Chugach School District Board Meeting

Thursday, December 7, 2023 6:00 PM
District Office & Teleconference, 9312 Vanguard Dr., Anchorage, AK 99507

1. **CALL TO ORDER**
2. **ROLL CALL & ESTABLISHMENT OF QUORUM**
3. **APPROVAL OF AGENDA**
4. **PLEDGE OF ALLEGIANCE**
5. **MISSION/VISION STATEMENT, LAND ACKNOWLEDGEMENT**
6. **APPROVAL OF MINUTES**
7. **INTRODUCTION OF GUESTS and/or ANNOUNCEMENTS**
   a. New CSD CFO, Grant Yutrzenka
8. **BOARD OF STARS**
9. **REPORTS & PRESENTATIONS**
   a. CSA Report
   b. EAC Reports
10. **PUBLIC COMMENT ON AGENDA ITEMS**
11. **BOARD COMMENT**
12. **ITEMS OF BUSINESS**
    a. Altman and Rogers Audit Presentation
    b. Approval of Audit
    c. Organizational Chart
    d. Declaration of Vacant Board Seat - Whittier Seat A
    e. Appointment of Board Member to Whittier Seat A
    f. Check Signer Authorization
    g. Chenega Waiver
    h. Certified Contract Approvals
    i. Budget Overview - Informational
    j. Tatitlek Student Trip Proposal
13. **OLD BUSINESS**
    a. 3rd Reading AASB Policy Updates
14. **NEXT BOARD MEETING - January 15/16**
15. **ADJORNMENT**

Chugach School District

9312 Vanguard Drive, Suite 100
Anchorage, AK 99507-5355
(907) 522-7400 Phone
(907) 522-3399 Fax
www.chugachschooldistrict.com

Date: December 7, 2023

To: Chugach School Board

From: Ty Mase

RE: Chief School Administrator's Report – December, 2023

2023-24 FALL SEMESTER IN REVIEW

Charlene Arneson Retires:
After 23 years of public service to the children of Chugach School District, Charlene retired from the CSD Board. A heartfelt thank you to Charlene for her years of service.

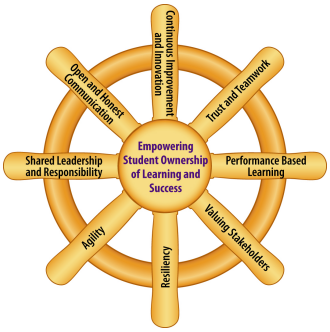
New Board Member:
Chugach School District welcomes Carter Briggs (Whittier), our newest member of the School Board. We are excited for Carter's perspective, input, and leadership!

Homegrown Leadership:
Deserae Stellwag was nominated as CSD's new Board Chair during the November meeting. A Chugach and UAA grad, Deserae promises to be an amazing leader and we look forward to where her leadership takes us!

Carl Rose Boardsmanship Award:
Gail Evanoff was nominated by the Board for AASB's Carl Rose Leadership Award. Gail was recognized, along with several other outstanding Board members from across the state, for her nomination. Great job, Gail!

New CFO Hired:
CSD welcomes Grant Yutrzenka as our new Chief Financial Officer. Grant comes to Chugach with a wealth of financial work experience to help support and grow our business processes.

CIPs awarded for both Tatitlek and Chenega:
After over a year of design and preparation, the RFP was released this Fall and a contract was awarded to UIC Nappairit (a subsidiary of Ukpeaġvik Iñupiat Corporation). UICN is a full-service General Contractor that specializes in constructing projects in remote locations involving dynamic challenges of extreme climates, complicated logistics, and minimal resources. We are excited for the construction season ahead!



