Regular

Monday, June 11, 2007 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Chapter 551.074 - Personnel
      1. Consider staff appointments
      2. Consider Superintendent contract and salary adjustments
   b. Chapter 551.072 - Purchase, exchange, lease or value of real property
3. **Reconvene in open session**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Recognitions**
   a. Student Recognition
      1. 2006-07 Crossland Student Leadership Team
   b. Employee Recognition
      1. Dwight Butler, Certified Athletic Administrator
7. **Consider consent agenda items**
   a. Minutes of the May 21, 2007 regular board meeting and May 25, 2007 special board meeting
   b. Budget amendments
   c. Purchase of pole vault pits - Buy Board
   d. Purchase of novel sets - Buy Board
   e. Purchase of food service catering van - Buy Board
   f. CISV Purchase of intercom systems for Acton Elementary and Baccus Elementary
   g. Purchase of security equipment - TCPN
   h. Electrical services - bid no. 2005-25 - renewal
   i. Electrical supplies - bid no. 2005-23 - renewal
   j. HVAC supplies - bid no. 2005-24 - renewal
   k. Paint supplies & equipment - bid no. 2005-28 - renewal
   l. Building materials & supplies - bid no. 2006-06 - renewal
   m. Grounds supplies - bid no. 2006-07 - renewal
   n. Parking lot preparation, repair, paving/resurfacing and installation services CSP 2007-17
   o. Instructional supplies career tech - bid no. 200-12
   p. Custodial supplies - bid no. 2006-15 (renewal)
   q. Technology purchases
8. **School supplies - bid no. 2007-16**
9. **Consider bids for facility improvements**
10. **Consider Medicaid Administration Intergovernmental Cooperation Agreement and Business Associate Agreement between Texas Health and Human Services Commission and Granbury ISD**
11. **Consider partnership for High Achievement K-4 with the Charles Dana Center**
12. **Consider Board of Director nomination for Texas Association of School Boards**
13. **Reports**
    a. Reports by the Superintendent - William Harris

1. Update 80 (LEGAL) and (LOCAL) policies
2. Facilities improvements update - VLK
3. District facilities review - PBK
14. **Board members special reports**
15. **Public comments/audience participation**
16. **Consider action on items discussed in closed session**
a. Staff appointments
b. Consider Superintendent contract and salary adjustments
c. Consider purchase, exchange, lease or value of real property
17. **Adjourn**

NATIONAL INTERSCHOLASTIC ATHLETIC ADMINISTRATORS ASSOCIATION

April 2, 2007

Dwight C. Butler, CAA
Athletic Director
Granbury I. S. D.
600 W. Pearl
Granbury, TX 76048

Dear Dwight:

Congratulations! I am pleased to inform you that you successfully passed the written examination and have completed all steps for national certification. You may now claim the designation, *Certified Athletic Administrator.*

An official letter of notification will be sent to your superintendent. In addition, a news release suitable for publication will be sent to all members of your local media that are identified by you on the enclosed form. Please complete and return this form at your earliest convenience.

You have joined the ranks of a very elite group of interscholastic athletic administrators nationwide to become certified. I hope that this accomplishment has given you a genuine feeling of professional and personal pride. The students in your community will clearly benefit from your commitment to professional development.

You can be very influential with other athletic directors in your area. I encourage you to contact qualified individuals and to kindle their ambition to become certified. I will count on you to help others attain the *CAA* designation.

Thank you for pursuing the certification process to completion and congratulations again.

Sincerely,

Scott Lindgren

Scott Lindgren, CMAA
Chairperson, NIAAA Certification Committee

Enclosure

mailing address: PO Box 690 • Indianapolis, Indiana (46206)
shipping address: NFHS Distribution Center • 1802 Alonzo Watford Sr. Drive (46202)
physical address: 690 W. Washington
Phone: 317-972-6900 • Fax: 317-822-5700 • www.nfhs.org

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: May 31, 2007
RE: Budget Amendments

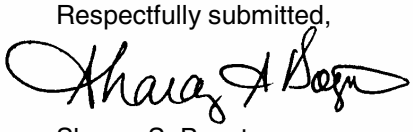
SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: May 31, 2007

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Ms. Lynn Pool, Originator
This Amendment recognizes donated funds in the amount of $500 allocated to function 23. These funds are donated by the Cowden family and will be used to purchase furniture for the entrance.

Fund 199, Mr. Jimmy Dawson, Originator
This Amendment recognizes donated funds in the amount of $500 allocated to function 12. These funds are donated to the GMS library for the purchase of additional library books and media.

Fund 199, Ms. Kellie Lambert, Originator
This Amendment recognizes donated funds in the amount of $1,000 allocated to function 11. These funds are donated by Walmart for the Teacher of the year on this campus and will be used to purchase additional supplies for the campus.

Fund 181, Mr. Dwight Butler, Originator
This Amendment recognizes donated funds in the amount of $2,525 allocated to function 36. These funds are donated by the athletic booster club and will be used to purchase additional supplies and equipment.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $7,000 allocated to function 34. These funds are generated from the sale of buses and will be used to refurbish current fleet.

Fund 240, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $159,833 allocated to function 35. These funds are generated from the summer food service program and will be used for supplies and salaries to operate that program.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $19,053. These funds are generated from excess in proceeds from Hood County Appraisal District.

