Regular

Monday, December 17, 2007 5:00 PM
Granbury ISD Board Room 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order - Behavior Transition Center**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Chapter 551.074 - Personnel
   1. Consider staff appointments
   2. Review GHS Head Football Coach positon
   b. Chapter 551.072 - Purchase, exchange, lease or value of real property
   c. Consider Superintendent formative evaluation
3. **Reconvene in open session - GISD Board Room**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Recognitions**
7. **Consider Consent Agenda items**
   a. Minutes of the November 6, 2007 regular meeting
   b. Policy Update 81, affecting (LOCAL) policies
   1. BDAE(LOCAL): Officers and Officals -Duties and Requirements of Depository; DC(LOCAL): Employment Practices; DGBA(LOCAL): Personnel-Management Relations - Employee Complaints/Grievances; FD(LOCAL): Admissions; FEA(LOCAL): Attendance - Compulsory Attendance; FEC(LOCAL): Attendance - Attendance for Credit; FFH(LOCAL): Student Welfare - Freedom From Harrassment; GKC(LOCAL): Community Relations - Visitors to the Schools
   c. Consider Computer & Copy Paper Bid 2008-05
   d. Consider Guidance & Evaluation and Testing Materials 2006-26
   e. Consider EPCNT Interlocal Amendment
   f. Consider Fire Alarm Inspections/Repairs CSP 2006-29 (1st renewal)
   g. Consider HGAC Bus Purchases - (3) 77 passenger and (1) 47 passenger
   h. Consider Charter Bus Services CSP 2008-03
   i. Budget Amendments
   j. Technology purchases
   k. Consider Printing & Copying Services 2008-02
8. **Energy Consumption Reduction Plan**
9. **Consider GHS Vertical Wall Analysis and Recommendation**
10. **Consider Tennis Court Resurfacing - Buy Board**
11. **Consider PK-5 Grade Alignment**
12. **Consider Financial Audit Report for year ended August 31. 2007**
13. **Consider 2008-2009 Granbury ISD/STARS School Calendar**
14. **Discuss student meal charges**
15. **Reports**
    a. Reports by the Superintendent - William Harris
    1. GISD vs D&B Administrators Update
    b. Reports by Executive Director of Finance - Sharay Boynton
    c. Reports by the Director of Facilities - Randy Leach
16. **Board members special reports**
    a. Announce school board member training hours
17. **Public comments/audience participation**
18. **Consider action on items discussed in closed session**

a. Staff appointments
b. Consider purchase, exchange, lease or value of real property
c. Consider Superintendent formative evaluation
d. Review GHS Head Football Coach position

19. **Adjourn**

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
November 6, 2007

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, November 6, 2007 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Peal St, Granbury, Texas.

Presiding Officer.....Jerry Campbell

Board Members Present
Charlie Cloud
Micky Shearon
Barbara Herrington
Kevin Myers

Board Members Absent
Doug Funk
Bowen Brawner

School Officials Present
William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Jeff Meador, Public Information Officer
Carola Bradley, Recording Secretary

Others Present
School Employees
Media
Community Members

Meeting Called to Order
President, Jerry Campbell, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session
The Board of Trustees convened in closed session at 6:01 p.m. under the Texas Open Meetings Act, Chapter 551.072 – purchase, exchange, lease or value of real property and 551.074 – personnel.

Reconvened
The board reconvened in open session at 7:06 p.m.

Invocation/Opening Comments
Glenn Ward, Acton Baptist Church, led the invocation.

Pledge U.S. Flag and Texas Flag
Emma Roberson Elementary students, Josh McWilliams led the pledge to the U.S. Flag and Maxwell Call led the pledge to the Texas Flag in English and Spanish.

Recognitions

Superintendent William Harris recognized campuses for their Gold Performance Awards. Mambrino: Commended Performance Math, Commended Performance Writing, Commended Performance Science and Comparable Improvement Math; Oak Woods Intermediate: Commended Performance Math and Commended Performance Science; Nettie Baccus Elementary: Commended Performance Reading/English Language Arts; Acton Elementary: Commended Performance Reading/English Language Arts, and Commended Performance Math; Acton Middle School: Commended Performance Reading/English Language Arts, Commended Performance Math, Comparable Improvement Social Studies and Comparable Improvement Math; Granbury Middle School: Commended Performance Reading/English Language Arts and Comparable Improvement Math; Crossland 9th Grade Center: Comparable Improvement Reading/English Language Arts; Granbury High School: Advanced Placement International Baccalaureate Results.

Consent Agenda Items

A motion was made by Charlie Cloud and seconded by Micky Shearon to approve consent agenda items "A" minutes of the October 15, 2007 regular meeting, "B" minutes of the October 22, 2007 Board workshop meeting, "C" grease trap cleaning, "D" budget amendments, "E" technology purchases **MOTION CARRIED** Yes 5 – Noe 0

Consider Election of Appraisal District Board of Directors for Hood County Appraisal District, Johnson County Appraisal District, Parker County Appraisal District and Somervell Central Appraisal District

Hood Count Appraisal District: A motion was made be Micky Shearon and seconded by Barbara Herrington to vote for Charlie Cloud **MOTION CARRIED** Yes 5 – Noe 0

Johnson County Appraisal District: A motion was made by Kevin Myers and seconded by Micky Shearon to cast all 10 votes for Robert Carle. Resolution was read by Charlie Cloud. **MOTION CARRIED** Yes 5 – Noe 0

Parker County Appraisal District: Motion was made by Micky Shearon and seconded by Charles Cloud to cast all 35 votes for Jerry Durant. Resolution was read by Charlie Cloud **MOTION CARRIED** Yes 5 – Noe 0

Somervell County Appraisal District: A motion was made by Micky Shearon and seconded by Kevin Myers to cast all 18 votes for Mitchell George. **MOTION CARRIED** Yes 5 – Noe 0

Reports

Superintendent William Harris gave a report on NO CHILD LEFT BEHIND. The NCLB requires each local school district to report progress of the district toward meeting the State's measurable highly qualified teacher objectives. The State target for 2007-2008 is 100%. Granbury ISD is 100%.

Superintendent William Harris presented Update 81 to the board for their review. Update 81will be on the agenda in December for approval.

Superintendent William Harris gave an update on the funding of the Career and Technology program. The program is funded mainly with local tax dollars and funds from State TIER 1 and Federal funding.

Superintendent William Harris gave an update on GISD vs D&B Administrators. D&B Administrators has filed Bankruptcy.

Randy Leach, Director of Facilities updated the Board on the Granbury ISD facilities improvements projects being done by Buford-Thompson/VLK and Granbury ISD maintenance department. Leesa Vardeman and Sloan Harris from VLK reported the baseball complex, elementary canopies, Ag facilities and tennis court projects were all on schedule for completion.

Board Members Special Reports

Jerry Campbell thanked Granbury Middle School for hosting the meal prior to the Board meeting this evening.

