Regular

Tuesday, May 6, 2003 6:00 PM
Granbury ISD Board Room, 600 West Pearl St., Granbury, TX 76048, W Pearl St, Granbury, TX 76048

1. **Call to Order at 6:00 p.m.**
2. **Convene in closed session**
   a. Appointments, leaves and resignations - Chaptger 551.074
   b. Consider Level II grievance hearing - Mr. Dale Taylor - Chapter 551.074
   c. Consultation with the Board's attorney - Chapter 551.071
3. **Reconvene in open session at 7:00 p.m.**
4. **Invocation**
5. **Pledge**
6. **Superintendent's report - Goals 2, 4, 7**
   a. Student recognition
   b. Swimming pool update
   c. Ed Soft report
   d. Financial statements for period ending 3/31/03
   e. Investment report for period ending March 31, 2003
   f. Custodial annual report
   g. Board meeting calendar for 2003 - 2004
7. **Public comments/audience participation**
8. **Board Members special reports**
9. **Consent agenda - Goals 3,4**
   a. Minutes of the April 7, 2003 regular board meeting
   b. Consider budget amendments
   c. Consider GED fees
   d. Review updated (LEGAL) policies and acton on LOCAL polices BE, BJCC, CCA, CDA, DBA, DH, DK, DP, EIA, EIAB, EIE, FDC, FDD, FDF, FEA, FEB, FEC, FEE, and FL
10. **Personnel**
    a. Consider appointments, leaves, and resignations - Goal 7
    b. Consider Level III grievance hearing - Mr. Dale Taylor
11. **Canvas May 3, 2003 board election**
12. **Administer Oath of Office to newly elected trustees**
13. **Elect board officers for 2003-2004**
14. **Adjourn Meeting**

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 6, 2003
For: Information

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: April 28, 2003
RE: 3/31/03 Financial Statements

SUMMARY:

Attached are the financial statements for the period ended March 31, 2003 for the general operating fund.

The statements for the period ended March 31, 2003 include only those transactions that occurred between the period of September 1, 2002 and March 31, 2003. Revenue collected to date equal 83.18% of the budgeted amount compared to 74.97% last year. Expenditures to date represent 56.28% of the budget compared to 54.60% last year.

Respectfully submitted,

Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Sharay Boynton
Emmett Whitefield

Date Submitted: April 28, 2003

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED MARCH 31, 2003

	ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT
REVENUES				
5700 LOCAL SOURCES	28,869,167	26,355,381	2,513,786	91.29%
5800 STATE SOURCES	9,458,896	5,537,949	3,920,947	58.55%
5900 FEDERAL SOURCES	150,000	111,259	38,741	74.17%
TOTAL REVENUES	**38,478,063**	**32,004,590**	**6,473,474**	**83.18%**
EXPENDITURES				
6100 PAYROLL COSTS	31,031,222	16,858,084	14,173,138	54.33%
6200 PROFESSIONAL & CONTRACTED SERVICES	3,482,577	2,014,792	1,467,785	57.85%
6300 SUPPLIES/MATERIALS	2,118,429	1,248,285	870,144	58.93%
6400 OTHER OPERATING	978,095	683,568	294,526	69.89%
6500 DEBT SERVICE	0	0	0	#DIV/0!
6600 CAPITAL OUTLAY	1,953,572	1,460,000	493,572	74.73%
TOTAL EXPENDITURES	**39,563,896**	**22,264,731**	**17,299,166**	**56.28%**
OTHER SOURCES AND USES				
7900 OTHER RESOURCES	0	0	0	0.00%
8900 OTHER USES	0	0	0	0.00%
OTHER SOURCES(USES)	**0**	**0**	**0**	**0.00%**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	**(1,085,833)**	**9,739,859**	**(10,825,693)**	

GRANBURY INDEPENDENT SCHOOL DISTRICT
GENERAL OPERATING FUND - SORTED BY FUNCTION CODE
INTERIM STATEMENT OF REVENUES AND EXPENDITURES
FOR THE PERIOD ENDED MARCH 31, 2003

