Regular

Monday, February 9, 2004 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 purchase, exchange, lease or value of real property**
   a. Appointments, leaves and resignations
   b. Revise Superintendent's evaluation instrument
3. **Reconvene in open session at 7:00 p.m.**
4. **Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Superintendent's Report - Goals 2, 4, 7**
   a. Recognition
   b. Energy report
   c. Ed Soft report
   d. ESC XI Board of Directors election schedule
   e. Board calendar for meetings and workshops
7. **Public comments/audience participation**
8. **Board members special reports**
9. **Consent agenda items:**
   a. Consider mintues of the January 17, 2004 special called board meeting and the January 19, 2003 regular called board meeting
   b. Consider budget amendments
   c. Consider disposal of surplus furniture and equipment
   d. Consider sale of Meridian phone systems
   e. Consider resolution authorizing sale of land struck off/deeded to Hood County, Granbury Independent School District and the City of Granbury
   f. Consider stadium renovations CSP 2003-43
   g. Consider 3/4 Ton Pick Up Trucks bid no. 2003-40
   h. Consider 71 passenger bus bid no. 2004-01
   i. Consider 47 passenger bus bid no. 2004-02
10. **Consider after school activities for non-school related clubs**
11. **Consider GISD school board election contracting**
12. **Consider scheduling facility workshop**
13. **Personnel**
    a. Consider appointments, leaves and resignations
    b. Consider administrators/coordinators contract recommendations for Assistant Superintendent, Executive Directors, Directors, Principals, Associate Principal, Girls Athletic Coordinator, Boys Athletic Coordinator and other Administrators contracts
    c. Consider appointment of Director of Technology
    d. Consider appointment of Technology Coordinator
14. **Adjourn**

Granbury Independent School District
Energy Report: December 2003

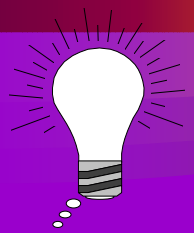
William Harris – Superintendent
Jan Van Dorn - Assistant Superintendent
Larry Anderson - Facilities Director

ENERGY REPORT
Background Information

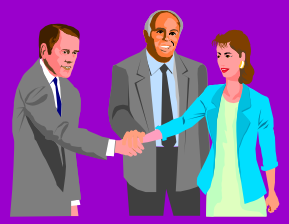
- Original Contract Awarded April 11th, 1995
- Energy Manager Hired - May 24th, 1995
- Base Period - July 1994 to June 1995
- Current Reporting Period December 2003

ENERGY MANAGEMENT

Conservation Goals



- Minimize Energy Waste
- Assure Comfort in Occupied Areas



- Save Dollars



Changes in the District

Effecting utility consumption

- 1995 GISD consisted of 765,000 sq ft. By December 2003 GISD equaled 1,400,000 sq. ft.
- Closed Campus for Lunch
- Increased Irrigation – 11 Athletic Fields and AMS & GMS Campuses
- Increased custodial time in Buildings approximately 4 hours per day
- Technology (approximately 3,000 computers & 1 Tech Center)
- Additional Summer Staff

Projects that effect Utilities at GISD (1995-2003)

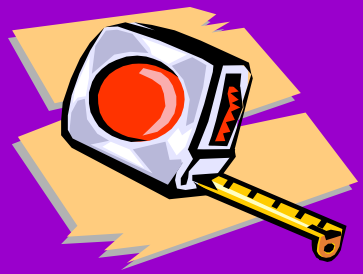
Additional Square Footage

Acton	-	28,400 sq.ft.
Emma Roberson	-	22,900 sq.ft.
Nettie Baccus	-	23,400 sq.ft.
Stars Academy	-	7,000 sq.ft.
GHS Concessions	-	2,500 sq.ft.
GMS	-	154,815 sq.ft.
AMS	-	154,815 sq.ft.
Transportation	-	2,400 sq.ft.
GHS Main Bldg.	-	115,000 sq.ft.
GHS Field House	-	10,500 sq.ft.
Mambrino	-	120,000 sq.ft.
Pirate Pavilion	-	36,000 sq.ft.
Total		677,730 sq.ft.

Additional AC & HVAC

Acton	HVAC Kitchen
Roberson	AC Kitchen
Baccus	AC Kitchen - Gym
Oak Woods	AC Gym
Mambrino	AC 2 Gyms
Crossland Int.	AC 1 Gym & HVAC Kitchen
Brawner Int.	AC 2 Gyms

Approximately 3,000 computers added since 1995



ACCOUNTING PROCESS

Determine Cost Avoidance

- The District uses the Energy CAP program for energy accounting.
- Begins with base period consumption and adjusts for :
  - Temperature changes
  - Building size changes
  - Billing period length
- Develops adjusted baseline
- Applies current rates

Energy Cost Avoidance

Granbury Independent School District



$ 323,021



23.05%

For the Year to Date: December 2003

Summary by Energy Type

Estimated Use & Cost Without Energy Management from Program Inception to Dec. 2003

	total use	units	total costs
ELECTRIC	79,082,721	KWH	$5,677,510
NATURAL GAS	1,266,148	BTU	$ 756,238
WATER	166,040	KGAL	$1,507,695

Actual Use & Cost With Energy Management from Program Inception to Dec. 2003

	total use	units	total costs
ELECTRIC	64,015,611	KWH	$4,544,419
NATURAL GAS	845,747	BTU	$ 496,604
WATER	119,565	KGAL	$ 878,760

Cost Avoidance	total use	units	total costs
ELECTRIC	15,067,110	KWH	$1,133,091
NATURAL GAS	420,401	BTU	$ 259,634
WATER	46,475	KGAL	$ 628,935

Energy Cost Avoidance
Granbury Independent School District

Adjusted Balance Cost = $7,941,443

Actual Cost = $5,919,783

Cost Avoidance = $2,021,660

% Saved = 23.6%

(July 1995 - Dec. 2003)

Credits

- Granbury ISD Board of Trustees for its foresight and continued support
- The Administration for their guidance and support
- Principals, custodians, maintenance, and teachers for their dedication...
- All employees and students of Granbury Independent School District for their part in helping with energy conservation efforts.

Education Service Center

REGION XI

Richard Ownby
Executive Director

January 22, 2004

ESC XI SUPERINTENDENTS

RE: Announcement of Expirations of Terms of Office of the ESC XI Board of Directors and Call Election as Prescribed by the State Board of Education

Attached to this letter is the public notice of the election of our Board of Directors to be published on or before February 1, 2004 in appropriate newspapers within Region XI. The terms of office of Dr. Walter Vincent, Place 3 representing Cooke, Denton and Wise Counties, and Mr. John S. Garrison, Place 6 representing Tarrant County will expire May 31, 2004.

All superintendents will receive complete instructions relating to the election schedule, ballots, etc., as mandated by Texas Administrative Code, Title 19, Part 2, Chapter 53, Subchapter AA, Rule §53.1001, Board of Directors. The election schedule is as follows:

February

by 1st	Notice of time and place for filing will be sent to appropriate newspapers and Superintendents in ESC XI
1-20	Fling period for candidates
21	Drawing for places on the ballot (if necessary)

March

by 1st	Superintendents receive ballots for school board members – Election is to be conducted at the first regular or special board meeting of the local school board during the month of March 2003.

April

5	Deadline for returning ballots to Board Chairman of ESC XI
19	ESC XI Board of Directors Called Meeting, in order to canvass the election results, if an election is required.

June

1	New terms of office begin

Should you have questions regarding the election process, please call me at (817) 740-7590.

Sincerely,

Richard Ownby
Executive Director

RO/jc

Attachment

PUBLIC NOTICE

BOARD OF DIRECTORS ELECTION

EDUCATION SERVICE CENTER REGION XI

Persons desiring to have their name placed on the ballot for the Education Service Center Region XI, Board of Directors election to be held during March 2004 are to file a written application in the Executive Director's Office at the Center, 3001 North Freeway, Fort Worth, Texas 76106, in person or by certified mail between February 1 and February 20, 2004.

Positions to be filled are Place 3, representing Cooke, Denton and Wise Counties and Place 6, representing Tarrant County for three years each on the Board of Directors. Terms of office begin June 1, 2004.

