



# LINCOLN COUNTY SCHOOL DISTRICT

Dr. Majalise Tolan  
Superintendent

District Office | Teaching & Learning Center  
1212 NE Fogarty Street, Newport, OR 97365  
PO Box 1110, Newport, OR 97365  
T 541-265-9211 | F 541-265-3059  
[www.lincoln.k12.or.us](http://www.lincoln.k12.or.us)

## Board of Directors NOTICE OF A BOARD MEETING Lincoln County School District Business Meeting of the Board

<b>Date</b>	<b>Tuesday, January 9, 2024</b>
<b>Time</b>	<b>6:30 PM</b>
<b>Place</b>	<b>Oceanlake Elementary, 2420 NE 22nd St, Lincoln City, Lincoln City, OR 97367</b>

The Lincoln County School District Board of Directors has scheduled a Lincoln County School District Business Meeting of the Board of the Board beginning at 6:30 PM.

Public comment will only be heard if a specific public comment time is designated on the agenda. Not all meetings of the Board have public comment.

If you are a member of the community and wish to speak before the Board, please email the following information to [eddie.symington@lincoln.k12.or.us](mailto:eddie.symington@lincoln.k12.or.us) by **12:00 pm on the business day prior to the meeting: Name, address and phone number (optional), and topic.** Once your request is received, you will be contacted with details regarding making the comment during the meeting. Public comment cards will also be available at the door and must be completed and given to the Board Secretary. All public comment will follow Board Policy BDDH – “Public Comment at Board Meetings.”

**The session will be streamed and can be accessed by visiting our [website](#).**

The agenda is attached.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting.

THIS NOTICE SATISFIES THE REQUIREMENTS OF ORS 192.630, 192.640 AND 332.045.

For further information or to request accommodations, please contact:  
Eddie Symington, Assistant to the Superintendent and School Board  
Lincoln County School District | 1212 NE Fogarty | Newport, OR 97365

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Board of Directors – Lincoln County School District Business Meeting of the Board**  
**Tuesday, January 9, 2024 - 6:30 PM**  
**Oceanlake Elementary, 2420 NE 22nd St, Lincoln City, Lincoln City, OR 97367**

**Agenda**

1. Call to Order & Reading of Land Acknowledgment
2. Roll Call- Establishment of a quorum
3. Introductions
4. Communications
  - 4.a. Written
  - 4.b. From the Audience (This time is reserved for public comment on topics published on the Board's agenda)
  - 4.c. Recognition
    - 4.c.1. School Board Appreciation Proclamation



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**WHEREAS**, school boards create a vision for what students should know and be able to do;

**WHEREAS**, school boards establish clear standards for student performance;

**WHEREAS**, school boards ensure that student assessments are tied to established standards;

**WHEREAS**, school boards are accountable to the community for operating schools that support student achievement;

**WHEREAS**, school boards align school district resources to ensure that students meet standards;

**WHEREAS**, school boards create a climate that supports the philosophy that all children can learn at high levels;

**WHEREAS**, school boards build collaborative relationships based on trust, teamwork and shared accountability; and

**WHEREAS**, school boards are committed to continuous education and training on issues related to student achievement;

**NOW, THEREFORE**, we, hereby declare our appreciation to the members of the Lincoln County School Board and proclaim the month of January to be **School Board Recognition Month**.

We urge all citizens to join us in recognizing the dedication and hard work of local school board members in preparing today's students for tomorrow's world.

Signed: 

Dated: 1/9/2024

- 4.d. LCEA Report
- 5. Consultant Reports/Staff Reports/Student Reports
  - 5.a. Area Report
  - 5.b. Student Report
  - 5.c. Financial Report
    - 5.c.1. December Financial Report



**Lincoln County School District**  
**2023-24 Monthly Comparison - General Fund Projected to Actual**  
**December 2023**

REVENUES	Projected**	Actual	Actual Compared to Projected	Comments
<b>LOCAL SOURCES:</b>				
Current year's levy	3,026,000	2,882,454	(143,546) *	
Prior years' taxes	100,489	115,026	14,537 *	
Interest on Investments	56,327	213,264	156,937	Rates Increased
Fees Charged to Grants	36,489	1,143	(35,347)	Dec JE's not complete
Rentals			-	
Contributions			-	
Other Local Income	102,897	156,717	53,819	
<b>INTERMEDIATE SOURCES:</b>				
ESD - Severe Disability Support	26,743	38,235	11,492	
County School Fund	39,728		(39,728) *	
Other, Hvy Eq Rent Tax, etc			-	
<b>STATE SOURCES:</b>				
SSF- Current Year	1,891,138	1,977,818	86,680 *	
SSF- Prior Year			-	*
Common School Fund			-	*
State Timber	8,796		(8,796) *	
Unrestricted Grants			-	*
<b>FEDERAL SOURCES:</b>				
Federal Forest Fees			-	No longer Local Revenue
Foster Care Transport Reimb			-	
<b>OTHER RESOURCES:</b>				
Interfund Transfer			-	
Sale of Assets/Ins Proceeds			-	
Beginning Fund Balance				
<b>Total Monthly Revenue</b>	<b>5,288,607</b>	<b>5,384,657</b>	<b>96,050</b>	
<b>EXPENDITURES</b>				
Salaries (100)	2,821,310	2,672,906	(148,404)	
Employee benefits (200)	1,372,110	1,348,599	(23,511)	
Purchased services (300)	928,422	2,247,048	1,318,626	Transportation Invoices
Supplies (400)	181,208	149,932	(31,277)	
Capital outlay (500)	7,713		(7,713)	
Insurance/Other (600)	26,610	7,503	(19,107)	
Interfund Transfers (700)				
Contingency (800)				
Unappropriated Funds (800)				
<b>Total Monthly Expenditures</b>	<b>5,337,373</b>	<b>6,425,987</b>	<b>1,088,614</b>	

\*Indicates SSF formula revenue -- excesses are returned to the State

\*\* Projections based on budget and average % received/expended during same time period over past 8 years

**Lincoln County School District**  
**2023-24 General Fund - Purchased Services Monthly Comparison**  
**December 2023**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	YTD Total
Prof Instruction Svcs	D 8,780	10,351	12,120	D 31,714	16,350	E 132,553							211,867
Cleaning Services		343,923	18,300	B 361,981	180,991	181,290							1,086,485
Repairs & Maint	5,104	48,291	18,620	9,196	30,808	25,620							137,639
Rentals	602	13,860	13,900	24,880	8	2,193							55,443
Utilities	7,603	37,963	97,251	117,301	127,555	147,492							535,164
Transportation	778	6,319	298,354	C 51,512	39,409	1,225,517							1,621,889
Travel	1,405	10,739	5,712	7,615	18,705	10,378							54,555
Telephone		8,000	8,761	9,106	9,390	9,487							44,744
Postage	559	1,893	3,555	2,290	2,602	3,538							14,437
Advertising		70	150		197								417
Printing & Binding		9,813	16,867	10,988	5,831	15,131							58,630
Data Lines		60	177	177	177	157							747
Charter School Pmts	914,194	457,783	457,783	457,783	457,783	457,783							3,203,109
Tuition		28,396	28,396	27,480	28,396	27,480							140,148
Audit Services													-
Legal Services			917	1,485		887							3,289
Architect/Engr Svcs			2,620		855	360							3,835
Neg/Labor Consltg													-
Managemnt Svcs													-
Data/Tech Svcs		3,000	1,500		6,000	1,500							12,000
Election Services				23									23
Other Gen Prof Svcs	D 45,228	16,508	1,940	3,620	3,366	5,682							76,342

