Alsea School Board Meeting

Tuesday, July 23, 2024 7:00 PM
Alsea School Library, 301 S 3rd St, Alsea, OR 97324

1. **Call to Order**
   a. Flag Salute
   b. Approval of Agenda
2. **Consent Agenda**
   a. Approval of Minutes -
      June 20, 2024 Budget Hearing minutes
      June 20, 2024 Regular Board Meeting minutes
      July 10, 2024 CM/GC Hearing minutes

Alsea School Budget Hearing
Thursday, June 20, 2024
6:00 PM
Alsea School Library

Alsea School District 7J
301 S 3rd St
Alsea, OR 97324
541-487-4305

Board members present: Risteen Follett, Soren Rounds, Jamie Olsen, Russ Ceperich
Staff present: Krista Nieraeth, Nathan Roberts, Catherine Ellis, Lora Nickle

1. Call to Order – 6:03 PM
2. Flag Salute
3. Review Budget
    a. 2024-25 Budget Approval Resolution – signed
    b. Budget Hearing Form
    c. Affidavit 163577

    Mr. Staehely presented the documents and explained to the board the next steps. If the Board approves these documents Mr. Staehely will file them with both Benton County and Lane County. Documents available online. The Board did not have any questions.
4. Public Comments – None
5. Close Budget Hearing – Adjourn – 6:08 PM

_____ _____

Risteen Follett, Board Chair Date Krista Nieraeth, Superintendent Date

Alsea School Board Meeting
Thursday, June 20, 2024
6:00 PM
Alsea School Library

Alsea School District 7J
301 S 3rd St
Alsea, OR 97324
541-487-4305

Budget Hearing zoom link:
https://us06web.zoom.us/j/83936802551?pwd=8Kg4azdaVbQPORXoMxq0HJ8rCee2mt.1

Regular Board Meeting zoom link:
https://us06web.zoom.us/j/86307883031?pwd=ThxSW7sjTTHYWR4XJdb5g3U0mqf9EY.1
BoardBook link:
https://meetings.boardbook.org/Public/Organization/2548

Board members present: Risteen Follett, Soren Rounds, Jamie Olsen, Russ Ceperich
Staff present: Krista Nieraeth, Nathan Roberts, Catherine Ellis, Lora Nickle
Staff present online: Bart Rothenberger, Heather Shunk, Brynn Campbell
Patrons: Kristin Nelson
Patrons online: Chris and Nancy Giggy, Carmen Martin

1. **Call to Order** - 6:08 PM
   a. Approval of Agenda
      Agenda approved with no amendments

2. **Consent Agenda**
   a. Approval of Minutes - May 16, 2024
   b. Budget Committee minutes - May 21, 2024
   c. Hires -
      Nicolaas VanDerZwan, MS/HS Science Teacher
   d. Resignations -
      Bart Rothenberger, 7-12 Principal, Athletic Director, and Transportation Director
   e. Retirements –
      Jan Olsen, Instructional Assistant III
      Jamie Olsen motioned to approve the Consent Agenda as presented, Soren Rounds seconded. Motion carried 4-0

3. **Patron Comments:**
   None

4. **Reports**
   a. Superintendent Report
      i. Regular Attenders
      Ms. Nieraeth presented her reports to the Board. Documents available online.
   b. K-6 Brick and Mortar Principal Report
      Ms. Nieraeth presented her report to the Board. Documents available online.
   c. K-5 LaHO Principal Report
      Ms. Shunk presented her report to the Board. Documents available online.
   d. 7-12 Brick and Mortar Principal Report
      Mr. Rothenberger presented his report to the Board. Documents available online.

e. Financial Report
Mr. Staehely presented the Financial Report to the Board. Documents available online.

f. Bond
Ms. Nieraeth presented the updates for Chris and Nancy Giggy. The board commented that it is nice to see the progress.

g. Enrollment
Ms Nieraeth presented the Enrollment report to the Board.
Documents available online. The board did not have any questions.

h. Safety
Ms. Nickle presented the Safety report. Documents available online. The board did not have any questions.

5. New Business

a. WHA Insurance Presentation
Ms. Kristin Nelson from WHA presented the insurance proposal to the Board. Documents available online. The board discussed and asked questions at length.

b. Fidelity Bond Comparisons for Business Office
Mr. Staehely presented the comparisons to the Board. Documents were handed out to the board. The board discussed. Jamie Olsen motioned to approve. Russ Ceperich seconded. Motion carried 4-0

c. Ratification of AEA CBA 2024 - 2025
Ms. Nieraeth presented the AEA CBA for the 2024-25 school year to the board. Documents available online. Russ Ceperich motioned to approve the Alsea School District 7J Certified Staff Bargaining Agreement for the period of 2024-2027 as presented. Soren Rounds seconded. The board thanked the AEA for their hard work. Motion carried 4-0

d. MOA Salary Placement
Ms Nieraeth presented to Memorandum of Agreement (MOA) extending an agreement that the board voted on in December 2021.
Jamie motioned to approve the Memorandum of Agreement as presented, Russ Ceperich seconded. The Board did not have any questions. Motion carried 4-0

The board recessed at 7:10 PM
The board reconvened at 7:15 PM

e. Administrative and Confidential Salary Scales and Position Recommendations
Ms. Nieraeth presented her recommendation to the board. Documents available online. Jamie Olsen motioned to reduce contract days of the Building Principal and Building Assistant Principal from 220 to 210 and from 220 to 195 respectively, to approve the proposed salary schedule for the Building Principal and Building Assistant Principal at 210 and 195 days respectively with a maximum step of 7, to strike the position of the Special Education Director from the Administrative Salary

