Regular

Monday, November 12, 2012 5:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Chapter 551.074 - Personnel
   1. Consider staff appointments
   b. Chapter 551.072 - Purchase, exchange, lease or value of real property
   1. Review City Request for Water Well Rights
3. **Reconvene in open session - 6:00 PM**
4. **Moment of Silence/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Achievement Spotlight**
7. **Public comments/audience participation**
8. **Discussion/Action**
   a. Consider Consent Agenda Items
   1. Minutes of the October 15, 2012 Regular Meeting
   2. Consider Budget Amendments
   3. Consider Accelerated Reader CSP 2012-2013
   4. Consider Copy Paper Bid 2013-01
   b. Consideration and possible approval of Resolution authorizing Superintendent to notify comptroller of District's authority to exercise power of eminent domain, as required by Government Code 2206,101(b)
   c. Consider District Improvement Plan
   d. Consider TASB-initiated localized update: Policy Update 95, affecting local policies AB(LOCAL): District Name, DFBB(LOCAL): Term Contracts - Resignation, DFE(LOCAL): Termination of Employment - Resignation, DGBA(LOCAL): Personnel-Management Relations - Employee Complaints/Grievances, EIE(LOCAL): Academic Achievement - Retention and Promotion, FNG(LOCAL): Student Rights and Responsibilities - Student and Parent Complaints/Grievances, GF(LOCAL) Public Complaints
   e. Consider Joint Agreement between Granbury ISD and the City of Granbury regarding use of a drug detection canine on Granbury ISD Property
   f. Consider voting for two nominations to the Hood County Appraisal District Board of Directors
   g. Consider Interlocal Agreement with City of Granbury regarding GMS Sewer Line
   h. Consider Project Development Agreement related to Energy Conservation Services Program through Performance Contracting
   i. Administer Oath of Office, Place 3, 4 and 5, GISD Board of Trustees
   j. Elect Board Officers for 2012-2013
9. **Discussion/Information**
   a. Superintendent's Reports
   1. Strategic Planning
   b. Financial Statements for period ending 9/30/12
   c. Highly Qualified
   d. Facilities and Maintenance Report
   e. Transportation Report
10. **Consider action on items discussed in closed session**

a. Consider staff appointments
b. Consider purchase, exchange, lease or value of real property
1. Review City Request for Water Well Rights
11. **Adjourn**

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
October 15, 2012

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, October 15, 2012, at 5:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer .....Micky Shearon, President

Board Members Present

Nancy Alana
Barbara Herrington
Mark Jackson
Wade Railsback
B. J. Wallace
Don Walton

Board Members Absent

None

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Micky Shearon, President, called the meeting to order at 5:00 p.m. and noted that a quorum of board members was present. The meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The Board reconvened in open session at 5:48 p.m. and went into recess until 6:00 p.m.

Reconvened

Reconvened in open session at 6:00 pm.

Opened Public Meeting to Discuss FIRST Rating at 6:04 p.m.

Sharay Boynton, Executive Director of Finance, presented the FIRST Rating report to the public.

Closed Public Meeting at 6:12

Reconvene in Open Session for Regular Meeting at 6:12 p.m.

Moment of Silence/Invocation

Mark Jackson led the invocation.

Pledge - U.S. Flag and Texas Flag

Emma Roberson Elementary students Walt and Annie Hartmen led the Pledges.

Achievement Spotlight

1st Vice President, James Royse of the Granbury Lion's Club, donated books to the Elementary and Middle School Libraries.

Commended Scholar in the 2013 National Merit Scholarship Program, Alyssa Tigner was presented to the Board by Jeremy Ross, GHS Principal.

Granbury High School Band Commendation in the National Wind Band Honors Project was presented by Jeremy Ross, GHS Principal and Mark Easton, Band Director.

Granbury ISD 2020 Logo Designer, Derek Beck was presented to the Board by Jeremy Ross, GHS Principal and Dawn Bradley, GHS Teacher.

Public comments/audience participation

None

Consider Consent Agenda Items

Don Walton requested to pull item number 6, Energy Conservation Services.

A motion was made by Barbara Herrington and seconded by Don Walton to approve items 1 through 5 and item 7 as presented. 1. Minutes of the September 17, 2012 Regular Meeting and October 2, 2012 Team of Eight Training; 2. Budget Amendments; 3. Bus Refurbishing and Vehicle Collision repair Services CSP 2012-19; 4. Renewal of Audio/Visual and Library Supplies and Equipment Bid 2011-32; 5. Renewal of Grease Trap Cleaning Services CSP 2011-30; 7. DOT Alcohol & Drug Testing Program Administration and DOT Physical Program CSP 2012-20. **MOTION CARRIED**: Yes 7 – No 0

A motion was made by Mark Jackson and seconded by Don Walton to approve item number 6, Energy Conservation Services Program through Performance Contracting 2013-03 as presented. **MOTION CARRIED**: Yes 7 – No 0

Consider Investment Policy Review

A motion was made by Don Walton and seconded by B. J. Wallace to approve Investment Policy as presented. **MOTION CARRIED**: Yes 7 – No 0

Consider Stipends

A motion was made by Barbara Herrington and seconded by Mark Jackson to approve Stipends as presented. **MOTION CARRIED**: Yes 7 – No 0

Hood County Appraisal District Directors Positions

A motion was made by Mark Jackson and seconded by Nancy Alana to nominate Wade Railsback to the Hood County Appraisal District Directors Position. **MOTION CARRIED**: Yes 7 – No 0

Drug Testing Program

A motion was made by Mark Jackson and seconded by Nancy Alana to approve the changes in the Drug Testing Program as presented. **MOTION CARRIED**: Yes 7 – No 0

District Improvement Plan as Required for Adequate Yearly Progress Monitoring

A motion was made by Don Walton and seconded by Mark Jackson to approve the District Improvement Plan as Required for Adequate Yearly Progress Monitoring as presented. **MOTION CARRIED**: Yes 7 – No 0

Investment Report for the Period Ending 8-31-12

Sharay Boynton, Executive Director of Finance presented the Board with the Investment Report for the Period Ending 8-31-12.

Career and Technology Education Report

Judy Gentry, Director of CTE, presented the Career and Technology Education Report.

Update 95

Dr. James Largent, Superintendent, presented the Board with Update 95 for their review and will be voted on at the November 12, 2012 meeting.

Action on Items Discussed in Closed Session

- **Staff Appointments**
  None

- **Consider purchase, exchange, lease or value of real property**
  None

Adjournment

There being no further business, the meeting was adjourned at 7:25 p.m.

_____ _____

Micky Shearon, President Nancy Alana, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 12, 2012
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: November 5, 2012
RE: Budget Amendments

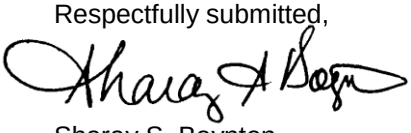
SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield

Date Submitted: November 5, 2012

Fund 199, Mr. Jeremy Ross, Originator
This Amendment recognizes donated tools with a value of $50 allocated to function 11 (Instruction). These tools were donated by Tractor Supply Company and will be used in the auto tech classroom.

