# Regular

Monday, October 17, 2011 5:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Chapter 551.074 - Personnel
   1. Consider staff appointments
   b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. **Reconvene in open session - 6:00 PM**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Public Hearings**
   a. FIRST
   b. Exemption of Goods in Transit
7. **Achievement Spotlight**
   a. Crossland Ninth Grade Center
   1. TBEC
   2. FAST
   b. Blitz Day
8. **Public comments/audience participation**
9. **Discussion/Action**
   a. Consider Consent Agenda Items
   1. Minutes of the September 19th Team of Eight Training and September 19th Regular Meeting
   2. Consider Budget Amendments
   3. Consider General Merchandise Bid 2011-33
   b. Consider SB1 - Continue to Tax Goods-in-Transit Resolution
   c. Investment Policy Review
   d. Consider Resolution Authorizing a Minimum Opening Bid Price for Various Real Property Tracts Previously Struck off to the Taxing Entities for Delinquent Ad Valorem Taxes
   e. Consider Selection of Johnson County Appraisal District Directors
   f. Consider Selection of Somervell Central Appraisal District Directors
   g. Consider Approval of District Improvement Plan
   h. Consider Early Submission of Resignation Incentive
   i. School Litigation
   j. Consider Board Election Date, May or November
10. **Discussion/Information**
    a. Financial Statements for Period Ending 9-30-11
    b. Investment Report for the Period Ending 8-31-11
    c. Technology Purchases
    d. Advanced Placement
    e. FAST
    f. H-E-B Application - Outstanding District
11. **Consider action on items discussed in closed session**
    a. Consider staff appointments
    b. Consider purchase, exchange, lease or value of real property
12. **Adjourn**

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Information** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Public Hearing - FIRST** |

**SUMMARY:**
We are required to hold a Public Hearing on our FIRST rating each year.

Ms. Boynton will present the report.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**



**Ron Mayfield**
**Superintendent**

GRANBURY ISD

*Helping Students Reach New Heights*

# Schools FIRST Rating

Financial Integrity Rating System of Texas

## October 17, 2011

# School FIRST

- A financial accountability system for Texas school districts developed by TEA in response to SB 218 of the 77th Texas Legislature in 2001
  - Primary goal is to achieve quality performance in the management of school districts' financial resources, a goal made more significant due to complexity of accounting associated with Texas' school finance system.

# School FIRST

- Four financial accountability ratings given to Texas School Districts
  - Superior Achievement
  - Above-Standard Achievement
  - Standard Achievement
  - Substandard Achievement

# GISD 2008-09 Rating

- Granbury ISD received a rating of **Superior Achievement**
  - Received Superior Achievement last 7 or the last 8 years
    - Last year financially ranked as Superior Achievement, but due to unacceptable rating, had to accept Above Standard Achievement

# How Ratings are Assessed

- Based on 2009-10 School Year Data
- 22 Indicators are reviewed
- Rating based on points related to yes answers and calculations
  - GISD scored 73 out of 80
    - Scores 72-80 for this rating

# Indicators

- #1 – Total fund balance less reserved fund balance greater than Zero in General Fund?
  - $15,699,951 fund balance
- #2 – Total Unrestricted Net Assets Balance greater than Zero in Governmental Activities?
  - $18,545,918

# Indicators

- #3 – No disclosures in the Annual Financial Report concerning default on bonded indebtedness
  - GISD had no related disclosures
- #4 – Annual Financial Report filed by February 28th filing deadline
  - GISD filed 12/20/10

# Indicators

- #5 – Was there an Unqualified Opinion in the Annual Financial Report
  - GISD received an Unqualified Opinion
- #6 – No Disclosures of instances of material weaknesses in internal controls
  - GISD had none
- #7 – Academic Rating Exceed Academically Unacceptable?
  - Acceptable Rating

# Indicators

- #8 – Three-year average % of total Tax Collections greater than 98%
  - GISD rate actually 1.0207%
- #9 – PEIMS data to Financial Report result in variance < 3% of expenditures per fund (Data Quality Measure)
  - GISD had 0 % variance
- #10 – Debt –related expenditures <$350 per student or Property Taxes Collected per penny of tax effort
  - GISD passed – per penny collections = $467,804.45

# Indicators

- #11 – NO disclosure in Annual Audit Report of Material Noncompliance
  - None noted
- #12 – Full accreditation status in relation to financial management practices
  - GISD did
- #13 -Budgeted expenditures < total revenues, other resources and fund balance
  - GISD had $14,387,664 in surplus

# Indicators

- #14 –Capital Projects adequately funded
  - GISD had projects adequately funded
- #15 – Ratio of Cash and Investments to Deferred revenue
  - GISD Cash and Investments = 23,138,134 deferred revenue was $2,062,012

# Indicators

- #16 – Admin cost ratio < standard in State law
  - GISD ratio .0713 compared to State standard of .125
- #17 – Ratio of Students to Teachers w/in range according to district size
  - GISD 1:13.4294 – State standard for GISD size 1:13 to 1:22

# Indicators

- #18 – Ratio of Students to Total staff w/in ranges according to district size
  - GISD 1:6.4398 – State standard for GISD size 1:6.8 to 1:14
    - Lost 2 points due to being lower than standard
- #19 – Total fund balance > 50% and < 150% of Optimum Fund Balance
  - GISD = 74.4%

# Indicators

- #20 – Decrease in fund balance over last two fiscal years < 20% or Total Revenue > Operating Expenditures
  - GISD had decrease of 11% in fund balance
- #21 – Cash and Investments > $0
  - GISD cash and investments - $24,190,392
- #22 – Investment earnings > $20/student
  - GISD earned $10.6389/student
    - Down from $52.2729 last year
  - Lost 5 points since it was less than $16/student

# Additional Disclosures

- Reporting requirements related to FIRST public meeting
  - Superintendent's Contract
  - Reimbursements received by the Superintendent and Board Members
  - Outside compensation Received by the Superintendent for Professional Consulting and/or Other Personal Services
  - Gifts Received by Executive Officers & Board Members
  - Business Transactions between GISD & Board Members

# Superintendent's Contract

- Must be attached to the FIRST report or posted on GISD website
  - Posted on Granbury ISD's website
    - Business Office
    - Superintendent Office

# Reimbursements to Superintendent & Board Members

| For the twelve month period ended August 31, 2010 | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| Description of Reimbursement | Superintendent Ron Mayfield | Board Secretary Charlie Cloud | Board Member Nancy Alana | Board Vice President Micky Shearon | Board Member Mark Jackson | Board Member Don Walton | Board President Barbara Herrington | Board Member BJ Wallace |
| | | | | | | | | |
| Meals | 631 | 24 | 150 | 24 | 24 | 24 | 114 | 63 |
| Lodging | 1,496 | - | 488 | - | - | 935 | - | 618 |
| Transportation | 1,311 | - | 652 | - | - | 581 | 319 | 302 |
| Other | 3,694 | 370 | 805 | 370 | 35 | 970 | 695 | 415 |
| Total | 7,133 | 395 | 2,096 | 395 | 60 | 2,511 | 1,128 | 1,398 |

# Outside Compensation to Superintendent

- There is none to disclose

# Gifts Received by Exec Officers or Board Members

- There are none to disclose

# Business Transactions Between ISD and Board Members

- There are none to disclose

# GISD Past Performance

- The FIRST Rating has been given for the last 8 years
  - 2010 (2008-09 Data) – Above Standard Achievement
  - 2009 (2007-08 Data) – Superior Achievement
  - 2008 (2006-07 Data) – Superior Achievement
  - 2007 (2005-06 Data) – Superior Achievement
  - 2006 (2004-05 Data) – Superior Achievement
  - 2005 (2003-04 Data) – Superior Achievement
  - 2004 (2002-03 Data) – Superior Achievement
  - 2003 (2001-02 Data) – Superior Achievement

# Questions & Discussion

- Thank you for coming to hear about YOUR school district's FIRST rating

# The End

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Information** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Public Hearing - Exemption for Goods in Transit** |

**SUMMARY:**
We are required to hold a Public Hearing on the Exemption for Goods in Transit.

Ms. Boynton will present the report for the Public Hearing.

She will also present a recommendation for the action item later in the agenda item.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**



**Ron Mayfield**
**Superintendent**

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Information** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Achievement Spotlight** |

**SUMMARY:**
We want to recognize Crossland Ninth Grade Center once again for their honor in being selected by the Texas Business and Education Coalition.

This is a great honor as only 4% of more than 8,000 schools in Texas public schools are honored.

They will be recognized on Friday, December 2, 2011 at an Awards Reception and Dinner in Dallas sponsored by H-E-B.

Crossland Ninth Grade Center was also recognized as a Top-Performing School in the FAST report submitted by the Comptroller.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**

Ron Mayfield

**Ron Mayfield**
**Superintendent**

**GRANBURY ISD**
**BOARD OF TRUSTEES**
**OFFICIAL SPECIAL MEETING**
**MINUTES**
**September 19, 2011**

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Monday, September 19, 2011 at 3:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer ..... Charlie Cloud, President

**Board Members Present**

Nancy Alana
Barbara Herrington
Mark Jackson
Micky Shearon
B.J. Wallace
Don Walton

**Board Members Absent**

None

**School Officials Present**

Ron Mayfield, Superintendent

**Meeting Called to Order**

President, Charlie Cloud, called the meeting to order at 3:09 p.m. and noted that a quorum of board members was present, the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Chris Elizalde from Walsh Anderson conducted Team of Eight Training. Topics were Board/Superintendent roles and budget/financial planning for 2012-2013.

**Adjournment**

There being no further business, the meeting was adjourned at 5:37 p.m.

_____ _____

Charlie Cloud, Board President Mark Jackson, Board Secretary

**GRANBURY ISD**
**BOARD OF TRUSTEES**
**OFFICIAL REGULAR MEETING**
**MINUTES**
**September 19, 2011**

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, September 19, 2011, at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer ..... Charlie Cloud, President

**Board Members Present**

Nancy Alana
Barbara Herrington
Mark Jackson
Micky Shearon
B. J. Wallace
Don Walton

**Board Members Absent**

None

**School Officials Present**

Ron Mayfield, Superintendent
Sharay Boynton, Executive Director of Finance
Tom Howard, Director of Human Resources
Amy Wood, Technology Director
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

**Others Present**

School Employees
Media
Community Members

**Meeting Called to Order**

Charlie Cloud, President, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was duly called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

**Convened in Closed Session**

The Board of Trustees convened in closed session at 6:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

**Reconvened**

The Board reconvened in open session at 6:24 p.m.

**Opening Comments/Invocation/**

Ron Mayfield led the invocation

**Pledge - U.S. Flag and Texas Flag**

Pledges were led by Mambrino students Makaul Barbaree and Annalise Ezernack.

**Achievement Spotlight**

None

**Public comments/audience participation**

None

**Consent Agenda Items**

A motion was made by Micky Shearon and seconded by Nancy Alana to approve consent agenda items as presented: 1. Minutes of the 8-29-11 regular meeting and 2. Grease trap services 2011-30 as presented. **MOTION CARRIED**: Yes 7 – Noe 0

**Consider Selection of Parker County Appraisal District Directors**

A motion was made by Micky Shearon and seconded by Don Walton to nominate Jerry Durant for Parker County Appraisal District Directors. Mark Jackson read the resolution. **MOTION CARRIED**: Yes 7 – Noe 0

**Consider Selection of Hood county Appraisal District Directors**

A motion was made by Barbara Herrington and seconded by Micky Shearon to nominate Mark Jackson, Walter Baldree and Tony Smith to the Hood County Appraisal Distirct Board of Directors. Mark Jackson read the resolution. **MOTION CARRIED**: Yes 7 – Noe 0

**Consider Approval of Changes to Policy EIA(LOCAL)**

A motion was made by Don Walton and seconded by Micky Shearon to approve Policy EIA(LOCAL) as presented. **MOTION CARRIED**: YES 7 - Noe 0

**Consider Deletion of Board Policy EIAB(LOCAL)**

A motion was made by Don Walton and seconded by Micky Shearon to Delete Board Policy EIAB(LOCAL) as presented. **MOTION CARRIED**: Yes 7 – Noe 0

**Consider Guidelines for Concussions**

A motion was made by Micky Shearon and seconded by Nancy Alana to approve the Guidelines for Concussions as presented. **MOTION CARRIED**: Yes 7 – Noe 0

**Technology Purchases**

Amy Wood, Director of Technology, presented the Board with the technology purchases for the first two weeks of school.

**Video Production – Promoting GISD**

Ron Mayfield, Superintendent, presented the Board with a proposal from the City of Granbury and Hood County to use a video promotion firm to promote Hood County. The school would have a 60 second stop for two years at a cost of $5994.00 or $5495.00. Mr. Mayfield recommended that the district use our production classes at Granbury High School.

**Action on Items Discussed in Closed Session**

- **Staff Appointments**

  Ron Mayfield announced the reassignment of Diane Fullerton from Principal at Granbury Middle School to the Principal of Crossland Ninth Grade Center.

  A motion was made by Micky Shearon and seconded by Nancy Alana to approve Holly Campbell as Principal at Granbury Middle School. **MOTION CARRIED**: Yes 7 – Noe 0

  A motion was made by Mark Jackson and seconded by Micky Shearon to approve Margaret Flores as Assistant Principal at Granbury Middle School. **MOTION CARRIED**: Yes 7 – Noe 0

- **Proposed termination of high school teachers' term contract**
  A motion was made by Micky Shearon and seconded by Barbara Herrington to approve the proposed termination for good cause of the high school teacher as discussed in closed session. **MOTION CARRIED**: Yes 7 – Noe 0

- **Consider purchase, exchange, lease or value of real property**
  None

**Adjournment**

There being no further business, the meeting was adjourned at 6:45 p.m.

_____ _____

Charlie Cloud, Board President Mark Jackson, Board Secretary

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: October 17, 2011
For: Approval

**TO**: Mr. Ron Mayfield, Superintendent

**FROM**: Sharay Boynton, Finance Director
**DATE**: October 7, 2011
**RE**: Budget Amendments

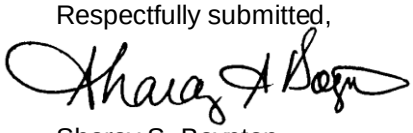
**SUMMARY:**

Attached are budget amendments that are for Board approval.

**RECOMMENDATION:**

I recommend the Board approve the amendments.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield

Date Submitted: October 7, 2011

Fund 199, Mr. Ralph Purget, Originator
This Amendment recognizes donated funds in the amount of $1,925 allocated to function 51 (Maintenance). These funds are donated by the campus PTO and will be used for marquee sign.

Fund 199, Ms. Kellie Lambert, Originator
This Amendment recognizes donated funds in the amount of $2,609 allocated to function 12 (Instructional Resources). These funds are donated by Dollar General and will be used to purchase Science E-Books.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes donated funds in the amount of $2,000 allocated to function 11 (Instruction). These funds are donated by Target and will be used for "Bringing Opera to Mambrino".

Fund 199, Mr. Jeremy Ross, Originator
This Amendment recognizes funds in the amount of $2,800 allocated to function 31 (Counseling and Guidance). These funds are generated from PSAT revenues and will be used to fund grading of the PSAT.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes donated funds in the amount of $420 allocated to function 36 (Co-Curricular). These funds are donated by the Touchdown Club and will be used to fund travel.

Fund 240, Ms. Alicia Hernandez, Originator
This Amendment recognizes donated funds in the amount of $13,186 allocated to function 11 (Instruction). These funds are donated by Dairy Max and will be used to fund additional instructional supplies.

Fund 181, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $4,080 allocated to function 11 (Instruction). These funds are generated from insurance proceeds and will be used to repair the Drivers Ed Vehicle.

Fund 410, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $1,752 allocated to function 11 (Instruction). These funds are generated from the sale of unused textbooks and will be used to fund additional needed textbooks.

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: October 17, 2011
For: Approval

**TO**: Mr. Ron Mayfield, Superintendent

**FROM**: Sharay Boynton,
**DATE**: October 7, 2011
**RE**: SB-1 – Goods In Transit Resolution

**SUMMARY:**

The 82nd Legislature enacted Senate Bill 1that amended §11.253 narrowing the definition of "goods-in-transit". The resolution passed previously on this matter is now limited to only those goods being stored. If the District wants to tax the newly defined goods-in-transit, they must hold a public hearing for the purpose of allowing taxpayers the opportunity to express their opinions on the subject and pass the attached resolution.

The hearing is posted early in the October 17, 2011 meeting for this purpose.

I have included the complete package of explanation from Linebarger, Groggan, Blair, & Sampson, LLP for your review.

**RECOMMENDATION:**

It is recommended that the submitted resolution be adopted to allow the taxation of all goods-in-transit as defined in the recent amendments.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

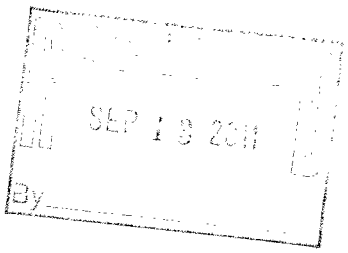
Staff Person Responsible: Ron Mayfield
Sharay Boynton

Date Submitted: October 7, 2011

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW

100 THROCKMORTON, SUITE 300
FORT WORTH, TEXAS 76102

817.877.4589
FAX 817.877.0601




September 12, 2011

Ron Mayfield, Superintendent
Granbury Independent School District
600 W. Pearl St.
Granbury, Texas 76048

RE: Senate Bill 1 / Exemption of goods in transit

Dear Mr. Mayfield:

## BACKGROUND

In 2007, the 80th Texas Legislature enacted Tex. Tax Code § 11.253 (House Bill 621) which implemented the goods-in-transit exemption authorized by Texas Constitution, Art. 8, sec. 1-n. That bill defined "goods-in-transit" in part as tangible personal property detained in a location in this state whose owner did not have direct or indirect ownership of the facility at which the property was assembled, stored, manufactured, processed, or fabricated.

House Bill 621 also provided for a local option to tax goods-in-transit notwithstanding the authorized exemption. And, a number of taxing units chose to do so beginning in tax year 2008 by taking official action through their governing bodies.

## NEW LOCAL OPTION AVAILABLE

The 82nd Legislature has now enacted Senate Bill 1, amending § 11.253 and, through that amendment, has narrowed the definition of "goods-in-transit." The amendment is effective October 1, 2011 and it applies to tax years 2012 and subsequent. The only exemption now authorized relates only to those goods being stored.

***Senate Bill 1, under the new subsection (j-1) of Section 11.253, also requires that if a taxing unit wishes to tax the newly defined goods-in-transit, then it must take affirmative action to do so, even if the taxing unit previously acted under House Bill 621 back in 2007.*** If the taxing unit favors the exemption, then no affirmative action need be taken.

## STEPS TO TAKE IN EXERCISING LOCAL OPTION TO TAX THE PROPERTY

***The governing body of a local taxing entity may elect to tax goods-in-transit, but only after holding a public hearing for the purpose of providing your taxpayers the opportunity to express their opinions on the subject.*** The public hearing may be held in conjunction with a regular meeting of the governing body. And, there is no requirement for publishing notice of the hearing other than including notice of the public hearing on a regular meeting agenda.

***If your taxing unit chooses to tax goods-in-transit for the tax year 2012 and subsequent years, the governing body must act no sooner than October 1, 2011 and no later than December 31, 2011***. If your taxing unit elects to tax goods-in-transit, those goods will remain taxable until the governing body takes action to rescind or repeal its previous action and grant the exemption.

In the event that your governing body wishes to take the affirmative action necessary in taxing the property, we are enclosing herewith a form of Resolution, Ordinance, or Order which needs to be passed and approved by the governing body prior to January 1, 2012. A copy of the relevant part of Senate Bill 1 and a copy of its analysis are also enclosed. We hope you find this material helpful, regardless of which policy your taxing unit chooses to follow.

Please remember a **public hearing must be conducted as a separate agenda item prior to adopting the resolution**. These may be done at the same meeting. Finally, you must ***send a copy of any resolution, ordinance, or order passed by your governing body to each chief appraiser for each appraisal district that serves your taxing unit.*** A form of transmittal letter to the chief appraiser is enclosed for your convenience.

