Regular

Monday, April 17, 2017 5:00 PM
Granbury ISD Board Room, 217 N Jones St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**

a. Chapter 551.074 - Personnel, Discussion of Employee Evaluation, Reassignment Duties, Discipline, or Dismissal.

1. Consider Staff Appointments
2. Consider Renewal of Non Probationary Teacher Contracts
3. Consider Revision to 2016-17 Stipend Schedule

b. Chapter 551.072 - Purchase, exchange, lease or value of real property

1. Consider Lease Agreement for GISD Property
2. Consider Exchange of Granbury ISD Property

3. **Reconvene in open session - 6:00 PM**
4. **Moment of Silence/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Achievement Spotlight**

a. Granbury Masonic Lodge No. 392 – Mirabeau B. Lamar Awards: Granbury Middle School Teacher Atyka Ditto

b. Granbury Masonic Lodge No. 392 – Mirabeau B. Lamar Awards: Acton Elementary student Christian Garcia; Granbury High School students Samantha Reiner and Payton Holmgreen

c. Granbury ISD Librarians: Kathy Anderson, Tammy Jo Burns, Kristen Callihan, Leah Dawson, Christy Jonas, Kellie Morris, Lissa Oliver, Ann Van Zandt, Kim Young

d. AMS Odyssey of the Mind – National Qualifying Team: Jack Barefoot, Wesley Barefoot, Katie Lou Funk, Taylor Lawrence, McKenna Smith, Adam Stone

e. FCCLA Cupcake Battle State Contestant: Granbury High School Student Joseph Johnson

7. **Public comments/audience participation**
8. **Discussion/Action**

a. Student Presentation Regarding Prom Safety

b. Consider Consent Agenda Items

1. Minutes of the March 27, 2017, Regular Meeting
2. Consider Budget Amendments

c. Consider Partnership with Cook Children’s Telemedicine Program
d. Consider Adoption of TASB Policy Update 107
e. Consider District of Innovation Proposed Policy Changes
f. Consider Region 11 Service Contracts
g. Consider Disposal of Surplus Items for Summer 2017
h. Consider Approval of Additional Summer Projects
i. Consider Approval of Budget Amendments for Additional Summer Project

9. **Reports**

a. Superintendent's Report
b. Financial Statements for Period Ending March 31, 2017
c. Cash Flow and Investment Reports for Period Ending March 31, 2017
d. Bond Expenditures Monthly Update for Period Ending March 31, 2017
e. Report of Categorical Purchases between $50,000 and $100,000 as

Required per Board Policy CH (LOCAL)

10. **Consider action on items discussed in closed session**

a. Chapter 551.074 - Personnel, Discussion of Employee Evaluation, Reassignment Duties, Discipline, or Dismissal.

1. Consider Staff Appointments
2. Consider Renewal of Non Probationary Teacher Contracts
3. Consider Revision to 2016-17 Stipend Schedule

b. Chapter 551.072 - Purchase, exchange, lease or value of real property

1. Consider Lease Agreement for GISD Property
2. Consider Exchange of Granbury ISD Property

11. **Adjourn**

Minutes of Regular Meeting
The Board of Trustees
Granbury ISD
March 27, 2017
5:00 PM

A Regular meeting of the Board of Trustees of Granbury ISD was held on Monday, February 20, 2017, beginning at 5:00 PM in the Granbury ISD Board Room, 217 N. Jones, Granbury, TX 76048.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Presiding Officer .....Nancy Alana, President

Board Members Present
Barbara Herrington
Mark Jackson
Chris Tackett
Barbara Townsend
Micky Shearon
Rhonda Rezsofi

Board Members Absent
None

School Officials Present
Dr. James M. Largent Ed.D., Superintendent
Ron Holmgreen, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Wes Jones, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Director of Public Information
Faith Barnes, Recording Secretary

Others Present
School Employees
Media
Community Members

Meeting Called to Order
Nancy Alana, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members were present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session
The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened
The Board of Trustees reconvened in open session at 6:02 p.m.

Moment of Silence/Invocation
Nancy Alana led the invocation.

Pledge - U.S. Flag and Texas Flag
Mambrino Students Alexis Adair, Lily Keisler, Braxton Heffernan, Silas Hughes, and Isabella Vasquez led the Pledges.

Achievement Spotlight

Acton Middle School Principal Jimmy Dawson presented the Tarleton Instructional Leader Award to Acton Middle School Vice Principal Kristie Berryman to the board.

Granbury Chamber of Commerce member Mike Scott presented the Howard Clemmons Distinguished Service Award to Granbury High School CTE Director Judy Gentry to the board.

Brawner and Mambrino Elementary Principals Jincy Ross and Stacie Brown presented the District Elementary Science Fair Best of Show Winners Nate Gast and Brice Mashaw to the board.

Granbury High School and Acton Middle School Principals Jeremy Ross and Jimmy Dawson presented the District Secondary Science & Engineering Fair, Top Winners: Kristen Babiash, Alexis Hansen, Miles Hopson, Liesl Krone, Madelyn Lanning, and Taylor Lawrence to the board.

Granbury High School and Acton Middle School Principals Jeremy Ross and Jimmy Dawson presented State Science & Engineering Fair Qualifiers: Liesl Krone, Hunter Meroney, Jonathan Rositas, Scout Skaggs, and Marissa Ward to the board.

Brawner Intermediate Principal Jincy Ross presented the National History Bee Qualifier: Ayden Oredson to the board.

Granbury High School Teacher Cari Davis presented the Law Enforcement State Competition Qualifiers Chase Baker, Kenia Cortes, Dylan Goosen, Freeman Hawker, Abbi Henry, Sam Henthorn, Kollin Ladesic, Leizliann Martinez, Lexi Nelson, Kaily Reason, and Shelly Yauri to the board.

Public comments/audience participation
None

Discussion/Action

Consider Consent Agenda Items

A motion was made by Mark Jackson and seconded by Micky Shearon to approve the consent items as presented 1. Minutes of the February 20, 2017, Regular Meeting; 2.

Consider Budget Amendments; 3. Consider Renewal of Athletic & Athletic Trainer Supplies & Equipment CSP 2015-06; and 4.Consider Renewal of Instructional Tools, Professional Books, Teaching Aids, Supplies & Equipment CSP 2016-05.
Motion Carried: 7 Yes – 0 No

Consider Voting on ESC Region 11 Board of Trustees Election
The Board completed individual ballots to cast their vote for the ESC Region 11 Board of Trustee Election.

Review TASB's Localized Policy Update 107
TASB's Localized Policy Update 107 was reviewed by the Board. Action on the update will be taken at April's meeting.

Consider Highest and Best Use Report from UT Arlington regarding plan of action to move forward on Old Administration Complex Property
A motion was made by Mark Jackson and seconded by Barbara Herrington to allow Dr. Largent to pursue talks and negotiations with Weatherford College including not limited to replat and/or terms of sale of the property known as the Old Administrative Complex.
Motion Carried: 7 Yes – 0 No

A motion was made by Mark Jackson and seconded by Micky Shearon to allow Dr. Largent to pursue the lease and/or sale or general disposition of the property located at 600 W. Pearl, Granbury, Texas 76048, known as the Central Administration Building and Board Room.
Motion Carried: 7 Yes – 0 No

Consider Foreign Exchange Student Waiver
A motion was made by Barbara Herrington and seconded by Micky Shearon to approve the Foreign Exchange Student Waiver as presented.
Motion Carried: 7 Yes – 0 No

Consider Interlocal Agreement and Resolution Authorizing Participation in the Region 10 457(b) FICA Alternative Plan
A motion was made by Barbara Herrington and seconded by Micky Shearon to approve the Interlocal Agreement and Resolution Authorizing Participation in the Region 10 457(b) FICA Alternative Plan as presented.
Motion Carried: 7 Yes – 0 No

Consider Approving Purchase of Food Service Equipment
A motion was made by Micky Shearon and seconded by Barbara Townsend to approve the purchase of food service equipment as presented.
Motion Carried: 7 Yes – 0 No

Consider Approval of Summer Projects
A motion was made by Mark Jackson and seconded by Rhonda Rezsofi to approve the Summer Projects as presented.
Motion Carried: 7 Yes – 0 No

Consider Approval of Budget Amendments for Summer Projects
A motion was made by Mark Jackson and seconded by Micky Shearon to approve the budget amendments for summer projects as presented.
Motion Carried: 7 Yes – 0 No

Consider Instructional Materials Allotment IMA Certification Form

A motion was made by Barbara Herrington and seconded by Chris Tackett to approve the Instructional Materials Allotment IMA Certification Form as presented.