Public Comments

None

Action on Items Discussed in Closed Session

Staff appointments

A motion was made by Charlie Cloud and seconded by Barbara Herrington to approve the appointment of Kathryn Anderson, Science teacher at Acton Middle School and Kerri Pavelick, Special Education teacher at Acton Middle School. **MOTION CARRIED** Yes 5 – Noe 0

Property

None

Superintendent evaluation instrument

A motion was made by Barbara Herrington and seconded by Micky Shearon to accept the superintendent evaluation instrument as presented with the amendment that was made to the instrument tonight. **MOTON CARRIED** Yes 5 – Noe 0

Adjournment

There being no further business, the meeting was adjourned at 7:52 p.m.

Jerry Campbell, Board President

Charlie Cloud, Board Secretary

OFFICERS AND OFFICIALS BDAE
DUTIES AND REQUIREMENTS OF DEPOSITORY (LOCAL)

SELECTING A DEPOSITORY

The Superintendent or designee shall have the authority to determine the method of selecting a depository in accordance with BDAE(LEGAL).

ALLOWABLE COLLATERAL

Eligible securities for collateralization of deposits are those defined as “eligible securities” by the Public Funds Collateral Act. [See CDA]

MONITORING COLLATERAL ADEQUACY

The District shall require monthly reports with market values of pledged securities from all financial institutions with which the District has collateralized deposits. The investment officers shall monitor adequacy of collateralization levels to verify market values and total collateral positions.

RELEASE OF PLEDGED SECURITIES

The investment officer or designee shall approve in writing the release or substitution of any securities pledged to the District that are being held by any organization.

EMPLOYMENT PRACTICES DC (LOCAL)

PERSONNEL DUTIES	The Superintendent shall define the qualifications, duties, and responsibilities of all positions and shall ensure that job descriptions are current and accessible to employees and supervisors.
POSTING VACANCIES	The Superintendent or designee shall establish guidelines for advertising employment opportunities and posting notices of vacancies. These guidelines shall advance the Board's commitment to equal opportunity employment and to recruiting well-qualified candidates. Current District employees may apply for any vacancy for which they have appropriate qualifications.
APPLICATIONS	All applicants shall complete the application form supplied by the District. Information on applications shall be confirmed before a contract is offered for a contractual position and before hiring or as soon as possible thereafter for a noncontractual position.
EMPLOYMENT OF CONTRACTUAL PERSONNEL	The Superintendent has sole authority to make recommendations to the Board regarding the selection of contractual personnel. The Board retains final authority for employment of contractual personnel. [See DCA, DCB, DCC, and DCE as appropriate]
EMPLOYMENT OF NONCONTRACTUAL PERSONNEL	The Board delegates to the Superintendent final authority to employ and dismiss noncontractual employees on an at-will basis. [See DCD]
EXIT INTERVIEWS AND EXIT REPORTS	An exit interview shall be conducted, if possible, and an exit report shall be prepared for every employee who leaves employment with the District.

PERSONNEL-MANAGEMENT RELATIONS DGBA
EMPLOYEE COMPLAINTS/GRIEVANCES (LOCAL)

GUIDING PRINCIPLES

INFORMAL PROCESS

The Board encourages employees to discuss their concerns and complaints through informal conferences with their supervisor, principal, or other appropriate administrator.

Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level.

DIRECT COMMUNICATION WITH BOARD MEMBERS

Employees shall not be prohibited from communicating with Board members regarding District operations except when communication between an employee and a Board member would be inappropriate because of a pending hearing or appeal related to the employee.

FORMAL PROCESS

If an informal conference regarding a complaint fails to reach the outcome requested by the employee, he or she may initiate the formal process described below by timely filing a written complaint form.

Even after initiating the formal complaint process, employees are encouraged to seek informal resolution of their concerns. An employee whose concerns are resolved may withdraw a formal complaint at any time.

The process described in this policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level.

FREEDOM FROM RETALIATION

Neither the Board nor any District employee shall unlawfully retaliate against an employee for bringing a concern or complaint. [See DG]

NOTICE TO EMPLOYEES

The principal of each campus and other supervisory personnel shall inform employees of this policy.

SPECIFIC COMPLAINTS

For more information on how to proceed with complaints regarding:

1. Alleged discrimination, including violations of Title IX or Section 504, see DAA.
2. Instructional materials, see EFA.
3. A commissioned peace officer who is an employee of the District, see CKE.

OTHER REVIEW PROCESSES

Complaints alleging certain forms of harassment, including harassment by a supervisor, shall be processed in accordance with DIA.

Complaints arising from any of the following must be addressed through the local and statutory processes indicated below:

1. The proposed nonrenewal of a term contract issued under Chapter 21 of the Texas Education Code, in accordance with DFBB.

2. The proposed termination or suspension without pay of an employee on a probationary, term, or continuing contract issued under Chapter 21 of the Texas Education Code during the contract term, in accordance with DFAA, DFBA, or DFCA, respectively.

This policy shall apply to all other employee complaints.

DEFINITIONS

For purposes of this policy, terms are defined as follows:

COMPLAINT / GRIEVANCE

The terms "complaint" and "grievance" shall have the same meaning. A complaint under this policy may include:

1. Grievances concerning an employee's wages, hours, or conditions of work;

2. Specific allegations of unlawful discrimination in employment based on the employee's sex, race, religion, national origin, age, or disability;

3. Specific allegations of unlawful discrimination or retaliation based on the employee's exercise of legally protected rights; or

4. Specific allegations of adverse personnel action based on the employee's good faith report to an appropriate law enforcement authority of a violation of a law by the District or a District employee, i.e., "whistleblower complaints." [See DG]

5. Complaints arising from the dismissal or termination of an at-will employee. [See DCD]

6. Complaints arising from the termination at end of year of the probationary contract of a professional employee. [See DFAB]

FILING

Complaint forms and appeal notices may be filed by hand-delivery, fax, or U.S. Mail. Hand-delivered filings shall be timely filed if received by the appropriate administrator or designee by the close of business on the deadline. Fax filings shall be timely filed if they are received on or before the deadline, as indicated by the date/time shown on the fax copy. Mail filings shall be timely filed if they are postmarked by U.S. Mail on the deadline and received by the appropriate administrator or designated representative no more than three days after the deadline.

