Regular

Monday, August 11, 2003 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to order at 6:00 p.m.**
2. **Convene in closed session under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters, 551.072 - purchase, exchange, lease or value of real property and 551.071 - private consultation with the Board's attorney**

a. Appointments, leaves and resignations
b. Consultation with attorney regarding legal advice concerning majority vote requirement

3. **Reconvene in open session**
4. **Invocation**
5. **Pledge**
6. **Superintendent's report - Goals 2,4,7**

a. Recognition
b. Foods of Minimal Nutritional Value
c. Investment report - June 30, 2003
d. Opening school update

7. **Public comments/audience participation**
8. **Board members special reports**
9. **Consent Agenda Items**

a. Consider minutes of the July 21, 2003 special boardd meeting and the July 21, 2003 regular board meeting
b. Consider budget amendments
c. Consider approval of authorized representative for the Child Nutrition Program
d. Consider Texas Purchasing Consortium Coop named representative

10. **Set budget and tax hearing date**
11. **Vote on proposed tax rate**
12. **Consider 2003-2004 teacher salary schedule**
13. **Consider the Hood County Appriasal District 2004 budget**
14. **Personnel**

a. Consider appointments, leaves and resignations - Goal 7

SUSAN COMBS, COMMISSIONER

TEXAS DEPARTMENT
OF AGRICULTURE

P.O. BOX 12847
AUSTIN, TEXAS 78711
(512) 463-7476
FAX (512) 463-1104
FOR THE HEARING IMPAIRED:
1-800-735-2988 (VOICE)
1-800-735-2989 (TDD)
www.agr.state.tx.us

July 28, 2003

Mr. William Harris
Superintendent
Granbury ISD
600 W Pearl St
Granbury, TX 76048-2046

Dear Mr. Harris:

The state and nation are in the midst of an obesity epidemic that threatens the health of our current and future generations. Schools must assume a more active role in providing nutritious food and in limiting access to foods of minimal nutritional value to schoolchildren in their daily care. It is shocking that young children are developing diseases we find in older Americans.

To help combat this alarming trend, the Texas Department of Agriculture has amended the Child Nutrition Program Foods of Minimal Nutritional Value policy to be effective with the start of the 2003/2004 school year. The new policy is enclosed.

I encourage you to take time to read it and make the appropriate changes on your school campuses. If you have any questions, please feel free to contact John Perkins, Assistant Commissioner for Food and Nutrition, at (512) 463-2076 or e-mail john.perkins@agr.state.ts.us.

Sincerely,

Susan Combs
Commissioner

SC/bb

JUL 30 2003

Enclosure

Making Texas the nation's leader in agriculture while providing efficient and extraordinary service.

POLICY CHANGE

July 28, 2003

Subject: Amended Foods of Minimal Nutritional Value Policy

There continues to be considerable national emphasis about obesity in the general population and particularly in children. The Centers for Disease Control (CDC) has classified obesity as a national epidemic and the Surgeon General issued a Call to Action to Prevent and Decrease Overweight and Obesity. The increasing consumption of "junk food" and carbonated beverages by children is being blamed for an alarming increase in obesity and Type II diabetes. Schools are identified as one of the key settings for public health strategies to address this concern. The United States Department of Agriculture (USDA) has launched efforts to foster healthy school nutrition environments that support proper nutrition and the development of healthy eating habits to counteract these national health concerns and to improve the quality of students' dietary intake.

To further these efforts a Child Nutrition Program policy memorandum was issued in 2002 which emphasized the requirements prohibiting serving Food of Minimal Nutritional Value (FMNV). That policy pertained to the availability of FMNV in school food service and eating areas. The problem of obesity and Type II diabetes among Texas school children is increasing and has become a public health crisis in the state. The Texas Department of Agriculture is concerned about the health of all Texans and school children in particular. To combat this problem and further reinforce USDA's efforts to improve school nutrition environments, TDA is amending the current FMNV policy effective with the start of the 2003-04 school year.

AMENDED FMNV POLICY

1. An elementary school campus may not serve or provide access for students to FMNV at any time anywhere on school premises during the school day. For purposes of this policy, an elementary school campus is defined as any campus containing a combination of grades EE - 6. Examples: EE, PK - 3, 5 - 6, and 6th grade centers. Middle schools with grade levels including one grade in this range would not be covered by this policy. Example: a 6 – 8th grade middle school.

Schools must prevent students' from accessing FMNVs on school premises. Such food and beverages may not be sold or given away on school premises by the school, school or non-school organizations, teachers, parents, or any other person or group during the school day.

2. A middle school campus may not serve or provide access for students to FMNV anywhere on school premises during meal periods (breakfast, lunch and snack). For purposes of this rule, a middle school campus is defined as any campus containing a combination of grades 6 - 8. High schools with grade levels including one grade in this range would not be covered by the policy. Example: a high school with grades 8-12.

3. In addition, a middle school campus may not serve or provide access for students to prohibited carbonated beverages with volumes in excess of 12 ounces anywhere on school premises during the school day. This provision does not apply where existing contracts require the vending of larger volume containers; contracts and contract renewals executed after the effective date of this policy, however, must expressly prohibit the sale of prohibited carbonated beverages in containers larger than 12 ounces.

Penalties for Violation of FMNV Policy

The TDA will aggressively enforce and diligently monitor this policy to ensure continued compliance. When violations of this policy are noted the TDA will disallow all meal reimbursement for the day and require the school to reimburse the food service account for the lost reimbursement. A documented corrective action plan will be required and will be diligently monitored to ensure continued compliance.

This policy is effective August 1, 2003.

The following contact information is provided for questions or program information:

John Perkins, Assistant Commissioner
Texas Department of Agriculture
Food and Nutrition Division
1700 North Congress Ave., 10th Floor
Austin, Texas 78701
(512) 463-2076
Web site: http://www.agr.state.tx.us/

Amended FMNV Policy Questions and Answers:

1. Do vending machines have to be relocated or removed from the school? **No, the policy does not address vending machines or other methods of service and does not require that schools remove or relocate vending machines. If vending machines are located in an area that is accessible to students they may be re-stocked with more nutritious items, such as water, juice or sports drinks that are not prohibited by the policy.**

2. May a student bring prohibited FMNV from home? **This policy does not address a student bringing such items to school as long as the student is not selling, or providing the items to other students. However, the school is encouraged to prohibit this by local policy.**

3. Does this policy cover sales or give away by teachers, school organizations or other individuals? **Yes, in elementary schools the policy prohibits the sale or give away of prohibited food and beverages by anyone or any organization, anywhere on school premises during the school day. Middle school campuses may not serve or provide access to FMNV anywhere on school premises during meal periods.**

4. If meals are prepared for student field trips, may FMNV be provided on the bus? **No, during a field trip the bus becomes an extension of the school and FMNV may not be made available.**

5. Does this policy include sports drinks, tea, or other similar beverages? **No, the policy only covers prohibited carbonated beverages. Sports drinks, bottled waters, and tea are not carbonated and therefore not covered by the policy.**

Federal regulations prohibit the sale of certain foods, determined to be of minimal nutritional value, in the foodservice area during meal periods.

Restricted Foods

The foods that are restricted from sale to students are classified in these four categories:

- Soda Water—any carbonated beverage. No product shall be excluded from this definition because it contains discrete nutrients added to the food such as vitamins, minerals, and protein.

- Water Ices—any frozen, sweetened water such as "...sicles" and flavored ice **with the exception of products that contain fruit or fruit juice.**

- Chewing Gum—any flavored products from natural or synthetic gums and other ingredients that form an insoluble mass for chewing.

- Certain Candies—any processed foods made predominantly from sweeteners or artificial sweeteners with a variety of minor ingredients that characterize the following types:

  Hard Candy—A product made predominantly from sugar (sucrose) and corn syrup that may be flavored and colored, is characterized by a hard, brittle texture and includes such items as sour balls, lollipops, fruit balls, candy sticks, starlight mints, after dinner mints, jaw breakers, sugar wafers, rock candy, cinnamon candies, breath mints, and cough drops.

  Jellies and Gums—A mixture of carbohydrates that are combined to form a stable gelatinous system of jellylike character and are generally flavored and colored, and include gum drops, jelly beans, jellied and fruit-flavored slices.

  Marshmallow Candies—An aerated confection composed of sugar, corn syrup, invert sugar, 20 percent water, and gelatin or egg white to which flavors and colors may be added.

  Fondant—A product consisting of microscopic-sized sugar crystals that are separated by a thin film of sugar and/or invert sugar in solution such as candy corn, soft mints.

  Licorice—A product made predominantly from sugar and corn syrup that is flavored with an extract made from the licorice root.

  Spun Candy—A product that is made from sugar that has been boiled at high temperature and spun at a high speed in a special machine.

  Candy Coated Popcorn—Popcorn that is coated with a mixture made predominantly from sugar and corn syrup.

