Alsea School Board Meeting

Thursday, June 8, 2023 7:00 PM
Alsea School Library, 301 South 3rd Street, Alsea, OR 97324

1. **Call to Order**
2. **Flag Salute**
3. **Approval of the Agenda**
4. **Budget Hearing**
   a. **Open Budget Hearing as per ORS 294.545 the governing body must hold a budget hearing on the date specified in the public notice to receive citizen's comments on the budget document as approved by the budget committee. a. Public Comment**
   b. **Close Budget Hearing**

FORM ED-1 **NOTICE OF BUDGET HEARING**

Oregon Department of Revenue

A public meeting of the Alsea School District #7J will be held on June 8th 2023, at 6:55pm at 301 S. 3rd Street, Alsea Oregon.
The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2023 as approved by the Alsea School District #7J Budget Committee.
A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 301 S. 3rd Street between the hours of 8:00am and 3:30pm or online at http://alsea.k12.or.us
This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as the preceding year.

Contact: Sean Gallagher, Acting Superintendent	Telephone number: 541-487-4305	E-mail: sean.gallagher@alsea.k12.or.us

FINANCIAL SUMMARY — RESOURCES

TOTAL OF ALL FUNDS	Actual Budget Prior Year: **2021-2022**	Adopted Budget This Year: **2022-2023**	Approved Budget Next Year: **2023-2024**
1. Beginning Fund Balance	$ 4,046,145	$ 3,940,749	$ 4,882,152
2. Current Year Property Taxes, other than Local Option Taxes	$ 571,578	$ 538,500	$ 592,800
5. Other Revenue from Local Sources	$ 165,602	$ 145,825	$ 312,525
6. Revenue from Intermediate	$ 33,263	$ 34,142	$ 53,500
6. Revenue from State Sources	$ 11,586,179	$ 11,995,687	$ 10,050,775
7. Revenue from Federal Sources	$ 377,385	$ 962,468	$ 636,222
8. Interfund Transfers	$ 281,500	$ 530,000	$ 546,605
9. All Other Budget Resources	$ -	$ 1,745,000	$ 5,000
10. **Total Resources**	$ 17,061,652	$ 19,892,372	$ 17,079,579

FINANCIAL SUMMARY — REQUIREMENTS BY OBJECT CLASSIFICATION

11. Personnel Services	$ 5,639,659	$ 6,274,809	$ 4,504,499
12. Associated Payroll Costs	$ 2,995,158	$ 3,470,033	$ 3,147,309
13. Purchased Services	$ 2,262,407	$ 2,124,088	$ 1,763,913
14. Materials & Services	$ 2,060,176	$ 2,028,014	$ 971,905
15. Capital Outlay	$ 514,067	$ 3,536,785	$ 3,485,914
16. Other Objects (except Debt Service and Interfund Transfers)	$ 128,751	$ 139,313	$ 137,804
17. Debt Service	$ 225,128	$ 323,272	$ 361,525
18. Interfund Transfers	$ 281,500	$ 530,000	$ 546,605
19. Operating Contingency	$ -	$ 120,000	$ 120,000
20. Unappropriated Ending Fund Balance & Reserves	$ 2,954,805	$ 1,346,059	$ 2,040,105
21. **Total Requirements**	$ 17,061,652	$ 19,892,372	$ 17,079,579

FINANCIAL SUMMARY—REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY FUNCTION

Function / Full-Time Equivalent Employees (FTE) for Function			
1000 Instruction	$ 7,136,847	$ 7,050,878	$ 5,063,773
FTE	55.68	76.34	42.12
2000 Support Services	$ 5,696,189	$ 5,984,673	$ 4,510,512
FTE	35.2	47.75	35.06
3000 Enterprise & Community Service	$ 304,683	$ 307,563	$ 289,260
FTE	1.5	2	2
4000 Facility Acquisition & Construction	$ 462,501	$ 4,229,927	$ 4,147,799
FTE	0	0	0
5000 Other Uses			
5100 Debt Service*	$ 225,128	$ 323,272	$ 361,525
5200 Interfund Transfers*	$ 281,500	$ 530,000	$ 546,605
6000 Operating Contingency	$ -	$ 120,000	$ 120,000
7000 Unappropriated Ending Fund Balance and Reserves	$ 2,954,805	$ 1,346,059	$ 2,040,105
Total Requirements	$ 17,061,652	$ 19,892,372	$ 17,079,579
Total FTE	92.38	126.09	79.18

*** not included in total 5000 Other Uses. To be appropriated separately from other 5000 expenditures.**

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING FROM LAST YEAR

1.0 Large reduction in Enrollment from FY21-22 to FY22.23 and forward. This reduces the amount of Revenue from received from Oregon Department of Education.
2.0 Reduction in Force for FTE causes payroll costs to decline.
3.0 Bond Project construction is still in progress over a 3 year period starting in 2021-2022

PROPERTY TAX LEVIES

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy .....(Rate Limit: 5.0811 - Per $1000)	5.0811	5.0811	5.0811
Levy for General Obligation Bonds	120,000	82,000	97,000

STATEMENT OF INDEBTEDNESS

Long Term Debt	Estimated Debt Outstanding on July 1	Estimated Debt Authorized, but not Incurred on July 1
General Obligation Bonds	$2,065,000	$0
Other Bonds	$0	$0
Other Borrowings	$454,701	$0
Total	$2,519,701	$0

5. **Approval of Minutes**
    a. **April 27, 2023**
    b. **May 11, 2023**
    c. **May 22, 2023**
    d. **May 30, 2023**

Alsea School Board Meeting
Thursday, April 27, 2023
Executive Session 6:00 PM
Open Session to follow
Alsea School Library

Alsea, OR 97324
Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305

1. Call to Order 1800
2. Flag Salute
3. Approval of the Agenda
4. Executive Session
   - ORS 192.660(2)(b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing.
5. Call Meeting to Order - Open Session 1837
6. Action Item:
   a. Board approval of complaint procedure
   In an Executive Session the board reviewed the matter of a complaint by an employee against an individual board member and has discussed the matter. She is now placing it before the board members for recommendation on a resolution. Soren Rounds motioned to obtain a third-party investigator to investigate the situation. Linda Montanez seconded. All in favor yea.

   b. Fencing project approval – Bart Rothenberger
   Sean Gallagher let the school board know that this was a way to be able to spend some of the excess MOE SPED funds for safety issues. ODE agreed that this would fall under the guidelines since the school currently has students who are at risk of running off campus as well as the highway that runs through town and a river on the other side of the school grounds.
   Bart Rothenberger let the Board know that he visited other school districts that have fencing surrounding their schools to find the best option to try to make Alsea School not look like a prison. We are staying strong with the black vinyl 6' high fencing all the way around the yard perimeter.
      - Gate #1 is a 20' wide gate that will swing open but be closed once school has started as this gate affects our handicapped parking.
      - Gate #2 will have a remote that the front office will control. So, for example, if a parent comes at 10 and needs to drop off a student, once they are recognized they will be let in. This will be a 4' wide gate that will have a panic bar on the opposite side for fire safety.
      - Gate #3 will be open during the time of bus unloading and loading only.
      - Gate #4 will be locked during school hours but will remain open on weekends and non-school days for community access.
      - Gate #5 is a 12' wide gate that will always be locked. This is for mower and life flight, ambulance access.
      - Gate #6 a 10' gate that will be always locked. This gate is mainly for summer work to get items out of the classrooms as needed etc. This will go from the front office to grade 4. This is our second tier of safety. This will take care of the current issue of the 4-6 grade students currently walking to the front of the school to use the restrooms. Where the current bus office is located will be turned back into unisex bathrooms for gender equity. Off that fence there will be a 4' gate with a panic bar for fire drills.
      - Gate #7 will have a 10' gate and a 4' gate on the back side of the 4-6 grade classrooms from the play shed to the side of the 4th grade classroom for fire drills as well.
      - Gate #8 in front of the highway will be temporary fencing until we know what is happening with the Vocational building. There will be a 4' gate located by where the recycle bins are located with a panic bar on that also. Students will no longer be able to cut across the back parking lot to get to classes. They will be going in different directions for safety.

- Gate #9 In the back of the school there will be a fence that goes all the with a 4' gate and a panic bar so that students can get to the field during fire drills. The gate that currently goes to the weight room will have a panic bar installed on it as well.

The nice part about all of this is our students will now have one point of entry to get into the school in the mornings. This will be the front of the school. Instead of seven different entrances. The current HS parking lot will become staff parking. The current parking lot across the street by the bus garage will become student parking. Sean Gallagher interjected that the reason we are acting so quickly on this is because we need to spend the funds for fencing by June 30th. Currently the bis is around $45,000. This is from only one bid currently, and we need to get three. Risteen asked if there is a timing issue for the RFP process to obtain bids. If we only get one, are we stuck in the water? Bart and Sean said that the answer is no, there is a timing component. The current bid that we have is the same company that did the Corvallis schools.

Linda Montanez had a concern with taking up parking spaces if the parking along the sidewalk is not available. It would be very helpful if a spot near the front of the school is designated for both handicap and a spot that has a sign that says "30 minute parking Only".Currently we have lost quite a bit of parking with how much has to be 'coned off' for buses. Deb Lindberg had the same concern. Bart also let the board know that there will be additional parking along the back drive by the library. As per the bond plans the row of trees that is currently along the drive will be removed and set up for an additional 25' of parking.

Other clarifying questions were asked Keenan Elbers said that Benton County came out today and there is not a problem with the sidewalks at the front of the school being wide enough. The only place we will need a handicap ramp is where the crosswalk is. Ryan VanLeuven stated that a ramp would need to be also installed at the #2 gate as there will be about a 3" ledge otherwise. Risteen Follett confirmed that the sidewalks do not need to be widened.

Risteen Follett clarified that the board does not need to approve this project until it costs over $75,000. Sean Gallagher confirmed that this is correct. What he and Bart are asking tonight is the board approval to move forward with the fencing project so that materials can be ordered and a schedule can be obtained from the fencing company.

Risteen asked the board if they had any further questions. Deb Lindberg expressed the concern of what the community will think of the fence. Sean Gallagher stated that he has asked Sara Cash to write an article for the community based on the board decision to communicate why we are fencing the property. Ryan VanLeuven stated that even though this will be an end to an era it is something that for the safety of our students is a necessity.

8. Action Items
   a. Fencing approval to move forward with ordering supplies and securing a fencing company for installation. motioned to approve the fencing project up to $75,000. Anything over $75,000 would have to come before the board for approval. Soren Rounds seconded. All in favor yea.
7. Adjourn 1921

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Risteen Follett, School Board Chair Sean Gallagher, Superintendent

Alsea School Board Meeting
Thursday, May 11, 2023
Regular School Board meeting 7:00 PM
Executive Session to follow
Alsea School Library

Alsea, OR 97324
Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305

1. Call to Order 1902
2. Flag Salute
3. Board Members present - Risteen Follett, Linda Montanez, Deb Lindberg, Roren Rounds, Ryan VanLeuven
4. Board Member absent - None
5. Patrons - Anna Chilcote, Angela Jacobsen, Sara Cash
   Online attendees - Bart Rothenberger, Sarah / Joe Harris, Tim France, Anna Dubord, Cheryl VanLeuven, Courtney Waverek, Forrest Miller, Heather Shunk, Holly Olsen, Jamie Olsen, Kari VanLeuven, Lauren Snyder, Sarah Sapp
6. Approval of the Agenda - Approved without adjustments.
7. Approval of Minutes
   a. April 13, 2023 minutes
      Deb Lindberg motioned to approve the minutes for April 13, 2023 as presented. Ryan VanLeuven seconded. All in favor yea.
8. District Recognition
   Brick and Mortar
   a. Valedictorian - Dawson Clendenin
   b. Salutatorian - Tiffany Lile

   The Superintendent and Alsea School Board recognized the hard work and dedication that they have put into their education. They thanked them for the great example that they provide to other students.

   Learn at Home Oregon
   a. Staff Recognition - Jill Taglia
      Presented by Tim France. Jill is the original teacher to Learn at Home Oregon. She has seen the program grow over the last three years. Jill has given a large amount of time and dedication to the online program. She will be greatly missed.
   b. Student Recognition - Heather Shunk presented.
      KG - Abdullah Rushdan, Ms Waverek's whole class
      1st - Mateo and Brenton Michie, Ms Taglia's whole class
      2nd, 3rd and 4th gr - all classes
      5th - Yeshe Everest
      6th, 7th and 8th grade whole classes

   6th Grade Outdoor School Report - Sarah Harris

   There were many great reports from staff and students. Our students represented Alsea School very well. After the first day getting oriented the students were where they needed to be and the participation was great. Ms. Harris admired the confidence that she witnessed grow in many of our students. Students who did not typically talk to each other were making really great friends. 10 out of 17 said they would go again. Some of these students expressed an interest in becoming a counselor when they get into high school. The camp itself was very organized. Ms Harris' personal experience; she confessed that she had said that she originally had no desire to attend camp with a bunch of 6th graders. However, at the end of the week she would rather be at camp than here. Sean Gallagher asked what Sarah thought what the students favorite activity was. She said she thought it would have been the dissection of the fish. They were alive when they first came in, some fish were flopping around on the table and made them laugh. There was archery, they went fishing and caught fish. They loved nature art. They did not like the pizza!

9. Superintendent Report - Sean Gallagher
    a. Bond Update - Chris Giggy presented. The budget update, not much has changed. Other than the change order to add the line for the sewer for the future kitchen. The electrical upgrades, the transformer vault has been installed. The panel room, the underground utilities have been done. The grading has been done so that the pad can be poured. The master schedule when updated will be posted in the hallway outside of the district office. The HVAC upgrades installation should begin at the end of this month. The VOC building, we have now received the preliminary layout based on Marlene's initial walkthrough with David Crowe. A ton of changes have been made. At the next meeting the updated plans will be discussed at the beginning of June for review. Long term on the VOC building will have construction begin early next year and be ready to use by the beginning of next summer. The Bond and VOC meetings are opened for community attendance.
    b. RIF Update - Sean Gallagher updated the board letting them know that he is about 95% complete with the RIF process. There are some bumping requests among the certified staff, Mr. Gallagher will be working with the union representative(s). This will take place early next week.
    c. Teacher negotiations update - There is a negotiation update/results that is presented to you in both the discussion and action items for your vote as well as representation from the union to give you an update.
    d. District payment of certifications - This was in terms of does the district pay for certifications for staff. He had a long chat with the OSBA legal council. One of your questions was; is this ethical violation? The answer is 'no' , it is a standard operating procedure. The district pays for a lot of certifications.
    e. Graduation update - Eric Clendenin could not be here for this part of the board meeting. He sent out an email to the School Board extending the invitation to attend. His idea is that the Superintendent, Mr. Rothenberger and all board members (if possible) be on the stage during the graduation ceremony. Graduation is on June 9th at 7:00 PM.

    Lastly the latest COVID update that will take effect June 17th the proof of vaccination will be lifted. This means that staff, students and volunteers will no longer be required to show proof of vaccination to work with or around children.

    The budget update you will hear from LaRae a little bit later. The committee met on May 9th and passed the proposed budget. The next steps will be on May 26th the budget will be posted for public viewing. The final budget will be presented at the next school board meeting on June 8th.

    This past week the staff and students participated in spirit week. There were activities planned everyday and sometimes the noise level in the gym was deafening!! Krista Nieraeth was here visiting on Monday and Tuesday. She met with and observed several students and staff throughout the visit. She held interviews for the Executive/Budget secretarial position and Sean Gallagher was happy to announce that Lora Nickle has been officially hired to fill that position.

