Regular

Monday, May 9, 2016 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**

a. Chapter 551.074 - Personnel, Discussion of Employees

1. Employee Evaluation, Reassignment, Duties, Discipline, or Dismissal
2. Consider Staff Appointments
3. Consider Contract Recommendations

b. Chapter 551.072 - Purchase, exchange, lease, or value of real property

3. **Reconvene in open session - 6:00 PM**
4. **Pledges - U.S. Flag & Texas Flag**
5. **Achievement Spotlight**

a. Memorial Day Essay Contest Campus Winners: Acton Elementary Student Madison Roman; Baccus Elementary Student Alyssa Callaham; Brawner Intermediate Student Makenna Carnes; Mambrino Student Jillian Tremble; and Oak Woods Student Alyvia Ott

b. GHS Class of 2016 Valedictorian and Salutatorian: Granbury High School Students Sarah Schloeman and Kaylee Keating

c. State Golf Tournament Contestant: Crossland Student Jake Holbrook

d. All-State and All-Region Soccer Players: Granbury High School Students Freddy Espinosa, Bryce Gentry, Josiah Hall, Zach Moore

e. TWU Science Fair Winners: Acton Elementary Students Cole Clark, True Hughes, and Bryson Sparks; Mambrino Elementary Student Kaira Krause; Oak Woods Students Cade Bufkin, Rayleigh Langdon, Lane Purser, and Avery Thomas

6. **Public comments/audience participation**
7. **Discussion/Action**

a. Consider Consent Agenda Items

1. Minutes of the April 18, 2016 Regular Meeting
2. Consider Budget Amendments
3. Consider Change to STARS 2015-16 Calendar
4. Consider Approval of the ESC Region X Child Nutrition Multi Region Purchasing Cooperative Inter-Agency Agreement – 2016-2017 Contract
5. Consider Renewal of Instructional Supplies and Equipment for Career Tech CSP 2015-10
6. Consider Renewal of Instructional Supplies and Teaching Aids CSP 2014-15
7. Consider Renewal of Library Books, E-Books, Class Sets, Reference Materials and Video Media CSP 2014-16
8. Consider Approval of Student Extra Curricular Coverage, Student Voluntary Coverage and Catastrophic Coverage CSP 2015-09

b. Consider CTE Purchases

c. Consider Technology Purchases

d. Consider Policy FMH (LOCAL) Regarding Commencement Exercises

8. **Reports**

a. Superintendent's Report

1. Facilities Report
2. Review of Property Owned by Granbury ISD

b. Athletics/Community Education Report
c. Financial Statements for Period Ending April 30, 2016
d. Cash Flow and Investment Reports for Period Ending April 30, 2016
e. Bond Expenditures Monthly Update for Period Ending April 30, 2016
9. **Consider action on items discussed in closed session**
a. Consider Staff Appointments
10. **Adjourn**

OFFICE OF THE SUPERINTENDENT

FOR:	**Board of Trustees**
DATE:	**May 9, 2016**
ACTION:	**Approval**

To:	**Dr. James M. Largent, Superintendent**	**From:**	**Shane Conklin**
		Date:	**April 27, 2016**
		RE:	**Contract Recommendations**

SUMMARY:

In May of each year, after annual evaluations are complete, I bring you the names of all employees on probationary contracts for your deliberation of renewal and/or termination of probationary contracts effective at the end of the contract period. Additionally, I bring to you recommendations regarding any remaining term contracts and probationary annual contracts. You also consider those employees who have completed the appropriate probationary period and are being recommended by their supervisor to move from a probationary contract to a term contract. Enclosed are the lists of employee names and the appropriate recommendations.

RECOMMENDATIONS:

1. I recommend that the Board of Trustees renew the probationary contract employment of all individuals on the enclosed list of employees recommended for probationary contracts and that the Board employ those employees under a one-year probationary contract for the 2016-17 school year.

2. I recommend that the Board of Trustees propose to extend for a fourth consecutive year the probationary contract of the listed individual for the 2016-17 school year.

3. Also, I recommend that the Board of Trustees approve the term contract employment of all individuals on the enclosed list of employees recommended for term contracts and that the Board employ those employees under a one-year term contract for the 2016-17 school year.

4. Further, I recommend that the Board of Trustees approve the annual contract employment of all individuals on the enclosed list of employees recommended for annual contracts and that the Board employ those employees under a one-year annual contract for the 2016-17 school year.

5. In addition, I recommend that in the best interest of the District the Board terminate the probationary contract employment of the employees named on the attached list at the end of their current probationary contract period.

Respectfully submitted,

Dr. James M. Largent
Superintendent

Staff Person Responsible: Shane Conklin
Date Submitted: April 27, 2016

Granbury ISD
Board of Trustees
Minutes of Regular Board Meeting
April 18, 2016

A Regular meeting of the Board of Trustees of Granbury ISD was held Monday, April 18, 2016, beginning at 5:00 p.m. in the Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048.

Presiding Officer ..... Micky Shearon, President

Board Members Present
Nancy Alana
Barbara Herrington
Mark Jackson
Micky Shearon
Chris Tackett
Barbara Townsend
B.J. Wallace

Board Members Absent

School Officials Present
Dr. James M. Largent Ed.D., Superintendent
Ron Holmgreen, Assistant Superintendent for Administrative Services
Dobie Williams, Assistant Superintendent for Finance & Operations
Shane Conklin, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Faith Barnes, Recording Secretary

Others Present
School Employees
Media
Community Members

Meeting Called to Order
Micky Shearon, President, called the meeting to order at 5:01 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session
The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened
The Board of Trustees reconvened in open session at 6:00 p.m.

Moment of Silence/Invocation
Nancy Alana led the invocation.

Pledge - U.S. Flag and Texas Flag
Emma Roberson Elementary Students Rylee Swann and Gus Boomer led the pledges.

Achievement Spotlight

Masonic Lodge No. 328 Representative Gary Merritt presented the Masonic Lodge No. 328 Lamar Award winners Alondra Acosta and Lillian Hyde students from Granbury High School; Granbury High School Campus Secretary Cynthia Hawkins; and Mambrino Teacher Jana Baker to the board.

CTE Director Judy Gentry presented the Career and Technical Educators of North Texas Business Leader of the Year Granbury Chamber of Commerce President Mike Scott to the board.

Stowaways Director Diane Craig presented the Stowaways Dance and Drill Team presentation from Pearl Harbor Dance Experience to the board.

Public comments/audience participation
None

Discussion/Action

Consider Consent Agenda Items

A motion was made by Barbara Herrington and seconded by Nancy Alana to approve the Consent Items as presented: 1. Minutes of the March 28, 2016 Regular Meeting; 2. Consider Budget Amendments; and 3. Consider Renewal of Music, Band and Choir Related Items and Services #2014-13.
Motion Carried: 7 Yes - 0 No

Consider Furniture Contract Adjustment
A motion was made by Mark Jackson and seconded by Nancy Alana to approve the Furniture Contract Adjustment as presented. **Motion Carried:** 7 Yes - 0 No

Consider Education Service Center XI Contracts
A motion was made by Barbara Herrington and seconded by Nancy Alana to approve the Education Service Center XI Contracts as presented. **Motion Carried:** 7 Yes - 0 No

Consider Approval of Summer Projects
A motion was made by Nancy Alana and seconded by Chris Tackett to approve Summer Projects as presented. **Motion Carried:** 7 Yes - 0 No

Consider Approval of Budget Amendments Required for Summer Projects
A motion was made by Barbara Herrington and seconded by Nancy Alana to approve the Budget Amendments Required for Summer Projects. **Motion Carried:** 7 Yes - 0 No

Consider TASB Policy Update 104

A motion was made by Barbara Herrington and seconded by Mark Jackson to approve TASB Policy Update 104 as presented. **Motion Carried:** 7 Yes - 0 No

Consider Resolution Nominating Dr. James M. Largent as Superintendent of the Year

A motion was made by Barbara Herrington and seconded by Nancy Alana to nominate Dr. James M. Largent as Superintendent of the Year as presented. **Motion Carried:** 7 Yes - 0 No

Reports

Superintendent's Report

Facilities Report

Superintendent Dr. James M. Largent gave an update on facilities. Dr. Largent reported that the high school project was moving ahead of schedule.

Strategic Plan Update

Superintendent Dr. James M. Largent reviewed the progress on the G2020 strategic plan.

Financial Statements for Period Ending March 31, 2016

Assistant Superintendent Dobie Williams presented the Financial Statements for Period Ending March 31, 2016 to the board.

Cash Flow and Investment Reports for Period Ending March 31, 2016

Assistant Superintendent Dobie Williams presented the Cash Flow and Investment Statement for Period Ending March 31, 2016 to the board.

Bond Expenditures Monthly Update for Period Ending March 31, 2016

Assistant Superintendent Dobie Williams presented the Bond Expenditures for Period Ending March 31, 2016 to the board.

Cooperative Management Fee Report for FY 2014-15

Assistant Superintendent Dobie Williams presented the Cooperative Management Fee Report for FY 2014-15.

Consider action on items discussed in closed session

Consider Staff Appointments and Contract Recommendations

Dr. Largent recommended accepting the staff appointments and Contract Recommendations as presented. A Motion was made by Nancy Alana and seconded by Barbara Herrington to consider staff changes as presented.

Motion Carried: 7 Yes - 0 No

Adjourn

There being no further business, the meeting was adjourned at 6:52 p.m.

Micky Shearon, President

Barbara Herrington, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
Asst. Supt. for Finance and Operations
DATE: May 3, 2016
RE: Budget Amendments

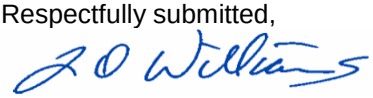
SUMMARY:

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budget as well as how previous amendments have impacted the budget.

RECOMMENDATION:

I recommend the Board approve the amendments and final budgets as presented.

Respectfully submitted,



Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: May 3, 2016

2015-2016
Budget Amendment #9

	May Proposed Budget Amendment #9	Increase	Decrease	Net Effect
Object	**Revenue**			
5700	Revenue Generated	9,705	0	
5800		0	0	
5900		0	0	
	Total	**9,705**	**0**	**9,705**
Function	**Expenses**			
11	AES - Amend funds from PTO donation for Camp Grady Spruce	2,859	0	
	AMS - Amend funds from insturment rental / instrument repair	3,262	0	
	CTE - Amend funds for dirt removal at AG barn	0	1,000	
	SPED - Amend funds for technology equip for Diags / health supplies	0	17,020	
	GHS - Amend funds for Theatre shelving / Band staff development	0	1,500	
	Baccus - Amend funds for UIL fees	0	190	
	Overall effect on Function 11	**6,121**	**19,710**	**(13,589)**
12	**Overall effect on Function 12**	**0**	**0**	**0**
13	GHS - Amend funds for Theatre shelving / Band staff development	1,500	0	
	AMS - Amend funds for employee staff development	150	0	
	Curriculum - Amend funds for AVID summer institute	0	2,000	
	Overall effect on Function 13	**1,650**	**2,000**	**(350)**
21	**Overall effect on Function 21**	**0**	**0**	**0**
23	Curriculum - Amend funds for AVID summer institute	2,000	0	
	Overall effect on Function 23	**2,000**	**0**	**2,000**
31	SPED - Amend funds for technology equp for Diags / health supplies	16,500	0	
	Overall effect on Function 31	**16,500**	**0**	**16,500**
32	**Overall effect on Function 32**	**0**	**0**	**0**
33	SPED - Amend funds for technology equip for Diags / health supplies	520	0	
	Overall effect on Function 33	**520**	**0**	**520**
34	**Overall effect on Function 34**	**0**	**0**	**0**
36	GHS - Amend funds for Theatre shelving / Band staff development	0	1,690	
	AMS - Amend funds for employee staff development	0	150	
	Baccus - Amend funds for UIL fees	190	0	
	Overall effect on Function 36	**190**	**1,840**	**(1,650)**
41	**Overall effect on Function 41**	**0**	**0**	**0**
51	Oakwoods - Amend funds from PTO donation for water fountains	3,584	0	
	CTE - Amend funds for dirt removal at AG barn	1,000	0	
	GHS - Amend funds for Theatre shelving / Band staff development	1,690	0	
	Business Office - Amend funds for AES cafeteria wall	0	1,927	
51	**Overall effect on Function 51**	**6,274**	**1,927**	**4,347**
52	**Overall effect on Function 52**	**0**	**0**	**0**
53	**Overall effect on Function 53**	**0**	**0**	**0**
61	**Overall effect on Function 61**	**0**	**0**	**0**
71	**Overall effect on Function 71**	**0**	**0**	**0**
81	Business Office - Amend funds for AES cafeteria wall	1,927	0	
	Overall effect on Function 81	**1,927**	**0**	**1,927**
91	**Overall effect on Function 91**	**0**	**0**	**0**
93	**Overall effect on Function 93**	**0**	**0**	**0**
99	**Overall effect on Function 99**	**0**	**0**	**0**
	Total	**35,182**	**25,477**	**9,705**

Granbury Independent School District

Fiscal Year 2015-2016

		Adopted Budget	Prior Budget Amendments	Budget Amendment 5/9/2016	Revised Budget
	REVENUE				
5700	Local Revenue	48,950,989	130,274	9,705	49,090,968
5800	State Revenue	9,679,309	(500,000)	0	9,179,309
59/7900	Federal Programs/Other Sources	835,000	0	0	835,000
	Total	**$59,465,298**	**(369,726)**	9,705	**$59,105,277**
	EXPENDITURES				
11	Instruction & Instr. Related Services	31,038,982	695,526	(13,589)	31,720,919
12	Instructional Resources & Media Serve	732,272	(1,917)		730,355
13	Curriculum & Instr. Staff Development	762,287	41,297	(350)	803,234
21	Instructional Leadership	509,079	(2,719)		506,360
23	School Leadership	3,413,383	(55,619)	2,000	3,359,764
31	Guidance, Counseling & Evaluation Serve	2,580,368	46,083	16,500	2,642,951
32	Social Work Services	65,000	0		65,000
33	Health Services	380,294	58,007	520	438,821
34	Student (Pupil) Transportation	2,791,777	35,195		2,826,972
35	Food Service	0	0		0
36	Co curricular/Extracurricular Activities	1,834,462	36,282	(1,650)	1,869,094
41	General Administration	2,382,148	15,878		2,398,026
51	Plant Maintenance and Operations	6,075,771	86,255	4,347	6,166,373
52	Security & Monitoring Services	266,179	295,719		561,898
53	Data Processing Services	1,228,961	10,000		1,238,961
61	Community Services	110,302	(21,699)		88,603
71	Debt Service (M&O)	0	0		0
81	Facilities Acquisition	0	353,308	1,927	355,235
91	Contracted Instruction Services - Chapter 41	4,504,033	(1,354,695)		3,149,338
93	Shared Services Arrangement	0	25,620		25,620
99	Other Governmental Charges	790,000	50,000		840,000
00	Other Uses	0	0		0
	Total Budgeted Expenditures	**$59,465,298**	**312,521**	9,705	**$59,787,524**
	Excess Revenue over (Under) Expenditures	**0**	**(682,247)**	**0**	**(682,247)**

Prepared by:
D Williams
E Whitefield

FOR:	**Board of Trustees**
DATE:	**May 9, 2016**
ACTION:	**Approval**

To: Dr. James M. Largent, Superintendent	**From: Ron Holmgreen** **Date: May 4, 2016** **RE: Change to STARS Calendar**

SUMMARY:

STARS calendar is adjusting to move the bad weather make up day from Tuesday, May 31, 2016 to Friday, June 3, 2016. This will allow the students to attend school Tuesday through Thursday that week and does not alter the number of days that they will attend. All three days at STARS will be morning sessions only for students. Graduation for STARS will remain on Friday, June 3.

RECOMMENDATIONS:

I recommend that the board approve the change to the STARS 2015-16 Calendar.

Respectfully submitted,

Ron Holmgreen
Assistant Superintendent

GRANBURY ISD

STARS Accelerated High School
SCHOOL CALENDAR 2015-16

July 2015

S	M	T	W	T	F	S
			1	2	H	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	NH	SD	WD/SC	WD/SC	15
16	C/WD	SD	SD	W	W	22
23	24	25	26	27	28	29
30	31					

September 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	H	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2015

S	M	T	W	T	F	S
				1	ER	3
4	WD	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2015

S	M	T	W	T	F	S
1	2	3	4	5	ER	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	H	H	H	H	H	28
29	30					

December 2015

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16		ER	19
20	H	H	H	H	H	26
27	H	H	H	H		

January 2016

S	M	T	W	T	F	S
					H	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	H	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	ER	13
14	WD	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	H	H	H	H	H	19
20	21	22	23	24		26
27	28	29	30	31		

April 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	ER	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	H					

June 2016

S	M	T	W	T	F	S
			1	2		4
5	W	W	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

CALENDAR KEYS

- NH — New Hire Orientation
- C/WD — Convocation/Waiver Day
- SD — Staff Development
- W — Work Day/Student Holiday
- WD/SC — Waiver Day/Professional Service and Student Holiday
- ER — Early Release Days
- First & Last Day of School
- H — Student/Teacher Holiday
- Bad Weather Days
- Beginning of six weeks
- End of six weeks
- Graduation/Early Release

DATES AT A GLANCE

Aug 11 New Hire Orientation

Sept 7 Labor Day
Nov 23-27 Thanksgiving Break

Dec 17 Graduation
Dec 21 - Jan 1 Christmas Break
Jan 18 Martin Luther King Day
Mar 14-18 Spring Break
May 30 Memorial Day
June 3 Graduation/
Last Day of School

Bad Weather Days

March 25 to be used 1st
May 31 to be used 2nd

Grading Periods

First Semester - 78 days

Second Semester - 100 days

www.granburyisd.org

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 2, 2016
RE: Region 10 Child Nutrition Cooperative Purchasing Program

SUMMARY:

One of the purchasing options available to school districts is an interlocal agreement as defined in Government Code 791 and Texas Education Code 44.031. There are many advantages to using an interlocal agreement, including time savings and cost savings through the increased buying power of an interlocal contract.

To meet the needs of the district child nutrition program, Linda Williams, Director of Support Services, recommends Granbury ISD participate in the Multi-Regional Child Nutrition Cooperative Purchasing Program administered by the Region 10 Service Center. All contracts available under this cooperative have been through a formal competitive process. The district has participated in this program for a number of years. These contracts will be used for the purchase of food, commodities and related items for the 2016-2017 school term.

Participation cost is based on using the district enrollment data. School districts with an enrollment greater than 1,500 are charged $0.21 per enrollment with a maximum fee of $15,000. Based on the 2014-15 enrollment data of 6992, the cost for Granbury ISD to participate will be $1,468.32.

RECOMMENDATION:

It is recommended the Board approve participation in the Region 10 cooperative purchasing program for the period of July 1, 2016 through June 30, 2017. Estimated expense will be between $1,500,000 and $1,750,000. It is also recommended the Board approve the issuance of all purchase orders associated with participation in this program. Any single purchase order that falls within the range of $50,000 - $100,000 will be brought to the Board in the interlocal spending report for information to comply with CH(LOCAL).

Respectfully submitted,

L. O. “Dobie” Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Linda Williams
Debbie Johnson

Date Submitted: May 2, 2016

Education Service Center, Region 10
Child Nutrition Multi Region Purchasing Cooperative Program
INTER-AGENCY AGREEMENT
2016-2017 Contract

THIS AGREEMENT IS ENTERED INTO BY AND BETWEEN THE AGENCIES SHOWN BELOW AS CONTRACTING PARTIES FOR THE PERIOD OF July 1, 2016, through June 30, 2017.

Contracting Parties

Granbury ISD Contracting Entity (CE)	**111-901** County-District Number
Education Service Center Region 10	057-950 County District Number

STATEMENT OF SERVICES TO BE PERFORMED

The Region 10 Multi Region Purchasing Cooperative organizes and administers the child nutrition cooperative purchasing and commodity processing program for member Contracting Entities (CEs) in Regions 7, 10, 11, 12, and 15. Authority for such service is granted by Section 8.053 of the Texas Education Code. The goal of the cooperative is to obtain substantial savings on food service items through volume purchasing.

CEs may select either annual membership or commodity processing only as described below.

ANNUAL MEMBERSHIP:

The cooperative member's fee is $0.21 per student enrollment, with a minimum of $300.00 per district and a maximum of $15,000.00. Members may participate in any of the bid agreements made by the co-op. Members who have the approval and ability to receive "direct-to-district" deliveries have the option to select a "commodity processing only" membership for a discounted fee (see page 3).

	Group Size	Enrollment		Fee		Minimum	or	Cap
☐	I – Enrollment ≤ 1,500			N/A		$300		N/A
☒	II – Enrollment 1,501-75,000	6992	x	.21	=	1468	or	$8,400
☐	III – Enrollment 75,001-100,000		x	.21	=		or	$10,000
☐	IV – Enrollment > 100,001		x	.21	=		or	$15,000

Annual Membership includes participation in the following bids. A member can purchase from all bids or only the bids that best benefit the member needs.

1. Commodity Processing
2. Commercial Purchasing
3. Full Service Delivery
   a. Fresh Bread
   b. Milk
   c. Ice Cream Novelties
   d. Chips and Snacks
   e. Beverages (dispensed, canned, and plastic container)
   f. Fresh Produce (local and full line)
   g. Fresh Pizza
   h. Small wares
   i. Chemical/Cleaning Products (kitchen specific)

Membership duration: 7/1/2016 – 6/30/2017

ANNUAL MEMBERSHIP: Role of the Education Service Center Region 10:

1. Provide for the organizational and administrative structure of the program.
2. Provide staff time necessary for efficient operation of the program.
3. Provide the list of commodity items to participating members for purposes of obtaining quantity requests. This is done using an online software program.
4. Receive quantity requests from participating members for commodity processing through district entries into the online software and prepare appropriate quantity totals by item.
5. Initiate and implement activities related to the bidding and vendor selection process. Competitive bidding procedures for Texas public schools will be strictly followed.
6. Provide participating members with procedures for ordering, delivery, and billing.
7. Invoice each participating member by November 15 with an enrollment below 1,500 an annual fee of $300.00. CEs with an enrollment greater than 1,500 will be charged 21 cents per enrolled or a cap, using 2015-2016 SY enrollment data as of October 2015. Maximum fee will be $15,000.00.
8. Send delivery schedules to vendors but assumes no responsibility for failure of delivery by vendors, or failure of payment to vendors by participating members.
9. Mediate any problems/concerns between vendors and participating members.
10. Provide participating members access to all records, reports, and documents to ensure rebates, discounts and other applicable credits will accrue to the School Food Authority (SFA).
11. Make available all documents created and received in regard to procurement of all bids. Provide a complete procurement packet for each RFP to ensure complete transparency.

