Regular

Monday, November 13, 2006 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Chapter 551.074 - Personnel
      1. Consider staff appointments
   b. Chapter 551.072 - Purchase, exchange, lease or value of real property
      1. Consider resolution to advertise for sale of property
3. **Reconvene in open session**
4. **Opening Comments/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Superintendent's Report - Goals 1 ,2, 3, 6, 7**
   a. Public notification of Highly Qualified Teachers
   b. Donation update
   c. Recognition of campuses receiving Goal Performance Achievement
   d. Curriculum report
   e. Update on facility improvements/long range facilities planning
   f. Hood County Appraisal District Biennal Reappraisal Plan
7. **Board members special reports**
8. **Consider consent agenda items - Goals 2, 3, 5**
   a. Minutes of the October 16, 2006 regular board meeting
   b. Policy FFA (LOCAL) - Student Welfare: Wellness and Health Services
   c. James Wann Center scoreboard purchase - BuyBoard
   d. Xerox lease - color copier - TXMAS contract
   e. Charter bus services bid no. 2005-38 (renewal)
   f. Copying/printing services for Common Assessment testing forms bid no. 2006-25
   g. Grease trap cleaning services CSP 2006-23
   h. STARS calendar change ratification
9. **Hood County Appraisal District Board of Directors election**
10. **Appoint board committee to review superintendent evaluation instrument**
11. **Public comments/audience participation**
12. **Consider action on items discussed in closed session**
    a. Personnel - staff appointments
    b. Purchase, exchange, lease or value of real property
       1. Consider resolution to advertise for sale of property
13. **Adjourn**

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

HUMAN RESOURCES

To: Board of Trustees
Date: November 13, 2006
For: Information

TO: Mr. William Harris, Superintendent

FROM: Troy K. Green
DATE: November 1, 2006
RE: Public Notification of Teacher Quality

SUMMARY:

According to the No Child Left Behind Act of 2001 (NCLB) each local school district is required to report how the District compares to measurable highly qualified (HQ) teacher objectives established by the State of Texas.

Please find attached the report that is presented for your information tonight and will be made available to the public.

Respectfully submitted,

William Harris

William Harris, Superintendent of Schools

Staff Person Responsible: Troy Green, Executive Director of Human Resources

Date Submitted: November 1, 2006

"PUBLIC NOTIFICATION of TEACHER QUALITY (HIGHLY QUALIFIED)

The No Child Left Behind Act of 2001 (NCLB) requires each local school district to report progress of the district toward meeting the State's measurable highly qualified (HQ) teacher objectives. The baseline for these statewide objectives was established during the 2002-03 school year.

The following table indicates the target percentages established by the state per year compared to the actual percentage of highly qualified teachers employed by the Granbury Independent School District and the statewide results.

School Year	Percentage of HQ Teachers (State Aggregate) **Target**	State Actual Percentage	G I S D Percentage of HQ Teachers
2002-03 (State Baseline/State Actual/GISD Actual)	76.2	93.09	97.47
2005-06 (State Target/State Actual/GISD Actual)	100.0	98.64	99.13

During the baseline year (2002-03) the District was able to report 97.47% of its teaching faculty (compared to the State result of 93.09%) as highly qualified classroom teachers. The District's percentage of highly qualified staff has continued to increase since the baseline year. During the 2005-06 school year the State target increased to 100% while the District was able to report 99.13% of its classroom teachers as meeting the measurable standards for highly qualified teachers. The State actual result was 98.64%.

Throughout the District, there were three teachers who did not satisfy highly qualified objectives during the 2005-06 school year. Of these teachers, one has left the District, one is actively pursuing an established, individualized professional development plan to attain that objective. The District created a new Math Teaching Position which relieved the remaining individual of the assignment which caused this individual to be Non-Highly Qualified.

During the 2005-06 school year all reported local campuses except three established the target of Highly Qualified teachers (100%) as indicated below:

PERCENTAGE OF HQ TEACHERS REPORTED BY CAMPUS

CAMPUS	PERCENTAGE
o Granbury High	100.00
o Behavior Transition Center	50.00
o STARS	100.00
o Granbury Middle	97.62
o Acton Middle	100.00
o Crossland Intermediate	100.00
o Oak Woods Intermediate	100.00
o Brawner Intermediate	100.00
o Acton Elementary	100.00
o Baccus Elementary	100.00
o Roberson Elementary	96.77
o Mambrino Elementary	100.00

The attached graph (page 6) will show GISD's progress compared to the State and to the State Aggregate target percentage.

The following chart shows the percentage of Highly Qualified teachers at each campus for 2002-2003 and last year 2005-2006.

