

Board of Education Regular Meeting
Monday, August 10, 2026 6:00 PM



A Board of Education Regular Meeting of the Board of Education of South Summit School District will be held on Monday, August 10, 2026 beginning at 6:00 PM in the Boardroom, 285 East 400 South, Kamas, Utah 84036. All times listed are general in nature and are subject to change by the conducting Board Member.

Electronic and telephonic participation may be available for Board Members. The Board Room at 285 E. 400 S. will be the anchor location for any electronic or telephonic participation.

The subjects to be discussed or considered, or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent calendar, items identified within the consent agenda will be acted on at one time.

The students, parents, employees and patrons of South Summit School District are both teachers and learners; we are responsible for supporting one another in reaching our highest potential as individuals, families and citizens.

I. INTRODUCTORY ITEMS
A. Welcome and Call to Order
1. Guests
B. Vision and Mission Statements
C. Pledge of Allegiance
II. PUBLIC INPUT
III. DISTRICT UPDATES
A. Director Reports
1. Athletic Department Title IX Report
2. Data Reporting
B. Superintendent Update
1.OLAG Audit Discussion
2.SB 241 Requirements
a. Elementary School Specialists Recommended Schedule
3. Staffing
C. Business Administrator Update
1. Rec Center Name Change Recommendation (See Attachment)
2. Summer Project Update
3. Update on Jordan Property
IV. PROCEDURAL UPDATE
A. Procedure 4012-D: Focused Graduation Pathway
B. Updated procedure 4072-A
C. Procedure 5042-A Background Check
D. Procedure 6001-A
E. Procedure 6001-C
F. Updated procedure 6024-B
G. Procedure 6029-G Emergency Safety
H. Procedure 6051-A: Personal Electronic Devices/Cell Phones
I. Procedure 6061-A Revision
J. Procedure 6065-A: Student Bullying, Cyber-Bullying, Hazing, and Abusive Conduct
K. Procedure 6070-A Mental Health Care
V. RECESS
VI. ACTION ITEMS
A. Consent Agenda
1. June 8, 2026 Board Meeting Minutes
2. June 22, 2026 Budget Hearing Minutes
3. Financial and Payment Reports
A. June 2026 Revenue Report
B. June 2026 Expense Report
C. June 2026 Vendor Summary Report
D. July 2026 Revenue Report

- E. July 2026 Expense Report
- F. July 2026 Vendor Summary Report

- 4. New Hires
- 5. SSHS Social Studies Teacher - Matthew Tollison
- 6. New Employees
- 7. SSAFC New Hire
- 8. Substitutes
- 9. Subsitute - Lindsay Castillo
- 10. Reassignments
- 11. Volunteers with approved background checks
- 12. Out of State Travel Request - Orlando, FL
- 13. Homeschool Affidavits
- 14. Miscellaneous
- 15. SSHS Fall 2026 Coaches List

B. South Summit Elementary School 2026-2027 TSSA Amendment

C. FY26 Risk Assessment

D. Policy 6051: Personal Electronic Devices/Cell Phones

E. Policy 6061 Participation in Activities Revision

F. Policy 6065: Bullying, Cyber-Bullying, Hazing and Abusive Conduct

VII. **BOARD ITEMS**

A. Board Items

VIII. CLOSED SESSION

IX. ADJOURNMENT

Our current identity no longer reflects the organization we have become.

The public recognizes a recreation facility. The community depends on a comprehensive recreation department.

01

ORGANIZATIONAL CLARITY

Creates a clear distinction between the department, the facility, and the services delivered across the community.

02

STRONGER PUBLIC UNDERSTANDING

Makes the full scope of programs, leagues, fields, events, aquatics, fitness, and partnerships easier to recognize.

03

GREATER STRATEGIC VALUE

Positions the department more effectively for partnerships, funding opportunities, public trust, and future growth.

A clearer identity aligns how the organization is seen with the full value it already delivers.

Give the mission a clear name.

South Summit Recreation
becomes the parent identity.



