Regular

Monday, October 15, 2012 5:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Chapter 551.074 - Personnel
   1. Consider staff appointments
   b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. **Reconvene in open session - 6:00 PM**
4. **Public Meeting to Discuss FIRST Rating**
5. **Close Public Meeting**
6. **Reconvene Open Session for Regular Meeting**
7. **Moment of Silence/Invocation**
8. **Pledges - U.S. Flag & Texas Flag**
9. **Achievement Spotlight**
   a. Granbury Lion's Club Donation of Books to the Elementary and Middle School Libraries
   b. Commended Scholar in the 2013 National Merit Scholarship Program, Alyssa Tigner
   c. Granbury High School Band - Commendation in the National Wind Band Honors Project
   d. Granbury ISD 2020 Logo Design, Derek Beck
10. **Public comments/audience participation**
11. **Discussion/Action**
    a. Consider Consent Agenda Items
    1. Minutes of the September 17, 2012 Regular Meeting and October 2, 2012 Team of Eight Training
    2. Consider Budget Amendments
    3. Consider Bus Refurbishing and Vehicle Collision Repair Services CSP 2012-19
    4. Consider Renewal of Audio/Visual and Library Supplies and Equipment Bid 2011-32
    5. Consider Renewal of Grease Trap Cleaning Services CSP 2011-30
    6. Consider Energy Conservation Services Program through Performance Contracting 2013-03
    7. Consider DOT Alcohol & Drug Testing Program Administration and DOT Physical Program CSP 2012-20
    b. Investment Policy Review
    c. Stipends
    d. Hood County Appraisal District Director Position
    e. Drug Testing Program
    f. Consider Approval of the District Improvement Plan as Required for Adequate Yearly Progress Monitoring
12. **Discussion/Information**
    a. Investment Report for the Period Ending 8-31-12
    b. Career and Technology Education Report
    c. Update 95
13. **Consider action on items discussed in closed session**
    a. Consider staff appointments

b. Consider purchase, exchange, lease or value of real property

14. **Adjourn**

GRANBURY ISD

Helping Students Reach New Heights

Schools FIRST Rating

Financial Integrity Rating System of Texas

October 15, 2012

School FIRST

- A financial accountability system for Texas school districts developed by TEA in response to SB 218 of the 77th Texas Legislature in 2001
  - Primary goal is to achieve quality performance in the management of school districts' financial resources, a goal made more significant due to complexity of accounting associated with Texas' school finance system.

School FIRST

- Four financial accountability ratings given to Texas School Districts
  - Superior Achievement
  - Above-Standard Achievement
  - Standard Achievement
  - Substandard Achievement

GISD 2011-12 Rating

- Granbury ISD received a rating of **Superior Achievement**
  - Received Superior Achievement last 8 or the last 9 years
    - 2009-10 financially ranked as Superior Achievement, but due to unacceptable rating, had to accept Above Standard Achievement

How Ratings are Assessed

- Based on 2010-11 School Year Data
- 20 Indicators are reviewed
- Rating based on points related to yes answers and calculations
  - GISD scored 69 out of 70
    - Scores 64-70 for this rating

Indicators

- #1 – Total fund balance less reserved fund balance greater than Zero in General Fund?
  - $15,309,910 fund balance
- #2 – Total Unrestricted Net Assets Balance greater than Zero in Governmental Activities?
  - $17,006,389

Indicators

- #3 – No disclosures in the Annual Financial Report concerning default on bonded indebtedness
  - GISD had no related disclosures
- #4 – Annual Financial Report filed by February 28th filing deadline
  - GISD filed 1/3/12

Indicators

- #5 – Was there an Unqualified Opinion in the Annual Financial Report
  - GISD received an Unqualified Opinion
- #6 – No Disclosures of instances of material weaknesses in internal controls
  - GISD had none
- #7 – Three-year average % of total Tax Collections greater than 98%
  - GISD rate actually 1.0157%

Indicators

- #8– PEIMS data to Financial Report result in variance < 3% of expenditures per fund (Data Quality Measure)
  - GISD had 0 % variance
- #9 – Debt –related expenditures <$350 per student or Property Taxes Collected per penny of tax effort
  - GISD passed – per penny collections = $472,015

Indicators

- #10 – NO disclosure in Annual Audit Report of Material Noncompliance
  - None noted
- #11 – Full accreditation status in relation to financial management practices
  - GISD did
- #12 -Budgeted expenditures < total revenues, other resources and fund balance
  - GISD had $15,699,951 in surplus

Indicators

- #13 –Capital Projects adequately funded
  - GISD had projects adequately funded
- #14 – Ratio of Cash and Investments to Deferred revenue >or = to 1:1
  - GISD Cash and Investments = 23,510,083 deferred revenue was $8,712,173

Indicators

- #15 – Admin cost ratio < standard in State law
  - GISD ratio .0671 compared to State standard of .125
- #16 – Ratio of Students to Teachers w/in range according to district size
  - GISD 1:13.0899 – State standard for GISD size 1:13 to 1:22

Indicators

- #17 – Ratio of Students to Total staff w/in ranges according to district size
  - GISD 1:6.6446 – State standard for GISD size 1:6.8 to 1:14
    - Lost 1 point due to being lower than standard
- #18 – Decrease in fund balance over last two fiscal years < 20% or Total Revenue > Operating Expenditures
  - GISD = 16,522,745 (2 years prior) and now $14,285,646 (13.54%) – passed

Indicators

- #19 – Cash and Investments > $0
  - GISD cash and investments - $23,510,083
- #20 – Investment earnings > or = to 3-month Treasury Bill Rate?
  - GISD earned .2162% and T-bill rate was .095%

Additional Disclosures

- Reporting requirements related to FIRST public meeting
  - Superintendent's Contract
  - Reimbursements received by the Superintendent and Board Members
  - Outside compensation Received by the Superintendent for Professional Consulting and/or Other Personal Services
  - Gifts Received by Executive Officers & Board Members
  - Business Transactions between GISD & Board Members
  - Summary of data reported to TEA under the financial solvency provisions of TEC § 39.0822 (1st year)

Superintendent's Contract

- Must be attached to the FIRST report or posted on GISD website
  - Posted on Granbury ISD's website
    - Business Office
    - Superintendent Office

Reimbursements to Superintendent & Board Members

For the twelve month period ended August 31, 2011								
Description of Reimbursement	Superintendent Ron Mayfield	Board Preisdent Charlie Cloud	Board Member Nancy Alana	Board Vice President Micky Shearon	Board Member Mark Jackson	Board Member Don Walton	Board Member Barbara Herrington	Board Member BJ Wallace
Meals	976	99	0	36	0	14	96	0
Lodging	2,073	463	224	296	678	573	445	0
Transportation	1,077	-	225	132	290	315	30	30
Other	2,749	350	500	350	795	795	500	500
Total	6,875	911	949	814	1,763	1,697	1,070	530

Outside Compensation to Superintendent

- There is none to disclose

Gifts Received by Exec Officers or Board Members

- There are none to disclose

Business Transactions Between ISD and Board Members

- There are none to disclose

Business Transactions Between ISD and Board Members

- There are none to disclose

Summary of Data Submitted under the financial solvency provisions of TEC § 39.0822

First Quarter Expenditures by Object Code (General Fund)	
Payroll – expenditures for payroll costs	10,547,914
Contract Costs – expenditures for services rendered by outside parties	893,056
Supplies & Materials	190,834
Other Operating expenditures	433,722
Debt Service	0
Capital Outlay – buildings and equipment >$5,000	334,928

Summary of Data Submitted under the financial solvency provisions of TEC § 39.0822

- 2. Within the last 2 years did the district (1) draw funds from short-term financing between moths of Sept – Oct and (2) for prior fiscal year, have a total fund balance of less than 2% of total expenditures for General Fund function codes 11-61?
  - GISD Response – NO
- Has district declared financial exigency within the past 2 years?
  - GISD Response NO

Summary of Data Submitted under the financial solvency provisions of TEC § 39.0822

- 3) Provide comments or explanations for student-to-staff ratios significantly (more than 15%) below the norm, rapid depletion of General Fund balances, or any significant discrepancies between actual budget figures and projected revenues and expenditures, or any other information that may be helpful in evaluating the school district's financial solvency.
  - Student – to – staff Range 14.97 to 12.73 for GISD enrollment
  - GISD Response – N/A

Summary of Data Submitted under the financial solvency provisions of TEC § 39.0822

- 4. How many superintendents has your school had in the last five years?
  - GISD – 3
- 5. How many business managers has your school had in the last five years?
  - GISD - 1

GISD Past Performance

- The FIRST Rating has been given for the last 9 years
  - 2011 (2009-10 Data) – Superior Achievement
  - 2010 (2008-09 Data) – Above Standard Achievement
  - 2009 (2007-08 Data) – Superior Achievement
  - 2008 (2006-07 Data) – Superior Achievement
  - 2007 (2005-06 Data) – Superior Achievement
  - 2006 (2004-05 Data) – Superior Achievement
  - 2005 (2003-04 Data) – Superior Achievement
  - 2004 (2002-03 Data) – Superior Achievement
  - 2003 (2001-02 Data) – Superior Achievement

Questions & Discussion

- Thank you for coming to hear about YOUR school district's FIRST rating

The End

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
September 17, 2012

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, September 17, 2012, at 5:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer .....Micky Shearon President

Board Members Present

Nancy Alana
Barbara Herrington
Mark Jackson
Wade Railsback
B.J.Wallace
Don Walton

Board Members Absent

None

School Officials Present

Dr. James M. Largent, Superintendent
Carol Howard, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Micky Shearon, President, called the meeting to order at 5:02 p.m. and noted that a quorum of board members was present, the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:03 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The Board reconvened in open session at 5:55 p.m. and went into recess until 6:00 p.m.

Reconvened

Reconvened in open session at 6:01 pm.

Moment of Silence/Invocation

Nancy Alana led the invocation.

Pledge - U.S. Flag and Texas Flag

Baccus Elementary students Tanner Thompson, Emilee Brown and Ashlynn Combs led the Pledges.

