# Regular Board of Education Meeting

Thursday, September 21, 2023 5:00 PM
Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

A. **PLEDGE**
B. **APPROVAL OF AGENDA - with the following amendments:**
1. Add Item# C, PUBLIC COMMENTS
2. Add Item# D.2.b Minutes of the September 18, 2023 Special Board Meeting
3. Item# D.4 Additional classified personnel actions for consideration.
4. Add Item# D.5.c The Board of Education is asked to consider and approve the Garden City Education Association Memorandum of Understanding.

C. **PUBLIC COMMENTS**
**(a speaker or group will be allotted five minutes to speak after signing a request to address the Board of Education)**

D. **CONSENT AGENDA**
1. Bids
a. Activity Bus - National Bus Sales - in the amount of $417,577.00
2. Minutes
a. Minutes of the September 11, 2023 Regular Board of Education Meeting
b. Minutes of the September 18, 2023 Special Meeting
3. Accounts Payable totaling $7,683,108.09, noting that all major accounts contain adequate balances to meet current obligations.
4. Personnel
a. Classified
5. Other
a. The Board of Education is asked to consider and approve the quote for Boardworks in the amount of $66,096.00 for three years.
b. The Board of Education is asked to consider and approve adding a one-hour Certified Nurse's Aide (CNA) credit course at Garden City High School (GCHS).
c. The Board of Education is asked to consider and approve the Garden City Education Association Memorandum of Understanding.

E. **ACCOUNTS PAYABLE REVIEW: Mark Rude and Andy Fahrmeier**
F. **ADJOURNMENT**

# Bidders List
# Freightliner Ultracoach Bus

**American Bus Sales**
Ray Wakefield
12802 N 103rd East Ave
Collinsville, OK 74021
raymond@americanbus.us
918.205.5000

**Kansas Truck Equipment**
Brian Linnens
1521 S Tyler Rd
Wichita, KS 67209
bleis@kansastruck.net
316.722.4291

**Master's Transportation**
Allen Duncan
800 Quik Trip Way
Belton, MO 64012
aduncan@masterstranportation.com
816.979.3380

**National Bus Sales**
Matt Dansi
8649 Regency Dr
Tulsa, OK 74131
matt@nationalbus.com
800.475.1439

**BID OPENING: September 15, 2023**

# Bid Tabulations
# Freightliner Ultracoach Bus

Bid Opening: September 15, 2023 Bid 2024-08

| Vendor | Bid |
|---|---|
| American Bus Sales | $363,655.00 * |
| Kansas Truck Equipment | no bid |
| Master's Transportation | no bid |
| **National Bus Sales** | **$417,577.00** |
| | $400, 338.00 * |

***** **Bid did not meet specifications**

**RECOMMENDATION:** To accept the bid of National Bus Sales in the amount of $417,577.00

Payment to be made from budgeted funds in account:
008 E 2700 20 0000 055 00 730 Activity Bus Purchases

# Bids and Quotations
# Freightliner Ultracoach Bus

Bid Opening: September 15, 2023 Bid 2024-08
Board Meeting: September 21, 2023

1. *Item, Material and/or Service that is being bid:*

   (1) Activity Bus

2. *Brief description of the item, material, or service listed above:*

   (1) New Freightliner Ultracoach 51-56 passenger bus

3. *Period of time item, material or service bid will cover:*

   15+ years

4. *Reason that the item, material or service is needed:*

   Rotate out older vehicles

5. *Department and person responsible for the expenditure of the budget:*

   Transportation-Shane Burns

6. *Line item and amount budgeted for this item:*

   008 E 2700 20 0000 055 00 730 Activity Bus Purchases

   $349,999.56 is encumbered for this purchase, the remaining $67,577.44 will be paid from cash balances for this expense

# MINUTES
# Regular Board of Education Meeting
# Garden City Public Schools USD 457

**Monday, September 11, 2023 - 6:00 PM**

Board Meeting Room, Educational Support Center,

1205 Fleming Street, Garden City, KS 67846

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The Board of Education of Garden City USD 457 met for a Regular meeting on Monday, September 11, 2023, at 6:00 PM in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Andy Fahrmeier; Jackie Gigot; Jennifer Standley; John Wiese; Mark Rude; Randy Ralston. Joining board members at the conference table was Superintendent, Dr. Mike Dominguez. Also in attendance were Dr. Maria Gomez-Rocque, Deputy Superintendent; Josh Guymon, Assistant Superintendent; Colleen Drees, Chief Financial Officer.

John Wiese called the meeting to order at 6:00 p.m. The meeting opened with the Pledge of Allegiance.

A. **PLEDGE** – Everyone stood for the Pledge of Allegiance.

B. **APPROVAL OF AGENDA - with the following amendments:**
That the Board of Education approve the meeting agenda with the following amendments:

B.1.Additional certified and classified personnel actions for consideration, Item# F3
B.2.Remove Item# G1, Revised Board Policy IDCE
B.3.New Item# G10 Consider approval of the purchase of Functional Academics curriculum for RISE classrooms in the amount of $17,700.00
B.4.New Item #G11 Boardworks Purchase (First Read)

This motion, made by Jackie Gigot and seconded by Randy Ralston, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

C. **BUDGET HEARING FOR THE 2023-24 DISTRICT BUDGET**
*Conduct the hearings and recommend adoption of the Resolution to Exceed the Revenue Neutral Tax Rate, Resolution to Adopt LOB Percentage and approval of the budget.*

Public comment was heard from Ernie Wharton.

Each year the Board of Education is asked to approve the budget and revenue neutral rate for the school year. The hearing notice and dates are required to be published 10 days in advance of the budget hearing. This year we had a delay for publication in our local newspaper due to a limitation of weekly published copies of the newspaper. We have set up a special meeting on September 18th to hold the budget and revenue neutral rate hearings which allows for a ten-day period between hearing and publication.

I move that the Revenue Neutral Rate hearing for the 2023-2024 budget hearing be closed and rescheduled to September 18th at 6:00 p.m. This motion, made by Jackie Gigot and seconded by Mark Rude, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

D. **DELEGATIONS, Q & A, PUBLIC COMMENTS, RECOGNITIONS, COMMITTEE REPORTS** – None at this meeting.

E. **CORRESPONDENCE** – None at this meeting.

F. **CONSENT AGENDA**
That the Board of Education approve all consent agenda items as amended. This motion, made by Jackie Gigot and seconded by Jennifer Standley, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

F.1. **Minutes**
Minutes of the August 28, 2023 Regular Board of Education meeting
F.1.a.Minutes of the August 28, 2023 Regular Board of Education Meeting

F.2. **Accounts Payable** totaling $6,730,706.65, noting that all major accounts contain adequate balances to meet current obligations.