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First-Round Draft Picks:
We were extremely fortunate to have made some outstanding hires this past year which have graced our Chugach team with much talent! We are glad to have:

Megan Maloney – Whittier middle/secondary generalist
Camille Parry – Chenega Generalist
Sue Parker – Chenega Preschool / Generalist
Josh Duffus – Whittier Maintenance Lead

Aurora Institute:
Through the use of grant funds and combining three inservices into one, CSD certified staff were able to all attend the Aurora Institute this Fall. Dubbed the Nation's largest competency-based conference, Aurora had something for everyone. Staff took advantage of amazing professional development along with time to meet as a group and reflect on the work we do. An amazing experience to say the least…

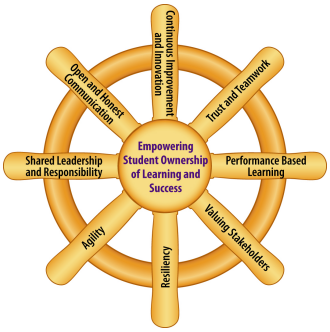
Corporation Contributions:
Chenega and Tatitlek Corporations again both stepped up in support of their students/schools with donation of $100,000 each under Alaska's Education Tax Credit Program. The contribution was welcome income to help CSD continue the innovative education happening at our smallest school sites. A huge thanks to all those who helped make this possible.

Chenega Heritage Week:
The school year started off with Chenega hosting their first annual Heritage Week. Students and adults came from Tatitlek to join in the cultural activities, classes, and a successful seal hunt! Thanks to the Elders, community, teachers, Chenega IRA, Chenega Corp, AFK Hatchery, and the Center for Alaska Coastal Studies for all their work with staff and students to support this wonderful learning experience.

Graduates:
With performance and not seat time as the variable, CSD saw two students graduate this Fall. Our congratulations go out to Wyatt Cummings and Benjamin Stringfellow!

Enrollment:
Overall CSD enrollment has remained fairly steady. We dropped several students in Focus but overall, we are happy with our numbers.

Whittier: 49 (+9 from last year)
Tatitlek: 11 (same as last year)
Chenega: 11 (-1 from last year)
Focus: 524 (-16 from last year)



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Voyage Offerings:
With the pandemic behind us, Stephanie and her Voyage team devised a comprehensive schedule of opportunities for our region's students. Offered this semester:

- Culinary Arts
- Advanced Culinary Arts
- Sports Medicine
- Driver's Education
- Explorer Phase
- First Trek Phase
- STEM
- Social Studies

Snow!:
Record snowfall in November affected many with travel, commuting, child-care, and simply getting out of their driveways. CSD continues to play the hand that Mother Nature deals us and we keep the education going.

Multi-Purpose Bid:
With start-up grants secured, we put the CSD Early Childhood Multipurpose Learning Center out for bid. The project was awarded to Wolverine Construction and we hope to break ground this Spring.

To close, it has been a strong semester and many seeds have been planted that promise much improvement and growth for Chugach School District. Excellent students, staff, and stakeholders are a key ingredient in the very best school districts, and CSD has all three! I look forward to continuing to grow together as we enter the spring semester!

BP 6173 ADVENTURE BASED LEARNING

The Board understands that ABL provides valuable student learning which cannot be accessed any other way.

1. Real life experience learning: This type of travel-based learning provides hands-on real- life experiences our students simply do not have access to from books, the internet, in their classrooms or in our communities.

2. Community Engagement: Planning for ABL trips involves long-range planning which students often do not have opportunities to do. The planning of ABL trips will usually involve our communities and partners. At times, community members actually participate in the ABL trip. The CSD Board knows that when community members actively participate in ABL activities, it sends a message to students that these learning experiences are very important.

3. Fund Raising leads to Ownership: When students raise funds to participate in ABL trips, they become heavily invested in making sure it is a success. Student ownership of learning and success is the center of CSD Shared Purpose, and ABL activities are a highly successful strategy to achieve this ownership.

4. Motivational: Students who are involved in planning ABL trips, become highly motivated to learn all required standards.

