 prompts two changes to this policy, both attributable to HB 1549:

- At VOTING MACHINES AND PUNCH-CARD BALLOTS, on page 4, appears the prohibition against the use—after January 1, 2006—of any voting system dependent on "mechanical voting machines or a punch-card ballot or similar form of tabulation card."
- At VOTERS WITH DISABILITIES, also on page 4, appears the requirement that—by January 1, 2006—at least one voting station at each polling place allow voters with physical disabilities to cast a secret ballot. This station must comport with Section 504 and the Americans with Disabilities Act.

While the Help America Vote Act applied to state and federal elections, the legislature's actions also extend to elections of many local governments, including school districts. Further information about new election requirements and their applicability to school districts may be found in Election Advisory 2005–02 from the office of the Texas Secretary of State at http://www.sos.state.tx.us/elections/laws/advisory2005–02.shtml.

BBFA (LEGAL) ETHICS
CONFLICT OF INTEREST

At item 9 on page 6 we have corrected a typographical error: the attorney general's opinion held that the nepotism law applies "whether the *individual* is hired as an *employee* or an independent contractor." (The words in italics were transposed in error in this policy, last issued at Update 73.)

BDAE (LEGAL) OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF DEPOSITORY

At COLLATERAL appears a long-standing provision from Chapter 2257 of the Government Code that requires the district to adopt policy addressing collateralization of district funds by a depository.

BDAE (LOCAL) OFFICERS AND OFFICIALS
DUTIES AND REQUIREMENTS OF DEPOSITORY

The enclosed policy, drafted with the assistance of TASB's Financial Services staff and outside advisors, is intended to fulfill the local policy requirement of the Government Code, described above.

BDB (LOCAL) BOARD INTERNAL ORGANIZATION
INTERNAL COMMITTEES

We have deleted from this policy language that may have been construed to require all committees of the board to comply with the Texas Open Meetings Act (TOMA).

Provisions found in BDB(LEGAL) control whether Board committees are subject to TOMA. In general:

- A committee that includes one or more board members and supervises or controls public business must comply with TOMA when it meets to discuss public business or policy.
- A committee that includes less than a quorum of board members is not subject to TOMA if it is purely advisory and does not supervise or control public business or policy.

Explanatory Notes

TASB Localized Policy Manual Update 75

BDD (LOCAL) BOARD INTERNAL ORGANIZATION
ATTORNEY

We recommend for your consideration the enclosed policy describing the relationship between the board and legal counsel. The policy explains how individual trustees and staff members would proceed in requesting legal advice on district issues and how legal advice is shared with the board.

If your district employs in-house counsel, please alter these provisions as appropriate and advise your Policy Consultant/Analyst.

BJCB (LOCAL) SUPERINTENDENT
PROFESSIONAL DEVELOPMENT

The superintendent's continuing education and professional development are more appropriately addressed within the context of the superintendent's annual performance appraisal rather than the generalized fashion in which this policy addresses the topic.

CLA (LEGAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT
SECURITY

Added to this policy is the SAFETY RULES section expressing the authority of the board to adopt rules to protect the safety and welfare of students and employees, to safeguard property, and to otherwise provide for the security of the district. This language—specific to vehicles on campus—is echoed at CLC(LEGAL).

CLB (LOCAL) BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT
MAINTENANCE

We have deleted from this policy items that were redundant of provisions found in CLB(LEGAL) and have added, at NO UNAUTHORIZED APPLICATION, a blanket prohibition against application of a pesticide or herbicide at a school facility without prior approval of the IPM coordinator.

Our thanks to the Southwest Technical Resource Center for IPM in Schools and Child Care Facilities for guidance. The center is a component of Texas A&M's Texas Cooperative Extension Service Centers; further information is available at http://schoolipm.tamu.edu.

CNA (LOCAL) TRANSPORTATION MANAGEMENT
STUDENT TRANSPORTATION

In accordance with Education Code 42.155, school districts have long been able to obtain supplemental state funding for transporting regular, otherwise ineligible students who live within two miles of their school but who would be subject to hazardous traffic conditions if they walked to school.

TEA's May 2004 Handbook on School Transportation Allotments (available at http://www.tea.state.tx.us/school.finance/transportation/hndbk04.pdf) states that "each district initially requesting a transportation allotment for eligible hazardous-area students shall have its board of trustees officially adopt local policy that provides the definition of hazardous traffic conditions applicable to the district and identifies the specific hazardous areas for which such funding is requested."

