Regular

Monday, August 25, 2003 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order at 6:00 p.m.**
2. **Budget Hearing**
3. **Convene in closed session under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters, 551.072 - purchase, exchange, lease or value of real property and 551.071 - private consultation with the Board's attorney**

a. Appointments, leaves and resignations

4. **Reconvene in open session at 7:00 p.m.**
5. **Invocation**
6. **Pledges - U.S. Flag & Texas Flag**
7. **Superintendent's report - Goals 2,4,7**

a. Recognition
b. Financial Statements for period ending July 31, 2003
c. Report on roof replacement schedule
d. Summer School report
e. GHS ACT/SAT & AP Scores
f. Opening school update

8. **Public comments/audience participation**
9. **Board members special reports**
10. **Consent Agenda Items**

a. Consider minutes of the August 11, 2003 regular board meeting
b. Consider budget amendments
c. Consider bids:

1. Uniform services bid no. 2001-44 - renewal
2. Transportation supplies & after market parts bid no. 2003-25
3. Automotive filters bid no. 2003-26
4. Auto, Truck and Bus OEM bid no. 2003-27
5. Grounds supplies & equipment bid no. 2003-28
6. Automotive lubricants bid no. 2003-29

d. Consider Certified Appraisers and appraisal calendar
e. Consider Statement of Impact amendment - FW Can! Academy Charter School
f. Consider October board meeting schedule change
g. Consider resolution for the 4-H organization

11. **Set 2003 Tax Rate**
12. **Adopt 2003 - 2004 budget**
13. **Elect TASB Delegate - 2003 Assembly**
14. **Personnel**

a. Consider appointments, leaves and resignations - Goal 7

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 19, 2003
RE: 7/31/03 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended July 31, 2003 for the general operating fund.

The statements for the period ended July 31, 2003 include only those transactions that occurred between the period of September 1, 2002 and July 31, 2003. Revenue collected to date equal 91.48% of the budgeted amount compared to 91.92% last year. Expenditures to date represent 84.93% of the budget compared to 83.21% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: August 19, 2003

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2003

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	27,900,000	27,748,489	151,511	99.46%	100.88%
	INVESTMENT INCOME	350,000	231,176	118,824	66.05%	49.18%
	OTHER LOCAL INCOME	686,313	607,948	78,365	88.58%	79.72%
5800	STATE					
	STATE FUNDING	9,458,896	6,481,162	2,977,734	68.52%	73.51%
5900	FEDERAL					
	FEDERAL PROJECTS	150,000	190,958	-40,958	127.31%	97.85%
	TOTAL REVENUES	**38,545,209**	**35,259,732**	**3,285,476**	**91.48%**	**91.92%**
EXPENDITURES						
11	INSTRUCTION	21,935,511	18,422,426	3,513,085	83.98%	84.89%
12	INSTRUCTIONAL RESOURCES & MEDIA	1,506,810	1,319,233	187,576	87.55%	89.91%
13	CURRICULUM & STAFF DEVELOPMENT	522,147	450,766	71,382	86.33%	73.28%
21	INSTRUCTIONAL LEADERSHIP	472,722	286,144	186,578	60.53%	85.79%
23	SCHOOL LEADERSHIP	2,276,218	1,986,769	289,449	87.28%	85.14%
31	GUIDANCE/COUNSELING	1,254,580	1,109,817	144,763	88.46%	81.98%
33	HEALTH SERVICES	344,400	274,441	69,958	79.69%	85.68%
34	TRANSPORTATION	1,831,130	1,806,321	24,809	98.65%	80.82%
36	CO-CURRICULAR/EXTRACURRICULAR	1,382,936	1,256,776	126,160	90.88%	88.49%
41	GENERAL ADMINISTRATION	1,891,599	1,660,391	231,208	87.78%	74.39%
51	PLANT MAINTENANCE	5,381,946	4,397,800	984,146	81.71%	76.46%
52	SECURITY & MONITORING SERVICES	132,905	121,991	10,914	91.79%	63.20%
53	DATA PROCESSING	53,762	46,842	6,920	87.13%	94.31%
61	COMMUNITY EDUCATION	154,335	137,107	17,228	88.84%	59.22%
71	DEBT SERVICE	0	0	0	#DIV/0!	
81	FACILITIES CONSTRUCTION & ACQUISITION	540,794	423,641	117,153	78.34%	92.79%

93 PAYMENTS TO FISCAL AGENT					
TOTAL EXPENDITURES	**39,681,795**	**33,700,466**	**5,981,329**	**84.93%**	**83.21%**
OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(1,136,585)**	**1,559,266**	**(2,695,851)**		

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED JULY 31, 2003

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	28,936,314	28,587,613	348,701	98.79%
5800 STATE SOURCES	9,458,896	6,481,162	2,977,734	68.52%
5900 FEDERAL SOURCES	150,000	190,958	-40,958	127.31%
TOTAL REVENUES	**38,545,210**	**35,259,733**	**3,285,478**	**91.48%**
EXPENDITURES				
6100 PAYROLL COSTS	31,036,817	26,346,421	4,690,396	84.89%
6200 PROFESSIONAL & CONTRACTED SERVICES	3,575,144	3,010,480	564,663	84.21%
6300 SUPPLIES/MATERIALS	2,173,179	1,805,832	367,346	83.10%
6400 OTHER OPERATING	993,482	858,043	135,440	86.37%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	1,903,173	1,679,690	223,483	88.26%
TOTAL EXPENDITURES	**39,681,795**	**33,700,466**	**5,981,329**	**84.93%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(1,136,585)**	**1,559,266**	**(2,695,851)**	

OFFICE OF CURRICULUM & INSTRUCTION

For:	**Board of Trustees**
Date:	**August 25, 2003**
Action:	**Information**

To:	**Mr. William Harris, Superintendent**	**From:**	**Jan Van Dorn**
		Date:	**August 19. 2003**
		RE:	**Summer School Report**

SUMMARY:

The attached information details summer school reports from both K-8 and High School. Mr. Bob Small and Mrs. Carolyn Horton have submitted these for your information.

RECOMMENDATION: Information Item Only

Respectfully submitted,



Jan Van Dorn
Assistant Superintendent

Staff Persons Responsible: Bob Small
Carolyn Horton
Jan Van Dorn

GRANBURY INDEPENDENT SCHOOL DISTRICT
BRAWNER INTERMEDIATE
INTEROFFICE MEMORANDUM

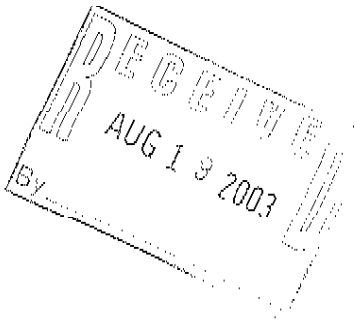
TO: Jan VanDorn; Sharon Whitefield; Cheryl Meger
FROM: Carolyn Horton
DATE: August 19, 2003
SUBJECT: 2003 SUMMER SCHOOL

Attached are numbers for the 2003 GISD Summer School.

I have received the promotion/placement information from the principals and, as you will note, a total of 273 students attended summer school and 261 students were promoted or placed in the next grade. Overall, the success rate for the students attending summer school was 96%.

Thank you for the opportunity to work with these students. I believe the process and procedures used helped to make a successful situation for everyone.

Please let me know if you need any additional information.



GISD Summer School
Brawner Intermediate
2003
Number of Students by Grade Level

Grade	Number Students Who Completed Summer School	Number Promoted
Pre-kindergarten	9	9
Kindergarten	26	25
First grade	23	17
Second grade	22	22
Third grade	17	17
Fourth grade	31	30
Fifth grade	30	29
Sixth grade	32	32
Seventh grade	45	44
Eighth grade	38	36
Total	273	261

GISD Summer School
Brawner Intermediate
2003
Number of Students by Campus

Campus	Number of Students In Summer School For Promotion	Number Promoted	Number Retained
Acton Elementary	28	27	1
Baccus Elementary	22	19	3
Roberson Elementary	22	20	2
Mambrino (PK-3)	25	24	1
Mambrino (4-6)	28	28	0
Brawner Intermediate	21	21	0
Crossland Intermediate	22	20	2
Oakwoods Intermediate	22	22	0
Acton Middle School	22	22	0
Granbury Middle School	61	58	3
Totals:	273	261	12

GRANBURY HIGH SCHOOL
2000 West Pearl Street
Granbury, Texas 76048

RECEIVED
AUG - 5 2003
By

August 5, 2003

TO: Jan Van Dorn

FROM: Bob

SUBJECT: Summer School Data from GHS

Attached is information from Terry Adkins, Coordinator of Summer School, pertaining to summer school enrollment. As can be seen at the bottom of the page, the cost of salaries slightly exceeded the income from tuition. As I recall, this is comparable to previous year's balances—each year expenses have been slightly higher or lower than the amount collected.

The enrollment was again much lower than that experienced prior to 2002, even though we mailed information in May to parents of all GISD students eligible to attend. Next year we will again disseminate information in every reasonable way in an effort to secure more students.

To: Bob Small

From: Terry Adkins TA

Date: July 17,2003

Subject: Summer School 2003

The following is a summary of summer school enrollment and monies received:

Total number of students enrolled:	96
Total number of students out of district:	8
Total number of semester credits register:	155
Total number of semester credits passed:	146

Total number of students taking classes for recovery:	37
Total number of students taking classes to get ahead:	61

Number of students enrolled in each subject:

SUBJECT	NUMBER ENROLLED	SUBJECT	NUMBER ENROLLED
Algebra 1 (3-4) A	1	Speech	13
Algebra 1 (3-4) B	2	Health	11
Algebra 1 A	2		
Algebra 1 B	5	Keyboarding	1
Geometry A	2		
Geometry B	4	W. Geography A	5
		W. Geography B	5
		W. History A	0
		W. History B	1
English 1 A	1	US History A	5
English 1 B	0	US History B	4
English 2 A	5	US Government	10
English 2 B	1	Economics	12
English 3 A	19		
English 3 B	13	BCIS A	8
English 4 A	2	BCIS B	5
English 4 B	12		
IPC A	2		
Biology B	1		

Net monies collected as of July 17, 2003: $ 20,310 Monies refunded: $ 330

Outstanding Balance: 0

TOTAL SALARIES: $21,710.00

Note: Carol M. & Counselors will receive grade reports separately.

TA

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
August 11, 2003

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, August 11, 2003 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Micky Shearon

Board Members Present
Gene Ellis
Jerry Campbell
Charlie Cloud
Mark Graves
Brian Condit

Board Members Absent
Brad Johnson

School Officials Present
William Harris, Superintendent
Jan VanDorn, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resource
Martin Yarborough, Executive Director of Technology
Judy Duncan, Recording Secretary

Others Present
School Employees
Media
Community Members

Meeting Called to Order
The meeting was called to order at 6:02 p.m. by board President, Micky Shearon.

Convened into Closed Session
The board convened into closed session at 6:03 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 – personnel matters and 551.071 – private consultation with the Board's attorney.

Reconvened in Open Session
The Board reconvened in open session at 7:10 p.m.

Troy Green led the invocation and President, Micky Shearon, led the pledge.

Superintendent's Report
Superintendent, William Harris recognized individuals that worked with the maintenance department with various paint projects during the summer. The supervisor of the paint crew, Lois Hughes, was recognized as well as Bonnie Beall, Nora Bunch, Kathy Duke, Joyce Evans, Susan Hitshew, Kimberly Johnson, Noelia Rodriguez, Kathy Sheely and Estalla Talavera.

