Regular

Monday, February 9, 2009 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 6:00 PM - GISD Board Room**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Chapter 551.074 - Personnel
   1. Consider staff appointments
   b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. **Reconvene in open session - 7:00 PM**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Recognitions**
   a. Best of Show Awards - Elementary District Science Fair: Destinee Duty - K-2 Individual Projects, Acton Elementary; Whitney Shearon - 3-5 Individual Projects, Brawner Intermediate; Sierra Mark and Micha Pierce - K-5 Group Projects, Emma Roberson Elementary and Allison Lewis - Shutterbugs, Oak Woods Intermediate
   b. Child Nutriction Department Managers: Brenda Blair, Oak Woods Intermediate; Stacy Cummings, Brawner Intermediate, Theresa Daily, Crossland Ninth Grade Center; Jan Gilheany, Mambrino School; Melissa Porter, Acton Middle School and Child Nutrition Department support staff
7. **Consider Consent Agenda Items**
   a. Minutes of the January 19, 2009 regular meeting and January 22, 2009 special meeting
   b. Technology Purchases
   c. Budget Amendments
   d. Consider annual contract for Fire Alarm Systems Inspection, Pull Stations and Repairs RFCP 2009-08
   e. Consider annual contract for Inspections and Repairs Kitchen Suppression, Building Suppression Systems and Fire Extinguishers and Back Flow Preventors and Risers RFCP 2009-09
   f. Consider donation update - piano
8. **Consider Master Service Interlocal Contract between Harris County Department of Education and Granbury ISD**
9. **Consider Update 84**
10. **Reports**
    a. Purchasing Co-op Management Fee Report for 2007-08
    b. Budget Assumptions
    c. Update of Granbury High School Fund Allotment
11. **Public comments/audience participation**
12. **Consider action on items discussed in closed session**
    a. Consider staff appointments
    b. Consider purchase, exchange, lease or value of real property
13. **Adjourn**

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
January 19, 2009

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, January 19, 2009 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer.....Charlie Cloud, President

Board Members Present

Bowen Brawner
Barbara Herrington
Kevin Myers
Micky Shearon - Absent
Don Walton
Jerry Campbell

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Charlie Cloud, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session 6:01 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The board reconvened in open session at 7:00 p.m.

Invocation/Opening Comments

Pastor Glenn Ward, Acton Baptist Church, led the prayer.

Pledge U.S. Flag and Texas Flag

Ethan Gonzales, Dakota Stephens, Faith Duncan and Joseph Morgan from Brawner Intermediate led the U. S. and Texas pledges.

Recognitions

Granbury Pirate football players named to the Academic All-State Team, Tyler Ecton, Zach Mathis, Shayne Spears, Ross Whittet and Cody Sillivent were presented to the Board by Coach Scotty Pugh.

Secondary District Science Fair Best of Show, Peter Mueller, Rachael Stotlar and Charles Wallace were presented to the Board by Sharon Williams, Director of Curriculum and Jimmy Dawson, principal, Acton Middle School.

All-State Choirs recipients, Alexis Chastain and Tanner Campbell were presented to the Board by Joy Hope, Granbury High School Choir Director.

January being Board recognition month, William Harris, Superintendent, thanked the Board for all of their hard work.

Consent agenda items

A motion was made by Jerry Campbell and seconded by Kevin Myers to approve consent agenda items: A. Minutes of the December 15, 2008 Regular Meeting, January 5, 2009 Board Workshop and January 12, 2009 Special Meeting; B. Technology Purchases; C. Budget Amendments; D. Buy Board Purchase – Child Nutrition Equipment; E. Bus(es) Purchase; F. Office and Administrative Furniture Bid 2008-08 (1st renewal); G. Athletic Supplies – Catalog Discount Bid 2007-01 (2nd renewal); H. Instructional Tools, Professional Books and Teaching Aids bid 2006-28 (2nd renewal) as presented. **MOTION CARRIED:** YES 6 – NOE 0

Consider Foreign Exchange Student Waiver

A motion was made by Kevin Myers and seconded by Don Walton to approve the Foreign Exchange Student Waiver as presented. **MOTION CARRIED**: Yes 5 – NOE 0 Charlie Cloud was away from the table at the time of this vote.

Consider Course Additions and Deletions

A motion was made by Jerry Campbell and seconded by Kevin Myers to approve the Course Additions and Deletions removing only Journalism (0160) and Choir 2, 3, 4 (Acappella). **MOTION CARRIED**: YES 6 – NOE 0

TAKS Modified Day – Granbury High School

A motion was made by Barbara Herrington and seconded by Kevin Myers to approve the TAKS Modified Day - Granbury High School waiver as presented. **MOTION CARRIED**: YES 6 – NOE 0

Consider payment of late billed utilities

A motion was made by Kevin Myers and seconded by Don Walton to approve payment of late billed utilities as presented. **MOTION CARRIED**: YES 6 – NOE 0

Consider calling May 9, 2009 Board of Trustees election for the purpose of filling places 3 and 4

A motion was made by Don Walton and seconded by Kevin Myers to call the May 9, 2009 Board of Trustees election for the purpose of filling places 3 and 4. **MOTION CARRIED**: YES 6 – NOE 0

Consider contract for election and joint election agreement with the Hood County Elections Administrators office

A motion was made by Barbara Herrington and seconded by Kevin Myers to approve the Contract for Election and Joint Election Agreement with the Hood County Elections Administrators office. **MOTION CARRIED**: YES 6 – NOE 0

Consider Multiyear Contracts

A motion was made by Barbara Herrington and seconded by Don Walton that anyone currently on a multi-year contract would not be extended at this time and anyone on an administrative contract that would be considered in February would roll to March and probationary would be done in April. **MOTION CARRIED**: YES 6 – NOE 0

Reports

Sharay Boynton, Executive director of Finance presented the December 31, 2008 Financial Statements.

Gordon Schlosser, Director of Custodial Services presented an update on Aramark Custodial services.

Alicia Hernandez, Director of Child Nutrition presented an update on child nutrition services.

Reports continued

Marsha Grissom, principal, Granbury High School, report on High School Fund Allotment was postponed until the meeting in February.

Public comments/audience participation

None

Action on Items Discussed in Closed Session

Staff Appointments

A motion was made by Jerry Campbell and seconded by Barbara Herrington to approve Christopher Chamberlin, Special Education teacher at Baccus Elementary. **MOTION CARRIED**: YES 6 – NOE 0

A motion was made by Barbara Herrington and seconded by Bowen Brawner to approve Suzan Watson, Reading Specialist, Baccus Elementary. **MOTION CARRIED**: YES 6 – NOE 0

Superintendent Evaluation

A motion was made by Jerry Campbell and seconded by Barbara Herrington to approve the Superintendent's evaluation. **MOTION CARRIED**: YES 6 – NOE 0

Consider purchase, exchange, lease or value of real property

None

Adjournment

There being no further business, the meeting was adjourned at 9:55 p.m.

_____ _____

Charlie Cloud, Board President Jerry Campbell, Board Vice President

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
JANUARY 22, 2009

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Thursday, January 22, 2009 at 6:30 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas.

Presiding Officer.....Charlie Cloud, President

Board Members Present

Bowen Brawner
Barbara Herrington
Kevin Myers
Micky Shearon
Don Walton
Jerry Campbell

School Officials Present

Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Charlie Cloud, called the meeting to order at 6:56 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Discussion of Superintendent Search Process in regard to:

Dr. James Smith and Dr. Jenny Preston from the firm of Horn, Smith, Wood and Preston Educational consultants, LLC worked with the Board to establish a search calendar, profile development process, salary range and establishment of minimum qualifications for applicants.

- February 20 is the deadline set to accept applications
- Granbury ISD employees, school board and community will help develop profile for superintendent search.
- Minimum qualifications established:
  - ✓ possess or be eligible for a Texas Superintendent's Certificate
  - ✓ have experience as a central office administrator with preference for experience as a superintendent
  - ✓ reside within the boundaries of the school district, if hired for the position

Executive session to discuss specific candidate that the Board or search consultant might suggest to be recruited for the position.

Convened in Closed Session

The Board of Trustees convened in closed session 8:06 p.m. under the Texas Open Meeting Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened

The board reconvened in open session at 8:37 p.m.

Adjournment

There being no further business, the meeting was adjourned at 8:38 p.m.

_____ _____

Charlie Cloud, Board President Micky Shearon, Board Secretary

OFFICE OF CURRICULUM & INSTRUCTION

For:	**Board of Trustees**
Date:	**February 9, 2009**
Action:	**Action**

To:	**Mr. William Harris, Superintendent**	**From:**	**Jan Van Dorn**
		Date:	**January 29, 2009**
		RE:	**Technology Purchases**

SUMMARY: Attached is the spreadsheet denoting the technology purchases for this month.

RECOMMENDATION: The Administration recommends the approval of the technology.

Respectfully submitted,

Jan Van Dorn

Jan Van Dorn
Assistant Superintendent

Staff Persons Responsible: Jan Van Dorn
Ton Potappel

Campus/Department Technology Purchases

Item	Campus/ Department	Requestor	Description	Qty.	Cost	Budget Code
1	GHS	Marsha Grissom	1 GB Memory Module for Dell OptiPlex GX270	2	$87.98	199 E 11 6397 00 001 0 11 000
2	GHS	Marsha Grissom	TI SmartView Emulator Software for the TI-84 Plus Family	3	$397.65	199 E 11 6397 00 001 0 11 390
3	GHS	Marsha Grissom	Boardmaker w/ Speaking Dynamically Pro v. 6	1	$129.00	199 E 11 6397 00 001 0 23 000
-						
4	CNG	Lynn Pool	Dell 2330dn Laser Printer	1	$300.00	199 E 11 6645 00 005 0 22 750
-						
5	GMS	Diane Fullerton	Maintenance Contract for Lone Star Library System	1	$992.00	199 E 12 6244 99 041 0 99 000
-						
6	AMS	Jimmy Dawson	8x DVD Drive for Dell Latitude D620 System	1	$50.25	199 E 11 6397 00 042 0 11 000
7	AMS	Jimmy Dawson	Single User License for Infinite Pre-Algebra & Algebra 1	1	$179.00	199 E 11 6397 00 042 0 21 390
8	AMS	Jimmy Dawson	1 GB Memory Module for Dell OptiPlex GX270	2	$87.98	199 E 23 6397 00 042 0 11 000
-						
9	AES	Ralph Purget	Dell 1409X DLP Projector	18	$12,600.00	199 E 11 6645 99 102 0 11 000
-						
10	EES	Kellie Lambert	Ceiling Mount Kit for Dell 1201MP DLP Projector	4	$980.00	199 E 11 6397 00 104 0 11 000
-						
11	BES	Beverly Huffman	Dell Optiplex GX760 Desktop Computer (Staff)	1	$1,150.00	199 E 23 6645 00 105 0 11 000
12	BES	Beverly Huffman	Dell Latitude E6400 Laptop Computer w/ Docking Station	1	$1,850.00	199 E 23 6645 00 105 0 11 000
-						
13	OIS	Donnie Cody	Dell 1409X DLP Projector	1	$700.00	199 E 11 6645 00 106 0 11 000
-						
14	MAS	Beckie Johnson	Dell Optiplex GX760 Desktop Computer (Staff)	2	$2,300.00	199 E 23 6645 99 107 0 11 000
-						
15	Technology	Ton Potappel	License for Microsoft Visio 2007 Professional	2	$102.60	199 E 53 6297 00 728 0 99 000
-						
16	CTE/GHS	Cheryll Yowell	StarTech 2 Port IEEE 1394 FireWire PCI Card	4	$85.12	199 E 11 6397 99 001 0 11 000
17	CTE/GHS	Cheryll Yowell	Nikon CoolPix P5100 Digital Camera	2	$680.00	199 E 11 6645 00 001 0 22 000
18	CTE/GHS	Cheryll Yowell	Pharmacy Technician Training Program - Student Version	10	$2,528.00	244 E 11 6397 00 001 9 22 000
19	CTE/GHS	Cheryll Yowell	DV-11 Prompter (Teleprompter)	1	$1,099.00	244 E 11 6645 00 001 9 22 000
					Total:	**$26,298.58**