ANNUAL MEMBERSHIP: Role of the Participating Member:

1. Commit to participate in the program by an authorized signature in the appropriate space on the attached form.
2. Designate a contact person for the cooperative.
3. Provide an estimated quantity request for each of the commodity items desired through use of the online required software.
4. Comply with all USDA, TDA regulations regarding commodities pounds excess inventory usage.
5. Prepare purchase orders issued to the appropriate vendor from the official award list provided by the Education Service Center Region 10.
6. Accept shipments of products ordered from vendors in accordance with standard purchasing procedures.
7. Address product warranties and product qualities with manufacturer.
8. Pay vendors net amount due within thirty days after receipt of a correct monthly statement.
9. Pay the Education Service Center Region 10 the annual membership fee by December 30, 2016.
10. Participation is required in all bid evaluation committees for each RFP that the district is utilizing. Evaluation committee meetings will include, but not be limited to, face-to-face group meetings, online voting, or any other form of participation as requested by the cooperative.

COMMODITY PROCESSING ONLY - FOR DIRECT-TO-DISTRICT DELIVERY ONLY:

A district that can receive bulk, minimum drop sized deliveries (typically 2500-5000 lbs.) directly from a manufacturer qualifies as a "direct-to-district" delivery Contracting Entity (CE). Texas Department of Agriculture (TDA) requires the CE to get approval from their purchasing cooperative prior to being set up as a direct-to-district delivery CE.

	Group Size	Enrollment		Fee		Minimum	or	Cap
☐	I – Enrollment ≤ 8,334	_____		N/A		$500		N/A
☐	II – Enrollment > 8,335	_____	x	.06	=	_____	or	$5,000

Direct-to-District Commodity Membership: Role of Education Service Center Region 10:

1. Initiate and implement activities necessary to develop a request for proposal to further process USDA commodities by Texas Department Agriculture approved commercial processors.
2. Be responsible for coordinating truckloads of commodities using the Texas Department of Agriculture's TX-UNPS online software.
3. Invoice each district by November 15 with an enrollment less than 8,334 an annual fee of $500.00. School districts with an enrollment greater than 8,335 will be charged 6 cents per enrolled or a cap of $5,000 using 2015-2016 SY enrollment data as of October 2015. Cooperative purchasing groups will be billed on the entire enrollment for all districts participating in that co-op.

Direct-to-District Commodity Membership: Role of Participating Member:

1. Commit to participate in the program by an authorized signature in the appropriate space on the attached form.
2. Designate a contact person for Region 10.
3. Be responsible for entering their commodity product choices into the required online software.
4. Be responsible for product warranties, product qualities, failure to deliver by vendors or failure of payment to vendors.
5. Prepare and issue purchase orders to the appropriate vendor.
6. Pay the Education Service Center Region 10 the annual membership fee by December 30, 2016.

Multi-Regional Child Nutrition Purchasing Co-op
Inter-Agency Agreement

Authorization:

Authorized representatives of Granbury ISD (CE) and the Education Service Center Region 10, enter into agreements to participate in the service(s) marked below for the period of July 1, 2016, through June 30, 2017.

Please mark below the bids you anticipate using.

Annual Membership

__X__ Commodity Processing

__X__ Commerical Purchasing

__X__ Fresh Bread

__X__ Milk

__X__ Ice Cream Novelties

__X__ Chips and Snacks

__X__ Beverages

__X__ Fresh Produce

__X__ Small Wares

__X__ Chemical/Cleaning Products

CE: Granbury ISD **2015-2016 Enrollment** 6992

By: _____ _____
Authorized Representative Signature — Authorized Representative Printed Name

Title: Asst. Superintendent **Mailing Address:** 600 W. Bridge, Ste. 6

Date: _____ **City, State Zip Code:** Granbury, TX 76048

Food Service Contact: Linda Williams

Phone: 817-408-4099 **ESC Region:** 11

Fax: 817-408-4099 **County:** Hood

Email: linda.williams@granburyisd.org **CE ID#** _____

----------For ESC Region 10 use only----------

By: _____ Contact Person: Keri Warnick
R10 Authorized Signature

Title: Purchasing Specialist Phone: 972-348-1048

Date: _____ Email: michelle.roquemore@region10.org

Note: Please return this signed agreement to Michelle Roquemore at Region 10 Education Service Center, 400 E Spring Valley Rd, Richardson, TX 75083-1300 or fax to 972 348-1067 or email to michelle.roquemore@region10.org by May 31, 2016.

It is the policy of Region 10 Education Service Center not to discriminate on the basis of race, color, national origin, sex or handicap in its vocational programs, services or activities as required by Title VI of the Civil Rights Act of 1964, as amended; Title IX of the Education Amendments of 1972; and Section 503 and 504 of the Rehabilitation Act of 1973, as amended. Region 10 Education Service Center will take steps to ensure that lack of English language skills will not be a barrier to admission and participation in all educational programs and services.

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 2, 2016
RE: Instructional Supplies and Equipment for Career Tech 2015-10 (Renewal)

SUMMARY:

A proposal was let in May of 2015 to provide vendors for purchases of instructional supplies and equipment for the CTE programs on an as needed basis. Vendors were to quote a percentage discount that would be held firm for the duration of the contract and any renewal periods. The original term was from notification of award through May 31, 2016 with the option to renew for two additional years in one-year increments. All 21 vendors awarded were notified in March for the first renewal option. Twenty vendors responded to the renewal option with the new EDGAR contract terms for federal purchases. One vendor, Hopkins Company Wholesale Florist, did not respond. This renewal option is for June 1, 2016 to May 31, 2017.

A copy of the original tabulation and Proposal for Board Approval Form is attached for your review. Anticipated annual expenditures are between $100,000 and $125,000. Mrs. Judy Gentry, Director of Career and Technical Education, has requested a renewal with the current vendors. The annual expenditures will increase from last year due to budget changes and the new CTE wing at Granbury High School. This renewal will be the first renewal option.

RECOMMENDATION:

It is recommended the following vendors be approved for purchases for the period of June 1, 2016 through May 31, 2017. A multiple award was made to provide a variety of vendors to meet the needs of the district Career Tech programs.

Ace Mart Restaurant Supply
Bio Corporation
CDW Government LLC
Greens Welding Supply, Inc.
Midwest Technology
NASCO
Pitsco Education
School Outfitters
Snap-on Industrial
The Home Depot Store 6571
Aves Audio Visual Systems, Inc.
Brazos Forest Products
Certiport/NCS Pearson, Inc.
Hubert Company LLC
M&R McGowen LLC dba NAPA Auto Parts
National Geographic/Cengage Learning
Realityworks
ShopBot Tools, Inc.
Sullivan Supply
VWR International

Respectfully submitted,

L. O. "Dobie" Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Judy Gentry
Melissa "Missy" Brock
Debbie Johnson

Date Submitted: May 2, 2016

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 20, 2015
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
Asst. Superintendent for Finance and Operations
DATE: July 13, 2015
RE: Instructional Supplies for Career Tech
CSP 2015-20

SUMMARY:

A proposal was let to provide a pool of vendors for the purchase of supplies and equipment for the career and technical programs on an as needed basis. The period of the initial award will be from written notification of award through May 31, 2016 with the option to renew for two additional one-year periods. Ms. Judy Gentry, Career and Technical Education Director, provided the specifications for the proposal. All vendors that requested the district notify them of any bid/proposal opportunities for instructional supplies were sent a notification letter. The letter informed the vendors the proposal was available for download on the district website. The proposal was also advertised in the Hood County News.

A copy of the tabulation is attached for your review. The tabulation and vendor proposals were reviewed by Ms. Gentry.

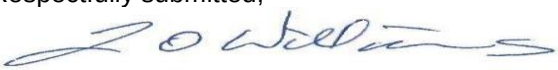
The following is the recommendation for award by Ms. Gentry.

RECOMMENDATION:

It is recommended that the district award the following vendors for the purchase of supplies and equipment, on an as needed basis, for the period from written notification of award through May 31, 2016. Estimated annual expense will be between $70,000 and $100,000.

> Ace Mart Restaurant Supply, AVES Audio Visual Systems, Inc., BIO Corporation, Brazos Forest Products, CDW Government, Inc., Certiport, a business of NCS Pearson, Inc., Green's Welding Supply, Inc., the Home Depot Store of Granbury (#6571), Hopkins Wholesale Florist, Hubert, LLC, M & R McGowen, LLC dba NAPA Auto Parts, National Geographic Learning/Cengage Learning, Inc., Midwest Technology, NASCO, Pitsco Education, Reality Works, School Outfitters, ShopBot Tools. Inc., Snap-On Industrial, a Division of IDSC Holdings, LLC, Sullivan Supply, VWR International, LLC dba Sargent Welch and dba Ward's Science.

Respectfully submitted,



Dobie Williams
Asst. Superintendent for Finance and Operations

Staff Person Responsible: Ms. Judy Gentry
Ms. Debbie Johnson
Ms. Missy Brock

Date Submitted: July 13, 2014

BID/PROPOSAL FOR BOARD APPROVAL

Board Meeting Date: July 20, 2015 **Bid Number:** CSP 2015-20

1. **Item, material or service (specific or classification):** Instructional Supplies and Equipment for the Career and Technical Programs

2. **Brief description:** A proposal was let to provide vendors for the purchase of instructional supplies and equipment for the career and technical programs to be purchased on an as needed basis.

3. **Period of time bid covers:** From written notification of award through May 31, 2016 with the option to renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Judy Gentry – Career Tech Director

5. **Number of bids notification letters sent to vendors:** 51

6. **Number of bids received from vendors:** 22

7. **Listing of recommended vendors and total prices:** Estimated annual expenditures under this proposal between $70,000 and $100,000. Recommendation for award is to the following vendors:

   Ace Mart Restaurant Supply, AVES Audio Visual Systems, Inc., BIO Corporation, Brazos Forest Products, CDW Government, Inc., Certiport, a business of NCS Pearson, Inc., Green's Welding Supply, Inc., the Home Depot Store of Granbury (#6571), Hopkins Wholesale Florist, Hubert, LLC, M & R McGowen, LLC dba NAPA Auto Parts, National Geographic Learning/Cengage Learning, Inc., Midwest Technology, NASCO, Pitsco Education, Reality Works, School Outfitters, ShopBot Tools. Inc., Snap-On Industrial, a Division of IDSC Holdings, LLC, Sullivan Supply, VWR International, LLC dba Sargent Welch and dba Ward's Science.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 4/2/12

10. **Percentage increase or decrease from last bid**: This proposal is a discount from catalog, price list, on-line and shelf pricing. The proposal specifications were revised from the last offering so an apples to apples comparison could not be made.

11. **Budget information:** Expenditures for instructional supplies and equipment will be made from budgeted funds in the following account code(s):

    244.e.11.6645.00.001.6.22.XXX, 244.e.11.6649.00.001.6.22.XXX,
    199.e.11.6395.00.001.0.22.XXX, 244.e.11.6639.00.001.0.22.XXX



L. O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Instructional Supplies a

	ACE MART RESTAURANT SUPPLY	AVES AUDIO VISUAL SYSTEMS, INC.	BIO CORPORATION	BRAZOS FOREST PRODUCTS	CDW GOVERNMENT	GREENS WELDING SUPPLY, INC.	HOME DEPOT, THE	HOPKINS CO. WHOLESALE FLORIST	HUBERT COMPANY LLC	MIDWEST TECHNOLOGY
Precentage discount for catalogs, printed price lists and on-line pricing:	7%	10-75%	5%	0%	0%	0%	0%	0%	12%	10%
Catalog title/or price list name or number and date:	N/A	Percentage discount varies by manufacturer's list retail price 10/1/14	Bio Corporation 2015-2016	All items sold to schools are priced at industrial prices.	www.cdwg.com login to the GISD account. If you do not have a login please contact Sr. Account Manager Eric Althoff.	N/A	N/A	Our prices change randomly depend on holiday & fuel prices.	The Sourebook Spring/Summer 2015	Midwest Technology Catalog 2015
Shelf pricing:	N/A	N/A	N/A	YES	N/A	YES	YES	YES	N/A	N/A
Website:	www.acemart.com	www.avesav.com	www.biologyproducts.com	www.brazosfp.com	www.cdwg.com	N/A	N/A	N/A	www.hubert.com	www.midwesttechnology.com
PO number for online purchases:	NO	YES	YES	YES	YES	NO	NO	YES	YES	YES
Pricing posted on your website:	Yes	YES	YES	NO	YES	NO	YES	NO	YES	YES
FOB shipping Granbury ISD inside delivery?	NO	Not inside delivery	NO	YES	NO	YES	N/A	NO	NO	NO
If not, identify when shipping charges would apply:	Inside delivery requires a fee-- contact acemart for quote. Free freight for orders over $400.	FOB dockside regular delivery.	Free UPS Ground Shipping. No Pail Packing No Live		There are exceptions for extremely heavy or odd shaped items which require specialized freight quotes. Please contact Eric Althoff for specific freight costs.		N/A	We charge delivery with each delivery $11.75 but fluctuates @ holiday time.	Inside delivery & liftgate service.	Inside delivery charges/and or shipments of machinery or furniture for schools without loading docks or pallet jacks.
Will fuel surcharges be added:	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Yes, identify how they will apply:										
Minimum order amount:	NO	YES	YES	YES	NO	NO	NO	NO	YES	YES
Yes, identify the amount		$50.00	$250.00	$300.00					$5. charge of $50. order or less	$50.00
EPCNT?	YES	YES	YES	YES	YES	N/A	YES	NO	YES	YES
Principal place of business Texas?:	Yes	YES	NO	YES	NO	YES	YES	YES	NO	NO
Does your company emply at least 500 people in the State of Texas?	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO

		Instructional Supplies a									
		ACE MART RESTAURANT SUPPLY	**AVES AUDIO VISUAL SYSTEMS, INC.**	**BIO CORPORATION**	**BRAZOS FOREST PRODUCTS**	**CDW GOVERNMENT**	**GREENS WELDING SUPPLY, INC.**	**HOME DEPOT, THE**	**HOPKINS CO. WHOLESALE FLORIST**	**HUBERT COMPANY LLC**	**MIDWEST TECHNOLOGY**
1	Does your company manufacture and stock the goods it sells?	NO	YES.Some do not manufacture	YES	YES	NO	NO	NO	NO	YES	NO
2	Does your company sell agricultural products?	NO	NO	NO	NO	NO	NO	YES	YES	NO	NO
	Does your company sell veterinary supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Does your company sell welding supplies, including metal?	NO	NO	NO	NO	NO	YES	YES	NO	NO	YES
	Does your company sell welding-related machines?	NO	NO	NO	NO	NO	YES	NO	NO	NO	YES
	Does your company sell floral supplies?	NO	NO	NO	NO	NO	NO	N/A	YES	NO	NO
	Does your company sell construction-related equipment?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Will your company cut lumber to specific lengths?	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO
3	Does your company sell consumable products for auto mechanics?	NO	NO	NO	NO	NO	YES	YES	NO	NO	YES
	Does your company sell tools for auto mechanics?	NO	NO	NO	NO	NO	YES	YES	NO	NO	YES
	Does your company sell equipment for auto mechanics to include lifts, parts washers, bench grinders, brake machine, tire machine, and tool chests?	NO	NO	NO	NO	NO	YES	NO	NO	NO	YES
4	Does your company sell audio video equipment to include video cameras and DSLR cameras?	NO	YES	NO	NO	YES	NO	NO	NO	NO	NO
	Do you sell microphone equipment?	NO	YES	NO	NO	YES	NO	NO	NO	NO	NO
	Do you sell audio equipment to include mixers and sound boards?	NO	YES	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell lighting equipment and light grid systems?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell background curtains and systems?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
5	Does your company sell Culinary Equipment?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	Do you sell industrial kitchen equipmnent to include pan racks, plate storage, cand racks, dry storage shelving, utility carts, utensil shelf, poker chip dolly?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	Do you sell industrial mixers?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	Do you sell coffee, tea or espresso machines?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	Do you sell mixers, blenders and food processors?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	Do you sell cooking pans and cookware?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	Do you sell stainless mobile worktables?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	Do you sell culinary knives?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO

		Instructional Supplies a									
		ACE MART RESTAURANT SUPPLY	**AVES AUDIO VISUAL SYSTEMS, INC.**	**BIO CORPORATION**	**BRAZOS FOREST PRODUCTS**	**CDW GOVERNMENT**	**GREENS WELDING SUPPLY, INC.**	**HOME DEPOT, THE**	**HOPKINS CO. WHOLESALE FLORIST**	**HUBERT COMPANY LLC**	**MIDWEST TECHNOLOGY**
	Do you sell kitchen tools to include spatulas, spoons, scrapers, measuring spoons/cups, shears, and cutting boards?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
6	Does your company sell nursing/medical consumable supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell AED trainers and CPR trainers?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
	Do you sell laminar flow hoods?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell training mannequins?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell pharmacy supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell pharmacy storage racks?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell medical equipment including blood pressure cuffs and equipment?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell hospital beds?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell scrubs?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
7	Does your company sell child development products to include baby carriers, diaper bags, bottles, and baby supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell arts/crafts supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
	Do you sell bulletin board supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell di-cut systems?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
	Do you sell vinyl-cutting systems	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
8	Does your company sell aviation parts/supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
9	Does your company sell Law and Public Safety Equipment?	NO	NO	NO	NO	YES	NO	NO	NO	NO	NO
10	Does your company sell furniture engineering equipment?	NO	NO	NO	NO	YES	NO	NO	NO	NO	YES
	Does your company sell drafting equipment?	NO	NO	NO	NO	NO	NO	YES	NO	NO	YES
	Do you sell surveying equipment?	NO	NO	NO	NO	NO	NO	YES	NO	NO	YES
	Do you sell equipment including drill presses, bench grinders, saws, and tools?	NO	NO	NO	NO	NO	YES	NO	NO	NO	YES
	Do you sell laser engravers?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
	Do you sell CNC machines?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
	Do you sell lathes?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
	Do you sell 3D printers and supplies?	NO	NO	NO	NO	YES	NO	NO	NO	NO	YES
	Do you sell vinyl cutting products and machines?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
	Do you sell tool storage cabinets?	NO	NO	NO	NO	NO	NO	YES	NO	NO	YES

