Regular

Monday, February 6, 2012 5:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**

a. Chapter 551.074 - Personnel
1. Consider staff appointments
2. Consider Contract Recommendations for Assistant Superintendent, Executive Director, Directors, Principals, Assistant Principals, Coorinators, Supervisors, Managers and other Administrative Staff

b. Chapter 551.072 - Purchase, exchange, lease or value of real property

3. **Reconvene in open session - 6:00 PM**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Achievement Spotlight**

a. District Science Fair Best of Show and First Place Winners: Peter Mueller and Riley Summer GHS), Tommy Wallace (GMS)
b. District History Fair Best of Show Winners: Ashleen Atchue and Conor Counts (GHS), Jeffery Robinson (AMS), Codi Zableckis (GMS)
c. Middle School Geography Bee Winners: Luke Elliott (AMS), Caleb Moran (GMS),

7. **Public comments/audience participation**
8. **Discussion/Action**

a. Consider Consent Agenda Items
1. Minutes of the January 16, 2012 Regular Meeting and January 23, 2012 Special Meeting
2. Consider Budget Amendments
3. Consider Annual Contract for Tee Shirts and Miscellaneous Clothing CSP 2012-02
4. Consider renewal of Athletic Supplies - Catalog Discount CSP 2010-08

b. Consider Board Policy CNB(LOCAL)
c. Consider Budget Assumptions and Calendar
d. Consider Impact of Arlington Classics Academy, Premier High Schools and Texas College Preparatory Academics
e. Consider Repairs to Tracks at GHS, GMS and AMS
f. Consider Agreement with Lake Granbury Medical Center for Student Participation
g. Class Size Waiver
h. Superintendent Search and Timeline

9. **Discussion/Information**

a. Technology Purchases
b. Financial Statements for the period ending 12-31-11
c. Fund Balance Update as of 12-31-11
d. Possible Expenditures Above Budget Totals
e. Program to Recognize Distinguished Former Student, Former Educators and Friends of Granbury ISD
f. Shattered Dreams
g. Mid-Winter Report

10. **Consider action on items discussed in closed session**

a. Consider staff appointments
b. Consider Contract Recommendations for Assistant Superintendent, Executive Director, Directors, Principals, Assistant Principals, Coordinators, Supervisors, Managers and other Administrative Staff
c. Consider purchase, exchange, lease or value of real property

11. **Adjourn**

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
January 16, 2012

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, January 16, 2012, at 5:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer ..... Charlie Cloud, President

Board Members Present

Nancy Alana
Barbara Herrington
Mark Jackson
B. J. Wallace left at 6:38 P.M.
Don Walton

Board Members Absent

Micky Shearon

School Officials Present

Ron Mayfield, Superintendent
Carol Howard, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Charlie Cloud, President, called the meeting to order at 5:01 p.m. and noted that a quorum of board members was present, the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The Board reconvened in open session at 6:02 p.m.

Opening Comments/Invocation

Ron Mayfield led the invocation.

Pledge - U.S. Flag and Texas Flag

Nettie Baccus Elementary students Meghan Childers, Lazaro Oroco and Lani Hickey led the pledges.

Achievement Spotlight

Jeremy Ross, Granbury High School Principal, recognized Connie Stone recipient of the UIL Sponsor Award.

Jeremy Ross, Granbury High School Principal, recognized National Merit Commended Students, Joshua Cutler and Stefanie Mundhenk

Joy Hope and Greg Doss, GHS Choir Directors, recognized All-State Choir recipients Blake Bridges and Jessica Taylor.

Mark Eastin, GHS Band Director, presented All-State Band recipient Zach Morgan.

Scotty Pugh, GHS Football Coach, presented Academic All-State Football Players Slade Boynton, Brent Condit, Quade Gibson, Michael Horn, Tyler Jones, Dakota Morgan and Nick Tull.

Alicia Hernandez, Support Services Director, presented the NFL Fuel Up to Play 60 – Healthier US School Challenge (HUSSC) Award

Ron Mayfield, Superintendent, presented the Highest Facility/Staff attendance trophy to Brawner Intermediate for the month of November and Acton Middle School for the month of December.