We are recommending that our clients have the public hearing and pass the resolution/ordinance in order to tax goods-in-transit. Please feel free to call on us if we may be of further assistance.

Very truly yours,

LINEBARGER GOGGAN BLAIR
& SAMPSON, LLP

By: _____
Glenn E. Smith, Jr.
Attorney at Law

Enclosures

cc:

Greg Stewart, Chief Appraiser
Hood County
P O Box 819
Granbury, Texas 76048

ARTICLE 48. AD VALOREM TAXATION OF CERTAIN STORED PROPERTY

SECTION 48.01. Subsection (a), Section 11.253, Tax Code, is amended by amending Subdivision (2) and adding Subdivisions (5) and (6) to read as follows:

(2) "Goods-in-transit" means tangible personal property that:

(A) is acquired in or imported into this state to be forwarded to another location in this state or outside this state;

(B) is stored under a contract of bailment by a public warehouse operator [~~detained~~] at one or more public warehouse facilities [~~a location~~] in this state that are not in any way owned or controlled by [~~in which~~] the owner of the personal property [~~does not have a direct or indirect ownership interest~~] for the account of [~~assembling, storing, manufacturing, processing, or fabricating purposes by~~] the person who acquired or imported the property;

(C) is transported to another location in this state or outside this state not later than 175 days after the date the person acquired the property in or imported the property into this state; and

(D) does not include oil, natural gas, petroleum products, aircraft, dealer's motor vehicle inventory, dealer's vessel and outboard motor inventory, dealer's heavy equipment

inventory, or retail manufactured housing inventory.

(5) "Bailee" and "warehouse" have the meanings assigned by Section 7.102, Business & Commerce Code.

(6) "Public warehouse operator" means a person that:

(A) is both a bailee and a warehouse; and

(B) stores under a contract of bailment, at one or more public warehouse facilities, tangible personal property that is owned by other persons solely for the account of those persons and not for the operator's account.

SECTION 48.02. Section 11.253, Tax Code, is amended by amending Subsections (e) and (h) and adding Subsections (j-1) and (j-2) to read as follows:

(e) In determining the market value of goods-in-transit that in the preceding year were [~~assembled,~~] stored[~~, manufactured, processed, or fabricated~~] in this state, the chief appraiser shall exclude the cost of equipment, machinery, or materials that entered into and became component parts of the goods-in-transit but were not themselves goods-in-transit or that were not transported to another location in this state or outside this state before the expiration of 175 days after the date they were brought into this state by the property owner or acquired by the property owner in this state. For component parts held in bulk, the chief appraiser may use the average length of time a component part was held by the owner of the

component parts during the preceding year at a location in this state that was not owned by or under the control of the owner of the component parts in determining whether the component parts were transported to another location in this state or outside this state before the expiration of 175 days.

(h) The chief appraiser by written notice delivered to a property owner who claims an exemption under this section may require the property owner to provide copies of property records so the chief appraiser can determine the amount and value of goods-in-transit and that the location in this state where the goods-in-transit were detained for storage [~~assembling, storing, manufacturing, processing, or fabricating purposes~~] was not owned by or under the control of the owner of the goods-in-transit. If the property owner fails to deliver the information requested in the notice before the 31st day after the date the notice is delivered to the property owner, the property owner forfeits the right to claim or receive the exemption for that year.

(j-1) Notwithstanding Subsection (j) or official action that was taken under that subsection before October 1, 2011, to tax goods-in-transit exempt under Subsection (b) and not exempt under other law, a taxing unit may not tax such goods-in-transit in a tax year that begins on or after January 1, 2012, unless the governing body of the taxing unit takes action on or after

October 1, 2011, in the manner required for official action by the governing body, to provide for the taxation of the goods-in-transit. The official action to tax the goods-in-transit must be taken before January 1 of the first tax year in which the governing body proposes to tax goods-in-transit. Before acting to tax the exempt property, the governing body of the taxing unit must conduct a public hearing as required by Section 1-n(d), Article VIII, Texas Constitution. If the governing body of a taxing unit provides for the taxation of the goods-in-transit as provided by this subsection, the exemption prescribed by Subsection (b) does not apply to that unit. The goods-in-transit remain subject to taxation by the taxing unit until the governing body of the taxing unit, in the manner required for official action, rescinds or repeals its previous action to tax goods-in-transit or otherwise determines that the exemption prescribed by Subsection (b) will apply to that taxing unit.

(j-2) Notwithstanding Subsection (j-1), if under Subsection (j) the governing body of a taxing unit, before October 1, 2011, took action to provide for the taxation of goods-in-transit and pledged the taxes imposed on the goods-in-transit for the payment of a debt of the taxing unit, the tax officials of the taxing unit may continue to impose the taxes against the goods-in-transit until the debt is discharged, if cessation of the imposition would impair the obligation of the

## EXCERPT FROM BILL ANALYSIS OF C.S.S.B. 1

### Article 47. Ad Valorem Taxation of Certain Stored Property

C.S.S.B. 1 amends the Tax Code to prohibit a taxing unit from taxing goods-in-transit in a tax year that begins on or after January 1, 2012, unless the governing body of the taxing unit takes action on or after October 1, 2011, in the manner required for official action by the governing body, to provide for the taxation of the goods-in-transit. The bill requires official action to tax the goods-in-transit to be taken before January 1 of the first tax year in which the governing body proposes to tax goods-in-transit and requires the governing body of the taxing unit to conduct a public hearing required by the Texas Constitution before acting to tax the exempt property. The bill establishes that, if the governing body provides for such taxation, the tax exemption for goods-in-transit does not apply to that unit and that the goods-in-transit remain subject to taxation by the taxing unit until the governing body, in the manner required for official action, rescinds or repeals its previous action to tax goods-in-transit or otherwise determines that the exemption will apply to that taxing unit.

C.S.S.B. 1 authorizes the tax officials of a taxing unit, if the unit's governing body, before October 1, 2011, took the required official action to provide for the taxation of goods-in-transit and pledged the taxes imposed on the goods-in-transit for the payment of a debt of the taxing unit, to continue to impose the taxes against the goods-in-transit until the debt is discharged, if cessation of the imposition would impair the obligation of the contract by which the debt was created. The bill makes these provisions relating to the taxation of goods-in-transit, including changes conforming to a redefinition by the bill, effective October 1, 2011.

C.S.S.B. 1 redefines "goods-in-transit" as it relates to the property tax exemption for certain good-in-transit, in part, as tangible personal property that is stored under contract of bailment by a public warehouse operator at one or more public warehouse facilities in Texas that are not in any way owned or controlled by the owner of the personal property for the account of the person who acquired or imported the property, rather than as such property that is detained at a location in Texas in which the owner of the property does not have a direct or indirect ownership interest for assembling, storing, manufacturing, processing, or fabricating purposes by the person who acquired or imported the property. The bill makes related conforming changes and limits the applicability of the redefinition to a property tax year that begins on or after January 1, 2012.

C.S.S.B. 1 defines "public warehouse operator" and provides for the meanings of "bailee" and "warehouse" by reference to the Business & Commerce Code. The bill makes this article effective January 1, 2012, except as otherwise provided.

***VIA REGULAR MAIL***

[DATE]

[CHIEF APPRAISER OF COUNTY APPRAISAL DISTRICT(S)]

**RE: [TAXING UNIT] – PROPERTY TAX CODE SECTION 11.253, TANGIBLE PERSONAL PROPERTY IN TRANSIT – [RESOLUTION/ORDINANCE/ORDER] ADOPTING THE TAXATION OF GOODS-IN-TRANSIT PERSONAL PROPERTY**

Dear [CHIEF APPRAISER]:

Regarding the referenced matter and relating to Property Tax Code Section 11.253, Tangible Personal Property in Transit, attached for your information and use is a copy of the [resolution/ordinance/order] approved on [date] by the [governing body] for the [taxing unit] wherein the [governing body] provided for *the taxation* of goods-in-transit personal property beginning with tax year 2012 and applicable to every tax year thereafter. As you know, in accordance with Section 11.253, this decision is subject to any subsequent rescission or repeal of same or later determination by the [governing body] that the exemption prescribed by that section will apply.

Please feel free to contact me should you have any questions, concerns and/or require additional information.

Sincerely,

[taxing unit contact]

Enclosure(s)

cc: [tax assessor-collector]

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**RESOLUTION AND ORDINANCE**
**RELATING TO APPROVAL OF TAXATION OF GOODS-IN-TRANSIT THAT ARE OTHERWISE EXEMPT FROM TAXATION UNDER SECTION 11.253, TEXAS TAX CODE**

WHEREAS, the 82nd Texas Legislature during its Special Session enacted Senate Bill 1 which amended Tex. Tax Code § 11.253, under which personal property consisting of goods-in-transit, as newly defined, are exempt from taxation; and

WHEREAS, a new subsection (j-1) was added to § 11.253 by Senate Bill 1, and which provides for a local option under which a taxing unit may tax such goods-in-transit otherwise exempt, if the governing body of such taxing unit after a public hearing takes official action to tax such personal property; and

WHEREAS, on the 17TH day of October, 2011, the Board of Education held a public hearing at which members of the public were permitted to speak for or against the taxation of certain goods-in-transit personal property; and

WHEREAS, following the public hearing, the Board of Education has determined that such personal property, as exempted by Tex. Tax Code § 11.253, should be subject to taxation by the Granbury Independent School District for tax year 2012 and all subsequent years.

THEREFORE, BE IT RESOLVED AND ORDAINED BY THE BOARD OF EDUCATION OF THE GRANBURY INDEPENDENT SCHOOL DISTRICT THAT:

(1) all of the above recitals are incorporated and made a part of this Resolution and,

(2) all such goods-in-transit personal property as defined by the amendments to Tex. Tax Code § 11.253 under Senate Bill 1, shall be, and are hereby declared to be, taxable by the Granbury Independent School District for tax year 2012 and for every year thereafter, all as provided for and in accordance with Texas Tax Code § 11.253.

PASSED, APPROVED, AND ADOPTED this 17th day of October 2011.

GRANBURY INDEPENDENT SCHOOL DISTRICT

By _____

Printed Name: Charlie Cloud
President, Board of Education

ATTEST:

_____

Printed Name: Mark Jackson
Secretary, Board of Education

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: October 17, 2011
For: Approval

**TO**: Mr. Ron Mayfield, Superintendent

**FROM**: Sharay Boynton
**DATE**: October 7, 2011
**RE**: CDA (LEGAL) & CDA (LOCAL)

**SUMMARY:**
According to the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and Granbury ISD policy CDA (LEGAL), the investment policy and the investment strategy shall be reviewed not less than annually.

Attached are Granbury ISD's adopted CDA (LEGAL) and CDA (LOCAL). These serve as the investment policy and strategy for each fund maintained by the District. CDA (LEGAL) is the standard investment policy for all school districts in the state of Texas. CDA (LOCAL) is the policy of GISD and describes the strategy utilized by the District in investments for GISD funds.

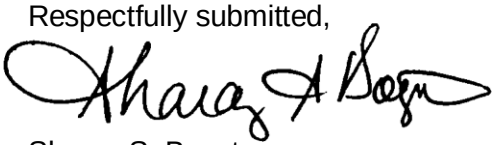
I have reviewed the policies to ensure that they are in compliance with current law and current procedures. The attached policies represent the current law and the current practices of District administration in regards to investments.

CDA (LEGAL) states that "The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies." A written instrument is attached for the consideration of the Board.

**RECOMMENDATION:**

That the Board adopt the attached resolution stating that the Board has reviewed the investment policy and strategies of the District and that no changes are proposed.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton

Date Submitted: October 7, 2011

**RESOLUTION APPROVING GRANBURY INDEPENDENT SCHOOL DISTRICT'S INVESTMENT POLICY AND STRATEGY.**

**WHEREAS**, the Board of Trustees of Granbury Independent School District reviewed CDA (LEGAL) and CDA (LOCAL);

**WHEREAS**, this review was in accordance with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and CDA (LEGAL).

**WHEREAS**, no changes were made to the existing policy.

**NOW, THEREFORE, BE IT RESOLVED**:

The current policy CDA (LEGAL) and CDA (LOCAL) represent the investment policy and strategy of Granbury Independent School District.

**PASSED AND APPROVED** this 17th day of October, 2011.

**ATTEST**:

By: _____ By: _____

Charlie Cloud Mark Jackson

President, GISD Board of Trustees Secretary, GISD Board of Trustees

All investments made by the District shall comply with the Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) and all federal, state, and local statutes, rules or regulations. *Gov't Code 2256.026*

WRITTEN POLICIES

Investments shall be made in accordance with written policies approved by the Board. The investment policies must primarily emphasize safety of principal and liquidity and must address investment diversification, yield, and maturity and the quality and capability of investment management. The policies must include:

1. A list of the types of authorized investments in which the District's funds may be invested;
2. The maximum allowable stated maturity of any individual investment owned by the District;
3. For pooled fund groups, the maximum dollar-weighted average maturity allowed based on the stated maturity date of the portfolio;
4. Methods to monitor the market price of investments acquired with public funds; and
5. A requirement for settlement of all transactions, except investment pool funds and mutual funds, on a delivery versus payment basis.

*Gov't Code 2256.005(b)*

ANNUAL REVIEW

The Board shall review its investment policy and investment strategies not less than annually. The Board shall adopt a written instrument stating that it has reviewed the investment policy and investment strategies and that the written instrument so adopted shall record any changes made to either the investment policy or investment strategies. *Gov't Code 2256.005(e)*

ANNUAL AUDIT

The District shall perform a compliance audit of management controls on investments and adherence to the District's established investment policies. The compliance audit shall be performed in conjunction with the annual financial audit. *Gov't Code 2256.005(m)*

INVESTMENT STRATEGIES

As part of the investment policy, the Board shall adopt a separate written investment strategy for each of the funds or group of funds under the Board's control. Each investment strategy must describe the investment objectives for the particular fund under the following priorities in order of importance:

1. Understanding of the suitability of the investment to the financial requirements of the District;

2. Preservation and safety of principal;

3. Liquidity;

4. Marketability of the investment if the investment needs to be liquidated before maturity;

5. Diversification of the investment portfolio; and

6. Yield.

*Gov't Code 2256.005(d)*

INVESTMENT OFFICER

The District shall designate one or more officers or employees as investment officer(s) to be responsible for the investment of its funds. If the District has contracted with another investing entity to invest its funds, the investment officer of the other investing entity is considered to be the investment officer of the contracting Board's District. In the administration of the duties of an investment officer, the person designated as investment officer shall exercise the judgment and care, under prevailing circumstances that a prudent person would exercise in the management of the person's own affairs, but the Board retains the ultimate responsibility as fiduciaries of the assets of the District. Unless authorized by law, a person may not deposit, withdraw, transfer, or manage in any other manner the funds of the investing entity. Authority granted to a person to invest the District's funds is effective until rescinded by the District or until termination of the person's employment by the District, or for an investment management firm, until the expiration of the contract with the District. *Gov't Code 2256.005(f)*

A District or investment officer may use the District's employees or the services of a contractor of the District to aid the investment officer in the execution of the officer's duties under Government Code, Chapter 2256. *Gov't Code 2256.003(c)*

INVESTMENT TRAINING

INITIAL

Within 12 months after taking office or assuming duties, the treasurer or chief financial officer and the investment officer of the District shall attend at least one training session from an independent source approved either by the Board or by a designated investment committee advising the investment officer. This initial training must contain at least ten hours of instruction relating to their respective responsibilities under the Public Funds Investment Act. *Gov't Code 2256.008(a)*

WITHIN A TWO-YEAR PERIOD

The treasurer or chief financial officer and the investment officer must also attend an investment training session not less than once in a two-year period and receive not less than ten hours of instruction relating to investment responsibilities under the Public Funds Investment Act from an independent source approved by the Board

or a designated investment committee advising the investment officer. If the District has contracted with another investing entity to invest the District's funds, this training requirement may be satisfied by having a Board officer attend four hours of appropriate instruction in a two-year period. *Gov't Code 2256.008(a), (b)*

Investment training shall include education in investment controls, security risks, strategy risks, market risks, diversification of investment portfolio, and compliance with the Government Code, Chapter 2256. *Gov't Code 2256.008(c)*

STANDARD OF CARE

Investments shall be made with judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of his or her own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. Investments shall be governed by the following objectives in order of priority:

1. Preservation and safety of principal;
2. Liquidity; and
3. Yield.

In determining whether an investment officer has exercised prudence with respect to an investment decision, the following shall be taken into consideration:

1. The investment of all funds, rather than the prudence of a single investment, over which the officer had responsibility.
2. Whether the investment decision was consistent with the Board's written investment policy.

*Gov't Code 2256.006*

PERSONAL INTEREST

A District investment officer who has a personal business relationship with a business organization offering to engage in an investment transaction with the District shall file a statement disclosing that personal business interest. An investment officer who is related within the second degree by affinity or consanguinity, as determined by Government Code Chapter 573, to an individual seeking to sell an investment to the investment officer's District shall file a statement disclosing that relationship. A required statement must be filed with the Board and with the Texas Ethics Commission. For purposes of this policy, an investment officer has a personal business relationship with a business organization if:

1. The investment officer owns ten percent or more of the voting stock or shares of the business organization or owns $5,000 or more of the fair market value of the business organization;

2. Funds received by the investment officer from the business organization exceed ten percent of the investment officer's gross income for the previous year; or

3. The investment officer has acquired from the business organization during the previous year investments with a book value of $2,500 or more for the personal account of the investment officer.

*Gov't Code 2256.005(i)*

QUARTERLY REPORTS

Not less than quarterly, the investment officer shall prepare and submit to the Board a written report of investment transactions for all funds covered by the Public Funds Investment Act. This report shall be presented to the Board and the Superintendent not less than quarterly, within a reasonable time after the end of the period. The report must:

1. Contain a detailed description of the investment position of the District on the date of the report;

2. Be prepared jointly and signed by all District investment officers.

3. Contain a summary statement for each pooled fund group (i.e., each internally created fund in which one or more accounts are combined for investing purposes). The report must be prepared in compliance with generally accepted accounting principles and must state:

   a. Beginning market value for the reporting period;

   b. Additions and changes to the market value during the period;

   c. Ending market value for the period; and

   d. Fully accrued interest for the reporting period.

4. State the book value and market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested.

5. State the maturity date of each separately invested asset that has a maturity date.

6. State the account or fund or pooled group fund in the District for which each individual investment was acquired.

7. State the compliance of the investment portfolio of the District as it relates to the District's investment strategy expressed in the District's investment policy and relevant provisions of Government Code, Chapter 2256.

If the District invests in other than money market mutual funds, investment pools or accounts offered by its depository bank in the form of certificates of deposit, or money market accounts or similar accounts, the reports shall be formally reviewed at least annually by an independent auditor, and the result of the review shall be reported to the Board by that auditor.

*Gov't Code 2256.023*

SELECTION OF BROKER

The Board or a designated investment committee, shall, at least annually, review, revise, and adopt a list of qualified brokers that are authorized to engage in investment transactions with the District. *Gov't Code 2256.025*

AUTHORIZED INVESTMENTS

The Board may purchase, sell, and invest its funds and funds under its control in investments described below, in compliance with its adopted investment policies and according to the standard of care set out in this policy. Investments may be made directly by the Board or by a nonprofit corporation acting on behalf of the Board or an investment pool acting on behalf of two or more local governments, state agencies, or a combination of the two. *Gov't Code 2256.003(a)*

In the exercise of these powers, the Board may contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control. A contract made for such purpose may not be for a term longer than two years. A renewal or extension of the contract must be made by the Board by order, ordinance, or resolution. *Gov't Code 2256.003(b)*

The following investments are authorized:

1. Obligations, including letters of credit, of the United States or its agencies and instrumentalities; direct obligations of the state of Texas or its agencies and instrumentalities; collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States; other obligations, the principal and interest of which are unconditionally guaranteed or insured by, or backed by the full faith and credit of, the state of Texas, the United States, or their respective agencies and instrumentalities; ob-

ligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; and bonds issued, assumed, or guaranteed by the state of Israel. *Gov't Code 2256.009(a)*

The following investments are not authorized:

a. Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal.

b. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest.

c. Collateralized mortgage obligations that have a stated final maturity date of greater than ten years.

d. Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

*Gov't Code 2256.009(b)*

2. Certificates of deposit or share certificates issued by a depository institution that has its main office or a branch office in Texas that is guaranteed or insured by the FDIC or its successor or the National Credit Union Share Insurance Fund or its successor and is secured by obligations described in item 1 above, including mortgage-backed securities directly issued by a federal agency or instrumentality that have a market value of not less than the principal amount of the certificates (but excluding those mortgage-backed securities described in Section 2256.009[b]) or secured in any other manner and amount provided by law for the deposits of the investing entity. *Gov't Code 2256.010(a)*

In addition to the authority to invest funds in certificates of deposit under the previous section, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment under Government Code 2256.010:

a. The funds are invested by the District through a depository institution that has its main office or a branch office in this state and that is selected by the District;

b. The depository institution selected by the District arranges for the deposit of the funds in certificates of de-

posit in one or more federally insured depository institutions, wherever located, for the account of the District;

c. The full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States;

d. The depository institution selected by the District acts as custodian for the District with respect to the certificates of deposit issued for the account of the District entity; and

e. At the same time that the funds are deposited and the certificates of deposit are issued for the account of the District, the depository institution selected by the District receives an amount of deposits from customers of other federally insured depository institutions, wherever located, that is equal to or greater than the amount of the funds invested by the District through the depository institution.