Scale, to approve the creation of the position of Maintenance/Transportation Supervisor with the proposed salary scale, and to reinstate the 2% Step for confidential staff as recommended by the Superintendent. Russ Ceperich seconded. The board discussed it at length. Risteen Follett requested that the motion to approve be amended to include a revisitation of the salary schedules in the coming school year. Jamie Olsen agreed to amend her motion to include the amendment. Motion carried 4-0

f. Classified Salary COLA and Step Recommendation
Ms. Nieraeth presented her recommendation to the board. Documents available online. Russ Ceperich made a motion to approve the classified salary scale as recommended by the Superintendent. Soren Rounds seconded. The board discussed. Motion carried 4-0

g. Superintendent Contract
Ms. Follett presented the Superintendent contract to the board. Documents available online. Jamie Olsen made a motion to approve the Superintendent contract as presented. Russ Ceperich seconded. The board discussed. Motion carried 4-0

h. 2023-2024 Special Revenue Appropriation Resolution 24-08
Ms. Nieraeth and Mr. Staehely presented the recommendation for the Resolution. Documents available online. Russ Ceperich made a motion to approve Resolution 24-08, Resolution to Increase the Special Revenue Appropriations for FY2023-24 as presented. Jamie Olsen seconded. The board did not have any questions. Motion carried 4-0

i. 2024-2025 School District Budget Resolution 24-09
Ms. Nieraeth presented. Documents available online. Jamie Olsen made a motion to adopt Resolution 24-09, which includes Adopting the Budget, Making the Appropriations, Imposing the Tax and Categorizing the Tax as presented. Russ Ceperich seconded. The board did not have any questions. Motion carried 4-0

j. Continuation of Service Resolution 24-10
Ms. Nieraeth presented the continuation of service resolution for Integrity Management Solutions, LLC (IMS) for the Seismic Upgrade and Don Staehely, LLC - Business Manager Service. Russ Ceperich made a motion to approve Resolution 24-10 as presented. Soren Rounds seconded. The board did not have any questions. Motion carried 4-0

k. Contract for Kitchen Planning - Soderstrom Architects
Mr. Giggy presented his report to the board. Documents available online. Russ Ceperich motioned to accept the proposal from Soderstrom Architect as presented. Soren Rounds seconded. The board discussed. Motion carried 4-0

l. Review Draft Findings of Fact for CM/GC Contracting Method - Seismic

Mr. Giggy presented his report to the board. Documents available online. The board asked clarifying questions. Russ Ceperich motioned to accept the Findings of Facts for the use of the CM/GC Contracting Method. Soren Rounds seconded. Motion carries 4-0

m. Review Draft Findings of Fact for Architect – Seismic
Mr. Giggy presented his report to the board Documents available online. Jamie Olsen motioned to accept the Finding of Facts for Direct Appointment of Architect. Russ Ceperich seconded. The board discussed. Motion carried 4-0

n. Review Draft Findings of Fact for Engineer - Seismic
Mr. Giggy presented his report to the board Documents available online. Jamie Olsen motioned to approve The Findings of Facts for Direct Appointment of Engineer. Russ Ceperich seconded. The board discussed. Motion carried 4-0

6. Old Business
None

7. **First Reading** *(Shaded words are new/strikethroughs are deleted)
None

8. Second Reading
None

9. Board Comments

a. OSBA Summer Conference, August
Ms. Follett spoke to the OSBA Summer Conference and Rural Caucus will be available to ask questions. Jamie Olsen and Risteen Follett want to go. Soren Rounds and Russ Ceperich will let Ms. Nickle know soon if they wish to attend. Ms. Nickle will register those wanting to go as well as make the hotel reservations.

Soren commented on how wonderful it was that the community came together at graduation when there were technical issues with the playing of the National Anthem. Ms. Ellis started to sing, and everyone joined in. Jamie Olsen commented on bringing back the tradition of having the graduation in the gym and how appreciative the community was.

10. Future Agenda Items
Ms. Nieraeth will email everyone about the July board meeting to keep them updated as to whether it will be in person or virtual.

11. Key Dates
July 25, 2024, Regular School Board Meeting, 7:00 PM
July 10 at 6:30 PM Virtual Only meeting to discuss the CM/GC hearing

Meeting adjourned: 8:23 PM

_____ _____

Risteen Follett, Board Chair Date Krista Nieraeth, Superintendent Date

CG/MC Hearing
Wednesday, July 10, 2024
6:30 PM
Virtual Only

Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305

Board Members present: Risteen Follett, Jamie Olsen, Deb Lindberg, Russ Ceperich, Soren Rounds

Board Members absent:

Staff present: None

Staff absent: Krista Nieraeth, Lora Nickle, Nathan Roberts

Patrons present: Chris Giggy, Nancy Giggy

1. Call to Order: 6:35 PM
   a. Flag Salute

2. Approval of Agenda

   Agenda approved as presented.

3. Public Comments - Regarding CM/GC

   There have been no requests for the Findings of Facts

   Deb Lindberg asked why the original plans for the kitchen remodel. Chris Giggy responded and said that we are exploring all options. Ms. Nieraeth indicated that the shop space that was in the original plans to be converted to a kitchen/cafeteria may be turned into classrooms. When the RFP meeting is held those questions can be asked.

   Ms. Nickle will send out an email to Board members asking them if they would like to participate on the RFP Committee for selection of a contractor.

4. Adjourn: 6:47 PM

_____ _____

Risteen Follett, Board Chair Date Krista Nieraeth, Superintendent Date

b. Approval of Hires:
Joe Harris, Vice-Principal / Athletic Director

c. Surplus List

July Surplus:

10 Classroom Tables
21 Chairs
19 Stools
3 Teacher Desk
1 Hustler Lawnmower – 1600 hours
30 student desks
2 file cabinets
1 microwave
1 air conditioner
4 vacuums
boiler
20 air purifiers
3 floor buffers
blue janitor cart

Various Athletic Uniforms (please see pictures below…there is more)













3. **Patron Comments:**

The Alsea School Board of Directors values the opinions and input of students, staff, parents, and community members. Although board meetings are held in public, they are not meetings of the public. Please keep your comments to 3 minutes or less. If you intend to speak to the board this evening, you will need to fill out one of the blue comment cards and hand it to the Board Secretary, Lora Nickle. Public comments may also be made via Zoom. If you intend to speak via Zoom, please put your name in the comments so that the board chair can call on you. Before you begin your comments, please state your name and if you are speaking for an organization, please state that organization. For more information about public comments at a board meeting, please see Alsea School District Policy BDDH.

4. **Reports**

a. Superintendent Report

Alsea School District

July 2024 Board Meeting Board Report

Krista Nieraeth, Superintendent and Special Education Director

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1. **CTE Building / Electrical / HVAC / Gym Floor**

   I'm very happy with the progress of the CTE building. We are on schedule with the electrical installation and turn on, the HVAC and the CTE building. The refinishing of the Gym floor will start on Monday, July 29, and the gym will be closed for 2 weeks. Thank you to Chris and Nancy Giggy for all their help in ensuring that things are moving along with schedule, as well as ensuring that the right questions are being asked.

2. **Human Resources / Payroll**

   Don Staehely and Roxie Smallwood have been working hard to get calendars set, payroll set up based on the calendars, and contracts ready for the start of the school year. We have systems and processes in place that they have been working with and refining to ensure set up is seamless. Thank you to both of them for all the hard work they have been doing.