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2009
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 2, 2009
RE: Donation Update

SUMMARY:

According to Board Policy CDC (LOCAL) "The Board or Superintendent may accept any bequest or gift of money or property on behalf of the District." Mr. Harris has accepted the following donations on behalf of the District

- **Baldwin Spinet Upright Piano:** original cost $1,800 current value $500. Melinda Jo Ray is the donor. The piano will be used in the Crossland Ninth Grade Center Music program.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: William Harris
Sharay Boynton

Date Submitted: February 2, 2009

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2009
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 4, 2009
RE: Harris County Department of Education Interlocal Contract

SUMMARY:

GISD can make purchases satisfying the bid law using several different methods. The primary method used is the processing of bids and RFPs specific to District needs and having the Board award to the vendors providing the products or services that best meet the District's needs. However, the District has become members of purchasing cooperatives and utilize these cooperatives for one time purchases and the purchase of items in which the discount realized is equal to or greater than that that we could get by processing our own bid. We are currently members of Texas Coop Purchasing Network (TCPN), EPCNT, TPC, BuyBoard, DIR, ESC Regtion 10 Multi-Regional Child Nutrition Cooperative Purchasing Program, ESC Region XI, Houston Galveston Area Council Purchasing Program, and the Texas Building and Procurement Commission.

The Harris County Department of Education has a purchasing co-op. By approving the attached contract, GISD can make purchases using the contracts awarded through their process. A specific contract related to job order contractors is of interest to Facilities Director, Randy Leach.

There is no fee to join. The related time savings and compliance to the bidding requirements for certain products and services will be benefits that the District will realize.

The following is the recommendation of me and Mr. Randy Leach, Facilities Director.

RECOMMENDATION:
It is recommended that the Board authorize Sharay Boynton to execute the attached agreement as the Authorized Representative for the District.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay S. Boynton
Randy Leach

Date Submitted: February 4, 2009

Print Form

Master Service Interlocal Contract
Between Harris County Department of Education
& Granbury ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interlocal Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and Granbury ISD ("ISD"), located in , Granbury Texas, for the purpose of providing services.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas. Both HCDE and ISD desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Purpose. ISD agrees to retain HCDE and HCDE agrees to provide requested programs, services, labor, and resources to ISD. The services provided by HCDE are those selected by ISD and made available from HCDE's separate programs and services as mentioned in section 15 of this Contract. HCDE shall perform such contractual services and responsibilities with reasonable care, skill,judgment, experience, and in a professional business-like manner.

2. Term. This Contract is effective from the date of the last signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 14, below.

3. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.

4. Scope of Work.

A. HCDE agrees to:

- Provide ISD with subsequent independent contracts and/or descriptive offerings of each of the programs and services that HCDE provides through its respective divisions.
- Provide services upon the submission of independent contracts or purchase orders within the HCDE divisions.
- Conduct, as a minimum, an annual audit or survey, as appropriate, for each of the programs.

B. ISD agrees to:

- Participate in any or all of the services that HCDE has to offer.
- Submit purchase order(s) or independent contract(s) for each of the programs it wishes to purchase and/or collaborate.
- Agree to follow the terms and conditions of each independent contract or purchase orders for each of the programs.
- Assign the appropriate person to act as representative to each respective program delivered.

5. Payment. Notwithstanding anything to the contrary, this Contract is contingent upon HCDE receiving sufficient payments. In the event HCDE does not receive sufficient payments, HCDE may terminate this Contract or reduce the scope of work provided under this Contract without pecuniary risk or penalty, at its sole discretion. Payment requirements will be described in each of the separate purchase orders to this Contract.

6. Confidentiality. HCDE agrees that all knowledge and information that HCDE may receive from ISD and its employees, or by virtue of the performance of services under and pursuant to this Contract; and all information provided by HCDE to ISD in reports of work done, together with any other information acquired or gained by HCDE, shall for all time and for all purposes be regarded by HCDE as strictly confidential and shall be held by HCDE in confidence, and solely for the benefit and use of ISD, and shall not be used by HCDE directly or indirectly except with written permission from ISD.

7. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.

8. Conflict of Interest. During the Term of HCDE's service to ISD; ISD, its personnel and agents, shall not, directly or indirectly, whether for ISD's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.

9. Contract Amendment. This Contract may be amended only by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.

10. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by certified mail, return receipt requested. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: John E. Sawyer, Ed.D.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

Granbury ISD
Attn: Sharay Boynton
Title: Executive Director of Finance
Address 1: 600 W. Bridge St. Ste 6
Address 2: Granbury, Tx 76048
Phone: 817-408-4015
Email: sharay.boynton@granburyisd.org

11. Relation of Parties. It is the intention of the parties that ISD is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and ISD or HCDE and any of ISD's agents.

12. Hold Harmless. ISD shall protect and hold harmless HCDE from any and all, loss, claims, assessments, and suits in law or in equity, expenses, and attorney's fees, and damages arising from ISD's actual or alleged infringement of any United States or foreign patent, trademark or copyright in connection with this Contract to the extent permitted by law.

13. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide ISD these services. During the Term of Contract, ISD reserves the right to use all available resources to procure other professional services as needed and, in doing so, will not violate any rights of HCDE.

14. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
- By ISD upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
- By mutual written agreement of the parties, upon thirty (30) days prior notice; or
- By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.

15. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and the ISD. Both parties agree to allow the ISD to use any or all of the following programs and/or services with no charge from HCDE: Choice Facility Partners (CFP), Gulf Coast Food Cooperative, Purchasing Cooperative, Drug Testing Services, Fuel Cooperative, plus any new non-fee based programs and services in the future.

The ISD agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interlocal Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Master Contract and any addendum, the provisions of the addendum will govern.

16. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.

17. Governing Law and Venue. This Contract shall be governed by and construed in accordance with the laws of the State of Texas. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Contract shall be in Harris County, Texas.

18. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.

19. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

20. Funding. Each party paying for the performance of governmental functions or services must make those payments from current revenues available to the paying party.

In witness whereof, HCDE and ISD have executed this Contract to be effective on the date specified in Article 2. Term above:

Granbury ISD	Harris County Department of Education
Name of ISD	
Authorized Signature	
Sharay Boynton	John E. Sawyer, Ed.D.
Printed Name	
Executive Director of Finance	County School Superintendent
Title	
Date	Date

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**2-9-09**
Action:	**Approval**

SUMMARY:

Update 84 was presented in the January 19, 2009 board book packet for your review. A copy of the LOCAL policies has been included in the board packet.

RECOMMENDATION:

I recommend that the board add, revise or delete (LOCAL) policies as recommended by TASB Policy Services for Update 84

Respectfully submitted,

William Harris

William Harris
Superintendent

Vantage Points

A Board Member's Guide to Update 84

TASB Policy Service

Vantage Points is an executive summary of the TASB Localized Update prepared specifically for board members. The topic-by-topic outline and the thumbnail descriptions focus attention on key issues to assist local officials in understanding changes found in the policies. The description of policy changes in ***Vantage Points*** is highly summarized and should not substitute for careful attention to the significantly more detailed, district-specific Explanatory Notes and the policies within the localized update packet.

PLEASE NOTE: This Update 84 ***Vantage Points*** and the Localized Update 84 packet may not be considered as legal advice and are not intended as a substitute for the advice of a board's own legal counsel.

We welcome your comments or suggestions for improving ***Vantage Points***. Please write to us at TASB Policy Service, P.O. Box 400, Austin, TX 78767-0400, e-mail us at policy.service@tasb.org, or call us at 800-580-7529 or 512-467-0222.

For further information about Policy Service, check out our Web site at http://www.tasb.org/services/policy.

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Update 84 addresses a variety of topics, including numerous student instructional issues affected by commissioner of education rules, as well as redeveloped policies on special education, student transportation, disposal of district property, and student use of telecommunications and other electronic devices.

Student Issues

Because of new Individuals with Disabilities Education Act (IDEA) regulations, we have reorganized for clarity provisions throughout the entire EHBA(LEGAL) series of policies and have updated the text to match statutory and regulatory language. At policy FOF(LEGAL), the new IDEA regulations have resulted in changes governing a district's obligations when a student with disabilities is removed from his or her regular placement for violating a student code of conduct. A district's obligations vary based on the length of removal and whether the removal constitutes a change in placement. If there are a series of removals that cumulatively exceed ten days, a district must determine on a case-by-case basis whether the removals are a change in placement.

Special Education

Instruction and Assessment Requirements

Provisions regarding state assessments for limited English proficiency (LEP) students have been grouped together at a new code, EKBA(LEGAL), and include changes from recently revised commissioner rules regarding state assessment exemption standards for immigrant students and accommodations and exemptions for LEP students in special education.

LEP Students

Innovative and Dual Language Immersion Programs

Added at EGA(LEGAL) are revised commissioner rules providing that districts may now offer any state-approved innovative course without additional approval from the State Board of Education or commissioner. Also at EGA(LEGAL) are new commissioner rules addressing various aspects of dual language immersion programs, such as goals, implementation, curriculum, enrollment, staffing, and effectiveness.

Physical Activity and Fitness

Exemptions from physical activity requirements as reflected in new commissioner rules have been added at EHAC(LEGAL) allowing a middle school student to qualify for an exemption by participating in "structured activities" (a term defined in the policy) certified by the board and providing proof of participation. Also reflecting commissioner rules are new factors for assessing students' physical fitness, listed at FFAA(LEGAL).

Parenting Awareness

New State Board of Education rules requiring a district to implement a parenting awareness program as part of any health education credit have been added at EHAC(LEGAL). The parenting awareness instruction must emphasize parenting and relationship skills, as well as skills related to preventing family violence.

Homebound Instruction

EEH(LOCAL) POLICY CONSIDERATIONS:

While a student must be confined for a minimum of four weeks to be eligible for general education homebound instruction, the period of confinement no longer has to be consecutive. This change, at EEH(LOCAL), reflects revised eligibility criteria from the 2008–2009 TEA Student Attendance Accounting Handbook.