*Gov't Code 2256.010(b)*

The investment policies may provide that bids for certificates of deposit be solicited orally, in writing, electronically, or in any combination of those methods. *Gov't Code 2256.005(c)*

3. Fully collateralized repurchase agreements that have a defined termination date, are secured by obligations of the United States or its agencies and instrumentalities, are pledged to the District, held in the District's name, and deposited with the District or a third party selected and approved by the Board, and placed through a primary government securities dealer, as defined by the Federal Reserve or a financial institution doing business in Texas. The term of any reverse security repurchase agreement may not exceed 90 days after the date the reverse security repurchase agreement is delivered. Money received by the District under the terms of a reverse security repurchase agreement shall be used to acquire additional authorized investments, but the term of the authorized investments acquired must mature not later than the expiration date stated in the reverse security repurchase agreement. *Gov't Code 2256.011*

4. A securities lending program if:

   a. The value of securities loaned is not less than 100 percent collateralized, including accrued income, and the loan allows for termination at any time;

b. The loan is secured by:

(1) Pledged securities described by Government Code 2256.009;

(2) Pledged irrevocable letters of credit issued by a bank that is organized and existing under the laws of the United States or any other state and continuously rated by at least one nationally recognized investment rating firm at not less than A or its equivalent; or

(3) Cash invested in accordance with Government Code 2256.009, 2256.013, 2256.014, or 2256.016;

c. The terms of the loan require that the securities being held as collateral be pledged to the investing entity, held in the investing entity's name, and deposited at the time the investment is made with the entity or with a third party selected by or approved by the investing entity; and

d. The loan is placed through a primary government securities dealer or a financial institution doing business in this state.

An agreement to lend securities under a securities lending program must have a term of one year or less.

*Gov't Code 2256.0115*

5. Banker's acceptance, with a stated maturity of 270 days or fewer from the date of issuance that will be liquidated in full at maturity, which is eligible for collateral for borrowing from a Federal Reserve Bank, and is accepted by a bank meeting the requirements of Government Code 2256.012(4). *Gov't Code 2256.012*

6. Commercial paper that has a stated maturity of 270 days or fewer from the date of issuance and is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies or by one nationally recognized credit rating agency provided the commercial paper is fully secured by an irrevocable letter of credit issued by a bank organized and existing under United States law or the law of any state. *Gov't Code 2256.013*

7. No-load money market mutual funds that:

a. Are registered with and regulated by the Securities and Exchange Commission;

b. Provide the District with a prospectus and other information required by the Securities and Exchange Act of 1934 (15 U.S.C. 78a et seq.) or the Investment Company Act of 1940 (15 U.S.C. 80a-1 et seq.);

c. Have a dollar-weighted average stated maturity of 90 days or fewer; and

d. Include in their investment objectives the maintenance of a stable net asset value of $1 for each share.

However, investments in no-load money market mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c).

8. No-load mutual funds that:

a. Are registered with the Securities and Exchange Commission;

b. Have an average weighted maturity of less than two years;

c. Are invested exclusively in obligations approved by Government Code Chapter 2256, Subchapter A, regarding authorized investments (Public Funds Investment Act);

d. Are continuously rated by at least one nationally recognized investment rating firm of not less than AAA or its equivalent; and

e. Conform to the requirements in Government Code Section 2256.016(b) and (c) relating to the eligibility of investment pools to receive and invest funds of investing entities.

Investments in no-load mutual funds shall be limited to the percentages authorized by Government Code 2256.014(c). In addition, the District may not invest any portion of bond proceeds, reserves, and funds held for debt service, in no-load mutual funds described in this item.

*Gov't Code 2256.014*

9. A guaranteed investment contract, as an investment vehicle for bond proceeds, if the guaranteed investment contract:

a. Has a defined termination date.

b. Is secured by obligations described by Government Code Section 2256.009(a)(1), excluding those obliga-

tions described by Section 2256.009(b), in an amount at least equal to the amount of bond proceeds invested under the contract.

c. Is pledged to the District and deposited with the District or with a third party selected and approved by the District.

Bond proceeds, other than bond proceeds representing reserves and funds maintained for debt service purposes, may not be invested in a guaranteed investment contract with a term longer than five years from the date of issuance of the bonds.

To be eligible as an authorized investment:

a. The Board must specifically authorize guaranteed investment contracts as eligible investments in the order, ordinance, or resolution authorizing the issuance of bonds.

b. The District must receive bids from at least three separate providers with no material financial interest in the bonds from which proceeds were received.

c. The District must purchase the highest yielding guaranteed investment contract for which a qualifying bid is received.

d. The price of the guaranteed investment contract must take into account the reasonably expected drawdown schedule for the bond proceeds to be invested.

e. The provider must certify the administrative costs reasonably expected to be paid to third parties in connection with the guaranteed investment contract.

*Gov't Code 2256.015*

10. A public funds investment pool meeting the requirements of Government Code 2256.016 and 2256.019, if the Board authorizes the investment in the particular pool by resolution. *Gov't Code 2256.016, 2256.019*

CHANGE IN LAW

The District is not required to liquidate investments that were authorized investments at the time of purchase. *Gov't Code 2256.017*

SELLERS OF INVESTMENTS

A written copy of the investment policy shall be presented to any person offering to engage in an investment transaction with the District or to an investment management firm under contract with

the District to invest or manage the District's investment portfolio. For purposes of this section, a business organization includes investment pools and an investment management firm under contract with the District to invest or manage the District's investment portfolio. The qualified representative of the business organization offering to engage in an investment transaction with the District shall execute a written instrument in a form acceptable to the District and the business organization substantially to the effect that the business organization has:

1. Received and thoroughly reviewed the District investment policy; and

2. Acknowledged that the business organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the District and the organization that are not authorized by the District's policy, except to the extent that this authorization is dependent on an analysis of the makeup of the District's entire portfolio or requires an interpretation of subjective investment standards.

The investment officer may not acquire or otherwise obtain any authorized investment described in the District's investment policy from a person who has not delivered to the District the instrument described above.

*Gov't Code 2256.005(k), (l)*

DONATIONS

A gift, devise, or bequest made to provide college scholarships for District graduates may be invested by the Board as provided in Property Code 117.004, unless otherwise specifically provided by the terms of the gift, devise, or bequest. *Education Code 45.107*

Investments donated to the District for a particular purpose or under terms of use specified by the donor are not subject to the requirements of Government Code Chapter 2256, Subchapter A. *Gov't Code 2256.004(b)*

ELECTRONIC FUNDS TRANSFER

The District may use electronic means to transfer or invest all funds collected or controlled by the District. *Gov't Code 2256.051*

INVESTMENT AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis.

APPROVED INVESTMENT INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL), the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY AND INVESTMENT MANAGEMENT

The main goal of the investment program is to ensure its safety and maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

LIQUIDITY AND MATURITY

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum al-

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| | lowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits. |
| | The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements. |
| DIVERSITY | The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer. |
| MONITORING MARKET PRICES | The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment. |
| FUNDS / STRATEGIES | Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below. |
| OPERATING FUNDS | Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. |
| AGENCY FUNDS | Investment strategies for agency funds shall have as their objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. |
| DEBT SERVICE FUNDS | Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded. |
| CAPITAL PROJECTS | Investment strategies for capital project funds shall have as their objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded. |
| SPECIAL REVENUE FUNDS | Investment strategies for special revenue shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements. |

SAFEKEEPING AND CUSTODY

The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

BROKERS / DEALERS

Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the Financial Industry Regulatory Authority (FINRA).

SOLICITING BIDS FOR CD'S

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

INTEREST RATE RISK

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

**GRANBURY INDEPENDENT SCHOOL DISTRICT**

**INTEROFFICE MEMO**

**FINANCE AND BUSINESS AFFAIRS**

To: Board of Trustees
Date: October 17, 2011
For: Approval

**TO**: Mr. Ron Mayfield, Superintendent

**FROM**: Sharay Boynton,
**DATE**: October 7, 2011
**RE**: Resell of Tax Properties Previously Struck-off for Taxes

**SUMMARY:**

Glenn Smith, attorney with Linebarger Goggan Blair & Sampson, LLP, has contacted us regarding this process. Attached is a memo from him regarding the matter and the appropriate resolution for this matter.

**RECOMMENDATION:**

It is recommended that the submitted resolution be adopted to allow the resell as recommended by Mr. Smith.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ron Mayfield
Sharay Boynton

Date Submitted: October 7, 2011

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
100 THROCKMORTON, SUITE #300
FORT WORTH, TEXAS 76102

817/877-4589
FAX 817/877-0601

October 3, 2011

# MEMORANDUM

TO: Ron Mayfield
Superintendent
Granbury ISD

From: Glenn E. Smith, Jr.
Partner
Linebarger, Goggan, Blair & Sampson

CC: Sharay Boynton, CPA
Executive Director of Finance
Granbury ISD

Greg Stewart
Chief Appraiser
Hood County Appraisal District

**Subject: Resell of Tax Properties Previously Struck-off for Taxes**

In the past year, we have accumulated just over 100 properties that did not sell at previously held Constable Tax Sales. When a property does not sell for the amount of taxes owed at a Constable Tax Sale, it is deeded to the tax entities (County, School and City). These "struck-off" properties remain off of the tax rolls.

The Texas Property Tax Code provides that struck-off properties can be resold for less than the taxes owed if each tax entity involved agrees. Therefore, we are asking for approval in advance of a minimum bid of $300 per lot. The sale will be a public auction format with advanced advertisement. This will allow us to generate a great deal of interest and sell the properties. By selling the properties they will get back on the tax roll and begin to generate revenue.

This will be our fifth resell auction in Hood County in the past six years. The vast majority of the properties sold for $350+. We had over 50 people register to bid at our last auction and we expect to exceed that number this year. I have found the public auction to be a fair and efficient way to return struck-off properties to private ownership.

By statute, the revenue generated from these sales will first be used to pay court costs. The monies received over and above court costs will be divided pro rata between the taxing entities based on the amount of money they were owed in the original judgments. Please contact me with any questions and I intend to be present at your meeting to answer any questions you and your Board of Trustees may have. I have attached the resolution and list of properties to be sold.

STATE OF TEXAS §

§

COUNTY OF HOOD §

# RESOLUTION

**WHEREAS,** various tracts of real property have been struck-off/sold to Hood County and Granbury Independent School District for delinquent taxes; and

**WHEREAS,** Granbury Independent School desires to sell these properties and thereby place them back on the tax rolls; and

**WHEREAS,** the Board of Trustee of Granbury Independent School District have determined that they desire to sell these properties through a public auction conducted by Greg Stewart, Chief Appraiser, Hood County Appraisal District,

**IT IS HEREBY RESOLVED,** that the list of property attached to this resolution as Exhibit A shall be offered for sale on December 9, 2011 free of all liens held by Granbury Independent School District with a minimum opening bid price of $300.00 for each property; and

**IT IS FURTHER RESOLVED**, that Charlie Cloud, President of the Granbury Independent School District Board of Trustees, is hereby authorized to execute any deed or deeds necessary to complete the sale of said properties in conformance with this resolution and without further approval by this governing body.

Approved and resolved this ___ day of _____, 2011.

PRESIDING OFFICER

_____

WITNESSED:

_____

_____

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11121.001.0031.0 | ARROWHEAD SHORES, SECTION A<br>5404 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOT 31 |
| 11121.001.0042.0 | ARROWHEAD SHORES, SECTION A<br>5426 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOT 42 |
| 11121.001.0067.0 | ARROWHEAD SHORES, SECTION A<br>5473 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOT 67 |
| 11121.001.0069.0 | ARROWHEAD SHORES, SECTION A<br>5469 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOT 69 |
| 11121.001.0076.0 | ARROWHEAD SHORES, SECTION A<br>5455 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOTS 76 & 77 |
| 11121.001.0091.0 | ARROWHEAD SHORES, SECTION A<br>5425 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOT 91 |
| 11121.001.0094.0 | ARROWHEAD SHORES, SECTION A<br>5419 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOT 94 |
| 11121.001.0105.0 | ARROWHEAD SHORES, SECTION A<br>5373 CHIEF CT<br>SUIT: #2011088 | BLOCK 1 | LOT 105 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11121.001.0167.0 | ARROWHEAD SHORES, SECTION A<br>5502 ARROWHEAD DR<br>SUIT: #2011088 | BLOCK 1 | LOT 167 |
| 11121.002.0014.0 | ARROWHEAD SHORES, SECTION A<br>5519 SPEAR CT<br>SUIT: #2011088 | BLOCK 2 | LOT 14 |
| 11121.002.0017.0 | ARROWHEAD SHORES, SECTION A<br>5525 SPEAR CT<br>SUIT: #2011088 | BLOCK 2 | LOT 17 |
| 11121.002.0021.0 | ARROWHEAD SHORES, SECTION A<br>5533 SPEAR CT<br>SUIT: #2011088 | BLOCK 2 | LOT 21 |
| 11121.002.0033.0 | ARROWHEAD SHORES, SECTION A<br>5557 SPEAR CT<br>SUIT: #2011088 | BLOCK 2 | LOT 33 |
| 11121.002.0037.0 | ARROWHEAD SHORES, SECTION A<br>5565 SPEAR CT<br>SUIT: #2011088 | BLOCK 2 | LOT 37 |
| 11121.002.0056.0 | ARROWHEAD SHORES, SECTION A<br>3308 LAKE DR<br>SUIT: #2011088 | BLOCK 2 | LOT 56 |
| 11121.004.0050.0 | ARROWHEAD SHORES, SECTION A<br>5505 CLEAR VIEW DR<br>SUIT: #2011088 | BLOCK 4 | LOT 50 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11121.005.0055.0 | ARROWHEAD SHORES, SECTION A<br>5427 HIGHVIEW DR<br>SUIT: #2011088 | BLOCK 5 | LOT 55 |
| 11121.005.0058.0 | ARROWHEAD SHORES, SECTION A<br>5421 HIGHVIEW DR<br>SUIT: #2011088 | BLOCK 5 | LOT 58 |
| 11121.005.0063.0 | ARROWHEAD SHORES, SECTION A<br>5411 HIGHVIEW DR<br>SUIT: #2007541 | BLOCK 5 | LOT 63 |
| 11121.005.0084.0 | ARROWHEAD SHORES, SECTION A<br>5426 HIGHVIEW DR<br>SUIT: #2011088 | BLOCK 5 | LOT 84 |
| 11121.005.0109.0 | ARROWHEAD SHORES, SECTION A<br>5421 ARROWHEAD DR<br>SUIT: #2011088 | BLOCK 5 | LOT 109 |
| 11121.007.0012.0 | ARROWHEAD SHORES, SECTION A<br>5813 TIN TOP HWY<br>SUIT: #2011088 | BLOCK 7 | LOT 12 |
| 11121.007.0016.0 | ARROWHEAD SHORES, SECTION A<br>5805 TIN TOP HWY<br>SUIT: #2011088 | BLOCK 7 | LOT 16 |
| 11121.007.0054.0 | ARROWHEAD SHORES, SECTION A<br>5726 ARROWHEAD DR<br>SUIT: #2011088 | BLOCK 7 | LOT 54 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11121.007.0059.0 | ARROWHEAD SHORES, SECTION A<br>5804 ARROWHEAD DR<br>SUIT: #2011088 | BLOCK 7 | LOTS 59 & 60 |
| 11121.007.0070.0 | ARROWHEAD SHORES, SECTION A<br>5826 ARROWHEAD DR<br>SUIT: #2011088 | BLOCK 7 | LOT 70 |
| 11122.001.0023.0 | ARROWHEAD SHORES, SECTION B<br>5813 ARROWHEAD DR<br>SUIT: #2011088 | BLOCK 1 | LOT 23 |
| 11122.002.0035.0 | ARROWHEAD SHORES, SECTION B<br>5700 HIGHLAND DR<br>SUIT: #2011088 | BLOCK 2 | LOT 35 |
| 11122.002.0072.0 | ARROWHEAD SHORES, SECTION B<br>5723 CANYON CREEK CT<br>SUIT: #2011088 | BLOCK 2 | LOT 72 |
| 11122.002.0073.0 | ARROWHEAD SHORES, SECTION B<br>5725 CANYON CREEK CT<br>SUIT: #2011088 | BLOCK 2 | LOT 73 |
| 11122.002.0158.0 | ARROWHEAD SHORES, SECTION B<br>5919 TIN TOP HWY<br>SUIT: #2011088 | BLOCK 2 | LOT 158 |
| 11122.002.0165.0 | ARROWHEAD SHORES, SECTION B<br>5904 ARROWHEAD DR<br>SUIT: #2011088 | BLOCK 2 | LOT 165 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11122.003.0016.0 | ARROWHEAD SHORES, SECTION B<br>3216 LOWLAND DR<br>SUIT: #2011088 | BLOCK 3 | LOT 16 |
| 11122.004.0005.0 | ARROWHEAD SHORES, SECTION B<br>5715 PARKSIDE CT<br>SUIT: #2011088 | BLOCK 4 | LOT 5 |
| 11242.004.0040.0 | BRAZOS RIVER ACRES, SECTION B<br>3118 WAGON TRAIN TRL<br>SUIT: #2010085 | BLOCK 4 | LOTS 40 & 41 |
| 11361.000.0101.0 | CANYON CREEK, UNIT 1<br>5015 ELIZABETH ST<br>SUIT: #2008376 | | LOT 101 |
| 11361.000.0348.0 | CANYON CREEK, UNIT 1<br>5123 WATERFIELD DR<br>SUIT: #2009156 | | LOT 348 |
| 11361.000.0389.0 | CANYON CREEK, UNIT 1<br>2126 CHRISTINE DR<br>SUIT: #2009087 | | LOT 389 |
| 11361.000.0430.0 | CANYON CREEK, UNIT 1<br>2211 SNAKE RIVER DR<br>SUIT: #2009642 | | LOTS 430 & 431 |
| 11361.000.0099.0 | CANYON CREEK, UNIT 2<br>2811 STEEPLERIDGE CIR<br>SUIT: #2009622 | | LOTS 99 & 100 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11362.000.0184.0 | CANYON CREEK, UNIT 2<br>4717 MEDINA ST<br>SUIT: #2009460 | | LOT 184 |
| 11362.000.0247.0 | CANYON CREEK, UNIT 2<br>2410 BEVERLY DR<br>SUIT: #2009148 | | LOT 247 |
| 11362.000.0344.0 | CANYON CREEK, UNIT 2<br>2202 BEVERLY DR<br>SUIT: #2010094 | | LOT 344 |
| 11362.000.0428.0 | CANYON CREEK, UNIT 2<br>2300 PEDERNALES CT<br>SUIT: #2009618 | | LOT 428 |
| 11363.000.0196.0 | CANYON CREEK, UNIT 3<br>2123 CACTUS ALY<br>SUIT: #2010106 | | LOT 196 |
| 11364.000.0020.0 | CANYON CREEK II, UNIT 4<br>4912 WATERFIELD DR<br>SUIT: #2009613 | | LOT 20 |
| 11364.000.0024.0 | CANYON CREEK II, UNIT 4<br>4802 WATERFIELD CT<br>SUIT: #2009588 | | LOT 24 |
| 11364.000.0085.0 | CANYON CREEK II, UNIT 4<br>2802 CATFISH CT<br>SUIT: #2009621 | | LOT 85 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11364.000.0118.0 | CANYON CREEK II, UNIT 4<br>5000 MOSS ROCK TRL<br>SUIT: #2009628 | | LOT 118 |
| 11364.000.0122.0 | CANYON CREEK II, UNIT 4<br>4904 MOSS ROCK TRL<br>SUIT: #2009636 | | LOT 122 |
| 11364.000.0201.0 | CANYON CREEK II, UNIT 4<br>2404 DURO CT<br>SUIT: #2009608 | | LOT 201 |
| 11367.000.0019.0 | CANYON CREEK III, UNIT 7<br>5710 BELAIRE CIR<br>SUIT: #2008465 | | LOT 19 |
| 11367.000.0143.0 | CANYON CREEK III, UNIT 7<br>5519 MESA LP<br>SUIT: #2009089 | | LOT 143 |
| 11367.000.0169.0 | CANYON CREEK III, UNIT 7<br>5626 MESA LP<br>SUIT: #2009181 | | LOT 169 |
| 11367.000.0250.0 | CANYON CREEK III, UNIT 7<br>2414 CREEK DR<br>SUIT: #2010130 | | LOT 250 |
| 11367.000.0292.0 | CANYON CREEK III, UNIT 7<br>5106 SAN MARCOS CT<br>SUIT: #201013 | | LOT 292 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11367.000.0381.0 | CANYON CREEK III, UNIT 7<br>5109 TYLER CT<br>SUIT: #2009496 | | LOT 381 |
| 11367.000.0382.0 | CANYON CREEK III, UNIT 7<br>5107 TYLER CT<br>SUIT: #2009496 | | LOT 382 |
| 11367.000.0523.0 | CANYON CREEK III, UNIT 7<br>2620 HOUSTON CT<br>SUIT: #2010057 | | LOT 523 |
| 11367.000.0578.0 | CANYON CREEK III, UNIT 7<br>2510 CREEK DR<br>SUIT: #2009442 | | LOT 578 |
| 11367.000.0579.0 | CANYON CREEK III, UNIT 7<br>2508 CREEK DR<br>SUIT: #2009442 | | LOT 579 |
| 11368.000.0141.0 | CANYON CREEK III, UNIT 8<br>5858 BLACK PINE CIR<br>SUIT: #2009102 | | LOT 141 |
| 11368.000.0242.0 | CANYON CREEK III, UNIT 8<br>5645 LONE STAR CIR<br>SUIT: #2009652 | | LOT 242 |
| 11368.000.0277.0 | CANYON CREEK III, UNIT 8<br>5504 LONE STAR CIR<br>SUIT: #2010046 | | LOT 277 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11368.000.0341.0 | CANYON CREEK III, UNIT 8<br>5660 LONE STAR CIR<br>SUIT: #2010029 | | LOT 341 |
| 11369.000.0014.0 | CANYON CREEK IV<br>5529 MERCEDES CIR<br>SUIT: #2009539 | | LOT 14 |
| 11369.000.0043.0 | CANYON CREEK IV<br>5516 MERCEDES CIR<br>SUIT: #2009598 | | LOT 43 |
| 11370.000.0012.0 | CANYON CREEK V, UNIT 9<br>5423 SAN JACINTO DR<br>SUIT: #2008370 | | LOT 12 |
| 11370.000.0060.0 | CANYON CREEK V, UNIT 9<br>5723 BARKRIDGE DR<br>SUIT: #2010018 | | LOT 60 |
| 11370.000.0061.0 | CANYON CREEK V, UNIT 9<br>5725 BARKRIDGE DR<br>SUIT: #2010018 | | LOT 61 |
| 11370.000.0099.0 | CANYON CREEK V, UNIT 9<br>5921 BARKRIDGE DR<br>SUIT: #2009635 | | LOT 99 |
| 11370.000.0225.0 | CANYON CREEK V, UNIT 9<br>2600 SANTIAGO DR<br>SUIT: #2008498 | | LOT 225 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11370.000.0226.0 | CANYON CREEK V, UNIT 9<br>2510 SANTIAGO DR<br>SUIT: #2008498 | | LOT 226 |
| 11370.000.0255.0 | CANYON CREEK V, UNIT 9<br>2505 SMOKERISE TRL<br>SUIT: #2009146 | | LOT 255 |
| 11370.000.0301.0 | CANYON CREEK V, UNIT 9<br>2606 WHITE ROCK DR<br>SUIT: #2009606 | | LOT 301 |
| 11370.000.0361.0 | CANYON CREEK V, UNIT 9<br>5610 BARKRIDGE DR<br>SUIT: #2009144 | | LOT 361 |
| 11370.000.0378.0 | CANYON CREEK V, UNIT 9<br>5615 SAN JACINTO DR<br>SUIT: #2009447 | | LOT 378 |
| 11370.000.0379.0 | CANYON CREEK V, UNIT 9<br>5613 SAN JACINTO DR<br>SUIT: #2009447 | | LOT 379 |
| 11370.000.0407.0 | CANYON CREEK V, UNIT 9<br>5622 BARKRIDGE DR<br>SUIT: #2009086 | | LOT 407 |
| 11443.002.0014.0 | COMANCHE HARBOR, SECTION C<br>3512 TOMAHAWK DR<br>SUIT: #2008546 | BLOCK 2 | LOT 14 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11443.005.0012.0 | COMANCHE HARBOR, SECTION C<br>3613 FLINT ROCK CIR<br>SUIT: #2009435 | BLOCK 5 | LOT 12 |
| 11443.005.0113.0 | COMANCHE HARBOR, SECTION C<br>3537 ARROWHEAD CIR<br>SUIT: #2009154 | BLOCK 5A | LOT 13 |
| 11445.001.0050.0 | COMANCHE HARBOR, SECTION E<br>808 PORTS O CALL DR<br>SUIT: #2009653 | BLOCK 1 | LOT 50 |
| 11445.005.0006.0 | COMANCHE HARBOR, SECTION E<br>833 TEPEE TRL<br>SUIT: #2009523 | BLOCK 5 | LOT 6 |
| 11445.005.0012.0 | COMANCHE HARBOR, SECTION E<br>910 BATTLE CREEK RD<br>SUIT: #2009523 | BLOCK 5 | LOT 12 |
| 11445.007.0032.0 | COMANCHE HARBOR, SECTION E<br>926 INDIAN DR<br>SUIT: #2008689 | BLOCK 7 | LOT 32 |
| 11481.001.0058.0 | COMANCHE COVE, SECTION A<br>3322 BRAZOS RIVER DR<br>SUIT: #2010071 | BLOCK 1 | LOT 58 |
| 11481.001.0084.0 | COMANCHE COVE, SECTION A<br>809 COLORADO RIVER DR<br>SUIT: #2008552 | BLOCK 1 | LOTS 84 & 85 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11481.001.0092.0 | COMANCHE COVE, SECTION A<br>829 COLORADO RIVER DR<br>SUIT: #2010042 | BLOCK 1 | LOT 92 |
| 11481.001.0095.0 | COMANCHE COVE, SECTION A<br>905 COLORADO RIVER DR<br>SUIT: #2010065 | BLOCK 1 | LOT 95 |
| 11481.001.0125.0 | COMANCHE COVE, SECTION A<br>902 COLORADO RIVER DR<br>SUIT: #2010034 | BLOCK 1 | LOT 125 |
| 11481.001.0150.0 | COMANCHE COVE, SECTION A<br>817 ARKANSAS RIVER DR<br>SUIT: #2008592 | BLOCK 1 | LOT 150 |
| 11481.001.0222.0 | COMANCHE COVE, SECTION A<br>905 DEVILS RIVER DR<br>SUIT: #2010033 | BLOCK 1 | LOT 222 |
| 11481.001.0285.0 | COMANCHE COVE, SECTION A<br>903 PECOS RIVER DR<br>SUIT: #2010031 | BLOCK 1 | LOT 285 |
| 11481.001.0329.0 | COMANCHE COVE, SECTION A<br>810 PECOS RIVER DR<br>SUIT: #2008376 | BLOCK 1 | LOT 329 |
| 11481.001.0330.0 | COMANCHE COVE, SECTION A<br>808 PECOS RIVER DR<br>SUIT: #2010059 | BLOCK 1 | LOT 330 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11481.001.0367.0 | COMANCHE COVE, SECTION A<br>902 PEASE RIVER DR<br>SUIT: #2010039 | BLOCK 1 | LOTS 367 & 368 |
| 11481.003.0082.0 | COMANCHE COVE, SECTION A<br>3118 SABINE RIVER TRL<br>SUIT: #2010048 | BLOCK 3 | LOT 82 |
| 11481.003.0142.0 | COMANCHE COVE, SECTION A<br>3104 TRINITY RIVER TRL<br>SUIT: #2009093 | BLOCK 3 | LOT 142 |
| 11481.003.0201.0 | COMANCHE COVE, SECTION A<br>1000 PECOS RIVER DR<br>SUIT: #2010032 | BLOCK 3 | LOT 201 |
| 11482.001.0053.0 | COMANCHE COVE, SECTION B<br>826 CORRAL DR<br>SUIT: #2010037 | BLOCK 1 | LOT 53 |
| 11482.002.0011.0 | COMANCHE COVE, SECTION B<br>817 THICKET TRL<br>SUIT: #2010024 | BLOCK 2 | LOT 11 |
| 11482.002.0025.0 | COMANCHE COVE, SECTION B<br>929 THICKET TRL<br>SUIT: #2010050 | BLOCK 2 | LOT 25 |
| 11482.002.0139.0 | COMANCHE COVE, SECTION B<br>709 HEDGEROW TRL<br>SUIT: #2009076 | BLOCK 2 | LOT 139 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11482.002.0143.0 | COMANCHE COVE, SECTION B<br>2407 WHITE OAK TRL<br>SUIT: #2009076 | BLOCK 2 | LOT 143 |
| 11483.001.0173.0 | COMANCHE COVE, SECTION C<br>2218 WOODCREST TRL<br>SUIT: #2009526 | BLOCK 1 | LOT 173 |
| 11483.001.0193.0 | COMANCHE COVE, SECTION C<br>2221 WOODCREST TRL<br>SUIT: #2010068 | BLOCK 1 | LOT 193 |
| 11483.001.0195.0 | COMANCHE COVE, SECTION C<br>2225 WOODCREST TRL<br>SUIT: #2009085 | BLOCK 1 | LOT 195 |
| 11483.001.0223.0 | COMANCHE COVE, SECTION C<br>2306 CEDARWOOD TRL<br>SUIT: #2010038 | BLOCK 1 | LOT 223 |
| 11483.001.0299.0 | COMANCHE COVE, SECTION C<br>2214 COMET TRL<br>SUIT: #2010025 | BLOCK 1 | LOT 299 |
| 11483.001.0300.0 | COMANCHE COVE, SECTION C<br>2212 COMET TRL<br>SUIT: #2010025 | BLOCK 1 | LOT 300 |
| 11483.001.0355.0 | COMANCHE COVE, SECTION C<br>1300 DORADO DR<br>SUIT: #2010072 | BLOCK 1 | LOT 355 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 11483.001.0372.0 | COMANCHE COVE, SECTION C<br>2231 HERCULES DR<br>SUIT: #2010054 | BLOCK 1 | LOT 372 |
| 11483.001.0484.0 | COMANCHE COVE, SECTION C<br>1332 PHOENIX CT<br>SUIT: #2010058 | BLOCK 1 | LOT 484 |
| 11483.002.0320.0 | COMANCHE COVE, SECTION C<br>2619 DEER TRL<br>SUIT: #2010070 | BLOCK 2 | LOT 320 |
| 11483.002.0373.0 | COMANCHE COVE, SECTION C<br>2521 COYOTE TRL<br>SUIT: #2008695 | BLOCK 2 | LOT 373 |
| 11483.002.0407.0 | COMANCHE COVE, SECTION C<br>2626 QUAIL RUN TRL<br>SUIT: #2010069 | BLOCK 2 | LOT 407 |
| 11483.002.0438.0 | COMANCHE COVE, SECTION C<br>2504 QUAIL RUN TRL<br>SUIT: #2009172 | BLOCK 2 | LOT 438 |
| 11483.002.0534.0 | COMANCHE COVE, SECTION C<br>2606 AURORA AVE<br>SUIT: #2008428 | BLOCK 2 | LOT 534 |
| 12523.000.0020.0 | INDIAN HARBOR, PHASE 3<br>1302 UTE CT<br>SUIT: #2008494 | | LOT 20 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 12523.000.0029.0 | INDIAN HARBOR, PHASE 3<br>4306 N CHISHOLM TRL<br>SUIT: #2009164 | | LOT 29 |
| 12524.000.0047.0 | INDIAN HARBAOR, PHASE 4<br>1028 PAWNEE TRL<br>SUIT: #2008546 | | LOT 47 |
| 12524.000.0069.0 | INDIAN HARBOR, PHASE 4<br>1016 HOPI CT<br>SUIT: #2009604 | | LOT 69R |
| 12531.000.0927.0 | INDIAN HARBOR, PHASE 11<br>1022 MOJAVE TRL<br>SUIT: #2008494 | | LOT 927 |
| 12538.000.1536.0 | INDIAN HARBOR, PHASE 18<br>3848 CHICKASHA CIR<br>SUIT: #2008467 | | LOTS 1536 & 1537 |
| 12538.000.1608.0 | INDIAN HARBOR, PHASE 18<br>3813 CLOVIS TRL<br>SUIT: #2009081 | | LOTS 1608 & 1609 |
| 12961.001.0159.0 | LAKE GRANBURY HARBOR, SECTION A<br>5820 ARKANSAS TRL<br>SUIT: #2009178 | BLOCK 1 | LOT 159 |
| 12961.001.0228.0 | LAKE GRANBURY HARBOR, SECTION A<br>5818 TEXAS TRL<br>SUIT: #2010121 | BLOCK 1 | LOT 228 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 12961.003.0028.0 | LAKE GRANBURY HARBOR, SECTION A<br>5443 LAKE GRANBURY TRL<br>SUIT: #2008187 | BLOCK 3 | LOT 28 |
| 12961.003.0158.0 | LAKE GRANBURY HARBOR, SECTION A<br>5475 OREGON TRL<br>SUIT: #2010118 | BLOCK 3 | LOT 158 |
| 12962.000.0483.0 | LAKE GRANBURY HARBOR, SECTION B<br>3705 NEW JERSEY CT<br>SUIT: #2009162 | | LOT 483 |
| 12963.000.0180.0 | LAKE GRANBURY HARBOR, SECTION C<br>6219 WEST VIRGINIA TRL<br>SUIT: #2009649 | | LOT 180 |
| 12967.000.0187.0 | LAKESIDE HILLS<br>5906 S LAKESIDE HILLS CT<br>SUIT: #2009631 | | LOT 187 |
| 12967.000.0270.0 | LAKESIDE HILLS<br>6202 COLLINS CT<br>SUIT: #2009623 | | LOT 270 |
| 13260.001.0016.0 | MONTEGO BAY<br>3515 MONTEGO BLVD<br>SUIT: #2010041 | BLOCK 1 | LOT 16 |
| 13380.003.0043.0 | OAK HILLS<br>3505 WOODLAKE DR<br>SUIT: #2009088 | BLOCK 3 | LOTS 43, 44, & 45 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 13380.004.0013.0 | OAK HILLS<br>3515 CEDAR DR<br>SUIT: #2009517 | BLOCK 4 | LOT 13 |
| 13380.005.0014.0 | OAK HILLS<br>3523 OAK HILL DR<br>SUIT: #2010092 | BLOCK 5 | LOTS 14 & 15 |
| 13380.007.0035.0 | OAK HILLS<br>3303 WOODLAKE DR<br>SUIT: #2008499 | BLOCK 7 | LOTS 35, 36, 37, & 38 |
| 13380.007.0172.0 | OAK HILLS<br>4420 TIMBERVIEW DR<br>SUIT: #2010092 | BLOCK 7 | LOT 172 |
| 13380.007.0180.0 | OAK HILLS<br>4503 TIMBERVIEW DR<br>SUIT: #2009504 | BLOCK 7 | LOTS 180 & 181 |
| 13380.007.0185.0 | OAK HILLS<br>4425 TIMBERVIEW DR<br>SUIT: #209177 | BLOCK 7 | LOT 185 |
| 13380.007.0203.0 | OAK HILLS<br>4429 WOODLAND DR<br>SUIT: #2009462 | BLOCK 7 | LOTS 203 & 204 |
| 13441.000.0457.0 | OAK TRAIL SHORES, SECTION A<br>3900 HEDGE ROW CT<br>SUIT: #2009094 | | LOT 457 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 13441.000.0586.0 | OAK TRAIL SHORES, SECTION A<br>2620 PECAN VALLEY DR<br>SUIT: #2009163 | | LOT 586 |
| 13442.000.0364.0 | OAK TRAIL SHORES, SECTION B<br>2807 CEDARHILL ST<br>SUIT: #2009523 | | LOT 364 |
| 13442.000.0477.0 | OAK TRAIL SHORES, SECTION B<br>2705 MAPLEWOOD ST<br>SUIT: #2009601 | | LOT 477 |
| 13442.000.0478.0 | OAK TRAIL SHORES, SECTION B<br>2703 MAPLEWOOD ST<br>SUIT: #2009601 | | LOT 478 |
| 13444.000.0231.0 | OAK TRAIL SHORES, SECTION D<br>2901 CEDARHILL ST<br>SUIT: #2008105 | | LOT 231 |
| 13444.000.0419.0 | OAK TRAIL SHORES, SECTION D<br>3000 POST OAK ST<br>SUIT: #2009096 | | LOT 419 |
| 13446.002.0185.0 | OAK TRAIL SHORES, SECTION F<br>2706 MISTLETOE CT<br>SUIT: #2008526<br>**MH PART OF SALE** | BLOCK 2 | LOT 185 |
| 13660.001.0056.0 | RIVER COUNTRY ACRES<br>8239 RIVER CT<br>SUIT: #2009630 | BLOCK 1 | LOT 56 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 13680.000.0226.0 | ROCK HARBOR EST<br>3013 ROCK WOOD DR<br>SUIT: #2009070 | | LOT 226 |
| 13711.000.0180.0 | ROLLING HILLS SHORES, SECTION A<br>6804 EVERGREEN CT<br>SUIT: #2010124 | | LOT 180<br>1.29 ACRES |
| 13712.003.0104.0 | ROLLING HILLS SHORES, SECTION B<br>2403 AZLE CT<br>SUIT: #2010120 | BLOCK 3 | LOTS 104 & 105 |
| 13712.003.0108.0 | ROLLING HILLS SHORES, SECTION B<br>2411 AZLE CT<br>SUIT: #2010090 | BLOCK 3 | LOT 108 |
| 13712.000.0112.0 | ROLLING HILLS SHORES, SECTION B<br>2430 GRAPEVINE CT<br>SUIT: #2010100 | | LOT 112 |
| 13761.000.0092.0 | SANDY BEACH, SECTION 1<br>4013 RANCE DR<br>SUIT: #2009467<br>**MH NOT PART OF SALE (CAN BE SEIZED, SOLD)** | | LOTS 91 & 92 |
| 13761.000.0114.0 | SANDY BEACH, SECTION 1<br>4024 DIANN DR<br>SUIT: #2010109 | | LOT 114 |
| 14000.001.0006.0 | SOUTHVIEW ACRES<br>7801 PRAIRIE CREEK<br>SUIT: #2008182 | BLOCK 1 | LOT 6 |

# December 2011 Sale

| ACCOUNT # | LEGAL, ADDRESS & SUIT INFO. | BLOCK | LOT NUMBER |
|---|---|---|---|
| 14068.001.0011.0 | SUNCHASE MEADOWS<br>5473 SUN MEADOW CIR<br>SUIT: #2008372 | BLOCK 1 | LOT 11 |
| 15237.001.0016.0 | WHIPPOORWILL BAY, SECTION G<br>911 SKYLARK DR<br>SUIT: #2008693 | BLOCK 1 | LOT 16 |

