

## **Alsea School Board Meeting**

Wednesday, September 11, 2024 6:00 PM

Alsea School Library, 301 S 3rd St, Alsea, OR 97324

1. **Call to Order**

- a. Flag Salute

- b. Approval of Agenda

2. **Consent Agenda**

- a. Approval of Minutes - August 13, 2024 Board Meeting



Board members present: Risteen Follett, Soren Rounds, Deb Lindberg, Jamie Olsen, Russ Ceperich

Board members absent: None

Staff present: Krista Nieraeth, Don Staehely, Lora Nickle

Staff present online: Heather Shunk

Patrons present: Chris Giggy, Nancy Giggy

1. **Call to Order – 6:00 PM**

- a. Flag Salute
- b. Approval of Agenda  
Jamie Olsen requested the addition of Student Involvement with the Board to new business. Risteen Follett requested the addition of Approve Standards and Process for Superintendent Evaluation Process. Agenda approved with the additional items added to New Business.

2. **Consent Agenda**

- a. Approval of Minutes - July 23, 2024
- b. Surplus  
Jamie Olsen motioned to approve the consent agenda. Deb Lindberg seconded. Motion carried 5-0.

3. **Patron Comments:**

None

4. **Reports**

- a. Superintendent Report  
Ms. Nieraeth presented her superintendent report to the Board. Documents available online.
- b. Financial Report  
Mr. Staehely presented his financial report to the Board. Documents available online.
- c. Bond  
Chris and Nancy Giggy presented the bond report to the Board. Documents available online.

5. **New Business**

- a. Superintendent Evaluation Schedule  
The board discussed setting the dates for the 2024-25 Superintendent Evaluation. The dates were set. Deb Lindberg motioned to approve the dates set for the Superintendent Evaluation calendar. Russ Ceperich seconded. Motion carried 5-0
- b. School District Strategic Direction and Planning Process  
Ms. Nieraeth presented the School District Strategic Direction and Planning Process with the board. The board discussed the proposal presented to them. Jamie Olsen motioned to

approve the Strategic Direction and Planning Process. Soren Rounds seconded. Motion carried 5-0.

c. **Student involvement with the Board**

Ms. Nieraeth will present this idea to the sophomores, juniors and seniors to see if anyone is interested. If we find an interest Ms. Nieraeth will start having them attending the October Board meeting.

d. **Approve Standards and Process for Superintendent Evaluation Process**

Risteen Follett retracted this agenda item as she realized it is part of the Evaluation Process.

6. **Old Business**

7. **First Reading \*(Shaded words are new/strikethroughs are deleted)**

8. **Second Reading**

9. **Board Comments**

Jamie Olsen would like to set a work session to discuss some takeaways from the OSBA Summer Conference. Soren Rounds said that he came away from the conference with a lot of ideas for the Strategic Plan and community engagement. Getting families involved in attendance celebrations even if it is via Zoom. Risteen Follett sat in on a round table during the conference and listed all of the things that we as a school in the past year have accomplished. The turnaround has been amazing.

10. **Future Agenda Items**

Jamie Olsen would like to look at policies IKI w/AR, IIBG, IIA w/AR around Academic Integrity and technology. Jamie will send Ms. Nickle the policies that she is interested in reviewing.

11. **Key Dates**

- August 19-22 - Staff Inservice
- August 26 - First Day of School
- September 2 - Labor Day - No School
- September 6 - School in Session
- September 9 - School Picture Day
- September 10 - School Board Meeting

12. **Adjournment – 7:30 PM**

b. Resignation - Joy Jordan, Bus Driver

3. **Patron Comments:**

The Alsea School Board of Directors values the opinions and input of students, staff, parents, and community members. Although board meetings are held in public, they are not meetings of the public. Please keep your comments to 3 minutes or less. If you intend to speak to the board this evening, you will need to fill out one of the blue comment cards and hand it to the Board Secretary, Lora Nickle. Public comments may also be made via Zoom. If you intend to speak via Zoom, please put your name in the comments so that the board chair can call on you. Before you begin your comments, please state your name and if you are speaking for an organization, please state that organization. For more information about public comments at a board meeting, please see Alsea School District Policy BDDH.

4. **Reports**

a. Superintendent Report



# Alsea School District

## September 2024 Board Meeting Board Report

Krista Nieraeth, Superintendent and Special Education Director

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### **1. CTE Building**

The building is now up and running. We are working out small details, touch ups, getting equipment up and running, and organizing. We will host a grand opening of the CTE building soon to invite our community to come and see the new building and what their money provided for our school district.

### **2. SIA Grant**

There was enough SIA grant left that the district was able to provide funds for Mr. Stevens and Mr. Lynch to purchase materials for projects in classes. Mr. Stevens is purchasing materials for welding and woodworking, and Mr. Lynch is purchasing materials that will allow his digital design class to do t-shirt pressing. Our hope is that we can increase interest in these programs by providing more hands – on learning for our students through engaging projects.

### **3. ODE Reporting – Integrated Guidance**

I am currently working with LBLEDSD to complete the required reporting for Integrated Guidance. Because our school receives CSI (Comprehensive School Improvement) money, the district must submit a School Improvement plan, as well as update our Integrated Guidance plan. These reports must be submitted to ODE by the end of September.

### **4. Synergy Special Education (SE) Program**

The district will be using the Synergy SE program for all special services (SPED and 504) records starting this year. All districts in our region are now using this program, which will allow for seamless service for our shared providers, as well as allow for our current SIS system to be able to access the information for students' teachers. However, transitioning records from our old SE program to this one was quite a task. Many hours were spent uploading and rereading files to ensure that all the information had been transferred correctly. Thank you to Roxy Cessnun and Leslie Boser for their hard work.

### **5. Facilities / Transportation Update**

Mr. Elbers is completing the summer projects that were done throughout the school. He is working with Mr. Stevens to finish up projects in the shop to make it fully usable, he is working with his staff to ensure the surplus district property has been properly disposed or getting prepared for sale, and he is working with Chris and Nancy Giggy to ensure that the HVAC systems are functioning properly.

The Maintenance Department is moving equipment out of the transportation barn into the shop in the old CTE building. Mr. Elbers and staff will be able to use it to store the new mower and tractor, as well as

tools and other equipment. This will help keep the transportation shop organized for the buses and any maintenance that needs to be completed.

Mr. Elbers and Roxie Smallwood are also working on ensuring a seamless transition for this year's transportation department. The district submitted the annual mileage report to ODE and is currently working to ensure that our school bus routes are running smoothly. Right now, we do have a shortage of drivers, which will make running our regular routes and then routes for activities to be a struggle. We have

Starting this school year, the district working with coaches and some staff to obtain their Type 20 license to be able to drive not only the vans, but also the small bus. Any trip or activity that has less than 14 people will take that small bus and will need the coach or chaperone to drive to help mitigate scheduling issues with the low number of drivers. Mr. Elbers and Mrs. Smallwood are working with a trainer to get staff trained this year. All district vehicles have passed their annual inspections and are road ready.

b. K-12 Brick and Mortar Principal Report

# Alsea School District

## September School Board Report – K-12 B&M School

Krista Nieraeth, Principal

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- School has gotten off to a GREAT start. Our theme this year is “PRIDE”, which all staff and students received a “PRIDE” shirt on their first day. Students in the JH/HS all have been assigned lockers, and Mr. Harris has been in both elementary and JH/HS classrooms, reiterating school and behavioral expectations. JH/HS students have received their schedules, and schedule changes have been made to reflect the students’ wants, but also needs for graduation.



- The elementary teachers will be collaborating with the LaHO teachers to discuss teaching strategies around literacy. Mrs. Shunk and Mr. Pearson will be leading this PLC, which will take place monthly. Mrs. Shunk and Mr. Pearson, along with 2 staff members, attended an Anita Archer literacy training in Portland this summer to learn about effective literacy strategies in the classroom. This PLC will be a part of our Early Literacy Plan that we are implementing in our district.
- The K – 6 teachers will attend a training on Sept. 11<sup>th</sup> on how to effectively use the Ready Math curriculum in their classrooms. The district adopted this curriculum last year and this year, we are implementing it.
- Mr. Stevens attended a CTE/Welding training course at Sutherlin High School this summer, where he was able to collaborate with colleagues and instructors from around the state in learning new welding skills and equipment. He has brought back some new ideas to implement in his classroom!
- Alsea HS is partnering with Central Linn HS to provide a virtual Spanish class 7<sup>th</sup> period. Right now, we have 8 students in the class, with Mr. Rozborski facilitating and Central Linn’s Ms. Guerrero as the teacher. We are excited to provide our students with that opportunity and am hoping to work with other districts in our region to be able to provide more classes for students.
- Our K – 12 teachers are currently working with our students to complete the fall diagnostic for both math and reading for our students. This data will help the teachers hone in on skills that the students need to work on as a whole, and then be able to individually work with students for remediation or extensions. New this year, for our K – 6 students, we will be testing their Phonics skills to give teachers more information on skills that need to be worked on. Instructional Assistants received training to administer this test. The teachers, when students are done, will use this data to help drive their instruction, as well as help with remediation of skills.
- I’m very proud of all of our staff and students in how we started this school year. We are working towards an environment that is “Be Safe, Be Respectful and Be Responsible” and those are the attributes that we are expecting from staff and students. I’m encouraged to see how excited staff and students are to be back at school and can’t wait to see how the year progresses.



# ALSEA SCHOOL DISTRICT BOARD REPORT

**Name:** Heather Shunk **Position:** Principal

**BOARD MEETING DATE:** September, 2024

[Welcome Back Assembly Slide Deck](#) - Summer fun photos (staff and students), I Got This!, Words of Encouragement - parent submissions, My Wish for You - staff submissions, "FRIENDSHIP" is our theme of the year.

"I Got This" - Coloring Pages, Confidence and Community Builder for 2024-25 School Year and Words of Encouragement submitted by parents.



|  |   |   |
|--|---|---|
| <p>Floyd A.<br/>Kindergarten<br/>As you embark on your educational journey, I am thrilled to be by your side and watch you learn and develop into an enthusiastic student.<br/>Love, Mom</p> | <p>Emerson A.<br/>2nd Grade<br/>I'm looking forward to watching you grow and blossom as you continue to work on your reading and other skills. You've got this hun!<br/>Love, Mom</p> | <p>Romano A.<br/>4th Grade<br/>I am so thrilled for you to start 4th grade. You are such a brave and enthusiastic boy and I'll be right by your side as you rock this year!<br/>Love, Mom</p> |
|--|---|---|

|   |   |   |
|---|---|---|
| <p>Drake C.<br/>3rd Grade<br/>You always amaze me with your intelligence! This year will be full of new awesome adventures to embark on! I love you and am so proud of you!<br/>Love, Dad</p> | <p>Ethan M.B.<br/>3rd Grade<br/>You are going to be an amazing third grader! I can't wait to see how much you grow this year. You got this!<br/>Love, Mom &amp; Dad</p> | <p>Brielle B.<br/>2nd Grade<br/>Brielle, You've got this! We are so proud of you!<br/>Love, Mom &amp; Dad</p> |
|---|---|---|

|   |  |  |
|---|--|--|
| <p>Joey R.<br/>2nd Grade<br/>We are all so proud of you and all your hard work on reading over the summer! This next year will be even better! We love you!<br/>Love, Dad &amp; Kaili</p> | <p>Leo J.<br/>2nd Grade<br/>Proud of You, Stay Curious, Have Fun!<br/>Love Mom &amp; Dad</p> | <p>Emory J.<br/>Kindergarten<br/>Enjoy this Year. Have Fun, We're Proud of you!<br/>Love Mom &amp; Dad</p> |
|---|--|--|

## Curriculum Updates 2024-25:

**Savvas Core Curriculum for K-5** - Comprehensive Language Arts/Reading - Connected to Canvas for seamless navigation, assignment posts, submissions, progress monitoring, assessment, etc.

**Open Court Reading - Foundational Skills K-3:** Comprehensive foundational skills daily lessons to build and strengthen necessary skills for decoding, fluency, independent reading, etc. Students received foundational reading workbooks that are aligned with online lessons taught by their teachers, along with additional support materials.

**I-Ready Math** - Students will continue to receive well-rounded instruction during online live classes and be able to practice, build, and strengthen both foundational fluency skills and larger challenges in math using the I-Ready math curriculum.

**WayFinder** - Comprehensive SEL (Social-Emotional Learning) curriculum supporting necessary life skills. Students will receive live instruction, access activities online, and with a WayFinder journal.





Learn at Home OREGON

“ We are so excited for another year, this program has been nothing short of incredible for our son's development as a student and child.  
Thank you for all you do!  
-with love  
The Farris Family ”

[learnathomeoregon.org](http://learnathomeoregon.org)



Learn at Home OREGON

**What Our PARENTS SAY**

Learn at Home Oregon uses an array of creative teaching methods that are effective in group settings, while simultaneously individualized for students to learn at their own pace. It's so awesome to watch the students express themselves through a variety of different learning styles. I love that Learn at Home Oregon nurtures creativity and diversity.  
**Catherine B.**

[www.learnathomeoregon.org](http://www.learnathomeoregon.org)

d. Athletics/Activities

## Board Report – 9/11/2024

### Alsea Athletics & Student Services

#### Summary:

The start to this year has been great! Students have come back and picked up where they left off. Some new faces mixed in with the familiar. Students were assigned lockers this year to keep our classrooms safer and provide students with some relief of having to carry their bags everywhere. Finally, a new cell phone policy to provide students and faculty alike with a distraction free learning environment. Although students have complained a bit, most have settled in and embraced the new way of doing things.

