

Board of Education

Tuesday, June 23, 2026 Special Board Meeting at 10:00 AM

HHES District Office Conference Room, 1009 W Klutina St, Valdez, AK 99686

A. PRELIMINARIES

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

B. PUBLIC COMMENT ON NON-AGENDA ITEMS

1. Public Comment Guidelines

C. REPORTS/INTRODUCTIONS

1. Superintendent Report - Verbal

D. NEW BUSINESS

1. Approve Change Orders for Arcticom Access Control Project
2. Approve Budget Amendment #10
3. Approve Budget Amendment #11

E. BOARD BUSINESS FROM THE FLOOR

1. Comments From Board Members

F. ADJOURNMENT

1. Adjourn the Meeting

Memorandum

Date: June 23, 2026

From: Megan Gunderson, Director of Technology and Communication
Dan Bryant, Director of Facilities
Susan Love, Director of Business Services

To: VCS Board of Education

Thru: Jason Weber, Superintendent

Subj: Budget Amendment Request – Districtwide Security System Change Orders



Background

On August 11, 2025, the Board approved the award of the Districtwide Security System and Door Access Control Project to Arcticomm. At the time of award, administration noted that final construction drawings associated with the relocation of the District Office into Hermon Hutchens Elementary School had not yet been finalized. The award recommendation specifically advised that change orders could become necessary as construction details were finalized and security needs were confirmed.

As the project progressed and the District Office renovation was completed, several additional security requirements were identified that were not fully known during the original design and proposal process. These changes were necessary to maintain consistent security coverage, support controlled access to occupied spaces, and ensure the completed system meets the district's operational and school safety objectives.

Change Order Summary

The proposed change orders include the addition of several access-controlled doors, key fobs, and other associated hardware, wiring, licensing, and installation services.

These additions address areas that were modified during final construction planning and occupancy preparation and could not accurately be included in the original project scope.

Financial Impact

Original Contract Amount for Initial Project (districtwide cameras, HHES/VHS doors): \$502,530.07

Later Increase in Scope to include GMS door controls: \$229,229.26

Full Board-Approved Project Total: \$731,264.00

Change Orders to ensure full coverage: \$49,984.54

Revised Project Total, including change orders: \$781,248.54

Funding Source

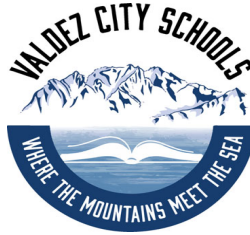
Administration recommends appropriating \$49,984.54 from the Designated Technology Reserve Account to the Districtwide Security System Project to cover the approved change order costs.

Recommendation

Administration recommends approval of the project change orders in the amount of \$49,984.54 to support the Districtwide Security System Project. These additions were communicated to the board as a possibility during the original award process and are necessary to complete the district's security and access control improvements as intended.

Recommended Motion

Move to approve project change orders in the amount of \$49,984.54 for the Districtwide Security System Project to fund costs associated with additional security cameras, door access controls, and related installation costs.



**BUDGET AMENDMENT REQUEST
26-10**

Justification for Amendment

Tech equipment amendment is for the GMS access control add-on (approved by board 12/8/2025) and change orders for the ArcticCom access control project. Funding will come from the technology reserve.

SUBMITTED ON:

June 23, 2026

REQUESTED BY:

Susan Love

Actions to be taken:

ACCOUNT NUMBER	LINE ITEM DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET	NARRATIVE JUSTIFICATION FOR EACH CHANGE
501.99.110.510	Tech Equipment	\$757,093.00	\$248,570.19		\$1,005,663.19	Increase to pay for ArcticComm change orders will come from tech reserves
501.000.601	Tech Reserve			\$248,570.19		Budget transfer to Tech Equipment
	ESTIMATED OPERATING FUND UNDESIGNATED RESERVE	\$550,823.99			\$550,823.99	

Memorandum

Date: June 23, 2026

From: Susan Love, Director of Business Services
Megan Gunderson, Director of Technology and Communication
Dan Bryant, Director of Facilities

To: VCS Board of Education

Thru: Jason Weber, Superintendent

Subj: Budget Amendment Request – Budget Amendment #10



Background

The Board has previously approved the funding for the Districtwide Security System and Door Access Control Project to Arcticomm, including the GMS add-on. If the change orders presented earlier in this meeting are approved, the full scope and cost of the project will be Board approved.

The second step is to approve the budget amendment that identifies the funding and increases the budget. Previously, on May 11, 2026, the Board approved budget amendment #9 which increased the budget for the access control as well as the audio/visual projects. At this time, the increase was based on an understanding of the original quote, which did not include the GMS add-on.

Due to the length of the project, the multiple departments involved, and the transition in staff across the life of the project, the full project amount was not captured in the May 11 budget amendment. This budget amendment funds the GMS add-on and change orders from the technology reserve. The board previously moved funding to the technology reserve for this purpose; no new funds are being requested.