The Summit Recreation Center
remains the flagship facility.



One organization. Two distinct identities.

This proposal does not create a new organization. It gives the existing recreation system a clear and coordinated identity.

SOUTH SUMMIT RECREATION

(That makes the hierarchy instantly understandable, especially for anyone seeing it for the first time.)

The Summit Recreation Center

Flagship Facility

Programs & Leagues

Youth and Adult Recreation

Fields, Events & Community

Community Services beyond the Facility

- 1 Approve South Summit Recreation as the identity of the Recreation Department
- 2 Approve The Summit Recreation Center as the name of the flagship facility
- 3 Authorize a phased, fiscally responsible implementation





















Board of Education Regular Meeting

Monday, June 8, 2026 at 6:00 PM

1. INTRODUCTORY ITEMS - 6:00 PM

The board president welcomed everyone and called the meeting to order at 6:00 PM

- A. Board Member Present were:
 - 1. President Weller
 - 2. Vice President Whitmore
 - 3. Board Member Metcalf
 - 4. Board Member Woolstenhulme
 - 5. Board Member Eckert
- B. Guests in attendance were:
 - 1. Superintendent Maughan
 - 2. Business Administrator Robinson
 - 3. Board Assistant McMillan
 - 4. Caryl Miles
 - 5. Stephanie Clegg
 - 6. Shelley Halverson
 - 7. Jerry Parker
 - 8. Sara Charboneau
 - 9. Rebecca Jensen
- C. Business Administrator Robinson led the Pledge of Allegiance.
- D. Board Member Woolstenhulme reviewed the Vision & Mission Statements.
Vision Statement: South Summit School District - **valuing** individuals and **preparing** them for **success**.
Mission Statement: We **support, empower, and inspire** individuals to **promote** and **achieve** academic and character **excellence**.

2. PUBLIC INPUT

- 1. Jerry Parker [Jerry Parker.pdf](#) @ Ethical Concerns & District Integrity
 - a. Why is district property given to individuals without going to public auction? Baseball equipment was given to an individual instead of going to an auction to make it fair for everyone.
 - b. Why is there personal property being stored on district property? There is a Volkswagen, Boat, Trailer, a Can Am and an RV parked in a district building on 200 West in Kamas that he knows has been there for over three years. Mr. Parker asked the board to go to the district property and investigate it. As a taxpayer, he would like to park his RV on the district property too.
 - c. President Weller asked Mr. Parker to provide evidence of the allegations and said that the board will investigate.
 - d. Mr. Parker spoke that the district needs to go in a different direction. He commented that South Summit School District is the worst school in the state and the employee turnover is atrocious. Instead of the community just complaining in the background, he's stepping up to bring it in front of the board.

3. DISTRICT UPDATES

- A. Director Reports
 - 1. Utah Professional Practices Advisory Commission (UPPAC) - Presentation by Rebecca Jensen. [UPPAC - Some Basics From My](#)

[Perspective.pptx](#) ⓘ UPPAC is a group of educators and community members (PTA), who advise the Utah State Board of Education in matters relating to the professional practices of educators.

- a. The primary function of UPPAC is to investigate misconduct allegations.
 - b. Board Members Eckert and Woolstenhulme asked that they be notified when there are UPPAC Investigations on the teachers, so they aren't blind sided by community members.
 - c. Board Member Metcalf suggested offering prepaid legal benefits to employees.
2. End of Year Testing Data Report: Shelley Halverson reported. [25-26 EOY Data Presentation.pdf](#) ⓘ see attached presentation for specific test results. Acadience (K-4) math and reading basic skills screener. RISE (3-8) ELA, math and science tests of Utah Core Mastery. Aspire ELA, math, and science tests of application of college skills. ACT ELA, math, and science tests of application of college skills.
- a. The Utah State Standard will be that 80% of students will be proficient. Right now, the standard is 70%.
 - b. 70% of students have shown growth and improvement from last year's end of level testing to this year's end of level testing.
 - c. Board President Weller asked for a graph of data over time. Board Vice President Whitmore asked for the graph over time and a report of student growth in the August Board Meeting
 - d. The board asked for comparisons with the surrounding districts.
 - e. Board Member Metcalf asked how the comment from Mr. Parker during public comment compares to what was reported by Mrs. Halverson at this board meeting? Superintendent Maughan responded that the comment from Mr. Parker is inaccurate. Board Member Metcalf commented that the comparison data with surrounding districts would be helpful.