3. **State Reporting**

   Lora Nickle and Don Staehely have successfully completed the state reporting for the past school year and are working on setting up the reports for the upcoming school year. There are 96 total reports that each school is required to do each school year, in addition to other reporting that come with monies, such as SIA, Menstrual Dignity Act, etc. We are in the process of verifying the data and are working with Synergy to pull data from our database to help us submit the data more effectively and efficiently. State reporting is no small feat. Thank you to both Lora and Don for their hard work.

4. **Seismic Grant**

   The contract has been executed between the school district and the state and we are moving onto the next step of pre-proposal meeting to discuss plans, updates from surveys, etc., and we are meeting with both ZCS and Soderstrom to get the project moving forward. IMS has also put out the RFP for the project for a contractor. Please remember our goal is to start construction for this grant late spring/early summer. The grant involves the Gym and the offices.

5. **Kitchen Concept / Budget**

   We are working with Soderstrom and IMS to look at the kitchen/cafeteria needs and building concepts to find what the costs would be. We have some equipment that was purchased by the district previously that can be used in the kitchen, which will help with the overall cost, but looking at the needs of our district, as well as space, can help us drive our decision making as to where the kitchen should be put and the costs. After we get estimated cost and make a decision on what we want, we will need to look for grants to help cover the building and material costs.

6. Facilities/Maintenance

Keenan and his crew have been working hard on summer projects. Without power, it has been hard to do some of the projects, but they are getting them done. Keenan has replaced windows and doors in the kindergarten and 2nd grade classrooms, the custodial staff has moved classrooms and materials around the building, and there has been clean out of surplus items, and going through items to surplus. Keenan has also been working with the county to figure out issues with water leaks on our back field and hopefully has gotten that figured out.

We also purchased a new lawn mower, as our previous one was continuously breaking, and we were having issues finding parts locally for it. We will be surplusing that lawnmower.

Please remember due to construction, our building will be closed to all except maintenance employees and administration from June 24th – August 9th.

****Our staff inservice will be August 19th – 21st. I will be sending out a schedule in the next couple of weeks to staff. The board is also invited to attend any event during inservice. More to come….**

b. Financial Report

GENERAL FUND
STATEMENT OF RESOURCES
FOR THE FISCAL YEAR 2023-24
As of June 30, 2024

LINE		SOURCE	BUDGET	Y-T-D 6/30/2024	PROJECTED	TOTAL 6/30/2024	BALANCE OVER/(UNDER)
		STATE SCHOOL SUPPORT FORMULA					
1	1111	CURRENT YEAR'S TAXES	**$ 499,000.00**	$ 505,988.17	-	**$ 505,988.17**	**$ 6,988.17**
2	1112	PRIOR YEAR'S TAXES	**1,000.00**	3,408.44		**3,408.44**	**2,408.44**
3	1114	OTHER TAXES	**-**	4.72	-	**4.72**	**4.72**
4	1190	INTEREST ON TAX COLLECTIONS	**800.00**	780.62		**780.62**	**(19.38)**
5	2101	COUNTY SCHOOL FUND	**2,500.00**	6,304.89		**6,304.89**	**3,804.89**
6	3103	COMMON SCHOOL FUND	**66,340.92**	51,630.96	-	**51,630.96**	**(14,709.96)**
7	3101	STATE SCHOOL SUPPORT FUND	**6,773,656.93**	6,400,179.30		**6,400,179.30**	**(373,477.63)**
8	4801	FEDERAL FOREST FEES	**-**	-	-	**-**	**-**
9		**TOTAL 2023-24 SSSF SOURCES (Line 1 - Line 8)**	**7,343,297.85**	**6,968,297.10**	**-**	**6,968,297.10**	**(375,000.75)**
		STATE SCHOOL SUPPORT FORMULA (Prior Yr Adjustments)					
10		STATE SCHOOL SUPPORT FUND 22-23		**339,440.93**		**339,440.93**	**339,440.93**
11		HIGH COST GRANT				**-**	**-**
12		**TOTAL SSSF PRIOR YR ADJ (Line 10 - Line 11)**	**-**	**339,440.93**	**-**	**339,440.93**	**339,440.93**
13		**TOTAL SSSF SOURCES (Line 9 + Line 12)**	**7,343,297.85**	**7,307,738.03**	**-**	**7,307,738.03**	**(35,559.82)**
		NON STATE SCHOOL SUPPORT FORMULA SOURCES					
		LOCAL SOURCES					
14	1510	EARNINGS ON INVESTMENTS	**25,000.00**	299,439.47	-	**299,439.47**	**274,439.47**
15	1710	ADMISSIONS - GATE FEES	**7,500.00**	5,245.71	-	**5,245.71**	**(2,254.29)**
16	1760	FUND RAISING	**-**	125.00	-	**125.00**	**125.00**
17	1910	RENTAL INCOME	**12,000.00**	3,600.00	-	**3,600.00**	**(8,400.00)**
18	1943	SERVICES PROVIDED CHARTER SCHOOLS	**88,505.00**	25,567.09	19,432.91	**45,000.00**	**(43,505.00)**
19	1960	RECOVER PRIOR YEAR'S EXPENDITURES	**-**	22,808.54	-	**22,808.54**	**22,808.54**
20	1920	DONATIONS	**6,000.00**	-	-	**-**	**(6,000.00)**
21	1980	FEES CHARGED OTHER GRANTS	**15,000.00**	-	-	**-**	**(15,000.00)**
22	1990	MISCELLANEOUS REVENUE	**24,800.00**	22,157.35		**22,157.35**	**(2,642.65)**
23		**TOTAL LOCAL SOURCES (Line 14 - Line 22)**	**178,805.00**	**378,943.16**	**19,432.91**	**398,376.07**	**219,571.07**
		OTHER SOURCES					
24	2102	REVENUE THROUGH ESD	**4,000.00**	7,647.06	-	**7,647.06**	**3,647.06**
25	2199	OTHER INTERMEDIATE SOURCES	**-**	4.23	-	**4.23**	**4.23**
26	3203	SPECIAL EDUCATION PROGRAMS	**8,000.00**	-	-	**-**	**(8,000.00)**
27	5300	INSURANCE REIMBURSEMENT	**5,000.00**	4,999.00	-	**4,999.00**	**(1.00)**
28	5400	BEGINNING CASH	**2,999,999.65**	4,390,473.33		**4,390,473.33**	**1,390,473.68**
29		**TOTAL OTHER SOURCES (Line 24 - Line 28)**	**3,016,999.65**	**4,403,123.62**	**-**	**4,403,123.62**	**1,386,123.97**
30		**TOTAL NON SSSF SOURCES (Line 23 + Line 29)**	**3,195,804.65**	**4,782,066.78**	**19,432.91**	**4,801,499.69**	**1,605,695.04**
31		**TOTAL RESOURCES (Line 13 + Line 30)**	**$ 10,539,102.50**	**$ 12,089,804.81**	**$ 19,432.91**	**$ 12,109,237.72**	**$ 1,570,135.22**