Alsea school hosted a football and volleyball jamboree on Saturday, August 31 and the turnout exceeded expectations. I would like to thank everyone that came out and volunteered, helped out, and attended the event. There was a beautiful memorial that started things off, and the atmosphere of love and compassion was amazing. We had 8 football teams and 9 volleyball teams that participated this year.

Middle school football and volleyball have officially started as of the 2<sup>nd</sup> of September. We have 11-12 students signed up for FB and approximately 20 for VB. These are exciting numbers as our programs continue to grow.

On a personal note, I wanted to say how thankful I am to be back at Alsea school serving in a new role. Thank you to the board and community for all your support and kind words, it really means a lot. I look forward to serving our school and students this year, and please don't hesitate to reach out to me with questions, concerns or comments.





## Financial Summary – August 31, 2024

The statements are the initial statements for the 24-25 fiscal year. All authorized positions have been encumbered. However, the payroll benefits will not be accurate until after the September payroll, which will include the insurance pools and any other adjustments.

### General Fund Resources

- State School Support – Included in the statements on page 4, is the 24-25 SSF projection based on the current enrollment figures. The projection submitted to the ODE and used for budgeting purposes was 295. The district will not meet this goal. The district will again be a hold harmless district, which means the final 23-24 adm will be used to compute the SSF allocation to the district. The final 23-24 adm will not be available until after December. However, we will get preliminary figures and these will be used to adjust the projected revenue for 24-25 and any adjustments to the final 23-24 SSF amount. Based on the current enrollment, the SSF will be reduced by \$325,611.
- 1510 - Earnings on investments – The earnings rate with the Local Government Investment Pool (LGIP) is still at 5.2%. The district presently is earning \$34,000 per month but this will be declining as the district uses beginning cash to maintain programs.
- All other revenues are projected as the budgeted amount.

### General Fund Expenditures

- As shared previously, salary and benefits have been encumbered but the benefit figure will be more accurate after the September payroll.
- As with payroll, the October statements will include most contract and provide a more accurate financial picture.

### Special Revenue

- The statement represents the awarded grants and carryover amounts. All federal funds go through September 30, while state funds go through June 30.
- ESSER III – the grant will be finalized by September 30. The remaining funds are being spent on the HVAC upgrade.
- School Improvement Grant – the carryover amount will be finalized by September 30. The funds are designated to salaries/benefits and CTE equipment and supplies.

- The district is working with all the agencies on the budgets and available dollars. As with all other areas, the October financial statements will reflect a more accurate picture.

#### Debt Service

- The only activity is interest earned on monies at the LGIP. The levy dollars will not be received from the counties starting at the end of October.

#### Capital Projects

- 400 – Capital Projects - reflects interest received on monies at the LGIP. Expenditures are the replacement of the windows and architectural services for the kitchen.
- 410 - Bond 2021 and OSCIM Grant - No change. Once the HVAC and electrical upgrade has been completed, the final OSCIM claim will be submitted to collect the remaining funds in this grant.
- 430 – Seismic Rehabilitation – represents approved service contracts.

#### Unemployment Reserve

- The district budgeted \$183,679 to cover quarterly unemployment claims. All salaries are charged a rate, and the funds are transferred into the reserve to cover the claims. Based on the upcoming quarterly claims, the amount transferred will be adjusted.

**GENERAL FUND  
STATEMENT OF RESOURCES  
FOR THE FISCAL YEAR 2024-25  
As of August 31, 2024**

| <u>LINE</u>  | <u>SOURCE</u>                                       | <u>BUDGET</u>           | <u>Y-T-D<br/>8/31/2024</u> | <u>PROJECTED</u>       | <u>TOTAL<br/>8/31/2024</u> | <u>BALANCE<br/>OVER/(UNDER)</u> |
|--|---|-------------------------|----------------------------|------------------------|----------------------------|---------------------------------|
| <b>STATE SCHOOL SUPPORT FORMULA</b>                        |   |                         |                            |                        |                            |                                 |
| 1  | 1111 CURRENT YEAR'S TAXES                           | \$ 528,200.00           | \$ -                       | 528,200.00             | \$ 528,200.00              | \$ -                            |
| 2  | 1112 PRIOR YEAR'S TAXES                             | 1,000.00                | -                          | 1,000.00               | 1,000.00                   | -                               |
| 3  | 1114 OTHER TAXES                                    | -                       | -                          | -                      | -                          | -                               |
| 4  | 1190 INTEREST ON TAX COLLECTIONS                    | 800.00                  | -                          | 800.00                 | 800.00                     | -                               |
| 5  | 2101 COUNTY SCHOOL FUND                             | -                       | -                          | -                      | -                          | -                               |
| 6  | 3103 COMMON SCHOOL FUND                             | 41,205.00               | -                          | 41,275.96              | 41,275.96                  | 70.96                           |
| 7  | 3101 STATE SCHOOL SUPPORT FUND                      | 4,527,702.00            | 1,190,766.00               | 3,011,325.04           | 4,202,091.04               | (325,610.96)                    |
| 8  | 4801 FEDERAL FOREST FEES                            | -                       | -                          | -                      | -                          | -                               |
| 9  | <b>TOTAL 2024-25 SSSF SOURCES (Line 1 - Line 8)</b> | <b>5,098,907.00</b>     | <b>1,190,766.00</b>        | <b>3,582,601.00</b>    | <b>4,773,367.00</b>        | <b>(325,540.00)</b>             |
| <b>STATE SCHOOL SUPPORT FORMULA (Prior Yr Adjustments)</b> |   |                         |                            |                        |                            |                                 |
| 10   | STATE SCHOOL SUPPORT FUND 23-24                     |                         | -                          |                        | -                          | -                               |
| 11   | HIGH COST GRANT                                     |                         |                            |                        | -                          | -                               |
| 12   | <b>TOTAL SSSF PRIOR YR ADJ (Line 10 - Line 11)</b>  | <b>-</b>                | <b>-</b>                   | <b>-</b>               | <b>-</b>                   | <b>-</b>                        |
| 13   | <b>TOTAL SSSF SOURCES (Line 9 + Line 12)</b>        | <b>5,098,907.00</b>     | <b>1,190,766.00</b>        | <b>3,582,601.00</b>    | <b>4,773,367.00</b>        | <b>(325,540.00)</b>             |
| <b>NON STATE SCHOOL SUPPORT FORMULA SOURCES</b>            |   |                         |                            |                        |                            |                                 |
| <b>LOCAL SOURCES</b>                                       |   |                         |                            |                        |                            |                                 |
| 14   | 1510 EARNINGS ON INVESTMENTS                        | 50,000.00               | 68,149.13                  | 131,850.87             | 200,000.00                 | 150,000.00                      |
| 15   | 1710 ADMISSIONS - GATE FEES                         | 7,500.00                | -                          | 7,500.00               | 7,500.00                   | -                               |
| 16   | 1760 FUND RAISING                                   | -                       | -                          | -                      | -                          | -                               |
| 17   | 1910 RENTAL INCOME                                  | 3,600.00                | 768.00                     | 2,832.00               | 3,600.00                   | -                               |
| 18   | 1943 SERVICES PROVIDED CHARTER SCHOOLS              | 72,198.00               | -                          | 72,198.00              | 72,198.00                  | -                               |
| 19   | 1960 RECOVER PRIOR YEAR'S EXPENDITURES              | -                       | -                          | -                      | -                          | -                               |
| 20   | 1920 DONATIONS                                      | -                       | -                          | -                      | -                          | -                               |
| 21   | 1980 FEES CHARGED OTHER GRANTS                      | -                       | -                          | -                      | -                          | -                               |
| 22   | 1990 MISCELLANEOUS REVENUE                          | 24,800.00               | 5,475.88                   |                        | 5,475.88                   | (19,324.12)                     |
| 23   | <b>TOTAL LOCAL SOURCES (Line 14 - Line 22)</b>      | <b>158,098.00</b>       | <b>74,393.01</b>           | <b>214,380.87</b>      | <b>288,773.88</b>          | <b>130,675.88</b>               |
| <b>OTHER SOURCES</b>                                       |   |                         |                            |                        |                            |                                 |
| 24   | 2102 REVENUE THROUGH ESD                            | 7,600.00                | -                          | 7,600.00               | 7,600.00                   | -                               |
| 25   | 2199 OTHER INTERMEDIATE SOURCES                     | -                       | -                          | -                      | -                          | -                               |
| 26   | 3203 SPECIAL EDUCATION PROGRAMS                     | -                       | -                          | -                      | -                          | -                               |
| 27   | 5300 INSURANCE REIMBURSEMENT                        | -                       | -                          | -                      | -                          | -                               |
| 28   | 5400 BEGINNING CASH                                 | 6,700,000.00            | 6,689,735.02               |                        | 6,689,735.02               | (10,264.98)                     |
| 29   | <b>TOTAL OTHER SOURCES (Line 24 - Line 28)</b>      | <b>6,707,600.00</b>     | <b>6,689,735.02</b>        | <b>7,600.00</b>        | <b>6,697,335.02</b>        | <b>(10,264.98)</b>              |
| 30   | <b>TOTAL NON SSSF SOURCES (Line 23 + Line 29)</b>   | <b>6,865,698.00</b>     | <b>6,764,128.03</b>        | <b>221,980.87</b>      | <b>6,986,108.90</b>        | <b>120,410.90</b>               |
| 31   | <b>TOTAL RESOURCES (Line 13 + Line 30)</b>          | <b>\$ 11,964,605.00</b> | <b>\$ 7,954,894.03</b>     | <b>\$ 3,804,581.87</b> | <b>\$ 11,759,475.90</b>    | <b>\$ (205,129.10)</b>          |

**GENERAL FUND**  
**STATEMENT OF EXPENDITUES COMPARED TO BUDGET**  
**FOR THE FISCAL YEAR 2024-25**  
**As of August 31, 2024**

|                          |  | <u>ACTUAL</u><br><u>Y-T-D</u> |                  |                     | <u>TOTAL</u>        | <u>BALANCE</u><br><u>FAVORABLE/</u> | <u>--%--</u>     |
|--------------------------|--|-------------------------------|------------------|---------------------|---------------------|-------------------------------------|------------------|
|                          |  | <u>BUDGET</u>                 | <u>8/31/2024</u> | <u>ENCUMBERED</u>   | <u>8/31/2024</u>    | <u>(UNFAVORABLE)</u>                | <u>COMMITTED</u> |
| <b>INSTRUCTION</b>       |  |                               |                  |                     |                     |                                     |                  |
| 1111                     | Elementary, K-5                                      | \$ 1,336,914.00               | \$ 3,461.17      | \$ 1,124,629.01     | \$ 1,128,090.18     | \$ 208,823.82                       |                  |
| 1113                     | Elementary Extra-curricular                          | 3,864.00                      | -                | 2,877.69            | 2,877.69            | 986.31                              |                  |
| 1121                     | Middle/Junior High Programs                          | 271,397.00                    | 1,498.38         | 261,108.13          | 262,606.51          | 8,790.49                            |                  |
| 1122                     | Middle/Junior High School Extra-curricular           | 36,686.00                     | 421.75           | 15,296.45           | 15,718.20           | 20,967.80                           |                  |
| 1131                     | High School Programs                                 | 390,968.00                    | 4,397.43         | 338,138.09          | 342,535.52          | 48,432.48                           |                  |
| 1132                     | High School Extra-curricular                         | 149,995.00                    | 15,130.49        | 63,506.73           | 78,637.22           | 71,357.78                           |                  |
| 1250                     | Less Restrictive Programs: Students w/<br>Disability | 636,673.00                    | 9,120.84         | 296,725.85          | 305,846.69          | 330,826.31                          |                  |
| 1291                     | English Second Language Programs                     | 8,359.00                      | -                | 1,433.11            | 1,433.11            | 6,925.89                            |                  |
| <b>TOTAL INSTRUCTION</b> |  | <b>2,834,856.00</b>           | <b>34,030.06</b> | <b>2,103,715.06</b> | <b>2,137,745.12</b> | <b>697,110.88</b>                   | <b>75.41%</b>    |
| <b>SUPPORT SERVICES</b>  |  |                               |                  |                     |                     |                                     |                  |
| 2114                     | Student Accounting Services                          | 28,801.00                     | 4,717.32         | 23,586.38           | 28,303.70           | 497.30                              |                  |
| 2134                     | Nurse Services                                       | 12,000.00                     | 4,563.00         | 4,563.00            | 9,126.00            | 2,874.00                            |                  |
| 2142                     | Psychological Testing Services                       | 50,200.00                     | -                | -                   | -                   | 50,200.00                           |                  |
| 2152                     | Speech Pathology Services                            | 65,900.00                     | -                | -                   | -                   | 65,900.00                           |                  |
| 2160                     | Other Student Treatment Services                     | 39,500.00                     | -                | -                   | -                   | 39,500.00                           |                  |
| 2190                     | Service Direction, Student Support<br>Services       | 82,526.00                     | 4,555.25         | 66,081.78           | 70,637.03           | 11,888.97                           |                  |
| 2222                     | Library/Media Center                                 | 1,250.00                      | -                | -                   | -                   | 1,250.00                            |                  |
| 2230                     | Assessment and Testing                               | 4,368.00                      | 359.65           | 3,956.18            | 4,315.83            | 52.17                               |                  |
| 2240                     | Instructional Staff Development                      | 26,000.00                     | 561.69           | -                   | 561.69              | 25,438.31                           |                  |
| 2310                     | Board of Education Services                          | 161,200.00                    | 12,989.07        | 18,779.09           | 31,768.16           | 129,431.84                          |                  |