		Instructional Supplies a									
		ACE MART RESTAURANT SUPPLY	**AVES AUDIO VISUAL SYSTEMS, INC.**	**BIO CORPORATION**	**BRAZOS FOREST PRODUCTS**	**CDW GOVERNMENT**	**GREENS WELDING SUPPLY, INC.**	**HOME DEPOT, THE**	**HOPKINS CO. WHOLESALE FLORIST**	**HUBERT COMPANY LLC**	**MIDWEST TECHNOLOGY**
11	Does your company sell supplies and materials for Computer Maintenance?	NO	NO	NO	NO	YES	NO	NO	NO	NO	NO
	Do you sell programming software?	NO	NO	NO	NO	YES	NO	NO	NO	NO	NO
	Do you sell gaming software?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
12	Does your company sell Career and Technical Education Curriculum?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Arts and AV	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Agriculture	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Business and Finance	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Education and Training	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Health Science	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Hospitality and Tourism	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Information Technology	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Law and Public Safety	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Manufacturing	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Marketing	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for STEM	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
13	Does your company sell robotics?	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES
14	Does your company have store or walk-in locations?	YES	NO	NO	YES	NO	YES	YES	YES	NO	NO
	If yes, identify locations in or near Granbury:	5600 N. Denton Hwy., San Antonio, TX 76148			2760 N Great SW Pkwy, Grand Prairie, TX		20011 HWY 377 West, Granbury TX 76048	Granbury, Weatherford Fort Worth	Fort Worth Texas 2000 15th Ave.		
	Deviations or exceptions to specifications:	N/A	Discount varies by manufacturer.	No Pail Packing NO Live	We sell Hardwood lumber, plywood and mouldings.	0% with FOB, unless a DIR, TCPN, TIPS/TAPS, or NJPA contract has better pricing or we have achieved a special pricing level per the opportunity. In these situations CDW-G will utilize the lowest pricing possible.			Our prices change randomly depending on holiday and fuel prices.		NONE

nd Equipment for Career Tech 2015-10

	M&R MCGOWEN, LLC DBA NAPA AUTO PARTS	NASCO	NATIONAL GEOGRAPHIC LEARNING /CENGAGE LEARNING, INC.	PEARSON	PITSCO EDUCATION	REALITYWORKS	SCHOOL OUTFITTERS	SHOPBOT TOOLS, INC.	SNAP-ON INDUSTRIAL	SULLIVAN SUPPLY	WARD'S SCIENCE
Precentage discount for catalogs, printed price lists and on-line pricing:	0-40%	10-20%	0%	0%	2%	0%	2%	0%	0-68.9% off current government list price.	0%	15-25% online pricing
Catalog title/or price list name or number and date:	Pricing profile for GISD @ napaonline.com	SEE NOTE 1	National Geographic Learning/ Cengage Learning PreK-12 2014-2015 10/1/14	N/A	Pitsco Education Big Book 2015 1/2015 Hearlihy Drafting & Supplies Catalog 4/2015	guideWELD 2015 Realcare 2015	www.schooloutfitters.com	ShopBot Tools, Inc. Price List May 2015	Snap-On Industrial Catalog 1300i	Sullivan Supply 5/5/15	Sargent Welch www.sargentwelch.com/ Wards Science www.wardsci.com/ Note annual catalog/price up date in January of each new calendar year.
Shelf pricing:	YES	NO	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	NO
Website:	www.napaonline.com	www.enasco.com	www.ngl.cengage.com	www.certiport.com	www.shOp-pitsco.com www.hearlihy.com	www.realityworks.com	www.schooloutfitters.com	www.shopbottools.com	www.snapon.com	www.sullivansupply.com	www.sargentwelch.com www.wardsci.com
PO number for online purchases:	YES	YES	YES	NO	YES	NO	YES. SEE NOTE 3	YES	YES	NO	YES
Pricing posted on your website:	YES	YES	YES	YES	YES	SOME	NO	YES	YES	YES	YES
FOB shipping Granbury ISD inside delivery?	YES	YES	NO	NO	NO	NO	NO	NO	YES	NO	YES
If not, identify when shipping charges would apply:		SEE NOTE 1	Estimated delivery is 10% of the total order. Actual shipping/handling charges will be included in the invoice total.		SEE NOTE 2	5% baby 1.5% welding all Realcare and supplies 5% of order exceptions are large items such as carts and car seats have additional charge 1.5% s/h for welding.	Shipping will be added to each order as a separate line & will vary by items ordered.	Shipped to dock.	Next day delivery of standard orders; large equipment such as alignment machines, vehicle lifts, wheel balancers, tool storage, etc. will have additional frreight, off-loading and installation charges.	All Shipping will be billed on final invoice.	Delivery of orders will be FOB. VWR will provide free ground shipping on your orders over. Free shipping will exclude customer requested overnight shipments, live materials, and items ship by motor freight. Hazardous surcharges will be charged 1 flat fee of $27.50 per order to one location. These charges will be added separetely to the invoice.
Will fuel surcharges be added:	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
Yes, identify how they will apply:											
Minimum order amount:	NO	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO
Yes, identify the amount		$50.00				Minimum s/h charge is $10.00					Any orders less than $25. are subject to $7. handling fee
EPCNT?	YES	YES	YES	YES	YES	YES	YES. SEE NOTE 3	YES	YES	YES	YES
Principal place of business Texas?:	YES	NO	NO	NO	NO	NO	NO	NO	NO	YES	NO
Does your company emply at least 500 people in the State of Texas?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO

		nd Equipment for Career Tech 2015-10										
		M&R MCGOWEN, LLC DBA NAPA AUTO PARTS	NASCO	NATIONAL GEOGRAPHIC LEARNING /CENGAGE LEARNING, INC.	PEARSON	PITSCO EDUCATION	REALITYWORKS	SCHOOL OUTFITTERS	SHOPBOT TOOLS, INC.	SNAP-ON INDUSTRIAL	SULLIVAN SUPPLY	WARD'S SCIENCE
1	Does your company manufacture and stock the goods it sells?	NO	SOME	YES	NO	YES	YES	NO	YES	SOME	YES	NO
2	Does your company sell agricultural products?	NO	YES	NO	NO	NO	NO	NO	NO	NO	YES	YES
	Does your company sell veterinary supplies?	NO	YES	NO	N/A	NO	NO	NO	NO	YES	NO	NO
	Does your company sell welding supplies, including metal?	YES	NO	NO	N/A	NO	NO	NO	NO	YES	NO	NO
	Does your company sell welding-related machines?	YES	NO	NO	N/A	NO	YES	NO	NO	NO	NO	NO
	Does your company sell floral supplies?	N/A	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Does your company sell construction-related equipment?	YES	NO	NO	N/A	NO	NO	NO	YES	NO	NO	NO
	Will your company cut lumber to specific lengths?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
3	Does your company sell consumable products for auto mechanics?	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO	NO
	Does your company sell tools for auto mechanics?	YES	NO	NO	N/A	NO	NO	NO	NO	YES	NO	NO
	Does your company sell equipment for auto mechanics to include lifts, parts washers, bench grinders, brake machine, tire machine, and tool chests?	YES	NO	NO	N/A	NO	NO	NO	NO	YES	NO	NO
4	Does your company sell audio video equipment to include video cameras and DSLR cameras?	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO	NO
	Do you sell microphone equipment?	NO	NO	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell audio equipment to include mixers and sound boards?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell lighting equipment and light grid systems?	NO	NO	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell background curtains and systems?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
5	Does your company sell Culinary Equipment?	NO	YES	NO	NO	NO	NO	YES	NO	NO	NO	NO
	Do you sell industrial kitchen equipmnent to include pan racks, plate storage, cand racks, dry storage shelving, utility carts, utensil shelf, poker chip dolly?	NO	NO	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell industrial mixers?	NO	YES	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell coffee, tea or espresso machines?	NO	YES	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell mixers, blenders and food processors?	NO	YES	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell cooking pans and cookware?	NO	YES	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell stainless mobile worktables?	NO	NO	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell culinary knives?	NO	YES	NO	N/A	NO	NO	NO	NO	NO	NO	NO

		nd Equipment for Career Tech 2015-10										
		M&R MCGOWEN, LLC DBA NAPA AUTO PARTS	NASCO	NATIONAL GEOGRAPHIC LEARNING /CENGAGE LEARNING, INC.	PEARSON	PITSCO EDUCATION	REALITYWORKS	SCHOOL OUTFITTERS	SHOPBOT TOOLS, INC.	SNAP-ON INDUSTRIAL	SULLIVAN SUPPLY	WARD'S SCIENCE
	Do you sell kitchen tools to include spatulas, spoons, scrapers, measuring spoons/cups, shears, and cutting boards?	NO	YES	NO	N/A	NO	NO	NO	NO	NO	NO	NO
6	Does your company sell nursing/medical consumable supplies?	NO	YES	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell AED trainers and CPR trainers?	NO	YES	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell laminar flow hoods?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell training mannequins?	NO	YES	NO	N/A	NO	YES	NO	NO	NO	NO	NO
	Do you sell pharmacy supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
	Do you sell pharmacy storage racks?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell medical equipment including blood pressure cuffs and equipment?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	YES
	Do you sell hospital beds?	NO	YES	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell scrubs?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
7	Does your company sell child development products to include baby carriers, diaper bags, bottles, and baby supplies?	NO	NO	NO	NO	NO	YES	YES	NO	NO	NO	NO
	Do you sell arts/crafts supplies?	NO	NO	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell bulletin board supplies?	NO	YES	NO	N/A	NO	NO	YES	NO	NO	NO	NO
	Do you sell di-cut systems?	NO	YES	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell vinyl-cutting systems	NO	YES	NO	N/A	NO	NO	NO	NO	NO	NO	NO
8	Does your company sell aviation parts/supplies?	NO	NO	NO	NO	NO	NO	NO	NO	NO. TOOLS AND TOOL CONTROL	NO	NO
9	Does your company sell Law and Public Safety Equipment?	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO
10	Does your company sell furniture engineering equipment?	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO	NO
	Does your company sell drafting equipment?	NO	NO	NO	N/A	YES	NO	YES	NO	NO	NO	NO
	Do you sell surveying equipment?	NO	NO	NO	N/A	NO	NO	NO	YES	NO	NO	NO
	Do you sell equipment including drill presses, bench grinders, saws, and tools?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell laser engravers?	NO	NO	NO	N/A	NO	NO	NO	YES	YES	NO	NO
	Do you sell CNC machines?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell lathes?	NO	NO	NO	N/A	NO	NO	NO	NO	BRAKE	NO	NO
	Do you sell 3D printers and supplies?	NO	YES	NO	N/A	YES	NO	NO	NO	N/A	NO	YES
	Do you sell vinyl cutting products and machines?	NO	NO	NO	N/A	NO	NO	NO	YES	NO	NO	NO
	Do you sell tool storage cabinets?	YES	NO	NO	N/A	NO	NO	YES	NO	YES	NO	NO

		nd Equipment for Career Tech 2015-10										
		M&R MCGOWEN, LLC DBA NAPA AUTO PARTS	NASCO	NATIONAL GEOGRAPHIC LEARNING /CENGAGE LEARNING, INC.	PEARSON	PITSCO EDUCATION	REALITYWORKS	SCHOOL OUTFITTERS	SHOPBOT TOOLS, INC.	SNAP-ON INDUSTRIAL	SULLIVAN SUPPLY	WARD'S SCIENCE
11	Does your company sell supplies and materials for Computer Maintenance?	NO	NO	NO	NO	NO	NO	YES	NO	NO	NO	NO
	Do you sell programming software?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell gaming software?	NO	NO	NO	N/A	NO	NO	NO	NO	NO	NO	NO
12	Does your company sell Career and Technical Education Curriculum?	NO	YES	YES	YES	NO	YES	NO	NO	NO	YES	NO
	Do you sell curriculum for Arts and AV	NO	YES	YES	YES	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Agriculture	NO	YES	YES	N/A	NO	NO	NO	NO	NO	YES	NO
	Do you sell curriculum for Business and Finance	NO	NO	YES	YES	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Education and Training	NO	NO	YES	N/A	NO	YES	NO	NO	NO	YES	NO
	Do you sell curriculum for Health Science	NO	YES	YES	N/A	NO	YES	NO	NO	NO	NO	NO
	Do you sell curriculum for Hospitality and Tourism	NO	NO	YES	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Information Technology	NO	NO	YES	YES	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Law and Public Safety	NO	NO	YES	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Manufacturing	NO	NO	YES	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for Marketing	NO	NO	YES	N/A	NO	NO	NO	NO	NO	NO	NO
	Do you sell curriculum for STEM	NO	YES	YES	YES	YES	NO	NO	NO	NO	NO	NO
13	Does your company sell robotics?	NO	YES	NO	N/A	YES	NO	NO	NO	NO	NO	YES
14	Does your company have store or walk-in locations?	YES	YES	NO	NO	NO	NO	NO	NO	NO	YES	NO
	If yes, identify locations in or near Granbury:	1501 N Plaza Dr., Granbury TX 76048	N/A								Hillsboro, TX	
	Deviations or exceptions to specifications:	Pricing profile for GISD @ napaonline.com must login.	SEE NOTE 1. **WHEN ORDERING USE NO. 31692 on purchase order**. TERMS: Net 30 days w/approved credit. Delivery: Approximately 7-21 days ARO. FREE SHIPPING: Nasco pays ground shipping to school facilities except for live material LM prefix or items with a truck logo. Truck shipments are dock delivery Call 800-558-9595 for answers to your shipping questions.	Estimated delivery is 10% of the total order. Actual shipping/handling charges will be included in the invoice total. Catalog prices are subject to change without notice. Catalog prices contain all applicable discounts.		ALL PURCHASE ORDERS $100. OR GREATER MUST REFERENCE OUR BID #605584 to receive the 2% discount.	Shipping & Handling charges Baby items 5% s/h on order total. Weld items 1.5% of order total. Some additional s/h on large bulky items such as carts & car seats will apply.	SEE NOTE 3		SEE NOTE 4 REGARDING GENERAL TERMS AND CONDITIONS FOR PROPOSAL, NUMBER 1.13.2, PRICING. NUMBER 1.27.0, PAYMENT. 2.2.0	All freight will be billed on final invoice and there will be finance charges to anything 30 days or more past due.	Our brands will offer free ground shipping on your order. The free shipping will exclude requested overnight shipments, live materials and items that ship motor freight. A hazardous surcharge will be charged one flat fee of $27.50 per order, per location, added to the invoice.

NOTE 1: NASCO WHEN ORDERING REFER TO QUOTATION NO 31692. catalogs for this bid: Arts & Crafts (5% on Z items) 20%; Early Learning 15%; Elementary Education 15%; Geometry/Algebra 15%; Math 15%; Science 15%; Special Education 15%; Agricultural Sciences 10%; Family & Consumer Sciences 10%; Hands-On-Health 10%; Physical Education & Team Sports 10%. See your discounted pricing online by visiting enasco.com/page/quickwebpricing . Ready-or-Not Tot and accessories, Xenopus frogs, live material coupon cards, and items with an NA or NZ prefix are not discounted. Hazardous material surcharge will be added to items with a black diamond insignia or D.O.T. symbol. Discounts not valid with any other coupons, offers, sale flyers, or website promotions. All other catalog terms apply. Nasco pays ground shipping to school facilities except for live material LM prefix or items with a truck logo. Truck shipments are dock delivery. Call 800-558-9595 for answers to your shipping questions.

NOTE 2: Shipping, hazardous material charge of $30. may be applies to items marked in the catalog as such. Quantity specifications will apply. Call for verification. All returns must be confirmed with our Customer Service Department prior to returning. Please contact 800-358-4983. Items may be subject to restocking fee of up to 15%. Shipping/handling: Up to $99.99 will be $8.00, $100.00 to $499.99 will be 8%, $500.00 to $999.99 7%, $1000.00 to $2750.99 5%, $2751.00 to $3500.99 4%, over $3501.00 3%.

NOTE 3: School Outfitters will accept a purchase order BUT must call to receive your discount. Freight will be added to each order as a separate line item and will vary by item and manufacturer. Inside delivery, lift gate, installation, assembly and removal of debris services are available for an additional charge. Delivery times may vary by item and manfacturer and all items will drop ship from the manufacturer. Discounts are being offered off of our already discounted prices on our website: www.schooloutfitters.com Volum discouns are available- CALL for quote. MUST CALL TO RECEIVE YOUR CONTRACTED PRICES.

NOTE 4: General Terms and Conditions NUMBER 1.13.2, Pricing, Snap-On Industrial takes exception to the requirement that all prices shall remain firm for the term of the contract. Our proposal is based our pricing from State of Texas Multiple Award Schedule Number TXMAS-3-51V010 (TXMAS contract) in which a discount price range of 0% to 68.9% is applied to our current government list price. If TXMAS contract is updated during the term of the GISD contract or any subsequent renewal periods thereof, we will provide GISD with 30 day written notice prior to implementing an updated price list. NUMBER 1/27.0 Payment, due to limitations of our automated invoicing system, Snap-On Industrial will submit one invoice to GISD accounts payable address. NUMBER 2.2.0 there will be additional shipping charges for standard orders that ship via UPS Ground for regular delivery. In the event GISD requires next day delivery, the expedited shipping charges will be pre-paid and added to the invoice as separate line items. In the event GISD purchases automotive equipment includeing tool storage products, additional shipping, off-loading and installation charges will apply. These charges will be pre-paid and added to the invoice as a separate line item.

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 2, 2016
RE: Instructional Supplies and Teaching Aids
Bid #2014-15 (Renewal)

SUMMARY:

A bid was let to provide instructional supplies and equipment across the district. Vendors were asked to quote a percentage discount from their pricing for items to be purchased on an as needed basis. The original award was for the period from written notification of award through May 31, 2015 with the option to renew for two additional one-year terms. This will be second renewal option.

A summation of the original process and copy of the original tabulation are attached for your review.

Ms. Sharon Williams, Director of Curriculum, was contacted regarding the option of entering into a renewal or processing a new bid. Ms. Williams requested a renewal. All awarded vendors were notified in February for the second renewal option. Forty vendors responded to the renewal option with the new EDGAR contract terms for federal purchases. One (1) vendor, B&H Foto & Electronics Corporation, did not respond. The renewal option is for June 1, 2016 to May 31, 2017. Anticipated annual expenditures are $150,000 - $225,000.

RECOMMENDATION:

It is recommended that the Board renew the purchase of instructional supplies and teaching aids from the following vendors for the period of June 1, 2016 through May 31, 2017.

Ace Educational
American Eagle dba Techer Discovery
Capstone
Coast to Coast Computer Products, Inc.
Davidson Titles, Inc.
Flatt Stationers, Inc.
Frey Scientific/School Specialty
KAMICO Instructional Media, Inc.
Lone Star Learning
National Reading Styles Institute
Rainbow Book Company
Saddleback Educational Publishing, Inc.
Sunburst Digital, Inc.
Triarco Arts & Crafts, LLC
Active Parenting
Barnes & Noble
Capstone Classroom
Constructive Playthings
Delta Education, LLC
Flinn Scientific, Inc.
GL Group, Inc. dba Booksource
Kaplan Early Learning
Martin's Office Supply
Perfection Learning
Really Good Stuff
Scholastic, Inc.
Teaching Systems, Inc.
AIMS
Blick Art Materials, LLC
Con Education dba Classroom Library Co.
Creations Plus dba EconoCrafts
ETA hand2mind
Follett School Solutions, Inc.
Houghton Mifflin Harcourt
Lakeshore Learning Materials
Matthews Office Supply
PRO-ED, Inc.
S&S Worldwide
School Specialty
Textbook Warehouse

Respectfully submitted,



L. O. "Dobie" Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Sharon Williams
Melissa "Missy" Brock
Debbie Johnson

Date Submitted: May 2, 2016

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 20, 2015
For: Approval

TO	Dr. James Largent, Superintendent	**FROM**:	Dobie Williams
		DATE:	April 12, 2015
		RE:	Instructional Supplies and Teaching Aids Bid # 2014-15

SUMMARY:

A bid was let to provide instructional supplies and equipment across the district. Vendors were asked to quote a percentage discount from their pricing for items to be purchased on an as needed basis. The original award was for the period from written notification of award through May 31, 2015 with the option to renew for two additional one-year terms. This will be the first renewal option.

A summation of the original process and a copy of the original tabulation are attached for your review.

Ms. Sharon Williams, Director of Curriculum and Instruction, was contacted regarding the option of entering into a renewal or processing a new bid. Ms. Williams requested a renewal. All vendors agreed to the renewal with the exception of Quill Corporation. Oriental Trading Company did not respond to the renewal request by the deadline date and time. The following recommendation is that of Ms. Williams. Annual expenditures for instructional supplies and equipment are estimated to be between $200,000 and $225,000.

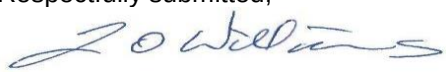
RECOMMENDATION:

It is recommended that the Board renew the purchase of instructional supplies and teaching aids from the following vendors for the period of June 1, 2015 through May 31, 2016.

> Ace Educational Supplies, Inc., Active Parenting Publishers, Inc., AIMS Educational Foundation, American Eagle Co., Inc., B & H Foto & Electronics Corporation, Barnes & Noble Booksellers, Inc., Blick Art Materials, Inc., Capstone, Capstone Classroom, Coast to Coast Computer Products, Inc., Conn Education, Inc., dba Classroom Library Company, Constructive Playthings, Creations Plus dba EconoCrafts, Davidson, Titles, Inc., Delta Education, LLC, ETA Hand2Mind, Flatt Stationers, Inc., Flinn Scientific, Inc., Follett School Solutions, Inc. Frey Scientific, GL Group, Inc. dba Booksource, Houghton Mifflin Harcourt, KAMICO Instructional Media, Inc., Kaplan Early Learning Company, Lakeshore Learning Materials, Lone Star Learning, Martin's Office Supply, Inc., Matthews Office Supply, National Reading Styles Institute, Inc., Perfection Learning, PRO-ED, Inc., Rainbow Book Company, Really Good Stuff, S & S Worldwide, Saddleback Educational Publishing, Inc., Scholastic, Inc. School Specialty, Sunburst Digital, Inc., Teaching Systems, Inc., Textbook Warehouse, Triarco Arts & Crafts, LLC, Wood Etc. Company
>
> Vendors were allowed to make minor changes at the time of renewal. The following vendors submitted changes as allowed in the terms and conditions of the original bid.

1) AIMS Educational Foundation is not offering physical products at this time but continuing with the e-activities and books as digital downloads.
2) School Specialty catalog previously contained both a list price and an educators pricing (EP). They have dropped the EP pricing from their catalog and all discounts are based on the catalog list price.

Respectfully submitted,



Dobie Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible:	Sharon Williams Debbie Johnson Missy Brock
Date Submitted:	April 12, 2015

BID FOR BOARD APPROVAL

Board Meeting Date: August 25, 2014 **Bid Number:** 2014-15

1. **Item, material or service (specific or classification):** Instructional Supplies and Teaching Aids

2. **Brief description:** A discount bid was let to provide vendors for instructional supplies and teaching aids for the various programs for all grades.

3. **Period of time bid covers:** From written notification of award through May 31, 2015 with the option to renew for two additional years.

4. **Person and title responsible for the expenditure:**

   Teachers with campus principal approval
   Sharon Whitefield – Director of Curriculum

5. **Number of bids sent to vendors:** 121 bid notification letters were mailed; the bid was posted on the district web site and advertised in the Hood County News.

6. **Number of bids received from vendors:** 70

7. **Listing of recommended vendors and total prices:** It is recommended that the following vendors be approved for purchases. The bid document explained that the bid would be a multiple award and Granbury ISD did not guarantee any minimum or maximum amount of purchases. By providing a wide selection of vendors for the teachers to choose from, we are able to better meet the needs of the individual teachers and various programs throughout the district. Anticipated expenditures will be between $200,000 and $225,000.

   Ace Educational Supplies, Active Parenting Publishers, Aims Education Foundation, American Eagle Company dba Teacher's Discovery, Barnes & Noble Booksellers, B&H Foto & Electronics Corp., Blick Art Materials, Capstone, Capstone Classroom, Conn Education dba Classroom Library Company, Coast to Coast Computer Products, Constructive Playthings, Creations Plus dba Econocrafts, Davidson Titles, Delta Education, LLC, ETA Hand2Mind, Flatt Stationers, Flinn Scientific, Inc., Follett School Solutions, Frey Scientific, G.L. Group, Inc. dba Booksource, Houghton Mifflin Harcourt, KAMICO Instructional Media, Inc., Kaplan Early Learning Company, Lakeshore Learning Materials, Lone Star Learning, Matthews Office Supply, Martin's Office Supply, Inc., National Reading Institute NRSI, Oriental Trading Company, Perfection Learning, Pro-Ed, Inc., Quill Corporation, Rainbow Book Company, Really Good Stuff, Saddleback Educational Publishing, Scholastic, School Specialty, S&S Worldwide, Sunburst Digital, Inc., Teaching Systems, Inc., Textbook Warehouse, Triarco Arts and Crafts, Wood, Etc.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 3/24/11

10. **Percentage increase or decrease from last bid**: This bid is a percentage discount bid and not a line item bid where a price comparison could be made.

11. **Budget information:** Instructional supplies and teaching aids will be purchased from budgeted funds for instructional supplies.



