



LINCOLN COUNTY SCHOOL DISTRICT

Dr. Majalise Tolan
Superintendent

District Office | Teaching & Learning Center
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Board of Directors NOTICE OF A BOARD MEETING Lincoln County School District Business Meeting of the Board

Date Tuesday, October 8, 2024
Time 6:30 PM
Place Toledo Elementary, 600 SE Sturdevant Rd, Toledo, OR 97391

The Lincoln County School District Board of Directors has scheduled a Lincoln County School District Business Meeting of the Board of the Board beginning at 6:30 PM.

Public comment will only be heard if a specific public comment time is designated on the agenda. Not all meetings of the Board have public comment.

If you are a member of the community and wish to speak before the Board, please email the following information to eddie.symington@lincoln.k12.or.us by **12:00 pm on the business day prior to the meeting: Name, address and phone number (optional), and topic.** Once your request is received, you will be contacted with details regarding making the comment during the meeting. Public comment cards will also be available at the door and must be completed and given to the Board Secretary. All public comment will follow Board Policy BDDH – “Public Comment at Board Meetings.”

The session will be streamed and can be accessed by visiting our [website](#).

The agenda is attached.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting.

THIS NOTICE SATISFIES THE REQUIREMENTS OF ORS 192.630, 192.640 AND 332.045.

For further information or to request accommodations, please contact:
Eddie Symington, Assistant to the Superintendent and School Board
Lincoln County School District | 1212 NE Fogarty | Newport, OR 97365

LINCOLN COUNTY SCHOOL DISTRICT
Board of Directors – Lincoln County School District Business Meeting of the Board
Tuesday, October 8, 2024 - 6:30 PM
Toledo Elementary, 600 SE Sturdevant Rd, Toledo, OR 97391

Agenda

- 1. Call to Order & Reading of Land Acknowledgment
- 2. Roll Call- Establishment of a quorum
- 3. Introductions
- 4. Communications
 - 4.a. Written
 - 4.b. From the Audience (This time is reserved for public comment on topics published on the Board's agenda)
 - 4.c. Recognition
 - 4.d. LCEA Report
- 5. Consultant Reports/Staff Reports/Student Reports
 - 5.a. Area Report

Toledo Elementary



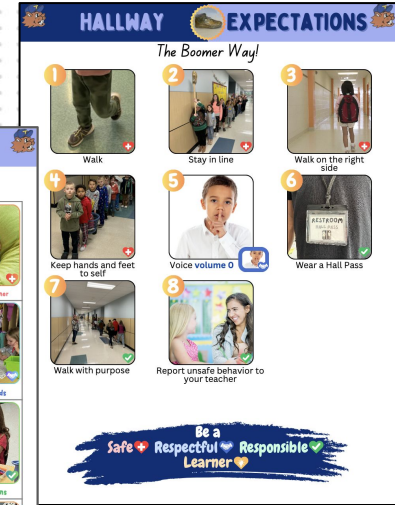
Building Culture & Climate Updates

★ Students:

- School Wide Behavior Systems Reset
- Field Trips-
 - Pumpkin Patch-1st Grade
 - Swim Lessons for K-3rd

★ Staff:

- PLCs:
 - Wednesdays all together
 - PLC Coach-Andrea Bobo₄
- Community Partnerships



[Cafeteria Video \(3:00\)](#)

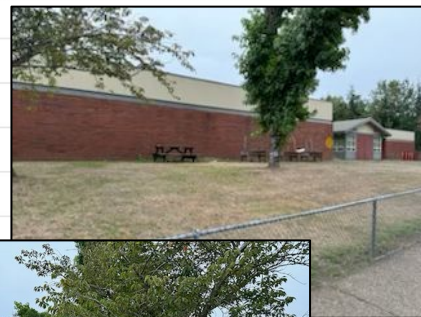
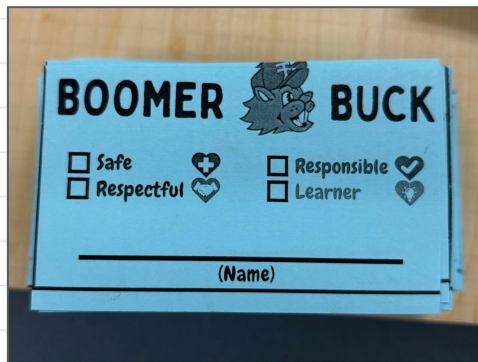
Care & Pride at TOES

→ Monthly Assembly:

- ◆ Golden Tray
- ◆ Golden Shoe
- ◆ Golden Dust Pan
- ◆ School Spirit

→ School Garden

- ◆ Coming soon!



5.b. Student Report

5.c. Financial Report

5.c.1. Monthly Financial Report

General Fund Revenue & Expenditure Summary (Unaudited)
Fiscal Year 2024-25
Year To Date Transactions as of September 30, 2024

	Period 1 Actual July '24	Period 2 Actual Aug '24	Period 3 Actual Sept '24	Period 4 Projected Oct '24	Period 5 Projected Nov '24	Period 6 Projected Dec '24	Period 7 Projected Jan '25	Period 8 Projected Feb '25	Period 9 Projected March '25	Period 10 Projected April '25	Period 11 Projected May '25	Period 12 Projected June '25	Period 13 Projected July '25	Projected 2024-25 Totals	Adopted 2024-25 BUDGET	Year-To-Date 2024-25 Actuals	YTD Diff Budget vs. Projected	% of Budget
REVENUES																		
LOCAL SOURCES:																		
Current year's levy	244				33,642,293	7,463,035	570,477	299,821	1,086,289	163,111	176,225	1,130,139	445,522	44,977,157 *	44,976,913	244	244	0%
Prior years' taxes	85	167,592	173,911	110,335	58,092	103,433	33,905	38,113	30,039	30,451	40,830	80,680	40,361	907,826 *	805,000	85	102,826	0%
Interest on Investments	207,984	205,657	194,613	36,594	58,246	152,433	138,833	124,016	119,206	86,989	92,903	116,247	29,403	1,563,122	1,090,000	207,984	473,122	19%
Fees Charged to Grants				30,806	31,358	36,179	53,222	40,714	64,330	72,394	40,891	174,516	89,036	633,446	650,000	-	(16,554)	0%
Rentals				1,738	1,801		1,750			1,459		1,604		8,352	10,000	-	(1,648)	0%
Contributions														0		-	-	#DIV/0!
Other Local Income	4,691	2,492	2,100	97,135	87,717	115,770	84,227	64,996	101,886	107,045	124,412	99,170	313,033	1,204,674	1,283,546	4,691	(78,872)	0%
INTERMEDIATE SOURCES:																		
ESD - Severe Disab Support						90,000					90,000			180,000	180,000	-	-	0%
County School Fund						150,000					150,000			300,000 *	300,000	-	-	0%
Other, Hvy Eq Rent Tax, etc			1,215											1,215		-	1,215	#DIV/0!
STATE SOURCES:																		
SSF- Current Year	3,766,492	1,882,116	1,882,116	1,895,458	1,916,805	1,919,135	1,913,151	1,927,549	1,915,707	1,834,602	1,856,947			22,710,077	22,763,459	3,766,492	(53,382)	17%
SSF- Prior Year														0		-	-	#DIV/0!
Common School Fund							331,620						331,620	663,240 *	663,240	-	-	0%
State Timber					226,341			70,022				203,637		500,000 *	500,000	-	-	0%
Unrstd Grants, HCD, Wildfire				648,019							536,277			1,184,296	1,184,296	-	-	0%
FEDERAL SOURCES:																		
Federal Forest Fees														0		-	-	#DIV/0!
Foster Care Transp Reimb								22,046				27,954		50,000	50,000	-	-	0%
OTHER RESOURCES:																		
Interfund Transfer														0		-	-	#DIV/0!
Sale of Assets/Ins Proceeds														0		-	-	#DIV/0!
Beginning Fund Balance	16,828,192													16,828,192	15,281,164	16,828,192	1,547,028	110%
Total Monthly Revenues	20,807,687	2,257,857	2,253,954	2,820,084	36,022,653	10,029,984	3,127,186	2,565,230	3,339,502	2,296,051	3,108,485	1,833,947	1,248,974	91,711,596	89,737,618	20,807,687	1,973,978	23%
CUMULATIVE RESOURCES	20,807,687	23,065,544	25,319,499	28,139,583	64,162,235	74,192,220	77,319,405	79,884,635	83,224,138	85,520,189	88,628,674	90,462,621	91,711,596					

EXPENDITURES																		
Salaries (100)	640,032	921,545	2,763,256	2,806,856	2,950,831	2,837,129	2,787,254	2,907,975	2,809,452	2,782,946	2,929,087	6,916,651		34,053,013	33,893,322	640,032	159,691	2%
Employee benefits (200)	276,432	391,588	1,369,828	1,532,882	1,583,391	1,536,091	1,528,640	1,557,911	1,565,104	1,560,853	1,596,523	4,019,626	11,556	18,530,425	18,721,528	276,432	(191,103)	1%
Purchased services (300)	1,254,143	794,565	1,154,142	1,498,472	1,481,450	2,028,904	1,642,815	1,613,749	1,703,185	1,697,157	2,064,567	1,698,857	452,504	19,084,511	19,521,069	1,254,143	(436,558)	6%
Supplies (400)	97,577	175,245	336,373	195,595	167,031	144,425	124,552	121,653	122,009	160,232	210,654	300,201	208,959	2,364,507	2,365,569	97,577	(1,062)	4%
Capital outlay (500)		19,480		10,277	11,338	7,723		4,451	2,686	8,647	16,810		10,493	91,905	146,000	-	(54,095)	0%
Insurance/Other (600)	957,114	27,588	36,143	21,439	23,768	13,510	12,994	8,484	6,554	11,020	38,977	17,506	18,647	1,193,745	1,186,285	957,114	7,460	81%
Interfund Transfers (700)							4,800,005							4,800,005	4,800,005	-	-	0%
Contingency (800)														0	3,750,000	-	-	0%
Unappropriated Funds (800)														0	5,353,840	-	-	0%
Total Monthly Expenditures	3,225,299	2,330,011	5,659,743	6,065,520	6,217,808	6,567,783	10,896,261	6,214,223	6,208,991	6,220,855	6,856,619	12,952,841	702,159	80,118,110	89,737,618	3,225,299	(515,668)	4%
CUMULATIVE EXPENDITURES	3,225,299	5,555,310	11,215,052	17,280,572	23,498,380	30,066,162	40,962,423	47,176,646	53,385,637	59,606,492	66,463,111	79,415,951	80,118,110					
Month-end Fund Balance	17,582,388	17,510,235	14,104,446	10,859,011	40,663,856	44,126,057	36,356,982	32,707,989	29,838,501	25,913,697	22,165,563	11,046,670	11,593,486	11,593,486				17,582,388

Revenue Assumptions:

Projection amounts based on Adopted Budget and avg % received during same time period over past 8 years

Beginning Fund Balance of \$16,314,011 is estimated as of 8-7-24 & subject to change as the year is closed out.

Beg Fund Bal est of \$16,828,192 at 8-31-24 subject to change. Increase of \$514,181 partially reflects expenses moved to grant funds.

* Local Revenue - Projected	47,348,222
Local Revenue included in 6/20/24 SSF Estimate	47,246,946
Estimated 2024/25 SSF Adjustment (May 2026)	(101,277)
Anticipated Ending Fund Balance	11,492,209
Less Unappropriated Ending Fund Balance (7% Required) & Contingency	(9,103,840)
Excess Ending Fund Balance	2,388,369

Depends on Actual Local Revenue at Yr End

Primarily from Beg Fund Balance Estimate

	Monthly ADM - Prior Years						Monthly ADMr Comparison	Monthly ADM 2024-25	YTD ADM 2024-25	Budgeted	YTD Diff
	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24					
	5,523.3	5,567.9	4,892.4	5,163.5	5,095.5	4,959.1	September	4,778.3	4,778.3	4,752.7	25.6
	5,549.3	5,586.5	4,945.8	5,189.8	5,111.6	4,984.2	October				
	5,541.6	5,596.7	4,968.0	5,191.8	5,109.0	4,974.9	November				
	5,538.8	5,585.9	5,089.1	5,192.9	5,098.5	4,961.0	December				
	5,512.2	5,577.6	5,054.0	5,184.1	5,095.4	4,945.4	January				
	5,491.0	5,569.1	5,052.3	5,180.8	5,103.0	4,935.4	February				
	5,476.0	COVID-19	5,048.6	5,170.4	5,101.0	4,911.4	March				
	5,447.3	ADM Frozen	5,048.6	5,167.2	5,097.6	4,872.3	April				
	5,401.7	2nd Qtr (Dec)	5,049.0	5,157.0	5,093.8	4,859.1	May				
	5,482.5		5,090.2	5,122.6	5,007.0	4,833.5	June				
	5,482.5		5,090.2	5,122.6	5,072.2	4,916.2	June YTD				

Expenditure Assumptions:
 Projection amounts based on Adopted Budget and avg % expended during same time period over past 8 years

Lincoln County School District
2024-25 Monthly Comparison - General Fund Projected to Actual
September 2024

REVENUES	Projected**	Actual	Actual Compared to Projected	Comments
LOCAL SOURCES:				
Current year's levy			-	*
Prior years' taxes	107,400	173,911	66,511	*
Interest on Investments	43,787	194,613	150,826	Not Yet Segregated to Sp Funds Varies Monthly by Exp Levels
Fees Charged to Grants	13,196		(13,196)	
Rentals	1,648		(1,648)	
Contributions			-	
Other Local Income	49,882	2,100	(47,782)	
INTERMEDIATE SOURCES:				
ESD - Severe Disability Support			-	
County School Fund			-	*
Other, Hvy Eq Rent Tax, etc		1,215	1,215	
STATE SOURCES:				
SSF- Current Year	1,895,458	1,882,116	(13,342)	*
SSF- Prior Year			-	*
Common School Fund			-	*
State Timber			-	*
Unrestricted Grants			-	*
FEDERAL SOURCES:				
Federal Forest Fees			-	
Foster Care Transport Reimb			-	
OTHER RESOURCES:				
Interfund Transfer			-	
Sale of Assets/Ins Proceeds			-	
Beginning Fund Balance				
Total Monthly Revenue	2,111,371	2,253,954	142,583	Primarily BFB Increase
EXPENDITURES				
Salaries (100)	2,756,341	2,763,256	6,915	
Employee benefits (200)	1,518,498	1,369,828	(148,670)	
Purchased services (300)	1,098,923	1,154,142	55,219	
Supplies (400)	206,785	336,373	129,588	
Capital outlay (500)	6,986		(6,986)	
Insurance/Other (600)	24,844	36,143	11,300	
Interfund Transfers (700)			-	
Contingency (800)				
Unappropriated Funds (800)				
Total Monthly Expenditures	5,612,377	5,659,743	47,365	

*Indicates SSF formula revenue -- excesses are returned to the State

** Projections based on budget and average % received/expended during same time period over past 8 years

Lincoln County School District
 2024-25 General Fund - Purchased Services Monthly Comparison
 September 2024

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD Total
Prof Instruction Svcs	1,413	6,627	26,051										34,091
Cleaning Services	190,642	191,984	191,835										574,461
Repairs & Maint	4,554	4,456	27,865										36,875
Rentals	4,846	20,039	22,622										47,507
Utilities	30,042	15,424	126,738										172,204
Transportation	1,297	11,543	B 194,943										207,783
Travel	20	6,761	6,609										13,390
Telephone		8,210	4,772										12,982
Postage	1,695	2,245	3,732										7,672
Advertising		20											20
Printing & Binding		9,055	7,843										16,899
Data Lines		60	127										187
Charter School Pmts	972,459	486,971	486,971										1,946,401
Tuition		29,728	29,728										59,456
Audit Services													-
Legal Services		165	11,531										11,696
Architect/Engr Svcs													-
Neg/Labor Consltg													-
Managemnt Svcs													-
Data/Tech Svcs		75	5,430										5,505
Election Services													-
Other Gen Prof Svcs	47,176	1,203	7,344										55,722
Total	1,254,143	794,565	1,154,142	-	-	-	-	-	-	-	-	-	3,202,851

For Reference

Only:

Less Transportation	(1,297)	(11,543)	(194,943)	-	-	-	-	-	-	-	-	-	-
Charter Sch Pmts	(972,459)	(486,971)	(486,971)	-	-	-	-	-	-	-	-	-	-

Purchased Services	280,387	296,052	472,228	-	-	-	-	-	-	-	-	-	A
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Notes:

A: Removing Transportation & Charter Payments with their irregular payment patterns from the totals smooths the monthly totals for comparison purposes. For Reference Only.