10. Financials - LaRae Sullivan

    Update for brick and mortar enrollment totals. These numbers have finally surpassed the Learn at Home numbers so that is good news.
    Our interest rate is still at 3.75% and our estimated ending balance is still at 3.2m with 1.3m of that is in unappropriated funds. This includes the end of they salaries and bills that will come during the month of July. Yesterday she noticed that there was a little more funding coming in the May surprise than previously thought. We will see this at the end of the month.
    At the button of the page of expenditures we are coming in at 1.5m less than wass budgeted. That is contributed from the team helping throughout the school year to not spend so much. This will really help us over the course of the next 3 years. The 5 year breakout of property taxes is going as it should. The higher interest rates for that has helped as well. You will also see by the graphs that the operating costs are coming down. The reduction in salary costs and fewer supplies being bought for the Learn at Home Oregon program.

    Lastly there is a Resolution 23-09 that will be presented to you. This is because the High School Success Program was budgeted at $116k and it actually came in at $158k. So the $42k was

unanticipated. This will raise the spending budget for that grant. The ASB accounts have been cleaned up the transfer to Leadership that has been recurring will never happen again. That account balance is now at zero.

Sean Gallagher mentioned that the Resolution was overlooked on the agenda and recommended to Madam Chair that it be added to the action items. Risteen Follett said that this can be added to the action items. A question she had in regards to the ASB accounts what it the outlook going forward to not have these accounts go into the negative again. Sean Gallagher said that with the new procedure that was put into place this year that requires staff to put in a requisition prior to spending will ensure that the funds are available. With the exception of occasionally there are upfront costs that have to be spent prior to a fundraising event that will require spending before the event and funds are raised.

11. Discussion
    a. Cash flow financial report - Risteen asked the board if they had any questions they would like to ask. There were none.
    b. AEA negotiated agreement- Sean Gallagher brought the board's attention to the summary memo that he presented to the board. The negotiation team met for a total of 10 sessions between the AEA and district representation. Negotiations were very collaborative and very positive. Both sides worked very well together and found a lot of common areas of agreement. The negotiation areas were limited to Appendix I Extra duty schedule, Appendix II Salary Schedule and Article 12 compensation for professional development. Some highlights for each of these are; the Extra Duty, we encourage certified staff to be a part of extra duties as needed. The licensed stipends have been updated and aligned for compensation for district needs. Job descriptions have been put into place so there is a clear expectation of what is expected for each position. For salary there is no restriction for placement based on years of experience which will also help for recruitment and hiring of staff. The only requirement that is in place is, you have to have 135 days to be considered to equal 1 year of employment. Tuition reimbursement is something that is new and is now budgeted for. Also, the allowance for professional development reimbursement has been placed more in alignment. This negotiation agreement was for one year only and will be renegotiated again after the 2023-24 school year. AEA president Catherine Ellis approached the board and thanked them for their part in the negotiations. It took a lot more time than expected but everyone was very patient. She is proud of the AEA team members for all of the work that they did as well to make this go smoothly. Lastly she stated that they started with three areas of the bargaining agreement that were in a lot of need to be rewritten and feels like they were able to get an excellent start. She looks forward to the future and getting the rest of the agreement updated.
    c. ELA curriculum update - Lori Greenfield and Catherine Ellis presented. This adoption is to replace the curriculum that has not been updated for the last 12 years or maybe more. Ms. Greenfield stated that in the past the curriculum has not been in alignment from grade to grade. This causes a problem with students who are behind not being able to catch up as well as students who excel at an opportunity to do so within their grade level. She told the board that the teachers have been looking at multiple programs for the past year or two. The teachers unanimously looked at and agreed the curriculum from Savvas looked like the best for alignment in instruction from KG-12 grade. Ms. Ellis read a note from the fourth grade teacher. Her notes commented that since she has been at Alsea she has noted that there has not been an alignment between grade levels. This is important as the standards are created to assess growth from year to year. Alignment matters to teachers because when they set out to teach our grade level standards our students have the necessary background knowledge to get started right away. Students and teachers deserve continuity. This allows more time for teaching as teachers are not having to create lessons and can use the extra time to teach the content.
    Mr. Gallagher stated that the Savvas curriculum is approved by the state. We have samples of the curriculum in the conference room that will be available for the community and parents to view. Ms. Greenfield also let the board know that parents and the board can go online ase well to view the curriculum. The cost is a little over $100k. We have the money in the SIA grant and this is

used for this purpose. He said that he has talked to future new Superintendent Krista Nieraeth regarding this curriculum and discussed the adoption. They would like to get the curriculum if the board approves as soon as possible to allow teachers access to their grade level guides to view over the summer.

Soren Rounds asked for a little more clarification on why this curriculum was chosen over the others. Ms. Greenfield said there were a lot of good curriculums out there. However, some of them would make it difficult for a new or inexperienced teacher to be able to step right in and teach. Others appeared to be more of the same curriculum from the past with a 'shiny new bow' put on it and sold as 'new'. The elementary teachers really looked at it from the science of learning to read. There is a lot of new research out there that looks at teaching students to read from a different angle. The multi-tiered approach seemed to be more appealing to our teachers. The online materials for the Savvas program are much more user friendly. David Fricke looked at the curriculum online from the Special Education lens and felt that this program seemed to be pretty strong in the ability to be used from all levels. Risteen asked, is this an all online access? The answer is no, it is a combination of printed materials as well as lessons that can be used online. There is also the ability for teachers to print off lessons to send home with students that will not rely on them being given a book and hoping that they remember to bring it back. Risteen also asked if the price seemed pretty comparable to other curriculum offered. The answer is yes. It also includes replacement materials like workbooks for the next six years. The ability to purchase extra materials if needed are available for a reasonable price. Currently the order will be for 25 sets per grade level.

Mr. Gallagher said that if the board can approve this curriculum tonight then we can have it on display for the public to view for the next few weeks. The latest we would want to put off the approval process would be the next board meeting in June as we would really like to get the purchase made to ensure that the teachers would have the materials available for the beginning of this next school year. Ms. Greenfield stated that the sooner we can get the purchase made the sooner we can get the materials in the hands of the teachers.

d. policy KGBB - research showed that this policy does not currently exist. It is just a recommended policy if you want to restrict patrons with concealed carry licenses from being able to carry on campus. Thus, the board has two options; to not adopt the policy which would allow people with a concealed carry license to be able to be on campus. Or adopt the policy which would prohibit anyone with a concealed weapon outside of public service officers to be restricted from carrying on campus. Soren Rounds asked if we needed to adopt this policy if we wanted to restrict students for example to have a weapon in their vehicle if they are planning on going hunting after school. Sean Gallagher cited policy JFCJ entitled 'Weapons in Schools' outlines students and patrons carrying weapons including knives etc. KGB also addresses public conduct on school property. These policies are separate and do not include the ability of staff to carry weapons onto campus even if they hold a concealed carry license. This is strictly prohibited.
e. KGC-GBK - This covers all forms of vaping devices. It does allow for cessation devices such as patches, gum etc. Sean Gallagher felt confident that if a patron was using a vape pen for cessation purposes on site for pain management etc. staff would be able to ask them to please not use it on campus they would comply and not cause issues.
f. IGAI - the question was the last paragraph that was worded "The district's health and sexuality education will provide information on menstrual health and will be inclusive and affirming of transgender, non-binary, intersex, and two spirit/indigiqueer students; be positive and not fear- or shame-based; be age-appropriate; be medically-accurate; be culturally responsive; and be accessible for students with disabilities". The board can change the wording to be all inclusive but as a reminder no matter what the wording is the law must be followed. The options for the board are, adopt the policy as originally worded, approve the policy with the requested wording or to not adopt the policy at all as it is not a required policy. Again, if the policy is not adopted the law will still need to be followed.
g. IICA - overnight trips for the school board approval. What Sean is proposing is that the wording all overnight trips' be struck from the policy so that only the out of state trips would need to be approved by the board. Risteen aske for Sean to speak to the difference between insurance costs for an out of state trip versus an instate trip. Sean let the board know that extra insurance has to

be purchased to cover out of state trips but in state trips are currently covered by our policy. Risteen said that we as a district have already run into a few instances where a trip has come up unexpectedly and due to the fact that the board only meets once a month has caused issues where getting approval for this may cause our students not to be able to go. A good example is the sports playoffs. Sometimes we do not know enough in advance to be able to obtain board approval for our athletes to be able to participate. This update to the policy would eliminate any of those issues.

12. Resignations
    a. Sarah Harris, building teacher
    b. Lori Greenfield, curriculum
    c. Kristina Severns, building teacher
13. Patron Comments - None
14. Board Comments - Risteen recognized all the teachers for putting the time in. There are so many fun activities happening this week. Thank you for all of your hard work and dedication to our students.
15. Action Items - a few adjustments need to be made. Lori Greenfield and Kristina Severns resignations need to be added to the action items. Risteen motioned to add these to the action items. Soren Rounds seconded. All in favor yea. Risteen motioned to add the Resolution 23-09. Ryan VanLeuven seconded. All in favor yea.
    a. Payment of bills - Ryan VanLeuven motioned to approve the payment of bills for April 2023. Linda Montanez seconded. Deb Lindberg had a question about the ability to discuss bills that have been paid. Risteen explained that this is the process of paying the bills. If a board member has a question about line item that is not necessarily a question that can be done at this time because that is a question about operations. That would be something that would have to be brought up to the Superintendent directly. A brief recess was called to sidebar for clarification on the process.
       Recess called at 2035.
       Meeting reconvened at 2049. Risteen Follett asked if there was any discussion on the payment of bills for April 2023. All in favor yea.
    b. Resignations-
        i. Sarah Harris
        ii. Lori Greenfield
        iii. Kristina Severns

       Ryan VanLeuven motioned to approve the resignations. Soren Rounds seconded. All in favor yea.
    c. AEA negotiations approval - Risteen asked for a motion to approve the three sections, Appendix I, Appendix II and Article 12 as presented. Rissteen Follett motioned to approve. Linda Montanez seconded. Ryan VanLeuven abstained from the roll vote. All in favor yea.
    d. KGBB - Deb Lindberg motioned to not adopt this policy. Ryan VanLeuven seconded. Soren Rounds was uncomfortable with Oregon's loose laws around granting concealed carry licenses. He is torn on this policy at this time. Soren Rounds voted no. All in favor yea.
    e. KGC-GBK - Deb Lindberg motioned to accept this policy. Ryan VanLeuven seconded. Soren Rounds noted that after the discussion around this policy he feels comfortable that it will not be an issue and felt that patrons could be asked not to vape on school property and they would comply. All in favor yea.
    f. IGAI - Deb Lindberg motioned to approve with the board chairs recommendation of changing the wording in the last paragraph. Soren Rounds seconded. All in favor yea. The board requests that the writing of an AR for this policy be started and completed.
    g. IICA - Ryan VanLeuven motioned to approve the revision of the policy. Soren Rounds seconded. All in favor yea.
    h. High School Track team to attend districts in Portland. The passing of the revision on Policy IICA negates the need for this to be approved by the board.
    i. Adoption of the ELA curriculum. Ryan VanLeuven motioned to approve the adoption of the ELA curriculum. Linda Montanez seconded. Soren Rounds is concerned that we need to give the community an opportunity to view the curriculum. How long should it be kept out there?

Sean suggested viewing for a week, then hold a special board meeting to approve sometime during the week of May 22nd to approve and allow enough time to get it purchased for teachers. Ryan VanLeuven retracted his motion to approve the purchase of the ELA curriculum until after the public is allowed time to view. Risteen Follett made a new motion to schedule a virtual meeting to approve the ELA curriculum and hear comments from the community. The curriculum will be available in the conference room as well as online access. A virtual meeting was recommended for Monday, May 22 at 6:00 PM to hear patron comments to the agenda item only. Ryan VanLeuven seconded. All in favor yea.

16. Adjourn - 2108

17. Key Dates

May 12, 2023	Alsea HS Prom
May 16, 2023	Fireside Chat
May 29, 2023	Memorial Day
June 8, 2023	Regular School Board meeting
June 9, 2023	Graduation
June 15, 2023	Last Day of School, early dismissal

18. Executive Session 2110

- To review and evaluate the performance of the superintendent or any other public officer, employee or staff member, unless that person requests an open hearing. ORS 192.660(2)(i)

19. Adjourn 2113

_____ _____

Risteen Follett, School Board Chair

Sean Gallagher, Superintendent

Alsea School Board Meeting
Tuesday, May 30, 2023
Special School Board meeting 6:00 PM
Virtual Only

Alsea, OR 97324
Alsea School District 7J
301 South 3rd Street
Alsea, OR 97324
541.487.4305

1. Call to Order 1800
2. Flag Salute
3. Board Members present online -
   Risteen Follett, Linda Montanez, Deb Lindberg, Roren Rounds, Ryan VanLeuven
4. Staff present online -
   Lora Nickle, Lori Greenfield, Sean Gallagher
5. Patrons Online attendees -
   Jamie Olsen
6. Approval of the Agenda -
   Agenda approved as presented.
7. Discussion -
   ELA curriculum adoption for K-12

   Sean Gallagher updated the Board regarding the increase in costs due to workbooks being added to the order. He apologized for missing the previous meeting however, he said that both he and Lori Greenfield are present tonight to give updates and answer any questions the board or patrons have. He let the board know that although the overall cost increased the shipping did come down significantly and depending on availability we may be able to reduce it further by picking up the curriculum directly from Northwest Textbook Depository in Portland ourselves. He stated that we still have 100% buy in from the certified staff on this curriculum. The funds are available in the SIA grant to do this adoption and warned that if we do not use these funds we will lose them.

   Lori Greenfield added to the documents presented tonight a memo that outlines the changes of the costs and why. The shipping costs if we choose to have the items shipped directly to Alsea School District came down from approximately $10k to $3K. The cost of the initial quote that was presented to the Board at the last meeting was in error as it did not include the cost of the six-year grammar workbook subscription for the secondary program *myPerspectives* by Savvas Learning Company. The formal quote presented to you tonight has the additional cost of $10k. The cost also caused the review of the training plan to develop a sustainable and more cost-effective method to ensure that our students get the most out of this curriculum. We will work with LBLESD curriculum and instruction experts and the new teacher mentor to do the same services during shorter and more frequent sessions. This plan would reduce our training costs by $6,800. Lori noted in her memo 'We can build a process of systematic support for our teachers that will really develop a strong English language arts program K-12 and significantly reduce potential learning loss should we have staff turnover in the future.'

   Soren Rounds asked if additional training is needed in the future would that be covered by SIA grant funds? Sean Gallagher confirmed that yes that is exactly what we would use some of the SIA grant funds for. Lori Greenfield also mentioned that there are a lot of online training tools for them to access to help as well.

   Risteen Follett asked what the ESD would charge us for training in comparison to Savvas staff development. Lori Greenfield said that for training through Savvas would be $1400 for each implementation training with a total of $4200 for the entire package. The ones that she originally was looking at would have been $10,500. Risteen asked if the $4200 was part of the quote or would it be an additional cost. Lori said that yes, it would be additional.

