Public Meeting

Monday, March 27, 2023 5:00 PM
Granbury ISD Board Room, 217 N. Jones St., Granbury, Texas 76048

1. **Call to order - 5:00 PM - GISD Board Room**
2. **Convene in Closed Session under the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq.**
   a. Section 551.074 - to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee.
      1. Staff Recommendations
      2. Request for a 3rd Catastrophic Leave
   b. Section 551.076. Deliberations Regarding Security Devices or Security Audits
      1. Review and Discuss Intruder Detection Audit Report Findings
3. **Reconvene in Open Session - 6:00 PM**
4. **Moment of Silence/Invocation**
5. **Pledges - U.S. Flag & Texas Flag**
6. **Achievement Spotlight**
   a. Asa Jones, Steam Academy at Mambrino Kindergartener
   b. Unified Champion Schools/Unified Robotics Presentation
   c. GHS BBQ Teams
   d. Band Solo & Ensemble Students
7. **Superintendent's Report**
   a. Present Intruder Detection Audit Reports on GMS & Mambrino
8. **Open Forum / Public Comments**
   Patrons who have duly registered per policy BED (LOCAL) may address the board regarding matters of concern/interest to the district. The board may not act upon any matter that is not listed under the action item portion of the agenda.
9. **Consider Action on Items Discussed In Closed Session**
   a. Staff Recommendations
   b. Request for a 3rd Catastrophic Leave
   c. Review and Discuss Intruder Detection Audit Report Findings
10. **Consider Consent Agenda Items**
    a. Approve February 8, 2023 Board Meeting Minutes
    b. Approve February 20, 2023 Board Meeting Minutes
    c. Approve February 24, 2023 Meeting Minutes
    d. Approve March 8, 2023 Board Meeting Minutes
    e. Consider Approval of Board Meeting Schedule 2023-2024
    f. Consider GHS Out of State Travel Requests
    g. Consider Budget Amendments
11. **Discussion/Action**
    a. Discussion and Vote on Region 11 ESC Board of Directors Place 2 and Place 5
    b. Consider Approval of Brawner Kitchen Storefront renovations CSP#2023-05
    c. Consider Approval of a new CTE course for GHS: Family and Community Services
12. **Reports**
    a. GHS Auto Tech Program
    b. Communities in Schools program
    c. Six month Review of Esser Funds Report

d. Fund Balance Report
e. Financial Statements for Period Ending February 28, 2023
f. Cash Flow Statements for the Period Ending February 28, 2023

13. **Adjourn**

Minutes of Public Meeting
The Board of Trustees
Granbury ISD
Wednesday, February 8, 2023, 6:50 AM

A Public Meeting was held Wednesday, February 8, 2023, beginning at 6:50 AM at Oak Woods Elementary School, 311 Davis Road, Granbury TX 76049.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

Presiding Officer — Board Vice President, Barbara Townsend

Other Board Members Present
Mike Moore
Melanie Graft
Karen Lowery
Billy Wimberly

Board Members Absent
Dr. Barbara Herrington
Courtney Gore

School Officials Present
Dr. Jeremy K. Glenn Ed.D., Superintendent
Jimmy Dawson, Asst. Superintendent
Amy Whiteley, Director of Child Nutrition
Emmett Whitefield, Chief Financial Officer
Todd Gibson, CTE Director
Tammy Clark, Asst. Superintendent
Shelly Curtsinger, Director of Special Education
Lissa Oliver, Director of Communications
Patti Parsons, Asst. Dir of Special Education
Wes Jones, Director of Human Resources

Others Present
Chelsey Gibson, Campus Principal & Oak Woods Staff

1. Meeting began at 6:50AM.
2. An informal gathering of the Staff over Breakfast
    a. No Action Taken
3. Open Forum / Public Comments
    a. NONE
4. Adjourned at 7:20AM.

_____
Barbara Herrington, President

_____
Courtney Gore, Board Secretary

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2023
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
Chief Financial Officer
DATE: March 21, 2023
RE: Budget Amendments

SUMMARY:

Attached are the monthly general fund budget amendments for Board approval. The first page is the budget amendment for the current period and indicates any increases to revenue as well as increases/decreases to each function and the overall net effect of the amendment totals to the budget. For convenience, the budget amendments that will generate new revenue (i.e. campus book fairs, etc.) or are the result of donations made to GISD, have been highlighted in green so that the board may recognize these donations and efforts if they so choose. The second page is a summary and indicates how the current amendment will impact the overall general fund budget as well as how any previous amendments have impacted the budget.

Also, attached is a separate Child Nutrition budget amendment to amend funds necessary for additional food and paper product purchases. The Child Nutrition funds are being increased from fund balance for this amendment.

BUDGET IMPACT: As indicated on the attached.

RECOMMENDATION:

I recommend the Board approve the amendments as presented.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: March 21, 2023

For:	Board of Trustees
Date:	3.27.2023
Action:	Vote

To:	Board of Trustees	From:	Dr. Jeremy Glenn, Superintendent
RE:	Region 11 ESC Board of Directors Vote		

SUMMARY:

Discuss Candidates and vote on Place 2 and Place 5 Board of Directors for Education Service Center Region 11.

RECOMMENDATION:

Consider Voting for Region 11 Place 5, the incumbent Mr. Jay Thompson and Place 2, Mr. Rod Townsend.