B: July Home To School Invoice, August & September paid in early October

LINCOLN COUNTY SCHOOL DISTRICT

2024-25 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of September 30, 2024 UNAUDITED

	Budget	Encumb'd	YTD Actual	Remaining
Special Revenues & Grants (200-285 & 900-994)				
Revenues:				
Local	1,120,618		318,167	802,451
Intermediate				
State	3,660,104		59,374	3,600,730
Federal	8,052,219			8,052,219
Fund Tfrs/Asset Sales				
Beg. Fund Balance *	2,058,244		2,194,065	(135,821)
Total Revenues	14,891,185		2,571,606	12,319,579
Expenditures:				
Instruction	6,033,926	2,955,917	1,183,763	1,894,246
Support Services	6,608,041	1,905,131	673,404	4,029,505
Enterprise	631,578	265,430	32,982	333,166
Facilities Acq & Const	1,384,860	164,280	546,374	674,206
End Fund Bal/Tfrs	232,780			232,780
Total Expenditures	14,891,185	5,290,759	2,436,523	7,163,903
Fund Balance			135,083 ***	

Indigenous Peoples (286)				
Revenues:				
Local				
Fund Tfrs/Asset Sales	100,000			100,000
Beg. Fund Balance *	94,975		95,154	(179)
Total Revenues	194,975	0	95,154	99,821
Expenditures:				
Instruction	94,975			94,975
Support Services				0
End Fund Balance	100,000			100,000
Total Expenditures	194,975	0	0	194,975
Fund Balance			95,154	
Less Encumbered			0	
Available for Expenditure			95,154	

Musical Instruments (287)				
Revenues:				
Transfers	100,000			
Beg. Fund Balance *	495,640		434,822	60,818
Total Revenues	595,640		434,822	160,818
Expenditures:				
Instruction	355,000		1,166	353,834
Support Services	40,640			40,640
End Fund Balance	200,000	200,000		0
Total Expenditures	595,640	200,000	1,166	394,474
Fund Balance			433,656	
Less Encumbered			200,000	
Available for Expenditure			233,656	

	Budget	Encumb'd	YTD Actual	Remaining
Pre-School Promise (288)				
Revenues:				
State	563,400			563,400
Beg. Fund Balance *			0	0
Total Revenues	563,400		0	563,400
Expenditures:				
Instruction	512,010	438,696	42,742	30,573
Support Services	37,069	11,337	5,640	20,092
Enterprise	14,321	11,917	1,084	1,320
Facilities Acq & Const				
End Fund Balance				
Total Expenditures	563,400	461,950	49,465	51,985
Fund Balance			(49,465) ***	

Student Investment Account (289/989)				
Revenues:				
State	5,345,320			5,345,320
Beg. Fund Balance *			343,990	(343,990)
Total Revenues	5,345,320		343,990	5,001,330
Expenditures:				
Instruction	2,401,025	1,426,591	313,585	660,850
Support Services	2,767,074	2,387,125	299,100	80,849
Enterprise	177,221			177,221
Facilities Acq & Const				0
End Fund Balance				
Total Expenditures	5,345,320	3,813,715	612,685	918,920
Fund Balance			(268,695) ***	

Curriculum (290)				
Revenues:				
Local				0
Transfers	2,000,000			2,000,000
Beg. Fund Balance *	3,624,186		3,600,345	23,841
Total Revenues	5,624,186		3,600,345	2,023,841
Expenditures:				
Instruction	281,460		304,453	(22,993)
Contingency	5,342,726			5,342,726
End Fund Balance				
Total Expenditures	5,624,186	0	304,453	5,319,733
Fund Balance			3,295,892	
Less Encumbered			0	
Available for Expenditure			3,295,892	

	Budget	Encumb'd	YTD Actual	Remaining
Small Schools Grant (291) WHS & Toledo 7-12				
Revenues:				
Local				
State	74,300			74,300
Beg. Fund Balance *	88,052		151,438	(63,386)
Total Revenues	162,352		151,438	10,914
Expenditures:				
Instruction	65,691	2,989	1,776	60,927
Support Services	22,361	210	3,027	19,124
Enterprise				0
Facilities Acq & Const				
End Fund Balance	74,300	74,300		0
Total Expenditures	162,352	77,499	4,802	80,051
Fund Balance			146,636	
Less Encumbered			77,499	
Available for Expenditure			69,137	

High School Success (292)				
Revenues:				
State	1,498,394			1,498,394
Beg. Fund Balance *			1,836	(1,836)
Total Revenues	1,498,394		1,836	1,496,558
Expenditures:				
Instruction	724,443	405,911	41,349	277,183
Support Services	773,951	249,355	93,098	431,498
End Fund Balance				
Total Expenditures	1,498,394	655,265	134,447	708,681
Fund Balance			(132,611) ***	

Building Maintenance (293)				
Revenues:				
Local	71,022		433	70,589
State				
Federal				
Fund Tfrs/Asset Sales	1,300,000			1,300,000
Beg. Fund Balance *	2,225,881		2,074,298	151,583
Total Revenues	3,596,903		2,074,731	1,522,172
Expenditures:				
Instruction	300,000			300,000
Support Services	1,216,500	1,006	181,050	1,034,444
Enterprise				
Facilities Acq & Const	2,080,403	27,874	710,441	1,342,088
End Fund Bal/Tfrs				
Total Expenditures	3,596,903	28,880	891,491	2,676,532
Fund Balance			1,183,240	
Less Encumbered			28,880	
Available for Expenditure			1,154,359	

* Beginning Fund Balances are Unaudited Estimates
 ** Fund Balances do NOT include encumbered expenditures
 *** Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

LINCOLN COUNTY SCHOOL DISTRICT

2024-25 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of September 30, 2024 UNAUDITED

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Food Services (294)				
Revenues:				
Local	239,500		22,971	216,529
State	35,000			35,000
Federal	3,299,661		33,100	3,266,561
Beg. Fund Balance *	400,000		652,898	(252,898)
Total Revenues	3,974,161		708,970	3,265,191
Expenditures:				
Instruction	116,323	69,744	23,331	23,247
Support Services	34,870	26,913	8,982	(1,026)
Enterprise	3,822,968	3,100,122	339,740	383,106
Facilities Acq & Const			121,629	(121,629)
End Fund Balance				0
Total Expenditures	3,974,161	3,196,780	493,683	283,699
Fund Balance			215,287	***

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Student Activities (295)				
Revenues:				
Local	1,300,000		213,005	1,086,995
Beg. Fund Balance *	1,500,000		1,203,085	296,915
Total Revenues	2,800,000		1,416,090	1,383,910
Expenditures:				
Instruction	1,470,000	54,867	201,366	1,213,767
Support Services	110,000	420	1,581	107,999
Enterprise	50,000		2,000	48,000
Contingency	1,170,000			1,170,000
Total Expenditures	2,800,000	55,287	204,947	2,539,766
Fund Balance			1,211,143	
Less Encumbered			55,287	
Available for Expenditure			1,155,856	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Outdoor School for All (296)				
Revenues:				
State	169,958			169,958
Total Revenues	169,958		0	169,958
Expenditures:				
Instruction	158,677		28,968	129,709
Support Services	11,281			11,281
Total Expenditures	169,958	0	28,968	140,990
Fund Balance			(28,968)	***

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
ODE Facilities Grants (297)				
Revenues:				
State Sources				0
Total Revenues	0	0	0	0
Expenditures:				
Support Services	10,000			10,000
Total Expenditures	10,000	0	0	10,000
Fund Balance				

* Beginning Fund Balances are Unaudited Estimates
 ** Fund Balances do NOT include encumbered expenditures
 *** Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Technology (298)				
Revenues:				
Local	38,015			38,015
Local - Tech Fees			5,720	(5,720)
Federal				
Transfers	1,300,000			1,300,000
Beg. Fund Balance*	3,310,915		3,368,282	(57,367)
Total Revenues	4,648,930		3,374,002	1,274,928
Expenditures:				
Instruction		8,286		(8,286)
Support Services	539,915	59,144	67,734	413,037
Contingency	500,000			500,000
End Fund Balance	3,609,015			3,609,015
Total Expenditures	4,648,930	67,430	67,734	4,513,766
Fund Balance			3,306,268	
Less Encumbered			67,430	
Available for Expenditure			3,238,838	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Vehicle Replacement (299)				
Revenues:				
Local	52,050		1,396	50,654
Sale of Assets				0
Beg. Fund Balance *	35,455		53,692	(18,237)
Total Revenues	87,505		55,088	32,417
Expenditures:				
Support Services	87,505			87,505
End Fund Balance				
Total Expenditures	87,505	0	0	87,505
Fund Balance			55,088	
Less Encumbered			0	
Available for Expenditure			55,088	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
PERS Bonds Debt Service (320)				
Revenues:				
Local	4,963,418		590,709	4,372,709
Beg. Fund Balance *	10,190,020		10,020,360	169,660
Total Revenues	15,153,438		10,611,069	4,542,369
Expenditures:				
Debt Service	6,410,917			6,410,917
End Fund Balance	8,742,521	8,742,521		0
Total Expenditures	15,153,438	8,742,521	0	6,410,917
Fund Balance			10,611,069	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
GO Bonds Debt Service (330 & 331)				
Revenues:				
Local	6,489,976		67,233	6,422,743
Transfers	6,515,005			6,515,005
Beg. Fund Balance *	1,350,977		2,464,572	(1,113,595)
Total Revenues	14,355,958		2,531,805	11,824,153
Expenditures:				
Debt Service	378,776			378,776
Transfers	6,515,000			6,515,000
End Fund Balance	7,462,182			7,462,182
Total Expenditures	14,355,958	0	0	14,355,958
Fund Balance			2,531,805	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Capital Construction Fund (405)				
Revenues:				
Local	588,020		107,487	480,533
Beg. Fund Balance *	1,659,350		1,793,512	(134,162)
Total Revenues	2,247,370		1,900,999	346,371
Expenditures:				
Support Services	282,370			282,370
Facilities Acq & Const	1,965,000	13,855	190,537	1,760,609
End Fund Balance				
Total Expenditures	2,247,370	13,855	190,537	2,042,979
Fund Balance			1,710,462	
Less Encumbered			13,855	
Available for Expenditure			1,696,607	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Future Property Purchases Reserve (420)				
Revenues:				
Local				0
Fund Tfrs/Asset Sales				
Beg. Fund Balance *	1,125,265		1,121,447	3,818
Total Revenues	1,125,265		1,121,447	3,818
Expenditures:				
Facilities Acq & Const	1,125,265			1,125,265
Total Expenditures	1,125,265			1,125,265
Fund Balance			1,121,447	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Dental/Vision Self Insurance (610)				
Revenues:				
Local	983,456		106,248	877,208
Beg. Fund Balance *	1,212,504		1,331,041	(118,537)
Total Revenues	2,195,960		1,437,289	758,671
Expenditures:				
Support Services	860,518		228,833	631,685
Contingency	1,335,442			1,335,442
Total Expenditures	2,195,960		228,833	1,967,127
Fund Balance			1,208,456	
Less Encumbered			0	
Available for Expenditure			1,208,456	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
District Medical Group HRA (620)				
Revenues:				
Local	904,573		99,064	805,509
Beg. Fund Balance	2,664,117		2,853,210	(189,093)
Total Revenues	3,568,690		2,952,274	616,416
Expenditures:				
Support Services	440,000	18,135	102,762	319,103
End Fund Balance	3,128,690			3,128,690
Total Expenditures	3,568,690	18,135	102,762	3,447,793
Fund Balance			2,849,512	
Less Encumbered			18,135	
Available for Expenditure			2,831,377	

LINCOLN COUNTY SCHOOL DISTRICT
Bills & Claims Over \$10,000 - All Funds
2024-25 Fiscal Year
September 2024

Date	Payee	Description	Amount
9/6/2024	AVID CENTER	ANNUAL MEMBERSHIPS	\$ 12,000.00
9/6/2024	OSBA	ANNUAL DUES & BOARD BOOK SOFTWARE	\$ 10,685.00
9/6/2024	OMSI UNIT #85	OUTDOOR SCHOOL - TOES	\$ 28,968.00
9/6/2024	NORTHWEST TEXTBOOK DEPOSITORY	CURRICULUM - SECONDARY SCIENCE	\$ 209,203.38
9/6/2024	CTR FOR THE COLLABORATIVE CLASSROOM	SEL CURRICULUM	\$ 26,197.90
9/6/2024	OMLID & SWINNEY	BOILER REPAIR & SPRINKLER REMODEL - NHS	\$ 15,771.00
9/6/2024	ROAD & DRIVEWAY CO	DRIVEWAY PAVING - OLE, PATHWAY - TAES	\$ 30,451.57
9/13/2024	VOYAGER SOPRIS LEARNING	SPECIAL ED ELA & MATH CURRICULUM	\$ 24,315.40
9/13/2024	THE CHILDREN'S HEALTH MARKET	HEALTH CURRICULUM	\$ 28,635.00
9/13/2024	PAINT THE WORLD LLC	ARCADIA - FEMA POST WILDFIRE MITIGATION GRANT	\$ 16,500.00
9/13/2024	NOOK POD	STUDY MODULES - WHS GEAR UP GRANT	\$ 11,169.98
9/13/2024	NEIGHBORS FOR KIDS	CONTRACTED SERVICES - SUMMER LEARNING GRANT	\$ 57,689.66
9/13/2024	CYBERSOFT PRIMEROEDGE	NUTRITION SERVICES SOFTWARE	\$ 12,920.00
9/13/2024	CURRICULUM ASSOCIATES, INC RMT	SECONDARY MATH & READING CURRICULUM	\$ 65,610.80
9/13/2024	CDW GOVERNMENT, INC.	CELL PHONE BOOSTERS - TAHS	\$ 15,296.24
9/13/2024	BRIC ARCHITECTURE, INC.	LONG RANGE FACILITY PLAN	\$ 20,379.23
9/13/2024	ARMORZONE	FOOTBALL SLED - WHS, HELMETS & SHOULDER PADS - TAHS	\$ 24,781.55
9/13/2024	FIRST STUDENT, INC.	MONTHLY CONTRACT SERVICES & SUMMER TRANSPORTATION	\$ 186,586.91
9/13/2024	SODEXO, INC & AFFILIATES (CUST)	MONTHLY CONTRACT SERVICES	\$ 192,332.49
9/20/2024	DAKTRONICS, INC	READER BOARD SIGN - TAHS	\$ 48,930.00
9/20/2024	TOOLS FOR SCHOOLS, INC.	INSTRUCTIONAL SOFTWARE	\$ 17,550.00
9/20/2024	OREGON ABATEMENT LLC	ASBESTOS ABATEMENT & LEAD PAINT REMOVAL - ARCADIA	\$ 16,570.00
9/20/2024	MILLER NASH LLP	LEGAL SERVICES	\$ 10,125.00
9/20/2024	LATHAM CENTERS, INC.	TUITION - SPECIAL ED OUT OF STATE PLACEMENT	\$ 29,727.76
9/20/2024	GAMETIME	PLAYGROUND EQUIPMENT - TAES	\$ 195,073.97
9/20/2024	FRONTLINE EDUCATION	NURSING SOFTWARE	\$ 16,804.96
9/20/2024	FOLLETT CONTENT SOLUTIONS, LLC	ELD LIBRARY BOOKS - VARIOUS SCHOOLS	\$ 12,172.96
9/20/2024	CURRICULUM ASSOCIATES, INC RMT	ELL CURRICULUM SOFTWARE	\$ 13,500.00
9/20/2024	COASTAL CONTRACTING, INC.	SIDING & SOFFITS - ARCADIA FEMA POST WILDFIRE GRANT	\$ 74,900.00
9/20/2024	CDW GOVERNMENT, INC.	GOOGLE SOFTWARE	\$ 23,500.00
9/20/2024	EDDYVILLE CHARTER SCHOOL	2024-25 SSF PAYMENTS	\$ 255,743.78
9/20/2024	SILETZ VALLEY CHARTER SCHOOL	2024-25 SSF PAYMENTS	\$ 229,697.00
9/20/2024	OMLID & SWINNEY	RELOCATE SPRINKLER HEADS - TAHS REMODEL	\$ 1,485.00
9/27/2024	YACHATS YOUTH & FAMILY ACTIVITIES PROG	CONTRACTED SERVICES - SUMMER LEARNING GRANT	\$ 12,610.45
9/27/2024	SODEXO, INC & AFFILIATES (CAFE)	MONTHLY CONTRACT SERVICES	\$ 56,352.93
9/27/2024	NEIGHBORS FOR KIDS	CONTRACTED SERVICES - SUMMER LEARNING GRANT	\$ 13,974.29
9/27/2024	LEARNING A-Z	INSTRUCTIONAL SOFTWARE	\$ 13,708.80
9/27/2024	INSTRUCTURE, INC.	ED TECH SOFTWARE	\$ 15,200.00
9/27/2024	INCIDENT IQ, LLC	TECH & FACILITIES WORK TICKETING SYSTEM	\$ 26,813.03
9/27/2024	COPELAND LUMBER YARDS, INC	BUILDING SUPPLIES VARIOUS LOCATIONS	\$ 11,364.10
9/27/2024	COASTAL CONTRACTING, INC.	SIDING & DOORS - ARCADIA FEMA POST WILDFIRE GRANT	\$ 14,901.12
9/27/2024	BRIC ARCHITECTURE, INC.	LONG RANGE FACILITY PLAN	\$ 35,725.38

**LINCOLN COUNTY SCHOOL DISTRICT
INVESTMENT REPORT
September 30, 2024**

Oregon State Treasury - Local Government Investment Pool	
Beginning Balance	\$ 32,611,776
Additions	1,636,147
Reductions	6,900,000
Ending Balance	\$ 27,347,922

Oregon State Treasury - Local Government Investment Pool - 2002 PERS Bonds	
Beginning Balance	\$ 751,900
Additions	255,760
Reductions	(0)
Ending Balance	\$ 1,007,660

Oregon State Treasury - Local Government Investment Pool - 2003 PERS Bonds	
Beginning Balance	\$ 1,002,240
Additions	338,961
Reductions	(0)
Ending Balance	\$ 1,341,201

Oregon Coast Bank - Money Market Account	
Beginning Balance	\$ 13,169,275
Additions	6,953,554
Reductions	6,600,000
Ending Balance	\$ 13,522,830

Oregon Coast Bank - 13 Month Time CD (Fund 331 QSCB Sinking Fund)	
3.8% APY	
Beginning Balance	\$ 1,812,277
Additions	17,130
Reductions	-
Ending Balance	\$ 1,829,407

Monthly Totals	
Beginning Balance	\$ 49,347,469
Additions	\$ 9,201,552
Reductions	\$ 13,500,000
Ending Balance	\$ 45,049,020

<u>Interest Rates</u>	<u>July</u>	<u>Aug</u>	<u>Sept</u>
LGIP	5.27%	5.30%	5.30%
Oregon Coast Bank	5.12%	5.12%	5.12%

5.d. First Student Report (Written)

Talking Points-Please contact me at Darleen.vanriper@firstgroup.com with any comments or questions.

1. 18 Sleeping Children Found to Date

Since the beginning of the school year, our drivers have found eighteen sleeping children during their child searches on their buses. First Student’s ongoing campaign to build awareness around the need to perform child checks after every run continues to be successful in Lincoln County. Our drivers and monitors are diligent in searching for that child that may still be on the bus. When employees radio in that they found a sleeper, I report it to our regional leadership. Each “finder” then receives a letter of commendation from our Senior Vice President as well as a certificate, congratulating them for showing how much they care for their passengers.



2. School Bus Driver Child Check Pledge



To underline the importance of the Child Check, I designed a Child Check Pledge and had banners made, so all drivers could sign the pledge. The goal is to hang the signed pledge banners in obvious spots as a reminder to always do a proper check for any sleeping children, so they are not left behind by themselves on a bus. Our employees are pledging to keep their passengers safe while driving them to their destinations, and to commit to perform a thorough child search after each last drop-off and before exiting the vehicle for any reason.

3. Fall Evacuation Drills Completed

Lincoln County completed its annual Fall Evacuation Drills on 10/03/2024. All students received a refresher on school bus rules, emergency preparedness and how to safely evacuate a school bus. The drills ran smoothly, and everybody seemed to appreciate the time to brush up on their school bus skills. Our employees will continue to coach our riders on safe ridership and showing respect and kindness towards everyone on the bus while transporting their passengers to their destinations.



4. Driver/Candidate Comparison Report (as of 10/2/2024)

	9/10/2024		10/2/2024	
Lincoln County Bus Routes	73	Driver Shortage	73	Driver Shortage
Drivers on hand (LOA excluded)	49	24	52	21
Out of Town Drivers	7	17	7	14
Routes not currently serviced (combos)	16	1	16	-2
Other Considerations:				
Cover Drivers positions not staffed	5	29	4	25
Route Monitor positions not staffed	15		0	
Drivers on LOA/FMLA/WC (Regular & Casual)	3		3	
Casual Drivers with limited availability	6		4	
LCSD & FS Staff Able to Drive	7		7	

Data is subject to frequent changes.

Our recruiting efforts are rewarded with many applications and interested folks. To date, we have twenty-three candidates in our pipeline to become drivers (20) and monitors (3). These candidates are at varying stages in the training process with approximately ten CDL drivers scheduled to test during the month of October. Our trainers are working diligently to get all candidates through as quickly as possible, and we are hoping that there will be no roadblocks that would keep them from getting through quickly.

5. Upcoming Events

10/15 & 22/2024-Spooky Story Time on a School Bus at the Lincoln City Library; times TBD
 10/31/2024-Haunted School Bus at Trick-or-Treat Main Street; times TBD

5.e. Food Services Report (Written)

5.e.1. Nutrition Services Report

THE MONTHLY FEED - OCTOBER 2024

jamie.nicholson@lincoln.k12.or.us
sara.gibson@lincoln.k12.or.us
patty.graves@lincoln.k12.or.us

NUTRITION SERVICES

Lincoln County School District

School Meals Gardens Food Pantry



October is National Seafood Month!!