Randy Boatman, program administrator of TEA's School Transportation Unit, explains that the district must be as specific as possible in defining the hazardous traffic conditions that students living less than two miles away would be exposed to if walking. While noting that there are a number of ways to address this need, he suggests that the description:

- Be explicit enough that it will be readily understood by parents and others;

- Include the grade levels affected;
- Specify the nature of the traffic condition (as defined by Education Code 42.155); and
- Identify the freeway, overpass, etc., that constitutes the hazardous condition. If more appropriate, this criteria might be fulfilled by "bracketing" the area: defining the roads, streets, and highways that bound the area.

The board may fulfill this requirement through a resolution for which adoption is substantiated by board meeting minutes. TEA does not currently require this documentation to be provided annually, but rather when the initial board action is taken and any time thereafter when changes occur. Eligibility for funding is effective from the date of board action.

Please note: With its next update this summer, the ***Regulations Resource Manual***, available to policy administrators through MyTASB, will include a sample template for such a resolution. If your district prefers to enact (LOCAL) policy regarding hazardous areas, please advise your Policy Consultant/Analyst.

CS (LEGAL) FACILITY STANDARDS

Citations have been updated to reflect the Railroad Commission's adoption of rules implementing Natural Resources Code provisions regarding natural gas pipelines.

Also, added at DEFINITIONS is the definition of "educational specifications" from Commissioner's rules regarding state facility standards applicable to new facilities and major renovations after January 1, 2004.

D (LEGAL) PERSONNEL

We have restructured the D Section to better define and prohibit harassment—including sexual harassment—perpetrated by and against employees. Harassment and sexual harassment policies, currently at DHB and DHC, respectively, have been blended into general policies on harassment and the result recoded to DH and DIA. Consequently, the coding structure has been revised as follows:

- DHB (HARASSMENT) and DHC (SEXUAL HARASSMENT/SEXUAL ABUSE) are no longer active codes.
- The new policy code DIA (FREEDOM FROM HARASSMENT) has been created.

DAA (LEGAL) EMPLOYMENT OBJECTIVES
EQUAL EMPLOYMENT OPPORTUNITY

The (LEGAL) policy on equal employment opportunity has been reconstructed for clarity and for harmony, combining like provisions—such as requirements for compliance coordinators and grievance procedures—where appropriate, adding new material where needed, and refining language to more closely track the cited authorities.

New material includes:

- The AGE DISCRIMINATION prohibition, on page 2, regarding a bona fide seniority system or employee benefit plan.
- The SEX DISCRIMINATION/PREGNANCY prohibition.
- The EQUAL PAY provision from the Fair Labor Standards Act.
- A long-standing ADA regulation permitting DRUG TESTING for cause if not otherwise prohibited.

- The COMMUNICABLE DISEASES exception, on page 4, from Section 504, ADA, and the Labor Code.

DAA (LOCAL) EMPLOYMENT OBJECTIVES
EQUAL EMPLOYMENT OPPORTUNITY

The new first paragraph affirms the superintendent's broad responsibility as the district's chief executive officer to ensure compliance with antidiscrimination laws and sets the context for the two exceptions—for Title IX (prohibiting discrimination on the basis of sex) and ADA/Section 504 (prohibiting discrimination on the basis of disability)—for which the district has specifically delegated responsibility to others.

The names, positions, addresses, and telephone numbers shown are consistent with Policy Service records. If any of this information is out of date, please contact your Policy Consultant/Analyst.

The section regarding COMPLAINTS has been revised to include a pointer to DIA(LOCAL) where policies governing reports and investigations of allegations of prohibited harassment, including sexual harassment, may be found. Such harassment may constitute unlawful discrimination.

At RECORDS RETENTION, we have added a provision requiring retention for at least three years of reports alleging discrimination or prohibited harassment (including sexual harassment), investigative reports, and related records. Such records are essential in responding to complaints filed with the Office for Civil Rights and in responding to litigation brought by the complainant.