GRANBURY
INDEPENDENT SCHOOL DISTRICT

Sharay Boynton
Executive
Director of Finance

600 W Bridge Street • Granbury, Texas 76048 • Phone (817) 408-4015 • Fax (817) 408-4033
sharay_boynton@granbury.k12.tx.us

August 6, 2003

Granbury Independent School District Board of Trustees:

The Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) requires the investment officer of each local government to submit to its governing body a report, not less than quarterly, of investment transactions.

The **Portfolio Summary Report** identifies all areas that are required to be reported to the governing body. The report summarized the information for all six groups of funds that the District invests funds. The report shows that all six funds are being invested at a higher rate than the average benchmark yield. The benchmark used is the 90-day T-Bill.

The total book value of investments held by the District on June 30, 2003 was $24,772,336. The General Fund holds the majority of the investments.

The District invested in the pools and the interest bearing checking accounts during the last quarter. At this time, the pools and the interest bearing checking accounts are generating a larger yield than that of Texas Term and the Treasuries and Agencies. At such a time as the yield is higher for Texas Term or the Treasuries and Agencies, funds will be reallocated to take advantage of the higher yield. Throughout most of last quarter, TEXPOOL maintained a higher yield than both Logic and TASB-Lone Star. The interest yield on the checking accounts was higher than TEXPOOL. However, due to collateral and diversity issues, funds are invested in both the pools and the bank.

Funds are invested to yield the highest return and security at the time of investment or withdrawal. Graphs showing the percentage breakdown of investments as well as transactions for all funds are attached for your review.

The information presented above and the attached are submitted to you as the quarterly report of investment transactions for Granbury Independent School District.

William Harris
Superintendent

Sharay S. Boynton, CPA
Executive Director of Finance

PORTFOLIO SUMMARY REPORT
PERIOD ENDING 06/30/03

GRANBURY ISD – GENERAL OPERATING INVESTMENT FUNDS

Beginning Book Value	$15,500,866
Beginning Market Value	$15,500,866
WAM at Beginning of Period	1 Days
Change to Market Value	$ 0
Ending Book Value	$15,500,866
Ending Market Value	$15,500,866
Gain/Loss	$ 0
WAM at Ending Date	1 Days
Period Yield to Maturity	1.31%
Period Average Benchmark Yield	.88%

GRANBURY ISD – FOOD SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 286,095
Beginning Market Value	$ 286,095
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 286,095
Ending Market Value	$ 286,095
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	3.50%
Period Average Benchmark Yield	.88%

GRANBURY ISD – SCHOLARSHIP/TRUST INVESTMENT FUNDS

Beginning Book Value	$ 74,591
Beginning Market Value	$ 74,591
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 74,591
Ending Market Value	$ 74,591
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	3.50%
Period Average Benchmark Yield	.88%

GRANBURY ISD – DEBT SERVICE INVESTMENT FUNDS

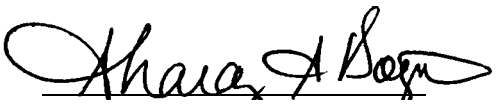
Beginning Book Value	$ 6,374,200
Beginning Market Value	$ 6,374,200
WAM at Beginning of Period	1 Days
Change to Market Value	$ 0
Ending Book Value	$ 6,374,200
Ending Market Value	$ 6,374,200
Gain/Loss	$ 0
WAM at Ending Date	1 Days
Period Yield to Maturity	1.39%
Period Average Benchmark Yield	.88%

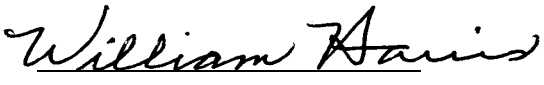
GRANBURY ISD – BUILDING FUND INVESTMENT FUNDS

Beginning Book Value	$ 1,746,856
Beginning Market Value	$ 1,746,856
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 1,746,856
Ending Market Value	$ 1,746,856
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	1.56%
Period Average Benchmark Yield	.88%

GRANBURY ISD –SELF INSURANCE INVESTMENT FUNDS

Beginning Book Value	$ 789,728
Beginning Market Value	$ 789,728
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$ 789,728
Ending Market Value	$ 789.728
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	2.04%
Period Average Benchmark Yield	.88%

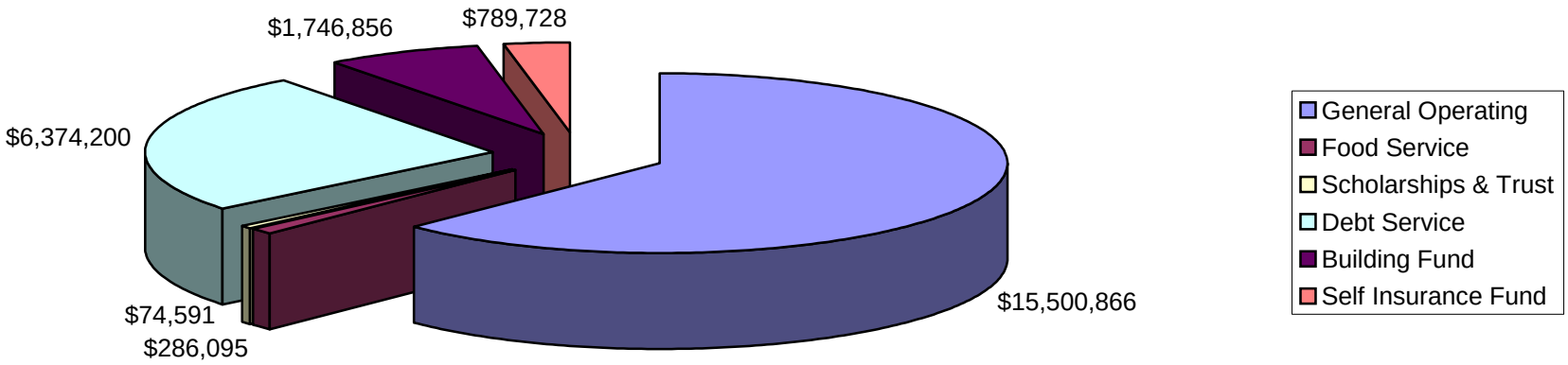
Prepared by: Finance Director 

Superintendent 

GRANBURY INDEPENDENT SCHOOL DISTRICT
STATEMENT OF POSITION - BY FUND
QUARTER ENDED JUNE 30, 2003

FUND	CHECKING	LOCAL GOV'T INVESTMENT COOP (LOGIC)	LONE STAR INVESTMENT POOL	TEXPOOL INVESTMENT POOL		TOTAL BY FUND
General Operating	$633,122	$4,377,936	$59,443	$10,430,364		$15,500,866
Food Service	$286,095					$286,095
Scholarships & Trust	$74,591					$74,591
Debt Service	$470,441	$2,105,411	$6,218	$3,792,131		$6,374,200
Building Fund	$256,975	$780,985		$708,895		$1,746,856
Self Insurance Fund	$288,210			$501,518		$789,728
Total by Type	$2,009,435	$7,264,332	$65,661	$15,432,908		$ 24,772,336

Granbury ISD Statement by Position - By Fund



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

GENERAL OPERATING FUND:

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							8,858,870	8,858,870
4/25/2003	1,500,000	Pool	Open			1,500,000	(1,500,000)	(1,500,000)
4/30/2003	8,536	Pool	Open	8,536	8,536		8,536	8,536
5/14/2003	1,500,000	Pool	Open			1,500,000	(1,500,000)	(1,500,000)
5/28/2003	1,500,000	Pool	Open			1,500,000	(1,500,000)	(1,500,000)
5/31/2003	6,362	Pool	Open	6,362	6,362		6,362	6,362
6/30/2003	4,168	Pool	Open	4,168	4,168		4,168	4,168
							4,377,936	4,377,936

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

GENERAL OPERATING FUND:

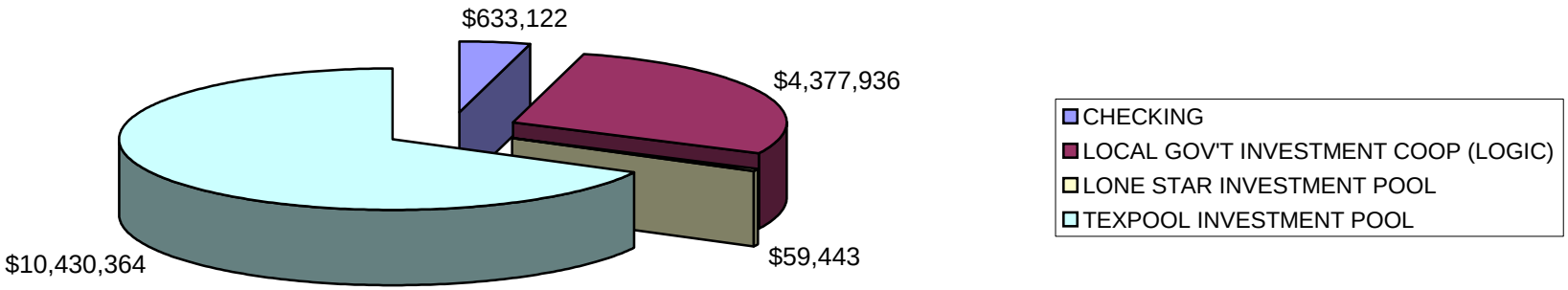
Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							59,271	59,271
4/30/2003	57	Pool	Open	57	57		57	57
5/30/2003	59	Pool	Open	59	59		59	59
6/30/2003	56	Pool	Open	56	56		56	56
							59,443	59,443