Fund 199, Ms. Pat Yelverton, Originator
This Amendment recognizes funds in the amount of $476 allocated to function 12 (Instructional Resources). These funds were generated from Library fines and will be used to purchase additional library books.

Fund 199, Mr. Jimmy Dawson, Originator
This Amendment recognizes donated funds in the amount of $218 allocated to function 11 (Instruction); and $584 allocated to function 51 (Plant Maintenance). These funds were donated by the campus PTO and will used to purchase additional supplies and equipment for the campus.

Fund 199, Ms. Sharon Williams, Originator
This Amendment recognizes funds in the amount of $81,896 allocated to function 11 (Instruction); $797 allocated to function 13 (Staff Development); and $17,739 allocated to function 31 (Guidance and Counseling). These funds are generated through the High School Allotment program.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes donated funds in the amount of $380 allocated to function 36 (Co-Curricular). These funds were donated by the Touchdown Club and will be used to cover additional post game meal costs and delivery.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes donated funds in the amount of $556 allocated to function 36 (Co-Curricular). These funds were donated by the Girls Golf Booster Club and will be used to help fund team travel.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes donated funds in the amount of $1,000 allocated to function 11 (Instruction). These funds were donated by the California Community Foundation and will be used for computer supplies in the GHS accounting class.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes donated funds in the amount of $2,000 allocated to function 11 (Instruction). These funds were donated by Target in the prior year to bring Opera to the campus.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $5,517 allocated to function 11 (Instruction); and $1,224 allocated to function 35 (Child Nutrition). These funds remain from the prior Fuel up to Play program from the 2012 budget year.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $639 allocated to function 11 (Instruction). These funds remain from the prior year donated by the Optimist club to GHS and will be used to purchase additional supplies in ESL classes.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $7,843 allocated to function 11 (Instruction). These funds remain from the prior year CF funds throughout the district and will be used at the budget manager's discretion.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $15,874 allocated to function 12 (Instructional Resources). These funds remain from the prior year Library AF funds throughout the district and will be used at the budget manager's discretion.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 12, 2012
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton
DATE: November 5, 2012
RE: Eminent Domain Action – Gov't Code 2206.101(b)

SUMMARY:
During the last legislative session, Senate Bill 18 was enacted eliminating the right of school districts and other governmental entities to exercise the power of eminent domain, unless specific requirements are met by December 31, 2012. If specific action is not taken before this deadline the District's right to utilize eminent domain to acquire real property will automatically expires on September 1, 2013.

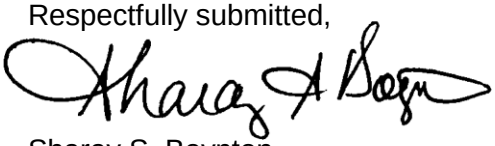
In order to retain the authority of eminent domain, school districts must submit a notice letter to the Texas Comptroller that: (1) states that the district is authorized by the state to exercise the power of eminent domain; and (2) identifies each provision of law that grants the district that authority. The letter must be submitted by certified mail, return receipt requested, no later than December 31, 2012.

While there is no specific requirement in the statute for Board action, it is recommended that a Resolution authorizing the notification be adopted by the Board and sent with the Comptroller's form.

RECOMMENDATION:

That the Board adopt the attached resolution regarding Eminent Domain as proposed by legal counsel.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Dr. James Largent
Sharay Boynton

Date Submitted: November 5, 2012

OFFICE OF THE ASSISTANT SUPERINTENDENT

For:	**Board of Trustees**
Date:	**11/12/2012**
Action:	**Approval**

To:	**Dr. James Largent, Superintendent**	**From:**	**Carol Howard**
		Date:	**11/7/2012**
		RE:	**District Improvement Plan**

SUMMARY: The District Improvement Plan was reworked by the District Advisory Committee and District staff through subcommittees. This updated plan reflects the areas for improvement that GISD follow for our AYP requirements as well.

RECOMMENDATION: I recommend that the board adopt the District Improvement Plan.

Respectfully submitted,

Carol Howard

Carol Howard
Assistant Superintendent

Staff Persons Responsible:

Granbury Independent School District

District Improvement Plan

Mission Statement

Building Successful Futures Through Academic Excellence and Character Development

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.

Objective: Raise GISD accountability rating to highest level on the New Accountability Measures

Strategy: Create a climate of high expectations for success

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Teachers and staff convey the expectations that all students are to obtain mastery.	Assistant Superintendent Principals, Teachers, staff, students, parents	Avenues of Communication: Newsletters, websites, parent meetings	June 12	State Accountability Measures	Highest Level	Semester common assessments and 6 weeks benchmarks	Campus Based Only
Incorporate high expectations for all students for academic improvement in all areas.	Assistant Superintendent Principals, Teachers, staff, students, parents	Academic software, Tutoring, Mentor Program, Career focused field trips	June 12	Increased enrollment in pre-AP, dual credit, AP and career/tech classes. Target Commended Performance on state tests, participation in Science Fair, History Fair and academic competitions (UIL, Spelling Bee, etc.)	Highest Level	Semester common assessments and 6 weeks benchmarks	
Provide for materials to reach instructional goals	Superintendent, Business office, District program directors, Principals	Technology equipment, Curriculum, District budget funding Granbury Education Foundation grants	June 12	Lesson plans, Department Purchase orders, Walkthroughs, District purchase orders	Increased student performance, Campus date	Semester common assessments and 6 weeks benchmarks	
Target college readiness standards across all campuses to instill post-secondary awareness.	Assistant Superintendent, District Program Directors, Campus Leadership Teams, Teachers, Students, Parents	Academic software, Tutoring, Mentor Program, Career focused field trips Explore, PLAN, PSAT, career surveys, ReadiStep, etc.	June 12	State Accountability Measures	Increase in performance on college readiness standards	Semester common assessment and state assessment results	
Provide Academic Advising at all campuses	Campus Leadership teams, Campus Counselors, District Program Directors	Four Year Plans, CTE clusters and Transition Plans, Parent Meetings	Throughout the school year	Four Year Plans for Secondary Students, Coherent CTE Sequence	Increase in number of students in career pathways and number of students meeting college readiness standards	Fall and Spring Meetings with campus and district level academic advising staff	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.

Objective: Raise GISD accountability rating to highest level on the New Accountability Measures

Strategy: Create a climate of high expectations for success

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Highlight success stories that are the result of high-expectations	All Instructional staff, Public Info Officer, Businesses and Community Members	Technology Equipment, Avenues of Communication, newsletters, parent meetings, press releases	June 12	Articles for publication, pictures posted, use of the Speakers Bureau	Increase in staff sharing examples of great things	Ongoing as events are publicized.	Campus Based Only

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: # 1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.

Objective: Student Time on Task will be increased to maximize learning opportunities.