F.3. **Personnel** – all certified and classified actions as presented.

F.3.a. Certified:

Appointments: Reigan McGraw, Garden City, Kansas, is recommended for an English language arts position at Horace Good Middle School effective September 11, 2023. She is a former USD 457 teacher with 25 years' experience.

Transfers: Michael Drew Thon - from associate principal/athletic director position at Garden City High School to chief human resources officer position at the Educational Support Center.

F.3.b. Classified:

Retirements: Kristy Powers

Resignations: Jessica Garcia, Liset Ortega, Fabian Reyes, Jorge Sotelo

Assignments: Rosalia Aguilar, Kyle Crum, Kendra Denning, Jesus Diaz, Jr., Samuel Gossman, Jannet Juarez, Lisset Ramirez-Salvador, Maria Sanchez-Alba

Transfers:

- Guadalupe Montes from Custodian at Horace Good Middle School to Custodian at Victor Ornelas Elementary School
- Hilana Carrera from Substitute Bus Driver at Transportation to Bus Driver at Transportation
- Rose Kopp from Intervention Paraprofessional at Kenneth Henderson Middle School to Special Educational Paraprofessional at Kenneth Henderson Middle School

Other: Shane Faurot, Director of Plant Facilities, is requesting:

- Close 1.0 Custodian/Grounds Manager position and open 1.0 Custodian/Assistant Maintenance Manager position. Brad Stoppkotte will transfer to this position.
- Open 1.0 Grounds Supervisor position. Brian Knight will transfer into this position.
- Move Kenneth Schwindt from a Maintenance I position to a Maintenance 2 position vacated by Martin Sotelo. Kenneth has assumed additional responsibilities.

F.4**. Other**

F.4.a Approval of 2023 -24 Child Nutrition and Wellness Department Staff Handbook
F.4.b Approval of School Psychologist Intern Agreement
F.4.c.Approval of revised Board Policy GAOA Drug-Free Workplace using Alternative 1
F.4.d.Approval of continuing with current Board Policy GBQA Reduction of Teaching Staff
F.4.e Approval of revised Board Policy KN Complaints

G. **NEW BUSINESS**

G.1. Consider and approve the State Contract quote from Global Industrial – Storage Building Shelves - Plant Facilities - $37,596.48 - Dr. Dominguez, Superintendent
The Board of Education is asked to consider and approve the state contracted quote from Global Industrial to purchase storage shelves for the new storage building.
Board members questions were answered.
That the Board of Education approves the state contract as presented. This motion, made by Mark Rude and seconded by Jennifer Standley, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.2. Consider and approve the State Contract quote from Heartland Seating - Kenneth Henderson Bleachers - Plant Facilities - $88,271.00 - Dr. Dominguez, Superintendent
The Board of Education is asked to consider and approve the state contracted quote from Heartland Seating to replace and install new bleachers at Kenneth Henderson Middle School.
Board members' questions were answered.
That the Board of Education approve state contract as presented. This motion, made by Jackie Gigot and seconded by Jennifer Standley, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.3. Consider and approve Garden City High School's out of state travel for the 2023-24 school year – Dr. Dominguez, Superintendent
That the Board of Education approve the GCHS out of state travel as presented. This motion, made by Jennifer Standley and seconded by John Wiese, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.4. Consider and approve the IEP Reviewer Services Agreement - Josh Guymon, Assistant Superintendent
Board members' questions were answered.
That the Board of Education approve the IEP Reviewer Agreement as presented. This motion, made by Mark Rude and seconded by Jennifer Standley, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.5. Consider and approve the updated Long Term Sub Agreement - Josh Guymon, Assistant Superintendent

Board members' questions were answered.
That the Board of Education to approves the updated Long Term Sub Agreement. This motion, made by Mark Rude and seconded by Jennifer Standley, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.6. Consider and approve the bid for a Pre-Owned Pickup – Plant Facilities - in the amount of $67,500.00 - Colleen Drees, Chief Financial Officer
Board members' questions were answered.
That the Board of Education approve the bid as presented. This motion, made by Randy Ralston and seconded by Jackie Gigot, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.7. Consider and approve the bid for a Yale Material Handler – Plant Facilities - in the amount of $22,746.00 - Colleen Drees, Chief Financial Officer
Board members' questions were answered.
That the Board of Education approve the bid as presented. This motion, made by Randy Ralston and seconded by Jennifer Standley, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.8. Consider and approve the bid for a Mid–Size SUV – Transportation - in the amount of $45,000.00 - Colleen Drees, Chief Financial Officer
Board members' questions were answered.
That the Board of Education approve the bid as presented. This motion, made by Andy Fahrmeier and seconded by Randy Ralston, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.9. Consider and approve the bid for a Mid–Size Sedan – Transportation - in the amount of $29,950.00
Colleen Drees, Chief Financial Officer
Board members' questions were answered.
That the Board of Education approve the bid as presented. This motion, made by Jennifer Standley and seconded by Mark Rude, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.10. Consider and approve of the purchase of Functional Academics curriculum for RISE classrooms in the amount of $17,700.00 - Josh Guymon, Assistant Superintendent
Board members' questions were answered.
That the Board of Education approve the purchase of Functional Academics curriculum for the RISE classrooms contingent upon approval from the Curriculum Council. This motion, made by Jennifer Standley and seconded by Mark Rude, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

G.11.Boardworks Purchase (First Read) - Josh Guymon, Assistant Superintendent
Board members' questions were answered. This item will appear on the consent agenda at the Regular Board of Education Meeting on September 21, 2023.

H. **BOARD OPEN DISCUSSION**

Mark Rude spoke about the spirit buffalo tradition of passing the spirit buffalo from one school to another. He stated that he hasn’t seen it in a while but knows it’s out there. He stated that he hopes we continue the

tradition and encouraged STUCO, or whoever is in charge, to reach out to community members if help is needed in moving the buffalo from school to school.

Randy Ralston stated that the field at KH looks amazing, he stated that with the work that has been done it looks like a brand new facility. He stated that it is disappointing that it got to that point in the first place, but understands the reason it did. He stated that it is important that we remain frugal in trying to keep our facilities up as there are a lot of them and continue to be mindful of our expenditures.

Dr. Dominguez thanked the staff for the long term sub agreement update that was presented. He stated that will truly help us continue down the path of growing our own teachers. He stated we have had a smooth start to an exciting year and we just have to keep moving forward.

I. **NEXT BOARD MEETING** – The next meeting of the Board of Education will take place on Monday, September 18, 2023, at 6:00 p.m. in the Board Meeting Room at the Educational Support Center, 1205 Fleming St., Garden City, Kansas.