Ron Mayfield, Superintendent, recognized the Board members for their services to the school district.

Public comments/audience participation

None

Consider Consent Agenda Items

A motion was made by Mark Jackson and seconded by Don Walton to approve consent agenda items as presented; 1) Minutes of the December 12, 2011 Regular Meeting and January 9, 2012 Special Meeting; 2) Budget Amendments; 3) Renewal of Grounds Equipment Repairs & Parts – CSP 2011-07; 4) Renewal of Office & Administration furniture bid 2011-04; 5) Renewal of Instructional Tools, Professional Books and Teaching Aid Supplies and Equipment 2010-12. **MOTION CARRIED**: Yes 5 – Noe 0

Consider Policy Update 92, affecting local policies DFF(LOCAL): Termination of Employment – Reduction in Force (delete), DFFA(LOCAL): Reduction in force – Financial Exigency and DFFB(LOCAL): Reduction in Force – Program Change

A motion was made by Don Walton and seconded by Mark Jackson to approve Update 92 as presented. **MOTION CARRIED**: Yes 5 – Noe 0

Consider Land Donation to Granbury ISD

A motion was made by Mark Jackson and seconded by Barbara Herrington to decline the acceptance of the request to donate the strip of land 37' X 530' behind Kentucky Fried Chicken, Harris Insurance, Cleburne Propane and next to the Cobblestone Court Development to Granbury ISD. **MOTION CARRIED**: Yes 5 – Noe 0

Consider Appointment of Applicant Review Committee for Superintendent Position

A motion was made by Mark Jackson and seconded by Nancy Alana to appoint Barbara Herrington – Chairperson, Nancy Alana and Don Walton as the application review committee for the Superintendent position. **MOTION CARRIED**: Yes 5 – Noe 0

Consider Selection of Minimum Qualifications for Superintendent Position

A motion was made by Barbara Herrington and seconded by Nancy Alana to set the minimum qualifications for the Superintendent position as the following:

- Must have an active Texas Superintendent Certificate
- Experience as a Superintendent
- Live in the Granbury ISD area after employed
- Prefer a Doctorate degree

MOTION CARRIED: Yes 5 – Noe 0

Considered Certified Nurse Assistant Program

No action was taken on this item.

Reports

Granbury Education Foundation Presentation

Barbara Townsend introduced the GEF Board Officers. Patti Caraway informed the GISD Board of Innovative Teaching Grants being offered to GISD teachers. Mrs. Caraway presented a booklet to the Board outlining the timelines and procedures for the Grants.

Technology Purchases

Amy Wood, Director of Technology, reported on purchases for the month of December 1, 2011 to January 6, 2012.

Financial Statements for the period ending 11-30-11

Sharay Boynton, Executive Director of Finance, gave the Board the Financial Statement for the period ending November 30, 2011.

Investment Report for period ending 11-30-11

Sharay Boynton, Executive Director of Finance, presented the Board with the Investment Report for the period ending 11-30-11.

School Report Cards

Carol Howard, Assistant Superintendent, fielding questions regarding the School Report Cards Report.

High School, AMS and GMS Tracks

Ron Mayfield, Superintendent, presented information to the Board on the deterioration of the tracks at AMS and GMS.

Appraisal District Board Members

Ron Mayfield, Superintendent, presented the list of Appraisal District Board Members for the Counties representing Granbury ISD.

Action on Items Discussed in Closed Session

- **Staff Appointments**

  None

- **Consider purchase, exchange, lease or value of real property**

  None

Adjournment

There being no further business, the meeting was adjourned at 7:18 p.m.