**GENERAL FUND**  
**STATEMENT OF EXPENDITUES COMPARED TO BUDGET**  
**FOR THE FISCAL YEAR 2024-25**  
**As of August 31, 2024**

|                           |   | <u>ACTUAL</u>           |                      |                        | <u>TOTAL</u>           | <u>BALANCE</u>         |                  |
|---------------------------|---|-------------------------|----------------------|------------------------|------------------------|------------------------|------------------|
|                           |   | <u>Y-T-D</u>            |                      |                        |                        | <u>FAVORABLE/</u>      | <u>--%--</u>     |
|                           |   | <u>BUDGET</u>           | <u>8/31/2024</u>     | <u>ENCUMBERED</u>      | <u>8/31/2024</u>       | <u>(UNFAVORABLE)</u>   | <u>COMMITTED</u> |
| 2321                      | Office of the Superintendent Services       | 266,441.00              | 49,475.59            | 215,790.27             | 265,265.86             | 1,175.14               |                  |
| 2410                      | Office of the Principal Services            | 502,660.00              | 33,453.19            | 365,259.26             | 398,712.45             | 103,947.55             |                  |
| 2520                      | Fiscal Services                             | 355,450.00              | 42,886.33            | 181,872.34             | 224,758.67             | 130,691.33             |                  |
| 2540                      | Operation and Maintenance of Plant Services | 609,241.00              | 131,873.13           | 238,039.58             | 369,912.71             | 239,328.29             |                  |
| 2550                      | Student Transportation Services             | 1,009,576.00            | 63,965.67            | 585,135.84             | 649,101.51             | 360,474.49             |                  |
| 2660                      | Technology Services                         | 117,316.00              | 5,833.03             | 33,425.72              | 39,258.75              | 78,057.25              |                  |
| 2700                      | Supplemental Retirement Program             | -                       | -                    | -                      | -                      | -                      |                  |
|                           | <b>TOTAL SUPPORT SERVICES</b>               | <b>3,332,429.00</b>     | <b>355,232.92</b>    | <b>1,736,489.44</b>    | <b>2,091,722.36</b>    | <b>1,240,706.64</b>    | <b>62.77%</b>    |
| <b>OTHER REQUIREMENTS</b> |   |                         |                      |                        |                        |                        |                  |
| 5200                      | Transfers of Funds                          |                         |                      |                        |                        |                        |                  |
| 5200 790                  | Food Service                                | 123,405.00              | -                    | 123,405.00             | 123,405.00             | -                      |                  |
| 5200 792                  | Bus Fund                                    | 140,002.00              | -                    | 140,002.00             | 140,002.00             | -                      |                  |
| 5200 794                  | Capital Projects                            | 700,000.00              | -                    |                        | -                      | 700,000.00             |                  |
| 6110                      | Operating Contingency                       | 500,000.00              | -                    |                        | -                      | 500,000.00             |                  |
| 7000                      | Unappropriated Ending Fund Balance          | 4,333,913.00            | -                    |                        | -                      | 4,333,913.00           |                  |
|                           | <b>TOTAL OTHER REQUIREMENTS</b>             | <b>5,797,320.00</b>     | <b>-</b>             | <b>263,407.00</b>      | <b>263,407.00</b>      | <b>5,533,913.00</b>    | <b>4.54%</b>     |
|                           | <b>TOTAL EXPENDITURES</b>                   | <b>\$ 11,964,605.00</b> | <b>\$ 389,262.98</b> | <b>\$ 4,103,611.50</b> | <b>\$ 4,492,874.48</b> | <b>\$ 7,471,730.52</b> | <b>37.55%</b>    |
|                           | <b>PROJECTED ENDING FUND BALANCE</b>        | <b>\$ -</b>             |                      |                        | <b>\$ 7,266,601.42</b> | <b>\$ 7,266,601.42</b> |                  |

**Alsea School District 7J**  
**State School Support Formula History and Estimate**

Projected

|                                      | <b>ODE</b>           | <b><u>21-22</u></b> |                         | <b><u>22-23</u></b> | <b><u>new</u></b>       | <b><u>23-24</u></b> |                        | <b><u>24-25</u></b> |                        |
|--------------------------------------|----------------------|---------------------|-------------------------|---------------------|-------------------------|---------------------|------------------------|---------------------|------------------------|
|                                      | <b><u>Weight</u></b> |                     |                         |                     |                         |                     |                        |                     |                        |
| ADMr                                 | 1.00                 | 934.77              | 934.77                  | 468.80              | 468.80                  | 268.77              | 268.77                 | 295.00              | 295.00                 |
| ESL                                  | 0.50                 | 6.29                | 3.15                    | 12.63               | 6.32                    | 4.00                | 2.00                   | 8.00                | 4.00                   |
| Pregnant and Parenting               | 1.00                 | -                   | -                       | -                   | -                       | -                   | -                      | -                   | -                      |
| IEP                                  | 1.00                 | 86.00               | 86.00                   | 51.57               | 51.57                   | 29.56               | 29.56                  | 42.00               | 32.45                  |
| IEPs above 11%                       | 1.00                 | 2.30                | 2.30                    | 25.40               | 25.40                   | 2.30                | 2.30                   | 2.30                | 2.30                   |
| Students in Poverty                  | 0.25                 | 20.00               | 5.00                    | 29.00               | 7.25                    | 29.00               | 7.25                   | 29.00               | 7.25                   |
| Foster Care                          | 0.25                 | 2.00                | 0.50                    | 1.00                | 0.25                    | 1.00                | 0.25                   | 1.00                | 0.25                   |
| Remote Elementary                    | 1.00                 | -                   | -                       | -                   | -                       | -                   | -                      | -                   | -                      |
| Small High School                    | 1.00                 | 88.35               | 88.35                   | 53.85               | 53.85                   | 53.86               | 53.86                  | 53.86               | 53.86                  |
| Total ADMw                           |                      |                     | 1,120.07                |                     | 613.44                  |                     | 363.99                 |                     | 395.11                 |
| Prior Yrs ADMw                       |                      |                     | 959.14                  |                     | 1,120.07                |                     | 613.44                 |                     | 363.99                 |
| Greater ADMw Amt between Yrs         |                      |                     | <b>1,120.07</b>         |                     | <b>1,120.07</b>         |                     | <b>613.44</b>          |                     | <b>363.99</b>          |
| Base Amount                          |                      |                     | \$ 4,500.00             |                     | \$ 4,500.00             |                     | \$ 4,500.00            |                     | \$ 4,500.00            |
| Teacher Experience Base Amount       |                      |                     | \$ 25.00                |                     | \$ 25.00                |                     | \$ 25.00               |                     | \$ 25.00               |
| Experience                           |                      |                     | (4.32)                  |                     | (2.30)                  |                     | (2.30)                 |                     | (2.30)                 |
| Teacher Experience Amount            |                      |                     | (108.00)                |                     | (57.50)                 |                     | (57.50)                |                     | (57.50)                |
| Total Base Amount                    |                      |                     | \$ 4,392.00             |                     | \$ 4,442.50             |                     | \$ 4,442.50            |                     | \$ 4,442.50            |
| Ratio                                |                      |                     | 2.03681370200           |                     | 2.13779121796           |                     | 2.24088649993          |                     | 2.33970839042          |
| State School Funding Per ADMw        |                      |                     | <b>\$ 8,945.69</b>      |                     | <b>\$ 9,497.14</b>      |                     | <b>\$ 9,955.14</b>     |                     | <b>\$ 10,394.15</b>    |
| General Purpose Grant                |                      | Rounding            | <b>\$ 10,019,755</b>    | Rounding            | <b>\$ 10,637,416</b>    | Rounding            | <b>\$ 6,106,909</b>    | Rounding            | <b>\$ 3,783,367</b>    |
| <b><u>Transportaiton</u></b>         |                      |                     | 1,425,572.00            |                     | 1,423,029.00            |                     | 940,000.00             |                     | 1,100,000.00           |
| Percent                              |                      |                     | 80%                     |                     | 90%                     |                     | 90%                    |                     | 90%                    |
| Transportation Grant                 |                      |                     | <b>\$ 1,140,458.00</b>  |                     | <b>\$ 1,280,726.00</b>  |                     | <b>\$ 846,000.00</b>   |                     | <b>\$ 990,000.00</b>   |
| Rounding                             |                      |                     | -6                      |                     | -5                      |                     |                        |                     |                        |
| Total Formula Revenue                |                      |                     | <b>\$ 11,160,207</b>    |                     | <b>\$ 11,918,137</b>    |                     | <b>\$ 6,952,909</b>    |                     | <b>\$ 4,773,367</b>    |
| <b><u>Less Local Collections</u></b> |                      |                     |                         |                     |                         |                     |                        |                     |                        |
| Property Taxes                       |                      |                     | 458,301.00              |                     | 485,130.00              |                     | 500,000.00             |                     | 530,000.00             |
| Common School                        |                      |                     | 48,709.00               |                     | 63,817.04               |                     | 51,630.96              |                     | 41,275.96              |
| County School                        |                      |                     | 8,805.00                |                     | 7,543.00                |                     | -                      |                     | -                      |
| Federal Forest Fees                  |                      |                     | -                       |                     | -                       |                     | -                      |                     | -                      |
| Total Local Offsets                  |                      |                     | <b>\$ 515,815.00</b>    |                     | <b>\$ 556,490.04</b>    |                     | <b>\$ 551,630.96</b>   |                     | <b>\$ 571,275.96</b>   |
| State School Support Payments        |                      |                     | <b>\$ 10,644,392.00</b> |                     | <b>\$ 11,361,646.96</b> |                     | <b>\$ 6,401,278.04</b> |                     | <b>\$ 4,202,091.04</b> |

SPECIAL REVENUE FUNDS  
STATEMENT OF GRANTS AND OTHER SPECIAL REVENUE FUNDS

| 11  |   |          |           | REVENUE      |                |            |            |                            |             | EXPENDITURES |            |            |             |
|-----|---|----------|-----------|--------------|----------------|------------|------------|----------------------------|-------------|--------------|------------|------------|-------------|
| #   | Fund Title  | Subgrant | End Date  | Grant Amount | Beginning Cash | Y-T-D      | PROJECTED  | Transfer from General Fund | TOTAL       | Y-T-D        | Encumbered | TOTAL      | Balance     |
| 200 | Donations   |          |           |              | \$ 3,132.95    | \$ -       |            |                            | \$ 3,132.95 | \$ -         | \$ 500.00  | \$ 500.00  | \$ 2,632.95 |
| 203 | Title I-A   | 76417    | 9/30/2024 | 10,797.33    | -              |            | 10,797.33  |                            | 10,797.33   | 539.80       | -          | 539.80     |             |
| 203 | Title I-A   | 82100    | 9/30/2025 | 50,857.00    |                | -          | 50,857.00  |                            | 50,857.00   | 5,812.58     | -          | 5,812.58   |             |
| 203 | Total Title I   |          |           | 61,654.33    |                | -          | 61,654.33  |                            | 61,654.33   | 6,352.38     | -          | 6,352.38   | 55,301.95   |
| 205 | Small Rural School Achievement (SRSA)                       |          | 9/30/2025 | 54,607.00    | -              | 39,954.58  | 14,652.42  |                            | 54,607.00   | 42,154.58    | -          | 42,154.58  | 12,452.42   |
| 207 | Youth Transition Program                                    |          | 9/15/2024 | 4,972.97     | -              | -          | 4,972.97   |                            | 4,972.97    | 4,972.97     | -          | 4,972.97   | -           |
| 207 | Preemployment Transition Program                            |          | 6/30/2025 | 40,000.00    |                |            | 40,000.00  |                            | 40,000.00   | 5,730.71     | -          | 5,730.71   | 34,269.29   |
| 208 | E-Rate  |          |           |              | 26,354.88      | -          |            |                            | 26,354.88   | 4,776.56     | 21,356.08  | 26,132.64  | 222.24      |
| 210 | IDEA Part B 611   | 77909    | 9/30/2025 | 18,267.60    | -              |            | 18,267.60  |                            | 18,267.60   | 4.89         | 18,262.71  | 18,267.60  | -           |
| 210 | IDEA Part B 611   | 77909    | 9/30/2025 | 94,297.70    |                | -          | 94,297.70  |                            | 94,297.70   | -            | 60,826.24  | 60,826.24  |             |
| 210 | Total IDEA Part B 611                                       |          |           | 112,565.30   |                | -          | 112,565.30 |                            | 112,565.30  | 4.89         | 79,088.95  | 79,093.84  | 33,471.46   |
|     | IDEA Part B, Section 619 PassThru 2022-23                   | 74155    | 9/30/2024 | 3,119.00     |                | -          | 3,119.00   |                            | 3,119.00    | -            | -          | -          |             |
| 216 | Total IDEA Part B 619                                       |          |           | 3,119.00     |                | -          | 3,119.00   |                            | 3,119.00    | -            | -          | -          | 3,119.00    |
| 220 | Title II-A - Teacher Quality 23-24                          | 76614    | 9/30/2024 | 5,305.66     | -              | 5,305.66   | -          |                            | 5,305.66    | 5,305.66     | -          | 5,305.66   | -           |
| 220 | Title II-A - Teacher Quality 23-24                          | 82363    | 9/30/2025 | 7,236.00     | -              |            | 7,236.00   |                            | 7,236.00    | 1,153.11     |            | 1,153.11   | 6,082.89    |
| 220 | Title IV-A - Student Support and Academic Enrichment 23-24  | 77049    | 9/30/2024 | 10,000.00    | -              | 10,000.00  | -          |                            | 10,000.00   | 10,000.00    |            | 10,000.00  | -           |
| 220 | Title IV-A - Student Support and Academic Enrichment 23-24  | 82560    | 9/30/2025 | 10,981.00    |                | -          | 10,981.00  |                            | 10,981.00   |              | -          | -          | 10,981.00   |
| 220 | Title V- B REAP   |          |           | 33,522.66    |                | 15,305.66  | 18,217.00  |                            | 33,522.66   | 16,458.77    | -          | 16,458.77  | 17,063.89   |
| 227 | Early Literacy Grant  | 82934    | 6/30/2025 | 59,749.82    | -              | -          | 59,749.82  |                            | 59,749.82   | 819.52       | -          | 819.52     | 58,930.30   |
| 232 | <u>ESSER</u><br>ESSER III                                   | 64824    | 9/30/2024 | 91,992.21    | -              | 18,384.07  | 73,608.15  |                            | 91,992.22   | 18,384.07    | 73,608.15  | 91,992.22  | -           |
| 226 | <u>Integrated Guidance</u><br>Early Indicator Intervention  | 81645    | 6/30/2025 | \$ 806.31    | \$ -           | \$ -       | \$ 806.31  |                            | \$ 806.31   | \$ -         | \$ -       | \$ -       |             |
| 248 | Federal School Improvement Funds to CSI & TSI Schools 22-23 | 79368    | 9/30/2025 | 51,290.93    | -              | -          | 51,290.93  |                            | 51,290.93   | -            | 51,290.93  | 51,290.93  | -           |
| 251 | Student Investment Account                                  | 78977    | 9/30/2024 | 151,591.58   | -              |            | 151,591.58 |                            | 151,591.58  | 58,054.10    | 93,537.48  | 151,591.58 | -           |
| 251 | Student Investment Account                                  | 81868    | 6/30/2025 | 518,906.68   | -              | 129,726.67 | 389,180.01 |                            | 518,906.68  |              | 453,328.06 | 453,328.06 | 65,578.62   |
| 252 | High School Success M98                                     | 81416    | 6/30/2025 | 86,437.74    | -              | -          | 86,437.74  |                            | 86,437.74   | 19.43        | 68,102.31  | 68,121.74  | 18,316.00   |
|     | Total Integrated Guidance                                   |          |           | 809,033.24   |                | 129,726.67 | 679,306.57 | -                          | 809,033.24  | 58,073.53    | 666,258.78 | 724,332.31 | 84,700.93   |
| 257 | Baseball/Softball Program                                   |          |           | -            | 3,706.92       | -          |            |                            | 3,706.92    | -            | -          | -          | 3,706.92    |
| 256 | Carl Perkins  |          |           | -            | -              | -          | 4,803.55   |                            | 4,803.55    | 1,818.55     | 2,985.00   | 4,803.55   | -           |
| 259 | Student Activity Funds                                      |          |           | -            | 46,945.70      | -          |            |                            | 46,945.70   | 10.00        | 535.78     | 545.78     | 46,399.92   |
| 263 | Outdoor School  |          | 6/30/2024 | 11,628.19    | -              | -          | 11,628.19  |                            | 11,628.19   | -            | 2,877.51   | 2,877.51   | 8,750.68    |
| 272 | TAP Grant - Seismic   |          |           | 14,000.00    | -              | -          | 14,000.00  |                            | 14,000.00   | 3,500.00     | 10,500.00  | 14,000.00  | -           |
| 290 | Bus Replacement Fund  |          |           | -            | 87,316.04      | -          |            | 140,002.00                 | 227,318.04  | 27,452.00    | 46,699.00  | 74,151.00  | 153,167.04  |