Fund 181 and 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $180,000 and $1,200,000 related to local tax revenue and anticipated State revenue respectively. These funds are a result of the increased local tax collections and related State revenue based on updated student numbers and hold harmless numbers. These funds are to be allocated to the following functions for the following reasons; Function 36 ($47,100); Function 11 ($300,000 – Substitute Cost and $53,700 – School Supplies, $12,000 – GHS Novels); Function 12 ($8,500 – GHS Computer Lab); Function 23 ($22,080 – Visitor Registration System for all Campuses); Function 33 ($36,750 – AEDs for each campus); Function 34 ($34,763 – Fuel & Labor); Function 51 ($6,500 – BIS Locker repainting; $4,000 – GHS Computer Lab Electrical Work; $21,400 – GHS, GMS & AMS Track Repairs; $120,000 – GHS Paving Repairs; $8,400 – CNGC & BIS Marquee Changes; $17,000 – Mambrino Tile Replacement; $38,900 – AES & BES Intercom Systems; $14,000 – BIS Bathroom Dividers; $20,000 – Technology A/C Project). $614,907 to Fund Balance.

BUDGET AMENDMENTS RECOGNIZING FUNCTION TO FUNCTION TRANSITION

Fund 240, Ms. Diep Nguyen, Originator
This Amendment recognizes funds in the amount of $6,000 allocated from function 35 to function 51. These funds are being transferred to maintenance accounts for repairs to kitchen equipment.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $5,070 allocated from function 11, $16,500 from function 13, $15,344 from function 33, $25,000 from function 36, $38,720 from function 41, $25,000 from function 53, and $ 190,000 from function 81 to function 12 ($90,000), to function 21 ($11,000), to function 23 ($20,000), to function 31 ($35,000), to function 34 ($82,237), to function 51 ($62.020), to function 52 ($15,377). This is the year end adjustment necessary to meet the needs of the District budget.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: Buy Board Purchase – Pole Vault Pits

SUMMARY:
The Pole Vault Pits at GHS, GMS, and AMS need to be updated. UIL has changed the requirements for these pits in the last few years. Athletics is requesting that we make this change due to safety concerns. These are available from Buy Board vendors. GISD's interlocal agreement with the Buy Board allows purchases to be made from these awarded vendors without GISD having to go through the formal bid process. A RFQ was created for the purchase of (3) Pole Vault Pits and weather covers. Specifications for this purchase were provided by Mr. Dwight Butler, Athletic Director.

Mr. Butler is recommending award to M-F Athletic Company for a total expenditure of $46,969. Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the Buy Board vendor.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.".

The budget for this purchase has been presented under separate cover as a budget amendment.

The following recommendation is that of Mr. Butler.

RECOMMENDATION:

It is recommended that the purchase of 3 UCS Monster Pole Vault Pits and related weather covers be made from M-F Athletic Company through the Buy Board contract.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Dwight Butler
Deborah Johnson

Date Submitted: June 4, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: Buy Board Purchase – GHS Novels

SUMMARY:
Due to the change from Tri-mester to Semester at GHS, more students will need to have access to classroom novels at one time than in the past. In preparation for that need, GHS and Curriculum have worked together to determine this need. These novels are available from Buy Board vendors. GISD's interlocal agreement with the Buy Board allows purchases to be made from these awarded vendors without GISD having to go through the formal bid process. Perma-Bound, a Buy Board vendor has the six titles available.

Mrs. Sharon Whitefield, Director of Curriculum is recommending award to Perma-Bound for a total expenditure of $29,100. Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the Buy Board vendor.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.".

The budget for this purchase has been presented under separate cover as a budget amendment.

The following recommendation is that of Mrs. Whitefield.

RECOMMENDATION:

It is recommended that the purchase of classroom novels be made from Perma-Bound through the Buy Board contract.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharon Whitefield
Deborah Johnson

Date Submitted: June 4, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: Buy Board Purchase – Catering Vehicle

SUMMARY:
Purchase of a catering vehicle has been budgeted. The vehicle is available from Buy Board vendors. GISD's interlocal agreement with the Buy Board allows purchases to be made from these awarded vendors without GISD having to go through the formal bid process. A RFQ was created for the purchase of (1) 2007- or newer Ford F350 (box truck) with lift gate. Specifications for this purchase were provided by Mr. Terry Slemmons, Transportation Director and Ms. Diep Nguyen, Food Service Director. Fifteen vendors received the RFQ and one response was received.

Mr. Slemmons and Ms. Nguyen have recommended award to Sam Pack's Five Star Ford for a total expenditure of $29,977. Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the Buy Board vendor.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.".

The following recommendation is that of Mr. Slemmons, Ms. Nguyen, Mrs. Ronda Herrin, Inventory/Purchasing Specialist, and Mrs. Sharay Boynton, Executive Director of Finance.

RECOMMENDATION:

It is recommended that the above purchase be made from Sam Pack's Five Star Ford through the Buy Board contract.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Terry Slemmons
Diep Nguyen

Date Submitted: June 4, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: CISV Purchase – Acton Elementary Intercom System – Baccus Elementary-Intercom System

SUMMARY:
The intercom systems in Acton Elementary and Baccus Elementary are the original systems. They have had lots of problems with them the last few years. A system similar to what AMS and GMS have is available from CISV vendors. CISV is the state contract that allows technology equipment be purchased through the State contract. Lone Star Communications, Inc. has installed these at AMS and GMS and provided necessary maintenance on the systems. Maintenance is recommending that we continue with this type of system for future buildings and replacements within the District.