DBA (LEGAL) EMPLOYMENT REQUIREMENTS AND RESTRICTIONS
CREDENTIALS AND RECORDS

On page 4 appears the definition of HIGHLY QUALIFIED SPECIAL EDUCATION TEACHERS enacted by the IDEA reauthorization that takes effect on July 1, 2005. In short, a special education teacher who teaches any of the core academic subjects—English, reading, language arts, mathematics, science, foreign language, civics and government, economics, arts, history, or geography—at the elementary level is "highly qualified" if he or she has special education certification in addition to meeting the general requirements for being "highly qualified."

Additional requirements apply to special education teachers who teach "alternative achievement standards" or who teach two or more core academic subjects exclusively to special education students. These requirements are recited at TEACHING ALTERNATIVE ACHIEVEMENT STANDARDS and at TEACHING TWO OR MORE CORE ACADEMIC SUBJECTS. Regarding the latter, note that new special education teachers must be "highly qualified" in at least one of the following core academic subjects when hired: math, language arts, or science. Such teachers will be granted two years to become "highly qualified" in any other core academic subjects taught.

DC (LEGAL) EMPLOYMENT PRACTICES

The EMPLOYEE INFORMATION section on page 2 has been added from the Immigration Reform and Control Act. The Act requires the employee to file Form I–9 at the time of hire. As indicated in the following section, the district then has a maximum of three business days to verify employment eligibility.

DH (LOCAL) EMPLOYEE STANDARDS OF CONDUCT

Revisions to this policy are as follows:

- We have added the HARASSMENT OR ABUSE section to point to the relevant policy codes.

- We have added the RELATIONSHIPS WITH STUDENTS section to echo language previously found in many districts' FNCJ(LOCAL). This provision is also found at FFH(LOCAL), enclosed.
- We have moved the VIOLATIONS OF STANDARDS OF CONDUCT section, unaltered, from the end of the policy to a more prominent position on page 1.

The district's locally developed text at PERSONAL I.D. BADGES on page 3 has been retained unaltered.

DHB (LOCAL) EMPLOYEE STANDARDS OF CONDUCT
HARASSMENT

Your current policy text on harassment has been redeveloped and recoded as appropriate to DH(LOCAL) and DIA(LOCAL). DHB is no longer an active code.

DHC (LEGAL) EMPLOYEE STANDARDS OF CONDUCT
SEXUAL HARASSMENT/SEXUAL ABUSE

With the restructuring of the D Section, DHC (SEXUAL HARASSMENT/SEXUAL ABUSE) is no longer an active code. Please delete this policy in favor of materials now found at DIA(LEGAL) in this update.

DHC (LOCAL) EMPLOYEE STANDARDS OF CONDUCT
SEXUAL HARASSMENT/SEXUAL ABUSE

Please delete this now-inactive code in favor of materials found at DH(LOCAL) and DIA(LOCAL) in this update.

DHC (EXHIBIT) EMPLOYEE STANDARDS OF CONDUCT
SEXUAL HARASSMENT/SEXUAL ABUSE

Subject matter previously in this now-inactive code has been incorporated in DIA(LOCAL) in this update. Please delete this exhibit.

DIA (LEGAL) EMPLOYEE WELFARE
FREEDOM FROM HARASSMENT

With the restructuring of the D Section to better address harassment by and of employees, this (LEGAL) policy has been redeveloped from DHC(LEGAL) to address prohibited harassment, including sexual harassment, of district employees.

DIA (LOCAL) EMPLOYEE WELFARE
FREEDOM FROM HARASSMENT

This (LOCAL) policy reflects the melding and updating of subject matter previously at DHB(LOCAL), DHC(LOCAL), and DHC(EXHIBIT) to address the recourse of an employee who perceives he or she has experienced any form of prohibited harassment. The policy is designed to provide in one place key information that any employee needs to have at hand when contemplating or filing a complaint alleging sexual or other prohibited harassment.

Of note:

- On page 1, EXAMPLES are provided of sexual harassment and other prohibited harassment. These examples, unusual for policy, are included to suggest the range of behaviors that courts in various jurisdictions have identified as prohibited harassment.

- The forms of harassment prohibited by this policy are essentially prohibited by federal antidiscrimination laws. For that reason, at DISTRICT OFFICIALS, on page 2, we reference the Title IX coordinator (for sexual and gender-based harassment) and the superintendent (for all other forms of prohibited harassment).
- At INVESTIGATION OF THE REPORT, provisions regarding investigations are more detailed than they were previously.
- APPEAL, on page 3, references DGBA(LOCAL) rather than recreating that process in the context of this policy. The policy states that a complainant may seek appeal via DGBA; of course, DGBA remains the available avenue for any district employee to bring a complaint that is not resolved under this policy.
- At RECORDS RETENTION, on page 4, we have created a cross-reference to DAA(LOCAL), where a records retention statement has been added.