Persons desiring to have their names placed on the ballot must (1) be at least 18 years of age and a citizen of the United States, (2) reside in the place for which filed, (3) not be engaged professionally in education, (4) not be a member of a school district board of trustees, and (5) not be a member of a governing board of any Region XI institution of higher education.

Application forms are available in the Office of the Executive Director of the Center, telephone (817) 740-7590.

Richard Ownby
Executive Director

MASTER CALENDAR - BOARD MEETINGS/WORKSHOPS

Regular Board Meeting

Winter Governance & Legal Seminar (Corpus Christi)

Cross Timbers (Stephenville)

Summer Leadership Institute (San Antonio)

Summer Governance Seminar (Fort Worth)

TASB/TASA Convention (Dallas)

TASB's 2004 Grassroots (Weather HS)

OTHER DATES OF INTEREST

**Monday, February 23, 2004 - Board Candidate Workshop
Board Candidate Workshop
Education Service Center - Fort Worth
7:00 - 9:00 p.m.

**Monday, February 16, 2004
1st Day For Board Candidate Filing

**Monday, March 15, 2004
Last Day for Board Candidate Filing

**Wednesday, April 28, 2004
1st Day for Early Voting

**Tuesday, May 11, 2004
Last Day for Earling Voting

**Saturday, May 15, 2004
Election Day

JANUARY 2004

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY 2004

S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

MARCH 2004

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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

APRIL 2004

S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

MAY 2004

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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

JUNE 2004

S	M	T	W	T	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

JULY 2004

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST 2004

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2004

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2004

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	285	28	29
30	31					

NOVEMBER 2004

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER 2004

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	22	22	23	24
25	26	27	28	29	30	31

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
January 17, 2004

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Saturday, January 17, 2004 at 12:30 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Micky Shearon

Board Members Present

Charlie Cloud
Jerry Campbell
Mark Graves
Gene Ellis

Board Members Absent

Brad Johnson
Brian Condit

School Officials Present

William Harris, Superintendent
Judy Duncan, Recording Secretary
Jennifer Roy, Public Information Officer

Meeting Called to Order

President, Micky Shearon, called the meeting to order at 12:33 p.m.

Convened in Closed Session

The Board convened in closed session under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 personnel matters at 12:34 p.m.

Reconvened in Open Session

The Board reconvened in open session at 1:05 p.m.

Personnel

A motion was made by Charlie Cloud and seconded by Mark Graves to approve the Assistant Superintendent (Dale Taylor) resignation agreement as presented. **MOTION CARRIED** Yes 5 – No 0 – Brad Johnson and Brian Condit were absent

Adjournment

There being no further business, the meeting was adjourned at 1:06 p.m.

Micky Shearon, President

J. Mark Graves, Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
January 19, 2004

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, January 19, 2004 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Micky Shearon

Board Members Present

Charlie Cloud
Jerry Campbell
Brian Condit
Mark Graves
Brad Johnson
Gene Ellis

Board Members Absent

None

School Officials Present

William Harris, Superintendent
Jan Van Dorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resource
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Micky Shearon, called the meeting to order at 6:02 p.m.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:03 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 – purchase, exchange, lease or value of real property.

Reconvened in Open Session

The Board reconvened in open session at 7:10 p.m. Rev. Mike McMahon of the Fellowship Church in Granbury led the invocation and Micky Shearon led the pledge to the U.S. Flag and the Texas Flag.

Superintendent's Report

Recognitions – Superintendent William Harris recognized the board for their many hours of service to Granbury ISD and presented them a certificate in honor of School Board Recognition Month.

Granbury High School choir students, Ashley Green, Laura Gastinel, Sean Powell, and Bryan Lawson were recognized for being selected to the All State Choir.

TASBO Food Service Review Report – Ms. Beth Wallace was present to review the food service management review report which was conducted by The Texas Association of School Business Officials. The tasks that were accomplished in order to achieve the objectives of the evaluation were: studied relevant written material pertaining to the district; interviewed selected personnel in the school district; analyzed operational procedures; compared the efficiency of services with those of other school districts; visited facilities and campuses in the district and prepared a report summarizing findings, commendations, and recommendations for the districts review.

Compliance Monitoring Review - Superintendent Harris reported that a compliance monitoring review was conducted in the district by the Texas Department of Agriculture. The Director of Child Nutrition, Laine Meek reviewed this report with the board and reported on the corrective actions taken by his department and the district as required from the report.

Accelerated Learning Program – Granbury High School principal, Bob Small updated the board on the districts second year of the Accelerated Learning Program for students that allows repeating freshmen students to earn the credits necessary to graduate with their peers. Small reported a total of 34 students were served in the program during the first trimester. Of these 34 students, 29 students earned one or more credits during the trimester and 17 students achieved promotion to sophomore status, which is 10% higher than the first year of ALPS.

Update 72 – The board received a copy of Update 72 for their review. Update 72 consists of LEGAL policies only and does not require board adoption

Budget Calendar - Superintendent Harris presented the board with a copy of the budget calendar for their review.

Public Comments

Ms. Pam Grammer addressed the board regarding non-school related clubs for the elementary schools that would be after school activities.

Mr. Wesley Millican addressed the board regarding the addition of dance classes in GISD and also regarding the Stoway Drill team program.

Ms. Charlene Ford addressed the board regarding the Stoway Drill team and the addition of a dance class in GISD.

Board Members Special Reports

Charlie Cloud stated that Jeff Blackmon, Hood County News editor would be relocating to Llano. Cloud thanked Jeff for his work with the school district and wished him luck in his new position with the Llano News.

Jerry Campbell stated that the Hood County Librarian, Jeanelle Morris would be retiring. Campbell also thanked the schools for the notes of encouragement in recognition of School Board Appreciation month.

Micky Shearon thanked the schools for the notes and the administration for the certificate in honor of School Board Appreciation month. Shearon also congratulated Vicky Thomas on becoming a grandmother.

Gene Ellis thanked everyone for the School Board Appreciation and stated that it was rewarding to be associated with a group of individuals that are appreciative of his work.

Mark Graves thanked everyone for the notes and gifts in honor of School Board Appreciation Month.

Consent Agenda

A motion was made by Jerry Campbell and seconded by Mark Graves to approve the consent agenda items as presented. The consent agenda includes: (a) minutes of the December 15, 2003 regular board meeting and January 12, 2004 special called board workshop; (b) budget amendments; (c) waiver for modified schedule for TAKS testing days. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Mark Graves and seconded by Gene Ellis to approve the course credit change for advanced video production at GHS and the credit reduction waiver as presented. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Charlie Cloud and seconded by Jerry Campbell to approve the Middle School and High School course selections as presented. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Mark Graves and seconded by Gene Ellis to approve the Board of Trustees operating procedures and ethics as presented. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Jerry Campbell and seconded by Gene Ellis to approve the mission statement, goals and vision statement for GISD as presented. **MOTION CARRIED** Yes 7 – Noe 0

A motion was made by Charlie Cloud and seconded by Mark Graves to approve the school district running the Board of Trustee election and working with the City in regards to possibly conducting a joint election. **MOTION CARRIED** Yes 7 – Noe 0

Personnel

A motion was made by Mark Graves and seconded by Brian Condit to approve the appointment of Jacquelyn Broadus as Special Education teacher at Granbury Middle School; Kristen Harris as Speech teacher at Granbury Middle School; Celia Anderson as 2nd Grade teacher at Acton Elementary and Jo Shaeffer as 4th grade teacher at Brawner Intermediate School. **MOTION CARRIED** Yes 7 – Noe 0

Convened in Closed Session

The Board of Trustees convened in closed session at 8:44 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 – purchase, exchange, lease or value of real property.

Reconvened in Open Session

The Board reconvened in open session at 11:33 p.m.

A motion was made by Charlie Cloud and seconded by Mark Graves to authorize the Superintendent to finalize property acquisition and/or sale. **MOTION CARRIED** Yes 5 – Noe 0 – Abstained 2 - Gene Ellis and Jerry Campbell abstained.

A motion was made by Mark Graves and seconded by Jerry Campbell to extend the Superintendent's contract to June 2007 and set the Superintendent's salary at $115,000. **MOTION CARRIED** Yes 7–Noe 0

Adjournment

There being no further business, the meeting was adjourned at 11:34 p.m.