Motion Carried: 7 Yes – 0 No

Consider Purchase of Elementary Furniture

A motion was made by Rhonda Rezsofi and seconded by Barbara Townsend to approve the Purchase of Elementary Furniture as presented.

Motion Carried: 7 Yes – 0 No

Reports

Superintendent's Report

Superintendent Dr. James M. Largent reported that Granbury ISD would be nominating the school board for ESC Region 11 Annual School Board Award.

Presentation from Granbury ISD Campus Counselors

Director of Curriculum Sharon Williams and Granbury High School Counselor Claudia Hurst recognized Granbury ISD's campus counselors.

Financial Statements for Period Ending February 28, 2017

Assistant Superintendent Dobie Williams presented the Financial Statements for Period Ending February 28, 2017, to the board.

Cash Flow and Investment Reports for Period Ending February 28, 2017

Assistant Superintendent Dobie Williams presented the Cash Flow and Investment Statement for Period Ending February 28, 2017, to the board.

Bond Expenditures Monthly Update for Period Ending February 28, 2017

Assistant Superintendent Dobie Williams presented the Bond Expenditures for Period Ending February 28, 2017, to the board.

Report of Categorical Purchases between $50,000 and $100,000 as Required per Board Policy CH (LOCAL)

Assistant Superintendent Dobie Williams presented the categorical purchases between $50,000 and $100,000 as required per board policy CH (LOCAL) to the board.

Consider action on items discussed in closed session

Consider Staff Appointments and Administrator Contracts

A motion was made by Mark Jackson and seconded by Barbara Townsend to approve the staff appointments and administrator contracts as presented.

Motion Carried: 7 Yes – 0 No

Adjourn

There being no further business, the meeting was adjourned at 7:42 p.m.

Nancy Alana, President

Barbara Herrington, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 17, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
Asst. Supt. for Finance and Operations
DATE: April 10, 2017
RE: Budget Amendments

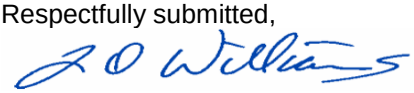
SUMMARY:

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The summary page that indicates how the current amendments will impact the overall general fund budget as well as how previous amendments have impacted the budget is included under an action item later in the agenda since budget amendments for summer projects are being submitted as a separate action item that will require board discussion and approval.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: April 10, 2017

2016-2017
Budget Amendment #8

	April Proposed Budget Amendment #8	Increase	Decrease	Net Effect
Object	**Revenue**			
5700	Revenue Generated	16,684	0	
5800		0	0	
5900		0	0	
	Total	**16,684**	**0**	**16,684**
Function	**Expenses**			
11	GMS - Amend funds earned from ED Camp to be used for computer supplies	1,000	0	
	Mambrino - Amend funds donated by campus PTO for student travel	3,774	0	
	Acton Elementary - Amend funds for studetn travel to Odyssey of the Mind state competition	0	624	
	Emma Roberson - Amend funds for split bench tables	4,600	0	
	Curriculum - Amend funds for AVID summer conference	0	5,760	
	SPED - Amend funds for computers and audiology booth	0	21,324	
	Business Office - Amend funds for district level travel	0	20,000	
	Curriculum - Amend funds for Odyssey and AVID travel	0	10,450	
	BTC - Amend funds for purchase of learning activities kit	345	0	
	STARS - Amend funds for graduation awards	150	0	
	Overall effect on Function 11	**9,869**	**58,158**	**(48,289)**
12	Acton Elementary - Amend funds for Library furniture	800	0	
	Overall effect on Function 12	**800**	**0**	**800**
13	GMS - Amend funds for student travel	0	250	
	Acton Elementary - Amend funds for Library furniture	0	800	
	Curriculum - Amend funds for AVID summer conference	4,560	0	
	Curriculum - Amend funds for Odyssey and AVID travel	10,450	0	
	BTC - Amend funds for purchase of learning activities kit	0	345	
	Overall effect on Function 13	**15,010**	**1,395**	**13,615**
21	SPED - Amend funds for computers and audiology booth	1,450	0	
	Overall effect on Function 21	**1,450**	**0**	**1,450**
23	Emma Roberson - Amend funds for split bench tables	0	2,100	
	Curriculum - Amend funds for AVIS summer conference	720	0	
	STARS - Amend funds for graduation awards	0	150	
	Overall effect on Function 23	**720**	**2,250**	**(1,530)**
31	Curriculum - Amend funds for AVIS summer conference	480	0	
	SPED - Amend funds for computers and audiology booth	1,400	0	
	Overall effect on Function 31	**1,880**	**0**	**1,880**
32	**Overall effect on Function 32**	**0**	**0**	**0**
33	SPED - Amend funds for computers and audiology booth	22,074	0	
	Overall effect on Function 33	**22,074**	**0**	**22,074**
34	**Overall effect on Function 34**	**0**	**0**	**0**
36	Athletics - Amend funds donated by Pirate Golf Booster Club for travel	200	0	
	Athletics - Amend funds donated by Lady Pirate Golf Booster Club for travel	130	0	
	GMS - Amend funds for student travel	250	0	
	Acton Elementary - Amend funds for student travel to Odyssey of the Mind state competition	624	0	
	Business Office - Amend funds for district level travel	20,000	0	
	Overall effect on Function 36	**21,204**	**0**	**21,204**
41	SPED - Amend funds for computers and audiology booth	0	3,600	
	Overall effect on Function 41	**0**	**3,600**	**(3,600)**
51	Emma Roberson - Amend funds for split bench tables	0	2,500	
	Maintenance - Amend funds for donation of 72" propane mower from City of Granbury for Hood County Clean Air Coalition	11,580	0	
	Overall effect on Function 51	**11,580**	**2,500**	**9,080**
52	**Overall effect on Function 52**	**0**	**0**	**0**
53	**Overall effect on Function 53**	**0**	**0**	**0**
61	**Overall effect on Function 61**	**0**	**0**	**0**
71	**Overall effect on Function 71**	**0**	**0**	**0**
81	**Overall effect on Function 81**	**0**	**0**	**0**
91	**Overall effect on Function 91**	**0**	**0**	**0**
93	**Overall effect on Function 93**	**0**	**0**	**0**
99	**Overall effect on Function 99**	**0**	**0**	**0**
	Total	**84,587**	**67,903**	**16,684**

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 12, 2017**
Action:	**Action**

TO: Board of Trustees **From: Dr. James M. Largent**
Date: April 17, 2017
RE: Consider Partnership with Cooks Children's Telemedicine Program

SUMMARY:

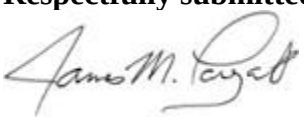
Cooks Children's Telemedicine Program is a partnership with Cooks Children's Hospital and brought to Granbury ISD by our SHAC members, Dr. Watts. A representative from Cooks should be at the board meeting with more details.

What is telemedicine?
Telemedicine is the practice of connecting with a healthcare professional virtually through real-time audio and video conferencing. In addition to talking remotely to nurses, physicians and other healthcare professionals, specialized devices are used for diagnostic purposes. These can include an otoscope for the ear, stethoscope for heart and lung sounds and a close-up exam camera that can take video of the skin, eyes, and mouth.

