Regular

Monday, October 16, 2017 5:00 PM
Granbury ISD Board Room, 217 N Jones St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**

a. Chapter 551.074 - Personnel, Discussion of Employee Evaluation, Reassignment Duties, Discipline, or Dismissal.

1. Employee Evaluation, Reassignment, Duties, Discipline, or Dismissal
2. Consider Staff Appointments

b. Chapter 551.072 - Purchase, exchange, lease or value of real property

3. **Reconvene in open session - 6:00 PM**
4. **Moment of Silence/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Achievement Spotlight**

a. Granbury High School National Merit Commended Students: Anthony Barnett and Rani Skaggs

b. Granbury High School F1 in Schools World Finals Competitors

c. Present Acton Middle Schools Invitation to Participate in the Distinguished Concerts International New York

7. **Public comments/audience participation**
8. **Discussion/Action**

a. Consider Consent Agenda Items

1. Minutes of the September 18, 2017 Regular Board Meeting
2. Consider Budget Amendments
3. Consider Renewal of Pest Management Services 2016-08
4. Consider Renewal of General Merchandise and Consumables 2014-19
5. Consider Approval of Waste Management Services 2017-1019
6. Consider Purchase of five 77 Passenger Buses

b. Consider District Improvement Plan

c. Consider Resolution Stating Review of Investment Policy, Designation of Investment Officers, Approval of Independent Sources of Investment Training and Approval of Qualified Broker/Dealers

9. **Reports**

a. Superintendent's Report

1. Discussion on School Academy Survey Results

b. Financial Statements for Period Ending September 30, 2017

c. Cash Flow and Investment Reports for Period Ending September 30, 2017

d. Bond Expenditures Monthly Update for Period Ending September 30, 2017

e. Report of Categorical Purchases between $50,000 and $100,000 as Required per Board Policy CH (LOCAL)

10. **Consider action on items discussed in closed session**

a. Consider Staff Appointments

11. **Adjourn**

Minutes of Regular Meeting
The Board of Trustees
Granbury ISD
September 18, 2017
5:00 PM

A Regular meeting of the Board of Trustees of Granbury ISD will be held Monday, September 18, 2017, beginning at 5:00 PM in the Granbury ISD Board Room, 217 North Jones, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Presiding Officer ..... …. Nancy Alana, President

Board Members Present

Barbara Herrington
Mark Jackson (left at 6:00 p.m. and returned at 6:55 p.m.)
Chris Tackett (arrived at 6:00 pm. For Open Session)
Barbara Townsend
Rhonda Rezsofi
Micky Shearon

Board Members Absent

None

School Officials Present

Dr. James M. Largent Ed.D., Superintendent
Ron Holmgreen, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Wes Jones, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Director of Public Information
Faith Barnes, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Nancy Alana, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members were present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Reconvened

The Board of Trustees reconvened in open session at 5:43 p.m. and recessed until 6:00 p.m.

Moment of Silence/Invocation

Micky Shearon led the invocation.

Pledge - U.S. Flag and Texas Flag

Nancy Alana led the Pledges.

Public comments/audience participation

None

Discussion/Action

A motion was made by Barbara Herrington and seconded by Mark Jackson to Consider Consent Agenda Items as presented: 1. Minutes of the August 21, 2017, Regular Board Meeting; 2. Consider Budget Amendments; 3. Consider Renewal of Grounds Supplies & Equipment & Grounds Equipment Repair CSP 2015-14; 4. Consider Renewal of Electronic Target & Scoring System CSP 2016-07; and 5. Consider Utility Costs for 17-18.

Motion Carried: 6 Yes – 0 No

Consider Campus Improvement Plans

A motion was made by Barbara Herrington and seconded by Mark Jackson to approve Campus Improvement Plans as presented.

Motion Carried: 6 Yes – 0 No

Consider Procurement Method for Construction Project Valued at or Above $50,000

A motion was made by Mark Jackson and seconded by Chris Tackett to Consider Procurement Method for Construction Project Valued at or Above $50,000.00 as presented.

Motion Carried: 6 Yes – 0 No

Consider Nominations for the Somervell Central Appraisal District Board of Directors

No action taken.

Consider Nomination for Hood County Appraisal District's Board of Directors

A motion was made by Rhonda Rezsofi and seconded by Chris Tackett to Nomination Board Member, Mark Jackson, for Hood County Appraisal District's Board of Directors as presented.

Motion Carried: 6 Yes – 0 No – 1 Abstained

Consider Adoption of the Resolution Regarding Creating a Culture of Voting

A motion was made by Rhonda Rezsofi seconded by Chris Tackett to adopt the Resolution Regarding Creating a Culture of Voting as presented.

Motion Carried: 6 Yes – 0 No

Reports

Superintendent's Report

Superintendent James Largent reported on the Admin Annex building auction and demolition.

Discussion on Potential School Choice Options for Granbury ISD

Assistant Superintendent Ron Holmgreen presented options for school choice programs in Granbury ISD. A survey will be sent out to parents for more feedback.

2016-17 Accountability Report

Assistant Superintendent Ron Holmgreen presented the 2016-17 Accountability Report to the board.

Federal Programs Report
Director of Curriculum Sharon Williams presented the 2016-17 Federal Programs Report to the board.

Financial Statements for Period Ending August 31, 2017
Assistant Superintendent Dobie Williams presented the Financial Statements for Period Ending August 31, 2017, to the board.

Cash Flow and Investment Reports for Period Ending August 31, 2017
Assistant Superintendent Dobie Williams presented the Cash Flow and Investment Reports for Period Ending August 31, 2017, to the board.

Bond Expenditures Monthly Update for Period Ending August 31, 2017
Assistant Superintendent Dobie Williams presented the Bond Expenditures Monthly Update for Period Ending July 31, 2017, to the board.

Consider action on items discussed in closed session

Consider Staff Appointments
A motion was made by Rhonda Rezsofi seconded by Barbara Townsend to approve staff appointments as presented.
Motion Carried: 7 Yes – 0 No

Adjourn
There being no further business, the meeting was adjourned at 6:58 p.m.

_____ _____

Nancy Alana, President Barbara Herrington, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
Asst. Supt. for Finance and Operations
DATE: October 10, 2017
RE: Budget Amendments

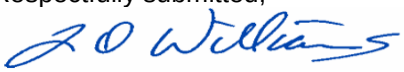
SUMMARY:

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budget as well as how previous amendments have impacted the budget.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: October 10, 2017

2017-2018
Budget Amendment #2

	October Proposed Budget Amendment #2	Increase	Decrease	Net Effect
Object	**Revenue**			
5700	Revenue Generated	8,744	0	
5800		0	0	
5900		0	0	
	Total	**8,744**	**0**	**8,744**
Function	**Expenses**			
11	CTE - Amend funds for video / audio room tables	0	500	
	SPED - Amend funds for PT contracted services to proper function	0	50,000	
	SPED - Amend funds for OT and PT expenses to proper function / move ESPED to proper function	0	28,050	
	Overall effect on Function 11	**0**	**78,550**	**(78,550)**
12	**Overall effect on Function 12**	**0**	**0**	**0**
13	Baccus - Amend funds from First Christian Church for PLC Conference	4,683	0	
	SPED - Amend funds for OT and PT expenses to proper function / move ESPED to proper function	0	2,400	
	Overall effect on Function 13	**4,683**	**2,400**	**2,283**
21	SPED - Amend funds for OT and PT expenses to proper function / move ESPED to proper function	18,350	0	
	Overall effect on Function 21	**18,350**	**0**	**18,350**
23	**Overall effect on Function 23**	**0**	**0**	**0**
31	**Overall effect on Function 31**	**0**	**0**	**0**
32	**Overall effect on Function 32**	**0**	**0**	**0**
33	SPED - Amend funds for PT contracted services to proper function	50,000	0	
	SPED - Amend funds for OT and PT expenses to proper function / move ESPED to proper function	12,100		
	Overall effect on Function 33	**62,100**	**0**	**62,100**
34	**Overall effect on Function 34**	**0**	**0**	**0**
36	Athletics - Amend funds from Swim Team Booster Club for student travel	129	0	
	Athletics - Amend funds from Pirate Booster Club for student travel	582	0	
	Athletics - Amend funds from the Touchdown Club for student travel	200	0	
	Athletics - Amend funds from GHS Girls Golf Booster Club for student travel	3,000	0	
	Overall effect on Function 36	**3,911**	**0**	**3,911**
41	Human Resources - Amend funds from Texas Teachers for SUB breakfast	150	0	
	Overall effect on Function 41	**150**	**0**	**150**
51	CTE - Amend funds for video / audio room tables	500	0	
	Overall effect on Function 51	**500**	**0**	**500**
52	**Overall effect on Function 52**	**0**	**0**	**0**
53	**Overall effect on Function 53**	**0**	**0**	**0**
61	**Overall effect on Function 61**	**0**	**0**	**0**
71	**Overall effect on Function 71**	**0**	**0**	**0**
81	**Overall effect on Function 81**	**0**	**0**	**0**
91	**Overall effect on Function 91**	**0**	**0**	**0**
93	**Overall effect on Function 93**	**0**	**0**	**0**
99	**Overall effect on Function 99**	**0**	**0**	**0**
	Total	**89,694**	**80,950**	**8,744**

Granbury Independent School District

Fiscal Year 2017-2018

		Adopted Budget	Prior Budget Amendments	Budget Amendment 10/16/2017	Revised Budget
	REVENUE				
5700	Local Revenue	57,376,645	0	8744	57,385,389
5800	State Revenue	6,656,433	0	0	6,656,433
59/7900	Federal Programs/Other Sources	860,000	0	0	860,000
	Total	**$64,893,078**	**-**	**8744**	**$64,901,822**
	EXPENDITURES				
11	Instruction & Instr. Related Services	34,299,076	10,000	(78550)	34,230,526
12	Instructional Resources & Media Serve	748,645	0	0	748,645
13	Curriculum & Instr. Staff Development	883,226	(10,000)	2283	875,509
21	Instructional Leadership	641,172	0	18350	659,522
23	School Leadership	3,530,092	0	0	3,530,092
31	Guidance, Counseling & Evaluation Serve	2,678,284	0	0	2,678,284
32	Social Work Services	65,000	0	0	65,000
33	Health Services	373,156	0	62100	435,256
34	Student (Pupil) Transportation	3,356,050	0	0	3,356,050
35	Food Service	0	0	0	0
36	Co curricular/Extracurricular Activities	1,984,166	0	3911	1,988,077
41	General Administration	2,309,642	0	150	2,309,792
51	Plant Maintenance and Operations	6,118,702	0	500	6,119,202
52	Security & Monitoring Services	290,669	0	0	290,669
53	Data Processing Services	1,312,453	0	0	1,312,453
61	Community Services	107,881	0	0	107,881
71	Debt Service (M&O)	0	0	0	0
81	Facilities Acquisition	0	0	0	0
91	Contracted Instruction Services - Chapter 41	5,050,081	0	0	5,050,081
93	Shared Services Arrangement	25,500	0	0	25,500
99	Other Governmental Charges	1,119,283	0	0	1,119,283
00	Other Uses	0	0	0	0
	Total Budgeted Expenditures	**$64,893,078**	**-**	**8744**	**$64,901,822**
	Excess Revenue over (Under) Expenditures	**0**	**0**	**0**	**0**

Prepared by:
D Williams
E Whitefield

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 8, 2017
RE: Pest Management Services
CSP No. 2016-08 - Renewal

SUMMARY:

A competitive sealed proposal was let to request proposals from companies to provide pest management services on an annual basis at all district facilities. The proposals were received September 20, 2016. The award called for an initial term from notification of award to October 31, 2017 with the option to renew automatically for two additional one-year terms unless a 90 day notice of non-renewal was given to the district. We have received notification the vendor will renew. This will be the first renewal option.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review. The attached Bid for Board Approval Form was from the initial award.

Mr. Randy Leach, Facilities Director, has recommended a renewal with the current vendor. The following is his recommendation. Anticipated expenditures are between $12,500 -$75,000 to include the annual expense and any emergency treatments as needed.

RECOMMENDATION:

It is recommended to renew Granbury ISD CSP 2016-08 for Pest Management Services with Double “D” Termite and Pest Control, Inc. for the period of November 1, 2017 through October 31, 2018.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Person Responsible: Randy Leach
Debbie Johnson

Date Submitted: October 8, 2017

BID FOR BOARD APPROVAL

Original Award

Board Meeting Date: October 17, 2016 **Bid Number:** CSP 2016-08

1. **Item, material or service (specific or classification):** Pest Management Services

2. **Brief description:** Proposals were requested for companies to provide pest management services on an annual basis at all district facilities.

3. **Period of time bid covers:** From November 1, 2016 through October 31, 2017 with an automatic renewal option, at the sole discretion of the district, for an additional two years in one year increments. The renewal periods will be 11/1/2017 thru 10/31/2018 and 11/1/2018 thru 10/31/2019.

