Alsea School Board Meeting

Thursday, September 14, 2023 7:00 PM
Alsea School Library, 301 South 3rd Street, Alsea, OR 97324

1. **Call to Order**
2. **Flag Salute**
3. **Executive Session**
   - **ORS 192.660 (2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.**
4. **Approval of Agenda**
5. **Consent Agenda**
   a. **Approval of Minutes - July 14, 2023**
   b. **Approval of Minutes -August 17, 2023**
   c. **New Hires**
   - **Joe Harris, Building Teacher**
6.

Alsea School Board Meeting
Thursday, July 13, 2023
Regular meeting 7:00 PM
Alsea School Library

Alsea School District 7J 301 South
3rd Street
Alsea, OR 97324
541.487.4305

Board members present - Risteen Follett, Deb Lindberg, Jamie Olsen, Soren Rounds, Russ Ceperich
Board members absent - None
Staff present - Lora Nickle, Krista Nieraeth, Nathan Roberts
Patrons - Terry Lunsford, Ryan VanLeuven, Richard Olsen, Peyton Olsen, Slayde Olsen Kari VanLeuven
Patrons/Staff online - Brynn Campbell, Carmen Martin, Bart Rothenberger, Holly Olsen, Keenan Elbers, Laurel Arnold, Linda Montanez, Naomi Shadwick, Randy Chilcote, Aimee Hart, Sara Cash, Tim Pearson, Sara Littlefield

1. Call to Order 1802
2. Flag Salute
3. Approval of the Agenda - Risteen Follett proposed an addition of item 'h' to the action items to discuss the date for the August 10th meeting. Agenda approved.
4. Induction of new board members
    a. Jamie Olsen - Position 3
    b. Russ Ceperich - Position 5
    c. Soren Rounds - Position 4
5. Executive Session 1807
    - To consider records exempt by law from public inspection ORS 192.660(2)(f)
6. Executive session ended at 1900
7. Regular session resumed at 1902
8. Election of school board officer
    - Position of Board Chair, Deb Lindberg nominated Risteen Follett. No other nominations were brought forth. Deb Lindberg motioned to elect Risteen Follett as Board Chair. Jamie Olsen seconded the motion. All in favor. Motion carried.
    - Position of Vice-Chair, Jamie Olsen asked for the duties involved. Risteen Follett explained they are responsible for leading the meetings if the Board Chair is not available. They are also responsible for taking over any issues that the board Chair may be in conflict with. Jamie Olsen nominated Soren Rounds. No other nominations were brought forth. Jamie Olsen motioned to elect Soren Rounds as Board Vice-Chair. Deb Lindberg seconded the motion. All in favor. Motion carried.
9. Two school board training sessions are scheduled for next week. On Monday the 17th and Tuesday the 18th. As new board members come in as well as current board members, it is always helpful to have additional training to get everyone on the same page. It allows new board members to be able to ask questions and get important information about how a school board operates and what their role is for the district. As always for board work sessions the public is allowed but will not be permitted to make comments.
10. Approval of minutes - June 8, 2023
    Deb Lindberg motioned to approve the minutes. Soren Rounds seconded. All in favor. Motion carried.
11. Bond update - Chris and Nancy Giggy, Integrity Management Systems
    a. monthly report, highlights: 3 existing projects: Electrical Upgrade, Panel room and HVAC upgrade. The HVAC was originally supposed to start in May then it was supposed to start mid June after classes ended. It is now supposed to start next week. IMS is very concerned about this issue.

b. The panel room was supposed to be done by now. CB construction is on their 3rd project manager.
c. Financially this does not hurt us. All HVAC work that is not done by August will have to be done on their own time after school hours and/or weekends at their own cost.
Risteen Follett asked if work could be done without a subcontractor. The answer is no.
d. The VOC building is coming along. The design will be going to the 3rd party cost estimator by the end of next week. They would like to get that information to the Board for the August meeting after the numbers come in. In that case the new architect would like to start bidding for the job by November. The reason that they are pushing so hard is because there is a deadline to spend funds from the Awesome Grant for matching funds by March/April 2024. Russ Ceperich asked if we can purchase materials beforehand or does the project need to be actively used at the time. He also asked if the metal building was the original design. Mr. Giggy explained that no, the former design of the building and the staff was not a part of the decision on design. The original plan was for a wood building two stories and about 2 million dollars.
e. For the budget not much has changed. When the final plans for the VOC building come in they will have a better idea of where the budget stands.

12. Superintendent Report - Krista Nieraeth

Ms. Nieraeth gave an update of what will be transpiring for the staff.

a. Policies will be all updated on the district website by the end of July. Procedures for staff, work calendars and job descriptions for staff. Staff will learn what is expected of them, students will learn what is expected of them.
b. The district office has been working on staff handbooks and would like to present them to the Board at the August meeting.
c. Working on payroll procedures and processes. Getting it more defined for staff. Also, continuing to be transparent about our budget and spending procedures.
d. ESD agreement, the business manager piece will be terminated. Later you will see a contract for Donald Staehley, LLC. He has over 40 years of experience with schools. Hopefully next year we will be able to hire a business manager and have Mr. Staehley train them.
e. Kings Valley Charter has ended their contract as of July 1. We are working to create an invoice to give to them as to how much money they owe us for buses, payroll etc.
f. Roxie Smallwood went to an HR summit training to learn about the HR laws in Oregon. She learned a lot and is feeling more comfortable with her role and responsibilities.
g. Krista, Heather Shunk, Eric Clendenin and Bart Rothenberger will be attending the COSA summer conference in Eugene the first part of August. There have been a lot of laws added especially in the area of Special Education. The state is leaning towards not kicking students out of school. Using different strategies including shortened days etc. to avoid lawsuits.
h. We are changing some of our ways for food service with Corvallis. We are going to be taking on more of the administrative roles. Roxie Smallwood and Bart Rothenberger will be attending a Child Nutritional training in Bend to learn how to properly run this program so that we can get more of our reimbursement funds back.
i. Cycle Oregon will be coming through Alsea September 14, 15 and 16th This will be a fundraiser for the school. Example: $1200 dollars for breakfast, dinner, breakdown and set up each time. We need lots of volunteers to help set up and take down. The night of the 15th beer garden with a band for the community.
j. LaHO, K-3 approved. We have gotten quite a few inquiries for 4th & 5th grades. Lora will be sending out a poll to families to see how many would be interested in staying with LaHO if we were to make it a K-5 program. All lahLaHO enrollment is very important to help maintain our MOE. Depending on enrollment we may only hire one teacher to cover 4th/5th grades.

13. Financial Report - Krista Nieraeth

a. The state passed the budget at the end of June. We created our 2023-24 budget based off of the previous amount provided of 9.9 billion. The state passed the budget of 10.2 billion which will give Alsea about an additional 208k more dollars. This does not mean that we will just start spending that 208k, we still need to be fiscally cautious and save that money. The end balance is still subject to change as we are still getting bills that will come off of last year's budget. Deb Lindberg asked if our enrollment is currently

at 220 for the building. Krista let her know that we have not enrolled yet for the 2023-24 school year thus, we do not know yet what our numbers are looking like. Soren Rounds asked when that information would start being provided. Lora Nickle stated that those numbers will be reported on the first day of school and then monthly on the first day of the month thereafter. Russ Ceperich asked if the state gives the school money based on current enrollment or based off of last year's enrollment. Krista let him know that it is actually paid off of the two years prior enrollment but they also adjust throughout the year.

14. Discussion items - None

15. Patron comments - None

16. Action items -

    Risteen took a moment to briefly explain to the new board members how the action and discuss items section of the meeting works. Once an action item is presented and a motion is and a second motion is entertained then the item will be opened to the board for discussion. If there are addendums that need to be made then that will occur and a second vote will take place.

    a. Payment of June bills - Deb Lindberg motioned to pay the June bills. Russ Ceperich seconded. No discussion. All in favor. Motion carried.
    b. Annual organization resolution 24-01 discusses legal assignment banks, signers, who discusses who our reporters are etc. Deb Lindberg motioned to approve Resolution 24-01, Jamie Olsen seconded. No discussion. All in favor. Motion carried.
    c. Transfer of funds 24-02 IDEA MOE says we have to spend the same amount or more each year on Special Education. LaRae Sullivan estimated to the best of our ability what that number should be. However, we got everything settled. We were about 24k short. This Resolution transfers those funds from our general fund over to cover that deficit. Deb Lindberg motioned to approve Resolution 24-02. Russ Ceperich seconded. No discussion. All in favor. Motion carried.
    d. Resignations, these can be approved all under one batch unless there is a conflict. Russ Ceperich motioned to approve resignations. Deb Lindberg seconded. Jamie Olsen asked if there was a policy or process in place for exit interviews. Krista Nieraeth said that there currently is not but that would be something that could be put into place in the future. Risteen Follett thanked the resigning staff for serving the Alsea School District and wished them luck in their next endeavors. All in favor. Motion carried.
    e. New hires, Risteen asked if there was any conflict with any of the new hires. There were not. Jamie Olsen motioned to approve the new hires. Russ Ceperich seconded the motion. No discussion. All in favor. Motion carried.
    f. New contract for Donald Staehely for business manager. Deb Lindberg motioned to hire Don Staehley as a business manager. Soren Rounds seconded. Russ Ceperich asked how this contract is in contrast with the previous contract and what we are saving. Krista let him know that it would be a savings of about 100k. He then asked if the plan then was to be able to hire our own business manager within a year. Krista said that yes that is the hope. A district our size could probably do with a .75 once our budget is in a better place. He is charging us by the hour. There is no minimum. All in favor. Motion carried.
    g. Action based on executive session. Jamie Olsen made a motion to delegate authority to the board chair to draft closing communication to the parties pursuant to discussion in Executive session. Russ Ceperich seconded. All in favor. Motion carried 4-0 one abstain.
    h. Vina Moses MOU. Soren Rounds motioned to approve. Deb Lindberg seconded. Russ Ceperich asked where are we at with this? Will there be construction? Krista Nieraeth said that it is a prefabricated building. The previous discussion when it was first presented to the board they were looking into a grant. Anything over 15k will be covered by a grant. Sara Littlefield said that Vina Moses and Naomi Shadwick have been working tirelessly on grants to get this going. Vina Moses has put down half on the shop. It is being built now. The other half will be paid upon completion. Other small grants will be used to purchase smaller needed items such as the racks to hang the clothes on. It will be supplied with donations. It is a free 'thrift store' open to the public. Donations can be received directly to the school. Soren Rounds asked who is doing the site prep? There is not a lot of prep that needs to be done. There used to be a greenhouse to the north of the 4th/5th grade wing. It is already a graveled area so prep is minimal. Sara hopes to have the store operated by students. All in favor. Motion carried.

i. Corvallis food service MOU. This is a yearly thing with the difference that we will be taking on more of the management piece. In the past we would send our counts to Corvallis and they would report it to ODE. We get the reimbursement money and Corvallis would take 75% of that. We will now do the counts to ODE meaning we will get the reimbursement money. Corvallis said that their costs to deliver food to Alsea is $37,216.10 for the year or $3721.16 per month. This will allow us to do more of an audit of food, labor and delivery costs. Food service is not a money maker for districts. We would like to do an annualization to try to bring the cost of meals back down. Russ Ceperich motioned to approve. Soren Rounds seconded. Russ Ceperich commented last year the students noticed a difference in the food quality. With this change will we have more say over the kind of food we get? Krista explained that not at this time, we are kind of under the mercy of Corvallis. Deb Lindberg asked about the way our menus were built in the past? Krista said that she is not sure how that worked. She understood that we were given a menu that we could choose from to help save on food costs. Jamie Olsen asked if we have any control over the waste? Are we allowed to collect the waste and use it in a compost pile for the Horticulture program? Krista said that as long as we meet our serving amounts there is nothing to say what we do with the extra. Soren Rounds asked about the problem with scheduling and Corvallis and we will have to provide food for our first week of school. Krista said that yes we will have to provide breakfast and lunch for that first week. All in favor. Motion carried.

j. August 10 board meeting date. Risteen has a personal conflict with this date. She suggested moving to the next week. Russ Ceperich said with the OSBA conference being the following weekend he would like to move the meeting date as well. Deb Lindberg motioned for the School Board meeting to move to August 17th, same time 7:00 PM. Russ Ceperich seconded. All in favor. Motion carried.

17. Key Dates

July 17 - 18, 2023, School Board training 5:00 - 8:00
August 11 - 13, 2023 OSBA Summer conference, Salem OR

18. Adjourn at 2009

_____ _____

School Board Chair Date Superintendent Date

Alsea School Board Meeting
Thursday, August 17, 2023
Regular meeting 7:00 PM
Alsea School Library

Alsea School District 7J 301 South
3rd Street
Alsea, OR 97324
541.487.4305

Board members present - Risteen Follett, Deb Lindberg, Jamie Olsen, Soren Rounds, Russ Ceperich
Board members absent - None
Also present: patrons, employees, and association representatives

1. **Call to Order** 1904
2. **Flag Salute**
3. **Approval of the Agenda** - Risteen Follett proposed an addition of item 'g' New Business section of the meeting. This is to discuss moving money from the general fund to the food service fund. No other additions were requested. Agenda approved.
4. **Consent Agenda**
   a. Approval of Minutes - July 13, 2023
   b. New Hires
      *Brittni Evans, Building Teacher
      * Ricki Hendrix, Building Teacher
   c. Resignations
      *David Crowe, Building Teacher
      * Eric Clendenin, Administrator
      * Jennie Wiley, LaHO Sped Teacher
      * Skip Lynch, Building Teacher

   Russ Ceperich motioned to approve the Consent Agenda. Deb Lindberg seconded. No discussion. Motion passed unanimously.
5. **Patron Comments**

   The Alsea School Board of Directors values the opinions and input of students, staff, parents, and community members. Although board meetings are held in public, they are not meetings of the public. Please keep your comments to 3 minutes or less. If you intend to speak to the board this evening, you will need to fill out one of the blue comment cards and hand it to the Board Secretary, Lora Nickle. Public comments may also be made via Zoom. If you intend to speak via Zoom, please put your name in the comments so that the board chair can call on you. Before you begin your comments, please state your name and if you are speaking for an organization, please state that organization. For more information about public comments at a board meeting, please see Alsea School District Policy BDDH.