B. Superintendent Items

1. Kamas Valley Community Foundation (KVCF)/SSSD Employees of the Year: Board Member Metcalf, Superintendent Maughan, and Amy Regan put together a rubric to award teachers and classified employees.
 - a. SSES: Kelli Woolstenhulme - teacher, and Chyanne Hancock - classified
 - b. SSMS: Deborah Rydalch - teacher and Bridgette Smith - classified
 - c. SSHS: Jenny Polloczek - teacher and Lisa Mitchell - classified
 - d. Silver Summit: Quitin Nethercott - teacher and Cristal Taylor - classified
 - e. Lee Robinson - classified employee from Transportation
2. Scholarship Report 2026: Out of 139 seniors, there was \$3.7 million dollars in scholarships awarded with 127 total scholarships.
3. Instructional Coaching update: [Coaching Update.pdf](#) ⓘ
 - a. Superintendent Maughan explained how the Instructional Coaches are being used within the district.
4. Moving to Boardbook Premier for agendas and minutes.

C. Business Administrator Items

1. Preliminary Update on FY25-FY26 Budget. By the end of the week (June 12, 2026) the Certified Tax rate should be finalized by the county and more accurate revenue projections will be incorporated in the official FY27 budget. Enclosed is the projection: [Jun 6th Budget Update Document.pdf](#) ⓘ

2. Pool Update: The re-lining of the pool has commenced and should be completed within the next 3 to 4 weeks. [IMG 6041.jpeg](#) 
[IMG 6042.jpeg](#) 
3. One of the boilers at the Rec Center has been installed and will be brought online for testing over the next week. Once it has been operating smoothly and all testing is complete, the team will remove the existing second boiler and proceed with the installation of the new one. The project is progressing as planned, and the board will continue to receive updates as work advances. [IMG 6043.jpeg](#) 
[IMG 6045.jpeg](#) 

4. PROCEDURAL UPDATE

A. Review

1. Procedure 7015-B

[7015-B Transportation Cost Allocation and Recovery Procedure.docx](#) 

5. RECESS

1. The board took a recess at 7:46 PM and returned at 7:51 PM

6. CLOSED SESSION

Closed Session Reasoning: [52-4-204](#) and [52-4-205](#)

If, during the course of the meeting, discussion on any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with Utah's Open and Public Meeting Act, Title 52, section 4, Paragraphs 4 through 10, UCA. Before and closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. Electronic and Telephonic participation may be available for Board Members. The Board Room at 285 E. 400 S. in Kamas, UT will be the anchor location for any electronic or telephonic participation.

Motion to go into closed session to discuss the employee compensation packages at 7:52 PM

Moved by: Lynda Whitmore; seconded by: None

FOR: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

Motion to return to the open meeting at 8:35 PM

Moved by: Lynda Whitmore; seconded by: Wade Woolstenhulme

FOR: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

7. ACTION ITEMS:

A. Consent Agenda

1. Meeting Minutes

a. May 11, 2026 Meeting Minutes [5-11-26 Board Minutes](#) 

2. Financial and Payment Reports

a. May 2026 Check Summary

[MAY2026 VENDOR PAYMENTS.pdf](#) 

b. May 2026 Revenue Report

[MAY2026 REVENUE.pdf](#) 

May 2026 Expenditure Report

[MAY2026 EXPENSE.pdf](#) 

3. New Hires

a. SSAFC Hires

i. Amberlee Hendricksen

- ii. Coy Prescott
 - iii. Emmitt Romney
 - b. Other Hires
 - i. Manuel Sanchez -
- 4. Volunteers
- 5. Travel Requests
 - a. FCCLA Nationals - Washington, DC
- 6. Homeschool Affidavits
 - a. [Homeschool K & PS.pdf](#) 

Motion to approve the Consent Agenda to include the Meeting Minutes from May 11, 2026; the financial reports and payment requests; the New Hires to include the SSAFC New Hires and the other hires; the volunteers with approved background checks; the Travel Requests; and the Homeschool Affidavits.