Meet Tia Retherford, a Toledo High graduate and the Toledo High Athletics Secretary.

Tia is no stranger to delicious seafood. The Retherford fishing boats have delivered sustainably harvested seafood to the Newport Bayfront for many years. They own four boats; the F/V Winona J with Captain Mike Retherford and deckhand Ashton Retherford, the F/V Coast Pride with Captain Chris Retherford, the F/V Mandy J with Captain Riley Holt, and the F/V Excalibur with Captain Kyle Retherford. Three of the four boats fish for shrimp, with the F/V Winona J bringing in 2 million pounds of pink shrimp this year alone.



Fun Fact: all the Retherford boat captains are also Toledo High graduates!

Imagine Tia's delight a few weeks ago, when she noticed pink shrimp on the school salad bar in our homemade Shrimp Ceviche, a regular student favorite. Then imagine how proud she was to find out these shrimp come right from Newport Pacific Seafood. These are the shrimp her family has caught!



Many other LCSD staff and students are directly or indirectly connected to the fisheries in Lincoln County in some capacity and make a living doing so. To help celebrate National Seafood Month, we celebrate Tia and all the others who work to ensure we get great seafood.

Watch for later in the month, when we serve our homemade Tuna Noodle Casserole for Farm Fresh Friday! This tuna is delicious and canned on the southern Oregon coast for Oregon Choice. The owner is a graduate of Newport High!

WHAT'S GROWING ON?

-LCSD SCHOOL GARDENS-

Keeping it Local

An important lesson we learn in the school garden program is to use resources we can find in our own communities. Another lesson is that we can reuse, reduce, and recycle in the garden. This week we were able to do all these things with the help of our community. We would like to thank Pacific Seafoods and Rogue Brewing for supporting our school gardens. We will be able to add dried and processed shrimp waste into our garden beds before we plant our fall crops. Toledo High shop students will be cutting barrels from Rouge Brewery into beautiful and long lasting herb planters for our school gardens.

THANK YOU!



Shrimp meal is an excellent source of slow-release nitrogen, available phosphate, and calcium, and is odorless. We are so fortunate to have access to a local natural fertilizer! This is why our garlic grows so well.

These beautiful oak barrels can only be used three times in the manufacturing process at the Rouge Brewery. After that they must be cycled out. They will make lovely movable planters for the school gardens.



Want to be part of an amazing team?
Go to us.sodexo.com or call (541) 336-2156.



@lcsdschoolgardens



@Lincoln County Oregon School Gardens

FRESH FRUIT AND VEGETABLE PROGRAM (FFVP)

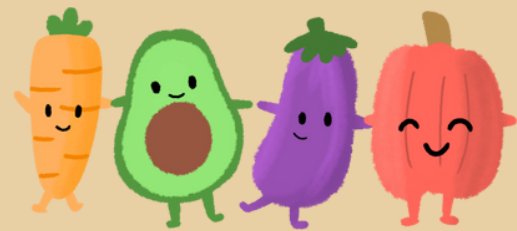


The Fresh Fruit and Vegetable Program (FFVP) is an important tool in our effort to combat childhood obesity. The program has been successful in introducing elementary school children (K-8) to a variety of produce that they otherwise might not have the opportunity to try.

Some of this month's offerings include: Kiwi Berries, Persian Cucumbers, Raspberries, Blueberries, papaya, and pink lady apples,

DID YOU KNOW?

Kiwi berries are hairless, unlike it's cousin the Kiwi fruit.



Time to Celebrate!!



The Oregon Crunch 10/17

(due to our conference schedule, we will celebrate the Oregon Crunch 10/16)



5.f. Custodial Services Report (Written)



SODEXO & LINCOLN COUNTY SCHOOL DISTRICT

END OF THE MONTH REPORT- CUSTODIAL
SEPTEMBER 2024

MONTHLY/SUMMER HIGHLIGHTS

- Schools open on time- Clean & safe for all students and staff, all air filters replaced.
- Taft Ele. - New finished tile in bathrooms by kitchen and 4 classrooms
- Newport H.S.- New bathrooms deep cleaned and finished tile 10-5-24 & new custodial storage.
- Sam Case Ele.- Deep cleaning new kitchen & finished new tile.
- Toledo E.S. – New SPED rooms- deep cleaned and finished tile.
- Sodexo paid for 12 New cpus to replace old outdated ones, (Thank you to tech. dept. for your help with ordering and install)
- Taft H.S. – New washer and Dryer up and running. Large new construction deep cleaned and finished tile.
- Summer school rooms- were deep cleaned and refinished twice. (very large thank you to our staff for agility)
- Gym prep- for floor refinishing
- Assisted in survey consultant's walkthrough for proposed school bond.
- NMS- picture perfect ready in middle of project season for Governor of Oregon visit.
- Menstrual Dignity product inspection created to help reinforce our states laws on this matter. (Sodexo can provide data now whenever the state may ask for it in the future)
- Wage Analysis completed – Sept. 24th.

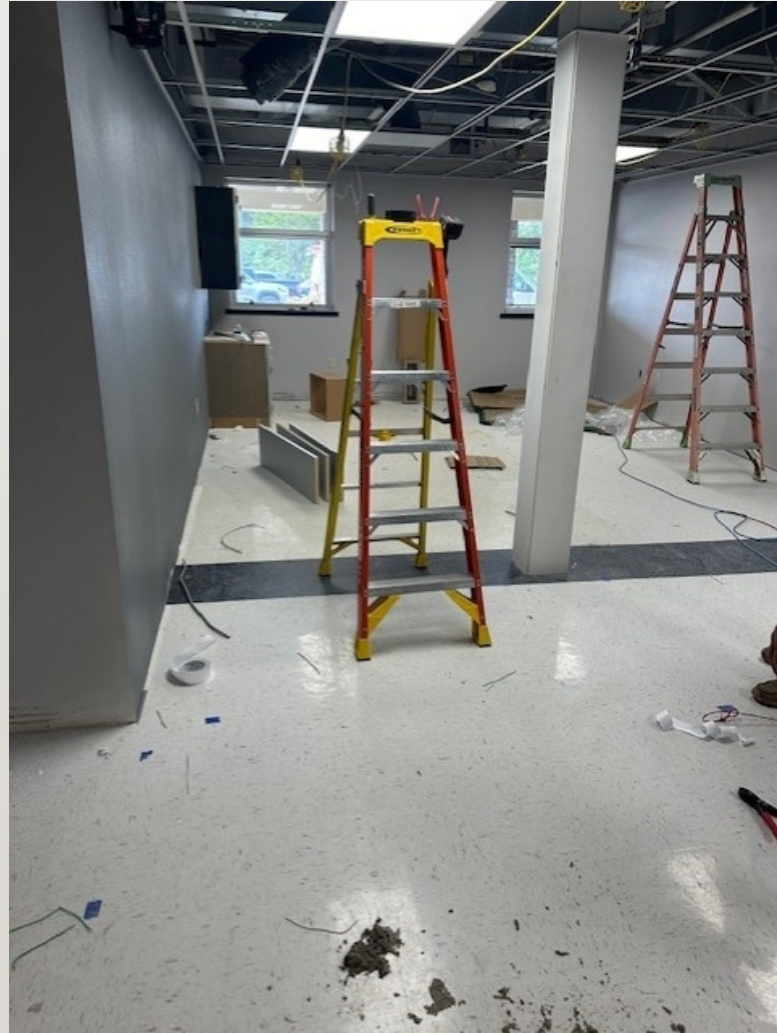
CHALLENGES

- Currently have 3 fulltime positions & 3 parttime positions open. Becoming more difficult to cover all areas and scope of work defined in our 7 step process. We are re-prioritizing duties, reallocation of labor dollars, schedules, hours, shifts. and outsourcing options.
- CLASS program in schools- due to flu season, increasing the disinfection needs becomes more difficult when chairs are not stacked, tables are not free of clutter and large items are not removed from the floors. (working with school administrators to help address)
- Operations Manager resignation- Last day is October, 18th. Hiring process has already started.

NEWPORT HIGH SCHOOL NEW BATHROOMS



TAFT HIGHSCHOOL NEW CONSTRUCTION



TAFT HIGHSCHOOL NEW CONSTRUCTION



TOLEDO
ELEMENTARY
SCHOOL
NEW
CONSTRUCTION



SAFETY

- Injuries/Incidents: 4. 50% decrease year over year
- Loss Time: 2 Employee missed more than 3 days from work. 50% decrease year over year
- Safe Schools: All Employee's training is complete
- Sodexo Annual Safety training: All Employee's training is complete
- Monthly Safety training; 2nd or 3rd Wednesday of every month. 1-2 topics each month.

- 6. Board Reports
- 7. Superintendent's Report
- 7.a. Division 22 Standards

In the table below, you will find dropdown options in columns 2-4. Unfortunately, google docs will not display the entire dropdown option so I have pasted them below. If you need to fill information in as described in the bracketed options, please delete the dropdown from the cell and type in the necessary information.

Column 2 - Status

Options are:

1. Choose and Item
2. In Compliance
3. Out of Compliance
4. Implementing approved corrective action

Column 3 - Explanation/Evidence

Options are:

1. Choose an item.
2. The district has met all of the requirements for this rule.
3. [If out of compliance OR implementing corrective action, enter explanation by typing it here - required]
4. Not applicable
5. [If in compliance, you may enter a more detailed explanation by typing here - optional]

Column 4 - Corrective Action Plan & Timeline

Options are:

1. Choose an item.
2. Not applicable
3. [If out of compliance, add your corrective action plan and timeline by typing here - required]
4. [If implementing corrective action, add a brief update including date(s) of completion by typing here - required]

Lincoln County School District

Report on Compliance with Public School Standards

2023-24 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Lincoln County** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2023-24 school year. For each rule reported as out of compliance, **Lincoln County** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2025-26 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2030 District Curriculum	In complia... ▾	The district has ... ▾	Not applicable ▾	Aaron / Sandy
581-022-2045 Substance Use Prevention and Intervention Plan	In complia... ▾	The district has ... ▾	Not applicable ▾	Aaron / Sandy / Natalia

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2050 Human Sexuality Education	In complia... ▾	The district has ... ▾	Not applicable ▾	Aaron / Sandy
581-022-2055 Career Education	In complia... ▾	The district has ... ▾	Not applicable ▾	Aaron / Sandy / Natalia
581-022-2060 Comprehensive School Counseling	In complia... ▾	The district has ... ▾	Not applicable ▾	Natalia / Aaron
581-022-2263 Physical Education Requirements *Elementary Grades	In complia... ▾	The district has ... ▾	Not applicable ▾	Sandy
581-022-2263 Physical Education Requirements *Middle Grades	Out of co... ▾	[If out of compli... ▾	[If implementing corr... ▾ One middle school was out of compliance for the 23/24 school year. They have corrected this issue for 24/25	Aaron / Sandy
581-022-2320 Required Instructional Time	In complia... ▾	The district has ... ▾	Not applicable ▾	Aaron / Sandy
581-022-2340 Media Programs	In complia... ▾	The district has ... ▾	Not applicable ▾	Bryan
581-022-2500 Programs and	In complia... ▾	The district has ... ▾	Not applicable ▾	Carol

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
Services for TAG Students				
581-022-2350 Independent Adoptions of Instructional Materials	In complia... ▾	The district has ... ▾	Not applicable ▾	Aaron / Sandy
581-022-2355 Instructional Materials Adoption	Implement... ▾	[If out of compli... ▾	[If implementing corr... ▾ We are following our approved action plan from ODE: ELA adoption cycle: 25/26 for four years then new ELA adoption 29/30	Aaron / Sandy
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	Out of co... ▾	[If out of compli... ▾	[If implementing corr... ▾ Application plan in place	Aaron / Sandy

581-022-2360

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2100 Administration of State Assessments	In comp... ▾	The district has met ... ▾	Not applicable ▾	Vince?/District Test Coordinator

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2110 Exception of Students with Disabilities from State Assessments	In comp... ▾	The district has met ... ▾	Not applicable ▾	Carol
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable	Aaron / Sandy
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Aaron / Sandy
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable	
581-022-2270 Individual Student Assessment Recordkeeping and Reporting	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron / Sandy

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In comp... ▾	The district has met ... ▾	Not applicable ▾	Sandy

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2315 Special Education for Children with Disabilities	In comp... ▾	The district has met ... ▾	Not applicable ▾	Carol
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In comp... ▾	The district has met ... ▾	Not applicable ▾	Carol
581-022-2330 Rights of Parents of TAG Students	In comp... ▾	The district has met ... ▾	Not applicable ▾	Carol
581-022-2505 Alternative Education Programs	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2515 Menstrual Dignity for Students	In comp... ▾	The district has met ... ▾	Not applicable ▾	Majalise

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2000 Diploma Requirements	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron
581-022-2005 Veterans Diploma	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron
581-022-2010 Modified Diploma	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron / Carol
581-022-2015 Extended Diploma	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron / Carol
581-022-2020 Certificate of Attendance	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron / Carol
581-022-2025 Credit Options	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2205 Policies on Reporting of Child Abuse	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan
581-022-2220 Health Services	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan/Carol
581-022-2310 Equal Education Opportunities	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan
581-022-2312 Every Student Belongs	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan
581-022-2345 Auxiliary Services	In comp... ▾	The district has met ... ▾	Not applicable ▾	Kim

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2223 Healthy and Safe Schools Plan	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan
581-022-2225 Emergency Plans	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan/Sue graves

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
and Safety Programs				
581-022-2230 Asbestos Management Plans	Choose... ▾	Choose an item. ▾	Choose an item. ▾	Rich
581-022-2267 Annual Report on Restraint and Seclusion	In comp... ▾	The district has met ... ▾	Not applicable ▾	Carol
581-022-2510 Suicide Prevention Plan	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Natalia

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan/District AD
581-022-2215 Safety of School Sports – Concussions	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan/District AD

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2308 Agreements Entered Into with Voluntary Organizations	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan/District AD

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2250 District Improvement Plan	In comp... ▾	The district has met ... ▾	Choose an item. ▾	Susan
581-022-2255 School and District Performance Report Criteria	In comp... ▾	The district has met ... ▾	Not applicable ▾	Majalise/Vince
581-022-2260 Records and Reports	In comp... ▾	The district has met ... ▾	Not applicable ▾	(3) Vince- In Compliance
581-022-2265 Report on PE Data	Out of c... ▾	We determined that the minutes file wasn't submitted due in part to staff turnover and it being overlooked	We revisited and revised the internal document that assigns responsibility for accountability report	Aaron/Sandy/Vince
581-022-2300 Standardization	In comp... ▾	The district has met ... ▾	Not applicable ▾	Majalise Tolan
581-022-2305 District Assurances of	In comp... ▾	The district has met ... ▾	Not applicable ▾	Aaron/Sandy

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
Compliance with Public School Standards				
581-022-2370 Complaint Procedures	In comp... ▾	The district has met ... ▾	Not applicable ▾	Majalise Tolan

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2335 Daily Class Size	In comp... ▾	The district has met ... ▾	Not applicable ▾	Tiana DeVries
581-022-2400 Personnel	In comp... ▾	The district has met ... ▾	Not applicable ▾	Tiana DeVries
581-022-2405 Personnel Policies	In comp... ▾	The district has met ... ▾	Not applicable ▾	Tiana DeVries
581-022-2410 Teacher and Administrator Evaluation and Support	In comp... ▾	The district has met ... ▾	Not applicable ▾	Tiana DeVries
581-022-2415 Core Teaching Standards	In comp... ▾	The district has met ... ▾	Not applicable ▾	Tiana DeVries

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2420 Educational Leadership - Administrator Standards	In comp... ▾	The district has met ... ▾	Not applicable ▾	Tiana DeVries
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In comp... ▾	The district has met ... ▾	Not applicable ▾	Tiana DeVries
581-022-2440 Teacher Training Related to Dyslexia	In comp... ▾	The district has met ... ▾	Not applicable ▾	Sandy Mummey

State/District Adoption Schedule

The state adoption schedule through the year 2028 is included below for your reference.

Oregon State Review Cycle	For use in classrooms by fall:	LCSD Elementary Review	LCSD Elementary For use in classrooms by fall:	LCSD Secondary Review	LCSD Secondary For use in classrooms by fall:
2023: Science	2024/2030	2024 Postponement	2025 Will be on track	2023	2025
2024: Health/ Physical Education	2025	Postponement to align with new PE Standards. ODE will adjust so that health/PE are in the same adoption year. Fall 2026 review/fall 2027 use in classrooms.			
2025: Social Sciences	2026/2033	2025	2026	2025	2026
2026: World Language, the Arts	2027/2034			2026	2027
2027: English Language Arts	2028/2034	2024	2025	Postponement until new adoption cycle	
2029: Math	2030/2037	2025	2026	2025 (MS Only)	2026 (MS)
2021: ELD	2022/2029	2023	2024	2023	2024

Lincoln County School District Curriculum Adoption Schedule 2018-2037

Key: **AP:** Adoption Process /Purchase**IMP:** Implementation Year **2nd-6th:** Use of Curriculum ★: ODE Implementation Year **Post:** Postponement

ELEMENTARY

Subject	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33	2033-34	2034-35	2035-36	2036-37
ELA	AP	K-6 Reach for Reading (National Geographic)					6th AP	1st IMP	2nd	3rd	4th ★	5th	6th	7th	8th	9th AP	1st IMP ★	2nd	3rd
Math		AP	Ready Math (Curriculum Associates) 6th Go Math (HMH)				5th	6th	7th	8th	9th AP	1st IMP ★	2nd	3rd	4th	5th	6th AP	1st IMP ★	
ELD					AP	K-6 Reach (National Geographic) 7-12 (National Geographic) ★				6th AP	1st IMP ★	2nd	3rd	4th	5th	6th AP	1st IMP ★	2nd	
Science						AP ★	1st IMP	2nd	3rd	4th	5th AP POST	1st IMP ★	2nd	3rd	4th	5th	6th AP	1st IMP ★	
Social Studies					AP OER	Open Source	AP	1st IMP ★	2nd	3rd	4th	5th	6th AP	1st IMP ★	2nd	3rd	4th	5th	
Health						Post	Post	AP	1st IMP ★	2nd	3rd	4th	5th	6th AP	1st IMP ★	2nd	3rd	4th	
PE						Post	Post	AP	1st IMP ★	2nd	3rd	4th	5th	6th AP	1st IMP ★	2nd	3rd	4th	

SECONDARY

Key: **AP:** Adoption Process/Purchase **IMP:** Implementation Year **2nd-6th:** Use of Curriculum **Post:** Postponement
 ★: ODE Implementation Year

Subject	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32
Science	AP	IMP 1st	2nd	3rd	4th	5th	6th AP	IMP 1st ★	2nd	3rd	4th	5th	6th	7th AP	IMP 1st ★
Health / PE	AP	IMP 1st	2nd	3rd	4th	5th	6th	7th Post	8th Post	9th AP	IMP 1st ★ (PE)	2nd	3rd	4th	5th
ELA		AP	IMP 1st	2nd	3rd ★	4th	5th	6th	7th Post	8th Post	9th AP	IMP 1st ★	2nd	3rd	4th
Math			AP	IMP 1st	2nd	3rd	4th ★	5th	6th AP	IMP 1st	2nd	3rd	4th	5th ★	6th
Spanish			AP	IMP 1st	2nd	3rd	4th	5th	6th	7th AP	IMP 1st ★	2nd	3rd	4th	5th
Social Science				AP	IMP 1st	2nd	3rd	4th	5th AP	IMP 1st ★	2nd	3rd	4th	5th	6th

In the table below, you will find dropdown options in columns 2-4. Unfortunately, google docs will not display the entire dropdown option so I have pasted them below. If you need to fill information in as described in the bracketed options, please delete the dropdown from the cell and type in the necessary information.