Strategy: Provide a schedule that gives every core content an uninterrupted amount of time for instruction.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Each campus will develop a master plan that provides uninterrupted time with a priority given to performance based on accountability.	Administration	Master Schedule	Aug. 15, 2012	Blocks of uninterruped time for core classes	Student Performance	June, 2012 -Aug, 2013	Campus Based Only
High levels of student supervision during transition time.	Teachers and Staff	Faculty Support	Ongoing	Increase in time spent in class and less time spent in hallway	Student Performance	Aug, 2012-June 2013	
Teach clearly defined procedures.	Teachers and Staff	Teachers Campus Administrative Staff	Ongoing	Teachers teaching procedures to students	Students follow procedures	Aug. 2012-June 2013	
Provide professional development to help teachers teach procedures effectively.	Campus Administrative Staff	Curriculum	August 2013	Reduction of classroom referrals Reduction of ISS/OSS PDAS	Clearly defined procedures are taught throughout the school	August, 2012 August, 2013	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.

Objective: Frequent Monitoring of Student Progress 90% of Students will meet or exceed state required standards

Strategy: Regularly assess all students including all subpopulations to determine educational need/s

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Common Assessments	Interventionist Classroom Teacher Curriculum Campus Administration	Teachers Instructional Specialist Scope & Sequence	At least twice a semester	Assessment Results	Student Performance Data	90% passing rate	Campus Based Only
Review Common Assessment data by Campus and Demographic Groups	Interventionist Teacher Campus Administration Curriculum	Data Banks, Response to Intervention Committee (RTI)	At least twice a semester	Chart, Graph, Summary Data	Understand direction to take to fill gaps	Within 2 weeks of assessment	
Adjust instruction to fit student needs	RTI Teachers Support Staff Parents Principal Curriculum	Tutoring Teachers Intervention Programs Scope & Sequence I Station Study Island Think Thru	Ongoing	Revised instruction to meet individual needs	Better comprehension, more participation, better response, more confident	Daily	
Re-evaluate weak areas to verify that interventions were successful	RTI Teachers Interventionist Curriculum	Teachers Instructional Specialist Curriculum Scope & Sequence	At least twice a semester	Updated assessment results	Improvement	90% passing rate	
Grade appropriate incentives & rewards	Teachers Principal Parents	Community PTO Campus Funds Academic Booster Clubs Child Nutrition	At least twice a semester	Reward ceremonies, awards, grades	Improved motivation, improved test scores	90% participation	
Protocol Form for Secondary Math	Secondary Math Teachers Campus Administration Curriculum Interventionists	Contracted Services Dr. Molina (Title 1 Money)	12/2012	Summary Data	Student Performance Data	90% passing at Level II	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas

Objective: Raise standards and student competency in all CTE programs

Strategy: CTE will improve student performance by focusing on College and Career Readiness Standards, sustaining and growing Certification Programs, expanding the relationships with business and industry, and developing high school to college articulation agreements.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
College and Career Readiness Focus	CTE Teachers, Campus Principal, CTE Director	2012 TEKS Professional Development	Fall 2012	Lesson Plans Summer Conference Training	Student Readiness, Grades, Test Scores	2012-13 School year	Campus Based Only
Student Certifications	CTE Director and CTE teachers	Training Events, Training Software & Curriculum, Funds for Certifications	Spring 2013	Student certification completion	Student Employability	Spring 2013	
Business and Industry Partnerships	CTE Director Superintendent Asst. Superintendent	Local Business and Industry	2012-13	Increase of Business and Industry partners	Partners increased involvement in classes and school events	2012-13	
Articulation Agreements	CTE Director Asst. Superintendent	Area Community Colleges and Universities	Spring 2013	Increase in articulation agreements and Dual Credit Courses	Student Enrollment	Fall 2013	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.

Objective: Maintain a Quality Technology Plan

Strategy: Focus on technology instruction for students.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Maintain a viable technology plan encompassing the needs of all campuses, students, and staff.	Director of Technology	Personnel Time Technology Committee Campus/department survey results	Working document revised semi-annually.	A written, published plan approved by the school board.	A clear focus on technology in the classrooms in GISD.	October/March	Campus Based Only
Equip all classrooms with: **LCD Projector** **Document Camera** **Interactive Whiteboard**	Director of Technology Principals Campus Technology Committees	District Technology Funds Campus Funds	Work in progress budget constraints will determine timeline.	Technologies available in all classrooms.	A clear focus on technology in the classrooms in GISD.	June 2013	
Expand the availability of Mobile Computer Labs & technology classroom centers on each campus.	Director of Technology Principals	District Technology Funds	Work in progress budget constraints will determine timeline.	At least 1 COW available on each campus.	Expanded use of technology by all students.	June 2013	
Maintain an infrastructure that can support the growing needs of the students in Granbury ISD	Director of Technology Network Administrator	District Technology Funds	Ongoing process.	Necessary infrastructure in place at Technology Center and on campus.	All necessary applications and devices function properly.	June 2013	
Offer Professional Development on the integration of technology in the classroom	Director Technology Instructional Coordinator	District Technology Funds	Ongoing process	Staff Development Records Increase use of technology in classroom	Expand effective use of technology and increase student performance.	Ongoing	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: # 1 Develop and implement an effective plan to improve student performance, includings subgroups in all academic areas.

Objective: Consider courses for high school credit for eighth grade.

Strategy: Increase rigor with challenging coursework

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Monitor and Evaluate Course Offerings	Superintendent Assistant Superintendent Curriculum Director Secondary Principals	Time	December	Course List	Number of students enrolled	December	Campus Based Only

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: # 1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.

Objective: Focus on Response to Intervention (RtI) process to support student success.

Strategy: Refine the RtI process

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
GISD Campus RtI Committees will continue to follow and implement district RtI guidelines.	Curriculum Campus Administration	Universal screeners Academic Intervention Curriculum Student Data	Universal screeners scheduled 2 or 3 times a year Ongoing	Screener Curriculum Standardized procedures	Screener Data RtI Meeting Logs	Screener timelines Ongoing	Campus Based Only
Elementary and Secondary District RtI Committee will identify a minimum level of intervention for each Tier.	Curriculum Campus Administration	Comparison data from other successful districts	Ongoing	RtI District Plan	Common Assessments Six Weeks Grades RtI Meeting Results	May 2013	
Continue to monitor the use of differentiation in instruction.	Curriculum Campus Leadership	In-house experts and outside consultants provide training	Ongoing	Training implemented	Snapshots Student Engagement	May 2013	
Campus leadership provides monitoring and feedback for professional development.	Curriculum Campus Leadership	District plan for follow up	Ongoing	CARA Meetings	Increased student performance	May 2013	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #2 Develop and implement procedures to enhance a positive school climate.