RESPONSE	At Levels One and Two, "response" shall mean a written communication to the employee from the appropriate administrator. Responses may be hand-delivered or sent by U.S. Mail to the employee's mailing address of record. Mailed responses shall be timely if they are postmarked by U.S. Mail on the deadline and received by the employee or designated representative no more than three days after the response deadline.
DAYS	"Days" shall mean District business days. In calculating time lines under this policy, the day a document is filed is "day zero," and all deadlines shall be determined by counting the following day as "day one."
REPRESENTATIVE	"Representative" means any person who or an organization that does not claim the right to strike and is designated by the employee to represent him or her in the complaint process.
DESIGNATION OF REPRESENTATIVE	The employee may designate a representative through written notice to the District at any level of this process. If the employee designates a representative with fewer than three days' notice to the District before a scheduled conference or hearing, the District may reschedule the conference or hearing to a later date, if desired, in order to include the District's counsel.
WHISTLEBLOWER COMPLAINTS	Whistleblower complaints shall be filed within the time specified by law. Such complaints shall first be filed in accordance with LEVEL TWO, below. Time lines for the employee and the District set out in this policy may be shortened to allow the Board to make a final decision within 60 days of the initiation of the complaint. [See DG]
GENERAL PROVISIONS	Complaints arising out of an event or a series of related events shall be addressed in one complaint. Employees shall not bring separate or serial complaints arising from any event or series of events that have been or could have been addressed in a previous complaint. When two or more complaints are sufficiently similar in nature and remedy sought to permit their resolution through one proceeding, the District may consolidate the complaints.
UNTIMELY FILINGS	All time limits shall be strictly followed unless modified by mutual written consent. If a complaint form or appeal notice is not timely filed, the complaint may be dismissed, on written notice to the employee, at any point during the complaint process. The employee may appeal the dismissal by seeking review in writing within ten days, starting at the level at which the complaint was dismissed. Such appeal shall be limited to the issue of timeliness.

COSTS INCURRED

Each party shall pay its own costs incurred in the course of the complaint.

COMPLAINT FORM

Complaints under this policy shall be submitted in writing on a form provided by the District.

Copies of any documents that support the complaint should be attached to the complaint form. If the employee does not have copies of these documents, they may be presented at the Level One conference. After the Level One conference, no new documents may be submitted unless the employee did not know the documents existed before the Level One conference.

A complaint form that is incomplete in any material aspect may be dismissed, but may be refiled with all the requested information if the refiling is within the designated time for filing a complaint.

COMPLAINTS AGAINST SUPERVISORS

Complaints alleging a supervisor's violation of law may be made to the Superintendent beginning at Level Two. A complaint alleging a violation of law by the Superintendent may be made directly to the Board beginning at Level Three.

LEVEL ONE

Complaint forms must be filed:

1. Within 15 days of the date the employee first knew, or with reasonable diligence should have known, of the decision or action giving rise to the complaint or grievance; and

2. With the lowest level administrator who has the authority to remedy the alleged problem.

   In most circumstances, employees on a school campus shall file Level One complaints with the campus principal; other District employees shall file Level One complaints with their immediate supervisor.

   If the only administrator who has authority to remedy the alleged problem is the Superintendent or designee, the complaint may begin at Level Two following the procedure, including deadlines, for filing the complaint form at Level One.

If the complaint is not filed with the appropriate administrator, the receiving administrator must note the date and time the complaint form was received and immediately forward the complaint form to the appropriate administrator.

The appropriate administrator shall hold a conference with the employee within ten days after receipt of the written complaint.

The administrator shall have ten days following the conference to provide the employee a written response.

LEVEL TWO

If the employee did not receive the relief requested at Level One or if the time for a response has expired, the employee may request a conference with the Superintendent or designee to appeal the Level One decision.

The appeal notice must be filed in writing, on a form provided by the District, within ten days after receipt of a response or, if no response was received, within ten days of the response deadline at Level One.

The Superintendent or designee shall hold a conference within ten days after the appeal notice is filed. At the conference, the Superintendent or designee shall consider only the issues and documents presented at Level One and identified in the Level Two appeal notice. The Superintendent or designee shall have ten days following the conference to provide the employee a written response.

LEVEL THREE

If the employee did not receive the relief requested at Level Two or if the time for a response has expired, the employee may appeal the decision to the Board.

The appeal notice must be filed in writing, on a form provided by the District, within ten days after receipt of a response or, if no response was received, within ten days of the response deadline at Level Two.

The Superintendent or designee shall inform the employee of the date, time, and place of the Board meeting at which the complaint will be on the agenda for presentation to the Board.

The Superintendent or designee shall provide the Board with copies of the complaint form, all responses, all appeal notices, and all written documentation previously submitted by the employee or the administration. The Board shall consider only those issues and documents presented at the preceding levels and identified in the appeal notice.

The District shall determine whether the complaint will be presented in open or closed meeting in accordance with the Texas Open Meetings Act and other applicable law. [See BE]

The presiding officer may set reasonable time limits and guidelines for the presentation. The Board shall hear the complaint and may request that the administration provide an explanation for the decisions at the preceding levels.

In addition to any other record of the Board meeting required by law, the Board shall prepare a separate record of the Level Three presentation. The Level Three presentation, including the presen-

tation by the employee or the employee's representative, any presentation from the administration, and questions from the Board with responses, shall be recorded by audio recording, video/audio recording, or court reporter.

The Board shall then consider the complaint. It may give notice of its decision orally or in writing at any time up to and including the next regularly scheduled Board meeting. If for any reason the Board fails to reach a decision regarding the complaint by the end of the next regularly scheduled meeting, the lack of a response by the Board upholds the administrative decision at Level Two.

ADMISSIONS

FD
(LOCAL)

PERSONS AGE 21 AND OVER

The District shall not admit into its public schools any person age 21 or over unless otherwise required by law.

REGISTRATION FORMS

Appropriate registration forms shall be completed annually and signed by the student's parent, legal guardian, or other person having lawful control. Students who have reached age 18 shall be permitted to complete and sign these forms themselves.

MINOR LIVING APART

PERSON STANDING IN PARENTAL RELATION

A minor student residing in the District but whose parent, guardian, or other person having lawful control under a court order does not reside in the District shall present a Power of Attorney assigning responsibility for the student in all school-related matters to an adult resident of the District.

MISCONDUCT

Any such student who has engaged in misconduct that results in any of the consequences found in Education Code 25.001(d) shall not be permitted to attend a District school.

EXCEPTIONS

Based on the individual student's circumstance, the Superintendent shall have authority to grant exceptions to the Power of Attorney requirement and to the exclusion for misconduct.

RESIDENCY REVIEW

The Superintendent shall determine whether a minor student residing in the District separate and apart from a parent, guardian, or other person having lawful control is present in the District for the primary purpose of participating in extracurricular activities.

NONRESIDENT STUDENT IN GRANDPARENT'S AFTER-SCHOOL CARE

The parent and grandparent of a nonresident student requesting admission under Education Code 25.001(b)(9) shall provide to the Superintendent the required information on the grandparent's residency and complete a form provided by the District describing the extent of after-school care to be provided by the grandparent.

The Superintendent shall have authority to approve such admissions requests in accordance with criteria approved by the Board.

PLACEMENT

ACCREDITED SCHOOLS

Students entering a District school from accredited public, private, or parochial schools after grade 1 shall provide evidence of prior schooling outside the District. They shall be placed initially at the grade level reached elsewhere, pending observation by the classroom teacher, guidance personnel, and the principal. On the basis of these observations and results of tests that may be administered by appropriate District personnel, the principal shall determine the final grade placement.