4. **Person and title responsible for the expenditure:**

   Randy Leach – Facilities Director

5. **Number of bids sent to vendors:** 14

6. **Number of bids received from vendors:** 2

7. **Listing of recommended vendors and total prices:**

   It is recommended the Board award the services to Double "D" Termite and Pest Control, Inc. for the period of November 1, 2016 through October 31, 2017 with the option for two annual renewals. Estimated expense is $15,000 to $50,000 for annual services. Should the district need specialized treatment for additional pest management services, which could exceed the estimated annual expense of $50,000, the Board authorizes the treatments, if funds are available and the cost is in compliance with CH(LOCAL). Specialized treatments may include, but not be limited to termite treatments.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 10/31/13

10. **Percentage increase or decrease from last bid**: Decrease of 2.015%

11. **Budget information:** Expense will come from budgeted funds under account code(s) : 199.E.51.6246.00.00.xxx.0.99.520
    .



Dobie Williams
Assistant Superintendent for Finance and Operations

PEST MANAGEMENT SERVICES CSP 2016-08

Tabulaion September 20, 2016

		Carson Pest Management					Double "D" Termite and Pest Control, Inc.				
	Location	**Building Treatment**	**Kitchen Treatment**	**Total Monthly Cost**	**Summer Cleanout**	**Average Time Treatment**	**Building Treatment**	**Kitchen Treatment**	**Total Monthly Cost**	**Summer Cleanout**	**Average Time Treatment**
	Acton Elem	$39.00	$25.00	$64.00	$200.00	25-60	$34.00	$20.00	$54.00	$54.00	40-60
	Emma	$39.00	$25.00	$64.00	$200.00	25.-60	$34.00	$20.00	$54.00	$54.00	40-60
	Nettie Baccus	$39.00	$25.00	$64.00	$200.00	25-60	$34.00	$20.00	$54.00	$54.00	40-60
	Mambrino	$47.00	$25.00	$72.00	$200.00	25-60	$53.00	$29.00	$82.00	$82.00	50-65
	Behavior Transition Center	$40.00	$0.00	$40.00	$70.00	15-30	$32.00	$0.00	$32.00	$32.00	20-30
	Oak Woods	$42.00	$30.00	$72.00	$200.00	25-60	$34.00	$20.00	$54.00	$54.00	50-65
	Crossland	$39.00	$25.00	$64.00	$200.00	25-60	$40.00	$21.00	$61.00	$61.00	50-65
	Brawner	$42.00	$30.00	$72.00	$200.00	25-60	$40.00	$21.00	$61.00	$61.00	50-65
	Granbury High School	$187.00	$40.00	$227.00	$400.00	80-150	$149.00	$25.00	$174.00	$174.00	60-120
	Ag Complex Classroom/Offices	$35.00	$0.00	$35.00	$60.00	15-30	$29.00	$0.00	$29.00	$29.00	20-30
	Bridge Street Kitchen	$0.00	$48.00	$48.00	$48.00	15-30	$0.00	$29.00	$29.00	$29.00	20-30
	Acton Middle School	$42.00	$30.00	$72.00	$200.00	25-60	$60.00	$30.00	$90.00	$90.00	50-65
	Granbury Middle School	$42.00	$30.00	$72.00	$200.00	25-60	$60.00	$30.00	$90.00	$90.00	50-65
	Curriculum	$35.00	$0.00	$35.00	$50.00	15-30	$21.00	$0.00	$21.00	$21.00	15-20
	Stars Academy	$40.00	$0.00	$40.00	$50.00	15-30	$21.00	$0.00	$21.00	$21.00	20-30
	Administration Building	$38.00	$0.00	$38.00	$60.00	15-30	$21.00	$0.00	$21.00	$21.00	30-45
	Administration Annex Building	$42.00	$0.00	$42.00	$70.00	15-30	$31.00	$0.00	$31.00	$31.00	30-45
	Maintenance Department	$38.00	$0.00	$38.00	$60.00	15-30	$21.00	$0.00	$21.00	$21.00	15-20
	Transportation Department	$38.00	$0.00	$38.00	$60.00	15-30	$21.00	$0.00	$21.00	$21.00	15-20
	Technology Department	$38.00	$0.00	$38.00	$60.00	15-30	$21.00	$0.00	$21.00	$21.00	15-20
	Total	**$902.00**	**$333.00**	**$1,235.00**	**$2,788.00**		**$756.00**	**$265.00**	**$1,021.00**	**$1,021.00**	
	Total All Services	**$4,023.00**					**$2,042.00**				

PEST MANAGEMENT SERVICES CSP 2016-08
Tabulaion September 20, 2016

		Carson Pest Management	Double "D" Termite and Pest Control, Inc.
4.1.0	**Does your company have board Certified Entomologist?**	Yes	Yes
	If you Answer No, please provide the name and address of the B.C.E. or other trained entomologist that your company uses.		
	B.C.E.?		
	Number of years entomologist has contracted services with you:		
4.1.1	**The number of years your firm has been in the pest control business**	39	29
4.1.2	**Name** **Address** **City, TX, Zip Code** **Telephone number of office or location to provide services to Granbury ISD.**	Carson Pest Management 2210 N. Main Cleburne, Texas 76033	Double "D" Termite and Pest Control, Inc. 116 Century Drive Cleburne, Texas 76033
4.1.3	**Please indicate your company's hours of and days of operation.**	Normal office hours: 7:30-5:30 Service hours vary depending on the account, could be early A.M. to late P.M. hours	Office hours: Monday-Friday 8:00-5:00
4.1.4	**Do you maintain an office with working crew for 24 hour emergency calls? Is this service available after hours and on weekends?**	Yes	Yes
4.1.5	**How long has your company held a structural pest control business license? Submit copy of license with proposal.**	1974	29
4.1.6	**List the licensed applicator and technicians on staff full time at the location to service GISD, length of time with the firm and length of time licensed or certified.**		

		Name	Yrs w/firm	Yrs licensed	license/ certification	Name	Yrs w/firm	Yrs licensed	license/ certification
		Carson, Staci	27	27	CA	David Halbert	29	33	Certified Applicator
		Ayers, Randy	27	27	CA	Noemi Halbert	29	29	Licensed Technician
		Faraizl, Jeff	14	14	CA	Melissa Ross	5	5	Licensed Technician
		Carson, Wes	42	42	CA	Tabatha Kaal	5	5	Licensed Technician
		Gavin, T	18	18	Tech	Luke Lamar	4	4	Licensed Technician
		Nelson, J	8	8	Tech	Ronnie Wynn	6 months	6 months	Technician Apprentice
		Bird, T	8	8	Tech				
		Thomas, C	3	3	Tech				
		Lancaster, J	2	2	Tech				

PEST MANAGEMENT SERVICES CSP 2016-08
Tabulaion September 20, 2016

		Carson Pest Management	Double "D" Termite and Pest Control, Inc.
4.1.7	**How many service vehicles does your firm have at the location to service GISD?**	14	6
4.1.8	**How many clients are currently served with pest control services?** **Name the largest client you provide services to:**	We service 1000's of clients each month. We service residental, commercial & industrial accounts.- Private to municipalities	more than 1500- Birdville Independent School District
4.1.9	**Has your firm been fined by any regulatory agency in the last five years?**	No	Never
4.1.10	**Does your firm carry Worker's compensation Coverage?**	Yes	Yes, see attached form
4.1.11	**Does your firm carry General Liability Insurance Coverage?**	Yes	Yes, see attached form
4.1.12	**Explain fee structure. Will GISD receive a single invoice with a breakdown per location, or will GISD receive a separate invoice per location? Will GISD be invoice on a monthly basis?**	Carson can provide any fee structure that GISD prefers. Yes	Invoice per location Yes
	Any exceptions or deviations to specifications must be addressed below:	Due to the nature of Pharaoh Ants, an estimate would be needed for service. If extra rodent or monitor stations are needed due to damaged, missing or lack of stations or on outbreak, etc a cost would occur. Due to the nature of bed bugs, an estimate would be needed for service. This does not guarantee against biting, stinging or other health issues regarding fire ants for clients, employees, guest and students of or on property. Recommend to treat all the grounds four times per year minimum to reduce fire ant activitiy and reduce health liabilities regarding fire ants.	N/A

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 8, 2017
RE: General Merchandise CSP 2014-19 3rd Renewal

SUMMARY:

In October of 2014, a proposal was let to provide vendors for the purchase of consumables and small miscellaneous supplies to be picked up by district employees on an as needed basis. The district requested a discount from shelf pricing for items to include, but not be limited to: miscellaneous paper products, food items, kitchen utensils, small hardware items and tools, household products and small electronic items and parts, first aid supplies, deli trays, baked goods, instructional supplies, awards and prizes. The current bid will expire on October 31, 2017. The proposal included the option to renew for four additional one–year terms. All awarded vendors were contacted and have agreed to the renewal.

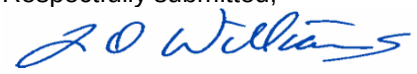
A summation of the original process and outcome is attached for your review.

The following is the recommendation of Mrs. Johnson, Purchasing Manager.

RECOMMENDATION:

It is recommended the Board approve the third renewal option with HEB Grocery, Kroger Texas L.P. and WalMart for the period of November 1, 2017 through October 31, 2018. Estimated expense will be between $55,000 and $100,000 annually.

Respectfully submitted,



Assistant Superintendent of Finance and Operations

Staff Person Responsible: Dobie Williams
Debbie Johnson

Date Submitted: October 8, 2017

Original Award

BOARD APPROVAL FORM

Board Meeting Date: October 20, 2014 **Bid Number:** CSP 2014-19

1. **Item or service (specific or classification):** General Merchandise and Consumables

2. **Brief description:** This proposal was let to provide vendors for the purchase of consumables on an as needed basis to include, but not be limited to, the following: miscellaneous paper products, food items, kitchen utensils, small hardware items and tools, household products and small electronic items and parts, first aid supplies, deli trays, baked goods, instructional supplies, awards and prizes

3. **Period of time bid covers:** From November 1, 2014 through October 31, 2015 with the option to renew for four additional one year terms in one year increments.

4. **Person and title responsible for the expenditure:**

   Purchases will be made by district personnel with campus principal or department director approval

5. **Number of bids sent to vendors:** 10

6. **Number of bids received from vendors:** 5 (also 1 no bid notification)

7. **Listing of recommended vendors and total prices:** It is recommended award be made to HEB Grocery, Kroger Texas, L.P. and WalMart. This bid provides vendors for purchases on an as needed basis, and all items are picked up by the employee at the time of need. Estimated expense will be between $55,000 and $100,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 10/6/2011

10. **Percentage increase or decrease from last bid**: None – discount remained the same at 0% from shelf prices.

11. **Budget information:** Purchases will be made from budgeted funds in the campus or department supply accounts.

L. O. "Dobie" Williams
Assistant Superintendent for Finance & Operations

GENERAL MERCHANDISE AND CONSUMABLES BID 2014-19
OCTOBER 3, 2014 2:00 P.M.
TABULATION

Description	Central Poly Corporation	HEB Grocery	Kamico Instructional Media, Inc.	Kroger Texas LP	Walmart Store #371
Additional percentage discount offered from shelf prices on general merchandise items and consumables	5% Note 1	0%	0%	0%	0%
Will district employees need a store card for purchases	No	Yes	No	Yes	Yes
Will cards be issued in the district name	No	Yes	No	Yes	Yes
Is there a limit to the number of cards the district can request?	No	No	No	No	No
Identify the address of the physical location to be covered under this contract.	2400 Bedle Place Linden, NJ	See website for store listing	Salado, Tx	Any Kroger store in Texas	Store Location #371

Note 1: The prices are listed in the catalog and a 5% discount can be applied to any purchases with a minimum order of $500.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 16, 2017
RE: Waste Management Services
CSP 2017-1019

SUMMARY:

A proposal was let September 12, 2017 to provide waste management services to schools outside the city limits. The facilities that are located within the city limits are covered under a City of Granbury contract with IESI/Progressive Waste Solutions. The current contract for waste management services will expire on October 31, 2017. We recommend the award to Waste Connections (formerly Progressive Waste Solutions), starting November 1st, 2017.

A summation of the process and outcome is attached for your review.

Below is the recommendation of Randy Leach, Facilities Director.

RECOMMENDATION:

It is recommended the Board award the waste management services under CSP 2017-1019, for the school locations outside the city limits, with Waste Connections. The Agreement will be for the period of November 1, 2017 through October 31, 2018. Estimated expense is $10,000 to $20,000 for the locations outside the city limits covered by the district contract, and $70,000 to $80,000 for the locations inside the city limits covered by the city services contract. Since the total expense for waste management services will exceed $50,000 this proposal is brought to the Board for approval.