Micky Shearon, President

J. Mark Graves, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2004
For: Approval

TO: Mr. William Harris, Superintendent

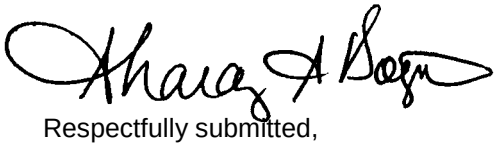
FROM: Sharay Boynton, Finance Director
DATE: February 2, 2004
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.



Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: February 2, 2004

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 181, Mr. Randy Leach, Originator
This Amendment recognizes funds in the amount of $2,637 allocated to function 36. These funds are generated within the Co-Curricular accounts from gate sales.

Fund 181, Mr. Randy Leach, Originator
This Amendment recognizes donated funds in the amount of $4,127 allocated to function 36. These funds are donated from the Pirate Booster Club and will be used to purchase additional softball helmets, additional baseball supplies and additional golf supplies.

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $181 allocated to function 12. These funds are generated from book fines and will be used to purchase additional Library Books.

Fund 199, Mr. Bob Small by Barbara Calhoun, Originator
This Amendment recognizes funds in the amount of $3,000 allocated to function 11. These funds are generated from Weatherford College available through a sub – grant and will be used to purchase a laptop computer.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $89 allocated to function 12. These funds are generated from the Danka commission and will be used to purchase additional Library Books and Media.

Fund 199, Ms. Nancy Alana, Originator
This Amendment recognizes donated funds in the amount of $2,000 allocated to function 13. These funds are donated from the Research Foundation and Mr. Hartgraves. These funds will be used in staff development.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $56,153 allocated to function 12. These funds are generated from insurance proceeds for DOL 8/9/2003 TAPS for lightening damage.

BUDGET AMENDMENTS RECOGNIZING FUNCTION TO FUNCTION TRANSACTION

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $884 allocated from function 11 to function 51. These funds are being transferred to fund repairs by Lone Star Communications to PA system.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $524 allocated from function 11 to function 13. These funds are being transferred to fund staff development.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $1,650 allocated from function 12 to function 23. These funds are being transferred to fund technology supplies at GHS.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $4,868 allocated from function 53 to function 51. These funds are being transferred to reconcile technology accounts.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $210 allocated from function 11 to function 13. These funds are being transferred to fund staff development travel.

Fund 199, Mr. Roger Morgan, Originator
This Amendment recognizes funds in the amount of $164 allocated from function 13 to function 11. These funds are being transferred from PE staff development travel to PE supplies.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2004
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 4, 2004
RE: Disposal of Surplus Furniture and Equipment

SUMMARY:

According to Board Policy CI(LEGAL), "The Board may, in an appropriate manner, dispose of property that is no longer necessary for District operations."

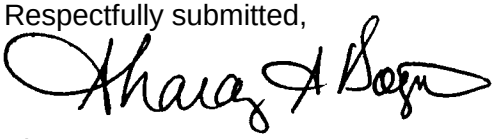
There is surplus furniture and equipment stored throughout the district. These items have been determined to be inoperable or no longer needed by the District. A partial listing of such equipment and furniture is attached. One method for disposal is to have an auction.

Mr. Gehrke have contacted an auctioneer and tentatively scheduled a sale for March 6, 2004. Funds generated by the sale will be placed in the general fund miscellaneous revenue account.

RECOMMENDATION:

It is recommended that the Board approve the sale of surplus furniture and equipment by auction on March 6, 2004.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. Larry Gehrke

Date Submitted: February 4, 2004

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2004
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 4, 2004
RE: Sale of Meridian Phone Systems

SUMMARY:

According to Board Policy CI(LEGAL), "The Board may, in an appropriate manner, dispose of property that is no longer necessary for District operations."

The District replaced the Meridian phone system throughout the District with the CISCO IP system several years back. The equipment has been stored. There appears to be no need for this equipment in the District. This equipment could be sold at the auction, but Administration feels that we would realize a better return by selling through a system such as eBay.

There are fees related to a sale on eBay, however, these fees are less than the loss that would be realized by selling through our auction.

Attached is an inventory of the equipment as well as a picture of the equipment.

RECOMMENDATION:

I recommend the Board approve the sale of Meridian Phone Systems via the eBay process.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mrs. Sharay Boynton

Date Submitted: February 4, 2004

LINEBARGER GOGGAN BLAIR & SAMPSON, LLP
ATTORNEYS AT LAW
Oil & Gas Bldg., Suite 1300
309 W. 7th Street
Fort Worth, Texas 76102-5113

(817) 877-4589
FAX (817) 877-0601

January 23, 2004

Honorable Andy Rash
Hood County
Hood County Courthouse
100 E. Pearl Street
Granbury, Texas 76048

Mr. William Harris, Superintendent
Granbury Independent School District
600 West Pearl
Granbury, Texas 76048

Mr. Harold Sandel, City Manager
City of Granbury
116 W. Bridge Street
Granbury, Texas 76048

RE: Resale of Tax Properties Previously Struck Off
February 26, 2004 10:00 a.m.

Dear Gentlemen:

In coordination with the Hood County Appraisal District, I have scheduled a public auction on February 26, 2004 for the purpose of selling all tax properties presently struck off/deeded to Hood County, Granbury Independent School District and the City of Granbury. We conducted a similar auction several years ago and it was very successful.

I have enclosed a Resolution and list of properties which we would like to make available for purchase at this auction. The Resolution gives approval to sell each property for a minimum price of $50.00. The last time we conducted this type of auction, we had over 30 people attend and bid for property. Our main goal is to convey title to individuals so that the property can be placed back on the tax rolls and begin generating revenue to the tax entities.

Jeff Law, Chief Appraiser of Hood County Appraisal District, has agreed to serve as auctioneer. I will attend the sale to assist him with any technical questions. We require all bidders to sign a disclosure and release form prior to the start of the auction. This document provides various releases and indemnities for the protection of the tax entities and Hood County Appraisal District. All properties are being sold "AS IS" and without warranty of title. Please consider placing the enclosed Resolution on your next available agenda. It is important that the Resolution be passed before the sale on February 26, 2004.

If you have any questions, please do not hesitate to contact Jeff Law or myself as needed.

Sincerely,

Glenn E. Smith, Jr.
Attorney at Law

GES:kb

cc: Mr. Jeffrey D. Law, RPA
Chief Appraiser
Hood County Appraisal District
P.O. Box 819
Granbury, Texas 76048

STATE OF TEXAS §
§
COUNTY OF HOOD §

RESOLUTION

WHEREAS, various tracts of real property have been struck-off/sold to Hood County, Granbury Independent School District and City of Granbury for delinquent taxes; and

WHEREAS, Hood County, Granbury Independent School District and City of Granbury desire to sell these properties and thereby place them back on the tax rolls; and

WHEREAS, the Board of Trustees of Granbury Independent School District have determined that they desire to sell these properties through a public auction conducted by Jeff Law, Chief Appraiser, Hood County Appraisal District,

IT IS HEREBY RESOLVED, that the list of property attached to this resolution as Exhibit A shall be offered for sale on February 26, 2004 free of all liens held by Granbury Independent School District with a minimum opening bid price of $50.00 for each property; and

IT IS FURTHER RESOLVED, that Micky Shearon, President of the Granbury Independent School District Board of Trustees, is hereby authorized to execute any deed or deeds necessary to complete the sale of said properties in conformance with this resolution and without further approval by this governing body.

Approved and resolved this _____ day of _____, 200___.

PRESIDING OFFICER

_____

WITNESSED:

_____

_____

Hood County Appraisal District

Sale of Tax Foreclosed Properties

The Hood County Appraisal District (HCAD) will be offering for sale various tracts of real property at a public auction on February 26th, 2001. These properties were previously offered for sale at a Sheriff's Sale and were struck-off to HCAD on behalf of the taxing entities involved. The minimum acceptable bid price for each property listed is $50.00. HCAD reserves the right to remove from the sale any property listed below without further notice. General reference maps showing the location of the properties are available at the HCAD office. **The properties will be sold "as is", without any warranty of title and without any warranties express or implied.** If it is later determined that the sale was void or defective, then the purchaser's sole remedy shall be as provided in Texas Property Tax Code Section 34.07 (i.e. refund of bid price or subrogation to the rights of the taxing entities).