5. Thematic / Integrated Learning Units: A key learning strategy which has proven very successful is planning and facilitating educational units which include learning in multiple content areas. From Reading, Writing, and Math, to Social Studies, Technology, and Cultural standards, ABL allows students to learn many content areas simultaneously. The CSD Board understands that real-world learning usually doesn't happen in isolation. Real world learning occurs when students use all content such as Math, Writing and Science to solve government, business, and ecological problems.

The Board understands that while ABL is a key strategy that has proven very successful and valuable, it comes with some inherent exposure to liability. Travel simply involves more risk than sitting at a desk. Therefore the CSD Board has provided policy and directed the Superintendent to provide training which limits that liability exposure and ensures, to the extent possible, that all students and staff are safe during ABL activities.

1. ABL travel requests must be pre-approved by district administration. Approval will not be granted until all student travel paperwork is completed and submitted.

2. Any out-of-state ABL travel must receive CSD School Board Approval.

3. In cases where changes in the travel plans occur after travel has been approved, any changes to the original plan must be approved prior to travel occurring. This includes Board approval of changes for any travel that requires board approval.

4. Parent signatures must be obtained for all student participants on both the Field Trip Permission form and the Release of Liability form.

5. Chaperones:

   a. All student travel, including ABL travel, must include qualified chaperones that have been approved.

b. For student travel, including ABL travel that does not require overnight lodging (day trips), either gender chaperone is approved.

c. For student travel, including ABL travel which involves overnight stay

i. When one gender of student is traveling, the same gender of chaperone is required.

ii. When both genders (male and female) of student are traveling, both genders of chaperone are required.

iii. In rare situations where i and ii above are not possible, and parents of all traveling students have approved the chaperone arrangements, the School Board may waive requirements i and ii above.

6. All ABL travel requests must include the following if they are to be considered for approval:

a. Travel itinerary

b. List of students traveling

c. List of qualified chaperones

d. List of any proposed guests

e. Fundraising plan (when applicable)

f. Budget

g. Modes of travel (aircraft, charters, watercraft, trains, vehicles, etc.)

h. All activities (swimming, hiking, climbing, etc.)

i. All places being visited

j. All sleeping accommodation arrangements

k. All standards being addressed / learned during the trip

l. How students will share their learning after the trip

Adopted: June 17, 2011

EAC Meeting Agenda
November 15, 2023

Members present: Shelby Carlson, Kyle Loan, Jamie Loan, Ana Hernandez, Tim Bloodgood, Jane Alzner, Stephanie Burgoon, Sarah Schuh, Josh Vantrease, Stephanie Antonio, Amy Pantaleon, Victor Shen, Scott Korbe, Bookie Pese, Jessaiah Atonio, Katriona Pese, Angel Rojas, Alyssa Wagner, Drake Berinbois, Stacy Korbe, William Carlson, Andrea Korbe, Bibo Chung, Regina Hernandez, Ana Hernandez, Stephanie Burgoon

I. Call to Order at 5:45pm

II. Old Business
- a. Close Up fundraising
  - i. Halloween Carnival raised about $1000
  - ii. Planning on bake sales and delivery dinners
  - iii. Still pursuing donations from local businesses
- b. Maintenance position
  - i. The maintenance position has been filled by Joshua Duffus
- c. Preschool position
  - i. Stacy still doing a fantastic job, but the position has not been filled

