Regular

Monday, August 25, 2008 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - 6:00 PM - GISD Board Room**
2. **Public Meeting to discuss Budget and Proposed Tax Rate**
3. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**

a. Chapter 551.074 - Personnel
1. Consider staff appointments
b. Chapter 551.072 - Purchase, exchange, lease or value of real property

4. **Reconvene in open session - 7:00 PM**
5. **Opening Comments/Invocation**
6. **Pledges - U.S. Flag & Texas Flag**
7. **Recognitions**
8. **Consent Agenda Items**

a. Minutes of the July 21, 2008 regular meeting
b. Minutes of the July 22, 2008 Budget Workshop
c. Minutes of the August 5, 2008 special meeting
d. Technology Purchases
e. Budget Amendments
f. Medicaid Administration Program
g. Alcohol and Drug testing Administration Services CSP 2008-29 (new bid)
h. Custodial Chemicals & Supplies CSP 2008-33 (new Bid)
i. Transportation Supplies and After Market Parts Bid 2008-32
j. Automotive Truck & Bus OEM Parts Bid 2008-30
k. Automotive Lubricants Bid 2008-28
l. Appoint GISD list of Certified Appraisers for 2008-2009
m. Resolution regarding extracurricular status of 4-H organization

9. **Consider Manual Trades Payroll**
10. **Consider Official Delegate Designation**
11. **Consider Secondary Science Project and Elementary Math Partnership**
12. **Consider ESC Region 10 Mass Communication Interlocal Agreement and Resolution**
13. **Consider Vehicle Service Interlocal Agreement with Tolar ISD and Lipan ISD**
14. **Consider DEE(LOCAL)**
15. **Consider CH(LOCAL)**
16. **Consider Update 83, affecting local policies, DEA(LOCAL): Compensation and Benefits - Salaries and wages; DGBA-A(LOCAL): Personnel - Management Relations - Employee Complaints/Grievances; DIA(LOCAL): Employee Welfare - Freedom from Discriminaton, Harassment, and Retaliation; FB(LOCAL): Equal Educational Opportunity; FFH(LOCAL): Student Welfare - Freedom from Discrimination, Harrassment, and Retaliation; FL(LOCAL): Student Records; FNC(LOCAL): Student Rights and Responsibillities - Student Conduct; FNG-A(LOCAL): Student Rights and Responsibilities - Student and Parent Complaints/Grievances: FO(LOCAL): Student Discipline; GF-A(LOCAL): Public Complaints;**
17. **Consider Facility Use Fees**
18. **Consider agreement for purchase of attendance credits with the Texas Education Agency for the 2008-09 school year**

19. **Consider Adoption of 2008-09 Budget**
20. **Consider Adoption of 2008 Tax Rate**
21. **Reports**
a. Reports by William Harris, Superintendent
1. Opening School
b. Reports by Sharay Boynton, Executive Director of Finance
1. Financial Statement for 6/30/08
2. Financial Statements for 7-31-08
c. Reports by Randy Leach, Director of Facilities
1. Facilities Update
a. Construction Update
b. School Safety Security
d. Reports by Jan Van Dorn, Assistant Superintendent
1. Summer School
2. Technology Plan
3. Campus Improvement Plans
22. **Board members special reports**
23. **Public comments/audience participation**
24. **Consider action on items discussed in closed session**
a. Consider staff appointments
b. Consider purchase, exchange, lease or value of real property
25. **Adjourn**

GRANBURY ISD

Helping Students Reach New Heights

GRANBURY ISD
2008-09 PROPOSED BUDGET

199 - GENERAL FUND
240 - FOOD SERVICE FUND
599 - DEBT SERVICE FUND

GRANBURY ISD
2008-09 PROPOSED BUDGET
GENERAL OPERATING REVENUE

DESCRIPTION	2008-09 PROPOSED	% OF TOTAL REVENUE
5711 - CURRENT YEAR TAXES	33,518,240	58.96%
5713 - PRIOR YEAR TAXES	850,000	1.50%
5719 - PENALTIES & INTEREST	700,000	1.23%
5729 - LEA REIMBURSEMENTS	215,000	0.38%
5735 - OUT OF DISTRICT TUITION	0	0.00%
5736 - SUMMER SCHOOL TUITION	25,000	0.04%
5737- DRIVERS ED TUITION	27,000	0.05%
5738 - HIGH SCHOOL PARKING FEES	22,000	0.04%
5739 - GED REGISTRATION FEES		0.00%
5742 - INTEREST INCOME	1,000,000	1.76%
5743 - RENTAL OF LAND	1,000	0.00%
5743 - BLDG/FIELD USE FEE	45,000	0.08%
5749 -TEXTBOOK REVENUE	3,000	0.01%
5749 - MISC. LOCAL REVENUE	138,900	0.24%
5751 - FOOD SERVICE INDIRECT REV	29,000	0.05%
5752 - ATHLETIC RECEIPTS	120,000	0.21%
5753 - COMMUNITY ED RECEIPTS	19,100	0.03%
5755 - GEA 7 REVENUE	65,000	0.11%
5755 - OTHER ENTERPRISING INCOME	105,100	0.18%
5771 - TIER I CED REVENUE		0.00%
5811 - PER CAPITA REVENUE	2,220,985	3.91%
5812 - FOUNDATION REVENUE	14,517,367	25.54%
5829-ADDITIONAL STATE REVENUE		0.00%
5831 - TRS ON-BEHALF PAYMENTS	2,680,161	4.71%
5931 - MEDICAID REVENUE	250,000	0.44%
5853 - TECHNOLOGY REVENUE	186,690	0.33%
5929 - FEDERAL INDIRECT REVENUE	40,000	0.07%
5932 - MAC REVENUE	10,000	0.02%
5948 - JROTC REVENUE	60,000	0.11%
5765 - DONATIONS		0.00%
TOTALS	56,848,543	100.00%

GRANBURY ISD - GENERAL OPERATING

SUMMARY OF DISTRICT

2008-2009 PROPOSED BUDGET

FUNCTION	2008-09 PROPOSED	% OF BUDGET
11 - INSTRUCTION	33,276,090	56%
12 - INST. RESOURCES & MEDIA	1,060,948	2%
13 - CURRICULUM & STAFF DEV	1,194,602	2%
21 - INSTRUCTIONAL LEADERSHIP	595,999	1%
23 - SCHOOL LEADERSHIP	3,726,414	6%
31 - GUIDANCE/COUNSELING	2,181,768	4%
33 - HEALTH SERVICES	373,263	1%
34 - TRANSPORTATION	3,681,685	6%
36 - CO-CURRICULAR/EXTRA	1,766,627	3%
41 - GENERAL ADMINISTRATION	2,895,682	5%
51 - PLANT MAINTENANCE	6,435,339	11%
52 - SECURITY & MONITORING SVS	390,574	1%
53 - DATA PROCESSING	1,034,784	2%
61 - COMMUNITY EDUCATION	240,116	0%
71 - DEBT SERVICE	0	0%
81 - FACILITIES CONST & ACQUIS	250,000	0%
TOTAL	59,103,891	100%

GRANBURY ISD
FOOD SERVICE FUND (FUND 240)
PROJECTED BUDGET
2008-09

	2008-2009		
REVENUE			
5742 INTEREST INCOME	28,000		
5751 LOCAL FOOD SERVICE REVENUE	1,581,370		
5829 STATE MATCHING FUNDS	17,500		
5921 BREAKFAST PROGRAM REVENUE	305,125		
5922 LUNCH PROGRAM REVENUE	920,993		
5923 USDA DONATED COMMODITIES	120,822		
TOTAL REVENUE			2,973,810
EXPENDITURES			
FUNCTION 35			
6100 SALARIES & BENEFITS	1,408,582		
6200 CONTRACTED SERVICES	33,180		
6300 SUPPLIES & MATERIALS	1,400,784		
6400 OTHER OPERATING EXPENSE	17,300		
6600 CAPITAL OUTLAY	70,017		
TOTAL FUNCTION 35		2,929,863	
FUNCTION 51			
6200 CONTRACTED SERVICES	36,584		
TOTAL FUNCTION 51		36,584	
TOTAL EXPENDITURES			2,966,447
NET EFFECT TO FUND BALANCE 8/31/2009			7,363

GRANBURY ISD
DEBT SERVICE FUND (FUND 599)
PROJECTED BUDGET
2008-09

8/31/08 FUND BALANCE			366,725
REVENUE			
5711 TAXES, CURRENT	5,550,000		
5712 TAXES, PRIOR YEARS	175,000		
5719 PENALTIES & INTEREST	75,000		
5742 INTEREST INCOME	80,000		
5800 TIER III	0		
TOTAL REVENUE		5,880,000	
EXPENDITURES			
FUNCTION 71			
6511 BOND PRINCIPAL	3,597,157		
6521 BOND INTEREST	2,186,489		
6599 OTHER DEBT FEES	6,000		
TOTAL EXPENDITURE		5,789,646	
NET EFFECT TO FUND BALANCE 8/31/2009			90,354
PROJECTED FUND BALANCE 8/31/2009			457,079

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
July 21, 2008

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, July 21, 2008 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St, Granbury, Texas.

Presiding Officer..... Charlie Cloud

Board Members Present

Bowen Brawner
Jerry Campbell
Barbara Herrington
Kevin Myers
Micky Shearon
Don Walton

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Charlie Cloud, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:02 p.m. under the Texas Open Meetings Act, 551.074 – personnel and 551.072 – purchase, exchange, lease or value of real property.

Reconvened

The board reconvened in open session at 7:30 p.m.