Superintendent Harris reviewed a report with the board that has been sent to the school district from Susan Combs, Commissioner, Texas Department of Agriculture. This report is in regards to the Child Nutrition Program Foods of Minimal Nutritional Value policy to be effective with the start of the 2003-2004 school year. This policy outlines changes required to be followed by the public schools in regard to food and drink that students are not allowed during the school day. Harris stated that he has met with the campus principals regarding this and will continue to work with the schools with these required changes.

Executive Director, Sharay Boynton, presented the board with a copy of the Investment report for their review. This was in information item only and no action was taken.

Boynton reported to the board that the district has received all textbooks that have been ordered. The 3rd grade Saxon books have not been received but have been shipped and should be received soon.

Athletic trainers, Mark Gilbert and Connie Rhodes reported on precautions being taken with students working out in the heat. Both trainers reported that students were being given plenty of water to drink and educated on signs of heat related illnesses. Gilbert and Rhodes stated that every precautionary measure was being taken to insure the safety of the students.

Executive Director of Human Resources, Troy Green, reported that all teaching positions that the district was aware of were filled by the end of June. Green also stated that the district experienced about a 14% turn over this year compared to about a 17% - 18% over the past few years. Mr. Green also reported that 25 employees retired at the end of the 2002-2003 school year.

Mr. Terry Slemmons, Transportation Director, reported that GISD had only one bus driver vacancy for the new school year and that position had been filled. Slemmons demonstrated the new EduLog system for the transportation department. This system will allow parents, employees, and community members to check bus route schedules and school zones.

Martin Yarborough, Executive Director of Technology, reviewed the new district activity calendar that is now available through the Granbury ISD web site. The calendar will be available for parents, employees, and community members to view student activities throughout the school year.

Public Comments

Ms. Margaret McBroom addressed the board regarding the possibility of naming the Granbury High School auditorium after Duncan McMahan and Kyle Bagby. Ms. McBroom stated that she would like to proceed with plans next spring for an unveiling and reception to honor Duncan McMahan and the memory of Kyle Bagby by the naming of GHS auditorium The Kyle Bagby and Duncan McMahan Performing Arts Center.

Ms. Pam Frye spoke on behalf of UEA and thanked the board for their work with the teacher salary schedule and for the salary increase.

Mr. Joe Phillips addressed the board regarding the policy from the Texas Department of Agriculture regarding foods of minimal nutritional value.

Board Members Special Reports

None

Consent Agenda

A motion was made by Charlie Cloud and seconded by Jerry Campbell to approve the consent agenda items as presented. Mark Graves made note of a change to the July 21, 2003 special board meeting minutes, the lunch recess time and reconvene time were note on the minutes. With the noted changes to the minutes the **MOTION CARRIED**. Yes 6 – Noe 0. The consent agenda items approved were: minutes of the July 21, 2003 regular meeting and special meeting, budget amendments, approval of authorized representative for the Child Nutrition program and Texas Purchasing Consortium Coop named representative.

A motion was made by Jerry Campbell and seconded by Charlie Cloud to set the budget and tax hearing date for August 25, 2003 at 6:00 p.m. **MOTION CARRIED** Yes 6 – Noe 0

A motion was made by Charlie Cloud and seconded by Mark Graves to set the proposed tax rate at $1.72 with the M & O at $1.50 and the Debt Service at $0.22. Charlie Cloud made a statement regarding a recent article in the Hood County News in regard to the district reducing the tax rate by one penney. **MOTION CARRIED.** Yes 6 – Noe 0

A motion was made by Charlie Cloud and seconded by Gene Ellis to approve the amended 2003-2004 teacher salary schedule as presented. **MOTION CARRIED.** Yes 6 – Noe 0

Mr. Jeff Law, Hood County Appraisal District Director, presented the 2004 Appraisal District budget and answered questions from the board.

A motion was made by Charlie Cloud and seconded by Mark Graves to approve the appointment of: Shana Conine, 1st grade teacher, Acton Elementary; Janice Dewald, Special Education teacher, BTC; Linda Boggs, Special Education teacher, Mambrino School; V.B. Atchson, Teacher/Coach, Granbury HS; Brian Twell, History Teacher/Coach; Acton MS; Kenneth Ozee, English Teacher/Coach, Acton MS; George Dugger, Certification Officer, Administration Annex; Lauri Morgan, Music Teacher, Mambrino School; Ashley Johnston, Science Tacher/Coach, Granbury MS; Brenda Mabery, Special Projects Coord, Administrative Annex; Helen Gustafson, Speech Pathologist,, Administrative Annex. **MOTION CARRIED** Yes 6 – Noe 0

Adjournment

There being no further business, the meeting was adjourned at 8:39 p.m.

Micky Shearon, President

J. Mark Graves, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Approval

TO: Mr. William Harris, Superintendent

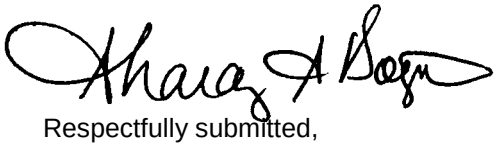
FROM: Sharay Boynton, Finance Director
DATE: August 18, 2003
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.



Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: August 18, 2003

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Ms. Carolyn Horton, Originator
This Amendment recognizes funds in the amount of $364 allocated to function 11. These funds are generated in the Campus Fund and will be used additional awards for the campus.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $148 allocated to function 12. These funds are generated from lost book fees and will be used to purchase additional Library books and media.

BUDGET AMENDMENTS RECOGNIZING FUNCTION TO FUNCTION TRANSACTION

Fund 199, Ms. Kathy Haynes, Originator
This Amendment recognizes funds in the amount of $500 allocated from function 11 to function 13. These funds are being transferred within the Campus Fund for supplies for staff inservice.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $500 allocated from function 11 to function 23. These funds are being transferred within the campus fund for the purchase of supplies for inservice.

Fund 199, Mr. Robert Small, Originator
This Amendment recognizes funds in the amount of $1,551, allocated from function 36 to function 11. These funds are being transferred for the purchase of student handbooks.

Fund 199, Ms. Sharon Whitefield, Originator
This Amendment recognizes funds in the amount of $7,010 allocated from function 21 to function 13. These funds are being transferred for the purpose of staff development.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 19, 2003
RE: Uniform Services
Bid No. 2001-44 Renewal

SUMMARY:

The current bid for uniform services will expire on September 14, 2003. The bid awarded in 2001 had a two-year renewal option for successive years if agreed to in writing by all parties, the District and the vendor. After discussions with the Transportation Director, the Maintenance Director, and the Custodial Supervisor it was decided that it would be in the best interest of the District to renew the bid. The Technology Department has made the decision to opt out of the renewal so the uniforms for that department are not included in the renewal.

The current awarded vendor, Aramark, was contacted and they agreed to renew the bid. All terms and conditions of the bid will remain the same with the exception of the Technology Department uniforms.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

RECOMMENDATION:

It is recommended that the Board approve the renewal of the Uniform Services Bid No. 2001-44 for the period of September 14, 2003 to September 14, 2004 as described above.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Mr. Terry Slemmons
Mr. Larry Gehrke
Mr. Ron Sherman
Mr. Martin Yarborough

Date Submitted: August 19, 2003

BID FOR BOARD APPROVAL

Board Meeting Date: September 10, 2001 **Bid Number:** 2001-44

1. **Item, material or service (specific or classification):** Uniform Services

2. **Brief description:** A bid was let to provide uniform services for the Technology, Maintenance, Transportation, Food Services and Custodial departments. The current bid for services will expire on September 14, 2001.

3. **Period of time bid covers:** September 15, 2001 through September 14, 2002

4. **Person and title responsible for the expenditure:**

Martin Yarborough	Technology Department
Larry Gehrke	Maintenance Department
Sonny Goode	Transportation Department
Laine Meek	Food Service & Custodial Departments

5. **Number of bids sent to vendors:** 10

6. **Number of bids received from vendors:** 4 (includes 1 "no bid")

7. **Listing of recommended vendors and total prices:** It is recommended award be made to Aramark Uniform Services as overall low bidder for the lease and rental option. Expenditure for rental and lease option will be approximately $17,500. The rental and lease option will cover the Transportation, Maintenance, Technology and Custodial Departments.

   Recommendation for the purchase option is UniFirst Corporation for a total expenditure of $2,815. The purchase option will cover the Food Service Department.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 8/24/98 with 2 renewal periods

10. **Percentage increase or decrease from last bid**:

Rental	Lease	Purchase
Shirt increase of 0.71%	Shirt decrease of 25.3%	Tunic decrease of 12.3%
Pant increase of 2.56%	Pant decrease of 38.5% Polo decrease of 28.7%	Pant decrease of 5.1%

11. **Budget information:** Expenditures will come out of the following budget codes.

199.34.6245.00.800.2.99.0.00	Transportation
199.12.6219.00.728.2.99.0.00	Technology
199.51.6268.00.951.2.99.0.00	Maintenance
Aramark pays and invoices the district	Food Service and Custodial

Sharay S. Boynton
Executive Director of Finance

Dale Taylor
Assistant Superintendent

UNIFORM SERVICES BID 2001-44
AUGUST 14, 2001 2:00 P.M.
TABULATION

	Description	Aramark	Unifirst	Uniform Outlet		
A	**Rental Option** (11 uniforms up to size 3XL cleaned by vendor on a weekly basis - weekly cost)					
	Polo shirt, solid color, with or without chest pocket	3.10	3.00	No bid		
	Polo shirt, contrasting collar and sleeve band, no pocket	3.10	3.25	No bid		
	Button front industrial style work shirt, short sleeve	2.00	1.90	No bid		
	Button front industrial style work shirt, long sleeve	2.00	2.25	No bid		
	Button front oxford/executive shirt, short sleeve	3.20	2.50	No bid		
	Button front oxford/executive shirt, long sleeve	3.20	3.00	No bid		
	65/35 industrial style work pant	2.80	3.00	No bid		
	Pleated executive style pant	3.20	3.25	No bid		
B	**Lease Option** (five uniforms up to size 3XL cleaned by Granbury ISD employee - weekly cost)					
	Polo shirt, solid color, with or without chest pocket	1.10	1.80	No bid		
	Polo shirt, contrasting collar and sleeve band, no pocket	1.10	1.95	No bid		
	Button front industrial style work shirt, short sleeve	1.00	1.15	No bid		
	Button front industrial style work shirt, long sleeve	1.00	1.35	No bid		
	Button front oxford/executive shirt, short sleeve	1.20	1.50	No bid		
	Button front oxford/executive shirt, long sleeve	1.20	1.80	No bid		
	65/35 industrial style work pant	1.10	1.80	No bid		
	Pleated executive style pant	1.20	1.95	No bid		
	Lease Option (eight uniforms up to size 3XL cleaned by Granbury ISD employee - weekly cost)					
	Polo shirt, solid color, with or without chest pocket	1.80	2.75	No bid		
	Polo shirt, contrasting collar and sleeve band, no pocket	1.80	3.10	No bid		
	Button front industrial style work shirt, short sleeve	1.60	1.80	No bid		
	Button front industrial style work shirt, long sleeve	1.60	2.15	No bid		
	Button front oxford/executive shirt, short sleeve	1.90	2.40	No bid		
	Button front oxford/executive shirt, long sleeve	1.90	2.90	No bid		
	65/35 industrial style work pant	1.80	2.90	No bid		
	Pleated executive style pant	1.90	3.10	No bid		
C.	**Purchase Option**					
	Top: 65/35 multi colored print, snap front, v-neck, two pockets, unisex sizes	16.40 Landau	13.50 Landau	16.20 Landau		
	Pant: 65/35 poly cotton, 4 needle covered elastic, center seam, two pockets, purple, unisex sizes	15.30 Landau	11.95 Landau	15.90 Landau		
D.	**Identification patches/Embroidery Fee**					
	Name patch up to 12 letters	0.75	1.00	No bid		
	"Granbury ISD" Department patch 12-15 letters	1.50	2.00	No bid		
	Fee for custom embroidery	2.90 Note 1	75.00 Note 2	No bid		

Note 1: Buy out at replacement rate on custom embroidery (depreciates at 2% per month)
Note 2: $75 tape charge 1 time, buyout is $15 per shirt during the first 6 months and $10 thereafter

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 19, 2003
RE: Transportation Supplies & After Market Parts Bid No. 2003-25

SUMMARY:

The current bid for transportation supplies and after market parts will expire on August 31, 2003. A bid was let to provide supplies and after market parts for the Transportation department for the 2003-2004 school year. Vendors were asked to quote a percentage discount from manufacturer's published blue jobber price list. The bid period requested was September 1, 2003 to August 31, 2004 with the option to renew for two additional years.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The following is the recommendation of Mr. Terry Slemmons, Transportation Director.