III. New Business
- a. KTMA
  - i. KTMA will be teaching Snow School held at Whittier School
  - ii. KTMA looking to be involved in all Kenai Heritage schools including Whittier, Girdwood, Moose Pass, and Hope
  - iii. Through a grant provided by KTMA, Whittier School has skis, sleds, snowshoes, and kick sleds for families to borrow
- b. Whittier Wellness Week
  - i. Jamie Loan organized a Whittier Wellness Week
  - ii. Feedback was positive and will do it again next year
  - iii. Suggestion of Bingo being held outside of school with families to encourage more family involvement
- c. School Board opening
  - i. CSD is accepting letters of interest for the open school board seat
- d. School tunnel
  - i. Confusion about who owns the tunnel – city, school, and BTI say they don't own it
  - ii. Issues with students coming to school early (beginning of the day, after lunch) and horseplay in the BTI basement. Encouraging families to send their kids back at ten minutes until the hour. Adults having a presence in the basement is also helpful.
  - iii. Very strong feelings from everyone that they want the tunnel to stay open for students.
- e. Kids Gym
  - i. Derick will be opening Kids Gym on Mondays and Wednesdays from 3:30-4:30pm
- f. Volleyball
  - i. Tasha Berinobis is teaching volleyball to students ages 12+ on Tuesdays and Thursdays from 3:30pm-4:30pm

IV. Announcements
- a. Reminder about Thanksgiving Lunch on November 22

Next meeting: Wednesday, December 13 at 5:30pm

MEMORANDUM # 23-27

DATE: December 7, 2023

TITLE: Approval of CSD Independent Audit – Altman and Rogers

BACKGROUND:

Annually, our district undergoes a financial audit to ensure that we are being proper stewards of public funds. The board is required to review the audit findings and approve them. They may also give direction to the superintendent if findings need to be addressed.

SUPERINTENDENT RECOMMENDATION:

It is recommended the Chugach School Board approve the current district audit for FY23 completed by Altman Rogers and Company.

MEMORANDUM #23-28

DATE: December 7, 2023

TITLE: ORGANIZATIONAL CHART

BACKGROUND:

BP 2110 states that the superintendent (CSA) shall maintain a current organizational chart, approved by the board, which identifies lines of primary responsibility and the relationship between district positions.

CHIEF SCHOOL ADMINISTRATOR RECOMMENDATION:

The CSA supports board approval of the attached organizational chart.

SUGGESTED MOTION:

A motion approving MEMO 23-28, the 23/24 Chugach School District Organizational Chart

CHUGACH SCHOOL DISTRICT ORGANIZATIONAL CHART 2023-24

Mission Statement

The Chugach School District is committed to developing and supporting a partnership with students, parents, community and business which equally shares the responsibility of empowering students to meet the needs of the ever-changing world in which they live. Students shall possess the academic and personal characteristics necessary to reach their full potential. Students will contribute to their community in a manner that displays respect for human dignity and validates the history and culture of all ethnic groups.

The Chugach School Board
David Totemoff, Gail Evanoff, Carter Briggs, Deserae Stellwag
The School Board is responsible for making Policy and employing a Chief School Administrator that implements those policies.

Chief School Administrator -Ty Mase
The Chief School Administrator ensures School Board Policies, State Statutes and Regulations are followed. Has responsibility for the operations of all schools; Standards-Based System Implementation; Human Resources; Teacher Recruitment and Retention; District Financial Resources; State and Federal Mandates; Curriculum and Administrator Oversight/Evaluations.

Budget / Finance Adrienne Fleming	Instruction/Personnel Doug Penn	Technology and Facilities Ryan Schmidt	Student Services Debbie Treece	Voyage/Whittier Schools Stephanie Burgoon	Chief Financial Officer Grant Yutrzenka
*Payroll *Impact Aid *Accounts Payable *Purchasing *Contract Preparation *Special Program Grants *Student Council Accounts	*Staff Evaluation *Mandatory Training *Student Data and Reporting *Instruction / Curriculum *Focus Homeschool *Teacher Orientation *Staff PD *Empower *District Test Coordinator *Standards/Assessments *Classified Staff/Handbook *SPED Interim	*Technology Oversight *E-rate *Purchasing / Oversight of tech inventory *Maintenance & Facilities *Contractual Maint. *Site Work Orders *Repair/Construction *Janitorial *Compliance *Capital Imp. Projects	*Federal Programs *OASIS *Staff Evaluation *English Learners *Indian Ed. & Migrant *SPED *ChildFind *EED Grants *Federal Programs *Distance Education/Focus *Service Providers *Assessment / Student Data	*Voyage Programs/Phases *Choice Grant *Voyage facility and Vehicles *Whittier Principal *Literacy / AK Reads Act	*General Financial Oversight *Financial Processes *Health Insurance Management *Grants Management *Audits / Investments *Accounting *Capital Improvement Projects