<b>Total</b>	<b>984,252</b>	<b>996,968</b>	<b>986,922</b>	<b>1,117,151</b>	<b>928,422</b>	<b>2,247,048</b>	-	-	-	-	-	-	<b>7,260,763</b>
	D (1,900)			D (24,780)									

**For Reference Only:**

Less Transportation	(778)	(6,319)	(298,354)	(51,512)	(39,409)	(1,225,517)	-	-	-	-	-	-	-
Charter Sch Pmts	(914,194)	(457,783)	(457,783)	(457,783)	(457,783)	(457,783)	-	-	-	-	-	-	-

<b>Purchased Services</b>	<b>67,380</b>	<b>532,866</b>	<b>230,785</b>	<b>583,076</b>	<b>431,230</b>	<b>563,748</b>	-	-	-	-	-	-	<b>A</b>
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- Notes:**
- A: Removing Transportation & Charter Payments with their irregular payment patterns from the totals smooths the monthly totals for comparison purposes. For Reference Only.
  - B: September & October Custodial Bills paid in October due to billing errors.
  - C: Waiting on corrected invoices to reflect contract amendment to increase driver wages. Pd Dec 1.
  - D: Figures updated after audit - items moved to grant funds, Special Education
  - E: Special Education contracted SLP's

**LINCOLN COUNTY SCHOOL DISTRICT**

	Budget	Encumb'd	YTD Actual	Remaining
<b>Special Revenues &amp; Grants (200-285 &amp; 900-994)</b>				
Revenues:				
Local	754,099		869,119	(115,020)
Intermediate			185,126	
State	4,058,911		1,199,285	2,859,626
Federal	12,641,146			12,641,146
Fund Tfrs/Asset Sales				
Beg. Fund Balance *	1,384,117		1,526,528	(142,411)
<b>Total Revenues</b>	<b>18,838,273</b>		<b>3,780,058</b>	<b>15,058,215</b>
Expenditures:				
Instruction	7,848,625	2,137,028	1,307,462	4,404,135
Support Services	5,806,756	1,570,966	1,288,822	2,946,968
Enterprise	636,587	140,031	111,616	384,940
Facilities Acq & Const	3,446,650	494,564	2,101,398	850,688
End Fund Bal/Tfrs	1,099,655			1,099,655
<b>Total Expenditures</b>	<b>18,838,273</b>	<b>4,342,589</b>	<b>4,809,298</b>	<b>9,686,386</b>
<b>Fund Balance</b>			<b>(1,029,240)</b> ***	
<b>Indigenous Peoples (286)</b>				
Revenues:				
Local				
Fund Tfrs/Asset Sales				0
Beg. Fund Balance*	103,050		103,049	1
<b>Total Revenues</b>	<b>103,050</b>	<b>0</b>	<b>103,049</b>	<b>1</b>
Expenditures:				
Instruction	81,050			81,050
Support Services	22,000			22,000
End Fund Balance				0
<b>Total Expenditures</b>	<b>103,050</b>	<b>0</b>	<b>0</b>	<b>103,050</b>
<b>Fund Balance</b>			<b>103,049</b>	
Less Encumbered			0	
<b>Available for Expenditure</b>			<b>103,049</b>	
<b>Musical Instruments (287)</b>				
Revenues:				
Transfers				
Beg. Fund Balance*	505,000		306,835	198,165
<b>Total Revenues</b>	<b>505,000</b>		<b>306,835</b>	<b>198,165</b>
Expenditures:				
Instruction	295,000	15,285	50,360	229,355
Support Services	110,000		3,077	106,923
End Fund Balance	100,000	100,000		0
<b>Total Expenditures</b>	<b>505,000</b>	<b>115,285</b>	<b>53,437</b>	<b>336,278</b>
<b>Fund Balance</b>			<b>253,398</b>	
Less Encumbered			115,285	
<b>Available for Expenditure</b>			<b>138,113</b>	

**2023-24 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of December 31, 2023 UNAUDITED**

	Budget	Encumb'd	YTD Actual	Remaining
<b>Pre-School Promise (288)</b>				
Revenues:				
State	523,800			523,800
Beg. Fund Balance*			0	0
<b>Total Revenues</b>	<b>523,800</b>		<b>0</b>	<b>523,800</b>
Expenditures:				
Instruction	372,943	356,619	172,730	(156,406)
Support Services	58,544	6,402	6,034	46,107
Enterprise	92,313			92,313
Facilities Acq & Const				
End Fund Balance				
<b>Total Expenditures</b>	<b>523,800</b>	<b>363,022</b>	<b>178,764</b>	<b>(17,986)</b>
<b>Fund Balance</b>			<b>(178,764)</b> ***	
<b>Student Investment Account (289/989)</b>				
Revenues:				
State	4,228,625		272,323	3,956,302
Beg. Fund Balance*				0
<b>Total Revenues</b>	<b>4,228,625</b>		<b>272,323</b>	<b>3,956,302</b>
Expenditures:				
Instruction	1,942,573	1,004,864	679,041	258,668
Support Services	2,284,052	1,424,344	944,959	(85,251)
Enterprise	2,000		210,410	(208,410)
Facilities Acq & Const				0
End Fund Balance				
<b>Total Expenditures</b>	<b>4,228,625</b>	<b>2,429,208</b>	<b>1,834,409</b>	<b>(34,992)</b>
<b>Fund Balance</b>			<b>(1,562,086)</b> ***	
<b>Curriculum (290)</b>				
Revenues:				
Local			45,221	0
Transfers	1,600,000			1,554,779
Beg. Fund Balance*	1,900,000		1,900,000	0
<b>Total Revenues</b>	<b>3,500,000</b>		<b>1,945,221</b>	<b>1,554,779</b>
Expenditures:				
Instruction	360,000			360,000
Contingency	3,140,000			3,140,000
End Fund Balance				
<b>Total Expenditures</b>	<b>3,500,000</b>		<b>0</b>	<b>3,500,000</b>
<b>Fund Balance</b>			<b>1,945,221</b>	
Less Encumbered			0	
<b>Available for Expenditure</b>			<b>1,945,221</b>	

	Budget	Encumb'd	YTD Actual	Remaining
<b>Small Schools Grant (291) WHS &amp; Toledo 7-12</b>				
Revenues:				
Local			2,856	
State	67,000			67,000
Beg. Fund Balance *	143,000		129,187	13,813
<b>Total Revenues</b>	<b>210,000</b>		<b>132,043</b>	<b>77,957</b>
Expenditures:				
Instruction	123,483	16,944	14,788	91,751
Support Services	19,517		3,045	16,472
Enterprise				0
Facilities Acq & Const				
End Fund Balance	67,000			67,000
<b>Total Expenditures</b>	<b>210,000</b>	<b>16,944</b>	<b>17,833</b>	<b>175,223</b>
<b>Fund Balance</b>			<b>114,210</b>	
Less Encumbered			16,944	
<b>Available for Expenditure</b>			<b>97,266</b>	
<b>High School Success (292)</b>				
Revenues:				
State	1,589,075		71,083	1,517,992
Beg. Fund Balance *			0	0
<b>Total Revenues</b>	<b>1,589,075</b>		<b>71,083</b>	<b>1,517,992</b>
Expenditures:				
Instruction	742,590	267,481	155,577	319,532
Support Services	846,485	353,619	333,322	159,544
End Fund Balance				
<b>Total Expenditures</b>	<b>1,589,075</b>	<b>621,100</b>	<b>488,899</b>	<b>479,076</b>
<b>Fund Balance</b>			<b>(417,816)</b> ***	
<b>Building Maintenance (293)</b>				
Revenues:				
Local	25,000		43,264	(18,264)
State				
Federal				
Fund Tfrs/Asset Sales	905,000			905,000
Beg. Fund Balance *	1,373,000		2,269,009	(896,009)
<b>Total Revenues</b>	<b>2,303,000</b>		<b>2,312,273</b>	<b>(9,273)</b>
Expenditures:				
Support Services	681,587	42,216	300,889	338,482
Enterprise				
Facilities Acq & Const	1,621,413	25,044	296,904	1,299,465
End Fund Bal/Tfrs				
<b>Total Expenditures</b>	<b>2,303,000</b>	<b>67,260</b>	<b>597,793</b>	<b>1,637,947</b>
<b>Fund Balance</b>			<b>1,714,480</b>	
Less Encumbered			67,260	
<b>Available for Expenditure</b>			<b>1,647,220</b>	