RECOMMENDATION:

It is recommended the Board approve the following vendors for the purchase of transportation supplies and after market parts for the period of September 1, 2003 through August 31, 2004.

After Market (Pickups/Vans)	After Market (Buses)
Auto Parts Warehouse	One Stop Bus Stop
Chandler Auto Parts	ATC Freightliner
O'Reilly Auto Parts	Southwest International
Napa Auto Parts	Buck's Wheel

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Mr. Terry Slemmons

Date Submitted: August 19, 2003

BID FOR BOARD APPROVAL

Board Meeting Date: August 25, 2003 **Bid Number:** 2003-25

1. **Item, material or service (specific or classification):** Transportation Supplies & After Market Parts

2. **Brief description:** A bid was let to provide vendors for the purchase of transportation supplies and after market parts. Vendors were asked to quote a percentage discount from manufacturer's published blue jobber price list.

3. **Period of time bid covers:** September 1, 2003 through August 31, 2004

4. **Person and title responsible for the expenditure:**

   Terry Slemmons – Transportation Director

5. **Number of bids sent to vendors:** 43

6. **Number of bids received from vendors:** 19 (includes 5 "no bids")

7. **Listing of recommended vendors and total prices**: Due to the number of different vehicles and buses we have in service at this time and the availability of parts on short notice from any individual supplier, plus the variance in cost of an item at any given time, it is recommended award be made to multiple vendors. Recommendation for award is to the following vendors.

After Market (Pickups/Vans)	After Market Buses
Auto Parts Warehouse	One Stop Bus Stop
Chandler Auto Parts	ATC Freightliner
O'Reilly Auto Parts	Southwest International
Napa Auto Parts	Buck's Wheel

   Supplies and parts are purchased on an as needed basis from budgeted dollars. This category of goods and supplies has a proposed budget of $100,300 for the 2003-2004 year.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 7/27/01

10. **Percentage increase or decrease from last bid**: N/A - The bid was structured differently this year where vendors were asked to quote a percentage discount from the manufacturer's published blue jobber price sheet so an accurate comparison cannot be made.

11. **Budget information:**

    199.34.6395.00.800.4.99.0.00 $56,000.
    199.34.6399.00.800.4.99.0.00 $44,300.

Sharay S. Boynton
Executive Director of Finance

TRANSPORTATION SUPPLIES & AFTER MARKET REPLACEMENT PARTS BID 2003-25
AUGUST 6, 2003 11:00 A.M.
TABULATION

	% Discount off manufacturer's blue jobber price list	ATC Freightliner	Auto Parts Warehouse	Buck's Wheel	Chandler	Grainger	NAPA	National Vinyl Note 6	Ogburn's	One Stop Note 5	O'Reilly	Savage Radiator Note 7	Southwest Inter-national	Stewart & Stevenson	Talley Auto Note 9
1	AC Delco - ignition	No bid	10%	No bid	20%	No bid	No bid	No bid	No bid	30%	0%	No bid	No bid	No bid	No bid
	AC Delco - air conditioning components	10%	10%	No bid	20%	No bid	No bid	No bid	No bid	30%	10% Murray, Delphi	No bid	No bid	No bid	No bid
2	American Bosh - spark plugs	No bid	25% NGK Plugs	No bid	20% AC Delco	No bid	No blue price sheet Note 3	No bid	No bid	No bid	0%	No bid	No bid	No bid	No bid
3	Anco - windshield wipers	10%	20%	15%	20%	No bid	No bid	No bid	No bid	30%	25%	No bid	Intl PL310 Natl Fleet	No bid	No bid
4	Bendix - brakes and accessories	10%	N/A	No bid	No bid	No bid	No bid	No bid	5%	No bid	10%	No bid	Intl PL310 Natl Fleet	No bid	No bid
5	Belden Wire and Cable - wire and cable	No bid	25% Standard Motor Prod	No bid	20% AC Delco	No bid	0%	No bid	No bid	No bid	20% Borg Warner	No bid	No bid	No bid	No bid
6	Borg Warner Clutches - replacement clutches	No bid	25% Auto Specialty	No bid	20% AC Delco	No bid	0% Napa New Clutch	No bid	No bid	No bid	15% Perfection Hy Test	No bid	No bid	No bid	No bid
7	Borg Warner Ignition - ignition	No bid	20% Standard Motor Prod	No bid	20% AC Delco	No bid	0% Echlin	No bid	No bid	No bid	15%	No bid	No bid	No bid	No bid
8	Carter - fuel pumps	No bid	22% Airtex	No bid	20% AC Delco	No bid	0%	No bid	No bid	No bid	15%	No bid	No bid	No bid	No bid
9	Champion - spark plugs	No bid	25%	No bid	20%	No bid	No blue price sheet Note 3	No bid	No bid	No bid	20%	No bid	No bid	No bid	No bid
10	Cloyes - timing components	No bid	15% Sealed Power	No bid	20% Seal Power	No bid	0%	No bid	No bid	No bid	5%	No bid	No bid	No bid	No bid
11	Chicago Raw Hide - bearings	10%	25% BCA/Bower	No bid	20% BCA	No bid	0%	No bid	No bid	No bid	25% BCA	No bid	Intl PL310 Natl Fleet	No bid	No bid
12	Chicago Raw Hide - U-joints	10%	No bid	No bid	20% Precision	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
13	Cole Hersee - general supplies	10%	No bid	15%	No bid	No bid	No bid	No bid	No bid	30%	0%	No bid	Intl PL310 Natl Fleet	No bid	No bid
14	Dana - chassis components	10%	No bid	No bid	20% Moog	No bid	0%	No bid	No bid	30%	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
15	Doan Motor Mounts - motor mounts	No bid	30%	No bid	20% West Star	No bid	No blue price sheet Note 3	No bid	No bid	No bid	15% Pioneer	No bid	No bid	No bid	No bid
16	Douglas Batteries - replacement batteries (Buses Group 31)	10% Alliance	No bid	No bid	15% AC Delco	No bid	No bid	No bid	No bid	No bid	10%	No bid	No bid	No bid	No bid
	Douglas Batteries - replacement batteries (Trucks & Vans Group 78)	10% Alliance	No bid	No bid	15% AC Delco	No bid	No bid	No bid	No bid	No bid	20%	No bid	No bid	No bid	No bid
17	Excide Batteries - replacement batteries (Buses Group 31)	No bid	25% HP31 D or E	No bid	15% AC Delco	No bid	5%	No bid	No bid	No bid	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
	Excide Batteries (Trucks & Vans Group 78)	No bid	25% 78DT60	No bid	15% AC Delco	No bid	5%	No bid	No bid	No bid	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
18	Fel-Pro - gaskets	No bid	20%	No bid	20%	No bid	No bid	No bid	No bid	No bid	15%	No bid	No bid	No bid	No bid
19	Fram - filters	No bid	No bid	No bid	20% AC Delco	No bid	No bid	No bid	No bid	No bid	0%	No bid	No bid	48%	No bid
20	Gabriel - suspension components	10%	No bid	15%	15% Monroe	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid

% Discount off manufacturer's blue jobber price list		ATC Freightliner	Auto Parts Warehouse	Buck's Wheel	Chandler	Grainger	NAPA	National Vinyl Note 6	Ogburn's	One Stop Note 5	O'Reilly	Savage Radiator Note 7	Southwest Inter-national	Stewart & Stevenson	Talley Auto Note 9
21	Gates - belts and hoses	10%	18%	No bid	20% AC Delco	No bid	0%	No bid	No bid	30%	15%	No bid	No bid	No bid	No bid
22	Gates Hydraulics - hydraulic components	10%	15%	No bid	Jobber	No bid	+25%	No bid	No bid	30%	10%	No bid	No bid	No bid	No bid
23	Goodyear - air springs, belts, hoses	10%	No bid	No bid	No bid	No bid	No bid	No bid	5%	30%	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
24	Gunite - brake drums	10%	25% Raybestos	No bid	20% Wagner	No bid	+20%	No bid	List -52%	No bid	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
25	Interstate Batteries - replacement batteries (Buses Group 31)	No bid	No bid	No bid	15% AC Delco	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
	Interstate Batteries - replacement batteries (Trucks & Vans Group 78)	No bid	No bid	No bid	15% AC Delco	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
26	Leland - brake hardware	10% Meritor	20% Raybestos	No bid	20% Wagner	No bid	No bid	No bid	No bid	No bid	10% Dayton, Batco	No bid	No bid	No bid	No bid
27	Midland - air brakes and accessories	10%	No bid	No bid	No bid	No bid	0%	No bid	0%	30%	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
28	Monroe - suspension components	10%	20%	15%	15%	No bid	5%	No bid	No bid	No bid	20%	No bid	Intl PL310 Natl Fleet	No bid	No bid
29	Moog - chassis components	No bid	20%	15%	20%	No bid	No bid	No bid	No bid	No bid	15%	No bid	No bid	No bid	No bid
30	National - seals	10%	25%	15%	20%	No bid	0%	No bid	5%	No bid	25%	No bid	Intl PL310 Natl Fleet	No bid	No bid
31	NGK - ignition products	No bid	No bid	No bid	10%	No bid	0%	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
32	Permatex - gaskets and sealants	10%	15%	No bid	10%	No bid	+25%	No bid	No bid	No bid	0%	No bid	Intl PL310 Natl Fleet	No bid	No bid
33	Phillips Electrical - general electrical supplies	10%	No bid	15%	No bid	No bid	0%	No bid	No bid	30%	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
34	PM Lights - lights	10% Grote	12%	15%	Jobber	No bid	+25%	No bid	No bid	30%	10%	No bid	Intl PL310 Natl Fleet	No bid	No bid
35	Precision U-joint - power train equipment	No bid	25%	No bid	20%	No bid	5%	No bid	No bid	No bid	10%	No bid	No bid	No bid	No bid
36	Raybestos - brakes and accessories	No bid	20%	No bid	20% Wagner	No bid	0%	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
37	Sealed Power Engine - power train equipment	No bid	15% Engine Parts	No bid	20%	No bid	No bid	No bid	No bid	No bid	5%	No bid	No bid	No bid	No bid
38	Spicer - power train equipment	10%	No bid	No bid	No bid	No bid	+25%	No bid	No bid	No bid	No bid	No bid	Intl PL310 Natl Fleet	No bid	No bid
39	Stewart Warner - seals	10%	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
40	TRW - general supplies	No bid	No bid	15%	Jobber	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
41	Victor - gaskets	No bid	No bid	No bid	No bid	No bid	0%	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
42	Wagner - brakes and lighting	10%	15% lighting	15%	20%	No bid	No bid	No bid	No bid	30%	25% brakes 40% lighting	No bid	No bid	No bid	No bid
43	Wix - filters	10% Lubriliner	35%	No bid	20% AC Delco	No bid	20%	No bid	No bid	No bid	45%	No bid	No bid	No bid	No bid
44	Trico - windshield wipers	10%	No bid	15%	20% AC Delco	No bid	5%	No bid	10%	30%	No bid	No bid	No bid	No bid	No bid
After hour and weekend supply		yes	yes	no	no	yes	yes	yes by appmt	yes	no	yes	no	yes	yes	yes
Hot shot during business hours		yes, $50	yes/$0	no	no	yes, Note 1	yes/$0	no	yes, Note 4	no	yes/$0	yes/$0	yes/not identified	yes, Note 8	yes/$0

% Discount off manufacturer's blue jobber price list	ATC Freightliner	Auto Parts Warehouse	Buck's Wheel	Chandler	Grainger	NAPA	National Vinyl Note 6	Ogburn's	One Stop Note 5	O'Reilly	Savage Radiator Note 7	Southwest Inter-national	Stewart & Stevenson	Talley Auto Note 9
Hot shot after hours and weekends	yes, $50	yes/$0	no	no	yes, Note 2	yes/$0	no	no	no	yes weekend no after hr no cost	no	yes/not identified	yes Note 8	yes/$0

A no bid notification was received from B&H, Hardt Sales, Industrial Power, Mike Brown Ford and Temple Bolt & Supply.