For the purposes of this policy, "accredited" shall be defined as accreditation by TEA, an equivalent agency from another state, or an accrediting association recognized by the Commissioner of Education.

NONACCREDITED SCHOOLS

Students entering a District school from nonaccredited public, private, or parochial schools, including homeschools, shall be placed initially at the discretion of the principal, pending observation by classroom teachers, guidance personnel, and the principal. Criteria for placement may include:

1. Scores on achievement tests, which may be administered by appropriate District personnel.
2. Recommendation of the sending school.
3. Prior academic record.
4. Chronological age and social and emotional development of the student.
5. Other criteria deemed appropriate by the principal.

TRANSFER CREDIT

The District shall validate high school credit for courses of transfer students from nonaccredited public, private, or parochial schools by testing or by other evidence that the courses meet State Board requirements and standards.

FOREIGN EXCHANGE STUDENTS

Foreign exchange students entering the District's high school shall have conversational ability in the English language and shall be capable of performing ordinary classroom work in English. The host families for all exchange students shall reside within the geographical boundaries of the District.

There shall be no diploma awarded to any foreign exchange student signifying graduation from the District. Exchange students shall not be permitted to dress in graduation regalia or participate in the regular graduation exercises.

The area representative of any exchange student program shall contact the appropriate school official at the central administration building prior to making a commitment to the student or final arrangements with the host family for approval of placement in the District.

All exchange student records and related paperwork shall be initially submitted to the office of the appropriate central administration official who shall in turn communicate necessary information to the principal and/or registrar of the receiving school.

No special treatment or privileges shall be extended to exchange students within District schools such as special assemblies, faculty advisors, financial assistance, or organization of local chapters of exchange student clubs.

WITHDRAWAL

Minor students may withdraw from school by presenting a request signed by the student's parent or guardian and stating the reason for the withdrawal. Students 18 or older may request withdrawal without a parent's or guardian's signature.

[For District withdrawal of students no longer in attendance, see FEA(LOCAL)]

Students in violation of the compulsory attendance law shall be reported to the District attendance officer, who may institute court action as provided by law.

STUDENTS AGE 18 AND OVER

A student who voluntarily attends school after the student's eighteenth birthday shall be required to attend school until the end of the school year.

WITHDRAWAL FOR NONATTENDANCE

The District may initiate withdrawal of a student under the age of 18 for nonattendance under the following conditions:

1. The student has been absent ten consecutive school days; and
2. Repeated efforts by the attendance officer and/or principal to locate the student have been unsuccessful.

For withdrawal of students 18 or older, see FEA(LEGAL).

STUDENTS IN HOMESCHOOLS

When the District becomes aware that a student is being or will be homeschooled, the Superintendent or designee may request in writing a letter of notification from the parents of their intention to homeschool using a curriculum designed to meet basic education goals of reading, spelling, grammar, mathematics, and a study of good citizenship.

If the parents refuse to submit a letter of notification or if the District has evidence that the school-age child is not being homeschooled within legal requirements, the District may investigate further and, if warranted, shall pursue legal action to enforce the compulsory attendance law.

ATTENDANCE COMMITTEES

The Board shall establish an attendance committee or as many committees as necessary for efficient implementation of Education Code 25.092.

The Superintendent or designee shall make the specific appointments in accordance with legal requirements.

PARENTAL NOTICE OF EXCESSIVE ABSENCES

A student and the student's parent or guardian shall be given written notice prior to and at such time when a student's attendance in any class drops below 90 percent of the days the class is offered.

METHODS FOR REGAINING CREDIT

When a student's attendance drops below 90 percent but remains at least at 75 percent of the days the class is offered, the student may earn credit for the class by completing a plan approved by the principal. This plan must provide for the student to meet the instructional requirements of the class as determined by the principal.

If the student fails to successfully complete the plan, or when a student's attendance drops below 75 percent of the days the class is offered, the student, parent, or representative may request award of credit by submitting a written petition to the appropriate attendance committee.

Petitions for credit may be filed at any time the student receives notice but, in any event, no later than 30 days after the last day of classes.

The attendance committee shall review the student's entire attendance record and the reasons for absences and shall determine whether to award credit. The committee may also, whether a petition is filed or not, review the records of all students whose attendance drops below 90 percent of the days the class is offered.

Students who have lost credit because of excessive absences may regain credit by fulfilling the requirements established by the attendance committee.

PERSONAL ILLNESS

When a student's absence for personal illness exceeds three consecutive days, the student shall present a statement from a physician or health clinic verifying the illness or condition that caused the student's extended absence from school.

If the student has established a questionable pattern of absences, the attendance committee may also require a physician's or clinic's statement of illness after a single day's absence as a condition of classifying the absence as one for which there are extenuating circumstances.

GUIDELINES ON EXTENUATING CIRCUMSTANCES

The attendance committee shall adhere to the following guidelines to determine attendance for credit:

DAYS OF ATTENDANCE

1. All absences shall be considered in determining whether a student has attended the required percentage of days. If make-up work is completed, absences for religious holy days, required court appearances, and health-care appointments shall be considered days of attendance for this purpose. [See FEB]

TRANSFERS / MIGRANT STUDENTS

2. A transfer or migrant student incurs absences only after his or her enrollment in the District.

BEST INTEREST STANDARD

3. In reaching consensus regarding a student's absences, the committee shall attempt to ensure that its decision is in the best interest of the student.

4. The Superintendent or designee shall develop administrative regulations addressing the committee's documentation of the decision.

DOCUMENTATION

5. The committee shall consider the acceptability and authenticity of documented reasons for the student's absences.

CONSIDERATION OF CONTROL

6. The committee shall consider whether the absences were for reasons out of the student's or parent's control.

STUDENT'S ACADEMIC RECORD

7. The committee shall consider whether or not the student has completed assignments, mastered the essential knowledge and skills, and maintained passing grades in the course or subject.

INFORMATION FROM STUDENT OR PARENT

8. The student or parent shall be given an opportunity to present any information to the committee about the absences and to discuss ways to earn or regain credit.

IMPOSING CONDITIONS FOR AWARDING CREDIT

The committee may impose any of the following conditions for receiving credit lost because of excessive absences:

1. Completing additional assignments, as specified by the committee or teacher.
2. Satisfying time-on-task requirements before and/or after school.
3. Attending tutorial sessions as scheduled.
4. Attending Saturday classes.
5. Maintaining the attendance standards for the rest of the semester.

6. Taking an examination to earn credit.

In all cases, the student must also earn a passing grade in order to receive credit.

APPEAL PROCESS A parent or student may appeal the decision of the attendance committee in accordance with FNG(LOCAL) beginning at Level Three.

Note: This policy addresses harassment of District students. For provisions regarding harassment of District employees, see DIA. For reporting requirements related to child abuse and neglect, see FFG.