Sean Gallagher talked about the services contract that we are provided from ESD. There is a Tier I and a Tier II level of services. Tier II services we pay for, Tier I is provided to us. He has not had time to check with the ESD to find out which of these two levels the training would come out of. He suspects that it would be a combination of both areas which would result in a minimal cost to us. The advantage would be to have a local trainer who could come train whenever we needed them. He would prefer this over a 'canned training' who is not familiar with training small districts as opposed to larger districts. Soren Rounds asked if the ESD is familiar with this program or is this going to be new to them as well? Lori said that she did not want to speak for them directly as she did not know for sure the answer. However, she felt confident knowing the trainers from previous years that they will be able to supply competent training. Risteen Follett asked if we would still have a mentor program in our district? Sean Gallagher confirmed that Tim Pearson will still be here and available for teachers. Risteen asked if he would get additional training from Savvas? Sean said that no, he would receive his training right along with the teachers. Risteen was wondering if it would be an advantage to send Tim to deeper training to provide additional knowledge to our teachers. Lori said that Tim already has a working relationship with the people that she has spoken of through the ESD with the New Teacher Mentor Grant that he will have access to. Risteen's last question around the ESD is what the plan or partnership would look like. Lori Greenfield said that Tami Dufault-Toomb is reaching out to Nancy Griffith with the ESD. She is going to get clarification on what that looks like in terms of time provided to our teachers.

Deb Lindberg asked for a breakdown of the quote and what all of the costs include and what the SIA grant will be able to cover. Deb is looking more for what is going to come out of building funds and how much is the SIA grant going to cover. Sean Gallagher assured her that none of it will come out of the school's general fund. It will all be covered by the SIA grant. The only thing that may come out of district funds would be the professional development piece from the ESD. Will it come out of the Tier I or Tier II plan or a combination of both.

Risteen Follett wanted to follow up with the question around books that are suggested reading with this curriculum. Sean Gallagher answered that this will be covered by the AR that is being written around informing parents of what is going to be taught to their students and that if they choose to opt out their request will be honored by teachers. Lori Greenfield said that she hopes that in the future the parents will be able to see in advance what is going to be taught to their students via the online access as well.

8. Patron Comments - Jamie Olsen said that her only question is that sometimes there are other things that are 'snuck in' and she is curious about how detailed the syllabus is going to be and how complete the list of resources will be to be able to view the materials in a timely manner as well as be able to have time to give feedback. Sean Gallagher commented that the Board and the incoming Superintendent will need to be diligent on how complete those syllabus are. This is something that has not been enforced in the past but it is very important. The board will need to make sure that these ARs are put into place and followed by all teachers at all grade levels. He feels confident that Krista Nieraeth will be very adamant about it as well. We don't want parents to be in the dark. We want them to be a part of their students' education. Lori Greenfield said her vision would be that parents would be provided with a year long syllabus as well as quarterly updates to keep parents informed of any changes in the originally provided information.
9. Board Comments - None
10. Action Items -
    a. ELA Curriculum adoption - Deb Lindberg motioned to approve the ELA curriculum for adoption. Soren Rounds seconded. All in favor yea.
    b. ELA Price quote - Soren Rounds motioned to approve the price quote as presented with possible variations to the cost of shipping as well as training with ESD cost. Deb Lindberg seconded. All in favor yea.

11. Adjourn 1851

_____	_____
Risteen Follett, School Board Chair	Sean Gallagher, Superintendent

6. **District Recognition - ALL building students, online students, IAs, learning coaches and teaching staff!! Thank you for your hard work, perseverance and dedication!!**
    a. **Brick and Mortar**
        i. **Students**
            KG - Sara Linford and Macyn Woosley
            1st - Isabella Thomas and Oly Olsen
            2nd - Danika Kelley and Courtenay Larson
            3rd - Aria Vance and Logan Cleveland
            4th - Kairie Peacock and Avik Wamsley
            5th - Kora Thorson and Maveryk Manwarren
    b. **Learn at Home Oregon**
        i. **Colleen Bauer - 1st grade teacher**
7. **Bond Project Update**

Alsea School Bond Project Budget Summary - Updated June 5, 2023

Income

	Original Budget	Current Budget	Actual Income To-Date	Notes
Bond Sale	$ 2,100,000.00	$ 2,289,477.00	$ 2,289,477.00	Bond value $2.1M plus premium of $189,477
OSCIM Grant	$ 2,100,000.00	$ 2,100,000.00	$ -	Amount verified with State 1/23; contingent on spending this amount by 3/24
ESSER Funds	$ -	$ 233,120.00	$ -	ESSER II $68,520 (9/23) and ESSER III $164,600 (9/24)
Interest on Bond Proceeds	$ -			Value pending
Additional Funds	$ -	$ -	$ -	General funds allocation reversed March 2023 due to District overall budget constraints
Totals	**$ 4,200,000.00**	**$ 4,622,597.00**	**$ 2,289,477.00**	

Expenses

	Original Budget	Current Budget	Committed Costs	Paid To-Date	Notes
Construction Cost		$ 3,785,736.00	$ 2,093,172.38	$ 413,964.15	Budget is based on available funds. Committed costs are for contracts approved to-date.
Design Fees		$ 370,000.00	$ 229,750.00	$ 191,859.00	Committed costs includes fees for geotech, survey and haz material study paid by Architect. Budget is estimated including new VOC Building design.
Consultant Fees		$ 50,000.00	$ 29,040.00	$ 7,629.00	Fees for soil testing, special inspections, commissioning and misc consulting.
Project Management		$ 62,000.00	$ 62,000.00	$ 26,510.00	IMS not-to-exceed fee.
Permits & Fees		$ 40,000.00	$ 5,507.00	$ 5,507.00	Permit and site plan fees; no SDCs per County.
Furnishings		$ -	$ -	$ -	Furnishings, equipment, computers, etc. are either in possession or being funded separately.
Other Project Costs		$ 114,861.00	$ 114,861.00	$ 114,861.00	Attorney, bank fees & advertising paid. Builder's risk insurance not included yet.
Owner's Contingency		$ 200,000.00	NA	NA	For unforeseen costs based on current construction budget.
Totals	**$ -**	**$ 4,622,597.00**	**$ 2,534,330.38**	**$ 760,330.15**	

Alsea School District Bond Projects
Construction Manager's Report

Report Date: June 6, 2023

GENERAL OVERVIEW

Construction began mid-March on the Electrical Upgrades and Panel Room projects. That work is expected to be complete this summer except for the main switch gear. An alternate source for switchgear was found and is expected to be available in early 2024 so new work can be energized.

The HVAC Upgrade project was authorized and permitted in March. Equipment is being procured. Construction will start when school is out in June and is expected to be completed this summer. However, the equipment will not be operational until the switchgear mentioned above is installed next year. Also, the current design doesn't provide fresh air to the classrooms so we've requested a cost from the contractor to add ducting to these areas.

Schematic design for the new VOC Building continued with another staff meeting on June 6. Soderstrom Architects presented their refined design, incorporating comments from the May staff meeting. The concepts prepared by the architect for the meeting are included in this report.

The District approached ZCS Engineering, a local structural engineering firm, to prepare an application for a seismic grant in the late-2023 cycle. Previous applications were prepared by the former architect. ZCS has specific expertise with seismic grant applications in Oregon. They will wait for the State announcement on available grant funds this summer and then will prepare the application in August/September for submission in November/December. Awards are made the following spring. In addition, the District will be eligible for a TAP grant in early 2024 to fund the seismic grant assessment and application, so there will be no impact to the District's budget even if the grant isn't awarded.

PROJECT TEAM

Soderstrom Architects has submitted a proposal for schematic design on the VOC Building. The proposal is included with this report for review with the Board prior to approval. If their design is accepted, a final proposal to produce construction documents will be contracted later this summer.

BUDGET

The updated Budget Summary for bond project revenue and expenses is attached. Comments on revenue and expense elements are noted below.

Revenue

The current program budget is $4.62 million including ESSER funds and the OSCIM grant that doubles the value of the bond amount. No changes last month.

Expenses

The "Current Budget" column in Expenses shows the projected costs matched to the revenue budget. There are currently $1.8 million available for design and construction of the VOC Building or other uncommitted projects. The budget also includes $200k in uncommitted Owner's Contingency for unforeseen costs on all projects.

The "Committed Costs" column shows the value of work that has been contracted so far. No changes last month.

The "Paid to-Date" column shows the value of work that has been paid for. May expenditures were not available at the time this report was issued.

SCHEDULE

The first portion of the Panel Room concrete was poured last week. The contractor is behind schedule by more than one month and has been put on notice to update their master schedule and stay on track with future work. Fortunately, delays in this work won't affect the overall program schedule or budget.

The main switchgear for the Electrical Upgrade has a long lead time which was originally about 1 year so work wouldn't have been completed until next summer. However, an alternate source was identified by the electrician with a shorter lead time so installation is being projected for February 2024. We've asked for confirmation of this schedule from the contractor.

The HVAC Upgrade construction will start this June when school is out. New HVAC equipment can't be energized until next year when the switchgear mentioned above is installed.

VOC Building conceptual design is proceeding. We expect to have three more meetings during the summer with the architect and staff to finish the initial design for estimating and acceptance by the District leadership and Board. If approved and within budget, the architect will engage engineering consultants to prepare complete construction documents by the end of this year. Our goal is to complete construction of the new VOC Building by the end of summer 2024.

PROJECT-SPECIFIC ACTIVITY

Electrical Upgrade & Panel Room

Concrete has been poured for part of the courtyard near the new Panel Room.



Underground conduit are installed for the Panel Room, the new retaining wall has been formed, and the vapor barrier for the Panel Room slab is being installed.



HVAC Upgrade

No construction activities yet.

VOC Building

Soderstrom Architects presented their refined design options at today's meeting. Staff, BOC and Board members present at the meeting provided comments for the next design iteration. The next design meeting is scheduled for June 28 in the school library.







COMMUNICATIONS

IMS Monthly Reports are being presented to the Bond Oversite Committee and the Board each month and are provided to the District communication staff for distribution. This month's BOC meeting was cancelled due to scheduling conflicts.

Soderstrom Architects

Alsea School District
Attn: Sean Gallagher, Acting Superintendent
301 South 3rd Steet
Alsea, OR 97324
P: (541) 487-4305
E: sean.gallagher@alsea.k12.or.us

June 5, 2023

RE: **Professional Architectural Services Proposal – Alsea High School**
Vocational / Career Technical Education Building Addition

Dear Mr. Gallagher,

Thank you again for this opportunity to partner with the Alsea School District (District) community on your Alsea High School Vocational / Career Technical Education (CTE) building addition project. This proposal is a follow up to our interview with the school presentation on May 8th, 2023, where we presented some initial concept site and floor plans to your school community and stakeholders. We were requested to provide a revised proposal based on continuing to further develop the design, through the initial "Schematic Design" phase only.

A. Project Understanding

We are basing our revised project understanding and scope on both information given in the recent project presentations for the District, as well as the follow up email sent by Nancy and Chris Giggy of Integrity Management Solutions (IMS), during an initial site walk and building evaluation April 18th, 2023.

The project scope includes a new Career Technical Education (CTE), or Vocational, building, located adjacent to the Alsea High School building. We understand some work has been done to date, both on a previous design as well as some site preparation that includes utilities and services. We plan to try and use the existing utilities where possible but will not be departing from the previous building design and focus on aligning scope and budget.

This proposal is for the "Schematic Design" (SD) phase only, in order to get a good understanding of the project scope. At the end of the SD phase, we can either provide third-party cost estimating or work with the District's preferred cost estimating entity. I anticipate we will be within budget and ideally able to continue forward into the future phases of the project.

B. Contract

The proposed contract to be used is the AIA B-105 2017, "Standard Short Form of Agreement Between Owner and Architect," to be reviewed and modified as required by the District and the District's project management firm.

C. Schedule

We have made some schedule assumptions relative to design and construction durations, based on current lead times and material availability of the proposed building system type. Right now, we are proposing a six (6) week SD phase, with estimates for subsequent phases, if we proceed further.

Items we will need from the District to complete our design:

- ✓ Topographical surveys for the site, showing physical conditions, utilities (overhead and underground), and all built conditions.
- ✓ Geotechnical reports of the subsurface soil conditions, including soil bearing capacity and percolation rates.

D. Proposed Fees

Please refer to the attached '**Fee Dashboard**' document, for a detailed summary of the requested design fees. We are proposing to commit through 'Schematic Design' only, and have included architectural fees as the only

Proposed Design Fee (Schematic Phase Only):	**$20,625**
Estimated Reimbursables:	$1,900

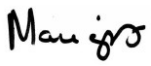
We are proposing to provide these services on a lump sum basis, billed as a percentage of completion monthly.

E. Commitment of Resources

Soderstrom Architects has genuinely enjoyed our work with the Alsea School District to date, and we are committed to the success of these projects for the future of your students and your entire community. Our team will commit all resources necessary to complete them on time, within budget and as proposed in scope. If you have any questions regarding this proposal, please feel free to contact me by phone at 503.481.4677 or by email at marleneg@sdra.com.

Thank you again for your consideration. We are extremely excited for the opportunity to work with the Alsea School District and community to help guide their future.

Sincerely,



Marlene Gillis, AIA, ALEP, LEED AP, CCS
President, Soderstrom Architects, Ltd.

Accepted by:

_____ _____

Signature, Sean Gallagher,
Acting Superintendent, Alsea School District

Date

CC
Chris Giggy, IMS
Nancy Giggy, IMS
Krista Nieraeth, Incoming Superintendent

Enc
Fee Dashboard, dated 6.05.23

Soderstrom Architects

Client: **Alsea School District**
Job Name: **Alsea High School CTE / Vocational Building**
Document: **Fee Summary Dashboard**
Project Number: **23026**
Date: **June 5, 2023**

Traditional Basic Fees			
Architectural	$	82,500	SDRA
Civil	$	-	Excluded
Mech / Elect / Plumb	$	-	Excluded
Structural	$	-	Excluded
Subtotal:	**$**	**82,500**	

* *"Full Code" option per proposal*

Fee Percentages	
Estimated Project Cost:	**$ 1,500,000**

Expanded Services			
Acoustical	$	-	N/A
Interior Design	$	-	N/A
Hardware	$	-	Vendor
Kitchen Consultant	$	-	N/A
Landscape	$	-	N/A
Cost Estimating	$	-	Excluded
Land Use	$	-	N/A
Subtotal:	**$**	**-**	

Owner's Direct Consultants			
Project Management	**$**	**-**	By Owner
Soils / Geotechnical	**$**	**-**	By Owner
Survey	**$**	**-**	By Owner
Environmental	**$**	**-**	By Owner
Testing	**$**	**-**	By Owner
Commissioning	**$**	**-**	By Owner
Traffic	**$**	**-**	By Owner

Total	**$**	**82,500**

Fee/Phase Break Down	Percentage	Duration	Traditional	Expanded	Total
Schematic Design	**25.0%**	**6 Weeks**	**$ 20,625**	**$ -**	**$ 20,625**
Design Development / Contract Documents	**43.0%**	8 Weeks	$ 35,475	$ -	$ 35,475
Bidding/Permitting	**5.0%**	4 Weeks	$ 4,125	$ -	$ 4,125
Construction Administration	**27.0%**	10 Weeks	$ 22,275	$ -	$ 22,275
Closeout	**3.0%**	2 Weeks	$ 2,475	$ -	$ 2,475
Total	100.0%		$ 82,500	$ -	$ 82,500

Reimbursables (estimated): **$ 1,900**

8. **Superintendent Report - Sean Gallagher**
    a. **District Priorities final report**
    b. **Staffing update**
    c. **Graduation updates / reminders**
    d. **Thank you to the community**

District Administration Office
Mr. Sean Gallagher – Acting Superintendent
301 S 3rd St
Alsea, OR 97324
Office: 541 487-4305
Fax: 541 487-4089
Cell: 541 417-0326
Email: sean.gallagher@alsea.k12.or.us
www.alsea.k12.or.us

MEMO

Date: 6/8/2023

To: Board of Directors

From: Sean Gallagher – Superintendent

Re: District Priorities for 2023-24

This progress report documents district progress for the 2022-23 school year in the listed areas of priorities. where the district is with implementing the listed priorities below.