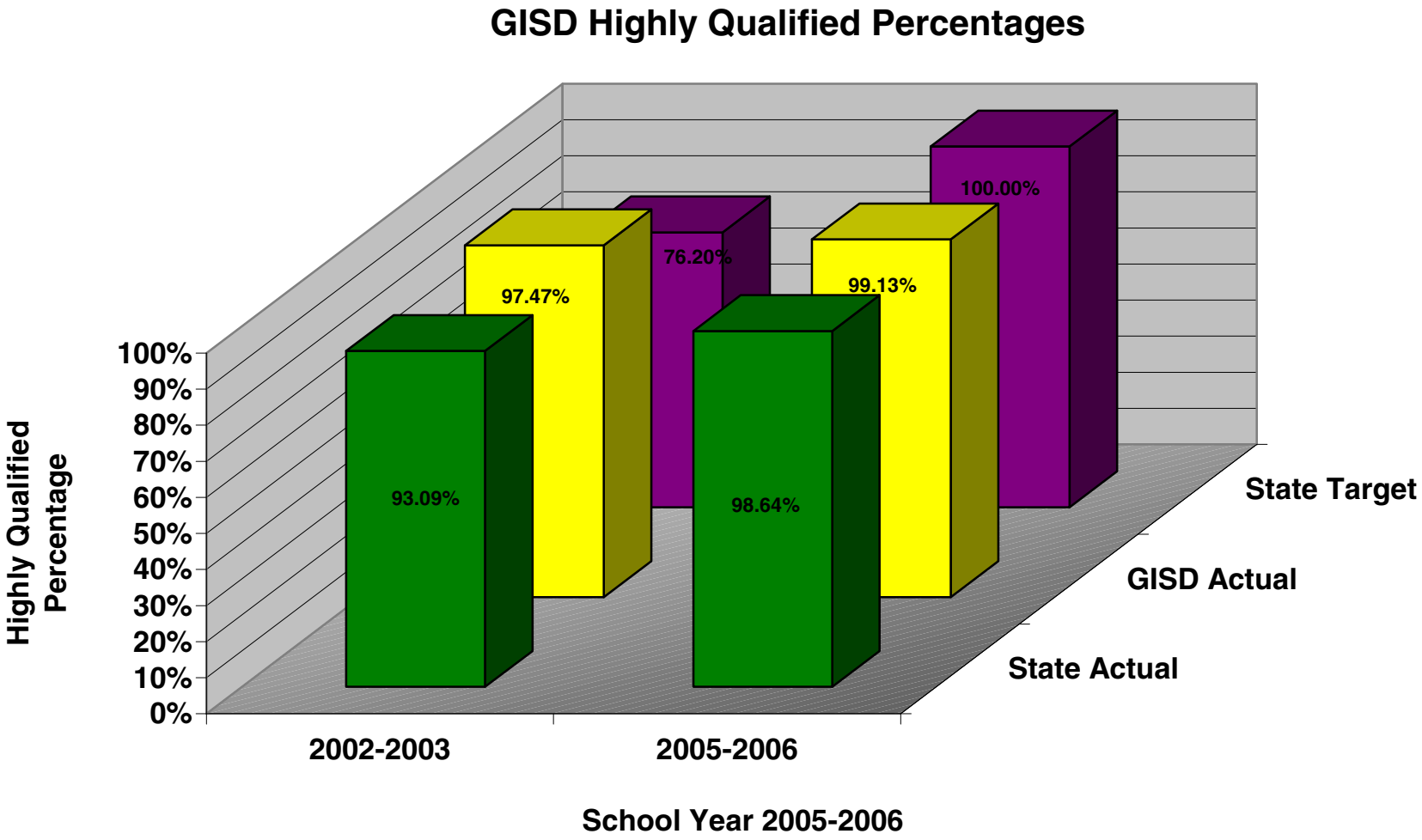
Campus	**02-03 HQ %**	**05-06 HQ %**
Acton Elem	100.00%	100.00%
Baccus Elem	96.43%	100.00%
Roberson Elem	96.15%	96.77%
Mambrino	100.00%	100.00%
Brawner Int	100.00%	100.00%
Crossland Int	100.00%	100.00%
Oakwoods Int	100.00%	100.00%
AMS	94.59%	100.00%
GMS	93.18%	97.62%
GHS	98.51%	100.00%
BTC	66.67%	50.00%
STARS	100.00%	100.00%
HCRJC	100.00%	N/A
District Total	97.47%	99.13%

Another objective of the No Child Left Behind (NCLB) law is to reduce the number of classes being taught by Non-Highly Qualified Teachers or Teachers out-of-field for all of our students but particularly for the lower socio-economic students.

The following chart (page 5) will show you that we have improved in these areas as well as in the percentage of Highly Qualified Teachers.