SPECIAL REVENUE FUNDS  
STATEMENT OF GRANTS AND OTHER SPECIAL REVENUE FUNDS

| 11    |                          |          |           |              | REVENUE        |            |              |                            |              | EXPENDITURES |            |              |            |
|-------|--------------------------|----------|-----------|--------------|----------------|------------|--------------|----------------------------|--------------|--------------|------------|--------------|------------|
| #     | Fund Title               | Subgrant | End Date  | Grant Amount | Beginning Cash | Y-T-D      | PROJECTED    | Transfer from General Fund | TOTAL        | Y-T-D        | Encumbered | TOTAL        | Balance    |
| 299   | Nutrition Services       |          |           | -            | -              | 9,632.37   |              | 123,405.00                 | 133,037.37   | 2,434.10     | 93,659.59  | 96,093.69    | 36,943.68  |
| 120   | Farm to School           | 77229    | 6/30/2025 | 3,500.00     | -              | -          | 3,500.00     |                            | 3,500.00     | -            | -          | -            | 3,500.00   |
| 299   | Total Nutrition Services |          |           | 3,500.00     |                | 9,632.37   | 3,500.00     | 123,405.00                 | 136,537.37   | 2,434.10     | 93,659.59  | 96,093.69    | 40,443.68  |
|       |                          |          |           |              |                |            |              |                            |              |              |            |              |            |
| TOTAL |                          |          |           |              | 167,456.49     | 213,003.35 | 1,101,777.30 | 263,407.00                 | 1,745,644.14 | 192,942.63   | 998,068.84 | 1,191,011.47 | 554,632.67 |

**DEBT SERVICE**  
**STATEMENT OF EXPENDITUES COMPARED TO BUDGET**  
**FOR THE FISCAL YEAR 2024-25**  
**As of August 31, 2024**

|                                      |                                    | <u>ACTUAL</u>     |                     | <u>TOTAL</u>     | <u>BALANCE</u><br><u>FAVORABLE/</u> | <u>--%--</u>     |
|--------------------------------------|------------------------------------|-------------------|---------------------|------------------|-------------------------------------|------------------|
|                                      |                                    | <u>Y-T-D</u>      | <u>ENCUMBERED</u>   |                  |                                     |                  |
|                                      |                                    | <u>BUDGET</u>     | <u>8/31/2024</u>    | <u>8/31/2024</u> | <u>(UNFAVORABLE)</u>                | <u>COMMITTED</u> |
| <b>RESOURCES</b>                     |                                    |                   |                     |                  |                                     |                  |
| 1111                                 | CURRENT YEAR'S TAXES               | \$ 94,940.00      | \$ -                | -                | (94,940.00)                         |                  |
| 1112                                 | PRIOR YEAR'S TAXES                 | 500.00            | -                   | -                | (500.00)                            |                  |
| 1190                                 | OTHER TAXES                        | 100.00            | -                   | -                | (100.00)                            |                  |
| 1510                                 | INTEREST EARNINGS                  | -                 | 258.31              | 258.31           | 258.31                              |                  |
| 5400                                 | BEGINNING FUND BALANCE             | 22,392.00         | 26,055.15           | 26,055.15        | 3,663.15                            |                  |
|                                      | <b>TOTAL INSTRUCTION</b>           | <b>117,932.00</b> | <b>26,313.46</b>    | <b>-</b>         | <b>(91,618.54)</b>                  |                  |
| <b>EXPENDITURES</b>                  |                                    |                   |                     |                  |                                     |                  |
| 5110                                 | Long-Term Debt Service             |                   |                     |                  |                                     |                  |
| 5110 610                             | Redemption of Principal            | 35,000.00         | -                   | -                | 35,000.00                           |                  |
| 5110 621                             | Regular Interest                   | 61,050.00         | -                   | -                | 61,050.00                           |                  |
| 7000                                 | Unappropriated Ending Fund Balance | 21,882.00         | -                   | -                | 21,882.00                           |                  |
|                                      | <b>TOTAL EXPENDITURES</b>          | <b>117,932.00</b> | <b>-</b>            | <b>-</b>         | <b>117,932.00</b>                   | <b>0.00%</b>     |
| <b>PROJECTED ENDING FUND BALANCE</b> |                                    | <b>\$ -</b>       | <b>\$ 26,313.46</b> | <b>\$ -</b>      | <b>\$ 26,313.46</b>                 |                  |

**CAPITAL PROJECTS (400)**  
**STATEMENT OF EXPENDITUES COMPARED TO BUDGET**  
**FOR THE FISCAL YEAR 2024-25**  
**As of August 31, 2024**

|                               |                                    | <u>ACTUAL</u> |                  |                   | TOTAL            | BALANCE              | --%--            |
|-------------------------------|------------------------------------|---------------|------------------|-------------------|------------------|----------------------|------------------|
|                               |                                    | Y-T-D         |                  |                   |                  | FAVORABLE/           |                  |
|                               |                                    | <u>BUDGET</u> | <u>8/31/2024</u> | <u>ENCUMBERED</u> | <u>8/31/2024</u> | <u>(UNFAVORABLE)</u> | <u>COMMITTED</u> |
| RESOURCES                     |                                    |               |                  |                   |                  |                      |                  |
| 1510                          | Interest Earnings                  | \$ -          | \$ 2,501.56      |                   | 2,501.56         | (2,501.56)           |                  |
| 5200                          | Transfer from General Fund         | 700,000.00    | -                |                   | -                | 700,000.00           |                  |
| 5400                          | Beginning Fund Balance             | 274,748.00    | 282,454.52       |                   | 282,454.52       | (7,706.52)           |                  |
|                               | TOTAL INSTRUCTION                  | 974,748.00    | 284,956.08       | -                 | 284,956.08       | 689,791.92           |                  |
| EXPENDITURES                  |                                    |               |                  |                   |                  |                      |                  |
| 4150                          | Building Improvement               | 974,748.00    | 3,283.99         | 12,000.00         | 15,283.99        | 959,464.01           |                  |
| 7000                          | Unappropriated Ending Fund Balance | -             | -                | -                 | -                | -                    |                  |
|                               | TOTAL EXPENDITURES                 | 974,748.00    | 3,283.99         | 12,000.00         | 15,283.99        | 959,464.01           | 1.57%            |
| PROJECTED ENDING FUND BALANCE |                                    | \$ -          | \$ 281,672.09    | \$ (12,000.00)    | \$ 269,672.09    | \$ 269,672.09        |                  |

**BOND 2021 AND OSCIM GRANT (410)**  
**STATEMENT OF EXPENDITUES COMPARED TO BUDGET**  
**FOR THE FISCAL YEAR 2024-25**  
**As of August 31, 2024**

|                               |                                    | <div>ACTUAL</div> <div>Y-T-D</div> |                      |                       | TOTAL                | BALANCE<br>FAVORABLE/    | --%--                |
|-------------------------------|------------------------------------|------------------------------------|----------------------|-----------------------|----------------------|--------------------------|----------------------|
|                               |                                    | <div>BUDGET</div>                  | <div>8/31/2024</div> | <div>ENCUMBERED</div> | <div>8/31/2024</div> | <div>(UNFAVORABLE)</div> | <div>COMMITTED</div> |
| RESOURCES                     |                                    |                                    |                      |                       |                      |                          |                      |
| 1510                          | Interest Earnings                  | \$ 12,000.00                       | \$ 7,050.41          |                       | 7,050.41             | (4,949.59)               |                      |
| 3299                          | State Grant                        | 365,780.04                         | -                    | 365,780.04            | 365,780.04           | -                        |                      |
| 5400                          | Beginning Fund Balance             | 888,000.00                         | 1,194,155.91         |                       | 1,194,155.91         | 306,155.91               |                      |
| TOTAL INSTRUCTION             |                                    | 1,265,780.04                       | 1,201,206.32         | 365,780.04            | 1,566,986.36         | 301,206.32               |                      |
| EXPENDITURES                  |                                    |                                    |                      |                       |                      |                          |                      |
| 4150                          | Building Improvement               | 1,400,000.00                       | 671,703.40           | 782,114.54            | 1,453,817.94         | (53,817.94)              |                      |
| 7000                          | Unappropriated Ending Fund Balance | -                                  | -                    | -                     | -                    | -                        |                      |
| TOTAL EXPENDITURES            |                                    | 1,400,000.00                       | 671,703.40           | 782,114.54            | 1,453,817.94         | (53,817.94)              | 103.84%              |
| PROJECTED ENDING FUND BALANCE |                                    | \$ (134,219.96)                    | \$ 529,502.92        | \$ (416,334.50)       | \$ 113,168.42        | \$ 247,388.38            |                      |

**SEISMIC REHABILITATION GRANT (430)**  
**STATEMENT OF EXPENDITUES COMPARED TO BUDGET**  
**FOR THE FISCAL YEAR 2024-25**  
**As of August 31, 2024**

|                               |                                    | ACTUAL       |               | TOTAL           | BALANCE         | --%--           |           |
|-------------------------------|------------------------------------|--------------|---------------|-----------------|-----------------|-----------------|-----------|
|                               |                                    | Y-T-D        |               |                 | FAVORABLE/      |                 |           |
|                               |                                    | BUDGET       | 8/31/2024     | ENCUMBERED      | 8/31/2024       | (UNFAVORABLE)   | COMMITTED |
| RESOURCES                     |                                    |              |               |                 |                 |                 |           |
| 1510                          | Interest Earnings                  | \$ -         | \$ -          |                 | -               | -               |           |
| 3299                          | State Grant                        | 2,480,080.00 |               | -               | -               | (2,480,080.00)  |           |
| 5400                          | Beginning Fund Balance             | -            |               | -               | -               | -               |           |
| TOTAL INSTRUCTION             |                                    | 2,480,080.00 |               | -               | -               | (2,480,080.00)  |           |
| EXPENDITURES                  |                                    |              |               |                 |                 |                 |           |
| 4150                          | Building Improvement               | 2,480,080.00 | 9,281.46      | 383,432.64      | 392,714.10      | 2,087,365.90    |           |
| 7000                          | Unappropriated Ending Fund Balance | -            | -             | -               | -               | -               |           |
| TOTAL EXPENDITURES            |                                    | 2,480,080.00 | 9,281.46      | 383,432.64      | 392,714.10      | 2,087,365.90    | 15.83%    |
| PROJECTED ENDING FUND BALANCE |                                    | \$ -         | \$ (9,281.46) | \$ (383,432.64) | \$ (392,714.10) | \$ (392,714.10) |           |