The District prohibits sexual harassment, dating violence, and harassment based on a person's race, color, gender, national origin, disability, or religion.

Employees shall not tolerate harassment of students and shall make reports as required at REPORTING PROCEDURES, below.

SEXUAL HARASSMENT

BY AN EMPLOYEE

Sexual harassment of a student by a District employee includes both welcome and unwelcome sexual advances; requests for sexual favors; sexually motivated physical, verbal, or nonverbal conduct; or other conduct or communication of a sexual nature when:

1. A District employee causes the student to believe that the student must submit to the conduct in order to participate in a school program or activity, or that the employee will make an educational decision based on whether or not the student submits to the conduct; or
2. The conduct is so severe, persistent, or pervasive that it:
    a. Affects the student's ability to participate in or benefit from an educational program or activity, or otherwise adversely affects the student's educational opportunities; or
    b. Creates an intimidating, threatening, hostile, or abusive educational environment.

Romantic or inappropriate social relationships between students and District employees are prohibited. Any sexual relationship between a student and a District employee is always prohibited, even if consensual.

BY OTHERS

Sexual harassment of a student, including harassment committed by another student, includes unwelcome sexual advances; requests for sexual favors; or sexually motivated physical, verbal, or nonverbal conduct when the conduct is so severe, persistent, or pervasive that it:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or

3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of sexual harassment of a student may include, but are not limited to, sexual advances; touching intimate body parts or coercing physical contact that is sexual in nature; jokes or conversations of a sexual nature; and other sexually motivated conduct, communications, or contact.

Necessary or permissible physical contact such as assisting a child by taking the child's hand, comforting a child with a hug, or other physical contact not reasonably construed as sexual in nature is not sexual harassment.

DATING VIOLENCE

Dating violence occurs when one partner in a dating relationship, either past or current, intentionally uses physical, sexual, verbal, or emotional abuse to harm, threaten, intimidate, or control the other partner.

Examples of dating violence against a student may include, but are not limited to, physical or sexual assaults, name-calling, put-downs, threats to hurt the student or the student's family members or members of the student's household, destroying property belonging to the student, threats to commit suicide or homicide if the student ends the relationship, attempts to isolate the student from friends and family, stalking, or encouraging others to engage in these behaviors.

For purposes of this policy, dating violence is considered prohibited harassment if the conduct is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;
2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or
3. Otherwise adversely affects the student's educational opportunities.

OTHER PROHIBITED HARASSMENT

Prohibited harassment of a student is defined as physical, verbal, or nonverbal conduct based on the student's race, color, gender, national origin, disability, or religion that is so severe, persistent, or pervasive that the conduct:

1. Affects a student's ability to participate in or benefit from an educational program or activity, or creates an intimidating, threatening, hostile, or offensive educational environment;

2. Has the purpose or effect of substantially or unreasonably interfering with the student's academic performance; or

3. Otherwise adversely affects the student's educational opportunities.

EXAMPLES

Examples of prohibited harassment may include, but are not limited to, offensive or derogatory language directed at another person's religious beliefs or practices, accent, skin color, or need for accommodation; threatening or intimidating conduct; offensive jokes, name calling, slurs, or rumors; physical aggression or assault; display of graffiti or printed material promoting racial, ethnic, or other negative stereotypes; or other kinds of aggressive conduct such as theft or damage to property.

REPORTING PROCEDURES

Any student who believes that he or she has experienced prohibited harassment should immediately report the alleged acts to a teacher, counselor, principal, or other District employee.

Any District employee who receives notice that a student has or may have experienced prohibited harassment is required to immediately report the alleged acts to an appropriate person designated below.

Any other person who knows or believes that a student has experienced prohibited harassment should immediately report the alleged acts to the appropriate person designated below.

Reports of known or suspected child abuse or neglect shall be made as required by law. [See FFG]

TIMELY REPORTING

Reports of harassment shall be made as soon as possible after the alleged acts. A failure to promptly report alleged harassment may impair the District's ability to investigate and address the harassment.

Oral or written reports of prohibited harassment shall normally be made to the campus principal. A person shall not be required to report harassment to the alleged harasser; nothing in this policy prevents a person from reporting harassment directly to one of the District officials below:

DISTRICT OFFICIALS

1. For sexual harassment, the Title IX coordinator. [See FB(LOCAL)]

2. For all other prohibited harassment, the Superintendent.

A report against the Title IX coordinator may be made directly to the Superintendent; a report against the Superintendent may be made directly to the Board.

NOTIFICATION OF REPORT

Upon receipt of a report of harassment, a principal shall immediately notify the appropriate District official listed above.

NOTICE TO PARENTS

The principal or District official shall promptly notify the parents of any student alleged to have experienced prohibited harassment by a District employee or another adult associated with the District. In cases of student-to-student harassment, the District shall promptly notify the parents of any student alleged to have experienced harassment when the allegations presented, if proven, would constitute sexual harassment or other prohibited harassment as defined by District policy.

CONFIDENTIALITY

To the greatest extent possible, the District shall respect the privacy of the complainant, persons against whom a report is filed, and witnesses. Limited disclosures may be necessary in order to conduct a thorough investigation and comply with applicable law.

INVESTIGATION OF THE REPORT

The District may request, but shall not insist upon, a written report. If a report is made orally, the District official shall reduce the report to written form.

Upon receipt or notification of a report, the District official shall determine whether the allegations, if proven, would constitute sexual harassment or other prohibited harassment as defined by District policy. If so, the District official shall immediately authorize or undertake an investigation.

If appropriate, the District shall promptly take interim action to prevent harassment during the course of an investigation.

The investigation may be conducted by the District official or a designee, such as the campus principal, or by a third party designated by the District, such as an attorney. When appropriate, the campus principal shall be involved in or informed of the investigation.

The investigation may consist of personal interviews with the person making the report, the person against whom the report is filed, and others with knowledge of the circumstances surrounding the allegations. The investigation may also include analysis of other information or documents related to the allegations.

The District's obligation to conduct an investigation is not satisfied by the fact that a criminal or regulatory investigation regarding the same or similar allegations is pending.

CONCLUDING THE INVESTIGATION

Absent extenuating circumstances, the investigation should be completed within ten business days from the date of the report; however, the investigator shall take additional time if necessary to complete a thorough investigation.

The investigator shall prepare a written report of the investigation. The report shall be filed with the District official overseeing the investigation.

DISTRICT ACTION

If the results of an investigation indicate that prohibited harassment occurred, the District shall promptly respond by taking appropriate disciplinary or corrective action reasonably calculated to address the harassment.

The District may take disciplinary action based on the results of an investigation, even if the District concludes that the conduct did not rise to the level of harassment prohibited by law or District policy.

APPEAL

A student, including a complainant, may appeal through FNG(LOCAL), beginning at the appropriate level. A complainant shall be informed of his or her right to file a complaint with the United States Department of Education Office for Civil Rights.