Objective: 100% of campuses maintain a safe and orderly environment

Strategy: Develop plans and procedures to create a positive environment

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Develop and implement character education, bully prevention curriculum and cyber-bullying/safety curriculum.	Counselor Teachers Campus Administration	Media, Training, Personnel	2011-2012 school year	Plans, Calendar, Schedule of Presentations	Discipline Referrals	Calendar School Year	Campus Based Only
Target Specific Students for Behavior	All School Personnel RtI Committees Campus Administration	Personnel, Capturing Kids Hearts Training Teaching w/Poverty in Mind	School Year	Relationships, Implementing Capturing Kids Hearts training Teaching w/Poverty in Mind	Discipline Referrals	Calendar School Year	
Capturing Kids Hearts	All School Personnel	Personnel, Capturing Kids Hearts Training	Ongoing	Positive Relationships	Discipline Referrals, Increased Academic & STAAR Scores, Increased Attendance, Increased Extra-Curricular Participation	Ongoing	
Mentoring Program	Coordinator, School Personnel	Personnel	Ongoing	Positive Relationships	Discipline Referrals, Increased Academic & STAAR Scores, Increased Attendance, Increased Extra-Curricular Participation	Ongoing	
Safety Procedure Training and State Mandated	Administration	Personnel, Training	School Year	Drills, Documentation	Successful Drills	Ongoing	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #2 Develop and implement procedures to enhance a positive school climate

Objective: 100% of campuses will maintain positive home/school relationships

Strategy: Maintain open communication and develop relationships

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Improve Parental Involvement	All Campus Personnel, Families, Community	Internet, Email, Webpage, Phone System, Newsletters, E-Alerts SkyWard Family Access, District Social Networking Sites	School year	Documentation of Communication	Increase in Percentage of Parental Involvement	School year	Campus Based Only
User Friendly District with Improved Customer Care	All Personnel	Internet, Email, Webpage, Phone System, Newsletters, E-Alerts SkyWard Family Access, Customer Care Training District Social Networking Sites	School year	Surveys, Feedback, Communication	Increase in Percentage of Parental Involvement	School year	
Improve Communication	All Personnel	Internet, Email, Webpage, Phone System, Newsletters, E-Alerts SkyWard Family Access, District Social Networking Sites	School year	Documentation of Communication	Increase in Percentage of Parental Involvement	School year	
Rachel's Challenge	All Personnel	Personnel Rachel's Challenge Training	Ongoing	Positive Relationship	Discipline Referrals Increased Attendance Increased Academics & STAAR Scores Increased extra-curricular participation		

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #3 Develop a fiscal plan that focuses on instruction while maintaining a viable fund balance.

Objective: Fiscal plan focuses on instruction

Strategy: Majority of budget allocated toward instruction.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Appropriate Staffing on all campuses and Departments to meet the instructional needs of the District	Principals Directors Superintendent Board	GISD Staffing Formulas Evaluations Admin Procedures Skyward Local and Federal Funds	Annually	PEIMS Staffing Reports are consistent with Peers	STAAR/EOC Scores Improve PEIMS Staffing Reports are consistent with Peers	01/1/10-08/31/2013	Campus Based Only
Majority of Budget is allocated to classroom instruction and support of instruction	Principals Directors Superintendent Board	Skyward Finance System	Annually	>50% allocated to function 11,12,13,21,23 Annual Financial Repot	STAAR/EOC Scores Improve		
Review of expenditures for support of current instructional needs	Principals Directors Superintendent Board	Common Assessments Budget Printouts Purchasing records	Annually	DIP/CIP Annual Financial Report	STAAR/EOC Scores Improve		

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #3 Develop a fiscal plan that focuses on instruction while maintaining a viable fund balance.

Objective: Fiscal plan provides a fund balance sufficient to support District operations

Strategy: Prepare a balanced budget without using fund balance.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Appropriate Staffing on all campuses and Departments to meet the needs of the District	Principals Directors Superintendent Board	GISD Staffing Formulas Evaluations Admin Procedures Skyward Local and Federal Funds	Annually	PEIMS Staffing Reports are consistent with Peers	PEIMS Staffing Reports are consistent with Peers Expenditures = Revenues	01/1/10- 08/31/2013	Campus Based Only
Budget Control	Principals Directors Superintendent Board	Skyward Finance System	8/31/2013	Budget is supported with appropriate revenues Balanced Budget	Expenditures < Budget Revenue Annual Financial Report	09/01/12- 08/31/2013	
Fund Balance Plan	Exec Director of Finance Superintendent Board	Financial History Financial Projections Board Policy	8/31/2013	Board Policy Annual Financial Report	Fund Balance supports Board Policy	09/01/12- 08/31/2013	
Revenue Projections	Exec Director of Finance Superintendent Board	Tax Base - CAD Student Enrollment/ADA	8/31/2013	Budget	Annual Financial Report	09/01/12- 08/31/2013	
Identify and research opportunities for revenue enhancements	Exec. Director of Finance Superintendent Board	Community Committee GEF Federal Register Grant Websites Booster Clubs PTO's	8/31/2014	Increased Revenue	Annual Financial Report	09/01-12- 08/31/2013	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: # 4 Recruit, develop and maintain a well-qualified staff.

Objective: To ensure that the HR Department provides GISD the very best employees available.

Strategy: Monitor and compare personnel salaries and benefit packages.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Review & maintain Employee Salaries & Benefits Package at a competitive & equitable level	HR Director	TASB Salary Survey Results & Current GISD Salary Schedule	April	Compare with area Districts & evaluate the turnover rate in all employees	Teacher Retention	Feb./March	Campus Based Only
Train all Principals, Asst. Principals and Directors on how to properly and legally document employees	Director of Human Resources	Chris Elizalde from Walsh - Anderson Law Firm	August	Employee evaluations, Growth Plans	More effective and professional staff	Summer	
Complete Criminal History Check to screen potential employees	HR Director & HR Secretary	Department of Public Safety	Daily	Extensive, up-to-date reports on actual criminal records	Safe educational environment	As each potential employee is being reviewed for hire	
Review the Highly Qualified status of each new employee	HR Certification Officer	SBEC & Transcripts	Daily	100% HQ Report Yearly	100% HQ Report Yearly	As each potential employee is being reviewed for hire	
Evaluate & upgrade GISD's New Employee Orientation	HR Staff	Curriculum Materials, Text Book Publishers, Staffing Reports	September	Evaluation reports from new employees	Teacher Retention	Every Summer	
Facilitate Staff Development Activities to more effectively meet the needs of the staff	HR Staff	Curriculum Materials, New Employee Orientation, Employee Handbook	September	Agendas of all Staff Development sessions, sign-in-sheets	100% Highly Qualified Staff	Every Summer	
Monitor Teacher absences & provide quality substitutes for the students	HR Director & HR Sub/Leave Coordinator	AESOP & SKYWARD and Quality Sub Training	Daily	100% vacancy fill rate	Quality Subs	Fall, Spring & Summer	
Accurately project & control staffing ratios in the District	HR Director	TASB Staffing Results & Current GISD Enrollment	June	Efficiently staffed campuses	22-1 Elem. Staff & GISD Board approved ratio in the secondary	August	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #5 Develop and implement an effective plan to ensure that all district departments and campuses follow the principles of servant leadership.