Achievement Spotlight

College Board's National Hispanic Recognition Program Scholar Evengelina Oviedo was presented to the Board by Jeremy Ross, Granbury High School Principal.

Public comments/audience participation

None

Consider Consent Agenda Items

A motion was made by Barbara Herrington and seconded by Mark Jackson to approve consent agenda items as presented: 1. Minutes of the August 27, 2012 Regular Meeting and August 31, 2012 Special Meeting; 2. Renewal of General Merchandise and Consumables Bid 2011-33; 3. Athletic Supplies Spring Sports 2012-21; 4. Ground Supplies CSP 2012-22. **MOTION CARRIED**: Yes 7 – No 0

Consider Hood County Adjunct Faculty Agreement

A motion was made by Don Walton and seconded by Mark Jackson to approve the Hood County Adjunct Faculty Agreement as presented. **MOTION CARRIED**: Yes 7 – No 0

Consider Class Size Waiver

A motion was made by Don Walton and seconded by B. J. Wallace to approve the class size waiver as presented. **MOTION CARRIED**: Yes 7 – No 0

Consider Strategic Plan Agreement

A motion was made by Don Walton and seconded by Barbara Herrington to approve the Strategic Plan agreement as presented. **MOTION CARRIED**: Yes 7 – No 0

Consider Board Operating Procedures

A motion was made by Barbara Herrington and seconded by B. J. Wallace to approve the Board Operating Procedures as presented. **MOTION CARRIED**: Yes 7 – No 0

Superintendent's Reports

1. **GISD Program Improvements**

   Dr. Largent informed the Board of increased academic classes for student readiness for college and college credits that can be earned at the high school.

2. **Rachel's Challenge**

   Dr. Largent presented the Board with information on Rachel's Challenge, a program promoting kindness to everyone. A program will be presented to the public on October 3, 2012 at the Granbury High School Auditorium.

3. **Student Drug Testing**

   Dr. Largent presented the Board with information on how GISD drug testing is handled by the testing company and will research different testing possibilities. This will be brought back to the Board at the October meeting.

Action on Items Discussed in Closed Session

- **Staff Appointments**

A motion was made by Don Walton and seconded by Mark Jackson to approve staff appointments as presented. **MOTION CARRIED**: Yes 7 – No 0

Acton Elementary	Jill Jernigan	Counselor
Acton Elementary	Amy Mings	Music Teacher
Acton Elementary	Maggie Walton	5th Grade Teacher
Baccus Elementary	Ashley Bray	3rd Grade Teacher
Baccus Elementary	Stephanie Morgan	LVN
Baccus Elementary	Lori Ramirez	5th Grade ELA Teacher
Oak Woods School	Camille Gilbert	4th Grade Teacher
Mambrino	Tina Haywood	Special Education Teacher
Granbury Middle School	Alan Chrzanowski	Band Teacher
Granbury Middle School	Jillian Parsons	7th Grade Science Teacher
Granbury Middle School	Aimee Tolleson	7th Grade ELA Teacher
Acton Middle School	Melissa Kendall	Theatre Arts Teacher

- **Consider purchase, exchange, lease or value of real property**

None

Adjournment

There being no further business, the meeting was adjourned at 6:47 p.m.

_____ _____

Micky Shearon, President Nancy Alana, Board Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
October 2, 2012

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Tuesday, October 2, 2012 at 4:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer.....Micky Shearon, President

Board Members Present

Nancy Alana
Barbara Herrington
Mark Jackson
Wade Railsback
B.J. Wallace
Don Walton

Board Members Absent

None

School Officials Present

Dr. James M. Largent, Superintendent

Meeting Called to Order

President, Micky Shearon, called the meeting to order at 4:00 p.m. and noted that a quorum of board members was present, the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Teresa Tate from engagel conducted the Team of Eight Training. The Topic was Strategic Training.

Adjournment

There being no further business, the meeting was adjourned at 7:00 p.m.

_____ _____

Micky Shearon, Board President Nancy Alana, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 15, 2012
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton
DATE: October 8, 2012
RE: Bus Refurbishing CSP 2012-19

SUMMARY:

The current bid for bus refurbishing and collision repair services expired September 30, 2012. A proposal was let asking vendors to identify a specific brand of labor guide as a benchmark to be used in cost estimating for bus refurbishing and repair for the 2012-13 school year with the option to renew two additional one-year terms. Original term will be from notice of award to September 30, 2013.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Terry Slemmons, Transportation Director, has reviewed and the following is his recommendation..

RECOMMENDATION:

That the Board award the purchase of these services to Buck's Collision Center and Southwest International Trucks, Inc. for the period of award notice to September 30, 2013.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Terry Slemmons

Date Submitted: October 8, 2012

BID FOR BOARD APPROVAL

Board Meeting Date: October 15, 2012 **Bid Number:** CSP 2012-19

1. **Item, material or service (specific or classification):** Bus Refurbishing and Collision Repair Services

2. **Brief description:** A proposal was let asking vendors to identify a specific brand of labor guide as a benchmark to be used in cost estimating for bus refurbishing and repair.

3. **Period of time bid covers:** Award notice through September 30, 2013 with automatic annual renewal for 2 additional one-year terms.

4. **Person and title responsible for the expenditure:**

   Terry Slemmons – Transportation Director

5. **Number of bids notifications sent to vendors:** 2

6. **Number of bids received from vendors:** 2

7. **Listing of recommended vendors and total prices:** The recommendation for award is to Buck's Collision Center and Southwest International, Inc. At the time of need, each of the awarded vendors will be contacted to provide a quotation for repair. Vendor will be awarded by quote from each refurbish request. Expenditures will be based on the amount of revenue received from the sale of used buses and need of district.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years): 9/21/09**

10. **Percentage increase or decrease from last bid**: Quotations requested for repairs

11. **Budget information:** This is not a budgeted item. Expense will be based on amount of revenue received from sale of buses and need. Anticipated $15,000 to $25,000.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 15, 2012
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton
DATE: October 7, 2012
RE: Audio Visual Equipment & Supplies
Bid No. 2011-32 - Renewal

SUMMARY:
A bid was let to cover the need for library supplies and audio visual equipment for the district. This bid was a catalog/shelf discount bid. Purchases are made on an as needed basis. The original term for award was December 1, 2011 to November 30, 2012. The bid allowed for two additional one-year renewal periods. Current bid will expire November 30, 2012. This will be the first of the two renewal options.

A summation of the original process and outcome as well as a copy of the tabulation is attached for your review.

Ms. Amy Wood, Director of Technology, was contacted regarding the renewal of this bid. She requested that the bid be renewed. All vendors were contacted and all agreed to renewal except Lightspeed Technologies. GISD did not purchase from this vendor during the last year and it will not be an issue to renew without this vendor.

Anticipated annual expenditure will be $20,000 to $25,000.

Ms. Wood has reviewed the responses and the following is her recommendation.

RECOMMENDATION:
It is recommended that the Board approve the vendors below for the purchase of audio visual equipment for the period of December 1, 2012 to November 30, 2013.

3C Technology, A Photo Identification, Audio Visual Aids Corporation, AVN Plus, AVES Audio Visual Systems, Inc., Camcor, Inc., Communication Concepts, Gaylord Brothers, Inc., Logical Choice Technologies, Inc., Renaissance Learning, Inc., School Outfitters, School Specialty, Integrated AV Systems dba Summit Integration Systems, The Library Store, Inc., Troxell Communications, Inc. and Valiant, Inc.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Amy Wood
Date Submitted: October 7, 2012

BID FOR BOARD APPROVAL

Board Meeting Date: November 14, 2011 **Bid Number:** 2011-32

1. **Item, material or service (specific or classification):** Audio Visual and Library Equipment and Supplies

2. **Brief description:** This bid will cover the need for library supplies and audio visual equipment for the district. This bid was a catalog/shelf discount bid. Other factors considered in the evaluation process were percentage discount offered, minimum order amount, free shipping, past experience with the district, restocking fees, etc.

3. **Period of time bid covers:** From December 1, 2011 through November 30, 2012. The bid allowed for two one-year renewal extensions.

4. **Person and title responsible for the expenditure:** Campus personnel with campus principal approval

5. **Number of bids sent to vendors:** Bid notification letters were mailed to 36 companies. The bid was advertised in the Hood County News and posted on the district web site.

6. **Number of bids received from vendors:** 18 bids and 3 no bid notifications were received.

7. **Listing of recommended vendors and total prices:** It is recommended award be made to the following vendors. The approximate expenditure for audio visual and library supplies and equipment will be $40,000 to $60,000. The following vendors are recommended for award:

   It is recommended that the following vendors be approved for purchases:
   3C Technology, A Photo Identification, Audio Visual Aids Corporation, AVN Plus, AVES Audio Visual Systems, Inc., Camcor, Inc., Communication Concepts, Gaylord Brothers, Inc., Lightspeed Technologies, Inc., Logical Choice Technologies, Inc., Renaissance Learning, Inc., School Outfitters, School Specialty, Integrated AV Systems dba Summit Integration Systems, The Library Store, Inc., Troxell Communications, Inc. and Valiant, Inc.

   Library Video Company, Inc. was disqualified due to numerous exceptions and deviations to the terms and conditions of the bid.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** May 11, 2009

10. **Percentage increase or decrease from last bid:** This bid was not a line item bid so a cost comparison was not done.

11. **Budget information:** Supplies and equipment will be purchased on an as needed basis from budgeted dollars for each campus.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 15, 2012
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton
DATE: October 7, 2012
RE: Grease Trap Services–2011-30-Renewal

SUMMARY:

Proposals were requested for companies to provide grease trap cleaning services and removal of grease products from district properties to be used on an as needed basis for the 2011-12 school year. Original award period was December 1, 2011 to November 30, 2012 with the option to renew 2 successive years in one-year increments automatically if both parties agree. Current bid will expire on November 30, 2012. This will be the first of the renewal options.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Since the renewal was an automatic request unless either party notified the other 90 days out and the vendor hasn't requested any changes, Mr. Randy Leach, Maintenance Director has requested that the award be renewed.

Anticipated annual expenditures are $12,000 to $20,000.