\* Beginning Fund Balances are Audited

\*\* Fund Balances do NOT include encumbered expenditures

\*\*\* Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

**LINCOLN COUNTY SCHOOL DISTRICT**

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
<b>Food Services (294)</b>				
Revenues:				
Local	190,100		46,802	143,298
State	35,000		228,526	(193,526)
Federal	3,663,253		663,818	2,999,435
Beg. Fund Balance *	900,000		1,238,958	(338,958)
<b>Total Revenues</b>	<b>4,788,353</b>		<b>2,178,104</b>	<b>2,610,249</b>
Expenditures:				
Instruction	115,160	44,186	45,772	25,202
Support Services	33,482	17,039	17,101	(658)
Enterprise	4,089,711	2,339,958	1,235,367	514,386
Facilities Acq & Const	300,000		599	299,401
End Fund Balance	250,000	250,000		0
<b>Total Expenditures</b>	<b>4,788,353</b>	<b>2,651,182</b>	<b>1,298,840</b>	<b>838,331</b>
<b>Fund Balance</b>			<b>879,264</b>	***

<b>Student Activities (295)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
Local	1,300,000		552,665	747,335
Beg. Fund Balance *	1,325,000		1,243,391	81,609
<b>Total Revenues</b>	<b>2,625,000</b>		<b>1,796,056</b>	<b>828,944</b>
Expenditures:				
Instruction	1,315,000	21,312	431,961	861,727
Support Services	95,000	377	2,080	92,543
Enterprise	45,000		47,607	(2,607)
Contingency	1,170,000			1,170,000
<b>Total Expenditures</b>	<b>2,625,000</b>	<b>21,689</b>	<b>481,647</b>	<b>2,121,663</b>
<b>Fund Balance</b>			<b>1,314,408</b>	
Less Encumbered			21,689	
<b>Available for Expenditure</b>			<b>1,292,719</b>	

<b>Outdoor School for All (296)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
State	149,098			149,098
<b>Total Revenues</b>	<b>149,098</b>		<b>0</b>	<b>149,098</b>
Expenditures:				
Instruction	142,398		19,724	122,674
Support Services	6,700		544	6,156
<b>Total Expenditures</b>	<b>149,098</b>	<b>0</b>	<b>20,268</b>	<b>128,830</b>
<b>Fund Balance</b>			<b>(20,268)</b>	***

<b>ODE Facilities Grants (297)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
State Sources	10,000			10,000
<b>Total Revenues</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
Expenditures:				
Support Services	10,000			10,000
<b>Total Expenditures</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>
<b>Fund Balance</b>				

\* Beginning Fund Balances are Audited  
 \*\* Fund Balances do NOT include encumbered expenditures  
 \*\*\* Reimbursement Basis Grants, revenue received after funds expended, negative or low fund balance is normal

**2023-24 SPECIAL REVENUE FUNDS FINANCIAL STATEMENTS as of December 31, 2023 UNAUDITED**

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
<b>Technology (298)</b>				
Revenues:				
Local	136,015		40,252	95,763
Local - Tech Fees	45,900		34,401	11,499
Transfers	1,600,000			1,600,000
Beg. Fund Balance *	1,446,893		1,750,475	(303,582)
<b>Total Revenues</b>	<b>3,228,808</b>		<b>1,825,128</b>	<b>1,403,680</b>
Expenditures:				
Instruction	37,500			37,500
Support Services	729,739	255,341	137,711	336,687
Contingency	2,461,569			2,461,569
End Fund Balance				0
<b>Total Expenditures</b>	<b>3,228,808</b>	<b>255,341</b>	<b>137,711</b>	<b>2,835,756</b>
<b>Fund Balance</b>			<b>1,687,417</b>	
Less Encumbered			255,341	
<b>Available for Expenditure</b>			<b>1,432,076</b>	

<b>Vehicle Replacement (299)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
Local	29,500		962	28,538
Sale of Assets				0
Beg. Fund Balance *	51,900		40,410	11,490
<b>Total Revenues</b>	<b>81,400</b>		<b>41,372</b>	<b>40,028</b>
Expenditures:				
Support Services	81,400			81,400
End Fund Balance				
<b>Total Expenditures</b>	<b>81,400</b>	<b>0</b>	<b>0</b>	<b>81,400</b>
<b>Fund Balance</b>			<b>41,372</b>	
Less Encumbered			0	
<b>Available for Expenditure</b>			<b>41,372</b>	

<b>PERS Bonds Debt Service (320)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
Local	5,082,765		2,028,897	3,053,868
Beg. Fund Balance *	10,563,450		10,709,267	(145,817)
<b>Total Revenues</b>	<b>15,646,215</b>		<b>12,738,165</b>	<b>2,908,050</b>
Expenditures:				
Debt Service	6,116,208		683,104	5,433,104
End Fund Balance	9,530,007	9,530,007		0
<b>Total Expenditures</b>	<b>15,646,215</b>	<b>9,530,007</b>	<b>683,104</b>	<b>5,433,104</b>
<b>Fund Balance</b>			<b>12,055,061</b>	

<b>GO Bonds Debt Service (330 &amp; 331)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
Local	6,104,995		5,728,922	376,073
Transfers	1,431,655			1,431,655
Beg. Fund Balance *	1,354,500		1,331,821	22,679
<b>Total Revenues</b>	<b>8,891,150</b>		<b>7,060,743</b>	<b>1,830,407</b>
Expenditures:				
Debt Service	5,290,500		114,826	5,175,674
Transfers	1,431,650			1,431,650
End Fund Balance	2,169,000	2,169,000		0
<b>Total Expenditures</b>	<b>8,891,150</b>	<b>2,169,000</b>	<b>114,826</b>	<b>6,607,324</b>
<b>Fund Balance</b>			<b>6,945,917</b>	

	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
<b>Capital Construction Fund (405)</b>				
Revenues:				
Local	1,095,672		310,166	785,506
Beg. Fund Balance *	1,563,700		1,785,693	(221,993)
<b>Total Revenues</b>	<b>2,659,372</b>		<b>2,095,859</b>	<b>563,513</b>
Expenditures:				
Support Services	459,372			459,372
Facilities Acq & Const	2,200,000	16,146	658,250	1,525,603
End Fund Balance				
<b>Total Expenditures</b>	<b>2,659,372</b>	<b>16,146</b>	<b>658,250</b>	<b>1,984,975</b>
<b>Fund Balance</b>			<b>1,437,609</b>	
Less Encumbered			16,146	
<b>Available for Expenditure</b>			<b>1,421,462</b>	

<b>Future Property Purchases Reserve (420)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
Local	15,000		25,521	(10,521)
Fund Tfrs/Asset Sales				
Beg. Fund Balance *	1,061,018		1,072,295	(11,277)
<b>Total Revenues</b>	<b>1,076,018</b>		<b>1,097,816</b>	<b>(21,798)</b>
Expenditures:				
Facilities Acq & Const	1,076,018			1,076,018
<b>Total Expenditures</b>	<b>1,076,018</b>			<b>1,076,018</b>
<b>Fund Balance</b>			<b>1,097,816</b>	

