Public Meeting

Monday, May 15, 2023 5:00 PM
Granbury ISD Board Room, 217 N. Jones St., Granbury, Texas 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in Closed Session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Section 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
1. Staff Recommendations
3. **Reconvene in Open Session - 6:00 PM**
4. **Moment of Silence/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Achievement Spotlight**
   a. 2022-2023 GHS Valedictorian Alexa Mueller and Salutatorian Spencer Burnfield
   b. Granbury High School UIL Teams
   c. GHS Student Tristen Pool for Science and Engineering
   d. GHS Culinary BBQ Teams
   e. GHS Track & Field Athletes: Regional Champions Kassidy Kirkpatrick and Miller Schenewark
   GHS Track & Field Athlete Bryan Hailey - new school record in the 3200m event
   f. GHS Powerlifting State Qualifiers Brayden Olthoff and Enrique Sanchez
7. **Superintendent's Report**
8. **Open Forum / Public Comments**
   Patrons who have duly registered per policy BED (LOCAL) may address the board regarding matters of concern/interest to the district. The board may not act upon any matter that is not listed under the action item portion of the agenda.
9. **Consider Action on Items Discussed In Closed Session**
   a. Consider Staff Recommendations
10. **Consider Consent Agenda Items**
    a. Consider Approval of the Meeting Minutes from the April 24, 2023 Board Meeting.
    b. Consider moving the June 19, 2023 Regular Board Meeting to June 12, 2023.
    c. Consider Approval of the salary pay schedules for the 2023-2024 school year.
    d. Consider Approval of Out of State Travel Request for Roberson Early Learning Academy
    e. Consider Budget Amendments
    f. Consider purchase of a Child Nutrition Minivan through our Buyboard contract
11. **Discussion/Action**
    a. Consider Approval of the CEP Child Nutrition program for the 2023-2024 school year.
    b. Consider Approval to provide Weatherford College with a Notice of Intent to dissolve dual credit agreement and take action on Approval of a Dual Credit partnership with Tarrant County College
    c. Consideration and possible action regarding the annual review of local

board policy

12. **Reports**

a. 2022-2023 GISD Athletic Report

b. Financial Statements for the Period Ending April 30, 2023

c. Cash Flow Statements for the Period Ending April 30, 2023

13. **Adjourn**

Regular Meeting Minutes of the
Granbury ISD Board of Trustees Meeting
Monday, April 24, 2023, 5:00 P.M.

A regular meeting of the Granbury ISD Board of Trustees was held Monday, April 24, 2023, beginning at 5:00pm in the Granbury ISD Board Room located at 217 N. Jones St., Granbury, Texas 76048.

Presiding Officer……Dr. Barbara Herrington, President

Board Members Present
Mike Moore
Barbara Townsend
Karen Lowery
Billy Wimberly
Courtney Gore

Board Members Absent
Melanie Graft

School Officials Present
Dr. Jeremy K. Glenn, Superintendent
Tammy Clark, Assistant Superintendent
Wes Jones, Director of Human Resources
Lissa Oliver, Director of Communication
Jimmy Dawson, Assistant Superintendent
Emmett Whitefield, Chief Financial Officer
Brent Wilson, Director of Technology
Amy Whiteley, Child Nutrition Director

Others Present
District Employees
Community Members

Call to Order - 5:00PM - GISD Board Room
President Dr. Barbara Herrington called the meeting to order at 5:00pm and noted that a quorum of board members was present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551.

Convene in Closed Session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.
The Board convened in closed session at 5:01pm under the Texas Open Meetings Act, Chapter 551.074 deliberate the appointment, employment, evaluation, reassignment or dismissal of a public officer or employee and 551.076-deliberations regarding security devices or security audits.

Reconvene in Open Session
President Barbara Herrington reconvened in open session at 6:00pm.

Moment of Silence/Invocation
Invocation was led by Board Trustee Courtney Gore.

Pledge - U.S. Flag
The U.S. Pledge were led by Board Trustee Barbara Townsend.

Pledge -Texas Flag
The Texas State Pledge were led by Steam Academy at Mambrino fifth grader Harper Fox 5th.