   - Karyn Elton spoke to the board about offering LBCC Driver's Ed. classes. Karyn has taught Driver's Ed. with LBCC for the past 3 years. She pointed out that the benefits of offering it as a high school class includes the accessibility for families to not have to travel the distance to get their student to class which helps in keeping the cost down. The cost of the class is recuperated by receiving insurance discounts. LBCC would pay for everything all they require would be a room, projector, internet and students. Classes could be held on Fridays with priority given to Alsea students. The government subsidizes the cost for students who take the class if under the age of 18.
6. **Reports**
   a. Superintendent Report
      * Handbooks - board policy CHCA talks about the approval of handbooks. You have in front of you an Employee Handbook, Volunteer packet/handbook, an Elementary handbook, a High School handbook and a Substitute handbook. What this does is really lay out our expectations. During our staff inservice the Employee handbook will be gone over and staff will be expected to sign saying they have read it. In areas Policies have been cited as well as noted that Policy will supersede what the handbook says. In the Volunteer packet it asks what areas they would like to volunteer for as well as lays out what they can and can not do. The criminal background form is included and will need to be completed every year.

* Job Descriptions - Board policy GAB says that job descriptions will be developed for all positions. Last spring Chris Para provided all of those job descriptions. Krista went through all of them and included a few additional essential functions. These job descriptions will be placed in a 3 ring binder and available in the District Office as well as posted on our website. These are available for public viewing at any time.
* Classified - Confidential Evaluation form - Certified staff use Teachboost. Classified and Confidential did not have one. Krista shared one that she has used in the past and found very helpful. These are designed to be used as a helpful tool to improve and be better in their professional growth.
* Oregon English Language Learner (ELL) Report 2021-22 - ORS 327.016 requires that all districts present this report to our board members. This will be posted on our website next week.
* MOU for Alsea Pups PreSchool - Krista and Paul from Strengthening Rural Families came to an agreement of what they will be responsible for paying for the 2023-24 school year. They will be paying $300.00 per month for utilities. We will provide food and transportation. We are working to build that relationship to bridge the gap between PreSchool and Kindergarten.
* OSHA fine - January 2022 there was a resolution by the Alsea School Board (Resolution 1-13-22) making masks optional. OSHA placed a fine of $43k on Alsea. Alsea put into place corrective action with Resolution 22-01 reinstating the mask mandate. This year in July we received notice asking our solution in paying the fine. Krista worked with our attorneys and negotiated a reduced fine of $15k. The posting of corrective action will be posted for 10 days in the District Office once it has been signed by the judge.

b. Bond Update -

*Chris and Nancy Giggy thanked the board for meeting with them prior to the start of the School Board meeting to hear the updates around the Vocational Building, design and costs updates. There continues to be scheduling issues and meeting deadlines. The electrical upgrade should be mostly done by next month with continued work throughout the year. In the general overview you will see an update about the structural seismic grant. That evaluation and the grant application will be done by a company called ZCS, a professional structural firm. They will submit the grant application in November. Grants are awarded in the spring.
* There is not too much to add to the budget update at this time. The numbers for interest have not been added. Currently there is about $2m not committed which is intended for the Vocational Building.

c. Financial Reports

*Don Staehely introduced himself and gave a brief overview of his experience of over 30 years. He noted that the financial reports presented tonight look different from the way they have been presented before. The first sheet was the revenues followed by the appropriations and support services. Total expenditures for this year will be around $10m. Earlier it was mentioned the transfer of funds from the general fund to food service. This is to balance out a deficit in that area of approximately $49k. The June payment from the state brought this balance to $42k. Debt service, the payment of the bonds through the levies. Capital projects are dollars that are still available for capital projects with board approval to expend. The last page shows where we are in the bond expenditures and balance. He reminded the board that any interest earned on these funds must be spent on bond projects and not used for general funds.

7. **New Business**

a. Approve Superintendent evaluation standards, process and calendar - Deb Lindberg motioned to approve. Jamie Olsen seconded. No discussion. Motion passed unanimously.

b. Resolution 23-3 - Kings Valley contract - Deb Lindberg motioned to approve. Russ Ceperich seconded. Kings Valley will pay us $53k for payroll as well as an additional $168k for buses. We have worked with legal counsel to ensure that this is agreeable to both parties. No further discussion. Motion passed unanimously.

c. Design based cost estimate for Vocational Building - Deb Lindberg motioned to approve. Russ Ceperich seconded. Motion passed unanimously.

d. Soderstrom Fee Proposal - Jamie Olsen motioned to approve the Soderstrom design fee not to exceed $130k. Russ Ceperich seconded. Motion passed unanimously.

e. Alternate Contracting Method - Request for Qualifications - Deb Lindberg motioned to approve the Alternate Contracting Method. Jamie Olsen seconded. Motion passed unanimously.

f. Stepping Stones Group - Contract for Special Ed services - Krista let the board know that we have not had any applicants for a Special Ed Teacher. Stepping Stones Group has a person that they will contract with us at a rate of $85 per hour. This contract can be terminated at any time. We will continue to keep the position for a Special Ed Teacher posted until it is filled. Deb Lindberg motioned to accept the contract. Jamie Olsen seconded. Deb asked for clarification that we would not be paying any extra for benefits outside of the $85 per hour. Krista confirmed that we do not. No further discussion. Motion passed unanimously.
g. Moving money from general fund to food service fund - Resolution 23-3. Jamie Olsen motioned to transfer funds to cover the deficit. Deb Lindberg seconded. Motion passed unanimously.

8. **Old Business**

9. **First Reading**
a. JEBA-AR Early Entrance - Risteen explained to the board that this is for the board to decide the optional suggestions in brackets. Krista let the board know that what she did was put in her recommended language to fit Alsea's needs. State law states that a student must be 5 by September. A parent can request early entrance. This can be considered with testing at the parent expense to determine if it would be in the student's best interest.

10. **Second Reading**

11. **Board Comments** -
Jamie thanked everyone for the opportunity to attend the OSBA summer conference. She came away with a lot of ideas and hopes in incorporating involvement from the community. She would like to be able to hold listening sessions from the community to help them to understand what a School Board can and cannot do. There were several ideas on increasing student and community involvement. Russ Ceperich echoed Jamie's feelings of appreciation for the conference opportunity. He also thanked Krista for her show of professionalism and diligence in options for taking care of things for our district.

12. **Correspondence -**

13. **Future Agenda Items**
a. Krista wanted to add information about a policy that is being passed about School Board member reimbursement or stipend.

14. **Key Dates**
August 21 - 23, 2023 - Staff in-service week
August 24, 2023 - Teacher's work day
August 28, 2023 -1st Day of School
September 14, 2023 - Regular School Board Meeting
November 9 - 11, 2023 OSBA Annual Convention

15. **Adjournment** - 2026

_____ _____

School Board Chair Date Superintendent Date

7. **Patron Comments**

The Alsea School Board of Directors values the opinions and input of students, staff, parents, and community members. Although board meetings are held in public, they are not meetings of the public. Please keep your comments to 3 minutes or less. If you intend to speak to the board this evening, you will need to fill out one of the blue comment cards and hand it to the Board Secretary, Lora Nickle. Public comments may also be made via Zoom. If you intend to speak via Zoom, please put your name in the comments so that the board chair can call on you. Before you begin your comments, please state your name and if you are speaking for an organization, please state that organization. For more information about public comments at a board meeting, please see Alsea School District Policy BDDH.

8. **Reports**

   a. **Superintendent Report - Ms. Nieraeth**
   b. **K-6 Brick and Mortar Principal Report - Ms.. Nieraeth**
   c. **Learn at Home K-5 Principal Report - Ms. Shunk**
   d. **7-12 Brick and Mortar Principal / AD Report - Mr. Rothenberger**
   e. **Business Manager Report - Mr. Staehely**
   f. **Bond Update - Chris and Nancy Giggy**
   g. **Enrollment Report**

ELLEN F. ROSENBLUM
Attorney General

LISA M. UDLAND
Deputy Attorney General

DEPARTMENT OF JUSTICE
GENERAL COUNSEL DIVISION

August 1, 2023

ALJ Gregory Naugle
Workers' Compensation Board
2601 25th Street SE, Suite 150
Salem, OR 97302

Re: *OR-OSHA v. Alsea SD 7J*
Docket No. 23-00028SH; Citation No. A2637-004-22; Inspection No. 317729957
DOJ File No. 440501-GB0354-23

Dear ALJ Naugle:

Enclosed please find a Settlement Agreement and Stipulated Final Order (Agreement) to resolve the above referenced matter. Because the attorneys have not made appearances in this matter, the Agreement has been signed by the parties: Superintendent Krista Nieraeth for the employer and Jeffrey Wilson for the agency. However, I have copied Taylor Kinch, attorney for the employer, on this letter.

If acceptable, please sign and return a copy to counsel for the parties.

Thank you for your consideration in this matter.

Sincerely,

/s/ Rachel E. Bertoni

Rachel E. Bertoni
Assistant Attorney General
Business Activities Section

REB:pjr/890481607
Enclosure
c: Taylor A. Kinch (The Hungerford Law Firm, P.O. Box 3010, Oregon City, OR 97045) *via* email only to taylor@hungerfordlaw.com
DCBS/OR-OSHA

STATE OF OREGON
DEPARTMENT OF CONSUMER AND BUSINESS SERVICES
OREGON OCCUPATION SAFETY AND HEALTH DIVISION

OR-OSHA, Plaintiff, v. Aisea School District 7J Defendant	) Citation No: A2637-004-22) Inspection No: 317729957) Docket No: 23-00028SH))) SETTLEMENT OF APPEALED CITATION) STIPULATED FINAL ORDER

IN ACCORDANCE WITH THE RULES OF THE WORKERS' COMPENSATION BOARD, THE PARTIES TO THIS PROCEEDING HAVE FULLY SETTLED ALL APPEALED ISSUES WITH RESPECT TO THE APPEALED CITATION, AND HEREBY AGREE AS FOLLOWS:

1. This settlement represents the entire agreement between the parties to settle the above captioned citation.

2. A hearing before an Administrative Law Judge of the Workers' Compensation Board, Hearings Division is not required.

3. The parties agree that the Settlement will act to amend the citation and the citation as amended will be final. Defendant's request for hearing on all other items or issues is withdrawn and these items are affirmed.

4. Plaintiff and Defendant agree to waive all rights to appeal this final order to the Oregon Court of Appeals under ORS 183.482.

5. 1-1 is affirmed, reducing the penalty from $43,000.00 to $15,000.00.

6. The total citation penalty is reduced from $43,000.00 to $15,000.00 which shall be paid within thirty (30) days of the date this Order is signed by the Administrative Law Judge.

Defendant agrees to abate all violations. The number of days originally set in the citation for abatement of Other Than Serious violations begins as of the date the employer signs this document.

Per ORS 654.078(7) Where informal disposition of a contested case is made by stipulation, agreed settlement or a consent order, such stipulation, settlement or order shall not be pleaded or admissible in evidence as an admission or confession in any criminal prosecution or in any other civil proceeding that may be instituted against the employer, except in the case of a civil proceeding brought to enforce such stipulation, settlement or order.

This settlement agreement becomes effective on the date the employer, or its representative, signs the agreement.

Per OAR 437-001-0275 a copy of this settlement agreement "shall be posted for ten days or until all violations have been corrected, whichever occurs last."

Oregon Occupational Safety and Health Division — Date: 8-1-23

Defendant or Authorized Representative for the Defendant — Date: 7/31/23

THE CITATION IS AMENDED IN ACCORDANCE WITH THE TERMS OF THE FOREGOING SETTLEMENT AND THE REQUEST FOR HEARING IS DISMISSED. IT IS SO ORDERED.

Administrative Law Judge
Workers' Compensation Board, Hearings Division — Date: AUG 18 23

cc: Appeals Files
Field Office Files
Defendant

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MEMORANDUM OF UNDERSTANDING
BETWEEN ALSEA SCHOOL DISTRICT 7J AND THE CORVALLIS-BENTON COUNTY PUBLIC LIBRARY
FOR LIBRARY SERVICES

Person or Organization Contact Information

Main contact name: Krista Nieraeth - Superintendent
Organization: Alsea School District 7J
Mailing Address: 301 S 3rd St, PO Box B, Alsea, OR 97324
Phone number: 541-487-5643
Email address: krista.nieraeth@alsea.k12.or.us

Library Contact Information

Main contact name: Ashlee Chavez - Library Director
Organization: Corvallis-Benton County Public Library (CBCPL)
Mailing Address: 645 NW Monroe Ave, Corvallis OR 97330
Phone number: 541-766-6928
Email address: ashlee.chavez@corvallisoregon.gov

The Alsea School District and the Corvallis-Benton County Public Library agree to the delivery of library services to the Alsea School District. Services provided may extend beyond the scope of what is outlined below, dependent upon the needs of the Alsea School District and the staffing capacity of CBCPL.

If at any point in time, either party wants to end the agreement, notice shall be provided to the contacts above.

Alsea School District will provide/be responsible for:

1. Assigning a liaison/s to collaborate with Alsea Community Library staff on services offered to students.
2. Safe transport of students to and from the Alsea Community Library for field trips.
3. Supervision of students during field trips or visits to the Library.