Note 1: Two hour is $55, four hour is $40, six hour is $25, same day is $25

Note 2: Based on quotes only, must call.

Note 3: Some manufacturers do not have a jobber blue price sheet any longer. Will quote prices on any parts if needed.

Note 4: One hour is $30, three hours is $25, five hours is $20.

Note 5: Freight prepaid and added to invoice on stock orders under $750. Exceptions are seat foam, exhaust parts and drop ships direct from manufacturer, stock shipments on a priority basis and items shipped by bulk freight company.

Note 6: We sell seat covers, foams and vinyl repair supplies to fix bus seats.

Note 7: We sell Modine and Northern radiators and other after market and OEM. Replacement radiators for auto, truck and bus.

Note 8: Hot shot during regular hours: One hour is $85, three hours is $60, five hours is $53, same day is $49
Hot shot after hours: One hour is $97.50, three hours is $72.50, five hours is $65.50, same days is $61.50 after-hours M-F until 4:00 on Saturday
Weekend rates Saturday 4:00 p.m. through Sunday add $20 per shipment.

Note 9: We furnish alternators, starters and related parts. We rebuild and repair radiators, condensers, charge air coolers, etc.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 19, 2003
RE: Automotive Filters Bid No. 2003-26

SUMMARY:

The current bid for automotive filters will expire on August 31, 2003. A bid was let to provide automotive filters for the Transportation department for the 2003-2004 school year. Vendors were asked to quote a percentage discount/mark-up from the manufacturer's published blue jobber price sheet. The bid period requested was September 1, 2003 to August 31, 2004 with the option to renew for two additional years.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The following is the recommendation of Mr. Terry Slemmons, Transportation Director.

RECOMMENDATION:

It is recommended that the Board approve the following vendors for the purchase of automotive air filters for the period of September 1, 2003 through August 31, 2004.

ATC Freightliner
NAPA
O'Reilly

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Mr. Terry Slemmons

Date Submitted: August 19, 2003

BID FOR BOARD APPROVAL

Board Meeting Date: August 25, 2003 **Bid Number**: 2003-26

1. Item, material or service (specific or classification): Automotive Filters

2. Brief description: A bid was let to provide automotive filters on an as needed basis for the Transportation department. Vendors were asked to quote a percentage discount from the manufacturer's published blue jobber price list.

3. Period of time bid covers: September 1, 2003 through August 31, 2004

4. Person and title responsible for the expenditure:

Terry Slemmons – Transportation Director

5. Number of bids sent to vendors: 14

6. Number of bids received from vendors: 7 (includes 1 "no bid")

7. Listing of recommended vendors and total prices: Different brands of filters were quoted, so a price comparison was made on a commonly used oil filter at GISD. Recommendation for award is
To ATC Freightliner, Napa and O'Reilly. Filters will be purchased on an as needed basis. The proposed budgeted amount for transportation general supplies is $50,000.

8. Explanation of other than low recommendations: N/A

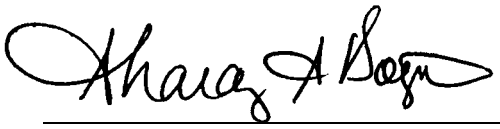
9. Last bid date (bid of comparable nature within last 5 years): 6/26/01

10. Percentage increase or decrease from last bid: Percentage discount quoted was from multiple pricing lists so an accurate comparison could not be made.

11. Budget information: The following budget code will be used for the purchase of these items.

199.34.6395.00.800.4.99.0.00 with a projected budget of $50,000

12. Other comments:



Sharay S. Boynton
Executive Director of Finance

AUTOMOTIVE FILTERS BID 2003-26
AUGUST 5, 2003 2:00 P.M.
TABULATION

	Description	ATC Freightliner	Auto Parts Warehouse	Jessie P. Taylor	Napa	O'Reilly Auto Parts	John Griggs Southwest International
1	Air Filters - percentage discount from manufacturer's blue jobber price sheet	55% Luber liner	35% Wix	20% Baldwin	45% Napa Filters (Wix)	45% Wix	Dealer cost +10% Intl PL 310 Fleetguard & International
2	Fuel Filters - percentage discount from manufacturer's blue jobber price sheet	55% Luber liner	35% Wix	20% Baldwin	45% Napa Filters (Wix)	45% Wix	Dealer cost +10% Intl PL 310 Fleetguard & International
3	Oil Filters - percentage discount from manufacturer's blue jobber price sheet	55% Luber liner	35% Wix	20% Baldwin	45% Napa Filters (Wix)	45% Wix	Dealer cost +10% Intl PL 310 Fleetguard & International
4	Transmission Filters - percentage discount from manufacturer's blue jobber price sheet	55% Luber liner	35% Wix	20% Baldwin	45% Napa Filters (Wix) Note 1	45% Wix	Dealer cost +10% Intl PL 310 Fleetguard
5	Hydraulic Filters - percentage discount from manufacturer's blue jobber price sheet	55% Luber liner	35% Wix	20% Baldwin	45% Napa Filters (Wix)	45% Wix	Dealer cost +10% Intl PL 310 Fleetguard
6	Are you a stocking dealer for:						
	Air Filters	yes	yes	yes	yes	yes	yes
	Fuel Filters	yes	yes	yes	yes	yes	yes
	Oil Filters	yes	yes	yes	yes	yes	yes
	Transmission Filters	yes	yes	yes	yes	yes	yes
	Hydraulic Filters	yes	yes	yes	yes	yes	yes

Note 1: Napa Automatic Transmission Parts: Blue Jobber Price 0%
A "no bid" was received from Buck's Wheel & Equipment.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 19, 2003
RE: Automotive, Truck & Bus OEM Parts
Bid No. 2003-27

SUMMARY:

A bid was let to provide automotive, truck, and bus original equipment manufacture parts for the Transportation department for the 2003-2004 school year. Vendors were asked to quote a percentage discount/mark-up from the manufacturer's published blue jobber price sheet. The bid period requested was September 1, 2003 to August 31, 2004 with the option to renew for two additional years.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The following is the recommendation of Mr. Slemmons related to the automotive, truck and bus OEM parts.

RECOMMENDATION:

I recommend the Board approve the following vendors for the following OEM parts for the period of September 1, 2003 through August 31, 2004.

Ford OEM	Mike Brown Ford
GM OEM	Durant Chevrolet
IHC OEM	Southwest International
All other OEM	One Stop Bus Stop

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Terry Slemmons

Date Submitted: August 19, 2003

BID FOR BOARD APPROVAL

Board Meeting Date: August 25, 2003 **Bid Number**: 2003-27

1. Item, material or service (specific or classification): Automotive, Truck & Bus OEM Parts

2. Brief description: A bid was let for automotive, truck and bus original equipment manufacture parts for the Transportation department. Vendors were asked to quote a percentage discount from the manufacturer's published blue jobber price sheet.

3. Period of time bid covers: September 1, 2003 through August 31, 2004

4. Person and title responsible for the expenditure:

Terry Slemmons – Transportation Director

5. Number of bids sent to vendors: 11

6. Number of bids received from vendors: 8

7. Listing of recommended vendors and total prices: Recommendation for award is to the following vendors. OEM parts are purchased on an as needed basis so an approximate expenditure is not available. These parts will be purchased from the account code for general transportation supplies. Recommendation for award is as follows:

Ford OEM	-	Mike Brown Ford
Chevrolet/GM OEM	-	Durant Chevrolet
IHC OEM	-	Southwest International
All other OEM	-	One Stop Bus Stop

8. Explanation of other than low recommendations: N/A

9. Last bid date (bid of comparable nature within last 5 years): 8/16/01

10. Percentage increase or decrease from last bid: A different benchmark for pricing was used so an accurate comparison could not be made.

11. Budget information:

The following budget code(s) will be used for the OEM purchases.

199.34.6395.00.800.3.99.0.00 proposed budget of $50,000
199.34.6399.00.800.3.99.0.00 proposed budget of $40,000

12. **Other comments:** N/A

Sharay S. Boynton
Executive Director of Finance

AUTOMOTIVE, TRUCK & BUS OEM PARTS BID 2003-27
AUGUST 5, 2003 3:30 P.M.
TABULATION

	Description	ATC Freightliner	Capital Bus	Durant Autoplex	Durant Chevrolet	Longhorn Bus Sales	Mike Brown Ford	One Stop Bus Stop	Southwest International
1	Ford OEM parts discount	10%	No bid	No bid	No bid	No bid	30%	30%	No bid
2	Chevrolet/GM OEM parts discount	10%	15% Capital Bus List Price	30% off list	Retail less 40%	No bid	No bid	30%	No bid
3	IHC OEM parts discount	10%	15% Capital Bus List Price	No bid	No bid	0%	No bid	30%	International National Fleet Pricing PL310
4	Bluebird OEM parts discount	10%	15% Capital Bus List Price	No bid	No bid	No bid	No bid	30%	No bid
5	Thomas OEM parts discount	10%	No bid	No bid	No bid	15% off list	No bid	30%	No bid
6	Ward parts discount	10%	No bid	No bid	No bid	0%	No bid	30%	No bid
7	Crown/Carpenter parts discount	10%	No bid	No bid	No bid	15% off list Note 1	No bid	30%	No bid
8	Does your company stock heavy duty truck parts	yes	yes	no	yes	no	yes	yes	yes
9	After hour and weekend supply capabilities	yes (open 24/7)	yes, Saturday UPS delivery	no	no	no	yes, Saturday 8:00am-1:00 pm	no	yes
10	Hot shot service, normal hours/after hours	both	no	no	no	no	yes	no	yes
	One hour	$50/$50	N/A	N/A	N/A	N/A	$0/$0	N/A	Not identified
	Three (3) hours	$50/$50	N/A	N/A	N/A	N/A	$0/$0	N/A	Not identified
	Five (5) hours	$50/$50	N/A	N/A	N/A	N/A	$0/$0	N/A	Not identified
	Same day	$0/$50	N/A	N/A	N/A	N/A	$0/$0	N/A	Not identified

Note 1: We can supply aftermarket Thomas, Bluebird and Carpenter replacement parts. However, we are not an authorized OEM for those lines. Delivery time is 5 days ARO.