Dropout Prevention

From the 80th Texas Legislature and commissioner rules and included at EHBC(LEGAL), provisions addressing dropout prevention now require districts with high dropout rates to submit dropout prevention strategy plans to TEA. Existing statutory provisions requiring districts that have high dropout rates, and that receive certain funding, to participate in Communities in Schools (CIS) programs have also been added at EHBC(LEGAL).

Telecommunications Devices

FNCE(LOCAL) POLICY CONSIDERATIONS:

A district is required to have a local board policy if it confiscates telecommunications devices and if it charges a fee for their release or disposes of the devices. We have issued this recommended local policy to all districts and have reworked the policy to clarify districts' practices regarding confiscation and fees. The newly developed policy allows campuses to determine confiscation and retrieval practices for telecommunications devices in accordance with board policy. In addition, because a district may not charge a fee for devices that are not legally defined as "telecommunications devices," we have added a reference to rules in the student handbook regarding other electronic devices.

DAEP Placement

An existing provision from the Texas Education Code has been added at FOC(LEGAL). The language states that a district may allow a student to appeal to the board or designee a principal's DAEP placement order, but the decision of the board or designee may not be appealed. The ***TASB Model Student Code of Conduct*** permits appeals to the board through FNG(LOCAL), the student and parent grievance policy, but specifies that disciplinary consequences will not be deferred pending the outcome of an appeal. If a district's board-adopted student code of conduct includes this provision, no additional local policy is needed.

No Pass, No Play

At FM(LEGAL), new commissioner rules define courses that are exempt for purposes of eligibility to participate in extracurricular activities and allow districts to indicate additional honors courses in certain subject areas, as long as they do so before the beginning of the semester.

Student Expression

Two policies have been affected by court decisions regarding student expression:

- FMH(LEGAL) has been revised as a result of recent litigation in the *Does 1-7 v. Round Rock Independent School District* case. In that case a federal district court judge found that a district policy allowing graduating seniors to vote on whether to have a student read a prayer at commencement was an impermissible majoritarian election on religion. *Round Rock* is not included in the policy because it does not have statewide application; however, this case influenced us to add more detail on *Santa Fe Independent School District v. Doe*, the United States Supreme Court case relied upon in the *Round Rock* case. Another case currently included in the policy, *Jones v. Clear Creek Independent School District*, a 1992 Fifth Circuit Court of Appeals case that approved a policy allowing a graduating class to select a student volunteer to deliver nonproselytizing invocations, has not been expressly overruled but has been called into question by the *Santa Fe* and *Round Rock* cases, as noted in the policy.

- FNA(LEGAL) has been updated to reflect a recent Fifth Circuit Court of Appeals case holding that threats of violence by a student against a student body or school are not protected by the First Amendment, allowing school officials to discipline the student without proof that the threats would case a disruption.

Employee Issues

Nonrenewal

DFBB(LOCAL) POLICY CONSIDERATIONS:

DFBB(LOCAL) no longer requires a superintendent to submit evaluations for the board to consider when voting to propose nonrenewal of an employee. While the law requires a board to consider the most recent evaluation, if relevant, before voting to nonrenew an employee's contract, it does not require consideration of evaluations before voting to *propose* nonrenewal.

Criminal History Checks

At DBAA(LEGAL), we have added language from TEA rules providing that noncertified employees and substitute teachers may begin working for a district once information required for a background check has been sent to the Department for Public Safety, but the employee must be terminated if the background check later reveals that he or she is ineligible for employment. At CNA(LEGAL) and CV(LEGAL), new language provides that companies with which a district contracts for services, such as transportation or construction, must comply with additional criminal background check provisions.

Whistleblower Complaints

Texas Government Code provisions at DG(LEGAL) require that, if an employee brings a whistleblower lawsuit, the employee has the burden of proving that a district took adverse personnel action because of the whistleblower report. If a district took the adverse action within 90 days of the report, however, it is presumed that the adverse action was because of the employee's whistleblower report. A second provision allows a district to provide an affirmative defense that it would have taken adverse personnel action based on information not related to the whistleblower report.

Annualized Compensation

Recent guidance from the IRS exempts most educators from its 409A rules and eliminates the need for provisions on annualized compensation to be included in district policy manuals. We have deleted those provisions from DEA(LEGAL).

District Operations

Investments

Language at CDA(LEGAL) has been revised to reflect a statutory requirement that a district's investment officer must file with the board and the Texas Ethics Commission statements disclosing either a personal business relationship with an organization offering to engage in an investment transaction with the district, or a personal relationship to any individual seeking to sell an investment to the district.

CDA(LOCAL) POLICY CONSIDERATIONS:

We have updated CDA(LOCAL) to require representatives of brokers/dealers to be in good standing with the newly created Financial Industry Regulatory Authority (FINRA) in order to handle investments on behalf of a district. We have also deleted, from those local policies that contained such provisions, unnecessary detail regarding the portfolio report presented annually to the board.

Budget

CE(LOCAL) POLICY CONSIDERATIONS:

Current Education Code provisions require a district to post a summary of its proposed budget online or in the central administrative office. Therefore, we have deleted from CE(LOCAL) text requiring a district to make the entire proposed budget available to the public on request.

Disposal of School Property

CI(LOCAL) POLICY CONSIDERATIONS:

Clarifications have been made at CI(LOCAL) regarding disposal of unnecessary school property. A delegation provision has been added giving a superintendent the authority to declare property unnecessary. The policy requires the superintendent to obtain fair market value when disposing of such property. This recommended policy is also being issued to districts that were previously without a local policy at this code to ensure that districts have a clear delegation of authority in board policy.

Transportation Safety

Safety-related provisions, including transportation safety standards and provisions regarding accidents, formerly at CNA and CNB, have been consolidated into one newly created code, CNC. At CNC(LEGAL), new Texas Administrative Code provisions on reporting bus accident statistics to TEA have also been added.

CNA(LOCAL) POLICY CONSIDERATIONS:

In keeping with the reorganization of policy provisions on transportation safety, information on school bus safety precautions has been deleted from CNA(LOCAL). That material is more appropriately addressed in driver safety training and administrative procedures.

Elections

Existing statutory provisions have been added to BBB(LEGAL) regarding special elections and specifying the order of candidates' names on an election ballot. From the Texas Administrative Code, a new provision has been added to BBB(LEGAL) and CCA(LEGAL) clarifying that a newsletter of a public officer of a school district is not considered political advertising if the content and layout meet certain criteria.

Community Relations

Nondiscrimination

Existing statutory provisions prohibiting a district from refusing access to facilities or participation in activities to any individual based on race, religion, color, sex, national origin, or disability have been added at GA(LEGAL).

Public Information

In the categories of information excepted from public disclosure listed at GBA(LEGAL), we have revised the item regarding "drafts and working papers involved in the preparation of proposed legislation" to match statute. The revision clarifies that the exception does not apply to proposed policy, as previously indicated. To address disclosure of policymaking documents, additional information was added to the exception for interagency or intra-agency memoranda.

Volunteers

At GKG(LEGAL), Senate Bill 82, from the 80th Texas Legislature, provides immunity to volunteers who assist with extracurricular activities for civil damages related to extracurricular safety requirements of the Education Code, unless the individual acts willfully or is wantonly negligent.

Outdoor Advertising

House Bill 412 from the 80th Texas Legislature amended rules regarding outdoor advertising to now make it an offense for a person to allow advertising to be erected or maintained on the person's property in violation of Transportation Code Chapter 391. This provision has been added at GKB(LEGAL).

More Information

For further information on these policy changes, refer to the policy-by-policy Explanatory Notes—customized for each district's policies—and the policies themselves, found in your localized update packet.

Each marked-up (LOCAL) policy in this collection reflects an automated comparison of the updated policy with its precursor, as found in TASB Policy Service records.

The comparison is generated by commercially available software with changes shown in red. Additions are underlined and deletions are struck through. While the software competently identifies simple changes, it generally handles major rewrites of policies—including the rearrangement of existing provisions, with or without extensive editing—with less dexterity. For further assistance in parsing changes, please refer to the explanatory notes in your Localized Policy Manual update packet, if applicable, or contact your Policy Consultant/Analyst.

SUPERINTENDENT
NONRENEWAL

BJCF
(LOCAL)

REASONS

The Board's decision not to renew the Superintendent's contract shall not be based on the Superintendent's exercise of rights guaranteed by the Constitution, or based unlawfully on race, color, religion, sex, national origin, disability, or age. Reasons for the nonrenewal of the Superintendent's contract shall be:

1. Deficiencies pointed out in evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Insubordination or failure to comply with Board directives.
5. Failure to comply with Board policies or administrative regulations.
6. Failure of the District to make measurable progress towards the goals stated in the District improvement plan. [See BQ]
7. Conducting personal business during school hours when it results in neglect of duties.
8. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on school property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
9. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
10. Failure to meet the District's standards of professional conduct.
11. Failure to report to the Board any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]
12. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); ~~and~~or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
13. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.

14. Disability, not otherwise protected by law, that prevents the Superintendent from performing the essential functions of the job.

15. Any activity, school-connected or otherwise, that, because of publicity given it or knowledge of it among students, faculty, or community, impairs or diminishes the Superintendent's effectiveness in the District.

16. Any breach by the Superintendent of an employment contract or any reason specified in the Superintendent's employment contract.

17. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, staff, or the Board.

18. Assault on a person on school property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.

19. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.

20. Falsification of records or other documents related to the District's activities.

21. Falsification or omission of required information on an employment application.

22. Misrepresentation of facts to the Board or other District officials in the conduct of District business.

23. Failure to fulfill requirements for Superintendent certification.

24. Failure to fulfill the requirements of a deficiency plan under an Emergency Permit or a Special Assignment Permit.

25. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.

26. Any reason constituting good cause for terminating the contract during its term.

NOTICE

If the Board determines that the Superintendent's contract should be considered for nonrenewal, the Board shall deliver to the Superintendent by hand or certified mail, return receipt requested, written notice of the proposed nonrenewal. This notice shall contain the hearing procedures and shall be delivered not later than the 30th day before the last day of the contract term.

HEARING

If the Superintendent desires a hearing after receiving notice of the proposed nonrenewal, the Superintendent shall notify the Board in writing not later than the 15th day after receiving the notice. When the Board receives a timely request for a hearing on proposed nonrenewal, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The Superintendent shall be given notice of the hearing date as soon as it is set.

HEARING PROCEDURE

The hearing shall be conducted in closed meeting unless the Superintendent requests that it be open, with only the members of the Board, the Superintendent, their chosen representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until it is their turn to present evidence. The Superintendent and the Board may each be represented by a person designated in writing to act for them. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the Board President's control and in general shall follow the steps listed below:

1. After consultation with the parties, the Board President shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the Board's presentation, supported by such proof as it desires to offer.
3. The Superintendent may cross-examine any witnesses for the Board.
4. The Superintendent may then present such testimonial or documentary proofs, as desired, to offer in rebuttal or in general support of the contention that the contract be renewed.
5. The Board may cross-examine any witnesses for the Superintendent and offer rebuttal to the testimony of the Superintendent's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

BOARD DECISION

The Board may consider only such evidence as is presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommenda-

tion to not renew the Superintendent's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the Superintendent by a written notice not later than the 15th day after the date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

INVESTMENT AUTHORITY

The Superintendent or other person designated by Board resolution shall serve as the investment officer of the District and shall invest District funds as directed by the Board and in accordance with the District's written investment policy and generally accepted accounting procedures. All investment transactions except investment pool funds and mutual funds shall be executed on a delivery versus payment basis.