The Corvallis-Benton County Public Library will provide/be responsible for:

1. Accommodating and arranging a schedule for classroom visits to the Library with school staff.
2. If there is interest, the Library is willing to explore providing our “Book Box” model service to the Alsea School District. This includes providing supplementary classroom books by request of teachers. Staff will create a curated box of items based on grade level and topic (teacher provided). Boxes of items will be delivered and picked up monthly by Library staff. While teachers will make a concerted effort to return all items, the school district or educators are not charged for missing or damaged items.
3. Library staff can attend district professional development opportunities as requested to provide refreshers on services offered by the CBCPL system.

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4. Library staff can offer programs (such as read-alouds, crafts, etc) as requested by the district, either in the schools or in the library building.

No party shall in performing this agreement deny benefit to or discriminate against any person on the basis of race, creed, color, religion, national origin, gender, age, disability, or sexual orientation and shall comply with all requirements of federal and state civil statutes, rules and regulations.

ALSEA SCHOOL DISTRICT 7J

DocuSigned by:
Krista Nieraeth
D397A0FFF335424...
Date 9/7/2023 | 10:22 AM PDT

Krista Nieraeth
Superintendent

CORVALLIS-BENTON COUNTY PUBLIC LIBRARY

DocuSigned by:
Ashlee Chavez
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Date 9/7/2023 | 10:30 AM PDT

Ashlee Chavez
Library Director

Partner Organization/Individual Waiver

By signing this release form, I agree to waive and discharge all claims and to hold harmless the City of Corvallis, its Council, commissions and boards, officers, employees, volunteers, and agents from any claims for injury or damages that may arise from, or in connection with this partnership. I understand this Agreement, and I have read this Agreement in its entirety, and I freely and voluntarily assume all risks and responsibilities associated herewith, and notwithstanding such, I agree to perform pursuant to this agreement and be bound by its conditions.

This Agreement is intended to be as broad and inclusive as is permitted by law. If any provision or any part of any provision of this Agreement is held to be invalid or legally unenforceable for any reason, the remainder of this Agreement shall not be in effect thereby and shall remain valid and fully enforceable.

Signature of group representative DocuSigned by: Krista Nieraeth D397A0FFF335424... Date 9/7/2023 | 10:22 AM PDT

Alsea School District

September Meeting Board Report – K-6 B&M School

Krista Nieraeth, Principal

Highlights:

The first two weeks of school have been one of learning. Students learning expectations both in the classroom and in the school building, teachers learning their students, and me learning about it all. Kudos to staff and students for their hard work.

Accomplishments/Kudos:

I am very proud of the staff for all the hard work they are putting in. Kudos to Samantha Pedder for getting the I – Ready system up, populating students and staff in the system, and working with staff in getting the program implemented in the classrooms.

Assessments:

This year, Alsea School District is using the I – Ready system to test students in ELA and math. This system will replace the MAPS assessment. A diagnostic test will be given to each students K – 10 and some in 11 and 12 three times throughout the year to monitor growth and to allow teachers to see where students are and meet them at their level, as well as help. This program also provides both remediation and enrichment to students based on the levels they tested into in strands for ELA and math. At the October board meeting, district wide data will be presented to the board.

Curriculum/Classroom:

The K – 6 staff is implementing the Saavas ELA curriculum into their classroom. There has been asynchronous training for teachers, and we are planning on providing synchronous training for them in November.

For science K – 5, staff is utilizing Mystery Science. We are ordering kits that have materials for science experiments in them.

Alsea Charter School Open House will be Tuesday, October 3rd, from 5 – 7pm. We will have dinner starting at 5pm, our annual Title I meeting after that, and then students and their families will be able to visit their teachers and classrooms.

ALSEA SCHOOL DISTRICT BOARD REPORT

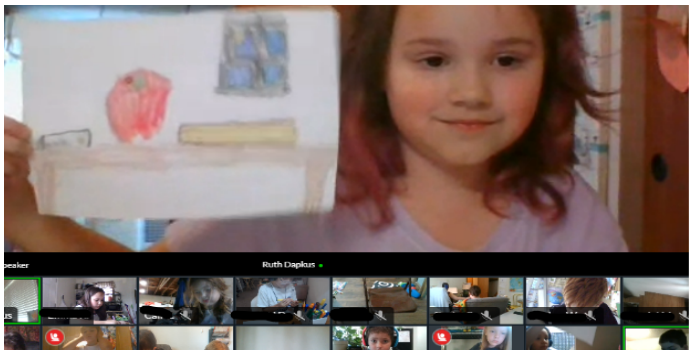
Name: Heather Shunk **Position:** Principal

BOARD MEETING DATE: September 7, 2023

Highlights/Kudos: Learn at Home Oregon has started off the 2023-24 school year really well. We headed into summer as a K-3 school, but determined that K-5 would be a better fit for our online learning community. There has been an incredibly positive response and we are excited to see our classes filling up with so many new and returning families. Our teachers have been working diligently to learn how to effectively implement new curriculums while also co-creating their classroom community routines, expectations, and systems. I would like to send a shout out to all of our wonderful teachers and staff for communicating proactively with families and building rapport and connection with each student and their learning coach. The focus of setting that strong foundation will provide the platform for effective teaching and learning to happen throughout the school year.

Accomplishment: Last year, we had received a lot of feedback from students and families that they would like to have more opportunities to interact with teachers that they had in past grade levels. This year, we have implemented the Exploratory Block where students rotate through all of the teachers each week. Each teacher has selected a focus that brings them joy to teach. We are now in the second week of our Exploratory Block and it is an absolute hit! Students, Learning Coaches, and teachers are truly enjoying this new part of the daily schedule. This has truly strengthened our learning community.

12:30 - 1pm	Monday	Tuesday	Wednesday	Thursday
Ms. Waverek Art Projects	Kindergarten & 1st Grade	4th & 5th Grade	3rd Grade	2nd Grade
Mr. Sederlin Spanish Language Introduction	2nd Grade	Kindergarten & 1st Grade	4th & 5th Grade	3rd Grade
Ms. Dapkus Elements of Drawing	3rd Grade	2nd Grade	Kindergarten & 1st Grade	4th & 5th Grade
Ms. Naylor Book Club & OBOB	4th & 5th Grade	3rd Grade	2nd Grade	Kindergarten & 1st Grade





Assessments: Students in Kindergarten through 5th grade will be completing their Beginning of the Year (BOY) assessments in reading and math utilizing the IReady platform. IReady is a wonderful platform that is easily accessible for students in a virtual school setting. The move to this new platform will allow students to easily navigate the adaptive assessment so that they can show what they know and where they may need extra support or challenge. In addition to classroom observations and work submission, our teachers are looking forward to completing this assessment process so that they can accurately meet students where they are at and provide support during our "WIN (What I Need) Time" each day.

Personnel Highlights: Each of our staff members have been doing an exceptional job with all of the new pieces to our program. I appreciate that we are working as a team to provide an effective learning opportunity for our students. I would like to highlight the work of two of our teachers to support the expansion of our grade levels. Courtney Waverek is leading a Kindergarten and 1st grade class while Shannon Naylor is leading a 4th and 5th grade class. These split-level classes are temporary while our enrollment is growing. I would like to emphasize the hard work and dedication that goes into planning differentiated instruction for split level classes along with ensuring that students feel connected and comfortable in the learning environment.

Curriculum/Classroom: Our Kindergarten through 3rd Grade teachers will be completing a two-hour training on the implementation of Open Court Foundational Literacy Supplemental Curriculum on September 15. This curriculum will provide daily skill building leading to independent reading ability. This curriculum supplements the broader work of vocabulary development, grammar, comprehension, and other necessary literacy skills that result in grade level reading fluency and of course a love of reading.

Program Vision Updates: Our unique learning environment lends itself really well to dynamic engagement strategies. Another new piece we have added to the daily schedule is asynchronous academic concept introduction videos created by our teachers. Students will be able to access short instructional videos focused on the academic concept being introduced and worked on during the live class time. This will allow students to familiarize themselves with new concepts and come to class with informed questions and ready to interact in a more effective manner. These videos will also allow students to review content multiple times if needed accommodating various learning styles.

Alsea School District Bond Projects
Construction Manager's Report

Report Date: September 7, 2023

GENERAL OVERVIEW

Construction began mid-March on the Electrical Upgrades and Panel Room projects. That work was to be finished this summer but is still in progress with no clear completion date provided. We're still being told the main switch gear won't deliver before May 2024 so the new systems can't be energized until that's installed. The contractor has been given notice that construction in the building can only occur on Fridays and weekends when there are no students and that the additional cost of the delay is their responsibility.

The HVAC Upgrade construction was supposed to start in mid-June but was delayed until late July. HVAC equipment has now been installed in the classrooms but was stopped when the commissioning agency reported that the equipment did not meet contract requirements. We are still waiting on complete revised submittal documenting conformance and gave them a deadline of end of day today. The contractor must either produce the correct documents or remove and replace the units with what is designated in the plans. Electrical, roofing, plumbing and other work associated with the units is delayed until this work is completed at the contractor's expense. We don't expect to have an updated schedule until this is resolved.

The new Vocational Building is in the final design phase now, incorporating the input of the new CTE teacher. Final design will be completed for bidding and permit by December with a goal of starting construction in early 2024 and completion by the end of that summer. Early bid documents for underground utilities, slab and building erection have been requested by November to meet the funding schedule requirements for the OSCIM grant. With the Board's approval of the alternate contracting method last month, we plan to advertise the contractor RFQ mid-month to generate a list of qualified contractors for the bid phase. We'll work with the District to form an RFQ review committee.

The District approved ZCS Engineering, a structural engineering firm, to prepare an application for a seismic grant in the late-2023 cycle. Previous applications were prepared by the former architect and were not successful. ZCS has specific expertise with seismic grant applications and seismic designs in Oregon. They are preparing the application for submission in December when the State opens the next round of reviews. Awards will be made the following spring. If successful, design will start by summer 2024 with a goal of completing construction during summer 2025. In addition, the District will be eligible for a TAP grant in early 2024 to fund the seismic grant assessment and application so there will be no impact to the District's budget even if the grant isn't awarded.

PROJECT TEAM

CB Construction has continued to struggle to meet their schedule milestones and other project commitments. In the last month, their lack of performance has reached a critical point and the District issued a Letter of Non-Conformance on 9/7/23. They have been given seven days to rectify their performance deficiencies or the District can move to terminate their contract.

BUDGET

The updated Budget Summary for bond project revenue and expenses is attached. Comments on revenue and expense elements are noted below.

Revenue

The current program budget is $4.67 million including ESSER funds and the OSCIM grant that doubles the value of the bond amount. Minor changes to the ESSER fund values were made earlier this month during review with the new Business Manager.

Expenses

The "Current Budget" column in Expenses shows the projected costs matched to the Revenue budget. There is $1.93 million available for construction of the Vocational Building or other uncommitted projects including $200k in Owner's Contingency for unforeseen costs on all projects.

The "Committed Costs" column shows the value of work that has been contracted so far. These values were reconciled with reports from the new Business Manager earlier this month to match the District's accounts. Vocation Building design costs were added this month.

The "Paid to-Date" column shows the value of work that has been paid for. To-date, $1.20 million has been spent on completed work. We're assisting the Business Manager with initial applications for OSCIM grant funding.

SCHEDULE

The contractor continues to have multiple delays on the completion of the Panel Room, the latest of which is the subcontractor failing to appear. No reason was given, but completion was pushed off for another week. Continued push for productivity has met with limited results. CB has become semi-unresponsive to communications and requests for information. Their current plan is to complete the Panel Room by the end of September. Fortunately, delays in this work won't affect the overall program schedule or budget.

The main switchgear for the Electrical Upgrade has a long lead time and is not expected to arrive until April or May 2024 for installation that summer. We are continuing to ask for monthly updates from the vendor. In the meantime, we're pressing the contractor to install all the other electrical panels and components so the whole system is ready to energize

when the switchgear is installed. We scheduled a site walk with the electrician next week to review completed work and the projected completion schedule.

The HVAC Upgrade construction finally started in late July. Most of the individual room units have been installed but the gym and hallway units are still pending. The District's commission agent reported that the units installed in the classrooms did not meet the design specs and we called for an immediate review. It has taken nearly three weeks to get revised submittals that meet the contract documents and we're still waiting on written warranty confirmation or the replacement of those units. The HVAC contractor has been notified to continue all other installation. However, new HVAC equipment can't be energized until next year when the switchgear mentioned above is installed so the delays have no impact on the overall project schedule or cost.