This sale will be a public auction held at the Granbury Independent School District Board of Trustee's meeting room located at 600 West Pearl Street in Granbury, Texas. The sale will begin at 10:00am. All bids must be tendered in cash, cashier's check or money order within two hours of the conclusion of the sale. All bidders must sign and agree to the terms of a printed disclosure statement prior to the start of the sale. Copies of the disclosure statements and general reference maps are available at the HCAD office located at 1902 West Pearl Street, Granbury, Texas.

HCAD PROPERTIES
As of January 15, 2004

The costs stated below may have changed since this listing was printed. Therefore, the costs may be higher

HCAD PROPERTIES
As of January 15, 2004

ACCOUNT #	LEGAL, ADDRESS & SUIT INFO.	BLOCK	LOT NUMBER
11121-001-0182-0	ARROWHEAD SHORES, SECTION A 5437 TIN TOP HWY SUIT: #98299 PREV. OWNER: Amirhy, Ali M. HARD COSTS: $264.16 TAXES: $677.77 TOTAL COSTS: $941.93 TAX SALE DATE: 12/04/01	BLOCK 1	LOT 182
11121-001-0185-0	ARROWHEAD SHORES, SECTION A 5431 TIN TOP HWY SUIT: #98299 PREV. OWNER: Amiryh, Ali M. HARD COSTS: $264.16 TAXES: $720.81 TOTAL COSTS: $984.97 TAX SALE DATE: 12/04/01	BLOCK 1	LOT 185
11121-004-0034-0	ARROWHEAD SHORES, SECTION A 5405 CLEAR VIEW DR. SUIT: #98299 PREV. OWNER: Amiryh, Ali M. HARD COSTS: $264.16 TAXES: $568.40 TOTAL COSTS: $832.56 TAX SALE DATE: 12/04/01	BLOCK 4	LOT 34
11121-007-0008-0	ARROWHEAD SHORES, SECTION A 5821 TIN TOP HWY SUIT: #99198 PREV. OWNER: Harrold, Randy G ETUX HARD COSTS: $258.01 TAXES: $784.83 TOTAL COSTS: $1,042.84 TAX SALE DATE: 02/05/02	BLOCK 7	LOT 8
11121-007-0045-0	ARROWHEAD SHORES, SECTION A	BLOCK 7	LOT 45

HCAD PROPERTIES
As of January 15, 2004

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5708 ARROWHEAD DR.
SUIT: #91341
PREV. OWNER: Hanby, Mark II
HARD COSTS: $428.60
TAXES: $1,043.16
TOTAL COSTS: $1,471.76
TAX SALE DATE: 01-02-01

11361-000-0123-0	CANYON CREEK, UNIT 1 2420 STEEPLERIDGE CIR. SUIT: #97300 PREV. OWNER: Shankle, Katie J. etal HARD COSTS: $435.00 TAXES: $330.75 TOTAL COSTS: $765.75 TAX SALE DATE: 01-02-01	LOT 123
11363-000-0067-0	CANYON CREEK, UNIT 3 2306 MORNINGSIDE DR. SUIT: #2000103 PREV. OWNER: Pattillo, W. M. HARD COSTS: $482.52 TAXES: $227.85 TOTAL COSTS: $710.37 TAX SALE DATE: 08-06-02	LOT 67
11364-000-0121-0	CANYON CREEK II, UNIT 4 4906 MOSS ROCK TRL. SUIT: #98320 PREV. OWNER: Griffith, Sammy HARD COSTS: $388.81 TAXES: $987.36 TOTAL COSTS: $1,376.17 TAX SALE DATE: 10-02-01	LOT 121
11364-000-0193-0	CANYON CREEK II, UNIT 4 5108 TERLINGUA DR. SUIT: #98161 PREV. OWNER: Narmore, Burlon D.	LOT 193

HCAD PROPERTIES
As of January 15, 2004

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HARD COSTS: $351.90
TAXES: $1,179.71
TOTAL COSTS: $1,531.61
TAX SALE DATE: 10-02-01

11364-000-0194-0	CANYON CREEK II, UNIT 4 5106 TERLINGUA DR. SUIT: #98161 PREV. OWNER: Narmore, Burlon D. HARD COSTS: $351.90 TAXES: $1,179.71 TOTAL COSTS: $1,531.61 TAX SALE DATE: 10-02-01	LOT 194
11367-000-0584-0	CANYON CREEK III, UNIT 7 2515 CREEK DR. SUIT: #98045 PREV. OWNER: Gray, Dwayne HARD COSTS: $537.81 TAXES: $3,138.96 TOTAL COSTS: $3,676.77 TAX SALE DATE: 10-02-01	LOT 584
11369-000-0001-0	CANYON CREEK IV 5503 MERCEDES CIR. SUIT: #98326 PREV. OWNER: Duncan, Irene L. HARD COSTS: $360.01 TAXES: $752.32 TOTAL COSTS: $1,112.33 TAX SALE DATE: 02/05/02	LOT 1
11369-000-0008-0	CANYON CREEK IV 5517 MERCEDES CIR. SUIT: #96027 PREV. OWNER: Montgomery, Bert HARD COSTS: $1,005.98 TAXES: $756.57 TOTAL COSTS: $1,762.55	LOT 8

HCAD PROPERTIES
As of January 15, 2004

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TAX SALE DATE: 01-02-01

11369-000-0009-0	CANYON CREEK IV 5519 MERCEDES CIR. SUIT: #96028 PREV. OWNER: Paxston, Eddie HARD COSTS: $785.60 TAXES: $801.77 TOTAL COSTS: $1,587.37 TAX SALE DATE: 01-02-01	LOT 9
11369-000-0010-0	CANYON CREEK IV 5521 MERCEDES CIR. SUIT: #97297 PREV. OWNER: Moser, Steven HARD COSTS: $632.60 TAXES: $644.91 TOTAL COSTS: $1,277.51 TAX SALE DATE: 01-02-01	LOT 10
11369-000-0044-0	CANYON CREEK IV 5518 MERCEDES CIR. SUIT: #96177 PREV. OWNER: Privitt, F. M. HARD COSTS: $594.60 TAXES: $1,023.97 TOTAL COSTS: $1,618.57 TAX SALE DATE: 01-02-01	LOT 44
11370-000-0162-0	CANYON CREEK V, UNIT 9 5400 LAMOTA CT. SUIT: #97366 PREV. OWNER: Thomason, Billy R. HARD COSTS: $547.64 TAXES: $1,225.42 TOTAL COSTS: $1,773.06 TAX SALE DATE: 12-04-01	162

HCAD PROPERTIES
As of January 15, 2004

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11370-000-0188-0	CANYON CREEK V, UNIT 9 2611 LAKERIDGE DR. SUIT: #97158 PREV. OWNER: Vargas, Jose HARD COSTS: $264.60 TAXES: $607.14 TOTAL COSTS: $871.74 TAX SALE DATE: 01-02-01	LOT 188
11370-000-0189-0	CANYON CREEK V, UNIT 9 5502 SAN JACINTO DR. SUIT: #97158 PREV. OWNER: Vargas, Jose HARD COSTS: $264.60 TAXES: $455.42 TOTAL COSTS: $720.02 TAX SALE DATE: 01-02-01	LOT 189
11370-000-0208-0	CANYON CREEK V, UNIT 9 5520 SAN JACINTO DR. SUIT: #99279 PREV. OWNER: White, Harrell W. HARD COSTS: $555.52 TAXES: $778.05 TOTAL COSTS: $1,333.57 TAX SALE DATE: 08-06-02	LOT 208
11370-000-0243-0	CANYON CREEK V, UNIT 9 5517 VAN HORN DR. SUIT: #98175 PREV. OWNER: Aleman, Juan HARD COSTS: $610.52 TAXES: $1,023.00 TOTAL COSTS: $1,633.52 TAX SALE DATE: 08-06-02	LOT 243
11370-000-0283-0	CANYON CREEK V, UNIT 9 5603 MADERA CT.	LOT 283

HCAD PROPERTIES
As of January 15, 2004

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SUIT: #99274
PREV. OWNER: Robinson, Eula Fay
HARD COSTS: $710.52
TAXES: $668.14
TOTAL COSTS: $1,378.66
TAX SALE DATE: 08-06-02