APPROVED INVESTMENT INSTRUMENTS

From those investments authorized by law and described further in CDA(LEGAL), the Board shall permit investment of District funds in only the following investment types, consistent with the strategies and maturities defined in this policy:

1. Obligations of, or guaranteed by, governmental entities as permitted by Government Code 2256.009.
2. Certificates of deposit and share certificates as permitted by Government Code 2256.010.
3. Fully collateralized repurchase agreements permitted by Government Code 2256.011.
4. A securities lending program as permitted by Government Code 2256.0115.
5. Banker's acceptances as permitted by Government Code 2256.012.
6. Commercial paper as permitted by Government Code 2256.013.
7. No-load money market mutual funds and no-load mutual funds as permitted by Government Code 2256.014.
8. A guaranteed investment contract as an investment vehicle for bond proceeds, provided it meets the criteria and eligibility requirements established by Government Code 2256.015.
9. Public funds investment pools as permitted by Government Code 2256.016.

SAFETY AND INVESTMENT MANAGEMENT

The main goal of the investment program is to ensure its safety and maximize financial returns within current market conditions in accordance with this policy. Investments shall be made in a manner that ensures the preservation of capital in the overall portfolio, and offsets during a 12-month period any market price losses resulting from interest-rate fluctuations by income received from the balance of the portfolio. No individual investment transaction shall be undertaken that jeopardizes the total capital position of the overall portfolio.

LIQUIDITY AND MATURITY

Any internally created pool fund group of the District shall have a maximum dollar weighted maturity of 180 days. The maximum al-

	lowable stated maturity of any other individual investment owned by the District shall not exceed one year from the time of purchase. The Board may specifically authorize a longer maturity for a given investment, within legal limits.
	The District's investment portfolio shall have sufficient liquidity to meet anticipated cash flow requirements.
~~DIVERSITY~~ DIVERSITY	The investment portfolio shall be diversified in terms of investment instruments, maturity scheduling, and financial institutions to reduce risk of loss resulting from overconcentration of assets in a specific class of investments, specific maturity, or specific issuer.
MONITORING MARKET PRICES	The investment officer shall monitor the investment portfolio and shall keep the Board informed of significant declines in the market value of the District's investment portfolio. Information sources may include financial/investment publications and electronic media, available software for tracking investments, depository banks, commercial or investment banks, financial advisors, and representatives/advisors of investment pools or money market funds. Monitoring shall be done at least quarterly, as required by law, and more often as economic conditions warrant by using appropriate reports, indices, or benchmarks for the type of investment.
FUNDS / STRATEGIES	Investments of the following fund categories shall be consistent with this policy and in accordance with the strategy defined below.
OPERATING FUNDS	Investment strategies for operating funds (including any commingled pools containing operating funds) shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
AGENCY FUNDS	Investment strategies for agency funds shall have as their objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.
DEBT SERVICE FUNDS	Investment strategies for debt service funds shall have as their objective sufficient investment liquidity to timely meet debt service payment obligations in accordance with provisions in the bond documents. Maturities longer than one year are authorized provided legal limits are not exceeded.
CAPITAL PROJECTS	Investment strategies for capital project funds shall have as their objective sufficient investment liquidity to timely meet capital project obligations. Maturities longer than one year are authorized provided legal limits are not exceeded.
SPECIAL REVENUE FUNDS	Investment strategies for special revenue shall have as their primary objectives safety, investment liquidity, and maturity sufficient to meet anticipated cash flow requirements.

SAFEKEEPING AND CUSTODY

The District shall retain clearly marked receipts providing proof of the District's ownership. The District may delegate, however, to an investment pool the authority to hold legal title as custodian of investments purchased with District funds by the investment pool.

BROKERS / DEALERS

Prior to handling investments on behalf of the District, brokers/dealers must submit required written documents in accordance with law. [See SELLERS OF INVESTMENTS, CDA(LEGAL)] Representatives of brokers/dealers shall be registered with the Texas State Securities Board and must have membership in the Securities Investor Protection Corporation (SIPC), and be in good standing with the ~~National Association of Securities Dealers~~Financial Industry Regulatory Authority (FINRA).

SOLICITING BIDS FOR CD'S

In order to get the best return on its investments, the District may solicit bids for certificates of deposit in writing, by telephone, or electronically, or by a combination of these methods.

INTEREST RATE RISK

To reduce exposure to changes in interest rates that could adversely affect the value of investments, the District shall use final and weighted-average-maturity limits and diversification.

The District shall monitor interest rate risk using weighted average maturity and specific identification.

INTERNAL CONTROLS

A system of internal controls shall be established and documented in writing and must include specific procedures designating who has authority to withdraw funds. Also, they shall be designed to protect against losses of public funds arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets, or imprudent actions by employees and officers of the District. Controls deemed most important shall include:

1. Separation of transaction authority from accounting and recordkeeping and electronic transfer of funds.
2. Avoidance of collusion.
3. Custodial safekeeping.
4. Clear delegation of authority.
5. Written confirmation of telephone transactions.
6. Documentation of dealer questionnaires, quotations and bids, evaluations, transactions, and rationale.
7. Avoidance of bearer-form securities.

These controls shall be reviewed by the District's independent auditing firm.

ANNUAL OPERATING BUDGET

CE
(LOCAL)

FISCAL YEAR

The District shall operate on a fiscal year beginning ~~September 1 and ending August 31~~September 1 and ending August 31.

BUDGET PLANNING

Budget planning shall be an integral part of overall program planning so that the budget effectively reflects the District's programs and activities and provides the resources to implement them. In the budget planning process, general educational goals, specific program goals, and alternatives for achieving program goals shall be considered, as well as input from the District- and campus-level planning and decision-making committees. Budget planning and evaluation are continuous processes and shall be a part of each month's activities.

~~AVAILABILITY OF PROPOSED BUDGET~~

~~After it is presented to the Board and prior to adoption, a copy of the proposed budget shall be available upon request from the business office or Superintendent. The Superintendent or designee shall be available to answer questions arising from inspection of the budget.~~

BUDGET MEETING

The annual public meeting to discuss the proposed budget and tax rate shall be conducted as follows:

1. The Board President shall request at the beginning of the meeting that all persons who desire to speak on the proposed budget and/or tax rate sign up on the sheet provided.
2. Prior to the beginning of the meeting, the Board may establish time limits for speakers.
3. Speakers shall confine their remarks to the appropriation of funds as contained in the proposed budget and/or the tax rate.
4. No officer or employee of the District shall be required to respond to questions from speakers at the meeting.

AUTHORIZED EXPENDITURES

The adopted budget provides authority to expend funds for the purposes indicated and in accordance with state law, Board policy, and the District's approved purchasing procedures. The expenditure of funds shall be under the direction of the Superintendent or designee who shall ensure that funds are expended in accordance with the adopted budget.

BUDGET AMENDMENTS

The Board shall amend the budget ~~shall be amended~~ when a change is made increasing any one of the functional spending categories or increasing revenue object accounts and other resources.

TRANSPORTATION MANAGEMENT
STUDENT TRANSPORTATION

CNA
(LOCAL)

ELIGIBILITY

The District shall not provide transportation to any student for whom it does not receive state transportation funds, except as may be required by the individualized education program of a student with disabilities.

BUS STOPS

All students who use District transportation shall board buses at authorized stops. Authorized bus stops shall be designated annually by the Superintendent or designee~~, in cooperation with the regular bus driver(s)~~. Bus drivers shall load and unload passengers only at authorized stops.

~~SAFETY PRECAUTIONS~~

~~Safety precautions shall be exercised in bus operations at all times. If at any time the bus driver is uncertain about road or vehicle conditions, or other safety factors, the driver shall park the vehicle until safe operating conditions are assured.~~

REASONS

The recommendation to the Board and its decision not to renew a contract under this policy shall not be based on an employee's exercise of Constitutional rights or based unlawfully on an employee's race, color, religion, sex, national origin, disability, or age. Reasons for proposed nonrenewal of an employee's term contract shall be:

1. Deficiencies pointed out in observation reports, appraisals or evaluations, supplemental memoranda, or other communications.
2. Failure to fulfill duties or responsibilities.
3. Incompetency or inefficiency in the performance of duties.
4. Inability to maintain discipline in any situation in which the employee is responsible for the oversight and supervision of students.
5. Insubordination or failure to comply with official directives.
6. Failure to comply with Board policies or administrative regulations.
7. Excessive absences.
8. Conducting personal business during school hours when it results in neglect of duties.
9. Reduction in force because of financial exigency or program change. [See DFF]
10. A decision by a campus intervention team under Education Code 39.1324 that the employee not be retained at a reconstituted campus.
11. Drunkenness or excessive use of alcoholic beverages; or possession, use, or being under the influence of alcohol or alcoholic beverages while on school property, while working in the scope of the employee's duties, or while attending any school- or District-sponsored activity.
12. The illegal possession, use, manufacture, or distribution of a controlled substance, a drug, a dangerous drug, hallucinogens, or other substances regulated by state statutes.
13. Failure to meet the District's standards of professional conduct.
14. Failure to report any arrest, indictment, conviction, no contest or guilty plea, or other adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL). [See DH]

15. Conviction of or deferred adjudication for any felony, any crime involving moral turpitude, or other offense listed at DH(LOCAL); ~~and~~or conviction of a lesser included offense pursuant to a plea when the original charged offense is a felony. [See DH]
16. Failure to comply with reasonable District requirements regarding advanced coursework or professional improvement and growth.
17. Disability, not otherwise protected by law, that prevents the employee from performing the essential functions of the job.
18. Any activity, school-connected or otherwise, that, because of publicity given it, or knowledge of it among students, faculty, and community, impairs or diminishes the employee's effectiveness in the District.
19. Any breach by the employee of an employment contract or any reason specified in the employee's employment contract.
20. Failure to maintain an effective working relationship, or maintain good rapport, with parents, the community, or colleagues.
21. A significant lack of student progress attributable to the educator.
22. Behavior that presents a danger of physical harm to a student or to other individuals.
23. Assault on a person on school property or at a school-related function, or on an employee, student, or student's parent regardless of time or place.
24. Use of profanity in the course of performing any duties of employment, whether on or off school premises, in the presence of students, staff, or members of the public, if reasonably characterized as unprofessional.
25. Falsification of records or other documents related to the District's activities.
26. Falsification or omission of required information on an employment application.
27. Misrepresentation of facts to a supervisor or other District official in the conduct of District business.
28. Failure to fulfill requirements for certification, including passing certification examinations required by state law for the employee's assignment.