**UNEMPLOYMENT RESERVE (610)**  
**STATEMENT OF EXPENDITUES COMPARED TO BUDGET**  
**FOR THE FISCAL YEAR 2024-25**  
**As of August 31, 2024**

|                               |                                    | ACTUAL     |             |            | BALANCE     |               |           |
|-------------------------------|------------------------------------|------------|-------------|------------|-------------|---------------|-----------|
|                               |                                    | Y-T-D      |             |            | FAVORABLE/  | --%--         |           |
|                               |                                    | BUDGET     | 8/31/2024   | ENCUMBERED | 8/31/2024   | (UNFAVORABLE) | COMMITTED |
| RESOURCES                     |                                    |            |             |            |             |               |           |
| 1510                          | Interest Earnings                  | \$ -       | \$ -        |            | -           | -             |           |
| 1970                          | Services Provided Other Funds      | 183,679.00 | 5,646.61    |            | 5,646.61    | (178,032.39)  |           |
| 5400                          | Beginning Fund Balance             | -          | -           |            | -           | -             |           |
| TOTAL INSTRUCTION             |                                    | 183,679.00 | 5,646.61    | -          | 5,646.61    | (178,032.39)  |           |
| EXPENDITURES                  |                                    |            |             |            |             |               |           |
| 2640                          | Unemployment                       | 183,679.00 |             | -          | -           | 183,679.00    |           |
| 7000                          | Unappropriated Ending Fund Balance | -          |             | -          | -           | -             |           |
| TOTAL EXPENDITURES            |                                    | 183,679.00 |             | -          | -           | 183,679.00    | 0.00%     |
| PROJECTED ENDING FUND BALANCE |                                    | \$ -       | \$ 5,646.61 | \$ -       | \$ 5,646.61 | \$ 5,646.61   |           |

f. Bond



# Alsea School District Bond Projects Construction Manager's Report

Report Date: 5 September 2024

## GENERAL OVERVIEW

The CTE Building achieved occupancy on Thursday, August 15, a few days ahead of schedule. Final punchlist items are being completed this Friday. We'll complete the document and financial close-out by the end of this month.

The Electrical Upgrade work has been finished. Our 3<sup>rd</sup> party commissioning agent will complete their quality inspection by the end of this month.

HVAC Upgrade systems have been completed, but the gym RTU has a leak in the refrigerant coil that was discovered during testing two weeks ago. The coil is on order but is a 6-8 week lead-time item. In the meantime, the gym will not have cooling! The classroom units appear to be working properly and staff are enjoying the air conditioning.

Design continues for the Seismic Retrofit to the gym and adjacent office areas with final document completion due in February 2025. The 50% design documents will be reviewed in late September. At the same time, destructive testing is being done to take masonry samples, concrete wall cores and to open up ceiling structure for investigation by the design team. We plan to complete all testing and patching by the end of September.

A second seismic grant application for the High School classroom wing is in progress and will be submitted late this year for the next round of grants.

Conceptual design for a new kitchen building is continuing with the District, ourselves and Soderstrom Architects. The latest concepts and cost estimate was reviewed during a meeting yesterday.

## PROJECT TEAM

No changes.

## BUDGET

The updated budget summary and details for both the bond projects and the seismic retrofit project are attached. Comments are noted below along with notes about the kitchen project costs.

### Bond Projects

The current program budget is \$4.78 million including ESSER funds and the OSCIM grant. Bond interest is being added to the income budget as it's earned and a final projected interest value from the District is reflected in the Current Budget income value.



## Alsea School District Bond Program Construction Manager's Report

The "Current Budget" column in Expenses shows the projected costs matched to the Revenue budget. All budget elements have been included and there is \$86k remaining in Owner's Contingency. We expect less than \$10k of this will be used for final scope additions requested by the District.

The "Committed Costs" column shows the value of work that has been contracted so far. There were no significant changes in the last month.

The "Paid to-Date" column shows the value of work that has been paid for. So far, \$4.3 million has been spent on completed work. The project management fee from IMS does not include a donated value of \$73k to-date.

### Seismic Retrofit

The current project budget is \$2.48 million from the seismic grant.

The "Current Budget" column in Expenses shows the projected costs for construction design, management and other associated elements. There is a projected value of \$187k in Owner's Contingency for actual construction costs or unforeseen items.

The "Committed Costs" column shows the value of work that has been contracted so far. The design team is fully contracted as is project management and Geotech. Material testing is being contracted this month.

The "Paid to-Date" column shows the value of work that has been paid for. So far, \$28k has been spent on completed work.

### Kitchen Building

Soderstrom Architects was contracted for master planning and conceptual design for a new kitchen and commons building. A not-to-exceed fee of \$12k was authorized for this work. IMS is not charging a management fee until the Board decides to move forward with a full design project.

The architect is projecting a cost of \$2.6 million based on the latest concept reviewed yesterday with the District. We believe this estimate is high since it is based on a cost of \$600 per square-foot with 30% soft costs. We believe a more reasonable conceptual budget would be \$2.0 million to \$2.2 million depending on inflation and how much existing kitchen equipment can be reused.

## **SCHEDULE**

Todd Construction completed the CTE Building requirements for occupancy on Thursday, August 15 which was several days ahead of schedule. We walked the building with the architect that day and created a punchlist of quality issues and missing items. Todd is resolving all these items by this Friday for a final back-punch walk with the architect.

CB Construction's electrical contractor has completed installing new power feeders and all areas of the school were reenergized in early August. Our 3<sup>rd</sup> party commissioning agent will finish their inspections of the installation to verify quality before the end of September.

## Alsea School District Bond Program Construction Manager's Report

CB Construction's HVAC contractor has completed the interior HVAC work and units were started up in late July and early August. A leak was discovered in the gym RTU refrigerant coil during start-up testing in mid-August. The new coil is on order but is 6-8 weeks out before delivery.

### **PROJECT-SPECIFIC ACTIVITY**

#### CTE Building

The building has been completed and shop equipment move-in started on-schedule the week of August 19.



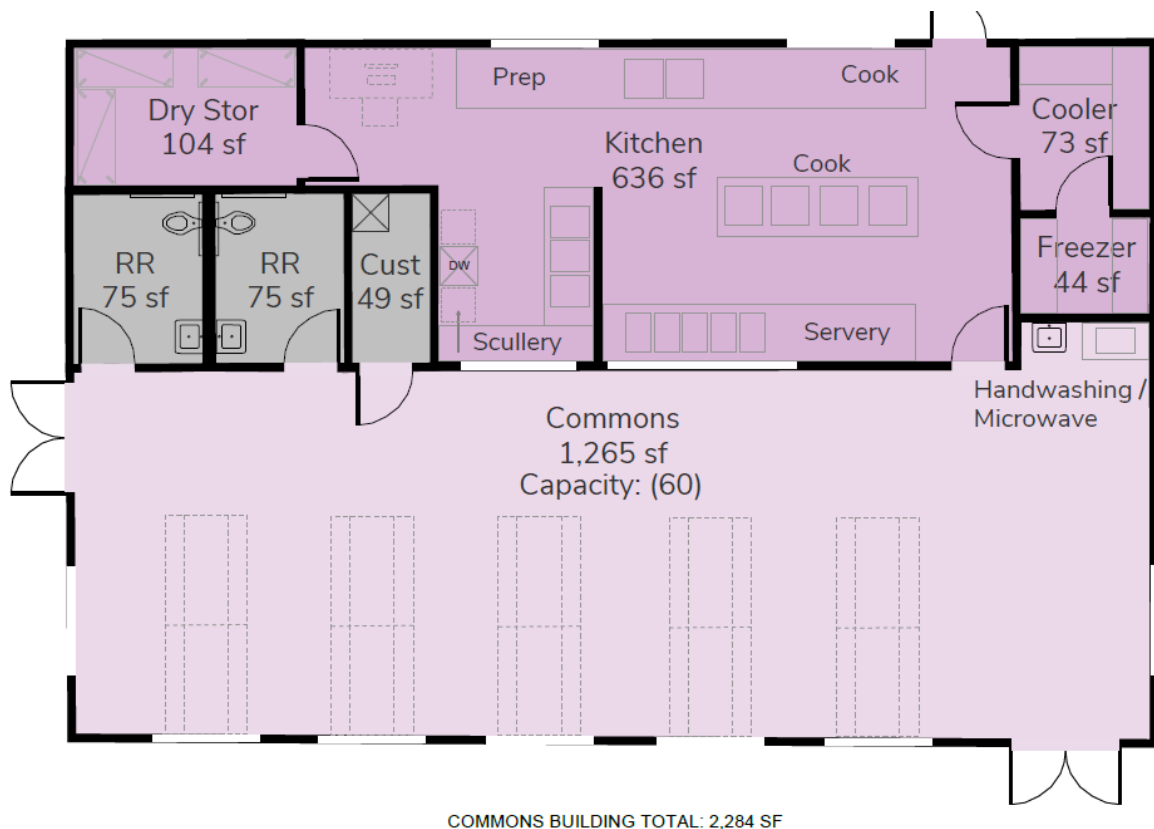
Alsea School District Bond Program  
Construction Manager's Report



# Alsea School District Bond Program Construction Manager's Report

## New Kitchen Building

The latest conceptual design meeting was held on Wednesday, September 4<sup>th</sup>. The refined concept below was discussed and final adjustments were given to the architect.



## **COMMUNICATIONS**

IMS Monthly Reports are being provided to the School Board. An Open House for the new CTE building is being scheduled for the end of September/early October.



# Alsea School Bond Project Budget Summary - Updated September 6, 2024

## Income

|                    | Original Budget        | Current Budget         | Actual Income To-Date  | Notes  |
|--------------------|------------------------|------------------------|------------------------|--|
| Bond Sale          | \$ 2,100,000.00        | \$ 2,289,477.00        | \$ 2,289,477.00        | Bond value \$2.1M plus premium of \$189,477  |
| Bond Fund Interest |                        | \$ 152,425.78          | \$ 139,773.92          | Interest on bond proceeds updated 7/8/24; budget value is projected by ASD Business Manager  |
| OSCIM Grant        | \$ 2,100,000.00        | \$ 2,100,000.00        | \$ 1,734,219.96        | Income value updated 6/5/24  |
| ESSER Funds        | \$ -                   | \$ 235,117.92          | \$ 98,059.99           | ESSER II \$68,251.41 (spent 9/23) and ESSER III \$166,866.51 (spend by 9/24) after "unfinished learning" deductions. Updated 7/14/24 |
| <b>Totals</b>      | <b>\$ 4,200,000.00</b> | <b>\$ 4,777,020.70</b> | <b>\$ 4,261,530.87</b> |  |

## Expenses

|                     | Original Budget | Current Budget         | Committed Costs        | Paid To-Date           | Notes   |
|---------------------|-----------------|------------------------|------------------------|------------------------|---|
| Construction Cost   |                 | \$ 4,032,980.23        | \$ 4,032,980.23        | \$ 3,693,281.80        | Costs for construction contractors.   |
| Design Fees         |                 | \$ 363,684.06          | \$ 363,684.06          | \$ 335,038.58          | Fees for architect, engineers, geotech, survey & haz material study.  |
| Consultant Fees     |                 | \$ 55,092.37           | \$ 55,092.37           | \$ 38,516.19           | Fees for soil testing, special inspections, commissioning & misc consulting.  |
| Project Management  |                 | \$ 62,000.00           | \$ 62,000.00           | \$ 62,000.00           | IMS not-to-exceed fee.  |
| Permits & Fees      |                 | \$ 29,366.70           | \$ 29,366.70           | \$ 29,366.70           | Permit & site plan fees.  |
| Furnishings         |                 | \$ 9,752.00            | \$ 9,752.00            | \$ 9,752.00            | Furnishings, equipment, computers, etc. are either in possession or being funded separately.  |
| Other Project Costs |                 | \$ 138,589.72          | \$ 138,589.72          | \$ 138,589.72          | Attorney, bank fees, insurance, advertising and other miscellaneous project costs. Reconciled with District's financial report 7/14/24. |
| Owner's Contingency |                 | \$ 85,555.62           | NA                     | NA                     | For unforeseen costs based on available funds after committed values.   |
| <b>Totals</b>       | <b>\$ -</b>     | <b>\$ 4,777,020.70</b> | <b>\$ 4,691,465.08</b> | <b>\$ 4,306,544.99</b> |   |