11370-000-0316-0	CANYON CREEK V, UNIT 9 2504 NEIL CT. SUIT: #99268 PREV. OWNER: Johnson, Wayne D. HARD COSTS: $423.01 TAXES: $1,276.76 TOTAL COSTS: $1,699.77 TAX SALE DATE: 02/05/02		LOT 316
11370-000-0382-0	CANYON CREEK V, UNIT 9 5607 SAN JACINTO DR. SUIT: #95084 PREV. OWNER: Hart, Harvey G. HARD COSTS: $968.60 TAXES: $679.35 TOTAL COSTS: $1,647.95 TAX SALE DATE: 01-02-01		LOT 382
11443-007-0017-0	COMANCHE HARBOR, SECTION C 3621 SIOUX TRL. SUIT: #98021 PREV. OWNER: Brown, Donald I. HARD COSTS: $596.81 TAXES: $737.69 TOTAL COSTS: $1,334.50 TAX SALE DATE: 10-02-01	BLOCK 7	LOT 17
11443-007-0063-0	COMANCHE HARBOR, SECTION C 3607 DURANGO TRL. SUIT: #97293 PREV. OWNER: Hudgins, James HARD COSTS: $754.60	BLOCK 7	LOT 63

HCAD PROPERTIES
As of January 15, 2004

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TAXES: $254.43
TOTAL COSTS: $1,009.03
TAX SALE DATE: 01-02-01

11443-007-0116-0	COMANCHE HARBOR, SECTION C 3626 RAINTREE TRL. SUIT: #99155 PREV. OWNER: Fuqua, Harold HARD COSTS: $647.52 TAXES: $701.29 TOTAL COSTS: $1,348.81 TAX SALE DATE: 08-06-02	BLOCK 7	LOT 116
11443-008-0043-0	COMANCHE HARBOR, SECTION C 811 BLACKFOOT CT. SUIT: #93572 PREV. OWNER: Donald, T. H. etal HARD COSTS: $495.60 TAXES: $526.41 TOTAL COSTS: $1,022.01 TAX SALE DATE: 01-02-01	BLOCK 8	LOT 43
11445-001-0021-0	COMANCHE HARBOR, SECTION E 809 INDIAN DR. SUIT: #99114 PREV. OWNER: Butman, Eddie HARD COSTS: $204.51 TAXES: $979.17 TOTAL COSTS: $1,183.68 TAX SALE DATE: 02/05/02	BLOCK 1	LOT 21
11445-001-0046-0	COMANCHE HARBOR, SECTION E 816 PORTS O CALL DR. SUIT: #99114 PREV. OWNER: Butman, Eddie HARD COSTS: $204.51 TAXES: $1,958.27 TOTAL COSTS: $2,162.78 TAX SALE DATE: 02/05/02	BLOCK 1	LOTS 46 & 47

HCAD PROPERTIES
As of January 15, 2004

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11445-001-0049-0	COMANCHE HARBOR, SECTION E 810 PORTS O CALL DR. SUIT: #95258 PREV. OWNER: Western Resort Prop. HARD COSTS: $158.97 TAXES: $775.52 TOTAL COSTS: $934.49 TAX SALE DATE: 12-04-01	BLOCK 1	LOT 49
11445-006-0008-0	COMANCHE HARBOR, SECTION E 828 INDIAN DR. SUIT: #98324 PREV. OWNER: Ford, Michael W. HARD COSTS: $307.01 TAXES: $511.46 TOTAL COSTS: $818.47 TAX SALE DATE: 02/05/02	BLOCK 6	LOT 8
11481-001-0078-0	COMANCHE COVE, SECTION A 3218 BRAZOS RIVER DR. SUIT: #98331 PREV. OWNER: Doggett,Christine M. HARD COSTS: $350.52 TAXES: $886.73 TOTAL COSTS: $1,237.25 TAX SALE DATE: 08-06-02	BLOCK 1	LOT 78
11481-002-0153-0	COMANCHE COVE, SECTION A 933 NACOGDOCHES RIVER DR. SUIT: #99050 PREV. OWNER: Waddell, Ouido HARD COSTS: $386.52 TAXES: $129.17 TOTAL COSTS: $515.69 TAX SALE DATE: 08-06-02	BLOCK 2	LOT 153

HCAD PROPERTIES
As of January 15, 2004

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11483-001-0133-0	COMANCHE COVE, SECTION C 2217 WOODVIEW TRL. SUIT: #92136 PREV. OWNER: Brown, Eddie M. HARD COSTS: $855.60 TAXES: $1,039.46 TOTAL COSTS: $1,895.06 TAX SALE DATE: 01-02-01	BLOCK 1	LOT 133
11483-001-0400-0	COMANCHE COVE, SECTION C 2203 CREEKVIEW DR. SUIT: #2001431 PREV. OWNER: Perkins, E. L. HARD COSTS: $430.53 TAXES: $413.22 TOTAL COSTS: $843.75 TAX SALE DATE: 02-04-03	BLOCK 1	LOT 400
11483-002-0134-0	COMANCHE COVE, SECTION C 1313 RIDGEVIEW CIR. SUIT: #97289 PREV. OWNER: Frazier, Thomas HARD COSTS: $557.64 TAXES: $1,043.57 TOTAL COSTS: $1,601.21 TAX SALE DATE: 12-04-01	BLOCK 2	LOTS 134 & 135
12961-001-0121-0	LAKE GRANBURY HARBOR, SECTION A 5723 ARKANSAS TRL. SUIT: #98299 PREV. OWNER: Amiryh, Ali M HARD COSTS: $264.16 TAXES: $577.69 TOTAL COSTS: $841.85 TAX SALE DATE: 12-04-01	BLOCK 1	LOT 121
12961-003-0124-0	LAKE GRANBURY HARBOR, SECTION A 5416 LOUISIANA TRL. SUIT: #96211 PREV. OWNER: Alexander, Artie Lea Neely	BLOCK 3	LOT 124

HCAD PROPERTIES
As of January 15, 2004

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HARD COSTS: $370.60
TAXES: $827.39
TOTAL COSTS: $1,197.99
TAX SALE DATE: 01-02-01

12961-003-0149-0	LAKE GRANBURY HARBOR, SECTION A 5502 LOUISIANA TRL. SUIT: #97093 PREV. OWNER: Galindez, Felix A Etux Angelia HARD COSTS: $702.81 TAXES: $485.63 TOTAL COSTS: $1,188.44 TAX SALE DATE: 10-02-01	BLOCK 3	LOT 149
12961-003-0153-0	LAKE GRANBURY HARBOR, SECTION A 5501 ARIZONA TRL. SUIT: #2001191 PREV. OWNER: Lehnig, Donald Jr. HARD COSTS: $613.53 TAXES: $2,873.65 TOTAL COSTS: $3,487.18 TAX SALE DATE: 02-04-03	BLOCK 3	LOTS 153 & 154
12962-000-0159-0	LAKE GRANBURY HARBOR, SECTION B 6010 ARKANSAS TRL. SUIT: #98363 PREV. OWNER: Clay, Trois M. HARD COSTS: $303.90 TAXES: $866.91 TOTAL COSTS: $1,170.81 TAX SALE DATE: 10-02-01		LOT 159
12962-000-0256-0	LAKE GRANBURY HARBOR, SECTION B 6106 TEXAS TRL. SUIT: #97407 PREV. OWNER: Wigand, Eugene & Judy HARD COSTS: $776.64 TAXES: $805.60 TOTAL COSTS: $1,582.24		LOT 256

HCAD PROPERTIES
As of January 15, 2004

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TAX SALE DATE: 12-4-01

12962-000-0412-0	LAKE GRANBURY HARBOR, SECTION B 6011 NEW MEXICO TRL. SUIT: #91075 PREV. OWNER: Turnbill, Evan HARD COSTS: $645.60 TAXES: $1,232.96 TOTAL COSTS: $1,878.56 TAX SALE DATE: 01-02-01	LOT 412
12962-000-0579-0	LAKE GRANBURY HARBOR, SECTION B 6314 NEW MEXICO TRL. SUIT: #98022 PREV. OWNER: Cashion, Mayme L. Est. HARD COSTS: $596.81 TAXES: $759.45 TOTAL COSTS: $1,356.26 TAX SALE DATE: 10-02-01	LOT 579
12964-000-0113-0	LAKE GRANBURY HARBOR, SECTION D 4104 TENNESSEE TRL. SUIT: #97398 PREV. OWNER: Overman, John M. HARD COSTS: $612.60 TAXES: $399.17 TOTAL COSTS: $1,011.77 TAX SALE DATE: 01-02-01	LOTS 113 & 114
12964-000-0189-0	LAKE GRANBURY HARBOR, SECTION D 4111 WEST VIRGINIA DR. SUIT: #98131 PREV. OWNER: Overman, Janine HARD COSTS: $176.40 TAXES: $878.24 TOTAL COSTS: $1,054.64 TAX SALE DATE: 10-02-01	LOT 189