Achievement Spotlight

Reese Palmer (GMS), Kirzln Van Patten (GHS), Ashton Arlington (GHS) and Patricia Ann Jones, GISD Employee, were recognized for personal achievements by the Granbury Masonic Lodge No. 392. Julia Pannell and Rene Jackson recognized the following Memorial Day Essay contest campus winners: Sophia Olvera (AES), Ariana Tribble (Baccus), Dara Peterson (Brawner), Marin Kramer (Oak Woods) and Harper Fox (Steam Academy). AVID District Director Jason Shahan introduced middle school and high school AVID students who spoke on the many AVID opportunities. Community member and AVID tutor Coach Bradley addressed the Board adding to the many AVID pros for students. GHS Swimming State finalists, Mylie Erezo, Tyler Guidry, Ryan Solisz, Jordan Buchanan and Braxton Heffernan, were introduced for their athletic achievements by Coach Overton

Superintendent's Report

Dr. Glenn's report highlighted current student and staff accomplishments and current events in the Granbury community, including but not limited to athletic events and GHS UIL Academics. Dr. Glenn mentioned the mutually beneficial community relationships GISD shares with area law enforcement entities that has proven to be invaluable in recent weeks. Dr. Glenn introduced Mayor Jim Jarrett who spoke on current legislation affecting our community, specifically HB 2127 and SB 369.

Open Forum / Public Comments

The following individuals addressed the Board: Brian Bondy, Carolyn Green, Jennifer Bloodworth, Jerry Doherty, Jodie Gelker, Greg Harrell, and Monica Brown.

Consider Action on Items Discussed in Closed Session

A motion was made to approve staff recommendations, teacher contracts, renewals, and resignations, as presented. This motion, made by Karen Lowery and seconded by Mike Moore passed 6-0, Board Member M. Graft was absent.

Consider Consent Agenda Items

Board Member Barbara Townsend pulled out Item 10i. Budget Amendments. All other Consent Agenda items were put to a vote. A motion was made to approve the following Consent Agenda items as presented: 1. Approve Meeting Minutes of March 22, 2023, 2. Approve Meeting Minutes of March 27, 2023, 3. Approve Meeting Minutes of April 10, 2023, 4. Approve Meeting Minutes of April 12, 2023, 5. Consider Revision to the 2022-2023 School Calendar to make the last day of school, May 25, 2023, an early release day, 6. Consider GHS Out of State Travel Requests, 7. Consider Approval of the GISD Board Meeting Schedule for 2023-2024, 8. Approve the MOU with Tarleton State University for a Dual Enrollment Animal Science Course, 9. Consider purchase of a Child Nutrition Suburban through Buyboard Contract, 10. Consider a Resolution of the Somervell County Appraisal District amending the 2023 Budget to provide needed litigation funds. This motion was made by Courtney Gore and seconded by Billy Wimberly; the motion passed 6-0. Vice President Townsend recognized all community donations received for GISD students totaling $55,093. Item 10i. Consider Budget Amendments was considered. Barbara Townsend made a motion to approve, and Mike Moore seconded. The item passed 6-0. M. Graft was absent.

Action Items

Approve Adoption of NIMS (National Incident Management System) guidelines

Mr. Wade Clark and Mr. Jon Mueller, Director and Asst. Director of Security presented the NIMS information. A present date for formal adoption of guidelines is necessary to satisfy the state requirement.

A motion was made by Barbara Townsend and seconded by Courtney Gore to approve; the vote passed 6-0. M. Graft was absent.

Consider Approval of purchase of 2000 Chromebooks under CSP# 2023-03
Chief Financial Officer Emmett Whitefield presented the recommendation to purchase chrome books. Billy Wimberly made the motion to approve the purchase as presented and Courtney Gore seconded the motion. The motion passed 6-0, M. Graft was absent.

Consider Approval of purchase of Staff Standard Laptops under CSP# 2023-04
Chief Financial Officer Emmett Whitefield presented the recommendation to purchase the laptops. Mike Moore made the motion to approve the purchase as presented and Barbara Townsend seconded the motion. The motion passed 6-0, M. Graft was absent.

Consider Approval of purchase of Kitchen Equipment for CN under CSP# 2023-26
Chief Financial Officer Emmett Whitefield presented the recommendation to purchase the kitchen equipment. Director Amy Whiteley answered questions regarding longevity and overall percentage of kitchen equipment districtwide. Barbara Townsend made the motion to approve the purchase as presented and Karen Lowery seconded the motion. The motion passed 6-0, M. Graft was absent.

Consider Approval of purchase of Security Window Film through Buyboard
Chief Financial Officer Emmett Whitefield presented the recommendation to purchase the security window film. Director Wade Clark and CFO Whitefield answered specific questions regarding the Security Window Film. Billy Wimberly made the motion to approve the security window film as recommended and Courtney Gore seconded the motion. The motion passed 6-0, M. Graft was absent.