RETALIATION PROHIBITED

Retaliation against a student alleged to have experienced harassment, a witness, or another person who makes a report or participates in an investigation is strictly prohibited. A person who makes a good faith report of prohibited harassment shall not suffer retaliation for making the report. A person who intentionally makes a false claim, offers false statements, or refuses to cooperate with a District investigation regarding prohibited harassment is subject to appropriate discipline.

RECORDS RETENTION

Retention of records shall be in accordance with FB(LOCAL).

ACCESS TO POLICY

Information regarding this policy shall be distributed annually to District employees and included in the student handbook. Copies of the policy shall be readily available at each campus and the District's administrative offices.

Prominent notices shall be posted at each campus requiring all visitors to first report to the campus administrative office. This shall apply to parents, Board members, volunteers, social service workers, invited speakers, maintenance and repair persons not employed by the District, vendors, representatives of the news media, former students, and any other visitors.

Visits to individual classrooms during instructional time shall be permitted only with the principal's and teacher's approval, and such visits shall not be permitted if their duration or frequency interferes with the delivery of instruction or disrupts the normal school environment.

REGISTERED SEX OFFENDERS ON DISTRICT PREMISES

The Superintendent, working with campus administrators, shall develop and implement procedures regarding campus visitors who are identified as sex offenders. These procedures shall address:

1. Parental rights;
2. Escort by District personnel;
3. Access to common areas of the campus;
4. Access to classrooms;
5. Drop off and release of students;
6. Eligibility to serve as volunteers; and
7. Any other relevant issues.

ENERGY CONSUMPTION REDUCTION PLAN
GRANBURY INDEPENDENT SCHOOL DISTRICT
December 17, 2007

Mission Statement:
Recognizing our responsibility as Trustees of the Granbury Independent School District, we believe that every effort should be made to conserve energy and natural resources. We also believe that energy-efficient operations will reduce operating costs and is in the best interest of the district. As a result, we will continue to improve the Granbury ISD Energy Policy that was implemented in 1995. It is desired, through this policy, to produce a safe and productive environment for our students, while simultaneously providing prudent management of our financial and energy resources.

Energy Consumption Reduction Plan Resolution:
In response to requirements in Senate Bill 12 and House Bill 3693, signed by the Governor in June 2007 and effective as of September 1, 2007, Granbury ISD now establishes a goal to reduce annual consumption by five percent (5%) each state fiscal year for the next six (6) years.

Continued Commitment to the Granbury ISD Energy Plan:
The Granbury ISD Energy Plan will continue to be a joint responsibility of the trustees, administrators, teachers, and support personnel.

The *GISD Energy Plan* includes the following specific action items:

- Energy-Efficient Lighting Systems
- Automated HVAC Controls
- Evaluation of After Hours Scheduling of Events
- Utility Bill Evaluation for Electricity, Water, and Gas (Energy CAP Software)
- Energy Management Audits Performed by the Facilities Department and Support Staff
- Energy-Efficient Appliance Purchases
- Vending Machine Operating Controls
- Continued use of Water Wells for Irrigation

Recording and Reporting of Utility Consumption:
In response to Senate Bill 12 and House Bill 3693, Section 8, Granbury ISD shall record in an electronic repository the metered amount of electricity, water, or natural gas consumed for which the district is responsible to pay and the aggregate costs of those utility services. The Facilities Department shall then report the recorded information on the Granbury ISD website.

Having considered the responsibility of the district to conserve energy and to preserve our nation's natural resources, improve the district's efficiency of operation, and eliminate unnecessary expenditures for energy, the Granbury ISD board of trustees does hereby adopt this *Energy Consumption Reduction Plan*.

Adopted this _____ day of _____, 2007

Signature:_____ Attest: _____

President, Board of Trustees Secretary, Board of Trustees

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: December 17, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: December 10, 2007
RE: GHS Vertical Wall Analysis and Recommendation

SUMMARY:

During the heavy rains this past Spring, the James Wann Sports Center experienced some water damage. The water damage was reported to our insurance company and they found that $52,500 worth of damage was done to the internal walls and flooring. The District received $27,488.45 after the $25,000 deductible and depreciation. The funds have been deposited into the General Operating Fund as Insurance Proceeds.

The question came as to why the water was infiltrating the building. To review that further, the District contacted Jack McGovern of ARMKO, Industries to do an analysis of the situation. He has prepared a report of which the Executive Summary, General Information and Existing Conditions, Recommendations, and Cost Data are attached for your review. This report covers the James Wann /Press Box Facility and a portion of the main building including the cafeteria and outer walls.

The project costs at this time are projected to be $377,400. Administration met at length with Mr. McGovern on options to his recommendations. We have agreed that some of the projects can be handled in house with GISD maintenance staff and that he would work with us and the contractor to identify those areas, thus resulting in some savings to the District. Mr. McGovern will be at the meeting to discuss more fully this project.

RECOMMENDATION:

Recommend that the Board approve the budget of $377,400 for the project to be funded from the District's Fund Balance.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris
Mrs. Sharay Boynton
Mr. Randy Leach
Mr. Larry Gehrke

Date Submitted: December 10, 2007

EXECUTIVE SUMMARY

A visual survey of the exterior vertical wall system was performed on three separate occasions to ascertain the cause of moisture infiltration through the masonry wall system. The purpose of this inspection was to determine the overall condition of the vertical wall surfacing, and specifically to investigate the condition(s) or causes of the leakage reported.

The analysis of the vertical wall systems included a limited review of the original architectural and structural plans as provided by Mr. Larry Gehrke, Director of Maintenance, an extensive interior and exterior review of the problem conditions reported, destructive analysis of the split face masonry wall in two (2) locations, and a visual review of the leakage in the various stairwells as reported by the facility maintenance staff. Overall, our visual analysis of the vertical wall system noted its condition to be fair, with evidence of moderate to severe oxidation and discoloration of the painted wall finish, widespread evidence of superficial surface cracks and fissures in the masonry finish, physical damage to masonry surfaces, natural deterioration of applied sealants, voids throughout the masonry finish, ponding water damage and deterioration to modified roof surfaces, and the most prevalent condition throughout, moderate water stains as a result of high absorption rates of water and moisture in the masonry block wall due to the oxidation of the painted finish applied to the masonry.

The most attributable cause of the cracking and fissures appears to be associated with variances in thermal expansion and contraction cycles between the sections of masonry and the structural frame, possibly due to the breakdown of the painted finish, between the masonry wall and rigid steel, between the masonry and door frames, lintels, and embedded downspouts, and to a lesser extent, at outside corners of the buildings. The cause of this deterioration is due to the differential in movement characteristics between the entities. Some separation or delamination of the mortar or sealants between cast stone elements, and at expansion and control joints was also observed, most notably around window frames and openings. This condition is the result of normal aging and deterioration cycles of the sealant(s) or mortar.