Invocation/Opening Comments

Dr. Charles Somervill, pastor First Presbyterian Church, lead the prayer.

Pledge U.S. Flag and Texas Flag

Pledges were led by Charlie Cloud

Recognition

William Harris, Superintendent recognized Alicia Hernandez, Granbury ISD's new Child Nutrition Director

Consent agenda items

A motion was made by Jerry Campbell and seconded by Micky Shearon to approve consent agenda items A. minutes of the June 9, 2008 regular meeting, B. technology purchases, C. budget amendments, D. remanufactured transmissions bid 2007-21 (1R), E. automotive filters bid 2007-20 (1R), F. electrical supplies bid 2008-24, G. electrical supplies bid 2008-23, H. paint supplies & equipment bid 2008-22, I. HVAC supplies & equipment bid 2008-21, J. Instructional supplies catalog bid, K. consider Buy Board purchase of AMS gym light replacement project, as presented. **MOTION CARRIED**: YES 7 – NOE 0

Consider Student code of conduct 2008

A motion was made by Barbara Herrington and seconded by Jerry Campbell to approve the Student Code of Conduct 2008 as presented. **MOTION CARRIED**: YES 7 – NOE 0

Consider Substitute Teacher Pay Schedule

A motion was made by Kevin Myers and seconded by Jerry Campbell to approve the substitute teacher pay schedule as presented. **MOTION CARRIED** YES 7 – NOE 0

2008-09 Employee Stipend/Extra Duty Pay Schedule

A motion was made by Kevin Myers and seconded by Jerry Campbell to approve the 2008-09 employee stipend/extra duty pay schedule as presented with this schedule being readdressed in January 2009. **MOTION CARRIED**: Yes 4 – NOE 3 – Don Walton, Bowen Brawner and Barbara Herrington voting no.

Reports

Dr. Noel Landuyt gave a report on the Survey of Organizational Excellence taken by the Granbury ISD employees.

William Harris, Superintendent, asked the Board to be thinking of who they wanted to designate as the TASB delegate and this would be voted on at the August 25th Board meeting. Mr. Harris also reminded the Board to review Update 83 (LEGAL) and (LOCAL) policies. Update 83 will be voted on at the August 25th meeting.

Sharay Boynton, Executive Director of Finance, presented the 5-31-08 Investment Report and the 5-31-08 Financial Statement. Sharay also reported that the district has received it's first royalty check of $45, 000.

Randy Leach, Director of Facilities stated that the Ag Science Complex was in punch list phase. Canopies are being installed at the elementary campuses and will be complete the first week of August. Mr. Leach stated the front door security updates should be finished by the second week of August.

Board members special reports

Barbara Herrington stated Leta Andrews had emergency surgery, one artery with 99.9% blockage and one with 72% blockage. Mrs. Andrews received two stents and is doing well.

Public Comments

Robert Elkins spoke to the Board about the new hourly pay procedure and the effect it would have on certain GISD employees.

The Board convened in closed session at 9:03 p.m. to finish discussion on the Level III grievance and personnel.

The Board reconvened in open session at 10:25 p.m.

Action on Items Discussed in Closed Session

Staff appointments

A motion was made by Jerry Campbell and seconded by Micky Shearon to approve staff appointments as presented. Staff appointments: Leah Dawson, 2nd grade teacher, Acton Elementary; Nathan Winnett, 1st grade teacher, Acton Elementary; Ashley Bray, Kindergarten teacher, Baccus Elementary; Kristine Crawford, 1st grade bilingual teacher, Emma Roberson Elementary; Lynda Foster, reading specialist, Brawner Intermediate; Beverly Kiker, 5th grade teacher, Brawner Intermediate; Maria Ward, 4th grade bilingual teacher, Brawner Intermediate; Kassi Foegelle, 4th grade teacher, Oak Woods Intermediate; Deidre Browder, 3rd grade teacher, Mambrino; Kathy Horn, nurse, Mambrino; Glenn Mihills, 5th grade teacher, Mambrino; Deborah Moody, 3rd grade teacher, Mambrino; Shelley Parker, Special Ed Transition, Mambrino; Jeffery Guelker, social studies/coach, Acton Middle School; Ryan Scott, special ed ELA teacher; Acton Middle School; Karissa Sherrill, math teacher, Acton Middle School; Melissa Contrucci, ELA teacher, Granbury Middle School; Jana Jones, Math teacher/coach, Granbury Middle School; Tracie Galindo, science teacher, Granbury Middle School; Deborah McGowen, science teacher, Granbury Middle School; Cari Ramsour, math teacher, Granbury Middle School; Nita Shelton, science teacher, Granbury Middle School; Karen Town, counselor, Granbury Middle School; Corey Allen, history teacher/assist tennis coach, Granbury High School; Crystal Pesina, French teacher, Granbury High School; Haley Tabor, art/photography teacher, Granbury High School; William Norris, math teacher, Behavior Transition Center; Roberta Brady, assistant child nutrition director, Support Services - Food Service **MOTION CARRIED**: YES 6 – NOE 0 Kevin Myers was away from the table at the time of voting.

A motion was made by Micky Shearon and seconded by Barbara Herrington to approve Cheryl Yowell as CTE Director. **MOTION CARRIED**: YES 7 – NOE 0

Don Walton requested that Kit Landgon and James Rains be voted on separately.

A motion was made by Micky Shearon and seconded by Kevin Myers to approve Kit Langdon as a science teacher at Crossland 9th Grade Center. **MOTION CARRIED**: Yes 7 – NOE 0

A motion was made by Micky Shearon and seconded by Jerry Campbell to approve James Rains as health/p.e. teacher/asst baseball coach at Crossland 9th Grade Center. **MOTION CARRIED**: YES 5 – NOE 1 – Abstain 1. Don Walton voted no and Bowen Brawner abstained.

Mr. Harris stated Brad Hart was being reassigned as Head Baseball Coach, Pat Yelverton as assistant principal at Crossland 9th Grade Center and Mike Cate as assistant principal at Acton Middle School.

A motion was made by Micky Shearon and seconded by Don Walton to remand the Level III complaint back to the Superintendent, back to administration for further investigation. After much discussion by the Board, it is felt we do not have enough information, there was quite possibly not an adequate investigation done for us to make a determination so we remand this back to the Superintendent to conduct an investigation and stay in close contact with the board President relative to findings. **MOTION CARRIED**: YES 5 – NOE 1 – Abstain 1. Kevin Myers voted no and Barbara Herrington abstained due to information that came to her outside of the grievance process.

Consider purchase, exchange, lease or value of real property

None

Adjournment

There being no further business, the meeting was adjourned at 10:32 p.m.

Charlie Cloud, Board President

Micky Shearon, Board Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
July 22, 2008

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Tuesday, July 22, 2008 at 8:00 a.m.. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Charlie Cloud

Board Members Present

Jerry Campbell
Barbara Herrington
Kevin Myers arrived at 11:54 a.m.
Micky Shearon
Don Walton
Bowen Brawner

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer

Others Present

Media
Employees
Community

Meeting Called to Order

President, Charlie Cloud, called the meeting to order at 8:30 a.m. and noted that a quorum of board members is present, the meeting has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Budget Workshop

Discussion led by Sharay Boynton

Adjourned

There being no further business the meeting was adjourned at 3:00 p.m.

Charlie Cloud, President

Micky Shearon, Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
August 5, 2008

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Tuesday, August 5, 2008 at 7:00 p.m.. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Charlie Cloud

Board Members Present

Barbara Herrington
Kevin Myers
Micky Shearon
Jerry Campbell
Don Walton
Bowen Brawner

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present

Media
Employees
Community

Meeting Called to Order

President, Charlie Cloud, called the meeting to order at 7:00 p.m. and noted that a quorum of board members is present, the meeting has been duly called and that notice of this meeting has been posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Closed Session

The Board of Trustees convened in closed session at 7:04 p.m. under the Texas Open Meetings Act, Chapter 551.074 – personnel.

Reconvened

The Board reconvened in open session at 7:47 p.m.

Budget Workshop

Sharay Boynton, Executive Director of Finance, discussed the TEA Revised Target Revenue Calculation with the Board. Sharay also presented job descriptions for Transportation Clerk – Payroll and Instructional Technology Tech

Consider tax rate to include on the Notice of Public Meeting to Discuss Budget and Proposed Tax Rate publication

A motion was made by Jerry Campbell and seconded by Barbara Herrington to post the tax rate to include on the Notice of Public Meeting to discuss budget and proposed tax rate publication as presented. **MOTION CARRIED**: Yes 6 – NOE 1 Kevin Myers voted no.

Consider adoption of Board Resolution explaining intent to exceed or fall short of proposed expenditure targets established by the commission of Education

A motion was made by Jerry Campbell and seconded by Don Walton to adopt the Board Resolution explaining intent to exceed or fall short of proposed expenditure targets established by the commission of education as presented. **MOTION CARRIED**: Yes 6 – Noe 1 Bowen Brawner voted no.

Superintendent's Report

William Harris, Superintendent, presented Pete Kendall, of the Hood County News, with a certificate for the Texas Association of School Boards Media Honor Roll for his fair and balanced reporting of school news.

Mr. Harris also led the discussion on the manual trades pay schedules.