J. **ACCOUNTS PAYABLE REVIEW** – Jackie Gigot and Jennifer Standley reviewed this month's payables.

K. **ADJOURNMENT**
There being no further business to come before the board, the following action was taken.
That the Board of Education meeting be adjourned at 7:03 p.m. This motion, made by Mark Rude and seconded by Randy Ralston, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

Respectfully submitted,

Jennifer Ramos, Clerk

Approved:

John Wiese, President

# DRAFT MINUTES DRAFT

# Special Board of Education Meeting

# Garden City Public Schools USD 457

## Monday, September 18, 2023 - 6:00 PM

Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846

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The Board of Education of Garden City USD 457 met for a Special Meeting on Monday, September 18, 2023, at 6:00 PM in the Board Meeting Room, Educational Support Center, 1205 Fleming Street, Garden City, KS 67846.

Board members present were Andy Fahrmeier; Jackie Gigot; John Wiese; Mark Rude; Randy Ralston. Jennifer Standley joined via Zoom. Joining board members at the conference table was Superintendent, Dr. Mike Dominguez. Also in attendance were Dr. Maria Gomez-Rocque, Deputy Superintendent; Josh Guymon, Assistant Superintendent; Drew Thon, Chief Human Resources Officer; Colleen Drees, Chief Financial Officer.

John Wiese called the meeting to order at 6:01 PM. The meeting opened with the Pledge of Allegiance.

A. **PLEDGE** – everyone stood for the Pledge of Allegiance

B. **BUDGET HEARING FOR THE 2023-24 DISTRICT BUDGET** – The Board of Education conducted the hearings and recommended adoption of the Resolution to Exceed the Revenue Neutral Tax Rate, Resolution to Adopt LOB Percentage and approval of the budget. Colleen Drees, Chief Financial Officer

John Wiese declared that the hearing for the 2023-2024 Revenue Neutral Rate is open for discussion.

Public comment was made by Ernie Wharton. No other public comments were made.

I move that the Revenue Neutral Rate hearing for the 2023-2024 budget be closed. This motion, made by Jackie Gigot and seconded by Mark Rude, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Standley: | Yea |
| Wiese: | Yea |

Yea: 6, Nay: 0

I move that the Board of Education adopt the Resolution to Exceed the Revenue Neutral Tax Rate for the 2023-2024 school year. This motion, made by Jackie Gigot and seconded by Mark Rude, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |

Rude: Yea
Standley: Yea
Wiese: Yea
Yea: 6, Nay: 0

I move that the Board of Education approve the Resolution to Adopt the LOB Percentage. This motion, made by Jackie Gigot and seconded by Mark Rude, Carried.

Fahrmeier: Yea
Gigot: Yea
Ralston: Yea
Rude: Yea
Standley: Yea
Wiese: Yea
Yea: 6, Nay: 0

John Wiese declared that the hearing for the 2023-2024 budget is open for discussion.

No patrons addressed the board.

I move that the budget hearing for the 2023-2024 budget. This motion, made by Jackie Gigot and seconded by Andy Fahrmeier, Carried.

Fahrmeier: Yea
Gigot: Yea
Ralston: Yea
Rude: Yea
Standley: Yea
Wiese: Yea
Yea: 6, Nay: 0

Jennifer Standley left the meeting.

John Wiese stated that before approving the budget, they would like to take a moment to recognize that they did receive the Building Needs Assessments. They have been reviewed and evaluated by the board members and have been used in their consideration of the Budget Approval Process. This assessment has allowed them to align our budget according to the items identified in the Board of Education Needs Assessment Summary.

I move that the Board of Education adopt the 2023-2024 district budget as presented. This motion, made by Jackie Gigot and seconded by Andy Fahrmeier, Carried.

Fahrmeier: Yea
Gigot: Yea
Ralston: Yea
Rude: Yea
Wiese: Yea
Yea: 5, Nay: 0

C.**ADJOURNMENT**

That the Board of Education meeting be adjourned at 6:14 p.m. This motion, made by Jackie Gigot and seconded by Mark Rude, Carried.

| | |
|---|---|
| Fahrmeier: | Yea |
| Gigot: | Yea |
| Ralston: | Yea |
| Rude: | Yea |
| Wiese: | Yea |

Yea: 5, Nay: 0

Respectfully submitted,

Approved:

Jennifer Ramos, Clerk

John Wiese, President

Garden City Public Schools

U.S.D. 457

Board of Education

# RESOLUTION NUMBER 2023-001

## RESOLUTION TO ADOPT LOB PERCENTAGE

Be it Resolved that:

Unified School District No. 457's school board shall be authorized to make a Local Option Percentage in an amount of 31.6% for the 2023-2024 school year.

THIS IS TO CERTIFY that the above Resolution was duly adopted by the board of education of Unified School District No. 457, Finney County Kansas, on the 18th day of September, 2023.

John Wiese, Board President

Jennifer Ramos, Clerk of the Board

**Garden City** **Public Schools**

U.S.D. 457

Board of Education

# RESOLUTION NUMBER 2024-002

## RESOLUTION TO EXCEED THE REVENUE NEUTRAL TAX RATE

A resolution expressing the property taxation policy of USD 457, Garden City Public Schools with respect to exceeding the Revenue Neutral Tax Rate for financing the annual budget for 2023-2024.

WHEREAS, K.S.A 79-2988, provides that a levy of property taxes to finance the 2023-2024 budget of USD 457 exceeds the Revenue Neutral Tax Rate to finance the 2023-2024 budget of USD 457, be authorized by a resolution.

NOW, THEREFORE, BE IT RESOLVED by USD 457 that the 2023-2024 budget with a levy of property taxes exceeding the Revenue Neutral Tax Rates calculated for 2023-2024, as adjusted pursuant to K.S.A 79-2988 is hereby adopted.

Adopted this 18th day of September, 2023 by USD 457 Garden City Public Schools in Finney County, Kansas.