Mr. Larry Gehrke is recommending award to Lone Star Communications for a total expenditure of $33,010 ($16,505/each). Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the CISV vendor.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.".

The budget for this purchase has been presented under separate cover as a budget amendment.

The following recommendation is that of Mr. Gherke.

RECOMMENDATION:
It is recommended that the purchase the intercom systems for Acton Elementary and Baccus Elementary be made from Lone Star Communications, Inc. through the CISV contract.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Larry Gehrke
Ronda Herrin
Date Submitted: June 4, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: TCPN Purchase – Security Equipment

SUMMARY:
Purchase of security equipment necessary for all campus front doors to be secure has been budgeted. The equipment is available from TCPN vendors. GISD's interlocal agreement with TCPN allows purchases to be made from these awarded vendors without GISD having to go through the formal bid process. The equipment will be purchased and District staff will install. The systems will include digital cameras, electromagnetic locks and an intercom system for each campus within the District.

Mr. Randy Leach, Facilities Director, has recommended purchase of the equipment be made from Grainger for a total expenditure of approximately $30,000. Administration does not believe that a better price would be realized by initiating a formal bid process. It would be in the best interest of GISD to purchase from the TCPN vendor.

Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place.".

The following recommendation is that of Mr. Leach.

RECOMMENDATION:

It is recommended that the purchase of security equipment necessary for this project be made from Grainger through the TCPN contract.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Randy Leach

Date Submitted: June 4, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: Electrical Services Bid 2005-25 - Renewal

SUMMARY:

A bid was let to provide electrical services on an "as needed" basis. Vendors were asked to quote an hourly service rate, service call charge and maximum response time for the 2005-2006 school year with the option to renew for two additional one-year terms if agreed to by all parties. The original award was made on August 15, 2005. Current bid will expire July 31, 2007. This will be the second renewal term.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, was consulted regarding the renewing of the bid. It was his recommendation to renew. Awarded vendor, G & G Electric, was contacted regarding their desire to renew the bid. They have agreed to the renewal. The following is the recommendation of Mr. Gehrke.

Budget information: Expenditures for this service will come from account code 199.51.6246.00.951.7(8).99.0.53 with a proposed budget of $16,550.

RECOMMENDATION:

It is recommended that the Board award the purchase of electrical services to G & G Electric Service Co. for the period of August 1, 2007 to July 31, 2008.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Ronda Herrin
Mr. Larry Gehrke

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: August 15, 2005 **Bid Number:** 2005-25

1. **Item, material or service (specific or classification):** Electrical Services

2. **Brief description:** A bid was let to provide electrical services on an "as needed" basis. Vendors were asked to quote an hourly service rate, service call charge and maximum response time.

3. **Period of time bid covers:** Notification of award through July 31, 2006 with the option to renew for two additional one-year terms

4. **Person and title responsible for the expenditure:** Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 12

6. **Number of bids received from vendors:** 1

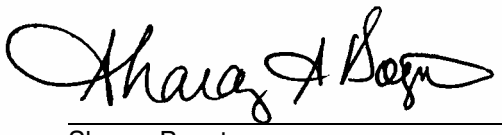
7. **Listing of recommended vendors and total prices:** Recommendation for award is to G & G Electric Service Co. Inc. Estimated expenditures will be $23,250.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** May 16, 2002

10. **Percentage increase or decrease from last bid**: No change in service call charge or hourly service rate. $5.00 mileage charge/rate applied to service calls. (Note: not applicable to bid jobs).

11. **Budget information:** Expenditures for this service will come from account code 199.51.6246.00.951.5(6).99.0.53 with a proposed budget of $23,250.



Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: HVAC Supplies CSP 2005-24 - Renewal

SUMMARY:

A bid was let to provide vendors for HVAC supplies on an "as needed" basis for the 2005-2006 school year with the option to renew for two additional one-year terms if agreed to by all parties. Vendors were asked to quote a fixed price on certain supplies a percentage discount on other supplies. The award was made in August 2005. The current award will expire on July 31, 2007. This is the second renewal option period.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, was consulted regarding the renewing of the bid. It was his recommendation to renew. Awarded vendors, Baker Distributing and Granbury Winnelson, were contacted regarding their desire to renew the bid. They both have agreed to the renewal. The following is the recommendation of Mr. Gehrke.

Budget information: Expenditures for HVAC supplies will come from account code(s) 199.51.6316.00.951.7(8).99.0.57 and 199.51.6316.00.951.7(8).99.0.01 with a proposed budget of $84,300.00.

RECOMMENDATION:

It is recommended that the Board award the purchase of HVAC Supplies to the following for the period of August 1, 2007 to July 31, 2008.