		ANNUAL BUDGET	YTD ACTUAL	REMAINING BALANCE	YTD PERCENT	PRIOR YTD PERCENT
REVENUES						
5700	LOCAL					
	PROPERTY TAXES	27,900,000	25,888,051	2,011,949	92.79%	94.40%
	INVESTMENT INCOME	350,000	157,460	192,540	44.99%	28.40%
	OTHER LOCAL INCOME	619,167	309,870	309,297	50.05%	74.99%
5800	STATE					
	STATE FUNDING	9,458,896	5,537,949	3,920,947	58.55%	30.93%
5900	FEDERAL					
	FEDERAL PROJECTS	150,000	111,259	38,741	74.17%	84.11%
	TOTAL REVENUES	**38,478,063**	**32,004,589**	**6,473,473**	**83.18%**	**74.97%**
EXPENDITURES						
11	INSTRUCTION	21,977,796	12,002,102	9,975,693	54.61%	55.55%
12	INSTRUCTIONAL RESOURCES & MEDIA	1,474,198	908,898	565,300	61.65%	57.56%
13	CURRICULUM & STAFF DEVELOPMENT	483,243	245,615	237,628	50.83%	41.66%
21	INSTRUCTIONAL LEADERSHIP	472,722	175,398	297,325	37.10%	70.76%
23	SCHOOL LEADERSHIP	2,269,306	1,254,672	1,014,633	55.29%	56.09%
31	GUIDANCE/COUNSELING	1,242,187	708,641	533,546	57.05%	52.65%
33	HEALTH SERVICES	306,032	165,693	140,338	54.14%	56.60%
34	TRANSPORTATION	1,826,707	1,351,142	475,565	73.97%	64.48%
36	CO-CURRICULAR/EXTRACURRICULAR	1,381,471	818,936	562,534	59.28%	61.04%
41	GENERAL ADMINISTRATION	1,858,731	1,119,356	739,375	60.22%	50.36%
51	PLANT MAINTENANCE	5,390,173	2,902,888	2,487,286	53.86%	47.83%
52	SECURITY & MONITORING SERVICES	114,601	79,718	34,884	69.56%	46.14%
53	DATA PROCESSING	56,000	37,242	18,758	66.50%	79.35%
61	COMMUNITY EDUCATION	155,935	70,788	85,147	45.40%	31.73%
71	DEBT SERVICE	0	0	0	#DIV/0!	
81	FACILITIES CONSTRUCTION & ACQUISITION	554,794	423,641	131,153	76.36%	13.78%
93	PAYMENTS TO FISCAL AGENT					
	TOTAL EXPENDITURES	**39,563,896**	**22,264,731**	**17,299,166**	**56.28%**	**54.60%**
	OTHER SOURCES (USES)	0	0	0	0.00%	0.00%
	EXCESS (DEFICIENCY) OF REVENUE OVER EXPENDITURES	**(1,085,833)**	**9,739,859**	**(10,825,693)**		

181

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199

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199

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GRANBURY
INDEPENDENT SCHOOL DISTRICT

Sharay Boynton
Executive
Director of Finance

600 W Bridge Street • Granbury, Texas 76048 • Phone (817) 408-4015 • Fax (817) 408-4033
sharay_boynton@granbury.k12.tx.us

April 28, 2003

Granbury Independent School District Board of Trustees:

The Public Funds Investment Act (Texas Government Code Chapter 2256, Subchapter A) requires the investment officer of each local government to submit to its governing body a report, not less than quarterly, of investment transactions.

The **Portfolio Summary Report** identifies all areas that are required to be reported to the governing body. The report summarized the information for all three groups of funds that the District invests funds. The report shows that all three funds are being invested at a higher rate than the average benchmark yield. The benchmark used is the 90-day T-Bill.

The total book value of investments held by the District on March 31, 2003 was $30,080,719. The General Fund holds the majority of the investments.

The District invested in the pools during the last quarter. At this time, the pools are generating a larger yield than that of Texas Term and the Treasuries and Agencies. At such a time as the yield is higher for Texas Term or the Treasuries and Agencies, funds will be reallocated to take advantage of the higher yield. Throughout most of last quarter, TEXPOOL maintained a higher yield than both Logic and TASB-Lone Star. TexasTERM yield saw a decrease in this last quarter and the fact that funds have to be tied up for a time period, reducing liquidity, did not allow for TexasTERM to be an option.