RECOMMENDATION:

It is recommended that the Board approve the partnership with Cooks Children's Hospital regarding the Telemedicine Program.

Respectfully submitted,



Dr. James M. Largent
Superintendent

Vantage Points

A Board Member's Guide to Update 107

Please note: *Vantage Points* is an executive summary, prepared specifically for board members, of the TASB Localized Update. The topic-by-topic outline and the brief descriptions focus attention on key issues to assist local officials in understanding changes found in the policies. The description of policy changes in *Vantage Points* is highly summarized and should not substitute for careful attention to the more detailed, district-specific Explanatory Notes and the policies within the localized update packet.

We welcome your comments or suggestions for improving *Vantage Points*. Please write to us at TASB Policy Service, P.O. Box 400, Austin, TX 78767-0400, e-mail us at policy.service@tasb.org, or call us at 800-580-7529 or 512-467-0222.

For more information about Policy Service, visit our website at http://policy.tasb.org.

This information is provided for educational purposes only to facilitate a general understanding of the law or other regulatory matter. This information is neither an exhaustive treatment on the subject nor is this intended to substitute for the advice of an attorney or other professional adviser. Consult with your attorney or professional adviser to apply these principles to specific fact situations.

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TASB Policy Service

Update 107 contains recommended changes to local policies on topics including gifts and fundraising, employee and contractor misconduct, employee suspension and expense reimbursement, and student compulsory attendance and wellness policies. Revisions to legal policies incorporate various administrative rules and additional provisions from the Every Student Succeeds Act (ESSA).

Gifts, Fundraising, and Solicitations

Policies CDC (Gifts and Solicitations) and FJ (Student Fundraising) have been renamed to better reflect the topics addressed in those codes.

CDC(LOCAL) AND FJ(LOCAL) POLICY CONSIDERATIONS

CDC(LOCAL) addresses unsolicited gifts and donations as well as gifts and donations solicited by the district or its employees. For most districts, the policy indicates that authority is delegated to the superintendent to accept gifts and donations, except when the potential gift is real property or when the donor has made a gift conditional on a specific use by the district.

For solicited gifts, such as online fundraising campaigns or platforms, an employee must receive approval before using the name or image of the district, a campus, or any student, and must comply with any district administrative regulations.

FJ(LOCAL) addresses student fundraising, and significant revisions are recommended to simplify the policy. It is recommended that details of fundraising plans, approval of activities, and any required reports be addressed in administrative regulations.

GE(LOCAL) POLICY CONSIDERATIONS

Revisions are also recommended at GE(LOCAL) to clarify when and under what conditions district-affiliated school support or booster organizations, and other parent groups, can solicit donations or fundraise on behalf of the district.

Personnel Issues

Paraprofessional Qualifications

ESSA requires a state's standards for paraprofessionals working in programs supported with Title I funds to include the qualifications that were in place on the day before ESSA was enacted (December 10, 2015). For reference purposes, DBA(LEGAL) has been updated to include those standards that were effective before December 10, 2015.

Employee and Contractor Misconduct

ESSA requires districts that receive Title I funds to have regulations or policies that prohibit assisting a school employee, contractor, or agent in obtaining a new job if there is knowledge or probable cause to believe that the individual engaged in sexual misconduct with a minor or student. CJ(LEGAL) and DC(LEGAL) have been updated with these statutory requirements.

CJ(LOCAL) AND DC(LOCAL) POLICY CONSIDERATIONS

To satisfy the policy requirement of this ESSA provision, local policy language is recommended for inclusion in your manual at CJ(LOCAL), regarding contractors and agents, and at DC(LOCAL), regarding employees.

The State Board for Educator Certification also addressed this ESSA requirement in recent amendments to the Educators' Code of Ethics. See DH(EXHIBIT).

Suspension/ Termination

DFAA, DFBA, AND DFCA(LOCAL) POLICY CONSIDERATIONS

Revisions for clarity are recommended to the local policies addressing the authority to place a probationary or term contract employee on administrative leave, sometimes referred to as suspension with pay. A new local policy addressing the authority to place continuing contract employees on administrative leave is recommended for those districts that still have employees on continuing contracts.

Expense Reimbursement

DEE(LOCAL) POLICY CONSIDERATIONS

Several changes are recommended at policy DEE(LOCAL) on employee expense reimbursement. In addition to recommended changes for clarity and policy style, two provisions are also recommended for deletion, as these are either already covered by law or are not required for all types of reimbursements.

Instruction

Legally referenced policies have been updated to reflect:

- Current State Board of Education rules on instructional materials [see EFAA(LEGAL) and CMD(LEGAL)],
- Administrative Code rules regarding how state funding is generated for off-campus programs [see EHDD(LEGAL) and FEB(LEGAL)], and

- Recent Administrative Code amendments related to endorsements under the foundation program [see EIF(LEGAL)].

Student Issues

Homeschool and Compulsory Attendance

FEA(LOCAL) POLICY CONSIDERATIONS

Recent guidance from TEA prompted recommended revisions at FEA(LOCAL) to align with the documentation requirements for a student who is homeschooled or is thought to be homeschooled.

Student Wellness

Current Administrative Code rules prompted changes to both FFAA(LEGAL), on physical examinations, and FFAB(LEGAL), on required immunizations. Final federal rules on district wellness policies under the Healthy, Hunger-Free Kids Act have been added at FFA(LEGAL).

FFA(LOCAL) POLICY CONSIDERATIONS

Note that some districts' Update materials will contain recommended revisions for FFA(LOCAL) to accommodate recently adopted federal regulations related to the required student wellness policies. If this policy is not included in a district's Update materials, we encourage you to contact your policy consultant to determine whether revisions are necessary to your local student wellness policy.

Exhibits

Please note: In this update, most districts will see recommendations to delete several exhibits from the policy manual. In our ongoing effort to provide districts more flexibility for customizing and formatting forms, we are recommending that many current exhibits containing forms be deleted from the local policy manual in favor of the district modifying them and housing them with the district's other administrative materials. The forms recommended for deletion in Update 107 will be available in the *TASB Regulations Resource Manual* when Update 53 to that publication is released in March.

OFFICE OF THE ASSISTANT SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 17, 2017**
Action:	**Action**

TO: Board of Trustees **From: Ron Holmgreen**
Date: April 12, 2017
RE: Consider District of Innovation Proposed Policy Changes

SUMMARY:

The Board adopted the Local District of Innovation Plan on January 24, 2017. On February 1, 2017, Granbury ISD was formally designated as a District of Innovation. TASB has drafted Granbury ISD's local policy to reflect this designation and the District of Innovation Plan.

RECOMMENDATION:

It is recommended that the Board adopt the local policy changes reflecting Granbury ISD's District of Innovation designation.

Respectfully submitted,

Ron Holmgreen
Assistant Superintendent

PROPOSED POLICY

In accordance with state law, the District has completed all requirements for designation as an innovation district.

The District's innovation plan can be found at http://www.granburyisd.org/innovation

PROPOSED REVISIONS

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

UPDATING CREDENTIALS

All employees who have earned certificates, endorsements, or degrees of higher rank since the previous school year shall file with the District:

1. An official college transcript showing the highest degree earned and date conferred.
2. Proof of the certificate or endorsement.

CONTRACT PERSONNEL

The Superintendent or designee shall ensure that contract personnel possess valid credentials before issuing contracts.

STATE CERTIFICATION

State certification shall not be required for teachers of career and technology education (CTE) courses and Science, Technology, Engineering, Arts, and Mathematics (STEAM) courses.

All other teaching assignments shall require certification in accordance with state law. [See DK]

SOCIAL SECURITY NUMBER

The District shall not use an employee's social security number as an employee identifier, except for tax purposes [see DC]. In accordance with law, the District shall keep an employee's social security number confidential.

PROPOSED REVISIONS

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

PERSONNEL DUTIES

The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.

POSTING VACANCIES

The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.

APPLICATIONS

All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.

[For information related to the evaluation of criminal history records, see DBAA.]