_____ _____

Charlie Cloud, Board President Mark Jackson, Board Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
January 23, 2012

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Monday, January 23, 2012, at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer.....Charlie Cloud, President

Board Members Present

Nancy Alana
Charlie Cloud
Mark Jackson
Micky Shearon
B. J. Wallace
Don Walton

Board Members Absent

None

School Officials Present

Ron Mayfield, Superintendent
Tom Howard, Director of Human Resources
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

None

Meeting Called to Order

Charlie Cloud, President, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board convened in closed session at 6:01 under the Texas Open Meeting Act, Chapter 551.001 and 551.074 - personnel

Reconvened

The Board reconvened in open session at 6:08.

Level III Grievance – David and Lisa Brown

Convened in closed session for Brown Grievance at 6:11 P.M.
Board convened in open session 6:21 P.M.

Convened in Closed Session

Convened in Closed Session at 6:24 P.M.

Reconvened

The Board reconvened in open session at 6:37 P.M.

Level III Grievance – Dr. Glynna Pate

Convened in Closed Session for Pate Grievance at 6:43 P.M.
Board reconvened in Open Session at 7:25 P.M.

Consideration and Possible Action on Minimum Qualifications for Superintendent

No action taken.

Approve Profile for Superintendent

A motion was made by Micky Shearon and seconded Mark Jackson to accept the Superintendent profile as presented. **MOTION CARRIED**: Yes 7 – Noe 0

Consider Action on Items Discussed in Closed Session

Level III Grievance – David and Lisa Brown

President, Charlie Cloud, stated that since the Administration has already sent a letter to SBEC and SBEC is investigating the incident, the Board does not feel it is necessary to send another letter.

Level III Grievance – Glynna Pate

A motion was made by Barbara Herrington and seconded by Micky Shearon to deny the grievance. **MOTION CARRIED**: Yes 6 – Noe 1 B.J. Wallace against.

Adjournment

There being no further business, the meeting was adjourned at 8:21 p.m.

_____ _____

Charlie Cloud, Board President Mark Jackson, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 6, 2012
For: Information

TO: Mr. Ron Mayfield, Superintendent

FROM: Sharay Boynton
DATE: January 30, 2012
RE: 12/31/11 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended December 31, 2011 for the general operating fund.

The statements for the period ended December 31, 2011 include only those transactions that occurred between the period of September 1, 2011 and December 31, 2011. Revenue collected to date equal 25.52% of the budgeted amount compared to 25.67% last year. Expenditures to date represent 29.26% of the budget compared to 30.17% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: January 30, 2012

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED DECEMBER 31, 2011

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	47,701,975	11,759,853	35,942,122	24.65%
5800 STATE SOURCES	15,601,299	4,272,245	11,329,054	27.38%
5900 FEDERAL SOURCES	475,000	247,109	227,891	52.02%
TOTAL REVENUES	**63,778,274**	**16,279,206**	**47,499,067**	**25.52%**
EXPENDITURES				
6100 PAYROLL COSTS	43,098,937	14,104,900	28,994,037	32.73%
6200 PROFESSIONAL & CONTRACTED SERVICES	15,788,409	2,366,710	13,421,700	14.99%
6300 SUPPLIES/MATERIALS	2,425,653	1,237,225	1,188,428	51.01%
6400 OTHER OPERATING	986,682	490,258	496,425	49.69%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	1,563,145	486,897	1,076,248	31.15%
TOTAL EXPENDITURES	**63,862,827**	**18,685,990**	**45,176,837**	**29.26%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(84,554)**	**(2,406,783)**	**2,322,230**	