# Alsea School Bond Project Expense Details

## Committed Cost To-Date

| Organization                      | ASD PO # | Construction    | Design        | Consultants    | Project Mgmt | Permits & Fees | Furnishings | Other         | Description  |
|-----------------------------------|----------|-----------------|---------------|----------------|--------------|----------------|-------------|---------------|--|
| Ball Janik                        |          |                 |               |                |              |                |             | \$ 6,750.00   | Bond attorney  |
| Benton County                     |          |                 |               |                |              | \$ 19,716.11   |             |               | Permits prior to CTE Building  |
| Benton County                     |          |                 |               |                |              | \$ 9,650.59    |             |               | CTE Building Permits   |
| BMO                               |          |                 |               |                |              |                |             | \$ 1,820.00   | Bond Use Permit  |
| BOLI                              |          | \$ 1,665.62     |               |                |              |                |             |               | Fee for three CB GMPs  |
| BOLI                              |          | \$ 1,847.00     |               |                |              |                |             |               | Fee for CTE Building   |
| Cole Surveying                    | 23240086 |                 |               | \$ 2,852.77    |              |                |             |               | Flood plane certifications required for Panel Room construction; added fence surveying for vocational building site plan   |
| Consumers Power                   |          | \$ 57,460.00    |               |                |              |                |             |               | Utility fees & transformer; paid in full   |
| CB Construction - Preconstruction |          | \$ 24,760.48    |               |                |              |                |             |               | General contractor - preconstruction and miscellaneous paid prior to 1/23  |
| CB Construction - Restrooms       |          | \$ 233,517.00   |               |                |              |                |             |               | General contractor - T&M for student restrooms; \$4,040 deducted from contract 4/23 for work removed from scope in 2022  |
| CB Construction - Panel Room      | 23240054 | \$ 326,490.38   |               |                |              |                |             |               | General contractor - GMP executed 2/13/23; includes PCCO1 for sewer line to kitchen  |
| CB Construction - VOC Building    |          | \$ 113,061.47   |               |                |              |                |             |               | General contractor - value shown is for work completed in late 2022 for original design  |
| CB Construction - Power Upgrade   | 23240052 | \$ 745,865.03   |               |                |              |                |             |               | General contractor - GMP executed 2/13/23  |
| CB Construction - HVAC Upgrade    | 23240053 | \$ 606,852.83   |               |                |              |                |             |               | General contractor - GMP to be executed 3/9  |
| CVE Technologies                  |          |                 |               |                |              |                | \$ 9,752.00 |               | Cameras & sensors  |
| DJC                               |          |                 |               |                |              |                |             | \$ 116.16     | CTE Contractor Ad  |
| Dunn Carney                       |          |                 |               |                |              |                |             | \$ 2,567.50   | Attorney   |
| FEI - Soil Testing                | 23240083 |                 |               | \$ 1,164.00    |              |                |             |               | Soil sample lab fees   |
| FEI - Special Inspections         | 23240083 |                 |               | \$ 2,189.54    |              |                |             |               | Special inspections for Panel Room   |
| FEI - CTE Spec Inspections        | 23240502 |                 |               | \$ 6,316.00    |              |                |             |               | Special inspections for CTE Building   |
| Foundation Engineering            | 23240229 |                 |               | \$ 8,140.00    |              |                |             |               | Geotechnical engineering; most paid thru Straightline  |
| HMK                               |          |                 |               | \$ 4,795.00    |              |                |             |               | Misc. consulting prior to IMS  |
| Hungerford Law Firm               |          |                 |               |                |              |                |             | \$ 698.75     | CB Contract Issues   |
| IMS                               | 23240085 |                 |               |                | \$ 62,000.00 |                |             | \$ 881.95     | Project management   |
| Interface HVAC                    | 23240087 |                 |               | \$ 19,285.06   |              |                |             |               | Commissioning for HVAC   |
| Interface Elect                   | 23240087 |                 |               | \$ 10,000.00   |              |                |             |               | Commissioning for Electrical Upgrade   |
| Modular Building Rental           |          | \$ 780.42       |               |                |              |                |             |               | March 2023 period paid direct by District  |
| Roto-Rooter                       |          | \$ 325.00       |               |                |              |                |             |               | Sewer line locate  |
| S&P Global                        |          |                 |               |                |              |                |             | \$ 12,250.00  | Rating for bond sale   |
| Salem Fire                        | 23240495 | \$ 49,300.00    |               |                |              |                |             |               | CTE Building fire alarm contractor   |
| Soderstrom                        |          |                 | \$ 171,825.00 |                |              |                |             |               | CTE Building Design  |
| Straightline Architects           | 23240076 |                 | \$ 191,859.06 |                |              |                |             |               | Design - fees & expenses at 6.2% of \$4M per Straightline 12/22 invoice; plus geotech and other consultants paid on behalf of District. Modified 10/23 to remove VOC CA from scope and deduct cost for electrical upgrade commissioning. |
| Todd Construction                 | 23240503 | \$ 1,871,055.00 |               |                |              |                |             |               | CTE Contractor   |
| TAP Grant for Seismic             |          |                 |               | \$ (25,000.00) |              |                |             |               | Pays for seismic grant assessments by ZCS  |
| WHA Insurance                     |          |                 |               |                |              |                |             | \$ 5,200.00   | CTE builder's risk insurance policy  |
| WL Thomas                         |          |                 |               | \$ 350.00      |              |                |             |               | Hazardous material testing   |
| ZCS                               | 23240146 |                 |               | \$ 25,000.00   |              |                |             |               | Seismic grant application  |
| "Other Bond Issuance Costs"       | 23240068 |                 |               |                |              |                |             | \$ 94,040.74  | Bond costs   |
| Other Costs from District         |          |                 |               |                |              |                |             | \$ 14,264.62  | From 7/14/24 fiancial report   |
| Totals                            |          | \$ 4,032,980.23 | \$ 363,684.06 | \$ 55,092.37   | \$ 62,000.00 | \$ 29,366.70   | \$ 9,752.00 | \$ 138,589.72 |  |

Total Committed To-Date = \$ 4,691,465.08

# Alsea School Bond Project Expense Details

## Paid To-Date

| Organization                         |  | Construction    | Design        | Consultants    | Project Mgmt | Permits & Fees | Furnishings | Other         |
|--------------------------------------|--|-----------------|---------------|----------------|--------------|----------------|-------------|---------------|
| Ball Janik                           |  |                 |               |                |              |                |             | \$ 6,750.00   |
| Benton County                        |  |                 |               |                |              | \$ 19,716.11   |             |               |
| Benton County CTE                    |  |                 |               |                |              | \$ 9,650.59    |             |               |
| BMO                                  |  |                 |               |                |              |                |             | \$ 1,820.00   |
| BOLI                                 |  | \$ 3,512.62     |               |                |              |                |             |               |
| Cole Surveying                       |  |                 |               | \$ 2,852.77    |              |                |             |               |
| Consumers Power                      |  | \$ 57,460.00    |               |                |              |                |             |               |
| CB Construction -<br>Preconstruction |  | \$ 24,760.48    |               |                |              |                |             |               |
| CB Construction -<br>Restrooms       |  | \$ 233,517.00   |               |                |              |                |             |               |
| CB Construction - Panel<br>Room      |  | \$ 326,490.38   |               |                |              |                |             |               |
| CB Construction - VOC<br>Building    |  | \$ 113,061.47   |               |                |              |                |             |               |
| CB Construction - Power<br>Upgrade   |  | \$ 708,571.78   |               |                |              |                |             |               |
| CB Construction - HVAC<br>Upgrade    |  | \$ 401,254.82   |               |                |              |                |             |               |
| CVE Technologies                     |  |                 |               |                |              |                | \$ 9,752.00 |               |
| DJC                                  |  |                 |               |                |              |                |             | \$ 116.16     |
| Dunn Carney                          |  |                 |               |                |              |                |             | \$ 2,567.50   |
| FEI - Soil Testing                   |  |                 |               | \$ 1,164.00    |              |                |             |               |
| FEI - Special Inspections            |  |                 |               | \$ 2,189.54    |              |                |             |               |
| FEI - CTE Spec Inspections           |  |                 |               | \$ 4,182.00    |              |                |             |               |
| Foundation Engineering               |  |                 |               | \$ 6,537.82    |              |                |             |               |
| HMK                                  |  |                 |               | \$ 4,795.00    |              |                |             |               |
| Hungerford Law Firm                  |  |                 |               |                |              |                |             | \$ 698.75     |
| IMS                                  |  |                 |               |                | \$ 62,000.00 |                |             | \$ 881.95     |
| Interface HVAC                       |  |                 |               | \$ 11,445.06   |              |                |             |               |
| Interface Elect                      |  |                 |               | \$ 5,000.00    |              |                |             |               |
| Modular Building Rental              |  | \$ 780.42       |               |                |              |                |             |               |
| Roto-Rooter                          |  | \$ 325.00       |               |                |              |                |             |               |
| S&P Global                           |  |                 |               |                |              |                |             | \$ 12,250.00  |
| Salem Fire                           |  | \$ 49,300.00    |               |                |              |                |             |               |
| Soderstrom                           |  |                 | \$ 143,179.52 |                |              |                |             |               |
| Straightline Architects              |  |                 | \$ 191,859.06 |                |              |                |             |               |
| TAP Grant for Seismic                |  |                 |               | \$ (18,000.00) |              |                |             |               |
| Todd                                 |  | \$ 1,774,247.83 |               |                |              |                |             |               |
| WHA Insurance                        |  |                 |               |                |              |                |             | \$ 5,200.00   |
| WL Thomas                            |  |                 |               | \$ 350.00      |              |                |             |               |
| ZCS                                  |  |                 |               | \$ 18,000.00   |              |                |             |               |
| "Other Bond Issuance Costs"          |  |                 |               |                |              |                |             | \$ 94,040.74  |
| Other Costs from District            |  |                 |               |                |              |                |             | \$ 14,264.62  |
| Totals                               |  | \$ 3,693,281.80 | \$ 335,038.58 | \$ 38,516.19   | \$ 62,000.00 | \$ 29,366.70   | \$ 9,752.00 | \$ 138,589.72 |

Total Actual Cost To-Date = \$ 4,306,544.99

# Alsea School Gym Seismic Project Budget Summary - Updated September 6, 2024

## Income

|               | Original Budget        | Current Budget         | Actual Income To-Date | Notes                   |
|---------------|------------------------|------------------------|-----------------------|-------------------------|
| Seismic Grant | \$ 2,480,000.00        | \$ 2,480,000.00        |                       | Grant awarded June 2024 |
|               |                        |                        |                       |                         |
| <b>Totals</b> | <b>\$ 2,480,000.00</b> | <b>\$ 2,480,000.00</b> | <b>\$ -</b>           |                         |

## Expenses

|                     | Original Budget        | Current Budget         | Committed Costs      | Paid To-Date        | Notes  |
|---------------------|------------------------|------------------------|----------------------|---------------------|--|
| Construction Cost   | \$ 1,800,000.00        | \$ 1,800,000.00        | \$ -                 | \$ -                | Costs for construction contractors                     |
| Design Fees         | \$ 300,000.00          | \$ 300,000.00          | \$ 295,260.00        | \$ 11,923.38        | Fees for architect & engineer                          |
| Consultant Fees     | \$ 60,000.00           | \$ 60,000.00           | \$ 22,354.10         | \$ 5,310.99         | Fees for geotech, matl testing and special inspections |
| Project Management  | \$ 111,600.00          | \$ 111,600.00          | \$ 111,600.00        | \$ 9,944.00         | IMS not-to-exceed fee                                  |
| Permits & Fees      | \$ 20,000.00           | \$ 20,000.00           | \$ -                 | \$ -                | Jurisdiction fees                                      |
| Other Project Costs | \$ 1,000.00            | \$ 1,000.00            | \$ 483.06            | \$ 483.06           | Advertsing & other miscellaneous                       |
| Owner's Contingency | \$ 187,400.00          | \$ 187,400.00          | NA                   | NA                  | For unforeseen costs based on available funds          |
| <b>Totals</b>       | <b>\$ 2,480,000.00</b> | <b>\$ 2,480,000.00</b> | <b>\$ 429,697.16</b> | <b>\$ 27,661.43</b> |  |





# Alsea School Gym Seismic Project Expense Details

## Committed Cost To-Date

| Organization              | ASD PO # | Construction | Design        | Consultants  | Project Mgmt  | Permits & Fees | Other     | Description                              |
|---------------------------|----------|--------------|---------------|--------------|---------------|----------------|-----------|--|
| Benton County             |          |              |               |              |               |                |           | Permit fees                              |
| BOLI                      |          |              |               |              |               |                |           | State labor fees                         |
| Columbia Concrete         |          |              |               | \$ 10,000.00 |               |                |           | Concrete & masonry cutouts for testing   |
| Concrete GPR              |          |              |               | \$ 1,856.00  |               |                |           | Scanning existing structure              |
| Daily Journal of Commerce |          |              |               |              |               |                |           | Advertisements for CMGC Findings and RFP |
| Foundation Engineering    | 24250072 |              |               | \$ 7,350.00  |               |                |           | Geotech survey                           |
| FEI                       |          |              |               | \$ 3,148.10  |               |                |           | Material testing                         |
| FEI                       |          |              |               |              |               |                |           | Special inspections                      |
| IMS Fee                   |          |              |               |              | \$ 111,600.00 |                |           | Project management                       |
| IMS-Paid Project Expenses |          |              |               |              |               |                | \$ 483.06 |  |
| Soderstrom                |          |              | \$ 91,000.00  |              |               |                |           | Architect                                |
| Renaissance LLC           |          |              |               |              |               |                |           | Structure cutouts for observation        |
| ZCS                       |          |              | \$ 204,260.00 |              |               |                |           | Engineer                                 |
|                           |          |              |               |              |               |                |           |  |
| Totals                    |          | \$ -         | \$ 295,260.00 | \$ 22,354.10 | \$ 111,600.00 | \$ -           | \$ 483.06 |  |

Total Committed To-Date = \$ 429,697.16

## Paid To-Date

| Organization              |  | Construction | Design       | Consultants | Project Mgmt | Permits & Fees | Other     |
|---------------------------|--|--------------|--------------|-------------|--------------|----------------|-----------|
| Benton County             |  |              |              |             |              |                |           |
| BOLI                      |  |              |              |             |              |                |           |
| Columbia Concrete         |  |              |              |             |              |                |           |
| Concrete GPR              |  |              |              | \$ 1,856.00 |              |                |           |
| Daily Journal of Commerce |  |              |              |             |              |                |           |
| Foundation Engineering    |  |              |              | \$ 3,454.99 |              |                |           |
| FEI Material Testing      |  |              |              |             |              |                |           |
| FEI Special Inspections   |  |              |              |             |              |                |           |
| IMS Fee                   |  |              |              |             | \$ 9,944.00  |                |           |
| IMS-Paid Project Expenses |  |              |              |             |              |                | \$ 483.06 |
| Soderstrom                |  |              |              |             |              |                |           |
| Renaissance LLC           |  |              |              |             |              |                |           |
| ZCS                       |  |              | \$ 11,923.38 |             |              |                |           |
|                           |  |              |              |             |              |                |           |
| Totals                    |  | \$ -         | \$ 11,923.38 | \$ 5,310.99 | \$ 9,944.00  | \$ -           | \$ 483.06 |