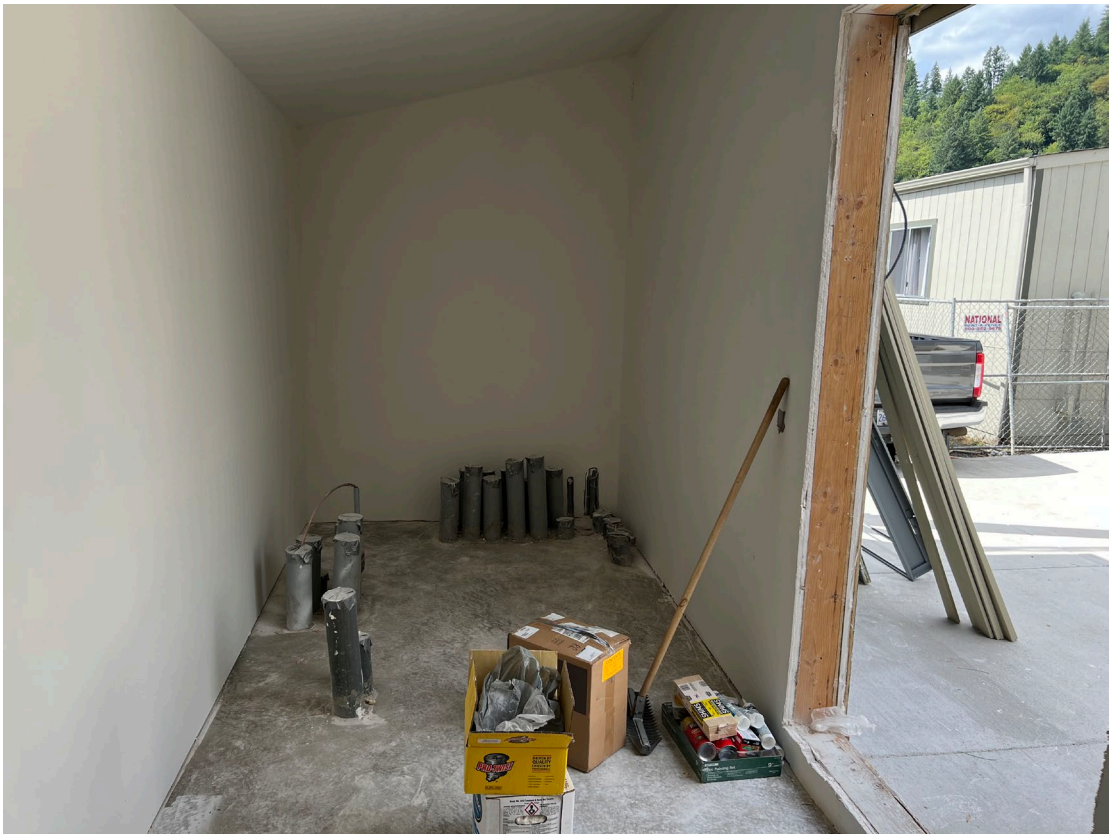
The Vocational Building is in final design with the new architect and their consultants. Bi-weekly design meetings include IMS and District personnel. The architect will prepare complete construction documents by the end of December. Early bid packages for underground utilities and procurement of building components are being prepared in order to meet OSCIM grant schedule requirements. Our goal is to complete construction of the new Vocational Building by the end of summer 2024.

PROJECT-SPECIFIC ACTIVITY

Electrical Upgrade & Panel Room

Door install, exterior flashings and other finiahes are still pending. There are construction quality issues we're resolving with the contractor.







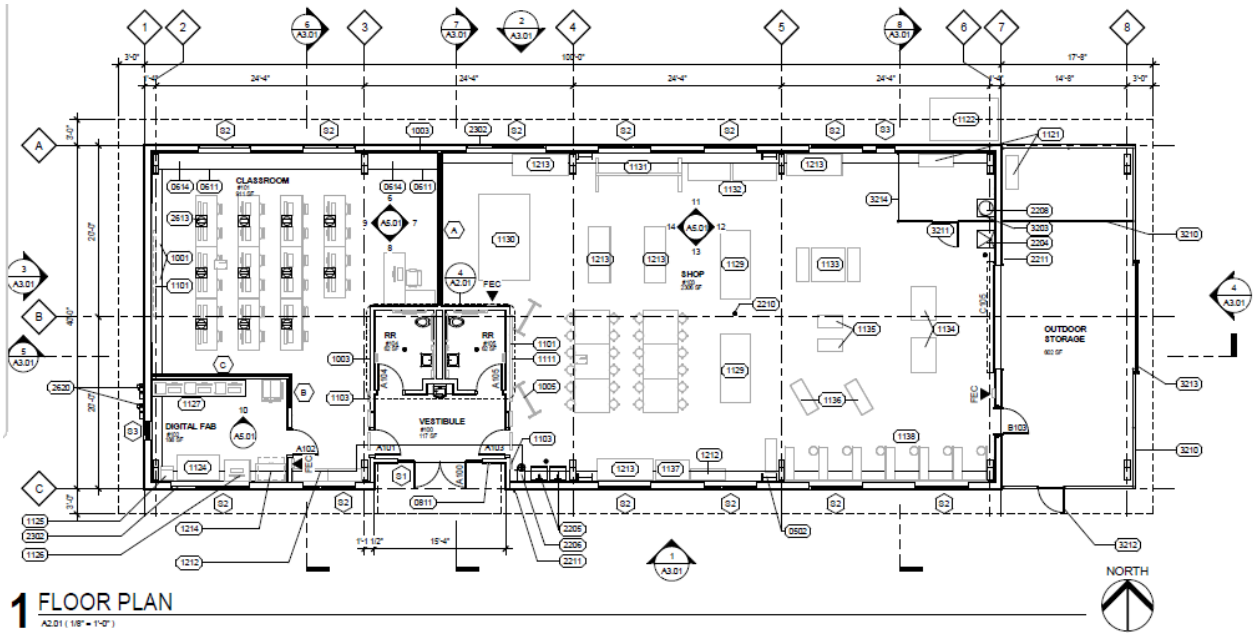
HVAC Upgrade

Heat pump units were installed in classrooms and other individual rooms last month. Electrical and plumbing are pending resolution of the revised HVAC submittals.



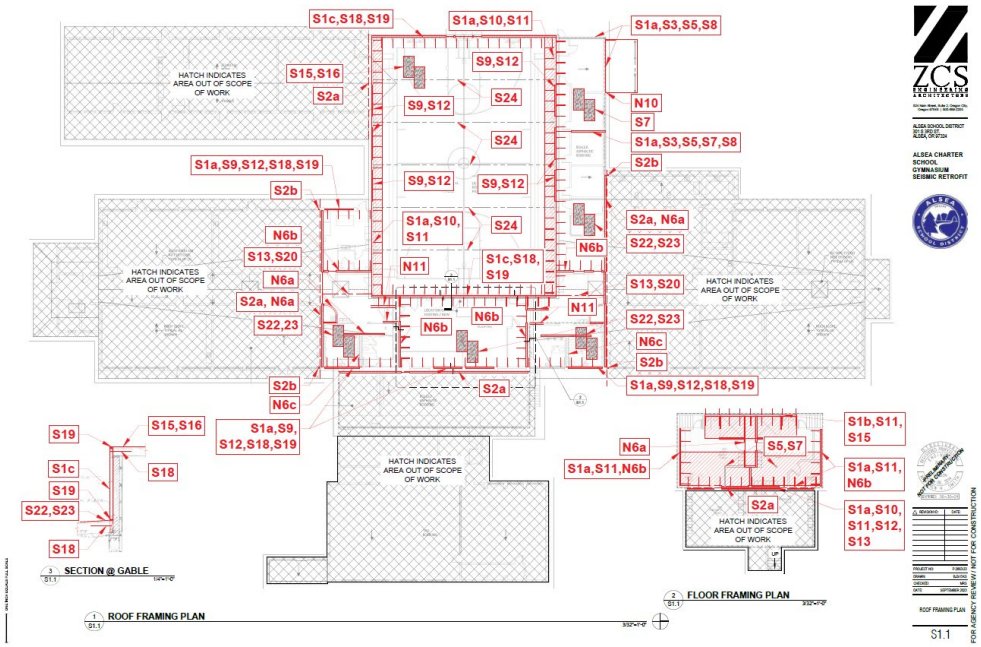
Vocational Building

The most recent floor plan for the building is shown below. The team has begun working on VE items to reduce cost.



Gym Seismic Grant Application

The draft plan and budget for the application are provided below. Final application documents will be submitted in December.



Alsea School District — August 2023
Alsea School Seismic Evaluation — P-2863-23

ENGINEER'S OPINION OF PROBABLE COST - Alsea School Seismic Evaluation SEISMIC REHABILITATION

SUMMARY

Description	Deficiencies (Ref. Seismic Evaluation Report Sec. 6.0)	Quantity	Units	Unit Price	Total Price for Construction Item
GENERAL CONDITIONS					
General Conditions		10%	%		$ 137,632.50
Preconstruction Services		2%	%		$ 27,526.50
Escalation		7%	%		$ 107,903.88
Bonding & Insurance		3%	%		$ 46,244.52
Contractor Profit & Overhead		5%	%		$ 77,074.20
			General Conditions Subtotal		$ 396,381.60
Non-Structural Elements					
Misc MEP		1	Lump Sum	$ 88,700.00	$ 88,700.00
Misc Non-Structural		1	Lump Sum	$ 35,500.00	$ 35,500.00
			Non-Structural Subtotal		$ 124,200.00
Construction Cost Per Building Part					
			Building Part 'A' Subtotal		$ 595,700.00
			Building Part 'B' Subtotal		$ 50,200.00
			Building Part 'C' Subtotal		$ 606,225.00
			Building Part 'D' Subtotal		$ -
			Sub-Total Construction Cost		$ 1,772,700.00
			Contingency	15%	$ 265,905.00
			Total Construction Cost		$ 2,038,605.00
Cost Estimate Summary					
Engineering					$ 294,500.00
Architectural Consulting				$ 30,600.00	
Structural / Rehabilitation Engineering				$ 224,200.00	
Geotechnical Consulting				$ 19,400.00	
Materials Testing for Design				$ 15,300.00	
ASCE 41-17 Tier 3 Evaluation for URM				$ 5,000.00	
Construction Management					$ 61,200.00
Construction					$ 1,851,200.00
Sub-Total Construction Cost				$ 1,772,700.00	
Special Inspection Services for Construction				$ 17,300.00	
Permitting Fees				$ 61,200.00	
Relocation of FF&E					$ 26,600.00
Contingency					$ 265,905.00
			Total Project Funding Requirement		$ 2,499,405.00

COMMUNICATIONS

A Letter of Non-Conformance was sent to CB Construction from the District on 9/7/23. They have seven days to rectify their performance deficiencies or the District can move to terminate their contract.

IMS Monthly Reports are being provided to the Bond Oversite Committee and the School Board each month. No BOC meetings are currently scheduled as members have been invited to participate in the Vocation Building design meetings.

Alsea School Bond Project Budget Summary - Updated September 6, 2023

Income

	Original Budget	Current Budget	Actual Income To-Date	Notes
Bond Sale	$ 2,100,000.00	$ 2,289,477.00	$ 2,289,477.00	Bond value $2.1M plus premium of $189,477
Bond Fund Interest		$ 51,064.62	$ 51,064.62	Interest on bond proceeds updated August 2023.
OSCIM Grant	$ 2,100,000.00	$ 2,100,000.00	$ -	Amount verified with State 1/23; contingent on spending this amount by 3/24
ESSER Funds	$ -	$ 232,879.26	$ -	ESSER II $68,251.41 (spend by 9/23) and ESSER III $164,627.85 (spend by 9/24) after "unfinished learning" deductions
Totals	**$ 4,200,000.00**	**$ 4,673,420.88**	**$ 2,340,541.62**	

Expenses

	Original Budget	Current Budget	Committed Costs	Paid To-Date	Notes
Construction Cost		$ 3,805,237.64	$ 2,110,577.60	$ 825,000.84	Budget is based on available funds. Committed costs are for contracts approved to-date.
Design Fees		$ 400,575.00	$ 400,575.00	$ 191,859.00	Committed costs includes fees for geotech, survey and haz material study.
Consultant Fees		$ 50,000.00	$ 37,890.00	$ 11,295.17	Fees for soil testing, special inspections, commissioning and misc consulting.
Project Management		$ 62,000.00	$ 62,000.00	$ 37,840.00	IMS not-to-exceed fee.
Permits & Fees		$ 40,000.00	$ 19,716.11	$ 19,716.11	Permit and site plan fees; no SDCs per County.
Furnishings		$ -	$ -	$ -	Furnishings, equipment, computers, etc. are either in possession or being funded separately.
Other Project Costs		$ 115,608.24	$ 115,608.24	$ 115,608.24	Attorney, bank fees & advertising paid. Builder's risk insurance not included yet.
Owner's Contingency		$ 200,000.00	NA	NA	For unforeseen costs based on current construction budget.
Totals	**$ -**	**$ 4,673,420.88**	**$ 2,746,366.95**	**$ 1,201,319.36**	

Krista Nieraeth - Superintendent,
K – 6 Principal, and Special Education Director
301 S 3rd St
PO BOX B
Alsea, OR 97324
Office: (541) 487-5645
Fax: (541) 929-5555
Email: krista.nieraeth@alsea.k12.or.us

September 7, 2023

Mr. Derek Howard, Owner
CB Construction
1202 Adams Ave
La Grande, OR 97850

Dear Mr. Howard:

Per Section 14.2 of your contract (A201-2017 General Conditions of the Contract for Construction), this is your official notice of failure to perform work under your contract agreement. The impact of your failure to perform has put the Alsea School District (District) at risk **as detailed more fully below**.

CB Construction was contracted in February 2023 to provide construction services for three projects, in the form of three individually approved GMP amendments to their contract:

1) Panel Room;
2) HVAC Upgrade; and
3) Power Upgrade.

The master schedule from CB that was included with these contracts shows the following milestone dates:

- Panel Room – final construction completed by 5/1/23.
- HVAC Upgrade – final mechanical and electrical systems installed by 7/14/23; system start-up by 6/12/24 after Power Upgrade work completed;
- Power Upgrade – construction complete by 4/30/23 except for power up and testing completion by 6/12/24 after long-lead switchgear installed.

To date, none of these three projects is complete.

The primary risk to the District from the schedule delays is the loss of both ESSER (approximately $60,000) and OSCIM grant ($2.1 million) funds if these three projects are not substantially complete, except for the long-lead switchgear, by early 2024. The potential loss is more than $2 million.

The secondary risks to the District are as follows:

a. The potential safety hazards from construction when school is occupied and
b. the potential for unfinished work to be pushed into next summer 2024 exceeding the June 2024 contract deadline. This could mean that the HVAC and Electrical Upgrades are not completed in time for school to start in August 2024.

In addition to the schedule delays, CB has been deficient in the following areas:

- Accurate and detailed 3-week look-ahead schedules have not been consistently provided during weekly construction meetings despite repeated requests.
- Safety concerns from the District regarding open holes and temporary construction fencing not being secured have not been addressed in a timely manner.
- There have been numerous quality issues with the Panel Room that are still unresolved.
- Complete payment applications have not been provided in a timely manner.