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED DECEMBER 31, 2011

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES					
5700 LOCAL					
PROPERTY TAXES	47,204,694	11,524,766	35,679,928	24.41%	21.55%
INVESTMENT INCOME	65,000	11,086	53,914	17.06%	15.15%
OTHER LOCAL INCOME	432,281	224,001	208,280	51.82%	45.87%
5800 STATE					
STATE FUNDING	15,601,299	4,272,245	11,329,054	27.38%	43.43%
5900 FEDERAL					
FEDERAL PROJECTS	475,000	247,109	227,891	52.02%	3.54%
TOTAL REVENUES	**63,778,274**	**16,279,206**	**47,499,067**	**25.52%**	**25.67%**
EXPENDITURES					
11 INSTRUCTION	30,897,497	10,464,567	20,432,929	33.87%	34.40%
12 INSTRUCTIONAL RESOURCES & MEDIA	827,671	338,498	489,173	40.90%	41.49%
13 CURRICULUM & STAFF DEVELOPMENT	675,351	180,319	495,032	26.70%	31.70%
21 INSTRUCTIONAL LEADERSHIP	575,502	191,655	383,847	33.30%	34.17%
23 SCHOOL LEADERSHIP	3,487,785	1,156,537	2,331,248	33.16%	33.74%
31 GUIDANCE/COUNSELING	1,068,129	355,925	712,204	33.32%	33.95%
32 SOCIAL WORK SERVICES	57,000	54,404	2,596	95.45%	99.17%
33 HEALTH SERVICES	369,369	131,720	237,649	35.66%	32.77%
34 TRANSPORTATION	2,526,325	1,078,754	1,447,571	42.70%	36.06%
35 FOOD SERVICE	60,000	57,751	2,249	96.25%	0.00%
36 CO-CURRICULAR/EXTRACURRICULAR	1,625,683	565,009	1,060,674	34.76%	35.20%
41 GENERAL ADMINISTRATION	1,830,556	660,629	1,169,927	36.09%	33.69%
51 PLANT MAINTENANCE	6,058,112	2,814,834	3,243,278	46.46%	40.21%
52 SECURITY & MONITORING SERVICES	128,251	46,167	82,084	36.00%	43.60%
53 DATA PROCESSING	1,003,154	337,730	665,424	33.67%	40.68%
61 COMMUNITY EDUCATION	153,434	11,747	141,687	7.66%	13.50%
71 DEBT SERVICE	0	0	0	#DIV/0!	0.00%
81 FACILITIES CONSTRUCTION & ACQUISITION	250,000	49,947	200,053	19.98%	5.08%
91 CONTR INSTRUCTIONAL SERVICES	11,508,288	0	11,508,288	0.00%	0.00%
93 PAYMENTS TO FISCAL AGENT					
99 OTHER INTER GOV CHARGES	760,720	189,797	570,923	24.95%	25.03%
TOTAL EXPENDITURES	**63,862,827**	**18,685,990**	**45,176,837**	**29.26%**	**30.17%**
OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(84,554)**	**(2,406,783)**	**2,322,230**		

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 6, 2012
For: Information

TO: Mr. Ron Mayfield, Superintendent

FROM: Sharay Boynton
DATE: January 30, 2012
RE: Fund Balance Update – 12/31/11

SUMMARY:

Attached is an analysis of year end fund balance activity as of 12/31/11.

The assumptions used in the analysis:

- State and Local Revenue based on 1st Semester ADA information taking into account similar adjustment from last year's 1st semester to end of year results.
- Tax collection projections based on budgeted amounts
- Interest Income based on budgeted amounts
- 6100 projected expenditures are based on current year staffing taking into account lapse caused from early pay out of certain positions.
- 6200-6500 projected expenditures are based on budgeted amounts
- 6600 expenditures have been actually reviewed and based on 100% technology expenditures being made and review of specific line items.

Based on the above assumptions:

- State Revenue is projected to be $400,000 higher than budgeted
    - ADA is higher than budgeted
- Attrition savings net of reallocated federal salaries is projected to be $700,000
- Savings associated with reduced sub costs is projected to be $100,000
- Generator project savings is projected to be $100,000
- Contingency need to date allows for $400,000 to be unallocated

Bottom line addition to Fund Balance is $1,733,475 in lieu of the $33,475 currently budgeted.