<b>Dental/Vision Self Insurance (610)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
Local	963,000		357,563	605,437
Beg. Fund Balance *	1,215,000		1,178,070	36,930
<b>Total Revenues</b>	<b>2,178,000</b>		<b>1,535,633</b>	<b>642,367</b>
Expenditures:				
Support Services	870,000		394,640	475,360
Contingency	1,308,000			1,308,000
<b>Total Expenditures</b>	<b>2,178,000</b>		<b>394,640</b>	<b>1,783,360</b>
<b>Fund Balance</b>			<b>1,140,993</b>	
Less Encumbered			0	
<b>Available for Expenditure</b>			<b>1,140,993</b>	

<b>District Medical Group HRA (620)</b>				
	<u>Budget</u>	<u>Encumb'd</u>	<u>YTD Actual</u>	<u>Remaining</u>
Revenues:				
Local	874,600		395,094	479,506
Beg. Fund Balance	2,120,000		2,129,863	(9,863)
<b>Total Revenues</b>	<b>2,994,600</b>		<b>2,524,957</b>	<b>469,643</b>
Expenditures:				
Support Services	440,000	13,548	200,111	226,341
End Fund Balance	2,554,600			2,554,600
<b>Total Expenditures</b>	<b>2,994,600</b>	<b>13,548</b>	<b>200,111</b>	<b>2,780,941</b>
<b>Fund Balance</b>			<b>2,324,846</b>	
Less Encumbered			13,548	
<b>Available for Expenditure</b>			<b>2,311,298</b>	

**LINCOLN COUNTY SCHOOL DISTRICT**  
**Bills & Claims Over \$10,000 - All Funds**  
**2023-24 Fiscal Year**  
**December 2023**

<b>Date</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
12/1/2023	DSL BUILDERS, LLC	YVE GYMNASIUM	20,000.00
12/1/2023	E-THERAPY LLC	MONTHLY CONTRACT SERVICES - SLP	29,868.75
12/1/2023	OREGON COAST COMMUNITY COLLEGE	FALL TUITION - COLLEGE CREDIT & GROW YOUR OWN GRANT	16,524.85
12/1/2023	PLATT ELECTRIC SUPPLY	SUPPLIES VARIOUS LOCATIONS	12,035.49
12/1/2023	SODEXO, INC & AFFILIATES (CAFE)	MONTHLY CONTRACT SERVICES	314,077.28
12/8/2023	FIRST STUDENT, INC.	STUDENT TRANSPORTATION - SEPT, OCT, NOV	1,055,144.19
12/8/2023	OREGON DHS-OHA RECEIPTING UNIT	YTP GRANT MATCHING FUNDS	31,114.59
12/8/2023	PNW PROFESSIONALS	MONTHLY CONTRACT SERVICES - SLP	10,304.00
12/8/2023	SODEXO, INC & AFFILIATES (CUST)	MONTHLY CONTRACT SERVICES	182,584.15
12/8/2023	THE HELLO FOUNDATION, LLC	MONTHLY CONTRACT SERVICES - SLP	30,880.00
12/8/2023	TIMBER SUPPLY CO., INC	CULVERTS - N AREA PROPERTY STABILIZATION	15,091.58
12/8/2023	UW COLLEGE OF EDUCATION	PROFESSIONAL DEVELOPMENT	17,600.00
12/8/2023	WARD'S MEDIATECH INC	INTERACTIVE PANELS	10,569.88
12/8/2023	WOODWIND & BRASSWIND	MUSIC INSTRUMENTS - TOHS, CVH, WHS	12,369.30
12/15/2023	COMMUNITY SERVICES CONSORTIUM	2023-24 SSF PAYMENTS	12,299.00
12/15/2023	EDDYVILLE CHARTER SCHOOL	2023-24 SSF PAYMENTS	167,870.07
12/15/2023	FIRST STUDENT, INC.	STUDENT TRANSPORTATION	149,511.22
12/15/2023	LATHAM CENTERS, INC.	MONTHLY TUITION - OUT OF STATE SPECIAL ED PLACEMENT	27,480.00
12/15/2023	O'BRIEN & COMPANY, LLC	YVE SEISMIC REHAB PROJECT	126,141.66
12/15/2023	SILETZ VALLEY CHARTER SCHOOL	2023-24 SSF PAYMENTS	190,554.86
12/15/2023	SODEXO, INC & AFFILIATES (CAFE)	MONTHLY CONTRACT SERVICES	265,053.03
12/15/2023	WEBSTAIRANT	CAFETERIA TABLES & SMALLWARES	16,112.01
12/15/2023	WESTERN GOVERNORS UNIVERSITY	GROW YOUR OWN GRANT - TUITION	12,335.00
12/22/2023	CENTRAL RESTAURANT PRODUCTS	EMERGENCY PORTABLE SINKS FOR KITCHEN	12,308.04
12/22/2023	CREATIVE LEADERSHIP SOLUTIONS	PROF DEV - BEG YR KEYNOTE, LEADERSHIP, MATHMATICS	27,450.00
12/22/2023	OETC	CYBER SECURITY SOFTWARE	17,945.53
12/22/2023	WAXIE	CUSTODIAL SUPPLIES	31,306.42
12/31/2023	AMAZON CAPITAL SERVICES	SUPPLIES VARIOUS LOCATIONS	26,427.29

**LINCOLN COUNTY SCHOOL DISTRICT  
INVESTMENT REPORT  
December 2023**

<b>Oregon State Treasury - Local Government Investment Pool</b>	
Beginning Balance	\$ 59,124,473
Additions	5,207,504
Reductions	3,500,020
<b>Ending Balance</b>	<b><u>\$ 60,831,957</u></b>

<b>Oregon State Treasury - Local Government Investment Pool - 2002 PERS Bonds</b>	
Beginning Balance	\$ 1,191,711
Additions	244,594
Reductions	301,643
<b>Ending Balance</b>	<b><u>\$ 1,134,662</u></b>

<b>Oregon State Treasury - Local Government Investment Pool - 2003 PERS Bonds</b>	
Beginning Balance	\$ 1,592,286
Additions	326,757
Reductions	381,461
<b>Ending Balance</b>	<b><u>\$ 1,537,581</u></b>

<b>Oregon Coast Bank - Money Market Account</b>	
Beginning Balance	\$ 13,112,993
Additions	3,545,860
Reductions	6,500,000
<b>Ending Balance</b>	<b><u>\$ 10,158,853</u></b>

<b>Oregon Coast Bank - 13 Month Time CD (Fund 331 QSCB Sinking Fund)</b>	
.75% APY	
Beginning Balance	\$ 378,515
Additions	-
Reductions	-
<b>Ending Balance</b>	<b><u>\$ 378,515</u></b>

<b>Monthly Totals</b>	
Beginning Balance	\$ 75,399,978
Additions	\$ 9,324,715
Reductions	\$ 10,683,124
<b>Ending Balance</b>	<b><u>\$ 74,041,569</u></b>

<u>Interest Rates</u>	<u>October</u>	<u>November</u>	<u>December</u>
LGIP	4.90%	5.00%	5.00%
Oregon Coast Bank	4.99%	5.12%	5.12%

5.d. First Student Report (Written)

**Talking Points-Please contact me at [Darleen.vanriper@firstgroup.com](mailto:Darleen.vanriper@firstgroup.com) with any comments or questions.**

**1. Happy New Year or Two Steps Forward and three Steps Back**

With the new year come new beginnings and new challenges. While two of our candidates completed their training, tested, and are now the newest additions to our workforce, we lost three drivers over the winter break. One of our north drivers was hired by Oceanlake Elementary School as their new interpreter, one of our south drivers decided to retire and focus on his “hobby.” A third driver decided to transfer to another location due to lack of housing. The two new drivers are already on their routes, and as it so happens, one of them speaks Spanish and can help us with our phone calls to Spanish-speaking families.