Column 2 - Status

Options are:

1. Choose and Item
2. In Compliance
3. Out of Compliance
4. Implementing approved corrective action

Column 3 - Explanation/Evidence

Options are:

1. Choose an item.
2. The district has met all of the requirements for this rule.
3. [If out of compliance OR implementing corrective action, enter explanation by typing it here - required]
4. Not applicable
5. [If in compliance, you may enter a more detailed explanation by typing here - optional]

Column 4 - Corrective Action Plan & Timeline

Options are:

1. Choose an item.
2. Not applicable
3. [If out of compliance, add your corrective action plan and timeline by typing here - required]
4. [If implementing corrective action, add a brief update including date(s) of completion by typing here - required]

Lincoln County School District

Report on Compliance with Public School Standards

2023-24 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **Lincoln County** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2023-24 school year. For each rule reported as out of compliance, **Lincoln County** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2025-26 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Sandy
581-022-2045 Substance Use	In compliance	The district has met all of the	Not applicable	Aaron / Sandy / Natalia

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
Prevention and Intervention Plan		requirements for this rule.		
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Sandy
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Sandy / Natalia
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable	Natalia / Aaron
581-022-2263 Physical Education Requirements *Elementary Grades	In compliance	The district has met all of the requirements for this rule.	Not applicable	Sandy
581-022-2263 Physical Education Requirements *Middle Grades	Out of compliance	[If out of compliance OR implementing corrective action, enter explanation by typing it here - required]	[If implementing corrective action, add a brief update including date(s) of completion by typing here - required]	Aaron / Sandy

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
			One middle school was out of compliance for the 23/24 school year. They have corrected this issue for 24/25	
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Sandy
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable	Bryan
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable	Carol
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Sandy
581-022-2355 Instructional Materials Adoption	Implementing approved corrective action	[If out of compliance OR implementing corrective action,	[If implementing corrective action, add a brief update including date(s) of	Aaron / Sandy

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
		enter explanation by typing it here - required]	completion by typing here - required] We are following our approved action plan from ODE: ELA adoption cycle: 25/26 for four years then new ELA adoption 29/30	
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	Out of compliance	[If out of compliance OR implementing corrective action, enter explanation by typing it here - required]	[If implementing corrective action, add a brief update including date(s) of completion by typing here - required] Application plan in place	Aaron / Sandy

581-022-2360

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable	Vince?/District Test Coordinator
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable	Carol

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable	Aaron / Sandy
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Aaron / Sandy
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable	
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Sandy
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable	Sandy

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable	Carol
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable	Carol
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable	Carol
581-022-2505 Alternative Education Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable	Majalise

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Carol
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Carol
581-022-2020 Certificate of Attendance	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron / Carol
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan/Carol
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable	Kim

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan/Sue graves
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable	Rich
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable	Carol
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Natalia

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan/District AD
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan/District AD
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan/District AD

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Choose an item.	Susan
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable	Majalise/Vince

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable	(3) Vince- In Compliance
581-022-2265 Report on PE Data	Out of compliance	We determined that the minutes file wasn't submitted due in part to staff turnover and it being overlooked	We revisited and revised the internal document that assigns responsibility for accountability report	Aaron/Sandy/Vince
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable	Majalise Tolan
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable	Aaron/Sandy
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable	Majalise Tolan

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable	Tiana DeVries
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable	Tiana DeVries
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable	Tiana DeVries
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable	Tiana DeVries
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable	Tiana DeVries
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable	Tiana DeVries

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline	Person Responsible for Confirming
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable	Tiana DeVries
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable	Sandy Mummey

7.b. First Read - Policy Batch 4

Policy Change Questions/Comments

GBEB-AR: Nurses believe COVID is no longer a 'restrictable disease'

JH: New policy offered by OSBA - we do not have anything like it. Sounds reasonable.

EBBA 'First Aid': Replace with new EBBA 'Student Health Services'. Must add on page 2, all of the positions for which a First-Aid/CPR/AED certificate is required. HR has this.

JHCA/JHCB: Nurses recommend adding a fourth condition for students to return to sports following a concussion (page 2): "Student has returned to school without restrictions"

EBBB 'Injury/Illness': No comment. Replace with OSBA version

JHCCA "Students - HIV, HBA and AIDS **AND** GBEB 'Staff-HIV, AIDS and HBV': Delete both- information is now contained in the Communicable Disease Plan

JHC Student Health Services and Requirements: Delete - language is in new EBBA

JHCC 'Communicable Diseases - Students': Delete - information is now contained in the Communicable Disease Plan

OSBA Model Sample Policy

Code: JHCA/JHCB
Adopted:

~~Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening~~ and School Sports Participation**

{Highly recommended policy.}

Immunization

Proof of immunization must be presented at the time of initial enrollment¹ in school or within 30 days of transfer to the district in accordance with Oregon law. Proof consists of a signed Certificate of Immunization Status form documenting either evidence of immunization, a religious, philosophical beliefs and/or medical exemption or immunity documentation.²

~~Physical Examination~~ School Sports Participation

A student participating in extracurricular sports in grades 7 through 12 is required to submit to an appropriate School Sports Pre-Participation Examination³ prior to their initial participation in a related district program. The form⁴ is to be completed and signed by a parent or guardian giving permission for the student to participate and signed by a medical provider authorized by law⁵ who has examined and evaluated the student. The completed form(s) must be returned [as directed] [to the school office].~~The Board recommends that all students initially enrolling in school have a physical examination. Parents will be asked to complete a district [Health History form] when initially enrolling their student in the district and when registering them for grade 7.~~

~~All students participating in athletic programs are required to submit to the district a School Sports Pre-participation Examination form prior to their initial participation in a district athletic program. The form is to be completed and signed by a parent or guardian and physician giving permission for the student to participate.~~

A student who is subsequently diagnosed with a significant illness or has had a major surgery is required to have a physical examination prior to further participation ~~in extracurricular sports.~~

¹ The district shall immediately enroll a ~~homeless~~ student experiencing houselessness in the school selected even if the student is unable to produce records normally required for enrollment.

² Documentation requirements for exemptions are outlined in ORS 433.267.

³ The required form is available at <https://www.osaa.org/governance/forms>, a copy may be obtained from a school office, or a form generated by the medical provider may be used if it meets requirements of law in OAR 581-021-0041.

⁴ The form may be used in either a hard copy or electronic format.

⁵ This physical examination must be conducted by a physician possessing an unrestricted license to practice medicine, a licensed naturopathic physician, a licensed physician assistant, a licensed nurse practitioner or a licensed chiropractic physician who has clinical training and experience in detecting cardiopulmonary diseases and defects.

A student who exhibits signs, symptoms or behaviors consistent with a concussion following an observed or suspected blow to the head or body, or who has been diagnosed with a concussion will not be allowed to participate in any athletic event or training on that day, unless an athletic trainer licensed by the Board of Athletic Trainers or a physician licensed pursuant to ORS 677.100 - 677.228 has determined the student has not suffered a concussion.⁶ Except as allowed above, a student excluded for concussion reasons will not be allowed to return to participate in an athletic event or training until the following three conditions have been met:

1. It is not the same day as the student exhibited signs, symptoms or behaviors, experienced a blow to the head or body, or was diagnosed with a concussion;
2. The student no longer exhibits signs, symptoms or behaviors consistent with a concussion; and
3. The student has received a medical release form from a health care professional⁷.

(4) Student has returned to school without restriction - SD

A student who continues to participate in extracurricular sports in grades 7 through 12 shall be required to complete a **physical** sports examination once every two years, thereafter.

Vision Screening or Eye Examination

~~The parent or guardian of a student who is 7 years of age or younger and is beginning an education program with the district for the first time shall, within 120 days of beginning the education program, submit a certification that the student has received:~~

- ~~1. A vision screening or eye examination; and~~
- ~~2. Any further examination, treatments or assistance necessary.~~

~~The certification is not required if the parent or guardian provides a statement to the district that:~~

- ~~1. The student submitted a certification to a prior education provider; or~~
- ~~2. The vision screening or eye examination is contrary to the religious beliefs of the student or the parent or guardian of the student.~~

Dental Screening

~~The district shall file in the students dental health record any dental screening certifications and any results of a dental screening known by the district. The district will provide to the parent or guardian of each student, standardized information developed by the Oregon Health Authoritys dental director regarding dental screenings, further examinations or necessary treatments and preventative care including fluoride varnish, sealants and daily brushing and flossing.~~

⁶ For more information regarding medical releases for students in grades 9-12, see OSAA rules.

⁷ "Health care professional" includes a chiropractic physician, a naturopathic physician, a psychologist, a physical therapist, an occupational therapist, a physician assistant or a nurse practitioner who is licensed or registered under the laws of Oregon.

~~The parent or guardian of a student who is 7 years of age or younger, and is beginning an education program with the district for the first time, shall submit a certification within 120 days of beginning the education program that the student has received a dental screening within the previous 12 months.~~

~~The certification is not required if the parent or guardian provides a statement to the district that:~~

- ~~1. The student submitted a certification to a prior education provider;~~
- ~~2. The dental screening is contrary to the religious beliefs of the student or the parent or guardian of the student; or~~
- ~~3. The dental screening is a burden for the student or the parent or guardian of the student in the following ways:
 - ~~a. The cost of obtaining the dental screening is too high;~~
 - ~~b. The student does not have access to an approved screener;~~
 - ~~c. The student was unable to obtain an appointment with an approved screener.~~~~

~~The certification may be provided by a licensed dentist, a dental hygienist or a health care practitioner as defined by state law. The certification must include the:~~

- ~~1. Sts name;~~
- ~~2. Date of screening; and~~
- ~~3. Name of entity conducting the dental screening.~~

~~The district shall submit to the Oregon Department of Education a report that identifies the percentage of students who failed to submit the certification for the previous year, no later than October 1 of each year.~~

~~If the district is causing the dental screening to be conducted, the district will follow the notice requirements in accordance with law.~~

END OF POLICY

Legal Reference(s):

ORS 326.580	ORS 336.485 - ORS 336.490	OAR 581-021-0031
ORS 336.211	ORS 433.235 - 433.280	OAR 581-021-0041
ORS 336.213	OAR 333-019-0010	OAR 581-022-2220
ORS 336.214	OAR 333-050-0010 - 050-0120	
ORS 336.479	OAR 581-021-0017	

~~McKinney-Vento Homeless Assistance Act, Subtitle VII-B, reauthorized by Title IX-A of the Every Student Succeeds Act, 42 U.S.C. §§ 11431-11435 (2018).~~

~~Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (20202024).~~

~~OREGON SCHOOL ACTIVITIES ASSOCIATION, OSAH HANDBOOK.~~

OSBA Model Sample Policy

Code: EBBA
Adopted:

Student Health Services**

{Highly recommended policy. The requirement for school districts to develop and implement a health services plan comes from OAR 581-022-2220.}

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices. A health services plan shall be developed, implemented, and updated annually. The plan shall describe a health services program for all students at each facility that is owned or leased where students are present for regular programming.

The district shall maintain a written prevention-oriented health services plan for all students services plan will¹:

Does all mean every or all the group?

1. Explain available health care space that is appropriately supervised and adequately equipped for providing health care and administering medication or first aid;
2. Refer to available communicable disease prevention and management plan that includes school-level protocols²;
3. Outline a district-to-school communication plan³;
4. Provide information about health screenings, including immunizations and TB certificate requirements;
5. Describe how services for all students, including those who are medically complex, medically fragile or nursing dependent, and those who have approved 504 plans, individual education program plans, and individualized health care plans or special health care needs are managed⁴;
6. Integrate school health services with school health education programs and coordinate with health and social service agencies, public and private;
7. Describe how hearing, vision and dental screenings are managed and/or verified for required students⁵;

¹ For exact language and complete requirement, see OAR 581-022-2220(1).

² For specific protocol content requirements, see OAR 581-022-2220(1)(b).

³ For requirements of this plan see OAR 581-022-2220(1)(c).

⁴ For more information regarding these requirements see ORS 336.201 and 339.869, OARs 581-021-0037, 581-015-2040, 581-015-2045, 851-045-0040 – 0060, and 851-047-0010 – 0030.

⁵ For vision screening or eye examination or dental screening information see ORS 336.211 and 336.213.

8. Include a process to assess and determine a student's health services needs, including availability of a nurse to assess student nursing needs upon, during, and following enrollment with one or more new medical diagnose(s) impacting a student's access to education, and implement a student's individual health plan prior to attending school⁶;
9. Comply with OR-OSHA Bloodborne Pathogens Standards for all persons who are assigned to job tasks which may put them at risk for exposure to body fluids⁷;
10. Refer to adopted policy and procedures for medications in accordance with Oregon law⁸;
11. Include guidelines for the management of students who are medically complex, medically fragile, or nursing dependent as defined by ORS 336.201, including students with life-threatening food allergies and adrenal insufficiency while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in before-school or after-school care programs on school-owned property, and in transit to or from school or school-sponsored activities⁹[; and][.]
- ? 12. [List the positions in the district which shall be required to obtain and maintain a first-aid/CPR/AED card in accordance with OAR 581-022-2220(3).] *Nurses, Health Assistants,*
↳ Are you looking @ coaches + staff that are to get CPR trained?
- ? [Any nurse(s) employed by the district and providing services to students on behalf of the district shall be licensed in Oregon to practice as a registered nurse or nurse practitioner or be a licensed practical nurse (LPN) in alignment with LPN supervision requirements of OAR 851-045-0050 – 0060.

A nurse employed by the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of a student prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.¹⁰

A nurse employed by the district will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.]

The district provides a menstrual product dispenser with a variety of products in every student bathroom¹¹ which meets the requirements of law. ~~§~~

END OF POLICY

Legal Reference(s):

⁶ For definitions for this policy see ORS 336.201.

⁷ OAR 437-002-0360 lists various health and safety regulations that apply in the employment setting.

⁸ Medication laws can be found in ORS 339.866 – 339.874 and OAR 581-021-0037; relevant Board policy includes JHCD/JHCDA - Medications.

⁹ For guideline requirements see OAR 581-022-2220(1)(k).

¹⁰ For additional delegation requirements see OAR [851-047-0030](#).

¹¹ ["Student bathroom" means a bathroom that is accessible by students, including a gender-neutral bathroom, a bathroom designated for females, and a bathroom designated for males. (OAR 581-021-0587)]

[ORS 329.025](#)
[ORS 332.107](#)
[ORS 336.201](#)
[ORS 336.204](#)

[ORS 336.211 – 336.214](#)
[OAR 581-021-0017](#)
[OAR 581-021-0031](#)
[OAR 581-021-0587](#)

[OAR 581-021-0590](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)
[OAR 581-022-2515](#)

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).
Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

Communicable Diseases - Staff

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. "Restrictable diseases" are defined by rule and include but are not limited to COVID-19¹, chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public's health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public's health.
2. "Susceptible" for an employee means lacking evidence of immunity to the disease.
3. "Reportable diseases" means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health

Restrictable Diseases

1. An employee of the district will not attend or work at a district school or facility while in a communicable stage of a restrictable disease, including a communicable stage of COVID-19², unless authorized to do so under Oregon law. When an administrator has reason to suspect that an employee has a restrictable disease, the administrator shall send the employee home.
2. An administrator shall exclude an employee if the administrator has reason to suspect that an employee has been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public's health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator will report the occurrence to the local health department.
3. An administrator shall exclude an employee if the administrator has been notified by a local public health administrator or local public health officer that the employee has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.

¹ Added per OAR 333-019-1000(2).

² "Communicable stage of COVID-19" means having a positive presumptive or confirmed test of COVID-19.

See Note

OSBA Model Sample Administrative Regulation

Code: GBEB-AR
Revised/Reviewed:

Communicable Diseases—Staff in Schools

{Highly recommended administrative regulation.}

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule¹ and include but are not limited to COVID-19², chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection ~~if~~ in a child who, in the opinion of the local health officer, ~~the person~~ poses an unusually high risk to others children (e.g., ~~a child that~~ exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. ~~A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public’s health.~~
2. “Susceptible” for a child means lacking documentation of immunization required under OAR 333-050-0050, or if immunization is not required, lacking evidence of immunity to the disease.
3. “Susceptible” for ~~an~~ a school employee means lacking evidence of immunity to the disease.
4. “Reportable diseases” means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health.

Not any longer SD

Restrictable Diseases

1. ~~An~~A student or employee of the district will not attend school or work, respectively, at a district school or facility while in a communicable stage of a restrictable disease, ~~including a communicable stage of COVID-19³~~, unless authorized to do so under Oregon law. When an administrator has reason to suspect that ~~an~~ a student or employee has a restrictable disease, the administrator shall send ~~the employee~~ them home.
2. An administrator shall exclude ~~an~~ a susceptible student or employee if the administrator has reason to suspect ~~that an employee has~~ they have been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public’s health. The administrator may request the local health officer to

¹ OAR 333-019-0010 lists restrictable diseases.

² ~~Added per OAR 333-019-1000(2).~~

³ ~~“Communicable stage of COVID-19” means having a positive presumptive or confirmed test of COVID-19.~~

make a determination as allowed by law. If the disease is reportable, the administrator ~~will~~ or designee may report the occurrence to the local health department.

~~3. An administrator shall exclude an employee if the administrator has been notified by a local public health administrator or local public health officer that the employee has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.~~

4.3. An A student or employee will be excluded in such instances until such time as the student or employee, respectively, presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505 - 677.525, a nurse practitioner licensed under ORS 678.375 - 678.390, local health department nurse or school nurse stating that the student or employee does not have or is not a carrier of any restrictable disease. An exclusion for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting may be removed by a school nurse or health care provider.

~~5. An administrator may allow attendance of an employee restricted for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting if the restriction has been removed by a school nurse or health care provider.~~

6.4. More stringent exclusion standards for students or employees from school or work may be adopted by the local health department.

~~7. The district's emergency plan shall address the district's plan with respect to a declared public health emergency at the local or state level.~~

Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by Oregon Health Authority, Public Health Division and the local health department.
2. An administrator may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that an employee or a student has been exposed to a restrictable disease ~~that~~ which is also a reportable disease.
3. [District staff with impaired immune responses, that are of childbearing age or some other medically fragile condition, should consult with a medical provider for additional guidance⁴.]
4. An administrator shall determine other persons who may be informed of an employee's communicable disease, or that of a student's when a legitimate educational interest exists or for health and safety reasons, in accordance with law.

Equipment and Training

1. The administrator or designee shall, ~~on a case-by-case basis~~, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.

⁴ Refer to *Communicable Disease Guidance for Schools* published by the Oregon Health Authority and the Oregon Department of Education.

2. The administrator or designee shall consult with the district's [school] nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA).

Lincoln County School District

Code: **EBBAA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16)
Orig. Code(s): EBBAA

Infection Control - HIV, AIDS, HBV

The district shall use standard precautions at all times for infection control. Each person is therefore treated as though an HIV, AIDS or HBV¹ infection exists.