Moved by: Lynda Whitmore; seconded by: Wade Woolstenhulme

FOR: Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

AGAINST: Dan Eckert

Motion Carried 4-1

B. Employee Compensation Packages

1. Background and Context: In the closed session (above), the board reviewed the compensation packages. These recommendations reflect the collaboration and discussion regarding employee compensation priorities, available funding, projected costs, and the long-term financial sustainability of the District. We appreciate the thoughtful input provided by employees and committee members throughout this process.
- Classified Employee Compensation Notice. [FY26-27 Classified Employee Compensation Notification.pdf](#) 
- License Employee Compensation Notice. [FY26-27 Licensed Employee Compensation Notification.pdf](#) 

Motion to approve the Employee Compensation Packages for FY27 with no less than a 4% Cost Of Living Adjustment (COLA)

Moved by: Dan Eckert; seconded by: Lynda Whitmore

FOR: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

C. Superintendent Contract

1. See attached FY27-28 Contract. [Greg Maughan - Superintendent Agreement 2027-2028.pdf](#) 

Motion to approve the Superintendent's Contract for FY27-28

Moved by: Lynda Whitmore; seconded by: Ty Metcalf

FOR: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

D. Business Administrator Contract.

1. See attached FY27-28 BA Contract. [BA AGREEMENT FOR EMPLOYMENT 2027-2028.pdf](#) 

Motion to approve the Business Administrator's Contract for FY27-28

Moved by: Lynda Whitmore; seconded by: Ty Metcalf

FOR: Dan Eckert, Lynda Whitmore, Matt Weller, Ty Metcalf, and Wade Woolstenhulme

Motion Carried 5-0

8. BOARD ITEMS:

A. Board Items

1. Budget Meeting: June 22, 2026, Vice President Whitmore will be excused from the June 22, 2026, board meeting
2. Due to scheduling conflicts, board leadership decided not to participate in the local parades this year. Board Member Eckert commented that he would still like to do the parades, and he will submit his parade entries to the appropriate parties.
3. There is no board meeting scheduled in July.
4. Board Member Woolstenhulme asked if the district was fully staffed for the upcoming school year. Wade - staffed for coming year?
Superintendent Maughan commented that there is a teacher that just notified HR that they are moving and will not be returning in the fall. That job was just posted today.

9. ADJOURNMENT:

Motion to adjourn at 8:41 PM

Moved by: Wade Woolstenhulme

Board President, Matt Weller

Business Administrator, Adam Robinson

School Name: South Summit Elementary

Year: 2026-2027

Teacher Student Success Act (TSSA) Plan	
Process:	The principal will develop the TSSA Plan with input from the School Community Council, teachers, parents, and other school administrators. The principal may also solicit input from students, support staff, and other community stakeholders.
Allowable Expenditures:	Increases to base salary and salary-driven benefits to school personnel that total 25% or less distribution. Personnel stipends for taking on additional responsibility outside of a typical work assignment. Professional Learning Additional school employees Technology Before or after school programs Summer school programs Community support programs or partnerships Class size reduction strategies Augmentation of existing programs Any other strategy reasonably designed to improve school performance or student achievement
Expenditures Not Allowed:	Capital expenditures Supplant existing education programs Part-Time employees may not work more than 29 hours per week School-level administration staff Building and maintenance staff, including custodial and grounds staff Transportation Staff Child Nutrition Staff Operational of facility support staff Information technology staff Legal staff Secretarial staff Other LEA-level staff paid on an administrative salary schedule

Student Need: Reading (Grades K-4)

Needs Assessment & Data Description:

After careful analysis of Acadience Reading Assessment Data and Progress Monitoring Reports, data shows that K–4 students are struggling to make adequate progress toward grade-level proficiency as defined by state benchmarks. Furthermore, specific student subgroups—specifically Multi-Language Learners (MLL) and Students with Disabilities (SWD)—showed some growth, but slow overall progress toward grade-level proficiency.