L. O. "Dobie" Williams, RTSBA
Assistant Superintendent for Finance and Operations

INSTRUCTIONAL SUPPLIES AND TEACHING AIDS BID 2014-15
May 28, 2014 2:00 P.M.
TABULATION

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Ace Educational Supplies, Inc	10%	N/A	N/A	10%	No	See Exceptions	No	Contact us by fax or email within 30 days satisfaction guaranteed.	Yes	See Exceptions	Ace Educational Supplies 2014 / www.aceeducational.com	Arts & Crafts/Books/Classroom Supplies/Furniture/Early Childhood/Language Arts/Maps&Globes/Math Supplies/Science/Social Studies/Special Education/STARR Materials/Teacher Resources/Testing &Assessment/Toys&Games	800-432-0213 800-865-5564	Ace Educational Supplies Orders over $50 from catalog or website receive free shipping and 10% discount. (Add 20% to items with shipping notations).
Active Parenting Publishers. Inc.	0%	N/A	N/A	0%	No	No minimum	No	Call if defective upon receipt. After 30 day period you pay only return shipping.	Yes	Shipping is 10% of the sub-total of your order. (or a minimum of $6.95)	Active Parenting's 2014 Resource Guide/www.activeparenting.com	Audio visual aids/books/classroom supplies/early childhood/special education/videos&dvds/ESL spanish/Bilingual	800-825-0060 ext1 770-429-0334	Periodic discounts/promotional offers published in our quarterly catalogs&/or via email/fax, etc. 2-3 times per year.
Aims Education Foundation	0%	0%	N/A	0%	No	0.00	No	Contact customer service for reutrn instruciton	Yes	See Exceptions	March 2014 www.aimsedu.org	Books not text/math supplies/science/video&dvds	888-733-2467 559-255-6396	Free shipping for order of $35. & higher under $35. shipping is $6.
American Ceramic Supply Company	0%	see except.	0%	0%	Yes	N/A	Yes	Pictures should be taken of damage upon receipt of merchandise. Sign BOL, indicating damage and notify American Ceramic Supply company within 24 hours of receipt of merchandise	Yes	N/A	2014 Educator Ceramic Catalog/2014 Educator Glass Catalog/2014 Educator Bisque Catalog/ www.americanceramics.com	Arts and Crafts	866-535-2651 817-536-7120	We use multiple manufacturers. Percentage of discount varies with each. Catalog prices already reflect discounts of up to 60% off MSRP. Store location 2442 Ludelle Street, Fort Worth, TX 76105
American Eagle Co, Inc dba Teacher's Discovery	0%	N/A	N/A	0%	No	No minimum	No	Immediately replaced. We may or maynot require a return- we pay shipping for defective items to be returned if required.	Yes	12% on orders $100 or more. Under $100 see shipping chart online at teachersdiscovery.com	Spring 2014/ www.teachersdiscovery.com	Audio Visual Aids/Books/Dictionaries/thesauri/ESL-spanish & Bilingual/language arts/maps&globes/social studies/teacher resources/videos&dvds	800-832-2437 800-287-4509	Selected items have small discounts when purchased in qty. No samples (sample pages & DVD snippets online). Spring prices valid through September. Fall prices valid through January.
Barnes & Noble Booksellers, Inc.	0-25%	0-25%	0-25%	0-25%	N/A	0.00	No	Contact your local store for return or exchange	Yes	N/A	www.bn.com	Books not text/dictionaries/thesauri/toys&games	305-668-3185 832-442-3035	Exceptions to discount include: cd's, dvd's, magazines, textbooks, café consumbables, ereaders, ebooks/apps, digital product, gift cards, membership cards.
B&H Foto & Electronics Corp Note 1	Note 1	Note 1	Note 1	Note 1	Yes	No minimum	Yes	Defective items may be returned exchaged or refunded at our descretion for th e same model or manufactures equivalent model. Note 1	Yes	Yes	N/A	Audio Visual Aids/Music/Software/courseware/Videos & dvds/vocational equipment & supplies	212-239-7503 212-239-7509	Please use the quote/reference number on ALL purchase orders. 484858270. B&H reserves the right to refuse the return or to charge a restocking fee not less than15% must be in original box include all packing material blank warranty cards, manuals and all accessories. Please visit website www.bhphotovideo.com/find/helpcenter/returnexchange. jsp

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Blick Art Materials LLC	20% items's begin with B for 2014 will change annually	N/A	N/A	N/A	No	N/A	Some Exclusions	Contact customer service 800-828-4548. They wil make arrrangement for exchange.	Yes	Yes	2014 Resouces for Art Educators/ www.dickblick.com	Arts and Crafts	800-704-7744 800-621-8293	Please use reference #QD20000 on purchase orders.Non Discounts: Quantity breaks, drop-ship items, sale or website prices. Free freight on orders of $49. or more after discount. Oversized or heavy weight items, Master Etch or 999 presses or any item indicating truck shipment. 50 lb boxes of clay or any model material or greater. Drop-ship items any item # with the letter F are exluded from free freight.
Capstone See Attachment 1	25% list price is reflected in the catalog on the website as school library price (s/l)	0% www.thefuturein reading.com	N/A	25% off list price	No professional development is offered with digital products.	0.00	No	Call 800-747-4992. We'll replace items, credit your account, or issue a full refund.	Yes	Yes	All Capstone Library catalogs/myON price list/www.capstonepub.com	Books/early childhood/ESL/health and fitness/language arts/library media/software/courseware/ social studies/special education/STAAR/testing & assessment/videos&dvds	800-747-4992 888-262-0705	Shipping: Free on orders of 25 books or more: 10% of subtotal on orders of 24 boooks or less. Capstone reward members receive free shipping on all orders: enrollment is free. Volum discounts multi-site and/or multi-year discounts for digital products quoted by sales rep.
Capstone Classroom	0%	N/A	no retail	0%	No	0.00	No	Call 888-262-6135 we'll replace items, credit your account or issue a full refund.	Yes	Yes	All Capstone Classroom catalogs/www.capstoneclassroom.com	Books/early childhood/ESL/Health and fitness/language arts/social studies/special education/STAAR/videos&dvds	888-262-6135 888-574-5570	Shipping: 10% on orders $2499.99 and under; 8% on orders over $2500.00 Capstone Reward Members receive free shipping on all orders; enrollment is free.
Conn Education, Inc. dba Classroom Library Company	Curriculum PreK-8 30% Book Buddy Hear & Read 30% Express Publishing 0%	N/A	N/A	30%	No	0.00	No	Must be reported w/I 15 days upon receipt for credit or replacement.	Yes	7% of discounted order total will be added to invoice for shipping, minimum of $5. shipping charge.	Curriculum Catalog Pre K-8/ Book Buddy Hear & Read/Express Publishing/ www.classroomlibrarycompany.com	Books/dictionaries/thesauri/ESL/language arts	888-318-2665 877-716-7272	7 of discounted order total will be added to invoice for shipping, minimum of $5. shipping charge.
Coast to Coast Computer Products, Inc.	15%	N/A	N/A	N/A	No	No minimum	No	When notified of defective product replacement product is ordered same day.	Yes	N/A	Texas Region ISD's	Diamond series line ink/toner cartridges/consumable	800-223-8890 866-397-9274	
Constructive Playthings	15%	N/A	N/A	N/A	No	$25.00	No	All items covered under a minimum 1 year warranty	Yes	Yes See Attachment 2	www.contructiveplaythings.com	Arts&crafts/audio/books/classroom supplies/furniture/early childhood/health & fitness/language arts/library media/library furniture/maps&globes/math supplies/music/science/software/courseware/social studies/special education/STAAR/teacher resources/toys & games	800-841-6196 816-761-8225	All PURCHASE ORDERS MUST HAVE BID #8315JB. Discount: Does not apply to drop shipped items, & items currently already on sale. Discount is for the Constructive Playthings Catalog ONLY. See Attachment 2 for freight instructions.
Creations Plus dba EconoCrafts	18%	N/A	N/A	N/A	No	None	No	If the error is on our part we will replace the item at no cost if the error is on customers part they have to pay return freight.	Yes	Yes Will be added to invoice	EconoCrafts 2014	Arts&crafts/classroom/toys&games/supplies	800-216-1601 877-216-1604	We charge for freight

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Davidson Titles, Inc.	0%	0%	0%	0%	No	0.00	No	N/A	Yes	N/A	www.davidsontitles.com	Audio visual aids/books/dictionaries/thesauri/ESL/Library media/ebooks/videos&dvds	800-433-3903 800-787-7935	Online catalog is already discounted from list prices and are net. Discounted up to 45% off list.
Delta Education LLC, a School Specialty Company	10%	N/A	N/A	N/A	No	None	Yes	Note 2	No	6% shipping on all items. Living materials items are subject to additional charges. 1-3 items= $12.50 4-5 = $22.00 6+= $30.00	2014 & 2015 Delta Education prek-8 science catalog.	Books/early childhood/science	800-258-1302 800-282-9560	Please refer to the bid code D198319 on ALL purchase orders. Net 30 days. No discount on School Specialty Science Exclusive Products. All Living Material items, Delta Exclusive items, includes FOSS, Delta Science Modules, SCIS 3+ and Science in a nutshell.
Dynastudy, Inc.	0%	N/A	N/A	0%	N/A	$25.00	No	Returns of any defective merchandise, shortages, discrepancies or other returns must be addressed with in 30 days	Yes	Shipping & handling must be added per the printed or online catalog. Orders $25-$99.99 = $8. flatfee. $100.+ = 8% of subtotal	Dynanotes Spring 2014 catalog/ www.dynanotes.com	Audo visual aids/books/ESL/language arts/math supplies/science/software/courseware/social studies/special education/STAAR/testing&assessment/Toys&games	877-361-0550 877-361-1197	
eInstruction by Turning Technologies	N/A	5% eInstruction by Turning Technologies 2014 Price List	N/A	N/A	No	N/A	Yes	See Attachment 3	Yes	N/A	www.einstruction.com product price list	Audio visual aids/software/courseware/testing&assessment	330-746-3015 330-884-6065	
ETA hand2mind Note 3	15%	N/A	N/A	15%	No	0.00	No	Will replace damaged or defective materials within 30 days of your receipt. Call 800-445-5985 for a return authorization number (RMA). Customer errors must be returned shipping pre-paid within 30 days for full credit. 15% restocking fee may be charged on items returned after 30 days . 1 year warranted from date of purchase. computer s/w and video tapes must be returned umopened unless defective.	Yes	Free Ground shipping is applied to all orders. UPS Next Day, Second Day & 3rd day select are excluded from free shipping terms. There is no minimum order required.	2014, 2015, 2016, 2017 PreK-12 Math, Science & Literacy Catalog/ www.hand2mind .com	Books/calculators/classroom supplies/dictionaries/thesauri/early childhood/ESL/language arts/maps&globes/math supplies/science/special education/toys&games/ videos&dvds	800-445-5985 888-333-9588	Professional Development, Custom Kits & sale items are excluded from the discount. CSCOPE kits and replenishment materials are not catalog items and are excluded from this discount and free shipping terms. Shipping charges for CSCOPE are billed at 12% of the order total.
Flatt Stationers, Inc.	0%	0%	N/A	0%	Yes	N/A	No	30 days to return we will pick up and replace.	Yes	Handling charge of $3. invoice for invoices under $500. & $5. per invoice for invoices over $500.	2014 Everything for the Workplace/2014 Price List/ www.flattstationers.com	Arts and crafts/audio visual aids/classroom suppplies/classroom furniture/library furniture	800-792-3281 254-562-7331	Our prices are already discounted 10%-90%
Flinn Scientific, Inc.	10%	N/A	N/A	N/A	No	N/A	No	Call customer service 800-452-1261 for prompt resolution.	No	Free shipping on most catalog items.	Flinn Science Catalog and Reference Manual	Classroom Furniture (lab)/Science	800-452-1261 866-452-1261	10% discount on most catalog items. Exceptions: Live material, lab furniture, the Flinn Spectrophotometer (AP7026) & accessories. Computer software, technology products, E-learning. Shipping: Free shipping on most catalog items. Exceptions: Live material, lab furniture, hazardous material surcharges, items requiring truck freight, technology products.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Follett School Solutions	15% See Exceptions	N/A	N/A	15% See Exceptions	Yes	N/A	No	Follett will replace materials that are damaged in shipment or defective.	Yes	N/A	First Choice Catalogs Elementary and Secondary Spring 2014/Early Learning 13-14/Classroom-PreK-6 and Grade 6-12 2012-2013/ www.titlewave.com	Audio Visual Aids/Books/Dictionaries /thesauri/early childhood/ESL/language arts/library media/special education/testing &assessment/videos&d vds	888-511-5114 800-852-5458	Follett School Solution online catalog price reflect up to 45% discount off publishers list prices with an average 15% online catalog reflects discounted net prices for books. Additional qty discounts for 25+ on some titles.
Frey Scientific a division of Delta Education LLC, A School Specialty Company	27% See Exceptions	N/A	N/A	27%	Yes	None	Yes	Note 4	Yes	Free shipping on items EXCEPT: See note 4	2014 Frey Scientific/2014 Frey On-Line Elementary catalog/2015 Frey Scientific catalog/www.freyscientific.com	Maps&globes/science	800-225-3739 877-256-3739	Please use this number C-025198319-F on all purchase orders. Net 30 days. See note 4 for exclussions and shipping.
GL Group, Inc. dba Booksource See attachement #4	25%	N/A	N/A	25%	No	0.00	No	Order-fulfillment discrepancy/damaged books, incorrect titles, etc a return label at no customer cost. For other reasons the customer will pay for shipping/handling per shipping method rates. Special orders, Altered items by customer are non-returnable.	Yes	Free standard shipping on all orders; rush can be requested at the customer's expense.	Texas Essential Knowledge and Skill/6-12 Grade Level Collections/K-6 Grade Level Collections/Leveled Reading Collections/Spanish Language Collections/ www.booksource.com	BooksNT/Dictionaries/t hesauri/early childhood/ESL/language arts/social studies	800-444-0435 866-213-9851	25% discount off current publisher list price at the time of purchase. This discount applies to titles where Booksource receives a standard publisher discount . Booksource offers a 0-10% discount off current publisher list price at the time of purchase on titles where booksource receives a short discount.
Houghton Mifflin Harcourt	0%	N/A	N/A	0%	No	None	No	Incorrect, damaged or defective books we give instructions to contact customer relations at 800-225-5425 or fax 800-269-5232 giving full details of the error including the invoice number. Instructions for returning the books will be given to the customer by customer relations.	Yes	automatically add a standard 10.5% of the price as our national shipping and handling charge.	Catalog pricing in effect until 9/30/2014. our catalogs can be accessed online at http://forms.hmhco.com/virtual-catalog	Audio visual aids/early childhood/ESL/health &fitness/language arts/library media/maps&globes/math supplies/software/courseware/social studies/special education/STAAR/testing&assessment/videos&dvds	512-721-7212 512-721-7949	Catalog prices expire 9/30/2014. All catalogs already reflect a 25% discount from our list price for the education market. If you would like a contract term that extends beyond 9/30/2014 ; we would be happy to enter into a contract with you with a more definite list of products. Prices will be those in the current catalog at the time your order is placed. Prices in our catalogs do not include our national shipping and handling charge of 10.5%. Delivery terms are no more than 45 days from receipt of purchase order, barring any unforeseen curcumstances.
KAMICO Instructional Media, Inc.	0%	0%	0%	0%	N/A	N/A	No	Any item that a school district claims is defective will be replaced immediately at no additional cost.	Yes	N/A	STAAR Connection/www.kamico.com	Books/classroom supplies/ESL/language arts/math supplies/science/software/courseware/social studies/special education/teacher resources/testing assessment/toys&games	254-947-7283 254-947-7284	

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Kaplan Early Learning Company	15%	N/A	N/A	N/A	Yes arranged at time of order.	$300.00	Yes	Kaplan will arrange pick-up of items and issue a new order for replacement.	Yes	Free standard UPS shipping per ship to location on orders of $300. or more. Orders under $300. add 15% to total order for freight charge.	The Early Childhood Edition/Kaplan Elementary	Arts&crafts/classroom furniture/early childhood/ESL/math supplies/social studies/toys&games	800-334-2014 336-712-2243	Our offer is not valid with any other sales offers, bids, quotes, coupons or discounts. Offer can not be used toward purchase of gift certificates. Does not apply to outdoor playground structures, parts, surfaces or services of playground. Does not apply to lofts, technology products, computers & accessories, curriculum assessments & screening materials "all about ECERS-R" " All About ITERS-R" professional development, GSA contract items and Tot Tree #96616 SHIPPING Exclusions: Excludes truck items, Next Day Air, 2nd day air and K-Truck delivery services. additional charges for inside delivery and lift gate assistance may apply.
Lakeshore Learning Materials	5%	5%	5%	5%	Yes	None	No	If unhappy with any items, return it to us for full refund or exchange. Call customer service at 800-428-4414 or email lakeshore@lakeshorelearning.com	Yes	N/A	Lakeshore 2014/Lakeshore Elementary 14-15/www.lakeshorelearning.com	Art&crafts/audio visual aids/books/calculators/classroom supplies/classroom furniture/dictionaries/thesauri/early childhood/ESL/language arts/library media/library furniture/maps&globes/math supplies/music/science/software/courseware/social studies/special education/teacher resources/technology related/toys&games/videos&dvds	800-421-5354 310-537-7990	Offer complimentary white glove service on orders over $10000. that includes free shipping, installation, assembly and debris removal. For orders under $10000. please contact your local sales rep Rick Lozano, at rlozano@lakeshorelearning.com or 800-421-5354 ext7517
Lectorum Publications, Inc.	0%	20% See Exception	20% See Exception	0%	No	None	No	Books returned must be in good saleable condition. We will replace any damaged books as soon as we receive the claim.	Yes	$10 on orders up to $99.99 net. 10.5% on orders from $100-$1999.99 net. 9.5% on orders from $2000. to $4999.99 net. Orders in excess of $5000. net are shipped free of charge if sent to one location.	Lectorum: The Best in Children's Catalog in Spanis K-8	Books/Dictionaries/thesauri/early childhood/ESL/lirary media	800-345-5946 877-532-8676	20% discount we offer to schools is firm for the contract period. Publishers list price are subject to change.20% is already reflected in our catalogs. if so, changes will be reflected in our 2015 printed catalogs.
Lerner Publishing	0%	N/A	N/A	0%	No	None	No	Please contact customer service within 30 days for a replacement or refund	Yes	N/A	Lerner Classroom Grades Pre K-8/ http://catalogs.lernerbooks.com/indexefm/catalog/s14classroom	Books/language arts/social studies	800-328-4929 800-332-1132	
Lone Star Learning	0%	N/A	N/A	N/A	No	N/A	No Unless product is opened and in unsellable condition	We will promptly replace at no expense to customer	Yes	12% ($10 min)	Lone Star Learning STAAR Success (Good thru 8/1/14) Lone Star Learning (Pricing effective 8/2/2014)	Classroom supplies/ESL/Language arts/math supplies/earth&space science/software/course ware/special education/STAAR	806-281-1424 806-281-1407	No Shipping/handling on digital products