GENERAL FUND
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of June 30, 2024

		BUDGET	ACTUAL Y-T-D 6/30/2024	ENCUMBERED	TOTAL 6/30/2024	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
INSTRUCTION							
1111	Elementary, K-5	$ 1,321,195.00	$ 1,071,405.05	$ -	$ 1,071,405.05	$ 249,789.95	
1113	Elementary Extra-curricular	3,000.00	3,714.29	-	3,714.29	(714.29)	
1121	Middle/Junior High Programs	518,950.00	245,594.47	-	245,594.47	273,355.53	
1122	Middle/Junior High School Extra-curricular	48,400.00	29,613.10	-	29,613.10	18,786.90	
1131	High School Programs	556,600.00	377,288.75	247.53	377,536.28	179,063.72	
1132	High School Extra-curricular	221,300.00	117,068.42	-	117,068.42	104,231.58	
1210	Programs for the Talented and Gifted	3,499.50	-	-	-	3,499.50	
1250	Less Restrictive Programs: Students w/ Disability	1,187,200.00	430,522.25	3,427.80	433,950.05	753,249.95	
1280	Alternative Education	21,000.00	-	-	-	21,000.00	
1291	English Second Language Programs	9,600.00	5,911.52	-	5,911.52	3,688.48	
	TOTAL INSTRUCTION	3,890,744.50	2,281,117.85	3,675.33	2,284,793.18	1,605,951.32	58.72%
SUPPORT SERVICES							
2114	Student Accounting Services	53,920.00	27,609.98	-	27,609.98	26,310.02	
2134	Nurse Services	12,000.00	7,856.28	-	7,856.28	4,143.72	
2142	Psychological Testing Services	35,000.00	50,200.00	-	50,200.00	(15,200.00)	
2152	Speech Pathology Services	161,360.00	68,660.60	-	68,660.60	92,699.40	
2160	Other Student Treatment Services	28,000.00	27,134.39	-	27,134.39	865.61	
2190	Service Direction, Student Support Services	34,050.00	34,693.57	3,074.59	37,768.16	(3,718.16)	
2210	Improvement of Instruction Services	-	4,752.13	35.51	4,787.64	(4,787.64)	
2222	Library/Media Center	1,250.00	-	-	-	1,250.00	
2230	Assessment and Testing	6,848.00	3,919.79	355.05	4,274.84	2,573.16	
2240	Instructional Staff Development	26,000.00	1,738.73	-	1,738.73	24,261.27	
2310	Board of Education Services	161,200.00	78,660.36	91.84	78,752.20	82,447.80	

GENERAL FUND
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of June 30, 2024

			BUDGET	ACTUAL Y-T-D 6/30/2024	ENCUMBERED	TOTAL 6/30/2024	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
2321		Office of the Superintendent Services	**335,100.00**	**274,091.68**	**-**	**274,091.68**	**61,008.32**	
2410		Office of the Principal Services	**527,070.00**	**382,221.49**	**14,193.48**	**396,414.97**	**130,655.03**	
2520		Fiscal Services	**370,900.00**	**287,754.30**	**68.00**	**287,822.30**	**83,077.70**	
2540		Operation and Maintenance of Plant Services	**613,500.00**	**504,402.29**	**22,355.09**	**526,757.38**	**86,742.62**	
2550		Student Transportation Services	**1,645,150.00**	**862,598.17**	**1,901.11**	**864,499.28**	**780,650.72**	
2660		Technology Services	**92,400.00**	**116,703.98**	**-**	**116,703.98**	**(24,303.98)**	
2700		Supplemental Retirement Program	**-**	**6,751.92**	**-**	**6,751.92**	**(6,751.92)**	
		TOTAL SUPPORT SERVICES	**4,103,748.00**	**2,739,749.66**	**42,074.67**	**2,781,824.33**	**1,321,923.67**	**67.79%**
OTHER REQUIREMENTS								
5110		Long-Term Debt Service	**20,100.00**	**19,978.69**	**-**	**19,978.69**	**121.31**	
5200		Transfers of Funds						
5200	790	Food Service	**123,405.00**	**-**	**66,650.52**	**66,650.52**	**56,754.48**	
5200	792	Bus Fund	**259,000.00**	**-**	**259,000.00**	**259,000.00**	**-**	
6110		Operating Contingency	**120,000.00**	**-**		**-**	**120,000.00**	
7000		Unappropriated Ending Fund Balance	**2,022,105.00**	**-**		**-**	**2,022,105.00**	
		TOTAL OTHER REQUIREMENTS	**2,544,610.00**	**19,978.69**	**325,650.52**	**345,629.21**	**2,198,980.79**	**13.58%**
		TOTAL EXPENDITURES	**$ 10,539,102.50**	**$ 5,040,846.20**	**$ 371,400.52**	**$ 5,412,246.72**	**$ 5,126,855.78**	**51.35%**
PROJECTED ENDING FUND BALANCE			**$ -**			**$ 6,696,991.00**	**$ 6,696,991.00**	