C = ~% Completed

Board Development

- Board Policy Development
  - OSBA Policy Revision (C = 95%, waiting on OSBA to upload the new policies to the website)
- Efficient and Effective Board Meetings
  - OSBA Professional Development & Training
    - Regional (C = 100%) (Vince Adams)
    - State Conferences (C = 50%, only one of two statewide trainings were attended through OSBA)
  - OSBA Board Chair Development & Training Network (C = 100%, board meetings in other school districts were regularly viewed and evaluated)
- Guide, evaluate, and supervise the Superintendent
  - Restore Supt Evaluation Process (C = 50%, the evaluation tool was put into place but collectively was decided to not use it for an outgoing superintendent)

Superintendent

- School Improvement

    - Create a district Continuous Improvement Plan (C = 50%, the initial stages of Aligning for Student Success project was implemented in partnership with assistance from LBL ESD. The stages planned for 2023-24 will take the district much closer to developing a CIP)
        - Aligning for Student Success (AFSS) – ODE (C = 100% for 2022-23)
    - OSBA sponsored charter review (C = 0%, the district is still on the OSBA waiting list for this project)
- Increase communications to Board of Directors, Staff, & Community
    - Board Weekly Notes (C = 100%)
    - Regular attendance at staff meetings (C = 100%)
    - Fireside Chats (C = 100%, monthly chats were scheduled and implemented)
    - Public Information Officer generated press releases (C = 100%, regular publications)
    - Implementation of BoardBooks (C = 100%)
- Personnel
    - Restructure ASD Hierarchical Chart (C = 80%, a post-RIF organizational chart needs to be created)
    - HR Reset Project (COSA)
        - Salary schedule rebalancing & comparison analysis (C = 100%)
        - Job Descriptions (C = 100%)
        - Contracts (C = 100%)
        - Leaves and accountabilities (C = 95%, a lot of time was spent resetting Frontline)
    - Restore clear expectations for all HR related issues
        - Reauthor & implement job descriptions (C = 95%, job descriptions need to be created to cover the extra duty positions as negotiated with Alsea Education Association (AEA))
    - Hires:
        - Necessary positions with natural attrition of non-necessary positions (C = 100%, over 40% of all district staffing was reduced in force)
    - Restore Staff Evaluations Process in accordance with state law (C = 100%, both certified and classified processes were designed and implemented)
    - Author Faculty Handbook (C = 80%, waiting on uploading new board policies)
        - Leaves
        - Processes
        - Expectations
        - Position classifications
        - Hiring process
    - Teacher Mentoring Program with LBL ESD (C = 100%, this program was established and should be in place for many years to fully support new teaching staff)
    - Training for substitutes and instructional aides (C = 50%, this needs further work and attention for the 2023-24 school year)
    - Negotiations with Certified Union (C = 100% for opened articles, other articles in the Collective Bargaining Agreement (CBA) needs further attention in the future)

- Budget
  - Restore a 10-15% cash carryover (C = 100%, all established financial targets were met through budgeting, reduction of positions, spending accountabilities, and contract evaluations/renegotiations)
    - Target = $1.8-2.0M
    - Current Cash Carryover = $1.3M
  - Restore checks and balances (C = 100% through the requisition procedures implemented and enforced)
  - Restore a sustainable budget (C = 100% through the 2nd budget reset process. The district now has a foundational budget in place for 2023-24 that is sustainable and can grow with the district and state school fund increases)
- Programs
  - Refocus district on priority programs that meet Division 22 Standards (C = 100%, the district has made huge strides to address all mandatory areas under Division 22. Areas that still need attention are the following:)
    - Additional curriculum adoptions as addressed in the regular curriculum adoption cycle
    - TAG, ELL, RTI/MTSS implementation and enhancements
    - Develop a comprehensive K-12 media program
  - AHS Accreditation Project (No progress, this needs priority attention in 2023-24)
  - Oregon Records Management System (ORMS) Implementation (10% progress, the district needs to start transitioning hardcopy to electronic filing systems)
  - Conversion from SIS to Synergy (C =20%, the district has been participating in LBL ESD trainings and support through the district Synergy coordinator, these trainings will be districtwide for the 2023-24 school year)
- Curriculum
  - Lead district in restoring curriculum cycles and curriculum that meets state standards and are effective tools for classroom instruction
    - ELA Textbook Adoption K-12 (C = 95%, textbooks are being ordered, professional development to be scheduled fall 2023)
    - Math Textbook Adoption 7-12 (C = 100%)
- State/Federal Reports
  - Restore a system of gathering and reporting accurate data (C = 100%, state reports are coordinated through the Superintendent's office and delegated to appropriate personnel)
  - Reassign appropriate personnel to be in charge of certain state reports that align with job descriptions (C = 100%)
- Facilities
  - Bond Project (C = on track)
    - Restore order and checks & balances in the process for the district and community (C = 100% through newly acquired project management services and restoration of bond oversite committee)
    - Ensure that the community garners the best value for their tax money (C = on track with the recent effort to redesign the VOC center to build capacity for other projects (i.e. kitchen/cafeteria)

- Seismic Application (C = 50%, a new engineering firm was acquired to reconstruct the application and is ready to start the process fall 2023)

- Superintendent Services
  - Assist the district in securing a new Superintendent that is a good match after my tenure (C = 100%, there is a lot of excitement surrounding the anticipated arrival of the new superintendent after July 1st, the district participated in a comprehensive process through OSBA to conduct the hiring of a new superintendent)
- Other

9. **Financial Report - LaRae Sullivan**
    a. **May Financials**
    b. **ASB Account balances - May 2023**

Linn Benton Lincoln Education Service District • 905 4th Avenue SE • Albany, Oregon 97321 • Phone: 541-812-2600 • Fax: 541-926-6047 • www.lblesd.k12.or.us

MEMORANDUM

June 8th 2023

TO: Alsea School District Board of Directors
FROM: LaRae Sullivan, LBL-ESD Assistant Business Manager
RE: May 31st, 2023 Financial Statements

Board Members,

Attached you will find the 2022-23 financial statements through May 31st, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022 through May 31st, 2023. The estimated General Fund Ending Fund Balance is $3,651,643. Unappropriated Ending Fund Balance make up $1,341,734 of the Fund Balance total.

This is projected with expenditure appropriations **estimated** based average for remaining months.

Items to consider still:

- Maintenance of Effort
- State School Fund (SSF) variable for May State reconciliation for past years
- Loss or Gain of Enrollment
- Extra savings due to RIF for FY22.23

At this time there has been an estimate of 9.9 billion biennium proposal by the Oregon Governor's budget for additional funds being released to the State School fund for the next fiscal year. This has historically been based a 49/51 split over the next two fiscal years.

All of Alsea School District 7J investments are held in the Local Government Investment Pool. Investments total $6,904,647.93 and are yielding an annualized interest rate of 3.88% through May 31st, 2023.

Enrollment: **Please remember enrollment could change on a daily basis. These numbers are as of: 06/01/2023**

Grade	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
In Building														
As of 06/01/23	16	15	14	21	22	14	18	14	21	12	13	17	14	211
Learn at Home Oregon														
As of 06/01/23	33	38	16	23	17	9	15	27	18	0	0	0	0	196

Total Enrollment for all schools equals 407 for the month of May 2023. This is a decrease of 18 students, with 2 from In Building, and 16 from Learn at Home Oregon.

Please let me know if you have any questions or concerns regarding these statements.

Tonja Everest Superintendent | Frank Bricker Board Member | Miriam Cummins Board Member | David Dunsdon Board Member | Roger Irvin Board Member | Amy Vetor Board Member | Jean Wooten Board Member | Penny York Board Member

Alsea School District 7J
General Fund: Statement of Revenue Budget Vs. Actual
For the Fiscal Year 2022-2023
As of 05/31/2023

Source	Adopted 2022-23 Budget	Actual MTD Rev. 12/31/2022	Actual MTD Rev. 1/31/2023	Actual MTD Rev. 2/28/2023	Actual MTD Rev. 3/31/2023	Actual MTD Rev. 4/30/2023	Actual MTD Rev. 5/31/2023	Actual YTD Rev. 5/31/2023	Projected through 6/30/2023	Total Estimated 2022-2023	(Over)/Under Budget
SSF Funding											
1111 Current Year Property Taxes	$ 450,000	12,384	4,567	1,585	7,384	1,282	2,762	**475,898**	1,102	$ 477,000	$ (27,000)
1112 Prior Year's Property Taxes	1,500	(135)	297	259	127	187	221	**1,385**	85	$ 1,470	30
1190 Pentalties & Interest	1,000	210	53	43	70	85	49	**808**	10	$ 818	182
2101 County School Funds	2,500	-	-	-	-	-	7,543	**7,543**	-	$ 7,543	(5,043)
3101 State School Support Funds	10,531,799	864,890	864,890	864,890	864,890	1,203,794	1,847,628	**11,757,298**	-	$ 11,757,298	(1,225,499)
3101 SSF- High Cost Disability Payment	-	-	-	-	-	-	17,380	**17,380**	-	$ 17,380	(17,380)
3101 SSF- May Adjustment	-								-	$ -	-
3103 Common School Fund	26,000	-	-	31,909	-	-	-	**31,909**	31,909	$ 63,817	(37,817)
Total SSF Funding	**11,012,799**	877,349	869,807	898,685	872,471	1,205,348	1,875,583	**12,292,220**	**33,106**	**12,325,326**	**(1,312,527)**
Non State School Support Formula Sources											
Local Sources											
1412 Transportation Fees from Other Dist.	-	-	-	174,325	-	-	41,427	**215,751**	70,000	$ 285,751	(285,751)
1510 Interest on Investments/Taxes	25,000	10,270	11,955	13,392	15,875	16,917	21,588	**119,999**	15,001	$ 135,000	(110,000)
1710 Admissions	-	-	1,532	-	-	-	-	**1,532**	-	$ 1,532	(1,532)
1920 Donations from Private Sources	1,000	-	2,000	2,000	775	(4,875)	-	**1,000**	-	$ 1,000	-
1940 Services Provided to Other Ed.- General	35,000	-	-	-	-	-	-	**-**	-	$ -	35,000
1940 Services Provided to Other Ed.- KVCS		-	-	(28,250)	-	-	-	**-**	-	$ -	-
1940 Services Provided to Other Ed.- WLA		-	-	(14,325)	-	-	-	**-**	-	$ -	-
1960 Recovery of Prior Year Exp.	-	-	-	-	-	-	-	**-**	-	$ -	-
1980 Fees Charged to Grants	4,000	-	-	-	-	-	-	**5,076**	3,924	$ 9,000	(5,000)
1990 Miscellaneous Local Revenue	15,000	2,657	9,210	1,971	614	1,350	6,896	**38,838**	2,000	$ 40,838	(25,838)
1991 Misc. Erate	-	-	-	-	-	-	-	**-**	-	$ -	-
2102 Education Service District Resources	5,000	-	-	-	-	-	-	**-**	-	$ -	5,000
2199 Other Intermediate Source	-	-	-	-	-	-	-	**-**	-	$ -	-
Total Non Formula Local Sources	**85,000**	12,927	24,698	149,112	17,263	13,393	69,911	**382,197**	**120,924**	**503,122**	**(418,122)**
State/Federal Sources											
3199 Other Grants-In-Aid	-	-	-	-	-	-	-	**-**	-	-	-
3203 Special Ed	5,000	-	-	-	4,063	-	4,062	**8,125**	-	8,125	(3,125)
Total State/Federal Sources	**5,000**	-	-	-	4,063	-	4,062	**8,125**	**-**	**8,125**	**(3,125)**
Other Sources											
5160 Lease Purchase	-	-	-	-	-	-	-	**-**	-	-	-
5300 Sale/Loss of Fixed Assets	5,000	-	-	-	-	-	-	**-**	-	-	5,000
5400 Beginning Fund Balance	1,800,000			1,143,699	1,143,699	1,143,699	1,143,699	**1,143,699**	-	1,143,699	656,301
Total Other Sources	**1,805,000**	-	-	1,143,699	1,143,699	1,143,699	1,143,699	**1,143,699**	**-**	**1,143,699**	**661,301**
Total Non SSF Revenue	**1,895,000**	12,927	24,698	1,292,811	1,165,025	1,157,092	1,217,672	**1,534,021** -	**120,924** -	**1,654,946**	**240,054**
Total Resources	**$ 12,907,799**	890,276	894,505	2,191,496	2,037,496	2,362,439	3,093,255	**13,826,242** #	**$ 154,030** #	**$ 13,980,272**	**$ (1,072,473)**
									Less Estimated Requirements	$ (10,328,629)	
									Estimated Ending Fund Balance	***$ 3,651,643***	
									Less UEFB	$ 1,341,734	
									Estimated Ending Fund Balance	$ 2,309,909	

Alsea School District 7J
General Fund: Statement of Expenditures Budget Vs. Actual
For the Fiscal Year 2022-2023
As of 05/31/2023