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Mackin Educational Resources	N/A	N/A	N/A	5%	N/A	0.00	No	call our customer service department 800-245-9540 for a refund or replacement.	Yes	N/A	www.mackin.com	Books/dictionaries/thesauri/ESL/language arts/library media/music/videos&dvds	800-245-9540 800-369-5490	Online discount is already discounted up to 45% off publishers list prices. eBooks, databases, digital audio/video devices are excluded from the additional 5% discount but are available at standard Mackin.com prices
MacMillan Holdings, LLC dba MPS, Bedford, Freeman and Worth Publishing Group	0%	N/A	N/A	N/A	No	0.00	No	Handled on a case by case basis. Please contact your sales rep Mari Negrete mnegrete@bfwpub.com	Yes	Shipping is calculated at 2% of PO.	2014 HS Price List	Language arts/math supplies/science/social studies/vocational equipment & supplies	866-843-3715 609-689-9097	Contract will extend only with written consent of publisher. **Invoicing and delivery requirements must be written on the PO.** Prices are previously discounted from retail price.
Marco Products, Inc.	Varies	Varies	N/A	Varies	N/A	None	No	Customer will be issued a credit or replacement	Yes	Prepaid and added to invoice. Under $70 add $7. to subtotal. $70.01-$299.99 add 10% to subtotal. $300. -$999.99 add 5% to subtotal. $1000+ add 3% to subtotal. Prepaid orders (check or credit card number supplied) over $125 free shipping.	Marco 14-15/www.marcoproducts.com	Books/toys&games/videos&dvds	215-956-0313 215-956-9041	Discounts start at $500. and above. $500-$749.99 = 5%. $750.- $999.99 = 10%. $1000+= 15%
Matthews Office Supply	5-93% Varies per catalog	N/A	N/A	N/A	Yes	0.00	No	Call customer service team at 817-335-3318 for exchanges	Yes	N/A	Everything for the Workplace 2013/Classroom Essentials 2013/Furniture Solutions for your Business 2013	Calculators/classroom supplies/classroom furniture/dictionaries/thesauri/library furniture	817-335-3318 817-334-0420	
Martin's Office Supply, Inc.	8-73%	N/A	8-73%	0%	Yes	0.00	No	Returns accepted for 40 days following purchase, after that varies by product and MFG. warranty	Yes	N/A	Classroom Essentials Matix Pricing/Granbury Location/texasschoolweb.com	Arts&crafts/audio visual aids/calculators/classroom supplies/classroom furniture/dictionaries/thesauri/early childhood/ESL/home economics/health and fitness/language arts/library media/library furniture/maps&globes/math supplies/science/software/courseware/social studies/special education/teacher resources/technology related/toys&games/videos&dvds/vocational equipment & supplies/engineering supplies	817-573-2694 866-579-0213	Addendum to GISD instructional supplies and teaching aids bid. Matrix pricing: Matrix pricing is commonly used in the office products and related industries and offers highly aggressive pricing on the most poplular items based on usage statistics. The single discount from list pricing scenario, which was practiced for many years, has become unworkable due to drastic variances in manufacturers MSRP pricing practices and would result in excessively high prices on many items if implemented today. by utilizing a Matrix Pricing model we are able to offer our customers substantial cost savings on the items they use most frequently. In order to verify that our pricing programs are competitive we utilize an independent company OP Software of Atlants, GA to provide competitive price data. An analysis of the program we're offering GISD reveals the following. In comparing 1415 total instructional supply and teaching aid items, our prices matches or beats those offered by a major national competitor's Educational price program on 1127 items. We will be happy to provide complete data used in this analysis upon request.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Mentoring Minds, L.P.	0%	N/A	N/A	0%	No	Some require minimum quantity	No	Returns must be received within 6 months of invoice date. Products written for specific standards must not be out of date. Products must be in new or unused condition. Products with minimum quantity requirements, minimum quantities mut be maintained. Returns must be preapproved and include a copy of a return authorizatin form. please call 800-585-5258 or email info@mentoringminds.com. customers will not be responsible for any shipping costs during their retun or exchange.	Yes	Shipping charges are determined by total amount of order and will be separate line item on an invoice.	Critical Thinking for life! Mentoring Minds Spring 2014 Texas/ www.mentoringminds.com	Books/early childhood,ESL,language arts,math supplies,science/social studies/special education/STAAR/testing&assessment	800-585-5258 800-838-8186	Bid is based on current catalog pricing. Catalogs are published two times per year, Spring and Fall and prices could increase which would affect this bid. Shipping chart is located in the enclosed catalog or at our website www.mentoringminds.com . Some instructional resources require a minimum quantity. See catalog or website for more information.
NASCO	N/A	N/A	N/A	N/A	No	$50.	No	Call customer service within 30 days of receipt of product at 800-558-9595	Yes	Free shipping: NASCO pays ground shipping to school facilities except for live material LM prefix or items with a truck logo. Truck shipments are dock delivery. Hazardous mat's surcharge will be added to items with a black diamond insignia or D.O.T. symbol	See Note 5	All Catagories EXCEPT: Dictionaries/thesauri/library media/library furniture/music/red ribbon week/teacher resources/social studies	800-558-9595 920-563-8296	When Ordering you must refer to Quotation No. 31692 on purchase order.
National Reading Styles Institure NRSI	0%	N/A	N/A	N/A	No	None	No	NRSI must be notified within 30 days for free replacement or full refund.	Yes	All shipments are FOB Syosset, NY. Charges will be added to the invoice as follow: up to $40 =$7.95; $40.01-$100.= $9.95;$100.01 and above= 10% there are no shipping costs for PRO, Power Reading Online or RSI, the Reading Styles Inventory, Because they are both online programs.	Power Reading Online, Power reading CD version, Reading Styles products and training.	Audio visual aids, ESL, Language arts, software/courseware, special education, STAAR materials, teacher resources, technology related, testing assessment, videos&dvds	800-331-3117 516-921-5591	Power reading online does have a volume discount & multi year purchase discount. Catalog reflects school prices.
Office Depot, Inc.	TCPN Contract	N/A	N/A	N/A	Yes Furniture	TCPN Contract	No	Request a return on-line or our tollfree number and an exchange or credit will be arranged per our policy.	Per TCPN Contract Yes	Per TCPN Contract	Per TCPN Contract	Arts&crafts/agricultral science/audio visual aids/books/calculators/ classroom supplies/library furniture/maps&globes/ teacher resources	913-201-4831 913-327-5486	Per TCPN Contract.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Oriental Trading Company	5%	N/A	N/A	5%	N/A	None	No	Call customer service for a return authorization number. 800-228-0475	Yes	Free standard delivery on orders over $150. Does not apply to items identified with a truck symbol.No discount for express delivery. FOB charges prepaid and added to invoice.	Main/Hands on Fun/Crafts/Seasonal catalogs/www.orientaltrading.com	Arts&crafts/classroom supplies/early childhood/math supplies/red ribbon week/STAAR materials/teacher resources/toys&games	800-228-0038 800-869-2351	Include the customer number and key code with every purchase order #1976021. Fun Impression catalog and website are excluded from discount and free delivery offer. 7-10 business days delivery. Custom imprint items may require 30 days or longer for delivery. Free delivery does not apply to custom imprint sold by Fun Impressions.
Pacific Learning	0%	N/A	N/A	0%	Yes	0.00	No	Return for credit or replacement.	Yes	N/A	Pacific Learning 2014/www.pacificlearning.com	Early childhood/ESL/language arts/social stdies	800-279-0737 714-516-8369	Please reference your bid name/number on all correspondence, including resultant purchase orders. Instructional Supplies and Teaching Aids Bid 2014-15
Patterson Medical Supply, Inc.	N/A	N/A	N/A	10%	No	N/A	Yes	Manufacturer defects in merchandise will be replaced at NC to client	No	FOB destination prepay and add flat $9.95 on all UPS ground orders; all other shipping charges are the responsibility of the customer. Appropriate freight will be added to the invoice. All products will be shipped via UPS ground service within approximate 5-7 day lead. Unless truck freight is required.	www.patersonmedical.com	Special Education	800-323-5547 800-547-4333	Patterson Medical does not recognize or agree to the terms in Non-Performance clauses. Not responsible for items ordered incorrectly. Restocking fees apply within 30 days n/c. 31-60 25%, 61-90 50% over 90 days no credit issued. Return shipping is the responsibilty of the customer.
Perfection Learning	See except.	N/A	N/A	See except.	No	N/A	No	Call 800-831-4190 within 90 days for return authorization. Risk free guarantee.	No	N/A	Literature & Language Arts/Literacy & Intervention/World Languages/Social Studies/ perfectionlearning.com and amscopub.com	Books/dictionaries/thesauri/early childhood/ESL/language arts/science/software/courseware/social studies/special education/STAAR/testing&assessment	800-831-4190 800-543-2745	30% discount on individual trade titles already reflected in catalogs and on website. No further discount on individual CoverCraft or hardcover trade titles. 5% additional discount on individual paperback trade titles. No discount on Perfection Learning and AMSCO proprietary published products.
Play With A Purpose	0%	N/A	N/A	N/A	No	0.00	No	Every product is unconditionally guaranteed.	No	Supplies ship free (FOB destination); Truck ship items see Icon will have current freight charges added pricing and freight charges are taken from most current.	Play With a Purpose 2014-current/Play With a Purpose 2015-Jan 2015	Classroom furniture/early childhood/toys&games	888-330-1826 888-331-5860	Supplies to ship free; FOB destination. Truck ship items will have freight charges taken from most current Play with a Purpose catalog. Pricing and freight charges are taken from most current Play with a Purpose catalog.
Premier Agendas, LLC	0%	0%	N/A	N/A	N/A	Custom planners: Minimum 25-100 units	N/A	Due to the dated & customized nature of our products, returns are addressed on a case-by-case basis. In the event of a defect or any issues with your order please contact customer service for resolution 800-447-2034 or service.psd@schoolspecialty.com	Yes	Freight shipping charges are included in price lists, but will be itemized separately on final invoice.	2014-15 K-12 Product Guide/Everyday Learning Fun Brochure/Mantra Lingua Flyer	Books/classroom supplies/Early childhood/language arts/math supplies/student planners/professional development	800-536-2959 800-880-3287	Delivery: Custom planners 56 days ARO and materials; Stock planners 7-10 days ARO; Instructional Solutions 4-6 weeks ARO.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Pro-ED, Inc.	0%	N/A	no stores	0%	No	N/A	See defect. Merchandise	All products are sold on a 30 day approval. You can return any product with 30 days from the date you receive it for a full refund, less shipping and handling costs. Active products in saleable condition may be returned. Customer pays shipping/handling.	Yes	10% will be added to most items for standard delivery. Actual shipping charges will apply for expedited delivery.	Pro-ED Assessments Catalog/Pro-ED Special Needs Catalog/Pro-ED Speech and Language Catalog/Pro-ED Occuptional Therapy Catalog/www.proedinc.com	Books/somecalculators/ early childhood/ some software/courseware/special education/STAAR/testing&assessment/videos&dvds	800-897-3202 800-397-7633	Prices are subject to change at any time without notice. This applies for extended contracts. We do not notify individual districts of price changes applicable to their particular bid items. Product availablity is not guaranteed. No substitutes. Pro-ED shall not be held liable or indemnify of any loss or claim made against customer on account of an individuals use of any of Pro-ED, inc. products.. No complimentary product samples.
Quill Corporation	20%	N/A	N/A	20%	No	0.00	No	Unless otherwise noted , merchandise must be returned within 60 days for full credit, refund or replacement. Machines and furniture must be returned in original box. Technology and electronic items must be returned within 30 days. Must contain all original packing materials, UPC codes on the box. Vending equipment items must be returned within 30 days. Box must contain all original packing materials with the UPC codes on the exterior. Software must be returned in the original, unopened packagaing within 30 days from receipt. Multiple licenses may not be returned beyond 30 days. Computers/laptops all notebooks/laptops must be returned within 14 days of receipt of product. Original packing materials (including box) UPC codes on the box.	Yes	No shipping or processing fees for Standard shipping. Large volume orders - Tailgate delivery= driver is only responsible to get cartons to the end of the truck and customer is responsible for unloading and bringing inside. For additional $25. driver will assist in unloading cartons from truck.	2014 Quill School Reference Guide/www.quill.com	Arts&crafts/audio visual aids/books/calculators/ classroom supplies/classroom furniture/dictionaries/thesauri/library furniture/maps&globes/ math supplies/toys&games	800-634-4809 800-789-2016	Quill bid# 10-12747/14-9193 on all purchase orders. Prices my change in our catalog but your discount will remain the same. Please visit our website www.quill.com to view a complete listing of items Quill has to offer. We reserve the right to change our programs and their benefits, including shipping charges. See Note 6 for exclusion list.
Rainbow Book Company	25% off publishers list	N/A	N/A	25% off publishers list	N/A	no minimum	No	If any book arrives damaged or is missing we will replace that book immediately upon notification, free of charge. If any other concern arises with any book purchased from Rainbow Book Company, immediately upon notification that concern will be resolved to the customers 100% satisfcation. In additionRainbow Book Company guarantees the covers on all Rainbow pre-bound books for the life of the book.	Yes	N/A	Rainbow Book Co Pricelist/www.rainbowbookcompany.com	Books/dictionaries/thesauri/early childhood/ESL/library media	800-255-0965 847-726-9935	25% off catalog already refects discount. Rainbow Book Company agrees to accept returns, upon reasonable notice, for any items damaged or defective in any manner or which our customer is not satiisfied with for any reason. In addition, Rainbow will make every effort to provide a replacement copy for each item returned and in a timely manner.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Really Good Stuff	0-25%	N/A	N/A	0-25%	No	N/A	No	Will take back any product at any time for any reason. We will promply replace the item or refund your money (less shipping and processing). Please call our customer service department for iinstructions. All products must be in their original condition. Copy of the original packing list or invoice must accompany the product.	Yes	Prices do not include shipping and handling charges. Prices are as stated in our catalog or website with shipping and handling charges added to the subtotal of each order. $0.01 -$49.99=$8.95, $50. -$99.99= $10.95, $100 = 13% of total amount.	Any non-expired print catalog/ www.reallygoodstuff.com	arts&crafts/audio visual aids/books/calculators/classroom supplies/classroom furniture/dictionaries/thesauri/early childhood/ESL/language arts/library media/library furniture/maps&globes/math supplies/social studies/special education/STAAR/teacher resources/toys&games/videos &dvds	800-366-1920 203-268-8120	Purchase orders must reference the contract 2014-2015 Catalog Bid and either be emailed to reallygoodstuffsales@reallygoodstuff.com, mailed to the address listed below or faxed to 203-268-8120. Mailing address: Really Good Stuff ATTN: Tisha Jacquot 448 Pepper St. Monroe, CT 06468. Discount range from 0-25% off regular pricing on any order over $30.00
Renaissance Learning, Inc.	0%	N/A	N/A	0%	Yes	See Exceptions	Yes	See Note 7	Yes	All prices are FOB origin. Appropriate shipping and processing fees are applied to orders based on weight of product shipped order destination, carrier fuel surcharges and special handling/services used. To determine appropriate shipping and processing fees please contact 800-338-4204. Fees maybe adjusted during the contract term.	Renanissance Learning Product Catalog/Renaissance Learning Booster Catalog/www.renaissance.com	Software/courseware/teacher resources/technology related	800-338-4204 866-558-4056	Special volume discount information: The ISD may receive a volume discount on software and hardware orders as follows: The volume discount is based on total amount of invoice before shipping and processing fees are added; items already discounted do not qualify. In order to receive volume discounts all orders must arrive together in the same envelope for processing. Plase contact account executive at 800-338-4204 to discuss applicable volume discounts.
Resources for Reading	0%	N/A	N/A	0%	N/A	None only minimum shipping $7.50	No only on easels	Defective materials will be replaced	Yes	Shipping is an additional 10%. Minimum shipping $7.50	Resources for Reading/www.abcstuff.com	Classroom supplies/early childhood/ESL/language arts/special education/teacher resources/toys&games	800-278-7323 650-871-4551	Catalog prices already discounted up to 48% off list. Shipping is an additional 10% minimum shipping is $7.50.
Reynolds Manufacturing Corporation	10%	N/A	N/A	10%	Yes	N/A	Yes	Call our customer service 800-588-4031 and defective or damaged item will be immediately replaced	Yes	Actual freight charges will be invoiced on all orders less than $2500. Free freight will apply to all orders of $2500. or more to one location. Gaggle product line Bye Bye Buggy product line and the Walk Up changing table are exempt from free freight.	Reynolds 2014/www.reynoldstx.com	Classroom furniture/early childhood/library furniture/toys&games	800-588-4031 800-588-4033	Actual freight charges will be invoiced on all orders less than $2500. Free freight will apply to all orders of $2500. or more to one location. Gaggle product line Bye Bye Buggy product line and the Walk Up changing table are exempt from free freight.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Riverside Publishing Company	0%	N/A	N/A	0%	No	$10.00	No	N/A	Yes	Prices in catalog do not include shipping.	Houghton Mifflin Harcourt/Riverside Education Assessment Fall Catalog/ Houghton Mifflin Harcourt/Riverside Clinical and Special Needs Assessments Catalog/ website http://forms.hmhco.com/virtual-catalog	Early childhood/special education/testing&assessment	800-323-9540 630-467-7192	Catalog prices are in effect from January 1st through December 31st. Prices will be those in the current catalog at the time your order is placed. Prices in our caatalogs do not include shipping. Education assessments catalog: www.riversidepublishing.com/catalog
Saddleback Educational Publishing, Inc.	20%	N/A	N/A	20%	Yes	0.00	Yes	Please call Customer Service 800-734-4010. See Note 8	Yes	Ground shipping fees: United States= We charge 12%. There is an $8. minimum charge.	Let's Get Kids Reading/www.sdlback.com	Books/calculators/dictionaries/thesauri/health&fitness/language arts/library media/math supplies/science/social studies/special education	714-640-5200 714-640-5298	All packages will be shipped using UPS ground. Stock items are shipped with 48 hours and typically take between 3-7 business days to deliver.
Scholastic	0-25%	N/A	N/A	N/A	Yes	N/A	No	Scholastic provides high-quality materials that meet customer needs. However, Scholastic does not warranty that items wil remain in usable condition for any given length of time. See note 9	Yes	Shipping is not included in catalog pricing. A 9% shipping and handling charge will be added to instructional materials after discount are applied. Free shipping on individual paper back books & some collections.	Scholastic Teaching Resources 2014 Catalog 25% off/Scholastic Education 13-14 Catalog & Scholastic Classroom & Community Resources 13-14 Catalog Grades PreK-12= Catalog prices already reflect a 0-40% Educators discount is 0%./www.scholastic.com	Books/dictionaries/thesauri/early childhood/ESL/language arts/math supplies/software/courseware/social studies/special education/STAAR/teacher resources/testing assessment/toys&games	800-221-5312 800-879-7512	Please note that the discounts will stay the same for the contract term, but new catalogs with new products are in print and will be available at the beginning of the 14-15 school year. Purchase orders must show code PVM. Contract discounts only apply to catalog prices.
School Outfitters	2%	N/A	N/A	2%	Yes Quoted by job	N/A	Yes	Please call Customer Relations at 866-619-1776	Yes	Freight will be added to each order as a separate line item and will vary by item and manufacturer. Inside delivery, lift gate, installation, assembly and removal of debris services are available for an additional charge.	www.schooloutfitters.com	All Catagories EXCEPT: Books/dictionaries/thesauri/ESL/Home economic/red ribbon week/testing/engineering supplies/ag science	800-260-2776 800-484-1036	If awarded all orders would need to be placed through our sales department by calling: School Outfitters Sales Department 800-260-2776 fax 800-494-1036. **You must call to receive your contracted prices.** Volume discounts are available Call for a quote. Must reference bid 2014-2015 to receive disounts.
School Specialty	15%	N/A	N/A	N/A	No	N/A	Yes	30 days from receipt of order contact customer care at 888-388-3224	Yes	Freight: Free shipping on parcel shipped items (7&9 prefix items) for orders over $49. add $9.95 if the subtotal is under $49. truck and freight items (6&8 prefix items) will be charged a minimum of $79. or 15% of the item price, whichever is greater. furniture & equipment orders may receive charges.	School Specialty Education Essentials Catalog Jan 14-15/School Specialty Physical Education/Sportime Catalog Jan 14-15/School Specialty Art Education Catalog Jan 14-15/School Specialty Early Childhood/Childcraft & Special Needs/Abiltations School Specialty Career & Technical Educaiton Broadhead Garrett Jan 14-15	Arts&crafts/calculators/classroom supplies/classroom furniture/early childhood/health & fitness/language arts/library media/library furniture/maps&globes/math supplies/science/social studies/special education/vocational equipment &supplies	888-388-3224 888-388-6344	Freight: Free shipping on parcel shipped items (7&9 prefix items) for orders over $49. Add $9.95 if the subtotal is under $49. Truck and freight items (6&8 prefix items) will be charged a minimum of $79. or 15% of the item price, whichever is greater. Furniture & Equipment orders may receive charges for inside delivery of $45. or lift gate charges of $69. Discount is Educator Price (EP) less 15% (item prefix of 8 or 9) list price less 25% on items of prefix of 6 or 7.
SEBCO Books	0%	N/A	N/A	0%	No	No minimum order	No	Notify SEBCO of defective merchandise and we will ship replacement	Yes	N/A	www.sebcobooks.com	Audio visual aids/books/videos&dvds	800-223-3251 954-987-2200	Prices on our website reflect a 0-30% discount.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
Self Esteem Shop	1% See Exception	N/A	N/A	1%	No	$50.00	No	Return we will replace	Yes	N/A	Self Esteem Shop/Selfesteemshop.com	Books/special education/toys&games/videos&dvds	248-549-9900 248-549-0442	10% discount on orders over $500.00
S&S Worldwide	18% off list price	N/A	N/A	18% List price only	No	None	Yes Dropship items only	Please inspect your order when it arrives. If you have damage or a shortage please contact us at 800-243-9232 or cservice@sswv.com within 10 days of delivery. See Note 10 Restock fee 15% may apply to drop ship.	Yes	Items labeled FOB/Dropship are not elegible for free freight.	S&S Worldwide Buyer's Guide/www.ssww.com	Arts&crafts/classroom supplies/classroom furniture/early childhood/health and fitness/language arts/maps&globes/math supplies/music/social studies/special education/teacher resources/toys&games	800-642-7354 800-432-2842	In order to qualify for special pricing, please reference bid#76048-14% on all purchase orders or other correspondence. 18% off of catalog list price not to be combined wih sale prices offer codes internet specials or quantity breaks. Drop ships may be assessed up to a 15% restocking fee if returned.Truck deliveries do not include inside delivery or liftgate services.
Sunburst Digital, Inc.	3%	N/A	N/A	N/A	Yes	0.00	No	Exchange within 30 days	Yes	N/A	Sunburst Digital	Early childhood/ESL/language arts/library media/maps&globes/math supplies/science/software/courseware/social studies/special educaiton/technology related.	800-321-7511 888-800-3028	Free implementation & training webinar with every digital curriculum purchase. Virtual trainings are given using web-ex conferencing and generally last no more than one hour offer excludes Learn Pad. Learn Pad pg 15 will offer 0% discount. Learn Pad shipping charges dependant on size of order.
Supporting Science, Inc.	0%	N/A	N/A	0%	No	No minimum	No	Defective items will be replaced at no cost	Yes	Shipping charges apply 10% of product total.	www.sciencecutups.com/catalog	Science/STAAR/toys&games	512-237-2538 888-299-4666	N/A
Teaching Systems, Inc.	0%	0%	N/A	N/A	Yes	0.00	Yes	Will depend on vendor but will get it handled right away.	Yes	N/A	TSI 2014 Catalog/TSI 2014 Price List	Agricultural Science/classroom supplies/classroom furniture/ESL/math/science/software/courseware/technology related/vocational equipment&supplies/engineering supplies	817-417-7775 817-465-8184	Educational pricing already discounted.
Textbook Warehouse	37%	N/A	N/A	N/A	No	0.00	No	All returns must have prior return authorization. All discrepancies should be reported within 15 days of ship date.	Yes	N/A	Digital Catalog	Books/classroom supplies/dictionaries/thesauri/ESL/special education	800-796-9152 800-796-9154	None. 37% off publisher list price mass market paperbacks. Additional 10% off used textbook price for TE's, workbooks, texts, AP titles.
TFH USA LTD	8%	N/A	N/A	N/A	Yes	N/A	Yes	One year warranty from date of purchase on all products for manufacturer defects.	Yes	Shipping charges: 0.00-$299. = 15% of order. $300.-$999. = 13%. $1000. + up= 5% of order. Oversized orders + $25. Truck, liftgate & inside delivery orders call for quote. $10. minimum shipping.	Special Needs Toys	Arts&crafts/health &fitness/music/special education/toys&games	724-444-6400 724-444-6411	N/A

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations
The MLD Group LLC dba Texas Pottery Supply & Clay Co.	Call for quote	N/A	Call for quote	Call for quote	Yes	N/A	Yes all sales final	We stand behind what we sell	Yes	Fuel prices directly effect our delivery charges. Our prices may go up or down in any given school year.	www.texaspottery.com	Arts&crafts/special education	817-626-2529 817-626-6226	We offer volume pricing on clay orders. Competitive quotes per request on equipment. Fuel fluctuation dictate discounts due to freight arriving from entire USA.
Triarco Arts & Crafts LLC	20%	N/A	N/A	N/A	No	$50.00	No	All damages and/or shortages must be reported to our customer service department within 30 days of invoice date.	Yes	products weighing less than 20 lbs are shipped freight no charge under the terms of this offer. 20 lbs or more are discounted with shipping applied. Truck symbol in the catalog are excluded from all free shipping offers. Additional freight charges may apply if you do not have a loading dock at the receiving facility or require inside delivery.	2014 Triarco/2015 Triarco www.etriarco.com	Arts&crafts	800-328-3360 877-727-2380	Orders must be marked "Contract #Z4820DB" to assure correct billing . Terms are net 30 days . 20% discount on the prices marked in red. Prices DO NOT include inside delivery, setting in place, unpacking, installation,assembly or clean up. Triarco reserves the right to adjust pricing on items that experience dramatic price increases over the period of the current contract. In the event of pricing difference greater than 10% your purchasing agent will be advised.
Wood Etc. Co.	13%	13%	N/A	13%	Yes	$100.00	Yes	Return authorization must be gotten before returning items for replacement.	Yes	N/A	Jonti Craft 2014/www.woodetcco.com	Classroom furniture/early childhood/toys&games	972-255-1935 972-255-8128	N/A
Zaner-Bloser, Inc.	0%	N/A	N/A	N/A	No	$5.00	No	Contact Customerexperience@zaner-bloser.com 800-421-3018	Yes	Add 9% to purchase order total to cover prepaid shipping on all printed materials. Payment terms: net 30. minimum order: $5.00	Zaner-Bloser 2013-2014 PreK-8 Catalog	Classroom Supplies/early childhood/language arts/special education	614-486-0221 614-487-2699	Catalog pricing is already discounted 25% off retail.