We were also fortunate that a couple of our sister locations were still on winter break during the first week of the new year. We were able to bring in a few OOT drivers who helped us in Lincoln City and Waldport. Starting January 8<sup>th</sup>, you will see management back on routes until we have more of our candidates come through the training.

**2. Preparing for the Cold**

In preparation for the forecasted winter weather, our drivers are reviewing chaining and adverse weather-condition driving. Everybody will have their ice cleats ready, ice melt is stocked, and deicer is hanging on the fences for the windshields. Now we just need to remember to set our alarms for the early morning road checks.

**3. Preventable Collision 2024 campaign idea: One “Event” a Week**

First Student continuously collects data in multiple areas to see how the company and locations can improve their practices. One of these areas includes Preventable Collisions. Preventable collisions are defined as incidents where the driver did not do everything in their power to prevent the collision from happening.

To improve driver awareness, First Student is launching this campaign on January 8, 2024. Some events include the following and will certainly build morale and team spirit:

- Mirror Grid Monday: Lot walks/discussions, Drive-Thru Mirror Grids
- Turning Tuesday: Left/Right-Hand Turn cone stations
- Winding Wednesday: Serpentine course at the beginning or mid-day route
- Thankful Thursday: Awards day, Search events with prizes
- Fun Friday: Potlucks, Favorite Jersey Day

**4. Driver/Candidate Comparison Report (as of 12/07/2023)**

	12/7/2023		1/4/2024	
Lincoln County Bus Routes	73	<b>Driver Shortage</b>	73	<b>Driver Shortage</b>
Drivers on hand (as of 01/04/2024, LOA excluded)	48	25	50	23
Out of Town Drivers	0	25	3	20
Routes not currently serviced (combos)	16	9	16	4
<b>Other Considerations:</b>				
Cover Drivers positions not staffed	3	<b>28</b>	3	<b>26</b>
Route Monitor positions not staffed	3		2	
Drivers on LOA/FMLA/WC (Regular & Casual)	2		2	
Casual Drivers with limited availability	7		6	
LCSD & FS Staff (1 & 9) Available to Drive	10	10	10	10

*Please note that this information is subject to frequent changes.*

We currently have two candidates in training and have received three applications for various positions.

**5. Ugly Sweaters, Games and Lots of Holiday Food**

During our Holiday Feast on December 1, 2023, we had many elves, lots of yummy food, and some really ugly sweaters.



5.e. Nutrition Services Report

# THE MONTHLY FEED - JANUARY 2024

jamie.nicholson@lincoln.k12.or.us  
sara.gibson@lincoln.k12.or.us  
patty.graves@lincoln.k12.or.us

## NUTRITION SERVICES

Lincoln County School District  
School Meals • Gardens • Food Pantry



The annual Sodexo Awards Banquet celebrates our Sodexo kitchen and custodial partners in the accomplishments for the year. Here are some of our kitchen staff being recognized for the hard work they do for Lincoln County School District.



**MOST IMPROVED KITCHEN MANAGER**  
WENDY BIVONA, CVS/WH5



**2023 FRONTLINE ROOKIE OF THE YEAR**  
LINDA NENDEL, CVH



**2023 KITCHEN TEAM AWARD**  
SAM CASE ELEMENTARY



**2023 KITCHEN MANAGER OF THE YEAR**  
LINDA BARGER, SCE



**2023 ROOKIE KITCHEN MANAGER OF THE YEAR**  
JADE BLAIN, TAEI



**2023 TRAIL BLAZER AWARD**  
NEWPORT MIDDLE SCHOOL



**BEST SALAD BAR PRESENTATION**  
KAT CLARK, SCE  
KRISTEN CASHEL, TAMS



**DEDICATION AWARD**  
KRISTINA WESTFALL, YVE

# THANK YOU!

# WHAT'S GROWING ON?

-LCSD SCHOOL GARDENS-

## -SAM CASE-

In between rain showers, students at Sam Case Elementary are hard at work filling raised beds and moving wood chips for their new school garden.

Outdoor plantings will include an espaliered apple tree and lots of vegetables.



# FRESH FRUIT AND VEGETABLE PROGRAM (FFVP)



The Fresh Fruit and Vegetable Program (FFVP) is an important tool in our effort to combat childhood obesity. The program has been successful in introducing elementary school children (K-8) to a variety of produce that they otherwise might not have the opportunity to sample. This month's menu includes: Papaya, Red Pears, Rainbow Carrots, Tomatillos, Green Cauliflower, and Black Grapes.

### DID YOU KNOW?

The Papaya was nicknamed by early European explorers the 'tree melon' and is considered to be a berry!



## YAQUINA VIEW

Teacher Jamie Martinson has been working on a plan to recycle cafeteria vegetable scraps into high quality soil for the school garden at YV. She has been teaching her students all about worms and the valuable job they do for our gardens. With the help of students and the kitchen staff the worms are fed weekly. They will eat half their body weight a day and will begin to multiply rapidly as the weather warms up. Students get to watch the amazing transformation as food waste turns into treasure!



joke of the month  
**What fruit do twins love?**  
 Pears.

## SPECIAL THANKS

This years **Kitchen Appreciation for a Custodian** award goes to Rick Maple from Yaquina View Elementary. Rick goes above and beyond to support our team.  
 Thank you Rick!



- SCHOOL GROWN PRODUCE TRACKER-  
**182.11 pounds harvested since school started**

Want to be part of an amazing team?  
 Go to [us.sodexo.com](http://us.sodexo.com) or call (541) 336-2156.