RECOMMENDATION:

That Dal-Worth Industries be awarded for the purchase of grease trap cleaning services for the period of December 1, 2012 to November 30, 2013.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Randy Leach

Date Submitted: October 7, 2012

BID FOR BOARD APPROVAL

Board Meeting Date: September 19, 2011 **Bid Number:** CSP 2011-30

1. **Item, material or service (specific or classification):** Grease Trap Cleaning Services

2. **Brief description:** Proposals were requested for companies to provide grease trap cleaning services and removal of grease products from district properties.

3. **Period of time bid covers:** December 1, 2011 through November 30, 2012 with automatic renewal for two additional 1-year terms.

4. **Person and title responsible for the expenditure:** Randy Leach, Maintenance Director

5. **Number of bid notification letters sent to vendors:** 9

6. **Number of bids received from vendors:** 1

7. **Listing of recommended vendors and total prices:** Recommendation for award is to

Dal-Worth Industries

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** November 2009.

10. **Percentage increase or decrease from last bid**: 0% increase

11. **Budget information:** Expenditures for grease trap cleaning services will come from account codes:
199.51.6246.00.951.7.99.0.26 and 199.51.6246.00.951.7.99.0.58
with a proposed budget of $12,000.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 15, 2012
For: Approval

TO: Dr. James Largent, Superintendent

FROM: Sharay Boynton
DATE: October 2, 2012
RE: CDA (LEGAL) & CDA (LOCAL)

SUMMARY:
According to the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and Granbury ISD policy CDA (LEGAL), the investment policy and the investment strategy shall be reviewed not less than annually.

Attached are Granbury ISD's adopted CDA (LEGAL) and CDA (LOCAL). These serve as the investment policy and strategy for each fund maintained by the District. CDA (LEGAL) is the standard investment policy for all school districts in the state of Texas. CDA (LOCAL) is the policy of GISD and describes the strategy utilized by the District in investments for GISD funds.

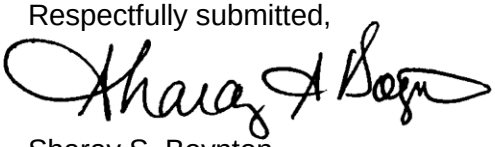
I have reviewed the policies to ensure that they are in compliance with current law and current procedures. The attached policies represent the current law and the current practices of District administration in regards to investments.

CDA (LEGAL) states that "The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies." A written instrument is attached for the consideration of the Board.

RECOMMENDATION:

That the Board adopt the attached resolution stating that the Board has reviewed the investment policy and strategies of the District and that no changes are proposed.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton

Date Submitted: October 7, 2012

RESOLUTION APPROVING GRANBURY INDEPENDENT SCHOOL DISTRICT'S INVESTMENT POLICY AND STRATEGY.

WHEREAS, the Board of Trustees of Granbury Independent School District reviewed CDA (LEGAL) and CDA (LOCAL);

WHEREAS, this review was in accordance with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and CDA (LEGAL).

WHEREAS, no changes were made to the existing policy.

NOW, THEREFORE, BE IT RESOLVED:

The current policy CDA (LEGAL) and CDA (LOCAL) represent the investment policy and strategy of Granbury Independent School District.

PASSED AND APPROVED this 15th day of October, 2012.

ATTEST:

By: _____ By: _____

Micky Shearon Nancy Alana

President, GISD Board of Trustees Secretary, GISD Board of Trustees

All investments made by the District shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov't Code 2256.026*

WRITTEN POLICIES

Investments shall be made in accordance with written policies approved by the Board. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the District's funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the District;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;
4. Methods to monitor the market price of investments acquired with public funds;
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis; and
6. Procedures to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Government Code 2256.021 [see LOSS OF REQUIRED RATING, below].

Gov't Code 2256.005(b)

ANNUAL REVIEW

The Board shall review its investment policy and investment strategies not less than annually. The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

ANNUAL AUDIT

The District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

INVESTMENT STRATEGIES

As part of the investment policy, the Board shall adopt a separate written investment strategy for each of the funds or group of funds under the Board's control. Each investment strategy must describe

the investment objectives for the particular fund under the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the District;
2. Preservation and safety of principal;
3. Liquidity;
4. Marketability of the investment if the investment needs to be liquidated before maturity;
5. Diversification of the investment portfolio; and
6. Yield.

Gov't Code 2256.005(d)

INVESTMENT OFFICER

The District shall designate one or more officers or employees as investment officer(s) to be responsible for the investment of its funds. If the District has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting Board's District. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances that a prudent person would exercise in the management of the person's own affairs, but the Board retains the ultimate responsibility as fiduciaries of the assets of the District. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing entity. Authority granted to a person to invest the District's funds is effective until rescinded by the District or until termination of the person's employment by the District, or for an investment management firm, until the expiration of the contract with the District. *Gov't Code 2256.005(f)*

A District or investment officer may use the District's employees or the services of a contractor of the District to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

INVESTMENT TRAINING

INITIAL

Within 12 months after taking office or assuming duties, the treasurer or chief financial officer and the investment officer of the District shall attend at least one training session from an independent source approved either by the Board or by a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

ONGOING

The treasurer or chief financial officer and the investment officer must also attend an investment training session not less than once in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date, and receive not less than ten hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board or a designated investment committee advising the investment officer. If the District has contracted with another investing entity to invest the District's funds, this training requirement may be satisfied by having a Board officer attend four hours of appropriate instruction in a two-year period that begins on the first day of the District's fiscal year and consists of the two consecutive fiscal years after that date. *Gov't Code 2256.008(a)–(b)*

Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Government Code, Chapter 2256. *Gov't Code 2256.008(c)*

STANDARD OF CARE

Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments shall be governed by the following objectives in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, rather than the prudence of a single investment, over which the officer had responsibility.
2. Whether the investment decision was consistent with the Board's written investment policy.

Gov't Code 2256.006

PERSONAL INTEREST

A District investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the District shall file a statement disclosing that personal business interest. An investment officer who is re-

lated within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573, to an individual seeking to sell an investment to the investment officer's District shall file a statement disclosing that relationship. A required statement must be filed with the Board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization;

2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or

3. The investment officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the investment officer.

Gov't Code 2256.005(i)

QUARTERLY REPORTS

Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report shall be presented to the Board and the Superintendent not less than quarterly, within a reasonable time after the end of the period. The report must:

1. Contain a detailed description of the investment position of the District on the date of the report.

2. Be prepared jointly and signed by all District investment officers.

3. Contain a summary statement for each pooled fund group (i.e., each internally created fund in which one or more accounts are combined for investing purposes) that states the:

   a. Beginning market value for the reporting period;

   b. Ending market value for the period; and

   c. Fully accrued interest for the reporting period.

4. State the book value and market value of each separately invested asset at the end of the reporting period by the type of asset and fund type invested.

5. State the maturity date of each separately invested asset that has a maturity date.

6. State the account or fund or pooled group fund in the District for which each individual investment was acquired.

7. State the compliance of the investment portfolio of the District as it relates to the District's investment strategy expressed in the District's investment policy and relevant provisions of Government Code, Chapter 2256.

If the District invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board by that auditor.

Gov't Code 2256.023

SELECTION OF BROKER

The Board or a designated investment committee, shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the District. *Gov't Code 2256.025*

AUTHORIZED INVESTMENTS

The Board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. Investments may be made directly by the Board or by a nonprofit corporation acting on behalf of the Board or an investment pool acting on behalf of two or more local governments, state agencies, or a combination of the two. *Gov't Code 2256.003(a)*

In the exercise of these powers, the Board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made for such purpose may not be for a term longer than two years. A renewal or extension of the contract must be made by the Board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The following investments are authorized:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities; direct obligations of the state of Texas or its agencies and instrumentalities; collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed

by the full faith and credit of, the state of Texas, the United States, or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation (FDIC) or by the explicit full faith and credit of the United States; obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and bonds issued, assumed, or guaranteed by the state of Israel. *Gov't Code 2256.009(a)*

The following investments are not authorized:

a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

c. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years.

d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Gov't Code 2256.009(b)

2. Certificates of deposit or share certificates issued by a depository institution that has its main office or a branch office in Texas that is guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor and is secured by obligations described in item 1 above, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates (but excluding those mortgage-backed securities described in Section 2256.009[b]) or secured in any other manner and amount provided by law for the deposits of the investing entity. *Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under Government Code 2256.010:

a. The funds are invested by the District through a broker that has its main office or a branch office in this state and is selected from a list adopted by the District as required by Government Code 2256.025, or a depository institution that has its main office or a branch office in this state and that is selected by the District;

b. The broker or depository institution selected by the District arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the District;

c. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and

d. The District appoints the depository institution selected by the District, an entity described by Government Code 2257.041(d), or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the District with respect to the certificates of deposit issued for the account of the District entity.

Gov't Code 2256.010(b)

The investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

3. Fully collateralized repurchase agreements that have a defined termination date; are secured by a combination of cash and obligations of the United States or its agencies and instrumentalities; require the securities being purchased by the District or cash held by the District to be pledged to the District, held in the District's name, and deposited with the District or a third party selected and approved by the District, and are placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas. The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by the District under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement. *Gov't Code 2256.011*

4. A securities lending program if:

   a. The value of securities loaned is not less than 100 percent collateralized, including accrued income, and the loan allows for termination at any time;

   b. The loan is secured by:

      (1) Pledged securities described by Government Code 2256.009;

      (2) Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or

      (3) Cash invested in accordance with Government Code 2256.009, 2256.013, 2256.014, or 2256.016;

   c. The terms of the loan require that the securities being held as collateral be pledged to the investing entity, held in the investing entity's name, and deposited at the time the investment is made with the entity or with a third party selected by or approved by the investing entity; and

   d. The loan is placed through a primary government securities dealer or a financial institution doing business in this state.

   An agreement to lend securities under a securities lending program must have a term of one year or less.