EC (LOCAL) SCHOOL DAY

We recommend deletion of this policy in favor of administrative procedures that would define the process and the considerations that would come into play when operational hours are established for individual schools. The concepts expressed in the policy as well as others (such as coordination of transportation services) should factor into those management considerations.

EHAA (LEGAL) BASIC INSTRUCTIONAL PROGRAM
REQUIRED INSTRUCTION (ALL LEVELS)

This policy has been lightly edited throughout to more closely track the language of the Education Code and State Board of Education rules. A key substantive change is reflected in the second paragraph under PURPOSE: State Board rule 19 TAC 74.1(b), effective on October 3, 2004, newly requires districts to provide TEKS-based instruction in the enrichment curriculum. Previously the requirement applied only to the foundation curriculum.

Also of note are two added provisions applicable to all grade levels but previously found at EHAB(LEGAL), REQUIRED INSTRUCTION (ELEMENTARY):

- On page 1, language permitting the district to provide instruction in flexible, mixed-age settings to foster student attainment of course and grade level standards.
- On page 2, a provision permitting the district to offer local credit courses but not to omit any course in the mandated foundation or enrichment curricula.

EHAB (LEGAL) BASIC INSTRUCTIONAL PROGRAM
REQUIRED INSTRUCTION (ELEMENTARY)

As noted above, two provisions have been recoded to EHAA(LEGAL). The remaining language has been lightly edited to more closely track the Education Code and State Board of Education rules.

EHAC (LEGAL) BASIC INSTRUCTIONAL PROGRAM
REQUIRED INSTRUCTION (SECONDARY)

The introductory paragraph has been added from State Board of Education rules that became effective on October 3, 2004, and that implement SB 815 from the 78th Regular Session. That bill requires a district—as a condition of accreditation—to provide instruction in the Texas Essential Knowledge and Skills (TEKS) at appropriate grade levels in all subjects not only in the foundation curriculum, as before, but also in the enrichment curriculum.

As at EHAB(LEGAL), the previous text regarding flexible instructional arrangements has been moved to EHAA(LEGAL) since it applies to all grade levels. And, as at EHAA and EHAB, language throughout the policy has been lightly edited to more closely track the cited authorities.

EHBA (LEGAL) SPECIAL PROGRAMS
SPECIAL EDUCATION STUDENTS

On December 3, 2004, President Bush signed into law the Individuals with Disabilities Education Improvement Act of 2004. These changes become effective July 1, 2005, with compliance staged or dependent on state action. Provisions on teacher qualification are addressed at DBA(LEGAL) in this update packet.

The Act will prompt major revisions of EHBA-series (LEGAL) policies now in localized policy manuals and in the State Plan. TASB attorneys are currently reevaluating the scope and detail of these policies and are attempting to isolate provisions of the federal law and the State Plan that district officials may need readily at hand in forming the context for governance decision making. That effort and the possibility of legislative attention to special education prompts us to defer updating the EHBA series at present.

Key provisions of the new federal legislation bear noting in the interim:

- Due process
  - Complainants must now give notice of all issues prior to a hearing or the complainant risks not having the issues addressed during the hearing.
  - Parents must bring complaints to the district's attention and attempt resolution before a due process hearing is conducted. A meeting to attempt resolving the complaint must occur with the complainant within 15 days before a due process hearing.
  - State-funded mediation by a qualified and impartial mediator is permitted.
  - Due process decisions are now to be based on provisions of FAPE (Free and Appropriate Public Education), not procedure.
  - A two-year statute of limitations is imposed for complaints.
- Individualized education programs (IEPs) and paperwork reduction
  - Fifteen (as yet unnamed) states will pilot a demonstration program identifying ways to reduce paperwork and other administrative duties (including the option to develop multi-year IEPs up to three years).
  - Any IEP team member may be excused from attending a team meeting if agreed upon by both the parent and a district official.
  - Changes to an IEP after the annual IEP meeting may be made without reconvening the team provided the parent and district official agree and develop a written document to amend or modify the IEP.
- Student discipline
  - A district may now, on a case-by-case basis, determine if the student should be removed from class for misconduct and placed in an alternative setting, pending the manifestation determination.
  - During an appeal, a student may remain in the alternative placement pending an expedited hearing. The burden of proof no longer rests solely with the district.