- At least one subcontractor stopped work for lack of payment from CB Construction.
- Lien releases and certified payroll have not been provided.
- CB Construction has changed their Project Manager twice since mid-2022; Because the second Project Manager comes from residential projects and is new to the company, the District requested that the company owner assist with the transition by attending weekly construction meetings. The owner has only attended the first meeting and has not joined us since.
- On more than one occasion the owner has been asked to engage to help improve productivity and he has not responded.
- Numerous requests for information, some required by law, have been ignored.

The District has repeatedly attempted, via phone call, email, and during OAC meetings, to impress upon CB Construction, the need for improved performance and those requests have been ignored.

In order for CB to demonstrate a plan for satisfactory performance per their contract with the District, CB Construction must resolve all issues, including:

- A detailed master schedule for all three projects showing substantial completion of all possible work, except for long-lead items, by 1/1/24 and 100% completion and operation of all systems by the contract date of 6/12/24; this schedule needs to be reviewed and approved by the mechanical and electrical subcontractors before presentation to the District;
- 3-Week schedule updates at every construction meeting that are consistent with the milestones in the master schedule, coordinated with the subcontractors in advance, showing work that can occur safely with school in session and work after hours, and showing a plan for resolution when a work item falls behind schedule;
- Weekly site-walks with CB and their Contractors during active construction;
- Immediate resolution of the outstanding HVAC submittals demonstrating compliance with the construction documents, or removal of installed equipment that doesn't comply;
- Installation of approved HVAC hallway ventilation units and ductwork by 9/20/23 with subsequent billing by 9/25/23; this is required so the District doesn't lose ESSER funding that must be spent by 9/30/23;
- Immediate resolution of any and all safety concerns by the District in the future;
- Timely resolution of all quality issues, with a proposed schedule for completion, including the outstanding quality issues on the Panel Room;
- Complete payment applications with appropriate back-up, lien releases and certified payroll for both CB and its subcontractors for all three projects no later than the 5th of each month;
- No further changes to CB personnel without prior written authorization by the District;
- Regular attendance by the CB President at weekly construction meetings until it has been confirmed by the District that these commitments are being consistently followed, and attendance as requested by the District if future issues occur;
- Immediate delivery of legally required documents, including all subcontractor certified payroll, all subcontractor lien releases and required BOLI documents.

CB must provide signed commitment to the District to resolve all deficiencies and demonstrate compliance in all areas within seven (7) calendar days of receipt of this letter. Failure to provide this signed commitment to resolve these deficiencies within this timeline or failure to perform in the future will result in Alsea School District moving to terminate the contract with CB Construction.

Sincerely,



Krista Nieraeth
Superintendent

GENERAL FUND
STATEMENT OF RESOURCES
FOR THE FISCAL YEAR 2023-24
As of September 08, 2023

LINE		SOURCE	BUDGET	Y-T-D 9/8/2023	PROJECTED	TOTAL 9/8/2023	BALANCE OVER/(UNDER)
		STATE SCHOOL SUPPORT FORMULA					
1	1111	CURRENT YEAR'S TAXES	**$ 499,000.00**	$ -	499,000.00	**$ 499,000.00**	**$ -**
2	1112	PRIOR YEAR'S TAXES	**1,000.00**	-	1,000.00	**1,000.00**	**-**
3	1113	OTHER TAXES		-	-	**-**	**-**
4	1190	INTEREST ON TAX COLLECTIONS	**800.00**	-	-	**-**	**(800.00)**
5	2101	COUNTY SCHOOL FUND	**2,500.00**	-	6,500.00	**6,500.00**	**4,000.00**
6	3103	COMMON SCHOOL FUND	**66,340.92**	-	62,743.82	**62,743.82**	**(3,597.10)**
7	3101	STATE SCHOOL SUPPORT FUND	**6,773,656.93**	1,745,368.00	4,832,811.18	**6,578,179.18**	**(195,477.75)**
8	4801	FEDERAL FOREST FEES	**-**	-	-	**-**	**-**
9		**TOTAL 2022-23 SSSF SOURCES (Line 1 - Line 8)**	**7,343,297.85**	**1,745,368.00**	**5,402,055.00**	**7,147,423.00**	**(195,874.85)**
		STATE SCHOOL SUPPORT FORMULA (Prior Yr Adjustments)					
10		STATE SCHOOL SUPPORT FUND 21-22				**-**	**-**
11		HIGH COST GRANT				**-**	**-**
12		**TOTAL SSSF PRIOR YR ADJ (Line 10 - Line 11)**	**-**	**-**	**-**	**-**	**-**
13		**TOTAL SSSF SOURCES (Line 9 + Line 12)**	**7,343,297.85**	**1,745,368.00**	**5,402,055.00**	**7,147,423.00**	**(195,874.85)**
		NON STATE SCHOOL SUPPORT FORMULA SOURCES					
		LOCAL SOURCES					
14	1412	TRANSPORTATION FEE FROM OTHER DISTRICTS	**88,505.00**	-	-	**-**	**(88,505.00)**
15	1510	EARNINGS ON INVESTMENTS	**25,000.00**	32,679.13	-	**32,679.13**	**7,679.13**
16	1910	RENTAL INCOME	**12,000.00**	-	-	**-**	**(12,000.00)**
17	1920	DONATIONS	**6,000.00**	-	-	**-**	**(6,000.00)**
18	1980	FEES CHARGED OTHER GRANTS	**15,000.00**	-	-	**-**	**(15,000.00)**
19	1990	MISCELLANEOUS REVENUE	**23,800.00**	6,612.78	-	**6,612.78**	**(17,187.22)**
20	1991	Erate	**1,000.00**	-	-	**-**	**(1,000.00)**
21		**TOTAL LOCAL SOURCES (Line 14 - Line 20)**	**171,305.00**	**39,291.91**	**-**	**39,291.91**	**(132,013.09)**
		OTHER SOURCES					
22	2102	REVENUE THROUGH ESD	**4,000.00**	-		**-**	**(4,000.00)**
23	3203	SPECIAL EDUCATION PROGRAMS	**8,000.00**	-		**-**	**(8,000.00)**
24	5300	INSURANCE REIMBURSEMENT	**5,000.00**	-		**-**	**(5,000.00)**
25	5400	BEGINNING CASH	**2,999,999.65**	4,406,210.94		**4,406,210.94**	**1,406,211.29**
26		**TOTAL OTHER SOURCES (Line 22 - Line 26)**	**3,016,999.65**	**4,406,210.94**	**-**	**4,406,210.94**	**1,389,211.29**
27		**TOTAL NON SSSF SOURCES (Line 21 + Line 27)**	**3,188,304.65**	**4,445,502.85**	**-**	**4,445,502.85**	**1,257,198.20**
28		**TOTAL RESOURCES (Line 13 + Line 27)**	**$ 10,531,602.50**	**$ 6,190,870.85**	**$ 5,402,055.00**	**$ 11,592,925.85**	**$ 1,061,323.35**

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of September 08, 2023

		BUDGET	ACTUAL Y-T-D 9/8/2023	ENCUMBERED	TOTAL 9/8/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
INSTRUCTION							
1111	Elementary, K-5	**1,346,195.00**	**14,098.63**	**945,143.42**	**959,242.05**	**386,952.95**	
1113	Elementary Extra-curricular	**-**	**-**	**-**	**-**	**-**	
1121	Middle/Junior High Programs	**518,950.00**	**1,741.60**	**234,754.07**	**236,495.67**	**282,454.33**	
1122	Middle/Junior High School Extra-curricular	**-**	**311.96**	**7,225.34**	**7,537.30**	**(7,537.30)**	
1131	High School Programs	**556,350.00**	**9,994.04**	**361,713.57**	**371,707.61**	**184,642.39**	
1132	High School Extra-curricular	**109,000.00**	**16,373.70**	**60,939.90**	**77,313.60**	**31,686.40**	
1140	Pre-kindergarten Programs	**-**	**179.67**	**540.33**	**720.00**	**(720.00)**	
1210	Programs for the Talented and Gifted	**3,499.50**	**-**	**-**	**-**	**3,499.50**	
1250	Less Restrictive Programs: Students w/ Disability	**1,192,450.00**	**86,284.77**	**288,559.81**	**374,844.58**	**817,605.42**	
1280	Alternative Education	**-**	**-**	**-**	**-**	**-**	
1288	Charter Schools	**21,000.00**	**-**	**-**	**-**	**21,000.00**	
1291	English Second Language Programs	**9,600.00**	**175.71**	**-**	**175.71**	**9,424.29**	
	TOTAL INSTRUCTION	**3,757,044.50**	**129,160.08**	**1,898,876.44**	**2,028,036.52**	**1,729,007.98**	**53.98%**
SUPPORT SERVICES							
2114	Student Accounting Services	**53,920.00**	**-**	**-**	**-**	**53,920.00**	
2134	Nurse Services	**12,000.00**	**754.00**	**6,786.00**	**7,540.00**	**4,460.00**	
2142	Psychological Testing Services	**35,000.00**	**-**	**-**	**-**	**35,000.00**	
2152	Speech Pathology Services	**161,360.00**	**875.58**	**18,711.68**	**19,587.26**	**141,772.74**	
2160	Other Student Treatment Services	**28,000.00**	**790.00**	**5,000.00**	**5,790.00**	**22,210.00**	
2190	Service Direction, Student Support Services	**34,050.00**	**5,111.64**	**31,567.93**	**36,679.57**	**(2,629.57)**	
2210	Improvement of Instruction Services	**-**	**4,395.03**	**90,238.89**	**94,633.92**	**(94,633.92)**	
2222	Library/Media Center	**1,250.00**	**-**	**-**	**-**	**1,250.00**	
2230	Assessment and Testing	**6,848.00**	**348.87**	**3,837.69**	**4,186.56**	**2,661.44**	
2240	Instructional Staff Development	**1,000.00**	**-**	**-**	**-**	**1,000.00**	
2310	Board of Education Services	**162,200.00**	**34,730.06**	**4,789.07**	**39,519.13**	**122,680.87**	
2321	Office of the Superintendent Services	**335,100.00**	**62,869.65**	**268,407.65**	**331,277.30**	**3,822.70**	

GENERAL FUND
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of September 08, 2023

			BUDGET	ACTUAL Y-T-D 9/8/2023	ENCUMBERED	TOTAL 9/8/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
2410		Office of the Principal Services	507,070.00	62,882.42	312,011.63	374,894.05	132,175.95	
2520		Fiscal Services	369,900.00	27,472.76	101,926.88	129,399.64	240,500.36	
2540		Operation and Maintenance of Plant Services	613,500.00	123,097.50	251,218.23	374,315.73	239,184.27	
2550		Student Transportation Services	1,660,150.00	106,453.97	519,565.13	626,019.10	1,034,130.90	
2558		Special Education Transportation Services	-	-	6,058.32	6,058.32	(6,058.32)	
2660		Technology Services	92,400.00	12,306.05	76,162.49	88,468.54	3,931.46	
2700		Supplemental Retirement Program	-	-	9,882.72	9,882.72	(9,882.72)	
		TOTAL SUPPORT SERVICES	4,073,748.00	442,087.53	1,706,164.31	2,148,251.84	1,925,496.16	52.73%
OTHER REQUIREMENTS								
5110		Long-Term Debt Service	20,100.00	19,975.31	-	19,975.31	124.69	
5200		Transfers of Funds						
5200	790	Food Service	123,405.00	-	123,405.00	123,405.00	-	
5200	792	Bus Fund	259,000.00	-	259,000.00	259,000.00	-	
5200	795	Athletics	164,200.00	-		-	164,200.00	
6110		Operating Contingency	120,000.00	-		-	120,000.00	
7000		Unappropriated Ending Fund Balance	2,022,105.00	-		-	2,022,105.00	
		TOTAL OTHER REQUIREMENTS	2,708,810.00	19,975.31	382,405.00	402,380.31	2,306,429.69	14.85%
		TOTAL EXPENDITURES	$ 10,539,602.50	$ 591,222.92	$ 3,987,445.75	$ 4,578,668.67	$ 5,960,933.83	43.44%