   Gov't Code 2256.0115

5. Banker's acceptance, with a stated maturity of 270 days or fewer from the date of issuance that will be liquidated in full at maturity, which is eligible for collateral for borrowing from a Federal Reserve Bank, and is accepted by a bank meeting the requirements of Government Code 2256.012(4). *Gov't Code 2256.012*

6. Commercial paper that has a stated maturity of 270 days or fewer from the date of issuance and is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or by one nationally recognized credit rating agency provided the commercial paper is fully secured by an irrevocable letter of credit issued by a bank organized and existing under United States law or the law of any state. *Gov't Code 2256.013*

7. No-load money market mutual funds that:

   a. Are registered with and regulated by the Securities and Exchange Commission;

   b. Provide the District with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.);

   c. Have a dollar-weighted average stated maturity of 90 days or fewer; and

   d. Include in their investment objectives the maintenance of a stable net asset value of $1 for each share.

   However, investments in no-load money market mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c).

8. No-load mutual funds that:

   a. Are registered with the Securities and Exchange Commission;

   b. Have an average weighted maturity of less than two years;

   c. Are invested exclusively in obligations approved by Government Code Chapter 2256, Subchapter A, regarding authorized investments (Public Funds Investment Act);

   d. Are continuously rated by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and

   e. Conform to the requirements in Government Code 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.

   Investments in no-load mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c). In addition, the District may not invest any portion of bond proceeds, reserves, and funds held for debt service, in no-load mutual funds described in this item.

Gov't Code 2256.014

9. A guaranteed investment contract, as an investment vehicle for bond proceeds, if the guaranteed investment contract:

a. Has a defined termination date.

b. Is secured by obligations described by Government Code 2256.009(a)(1), excluding those obligations described by Section 2256.009(b), in an amount at least equal to the amount of bond proceeds invested under the contract.

c. Is pledged to the District and deposited with the District or with a third party selected and approved by the District.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

a. The Board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds.

b. The District must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received.

c. The District must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received.

d. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested.

e. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

Gov't Code 2256.015

10. A public funds investment pool meeting the requirements of Government Code 2256.016 and 2256.019, if the Board authorizes the investment in the particular pool by resolution. *Gov't Code 2256.016, .019*

11. "Corporate bond" means a senior secured debt obligation issued by a domestic business entity and rated not lower than "AA-" or the equivalent by a nationally recognized investment

rating firm. The term does not include a debt obligation that on conversion would result in the holder becoming a stockholder or shareholder in the entity, or any affiliate or subsidiary of the entity, that issued the debt obligation, or is an unsecured debt obligation. *Gov't Code 2256.0204(a)*

A district that qualifies as an issuer as defined by Government Code 1371.001 [see CCF] may purchase, sell, and invest its funds and funds under its control in corporate bonds that, at the time of purchase, are rated by a nationally recognized investment rating firm "AA-" or the equivalent and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased. *Gov't Code 2256.0204(b)–(c)*

The District is not authorized to:

a. Invest in the aggregate more than 15 percent of its monthly average fund balance, excluding bond proceeds, reserves, and other funds held for the payment of debt service, in corporate bonds; or

b. Invest more than 25 percent of the funds invested in corporate bonds in any one domestic business entity, including subsidiaries and affiliates of the entity.

Gov't Code 2256.0204(d)

The District may purchase, sell, and invest its funds and funds under its control in corporate bonds if the Board:

a. Amends its investment policy to authorize corporate bonds as an eligible investment;

b. Adopts procedures to provide for monitoring rating changes in corporate bonds acquired with public funds, and liquidating the investment in corporate bonds; and

c. Identifies the funds eligible to be invested in corporate bonds.

Gov't Code 2256.0204(e)

The District investment officer, acting on behalf of the District, shall sell corporate bonds in which the District has invested its funds not later than the seventh day after the date a nationally recognized investment rating firm:

a. Issues a release that places the corporate bonds or the domestic business entity that issued the corporate bonds on negative credit watch or the equivalent, if the corpo-

rate bonds are rated “AA-” or the equivalent at the time the release is issued; or

b. Changes the rating on the corporate bonds to a rating lower than “AA-” or the equivalent.

Gov’t Code 2256.0204(f)

Corporate bonds are not an eligible investment for a public funds investment pool. *Gov’t Code 2256.0204(g)*

CHANGE IN LAW

The District is not required to liquidate investments that were authorized investments at the time of purchase. *Gov’t Code 2256.017*

LOSS OF REQUIRED RATING

An investment that requires a minimum rating does not qualify as an authorized investment during the period the investment does not have the minimum rating. The District shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating. *Gov’t Code 2256.021*

SELLERS OF INVESTMENTS

A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with the District or to an investment management firm under contract with the District to invest or manage the District’s investment portfolio. For purposes of this section, a business organization includes investment pools and an investment management firm under contract with the District to invest or manage the District’s investment portfolio. The qualified representative of the business organization offering to engage in an investment transaction with the District shall execute a written instrument in a form acceptable to the District and the business organization substantially to the effect that the business organization has:

1. Received and thoroughly reviewed the District investment policy; and

2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District’s policy, except to the extent that this authorization is dependent on an analysis of the makeup of the District’s entire portfolio or requires an interpretation of subjective investment standards.

The investment officer may not acquire or otherwise obtain any authorized investment described in the District’s investment policy

from a person who has not delivered to the District the instrument described above.

Gov't Code 2256.005(k)–(l)

DONATIONS

A gift, devise, or bequest made to provide college scholarships for District graduates may be invested by the Board as provided in Property Code 117.004, unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to the District for a particular purpose or under terms of use specified by the donor are not subject to the requirements of Government Code Chapter 2256, Subchapter A. *Gov't Code 2256.004(b)*

ELECTRONIC FUNDS TRANSFER

The District may use electronic means to transfer or invest all funds collected or controlled by the District. *Gov't Code 2256.051*

INVESTMENT AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis.

APPROVED INVESTMENT INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL), the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY AND INVESTMENT MANAGEMENT

The main goal of the investment program is to ensure its safety and maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

LIQUIDITY AND MATURITY

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum allowable stated maturity of any other individual investment owned

	by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.
	The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.
DIVERSITY	The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.
MONITORING MARKET PRICES	The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.
MONITORING RATING CHANGES	In accordance with Government Code 2256.005(b), the investment officer shall develop a procedure to monitor changes in investment ratings and to liquidate investments that do not maintain satisfactory ratings.
FUNDS / STRATEGIES	Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below.
OPERATING FUNDS	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
AGENCY FUNDS	Investment strategies for agency funds shall have as their objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
DEBT SERVICE FUNDS	Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
CAPITAL PROJECTS	Investment strategies for capital project funds shall have as their objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.

SPECIAL REVENUE FUNDS

Investment strategies for special revenue funds shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

SAFEKEEPING AND CUSTODY

The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

BROKERS / DEALERS

Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).

SOLICITING BIDS FOR CD'S

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

INTEREST RATE RISK

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**10-15-12**
Action:	**Action**

To:	**Board of Trustees**	**From:**	**Dr. James M. Largent**
		Date:	**10-8-12**
		RE:	**Hood County Appraisal District Director Positions**

SUMMARY: I have not had anyone bring a name to nominate for the Hood County Appraisal District position. If you have a nominee please let me know or discuss with Micky. I do not have any names to recommend to you.

RECOMMENDATION: Nominate name(s) as presented by Board members.

Respectfully submitted,



Dr. James M. Largent
Superintendent

GRANBURY ISD
Helping Students Reach New Heights

Sharay Boynton
Executive Director of Finance

Business Office
600 W. Bridge Street 817.408.4015
Granbury, Texas 76048 817.408.4033 Fax

www.granburyisd.org/business
sharay.boynton@granburyisd.org

October 6, 2012

Granbury Independent School District Board of Trustees:

The Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) requires the investment officer of each local government to submit to its governing body a report, not less than quarterly, of investment transactions.

The **Portfolio Summary Report** identifies all areas that are required to be reported to the governing body. The report summarized the information for all six groups of funds that the District invests funds. The report shows that all six funds are being invested at a rate similar to the average benchmark yield. The benchmark used is the 90-day T-Bill.

The total book value of investments held by the District on August 31, 2012 was $20,127,701. The General Fund holds the majority of the investments.

The District invested in the pools and the interest bearing checking accounts during the last quarter. The yield between the pools and the interest bearing checking accounts is consistent with that of individual Treasuries and Agencies. Term investments were researched and will be purchased as feasible. Funds will be reallocated to take advantage of the higher yield associated with the long-term investments as the opportunities become available.

Throughout most of last quarter, LOGIC maintained higher yields than TexPool, TexasTerm Daily and TASB-Lone Star. TexasTerm I, investments with set maturities, yield was still lower than the pools and funds are not as liquid as they are in the pools. With the interest rate as low as it is, it will not serve well to limit interest income for a period of time. These rates are being watched and investments being made as feasible. The interest yield on the checking accounts is more than the 90 day t-bill. The depository agreement entered into effective 9/1/11 realizes a floating interest rate depending on 90-day t-bill adjusted quarterly and should allow for a more competitive rate with the interest rate market as it increases. At this point, the minimum paid is .20% no matter what the 90 day t-bill is doing. Further, the depository has set up an investment account that maintains a rate consistent with TexPool's prior month average yield adjusted monthly. This account is also earning the minimum .20% which is more than the funds are paying. However, due to collateral being limited to $6,000,000 for all accounts held by bank, this account is limited in its use. Funds are invested in the pools and the bank depending on the needs of the individual funds, diversity issues, and collateral available.

Funds are invested to yield the highest return and security at the time of investment or withdrawal. Graphs showing the percentage breakdown of investments as well as transactions for all funds are attached for your review.

The information presented above and the attached are submitted to you as the quarterly report of investment transactions for Granbury Independent School District.