@lcsdschoolgardens



@Lincoln County Oregon School Gardens

6. Board Reports

7. Superintendent's Report

7.a. 2024-2025 Draft School Calendar

**LINCOLN COUNTY SCHOOL DISTRICT  
2024-25 DISTRICT-WIDE SCHOOL CALENDAR**

						LCNSD	INSTRC DAYS	STDNT CONTACT
AUGUST	MON	TUE	WED	THU	FRI	<b>AUGUST</b>		
						<b>5</b>	<b>0</b>	<b>0</b>
	5	6	7	1	2	1 Administrators Report Student Registration Days (Check school for dates and details) 19-23 New Teacher Inservice Week 26-30 All Teachers Report		
	12	13	14	15	16			
	19	20	21	22	23			
	26	27	28	29	30			
SEPTEMBER	MON	TUE	WED	THU	FRI	<b>SEPTEMBER</b>		
						<b>21</b>	<b>20</b>	<b>20</b>
	2	3	4	5	6	2 Labor Day Holiday (No School) 3 First Day of School and various orientations (check schools for details) 3-6 Kindergarten Orientation (Check Schools for details!)		
	9	10	11	12	13			
	16	17	18	19	20			
	23	24	25	26	27			
30								
OCTOBER	MON	TUE	WED	THU	FRI	<b>OCTOBER</b>		
						<b>23</b>	<b>23</b>	<b>20</b>
		1	2	3	4	*11 LCSD Professional Development (No School) 14 Honoring Indigenous Peoples' Day 16 Evening Conferences 17 Conferences Day and Evening (No School) **18 (No School**)		
	7	8	9	10	*11			
	14	15	16	17	**18			
	21	22	23	24	25			
28	29	30	31					
NOVEMBER	MON	TUE	WED	THU	FRI	<b>NOVEMBER</b>		
						<b>18</b>	<b>16</b>	<b>16</b>
					1	1 Non Contract Day (No School) 11 Veteran's Day Holiday Observed (No School) 27-29 Thanksgiving Break (No School)		
	4	5	6	7	8			
	11	12	13	14	15			
	18	19	20	21	22			
25	26	27	28	29				
DECEMBER	MON	TUE	WED	THU	FRI	<b>DECEMBER</b>		
						<b>15</b>	<b>15</b>	<b>15</b>
	2	3	4	5	6	23-3 Winter Break (No School)		
	9	10	11	12	13			
	16	17	18	19	20			
	23	24	25	26	27			
30	31							
JANUARY	MON	TUE	WED	THU	FRI	<b>JANUARY</b>		
						<b>19</b>	<b>18</b>	<b>18</b>
			1	2	3	6 All students back to School 20 Martin Luther King Day (No School) 24 End of 1st Semester 27 Records Day (No School)		
	6	7	8	9	10			
	13	14	15	16	17			
	20	21	22	23	24			
27	28	29	30	31				
FEBRUARY	MON	TUE	WED	THU	FRI	<b>FEBRUARY</b>		
						<b>20</b>	<b>19</b>	<b>18</b>
	3	4	5	6	7	*10 LCSD Professional Development (No School) 17 President's Day Holiday (No School)		
	*10	11	12	13	14			
	17	18	19	20	21			
	24	25	26	27	28			
MARCH	MON	TUE	WED	THU	FRI	<b>MARCH</b>		
						<b>16</b>	<b>16</b>	<b>15</b>
	3	4	5	6	7	*10 LCSD Professional Development (No School) 24-28 Spring Break (No School)		
	*10	11	12	13	14			
	17	18	19	20	21			
	24	25	26	27	28			
31								
APRIL	MON	TUE	WED	THU	FRI	<b>APRIL</b>		
						<b>22</b>	<b>22</b>	<b>20</b>
		1	2	3	4	16 Evening Conferences 17 Conferences Day and Evening (No School) **18 (No School**)		
	7	8	9	10	11			
	14	15	16	17	**18			
	21	22	23	24	25			
28	29	30						
MAY	MON	TUE	WED	THU	FRI	<b>MAY</b>		
						<b>22</b>	<b>21</b>	<b>20</b>
				1	2	*16 LCSD Professional Development (No School) 26 Memorial Day Holiday (No School)		
	5	6	7	8	9			
	12	13	14	15	*16			
	19	20	21	22	23			
26	27	28	29	30				
JUNE	MON	TUE	WED	THU	FRI	<b>JUNE</b>		
						<b>9</b>	<b>8</b>	<b>8</b>
	2	3	4	5	6	5 Seniors' last day 6-7 High School Graduations 11 All students' last day - End of 2nd Semester 12 Teachers' last day/Records Day		
	9	10	11	12	13			
	16	17	18	19	20			
	23	24	24	26	27			
30								
<b>Total Days this Calendar 2024-2025</b>						<b>190</b>	<b>178</b>	<b>170</b>
<b>Total Days 2023-24</b>						<b>190</b>	<b>178</b>	<b>170</b>

- = Professional Development (No School)
- = Records Day (No School)
- = Wednesday Early Release  
(See specific schools for times)
- = No School (Shaded days)
- = Conference Day (No School)
- = Evening Conference Trade Day (No School)
- = Days included in Instructional time calculation, pursuant to Oregon Administrative Rule.

7.b. Acknowledgment of Charter Renewal Requests (Eddyville Charter & Siletz Valley Charter)

8. Adoption of the Consent Calendar

8.a. Minutes of the Board

Lincoln County School District Business  
Meeting of the Board  
Tuesday, December 12, 2023 Executive  
Session- 5:00 Re: (ORS 192.660(2)(i)) Work  
Session- 5:15 Regular Business Meeting- 6:30

Sam Case Elementary  
459 NE 12th St  
Newport, OR 97365

#### 1. Call to Order & Reading of Land Acknowledgment

The meeting was called to order at 6:31 by Chair Vince. Each member of the Board and Superintendent Tolan read a part of the LCSD Land Acknowledgment.

#### 2. Roll Call- Establishment of a quorum

Board Chair Vince - Present

Board Vice Chair Martin - Present

Board Member Cawley - Excused (not present)

Board Member McKinley - Present

Board Member Rawles - Present

#### 3. Introductions

No introductions.

#### 4. Communications

##### 4.a. Written

No written communication.

##### 4.b. From the Audience (This time is reserved for public comment on topics published on the Board's agenda)

Elf Gwenn, 4th grade Sam Case teacher, gave the Board an annual gift from her class and thanked them for all they do to support LCSD Students.

Students from the Indian Education program asked to meet with Superintendent Dr. Tolan, HR Director Dr. DeVries, and the LCSD Board Chair about recognizing Indigenous Peoples' day next school year. Superintendent Dr. Tolan agreed and asked that Eddie Symington, Board Secretary, set that meeting up.

Staff Member- A member of the Sam Case staff spoke to the Board about how much she has enjoyed working for LCSD. She also wanted to address the Board about walk-throughs and evaluations. She felt that administrators were not performing these walk-throughs in a kind and caring manner. She felt that some of the marks teachers receive may not be the total picture of the teachers' abilities and she believes it has been devastating to new and experienced teachers. She asked that administrators show more compassion and respect for teachers when performing their walk-throughs and evaluations.

##### 4.c. Recognition

###### 4.c.1. Regional Teacher of the Year

Sam Case Principal Marcy Doyle introduced an honored Regional Teacher of the Year, Adam Galen, from Sam Case Elementary.

###### 4.c.2. Newport High School Boys State Soccer Champions

Newport High School principal, Reyna Mattson, spoke to the Board about the state titles that Cross Country, Soccer, and one cheer athlete archived this Fall. Members of the NHS soccer team were introduced to the Board and received a standing ovation for their achievement.

#### 4.c.3. Newport High School State Cross Country Champions

The cross-country team could not be present but Ms. Matson recognized them for all of their hard work this season.

#### 4.d. LCEA Report

The Board heard from LCEA President, Janis Venture and Vice President Trever Stewart. Ms. Venture wanted to remind the Board about the struggles that educators are still facing with student behavior. She wanted to thank Special Programs Administrator Natalia Agular for her willingness to work with teachers and the LCEA on the Student Behavior Handbook. Vice President Stewart shared this month's Educator Shutouts, which totaled 13 this month.

### 5. Consultant Reports/Staff Reports/Student Reports

#### 5.a. Area Report

The Board heard a detailed area report from each West area administrator on their goals this year. Yaquina View principal, Kristin Becker spoke about attendance and On Time To Graduate. Sam Case principal, Marcy Doyle spoke about Attendance and On Time To Graduate. Newport Middle principal, Marty Perez spoke about graduation and Attendance. Newport High principal, Reyna Mattson spoke about On Time To Graduate and Attendance.

#### 5.b. Student Report

The Board heard from the Cub Crew, a leadership group from Sam Case. The Cub Crew told the Board about what the group means to them and some of the things they had accomplished at Sam Case. They talked about the gardening program, campus cleanup, a buddy bench, and collecting items to donate to families in need.

#### 5.c. Financial Report

##### 5.c.1. Auditor's Annual Financial Report

The Board heard the annual 2022-2023 financial review by auditor, Kenny Allen. There were no findings in the audit and he commended the district's Business Office staff for all of their time-consuming work to make the clean audit possible.

##### 5.c.2. November 2023 Board Financial Report

The Board received the November financial report from Business Services Director Kim Cusick.

#### 5.d. First Student Report (Written)

The Board had no questions about the written report that was submitted but commended the bus company for having the family meetings around student behavior.

#### 5.e. Food Services Report (Written)

##### 5.e.1. Nutrition Services Report

The Board had no questions about the food services report but commended them on the pounds of food harvested from the school gardens.