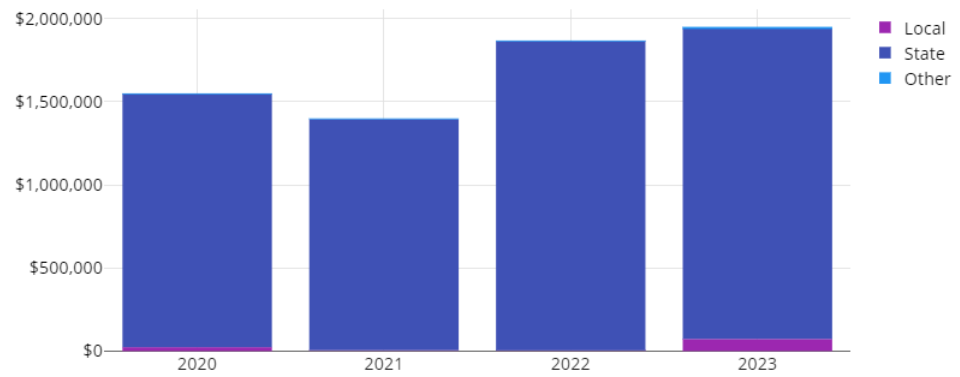
Function	Adopted 2022-23 Budget	Actual MTD Exp. 12/31/2022	Actual MTD Exp. 1/31/2023	Actual MTD Exp. 2/28/2023	Actual MTD Exp. 3/31/2023	Actual MTD Exp. 4/30/2023	Actual MTD Exp. 5/31/2023	Actual YTD Exp. 5/31/2023	Projected through 6/30/2023	Total Estimated 2022-2023	(Over)/ Under Budget	% Committed
Instruction												
1111 Elementary, K-6	1,777,633	120,588	116,971	153,142	121,727	72,031	119,558	1,120,257	*464,067*	1,584,324	193,309	89.13%
1112 Learn at Home (LAHO)	-	-	-	-	-	-	-	-	-	-	-	0.00%
1113 Elementary Extracurricular	17,443	-	1,850	-	-	-	-	1,850	*1,000*	2,850	14,593	16.34%
1121 Middle/Junior High Programs	734,134	63,711	54,092	36,511	51,407	51,733	54,783	508,226	*175,000*	683,226	50,908	93.07%
1122 Middle/Junior High School Extracurricular	24,371	2,087	1,872	1,960	1,947	1,344	1,724	23,001	*9,000*	32,001	(7,630)	131.31%
1131 High School Programs	515,653	49,107	44,067	5,935	40,193	75,179	45,756	457,482	*170,000*	627,482	(111,829)	121.69%
1132 High School Extracurricular	109,764	12,965	15,245	11,881	8,614	8,391	7,149	122,844	*17,000*	139,844	(30,080)	127.40%
1140 Pre-K	14,826	-	60	60	120	60	-	752	*180*	932	13,894	6.29%
1210 Programs for the Talented and Gifted	21,831	5,721	5,737	5,737	5,737	5,737	5,737	57,608	*11,600*	69,208	(47,377)	317.02%
1250 Programs for Students w/Severe Disabilities	1,457,424	90,099	83,210	77,129	80,348	95,919	66,994	861,767	*334,000*	1,195,767	261,657	82.05%
1280 District Alternative Programs	49,288	-	-	-	-	-	-	799	-	799	48,489	1.62%
1288 Charter School Payments	900,000	40,592	66,260	40,000	40,000	23,328	-	641,680	-	641,680	258,320	71.30%
1291 ELL	92,746	7,575	7,543	7,556	8,910	7,539	7,550	70,539	*23,400*	93,939	(1,193)	101.29%
Total Instruction	**5,715,113**	**392,444**	**396,907**	**339,910**	**359,003**	**341,260**	**309,251**	**3,866,805**	**1,205,247**	**5,072,052**	**643,061**	
Support Services												
2113 Family Support Liaison	56,254	65	65	65	65	(648)	42,467	43,450	-	43,450	12,804	77.24%
2114 Staff Accounting Services	134,066	29,129	22,162	23,138	22,621	11,578	11,619	249,381	*11,600*	260,981	(126,915)	194.67%
2120 Guidance Services	111,172	-	-	-	-	-	-	-	-	-	111,172	0.00%
2122 Guidance Services	-	890	893	893	(5,347)	-	-	0	-	0	(0)	0.00%
2134 Nurse Services	-	732	516	1,125	532	906	1,922	9,975	*3,000*	12,975	(12,975)	0.00%
2142 Psychological Testing Services	40,000	8,069	221	3,925	-	1,516	450	24,776	*7,224*	32,000	8,000	80.00%
2150 Speech Pathology and Audiology Services	-	7,117	7,141	7,141	(42,753)	-	-	-	-	-	-	0.00%
2152 Speech Pathology Services	49,809	3,671	10,915	6,357	56,554	14,748	14,129	116,367	*39,423*	155,790	(105,981)	312.78%
2160 Other Student Treatment Services	14,000	2,730	7,234	3,774	3,358	3,093	3,806	28,275	*9,300*	37,575	(23,575)	268.39%
2190 Service Direction, Student Support Services	260,933	11,288	11,402	11,406	11,400	7,807	7,809	103,697	*23,400*	127,097	133,836	48.71%
2222 Library/Media Center	1,250	-	-	-	-	-	-	-	-	-	1,250	0.00%
2230 Assessment and Testing	-	888	890	890	890	747	747	8,276	*2,700*	10,976	(10,976)	0.00%
2240 Staff Development	1,000	-	-	-	-	-	-	2,370	-	2,370	(1,370)	237.00%
2310 Board of Education	180,750	(11,542)	5,901	1,608	28,858	2,636	21,972	125,239	*90,000*	215,239	(34,489)	119.08%
2321 Office of the Superintendent Services	373,103	25,852	25,878	20,902	18,467	50,170	25,076	313,697	*80,000*	393,697	(20,594)	105.52%
2410 Office of the Principal Services	1,046,124	53,606	49,627	105,034	57,491	55,841	52,584	825,318	*120,000*	945,318	100,806	90.36%
2520 Fiscal Services	484,103	23,625	9,961	9,051	9,133	192,653	8,452	416,244	*42,600*	458,844	25,259	94.78%
2540 Operation & Maintenance of Plant	647,012	35,027	43,628	51,673	38,327	32,979	31,599	539,156	*88,000*	627,156	19,856	96.93%
2543 Care and Upkeep of Grounds	-	-	-	-	-	-	-	538	-	538	(538)	0.00%
2544 Maintenance	-	-	-	-	-	-	-	-	-	-	-	0.00%
2550 Student Transportation Services-Alsea	683,498	57,627	39,396	59,235	53,442	34,295	39,773	541,695	*80,000*	621,695	61,803	90.96%
2550 Student Transportation Services-KV	365,650	27,488	30,140	27,119	25,036	36,321	29,160	284,010	*40,000*	324,010	41,640	88.61%
2550 Student Transportation Services-WLA	410,215	27,754	37,207	29,149	29,073	31,856	50,943	337,535	*44,000*	381,535	28,680	93.01%
2558 Special Ed Transportation Services	54,103	-	431	-	830	160	904	8,723	*2,097*	10,821	43,282	20.00%
2572 Purchasing Services	-	-	-	-	-	-	-	-	-	-	-	0.00%
2660 Technology	267,915	4,047	8,187	8,244	7,792	20,338	4,643	125,309	*18,500*	143,809	124,106	53.68%
Total Support Services	5,180,957	308,062	311,795	370,729	315,766	496,995	348,055	4,104,031	701,844	4,805,875	375,081	
Other Requirements												-
5110 Long-Term Debt Service	19,995	0	0	0	0	0	0	19,995	-	19,995	$ 0	100.00%
5200 Transfers of Funds	530,000	400,000	0	0	-144,000	3,007	0	259,007	*171,700*	430,707	99,293	81.27%
6000 Contingency	120,000	0	0	0	0	0	0	0	-	-	120,000	0.00%
Total Other Requirements	**669,995**	**400,000**	**-**	**-**	**(144,000)**	**3,007**	**-**	**279,002**	**171,700**	**450,702**	**219,293**	
Total Requirements	**$ 11,566,065**	**$ 1,100,507**	**$ 708,702**	**$ 710,639**	**$ 530,769**	**$ 841,262**	**$ 657,306**	**$ 8,249,838**	**$ 2,078,791**	**$ 10,328,629**	**$ 1,237,436**	

Alsea School District 7J
YTD Appropriations - General Fund
For the Fiscal Year 2022-2023
As of 05/31/2023

Fund	Appropriations	Resolutions	YTD	Encumbrances	Totals	(Over)/Under Budget
General Fund, 100						
1000 Instruction	$ 5,715,113	$ -	$ 3,866,805	$ 1,205,247	$ 5,072,052	$ 643,061
2000 Support Services	$ 5,180,957	$ -	$ 4,104,031	$ 701,844	$ 4,805,875	$ 375,081
5100 Debt Service	$ 19,995	$ -	$ 19,995	$ -	$ 19,995	$ 0
5200 Transfers	$ 530,000	$ -	$ 259,007	$ 171,700	$ 430,707	$ 99,293
6000 Contigency	$ 120,000	$ -	$ -	$ -	$ -	$ 120,000
Sub Totals	**$ 11,566,065**	**$ -**	**$ 8,249,838**	**$ 2,078,791**	**$ 10,328,629**	**$ 1,237,436**
Totals	**$ 11,566,065**	**$ -**	**$ 8,249,838**	**$ 2,078,791**	**$ 10,328,629**	**$ 1,237,436**

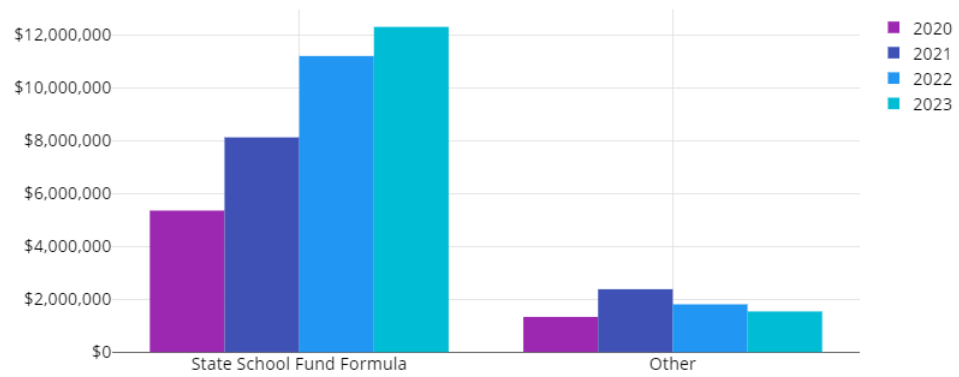
2022-2023 Alsea SD 7J | General Fund Monthly Revenue Overview

General Fund Historical Revenues for Current Month



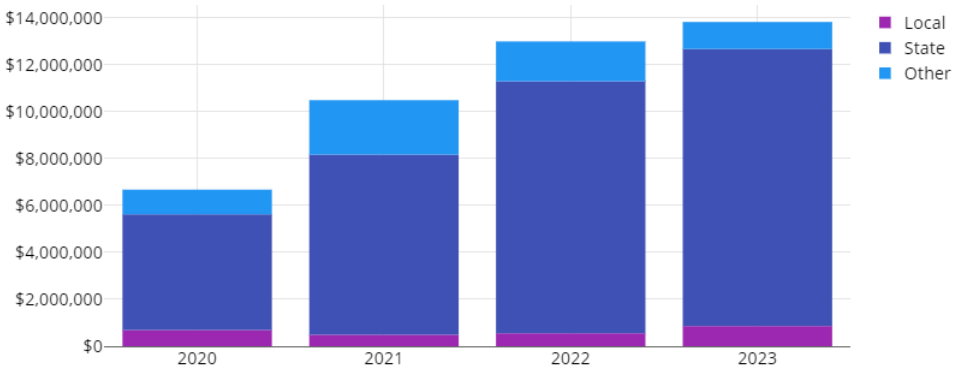
For the Month Ending - MAY

General Fund Year to Date Revenues



For the Period JUL - MAY

General Fund Year to Date Revenues by Source



For the Period JUL - MAY

Source Level 1	For the Period JUL - MAY			
	2020	2021	2022	2023
	YTD Amount	YTD Amount	YTD Amount	YTD Amount
1000-1999 Local Sources	$690,567	$491,118	$552,671	$860,288
2000-2999 Intermediate Sources	$10,674	$13,920	$2,100	$7,543
3000-3999 State Sources	$4,935,171	$7,680,542	$10,745,118	$11,814,712
5000-5999 Other Sources	$1,039,793	$2,305,982	$1,696,388	$1,143,699

2022-2023 Alsea SD 7J | General Fund Overview - Revenue

YTD Local Sources

161.56% of Budget

Prior Year YTD: 93.25% of Actuals

YTD State Sources

111.85% of Budget

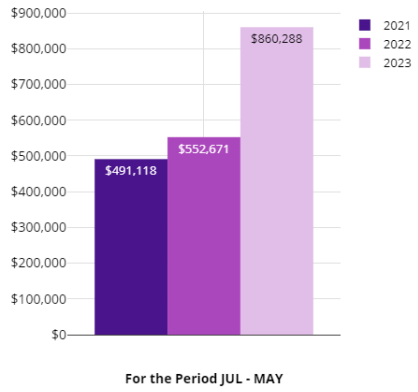
Prior Year YTD: 99.55% of Actuals

YTD All Sources (except 5400s)

114.18% of Budget

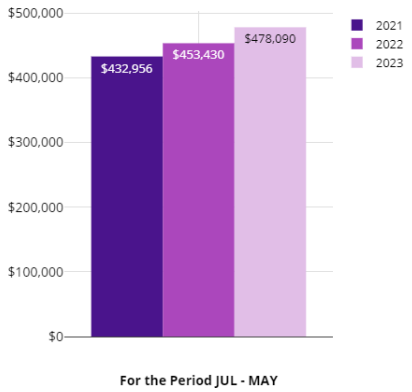
Prior Year YTD: 99.16% of Actuals

Local Sources (1000s)



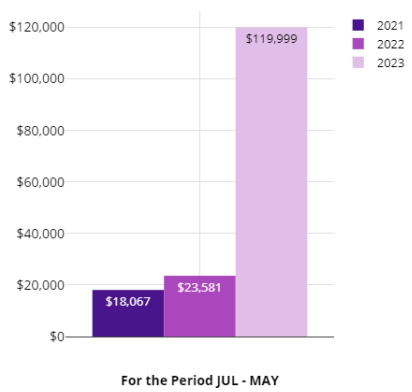
For the Period JUL - MAY

Property Taxes (1100s)



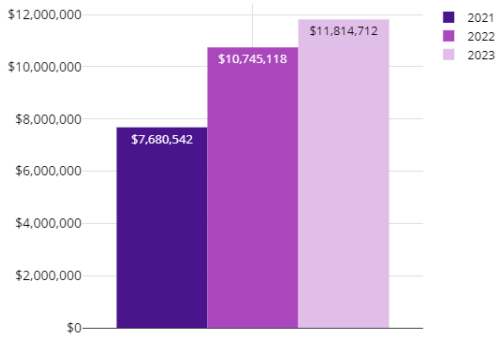
For the Period JUL - MAY

Interest Earnings (1500s)



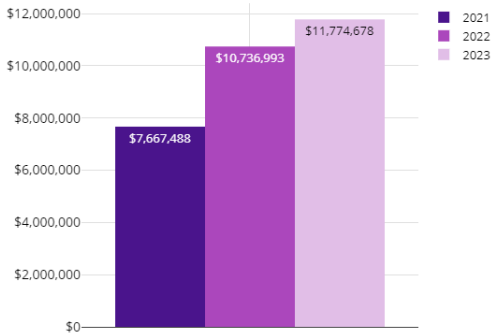
For the Period JUL - MAY

State Sources (3000s)



For the Period JUL - MAY

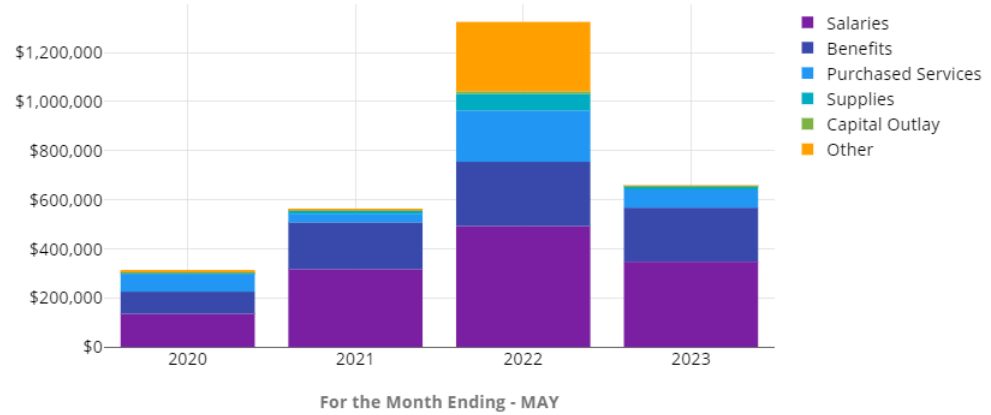
State School Fund (3101)