HCAD PROPERTIES
As of January 15, 2004

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12964-000-0190-0	LAKE GRANBURY HARBOR, SECTION D 4109 WEST VIRGINIA DR. SUIT: #98131 PREV. OWNER: Overman, Janine HARD COSTS: $176.40 TAXES: $2,663.65 TOTAL COSTS: $2,840.05 TAX SALE DATE: 10-02-01		LOT 190
12967-000-0117-0	LAKESIDE HILLS 3213 LAKESIDE DR. SUIT: #96035 PREV. OWNER: Wright, Kevin HARD COSTS: $94.60 TAXES: $1,016.73 TOTAL COSTS: $1,111.33 TAX SALE DATE: 01-02-01		LOT 117
12970-001-0026-0	LAKE GRANBURY ESTATES 4500 WILLOW CT. SUIT: #2000178 PREV. OWNER: Chambless Larry Pat HARD COSTS: $720.53 TAXES: $6,281.43 TOTAL COSTS: $7001.96 TAX SALE DATE: 02-04-03	BLOCK 1	LOT 26
13380-002-0106-0	OAK HILLS 3514 CEDAR DR. SUIT: #95258 PREV. OWNER: Western Resort Prop. HARD COSTS: $158.97 TAXES: $436.15 TOTAL COSTS: $595.12 TAX SALE DATE: 12-04-01	BLOCK2	LOT 106

HCAD PROPERTIES
As of January 15, 2004

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13380-003-0025-0	OAK HILLS 3410 EVERGREEN DR. SUIT: #97246 PREV. OWNER: Robertson, Emmett C. HARD COSTS: $438.60 TAXES: $484.38 TOTAL COSTS: $922.98 TAX SALE DATE: 01-02-01	BLOCK 3	LOT 25
13380-003-0051-0	OAK HILLS 3607 WOODLAKE DR. SUIT: #96118 PREV. OWNER: Gaskill, Joe T. HARD COSTS: $619.60 TAXES: $2,993.85 TOTAL COSTS: $3,613.45 TAX SALE DATE: 01-02-01	BLOCK 3	LOTS 51, 52 & 53
13380-003-0111-0	OAK HILLS 3607 HIDDEN OAK DR. SUIT: #98292 PREV. OWNER: Francis, Johnny R. HARD COSTS: $573.01 TAXES: $2,430.65 TOTAL COSTS: $3,003.66 TAX SALE DATE: 02-05-02	BLOCK 3	LOTS 111 & 112
13380-003-0119-0	OAK HILLS 3623 HIDDEN OAK DR. SUIT: #98148 PREV. OWNER: Pomeroy, David Kenneth HARD COSTS: $1,855.64 TAXES: $411.44 TOTAL COSTS: $2,267.08 TAX SALE DATE: 12-04-01	BLOCK 3	LOT 119
13380-006-0018-0	OAK HILLS	BLOCK 6	LOT 18

HCAD PROPERTIES
As of January 15, 2004

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3618 SUMAC DR.
SUIT: #95258
PREV. OWNER: Western Resort Prop.
HARD COSTS: $88.62
TAXES: $221.18
TOTAL COSTS: $309.80
TAX SALE DATE: 12-04-01

13380-006-0030-0	OAK HILLS 3540 SUMAC DR. SUIT: #95258 PREV. OWNER: Western Resort Prop. HARD COSTS: $83.35 TAXES: $221.18 TOTAL COSTS: $304.53 TAX SALE DATE: 12-04-01	BLOCK 6	LOT 30
13380-007-0071-0	OAK HILLS 3215 EVERGREEN DR. SUIT: #98240 PREV. OWNER: Hand, Darrell (Florence) HARD COSTS: $509.64 TAXES: $1,122.35 TOTAL COSTS: $1,631.99 TAX SALE DATE: 12-04-01	BLOCK 7	LOTS 71 & 72
13380-007-0128-0	OAK HILLS 3221 HILLTOP RD. SUIT: #98335 PREV. OWNER: Johns, M. S. & Wright, H. R. HARD COSTS: $413.01 TAXES: $2,153.72 TOTAL COSTS: $2,566.73 TAX SALE DATE: 02-05-02	BLOCK 7 BLOCK 7	LOT 128 LOT 128
13380-007-0331-0	OAK HILLS 4605 POPLAR DR. SUIT: #98184 PREV. OWNER: Schoener, Richard	BLOCK 7	LOTS 331 & 332

HCAD PROPERTIES
As of January 15, 2004

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HARD COSTS: $750.81
TAXES: $2,380.59
TOTAL COSTS: $3,131.40
TAX SALE DATE: 10-02-01

13380-015-0034-0	OAK HILLS 4225 SHERWOOD DR. SUIT: #2001342 PREV. OWNER: Hudgens, Harold HARD COSTS: $638.53 TAXES: $527.43 TOTAL COSTS: $1,165.96 TAX SALE DATE: 02-04-03	BLOCK 15	LOT 34
13380-017-0045-0	OAK HILLS 3123 LYNWOOD DR. SUIT: #98241 PREV. OWNER: Lander, F. Leonard HARD COSTS: $446.81 TAXES: $736.02 TOTAL COSTS: $1,182.83 TAX SALE DATE: 10-02-01	BLOCK 17	LOT 45
13400-001-0020-0	OAK TRAIL ACRES, SECTION A 3506 CACTUS HILL CT. SUIT: #97380 PREV. OWNER: Buie, Johannah HARD COSTS: $775.64 TAXES: $1,332.96 TOTAL COSTS: $2,108.60 TAX SALE DATE: 12-04-01		LOT 20
13441-000-0479-0	OAK TRAIL SHORES, SECTION A 3620 HEDGE ROW ST. SUIT: #99145 PREV. OWNER: Daugherty, Jerry HARD COSTS: $537.81 TAXES: $709.18 TOTAL COSTS: $1,246.99		LOT 479

HCAD PROPERTIES
As of January 15, 2004

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TAX SALE DATE: 10-02-01

13441-000-0579-0	OAK TRAIL SHORES, SECTION A 2606 PECAN VALLEY DR. SUIT: #97318 PREV. OWNER: Baughman, Samuel L. HARD COSTS: $654.81 TAXES: $696.43 TOTAL COSTS: $1,351.24 TAX SALE DATE: 10-02-01		LOT 579
13443-002-0044-0	OAK TRAIL SHORES, SECTION C 2705 HILLSIDE DR. SUIT: #97354 PREV. OWNER: Little, Sandra Comer HARD COSTS: $690.60 TAXES: $575.27 TOTAL COSTS: $1,265.87 TAX SALE DATE: 01-02-01	BLOCK 2	LOT 44
13444-000-0042-0	OAK TRAIL SHORES, SECTION D 3100 SYCAMORE CT. SUIT: #99207 PREV. OWNER: Witt, Dorothy HARD COSTS: $539.01 TAXES: $3,799.56 TOTAL COSTS: $4,338.57 TAX SALE DATE: 02-05-02		LOTS 42 & 43
13444-000-0045-0	OAK TRAIL SHORES, SECTION D 3024 SYCAMORE CT. SUIT: #98310 PREV. OWNER: Gunselman, Alfred A. HARD COSTS: $301.01 TAXES: $657.92 TOTAL COSTS: $958.93 TAX SALE DATE: 02-05-02		LOT 45

HCAD PROPERTIES
As of January 15, 2004

The costs stated below may have changed since this listing was printed. Therefore, the costs may be higher