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

GENERAL OPERATING FUND:

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							13,291,386	13,291,386
4/1/2003	500,000	Pool	Open			500,000	(500,000)	(500,000)
4/30/2003	13,012	Pool	Open	13,012	13,012		13,012	13,012
4/30/2003	284	Pool	Open	284	284		284	284
5/31/2003	13,118	Pool	Open	13,118	13,118		13,118	13,118
5/31/2003	286	Pool	Open	286	286		286	286
6/26/2003	1,200,000	Pool	Open			1,200,000	(1,200,000)	(1,200,000)
6/27/2003	1,200,000	Pool	Open			1,200,000	(1,200,000)	(1,200,000)
6/30/2003	12,009	Pool	Open	12,009	12,009		12,009	12,009
6/30/2003	270	Pool	Open	270	270		270	270
							-	-
							10,430,364	10,430,364

Granbury ISD - Statement of Position - General Operating



$ASQ37663

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

DEBT SERVICE FUND:

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							2,099,191	2,099,191
4/30/2003	2,093	Pool	Open	2,093	2,093		2,093	2,093
5/31/2003	2,122	Pool	Open	2,122	2,122		2,122	2,122
6/30/2003	2,004	Pool	Open	2,004	2,004		2,004	2,004
							2,105,411	2,105,411

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

DEBT SERVICE FUND:

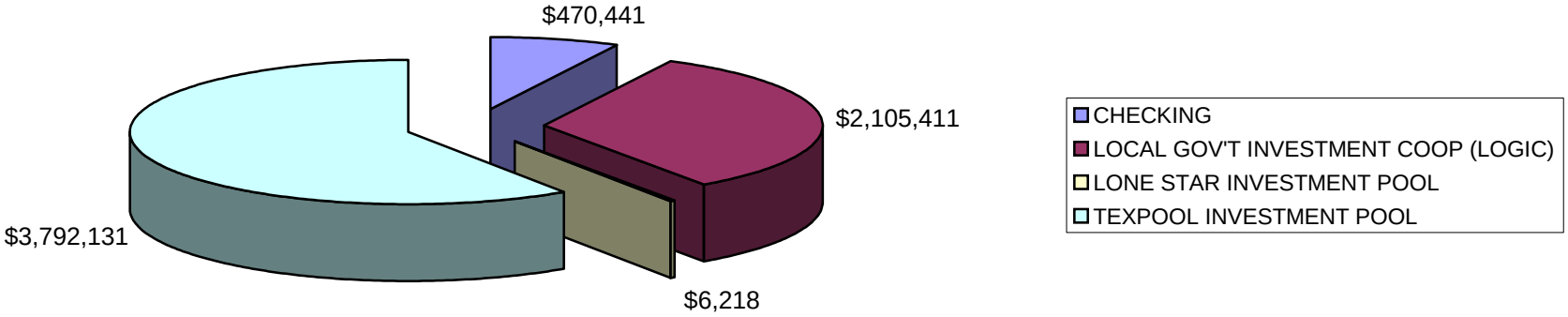
Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							6,200	6,200
4/30/2003	6	Pool	Open	6	6		6	6
5/30/2003	6	Pool	Open	6	6		6	6
6/30/2003	6	Pool	Open	6	6		6	6
							6,218	6,218

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

DEBT SERVICE FUND:

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							3,780,517	3,780,517
4/30/2003	3,924	Pool	Open	3,924	3,924		3,924	3,924
5/31/2003	3,962	Pool	Open	3,962	3,962		3,962	3,962
6/30/2003	3,728	Pool	Open	3,728	3,728		3,728	3,728
							-	-
							-	-
							-	-
							3,792,131	3,792,131

Granbury ISD - Statement of Position - Debt Service



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

BUILDING FUND:

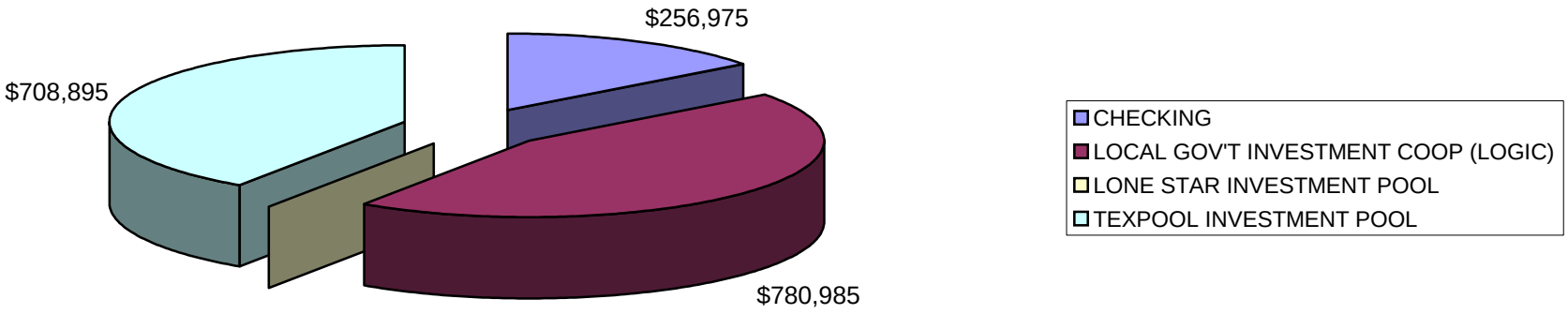
Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							1,278,561	1,278,561
4/8/2003	500,000	Pool				500,000	(500,000)	(500,000)
4/30/2003	894	Pool	Open	894	894		894	894
5/31/2003	787	Pool	Open	787	787		787	787
6/30/2003	744	Pool	Open	744	744		744	744
							780,985	780,985

GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

BUILDING FUND:

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							706,724	706,724
4/30/2003	554	Pool	Open	554	554		554	554
4/30/2003	180	Pool	Open	180	180		180	180
5/31/2003	181	Pool	Open	181	181		181	181
5/31/2003	559	Pool	Open	559	559		559	559
6/30/2003	526	Pool	Open	526	526		526	526
6/30/2003	171	Pool	Open	171	171		171	171
							708,895	708,895

Granbury ISD - Statement of Position - Building Fund



GRANBURY INDEPENDENT SCHOOL DISTRICT
SUMMARY OF INVESTMENT ACTIVITY - BY FUND
QUARTER ENDED JUNE 30, 2003

SELF INSURANCE FUND:

Purchase Date	Purchase Price	Type of Investment	Maturity Date	Maturity Value	Purchases	Maturities	Ending Par Value	Ending Book Value
4/1/2003							-	-
4/1/2003	500,000	Pool	Open	500,000	500,000		500,000	500,000
4/30/2003	501	Pool	Open	501	501		501	501
5/31/2003	524	Pool	Open	524	524		524	524
6/30/2003	493	Pool	Open	493	493		493	493
							-	-
							-	-
							501,518	501,518

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL SPECIAL MEETING
MINUTES
July 21, 2003

The Board of Trustees of the Granbury Independent School District convened in an official **SPECIAL** meeting on Monday, July 21, 2003 at 8:00 a.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Micky Shearon

Board Members Present

Charlie Cloud
Jerry Campbell
Brad Johnson
Mark Graves
Gene Ellis
Brian Condit

School Officials Present

William Harris, Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resources
Martin Yarborough, Executive Director of Technology
Principals
Directors
Judy Duncan, Recording Secretary

School Officials Absent

Jan VanDorn, Assistant Superintendent

Others Present

Media

Meeting Called to Order

President, Micky Shearon, called the meeting to order at 8:30 a.m.

Budget Workshop

Executive Director of Finance, Sharay Boynton, gave a presentation on the budget history, the budget process and the proposed budget for the 2003-2004 year.

Adjournment

There being no further business, the meeting was adjourned at 2:45 p.m.

Micky Shearon, President

Mark Graves, Secretary

GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
July 21, 2003

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, July 21, 2003 at 6:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Micky Shearon

Board Members Present

Gene Ellis
Jerry Campbell
Charlie Cloud
Mark Graves
Brad Johnson
Brian Condit

School Officials Present

William Harris, Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resource
Martin Yarborough, Executive Director of Technology
Judy Duncan, Recording Secretary

School Officials Absent

Jan VanDorn, Assistant Superintendent

Others Present

School Employees
Media
Community Members

Meeting Called to Order

President, Micky Shearon, called the meeting to order at 6:02 p.m. President Micky Shearon stated that the first item on the agenda is the Level III grievance brought by Dale Taylor. Shearon stated that the grievance would be heard in closed session under Sections 551.074 and 551.082 of the Texas Open Meetings Act. Because the grievance is a complaint or charge brought by one employee of the school district against another employee of the school district, the employee against whom the complaint or charge is being brought has not requested in writing that an open hearing be held, accordingly, the board will now convene into closed session under the authority of Section of 551.074 and 551.082 of the Texas Open Meetings Act. During the closed session, the board will also consult with its attorney, under Government Code Section 551.071.