Texas State Measurable Highly Qualified Teacher Objectives

A	B	C	D	E	F	G	H	I	J	K
Baseline Data and Targets	**State Target Percentage of Classes Taught by HQ Teachers**	**State Actual Percentage of Classes Taught by HQ Teachers**	**Granbury Actual Percentage of Classes Taught by HQ Teachers**	**State Actual Percentage of Classes Taught by HQ Teachers (Low-Poverty Schools)**	**Granbury Percentages of Classes Taught by HQ Teachers (Low-Poverty Schools)**	**State Target Percentage of HQ Teachers**	**State Actual Percentage of HQ Teachers**	**Granbury Percentage of HQ Teachers**	**State Target Percentage of Teachers receiving high-quality professional development (State Aggregate)**	**Granbury Percentage of Teachers receiving high-quality professional development (Title I, Part A Compliance Report)**
2002 - 2003 Baseline	75.80%	91.14%	97.21%	N/A	N/A	76.20%	93.16%	97.47%	90.50%	92.30%
2005 - 2006 Target	100.00%	96.53%	98.71%	98.19%	99.81%	100.00%	98.64%	99.13%	100.00%	99.40%


GISD Highly Qualified Percentages
Highly Qualified Percentage
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
93.09%
97.47%
76.20%
98.64%
99.13%
100.00%
2002-2003
2005-2006
School Year 2005-2006
State Target
GISD Actual
State Actual

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 13, 2006
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: November 3, 2006
RE: Donation Update

SUMMARY:

According to Board Policy CDC (LOCAL) "The Board or Superintendent may accept any bequest or gift of money or property on behalf of the District." Mr. Harris has accepted the following donations on behalf of the District

- Mambrino PTO has donated a Kaivac machine for use by the custodial department at Mambrino. The value of the machine is $4,182.06. The children and staff of Mambrino will benefit from this donation.
- First National Bank and Community Bank will donate $25,000 towards the purchase of a new scoreboard system at James Wann Sports Center.
- Mr. & Mrs. Mike Moore have donated a treadmill to the AMS sports department. The value of the treadmill is $300. The students of AMS will benefit from this donation.
- Woods Furniture has donated the Leather Furniture used in GEA 7's studio. The value of the furniture is between $800 - $1100. Services were provided by GEA 7 in the amount of $400 for this furniture. GEA 7 program will benefit from this furniture.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: William Harris
Sharay Boynton

Date Submitted: November 3, 2006

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
October 16, 2006

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, October 16, 2006 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer.....Jerry Campbell

Board Members Present

Bowen Brawner
Charlie Cloud
Doug Funk
Barbara Herrington
Kevin Myers
Micky Shearon

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Ton Potappel, Director of Technology
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Jerry Campbell, called the meeting to order at 6:00 p.m. and noted that a quorum of board members was present, the meeting was dully called and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:01 p.m. under the Texas Open Meetings Act, Chapter 551.074 – personnel and 551.072 – purchase, exchange, lease or value of real property.

Reconvened

The board reconvened in open session at 6:37 p.m. and recessed until 7:00 p.m.

Invocation/Opening Comments

Doug Funk led in the invocation.

Pledge U.S. Flag and Texas Flag

Emma Roberson Elementary School students, Josh McWilliams and Maverick Murphy led in the pledge to the U.S. Flag and the Texas Flag.

Student Recognition

Caitlin Cheney received recognition as a commended student for the 2007 National Merit Scholar. Kristin Carroll was also recognized as a commended student for the 2007 National Merit Scholar but was not present to receive her certificate.

Superintendent's Report

Executive Director of Finance, Sharay Boynton, presented the August 31, 2006 investment report for information.

Sharay Boynton, Executive Director of Finance, presented a copy of the investment policy for the board's review. Board secretary, Charlie Cloud read the resolution and a motion was made by Charlie Cloud and seconded by Micky Shearon to approve the resolution. **MOTION CARRIED** Yes 7 – Noe 0

Superintendent Harris presented the board with a report from the curriculum department regarding the implementation of TEKS in the Granbury schools.

Board Members Special Reports

Charlie Cloud thanked the public for voting in the Chapter 41 Wealth Equalization Election; both propositions on the ballot passed.

Micky Shearon also thanked the public for voting in the Chapter 41 Wealth Equalization Election.

Barbara Herrington thanked the community for the support they gave GISD and Channel 7 by attending the Taste of Granbury.

Kevin Myers attended the banquet hosted by the Parents of Academic Excellence for the students in the top 2% of their class. Myers congratulated the students recognized and thanked the PAE for hosting the banquet.

Jerry Campbell stated that the board received thank you notes from GISD employees for the raises received for 2006-2007.

Charlie Cloud thanked Jerry Tidwell and Burl McClellan for the articles in the Hood County News regarding the Chapter 41 Wealth Equalization election.