Staff Appointments

A motion was made by Jerry Campbell and seconded by Micky Shearon to approve the personnel as presented. **MOTION CARRIED** Yes 7 – Noe 0 Personnel approved: Kimberly Wreay, 2nd Grade, Acton Elementary; Margie Donahue, Instructional Specialist, Nettie Baccus Elementary; Joe Paul Thompson, Special Education Teacher, Mambrino; Debra Dominguez, 7th ELA Teacher, Acton Middle School; Walter Habluetzel, Assistant Principal, Acton Middle School; Joseph Hardt, Art Teacher, Crossland 9th Grade Center; John Beckler, Transition Teacher, Granbury High School, Tanner Fain, Science Teacher, Granbury High School; Matthew Gilbert, Auto Tech Teacher, Granbury High School; Phil Groeshel, Theatre Arts Teacher, Granbury High School; Lindsay Moore, Speech Pathologist Assistant, Special Education Department

Consider Special Education Director

A motion was made by Kevin Myers and seconded by Micky Shearon to approve Charles Eugene "Chuck" Schreiber as Special Education Director. **MOTION CARRIED**: Yes 6 – Noe 0 – Abstain 1 Jerry Campbell abstained.

Adjourned

There being no further business the meeting was adjourned at 8:57 p.m.

Jerry Campbell, President

Charlie Cloud, Secretary

Campus/Department Technology Purchases

Item	Campus/ Department	Requestor	Description	Qty.	Cost	Budget Code
1	GHS	Marsha Grissom	SchoolMessenger ASP Plus License	1600	$3,600.00	199 E 23 6297 99 001 0 11 000
-						
2	BTC	Biff Peterson	Dell Latitude D630 Laptop Computer (Teacher)	1	$1,400.00	199 E 33 6645 00 003 0 11 000
3	BTC	Biff Peterson	Dell 1720dn Laser Printer	1	$400.00	199 E 33 6645 00 003 0 11 000
-						
4	CNG	Lynn Pool	Cabling Supplies for New Computer Lab	1	$1,000.00	199 E 11 6397 00 005 0 11 000
5	CNG	Lynn Pool	HP LaserJet P4015n Laser Printer	1	$997.00	199 E 11 6645 00 005 0 11 000
6	CNG	Lynn Pool	SchoolMessenger ASP Plus License	550	$1,237.50	199 E 23 6297 99 005 0 11 000
7	CNG	Lynn Pool	RaptorWare Barcode Scanner w/ Stand	1	$150.00	199 E 23 6645 00 005 0 11 000
8	CNG	Lynn Pool	Dell Optiplex GX755 Desktop Computer (Staff)	1	$1,150.00	199 E 23 6645 00 005 0 11 000
9	CNG	Lynn Pool	Dell Optiplex GX755 Desktop Computer (Staff)	1	$1,150.00	199 E 23 6645 00 005 0 11 00F
-						
10	GMS	Diane Fullerton	SchoolMessenger ASP Plus License	750	$1,687.50	199 E 23 6297 99 041 0 11 000
-						
11	AMS	Jimmy Dawson	SchoolMessenger ASP Plus License	750	$1,687.50	199 E 23 6297 99 042 0 11 000
-						
12	AES	Ralph Purget	Dell Optiplex GX755 Desktop Computer (Staff)	1	$1,150.00	199 E 23 6645 00 102 0 11 00F
-						
13	Curriculum	Sharon Williams	Dell Latitude D630 Laptop Computer /w Docking Station	1	$1,800.00	199 E 13 6645 00 731 0 11 00F
14	Curriculum/GHS	Sharon Williams	Annual Maple Maintenance Renewal - 500 User License	1	$1,198.00	428 E 11 6297 00 001 0 11 000
-						
15	Transportation	Terry Slemmons	Dell Optiplex GX755 Desktop Computer (Staff)	1	$1,150.00	199 E 34 6645 00 800 0 99 00F
-						
16	CTE	Cheryll Yowell	Dell Latitude D630 Laptop Computer /w Docking Station	1	$1,800.00	199 E 21 6645 00 920 0 22 00F
17	CTE	Cheryll Yowell	Dell Optiplex GX755 Desktop Computer (Staff)	1	$1,150.00	199 E 21 6645 00 920 0 22 00F
-						
18	Athletics	Dwight Butler	SIIG FireWire 2-Port Cardbus - Video Input Adapter	1	$48.37	181 E 36 6397 00 001 0 91 020

19	Athletics	Dwight Butler	160GB - 7200RPM Hard Drive for Dell Latitude D630	2	$195.98	181 E 36 6397 00 001 0 91 020
20	Athletics	Dwight Butler	Cabling Supplies for Pirate Pavilion	1	$175.00	181 E 36 6397 00 001 0 91 020
21	Athletics	Dwight Butler	DSV Professional Edition 4.0 Software & License	3	$11,724.70	181 E 36 6397 00 001 0 91 020
22	Athletics	Dwight Butler	DSV Remote Control w/ Laser Pointer	3	$1,485.00	181 E 36 6645 00 001 0 91 020
23	Athletics	Dwight Butler	Cisco Catalyst 24-Port Switch & GBIC	1	$3,413.20	181 E 36 6645 00 001 0 91 020
					Total:	**$39,749.75**

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2008
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 18, 2008
RE: Budget Amendments

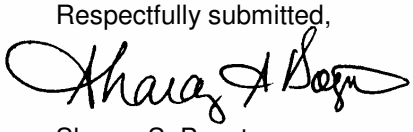
SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield

Date Submitted: August 18, 2008

Fund 199, Mr. Ralph Purget, Originator
This Amendment recognizes funds in the amount of $1,350 allocated to function 11, $175 allocated to function 23, and $945 allocated to function 51. These funds are generated within the campus fund and will be used to fund technology equipment and furniture.

Fund 199, Ms. Beverly Huffman, Originator
This Amendment recognizes donated funds in the amount of $7,420 allocated to function 51. These funds are donated by the campus PTA and will be used to purchase new sound equipment for the campus.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes funds in the amount of $10,463 allocated to function 61. These funds are generated from summer camps and will be used to fund that program.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes funds in the amount of $10,800 allocated to function 11. These funds are generated from Driver's Education tuition, and will be used to fund that program.

Fund 199, Ms. Marsha Grissom, Originator
This Amendment recognizes funds in the amount of $1,700 allocated from function 36 to function 11. These funds are being amended to fund a stipend for the New Jersey Writing Project and purchase of student planners.

Fund 199, Ms. Marsha Grissom, Originator
This Amendment recognizes funds in the amount of $950 allocated from function 36 to function 31. These funds are being amended to fund the ACT license for the campus.

Fund 199, Ms. Marsha Grissom, Originator
This Amendment recognizes funds in the amount of $200 allocated from function 13 to function 31. These funds are being amended to fund travel for the campus counselor.

Fund 199, Mr. Jimmy Dawson, Originator
This Amendment recognizes funds in the amount of $278 allocated from function 23 to function 13 and $1,500 allocated from function 13 to function 11. These funds are being amended to fund staff inservice and to purchase staff shirts.

Fund 199 Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $207 allocated from function 13 to function 23. These funds are being reallocated to fund campus TEPSA registration.

Fund 199 Ms. Sharon Williams, Originator
This Amendment recognizes funds in the amount of $5,200 allocated from function 13 to function 61. These funds are being reallocated to fund Summer Conference Child Care.

Fund 199 Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $16,785 allocated from function 41, $2,000 allocated to function 13, $3,500 allocated to function 21, $3,000 allocated to function 23, $1,500 allocated to function 34, and $6,785 allocated to function 11. These funds are being reallocated to fund new position computers.

Fund 199 Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $4,000 allocated from function 41 to function 21. These funds are being reallocated to fund CTE office furniture.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

CURRICULUM OFFICE

To: Mr. William Harris
Date: August 25, 2008
For: Approval

TO: Mr. William Harris

FROM: Brenda Mabery
DATE: August 25, 2008
RE: MAC Program Participation

SUMMARY:

Granbury ISD will be continuing its work with Fairbanks LLC and the Medicaid administration program. These activities will be performed to improve the availability, accessibility, coordination, and utilization of preventive and remedial health care resources to Medicaid eligible students and their families. Granbury ISD will be entering into a contract with the Health and Human Services Commission to conduct the Medicaid Administrative activities. Granbury ISD will participate in a Random Moment Time Study (RMTS) for eligible employees. This RMTS will be conducted by Fairbanks LLC. The district's MAC Coordinator, Brenda Mabery, will ensure the selected participants are employees of Granbury ISD, will ensure these selected participants have been trained beforehand and have completed the RMTS in a timely manner, and will maintain documentation that all staff members chosen to participate in the RMTS have completed the training.

RECOMMENDATION:

It is recommended that the District contract with the Health and Human Services Commission for the administration of these activities. Further, Mr. Harris is given the authority to execute the contract necessary for these services.

Respectfully submitted,

Brenda Mabery

Brenda Mabery, Special Programs Coordinator

Staff Person Responsible: Brenda Mabery
Sharon Williams

Date Submitted: August 25, 2008

GRANBURY ISD
Helping Students Reach New Heights

Brenda Mabery
Special Programs Coordinator

Curriculum Department
600 W. Bridge Street 817.408.4035
Granbury, Texas 76048 817.408.4045 Fax

www.granburyisd.org/curriculum
brenda.mabery@granburyisd.org

MAC Operating Plan for Granbury Independent School District

I. MAC Program Coordinator(s)

Brenda Mabery, District MAC Program Coordinator
Granbury ISD
600 W. Bridge St., Suite 30
Granbury, TX 76048
(817) 408-4070 (office)
(817) 408-4045 (fax)

Mrs. Mabery's responsibilities to the MAC program are to:

- Ensure that time study participants are properly designated for inclusion in the MAC time study.
- Ensure that mandatory training requirements are met for all time study participants before they complete the Random Moment Time Study (RMTS).
- Provide follow up with the sample staff concerning due dates and timelines for the RMTS.