Mr. Shane Goetz, Attorney representing Dale Taylor, stated that they had previously requested an open hearing on Mr. Taylor's grievance. He stated that he understands that request is not going to be granted but he wanted to make a record of the fact that they had requested an open hearing and believes they are entitled to an open hearing pursuant to AG Opinion JM1191, 1990, Jim Mattox, Attorney General Opinion and AG Opinion LO-95-082. JoAnn Wright, Attorney representing GISD Board of Trustees responded with the statement that LO-95-082 had to do with a case in which a student complained about an administrator and the Attorney General did determine that provision controlled over the general provision in allowing the employee to have their grievance in a closed session. In addition, JM1191 was determined in 1990, prior to the time that the Legislature enacted the provision that allowed employee's against whom a complaint is brought to have that heard in closed session, so I would say that the law overrules the Attorney General's opinion. Just, noting in response and I would recommend that the board go ahead and observe Mr. Harris' right for this to be heard in closed session.

The board convened into closed session at 6:06 p.m.

Reconvened in Open Session

The Board reconvened in open session at 7:05.

Charlie Cloud led the invocation and President, Micky Shearon, led the pledge.

Level III Grievance

A motion was made by Charlie Cloud and seconded by Jerry Campbell to deny the Level III grievance. **MOTION CARRIED** Yes 7 – Noe 0

Superintendent's Report

Mr. William Harris and Mr. Terry Slemmons recognized Sandra Laxson and Danny Brawner from Buck's Collision Center Company for the donation of painting the pick up truck that was driven in the Granbury July 4th parade by the Board of Trustees.

Superintendent Harris recognized Ms. Cheryl Meger, Director of Special Education, for receiving the State Award for Improved Programming.

Financial statements for the period ending May 31, 2003 and June 30, 2003 were presented to the board for their review. This was an information item only and no action was taken.

Superintendent Harris presented the board with a copy of the Hood County Appraisal District's 2004 budget for their review. Charlie Cloud encouraged the board to call a special board meeting to adopt a resolution asking the director of the appraisal district to review their budget due to the fact that the budget has increased over 21% over the past 3 years. Jerry Campbell stated that he would also like to have some questions answered from the director of the appraisal district regarding their budget increases and the process used in developing the budget.

A copy of Update 70 was presented to the board for their review. Update 70 includes legal policy changes only and does not require board approval.

Ms. Julia Pannell, Board President for GEA Channel 7 came to introduce herself to the board and give an update on Channel 7 programming.

Public Comments

Ms. Jana Reid, Granbury High School teacher, addressed the board on behalf of TSTA, UEA and ATPE members regarding teacher salaries.

Mr. Larry Mayo, Granbury High School teacher, addressed the board regarding teacher salaries.

Board Members Special Reports

Mark Graves thanked those who volunteered their time during the children's games at the July 4 activities. He also thanked the transportation department for their help in getting the truck ready for the board members to ride on in the parade. Mr. Graves stated that he has recently traveled to several other school districts and attended their board meetings. Mark reported that he attended a Legislative meeting in Fort Worth, Texas on Sunday, July 20, 2003 where school funding was a main topic of discussion. Graves thanked Sharay Boynton, Troy Green and other administrative staff for their work in preparing information for the budget workshop and Graves encouraged employees to attend budget workshops in the future to become more knowledgeable of the budget process.

Micky Shearon gave an update on Jan VanDorn's medical tests. Shearon thanked all district personnel that were involved with the July 4 activities.

Consent Agenda Items

A motion was made by Jerry Campbell and seconded by Charlie Cloud to approve the consent agenda items "A-F" as presented. **MOTION CARRIED** Yes 7 – Noe 0 The consent agenda items presented were: "a" – June 16, 2003 regular board meeting minutes; "b" – budget amendments; "c" – list of acute teacher shortage areas; "d" – donation of carpet from Lee's Carpet for GHS choir room; "e" – changes in Deaf Ed shared services arrangement; "f" – remanufactured transmissions bid, beverage services bid, music, band & choir supplies bid, accelerated reader bid and workers comp renewal.

Jerry Campbell made a motion to remove the 2003-2004 student handbook agenda item from being table in order for discussion. William Harris stated that the district received additional changes to the student code of conduct from the state since the previous board meeting and these changes were noted in the handbook and code of conduct as presented. A motion was made by Jerry Campbell and seconded by Gene Ellis to approve the 2003-2004 student handbook and student code of conduct as presented. **MOTION CARRIED** Yes 7 – Noe 0

2003-2004 teacher salary schedule – Executive Director of Finance, Sharay Boynton updated the board and those in attendance on items that were discussed during the budget workshop on July 21 and presented a new salary schedule that will be recommended to the board. The new salary schedule will include a minimum $1,000 raise for all teachers for the 2003-2004 school years. Boynton also reviewed insurance proposals that will be recommended to the board. This was an information item only with the salary schedule to be brought to the board for approval at a future board meeting.

Convened in Closed Session

The Board of Trustees convened in closed session at 8:16 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 – personnel matters.

Reconvened in Open Session

The Board of Trustees reconvened in open session 9:21 p.m.

Personnel

A motion was made by Brad Johnson and seconded by Mark Graves to approve the appointment of Kathryn Hill, Art teacher, Granbury MS; Alycia Jorgensen, Language Arts teacher, GMS; Stacey Lacy, Science teacher/Asst. Volleyball, Granbury HS; John Moffett, Biology teacher/coach, Granbury MS; Kimberly Moore, English teacher, Granbury MS; Dean Oliver, Choir teacher, Granbury MS; Glynna Pate, Mathematics teacher, Granbury MS; Lucinda Snider, 5th grade teacher, Brawner Intermediate; Kimberly Young, Librarian, Baccus Elementary; Deanna Conner, 6th grade teacher, Oak Woods Intermediate; Thomas Peterson, Mathematics/Social Studies, BTC; Shirley Lambes; Special Ed teacher, Granbury HS; Lynn Hart, Mathematics, Granbury MS; Karin Struthoff, Counselor, Granbury HS; William Fritcher, Mathematics, Granbury MS: Douglas Barnett, Special Education Resource, Granbury HS; Stacy Voss, Kindergarten, Emma Roberson; Christy Askins, 1st grade, Emma Roberson; Jessica Tipton, Kindergarten, Emma Roberson; Max Lana Brotherton, History/Girl's Coach, Acton MS; Angela Nichols, English teacher, Granbury HS; Kara Brackin, 1st grade, Acton Elementary. **MOTION CARRIED** Yes 7 – Noe 0

Adjournment

There being no further business, the meeting was adjourned at 9:22 p.m.

Micky Shearon, President

J. Mark Graves, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 11, 2003
For: Approval

TO: Mr. William Harris, Superintendent

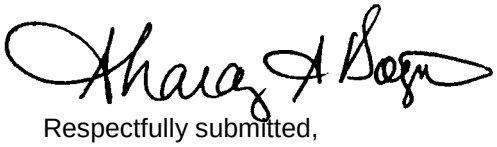
FROM: Sharay Boynton, Finance Director
DATE: August 4, 2003
RE: Budget Amendments

SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.



Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: August 4, 2003

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $1,304 allocated to function 11. These funds are generated in the Campus Fund and will be used to purchase a new sound system.

BUDGET AMENDMENTS RECOGNIZING FUNCTION TO FUNCTION TRANSACTION

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $5,212 allocated from function 11 to function 51. These funds are being transferred within the Campus Fund to allow the purchase of a new fence.

Fund 199, Mr. Martin Yarborough, Originator
This Amendment recognizes funds in the amount of $2,238 allocated from function 53 to function 12. These funds are being transferred to purchase additional computer supplies.

Fund 199, Mr. Robert Small, Originator
This Amendment recognizes funds in the amount of $1,300 allocated from function 11 to function 23. These funds are being transferred within the Campus Fund to allow for the purchase of T-shirts for the Sophomore Camp.

Fund 199, Mr. Robert Small, Originator
This Amendment recognizes funds in the amount of $732 allocated from function 36 to function 52. These funds are being transferred for the purchase of ink cartridges for the ID Printer.

Fund 199, Mr. Robert Small, Originator
This Amendment recognizes funds in the amount of $220 allocated from function 11 to function 51. These funds are being transferred to cover costs associated with new locks and keys for the video production classroom.

Fund 199, Ms. Kathy Haynes, Originator
This Amendment recognizes funds in the amount of $60 allocated from function 11 to function 51. These funds are being transferred within the Campus Fund for the purchase of a new bike rack.

Fund 199, Ms. Sharay Boynton, Originator
This amendment recognizes funds in the amount of $209,000 allocated from function 11 ($109,000), function 21 ($50,000), and function 51 ($50,000) to function 31 ($9,000) and function 34 ($200,000) to cover year-end salary entries.