The district shall develop an Exposure Control Plan that includes infection control procedures for staff and students.

Staff and students shall receive an annual in-service that includes correct procedures for cleaning up body fluid spills and for personal cleanup, appropriate disposal, immunization and personal hygiene, as well as the location and a content review of first-aid and clean-up kits. Kits shall be available for each room in the building and in each district vehicle.

In addition to an annual in-service, staff and students on a regular basis will receive HIV, AIDS and HBV information.

The information shall emphasize infection — how infection is spread as well as how it is not spread.

The district will cooperate with Oregon Department of Education in delivering HIV, AIDS and HBV education.

END OF POLICY

Legal Reference(s):

OAR 437-002-0360
OAR 437-002-0377

OAR 581-022-0705
OAR 581-022-1440

OAR 581-053-0240(23)
OAR 581-053-0250(1)

¹HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

OSBA Model Sample Policy

Code: EBBAA
Adopted:

Infection Control and Bloodborne Pathogens

{Optional policy. The requirements regarding an Exposure Control Plan and infection control, but are not limited to, are outlined below.}

The Board recognizes that staff and students incur some risk of infection and illness each time they are exposed to blood or other potentially infectious materials. While the risk to staff and students of exposure to body fluids due to casual contact with individuals in the school environment is very low, the Board regards any such risk as serious.

Consequently, the Board directs adherence to standard precautions. Standard precautions require that staff and students approach infection control as if all direct contact with human blood and body fluids is known to be infectious for ~~HIV, AIDS, HBV¹ and/or other~~ bloodborne pathogens².

The district shall develop an Exposure Control Plan ~~that includes infection control procedures, and procedures to minimize and eliminate exposure incidents to bloodborne pathogens~~ in accordance with the requirements in law³.

~~Infection Control~~

~~Staff and students shall receive an annual in-service that includes correct procedures for cleaning up body fluid spills and for personal cleanup, appropriate disposal, immunization and personal hygiene, as well as the location and a content review of first aid and clean up kits. Kits shall be available for each room in the building and in each district vehicle.~~

~~In addition to an annual in-service, staff and students on a regular basis will receive HIV, AIDS and HBV information.~~

~~The information shall emphasize infection — how infection is spread as well as how it is not spread.~~

~~Bloodborne Pathogens~~

The Exposure Control Plan shall be reviewed and updated at least annually and when necessary to reflect new or modified tasks and procedures which affect occupational exposure and to reflect new or revised employee positions with occupational exposure. The review and update shall also:

¹ ~~HIV— Human Immunodeficiency Virus; AIDS— Acquired Immune Deficiency Syndrome; HBV— Hepatitis B Virus~~

² “Bloodborne pathogens” are pathogenic microorganisms that are present in human blood and can cause disease in humans. These pathogens include, but are not limited to, ~~H~~hepatitis B virus (HBV) and ~~H~~human ~~i~~mmunodeficiency ~~v~~irus (HIV). 29 CFR 1910.1030(b)

³ See 29 CFR 1910.1030(c)(1) and OAR 437-002-1059 for more information about an Exposure Control Plan. {A template for an exposure control plan may be available from [Oregon OSHA](#).}

1. Reflect changes in technology that eliminate or reduce exposure to bloodborne pathogens;
2. Annually, document consideration and implementation of appropriate commercially available and effective safer medical devices designed to eliminate or minimize occupational exposure.

The plan shall include training followed by an offer of ~~immunization with H~~epatitis B vaccine and vaccination series for all staff who are required to provide first aid to students and/or for all staff who have occupational exposure as determined by the district. Training shall be provided at the time of initial assignment to tasks where occupational exposure may take place and at least annually^[4] thereafter. Staff will receive the annual training⁵ as well as the location and a content review of first-aid and clean-up kits. Kits shall be readily available⁶ in close proximity⁷ to all employees in the building and for district vehicles, including each bus⁸.

Personal protective equipment appropriate to job tasks shall be provided by the district. A post-exposure evaluation and follow-up shall be made available to any employee sustaining an occupational exposure.

The district recognizes that, ~~as required by Oregon Administrative Rule (OAR) 437-002-1030~~, employees who use medical sharps in the performance of their duties (e.g., administering injectable medicines to students, such as epinephrine and glucagon) must, at least annually, be provided with the opportunity to identify, evaluate and select engineering and work practice controls (e.g., sharps disposal containers, self-sheathing needles, safer medical devices, such as sharps with engineered sharps injury protections and needleless systems). The district will implement such work practice controls, as appropriate. The district will document the solicitation of input from such staff in the plan.

Documentation, including a sharps injury log, will be maintained ~~as required by OAR 437-002-1030(3) and 437-002-1035~~ in accordance with law⁹.

The Exposure Control Plan will be accessible to employees in accordance with law¹⁰.

Students will be instructed in safe practices to prevent transmission of bloodborne pathogens in accordance with Oregon Health Standards.

⁴ [Annual training for all employees shall be provided within one year of their previous training. (29 CFR 1910.1030(g)(2)(iv))]

⁵ See 29 CFR 1910.1030(g)(2) for information about training requirements.

⁶ OAR 437-002-0161(2) First-Aid Supplies. (a) The employer shall provide first-aid supplies based upon the intended use and types of injuries that could occur at the place of employment. The first-aid supplies shall be available in close proximity to all employees. Either bulk pack or unit pack supplies are acceptable. (b) "In proximity" is defined as that which is available nearby to ensure prompt treatment in the event of need.

⁷ "In proximity" is defined as that which is available nearby to ensure prompt treatment in the event of need. (OAR 437-002-0161(1)(b))

⁸ Emergency equipment for buses, includes, but is not limited to, body fluid cleanup and first-aid kits. (OAR 581-053-0240(23); OAR 581-053-0640)

⁹ See OAR 437-002-1030(3) and OAR 437-002-1035.

¹⁰ See 29 CFR 1910.1020(e) for requirements on providing access.

The district will cooperate with [the Oregon Department of Education] [the Oregon Health Authority, Public Health Division,] [the local health department] [the education service district] in delivering HIV, AIDS and HBV education.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 437-002-0161](#)

[OAR 437-002-0360](#)

~~OAR 437-002-0377~~

[OAR 437-002-1030](#)

[OAR 437-002-1035](#)

[OAR 581-022-2050](#)

[OAR 581-022-2220](#)

[OAR 581-053-0240\(23\)](#)

[OAR 581-053-0250\(1\)](#)

[OAR 581-053-0640\(2\)](#)

~~OAR 581-053-0517(13)(e),(e)~~

Occupational Safety and Health Standards, Bloodborne Pathogens, 29 C.F.R. §§ 1910.1020, 1910.1030.

OSBA Model Sample Policy

Code: JH
Adopted:

Student Welfare** {Optional policy.}

The district provides supervision of students. ~~Students' safety will be assured through close supervision of students in [all school buildings and grounds during the hours] when students are normally present.~~ Such supervision does not include early morning or the time following usual departure, unless students are present for a scheduled school-sponsored activity. Hours when supervision is available shall be included in the [student/parent handbook].

The district further ~~assures~~ requires the following practices:

1. Maintaining a safe school environment; ~~appropriate~~ designated personnel will be responsible for periodically inspecting the physical condition of all equipment, buildings and grounds;
2. ~~Observation of safe practices on the part of~~ Expecting school personnel and students to observe safe practices, particularly in those areas of instruction or extracurricular activities that offer special hazards;
3. ~~Offering~~ Providing safety education to students as is germane to particular subjects such as, but not limited to, science, professional technical, health and physical education courses;
4. Providing, ~~[through the services of the school nurse,]~~ first-aid care for students in case of accident or sudden illness; and
5. Providing adequate supervision on the grounds when they are used by students **during established school hours** or school-sponsored activities.

~~In addition,~~ School personnel will be concerned about ~~and~~ school safety issues, including but not limited to, safety issues in or on school property and awareness of ~~suspicious strangers~~ persons loitering in or near school buildings or sitting in parked vehicles nearby. Staff shall report all such instances to the principal [or designee]. The principal [or designee] will notify law enforcement if ~~the~~ circumstances warrant such action.

~~Teachers will instruct students not to accept gifts or vehicle rides from strangers~~ Students will be instructed on personal safety and that of others in accordance with State Health Standards. Students will be instructed to tell or report to teachers, their parents, law enforcement or school security personnel of any ~~suspicious strangers~~ safety concerns.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[OAR 581-022-2220](#)

[OAR 581-022-2225](#)

Lincoln County School District

Code: **EBBA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16)
Orig. Code(s): EBBA

First Aid**

In cases of sudden illness or injury to a student or staff member, first aid will be given by school staff. Further medical attention to students is the parents' responsibility, or of someone the parents designate in case of emergency.

Each principal is charged with providing for the immediate care of ill or injured persons within his/her area of responsibility.

Staff members shall report self-administered first-aid treatment to an immediate supervisor.

In each school, procedures for handling health emergencies will be established and made known to the staff. Each school and school vehicle will be equipped with appropriate first-aid supplies and equipment. All employees are expected to know where first-aid supplies and equipment are kept in their work areas.

Designated employees in each building shall hold current first-aid cards. In compliance with Oregon Administrative Rules, building administrators will ensure that, at a minimum, there is at least one staff member with a current first-aid card for every 60 students enrolled or an emergency response team per building. Such team shall consist of no less than six persons who hold current first-aid/CPR/AED cards and who are trained annually in the district and building emergency plans. Names of the designated employees will be posted.

END OF POLICY

replace with revised EBBA

Legal Reference(s):

ORS 30.800

OAR 437-002-0377

OAR 581-053-0003(37)

OAR 581-022-0705

OAR 581-053-0220(3)(B)(iii)

OAR 437-002-0120 to -0139

OAR 581-022-1420

OAR 581-053-0320(5)(b)

OAR 437-002-0161

OAR 581-022-1440

OAR 581-053-0420(2)(f)(B)

OAR 437-002-0360

Cross Reference(s):

GBE - Staff Health and Safety

OSBA Model Sample Policy

Code: EBBA
Adopted:

First Aid**

(Recommend delete. Considering recent changes to the health services OAR 581-022-2220, several OSBA model policies have been revised. This content has been revised according to the OAR and reorganized into EBC.)

In cases of sudden illness or injury to a student or staff member, first aid will be given by school staff. Further medical attention for a student is the responsibility of the student's parent(s), or of someone the parent(s) designate in the case of an emergency. Each principal is charged with providing for the immediate care of ill or injured persons within their area of responsibility.

Staff members shall report self-administered first-aid treatment to an immediate supervisor.

In each district facility, procedures for handling health emergencies will be established and made known to staff. Each district facility and district vehicle will be equipped with appropriate first-aid supplies and equipment. All employees are expected to know where first-aid supplies and equipment are kept in their work areas.

Designated employees in each building shall hold current first-aid cards. In compliance with Oregon Administrative Rules, each school shall have, at a minimum, at least one staff member with a current first-aid card for every 60 students enrolled or an emergency response team per building. Such team shall consist of no less than six persons who hold current first-aid/CPR cards and who are trained annually in the district and building emergency plans. Names of the designated employees will be posted.

END OF POLICY

Legal Reference(s):

[ORS 30.800](#)
[OAR 437-002-0042](#)
[OAR 437-002-0120 -0139](#)
[OAR 437-002-0161](#)
[OAR 437-002-0360](#)

[OAR 437-002-0377](#)
[OAR 581-022-2050](#)
[OAR 581-022-2220](#)
[OAR 581-022-2225](#)
[OAR 581-053-0003\(37\)](#)

[OAR 581-053-0220\(3\)\(B\)\(iii\)](#)
[OAR 581-053-0320\(5\)\(b\)](#)
[OAR 581-053-0420\(2\)\(f\)\(B\)](#)

OSBA Model Sample Policy

Code: EBBA-AR
Revised/Reviewed:

*We don't have
anyway,*

First Aid - Infection Control

(Recommend delete in lieu of current OSHA requirements and training standards.)

Health services information about the transmission of diseases including AIDS and HBV¹ focuses on “body fluids” as a possible carrier of organisms that can infect others. The term includes drainage from cuts and scrapes, vomit, urine, feces, respiratory secretions (nasal discharge), saliva, semen and blood. While any contact with the body fluids of another person represents a risk, the level of risk is very low. The risk is increased if the fluid comes in contact with a break in the skin of another individual. Generally, simple, consistent standards and procedures of cleanliness minimize risk.

The following procedures are precautionary measures against the transmission of diseases. Prudent actions are to be employed by all staff and students. These actions should focus primarily on steps that students and staff members can take to ensure their own well-being.

Those who administer first aid, provide physical care or may otherwise incur occupational exposure to blood or other potentially infectious materials as determined by the district will be specifically protected through the district’s Exposure Control Plan.

The following procedures are a review for all staff and students of appropriate hygienic and sanitation practices:

1. Standard precautions are to be followed at all times. Standard precautions require the assumption that staff and students approach infection control as if all direct contact with human blood and body fluids is known to be infectious for HIV, HBV and/or other bloodborne pathogens;
2. Whenever possible, students should be directed to care for their own minor bleeding injury. This includes encouraging students to apply their own band-aids. If assistance is required, band-aids may be applied after the caregiver removes their gloves, if the caregiver will not come into contact with blood or wound drainage;
3. Food and Drug Administration (FDA) approved gloves are required for all tasks in which an individual may come into contact with blood or other potentially infectious materials. Such tasks include cleaning body fluid spills, emptying trash cans, handling sharps/containers, handling contaminated broken glass, cleaning contaminated equipment and handling contaminated laundry/clothing. This also includes assisting with any minor wound care, treating bloody noses, handling clothes soiled by incontinence, diaper changing and cleaning up vomit;
4. Immediate, complete and effective hand washing with soap and running water of at least 30 seconds duration should follow any first aid or health care given to a student or contact with potentially infectious materials;

¹ HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

5. If exposure to blood or other potentially infectious materials occurs through coughing, any first-aid procedure, or through an open sore or break in the skin, thorough washing, preferably with germicidal soap, is necessary;
6. In the event hand-washing facilities are not readily available, thorough cleaning using an antiseptic cleanser and clean cloth/paper towels or antiseptic towelettes provided by the district as an alternative is necessary. In the event alternatives are used, hands must be washed with soap and running water as soon as feasible;
7. Contaminated work surfaces shall be decontaminated with an appropriate disinfectant after completion of procedures; immediately or as soon as feasible when surfaces are overtly contaminated or after any spill of blood or other potentially infectious materials; and at the end of the work shift if the surface may have become contaminated since the last cleaning. Clean surfaces with soap and water and then rinse with an Environmental Protection Agency (EPA) approved disinfectant^[2] following labeling instructions for use, or a freshly made solution of one part bleach to nine parts water, and allow to air dry. These surfaces include equipment, counters, mats (including those used in physical education classes and athletic events), toys or changing tables;
8. An EPA-approved disinfectant must be used when cleaning fluids such as blood or vomit from the floor or other such contaminated surfaces;
9. Contaminated laundry such as clothing and towels must be placed and transported in bags and containers in accordance with the district's standard precautions. All such items must be laundered in hot or cold water and soap and placed in a dryer;
10. Needles, syringes, broken glassware and other sharp objects found on district property must not be picked up by students at any time, nor by staff without appropriate puncture-proof gloves or mechanical device such as a broom, brush and dust pan. Any such items found must be disposed of in closable puncture resistant, leakproof containers that are appropriately labeled or color-coded;
11. All wastebaskets used to dispose of potentially infectious materials must be lined with a plastic bag liner that is changed daily;
12. Gloves and repellent gowns, aprons or jackets are required for tasks in which exposure to blood or other potentially infectious materials can be reasonably anticipated to contaminate street clothing. Type and characteristics of such protective clothing will depend on the task. Such tasks may include diapering/toileting with gross contamination, assisting with wound care, sorting or bagging contaminated laundry/clothing and disposing of regulated waste with gross contamination;
13. Maximum protection with gloves, face and/or eye protection and gowns is required whenever splashes, spray, spatter or droplets of blood or other potentially infectious materials may be generated and eye, nose or mouth contamination can be reasonably anticipated. Such tasks may include feeding a student with a history of spitting or forceful vomiting and assisting with severe injury and wound with spurting blood;

² [Disinfectants which can be used include Lysol, Purex, Clorox, Tough Act bathroom cleaner, Dow bathroom cleaner, Real Pine liquid cleaner, Pine Sol, Spic and Span, Tackle liquid, Comet and other products with EPA numbers. Other disinfectants as recommended by the Center for Disease Control may be used.]

14. If a first-aid situation occurs, students should report to a person in authority; staff should report to a supervisor.

Additional Precautions

The following additional precautions should be applied in all school settings. These procedures will help prevent transmission of many infections in addition to HIV and HBV:

1. A sink with soap, hot and cold running water and disposable towels should be available close to the classroom;
2. Sharing of personal toilet articles, such as toothbrushes and razors, should not be permitted;
3. Skin lesions that may ooze blood or serum should be kept covered with a dressing;
4. Exchange of saliva by kissing on the mouth, by sharing items that have been mouthed and by putting fingers in others' mouths should be discouraged.

Lincoln County School District

Code: **GBEBA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16);
9/10/19
Orig. Code(s): GBEBA

Staff - HIV, AIDS, and HBV

The district will strictly adhere in its policies and procedures, to Oregon Revised Statutes law and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS, or HBV¹.

The district recognizes a staff member has no obligation under any circumstance to report a condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed. These guidelines shall identify who may have the information, who will give the information, how the information will be given, and where and when the information will be given. All such information will be held in confidence in accordance with Oregon law.

Accommodations for an employee infected with HIV, AIDS, or HBV shall be the same as with any other illness.

END OF POLICY

¹ HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

Legal Reference(s):

ORS 243.650

ORS 342.850(8)

ORS 433.008

ORS 433.045

ORS 433.260

OAR 333-017-0000

OAR 333-018-0000

OAR 333-018-0005

OAR 581-022-2220

OSBA Model Sample Policy

Code: **GBEBA**
Adopted:

D

Staff - HIV, AIDS, and HBV

(Recommend delete: the requirement for this policy was found in OAR 581-022-2220 which has since been revised in lieu of a new requirement for a Communicable Disease Plan.)

The district will strictly adhere in its policies and procedures, to Oregon law and Oregon Administrative Rules as they relate to staff infected with HIV, AIDS, or HBV¹.

The district recognizes a staff member has no obligation under any circumstance to report a condition to the district, and the staff member has a right to continue working. If the staff member reports a condition to the district, strict adherence to written guidelines outlined by the staff member shall be followed. These guidelines shall identify who may have the information, who will give the information, how the information will be given, and where and when the information will be given. All such information will be held in confidence in accordance with Oregon law.

Accommodations for a staff member infected with HIV, AIDS, or HBV shall be the same as with any other illness.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)
[ORS 342.850\(8\)](#)
[ORS 433.008](#)
[ORS 433.045](#)

[ORS 433.260](#)
[OAR 333-017-0000](#)
[OAR 333-018-0000](#)

[OAR 333-018-0005](#)
[OAR 581-022-2220](#)

T

E

¹ HIV - Human Immunodeficiency Virus; AIDS - Acquired Immune Deficiency Syndrome; HBV - Hepatitis B Virus

Lincoln County School District

Code: **JHCC**
Adopted: 7/08/08
Revised/Readopted: 6/14/16 (Effective 7/01/16);
6/12/18; 10/13/20
Orig. Code(s): JHCC

Communicable Diseases - Students

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the Communicable Disease Guidance published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law.