13444-000-0270-0	OAK TRAIL SHORES, SECTION D 3002 CEDARHILL ST. SUIT: #95258 PREV. OWNER: Western Resort Prop. HARD COSTS: $59.89 TAXES: $359.63 TOTAL COSTS: $419.52 TAX SALE DATE: 12-04-01		LOT 270
13445-002-0013-0	OAK TRAIL SHORES, SECTION E 4129 S. MOUNTAIN VIEW RD. SUIT: #98401 PREV. OWNER: Nicholson, E. A. HARD COSTS: $504.81 TAXES: $661.42 TOTAL COSTS: $1,166.23 TAX SALE DATE: 10-02-01	BLOCK 2	LOTS 13 & 14
13446-001-0154-0	OAK TRAIL SHORES, SECTION F 2912 RED OAK DR. SUIT: #95258 PREV. OWNER: Western Resort Prop. HARD COSTS: $158.97 TAXES: $359.63 TOTAL COSTS: $518.60 TAX SALE DATE: 12-04-01	BLOCK 1	LOT 154
13712-003-0106-0	ROLLING HILLS SHORES, SECTION B 2407 AZLE CT. SUIT: #98149 PREV. OWNER: Stewart, Malcolm HARD COSTS: $564.64 TAXES: $173.18 TOTAL COSTS: $737.82 TAX SALE DATE: 12-04-01	BLOCK 3	LOT 106
13813-005-0008-0	SKY HARBOUR, SECTION 3 846 E. AQUARIUS CT. SUIT: #93565	BLOCK 5	LOT 8

HCAD PROPERTIES
As of January 15, 2004

The costs stated below may have changed since this listing was printed. Therefore, the costs may be higher

PREV. OWNER: Cherry, J. B.
HARD COSTS: $493.07
TAXES: $654.84
TOTAL COSTS: $1,147.91
TAX SALE DATE: 06-06-00

15236-004-0005-0	WHIPPOORWILL BAY, SECTION F 1009 WHIPPOORWILL DR. SUIT: #99271 PREV. OWNER: Natole, Janna Lynne HARD COSTS: $768.52 TAXES: $3,247.05 TOTAL COSTS: $4,015.57 TAX SALE DATE: 08-06-02	BLOCK 4	LOT 5
15237-003-0043-0	WHIPPOORWILL BAY, SECTION G 4611 IBIS CT. SUIT: #2001402 PREV. OWNER: Whippoorwill Bay (Browning, Kenneth) HARD COSTS: $585.52 TAXES: $841.36 TOTAL COSTS: $1,426.88 TAX SALE DATE: 08-06-02	BLOCK 3	LOT 43
15237-003-0047-0	WHIPPOORWILL BAY, SECTION G 4608 IBIS CT. SUIT: #99364 PREV. OWNER: Hill, Lanan HARD COSTS: $598.01 TAXES: $1,376.29 TOTAL COSTS: $1,974.30 TAX SALE DATE: 02-05-02	BLOCK 3	LOT 47
20852-000-0630-0	ABSTRACT 852 8521 ABBY BEND DR.		.292 ACRES

HCAD PROPERTIES
As of January 15, 2004

The costs stated below may have changed since this listing was printed. Therefore, the costs may be higher

SUIT: #2000220
PREV. OWNER: Saenz Miguel A. Jr.
HARD COSTS: $469.52
TAXES: $3,472.83
TOTAL COSTS: $3,942.35
TAX SALE DATE: 08-06-02

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2004
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 3, 2004
RE: Stadium Renovations CSP 2003-43

SUMMARY:

A competitive sealed proposal was let to replace the wood seating at the Granbury High School Stadium, visitor's side, with aluminum plank seating. The proposal also included the replacement of the guardrail and fencing on that side of the stadium. The proposals were due February 9, 2004.

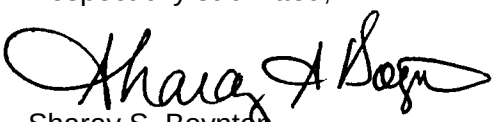
A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

Mr. Larry Gehrke, Maintenance Director, reviewed the responses based on the evaluation process of a Competitive Sealed Proposal. The apparent best offer has been verified and the following recommendation is that of Mr. Gehrke.

RECOMMENDATION:

It is recommended that the Board award the project to Ed Cummings, Inc. as proposed.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mrs. Debbie Johnson
Mr. Larry Gehrke

Date Submitted: February 3, 2004

BID FOR BOARD APPROVAL

Board Meeting Date: February 9, 2004 **Bid Number:** 2003-43

1. **Item, material or service (specific or classification):** Stadium Renovations

2. **Brief description:** A competitive sealed proposal was let to replace the wood seating at the Granbury High School Stadium, visitor's side, with aluminum plank seating. The proposal also included the replacement of the guardrail and fencing on that side of the stadium.

3. **Period of time bid covers:** One time purchase – single award

4. **Person and title responsible for the expenditure:**

   Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 9

6. **Number of bids received from vendors:** 3

7. **Listing of recommended vendors and total prices:** It is recommended award be made to Ed Cummings, Inc. for a total expenditure of $60,545.00.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** N/A

10. **Percentage increase or decrease from last bid**: N/A

11. **Budget information:** Funds for this project are budgeted under account code number 199.51.6249.00.001.4.99.F.00

12. **Other comments:** Since this was a proposal, some additional negotiation could be done as long as the scope of the project was not substantially changed. Based on this negotiation, Ed Cummings, Inc. quoted an additional cost of $2,113.00 to remove 2 each existing 2x12 wood planks from the front facing of the bleachers and replace with 4 each 1x6 aluminum riser plates. This work shall be done at the same time as the demolition and installation work is done.

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2004
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 3, 2004
RE: ¾ Ton Pick Up Trucks Bid No. 2003-40

SUMMARY:

The maintenance department anticipates the purchase of four ¾ Ton Pick Up Trucks. Specifications were developed and bids were let in January 2004. Responses were received January 28, 2004. A copy of the tabulation is attached for your review.

There were eight vendors that responded. The Maintenance Director and Transportation Director reviewed the responses. The following is the recommendation of Mr. Terry Slemmons, Transportation Director and Mr. Larry Gehrke, Maintenance Director

RECOMMENDATION:

It is recommended that the District accept the bid from Red McCombs.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Larry Gehrke

Date Submitted: February 3, 2004

BID FOR BOARD APPROVAL

Board Meeting Date: February 9, 2004 **Bid Number:** 2003-40

1. **Item, material or service (specific or classification):** 3/4 Ton Pick Up Trucks

2. **Brief description:** A bid was let for the purchase of four 3/4 ton pick up trucks to add to the Maintenance Department fleet.

3. **Period of time bid covers:** Single purchase

4. **Person and title responsible for the expenditure:**

   Terry Slemmons – Transportation Director
   Larry Gehrke – Maintenance Director

5. **Number of bids sent to vendors:** 15

6. **Number of bids received from vendors:** 8

7. **Listing of recommended vendors and total prices:** Recommendation for award is to Red McCombs for a total expenditure of $67,740.00.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** N/A - This bid allowed for trade-in consideration of six used trucks.

10. **Percentage increase or decrease from last bid:** N/A

11. **Budget information:** Purchase will be made from budgeted funds of $67,740.00 in account code 199.51.6631.RS.951.4.99.F.00

12. **Other Comments:** N/A

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2004
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 4, 2004
RE: 71 Passenger Bus - Bid No. 2004-01

SUMMARY:

The transportation department anticipates purchasing four 71 passenger school buses to add to the Transportation Department fleet. Specifications were developed and bids were let in January 2004. Responses were received January 28, 2004. A copy of the tabulation is attached for your review.

There were three vendors that responded. The Transportation Director reviewed the responses. The following is the recommendation of Mr. Terry Slemmons, Transportation Director.

RECOMMENDATION:

It is recommended that the District accept the bid from Longhorn Bus.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Terry Slemmons

Date Submitted: February 4, 2004

BID FOR BOARD APPROVAL

Board Meeting Date: February 9, 2004 **Bid Number**: 2004-01

1. **Item, material or service (specific or classification):** School Buses

2. **Brief description:** The district intends to purchase four 71 passenger school buses to add to the transportation fleet. Buses were bid with air conditioning and without air conditioning.

3. **Period of time bid covers:** Single purchase

4. **Person and title responsible for the expenditure:** Terry Slemmons – Transportation Director

5. **Number of bids sent to vendors:** 3

6. **Number of bids received from vendors:** 3 (includes 1 no bid)

7. **Listing of recommended vendors and total prices:** Recommendation for award is to
Longhorn Bus Company for a total expenditure of $256,484.00.