GRANBURY
INDEPENDENT SCHOOL DISTRICT

J. LAINE MEEK
DIRECTOR OF
SUPPORT SERVICES

600 West Bridge Suite 7 • Granbury, Texas 76048 • Phone (817) 408-4085 • Fax (817) 408-4099

MEMORANDUM

TO: MR. WILLIAM HARRIS

FROM: LAINE MEEK

SUBJECT: APPROVAL OF AUTHORIZED REPRESENTATIVE

DATE: 8/5/2003

CHOOSE ONE: [X] *ACTION REQUIRED* [ ] *FYI* [ ] *DISTRIBUTE*

Due to the vacancy of the Assistant Superintendent of Support Services, we need to submit a new name to the Texas Department of Agriculture (Child Nutrition Division) to fill the empty spot. Per your request, we are submitting our Executive Director of Finance, Sharay Boynton, to fill this vacancy.

This submission must go before the GISD Board of Trustees for their approval before it can be sent to the state. Please review and provide to our board for the upcoming board meeting on August 18, 2003.

Thank you.

WILLIAM HARRIS, SUPERINTENDENT

Granbury I.S.D. _____ _____ _____
District Name Co.-Dist. # ESC

Certificate of Authority/Request for CNPIMS

This is to certify that the school official whose name, title, address, and signature are indicated below has been designated by the Board of Trustees as the designated Authorized Representative; and is empowered to enter into any agreement with the Texas Education Agency, which may be a prerequisite to the installation or continuing operation of one or more of the Child Nutrition Programs; and may act for said Board in all matters relating to the above named programs including the preparation and signing of all documents pertaining to said Programs.

This action was taken at the meeting of said Board on _____ and is recorded in the minutes thereof. *Date*

Replace ☒ Remove ☐ Add ☐

Old User Name: DALE TAYLOR

Title: ASST. SUPERINTENDENT

USER ID: _____

Address: 600 W. PEARL
GRANBURY, TX 76048

Phone Number: (817) 408-4001

New User Name: SHARAY BOYNTON

Title: EXECUTIVE DIRECTOR OF FINANCE

Phone Number: (817) 408-4015

Address: 600 W. BRIDGE
GRANBURY, TX 76048

Primary AR ☒ Alternate ☐ FSMC ☐

Sharay Boynton
Signature of Applicant

3/5/13
Date

_____ _____
Printed Name of Superintendent or President of Board Date

_____
Signature of Superintendent or President of Board

TEA INTERNAL USE ONLY

_____ _____
Child Nutrition Division, Director Date

2.18

Granbury I.S.D. _____ _____ _____
District Name Co.-Dist. # ESC

Amendment to Policy Statement for Free and Reduced-Price Meals

Amending the Policy Statement

Should it become necessary to amend the policy statement regarding the reviewing official, hearing official, or collection procedure, please duplicate and complete in full (not just the line that changed) Attachments A and B and submit to the state office for approval prior to implementation.

The Granbury I.S.D. _____, is amending its current
School District

state-approved Free and Reduced-Price Policy Statement with the following changes and/or additions:

✓ Attachment A: 1. Designation of New Hearing Official (amendment attached)
2. Designation of New Reviewing Official (amendment attached)
3. Designation of New Verifying Official (amendment attached)

____ Attachment B: Revisions in Collection Procedures (amendment attached)

____ Attachment K: Menu Planning System (copy attached)

Attachments C-J: TEA provides annually and cannot be amended.

Signature:

_____ _____ _____
Signature of Authorized Representative/Superintendent *Date* *Telephone Number*

_____
Print Name of Authorized Representative/Superintendent

_____

_____ _____
Signature of TEA Program Specialist *Date*

Granbury I.S.D. _____ _____ _____
District Name Co.-Dist. # ESC

Policy Statement for Free and Reduced-Price Meals

Attachment A: Designation of Hearing, Reviewing, and Verifying Officials

Instructions: Update this attachment only when necessary.

The Granbury I.S.D. designates as:
School District

1. Hearing Official, Executive of Finance Director
Title of Responsible Individual

This person shall ensure that all required provisions of the appeal process are followed as outlined in Section G of this policy statement.

The hearing official must be someone not involved in making the determination under appeal or any previous conference. It is recommended that the hearing official hold a position at a higher administrative level than the reviewing official(s). The hearing official and reviewing/verifying official(s) cannot be the same individual.

2. Reviewing Official(s), Food Service Clerk
Title of Responsible Individual

_____
Title of Responsible Individual

This person reviews applications and makes eligibility determinations. This official will use the criteria outlined in this policy to determine which individual children are eligible for free and reduced-price meals.

3. Verifying Official, Food Service Clerk
Title of Responsible Individual

This person verifies the eligibility of applicant households in accordance with program regulations and maintains annual records as follows: (1) a summary of the verification efforts which includes the selection methods used; (2) the total number of applications on file by October 31; and (3) the percentage or number of applications verified.

4. Amendments: A blank copy of this attachment may be used to amend the policy statement if there ever is a need to change one or more of the above designated officials. Complete the following and forward a copy to the state office for approval.

_____ _____ _____
Print Name of Authorized Representative/Supt. *Signature of Authorized Representative/Supt.* *Date*

Approved by: _____ _____
Signature of TEA Program Specialist *Date*

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 11, 2003
For: Action

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 6, 2003
RE: Texas Purchasing Consortium Coop

SUMMARY:

The District is currently a member of the above Interlocal agreement for the purchase of food service supplies and materials. Mr. Dale Taylor had been the named representative. In his absence, the Executive Director of Finance shall serve as the named representative for the District.

The attached resolution will need to be adopted to make this change.

RECOMMENDATION:

That the board appoint the Executive Director of Finance, Sharay Boynton, to serve as the District's representative for the Texas Purchasing Consortium Coop and that the attached resolution be approved.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton

Date Submitted: August 6, 2003

RESOLUTIONS OF THE BOARD OF TRUSTEES
OF

Granbury Independent School District

WHEREAS, the District is authorized by the Interlocal Cooperation Act, Chapter 791, Texas Government Code; to enter into an interlocal cooperation agreement with other Texas school districts for the purchasing of food and supplies for its school breakfast and lunch programs;

WHEREAS, the Granbury Independent School District (the "District") has determined that it normally cannot obtain the best possible purchase price for food and supplies for its school breakfast and lunch programs acting individually and without cooperation;

WHEREAS, the Board of Trustees of the District (the "Board of Trustees"), having examined a sample cooperative purchasing agreement, a copy of which is attached hereto as an exhibit and considered the advisability of entering into such an agreement, has determined that it is in the best interest of the District to enter into a cooperative purchasing agreement for the purchase of certain food and supplies for its school breakfast and lunch programs, thereby forming, with other Texas school districts, a purchasing cooperative to be called the Texas Purchasing Consortium;

WHEREAS, the Board of Trustees desires to designate the President, Vice President and Secretary as members of the purchasing council of the Texas Purchasing Consortium created under that cooperative purchasing agreement (the "Purchasing Council");

WHEREAS, the Board of Trustees desires to designate an agent to review and execute a cooperative purchasing agreement to be negotiated by the Purchasing Council on behalf of the District designed to provide food and food supply purchases at the best possible prices; and

WHEREAS, the Board of Trustees desires to designate an agent to review and execute an agreement, to be negotiated by the Purchasing Council on behalf of the District, with a consultant, in accordance with the terms of the cooperative purchasing agreement.

NOW, THEREFORE, PREMISES CONSIDERED,

1. The above-stated recitals are true and correct and form the basis of the Board of Trustees' actions herein;

2. The undersigned members of the Board of Trustees do hereby authorize the District's participation in the Texas Purchasing Consortium, and the negotiation by the Purchasing Council and review and execution by the District of a cooperative purchasing agreement with other Texas school districts for the 2003-2004 school year and do hereby authorize and direct Sharay S. Boynton [name], the District's Executive Director of Finance [title], or his/her successor in office to review and execute such cooperative purchasing agreement on behalf of the District, no further authorization being required;

3. The above-designated individual, or his/her successor in office, is also authorized to review and execute, on behalf of the District, a contract, to be negotiated by the Purchasing Council on behalf of the Consortium, having a food services management consultant to advise the Purchasing Council, no further authorization being required;

4. The above-named individual, or his/her successor in office, is directed to do any and all things necessary and appropriate and to execute any and all documents to accomplish the aforestated purposes and all acts by such individual (or his/her successor in office) prior to the dated of these Resolutions that are in accordance herewith are hereby confirmed, ratified and approved;

5. That these Resolutions and their authorization shall continue in full force and affect until amended or revoked by the District.

6. The Secretary of the Board of Trustees is hereby authorized and directed to record these resolutions in the minutes of the Board.