Funds are invested to yield the highest return and security at the time of investment or withdrawal. Graphs showing the percentage breakdown of investments are attached for your review.

The information presented above and the attached are submitted to you as the quarterly report of investment transactions for Granbury Independent School District.

William Harris
Superintendent

Sharay S. Boynton, CPA
Executive Director of Finance

PORTFOLIO SUMMARY REPORT
PERIOD ENDING 03/31/02

GRANBURY ISD – GENERAL OPERATING INVESTMENT FUNDS

Beginning Book Value	$22,209,527
Beginning Market Value	$22,209,527
WAM at Beginning of Period	1 Days
Change to Market Value	$ 0
Ending Book Value	$22,209,527
Ending Market Value	$22,209,527
Gain/Loss	$ 0
WAM at Ending Date	1 Days
Period Yield to Maturity	1.33%
Period Average Benchmark Yield	1.17%

GRANBURY ISD – DEBT SERVICE INVESTMENT FUNDS

Beginning Book Value	$ 5,885,907
Beginning Market Value	$ 5,885,907
WAM at Beginning of Period	1 Days
Change to Market Value	$ 0
Ending Book Value	$ 5,885,907
Ending Market Value	$ 5,885,907
Gain/Loss	$ 0
WAM at Ending Date	1 Days
Period Yield to Maturity	1.34%
Period Average Benchmark Yield	1.17%

GRANBURY ISD – BUILDING FUND INVESTMENT FUNDS

Beginning Book Value	$1,985,285
Beginning Market Value	$1,985,285
WAM at Beginning of Period	1.0 Days
Change to Market Value	$ 0
Ending Book Value	$1,985,285
Ending Market Value	$1,985,285
Gain/Loss	$ 0
WAM at Ending Date	1.0 Days
Period Yield to Maturity	1.30%
Period Average Benchmark Yield	1.17%

Prepared by: Finance Director _____

Superintendent _____

Board of Trustees
Schedule of Regular Meetings
2003 - 2004

DRAFT

June 2003

S	M	T	W	T	F	S
1	2	3	4		6	7
8	9	10		12	13	14
15		17	18	19	20	21
22	23	24	25	26	27	28
29						

July 2003

S	M	T	W	T	F	S
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20		22	23	24	25	26
27			30			

August 2003

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24		26	27	28	29	30
31						

September 2003

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28	29	30				

October 2003

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26		28	29		31	

November 2003

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23	24	25				29
30						

December 2003

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14		16	17	18	19	20
21						27
28						

January 2004

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25	26	27	28		30	31

February 2004

S	M	T	W	T	F	S
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March 2004

S	M	T	W	T	F	S
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7		9	10	11	12	13
14						20
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28	29	30				

April 2004

S	M	T	W	T	F	S
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25	26	27		29	30	

May 2004

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16		18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2004

S	M	T	W	T	F	S
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6	7	8		10	11	12
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20	21	22	23	24	25	26
27	28	29	30			

Board Meeting Date

Agenda Items Due to Superintendent' s Office

Board Books to Board of Trustees

Holiday

Student Holiday

Bad Weather Day/Holiday

Budget Worskhop

4/12/2002



GRANBURY ISD
BOARD OF TRUSTEES
OFFICIAL REGULAR MEETING
MINUTES
April 7, 2003

The Board of Trustees of the Granbury Independent School District convened in an official **REGULAR** meeting on Monday, April 7, 2003 at 5:00 p.m. in the Board Room of the Administration Building, 600 West Pearl St., Granbury, Texas

Presiding Officer..... Mark Graves

Board Members Present

Micky Shearon
Jerry Campbell
John Lowe
Brad Johnson
Patrick Steenberge (arrived at 5:40 p.m.)
Charlie Cloud (arrived at 5:30 p.m.)

School Officials Present

William Harris, Superintendent
Jan VanDorn, Assistant Superintendent
Dale Taylor, Assistant Superintendent
Sharay Boynton, Executive Director of Finance
Troy Green, Executive Director of Human Resource
Martin Yarborough, Executive Director of Technology
Judy Duncan, Recording Secretary

Others Present

School Employees
Media
Community Members

Meeting Called to Order

Vice President, Mark Graves, called the meeting to order at 5:05 p.m.