8. **Explanation of other than low recommendations:** See attached memo

9. **Last bid date (bid of comparable nature within last 5 years):** 11/22/02

10. **Percentage increase or decrease from last bid:** Increase of 9.166%

11. **Budget information:** Expense for this purchase will be from budgeted funds under account code 199.34.6631.00.800.4.99.0.00

12. **Other comments:** N/A

Sharay S. Boynton
Executive Director of Finance

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: February 9, 2004
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton
DATE: February 4, 2004
RE: 47 Passenger Bus - Bid No. 2004-02

SUMMARY:

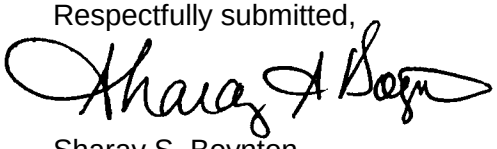
The transportation department anticipates purchasing one 47 passenger school bus to add to the Transportation Department fleet. Specifications were developed and bids were let in January 2004. Responses were received January 28, 2004. A copy of the tabulation is attached for your review.

There were three vendors that responded with one of those being a "no bid". The Transportation Director reviewed the responses. The following is the recommendation of Mr. Terry Slemmons, Transportation Director.

RECOMMENDATION:

It is recommended that the District accept the bid from Longhorn Bus.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Terry Slemmons

Date Submitted: February 4, 2004

BID FOR BOARD APPROVAL

Board Meeting Date: February 9, 2004 **Bid Number**: 2004-02

1. **Item, material or service (specific or classification):** School Bus

2. **Brief description:** The district intends to purchase one 47 passenger school bus to add to the transportation fleet for special education students.

3. **Period of time bid covers:** Single purchase

4. **Person and title responsible for the expenditure:** Terry Slemmons – Transportation Director

5. **Number of bids sent to vendors:** 3

6. **Number of bids received from vendors:** 3 (includes 1 "no bid")

7. **Listing of recommended vendors and total prices:** Recommendation for award is to Longhorn Bus Company for a total expenditure of $70,660.00.

8. **Explanation of other than low recommendations:** See attached memo

9. **Last bid date (bid of comparable nature within last 5 years):** 04/09/01

10. **Percentage increase or decrease from last bid:** 31.48%

11. **Budget information:** Expense for this purchase will be from budgeted funds under account code 199.34.6631.00.800.4.23.0.00.

12. **Other comments:** Local special education funds are funding a portion ($17,508.00) of the cost of the bus to transport special education students.

Sharay S. Boynton
Executive Director of Finance

Granbury
Independent School District

William Harris
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**February 9, 2004**
Action:	**Approval**

SUMMARY:

Ms. Pam Grammer will be present to discuss the "Good News" after school program for elementary and intermediate students. Also attached for your review is a copy of policies FNAB (LEGAL) and FNAB (LOCAL), which address use of facilities for nonschool purposes.

Respectfully submitted,

William Harris
Superintendent

600 West Pearl • Granbury, Texas 76048 • Phone (817) 408-4007 • Fax (817) 408-4014
william_harris@granbury.k12.tx.us
www.granbury.k12.tx.us

Granbury ISD
111901

STUDENT EXPRESSION:
USE OF SCHOOL FACILITIES FOR NONSCHOOL PURPOSES

FNAB
(LEGAL)

EQUAL ACCESS ACT

If a District secondary school receives federal financial assistance and has a limited open forum, as defined below, it shall not deny equal access or a fair opportunity to, or discriminate against, any students who wish to conduct a meeting within that limited open forum on the basis of the religious, political, philosophical, or other content of the speech at such meetings. *20 U.S.C. 4071(a)*

LIMITED OPEN FORUM

A District secondary school has a limited open forum for purposes of the Equal Access Act whenever the school grants an offering to or an opportunity for one or more noncurriculum-related student groups to meet on school premises during noninstructional time. *20 U.S.C. 4071(b)*

"Noninstructional time" means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends. *20 U.S.C. 4072(4)*

"Noncurriculum-related student group" means any student group that does not directly relate to the body of courses offered by the school. A student group directly relates to the school's curriculum if it meets any of the following criteria:

1. The subject matter of the group is actually taught or will soon be taught in a regularly offered course.
2. The subject matter of the group concerns the body of courses as a whole.
3. Participation in the group is required for a particular course.
4. Participation in the group results in academic credit.

Westside Cmty. Sch. v. Mergens, 496 U.S. 226, 110 S. Ct. 2356 (1990)

If a school has a limited open forum, it shall be deemed to offer a fair opportunity for students to conduct meetings within its forum if it uniformly provides that:

1. The meeting is voluntary and student-initiated.
2. There is no sponsorship of the meeting by the school or any government or its agents or employees.
3. School employees are present at religious meetings only in a nonparticipatory capacity.
4. The meeting does not materially and substantially interfere with the orderly conduct of educational activities within the school.
5. Nonschool persons shall not direct, conduct, control, or regularly attend activities of student groups.

20 U.S.C. 4071(c)

The establishment of a limited open forum shall not authorize a school or the District to:

1. Influence the form or content of any prayer or other religious activity.
2. Require any person to participate in prayer or other religious activity.
3. Expend public funds beyond the incidental cost of providing the space for student-initiated meetings.
4. Compel any school agent or employee to attend a meeting if the content of the speech at the meeting is contrary to the beliefs of the agent or employee.
5. Sanction meetings that are otherwise unlawful.
6. Limit the rights of groups of students that are not of a specified numerical size.
7. Abridge the constitutional rights of any person.

20 U.S.C. 4071(d)

MAINTAIN ORDER

The establishment of a limited open forum shall not limit the authority of a school, the District, its agents, or its employees to maintain order and discipline on school premises, to protect the well-being of students and faculty, and to assure that attendance of students at meetings is voluntary. *20 U.S.C. 4071(f)*

DATE ISSUED: 07/01/2002
UPDATE 68
FNAB(LEGAL)-P

This online presentation of your district's policy is an electronic representation of TASB's record of the district's currently adopted policy manual. It does not reflect updating activities in progress. The official, authoritative manual is available for inspection in the office of the Superintendent. [See BF (LOCAL) for further information.]

Granbury ISD
111901

STUDENT EXPRESSION: USE OF SCHOOL FACILITIES FOR NONSCHOOL PURPOSES

FNAB (LOCAL)

ESTABLISHMENT OF LIMITED OPEN FORUM

For purposes of the Equal Access Act, the Board has created a limited open forum for students attending the District's secondary schools. District secondary schools shall offer an opportunity for noncurriculum-related student groups to meet on school premises during noninstructional time.

Each principal shall set aside noninstructional time before or after actual classroom instruction for meetings of noncurriculum-related student groups.

Students wishing to meet on school premises shall file a written request with the campus principal. The request shall contain a brief statement of the group's purposes and goals, a list of the group's members, and a schedule of its proposed meeting times. Requests shall be approved by the principal and Superintendent subject to availability of suitable meeting space and without regard to the religious, political, philosophical, or other content of the speech likely to be associated with the group's meetings. Notices of meetings may be posted in a manner determined by the principal.

STAFF PARTICIPATION PROHIBITED

School personnel shall not promote, lead, or participate in the meetings of noncurriculum-related student groups. The principal may assign staff to monitor student meetings, as needed, and may establish reasonable written guidelines for the conduct of meetings to maintain order and discipline, protect the well-being of students and faculty, and ensure that student attendance is voluntary.

VIOLATIONS

Failure of a noncurriculum-related student group to comply with applicable rules may result in loss of the right to meet on school premises. The principal shall report rule violations to the Superintendent.

SUSPENSIONS

Depending upon the seriousness of any rule violations, the Superintendent may suspend a noncurriculum-related student group's right to meet on school premises for the balance of the school year or some lesser time period.

If a determination to suspend a group occurs during the last reporting period of the school year, the suspension may extend through the end of the first semester of the next school year. Suspensions or warnings imposed by the Superintendent may be appealed to the Board in accordance with FNG.

DATE ISSUED: 07/01/2002
UPDATE 68
FNAB(LOCAL)-A