The National School Boards Association and other members of the education community have been active in supporting these changes in law. For further information about the Act, see NSBA's *Quick Reference Guide for Local School Board Members* at http://www.nsba.org/site/docs/34900/34889.pdf.

Explanatory Notes

TASB Localized Policy Manual Update 75

EIE (LEGAL) ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

New Commissioner's rules effective February 24, 2005, regarding the Student Success Initiative have been incorporated throughout this policy. Key changes include the following:

- At ELIGIBLE STUDENTS are new Commissioner's rules identifying which students are subject to the grade advancement requirements, including automatic retention.
- At TEST SCHEDULE, on page 2, is the new Commissioner's rule requiring a district to allow an out-of-district student to participate in the third administration of a grade advancement test IF the district is testing one or more district students and the out-of-district student has registered to take the test by a TEA-determined date.
- At ACCELERATED INSTRUCTION is the new rule, reflected on page 4, requiring a district to allow an out-of-district student to participate in an on-campus summer accelerated program established by the district IF the student is living away from his or her home district and the program is consistent with the student's plan prescribed by the student's grade placement committee.
- At RETENTION AND APPEAL, on page 7, appears the newly restated and somewhat expanded list of standards upon which the grade placement committee may base its final decision. New material includes performance on a state-mandated assessment (at item 1); extenuating circumstances limiting the student's participation in instruction, required assessments, or accelerated instruction (at item 3); and consideration of whether a student was not enrolled in a Texas public school for part of the school year (at item 4).

EIE (LOCAL) ACADEMIC ACHIEVEMENT
RETENTION AND PROMOTION

At STANDARDS FOR PROMOTION UPON APPEAL, we have added a new criterion at item 4—enrollment in a Texas public school for part of the school year—to be used by a grade placement committee in deciding to promote or retain a student who has not met the passing standard on the required test after the third testing opportunity.

We have also added at item 1 "previous state assessments" as a performance measure and have rephrased item 3 for clarity.

We have deleted the dates that are no longer necessary—e.g., "effective spring, 2005."

EIF (LEGAL) ACADEMIC ACHIEVEMENT
GRADUATION

The State Board of Education's approval of the Texas Assessment of Knowledge and Skills (TAKS), in accordance with SB 103 enacted by the 76th Legislature in 1999, and subsequent Commissioner's rules addressing the transition from the end-of-course exams and the Texas Assessment of Academic Skills (TAAS) to TAKS replace now-obsolete provisions on pages 1 and 2 of this policy.

Of note, a student—at any grade—on an accelerated track who fulfilled all graduation requirements other than passing the exit-level assessment before September 1, 2004, will take the exit-level TAAS instead of the exit-level TAKS.

The new rules became effective February 17, 2005.

EKB (LEGAL) TESTING PROGRAMS
STATE ASSESSMENT PROGRAM

New Commissioner's rules regarding assessments for Limited English Proficiency (LEP) students, effective February 17, 2005, have been incorporated at:

- LEP STUDENTS IN SPECIAL EDUCATION, beginning on page 4. The new rule changes the permissive exemption from the reading proficiency test in English to exemption from the English language proficiency assessments. In granting the exemption, the ARD committee will determine if these assessments "cannot provide a meaningful measure of the student's annual growth in English language [previously "reading"] proficiency for reasons associated with the student's disability."
- ENGLISH LANGUAGE PROFICIENCY TESTS, on page 6. The rules extend the assessment requirement, previously for grades 3 through 12, down to kindergarten. This is consistent with the NCLBA requirement that LEP students be assessed for English language proficiency in additional domains—listening, speaking, and writing—and in kindergarten through grade 12.
- IMMIGRANT STUDENTS, beginning on page 7. The rules clarify exemptions for immigrant LEP students and exemption eligibility. New language has been added to require that the test administration documents delineate the circumstances under which a TAKS-exempt student will be assessed through alternative means in subjects and grades required by federal law or regulations. Exempt students who are assessed solely for federal accountability purposes will not be subject to grade advancement requirements under the Student Success Initiative.