John Wiese, Board President

Jennifer Ramos, Clerk of the Board

| Board Member Name | Vote | |
|---|---|---|
| | Yes | No |
| 1. Randy Ralston | X | |
| 2. Andy Fahrmeier | X | |
| 3. Jennifer Standley | X | |
| 4. Jackie Gigot | X | |
| 5. Mark Rude | X | |
| 6. John Wiese | X | |

BOARD OF EDUCATION

# Classified Personnel Actions

September 21, 2023

| RESIGNATIONS | POSITION | BUILDING | DATE |
|---|---|---|---|
| Esmeralda Carrillo | Special Education Paraprofessional | Abe Hubert Elementary School | 9/15/23 |
| Esmeralda Franco | Bus Driver | Transportation | 9/1/23 |
| Rachelle Garcia | Special Education Paraprofessional | Georgia Matthews Elementary School | 9/7/23 |

| ASSIGNMENTS | POSITION | BUILDING | DATE |
|---|---|---|---|
| Vilma Banuelos | Nutrition Assistant | Horace Good Middle School | 9/14/23 |
| Patricia Migel Diego | Special Education Paraprofessional | Garfield Early Childhood Center | 9/14/23 |
| Denise Ortiz | Health Paraprofessional | Buffalo Jones Elementary/Plymel Elementary Schools | 9/12/23 |

| TRANSFERS | FROM | TO | DATE |
|---|---|---|---|
| Belia Carrillo | Custodian – Florence Wilson Elementary School | Custodian – Gertrude Walker Elementary School | 9/13/23 |
| Ian DeLoach | Groundskeeper – Plant Facilities | Maintenance – Plant Facilities | 9/13/23 |
| Rachelle Garcia Andrade | Special Education Paraprofessional – Georgia Matthews Elementary School | Special Education Paraprofessional – Garfield Early Leaning Center | 9/18/23 |

OTHER

Andrea Baker, Principal at Garfield Early Childhood Center is requesting:

- Combine two .5 special education paraprofessional positions approved 8/10/23 back into one full-time special education paraprofessional position. This position was previously held Alejandra Flores.

Gina Galpin, Director of Special Education is requesting:

- Move a full-time special education paraprofessional position that was on hold at Edith Scheuerman to Charles Stones Intermediate Center to provide additional support.

Monica Diaz, Title Programs and Services Coordinator is requesting:

- Open a .5 para position at Kenneth Henderson Middle School newcomer classroom based on needs of newcomer students arriving from multiple countries with multiple languages, cultural backgrounds, and students with limited education backgrounds and experiences. Position will be filled by Deeqa Xasan.

BOARD OF EDUCATION

# Classified Personnel Actions Addendum

September 21, 2023

| ASSIGNMENTS | POSITION | BUILDING | DATE |
|---|---|---|---|
| Oby Do Lar | Bus Driver | Transportation | 9/15/23 |
| Martha Lisk | Special Education Paraprofessional | Victor Ornelas Elementary School | 9/20/23 |

**MEMORANDUM**

**TO:** Board of Education
**THRU:** Dr. Mike Dominguez, Superintendent
**FROM:** Josh Guymon, Assistant Superintendent
**DATE:** 9-21-23
**RE:** Boardworks Purchase

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## ISSUE:

The Board of Education is asked to consider and approve the quote for Boardworks.

## BACKGROUND:

This is an online programs that is standards based in the K-12 core content areas. It is aligned with the Kansas state standards and allows teachers resources to pull and support students that have not mastered a specific standard. This will allow the staff to support our students on IEP's that are needing additional support on some of the work that is done in the classroom.

## ALTERNATIVES:

1. Approve the Boardworks purchase
2. Deny the Boardworks purchase
3. Deny and recommend an alternative solution

## RECOMMENDATION:

Approve the Boardworks purchase

## FISCAL NOTE:

This program will cost $66,096 for the first three years.

## ATTACHMENTS:

Garden City Boardworks quote, Boardworks CRT letter

240 KENT AVE. BROOKLYN NY 11249
BOARDWORKSEDUCATION.COM

# Garden City Public Schools

9/8/2023

**Product Description**: Boardworks K-12 Education Suite provides a wealth of supplemental, innovative, and inspiring ready-made resources mapped to Kansas State Standards. Designed to empower your teachers to help optimize technology and enhance teaching and learning practices through exciting and engaging lessons that are accessible on any web-enabled device.

**Products included**:

ES Science
ES English
ES Math
MS ELA
MS Science
MS Math
MS History
English Grammar & Skills
HS ELA
Boardworks Shakespeare
Boardworks Modern Literature
HS Biology
HS Chemistry
HS Physics
HS Earth
HS Algebra I
HS Algebra II
HS Geometry
HS US History
HS World History

boardworks
240 KENT AVE. BROOKLYN NY 11249
BOARDWORKSEDUCATION.COM

# Garden City Public Schools

9/8/2023

| **Boardworks Content Pricing** | |
|---|---|
| List Price Per Student Per Product | $0.75 |
| 6,800 Students X 18 content areas x $0.75 | $91,800 |
| K-12 Suite Discount (25%) | -$22,950 |
| Discount for advocate partnership (feedback/case study/introductions) commitment (15%) | -$13,770 |
| District Price Quoted (One-Time Cost) | $55,080 |
| Two Years of Annual Technology Fees | +$11,016 |
| **Total Cost** | **$66,096** |

| **Boardworks K-12 Suite Annual Technology Fee** | |
|---|---|
| A required technology fee will be billed annually starting September 2026, for continued platform access. This covers hosting, analytics as well as updates to content and standards. | *$5,508* |

*This quote provides a site-wide, lifetime license of all Boardworks teaching resources. This quote is only valid for an order if confirmed by September 15, 2023.*

*This quotation covers the services described herein and is governed by the Terms of Service available online at: https://app.boardworkseducation.com/legal/terms/, and the Privacy Policy available online at https://app.boardworkseducation.com/legal/privacy. By accepting this quote, you are agreeing to these Terms of Service.*

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Name/Position_____

Signature_____ Date_____

Invoice Email Address_____

Purchase Order Number_____

**ALL PURCHASE ORDERS CAN BE SUBMITTED VIA EMAIL TO matt.argubright@boardworksed.com**

**MEMORANDUM**

**TO:** Board of Education
**THRU:** Dr. Dominguez, Superintendent
**FROM:** Dr. Maria Gomez-Rocque, Deputy Superintendent
**DATE:** September 18, 2023
**RE:** Certified Nurse's Aide one-credit hour course

---

## ISSUE:

The Board of Education is asked to consider and approve adding a one-hour Certified Nurse's Aide (CNA) credit course at Garden City High School (GCHS).

## BACKGROUND:

The Garden City Community College (GCCC) changed their CNA credits to a six-hour course. The GCHS was offering a five-hour course to align with GCCC. Since there are some student on the original five hour CNA pathway, they cannot change the transcripts to reflect the change. Therefore, the Curriculum Council approved adding a one-hour CNA credit course to match the GCCC credits offered for the program.

Any new students that enroll for the CNA dual credit course will be registered for the six-hour course.

Curriculum Council reviewed and approved this course at their September 12, 2023 meeting.

## ALTERNATIVES:

1. Approve the one-hour CNA credit course.
2. Deny the one-hour CNA credit course.
3. Offer an alternative recommendation.