Convened in Closed Session

The Board of Trustees convened in closed session at 5:06 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.072 – purchase, exchange, lease or value of real property and 551.071 – private consultation with the Board's attorney.

Reconvened in Open Session

The Board reconvened in open session at 6:01 p.m.

Jerry Campbell led the invocation and Charlie Cloud led the pledge.

Superintendent's Report

Superintendent Harris recognized Granbury students receiving awards from the Texas Women's University Regional Science Fair and the Fort Worth Regional Science Fair. Students being recognized were BreAnne Daly, Peter Mueller, Rachael Rodgers, Lindsey Mueller, Martin Caraway, Kristen Raffa, Jennifer Coppock, Brent Johnson, Brooke Murphy, Marianna Pages, Anna Mueller, Katie Downey, Eric Mueller and James Erkes. Teacher, Cynthia Pigg from AMS was also recognized.

Swimming pool update – Superintendent Harris reported that he met with the City Manager, Harold Sandel regarding the school district and the city working together to make the city pool a year-round use pool. Harris stated that the city is very interested in working with the school district and he will begin looking at pricing and will update the board at the May 6, 2003 board meeting.

Update 69 – The board was presented an overview of Update 69 for their review and this will be an action item at the May 6, 2003 board meeting

Financial statements – The board received copies of the financial statements for the period ending 2/28/03 for their review. This was an information item only and no action was taken.

Convened in Closed Session

The Board of Trustees convened in closed session at 6:16 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and 551.071 – private consultation with the Board's attorney.

Reconvened in Open Session

The board reconvened in open session at 7:25 p.m.

Mr. Matt Boles from Dain Rauscher presented the board with a report on the preliminary tax rate impact analysis. Mr. Boles presented a review of the 1999 bond program, the current market review, outstanding unlimited tax debt service, the preliminary tax rate impact of a new bond program and the preliminary bond election timeline. This was information only and no action was taken.

Public Comments

Mr. James Winquist addressed the board regarding his opinion of the loss of GISD employees over the last few years.

Board Members Special Reports

Jerry Campbell stated that he was open for any suggestions from the public on ways that the district can reduce the budget and maintain the current tax rate.

Jerry Campbell thanked Terry Slemmons, Larry Gehrke and William Harris for their assistance and willingness to help provide school buses to transport residents at the Granbury Care Center when a fire broke out at the center.

Mark Graves recognized the Granbury High School One Act Play that has advanced from Area to Regional.

Mark Graves requested an update on the current groups of students that have trips planned for travel within the state, outside the state and outside the United States. Granbury High School principal, Bob Small stated that the choir trip scheduled for this summer to Austria would be postponed until the following summer. All money will be returned, minus the $250.00 deposit. The band trip to Cozumel will continue at this time. Any cancellations made prior to May 7, 2003 will result in a cancellation fee of $250.00 and any cancellations after May 7 will be 100% non-refundable. Ms. Brenda Daskam will be taking a group of students to France this summer, which is not a school-sponsored trip. Cancellations for this trip can be made up until May 15 with a $95.00 cancellation fee. A final decision of travel will be made closer to the May 15 deadline, however, at this time, Ms. Daskam still intends on traveling.

A motion was made by John Lowe and seconded by Jerry Campbell to approve the consent agenda items "a" – "h" as presented. Superintendent Harris noted that the sale of school buses would change from 9 buses to two buses, #9 and #62. **MOTION CARRIED** Yes 6 – Noe 0 The consent agenda items approved were (a) minutes of the March 10, 2003 regular board meeting (b) budget amendments (c) [1] instructional supplies – career & tech renewal [2] renewal science supplies [3] office supplies annual contract CSP renewal [4] instructional supplies renewal [5] physical education supplies renewal [6] athletic supplies bid – volleyball section [7] athletic supplies bid –football section (d) STARS attendance waiver (e) bus sale (f) high school summer school proposal (g) EIE (LOCAL) policy (h) out of district tuition rate of $3,470.00 for the 2003-04 school year.