The Educational Advisory Committee
The EAC assists and promotes the development in each community and improves relationships between the School and Community. The EAC improves education and acts as a liaison / advisory board to the CSD School Board

MEMORANDUM #23-29 DATE: December 7, 2023

TITLE: Declaration of Vacant Board Seat – Whittier Seat A

BACKGROUND:

As per the Division of Elections, CSD waited 30 days after certification of the election to give the successful candidate time to provide proof of qualification for office.

AS 14.08.045 (a) The regional school board shall declare a regional school board vacant when the person elected

(1) Fails to qualify within 30 days of certification of the election…"

CHIEF SCHOOL ADMINISTRATOR RECOMMENDATION:

As per the Division of Elections, the qualifications for office were not met and the CSA supports the board in declaring a vacancy under AS 14.08.045

SUGGESTED MOTION:

Motion to declare Whittier, Seat A vacant. _____

BB 9223 BOARD VACANCIES

***Note**: The following provisions apply to school boards pursuant to A.S. 14.08.045. Item below could apply to a write-in candidate whose qualifications were not verified prior to election or to a district employee who fails to resign her/her employment after election.*

The School Board may declare a regional school board seat vacant if the person elected:

1. fails to qualify for Board membership within 30 days of certification of the election,

2. refuses to take office,

3. resigns,

4. is convicted of a felony involving moral turpitude or a violation of the oath of office while serving as a School Board member,

5. no longer resides within the boundaries which he/she was elected to represent and a two-thirds vote of the Board declares the seat vacant.

(cf. 9220 - School Board Election)

The school board shall declare a vacancy on the Board for any actions which disqualify a member from service in accordance with state laws and local ordinances.

***Note**: A.S. 14.14.080 allows a school board to declare a board vacancy when a member fails to attend three consecutive regular board meetings without being excused by the Board President.*

Three consecutive unexcused absences from regular board meetings shall be sufficient cause for the Board to declare a Board vacancy.

(cf. 9121 - President)

(cf. 9320 - Meetings)

Appointment to the Board

A vacancy on the Board shall be filled within 30 days of the vacancy by Board appointment. When making an appointment to the Board, the Board desires to draw from the widest possible number of candidates.

The Board shall:

1. Advertise the vacancy in suitable local media.

2. Solicit applications or nominations of any legally qualified citizen interested in serving on the Board.

3. Provide candidates with appropriate information regarding Board member responsibilities.

4. Announce names of candidates.

5. Select the provisional appointee by majority vote at a public meeting.

The person appointed shall hold office until the next regularly scheduled election for district Board members and shall be afforded all the powers and duties of a Board member upon appointment.

Legal Reference:

ALASKA STATUTES

14.08.041 Regional school boards

14.08.045 Vacancies

14.08.081 Recall

14.12.070 Vacancies

14.14.080 Declaring a school board vacancy

29.26.240 - 29.26.360 Recall

Adopted: March 2, 2006

MEMORANDUM #23-30 DATE: December 7, 2023

TITLE: Appointment of Board Member

BACKGROUND:

A vacancy has been declared for Whittier Seat A of the CSD School Board. As per BB 9223, the Board has publicly advertised their intent to appoint someone to the seat and has asked for letters of interest to be considered.

CHIEF SCHOOL ADMINISTRATOR RECOMMENDATION:

The CSA supports board discussion and the appointment of a qualified individual to Whittier Seat A.

SUGGESTED MOTION:

Motion to appoint _____ to the Chugach School District School Board, Whittier, Seat A. This individual will hold this appointment until Fall 2024 elections.