Consider Approval of the purchase and installation of a CTE Greenhouse
Chief Financial Officer Emmett Whitefield presented the recommendation. Courtney Gore made the motion to approve the item as presented and Barbara Townsend seconded the motion. The motion passed 6-0, M. Graft was absent.

Consider Approval of the purchase of Capturing Kids Hearts Professional Development
Director of Curriculum, Stacie Brown presented the item and recommendation. Courtney Gore made the motion to approve the agenda item as presented and Barbara Townsend seconded the motion. The motion passed 6-0, M. Graft was absent.

Reports
Book Discussion
Board Member Karen Lowery presented the agenda item for discussion. Mrs. Lowery opened discussion on HB 3979 and posed questions to the other Trustees. There was discussion between Superintendent Glenn and the fellow Trustees in attendance. No action was taken.

Community Eligibility Provision (CEP) Report
Amy Whiteley, Director of Child Nutrition, presented the CEP food program presentation.

Financial Statements for Period Ending March 31, 2023
Chief Financial Officer Emmett Whitefield presented the Financial Statements for Period Ending March 31, 2023.

Cash Flow Statements for the Period Ending March 31, 2023
Chief Financial Officer Emmett Whitefield presented the cash flow statements for the period ending March 31, 2023.

Adjourn
The meeting adjourned at 8:37PM.

_____ _____

Dr. Barbara Herrington, Board President Courtney Gore, Board Secretary

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	May 10, 2023
Action:	Consent Agenda

To:	Board of Trustees	From:	Dr. Jeremy Glenn
RE:	Consider Moving Board Meeting Date		

SUMMARY:
The June 19, 2023 Regular Board Meeting is during SLI Conference. Request to move the meeting up one week to June 12, 2023.

RECOMMENDATION:
It is Recommended that the Board Approve to move the Regular Board Meeting date from June 19, 2023 to June 12, 2023.

Respectfully submitted,



Dr. Jeremy Glenn
Superintendent

Director of Human Resources

For:	**Board of Trustees**
Date:	**May 8, 2023**
Action:	**Discussion/Action**

To:	**Dr. Jeremy Glenn, Superintendent**	**From:**	**Wes Jones**
		Date:	**May 15, 2023**
		RE:	**Salary Pay Schedules**

SUMMARY:

We have adjusted the pay schedules with a 1.5% increase to the mid-point for daily rates for 2023-2024 school year to project a raise. The extra duty pay schedules and stipends are also included.

RECOMMENDATION:

That the Board approve the salary pay schedules, stipends, and extra duty schedules for the 2023-2024 school year as presented.

Respectfully submitted,

Wes Jones
Director of Human Resources

Staff Responsible: **Dr. Jeremy Glenn**
Emmett Whitefield
Wes Jones

ROBERSON EARLY LEARNING ACADEMY

For:	Board of Trustees
Date:	May 10, 2023
Action:	Consent Agenda

To:	Board of Trustees	From:	Kellie Lambert
RE:	Consider Out of State Travel Request		

SUMMARY:

This is an out of state travel request submitted by Kellie Lambert and Kellie Pollock, Campus Administrators at Roberson Early Learning Academy.

Respectfully submitted,

Kellie Lambert,
Principal of Roberson Early
Learning Academy

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 15, 2023
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
Chief Financial Officer
DATE: May 9, 2023
RE: Budget Amendments

SUMMARY:

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budget as well as how any previous amendments have impacted the budget.

Also, attached is a separate Child Nutrition budget amendment to amend funds necessary for additional food, paper product, vehicle and additional purchases. The Child Nutrition funds are being increased from fund balance for this amendment.

BUDGET IMPACT: As indicated on the attached.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: May 9, 2023

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 15, 2023
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: May 9, 2023
RE: Cargo Van for Child Nutrition purchase through Buyboard

SUMMARY:

Last month, the board approved a memo to authorize the purchase of a Chevrolet Suburban, which exceeded $50,000 in cost. Additionally, the department has expressed the need to procure a cargo van for inter-campus supply transportation. Although the purchase price of the van falls below $50,000, it should be considered part of the same project, resulting in an aggregate expenditure surpassing $50,000. The cargo van's purchase price is $39,770. While Caldwell Chevrolet provided a quote based on contracted pricing, attempts to obtain quotes from local dealerships for similar vans were unsuccessful. It is worth noting that utility vans are currently in low production due to the prevailing chip shortage and labor market constraints. The van will be custom-ordered for production in Missouri, with an expected delivery in September.