Granbury INDEPENDENT SCHOOL DISTRICT

August 11, 2003
Date

President

Secretary of Board of Trustees

TEXAS PURCHASING CONSORTIUM
COOPERATIVE PURCHASING AGREEMENT

THIS AGREEMENT, dated as of July 5, 2003, by and among the school districts listed on Attachment 1 which Attachment is a part of this Agreement (collectively the "Participating School Districts" and individually a "Participating School District"), each Participating School District so listed acting by and through its respective designated agent identified by the title and duly authorized by its Board of Trustees.

WITNESSETH

WHEREAS, each Participating School District is authorized by the Interlocal Cooperation Act, Chapter 791, Texas Government Code; to enter into functions and services including administrative functions normally associated with the operation of school districts such as the purchasing of food and supplies for school breakfast and lunch programs;

WHEREAS, it is the desire of each Participating School District to comply with and further the policies and purposes of the Interlocal Cooperation Act;

WHEREAS, each Participating School District normally cannot obtain the best possible purchase price for food and supplies for its school breakfast and lunch programs acting individually and without cooperation; and

WHEREAS, it is deemed in the best interest of each of the Participating School Districts to enter into a mutually satisfactory agreement for the purchase of certain food and supplies for its school breakfast and lunch programs, thereby forming a purchasing cooperative (the "Texas Purchasing Consortium"),

NOW, THEREFORE, the parties hereto, in consideration of the mutual promises and conditions contained in this Agreement, hereby promise and agree as to each of the other parties to this Agreement and to all of the parties, as follows:

1. ITEMS TO BE PURCHASED. It is understood and agreed by the parties to this Agreement that the following classes of items, and such other items as may be designated in writing by the Participating School Districts, may be purchased jointly for the academic year:

a. Dry groceries
b. Frozen foods
c. Refrigerated products
d. Paper and disposables
e. Meat and seafood
f. Beverages
g. Fresh produce
h. Eggs
i. Equipment and smallwares
j. Janitorial and cleaning supplies necessary to the operation of the breakfast/lunch programs
k. Milk and other dairy products
l. Bread
m. Snack cakes
n. Packaged chips
o. Carbonated beverages
p. Smallwares
q. Candy

These items will be referred to in this Agreement as the "Purchased Items."

No single Participating School District will be required to purchase any particular item or items in any category of the Purchased Items. Rather, each Participating School District will be free to order, upon the award of a food and supplies contract by the Texas Purchasing Consortium on behalf of the Participating School Districts, such item or items in any category of the Purchased Items as it individually considers to be economical and cost effective to so purchase.

2. PURCHASING COUNCIL. Due to the number of Participating School Districts who are parties to this Agreement, the functions and duties of the Texas Purchasing Consortium will be carried out by a council composed of the three members set out on Attachment 2 to this Agreement, which Attachment is a part of this Agreement (the "Purchasing Council" or the "Council"). The Purchasing Council will adopt such rules for organization and procedure as it may deem suitable for the conduct of its business and shall adopt a regular schedule of meetings. The President of the Texas Purchasing Consortium, while acting in such capacity, shall be authorized and empowered to represent the TPC and its Council. He shall be able to negotiate and enter into routine agreements. Neither the Council or its President is empowered to enter into any bonds, notes, pledges of assets or other evidences of indebtedness.

3. CONSULTANT HIRED. The Purchasing Council will select, on behalf of the Participating School Districts, a professional food services management consultant. The consultant will be hired pursuant to a contract negotiated by the Purchasing Council on behalf of the Consortium and executed by all of the Participating School Districts. The Consultant will advise the Texas Purchasing Consortium regarding the needs of the Participating School Districts and the mechanics of bulk purchasing. The consultant selected must have demonstrated experience working in all geographic subregions served by the Consortium and must have a working familiarity with the purchasing habits and requirements of the Participating School Districts.

4. CONSULTANT DUTIES. The consultant hired will advise the Council in its preparation of bid specifications for the Participating School Districts on a "requirement" or "term" basis for academic year 2003/2004 and in its advertising of the specifications, the consultant will also perform other tasks assigned to it by the Council. For example, the consultant may contact individual Participating School Districts to ascertain each district's food and supply needs for that academic year. The consultant will provide any technical assistance requested by the Council for bid evaluation and for negotiation of the final contract with the bidder.

5. PREPARATION OF BID SPECIFICATIONS. Specifications for purchase of items covered under this Agreement or by supplementary written agreements of the Participating School Districts will be prepared by the Purchasing Council.

6. RESPONSIBILITY FOR ADVERTISING AND ADMINISTRATIVE FUNCTIONS. The Purchasing Council will be responsible for the advertisement of bids and such other administrative duties as may be necessary to facilitate the processing and preparation of bid requests.

7. RESPONSIBILITY FOR RECEIVING BIDS AND AWARDING CONTRACTS. The Purchasing Council will be responsible for receiving, opening, and evaluating the bids. The Council will award, on behalf of the Consortium, a contract or contracts to that bidder or to those bidders who the Council determines will provide to the Participating School Districts the highest quality and the lowest overall price for the Purchased Items, in addition to meeting the ordering, payment and delivery terms appropriate to the Participating School Districts. The Council will negotiate the terms of such contract(s) with the successful bidder or bidders on behalf of the Consortium. This Agreement specifically grants to the Council the authority to consider the bids of national food distributors received in response to its advertisements. Copies of the bids received will be provided to any Participating School District requesting such copies.

8. ADMINISTERING THE CONTRACTS. The Purchasing Council will administer the contract or contracts awarded to the successful bidder(s) by notifying the successful bidder(s) should any systemic instances of poor quality, shortages, or other supply or quality problems occur.

9. PAYMENT OF COSTS. Costs of advertising, other costs incidental to the bidding, and the costs incidental to the performance of this Agreement will be paid pro rata by each Participating School District. All payments made pursuant to this Agreement will be made from current revenues available to the payor.

10. INDIVIDUAL RESPONSIBILITY FOR ORDERING, PAYMENT AND DELIVERY. The Participating School Districts agree that the ordering of the Purchased Items through this Agreement will be their individual responsibility and that the successful bidder or bidders will bill each Participating School District directly for the items ordered by it. The Participating School District ordering the Purchased Items will have sole responsibility for payment for those items. The Participating School District ordering items through this Agreement will take direct delivery for those items.

11. NO ADDITIONAL LIABILITY. Each Participating School District will be liable to the successful bidder only for the Purchased Items ordered and received by it, and will not by the execution of this Agreement (or by any service on the Purchasing Council) assume any additional liability.

12. OTHER INDIVIDUAL PURCHASES ALLOWED. Nothing in this Agreement will prevent any Participating School District from accepting and awarding bids for commodities subject to this Agreement individually and on its own behalf, provided, however, that invitations for such individual bids shall not be advertised nor shall bids be received individually during the period in which the Purchasing Council is advertising for and receiving bids for the same commodities, except in the case of emergency or hardship.

13. RESOLUTION OF INDIVIDUAL DISPUTES. In the event that any dispute arises between an individual Participating School District and a successful bidder, that dispute will be handled by and between the Individual Participating School District and the bidder.

14. ADDITIONS OR DELETIONS FROM MEMBERSHIP. Additional Texas school districts may become Participating School Districts with the permission of the Purchasing Council by executing this Agreement and by paying a sum equal to the sum paid by all other Participating School Districts to meet the costs of operating the Consortium. Copies of any such amendments to this Agreement will be provided to all Participating School Districts. Should a Participating School District desire to terminate its participation in the Consortium, it may do so by notifying the Purchasing Council, in writing, at the following address: Texas Purchasing Consortium, ATTN: James Nickells Jr., Luling I.S.D., 212 East Bowie, Luling, TX 78648-2904. Any money paid by the terminating school district to the Council in accordance with this Agreement will be retained by the Council upon that school district's termination.

15. TERM OF AGREEMENT. This Agreement shall be in effect for the 2003/2004 school year. This Agreement may be renewed each year for an additional one year term on or before its termination date by the written agreement of the school districts then constituting the Participating School Districts. Any written agreement extending the term of this Agreement and containing any other terms affecting the Agreement will be attached to this Agreement as an amendment thereto and a copy will be provided to all then Participating School Districts.

16. APPLICABLE LAW. This Agreement shall be construed in accordance with the laws of the State of Texas.

17. ENTIRE AGREEMENT. This Agreement, and it attachments and amendments, constitute the entire Agreement between the parties hereto and supersede all prior agreements.

18. NOTICES. All Participating School Districts may be contacted at the addresses shown on the signature pages, or such other person of which the council is notified in writing.

19. SEVERABILITY AND CONSTRUCTION. If any of the provisions of this Agreement may be construed in two ways, one of which would make the provision illegal or otherwise voidable or unenforceable, that provision will have the meaning which makes it valid and enforceable. If a court of competent jurisdiction or an agency with jurisdiction over such matters determines that any provision of this Agreement is not enforceable as written, the parties will amend the Agreement to make it enforceable, and such a determination will not make the remainder of the Agreement valid.

20. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties to this Agreement have executed and delivered this Agreement on the day and year first written above.