SPECIAL REVENUE FUNDS

STATEMENT OF GRANTS AND OTHER SPECIAL REVENUE FUNDS

		5			REVENUE				EXPENDITURES			
#	Fund Title	End Date	Grant Amount	Beginning Cash	Y-T-D	PROJECTED	Transfer from General Fund	TOTAL	Y-T-D	Encumbered	TOTAL	Balance
200	Donations			$ 3,353.63	$ 14,155.39			$ 17,509.02	$ 14,376.07	$ -	$ 14,376.07	$ 3,132.95
203	Title I-A	9/30/2023	10,477.16	-	10,477.16	-		10,477.16	10,477.16	-	10,477.16	
203	Title I-A	9/30/2024	49,679.00		26,434.14	23,244.86		49,679.00	37,557.42	1,324.25	38,881.67	
203	**Total Title I**		**60,156.16**		**36,911.30**	**23,244.86**		**60,156.16**	**48,034.58**	**1,324.25**	**49,358.83**	**10,797.33**
207	YTP	9/15/2024	38,493.70	-	23,767.23	14,726.47		38,493.70	31,169.70	2,351.03	33,520.73	4,972.97
208	E-Rate			-	28,529.71			28,529.71	2,174.83	-	2,174.83	26,354.88
210	IDEA Part B 611	9/30/2024	16,528.60	-	16,528.60	-		16,528.60	16,528.60	-	16,528.60	
210	IDEA Part B 611	9/30/2025	94,297.70		13,257.96	81,039.74		94,297.70	76,030.10	-	76,030.10	
210	**Total IDEA Part B 611**		**110,826.30**		**29,786.56**	**81,039.74**		**110,826.30**	**92,558.70**	**-**	**92,558.70**	**18,267.60**
216	IDEA Part B, Section 619 2021-22 ARP	9/30/2023	849.00		-	849.00		849.00	-	-	-	
	IDEA Part B, Section 619 PassThru 2022-23	9/30/2023	-		-	-		-	-	-	-	
	IDEA Part B, Section 619 PassThru 2022-23	9/30/2024	1,453.00		-	1,453.00		1,453.00	-	-	-	
216	**Total IDEA Part B 619**		**2,302.00**		**-**	**2,302.00**		**2,302.00**	**-**	**-**	**-**	**2,302.00**
220	Title II-A - Teacher Quality 23-24	9/30/2024	6,439.00	-	968.61	5,470.39		6,439.00	1,133.34	-	1,133.34	
	Title IV-A - Student Support and Academic Enrichment 23-24	9/30/2024	10,000.00			10,000.00		10,000.00	-	-	-	
220	**Title V- B REAP**		**16,439.00**		**968.61**	**15,470.39**		**16,439.00**	**1,133.34**	**-**	**1,133.34**	**15,305.66**
227	Early Literacy Grant	6/30/2024	91,682.01	-	91,682.01	-		91,682.01	81,203.12	3,826.70	85,029.82	6,652.19
	ESSER											
230	ESSER II	9/30/2023	65,974.11	-	65,974.11	-		65,974.11	65,974.11	-	65,974.11	-
232	ESSER III	9/30/2024	172,510.72	-	50,709.93	121,800.80		172,510.73	80,518.51	-	80,518.51	91,992.22
	Total ESSER Grants		**238,484.83**		**116,684.04**	**121,800.80**	**-**	**238,484.84**	**146,492.62**	**-**	**146,492.62**	**91,992.22**
	Integrated Guidance											
226	Early Indicator Intervention	6/30/2024	$ 1,505.04	$ -	$ 527.41	$ 977.63		$ 1,505.04	$ 1,505.04	$ -	$ 1,505.04	
248	Federal School Improvement Funds to CSI & TSI Schools 22-23	9/30/2024	85,011.15	-	50,902.87	34,108.28		85,011.15	83,261.54	1,725.53	84,987.07	
251	Student Investment Account	9/30/2024	894,970.05	-	894,970.05	-		894,970.05	737,187.95	6,189.22	743,377.17	
252	High School Success M98	8/31/2025	116,492.52	-	39,605.92	76,886.60		116,492.52	115,910.58	-	115,910.58	
	Total Integrated Guidance		**1,097,978.76**		**986,006.25**	**111,972.51**	**-**	**1,097,978.76**	**937,865.11**	**7,914.75**	**945,779.86**	**152,198.90**
257	Baseball/Softball Program		-	3,706.92	-			3,706.92	-	-	-	3,706.92
259	Student Activity Funds		-	-	85,796.97			85,796.97	37,950.27	1,061.00	39,011.27	46,785.70
263	Outdoor School	6/30/2024	11,628.19	-	11,991.34			11,991.34	11,628.19	-	11,628.19	363.15

SPECIAL REVENUE FUNDS

STATEMENT OF GRANTS AND OTHER SPECIAL REVENUE FUNDS

		5			REVENUE				EXPENDITURES			
#	Fund Title	End Date	Grant Amount	Beginning Cash	Y-T-D	PROJECTED	Transfer from General Fund	TOTAL	Y-T-D	Encumbered	TOTAL	Balance
265	Menstrual Dignity Act	6/30/2025	2,343.03	-	-	2,343.03		2,343.03	2,343.03	-	2,343.03	-
267	TAP Asbestos Assessment	12/31/2023	11,500.00	-	11,500.00	-		11,500.00	11,500.00	-	11,500.00	-
272	TAP Grant - Seismic		25,000.00	-	-	25,000.00		25,000.00	11,000.00	-	11,000.00	14,000.00
290	Bus Replacement Fund		-	33,225.19	220,075.85		259,000.00	512,301.04	424,985.00	-	424,985.00	87,316.04
299	Nutrition Services		-	-	119,246.70	15,851.39	66,650.52	201,748.61	191,880.61	9,868.00	201,748.61	-
126	CNP Equipment Grant	6/30/2024	3,158.00	-	-	3,158.00		3,158.00	3,064.88	-	3,064.88	93.12
125	Local Food for Schools (LFS) 23-24	8/31/2024	1,316.95	-	-	1,316.95		1,316.95	-	-	-	1,316.95
120	Farm to School	6/30/2025	3,500.00	-	-	3,500.00		3,500.00	-	-	-	3,500.00
299	**Total Nutrition Services**		**7,974.95**		**119,246.70**	**23,826.34**	**66,650.52**	**209,723.56**	**194,945.49**	**9,868.00**	**204,813.49**	**4,910.07**
	TOTAL			**40,285.74**	**1,777,101.96**	**421,726.14**	**325,650.52**	**2,564,764.36**	**2,049,360.05**	**26,345.73**	**2,075,705.78**	**489,058.58**

DEBT SERVICE
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of June 30, 2024

			BUDGET	ACTUAL Y-T-D 6/30/2024	ENCUMBERED	TOTAL 6/30/2024	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES								
1111		CURRENT YEAR'S TAXES	**$ 91,400.00**	$ 93,940.23		**93,940.23**	**2,540.23**	
1112		PRIOR YEAR'S TAXES	**500.00**	461.29		**461.29**	**(38.71)**	
1190		OTHER TAXES	**100.00**	(107.85)		**(107.85)**	**(207.85)**	
1510		INTEREST EARNINGS	**-**	549.66		**549.66**	**549.66**	
5400		BEGINNING FUND BALANCE	**18,000.00**	23,161.82		**23,161.82**	**5,161.82**	
		TOTAL INSTRUCTION	**110,000.00**	**118,005.15**	**-**	**118,005.15**	**8,005.15**	
EXPENDITURES								
5110		Long-Term Debt Service						
5110	610	Redemption of Principal	**30,000.00**	**30,000.00**	**-**	**30,000.00**	**-**	
5110	621	Regular Interest	**62,000.00**	**61,950.00**	**-**	**61,950.00**	**50.00**	
7000		Unappropriated Ending Fund Balance	**18,000.00**	**-**	**-**	**-**	**18,000.00**	
		TOTAL EXPENDITURES	**110,000.00**	**91,950.00**	**-**	**91,950.00**	**18,050.00**	**83.59%**
PROJECTED ENDING FUND BALANCE			**$ -**	**$ 26,055.15**	**$ -**	**$ 26,055.15**	**$ 26,055.15**	