Dear Chugach School Board Members,

I am writing to express my interest in the vacant Whittier seat on the Chugach School Board. As a parent of a middle school student at Whittier Community School and an active member of the local Education Advisory Committee, I am eager to contribute my skills and commitment to the betterment of our next generation's education.

During my time working with the Education Advisory Committee, I played a key role in organizing a Mentorship Fair. Collaborating with local companies, we successfully connected students with professionals to broaden their understanding of career possibilities. This experience has strengthened my dedication to fostering connections within the community, supporting our students, and expanding their horizons.

If appointed as a board member, I commit to a thorough engagement with the board's work. I will review all provided materials, actively participate in discussions, and contribute constructively to finding solutions for the challenges we face. Having familiarized myself with the Chugach School District strategic plan and portions of its policies, I am prepared to align my efforts with the board's overarching goals.

As an alumna of Alaskan Pacific University, I deeply appreciate the value of education. The district's Quality Schools Model, emphasizing a dynamic approach to learning, resonates with my personal philosophy. Having moved to Whittier and enrolled my child here specifically for the progressive educational environment, I am committed to ensuring that every student benefits from an enriching and flexible learning experience.

I am committed to enhancing parent involvement at the school by fostering a collaborative partnership between the board, school staff, and the broader community. Recognizing the pivotal role that community engagement plays in shaping educational programs and fostering a quality learning environment, I will actively work to develop and support initiatives that encourage meaningful parent participation. This involves creating avenues for open communication, soliciting parent input on educational policies, and organizing events that facilitate constructive dialogue between parents and school stakeholders (as allowable by law and policy). I believe that a robust school/community relationship is not simply about reporting and interpreting information but is, in essence, a collaboration focused on the outcomes of our students and children. Through my role on the board, I aspire to strengthen this partnership, ensuring that the collective efforts of community members, educators, and school personnel align seamlessly with the best interests of our schools and, most importantly, our students.

I am confident that my diverse experiences, combined with my passion for a thriving community, make me an ideal candidate for the Whittier seat on the Chugach School Board. I look forward to the opportunity to contribute to the continued success of our school district and the growth of our students.

Thank you for considering my application.

Sincerely,

Shelby Carlson

MEMORANDUM #23-32

DATE: December 7, 2023
TITLE: Check Signer Authorization

BACKGROUND:

First National Bank needs Board action to appoint our new CFO, Grant Yutrzenka as an authorized check signer and fiscal representative for Chugach School District.

SUPERINTENDENT RECOMMENDATION:

The superintendent supports our CFO as a check signer. Since we are a small district, it is good To have multiple check signers in case someone is not readily available.

SUGGESTED MOTION:
A motion to appoint our new CFO, Grant Yutrzenka as an authorized check signer and fiscal representative for Chugach School District.

Chenega IRA Council
3000 C Street, Suite 301
Anchorage, Alaska 99503-3975

November 27, 2023

Chief School Administrator Ty Mase
Chugach School District
9312 Vanguard Drive
Anchorage, Alaska 99507

Dear Chief School Administrator Ty Mase,

The Chenega IRA Council has a positive working relationship with the public school in our area. The Chenega IRA Council is satisfied with the educational services and programs provided by the Chugach School District. The Chugach School District has provided the tribe with a copy of the regulations 34 CFR 222.91-94 pertaining to our rights under the Indian consultation process. We understand our rights and offer this letter as a waiver of the Impact Aid Indian Policies and Procedures requirements for the FY 2024 Impact Aid application year.

If you have any questions or concerns relating to this waiver, please contact Megan Bergene at 907-600-9036 or megan.bergene@chenega.com

Sincerely,

Larry Evanoff, President
Native Village of Chenega
Chenega IRA Council

MEMORANDUM #23-33

DATE: December 7, 2023
TITLE: 23/24 Chenega IRA Impact Aid Waiver

BACKGROUND:

The attached letter/waiver states that we have a good working relationship with Chenega IRA and we don't have to abide by the communication protocols as laid out by the federal consultation process. This is a waiver of the Impact Aid Indian Policies and Procedures requirements for the FY 2024 Impact Aid application year.