A copy of the Special Programs Coordinator's Job Description is enclosed.

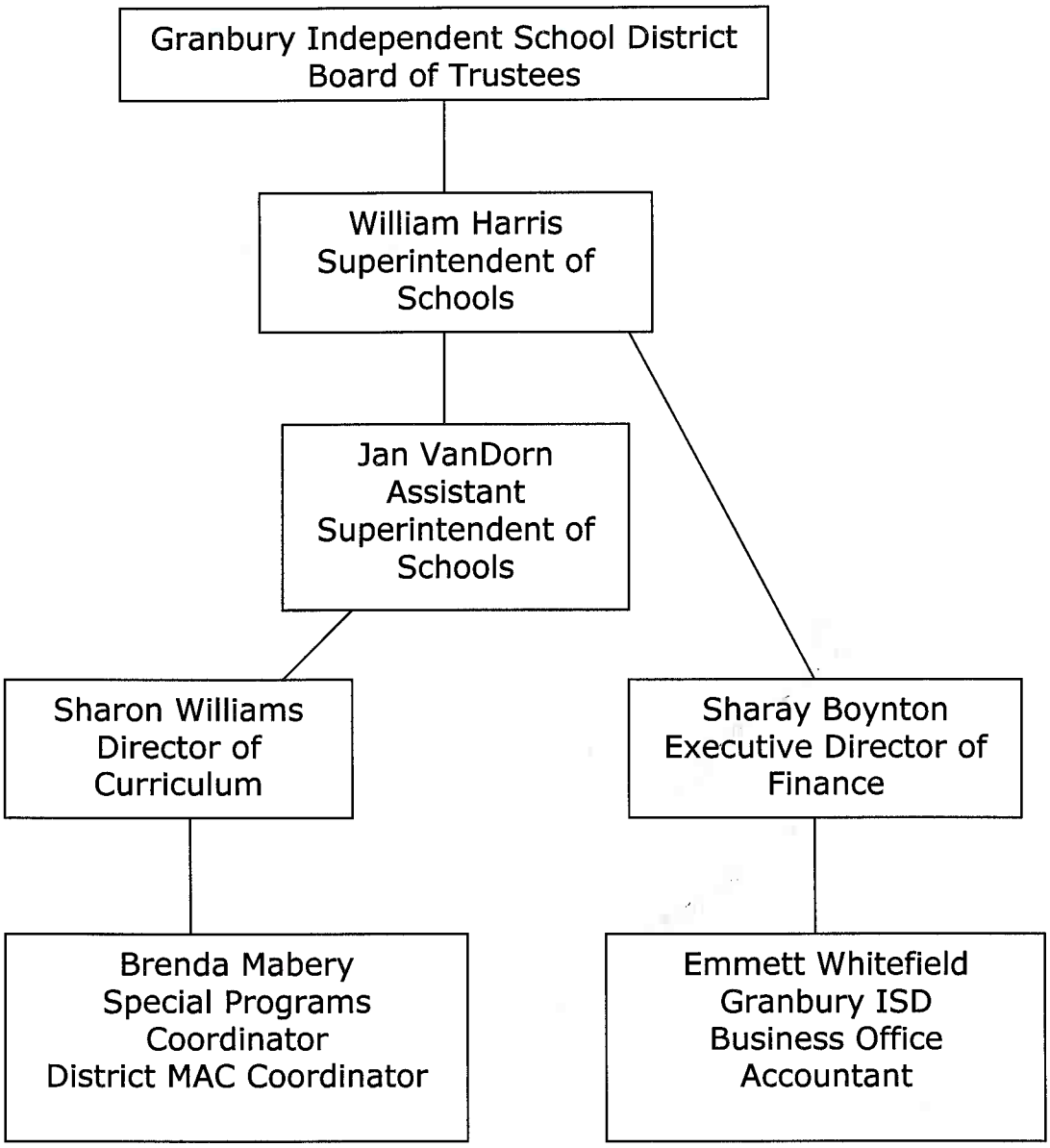
Sharay Boynton, Executive Director of Finance
Granbury ISD
600 W. Bridge St., Suite 6
Granbury, TX 76048
(817) 408-4015 (office)
(817) 408-4033 (fax)

Mrs. Boynton's responsibilities to the MAC program are to:

1. Coordinate and prepare all financial aspects of the MAC program.
2. Compile and maintain quarterly audit documentation.

- **Attached is a complete organizational chart showing where and to whom the MAC program coordinator is assigned.**

Organizational Chart for Granbury ISD and the MAC Program Coordinators



Printed Name: _____ Dept/Loc: _____

Signature: _____ Date: _____
(Reviewed and Accepted)

JOB TITLE:	Special Programs Coordinator	**WAGE/HOUR STATUS:**	Exempt
REPORTS TO:	Director of Curriculum	**PAY GRADE:**	A-6 (226 days)
DEPT/SCHOL:	Curriculum	**DATE REVISED:**	12-18-2007

PRIMARY PURPOSE:

Coordinate the district's federal and special programs (Title programs, State Compensatory, ESL/Bilingual, Health Advisory). Collaborate with district and campus staff to ensure that specific budgets that support these programs are implemented according to state and federal Regulations.

QUALIFICATIONS:

Education/Certification:
Master's degree
Texas Mid-Management or other appropriate Texas Certificate
Valid Texas teaching certificate

Special Knowledge/Skills:
Ability to interpret policy, procedures, and data
Ability to manage budget
Ability to coordinate district function
Strong organizational, communication, and interpersonal skills

Experience:
Three years successful teaching experience

1. MAJOR RESPONSIBILITIES AND DUTIES:

1.1 Coordinate the school's nursing program including monitoring of blood-borne pathogen and hepatitis shots for district employees

1.2 Systematically monitor the effectiveness of the special programs such as homeschool, 504, state compensatory,and ESL, to meet students' needs

1.3 Ensure that student progress is evaluated on a systematic basis, and that the findings are used to make special programs more effective

1.4 Ensure that staff implements school improvement efforts that are consistent with federal and state law

1.5 Encourage and support the development of innovative instructional programs, helping teachers to pilot such efforts when appropriate

1.6 Encourage and support the development and implementation of effective instructional programs to achieve identified needs

1.7 Obtain and use evaluative findings (including student achievement data) to gauge special program effectiveness

1.8 Collaborate with other curriculum coordinators to ensure that curriculum renewal is continuous and responsive to student needs

1.9 Supervise and assist Drug Free campus personnel in achieving program goals

1.10 Chair the Health Advisory Committee

1.11 Oversee the Title I Improving America's Schools Act, Title II Principal and Teacher Training, Title III LEP Students, Title IV Safe and Drug Free, Title V Innovative

1.12 Coordinate the Migrant Program

1.13 Coordinate the MAC program.

1.14 Coordinate the Optional Extended Year Program

1.15 Plan and Coordinate Pre K-8 summer school program

1.16 Plan and coordinate ESL summer school for Pre-K – Kindergarten

1.17 Perform other duties as assigned by the Director of Curriculum

2. Student Management

2.1 Establish and maintain open lines of communication by conducting conferences with parents, students, and teachers concerning vital issues

3. Policy, Reports, and Law

3.1 Offer constructive suggestions to ensure that policies, state, and federal regulations support the teaching/learning process for students

3.2 Implement the policies established by federal and state law, Commissioner of Education rules, and local board policy in area of special needs

4. Personnel Management

4.1 Secure consultants, specialists and other community resources for superintendent, principals, and instructional staff to assist in attaining objectives

4.2 Develop training options and/or improvement plans to ensure exemplary operations in the special programs area

4.3 Effectively coach staff, providing technical assistance to principals, teachers, and encourage improved overall performance

5. Communication and Community Relations

5.1 Serve as district liaison to community agencies providing services to students and notify parents and students of available services

5.2 Demonstrate openness and willingness to listen to parents and community members

5.3 Demonstrate awareness of district-community needs and initiate activities to meet those needs

5.4 Demonstrate a commitment to the mission of the district as it is communicated to the public

SUPERVISORY RESPONSIBILITIES:

None

WORKING CONDITIONS:

Mental Demands/Physical/Environmental Factors:
Maintain emotional control under stress. Frequent district wide travel and occasional statewide travel; continuous prolonged and irregular hours.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

I. Training

- Each employee selected to participate in the quarterly Random Moment Time Study will be trained in order to correctly submit their time study.
- This training will be a face-to-face meeting between the employee and Mrs. Mabery and will occur prior to the employee's actual time study.
- Documentation will be kept to validate the training of all selected participants.

II. Time Study

- At the beginning of each quarter, Mrs. Mabery will review the participant list from the Random Moment Time Study website. Documentation of all sampled participants will be maintained by Mrs. Mabery.
- Each sampled participant will be notified through email or in person of their impending time study and a date and time will be determined to the face-to-face training.
- Mrs. Mabery will monitor the completion of the time studies through the RMTS website and will then contact any participant who has not completed the time study. Mrs. Mabery will ensure completion of the RMTS by contacting the employee through email or personal visits. Any employee who has does not complete the RMTS will be referred to their direct supervisor.
- If any sampled participant has questions regarding the time study, he/she will be instructed to contact Mrs. Mabery for clarification. If the participants have questions regarding the RMTS website, they will be instructed to contact Fairbanks, LLC for software support.

III. Fiscal Information

- Source of funds: State and General Revenue Funds are used for matching.
- Financial Reporting: The district will prepare the quarterly financial costs for MAC using the financial reporting form provided by Fairbanks, LLC. Any questions related to the financial reporting are first directed to Fairbanks, LLC. In the event they are unable to answer the question, we will direct our questions to the State MAC Coordinator at HHSC.
- Time Frames: In order to make sure we have submitted information before deadlines, the District has established intermediate deadlines for each quarter to meet Fairbanks, LLC timelines that have been established as a part of the Consortium process.