Section I: Filters	Baker Distributing
Section II: Freon	Baker Distributing
Section III: Miscellaneous Parts	Baker Distributing and Granbury Winnelson

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Ronda Herrin
Mr. Larry Gehrke

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: August 15, 2005 **Bid Number:** 2005-24

1. **Item, material or service (specific or classification):** HVAC Supplies

2. **Brief description:** A bid was let to provide vendors for HVAC supplies for the 2005-2006 school year. Vendors were asked to quote a fixed price on certain supplies a percentage discount on other supplies

3. **Period of time bid covers:** Notification of award through July 31, 2006 with the option to renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:** Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 34

6. **Number of bids received from vendors:** 8 (includes 1 no bid and 1 late bid)

7. **Listing of recommended vendors and total prices:** This bid was divided into 3 categories. Recommendation for award in each category is below. Approximate expenditure on HVAC supplies will be $64,520.00.

Section I: Filters	Baker Distributing
Section II: Freon	Baker Distributing
Section III: Miscellaneous Parts	Baker Distributing and Granbury Winnelson

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** 5/21/2002

10. **Percentage increase or decrease from last bid**: Due to the number of items on this bid, a cost comparison was not made.

11. **Budget information:** Expenditures for HVAC supplies will come from account code(s) 199.51.6316.00.951.5 (6).99.0.57 and 199.51.6316.00.951.5(6).99.0.01 with a proposed budget of $64,520.00.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: Paint Supplies and Equipment
CSP 2005-28 - Renewal

SUMMARY:

A bid was let to provide vendors for Paint supplies and equipment for the 2005-2006 school year with the option to renew for two additional years in one-year increments. The original award was made on August 29, 2005. The current aware will expire on July 31, 2007. This will be the second renewal term.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, was consulted regarding the renewing of the bid. It was his recommendation to renew. Awarded vendor, Kelly Moore, was contacted regarding their desire to renew the bid. They have agreed to the renewal with a 3.5% increase as allowed by the CPI-U Index clause in the originally submitted proposal. The following is the recommendation of Mr. Gehrke.

Budget information: Expenditures for Paint supplies and equipment will come from account code 199.51.6316.00.951.7(8).99.0.55 with a proposed budget of $37,500.

RECOMMENDATION:

It is recommended that the Board award the purchase of paint supplies to Kelly Moore for the period of August 1, 2007 to July 31, 2008.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Ronda Herrin
Mr. Larry Gehrke

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: August 30, 2005 **Bid Number:** 2005-28

1. **Item, material or service (specific or classification):** Paint Supplies and Equipment

2. **Brief description:** A bid was let to provide vendors for Paint supplies and equipment for the 2005-2006 school year with the option to renew for two additional years in one year increments.

3. **Period of time bid covers:** From written notification of award through July 31, 2006

4. **Person and title responsible for the expenditure:** Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 10

6. **Number of bids received from vendors:** 7 (includes 1 incomplete bid)

7. **Listing of recommended vendors and total prices:** Expenditures for paint supplies are estimated to be $37,289.00. Recommendation for award is to Kelly Moore. Paint samples were requested from Sherwin Williams and it was deemed that the tint was not the same as was used in District facilities.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** N/A-Paint Supplies were pulled from the Building Materials bid and sent out as a separate bid.

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Expenditures for Paint supplies and equipment will come from account code 199.51.6316.00.951.5(6).99.0.55 with a proposed budget of $37,289.00.

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: Building Materials and Supplies
Bid No. 2006-06 - Renewal

SUMMARY:

Building materials and supplies for the district are purchased on an as needed basis. A bid was let to provide vendors for miscellaneous building materials and supplies for the 2006-07 school year with the option to renew for two additional one-year terms if agreed to by both parties. The current bid will expire on July 31, 2006. This will be the first renewal option available.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, was contacted regarding the renewal of this bid. He recommended that we renew if the vendors would renew. All vendors were contacted. Home Depot, WW Grainger, and Cowtown Materials did not respond. All other vendors agreed to extend their proposal as awarded. Mr. Gehrke does not feel that his program will have a hardship without these vendors. Other vendors are available and Grainger is even available through the TCPN Interlocal Contract.

Budget information: Expenditures for building materials and supplies will be from account code 199.51.6316.00.951.7(8).99.0.55 with a proposed budget of $30,280.

RECOMMENDATION:

I recommend the Board renew the award to the vendors highlighted on the attached tabulation form with the exception of Home Depot, WW Grainger and Cowtown materials for the purchase of building materials and supplies for the period of August 1, 2007 to July 31, 2008.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Larry Gehrke

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: July 17, 2006 **Bid Number:** 2006-06

1. **Item, material or service (specific or classification):** Building Materials and Supplies

2. **Brief description:** A bid was let to provide vendors for Building Materials and Supplies for the 2006-2007 school year with the option to renew for two additional years in one year increments.

3. **Period of time bid covers:** August 1, 2006 through July 31, 2007

4. **Person and title responsible for the expenditure:** Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 25

6. **Number of bids received from vendors:** 9

7. **Listing of recommended vendors and total prices:** The needs of the district vary; therefore, it is necessary to establish a contract with multiple vendors. Recommendation is to award to the following vendors: Blaine Window Hardware, Cowtown Materials, Fairway Supply, Hogan Hardwood & Moulding, Home Depot, Lowe's, Walden's, Woodard Builder's Supply and W.W. Grainger.