CHIEF SCHOOL ADMINISTRATOR RECOMMENDATION:

The CSA supports this waiver as it greatly streamlines the federal requirements of the district.

SUGGESTED MOTION:
A motion to approve the attached Chenega IRA Impact Aid waiver.

MEMORANDUM # 23-31

DATE: December 7, 2023

TITLE: Certified Contracts

BACKGROUND: Each year the Board approves our certified list prior to contracts being offered.

School Board Policy 4112.1 states that Board approval is required for all teacher and administrator contracts:

1. Mike Briseno – Voyage Teacher, Anchorage / Whittier
2. Stephanie Burgoon – Voyage and Whittier Administrator, Anchorage / Whittier
3. Annie Dougherty – Focus Teacher, Fairbanks
4. Seth Haines – Focus Teacher, Fairbanks
5. Chris Irvin – Counselor / Voyage Teacher, Anchorage
6. Andrea Korbe – Elementary Teacher, Whittier
7. Molly Lashier – Focus Teacher, Anchorage
8. Shannon O'Brien – Focus Teacher, Anchorage
9. Jed Palmer – Secondary Teacher, Tatitlek
10. Nicole Palmer – Elementary Teacher, Tatitlek
11. Douglas Penn – District Administrator, Anchorage
12. Melissa Rowland – Focus Teacher, Fairbanks
13. Janet Reed – Focus Teacher, Mat Su
14. Ryan Schmidt – Technology/Maintenance Lead, Anchorage
15. Christine Traeger – Focus Teacher, Mat Su
16. Debbie Treece – District Administrator, Anchorage
17. Tanya Wimer – Preschool Lead / Focus Teacher, Fairbanks
18. Megan Maloney – Middle/High School Teacher, Whittier
19. Timothy Bloodgood – Secondary Teacher, Whittier
20. Jane Alzner – Elementary / SPED Teacher, Whittier
21. Camille Parry – Elementary Teacher, Chenega
22. Suzanne Parker – Secondary Teacher, Chenega
23. Lori Montes – Focus Teacher, Valdez

CHIEF SCHOOL ADMINISTRATOR RECOMMENDATION:
The CSA recommends the Board approve all teacher and administrator contracts recommended for the 2024/2025 school year.

SUGGESTED MOTION:
A motion to approve memo 23-31, approving all teacher and administrator contracts for the 2024/2025 school year.

MEMORANDUM # 23-34

TITLE: Tatitlek Trip Proposal

DATE: December 7, 20023

BACKGROUND: Tatitlek has a long history of taking its students on amazing and educational class trips. The student presentation and supporting paperwork will cover trip specifics.