EMPLOYMENT OF CONTRACTUAL PERSONNEL

The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel.

The Board retains final authority for employment of contractual personnel; however, from June 1 to September 30, the Board delegates to the Superintendent the authority to employ classroom teachers. The Superintendent shall inform the Board of any persons offered a term contract under this authority.

[See DCA, DCB, DCC, and DCE as appropriate]

EMPLOYMENT OF NONCONTRACTUAL PERSONNEL

The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]

RETIRED EDUCATORS

The District shall pay retired educators hired to work in the District less than the TEA minimum salary scale. The District shall pay the retired educators TRS surcharge. [See DEA]

EMPLOYMENT ASSISTANCE PROHIBITED

No District employee shall assist another employee of the District or of any school district in obtaining a new job if the employee knows, or has probable cause to believe, that the other employee

engaged in sexual misconduct regarding a minor or student in violation of the law. Routine transmission of an administrative or personnel file does not violate this prohibition. [See CJ for prohibitions relating to contractors and agents and DH(EXHIBIT) for the Educators' Code of Ethics.]

PROPOSED POLICY

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

The District shall have the option to employ a teacher who has been employed in public education for at least five of the eight years preceding employment by the District under a probationary contract for up to two years.

PROPOSED REVISIONS

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

The Superintendent shall recommend an annual compensation plan for all District employees. The compensation plan may include wage and salary structures, stipends, benefits, and incentives. [See also DEAA] The recommended plan shall support District goals for hiring and retaining highly qualified employees. The Board shall review and approve the compensation plan to be used by the District. The Board shall also determine the total compensation package for the Superintendent. [See BJ series]

PAY ADMINISTRATION

The Superintendent shall implement the compensation plan and establish procedures for plan administration consistent with the budget. The Superintendent or designee shall classify each job title within the compensation plan based on the qualifications, duties, and market value of the position.

RETIRED EDUCATORS

The District shall pay retired educators hired to work in the District less than the TEA minimum salary scale. The District shall pay the retired educators TRS surcharge. [See DC]

ANNUALIZED SALARY

The District shall pay all salaried employees over 12 months in equal monthly or bimonthly installments, regardless of the number of months employed during the school year. Salaried employees hired during the school year shall be paid in accordance with administrative regulations.

PAY INCREASES

The Superintendent shall recommend to the Board an amount for employee pay increases as part of the annual budget. The Superintendent or designee shall determine pay adjustments for individual employees, within the approved budget following established procedures.

MID-YEAR PAY INCREASES

CONTRACT EMPLOYEES

A contract employee's pay may be increased after performance on the contract has begun only if authorized by the compensation plan of the District or there is a change in the employee's job assignment or duties during the term of the contract that warrants additional compensation. Any such changes in pay that do not conform with the compensation plan shall require Board approval. [See DEA(LEGAL) for provisions on pay increases and public hearing requirements]

NON-CONTRACT EMPLOYEES

The Superintendent may grant a pay increase to a noncontract employee after duties have begun because of a change in the employee's job assignment or to address pay equity. The Superintendent shall report any such pay increases to the Board at the next regular meeting.

PAY DURING CLOSING

If the Board chooses to pay employees during an emergency closure for which the workdays are not scheduled to be made up at a later date, then that authorization shall be by resolution or other Board action and shall reflect the purpose served by the expenditure. [See EB for the authority to close schools]

FEDERALLY DECLARED DISASTERS

Nonexempt employees who are required to work during an emergency closing for a federally declared disaster shall be paid at the rate of one and one-half times their regular rate of pay for all hours worked up to 40 hours per week. Overtime for time worked over 40 hours in a week shall be calculated and paid according to law. [See DEAB] The Superintendent or designee shall approve payments and ensure that accurate time records are kept of actual hours worked during emergency closings.

PROPOSED REVISIONS

SUSPENSION WITH OR WITHOUT PAY	A term contract employee may be suspended with or without pay and placed on administrative leave by the Superintendent during an investigation of alleged misconduct by the employee or at any time the Superintendent determines that the District's best interest will be served by the suspension.
APPEAL	An employee placed on suspension without pay may appeal the decision in accordance with DGBA(LOCAL).

PROPOSED REVISIONS

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

SUPERINTENDENT'S AUTHORITY

All personnel are employed subject to assignment and reassignment by the Superintendent or designee when the Superintendent determines that the assignment or reassignment is in the best interest of the District. Reassignment shall be defined as a transfer to another position, department, or facility that does not necessitate a change in the employment contract of a contract employee. Any change in an employee's contract shall be in accordance with policy DC.

Any employee may request reassignment within the District to another position for which he or she is qualified.

CAMPUS ASSIGNMENTS

The principal's criteria for approval of campus assignments and reassignments shall be consistent with District policy regarding equal opportunity employment, and with staffing patterns approved in the District and campus plans. [See BQ series] In exercising their authority to approve assignments and reassignments, principals shall work cooperatively with the central office staff to ensure the efficient operation of the District as a whole.

The Superintendent shall have the authority to approve a request by the principal for an individual with experience in a CTE field to teach a vocational skills course in accordance with the District's innovation plan. In addition, the Superintendent shall have the authority to allow an individual without the requisite state certification in a particular subject area to teach a STEAM course in accordance with the District's innovation plan. [See DBA and EHDD]

SUPPLEMENTAL DUTIES

Noncontractual supplemental duties for which supplemental pay is received may be discontinued by either party at any time. An employee who wishes to relinquish a paid supplemental duty may do so by notifying the Superintendent or designee in writing. Paid supplemental duties are not part of the District's contractual obligation to the employee, and an employee shall hold no expectation of continuing assignment to any paid supplemental duty.

WORK CALENDARS AND SCHEDULES

Subject to the Board-adopted budget and compensation plan and in harmony with employment contracts, the Superintendent shall determine required work calendars for all employees. [See DC, EB]

Daily time schedules for all employees shall be determined by the Superintendent or designee and principals.

PROPOSED REVISIONS

	***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.
LOCAL APPRAISAL PROCESS	The District shall appraise teachers annually using a local appraisal process and evaluation criteria, including a portfolio, developed in accordance with law and administrative regulations.
~~T-TESS~~	~~The District shall appraise teachers annually using the Texas Teacher Evaluation and Support System (T-TESS) in accordance with law and administrative regulations.~~ ~~The Board shall approve a list of certified appraisers who can appraise a teacher in place of the teacher's supervisor.~~

PROPOSED REVISIONS

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

PRINCIPALS

The District shall appraise principals using a local appraisal process, including a portfolio, developed in accordance with law and administrative regulations.

OTHER CAMPUS ADMINISTRATORS

Campus administrators other than principals shall be appraised according to a local appraisal process determined by each administrator's position and job responsibilities and developed in accordance with law and administrative regulations.

~~PRINCIPALS~~

~~The District shall appraise principals using the Texas Principal Evaluation and Support System (T-PESS) in accordance with law and administrative regulations.~~

~~OTHER CAMPUS ADMINISTRATORS~~

~~The appraisal system used for campus administrators other than principals shall be determined by each administrator's position and job responsibilities and shall consist of either a local appraisal system developed in accordance with law and administrative regulations or a modified version of the T-PESS.~~

FREQUENCY

District principals and other campus administrators shall be appraised annually.

PROPOSED REVISIONS

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

SCHOOL CALENDAR	The Superintendent shall be authorized to approve variations from the Board-adopted school calendar, as necessary.
SCHOOL CLOSURE	The Board delegates to the Superintendent the authority to close schools for reasons of public health and safety.
SCHOOL START DATE	The District shall annually determine the start date for each school year based on the needs of the students and local community.

PROPOSED POLICY

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

CLASS SIZE RATIO

The District has waived provisions in state law requiring a district not to enroll more than 22 students in a class, kindergarten through grade 4. If enrollment in a kindergarten through grade 4 class exceeds 22 students, written notification shall be provided to parents of students in that class.