   It is the recommendation of the Purchasing Department that the person making the purchase, along with the Maintenance Director, compare pricing among several catalogs or vendors to ensure the district is receiving "best value". Expenditures for building materials and supplies are estimated to be $30,281.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** 6/2005

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Expenditures for building materials and supplies will come from account code 199.51.6316.00.951.7.99.0.55 with a proposed budget of $30,281.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: July 17, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: July 10, 2006
RE: Grounds Supplies 2006-07 - Renewal

SUMMARY:

Grounds supplies for the district are purchased on an as needed basis. A bid was let to provide vendors for grounds supplies for the 2006-2007 school year with the option to renew for two additional one-year terms if agreed to by all parties. Original award was made July 17, 2006. Current award will expire on July 31, 2007. This will be the first of the renewal options.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, was contacted regarding renewal of this bid. He recommended that we renew if the vendors agreed. All vendors were contacted and have agreed to renew as awarded. The following is Mr. Gehrke's recommendation.

Budget information: Expenditures for Grounds supplies will come from account code(s) 199.51.6316.00.951.7(8).99.0.57 and 199.51.6317.00.951.7(8).99.0.01 with a proposed budget of $63,000.00.

RECOMMENDATION:

It is recommended that the Board renew the award of the highlighted vendors on the attached tabulation for the purchase of grounds supplies for the period from August 1, 2007 to July 31, 2008.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Mr. Larry Gehrke

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: July 17, 2006 **Bid Number:** 2006-06

1. **Item, material or service (specific or classification):** Grounds Supplies

2. **Brief description:** A bid was let to provide vendors for Grounds Supplies for the 2006-2007 school year with the option to renew for two additional years in one year increments.

3. **Period of time bid covers:** August 1, 2006 through July 31, 2007

4. **Person and title responsible for the expenditure:** Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 51

6. **Number of bids received from vendors:** 11 (includes 1 late bid from W.W. Grainger)

7. **Listing of recommended vendors and total prices:** The needs of the district vary; therefore, it is necessary to establish a contract with multiple vendors. Recommendation is to award to the following vendors: Allstate Athletic Supply, Austin Turf & Tractor, BWI Companies, Inc., Flail-Master, Home Depot Store #571, John Deere Landscapes, Lake Lawn Equipment, Lesco, LO's Dirt Work Inc., Zimmerer Kubota & Equipment Inc.

   It is the recommendation of the Purchasing Department that the person making the purchase, along with the Maintenance Director, compare pricing among several catalogs or vendors to ensure the district is receiving "best value". Expenditures for grounds supplies are estimated to be $63,000.

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** 6/2005

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Expenditures for grounds supplies will come from account codes 199.51.6317.00.001.6.99.0.00; 199.51.6317.00.951.6.99.0.01; 199.51.6317.00.951.6.99.0.58 with a total proposed budget of $63,000.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 6, 2007
RE: Parking Lot Preparation, Repair, Paving/Resurfacing & Installation Services CSP 2007-17

SUMMARY:

A proposal was let for parking lot preparation, repair, paving/resurfacing and installation services for Acton Elementary playground resurface, installation of new parking lot at Oakwood, installation of speed bumps, rear parking lot repair and haul off of old tennis courts at Granbury High School and paving of site. Responses were received June 4, 2007.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, reviewed the responses and the following is his recommendation.

RECOMMENDATION:

It is recommended that the award be made to Northeastern Pavers as indicated on the tabulation by shading under the vendor name.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Larry Gehrke

Date Submitted: June 6, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: June 11. 2007 **Bid Number:** CSP 2007-17

1. **Item, material or service (specific or classification):** Parking lot preparation, repair, paving/resurfacing and installation services.

2. **Brief description:** A proposal was let for parking lot preparation, repair, paving/resurfacing and installation services for Acton Elementary playground resurface, installation of new parking lot at Oakwood, installation of speed bumps, rear parking lot repair and haul off of old tennis courts at Granbury High School.

3. **Period of time bid covers:** Single purchase

4. **Person and title responsible for the expenditure:**

   Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 24

6. **Number of bids received from vendors:** 3 (includes 1 "no bid" notification)

7. **Listing of recommended vendors and total prices:** Recommendation for award is to Northeastern Pavers, Inc. for a total expenditure of $212,290.00

8. **Explanation of other than low recommendations:**

9. **Last bid date (bid of comparable nature within last 5 years):** N/A

10. **Percentage increase or decrease from last bid:** N/A

11. **Budget information:** Budget being established with year end amendments

    199.51.6247.00.001.7.99.F.00
    199.81.6619.00.106.7.99.F.00

12. **Other Comments:**

Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: June 4, 2007
RE: Instructional Supplies – Career & Tech 2007-12

SUMMARY:

A bid was let for the purchase of instructional supplies for the career and tech program. A catalog/price list and shelf discount bid was requested from the vendors. The responses came in on May 8, 2007. The request was for a one year period with the option to renew for additional terms should all parties agree. The current bid expired May 31, 2007.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Sharon Whitefield, Director of Curriculum and Barbara Calhoun, Program Coordinator reviewed the vendor responses. The following is their recommendation.

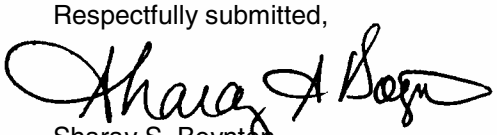
RECOMMENDATION:

It is recommended that the District award the following vendors for the purchase of Career & Tech Instructional supplies for the period of award notification to May 31, 2008.