A motion was made by John Lowe and seconded by Patrick Steenberge to approve the Granbury High School multi-purpose pavilion guaranteed maximum price as presented. **MOTION CARRIED** Yes 6 – Noe

Superintendent Harris updated the board regarding the review of creating a 9th grade campus and consolidating the 7th and 8th grade students in once campus. Harris stated that he would not recommend the reconfiguration of the middle school campuses at this time. Harris also stated that the district is involved in a facility study at this time and recommendations will be coming to the board from this study.

A motion was made by Jerry Campbell and seconded by Mark Graves to approve Snow, Garret & Company as the external auditors for the fiscal year ended August 31, 2003 as presented. **MOTION CARRIED** Yes 6 – Noe 0

A motion was made by John Lowe and seconded by Mark Graves to approve the required special report on applying agreed-upon procedures for student records for the 2001-02 school year as presented. **MOTION CARRIED** Yes 6 – Noe 0

A motion was made by John Lowe and seconded by Patrick Steenberge to approve the ARAMARK Food Service Management Contract – renewal as presented. **MOTION CARRIED** Yes 5 – Noe 1 - Jerry Campbell voted against

A motion was made by John Lowe and seconded by Jerry Campbell to change board elections from a plurality vote to a majority vote. **MOTION CARRIED** Yes 4 – Noe 2 - Patrick Steenberge and Brad Johnson voted against.

Convened in Closed Session

The Board of Trustees convened in closed session at 8:42 p.m. under the Texas Open Meetings Act, Texas Government Codes, Chapter 551.074 - personnel matters and Chapter 551.071 – private consultation with the Board's attorney.

The following addressed the board in closed session regarding personnel issues: Eileen Cate, Leta Andrews, Barbara Herrington and Melinda Ray.

Reconvened in Open Session

The Board reconvened in open session at 9:49 p.m.

Personnel

A motion was made by Mark Graves and seconded by John Lowe to approve the one-year probationary contracts for the 2003-04 school year to the employees listed. **MOTION CARRIED** Yes 6 – Noe 0.

A motion was made by John Lowe and seconded by Patrick Steenberge to approve the one-year term contracts for the 2003-04 school year to the employees listed and to employ Mike Lebby and Terry Slemmons under a 2 year term contract from 2003-05. **MOTION CARRIED** Yes 6 – Noe 0

Board President Charlie Cloud announced that the Level III grievance brought by Dale Taylor will be placed on the May 6, 2003 board agenda.

Adjournment

There being no further business, the meeting was adjourned at 9:50 p.m.

Charlie Cloud, President

Micky Shearon, Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 6, 2003
For: Approval

TO: Mr. William Harris, Superintendent

FROM: Sharay Boynton, Finance Director
DATE: April 28, 2003
RE: Budget Amendments

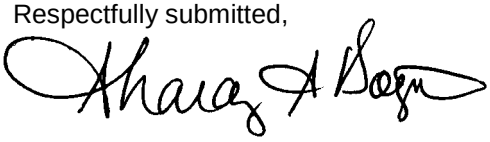
SUMMARY:

Attached are budget amendments that are for Board approval.

RECOMMENDATION:

I recommend the Board approve the amendments.

Respectfully submitted,



Sharay S. Boynton
Executive Director of Finance

Staff Person Responsible: Emmett Whitefield
Date Submitted: April 28, 2003

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Ms. Carolyn Horton, Originator
This Amendment recognizes funds in the amount of $136 allocated to function 11. These funds are generated within the Campus Fund and will be used to purchase awards.

Fund 199, Ms. Nancy Alana, Originator
This Amendment recognizes donated funds in the amount of $625 allocated to function 11. These funds have been donated by a parent, to be used for the 2nd grade field trip.

Fund 199, Mr. John Shreve, Originator
This Amendment recognizes donated funds in the amount of $250 allocated to function 11. These funds have been donated by a local business group and will be used to purchase awards on the STARS Campus.