PROPOSED REVISIONS

***Note*:** The District's innovation plan may be found at: http://www.granburyisd.org/innovation. This local policy has been revised in accordance with the District's innovation plan.

STUDENT CODE OF CONDUCT

The District's rules of discipline are maintained in the Board-adopted Student Code of Conduct and are established to support an environment conducive to teaching and learning.

Rules of conduct and discipline shall not have the effect of discriminating on the basis of gender, race, color, disability, religion, ethnicity, or national origin.

At the beginning of the school year and throughout the school year as necessary, the Student Code of Conduct shall be:

1. Posted and prominently displayed at each campus or made available for review in the principal's office, as required by law; and
2. Made available on the District's website and/or as a hard copy to students, parents, teachers, administrators, and others on request.

REVISIONS

Revisions to the Student Code of Conduct approved by the Board during the year shall be made available promptly to students and parents, teachers, administrators, and others.

CAMPUS BEHAVIOR COORDINATOR

The principal shall have the authority to assign more than one person campus behavior coordinator responsibilities to promote a more collaborative approach to student discipline and consistently monitor school discipline and parental contact.

EXTRACURRICULAR STANDARDS OF BEHAVIOR

With the approval of the principal and Superintendent, sponsors and coaches of extracurricular activities may develop and enforce standards of behavior that are higher than the District-developed Student Code of Conduct and may condition membership or participation in the activity on adherence to those standards. Extracurricular standards of behavior may take into consideration conduct that occurs at any time, on or off school property.

A student shall be informed of any extracurricular behavior standards at the beginning of each school year or when the student first begins participation in the activity. A student and his or her parent shall sign and return to the sponsor or coach a statement that they have read the extracurricular behavior standards and consent to them as a condition of participation in the activity.

Standards of behavior for an extracurricular activity are independent of the Student Code of Conduct. Violations of these standards of behavior that are also violations of the Student Code of Conduct may result in independent disciplinary actions.

A student may be removed from participation in extracurricular activities or may be excluded from school honors for violation of extracurricular standards of behavior for an activity or for violation of the Student Code of Conduct.

‘PARENT’ DEFINED

Throughout the Student Code of Conduct and discipline policies, the term “parent” includes a parent, legal guardian, or other person having lawful control of the child.

GENERAL DISCIPLINE GUIDELINES

A District employee shall adhere to the following general guidelines when imposing discipline:

1. A student shall be disciplined when necessary to improve the student’s behavior, to maintain order, or to protect other students, school employees, or property.
2. A student shall be treated fairly and equitably. Discipline shall be based on an assessment of the circumstances of each case. Factors to consider shall include:
    a. The seriousness of the offense;
    b. The student’s age;
    c. The frequency of misconduct;
    d. The student’s attitude;
    e. The potential effect of the misconduct on the school environment;
    f. Requirements of Chapter 37 of the Education Code; and
    g. The Student Code of Conduct adopted by the Board.
3. Before a student under 18 is assigned to detention outside regular school hours, notice shall be given to the student’s parent to inform him or her of the reason for the detention and permit arrangements for necessary transportation.

CORPORAL PUNISHMENT

Corporal punishment may be used as a discipline management technique in accordance with this policy and the Student Code of Conduct.

Corporal punishment shall not be administered to a student whose parent has submitted to the principal a signed statement for the current school year prohibiting the use of corporal punishment with

his or her child. The parent may reinstate permission to use corporal punishment at any time during the school year by submitting a signed statement to the principal.

GUIDELINES

Corporal punishment shall be limited to spanking or paddling the student and shall be administered in accordance with the following guidelines:

1. The student shall be told the reason corporal punishment is being administered.
2. Corporal punishment shall be administered only by the principal or designee.
3. The instrument to be used in administering corporal punishment shall be approved by the principal.
4. Corporal punishment shall be administered in the presence of one other District professional employee and in a designated place out of view of other students.

DISCIPLINARY RECORDS

The disciplinary record reflecting the use of corporal punishment shall include any related disciplinary actions, the corporal punishment administered, the name of the person administering the punishment, the name of the witness present, and the date and time of punishment.

PHYSICAL RESTRAINT

Within the scope of an employee's duties, a District employee may physically restrain a student if the employee reasonably believes restraint is necessary in order to:

1. Protect a person, including the person using physical restraint, from physical injury.
2. Obtain possession of a weapon or other dangerous object.
3. Remove a student refusing a lawful command of a school employee from a specific location, including a classroom or other school property, in order to restore order or to impose disciplinary measures.
4. Control an irrational student.
5. Protect property from serious damage.

A District employee may restrain a student with a disability who receives special education services only in accordance with law. [See FOF(LEGAL)]

VIDEO AND AUDIO MONITORING

Video and audio recording equipment shall be used for safety purposes to monitor student behavior on District property.

The District shall post signs notifying students and parents about the District's use of video and audio recording equipment. Students shall not be notified when the equipment is turned on.

USE OF RECORDINGS

The principal shall review recordings as needed, and evidence of student misconduct shall be documented. A student found to be in violation of the District's Student Code of Conduct shall be subject to appropriate discipline.

ACCESS TO RECORDINGS

Recordings shall remain in the custody of the campus principal and shall be maintained as required by law. A parent or student who wishes to view a recording in response to disciplinary action taken against the student may request such access under the procedures set out by law. [See FL(LEGAL)]

Granbury ISD Contract Summary Report

Last Year Enrollment: 7048

Contract	Lock Date	EnrollStart	EnrollEnd	Total
Administrative Services (Bright Bytes Clarity)	04/13/2017	09/01/2017	09/12/2018	$5,638.40
Comprehensive Services Basic Contract	04/10/2017	09/01/2017	09/12/2018	$650.00
Digital Learning	04/13/2017	09/01/2017	09/12/2018	$16,774.24
DMAC Solutions	04/13/2017	09/01/2017	09/12/2018	$16,272.00
Instructional Services	04/13/2017	09/01/2017	09/12/2018	$17,620.00
Instructional Services SSA Title I, Part C Migrant	04/13/2017	09/01/2017	09/12/2018	--
RETN Videoconferencing	04/13/2017	09/01/2017	09/12/2018	$4,500.00
Superintendent & School Board Member Training	04/13/2017	09/01/2017	09/12/2018	$800.00
TSDS (PEIMS, studentGPS, Dashboard,TIMS, UID,ECDS)	04/13/2017	09/01/2017	09/12/2018	$6,200.00
				$68,454.64

Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

_____
Signature of Board President or Designee

_____
Date Approved by Board of Trustees

_____
Signature of Superintendent or Designee

_____
Date

_____
Designated District Contact

_____
E-mail of District Contact

Please fax or e-mail to:
Education Service Center Region 11
Atten: Dr. Clyde W. Steelman, Jr.
1451 S. Cherry Lane
White Settlement, Texas 76108
Fax (817) 740-7675
clydes@esc11.net

For additional information, contact:
Dr. Clyde W. Steelman, Jr.
(817) 740-3630
clydes@esc11.net

_____
ESC Region 11 Executive Director Signature

Print Date: 4/13/2017

GRANBURY ISD

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**April 17, 2017**
Action:	**Action**

TO: Board of Trustees **From: Dr. James M. Largent**
Date: April 12, 2017
RE: Consider Disposal of Surplus Items for Summer 2017

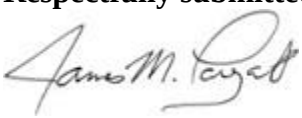
SUMMARY:

The district would like to dispose of surplus items, particularly furniture.

RECOMMENDATION:

It is recommended that the Board approve the disposal of surplus items for summer 2017.

Respectfully submitted,



Dr. James M. Largent
Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 17, 2017
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: April 10, 2017
RE: Additional Summer Projects 2017

SUMMARY:

The Granbury ISD principals and directors have provided the Facilities Department and Business Office with their summer project requests. Quotes were provided to identify the cost for the projects. Projects have been listed by expenditure with each vendor, on the attached pages, for consideration. The projects have been reviewed by Randy Leach, Director of Facilities and Dobie Williams, Assistant Superintendent for Finance and Operations. These projects are in addition to the Summer Projects approved at last month's board meeting.