Midwest Technology Products and Paxton Patterson - catalog purchases

Green's Welding Supply; Home Depot; Lowe's; Napa Auto Parts; O'Reilly Auto Parts; Sullivan Supply - shelf purchases

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharon Whitefield
Barbara Calhoun
Debbie Johnson

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: June 11, 2007 **Bid Number:** 2007-12

1. **Item, material or service (specific or classification):** Instructional Supplies

2. **Brief description:** A catalog/price list and shelf discount bid was let to provide vendors for instructional supplies and equipment for the career tech program.

3. **Period of time bid covers:** From written notification of award through May 31, 2008

4. **Person and title responsible for the expenditure:**

   Teachers with campus principal approval
   Barbara Calhoun – Program Coordinator
   Sharon Whitefield – Director of Curriculum

5. **Number of bids sent to vendors:** 29

6. **Number of bids received from vendors:** 9 (includes 1 late bid)

7. **Listing of recommended vendors and total prices:** It is recommended that award be made to multiple vendors to allow for a better selection of supplies.

   It is recommended Midwest Technology Products and Paxton Patterson be approved for catalog purchases. Copies of the catalog or computerized parts listing were to be provided with the bid. These are the two companies to provide the catalogs as required in the bid.

   It is further recommended that the following be approved for shelf purchases.

Green's Welding Supply	Home Depot
Lowe's	Napa Auto Parts
O'Reilly Auto Parts	Sullivan Supply

   The estimated expense for these supplies will be $55,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 4/20/04

10. **Percentage increase or decrease from last bid**: Percentage discount quoted from Green's Welding, Midwest Technology Products and O'Reilly Auto Parts remained the same.
    The discount from Napa decreased from 30% to 0%. The discount from Paxton Patterson decreased from 10% to 3%.

11. **Budget information:** Instructional supplies and equipment for the career tech program will be purchased from both local and federal budgeted funds for instructional supplies.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 4, 2007
RE: Custodial Chemicals & Supplies
CSP 2006-15 - Renewal

SUMMARY:
A bid was let to provide vendors for custodial chemicals and supplies for the 2006-2007 school year with the option to renew for two additional years in one-year increments. The current bid expires August 31, 2007. This will the first of two one-year renewals available to the District.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Gordon Schlosser, Custodial Services Manager, was contacted regarding renewing this award. He thought that it would be in the best interest of the District to request renewals for awarded vendors. All vendors were contacted. All vendors agreed to renew the bid as stated except for McCarty Supply. McCarty Supply provides about 8% of the items on the awarded list. These items are also available from vendors through the interlocal contracts available to GISD. Mr. Schlosser and Ms. Johnson feel that the needs of the district will be met by renewing the award to those vendors agreeing and purchasing those items that McCarty Supply would provide from an interlocal contract.

Projected expenditures for the 2007-08 are $110,000 for custodial chemicals and supplies.

The following is Mr. Schlosser's recommendation

RECOMMENDATION:

It is recommended that the Board renew the award of custodial chemicals and supplies to the vendors shaded on the attached tabulation, except for McCarty Supply, for the period of September 1, 2007 to August 31, 2008. Further, for items originally awarded to McCarty Supply, it is recommended that the purchases be made from an interlocal contract in the best interest of the District at the time of purchase.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ms. Deborah Johnson
Mr. Gordon Schlosser

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: September 18, 2006 **Bid Number:** 2006-15

1. **Item, material or service (specific or classification):** Custodial Chemicals & Supplies

2. **Brief description:** Custodial supplies consist of paper, plastics and cleaning chemicals necessary to maintain the cleanliness of the schools. Quantities listed in the bid were based on approximate annual usage. These supplies will be purchased on an as needed basis throughout the year due to a lack of storage facilities. Delivery will be to each campus.

3. **Period of time bid covers:** From written award notification of award through August 31, 2007with the option of two one-year renewals.

4. **Person and title responsible for the expenditure:**
Laine Meek – Support Services Director
Dave Minhinnett - Interim Custodial Services Manager

5. **Number of bids sent to vendors:** 33

6. **Number of bids received from vendors:** 11 Vendors responded. 4 Vendors were not considered in evaluation process due to not meeting inside delivery requirements, no minimum order requirement or added shipping charges to bid prices. These vendors were Chemsearch NCH Corp, Ecolab, Inc, Interboro Packaging Corp, and Unipak Crop.

7. **Listing of recommended vendors and total prices:** The recommendation for award is shaded in the column under the vendor name for an approximate expenditure of $104,903.70. The bid allowed the award of the floor care line, chemical line and gym floor line to one vendor for compatibility of products and training issues. It also allowed for award by category or groups of like type items to a single vendor for ease of ordering.

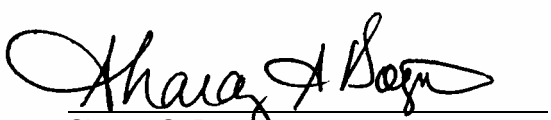
   It is also recommended that all vendors that submitted a bid for the catalog discount portion for items needed, not listed in the bid, be approved for additional miscellaneous purchases.

8. **Explanation of other than low recommendations:** See the “recommendations” as part of the tabulation provided by Dave Minhinnett, Custodial Manager, on items not recommended for award to low bidder.