29. Failure to achieve or maintain "highly qualified" status as required for the employee's assignment.

30. Failure to fulfill the requirements of a deficiency plan under an Emergency Permit, a Special Assignment Permit, or a Temporary Classroom Assignment Permit.

31. Any attempt to encourage or coerce a child to withhold information from the child's parent or from other District personnel.

32. Any reason that makes the employment relationship void or voidable, such as a violation of federal, state, or local law.

33. Any reason constituting good cause for terminating the contract during its term.

RECOMMENDATIONS FROM ADMINISTRATION

Administrative recommendations for renewal or proposed nonrenewal of professional employee contracts shall be submitted to the Superintendent. ~~The Superintendent shall require that each~~Each administrator's recommendation for nonrenewal shall be accompanied by copies of all pertinent information necessary to a decision to recommend proposed nonrenewal. The final decision on the administrative recommendation to the Board on each employee's contract rests with the Superintendent.

SUPERINTENDENT'S RECOMMENDATION

The Superintendent shall prepare lists of employees whose contracts are recommended for renewal or proposed nonrenewal by the Board. ~~Copies of written evaluations, other supporting~~Supporting documentation, if any, and reasons for the recommendation shall be submitted for each employee recommended for proposed nonrenewal. The Board shall consider such information, as appropriate, in support of recommendations for proposed nonrenewal and shall then act on all recommendations.

NOTICE OF PROPOSED RENEWAL OR NONRENEWAL

The Superintendent shall deliver to the employee by hand or certified mail, return receipt requested, written notice of proposed renewal or nonrenewal not later than the 45th day before the last day of instruction required in the contract. If the notice of proposed nonrenewal does not contain a statement of the reason or all of the reasons for the proposed action, and the employee requests a hearing, the District shall give the employee notice of all reasons for the proposed nonrenewal a reasonable time before the hearing. The initial notice or any subsequent notice shall contain the hearing procedures.

REQUEST FOR HEARING

If the employee desires a hearing after receiving the notice of proposed nonrenewal, the employee shall notify the Board in writing not later than the 15th day after the date the employee received the notice of proposed nonrenewal. When a timely request for a

hearing on a proposed nonrenewal is received by the Board President, the hearing shall be held not later than the 15th day after receipt of the request, unless the parties mutually agree to a delay. The employee shall be given notice of the hearing date as soon as it is set.

HEARING PROCEDURE

~~The~~Unless the employee requests that the hearing be open, the hearing shall be conducted in closed meeting ~~unless the employee requests that it be open,~~ with only the members of the Board, the employee, the Superintendent, their representatives, and such witnesses as may be called in attendance. Witnesses may be excluded from the hearing until ~~it is their turn~~called to present evidence. The employee and the administration may ~~each be represented by~~choose a representative ~~of each party's choice~~. Notice, at least five days in advance of the hearing, shall be given by each party intending to be represented, including the name of the representative. Failure to give such notice may result in postponement of the hearing.

The conduct of the hearing shall be under the Board President's control and ~~in general~~ shall generally follow the steps listed below:

1. After consultation with the parties, the Board President shall impose reasonable time limits for presentation of evidence and closing arguments.
2. The hearing shall begin with the administration's presentation, supported by such proof as it desires to offer.
3. The employee may cross-examine any witnesses for the administration.
4. The employee may then present such testimonial or documentary proof, as desired, to offer in rebuttal or general support of the contention that the contract be renewed.
5. The administration may cross-examine any witnesses for the employee and offer rebuttal to the testimony of the employee's witnesses.
6. Closing arguments may be made by each party.

A record of the hearing shall be made so that a certified transcript can be prepared, if required.

BOARD DECISION

The Board may consider only ~~such~~ evidence ~~as is~~ presented at the hearing. After all the evidence has been presented, if the Board determines that the reasons given in support of the recommendation to not renew the employee's contract are lawful, supported by the evidence, and not arbitrary or capricious, it shall so notify the employee by a written notice not later than the 15th day after the

date on which the hearing is concluded. This notice shall also include the Board's decision on renewal, which decision shall be final.

INSTRUCTIONAL ARRANGEMENTS
HOMEBOUND INSTRUCTION

EEH
(LOCAL)

GENERAL EDUCATION	~~A~~ Consistent with TEA's Student Attendance Accounting Handbook (SAAH), a student to be confined for a minimum of four ~~consecutive~~ weeks to a hospital or homebound for medical reasons specifically documented by a physician licensed to practice in the U~~.S.~~nited States may be eligible for general education homebound services. The parent's request for services shall be made through the principal in accordance with TEA's ~~Student Attendance Accounting Handbook~~ SAAH and administrative procedures. The principal or designee shall convene a placement committee composed of at least a campus administrator, a teacher of the student, and the parent or guardian of the student to consider the necessity of providing general education homebound instruction to the student. If the committee determines that such instruction is appropriate, the committee shall determine the type and amount of instruction to be provided and, when the student is able to return to the regular educational setting, the length of the transition period based on current medical information.
SPECIAL EDUCATION	For special education students, the ARD committee shall determine the type and amount of instruction to be provided and, when the student is able to return to the regular educational setting, the length of the transition period based on current medical information.
DOCUMENTATION OF SERVICES	The District shall maintain, in accordance with administrative procedures, full documentation about students receiving homebound services.

Students shall be assigned to schools in the attendance areas in which they reside.

CLASS CHANGES

The campus principal shall be authorized to investigate and approve transfers of students from one classroom to another on that campus.

TRANSFERS BETWEEN SCHOOLS

The Superintendent shall be authorized to investigate and approve transfers between schools.

TRANSPORTATION

The District may provide transportation for students attending the new intradistrict attendance area with the approval of the Superintendent or designee.

Note: For transfers of students who are victims of bullying, see FDB(LEGAL). For transfers of students who attend a persistently dangerous school, become victims of a violent criminal offense, or become victims of sexual assault, see FDD.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2009
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 2, 2009
RE: Purchasing Co-op Management Fees

SUMMARY:

According to HB 273 enacted during the 80th Legislative Session, certain disclosures have to be made when a District enters into purchasing cooperatives. School districts are required to disclose management fees for all cooperative purchasing contracts of $25,000 or more, including the purpose and disposition of the fee. This information must be presented annually to the board of trustees in a public meeting. Additionally the amount, purpose, and disposition must be presented in a written report and appear as an agenda item. This change in law only applies to contracts entered into after May 17, 2007

The information listed below represents purchases valued at $25,000 or more made through cooperative purchasing contracts for the 2007-08 fiscal year.

Fees	TASB Buy Board	The Cooperative Purchasing Network (TCPN)	Educational Purchasing Cooperative of North Texas (EPCNT)	Texas Interlocal Purchasing System (TIPS)	Houston Galveston Area Council (HGAC)	Texas Comptrollers Office DIR/TXMAS
Management Fees	None	None	$100	None	None	$100
Direct Fees	None	None	None	None	$600 Longhorn Bus Sales	None
Indirect Fees	$11,726.24 Collins & Aikman $2,276.53 (2%) Parsons Roofing $6,851.94 (2%) Pasco Brokerage $957.57 (2%) Premier Courts $1,023.06 (2%) School Health $617.14 (2%) Note 1	$1,888.87 Grainger $1,541.87 (2%) Xerox $347.00 (1%)	None	None	$5,140.74 Longhorn Bus Sales $5,140.74 (1.5%)	$56.40 Dell Marketing $56.40 (0.25%)
Total Fees	$11,726.24	$1,888.87	$100.00	-0-	$5,740.74	$156.40

Indirect fees are the fees paid by the vendor to the cooperative. The vendor may apply these as a pass through fee to the district by adding it to the cost of the product or service or may absorb it as a cost of doing business.

The Buy Board issues a rebate to the district based on the volume of purchases. This rebate reduces the percentage of indirect fees to 1.46.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Deborah Johnson
Shelley Miller
Sharay Boynton

Date Submitted: February 2, 2009

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2009
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 3, 2009
RE: 2009-2010 Budget Calendar & Assumptions

SUMMARY:

I have attached the budget calendar that we will be using for the 2009-2010 budget process. I have also attached a listing of the assumptions that we will be using as we develop the budget for the 2009-2010 school year.

Should you need additional information, please let me know.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT
BUDGET CALENDAR
2009-2010

DATE	ACTIVITY	PARTICIPANTS	PERSON RESPONSIBLE
January, 2009	Budget Parameters set/Calendar Established	Supt/Finance Director	Exec Dir of Finance
January, 2009	Budget Format to Superintendent	Exec Dir of Finance	Exec Dir of Finance
January, 2009	Student Projections for 2009-2010	Trans/PIO/Ex Dir Finance	Exec Dir of Finance
1/29/2009	Student:Teacher Ratios established	DBRC	Exec Dir of Finance
2/4/2009	Budget Packets Disseminated	Principals/Directors	Exec Dir of Finance
2/4/2009	Allocations to Department Budget Managers	Budget Managers	Exec Dir of Finance
2/4/2009	Campus Funds to Department Budget Managers	Principals/Directors	Exec Dir of Finance
2/4/2009	Allocations to Campus Budget Managers	Budget Managers	Exec Dir of Finance
2/4/2009	Campus Funds to Campus Budget Managers	Budget Managers	Exec Dir of Finance
2/9/2009	Budget Assumptions & Calendar Presented to Board	Supt/Finance Director	Exec Dir of Finance
2/20/2009	Technology Standard Costs to Budget Managers	Principals/Directors	Dir of Technology
2/27/2009	Form M to Maintenance Director	Principals/Directors	Maintenance Director
2/27/2009	Form U to Facilities Director	Principals/Directors	Facilities Director
2/27/2009	Form C to Custodial Director	Principals/Directors	Custodial Director
2/27/2009	Budget Peer Review Meeting Schedule to Budget Managers	Budget Managers/DBRC	Exec Dir of Finance
2/27/2009	Form P to Human Resources	Principals/Directors	Exec Dir of HR
3/2/2009	Skyward Budget Input open to Campus/Departments	Prin/Dir/Bus Ofce	Exec Dir of Finance
3/27/2009	Budget Development Worksheets due to Business Ofc	Principals/Directors	Exec Dir of Finance
3/27/2009	Initiative Packets to Business Office	Principals/Directors	Finance Director
April, 2009	Peer Review Process	Principals/Directors	DBRC
April, 2009	DBRC Meetings on Salaries/Benefits & New Positions	DBRC	Exec Dir of HR
April, 2009	Descions from Committee for Salary Exceptions	Princ/Directors/DBRC	Exed Dir of HR
April, 2009	DBRC Meetings to Prioritize Maintenance/Renovations	DBRC	Exec Dir of Finance
April, 2009	Presentation of 2007-08 Stipend Schedule to Principals/DAC	Principals/DAC/E/D HR	Exec Dir of HR
May, 2009	DBRC Meetings to Prioritize Initiatives	DBRC	Exec Dir of Finance
May, 2009	Presentation of 2009-2010 Salary Schedule	Board/Superintendent	Exec Dir of HR
May, 2009	Approval of 2009-2010 Salary Schedule/Ins Benefits	Board/Superintendent	Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT
BUDGET CALENDAR
2009-2010