Fund 199, Ms. Heather Allen, Originator
This Amendment recognizes donated funds in the amount of $500 allocated to function 11. These funds are donated by Walmart as an environmental grant donation and will be used to purchase additional supplies within the campus fund.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $9,410 allocated to function 51. These funds are generated from insurance proceeds from CEI Roofing – Crossland Gym floor.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $609 allocated to function 34. These funds are generated from insurance proceeds from an accident dated 2/21/03.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $1,917 allocated to function 12. These funds are generated from the Spring Book Fair at Mambrino and will be used to purchase additional Library Books and Media.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $9,880 allocated to function 31. These funds are generated from students charged for AP testing and will be used to purchase additional testing supplies.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $75 allocated to function 12. These funds are generated from the use of the Library Copier and will be used to purchase additional Library Books and Media.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes donated funds in the amount of $75 allocated to function 12. These funds are donated in memory and will be used to purchase memorial books for the Library at GHS.

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $30 allocated to function 11. These funds are generated from instrument rental and will be used for instrument repair.

BUDGET AMENDMENTS RECOGNIZING DONATED & MISCELLANEOUS REVENUES

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $2,100 allocated to function 36. These funds are generated from students and will be used for travel expenses during the G/T History Spring Field Trip.

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $242 allocated to function 12. These funds are generated from book fines and will be used to purchase additional Library Books and Media.

BUDGET AMENDMENTS RECOGNIZING FUNCTION TO FUNCTION TRANSACTION

Fund 199, Mr. Bobby Mabery, Originator
This Amendment recognizes funds in the amount of $1,370 allocated from function 11 to function 13. These funds are being transferred from maintenance and repair to G/T employee travel. This amendment is being transferred to provide travel for the G/T Language Arts and G/T Science teachers.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $6,000 allocated from function 11 to function 51. These funds are being transferred from furniture to contracted services for the installation of science fans.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $58 allocated from function 31 to function 51. These funds are being transferred from maintenance and repair to contracted services to complete the installation of science fans.

Fund 181 & 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $2,103 allocated from fund 181, function 52 to fund 199, function 36. These funds are being transferred from fund 181 to fund 199 to provide funds for the UIL and OAP state meets.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $200 allocated from function 13, $500 from function 23, $1,876, and $2,000 from function 12 to function 36. This amendment also recognizes funds in the amount of $1,000 allocated from function 12 to function 11. These funds are being transferred to provide travel for UIL and OAP state meets and other expenses related to Graduation.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $1,000 allocated from function 13 to function 11. These funds are being transferred from CATE employee travel to student travel.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $1,805 allocated from function 31 to function 23. These funds are being transferred to purchase a new fax machine.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $1,010 allocated from function 33 to function 11. These funds are being transferred for graduation expenses.

Fund 199, Mr. Bob Small, Originator
This Amendment recognizes funds in the amount of $1,000 allocated from function 13 to function 11. These funds are being transferred from CATE employee travel to CATE supplies for year end expenditures.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $612 allocated from function 11 to function 13. These funds are being transferred to employee travel for attendance to the Kagan Workshop.

Fund 199, Ms. Rebecca Johnson, Originator
This Amendment recognizes funds in the amount of $750 allocated from function 11 to function 51. These funds are being transferred for installation of stage steps.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $2,500 allocated from function 41 to function 23. These funds are being transferred for the purchase of a new computer for the GMS Principal.

Fund 199, Ms. Sharay Boynton, Originator
This Amendment recognizes funds in the amount of $1,102 allocated from function 12 to function 34. These funds are being transferred from technology funds for the purchase of Edulog Computer.

Fund 199, Mr. Martin Yarborough, Originator
This Amendment recognizes funds in the amount of $412 allocated from function 12 to function 51. These funds are being transferred to cover telephone expenses in the technology department.

Fund 181 & 199, Mr. Martin Yarborough, Originator
This Amendment recognizes funds in the amount of $1,037 allocated from fund 199, function 12 to fund 181, function 36. These funds are being transferred to purchase a new printer for the AMS Band.

Fund 199, Mr. Martin Yarborough, Originator
This Amendment recognizes funds in the amount of $350 allocated from function 12 to function 11. These funds are being transferred to allow the purchase new computer for the GHS band.