#### 6. Board Reports

Board Chair Vince - Continuing his work with ASPIRE, visited Toledo Elementary and saw Enhanced Core Reading Instruction (ECRI) lessons, attended the recent drama productions at Toledo Jr/Sr, attended Turkey Bingo, and is looking forward to upcoming band/choir concerts

Board Vice-Chair Martin - No report at the time of the meeting

Board Member McKinley - Visited the preschool program at Waldport and was so impressed and pleased with all they are doing in that program.

Board Member Rawles - No report at the time of the meeting

#### 7. Superintendent's Report

Superintendent Dr. Tolan reported that the Division 22 standards were submitted but the Oregon Department of Education said that our curriculum portion had to be changed to "out of compliance" because the plan that we submitted was for the current school year so it could be marked as "in compliance" next year.

#### 8. Adoption of the Consent Calendar

The Chair entertained a motion to approve the consent calendar as published in the December 2023 board agenda. The motion was set forth by Board Member Rawles, seconded by Board Vice-Chair Martin and passed unanimously.

##### 8.a. Minutes of the Board

##### 8.b. Human Resources

##### 8.b.1. Board Personnel Action

#### 9. Action Items

##### 9.a. Facilities & Maintenance/Transportation/Food Services

##### 9.a.1. First Student Transportation Contract Extension

Director of Facilities Rich Belloni and Business Services Director Kim Cusick spoke to the Board about the services the District receives from its transportation company, First Student. They are pleased with that overall service and recommended to the Board that they approve the 5 year contract extension. The Chair entertained a motion to accept the 5 year contract extension with First Student Transportation as presented to the Board in executive session on November 28th, 2023. The motion was set forth by Board Member McKinley, seconded by Board Member Rawles and passed unanimously.

#### 10. Items of Information & Discussion

##### 10.a. Teaching & Learning

##### 10.a.1. Early Literacy Plan

The Board heard from Elementary Education Director Dr. Katie Barrett on the Early Literacy plan for Lincoln County School District. The purpose of the presentation was to share the Early Literacy Success Grant Application as required by the Early Literacy Success Initiative legislation. There was no public comment on this topic and the Board will approve the plan at its next regularly scheduled meeting.

## 10.b. Business Services

### 10.b.1. SIA Grant Agreement & Longitudinal, Performance, and Growth Targets

Assistant Superintendent Susan VanLiew and Business Services Director Kim Cusick presented the Board with the SIA grant agreement and the longitudinal, performance, and growth targets. Assistant Superintendent VanLiew spoke to the Board about the baseline goals originally set by Lincoln County School District being a bit more ambitious than what the Oregon Department of Education thought was reasonable. After reassessing the goals, the district set new base goals that could be achieved. Business Services Director Kim Cusick spoke about the grant agreement given to the Board for approval. The SIA grant agreement needs to be approved by the governing board, and a copy of those board minutes must be submitted with the signed grant agreement. There was no public comment on this topic and the Board chose to approve the grant agreement as presented to the Board both in writing and orally. The motion to approve the SIA grant agreement and the longitudinal, performance, and growth targets was set forth by Board Vice-Chair Martin, seconded by Board Member Rawles, and passed unanimously.

## 10.c. Facilities & Maintenance/Transportation/Food Services

### 10.c.1. RFP - Taft Turf Field

The Board heard from Facilities Director Rich Belloni on the need to replace the athletic field at Taft 7-12. He has put the job out for RFP and will report his recommendations to the Board at the next meeting for the Board to decide on.

## 10.d. Board

10.d.1. Public Comment (This time is reserved for general public comment to the Board)  
No public comment.

## 10.e. Other

### 10.e.1. Reminders/Announcements

No December Work Session

12/13: Toledo and Taft Band Concerts 7:00 p.m.

12/14: CVH, Sam Case, and YV Music Concert 5:30 p.m.

12/18-1/1: Winter Break

12/28: Happy Birthday Liz Martin

1/9/24: Board Meetings, Oceanlake Elem - 5:00

### 10.e.2. Meeting Takeaways

Board Vice-Chair Martin - Wished Superintendent Dr. Tolan a happy birthday and a congratulations on her upcoming doctoral graduation. Additionally, she wished Board Member Cawley a happy birthday as well though she could not be in attendance. Lastly, Vice-Chair Martin thanked the Sam Case students for attending and speaking to the Board about their leadership work in their school.

Board Chair Vince thanked and commended the West area admin for all of their work.

## 10.f. Adjournment

With no further business, the meeting was adjourned at 8:30 P.M.

8.b. Human Resources

8.b.1. Personnel Action

## Board Agenda — January 9, 2024 — Personnel Action

### Temporary Licensed Hire(s):

Kendal Gile	Science Teacher/Taft 7-12
Micah Grogan	Social Studies/Language Arts Teacher

### Classified Hire(s):

Luisangel Reyes Hernandez	Bilingual Customer Service Coordinator/Yaquina View
Karen Dedijer-Small	21 <sup>st</sup> Century Program Site Coordinator/Waldport High

### Resignation(s):

Lindsay Bedingfield	Language Arts/Social Studies Teacher Taft 7-12	8/25/2023 – 12/15/2023 Resignation
Tracy Borton	Grade 4 Teacher Taft Elementary School	2/7/2022 – 12/15/2023 Resignation
Angel Macias	Bilingual Tutor Newport High	10/2/2023 – 1/12/2024 Resignation

9. Action Items

9.a. Teaching & Learning

9.a.1. Early Literacy Plan

# Lincoln County School District

## Early Literacy Success School District Grant Application

Dr. Katie Barrett, Director of Elementary Education



LINCOLN COUNTY  
SCHOOL DISTRICT

# Purpose for Presentation

1. To share information about the LCSD Early Literacy Plan as part of the Early Literacy Success District Grant application, as required by the Early Literacy Success Initiative legislation.
2. To provide an opportunity for public comment on the application.
3. To seek board approval for the Early Literacy School District Grant application.

# Early Literacy Plan

Our application for the Early Literacy Success School District Grant covers the initial 2023-2025 biennium and will be submitted by January 8, 2024.

# Allocation for this Jumpstart Bienium

2023-2024     \$359,490.17

2024-2025     \$374,163.24

# Early Learning Program Review

LCSD began implementing our early literacy plan in 2018

- Adoption of Reach for Reading materials (2019)
- ECRI training for all K-2 teachers (2019 to present)
- Explicit Reading Instruction for all 3-5(6) teachers (2023)
- Evidence based Tier II curriculum (2019-present)
- Literacy Specialists in every building
- Approved Dyslexia Teacher Trainer in district
- Acadience Universal Screener and Progress Monitoring
- MTSS Decision rules for Tier II
- PLCs in reading
- Alignment work for PK-3 with Children's Institute

# Professional Development & Coaching

- Continue ECRI and Explicit & Systematic PD for all new to LCSD teachers
- Refresh trainings for returning teachers
- Continue yearly Acadience training for all staff who administer the benchmarking and/or progress monitoring
- Coaching training for our Literacy Specialists to increase their skill in working with classroom teachers to refine practices in reading.
- Dedicated time for Literacy Specialists to work with their assistants for successful implementation.
- Dedicated time for Literacy Specialists to be in K-3 classrooms to coach with classroom teachers.

# Extended Learning Programs

- K-3 Summer School with focus on reading & writing.

# High-Dosage Tutoring

- All schools have reading intervention time and materials to support students not yet at benchmark.
- Title dollars provide Literacy Specialists and assistants to run intervention groups for the lowest 20% of students at each grade.
- Classroom teachers provide intervention for students above the lowest 20% but still not yet at benchmark.
- All staff are provide with evidence based materials to use with students during intervention.

# Research-Aligned Curriculum

- New reading materials adoption process begins in the 24-25 school year for implementation in the fall of 2025.
- Evidence based intervention materials that appear on our Elementary Standard Reading Protocol will be provided for schools yearly.