Objective: Provide a customer care-focused atmosphere when dealing with students, community and staff.

Strategy: Professional development determined by district and campus administration.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I School wide Components
Implement and continue a district customer care team.	Administration	Staff	ongoing	Team minutes, initiatives, regular programs/activities sponsored by district customer care team	Regular surveys ((short, more than once a year, anonymous but ask if individual wants to be contacted) Customer care booths/tables at district events (open house, PTO carnival, etc.)		Campus Based Only
Implement and continue customer care-related programs (Rachel's Challenge, Capturing Kids Hearts)	All staff	Budget and staff.	Ongoing	Initial modeling by district and campus administration, sharing of success and ideas at administrative team/campus, leadership team/staff meetings, social contracts, Rachel's Challenge campus clubs			
Effective communication between staff groups, with students, with parents, and with community	All staff	Website Social Media School Messenger E-mail Parent Meetings Face-to-Face Meetings	Ongoing	Communication Documentation			
Facilitate parent involvement in PTOs and booster clubs, including parent involvement in activities other than fundraising	All staff	Staff	Ongoing	Increased parent involvement			

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: # 6 Develop and implement an effective facilities improvement plan to address instructional needs in the district.

Objective: Improve district facilities.

Strategy: Perform a Facilities Assessment yearly.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I Schoolwide Components
Each Campus will conduct a yearly facilities assessment.	Principals, Directors, CLT, Community	GISD Staff Members	August - November	Assessments provided to Superintendent	Improved facilities	June 2012	Campus Based Only
Prioritize Facility Needs	Campus Principals, Directors, Superintendent	GISD Staff Members	Budget constraints	Completed lists	Improved facilities	June 2013	
Evaluate priority needs from the Strategic Plan and determine feasibility of completion.	GISD Staff and Community Members	GISD School Board Members & Community Members	Continual	Prioritized Lists	Improved facilities	June 2013	
Items to consider: **All staff have handheld radios** **Additional security cameras** **First Aide Equipment** **Keyless door security system** **Replace metal gyms**	Principals Directors Superintendent	GISD Staff Members	Spring 2013	Completed lists from Strategic Plan Committee	Improved facilities	June 2013	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #7 Provide Leadership-Oversight to ensure the district meets all legal and regulatory requirements

Objective: Effectively communicate all legal and regulatory requirements

Strategy: Compile and distribute rules and regulations to faculty and staff.

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I School wide Components
Continuous update of Board Policy and Communicate Updates to Staff/Community.	Superintendent Public Information Officer	Web Maintenance	Monthly Annually	Implementation Continuous Monitoring	Accessibility of Board Policy on Website	Monthly	Campus Based Only
Program Directors Communicate Program Guideline to Administrative Staff.	Executive Director of Finance Federal Program Directors Assistant Superintendent	ISAM/TEA Communications TEA Website EGrants	Submission of Federal Reports	Submission Form	PBM Performance Standards SPP Standards	Quarterly	
Monitor Communication from TEA & other State Agencies.	Superintendent Program Directors Assistant Superintendent	TEA Updates State Agency Communications & Updates OCR Updates	Year End Reports Annual Reports Monthly Reports	Annual Program Monitoring Standards	Meets Program Standards (TDH/TEA)	Monthly	
Communicate & update regulatory requirements of Texas Accountability Intervention System (TAIS)	Superintendent Assistant Superintendent Program Director	ISAM TAIS PEIMS	Monthly and Annually	ISAM TEA Verification	AYP PBM/SPP TAIS	Quarterly	
Student/Parent Handbook	Principals CAT/CLT Committees Assistant Superintendent School Board	Parent/Community Input Survey Results Campus Feedback	Annually	Signed Receipts of Handbook	Annual Survey Results	Quarterly	
Eliminate barriers to provide access for all students to meet regulatory requirements.	Federal Program Director Assistant Superintendent Principals	Community Non-profit Organizations School Health Professional	Annual Compliance Reports	Immunization Records Health records State Accountability Reports	State Immunization Reports meet Compliance Standards	Annually	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #8 Focus on student participation and extra-curricular activities

Objective: To have 90% of student body involved in extra-curricular activities at the secondary level

Strategy: 1. Expand shuttle service 2 a. Offer quality programs in fine arts 2 b. Offer quality programs in athletic programs 3 a. Student survey's 3 b. Extra-Curricular interest survey 4. School - Home communication 5. Recruit own students

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I School wide Components
1 a. Expand Shuttle Service to ensure that low income and minority students are given opportunities to participate in extra-curricular activities of interest to them by identifying and eliminating barriers to participation - EX: transportation.	Principal Transportation Coaches Teachers Sponsors	GISD Transportation Staff Time	Year to Year	Increase number of low income and minority students that are involved and use the shuttle service which increases over-all numbers	Increased participation directly impacts dropout rates and completion rates	Semester to Semester	Campus Based Only
1 b. Monitor costs to students to eliminate barriers to participation in Extra Curricular Activities	Coordinators Directors Coaches Principals Athletic Trainers	Staff Time Local Funds Local Businesses	Year to Year	Increased enrollment in all extra-curricular programs Low cost/free physicals from local entities	Increased participation beginning in Middle School	Ongoing	
2 a. Offer quality programs in fine arts including elementary music, art and theater arts that will provide every student with the skills and be a full participant in at least one fine arts program.	K-12 students Faculty Counselors Principals Highly Qualified Motivated Faculty Members	Staff Time Local Funds	Year to Year	Increased fine arts enrollment in middle school and ethnic diversity in fine arts programs. Additional class sections and additional class length.	Increased participation starting at the 6th grade level.	Semester to Semester	
2 b. Provide quality athletic programs and physical education classes that will encourage participation in athletics, the teaching of fundamental athletic skills, after school clubs, and physical fitness for all students.	K-12 students PE Teachers Coaches Principals	Staff Time Local Funds	Year to Year	Increased athletic enrollment, including after school activity clubs in middle school and ethnic diversity in athletic programs. Additional class sections and additional class length.	Increased participation starting at the 7th grade level.	Semester to Semester	

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District
2012-13 District Improvement Plan

District Goal: #8 Focus on student participation and extra-curricular activities

Objective: To have 90% of student body involved in extra-curricular activities at the secondary level

Strategy: 1. Expand shuttle service 2 a. Offer quality programs in fine arts 2 b. Offer quality programs in athletic programs 3 a. Student survey's 3 b. Extra-Curricular interest survey 4. School - Home communication 5. Recruit own students