For the Period JUL - MAY

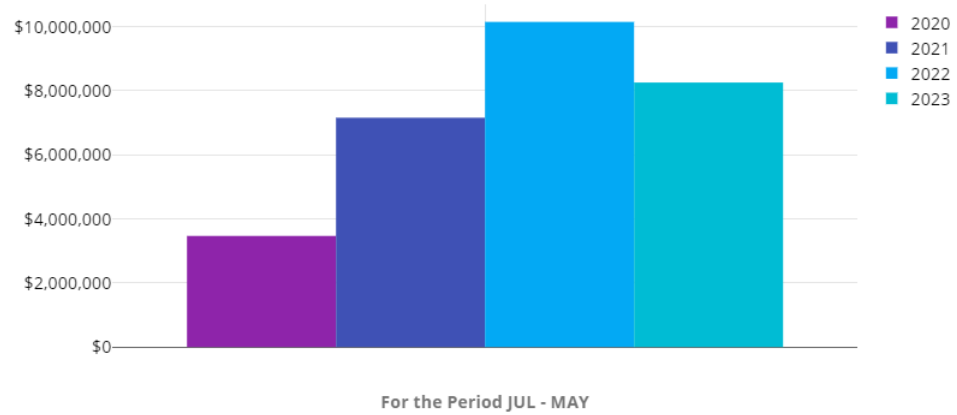
2022-2023 Alsea SD 7J | General Fund Monthly Expenditure Overview

General Fund Historical Expenses for Current Month



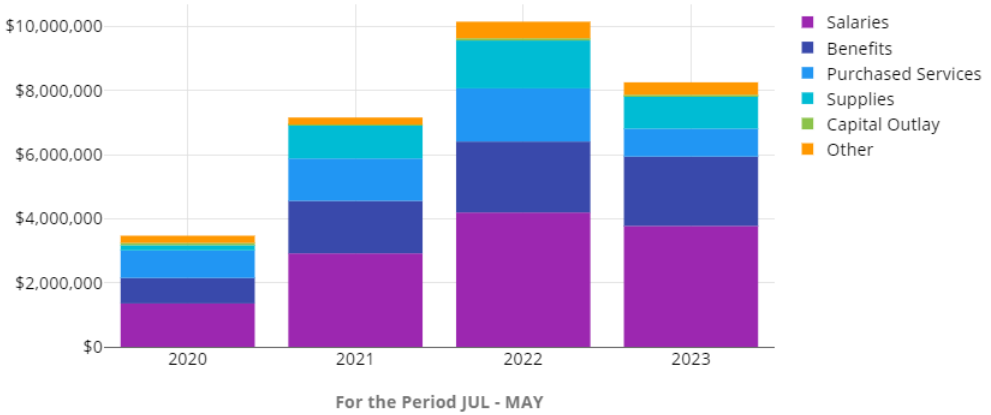
For the Month Ending - MAY

General Fund Year to Date Expenses



For the Period JUL - MAY

General Fund Year to Date Expenses by Object



For the Period JUL - MAY

Object Level 1	For the Period JUL - MAY			
	2020	2021	2022	2023
	YTD Amount	YTD Amount	YTD Amount	YTD Amount
Salaries	$1,353,270	$2,917,919	$4,193,402	$3,773,953
Benefits	$797,609	$1,638,852	$2,214,364	$2,164,098
Purchased Services	$858,539	$1,321,946	$1,658,996	$871,663
Supplies	$161,315	$1,045,157	$1,495,142	$1,019,234
Capital Outlay	$71,848	$12,190	$68,906	$36,745
Other	$225,876	$220,876	$516,975	$389,845

2022-2023 Alsea SD 7J | General Fund Overview - Expense

YTD Salary and Benefits

70.64% of Budget

Prior Year YTD: 84.12% of Actuals

YTD Purchased Services

93.79% of Budget

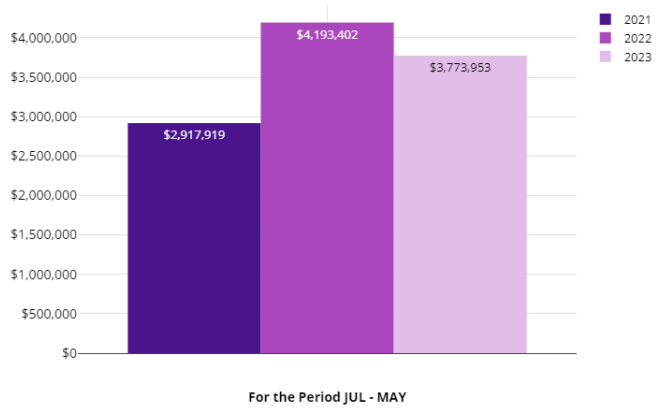
Prior Year YTD: 79.20% of Actuals

YTD Other Expenses

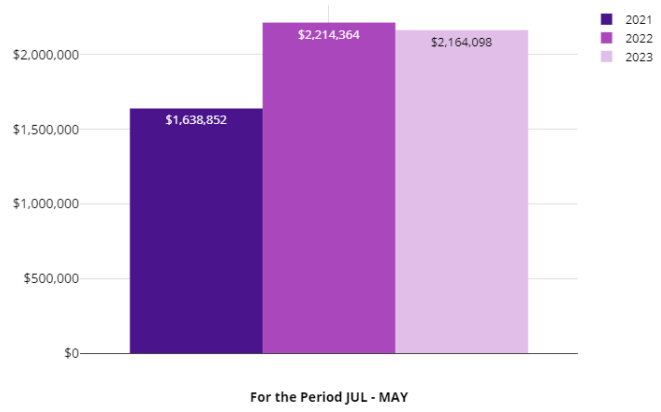
68.51% of Budget

Prior Year YTD: 93.07% of Actuals

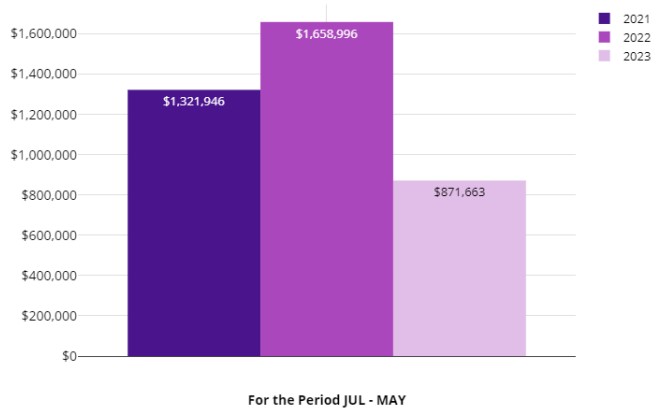
Salaries (100s)



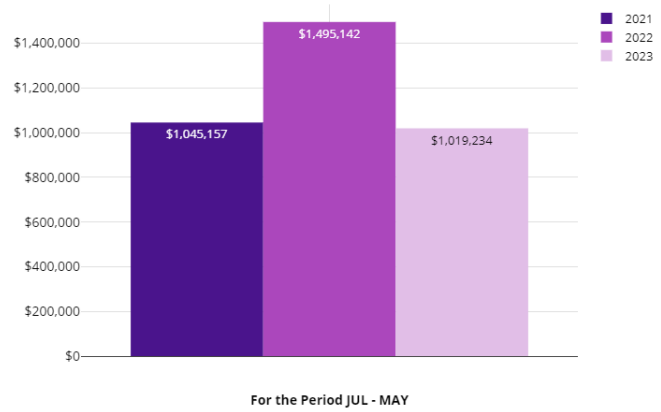
Benefits (200s)



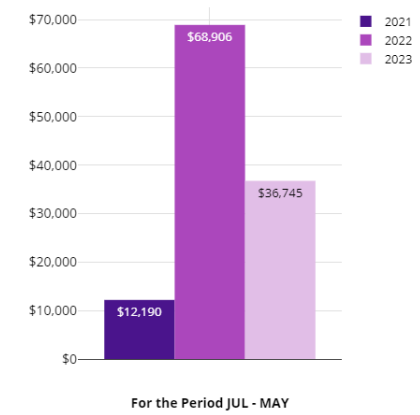
Purchased Services (300s)



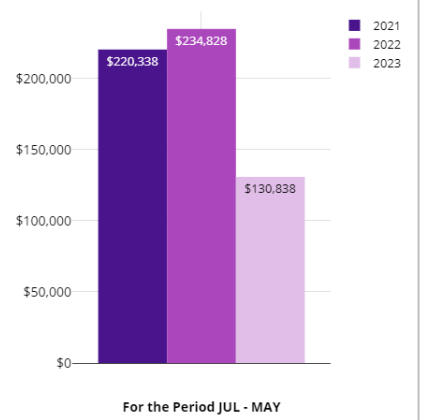
Supplies (400s)



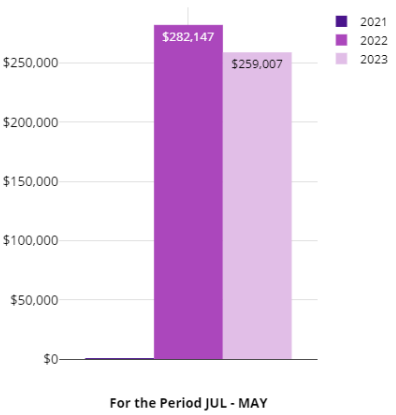
Capital Outlay (500s)



Other Objects (600s)



Transfers (700s)



STUDENT BODY ACCOUNTS

	Account Code	Program	Balance
ELEMENTARY	259.1113.xxxx.006.000.301	5th/6th Grade	$ 82.74
	259.1113.xxxx.006.000.315	Elementary Field Trip	$ -
	259.1113.xxxx.006.000.305	Elementary PE	$ 618.87
	259.1113.xxxx.006.000.310	Elementary Reading (Jog-a-Thon) *- Kindergarten $1,947.16* *- 1st Grade $735.70* *- 2nd Grade $473.64* *- 3rd Grade $689.88* *- 4th Grade $1,897.75* *- 5th Grade $647.73*	$ 6,391.86
	259.1113.xxxx.006.000.320	Forest Camp	$ 20.78
	259.1113.xxxx.006.000.325	Kindergarten	$ 181.02
MS	259.1122.xxxx.005.000.501	Middle School	$ 441.21
HIGH SCHOOL	259.1132.xxxx.007.000.466	Class of 2023	$ 406.22
	259.1132.xxxx.007.000.467	Class of 2024	$ 282.60
	259.1132.xxxx.007.000.469	Class of 2025	$ -
	259.1132.xxxx.007.000.404	Culinary Arts	$ 147.18
	259.1132.xxxx.007.000.316	HS Field Trip Fund	$ -
	259.1132.xxxx.007.000.406	Honor Society	$ 23.18
	259.1132.xxxx.007.000.407	Horticulture	$ 1,125.10
	259.1132.xxxx.007.000.410	Forestry	$ (364.30)
	259.1132.xxxx.007.000.432	Pottery Club	$ 94.16
	259.1132.xxxx.007.000.409	Shop	$ 564.50
ATHLETICS	259.1132.xxxx.007.000.423	HS Baseball	$ 1,225.87
	259.1132.xxxx.007.000.424	HS Boys Basketball	$ 12.12
	259.1132.xxxx.007.000.427	MS & HS Girls Basketball	$ 2,488.65
	259.1132.xxxx.007.000.425	HS Cheer	$ -
	259.1132.xxxx.007.000.426	HS Football	$ 3,221.26
	259.1132.xxxx.007.000.428	HS Track	$ 305.90
	259.1132.xxxx.007.000.429	HS Volleyball	$ 2,693.45
	259.1132.xxxx.007.000.430	HS Wrestling	$ 1,170.05
	259.1132.xxxx.007.000.431	Wolverine Athletic Fund	$ 4,475.90
MISC PROGRAMS	259.xxxx.xxxx.00x.000.297	AIM	$ 500.00
	259.1132.xxxx.007.000.401	Annual (yearbook)	$ (685.99)
	259.1132.xxxx.007.000.402	Art	$ 87.41
	259.1132.xxxx.007.000.416	District/General Fund Raising	$ 1,003.14
	259.1132.xxxx.007.000.422	Gate Receipts	$ -
	259.1132.xxxx.007.000.468	Kingfisher	$ 202.00
	259.1132.xxxx.007.000.403	Leadership/Student Council	$ (266.65)
	259.1113.xxxx.006.000.330	Library	$ 991.25
	259.1132.xxxx.007.000.408	Music/Drama	$ 183.88
	259.1113.xxxx.006.000.298	PBIS/PTO	$ 35.61
	259.1113.xxxx.006.000.335	TAG	$ 240.00
	259.1113.xxxx.006.000.340	Technology for a Cause	$ 166.08
SCHOLARSHIP	259.1132.xxxx.007.000.450	Memorial Mr. Nick	$ 1,073.00
	259.1132.xxxx.007.000.451	Memorial Sport	$ 339.50
	259.1132.xxxx.007.000.452	Memorial Tyson Schreiber	$ 6,565.55
	259.1132.xxxx.007.000.453	Memorial Samantha Hendrix	$ 1,000.00
	259.1132.xxxx.007.000.454	Alsea Education Association Scholarship	$ -
BONNIE HILL FUND	259.1113.0410.006.000.440	*Bonnie Hill Fund Dntn received 4/4/23 $4,750.00* *- 1st Grade $500.00* *- 2nd Grade $500.00* *- 3rd Grade $500.00* *- 4th Grade $500.00* *- 5th Grade $500.00* *- Arts/Music/Photography $500.00* *- Culinary Arts $150.00* *- K-12 PE/HS Health $500.00* *- MAP Coordination $100.00* *- MS Lang Arts/Social Studies $500.00* *- SPED/Work Exp/Credit Rec $500.00*	$ 4,750.00
	As of 5/30/23	**TOTAL**	**$ 41,793.10**

10. **Discussion**
    a. **Cash flow / Financial Reports**

11. **Patron Comments**
    Visitors wishing to address the board, please fill out a blue card, give it to the board secretary. You will be allowed 3 minutes to speak. Comments will be accepted from in person or online attendees.
12. **Board Comments**
13. **Action Items**
    a. **Resolution 23-10 - FY 23.24 to adopt budget**
    b. **Payment of Bills - May 2023**
    c. **Approval of hire recommendations**
        i. **Ben Brumbaugh - Elementary teacher**
        ii. **Seth Stevens - Ag Science teacher**
        iii. **Heather Shunk, LaHO Principal**
        iv. **David Lynch, Art CTE teacher**
    d. **Resignations**
        i. **Mary Jackson, Building teacher**