Special Revenue

			5			REVENUE				EXPENDITURES			
#	Fund Title	SOURCE	End Date	Grant Amount	Beginning Cash	Y-T-D	PROJECTED	Transfer from General Fund	TOTAL	Y-T-D	ENCUMBERED	TOTAL	Balance
200	Donations				3,353.63	2,060.55			5,414.18	-	500.00	500.00	4,914.18
203	Title I-A	ODE	9/30/2023	10,477.16	-	-	10,477.16		10,477.16		10,477.16	10,477.16	
203	Title I-A	ODE	9/30/2024	49,679.00			49,679.00		49,679.00		1,635.40	1,635.40	
	Title IV	ODE	9/30/2024	10,000.00			10,000.00		10,000.00			-	
203				70,156.16		-	70,156.16		70,156.16	-	12,112.56	12,112.56	58,043.60
204	CNP Equipment Grant	ODE		-	-	-	-		-	-	-	-	-
207	YTP	ESD	6/30/2024	38,493.70	-	-	38,493.70		38,493.70	6,543.11	27,166.64	33,709.75	4,783.95
210	IDEA Part B 611	ODE	9/30/2024	16,528.60	-	834.50	15,694.10		16,528.60		16,528.60	16,528.60	
210	IDEA Part B 611	ODE	9/30/2025	94,298.00			94,298.00		94,298.00		81,079.46	81,079.46	
210				110,826.60		834.50	109,992.10		110,826.60	-	97,608.06	97,608.06	13,218.54
216	IDEA Part B, Section 619 2021-22 ARP	ODE	9/30/2023	849.00		-	849.00		849.00	-	-	-	
	IDEA Part B, Section 619 PassThru 2022-23	ODE	9/30/2023	278.60		-	278.60		278.60	-	-	-	
	IDEA Part B, Section 619 PassThru 2022-23	ODE	9/30/2024	1,453.00		-	1,453.00		1,453.00	-	-	-	
216				2,580.60		-	2,580.60		2,580.60	-	-	-	2,580.60
219	Student Activity Funds				-	-			-	-	-	-	-
221	Title II-A Teacher Quality	ODE	9/30/2024	6,439.00	-	-	6,439.00		6,439.00	-	-	-	6,439.00
230	LEA ESSER	ODE	9/30/2023	65,974.11	-	-	65,974.11		65,974.11	23,714.29	41,759.82	65,474.11	500.00
232	ESSER III	ODE	9/30/2024	172,510.72	-	-	172,510.72		172,510.72	4,845.75	-	4,845.75	167,664.97
251	Student Investment Account	ODE	6/30/2025	479,217.76	-	-	479,217.76		479,217.76	9,029.09	329,942.88	338,971.97	140,245.79
252	High School Success M98	ODE	6/30/2025	116,492.52	-	-	116,492.52		116,492.52	-	23,026.50	23,026.50	93,466.02
257	Baseball/Softball Program			-	3,706.92	-			3,706.92	-	-	-	3,706.92
259	Student Activity Funds			-	42,366.58	175.00			42,541.58	3,922.50	895.12	4,817.62	37,723.96
263	Outdoor School			-	-	-			-	-	-	-	-
267	TAP Asbestos Assessment	ODE	12/31/2023	25,000.00	-	-	25,000.00		25,000.00	-	-	-	25,000.00
290	Bus Replacement Fund			-	33,225.19	169,319.13		259,000.00	461,544.32	99,829.00	223,619.00	323,448.00	138,096.32
299	Nutrition Services			-	-	6,914.54		123,405.00	130,319.54	230.00	76,329.86	76,559.86	53,759.68
	Early Indicator Intervention	ODE	6/30/2023	2,765.00	-	-	2,765.00		2,765.00	-	-	-	2,765.00
	Federal School Improvement Funds to CSI & TSI Schools 22-23	ODE	9/30/2024	85,011.15	-	-	85,011.15		85,011.15	-	-	-	85,011.15
	Local Food for Schools (LFS) 23-24	ODE	8/31/2024	1,316.95	-	-	1,316.95		1,316.95	-	-	-	1,316.95
									-				
	TOTAL				82,652.32	179,303.72	1,175,949.77	382,405.00	1,820,310.81	148,113.74	832,960.44	981,074.18	839,236.63

DEBT SERVICE
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of September 08, 2023

			BUDGET	ACTUAL Y-T-D 9/8/2023	ENCUMBERED	TOTAL 9/8/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES								
1111		CURRENT YEAR'S TAXES	**$ 91,400.00**	$ -		**-**	**(91,400.00)**	
1112		PRIOR YEAR'S TAXES	**500.00**	-		**-**	**(500.00)**	
1190		PRIOR YEAR'S TAXES	**100.00**	-		**-**	**(100.00)**	
1510		INTEREST EARNINGS	**-**	-		**-**	**-**	
5400		BEGINNING FUND BALANCE	**18,000.00**	21,603.87		**21,603.87**	**3,603.87**	
		TOTAL INSTRUCTION	**110,000.00**	**21,603.87**	**-**	**21,603.87**	**(88,396.13)**	
EXPENDITURES								
5110		Long-Term Debt Service						
5110	610	Redemption of Principal	**30,000.00**	**-**	**-**	**-**	**30,000.00**	
5110	621	Regular Interest	**62,000.00**	**-**	**-**	**-**	**62,000.00**	
7000		Unappropriated Ending Fund Balance	**18,000.00**	**-**	**-**	**-**	**18,000.00**	
		TOTAL EXPENDITURES	**110,000.00**	**-**	**-**	**-**	**110,000.00**	**0.00%**

CAPITAL PROJECTS (400)
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of September 08, 2023

		BUDGET	ACTUAL Y-T-D 9/8/2023	ENCUMBERED	TOTAL 9/8/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES							
1510	Interest Earnings	**$ -**	$ -		**-**	**-**	
5200	Transfer from General Fund	**-**	-		**-**	**-**	
5400	Beginning Fund Balance	**274,747.25**	274,747.25		**274,747.25**	**-**	
	TOTAL INSTRUCTION	**274,747.25**	**274,747.25**	**-**	**274,747.25**	**-**	
EXPENDITURES							
4150	Building Improvement	**274,747.25**	**-**	**-**	**-**	**274,747.25**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**274,747.25**	**-**	**-**	**-**	**274,747.25**	**0.00%**

BOND 2021 (410)
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2023-24
As of September 08, 2023

		BUDGET	ACTUAL Y-T-D 9/8/2023	ENCUMBERED	TOTAL 9/8/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES							
1510	Interest Earnings	**$ 15,000.00**	$ 9,845.65		**9,845.65**	**(5,154.35)**	
3299	State Grant	**$ 2,100,000.00**	-	**2,100,000.00**	**2,100,000.00**	**-**	
5400	Beginning Fund Balance	**1,525,000.00**	1,538,492.56		**1,538,492.56**	**13,492.56**	
	TOTAL INSTRUCTION	**3,640,000.00**	**1,548,338.21**	**2,100,000.00**	**3,648,338.21**	**8,338.21**	
EXPENDITURES							
4150	Building Improvement	**3,640,000.00**	**303,715.55**	**1,401,604.79**	**1,705,320.34**	**1,934,679.66**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**3,640,000.00**	**303,715.55**	**1,401,604.79**	**1,705,320.34**	**1,934,679.66**	**46.85%**

GENERAL FUND
STATEMENT OF RESOURCES
FOR THE FISCAL YEAR 2022-23
As of June 30, 2023

LINE		SOURCE	BUDGET	Y-T-D 6/30/2023	PROJECTED	TOTAL 6/30/2023	BALANCE OVER/(UNDER)
		STATE SCHOOL SUPPORT FORMULA					
1	1111	CURRENT YEAR'S TAXES	**$ 450,000.00**	$ 486,095.20		**$ 486,095.20**	**$ 36,095.20**
2	1112	PRIOR YEAR'S TAXES	**1,500.00**	1,813.58		**1,813.58**	**313.58**
3	1113	OTHER TAXES		-		**-**	**-**
4	1190	INTEREST ON TAX COLLECTIONS	**1,000.00**	878.78		**878.78**	**(121.22)**
5	2101	COUNTY SCHOOL FUND	**2,500.00**	7,543.01		**7,543.01**	**5,043.01**
6	3103	COMMON SCHOOL FUND	**26,000.00**	63,817.04	-	**63,817.04**	**37,817.04**
7	3101	STATE SCHOOL SUPPORT FUND	**10,531,799.00**	11,022,206.47		**11,022,206.47**	**490,407.47**
8	4801	FEDERAL FOREST FEES	**-**	-	-	**-**	**-**
9		**TOTAL 2022-23 SSSF SOURCES (Line 1 - Line 8)**	**11,012,799.00**	**11,582,354.08**	**-**	**11,582,354.08**	**569,555.08**
		STATE SCHOOL SUPPORT FORMULA (Prior Yr Adjustments)					
10		STATE SCHOOL SUPPORT FUND 21-22		**735,091.91**		**735,091.91**	**735,091.91**
11		HIGH COST GRANT		**17,380.04**		**17,380.04**	**17,380.04**
12		**TOTAL SSSF PRIOR YR ADJ (Line 10 - Line 11)**	**-**	**752,471.95**	**-**	**752,471.95**	**752,471.95**
13		**TOTAL SSSF SOURCES (Line 9 + Line 12)**	**11,012,799.00**	**12,334,826.03**	**-**	**12,334,826.03**	**1,322,027.03**
		NON STATE SCHOOL SUPPORT FORMULA SOURCES					
		LOCAL SOURCES					
14	1412	TRANSPORTATION FEE FROM OTHER DISTRICTS	**-**	283,656.94		**283,656.94**	**283,656.94**
15	1510	EARNINGS ON INVESTMENTS	**25,000.00**	94,684.48		**94,684.48**	**69,684.48**
16	1710	ADMISSION - GATE FEES	**-**	1,532.26		**1,532.26**	**1,532.26**
17	1920	DONATIONS	**2,000.00**	1,000.00		**1,000.00**	**(1,000.00)**
18	1940	SERVICES PROVIDED OTHER LEAs	**35,000.00**	-		**-**	**(35,000.00)**
19	1980	FEES CHARGED OTHER GRANTS	**4,000.00**	5,076.19		**5,076.19**	**1,076.19**
20	1990	MISCELLANEOUS REVENUE	**15,000.00**	45,092.11		**45,092.11**	**30,092.11**
21		**TOTAL LOCAL SOURCES (Line 14 - Line 20)**	**81,000.00**	**431,041.98**	**-**	**431,041.98**	**350,041.98**
		OTHER SOURCES					
22	2102	REVENUE THROUGH ESD	**5,000.00**	-		**-**	**(5,000.00)**
23	3203	SPECIAL EDUCATION PROGRAMS	**5,000.00**	8,125.00		**8,125.00**	**3,125.00**
24	5300	INSURANCE REIMBURSEMENT	**5,000.00**	-		**-**	**(5,000.00)**
25	5400	BEGINNING CASH	**1,800,000.00**	1,143,698.99		**1,143,698.99**	**(656,301.01)**
26		**TOTAL OTHER SOURCES (Line 22 - Line 26)**	**1,815,000.00**	**1,151,823.99**	**-**	**1,151,823.99**	**(663,176.01)**
27		**TOTAL NON SSSF SOURCES (Line 21 + Line 27)**	**1,896,000.00**	**1,582,865.97**	**-**	**1,582,865.97**	**(313,134.03)**
28		**TOTAL RESOURCES (Line 13 + Line 27)**	**$ 12,908,799.00**	**$ 13,917,692.00**	**$ -**	**$ 13,917,692.00**	**$ 1,008,893.00**

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2022-23
As of June 30, 2023

		BUDGET	ACTUAL Y-T-D 6/30/2023	ENCUMBERED	TOTAL 6/30/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
INSTRUCTION							
1111	Elementary, K-5	1,777,632.49	1,424,009.78	-	1,424,009.78	353,622.71	
1113	Elementary Extra-curricular	17,442.75	1,850.35	-	1,850.35	15,592.40	
1121	Middle/Junior High Programs	734,134.35	665,667.56	-	665,667.56	68,466.79	
1122	curricular	24,371.09	23,712.48	-	23,712.48	658.61	
1131	High School Programs	515,652.89	557,519.90	-	557,519.90	(41,867.01)	
1132	High School Extra-curricular	109,764.17	131,077.80	-	131,077.80	(21,313.63)	
1140	Pre-kindergarten Programs	14,825.68	811.88	-	811.88	14,013.80	
1210	Programs for the Talented and Gifted	21,831.10	63,576.32	-	63,576.32	(41,745.22)	
1250	Less Restrictive Programs: Students w/ Disability	1,457,424.19	1,024,036.06	-	1,024,036.06	433,388.13	
1280	Alternative Education	49,287.95	4,848.72	-	4,848.72	44,439.23	
1288	Charter Schools	900,000.00	641,680.00	-	641,680.00	258,320.00	
1291	English Second Language Programs	92,746.39	93,293.21	-	93,293.21	(546.82)	
	TOTAL INSTRUCTION	5,715,113.05	4,632,084.06	-	4,632,084.06	1,083,028.99	81.05%
SUPPORT SERVICES							
2113	Social Work Services	57,254.00	43,509.48	-	43,509.48	13,744.52	
2114	Student Accounting Services	134,065.56	253,443.53	-	253,443.53	(119,377.97)	
2120	Guidance Services	111,172.48	-	-	-	111,172.48	
2134	Nurse Services	-	11,224.88	-	11,224.88	(11,224.88)	
2142	Psychological Testing Services	40,000.00	24,776.00	-	24,776.00	15,224.00	
2152	Speech Pathology Services	49,809.00	151,837.52	-	151,837.52	(102,028.52)	
2160	Other Student Treatment Services	14,000.00	34,847.39	-	34,847.39	(20,847.39)	
2190	Services	260,932.77	121,214.76	-	121,214.76	139,718.01	
2222	Library/Media Center	1,250.00	73.99	-	73.99	1,176.01	
2230	Assessment and Testing	-	10,394.24	-	10,394.24	(10,394.24)	
2240	Instructional Staff Development	1,000.00	2,370.00	-	2,370.00	(1,370.00)	
2310	Board of Education Services	180,750.00	150,078.81	-	150,078.81	30,671.19	
2321	Office of the Superintendent Services	373,103.32	342,079.52	-	342,079.52	31,023.80	
2410	Office of the Principal Services	1,046,123.95	892,433.22	-	892,433.22	153,690.73	
2520	Fiscal Services	484,102.82	424,456.35	-	424,456.35	59,646.47	

GENERAL FUND
STATEMENT OF EXPENDITURES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2022-23
As of June 30, 2023