Total Actual Cost To-Date = \$ 27,661.43

g. Enrollment

| ENROLLMENT     |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
|----------------|------------------|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|--|
| Grade          | In building/ LaH | K  | 1  | 2  | 3  | 4  | 5  | 6  | 7  | 8  | 9  | 10 | 11 | 12 | TOTAL |  |
| As of 9/1/24   | In building      | 5  | 8  | 13 | 11 | 15 | 19 | 17 | 17 | 15 | 11 | 16 | 11 | 11 | 169   |  |
| As of 9/1/24   | Learn at Home    | 8  | 5  | 19 | 21 | 9  | 6  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 68    |  |
| As of 9/1/24   | TOTAL            | 13 | 13 | 32 | 32 | 24 | 25 | 17 | 17 | 15 | 11 | 16 | 11 | 11 | 237   |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 10/1/24  | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 10/1/24  | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 10/1/24  | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 11/1/24  | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 11/1/24  | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 11/1/24  | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 12/1/24  | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 12/1/24  | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 12/1/24  | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 01/01/25 | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 01/01/25 | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 01/01/25 | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 02/1/25  | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 02/1/25  | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 02/1/25  | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 03/01/25 | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 03/01/25 | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 03/01/25 | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 04/01/25 | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 04/01/25 | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 04/01/25 | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 05/01/25 | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 05/01/25 | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 05/01/25 | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
|                |                  |    |    |    |    |    |    |    |    |    |    |    |    |    |       |  |
| As of 06/01/25 | In building      | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 06/01/25 | Learn at Home    | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |
| As of 06/01/25 | TOTAL            | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0  | 0     |  |

[illegible]

5. **New Business**

- a. Grant Resolutions - SIA, HSS, EIIS

**Alsea School District 7J  
Resolution 25-02**

**RESOLUTION TO INCREASE THE SPECIAL REVENUE APPROPRIATIONS  
FY24-25**

**WHEREAS**, Oregon Revised Statute 294.338(2) allows for the recognition of revenue from a donation, grant, gift or bequest and the related appropriations by resolution; and

**WHEREAS**, the 23-24 federal grants and specific 23-24 state grants allow carryover of appropriations into the 24-25 fiscal year; and

**WHEREAS**, the District has received final award amounts for 24-25 grants listed below; and

**NOW THEREFORE**, be it resolved that the Board of Directors approve the receipt of grants and adjust the appropriation for those grants listed below as follows:

| Special Revenue Fund               | Title I-A | Small Rural<br>School<br>Achievement<br>(SRSA) | IDEA Part B 611 | Title II  | Title IV  | Early Literacy<br>Grant |
|------------------------------------|-----------|--|-----------------|-----------|-----------|-------------------------|
| <b><u>Resources</u></b>            |           |  |                 |           |           |                         |
| Local                              |           |  |                 |           |           |                         |
| Intermediate                       |           |  |                 |           |           |                         |
| State                              |           |  |                 |           |           | 59,749.82               |
| Federal                            | 61,654.33 | 54,607.00                                      | 112,565.30      | 12,541.66 | 20,981.00 |                         |
| Other                              |           |  |                 |           |           |                         |
| Total Resources                    | 61,654.33 | 54,607.00                                      | 112,565.30      | 12,541.66 | 20,981.00 | 59,749.82               |
| <b><u>Appropriations</u></b>       |           |  |                 |           |           |                         |
| Instructional Services             | 60,154.33 | 54,607.00                                      | 112,565.30      | 12,541.66 | 20,981.00 | 53,749.82               |
| Support Services                   |           |  |                 |           |           | 6,000.00                |
| Enterprise & Community<br>Services | 1,500.00  |  |                 |           |           |                         |
| Facility Acquisition<br>Services   |           |  |                 |           |           |                         |
| Debt Service                       |           |  |                 |           |           |                         |
| Total Appropriations               | 61,654.33 | 54,607.00                                      | 112,565.30      | 12,541.66 | 20,981.00 | 59,749.82               |

| Special Revenue Fund               | ESSER III | Early Indicator<br>Intervention | Federal School<br>Improvement<br>Funds (CSI &<br>TSI) | Student<br>Investment<br>Account | High School<br>Success | Total        |
|------------------------------------|-----------|---------------------------------|---|----------------------------------|------------------------|--------------|
| <b><u>Resources</u></b>            |           |                                 |   |                                  |                        |              |
| Local                              |           |                                 |   |                                  |                        |              |
| Intermediate                       |           |                                 |   |                                  |                        |              |
| State                              |           | 806.31                          |   | 670,498.26                       | 86,437.74              | 817,492.13   |
| Federal                            | 91,992.21 |                                 | 51,291.00   |                                  |                        | 405,632.50   |
| Other                              |           |                                 |   |                                  |                        |              |
| Total Resources                    | 91,992.21 | 806.31                          | 51,291.00   | 670,498.26                       | 86,437.74              | 1,223,124.63 |
| <b><u>Appropriations</u></b>       |           |                                 |   |                                  |                        |              |
| Instructional Services             |           |                                 |   | 620,611.06                       | 86,437.74              | 1,021,647.91 |
| Support Services                   |           | 806.31                          | 51,291.00   | 48,387.20                        |                        | 106,484.51   |
| Enterprise & Community<br>Services |           |                                 |   | 1,500.00                         |                        | 3,000.00     |
| Facility Acquisition<br>Services   | 91,992.21 |                                 |   |                                  |                        | 91,992.21    |
| Debt Service                       |           |                                 |   |                                  |                        | -            |
| Total Appropriations               | 91,992.21 | 806.31                          | 51,291.00   | 670,498.26                       | 86,437.74              | 1,223,124.63 |

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of Alsea School District 7J **on the 11th day of September by the following vote:**

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Risteen Follett, Chair Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Krista Nieraeth, Superintendent

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Lora Nickle, Executive Secretary

\_\_\_\_\_  
Date

**Alsea School District #7J**  
**SPECIAL REVENUE FUND - DETAIL**

| DESCRIPTION                                      | Adopted<br>Appropriation | ACTUAL AMOUNT            |             | Total        | Change      |
|--|--------------------------|--------------------------|-------------|--------------|-------------|
|  |                          | 23-24 GRANT<br>Carryover | 24-25 Grant |              |             |
| <b><u>Integrated Guidance</u></b>                |                          |                          |             |              |             |
| 226 Early Indicator Intervention                 | \$ 806.00                |                          | \$ 806.31   | \$ 806.31    | \$ 0.31     |
| 248 Federal School Improvement Funds (CSI & TSI) | 51,291.00                |                          | 51,291.00   | 51,291.00    | -           |
| 251 Student Investment Account                   | 513,638.00               | 151,591.58               | 518,906.68  | 670,498.26   | 156,860.26  |
| 252 High School Success                          | 116,492.00               |                          | 86,437.74   | 86,437.74    | (30,054.26) |
| <b><u>Other Grants</u></b>                       |                          |                          |             |              |             |
| 203 Title I-A                                    | 70,310.00                | 10,797.33                | 50,857.00   | 61,654.33    | (8,655.67)  |
| 205 Small Rural School Achievement (SRSA)        | 40,015.00                |                          | 54,607.00   | 54,607.00    | 14,592.00   |
| 210 IDEA Part B 611                              | 107,298.00               | 18,267.60                | 94,297.70   | 112,565.30   | 5,267.30    |
| 220 Title II                                     | 16,439.00                | 5,305.66                 | 7,236.00    | 12,541.66    | (3,897.34)  |
| Title IV   |                          | 10,000.00                | 10,981.00   | 20,981.00    | 20,981.00   |
| 227 Early Literacy Grant                         | 84,472.00                |                          | 59,749.82   | 59,749.82    | (24,722.18) |
| 232 ESSER III                                    | 122,000.00               | 91,992.21                |             | 91,992.21    | (30,007.79) |
|  |                          |                          |             |              |             |
|  | \$ 1,122,761             | \$ 287,954               | \$ 935,170  | \$ 1,223,125 | \$ 100,364  |

b. Policy IICA - Field Trips and Special Events Discussion



# Alsea School District 7J

Code: **IICA**  
Adopted: 4/13/16  
Revised/Readopted: 5/11/23  
Orig. Code(s): IICA

## Field Trips and Special Events\*\*

The district recognizes the value of special activities to the total school program. Further, students need to be allowed to participate in and profit from carefully planned learning experiences which fall outside the normal school program/day.

Field trips and other curricular/cocurricular activities involving travel may be authorized by the superintendent or designee when such trips or activities contribute to the achievement of desirable educational/social/cultural goals.

In planning and authorizing such trips, primary consideration will be given to educational values derived, the safety and welfare of students involved, community standards of conduct and behavior on the part of all participants and the selection of appropriate adult supervision, either from within the school staff or from the parent and community volunteer pool.

Written parental permission must be obtained for each trip. The signed form showing parental approval and acknowledgment of student conduct guidelines will be maintained on file for a period of one year.

The administration will develop rules to ensure both students and adult supervisors are acquainted with the standards for conduct while representing the district. Such rules will reinforce district policy in areas such as alcohol, tobacco and unlawful drug use, procedure to be used in cases of illness or accident, and methods for communicating with administrators/parents in discipline and emergency situations.

All out-of-state travel must have prior Board approval. Such approval is predicated on an acceptable plan for travel arrangements, parental involvement, orientation of students and supervisors and support of the appropriate administrator(s).

END OF POLICY

---

### Legal Reference(s):

[ORS 332.107](#)  
[ORS 336.014](#)

[ORS 339.155](#)  
[ORS 339.240](#) to [-339.250](#)

### Cross Reference(s):

EEAD - Special Use of School Buses  
EEAE - Student Transportation in Private Vehicle  
KI - Public Solicitation in District Facilities  
KK - Visitors to District Facilities

# FIELD TRIP PACKET

**\*\*Available in staff room\*\***

**All field trip requests are to be approved by the administrator a minimum of 14 calendar days before the date of the trip.** Field trips require the use of specific procedures and forms. In order to avoid any misinterpretation of liability, a **parent/guardian signature of approval** is required for each trip a student attends.

The following practices must be followed:

**Please submit this completed form to the office the day before your planned trip.**

- ☐ I have submitted the **Field Trip Application Form** to the administrator at least **14 calendar days before the date of the trip.**
- ☐ I have provided the office with a copy of the classroom permission slip at least **14 calendar days before the date of the trip.**
- ☐ I have confirmed the mode of transportation, the day and the time with the transportation department (Keenan) at least **14 calendar days before the date of the trip.**
- ☐ I have ordered sack lunches from the cafeteria at least **14 calendar days in advance** and have confirmed the quantity of lunches the day prior to the trip, if needed.
- ☐ I have met with the **administrator at least 7 calendar days before the date of the trip** to confirm that all parents and non – school staff who are riding the school district bus or attending a field trip as chaperones have passed the background check.
- ☐ I have put my absence into Frontline at least **7 calendar days** in advance of the field trip if I need a sub.
- ☐ I have made arrangements and told the office manager at least **3 days** in advance for all students who are not attending the field trip.
- ☐ I have arranged schedules for other affected staff members, including mid-day duties, if I need Instructional Assistant support for the trip and have submitted the plan in writing to the office manager at least **3 days before the field trip.**
- ☐ I have sent permission slips home for parent/guardian signature and have received all permission slips from parent/guardians at least **3 days before the trip.**
- ☐ I have given the office permission slips with parent/guardian signature **the day before the field trip.**
- ☐ I have a cell phone (# \_\_\_\_\_) and/or have a contact number for the destination (\_\_\_\_\_).
- ☐ I know if any child needs to take meds, have arranged for a trained staff member or the parent to dispense them, and have picked up the meds from the office.

\_\_\_\_\_  
Staff Member Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Administrator Signature

\_\_\_\_\_  
Date

Alsea School District 7J  
Field Trip Application Form

Person Filling Out This Form: \_\_\_\_\_ Staff Member Responsible for Trip: \_\_\_\_\_

Date of Activity: \_\_\_\_\_ Where are you going? \_\_\_\_\_

Departure from School Time: \_\_\_\_\_ Return to School Time: \_\_\_\_\_

What group of students are going on the field trip: Grade (s): \_\_\_\_\_ Class(es): \_\_\_\_\_

Why are you taking this trip (be specific): \_\_\_\_\_

Estimated # of students attending trip: \_\_\_\_\_ (Please attach list of students to this form)

Who is chaperoning (at maximum of staff: student 1:25): \_\_\_\_\_

Are non – staff members chaperoning? ☐ Yes ☐ No If yes, who? \_\_\_\_\_

Are there eligibility requirements to attend the field trip? ☐ Yes ☐ No If yes, what are the requirements? \_\_\_\_\_

Food

Are you taking students during meal time?

☐ Yes ☐ No If yes, which meal? \_\_\_\_\_

Do students need sack meals?:

☐ Yes # \_\_\_\_\_ (fill out order form) ☐ No

How are you getting there?

☐ Bus

☐ District Van

☐ Walking

Have you sent in a transportation request?

☐ No, we don't need one because we're walking

☐ Yes, I've sent the form to the transportation dept.