CAPITAL PROJECTS (400)
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of June 30, 2024

		BUDGET	ACTUAL Y-T-D 6/30/2024	ENCUMBERED	TOTAL 6/30/2024	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES							
1510	Interest Earnings	**$ -**	$ 13,804.97		**13,804.97**	**(13,804.97)**	
5200	Transfer from General Fund	**-**	-		**-**	**-**	
5400	Beginning Fund Balance	**274,747.25**	274,747.25		**274,747.25**	**-**	
	TOTAL INSTRUCTION	**274,747.25**	**288,552.22**	**-**	**288,552.22**	**(13,804.97)**	
EXPENDITURES							
4150	Building Improvement	**274,747.25**	**4,507.86**	**1,589.84**	**6,097.70**	**268,649.55**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**274,747.25**	**4,507.86**	**1,589.84**	**6,097.70**	**268,649.55**	**2.22%**
PROJECTED ENDING FUND BALANCE		**$ -**	**$ 284,044.36**	**$ (1,589.84)**	**$ 282,454.52**	**$ 282,454.52**	

BOND 2021 AND OSCIM GRANT (410)
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of June 30, 2024

		BUDGET	ACTUAL Y-T-D 6/30/2024	ENCUMBERED	TOTAL 6/30/2024	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES							
1510	Interest Earnings	**$ 33,639.41**	$ 88,275.66		**88,275.66**	**54,636.25**	
3299	State Grant	**2,100,000.00**	1,507,724.25	**592,275.75**	**2,100,000.00**	**-**	
5400	Beginning Fund Balance	**1,523,492.56**	1,538,492.56		**1,538,492.56**	**15,000.00**	
	TOTAL INSTRUCTION	**3,657,131.97**	**3,134,492.47**	**592,275.75**	**3,726,768.22**	**69,636.25**	
EXPENDITURES							
4150	Building Improvement	**3,657,131.97**	**2,166,832.27**	**-**	**2,166,832.27**	**1,490,299.70**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**3,657,131.97**	**2,166,832.27**	**-**	**2,166,832.27**	**1,490,299.70**	**59.25%**
PROJECTED ENDING FUND BALANCE		**$ -**	**$ 967,660.20**	**$ 592,275.75**	**$ 1,559,935.95**	**$ 1,559,935.95**	

23-24 Financial Projection - Food Service Program
As of June 30, 2024

Account	Description	Budget	YTD	Projected	Total
Revenue					
299.0000.1610.000.000.000	Daily Sales -Adult Sales	$ 1,500.00	$ 1,347.50	$ -	$ 1,347.50
299.0000.3102.000.000.000	State School Fund - School Lunch Match	-	$ 1,099.63		$ 1,099.63
299.0000.3299.000.000.121	State: Breakfast	1,500.00	4,168.90	232.65	4,401.55
299.0000.3299.000.000.122	State: Lunch	3,500.00	6,799.10	369.60	7,168.70
299.0000.4500.000.000.000	Restricted Revenue From the Federal Government Thr	-	653.00	73.20	726.20
299.0000.4500.000.000.123	SNP: Breakfast	58,000.00	41,635.10	2,120.84	43,755.94
299.0000.4500.000.000.124	SNP: Lunch	91,955.00	63,543.47	3,187.10	66,730.57
299.0000.4910.000.000.000	Federal Commodities	5,900.00	-	9,868.00	9,868.00
	Total Revenue	$ 162,355.00	$ 119,246.70	$ 15,851.39	$ 135,098.09

Expenditures		Budget	YTD	Encumbered	Total
299.3100.0112.000.000.000	Classified Salaries	$ 57,000.00	$ 47,079.61	$ -	$ 47,079.61
299.3100.0122.000.000.000	Substitutes - Classified	-	536.50	-	536.50
299.3100.0132.000.000.000	Additional Salary - Classified	-	827.47	-	827.47
299.3100.0211.000.000.000	Employer Contrib PERS	15,000.00	12,121.83	-	12,121.83
299.3100.0212.000.000.000	Employee Contribution Pick-Up	3,500.00	2,905.72	-	2,905.72
299.3100.0220.000.000.000	Social Sec/Medicare	4,500.00	3,704.81	-	3,704.81
299.3100.0231.000.000.000	Worker's Compensation	310.00	1,466.62	-	1,466.62
299.3100.0232.000.000.000	Unemployment Compensation	1,200.00	1,782.93	-	1,782.93
299.3100.0233.000.000.000	PFMLI	250.00	193.65	-	193.65
299.3100.0242.000.000.000	Group Health Insurance	26,600.00	20,985.67	-	20,985.67
299.3100.0342.000.000.000	Travel, Out of District	-	313.20	-	313.20
299.3100.0380.000.000.000	Non-instructional Professional and Technical Servi	2,000.00	1,496.00	-	1,496.00
299.3100.0410.000.000.000	Consumable Supplies and Materials	1,000.00	743.09	-	743.09
299.3100.0413.000.000.000	Freight for Commodities	-	432.75	-	432.75
299.3100.0450.000.000.000	FOOD	165,000.00	57,379.20	-	57,379.20
299.3100.0451.000.000.000	Federal Commodities	5,900.00	-	9,868.00	9,868.00
299.3100.0460.000.000.000	Non-consumable Items	1,000.00	181.56	-	181.56
299.3100.0470.000.000.000	Computer Software (Meal Time)	-	1,730.00	-	1,730.00
299.3100.0541.000.000.000	Initial and Additional Equipment Purchase	5,000.00	-	-	-
299.3100.0640.000.000.000	Dues and Fees (Corvallis/MealTime)	-	38,000.00	-	38,000.00
	Total Expenses	288,260.00	191,880.61	9,868.00	201,748.61
	Net Profit/Loss	(125,905.00)	(72,633.91)	5,983.39	(66,650.52)
Other Income					
299.0000.5200.000.000.000	Interfund Transfers	123,405.00	-	66,650.52	66,650.52
299.0000.5400.000.000.000	Resources - Beginning Fund Balance	2,500.00	-	-	-
	Total Other Uses	125,905.00	-	66,650.52	66,650.52
	Ending Fund Balance	**$ -**	**$ (72,633.91)**	**$ 72,633.91**	**$ -**