IV. Audit File

- Persons Responsible for maintaining and updating the audit file:
  - Sharay Boyton, Executive Director of Finance
  - Emmett Whitefield, Accountant

- Contents of audit file include:
  - Copies of employee payroll information for the quarter being submitted.
  - Information related to Insurance costs
  - Ledger Reports related to other expenses
  - Detailed listing of all revenues offset from the claim, by source.
  - Copies of correspondence to staff related to RMTS, dated for the quarter applicable.
  - Copy of signed and submitted quarterly certification sent to Fairbanks, LLC.
  - Signed copy of approved annual operation plan.
  - MAC Program Coordinator's Job Description.

- Location of File:
  Granbury ISD Business Office
  600 W. Bridge Street Ste 6
  Granbury, TX 76048

V. Effective Dates

Effective Dates: October 1, 2008-September 30, 2009

VII. Authorized Signatures:

Superintendent of Schools	Date
Executive Director of Finance	8/19/08 Date
MAC Program Coordinator	8/19/08 Date

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2008
For: Action

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: August 18, 2008
RE: Adoption of Tax Rate

SUMMARY:

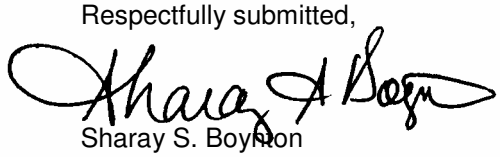
The budgets are to be adopted by the Board at the August 25, 2008 meeting. The tax rate will have to be set to raise the revenue needed to fund the budgets.

The tax rate can not be set until such a time as TEA has approved the District's Letter of Intent on the methods to be used to lower the wealth per WADA as a result of the Chapter 41 status. I talked with TEA Chapter 41 office and they have stated that the letter should be received in the District end of this week.

RECOMMENDATION:

That the attached resolution be adopted as presented setting the M & O tax rate to $1.04 and the Debt tax rate to $.15 for a total tax rate of $1.19.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris

Date Submitted: August 18, 2008

RESOLUTION SETTING TAX RATE

WHEREAS, Granbury Independent School District ("District") is a local government of the State of Texas and has the authority to establish a property tax

WHEREAS, the District has adopted the 2008-2009 Budget

WHEREAS, the District has received the certified property values from HCAD

BE IT RESOLVED that the Board of Trustees of the District, hereby levy or set the tax rate on $100 valuation for the District for the tax year 2007 at a total rate of $ 1.19 , to be assessed and collected by the duly specified assessor and collector as follows:

$ 1.04 for the purpose of maintenance and operation, and

$ .15 for the purpose of payment of principal and interest on debts

Dated this 25th day of August , 2008

Signed: _____
President

Attest: _____
Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2008
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: August 18, 2008
RE: 06/30/08 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended June 30, 2008 for the general operating fund.

The statements for the period ended June 30, 2008 include only those transactions that occurred between the period of September 1, 2007 and June 30, 2008. Revenue collected to date equal 95.96% of the budgeted amount compared to 93.09% last year. Expenditures to date represent 81.88% of the budget compared to 69.92% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: August 18, 2008

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED JUNE 30, 2008

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	38,044,124	36,800,051	1,244,074	96.73%
5800 STATE SOURCES	16,537,045	15,654,509	882,536	94.66%
5900 FEDERAL SOURCES	360,000	265,954	94,046	73.88%
TOTAL REVENUES	**54,941,169**	**52,720,513**	**2,220,656**	**95.96%**
EXPENDITURES				
6100 PAYROLL COSTS	45,783,144	37,260,343	8,522,801	81.38%
6200 PROFESSIONAL & CONTRACTED SERVICES	5,719,465	4,307,099	1,412,367	75.31%
6300 SUPPLIES/MATERIALS	2,677,924	2,320,016	357,908	86.63%
6400 OTHER OPERATING	1,208,391	963,742	244,649	79.75%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	8,902,248	7,790,555	1,111,693	87.51%
TOTAL EXPENDITURES	**64,291,172**	**52,641,754**	**11,649,418**	**81.88%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(9,350,003)**	**78,759**	**(9,428,762)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED JUNE 30, 2008

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	35,439,588	35,252,926	186,662	99.47%	99.90%
	INVESTMENT INCOME	1,600,000	989,200	610,800	61.83%	108.35%
	OTHER LOCAL INCOME	1,004,536	557,924	446,612	55.54%	72.40%
5800	STATE					
	STATE FUNDING	16,537,045	15,654,509	882,536	94.66%	71.43%
5900	FEDERAL					
	FEDERAL PROJECTS	360,000	265,954	94,046	73.88%	88.22%
	TOTAL REVENUES	**54,941,169**	**52,720,513**	**2,220,656**	**95.96%**	**93.09%**
EXPENDITURES						
11	INSTRUCTION	32,346,297	25,766,423	6,579,873	79.66%	79.68%
12	INSTRUCTIONAL RESOURCES & MEDIA	1,113,491	875,675	237,816	78.64%	82.32%
13	CURRICULUM & STAFF DEVELOPMENT	1,024,806	781,164	243,642	76.23%	70.30%
21	INSTRUCTIONAL LEADERSHIP	444,677	364,641	80,036	82.00%	77.90%
23	SCHOOL LEADERSHIP	3,486,817	2,851,219	635,598	81.77%	79.49%
31	GUIDANCE/COUNSELING	2,113,326	1,748,237	365,089	82.72%	80.65%
33	HEALTH SERVICES	342,289	290,652	51,636	84.91%	70.50%
34	TRANSPORTATION	2,978,253	2,698,525	279,728	90.61%	81.71%
35	FOOD SERVICE	0	0	0	#DIV/0!	
36	CO-CURRICULAR/EXTRACURRICULAR	1,636,053	1,551,509	84,544	94.83%	86.43%
41	GENERAL ADMINISTRATION	2,696,485	2,080,554	615,931	77.16%	76.76%
51	PLANT MAINTENANCE	7,278,595	5,867,527	1,411,068	80.61%	78.58%
52	SECURITY & MONITORING SERVICES	535,388	363,075	172,313	67.82%	66.87%
53	DATA PROCESSING	1,145,074	837,423	307,651	73.13%	56.99%
61	COMMUNITY EDUCATION	196,649	175,294	21,355	89.14%	88.56%
71	DEBT SERVICE	0	0	0	#DIV/0!	%
81	FACILITIES CONSTRUCTION & ACQUISITION	6,952,974	6,389,837	563,137	91.90%	5.74%
93	PAYMENTS TO FISCAL AGENT					
	TOTAL EXPENDITURES	**64,291,172**	**52,641,754**	**11,649,418**	**81.88%**	**69.92%**
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(9,350,003)**	**78,759**	**(9,428,762)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2008
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: August 18, 2008
RE: 07/31/08 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended July 31, 2008 for the general operating fund.

The statements for the period ended July 31, 2008 include only those transactions that occurred between the period of September 1, 2007 and July 31, 2008. Revenue collected to date equal 100.57% of the budgeted amount compared to 95.37% last year. (TEA 2006-2007 Ch 41 Settle up payment received in July). Expenditures to date represent 88.42% of the budget compared to 85.19% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: August 18, 2008

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2008

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	38,044,124	37,434,872	609,252	98.40%
5800 STATE SOURCES	16,537,045	17,553,737	-1,016,692	106.15%
5900 FEDERAL SOURCES	360,000	265,954	94,046	73.88%
TOTAL REVENUES	**54,941,169**	**55,254,563**	**-313,394**	**100.57%**
EXPENDITURES				
6100 PAYROLL COSTS	45,550,652	40,841,694	4,708,958	89.66%
6200 PROFESSIONAL & CONTRACTED SERVICES	5,759,611	4,438,202	1,321,409	77.06%
6300 SUPPLIES/MATERIALS	2,713,023	2,444,414	268,610	90.10%
6400 OTHER OPERATING	1,483,570	996,082	487,488	67.14%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	8,784,316	8,123,088	661,229	92.47%
TOTAL EXPENDITURES	**64,291,172**	**56,843,479**	**7,447,693**	**88.42%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(9,350,003)**	**(1,588,916)**	**(7,761,087)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2008