SUGGESTED MOTION:
A motion to approve Tatitlek School's trip

2023-24

Alaskan Cultural Intensive Field Trip

Tentative Itinerary

	5/20/24	5/21/24	5/22/24	5/23/24	5/24/24	5/25/24	5/26/24	5/27/24	5/28/24	5/29/24
	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed
	Travel	**In Seattle**	**Sea Day**	**Tracy Arm Fjord**	**Skagway**	**Juneau**	**Ketchican**	**Victoria, B.C.**	**Seattle**	**Travel**
8:00 AM		Arrive (5:30)			Breakfast	Breakfast	Breakfast		Arrive at Port Seattle	Breakfast
8:30 AM										
9:00 AM		Breakfast (at Airport)	Breakfast	Breakfast	Klondike Zipline Adventure Park	Visit State Capital	Saxman Native Village	Breakfast	Breakfast Buffet	
9:30 AM										
10:00 AM		Travel to Port	Free Time	Worker CD Activity				Passenger PSS Activity	Disembark	
10:30 AM										
11:00 AM		Find room, unpack,								
11:30 AM			Dance Practice	Dance Practice			Dance Practice	Dance Practice		
12:00 PM		Lunch	Lunch	Lunch		Lunch	Lunch	Lunch	Lunch	
12:30 PM					Lunch					Depart Anchorage to Tatitlek
1:00 PM		Pools, Slides, Trampoline Park, Sports Court	Sign up for Carnival	Pools, Slides, Trampoline Park, Sports Court		Culture Exchange with School	Volleyball Activity	Free Time	Travel to Airport	
1:30 PM					Ropes Course					
2:00 PM			Minature Golf							
2:30 PM					Carnival Kids' Clubs		Carnival Kids' Clubs	Carnival Kids' Clubs	Free Time (at airport)	
3:00 PM			Carnival Kids' Clubs							
3:30 PM										
4:00 PM		Workout	Workout	Workout	Workout	Workout	Workout	Workout		
4:30 PM	Depart Tatitlek to Anchorage								Depart Seattle for Anchorage	
5:00 PM		Prepare for Dinner	Prepare for Dinner	Prepare for Dinner	Prepare for Dinner	Prepare for Dinner	Prepare for Dinner	Prepare for Dinner		
5:30 PM										
6:00 PM		Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Travel to Anchorage	
6:30 PM										
7:00 PM										
7:30 PM										
8:00 PM		Free Time	Free Time	Broadway Show	Comedy Show	Free Time	Broadway Show	Comedy Show	Arrive in Anchorage	
8:30 PM										
9:00 PM		Journaling / FB Posts	Journaling / FB Posts	Journaling / FB Posts	Journaling / FB Posts	Journaling / FB Posts	Journaling / FB Posts	Journaling / FB Posts	Travel to VTE	
9:30 PM										
10:00 PM		Free Time (in room)	Free Time (in room)	Free Time (in room)	Free Time (in room)	Free Time (in room)	Free Time (in room)	Free Time (in room)	Free Time (in room)	
10:30 PM										
11:00 PM		**Lights Out**	**Lights Out**	**Lights Out**	**Lights Out**	**Lights Out**	**Lights Out**	**Lights Out**	**Lights Out**	
11:30 PM										
12:00	Board Alaska Airlines to Seattle									

Instructional Contact (hours per day)

Key			
	Travel		SS
	Free Time		CD
	Group Rec		PSS
	Meals		PE/Health
	Lights Out		CC

Tentatitve Field Trip Budget

Alaskan Cultural Intensive Field Trip	Each	**Trip**	per person
Stops: Tracy Arm Fjord; Skagway, AK; Juneau, AK; Ketchikan, AK; Victoria, BC			
Charter out of Tatitlek (9 seats)	$2,920.00	$3,893.33	$324.44
Charter into Tatitlek (9 seats)	$2,920.00	$3,893.33	$324.44
Plane tickets round trip for Seattle	$550.00	$6,600.00	$550.00
Food (4 meals)	$80.00	$960.00	$80.00
Transportation	$40.00	$480.00	$40.00
Zipline adventure Excursion	$155.00	$1,860.00	$155.00
Nagive Village Saxman Excursion	$70.00	$840.00	$70.00
Cruise Cabin (4 beds)	$2,800.00	$8,400.00	$700.00
School Total		**$24,682.78**	
Community Total		$2,243.89	
Trip Total		$26,926.67	
Cost per person		$2,243.89	

School Tavelers	11
Community Travelers	1
Travelers	12

Participants:		Adults	Students	Community
Jed Palmer	A	3	8	1
Nichole Palmer	A			
Anna Gregorieff	A			
Gwen Vlasoff	C			
Trinity Vlasoff	S			
Chelsey Palmer	S			
Tayla Robart	S			
Gary Geffe	S			
Nathen Vlasoff	S			
Kiril Moonin	S			
Hailey Vlasoff	S			
Leonte Vlasoff	S			