			BUDGET	ACTUAL Y-T-D 6/30/2023	ENCUMBERED	TOTAL 6/30/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
2540		Operation and Maintenance of Plant Services	647,011.50	571,466.48	-	571,466.48	75,545.02	
2543		Care and Upkeep of Grounds Services	-	537.68	-	537.68	(537.68)	
2550		Student Transportation Services	1,459,363.62	1,284,329.53	-	1,284,329.53	175,034.09	
2558		Services	54,103.06	9,624.22	-	9,624.22	44,478.84	
2660		Technology Services	267,915.27	143,902.99	-	143,902.99	124,012.28	
2700		Supplemental Retirement Program	-	10,735.60	-	10,735.60	(10,735.60)	
		TOTAL SUPPORT SERVICES	5,181,957.35	4,483,336.19	-	4,483,336.19	698,621.16	86.52%
OTHER REQUIREMENTS								
5110		Long-Term Debt Service	19,995.00	19,994.80	-	19,994.80	0.20	
5200		Transfers of Funds						
5200	790	Food Service	120,000.00	161,386.68		161,386.68	(41,386.68)	
5200		ASB Leadership	-	3,006.78		3,006.78	(3,006.78)	
		ECS Fund	-	75,672.55		75,672.55	(75,672.55)	
5200	792	Bus Fund	210,000.00	136,000.00		136,000.00	74,000.00	
5200	794	Capital Projects	200,000.00	-		-	200,000.00	
6110		Operating Contingency	120,000.00	-		-	120,000.00	
7000		Unappropriated Ending Fund Balance	1,341,733.60	-		-	1,341,733.60	
		TOTAL OTHER REQUIREMENTS	2,011,728.60	396,060.81	-	396,060.81	1,615,667.79	19.69%
		TOTAL EXPENDITURES	$12,908,799.00	$ 9,511,481.06	$ -	$ 9,511,481.06	$ 3,397,317.94	73.68%
PROJECTED ENDING FUND BALANCE 6/30/23			$ -			$ 4,406,210.94	$ 4,406,210.94	

Special Revene Funds
Statement Comparing Revenue to Expenditures

						REVENUE			EXPENDITURES				
	#	Fund Title	SOURCE	Grant Amount	Beginning Cash	Y-T-D	Transfers	TOTAL	Y-T-D	ENCUMBERED	TOTAL	Balance
t	200	Donations			-	7,865.93	-	7,865.93	4,512.30	-	4,512.30	3,353.63
	203	Title I-A	ODE	3,505.03	-	3,505.03	-	3,505.03		-	-	
		Title I-A	ODE	32,339.00		21,861.84	-	32,339.00				
		Title IV	ODE	10,763.00		10,763.00	-	10,763.00			-	
t	203			46,607.03		36,129.87		46,607.03	36,129.87	-	36,129.87	10,477.16
t	204	CNP Equipment Grant	ODE	16,500.00	-	16,500.00		16,500.00	16,500.00	-	16,500.00	-
t	207	YTP	ESD	29,102.65	-	29,102.65		29,102.65	29,102.65	-	29,102.65	-
	210	IDEA Part B 611	ODE	102,455.00	-	85,926.40		102,455.00		-	-	
	210	IDEA Part B 611	ODE	4,874.00		4,874.00		4,874.00				
t	210			107,329.00		90,800.40		107,329.00	90,800.40	-	90,800.40	16,528.60
	216	IDEA Part B, Section 619 2021-22 ARP	ODE	849.00		-	-	849.00	-	-	-	
		IDEA Part B, Section 619 PassThru 2022-23	ODE	278.60		-	-	278.60	-	-	-	
		IDEA Part B, Section 619 PassThru 2022-23	ODE	1,453.00		-	-	1,453.00	-	-	-	
t	216			2,580.60		-		2,580.60	-	-	-	2,580.60
t	219	Student Activity Funds			-	-		-	-	-	-	-
t	221	Title II-A Teacher Quality	ODE	5,670.00	-	5,670.00	-	5,670.00	5,670.00	-	5,670.00	-
	226	ESSA Partnerships	ODE	9,116.36	-		-	-	9,116.36	-	9,116.36	
	226	Early Indicator Intervention	ODE	2,765.00			-	-	2,765.00	-	2,765.00	
t	226			11,881.36		11,881.36		11,881.36	11,881.36	-	11,881.36	-
t	230	LEA ESSER	ODE	68,251.41	-	2,277.30	-	68,251.41	2,277.30	-	2,277.30	65,974.11
t	232	ESSER III	ODE	204,713.60	-	32,202.88	-	204,713.60	32,202.88	-	32,202.88	172,510.72
t	251	Student Success Act	ODE	755,504.16	-	755,504.16	-	755,504.16	755,504.16	-	755,504.16	-
t	252	High School Success M98	ODE	158,913.05	-	158,913.05	-	158,913.05	158,913.05	-	158,913.05	-
	254	Summer Learning Grant -HS	ODE	13,561.55								-
		Summer Learning Grant - K-8	ODE	66,388.39								
t	254			79,949.94	(4,974.69)	79,949.94		74,975.25	74,975.25	-	74,975.25	-
t	257	Baseball/Softball Program		-	3,706.92	-	-	3,706.92	-	-	-	3,706.92
t	258	Emergency Connectivity Fund			(191,263.48)	145,366.62	75,672.55	29,775.69	29,775.69	-	29,775.69	-
t	259	Student Activity Funds		-	-	59,561.50	3,006.78	62,568.28	20,201.70	-	20,201.70	42,366.58
t	263	Outdoor School	OSU	8,126.00	-	10,374.93	-	10,374.93	10,374.93	-	10,374.93	-
t	265	Menstrual Dignity Act	ODE	1,257.22	(807.75)	1,257.22	-	449.47	449.47	-	449.47	-
t	267	TAP Asbestos Assessment	ODE	25,000.00	-	-	-	25,000.00	-	-	-	25,000.00
t	268	HB4030 Educator Retention	ODE	124,921.62	-	124,921.62	-	124,921.62	124,921.62	-	124,921.62	-
t	290	Bus Replacement Fund	TRANSFER	-	35,386.62	157,585.57	136,000.00	328,972.19	295,747.00	-	295,747.00	33,225.19
t	291	KV Summer Transportation	KV	-	(2,472.23)	7,248.10	-	4,775.87	4,775.87	-	4,775.87	-
t	292	OSCIM Mar 2020 Bond	ODE	2,100,000.00	-	-		2,100,000.00	-	-	-	2,100,000.00
t	299	Nutrition Services		-	(92,439.31)	147,219.58	161,386.68	216,166.95	216,166.95	-	216,166.95	-
								-				
t		TOTAL			(252,863.92)	1,880,332.68	376,066.01	4,396,605.96	1,920,882.45	-	1,920,882.45	2,475,723.51

DEBT SERVICE
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2022-23
As of June 30, 2023

			BUDGET	ACTUAL Y-T-D 6/30/2023	ENCUMBERED	TOTAL 6/30/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES								
1111		CURRENT YEAR'S TAXES	**$ 85,000.00**	$ 79,431.72		**79,431.72**	**5,568.28**	
1112		PRIOR YEAR'S TAXES	**1,000.00**	246.68		**246.68**	**753.32**	
1190		PRIOR YEAR'S TAXES	**-**	75.81		**75.81**	**(75.81)**	
1510		INTEREST EARNINGS	**25.00**	-		**-**	**25.00**	
5400		BEGINNING FUND BALANCE	**6,000.00**	29,438.02		**29,438.02**	**(23,438.02)**	
		TOTAL INSTRUCTION	**92,025.00**	**109,192.23**	**-**	**109,192.23**	**(17,167.23)**	
EXPENDITURES								
5110		Long-Term Debt Service						
5110	610	Redemption of Principal	**25,000.00**	**25,000.00**	**-**	**25,000.00**	**-**	
5110	621	Regular Interest	**62,700.00**	**62,588.36**	**-**	**62,588.36**	**111.64**	
7000		Unappropriated Ending Fund Balance	**4,325.00**	**-**	**-**	**-**	**4,325.00**	
		TOTAL EXPENDITURES	**92,025.00**	**87,588.36**	**-**	**87,588.36**	**4,436.64**	**95.18%**

CAPITAL PROJECTS (400)
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2022-23
As of June 30, 2023

			ACTUAL Y-T-D				TOTAL	BALANCE FAVORABLE/	--%--
		BUDGET	6/30/2023	ENCUMBERED	Requisitions	ENCUMBERED	6/30/2023	(UNFAVORABLE)	COMMITTED
RESOURCES									
1510	Interest Earnings	**$ -**	$ -				**-**	**-**	
5200	Transfer from General Fund	**200,000.00**	-				**-**	**200,000.00**	
5400	Beginning Fund Balance	**274,747.00**	274,747.25				**274,747.25**	**(0.25)**	
	TOTAL INSTRUCTION	**474,747.00**	**274,747.25**	**-**	**-**	**-**	**274,747.25**	**199,999.75**	
EXPENDITURES									
4150	Building Improvement	**474,747.00**	**-**	**-**	**-**	**-**	**-**	**474,747.00**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**474,747.00**	**-**	**-**	**-**	**-**	**-**	**474,747.00**	**0.00%**

BOND 2021 (410)
STATEMENT OF EXPENDITUES COMPARED TO BUDGET
FOR THE FISCAL YEAR 2022-23
As of June 30, 2023

		BUDGET	ACTUAL Y-T-D 6/30/2023	ENCUMBERED	TOTAL 6/30/2023	BALANCE FAVORABLE/ (UNFAVORABLE)	--%-- COMMITTED
RESOURCES							
1510	Interest Earnings	**$ -**	$ -		**-**	**-**	
5400	Beginning Fund Balance	**1,782,128.00**	1,727,210.20		**1,727,210.20**	**54,917.80**	
	TOTAL INSTRUCTION	**1,782,128.00**	**1,727,210.20**	**-**	**1,727,210.20**	**54,917.80**	
EXPENDITURES							
4150	Building Improvement	**1,782,128.00**	**234,571.93**	**-**	**234,571.93**	**1,547,556.07**	
7000	Unappropriated Ending Fund Balance	**-**	**-**	**-**	**-**	**-**	
	TOTAL EXPENDITURES	**1,782,128.00**	**234,571.93**	**-**	**234,571.93**	**1,547,556.07**	**13.16%**

Alsea School District

September Meeting Board Report

Krista Nieraeth, Superintendent and Special Education Director

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1. **OSHA Settlement of Appealed Citation – See attached copy**

2. **School Board Stipend – see attached FAQ and Board Policy BHD**

   HB 2753 passed during the 2023 legislative session. This bill now allows district school boards to be provided an optional stipend of up to $500 per month per member. Current board policy BHD states that "No Board member will receive any compensation for services other than reimbursement for approved expenses actually incurred on district business." If the board decides to provide each member a stipend, that would be in addition to reimbursements incurred by the member during board business, and Board Policy BHD would need to either be suspended, amended or deleted.

   Monies would come from the district's general funds. The board can decide to enact now and get back pay from July 2023 – now, and then be paid now. The board can decide to hold off on implementation until a later date.

3. **Benton County Library MOU – see attached copy**

4. **Food Service Administrative Review – ODE**

   Alsea School District has been scheduled for an Administrative Review for the National School Lunch Program for the upcoming year on Wednesday, October 11th. This review will assess compliance with federal and state regulations governing the School Nutrition Program. Bart and Roxie will be working with ODE to work through the process and what documentation will need to be submitted. We have purchased a POS system called Mealtime to help with our counting of meals given to students AND be able to charge non-students.

5. **Update on Partnership between Benton Co Health Dept and ASD**

   Alsea School District will continue to partner with Benton Co Health Dept – Behavioral Mental Health to have a mental health counselor be on site every Tuesday.

6. **Title III ODE Desk Audit**

   Alsea School District will be audited this year for the Title III program, which is the program for our students who qualify for ESOL services. Because we receive federal funding under this program, we are required to have certain things, like a Title III plan, an identification system, annual assessments, and staffing reports, in place to be considered in compliance. Any non-compliance will trigger help from ODE to get those pieces back into compliance. We must submit our Title III plan components to ODE in February. Mrs. Shunk and I will work to get this audit completed.

7 -12 Board Report

From behind the principal's desk:

This has been a tremendous start. Our classified and certified staff has bought into the game plan that Krista laid out. Everybody is very helpful and puts kids first. In my 25 years of education this has been one of the smoothest starts.

I wanted my staff to give me a highlight of one positive from their department.

CTE/Ag
There has been a lot of excitement from students about the subjects and potential for the programs. Students are working diligently to get Safety training completed so we can start working in the shop safely.

High school PE and Strength and Conditioning classes:
Most of the students have completed the steel mill 'testing week.' This consists of various strength and conditioning exercises that test the student's current level of personal fitness. The results serve as a template/foundation to use and track student progress when the next testing cycle begins. Next testing cycle is in late October.

In elementary PE,
We are finishing our 'striking and volleying' unit. We used various tools to tier the student's current psychomotor level. The accommodation tiers ranged from having balloons, soft volleyballs, and foam paddles as primary and optional implements during activities.

Science:
The first two weeks have been great. Getting to know students that I hadn't had the opportunity to get to know has been awesome. Teaching one discipline and getting to see all the 7-12 kids once a day is nice. I am looking forward to this with the students and the fun we will have in class.

Art:
The students are painting a mural above the concession stand on the stage. Sculpting class is just finishing their first piece.

English:
The new curriculum is enjoyable and easy to access! The highlight of the first two weeks was a conversation the Seniors had. Their workbook prompted them to write a response to the question, "What makes a hero- sacrifice or success?" Undirected by me, they started a lively and engaging group discussion of this question. They even paused the conversation to define terms. All of this was totally on their own. Everyone left the class with a little better understanding of what it means to be a hero.

HS Volleyball:
Has a total of 16 girls playing. The varsity is currently in first place in the league with a 3-0.

HS Football:
Had a big win at Crow and have 13 players on their roster.

MS Volleyball and Football:
Both teams have started practice and first game will be around 9/28

Transportation:
We are down to three routes. We transport over 140 students each day. If you know of anybody interested in driving a bus, please contact me.









Board Member Stipend Frequently Asked Questions

What does the change in statute allow districts to do?

Previously, ORS 332.018 prohibited board members from receiving any compensation from the district. During the 2023 Legislative session, House Bill 2753 was passed. This law removes the prohibition on compensation and allows school district boards to provide each "voting member of the board with a stipend in an amount determined by the board, not to exceed $500 per month."