Based upon the visual assessment of the construction in place and the conditions observed, the reported leakage through the wall surface appears to be directly related to the natural deterioration of the applied paint material. As the current waterproofing entity applied to the wall surfaces oxidizes and naturally disintegrates, voids are left in the waterproofing element that lessen the protection of the wall surface to water resistance. Thus, the lack of waterproofing resistance allows greater amounts of water/moisture to be absorbed that otherwise would repel from the wall surface, and therefore migrate into the wall components through the unprotected surface, voids, cracks and fissures formed in the masonry finish. As thermal expansion and contraction cycles occur, that coupled with greater amounts of moisture retained by the masonry, the cycles of thermal expansion accelerate at greater intervals. As these cycles become more continuous, the greater the likelihood of cracks and fissures will occur between the masonry surfaces and the structural wall assembly, or between the masonry and other element(s).

In order to rectify this condition, it is our recommendation that a comprehensive waterproofing program be implemented to all split face masonry surfaces of the high school facility to include comprehensive power washing of the masonry surfaces, tuck pointing, the removal and replacement of various sealants, miscellaneous roof repair, additional roof drainage outlets, and the application of a two-component polyurethane waterproofing finish for long-term waterproofing protection.

PART 1 - GENERAL INFORMATION AND EXISTING CONDITIONS

1.00 EXISTING CONDITIONS OF THE VERTICAL WALL ASSEMBLY

1.01 Nomenclature:

Structural Wall: Solid and conventional concrete block

Veneer: Split face masonry with a painted acrylic finish

1.02 Specific Conditions:

1.02.1 Background Information: The low-sloped roof assemblies consist of tapered asphalt built-up roof systems constructed of fiberglass ply sheets with a granulated modified membrane on the upper roof sections, and a coal-tar elastomeric membrane on the original roof sections. The vertical wall system consists of the same masonry split face masonry units as the newer additions that are constructed with a standard masonry block wall as the CMU or structural wall. Both the interior and exterior wall finishes are coated with a painted finish. Cast-in-place masonry units and prefinished steel coping are set atop the parapet wall coping at the end walls. Aluminum framed windows are installed at all wall sections at all floor levels. The window frames are sealed to the masonry with a polyurethane sealant.

1.02.2 Reported Leaks: Leakage attributable to deterioration of the vertical wall system has occurred on a regular basis, most notably on the exterior wall surfaces finished with split face masonry veneer of the James Wann Sports Complex Facility, the Cafeteria, Band Hall and various entrances. Leakage is also suspected of occurring through the stone veneers of the original masonry finish of the James Wann Sports Facility, but only confirmed in one location. These leaks have occurred throughout the affected areas of all facilities, most notably at all elevations. Currently, management of the vertical wall systems has been controlled and/or limited by the maintenance staff in a proactive role by performing partial or remedial repairs to sections most affected by the leakage conditions.

1.02.3 Wall Conditions: A visual analysis of the vertical wall system noted the overall condition to be fair at best, with visual evidence of oxidation and discoloration of the painted finish, widespread evidence of superficial surface cracks and fissures in the masonry finish, physical damage to various surfaces and the natural deterioration of the various sealants, masonry units, aluminum frame window units and masonry wall systems. Water stains are readily apparent throughout all wall surfaces as a result of high absorption rates of water and moisture in the masonry finish due to the breakdown of the waterproofing protection of the painted finish.

The most attributable cause of the cracking and fissures appears to be associated with variances in thermal expansion and contraction cycles between the sections of masonry and the structural frame, possibly due to the breakdown of the painted finish, between the masonry wall and rigid steel, between the masonry and door frames, lintels, and embedded downspouts, and to a lesser extent, at outside corners of the buildings. The cause of this deterioration is due to the differential in movement characteristics between the entities. Some separation or delamination of the mortar or sealants between cast stone elements, and at expansion and control joints was also observed, most notably around window frames and openings. This condition is the result of normal aging and deterioration cycles of the sealant(s) or mortar.

1.02.3 Wall Conditions - Continued:

Additional observations with regard to the vertical wall include voids between cast stone inlets at window units and knee walls, voids in the masonry stone veneer, voids at the interface of sheet metal flashing applied over masonry finishes, at expansion and control joints, and voids at various penetrations and embedded downspouts.

1.02.4 Roof Condition: Analysis of the corresponding roof surfaces found one significant area of ponding water on the uppermost roof surface due to the height of the through-wall scupper used as the primary drainage outlets, and to a lesser degree, smaller areas of ponding water at through-wall scuppers on the mid-section roof areas. Leakage is also suspected around some of the through-wall scuppers due to the method in which these entities were flashed and attached to the vertical wall. Other observations include voids around the perimeter of the roof scuttle, voids at the bolt penetrations of the roof access ladder, and miscellaneous voids in the roof flashing as a result of normal deterioration.

PART 2 - RECOMMENDATIONS

In order to reinstate the watertight integrity of the respective entities previously described to be leaking or contributing to the leakage conditions outlined above, as well as maintain a watertight condition throughout the life of the facility, it is our recommendation that the following recommendations be implemented for each of the respective roof and vertical wall conditions as noted below:

As for the specific recommendations for the repair of the vertical wall conditions observed, it is our recommendation that the complete removal of all sealants from all joints shall be performed, the joints cleaned and resealed with a two-part polyurethane sealant, color to match the final color of the façade. This shall include all deficiencies noted at control joints, and at all deficiencies noted between the edge of the steel lathe and the joints of the miscellaneous masonry inlets that occur throughout each building. All cracked and/or defective mortar joints shall be cleaned of all sealants, the mortar repaired and/or tuck pointed and the joints sealed with a two-part polyurethane sealant, properly applied and tooled to a professional finish. All flashing entities that are required to be incorporated into the joint should be completed prior to the reapplication of the flashing entity.

Upon the completion of these repairs, the entire vertical wall surface should be cleaned, by power washing the masonry wall finish, cleaning and resealing all joints, to include all expansion and control joints, metal to all masonry joints of window units, door frames and all projections. Upon the completion of this work, it is recommended that a compatible primer coat be applied to the wall surface, and two (2) finish coats of an elastomeric waterproof coating designed for masonry applications be applied to the wall surface in a color pattern or texture as directed by the School District.

While we feel that the above report is inclusive of all conditions contributing to the leakage conditions reported and observed during the course of our inspection, this report and the recommendations herein are exclusive of any non-latent damage as a result of moisture penetration through the masonry surfaces that are permanently stained and are not correctable.

PART 3 – COST DATA

TOTAL PROJECT BUDGETING ESTIMATES

The cost models are generated by a consideration of many issues: access, height, details and penetrations, flashings, removal and disposal, design changes and historical records of other quantifiable data. Additional budget support information can be generated for any combination of similar projects upon final determination of what priority and sequence the Owner determines to be most important.

The advantage of repairing all non-maintainable areas at once would be a reduction in the project start-up and administrative costs. Conversely, budget restrictions may dictate a specific schedule to extend over a longer period of time. For this reason the individual sections have a budget estimate that includes the start-up and administrative costs as if each section was a separate project.