299 - Food Service Program

Analysis per Meal

	Meals Served	Total	Costs per Meal	%
State Reimb per meal				
Adult Sales	317	$ 1,347.50	$ 4.25	
Breakfast	17,919	48,157.49	$ 2.69	
Lunch	17,782	73,899.27	4.16	
Other Sources		$ 1,825.83		
Federal Commodities		9,868.00		
Total Revenue	36,018	$ 135,098.09	$ 3.75	
Payroll Costs		$ 91,604.81	$ 2.54	45.4%
Food Costs		57,379.20	1.59	28.4%
Federal Commodities		9,868.00	0.27	4.8%
Fees		38,000.00	1.06	18.9%
Other		4,896.60	0.14	2.5%
Total Costs		$ 201,748.61	$ 5.60	100%
Net Loss		**$ (66,650.52)**	**$ (1.85)**	

Financial Summary

The interim audit of the financial statements will be the week of July 22-25. This portion of the audit is to review the internal controls, which will determine the scope of the audit.

General Fund Resources

- State School Support – Property taxes received in June and July by Lane and Benton Co are considered constructively received for accounting purposes. These monies have yet to be turned over to the district. These dollars are considered part of the SSF formula and are not significant dollars.
- 1510 - Earnings on investments – As shared last month funds in the Local Government Investment Pool (LGIP) are earning 5.2% compared to 1% last year at this time. The district earned $299,439 this fiscal year, and $88,276 in the Bond Fund (410)
- 1943 – Charter Fees – The 4th quarter invoice to WLA has not been issued yet. This will be done once all invoices for July have been processed.
- No other changes in revenues

General Fund Expenditures

- No major changes in the expense accounts. We are processing the final payrolls and invoices for the 22-23 fiscal year. We still need to go through the grants and ensure all expenses are coded properly.
- 5200 – Food Service Transfer – The statements have been adjusted to reflect the projected amount required to balance the Food Service Program (299) – Included in the statements are the per meal cost analysis and participation claim report that will be review in the meeting.

Ending Fund Balance - Presently the balance projected is $6,700,000. The 24-25 Approved Budget includes a $6,700,000 beginning cash balance.

Special Revenue

- 299 – As shared above, included in the financial statements is an analysis of the food service program and cost per meal.
- No major changes. Krista Nieraeth, Brynn Campbell and Don Staehely will be going through all grants for proper expenditures and documentation.

Debt Service

- No change – the district is projecting an ending balance of $26,000.

Capital Projects

- Interest has been recorded for the fiscal year. Expenditures reflected in the statements are for window replacements.

Bond 2021 and OSCIM Grant

- No change. Once the HVAC upgrade has been completed, the final OSCIM claim will be submitted to collect the remaining funds in this grant.

c. Bond

Alsea School District Bond Projects
Construction Manager's Report

Report Date: 17 July 2024

GENERAL OVERVIEW

Construction continues on the new CTE Building, on-schedule for completion in mid-August.

The Electrical Upgrade work is nearing completion. Power shutdown for switchover is in progress. CPI has completed their work, removing poles and installing the transformer. The power start-up is expected to be completed late next week with final demolition of old panels completed in early August.

HVAC duct installation has been completed in the gym and the new roof top unit has been set. HVAC systems will be operational when the Electrical Upgrade is completed in late July.

Design has started for Seismic Renovation to the gym and adjacent office areas. Design is scheduled for completion in February 2024. We issued an RFP for CM/GC contractor selection by a District committee in August. The contractor will participate in design and construction will be completed next summer. Also, a seismic grant application for the High School classroom wing will be submitted late this year for the next round of grants.

Soderstrom Architects has also begun developing conceptual design options for a new kitchen and cafeteria. We expect to have our first meeting with them in the next couple of weeks.

PROJECT TEAM

ZCS Engineers and Soderstrom Architects were contracted for design on the gym seismic retrofit.

BUDGET

The updated budget summary and details for bond project revenue and expenses are attached. Comments on revenue and expense elements are noted below.

<u>Revenue</u>

The current program budget is $4.78 million including ESSER funds and the OSCIM grant. Bond interest is being added to the income budget as it's earned and a final projected interest value from the District is reflected in the Current Budget income value.

INTEGRITY MANAGEMENT SOLUTIONS LLC
18525 Van Horn Road, Alsea, Oregon 97324
(541) 452-1919 (541) 760-5885

Expenses

The "Current Budget" column in Expenses shows the projected costs matched to the Revenue budget. All budget elements have been included and there is $120k remaining in Owner's Contingency for unforeseen costs.

The "Committed Costs" column shows the value of work that has been contracted so far. There were no significant changes in the last month.

The "Paid to-Date" column shows the value of work that has been paid for. So far, $3.1 million has been spent on completed work. The project management fee from IMS does not include a donated value of $55k to-date.

SCHEDULE

Todd Construction's work is on-schedule with the primary milestones in their master schedule and they continue to show substantial completion for occupancy in mid-August, with final finishes completed before school starts. Primary construction elements are scheduled as follows:

- Interior finishes – July
- Final finishes and trim – early August
- Substantial completion for move-in – August 18
- Final inspection and punchlist work – late August

CB Construction's electrical contractor has installed the switchgear, coordinated transformer installation with CPI and is currently working on installing new power feeders to prepare for reenergizing the school. CPI has completed their work, removing poles and overhead lines. The electrician will complete their installation of new connections next week. Power will be restored to all areas by the end of July. Then our 3rd party commissioning agent will inspect the installation to verify quality.

CB Construction's HVAC contractor has completed the interior HVAC work and is waiting for power to the equipment next week in order to start-up, test and program the systems. Our 3rd party commissioning agent will continue their inspections in early August.

PROJECT-SPECIFIC ACTIVITY

CTE Building

Exterior siding, windows and canopy have all been installed and metal trim is in progress.



Entry storefront doors and windows have been installed.





Asphalt paving has been completed on the north side and in the storage area. Coring has begun for fence posts.