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
Bank Name: Citizens Bank - Checking							
10963	05/23/2023	1346	Anna DuBord	AD AmFid 5/16/23	100.0000.1990.000.000.000	AD American Fidelity	$63.60
						Check Total:	$63.60
10938	05/15/2023	1329	BENTON COUNTY PUBLIC WORKS	0370 - 4/30/23	100.2540.0327.000.000.000	Water & Sewer Services	$195.20
10938	05/15/2023	1329	BENTON COUNTY PUBLIC WORKS	0390 - 4/30/23	100.2540.0327.000.000.000	Water & Sewer Services	$63.00
10938	05/15/2023	1329	BENTON COUNTY PUBLIC WORKS	0400 - 4/30/23	100.2540.0327.000.000.000	Water & Sewer Services	$34.00
						Check Total:	$292.20
10939	05/15/2023	1329	BEST POTS, INC.	502302	100.2540.0324.000.000.000	Blue Room Rental - Bus Barn	$112.80
						Check Total:	$112.80
10924	05/08/2023	1321	Betsy Brooks	18	100.2134.0389.000.000.000	April Hours Worked	$1,921.88
						Check Total:	$1,921.88
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230441-17	100.2410.0353.000.000.612	LAHO Postage - FedEx	$28.76
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230441-18	100.2410.0353.000.000.612	LAHO Postage - FedEx	$27.71
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230441-19	100.2410.0353.000.000.612	LAHO Postage - FedEx	$77.78
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230441-20	100.2410.0353.000.000.612	LAHO Postage - FedEx	$94.29
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230441-21	100.2410.0353.000.000.612	LAHO Postage - FedEx	$27.65
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230441-22	100.2410.0353.000.000.612	LAHO Postage - FedEx	$24.80
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230478-5	100.2550.0410.000.000.601	KV Bus 60 Wiper Blades	$28.58
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230478-6	100.2550.0410.000.000.601	KV Bus 60 - Coolant	$49.14
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230478-7	100.2550.0410.000.000.000	Battery + Core Deposit	$151.99
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230482-7	100.2540.0410.000.000.000	Hydraulic Transmission Oil	$20.78
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230482-8	100.2540.0410.000.000.000	Fuel Pump	$54.85
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230482-9	100.2540.0410.000.000.000	Filter Element	$45.32
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230484-13	252.1121.0410.005.550.000	Shop Update Materials	$18.38
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230484-13	252.1131.0410.007.550.000	Shop Update Materials	$27.58

Alsea School District 7J

Disbursement Detail Listing

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Date Range: 05/01/2023 - 05/31/2023
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Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230500-5	200.1111.0410.006.000.302	Sensory Room - Chairs, Lamps, Supplies	$722.46
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230530	259.1132.0410.007.000.467	Prom Sashes, Crown, Sceptor	$201.49
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230538-1	100.2410.0353.000.000.612	LAHO Postage - USPS	$40.25
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230538-2	100.2410.0353.000.000.612	LAHO Postage - USPS	$0.63
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230538-3	100.2410.0353.000.000.612	LAHO Postage - USPS	$19.10
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230538-4	100.2410.0353.000.000.612	LAHO Postage - USPS	$1.26
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230538-5	100.2410.0353.000.000.612	LAHO Postage - USPS	$9.55
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230538-6	100.2410.0353.000.000.612	LAHO Postage - USPS	$9.80
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230538-7	100.2410.0353.000.000.612	LAHO Postage - USPS	$9.55
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230539	252.1131.0410.007.550.000	Wood - 1x1x8	$17.49
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230540	252.1121.0410.005.550.000	Heavy Duty Extension Cords	$133.27
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230540	252.1131.0410.007.550.000	Heavy Duty Extension Cords	$199.91
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230545	100.1131.0640.007.290.000	Food Handlers-H.Spaulding - Culinary Class	$10.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230546	252.1121.0410.005.550.000	Fans, Pneumatic Staple Gun, Staple Gun	$36.55
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230546	252.1131.0410.007.550.000	Fans, Pneumatic Staple Gun, Staple Gun	$54.83
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230547	252.1121.0410.005.550.000	Drill Bits - Shelving Project	$16.79
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230547	252.1131.0410.007.550.000	Drill Bits - Shelving Project	$25.19
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230548	259.1132.0324.007.000.467	Prom 2023 Venue Rental - Beazell Forest	$1,000.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230549	259.1113.0410.006.000.310	Field Trip to Gilbert House K-2	$401.00

Alsea School District 7J

Disbursement Detail Listing

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Dollar Limit: $0.00
Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230550	100.2660.0460.000.000.000	WIreless Mic System for Large Meetings	$618.23
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230551	259.1113.0410.006.000.310	Kinder and 2nd Grade Carousel	$49.80
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230552	100.2321.0410.000.000.000	Sup. Office Printer Ink	$86.99
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230553	100.1111.0410.006.050.000	Elementary Assembly Awards	$60.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230554	259.1132.0410.007.000.467	Prom 2023 Decorations	$155.45
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230559	100.2550.0410.000.000.000	Power Window Switch	$54.78
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230562	100.1250.0342.000.320.612	Extended State Testing Hotel - L.Boser	$136.86
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230563	299.3100.0410.000.000.000	Dish Soap	$32.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230564	259.1113.0410.006.000.310	Mini Pottery Kit from Crayola	$57.60
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-1	259.1132.0410.007.000.467	Prom - Gift Cards for Prom Week	$150.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-10	259.1132.0410.007.000.467	Prom Drinks	$103.36
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-11	259.1132.0410.007.000.467	Prom Sash Printing	$200.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-12	259.1132.0410.007.000.467	Prom Supplies	$13.94
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-2	259.1132.0410.007.000.467	Prom - Door Prizes	$67.88
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-3	259.1132.0410.007.000.467	Prom - Treat Ingredients	$71.91
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-4	259.1132.0410.007.000.467	Prom - Door Prize Supplies	$23.40
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-5	259.1132.0410.007.000.467	Prom - Door Prizes	$25.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-6	259.1132.0410.007.000.467	Prom - Door Prizes	$25.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-7	259.1132.0410.007.000.467	Prom - Door Prizes	$25.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-8	259.1132.0410.007.000.467	Prom Door Prize Supplies	$8.48
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230567-9	259.1132.0410.007.000.467	Prom Food Items	$19.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230577	100.1121.0410.005.050.000	CPR Training Supplies 8th-12th - Paid from Dntn	$107.09

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
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Fiscal Year: 2022-2023

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Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230577	100.1131.0410.007.050.000	CPR Training Supplies 8th-12th - Paid from Dntn	$428.35
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230578	100.1131.0410.007.120.000	Rocket motors -48qty	$176.87
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230579	100.1122.0410.005.230.000	MS Track Pizza	$41.47
NCB	05/30/2023	1349	BMO - Credit Card Purchases	22230580	100.2550.0389.000.000.601	Theory Class for CDL - M.Chung	$150.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223125-10	200.2113.0410.000.000.213	Vital Records for Family	$11.25
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223125-5	200.2113.0410.000.000.213	Family Outreach - Shoes	$44.52
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223125-6	200.2113.0410.000.000.213	Shoes for Student	$58.59
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223125-7	200.2113.0410.000.000.213	Student Shoes	$29.98
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223125-8	200.2113.0410.000.000.213	Vital Records for Family	$63.25
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223125-9	200.2113.0410.000.000.213	Student Shoes	$45.99
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223126-5	100.1250.0351.000.320.612	Online SpEd Support Phone	$75.24
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223126-5	100.2540.0351.000.000.612	LAHO Staff Phone	$55.49
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223126-5	251.2113.0351.000.000.000	Family Support Staff Phone	$51.34
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223176	100.2310.0410.000.000.000	Food for Budget Committee Meeting 4/25/23	$87.75
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223180	100.2310.0353.000.000.000	Postage Stamps	$63.00
NCB	05/30/2023	1349	BMO - Credit Card Purchases	2223185	100.2520.0410.000.000.000	Printer Cartridge	$31.99
						Check Total:	$7,093.58
10940	05/15/2023	1329	CARSON OIL CO., INC./MSC 63052	0856753Bio	100.2550.0418.000.000.000	Biodiesel 448.7 gal @ $3.0916	$1,387.24
10940	05/15/2023	1329	CARSON OIL CO., INC./MSC 63052	0856753Unlead	100.2550.0418.000.000.000	Unleaded Fuel 160.5 gal @ $3.4210	$549.08
						Check Total:	$1,936.32
10925	05/08/2023	1321	Central School Distrcit 13J	985	100.2550.0389.000.000.000	Driver Training - Alycia Johnson 9/10/22	$275.70
						Check Total:	$275.70
10964	05/23/2023	1346	Cherry Campbell	CC Mileage 5/23/23	100.2550.0331.000.000.000	Student Transportation to Clemens Primary - Mar	$801.72

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
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Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10964	05/23/2023	1346	Cherry Campbell	CC Mileage 5/23/23-2	100.2550.0331.000.000.000	Student Transportation to Clemens Primary - Apr	$848.88
						Check Total:	$1,650.60
10941	05/15/2023	1329	Cintas Corporation - 172	1903949982	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$252.00
10941	05/15/2023	1329	Cintas Corporation - 172	1903952425	265.2544.0410.000.000.000	Tampons for Dispensers	$179.99
10941	05/15/2023	1329	Cintas Corporation - 172	4154154382	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$408.97
						Check Total:	$840.96
10965	05/23/2023	1346	Cintas Corporation - 172	1903965375	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$120.00
10965	05/23/2023	1346	Cintas Corporation - 172	4154861276	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$172.29
10965	05/23/2023	1346	Cintas Corporation - 172	4155563393	100.2540.0416.000.000.000	Custodial Supplies for 22/23 school year	$641.60
						Check Total:	$933.89
10926	05/08/2023	1321	COENERGY -Valley Office	25722	100.2540.0326.000.000.000	Propane for Playshed heater	$171.58
						Check Total:	$171.58
10918	05/04/2023	1317	CONSUMERS POWER INC.	14280200 - 5/1/23	100.2540.0325.000.000.000	Electric Services	$109.59
10918	05/04/2023	1317	CONSUMERS POWER INC.	486400 - 5/1/23	100.2540.0325.000.000.000	Electric Services	$2,013.16
10918	05/04/2023	1317	CONSUMERS POWER INC.	486401 - 5/1/23	100.2540.0325.000.000.000	Electric Services	$294.72
10918	05/04/2023	1317	CONSUMERS POWER INC.	486402 - 5/1/23	100.2540.0325.000.000.000	Electric Services	$170.39
10918	05/04/2023	1317	CONSUMERS POWER INC.	486403 - 5/1/23	100.2540.0325.000.000.000	Electric Services	$219.42
10918	05/04/2023	1317	CONSUMERS POWER INC.	486404 - 5/1/23	100.2540.0325.000.000.000	Electric Services	$35.00
						Check Total:	$2,842.28
10919	05/04/2023	1317	CORVALLIS SCHOOL DISTRICT 509J	23090	299.3100.0450.000.000.000	Adult Food - Mar	$202.31
10919	05/04/2023	1317	CORVALLIS SCHOOL DISTRICT 509J	23090	299.3100.0450.000.000.123	FOOD: SNP Breakfast - Mar	$4,002.00
10919	05/04/2023	1317	CORVALLIS SCHOOL DISTRICT 509J	23090	299.3100.0450.000.000.124	FOOD: SNP Lunch - Mar	$5,889.00
						Check Total:	$10,093.31

Disbursement Detail Listing

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☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10942	05/15/2023	1329	CORVALLIS SCHOOL DISTRICT 509J	23103	299.3100.0450.000.000.000	Adult Food - Apr	$156.75
10942	05/15/2023	1329	CORVALLIS SCHOOL DISTRICT 509J	23103	299.3100.0450.000.000.123	FOOD: SNP Breakfast - Apr	$3,990.00
10942	05/15/2023	1329	CORVALLIS SCHOOL DISTRICT 509J	23103	299.3100.0450.000.000.124	FOOD: SNP Lunch - Apr	$6,093.00
						Check Total:	$10,239.75
10966	05/23/2023	1346	Criminal Information Services, Inc.	109175	100.2310.0640.000.000.000	Staff/Volunteer Background Checks	$55.00
10966	05/23/2023	1346	Criminal Information Services, Inc.	109175	100.2310.0640.000.000.000	Staff/Volunteer Identity Verification	$8.00
10966	05/23/2023	1346	Criminal Information Services, Inc.	110556	100.2310.0640.000.000.000	Staff/Volunteer Background Checks	$103.50
10966	05/23/2023	1346	Criminal Information Services, Inc.	110556	100.2310.0640.000.000.000	Staff/Volunteer Identity Verification	$14.00
						Check Total:	$180.50
10967	05/23/2023	1346	CTX-Xerox	IN3294947	100.1111.0355.006.050.000	Elementary Copies on Xerox Copiers	$247.81
10967	05/23/2023	1346	CTX-Xerox	IN3294947	100.1121.0355.005.050.000	Middle School Copies on Xerox Copiers	$110.14
10967	05/23/2023	1346	CTX-Xerox	IN3294947	100.1131.0355.007.050.000	High School Copies on Xerox Copiers	$165.20
10967	05/23/2023	1346	CTX-Xerox	IN3294947	100.1250.0355.000.320.000	SPED Copies on Xerox Copiers	$27.53
10967	05/23/2023	1346	CTX-Xerox	IN3359518	100.1111.0355.006.050.000	Elementary Copies on Xerox Copiers	$2.42
10967	05/23/2023	1346	CTX-Xerox	IN3359518	100.1121.0355.005.050.000	Middle School Copies on Xerox Copiers	$1.08
10967	05/23/2023	1346	CTX-Xerox	IN3359518	100.1131.0355.007.050.000	High School Copies on Xerox Copiers	$1.62
10967	05/23/2023	1346	CTX-Xerox	IN3359518	100.1250.0355.000.320.000	SPED Copies on Xerox Copiers	$0.27

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking **Date Range:** 05/01/2023 - 05/31/2023 **Sort By:** Vendor

Fiscal Year: 2022-2023 **Voucher Range:** - **Dollar Limit:** $0.00

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	$556.07
10968	05/23/2023	1346	David Crowe	DC Mileage 5/10/23	251.1131.0342.007.560.000	Mileage to take Forestry Equipment to Fire School	$77.03
10968	05/23/2023	1346	David Crowe	DC Mileage 5/10/23	252.2240.0342.007.550.000	LBCC CTE Meeting Mileage - 1/17/23	$32.62
10968	05/23/2023	1346	David Crowe	DC Mileage 5/10/23	252.2240.0342.007.550.000	LBCC CTE Meeting Mileage - 4/19/23	$32.62
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	251.1131.0410.007.560.000	Hardware for Axe Throwing	$44.09
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	252.1131.0410.007.550.000	Sandpaper/Drill Bits	$36.38
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	252.1131.0410.007.550.000	Chicken Wire for Birdhouse Project	$19.99
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	252.1131.0410.007.550.000	Sandpaper/Masking Tape/Planer Supplies	$39.13
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	259.1132.0410.007.000.403	Leadership Bulletin Board	$103.90
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	259.1132.0410.007.000.403	Leadership Cardstock/Supplies	$27.77
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	259.1132.0410.007.000.467	Prom Decor/Banner	$11.18
10968	05/23/2023	1346	David Crowe	DC Reimb 5/10/23	259.1132.0410.007.000.467	Handing Down the Crown Food	$42.96
						Check Total:	$467.67
10969	05/23/2023	1346	Day Wireless Systems	776329	100.2660.0359.000.000.000	Wireless Service	$1,801.22
						Check Total:	$1,801.22
10943	05/15/2023	1329	Dunn Carney LLP	1529026	410.4150.0382.000.000.000	Legal Services for Architecht Discussions	$829.50
						Check Total:	$829.50
10944	05/15/2023	1329	EMPLOYMENT TAX	1084672	100.2310.0232.000.000.000	Employment Tax - Unemployment	$12,627.94
10944	05/15/2023	1329	EMPLOYMENT TAX	4138467	100.2310.0232.000.000.000	Employment Tax - Unemployment	$2,736.06
10944	05/15/2023	1329	EMPLOYMENT TAX	4302303	100.2310.0232.000.000.000	Employment Tax - Unemployment	$2,736.06