## RECOMMENDATION:

The Curriculum Council recommends that the Board of Education consider and approve the one-hour Certified Nurse's Aide credit course for Garden City High School.

## FISCAL NOTE:

Not applicable

## ATTACHMENTS:

None

# APPLICATION FOR
# NEW COURSE OFFERING / MAJOR REVISION

1. Name of course to be offered: GCCC Certified Nurse's Aide for 6 credithrs

➤Please complete the following for Skyward purposes:
- Short description of course (15 characters) GCCC CNA16 (short description prints on transcripts)
- Long description of course (30 characters) GCCC CNA 6 credithrs

** ***Kansas Course Code:*** 14997

2. Description of course (attach additional sheets if

See attached Syllabus from GCCC.

This will continue to be indexed (grade)

3. Name of course to be deleted: We cannot delete 9633 at this time; we have current students who are still @ GCHS with it. We need a new Skyward course # to reflect 6 credithours w/ GCCC and 1.0 credit w/ GCHS

4. Course objective: See attached Syllabus

5. Required Course: _____ Elective Course: _____

6. How many credits will be offered? 1.0

7. Full Semester: yes Two Semesters: no

8. Start-up Cost: partnership exists w/ GCCCC

9. Prerequisites: 16 @ age of enrollment; verified reading score from GCCC. Completion of dual credit paperwork and CNA state paperwork.

10. How will this course be staffed? it is a GCCC instructor-led online course that we embed with medical terminology at this time.

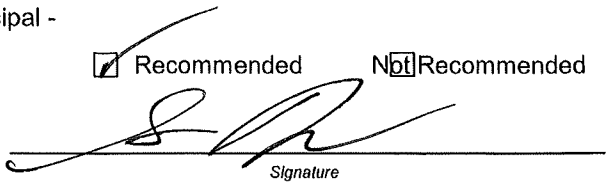
11. Requested by: Emily Hamm DeLoach Date: 06/06/2023
Print Name

Emily DeLoach
Signature

## Part II

**12.** Reviewed by Principal -

Action taken: ☑ Recommended ☐ Not Recommended



Signature Date: 6-6-23

**13.** Submitted to the Curriculum Council -

Action taken: ☐ Recommended ☐ Not Recommended

_____ Date: _

*Signature*

**14.** Submitted to the Instruction Office Administrator -

Action taken: ☐ Recommended ☐ Not Recommended

_____ Date: _

*Signature*

**15.** Submitted to the Board of Education -

Action taken: ☐ Recommended ☐ Not Recommended

_____ Date: _

*Signature*

**Please return to:**

Instruction Office Administrator
Educational Support Center 1205
Fleming Street
Garden City, KS 67846

Garden City, KS 67846

| e | Short Description | Curriculum | C S | Len | Subj Cd | Crs Typ | Dept Cd | R E | Cat | Schd Type | Schd Prior | Nbr Reqs | Nbr Sct | Seats Avail | Has Atd | Has Grd | Earned Crdts | Fee | Grd L | Grd H | T G | GPA Set | GP Crd |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 633 | GCCC CNA | 9633 | A | SM | AH | V | GCC | E | R | N | 0 | 2 | 6 | 180 | Yes | Yes | 0.500 | | 10 | 12 | | 1 | 0.50 |

Expand All Collapse All

9633 5 hr CNA

## Course Details History

| | | | | | |
|---|---|---|---|---|---|
| Curriculum: | 9633 (000) GCCC CNA | | | Course ID: | 99163 |
| Course Length Set: | SEMESTER | Subject: | Allied Health | | |
| Grade Set: | Semester | Type: | NonVocational | Fee: | $0.00 |
| Course Status: | Active | Department: | GCC | Academic Hours: | 0.500 |
| Category: | Regular | | | CHE: | |
| Schedule Type: | Normal | Report Card: | | Lock Group: | |
| Scheduling Priority: | 0 - Lowest Priority | Max Seats Available: | 180 | | |
| Grading System: | Average | Estimated Number of Sections: | 1 | | |
| Grading Type: | Graded | Actual Number of Sections: | 6 | Core Academic Subject: | Yes |
| Team Sched Priority: | 0 = No Priority | CECE Type: | Normal | Grade Course: | Yes |
| Transcript GLO: | | | | Keep Attendance: | Yes |
| Include Trans GLO in GPA: | No | Control Sets Available: | S1 S2 | Repeatable For Credit: | No |
| Website: | | Allow Teacher Conferences: | Yes | Locked to Scheduler: | No |
| Default Course for Career Plan: | No | | | | |
| Note: | | | | | |
| College Credits Earned: | 3.00 | | | | |

GPA Set 1 (Normal): 1 Credits: 0.500 GPA Set 2 (Index): 2 Credits: 0.500

## Section Details Add Section View All Sections

| | Section | Status | Control Set | Calendar | Bell | Minimum Students | Optimum Students | Maximum Students | Teacher | Enrolled Term 1 | Enrolled Term 2 | Enrolled Term 3 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Edit Clone Roster History Add Meet | 01 | A - Active | S1 - SEMESTER 1 | 130 - HS | | 1 | 25 | 30 | Emily Marie Hamlin DeLoach | 0 | 0 | 0 |
| Edit Clone Roster History Add Meet | 02 | A - Active | S1 - SEMESTER 1 | 130 - HS | | 1 | 25 | 30 | Jane Ann Schneider | 7 | 7 | 0 |
| Edit Clone Roster History Add Meet | 03 | A - Active | S1 - SEMESTER 1 | 130 - HS | | 1 | 25 | 30 | Jane Ann Schneider | 8 | 8 | 0 |
| Edit Clone Roster History Add Meet | 04 | A - Active | S2 - SEMESTER 2 | 130 - HS | | 1 | 25 | 30 | Emily Marie Hamlin DeLoach | 0 | 0 | 1 |
| Edit Clone Roster History Add Meet | 05 | A - Active | S2 - SEMESTER 2 | 130 - HS | | 1 | 25 | 30 | Jane Ann Schneider | 0 | 0 | 9 |
| Edit Clone Roster History Add Meet | 06 | A - Active | S2 - SEMESTER 2 | 130 - HS | | 1 | 25 | 30 | Jane Ann Schneider | 0 | 0 | 8 |

Sections 1-6 of 6 Shown

## Pre-Requisite Details Add Pre-Requisite

This course does not have any Pre-requisites.

## Co-Requisite Details Add Co-Requisite

This course does not have any Co-requisites.