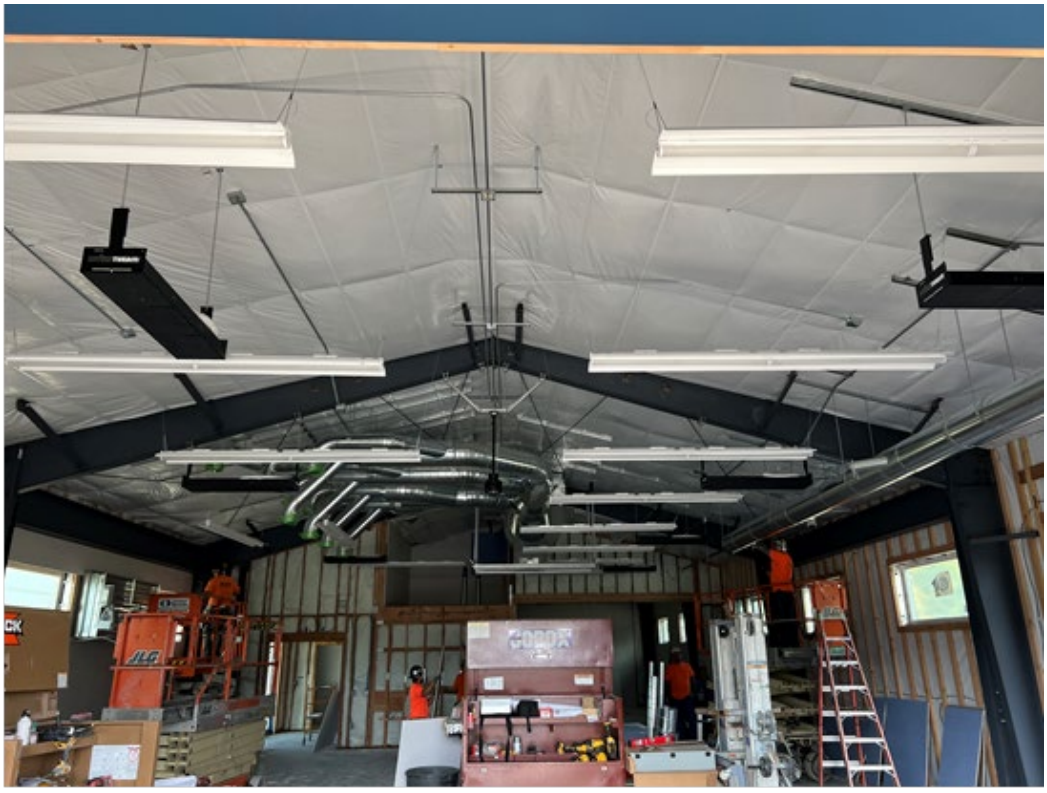


Interior framing and insulation have been completed, and drywall installation is about 75% complete.



HVAC duct installation is being completed and lights have been installed in the shop.





Electrical, plumbing, fire alarm and data rough-in are complete.

Electrical Upgrade

The new transformer has been installed by CPI and power poles removed.





HVAC Upgrade

The gym duct installation has been completed and the gym RTU installed.



COMMUNICATIONS

IMS Monthly Reports are being provided to the School Board along with weekly updates.

5. **New Business**

a. 2024-2025 Board Elections for Chair and Vice-Chair

b. 2024-2025 Regluar Board Meeting Schedule

ALSEA SCHOOL DISTRICT 7J

Krista Nieraeth, Superintendent
PO Box B * Alsea, Oregon 97324 * 541-487-4305 * Fax 541-487-4089
www.alsea.k12.or.us

July 23, 2024	7:00 PM	Regular School Board Meeting
August 8, 2024	7:00 PM	Regular School Board Meeting
September 12, 2024	7:00 PM	Regular School Board Meeting
October 10, 2024	7:00 PM	Regular School Board Meeting
November 14, 2024	7:00 PM	Regular School Board Meeting
December 12, 2024	7:00 PM	Regular School Board Meeting
January 9, 2025	7:00 PM	Regular School Board Meeting
February 13, 2025	7:00 PM	Regular School Board Meeting
March 13, 2025	7:00 PM	Regular School Board Meeting
April 10, 2025	7:00 PM	Regular School Board Meeting
May 8, 2025	7:00 PM	Regular School Board Meeting
June 12, 2025	7:00 PM	Regular School Board Meeting
July 10, 2025	7:00 PM	Regular School Board Meeting

Revised 7/19/2024

c. 2024-2025 Annual Organizational Resolution

Alsea School District 7J

Resolution 25-01

Annual Organizational Resolution

Be it resolved that the Alsea School District Board of Directors authorized the following appointments, identifications, and designations for the **2024-2025** school year as per state statue as follows:

1.	Chief Administrative Officer	Krista Nieraeth	ORS 332.515
2.	District School Clerk	Krista Nieraeth	ORS 332.515
3.	Deputy Clerk/Business Manager	Donald Staehely	ORS 332.515
4.	Budget Officer	Krista Nieraeth	ORS 294.331
5.	Custodian of Funds	Krista Nieraeth / Donald Staehely	ORS 328.441
6.	Depository of Funds	Citizens Bank and LGIP	ORS 328.441
7.	Signors on Accounts	Krista Nieraeth	
8.	Auditor Designation	Pauly Rogers and Co., P.C.	ORS 297.405
9.	Contract Review Board	Alsea School Board	ORS 279.055
10.	Federal and State Grant Officer	Krista Nieraeth	
11.	Insurance Agent of Record	WHA Insurance	
12.	Publication of Record	Philomath News	
13.	Substitute Teacher Pay Rate	$238.41 per day/$27.25 hourly (8.75 day)	
14.	Board Meeting Schedule	Second Thursday at 7:00 PM	
15.	Set District Calendar	As per adopted District Calendar	
16.	Attorney of Record	Nancy Hungerford, The Hungerford Law Firm, LLC	
19.	Athletic Participation Fees	None	
20.	Food Service Rates		

	Lunch	Breakfast
K-5	Free	Free
6-12	Free	Free
Adult	$4.50	$2.50

Milk Rate = $.70

PASSED AND ADOPTED at a regular meeting of the Board of Directors of Alsea School District 7J On the 23rd day of July, 2024 by the following vote:

AYES: _____ NAYS: _____ ABSENT: _____ ABSTAIN: _____

_____ _____

Risteen Follett, Chair Board of Directors Date Krista Nieraeth, Superintendent Date

ATTEST:

_____

Lora Nickle, Executive Secretary

6. **Old Business**
7. **First Reading *(Shaded words are new/strike-throughs are deleted)**
8. **Second Reading**
9. **Board Comments**
10. **Future Agenda Items**
11. **Key Dates**

August 9-11, 2024 OSBA Summer Conference, Salem OR