DATE	ACTIVITY	PARTICIPANTS	PERSON RESPONSIBLE
5/1/2009	Approved Positions forwarded to HR Director	DBRC	DBRC
5/1/2009	Preliminary Property Values Known	Chief Appraisers	HCAD/JCAD/SCAD/PCAD
5/15/2009	Staffing Cost Projections to Business Ofc	Hum Res Dir/Fin Dir	Exec Dir of HR
6/1/2009	Full Budget Presented to Supt	DBRC	Exec Dir of Finance
6/15/2009	Notification of Special Items included in Budget	Principals/Directors	Exec Dir of Finance
7/20/2009	Presentation of Preliminary Property Value	Superintendent/Fin Dir	Exec Dir of Finance
7/17/2009	End of ARB Hearings	Chief Appraisers	HCAD/JCAD/SCAD/PCAD
7/21/2009	Budget Workshop (All Day)	Board/Superintendent	Exec Dir of Finance
7/24/2009	Tax Base Value Determined	Chief Appraisers	HCAD/JCAD/SCAD/PCAD
8/3/2009	Budget Workshop	Board/Superintendent	Exec Dir of Finance
8/3/2009	Decide on Public Meeting Date on Budget/Tax Rate	Board/Superintendent	Board/Superintendent
8/8/2009	Publish "Notice of Public Meeting…Proposed Tax Rate"	Exec Dir of Finance	Exec Dir of Finance
8/8/2009	Publish on website Budget Comparision	Exec Dir of Finance	Exec Dir of Finance
8/24/2009	Budget & Tax Meeting, Adopt Budget	Board/Superintendent	Board/Superintendent
8/24/2009	Set Tax Rate	Board	Board/Superintendent

Assumptions Guiding the Development of the General Fund Budget
2009-2010 Fiscal Year

Fiscal Year
The fiscal year will run from September 1, 2009 to August 31, 2010.

Fund Balance

The general operating undesignated fund balance is projected to decrease for the current fiscal year 2008-2009 due to an adopted deficit budget. Even with the anticipated decrease, the District's fund balance is still sufficient for good financial operations.

Administration will make recommendations trying to manage the undesignated fund balance for district needs over the next few years so as to maintain the balance at the recommended level.

Revenue

The **taxable value** of property is projected to increase. An increase of 6% will be used for calculating tax and state revenue. Current State funding process does not rely as heavily on taxable value as it has in the past. Further, due to GISD's Chapter 41 status, property value increase reduces State revenue.

The maintenance and operations **tax rate** is at the State maximum rate allowed without an election.

Tax collection ratios will be **99 percent**, based on past history and current economic conditions.

Student growth of **0%** will be used for state revenue calculations.

GISD will continue to receive **state funding** due to Hold Harmless funding. GISD is anticipating a recapture payment of approximately $4,500,000 to the State for 2008-09. If the student ADA grows higher than anticipated, the recapture amount will not be fully recognized. GISD has one of the highest Target Revenues in the State at $5,824.

Legislative year will cause some concern until school finance decisions are made, usually late in the session. Discussion of returning to formula based funding. Not sure how that would affect GISD.

Additional sources of funding will continue to be pursued.

Expenditures

A **weighted per pupil allocation** will be calculated for each school based on projected enrollment by grade. Funding considerations have been forwarded to the Superintendent for inclusion in the 2009-2010 budget.

Central Office and Department budgets will be developed on a **modified zero-based methodology** with an allocation similar to 2008-09 adjusted for new funding approved during budget process.

Needs above allocations will be presented by Budget Mangers for consideration by the DBRC for inclusion in the budget.

Long range facility needs will be reviewed and incorporated into budget process.

Continued emphasis on **function 11 expenditures** will be made in building the budget so that GISD will be in line with the state average for these expenditures and Targeted Expenditures as well as the requirements related the FIRST rating.

Salaries & Benefits

GISD teacher salary rankings with area districts will continue to be reviewed and funds will be allocated as available for increases in related pay schedules to be more in line with the area averages. Strive to have the teacher salaries in the top quartile of the market reviewed. Consider per cent pay raise to all personnel.

High need teaching positions will be reviewed for possible stipends or signing bonuses. DAC Salary Committee will review and will have a recommendation for Superintendent.

Continued emphasis on increasing the number of teachers with advanced degrees in subject areas will be made when developing salary schedules and recruiting of new staff.

Salary schedules for other district employees will continue to be reviewed to be in line with market rankings for like type jobs and adjusted to reflect related market changes and changes to teacher salary schedules. Emphasis will be on campus level personnel when developing these salary schedules and related mid-point increases.

DAC Salary committee will continue play an instrumental part in the development of GISD salary schedules and benefits.

District Committee for Salary Exceptions will be created and will play an instrumental part in the assignment of salaries outside of the district wide process. Members will include a Principal from each level and a Director from curriculum and support operations.

District Insurance contribution will be maintained at the $350/month.

Long-Range Planning

Three-year projections will be maintained to analyze the effects of fiscal year 2009-2010 revenue and expenditure decisions.

Ongoing Financial Management

The budget process will be structured to **identify programs and activities that can be reduced or eliminated** with little or no impact on operations or teaching and learning.

GRANBURY ISD

Helping Students Reach New Heights

High School Allotment Funding Report

All information in this report is based on the AEIS report for the 2007-2008 school year.

Marsha Grissom, GHS Principal

GISD School Board

February 2009

GRANBURY ISD
Helping Students Reach New Heights

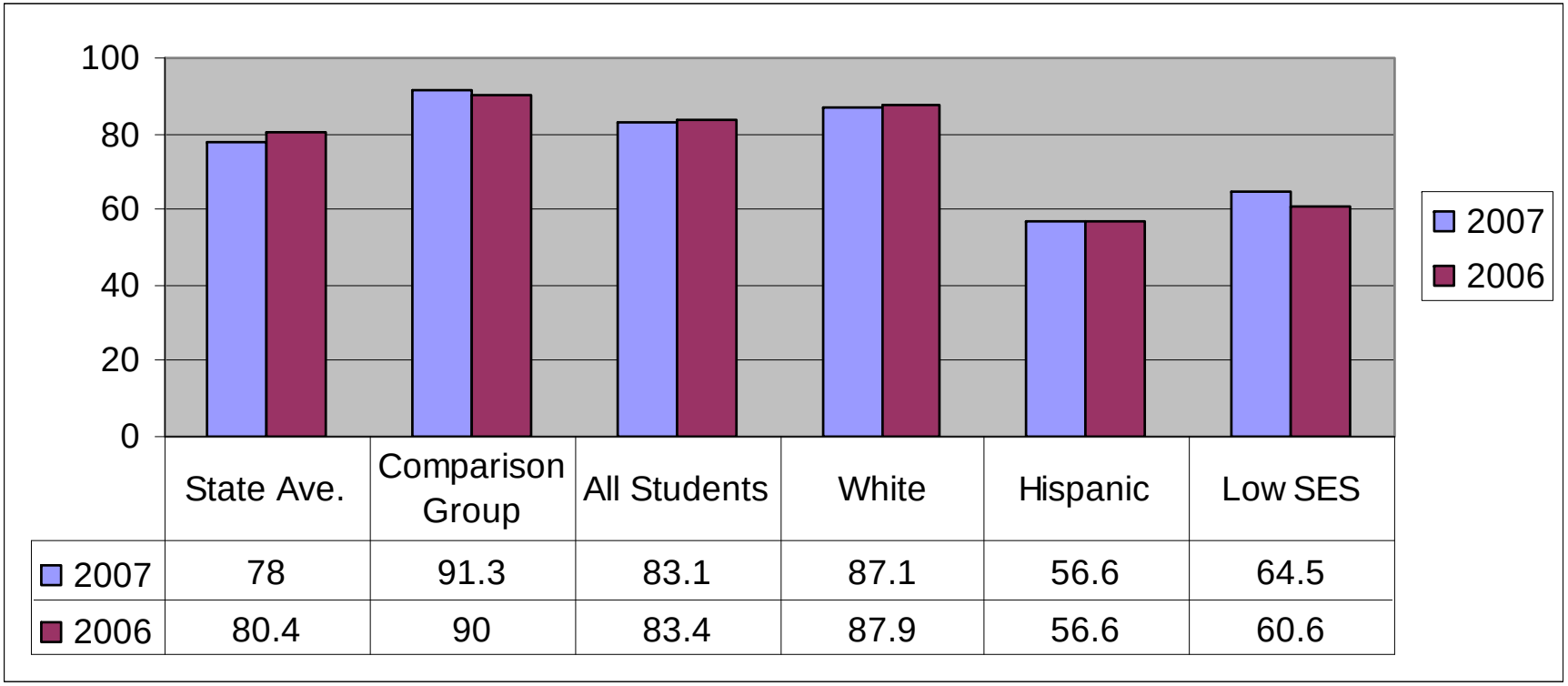
AEIS Comparison Group:

- Central HS
- Academy HS
- Valley Mills HS
- Early HS
- Eula HS
- Barbers Hill HS
- Canyon Lake HS
- Evant HS
- Gatesville HS
- Aubrey HS
- Sanger HS
- Bonham HS
- Trenton HS
- Hargrave HS
- Dripping Springs HS
- Whitney HS
- Caddo Mills HS
- Burleson HS
- Grandview HS
- Joshua HS
- Godley HS
- Kemp HS
- Llano HS
- Riesel HS
- Robinson HS
- Bowie HS
- Port Aransas HS
- Bridge City HS
- Poolville HS
- River Road HS
- Randall HS
- Happy HS
- Axle HS
- Grand Saline HS
- Martins Mill HS
- Van HS
- Liberty Hill HS
- Boyd HS
- Winnsboro HS

GRANBURY ISD
Helping Students Reach New Heights

Goal 1: High School Allotment

Completion Rate: Student Status Rate



	State Ave.	Comparison Group	All Students	White	Hispanic	Low SES
2007	78	91.3	83.1	87.1	56.6	64.5
2006	80.4	90	83.4	87.9	56.6	60.6

GRANBURY ISD
Helping Students Reach New Heights

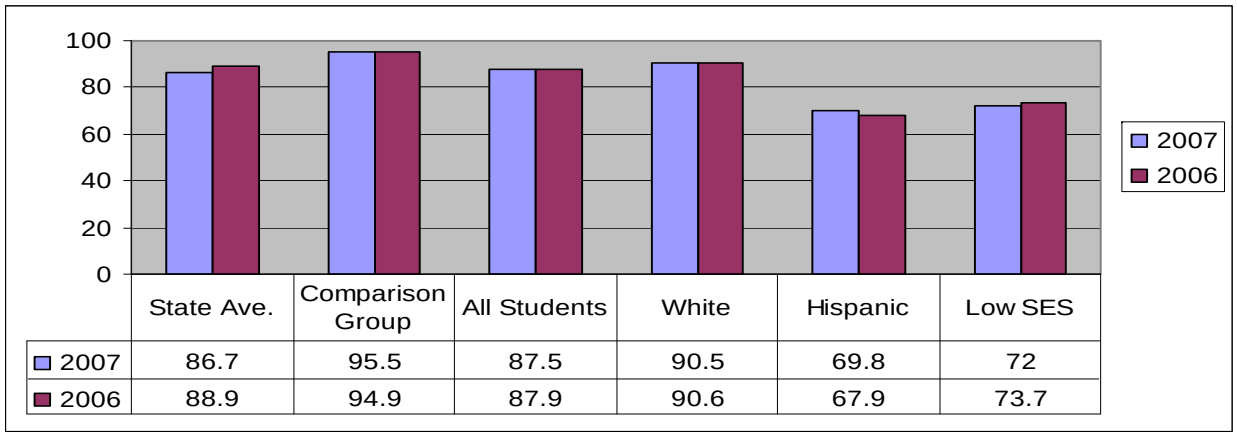
Goal 1: High School Allotment

The completion rate at Granbury High school will increase to 94% for all students, 94% for White students, 90% for Hispanic students, and 90% for Low SES students in the 2006-2007 school year.