Respectfully submitted,

D Williams

Assistant Superintendent of Finance and Operations

Staff Person Responsible: Houcine Chraibi

Date Submitted: October 16, 2017

BID FOR BOARD APPROVAL

Board Meeting Date: October 16, 2017 **Bid Number:** 2017-1019

1. **Item, material or service (specific or classification):** Waste Management Services

2. **Brief description:** A proposal was sent out for waste management services for schools that were located outside the city limits. The campuses that are located within the city limits are covered under a contract with IESI/Progressive Waste Solutions under the city services.

3. **Period of time bid covers:** November 1, 2017 through October 31, 2018 with option to renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Randy Leach – Facilities Director

5. **Number of bids sent to vendors:** 16

6. **Number of bids received from vendors:** 1

7. **Listing of recommended vendors and total prices:**

   It is recommended award be made to waste Connections to cover the monthly services of $1,288.00 for the district locations outside the city limits, as well as any additional waste management services on an as needed basis. The campuses that are located within the city limits are covered under a city services contract through IESI/Progressive Waste Solutions. The anticipated yearly cost of those campuses is approximately $78,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** October, 2014

10. **Percentage increase or decrease from last bid**: Overall decrease of 1.01% or $156/year before the adjustment to the Stars Academy schedule

11. **Budget information:** Waste Management services will come from account code 199 E 51 6256 00 XXX 0 99 000 with a proposed budget of $92,000.

12. **Other comments:** The proposal process allows for some negotiations after the deadline for submission. Randy Leach, Facilities Director, requested a cost based on reducing the services for Stars Academy from a pickup once every two weeks on a Monday and Thursday, to a Monday only pickup every two weeks. The tabulation is marked “updated” to show the change from the initial submission to the negotiated services for that campus.



Dobie Williams
Assistant Superintendent for Finance & Operations

Bid Request Number	2017-1019 Addendum 1	**Organization**	Granbury ISD
Title	Waste Management Services	**Bid Creator**	Houcine Chraibi Purchasing Facilitator
Description	Granbury Independent School District will accept proposals for an annual contract to provide waste management services on an as needed basis as specified scope of bid. It is to service Granbury ISD schools located outside of the City of Granbury limits	**Email**	houcine.chraibi@granburyisd.org
Bid Type	RFP	**Phone**	(817) 408-4029
Open Date	9/12/2017 10:10:42 AM (CT)	**Fax**	(817) 408-4033
Close Date	9/29/2017 12:00:00 PM (CT)		

Responding Suppliers

Name	City	State	Response Submitted	Lines Responded	Response Total
Waste Connections	The Woodlands	TX	9/25/2017 03:27:43 PM (CT)	3	$1,288.00

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 10, 2017
RE: 77 Passenger Buses

SUMMARY:

General funds from the transportation budget will be used to purchase five 77 passenger route buses. The buses are available through an interlocal contract with the TASB Buy Board. An interlocal contract is one of the approved methods for purchasing under TEC 44.031. A request for quote was posted on the Buy Board, three companies responded with a price quote.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $50,000 or more shall require Board approval before a transaction may take place, unless the purchase falls into function 35 in a categorical exemption."

Terry Slemmons, Transportation Director, reviewed the Buy Board quotes submitted by Rush Bus Centers, Longhorn Bus Sales, LLC and Thomas Bus Gulf Coast, GP, Inc.

RECOMMENDATION:

His recommendation is for the Board to award the five buses to Longhorn Bus Sales, LLC at a cost of $480,045.00 to include $95,849.00 per bus and the TASB Buy Board service fee of $800 for vehicle purchase orders.

Respectfully submitted,

D Williams

Asst. Superintendent for Finance and Operations

Staff Person Responsible: Houcine Chraibi
Terry Slemmons

Date Submitted: October 10, 2017

Item #	Description	Vendor	Price	Part Number	Unit Measure	Manu-facturer	Model Number	Quantity	Pack Weight	Awarded	Deviations	Expires On	Deviation Notes
1	School Buses as described in the attached Scope of work	Longhorn Bus Sales LLC	95,849.00	CE 77 Passenger	EA	IC	CE	5	School Buses	No	No	11/3/2017	Buy Board Granbury Proposal Exceptions and Comments 1.Seat belts will be (required) 3pt per Texas law as of 9/1/2017. If choosing to omit the seat belts, a copy of the “Opted out letter” must be signed and returned with PO before buses will be ordered without them. 2.IC only has the 1950 CCA’s on the batteries. This (2100 CCA) is a specific vendor option. 3.We used the Mirror Lite Crossover mirrors ($50 upgrade) for better view vs. Rosco Hawk Eye. Thank you,
1	School Buses as described in the attached Scope of work	Rush Bus Centers	97,459.00	154724	EA	Blue Bird	BBCV 3310	5	School Buses	No	No	11/3/2017	273" wheelbase supplied / Hankook tires supplied / School name in all caps as "GRANBURY ISD"
1	School Buses as described in the attached Scope of work	Thomas Bus Gulf Coast GP, Inc.	99,846.00	C2 340TS	EA	THOMAS BUILT BUS	340TS	5	School Buses	No	No	11/3/2017	

Granbury Independent School District

District Improvement Plan

2017-2018



Mission Statement

Our mission, in collaboration with unique partnerships, is to provide a rigorous academic curriculum along with enriching and individualized opportunities empowering every student to compete in an ever-changing world.

Vision

All students are equipped with skills to be inspired, contributing citizens excelling in any chosen endeavor within a dynamic global society.

Core Beliefs

We believe students' futures are impacted by access to and use of opportunities to foster their unique capabilities and interests.
We believe partnerships between parents, students, teachers, and the community are vital to the success of our school system.
We believe cultivating positive relationships is essential for successful learning.
We believe adaptable students who are life-long learners will be empowered to shape their world.
We believe providing an optimal environment enables each student to discover his or her full learning potential.

Comprehensive Needs Assessment

Demographics

Demographics Summary

GISD continues to grow each year by about 1-2%. Our ECD student population is consistently beyond the 50% mark. The white population of GISD is 73%, Hispanic is 23%, and other is 4%. The LEP population continues to grow and is up to 8% with 13 different languages.

Demographics Strengths

As compared to the majority of districts in the state, GISD does not have the diversity that many other districts experience. There are basically two different populations of students that are included in our district make up.....white and Hispanic.

Problem Statements Identifying Demographics Needs

Problem Statement 1: Our ECD and Hispanic students are performing below their white counterparts. **Root Cause**: The ECD and Hispanic populations are growing quicker than the other population of students which makes it difficult for the school district to keep up with teacher professional development and PD/resource implementation

Student Achievement

Student Achievement Summary

There is an acievement gap between All Student group and ECD, Hispanic, ELL, and Sped groups in all content areas but especially in Reading and Writing. Social studies in the middle grades is also a noted issue for these students. Students reaching the mastery level is below the state and region.

Student Achievement Strengths

GISD does a tremendous job of graduating students and getting them pointed into post-secondary options. Science is also an area of strength overall for the district.

Problem Statements Identifying Student Achievement Needs

Problem Statement 1: There is an achievement gap between the All Student group and the ECD, Hispanic, ELL, and Sped groups. **Root Cause**: GISD needs to deliberately address the areas of these student groups and to increase the rigor of all student groups.

District Culture and Climate

District Culture and Climate Summary

GISD has formed many partnerships with community entities that support the learning of our students. The district offers many exemplary programs such as arts, athletics, engineering, all endorsements, Bilingual education, etc. and recently AVID to keep kids engaged and on track for graduation and beyond. The Granbury Education Foundation continues to provide avenues for innovative learning. There is an overall positive climate and culture as evidence by student growth patterns.

District Culture and Climate Strengths

GISD continues to compete in many areas from district to international levels. All campuses have a adopted a college-going atmosphere that has proven to be effective as evidenced by the number of students that graduate on time and are headed in positive directions post-secondary. GISD seeks out other avenues to engage students and families such as AVID, cross-campus familiy involvement activities, offering of all endorsements, and the many pathways in CTE.

Staff Quality, Recruitment, and Retention

Staff Quality, Recruitment, and Retention Summary

GISD has had 100% of highly qualified educators as deemed at the federal level for several years and now on the PR1500 from the federal government. All of our teachers are assigned and teaching within their content/grade certification(s). The district also offers signing bonuses and stipend for hard to fill positions such as math and Bilingual. Granbury Teacher Excellence Initiative (GTEI) offers teachers an opportunity to be rewarded for going above and beyond in supporting students. GISD continues to have a great interest for teachers and staff to join the district. Each year there is less than a 9% turnover rate of all employees. GISD maintains a number one relationship with Tarleton in many areas with student teaching being one of the top areas.

Staff Quality, Recruitment, and Retention Strengths

Since Tarleton is in close proximity and a tremendous partner, GISD benefits from student teachers and qualified applicants. GTEI provides a unique benefit to our teachers. GISD supports health insurance benefits, life insurance benefits, and careflight for employees. GISD sponsors many student activities that keep our employees involved in the community.

Curriculum, Instruction, and Assessment

Curriculum, Instruction, and Assessment Summary

All core content, foreign language, and AP course have detailed written curriculum documents that were authored by teachers and facilitated by curriculum staff members. Primary and secondary resrouces are noted in the documents and vetted by curriculum coordinators and teacher team after studies of TEKS. A formative assessment program is implemented that is aligned to the curriculum documents and driven by results of those assessments as well as results from summative state assessments. The curriculum documents can be accessed by all educators so that content curriculum can even be supported not only in the foundation curriculum but the extra curricular programs as well. All documents are reviewed and revised each year by teams of educators only if student data warrants a change or the TEKS are updated from the state. In addition, curriculum teams are constantly developing or examing research based strategies and resources to improve student achievement. Reading and writing (ELAR) need to be implemented at a higher rigor in GISD. There is a balanced literacy initiative currently be tuned and fine tuned across the district. Our ECD, Hispanic, ELL, and ECD students are not performing at the level of all students.

Curriculum, Instruction, and Assessment Strengths

Curriculum and assessment are aligned. Documents are detailed and written by teams of educators. Professional development supports the implementation of curriculum and intervention. GISD has the ability to track student success in multiple formats.

Problem Statements Identifying Curriculum, Instruction, and Assessment Needs

Problem Statement 1: Sometimes the instruction in the classroom does not align to the curriculum and assessment. **Root Cause**: Not all teachers are in conversation with their colleagues regarding curriculum standards.

Problem Statement 2: ECD, Hispanic, ELL, and Sped students are not performing at the level of the all student group. **Root Cause**: These populations of students are growing quicker than specific intervention programs can be identified, trained and seamlessly implemented.

Family and Community Involvement

Family and Community Involvement Summary

All campuses have a parent involvement plan that is driven by federal programs. The district has incredible support from MANY community partners that offer programs around health/wellness, safety, domestic support, etc. Each year the district coordinates a community round table with many partners so that communication is shared and all are on the same page. A Mobile Learning Lab helps the district reach families that are not able to attend meetings or events at the schools. The district also maintains a Speaker's Bureau so that teachers can readily find industry experts to speak or work with children. The Director of Communication ensures that communication is launched in several venues.

Family and Community Involvement Strengths

Many entities support the school district. Students benefit from innovative programs, safety programs, health programs, clothing programs, etc. Taking opportunties to the community in the form of a mobile learning lab is innovative in itself.

District Context and Organization

District Context and Organization Summary

GISD is comprised of 10 departments that provide support for teachers and students at 10 different campuses. A strategic team, lead by the superintendent, organized and created the 6 goals that currently drive the functions of the district. Many of the objectives of the plan have been realized in the form of facilities, technology, and innovated instruction. The district continues to review the plan to ensure that it remains on track of the goals.

District Context and Organization Strengths

The district plan does guide the district in short term and long term activities/objectives. The district identifies programs that benefit students as opposed to playing the state accountability game. GISD believes that good programs focused on students will take care of the accountability.

Technology

Technology Summary

All campuses and the district have a technology plan that is driven by committees of stakeholders. Technology is a tool that is seamless to research-based instruction. It supports the implementation of the instructional district initiatives. Ongoing PD and modeling is implemented on the campuses and and a menu of PD offerings is offered in a variety of venues. Hardware and software support the initiatives to give students a 21st century edge.

Technology Strengths

Recently the district completed a multi million dollar upgrade to the technology that supports students and staff. GISD is in constant conversation and research on the continuous evolvement of technology in our world today.