Texas Education Code 44.031 allows the purchase of goods and services through an interlocal contract. The method used for the construction projects through an interlocal is a job order contract (JOC) as allowed by Government Code 2269. The projects that are not considered construction are available through additional interlocal contracts. All interlocal contracts have been through a formal competitive process.

RECOMMENDATION:

It is recommended the Board of Trustees approve the purchase of the additional summer projects from the vendors as indicated and authorize the Superintendent or Assistant Superintendent for Finance and Operations to enter into a contract provided all necessary paperwork and bonds are provided. It is also requested the Board approve the method of using the interlocal contracts for the summer projects not considered construction and the interlocal job order contract for the project considered construction.

During the summer projects, if additional expense is needed to address minor unforeseen changes to complete the projects, it is requested that the Board authorize the Superintendent and Assistant Superintendent for Finance and Operations to approve the change, any cost related to the change, and the issuance of the purchase orders.

Expense for summer projects will come from fund balance. Expenses for minor unforeseen changes, if any, will come from the current year budget if necessary.

Respectfully submitted,

D O Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Randy Leach

Date Submitted: April 10, 2017

Additional Summer Projects 2017

April 17, 2017 Board Meeting

PROJECT	VENDOR	CONTRACT	CAMPUS/DEPARTMENT	COST
K-5 Cameras	C&R	TIPS/TAPS	K-5 Campuses	$140,303.72
POE Switches for K-5 Cameras **	IK Networks	DIR	K-5 Campuses	$16,632.00
** technology will install POE switches				
The above purchases from bond funds are for informational purposes only			**Total from Bonds Funds**	**$156,935.72**
Carpet Squares GMS Lecture Hall	Gomez Flooring	Buy Board	GMS	$8,784.50
Bleachers JROTC *	BSN Sports	Buy Board	High School	$5,039.98
Resurface and Paint Stage Floor *	Home Depot	Awarded Vendor	Granbury High School	$1,965.52
Replace Wash Stations *	Mark's Plumbing	Awarded Vendor	Baccus Elementary	$20,971.82
Add Conference Room *	Woodard, Home Depot, Elliott Electric, Horn Strobe and Smoke Detector	Awarded Vendors	Granbury Middle School	$4,309.80
Add Restroom Lighting *	Elliott Electric	Awarded Vendor	Baccus Elementary	$658.74
Install Restroom Partitions *	University Bldg	Awarded Vendor	Acton Elementary	$2,475.00
Install Sink in Drama Room *	Granbury Winnelson, Elliott Electric	Awarded Vendors	Granbury High School	$3,169.58
AMS Small Gym Floor Refinish	Quality Hardwood Floors	Buy Board	Acton Middle School	$7,936.15
GMS Small Gym Floor Refinish	Quality Hardwood Floors	Buy Board	Granbury Middle School	$7,936.15
Admin Gym Floor Repair	Quality Hardwood Floors	Buy Board	New Admin Bldg	$1,158.74
Admin Gym Floor Refinish	Quality Hardwood Floors	Buy Board	New Admin Bldg	$4,017.00
			Total from Fund Balance	**$68,422.98**
* Indicates material purchase only, maintenance will do all labor to install				
			Grand Total All Projects	**$225,358.70**

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 17, 2017
For: Action

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: April 10, 2017
RE: Additional Summer Projects 2017 Budget Amendments

SUMMARY:

In the previous action item, the Board considered Additional Summer Projects for 2017. Should any or all of these projects be approved, it will be necessary for the board to approve budget amendments to transfer the funds needed. All of these projects will be paid for out of fund balance. Any added expenses for minor unforeseen changes, if any, will come from the current year budget if necessary. Since these projects needed to be approved by the Board prior to amending the budget, the budget amendments necessary are being presented as a separate action item from the regular monthly budget amendments that were previously presented under the consent agenda.

RECOMMENDATION:

It is recommended that the Board of Trustees approve the budget amendments as required for all 2017 Additional Summer Projects previously approved.

Respectfully submitted,

D Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: April 10, 2017

2016-2017
Budget Amendment #8SP

	April Proposed Budget Amendment #8SP	Increase	Decrease	Net Effect
Object	**Revenue**			
5700	Revenue Generated	0	0	
5800		0	0	
5900		0	0	
	Total	**0**	**0**	**0**
Function	**Expenses**			
11	**Overall effect on Function 11**	**0**	**0**	**0**
12	**Overall effect on Function 12**	**0**	**0**	**0**
13	**Overall effect on Function 13**	**0**	**0**	**0**
21	**Overall effect on Function 21**	**0**	**0**	**0**
23	**Overall effect on Function 23**	**0**	**0**	**0**
31	**Overall effect on Function 31**	**0**	**0**	**0**
32	**Overall effect on Function 32**	**0**	**0**	**0**
33	**Overall effect on Function 33**	**0**	**0**	**0**
34	**Overall effect on Function 34**	**0**	**0**	**0**
36	**Overall effect on Function 36**	**0**	**0**	**0**
41	**Overall effect on Function 41**	**0**	**0**	**0**
51	Maintenance - Amend funds for additional summer projects	68,423	0	
	Overall effect on Function 51	**68,423**	**0**	**68,423**
52	**Overall effect on Function 52**	**0**	**0**	**0**
53	**Overall effect on Function 53**	**0**	**0**	**0**
61	**Overall effect on Function 61**	**0**	**0**	**0**
71	**Overall effect on Function 71**	**0**	**0**	**0**
81	**Overall effect on Function 81**	**0**	**0**	**0**
91	**Overall effect on Function 91**	**0**	**0**	**0**
93	**Overall effect on Function 93**	**0**	**0**	**0**
99	**Overall effect on Function 99**	**0**	**0**	**0**
	Total	**68,423**	**0**	**68,423**

Granbury Independent School District

Fiscal Year 2016-2017

		Adopted Budget	Prior Budget Amendments	Budget Amendment 4/17/2017	Budget Amendment 4/17/2017 (SP)	Revised Budget
	REVENUE					
5700	Local Revenue	50,857,627	34,400	16,684	0	50,908,711
5800	State Revenue	8,612,158	0	0	0	8,612,158
59/7900	Federal Programs/Other Sources	955,000	0	0	0	955,000
	Total	**$60,424,785**	**34,400**	**16,684**	**0**	**$60,475,869**
	EXPENDITURES					
11	Instruction & Instr. Related Services	32,850,459	(67,501)	(48,289)	0	32,734,669
12	Instructional Resources & Media Serve	735,824	200	800	0	736,824
13	Curriculum & Instr. Staff Development	838,917	277	13,615	0	852,809
21	Instructional Leadership	624,953	7,219	1,450	0	633,622
23	School Leadership	3,484,920	(1,795)	(1,530)	0	3,481,595
31	Guidance, Counseling & Evaluation Serve	2,639,668	(5,785)	1,880	0	2,635,763
32	Social Work Services	65,000	0	0	0	65,000
33	Health Services	417,991	10,301	22,074	0	450,366
34	Student (Pupil) Transportation	2,846,945	444	0	0	2,847,389
35	Food Service	0	0	0	0	0
36	Co curricular/Extracurricular Activities	1,906,998	47,230	21,204	0	1,975,432
41	General Administration	2,426,686	0	(3,600)	0	2,423,086
51	Plant Maintenance and Operations	6,131,240	162,728	9,080	68,423	6,371,471
52	Security & Monitoring Services	281,286	27,286	0	0	308,572
53	Data Processing Services	1,285,640	(2,848)	0	0	1,282,792
61	Community Services	109,587	0	0	0	109,587
71	Debt Service (M&O)	0	0	0	0	0
81	Facilities Acquisition	0	248,410	0	0	248,410
91	Contracted Instruction Services - Chapter 41	2,913,171	0	0	0	2,913,171
93	Shared Services Arrangement	25,500	(14,200)	0	0	11,300
99	Other Governmental Charges	840,000	0	0	0	840,000
00	Other Uses	0	0	0	0	0
	Total Budgeted Expenditures	**$60,424,785**	**411,966**	**16,684**	**68,423**	**$60,921,858**
	Excess Revenue over (Under) Expenditures	**0**	**(377,566)**	**0**	**0**	**(445,989)**

Prepared by:
D Williams
E Whitefield

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 17, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: April 10, 2017
RE: March 31, 2017
Financial Statements

SUMMARY:

Attached are the financial statements for the period ended March 31, 2017 for the general operating fund.