Fund 199, Mr. Martin Yarborough, Originator
This Amendment recognizes funds in the amount of $8,806 allocated from function 51 to function 12. These funds are being transferred to allow the purchase of additional technology equipment.

Fund 199, Ms. Heather Allen, Originator
This Amendment recognizes funds in the amount of $2,555 allocated from function 11 to function 13. These funds are being transferred to allow for additional staff development.

Fund 199, Ms. Nancy Alana, Originator
This Amendment recognizes funds in the amount of $102 allocated from function 23 to function 51. These funds are being transferred to building supplies for the construction of shelves in the main office file room.

Fund 199, Mr. Roger Morgan, Originator
This Amendment recognizes funds in the amount of $100 allocated from function 11 to function 23. These funds are being transferred within the campus fund for the end of year luncheon.

Fund 411, Mr. Ralph Purget, Originator
This Amendment recognizes funds in the amount of $1,958 allocated from function 11 to function 12. These funds are being transferred for the purchase of technology equipment at AES.

GRANBURY
INDEPENDENT SCHOOL DISTRICT

William Harris
Superintendent

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**05/06/03**
Action:	**Approval/Information**

SUMMARY:

A copy of Update 69 (LEGAL) and (LOCAL) was presented to the board for review at the April 7, 2003 board meeting. Board action on Localized policies within Update 69 must occur within an open meeting of the Board.

RECOMMENDATION:

I recommended that the board add, revise, or delete (LOCAL) policies as recommended by TASB Policy Service and according to the INSTRUCTIONS sheet for TASB Localized Policy Manual Update 69.

Respectfully submitted,

William Harris
Superintendent

Staff Persons Responsible:

Judy Duncan

Date Submitted: 04/30/03

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GRANBURY INDEPENDENT SCHOOL DISTRICT
CANVASS TRUSTEE ELECTION RETURNS
AND
DECLARE RESULTS OF ELECTION

The Administration recommends that the Board authorize the President to certify the summary of Precinct Returns and declare:

The election results as follows:

Position 3 – Number of votes received:

Paul R Kempf _____

Gene Ellis _____

_____ as duly elected Trustee to serve the full term of Board of Trustee of the
Position 3 Granbury Independent School District for the term of May 2003 – 2006

Position 4 – Number of votes received:

Brian Conditt _____

Kimberly Singleton_____

Chris Whitsitt_____

_____ as duly elected Trustee to serve the full term of Board of Trustee of the
Position 4 Granbury Independent School District for the term of May 2003 - 2006

ADMINISTER OATH OF OFFICE
AND
ISSUE CERTICATES OF ELECTION
AND
ELECT BOARD OFFICERS

President Charlie Cloud will call Judy Duncan, Notary Public, to administer Oath of Office to newly elected Trustees

ELECTION OF BOARD OFFICERS FOR 2003-2004

(President, Vice-President and Secretary)

President, Charlie Cloud, should announce that nominations for President are now in order. Any member of the Board may nominate another for this office.

If only one nomination is received, President, Charlie Cloud, should call for a vote of the Board for that individual "All in favor of _____, please signify by raising your right hand." "All opposed, indicate by like sign." Abstention should be noted.

Reminder: When only one nomination is received, the nominee must receive a majority vote from the Trustees who are present and voting. (Plurality of those present and voting).

If two or more names are received, President Charlie Cloud should call for a vote of the Board for each nominee individually by stating,

"Those in favor of _____, please signify by raising your right hand".
"Those in favor of _____, please signify by raising your right hand".

Reminder: If more than one nomination is received, the Trustee receiving the most votes will be declared the winner. Board Policy BDA (LOCAL) states, "Officers shall be elected by plurality of the members present and voting."

Example #1 – Two nominations made with Candidate A receiving 4 votes and Candidate B receiving 3 votes. Candidate A declared winner.
Example #2 – Two nominations made with Candidate A receiving 3 votes and Candidate B receiving 3 votes and one abstention. No winner, call for other nominations.
Example #3 – Three nominations made with Candidate A receiving 3 votes, Candidate B receiving 2 votes and Candidate C receiving 2 votes. Candidate A declared winner.

Following election of a Board President, that person should assume the duties of the office and call for nominations for Vice-President and Secretary.