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Action** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Consider Selection of Johnson County Appraisal District Directors** |

**SUMMARY:**
This is an annual routine action item. I have attached the appropriate papers that need your attention.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**

Ron Mayfield

**Ron Mayfield**
**Superintendent**

# CENTRAL APPRAISAL DISTRICT
OF JOHNSON COUNTY

109 N Main St
Cleburne, TX 76033
Metro (817) 648-3000
Fax (817) 645-3105
www.johnsoncad.com

Board of Directors
Byron Black – Chairman
Sid Pruitt – Vice Chairman
Kent Williams – Secretary
Don Beeson
Bob Spurlin
Scott Porter – Tax Assessor/Collector

Executive Director/Chief Appraiser
Jim Hudspeth, RPA, RTA, CTA, CSTA, CCA

RECEIVED
SEP 19 2011
By

**September 15, 2011**

**Mr. Ron Mayfield, Superintendent**
**Granbury Independent School District**
**600 W. Pearl Street**
**Granbury, Texas 76048**

**Dear Mr. Mayfield:**

**An election will be held this coming December to determine who will serve on the Board of Directors for the Central Appraisal District of Johnson County for the years 2012 and 2013. The board consists of five members.**

**In accordance with Section 6.03(d) of the Texas Property Tax Code, we have calculated the number of votes to which each taxing unit in our district is entitled. As indicated on the calculation enclosed, Granbury ISD is entitled to 28 votes. Please submit the name(s) of any nominee(s) (up to five persons), by resolution adopted by your governing body, to me on or before October 15, 2011. (A sample resolution is enclosed). Legislation prohibits nominations received after this date from appearing on the ballot.**

**I will then prepare a ballot listing the candidates, and deliver a copy of the ballot to you before October 30, 2011. Your governing body will then determine its vote by resolution and submit it to me on or before December 15, 2011. At that time I will count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results to you and to the candidates prior to December 31, 2011.**

**As you can see, timeliness is very important. Please let me know if you have any questions regarding this matter.**

**Sincerely,**

**Jim Hudspeth, RPA, RTA, CTA, CSTA, CCA**
**Executive Director/Chief Appraiser**

**JH/dl**

**Enclosures**

CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY

CALCULATION OF VOTES FOR ELECTION OF BOARD OF DIRECTORS FOR 2012-2013

| TAXING ENTITY | 2010 LEVY | PORTION OF TOTAL LEVY IN DISTRICT | X 1000 X 5 SEATS = NUMBER OF VOTES |
|---|---|---|---|
| CITY OF ALVARADO | 1,303,195.41 | 0.0056 | 28 |
| CITY OF BURLESON | 11,897,512.78 | 0.0515 | 257 |
| CITY OF CLEBURNE | 13,675,413.63 | 0.0592 | 296 |
| CITY OF CROWLEY | 33,064.50 | 0.0001 | 1 |
| CITY OF GODLEY | 308,042.51 | 0.0013 | 7 |
| CITY OF GRANDVIEW | 436,219.85 | 0.0019 | 9 |
| CITY OF JOSHUA | 2,012,768.74 | 0.0087 | 44 |
| CITY OF KEENE | 1,684,283.11 | 0.0073 | 36 |
| CITY OF MANSFIELD | 1,601,243.48 | 0.0069 | 35 |
| CITY OF RIO VISTA | 181,480.50 | 0.0008 | 4 |
| CITY OF VENUS | 736,633.31 | 0.0032 | 16 |
| ALVARADO ISD | 20,219,374.69 | 0.0875 | 438 |
| BURLESON ISD | 34,861,607.10 | 0.1509 | 755 |
| CLEBURNE ISD | 36,576,461.51 | 0.1584 | 792 |
| CROWLEY ISD | 927,493.51 | 0.0040 | 20 |
| GODLEY ISD | 12,775,334.75 | 0.0553 | 276 |
| GRANBURY ISD | 1,317,831.11 | 0.0057 | 28 |
| GRANDVIEW ISD | 4,087,210.90 | 0.0177 | 88 |
| JOSHUA ISD | 21,098,410.92 | 0.0913 | 457 |
| KEENE ISD | 2,587,175.01 | 0.0112 | 56 |
| MANSFIELD ISD | 8,304,053.30 | 0.0360 | 180 |
| RIO VISTA ISD | 3,959,768.52 | 0.0171 | 86 |
| VENUS ISD | 4,956,742.84 | 0.0215 | 107 |
| JOHNSON COUNTY | 45,439,554.51 | 0.1967 | 984 |
| TOTAL ALL TAXING UNITS | 230,980,876.49 | 1.0000 | 5000 |

NOTE: IT REQUIRES AT LEAST 834 VOTES TO SECURE ONE NOMINEE TO A POSITION ON THE BOARD.

RESOLUTION

RESOLUTION BY GRANBURY INDEPENDET SCHOOL DISTRICT AFFIRMING THE NOMINATION(S) FOR CANDIDATES(S) FOR THE BOARD OF DIRECTORS FOR THE CENTRAL APPRAISAL DISTRICT OF JOHNSON COUNTY, TEXAS.

This is to affirm that Granbury Independent School district on this the 17th day of October, 2011, did move and approve the following nomination(s). Furthermore, said candidate(s) is(are) eligible for election to the Board of Directors of the Central Appraisal District of Johnson County for the 2012-2013 term.

NOMINATION(S) _____

_____

_____

VOTING FOR: _____

_____

_____

VOTING AGAINST: _____

Said resolution was moved and approved on this the 17th day of October, 2011.

Certified by:

_____
Charlie Cloud
Board President

Attest:

_____
Mark Jackson
Board Secretary

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Action** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Consider Selection of Somervell County Appraisal District Directors** |

**SUMMARY:**
This is an annual routine action item. I have attached the appropriate papers that need your attention.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**



**Ron Mayfield**
**Superintendent**

# Somervell Central Appraisal District

**112 Allen Drive**
**Glen Rose, Texas 76043**
**Phone 254.897.4094** **Fax 254.897.3258**




September 21, 2011

Ron Mayfield, Superintendent
Granbury ISD
600 W. Bridge
Granbury, Texas 76048

Dear Mr. Ron Mayfield:

An election will be held this coming December to determine who will serve on the Board of Directors for the Somervell Central Appraisal District for the years 2012 and 2013. The board consists of five members.

In accordance with Section 6.03(d) of the Texas Property Tax Code, we have calculated the number of votes to which each taxing unit in our district is entitled. As indicated on the calculation enclosed, **Granbury ISD** is entitled to **19** votes. Please submit the name(s) of any nominee(s) (up to five persons), by resolution adopted by your governing body, to me on or before October 15, 2011. (A sample resolution is enclosed). Legislation prohibits nominations received after this date from appearing on the ballot.

I will then prepare a ballot listing the candidates, and deliver a copy of the ballot to you before October 30, 2011. Your governing body will then determine its vote by resolution and submit it to me on or before December 15, 2011. At that time I will count the votes, declare the five candidates who receive the largest cumulative vote totals elected, and submit the results to you and to the candidates prior to December 31, 2011.

As you can see, timeliness is very important. Please let me know if you have any questions regarding this matter.

Sincerely,

Wes Rollen, RPA
Chief Appraiser

Enclosures

Prepared by Somervell Central Appraisal District 9/21/2011

CALCULATION OF VOTES OF BOARD OF DIRECTORS FOR 2012-2013

| TAXING ENTITY | 2010 LEVY | PORTION OF TOTAL LEVY IN DISTRICT | X 1000 X 5 SEATS = NUMBER OF VOTES |
|---|---|---|---|
| GLEN ROSE ISD | $29,098,909.70 | 0.6356 | **3178** |
| SOMERVELL COUNTY | $11,661,704.52 | 0.2547 | **1274** |
| SOMERVELL COUNTY WATER DISTRICT | $4,093,096.53 | 0.0894 | **447** |
| CITY OF GLEN ROSE | $701,122.16 | 0.0153 | **77** |
| GRANBURY ISD | $169,937.52 | 0.0037 | **19** |
| THREE WAY ISD | $53,657.24 | 0.0012 | **6** |
| WALNUT SPRINGS ISD | $5,153.37 | 0.0001 | |
| TOTAL ALL TAXING UNITS | 45,783,581.04 | 1.0000 | **5000** |

NOTE: IT REQUIRES AT LEAST 834 VOTES TO SECURE ONE NOMINEE TO A POSITION ON THE BOARD.

RESOLUTION

RESOLUTION BY GRANBURY INDEPENDET SCHOOL DISTRICT AFFIRMING THE NOMINATION(S) FOR CANDIDATES(S) FOR THE BOARD OF DIRECTORS FOR THE SOMERVELL CENTRAL APPRAISAL DISTRICT, TEXAS.

This is to affirm that Granbury Independent School District on this the 17th day of October, 2011, did move and approve the following nomination(s). Furthermore, said candidate(s) is(are) eligible for election to the Board of Directors of the Somervell Central Appraisal District for the 2012-2013 term.

NOMINATION(S) _____

_____

_____

VOTING FOR: _____

_____

_____

VOTING AGAINST: _____

Said resolution was moved and approved on this the 17th day of October, 2011.

Certified by:

_____
Charlie Cloud
Board President

Attest:

_____
Mark Jackson
Board Secretary

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Action** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Consider Approval of the District Improvement Plan** |

**SUMMARY:**
I sent you a copy of the District Improvement Plan last week for you to look over.

We have made the necessary changes to the District Improvement Plan that will initiate preparations for STAAR and EOC. As we progress through this process and as more information is made available, there will probably be significantly more changes necessary for our Plan.

We have been working diligently throughout GISD to prepare for STAAR and EOC. Many things we have been doing are not reflected in the Plan at this time; however, as each new piece of information is made available to us, we are making adjustments and will continue to do so.

The program presented by the Dana Center at the TASA/TASB Convention in Austin gave a brief insight to the increased rigor that will be addressed in the new tests. Another workshop presented by the Princeton Review focused on the importance of training teachers K-12 in College Readiness.

Just as the Dana Center demonstrated the increase in rigor with each new test, elementary teachers must now focus on college ready skills instead of just talking about students going to college. We believe the information and level of expectations that we have had at current grade levels is now being pushed another grade lower, thus significantly increasing the rigor.

The EOC testing must now be referred to as Exit Level Testing beginning in eighth grade and ninth grade this year and 100% is the only acceptable measure. This will be apparent in 2015 when a significant number of students do not walk the stage because they did not pass EOC tests in 2011. We are currently having conversations about what we will be doing to accelerate learning for our students that aren't successful for EOC this spring.

We all know this is a transition year; however, it will be short and we must rise to meet the expectations that have been set in place. Without question, there are students and parents that do not understand the importance of passing the EOC exams this year. We will continue to inform students and parents of the importance of EOC this year; however, I fear it will be in the spring of 2015 before some folks really understand.

**RECOMMENDATION:**
I recommend approval of the District Improvement Plan.

**Respectfully submitted,**

Ron Mayfield

**Ron Mayfield**
**Superintendent**

# Granbury Independent School District

## District Improvement Plan

Mission Statement

*Building Successful Futures Through Academic Excellence and Character Development*

# Granbury Independent School District
## 2011-12 District Improvement Plan

**District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.**

**Objective: Raise GISD accountability rating to highest level on the New Accountability Measures**

**Strategy: Create a climate of high expectations for success**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Teachers and staff convey the expectations that all stud.'s are to obtain at least min. mastery** | Assistant Superintendent Principals, Teachers, staff, students, parents | Avenues of Communication: Newsletters, websites, parent meetings | June 12 | State Accountability Measures | Highest Level | Semester common assessments and 6 weeks benchmarks | Campus Based Only |
| **Target high expectations for all students for academic improvement** | Assistant Superintendent Principals, Teachers, staff, students, parents | Academic software, Tutoring, Mentor Program, Career focused field trips | June 12 | Increased enrollment in pre-AP, dual credit, AP and career/tech classes | Highest Level | Semester common assessments and 6 weeks benchmarks | |
| **Provide for materials to reach instructional goals** | Superintendent, Business office, District program directors, Principals | Technology equipment, Curriculum, District budget funding | June 12 | Lesson plans, Department Purchase orders, Walkthroughs, District purchase orders | Increased student performance, Campus date | Semester common assessments and 6 weeks benchmarks | |
| **Target college readiness standards across all campuses** | Assistant Superintendent, District Program Directors, Campus Leadership Teams, Teachers, Students, Parents | Academic software, Tutoring, Mentor Program, Career focused field trips | June 12 | State Accountability Measures | Increase in performance on college readiness standards | Semester common assessment and state assessment results | |
| **Provide Academic Advising at all campuses** | Campus Leadership teams, Campus Counselors, District Program Directors | Four Year Plans, CTE clusters and Transition Plans, Parent Meetings | Throughout the school year | Four Year Plans for Secondary Students, Coherent CTE Sequence | Increase in number of students in career pathways and number of students meeting college readiness standards | Fall and Spring Meetings with campus and district level academic advising staff | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: # 1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.**

**Objective: Student Time on Task will be increased to maximize learning opportunities.**

**Strategy: Provide a schedule that gives every core content an uninterrupted amount of time for instruction.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Each campus will develop a master plan that provides uninterrupted time.** | Administration | Master Schedule | Aug. 15, 2011 | Blocks of uninterruped time for core classes | Student Performance | June, 2011 -Aug, 2012 | Campus Based Only |
| **High levels of student supervision during transition time.** | Teachers and Staff | Faculty Support | June, 2012 | Increase in time spent in class and less time spent in hallway | Student Performance | Aug, 2011-June 2012 | |
| **Teach clearly defined procedures.** | Teachers and Staff | Teachers<br>Campus Administrative Staff | June, 2012 | Teachers teaching procedures to students | Students follow procedures | Aug. 2011-June 2012 | |
| **Provide professional development to help teachers teach procedures effectively.** | Campus Administrative Staff | Curriculum | June, 2012 | Reduction of classroom referrals<br>Reduction of ISS/OSS | Clearly defined procedures are taught throughout the school | August, 2011-June, 2012 | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
## 2011-12 District Improvement Plan

**District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.**

**Objective: Frequent Monitoring of Student Progress 90% of Students will meet or exceed state minimum standards**

**Strategy: Regularly assess all students to determine educational need/s**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Common Assessments** | Interventionist<br>Classroom Teacher<br>Curriculum Department<br>Campus Administration | Teachers<br>Instructional Specialist<br>Scope & Sequence | At least twice a semester | Assessment Results | Student Performance Data | 90% passing rate | Campus Based Only |
| **Review Common Assessment data by Campus and Demographic Groups** | Interventionist<br>Teacher<br>Campus Administration<br>Curriculum Department | Data Banks, Response to Intervention Committee (RTI) | At least twice a semester | Chart, Graph, Summary Data | Understand direction to take to fill gaps | Within 2 weeks of assessment | |
| **Adjust instruction to fit student needs** | RTI<br>Teachers<br>Support Staff<br>Parents<br>Principal<br>Curriculum Department | Tutoring<br>Teachers<br>Intervention Programs<br>Scope & Sequence | Ongoing | Revised instruction to meet individual needs | Better comprehension, more participation, better response, more confident | Daily | |
| **Re-evaluate weak areas to verify that interventions were successful** | RTI<br>Teachers<br>Interventionist<br>Curriculum Department | Teachers<br>Instructional Specialist<br>Curriculum<br>Scope & Sequence | At least twice a semester | Updated assessment results | Improvement | 90% passing rate | |
| **Grade appropriate incentives & rewards** | Teachers<br>Principal<br>Parents | Community PTO<br>Campus Funds<br>Academic Booster Clubs<br>Child Nutrition Department | At least twice a semester | Reward ceremonies, awards, grades | Improved motivation, improved test scores | 90% participation | |

GRANBURY ISD
Helping Students Reach New Heights

Granbury Independent School District

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

# 2011-12 District Improvement Plan

**District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas**

**Objective: Raise standards and student competency in all CTE programs**

**Strategy: CTE will improve student performance by implementing new TEKS, add rigor to classes and seek to include and recruit all subgroups**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Implementation of 2010 TEKS and classes** | CTE Teachers<br>Campus Principal<br>CTE Director | 2011 TEKS and TEKS Training, Perkins Funding | Fall 2011 | Master Schedule<br>Lesson Plans | Student Enrollment, Student Grades | 2011-2012 school year | Campus Based Only |
| **Implementation of Project Lead the Way (PLTW)** | PLTW teachers<br>PLTW Delegate<br>Campus Principals<br>CTE Director | PLTW Curriculum and Training, GT and State Comp Ed Budgets | Summer 2012 | Master Schedule<br>Lesson Plans | Student Enrollment, Science/Math scores<br>PLTW Assessment | Ongoing | |
| **Recruiting Events** | CTE Director and CTE Staff<br>Campus Principal<br>Counselors | CTE budget including local and Perkins, staff, and business community | throughout school year | Event/calendar documentation, publications | Student Enrollment | Ongoing | |
| **Increase student certifications in CTE** | CTE Director and CTE Staff | CTE Staff, Region XI, and certification registrars | Spring 2012 | Student Certifications | Student Employability | Spring 2012 | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: #1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.**

**Objective: Utilize coherent course sequences for CTE.**

**Strategy: Counselors and students will use the Achieve Texas Career Clusters and plan a program of study for students.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Counselor Training and review for 2011 TEKS and Clusters** | CTE Director, Lead Counselor CTE Staff | Achieve Texas, 2011 TEKS, CTE Training and Implementation, CTE budget, including local and Perkins | 12/9/11 | Calendar, student schedules | Comparison of student enrollment from year to year | Spring 2012, following student enrollment | Campus Based Only |
| **Enroll students in coherent sequences** | Counselors | Master Schedule, CTE flowcharts, CTE Director, CTE budget, including local and Perkins | Spring Enrollment Days | Master Schedule, certifications | CTE Indicators of students following through a coherent sequence | Fall Snapshot Date | |
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**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: 1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.**

**Objective: Maintain a Quality Technology Plan**

**Strategy: Focus on technology instruction for students.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Maintain a viable technology plan encompassing the needs of all campuses, students, and staff.** | Director of Technology | Personnel Time<br>Technology Committee<br>Campus/department survey results | Working document revised semi-annually. | A written, published plan approved by the school board. | A clear focus on technology in the classrooms in GISD. | October/March | Campus Based Only |
| **Equip all classrooms with:**<br>**Mounted LCD Projector**<br>**Document Camera**<br>**Interactive Whiteboard** | Director of Technology<br>Principals<br>Campus Technology Committees | District Technology Funds<br>Campus Funds | Work in progress budget constraints will determine timeline. | Technologies available in all classrooms. | A clear focus on technology in the classrooms in GISD. | June 2012 | |
| **Expand the availability of Mobile Computer Labs (COWs) on each campus.** | Director of Technology<br>Principals | District Technology Funds | Work in progress budget constraints will determine timeline. | At least 1 COW available on each campus. | Expanded use of technology by all students. | June 2012 | |
| **Maintain an infrastructure that can support the growing needs of the students in Granbury ISD** | Director of Technology<br>Network Administrator | District Technology Funds | Ongoing process. | Necessary infrastructure in place at Technology Center and on campus. | All necessary applications and devices function properly. | June 2012 | |
| | | | | | | | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: # 1 Develop and implement an effective plan to improve student performance, includings subgroups in all academic areas.**

**Objective: Consider courses for high school credit for eighth grade.**

**Strategy: Increase rigor with challenging coursework**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Monitor and Evaluate Course Offerings** | Superintendent<br>Assistant Superintendent<br>Curriculum Director<br>Secondary Principals | Time | December | Course List | Number of students enrolled | December | Campus Based Only |
| | | | | | | | |
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**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: # 1 Develop and implement an effective plan to improve student performance, including subgroups in all academic areas.**