9. **Last bid date (bid of comparable nature within last 5 years):** 8/3/05

10. **Percentage increase or decrease from last bid:** Due to the number of items on the bid, a comparison was not made.

11. **Budget information:** Expenditures for the chemicals and supplies will be taken from account code 199.51.6315.01.955.7.99.0.52 as items are needed. Budgeted amount for the 2006-2007 school year is $106,000.



Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: June 6, 2007
RE: Technology Purchases – DIR/CISV
Tech Dept & Campuses/Departments

SUMMARY:

Board Policy CH(LOCAL) states "The Board delegates to the Superintendent or designee the authority to make budgeted purchases for goods or services. However, any single, budgeted purchase of goods or services that costs $25,000 or more, regardless of whether the goods or services are competitively purchased, shall require Board approval before a transaction may take place."

Technology purchases are all purchased using the DIR and CISV interlocal agreements the District has entered into. DIR and CISV award contracts via an approved purchasing method. GISD is able to purchase directly from their contracts without going through the formal bid process. GISD uses these resources to gather quotes for purchasing decisions at the time of the purchase. The following purchases are planned to occur prior to August 31, 2007 by the technology department. Since these purchases may exceed the $25,000 amount, they need to be approved by the Board.

RECOMMENDATION:

It is recommended that the purchases on the attached spreadsheet be made from DIR and CISV vendors in the best interest of the District.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Ton Potappel

Date Submitted: June 6, 2007

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: June 11, 2007
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: June 4, 2007
RE: School Supplies - 2007-16

SUMMARY:

Granbury ISD is purchasing school supplies for the classrooms to offset the expense to parents for the 2007-2008 school year. The responses came in on May 29, 2007. The request was for a one time purchase with the option to renew for next school year should all parties agree.

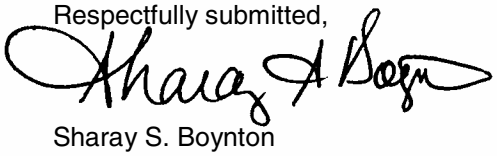
A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Campus representatives assisted the Purchasing Department in developing the specifications used in the bid. Mrs. Debbie Johnson, Purchasing Supervisor, and Mrs. Sharay Boynton, Executive Director of Finance reviewed the responses and the following is their recommendation.

RECOMMENDATION:

It is recommended that the District award the highlighted vendors on the attached tabulation for the purchase of School Supplies. **Item #22 is a tie bid and must be awarded by the Board of Trustees.**

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Sharay Boynton

Date Submitted: June 4, 2007

BID FOR BOARD APPROVAL

Board Meeting Date: June 11, 2007 **Bid Number:** 2007-16

1. **Item, material or service (specific or classification):** School Supplies

2. **Brief description:** Granbury ISD is purchasing school supplies for the classrooms to offset the expense to parents for the 2007-2008 school year.

3. **Period of time bid covers:** Single purchase, bid allowed for renewal option for the start of next school year

4. **Person and title responsible for the expenditure:** Campus principal

5. **Number of bids sent to vendors:** 12

6. **Number of bids received from vendors:** 6 (includes 1 no bids)

7. **Listing of recommended vendors and total prices:** The recommendation for award is shaded in the column under the vendor name for a total expenditure of $53,196.76 based on the quantity indicated on the bid. The bid called for pricing to be held firm for 120 days from award notification should additional needs, due to an increase in enrollment, be identified. **Item #22 is a tie bid and must be awarded by the Board of Trustees.**

8. **Explanation of other than low recommendations:**
   Item #6, 7 & 8: Low bidder was Standard Stationery. They have a $1,000 minimum per ship to location for these products. On Item #8 next lowest bidder was Classroom Direct, they have a $6.96 shipping charge on all orders under $49.

   Item #11: This item will not be awarded. Teachers participating in the school supply product preview looked at an alternate bag and requested Ziploc bags specifically for their durability. Ziploc brand bags may be purchased from our awarded vendors through our general merchandise bid.

   Item #13, 14, 22, 23 & 24: Low bidder was Standard Stationery bidding an alternate product. The bid called for samples to be provided on alternate products. Vendor did not provide samples of these products.

   Item #21 & 27: Low bidder, Flatt Stationers, bid an alternate product. They provided samples of the alternate as requested in the bid. Samples did not appear to be the same quality as the brand used as spec.

9. **Last bid date (bid of comparable nature within last 5 years):** N/A – this is the first bid of this type.

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** A special project budget was created for this expense and presented to Board as a Budget Amendment at 6/11/07 meeting.

Sharay S. Boynton
Executive Director of Finance

Texas Association of School Boards
P.O. Box 400 • Austin, Texas 78767-0400 • 512.467.0222
12007 Research Blvd. • Austin, Texas 78759-2439 • www.tasb.org

Serving Texas Schools Since 1949

MAY 18 2007

TO: Board Presidents and Superintendents, TASB Region 11, Position A
FROM: Katie N. Reed, Nominations Committee Chair
DATE: May 15, 2007
SUBJECT: TASB Director Expiring Term of Charles Stafford

As prescribed by the Bylaws of the Texas Association of School Boards, this is to serve as written notice that the term of Charles Stafford, your representative on the TASB Board of Directors from TASB Region 11, Position A, will expire this year at the close of the 2007 Convention. **Mr. Stafford has indicated an intent to seek reelection.** Your district is invited to submit a nominee for this position on the TASB Board or your district may support the current Director.