The statement for the period ended March 31, 2017, includes only those transactions that occurred between the period of September 1, 2016, and March 31, 2017. Revenue collected to date equals 90.23% of the budgeted amount compared to 89.44% last year. Expenditures to date represent 54.44% of the budget compared to 55.93% last year.

Respectfully submitted,



Assistant Superintendent for Finance and Operations

Staff Persons Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: April 10, 2017

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED MARCH 31, 2017

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	50,355,627	48,313,015	2,042,612	95.94%	95.51%
	INVESTMENT INCOME	90,000	125,051	-35,051	138.95%	192.32%
	OTHER LOCAL INCOME	446,400	278,792	167,608	62.45%	86.32%
5800	STATE					
	STATE FUNDING	8,612,158	5,531,326	3,080,832	64.23%	61.07%
5900	FEDERAL					
	FEDERAL PROJECTS	955,000	305,009	649,991	31.94%	46.78%
	TOTAL REVENUES	**60,459,185**	**54,553,193**	**5,905,992**	**90.23%**	**89.44%**
EXPENDITURES						
11	INSTRUCTION	32,782,958	18,641,332	14,141,626	56.86%	57.66%
12	INSTRUCTIONAL RESOURCES & MEDIA	736,024	435,527	300,497	59.17%	61.20%
13	CURRICULUM & STAFF DEVELOPMENT	839,194	479,177	360,017	57.10%	53.76%
21	INSTRUCTIONAL LEADERSHIP	632,172	350,873	281,299	55.50%	55.64%
23	SCHOOL LEADERSHIP	3,483,125	1,962,748	1,520,377	56.35%	57.53%
31	GUIDANCE/COUNSELING	2,633,883	1,496,407	1,137,476	56.81%	58.38%
32	SOCIAL WORK SERVICES	65,000	64,648	352	99.46%	99.46%
33	HEALTH SERVICES	428,292	214,265	214,027	50.03%	56.70%
34	TRANSPORTATION	2,847,389	1,527,791	1,319,598	53.66%	56.56%
35	FOOD SERVICE	0	0	0	0.00%	0.00%
36	CO-CURRICULAR/EXTRACURRICULAR	1,954,228	1,088,482	865,746	55.70%	56.08%
41	GENERAL ADMINISTRATION	2,426,686	1,341,370	1,085,316	55.28%	54.36%
51	PLANT MAINTENANCE	6,293,968	3,639,152	2,654,816	57.82%	60.04%
52	SECURITY & MONITORING SERVICES	308,572	229,588	78,984	74.40%	54.40%
53	DATA PROCESSING	1,282,792	772,759	510,033	60.24%	59.21%
61	COMMUNITY EDUCATION	109,587	25,325	84,262	23.11%	25.54%
71	DEBT SERVICE	0	0	0	0.00%	0.00%
81	FACILITIES CONSTRUCTION & ACQUISITION	248,410	0	248,410	0.00%	100.00%
91	CONTR INSTRUCTIONAL SERVICES	2,913,171	429,194	2,483,977	14.73%	27.70%
93	PAYMENTS TO FISCAL AGENT	11,300	0	11,300	0.00%	39.42%
99	OTHER INTER GOV CHARGES	840,000	421,744	418,256	50.21%	48.45%
	TOTAL EXPENDITURES	**60,836,751**	**33,120,381**	**27,716,370**	**54.44%**	**55.93%**
		0				
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(377,566)**	**21,432,812**	**(21,810,378)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED MARCH 31, 2017

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	50,892,027	48,716,858	2,175,169	95.73%
5800 STATE SOURCES	8,612,158	5,531,326	3,080,832	64.23%
5900 FEDERAL SOURCES	955,000	305,009	649,991	31.94%
TOTAL REVENUES	**60,459,185**	**54,553,193**	**5,905,992**	**90.23%**
EXPENDITURES				
6100 PAYROLL COSTS	45,792,022	25,987,534	19,804,488	56.75%
6200 PROFESSIONAL & CONTRACTED SERVICES	9,613,694	4,319,334	5,294,360	44.93%
6300 SUPPLIES/MATERIALS	2,726,712	1,724,195	1,002,517	63.23%
6400 OTHER OPERATING	1,414,219	814,839	599,381	57.62%
6500 DEBT SERVICE	0	0	0	0.00%
6600 CAPITAL OUTLAY	1,290,105	274,481	1,015,624	21.28%
TOTAL EXPENDITURES	**60,836,751**	**33,120,381**	**27,716,370**	**54.44%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(377,566)**	**21,432,812**	**(21,810,378)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 17, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: April 10, 2017
RE: Cash Flow and Investment Report as of March 31, 2017

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending March 31, 2017.

Respectfully submitted,

D Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: April 10, 2017

GRANBURY INDEPENDENT SCHOOL DISTRICT

CASH AND INVESTMENT REPORT

FROM MARCH 1, 2017 TO MARCH 31, 2017

FOR BOARD MEETING APRIL 17, 2017

	FIRST FINANCIAL BANK								INVESTMENTS				MAPP	
	GENERAL FUND	DEBT	CAPITAL PROJ	PAYROLL	A/P	WC FUND	EZDENT	CHILD NUTRITION	LOGIC	LONE STAR	TEXPOOL	TEXAS TERM	PROGRAM	TOTAL
BEGINNING BALANCE-MARCH 1, 2017	$ 499,452	$ 4,978	$ 74,429	$ 1,475,427	$ 637,530	$ 268,459	$ 7,805	$ 602,589	$ 2,667,884	$ 54,512,194	$ 2,283	$ 1,054,852	$ 5,036,822	$ 66,844,704
LOCAL REVENUE-RENT, CAFÉ MEALS,ATH	$ 121,719.02		$ -					$ 112,583						$ 234,302
														$ -
TAX COLLECTIONS	$ -	$ -								$ 1,391,606				$ 1,391,606
														$ -
TEA COLLECTIONS:														$ -
CHILD NUTRITION	$ 209,999							$ 420,310						$ 630,309
FOUNDATION	$ -													$ -
TITLE FUNDS	$ -													$ -
AVAILABLE SCHOOL FUND	$ 265,346													$ 265,346
IDEA-B FUNDS	$ -													$ -
IMA	$ -													$ -
PERKINS	$ -													$ -
MAC/SHARS	$ 45,583													$ 45,583
TRANSFERS IN	$ 4,700,000	$ -	$ 375,000	$ 1,461,512	$ 1,624,501	$ 65,094	$ 31,492		$ 600,000	$ -	$ -	$ -	$ -	$ 8,857,599
														$ -
BOND PAYMENT		$ -												$ -
OPERATING EXPENSES	$ (2,035,607)	0.00	$ (377,540)		$ (2,025,172)	$ (28,966)	$ (12,034)	$ (738,355)	$ -	$ -			$ (492)	$ (5,218,166)
PAYROLL	$ (3,656,556)		$ -	$ (1,442,552)				$ (98,571)						$ (5,197,680)
TEA RECAPTURE	$ -	$ -			$ -									$ -
TRANSFERS OUT	$ -	$ -	$ -			$ -			$ -	$ (5,075,000)	$ -	$ -		$ (5,075,000)
MARKET APPRECIATION / (DEPRECIATION)													$ (9,816)	$ (9,816)
MONTHLY DIVIDENDS & INTEREST EARNED AND PAID	$ 84	$ 1	$ 14	$ 296	$ 64	$ 85	$ 7	$ 170	$ 2,303	$ 42,923	$ 1	$ 38	$ 421	$ 46,407
ACCRUED INTEREST PAID														$ -
ENDING BALANCE - MARCH 31, 2017	$ 150,019	$ 4,979	$ 71,903	$ 1,494,682	$ 236,923	$ 304,671	$ 27,271	$ 298,726	$ 3,270,187	$ 50,871,723	$ 2,284	$ 1,054,890	$ 5,026,936	$ 62,815,194
INTEREST ACCRUED, NOT PAID AT MONTHS END														$ -
WEIGHTED AVERAGE MATURITY	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	31 Days	38 Days	39 Days	170 Days	0.72 yrs	
CURRENT MONTH AVERAGE MONTHLY INTEREST RATE:	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	1.057%	0.940%	0.679%	0.730%	1.234% YTM	
PRIOR MONTH AVERAGE MONTHLY INTEREST RATE:	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.977%	0.882%	0.559%	0.600%	1.234% YTM	
												CDs Various	2.136% Coupon	