F (LEGAL) STUDENTS

As in the D Section, we have restructured the F Section to better define and prohibit harassment—including sexual harassment—perpetrated by and against students. Sexual harassment and harassment policies, currently at FNCJ and FNCL, respectively, have been blended into general policies on harassment and the result recoded to FFH and FNC. Consequently, the coding structure has been revised as follows:

- The new policy code FFH (FREEDOM FROM HARASSMENT) has been created.
- FNCJ (SEXUAL HARASSMENT/SEXUAL ABUSE) and FNCL (HARASSMENT) are no longer active codes.

FB (LEGAL) EQUAL EDUCATIONAL OPPORTUNITY

This policy has been reorganized to more clearly present federal and state nondiscrimination statutes. Added are key provisions from Title IX, beginning on page 4, prohibiting sexual discrimination in public education.

FB (LOCAL) EQUAL EDUCATIONAL OPPORTUNITY

The new first paragraph affirms the superintendent's broad responsibility as the district's chief executive officer to ensure compliance with antidiscrimination laws and sets the context for the two exceptions—for Title IX (prohibiting discrimination on the basis of sex) and Section 504 (prohibiting discrimination on the basis of disability)—for which the district has specifically delegated responsibility to others.

The names, positions, addresses, and telephone numbers shown are consistent with Policy Service records. If any of this information is out of date, please contact your Policy Consultant/Analyst.

The section regarding COMPLAINTS has been revised to include a pointer to FFH(LOCAL) where policies governing reports and investigations of allegations of prohibited harassment, including sexual harassment, may be found. Such harassment may constitute unlawful discrimination.

At RECORDS RETENTION, we have added a provision on retention of reports alleging discrimination or prohibited harassment (including sexual harassment), investigative reports, and related records. Federal law

specifically requires retention of such records; the district will find these records essential in responding to complaints filed with the Office for Civil Rights and in responding to litigation brought by the complainant.

At PARENTAL CONSENT, on page 2, we have added the parental consent requirement commonly affirmed in OCR letter rulings.

Please note that the section on "no pass, no play" exemptions, previously on page 2, has been deleted because Section 504 students must meet the regular academic standards in order to be eligible for extracurricular activities.

FFE (LEGAL) STUDENT WELFARE
STUDENT ASSISTANCE PROGRAMS/COUNSELING

This policy has been extensively revised for clarity and to more closely track the language of the Education Code and Family Code.

FFF (LOCAL) STUDENT WELFARE
STUDENT SAFETY

We have added to the identified components of school safety initiatives three items:

- Item 3 addressing age-appropriate safety-oriented activities at each grade level,
- Item 6 specifying annual review of the campus emergency procedures and providing updated staff training, and
- Item 7 speaking to crisis management planning.

FFG (LEGAL) STUDENT WELFARE
CHILD ABUSE AND NEGLECT

Redeveloped to more closely correlate provisions of the Education Code with the Family Code, this policy has been extensively revised. Additional statutory material incorporated into the policy is as follows:

- The Family Code definition of a "professional"—required to report his or her belief that a child has been or may be abused or neglected—has been added on page 1.
- An additional agency to which the report may be made (an agency designated by the court) has been identified at item 4 at TO WHOM REPORTED on page 2.
- The criminal consequences for making a FALSE REPORT have been added.
- Family Code restrictions under which the investigating agency operates in regard to the district are added at CONFIDENTIALITY and INVESTIGATIONS on page 3.

Please note: The FFG(EXHIBIT) in your localized policy manual has been designed to fulfill the policy requirement and to provide a vehicle for notifying district employees of their obligations for reporting perceived or anticipated child abuse or neglect. We encourage annual review of this document and incorporation of the content into the district's employee handbook. Please note also, as indicated at ANNUAL DISTRIBUTION AND STAFF DEVELOPMENT on page 4, this information must be periodically incorporated in staff development programs as well.

FFH (LEGAL) STUDENT WELFARE
FREEDOM FROM HARASSMENT

With the restructuring of the F Section to better address harassment by or of students, this (LEGAL) policy has been redeveloped to address the recourse of a student who perceives he or she has experienced any form of prohibited harassment.