Summary for the Fund Balance for this year based on above and anticipated expenditures from Mr. Mayfield and next with the assumption that next year equals balanced budget with salary increase is attached for your review. Information shared is worst case.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Date Submitted: January 30, 2012

PROJECTED

Granbury ISD
Fund Balance Analysis
As of 12/31/11

	2010-11	2011-12	2012-13
Unrestricted	14,285,646	15,438,121	14,938,121
Construction	424,264	424,264	424,264
Equipment	400,000	400,000	400,000
Other	200,000	200,000	200,000
HS Alottment	-	-	-
Total	15,309,910	16,462,385	15,962,385
% of Operating Budget	22%	25%	26%

PROJECTED

Granbury ISD
Fund Balance Analysis
2011-12

65,050,360

				% of Budget
Beginning Fund Balance - Unrestricted		14,285,646		21.96%
Original Projected Year End Activity	33,475			
Attrition Savings net of Federal Funds	700,000			
Savings associated with Sub Costs	100,000			
Generator Project Savings	100,000			
Unallocated Contingency	400,000			
Increase in Revenue - 1st Semester #s	400,000			
One Time Expenditures presented by Mr. Mayfield	(581,000)			
		1,152,475		
Projected Year End Balance 8/31/11			15,438,121	23.73%
Beginning Fund Balance - Construction		424,264		
Move from Unrestricted				
Projected Year End Activity				
Projected Year End Balance 8/31/11			424,264	0.65%
Beginning Fund Balance - Equipment		400,000		
Move from Unrestricted				
Projected Year End Activity				
Projected Year End Balance 8/31/11			400,000	0.61%
Beginning Fund Balance - Other		200,000		
Move from Unrestricted				
Projected Year End Activity				
Projected Year End Balance 8/31/11			200,000	0.31%
Beginning Fund Balance - HS Allottment		-		
Move from Unrestricted	-			
Projected Year End Activity	-			
Projected Year End Balance 8/31/11			-	0.00%
Projected Total Fund Balance			**16,462,385**	**25.31%**

PROJECTED

Granbury ISD
Fund Balance Analysis
2012-13

60,505,175

				% of Budget
Beginning Fund Balance - Unrestricted		15,438,121		25.52%
Original Projected Year End Activity	-			
Salary Increase	(500,000)			
		(500,000)		
Projected Year End Balance 8/31/11			14,938,121	24.69%
Beginning Fund Balance - Construction		424,264		
Move from Unrestricted				
Projected Year End Activity				
Projected Year End Balance 8/31/11			424,264	0.70%
Beginning Fund Balance - Equipment		400,000		
Move from Unrestricted				
Projected Year End Activity				
Projected Year End Balance 8/31/11			400,000	0.66%
Beginning Fund Balance - Other		200,000		
Move from Unrestricted				
Projected Year End Activity				
Projected Year End Balance 8/31/11			200,000	0.33%
Beginning Fund Balance - HS Allottment		-		
Move from Unrestricted	-			
Projected Year End Activity	-			
Projected Year End Balance 8/31/11			-	0.00%
Projected Total Fund Balance			**15,962,385**	**26.38%**

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**February 6, 2012**
Action:	**Discussion/Information**

To: **Board of Trustees**

From: **Ron Mayfield**
Date: **February 6, 2012**
Re: **Program to Recognize Distinguished Former Student, Former Educators and Friends of Granbury ISD**

SUMMARY:
Jeremy Ross will present a brief report.

RECOMMENDATION:
N/A

Respectfully submitted,

Ron Mayfield

Ron Mayfield
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**February 6, 2012**
Action:	**Discussion/Information**

To:	**Board of Trustees**	**From:**	**Ron Mayfield**
		Date:	**February 6, 2012**
		Re:	**Shattered Dreams**

SUMMARY:
Roger Arbabi will present a short summary of a community-wide effort to combat underage drinking. The program is called Shattered Dreams and will be May 1 and 2 at the high school.

RECOMMENDATION:
N/A

Respectfully submitted,



Ron Mayfield
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**February 6, 2012**
Action:	**Discussion/Information**

To:	**Board of Trustees**	**From:**	**Ron Mayfield**
		Date:	**February 6, 2012**
		Re:	**Mid-Winter Report**

SUMMARY:
I will make a brief report of any new news from Mid-Winter.

RECOMMENDATION:
N/A

Respectfully submitted,

Ron Mayfield

Ron Mayfield
Superintendent