Root Cause Analysis:

Teachers require targeted support and additional resources to:

1. Enhance and deliver more rigorous Tier 1 instruction (high-quality, whole-group core instruction).
2. Conduct informative data analysis to drive daily instruction.
3. Effectively implement instructional adjustments derived from formative assessments and direct student feedback.

Action Steps:

Increase the knowledge, skills, capacity, and instructional ability of educators by utilizing the instructional coach, maximizing learning during Professional Learning Community (PLC) sessions by focusing on data-driven discussions around student impact, student assessment, feedback, and progress monitoring of standards, and by intentionally increasing understanding of the comprehension side of the reading rope (Science of Reading). (SB241)

Goal 1:

By June 1, 2027, the End of Year (EOY) Acadience Reading Assessment Composite Score will show that 72% of K–4 students are scoring in the Green (On Benchmark) or Blue (Above Benchmark) indicators. We will know our MLL students have made typical or above typical growth in reading by utilizing the WIDA assessment.

Performance Metrics & Measurement:

Baseline Data: The total number of students flagged with Red (Well Below Benchmark) and Yellow (Below Benchmark) indicators on the Beginning of Year (BOY) Acadience Reading Assessment.

Final Target: By June 1, 2027, the End of Year (EOY) Acadience Reading Assessment Composite Score will show that 72% of K–4 students are scoring in the Green (On Benchmark) or Blue (Above Benchmark) indicators.

Implementation and Evidence:

Subgroup Focus: Integrate specific language-acquisition and differentiation strategies into Tier 1 instruction to support MLL students and students with disabilities.

Resource Allocation Goal 1:

100- Salaries	\$64,000: Part-time teacher. This highly qualified professional will assist in monitoring IRPs (Individual Reading Plans) for students, track parent meetings, monitor progress monitoring of essential skills and standards, research and provide resources for Tier 1 small group instruction/intervention for students who have IRPs.(SB241)
200- Benefits	
300- Professional Services	
500- Travel	
600- Supplies/Software	\$8,000: Educational Software licenses for Students (benefits all students; MLL and special needs included)

Student Need: RISE Mastery of Standards

Needs Assessment & Data Description:

After careful data analysis of RISE Scores for grades 3 and 4, results indicate that students are currently struggling to make adequate progress toward grade-level mastery of standards as defined by state benchmarks. In addition, Multi-Language Learner (MLL) students and Students With Disabilities showed some growth, but slow overall progress toward grade-level mastery.

Root Cause Analysis:

Teachers require targeted support and additional resources to enhance and provide more rigorous Tier 1 instruction. Furthermore, there is an evident need for structured instruction regarding informative data analysis, alongside dedicated support for implementing actionable information derived from formative assessments and student feedback.

Action Steps:

Increase the knowledge, skills, capacity, and instructional ability of educators by utilizing the instructional coach, maximizing learning during PLC sessions by focusing on data-driven discussions around student impact, student assessment and feedback, and progress monitoring of standards, and by intentionally increasing understanding of the comprehension side of the reading rope (Science of Reading)(SB241). Educators will also participate on a Student Impact Team and provide input in regards to requested/ needed professional learning. Admin will support educators by observing classrooms and providing feedback using a Science of Reading Observation Tool (SB241).

Goal 2:

By June 1, 2027, 3rd and 4th grade ELA RISE scores will see a 5% increase in mastery.
3rd and 4th grade Mathematics RISE scores will see a 5% increase in mastery.
4th grade Science RISE scores will see a 5% increase in mastery.