Explanatory Notes

TASB Localized Policy Manual Update 75

FFH (LOCAL) STUDENT WELFARE
FREEDOM FROM HARASSMENT

This (LOCAL) policy blends material previously at FNCJ(LOCAL), FNCJ(EXHIBIT), and FNCL(LOCAL) to address the recourse of a student who perceives he or she has experienced any form of prohibited harassment. The policy is designed to provide in one place key information that any student needs to have at hand when contemplating or filing a complaint alleging prohibited harassment, including sexual harassment or abuse.

Of note:

- On page 2, EXAMPLES are provided of sexual harassment—by employees and by others—and of other prohibited harassment. As at DIA(LOCAL) in this update, the examples, unusual for policy, are included to suggest the range of behaviors that courts in various jurisdictions have identified as prohibited harassment, including sexual harassment or abuse.
- The forms of harassment prohibited by this policy are essentially prohibited by federal antidiscrimination laws. For that reason, at DISTRICT OFFICIALS, on page 3, we reference the Title IX coordinator (for sexual and gender-based harassment) and the superintendent (for all other forms of prohibited harassment).
- At INVESTIGATION OF THE REPORT, provisions regarding investigations are more detailed than they were previously.
- APPEAL, on page 4, references FNG(LOCAL) rather than recreating that process in the context of this policy. The policy states that a complainant may seek appeal via FNG; of course, FNG remains the available avenue for any student or parent to bring a complaint that is not resolved under this policy.
- At RECORDS RETENTION, we have created a cross-reference to FB(LOCAL), where a records retention statement has been added.

FNC (LOCAL) STUDENT RIGHTS AND RESPONSIBILITIES
STUDENT CONDUCT

We have added the PROHIBITED HARASSMENT section to point to the relevant policy codes and adjusted the BEHAVIORAL STANDARDS listing appropriately.

FNCE (LOCAL) STUDENT CONDUCT
TELECOMMUNICATIONS DEVICES

New forms of personal communications devices, their increasing use by students, and our experience suggest that district practice may no longer be in harmony with this policy.

For this reason, and because prohibitions may be found in the Student Code of Conduct, we are recommending deletion of this language. If your district does indeed permanently confiscate telecommunications devices—as specified by Education Code 37.082 and recited at FNCE(LEGAL)—please contact your Policy Consultant/Analyst for updated language.

FNCJ (LEGAL) STUDENT CONDUCT
SEXUAL HARASSMENT/SEXUAL ABUSE

With the restructuring of the F Section to better address harassment by and of students, this (LEGAL) policy has been redeveloped and the provisions previously at this code are now found at FFH(LEGAL).

FNCJ (LOCAL) STUDENT CONDUCT
SEXUAL HARASSMENT/SEXUAL ABUSE

Material previously found in this policy has been reworked into FFH(LOCAL) and FNC(LOCAL) in this update.

FNCJ (EXHIBIT) STUDENT CONDUCT
SEXUAL HARASSMENT/SEXUAL ABUSE

Material previously found in this exhibit has been incorporated into FFH(LOCAL) and FNC(LOCAL) in this update.

FNCL (LOCAL) STUDENT CONDUCT
HARASSMENT

Please delete this policy in favor of materials now found at FFH(LOCAL) and FNC(LOCAL) in this update.

FND (LEGAL) STUDENT RIGHTS AND RESPONSIBILITIES
MARRIED STUDENTS

Our review of your policy manual indicates that it is missing this policy dealing with the rights of married students accorded by case law. So that the legal context for student rights and responsibilities is complete in your manual, please add this policy.

FNE (LEGAL) STUDENT RIGHTS AND RESPONSIBILITIES
PREGNANT STUDENTS

Added from Title IX law and regulations are the SEPARATE PROGRAM and LEAVE OF ABSENCE sections.

FOF (LEGAL) STUDENT DISCIPLINE
STUDENTS WITH DISABILITIES

As noted in the explanatory note at EHBA(LEGAL), above, the Individuals with Disabilities Education Improvement Act of 2004 signed into law in December provides districts greater latitude in disciplining disabled students when the conduct was not a manifestation of the student's disability. The Act becomes effective on July 1, 2005; in the meantime the U.S. Department of Education will be developing regulations to implement its provisions.

Although the 75-day public comment period expired on February 25, the DOE will hold informal public meetings—dates not yet announced—at seven locations across the U.S. to gather input leading to the development of new regulations to implement the Act. Locations selected are Newark, Delaware; Atlanta, Georgia; Boston, Massachusetts; Columbus, Ohio; San Diego, California; Laramie, Wyoming; and Washington, DC.