## Course Alternate Setup Add Alternate Course

## Requesting/Enrolled Students View All Requesting/Enrolled Students

| Section | Student Name | Graduation Year | Grade | Gender | Default Entity | Start Term | Stop Term | Scheduling Status | Record Type | Scheduling Technique |
|---|---|---|---|---|---|---|---|---|---|---|
| 01 | Perez, Gissel M. | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 01 | Tula, Briana | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 02 | Aguilar-Jimenez, Andrea | 2023 | 12 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 02 | Arroyo-Bocanegra, Yesenia | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 02 | Cardenas, Maribelle | 2023 | 12 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 02 | Castillo, Kendra | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 02 | Elisalde, Maria | 2024 | 11 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 02 | Flores-Hernandez, Thania | 2023 | 12 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 02 | Gomez, Savannah | 2024 | 11 | F - Female | 130 | 01 | 02 | A - Active | C - Current | I - Imperative |
| 02 | Hutcheson, Baylee | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 02 | Moreno, Kimberly | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 02 | Morren, Logan | 2023 | 12 | M - Male | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 02 | Ramos-Saldivar, Ruby | 2024 | 11 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 02 | Romero-Velazquez, Lizeth | 2024 | 11 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 02 | Tull, Payton | 2024 | 11 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 02 | Valencia, Hiromy | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 03 | Castillo, Kendra | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 03 | Hernandez, Litzy | 2024 | 11 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 03 | Hutcheson, Baylee | 2023 | 12 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 03 | Moreno, Kimberly | 2023 | 12 | F - Female | 130 | 01 | 02 | D - Dropped | C - Current | M - Manual |
| 03 | Orozco, Samanta | 2023 | 12 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 03 | Ramirez, Ariathna | 2024 | 11 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 03 | Romero-Velazquez, Lizeth | 2024 | 11 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |
| 03 | Sanchez, Arely | 2024 | 11 | F - Female | 130 | 01 | 02 | A - Active | C - Current | I - Imperative |
| 03 | Sepulveda, Eliza | 2024 | 11 | F - Female | 130 | 01 | 02 | A - Active | C - Current | M - Manual |

Students 1-25 of 63 Shown Next Page

## Course Requirement Rules View All Requirement Rules Add Requirement Rule

INSTRUCTOR: Jane A. Schneider

| Period 0<br>6:55AM- 7:45AM | Period 1<br>7:50AM- 8:40AM | Period 2<br>8:45AM- 9:35AM | Period 3<br>9:40AM-10:30AM | Period 4<br>10:35AM-11:25AM | Period 5<br>11:30AM- 1:30PM | Period 6<br>1:35PM- 2:25PM | Period 7<br>2:30PM- 3:20PM |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | KS14154G0.501114GGD | KS14154G0.501114GGD | | KS22101G0.501214GGN | KS14254G0.501115GGF | KS14254G0.501115GGF |
| | | MTWRF 0 | MTWRF 0 | | MTWRF 0 | MTWRF 0 | MTWRF 0 |
| | | 130 T 229 | 130 T 229 | | 130 T 229 C | 130 T 229 | 130 T 229 |
| | | GCCCMedical S1 | GCCCMedical S1 | | StudentLead S1 | Hlth Car In S1 | Hlth Car In S1 |
| | | | | | | | |
| | | KS14997G0.501116GGL | KS14997G0.501116GGL | | KS22106G0.501214GGN | | |
| | | MTWRF 7 | MTWRF 5 | | MTWRF 0 | | |
| | | 130 T 229 | 130 T 229 | | 130 CG C | | |
| | | GCCC CNA S1 | GCCC CNA S1 | | Mentoring S S1 | | |
| | | | | | | | |
| | | KS14154G0.501114GGD | KS14154G0.501114GGD | KS08051G0.501114GGN | KS22101G0.502214GGN | KS14254G0.501115GGT | KS14254G0.501115GGT |
| | | MTWRF 0 | MTWRF 0 | MTWRF 0 | MTWRF 0 | MTWRF 0 | MTWRF 0 |
| | | 130 T 229 | 130 T 229 | 130 SL102 | 130 T 229 | 130 T 229 | 130 T 229 |
| | | GCCCMedical S2 | GCCCMedical S2 | Health S2 | StudentLead S2 | Hlth Car In S2 | Hlth Car In S2 |
| | | | | | | | |
| | | KS14997G0.501116GGL | KS14997G0.501116GGL | KS08051G0.501114GGN | KS22106G0.502214GGN | | |
| | | MTWRF 10 | MTWRF 5 | MTWRF 0 | MTWRF 0 | | |
| | | 130 T 229 | 130 T 229 | 130 T 229 C | 130 CG | | |
| | | GCCC CNA S2 | GCCC CNA S2 | Health S2 | Mentoring S S2 | | |

# State Course Codes

## High School

### Subject Area 14: Health Care Sciences (secondary)

**All Others**

**14997 - Health Care Sciences—Independent Study**

Health Care Sciences—Independent Study courses, often conducted with instructors as mentors, enable students to explore health-related topics of interest. Independent Study courses may provide students with an opportunity to expand their expertise in a particular specialization, to explore a topic in greater detail, or to develop more advanced skills.

**14998 - Biomedical Workplace Experience**

Biomedical Workplace Experience courses provide students with work experience in the health care industry. Goals are typically set cooperatively by the student, teacher, and employer (although students are not necessarily paid). These courses may include classroom activities as well, involving further study of the field or discussion regarding experiences that students encounter in the workplace.

**14999 - Health Care Sciences—Other**

Other Health Care Sciences courses.

### Subject Area 15: Public, Protective, and Government Service (secondary)

**15001 - Exploration of Public Service Careers**

Exploration of Public Service Careers courses expose students to the duties, responsibilities, requirements, and career opportunities within public service. Course topics vary and may include (but are not limited to) protective services; correction, judicial, and probation services; fire protection and fire fighting; public administration; and social work. Course activities depend upon the career clusters that students explore.

**Law Enforcement**

**15051 - Criminal Justice**

Criminal Justice courses train students to understand and apply the principles and procedures essential to the U.S. criminal justice system. These courses explore the principles and structure of the justice system and the law, and course content also typically includes investigation, search and arrest, and laboratory, forensic, and trial procedures. Students may also learn CPR and first aid skills, personal defense tactics, and crime prevention techniques.