Consent Agenda

A motion was made by Micky Shearon and seconded by Charlie Cloud to approve the consent agenda items as presented with the reading of the 4-H resolution. **MOTION CARRIED Yes 7 – Noe 0** The consent agenda items are: (a) minutes of the September 18, 2006 regular board meeting and October 2, 2006 special board meeting; (b) general merchandise 2005-04 (renewal); (c) accelerated reader 2006-22; (d) postage meter; (e) pest management services CSP 2006-21; (f) Xerox machines – November lease renewals; (g) power lifting supplies 2006-24; (h) resolution regarding extracurricular status of 4-H organization; (i) School Resource Officer contract; (j) 2007-08 Granbury ISD/STARS school calendars; (k) waiver for staff development days.

Technology Purchases – DIR/CISV

A motion was made by Barbara Herrington and seconded by Doug Funk to approve the technology purchases – DIR/CISV as presented. **MOTION CARRIED** Yes 7 – Noe 0

Nominations for Hood County Appraisal District Board of Directors

Kevin Myers nominated Gary Raper, and Micky Shearon nominated Charlie Cloud. The nominations passed as recommended. 6/0/1 - Charlie Cloud abstained

College Use of Facilities

Mike Scott, President, Lake Granbury Area Chamber of Commerce, updated the board with information he received after talking to both Hill College and Weatherford College.

A motion was made by Kevin Myers to authorize Superintendent William Harris to move forward in finding room/space for college classrooms. Kevin Myers amended his motion to include up to 6 classrooms; Barbara Herrington seconded the motion as amended. **MOTION CARRIED** Yes 7 – Noe 0

Facility Improvements/Long Range Facilities Planning

Superintendent Harris presented a list of facility improvement needs and long range facility planning needs. Kevin Myers added the old tennis courts at Granbury High School and enlarging Acton Elementary School to the list of facility improvements and long range facility planning needs.

A motion was made by Barbara Herrington and seconded by Charlie Cloud to approve the recommendation as presented by Superintendent Harris. Barbara Herrington amended her motion to include the two items added by Kevin Myers, the old tennis courts at GHS and the expansion at AES. Charlie Cloud seconded the amended motion. **MOTION CARRIED** Yes 7 – Noe -0

Board Committee to Review Superintendent Evaluation Instrument

A motion was made by Micky Shearon and seconded by Bowen Brawner to appoint Doug Funk, Barbara Herrington and Charlie Cloud to a committee to review the Superintendent's evaluation instrument. Barbara Herrington will be the chairperson of the committee. **MOTION CARRIED.** Yes 7 – Noe 0

Board/Superintendent Review of District Goals and Future Meeting Dates

A board workshop was scheduled for November 6 at 6:00 p.m. to review/revise district goals.

Public Comments/Audience Participation

Mr. Steve Mitchum addressed the board regarding the baseball facilities.

Action on Items Discussed in Closed Session

Personnel – A motion was made by Doug Funk and seconded by Charlie Cloud to approve the appointment of Anne Audell Thomas, PPCD Teacher, Mambrino School and Elizabeth Ward, Instructional Specialist, Crossland 9th Grade Center. **MOTION CARRIED** Yes 7 – Noe 0

Adjournment

There being no further business, the meeting was adjourned at 8:37 p.m.

Jerry Campbell, Board President

Charlie Cloud, Board Secretary

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**November 13, 2006**
Action:	**Approval**

SUMMARY:
The link between nutrition and learning is well documented. Healthy eating patterns are essential for students to achieve their full academic potential, full physical and mental growth, and lifelong health and well-being. Healthy eating is demonstrably linked to reduced risk for mortality and development of many chronic diseases as adults. Schools have a responsibility to help students and staff establish and maintain lifelong, healthy-eating patterns. Well-planned and well-implemented school nutrition programs have been shown to positively influence students' eating habits.

All students shall possess the knowledge and skills necessary to make nutritious and enjoyable food choices for a lifetime. In addition, Granbury ISD staff is encouraged to model healthy eating and physical activity as a valuable part of daily life.

RECOMMENDATION:
Approval of FFA (LOCAL) as presented.

Respectfully submitted,

William Harris

William Harris
Superintendent

WELLNESS

The District shall follow nutrition guidelines that advance student health and reduce childhood obesity and shall promote the general wellness of all students through nutrition education, physical activity, and other school-based activities.

DEVELOPMENT OF GUIDELINES AND GOALS

The District shall develop nutrition guidelines and wellness goals in consultation with the local school health advisory council and with involvement from representatives of the student body, school food service, school administration, the Board, parents, and the public. [See BDF and EHAA]

NUTRITION GUIDELINES

The District shall ensure that nutrition guidelines for reimbursable school meals shall be at least as restrictive as federal regulations and guidance and that all foods available on each campus are in accordance with the Texas Public School Nutrition Policy. [See CO]

In addition to legal requirements, the District shall establish guidelines for school-sponsored fund-raising activities that involve serving or selling food.