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	35,439,588	35,610,830	-171,242	100.48%	100.43%
	INVESTMENT INCOME	1,600,000	1,041,135	558,865	65.07%	87.12%
	OTHER LOCAL INCOME	1,004,536	782,907	221,630	77.94%	82.34%
5800	STATE					
	STATE FUNDING	16,537,045	17,553,737	-1,016,692	106.15%	63.94%
5900	FEDERAL					
	FEDERAL PROJECTS	360,000	265,954	94,046	73.88%	297.70%
	TOTAL REVENUES	**54,941,169**	**55,254,563**	**-313,394**	**100.57%**	**95.37%**
EXPENDITURES						
11	INSTRUCTION	32,174,599	28,404,497	3,770,101	88.28%	85.92%
12	INSTRUCTIONAL RESOURCES & MEDIA	1,097,003	942,988	154,015	85.96%	84.44%
13	CURRICULUM & STAFF DEVELOPMENT	936,491	860,738	75,753	91.91%	70.13%
21	INSTRUCTIONAL LEADERSHIP	458,127	411,941	46,186	89.92%	85.34%
23	SCHOOL LEADERSHIP	3,546,515	3,134,086	412,429	88.37%	85.07%
31	GUIDANCE/COUNSELING	2,115,955	1,912,351	203,605	90.38%	84.39%
33	HEALTH SERVICES	353,257	317,465	35,792	89.87%	81.39%
34	TRANSPORTATION	3,118,838	2,797,602	321,236	89.70%	87.86%
35	FOOD SERVICE	4,500	760	3,740	16.88%	
36	CO-CURRICULAR/EXTRACURRICULAR	1,746,355	1,638,586	107,769	93.83%	86.95%
41	GENERAL ADMINISTRATION	2,663,732	2,234,777	428,955	83.90%	79.50%
51	PLANT MAINTENANCE	7,311,087	6,285,833	1,025,255	85.98%	84.63%
52	SECURITY & MONITORING SERVICES	570,480	371,304	199,176	65.09%	93.15%
53	DATA PROCESSING	1,113,657	918,605	195,052	82.49%	97.94%
61	COMMUNITY EDUCATION	216,149	200,978	15,171	92.98%	95.71%
71	DEBT SERVICE	0	0	0	#DIV/0!	%
81	FACILITIES CONSTRUCTION & ACQUISITION	6,864,426	6,410,969	453,458	93.39%	95.05%
93	PAYMENTS TO FISCAL AGENT					
	TOTAL EXPENDITURES	**64,291,172**	**56,843,479**	**7,447,693**	**88.42%**	**85.19%**
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(9,350,003)**	**(1,588,916)**	**(7,761,087)**		

OFFICE OF ASSISTANT SUPERINTENDENT

For:	**Board of Trustees**
Date:	**August 25, 2008**
Action:	**Information Only**

To:	**Mr. William Harris, Superintendent**	**From:**	**Jan Van Dorn**
		Date:	**July 14, 2008**
		RE:	**Technology Plan**

SUMMARY:
Each year our Technology Director, Ton Potappel, brings the updated Technology Plan for our district to the Board of Trustees for informational purposes. Attached you will find the 2008-09 plan which will be utilized to enable each student to attain the technological knowledge that he/she requires.

RECOMMENDATION: Information Item Only

Respectfully submitted,

Jan Van Dorn
Assistant Superintendent

Staff Persons Responsible: Ton Potappel
Members of Technology Committee
Jan Van Dorn

Granbury ISD Technology Plan

2008 - 2009

William Harris

Superintendent

DISTRICT PROFILE

ESC Region	11
City, State Zip	Granbury, TX 76048-2046
Phone	(817) 408-4000
Fax	(817) 408-4014
County District Number	111901

Number of Campuses	12
Total Student Enrollment	6811
District Size	5,000 - 9,999
Percent Econ. Disadvantaged	38.00%

Technology Expenditures		$1,245,000.00
Technology budgets reported in plan by category	Teaching and Learning Budget	$66,500.00
	Educator Preparation and Development Budget	$86,500.00
	Leadership, Administration and Support Budget	$117,000.00
	Infrastructure for Technology Budget	$975,000.00
	Total:	**$1,245,000.00**
Technology Expenditure Per Pupil	$182.79	
Number of Campuses with Direct Connection to Internet	12	
Percentage of Campuses with Direct Connection to Internet	100.00%	
Number of Classrooms with Direct Connection to Internet	364	
Percentage of Classrooms with Direct Connection to Internet	100.00%	
Computer/Student Ratio	4 student(s) for every computer	
Computer/Teacher Ratio	1 teacher(s) for every computer	
Number of campuses that need to complete the Texas Campus STaR Chart	12	

Percentage of campuses that have completed the Texas Campus STaR Chart	100.00 %

Plan Introduction

Plan Last Edited 03/25/2008

Plan status:	approved
Years Included in the Plan:	2008 - 2009
Number of years covered by the plan:	1
Years Approved for the Plan:	2008 - 2009
Number of approved years:	1

Technology Planning Committee

Mr. Ton Potappel, Director of Technology – Mr. Curtis Starnes, Network Administrator – Ms. Amy Wood, Instructional Technology Coordinator – Ms. Tammy Burns, DAC Member – Ms. Linda Goodgion, DAC Member - Ms. Glynna Pate, DAC Member – Ms. Luci Pool, DAC Member – Mr. Tom Kemp, DAC Member

Executive Summary

Granbury Independent School District has prepared this Technology Plan to articulate a common vision for technology in the district and to identify strategies that will help Granbury ISD use advanced technology to improve academic achievement, including technology literacy, of all students.

Technology has developed rapidly since the Granbury ISD created its first five-year technology plan in 1998. The purpose of that plan was to establish technology as an integral part of the educational setting. The plan called for the proliferation of hardware and software to meet increasing demands for access to technology. Granbury ISD has also developed a staff development and maintenance component to a complete technology plan and set in motion procedures to ensure its success. The growth of the Internet and the access to information worldwide has been the single most important change during the past 10 years.

The use of technology has become an indispensable component in the classroom. The previous plan effectively brought network infrastructure and instructional computers into Granbury ISD classrooms. The integration of technology placed Granbury ISD among the leaders in technology implementation around the state. This new plan will build on those achievements, enhance the role of technology in curriculum design and delivery, provide a higher level of staff development, and maintain to provide access to community entities throughout Hood County.

Today’s kindergarten will graduate in the year 2020. We must begin to prepare these students to live and learn in a technology rich environment now! The 2008-2009 Technology Plan will build on the strengths of Granbury ISD in a way that facilitates today’s students for tomorrow’s technology. The plan will enable Granbury ISD to become the model of Educational Technology in Texas.

Needs Assessment

Assessment Process:
A comprehensive needs assessment utilizing inventories, Campus Improvement Plans, and the Texas (Teacher/Campus) STaR Charts was conducted to analyze the current status of technology in the district and determine future needs. Items analyzed included: infrastructure, hardware, software, technology resources, staff development, and technical support.

To facilitate the development of the plan, and to ensure that all areas of Granbury ISD were considered, the District Advisory Council (DAC) was utilized to assist in the development of the needs assessments and campus goals/objectives/activities and evaluations. This council is made up of teacher and administration representatives from across Granbury ISD and represents a cross section of schools and departments that would constitute a 'stakeholder' in the technology planning process.

Existing Conditions:
Granbury ISD is currently experiencing an increased usage of technology by both teachers and students. However, according to the Texas STaR Chart, the district is only at the Developing Tech level in the areas of Teaching and Learning and Educator Preparation and Development.

The district offers a wide variety of software. Programs include curriculum-specific software packages for all of the core subject areas as well as technology tools, webbing and multimedia programs. Most software programs are integrated into the core curriculum subjects through the district curriculum guides.

All district staff and students have Internet access with E-Mail. Teachers can take their students on electronic field trips to sites around the world and students are using the Internet for research and other learning activities. E-Mail is allowing teachers and students to communicate with other classrooms within the districts and other parts of the world.

Current Conditions:

• A district Wide Area Network (WAN) is in place linking all campuses and ancillary facilities together by the use of Fiber Optic cable.

• A Fast Ethernet Local Area Network (LAN) is in place on every campus.

• All campus electronics have been standardized and all cable plants reworked to a district standard.

• Centralized purchasing for technology products has been set up for standardization of computer equipment and supplies.

• Cisco CallManager is in place to support the district’s IP Telephony communications network. CallManager is the software-based call-processing component of the Cisco IP Telephony solution, part of Cisco AVVID (Architecture for Voice, Video and Integrated Data).

• Revised Granbury ISD district and campus Web sites are in place (www.granburyisd.org).

• Internet and distance learning access is maintained and distributed throughout the district from a central source. An Opt-E-Man connection to the Internet is in place providing 15 Mpbs of bandwidth. For distance learning, one T1 line is in place between the districts’ WAN and the Regional Service Center.

• Refer to Server Software Programs for a complete listing of the programs used within the district.

• Staff development has been going on over the past four years during the summer months and at selected times during the school year.

• Technology hardware such as interactive whiteboards, digital cameras, DVD players, LCD projectors, scanners, TVs, and VCRs are available in all libraries for checkout.

• Video conferencing/distance learning equipment is available on all campuses.

• Written policies are in place on acceptable use of E-Mail, the Internet, and World Wide Web content.

• Written policies are in place on supported technology hardware equipment and software usage.

Technology Needs:
Findings from the needs assessment are as follows:

• Continue infrastructure maintenance and lease agreements of network hardware and telecommunication services.

• Increase Internet access bandwidth to 45 Mbps.

• Develop and implement network redundancy and disaster recovery.

• Provide additional classroom technology such as: interactive whiteboards, digital cameras, LCD projectors, mobile computer labs (COWs), etc.

• Provide additional opportunities through staff development classes and teacher technologist training that will enable teachers to learn how to integrate technology into their curriculum.

• Provide additional opportunities through staff development classes and teacher technologist training that model project-based activities or collaborative learning.

Goals, Objectives, and Strategies

GOAL 1: Teaching and Learning -- Utilize technology as a tool to foster improvement in academic achievement, curriculum integration, and increased accessibility and innovation.

OBJECTIVE 1.1:

Granbury ISD will strive to have 100% of all students achieve technology proficiency and academic success.

Budget Amount $23,500.00
LRPT category: Teaching and Learning

E-Rate Correlates: ER01
NCLB Correlates: 01, 02, 04a, 11

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
1.1.1:	Obtain existing and develop new elementary and secondary integrated subject lessons according to TEKS to be shared district-wide. LEA LRPT Correlates: TL01, TL05, TL06	State: Revised Status: In Progress	September 2008 - May 2009	Instructional Technology Coordinator, Principals, Teachers	Shared database of instructional lessons
1.1.2:	Use data disaggregation software (Triand) to analyze strengths and weaknesses of student success. LEA LRPT Correlates: EP03, TL04, TL07	State: Revised Status: In Progress	According to 2008 - 2009 testing calendar	District Staff	Test results and statistics of use

OBJECTIVE 1.2:

100% of campuses will integrate technology skills into all subject areas/curricula.