Project Cost Breakdown

Original Contract Amount for Initial Project (districtwide cameras, HHES/VHS doors): \$502,530.07

Later Increase in Scope to include GMS door controls: \$229,229.26

Change Orders: \$49,984.54

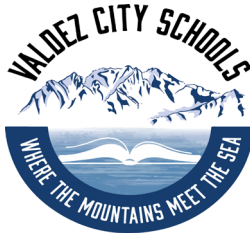
Full Board-Approved Project Total: \$781,248.54

Funding Source

Administration recommends approving budget amendment #10, which increases the technology budget by \$248,570 with funding coming from the Designated Technology Reserve Account to cover the complete project cost in the FY26 budget.

Recommended Motion

Move to approve budget amendment #10.



**BUDGET AMENDMENT REQUEST
26-11**

Justification for Amendment

End of year line item adjustments to close out FY26 budget.

SUBMITTED ON: June 19, 2026

REQUESTED BY: Susan Love

Actions to be taken:

ACCOUNT NUMBER	LINE ITEM DESCRIPTION	CURRENT BUDGET	INCREASE	DECREASE	AMENDED BUDGET	NARRATIVE JUSTIFICATION FOR EACH CHANGE
100.001.160.510	Voc Ed VHS Equipment	\$134,817.00	\$15,429.50		\$150,246.50	Funding will come from benefits within function area and regular instruction
100.099.105.4XX, 3XX	Curriculum teaching supplies, textbooks, benefits	\$123,000.00	\$25,206.32		\$148,206.32	Funding will come from regular instruction
100.099.110.3XX, 4XX	Technology salary, prof svcs, travel, supplies, equip repair	\$581,069.02	\$22,111.27		\$603,180.29	Funding will come from within same function area and regular instruction
100.099.220.410	SPED Support Prof Svcs	\$100,000.00	\$29,490.93		\$129,490.93	Funding will come from within function area salary, benefits and SPED instruction
100.099.350.418	Support Serv Prof Svcs	\$88,000.00	\$19,082.28		\$107,082.28	Funding will come from within same function area, salary and benefits
100.099.350.433	Support Serv Communications	\$103,780.00	\$10,279.36		\$114,059.36	Funding will come from within same function area, salary and benefits
100.099.510.410	Superintendent Prof Svcs	\$17,250.00	\$19,227.90		\$36,477.90	Funding will come from within function area benefits and regular instruction

100.099.510.420	Superintendent Travel	\$5,000.00	\$14,767.17		\$19,767.17	Funding will come from within function area benefits and regular instruction
100.099.550.3XX, 4XX	Business - DO Support supplies, benefits, salary	\$375,514.33	\$6,692.84		\$382,207.17	Funding will come from regular instruction
100.099.600.3XX, 4XX	Facilities salary, benefits, utilities, supplies, svcs, repair, rentals	\$2,136,231.32	\$335,000.00		\$2,471,231.32	Funding will come from SPED Instruction
301.099.5XX	Pupil activities	\$851,594.57	\$133,646.50		\$985,241.07	Funding will come from undesignated reserve
502.099.600.510	Facilities CIP equipment	\$313,306.41	\$8,634.32		\$321,940.73	Fund will come from CIP Reserve
215.099.3XX, 4XX	Community Ed	\$912,154.67	\$143,173.52		\$1,055,328.19	Funding will come from Comm Ed reserve balance
255.099.790.4XX	Food Svc OT, sick leave, dues, food, milk	\$980,378.98		\$99,087.29	\$881,291.69	Funding will come from within fund benefits, salary
100.100.3XX, 100.100.5XX	Instruction - salary, benefits, substitutes, equipment	\$5,541,628.45		\$151,522.95	\$5,390,105.50	Funding will come from benefits, salary within same function
100.200.3XX, 100.200.4XX	SPED Instruction salaries, benefits, prof svcs, supplies	\$2,065,917.19		\$361,575.30	\$1,704,341.89	Funding will come from within salary, benefit lines within same function
100.300.3XX	Support Svcs - Students salary, benefits, supplies	\$398,727.87		\$10,355.70	\$388,372.17	Funding will come from benefits, salary within same function
100.350.3XX, 4XX	Support Services Instruct- salary, benefits, Prof Svcs, prof dev, comm	\$951,215.46		\$2,681.12	\$948,534.34	Funding moved within function from salaries, ins.
100.400.3XX	Building Admin - dues, salary, travel	\$540,635.78		\$559.90	\$540,075.88	Funding will come from benefits, salary within same function
100.450.3XX	Build Adm Support - salary, benefits	\$275,678.38		\$1,427.08	\$274,251.30	Funding will come from benefits, salary within same function
100.510.3XX	Superintendent salary, benefits	\$475,026.52			\$475,026.52	Funding will come from within function from benefits, dues & fees
100.550.3XX	Business - salary, benefits	\$457,114.39			\$457,114.39	Funding will come from within function area health ins