Note 1: B&H 1% off our standard discounted prices, an average 21% off MSRP. Additional discounts may be available for high dollar/quantity purchases. Products weighing more than 70 lb or requiring a truck delivery will be charged resonable shipping. Manufacturers unilateral prices will be 0% off.

Note 2: Delta Education, Items listed have a 1 yr warranty, unless otherwise stated. Unused merchandise not meeting your complete satisfaction may be returned in its original packaging within 30 days. If returns are due to our error, we will pay for your return shipping, any other reason an item is being returned after 30 days you will be required to pay the costof return shipping. Furniture or Equipment, you may be charged a restocking fee in accordance with the original manufacturer's policy. All other items will be subject to a 15% restocking fee. Custom orders are made to your specs and my not be returned.

Note 3: This offer includes ETA hand2mind sole source materials previously excluded from catalog discount. These items contain a P in the 3rd postion of the item number. Versatiles is an example of the ETA hand2mind sole source item. Professional Development, Custom kits & sale items are excluded from the

Note 4: No discount on SSI, Delta, CPO or Frey Scientific Exclusive Products with a prefix of N or LN. Discount does not apply to any other School SpecialtyCatalogs or Flyers. Free shipping on all items except: Live specimens PREFIX L and hazardous materials PREFIX H; please see catalog order information for charges. Products that must ship by Motor Freight PREFIX T will incur a $75. fee or will incur 12% fee of the line value. All CPO and DSM products will also incur 12% fee of the line value. Return Policy: 30 days. Unused merchandise may be returned in its original packaging within 30 days. If due to our error, we will pay for the return shipping. If any other reason, you will be required to pay the cost of the return shipping. Furniture or Equipment you may be charged a restocking fee in accourdance with the original manufacturer's policy. All other items will be subject to a 15% restocking fee. Custom orders are made to your specifications and may not be returned.

Note 5: NASCO catalogs: Special Education New Catalog Effective Sep. AG Sciences Sept. Arts & Crafts Dec. Science Dec. Physical Education Jan. Family & Consumer Sciences Jan. Math Jan. Geometry/Algebra Jan. Early Learning Jan. Elementary Education Jan. Reading Resources Jan. Hands-On Health Feb. Ready-or-not TOT and accessories, xenopus Frogs, Live Material Coupon Cards and items with an NA or NZ prefix are not discounted.

Note 6: Quill exclusions to discount. Does not apply to Dell ink & toner; computer peripherals, digital cameras, scanners, PDAs and software;e-readers; desktop, laptop, netbook, and tablet computers; electronic office machines;printers; multifunction machines; office communications equipment, phones, radios dvd players, tvs, vcrs and camcorders; food; beverages; breakroom, cleaning and janitorial supplies; safety and maintenance items; vending and gumball machines;; refurbished and closeout merchandise; taxes or freight charges. Does not apply to furniture unless you are a contract bid account. Sales prices, free offer deals, Top Seller/Best Price items, special order items and items beginning with the prefixs SPW or UNI or indicated as an extended assortment item are also excluded from this discount offer.

Note 7: Renaissance Learning warranty: Software offers a 30 day no risk guarantee. If not satisfied with our software for any reason, simply return within 30 days for a prompt refund. Hardware: warrants that its hardware products are free from defects in materials and workmanship as follows: AccelScan and 2Know! handheld untis - for a period of up to one year. All unopened , undamaged hardware merchandise may be returned or exchanged at no charge during the first 30 days after invoice date. The 2Know! Classroom response system may be returned within 60 days. Renaissance Learning will repair or replace user-damaged hardware for nominal charge plus processing and shipping fees. Samples are not available at this time.

Vendor Name	% off catalogs	% off MSRP	% off shelf prices	% off on-line prices	Install services	Minimum order amt	Restock fee	Defective merchandise	EPCNT interlocal	S/H added	Catalog Name/Web site	Categories provided	Phone/Fax	Exceptions/Deviations

Note 8: Saddleback Educational Publishing, Inc. Returned Items/Defective merchandise. If the physical goods/physical materials you select do not meet your needs, please contact 800-734-4010 or by email at contact@sdlback.com for a return authorization, within 30 days of the invoice date. Unauthorized returns will not be accepted. All returned materials must be unmarked and in salable condition. Return shipping charges and insurance are the responsibilty of the purchaser. All returns may be subject to a 15% restocking fee. Please note that downloadable goods/ebooks,audio, video/dvd, software, reproducible items, calculators, electronics and *special* ordered materials are all non-returnable and the sale will be final on these types of items.

Note 9: Scholastic paperback product is unconditionally guaranteed. Order must be inspected upon receipt before affixing school stamps to any materials . Stamped products cannot be returned. Items maybe returned within 90 days. Incorrect items sent due to Scholastics error or arrived damaged, customers will be sent by mail or e-mail a prepaid US Postal label or a prepaid UPS label depending on the weight of the package.For any other reason customer will be responsible for shipping costs.

Note 10: S&S Worldwide Any items that arrive directly from the manufacturer must be returned directly to the manufacturer. Any items produced by S&S Worldwide such as Spectrum are backed by a full one year warranty. Individual arts and crafts items do not come with a manufacturer warranties, however we will provide a 100% satisfaction guarantee on all items. When signing for a damaged box please indicate on the bill of lading with the carrier that the box was received damaged. Please contact us before returning any damaged merchandise.

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 2, 2016
RE: Library Books, E-books, Class Sets, Reference Materials and Video Media Bid 2014-16 (Renewal)

SUMMARY:

A bid was let to provide an annual contract for the purchase of library books, e-books, class sets, reference materials and video media on an as needed basis across the district. The bid was due May 28, 2014. The initial contract period was from written notification of award through May 31, 2015 with the option to renew for two additional one-year terms. This is the final renewal term.

A summation of the original process, as well as a copy of the original tabulation, is attached for your review.

Mrs. Amy Wood, Technology Director, was contacted regarding a renewal of the existing bid or processing a new bid. Mrs. Wood requested a renewal with the current vendors. All 28 vendors were notified in March of the renewal option. Twenty-six vendors responded to the renewal option with the new EDGAR contract terms for federal purchases. Two vendors did not respond. DLB Educational Corporation and Mackin Educational Resources. The renewal option is from June 1, 2016 through May 31, 2017. Approximate expenditure for the renewal period is $60,000 - $80,000.

RECOMMENDATION:

It is recommended the Board approve the renewal of this bid with the following vendors for the purchase of library books, e-books, class sets, reference materials and video media on an as needed basis, for the period from June 1, 2016 through May 31, 2017.

Baker & Taylor	*Barnes & Noble Booksellers, Inc.*	*Bound to Stay Bound Books, Inc.*
Capstone	*Cavendish Square Publishing, LLC*	*Cengage Learning, Inc.*
Central Programs, Inc. dba Gumdrop Books		*Children's Plus, Inc.*
Davidson Titles, Inc.	*Facts on File, Inc. dba Infobase Learning*	*Follett School Solutions, Inc.*
Garrett Book Company	*Gareth Stevens Publishing, LLP*	*Lectorum Publications, Inc.*
Lerner Publishing	*National Reading Styles Institute*	*Over Drive, Inc.*
Perma-Bound Books	*Rainbow Book Company*	*Rourke Educational Media, LLC*
Salem Press	*Scholastic Library Publishing, Inc.*	*Sommer Associates, LLC*
The Rosen Publishing Group, Inc.		*Weston Woods Studios, Inc.*
World Book, Inc.		

Respectfully submitted,

L. O. "Dobie" Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Amy Wood
Melissa "Missy" Brock
Debbie Johnson

Date Submitted: May 2, 2016

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: April 20, 2015
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: April 12, 2015
RE: Library Books, E-books, Class Sets, Reference Materials and Video Media Bid 2014-16

SUMMARY:

A bid was let to provide an annual contract for the purchase of library books, e-books, class sets, reference materials and video media on an as needed basis across the district. The bid was due May 28, 2014. The initial contract period was from written from notification of award through May 31, 2015 with the option to renew for two additional one-year terms.

A summation of the original process, as well as a copy of the original tabulation, is attached for your review.

Mrs. Amy Wood, Technology Director, was contacted regarding a renewal of the existing bid or processing a new bid. Mrs. Wood requested a renewal with the current vendors. All vendors were contacted and have agreed to the renewal.

RECOMMENDATION:

It is recommended the Board approve the renewal of this bid with the following vendors, for the purchase of library books, e-books, class sets and video media on an as needed basis, for the period from June 1, 2015 through May 31, 2016. Approximate expenditure for the renewal period will be between $80,000 and $120,000.

> Baker & Taylor, Inc., Barnes & Noble Booksellers, Inc, Bound to Stay Bound Books, Inc., Capstone, Cavendish Square Publishing, LLC, Cengage Learning, Inc., Central Programs Inc. dba Gumdrop Books, Children's Plus, Inc., Davidson Titles, Inc., DLB Educational Corporation, Facts on File, Inc. dba Infobase Learning, Follett School Solutions, Inc., Gareth Stevens Publishing, LLP, Garrett Book Company, Lectorum Publications, Inc., Lerner Publishing, Mackin Educational Resources, National Reading Styles Institute, Over Drive, Inc., Perma-Bound Books, Rainbow Book Company, Rourke Educational Media, LLC, Salem Press, div. of Grey House Publishing, Scholastic Library Publishing, Inc., Sommer Associates, LLC, The Rosen Publishing Group, Inc., Weston Woods Studios, Inc. World Book, Inc.

Respectfully submitted,



Dobie Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Amy Wood
Debbie Johnson
Missy Brock

Date Submitted: April 12, 2014

BID FOR BOARD APPROVAL

Board Meeting Date: August 25, 2014 **Bid Number**: 2014-16

1. **Item, material or service (specific or classification):** Library Books, E-books, Class sets, Reference Materials and Video Media

2. **Brief description:** A bid was let to provide an annual contract for the purchase of library books, e-books, class sets, reference materials and video media on an as needed basis for all campuses.

3. **Period of time bid covers:** From written notice of award through May 31, 2015 with the option to renew for two additional one-year periods.

4. **Person and title responsible for the expenditure:**

   Campus Teachers and Campus Librarians with principal approval
   Amy Wood – Technology Director

5. **Number of bids sent to vendors:** Notification letters were sent to 137 vendors, the bid was advertised in the Hood County News and posted on the district website.

6. **Number of bids received from vendors:** 28 (3 no bid notifications were also revived)

7. **Listing of recommended vendors and total prices:** Recommendation is to approve all vendors on the attached tabulation. The vendors offer different selections, approving all that responded will provide a pool of vendors for the campuses providing a greater selection to meet their individual needs. Estimated expense will be between $80,000 and $120,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 4/15/2011

10. **Percentage increase or decrease from last bid:** N/A

11. **Budget information:** Expense will come from budgeted funds under function 12 and object code 6669 for all campuses.

12. **Other comments:** N/A

L. O. “Dobie” Williams, RTSBA
Assistant Superintendent for Finance and Operations

Library Books, Reference Materials and Video/Media Bid 2014-16 (1R)
May 28, 2014 3:00 p.m.
Tabulation

	Baker & Taylor See Attachment 1	Barnes & Noble Booksellers, Inc.	Bound to Stay Bound Books, Inc.	Capstone	Cavendish Square Publishing, LLC	Cengage Learning , Inc.	Central Programs Inc. dba Gumdrop Books	Children's Plus, Inc.	Davidson Titles, Inc. (SEE NOTE)	DLB Educational Corporation	Facts on File, Inc. dba Infobase Learning
Discount from publisher's list price											
Trade % discount on books											
Catalog	N/A	N/A	N/A	N/A	N/A	0-70%	N/A	N/A	0%	0%	15%
Publisher's List	38%	0-25%	N/A	N/A	N/A	0%	0%	N/A	30%	0%	15%
Shelf/Retail	N/A	N/A	N/A	N/A	N/A	0%	N/A	N/A	0%	0%	15%
On-line - website	N/A	N/A	N/A	N/A	N/A	0-70%	N/A	0%	0%	0%	15%
Library bindings % discount on books											
Catalog	N/A	N/A	See Note	N/A	0% See Note	0-70%	N/A	N/A	0%	0%	15%
Publisher's List	26%	N/A	See Note	25% See Note	30%	0%	0%	N/A	25%	0%	15%
Shelf/Retail	N/A	N/A	N/A	N/A	N/A	0%	N/A	N/A	0%	0%	15%
On-line - website	N/A	N/A	See Note	25% See Note	N/A	0-70%	N/A	0%	0%	0%	15%
Paperback % discount on books											
Catalog	N/A	N/A	N/A	N/A	N/A	0-70%	N/A	N/A	0%	0%	15%
Publisher's List	26%	0-25%	N/A	N/A	N/A	0%	0%	N/A	30%	0%	15%
Shelf/Retail	N/A	N/A	N/A	N/A	N/A	0%	N/A	N/A	0%	0%	15%
On-line - website	N/A	N/A	N/A	N/A	N/A	0-70%	N/A	0%	0%	0%	15%
Hardbound paperbacks on books											
Catalog	N/A	N/A	N/A	N/A	N/A	0-70%	N/A	N/A	0%	0%	15%
Publisher's List	28% PawPrints 28% Turtleback	0-25%	N/A	N/A	N/A	0%	N/A	N/A	30%	0%	15%
Shelf/Retail	N/A	N/A	N/A	N/A	N/A	0%	N/A	N/A	0%	0%	15%
On-line - website	N/A	N/A	N/A	N/A	N/A	0-70%	N/A	0%	0%	0%	15%
Video/Media % discount											
Catalog	N/A	N/A	No Bid	N/A	0% See Note	0%	N/A	N/A	0%	0%	15%

	Baker & Taylor See Attachment 1		Barnes & Noble Booksellers, Inc.		Bound to Stay Bound Books, Inc.		Capstone		Cavendish Square Publishing, LLC		Cengage Learning , Inc.		Central Programs Inc. dba Gumdrop Books		Children's Plus, Inc.		Davidson Titles, Inc. (SEE NOTE)		DLB Educational Corporation		Facts on File, Inc. dba Infobase Learning	
Publisher's List	N/A		0-25%		No Bid		N/A		30%		0%		0%		N/A		15%		0%		15%	
Shelf/Retail	N/A		N/A		No Bid		N/A		N/A		0%		N/A		N/A		0%		0%		15%	
On-line - website	N/A		N/A		No Bid		N/A		N/A		0%		N/A		N/A		0%		0%		15%	
	Books	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**
Processing Services																						
Complete cataloging/processing	free	N/B	N/A	N/A	1.14 Note	No Bid	0.00 Note	N/A	No charge	N/A	$1-2 /title	N/A	.99 See Note	N/A	$.59-$1.58 See Note	N/A	Free	Free	$0.99	$0.99	See Note	N/A
Barcodes	Free	N/B	N/A	N/A	No charge for 1	No Bid	0.00 Note	N/A	No charge	N/A	0.50-1. /title	N/A	in cost above	N/A	Included	N/A	Free	Free	N/A	N/A	See Note	N/A
CD per title or per order	Per invoice		not identified		$20. per order		not identified		Per order		not identified		not identified		Per order		Per invoice		Per order		Per order	
Electronic downloadable MARC records	free	N/B	N/A	N/A	No Charge	No Bid	0.00 Note	N/A	No charge	N/A	free	free	free	N/A	Included	N/A	Free	Free	Free	Free	Yes $15.00	N/A
Processing to individual school specifications	yes	N/B	N/A	N/A	Yes	No Bid	Yes	N/A	Yes	N/A	Yes	Yes	Yes	No	yes	N/A	Yes	Yes	Yes	Yes	Yes	No
Processing for use with all circulation systems	yes	N/B	N/A	N/A	Yes	No Bid	Yes	N/A	Yes	N/A	Yes	Yes	Yes	No	yes	N/A	Yes	Yes	Yes	Yes	Yes	No
Full cataloging for all titles	No	N/B	N/A	N/A	Yes	No Bid	Yes	N/A	Yes	N/A	Yes	Yes	Yes	No	yes	N/A	Yes	Yes	Yes	Yes	Yes	No
Will you extend contract to other members of the EPCNT interlocal?	yes		Yes		Yes		Yes		Yes		Yes		Yes		yes		Yes		Yes		Yes	
Identify any minimum order per purchase order	None		$0.00		No minimum		No minimum requirements		None		N/A		No minimum		N/A		None		No minimum		N/A	
Does your company charge a restocking fee	No		no		No		No		No		No		No		No		No		No		No	
Items included with the bid																						
Mylar jacket	yes		no		Yes		no		no		No		Yes		Yes		Yes		N/A		No	
Hard copy of 3 data records	yes		no		Yes		Yes		Yes		No		Yes		yes		Yes		N/A		No	
Current catalog	yes		no		Yes		Yes		Yes		Yes		Yes		yes		Yes		N/A		No	
Defective Merchandise	See Attachment 1		Contact local store for an exchange and/or replacement.		Form attached to bid document. All returns should be completed in 90 days.		If for any reason you are not completely satisfied with your order, simply call 800.747.4992 we'll replace items, credit your account, or issue a full refund.		materials printed upside down, covers separating, spines separating. Will be replaced as long as the title is still in print and was purchased directly from Cavendish Square. Pelase contact customer service at 877.980.4450		Districts are not expected to return defective merchandise. Please contact customer service within 30 days for a replacement.		We will repalce, refund and/or correct any problem or any concern-period.		Call customer service 800-230-1279 for prompt replacement.		Call tags are sent to return the defective materials. You may request a credit or a replacement		Replace free of charge within one year.		We send a UPS call tag to pickup from the customer.	