Action Steps	Person(s) Responsible	Resources	Completion Date	Evidence of Implementation	Evidence of Impact	Benchmark Timeline	Title I School wide Components
3. Use the district website to promote school-home communication regarding extra-curricular activities. Use booster club email distribution list to increase communication on the positive effects of extra-curricular activities. Facebook, Twitter or School Messenger System.	P-K - 12 Teachers Public Information Officer	District Website Parental Involvement District Social Networking Sites	Year to Year	Usage of statistics from website and promote principles and expectations for parental support and involvement by mailing letters home at the beginning of each semester or year to parents of all extra-curricular participants. School Messenger System to remind students of school opportunities.	Parental feed-back	Semester to Semester	Campus Baased Only
4. Actively recruit student body for extra-curricular activities.	Principal Sponsors Coaches Trained Counselors on extra-curricular offerings	Staff Time Local Funds Counselors Transportation Student Body	Year to Year	Increase in numbers of each activity and an overall increase. Parent Meetings bi-annually with counselors and responsible parties to highlight extra-curricular offerings	Increased not only in numbers but the quality of the program increases.	Semester to Semester	

SW Comp: R - Reform Strategy, PD - Professional Development, PI - Parent Involvement, T - Transition, A - Assessment, M - Mastery, HQ - High Quality Instruction
Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)
Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**November 12, 2012**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**November 7, 2012**
		RE:	**Update 95**

SUMMARY: Update 95 has several employment related issues. Mostly, it is combining policies and moving them into other areas as per the agenda item. You can access this entire policy update via last month's meeting attachment. If you have questions, feel free to call before the meeting or we can discuss at the meeting.

Recommendation: Approve Update 95 as presented.

Respectfully submitted,



Dr. James M. Largent
Superintendent

HOOD COUNTY
APPRAISAL DISTRICT

1902 WEST PEARL STREET • P. O. BOX 819
GRANBURY, TEXAS 76048
PHONE: 817-573-2471 • FAX: 817-573-6313

GREG STEWART, CHIEF APPRAISER

October 30, 2012

ATTN: Dr. James Largent, Superintendent
Granbury I.S.D.
600 West Pearl St.
Granbury, TX 76048

Dear Dr. Largent:

Enclosed is a ballot for the election of two members to the Hood County Appraisal District Board of Directors as prescribed by Section 6.031 of the Property Tax Code, and resolutions passed by a majority of Hood County taxing entities. The term of office is for two years beginning January 1, 2013.

There are two seats currently up for re-election. One seat is currently held by Brian Thomas. The other seat is a vacant position which was held by Charlie Cloud. Brian Thomas has expressed his willingness to continue serving on the Board if re-elected.

The nominations from the taxing entities were Cullen Crisp, Ninnian Hulett, Brandon Mabery, Wade Railsback, Micky Shearon, and Brian Thomas.

Please cast your votes and return the ballot before **December 15, 2012**. The two candidates with the greatest number of votes will be declared the winners and will be sworn in as Board Members for the 2013-2014 years.

Sincerely,
Hood County Appraisal District

Greg Stewart

Greg Stewart
Chief Appraiser

GS/lh

Enclosure

STATE OF TEXAS)

COUNTY OF HOOD)

OFFICIAL BALLOT

Granbury I.S.D.

INSTRUCTION NOTE: There are two places to be filled on the Hood County Appraisal District Board. Each voting district may cast one vote for each place. Please place a check (√) in front of the **two** names which indicate your choices.

In the event of a tie, the Chief Appraiser, according the section 6.03(k), will resolve the tie by placing the names of the candidates receiving equal number of votes into a hat and then having someone draw out a single name.

CANDIDATES IN ALPHABETICAL ORDER
(PICK TWO)

_____ **Cullen Crisp**

_____ **Ninnian Hulett**

_____ **Brandon Mabery**

_____ **Wade Railsback**

_____ **Micky Shearon**

_____ **Brian Thomas**

_____

President, Granbury I.S.D.

ATTEST:

_____

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**November 12, 2012**
Action:	**Appoint**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**November 7, 2012**
		RE:	**Election of Board Officers for 2012-2013**

SUMMARY:
The law requires the board to reorganize by electing a president and secretary at the first meeting after an election and qualification of Trustees. Local policy may also provide for the election or appointment of other officers and committees the board deems necessary. This usually occurs at the first regular meeting after an election but may also occur at a special meeting provided the election results have been canvassed and newly elected Trustees have signed and filed the required State of Officer and have taken the oath of office. While boards are required to reorganize after an election, the board may also organize at other times. (Atty.Gen.Op. MW-531, 1982)

Respectfully submitted,



Dr. James M. Largent
Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 12, 2012
For: Information

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton
DATE: November 5, 2012
RE: 09/30/12 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended September 30, 2012 for the general operating fund.

The statements for the period ended September 30, 2012 include only those transactions that occurred between the period of September 1, 2012 and September 30, 2012. Revenue collected to date equal 4.70% of the budgeted amount compared to .23% last year. Expenditures to date represent 9.80% of the budget compared to 9.47% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: November 5, 2012

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED SEPTEMBER 30, 2012

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	48,959,347	93,254	48,866,093	0.19%
5800 STATE SOURCES	10,492,023	2,715,166	7,776,857	25.88%
5900 FEDERAL SOURCES	475,000	11,076	463,924	2.33%
TOTAL REVENUES	**59,926,370**	**2,819,496**	**57,106,874**	**4.70%**
EXPENDITURES				
6100 PAYROLL COSTS	42,499,901	3,599,201	38,900,700	8.47%
6200 PROFESSIONAL & CONTRACTED SERVICES	12,967,825	1,228,267	11,739,558	9.47%
6300 SUPPLIES/MATERIALS	2,578,311	532,963	2,045,348	20.67%
6400 OTHER OPERATING	977,213	370,192	607,022	37.88%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	892,933	139,347	753,586	15.61%
TOTAL EXPENDITURES	**59,916,183**	**5,869,970**	**54,046,213**	**9.80%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**10,187**	**(3,050,474)**	**3,060,661**	