Obsolete Parts Policy:

ATC Freightliner - Can be returned as long as it is in good condition.
Capital Bus Sales - 20% restocking fee
Durant Autoplex - none identified
Durant Chevrolet - none
Longhorn - none identified
Mike Brown Ford - Parts over $25 and do not exceed 20 days from original purchase date if special ordered. If less than $25 and special ordered district will be charged 20% restocking fee. No sheet metal can be returned to vendor. Electrical parts cannot be returned no exceptions.
One Stop Bus Stop - 15% restocking fee, no parts returned after 30 days. No returns on special order parts. Freight prepaid and added to invoice. (See freight policy)
Southwest International Trucks - monthly to yearly on returned parts.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 19, 2003
RE: Grounds Supplies Bid No. 2003-28

SUMMARY:

Grounds supplies for the district are purchased on an as needed basis. A bid was let to provide vendors for grounds supplies for the 2003-2004 school year with the option to renew for two additional one-year terms if agreed to by all parties. Vendors were asked to state prices that would remain firm for the duration of the contract on certain items as well as a discount from shelf or price list for other items.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The bids were evaluated primarily on the discount bid, days to receive the parts, and shipping costs to the District. Mr. Larry Gehrke, Maintenance Director, reviewed all bids submitted and made the following recommendation for award.

RECOMMENDATION:

It is recommended that the Board approve the following vendors for the purchase of grounds supplies for the period from award notification to July 31, 2004.

Cost Comparison:	John Deere, Lake Lawn, Ewing, BWI, Lesco
Soil, Road Base, Sand	LO's Dirt Work
Grounds Equipment	Austin Turf, Lake Lawn

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Mr. Larry Gehrke

Date Submitted: August 19, 2003

BID FOR BOARD APPROVAL

Board Meeting Date: August 25, 2003 **Bid Number:** 2003-28

1. Item, material or service (specific or classification): Grounds Supplies

2. Brief description: A bid was let to provide vendors for the purchase of grounds supplies. The bid was divided into several sections including a cost comparison section and two sections where the vendors were asked to quote prices that would remain firm for the duration of the contract.

3. Period of time bid covers: From written notification of award through July 31, 2004

4. Person and title responsible for the expenditure: Larry Gehrke – Maintenance Director

5. Number of bids sent to vendors: 32

6. Number of bids received from vendors: 12 (includes 1 no bid)

7. **Listing of recommended vendors and total prices:** Recommendation for award in each category is below. Under Section I, several vendors were selected because of the different areas of need in grounds supplies, including grass seed, fertilizers, tools and irrigation supplies. Approximate expenditures for Grounds Supplies: All campuses - $30,000; Athletic - $30,000; Irrigation - $7,000 for total of $67,000.

Section I:	Cost comparison	John Deere, Lake Lawn, Ewing, BWI, Lesco
Section II:	Soil, Road Base, Sand	LO's Dirt Work
Section III:	Grounds Equipment	Austin Turf, Lake Lawn

8. Explanation of other than low recommendations: N/A

9. Last bid date (bid of comparable nature within last 5 years): 6/18/02

10. Percentage increase or decrease from last bid: Due to the size of the bid and a change in some of the items and brand names, a cost comparison was not made.

11. Budget information: Expenditures for these supplies will be from account codes:
199.51.6317.00.951.4.99.0.00 - All Campuses estimated expenditure $30,000
199.51.6317.00.951.4.99.0.01 – Athletic estimated expenditure $30,000
199.51.6317.00.951.4.99.0.58 – Irrigation estimated expenditure $7,000

Sharay S. Boynton
Executive Director of Finance

GROUNDS SUPPLIES BID 2003-28
JUNE 18, 2002 11:00 A.M.
TABULATION

N/A - vendor did not identify

Description			Austin Turf	BWI	Ewing	Gail's Flags	Grainger	John Deere	Lake Lawn	Lesco	LO's Dirt	Professional Turf	UHS
Percentage discount off supplies			0%	5% shelf Note 1	2% catalog net 30 10th of month	0% shelf & catalog	10% catalog Note 2	Varies per vendor 50% shelf & catalog Note 3	10% shelf	1% shelf	10-15% as bid	0% Note 6	0% shelf
Average days to ship ARO			3-5 parts 15-30 whole gds	7-10	1-2 stock	2-3	1-7	2-5	N/A	7-10	2	same day	4-10
Minimum order amount			none	200.00	15.00	1.00	none	$300 Note 4	N/A	none	none	none	$100
Standard delivery charge			none	none	$50 orders < $200	none	none	none	N/A	none	none	N/A	none
Hot shot delivery charge			unknown	depends on order size	$50 orders < $200	N/A	varies	none	As charged by supplier	as charged	none	N/A	$50
Shipping will be added			yes	no	yes on overnight	no	no	none	N/A	no	no	yes, 2nd day UPS	no
Section 1: Cost comparison		**Qty**											
1	50# 25-3-10 Turf Fertilizer plus iron w/polys	1 ea	No bid	10.50	23.24	No bid	No bid	No bid	No bid	9.35 Lesco 28-3-10	No bid	No bid	9.25 28-3-10
2	50# 15-5-10 TK-8 Fertilizer	1 ea	No bid	6.95	14.60	No bid	No bid	6.20	No bid	No bid	No bid	No bid	5.15
3	50# Perennial Rye Grass	1 ea	No bid	41.15	33.76	No bid	No bid	42.00	No bid	42.50 Lesco	No bid	No bid	40.00 3-way perennial
4	50# Bermuda Grass-Hulled	1 ea	No bid	96.00	161.96	No bid	No bid	115.00	No bid	No bid	No bid	No bid	94.50 Common
5	50# Annual Rye Grass Seed	1 ea	No bid	14.00	19.96	No bid	No bid	31.00	No bid	18.00	No bid	No bid	15.00
6	50# Weed & Feed, 16-4-8 w/.86 team pro	1 ea	No bid	14.50	15.28	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
7	50# Fertilizer Blend 18-24-12	1 ea	No bid	7.05	15.04	No bid	No bid	10.25	No bid	10.15	No bid	No bid	8.50 SD8SCU
8	50# Fertilizer Blend 13-13-13	1 ea	No bid	6.15	10.36	No bid	No bid	7.20	No bid	8.90 Plastic 19-19-19	No bid	No bid	6.50
9	50# Weed & Feed 28-3-3	1 ea	No bid	No bid	46.60	No bid	No bid	No bid	No bid	15.50 18-2-3M	No bid	No bid	12.95 21-2-7
10	50# Weed & Feed 29-3-5	1 ea	No bid	No bid	No bid	No bid	No bid	No bid	No bid	19.50 21-0-12E Momentum	No bid	No bid	No bid
11	50# Weed & Feed 29-3-4	1 ea	No bid	No bid	No bid	No bid	No bid	No bid	No bid	19.50 21-0-12E Momentum	No bid	No bid	No bid
12	25# Lapping Compound, 120 grit	1 ea	45.00	No bid	No bid	58.00	No bid	No bid	No bid	45.00	No bid	51.50	No bid
13	25# Lapping Compound, 80 Grit	1 ea	45.00	No bid	No bid	58.00	No bid	No bid	No bid	45.00	No bid	51.50	No bid
14	Rapid Dry, PC200	1 ea	No bid	No bid	No bid	7.75/bag	No bid	No bid	No bid	8.25 Pro's Choice	No bid	No bid	No bid

Description			Austin Turf	BWI	Ewing	Gail's Flags	Grainger	John Deere	Lake Lawn	Lesco	LO's Dirt	Professional Turf	UHS
15	Funnel Top – Hand Pump – Sprayer 4-gallon	1 ea	No bid	No bid	No bid	No bid	42.71 Chapin 3.5gal	No bid	No bid	No bid	No bid	No bid	No bid
16	16” Drain Spade 5-1/ 2” x 16”, 30”D Handle	1 ea	No bid	No bid	No bid	No bid	31.68 Ames	No bid	No bid	No bid	No bid	No bid	No bid
17	Round Point Shovel 8-3/ 4” x 11-1/ 2” Bade, 27”D handle	1 ea	No bid	No bid	46.13	No bid	49.37 Ames	No bid	No bid	No bid	No bid	No bid	No bid
18	Pick/Mattock, Hickory handle 5-lb head, 36” handle	1 ea	No bid	No bid	32.70	No bid	38.66 Nupla	No bid	No bid	No bid	No bid	No bid	No bid
19	Forged Bow Rake, 16-3/ 4”	1 ea	No bid	No bid	No bid	No bid	23.31 Ames	No bid	No bid	24.95 Ames 18-863	No bid	No bid	No bid
20	Fork Tines, 60” Straight Handle	1 ea	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
21	4.10 x 4 NHS 4-Ply Tubeless Mower Tire	1 ea	14.41	No bid	No bid	18.00	No bid	No bid	9.00	No bid	No bid	No bid	No bid
22	Amdro, 1#	1 ea	No bid	8.85	No bid	No bid	No bid	No bid	No bid	24.90 Varsity 3#	No bid	No bid	8.25/lb (3lb)
23	Roundup Pro herbicide, 2.5 gallon	1 ea	No bid	105.00	No bid	No bid	No bid	No bid	No bid	203.75 Presecutor 2.5galx2/cs	No bid	No bid	80.50 Kleen up Pro
24	Wasp & Hornet Spray, 15 oz. can	1 ea	No bid	29.20	No bid	6.00	4.53 Ball Marksman 20oz	No bid	No bid	4.20 Lesco 17.5ozx12/cs	No bid	No bid	No bid
25	Diazonon, 25# bag	1 ea	No bid	9.10 (20#)	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
26	MSMA, 2-1/ 2 gallon	1 ea	No bid	38.50	No bid	No bid	No bid	No bid	No bid	82.00 MSMA 6-6 Target 2.5galx2/cs	No bid	No bid	41.25 Bueno
27	2” Rain Bird Valve	1 ea	No bid	No bid	50.96 (.520)	No bid	No bid	49.00	No bid	No bid	No bid	No bid	No bid
28	Rain Bird R-50 Adjustable	1 ea	No bid	No bid	10.42 Carton	No bid	No bid	9.97	No bid	No bid	No bid	No bid	No bid
29	Hunter I-25 Full & Adjustable	1 ea	No bid	No bid	22.98 Carton	No bid	No bid	21.47	No bid	No bid	No bid	No bid	No bid
30	Hunter Pro C Controller	1 ea	No bid	No bid	66.00	No bid	No bid	54.99	No bid	No bid	No bid	No bid	No bid
31	Rain Bird Diaphragm 2"	1 ea	No bid	No bid	35.00	No bid	No bid	30.95	No bid	No bid	No bid	No bid	No bid
32	Rain Bird Diaphragm Kit	1 ea	No bid	No bid	25.29	No bid	No bid	35.80	No bid	No bid	No bid	No bid	No bid
33	Rain Bird Solenoid	1 ea	No bid	No bid	9.35	No bid	No bid	15.23	No bid	No bid	No bid	No bid	No bid
34	Rain Bird Pop-Up Spray Heads	1 ea	No bid	No bid	1.62	No bid	No bid	1.35	No bid	No bid	No bid	No bid	No bid
35	Complete head for Stihl Weed Eater Model FS80	1 ea	26.95	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid
36	5 lb roll of .95 weed-eater line	1 ea	39.95	No bid	No bid	45.27	No bid	No bid	39.60	No bid	No bid	No bid	No bid
37	Sprockets for Stihl Chainsaw 025 with 16 inch bar	1 ea	17.95 (.325)	No bid	No bid	No bid	No bid	No bid	15.25	No bid	No bid	No bid	No bid
38	Chain for Stihl Pruning Saw HT75 with 12 inch bar	1 ea	13.64	No bid	No bid	No bid	No bid	No bid	12.55	No bid	No bid	No bid	No bid
39	1 set of (3) mower blades for Skag Mower STOT-61-25CH	1 set	No bid	No bid	No bid	No bid	No bid	No bid	44.95	No bid	No bid	No bid	No bid