WELLNESS GOALS

The District shall implement, in accordance with law, a coordinated health program with a nutrition education component [see EHAB and EHAC] and shall use health course curriculum that emphasizes the importance of proper nutrition [see EHAA].

NUTRITION EDUCATION

In addition, the District establishes the following goals for nutrition education:

1. Students will receive nutrition education that fosters the adoption and maintenance of healthy eating behaviors.
2. Nutrition education will be a Districtwide priority and will be integrated into other areas of the curriculum, as appropriate.
3. Staff responsible for nutrition education will be adequately prepared and will participate in professional development activities to effectively deliver the program as planned.
4. The food service staff, teachers, and other school personnel will coordinate the promotion of nutrition messages in the cafeteria, the classroom, and other appropriate settings.
5. Educational nutrition information will be shared with families and the general public to positively influence the health of students and community members.
6. Students will be encouraged to begin each day with a healthy breakfast.

PHYSICAL ACTIVITY

The District shall implement, in accordance with law, a coordinated health program with physical education and physical activity com-

ponents and shall offer at least the required amount of physical activity for all grades [see EHAB, and EHAC].

In addition, the District establishes the following goals for physical activity:

1. The District will provide an environment that fosters safe and enjoyable fitness activities for all students, including those who are not participating in competitive sports.

2. The District will encourage teachers to integrate physical activity into the academic curriculum where appropriate.

3. Before-school and after-school physical activity programs will be offered and students will be encouraged to participate.

4. Teachers and other school staff will receive training to promote enjoyable, life-long physical activity for themselves and students.

5. The District will encourage parents to support their children's participation, to be active role models, and to include physical activity in family events.

6. The District will encourage students, parents, staff, and community members to use the District's recreational facilities that are available outside of the school day. [See GKD]

SCHOOL–BASED ACTIVITIES

The District establishes the following goals to create an environment conducive to healthful eating and physical activity and to express a consistent wellness message through other school-based activities:

1. Sufficient time will be allowed for students to eat meals in lunchroom facilities that are clean, safe, and comfortable.

2. Wellness for students and their families will be promoted at suitable school activities.

3. Employee wellness education and involvement will be promoted at suitable school activities.

4. Drinking fountains will be made available in all schools so that students can get water at meals and throughout the day.

IMPLEMENTATION

The Special Education/Special Programs Coordinator shall oversee the implementation of this policy and shall develop administrative procedures for periodically measuring the implementation of the wellness policy.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 13, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: November 3, 2006
RE: Scoreboard – James Wann Sports Center – Buy Board

SUMMARY:
Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to determine the method of purchasing, in accordance with CH(LEGAL), and to make budgeted purchases. However, any purchase that costs or aggregates to a cost of $25,000 or more shall require Board approval before a transaction may take place".

First National Bank and Community Bank have donated $25,000 for the replacement of the scoreboard in James Wann Sports Center. The scoreboard and related services can be purchased utilizing a BuyBoard contract with Spectrum. The purchase has been reviewed and it is determined to be in the best interest of the District to purchase using this method.

The total cost of the scoreboard, including installation and related bonds, is $36,850. Coca Cola Funds can be amended to cover the cost for the replacement that is not covered by the donation from First National Bank and Community Bank. Since the cost of these services will exceed $25,000, the Board will need to approve the purchase of the scoreboard and services from Spectrum.

The following recommendation is that of Mr. Dwight Butler, Athletic Director, Mr. Randy Leach, Facilities Director and Mr. Larry Gehrke, Maintenance Director.

RECOMMENDATION:

It is recommended that the scoreboard and services described above be purchased as presented.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. Dwight Butler, Athletic Director
Mr. Randy Leach, Facilities Director
Mr. Larry Gehrke, Maintenance Director

Date Submitted: November 3, 2006

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 13, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: November 3, 2006
RE: Xerox Leases – TXMAS Contract

SUMMARY:

The district budget included the renewal of certain leases for Xerox machines across the District. These contracts will be entered into as part of our participation in the Texas Building and Procurement Commission interlocal or through a TXMAS contract. The purchase has been reviewed and it is determined to be in the best interest of the District to purchase using the TXMAS method.

Attached is a listing of the contract(s) that will need to be renewed for January 2007. Details related to proposed contract(s) are attached for your review.

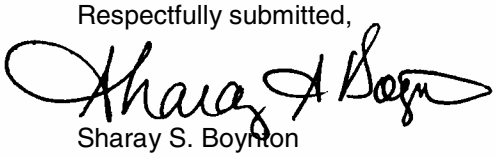
Board Policy CH(LOCAL) requires board approval on purchases in excess of $25,000. The policy states "The Board delegates to the Superintendent or designee the authority to determine the method of purchasing, in accordance with CH(LEGAL), and to make budgeted purchases. However, any purchase that costs or aggregates to a cost of $25,000 or more shall require Board approval before a transaction may take place". Since the cost of these services will exceed $25,000 in aggregate, the Board will need to approve the continuation of the lease contracts.