RECOMMENDATION:

It is recommended that the Board approve the purchase of a 2023 Chevrolet Cargo Van 2500 from Caldwell Country Chevrolet, which amounts to $39,770, inclusive of all applicable fees and delivery charges. However, the final approval is contingent upon obtaining authorization from the Texas Department of Agriculture (TDA) for this expense. Child Nutrition will utilize a portion of their fund balance for this purchase.

Staff Person Responsible: Houcine Chraibi

Date Submitted: May 9, 2023

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

CHILD NUTRITION

To: Board of Trustees
Date: May 15, 2023
For: Approval

TO: Dr. Jeremy Glenn

FROM: Amy Whiteley
DATE: May 4, 2023
RE: Community Eligibility Provision Program

SUMMARY:
Operating the Community Eligibility Provision (CEP) Child Nutrition Program will provide free school breakfast and lunch to all students on all Granbury ISD campuses for the 2023-2024 school year.

RECOMMENDATION:
It is recommended that the Board approve Child Nutrition operating the Community Eligibility Provision (CEP) Program which allows all students to receive free school breakfast and lunch during the 2023-2024 school year.

Respectfully submitted,
Amy Whiteley
Director Child Nutrition

Date Submitted: May 4, 2023

OFFICE OF ASST. SUPERINTENDENT

For:	Board of Trustees
Date:	May 9, 2023,
Action:	Approval

To: Board of Trustees From: Jimmy Dawson

RE: Consider Tarrant County College Dual Credit partnership

SUMMARY:

An Interview committee was created to review Dual Credit partnerships. This review process was spurred on since Weatherford College raised their price to $456 per 3-hour course. Todd Gibson, Jeremy Ross, and Jimmy Dawson met with McMurry Dual Credit Academy, Hill College, Tarrant County College, and Cisco Community College. After doing the research, we found that our students and families can have a considerably reduced rate that will be over half the price at other institutions.

Here is the quick summary of findings for a 3-hour course:

McMurry DC $200	Tarrant CC $192	Hill College $363	Cisco CC $210	Weatherford College: $456

Therefore, Mr. Ross and I met with Dr. Sarah Lock from Weatherford College to explain to her our findings, and to allow her the opportunity to match or beat the price of other colleges. We informed Dr. Lock that we were going to interview our finalists, and we wanted to include WC as one of the finalists if they could come close to meeting the price points, we found in McMurry DC Academy and Tarrant County College.

We developed a review panel/interview team with one parent representative, 3 Dual Credit teachers, Mr. Jeremy Ross, and Jimmy Dawson. On Wednesday, April 26th, we interviewed TCC, McMurry, and WC.

NOTE: This will not affect our current "Technical Dual Credit Courses" agreement with Weatherford College.

RECOMMENDATION:

It is Recommended that GISD provide a 30-day notice to Weatherford College to terminate the current MOU for academics and provide the Superintendent the authority to execute an agreement (MOU) with Tarrant County College for Dual Credit academic courses through Granbury High School.

Respectfully submitted,

Jimmy Dawson
Asst. Superintendent

OFFICE OF SUPERINTENDENT

For:	Board of Trustees
Date:	May 10, 2023
Action:	Approval

To:	Board of Trustees	From:	Dr. Jeremy Glenn
RE:	Annual Review of Local Board Policy		

SUMMARY:
All Local Board Policy is presented for your consideration to Review.

RECOMMENDATION:
It is Recommended Names of personnel no longer employed with GISD be removed from Policy.

Respectfully submitted,



Dr. Jeremy Glenn
Superintendent

ATHLETIC DEPARTMENT

For:	Board of Trustees
Date:	May 9, 2023,

To:	Board of Trustees	From:	AD Dwight Butler
RE:	2022-2023 Athletic Report		

SUMMARY:
2022-2023 Athletic Department Board Presentation showcases GISD Athletic Opportunities and Participation, Student Athlete Population, Academic Accolades, Playoff Representatives, Special Recognition and Coaching Staff.

Respectfully,

Dwight Butler, Athletic Director

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 15, 2023
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: May 9, 2023
RE: April 30, 2023 Financial Statement

SUMMARY:

Attached are the financial statements for the period ended April 30, 2023 for the general operating fund.

The statement includes only those transactions that occurred between the period of September 1, 2022, and April 30, 2023. Revenue collected to date equals 94.03% of the budgeted amount compared to 93.16% in 2021-22. Expenditures to date represent 65.23% of the budget compared to 56.05% in 2021-22.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Persons Responsible: Emmett Whitefield
Kathy Butler

Date Submitted: May 9, 2023

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: May 15, 2023
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: May 9, 2023
RE: Cash Flow and Investment Report as of April 30, 2023

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending April 30, 2023.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield RSTBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: May 9, 2023