Does staff member need a substitute?:

☐ No ☐ Yes: Who? \_\_\_\_\_

Financial Information

Are there registration fees for this trip? ☐ Yes: How much? \_\_\_\_\_ ☐ No If yes, I have a quote for the cost.

Who is paying the registration fees (club funds, department funds, students will pay school, etc.): \_\_\_\_\_

If students are paying a fee, when are those fees due?: \_\_\_\_\_ How much are the fees? \_\_\_\_\_

Date completed form turned into office: \_\_\_\_\_ Administrator's Signature: \_\_\_\_\_

Date of approval: \_\_\_\_\_ Date entered onto Wall Calendar: \_\_\_\_\_ ☐ Substitutes in Frontline ☐ PO completed \_\_\_\_\_

Give completed form to  
office manager

Request forms **MUST** be  
turned in a minimum of 14  
calendar days to be  
considered for approval.

Incomplete forms will be  
returned to the person filling  
out the form. Requests are  
not considered until form is  
completed.

Alsea School District 7J  
**PERMISSION SLIP**  
**TO ATTEND SCHOOL-SPONSORED ACTIVITY**  
Release of Claim for Damages and Emergency Medical Treatment Authorization  
**\*Please fill out in ink\***

Name of Student: \_\_\_\_\_ Date: \_\_\_\_\_

Home Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Parent or Guardian Work/Cell Phone: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

**TRIP INFORMATION**

Activity: \_\_\_\_\_ Date of Planned Activity: \_\_\_\_\_

Means of Transportation: \_\_\_\_\_

Advisor in Charge of Activity: \_\_\_\_\_

This is to certify that \_\_\_\_\_ has my permission to attend the above-named activity. I authorize the above-named advisor to secure the services of a doctor, an ambulance or hospital for emergency medical treatment. I will incur the expenses for necessary services in the event of accident or illness and provide for the payment of these costs.

In the case of a rules violation, I also agree that school officials or chaperons have the right to send my student home from the activity at my expense provided that, in their opinion, the seriousness of the violation warrants it.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Parent/Guardian Signature

**MEDICAL INFORMATION**

Student Medical Insurance: \_\_\_\_\_

Known allergies (drug or natural): \_\_\_\_\_

Special medication needed: \_\_\_\_\_

Medical conditions: \_\_\_\_\_

Family Physician: \_\_\_\_\_ Phone Number: \_\_\_\_\_

## Sack Lunch Order Form

\*This form is to be turned in 2 weeks prior to the date needed\*

Teacher: \_\_\_\_\_ Grade / Subject: \_\_\_\_\_  
 Date Ordered: \_\_\_\_\_ Date Needed: \_\_\_\_\_  
 Number of sack lunches needed: \_\_\_\_\_  
 Preferred pick up time at Alsea Cafeteria: \_\_\_\_\_ Pick up person: \_\_\_\_\_

ALLERGY/SPECIAL DIETARY REQUIREMENTS: \_\_\_\_ Yes \_\_\_\_ No

If yes please explain: \_\_\_\_\_

Student(s) Names: \_\_\_\_\_  
 \_\_\_\_\_

1. Fill out the form accurately and thoroughly.
2. Give a copy to the Alsea Kitchen TWO WEEKS (14 DAYS) before the date needed. Any time after the 14 days may be denied.
3. ALL LUNCHES ORDERED WILL BE CHARGED WHETHER USED OR NOT.
4. Please check off students who took a lunch and return form to Erick / Kaylie immediately after returning.

Student Names:

|    |         |
|----|---------|
| 1  | 14      |
| 2  | 15      |
| 3  | 16      |
| 4  | 17      |
| 5  | 18      |
| 6  | 19      |
| 7  | 20      |
| 8  | Adults: |
| 9  | 1       |
| 10 | 2       |
| 11 | 3       |
| 12 | 4       |
| 13 | 5       |

# ALSEA SCHOOL DISTRICT 7J

*\*Person making the request fills out ALL areas below\**

**TRIP REQUEST FOR:** ☐ BUS ☐ VAN ☐ PICKUP ☐ TYPE 20

Trip Date: \_\_\_\_\_ Requested by: \_\_\_\_\_ Date Turned In: \_\_\_\_\_

Destination(s): \_\_\_\_\_

Time Leaving: \_\_\_\_\_ Estimated Time Returning: \_\_\_\_\_

Purpose of Trip: \_\_\_\_\_

Number of Passengers: \_\_\_\_\_ Chaperone/Coach: \_\_\_\_\_

Chaperone/Coach Cell Phone #: \_\_\_\_\_

Comments/Special Instructions/Additional Stops/Overnight/etc.: \_\_\_\_\_

Administrative Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

**TRANSPORTATION SUPERVISOR USE ONLY**

**Date Received:** \_\_\_\_\_

Bus # \_\_\_\_\_ Driver Assigned: \_\_\_\_\_ Driver Signature: \_\_\_\_\_

Principal: \_\_\_\_\_ Date: \_\_\_\_\_ Start Miles: \_\_\_\_\_ Finish Miles: \_\_\_\_\_

Time of Departure: \_\_\_\_\_ Time of Return: \_\_\_\_\_ Total Time: \_\_\_\_\_

White – Transportation

Pink – District Office

Yellow – Teacher

- c. Nomination for OSBA Legislative Policy Committee for Soren Rounds
- d. 2024-25 School Calendar revision



**Alsea School District 7J  
Board Recommendation Form**

**To:** The Board of Directors of Alsea School District  
**Prepared By:** Krista Nieraeth, Superintendent  
**Date:** 9/11/24

**Background:** The School Board of Directors adopted the current District Academic calendar at its February 2024 meeting. At that time, the AEA CBA stated that the licensed staff was only obligated to work 2 evening school conferences during the year. The schedule indicated that there would be 2 evening school conferences, and then 2 Friday conference days. The new AEA CBA was ratified to change the 2 evening school conferences to 4 evening school conferences. The proposed calendar indicates that change.

The full school staff was supposed to be trained in ALICE training, which is a Violent Incident Safety training during in-service on August 21<sup>st</sup>. However, our community was struck with news on that day, and I decided to postpone the training to allow staff time to process and grieve. This staff, however, still needs to be trained in this protocol. I am asking the board to approve an early release at 12:35pm for all students, both brick and mortar and LaHO, for the Violent Incident Safety training for the brick and mortar staff and for staff PD for LaHO.

**Action Requested:** To approve the updated District Academic calendar as presented.

**Motion Requested:** "I make a motion to approve the updated District Academic calendar as presented."



# Alsea School District

## 2024 -25 School Calendar

\*\*proposed 9/11/24



| July 2024 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | Sa |
|           | 1  | 2  | 3  | 4  | 5  | 6  |
| 7         | 8  | 9  | 10 | 11 | 12 | 13 |
| 14        | 15 | 16 | 17 | 18 | 19 | 20 |
| 21        | 22 | 23 | 24 | 25 | 26 | 27 |
| 28        | 29 | 30 | 31 |    |    |    |

| August 2024 |    |    |    |    |    |    |
|-------------|----|----|----|----|----|----|
| S           | M  | T  | W  | Th | F  | Sa |
|             |    |    |    | 1  | 2  | 3  |
| 4           | 5  | 6  | 7  | 8  | 9  | 10 |
| 11          | 12 | 13 | 14 | 15 | 16 | 17 |
| 18          | 19 | 20 | 21 | 22 | 23 | 24 |
| 25          | 26 | 27 | 28 | 29 | 30 | 31 |

| September 2024 |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| S              | M  | T  | W  | Th | F  | Sa |
| 1              | 2  | 3  | 4  | 5  | 6  | 7  |
| 8              | 9  | 10 | 11 | 12 | 13 | 14 |
| 15             | 16 | 17 | 18 | 19 | 20 | 21 |
| 22             | 23 | 24 | 25 | 26 | 27 | 28 |
| 29             | 30 |    |    |    |    |    |

| October 2024 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | Sa |
|              |    | 1  | 2  | 3  | 4  | 5  |
| 6            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27           | 28 | 29 | 30 | 31 |    |    |

| November 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | Sa |
|               |    |    |    |    | 1  | 2  |
| 3             | 4  | 5  | 6  | 7  | 8  | 9  |
| 10            | 11 | 12 | 13 | 14 | 15 | 16 |
| 17            | 18 | 19 | 20 | 21 | 22 | 23 |
| 24            | 25 | 26 | 27 | 28 | 29 | 30 |

| December 2024 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | Sa |
| 1             | 2  | 3  | 4  | 5  | 6  | 7  |
| 8             | 9  | 10 | 11 | 12 | 13 | 14 |
| 15            | 16 | 17 | 18 | 19 | 20 | 21 |
| 22            | 23 | 24 | 25 | 26 | 27 | 28 |
| 29            | 30 | 31 |    |    |    |    |

| January 2025 |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| S            | M  | T  | W  | Th | F  | Sa |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 | 31 |    |

| February 2025 |    |    |    |    |    |    |
|---------------|----|----|----|----|----|----|
| S             | M  | T  | W  | Th | F  | Sa |
|               |    |    |    |    |    | 1  |
| 2             | 3  | 4  | 5  | 6  | 7  | 8  |
| 9             | 10 | 11 | 12 | 13 | 14 | 15 |
| 16            | 17 | 18 | 19 | 20 | 21 | 22 |
| 23            | 24 | 25 | 26 | 27 | 28 |    |

| March 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | Th | F  | Sa |
|            |    |    |    |    |    | 1  |
| 2          | 3  | 4  | 5  | 6  | 7  | 8  |
| 9          | 10 | 11 | 12 | 13 | 14 | 15 |
| 16         | 17 | 18 | 19 | 20 | 21 | 22 |
| 23         | 24 | 25 | 26 | 27 | 28 | 29 |
| 30         | 31 |    |    |    |    |    |

| April 2025 |    |    |    |    |    |    |
|------------|----|----|----|----|----|----|
| S          | M  | T  | W  | Th | F  | Sa |
|            |    | 1  | 2  | 3  | 4  | 5  |
| 6          | 7  | 8  | 9  | 10 | 11 | 12 |
| 13         | 14 | 15 | 16 | 17 | 18 | 19 |
| 20         | 21 | 22 | 23 | 24 | 25 | 26 |
| 27         | 28 | 29 | 30 |    |    |    |

| May 2025 |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| S        | M  | T  | W  | Th | F  | Sa |
|          |    |    |    | 1  | 2  | 3  |
| 4        | 5  | 6  | 7  | 8  | 9  | 10 |
| 11       | 12 | 13 | 14 | 15 | 16 | 17 |
| 18       | 19 | 20 | 21 | 22 | 23 | 24 |
| 25       | 26 | 27 | 28 | 29 | 30 | 31 |

| June 2025 |    |    |    |    |    |    |
|-----------|----|----|----|----|----|----|
| S         | M  | T  | W  | Th | F  | Sa |
| 1         | 2  | 3  | 4  | 5  | 6  | 7  |
| 8         | 9  | 10 | 11 | 12 | 13 | 14 |
| 15        | 16 | 17 | 18 | 19 | 20 | 21 |
| 22        | 23 | 24 | 25 | 26 | 27 | 28 |
| 29        | 30 |    |    |    |    |    |

| Student School Days |            |
|---------------------|------------|
| 1st Sem             | 78         |
| 2nd Sem             | 76         |
| <b>TOTAL</b>        | <b>154</b> |

| August 2024    |   |
|----------------|---|
| 19 - 21        | Teacher Inservice                                 |
| 22             | Teacher Work Day                                  |
| 26             | First Day of School                               |
| September 2024 |   |
| 2              | Labor Day (NO SCHOOL)                             |
| 20             | Teacher Work Day (NO SCHOOL)                      |
| October 2024   |   |
| 11             | Teacher / State Inservice Day (NO SCHOOL)         |
| 17             | Early Release - Staff Training                    |
| 31             | End of 1st Quarter                                |
| November 2024  |   |
| 1              | Grading Day (NO SCHOOL)                           |
| 6              | P/T Conferences - Normal Release                  |
| 7              | P/T Conferences - Early Release                   |
| 11             | Veteran's Day (NO SCHOOL)                         |
| 27             | Early Release                                     |
| 28 - 29        | Thanksgiving Break                                |
| December 2024  |   |
| 23             | Winter Break Begins                               |
| January 2025   |   |
| 6              | Teacher Work Day (NO SCHOOL)                      |
| 7              | School Resumes                                    |
| 20             | Martin Luther King, Jr. Day (NO SCHOOL)           |
| 23             | End of 2nd Quarter / 1st Semester                 |
| 24             | Grading Day (NO SCHOOL)                           |
| February 2025  |   |
| 17             | Presidents' Day (NO SCHOOL)                       |
| March 2025     |   |
| 20             | End of 3rd Quarter                                |
| 21             | Grading Day (NO SCHOOL)                           |
| 24 - 27        | Spring Break                                      |
| April 2025     |   |
| 2              | P/T Conferences - Normal Release                  |
| 3              | P/T Conferences - Early Release                   |
| May 2025       |   |
| 2              | Teacher Work Day (NO SCHOOL)                      |
| 26             | Memorial Day (NO SCHOOL)                          |
| June 2025      |   |
| 6              | HS Graduation                                     |
| 12             | End of 4th Quarter / 2nd Semester - Early Release |
| 13             | Teacher Checkout Day                              |

6. Old Business

7. First Reading \*(Shaded words are new/strikethroughs are deleted)

8. Second Reading

9. Board Comments

10. Future Agenda Items

11. Key Dates

September 18 - Open House, 5:30-7:00 PM

October 11 - Teacher Inservice

October 17 - Hearing Screenings

October 20 - Teacher Work Day