Comprehensive Needs Assessment Data Documentation

The following data were used to verify the comprehensive needs assessment analysis:

Improvement Planning Data

- District goals
- Campus goals
- Current and/or prior year(s) campus and/or district improvement plans
- Campus and/or district planning and decision making committee(s) meeting data
- State and federal planning requirements

Accountability Data

- Texas Academic Performance Report (TAPR) data
- Performance Index Framework Data: Index 1 - Student Achievement
- Performance Index Framework Data: Index 2 - Student Progress
- Performance Index Framework Data: Index 3 - Closing Performance Gaps
- Performance Index Framework Data: Index 4 - Postsecondary Readiness
- System Safeguards and Texas Accountability Intervention System (TAIS) data
- Critical Success Factor(s) data
- Accountability Distinction Designations
- Federal Report Card Data
- PBMAS data
- Community and student engagement rating data

Student Data: Assessments

- State and federally required assessment information (e.g. curriculum, eligibility, format, standards, accommodations, TEA information)
- State of Texas Assessments of Academic Readiness (STAAR) current and longitudinal results, including all versions
- STAAR End-of-Course current and longitudinal results, including all versions
- Progress of prior year STAAR failures
- STAAR Released Test Questions
- STAAR ELL Progress Measure data
- Texas English Language Proficiency Assessment System (TELPAS) results
- Texas Primary Reading Inventory (TPRI), Tejas LEE, or other alternate early reading assessment results
- Texas Success Initiative (TSI) data for postsecondary/college-ready graduates data
- Advanced Placement (AP) and/or International Baccalaureate (IB) assessment data
- SAT and/or ACT assessment data
- PSAT and/or ASPIRE
- SSI: Istation Indicators of Progress (ISIP) accelerated reading assessment data for Grades 3-5 (TEA approved statewide license)

- SSI: Think Through Math assessment data for Grades 3-8 and Algebra I (TEA approved statewide license)
- Local diagnostic reading assessment data
- Local diagnostic math assessment data
- Local benchmark or common assessments data
- Student failure and/or retention rates
- Observation Survey results

Student Data: Student Groups

- Race and ethnicity data, including number of students, academic achievement, discipline, attendance, and rates of progress between groups
- Number of students assigned to each special program, including analysis of academic achievement, race, ethnicity, gender, etc.
- Economically Disadvantaged / Non-economically disadvantaged performance and participation data
- Male / Female performance and participation data
- Special education population, including performance, discipline, attendance, and mobility
- At-Risk population, including performance, discipline, attendance, and mobility
- ELL or LEP data, including academic achievement, support and accommodation needs, race, ethnicity, gender, etc.
- Career and Technical Education (CTE) data, including academic achievement, program growth, race, ethnicity, gender, etc.
- Section 504 data
- Homeless data
- Gifted and talented data
- Dyslexia Data
- Response to Intervention (RtI) student achievement data

Student Data: Behavior and Other Indicators

- Completion rates and/or graduation rates data
- Annual dropout rate data
- Attendance data
- Mobility rate, including longitudinal data
- Discipline records
- Violence and/or violence prevention records
- Tobacco, alcohol, and other drug-use data
- Student surveys and/or other feedback
- Class size averages by grade and subject

Employee Data

- Professional learning communities (PLC) data
- Staff surveys and/or other feedback
- Teacher/Student Ratio
- Campus department and/or faculty meeting discussions and data

- Professional development needs assessment data
- Evaluation(s) of professional development implementation and impact
- PDAS and/or T-TESS

Parent/Community Data

- Parent Involvement Rate

Support Systems and Other Data

- Organizational structure data
- Processes and procedures for teaching and learning, including program implementation
- Communications data
- Capacity and resources data
- Budgets/entitlements and expenditures data
- Study of best practices
- Action research results

Goals

Goal 1: We will foster an environment where students, their families, staff, and the community provide a unified network of support that integrate positive relationship building and high expectations where every diverse member is valued.

Performance Objective 1: All GISD campuses will have at least 3 parent functions each semester.

Evaluation Data Source(s) 1: District/campus calendars; sign in sheets; agendas

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Title I beginning of the year parent meeting	Campus Principal, Director of C&I	Parents are informed of campus goals and purpose of Title I program				
	Funding Sources: Title I (211) - $0.00					
2) Transition activities from 2nd to 3rd grade at Emma/Brawner; 5th grade to middle school; middle school to high school; high school to post-secondary.	Director of C&; Asst Superintendent	Parents have knowledge of the next step. Students make connection to the next phase of their academic career. Community is built with GISD staff, incoming students, and parents.				
	Funding Sources: Title I (211) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 1: We will foster an environment where students, their families, staff, and the community provide a unified network of support that integrate positive relationship building and high expectations where every diverse member is valued.

Performance Objective 2: GISD will message in multiple formats the availability of Ready Rosie (early language/literature software)

Evaluation Data Source(s) 2: Documentation of all venues

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) GISD Employees will share with area churches or ministerial alliance	Director of C&; Federal Program Coordinator	Families will access the resource for their children				
	Funding Sources: Title I (211) - $0.00					
2) GISD will share resource with community daycares	Director of C&; Federal Programs Coordinator	Families will access the resource for their children				
	Funding Sources: Title I (211) - $0.00					
3) GISD will communicate resource via website, parent meetings and specific campus emails	Director of Communication; campus principals	Families will access the resource for their children				
	Funding Sources: Title I (211) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 1: We will foster an environment where students, their families, staff, and the community provide a unified network of support that integrate positive relationship building and high expectations where every diverse member is valued.

Performance Objective 3: GISD will partner with community entities twice yearly to collaborate and provide awareness information for community and families

Evaluation Data Source(s) 3: Community function agendas, sign in sheets

Summative Evaluation 3:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Community Roundtable will be conducted annually between GISD, Granbury PD, Sheriff's Office, CAC, CPS, District Attorney, County Attorney, Pecan Valley, Etc	Director of Curriculum	Build community and communication between GISD and community partners				
2) New hire welcome and professional development will be conducted in conjunction with community partners such as Chamber of Commerce	HR Director and Curriculum Director	Acclimate newly hired employees with GISD and Granbury community				
	Funding Sources: Title II (255) - $0.00					
3) GISD will jointly host a community/family night to specifically address children and social media, internet, etc	Director of Curriculum and Instruction; Asst Superintendent	Build awareness within our community regarding safe practices of online activities				
	Funding Sources: Title I (211) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 2: We will implement a rigorous and engaging curriculum that integrates new technology, fosters partnerships, and utilizes innovative instructional strategies in order for every student to attain his or her individual goal.

Performance Objective 1: 99% of core and CTE educators will implement PBL

Evaluation Data Source(s) 1: Calendar of PBL

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Each core and CTE educator will implement 2-3 PBL's each year	Director of Curriculum and Instruction, Campus Principals	Students will gain practice around real world learning and the 4C's				
	Funding Sources: Title II (255) - $0.00					
2) Each campus will have at least two PBL's vetted for the district PBL data base	Director of Curriculum, Principals, Instructional Specialist	Projects added to Project Vetting database				
3) Each campus will partner with GHS and participate in the PBL and Engineering night	Principals, Director of Curriculum	Community and parents will get to participate and observe the vertical learning of students				
	Funding Sources: Title I (211) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 2: We will implement a rigorous and engaging curriculum that integrates new technology, fosters partnerships, and utilizes innovative instructional strategies in order for every student to attain his or her individual goal.

Performance Objective 2: GISD will close the achievement gap between the All Student group and Hispanic, ECD, Sped, and ELL by 1%

Evaluation Data Source(s) 2: iStation, Common Assessments, Benchmarks, and PBM

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Elementary literature teachers will implement Balanced Literacy	Director of Curriculum, Campus Principals, Instructional Specialists	All student groups will increase in reading				
	Funding Sources: Title I (211) - $0.00, Local (199) - $0.00					
2) PK-7 grade reading and SS teachers will implement Comprehension Toolkit	Director of Curriculum and Campus Principals	All student groups will increase in strategic reading comprehension				
3) Reading coach and Instructional Specialists will support the elementary reading teachers for balanced literacy implementation	Director of Curriculum, Elem ELA coordinator, principals	Student achievement gap will close Reading improvement				
	Funding Sources: Title I (211) - $0.00, Title II (255) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 2: We will implement a rigorous and engaging curriculum that integrates new technology, fosters partnerships, and utilizes innovative instructional strategies in order for every student to attain his or her individual goal.

Performance Objective 3: College, career, military readiness will increase from 92% to 94%

Evaluation Data Source(s) 3: CCMR indicators

Summative Evaluation 3:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) College ready assessments will be administered at middle schools and high school	Director of Curriculum, Secondary School principals and counselors	Students will gain experience on college ready assessments ACT/SAT/TSI scores will increase				
	Funding Sources: Local (199) - $0.00					
2) AVID 7th grade will be implemented and plans for 8th grade and high school implemenation will continue	Director of Curriculum , MS & HS Principals, Asst Superintendent	Increased number of students gaining skills for college readiness				
	Funding Sources: State Comp Ed (24) - $0.00					
3) GISD will research and explore the possibility of implementing an academy at the elementary level	Asst Supt Instruction Director of Curriculum	Possible implementation of academy at Mambrino Increase in students mastering state assessment in the future				
	Funding Sources: Title I (211) - $0.00					
4) GHS will council students into the college/career ELA and math senior course	Asst Superintendent, Dirctor of Curriculum, HS Principal	More students reaching the CCMR				
5) GISD will hire a post-secondary coordinator and implement a Go Center at GHS	Asst Superintendent, Director of Curriculum, HS Principal	More students reaching CCMR More students having access to university information More students applying for college				
6) GISD middle and high school students will attend university and industry visits	Director of Curriculum, Principals	Students will gain knowledge of universities and industry careers				
	Funding Sources: State Comp Ed (24) - $0.00					
7) STARS will research avenues to partner with Weatherford College and becoming an Early College High School	Asst Superintendent; STARS principal	Increase the CCMR for STARS students				
	Funding Sources: State Comp Ed (24) - $0.00					


= Accomplished
= Continue/Modify
= Considerable
= Some Progress
= No Progress
= Discontinue

Goal 2: We will implement a rigorous and engaging curriculum that integrates new technology, fosters partnerships, and utilizes innovative instructional strategies in order for every student to attain his or her individual goal.

Performance Objective 4: GISD will increase writing performance for all student groups by 5% with a special emphasis on ELL, ECD, and Sped students

Evaluation Data Source(s) 4: Common Assessments, Benchmarks, PBM, TAPR

Summative Evaluation 4:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Empowering writers grade level specific alignment will be created and implemented	Director of Curriculum, Elementary ELA Coordinator, Instructional Speciailists	More in depth implementation of writing TEKS Student growth in writing				
2) Secondary ELA teachers will implement the Notice and Note strategies	Director of Curriculum, Secondary ELA Coordinator	Increase student growth in writing				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 2: We will implement a rigorous and engaging curriculum that integrates new technology, fosters partnerships, and utilizes innovative instructional strategies in order for every student to attain his or her individual goal.

Performance Objective 5: ELL student performance in all academic areas will improve by 3%

Evaluation Data Source(s) 5: District common assessments, benchmarks, walk through data

Summative Evaluation 5:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Implement Ellevation software	Director of Curriculum	Teachers identifying the TELPAS levels of their students Teachers using recommended strategies according to the levels of TELPAS				
	Funding Sources: Title III (263) - $0.00					
2) Campuses identifying one ELPS strategy per month to implement and measure while sustaining prior months' strategies	Asst Superintendent, Director of Curriculum; Campus principals	Academic language improving for all students ELL and ECD students gaining more access to learning				
3) Secondary teachers attending PD and implementing sheltered instruction	Director or Curriculum; campus principals	Student growth in language acquisition				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 2: We will implement a rigorous and engaging curriculum that integrates new technology, fosters partnerships, and utilizes innovative instructional strategies in order for every student to attain his or her individual goal.

Performance Objective 6: 95% of teachers will implement new learning acquired professional development

Evaluation Data Source(s) 6: walk through data

Summative Evaluation 6:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) GHS will implement Fundamental 5	Asst Superintendent, Director of Curriculum, HS Principal	Teachers implement all strategies by semester GHS leadership will complete power walks and share data with educators				
	Funding Sources: Title II (255) - $0.00					
2) Current teachers will complete contract addendum professional development and implement accordingly	Asst Superintendent,HR Director, Director or Curriculum	Strategies and resource implementation as measured by walk throughs Student growth				
	Funding Sources: Title II (255) - $0.00					
3) All staff will log new PD via Eduphoria Workshop	Director of Curriculum	New PD implemented for student success				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 3: We will provide an optimal technology infrastructure to support the on-going transformation of programs, services, and tools throughout every facet of the district.

Performance Objective 1: Maintain 1:X wireless access across the district

Evaluation Data Source(s) 1: Infrastructure Upgrade

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Wireless network will be monitored and usage statistics will be utilized to determine appropriate coverage	Director of Technology	Monitoring of connectivity to ensure it is fully available at all time with a variety of devices				

 = Accomplished  = Continue/Modify  = Considerable  = Some Progress  = No Progress  = Discontinue

Goal 3: We will provide an optimal technology infrastructure to support the on-going transformation of programs, services, and tools throughout every facet of the district.