The time line for development and initial publication of regulations has not been established. TASB will watch this process carefully and alert members as information comes forth. Until the regulations and conforming state rules are enacted and provisions regarding student discipline analyzed, we are reluctant to reissue FOF(LEGAL) and advise districts to proceed cautiously and in consultation with the district's special education counsel.

For further information on the Act, see NSBA's *Quick Reference Guide for Local School Board Members* at http://www.nsba.org/site/docs/34900/34889.pdf. The full text of the Act may be found at http://thomas.loc.gov/cgi–bin/query/z?c108:h.1350.enr:.

G (LEGAL) COMMUNITY

In an effort to make the very lengthy GBA(LEGAL) more user-friendly and intelligible, we have divided that policy into two separate policies:

- GBA, addressing only what is public information and what information is not subject to disclosure, and

- GBAA, a new policy code, addressing how information requests are to be handled.

The G Section table of contents has been revised to reflect this change.

GBA (LEGAL) PUBLIC INFORMATION PROGRAM
ACCESS TO PUBLIC INFORMATION

The extraordinary length of GBA(LEGAL) has been significantly scaled back with the deletion of provisions relating to information requests. This deleted material now appears in GBAA, a new code specifically reserved for that content.

GBA (LOCAL) PUBLIC INFORMATION PROGRAM
ACCESS TO PUBLIC INFORMATION

Since your (LOCAL) policy at this code pertains to requests for information, we have recoded it to GBAA, consistent with the splitting of GBA into GBA and GBAA described above. Please delete GBA(LOCAL).

GBA (EXHIBIT) PUBLIC INFORMATION PROGRAM
ACCESS TO PUBLIC INFORMATION

The (EXHIBIT) at this code pertains to the cost of copies of records and, with the splitting of GBA into GBA and GBAA described previously, is more appropriately coded to GBAA(EXHIBIT).

GBAA (LEGAL) INFORMATION ACCESS
REQUESTS FOR INFORMATION

As indicated above, this new code has been created to address information requests under the public information provisions of the Government Code and information-access provisions of the Education Code.

On page 13 at PARENT'S REQUEST FOR INFORMATION provisions from the 72nd Legislature have been added allowing a district 30 days to file a legal challenge to a determination by the attorney general that the requested material cannot be withheld. If the district does not file suit within this period, the district is required to comply with the attorney general's decision. If the district does file suit, it may not appeal the unfavorable decision of the court.

GBAA (LOCAL) INFORMATION ACCESS
REQUESTS FOR INFORMATION

The policy text previously at GBA has been edited to delete procedural provisions more appropriate to administrative regulations. The new focus of this policy is access to documents upon the superintendent's approval and a copying limit based on available personnel and machines. If these provisions are not consistent with district practice, please contact your Policy Consultant/Analyst.

GBAA (EXHIBIT) INFORMATION ACCESS
REQUESTS FOR INFORMATION

This (EXHIBIT) has been recoded from GBA, as described previously. If the fees schedule identified is inconsistent with district practice, please contact your Policy Consultant/Analyst.

CLOSED MEETING

A. Discussion Regarding Personnel Appointment, Employment, Evaluation, Reassignment, Duties, Discipline, Dismissal, Complaint, or Charges (If Needed)

B. Confer with Employees of the School District to Receive Information or to Ask Questions (If Needed)

C. Discussion Regarding Student Discipline (If Needed)

D. Consultation with District's Attorney (If Needed)

Presented for:
Board action ☐ Report/Review Only ☒

Supporting documents:
None ☒ Attached ☐ Provided Later ☐

Contact Person:
Dr. Monte Geren

Background Information:
The Board may enter into a closed meeting after the following requirements have been met:

1. A quorum of the Board has first been convened in open meeting for which notice has been given.
2. The presiding officer has publicly announced in open meeting that a closed meeting will be held.
3. The presiding officer has identified the section or sections of the Open Meetings Act or other applicable statutes that authorize the holding of such closed meeting.

Fiscal Implication:
N/A

Administrative Recommendation:
N/A

A closed meeting was declared at _____.m. on _____, 2005 to

discuss: _____

_____

The closed meeting ended at _____.m. on _____, 2005.

ADJOURNMENT

Motion: _____

Second: _____

For: _____

Against: _____

Abstain: _____

Date and Time: _____