Dr. James M. Largent
Superintendent

Sharay S. Boynton, CPA
Executive Director of Finance

PORTFOLIO SUMMARY REPORT
PERIOD ENDING 08/31/12

GRANBURY ISD – GENERAL OPERATING INVESTMENT FUNDS

Beginning Book Value	$ 20,127,701
Beginning Market Value	$ 20,127,701
WAM at Beginning of Period	1 Days
Change to Market Value	$ 0
Ending Book Value	$ 20,127,701
Ending Market Value	$ 20,127,701
Gain/Loss	$ 0
WAM at Ending Date	1 Days
Period Yield to Maturity	.17%
Period Average Benchmark Yield	.091%

GRANBURY ISD – FOOD SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 573,176
Beginning Market Value	$ 573,176
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 573,176
Ending Market Value	$ 573,176
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	.18%
Period Average Benchmark Yield	.091%

GRANBURY ISD – SCHOLARSHIP/TRUST INVESTMENT FUNDS

Beginning Book Value	$ 115,073
Beginning Market Value	$ 115,073
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 115,073
Ending Market Value	$ 115,073
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	.20%
Period Average Benchmark Yield	.091%

GRANBURY ISD – DEBT SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 574,749

Beginning Market Value	$	574,749
WAM at Beginning of Period		1 Day
Change to Market Value	$	0
Ending Book Value	$	574,749
Ending Market Value	$	574,749
Gain/Loss	$	0
WAM at Ending Date		1 Day
Period Yield to Maturity		.19%
Period Average Benchmark Yield		.091%

GRANBURY ISD – BUILDING FUND INVESTMENT FUNDS

Beginning Book Value	$	14,643
Beginning Market Value	$	14,643
WAM at Beginning of Period		1.0 Days
Change to Market Value	$	0
Ending Book Value	$	14,643
Ending Market Value	$	14,643
Gain/Loss	$	0
WAM at Ending Date		1.0 Days
Period Yield to Maturity		.20%
Period Average Benchmark Yield		.091%

GRANBURY ISD –SELF INSURANCE INVESTMENT FUNDS

Beginning Book Value	$	1,391,112
Beginning Market Value	$	1,391,112
WAM at Beginning of Period		1.0 Days
Change to Market Value	$	0
Ending Book Value	$	1,391,112
Ending Market Value	$	1,391,112
Gain/Loss	$	0
WAM at Ending Date		1.0 Days
Period Yield to Maturity		0.19%
Period Average Benchmark Yield		0.091%

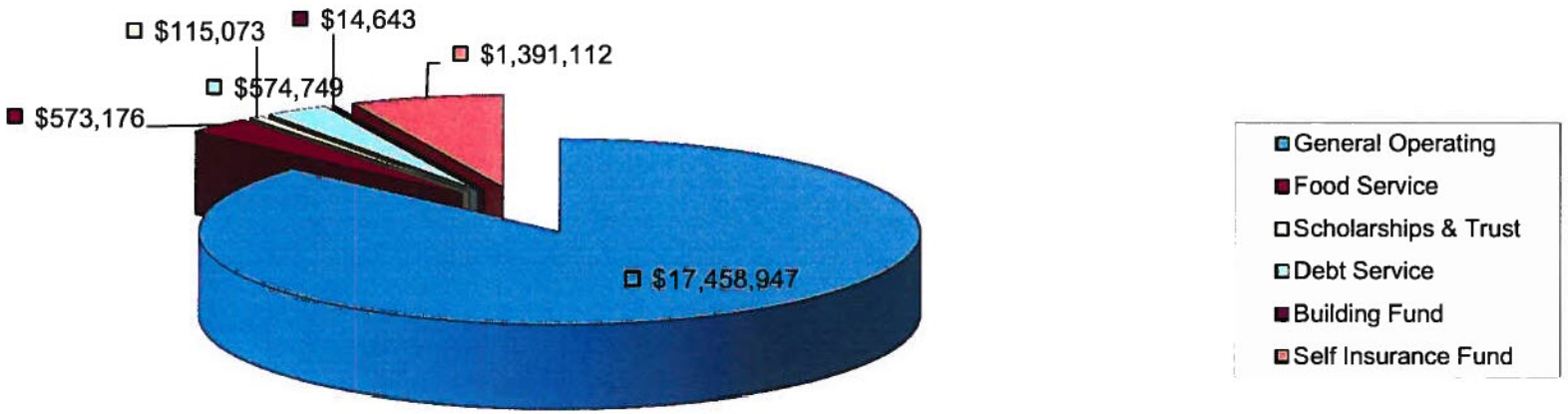
Prepared by: Finance Director _____

Superintendent _____

GRANBURY INDEPENDENT SCHOOL DISTRICT
STATEMENT OF POSITION - BY FUND
ENDED August 31, 2012

FUND	DEPOSITORY	LOCAL GOV'T INVESTMENT COOP (LOGIC)	LONE STAR INVESTMENT POOL	TEXPOOL INVESTMENT POOL	TEXAS TERM		TOTAL BY FUND
General Operating	$1,114,938	$10,674,874	$71,057	$2,770,051	$2,828,026		$17,458,947
Food Service	$233,280	$211,420		$102,112	$26,364		$573,176
Scholarships & Trust	$115,073						$115,073
Debt Service	$183,221	$292,589	$7,432	$66,307	$25,200		$574,749
Building Fund	$13,600	$28		$1,015			$14,643
Self Insurance Fund	$254,527	$1,036,102		$0	$100,483		$1,391,112
Total by Type	$1,914,639	$12,215,014	$78,490	$2,939,485	$2,980,073		$ 20,127,701

Granbury ISD Statement by Position - By Fund



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

GENERAL OPERATING FUND: **LOGIC**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							20,664,705	20,664,705
6/15/2012	1,000,000	Pool	Open	1,000,000		1,000,000	(1,000,000)	(1,000,000)
6/29/2012	4,162	Pool	Open	4,162	4,162		4,162	4,162
7/13/2012	2,000,000	Pool	Open	2,000,000		2,000,000	(2,000,000)	(2,000,000)
7/30/2012	2,000,000	Pool	Open	2,000,000		2,000,000	(2,000,000)	(2,000,000)
7/31/2012	3,719	Pool	Open	3,719	3,719		3,719	3,719
8/14/2012	3,000,000	Pool	Open	3,000,000		3,000,000	(3,000,000)	(3,000,000)
8/30/2012	2,000,000	Pool	Open	2,000,000		2,000,000	(2,000,000)	(2,000,000)
8/31/2012	2,288	Pool	Open	2,288	2,288		2,288	2,288
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							10,674,874	10,674,874

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

GENERAL OPERATING FUND: LONE STAR

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							71,033	71,033
6/29/2012	8	Pool	Open	8	8		8	8
7/31/2012	8	Pool	Open	8	8		8	8
8/31/2012	8	Pool	Open	8	8		8	8
							-	-
							-	-
							71,057	71,057

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

GENERAL OPERATING FUND: TexPool

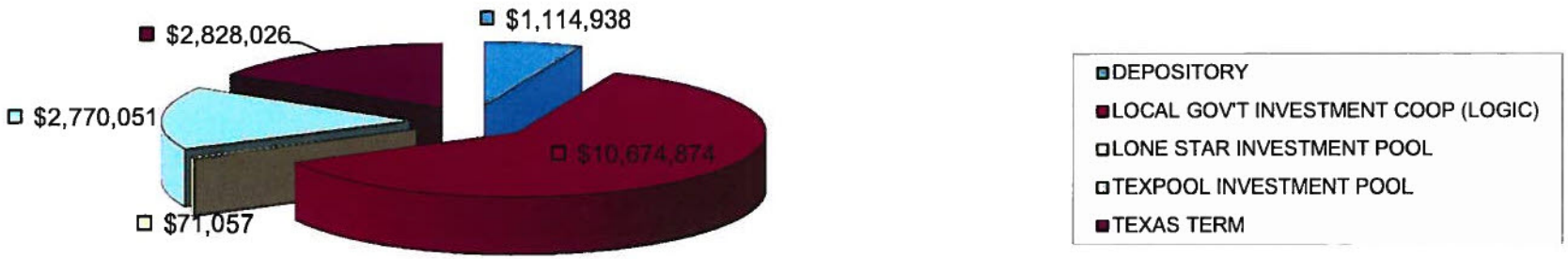
Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							5,268,898	5,268,898
6/19/2012	1,500,000	Pool	Open	1,500,000		1,500,000	(1,500,000)	(1,500,000)
6/29/2012	1,000,000	Pool	Open	1,000,000		1,000,000	(1,000,000)	(1,000,000)
6/29/2012	526	Pool	Open	526	526		526	526
6/29/2012	8	Pool	Open	8	8		8	8
7/31/2012	302	Pool	Open	302	302		302	302
7/31/2012	8	Pool	Open	8	8		8	8
8/31/2012	301	Pool	Open	301	301		301	301
8/31/2012	8	Pool	Open	8	8		8	8
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							2,770,051	2,770,051

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

GENERAL OPERATING FUND: **TXTerm**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							3,827,031	3,827,031
6/29/2012	1,000,000	Pool	Open	1,000,000		1,000,000	(1,000,000)	(1,000,000)
6/29/2012	393	Pool	Open	393	393		393	393
7/31/2012	302	Pool	Open	302	302		302	302
8/31/2012	301	Pool	Open	301	301		301	301
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							-	-
							2,828,026	2,828,026

Granbury ISD - Statement of Position - General Operating



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

DEBT SERVICE FUND: **LOGIC**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							2,291,618	2,291,618
6/29/2012	473	Pool	Open	473	473		473	473
7/30/2012	2,000,000	Pool	Open	2,000,000		2,000,000	(2,000,000)	(2,000,000)
7/31/2012	450	Pool	Open	450	450		450	450
8/31/2012	48	Pool	Open	48	48		48	48
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-
							292,589	292,589

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

DEBT SERVICE FUND: **Lone Star**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							7,430	7,430
6/29/2012	1	Pool	Open	1	1		1	1
7/31/2012	1	Pool	Open	1	1		1	1
8/31/2012	1	Pool	Open	1	1		1	1
							-	-
							7,432	7,432

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

DEBT SERVICE FUND: **TexPool**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							966,084	966,084
6/29/2012	111	Pool	Open	111	111		111	111
7/31/2012	900,000	Pool	Open	900,000		900,000	(900,000)	(900,000)
7/31/2012	105	Pool	Open	105	105		105	105
8/31/2012	7	Pool	Open	7	7		7	7
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							66,307	66,307

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

DEBT SERVICE FUND: **TxTerm**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							1,024,984	1,024,984
6/29/2012	107	Pool	Open	107	107		107	107
7/31/2012	1,000,000	Pool	Open	1,000,000		1,000,000	(1,000,000)	(1,000,000)
7/31/2012	106	Pool	Open	106	106		106	106
8/31/2012	3	Pool	Open	3	3		3	3
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-
							-	-
							25,200	25,200