Performance Objective 2: Provide technology professional development to support instruction

Evaluation Data Source(s) 2: Catalog of offerings and sign in sheets

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Offer technology professional development according to the district initiative	Director of Technology, Instructional Technology Coordinator, Assistant Superintendent, Superintendent	Seamless implementation of technology within the teaching/learning process for all users				
	Funding Sources: Local (199) - $0.00					
2) Offer a summer technology conference focusing on innovation and student learning utilizing technology.	Director of Technology, Instructional Technology Coordinator, Assistant Superintendent	Increased student use of technology as evidenced in student work, products, classroom atmosphere and culture. Students and staff use technology in a variety of situation depending on the learning outcome				
	Funding Sources: Local (199) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 3: We will provide an optimal technology infrastructure to support the on-going transformation of programs, services, and tools throughout every facet of the district.

Performance Objective 3: Ensure students demonstrate responsible digital citizenship

Evaluation Data Source(s) 3: Student Lesson Documentation

Summative Evaluation 3:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Provide cyber-safety lessons for all students.	Director of Technology, Instructional Technology Coordinator, Assistant Superintendent, Superintendent	Students/Teachers learn safety practices with work online and social media				
	Funding Sources: Local (199) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 3: We will provide an optimal technology infrastructure to support the on-going transformation of programs, services, and tools throughout every facet of the district.

Performance Objective 4: Expose students to a variety of digitals tools and software

Evaluation Data Source(s) 4: Model Technical Classrooms

Summative Evaluation 4:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Seed new technologies for students in grades PK-12 in classrooms	Director of Technology, Assistant Superintendent, Superintendent.	Use of new technologies added to campuses				
	Funding Sources: Local (199) - $0.00					
2) Classroom devices, mobile labs and all other technologies availabe on campus will be utilized to support PBL in the core curriculum areas	Director of Technology	Students learn to choose the device based on the learning outcome Students are familiar with a variety of different resources				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 3: We will provide an optimal technology infrastructure to support the on-going transformation of programs, services, and tools throughout every facet of the district.

Performance Objective 5: Implement technology plans as outlined by campus technology committees and the GISD Technology Department.

Evaluation Data Source(s) 5: Check List

Summative Evaluation 5:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Provide ongoing training for model classroom standards in grades Pk-12.	Director of Technology, Instructional Technology Coordinator	Technology is modeled in the learning process so that it is a seamless resource				
2) Provide 2GB Internet connectivity and seek opportunities to expand connectivity through regional service center	Director of Technology	Ensure that bandwidth supports the need of the district				
3) Maintain a 10GB WAN to all campuses in GISD	Director of Technology	Ensure proper connectivity for the technical functions of the district				
4) Monitor wireless access in every area of school, PK-12	Director of Technology	Ensure continuous access for the district's applications				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 3: We will provide an optimal technology infrastructure to support the on-going transformation of programs, services, and tools throughout every facet of the district.

Performance Objective 6: Reference the GISD Technology Plan

Evaluation Data Source(s) 6: Online at GISD website

Summative Evaluation 6:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Strategies listed on the GISD Technology Plan will be implemented and tracked	Director of Technology	Implementation of plans and goals of the tech plan Building of innovative learners				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 4: We will commit to evaluate, update, and invest in safe, state-of-the-art facilities providing optimal environments for all current and future programs for students.

Performance Objective 1: GISD will implement at least two additional programs to provide healthy and safe atmospheres at each campus

Evaluation Data Source(s) 1: Implementation data of programs

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) GISD will partner with Cook's Children's to implement Code Adam for all campuses to be labelled "Heart Safe Schools"	Director of Curriculum; SHAC	All campuses included admin will be "Heart Safe" and be prepared to utilize CPR and AED machines in the event of an emergency				
2) GISD will partner with Cook's Children's to implement Telemedicine	Director of Curriculum	All GISD students will have the opportunity to sign up for and utilize Telemedicine Student ADA will increase				
3) SHAC will guide revision of dating violence training for students to include human trafficking	Director of Curriculum	Secondary students will gain an awareness of unhealthy relationships and an awareness of human trafficking				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 5: We will provide flexibility within the school day to allow individualized opportunities for students as well as teacher preparation and collaboration to support rigorous academic curriculum.

Performance Objective 1: Professional development committee will meet at least three times to identify PD for district initiative

Evaluation Data Source(s) 1: Committee agendas and signin sheets

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Conduct a PD survey early in the spring semester	Director of C&I, Professional Development District Committee	Survey to identify teacher and student needs				
2) Create professional development offerings that will increase student achievement and growth	Director of Curriculum and Instruction, Asst Superintendent, Superintendent	Catalog of offerings Further build common language Student achievement growth				
	Funding Sources: Title II (255) - $0.00					
3) Sponsor Technology Rally to model and support how technology is used to support district initiatives	Director of Curriculum, Director of Technology, Asst Superintendent	PD records				
	Funding Sources: Title II (255) - $0.00					
4) Continue specific required professional development for teacher contract addendum	Superintendent, Asst Superintendent, HR Director and Curriculum Director	Common academic language is built among educators Research based teaching practices are implemented				
	Funding Sources: Title II (255) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 5: We will provide flexibility within the school day to allow individualized opportunities for students as well as teacher preparation and collaboration to support rigorous academic curriculum.

Performance Objective 2: Elementary campuses will conduct at least one PLC each grading period for each grade level or content area

Evaluation Data Source(s) 2: Planning notes, student growth as determined by PLC created assessments, growth on district common assessments

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Campuses will calendar PLC meetings	Campus Principal, Director of Curriculum	PLC will convene to examine data and plan further instruction student achievement will show growth				
	Funding Sources: Title I (211) - $0.00, State Comp Ed (24) - $0.00					
2) Campuses will conduct a continuous improvement plan for PLC implementation	Campus Principal, Director of Curriculum, Asst Superintendent	PLC's will grow stronger in identifying and implementing strong intervention and instruction				
	Funding Sources: Title I (211) - $0.00					

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 5: We will provide flexibility within the school day to allow individualized opportunities for students as well as teacher preparation and collaboration to support rigorous academic curriculum.

Performance Objective 3: Each campus will identify one ELA and one math power standard to proactively address each grading period

Evaluation Data Source(s) 3: Student growth on identified standards as compared to previous years

Summative Evaluation 3:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) PLC will identify and implement new methods of teaching these identified standards	Campus Principal, Director of C&I	Increased student growth on specific standards				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 5: We will provide flexibility within the school day to allow individualized opportunities for students as well as teacher preparation and collaboration to support rigorous academic curriculum.

Performance Objective 4: Each GISD campus will participate at least once annually in a Day of Service to our community and each other

Evaluation Data Source(s) 4: Calendar dates

Summative Evaluation 4:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Elementary campuses will participate in various service activities through PBL	Campus Principal; Asst Superintendent	Students learn to serve others				
2) Secondary campuses will identify a date and work with community partners	Campus Principals and Asst Superintendent	Student learn to serve others and network in our community				

 = Accomplished  = Continue/Modify  = Considerable  = Some Progress  = No Progress  = Discontinue

Goal 6: We will provide support and assistance in learning experiences ensuring equitable resources and opportunities for all students and families.

Performance Objective 1: Comprehensive list of resources will add at least two more entities identified

Evaluation Data Source(s) 1: List of resources to all campuses

Summative Evaluation 1:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Invite community entities to present to counseling team	Director of C&I	Community partners are solidified with GISD				
2) Counselor Team will meet four times a year	Director of Curriculum, Lead Counselor	Collaboration among all counselors and PLC established to support each other				

 = Accomplished  = Continue/Modify  = Considerable  = Some Progress  = No Progress  = Discontinue

Goal 6: We will provide support and assistance in learning experiences ensuring equitable resources and opportunities for all students and families.

Performance Objective 2: Maintain and increase the Speaker's Bureau

Evaluation Data Source(s) 2: 5 more people will sign up to be on the Speaker's Bureau

Summative Evaluation 2:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Use all types of media to solicit other qualified participants	Director of Communications	Increase the numbers of opportunities for students to interact with professionals in the field				
2) Use this resource to provide experts for the PBL implementation	Superintendent, PIO	Professionals to helps students understand the implementation of learning in the real world				
3) Use this resource to compliment the CTE curriculum	Director of CTE	Students experience hands on learning in their specific field of study				

 = Accomplished  = Continue/Modify  = Considerable  = Some Progress  = No Progress  = Discontinue

Goal 6: We will provide support and assistance in learning experiences ensuring equitable resources and opportunities for all students and families.

Performance Objective 3: GISD educators will attend several networking opportunities to drive district, state, and federal initiatives

Evaluation Data Source(s) 3: Conference agendas, travel logs

Summative Evaluation 3:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Attend ACET in the fall and spring	Director of Curriculum	Better understanding and deeper implementation of state and federal regulations ESSA solid implementation				
	Funding Sources: Title I (211) - $0.00, State Comp Ed (24) - $0.00					
2) Attend AVID demo site visits, district, regional, and national events	Asst Superintendent, Director of Curriculum	Implementation of AVID in 7th grade Preparation of implementation of AVID in 8th grade and then high school				
	Funding Sources: State Comp Ed (24) - $0.00, Title II (255) - $0.00					
3) Attend law conferences	Asst Superintendent	All GISD staff have a more clear understanding of newly passed laws				
4) Assistant Principals will meet quarterly with the Asst Superintendent to maintain a common language and a time for networking across the district	Asst Superintendent	Common language and like practices are maintained across the district New AP's are mentored by those with experience				

= Accomplished = Continue/Modify = Considerable = Some Progress = No Progress = Discontinue

Goal 6: We will provide support and assistance in learning experiences ensuring equitable resources and opportunities for all students and families.

Performance Objective 4: Mobile Learning Lab will be utilized by each campus at least twice annually

Evaluation Data Source(s) 4: Travel logs in Easy Bus

Summative Evaluation 4:

Strategy Description	Monitor	Strategy's Expected Result/Impact	Reviews			
			Formative			Summative
			Dec	Feb	Apr	June
1) Campuses will schedule times to take the lab in the communities where parents cannot attend parent meetings at schools	Campus Principal	Families gain information Families feel more engaged in their child's learning process				
	Funding Sources: Title I (211) - $0.00					
2) Learning lab will be scheduled out in communities with little or no online capability during scheduling time of the year	Campus principal, counselors, Director of Technology and Director of Curriculum	Online scheduling is increased				
	Funding Sources: Title I (211) - $0.00					

 = Accomplished  = Continue/Modify  = Considerable  = Some Progress  = No Progress  = Discontinue

FND T FC OBJ SO ORG F PI LOC	2017-18 Original Budget	2017-18 Revised Budget	2017-18 FYTD Activity	Encumbered Amount	2017-18 Available Funds
199 E 11 6219 00 731 0 24 820					
199 E 11 6395 00 731 0 24 000					
199 E 11 6397 IS 731 0 24 00N					
199 E 13 6117 00 731 0 24 000	15,044.00	15,044.00	1,334.12		13,709.88
199 E 13 6117 is 731 0 24 000					
199 E 13 6119 00 731 0 24 000					
199 E 13 6141 00 731 0 24 000	218.00	218.00	17.86		200.14
199 E 13 6141 is 731 0 24 000					
199 E 13 6142 00 731 0 24 000	840.00	840.00	70.36		769.64
199 E 13 6143 00 731 0 24 000	146.00	146.00	12.93		133.07
199 E 13 6143 is 731 0 24 000					
199 E 13 6144 00 731 0 24 000	819.00	819.00			819.00
199 E 13 6144 is 731 0 24 000					
199 E 13 6145 00 731 0 24 000	12.00	12.00	1.13		10.87
199 E 13 6145 is 731 0 24 000					
199 E 13 6146 00 731 0 24 000	585.00	585.00	10.00		575.00
199 E 13 6146 is 731 0 24 000					
199 E 13 6219 00 731 0 24 000					
199 E 13 6219 00 731 0 24 820					
199 E 13 6219 00 731 0 24 950					
199 E 13 6239 00 731 0 24 000					
199 E 13 6297 00 731 0 24 000					
199 E 13 6299 00 731 0 24 000					
199 E 13 6329 00 731 0 24 000					
199 E 13 6395 00 731 0 24 000	599.00	599.00			599.00
199 E 13 6395 00 731 0 24 950					
199 E 13 6411 00 731 0 24 000	5,000.00	5,000.00			5,000.00
199 E 13 6411 00 731 0 24 820					
199 E 13 6411 00 731 0 24 950					
199 E 13 6411 AV 731 0 24 000	5,000.00	5,000.00	1,000.00		4,000.00
199 E 13 6497 00 731 0 24 000					
199 E 13 6645 00 731 0 24 000					
199 E 21 6117 00 731 0 24 00					
199 E 21 6135 00 731 0 24 000					
199 E 21 6141 00 731 0 24 000					
199 E 21 6142 00 731 0 24 000					
199 E 21 6142 HI 731 0 24 000					
199 E 21 6143 00 731 0 24 000					
199 E 21 6144 00 731 0 24 000					
199 E 21 6145 00 731 0 24 000					
199 E 21 6146 00 731 0 24 000					
199 E 23 6411 00 731 0 24 000					
199 E 31 6117 00 731 0 24 000					
199 E 31 6141 00 731 0 24 000					
199 E 31 6142 00 731 0 24 000					
199 E 31 6143 00 731 0 24 000					
199 E 31 6144 00 731 0 24 000					
199 E 31 6145 00 731 0 24 000					
199 E 31 6146 00 731 0 24 000					
199 E 31 6219 00 731 0 24 000					
199 E 31 6339 00 731 0 24 000					
199 E 31 6411 00 731 0 24 000					
Grand Expense Totals	28,263.00	28,263.00	2,446.40		25,816.60