Description			Austin Turf	BWI	Ewing	Gail's Flags	Grainger	John Deere	Lake Lawn	Lesco	LO's Dirt	Professional Turf	UHS
40	1 set of (3) mower blades for Skag Mower STT-72-31BSG	1 set	No bid	No bid	No bid	No bid	No bid	No bid	71.95	No bid	No bid	No bid	No bid
41	Oil Filter for Toro Mower Model GTS200-6.5HP	1 ea	No bid	No bid	No bid	No bid	No bid	No bid	9.18	No bid	No bid	No bid	No bid
42	Air Filter for Toro Mower Model GTS200-6.5HP	1 ea	No bid	No bid	No bid	No bid	No bid	No bid	6.12	No bid	No bid	7.89	No bid
43	21" blade for Toro Mower Model GTS200-6.5HP	1 ea	No bid	No bid	No bid	No bid	No bid	No bid	13.50	No bid	No bid	14.49	No bid
44	Hunter Adjustable Pop-up Risers	1 ea	No bid	No bid	1.51 Carton	No bid	No bid	0.77	No bid	No bid	No bid	No bid	No bid
45	Hunter Full to 1/4" Pop-up Nozzles	1 ea	No bid	No bid	0.64 Carton	No bid	No bid	0.60	No bid	No bid	No bid	No bid	No bid
46	1" x 1/2" 90 ST	1 ea	No bid	No bid	0.87 Carton	No bid	No bid	0.50	No bid	No bid	No bid	No bid	No bid
47	1" x 1" x 1/2" Tee SST	1 ea	No bid	No bid	0.54 Carton	No bid	No bid	1.36	No bid	No bid	No bid	No bid	No bid
48	6" x 4" Reducer Bushing	1 ea	No bid	No bid	15.34 Carton	No bid	No bid	9.25	No bid	No bid	No bid	No bid	No bid
49	4" x 1" Reducer Bushing	1 ea	No bid	No bid	7.23 Carton	No bid	No bid	3.90	No bid	No bid	No bid	No bid	No bid
50	3" x 3" x 2" Tee SSS	1 ea	No bid	No bid	9.10 Carton	No bid	No bid	5.80	No bid	No bid	No bid	No bid	No bid
51	1" x 3/4" 90 ST	1 ea	No bid	No bid	0.87	No bid	No bid	0.68	No bid	No bid	No bid	No bid	No bid
52	1" x 3/4" All Thread Reducer Bushing	1 ea	No bid	No bid	0.87	No bid	No bid	0.44	No bid	No bid	No bid	No bid	No bid
53	1" PVC Schedule 40, 20 foot	1 ea	No bid	No bid	5.43	No bid	2.97 10' pipe George Fisher (2ea)	0.23	No bid	No bid	No bid	No bid	No bid
54	1-1/ 4" PVC, Schedule 40, 20 foot	1 ea	No bid	No bid	7.54	No bid	4.02 10' George Fisher (2ea)	0.32	No bid	No bid	No bid	No bid	No bid
55	2" PVC, Schedule 40, 20 foot	1 ea	No bid	No bid	11.18	No bid	6.36 10' George Fisher (2ea)	0.52	No bid	No bid	No bid	No bid	No bid
56	4" PVC, Schedule 40, 20 foot	1 ea	No bid	No bid	34.91	No bid	No bid	1.44	No bid	No bid	No bid	No bid	No bid
57	6" PVC, Schedule 40, 20 foot	1 ea	No bid	No bid	64.63	No bid	No bid	2.60	No bid	No bid	No bid	No bid	No bid
58	3/ 4" Cut-Off Riser	1 ea	No bid	No bid	0.41	No bid	No bid	0.40	No bid	No bid	No bid	No bid	No bid
59	1/ 2" Cut-Off Riser	1 ea	No bid	No bid	0.29	No bid	No bid	0.27	No bid	No bid	No bid	No bid	No bid
Section II: Soil, Road Base, Sand (These prices are to be held firm from August 1, 2003 through July 31, 2004.)													
1	County Approved Road Base, delivered, 1 ton	1 ton	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	7.50	No bid	No bid
2	Washed silica sand screened through a #10 mesh screen	1 ton	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	14.28	No bid	No bid
3	Chat	1 yard	No bid	No bid	No bid	No bid	No bid	No bid	No bid	No bid	19.64/ton	No bid	No bid
Section III: Grounds Equipment (These prices are to be held firm form August 1, 2003 through July 31, 2004.)													
	Description	**Qty**											
1	Stihl Weed Eater Model FS80R	1 ea	229.46	No bid	No bid	No bid	161.55 Weedeater	No bid	242.95	295.00 Kawasaki	No bid	No bid	No bid
2	Stihl Blower BR-420	1 ea	339.96	No bid	No bid	No bid	No bid	No bid	359.95	434.00 Kawasaki	No bid	No bid	No bid

Description			Austin Turf	BWI	Ewing	Gail's Flags	Grainger	John Deere	Lake Lawn	Lesco	LO's Dirt	Professional Turf	UHS
3	Stihl Power Scythe Model FH 75	1 ea	382.46	No bid	No bid	No bid	No bid	No bid	404.95	No bid	No bid	No bid	No bid
4	Stihl Edger FC75	1 ea	254.96	No bid	No bid	No bid	No bid	No bid	269.95	359.00 Kawasaki	No bid	No bid	No bid
5	Toro Mower Model GTS 200	1 ea	No bid	No bid	No bid	No bid	No bid	No bid	855.00 Toro Note 5	No bid	No bid	1049.40 Toro 22172	No bid
6	Skag Mower Model STT72A-31BSG	1 ea	9740.00 John Deere 797 Z Track	No bid	No bid	No bid	No bid	No bid	9600.00 72" w/27HP	No bid	No bid	No bid	No bid
7	Stihl HS 80 Hedge Trimmer	1 ea	322.96	No bid	No bid	No bid	311.40 Tanaka	No bid	332.95	349.00 Kawasaki	No bid	No bid	No bid
8	Stihl FS 110RX Line Trimmer	1 ea	297.46	No bid	No bid	No bid	No bid	No bid	314.95	295.00 Kawasaki	No bid	No bid	No bid
9	Ferris IS4000 Commercial Zero Turn Mower	1 ea	9740.00 John Deere 797Z Track	No bid	No bid	No bid	No bid	No bid	10920.40 Note 5	No bid	No bid	No bid	No bid
10	Additional percentage discount off manufacturer's list prices for other equipment items needed and not listed above		none quoted	No bid	No bid	No bid	10%	No bid	No bid	No bid	No bid	No bid	No bid
Dealer in equipment/parts for:													
1	Toro		no	no	no	yes	no	yes	yes	no	no	yes	no
2	Tracaire		no	no	no	yes	no	no	no	no	no	no	no
3	John Deere		yes	no	no	yes	no	no	no	no	no	no	no
4	Snapper		no	no	no	yes	no	no	no	no	no	no	no
5	Mott		no	no	no	yes	no	no	no	no	no	no	no
6	Stihl		yes	no	no	yes	no	no	yes	no	no	no	no
Can you provide in house repair at your facility for the following lines of grounds equipment?													
1	Toro		no	no	no	no	no	yes	yes	no	no	yes	no
2	Tracaire		no	no	no	no	no	no	no	no	no	no	no
3	John Deere		yes	no	no	no	no	no	no	no	no	no	no
4	Snapper		no	no	no	no	no	no	no	no	no	no	no
5	Mott		no	no	no	no	no	no	no	no	no	no	no
6	Stihl		yes	no	no	no	no	no	yes	no	no	no	no

Note 1: Discount applied to the computer price
Note 2: Some items have a greater discount and volume pricing discounts are available upon request.
Note 3: Some items we buy in bulk so you need to go by our price disk (or list)
Note 4: We will work with you.
Note 5: As long as supplies last.
Note 6: We do not discount parts to any customers. High usage parts are discounted per our Performace Parts catalog. Wholegoods, such as mowers are discounted on TASB Contract.

A "no bid notification" was received from Bramlet Implement.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 25, 2003
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 19, 2003
RE: Automotive Lubricants Bid No. 2003-29

SUMMARY:

The current bid for automotive lubricants will expire on August 31, 2003. A bid was let to provide automotive lubricants for the Transportation department for the 2003-2004 school year. Vendors were asked to quote a price for automotive lubricants. The bid period requested was September 1, 2003 to August 31, 2004 with the option to renew for two additional years.

A summation of the process and outcome as well as a copy of the tabulation is attached for your review.

The following is the recommendation of Mr. Terry Slemmons, Transportation Director.

RECOMMENDATION:

I recommend the Board approve Jessie P. Taylor for automotive lubricants for the period of September 1, 2003 through August 31, 2004.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Debbie Johnson
Mr. Terry Slemmons

Date Submitted: August 19, 2003

BID FOR BOARD APPROVAL

Board Meeting Date: August 25, 2003 **Bid Number**: 2003-29

1. **Item, material or service (specific or classification):** Automotive Lubricants

2. **Brief description:** A bid was let to provide automotive lubricants for the district.

3. **Period of time bid covers:** September 1, 2003 through August 31, 2004

4. **Person and title responsible for the expenditure:**

   Terry Slemmons – Transportation Director

5. **Number of bids sent to vendors:** 7

6. **Number of bids received from vendors:** 2

7. **Listing of recommended vendors and total prices:** Recommendation for award is to Jessie P. Taylor. Automotive lubricants are purchased on an as needed basis and expenditures will be from the general supplies account.

8. **Explanation of other than low recommendations:** N/A

9. **Last bid date (bid of comparable nature within last 5 years):** 8/28/01

10. **Percentage increase or decrease from last bid:**

Item #1:	Increase of 2.72%
Item #2,3,4	A different fluid or brand was bid so an accurate comparison could not be made.
Item #5:	Increase of 12.50%

11. **Budget information:** Expense for lubricants is not broken out under a separate budget account number. It is covered under the 6395 object code for transportation supplies.

    Budgeted amount for 199.34.6395.00.800.4.99.0.00 is $50,000.

Sharay S. Boynton
Executive Director of Finance

AUTOMOTIVE LUBRICANTS BID NO. 2003-29
AUGUST 4, 2003 3:30 P.M.
TABULATION

	Description	**Jesse P. Taylor**	**Hydrotex** (Note 2)			
1	Motor Oil (15W 40) Chevron Delo 400 or equal, gallon	4.53	11.95 Hydrotex HyFilm Supreme			
2	Dextron III Automatic Transmission Fluid, 55 gallon drum	244.20 Fina	14.08/Gallon Hydrotex HyTorque			
3	Multi-Purpose Automatic Transmission Fluid, 55 gallon drum	452.65 Chevron Note 1	14.08/Gallon Hydrotex HyTorque			
4	Oil, Gear Chevron RPM Universal or equal, 55 gallon drum	296.00	18.59/Gallon Hydrotex Multi Film			
5	Grease, Chevron Ultra Duty Grease EP, NLGI-#2 or equal, drum	172.80	1141.61/55 gal (available in 120 lb at $356.95)			

Note 1: Multi Purpose ATF will not meet Type F but will meet Dexron III/Mercon and Mercon V. Do not know of a single fluid that meets Dexron III/Mercon and Type F.