We, the approved Investment Officers of Granbury ISD, hereby certify that the above Investment Report represents the investment position of the District (as of the end of the month indicated at the top of this investment form) in accordance with the Board approved Investment Funds Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principals (GAAP).

L.O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Emmett J. Whitefield
District Comptroller

2016-17 INTEREST ACCRUED (as of 3/31/17)			
Sep-16	$ 26,455.89	Mar-17	$ 46,406.66
Oct-16	$ 20,730.93	Apr-17	
Nov-16	$ 21,819.82	May-17	
Dec-16	$ 57,641.71	Jun-17	
Jan-17	$ 39,641.44	Jul-17	
Feb-17	$ 45,335.91	Aug-17	
		TOTAL	$ 258,032.36

MARCH INTEREST ACCRUED	$ -
MARCH INTEREST EARNED & PD	$ 46,406.66
MARCH TOTAL INTEREST	$ 46,406.66

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 17, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: April 10, 2017
RE: Bond Expenditure Update
As of March 31, 2017

SUMMARY:

Attached are bond expenditures through the period ended March 31, 2017. Expenditures are divided into two categories - "Construction" and "Other Areas". The Construction category includes expenditures related to the construction or renovation/remodeling of buildings. The Construction category also includes a breakdown of expenditures by vendor. The Other Areas category includes expenditures for non-construction related expenditures from bond funds.

Respectfully submitted,

D Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Karen Johnson

Date Submitted: April 10, 2017

GRANBURY ISD

Bond Project Status

Budget, Commitments, Expenditures, Construction Contracts (thru 03/31/17)

Summary Status - Construction

Description	Budgeted	Committed	Expended
Soft Cost	$ 4,815,832.58	$ 1,769.75	$ 4,706,623.17
Hard Cost	$ 58,861,533.26	$ 884,586.76	$ 57,884,643.95
Contingency	$ 580,448.89	$ 1,669.24	$ 548,950.79
Construction Total	***$ 64,257,814.73***	***$ 888,025.75***	***$ 63,140,217.91***

Summary Status - Other Areas

Description	Budgeted	Committed	Expended
Band Equip	$ 400,000.21	$ -	$ 347,138.86
Bus Replacement	$ 1,600,000.00	$ -	$ 1,599,999.98
Classroom Furniture	$ 999,827.67	$ 31,440.00	$ 226,360.77
Furniture, Fixture, Equip	$ 4,422,914.48	$ 230,733.27	$ 3,918,433.75
Technology	$ 10,291,269.39	$ 587,193.51	$ 7,064,536.31
Other Areas Total	***$ 17,714,011.75***	***$ 849,366.78***	***$ 13,156,469.67***

Construction Vendor Status

Contract / Service	Paid to Date	Description
Alliance Geotech	$ 259,582.31	*Materials Testing*
B & S Southern Sign	$ 3,335.00	*Signage*
Buford-Thompson	$ 58,138,695.95	*Construction Mgr*
City of Granbury	$ 186,743.30	*Permits*
DFW Waste Oil	$ 650.00	*Oil Disposal - GHS Auto Shop*
Elliott Electric	$ 10,682.75	*CTE Move to Ag Complex*
ERI Consulting	$ 5,925.00	*Asbestos Abatement Consultant GHS*
GCA Services	$ 13,401.20	*Scrub & Finish New VCT - GHS*
G&G Electric	$ 6,678.00	*AG Complex Welder Plugs; Misc Svc*
Gomez Floor	$ 2,764.53	*Dressing Rm Floors (due to abatement)*
Grainger	$ 1,720.86	*Hoists for Ag & Auto Shop*
Granbury Glass	$ 2,292.00	*Mirrors - GHS*
Granbury Winnelson	$ 5,833.84	*Rods for Band & Choir Uniform Storage*
HC News	$ 196.50	*Public Notice Ad*
HD Snow House Moving	$ 13,600.00	*Move Portables*
Henson's	$ 2,311.00	*JROTC Metal Plate*
Home Depot	$ 7,441.13	*Ramps to Portables; Misc.*
Huckabee	$ 4,192,522.56	*Architect*
IESI	$ 13,613.66	*Temporary Roll-Off*
JPH Land Surveying	$ 44,900.00	*Survey*
JSK Company	$ 7,480.00	*Video Surveillance Supplies - GHS*
Kelly-Moore	$ 2,622.18	*JROTC Floor*
Lone Star Communications	$ 3,380.00	*AES & EES Gym Intercom*
Mark's Plumbing	$ 392.48	*Temporary Training Rm*
Mobile Modular	$ 12,472.30	*Pods - GHS*
1 Priority	$ 31,700.00	*Abatement - GHS*
Print One	$ 133.25	*Signage - OW*
Rental One	$ 578.10	*Equipment Rental*
Quality Sound	$ 28,100.00	*PA System Upgrade - BIS, OWS*
Refrigerated Specialist	$ 2,050.00	*PA System Upgrade - BIS, OWS*
School Specialty	$ 367.71	*White Board - OW*
STS360	$ 91,631.64	*Video Surveillance Upgrade - GHS*
TASB	$ 21,382.00	*Asbestos Testing - All campuses*
The Rios Group	$ 22,875.00	*Subsurface Utility*
TX Dept of State Health Svc	$ 238.00	*Asbestos Abatement Notification Fee*
Woodard Builders	$ 1,925.66	*Glass in Receptionist Door - BES*
Construction Vendor Total	***$ 63,140,217.91***	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 17, 2017
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: April 10, 2017
RE: Report of Categorical Purchases Between $50,000 and $100,000 as Per Board Policy CH (LOCAL)

SUMMARY:

The attached categorical purchases between $50,000 and $100,000 for the period of March 1, 2017 through March 31, 2017 are being reported as per the requirements of Board Policy CH (LOCAL), which states:

The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $50,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place, except as otherwise provided in this policy.

The Superintendent is not required to obtain Board approval for the following types of budgeted purchases costing less than $100,000, but shall subsequently report them to the Board:

1. *A purchase made pursuant to a Board-approved interlocal contract, in accordance with law;*
2. *A purchase made through a cooperative purchasing program or state purchasing program that satisfies the District's obligation for competitive purchasing [see CH(LEGAL)]; or*
3. *A continuing or periodic purchase under a Board-approved bid or contract.*

Respectfully submitted,

D O Williams

Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Debbie Johnson

Date Submitted: April 10, 2017

GRANBURY ISD

REPORT ON PURCHASES THROUGH A COOPERATIVE OR INTERLOCAL

Single Purchase Between $50,000 and $100,000 in accordance with CH(LOCAL)

Board Meeting – April 17, 2017

Purchases 3/1/17 through 3/31/17

Vendor	Cooperative/Inter local	Description	Amount
7281700372	Dept. of Information Services (DIR)	Dell Marketing	$80,100.00 (bond funds)