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	$18,100.06
10927	05/08/2023	1321	GateHouse Media Oregon Holdings, Inc.	0005538475	100.2310.0354.000.000.000	District Budget Committee Meeting Advertisement	$128.78
						Check Total:	$128.78
10928	05/08/2023	1321	Industrial Welding Supply, Inc.	00316203	100.1132.0324.007.000.403	DO NOT USE - Helium Tank Rental	$0.00
10928	05/08/2023	1321	Industrial Welding Supply, Inc.	00316203	259.1132.0324.007.000.403	Helium Tank Rental	$5.00
						Check Total:	$5.00
10970	05/23/2023	1346	Industrial Welding Supply, Inc.	00319663	259.1132.0324.007.000.403	Helium Tank Refill	$129.98
						Check Total:	$129.98
10929	05/08/2023	1321	Integrity Management Solutions, LLC	ASD-4	410.4150.0385.000.000.000	Bond Project Mgmt Svs - Apr	$4,180.00
						Check Total:	$4,180.00
10945	05/15/2023	1329	Jacqueline Hendrix	JH Insurance	100.0000.9477.900.011.000	Heathcare Overage Refund	$3,695.28
						Check Total:	$3,695.28
10971	05/23/2023	1346	Jamie Olsen	JO Reimb 5/15/23	259.1132.0410.007.000.467	Prom Decor	$94.20
						Check Total:	$94.20
10946	05/15/2023	1329	Jennie Wiley	JW Reimb 5/8/23	100.2410.0353.000.320.612	Shipping for LAHO Sped	$11.95
						Check Total:	$11.95
10947	05/15/2023	1329	Krista Nieraeth	KN Mileage 5/9/23	100.2310.0342.000.000.000	Krista Nieraeth Mileage - On-Site Meetings	$158.51
10947	05/15/2023	1329	Krista Nieraeth	KN Reimb 5/9/23	100.2310.0342.000.000.000	Krista Nieraeth Hotel/Meals - On-Site Meetings	$367.72
						Check Total:	$526.23
10930	05/08/2023	1321	Leah G. Stiles	0000001	100.2550.0389.000.000.000	ODE Core Training for Bus Drivers	$400.00
						Check Total:	$400.00
10948	05/15/2023	1329	Leslie Boser	LB Mileage 5/4/23	100.1250.0342.000.320.612	Mileage for Extended State Testing	$294.75
10948	05/15/2023	1329	Leslie Boser	LB Reimb 5/4/23	100.1250.0342.000.320.612	Hotel Fee + Per Diem Rate Meals/Incidentals	$133.50
						Check Total:	$428.25

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10972	05/23/2023	1346	Leslie Boser	LB Mileage 5/10/23	100.1250.0342.000.320.612	Mileage for Extended State Testing	$44.67
						Check Total:	$44.67
10949	05/15/2023	1329	Linn Benton Lincoln ESD	22230366	100.2113.0310.000.000.000	Behavior Consultant	$43,450.00
						Check Total:	$43,450.00
10931	05/08/2023	1321	MINERS GRADUATE SERVICES	5184	100.1132.0410.007.230.000	Chenille Sports Pins	$227.45
						Check Total:	$227.45
10973	05/23/2023	1346	NW League	0003	100.1132.0640.007.230.000	HS District Track Meet Fees	$105.26
						Check Total:	$105.26
10920	05/04/2023	1317	PEAK INTERNET	176352 - 5/1/23	100.2660.0351.000.000.000	Monthly 1GB (2) and 500 Mb (1) Ethernet Transport	$339.50
						Check Total:	$339.50
10950	05/15/2023	1329	Philomath Rental	1-565849	100.2540.0324.000.000.000	Mower/Brush Cutter Rental	$413.83
						Check Total:	$413.83
10951	05/15/2023	1329	Port Orford-Langlois School District 2CJ	44	100.2310.0389.000.000.000	Krista Nieraeth On-Site Work	$1,436.10
						Check Total:	$1,436.10
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2152.0389.000.320.000	Online Speech Language Pathology	$1,448.77
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2152.0389.000.320.000	BMH Evaluation	$283.88
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2152.0389.000.320.612	BMH Evaluation	$576.35
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2152.0389.000.320.612	Online Speech Language Pathology	$2,941.44
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2160.0389.000.320.000	OT Evaluation and Services	$1,220.71
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2160.0389.000.320.612	OT Evaluation and Services	$2,478.42
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2160.0410.000.320.000	OT Kit Boxes	$35.18
10952	05/15/2023	1329	PresenceLearning, Inc.	INv59659	100.2160.0410.000.320.612	OT Kit Boxes	$71.42
						Check Total:	$9,056.17

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10932	05/08/2023	1321	Propio LS, LLC	0104130423	100.1291.0389.000.000.000	Telephone Interpretation Services	$4.68
10932	05/08/2023	1321	Propio LS, LLC	0104130423	100.1291.0389.000.000.612	Telephone Interpretation Services	$10.92
						Check Total:	$15.60
10921	05/04/2023	1317	REPUBLIC SERVICES #452	0452-004994689	100.2540.0328.000.000.000	Garbage Service	$1,180.24
						Check Total:	$1,180.24
10933	05/08/2023	1321	Roto Rooter	41323	410.4150.0520.000.000.000	Sewer Line Location	$325.00
						Check Total:	$325.00
10974	05/23/2023	1346	Roxanne Kelley	RK Mileage 5/18/23	207.2126.0342.007.000.000	YTP Conf/Meetings Travel Jan-May	$243.01
						Check Total:	$243.01
10975	05/23/2023	1346	Samuel H. Aley -School Psychologist, LLC	7 5/18/23	100.2142.0389.000.320.612	Phycho-Educational Evaluations - Apr 2023	$100.00
10975	05/23/2023	1346	Samuel H. Aley -School Psychologist, LLC	7 5/18/23	100.2142.0389.000.320.612	Phycho-Educational Evaluations - May 2023	$350.00
						Check Total:	$450.00
10976	05/23/2023	1346	Sara Cash	11	100.2310.0389.000.000.000	PIO Contract Hours - Apr/May	$641.25
						Check Total:	$641.25
10977	05/23/2023	1346	Shirt Star Screen Printing & Embroidery	230513MSTRAC	100.1122.0419.005.230.000	MS Track Shirts	$349.00
						Check Total:	$349.00
10922	05/04/2023	1317	SILKE COMMUNICATIONS INC.	11000979	100.2550.0351.000.000.000	Air Time Per Radio	$333.06
10922	05/04/2023	1317	SILKE COMMUNICATIONS INC.	11000979	100.2550.0351.000.000.000	FCC License User Surcharge Fee	$35.49
						Check Total:	$368.55
10934	05/08/2023	1321	St. Stephen's Academy	042023	100.1132.0410.007.230.000	2023 Track District Awards	$35.83
						Check Total:	$35.83
10935	05/08/2023	1321	The Hungerford Law Firm, LLP	11504	100.2310.0382.000.000.000	Legal Services for RIF Process/Complaints	$808.25

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
						Check Total:	$808.25
10978	05/23/2023	1346	US Bank Equipment Finance	502263320	100.1111.0324.006.050.000	Lease for 4K133 Copy Machine	$158.73
10978	05/23/2023	1346	US Bank Equipment Finance	502263320	100.1111.0324.006.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$71.43
10978	05/23/2023	1346	US Bank Equipment Finance	502263320	100.1121.0324.005.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$31.75
10978	05/23/2023	1346	US Bank Equipment Finance	502263320	100.1121.0324.005.050.000	Lease for 4K132 Copy Machine	$63.49
10978	05/23/2023	1346	US Bank Equipment Finance	502263320	100.1131.0324.007.050.000	Lease for 4K132 Copy Machine	$95.24
10978	05/23/2023	1346	US Bank Equipment Finance	502263320	100.1131.0324.007.050.000	Lease for 4K134 Color Copy Machine Copy Machine	$47.62
10978	05/23/2023	1346	US Bank Equipment Finance	502263320	100.1250.0324.000.320.000	Lease for 4K134 Color Copy Machine Copy Machine	$7.93
						Check Total:	$476.19
10923	05/04/2023	1317	Western Oregon Outdoor School LLC	05022023	263.1121.0374.000.000.000	Outdoor School Tuition	$3,824.00
						Check Total:	$3,824.00
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Annual Recovery & Network Fees	$99.00
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Fleetnet Digital Service	$217.90
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Fleetnet Digital Service	$217.90
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Transportation Phones	$59.92
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Transportation Phones	$59.92
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Credit for Returning Phone	($429.99)
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Fleetnet Digital Service	$217.90

Alsea School District 7J

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0351.000.000.604	Transportation Phones	$59.92
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #10 Repairs	$421.79
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #7 Repairs	$741.50
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #7 Air Check	$11.77
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #6 Windshield Repair	$45.00
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #5 Repairs	$1,858.72
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #15 Air Check	$11.77
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Random Program DOT 1-10 Participants	$260.00
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #16 Air Check	$11.77
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #18 Air Check	$11.77
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #10 Air Check	$11.77
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #6 Air Check	$91.47
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0389.000.000.604	Bus #7 Signal Repairs	$313.00
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0410.000.000.604	Antifreeze	$59.98
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0410.000.000.604	Window Wash	$17.98
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0410.000.000.604	Lysol for Buses	$170.88
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0410.000.000.604	Window Wash	$17.98
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0410.000.000.604	Antifreeze	$74.95
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0410.000.000.604	Antifreeze	$215.88

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0418.000.000.604	Fuel for Buses - Unlead 34.37 Gal @ $3.4501	$127.98
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0418.000.000.604	Fuel for Buses-Bio 932.19 Gal @ $3.8310	$3,571.23
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0418.000.000.604	Fuel for Buses - Unlead 21.32 Gal @ $3.3939	$81.76
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0418.000.000.604	Fuel for Buses-Bio 1041.83 Gal @ $3.7179	$3,873.37
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0418.000.000.604	Fuel for Buses - Unlead 32.13 Gal @ $3.4955	$121.71
10936	05/08/2023	1321	WILLAMETTE LEADERSHIP ACADEMY	827	100.2550.0418.000.000.604	Fuel for Buses-Bio 1187.88 Gal @ $3.9989	$4,750.23

Check Total: $17,376.73

Bank Total: $151,169.77

Disbursement Detail Listing

Bank Name: Citizens Bank - Checking
Date Range: 05/01/2023 - 05/31/2023
Sort By: Vendor
Voucher Range: -
Dollar Limit: $0.00
Fiscal Year: 2022-2023

☐ Print Employee Vendor Names ☐ Exclude Voided Checks ☐ Exclude Manual Checks ☑ Include Non Check Batches

Check Number	Date	Voucher	Payee	Invoice	Account	Description	Amount

Fund	Amount
100	$116,370.68
200	$976.04
207	$243.01
251	$172.46
252	$690.73
259	$3,013.30
263	$3,824.00
265	$179.99
299	$20,365.06
410	$5,334.50
Fund Totals:	$151,169.77

End of Report

Disbursements Grand Total: $151,169.77

Alsea School District #7J

RESOLUTION NO. 23-10

ADOPTING THE BUDGET

BE IT RESOLVED that the Board of Directors of the Alsea School District #7J hereby adopts the budget for fiscal year **2023-2024** in the total amount of $17,079,579*

This budget is now on file at **301 S. 3rd Street Alsea,** Oregon 97324

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2023 for the following purposes:

General Fund		
Instruction	$	3,749,045
Support Services	$	4,073,748
Enterprise & Community Services	$	-
Facilities Acquisition	$	-
Transfers	$	546,605
Debt Service	$	20,100
Contingency	$	120,000
Total	**$**	**8,509,498**

Special Revenue Fund		
Instruction	$	1,314,728
Support Services	$	436,764
Enterprise & Comm	$	289,260
Facilities Acquisition	$	233,052
Debt Service	$	249,425
Total	**$**	**2,523,229**

Debt Service Fund		
Debt Service	$	92,000
Total	**$**	**92,000**

Capital Project Fund		
Facilities Acquisition	$	3,914,747
Total	**$**	**3,914,747**

Total APPROPRIATIONS, All Funds	**$**	**15,039,474**
Total Unappropriated and Reserve Amounts, All Funds	$	2,040,105
TOTAL ADOPTED BUDGET	**$**	**17,079,579** *

IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for tax year 2023-2024 :

(1) In the amount at the rate of $5.0811 per $1000 of assessed value for permanent rate tax;

(2) In the amount at the rate of $ 0.00 per $1000 of assessed value for local option tax; and

(3) In the amount of $**97,000** for debt service on general obligation bonds;

CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

Subject to the General Government Limitation

Permanent Rate Tax.....$ 5.0811/$1000
Local Option Tax..... $ 0.00/$1000

Excluded from Limitation

General Obligation Bond Debt Service.....$ 97,000.00

The above resolution statements were approved and declared adopted on June 8th, 2023.

Risteen Follett, Chair Board of Directors

Sean Gallagher, Superintendent

ATTEST

Lora Nickle, Executive Assistant

Eric Clendenin - Principal

301 S 3rd St
PO BOX B
Alsea, OR 97324
Office: 541 487-5643
Fax: 541 487-4089
www.alsea.k12.or.us

MEMO

Board approved for
6/8/23

Date: May 31, 2023
To: Sean Gallagher
From: Eric Clendenin
Re: New Teacher hire recommendations

Superintendent Gallagher:

Please accept my highest recommendation that we hire the following teacher candidates:

- Ben Brumbaugh - Primary classroom (either K or 1st, TBD soon)
- Seth Stevens - Ag Science

Both of these gentlemen meet the necessary requirements to fulfill our qualifications and after a thorough interview I feel extreme confidence that we are bringing in high-quality educators to further the experience here at Alsea School.

Please let me know if you need any other information for this exciting opportunity!

Respectfully submitted,

Eric S. Clendenin

District Administration Office
Mr. Sean Gallagher – Acting Superintendent
301 S 3rd St
Alsea, OR 97324
Office: 541 487-5643
Fax: 541 487-4089

Email: sean.gallagher@alsea.k12.or.us
www.alsea.k12.or.us

MEMO

Ok for board approval
6/8/23

Date: June 8, 2023

To: Sean Gallagher – Acting Superintendent

From: Eric Clendenin

Re: New teacher hire recommendation

Superintendent Gallagher,

It is with great pleasure that I write this email to inform you that I am recommending the hire of David Lynch as our Alsea School Art CTE Teacher.

I believe that David Lynch has the expertise, vision, energy, work ethic, and passion to work with our students that make him the obvious and best choice for our school.

Respectfully,

Eric S Clendenin

District Administration Office
Mr. Sean Gallagher – Acting Superintendent
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Alsea, OR 97324
Office: 541 487-5643
Fax: 541 487-4089

Email: sean.gallagher@alsea.k12.or.us
www.alsea.k12.or.us

MEMO

Date: 6/8/2023

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: LAHO 0.5 FTE Principal Position

I am recommending in partnership with the incoming 2023-24 superintendent Krista Nieraeth that Ms. Heather Shunk be hired as the new LAHO 0.5 FTE Principal position. Ms. Shunk is very knowledgeable of all online educational practices associated with Learn At Home Oregon (LAHO).

14. **Key Dates**
    a. **June 9, 2023 School in Session**
    b. **June 9, 2023 Graduation, 7:00 PM**
    c. **June 14, 2023 8th Grade Graduation / MS Awards, 5:30 PM**
    c. **June 15, 2023 Early Release, Last day of school, 12:20 PM release time**
    d. **June 16, 2023 Grading/Inservice**
    e. **?? School Board training**
15. **Adjourn**