**Objective: Focus on Response to Intervention (RtI) process to support student success.**

**Strategy: Refine the RtI process**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Elementary and Secondary District RtI Committee will create a process that is aligned.** | Curriculum<br>Campus Administration | Universal screeners<br>Academic Intervention<br>Curriculum Student Data | Aug-11 | Screener Curriculum<br>Standardized procedures | District implementation | Dec-11 | Campus Based Only |
| **Elementary and Secondary District RtI Committee will identify a minimum level of intervention for each Tier.** | Curriculum<br>Campus Administration | Comparison data from other successful districts | Aug-11 | RtI District Plan | Common Assessments<br>Six Weeks Grades<br>RtI Meeting Results | Dec-11 | |
| **Provide staff development for teachers to increase differentiation in instruction.** | Curriculum<br>Campus Leadership | In-house experts and outside consultants provide training | Aug-11 | Training implemented | Snapshots<br>Student Engagement | May-12 | |
| **Campus leadership provides monitoring and feedback for professional development.** | Curriculum<br>Campus Leadership | District plan for follow up | Aug-11 | CARA Meetings | Increased student performance | May-12 | |
| | | | | | | | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: #2 Develop and implement procedures to enhance a positive school climate.**

**Objective: 100% of campuses maintain a safe and orderly environment**

**Strategy: Develop plans and procedures to create a positive environment**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Develop and implement character education curriculum** | Counselor<br>Teachers<br>Campus Administration | Media, Training, Personnel | 2011-2012 school year | Plans, Calendar, Schedule of Presentations | Discipline Referrals | Calendar School Year | Campus Based Only |
| **Target Specific Students for Behavior** | All School Personnel<br>RtI Committees<br>Campus Administration | Personnel, Capturing Kids Hearts Training<br>Teaching w/Poverty in Mind | School Year | Relationships, Implementing Capturing Kids Hearts training<br>Teaching w/Poverty in Mind | Discipline Referrals | Calendar School Year | |
| **Capturing Kids Hearts** | All School Personnel | Personnel, Capturing Kids Hearts Training | Ongoing | Positive Relationships | Discipline Referrals, Increased Academic & STAAR Scores, Increased Attendance, Increased Extra-Curricular Participation | Ongoing | |
| **Mentoring Program** | Coordinator, School Personnel | Personnel | Ongoing | Positive Relationships | Discipline Referrals, Increased Academic & STAAR Scores, Increased Attendance, Increased Extra-Curricular Participation | Ongoing | |
| **Safety Procedure Training and State Mandated** | Administration | Personnel, Training | School Year | Drills, Documentation | Successful Drills | Ongoing | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
## 2011-12 District Improvement Plan

**District Goal: #2 Develop and implement procedures to enhance a positive school climate**

**Objective: 100% of campuses will maintain positive home/school relationships**

**Strategy: Maintain open communication and develop relationships**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Improve Parental Involvement** | All Campus Personnel, Families, Community | Internet, Email, Webpage, Phone System, Newsletters, E-Alerts SkyWard Family Access, District Social Networking Sites | School year | Documentation of Communication | Increase in Percentage of Parental Involvement | School year | Campus Based Only |
| **User Friendly District** | All Personnel | Internet, Email, Webpage, Phone System, Newsletters, E-Alerts SkyWard Family Access, District Social Networking Sites | School year | Surveys, Feedback, Communication | Increase in Percentage of Parental Involvement | School year | |
| **Improve Communication** | All Personnel | Internet, Email, Webpage, Phone System, Newsletters, E-Alerts SkyWard Family Access, District Social Networking Sites | School year | Documentation of Communication | Increase in Percentage of Parental Involvement | School year | |
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**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: #3 Develop a fiscal plan that focuses on instruction while maintaining a viable fund balance.**

**Objective: Fiscal plan focuses on instruction**

**Strategy: Majority of budget allocated toward instruction.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Appropriate Staffing on all campuses and Departments to meet the instructional needs of the District** | Principals Directors Superintendent Board | TASB Staffing Study Evaluations Admin Procedures Skyward Local and Federal Funds | 8/31/2013 | PEIMS Staffing Reports are consistent with Peers | STAAR Scores Improve PEIMS Staffing Reports are consistent with Peers | 01/1/10-08/31/2013 | Campus Based Only |
| **Majority of Budget is allocated to classroom instruction and support of instruction** | Principals Directors Superintendent Board | Skyward Finance System | 8/31/2011 | >70% allocated to function 11,12,13,21,23 | STAAR Scores Improve | | |
| **Review of expenditures for support of current instructional needs** | Principals Directors Superintendent Board | TAKS Scores Common Assessments Budget Printouts Purchasing records | 8/31/2011 | Audit Report | STAAR Scores Improve | | |
| | | | | | | | |
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**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: #3 Develop a fiscal plan that focuses on instruction while maintaining a viable fund balance.**

**Objective: Fiscal plan provides a fund balance sufficient to support District operations**

**Strategy: Prepare a balanced budget without using fund balance.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Appropriate Staffing on all campuses and Departments to meet the needs of the District** | Principals Directors Superintendent Board | TASB Staffing Study Evaluations Admin Procedures Skyward Local and Federal Funds | 8/31/2013 | PEIMS Staffing Reports are consistent with Peers | PEIMS Staffing Reports are consistent with Peers Expenditures = Revenues | 01/1/10-08/31/2013 | Campus Based Only |
| **Budget Control** | Principals Directors Superintendent Board | Skyward Finance System | 8/31/2011 | Budget is supported with appropriate revenues and fund balance support | Expenditures < Budget Revenue = Budget Annual Financial Report | 09/01/11-08/31/2012 | |
| **Fund Balance Plan** | Exec Director of Finance Superintendent Board | Financial History Financial Projections | 8/31/2011 | Board Policy | Fund Balance supports Board Policy | 09/01/11-08/31/2012 | |
| **Revenue Projections** | Exec Director of Finance Superintendent Board | Tax Base - CAD Student Enrollment/ADA | 8/31/2011 | Budget | Annual Financial Report | 09/01/11-08/31/2012 | |
| | | | | | | | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: #4 Recruit, develop and maintain a well-qualified staff.**

**Objective: To ensure that the HR Department provides GISD the very best employees available.**

**Strategy: Monitor and compare personnel salaries and benefit packages**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Develop and implement a more effective staffing process.** | HR Director<br>Principals<br>Directors | HR Budget | Spring Semester | Feedback from Principals and Directors | Highly qualified campus staff | Fall 2011 | Campus Based Only |
| **Update and simplify the Internal application process.** | HR Director<br>Certification Officer<br>Hr Secretary | Current Program - (School Recruiter) | October | Feedback from District Employees | Fewer Errors and Consistency in the application process | Fall 2011 | |
| **Refresh District Principals/Directors with the interview process.** | Superintendent<br>HR Director | District hiring procedures and Processes | Fall Semester | Feedback from Campus Principals, Directors. | Highly qualified campus staff | Fall 2011 | |
| **Update District job descriptions.** | HR Director<br>Certification Officer<br>Hr Secretary | TASB Job Description Manual, TASB Personnel Division materials | November | Input from Principals & Directors | Interviewing only highly qualified individuals | As Job descriptions change | |
| **Recommend competitive salary schedules to the Superintendent** | HR Director Exec.<br>Dir. Of Finance | TASB Salary Survey Results & Current GISD salary schedule | May | Printed Salary Schedules | Teacher Retention | Spring 2011 | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: # 4 Recruit, develop and maintain a well-qualified staff.**

**Objective: To ensure that the HR Department provides GISD the very best employees available.**

**Strategy: Monitor and compare personnel salaries and benefit packages.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Review Benefits package.** | HR Director Benefits Specialist | TASB Salary Survey Results & Current GISD salary schedule | April | Compare with area Districts & evaluate the turnover rate in all employees. | Teacher Retention | February / March | Campus Based Only |
| **Complete Criminal History Check to screen potential employees** | HR Director HR Receptionist HR Secretary | Department of Public Safety | Daily | Extensive, up-to-date reports on actual criminal records. | Safe educational environment | As each potential employee is being reviewed for hire. | |
| **Review the Highly Qualified status of each new employee.** | HR Certification Officer | SBEC & Transcripts | Daily | 100% HQ Report Yearly | 100% HQ Report Yearly | As each potential employee is being reviewed for hire. | |
| **Evaluate our New Employee Orientation.** | HR Staff | Curriculum Materials, Text Book Publishers, Staffing Reports | September | Evaluation reports from new Employees. | Teacher Retention | Every Summer | |
| **Facilitate Staff Development Activities to more effectively meet the needs of the Staff.** | HR Staff | Curriculum Materials, New Employee Orientation, Employee Handbook | September | Agendas of all Staff Development sessions, sign-in sheets. | 100% highly qualified staff | Every Summer | |
| **Implement a Documentation plan to help develop and retain auxiliary personnel.** | HR Dir., Child Nutrition /Custodial Dir, Transportation Dir, Facilities/ Maintenance Dir. | District Documentation materials, Chronological Growth Plans | February | Employee evaluations, Growth Plans | Auxiliary Staff Retention | Summer 2011 | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

# Granbury Independent School District
## 2011-12 District Improvement Plan

**District Goal: #5 Develop and implement an effective plan to ensure that all district departments and campuses follow the principles of servant leadership.**

**Objective: Provide a user friendly atmosphere when dealing with students, community and staff.**

**Strategy: Professional development determined by campus site based committees.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I School wide Components |
|---|---|---|---|---|---|---|---|
| **All G.I.S.D. departments will be user friendly.** | Administration/staff. | Budget and staff. | 6/30/2012 | Mission statement. | Reality check survey. | January 2012 | Campus Based Only |
| **All G.I.S.D. campuses will be user friendly.** | Department heads/ administration/ staff. | Budget and staff. | 6/30/2012 | Surveys/ student leadership. | Reality check survey/ site based parent teacher & community input. | January 2012 | |
| **Good communication between administration and staff.** | Central office administration. | Strong instructional leadership. | 6/30/2012 | Parent meetings/ community meetings | Reality check survey/ site based parent teacher & community input. | January 2012 | |
| **Good communication between school administration and staff.** | Building administration | Strong instructional leadership. | 6/30/2012 | Parent meetings/ community meetings | Reality check survey/ site based parent teacher & community input. | January 2012 | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: # 6 Develop and implement an effective facilities improvement plan to address instructional needs in the district.**

**Objective: Improve district facilities.**

**Strategy: Perform a Facilities Assessment yearly.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **Each Campus will conduct a yearly facilities assessment.** | Principals, Directors, CLT, Community | GISD Staff Members | August - November | Assessments provided to Superintendent | Improved facilities | June 2012 | Campus Based Only |
| **Prioritize Facility Needs** | Campus Principals, Directors, Superintendent | GISD Staff Members | Budget constraints | Completed lists | Improved facilities | June 2012 | |
| **Evaluate priority needs and determine feasibility of completion.** | GISD Staff and Community Members | GISD School Board Members & Community Members | Continual | Prioritized Lists | Improved facilities | June 2012 | |
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**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: #7 Provide Leadership-Oversight to ensure the district meets all legal and regulatory requirements**

**Objective: Effectively communicate all legal and regulatory requirements**

**Strategy: Compile and distribute rules and regulations to faculty and staff.**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I School wide Components |
|---|---|---|---|---|---|---|---|
| **Continuous update of Board Policy and Communicate Updates to Staff/Community.** | Superintendent<br>Public Information Officer | Web Maintenance | Monthly<br>Annually | Implementation<br>Continuous Monitoring | Accessibility of Board Policy on Website | Monthly | Campus Based Only |
| **Program Directors Communicate Program Guideline to Administrative Staff.** | Executive Director of Finance<br>Federal Program Directors<br>Assistant Superintendent | ISAM/TEA Communications TEA Website<br>EGrants | Submission of Federal Reports | Submission Form | PBM Performance Standards<br><br>SPP Standards | Quarterly | |
| **Monitor Communication from TEA & other State Agencies.** | Program Directors<br>Assistant Superintendent | TEA Updates<br>State Agency Communications & Updates<br>CDC Updates | Year End Reports<br>Annual Reports | Annual Program Monitoring Standards | Meets Program Standards (TDH/TEA) | Continuous (Monthly) | |
| **Student/Parent Handbook** | Principals<br>CAT/CLT Committees<br>Assistant Superintendent<br>School Board | Parent/Community Input<br>Survey Results<br>Campus Feedback | Annually | Signed Receipts of Handbook | Annual Survey Results | Quarterly | |
| **Eliminate barriers to provide access for all students to meet regulatory requirements.** | Federal Program Director<br>Assistant Superintendent | Community Non-profit Organizations<br>School Health Professional | Annual Compliance Reports | Immunization Records<br>Health records | State Immunization Reports meet Compliance Standards | Annually | |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

GRANBURY ISD
Helping Students Reach New Heights

# Granbury Independent School District
# 2011-12 District Improvement Plan

**District Goal: #8 Focus on student participation and extra-curricular activities**

**Objective: To have 90% of student body involved in extra-curricular activities at the secondary level**

**Strategy: 1. Expand shuttle service 2 a. Offer quality programs in fine arts 2 b. Offer quality programs in athletic programs 3 a. Student survey's 3 b. Extra-Curricular interest survey 4. School - Home communication 5. Recruit own students**

| Action Steps | Person(s) Responsible | Resources | Completion Date | Evidence of Implementation | Evidence of Impact | Benchmark Timeline | Title I Schoolwide Components |
|---|---|---|---|---|---|---|---|
| **1 a. Expand Shuttle Service to ensure that low income and minority students are given opportunities to participate in extra-curricular activities of interest to them by identifying and eliminating barriers to participation - EX: transportation.** | Principal Transportation Coaches Sponsors | GISD Transportation Staff Time | Year to Year | Increase number of low income and minority students that are involved and use the shuttle service which increases over-all numbers | Increased participation directly impacts dropout rates and completion rates | Semester to Semester | N/A |
| **1 b. Monitor costs to students to eliminate barriers to participation in Extra Curricular** | Coordinators Directors Coaches Principals | Staff Time Local Funds | Year to Year | Increased enrollment in all extra-curricular programs | Participation beginning in Middle School | Semester to Semester | N/A |
| **2 a. Offer quality programs in fine arts including elementary music, art and theater arts that will provide every student with the skills and the desire to be a full participation in at least one fine arts program.** | K-12 students Faculty Counselors Principals Highly Qualified Motivated Faculty Members | Staff Time Local Funds | Year to Year | Increased fine arts enrollment in middle school and ethnic diversity in fine arts programs. Additional class sections and additional class length. | Increased participation starting at the 6th grade level. | Semester to Semester | N/A |

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **2 b. Provide quality athletic programs and physical education classes that will encourage participation in athletics, the teaching of fundamental athletic skills, and physical fitness for all students.** | K-12 students PE teachers Coaches Principals | Staff Time Local Funds | Year to Year | Increased athletic enrollment in middle school and ethnic diversity in athletic programs. Additional class sections and additional class length. | Increased participation starting at the 7th grade level. | Semester to Semester | N/A |
| **3. Use the district website to promote school-home communication regarding extra-curricular activities. Use booster club email distribution list to increase communication on the positive effects of extra-curricular activities. Facebook or Twitter** | P-K - 12 Teachers Public Information Officer | District Website Parental Involvement District Social Networking Sites | Year to Year | Usage of statistics from website and promote principles and expectations for parental support and involvement by mailing letters home at the beginning of each semester or year to parents of all extra-curricular participants | Parental feed-back | Semester to Semester | N/A |
| **4. Actively recruit student body for extra-curricular activities.** | Principal Sponsors Coaches Trained Counselors on extra-curricular offerings | Staff Time Local Funds Counselors Transportation Student Body | Year to Year | Increase in numbers of each activity and an overall increase. Parent Meetings bi-annually with counselors and responsible parties to highlight extra-curricular offerings | Increased not only in numbers but the quality of the program increases. | Semester to Semester | N/A |

**SW Comp: R - Reform Strategy, PD - Professional Development, PI - Parent Involvement, T - Transition, A - Assessment, M - Mastery, HQ - High Quality Instruction**
**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

**Needs Assessment: AEIS, SS - Student Survey, FS - Faculty Survey, DR - Discipline Report, O - Other (specify)**
**Special Populations: GT - Gifted and Talented, ESL - English as a Second Language, AR - At-Risk, SE - Special Education, E - Ethnicity, ED - Economically Disadvantaged**

**OFFICE OF SUPERINTENDENT**

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|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Action** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Consider Early Submission of Resignation Incentive** |

**SUMMARY:**
In regard to our earlier discussions, I recommend selected positions be listed as eligible to receive compensation for turning in a resignation by specific dates listed below.

Positions will be identified in the board meeting.

**$2,500**
Turn in a resignation prior to one of the following two dates to receive $2,500.

- November 28, 2011 to receive $2,500 in a separate check on December 16, 2011 prior to Christmas.
- December 16, 2011 to receive $2,500 in a separate check on January 16.

**$1,500**
Turn in a resignation prior to January 27, 2012 to receive $1,500 in a separate check on February 16.

**$1,000**
Turn in a resignation prior to February 24, 2012 to receive $1,000 in a separate check on March 16.

**RECOMMENDATION:**
I recommend approval of the Early Submission of Resignation Incentive

**Respectfully submitted,**

Ron Mayfield

**Ron Mayfield**
**Superintendent**

**OFFICE OF SUPERINTENDENT**

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|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Action** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **School Litigation** |

**SUMMARY:**
It is apparent there will be a lawsuit filed against the State of Texas concerning school finance. This will be a response to the legislature's reduction of school funding of over $4 billion.

Former Judge F. Scott McCown that heard most of the school finance litigation in recent years stated, "There will need to be a three-part strategy to address school finance." Those are litigation, legislation and community outreach.

Currently there are four different groups preparing to enter the lawsuit.

- The Equity Center representing Chapter 42 districts
- David Thompson's group representing Chapter 42 and Chapter 41 districts
- Haynes and Boone's group representing Chapter 41 districts
- Kevin O'Hanlon representing the Industrial 41 districts on the coast

The issues that will be debated are as follows:

- Adequacy
- Equity
- Efficiency
- Constitutionality of the current finance system.

A district can choose to be a plaintiff, intervener, silent financial partner or do nothing.

At some point, we will need to make a decision concerning our level of participation.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**

Ron Mayfield

**Ron Mayfield**
**Superintendent**

**OFFICE OF SUPERINTENDENT**

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|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Action** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Consider Board Election Date, May or November** |

**SUMMARY:**
Time is running out for us to be sure we can purchase enough machines (6) if we are going to continue to hold our board election in May.

Earlier in June our election folks did not believe they would be able to handle our election in May of even-numbered years. That has changed as there are several of the nine entities that hold elections have moved their elections to November. Additionally, at present, the City of Cresson and the City of Granbury have not changed their elections to November, which means we now have a choice between every year in May or every year in November.

The following information has been determined as factual by our attorney.

**Election must be with a city.**

- We must conduct our board election with a city in order to continue conducting elections annually.

**Sixty Days**

- The Justice Department has sixty days to approve or deny our request.
- If they do not respond within sixty days, our request is considered approved.

**May or November**

- Right now we can choose to hold our board election in May in 2012 because the Mayor of the City of Cresson assured me they would hold their elections in May 2012.
    - He does not know about after that.
    - They are aware that most everyone else is holding their elections in November and that could be a consideration for them in the future.
    - The City of Granbury has not made a decision concerning their election.
        - Cities have another year before they have to decide.
- We can choose to hold our board election in November in 2012 because the Cities of DeCordova and Brazos Bend both already have their elections set in November.

**Elections Every Year**

- Right now we will be able to hold our board election every year in May or November as long as the City of Cresson and the City of Granbury continue to hold their elections in May.
    - This could change if they choose to move their elections to November.

**May Election Issues**

- First Day to File for Place on General Election Ballot
    - February 4, 2012
- Last Day to File for Place on Ballot
    - March 5, 2012
- Election Date
    - May 12, 2012
- Cities have another year before they have to make a decision on when to hold their election.
    - If both the City of Cresson ad the City of Granbury should decide to move their election to November at any time in the future, we would be forced to move our election to November.
    - If either one of them continues to hold their elections in May, then we could continue to hold our election in May.