Number of Accounts: 52

State Compensatory

Personnel for District Improvement Plan:

Name	Position	Program	FTE
Rene Jackson	At Risk Coordinator	State Comp Ed	20%

Title I Personnel

Name	Position	Program	FTE
Trisha Suitt	Federal Programs Coordinator	Title I	50%

Addendums

Child Maltreatment, Child Abuse, & Sexual Abuse Prevention

Strategies	Resources	Staff Responsible	Evaluation
1. The Hood County Child Advocacy Center will support all campuses in professional development of sign of maltreatment.	Hood County Child Advocacy	Asst Superintendent, Director of C&I, Campus Principals, and Campus Counselors	Training agendas and sign in sheets
2. All GISD staff members will follow the reporting protocol as outlined in district policy	Policy	Asst Superintendent, Campus Principals	Counselor documentation
3. GISD will partner with Child Advocacy annually to provide a roundtable collaboration between GISD leaders and community partners	Meeting date	Director of C&I	Agenda and sign in sheets
4. GISD will work on communications with CPS regarding reported cases.	Phone collaborations, letters of report	Director of Curriculum, Hood County CPS Supervisor	Increase of communication of letters from reports

Bullying Prevention

Strategies	Resources	Staff Responsible	Evaluation
1. All campuses will implement and support GISD anti-Bullying policies, guidelines and procedures designed to reduce bullying	Campus Budgets	Campus Principals and Campus Counselors	Discipline Reports
2. All school staff members will be trained in the GISD Bullying Reporting Protocol and newly David's Law that emphasizes the recognition of bullying.	Campus Budgets	Campus Principals and Campus Counselors	Discipline Reports
3. All GISD students will be involved in cyber-bulling lessons according to the Internet Safety curriculum facilitated by the campus librarians.	Campus Budgets	Librarians Campus Principals Campus Staff	Verification in Tech Dept.
4. Counselors and assistant principals will meet quarterly and/or on early release days to review and collaborate regarding bullying incidences.	Meeting times and agendas	Assistant Superintendent Director of Curriculum	Meeting agenda Recommendations for revisions

Pregnancy Related Services

Strategies	Resources	Staff Responsible	Evaluation
1. Homebound services will be provided to students that are pregnant at the request of a doctor	Homebound Budget	Campus Principals and Campus Counselors	Homebound Reports
2. Intervention services will be provided to keep the student from dropping out of school	State Comp Ed Budget	Campus Principals, and Campus Counselors	Transcripts
3. SHAC will facilitate partnerships with Brazos Pregnancy Center and other community partners to offer intervention	Community partners	Director of Curriculum	Meeting agendas and minutes
3. Community services will be sought for medical and nutrition programs to assist	Community List of Services	Counselors, Community Liaison personnel	Log of contacts
4. Partnership with Brazos Pregnancy Center and other community partnerships will work with SHAC to review coming of age videos	Meeting Time	Director of Curriculum SHAC Chair	Meeting agenda Recommendation to SHAC

Suicide Prevention

Strategies	Resources	Staff Responsible	Evaluation
1. GISD CISM trained personnel will team with community first responders	Team Meetings	Director of C&I, Campus Counselors	Sign In sheets Agendas
2. GISD counselors will ensure that training is provided each year for the staff on their perspective campuses	Training video	Director of Curriculum, Campus Counselors	Sign in Sheets, Agendas
3. Counselors will participate and collaborate with the community suicide outreach project and walk at Shanley Park	Dates	Director of C&I, Counselors	Participation in event
4. GISD counselor team will review and revise the suicide protocol annually and revise for specific grade bands	Team Members	Director of C&I, Counselor Team	Revised Protocol

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 17, 2016
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 10, 2016
RE: Investment Policy CDA (LEGAL) & CDA (LOCAL)

SUMMARY:

According to the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and Granbury ISD policy CDA (LEGAL), the investment policy and the investment strategy shall be reviewed not less than annually.

Attached are Granbury ISD's adopted CDA (LEGAL) and CDA (LOCAL). These serve as the investment policy and strategy for each fund maintained by the District. CDA (LEGAL) is the standard investment policy for all school districts in the state of Texas. CDA (LOCAL) is the policy of GISD and describes the strategy utilized by the District in investments for GISD funds.

I have reviewed the policies to ensure that they are in compliance with current law and current procedures. The attached policies represent the current law and the current practices of District administration in regard to investments.

In addition, CDA (LEGAL) states that "The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies." In addition, CDA (LEGAL) also states that the board shall annually review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the District. CDA (LOCAL) states that "The Superintendent or other person designated by Board resolution shall serve as the investment officer." And lastly, Texas Government Code Section 2256.008(a) requires that the Board approve independent sources of investment training. In view of these requirements, a resolution is attached for consideration of the Board.

RECOMMENDATION:

That the Board adopt the attached resolution stating that the Board has reviewed the investment policy and strategies, adopted a list of qualified brokers, has designated an investment officer(s) and has approved the independent sources of investment training as required by Investment Policy and Texas Government Code.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams

Date Submitted: October 10, 2016

**Resolution Stating Review of Investment Policy and Investment Strategies,
Designation of Investment Officer(s),
Approving Independent Sources for Investment Training and
Approving List of Qualified Brokers Authorized to
Engage in Investment Transactions with the District**

WHEREAS, Granbury Independent School District ("District") has been legally created and operates pursuant to the general laws of the State of Texas applicable to independent school districts; and

WHEREAS, the Board of Trustees of the Granbury Independent School District has adopted Investment Policy CDA (LOCAL) for the District, in the form attached hereto as Exhibit "A", pursuant to Chapter 2256, Texas Government Code, as amended from time to time; and

WHEREAS, Section 2256.005(e), Texas Government Code, as amended, requires the governing body of an investing entity review its investment policy and investment strategies not less than annually; and

WHEREAS, Section 2256.025, Texas Government Code, requires the governing body of the entity shall at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in the investment transactions of the entity.

WHEREAS, the Investment Policy CDA(LOCAL) states the superintendent or other person(s) as designated by Board resolution shall serve as the investment officer(s) of the District; and

WHEREAS, the Texas Association of School Boards, all Regional Education Service Centers, the Texas Association of School Business Officials, the Texas Local Government Investment Pools, the Texas Society of CPA's, the UNT Center for Public Management, the Texas Municipal League, and various TASBO Affiliates are independent sources that provide investment training sessions relating to investment responsibilities. And as such, the Board of Trustees of the Granbury Independent School District wishes to approve these independent sources of instruction as required by Texas Government Code Section 2256.008(a);

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE GRANBURY INDEPENDENT SCHOOL DISTRICT:

That the Investment Policy, in the form attached hereto as Exhibit "A", and the investment strategies contained in such policy have been reviewed and are hereby adopted with no changes.

And that the Assistant Superintendent for Finance and Operations and the District Comptroller shall serve as the District's investment officers to be responsible for the investment of its funds consistent with Investment Policy.

And that the Texas Association of School Boards, all Regional Education Service Centers, the Texas Association of School Business Officials (TASBO), Texas Local Government Investment Pools, the Texas Society of CPA's, the UNT Center for Public Management, the Texas Municipal League, Texas State University, Virtual Learning Concepts and various TASBO Affiliates are approved as independent sources of instruction relating to investment responsibilities for the investment officer of the District, as required by Section 2256.008(a), Texas Government Code, as amended.

And that the list of qualified brokers attached as Exhibit "B" has been reviewed by the Board and are authorized to engage in investment transactions with the District.

PASSED AND APPROVED this 16th day of October, 2017.

BY: _____
Nancy Alana, President

ATTEST: _____
Barbara Herrington, Secretary

All investments made by a district shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov’t Code 2256.026*

WRITTEN POLICIES

Investments shall be made in accordance with written policies approved by the board. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which a district’s funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the district;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;
4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see LOSS OF REQUIRED RATING, below].

Gov’t Code 2256.005(b)

ANNUAL REVIEW

The board shall review its investment policy and investment strategies not less than annually. The board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov’t Code 2256.005(e)*

ANNUAL AUDIT

A district shall perform a compliance audit of management controls on investments and adherence to the district’s established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov’t Code 2256.005(m)*

INVESTMENT STRATEGIES

As part of the investment policy, a board shall adopt a separate written investment strategy for each of the funds or group of funds under the board’s control. Each investment strategy must describe

the investment objectives for the particular fund under the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the district;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the investment needs to be liquidated before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov’t Code 2256.005(d)

INVESTMENT OFFICER

A district shall designate one or more officers or employees as investment officer(s) to be responsible for the investment of its funds. If the board has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting board’s district. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances that a prudent person would exercise in the management of the person’s own affairs, but the board retains the ultimate responsibility as fiduciaries of the assets of the district. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the district. Authority granted to a person to invest the district’s funds is effective until rescinded by the district or until termination of the person’s employment by a district, or for an investment management firm, until the expiration of the contract with the district. *Gov’t Code 2256.005(f)*

A district or investment officer may use the district’s employees or the services of a contractor of the district to aid the investment officer in the execution of the officer’s duties under Government Code, Chapter 2256. *Gov’t Code 2256.003(c)*

INVESTMENT TRAINING

INITIAL

Within 12 months after taking office or assuming duties, the chief financial officer and the investment officer of a district shall attend at least one training session from an independent source approved either by the board or by a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov’t Code 2256.008(a)*

ONGOING

The chief financial officer and the investment officer must also attend an investment training session not less than once in a two-year period that begins on the first day of the district’s fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than eight hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the board or a designated investment committee advising the investment officer. If a district has contracted with another investing entity to invest the district’s funds, this training requirement may be satisfied by having a board officer attend four hours of appropriate instruction in a two-year period that begins on the first day of the district’s fiscal year and consists of the two consecutive fiscal years after that date. *Gov’t Code 2256.008(a-1)–(b)*

Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Government Code, Chapter 2256. *Gov’t Code 2256.008(c)*

STANDARD OF CARE

Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments shall be governed by the following objectives in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, rather than the prudence of a single investment, over which the officer had responsibility.
2. Whether the investment decision was consistent with a board’s written investment policy.

Gov’t Code 2256.006

PERSONAL INTEREST

A district investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the district shall file a statement disclosing that personal business interest. An investment officer who is relat-

ed within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573, to an individual seeking to sell an investment to the investment officer's district shall file a statement disclosing that relationship. A required statement must be filed with the board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

QUARTERLY REPORTS

Not less than quarterly, an investment officer shall prepare and submit to a board a written report of investment transactions for all funds covered by the Public Funds Investment Act for the preceding reporting period. This report shall be presented to a board and a superintendent, not less than quarterly, within a reasonable time after the end of the reporting period. The report must:

1. Contain a detailed description of the investment position of a district on the date of the report.
2. Be prepared jointly and signed by all district investment officers.
3. Contain a summary statement for each pooled fund group (i.e., each internally created fund in which one or more accounts are combined for investing purposes) that states the:
   a. Beginning market value for the reporting period;
   b. Ending market value for the period; and
   c. Fully accrued interest for the reporting period.
4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested.
5. State the maturity date of each separately invested asset that has a maturity date.

6. State the account or fund or pooled group fund in a district for which each individual investment was acquired.

7. State the compliance of the investment portfolio of a district as it relates to the district's investment strategy expressed in the district's investment policy and relevant provisions of Government Code, Chapter 2256.

If a district invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the board by that auditor.

Gov't Code 2256.023

SELECTION OF BROKER

A board or a designated investment committee, shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with a district. *Gov't Code 2256.025*

AUTHORIZED INVESTMENTS

A board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. Investments may be made directly by a board or by a nonprofit corporation acting on behalf of the board or an investment pool acting on behalf of two or more local governments, state agencies, or a combination of the two. *Gov't Code 2256.003(a)*

In the exercise of these powers, a board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made for such purpose may not be for a term longer than two years. A renewal or extension of the contract must be made by a board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The following investments are authorized for districts, although the board may specify in its investment policy that any such investment is not suitable, per Government Code 2256.005(j):

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities; direct obligations of the state of Texas or its agencies and instrumentalities; collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the

United States; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the state of Texas, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States; obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and bonds issued, assumed, or guaranteed by the state of Israel. *Gov't Code 2256.009(a)*

The following investments are not authorized:

a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

c. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years.

d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

2. Certificates of deposit or share certificates issued by a depository institution that has its main office or a branch office in Texas that is guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor and is secured by obligations described in item 1 above, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates [but excluding those mortgage-backed securities described in Section 2256.009(b)] or secured in any other manner and amount provided by law for the deposits of the investing entity. *Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under Government Code 2256.010:

a. The funds are invested by the district through a broker that has its main office or a branch office in this state and is selected from a list adopted by the district as required by Government Code 2256.025, or a depository institution that has its main office or a branch office in this state and that is selected by the district;

b. The broker or depository institution selected by the district arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the district;

c. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and

d. The district appoints the depository institution selected by the district, an entity described by Government Code 2257.041(d), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the district with respect to the certificates of deposit issued for the account of the district entity.