GARDEN CITY COMMUNITY COLLEGE

**C.N.A. (6 Credits) (YEAR, SEMESTER)**

**COURSE INFORMATION**

**Course Number-Section:** HELR 102 GC1 & GC2
**Final Exam:** State Exam- Date of test (xx.xx.xxxx) time of test
**Start/End Date:** xx.xx.xxxx to xx.xx.xxxx State Course ID #xxxxx

**INSTRUCTOR INFORMATION**

**Instructor:** TBA
**Phone:** TBA
**Email:** TBA

**Office Location:** PENKA BLD

**CONTACTING INSTRUCTOR**

EMAL

**EMAIL RESPONSE TIME**

Within 48 hours Mon-Fri

**COURSE DESCRIPTION**

**DESCRIPTION:** Nursing aides provide basic care for patients in hospitals, long-term care facilities like nursing homes, and clinics. The CNA course at GCCC is a six-credit-hour course that provides you with the basic knowledge necessary to meet the psychosocial, physical, and environmental needs of patients, clients, and residents in the facility or agency that you'll eventually work in.

Ninety (90) clock hours must be completed as required by the Kansas Dept. of Aging and Disability Services (KDADS), which includes 45 hours of instructional learning and 45 hours of lab/clinical time. After successful completion of the course, students are prepared to take the CNA exam developed by the KDADS.

***To sit for the State Exam: students must successfully pass the course with a C (74%) or higher.

**PREREQUISITES:**

Must be 16 years of age at the time of enrollment
Must present a legal photo ID and social security card for enrollment
Provide a Nelson Denny Reading Test score of 6 or higher for C.N.A.
Proof of a negative TB test. If the TB test is positive, a negative chest x-ray is required or Chest x-ray assessment follow-up from health care provider, all TB reports must be less than 1 year old from the start date of the course.

ONLY high school seniors and juniors are allowed to enroll in the dual credit course. Seniors have priority enrollment, then juniors.

GARDEN CITY COMMUNITY COLLEGE

**C.N.A. (6 Credits) (YEAR, SEMESTER)**

## GCCC'S ESSENTIAL SKILLS OUTCOMES

Students will develop skills in written communication, oral communication, and critical thinking while advancing their knowledge in cultural diversity and social responsibility as part of their educational experiences at the college. These outcomes align with the college's commitment to engaging students in the collection, analysis, and communication of information.

## TEXTBOOK INFORMATION

TEXTBOOK: Hartman's Nursing Assistant Care: Long-Term Care, Fourth Edition by Susan Alvare Hedman (Author), Jetta Fuzy (Author), Suzanne Rymer (Author)ISBN-13: 978-1604250749

WORK BOOK: Workbook for Hartman's Nursing Assistant Care: Long-Term Care, Fourth Edition by Hartman Publishing Inc. (Author)ISBN-13: 978-1604250756

## STUDENT LEARNER OUTCOMES

Students will be able to exhibit professional behavior and utilize communication skills.
Students will be able to utilize the aide role and responsibilities to deliver client care as directed by care plans and demonstrate the standards of aide care related to safety & first aid.
The student will be able to demonstrate measuring & recording vital signs for client assessment.
Students will demonstrate the standards of aide care related to:

- Infection prevention & control
- The needs of client mobility, restoring & maintaining mobility of client
- Personal care & grooming of clients
- Observing, reporting & documenting for client needs
- Nutrition & fluids and restoring nutrition & elimination of clients"
- Comfort & rest of clients
- Elimination needs of clients
- Physical changes accompanying aging & sexuality in aging
- Understand the client's personal living space
- Identify ethical and legal concepts in aide care
- Biological, cultural, spiritual & psychosocial needs of clients with End-of-Life Care

## COURSE TYPE

HYBRID COURSE: A hybrid course is a blend of online or independent work and campus-based instruction. A hybrid course offers the benefit of face-to-face instruction and the flexibility and convenience of online or independent work. Each individual course provides specific classroom dates and times while online or independent instruction uses any combination of various methods: video, audio, document files, discussion boards, and written assignments.

## TIME COMMITMENT

It is expected that for each hour spent during class, a student will spend 1 to 3 hours outside of class for that course.

**CLASSROOM DECORUM**

Clinical Attire:

1. PPE (per facility regulations)
2. GCCC Scrub tops and pants provided in your student kits must be clean, free of stains & wrinkles and worn for every clinical. If you do not have required scrubs, you will be sent home and dropped from the course because you will not have required clinical hours to complete. Wear comfortable shoes with socks, preferably a type of tennis shoe or nursing shoe which are neat and clean. ***NO open toe shoes or sandals are allowed
3. Hair: Long hair (length to the top of the shoulder or longer) must be pulled back from the face to prevent interference with care.
4. Nails: Nails are to be short; no artificial nails are acceptable for infection control issues.
5. Name Tags: GCCC tags must be always worn during clinical. You will receive your name tags in class. If you do not have required name tag, you will be sent home and dropped from the course because you will not have required clinical hours to complete.
6. Climate Control: Please bring a sweater or light jacket due to variations in room temperature & personal preference. It is NOT acceptable to adjust resident room temperature according to your own temperature preferences.
7. Clinical Site Cell Phone Policy: Cell phones must be left at home or in your vehicle. No cell phones are to be brought onto the clinical premises. This is to prevent HIPAA violations and disrespect in resident areas. If a student is caught with or using a cell phone during clinical the phone will be confiscated and returned after the clinical ends. If the student violates this policy a second time, the student will be sent home immediately and dropped from the program.
8. Jewelry: NO jewelry allowed except for a basic watch (NO SMART WATCHES ALLOWED) and/or wedding rings, all other piercings must be removed. Class Attire: PPE (per campus regulations)

Class Attire:
PPE (per campus regulations)
You may wear appropriate street clothes for any class or lab periods. Remember that you will be practicing clinical demonstrations, so wear something comfortable and appropriate.

Netiquette is online etiquette. It is important that all participants in online courses be aware of the proper online behavior and respect each other.

Use appropriate language for an educational environment:

- Use complete sentences
- Use proper spelling and grammar
- Avoid slang and uncommon abbreviations
- Do not use obscene or threatening language

Remember that the College values diversity and encourages discourse. Be respectful of differences while engaging in online discussions. For more information about Netiquette, see *The Core Rules for Netiquette* (http://www.albion.com/netiquette/corerules.html (Links to an external site.)Links to an external site.) by Virginia Shea.

## CELL PHONE POLICY

Use of cellular phones or any other electronic communication devices for any purpose during a class or exam session is prohibited by Garden City Community College, unless expressly permitted by the instructor.

## ATTENDANCE

1. Attendance for GCCC C.N.A. Courses is mandatory
2. The student is responsible for contacting each of his or her instructors regarding a qualified emergency.
3. GCCC supports the right of instructors to recommend withdrawal prior to the published withdrawal date or to fail any student whose absences are excessive in the opinion of that instructor & course requirements.
4. Due to the length and intensity of this course and the Kansas Department of Aging mandate to achieve the course objectives by the state, absences will **NOT** be accepted. If you have any absences from the class or clinical, you will be dismissed from the course immediately. Absence due to immediate "qualified" emergency circumstance will be evaluated on an individual basis by the instructor and student will be eligible for an incomplete and offered a position in the next available course to finish. Qualified emergency is a health-related issue for the individual only which will in danger the health of residents or others. Daycare, vehicle, or employment problems are examples of **non-qualified** emergencies.
5. Students are required to pass the course with a C (74%) or higher to be eligible to take the state exam.