- Costs
    - Three machines cost approximately $5,500.
    - We will need access to an additional six machines, which would cost approximately $11,000.
    - The City of Granbury will need access to an additional three machines if they choose to keep their election in May.
    - The cost for us would be approximately $11,000 if we have to purchase all six machines ourselves.
    - The cost for us would be approximately $8,250 if we are able to purchase three machines in partnership with the City of Granbury.
    - Costs outside of the purchase of the machines will remain the same as previous years.

**November Election Issues**

- First Day to File for Place on General Election Ballot
    - July 21, 2012
    - School is not in session for most staff or students.
- Last Day to File for Place on Ballot
    - August 20, 2012
    - School has begun Staff Development for staff; however, students are not attending yet.
- Election Date
    - May 12, 2012
- Political – While this issue is subjective, attorneys have always acknowledged the discussion of making the school board races more political if held in November with the general election.
- Costs
    - There will not be any additional costs.
    - The costs of the election will remain the same as in previous years.
- Ballot
    - Local elections will be at the bottom of the ballot.
    - Voters cannot vote in a school board election by casting a ballot for a straight ticket.
    - Voters cannot cast a ballot without choosing to vote or not vote in a board election because it is impossible to cast an incomplete ballot.

**RECOMMENDATION:**
This will be your recommendation as it is more of a concern to all of you than the superintendent.

**Respectfully submitted,**



**Ron Mayfield**
**Superintendent**

## GRANBURY INDEPENDENT SCHOOL DISTRICT

**INTEROFFICE MEMO**

## FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: October 17, 2011
For: Information

**TO**: Mr. Ron Mayfield, Superintendent

**FROM**: Sharay Boynton
**DATE**: October 7, 2011
**RE**: 09/30/11 Financial Statements

**SUMMARY:**

Attached are the financial statements for the period ended September 30, 2011 for the general operating fund.

The statements for the period ended September 30, 2010 include only those transactions that occurred between the period of September 1, 2011 and September 30, 2011. Revenue collected to date equal 3.06% of the budgeted amount compared to 5.15% last year. Expenditures to date represent 9.47% of the budget compared to 9.27% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: October 7, 2011

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED SEPTEMBER 30, 2011

| | ANNUAL BUDGET | YTD ACTUAL | REMAINING BALANCE | YTD PERCENT |
|---|---|---|---|---|
| **REVENUES** | | | | |
| 5700 LOCAL SOURCES | 47,651,994 | 95,584 | 47,556,410 | 0.20% |
| 5800 STATE SOURCES | 15,601,299 | 1,802,957 | 13,798,342 | 11.56% |
| 5900 FEDERAL SOURCES | 475,000 | 51,088 | 423,912 | 10.76% |
| **TOTAL REVENUES** | **63,728,293** | **1,949,629** | **61,778,664** | **3.06%** |
| **EXPENDITURES** | | | | |
| 6100 PAYROLL COSTS | 43,050,997 | 3,295,495 | 39,755,502 | 7.65% |
| 6200 PROFESSIONAL & CONTRACTED SERVICES | 15,836,736 | 1,469,362 | 14,367,375 | 9.28% |
| 6300 SUPPLIES/MATERIALS | 2,425,274 | 609,551 | 1,815,724 | 25.13% |
| 6400 OTHER OPERATING | 970,217 | 358,391 | 611,826 | 36.94% |
| 6500 DEBT SERVICE | 0 | 0 | 0 | #DIV/0! |
| 6600 CAPITAL OUTLAY | 1,505,533 | 309,715 | 1,195,818 | 20.57% |
| **TOTAL EXPENDITURES** | **63,788,757** | **6,042,513** | **57,746,244** | **9.47%** |
| **OTHER SOURCES AND USES** | | | | |
| 7900 OTHER RESOURCES | 0 | 0 | 0 | 0.00% |
| 8900 OTHER USES | 0 | 0 | 0 | 0.00% |
| **OTHER SOURCES(USES)** | **0** | **0** | **0** | **0.00%** |
| **EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES** | **(60,464)** | **(4,092,884)** | **4,032,420** | |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED SEPTEMBER 30, 2011

| | ANNUAL BUDGET | YTD ACTUAL | REMAINING BALANCE | YTD PERCENT | PRIOR YTD PERCENT |
|---|---|---|---|---|---|
| **REVENUES** | | | | | |
| 5700 LOCAL | | | | | |
| PROPERTY TAXES | 47,204,694 | 37,830 | 47,166,864 | 0.08% | 0.20% |
| INVESTMENT INCOME | 65,000 | 2,649 | 62,352 | 4.07% | 4.73% |
| OTHER LOCAL INCOME | 382,300 | 55,105 | 327,195 | 14.41% | 9.33% |
| 5800 STATE | | | | | |
| STATE FUNDING | 15,601,299 | 1,802,957 | 13,798,342 | 11.56% | 23.60% |
| 5900 FEDERAL | | | | | |
| FEDERAL PROJECTS | 475,000 | 51,088 | 423,912 | 10.76% | 0.00% |
| **TOTAL REVENUES** | **63,728,293** | **1,949,629** | **61,778,663** | **3.06%** | **5.15%** |
| **EXPENDITURES** | | | | | |
| 11 INSTRUCTION | 30,867,364 | 2,999,434 | 27,867,929 | 9.72% | 10.48% |
| 12 INSTRUCTIONAL RESOURCES & MEDIA | 807,075 | 90,899 | 716,176 | 11.26% | 11.23% |
| 13 CURRICULUM & STAFF DEVELOPMENT | 675,351 | 63,671 | 611,680 | 9.43% | 8.74% |
| 21 INSTRUCTIONAL LEADERSHIP | 575,502 | 51,217 | 524,285 | 8.90% | 9.04% |
| 23 SCHOOL LEADERSHIP | 3,487,785 | 379,127 | 3,108,658 | 10.87% | 9.61% |
| 31 GUIDANCE/COUNSELING | 1,063,805 | 108,581 | 955,224 | 10.21% | 9.68% |
| 32 SOCIAL WORK SERVICES | 57,000 | 54,404 | 2,596 | 95.45% | 0.00% |
| 33 HEALTH SERVICES | 369,369 | 29,189 | 340,180 | 7.90% | 8.54% |
| 34 TRANSPORTATION | 2,526,325 | 380,726 | 2,145,599 | 15.07% | 12.16% |
| 35 FOOD SERVICE | 60,000 | 35,551 | 24,449 | 59.25% | 0.00% |
| 36 CO-CURRICULAR/EXTRACURRICULAR | 1,617,704 | 189,102 | 1,428,602 | 11.69% | 9.66% |
| 41 GENERAL ADMINISTRATION | 1,830,556 | 225,036 | 1,605,520 | 12.29% | 10.49% |
| 51 PLANT MAINTENANCE | 6,047,074 | 1,221,148 | 4,825,926 | 20.19% | 13.96% |
| 52 SECURITY & MONITORING SERVICES | 128,251 | 12,633 | 115,618 | 9.85% | 18.51% |
| 53 DATA PROCESSING | 1,003,154 | 149,924 | 853,230 | 14.95% | 17.50% |
| 61 COMMUNITY EDUCATION | 153,434 | 2,355 | 151,079 | 1.53% | 5.17% |
| 71 DEBT SERVICE | 0 | 0 | 0 | #DIV/0! | 0.00% |
| 81 FACILITIES CONSTRUCTION & ACQUISITION | 250,000 | 49,515 | 200,485 | 19.81% | 5.08% |
| 91 CONTR INSTRUCTIONAL SERVICES | 11,508,288 | 0 | 11,508,288 | 0.00% | 0.00% |
| 93 PAYMENTS TO FISCAL AGENT | | | | | |
| 99 OTHER INTER GOV CHARGES | 760,720 | 0 | 760,720 | 0.00% | 0.00% |
| **TOTAL EXPENDITURES** | **63,788,757** | **6,042,513** | **57,746,244** | **9.47%** | **9.27%** |
| OTHER SOURCES (USES) | 0 | 0 | 0 | 0.00% | 0.00% |
| **EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES** | **(60,464)** | **(4,092,884)** | **4,032,420** | | |

GRANBURY ISD
*Helping Students Reach New Heights*

**Sharay Boynton**
Executive Director of Finance

**Business Office**
600 W. Bridge Street 817.408.4015
Granbury, Texas 76048 817.408.4033 Fax

www.granburyisd.org/business
sharay.boynton@granburyisd.org

October 6, 2011

Granbury Independent School District Board of Trustees:

The Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) requires the investment officer of each local government to submit to its governing body a report, not less than quarterly, of investment transactions.

The **Portfolio Summary Report** identifies all areas that are required to be reported to the governing body. The report summarized the information for all six groups of funds that the District invests funds. The report shows that all six funds are being invested at a rate similar to the average benchmark yield. The benchmark used is the 90-day T-Bill.

The total book value of investments held by the District on August 31, 2011 was $ 25,829,242. The General Fund holds the majority of the investments.

The District invested in the pools and the interest bearing checking accounts during the last quarter. The yield between the pools and the interest bearing checking accounts is consistent with that of individual Treasuries and Agencies. Term investments were researched and will be purchased as feasible. Funds will be reallocated to take advantage of the higher yield associated with the long-term investments as the opportunities become available.

Throughout most of last quarter, LOGIC maintained higher yields than TexPool, TexasTerm Daily and TASB-Lone Star. TexasTerm I, investments with set maturities, yield was still lower than the pools and funds are not as liquid as they are in the pools. With the interest rate as low as it is, it will not serve well to limit interest income for a period of time. These rates are being watched and investments being made as feasible. The interest yield on the checking accounts is less than the 90 day t-bill. The depository agreement entered into effective 9/1/05 and renewed for an additional 4 years, realizes a floating interest rate depending on 90-day t-bill adjusted quarterly and should allow for a more competitive rate with the interest rate market as it increases, however, at this point the PRIME is too low to compete with the 90 day t-bill. Further, the depository has set up an investment account that maintains a rate consistent with TexPool's prior month average yield adjusted monthly. However, with the drop in TexPool's rate at a more severe amount than LOGIC, this is not as attractive as it has been. Funds are invested in this account as appropriate and it allows for more earnings while maintaining the diversity needed for public funds. Due to collateral and diversity issues, funds are invested in the pools and the bank depending on the needs of the individual funds.

Funds are invested to yield the highest return and security at the time of investment or withdrawal. Graphs showing the percentage breakdown of investments as well as transactions for all funds are attached for your review.

The information presented above and the attached are submitted to you as the quarterly report of investment transactions for Granbury Independent School District.

Ron Mayfield
Superintendent

Sharay S. Boynton, CPA
Executive Director of Finance

# PORTFOLIO SUMMARY REPORT
# PERIOD ENDING 08/31/11

## GRANBURY ISD – GENERAL OPERATING INVESTMENT FUNDS

| | |
|---|---|
| Beginning Book Value | $ 23,610,948 |
| Beginning Market Value | $ 23,610,948 |
| WAM at Beginning of Period | 1 Days |
| Change to Market Value | $ 0 |
| Ending Book Value | $ 23,610,948 |
| Ending Market Value | $ 23,610,948 |
| Gain/Loss | $ 0 |
| WAM at Ending Date | 1 Days |
| Period Yield to Maturity | .12% |
| Period Average Benchmark Yield | .02% |

## GRANBURY ISD – FOOD SERVICE INVESTMENT FUNDS

| | |
|---|---|
| Beginning Book Value | $ 378,641 |
| Beginning Market Value | $ 378,641 |
| WAM at Beginning of Period | 1.0 Days |
| Change to Market Value | $ 0 |
| Ending Book Value | $ 378,641 |
| Ending Market Value | $ 378,641 |
| Gain/Loss | $ 0 |
| WAM at Ending Date | 1.0 Days |
| Period Yield to Maturity | .12% |
| Period Average Benchmark Yield | .02% |

## GRANBURY ISD – SCHOLARSHIP/TRUST INVESTMENT FUNDS

| | |
|---|---|
| Beginning Book Value | $ 134,074 |
| Beginning Market Value | $ 134,074 |
| WAM at Beginning of Period | 1.0 Days |
| Change to Market Value | $ 0 |
| Ending Book Value | $ 134,074 |
| Ending Market Value | $ 134,074 |
| Gain/Loss | $ 0 |
| WAM at Ending Date | 1.0 Days |
| Period Yield to Maturity | .05% |
| Period Average Benchmark Yield | .02% |

**GRANBURY ISD – DEBT SERVICE INVESTMENT FUNDS**

| | | |
|---|---|---|
| Beginning Book Value | $ | 407,057 |
| Beginning Market Value | $ | 407,057 |
| WAM at Beginning of Period | | 1 Day |
| Change to Market Value | $ | 0 |
| Ending Book Value | $ | 407,057 |
| Ending Market Value | $ | 407,057 |
| Gain/Loss | $ | 0 |
| WAM at Ending Date | | 1 Day |
| Period Yield to Maturity | | .13% |
| Period Average Benchmark Yield | | .02% |

**GRANBURY ISD – BUILDING FUND INVESTMENT FUNDS**

| | | |
|---|---|---|
| Beginning Book Value | $ | 14,615 |
| Beginning Market Value | $ | 14,615 |
| WAM at Beginning of Period | | 1.0 Days |
| Change to Market Value | $ | 0 |
| Ending Book Value | $ | 14,615 |
| Ending Market Value | $ | 14,615 |
| Gain/Loss | $ | 0 |
| WAM at Ending Date | | 1.0 Days |
| Period Yield to Maturity | | .05% |
| Period Average Benchmark Yield | | .02% |

**GRANBURY ISD –SELF INSURANCE INVESTMENT FUNDS**

| | | |
|---|---|---|
| Beginning Book Value | $ | 1,283,906 |
| Beginning Market Value | $ | 1,283,906 |
| WAM at Beginning of Period | | 1.0 Days |
| Change to Market Value | $ | 0 |
| Ending Book Value | $ | 1,283,906 |
| Ending Market Value | $ | 1,283,906 |
| Gain/Loss | $ | 0 |
| WAM at Ending Date | | 1.0 Days |
| Period Yield to Maturity | | 0.11% |
| Period Average Benchmark Yield | | 0.02% |

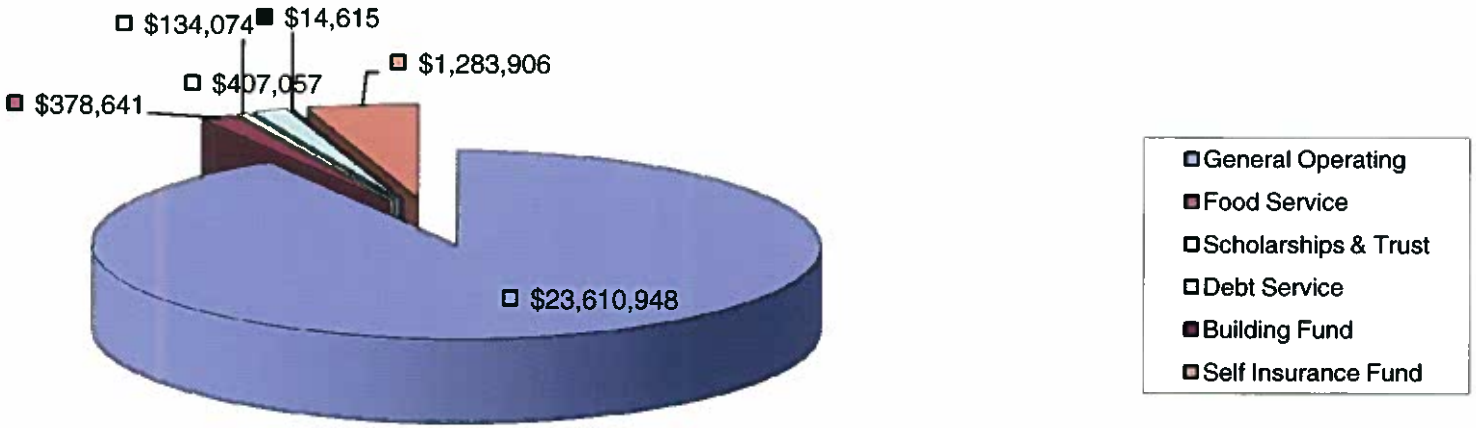
Prepared by: Finance Director

Superintendent

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**STATEMENT OF POSITION - BY FUND**
**ENDED August 31, 2011**

| FUND | DEPOSITORY | LOCAL GOV'T INVESTMENT COOP (LOGIC) | LONE STAR INVESTMENT POOL | TEXPOOL INVESTMENT POOL | TEXAS TERM | | TOTAL BY FUND |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| General Operating | $1,921,868 | $17,579,486 | $70,973 | $2,964,461 | $1,074,160 | | $23,610,948 |
| Food Service | $84,338 | $285,919 | | $2,043 | $6,341 | | $378,641 |
| Scholarships & Trust | $134,074 | | | | | | $134,074 |
| Debt Service | $26 | $359,315 | $7,424 | $35,683 | $4,610 | | $407,057 |
| Building Fund | $13,573 | $28 | | $1,015 | | | $14,615 |
| Self Insurance Fund | $349,750 | $833,774 | | $0 | $100,383 | | $1,283,906 |
| | | | | | | | |
| Total by Type | $2,503,629 | $19,058,520 | $78,397 | $3,003,202 | $1,185,494 | | $ 25,829,242 |

# Granbury ISD Statement by Position - By Fund



**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**GENERAL OPERATING FUND:** **LOGIC**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 24,071,760 | 24,071,760 |
| 6/15/2011 | 3,500,000 | Pool | Open | 3,500,000 | | 3,500,000 | (3,500,000) | (3,500,000) |
| 6/30/2011 | 1,000,000 | Pool | Open | 1,000,000 | | 1,000,000 | (1,000,000) | (1,000,000) |
| 6/30/2011 | 3,184 | Pool | Open | 3,184 | 3,184 | | 3,184 | 3,184 |
| 7/29/2011 | 2,368 | Pool | Open | 2,368 | 2,368 | | 2,368 | 2,368 |
| 8/15/2011 | 2,000,000 | Pool | Open | 2,000,000 | | 2,000,000 | (2,000,000) | (2,000,000) |
| 8/31/2011 | 2,174 | Pool | Open | 2,174 | 2,174 | | 2,174 | 2,174 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 17,579,486 | 17,579,486 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**GENERAL OPERATING FUND: LONE STAR**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 70,956 | 70,956 |
| 6/30/2011 | 6 | Pool | Open | 6 | 6 | | 6 | 6 |
| 7/29/2011 | 5 | Pool | Open | 5 | 5 | | 5 | 5 |
| 8/31/2011 | 6 | Pool | Open | 6 | 6 | | 6 | 6 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 70,973 | 70,973 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**GENERAL OPERATING FUND: TexPool**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 3,963,776 | 3,963,776 |
| 6/30/2011 | 253 | Pool | Open | 253 | 253 | | 253 | 253 |
| 6/30/2011 | 5 | Pool | Open | 5 | 5 | | 5 | 5 |
| 7/29/2011 | 1,000,000 | Pool | Open | 1,000,000 | | 1,000,000 | (1,000,000) | (1,000,000) |
| 7/29/2011 | 208 | Pool | Open | 208 | 208 | | 208 | 208 |
| 7/29/2011 | 4 | Pool | Open | 4 | 4 | | 4 | 4 |
| 8/31/2011 | 209 | Pool | Open | 209 | 209 | | 209 | 209 |
| 8/31/2011 | 6 | Pool | Open | 6 | 6 | | 6 | 6 |
| | | Pool | Open | | | | - | - |
| | | Pool | Open | | | | - | - |
| | | Pool | Open | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 2,964,461 | 2,964,461 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**GENERAL OPERATING FUND:** **TXTerm**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 5,073,531 | 5,073,531 |
| 6/30/2011 | 365 | Pool | Open | 365 | 365 | | 365 | 365 |
| 7/15/2011 | 1,500,000 | Pool | Open | 1,500,000 | | 1,500,000 | (1,500,000) | (1,500,000) |
| 7/19/2011 | 1,500,000 | Pool | Open | 1,500,000 | | 1,500,000 | (1,500,000) | (1,500,000) |
| 7/29/2011 | 1,000,000 | Pool | Open | 1,000,000 | | 1,000,000 | (1,000,000) | (1,000,000) |
| 7/29/2011 | 191 | Pool | Open | 191 | 191 | | 191 | 191 |
| 8/31/2011 | 73 | Pool | Open | 73 | 73 | | 73 | 73 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 1,074,160 | 1,074,160 |