Gov’t Code 2256.010(b)

The investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov’t Code 2256.005(c)*

3. Fully collateralized “repurchase agreements” [as defined by Government Code 2256.011(b)] that have a defined termination date; are secured by a combination of cash and obligations of the United States or its agencies and instrumentalities; require the securities being purchased by the district or cash held by the district to be pledged to the district, held in the district’s name, and deposited with the district or a third party selected and approved by the district, and are placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas. The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by a district under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in

the reverse security repurchase agreement. *Gov't Code 2256.011*

4. A securities lending program if:

   a. The value of securities loaned is not less than 100 percent collateralized, including accrued income, and the loan allows for termination at any time;

   b. The loan is secured by:

      (1) Pledged securities described by Government Code 2256.009;

      (2) Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or

      (3) Cash invested in accordance with Government Code 2256.009, 2256.013, 2256.014, or 2256.016;

   c. The terms of the loan require that the securities being held as collateral be pledged to the investing entity, held in the investing entity's name, and deposited at the time the investment is made with the entity or with a third party selected by or approved by the investing entity; and

   d. The loan is placed through a primary government securities dealer or a financial institution doing business in this state.

   An agreement to lend securities under a securities lending program must have a term of one year or less.

   Gov't Code 2256.0115

5. Banker's acceptance, with a stated maturity of 270 days or fewer from the date of issuance that will be liquidated in full at maturity, which is eligible for collateral for borrowing from a Federal Reserve Bank, and is accepted by a bank meeting the requirements of Government Code 2256.012(4). *Gov't Code 2256.012*

6. Commercial paper that has a stated maturity of 270 days or fewer from the date of issuance and is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or by one nationally recognized credit rating agency provided the commercial paper is fully

secured by an irrevocable letter of credit issued by a bank organized and existing under United States law or the law of any state. *Gov’t Code 2256.013*

7. No-load money market mutual funds that:

   a. Are registered with and regulated by the Securities and Exchange Commission;

   b. Provide a district with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.);

   c. Have a dollar-weighted average stated maturity of 90 days or fewer; and

   d. Include in their investment objectives the maintenance of a stable net asset value of $1 for each share.

   However, investments in no-load money market mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c).

8. No-load mutual funds that:

   a. Are registered with the Securities and Exchange Commission;

   b. Have an average weighted maturity of less than two years;

   c. Are invested exclusively in obligations approved by Government Code Chapter 2256, Subchapter A, regarding authorized investments (Public Funds Investment Act);

   d. Are continuously rated by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and

   e. Conform to the requirements in Government Code 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.

   Investments in no-load mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c). In addition, a district may not invest any portion of bond proceeds, reserves, and funds held for debt service, in no-load mutual funds described in this item.

   Gov’t Code 2256.014

9. A guaranteed investment contract, as an investment vehicle for bond proceeds, if the guaranteed investment contract:

   a. Has a defined termination date.

   b. Is secured by obligations described by Government Code 2256.009(a)(1), excluding those obligations described by Section 2256.009(b), in an amount at least equal to the amount of bond proceeds invested under the contract.

   c. Is pledged to a district and deposited with the district or with a third party selected and approved by the district.

   Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

   To be eligible as an authorized investment:

   a. A board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds.

   b. A district must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received.

   c. A district must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received.

   d. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested.

   e. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

   Gov’t Code 2256.015

10. A public funds investment pool meeting the requirements of Government Code 2256.016 and 2256.019, if a board authorizes the investment in the particular pool by resolution. *Gov’t Code 2256.016, .019*

11. Corporate bonds: A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF] may purchase, sell, and invest its funds and funds under its control in

“corporate bonds” (as defined in Government Code 2256.0204(a)) that, at the time of purchase, are rated by a nationally recognized investment rating firm “AA” or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased. *Gov’t Code 2256.0204(b)–(c)*

The district is not authorized to:

a. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or

b. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

Gov’t Code 2256.0204(d)

The district may purchase, sell, and invest its funds and funds under its control in corporate bonds if the board:

a. Amends its investment policy to authorize corporate bonds as an eligible investment;

b. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds, and liquidating the investment in corporate bonds; and

c. Identifies the funds eligible to be invested in corporate bonds.

Gov’t Code 2256.0204(e)

The district investment officer, acting on behalf of the district, shall sell corporate bonds in which the district has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

a. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corporate bonds are rated “AA” or the equivalent at the time the release is issued; or

b. Changes the rating on the corporate bonds to a rating lower than “AA” or the equivalent.

Gov’t Code 2256.0204(f)

Corporate bonds are not an eligible investment for a public funds investment pool. *Gov’t Code 2256.0204(g)*

CHANGE IN LAW

A district is not required to liquidate investments that were authorized investments at the time of purchase. *Gov’t Code 2256.017*

LOSS OF REQUIRED RATING

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. A district shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov’t Code 2256.021*

SELLERS OF INVESTMENTS

A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with a district or to an investment management firm under contract with a district to invest or manage the district’s investment portfolio. For purposes of this section, a business organization includes investment pools and an investment management firm under contract with a district to invest or manage the district’s investment portfolio. The qualified representative of the business organization offering to engage in an investment transaction with a district shall execute a written instrument in a form acceptable to the district and the business organization substantially to the effect that the business organization has:

1. Received and thoroughly reviewed the district investment policy; and
2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the district and the organization that are not authorized by the district’s policy, except to the extent that this authorization is dependent on an analysis of the makeup of the district’s entire portfolio or requires an interpretation of subjective investment standards.

The investment officer may not acquire or otherwise obtain any authorized investment described in a district’s investment policy from a person who has not delivered to the district the instrument described above.

Gov’t Code 2256.005(k)–(l)

DONATIONS

A gift, devise, or bequest made to provide college scholarships for district graduates may be invested by a board as provided in Property Code 117.004, unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to a district for a particular purpose or under terms of use specified by the donor are not subject to the require-

ments of Government Code Chapter 2256, Subchapter A. *Gov’t Code 2256.004(b)*

ELECTRONIC FUNDS TRANSFER

A district may use electronic means to transfer or invest all funds collected or controlled by the district. *Gov’t Code 2256.051*

INVESTMENT AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District’s written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be settled on a delivery versus payment basis.

APPROVED INVESTMENT INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL) under AUTHORIZED INVESTMENTS, the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker’s acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY

The primary goal of the investment program is to ensure safety of principal, to maintain liquidity, and to maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

INVESTMENT MANAGEMENT	In accordance with Government Code 2256.005(b)(3), the quality and capability of investment management for District funds shall be in accordance with the standard of care, investment training, and other requirements set forth in Government Code Chapter 2256.
LIQUIDITY AND MATURITY	Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits. The District’s investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.
DIVERSITY	The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.
MONITORING MARKET PRICES	The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant changes in the market value of the District’s investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisers, and representatives/advisers of investment pools or money market funds. Monitoring shall be done monthly or more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.
MONITORING RATING CHANGES	In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.
FUNDS / STRATEGIES	Investments of the following fund categories shall be consistent with this policy and in accordance with the applicable strategy defined below. All strategies described below for the investment of a particular fund should be based on an understanding of the suitability of an investment to the financial requirements of the District and consider preservation and safety of principal, liquidity, marketability of an investment if the need arises to liquidate before maturity, diversification of the investment portfolio, and yield.
OPERATING FUNDS	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

AGENCY FUNDS	Investment strategies for agency funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
DEBT SERVICE FUNDS	Investment strategies for debt service funds shall have as their primary objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
CAPITAL PROJECT FUNDS	Investment strategies for capital project funds shall have as their primary objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
SPECIAL REVENUE FUNDS	Investment strategies for special revenue funds shall have as their primary objectives preservation and safety of principal, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
SAFEKEEPING AND CUSTODY	The District shall retain clearly marked receipts providing proof of the District’s ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.
BROKERS / DEALERS	Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).
SOLICITING BIDS FOR CD’S	In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.
INTEREST RATE RISK	To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification. The District shall monitor interest rate risk using weighted average maturity and specific identification.
INTERNAL CONTROLS	A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in

financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District’s independent auditing firm.

ANNUAL REVIEW

The Board shall review this investment policy and investment strategies not less than annually and shall document its review in writing, which shall include whether any changes were made to either the investment policy or investment strategies.

ANNUAL AUDIT

In conjunction with the annual financial audit, the District shall perform a compliance audit of management controls on investments and adherence to the District’s established investment policies.

Exhibit "B"

Qualified Broker/Dealers Authorized to Engage in Investment Transactions with Granbury ISD

Javier I.A. Altimari, CFP (for TCG Investment Advisors)
Global Financial Services, LLP
1330 Post Oak Blvd., Suite 2100
Houston, TX 77056

Logic/JP Morgan Asset Management – Local Government Investment Pool
1201 Elm St., Suite 3500
Dallas, TX 75270

Lone Star/ First Public – Local Government Investment Pool
12007 Research Blvd.
Austin, TX 78759

TexasTerm/PFM Asset Management, LLC – Local Government Investment Pool
221 West 6th Street, Suite 1900
Austin, TX 78701

TexPool/Federated Participant Services – Local Government Investment Pool
1001 Texas Ave., Suite 1400
Houston, TX 77002

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 10, 2017
RE: September 30, 2017 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended September 30, 2017 for the general operating fund.

The statement for the period ended September 30, 2017, includes only those transactions that occurred between the period of September 1, 2017, and September 30, 2017. Revenue collected to date equals 2.18% of the budgeted amount compared to 3.49% last year. Expenditures to date represent 9.78% of the budget compared to 10.12% last year.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Persons Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: October 10, 2017

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED SEPTEMBER 30, 2017

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	56,783,907	38,491	56,745,416	0.07%	7.00%
	INVESTMENT INCOME	180,000	9,122	170,878	5.07%	11.22%
	OTHER LOCAL INCOME	412,738	57,660	355,078	13.97%	7.50%
5800	STATE					
	STATE FUNDING	6,656,433	1,303,800	5,352,633	19.59%	23.46%
5900	FEDERAL					
	FEDERAL PROJECTS	860,000	6,262	853,738	0.73%	1.31%
	TOTAL REVENUES	**64,893,078**	**1,415,334**	**63,477,744**	**2.18%**	**3.49%**
EXPENDITURES						
11	INSTRUCTION	34,309,076	3,112,579	31,196,497	9.07%	9.15%
12	INSTRUCTIONAL RESOURCES & MEDIA	748,645	53,359	695,286	7.13%	7.53%
13	CURRICULUM & STAFF DEVELOPMENT	873,226	77,387	795,839	8.86%	9.16%
21	INSTRUCTIONAL LEADERSHIP	641,172	58,217	582,955	9.08%	8.56%
23	SCHOOL LEADERSHIP	3,530,092	295,258	3,234,834	8.36%	9.22%
31	GUIDANCE/COUNSELING	2,678,284	249,728	2,428,556	9.32%	9.93%
32	SOCIAL WORK SERVICES	65,000	64,648	352	99.46%	99.46%
33	HEALTH SERVICES	373,156	37,644	335,512	10.09%	7.52%
34	TRANSPORTATION	3,356,050	285,246	3,070,804	8.50%	10.75%
35	FOOD SERVICE	0	0	0	0.00%	0.00%
36	CO-CURRICULAR/EXTRACURRICULAR	1,984,166	184,141	1,800,025	9.28%	10.34%
41	GENERAL ADMINISTRATION	2,309,642	227,583	2,082,059	9.85%	9.91%
51	PLANT MAINTENANCE	6,118,702	1,341,506	4,777,196	21.92%	20.08%
52	SECURITY & MONITORING SERVICES	290,669	15,767	274,902	5.42%	9.92%
53	DATA PROCESSING	1,312,453	336,671	975,782	25.65%	17.65%
61	COMMUNITY EDUCATION	107,881	5,089	102,792	4.72%	8.41%
71	DEBT SERVICE	0	0	0	0.00%	0.00%
81	FACILITIES CONSTRUCTION & ACQUISITION	0	0	0	#DIV/0!	0.00%
91	CONTR INSTRUCTIONAL SERVICES	5,050,081	0	5,050,081	0.00%	0.00%
93	PAYMENTS TO FISCAL AGENT	25,500	0	25,500	0.00%	0.00%
99	OTHER INTER GOV CHARGES	1,119,283	0	1,119,283	0.00%	0.50%
	TOTAL EXPENDITURES	**64,893,078**	**6,344,824**	**58,548,254**	**9.78%**	**10.12%**
		0				
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**0**	**(4,929,490)**	**4,929,490**		