A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has or has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JHCC-AR - Communicable Diseases – Students. If the disease is a reportable disease, the administrator will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

OSBA Model Sample Policy

Code: JHCC
Adopted:

D

Communicable Diseases - Students

(Recommend delete: the requirement for this policy was found in OAR 581-022-2220, which has since been revised and requirement removed in lieu of a new requirement for a Communicable Disease Plan. Refer to policy GBEB and GBEB-AR.)

The district shall provide reasonable protection against the risk of exposure to communicable disease for students. Reasonable protection from communicable disease is generally attained through immunization, exclusion or other measures as provided by Oregon law, by the local health department or in the *Communicable Disease Guidance* published by the Oregon Department of Education (ODE) and the Oregon Health Authority (OHA). Services will be provided to students as required by law. A student will not attend school while in a communicable stage of a restrictable disease or when an administrator has reason to suspect that any susceptible student has or has been exposed to any disease for which the student is required to be excluded in accordance with law and per administrative regulation JHCC-AR - Communicable Diseases - Students. If the disease is a reportable disease, the administrator will report the occurrence to the local health department. The administrator will also take whatever reasonable steps it considers necessary to organize and operate its programs in a way which both furthers the education and protects the health of students and others.

The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting.

The district will include, as a part of its emergency plan, a description of the actions to be taken by district personnel in the case of a declared public health emergency or other catastrophe that disrupts district operations.

The district shall protect the confidentiality of each student's health condition and record to the extent possible and consistent with federal and state law. In cases when a restrictable or reportable disease is diagnosed and confirmed for a student, the administrator shall inform the appropriate employees with a legitimate educational interest to protect against the risk of exposure.

The superintendent will develop administrative regulations necessary to implement this policy.

END OF POLICY

Legal Reference(s):

[ORS 431.150 - 431.157](#)
[ORS 433.001 - 433.526](#)
[OAR 333-018](#)

[OAR 333-019-0010](#)
[OAR 333-019-0014](#)
[OAR 437-002-0360](#)

[OAR 437-002-0377](#)
[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2020).
Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

Student Health Services and Requirements

Although the district's primary responsibility is to educate students, the students' health and general welfare is also a major Board concern. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

The district shall maintain a prevention-oriented health services program, which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents, when appropriate;
4. Health care and first-aid assistance that are appropriately supervised and isolates the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Department of Human Services, Health Services, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;

OSBA Model Sample Policy

Code: JHC
Adopted:

Student Health Services and Requirements**

*(Delete in lieu of new board policy using code EBBA - Student Health Services**)*

Although the district's primary responsibility is to educate students, the students' health and general welfare is also an important Board responsibility. The Board believes school programs should be conducted in a manner that protects and enhances student and employee health and is consistent with good health practices.

[The district shall staff nursing services appropriate for students with medical needs and prevention-oriented health services per applicable requirements of Oregon Revised Statutes (ORS) 336.201 and Oregon Administrative Rule (OAR) 581-022-2220.]

The district shall provide:

1. One registered nurse or school nurse for every 125 medically fragile students;
2. One registered nurse or school nurse or one licensed practical nurse under the supervision of a registered nurse or school nurse for each nursing-dependent student; and
3. One registered nurse or school nurse for every 225 medically complex students.

The district may use the most cost effective means available to meet the above requirements.

[The nurse(s) employed by the district shall be licensed to practice as a registered nurse or nurse practitioner in Oregon and will function as an integral member of the instructional staff, serving as a resource person to teachers in securing appropriate information and materials on health-related topics.]

[Any nurse(s) providing services on behalf of the district shall follow all applicable requirements of ORS Chapter 678 and OAR Chapter 851. This includes, but is not limited to, delegation in accordance with OAR 851-047, which includes performing a nursing assessment of the patient prior to delegation, providing adequate supervision during the delegation, and evaluating the skills, ability and willingness of the delegee.¹]

The district shall maintain a prevention-oriented health services program which provides:

1. Pertinent health information on the students, as required by Oregon statutes or rules;
2. Health appraisal to include screening for possible vision or hearing problems;
3. Health counseling for students and parents, when appropriate;

¹ For additional delegation requirements, see OAR [851-047-0030](#).

4. Health care and first-aid assistance that are appropriately supervised and isolate the sick or injured child from the student body;
5. Control and prevention of communicable diseases as required by Oregon Health Authority, Public Health Division, and the county health department;
6. Assistance for students in taking prescription and/or nonprescription medication according to established district procedures;
7. Services for students who are medically fragile or have special health care needs;
8. Integration of school health services with school health education programs.

The Board directs its district health staff to coordinate with health personnel from other public agencies in matters pertaining to health instruction or the general health of students and employees.

In accordance with the requirements of federal law, the district recognizes its responsibility to notify parents in advance of any nonemergency, invasive physical examination² or screening that is required as condition of attendance; administered and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student, or of other students. Notification will be provided at least annually at the beginning of the school year or when enrolling students for the first time in school and will include the specific or approximate dates during the school year when such activities are scheduled or expected to be scheduled.

Procedures shall be developed and implemented to carry out this policy. All district employees will be apprised of their responsibilities in this area. Parents shall have the opportunity to request their students be exempt from participation in vision or hearing screening. The district will abide by those requests.

END OF POLICY

Legal Reference(s):

[ORS 329.025](#)
[ORS 336.201](#)

[ORS 336.211](#)
[OAR 581-022-2050](#)

[OAR 581-022-2220](#)
[OAR 581-022-2225](#)

Protection of Pupil Rights, 20 U.S.C. § 1232h (2018); Student Rights in Research, Experimental Programs and Testing, 34 C.F.R. Part 98 (2022).

Every Student Succeeds Act, 20 U.S.C. § 7928 (2018).

Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g (2018).

² The term “invasive physical examination,” as defined by law, means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision or scoliosis screening. The term does not include any physical examination or screening that is permitted or required by state law, including physical examinations or screenings that are permitted without parental notification.

Lincoln County School District

Code: **JHCCA**
Adopted: 7/09/02
Revised/Readopted: 6/14/16 (Effective 7/01/16)
Orig. Code(s): JHCCA

Students - HIV, HBV and AIDS**

The district will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with HIV or HBV or diagnosed with AIDS¹.

The district recognizes a parent (student) has no obligation to inform the district of an HIV, HBV or AIDS condition and that the student has a right to attend school. If the district is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the student's condition.

Notification of alternative educational programs shall be made to the parent or eligible student, if an HIV, HBV or AIDS student withdraws from school.

END OF POLICY

Legal Reference(s):

ORS 326.565
ORS 326.575
ORS 332.061
ORS 336.187
ORS 339.030

ORS 339.250
ORS 433.008
ORS 433.045

OAR 333-018-0000
OAR 333-018-0005
OAR 581-022-0705
OAR 581-022-1660

OREGON SCHOOL HEALTH SERVICES MANUAL: COMMUNICABLE DISEASES APPENDIX IV. GUIDELINES FOR SCHOOLS WITH CHILDREN WHO HAVE BLOODBORNE PATHOGENS, OREGON DEPARTMENT OF EDUCATION 2012.

¹HIV - Human Immunodeficiency Virus; HBV - Hepatitis B Virus; AIDS - Acquired Immune Deficiency Syndrome

OSBA Model Sample Policy

Code: JHCCA
Adopted: D

Students - HIV, HBV and AIDS**

(Recommend delete: the requirement for this policy was found in OAR 581-022-2220, which has since been revised in lieu of a new requirement for a Communicable Disease Plan.)

The district will adhere strictly in policies and procedures to the Oregon Revised Statutes and the Oregon Administrative Rules as they relate to a student infected with HIV or HBV or diagnosed with AIDS¹.

The district recognizes a parent (student) has no obligation to inform the district of an HIV, HBV or AIDS condition, and that the student has a right to attend school. If the district is informed of such a student, written guidelines shall be requested of the parent (student). These guidelines shall include who may have the information, who will give the information, how the information will be given and where and when the information will be given.

When informed of the infection, and with written permission from the parent (student), the district will develop procedures for formulating an evaluation team. The team shall address the nature, duration and severity of risk as well as any modification of activities. The team shall continue to monitor the student's condition. The district will make reasonable accommodations to allow students living with HIV infection to participate in school-sponsored physical activities.

Notification of alternative education programs shall be made to the parent or eligible student, if an HIV, HBV or AIDS student withdraws from school.

[The district may also develop procedures for rumor control, infection control, student accommodations and public relations/media.]

END OF POLICY

Legal Reference(s):

[ORS 326.565](#)
[ORS 326.575](#)
[ORS 332.061](#)
[ORS 336.187](#)
[ORS 336.615 to -336.665](#)

[ORS 339.030](#)
[ORS 339.250](#)
[ORS 433.008](#)
[ORS 433.045](#)
[OAR 333-018-0000](#)

[OAR 333-018-0005](#)
[OAR 581-022-2060](#)
[OAR 581-022-2220](#)

OREGON DEPARTMENT OF EDUCATION and OREGON HEALTH AUTHORITY, *Communicable Disease Guidance* (2017). Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2012); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2017).

¹ HIV - Human Immunodeficiency Virus; HBV - Hepatitis B Virus; AIDS - Acquired Immune Deficiency Syndrome

Injury/Illness Reports

All injuries/illnesses, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. All accidents involving students, visiting public or district property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the safety officer or designee. Reports will cover property damage as well as personal injury.

In the event of a work-related¹ illness or injury to an employee resulting in overnight hospitalization for medical treatment² other than first aid, the safety officer or designee shall inform the Oregon Occupational Safety and Health Division (OR-OSHA). This report will be made within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes³ shall be reported to OSHA within eight hours.

ALL injuries/illnesses sustained by an employee, while in the actual performance of the duty of the employee or by a student or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

The district safety officer or designee will maintain records on serious injuries/illnesses, including accidents involving district property or employees, students or visiting publics, and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.

The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually. Such reports will be submitted to the superintendent for review annually.

END OF POLICY

¹An injury or illness is work related if an event or exposure in the work environment caused or contributed to the condition or significantly aggravated a preexisting condition.

²Medical treatment includes managing or caring for a patient for the purpose of combatting disease or disorder. The following are not considered medical treatment: visits to a doctor or health care professional solely for observation or counseling; diagnostic procedures including administering prescription medications used solely for diagnostic purposes; and any procedure that can be labeled first aid.

³A "catastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility.

OSBA Model Sample Policy

Code: EBBB
Adopted:

Injury/ or Illness Reports

{This policy was originally released with the April 2024 Policy Update. Following that release, OSBA determined that a correction was necessary. This correction was made in May 2024 and this policy was re-released. This version includes the correction. Required policy. ORS 339.309 requires a district school board establish policy for reporting incidents, e.g., injury.}

All injuries/ or illnesses¹, sustained by the employee while in the actual performance of the duty of the employee, occurring on district premises, in district vehicles, at a district-sponsored activity or involving staff members who may be elsewhere on district business will be reported immediately to a supervisor. [Staff members will report self-administered first-aid² treatment to an immediate supervisor.] All accidents involving employees, students, visiting public or district property will be reported immediately to a supervisor.

A written report will be submitted within 24 hours to the district's safety officer. Reports will cover property damage as well as personal injury.

In the event of a work-related³ illness or injury to an employee resulting in ~~overnight~~ in-patient hospitalization ~~for medical treatment~~⁴ ~~other than first aid~~, loss of an eye, amputation or avulsion⁵, the district safety officer shall report the incident to the Oregon Occupational Safety and Health Division (OR-OSHA). ~~This report will be made~~ within 24 hours after notification to the district of an illness or injury. Fatalities or catastrophes⁶ shall be reported⁷ to OSHA within eight hours.

ALL injuries or /illnesses sustained by an employee, while in the actual performance of the duty of the employee or by a student or visiting public and accidents involving district property, employees, students

¹ The Oregon Occupational Safety and Health Division provides: "Injury or illness" means an abnormal condition or disorder. Injuries include cases such as, but not limited to, a cut, fracture, sprain, or amputation. Illnesses include both acute and chronic illnesses, such as, but not limited to, skin disease, respiratory disorder, or poisoning (record injuries and illnesses only if they are new, work-related cases that meet one or more of the recording criteria). (OAR 437-001-0015(39))

² For employees, "first aid" means any one-time treatment and subsequent observation of minor scratches, cuts, burns, splinters, or similar injuries that do not ordinarily require medical care. Such one-time treatment and subsequent observation is considered first aid even though it is provided by a physician or registered professional personnel. (OAR 437-001-0015(34))

³ An injury or illness is work related if an event or exposure in the work environment either caused or contributed to the resulting condition or significantly aggravated a preexisting ~~condition~~injury or illness. (OAR 437-001-0700(6))

⁴ ~~"Medical treatment" includes managing or caring foris the management or care of a patient for the purpose ofto combatting disease or disorder. The following are not considered medical treatment: visits to a doctor physician or other licensed health care professional solely for observation or counseling; diagnostic procedures, such as x-rays and blood tests, including administering prescription medications used solely for diagnostic purposes; and or any procedure that can be labeled first aid according to OAR 437-001-0700(8)(d)(A)(iii).~~

⁵ Amputations and avulsions are only required to be reported if they result in bone loss. (OAR 437-001-0704(4))

⁶ ~~A~~ "eCatastrophe" is an accident in which two or more employees are fatally injured, or three or more employees are admitted to a hospital or an equivalent medical facility. (OAR 437-001-0015(11))

⁷ Reporting must be done in person or by telephone. (OAR 437-001-0704(3))

or visiting public will be promptly investigated. As a result of the investigation any corrective measures needed will be acted upon.

The district safety officer will maintain records ~~and reports on serious~~ on injuries, illnesses, ~~including~~ and accidents involving district property, ~~or~~ employees, students or visiting publics, ~~and periodic statistical reports on the number and types of injuries/illnesses occurring in the district, as well as on the measures being taken to prevent such injuries/illnesses in the future.~~

~~The records will include monthly reporting information and an analysis of the data and trends will be conducted at least annually.~~ These records will include prevention measures taken, reporting information, periodic statistical reports on the number and types of injuries, illnesses and accidents occurring in the district, and monthly and annual analyses of accident data. Such reports will be submitted to the [superintendent] [Board] ~~for review [annually⁸].~~

END OF POLICY

Legal Reference(s):

[ORS 339.309](#)

[OAR 437-001-0700](#)

[OAR 437-002-0360](#)

[OAR 437-001-0704](#)

[OAR 437-002-0377](#)

[OAR 437-001-0015](#)

[OAR 437-001-0760](#)

[OAR 581-022-2225](#)

⁸ ~~[Annual reporting is required, but may occur more often.]~~

Communicable Diseases - Student

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. "Restrictable diseases" are defined by rule and include but are not limited to COVID-19¹, chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public's health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator, after determining that it poses a danger to the public's health.
2. "Susceptible" for a child means lacking documentation of immunization required under OAR 333-050-0050.
3. "Reportable diseases" means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health

Restrictable Diseases

1. A student of the district will not attend a district school or facility while in a communicable stage of a restrictable disease, including a communicable stage of COVID-19², unless authorized to do so under Oregon law. When an administrator has reason to suspect any child has a restrictable disease, the administrator shall send the student home.
2. An administrator shall exclude a susceptible child from school if the administrator has reason to suspect that the student has been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public's health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator will report the occurrence to the local health department.

¹ Added per OAR 333-019-1000(2).

² "Communicable stage of COVID-19" means having a positive presumptive or confirmed test of COVID-19.

2. The administrator or designee shall, utilizing information obtained above, determine an educational program for such a student and implement the program in an appropriate (i.e., regular or alternative) setting.
3. The administrator or designee shall review the appropriateness of the educational program and the educational setting of each individual student diagnosed with a restrictable disease.

Equipment and Training

1. The administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA). (*See* policy EBBAA).

OSBA Model Sample Policy

Code: JHCC-AR
Adopted:

Communicable Diseases – Student

(Recommend delete: the requirement for this AR was found in OAR 581-022-2220, which has since been revised and requirement removed in lieu of a new requirement for a Communicable Disease Plan.)

In accordance with state law, administrative rule, the local health authority and the *Communicable Disease Guidance*, the procedures established below will be followed.

1. “Restrictable diseases” are defined by rule and include but are not limited to COVID-19¹, chickenpox, diphtheria, hepatitis A, hepatitis E, measles, mumps, pertussis, rubella, Salmonella enterica serotype Typhi infection, scabies, Shiga-toxigenic Escherichia coli (STEC) infection, shigellosis and infectious tuberculosis, and may include a communicable stage of hepatitis B infection if, in the opinion of the local health officer, the person poses an unusually high risk to others (e.g., a child that exhibits uncontrollable biting or spitting). Restrictable disease also includes any other communicable disease identified in an order issued by the Oregon Health Authority or the local public health officer as posing a danger to the public’s health. A disease is considered to be a restrictable disease if it is listed in Oregon Administrative Rule (OAR) 333-019-0010, or it has been designated to be a restrictable disease by the local public health administrator after determining that it poses a danger to the public’s health.
2. “Susceptible” for a child means lacking documentation of immunization required under OAR 333-050-0050.
3. “Reportable disease” means a disease or condition, the reporting of which enables a public health authority to take action to protect or to benefit the public health.

Restrictable Diseases

1. A student of the district will not attend a district school or facility while in a communicable stage of a restrictable disease, including a communicable stage of COVID-19², unless authorized to do so under Oregon law. When an administrator has reason to suspect any child has a restrictable disease, the administrator shall send the student home.
2. An administrator shall exclude a susceptible child from school if the administrator has reason to suspect that the student has been exposed to measles, mumps, rubella, diphtheria, pertussis, hepatitis A, or hepatitis B, unless the local health officer determines that exclusion is not necessary to protect the public’s health. The administrator may request the local health officer to make a determination as allowed by law. If the disease is reportable, the administrator will report the occurrence to the local health department.

¹ Added per OAR 333-019-1000(2).

² “Communicable stage of COVID-19” means having a positive presumptive or confirmed test of COVID-19.

3. An administrator shall exclude a student if the administrator has been notified by a local public health administrator or local public health officer that the student has had a substantial exposure to an individual with COVID-19 and exclusion is deemed necessary by same.
4. A student will be excluded in such instances until such time as the student or the parent or guardian of the student presents a certificate from a physician, a physician assistant licensed under Oregon Revised Statute (ORS) 677.505 - 677.525, a nurse practitioner licensed under ORS 678.375 - 678.390, local health department nurse or school nurse stating that the student does not have or is not a carrier of any restrictable diseases.
5. The district may, for the protection of both the student who has a restrictable disease and the exposed student, provide an educational program in an alternative setting. A student may remain in an alternative educational setting until such time as a certificate from a physician, physician assistant, nurse practitioner, local health department nurse or school nurse states that the student does not have or is not a carrier of any restrictable disease, or until such time as a local public health administrator states that the disease is no longer communicable to others or that adequate precautions have been taken to minimize the risk of transmission. A restrictable disease exclusion for chickenpox, scabies, staphylococcal skin infections, streptococcal infections, diarrhea or vomiting may be removed by a school nurse or health care provider.
6. More stringent exclusion standards for students from school may be adopted by the local health department.
7. The district's emergency preparedness plan shall address the district's plan with respect to a declared public health emergency at the local or state level.