Note 2: Hydrotex engine oils and transmission fluids are designed to accomodtae extended drain. If laboratory analysis are required, hydrotex will furnish supplies for testing.

OFFICE OF THE SUPERINTENDENT

FOR:	Board of Trustees
DATE:	August 25, 2003
ACTION:	Approval

To:	Mr. William Harris, Superintendent	**From:**	Troy K. Green
		Date:	August 15, 2003
		RE:	Certified Appraisers and Appraisal Calendar

SUMMARY:

Texas Education Code 21.351 establishes the recommended appraisal process for classroom teachers. The District uses the commissioner's appraisal process (PDAS). Additionally, Texas Education Code 21.351 (c) sets forth the law with regard to persons who may appraise classroom teachers. With this appraisal process, an appraiser must be the teacher's supervisor or a person approved by the Board of Trustees. Such appraisers must have 36 hours of Instructional Leadership training (ILT) and 18 hours of Professional Development and Appraisal System (PDAS) training. All administrators in the district have completed the training or are registered to complete it at the first training sessions offered by Region XI.

RECOMMENDATION:

It is recommended that the Board approve the list of certified appraisers and the appraisal calendar, as presented, for this school year.

Respectfully submitted,

William Harris

William Harris
Superintendent

Staff Persons Responsible: Troy Green
Jan VanDorn

Date Submitted: August 15, 2003

Granbury Independent School District
Certified Appraisers, 2003-2004

Acton Elementary:	Ralph Purget	Debra Jones
Nettie Baccus Elementary:	Nancy Alana	DeAnna Bledsoe
Emma Roberson Elem:	Kathy Haynes	
Crossland Intermediate:	Roger Morgan	
Oak Woods Intermediate:	Heather Allen	Paul Ryan
Brawner Intermediate:	Carolyn Horton	
Mambrino School:	Rebecca Johnson	Melinda Parker
Granbury Middle School:	Jimmy Dawson	Kellie Lambert
		Maury Tarvin
Acton Middle School:	Bobby Mabery	Edwin Young
		Marcus Malloy
Granbury High School:	Robert Small	Marsha Grissom
		Barbara Calhoun
		Joseph Mancini
		Connie Sanderson
Stars Academy:	John Shreve	
BTC	Biff Peterson	
Central Administration:	William Harris	Jan VanDorn
		Troy K. Green
		Cheryl Meger
		Sharon Whitefield
		Vicki Thomas
		Stacie Brown

GRANBURY INDEPENDENT SCHOOL DISTRICT

SCHOOL CALENDAR 2003 - 2004

July 2003

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August 2003

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13			16
17			20	21	22	23
24	25	26	27	28	29	30
31						

September 2003

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2003

S	M	T	W	T	F	S
			1	2	3	4
5		7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2003

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13		15
16	17	18	19	20	21	22
23			26	27	28	29
30						

December 2003

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2004

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18		20	21	22	23	24
25	26	27	28	29	30	31

February 2004

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23		25	26		28
29						

March 2004

S	M	T	W	T	F	S
	1	2		4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2004

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8		10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26				30	

May 2004

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9		11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27		29
30	31					

June 2004

S	M	T	W	T	F	S
			2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Summer Vacation
- New Staff Inservice
- 3-Day Institute-Also offered
- Mandatory Attendance for Teachers-Student Holiday
- Principal Choice of Comp Inservice or Work Day-Student Holiday
- Holidays
- TAKS Test
- Bad Weather Days
- Beginning/End of Six Weeks

Semester Dates

8-20-03 to 1-16-04, 1-20-04 to 5-27-04

Trimester Dates

8-20-03 to 11-13-03, 11-17-03 to 2-26-04, 3-1-04 to 5-27-04

BAD WEATHER DAYS

May/10/04 1st to be used

April/9/04 2nd to be used

(The holiday scheduled would be a regular school day.)

	1st Sem: 90	1st Tri: 60
	2nd Sem: 85	2nd Tri: 58
		3rd Tri: 57
Total:	175	175

12 Teacher Staff Development/ Preparation Days

TAKS Test Schedule

NO EVENING ACTIVITIES WILL BE SCHEDULED ON THE DAY BEFORE THESE TAKS TESTS ARE GIVEN

February 24	Grades 4 & 7 Writing
	Grade 9 Reading
	Grade 10 & 11 English, L/A
March 3	Grade 3 Reading
April 27	Grades 3-8 & 11 Mathematics
	Grade 10 Social Studies
April 28	Grades 4-8 Reading
	Grade 10 Mathematics
	Grade 11 Science
April 29	Grades 5 & 10 Science
	Grades 8 & 11 Social Studies
	Grade 9 Mathematics

August 11, 2003

AUG 12 2003

Granbury ISD
600 West Pearl St.
Granbury, Tx 76048-2046

Dear Superintendent and President of the Board of Trustees:

This is to inform you that the following charter school intends to submit an amendment request to the commissioner of education:

Ft. Worth Can! Academy Charter School
County-District # 220-804
325 West 12th Dallas, TX 75208

As part of the amendment process, charter schools are required to notify any districts that are likely to be affected by the change. The enclosed Statement of Impact form indicates the type of amendment request being made.

Specifically, Texas Education Agency guidelines require that the Statement of Impact form be sent to each district that may be affected. Information is requested if the proposed change may adversely impact a district financially or if the proposed change may impact the student enrollment of a district in a manner that impairs the district's ability to comply with a court order. The enclosed form may be completed by any district that may be affected, signed by the district's board president and superintendent, and returned to the Texas Education Agency, Charter Schools Division, 1701 North Congress Avenue, Austin, Texas 78701-1494.

Please review the enclosed form and notify the Texas Education Agency if your district will be impacted by the request.

Sincerely,

Frances Rizo
Chair of the Charter Holder Governing Body

Statement of Impact
AMENDMENT

Ft. Worth Can! Academy
Charter School

220-804
County-District #

The charter school above plans to submit the following amendment or amendments to its open-enrollment charter for consideration by the commissioner of education:

1. ☐ Expand grade levels served
   Currently approved grade levels: _____ Requested change: _____

2. ☐ Increase maximum enrollment
   Currently approved maximum enrollment: _____ Requested change: _____

3. ☐ Add a campus
   Proposed new address, if available _____
   If the campus address has not yet been secured, the school districts within the currently approved geographic boundary are listed here: _____

4. ☒ Expand geographic boundary
   The proposed new school districts/area to include are listed here: Johnson, Parker, Wise, Denton, Ellis, and Dallas Counties

District Staff: Check the appropriate response below:

_____ The proposed change for the open-enrollment charter school **is not** expected to impact the school district to a significant degree.

_____ The proposed change for the open-enrollment charter school **is** expected to impact the school district in the following manner:
(Attach any supporting statement and/or documentation.)

District Name _____ County-District # _____

District Address _____ Phone Number _____

Signature of Board President _____ Print Board President's Name _____

Signature of Superintendent _____ Print Superintendent's Name _____

Date Received by District _____

Texas Education Agency
Division of Charter Schools
1701 North Congress Avenue
Austin, Texas 78701-1494
Phone (512) 463-9575 Fax (512) 463-9732
http://www.tea.state.tx.us/charter/

GRANBURY
INDEPENDENT SCHOOL DISTRICT

William Harris
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**08/25/03**
Action:	**Approval**

SUMMARY:

The October 2003 board meetings are currently scheduled for October 13 and October 27. Due to conflicts with homecoming activities the week of October 13, 2003 and a conflict with the National Honor Society Induction on October 27, 2003, it is recommended that the October board meetings be changed to October 6 and October 20, 2003.

RECOMMENDATION:

I recommended that the board reschedule the October board meetings to October 6, 2003 and October 20, 2003.

Respectfully submitted,

William Harris
Superintendent

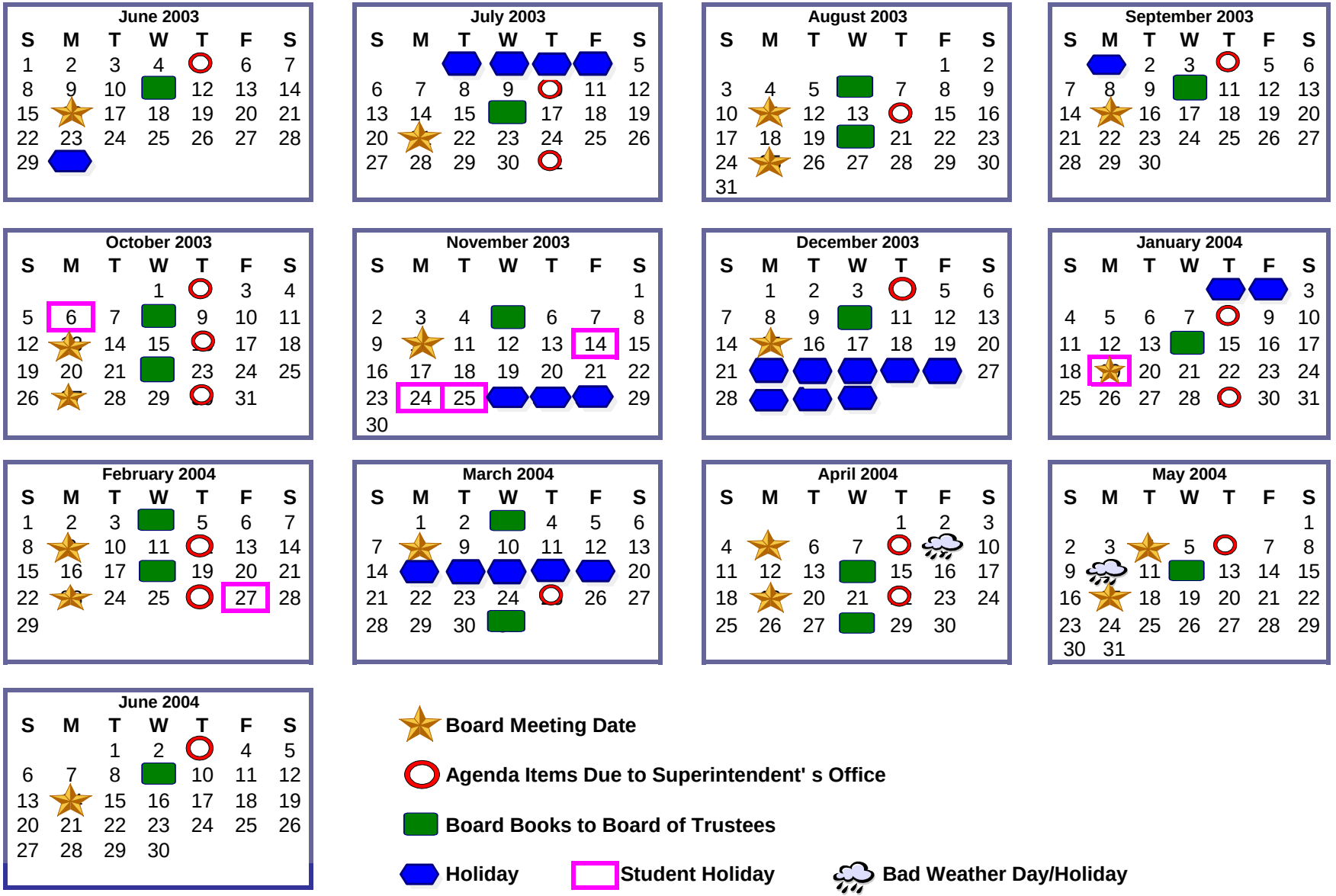
Staff Persons Responsible:

Judy Duncan

Date Submitted: 08/19/03

600 West Pearl • Granbury, Texas 76048 • Phone (817) 408-4007 • Fax (817) 408-4014
william_harris@granbury.k12.tx.us

Board of Trustees
Schedule of Regular Meetings
2003 - 2004



Texas Cooperative
EXTENSION
The Texas A&M University System

County Annex I
200 North Gordon
Granbury, Texas 76048

August 4, 2003

Mr. William Harris
Superintendent
Granbury Independent School District
600 W. Pearl
Granbury, TX 76048

Dear Mr. Harris,

On behalf of the 4-H members of Hood County, I hereby respectfully request that the 4-H organization, by the attached resolution, be sanctioned as an extracurricular activity. The enclosed RESOLUTION should be presented for consideration at the next scheduled meeting of the Board of Trustees of the Granbury Independent School District. I further request that questions regarding this RESOLUTION be directed to me in a timely manner so that I may prepare and present an appropriate response so as not to delay action on this request.