Granbury INDEPENDENT SCHOOL DISTRICT

By: _____

Its: Executive Director of Finance

ATTACHMENT 1

Texas Purchasing Consortium

Potential Member School Districts

2003/2004

WEST TEXAS REGION

Lubbock area

Canyon ISD
Dumas ISD
Frenship ISD
New Deal ISD
Shallow Water ISD
Idalou ISD
Lamesa ISD
Lubbock ISD
Muleshoe ISD
Morton ISD
Plainview ISD
Snyder ISD
Roscoe ISD

NORTH TEXAS REGION

Dallas/Fort Worth area

Azle ISD
Breckenridge ISD

Denison ISD
Gainesville ISD
Graham ISD
Granbury ISD
Lewisville ISD
McKinney ISD
Mexia ISD
Northwest ISD
Sherman ISD

EAST TEXAS REGION

Houston/Beaumont area

Clear Creek ISD
Friendswood ISD
Goose Creek ISD
Hardin-Jefferson ISD
Houston ISD
LaMarque ISD
El Campo ISD

CENTRAL TEXAS REGION

Austin/San Antonio area

Alamo Heights ISD
Bandera ISD

Fredericksburg ISD
Hays ISD
Lockhart ISD
Luling ISD
Marble Falls ISD
Johnson City ISD
Midway ISD
New Braunfels ISD
Pflugerville ISD
Randolph Field ISD
Rockdale ISD
Round Rock ISD
Southside ISD
Uvalde ISD
Wimberly ISD

SOUTH TEXAS REGION

Corpus Christi area

Alice ISD
Bishop ISD
Brooks County (Falfurrias) ISD
London ISD
Mathis ISD
Orange Grove ISD
Premont ISD
Tulose-Midway ISD
Cuero ISD
Edna ISD
Flour Bluff ISD

ATTACHMENT 2

President - James Nickells Luling I.S.D.

Vice-President - Mike Hagar - Alamo Heights I.S.D.

Secretary – Sharay Boynton Granbury I.S.D.

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: August 11, 2003
For: Action

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: August 6, 2003
RE: Proposed Tax Rate & Budget Hearing

SUMMARY:

The District must publish a notice of public meeting to discuss budget and proposed tax rate at least 10 days prior to the hearing. The information presented in budget workshops have addressed administrations' recommended tax rate. The proposed tax rate does not have to be the adopted tax rate as long as the adopted tax rate is less than that published.

RECOMMENDATION:

That the Board propose a total tax rate of $1.72 broken down as follows:

M & O Rate	$1.50
Debt Rate	$0.22

That the Board hold the public meeting to discuss the budget and proposed tax rate on August 25, 2003.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Mr. William Harris

Date Submitted: August 6, 2003

OFFICE OF THE SUPERINTENDENT

FOR:	Board of Trustees
DATE:	August 11, 2003
ACTION:	Approval

SUMMARY:

Texas Education Code 21.402 and 21.403 establish minimum salary schedules for teachers, librarians, and registered nurses. Board Policy DEA (Local) establishes that, "Certified classroom teachers, librarians, counselors, and nurses shall be paid not less than the minimum monthly salary on the state salary schedules based on years of experience, as required by law. For other employees, the Superintendent shall assign positions to pay ranges that define the minimum and maximum base pay for the positions."

As you know, armed with additional financial information learned after the June 16, 2003 regular Board Meeting and after the recent legislation could be more accurately interpreted, the administration brought to you a different, improved and updated teacher salary schedule for your consideration. This information and the schedule were presented to you at the July 21, 2003 Budget Workshop and the subsequent Board Meeting that same evening.

One of the Objectives of Goal # 7 of the District Improvement Plan is to move all District salary schedules toward the market average whenever it is feasible. This recommendation will place the District in a better position to more satisfactorily accomplish this objective.

RECOMMENDATION:

That the Board approve the Teacher Salary Schedule presented.

Respectfully submitted,

William Harris
Superintendent

Staff Persons Responsible: William Harris
Troy Green
Sharay Boynton

Date Submitted: 8/2/03

Granbury Independent School District
2003-2004
Teacher/Librarian Salary Schedule

EXPERIENCE as of JULY	BA SCHEDULE for 187 Days of Service	BASE DAILY RATE
0	$32,000	$171.12
1	$32,100	$171.66
2	$32,200	$172.19
3	$32,300	$172.73
4	$32,400	$173.26
5	$32,500	$173.80
6	$32,600	$174.33
7	$32,700	$174.87
8	$33,720	$180.32
9	$34,780	$185.99
10	$35,790	$191.39
11	$36,730	$196.42
12	$37,640	$201.28
13	$38,490	$205.83
14	$39,280	$210.05
15	$40,050	$214.17
16	$40,760	$217.97
17	$41,440	$221.60
18	$42,080	$225.03
19	$42,680	$228.24
20	$43,260	$231.34
21	$43,800	$234.22
22	$44,300	$236.90
23	$44,800	$239.57
24	$45,300	$242.25
25	$45,800	$244.92
26	$46,300	$247.59
27+	$46,800	$250.27

Employment contracts exceeding 187 days are supplemented by multiplying the additional days by the daily rate at the appropriate experience level.

A teacher with a masters degree will receive an additional $1000 supplement to the base schedule at the appropriate level.

HOOD COUNTY APPRAISAL DISTRICT

1902 WEST PEARL STREET • P.O. BOX 819
GRANBURY, TEXAS 76048
PHONE: 817-573-2471 • FAX: 817-579-8155

JEFF LAW, CHIEF APPRAISER

June 16, 2003

JUN 17 2003

ATTN: William Harris, Superintendent
Granbury I.S.D.
600 West Pearl St.
Granbury, TX 76048

Dear Mr. Harris:

Enclosed is the 2004 proposed budget for the Hood County Appraisal District. The proposed budget was presented to the Appraisal District Board of Directors for their review on June 12, 2003. I am sending you a copy in accordance with Sec. 6.06 (a) of the Texas Property Tax Code

If you have any questions concerning the budget, please feel free to give me a call.

Sincerely,
Hood County Appraisal District

Jeffery D. Law
Chief Appraiser

JDL/lh

Enclosure

HOOD COUNTY

APPRAISAL DISTRICT

2004 PRELIMINARY PROPOSED BUDGET

SUBMITTED TO THE

BOARD OF DIRECTORS

JUNE 12, 2003

HOOD COUNTY APPRAISAL DISTRICT

2004 PROPOSED BUDGET

ACCT NUMBER	ACCOUNT NAME	2002 ACTUAL	2003 BUDGET	2004 PROPOSED
4040	GRANBURY ISD	$ 589,588.03	$486,500.11	$517,890.12
4050	LIPAN ISD	$ 24,341.83	$ 20,491.31	$21,937.09
4060	TOLAR ISD	$ 23,239.13	$ 19,060.50	$21,777.04
4010	CITY OF GRANBURY	$ 41,652.97	$ 34,575.89	$37,068.93
4020	CITY OF LIPAN	$ 1,999.43	$ 1,649.73	$1,760.49
4030	CITY OF TOLAR	$ 2,440.45	$ 2,013.80	$2,227.64
4070	HOOD COUNTY	$ 315,587.15	$260,196.58	$276,577.88
4000	ACTON MUD	$ 52,238.52	$ 42,902.08	$43,900.81
4120	INTEREST ALL ACCOUNTS	$ 34,276.37	$ 40,000.00	$25,000.00
4080	REVENUE ATTORNEYS	-	-	$4,000.00
4090	REVENUE PRINT-OUTS	$ 1,177.91	$ 750.00	$750.00
4100	REVENUE MAPS	$ 2,921.50	$ 1,500.00	$1,500.00
4110	REVENUE DATA SALES	$ 11,230.00	$ 2,500.00	$2,500.00
4130	MISC REVENUE	$ 305.11	-	-
4115	REVENUE GOING OUT OF BUSINESS	$ 20.00	-	-
4118	REVENUE MH TAX STATUS	$ 730.00	-	-
	TOTAL REVENUES	$ 1,101,748.40	$912,140.00	$956,890.00
6100	APPRAISAL SERVICES P/A	$ 18,000.00	$ 20,000.00	$20,000.00
6240	LEGAL SERVICES	$ 14,664.00	$ 7,500.00	$7,500.00
6110	AUDIT SERVICES	$ 11,800.00	$ 12,000.00	$12,000.00
6170	DEED RECORD SERVICES	$ 1,204.00	$ 2,400.00	$2,400.00
6230	JANITORIAL SERVICES	$ 3,225.00	$ 3,250.00	$3,250.00
	EXPENDITURES-SERVICES	$ 48,893.00	$ 45,150.00	$45,150.00
6120	BUILDING MAINTENANCE	$ 1,375.00	$ 2,000.00	$2,000.00
6190	INS BLDG./CONTENTS	$ 2,872.00	$ 3,000.00	$3,100.00
6180	EQUIP REPAIR/MAINTENANCE	$ 3,314.00	$ 5,500.00	$5,500.00
	EXPENDITURE-MAINTENANCE	$ 7,561.00	$ 10,500.00	$10,600.00
6330	SOFTWARE MAINTENANCE MAPPING	$ 12,239.00	$ 5,000.00	$5,000.00
6320	SOFTWARE MAINTENANCE FINANCIAL	$ 992.00	$ 1,000.00	$1,000.00
6160	DATA PROCESSING SUPPLIES	$ 11,850.00	$ 12,000.00	$13,000.00
6140	COMPUTER HARDWARE MAINTENANCE	$ 41,400.00	$ 41,500.00	$44,800.00
	EXPENDITURES -DATA PROCESSING	$ 66,481.00	$ 59,500.00	$63,800.00