Reportable Diseases Notification

1. All employees shall comply with all reporting measures adopted by the district and with all rules set forth by the Oregon Health Authority, Public Health Division and the local health department.
2. An administrator may seek confirmation and assistance from the local health officer to determine the appropriate district response when the administrator is notified that a student or an employee has been exposed to a restrictable disease that is also a reportable disease.
3. An administrator shall determine other persons who may be informed of a student's communicable disease when a legitimate educational interest exists or for health and safety reasons in accordance with law.

Education

1. The administrator or designee shall seek information from the district's school nurse or other appropriate health officials regarding the health needs/hazards of all students and the impact on the educational needs of a student diagnosed with a restrictable disease or exposed to a restrictable disease.
2. The administrator or designee shall, utilizing information obtained above, determine an educational program for such a student and implement the program in an appropriate (i.e., regular or alternative) setting.

3. The administrator or designee shall review the appropriateness of the educational program and the educational setting of each individual student diagnosed with a restrictable disease.

Equipment and Training

1. The administrator or designee shall, on a case-by-case basis, determine what equipment and/or supplies are necessary in a particular classroom or other setting in order to prevent disease transmission.
2. The administrator or designee shall consult with the district's school nurse or other appropriate health officials to provide special training in the methods of protection from disease transmission.
3. All district personnel will be instructed annually to use the proper precautions pertaining to blood and body fluid exposure per the Occupational Safety and Health Administration (OSHA). [(See policy EBBAA).]

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HEALTH SERVICES

Summary

The State Board of Education adopted revisions to Oregon Administrative Rule (OAR) 581-022-2220 on health services. The changes result in a requirement to develop “a written prevention-oriented health services plan for all students” (OAR 581-022-2220(1)). The plan requirements include a variety of topics, including but not limited to, plan for health care space, communicable disease prevention, communication strategies, health screenings, and hearing, vision and dental screenings.

As a result of these changes there is a list of policies and administrative regulations (AR’s), included herein, which have been revised. Recommendations may include to delete or rescind policy or AR, recoding, and reassigning some policy content to a new section or policy of the policy manual.

The entire rule can be accessed here: [OAR 581-022-2220](#). Reach out to the Oregon Department of Education with additional questions regarding plan requirements and/or implementation.

ODE [resources](#) and [School Health Services](#) include tools to support some requirements.

Collective Bargaining Impact

Review any terms and conditions of an applicable agreement.

Local District Responsibility

Review the recommendations regarding board policy changes and make decisions regarding same. Any policy revisions or recommendation to rescind a policy should be submitted to the board for action. An AR may be submitted to the board for review for either removing or keeping and revising as recommended.

Policy(ies) and ARs Impacted by these Revisions

EBBA – First Aid**, Delete

EBBA – Student Health Services**, Highly Recommended, *New*

EBBA-AR – First Aid - Infection Control, Delete

EBBAA – Infection Control and Bloodborne Pathogens, Optional

EBBB – Injury or Illness Reports, Required

GBEB – Communicable Diseases in Schools, Highly Recommended

GBEB-AR – Communicable Diseases in Schools, Highly Recommended

GBEBA – Staff – HIV, AIDS, and HBV, Delete

JH – Student Welfare**, Optional

JHC – Student Health Services and Requirements**, Delete (in lieu of new EBBA)

JHCA/JHCB – Immunization and School Sports Participation**, Highly Recommended

JHCC – Communicable Diseases - Students, Delete

JHCC-AR – Communicable Diseases - Students, Delete

JHCCA – Students - HIV, HBV and AIDS**, Delete

Weapons in Schools - Staff

Employees, district contractors ~~and/or~~ ^{or replicas,} their employees and district volunteers shall not possess a dangerous or deadly weapon ^{or} firearm on district property or at school-sponsored events. This prohibition includes those who may otherwise be permitted by law to carry such weapons.

For purposes of this policy, and as defined by state and federal law, weapon includes:

1. “Dangerous weapon” - any weapon, device, instrument, material or substance, which under the circumstances in which it is used, attempted to be used or threatened to be used is readily capable of causing death or serious physical injury;
2. “Deadly weapon” - any instrument, article or substance specifically designed for and presently capable of causing death or serious physical injury;
3. “Firearm” - any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive, frame or receiver of any such weapon, any firearm silencer or any other destructive device including any explosive, incendiary or poisonous gas.

Weapons under the control of law enforcement personnel are permitted. The superintendent may authorize staff to possess weapons for courses, programs and activities approved by the district and conducted on district property including, but not limited to, hunter safety courses, weapons-related vocational courses or weapons-related sports. In specific cases, with prior and specific authorization from, and under the supervision of, a district administrator, staff may bring weapons to school that are of a historical nature.

The superintendent will ensure notice of this policy is provided.

Employees in violation of this policy will be subject to discipline up to and including dismissal. Individuals contracting with the district and volunteers will be subject to appropriate sanctions. A referral to law enforcement may be made.

END OF POLICY

Legal Reference(s):

ORS 161.015
ORS 166.210 to -166.370
ORS 332.107

Gun-Free School Zones Act of 1990, 18 U.S.C. §§ 921(a)(25)-(26), 922(q) (2006).
Doe v. Medford Sch. Dist. 549C, 232 Or. App. 38, 221 P3d 787 (2009).

8. Adoption of the Consent Calendar

8.a. Minutes of the Board

8.b. Human Resources

8.b.1. Board Personnel Action

Board Agenda — September 10, 2024 — Personnel Action

Licensed Temporary Hire (s):

Jamie Martinson	Special Education/Taft Elementary
Kelley Deitemeyer	Special Education/Taft Elementary

Classified Hire (s):

Nan Hall	Title Asst/Toledo Elementary School
Natalie Montano	Bilingual Tutor/Newport High
Fallyn McCarty	Special Education Teaching Asst II/Oceanlake
Craig Basham	Media & Technology Asst/Yaquina View
Maggie Price	Special Education Teaching Asst II/Oceanlake
Hope Cameron	21 st Century TA/Crestview Heights
Tanja Leskauskas	Special Education Teaching Asst II/Oceanlake
Serena Pajak	Special Education Teaching Asst II/Taft Elementary
Breanna Allen	Special Education Teaching Asst II/Taft Elementary
Shannon Reboh	Title Teaching Assistant/Oceanlake
Shannon Otoski	Title Teaching Asst-Supervision Aide/Crestview Heights
Sherry Fitch	Title Teaching Asst/Taft Elementary
Kendal Gile	Special Education Teaching Asst II/Oceanlake

Coach Hire (s):

Matt Reed	Asst Football/Waldport High
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Resignation(s):

Magaly Huerta	Special Education Teaching Asst II Oceanlake	Resignation 9/3/2024 – 9/13/2024
Olivia Schroeder	Music Teacher Oceanlake	Resignation 8/30/2024 – 9/11/2024
Jacque Blakely	School Secretary Waldport High	Retirement 2/16/1993 – 9/30/2024
Caylei Cook	Title Asst Taft Elementary	Resignation 8/31/2023 – 9/23/2024
Kathleen Hackett	Student Support Facilitator Taft 7-12	Resignation 8/30/2024 – 9/27/2024
Kristyna Orlando	Title Teaching Asst/Supervision Aide Crestview Heights	Resignation 10/25/2022 – 9/18/2024
Cindy Belleque	Media and Technology Assistant Yaquina View	Resignation 9/4/2020 – 10/3/2024
Nancy Durham	Special Education Teaching Asst II Oceanlake	Resignation 8/30/2024 – 9/27/2024
Amy Barcia	Special Education Teacher Taft Elementary	Resignation 9/1/2021 - 11/29/2024
Alicia Fritz	Special Education Teacher Taft Elementary	Resignation 8/25/2023 – 11/26/2024

8.c. Board

8.c.1. Second Read/Adoption of Policy - Batch 3

9. Action Items

9.a. Board

9.a.1. Accept/Reject 2024-2025 Site Council Rosters

Waldport Middle/High												
Name	Role			Example:							2023-2024 Information:	
Amy Skirvin	Admin			Name	Role						Name	Role
Philip Reed	Certified			John Smith	Parent						Amy Skirvin	Admin
Sharon Bliss	Community Member			Jane Doe	Teacher						Philip Reed	Certified
Stephen Browne	Classified										Sharon Bliss	Community Member
Kerry Morgan	Parent										TBD	Classified
TiAnne Rios	Community Member										Kerry Morgan	Parent

Crestview											
Name	Role			Example:						2023-2024 Information:	
Sandi Battles	Principal			Name	Role					Name	Role
Charlotte Galen	Assistant Principal			John Smith	Parent					Sandi Battles	Admin
Cristal Arden	Licensed			Jane Doe	Teacher					Charlotte Galen	Admin
	Licensed									Kristi Anderson	Licensed
Whitney Hudson	Classified									Cristal Arden	Licensed
Michelle Severson	Parent									Terra Broliier	Classified
										Aaron Duzik	Parent
										Michelle Severson	Parent
										Whitney Hudson	Parent

Toledo Jr/Sr													
Name	Role												
Name	Role												
Chloe' Minch	Admin												
Lindsay De Vries	Admin												
Nathan Bush	Certified												
Jamie Nicholson	Parent												
Jen Hamilton	Classified												
Stephanie Chamberlin	Parent												
Zach Dahl	Community Member												
Jaylyn Nunn/Wilson	Community Member- called on 9/24, not confirmed												
Eric Chambers	Parent												
Chris Henarie	Community Member (wants to figure it out after one meeting)												

Example:

Name	Role
John Smith	Parent
Jane Doe	Teacher

2023-2024 Information:

Name	Role
Chloe' Minch	Admin
Kathy Beyer	Admin
Dana Spink	Certified
Jamie Nicholson	Parent
Kay Elliott	Classified
Stephanie Cham	Parent

Toledo Elem													
Name	Role			Example:								2023-2024 Information:	
Janna Limbert	Principal			Name	Role							Name	Role
Darryl Coppedge	Vice Principal			John Smith	Parent							Janna Limbert	Admin
Leah Eller	Certified			Jane Doe	Teacher							Leah Eller	Certified
Melissa Cairney	Classified											Melissa Cairney	Classified
Michelle Roy												Alma Baxter	Parent
Jeff Sweet	Community Partner											Jen Hamilton	Classified & Parent
												Jeff Sweet	Community Partner
												Victoria Bassingt	Parent

Newport Middle													
Name	Role			Example:								2023-2024 Information:	
2024-2025 Information:				Name	Role							Name	Role
Name	Role			John Smith	Parent							Marty Perez	Admin.
Marty Perez	Admin.			Jane Doe	Teacher							Jenni Reed	Secretary/Classified
Jenni Reed	Secretary/Classified											PJ Collson	Certified
Peter Ellingsen	Admin.											Tammy Moore	Community Member
Rhiannon Updenkelder	Community Member											Katie Bighill	Community Member
Aliana Jones	Community Member											Guillermo Recinc	Community Member
Mollie Vance	Community Member											Michelle Mercer	Community Member
PJ Collson	Certified												

Sam Case													
Name	Role			Example:							2023-2024 Information:		
2024-2025				Name	Role						Name	Role	
Marcy Doyle	Principal			John Smith	Parent						Marcy Doyle	Admin.	
Kirsten Buckmaster	Vice Principal			Jane Doe	Teacher						Deborah Gwynn	Certified	
Deborah Gwynn	Certified										Anali Yanez	Certified	
Matha Perales	Classified										Kelsey Ingalls	Certified & Parent	
Julie Bobo-Shisler	Counselor										Julie Bobo-Shisler	Counselor	
Jillian Brenner	Literacy Specialist										Parent	TBA	
3rd Grade Parent	Ashley Bixler										Parent	TBA	
4th Grade Parent	TBA												
5th Grade Parent	Yolanda Morgado Vargas												
SLC Parent	TBA												

Yaquina View													
Name	Role			Example:						2023-2024 Information:			
Hailey Mahler	Parent: kinderten & 2nd grader			Name	Role					Name	Role		
OPEN	Parent: kindergarten			John Smith	Parent					Helen Faber	2nd Grade Parent		
OPEN	Tribal Parent Representative			Jane Doe	Teacher					Hailey Mahler	1st Grade Parent		
OPEN	Hispanic Parent Representative									OPEN	Kindergarten Par	This one will determined soon	
Miranda Richman	Parent: 1st grade & Special Education Family									Judy Imbler Bren	Tribal Parent Representative		
Hilda Valencia	Classified									OPEN	Hispanic Parent Representative		
OPEN	Licensed Employee									Hilda Valencia	Classified Employee & Interpreter		
Kristin Takano Becker	Administrator									OPEN	Licensed Employee		
										Kristin Takano B€	Administrator		
NOTE: elections will happen no later than conferences													

Newport High													
Name	Role			Example:								2023-2024 Information:	
				Name	Role							Name	Role
Daniel Aguilar	Student			John Smith	Parent							Lynt Araujo	Student
Melinda Dye	Classified			Jane Doe	Teacher							Tracy Crews	Parent
Brian Hanna	Certified											Melinda Dye	Classified
Gretchen Havner	Parent											Brian Hanna	Certified
Helyn Layton	Community Member/Chair											Gretchen Havner	Parent
Tina Watanabe	Parent											Helyn Layton	Community Member/Chair
Reyna Mattson	Administrator											Tina Watanabe	Parent
Liz Martin	Community Member											Reyna Mattson	Administrator
												Liz Martin	Community Member

Taft 7-12											
Name	Role			Example:						2023-2024 Information:	
Jackie Cortez	Student			Name	Role					Name	Role
Liz Francis	Parent			John Smith	Parent					Jay Riggs	Student
Kelly Linfoot	Classified			Jane Doe	Teacher					Liz Francis	Parent
Nate Fingerson	Certified									Kelly Linfoot	Classified
Nick Lupo	Administrator									Nate Fingerson	Certified
Sandra Jouglard	Certified									Nick Lupo	Administrator
Bethany Howel	Parent										

Taft Elem													
Name	Role			Example:						2023-2024 Information:			
				Name	Role					Name	Role		
Becca Bostwick	Principal			John Smith	Parent					Becca Bostwick	Admin		
Kristie Bennett	TAES Certified Staff Member			Jane Doe	Teacher					Krisite Bennett	Certified		
Tracy Cook	TAES Classified Staff Member									Tracy Cook	Classified		
Amanda Cherryholmes	Parent Representative									Vern Pierce	Parent		
Vern Peirce	Parent Representative									Amanda Cherryh	Parent		
Amy Jones	Parent Representative												
Meredith Olsen	Parent Representative												
Emily Hart Stephens	Parent Representative												
Alejandro Queveto Andretti	Parent Representative												
Sarah Fashel	Parent Representative												

Oceanlake											
Name	Role			Example:						2023-2024 Information:	
Starla Nelson	Administrator			Name	Role					Name	Role
Molly Brooks	Teacher			John Smith	Parent					Starla Nelson	Administrator
Sara Perryman	Classified			Jane Doe	Teacher					Molly Brooks	Certified
Susan O'Leary	Teacher									Cassie Dixon	Classified
Lindsay Pierce	Parent Rep									Susan O'Leary	Certified
										Lindsay Pierce	Parent Rep

9.a.2. Draft 2024-2029 Board Goals

Draft
Board Goals
2024-2029

Lincoln County School District will establish and meet high expectations for student achievement.

Lincoln County School District will create equitable, diverse, inclusive, and accessible learning environments across the district within a framework of excellence in education.

LCSD will provide for the long term health and welfare of our facilities, focusing on accessibility, technological innovation, and purposeful utilization.

Lincoln County School District will strengthen community relationships through communication and engagement with staff, students, families, and community partners

9.a.3. Career Tech Charter School

OSBA Public Charter School Review Rubric

Applicant: Lincoln City Career Tech High School Date: October 8, 2024

Background

Oregon's Public Charter School Law was enacted in May 1999. It provides an opportunity for teachers, parents, and community members to "create new, innovative, more flexible ways of educating all children within the public school system." ORS 338.015.

Review Process Components

The review process considers information required by ORSs 338.045 and 338.055 and District Policy LBE and LBE-AR and includes the following components:

1. A review of the proposal by the consultant. This review will consist of:
 - An overall analysis with general impressions of the application.
 - A determination of whether each component of the applicant meets criteria, based on a two-point rubric of Meets or Does Not Meet.
 - Information gathered from the public hearing will be included in the final report.
 - o **1 = Meets:** The application addresses the section criteria with responses that adequately demonstrate the applicant's ability to successfully start and operate a charter school. Applicant demonstrates a clear understanding of the requirements of charter schools, as per relevant Oregon Revised Statutes and Oregon Administrative Rules and Dayton Board policy regarding charter schools. Applicant addresses the topic with specific evidence that shows thorough preparation and presents a clear, realistic picture of how the school intends to operate. Very little additional information or data is necessary.
 - o **0 = Does Not Meet:** The application does not address the section criteria in adequate detail and/or the responses demonstrate the applicant's inability to successfully start and operate a charter school. The applicant provides insufficient data and/or information to support assertions in the proposal or uses flawed or misleading data and/or information. The applicant demonstrates a lack of knowledge of the requirements of charter schools, as per relevant Oregon Revised Statutes and Oregon Administrative Rules and/or lack of preparedness to open and operate a charter school. The applicant's responses raise substantial concerns about the applicant's ability to implement an effective educational, financial, and/or organizational plan.

The final recommendation to the district to either approve or reject the proposal will be based on information gathered throughout the review process.

Overall Recommendation Summary

OVERALL RECOMMENDATION

- APPROVE
- DENY

SUMMARY COMMENTS:

The charter application meets several criteria, but does not meet criteria in four areas (ORS 338.055(3)):

1. *The demonstrated financial stability of the public charter school, including the demonstrated ability of the school to have a sound financial management system that is in place at the time the school begins operating and that meets the requirements of ORS 338.095 (1);*
2. *The adequacy of the information provided as required by ORS 338.045 (2) and (3);*
3. *Whether there are arrangements for any necessary special education and related services for children with disabilities pursuant to ORS 338.165;*
4. *The prior history, if any, of the applicant in operating a public charter school or in providing educational services.*

Alignment of recommendation to criteria in ORS 338.055:

(a) The demonstrated, sustainable support for the public charter school by teachers, parents, students and other community members, including comments received at the public hearing held under subsection (2) of this section;

- MET
 NOT MET

(b) The demonstrated financial stability of the public charter school, including the demonstrated ability of the school to have a sound financial management system that is in place at the time the school begins operating and that meets the requirements of ORS 338.095 (1);

PERS is budgeted at 6%. This is the employee contribution amount, not the employer contribution amount.

At the public hearing, the applicant was asked why PERS was budgeted at 6%. The applicant indicated that it knew this was a low amount but hoped to raise it in subsequent years. The applicant did not demonstrate understanding that the required employer rate is different than the employee-paid rate, despite being given the opportunity in the process to submit a revised budget.

The applicant is subject to the general service employer rates as follows:

- PERS employer T1/T2 rate : 27.87%
- PERS employer OPSRP (eligible after 8/03): 25.03%

Since it is not possible to know which employees would be eligible for which rates, using an average rate of 26.45%, less the 6% employee contribution they budgeted, their PERS employer expenses would be \$48,458 in addition to what has been budgeted.