Completion/Student Status rates for 2006- 2007:

All students	**83.1%**	**Not met**	**Same % proposed**
White	**87.1%**	**Not met**	**Same % proposed**
Hispanic	**56.6%**	**Not met**	**Same % proposed**
Low SES	**64.5%**	**Not met**	**Same % proposed**

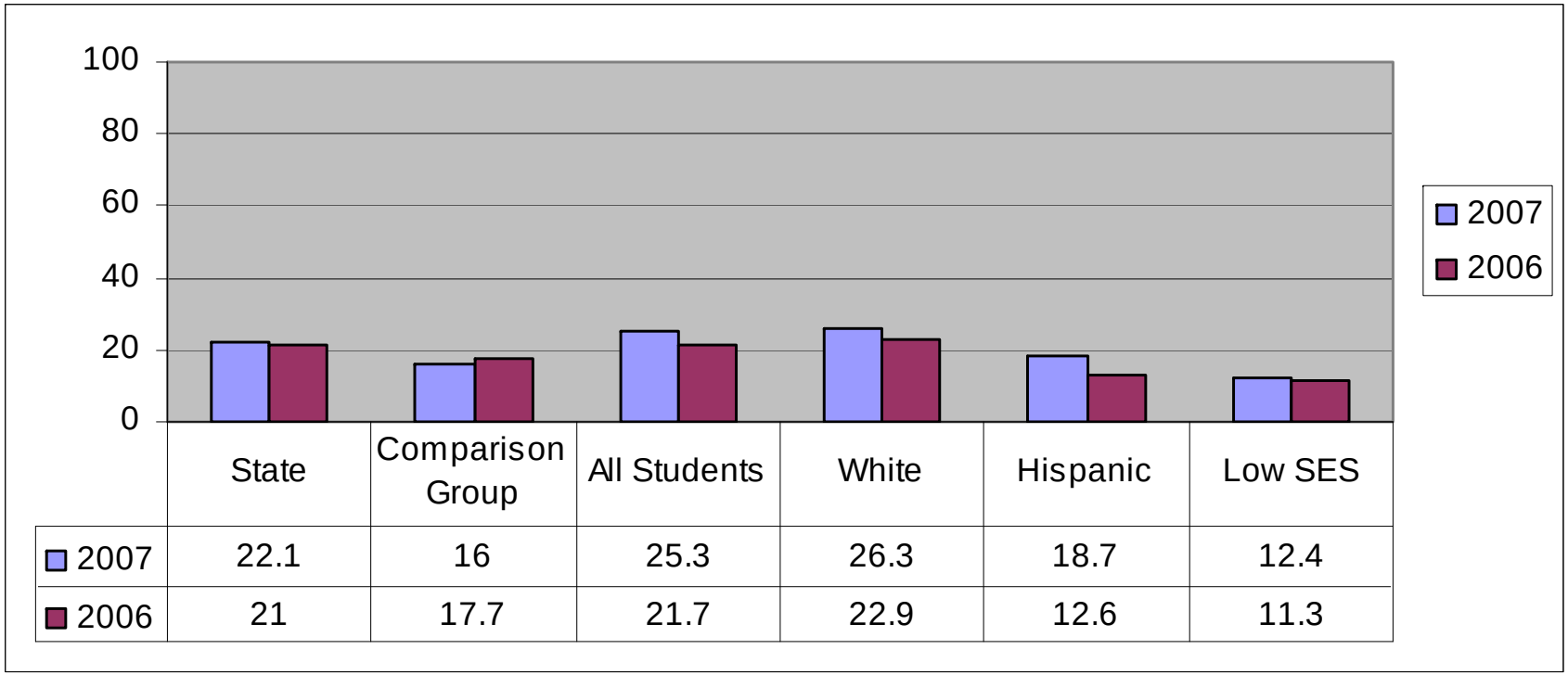
Completion Rate I (Without GED):



	State Ave.	Comparison Group	All Students	White	Hispanic	Low SES
2007	86.7	95.5	87.5	90.5	69.8	72
2006	88.9	94.9	87.9	90.6	67.9	73.7

Goal 2: High School Allotment

Advanced Course/Dual Enrollment



	State	Comparison Group	All Students	White	Hispanic	Low SES
2007	22.1	16	25.3	26.3	18.7	12.4
2006	21	17.7	21.7	22.9	12.6	11.3

GRANBURY ISD
Helping Students Reach New Heights

Goal 2: High School Allotment

Enrollment in advanced courses, including College Board Advanced Placement course, International Baccalaureate course, and dual or college credit courses will increase to 28% for all students, 29% for White students, 27% for Hispanic students, and 20% for Low SES students.

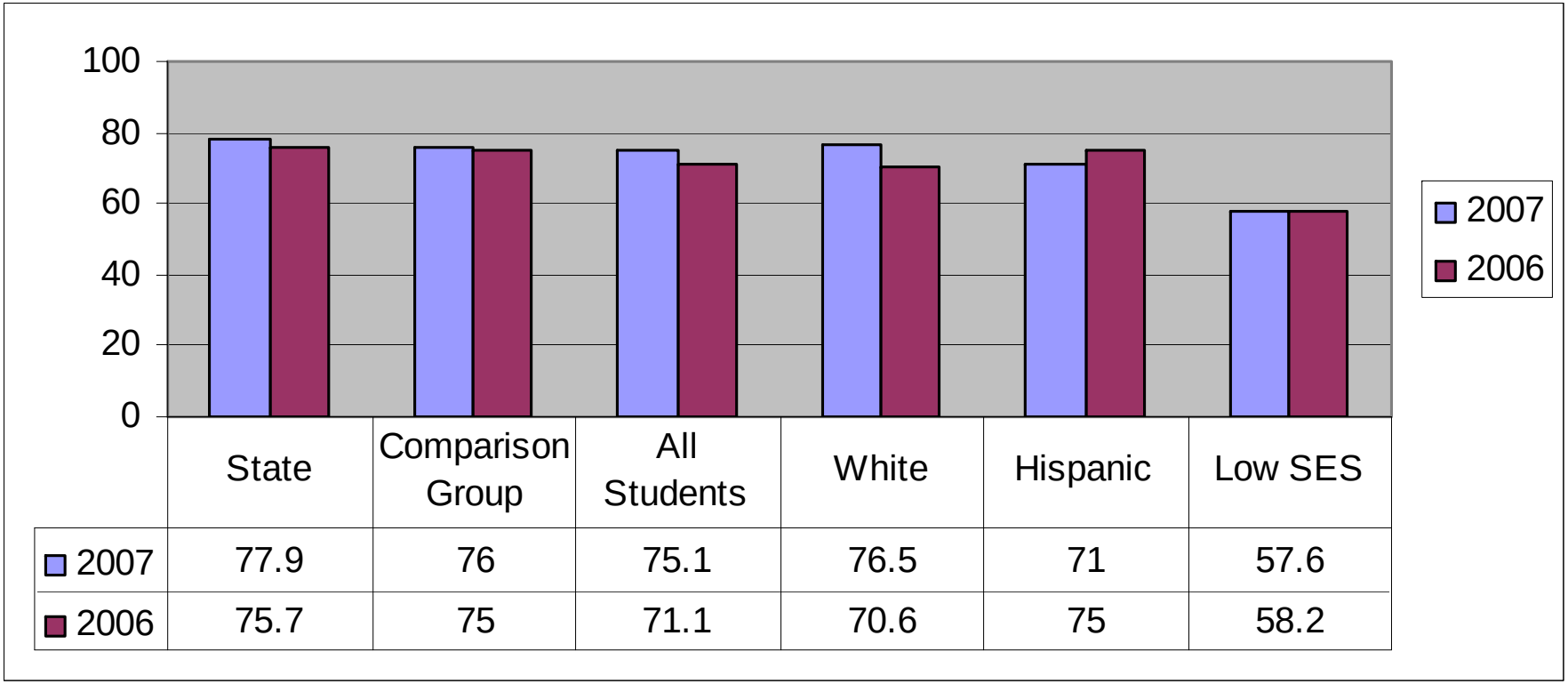
Advanced Course/Dual Enrollment for 2006-2007:

All students	**25.3%**	**Not met**	**Same % proposed**
White	**26.3%**	**Not met**	**Same % proposed**
Hispanic	**18.7%**	**Not met**	**Same % proposed**
Low SES	**12.4%**	**Not met**	**Same % proposed**

GRANBURY ISD
Helping Students Reach New Heights

Goal 3: High School Allotment

Percentage of graduates on Recommended High School Program or Distinguished Academic Program.



	State	Comparison Group	All Students	White	Hispanic	Low SES
2007	77.9	76	75.1	76.5	71	57.6
2006	75.7	75	71.1	70.6	75	58.2

GRANBURY ISD
Helping Students Reach New Heights

Goal 3: High School Allotment

Percentage of students successfully graduating on the Recommended High School Program or Distinguished Achievement Program described in Chapter 74, Subchapter E, of this title (relating to Graduation requirements, Beginning with school year 2004-05), or Chapter 74, Subchapter F, of this title (relating to Graduation requirements, Beginning with school year 2007-08) will increase to 70% in the 2006-07 school year.