What is the procedure for a board to take up this topic? If the board wants to authorize a stipend for members, what would be a sample motion?

The statute does not specify a required procedure, but the board would need to vote to approve the stipend. The following process could be used:

1. Board amends, deletes or suspends policy BHD to allow for board member compensation;
2. Board ensures that the budget includes adequate funds;
3. Board approves resolution establishing the amount of the stipend;
4. District business office follows existing procedures to make payments to participating board members.

OSBA will be releasing an update to sample board policy BHD in August 2023. OSBA also has a sample resolution that the board can use.

If the board authorizes stipends, can a member choose not to take the funds? How do we handle that?

HB 2753 specifically requires the board to "allow individual directors[1] to choose to not receive the stipend." Board members should be made aware of the procedure to decline any stipend. Unused funds remain in the budget unless reallocated.

Aren't board members not supposed to materially benefit from their position? What are the ethical implications of authorizing stipends?

Yes, ORS 244.040 prohibits board members from using their official position to receive a financial benefit. However, board members are allowed to receive official compensation and HB 2753 classifies the stipend as "part of the director's official compensation package." Reimbursements are also considered to be part of the official compensation package under ORS 244.040(2)(c).

Do stipends violate the non-employment requirement of board service? If not, how does that work?

ORS 332.016(1) provides:

> "A person who is an employee of a school district may not serve as a member of the district school board for the district by which the employee is employed."

HB 2753 does not change this and specifically states "a director who receives a stipend is not considered an employee of the school district."

[1] HB 2753 uses the term "director" in place of board member.

If a board member accepts a stipend, can the district place any specific expectations on that member with regard to their board service?

While it may depend on the expectations, likely not. HB 2753 states:

> "A district school board may choose to provide *each director who is a voting member of the board* with a stipend..." (Emphasis added).

If the board implements stipends, then later decides they are not working out, how does the board remove the payment of stipends?

This depends on the method of approval used. If the board uses an annual resolution to approve the stipends but wants to discontinue at the end of a budget year, it could simply not approve the resolution for the following year. If the board adopts a policy stating that stipends will be paid every month, the board would need to amend the policy.

The board can also use the annual budgeting process to determine how funds will be used. Failure to allocate funds for stipends would halt those payments. In this case, the board should ensure that policy and resolution language match the budget.

Is there a sample OSBA policy on stipends? Is it required?

OSBA sample policy BHD includes language regarding compensation (previously a prohibition on compensation). An update will be included in the August 2023 Policy Update. It is not a required policy as nothing in the stipend law requires a board to have a policy. However, the policy can help organize the board to ensure that the proper process has been followed.

Does the board have to vote on it?

Yes, the board is the decision maker regarding stipends and all board decisions require a vote in a public meeting.

Is it taxable income?

Yes. Consult with your district's business professionals for more information.

How much can the stipend be?

Initially, the stipend is capped at $500 per month. This amount will be revised based on changes in the Consumer Price Index. The first adjustment to the amount can occur after July 1, 2024.

Can I still be reimbursed for board expenses?

If the board allows a stipend, the board can still allow for reimbursement of actual and necessary expenses (reimbursement in addition to the stipend). If the board does not allow a stipend, the board must allow reimbursement for actual and necessary expenses. Boards can continue to require approval and documentation for reimbursements.

Should the board discuss with administration before enacting?

Yes, it can be very beneficial to discuss the budget and any accounting procedures before approving stipends.

Where does this money come from?

No additional funds are being provided for these stipends. Funds will have to come out of the existing budget.

Does the board need to adopt any budget adjustments?

The funds for the stipends need to be included in the district's budget. Each year when the board is going through the budgeting process, it should ensure that sufficient funds are allocated to cover the stipends. For the 2023-24 school year, adjustments may need to be made to the current budget. The board must follow legal requirements for amending the budget.

Will the public know which board members receive the stipend?

While individual board members are not required to make a public statement about whether they will accept the stipend, this information would be considered a public record and would be available upon request.

What about ESD, community college and charter school board members?

HB 2753 is codified in ORS 332 and only applies to school district boards. ESD board members (ORS 334.100(3)) and community college board members (ORS 341.283(6)) are still prohibited from receiving any compensation.

What if the board only wants to do a stipend for childcare? Can we do that? If so, how?

Providing a stipend for a single purpose sounds more like a reimbursement than a stipend. If the board approves a stipend, it should be provided to "each director who is a voting member of the board" unless that board member indicates that they do not want to receive the stipend. If the board wants to limit what payment can be used for, reimbursement may be a better option.

When is this effective?

HB 2753 included an emergency clause and became effective July 18, 2023. Subject to proper budget allocations, the board could authorize board members to receive payment for the stipend starting in July (back payments for July 2023 are allowable).

Does this mean board members can be paid for coaching and other positions?

No. ORS 332.016 still prohibits board members from being employees, consequently, board members cannot be paid for other positions. The difference between a coaching stipend and the board member stipend is that HB 2753 specifies that receipt of the board member stipend does not make the board member an employee.

Can we make this effective at some time in the future?

Yes, the board could decide to hold off on implementation of the stipends until next year, after the next election or another time in the future. OSBA recommends that the stipend be available for all board members at the same time.

This document was created by the Oregon School Boards Association as a resource for member school boards and their members. It is not intended as legal advice. If you have legal questions, please contact your legal counsel.

Oregon School Boards Association, August 2023

Alsea School District 7J

Code: **BHD**
Adopted: 3/11/15
Revised/Readopted: 10/11/22
Orig. Code: BHD

Board Member Compensation and Expense Reimbursement

No Board member will receive any compensation for services other than reimbursement for approved expenses actually incurred on district business. Such expenses may include the cost of attendance at meetings, conferences or visitations when such attendance has been approved by the Board.

When paid admission is required of the public, Board members may be reimbursed for attending district events and other activities when their attendance is consistent with board responsibilities and district operations. (*See* Board policy DFEA - Admission to District Events) The district will establish accounting procedures consistent with this policy.

END OF POLICY

Legal Reference(s):

ORS 244.020 ORS 244.040 ORS 332.018(3)

OR. GOV'T STANDARDS AND PRACTICES COMM'N, STAFF OPINION 02S-015 (May 20, 2002).
OR. GOV'T STANDARDS AND PRACTICES COMM'N, STAFF OPINION 03S-015 (Sept. 11, 2003).

Cross Reference(s):

BBAA - Individual Board Member's Authority and Responsibilities
BHB - Board Member Development
DLC - Expense Reimbursements

ENROLLMENT																
Grade	**In building/ Online Progr**	**K**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**TOTAL**	**Notes**
As of 9/1/23	In building	10	16	11	17	18	20	14	20	15	22	12	13	13	201	
As of 9/1/23	Learn at Home OR	10	21	26	13	6	3	0	0	0	0	0	0	0	79	
As of 9/1/23	**TOTAL**	**20**	**37**	**37**	**30**	**24**	**23**	**14**	**20**	**15**	**22**	**12**	**13**	**13**	**280**	
As of 10/1/23	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 10/1/23	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 10/1/23	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
As of 11/1/23	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 11/1/23	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 11/1/23	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
As of 12/1/23	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 12/1/23	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 12/1/23	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
As of 01/01/24	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 01/01/24	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 01/01/24	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
As of 02/1/24	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 02/1/24	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 02/1/24	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
As of 03/01/24	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 03/01/24	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 03/01/24	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
As of 04/01/24	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 04/01/24	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 04/01/24	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	
As of 05/01/24	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 05/01/24	Learn at Home OR	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
As of 05/01/24	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	

ENROLLMENT																			
Grade	**In building/ Online Progr**	**K**	**1**	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**TOTAL**	**Notes**			
As of 06/01/24	In building	0	0	0	0	0	0	0	0	0	0	0	0	0	0		**20.1**	**Average in B & M**	
As of 06/01/24	Learn at Home OR	0	0	0	0	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	0		**7.9**	**Average in LaHO**	
As of 06/01/24	**TOTAL**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**				

9. **New Business**

a. Integrated Guidance Application and Budget Update

- **Special Board Meeting needs**

10. **b. Board and Superintendent Operating Agreement**

c. Superintendent Goals Collaboration Meeting Date

d. OSBA Statewide Conference Nov 9-11

Leadership Operating Agreement

The Board of Directors is the educational policymaking body for Alsea School District. To effectively meet the system's challenges the School Board, its members, and the Superintendent must function together as a leadership team. To ensure unity among team members, effective group agreements must be in place. The following are the group agreements for the Board and Superintendent.

How We Communicate

1. Respectful and timely communication is the norm between the superintendent and the board. The leadership team works together to have a united voice when addressing the community and advocating for families.
2. Effective and transparent collaboration between the superintendent and all board members is fostered, encouraging open dialogue, and creativity.
3. The leadership team handles interpersonal issues privately and constructively. Board members refer operational issues to the superintendent. The board is kept apprised of district operations through regular update emails and phone calls for emergencies.

How We Meet

4. The board concentrates on the governance role, stewarding the district vision and goals, and tracking district progress while leaving district operations to the superintendent.
5. The board prioritizes discussions and actions that focus on the needs, well-being, and achievement of students, avoiding small talk and personal agendas. All board actions and policies align with the goal of enhancing student learning and success.
6. Meetings are punctual, student-focused, efficient, and effective. The board consistently sticks to the business at hand and members arrive prepared, having read the information well ahead of time.
7. Board members exhibit, expect, and ensure respectful behavior, maintaining a courteous atmosphere during discussions, taking turns during discussions, and promoting equal participation and fairness.
8. Board members appreciate the input of the superintendent and staff. The board actively cultivates trust with staff through enthusiastic engagement, demonstrating authentic interest, and ensuring educators are heard and supported.

Expectations of the School Board

9. The board establishes and stewards the vision of what is possible for Alsea students and sets audacious goals for success that are aligned with the needs of children, families, and the community.
10. Work as a leadership team with the superintendent, praising in public and addressing concerns in private. Act as a think tank for the superintendent, asking hard questions and working collaboratively.
11. Recognize and trust the superintendent as the board's sole employee, and the instructional and operational leader of the district, delegating the management of all district staff to them.
12. Set clear expectations for district and student performance, monitor district progress using data, and operationalize the board's governance through the development of district policies.
13. In collaboration with the superintendent and district staff, set priorities for the district and allocate adequate resources to meet the needs of every student.

Expectations of Board Officers

14. Keep the board organized and structured, ensuring meetings are focused on students by creating timely and effective meeting agendas.
15. Facilitate discussions of the board gracefully, always focusing on the best interests of the students, staff, and the community.
16. Prioritize consistency in communication and actions to avoid surprises within the board. Remind the board of important tasks and events to ensure they stay on track and meet their responsibilities consistently.
17. Model clear and unbiased communication while also expecting it from fellow board members. Manage interpersonal problems within the board, addressing them as needed.

Expectations of the Superintendent

18. Lead the school district and operationalize the district's vision. Implement district goals and prioritize children's needs, always putting children first.
19. Provide complete but concise communication with the board, keeping them informed and advising them on important matters, ensuring there are no surprises. Provide oversight of district operations, ensuring compliance with education law and policies.
20. Foster collaboration by seeking input from the board, bouncing ideas off them, and asking questions of colleagues.
21. Act as a positive role model and promote a child-centered approach, focusing on improving academic performance within the district. Create an inclusive environment and an inspired staff of educators that supports the educational needs of all students.

11. **Old Business**
12. **First Reading**
13. **Second Reading**
    a. **JEBA-AR Early Entrance**

Alsea School District 7J

Code: JEBA-AR
Revised/Reviewed: 9/14/23

Early Entrance**

If a request for early admission to kindergarten or first grade is received by the district, the following guidelines will be used:

1. Parents will be notified about testing/evaluation requirements and expense.

2. Testing/Evaluation by a qualified agency is required. The agency and appropriate testing/evaluation will be one approved by the superintendent or designee. The cost of this testing/evaluation will be paid by the parents.

   Three areas that must be tested/evaluated include:

   a. Cognitive (intelligence);
   b. Affective (social/emotional); and
   c. Academic Readiness

3. Parents must submit the completed Request for Early Entrance form with a formal evaluation to the superintendent or designee. All required information must be submitted to the superintendent or designee during business hours through the district office on or before June 1.

4. The submitted materials will be reviewed by the building principal, kindergarten teacher, and if applicable, the school guidance counselor. Test scores should be in the top 95% of students entering kindergarten, unless there is a recommendation otherwise by the licensed professional staff.;

5. Following the review, the building principal will make recommendation to the superintendent and will issue a decision to parents in writing within three weeks after the receipt of the results.

6. If parents are dissatisfied with the decision, a written appeal can be made by the parents to the superintendent, who may affirm, reverse or modify the building principal's decision. The superintendent's decision is final.

REQUEST FOR EARLY ENTRANCE

(This form and required evaluation must be received by the district during business hours on or before June 1.)

Date _____

Child Name _____

I request that my child be reviewed for early admission to:
(Check one) ☐ Kindergarten ☐ First grade

I have had _____ (Child name) evaluated at my expense in the following areas:

1. Cognitive (intelligence);

2. Affective (social/emotional);

3. Academic Readiness.

Such evaluation is attached.

I understand the test scores must equal or surpass the established norms for the requested attendance grade level in all areas of assessment. I understand I will receive a written decision from the district concerning my request within three weeks of turning in this form.

_____ _____

Parent Signature Date

14. **Board Comments**
15. **Future Agenda Items**
16. **Key Dates**

September 15-16 Cycle Oregon
October 10, Vision Screenings (All Students)
October 12, 2023 Alsea School Board Meeting
October 13, Teacher Work Day
October 27, End of First Quarter, Teacher Grade Day
November 9-11, OSBA Statewide Conference, Portland