# Communication Plan

- Schools communicate with families through literacy events, site councils, and principal/family events.
- Parents are involved in school Title I plan creation.
- District family information events will include two way communication about our early literacy plan and ask for feedback from families.

# Student Growth Assessment

- Acadience Pathways to Progress will be used at winter and spring benchmarking periods to analyze student growth.
- Data will be disaggregated through our Synergy system.

# Matching Funds

- Title I: Literacy Specialists, Title Assists, Acadience
- HB3499: Language Acquisition PD and materials
- Title II: PD on PLCs and AVID
- SIA: District Literacy TOSA
- JSK: Summer LIFT

# Budget 2023-2024

Professional Development/Coaching	\$134,030
Extended Learning	\$175,166
Curriculum/Materials	\$36,238
Administrative	<u>\$14,056</u>
Total	\$359,490

# Budget 2024-2025

Professional Development/Coaching	\$96,171
Extended Learning	\$175,166
Curriculum/Materials	\$88,196
Administrative	<u>\$14,630</u>
Total	\$374,163

9.b. Facilities & Maintenance/Transportation/Food Services

9.b.1. TAHS Football Turf Intent to Award



# LINCOLN COUNTY SCHOOL DISTRICT

Rich Belloni, Director of Support Services Facilities & Maintenance  
295 NE Burgess Rd.  
Toledo, OR 97391  
(541) 336-2058  
Fax (541) 336-3702

January 1, 2023

## LINCOLN COUNTY SCHOOL DISTRICT REQUEST FOR QUOTE OUTCOME: Taft High School Football Turf Field

Lincoln County School District requested quote/proposal to replace an existing turf football field at Taft High School.

Proposals were as follows:

Northwest Sport Turf	\$455,900 @ 93,000 sq. ft. per quote request – included in quote - remove and disposal of turf
Act Gobal	\$494,173 @ 92,600 sq.ft including disposal
Sprinturf	\$479,820 plus fuel surcharge @ 92,600 sq. ft
Coast to Coast Astro Turf	\$627,000 @ 100,400 sq.ft. per quote request
Hellas Construction	\$699,580 @ 100,400 sq.ft. per quote request

LCSD Facilities and Maintenance will recommend to the Lincoln County School District School Board to award Northwest Sport Turf as low bidder with a 7 day appeal period.

Please contact LCSD Facilities and Maintenance Office with any question and concerns.

Thank you for supporting our schools

*Annette Brooks-Flatt*

Lincoln County School District Facilities and Maintenance  
541-336-2058  
[annette.brooks-flatt@lincoln.k12.or.us](mailto:annette.brooks-flatt@lincoln.k12.or.us)

### PROTESTS

Any affected party may protest this award by sending notice to Lincoln County School District Facilities & Maintenance Department at 295 NE Burgess Road, Toledo, Oregon. Protest be received no later than 4:30 PM on January 16, 2024

**LINCOLN COUNTY SCHOOL DISTRICT  
REGULAR BOARD MEETING AGENDA  
1/9/2024**

**TOPIC:** Intent to Award TAHS Football Turf

**PREPARED BY:** Annette Brooks-Flatt

**WILL BE PRESENTED BY:** Rich Belloni

**TYPE OF ITEM:** Consent  Information  Discussion  Decision

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**DESCRIPTION OF AGENDA ITEM:**

LCSD Facilities and Maintenance will recommend to the Lincoln County School District School Board to award Northwest Sport Turf as low bidder with a 7 day appeal period.

**PROTESTS**

Any affected party may protest this award by sending notice to Lincoln County School District Facilities & Maintenance Department at 295 NE Burgess Road, Toledo, Oregon. Protest be received no later than 4:30 PM on January 16, 2024

**SUPERINTENDENT'S RECOMMENDATION:**

**ADDITIONAL MATERIAL** Attached: Yes  No  Available: Yes  No

10. Items of Information & Discussion

10.a. Board

10.a.1. Resolution - Information Gathering for Potential Replacement  
Bond



# LINCOLN COUNTY SCHOOL DISTRICT

Dr. Majalise Tolan  
Superintendent

District Office | Teaching & Learning Center  
1212 NE Fogarty Street, Newport, OR 97365  
PO Box 1110, Newport, OR 97365  
T 541-265-9211 | F 541-265-3059  
www.lincoln.k12.or.us

## RESOLUTION NO – 2023/24-02

### **A RESOLUTION OF LINCOLN COUNTY SCHOOL DISTRICT, LINCOLN COUNTY, OREGON, DIRECTING THE SUPERINTENDENT TO GATHER INFORMATION IN THE FOLLOWING AREAS FOR REVIEW IN DISCUSSION ON A POTENTIAL REPLACEMENT FACILITIES BOND.**

WHEREAS, the Board of Directors of Lincoln County School District, Lincoln County, Oregon (the "District"), has determined that a need exists for the District to gather information in the following areas during the remainder of the 23-24 school year in no particular order:

- Determine the facility needs over the next 15-20 years. This complete facility needs assessment is to include: new/replacement structures, long term maintenance needs, and safety upgrades/enhancements; and
- Review the CMGC processes used in the 2011 Bond, as applicable, in an effort to keep work local; and
- Complete needs surveys of staff, students, and community members; and
- Develop a decision making matrix to include timelines and information needed for the Board to decide if they will seek a replacement bond; and
- Determine District capacity to implement a bond; and
- Conduct a population study.

WHEREAS, the Board of Directors of Lincoln County School District, Lincoln County, Oregon (the "District"), will receive regular updates on this information gathering at monthly work sessions.

ADOPTED by the Board of Directors of the Lincoln County School District, Lincoln County Oregon this 13th day of February, 2024

Attest:

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Peter Vince, Board Chair

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Dr. Majalise Tolan, Superintendent

10.a.2. Public Comment (This time is reserved for general public comment to the Board)

10.b. Other

10.b.1. Reminders/Announcements

10.c. Adjournment

## **Board Goals 2024-2029**

**GOAL ONE:** Lincoln County School District will establish and meet high expectations for student achievement.

**GOAL TWO:** Lincoln County School District will create equitable, diverse, inclusive, and accessible learning environments across the district within a framework of excellence in education.

**GOAL THREE:** LCSD will provide for the long term health and welfare of our facilities and finances, focusing on accessibility, technological innovation, and purposeful utilization.

**GOAL FOUR:** Lincoln County School District will strengthen community relationships through communication and engagement with staff, students, families, and community partners.

### **Lincoln County School District Equity Team Land Acknowledgement Statement**

We ask that you take a moment to stop what you are doing, to listen to these words as we recognize the land that we currently inhabit. No matter where each of us is physically located in Lincoln County, we must understand that we are on traditional homelands and unceded territories of indigenous peoples. Where we live in Lincoln County, these are the ancestral homelands for the Confederated Tribes of Siletz Indians.

Lincoln County School District acknowledges the Confederated Tribes of Siletz Indians that consists of over 30 bands originating from Northern California to Southern Washington. The Confederated Tribes of Siletz Indians currently occupy and manage 9,310 acres located here in Lincoln County but is a mere fraction of their original 1855 1.1 million-acre Siletz coastal reservation. We must remember the people of the Confederated Tribes of Siletz Indians are and will forever be the first stewards of this land, water, and fish.

We acknowledge and recognize the continued sovereignty of the Confederated Tribes of Siletz Indians and honor their ancestral homelands. We are committed to bringing awareness to their history and the existence of the Confederated Tribes of Siletz Indians since time immemorial.

**NON-DISCRIMINATION:** Lincoln County Schools do not discriminate nor tolerate discrimination on the basis of an individual's race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age or because of the race, color, religion, sex, sexual orientation, national origin, disability, gender identity, marital status or age of any other persons with whom the individual associates.