Granbury ISD - Statement of Position - Debt Service



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

BUILDING FUND: LOGIC

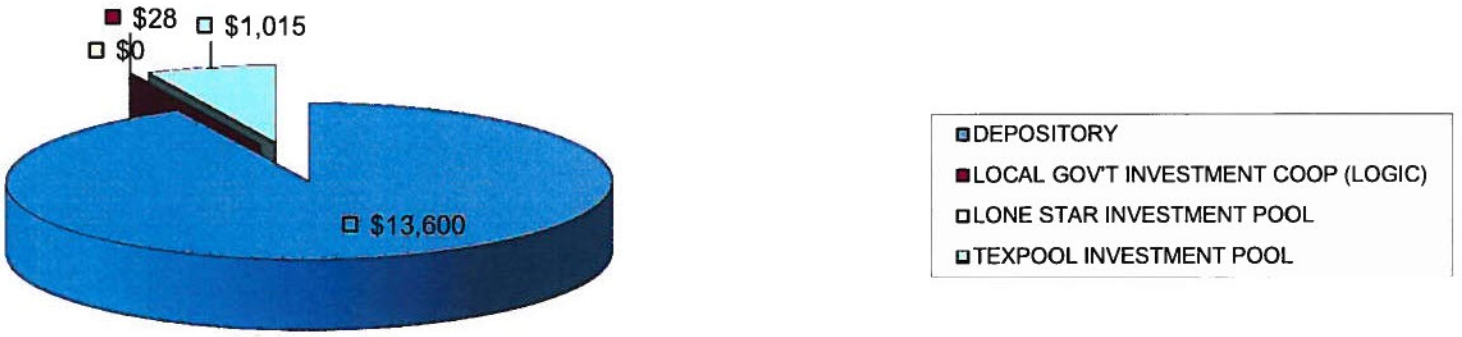
Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							28	28
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-
							28	28

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

BUILDING FUND: TexPool

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							1,015	1,015
		Pool	Open	-	-		-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-
							-	-
							1,015	1,015

Granbury ISD - Statement of Position - Building Fund



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

SELF INSURANCE FUND: LOGIC

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							1,035,510	1,035,510
6/29/2012	214	Pool	Open	214	214		214	214
7/31/2012	209	Pool	Open	209	209		209	209
8/31/2012	170	Pool	Open	170	170		170	170
		Pool	Open				-	-
							-	-
							-	-
							1,036,102	1,036,102

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

SELF INSURANCE FUND: **TexPool**

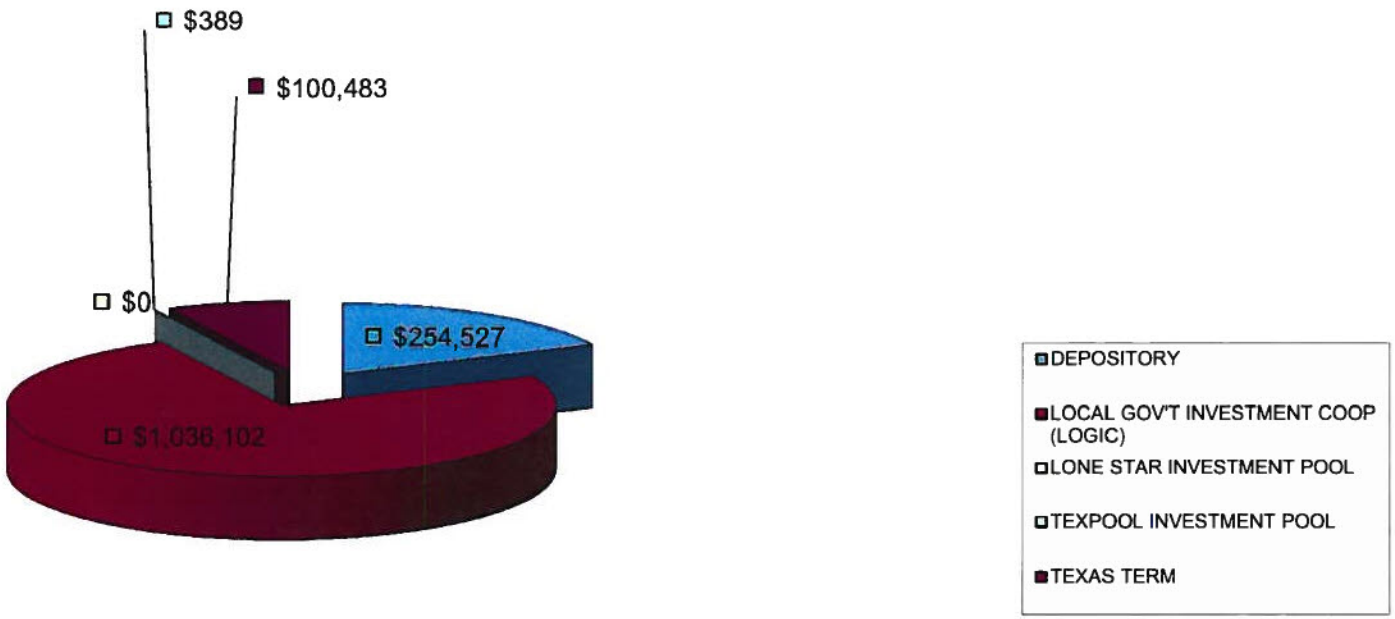
Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

SELF INSURANCE FUND: **TxTerm**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							100,451	100,451
6/29/2012	11	POOL	OPEN	11	11		11	11
7/31/2012	11	POOL	OPEN	11	11		11	11
8/31/2012	11	POOL	OPEN	11	11		11	11
							-	-
							-	-
							-	-
							100,483	100,483

Self Insurance Fund



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

FOOD SERVICE FUND: **LOGIC**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							211,299	211,299
6/29/2012	44	Pool	Open	44	44		44	44
7/31/2012	43	Pool	Open	43	43		43	43
8/31/2012	35	Pool	Open	35	35		35	35
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							-	-
							-	-
							211,420	211,420

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

FOOD SERVICE FUND: **TexPool**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							102,078	102,078
6/29/2012	12	Pool	Open	12	12		12	12
7/31/2012	11	Pool	Open	11	11		11	11
8/31/2012	11	Pool	Open	11	11		11	11
		Pool	Open				-	-
							-	-
							-	-
							-	-
							-	-
							102,112	102,112

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
ENDED August 31, 2012

FOOD SERVICE FUND: **TexasTerm**

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
5/31/2012							26,355	26,355
6/29/2012	3	Pool	Open	3	3		3	3
7/31/2012	3	Pool	Open	3	3		3	3
8/31/2012	3	Pool	Open	3	3		3	3
		Pool	Open				-	-
		Pool	Open				-	-
		Pool	Open				-	-
							-	-
							26,364	26,364

Granbury ISD Statement of Position - Food Service Fund





CTE

Career & Technology Education

Encompassing Education

Career Clusters

GISD Pathways

- **Art/AV – Graphics, Video**
- **Agriculture – Welding, Animal Studies**
- **Business/Finance**
- **Education and Training**
- **Health Science**
- **Hospitality and Tourism**
- **Information Technology**
- **Law and Public Safety**
- **STEM**
- **Transportation, Distribution and Logisitics**

Other Pathways

- Government and Public Administration
- Architecture and Construction
- Human Services
- Manufacturing
- Marketing

CTE Numbers

Grades 9-12

- 2010-2011 – 1230 students
- 2011-2012 – 1457 students
- 2012-2013 – 1434 students
  - 1875 Units of CTE Students

Certification Growth

	September 2009	September 2010	September 2011	September 2012	September 2013
Certifications (Nationally recognized but not on PER)	2 CPR, Hunter Safety	2 CPR, Hunter Safety	3 CPR, Hunter Safety, & IV Certification	4 CPR, Hunter Safety, IV Certification & OSHA Safety and ServSafe	
PER Certifications (Certifications listed on the Program Effectiveness Report for Carl Perkins report)	0	3 Adobe Photoshop, Vet Tech, Pharmacy Tech	9 Adobe Photoshop CS4 and CS5, Adobe Flash CS4 and CS5, Adobe CS4 Dreamweaver, Adobe CS5 Premier Pro, Floral Design (TFA), Vet Tech, Comp TIA A+, Strata IT Fundamentals, Pharmacy Tech	8 Adobe Photoshop CS6, Adobe Flash CS6, Adobe CS4 Dreamweaver, Adobe CS6 Premier Pro, Floral Design (TFA), Vet Tech, Pharmacy Tech, IC3 (Internet and Computing Core Certication)	
Local Certifications (Articulated with local industry)		1 Teller	1 Teller	1 Teller	
WC Workforce Certifications	0	0	5 Intro to Fabrication, Welding Safety, Floral Design, Auto Electrical Systems, Scan Tool Familiarization	7 Intro to Fabrication, Welding Safety, Floral Design, Auto Electrical Systems, Scan Tool Familiarization, Photography, & Phtoshop/Intro to Digital Imaging	
Dual Credit Weatherford College				Advanced Animal Science	

CERTIFICATIONS

- 2009-2010 = 0 certifications reported on PER
- 2010-2011 = 26 certifications reported on PER
- 2011-2012 = 77 certifications granted to approximately 60 students
  - And 50+ Others, including WC Workforce Education in automotive, welding, floral and finance

Granbury ISD Technology Interns; enrolled in Computer Technician class and worked alongside our GISD Technicians throughout the year. First group to pass COMP TIA A+ certification.