This is based on the assumption that the employee’s contribution will be paid by the employee. If the applicant intends to pick this up, this total would be \$62, 676.

The municipal audit is budgeted at \$500. This cost is typically \$8,000-\$10,000 for a charter school. It is unclear why this amount was budgeted.

At the public hearing the charter school was asked how it came to estimate the cost of the municipal audit to be \$500. It noted that the number came from Cascade Pacific who has someone who can do it for that cost, and that the applicant thought that the audit itself would be included in the administration fee. In reviewing the Fiscal Administration Agreement submitted in the proposal, conducting an audit was not listed as one of the fiscal administrator responsibilities. In fact, the Fiscal Administration Agreement stated that the charter school would be responsible to “prepare and file its own annual reports required by the State and Federal governments...and to keep adequate financial records and maintain proper oversight and control over its financial activities”. As stated, it should be noted that the typical cost of a charter school audit is between \$8,000-\$10,000.

The budget currently reflects less than \$2,000 net revenue at 38 students. If costs were adjusted to reflect accurate amounts for PERS (and likely audit costs), the school would be operating at a loss. If enrollment were slightly less than anticipated, the school would be operating at a loss.

Additionally, the applicant submitted an MOU agreement between the applicant and the Community Services Consortium (CSC) for subleasing space to house the school (this space is owned by the City of Lincoln City and the primary lease is through CSC). This MOU is set to expire on June 30, 2025, and was submitted unsigned and in draft form. The district received information in mid-September that the applicant and CSC agreed to part ways with respect to the facility sublease, as, according to the CSC lease agreement, CSC is ending their lease with the City on October 31, 2024. There is no information from any party that indicates a new lease is being negotiated with the City of Lincoln City to provide this space to the applicant, and no information from the applicant that alternative space is being pursued.

- MET
- NOT MET

(c) The capability of the applicant, in terms of support and planning, to provide comprehensive instructional programs to students pursuant to an approved proposal;

- MET
 NOT MET

(d) The capability of the applicant, in terms of support and planning, to specifically provide, pursuant to an approved proposal, comprehensive instructional programs to students identified by the applicant as academically low achieving;

- MET
 NOT MET

(e) The adequacy of the information provided as required by ORS 338.045 (2) and (3);

Major elements of the application that did not meet criteria are:

- Budget and financial planning
- Arrangements for students who qualify for special education services
- The description of the admissions policies and application procedures (see comments in the document)
- The prior history of the applicant in operating a public charter school

- MET
 NOT MET

(f) Whether the value of the public charter school is outweighed by any directly identifiable, significant and adverse impact on the quality of the public education of students residing in the school district in which the public charter school will be located;

No directly identifiable, significant, and adverse impact on the quality of public education of students residing in the school district could be identified.

- MET**
 NOT MET

(g) Whether there are arrangements for any necessary special education and related services for children with disabilities pursuant to ORS 338.165;

The section on special education lacks detail and does not convey understanding of the charter school's responsibility to provide an integrated general education setting supportive of a student's IEP, even though the district directly serves the student's IEP.

The application states that the district provides services, the students are involved in meetings, and the charter school writes and implements 504 plans. The application does not cover its involvement in IEP meetings, the coordination between charter school staff and district staff, accommodations made in a general ed setting, or the charter school's role in identification of students with disabilities.

At the hearing, the charter school was asked to demonstrate its understanding of its responsibilities with respect to students qualifying for special education services. The applicant stated that it had a multi-tiered level of support for students and would rely on placement tests and teacher input. The applicant noted that, in its past experience, it has not had to initiate an IEP, but it was committed to responding to each family's needs. While this did provide more information, there was no additional detail about coordination with the district or its responsibility for accommodations made for students in the general education setting. The applicant did not indicate in the application or at the hearing its responsibilities with respect to initial identification of students with disabilities.

- MET
 NOT MET

(h) Whether there are alternative arrangements for students and for teachers and other school employees who choose not to attend or who choose not to be employed by the public charter school; and

NA

(i) The prior history, if any, of the applicant in operating a public charter school or in providing educational services.

The applicant ran a charter school in Lincoln County School District prior to submitting this application. That charter school closed last year. The charter school did not take SIA funds, and the applicants (who ran the charter school) have no experience managing or administrating major grants. There were concerns by the district about the school's management and governance, as deadlines for deliverables in the contract were often missed, and the district reports that not all teachers have always been properly credentialed for teaching CTE, nor were teachers always properly credentialed for the requirement that 50% of teachers need to hold full teaching licenses through TSPC.

- MET
 NOT MET

Narrative Questions	0	1	Comments (including references from the application)
1. The identification of the applicant.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
2. The name of the proposed charter school.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3. A description of the philosophy and mission of the public charter school.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4. A description of the curriculum of the public charter school.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>The application lists APEX Learning to provide online options and supplemental material for teachers in live, in-person classes. It is unclear whether any other curriculum will be used.</p> <p>CTE is “expected to return in the next three years” (Appendix A, p.15).</p>
5. A description of the expected results of the curriculum and the verified methods of measuring and reporting results that will allow comparisons with public schools.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
6. The governance structure of the public charter school	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Traditional board and advisory board were described, though it was unclear who the advisory board would advise or where it would fall in the hierarchy. This was made clear in the hearing.
7. The projected enrollment, including the ages or grades to be served.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8. The target population of students the public charter school will be designed to serve	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9. A description of any distinctive learning or teaching techniques to be used in the public charter school.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The application lists project-based learning and self-paced, teacher supported online curriculum
10. The legal address, facilities, and physical location of the public charter school, if known	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
11. A description of admission policies and application procedures.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The application states that “[e]ighty percent of the enrollment slots at Career Tech will be

			<p>reserved for residents of Lincoln County. Twenty percent of enrollment will be available to students from surrounding counties.”</p> <p>ORS 338.125(2)(a) states: “All students who reside in the school district in which the public charter school is located are eligible for enrollment in the public charter school is space is available.”</p> <p>No student from the resident district could be denied admission based on this criteria.</p>
<p>12. The statutes and rules that shall apply to the public charter school.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<p>13. The proposed budget and financial plan for the public charter school, including evidence that the proposed budget and financial plan are financially sound.</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>The budget does not appear to be financially sound and does not demonstrate that the applicant understands all its required expenditures.</p> <p>PERS is budgeted at 6%. This is the employee contribution amount, not the employer contribution amount, which is generally somewhere between 20-25%. If the school had the same rate as the district of 25%, the Jan-June budget line item would be almost \$28,000.</p> <p>***At the public hearing, the applicant was asked why PERS was budgeted at 6%. The applicant indicated that it knew this was a low amount but hoped to raise it in subsequent years. The applicant did not demonstrate understanding that the required employer rate is different than the employee-paid rate, despite being given the opportunity in the process to submit a revised budget.</p>

			<p>The applicant is subject to the general service employer rates as follows:</p> <ul style="list-style-type: none"> • PERS employer T1/T2 rate : 27.87% • PERS employer OPSRP (eligible after 8/03): 25.03% <p>Since it is not possible to know which employees would be eligible for which rates, using an average rate of 26.45%, less the 6% employee contribution they budgeted, their PERS employer expenses would be \$48,458 in addition to what has been budgeted.</p> <p>This is based on the assumption that the employee’s contribution will be paid by the employee. If the applicant intends to pick this up, this total would be \$62, 676.</p> <hr/> <p>The municipal audit is budgeted at \$500. This cost is typically \$8,000-\$10,000 for a charter school. It is unclear why this amount was budgeted.</p> <p>***At the public hearing the charter school was asked how it came to estimate the cost of the municipal audit to be \$500. It noted that the number came from Cascade Pacific who has someone who can do it for that cost, and that the applicant thought that the audit itself would be included in the administration fee. In reviewing the Fiscal Administration Agreement submitted in the proposal, conducting an audit was not listed as one of the fiscal administrator</p>
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			<p>responsibilities. In fact, the Fiscal Administration Agreement stated that the charter school would be responsible to “prepare and file its own annual reports required by the State and Federal governments...and to keep adequate financial records and maintain proper oversight and control over its financial activities”. It should be noted that the typical cost of a charter school audit is between \$8,000-\$10,000.</p> <hr/> <p>It is unclear if the van (which was presumably owned by the former charter school) was allowed to remain with the new charter school by the State Board of Education (should the application be approved), given that all assets of a closed charter school must be given to the SBE at the time of closure, per ORS 338.105(6)(a).</p> <p>*** At the public hearing, the applicant noted that it submitted a waiver to ODE to transfer the van as property to the new charter school. It provided a copy of this letter to the board.</p> <hr/> <p>The budget currently reflects less than \$2,000 net revenue at 38 students. If costs were adjusted to reflect accurate amounts (especially for PERS), the school would be operating at a loss, unless significant grant funding was secured for general operations on an ongoing basis.</p>
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14. A description of the financial management system for the public charter school, an explanation of how the financial management system will meet the requirements of ORS 338.095 (1) and a plan for having the financial management system in place at the time the school begins operating	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
15. The standards for behavior and the procedures for discipline, suspension, or expulsion of students.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
16. The proposed school calendar, including the length of the school day and school year.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
17. A description of the proposed staff members and required qualifications of teachers at the public charter school.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>While this meets criteria, the applicant notes in its budget document that the “majority of staff members (3/5) will be spending time outside of the classroom pursuing certification/licensure”. The charter school is required to have at least 50% of its administrative and teaching FTE fully licensed by TSPC, while the other 50% can be registered, as per ORS 338.135(7)(c).</p> <p>This demonstrates an inconsistency with the section of the application that says “[a]t least one half of the total full-time equivalent teaching and administrative staff of CTCS will be licensed by TSPC.” If approved, the applicant should demonstrate before opening school that it meets the requirements of ORS 338.135(7)(c).</p>
18. The date upon which the public charter school would begin operating.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

<p>19. The arrangements for any necessary special education and related services provided pursuant to ORS 338.165 for children with disabilities who may attend the public charter school</p>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>This section lacks detail and does not convey understanding of the charter school’s responsibility to provide an integrated general education setting supportive of a student’s IEP, even though the district directly serves the student’s IEP.</p> <p>The application states that the district provides services, the students are involved in meetings, and the charter school writes and implements 504 plans. The application does not cover IEP meetings, the coordination between charter school staff and district staff, accommodations made in a general ed setting, or the charter school’s role in identification of students with disabilities.</p> <p>***At the hearing, the charter school was asked to demonstrate its understanding of its responsibilities with respect to students qualifying for special education services. The applicant stated that it had a multi-tiered level of support for students and would rely on placement tests and teacher input. The applicant noted that, in its past experience, it has not had to initiate an IEP, but it was committed to responding to each family’s need. While this did provide more information, there was no additional detail about coordination with the district or its responsibility for accommodations made for students in the general education settings.</p>
<p>20. Information on the manner in which community groups may be involved in the planning and development process of the public charter school.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<p>21. The term of the charter.</p>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>The application says this will be negotiated with the district.</p>

22. The plan for performance bonding or insuring the public charter school, including buildings and liabilities.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
23. A proposed plan for the placement of public charter school teachers, other employees, and students upon termination or nonrenewal of the charter.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
24. The manner in which the public charter school program review and fiscal audit will be conducted.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
25. Each member of the proposed public charter school's governing body must provide an acknowledgment of understanding related to the standards of conduct and the liabilities of a director of a nonprofit organization, as those standards and liabilities are described in ORS chapter 65, if the public charter school is organized as required by ORS 338.035 (2)(a)(B) and (C)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

10. Items of Information & Discussion

10.a. Teaching & Learning

10.a.1. Curriculum Update - Statement of Assurance

To: Lincoln County School Board
From: English Language Development

Date: October 1, 2024

RE: Statement of Assurance, ELD Curriculum, Pathways, 3rd edition

This statement of assurance is to confirm that the new edition of the ELD adopted curriculum from National Geographic for grades 9-12, Pathways (3rd edition), continues to meet the criteria outlined by the ODE for curriculum adoptions.

The ODE adopted National Geographic Pathways 2nd edition for ELD students grades 9-12 in 2021 which is what our LCSD team adopted. National Geographic published a new edition (3rd) of Pathways. ODE recommended that we review the changes to the new edition to assure that the 3rd edition continues to meet the criteria for ODE curriculum adoptions. We reviewed all changes that the company made and used the existing scorecard on file with ODE to make sure that the changes aligned with the criteria/score and found that it did. The new edition allows teachers to access the online resources in the same platform as the rest of our adopted materials.

10.b. Business Services

10.b.1. 25-26 Budget Calendar - Draft

**Lincoln County School District
2025-26 Budget Calendar & Process**

Draft 10-8-24

*	10/8/2024	Draft Budget Calendar Presented to Board
*	11/12/2024	Board Approves Budget Calendar Board Announces Budget Committee Vacancy Zone 4 (East Area) - Advertising Begins
	December & January	Budget Committee Vacancies Advertised
	December, January & February	Superintendent, Learning Support Team and Principals meet to discuss budget needs to support Board goals and to update the Integrated Grants Plan. Community Forums or other feedback methods are conducted for Integrated Grants and ESSER funding.
*	1/28/2025	Board Work Session to develop Board Budget Goals LST will attend to answer Board questions about programs
	2/3/2025	Budget Committee Candidate Names/Applications Due to Board.
*	2/11/2025	Board interviews and appoints Budget Committee Member Zone 4 2025-27 Integrated Grants Application presented to Board
	3/1/2025	Budget allocations distributed to all Administrators on staffing sheets
	3/3/2025	First Official State Estimate of Funding Released by ODE
*	3/11/2025	Board Approval of 2025-27 Integrated Grants Application - due April 30th
	3/17-3/20/2025	LST meets regionally with principals to review school budget staffing sheets
	3/21/2025	Staffing Sheets due to Business Office - All Buildings & Central Departments Final Budget Decisions made by LST
	April	Business office prepares Proposed Budget Document
	April - Date TBD	Budget Committee Training, Teaching & Learning Center
	4/30/2025	Budget Committee Meeting notice posted on the District's website and published in the newspaper of record
	5/8/2025	Proposed Budget document delivered to Budget Committee and available for public review on District Website
	5/15/25 5/20/25 5/22/25	Budget Committee Meetings: 6:30 pm, Teaching & Learning Center 6:30 pm, if needed, at Teaching & Learning Center 6:30 pm, if needed, at Teaching & Learning Center
	6/4/2024	Budget Hearing Notice published in the newspaper of record and on District Website Official publication requirements for public hearing: 1 notice at least 5 days but no more than 25 days before meeting
*	6/10/2025	Board Conducts Public Hearing on Approved Budget Resolution for Adoption, Appropriations & Levy approved by Board
	Board	* Regular Board Meeting or Board Work Session
	Budget Committee	

10.c. Facilities & Maintenance/Transportation/Food Services

10.c.1. Construction Excise Tax Rate

**LINCOLN COUNTY SCHOOL DISTRICT
REGULAR BOARD MEETING AGENDA**
October 15, 2024

TOPIC: Construction Excise Tax Rate Increase

PREPARED BY: Annette Brooks-Flatt

WILL BE PRESENTED BY: Rich Belloni

TYPE OF ITEM: Consent Information Discussion Decision

DESCRIPTION OF AGENDA ITEM:

Lincoln County School District current construction excise tax is currently \$1.56 per square foot for residential construction and \$0.78 per square foot for non-residential construction. Maximum rate for non-residential construction \$39,100.

Current State authorized rates is \$1.63 per square foot for residential construction and \$0.82 per square foot for non-residential construction. Maximum rate for non-residential construction \$40,800.

Staff recommends a \$0.07 to \$1.63 increase for residential construction and a \$0.04 to \$0.82 increase for non-residential construction effective upon authorization. The maximum rate for non-residential properties increase to \$40,800. Effective January 1, 2025.

SUPERINTENDENT'S RECOMMENDATION:

ADDITIONAL MATERIAL Attached: Yes No Available: Yes No

Issue: Indexing of School Construction Tax Limits

Statute Reference: ORS 320.170

Last Updated: 7/2/2024

Background:

Passed in 2007, SB 1036 allowed school districts to impose a tax on new construction measured by the square footage of improvements (affordable housing, public buildings, agricultural buildings, hospitals, private schools, and religious facilities are exempt). SB 1036 defined and required revenues to be used for capital improvements. Construction taxes imposed by a school district must be collected by a local government, local service district, special government body, state agency or state official that issues a permit for structural improvements regulated by the state building code. An intergovernmental agreement with local governments collecting the tax is required and collection expenses are limited to 4% of tax revenue. DCBS is allowed to establish an administration fee of .25% of tax revenue. School districts with construction tax revenue are required to develop long-term facility plans. Construction taxes may be used for repayment of capital improvement debt.

Tax Limit Calculations:

SB 1036 set tax rate limits of \$1 per square foot for residential use and \$0.50 for nonresidential use, along with a \$25,000 tax limit on nonresidential properties. Beginning in 2009, tax rates were indexed to inflation using the Engineering News-Record Construction Cost Index. As prescribed in statute, DOR is responsible for updating tax rate limits and notifying affected districts. To notify affected districts DOR has partnered with Department of Education who receives updated limit calculations from DOR and notifies the affected districts.

Tax rate limits by fiscal year:

Fiscal Year	2022-23	2023-24	2024-25	2025-26
Residential*	1.45	1.56	1.63	1.67
Non-Residential*	0.72	0.78	0.82	0.84
Non-Residential Max	36,100	39,100	40,800	41,800
* Dollars per square foot				

10.d. Board

10.d.1. Public Comment (This time is reserved for general public comment to the Board)

10.e. Other

10.e.1. Meeting Takeaways

10.e.2. Reminders/Announcements

10.f. Adjournment

Board Goals 2024-2029

GOAL ONE: Lincoln County School District will establish and meet high expectations for student achievement.

GOAL TWO: Lincoln County School District will create equitable, diverse, inclusive, and accessible learning environments across the district within a framework of excellence in education.

GOAL THREE: LCSD will provide for the long term health and welfare of our facilities and finances, focusing on accessibility, technological innovation, and purposeful utilization.

GOAL FOUR: Lincoln County School District will strengthen community relationships through communication and engagement with staff, students, families, and community partners.

Lincoln County School District Equity Team Land Acknowledgement Statement

We ask that you take a moment to stop what you are doing, to listen to these words as we recognize the land that we currently inhabit. No matter where each of us is physically located in Lincoln County, we must understand that we are on traditional homelands and unceded territories of indigenous peoples. Where we live in Lincoln County, these are the ancestral homelands for the Confederated Tribes of Siletz Indians.

Lincoln County School District acknowledges the Confederated Tribes of Siletz Indians that consists of over 30 bands originating from Northern California to Southern Washington. The Confederated Tribes of Siletz Indians currently occupy and manage 9,310 acres located here in Lincoln County but is a mere fraction of their original 1855 1.1 million-acre Siletz coastal reservation. We must remember the people of the Confederated Tribes of Siletz Indians are and will forever be the first stewards of this land, water, and fish.

We acknowledge and recognize the continued sovereignty of the Confederated Tribes of Siletz Indians and honor their ancestral homelands. We are committed to bringing awareness to their history and the existence of the Confederated Tribes of Siletz Indians since time immemorial.

NON-DISCRIMINATION: Lincoln County Schools do not discriminate nor tolerate discrimination on the basis of an individual's race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age or because of the race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age of any other persons with whom the individual associates.