## COLLEGE-SPONSORED ACTIVITY ABSENCE POLICY:

1. Because of the State mandated requirements for the course, if a student has conflicting schedules because of additional activities, it is recommended the student wait to enroll in this course when they are able to attend the full 90 hours as there are no absences allowed.

## ASSESSMENT

### TESTS

You will have weekly quizzes along with lab assessments of skills during this course. You will be evaluated by demonstration of skills in the hands-on skills lab/simulation and your performance in the clinical area. Post clinical period evaluation will be held at the end of every clinical session. A comprehensive exam will be given at the end of the course. Students who pass the course will be scheduled to sit for the state of Kansas certification for nurse aide.

### HOMEWORK

As required by the instructor and completion of assignments in your workbook

**MAKE-UP/LATE WORK POLICIES-** **Late Work Is NOT Allowed**
Late work is not allowed, there are no make-up allowances. All assignments will be due by deadline, or the student will receive 0 points for the assignment. For classes requiring internet support, it is the student's responsibility to have access to internet to complete assignments. If a student does not have reliable access, they are advised to utilize the college library to complete assignments.

**EXTRA CREDIT POLICY**
There is NO extra credit allowed for this course

**ATTENDANCE**
Students will be required to sign in and out of each class/lab/clinical session to document full completion and participation of the required KDADS 90 hours of course work.

**FINAL EXAM**
Students will have a final cumulative exam at the end of the course.

**GRADING SCALE**
After your numerical grade has been calculated, your letter grade will be determined as follows:

94% - 100% = A
85% - 93% = B
74% - 84% = C
61% - 73% = D
below 60% = F

**ADA/EQUAL ACCESS**
In compliance with the Americans with Disabilities Act (ADA), all qualified students enrolled in this course are entitled to "reasonable accommodations." Students who wish to receive accommodations must work with the Accommodations Coordinator and notify the instructor during the first week of class of any accommodations needed for the course. Garden City Community College is complying with the Americans with Disabilities Act and is committed to equal and reasonable access to facilities and programs for all employees, students, and visitors. Those with ADA concerns, or who need special accommodations, should contact the Accommodations Coordinator, Garden City Community College, 801 Campus Drive, Garden City, KS 67846, 620-276-9638 and/or at the email address accommodations@gcccks.edu.

**EQUAL OPPORTUNITY**
Garden City Community College does not discriminate against applicants, employees, or students based on race, religion, color, national origin, sex, age, height, weight, marital status, sexual orientation, or other non-merit reasons, or handicap nor will sexual harassment be tolerated, in its employment practices and/or educational

programs or activities. Those concerned about the above should contact the Human Resources office at Garden City Community College, 801 Campus Drive, Garden City, KS 67846 620-276-9574.

## COPYRIGHT DISCLAIMER

Content provided in this course may be copyrighted and protected under U.S. Copyright laws. Access to materials provided as part of this course is for educational purposes only and limited to the duration of your enrollment in this course. You may not copy, download, upload, or otherwise redistribute and of the films, images, music, articles, or other content provided as part of this course. Any such reproduction or distribution is illegal and punishable under U.S. Copyright law (U.S.C. 17).

***For all other concerns, please refer to the Garden City Community College Catalog, College Policy Manual and Student Handbook.***

*Instructor reserves the right to modify the syllabus.*

## TENTATIVE CLASS SCHEDULE

Dates, times & locations for all course work will be provided upon enrollment of the course with the Nursing and Allied Health Department.

**MEMORANDUM**

**TO:** Board of Education
**THRU:** Dr. Mike Dominguez, Superintendent
**FROM:** Josh Guymon, Assistant Superintendent
**DATE:** 9-21-23
**RE:** Garden City Education Association Memorandum of Understanding

---

## ISSUE:

The Board of Education is asked to consider and approve the Garden City Education Association Memorandum of Understanding

## BACKGROUND:

We have some remaining SPED ESSER funds that will expire by December 31. Due to this, we plan on how to allocate these funds to benefit the district. One of the best uses of these remaining funds was to pay Premium Pay for SPED staff from this funding source rather than the regular ESSER allocations as planned. Due to the remaining funds, we will need to pay for the September and January Premium Pays. Since January is outside the allotted time frame, we have requested to process Premium Pay in December. GCEA took the issue to the teachers for a vote and it passed at 95.2% and 396 teachers voting.

## ALTERNATIVES:

1. Approve the Garden City Education Association Memorandum of Understanding
2. Deny the Garden City Education Association Memorandum of Understanding

## RECOMMENDATION:

Approve the Garden City Education Association Memorandum of Understanding

## FISCAL NOTE:

There will be no additional fiscal impact over and above which was originally approved and budgeted.

## ATTACHMENTS:

The Garden City Education Association Memorandum of Understanding

# MEMORANDUM OF UNDERSTANDING
# BETWEEN GARDEN CITY EDUCATION ASSOCIATION
# AND THE BOARD OF EDUCATION of USD #457, GARDEN CITY

The Garden City Education Association ("Association") and the Board of Education of Unified School District No. 457 ( "District") hereby enter into this Memorandum of Understanding ("MOU") regarding premium disbursements as outlined in the 2023-24 Negotiated Agreement ("Agreement"), Article III, Section M:

1. The Agreement, Article III, Section M states that premium disbursement will be paid in three installments to take place in September 2023, January 2024, and May 2024.
2. The District and the Association hereby agree to move the scheduled second premium disbursement from January 2024, to December 2023.
3. All other provisions of the Agreement shall remain in effect, except to the extent such provisions are modified by this MOU.
4. This MOU shall take effect on the date it is fully executed by the District and the Association.
5. This MOU is contingent upon the ratification by the certified staff and Board approval.
6. Any modification to this MOU shall be in writing and signed by the Association and the District.
7. This MOU shall expire on July 31, 2024, shall not establish a past practice, and shall have no precedent in future negotiations.

_____ _____
Russ Tidwell, Head Negotiator Date
Garden City Education Association

_____ _____
Colleen Drees, Head Negotiator Date
Board of Education, USD #457

_____ _____
Ronald Whited, President Date
Garden City Education Association

_____ _____
John Wiese, President Date
Board of Education, USD #457