CERTIFICATIONS







- EMT – 4 (Summer 2012)
- Pharmacy Tech – 8
  - IV Certification – 8
- Adobe
  - Photoshop – 23
  - Flash – 3
  - Dreamweaver (Web Design) – 8
  - Premier Pro (video) – 7

CERTIFICATIONS

- Veterinary Technician – 2
- Floral Design – 10
- Comp TIA A+ -- 3
- Strata IT Fundamentals – 1

Weatherford College Workforce Certifications

- Automotive
- Welding
- Floral
- Photography
- Photoshop

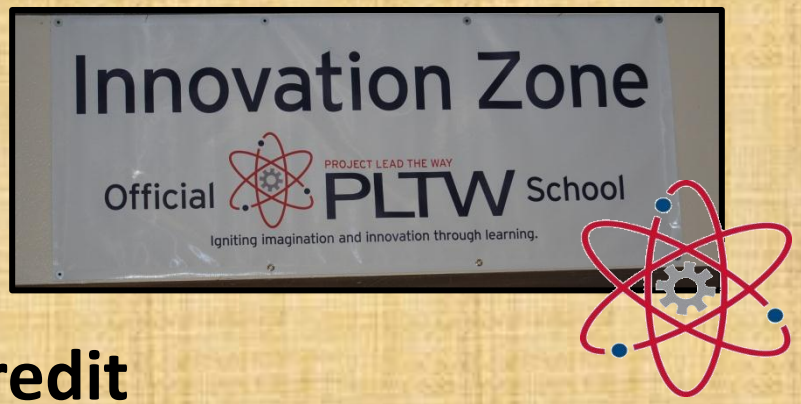


Weatherford College

- Workforce Certifications
- ATC across the department
  - Approximately 450 credits
- Dual Credit – Advanced Animal Science
- UNT/WC – 2 x 2 partnership in Engineering (2013)
- Tarleton/WC – 2 x 2 partnership in Education (2013)

PLTW

Project Lead the Way



- ❑ Certified Campus!
- ❑ Students can transcript credit
- ❑ UNT/WC partnership
- ❑ Nuclear Power Institute
  - WIT: Workforce Industry Training – male/female
  - Power Set – Females
    - NPI pays $150/student for year 1, and $450/student year 2 and following
    - Funds are for field trips and STEM training
  - Counselor Program – field trips to universities
  - Sponsorship stipend

Luminant

Academic Advising

Bridges

- Career Inventory Software
  - Directs students to a Career Cluster
  - Job availability/outlook
  - Institutions of Study
  - Salary Outlook/averages
- Used anywhere with Internet
  - Use GISD log-in and password (cards available)
- Student or parent log-in

Counseling

- 5th Grade visit to GHS, fall
- 6th – Bridges Inventory, Career Explorations in Tech Apps
- 7th – Develop 4-year plan and choose Career Pathway
- Career Exploration – new elective
- 8th – GTT is first CTE course available; high school credits can be earned to prepare for pathway
- 9th -12th – Follow a coherent sequence and earn certification

Granbury Independent School District Graduation Plan

Last Name _____ First Name _____ MI__ Date _____

Campus _____

ID# _____

Graduation Year_____

Present Grade _____

Counselor _____

Proposed Graduation Program: Recommended DAP [_____]

Possible Career Choices: 1. _____ 2. _____

My Post-High School plans include:

(circle all that apply)

Two Year College Four Year College Military

Technical School Employment

Other_____

Student Signature: _____

Parent Signature: _____

Place an "X" next to the cluster in which you are most interested:

CAREER CLUSTERS

___Agriculture, Food & Natural Resources

___Arts, A/V Technology & Communication

___Business Administration & Finance

___Education & Training

___Health Science

___Hospitality & Tourism

___Information Technology

___Law & Public Safety

___Science, Technology, Engineering & Math

___Transportation, Distribution & Logistics

The following courses are required to receive a Recommended Diploma from GHS:

English	**4 credits**
Math	**4 credits**
Science	**4 credits**
Social Studies	**3 ½ credits**
Economics	**½ credit**
Foreign Language	**2 credits**
PE (or equivalent)	**1 credit**
Speech	**½ credit**
Fine Arts	**1 credit**
Elective Courses	**5 ½ credits**
TOTAL:	**26 credits**

This is a working document and will be reviewed on an annual basis by the student, parent, and counselor.

This document was prepared Fall 2011 in a CTE Class.

Class Name _____

Teacher _____

Granbury Independent School District Graduation Plan

Name _____ **ID #**_____ **Career Pathway**_____ **Graduation Plan: REC** ☐ **DAP** ☐ [____]

SUBJECT AREA	GRADE 8 Year ____	S 1	S 2	GRADE 9 Year ____	S 1	S 2	GRADE 10 Year ____	S 1	S 2	GRADE 11 Year ____	S 1	S 2	GRADE 12 Year ____	S 1	S 2
ENGLISH—4 cr	___ English 1			___ English 1 ___ English 2 ___ PreAP Eng 2			___ English 2 ___ PreAP Eng 2 ___ English 3/AP/DC ___ Other:			___ English 3/AP/DC ___ English 4/AP/DC			___ English 4 ___ English 4 AP or DC ___ Other:		
MATH—4 cr *Math Models must be taken prior to Algebra 2	___ Algebra 1			___ Algebra 1 ___ PreAP Geom			___ Geom ___ PreAP Geom ___ Algebra 2 ___ PreAP Alg 2 ___ Other:			___ Geometry ___ Math Models ___ Algebra 2/PreAP ___ Pre Cal/PreAP ___ DC Alg/DC Trig ___ Other:			___ Geometry ___ Algebra 2 ___ AMDM ___ Pre Cal/PreAP Pre Cal ___ AP Cal ___ AP Stats ___ Other:		
SCIENCE—4 cr *IPC must be taken prior to Chemistry and Physics for a Recommended Diploma. IPC not allowed for DAP diploma.	___			___ Biology ___ PreAP Bio ___ IPC			___ IPC ___ Biology ___ Physics ___ Chemistry ___ PreAP Chemistry			___ Physics ___ Chemistry/PreAP ___ AP Chem ___ PreAP Physics ___ DC Science ___ Other:			___ Chemistry ___ Physics ___ AP Biology ___ AP Chemistry ___ AP Physics ___ DC Science ___ Other:		
SOCIAL STUDIES **3 ½ cr + ½ cr for Economics**	___			___ World Geo ___ PreAP World Geo			___ World Geo ___ World History ___ PreAP W History ___ AP W History ___ Other:			___ US History ___ AP US History ___ DC US History ___ Other:			___ US Gov ___ DC/AP US Gov ___ Economics ___ AP Macro Economics ___ AP Micro Economics ___ Other:		
FOREIGN LANG **2 cr (Rec)** **3 cr (DAP)** *Must be 2 or 3 years of the same language	___ Spanish 1 ___ AP Spanish 4			___ Spanish 1 or 2 ___ AP Spanish 3 ___ German 1 ___ French 1 ___ ASL 1			___ Span 1, 2, or Pre AP3 ___ AP Span 3 ___ ASL 1 or 2 ___ German 1 or 2 ___ French 1 or 2 ___ Other:			___ Span 1, 2, or PreAP3 ___ AP Span 4 or 5 ___ ASL 1, 2, or 3 ___ German 1, 2, or PreAP3 ___ French 1, 2, or PreAP3 ___ Other:			___ Span 1, 2, or PreAP3 ___ AP Span 4 or 5 ___ ASL 1,2, or 3 ___ German 1, 2, or PreAP3 ___ AP German 4 ___ French 1, 2, or PreAP 3 ___ AP French 4		
PE EQUIV 1 cr	___ Ath ___ PE ___ JV Drill			___ PE or Equiv			___ PE or Equiv			___ PE or Equiv			___ PE or Equiv		
SPEECH—1/2 cr	___			___ Comm App/Prof Comm			___ Comm App/ Prof Comm			___ Comm App/Prof Comm			___ Comm App___ Prof Comm		
FINE ARTS—1 cr *Must be a full year of the same fine art	___ Band Choir ___ Art ___ Theatre Arts			___ Band Choir Dance ___ Art ___ Theatre ___ Other			___ Band Choir Dance ___ Art ___ Theatre/TechTH ___ Other			___ Band Choir Dance ___ Art ___ Theatre/TechTH ___ Other			___ Band Choir Dance ___ Art ___ Theatre/TechTH ___ Other		
ELECTIVES—	___ GTT														
5 ½ cr Rec/4 ½ cr DAP															
*4 advanced measures required for DAP diploma															
TOTAL CREDITS:															

CTE Clusters at a GLANCE

Agricultural, Food and Natural Resources

Animal Science

☐Principles of Ag/Food/NR (1)	☐ Livestock Production (1/2)	☐Small Animal Mgmt (1/2)	
☐ Vet Med App (1)	☐ Wildlife, Fisheries, Eco (1/2)	☐ Equine Science (1/2)	☐ Floral Design (1)
☐ Adv Animal Science (1)	☐ Prac in A/F/N (3)	☐ Professional Standards in Agribus (1)	

Welding

☐ Principes of Ag/Food/NR (1)	☐ Ag Mech & Metal Tech (1)	☐ Ag Facilities Design (1)	☐ Prac in Ag Mechanics (3)

Architecture and Construction

☐ Principles of Architecture & Construction (1)		☐ Building Maintenance Technology (1)

Arts/AV Technology and Communication

Graphics

☐ Digital & Interactive Media (1)	☐ Graphic Design & Illustration (1)	☐ Animation & Advanced Graphics (1)
☐ Honors DIM (1)	☐ Honors Graphic Design & Illustr (1)	☐ Honors Animation & Adv Graphics (1)

Video

☐ Prin of Arts/AV (1/2)	☐ Audio Video Production (1)	☐ Adv. AV Production (Honors) (1)

Business and Finance

☐ Prin Bus/Mktg/Fin (1/2)	☐ Business Management (1)	☐ Bus Information Mgmt (BIM) (1)	
☐ Banking & Finance (1/2)	☐ Global Business (1/2)	☐ Web Technologies (1/2)	☐ Statistics & Risk Mgmt (1)
☐ Accounting I (1)	☐ Accounting II (1)	☐ Virtual Business (1/2)	

Education and Training

☐ Prin of Human Services (1/2)	☐ Child Development (1/2)	☐ Interpersonal Studies (1/2)
☐Human Growth and Development (1)	☐ Education/Training (1)	

Health Science

Pharmacy Technician

☐ Medical Terminology (1/2)	☐ Prin of Health Science (1/2)	☐ Health Science (2)	☐ Prac of Health Science (2)
☐ Anatomy & Physiology (1)	☐ Medical Microbiology (1)		