Finally, I request that a signed copy of this RESOLUTION along with a copy of the minutes of the Board meeting be forwarded to me for my files.

Thank you and members of your Board of Trustees for your consideration of this request.

Sincerely,

Marty Vahlenkamp
County Extension Agent-Ag
Hood County

Enclosure: RESOLUTION
(Regarding EXTRACURRICULAR STATUS OF 4-H ORGANIZATION)

Extension programs serve people of all ages regardless of socioeconomic level, race, color, sex, religion, disability, or national origin.
The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

A member of The Texas A&M University System and its statewide Agriculture Program

Texas Cooperative
EXTENSION
The Texas A&M University System

County Annex I
200 North Gordon, Room 22
Granbury, Texas 76048
(817) 579-3280

MEMORANDUM TO: All Independent School Districts in Hood County

SUBJECT: STATE BOARD OF EDUCATION RULING

The State Board of Education passed an amendment to 19 TAC §129.21 (k) (1). Requirements for Student Attendance Accounting for State Funding Purposes, allows public school students to be considered "in attendance" when participating in off-campus activities with an adjunct staff member of the school district.

(4-12) 1. The student is participating in an activity which is approved by the local board and is under direction of a professional staff member of the school district or an adjunct staff member. This adjunct staff member must have a bachelor's degree and be eligible for participation in the Teacher Retirement System of Texas.

(4-13) Students participating in any activity which is not approved by the local school board and/or without certified district personnel supervision are counted absent [see 94-12]. To qualify for funding purposed, the certified district staff member/adjunct staff member must be accompanying the students as an official of the school district for the specific purpose of supervising the students and must be approved by the school board to supervise the activity. For example, students participating in 4-H activities which are supervised solely by a County Extension Service Agent are reported present.

This amendment provides local school boards the opportunity to recognize county Extension agents as adjunct staff members and to count students participating in 4-H/Extension educational activities "in attendance for Foundation School Program purposes".

Hood County requests adjunct staff member status for the county Extension Faculty for the school year 2003 - 2004. The following faculty are eligible for participation in the Teacher Retirement System of Texas and has a minimum of a bachelor's degree

Name	Title	Degree	Date	Institution
Marty Vahlenkamp	County Extension Agent-Ag	B.S. Animal Science	1997	Texas A&M University
		M.S. Agriculture	1999	West Texas A&M University

Extension programs serve people of all ages regardless of socioeconomic level, race, color, sex, religion, disability, or national origin.
The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

A member of The Texas A&M University System and its statewide Agriculture Program

Attached are pages from the 1994-1995 Student Attendance Accounting Handbook. Section (4-12) and (4-13) denote the changes in regards to adjunct staff members and youth participating in 4-H activities.

Also attached is a list of events that may require students to be absent from school.

I hope that your school district will accept this request. Following action by your Board, we will need written documentation for our file for the 2003 - 2004 academic years. Please let us know if you have any questions or need further information.

Sincerely,

Marty Vahlenkamp
County Extension Agent-Ag
Hood County

ADJUNCT FACULTY AGREEMENT

THE STATE OF TEXAS
COUNTY OF HOOD

On this date, at regularly scheduled and posted meeting, came the Board of Trustees of the Granbury Independent School District, hereinafter referred to as "District." A quorum having being established, the Board proceeded to consider the appointment of the herein named individual as an adjunct faculty member of the Granbury Independent School District.

Upon consideration and vote of _____ in favor to _____, is hereby named as adjunct faculty member of the Granbury Independent School District subject to the following conditions and provisions of such appointment, to wit:

1. This appointment shall commence on the _____ day of _____ and end on the day day _____ of _____, being the end of the 2003-2004 academic year.

2. Adjunct faculty member will receive no compensation, salary, or remuneration from Granbury Independent School District.

3. Adjunct faculty member is and shall remain an employee, in good standing, of the Texas Cooperative Extension.

4. Adjunct faculty member shall be under the direct supervision of either the District Extension Director of District 8, TAEX District, or Hood County Extension Director

5. Adjunct faculty member shall receive all group insurance benefits, workman's compensation insurance benefits, unemployment insurance, and any and all other plans for the benefit of Texas Cooperative Extension employees. District shall have no responsibility for any such benefits or plans.

Adjunct faculty member shall direct the activities and participation of students of the School District in sponsored and approved activites as designated from time to time by adjunct faculty member for which notice shall be given to School District administrative personnel. Adjunct faculty member's activities and participation with students of the School District are directed, supervised, and controlled by and through supervisory personnel of the Texas Cooperative Extension pursuant to the supervisory authority of the District Extension Director. Adjunct faculty member is not the employee of School District, and School District does not nor shall supervise, direct or control the activities and/or participants of such Hood County Extension Agent who has been herein designated as an adjunct faculty member.

Extension programs serve people of all ages regardless of socioeconomic level, race, color, sex, religion, disability, or national origin.
The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating

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RESOLUTION
regarding
EXTRACURRICULAR STATUS OF 4-H ORGANIZATION

Be it hereby resolved that upon this date the duly elected Board of trustees of the Granbury Independent School District meeting in public with a quorum present and certified did adopt this resolution that recognizes currently enrolled 4-H members in Hood County, Texas as approved for recognition and eligible for status consideration under 19 Texas Administrative Code Chapter 76, pertaining to extracurricular activities. Participation by 4-H members under provisions of this resolution are subject to all rules and regulations set forth under the 19 Texas Administrative Code as interpreted by this Board and designated officials of this school district whose rulings shall be final.

Approved this _____ day of _____, 2003.

_____
(For Board of Trustees)

_____
(Superintendent)

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The Texas A&M University System, U.S. Department of Agriculture, and the County Commissioners Courts of Texas Cooperating.
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2003 2004 Stock Show Dates

Below are tentative dates for the Major Livestock Shows

Hood County - January 15 -17

Ft. Worth

Barrows -	Feb. 3 – Feb 6
Heifers -	Jan. 22 – Jan. 26
Steers -	Feb. 3 – Feb. 6
Lambs & Goats -	Jan. 28 - Feb. 1

San Antonio

Barrows -	Feb. 15 – Feb. 20
Lambs -	Feb. 16 – Feb. 20
Goats -	Feb. 14 – Feb. 15
Steers -	Feb. 17 – Feb. 21
Heifers -	?

San Angelo

Barrows -	Feb 24 – Feb. 28
Heifers-	Feb. 20 – Feb. 22
Steers -	Feb 23 – Feb. 25
Lambs -	Feb 25 – Feb. 28
Goats -	Feb 21 – Feb. 28

Houston

Barrows -	March 11 – 17
Heifers -	March 10 – 14
Steers-	March 15 – 20
Lambs	March 14 – 19
Goats	March 13 – 19

Star of Texas (Austin)

Barrows-	March 17 – 26
Heifers-	March 26 -27
Steers-	March 22 – 27
Lambs-	March 21 – 27
Goats-	March 23 -27

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ORDINANCE SETTING TAX RATE

August 25, 2003

On this date, we, the Board of Trustees of the Granbury Independent School District, hereby levy or set the tax rate on $100 valuation for the District for the tax year 2003 at a total rate of $_____, to be assessed and collected by the duly specified assessor and collector as follows:

$_____ for the purpose of maintenance and operation, and

$_____ for the purpose of payment of principal and interest on debts

Such taxes are to be assessed and collected by the tax officials designated by the District.

IN CERTIFICATION THEREOF:

Signed: _____
President

Attest: _____
Secretary

GRANBURY
INDEPENDENT SCHOOL DISTRICT

William Harris
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**08/25/03**
Action:	**Approval**

SUMMARY:

Information regarding the 2003-2004 budget will be presented to the board at the budget workshop on Friday, August 22, 2003. The final proposed budget will be presented to the board at the board meeting on Monday, August 25, 2003.

RECOMMENDATION:

I recommend that the board approve the 2003-2004 budget as presented.

Respectfully submitted,

William Harris
Superintendent

Staff Persons Responsible:

Sharay Boynton

Date Submitted: 08/20/03

600 West Pearl • Granbury, Texas 76048 • Phone (817) 408-4007 • Fax (817) 408-4014
william_harris@granbury.k12.tx.us

Delegate Assembly

- Overview
- 2002 Report
- 2002 Handbook
- Register Delegates and Alternates

Board of Trustees

- Officers
- Members
- 2003 Delegate Assembly Election Information
- Nominations Q & A
- Board Briefs

2003 Delegate Assembly

Dallas Convention Center / Saturday, September 20, 2003

TASB's Delegate Assembly, held in conjunction with the TASA/TASB Convention in Dallas, is a vital component of the Association's governance structure. During the half-day Assembly, local trustees from across Texas provide crucial direction to the TASB Board and staff in representing members' interests before state and national policy makers.

Delegates will convene in caucuses at 1:10 p.m.; the Assembly begins at 1:30 p.m. and will conclude at approximately 4 p.m. During that time, delegates will

- elect TASB officers and members of the TASB Board,
- hear reports from the TASB Board and its committees,
- consider various changes to the TASB Bylaws, and
- refine TASB's Advocacy Agenda.

Because of the complexity of various education issues, delegates and alternates should be the more experienced members of your local board. The success of TASB's advocacy efforts ultimately rests on the active involvement of board members from every district. Be thoughtful in your selection of a delegate and alternate to assure your district's meaningful participation in the Assembly, and in turn, TASB's effectiveness as the unified voice for Texas districts.

Rick Ogden
TASB President

James B. Crow
TASB Executive Director

Physical Address: 7703 North Lamar Boulevard · Austin, Texas 78752 (Get Map)
Mailing Address: P.O. Box 400 · Austin, Texas 78767-0400
Telephone: 512-467-0222

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Official Delegate Designation

Please note:

- Only board members of TASB Active Members (public schools and ESCs) may serve as delegates or alternates.
- TASB Trustees are delegates by virtue of their position. If one of your board members is also a TASB Trustee, do not designate this member; he or she will already be participating as a voting delegate in the Assembly.
- If you are designating an individual newly elected to your board, be sure you have submitted your membership update information to Anisa Pope at TASB.

Delegate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the delegate at this address:

_____

Alternate _____

Board Title _____ E-mail _____

Send Delegate Assembly materials to the alternate at this address:

_____

Name of school district _____

County-district number _____ **TASB (ESC) region number** _____

I hereby certify that the above persons were chosen by our board as our official voting delegate and alternate to the 2003 TASB Delegate Assembly in Dallas, Texas, on September 20, 2003 (as provided by the TASB Bylaws).

Board president's signature _____

Date _____

Please return your board's designations by August 31, 2003, to the following address:

Credentials Committee
c/o Anisa Pope
Texas Association of School Boards
P.O. Box 400
Austin, Texas 78767-0400

or fax this completed form to:
Anisa Pope
512-467-3554