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED SEPTEMBER 30, 2017

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	57,376,645	105,273	57,271,372	0.18%
5800 STATE SOURCES	6,656,433	1,303,800	5,352,633	19.59%
5900 FEDERAL SOURCES	860,000	6,262	853,738	0.73%
TOTAL REVENUES	**64,893,078**	**1,415,334**	**63,477,744**	**2.18%**
EXPENDITURES				
6100 PAYROLL COSTS	47,465,334	3,589,488	43,875,846	7.56%
6200 PROFESSIONAL & CONTRACTED SERVICES	11,845,434	1,474,724	10,370,709	12.45%
6300 SUPPLIES/MATERIALS	2,864,090	841,136	2,022,954	29.37%
6400 OTHER OPERATING	1,366,762	376,075	990,687	27.52%
6500 DEBT SERVICE	0	0	0	0.00%
6600 CAPITAL OUTLAY	1,351,458	63,401	1,288,057	4.69%
TOTAL EXPENDITURES	**64,893,078**	**6,344,824**	**58,548,254**	**9.78%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**0**	**(4,929,490)**	**4,929,490**	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 10, 2017
RE: Cash Flow and Investment Report as of September 30, 2017

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending September 30, 2017. Please note the cash flow statement reflects information from the district's prior depository bank, First Financial Bank, and the district's current depository bank, PlainsCapital Bank. A few accounts remain open at First Financial to allow time for checks to clear to employees as well as vendors. We are working on getting those outstanding checks cleared so that we can close those accounts permanently.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: October 10, 2017

GRANBURY INDEPENDENT SCHOOL DISTRICT

CASH AND INVESTMENT REPORT

FROM SEPTEMBER 1, 2017 TO SEPTEMBER 30, 2017

FOR BOARD MEETING OCTOBER 16, 2017

	FIRST FINANCIAL BANK and PLAINS CAPITAL BANK								INVESTMENTS				MAPP	
	GENERAL FUND	DEBT	CAPITAL PROJ	PAYROLL	A/P	WC FUND	EZDENT	CHILD NUTRITION	LOGIC	LONE STAR	TEXPOOL	TEXAS TERM	PROGRAM	TOTAL
BEGINNING BALANCE-SEPTEMBER 1, 2017	$ 608,173	$ 4,241	$ 4,625	$ 1,164,771	$ 1,416,301	$ 397,281	$ 21,418	$ 15,274	$ 3,226,099	$ 20,476,458	$ 2,292	$ 1,055,132	$ 5,053,710	$ 33,445,775
LOCAL REVENUE-RENT, CAFÉ MEALS,ATH	$ 813,282.98		$ -					$ 167,194						$ 980,477
														$ -
TAX COLLECTIONS	$ -	$ -								$ 258,654				$ 258,654
														$ -
TEA COLLECTIONS:														$ -
CHILD NUTRITION	$ 129,287							$ 129,287						$ 258,573
FOUNDATION	$ 1,303,800													$ 1,303,800
TITLE FUNDS	$ 358,882													$ 358,882
AVAILABLE SCHOOL FUND														$ -
IDEA-B FUNDS	$ 253,467													$ 253,467
IMA														$ -
PERKINS	$ 6,626													$ 6,626
MAC/SHARS	$ -													$ -
TRANSFERS IN	$ 11,064,762	$ 36,241	$ 116,625	$ 2,623,350	$ 3,941,779	$ 429,251	$ 43,896		$ -	$ -	$ -		$ 5,000,000	$ 23,255,903
														$ -
BOND PAYMENT		$ -												$ -
OPERATING EXPENSES	$ (2,523,841)		$ (114,948)		$ (4,518,520)	$ (457,659)	$ (43,653)	$ (190,659)	$ -	$ -			$ (493)	$ (7,849,774)
PAYROLL	$ (3,823,768)		$ -	$ (2,135,692)				$ (99,234)						$ (6,058,694)
TEA RECAPTURE	$ (362,414)	$ -			$ -									$ (362,414)
TRANSFERS OUT	$ (5,802,345)	$ (37,758)	$ -			$ -			$ (151,700)	$ (10,594,000)	$ -	$ (7,000)		$ (16,592,803)
MARKET APPRECIATION / (DEPRECIATION)													$ (4,334)	$ (4,334)
MONTHLY DIVIDENDS & INTEREST EARNED AND PAID	$ 26	$ 0	$ 0	$ 184	$ 188	$ 15	$ 1	$ 2	$ 3,329	$ 18,414	$ 2	$ 10,681	$ 92	$ 32,934
ACCRUED INTEREST PAID														$ -
ENDING BALANCE - SEPTEMBER 30, 2017	$ 2,025,937	$ 2,724	$ 6,302	$ 1,652,612	$ 839,748	$ 368,888	$ 21,662	$ 21,865	$ 3,077,728	$ 10,159,526	$ 2,294	$ 1,058,814	$ 10,048,975	$ 29,287,074
INTEREST ACCRUED, NOT PAID AT MONTHS END														$ -
WEIGHTED AVERAGE MATURITY	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	40 Days	51 Days	32 Days	35.6 Days	0.48 yrs	
CURRENT MONTH AVERAGE MONTHLY INTEREST RATE:	0.050%	0.050%	0.050%	0.050%	0.050%	0.050%	0.050%	0.050%	1.283%	1.246%	1.030%	1.030%	1.383	
PRIOR MONTH AVERAGE MONTHLY INTEREST RATE:	0.766%	0.766%	0.766%	0.766%	0.766%	0.766%	0.766%	0.766%	1.286%	1.206%	1.007%	1.010%	1.347	
												CDs Various	2.77% Coupon	

We, the approved Investment Officers of Granbury ISD, hereby certify that the above Investment Report represents the investment position of the District (as of the end of the month indicated at the top of this investment form) in accordance with the Board approved Investment Funds Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principals (GAAP).

L..O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Emmett J. Whitefield
District Comptroller

2017-18 INTEREST ACCRUED (as of 9/30/17)			
Sep-17	$ 32,933.79	Mar-18	
Oct-17		Apr-18	
Nov-17		May-18	
Dec-17		Jun-18	
Jan-18		Jul-18	
Feb-18		Aug-18	
		TOTAL	$ 32,933.79

SEPTEMBER INTEREST ACCRUED	$ -
SEPTEMBER INTEREST EARNED & PD	$ 32,933.79
SEPTEMBER TOTAL INTEREST	$ 32,933.79

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 10, 2017
RE: Bond Expenditure Update
As of August 31, 2017

SUMMARY:

Attached are bond expenditures through the period ended September 30, 2017. Expenditures are divided into two categories - "Construction" and "Other Areas". The Construction category includes expenditures related to the construction or renovation/remodeling of buildings. The Construction category also includes a breakdown of expenditures by vendor. The Other Areas category includes expenditures for non-construction related expenditures from bond funds.

Respectfully submitted,

D Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Karen Johnson

Date Submitted: October 10, 2017

GRANBURY ISD

Bond Project Status

Budget, Commitments, Expenditures, Construction Contracts (thru 09/30/17)

Summary Status - Construction

Description	Budgeted	Committed	Expended
Soft Cost	$ 4,806,565.58	$ 19,396.20	$ 4,785,145.73
Hard Cost	$ 58,886,396.26	$ 655.00	$ 58,834,790.15
Contingency	$ 564,852.89	$ -	$ 564,335.73
Construction Total	***$ 64,257,814.73***	***$ 20,051.20***	***$ 64,184,271.61***

Description	Budgeted	Committed	Expended
Band Equip	$ 400,000.21	$ -	$ 347,138.86
Bus Replacement	$ 1,600,000.00	$ -	$ 1,599,999.98
Classroom Furniture	$ 1,049,673.67	$ 24,079.50	$ 1,025,593.94
Furniture, Fixture, Equip	$ 4,373,068.48	$ 1,750.00	$ 4,274,523.39
Technology	$ 10,291,269.39	$ 53,485.12	$ 7,743,291.42
Other Areas Total	***$ 17,714,011.75***	***$ 79,314.62***	***$ 14,990,547.59***

Construction Vendor Status

Contract / Service	Paid to Date	Description
Alliance Geotech	$ 259,582.31	*Materials Testing*
Anixter	$ 13,880.70	*Electric Boxes & Fiber Jumpers - ADM*
B & S Southern Sign	$ 3,335.00	*Signage*
Blair Communications	$ 49,760.70	*VHF Communications*
Buford-Thompson	$ 58,884,165.03	*Construction Mgr*
C & R Services	$ 139,788.66	*Cameras*
City of Granbury	$ 186,743.30	*Permits*
DFW Waste Oil	$ 650.00	*Oil Disposal - GHS Auto Shop*
Elliott Electric	$ 10,682.75	*CTE Move to Ag Complex*
ERI Consulting	$ 5,925.00	*Asbestos Abatement Consultant GHS*
GCA Services	$ 13,401.20	*Scrub & Finish New VCT - GHS*
G&G Electric	$ 12,477.00	*AG Complex Welder Plugs; Misc Svc*
Gomez Floor	$ 2,764.53	*Dressing Rm Floors (due to abatement)*
Grainger	$ 1,720.86	*Hoists for Ag & Auto Shop*
Granbury Glass	$ 2,292.00	*Mirrors - GHS*
Granbury Winnelson	$ 5,833.84	*Rods for Band & Choir Uniform Storage*
HC News	$ 196.50	*Public Notice Ad*
HD Snow House Moving	$ 13,600.00	*Move Portables*
Henson's	$ 2,311.00	*JROTC Metal Plate*
Home Depot	$ 7,441.13	*Ramps to Portables; Misc.*

Contract / Service	Paid to Date	Description
Huckabee	$ 4,265,246.12	*Architect*
IESI	$ 13,613.66	*Temporary Roll-Off*
JPH Land Surveying	$ 44,900.00	*Survey*
JSK Company	$ 24,112.00	*Video Surveillance Supplies - GHS*
Kelly-Moore	$ 2,622.18	*JROTC Floor*
Lone Star Communications	$ 3,380.00	*AES & EES Gym Intercom*
Mark's Plumbing	$ 392.48	*Temporary Training Rm*
Mobile Modular	$ 12,472.30	*Pods - GHS*
1 Priority	$ 31,700.00	*Abatement - GHS*
Print One	$ 133.25	*Signage - OW*
Quality Sound	$ 28,100.00	*PA System Upgrade - BIS, OWS*
Refrigerated Specialist	$ 2,050.00	*Disconnect Condenser for Roofers-GHS*
Rental One	$ 578.10	*Equipment Rental*
School Specialty	$ 367.71	*White Board - OW*
STS360	$ 91,631.64	*Video Surveillance Upgrade - GHS*
TASB	$ 21,382.00	*Asbestos Testing - All campuses*
The Rios Group	$ 22,875.00	*Subsurface Utility*
TX Dept of State Health Svc	$ 238.00	*Asbestos Abatement Notification Fee*
Woodard Builders	$ 1,925.66	*Glass in Receptionist Door - BES*
	$ -	
Construction Vendor Total	***$ 64,184,271.61***	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 16, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: October 8, 2017
RE: Report of Categorical Purchases Between $50,000 and $100,000 as Per Board Policy CH (LOCAL)

SUMMARY:

The attached categorical purchases between $50,000 and $100,000 for the period of September 1, 2017 through September 30, 2017 are being reported as per the requirements of Board Policy CH (LOCAL), which states:

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The Superintendent is not required to obtain Board approval for the following types of budgeted purchases costing less than $100,000, but shall subsequently report them to the Board:

1. *A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;*
2. *A purchase made through a cooperative purchasing program or state purchasing program that satisfies the District's obligation for competitive purchasing [see CH(LEGAL)]; or*
3. *A continuing or periodic purchase under a Board-approved bid or contract.*

Respectfully submitted,

D O Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Debbie Johnson

Date Submitted: October 8, 2017

GRANBURY ISD

REPORT ON PURCHASES THROUGH A COOPERATIVE OR INTERLOCAL

Single Purchase Between $50,000 and $100,000 in accordance with CH(LOCAL)

Board Meeting – October 16, 2017

Purchases 9/1/17 to 9/30/17

Vendor	Cooperative/Inter local	Description	Amount
JSK Co/I-K Electric/I-K Network Solutions	Department of Information Resources (DIR)	Fortigate Firewall Content Filtering Renewal	$67,412.00
JSK Co/I-K Electric/I-K Network Solutions	Department of Information Resources (DIR)	Extreme Support Renewal	$68,564.05