The Nominations Committee will meet in Austin on September 7 and 8, 2007, to interview nominated individuals and prepare a slate of nominees to present to the Delegate Assembly. Candidates will be notified of the time for the interviews. Expenses incurred for the interview will be the responsibility of the local school district.

The TASB Board of Directors is charged with carrying out the policies established by the Delegate Assembly of the Association. The individual Director is expected to attend five meetings of the Board each year with one of the meetings being at the same time as the annual state convention in the fall. In addition, the Director will be asked to serve on a standing committee that will meet on a need basis, normally in conjunction with a Board meeting. The Director should be a capable, experienced school board member who can assist in providing the Association with outstanding leadership. Lodging and transportation expenses incurred by Board members attending regular Spring, Summer, Fall, and Winter Board meetings, are reimbursed by the Association. Transportation and one night's lodging expenses incurred attending the convention Board meeting are also reimbursed by the Association.

TO NOMINATE AN INDIVIDUAL FROM YOUR LOCAL SCHOOL BOARD

Each nominated individual's local school board (Active member) must submit the following: (a) the Active member's nomination (blue form), (b) the nominated individual's biographical information, (c) a signed letter from the nominated individual confirming an intention to be a candidate and a willingness to serve, if elected, and (d) candidate questionnaire. These four items **must be received in the TASB Austin office no later than June 30, 2007**. Pursuant to the Bylaws, Nominations that do not meet this deadline cannot be accepted. The enclosed provides additional information regarding this process. Shortly after receipt of nomination forms, TASB will email to the nominated individual and the superintendent confirmation of receipt of the forms. If an acknowledgment is not received, contact Hershawna Turner at TASB.

TO ENDORSE A NOMINATED INDIVIDUAL FROM A BOARD WITHIN YOUR TASB REGION

From July 3 to August 29, Active member school boards may endorse a nominated individual (tan form) from their TASB Region who has complied with the requirements stated in the above paragraph. (If you have nominated one of your local board members, that nomination will be counted as your endorsement as well.) If at least 25 percent and less than a majority of the Active members from the nominated individual's TASB Region endorse the same individual, that individual will be included on the official ballot. If a majority of the Active members in a TASB Region endorse the same nominated individual, that individual will be elected to the TASB Board and will take office after the final session of the convention in the year elected [TASB Bylaws Art. VI, Section 2D(5)]. On July 3, a list of all candidates running for a position will be posted to the TASB Web Site (www.tasb.org).

Pursuant to the Bylaws, board action to endorse a candidate must be taken after July 3 (unless your district has submitted a nomination for a member of your local board, the nomination will be counted as one of the endorsements). To endorse a nominated individual, complete the enclosed tan form and return to the TASB office. **This form must be received in the TASB Austin office no earlier than JULY 3 or no later than AUGUST 29, 2007** (see enclosed for additional information regarding this process).

If you have questions or need further information, please contact Hershawna Turner at TASB **1-800-580-8272, ext. 6365 or 512-467-0222, ext. 6365**; or by e-mail at **hershawna.turner@tasb.org**. We appreciate your participation in this nomination process.

Enclosures

NOMINATION FORM

Date _____

This form is to be used to nominate a member of your Local Board as a candidate to fill a position on the TASB Board of Directors.

Must be received in the TASB Austin office with Biographical Sketch, Willingness to Serve Letter, and Candidate Questionnaire, on or before June 30, 2007.

Katie N. Reed, Chair
TASB Nominations Committee
P. O. Box 400
Austin, Texas 78767-0400

Dear Ms. Reed:

This is to serve as our letter of nomination of a member of our local board to fill a position on the TASB *Board of Directors for Region ___, Position __.*

CANDIDATE INFORMATION

NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY:_____, TEXAS ZIP_____

Our school district's board of trustees understands:

1. TASB Directors attendance at the regular Board meetings is necessary.
2. Expenses incurred for the nominee to attend the Nominations Committee interview will be the responsibility of the nominee's local school district.
3. Lodging and transportation expenses incurred by TASB Directors attending regular spring, summer and winter Board meetings are reimbursed by the Association and transportation expenses and one night's lodging incurred attending the Convention Board meeting are reimbursed by the Association.

This nomination was approved by our school district's board of trustees at a duly called meeting on _____.
(Date)

Sincerely,

_____
(BOARD PRESIDENT)

NAME: _____

SCHOOL DISTRICT: _____

MAILING ADDRESS: _____

CITY: _____, TEXAS ZIP_____

Must be received in the TASB Austin office on or before JUNE 30, 2007

RETURN TO:
TASB, Attn: Management Services
P.O. Box 400, Austin, Texas 78767-0400
or FAX (512) 467-3554

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**June 11, 2007**
Action:	**Approval**

SUMMARY:
Included for your review is Update 80 with (LOCAL) and (LEGAL) polices. This is for your review only and action on the (LOCAL) policies will take place at the July 16, 2007 regular board meeting.

Respectfully submitted,

William Harris

William Harris
Superintendent

600 West Pearl • Granbury, Texas 76048 • Phone (817) 408-4007 • Fax (817) 408-4014
william_harris@granbury.k12.tx.us
www.granbury.k12.tx.us