Budget Amount $75,000.00
LRPT category: Educator Preparation and Development

E-Rate Correlates:
NCLB Correlates: 01, 02, 04a, 07, 11

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
1.2.1:	Develop TEKS based lessons that effectively integrate technology into the core curriculum. LEA LRPT Correlates: TL05, TL06	State: Revised Status: In Progress	September 2008 - May 2009	Instructional Technology Coordinator, Principals, Teachers	Shared lesson database, expanded use of Agile Mind, and expanded use of Connected Tech
1.2.2:	Continue to develop and host training sessions focused on technology integration into the curriculum. LEA LRPT Correlates: TL05, TL06, TL11	State: Revised Status: In Progress	July 2008 - June 2009	Director of Curriculum, Instructional Technology Coordinator	Participant sign-in sheets
1.2.3:	Technology integration will be part of Campus Improvement Plans. LEA LRPT Correlates: LAS01	State: Original Status: In Progress	April 2009	Campus Technology Committees	Campus Improvement Plans

OBJECTIVE 1.3:

Increased accessibility and innovation.

Budget Amount $43,000.00
LRPT category: Teaching and Learning

E-Rate Correlates: ER01
NCLB Correlates: 02, 03, 04a, 08

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
1.3.1:	Provide adaptive hardware and software including adaptive keyboards, adaptive math software, Alphasmarts, augmentative communication, on-screen keyboards, touch screens, trackballs, word prediction software, and other technologies as required. LEA LRPT Correlates: TL09	State: Original Status: In Progress	Adaptations will occur according to individual student needs	Special Education Adaptive Technology Committee	IEP reports
1.3.2:	Continue to maintain and expand mini-labs in classrooms for special projects. Explore the purchase of mobile computer labs, continue the implementation of interactive whiteboards and classroom performance systems. LEA LRPT Correlates: I05, TL09	State: Revised Status: In Progress	July 2008 - June 2009	Director of Technology, Instructional Technology Coordinator, Principals	Number of requested units
1.3.3:	Continue to offer United Streaming videos and other online videos via a streaming video server. LEA LRPT Correlates: TL13	State: Revised Status: In Progress	August 2008 - May 2009	Director of Curriculum, Director of Technology, Instructional Technology Coordinator, Principals, Librarians, Teachers	Statistics of use

1.3.4:	Continue to offer a TEKS based search engine through the library system. LEA LRPT Correlates: TL05, TL06, TL11	State: Original Status: In Progress	July 2008 - June 2009	Director of Curriculum, Librarians	Follett's Destiny Library Manager Solution for Districts in place

GOAL 2: Educator Preparation and Development -- Promote growth of educators' effectiveness in integrating technology into the curriculum, achieve proficiency in SBEC Technology Standards, and transform teaching practices by promoting student-centered learning.

OBJECTIVE 2.1:

100% of instructional staff will be expected to implement and teach Technology Application TEKS in conjunction with integrated technology requirements in the core curriculum TEKS.

Budget Amount $2,000.00
LRPT category: Educator Preparation and Development

E-Rate Correlates: ER02
NCLB Correlates: 01, 03, 04b, 07, 11

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
2.1.1:	Continue to offer staff development courses for librarians and horizontal and vertical teams that focus on integrating technology into subject areas. LEA LRPT Correlates: EP01, EP03, EP04, EP06, EP08, LAS03	State: Revised Status: In Progress	July 2008 - June 2009	Director of Curriculum, Instructional Technology Coordinator	Course tracking of staff development classes
2.1.2:	Utilize campus level technology committees to ensure district-wide continuity in use of technology. Campus level technology committees will meet no less than one time each six weeks. LEA LRPT Correlates: EP01, EP03, EP06, EP09, LAS01	State: Revised Status: In Progress	August 2008 - May 2009	Director of Curriculum, Instructional Technology Coordinator, Principals	Documentation of meeting schedules, minutes, and staff attendance

OBJECTIVE 2.2:

100% of instructional staff will be encouraged to meet SBEC standards for technology literacy.

Budget Amount $2,000.00
LRPT category: Educator Preparation and Development

E-Rate Correlates: ER02
NCLB Correlates: 01, 03, 04b, 11

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
2.2.1:	Continue to develop and offer training to accelerate technology literacy of instructional staff. LEA LRPT Correlates: EP01, EP02, EP05, TL04	State: Revised Status: In Progress	July 2008 - June 2009	Director of Curriculum, Director of Technology, Instructional Technology Coordinator	Login reports and study group activities
2.2.2:	Facilitate staff in terms of SBEC standards via Texas (Teacher/ Campus) STaR Charts and TexasTTCC. LEA LRPT Correlates: EP05, EP08, LAS03, TL11	State: Revised Status: In Progress	August 2008 - May 2009	Director of Technology, Instructional Technology Coordinator, Principals	Completed Texas (Teacher/Campus) STaR Charts and TexasTTCC certificates
2.2.3:	Implement a framework of minimum technical skills for principals and faculty. LEA LRPT Correlates: EP04, EP05, EP08, TL11	State: Revised Status: In Progress	Spring 2009	Director of Curriculum, Instructional Technology Coordinator	Framework of minimum technical skills in place

2.2.4:	Provide opportunities for instructional staff to demonstrate competencies in minimum technical skills. LEA LRPT Correlates: EP05, EP08, TL11	State: Original Status: In Progress	August 2008 - May 2009	Director of Curriculum, Intructional Technology Coordinator	Certificates of competency

OBJECTIVE 2.3:

100% of Staff will be encouraged to transform educational practices to include collaborative environments and other specialized curricula.

Budget Amount $7,500.00
LRPT category: Educator Preparation and Development

E-Rate Correlates: ER02
NCLB Correlates: 04b, 08, 11

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
2.3.1:	Distance learning opportunities are encouraged whenever possible, including connections between campuses and external resources. LEA LRPT Correlates: EP03, EP05, TL04	State: Original Status: In Progress	August 2008 - May 2009	Instructional Technology Coordinator, Campus Staff	Certificates of participation and system usage reports
2.3.2:	External technology courses will be investigated for appropriateness for classroom teachers. LEA LRPT Correlates: EP01, EP03, EP06, EP08, TL04	State: Revised Status: In Progress	July 2008 - June 2009	Director of Curriculum, Director of Technology, Instructional Technology Coordinator	External technology course list in place

2.3.3:	Pilot the use of blogging on district Intranet. A code of conduct will be in place prior to district use of blogging. LEA LRPT Correlates: TL08, TL09, TL16	State: Revised Status: In Progress	Fall 2008	Director of Technology, Instructional Technology Coordinator	Recommendation and code of conduct in place

GOAL 3: Leadership, Administration and Support Services -- Improve quality of communication to facilitate data-driven decision making processes in the areas of student records (achievement, attendance, discipline, and special education), community partnerships/parent awareness and involvement, and other support services.

OBJECTIVE 3.1:

100% of campuses will utilize technology as a tool to access and maintain student records.

Budget Amount $50,000.00
LRPT category: Leadership, Administration and Support

E-Rate Correlates: ER02
NCLB Correlates: 04b, 08, 11

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
3.1.1:	Maintain an online curriculum database which is updated regularly. LEA LRPT Correlates: TL07	State: Revised Status: In Progress	August 2008 - May 2009	Director of Curriculum, Curriculum Coordinators	Informed Instruction database
3.1.2:	Maintain an electronic grade book and generate reports for student, parent, and teacher use for grades K-12. LEA LRPT Correlates: LAS08, LAS11	State: Revised Status: In Progress	August 2008 - May 2009 (Daily)	Director of Curriculum, Director of Technology, Campus Staff	Electronic grade book records (Skyward)
3.1.3:	New staff will receive training in administration and support systems. LEA LRPT Correlates: EP03, LAS10	State: Revised Status: In Progress	August 2008	Executive Director of Finance, Director of Curriculum, Director of Technology, Principals	Skyward and other training attendance records

3.1.4:	Maintain Granbury ISD Web site with current forms and documents available in MS Excel, MS Word, and PDF giving digital file access to 100% of pertinent staff. LEA LRPT Correlates: TL15, TL16	State: Original Status: In Progress	July 2008 - June 2009 (Daily)	Director of Technology, Department Representatives	Web Hosting (Schoolwires) contract with Education Service Center Region XI, documents posted on Granbury ISD Web site

OBJECTIVE 3.2:

100% of instructional staff will be encouraged to utilize electronically delivered information to communicate with parents and concerned community members, as appropriate.