Performance Metrics & Measurement:

Baseline Data: Spring 2026 Scores of the RISE Test in ELA, Mathematics, and Science (4th Grade Only).
Target Goal (By June 1, 2027):
3rd and 4th grade ELA RISE scores will see a 5% increase in mastery.
3rd and 4th grade Mathematics RISE scores will see a 5% increase in mastery.
4th grade Science RISE scores will see a 5% increase in mastery.

Implementation & Evidence:

Coaching & Observation Cycles: Deploy the Instructional Coach to partner with teachers on Tier 1 Science of Reading strategies (specifically Language Comprehension strands). (SB241)Administrators will support this through routine classroom walkthroughs and providing actionable feedback utilizing the Science of Reading Observation Tool (SB241).
Data-Driven PLCs: Focus weekly Professional Learning Community (PLC) protocols around data-driven discussions regarding student impact, common assessments, student feedback, and continuous progress monitoring of state standards.
Student Impact Team: Establish a collaborative Student Impact Team where educators actively participate, analyze subgroup trends (MLL and Students With Disabilities), and directly provide input regarding needed or requested professional learning. Staff members participate along with stakeholders (when necessary) in collaboration on a Student Study Team/Literacy Team (SB241)

Resource Allocation Goal 2:

100- Salaries	\$4,800: Teacher Stipends (Student Impact Team and Student Study Team/Literacy Team-SB241)
200- Benefits	
300- Professional Services	\$4,000: Teaching and Learning professional learning and workshops (Learn Forward)
500- Travel	
600- Supplies/Software	\$4,000: Instruction supports and materials for student learning, effective instruction and interventions (SB241)

Student Need: Performance Matters (Standards Success)

Description:

After careful data analysis of spring 2026 performance matters data, K to 4 students are struggling to master proficiency of grade-level standards. In addition, MLL students and Students With Disabilities showed some, but slow, progress towards mastery of standards.

Root Cause Analysis:

The primary area for growth right now is ensuring our Tier 1 instruction fully aligns with the cognitive depth of grade-level standards. Additionally, we need to tighten the alignment and rigor of our exit tickets so they give us an accurate read on true student mastery.

Action Steps:

Subgroup Focus: Actively monitor the progress of MLL students and students with disabilities, sharing modified scaffolding ideas that preserve text/task rigor.

Performance Metrics and Measurement:

Baseline Data: Spring 2026 Scores of the Performance Test in ELA, Mathematics, and Science Grades K to 4.

Target Goal (By June 1, 2027): The EOY Performance Matters Test Grades K to 4 will show a 5% increase in mastery

Progress Monitoring of specific standards in grades K to 4.

Goal 2:

By June 1, 2027, the EOY Performance Matters Test Grades K to 4 will show a 5% increase in mastery of standards

Implementation and Evidence:

Coaching & Observation Cycles: Deploy the Instructional Coach to partner with teachers on Tier 1

Science of Reading Strategies: (specifically Language Comprehension strands). (SB241) Administrators will support

this through routine classroom walkthroughs and providing actionable feedback utilizing the Science of

Reading Observation Tool (SB241).

Data-Driven PLCs: Focus weekly Professional Learning Community (PLC) protocols around data-driven

discussions regarding student impact, common assessments, student feedback, and continuous progress

monitoring of state standards. Common Grade-Level Exit Tickets

Student Impact Team: Establish a collaborative Student Impact Team where educators actively

participate, analyze subgroup trends (MLL and students with disabilities), and directly provide input

regarding needed or requested professional learning.

Resource Allocation Goal 3:

100- Salaries	\$45,656.00- Allocation for Media Specialist to work full time for one year contract (2026-2027 academic year) to implement the requirement for SB 241. Also, provides funding for one para educator to work with students to obtain necessary skills to master literacy/math grade-level concepts.
200- Benefits	
300- Professional Services	
500- Travel	
600- Supplies/Software	