Emergency Medical Technician

☐ Medical Terminology (1/2)	☐ Prin of Health Science (1/2)	☐ Health Science (2)	☐ Prac of Health Science (2)
☐ Anatomy & Physiology (1)	☐ Medical Microbiology (1)		

Hospitality and Tourism

☐Principles of Human Services (1/2)	☐ Princ of Hosp & Tourism (1/2)	☐ Principles of Bus/Mktg/Finance (1/2)
☐ Lifetime Nutrition & Wellness (1/2)	☐ Restaurant Management (1/2)	

Information Technology

Computer Science

☐ Computer Prog (Honors) (1)	☐ AP Comp Science (1)	☐ Web Technologies (1/2)	☐Virtual Business (1/2)

Computer Maintenance

☐Comp Maint (1)	☐ Computer Technician (2)	☐ Web Technologies (1/2)	☐Virtual Business (1/2)

Law, Public Safety, Corrections & Security

☐ Princ of Law/Public Safety (1)	☐ Law Enforcement I (1)	☐ Forensics (Honors) (4th Science) (1)

Marketing

☐ Prin of Bus/Mktg/Finance (1/2)	☐ Sports/Entertain Mktg (1/2)	☐ Bus Info Mgmt (BIM) (1)	☐ Business Mgmt(1)
☐ Career Prep I (1)	☐ Career Prep II (1)	☐ Pract in Mktg Dynamics (3)	☐ Statistics & Risk Mgmt (4th Math) (1)

Science, Technology, Engineering and Mathematics (STEM)

☐ Intro to Engineering Desing (IED) (1)	☐ Princ of Engineering (POE) (1)	☐ Engineering Math (Honors) (1)

Transportation, Distribution & Logistics

☐Energy, Power & Transp (1)	☐ Auto Tech (1)	☐ Adv Auto Tech (2)	☐ Collision & Rep (1)	☐ Aviation (4th Science) (1)

CAREER EXPLORATION

- New 7th Grade Elective
- Full year
- 2 weeks studying 16 Career Clusters

















5th Grade Tours







Career Day


How do you become a physical therapist?



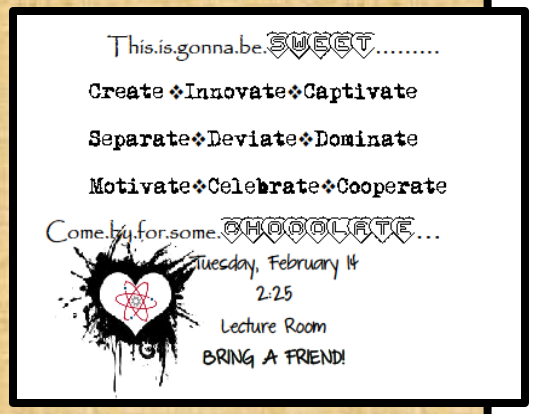

OF CONTENTS


EXPOSITORY



GISD {CTE} Events

- **Student Recruitment**
  - 5th grade tours
  - 9th Grade Career Day
  - Pink Out
- **College/Career Readiness**
  - Post-secondary articulations
    - WC Campus open on GISD campus
  - Dual Credit
  - Curriculum Department partnerships
  - Teacher professional development
- **PLTW certified campus**
- **Hospital Partnership approved**
- **Community Involvement**
  - Donations
  - Partnerships
  - Granbury Education Foundation formed
- **Tech Camp**
  - Gateway to Technology
- **Certification Continuous Improvement**







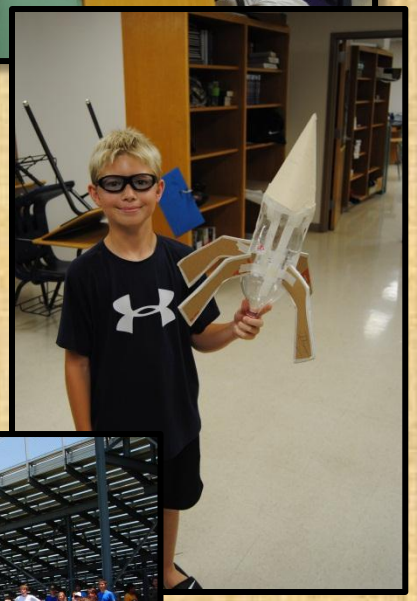
Gateway to TECHnology CAMP

For incoming 5th-8th graders

Tech Camp 2012

- 138 campers
  - 78 paid $90 Full Day/ $50 Half Day
  - 12 Scholarships
  - 48 summer school students
- 5 PLTW teachers
  - 8 summer school teachers
- Community Bank & Luminant sponsored t-shirts







CTE SUMMARY

Donations

- **Durant Toyota** – Geo, used for instruction, & diagnostics
- **LGMC** - $1,000
  - Health Science
- **Weatherford College EMT**
  - $8,000, including a cot/stretcher (new equipment estimates)
- **Ft. Worth Camera** – 3 cameras
- **Misner Foundation** - $1000
  - Accounting Class

Director Summary

- CTE Marketing
  - Magazine, Events, Academic Advising
  - 5th Grade Visits, Career Day
- BEST Team Meetings
  - Meet & Greet August
  - Speaker's Bureau
- TAMU CTE Leadership Academy
- CTE Tech Camp
- LGMC partnership signed
- WC Partnership
  - UNT/WC Engineering partnership
  - WC/Tarleton Education track at WC Granbury
  - Dual Credit Animal Science
  - Workforce Certifications

CTE FUTURE

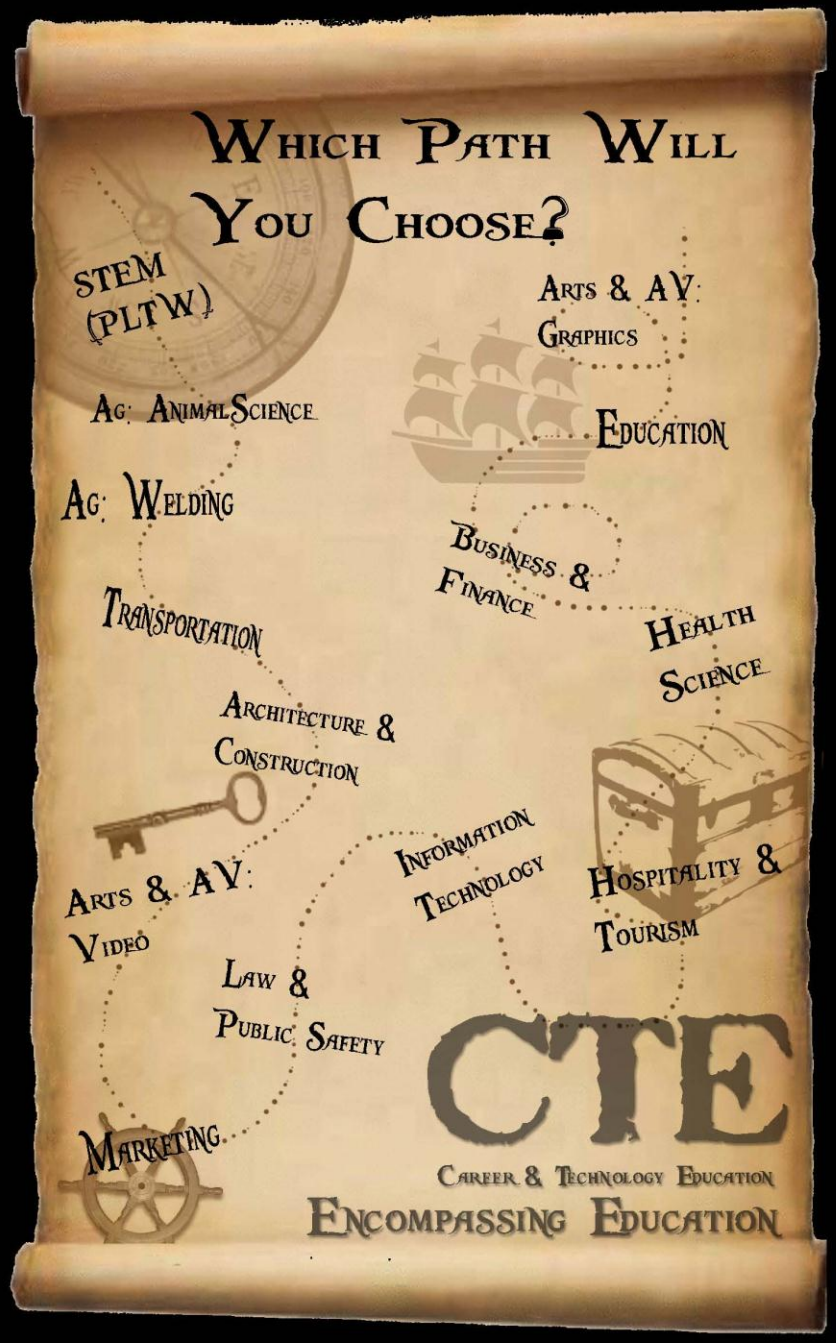
CTE Electives

- GHS
  - Trades
    - HVAC, Electrical, Plumbing, Energy
  - Technology
    - Programming, networking, gaming
  - Health Science
    - Medical Billing, CNA
- CNGC
  - Strengthen elective opportunities
  - Exploratory Course
    - Trades
    - Technology
- Middle School
  - Sustain 7th grade Career Explorations
  - Offer 8th grade Career Portals

Certifications

- Maintain and grow certification opportunities
  - Welding
  - Automotive
  - Technology
    - A+, Cisco, Video Gamer Designer, Mobile App Developer
  - Culinary/Food Handler
  - 911 and Dispatcher
  - CNA and Medical Billing

CTE Teachers' Vision and Dreams attached in packet


Which Path Will You Choose?
STEM (PLTW)
Arts & AV: Graphics
Ag: Animal Science
Education
Ag: Welding
Business & Finance
Transportation
Health Science
Architecture & Construction
Arts & AV: Video
Information Technology
Hospitality & Tourism
Law & Public Safety
Marketing
CTE
Career & Technology Education
Encompassing Education