The following recommendation is that of Mrs. Debbie Johnson, Purchasing Supervisor and myself.

RECOMMENDATION:

It is recommended that the Xerox lease(s) described above be continued as presented.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Sharay Boynton

Date Submitted: November 3, 2006

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 13, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: November 3, 2006
RE: Charter Bus Services
Bid No. 2005-38 - Renewal

SUMMARY:

A request for proposal was let to provide a vendor for charter bus services to be used on an as needed basis for the 2005-06 school year. Current bid will expire on December 31, 2006. Vendors were asked to propose prices to be held firm until December 31, 2006 with the option to renew for two additional one-year terms. This will be the first of the two additional one-year options for renewal.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Terry Slemmons, Transportation Director, was contacted regarding the option to renew the existing bid or go back out for bid. He requested a renewal. All companies approved under the current bid have been contacted and they have agreed to the renewal. Dan Dipert was awarded the services as the primary vendor and Cowtown Charters and CUSA were awarded as secondary vendors. Expenditures last year were approximately $18,000. Expenditures are expected to be approximately the same unless we qualify for post district play more than last year.

The following is the recommendation of Mr. Terry Slemmons.

RECOMMENDATION:

That the Board award to Dan Dipert Coaches as primary vendor and Cowtown Bus and CUSA (Kerrville Bus) as secondary vendors for the period of January 1, 2007 to December 31, 2007.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Terry Selmmons

Date Submitted: November 3, 2006

BID FOR BOARD APPROVAL

Board Meeting Date: December 12, 2005 **Bid Number:** 2005-38

1. **Item, material or service (specific or classification):** Charter Bus Services

2. **Brief description:** A proposal was let to provide a vendor for charter bus services to be used on an as needed basis.

3. **Period of time bid covers:** From January 1, 2006 through December 31, 2006 with the option to renew for two additional years in one-year increments.

4. **Person and title responsible for the expenditure:**

   Terry Slemmons – Transportation Director

5. **Number of bids sent to vendors:** 7

6. **Number of bids received from vendors:** 3

7. **Listing of recommended vendors and total prices:** It is recommended that charter bus services be awarded to Dan Dipert Coaches as primary vendor and Cowtown Bus and CUSA (Kerrville Bus) as secondary vendors. Having multiple vendors approved for these services will ensure the district will have access to charter bus services during peak seasons for team travel. A total expenditure cannot be identified at this time, as services will be purchased on an as needed basis. It is anticipated cost will be between $10,000 and $25,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 12/16/2004

10. **Percentage increase or decrease from last bid**: A comparison was made on the following buses:

21 passenger	-	no change in base rate
47 passenger	-	no change in base rate
56 passenger	-	no change in base rate

11. **Budget information:** Funds for these services will come from budgeted funds and booster club funds.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 13, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: November 6, 2006
RE: Printing & Copying Services for Common Assessment Testing Forms – 2006-25

SUMMARY:

When the district bid (2005-11) for all printing and copying services was originally processed, the common assessment testing forms were not in use in the district. At that time, we were using benchmark testing which occurred about twice a year. When the decision was made to do the common assessment testing, it needed to be done six times a year. Due to the volume of copies needed at each campus and the time involved to copy the testing forms, it was decided it would be in the best interest of the district to outsource the copying. The bid in place for copying and printing services was approved for an approximate expenditure of $30,000 annually. The estimated cost for the assessment testing forms was to be in excess of $25,000. Therefore, based on the requirements of TEC 44.031, it could not be covered under the existing contract and a new bid was let to cover these additional services. Vendors were asked to propose prices to be held firm until October 31, 2007 with the option to renew for two additional one-year terms.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mrs. Deborah Johnson, Purchasing Supervisor, and Mrs. Sharon Whitefield, Director of Curriculum, have reviewed the proposals. Due to the fact that GISD has no experience with the apparent low bid and the timing necessary for this process, their recommendation is that a primary and secondary vendor be awarded. Due the fact that the difference in cost between the primary and secondary is such, the difference in the anticipated expenditure is quite wide.

The following is the recommendation of Mrs. Johnson and Mrs. Whitefield.