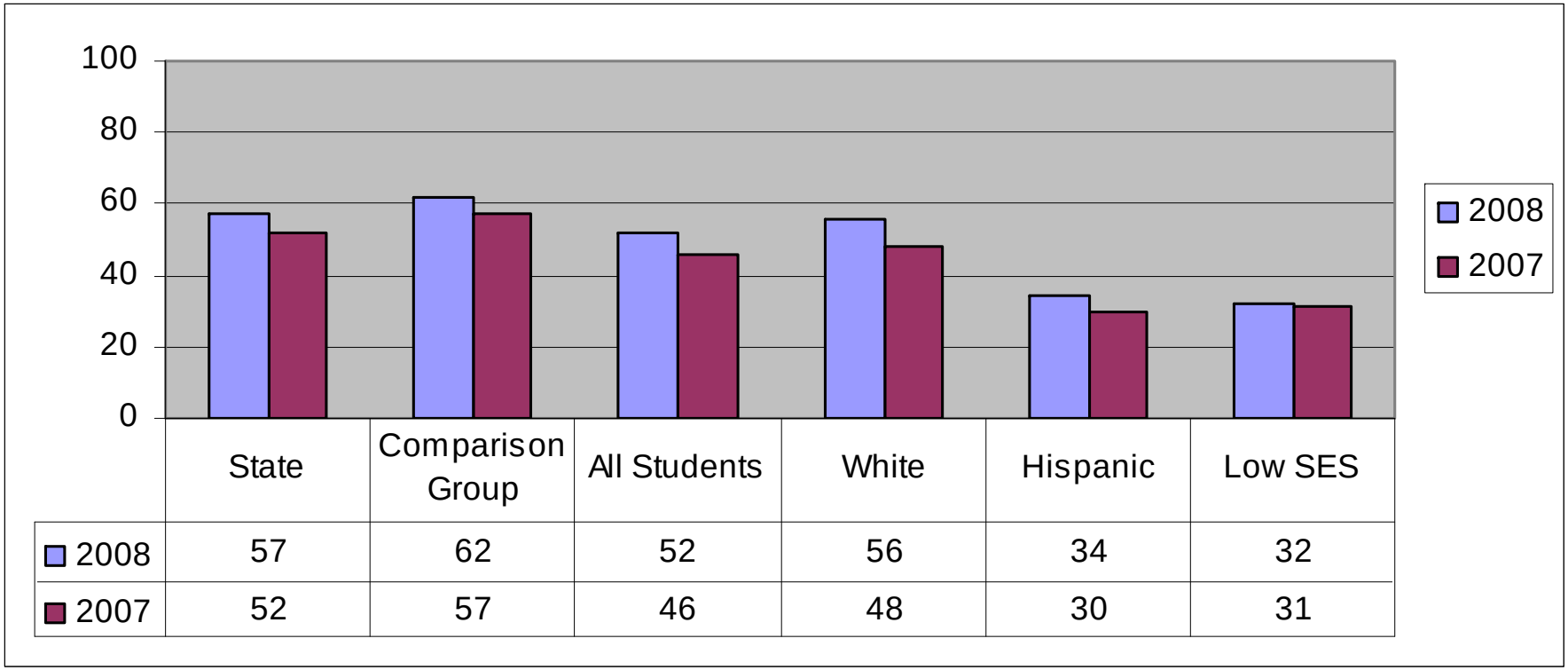
RHSP/DAP Graduates for 2006-2007

All students	**75.1%**	**met**	**80 % proposed**

GRANBURY ISD
Helping Students Reach New Heights

Goal 4: High School Allotment

Higher Education Readiness Component– ELA.



	State	Comparison Group	All Students	White	Hispanic	Low SES
2008	57	62	52	56	34	32
2007	52	57	46	48	30	31

GRANBURY ISD
Helping Students Reach New Heights

Goal 4: High School Allotment

Percentage of students who achieve the higher education readiness component qualifying scores on the English Language Arts section of the exit-level Texas Assessment of Knowledge and Skills (TAKS) will increase to 53% for all students, 53% for White students, 42% for Hispanic students, and 42% for Low SES students.

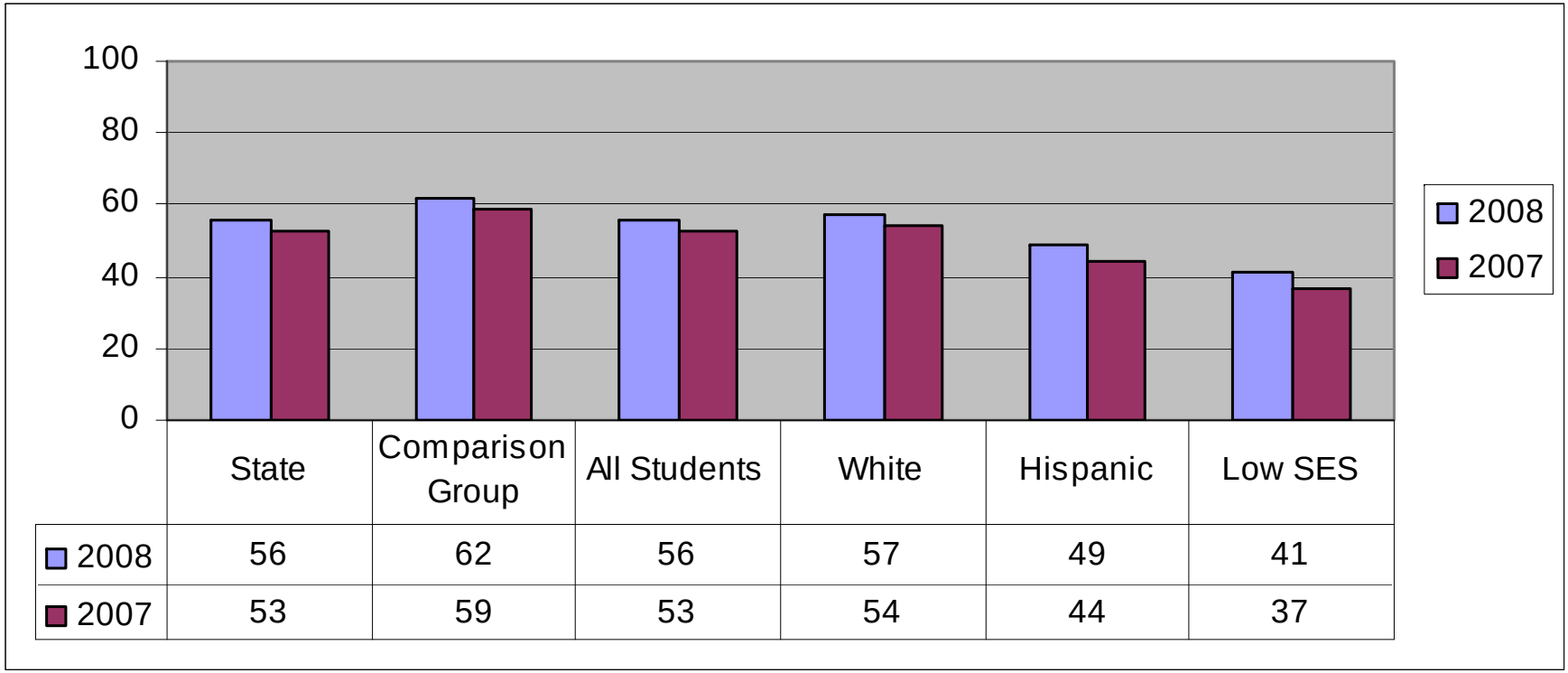
TSI Higher Ed. Readiness Component – ELA 2007-2008

All students	**52%**	**Not Met**	**Same % proposed**
White	**56%**	**Met**	**63 % proposed**
Hispanic	**34%**	**Not Met**	**Same % proposed**
Low SES	**32%**	**Not Met**	**Same % proposed**

GRANBURY ISD
Helping Students Reach New Heights

Goal 5: High School Allotment

Higher Education Readiness Component- Math:



	State	Comparison Group	All Students	White	Hispanic	Low SES
2008	56	62	56	57	49	41
2007	53	59	53	54	44	37

GRANBURY ISD
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Goal 5: High School Allotment

Percentage of students who achieve the higher education readiness component qualifying scores on the mathematics section of the exit-level Texas Assessment of Knowledge and Skills (TAKS) will increase to 60% for all students, 60% for White students, 50% for Hispanic students, and 41% for Low SES students.

TSI Higher Ed. Readiness Component – Math 2007-2008

All students	**56%**	**Not Met**	**Same % proposed**
White	**57%**	**Not Met**	**Same % proposed**
Hispanic	**49%**	**Not Met**	**Same % proposed**
Low SES	**41%**	**Met**	**50 % proposed**

GRANBURY ISD
Helping Students Reach New Heights

High School Allotment funded Programs 2007-2008 School Year

Granbury High School Summer School

- Funding for teachers, administrators, support staff, supplies, transportation, scholarships and breakfast/lunch for students.

Crossland 9th Grade Summer Academy

- Program to create a "tipping point" in 9th grade classrooms that supports a culture of respectful engagement and high academic success for underserved students.
- To develop classroom culture to support academic achievement.
- Build student confidence in their ability to learn through effective effort.
- Build student expertise and jump-start students into a successful high school experience.
- Build student confidence in their ability to make post-secondary education a reality.
- Funding for teachers, administrators, support staff, supplies, transportation, and breakfast/lunch for students.

GRANBURY ISD
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High School Allotment funded Programs 2007-2008 School Year

Field Trips

- STARS Academy Field trip to the Texas State Technical Institute in Waco.
- Tarleton State University Texan Tours in November 2007 & March 2008

Dual Credit Tuition and Fees

- Assists students financially by paying for dual credit courses with Weatherford College and Hill College.
- Four students were awarded scholarships for Dual Credit courses.

Instructional/Career software and materials

- Opposing Viewpoints with Critical Thinking; Education and Testing Reference Center.
- Online databases that address reading and higher level thinking. Online databases that cover career guidance and testing for school and college.
- Occupational Outlook Handbook for counselors and librarians.

  This book provides career information for students. It contains detailed descriptions for almost 270 jobs in the nation including working conditions, outlook, required training/education, earnings, related occupations to the job, and information on writing resumes and preparing for interviews.

GRANBURY ISD
Helping Students Reach New Heights

High School Allotment funded Programs 2007-2008 School Year

STARS Enhanced Science Program

- STARS Academy was assisted by purchasing a Science Lab Kit for their science program.

Maple Calculus software.

- Software to aid instructors and students enrolled in Dual Credit Calculus through Weatherford College.

LCD projectors and document cameras

- These were furnished to English and Science teachers at GHS and Crossland.

GRANBURY ISD
Helping Students Reach New Heights

High School Allotment funded Programs 2007-2008 School Year

Server to house Moodle Virtual Classrooms for GHS

- Moodle is a course management system designed to enhance student learning via helping educators create effective online learning communities. It can also be called a 'Virtual Learning Environment' or 'Learning Platform'. The Moodle system provides a range fro content creation and delivery to communication and collaboration to enhance student learning. Additionally teachers are able to assess, manage, and track students individually.

Dual Credit Instructors Professional Development.

- The dual credit teacher has been assisted with money to pay for conferences, institutes and workshops that were strongly recommended by the department chair for Weatherford College.

Parent Meetings

- Dual Credit meetings, Hispanic night meetings, College Connection meetings, etc.

GRANBURY ISD
Helping Students Reach New Heights

Additional comments:

- If you have any questions or would like more information, please contact me Wednesday, Thursday or Monday. I will be out of the office on Friday. I will be sure to have it for you at the board meeting on Monday night.

Marsha Grissom 817-408-4606
marsha.grissom@granburyisd.org

Granbury High School Night Credit Recovery Program

Goal: To allow students to recover credits to graduate on time.

GHS is beginning a night credit recovery program on February 24, 2009. This program will allow students to attend classes for credit recovery only. Night Credit Recovery will be held each Tuesday, Wednesday, and Thursday from 5:00 p.m. until 8:00 p.m. High School Allotment is funding this program.

The long term plan for this program is to create a fully operative night school in 2009-10. This plan requires GISD Board approval prior to submission to and approval from TEA.