	Baker & Taylor See Attachment 1	Barnes & Noble Booksellers, Inc.	Bound to Stay Bound Books, Inc.	Capstone	Cavendish Square Publishing, LLC	Cengage Learning , Inc.	Central Programs Inc. dba Gumdrop Books	Children's Plus, Inc.	Davidson Titles, Inc. (SEE NOTE)	DLB Educational Corporation	Facts on File, Inc. dba Infobase Learning
Deviations from specifications:	Attachment 1 Please see our response to the items below for clarification: General Terms and Conditions: 1.8.0 1.23.0 Special Terms and Conditions: 2.7.0 2.12.0 2.13.0 2.15.0 2.16.0 2.18.0	None	Our MARC records show interest level, but not reading level.	Shipping: Free on orders of 25 books or more; 10% of subtotal on orders of 24 books or less. Capstone Reward Members receive free shipping on all orders; enrollment is free.		Shipping terms are FOB point on all orders. Free on all prepaid orders and orders over $500. **See Note**	None	None	None	None	None

	Follett School Solutions, Inc.	Gareth Stevens Publishing, LLP (SEE NOTE)	Garrett Book Company	Lectorum Publications, Inc	Lerner Publishing	Mackin Educational Resources	National Reading Styles Insitute	Over Drive, Inc. See Attachment 2	Perma-Bound Books	Rainbow Book Company
Discount from publisher's list price										
Trade % discount on books										
Catalog	15%	N/A	N/A	0%	N/A	N/A	N/A	N/A	0%	N/A
Publisher's List	15%	N/A	N/A	20%	25%	N/A	N/A	N/A	15%	25%
Shelf/Retail	N/A	N/A	N/A	20%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	15%	N/A	N/A	20%	N/A	Addtl 5%	N/A	N/A	0%	N/A
Library bindings % discount on books										
Catalog	15%	0%	N/A	0%	N/A	N/A	N/A	N/A	0%	N/A
Publisher's List	15%	25%	30%	20%	25%	N/A	N/A	N/A	15%	25%
Shelf/Retail	N/A	N/A	N/A	20%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	15%	25%	30%	20%	N/A	Addtl 5%	N/A	N/A	0%	N/A
Paperback % discount on books										
Catalog	15%	0%	N/A	0%	N/A	N/A	N/A	N/A	0%	N/A
Publisher's List	15%	15%	N/A	20%	0%	N/A	N/A	N/A	22%	10%
Shelf/Retail	N/A	N/A	N/A	20%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	15%	15%	N/A	20%	N/A	Addtl 5%	N/A	N/A	0%	N/A
Hardbound paperbacks on books										
Catalog	15%	N/A	N/A	0%	N/A	N/A	N/A	N/A	4%	N/A
Publisher's List	15%	N/A	N/A	20%	N/A	N/A	N/A	N/A	22%	25%
Shelf/Retail	N/A	N/A	N/A	20%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	15%	N/A	N/A	20%	N/A	Addtl 5%	N/A	N/A	4%	N/A
Video/Media % discount										
Catalog	0%	0%	N/A	0%	N/A	N/A	N/A	0% eBooks	0%	N/A

	Follett School Solutions, Inc.		Gareth Stevens Publishing, LLP (SEE NOTE)		Garrett Book Company		Lectorum Publications, Inc		Lerner Publishing		Mackin Educational Resources		National Reading Styles Insitute		Over Drive, Inc. See Attachment 2		Perma-Bound Books		Rainbow Book Company	
Publisher's List	N/A		25%		N/A		20%		N/A		N/A		N/A		0% eBooks		0%		N/A	
Shelf/Retail	N/A		N/A		N/A		20%		N/A		N/A		N/A		0% eBooks		N/A		N/A	
On-line - website	0%		25%		N/A		20%		N/A		Addtl 5%		N/A		0% eBooks		0%		N/A	
	Books	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**
Processing Services																				
Complete cataloging/processing	$1.13 attached	$2.53 attached $1.03 unattached	No Charge	No Charge	$0.80	N/A	$1. per bk	N/A	$1.45	N/A	Free	Free	N/A	N/A	N/A	N/A	0.85 See Note	0.85 See Note	Free	N/A
Barcodes	$.11 unattached	$.11 unattached	No Charge	No Charge	$0.35	N/A	$.25 per bk	N/A	$.15 unaffixed $.25 affixed	N/A	Free (1)	Free (1)	N/A	N/A	N/A	N/A	$.37 See Note	$.37 See Note	Free	N/A
CD per title or per order	not identified		Per order		not identified		not identified		Per order		Per invoice		not identified		not identified		not identified		Per order	
Electronic downloadable MARC records	$.11 per book	$.11 per item	No Charge	No Charge	No Charge See exceptions	N/A	$15.00	N/A	$5.00	N/A	Free	Free	N/A	N/A	N/A	$0 (Free minimum MARC available from OverDrive)	Free	Free	Free	N/A
Processing to individual school specifications	Yes	Yes	Yes	Yes	Yes	N/A	Yes	N/A	Yes	No	Yes	Yes	No	No	N/A	N/A	Yes	Yes	Yes	N/A
Processing for use with all circulation systems	Yes	Yes	Yes	Yes	Yes	N/A	Yes	N/A	Yes	No	Yes	Yes	No	No	N/A	N/A	Yes	Yes	Yes	N/A
Full cataloging for all titles	Yes	Yes	Yes	Yes	Yes	N/A	Yes	N/A	Yes	No	Yes	Yes	No	No	N/A	N/A	Yes	Yes	Yes	N/A
Will you extend contract to other members of the EPCNT interlocal?	Yes		Yes		Yes		Yes		Yes		Yes		Yes		No		No		Yes	
Identify any minimum order per purchase order	No minimum required		None		0		None		N/A		No minimum		N/A		$0 Can order as little as 1 title at a time		No minimum amount required		No minimum	
Does your company charge a restocking fee	No See deviations		No		No		No		No		No		No		N/A No returns on digital content		No		No minimum	
Items included with the bid																				
Mylar jacket	Yes		No		No See Exceptions		Yes		Yes		Yes		No		No		Yes		Yes	
Hard copy of 3 data records	Yes		Yes		Yes		Yes		Yes		Yes		No		No		Yes		Yes	
Current catalog	Yes		Yes		Yes		Yes		Yes		Yes		Yes		No		No website: www.perma-bound.com updated daily.		Yes	
Defective Merchandise	Follett will replace defective books or books that are not processed to your specifications. Processing errors should be brought to our attention within sixty days of our invoice date. Publisher defects should be returned within 1 year of purchase. Follett will replace the defective books-same titles and bindings or issue credit.		Defective items: we unconditionally guarantee the workmanship of our books and materials for the lifetime of the product. Defective items will be replaced as long as the title is still in print and was purchased directly from Gareth Stevens Publishing. Please contact customer service at 800-542-2595 to resolve any problems.		Return for full credit or replacement at our expense.		Books returned must be in good saleable condition we will replace any damaged books as soon as we receive the claim.		Please contact customer service within 30 days for a replacement or a refund. Processed books may only be returned if processed incorrectly.		Simply call Mackin's customer service department at 800-245-9540 within six months of receiving a defective title for a refund/replacement.		Shall be replaced free of charge.		As OverDrive owes the publisher once a digital title is purchased, there are no refunds, Defective digital content will be replaced or refunded upon mutual agreement between school and OverDrive.		Call our customer care center at 800-637-6581 to arrange for replacement of defective items free of charge.		We guarantee 100% satisfaction upon reasonable notice any item damaged or defective will be replaced free of charge.	

	Follett School Solutions, Inc.	Gareth Stevens Publishing, LLP (SEE NOTE)	Garrett Book Company	Lectorum Publications, Inc	Lerner Publishing	Mackin Educational Resources	National Reading Styles Insitute	Over Drive, Inc. See Attachment 2	Perma-Bound Books	Rainbow Book Company
Deviations from specifications:	Letters Alive product returns will incur a 15% restocking fee.	N/A	Our books do not require mylar jackets. MARC records, 1 barcode label, 1 spine label free with orders of $350 or more.	Shipping charges: $10. on orders up to $99.99 net. 10.5% on orders from $100. to $1999.99 net. 9.5% on orders from $2000. to $4999.99 net. Orders in excess of $5000. net are shipped free of charge if sent to one location. Discount: The 20% discount we offer to schools is firm for the contract period. Publishers list prices are subject to change, if so, changes will be reflected in our 2015 printed catalogs.	N/A	No Deviations	All shipments are FOB Syosset, NY, Shipping charges are as follows: Up to $40.=$7.95; $40.01-$100. = $9.95; $100.01 and above: 10% shipping charges are calculated and added to the invoice.	None SEE NOTE	Discount is included in catalog/website prices. No further discount. Perma-Bound does not stock paperback editions. Call 800-637-6581 for price/availability. Complete cataloging and processing includes: attached pocket, spine label, barcode label, lexile label.	None

	Rourke Educational Media, LLC	Salem Press, div. of Grey House Publishing	Scholastic Library Publishing, Inc.	Sommer Associates, LLC	The Rosen Publishing Group, Inc.	Weston Woods Studios, Inc.	World Book, Inc.
Discount from publisher's list price							
Trade % discount on books							
Catalog	30%	N/A	40% off list price	N/A	N/A	10%	N/A
Publisher's List	30%	N/A	N/A	N/A	N/A	N/A	N/A
Shelf/Retail	30%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	30%	N/A	40% off list price	N/A	N/A	N/A	N/A
Library bindings % discount on books							
Catalog	30%	10%	30% off list price	N/A	0%	10%	0%
Publisher's List	30%	N/A	N/A	25-30%	25%	N/A	N/A
Shelf/Retail	30%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	30%	N/A	30% off list price	N/A	25%	N/A	0%
Paperback % discount on books							
Catalog	30%	N/A	N/A	N/A	0%	10%	0%
Publisher's List	30%	N/A	N/A	N/A	15%	N/A	N/A
Shelf/Retail	30%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	30%	N/A	N/A	N/A	15%	N/A	0%
Hardbound paperbacks on books							
Catalog	30%	N/A	N/A	N/A	N/A	10%	N/A
Publisher's List	30%	N/A	N/A	N/A	N/A	N/A	N/A
Shelf/Retail	30%	N/A	N/A	N/A	N/A	N/A	N/A
On-line - website	30%	N/A	N/A	N/A	N/A	N/A	N/A
Video/Media % discount							
Catalog	N/A	N/A	N/A	N/A	0%	10%	N/A

	Rourke Educational Media, LLC		Salem Press, div. of Grey House Publishing		Scholastic Library Publishing, Inc.		Sommer Associates, LLC		The Rosen Publishing Group, Inc.		Weston Woods Studios, Inc.		World Book, Inc.	
Publisher's List	N/A		N/A		N/A		15%		25%		N/A		N/A	
Shelf/Retail	N/A		N/A		N/A		N/A		N/A		N/A		N/A	
On-line - website	N/A		N/A		N/A		N/A		25%		N/A		N/A	
	Books	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**	**Books**	**Media**
Processing Services														
Complete cataloging/processing	0		Free	N/A	Free requires no data manipulation	N/A	0	0	No charge	No charge	N/A	Free orders over $200.	See Attachment #2	N/A
Barcodes	0		Free	N/A	Free requires no data manipulation	N/A	0	0	No charge	No charge	N/A	$0.20	$.35 volume	N/A
CD per title or per order	Per order		Per order		Per order/shipment		0		Per order		Per order		Per order	
Electronic downloadable MARC records	0		Free	N/A	Free requires no data manipulation	N/A	0	0	No charge	No charge	N/A	$1.00 unit	$17.00 order	N/A
Processing to individual school specifications	Yes		Yes	N/A	Yes	N/A	Yes	Yes	Yes	Yes	N/A	Yes	Yes	N/A
Processing for use with all circulation systems	Yes		Yes	N/A	Yes	N/A	Yes	Yes	Yes	Yes	N/A	Yes	Yes	N/A
Full cataloging for all titles	Yes		No	N/A	Yes	N/A	Yes	Yes	Yes	Yes	N/A	Yes	Yes	N/A
Will you extend contract to other members of the EPCNT interlocal?	Yes		Yes		Yes **EPCNT** members must include the bid/contract number on their purchase order.		Yes		Yes		Yes		Yes	
Identify any minimum order per purchase order	100		None		0		0		None		0		No minimum	
Does your company charge a restocking fee	No		No		No		No		No		Yes for over stock only.		No	
Items included with the bid														
Mylar jacket	Yes		No		Yes		No		No		No		No	
Hard copy of 3 data records	Yes		No		Yes		Yes		Yes		No		Yes	
Current catalog	Yes		Yes		Yes		No		Yes		No		Yes	
Defective Merchandise	Return for credit/replacements		Defective products will be replaced- customer service contact required to replace defective products. Email csr@salempress.com or call 800-221-1592		Contact customer service at 800-621-1115 x4 so a no charge replacement can be sent.		Notify Sommer Associates and we will gladly provide a replacement or credit.		Defective items: We unconditionally guarantee the workmanship of our books and materials for the lifetime of the product. Please contact customer service at 800-237-9932 to resolve any problems. SEE NOTES for other returns.		Weston Woods products have a lifetime replacement with proof of purchase from Weston Woods.		If you receive damaged or defective product, please contact World Book within 15 days of receipt. We will issue UPS return labels for pickup of the item (s) to be returned. A defective product will be replaced or its purchase price refunded.	

	Rourke Educational Media, LLC	Salem Press, div. of Grey House Publishing	Scholastic Library Publishing, Inc.	Sommer Associates, LLC	The Rosen Publishing Group, Inc.	Weston Woods Studios, Inc.	World Book, Inc.
Deviations from specifications:	N/A	None	Shipping and handling is free of charge on purchase orders of $1000. or more for the products listed in the following catalog: 2013-2014 PreK-12 Library Catalog. Delivery terms: 10-14 days Non Library Processed and 21-30 days Library Processed. Terms for the products listed 2013-2014 PreK-12 Library Catalog. SEE NOTES.	No Deviations.	N/A	Discounts do not apply to nonproprietary products including but not limited to Playaway and page 12 of current catalog index.	None

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Approval

TO: Dr. James Largent, Superintendent

FROM: L. O. "Dobie" Williams
DATE: May 2, 2016
RE: Student Extra Curricular Coverage, Student Voluntary Coverage, and Catastrophic Coverage CSP 2015-09 (Renewal)

SUMMARY:

The District purchases secondary insurance coverage for students injured while participating in extracurricular UIL activities. Request for proposals were let and proposals received on May 7, 2015. The proposal included an option to renew for two additional one-year terms if agreed to by both parties. The current contract will expire on July 31, 2016. The Baker Agency was contacted and agreed to the renewal with a cost increase tied the CPI-U allowed by the terms of the proposal.

A summation of the original process and outcome as well as a copy of the tabulation is attached for your review.

Dwight Butler, Athletic Director, and Andy Rankin, Athletic Trainer, have agreed to the renewal with The Baker Agency. This renewal will be the first renewal option under the proposal.

RECOMMENDATION:

It is recommended the Board approve the renewal of the Texas Value Plan and Catastrophic Plan as evidenced on the attached tabulation offered by The Baker Agency for the period of August 1, 2016 to July 31, 2017. Annual expenditure for the coverage will be $42,062.56, which represents an increase in cost of $342.56 over the 2015-2016 premium of $41, 720.

Respectfully submitted,

L. O. "Dobie" Williams, RTSBA
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dwight Butler
Andy Rankin
Debbie Johnson

Date Submitted: May 2, 2016

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 8, 2015
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 27, 2015
RE: Student Extra Curricular Coverage, Student Voluntary Coverage, and Catastrophic Coverage CSP 2015-09

SUMMARY:

The District purchases secondary insurance coverage for students injured while participating in extracurricular UIL activities. Request for proposals were let and proposals received on May 7, 2015. The proposal included an option to renew for two additional one-year terms if agreed to by both parties. The current contract expires on July 31, 2015.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Dwight Butler, Athletic Director, and Andy Rankin, Athletic Trainer, have reviewed the responses and the following is their recommendation.

RECOMMENDATION:

It is recommended that the Board purchase the Value Plan and catastrophic plan as evidenced on the attached tabulation as offered by The Baker Agency for the period of August 1, 2015 to July 31, 2016 with two renewal options. Annual expenditure for the coverage will be $41,720. An escalation clause tied to the Consumer Price Index was included in the proposal for any renewal terms.

Respectfully submitted,

L. O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dwight Butler
Andy Rankin
Debbie Johnson

Date Submitted: May 27, 2015

BID FOR BOARD APPROVAL

Board Meeting Date: June 8, 2015 **Bid Number:** 2015-09

1. **Item, material or service (specific or classification):** Student Insurance

2. **Brief description:** The district provides a supplementary medical policy for participants in UIL activities. Voluntary coverage will be offered at a per student rate.

3. **Period of time bid covers:** August 1, 2015 through July 31, 2016 with the option to renew annually for two additional years in one-year increments

4. **Person and title responsible for the expenditure:**

   Dwight Butler – Athletic Director
   Andy Rankin – Athletic Trainer

5. **Number of bids sent to vendors:** 33

6. **Number of bids received from vendors:** 5

7. **Listing of recommended vendors and total prices:** Recommendation for award is to The Baker Agency, at a premium of $38,062.00 for sport/non-sport UIL coverage and $3,658.00 for catastrophic coverage for a total expenditure of $41,720.

8. **Explanation of other than low recommendations:**

   Lower bidders were not recommended due to service locations not in Granbury, lower benefits and information obtained during reference checks.

9. **Last bid date (bid of comparable nature within last 5 years):** 5/2/2012

10. **Percentage increase or decrease from last bid**: Based on the premium for the last renewal option under the current contract, the cost remained the same.

11. **Budget information:** Insurance premiums are paid from gate receipts from sporting events. Gate receipts are projected to be $85,000 - $100,000.



Dobie Williams
Assistant Superintendent for Finance and Operations

STUDENT INSURANCE CSP 2015-09
MAY 7, 2015 2:00 P.M.
TABULATION

	Bene-Marc, Inc.	Health Special Risk, Inc.		Student Insurance Plans	The Baker Agency	Wilson Sports Insurance
Benefits Provided		**Mutual of Omaha**				
Plan Name	**Lone Star 2 Note 1**	**Premier Plus**	**Premier**	**Current Plan Note 2**	**Value Plan**	**80% Plan**
Policy Maximum Medical Benefit	$25,000	$25,000 per injury	$25,000 per injury	$25,000	$25,000	$25,000
Deductible	none identified	$0	$0	$0	$0	$0
Medical Treatment – by a licensed physician, except in connection with surgery	$40/day	Full excess	Full excess	$50 first visit, $40 per visit up to 10 visit max	$50/$40	80% up to $2,500
Surgery – by a licensed physician	75% to 2K	90% of AE/$4,500	75% of AE/$3,750	U&C up to $2,500	$3,000	80% up to $2,500
Anesthesiologist (percentage of surgery allowance)	25%	25% of surgery	25% of surgery	25%	25%	25% of surgeon benefit
Assistant Surgeon (percentage of surgery allowance)	25%	25% of surgery	25% of surgery	25%	25%	25% of surgeon benefit
Hospital Room and Board	semi-private	semi-private room rate	semi-private room rate	semi-private	semi-private	80%
Hospital Inpatient Miscellaneous Expense (including radiology and diagnostic imaging)	$250/day, $5K max	Up to $750 1st day, up to $250 per day thereafter, max $5,000	Up to $250 per day to a max of $5,000	$1,000 first day, $500 thereafter per day to $5,000 maximum	$1,000/$500-$5,000 max	80%
Outpatient Hospital Care and Service – treatment at a hospital emergency room or outpatient department, in addition to benefits for physician's treatments and radiology and diagnostic imaging as provided	See attached benefits	ER - treatment within 72 hours - up to $250; ER room physician up to $100	ER - treatment within 72 hours - up to $150; ER room physician up to $60	U&C up to $300	$150	80% up to $2,500
Outpatient Surgical Facility – room and supplies	$2,000	Up to $2,000	Up to $1,500	U&C up to $2,000	$2,000	80% up to $2,500
X-Rays including interpretation (excluding MRI's and Cat Scans	$200	X-ray - up to $200 reading/interpretation up to $50	X-ray - up to $200 reading/interpretation up to $25	U&C up to $300	$300	80% of U&C
Diagnostic Imaging (MRI's, Cat Scans, etc.)	$500	Up to $750	Up to $500	U&C up to $800	$800	80% of U&C
Registered Nurses' Services	U&C	100% of allowable expense	Up to $400	U&C	U&C	80% of U&C
Dental Treatment made necessary by accident injury to one or more sound natural teeth, including charges for braces, crowns, jackets, inlays, fillings, bridges and root canal therapy	U&C to $5,000	injury to sound natural teeth only, 100% of allowable expense	injury to sound, natural teeth only, up to $250 per tooth	U&C up to $200 per tooth	$1,000 sound and natural only	$5,000
Professional Ambulance Service – from place of accident to a hospital	$1,000	1st trip to hospital only 100% of allowable expense	1st trip to hospital only 100% of allowable expense	U&C up to $1,000	$1,000	$1,000
Physiotherapy – by a licensed practitioner, including diathermy, heat treatment, adjustment, manipulation, or massage, when medically necessary	$50 first, $25 after 8 visits	one visit per day, up to $25 per visit, $250 maximum	one visit per day, up to $25 per visit, 5 visit maximum	U&C $50 per visit. Maximum of 5 visits	$50 - 5 visits	$25 per visit 10 visit max
Orthopedic Appliances – when ordered by the attending physician	$500	up to $500	up to $500	U&C up to $500	$500 - Have Don Joy Network	80% of U&C
Eyeglasses, contact lenses and hearing aid replacement, when medical treatment is required for a covered accident	U&C	100% of allowable expense	100% of allowable expense	U&C up to $200	$200	80% of U&C

	Bene-Marc, Inc.	Health Special Risk, Inc.		Student Insurance Plans	The Baker Agency	Wilson Sports Insurance
Outpatient Prescription Drugs	U&C	100% of allowable expense	100% of allowable expense	U&C up to $50	$50	$500
Accidental Death & Dismemberment						
Life	$2,000	$10,000	$10,000	$2,000	$2,000	$30,000
Both hands or both feet or both eyes	$2,000	$10,000	$10,000	$10,000	$10,000	$30,000
One hand and one foot, one hand and one eye, or one foot and one eye	$1,000	$5,000	$5,000	$10,000	$2,000	$15,000
One hand or one foot	$500	$5,000	$5,000	$2,000	$2,000	$15,000
One eye	$500	$5,000	$5,000	$2,000	$2,000	$15,000
PREMIUM RATES PER STUDENT						
Voluntary Coverage Carrier						
Carrier	Universal Fidelity	Mutual of Omaha Premier	Mutual of Omaha Economy	Catlin Insurance Standard Plan	Security Life	AIG 70% Plan
School Time	$30	$94	$64	$20/$30	$25	$30
24 Hour	$80	$196	$128	$35/$90	$105	$112
Football (Grades 10-12)	$325	$291	$189	$275	$325	$112
Extended Dental		$9	$9	included	$9	$13
Accident& Sickness				N/A	N/A	$112
Carrier (Additional option)				Catlin Insurance Elite Plan		
School Time				$30/$50		
24 Hour				$45/$100		
Football (Grades 10-12)				N/A		
Extended Dental				included		
Accident& Sickness				N/A		
Sport/Non-Sport UIL Coverage						
Carrier	Unified Life	Mutual of Omaha	Mutual of Omaha	Catlin Insurance	Columbia Life	AIG
Premium	$37,500.00	$45,600 Premier Plus	$36,480 Premier	$41,500.00	$38,062.00	$31,618.00
Catastrophic Coverage						
Carrier	Zurich	Mutual of Omaha Class 3	Mutual of Omaha Class 3	Catlin Insurance	Zurich	AIG
Premium	$1,560.00	$3,195 medical w/cash $2,242 medical	$3,195 medical w/cash $2,242 medical	$2,159.00	$3,658.00	$1,834.00
TOTAL	**$39,060.00**	**$48,795** medical w/cash **$47,842.00** medical	**$39,675** medical w/cash **$38,722.00** medical	**$43,659.00**	**$41,720.00**	**$33,452.00**

Note 1: Bene-Marc and Texas Kids First has put in place a network of healthcare providers in your area that accept payments offered by our Lone Star 2 plan as "payment in full". By utilizing this network of healthcare providers, the parents receive no "balance billing". The Lone Star 2 Plan is taken as "payment in full" by these providers.

Note 2: We are quoting the current plan "as is" with no deviations.

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Dr. James Largent, Superintendent	**FROM**: Amy Wood **DATE**: May 3, 2016 **RE**: CTE Bond Purchases

SUMMARY:

Board Policy CH(LOCAL) requires board approval on purchases in excess of $50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place".