All Vertical Wall Sections:

Comprehensive Waterproofing Restoration	$ 370,000.00
Payment/Performance Bonds	$ 7,400.00
PROJECT COST ESTIMATE	$ 377,400.00

The cost data provided above is based upon current dollars, and should be an accurate system comparison for actual project cost. No allowance or contingencies have been provided for stucco replacement, or other unforeseen conditions.

The cost data provided above is in no way to be construed as a quotation by Armko Industries, Inc. nor by any contractor. While we make every attempt to present accurate project cost estimates, Armko Industries, Inc. must first, on your behalf, prepare a complete set of specifications for the work. Then, working closely with you, we request quotations from competent contractors.

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**December 17, 2007**
Action:	**Approval**

To:	**Board of Trustees**	**From:**	**William Harris**
		Date:	**December 11, 2007**
		RE:	**PK – 5 Grade Alignment**

SUMMARY:

As requested by the Board of Trustees, I have reviewed the PK-5 grades alignment. I have reviewed the options with the district principals, curriculum department and other district administrators. Following is a lost of PK-5 alignment considerations identified by the staff.

PK-5 Restructure
Considerations

- Rezoning public hearings prior to final decision.
- Decision on final zoning changes.
- Transportation re-route based on final zoning decision.
- Student movement based on final zoning decision (February is drop dead date on a normal year – this year we need decision 1st of December due to software conversion).
- Process of staff movement based on rezoning decision will need to be developed and communicated to staff.
- Time for staff to respond to above process.
- Time for decisions to be made on staff movement after staff responses.
- Hiring of needed staff if applicable.
- Budget development for each campus. Allotments are normally decided in January.
- Library realignment. Movement/purchase of books and furniture
- Furniture realignment. Movement/purchase of furniture.
- Facility upgrades/remodeling based on grade movement. Possible bid process depending on complexity of remodel.
- Special Ed programming decisions. Staff, student and equipment movement as needed.
- Bilingual programming decisions. Staff, student and equipment movement as needed.

Due to the timing and consideration, I recommend the Board continue to develop a complete long range facility plan for GISD.

Respectfully submitted,



William Harris
Superintendent

Staff Persons Responsible:

GRANBURY INDEPENDENT SCHOOL DISTRICT

SCHOOL CALENDAR 2008-2009 **DRAFT #4**

July 2008

S	M	T	W	T	F	S
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August 2008

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31						

September 2008

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October 2008

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November 2008

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January 2009

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February 2009

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March 2009

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May 2009

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June 2009

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CALENDAR KEYS

NH	New Hire Orientation
P	Professional Learning/Student Holiday
W	Principal choice of Comp In-service or Work day - Student Holiday
S/E	First & Last Day of School
H	Student/Teacher Holiday
☁	Bad Weather Days
{ }	Beginning/End of six weeks
🎯	TAKS Test

Bad Weather Days

April 13, 2009 1st to be used

April 10, 2009 2nd to be used

Semester Dates

8-25-08 to 1-16-09	1-20-09 to 6-2-09
1st Semester	88
2nd Semester	87
Total	175

(12 Teacher Staff Development Preparation Days)

www.granburyisd.org

TAKS Test Schedule

Mar 3	Gr 3, 5, 8, 9 Reading
	Gr 4 & 7 Writing
	Gr 10 ELA
	Exit Level L/A, Math, Science, Social Studies
April 6	Gr 5, 8 Mathematics
April 27	Gr 3, 4, 6, 7, 9 & 10 Math
	Gr 3,4 , 6, 7 & 8 Reading
	Gr 5, 8 & 10 Science
	Gr 8 & 10 Social Studies
	Exit Level Math, Science & Social Studies

No evening activities will be scheduled on the day before TAKS test are given

GRANBURY INDEPENDENT SCHOOL DISTRICT

STARS Academy CALENDAR 2008-2009 **DRAFT #1**

July-08

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August-08

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September-08

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October-08

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November-08

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December-08

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January 2009

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February 2009

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March 2009

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April 2009

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26	27	TAKS	TAKS	TAKS		

May 2009

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					TAKS	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	H	26	27	28	29	30
31						

June 2009

S	M	T	W	T	F	S
	1	2	3	4	G/E	6
7	W	W	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

CALENDAR KEYS

NH New Hire Orientation
P Professional Learning/Student Holiday
W Principal choice of Comp In-service or Work day - Student Holiday
S/E First & Last Day of School
H Student/Teacher Holiday
Bad Weather Days
{ } Beginning/End of six weeks
TAKS Test

Bad Weather Days
April 13, 2009 1st to be used
April 10, 2009 2nd to be used

Semester Dates

8-25-08 to 1-16-09 1-20-09 to 6-5-09

1st Semester	88
2nd Semester	92
Total	180

(11Teacher Staff Development Preparation Days)

Graduation- Dec. 16 & June 5

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TAKS Test Schedule

Oct. 21-24	Exit Level Retest
Mar 3-6	ELA-9th Gr 10 ELA Exit Level L/A, Math, Science, Social Studies
April 28	Gr 10 Math, ELA Exit Retest
April 29	Math Exit Level & Retest
April 30	Gr 9th Math, 10 & Exit Sci.
May 1	Social Studies 10 & Exit

No evening activities will be scheduled on the day before TAKS test are given

School Board Continuing Education Record

School district: 111901

Date last updated: 12-12-07

Name	Tier One		Tier Two	Tier Three	Open Meetings Training	Public Information Act Training	Status
	Local Orientation* Enter date completed	**Education Code Orientation or Update** Enter date completed	**Team-Building and Assessment** Enter date entire team completed	**Continuing Education in Assessed Needs** Enter hours completed since March 1**	Required of All Elected Public Officials Enter date completed	Required of All Elected Public Officials*** Enter date completed	
Jerry Campbell	N/A	4-25-07	6-5-07	17.50 hrs	1-18-06	1-18-06	E
Micky Shearon	N/A	Incomplete	6-5-07	12.00 hrs	6-9-06	1-18-06	D
Charlie Cloud	N/A	6-10-07	6-5-07	22.75 hrs	2-9-07	2-9-07	E
Bowen Brawner	N/A	9-28-07	6-5-07	23.75 hrs	6-9-07	4-13-07	E
Doug Funk	N/A	4-25-07	6-5-07	12.50 hrs	1-19-07	1-19-07	E
Barbara Herrington	N/A	9-28-07	6-5-07	13.25 hrs	1-1-06	1-1-06	E
Kevin Myers	N/A	4-25-07	6-5-07	21.00 hrs	7-9-06	1-9-06	E

* *Applicable for first year board members only*
** *Assessment year begins March 1.*
*** *Boards may delegate this training to the district's public information coordinator.*
D = Deficient in required hours for current assessment year
C = Completed required hours for current assessment year
E = Exceeded required hours for current assessment year