# Granbury ISD - Statement of Position - General Operating



**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**DEBT SERVICE FUND:** **LOGIC**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 2,075,737 | 2,075,737 |
| 6/1/2011 | 25,000 | Pool | Open | 25,000 | 25,000 | | 25,000 | 25,000 |
| 6/15/2011 | 25,000 | Pool | Open | 25,000 | 25,000 | | 25,000 | 25,000 |
| 6/30/2011 | 24,000 | Pool | Open | 24,000 | 24,000 | | 24,000 | 24,000 |
| 6/30/2011 | 303 | Pool | Open | 303 | 303 | | 303 | 303 |
| 7/15/2011 | 20,000 | Pool | Open | 20,000 | 20,000 | | 20,000 | 20,000 |
| 7/29/2011 | 1,850,000 | Pool | Open | 1,850,000 | | 1,850,000 | (1,850,000) | (1,850,000) |
| 7/29/2011 | 237 | Pool | Open | 237 | 237 | | 237 | 237 |
| 8/31/2011 | 39,000 | Pool | Open | 39,000 | 39,000 | | 39,000 | 39,000 |
| 8/31/2011 | 38 | Pool | Open | 38 | 38 | | 38 | 38 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 359,315 | 359,315 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**DEBT SERVICE FUND:** **Lone Star**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 7,422 | 7,422 |
| 6/30/2011 | 1 | Pool | Open | 1 | 1 | | 1 | 1 |
| 7/29/2011 | 1 | Pool | Open | 1 | 1 | | 1 | 1 |
| 8/31/2011 | 1 | Pool | Open | 1 | 1 | | 1 | 1 |
| | | | | | | | - | - |
| | | | | | | | 7,424 | 7,424 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**DEBT SERVICE FUND:** **TexPool**

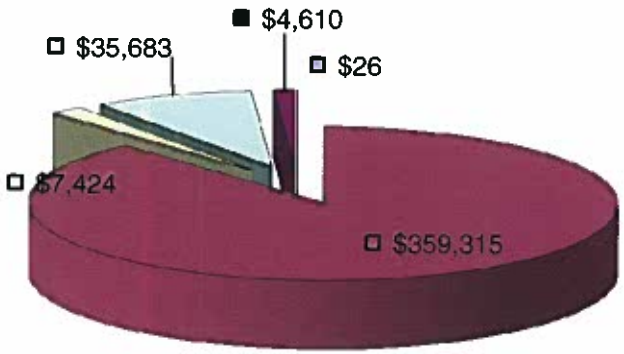
| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 1,335,532 | 1,335,532 |
| 6/30/2011 | 87 | Pool | Open | 87 | 87 | | 87 | 87 |
| 7/29/2011 | 1,300,000 | Pool | Open | 1,300,000 | | 1,300,000 | (1,300,000) | (1,300,000) |
| 7/29/2011 | 61 | Pool | Open | 61 | 61 | | 61 | 61 |
| 8/31/2011 | 3 | Pool | Open | 3 | 3 | | 3 | 3 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 35,683 | 35,683 |

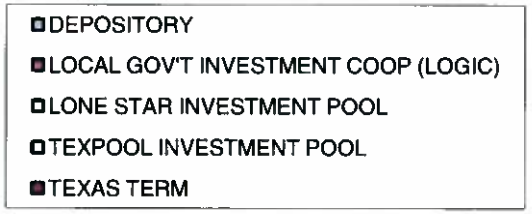
**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**DEBT SERVICE FUND:** **TxTerm**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 904,503 | 904,503 |
| 6/30/2011 | 65 | Pool | Open | 65 | 65 | | 65 | 65 |
| 7/29/2011 | 900,000 | Pool | Open | 900,000 | | 900,000 | (900,000) | (900,000) |
| 7/29/2011 | 42 | Pool | Open | 42 | 42 | | 42 | 42 |
| 8/31/2011 | 0 | Pool | Open | 0 | 0 | | 0 | 0 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 4,610 | 4,610 |

# Granbury ISD - Statement of Position - Debt Service



**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**BUILDING FUND: LOGIC**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 28 | 28 |
| | | Pool | Open | | | | - | - |
| | | Pool | Open | | | | - | - |
| | | Pool | Open | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 28 | 28 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**BUILDING FUND: TexPool**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 1,015 | 1,015 |
| | | Pool | Open | | | | - | - |
| | | Pool | Open | | | | - | - |
| | | Pool | Open | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 1,015 | 1,015 |

# Granbury ISD - Statement of Position - Building Fund



**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**SELF INSURANCE FUND: LOGIC**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 833,456 | 833,456 |
| 6/30/2011 | 120 | Pool | Open | 120 | 120 | | 120 | 120 |
| 7/29/2011 | 101 | Pool | Open | 101 | 101 | | 101 | 101 |
| 8/31/2011 | 98 | Pool | Open | 98 | 98 | | 98 | 98 |
| | | Pool | Open | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 833,774 | 833,774 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**SELF INSURANCE FUND:** **TexPool**

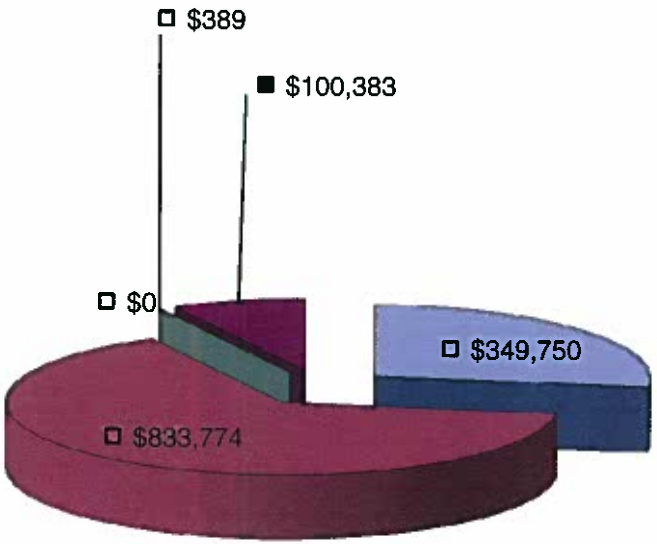
| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**SELF INSURANCE FUND:** **TxTerm**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 100,363 | 100,363 |
| 6/30/2011 | 7 | POOL | OPEN | 7 | 7 | | 7 | 7 |
| 7/29/2011 | 5 | POOL | OPEN | 5 | 5 | | 5 | 5 |
| 8/31/2011 | 7 | POOL | OPEN | 7 | 7 | | 7 | 7 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 100,383 | 100,383 |

# Self Insurance Fund




- DEPOSITORY
- LOCAL GOV'T INVESTMENT COOP (LOGIC)
- LONE STAR INVESTMENT POOL
- TEXPOOL INVESTMENT POOL
- TEXAS TERM

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**FOOD SERVICE FUND:** **LOGIC**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 260,798 | 260,798 |
| 6/15/2011 | 100,000 | Pool | Open | 100,000 | 100,000 | | 100,000 | 100,000 |
| 6/30/2011 | 45 | Pool | Open | 45 | 45 | | 45 | 45 |
| 7/15/2011 | 50,000 | Pool | Open | 50,000 | | 50,000 | (50,000) | (50,000) |
| 7/29/2011 | 40 | Pool | Open | 40 | 40 | | 40 | 40 |
| 8/15/2011 | 25,000 | Pool | Open | 25,000 | | 25,000 | (25,000) | (25,000) |
| 8/31/2011 | 35 | Pool | Open | 35 | 35 | | 35 | 35 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 285,919 | 285,919 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**FOOD SERVICE FUND:** **TexPool**

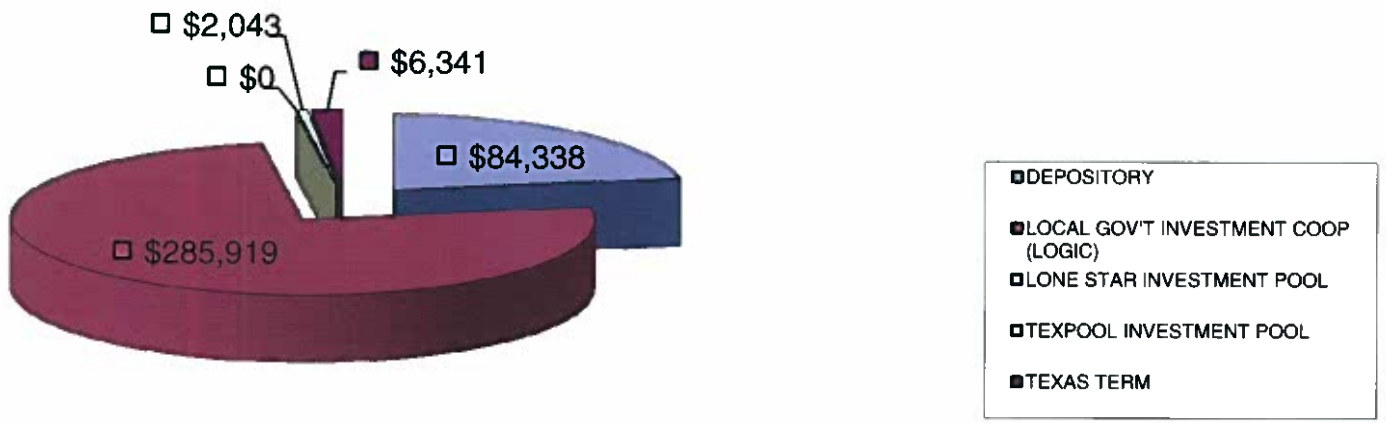
| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 2,043 | 2,043 |
| 6/30/2011 | 0 | Pool | Open | 0 | 0 | | 0 | 0 |
| 7/29/2011 | 0 | Pool | Open | 0 | 0 | | 0 | 0 |
| 8/31/2011 | 0 | Pool | Open | 0 | 0 | | 0 | 0 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 2,043 | 2,043 |

**GRANBURY INDEPENDENT SCHOOL DISTRICT**
**SUMMARY OF INVESTMENT ACTIVITY - BY FUND**
**ENDED August 31, 2011**

**FOOD SERVICE FUND:** **TexasTerm**

| Purchase Date | Purchase Price | Type of Investment | Maturity Date | Maturity Value | Purchases | Maturities | Ending Par Value | Ending Book Value |
|---|---|---|---|---|---|---|---|---|
| 5/31/2011 | | | | | | | 6,340 | 6,340 |
| 6/30/2011 | 0 | Pool | Open | 0 | 0 | | 0 | 0 |
| 7/29/2011 | 0 | Pool | Open | 0 | 0 | | 0 | 0 |
| 8/31/2011 | 0 | Pool | Open | 0 | 0 | | 0 | 0 |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | - | - |
| | | | | | | | 6,341 | 6,341 |

# Granbury ISD Statement of Position - Food Service Fund



GRANBURY ISD
TECHNOLOGY DEPARTMENT

| | |
|---|---|
| **TO**: Mr. Ron Mayfield, Superintendent | **FROM**: Amy Wood<br>**DATE**: October 7, 2011<br>**RE**: Technology Purchases through October 5, 2011 |

**SUMMARY:**

The following technology items were requested and purchased between September 10, 2011 and October 5, 2011. The items purchased were from the list of commonly requested technology items approved for purchase at the School Board Meeting on August 29, 2011.

**Commonly Requested Technology Items Purchased:**

2 – Document Cameras
5 – Printers
2 – iPads
1 – Digital Camera
4 – Projectors
1 – Smart Board
1 – Adobe License

Thank you for your support.

Respectfully submitted,



Amy Wood
Director of Technology

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Information** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **Advanced Placement** |

**SUMMARY:**
Texas experienced almost an 11% increase in the number of public school students taking an Advanced Placement (AP) test in 2011 and participation gains for the state's Asian, African-American, American Indian, Hispanic and White students outpaced the growth rate for their peer groups nationally.

I have provided attachments that give additional information.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**

Ron Mayfield

**Ron Mayfield**
**Superintendent**

NEWS Texas Education Agency
1701 NORTH CONGRESS AVENUE AUSTIN, TEXAS 78701-1494 (512) 463-9000

TEA News Releases Online

Sept. 28, 2011

# Advanced Placement program growing

AUSTIN - Texas experienced an almost 11 percent increase in the number of public school students taking an Advanced Placement (AP) test in 2011, and participation gains for the state's Asian, African-American, American Indian, Hispanic and white students outpaced the growth rate for their peer groups nationally.

The College Board, which oversees the AP program, reported recently that 186,576 Texas public school students took 339,406 AP exams last school year.

Of those, 149,091 earned scores of three, four or five out of a possible score range of one to five. Many colleges and universities will award course credit for scores of three, four or five, which saves Texans time and money as they pursue a college education.

The 2011 participation rate represents a 6.9 percent increase over the number of exams earning high scores in 2010.

The growth in participation has been particularly strong among the state's minority groups enrolled in public schools. There was a 17.3 percent increase in the number of African-American students who took the test this year, compared to a 9.1 percent increase for African-American students nationally.

In Texas, 14.7 percent more Hispanic students took AP tests in 2011 than did the previous year. Nationally, the growth rate for Hispanics was 12.8 percent. The number of Asian Texans taking AP exams grew 13 percent, compared to 9.6 percent nationally. White Texans enrolled in public schools experienced a growth in the participation rate of 6.4 percent, slightly higher than the national participation increase for whites of 6.1 percent.

The five AP exams taken most frequently by Texas public school students are:

- English Language & Composition: 48,441
- United States History: 38,529
- English Literature & Composition: 30470
- World History: 30130
- Spanish Language: 21,613

Students may take an AP exam without being enrolled in an AP class in high school but most students do take the corresponding class.

See the attached chart for additional details about AP results.

## AP: Performance and Participation Overview

| | | Texas - Public Schools | | | | Total Group - Public Schools | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | # of Test-Takers | % of Total | # of Exams Taken | # of Grades 3-5 | # of Test-Takers | % of Total | # of Exams Taken | # of Grades 3-5 |
| All | Total | 186,576 | 100.0% | 339,406 | 149,091 | 1,701,934 | 100.0% | 2,959,895 | 1,650,966 |
| | Change from last year | +10.9% | | +11.1% | +6.9% | +7.4% | | +7.8% | +7.9% |
| Gender | Female | 104,316 | 55.9% | 184,421 | 77,212 | 960,652 | 56.4% | 1,631,763 | 861,551 |
| | Change from last year | +10.9% | | +11.2% | +7.3% | +7.3% | | +7.5% | +7.8% |
| | Male | 82,260 | 44.1% | 154,985 | 71,879 | 741,282 | 43.6% | 1,328,132 | 789,415 |
| | Change from last year | +10.9% | | +10.9% | +6.5% | +7.6% | | +8.2% | +8.0% |
| Ethnic Group | American Indian | 975 | 0.5% | 1,746 | 787 | 8,826 | 0.5% | 13,916 | 5,989 |
| | Change from last year | +14.4% | | +11.6% | +20.0% | +8.3% | | +8.1% | +8.5% |
| | Asian | 18,460 | 9.9% | 42,646 | 26,314 | 202,497 | 11.9% | 425,399 | 281,043 |
| | Change from last year | +13.0% | | +12.5% | +11.2% | +9.6% | | +10.7% | +12.0% |
| | Black | 15,320 | 8.2% | 25,235 | 5,599 | 141,259 | 8.3% | 217,486 | 55,499 |
| | Change from last year | +17.3% | | +17.9% | +13.6% | +9.1% | | +10.2% | +12.9% |
| | Hispanic Overall | 73,164 | 39.2% | 121,686 | 35,739 | 284,387 | 16.7% | 468,222 | 184,195 |
| | Change from last year | +14.7% | | +17.4% | +7.1% | +12.8% | | +14.6% | +11.4% |
| | *Mexican American* | 40,007 | 21.4% | 67,428 | 21,102 | 138,085 | 8.1% | 227,201 | 87,015 |
| | Change from last year | +10.3% | | +12.9% | +2.5% | +11.6% | | +13.7% | +9.5% |
| | *Puerto Rican* | 935 | 0.5% | 1,625 | 767 | 16,407 | 1.0% | 25,997 | 10,664 |
| | Change from last year | +15.7% | | +17.2% | +31.8% | +7.4% | | +9.3% | +11.0% |
| | *Other Hispanic* | 32,222 | 17.3% | 52,633 | 13,870 | 129,895 | 7.6% | 215,024 | 86,516 |
| | Change from last year | +20.7% | | +23.7% | +13.7% | +14.9% | | +16.2% | +13.3% |
| | White | 69,942 | 37.5% | 133,554 | 74,556 | 954,229 | 56.1% | 1,652,964 | 1,029,223 |
| | Change from last year | +6.4% | | +7.3% | +6.7% | +6.1% | | +7.2% | +8.1% |
| | Other | 3,552 | 1.9% | 6,596 | 3,055 | 53,583 | 3.1% | 94,662 | 51,614 |
| | Change from last year | +16.1% | | +14.7% | +13.8% | +2.2% | | +3.1% | +4.1% |
| | No Response | 5,163 | 2.8% | 7,943 | 3,041 | 57,153 | 3.4% | 87,246 | 43,403 |
| | Change from last year | -5.4% | | -26.5% | -29.4% | -2.3% | | -19.6% | -23.9% |

Note: Scores are reported when there are five or more exams taken by five or more test-takers.

Data taken from College Board, State Integrated Summary 2010-2011 (8/9/11): Texas - Public Schools, page 22

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Information** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **FAST** |

**SUMMARY:**
I have a significant amount of data that Carola pulled for me from the Comptroller's website. I will have that information available if you choose to look at it on Monday night. Due to the length of the reports and the fact that it is irrelevant to our current situation, I chose not to waste the paper.

Quite frankly, I do not see the value of the report as it uses school year 2009-10 data in school year 2011-12. Our expenses this year are not close to 2009-10. This report may have some value in a district that has not made changes in expenditures for several years; however, it certainly does not provide any useful information for Granbury ISD. Please remember that we have eliminated over 164 positions since May 1, 2009. We have also reduced expenditures in departments and on campuses 28% to 33%. I think you can see that the 2010-11 and 2011-12 reports that you will see on the FAST report in 2012-13 and 2013-14 will look drastically different.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**



**Ron Mayfield**
**Superintendent**

**OFFICE OF SUPERINTENDENT**

| | |
|---|---|
| **For:** | **Board of Trustees** |
| **Date:** | **October 17, 2011** |
| **Action:** | **Discussion/Information** |

| | | | |
|---|---|---|---|
| **To:** | **Board of Trustees** | **From:** | **Ron Mayfield** |
| | | **Date:** | **October 17, 2011** |
| | | **Re:** | **H-E-B Application – Outstanding District** |

**SUMMARY:**
I have attached some questions that I am asking you to assist me with some responses.

This award could mean $100,000 to GISD.

**RECOMMENDATION:**
N/A

**Respectfully submitted,**

Ron Mayfield

**Ron Mayfield**
**Superintendent**

**Granbury Independent School District**

**Date:** October 10, 2011

**To:** Board Members
**From:** Ron Mayfield
**Subject:** H-E-B Education Awards Program

---

H-E-B officials have expressed an interest in Granbury ISD winning some of the awards in their Excellence in Education Awards program. We will attempt to win the Outstanding District award that would be $100,000.

Part of the application process calls for answering seven questions. Three of those questions may be answered by some of you. Please email me some of your responses if you feel you have an answer that might be helpful for Granbury ISD to win the award.

**Question 1**

1. How would your collective constituents from students to janitors, community leaders to classroom aides and board members to principals describe your district's culture? How is your history and culture reflected in your mission and overall educational philosophy and how is this integrated into continuous improvement?

**Question 2**

2. If we asked a large number of people in your district to list the unique attributes of its leaders, what would they say? Since excellent leadership is important at all levels in an organization, what are the pathways for development and growth that are available to faculty, staff and students?

**Question 7**

7. How do you involve key stakeholders, i.e. parents, teachers, business and community leaders, in District initiatives and decision making?