699 E 81 6649 FU 001 0 99 000

CTE equipment including items for the Bistro, Culinary, shop equipment, and equipment necessary for CTE programs.

The following vendors and contracts will be used, with items ordered not to exceed the following dollar amounts.

Choice Partners Purchasing Cooperative (Harris County Schools)
ACEMart - $70,000
PASCO - $45,000
Teaching Systems Inc. - $45,000

Purchases not to exceed $160,000

BuyBoard
Hubert – $10,000
Don – $10,000

Purchases not to exceed $20,000

RECOMMENDATION:

It is recommended that the above purchase be made with appropriate vendors in the best interest of the District.

Respectfully submitted,



Amy Wood
Director of Technology

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Dr. James Largent, Superintendent

FROM: Amy Wood
DATE: May 3, 2016
RE: Technology Purchases

SUMMARY:

Board Policy CH(LOCAL) requires board approval on purchases in excess of $50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place".

699 E 81 6639 00 999 0 99 000

Technology for GHS Classrooms -

BuyBoard Contract –
EarthWalk - $140,000

DIR -
Dell - $500,000

Firewall and Filter - $120,000

RECOMMENDATION:

It is recommended that the above purchase be made with appropriate vendors under approved contracts in the best interest of the District.

Respectfully submitted,



Amy Wood
Director of Technology

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Dr. James Largent, Superintendent	**FROM**: Amy Wood **DATE**: May 3, 2016 **RE**: Technology Purchases

SUMMARY:

Board Policy CH(LOCAL) requires board approval on purchases in excess of $50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place".

Extend Charter PRI Contract

PRI was posted via USAC on a Form 470.

RECOMMENDATION:

It is my recommendation that we extend our PRI Contract with Charter Communications for the next 3 years.

Respectfully submitted,



Amy Wood
Director of Technology

GRANBURY ISD
TECHNOLOGY DEPARTMENT

TO: Dr. James Largent, Superintendent	**FROM**: Amy Wood **DATE**: May 3, 2016 **RE**: Technology Data Center Move

SUMMARY:

Board Policy CH(LOCAL) requires board approval on purchases in excess of $50,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $100,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place".

699 E 81 6639 00 999 0 99 000

Move of the Data Center (NOC) including Hot Aisle Containment System with InRow Cooling, Lighting, Cabinets, UPS, Fire Suppression, Generator, Cabling, Electrical and Mechanical Installation and Project Management.

CDW-G - $800,000
Granbury CSP 2015-10

Graybar - $800,000
US Communities

RECOMMENDATION:

I recommend the Board approve procurement through an interlocal agreement of a contractor for Hot Aisle Containment System with InRow Cooling, Lighting, Cabinets, UPS, Fire Suppression, Generator, Electrical and Mechanical Installation and Project Management, authorize the Superintendent to receive and review the contractors' proposals, select the contractor that provides the best value to the District and authorize the Superintendent to negotiate a contract for a fair and reasonable price and execute any necessary documents on behalf of the District.

Respectfully submitted,



Amy Wood
Director of Technology

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**05/09/2016**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**05/4/16**
		RE:	**Consider Policy FMH (LOCAL)**

SUMMARY:

Attached are the two policy options in consideration.

Respectfully submitted,



Dr. James M. Largent
Superintendent

COMMENCEMENT EXERCISES

To be eligible to participate in commencement activities and ceremonies, a student shall meet all state and local graduation requirements, including all applicable state testing. [See EI, EIF]

ALTERNATE TASB VERSION

COMMENCEMENT EXERCISES

A student who has satisfactorily completed all coursework requirements for graduation but has failed to meet applicable state testing requirements shall be allowed to participate in commencement activities and ceremonies. [See EI, EIF]



ATHLETIC / COMMUNITY EDUCATION DEPARTMENT 2015-2016

Dwight Butler, CMAA
GISD Athletic Director

May 9, 2016

Athletic / Community Education Department

Overview

Athletic Opportunities and Participation
Student Population
Academic Accolades
Playoff Representatives
Hosted Playoff Events
Community Education
Special Recognition
Head Coaches

Athletic Department

Athletic Opportunities and Participation

- At the High School / Ninth Grade level, we offer 22 sports, 11 male sports and 11 female sports, as well as a Sports Medicine program where students can learn injury prevention, first aid, injury care, and injury rehabilitation, and manager opportunities that include sports statistics and audio visual.

- At the Middle School level, we offer 6 sports, 3 male sports and 3 female sports for both 7th and 8th graders.

- Our Sports Medicine department, with the help of Lake Granbury Medical Center, offers opportunities to all students to receive their athletic physicals. By conducting the physical examinations at the middle schools, we are able to accommodate the middle school students and their parents.

- There are approximately 1,698 student athletes in the Athletic Programs in grades 7th – 12th.

- The enrollment for grades 7th – 12th as of May 3rd was 3,349.

Athletic Department

Playoff Representatives

During the 2015-2016 school year, 17 out of the 22 sports made it to the playoffs.

The sports that advanced are:

Baseball
Boys Basketball
Boys Cross Country
Girls Cross Country
Boys Golf
Boys Powerlifting
Girls Powerlifting
Boys Soccer
Boys Swimming
Girls Swimming
Team Tennis
Boys Tennis
Girls Tennis
Boys Track
Girls Track
Volleyball

Athletic Department

Hosted Playoff Events

This year we have been fortunate to host multiple playoff events. The reception from the visiting schools have been wonderful. As our facilities continue to improve, we will be able to host more events.

We have hosted 2 football games, including a AAAAA Quarter-Final games. We have also hosted 1 softball Bi-District single series game and 1 softball Bi-District best 2-out-of-3 series.

We have been requested to host more games however due to construction we were unable to host.

We try to not host any playoff games of sports when we are currently in the playoffs so that it does not interfere with our teams and athletes.

Some of the sports that have requested us to host playoffs that we have not been able to include basketball, soccer, volleyball, and baseball.

Community Education Department

Information

- ## Drug Testing

All students in grades 7th – 12th that are involved in any extra-curricular activity are on the Random Drug Testing list.

Parents can request their students be placed on the Voluntary Drug Test even if the student if not involved in any extra-curricular activities.

- ## Driver's Education

We offer Driver's Education classes to Granbury ISD students as well as students in other districts.

This year we added a new option for parents and students where the student can complete the classroom portion online and then their driving portion with us. This allows for the students that are involved in extra-curricular activities to still complete driver's education.

Currently we have two Driver's Education Instructors – Doug Barnett and Donny Wiley.

- ## Summer Camps

We offer a variety of summer camps during June, July, and August.

The Summer Camps offer children hands on sport specific skill training in a fun atmosphere.

Athletic / Community Education Department

Special Recognition

♦ We would like to take this opportunity to thank the School Board for allowing us this opportunity to benefit the students and student athletes of Granbury ISD as well as the community.

♦ We would also to thank the parents for allowing us to be a part of their children's lives.

♦We would also like to thank the Granbury ISD Departments and staff that have worked tirelessly to help our coaches and student athletes. This includes:

Dr. Largent and Staff
Assistant Superintendents and Staff
Business Office Director Staff
Campus Administrators Staff
Human Resources Director and Staff
Maintenance and Facilities Director and Staff
Technology Director and Staff
Transportation Director and Staff

Athletic / Community Education Department

Head Coaches

Pirate Baseball – Brad Eppler
Pirate Basketball – David Breazeale
Lady Pirate Basketball – Steve Schmidt
Cross Country – Amber Ward
Football – Scotty Pugh
Pirate Golf – Steve Ward
Lady Pirate Golf – Becky Addison
Powerlifting – Jay Pugh
Pirate Soccer – Doug Kissinger
Lady Pirate Soccer – David Winkleman
Softball – Erinn Jayjohn
Sports Medicine – Andy Rankin
Sports Medicine – Connie Rhodes
Swimming – Jason Pullano
Tennis – Tyson Stewart
Pirate Track – Jody Brown
Lady Pirate Track – Amber Ward
Volleyball – Tammy Clark

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Information

TO: Dr. James Largent, Superintendent

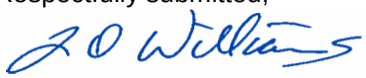
FROM: Dobie Williams
DATE: May 3, 2016
RE: April 30, 2016
Financial Statement

SUMMARY:

Attached is the financial statement for the period ended April 30, 2016 for the general operating fund.

The statement for the period ended April 30, 2016, includes only those transactions that occurred between the period of September 1, 2015, and April 30, 2016. Revenue collected to date equals 90.83% of the budgeted amount compared to 91.16% last year. Expenditures to date represent 61.97% of the budget compared to 60.64% last year.

Respectfully submitted,



Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Persons Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: May 3, 2016

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED APRIL 30, 2016

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	48,573,905	46,999,349	1,574,556	96.76%	98.12%
	INVESTMENT INCOME	29,000	72,573	-43,573	250.25%	80.73%
	OTHER LOCAL INCOME	478,358	423,801	54,557	88.60%	109.43%
5800	STATE					
	STATE FUNDING	9,179,309	5,724,742	3,454,567	62.37%	57.23%
5900	FEDERAL					
	FEDERAL PROJECTS	835,000	455,763	379,237	54.58%	81.69%
	TOTAL REVENUES	**59,095,572**	**53,676,228**	**5,419,344**	**90.83%**	**91.16%**
EXPENDITURES						
11	INSTRUCTION	31,734,508	20,703,227	11,031,281	65.24%	61.11%
12	INSTRUCTIONAL RESOURCES & MEDIA	730,355	504,859	225,496	69.13%	65.08%
13	CURRICULUM & STAFF DEVELOPMENT	803,584	510,447	293,137	63.52%	65.92%
21	INSTRUCTIONAL LEADERSHIP	506,360	318,191	188,169	62.84%	67.24%
23	SCHOOL LEADERSHIP	3,357,764	2,185,608	1,172,156	65.09%	66.59%
31	GUIDANCE/COUNSELING	2,626,451	1,738,592	887,859	66.20%	63.31%
32	SOCIAL WORK SERVICES	65,000	64,648	352	99.46%	100.00%
33	HEALTH SERVICES	438,301	288,049	150,252	65.72%	61.56%
34	TRANSPORTATION	2,826,972	1,780,148	1,046,824	62.97%	66.50%
35	FOOD SERVICE	0	0	0	0.00%	0.00%
36	CO-CURRICULAR/EXTRACURRICULAR	1,870,744	1,177,368	693,376	62.94%	63.28%
41	GENERAL ADMINISTRATION	2,398,026	1,470,306	927,720	61.31%	64.84%
51	PLANT MAINTENANCE	6,162,026	3,955,567	2,206,459	64.19%	67.67%
52	SECURITY & MONITORING SERVICES	561,898	212,905	348,993	37.89%	67.32%
53	DATA PROCESSING	1,238,961	794,070	444,891	64.09%	73.18%
61	COMMUNITY EDUCATION	88,603	24,961	63,642	28.17%	46.31%
71	DEBT SERVICE	0	0	0	0.00%	0.00%
81	FACILITIES CONSTRUCTION & ACQUISITION	353,308	10,102	343,206	2.86%	100.00%
91	CONTR INSTRUCTIONAL SERVICES	3,149,338	872,448	2,276,890	27.70%	42.95%
93	PAYMENTS TO FISCAL AGENT	25,620	25,620	0	100.00%	0.00%
99	OTHER INTER GOV CHARGES	840,000	406,994	433,006	48.45%	43.42%
	TOTAL EXPENDITURES	**59,777,819**	**37,044,110**	**22,733,709**	**61.97%**	**60.64%**
		0				
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(682,247)**	**16,632,119**	**(17,314,366)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED APRIL 30, 2016

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	49,081,263	47,495,723	1,585,540	96.77%
5800 STATE SOURCES	9,179,309	5,724,742	3,454,567	62.37%
5900 FEDERAL SOURCES	835,000	455,763	379,237	54.58%
TOTAL REVENUES	**59,095,572**	**53,676,228**	**5,419,344**	**90.83%**
EXPENDITURES				
6100 PAYROLL COSTS	44,371,818	28,804,518	15,567,301	64.92%
6200 PROFESSIONAL & CONTRACTED SERVICES	9,769,505	4,918,064	4,851,442	50.34%
6300 SUPPLIES/MATERIALS	2,670,894	1,863,864	807,030	69.78%
6400 OTHER OPERATING	1,325,708	827,331	498,377	62.41%
6500 DEBT SERVICE	0	0	0	0.00%
6600 CAPITAL OUTLAY	1,639,893	630,333	1,009,560	38.44%
TOTAL EXPENDITURES	**59,777,819**	**37,044,110**	**22,733,709**	**61.97%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(682,247)**	**16,632,119**	**(17,314,366)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Information

TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 4, 2016
RE: Cash Flow and Investment Report as of April, 2016

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending April 30, 2016.

Respectfully submitted,



Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Emmett Whitefield

Date Submitted: May 4, 2016

GRANBURY INDEPENDENT SCHOOL DISTRICT

CASH AND INVESTMENT REPORT

FROM APRIL 1, 2016 TO APRIL 30, 2016

FOR BOARD MEETING MAY 9, 2016

		FIRST FINANCIAL BANK								INVESTMENTS				MAPP	CDARs	
		GENERAL FUND	DEBT	CAPITAL PROJ	PAYROLL	A/P	WC FUND	EZDENT	CHILD NUTRITION	LOGIC	LONE STAR	TEXPOOL	TEXAS TERM	PROGRAM	PROGRAM	TOTAL
BEGINNING BALANCE-APRIL 1, 2016		$ 1,184,734	$ 6,412	$ 4,473,978	$ 1,388,100	$ 114,189	$ 115,141	$ 33,693	$ 278,306	$ 2,650,138	$ 54,259,484	$ 2,275	$ 9,773,995	$ 4,993,962	$ 1,500,000	$ 80,774,406
LOCAL REVENUE-RENT, CAFÉ MEALS,ATH		$ 1,879,665		$ -					$ 153,248							$ 2,032,913
																$ -
TAX COLLECTIONS		$ -	$ -								$ 734,772					$ 734,772
																$ -
TEA COLLECTIONS:																$ -
CHILD NUTRITION		$ 428,348							$ 412,036							$ 840,384
FOUNDATION		$ -														$ -
TITLE FUNDS		$ 313,829														$ 313,829
AVAILABLE SCHOOL FUND		$ 119,309														$ 119,309
IDEA-B FUNDS		$ 314,812														$ 314,812
IMA		$ 131,130														$ 131,130
PERKINS		$ 20,363														$ 20,363
MAC/SHARS		$ 47,447														$ 47,447
TRANSFERS IN		$ 1,800,000	$ -	$ 1,500,111	$ 1,395,327	$ 1,585,428	$ 32,301	$ 15,374		$ -	$ 2,000,000	$ -	$ -	$ -		$ 8,328,541
																$ -
BOND PAYMENT																$ -
OPERATING EXPENSES		$ (1,366,467)	$ -	$ (3,594,472)		$ (1,424,636)	$ (5,693)	$ (15,029)	$ (238,622)	$ -				$ (717)		$ (6,645,635)
PAYROLL		$ (3,599,047)		$ -	$ (1,391,166)				$ (97,653)							$ (5,087,866)
TEA RECAPTURE		$ (436,224)	$ -			$ -										$ (436,224)
TRANSFERS OUT		$ -	$ -	$ (2,000,000)			$ -			$ -	$ (3,600,000)	$ -	$ -		$ (1,500,111)	$ (7,100,111)
MARKET APPRECIATION / (DEPRECIATION)														$ (5,025)		$ (5,025)
MONTHLY DIVIDENDS & INTEREST EARNED AND PAID		$ 143	$ 1	$ 274	$ 182	$ 53	$ 23	$ 5	$ 64	$ 1,185	$ 23,718	$ 1	$ 637	$ 3,413	$ 111	$ 29,811
ACCRUED INTEREST PAID															$ -	$ -
ENDING BALANCE-APRIL 30, 2016		$ 838,043	$ 6,413	$ 379,892	$ 1,392,442	$ 275,034	$ 141,772	$ 34,043	$ 507,380	$ 2,651,323	$ 53,417,974	$ 2,276	$ 9,774,632	$ 4,991,632	$ (0)	$ 74,412,855
INTEREST ACCRUED, NOT PAID AT MONTHS END															$ -	$ -
WEIGHTED AVERAGE MATURITY		1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	1 Day	35 Days	48 Days	38 Days	64 Days	1.562 Years	0 Days	
CURRENT MONTH AVERAGE MONTHLY INTEREST RATE:		0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.554%	0.533%	0.338%	0.420%	1.046	Various	
PRIOR MONTH AVERAGE MONTHLY INTEREST RATE:		0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.200%	0.539%	0.520%	0.327%	0.410%	1.007	Various	
													CDs Various			

We, the approved Investment Officers of Granbury ISD, hereby certify that the above Investment Report represents the investment position of the District (as of the end of the month indicated at the top of this investment form) in accordance with the Board approved Investment Funds Policy, the Public Funds Investment Act (Texas Government Code 2256), and Generally Accepted Accounting Principals (GAAP).

L.O. "Dobie" Williams
Assistant Superintendent for Finance and Operations

Emmett J. Whitefield

2015-16 INTEREST ACCRUED (as of 4/30/16)

Sep-15	$ 22,209.02	Mar-16	$ 35,114.58
Oct-15	$ 6,291.89	Apr-16	$ 29,811.29
Nov-15	$ 5,974.21	May-16	
Dec-15	$ 72,324.60	Jun-16	
Jan-16	$ 16,796.29	Jul-16	
Feb-16	$ 25,033.27	Aug-16	
		TOTAL	$ 148,629.28

APRIL INTEREST ACCRUED	$ -
APRIL INTEREST EARNED & PD	$ 29,811.29

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 9, 2016
For: Information

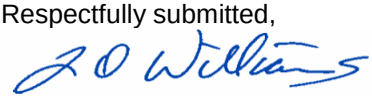
TO: Dr. James Largent, Superintendent

FROM: Dobie Williams
DATE: May 3, 2016
RE: Bond Expenditure Update
As of April 30, 2016

SUMMARY:

Attached are bond expenditures through the period ended April 30, 2016. Expenditures are divided into two categories - "Construction" and "Other Areas". The Construction category includes expenditures related to the construction or renovation/remodeling of buildings. The Construction category also includes a breakdown of expenditures by vendor. The Other Areas category includes expenditures for non-construction related expenditures from bond funds.

Respectfully submitted,



Dobie Williams
Assistant Superintendent for Finance and Operations

Staff Person Responsible: Dobie Williams
Karen Johnson

Date Submitted: May 3, 2016

GRANBURY ISD

Bond Project Status

Budget, Commitments, Expenditures, Construction Contracts (thru 04/30/16)

Summary Status - Construction

Description	Budgeted	Committed	Expended
Soft Cost	$ 4,869,433.58	$ -	$ 4,487,881.68
Hard Cost	$ 55,751,670.26	$ 10,509,568.76	$ 43,819,415.25
Contingency	$ 3,089,330.12	$ 3,550.27	$ 512,255.13
Construction Total	***$ 63,710,433.96***	***$ 10,513,119.03***	***$ 48,819,552.06***

Summary Status - Other Areas

Description	Budgeted	Committed	Expended
Band Equip	$ 400,000.21	$ 127.86	$ 259,704.21
Bus Replacement	$ 1,600,000.00	$ -	$ 1,599,999.98
Classroom Furniture	$ 999,827.67	$ -	$ 211,738.67
Furniture, Fixture, Equip	$ 4,461,564.48	$ 774,188.93	$ 1,370,713.12
Technology	$ 10,800,000.39	$ 6,410.72	$ 4,360,450.21
Other Areas Total	***$ 18,261,392.75***	***$ 780,727.51***	***$ 7,802,606.19***

Construction Vendor Status

Contract / Service	Paid to Date	Description
Alliance Geotech	$ 252,712.56	*Materials Testing*
Buford-Thompson	$ 44,076,847.25	*Construction Mgr*
City of Granbury	$ 168,789.55	*Permits*
DFW Waste Oil	$ 650.00	*Oil Disposal - GHS Auto Shop*
Elliott Electric	$ 10,682.75	*CTE Move to Ag Complex*
ERI Consulting	$ 5,925.00	*Asbestos Abatement Consultant GHS*
GCA Services	$ 12,431.00	*Scrub & Finish New VCT - GHS*
G&G Electric	$ 6,678.00	*AG Complex Welder Plugs; Misc Svc*
Gomez Floor	$ 1,300.53	*Dressing Rm Floors (due to abatement)*
Grainger	$ 644.61	*Hoists for Ag & Auto Shop*
Granbury Glass	$ 2,292.00	*Mirrors - GHS*
Granbury Winnelson	$ 5,833.84	*Rods for Band & Choir Uniform Storage*
HC News	$ 196.50	*Public Notice Ad*
HD Snow House Moving	$ 13,600.00	*Move Portables*
Henson's	$ 356.40	*JROTC Metal Plate*
Home Depot	$ 6,986.80	*Ramps to Portables; Misc.*
Huckabee	$ 3,998,604.57	*Architect*
IESI	$ 11,288.08	*Temporary Roll-Off*
JPH Land Surveying	$ 44,900.00	*Survey*
JSK Company	$ 7,480.00	*Video Surveillance Supplies - GHS*
Kelly-Moore	$ 3,002.08	*JROTC Floor*
Mark's Plumbing	$ 392.48	*Temporary Training Rm*
Mobile Modular	$ 11,204.80	*Pods - GHS*
1 Priority	$ 10,100.00	*Abatement - GHS*
Print One	$ 133.25	*Signage - OW*
Quality Sound	$ 28,100.00	*PA System Upgrade - BIS, OWS*
School Specialty	$ 367.71	*White Board - OW*
STS360	$ 91,631.64	*Video Surveillance Upgrade - GHS*
TASB	$ 21,382.00	*Asbestos Testing - All campuses*
The Rios Group	$ 22,875.00	*Subsurface Utility*
TX Dept of State Health Svc	$ 238.00	*Asbestos Abatement Notification Fee*
Woodard Builders	$ 1,925.66	*Glass in Receptionist Door - BES*
Construction Vendor Total	***$ 48,819,552.06***	