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED SEPTEMBER 30, 2012

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES					
5700 LOCAL					
PROPERTY TAXES	48,512,047	40,017	48,472,030	0.08%	0.08%
INVESTMENT INCOME	65,000	2,539	62,461	3.91%	4.07%
OTHER LOCAL INCOME	382,300	50,698	331,602	13.26%	14.41%
5800 STATE					
STATE FUNDING	10,492,023	2,715,166	7,776,857	25.88%	0.00%
5900 FEDERAL					
FEDERAL PROJECTS	475,000	11,076	463,924	2.33%	10.76%
TOTAL REVENUES	**59,926,370**	**2,819,496**	**57,106,874**	**4.70%**	**0.23%**
EXPENDITURES					
11 INSTRUCTION	29,384,836	2,978,009	26,406,826	10.13%	9.72%
12 INSTRUCTIONAL RESOURCES & MEDIA	787,320	99,678	687,642	12.66%	11.26%
13 CURRICULUM & STAFF DEVELOPMENT	643,082	76,902	566,180	11.96%	9.43%
21 INSTRUCTIONAL LEADERSHIP	518,737	48,233	470,504	9.30%	8.90%
23 SCHOOL LEADERSHIP	3,465,307	333,058	3,132,249	9.61%	10.87%
31 GUIDANCE/COUNSELING	2,084,543	216,184	1,868,359	10.37%	10.21%
32 SOCIAL WORK SERVICES	57,000	0	57,000	0.00%	95.45%
33 HEALTH SERVICES	381,623	31,769	349,854	8.32%	7.90%
34 TRANSPORTATION	2,690,624	319,320	2,371,304	11.87%	15.07%
35 FOOD SERVICE	0	0	0	#DIV/0!	59.25%
36 CO-CURRICULAR/EXTRACURRICULAR	1,605,882	171,879	1,434,003	10.70%	11.69%
41 GENERAL ADMINISTRATION	1,810,796	211,626	1,599,170	11.69%	12.29%
51 PLANT MAINTENANCE	5,837,407	1,200,586	4,636,821	20.57%	20.19%
52 SECURITY & MONITORING SERVICES	124,273	12,432	111,841	10.00%	9.85%
53 DATA PROCESSING	904,065	161,442	742,623	17.86%	14.95%
61 COMMUNITY EDUCATION	82,444	4,437	78,007	5.38%	1.53%
71 DEBT SERVICE	0	0	0	#DIV/0!	0.00%
81 FACILITIES CONSTRUCTION & ACQUISITION	0	0	0	#DIV/0!	19.81%
91 CONTR INSTRUCTIONAL SERVICES	8,777,524	0	8,777,524	0.00%	0.00%
93 PAYMENTS TO FISCAL AGENT					
99 OTHER INTER GOV CHARGES	760,720	4,416	756,304	0.58%	0.00%
TOTAL EXPENDITURES	**59,916,183**	**5,869,970**	**54,046,213**	**9.80%**	**9.47%**
OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**10,187**	**(3,050,474)**	**3,060,661**		

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

HUMAN RESOURCES

To: Board of Trustees
Date: November 1, 2012
For: Information

TO: Dr. James Largent, Superintendent

FROM: Tom Howard
DATE: November 1, 2012
RE: Public Notification of Teacher Quality

SUMMARY:

According to the No Child Left Behind Act of 2001 (NCLB) each local school district is required to report how the District compares to measurable highly qualified (HQ) teacher objectives established by the State of Texas.

Please find attached the report that is presented for your information and will be made available to the public via the District website.

Respectfully submitted,

James M. Largent, Ed.D., Superintendent of Schools

Staff Person Responsible: Tom Howard, Director of Human Resources

Date Submitted: November 1, 2012

"PUBLIC NOTIFICATION of TEACHER QUALITY (HIGHLY QUALIFIED)"

The No Child Left Behind Act of 2001 (NCLB) requires each local school district to report progress of the district toward meeting the State's measurable highly qualified (HQ) teacher objectives. The baseline for these statewide objectives was established during the 2002-03 school year. During the current year, the District is required to report this information to the Board of Trustees in a public report by December 15, 2012.

The following table indicates the target percentages established by the state per year compared to the actual percentage of highly qualified teachers employed by the Granbury Independent School District (GISD) and the statewide results.

School Year	Percentage of HQ Teachers (State Aggregate) **Target**	State Actual Percentage	G I S D Percentage of HQ Teachers
2002-03 (State Baseline/State Actual/GISD Actual)	76.2	93.09	97.47
Since 2006-07 And Beyond	100.0	N/A	100.0

During the baseline year (2002-03) the District was able to report 97.47% of its teaching faculty in the academic core areas (compared to the State result of 93.09%) as highly qualified classroom teachers. The District's percentage of highly qualified teachers has continued to increase since the baseline year, reaching 100% at the end of the 2006-07. Since the 2006-07 school year the state requirement has been that Districts be 100%. GISD has remained 100% since 2006-07.

Additionally, all teachers of core academic subjects* on all local campuses are Highly Qualified teachers as indicated below:

PERCENTAGE OF HQ TEACHERS REPORTED BY CAMPUS

CAMPUS	PERCENTAGE
Granbury High	100.00
STARS	100.00
Crossland 9th Grade Center	100.00
Granbury Middle	100.00
Acton Middle	100.00
Oak Woods Intermediate	100.00
Brawner Intermediate	100.00
Acton Elementary	100.00
Baccus Elementary	100.00
Roberson Elementary	100.00
Mambrino Elementary	100.00

*Core Academic Subjects – English, Reading or Language Arts, Mathematics, Science, Foreign Languages (languages other than English), Civics and Government, Economics, Arts (Music, Art, Theatre and Dance), History and Geography.

The attached graph (page 5) will show the District's progress compared to the State and to the State Aggregate target percentage.

The following chart shows the percentage of Highly Qualified teachers at each campus during the 2002-2003 (the baseline year) and 2012-2013.

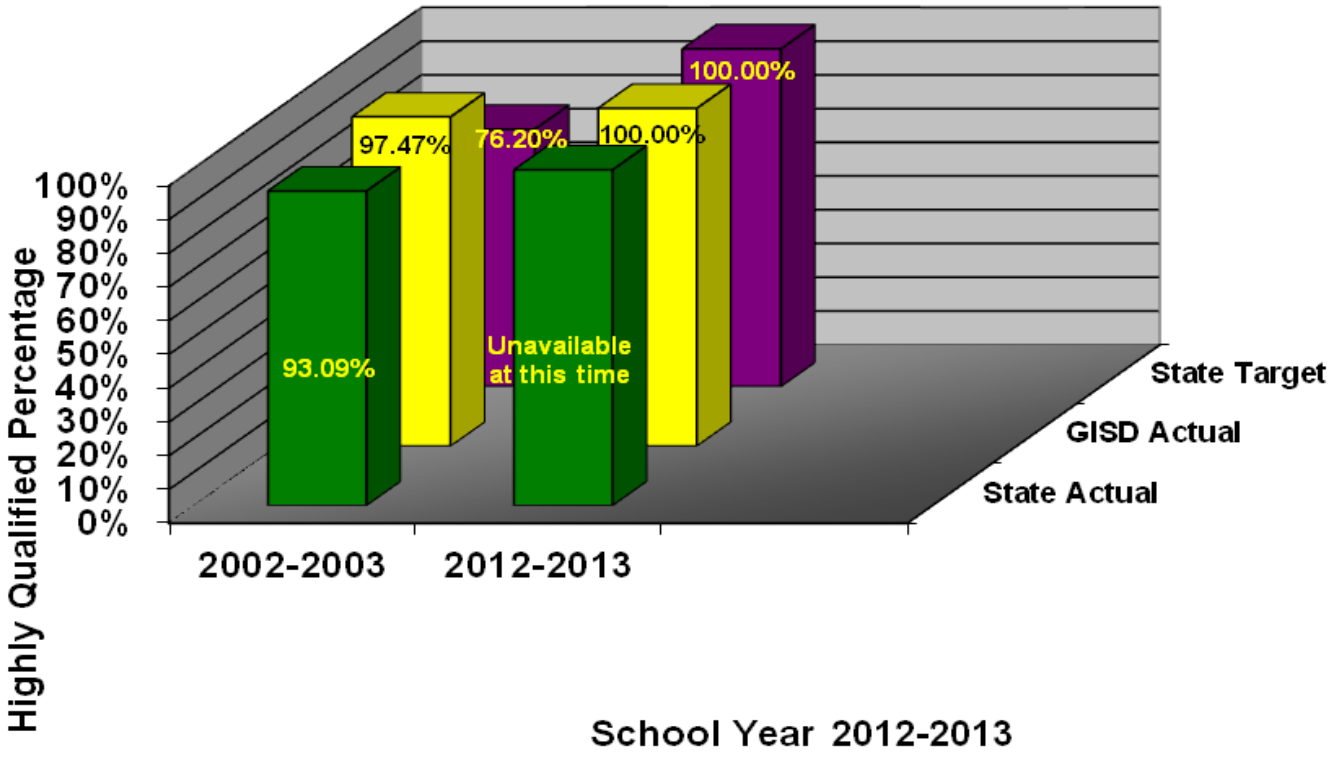
Campus	02-03 HQ %	12-13 HQ %
Acton Elem	100.00%	100.00%
Baccus Elem	96.43%	100.00%
Roberson Elem	96.15%	100.00%
Mambrino	100.00%	100.00%
Brawner Int	100.00%	100.00%
Oakwoods	100.00%	100.00%
AMS	94.59%	100.00%
GMS	93.18%	100.00%
Crossland 9th Grd Cntr	N/A	100.00%
GHS	98.51%	100.00%
STARS	100.00%	100.00%
District Total	97.47%	100.00%