HOOD COUNTY APPRAISAL DISTRICT

2004 PROPOSED BUDGET

ACCT NUMBER	ACCOUNT NAME	2002 ACTUAL	2003 BUDGET	2004 PROPOSED
6000	SALARIES	$ 472,949.00	$502,000.00	$535,000.00
6040	WORKMENS COMPENSATION	$ 2,198.00	$ 3,000.00	$2,500.00
6030	GROUP HEALTH INSURANCE	$ 75,113.00	$ 87,000.00	$90,000.00
6010	PAYROLL TAXES	$ 40,706.00	$ 43,000.00	$46,000.00
6050	RETIREMENT/PEBSCO	$ 26,770.00	$ 30,000.00	$30,500.00
	EXPENDITURES-SALARIES	$ 617,736.00	$665,000.00	$704,000.00
6350	UTILITIES-ELECTRICITY	$ 5,982.00	$ 7,000.00	$7,000.00
6380	UTILITIES-WATER	$ 657.00	$ 1,500.00	$1,500.00
6360	UTILITIES-SEWER	$ 379.00	$ 800.00	$800.00
6370	UTILITIES-TELEPHONE	$ 5,151.00	$ 5,000.00	$5,500.00
	EXPENDITURES-UTILITIES	$ 12,169.00	$ 14,300.00	$14,800.00
6340	TRAVEL TRAINING & TUITION	$ 6,211.00	$ 9,000.00	$9,000.00
6345	MEMBERSHIP/SUBSCRIPTIONS	$ 2,994.00	$ 3,000.00	$3,850.00
6300	PUBLIC & LEGAL NOTICES	$ 2,838.00	$ 3,000.00	$3,000.00
6070	APPRAISAL REVIEW BOARD	$ 5,543.00	$ 7,500.00	$7,500.00
6060	AUTO ALLOWANCE	$ 30,063.00	$ 30,840.00	$30,840.00
6200	INSURANCE-C/A HONESTY BOND/NTRY	$ 350.00	$ 450.00	$450.00
6220	INSURANCE-PUBLIC EMP CRIME	$ 881.00	$ 900.00	$900.00
6210	INSURANCE-DIRECTORS LIABILITY	$ 2,788.00	$ 3,200.00	$3,200.00
6250	MAPPING PROJECT	$ 1,464.00	$ 1,500.00	$1,500.00
6260	MICROFICHE/IMAGE	$ 1,188.00	$ 1,300.00	$1,300.00
6280	OFFICE SUPPLIES	$ 8,994.00	$ 10,000.00	$10,000.00
6290	POSTAGE	$ 29,923.00	$ 33,000.00	$33,000.00
6270	MISC SUPPLIES	$ 2,456.00	$ 2,500.00	$2,500.00
6150	CONTINGENCY FUND	-	$ 6,500.00	$6,500.00
6130	CAPITAL OUTLAY	$ 42,330.00	$ 5,000.00	$5,000.00
	EXPENDITURES-OTHER	$ 138,023.00	$117,690.00	$118,540.00
	TOTAL EXPENDITURES	$ 890,863.00	$912,140.00	$956,890.00
	*** Total Portion of Budget Allocated to Entities***		$ 923,140.00	

2004 Proposed Salaries of the Hood County Appraisal District

Title / Position	Date of Employment	Present 2003 Salary	Proposed 2004 Salary	Car Allowance
Chief Appraiser	03/16/98	59950	64950	5040
Deputy Chief Appraiser	09/02/81	44950	49950	5040
Administrative Assistant	05/03/93	28730	29567	600
Staff Appraiser	11/09/98	28999	30583	5040
Staff Appraiser	11/03/95	23112	26092	5040
Staff Appraiser	08/24/92	24640	26092	5040
Staff Appraiser	12/03/01	23100	25476	5040
Collections Manager	11/13/84	31401	32337	
Collections Clerk	06/21/01	21008	21644	
Collections Clerk	06/21/01	18928	19564	
Collections Clerk	Part Time	16640	16640	
Data Processing Manager	10/21/81	31759	32707	
Data Processing Clerk	08/17/82	25091	25847	
Data Processing Clerk	11/04/98	19977	20577	
Mapping Manager	04/28/97	25484	28652	
Mapping Clerk	09/02/98	22686	26970	
Mapping Clerk	03/29/99	22044	22944	
Mapping Clerk	04/16/02	17139	18039	

All full time employees receive major medical and dental coverage.
All full time employees receive a 6% retirement benefit from the Appraisal District

June 12, 2003
2004 Budget Allocation
$923,140 / 108,788 = 8.48567856 Cents Per Parcel

50% Parcel Allocation

	2002 Parcel		Cost Per Parcel			
GRANBURY ISD	43,206	X	8.48567857	X	50% =	$183,316.11
LIPAN ISD	3,002	X	8.48567857	X	50% =	$12,737.00
TOLAR ISD	2,545	X	8.48567857	X	50% =	$10,798.03
GRANBURY CITY	4,319	X	8.48567857	X	50% =	$18,324.82
LIPAN CITY	338	X	8.48567857	X	50% =	$1,434.08
TOLAR CITY	392	X	8.48567857	X	50% =	$1,663.19
HOOD COUNTY	46,834	X	8.48567857	X	50% =	$198,709.14
ACTON MUD	8,152	X	8.48567857	X	50% =	$34,587.63
	108,788					**$461,570.00**

50% Levy Allocation

	2002 Levy	Percentage Of Levy		50% of Budget		Levy Allocation
GRANBURY ISD	$33,209,441.17	0.72486082	X	$461,570	=	$334,574.01
LIPAN ISD	$913,190.74	0.01993217	X	$461,570	=	$9,200.09
TOLAR ISD	$1,089,764.62	0.02378624	X	$461,570	=	$10,979.01
GRANBURY CITY	$1,860,518.65	0.04060945	X	$461,570	=	$18,744.10
LIPAN CITY	$32,399.05	0.00070717	X	$461,570	=	$326.41
TOLAR CITY	$56,025.93	0.00122288	X	$461,570	=	$564.44
HOOD COUNTY	$7,729,164.41	0.16870409	X	$461,570	=	$77,868.75
ACTON MUD	$924,416.40	0.02017719	X	$461,570	=	$9,313.19
	$45,814,920.97	**1.00000**				**$461,570.00**

Budget Allocation Comparison

	2003 Budget Allocation	2004 Budget Allocation	Change	%Change
GRANBURY ISD	$486,500.11	$517,890.12	$31,390.01	6.45%
LIPAN ISD	$20,491.31	$21,937.09	$1,445.78	7.06%
TOLAR ISD	$19,060.50	$21,777.04	$2,716.54	14.25%
GRANBURY CITY	$34,575.89	$37,068.93	$2,493.04	7.21%
LIPAN CITY	$1,649.73	$1,760.49	$110.76	6.71%
TOLAR CITY	$2,013.80	$2,227.64	$213.84	10.62%
HOOD COUNTY	$260,196.58	$276,577.88	$16,381.30	6.30%
ACTON MUD	$42,902.08	$43,900.81	$998.73	2.33%
	$867,390.00	$923,140.00	$55,750.00	6.43%

HOOD COUNTY APPRAISAL DISTRICT

2004 PROPOSED BUDGED
ALLOCATED FOR COLLECTIONS

ACCOUNT NUMBER	ACCOUNT NAME	2004 PROPOSED
4040	Granbury ISD	$55,080
4050	Lipan ISD	$2,230
4060	Tolar ISD	$2,497
4010	City of Granbury	$3,726
4020	City of Lipan	$178
4030	City of Tolar	$209
4070	Hood County	$30,146
4000	Acton MUD	$5,034
4120	Interest All Accounts	$20,000
	TOTAL REVENUE	$119,100
6110	Audit Services	$4,800
6310	Software Maint Collections	$9,600
6340	Travel, Training & Tuition	$1,000
6300	Public & Legal Notices	$2,500
6200	C/A Honesty Bond/Notary	$500
6220	Public Employees Crime	$800
6000	Salaries	$60,000
6040	Workmens Compensation	$300
6030	Group Health Insurance	$10,200
6025	Unemployment Compensation	$300
6010	FICA/Medicare Tax	$4,600
6050	Retirement/NACO	$3,500
6280	Office Supplies	$3,000
6290	Postage	$18,000
	TOTAL	$119,100

The total amount for collections is included in the total Appraisal District budget. No additional money will be required from the taxing entities to pay for collection services.