RECOMMENDATION:

That the Board award to Datamax as primary vendor and San Saba Printing as secondary vendors for the period of award notification to October 31, 2007.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Sharon Whitefield

Date Submitted: November 6, 2006

BID FOR BOARD APPROVAL

Board Meeting Date: November 13, 2006 **Bid Number**: 2006-25

1. **Item, material or service (specific or classification):** Printing & Copying Services for Common Assessment Testing Forms

2. **Brief description:** When the district bid (2005-11) for all printing and copying services was originally processed, the common assessment testing forms were not in use in the district. At that time, we were using benchmark testing which occurred about twice a year. When the decision was made to do the common assessment testing, it needed to be done six times a year. Due to the volume of copies needed at each campus and the time involved to copy the testing forms, it was decided it would be in the best interest of the district to outsource the copying. The bid in place for copying and printing services was approved for an approximate expenditure of $30,000 annually. The estimated cost for the assessment testing forms was to be in excess of $25,000. Therefore, based on the requirements of TEC 44.031, it could not be covered under the existing contract and a new bid was let to cover these additional services.

3. **Period of time bid covers:** From written notification of award through October 31, 2007

4. **Person and title responsible for the expenditure:**

   Sharon Whitefield – Curriculum Director

5. **Number of bids sent to vendors:** 9

6. **Number of bids received from vendors:** 4

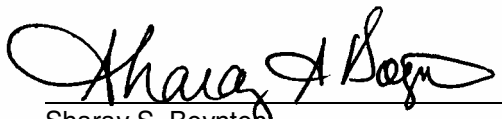
7. **Listing of recommended vendors and total prices:** It is recommended award be made to Datamax as the primary vendor and San Saba Printing as the secondary vendor. The district is naming a primary and secondary vendor in the event the primary vendor cannot perform in the timeframe needed. The exact expenditure cannot be determined since the cost is based on the total number of pages in each test booklet which will change from test to test, the number of students to take the test, and if the primary or secondary vendor will be making the copies. It is anticipated the expenditure will be between $25,000 and $75,000.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** This is the first bid for this service.

10. **Percentage increase or decrease from last bid:** N/A

11. **Budget information:** Expense will be from budgeted funds in object code 6299 for each campus.



Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 13, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: November 3, 2006
RE: Grease Trap Cleaning – Bid No 2006-23

SUMMARY:

A request for proposal was let to provide a vendor for grease trap cleaning services and removal of grease products from district properties to be used on an as needed basis for the 2006-07 school year. Current bid will expire on November 30, 2006. Vendors were asked to propose prices to be held firm until November 30, 2007 with the option to renew for two additional one-year terms.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, reviewed the responses and the following is his recommendation.

RECOMMENDATION:

Dal-Worth Industries be awarded for the purchase of grease trap cleaning services for the period of December 1, 2006 to November 30, 2007.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Ronda Herrin
Larry Gehrke

Date Submitted: November 3, 2006

BID FOR BOARD APPROVAL

Board Meeting Date: November 13, 2006 **Bid Number:** CSP 2006-23

1. **Item, material or service (specific or classification):** Grease Trap Cleaning Services

2. **Brief description:** Proposals were requested for companies to provide grease trap cleaning services and removal of grease products from district properties.

3. **Period of time bid covers:** December 1, 2006 (or notification of award if thereafter) through November 30, 2007

4. **Person and title responsible for the expenditure:** Larry Gehrke, Maintenance Director

5. **Number of bids sent to vendors:** 15

6. **Number of bids received from vendors:** 5 (includes 1 "No Bid notification")

7. **Listing of recommended vendors and total prices:** Recommendation for award is to Dal-Worth Industries.

8. **Explanation of other than low recommendations:** Insufficient references.

9. **Last bid date (bid of comparable nature within last 5 years):** An RFQ was processed and administratively awarded in November, 2003.

10. **Percentage increase or decrease from last bid**: 11% increase due to adding the Pearl Street Conference Center.

11. **Budget information:** Expenditures for grease trap cleaning services will come from account codes: 199.51.6246.00.951.7.99.0.26 and 199.51.6246.00.951.7.99.0.58 with a proposed budget of $17,061.



Sharay Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: November 13, 2006
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: November 3, 2006
RE: 2006-07 STARS Calendar - Ratification

SUMMARY:
The STARS calendar for 2006-07 school year was approved by the Board at the January 23, 2006 meeting, copy attached for your reference. In the past, the STARS staff had not been included in the Convocation at the beginning of the school year due to students being on campus at that time. Once the convocation date was set, Mr. Young, STARS Principal, asked if the work day that was scheduled for August 14 be moved to August 11 and allow he and his staff the ability to attend the convocation. Mr. Harris approved this change.

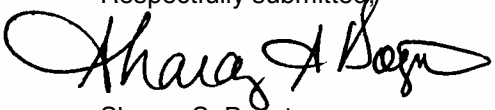
In order for the day of instruction on August 14th to be submitted to the State for funding purposes, the amended calendar needs to be ratified by the Board.

Future calendar creations and approvals for the District and STARS School Calendars have been and will be done consecutively so as to eliminate this problem in the future.