Another objective of the No Child Left Behind (NCLB) law is to reduce the number of core academic subject classes being taught by non-Highly Qualified Teachers or Teachers out-of-field for all students but particularly for the lower socio-economic students. The classes taught by Highly Qualified Teachers are more of a focus of the reports than they have been in the past.

The following chart (page 6) will show you that we have reached the target of 100% of all core academic subjects* as well as 100% of Highly Qualified Teachers.

*Core Academic Subjects – English, Reading or Language Arts, Mathematics, Science, Foreign Languages (languages other than English), Civics and Government, Economics, Arts (Music, Art, Theatre and Dance), History and Geography.

GISD Highly Qualified Percentages of Teachers



Texas State Measurable Highly Qualified Teacher Objectives

A	B	C	D	E	F	G	H	I	J	K
Annual Targets	**State Percentage of Classes Taught by HQ Teachers (State Aggregate)**	**Granbury Actual Percentage of Classes Taught by HQ Teachers**	**State Percentage of Classes Taught by HQ Teachers (High-Poverty Schools)**	**Granbury Percentage of Classes Taught by HQ Teachers (High-Poverty Schools)**	**State Percentages of Classes Taught by HQ Teachers (Low-Poverty Schools)**	**Granbury Percentage of Classes Taught by HQ Teachers (Low-Poverty Schools)**	**State Percentage of HQ Teachers (State Aggregate)**	**Granbury Percentage of HQ Teachers**	**State Percentage of Teachers receiving high-quality professional development (State Aggregate)**	**Granbury Percentage of Teachers receiving high-quality professional development (Title I, Part A Compliance Report)**
2006 -2007 and beyond Target	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
2012 -2013 Result	Not available at Press Time	100.00%	Not available at Press Time	N/A	Not available at Press Time	100.00%	Not available at Press Time	100.00%	Not available at Press Time	100.00%

Director of Facilities

For: Board of Trustees **Date: November 12, 2012** **Action: Facilities/Maintenance Report**

To: Dr. James Largent, Superintendent	**From: Randy Leach** **Date: 10/29/2012** **RE: Facilities/Maintenance Report**

SUMMARY: The Facilities / Maintenance Board Report. This report includes the following:

- **Budget**
- **Responsibilities**
- **Facilities Management**

RECOMMENDATION: Information Item Only

Respectfully submitted,

Randy Leach

Randy Leach
Director of Facilities / Maintenance

Staff Persons Responsible:

- **Maintenance Personnel: 25**
- **Maintenance of Facilities and Grounds:**
  - Facilities – 12 Campuses and 7 Departments – 1,450,000 square feet
  - Grounds – 548.094 Acres
  - Athletic Fields – 18 Game / Practice Facilities
- **Work Orders: 4,497 work orders between September 2011 and August 2012**
- **Maintenance's Standard Budget Items – Totaling $538,065:**
  - Object 6200 (Contract Services).....$ 209,150
  - Object 6300 (Supplies) .....$ 317,490
  - Object 6400 (Travel).....$ 4,925
  - Object 6600 (Equipment).....$ 6,500
- **Facilities Responsibilities:**
  - Energy Conservation
  - Safety / Security
  - Facilities
  - Workers' Compensation
- **Utility Budget – Totaling $1,675,150:**
  - Electric $1,399,850
  - Natural Gas .....$ 146,500
  - Water.....$ 128,800
- **Electric Vendor Comparison**
- **Safety Program:**
  - Safety Training – 10 per year
  - Safety Inspections – quarterly
- **Security:**
  - Emergency Operation Plans (EOP)
  - Security Cameras
- **Facilities Management of the Following:**
  - District Buildings
  - Construction Projects
  - Equipment
  - Utilities
  - Scheduling (Facility Usage, HVAC)
- **Workers' Compensation**

GRANBURY ISD TRANSPORTATION



WHAT GRANBURY ISD TRANPORTATION DOES!

- We safely transport 3750 students daily to and from school
  (approx 60% of all GISD students ride a bus)
- 2600 Daily stops
- Coordinate and assign over 1500 field trips annually
  These trips add up to just over 200,000 miles
  (includes white fleet and buses)
- 850,000 route miles annually
  Over 1,000,000 total annual miles
- We travel: **North on 51 to Temple Hall Hwy*
  **South to the End of Mitchell Bend Hwy*
  **East to MX3, Pate Museum*
  **West to Feed Store on 377 almost to Tolar*

How we do it: 37 Regular Ed Double Runs
10 Special Ed Double Runs
2 Hybrids (1/2 Special Ed, 1/2 Regular Ed)

Shuttles

Night Shuttle (150-200 Students Daily)

- 8 vehicles Monday thru Thursday covering all of Hood County
- Programs supported:

Athletics	Tutorials
Ag	Study Hall
Band	D Hall
Choir	UIL Competition

Crossland

- 3 buses to shuttle students to GHS (am)

Crossland Coaches Buses

- 2 buses to shuttle athletic students to GHS (pm)
- 1 bus to shuttle golf students to different golf courses

Fleet Maintenance Responsiblities

- 70 GISD buses
- 10 Tolar buses
- 20 GISD White Fleet *(vans, suburbans)*
- Maintenance vehicles (*28 vehicles, 14 trailers, 2 tractors, 10 mowers, 2 gators*)

The Future for Granbury ISD Transportation

- GPS – Garmin Navigation Routing
- AC Buses (60% currently)
- Fuel Pumps
- Increase Field Trip Pay ($9.00 per hour since 2002)
- New Routing Software