Respectfully submitted,

Dr. Jeremy Glenn, Superintendent

GRANBURY INDEPENDENT SCHOOL DISTRICT
INTEROFFICE MEMO
FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 21,2023
For: Approval

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: March 27, 2023
RE: Brawner Kitchen Storefront maintenance

Summary:
The Granbury Independent School District solicited written competitive sealed proposals from qualified firms to provide all material, labor, and equipment necessary for the renovation of the Brawner kitchen. The request for proposals was issued, and on March 17, 2023, the purchasing manager received two proposals one from Centennial Contractors Enterprises and a second from SDB Inc. After a thorough review of the proposals, reference checks, and pricing comparison, Amy Whiteley and Houcine Chraibi recommend that the contract be awarded to SDB, Inc. as the lowest responsive vendor.

RECOMMENDATION:

It is recommended that the Board approve the competitive sealed proposal as the method for purchase and approve SDB, Inc. as the contracted vendor to perform the renovation of the Brawner kitchen storefront. It should be noted that this project is pending approval by the Texas Department of Agriculture, as it is the funding source for the project. The estimated cost of the project is $157,984.00. Please find attached the proposal documents from SDB, Inc. and Centennial Contractors Enterprises.

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Person Responsible: Houcine Chraibi
Amy Whiteley

Date Submitted: March 21, 2023

GRANBURY ISD

OFFICE OF SUPERINTENDENT

For:	**Board of Trustees**
Date:	**March 27, 2023**
Action:	**Action**

TO:	**Dr. Jeremy Glenn & Board of Trustees**
From:	**Todd Gibson**
Date:	**March 21, 2023**
RE:	**New CTE Course for GHS (Family & Community Services)**

SUMMARY:

A new course has come to light since the approval of 2023-2024 course catalog in the December board meeting. After discussing the advantages of this proposed class with the GHS principal, central administration team, and GHS counselors, we would like the board to consider this late addition to the course catalog.

Family and Community Services (FCS) is a laboratory-based course designed to involve students in realistic and meaningful community-based activities through direct service or service-learning experiences. The goal is to place all our student aides in the FCS class who serve our counselors, front office staff, CTE office staff, and various teachers. Currently, our student aides are in a zero-credit period that does not generate state funding. Having students in the FCS class will generate funds, give students a high school credit, and develop leadership, communication, and employability skills for our students. Students will continue to serve as student aides while having more substance associated with their role.

RECOMMENDATION:

I recommend that the GISD Board approve the New CTE Course, ***Family and Community Services***, as presented.

Respectfully,

Todd Gibson
CTE Director

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

Curriculum, Instruction and Assessment Department

TO: Dr Jeremy Glenn, Superintendent GISD Board of Trustees	**FROM**: Tammy Clark and Stacie Brown **DATE**: March 27, 2023 **RE:** Update on Communities in Schools Program

SUMMARY:

The Communities in Schools (CIS) Program of Greater Tarrant County, is a private non-profit corporation which provides school-based support services to students and their families by bringing in local community resources to improve academic success.

Attached is the current CIS report provided for the CIS Program for the 22-23 school year. This report was shared with GISD on March 2nd at a meeting with principals of the participating CIS campuses (GHS, GMS, BES), the Director of Curriculum (Stacie Brown) and Assistant Superintendent (Tammy Clark).

The Communities in Schools Program is currently split funded by Title IV and ESSER.

Respectfully submitted,

Stacie Brown
Director of Curriculum

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

Curriculum, Instruction and Assessment Department

TO: Dr Jeremy Glenn, Superintendent GISD Board of Trustees	**FROM**: Hailey Veron **DATE**: March 27, 2023 **RE:** Six Month ARP ESSER III Review

SUMMARY:

The ESSER III Safe Return to In-Person Instruction & Continuity of Services Plan is required to be reviewed every six months. The 6-Month review includes the use of funds as a requirement.

ARP ESSER III federal grant funds were provided to safely reopen and sustain the operation of schools and address the impact of the coronavirus pandemic on students.

Attached is the current 6-Month Review Report for ARP ESSER III. This report details the award amount, expenditures, and remaining funds.

Respectfully submitted,

Hailey Veron
Federal Programs Coordinator

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2023
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: March 21, 2023
RE: Fund Balance Report

SUMMARY:

Attached is the Fund Balance Report.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield RSTBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: March 21, 2023

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2023
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: March 21, 2023
RE: February 28, 2023 Financial Statement

SUMMARY:

Attached are the financial statements for the period ended February 28, 2023 for the general operating fund.

The statement includes only those transactions that occurred between the period of September 1, 2022, and February 28, 2023. Revenue collected to date equals 86.43% of the budgeted amount compared to 80.23% in 2021-22. Expenditures to date represent 52.25% of the budget compared to 46.93% in 2021-22.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield
Chief Financial Officer

Staff Persons Responsible: Emmett Whitefield
Kathy Butler

Date Submitted: March 21, 2023

GRANBURY INDEPENDENT SCHOOL DISTRICT

INTEROFFICE MEMO

FINANCE AND BUSINESS AFFAIRS

To: Board of Trustees
Date: March 27, 2023
For: Information

TO: Dr. Jeremy Glenn, Superintendent

FROM: Emmett Whitefield
DATE: March 21, 2023
RE: Cash Flow and Investment Report as of February 28, 2023

SUMMARY:

Attached is the Cash Flow and Investment Report for the period ending February 28, 2023.

BUDGET IMPACT: None

Respectfully submitted,



Emmett Whitefield RSTBA
Chief Financial Officer

Staff Person Responsible: Emmett Whitefield

Date Submitted: March 21, 2023