RECOMMENDATION:

It is recommended that the amended STARS 2006-07 School Calendar be ratified as presented.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris

Date Submitted: November 3, 2006

GRANBURY INDEPENDENT SCHOOL DISTRICT

Proposal

STARS Academy
2006-2007

Approved 1/23/06

Instruction Days - 184

Teacher Work Days - 10

JULY					19	AUGUST				16	20	SEPTEMBER				20	22	OCTOBER				20
M	T	W	T	F	M	T	W	T	F		M	T	W	T	F		M	T	W	T	F	
3	4	5	6	7		1	2	3	4						1		2	3	4	5	6	
10	11	12	13	14	7	8	9	10	11		4	5	6	7	8		9	10	11	12	13	
17	13	14	15	16	14	15	16	17	18		11	12	13	14	15		16	17	18	19	20	
24	20	21	22	23	21	22	23	24	25		18	19	20	21	22		23	24	25	26	27	
31					28	29	30	31			25	26	27	28	29		30	31				
20	NOVEMBER				17	11	DECEMBER				11	22	JANUARY				22	20	FEBRUARY				19
M	T	W	T	F		M	T	W	T	F		M	T	W	T	F		M	T	W	T	F	
		1	2	3						1		1	2	3	4	5					1	2	
6	7	8	9	10		4	5	6	7	8		8	9	10	11	12		5	6	7	8	9	
13	14	15	16	17		11	12	13	14	15		15	16	17	18	19		12	13	14	15	16	
20	21	22	23	24		18	19	20	21	22		22	23	24	25	26		19	20	21	22	23	
27	28	29	30			25	26	27	28	29		29	30	31				26	27	28			
17	MARCH				17	20	APRIL				20	22	MAY				22	1	JUNE				
M	T	W	T	F		M	T	W	T	F		M	T	W	T	F		M	T	W	T	F	
			1	2		2	3	4	5	6			1	2	3	4						1	
5	6	7	8	9		9	10	11	12	13		7	8	9	10	11		4	5	6	7	8	
12	13	14	15	16		16	17	18	19	20		14	15	16	17	18		11	12	13	14	15	
19	20	21	22	23		23	24	25	26	27		21	22	23	24	25		18	19	20	21	22	
26	27	28	29	30		30						28	29	30	31			25	26	27	28	29	

Legend

Holiday

Student Holiday — Teacher Workday

Principal Choice (Student Holiday)
Comp Inservice
Teacher Workday

Bad Weather Days

April 6, 2007

May 28, 2007

(The Holiday scheduled would be a regular school day.)

Graduation:

December 15, 2006

June 1, 2007

Trimester Dates:	{ }
8/9/06 to 11/10/07	64 days
11/13/06 to 2/22/07	58 days
2/26/07 to 5/31/07	62 days
Total	184

8/9/06 - 9/29/06
10/2/06 - 11/10/06
11/13/06 - 1/12/07

1/15/07 - 2/22/07
2/26/07 - 4/13/07
4/16/07 - 5/31/07

(184 days)

SEP 1 4 2006

GRANBURY INDEPENDENT SCHOOL DISTRICT

Proposal

STARS Academy
2006-2007

Instruction Days - 184

Teacher Work Days - 10

JULY					19 AUGUST				16	20 SEPTEMBER				20	22 OCTOBER				20
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
3	4	5	6	7		1	2	3	4					1	2	3	4	5	6
10	11	12	13	14	7	8	9	10	11	4	5	6	7	8	9	10	11	12	13
17	18	19	20	21	14	15	16	17	18	11	12	13	14	15	16	17	18	19	20
24	25	26	27	28	21	22	23	24	25	18	19	20	21	22	23	24	25	26	27
31					28	29	30	31		25	26	27	28	29	30	31			

20 NOVEMBER				17	11 DECEMBER				11	22 JANUARY				22	20 FEBRUARY				19
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
		1	2	3					1	1	2	3	4	5				1	2
6	7	8	9	10	4	5	6	7	8	8	9	10	11	12	5	6	7	8	9
13	14	15	16	17	11	12	13	14	15	15	16	17	18	19	12	13	14	15	16
20	21	22	23	24	18	19	20	21	22	22	23	24	25	26	19	20	21	22	23
27	28	29	30		25	26	27	28	29	29	30	31			26	27	28		

17 MARCH				17	20 APRIL				20	22 MAY				22	1 JUNE				
M	T	W	T	F	M	T	W	T	F	M	T	W	T	F	M	T	W	T	F
			1	2	2	3	4	5	6		1	2	3	4					1
5	6	7	8	9	9	10	11	12	13	7	8	9	10	11	4	5	6	7	8
12	13	14	15	16	16	17	18	19	20	14	15	16	17	18	11	12	13	14	15
19	20	21	22	23	23	24	25	26	27	21	22	23	24	25	18	19	20	21	22
26	27	28	29	30	30					28	29	30	31		25	26	27	28	29

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