Budget Amount $19,500.00
LRPT category: Leadership, Administration and Support

E-Rate Correlates:
NCLB Correlates: 09, 10, 12

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
3.2.1:	All staff will be encouraged to utilize electronic means to communicate student progress, including use of E-Mail, faculty Web pages, electronic bulletins, and newsletters. LEA LRPT Correlates: I08, LAS09, TL15, TL16	State: Revised Status: In Progress	August 2008 - May 2009 (Daily)	Director of Curriculum, Director of Technology, Campus Staff	Web Hosting (Schoolwires) contract with Education Service Center Region XI, Web site hit count, and E-Mail statistics

3.2.2:	The Granbury ISD Web site will be updated regularly with news and information for community members, including campus Web sites, current employment opportunities, and resources for adult literacy and continuing educational opportunities. LEA LRPT Correlates: I08, LAS09, TL15, TL16	State: Original Status: In Progress	July 2008 - June 2009	Director of Technology, Public Information Officer, Principals, Department Representatives	Web Hosting (Schoolwires) contract with Education Service Center Region XI, Web site hit count, and postings of current news and information
3.2.3:	The District Advisory Committee (DAC) will be utilized to develop and regularly evaluate the district technology plan. LEA LRPT Correlates: LAS01, LAS02, LAS04, LAS05, LAS07	State: Original Status: In Progress	October 2008 - December 2008	Director of Technology, District Advisory Committee (DAC)	Meeting records

OBJECTIVE 3.3:

100% of support staff will streamline information reporting and decision-making processes by utilizing electronic productivity tools.

Budget Amount $47,500.00
LRPT category: Leadership, Administration and Support

E-Rate Correlates:
NCLB Correlates: 04b, 12

Strategies	*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*

3.3.1:	Library automation system software will be used on all campuses. LEA LRPT Correlates: TL10, TL11	State: Original Status: In Progress	July 2008 - June 2009 (Daily)	Director of Technology, Library Facilitator, Campus Librarians	Follett's Destiny statistics reports
3.3.2:	Electronic means will be used to maintain and track technology inventory and work orders. LEA LRPT Correlates: TL09	State: Original Status: In Progress	July 2008 - June 2009 (Daily)	Director of Technology	Track-It database and statistics
3.3.3:	Teacher and librarian evaluations will be maintained electronically. LEA LRPT Correlates: TL04	State: Revised Status: In Progress	September 2008 - February 2009	Director of Curriculum, Director of Technology, Campus Administrators	PDAS FileMaker Pro database templates

GOAL 4: Infrastructure for Technology -- All students and educators in the district will have a cost-efficient, effective, and safe educational technology infrastructure.

OBJECTIVE 4.1:

100% of campuses will have a technology and telecommunications infrastructure that facilitates good communications, instruction, and other services.

Budget Amount $730,000.00
LRPT category: Infrastructure for Technology

E-Rate Correlates:
NCLB Correlates: 05, 06, 11, 12

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
4.1.1:	Maintain a Gigabit Ethernet WAN between the campuses and a Fast Ethernet LAN on each campus. LEA LRPT Correlates: I01, I08	State: Original Status: In Progress	July 2008 - June 2009	Director of Technology	Fiber Optic lease contract with Charter Communications, up-to-date network diagrams, and network monitoring/ assessment programs
4.1.2:	Direct user Internet access for every network computer in the district will be ensured. LEA LRPT Correlates: I01, I06, I08	State: Revised Status: In Progress	July 2008 - June 2009	Director of Technology	(45 Mbps) Internet access contract with AT&T, up-to-date network diagrams, and network monitoring/ assessment programs
4.1.3:	Maintain basic telephone service (2 ISDN Prime Interfaces, 46 ISDN B-Channels, Direct Inward Dialing) shared by the campuses. LEA LRPT Correlates: I01, I08	State: Original Status: In Progress	July 2008 - June 2009	Director of Technology	Telephone service contract with AT&T, up-to-date network diagrams, and network/ assessment programs

4.1.4:	Maintain a distance learning circuit (T1) to the Region XI Education Service Center. LEA LRPT Correlates: I01, I08, TL13	State: Original Status: In Progress	July 2008 - June 2009	Director of Technology	T1 service contract with AT&T, up-to-date network diagrams, and network monitoring/ assessment programs
4.1.5:	An overall student to computer ratio of 4:1 and a professional educational staff to computer ratio of 1:1 will be maintained. LEA LRPT Correlates: I01, I04, I05, I07, I08, TL09	State: Revised Status: In Progress	July 2008 - June 2009	Director of Technology	Technology inventory database, student desktop computer and teacher laptop computer replacement plan.
4.1.6:	Maintain a 5-year replacement schedule for student desktop computers, teacher laptop computers, district servers, networking devices, and UPS systems. LEA LRPT Correlates: I01, I07, I08, TL09	State: Revised Status: In Progress	July 2008 - June 2009	Director of Technology	Technology inventory database
4.1.7:	Maintain network monitoring and management software. Research and develop the implementation of network redundancy and disaster recovery. LEA LRPT Correlates: I01, I08, TL14	State: Original Status: In Progress	Fall 2008	Director of Technology	Technology inventory database, up-to-date network diagrams, and network monitoring/ assessment programs

4.1.8:	Work to secure outside grant/funding resources to enhance IT infrastructure. LEA LRPT Correlates: I02	State: Original Status: In Progress	July 2008 - June 2009	Director of Technology	Grants/funds applied and E-Rate funds granted

OBJECTIVE 4.2:

Granbury ISD will continue to discover and implement new and emerging technologies where appropriate, to maximize user potential.

Budget Amount $245,000.00
LRPT category: Infrastructure for Technology

E-Rate Correlates:
NCLB Correlates: 05, 08, 12

Strategies		*State/Status:*	*Timeline:*	*Person(s) Responsible:*	*Evidence:*
4.2.1:	Maintain a district-wide standardized IP telephony system with integrated messaging. LEA LRPT Correlates: I01, I08	State: Original Status: In Progress	July 2008 - June 2009	Director of Technology	Technology inventory database, up-to-date network diagrams, and network monitoring/ assessment programs
4.2.2:	Wireless access points (IEEE 802.11 a/b/g) will be maintained throughout each location infrastructure. LEA LRPT Correlates: I01, I07	State: Revised Status: In Progress	July 2008 - June 2009	Director of Technology	Technology inventory database, up-to-date network diagrams, and network monitoring/ assessment programs

4.2.3:	Shared use of specialized technologies such as digital cameras, digital video cameras, interactive whiteboards, LCD projectors, scanners, and video conferencing systems in place on every campus in the district. LEA LRPT Correlates: I05, TL06	State: Original Status: In Progress	July 2008 - June 2009	Director of Technology, Principals, Librarians	Technology inventory database
4.2.4:	Maintain district's SIF (Schools Interoperability Framework). Determine the need to purchase additional SIF Agents. LEA LRPT Correlates: I01, I08	State: Revised Status: In Progress	July 2008 - June 2009	Director of Technology	SIF support contract(s) in place
4.2.5:	Implement document sharing software (Microsoft SharePoint Server 2007). LEA LRPT Correlates: I01, I08	State: Revised Status: Planned	Fall 2009	Director of Technology	Statistics of use

Budget

Total amount of Title II, Part D formula funds received for the current year of this plan: $8,500.00

Method of application for formula funds: Local Application

Budget year 2008

Budget item	Cost	Funding Sources with amount per source
Staff Development	$78,500.00	Title II, Part D ($5,000) - Local ($73,500)
Telecommunications & Internet Access	$200,000.00	E-Rate ($128,000) - Technology Allotment ($72,000)
Materials & Supplies	$222,500.00	Local ($222,500)
Equipment	$625,000.00	IDEA ($40,000) - Technology Allotment ($129,540) - Local ($455,460)
Maintenance	$47,500.00	Title II, Part D ($3,500) - Local ($44,000)
Miscellaneous Expenses	$71,500.00	Local ($71,500)
Total	$1,245,000.00	

Evaluation

Evaluation Process:
Granbury ISD actively monitors all technology implementations as part of an ongoing evaluation plan. The district technology plan will be revisited and revised semi-annually by the Technology Planning Committee.

To facilitate the development of the plan, and to ensure that all areas of Granbury ISD are considered, the District Advisory Council (DAC) will be utilized to assist in the development of the needs assessments and campus goals/objectives/activities. The intention of the evaluation will be to make decisions on the impact that technology has on the learning process for all students.

Texas STaR Chart results for each campus in the district will be used to help Granbury ISD assess progress made toward meeting the goals of the Long Range Plan for Technology. A report will be given to the Superintendent and the Board of Trustees after each formal evaluation occurs.

Evaluation Method:
Methods used for evaluation will include:

• Integration of training into the classroom as measured by lesson plans and number and type of technology and distance learning projects.

• Monitoring and documentation of community access to technology resources, including the Granbury ISD Web Site and campus Web Sites.

• Monitoring and documentation of community involvement.

• Records of staff member participation in technology training monitored by sign-in sheets and teacher professional development records.

• Support and maintenance of the technology infrastructure as documented by technical support records.

• Surveys of staff conducted yearly in regards to their use of technology in the classroom.

• Yearly inventory of hardware and software.

Granbury ISD does not discriminate on the basis of sex, disability, race, color, age, or national origin in its educational programs, activities, or employment as required by Title IX, Section 504 and Title VI.

OFFICE OF CURRICULUM & INSTRUCTION

For:	**Board of Trustees**
Date:	**August 25, 2008**
Action:	**Informational**

To:	**Mr. William Harris, Superintendent**	**From:**	**Jan Van Dorn**
		Date:	**August 18, 2008**
		RE:	**Campus Plans**

SUMMARY:
According to board policy BQ (Legal,) "The board shall ensure that a District Improvement Plan and improvement plans for each campus are developed, reviewed, and revised for the purpose of improving the performance of all students."

Goals adopted by the board for a "Portrait of a Graduate" were utilized by the campuses to formulate their plans. Each campus and principal has worked diligently to provide a working document that exemplifies the effort to improve student performance.

The documents will be sent to you under separate email. You may pick up a disk if you prefer.

RECOMMENDATION: Information Item Only

Respectfully submitted,

Jan Van Dorn

Jan Van Dorn
Assistant Superintendent

Staff Persons Responsible: