

## **Alsea School Board Meeting**

Thursday, May 11, 2023 7:00 PM

Alsea School Library, 301 South 3rd Street, Alsea, OR 97324

1. **Call to Order**
2. **Flag Salute**
3. **Approval of the Agenda**
4. **Approval of Minutes**
  - a. **April 13, 2023**

Alsea School Board Meeting  
Alsea School Library  
Thursday April 13, 2023  
Executive Session 6:30 PM  
Executive Session 7:00 PM  
Regular Board meeting 7:03 PM



Alsea School District 7J  
301 South 3rd St  
Alsea, OR 97324  
541.487.4305

### MINUTES

1. Executive Session - 6:03 PM  
To consider the employment of a public officer, employee, staff member or individual agent. (ORS 192.660(2)(a))
2. Executive Session - 7:00 PM  
To consult with counsel concerning current or possible litigation. (ORS 192.660(2)(h))
3. Call to Order - 1935
4. Flag Salute
5. Approval of the Agenda - approved with modifications
6. Approval of Minutes - Deb Lindberg motioned to approve. Soren Rounds seconded. All in favor.
  - a. Board minutes for March 9, 2023
  - b. Board minutes for March 30, 2023
7. District Recognition:
  - a. Brick and Mortar - character trait of integrity
    - i. Employee - Tim Rozborski
    - ii. Student(s) - Elementary:  
KG - Reese Pedder, Markus Follett  
1st - Arya Larson, River Spence  
2nd - Courtenay Larsen, Solomon Linford  
3rd - Maycee Richter, Ryan Hendrix  
4th - Kaylee Wilson, Parker Ferguson  
5th - Clove MacDonald, Maverick Manwarren  
Middle School - Marianna Gembala, Lane Van Leuven  
High School - Lacie Manley, Sebastian Franciosi
  - b. Learn at Home Oregon - character trait of Respect
    - i. Employee - Cheryl Doe
    - ii. Student(s)  
KG - Ms Waverek's whole class, Ezra Chapman  
1st - June Taylor, Drake Cohen, Serenity Brazeal  
2nd - Ms Dapkus' whole class  
3rd - Kasey Rieder  
4th - Ms Naylor's whole class  
5th - Ms Bauer's whole class  
6th - Azallin Preuc  
7th - Giovanni Hamilton  
8th - Ben Bilka

## 8. Superintendent Report

### a. Bond Project update - Chris Giggy presented

Highlights: the electrical and panel room projects construction has started and on schedule. Within two weeks concrete will be added. HVAC project, equipment has been put through submittal. VOC building current design is quite a bit over budget. In talking to staff it is a design that they do not really want. The plan is to get feedback from staff and create a new design that will work for the district needs. The goal is to have a design by next month so bids can be procured with completion being this summer as planned. The good news is that electrical upgrades, the switch that was going to cause delay until summer of 2024. A different vendor has been found that would move that date up to January/February. With the redesign of the VOC building this will also bring down the cost which may offer money to do other bond projects.

### b. Student Improvement Plan update

### c. Preschool Program update -Bart Rothenberger and Sean Gallagher met with the executive director of the preschool program. They had a really good discussion. They asked if there was a MOU in place between the district and the preschool program which is also supplied with grant money from the preschool promise grant. He eluded that there is but no one seems to be able to put a hand on it. We are going to reestablish that agreement. They provide all of the programming and staffing for the preschool. They take care of all operations, supplies and materials, internet and phone.

There have been some donations to the district from the preschool to help pay for different programs. For example they pay for the family liaison program. What the district pays for is electricity, transportation, food and the facility. The conversation was started about the possibility of the preschool paying rent. Paul Smith indicated that there was funding available to do that.

## 8. RIF Process update:

The budget will be balanced when it is brought to the budget committee. Also will be reducing staff by 40% across the board. Certified, classified and LaHO staff will all be affected. There will be an all staff meeting held this coming Monday. Mr Gallagher feels that the staff be kept up to date on the process and who will be affected before the public is notified. This notification will not include names of staff affected just the positions. Questions have been raised as to if staff continue to resign will that help to save another person's job and the answer is, it depends on the position resigned from. For instance teaching positions could help save other teaching positions depending on the need. And the same goes with classified positions. Depending on the position resigned from will depend on whether it will be filled or absorbed by remaining staff. More information to come at the next board meeting.

## 9. Financials

### a. Monthly Accounts - LaRae Sullivan

Highlights: We are still at 3.75% interest on the LGIP account. The enrollments have gone down again since last month 18 from LaHO and 6 from the building leaving a total of 446 for the district.

The state school fund has increased, to give the district an anticipated \$11m which helps our ending balance. We are expecting \$55k from Kings Valley for Transportation.

The documents provided to you show the transfers to provide transparency. Looking at the transfers will show some of the history. We will be using \$136k for bus replacement, Capital Project will be \$0 as discussed, Food Service will use \$40k as some examples. This will all be laid out in the documents that will be presented to the Budget Committee.

b. ASB Account Balances - March 2023

Deb Lindberg had a few questions about a few of the bills. One of them was an item of \$1661 for licensure. LaRae explained that it was an agreed upon expenditure so that Mr Elbers could help with maintenance around the district. Deb expressed that she would like to have that looked into as she does not recall that coming before the board. She questioned charges for food service. It was explained that this is how it is handled when an adult staff or guest purchases a lunch, it is paid for then billed back to the district by Corvallis.

10. Discussion

a. Cash Flow / Financial Reports

b. Bond Project update

- c. Second Reading of Policies IA-LGA-AR(2) - Risteen stated that she worked with Mr. Gallagher regarding wording on Policy IGAI which is the Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases Health Education, in the last paragraph an adjustment is requested to be all inclusive to all students. She also requests that an AR be written to further define how a teacher will present this information to students and inform parents. Deb Lindberg wants to also request the age appropriateness. Age appropriate is defined by ODE provided from research. Mr Gallagher will provide that document to the board at the next meeting. Regardless, the district is obligated to teach the subject. Also keep in mind that parents do have the option to opt their student out of this curriculum. Mr Gallagher recommended pulling this policy from the approval list until further action has been taken.

Soren Rounds had a question regarding policy KGBB - Firearms Prohibited. Specifically around 'No person on grounds of the schools controlled by the Board (including in school buildings), will possess any firearm, except when said firearm is possessed by a person who is not otherwise prohibited from possessing the firearm, and is unloaded and locked in a motor vehicle.' There are some things that can be done such as signage posted at the front of the school. Or, adopt a policy that permits persons who hold a concealed carry permit. Deb Lindberg thought that the previous administration made note that the district insurance policy prohibited the ability of any person with a concealed carry permit to be on district property. Mr. Gallagher said that insurance verbiage usually is around staff carrying a handgun. The board asked Mr Gallagher to look into what this policy actually means. This policy will also be moved to a later discussion.

Policy KGC-GBK - Prohibited use, Possession, Distribution or Sale of Tobacco Products and inhalant Delivery Systems. states that 'For the purpose of this policy, "inhalant delivery system" means a device that can be used to deliver nicotine or cannabinoids in the form of a vapor or aerosol to a person inhaling from the device; or a component of a device or a substance in any form sold for the purpose of being vaporized or aerosolized by a device, whether the component or substance is sold or not sold separately. This does not include USFDA-approved tobacco products or other therapy products marketed and sold solely for the approved purpose.' This policy will also be on hold until further questions are answered.

d. Outdoor School Grant application, Outdoor School April 24th - 28th

Due to COVID we have lost the ability to send our students to Outdoor School. Our Grant application was accepted covering the costs of sending our students to Outdoor School. The director of the Outdoor school did reiterate to Mr. Clendenin that first and foremost this is still school. Students and staff will conduct themselves accordingly. There was discussion around a number of topics and parent concerns. Mr Clendenin feels very comfortable with the amount of supervision that will keep our students safe. Sara Harris and Skip Lynch will be present during the week to add an extra level of supervision. Plans have been put into place in case a student is not comfortable or needs to be removed from the school. Deb Lindberg asked about the possibility of adding student leaders as well to help.

- e. 2023 - 24 Academic Calendar - 2nd reading presented. The calendar is presented with a different format of reading left to right instead of up and down. The board was reminded that school will start a week later due to issues with food service and their work calendar. Thanksgiving break will include Parent/Teacher conferences. Also noted was if a holiday landed on Monday of the week, school will be in session that Friday of the week.
- f. Capital Improvement Plan recommendation - this did not get completed in time. Mr Gallagher requested postponement until a later date.
- g. Resolution 23-08 as presented by LaRae Sullivan. As LaRae discussed earlier this was mainly to show where the money was moved around to balance accounts.

#### 11. Resignations

- a. Brick and Mortar
  - i. Haylie Rose, HS Counselor
  - ii. Joy Jordan, teacher
  - iii. Joe Harris
- b. District
  - i. Cheryl Doe, Special Education Director
- c. Learn at Home Oregon
  - i. Jill Taglia, LaHO teacher

#### 12. Patron Comments -

- a. Jaime Olsen, hearing the board with comments around the consideration of the policies discussed earlier in the meeting. She is requesting that an 'online library' be provided of the curriculum discussed. Extend the process to the books provided in the library as well. Maybe have teachers provide a syllabus to parents so that parents are well informed.
- b. Russ Ceperich, asked for further clarification regarding the Pre-school waiver and what that meant. Mr. Gallager said that was to eliminate the factor of economic status, this opens up the availability to parents. Housebill 2704 could influence the board's decision on concealed carry because if it passes it will require metal detectors be installed if the board decided to not to allow people with a concealed carry permit to be on campus. This could be very cost prohibitive. He is a big fan of Outdoor School. As for sex education and whatever gender teaching. He spoke of the difference in the maturity of his own children. He asked that the board not let the state dictate what is age appropriate. He requested that parents be allowed to determine if their student is ready. He also asked if it was possible to have one or two teachers that are trained to teach these lessons and not allow substitute teachers to be able to do that.

13. Board Comments - Deb Lindberg that finding things on the Alsea district website is very difficult. She would like to also comment that the lessons of sexuality be approached very carefully. She cautioned that she for one is a very modest parent and was not comfortable with information being put out there that is inappropriate or not age appropriate.

#### 14. Action Items:

- a. Payment of Bills - March 2023 - Deb Lindberg motioned to approve the payment of bills minus the one bill that needs more information. Mr Gallagher explained that the bills have already been paid. Deb Lindberg withdrew her motion. Risteen Follett motioned to approve the bills as presented. Ryan VanLeuven seconded. Deb Lindberg voted against the payment of bills. All other board members yea.

- b. Second Reading of Policies IA-LGA-AR(2) Deb Lindberg motioned to approve with the removal of policies; KGB, IGAI and have an AR added. KGC-GBK be removed. Ryan Van Leuven seconded. All in favor yea.
- c. Resignations:
  - i. Halie Rose, HS Counselor
  - ii. Joy Jordan, building teacher
  - iii. Cheryl Doe, Special Education Director
  - iv. Jill Taglia, LaHO teacher
  - v. With the addition of Joe Harris, building teacher  
Deb Lindberg motioned to approve resignations. Ryan Van Leuven seconded. All in favor yea.
- d. Acceptance of Grant, Outdoor School Outdoor School Deb Lindberg motion to accept the Grant for outdoor school. Linda Montanez seconded. All in favor yea.
- e. Outdoor School at Camp Tadmor April 24-28, Deb Lindberg motioned to approve Outdoor School. Soren Rounds seconded. All in favor yea.
- f. 2023-24 Academic Calendar - Deb Lindberg motioned to approve the 2023-24 academic calendar. Linda Montanez seconded. All in favor yea.
- g.. Capital Improvement recommendation - removed from this action item.
- h. Approve training dates for July or August for new board members - Risteen Follett apologized for not getting this information to the board earlier. She presented four different date sets for tentative approval. They are as follows: 7/10 - 7/13, 7/17 - 7/19, 8/21 - 8/23 and 8/30 - 8/31. New Superintendent Krista Nieraeth was contacted and these dates work for her as well. This training will be conducted over two days. Risteen Follett motioned to select the options of 7/17 - 7/19 and 8/21 - 8/23. Deb Lindberg seconded. All in favor yea.
- i. Resolution 23-08 - transfer of funds. Deb Lindberg motioned to approve. Soren Rounds seconded. All in favor yea.

15. Adjournment - 2115

Key Dates and Calendar Updates

April 18 - Fireside Chat

April 24 - 28th - Outdoor School

May 8 - Alsea Dental Day

May 8 - 12 - Teacher Appreciation Week

---

Risteen Follett, School Board Chairperson

---

Sean Gallagher, Interim Superintendent

5. District Recognition

- a. Brick and Mortar
  - i. Valedictorian - Dawson Clendenen
  - ii. Salutatorian - Tiffany Lile
- b. Learn at Home Oregon
  - i. Staff Recognition: Jill Taglia
  - ii. Student Recognitions:
    - KG - Abdullah Rushdan, Ms Waverek's whole class
    - 1st - Mateo and Brenton Michie, Ms Taglia's whole class
    - 2nd, 3rd and 4th grades - whole classes
    - 5th - Yeshe Everest
    - 6th, 7th and 8th grade whole classes
- c. 6th Grade Outdoor School Report: Sarah Harris & Skip Lynch

6. Superintendent Report

- a. Bond update - Chris & Nancy Giggy
- b. RIF Plan update
- c. Teacher negotiations update
- d. District Payment of Certifications
- e. Graduation Report - Eric Clendenin

# Alsea School Bond Project Budget Summary - Updated May 8, 2023

## Income

|                           | Original Budget        | Current Budget         | Actual Income To-Date  | Notes   |
|---------------------------|------------------------|------------------------|------------------------|---|
| Bond Sale                 | \$ 2,100,000.00        | \$ 2,289,477.00        | \$ 2,289,477.00        | Bond value \$2.1M plus premium of \$189,477   |
| OSCIM Grant               | \$ 2,100,000.00        | \$ 2,100,000.00        | \$ -                   | Amount verified with State 1/23; contingent on spending this amount by 3/24             |
| ESSER Funds               | \$ -                   | \$ 233,120.00          | \$ -                   | ESSER II \$68,520 (9/23) and ESSER III \$164,600 (9/24)                                 |
| Interest on Bond Proceeds | \$ -                   |                        |                        | Value pending   |
| Additional Funds          | \$ -                   | \$ -                   | \$ -                   | General funds allocation reversed March 2023 due to District overall budget constraints |
| <b>Totals</b>             | <b>\$ 4,200,000.00</b> | <b>\$ 4,622,597.00</b> | <b>\$ 2,289,477.00</b> |   |

## Expenses

|                     | Original Budget | Current Budget         | Committed Costs        | Paid To-Date         | Notes  |
|---------------------|-----------------|------------------------|------------------------|----------------------|--|
| Construction Cost   |                 | \$ 3,785,736.00        | \$ 2,093,172.38        | \$ 413,964.15        | Budget is based on available funds. Committed costs are for contracts approved to-date.  |
| Design Fees         |                 | \$ 370,000.00          | \$ 229,750.00          | \$ 191,859.00        | Committed costs includes fees for geotech, survey and haz material study paid by Architect. Budget is estimated including new VOC Building design. |
| Consultant Fees     |                 | \$ 50,000.00           | \$ 29,040.00           | \$ 7,629.00          | Fees for soil testing, special inspections, commissioning and misc consulting.   |
| Project Management  |                 | \$ 62,000.00           | \$ 62,000.00           | \$ 21,010.00         | IMS not-to-exceed fee.   |
| Permits & Fees      |                 | \$ 40,000.00           | \$ 5,507.00            | \$ 5,507.00          | Permit and site plan fees; no SDCs per County.   |
| Furnishings         |                 | \$ -                   | \$ -                   | \$ -                 | Furnishings, equipment, computers, etc. are either in possession or being funded separately.   |
| Other Project Costs |                 | \$ 114,861.00          | \$ 114,861.00          | \$ 114,861.00        | Attorney, bank fees & advertising paid. Builder's risk insurance not included yet.   |
| Owner's Contingency |                 | \$ 200,000.00          | NA                     | NA                   | For unforeseen costs based on current construction budget.   |
| <b>Totals</b>       | <b>\$ -</b>     | <b>\$ 4,622,597.00</b> | <b>\$ 2,534,330.38</b> | <b>\$ 754,830.15</b> |  |



# Alsea School District Bond Projects Construction Manager's Report

Report Date: May 8, 2023

## GENERAL OVERVIEW

Construction began mid-March on the Electrical Upgrades and Panel Room projects. That work is expected to be complete this summer except for the main switch gear. An alternate source for switchgear was found and is expected to be available in early 2024 so new work can be energized.

The HVAC Upgrade project was authorized and permitted in March. Equipment is being procured. Construction will start when school is out in June and is expected to be completed this summer. However, the equipment will not be operational until the switchgear mentioned above is installed.

The original VOC Building design was over budget and didn't meet needs expressed by staff. Another architect with expertise in these designs was contacted to develop alternate concepts. An initial meeting is being held on May 8 with this architect to gather staff input for a new design. Preliminary concepts the architect prepared for the meeting are included in this report.

The District approached ZCS Engineering, a local structural engineering firm, to prepare an application for a seismic grant in the late-2023 cycle. Previous applications were prepared by the architect. ZCS has specific expertise with seismic grant applications in Oregon. They will wait for the State announcement on available grant funds this summer and then will prepare the application in August/September for submission in November/December. Awards are made the following spring. In addition, the District will be eligible for a TAP grant in early 2024 to fund the seismic grant assessment and application, so there will be no impact to the District's budget even if the grant isn't awarded.

## PROJECT TEAM

Soderstrom Architects from Portland was engaged to prepare new conceptual designs for the VOC Building. They have extensive expertise with school design and created the recent Dallas School VOC design.

## BUDGET

The updated Budget Summary for bond project revenue and expenses is attached. Comments on revenue and expense elements are noted below.

# Alsea School District Bond Program Construction Manager's Report

## Revenue

The current program budget is \$4.62 million including ESSER funds and the OSCIM grant that doubles the value of the bond amount. No changes last month.

## Expenses

The "Current Budget" column in Expenses shows the projected costs matched to the revenue budget. There are currently \$1.8 million available for design and construction of the VOC Building or other uncommitted projects. Note that the budget also includes \$200k in uncommitted Owner's Contingency for unforeseen costs on all projects.

The "Committed Costs" column shows the value of work that has been contracted so far. Changes from last month are as follows.

- Construction – a change order for \$13k was issued to the contractor on the Panel Room project to add back the future sewer line for a potential new kitchen since this line runs under the foundation of the new panel room and would be very costly to add in the future. Also, a deductive change order for \$4k was made to the contractor for the Restroom project to remove minor scope that wasn't performed.
- Design – fees for the original architect were reduced by \$53k to remove the construction-phase work for the VOC Building from their scope of services. They were paid in full for the original VOC design even though it can't be used.
- Consultants – fees of \$1.2k were added for a survey company to create elevation certifications for the County on the new panel room foundation as required by permit since this area is adjacent to the floodplain.

The "Paid to-Date" column shows the value of work that has been paid for. April expenditures were not available at the time this report was issued.

## **SCHEDULE**

Mobilization for the Electrical Upgrade and Panel Room projects began the week of March 13. The old storage room has been demolished, the transformer vault has been set, new conduit runs and other underground utilities have been installed, and the area has been graded for the panel room slab. The slab is being formed for concrete pour scheduled for mid-May. The contractor is behind schedule by almost one month and has been put on notice to update their master schedule and stay on track with future work. Fortunately, delays in this work won't affect the overall program schedule or budget.

The main switchgear for the Electrical Upgrade has a long lead time which was originally about 1 year so work wouldn't have been completed until next summer. However, an alternate source was identified by the electrician with a shorter lead time so installation is being projected for February 2024.

The HVAC Upgrade construction will start this June when school is out. New HVAC equipment can't be energized until the switchgear mentioned above is installed.

**PROJECT-SPECIFIC ACTIVITY**

Electrical Upgrade & Panel Room

The transformer vault has been set and main conduit installed.



Underground utilities have been installed in the area of the new panel room and grading completed for concrete forms.



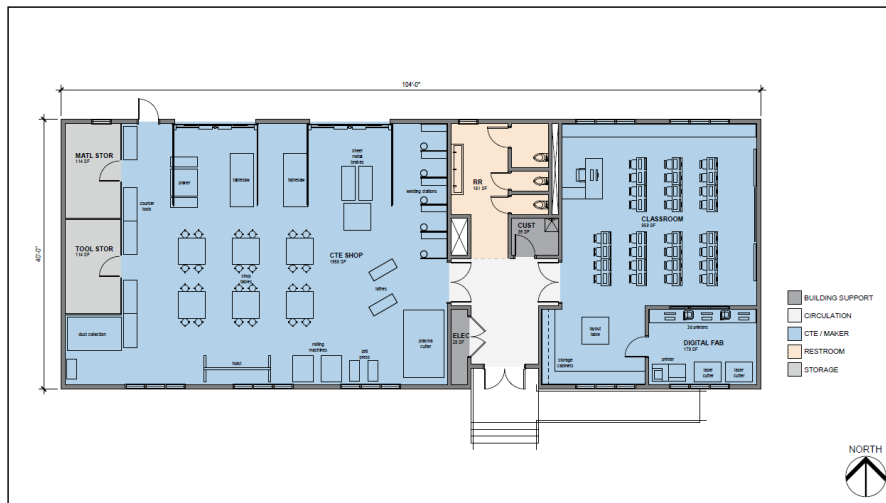
# Alsea School District Bond Program Construction Manager's Report

## HVAC Upgrade

No construction activities yet.

## VOC Building

Soderstrom Architects developed the initial VOC Building concept idea below for discussion with staff at the May 8 meeting.



Alsea CTE  
Alsea School District  
Planning Concepts  
05/08/2023

Schematic Department Plan | SD-08a

Soderstrom Architects

## **COMMUNICATIONS**

IMS Monthly Reports are being presented to the Bond Oversight Committee and the Board each month and are provided to the District communication staff for distribution. This month's BOC meeting was cancelled due to scheduling conflicts.

**APPLICATION AND CERTIFICATE FOR PAYMENT**

**TO OWNER/CLIENT:**  
 Alsea School District 7j  
 301 South 3rd St. Alsea 97324 United States

**FROM CONTRACTOR:**  
 CB Const Inc.  
 1202 Adams Ave La Grande, Oregon 97850 United States

**CONTRACT FOR:** Bid Package 4 - HVAC Upgrade

**PROJECT:**  
 Alsea HVAC - Bid Package 4  
 301 South 3rd St.  
 Alsea, Oregon 97324

**VIA ARCHITECT/ENGINEER:**  
 Scott Marshall (Straightline Architects PLLC)  
 4521 S Cloverdale Rd Suite 102 Boise, Idaho 83709 United States

**APPLICATION NO:** 1  
**INVOICE NO:** 1  
**PERIOD:** 02/01/23 - 03/31/23  
**PROJECT NOS:** 22-098

**CONTRACT DATE:** 03/13/23

**DISTRIBUTION TO:**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

|  |              |
|--|--------------|
| 1. Original Contract Sum   | \$606,852.82 |
| 2. Net change by change orders   | \$0.00       |
| 3. Contract sum to date (line 1 ± 2)   | \$606,852.82 |
| 4. Total completed and stored to date<br>(Column G on detail sheet)          | \$23,818.01  |
| 5. Retainage:  |              |
| a. <u>5.00%</u> of completed work  | \$1,190.92   |
| b. <u>0.00%</u> of stored material   | \$0.00       |
| Total retainage (Line 5a + 5b or total in column I of detail sheet)          | \$1,190.92   |
| 6. Total earned less retainage<br>(Line 4 less Line 5 Total)                 | \$22,627.09  |
| 7. Less previous certificates for payment<br>(Line 6 from prior certificate) | \$0.00       |
| 8. Current payment due   | \$22,627.09  |
| 9. Balance to finish, including retainage<br>(Line 3 less Line 6)            | \$584,225.73 |

| CHANGE ORDER SUMMARY                                       | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner/Client: | \$0.00    | \$0.00     |
| Total approved this Month:                                 | \$0.00    | \$0.00     |
| Totals:  | \$0.00    | \$0.00     |
| Net changes by change order:                               | \$0.00    |            |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: CB Const Inc. DocuSigned by:  
  
 5E5CA9E178764DA...  
 By: \_\_\_\_\_ Date: 5/5/2023

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Subscribed and sworn to before

me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public:

My commission expires: \_\_\_\_\_

**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$22,627.09

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

ARCHITECT/ENGINEER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The amount certified is payable only to the contract named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

| A                                  | B                   | C                   |                  |                         | D                   | E                  | F                          | G  |              | H                       | I                 |
|------------------------------------|---------------------|---------------------|------------------|-------------------------|---------------------|--------------------|----------------------------|--|--------------|-------------------------|-------------------|
| Item No.                           | Description of Work | Scheduled Value     | Approved Changes | Revised Scheduled Value | Work Completed      |                    | Materials Presently Stored | Total Completed and Stored to Date (D + E + F) | % (G/C)      | Balance to Finish (C-G) | Retainage         |
|                                    |                     |                     |                  |                         | From Previous (D+E) | This Period        |                            |  |              |                         |                   |
| 01 - General Requirements          |                     | \$41,314.12         | \$0.00           | \$41,314.12             | \$0.00              | \$23,068.29        | \$0.00                     | \$23,068.29                                    | 55.84%       | \$18,245.83             | \$1,153.43        |
| 07 - Thermal & Moisture Protection |                     | \$21,500.00         | \$0.00           | \$21,500.00             | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$21,500.00             | \$0.00            |
| 09 - Finishes                      |                     | \$17,000.00         | \$0.00           | \$17,000.00             | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$17,000.00             | \$0.00            |
| 22 - Plumbing                      |                     | \$13,000.00         | \$0.00           | \$13,000.00             | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$13,000.00             | \$0.00            |
| 23 - HVAC                          |                     | \$283,967.00        | \$0.00           | \$283,967.00            | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$283,967.00            | \$0.00            |
| 26 - Electrical                    |                     | \$182,274.25        | \$0.00           | \$182,274.25            | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$182,274.25            | \$0.00            |
| 40 - Contingency                   |                     | \$28,776.01         | \$0.00           | \$28,776.01             | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$28,776.01             | \$0.00            |
| 50 - Revenue                       |                     | \$19,021.44         | \$0.00           | \$19,021.44             | \$0.00              | \$749.72           | \$0.00                     | \$749.72                                       | 3.94%        | \$18,271.72             | \$37.49           |
|                                    | <b>Grand Total:</b> | <b>\$606,852.82</b> | <b>\$0.00</b>    | <b>\$606,852.82</b>     | <b>\$0.00</b>       | <b>\$23,818.01</b> | <b>\$0.00</b>              | <b>\$23,818.01</b>                             | <b>3.92%</b> | <b>\$583,034.81</b>     | <b>\$1,190.92</b> |

**APPLICATION AND CERTIFICATE FOR PAYMENT**

**TO OWNER/CLIENT:**  
 Alsea School District 7j  
 301 South 3rd St. Alsea 97324 United States

**FROM CONTRACTOR:**  
 CB Const Inc.  
 1202 Adams Ave La Grande, Oregon 97850 United States

**CONTRACT FOR:** Primary Power Upgrade

**PROJECT:**  
 Alsea Power Upgrade - Bid Package 1  
 301 South 3rd St.  
 Alsea, Oregon 97324

**VIA ARCHITECT/ENGINEER:**  
 Scott Marshall (Straightline Architects PLLC)  
 4521 S Cloverdale Rd Suite 102 Boise, Idaho 83709 United States

**APPLICATION NO:** 1  
**INVOICE NO:** 1  
**PERIOD:** 02/01/23 - 03/31/23  
**PROJECT NOS:** 22-097

**CONTRACT DATE:** 02/15/23

**DISTRIBUTION TO:**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

|  |              |
|--|--------------|
| 1. Original Contract Sum   | \$745,865.03 |
| 2. Net change by change orders   | \$0.00       |
| 3. Contract sum to date (line 1 ± 2)   | \$745,865.03 |
| 4. Total completed and stored to date<br>(Column G on detail sheet)          | \$66,234.91  |
| 5. Retainage:  |              |
| a. <u>5.00%</u> of completed work  | \$3,311.76   |
| b. <u>0.00%</u> of stored material   | \$0.00       |
| Total retainage (Line 5a + 5b or total in column I of detail sheet)          | \$3,311.76   |
| 6. Total earned less retainage<br>(Line 4 less Line 5 Total)                 | \$62,923.15  |
| 7. Less previous certificates for payment<br>(Line 6 from prior certificate) | \$0.00       |
| 8. Current payment due   | \$62,923.15  |
| 9. Balance to finish, including retainage<br>(Line 3 less Line 6)            | \$682,941.88 |

| CHANGE ORDER SUMMARY                                       | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner/Client: | \$0.00    | \$0.00     |
| Total approved this Month:                                 | \$0.00    | \$0.00     |
| Totals:  | \$0.00    | \$0.00     |
| Net changes by change order:                               | \$0.00    |            |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: CB Const Inc.

By: \_\_\_\_\_ Date: \_\_\_\_\_

State of:

County of:

Subscribed and sworn to before

me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public:

My commission expires:

**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$62,923.15

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

ARCHITECT/ENGINEER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The amount certified is payable only to the contract named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

| A                              | B                   | C                   |                  |                         | D                   | E                  | F                          | G  |              | H                       | I                 |
|--------------------------------|---------------------|---------------------|------------------|-------------------------|---------------------|--------------------|----------------------------|--|--------------|-------------------------|-------------------|
| Item No.                       | Description of Work | Scheduled Value     | Approved Changes | Revised Scheduled Value | Work Completed      |                    | Materials Presently Stored | Total Completed and Stored to Date (D + E + F) | % (G/C)      | Balance to Finish (C-G) | Retainage         |
|                                |                     |                     |                  |                         | From Previous (D+E) | This Period        |                            |  |              |                         |                   |
| 01 - General Requirements      |                     | \$50,725.36         | \$0.00           | \$50,725.36             | \$0.00              | \$29,662.53        | \$0.00                     | \$29,662.53                                    | 58.48%       | \$21,062.83             | \$1,483.14        |
| 26 - Electrical                |                     | \$567,416.00        | \$0.00           | \$567,416.00            | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$567,416.00            | \$0.00            |
| 31 - Earthwork                 |                     | \$68,975.00         | \$0.00           | \$68,975.00             | \$0.00              | \$34,487.50        | \$0.00                     | \$34,487.50                                    | 50.00%       | \$34,487.50             | \$1,724.38        |
| 40 - Contingency               |                     | \$35,369.09         | \$0.00           | \$35,369.09             | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$35,369.09             | \$0.00            |
| 50 - Revenue                   |                     | \$23,379.58         | \$0.00           | \$23,379.58             | \$0.00              | \$2,084.88         | \$0.00                     | \$2,084.88                                     | 8.92%        | \$21,294.70             | \$104.24          |
| (Unspecified Cost Code Tier 1) |                     | \$0.00              | \$0.00           | \$0.00                  | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 100.00%      | \$0.00                  | \$0.00            |
|                                | <b>Grand Total:</b> | <b>\$745,865.03</b> | <b>\$0.00</b>    | <b>\$745,865.03</b>     | <b>\$0.00</b>       | <b>\$66,234.91</b> | <b>\$0.00</b>              | <b>\$66,234.91</b>                             | <b>8.88%</b> | <b>\$679,630.12</b>     | <b>\$3,311.76</b> |

**APPLICATION AND CERTIFICATE FOR PAYMENT**

**TO OWNER/CLIENT:**  
 Alsea School District 7j  
 301 South 3rd St. Alsea 97324 United States

**FROM CONTRACTOR:**  
 CB Const Inc.  
 1202 Adams Ave La Grande, Oregon 97850 United States

**CONTRACT FOR:** Primary Power Upgrade

**PROJECT:**  
 Alsea Power Upgrade - Bid Package 1  
 301 South 3rd St.  
 Alsea, Oregon 97324

**VIA ARCHITECT/ENGINEER:**  
 Scott Marshall (Straightline Architects PLLC)  
 4521 S Cloverdale Rd Suite 102 Boise, Idaho 83709 United States

**APPLICATION NO:** 1  
**INVOICE NO:** 1  
**PERIOD:** 02/01/23 - 03/31/23  
**PROJECT NOS:** 22-097

**CONTRACT DATE:** 02/15/23

**DISTRIBUTION TO:**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation sheet is attached.

|  |              |
|--|--------------|
| 1. Original Contract Sum   | \$745,865.03 |
| 2. Net change by change orders   | \$0.00       |
| 3. Contract sum to date (line 1 ± 2)   | \$745,865.03 |
| 4. Total completed and stored to date<br>(Column G on detail sheet)          | \$66,234.91  |
| 5. Retainage:  |              |
| a. <u>5.00%</u> of completed work  | \$3,311.76   |
| b. <u>0.00%</u> of stored material   | \$0.00       |
| Total retainage (Line 5a + 5b or total in column I of detail sheet)          | \$3,311.76   |
| 6. Total earned less retainage<br>(Line 4 less Line 5 Total)                 | \$62,923.15  |
| 7. Less previous certificates for payment<br>(Line 6 from prior certificate) | \$0.00       |
| 8. Current payment due   | \$62,923.15  |
| 9. Balance to finish, including retainage<br>(Line 3 less Line 6)            | \$682,941.88 |

| CHANGE ORDER SUMMARY                                       | ADDITIONS | DEDUCTIONS |
|--|-----------|------------|
| Total changes approved in previous months by Owner/Client: | \$0.00    | \$0.00     |
| Total approved this Month:                                 | \$0.00    | \$0.00     |
| Totals:  | \$0.00    | \$0.00     |
| Net changes by change order:                               | \$0.00    |            |

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: CB Const Inc.

By: \_\_\_\_\_  \_\_\_\_\_ Date: 5/5/2023

State of: \_\_\_\_\_

County of: \_\_\_\_\_

Subscribed and sworn to before

me this \_\_\_\_\_ day of \_\_\_\_\_

Notary Public: \_\_\_\_\_

My commission expires: \_\_\_\_\_

**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$62,923.15

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)*

ARCHITECT/ENGINEER:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This certificate is not negotiable. The amount certified is payable only to the contract named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

| A                              | B                   | C                   |                  |                         | D                   | E                  | F                          | G  |              | H                       | I                 |
|--------------------------------|---------------------|---------------------|------------------|-------------------------|---------------------|--------------------|----------------------------|--|--------------|-------------------------|-------------------|
| Item No.                       | Description of Work | Scheduled Value     | Approved Changes | Revised Scheduled Value | Work Completed      |                    | Materials Presently Stored | Total Completed and Stored to Date (D + E + F) | % (G/C)      | Balance to Finish (C-G) | Retainage         |
|                                |                     |                     |                  |                         | From Previous (D+E) | This Period        |                            |  |              |                         |                   |
| 01 - General Requirements      |                     | \$50,725.36         | \$0.00           | \$50,725.36             | \$0.00              | \$29,662.53        | \$0.00                     | \$29,662.53                                    | 58.48%       | \$21,062.83             | \$1,483.14        |
| 26 - Electrical                |                     | \$567,416.00        | \$0.00           | \$567,416.00            | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$567,416.00            | \$0.00            |
| 31 - Earthwork                 |                     | \$68,975.00         | \$0.00           | \$68,975.00             | \$0.00              | \$34,487.50        | \$0.00                     | \$34,487.50                                    | 50.00%       | \$34,487.50             | \$1,724.38        |
| 40 - Contingency               |                     | \$35,369.09         | \$0.00           | \$35,369.09             | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 0.00%        | \$35,369.09             | \$0.00            |
| 50 - Revenue                   |                     | \$23,379.58         | \$0.00           | \$23,379.58             | \$0.00              | \$2,084.88         | \$0.00                     | \$2,084.88                                     | 8.92%        | \$21,294.70             | \$104.24          |
| (Unspecified Cost Code Tier 1) |                     | \$0.00              | \$0.00           | \$0.00                  | \$0.00              | \$0.00             | \$0.00                     | \$0.00   | 100.00%      | \$0.00                  | \$0.00            |
|                                | <b>Grand Total:</b> | <b>\$745,865.03</b> | <b>\$0.00</b>    | <b>\$745,865.03</b>     | <b>\$0.00</b>       | <b>\$66,234.91</b> | <b>\$0.00</b>              | <b>\$66,234.91</b>                             | <b>8.88%</b> | <b>\$679,630.12</b>     | <b>\$3,311.76</b> |



**District Administration Office**  
**Mr. Sean Gallagher – Acting Superintendent**

301 S 3<sup>rd</sup> St  
Alsea, OR 97324  
Office: 541 487-5643  
Fax: 541 487-4089

Email: [sean.gallagher@alsea.k12.or.us](mailto:sean.gallagher@alsea.k12.or.us)  
[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

---

## MEMO

Date: 4/26/23

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: District payments of certifications

At the last board meeting, the board inquired about the district paying for certifications and/or licensures of employees. Here are the answers that I have uncovered after evaluating district practices and consulting OSBA legal counsel:

1. **Certification Costs:** A school district paying for an employees certification is a common practice amongst school districts and employment groups. A school district benefits from compensating employees for certification costs. These certifications range from First Aide, Teaching Certifications, CDL's, Training Certifications, Athletics, Licenses, etc...
2. **Reimbursement vs Direct Payment:** The district can either directly pay for the cost of the certification and/or reimburse the employee for the cost. There are liability risks that can arise with direct payment and must be evaluated on a case by case basis.
3. **Certification Identity:** Usually the certification needs to be in the employees name, not the school districts name. This protects the school district from liability if the employee uses the certification for private employment practices that end up in legal challenges on the employee separate from the school district.
4. **Cost Savings:** Often times an employee that possesses certain certifications saves the district money since the district does not have to contract with outside services. (i.e. bus driver trainer, contractor, electrical, first aide, etc...)
5. **Liability:** A school district is at times required by law to have a certain percentage of employees that possess certain certifications like first aide.
6. **Ethics:** An employee that uses district reimbursed certifications outside of the school district for personal use and/or profit does not constitute an ethics and/or board policy violation.

I hope this helps to clear up and answer any questions regarding the boards inquiry. Please don't hesitate to contact me if additional information is needed.

## Appendix I

### Athletic Extra Duty Schedule 2023 -2024 Percentage of Base Salary BA-1

#### **Athletic Extra Duty Schedule**

An assignment outside and in addition to the typical workday. It includes assignments such as coaching and other extracurricular assignments. Bargaining unit members have the first right of refusal to apply for Athletic Extra Duty Assignments. Teachers shall receive notice of open Athletic Extra Duty Assignments by May 1<sup>st</sup> of each year. The district is not required to fund every Licensed Extra Duty on the schedule on an annual basis. If the district fills an Athletic Extra Duty Assignment with a non-bargaining unit member and elects to pay that employee more than is indicated in this Appendix, the Appendix will be revised to include this higher amount on the next year's schedule

| STEP<br>% of BA+0 | A<br>HS Head,<br>FFA, 4H<br>(all) | B<br>HS Asst (all) | C<br>MS Head (all) | D<br>MS Asst (all)<br>Rally/Cheer |
|-------------------|-----------------------------------|--------------------|--------------------|-----------------------------------|
| 1                 | 9.0%                              | 7.0%               | 6.0%               | 5.0%                              |
| 2                 | 9.5%                              | 7.5%               | 6.5%               | 5.5%                              |
| 3                 | 10.0%                             | 8.0%               | 7.0%               | 6.0%                              |
| 4                 | 10.5%                             | 8.5%               | 7.5%               | 6.5%                              |

| 2023-24 | A    | B    | C    | D    |
|---------|------|------|------|------|
| 1       | 3684 | 2865 | 2456 | 2064 |
| 2       | 3889 | 3070 | 2660 | 2251 |
| 3       | 4093 | 3275 | 2865 | 2456 |
| 4       | 4298 | 3479 | 3070 | 2660 |

#### **Licensed Stipend**

Licensed Stipend is additional compensation that is negotiated between the District and the Association. The stipend is for recognition for additional work such as Special Education teachers with IEP meetings or designated hard to fill assignments. Licensed Stipends can only be provided to bargaining unit members who are assigned a position with the additional

negotiated stipend. Stipends shall be indicated on related job postings outlined in Article 7. Licensed Stipends shall be funded on an annual basis. Licensed stipends must be negotiated with the Association and memorialized in this Appendix otherwise the district is prohibited from paying such stipends.

| <b>Licensed Stipend</b>             | <b>2023-24</b> |  | <b>Licensed Stipend</b>         | <b>2023-24</b> |  |
|-------------------------------------|----------------|--|---------------------------------|----------------|--|
| Annual/Yearbook                     | 3300           |  | Special Education               | 6300           |  |
| Forest Camp (Grade 6)               | 2000           |  | TOSA (3<)                       | 6143           |  |
| MTSS/RTI/PBIS/Data Team Coordinator | 1500           |  | Music Director                  | 4000           |  |
| District Testing Coordinator        | 3000           |  | Guidance/Career Counselor       | 3500           |  |
| Dyslexia Coord 2<                   | 2200           |  | Mentor Teacher (2<)             | 1000 per       |  |
| Concessions Coordinator             | 2000           |  | MS/HS CTE Coordinator           | 9000           |  |
| ELL Coordinator                     | 1000           |  | Drama                           | 2000           |  |
| TAG/Enrichment Coordinator          | 2500           |  | *District AD                    | 12000          |  |
| Sr Prom/Banquet (1)                 | 1500           |  | *Elementary Activities Director | 2000           |  |
| Sr Advisor                          | 1300           |  | *MS/HS Athletic Director        | 10000          |  |
| Class Advisors 5-11                 | 800            |  |                                 |                |  |

\*Not mutually exclusive\*

**Licensed Extra Duty**

Licensed Extra Duty is defined as an assignment outside and in addition to the typical workday. It is an assignment that requires the training and experience of a licensed educator and is therefore reserved exclusively for bargaining unit members. The district is not required to fund every Licensed Extra Duty on the schedule on an annual basis. However, whenever it does, those assignments must be given to a bargaining unit member. Vacancies for Licensed Extra Duty assignment shall be filled pursuant to Article 7.

|                | 2023-24      |  |
|----------------|--------------|--|
| *Chaperone     | 25.00 hourly |  |
| *Activity Duty | 25.00 hourly |  |
| Prep buy back  | Per diem     |  |
| Tech Assistant | Per diem     |  |
| Title          | Per diem     |  |

\*Must be worked during non-contract hours.

### **Annual Review**

All Licensed Extra Duty, Licensed Stipends, and Athletic Extra Duty assignments (including non-bargaining unit hires) shall be made available and reviewed in writing with teachers during in-service week prior to the start of the school year.

3%

### Integrated Proposal

4/11/2023

| STEP | BA/CTE | BA+30/CTE | BA+60  | BA+90/MA | MA+30  |
|------|--------|-----------|--------|----------|--------|
| 1    | 40,938 | 41,759    | 42,593 | 43,446   | 44,311 |
| 2    | 42,275 | 43,119    | 43,982 | 44,860   | 45,759 |
| 3    | 43,652 | 44,526    | 45,417 | 46,322   | 47,250 |
| 4    | 45,074 | 46,426    | 46,865 | 47,832   | 48,789 |
| 5    | 46,545 | 47,476    | 48,424 | 49,393   | 50,381 |
| 6    | 48,062 | 49,024    | 50,004 | 51,003   | 52,023 |
| 7    | 49,626 | 50,620    | 51,633 | 52,666   | 53,719 |
| 8    | 49626  | 52,271    | 53,317 | 54,384   | 55,470 |
| 9    | 49626  | 53,975    | 55,056 | 56,156   | 57,279 |
| 10   | 49626  | 55,734    | 56,850 | 57,986   | 59,147 |
| 11   | 49626  | 57,803    | 58,704 | 59,877   | 61,338 |
| 12   | 49626  | 57803     | 60,617 | 61,829   | 63,066 |
| 13   | 49626  | 57803     | 60,617 | 63,801   | 65,121 |
| 14   | 49626  | 57803     | 60,617 | 65,926   | 67,246 |
| 15   | 49626  | 57803     | 60,617 | 65,926   | 69,435 |
| 16   | 49626  | 57803     | 60617  | 65,926   | 71,689 |

Negotiating 24-25

The district will contribute \$1250 per teacher, per month, toward employee benefits to include: health, dental, vision, disability and life insurance.

#### Bonus

Commitment bonus starting SY24-25 will be allocated in 5 year increments and are not retroactive. \$500 at year 5, \$1000 at years 10 and 15, \$1500 at year 20 and 25, and \$2000 at year 30, awarded for cumulative certified teaching experience within the Alsea District.

## **ARTICLE 12 – Compensation and Professional Development**

- A. Salary Schedule(s) 2023-24, and 2024-25 are attached as Appendix II.

Beginning with the 2000-2001 school year, the District will pick up the employee PERS contribution. Horizontal movement on the salary schedule shall be to the next column when qualified, plus a one-year experience step in the new column.

Compensation Schedules for Licensed Extra-Duty, Athletic Extra-Duty assignments, and Licensed Assignment Stipends are attached as Appendix I.

- B. Teachers who were employed for a minimum of one hundred and thirty-five days in the prior work year shall be eligible to advance one year on the salary schedule. Said step movement shall be effective on July 1<sup>st</sup>. Employment dates do not carry over from school year to school year, should employment initiate during an existing school year.
- C. The district will grant newly hired teachers credit for experience on the salary schedule. Credit for experience shall be defined as work as a regular licensed employee in a public school district, charter school, or in any District approved licensed capacity. Credit for experience will be granted for work experience provided such work experience is at the journeyman level or higher and is related to the job assignment (e.g. career and technical teachers). For the purposes of determining a year of employment, employment for one hundred and thirty-five days shall be the minimum standard.
- D. A goal of the Alsea School District is to continually improve the quality of educational instruction. One objective of this goal is to encourage certified staff to continually advance in their knowledge of both content and instruction, and to share this knowledge with other staff. This enhances instruction and models “lifelong learner” behavior for students. The District will support staff growth and advancement in two areas, tuition reimbursement and Professional Growth Units (PGU’s).

1. Tuition Reimbursement/Advancement on the Salary Schedule

a. By October 1<sup>st</sup> of each year, the District shall notify all teachers of their right to receive tuition funds for up the maximum reimbursement allowed by the IRS as untaxed reimbursement. Teachers who anticipate accessing tuition reimbursement shall present the Superintendent with their coursework to gain authorization for reimbursement. If the course proposal is not submitted for prior authorization, there is a possibility the tuition will not be reimbursed. Reimbursement shall be paid at the end of the contract year in June.

The district shall budget a minimum of \$25,000 for tuition reimbursement by February 1 of the contract. The district agrees to replenish reimbursement to \$25,000 annually during the contract period (eg. If \$10,000 is expensed, the district replaces the expense to \$25,000). Funds do not carry over but the minimum of \$25,000 will be funded annually. The district will reimburse per credit earned up to the highest Oregon university system (OUS) rate from the latest posting on the OUS website

Additional coursework may be reimbursed up to but not to exceed the maximum amount allowed by the IRS as untaxed reimbursement. If any teachers decline their right to reimbursement and/or additional budgeted funds remain they may be divided proportionally among remaining teachers who have additional approved coursework up the maximum reimbursement allowed by the IRS for untaxed reimbursement if the funds allow.

A final accounting of the year's tuition reimbursements shall be provided to the Association President at the time the funds are dispersed.

b. Teachers must keep the district advised of any college credits they may earn if they expect those credits to be considered toward column advancement on the salary schedule for the subsequent year. Written notification to the District must be made by February 1 of the current year for any credits earned to be considered for advancement on the salary schedule for the subsequent school year.

Teachers must provide the district with proof of successful completion of any course prior to advancement on the salary schedule.

- c. Notwithstanding anything to the contrary implied by the foregoing provisions of this article, the District is not obligated to make reimbursement for tuition, in any one year, in excess of the amount included in the budget for such purposes.

2. Professional Growth Units (PGU's)

- a. The District believes that it is not only formal college credits that can advance knowledge and contribute to professional growth. The District will allow professional non-college credit experiences to count toward advancement on the salary schedule. One PGU shall be given for thirty (30) hours of approved learning activity. Three PGUs shall be equal to one (1) college credit in relation to advancement on the salary schedule. To qualify for advancement on the salary schedule, application must be made in writing by February 1 for any historical activity to apply for advancement on the subsequent school year salary schedule. Applications regarding PGU's shall be in accordance with the procedures adopted by the School Board in Appendix III.

b. Approval of PGU's

1. Activities should have the prior authorization of the Superintendent in order to qualify for advancement on the salary schedule.
2. Completed applications will be received by a committee comprised of two (2) staff and one (1) administrator. This committee will make a recommendation to the Board regarding the activity being considered for approval for advancement on the salary schedule.
3. The Superintendent will have the final authority of approval or denial of PGU credit as to whether they result in advancement on the salary schedule.

4. No more than three (3) PGU's shall normally be granted any employee in any year toward advancement on the salary schedule. However, a staff member may petition for additional units.
  5. No activity for which the District has contributed funding during contract hours, or for which the staff member has received payment shall be approved for PGU credit.
- E. In the event of a situation beyond the control of the Board, which requires the closing of one or more grades, the school year may be extended to compensate for the number of instructional minutes in such grades, to meet the minimal instructional minutes requirements of the state regulations for a full year of school, at the discretion of the Board, with no additional pay in excess of the teacher's contracted salary.
- F. The parties agree that effective July 1, 2000 the District will begin the PERS pickup.



**District Administration Office**  
**Mr. Sean Gallagher – Acting Superintendent**

301 S 3<sup>rd</sup> St  
Alsea, OR 97324  
Office: 541 487-5643  
Fax: 541 487-4089

Email: [sean.gallagher@alsea.k12.or.us](mailto:sean.gallagher@alsea.k12.or.us)  
[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

---

## MEMO

Date: 5/10/2023

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: AEA Negotiations

Attached you will find a tentatively agreed to recommendation for board approval. A total of 10 negotiations sessions were held between AEA and District representation. The negotiations process was very collaborative in nature, both sides worked very well together to find common areas of agreement. The negotiations were limited to Appendix I – Extra Duty Schedule, Appendix II – Salary Schedule, and Article 12 – Compensation and Professional Development. Some of the highlights of the agreements are:

- Bargaining unit members have the first right of refusal to apply for Athletic Extra Duty Assignments
- Licensed stipends have been updated, aligned for competitive compensation, and comprehensive with current district needs. Job descriptions will be developed to clearly define job expectations
- No restrictions on years of experience used for salary schedule placement
  - Minimum of 135 days required to determine one year of employment
- Tuition Reimbursement
  - District sets aside \$25,000 annually for tuition reimbursement
  - Tuition may be reimbursed up to but to not exceed cost
  - Tuition reimbursed at the highest Oregon University System (OUS) rate
- Professional Growth Units (PGU)
  - District allows professional non-college credit experiences to count towards salary advancement
  - 30 hours = 1 PGU, 3 PGU's = 1 college credit

- Extra Duty Schedule
  - Salaries based upon certified salary schedule BA+0 at defined percentages
- Salary schedule:
  - One year agreement for 23-24 only
  - 3% COLA adjustment
  - Up to \$1250/month health insurance benefit (no change)
  - Steps awarded
  - In-District Commitment bonus awards in five year increments (non-retroactive):

| ▪ Year | ▪ Bonus  |
|--------|----------|
| ▪ 5    | ▪ \$500  |
| ▪ 10   | ▪ \$1000 |
| ▪ 15   | ▪ \$1000 |
| ▪ 20   | ▪ \$1500 |
| ▪ 25   | ▪ \$1500 |
| ▪ 30   | ▪ \$2000 |

▪

:

7. **Financials**
  - a. **Monthly Accounts**
  - b. **ASB Account Balances - April 2023**
  - c. **Resolution 23-09**

**STUDENT BODY ACCOUNTS**

|  | <b>Account Code</b>       | <b>Program</b>  | <b>Balance</b>      |
|--|---------------------------|---|---------------------|
| E<br>L<br>E<br>M<br>E<br>N<br>T<br>A<br>R<br>Y                             | 259.1113.xxxx.006.000.301 | 5 <sup>th</sup> /6 <sup>th</sup> Grade  | \$ 82.74            |
|  | 259.1113.xxxx.006.000.315 | Elementary Field Trip   | \$ -                |
|  | 259.1113.xxxx.006.000.305 | Elementary PE   | \$ 618.87           |
|  | 259.1113.xxxx.006.000.310 | Elementary Reading (Jog-a-Thon)   | \$ 6,918.11         |
|  |                           | - Kindergarten \$2,097.43<br>- 1st Grade \$885.97<br>- 2nd Grade \$623.90<br>- 3rd Grade \$689.88<br>- 4th Grade \$1,973.20<br>- 5th Grade \$647.73 |                     |
|  | 259.1113.xxxx.006.000.320 | Forest Camp   | \$ 20.78            |
|  | 259.1113.xxxx.006.000.325 | Kindergarten  | \$ 181.02           |
| M<br>S   | 259.1122.xxxx.005.000.501 | Middle School   | \$ 441.21           |
| H<br>I<br>G<br>H   | 259.1132.xxxx.007.000.466 | Class of 2023   | \$ 406.22           |
|  | 259.1132.xxxx.007.000.467 | Class of 2024   | \$ 3,106.91         |
|  | 259.1132.xxxx.007.000.469 | Class of 2025   | \$ -                |
|  | 259.1132.xxxx.007.000.404 | Culinary Arts   | \$ 147.18           |
|  | 259.1132.xxxx.007.000.316 | HS Field Trip Fund  | \$ -                |
|  | 259.1132.xxxx.007.000.406 | Honor Society   | \$ 23.18            |
|  | 259.1132.xxxx.007.000.407 | Horticulture  | \$ 1,125.10         |
|  | 259.1132.xxxx.007.000.410 | Forestry  | \$ (364.30)         |
|  | 259.1132.xxxx.007.000.432 | Pottery Club  | \$ -                |
|  | 259.1132.xxxx.007.000.409 | Shop  | \$ 564.50           |
| A<br>T<br>H<br>L<br>E<br>T<br>I<br>C<br>S                                  | 259.1132.xxxx.007.000.423 | HS Baseball   | \$ 1,225.87         |
|  | 259.1132.xxxx.007.000.424 | HS Boys Basketball  | \$ 12.12            |
|  | 259.1132.xxxx.007.000.427 | MS & HS Girls Basketball  | \$ 2,488.65         |
|  | 259.1132.xxxx.007.000.425 | HS Cheer  | \$ -                |
|  | 259.1132.xxxx.007.000.426 | HS Football   | \$ 3,221.26         |
|  | 259.1132.xxxx.007.000.428 | HS Track  | \$ 305.90           |
|  | 259.1132.xxxx.007.000.429 | HS Volleyball   | \$ 2,693.45         |
|  | 259.1132.xxxx.007.000.430 | HS Wrestling  | \$ 1,170.05         |
|  | 259.1132.xxxx.007.000.431 | Wolverine Athletic Fund   | \$ 4,475.90         |
| M<br>I<br>S<br>C<br><br>P<br>R<br>O<br>G<br>R<br>A<br>M<br>S               | 259.xxxx.xxxx.00x.000.297 | AIM   | \$ 500.00           |
|  | 259.1132.xxxx.007.000.401 | Annual (yearbook)   | \$ (760.99)         |
|  | 259.1132.xxxx.007.000.402 | Art   | \$ 87.41            |
|  | 259.1132.xxxx.007.000.416 | District/General Fund Raising   | \$ 1,003.14         |
|  | 259.1132.xxxx.007.000.422 | Gate Receipts   | \$ -                |
|  | 259.1132.xxxx.007.000.468 | Kingfisher  | \$ 202.00           |
|  | 259.1132.xxxx.007.000.403 | Leadership/Student Council  | \$ -                |
|  | 259.1113.xxxx.006.000.330 | Library   | \$ 991.25           |
|  | 259.1132.xxxx.007.000.408 | Music/Drama   | \$ 183.88           |
|  | 259.1113.xxxx.006.000.298 | PBIS/PTO  | \$ 35.61            |
| 259.1113.xxxx.006.000.335  | TAG                       | \$ 240.00   |                     |
|  | 259.1113.xxxx.006.000.340 | Technology for a Cause  | \$ 166.08           |
| S<br>C<br>H<br>O<br>L<br>A<br>R<br>S<br>H<br>I<br>P                        | 259.1132.xxxx.007.000.450 | Memorial Mr. Nick   | \$ 1,073.00         |
|  | 259.1132.xxxx.007.000.451 | Memorial Sport  | \$ 339.50           |
|  | 259.1132.xxxx.007.000.452 | Memorial Tyson Schreiber  | \$ 6,565.55         |
|  | 259.1132.xxxx.007.000.453 | Memorial Samantha Hendrix   | \$ 1,000.00         |
|  | 259.1132.xxxx.007.000.454 | Alsea Education Association Scholarship   | \$ -                |
| B<br>O<br>N<br>N<br>I<br>E<br><br>H<br>I<br>L<br>L<br><br>F<br>U<br>N<br>D | 259.1113.0410.006.000.440 | Bonnie Hill Fund Dntn received 4/4/23 \$4,750.00  | \$ 4,750.00         |
|  |                           | - 1st Grade \$500.00  |                     |
|  |                           | - 2nd Grade \$500.00  |                     |
|  |                           | - 3rd Grade \$500.00  |                     |
|  |                           | - 4th Grade \$500.00  |                     |
|  |                           | - 5th Grade \$500.00  |                     |
|  |                           | - Arts/Music/Photography \$500.00   |                     |
|  |                           | - Culinary Arts \$150.00  |                     |
|  |                           | - K-12 PE/HS Health \$500.00  |                     |
|  |                           | - MAP Coordination \$100.00   |                     |
|  |                           | - MS Lang Arts/Social Studies \$500.00  |                     |
|  |                           | - SPED/Work Exp/Credit Rec \$500.00   |                     |
|  |                           |   |                     |
| As of 4/30/23  |                           | <b>TOTAL</b>  | <b>\$ 45,241.15</b> |



MEMORANDUM

May 11<sup>th</sup> 2023

TO: Alsea School District Board of Directors
FROM: LaRae Sullivan, LBL-ESD Assistant Business Manager
RE: April 30<sup>th</sup>, 2023 Financial Statements

Board Members,

Attached you will find the 2022-23 financial statements through April 30<sup>th</sup>, 2023. These statements include the General Fund Statement of Revenues Budget vs. Actual, General Fund Statement of Expenditures Budget vs. Actual, and total Appropriations for the year.

The General Fund statements include the actual revenues and expenditures from July 1, 2022 through April 30<sup>th</sup>, 2023. The estimated General Fund Ending Fund Balance is \$3,210,920. Unappropriated Ending Fund Balance make up \$1,341,734 of the Fund Balance total.

This is projected with expenditure appropriations estimated based average for remaining months.

Items to consider still:

- Maintenance of Effort
State School Fund (SSF) variable for May State reconciliation for past years
Loss or Gain of Enrollment
Extra savings due to RIF for FY22.23

At this time there has been an estimate of 9.9 billion biennium proposal by the Oregon Governor's budget for additional funds being released to the State School fund for the next fiscal year. This has historically been based a 49/51 split over the next two fiscal years.

All of Alsea School District 7J investments are held in the Local Government Investment Pool. Investments total \$5,707,006.62 and are yielding an annualized interest rate of 3.75% through April 30<sup>th</sup>, 2023.

Enrollment: Please remember enrollment could change on a daily basis. These numbers are as of: 05/01/2023

Table with 15 columns: Grade, K, 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, Total. Rows include In Building and Learn at Home Oregon with enrollment counts for each grade level.

Total Enrollment for all schools equals 425 for the month of April 2023. This is a decrease of 21 students, with 8 from In Building, and 13 from Learn at Home Oregon.

Please let me know if you have any questions or concerns regarding these statements.

**Alsea School District 7J**  
**General Fund: Statement of Revenue Budget Vs. Actual**  
**For the Fiscal Year 2022-2023**  
**As of 04/30/2023**

| Source  | Adopted<br>2022-23<br>Budget | Actual<br>MTD Rev.<br>11/30/2022 | Actual<br>MTD Rev.<br>12/31/2022 | Actual<br>MTD Rev.<br>1/31/2023 | Actual<br>MTD Rev.<br>2/28/2023 | Actual<br>MTD Rev.<br>3/31/2023 | Actual<br>MTD Rev.<br>4/30/2023 | Actual<br>YTD Rev.<br>4/30/2023      | Projected<br>through<br>6/30/2023 | Total<br>Estimated<br>2022-2023 | (Over)/Under<br>Budget |
|---|------------------------------|----------------------------------|----------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|--------------------------------------|-----------------------------------|---------------------------------|------------------------|
| <b>SSF Funding</b>                              |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                      |                                   |                                 |                        |
| 1111 Current Year Property Taxes                | \$ 450,000                   | 444,911                          | 12,384                           | 4,567                           | 1,585                           | 7,384                           | 1,282                           | 473,136                              | 3,864                             | \$ 477,000                      | \$ (27,000)            |
| 1112 Prior Year's Property Taxes                | 1,500                        | 59                               | (135)                            | 297                             | 259                             | 127                             | 187                             | 1,164                                | 36                                | \$ 1,200                        | 300                    |
| 1190 Penalties & Interest                       | 1,000                        | 147                              | 210                              | 53                              | 43                              | 70                              | 85                              | 759                                  | 241                               | \$ 1,000                        | -                      |
| 2101 County School Funds                        | 2,500                        | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | 2,500                             | \$ 2,500                        | -                      |
| 3101 State School Support Funds                 | 10,531,799                   | 874,211                          | 864,890                          | 864,890                         | 864,890                         | 864,890                         | 1,203,794                       | 9,909,670                            | 1,203,795                         | \$ 11,113,465                   | (581,666)              |
| 3101 SSF- High Cost Disability Payment          | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | \$ -                            | -                      |
| 3101 SSF- May Adjustment                        | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | \$ -                            | -                      |
| 3103 Common School Fund                         | 26,000                       | -                                | -                                | -                               | 31,909                          | -                               | -                               | 31,909                               | 31,909                            | \$ 63,817                       | (37,817)               |
| <b>Total SSF Funding</b>                        | <b>11,012,799</b>            | <b>1,319,327</b>                 | <b>877,349</b>                   | <b>869,807</b>                  | <b>898,685</b>                  | <b>872,471</b>                  | <b>1,205,348</b>                | <b>10,416,637</b>                    | <b>1,242,345</b>                  | <b>11,658,982</b>               | <b>(646,183)</b>       |
| <b>Non State School Support Formula Sources</b> |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                      |                                   |                                 |                        |
| <b>Local Sources</b>                            |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                      |                                   |                                 |                        |
| 1412 Transportation Fees from Other Dist.       | -                            | -                                | -                                | -                               | 174,325                         | -                               | -                               | 174,325                              | 55,000                            | \$ 229,325                      | (229,325)              |
| 1510 Interest on Investments/Taxes              | 25,000                       | 8,684                            | 10,270                           | 11,955                          | 13,392                          | 15,875                          | 16,917                          | 98,411                               | (13,411)                          | \$ 85,000                       | (60,000)               |
| 1710 Admissions                                 | -                            | (1,016)                          | -                                | 1,532                           | -                               | -                               | -                               | 1,532                                | (0)                               | \$ 1,532                        | (1,532)                |
| 1920 Donations from Private Sources             | 1,000                        | -                                | -                                | 2,000                           | 2,000                           | 775                             | (4,875)                         | 1,000                                | -                                 | \$ 1,000                        | -                      |
| 1940 Services Provided to Other Ed.- General    | 35,000                       | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | \$ -                            | 35,000                 |
| 1940 Services Provided to Other Ed.- KVCS       | -                            | -                                | -                                | -                               | (28,250)                        | -                               | -                               | -                                    | -                                 | \$ -                            | -                      |
| 1940 Services Provided to Other Ed.- WLA        | -                            | 14,325                           | -                                | -                               | (14,325)                        | -                               | -                               | -                                    | -                                 | \$ -                            | -                      |
| 1960 Recovery of Prior Year Exp.                | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | \$ -                            | -                      |
| 1980 Fees Charged to Grants                     | 4,000                        | -                                | -                                | -                               | -                               | -                               | -                               | 5,076                                | 3,924                             | \$ 9,000                        | (5,000)                |
| 1990 Miscellaneous Local Revenue                | 15,000                       | 9,395                            | 2,657                            | 9,210                           | 1,971                           | 614                             | 1,350                           | 31,942                               | 2,000                             | \$ 33,942                       | (18,942)               |
| 1991 Misc. Erate                                | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | \$ -                            | -                      |
| 2102 Education Service District Resources       | 5,000                        | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | \$ -                            | 5,000                  |
| 2199 Other Intermediate Source                  | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | \$ -                            | -                      |
| <b>Total Non Formula Local Sources</b>          | <b>85,000</b>                | <b>31,388</b>                    | <b>12,927</b>                    | <b>24,698</b>                   | <b>149,112</b>                  | <b>17,263</b>                   | <b>13,393</b>                   | <b>312,287</b>                       | <b>77,512</b>                     | <b>389,799</b>                  | <b>(304,799)</b>       |
| <b>State/Federal Sources</b>                    |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                      |                                   |                                 |                        |
| 3199 Other Grants-In-Aid                        | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | -                               | -                      |
| 3203 Special Ed                                 | 5,000                        | -                                | -                                | -                               | -                               | 4,063                           | -                               | 4,063                                | 4,063                             | 8,126                           | (3,126)                |
| <b>Total State/Federal Sources</b>              | <b>5,000</b>                 | <b>-</b>                         | <b>-</b>                         | <b>-</b>                        | <b>-</b>                        | <b>4,063</b>                    | <b>-</b>                        | <b>4,063</b>                         | <b>4,063</b>                      | <b>8,126</b>                    | <b>(3,126)</b>         |
| <b>Other Sources</b>                            |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                      |                                   |                                 |                        |
| 5160 Lease Purchase                             | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | -                               | -                      |
| 5300 Sale/Loss of Fixed Assets                  | 5,000                        | -                                | -                                | -                               | -                               | -                               | -                               | -                                    | -                                 | -                               | 5,000                  |
| 5400 Beginning Fund Balance                     | 1,800,000                    | -                                | -                                | -                               | 1,143,699                       | 1,143,699                       | 1,143,699                       | 1,143,699                            | -                                 | 1,143,699                       | 656,301                |
| <b>Total Other Sources</b>                      | <b>1,805,000</b>             | <b>-</b>                         | <b>-</b>                         | <b>-</b>                        | <b>1,143,699</b>                | <b>1,143,699</b>                | <b>1,143,699</b>                | <b>1,143,699</b>                     | <b>-</b>                          | <b>1,143,699</b>                | <b>661,301</b>         |
| <b>Total Non SSF Revenue</b>                    | <b>1,895,000</b>             | <b>31,388</b>                    | <b>12,927</b>                    | <b>24,698</b>                   | <b>1,292,811</b>                | <b>1,165,025</b>                | <b>1,157,092</b>                | <b>1,460,048</b>                     | <b>81,575</b>                     | <b>1,541,624</b>                | <b>353,376</b>         |
| <b>Total Resources</b>                          | <b>\$ 12,907,799</b>         | <b>1,350,715</b>                 | <b>890,276</b>                   | <b>894,505</b>                  | <b>2,191,496</b>                | <b>2,037,496</b>                | <b>2,362,439</b>                | <b>11,876,686</b>                    | <b># \$ 1,323,920</b>             | <b># \$ 13,200,605</b>          | <b>\$ (292,806)</b>    |
|   |                              |                                  |                                  |                                 |                                 |                                 |                                 | Less Estimated Requirements          |                                   | \$ (9,989,685)                  |                        |
|   |                              |                                  |                                  |                                 |                                 |                                 |                                 | <b>Estimated Ending Fund Balance</b> |                                   | <b>\$ 3,210,920</b>             |                        |
|   |                              |                                  |                                  |                                 |                                 |                                 |                                 | Less UEFB                            |                                   | \$ 1,341,734                    |                        |
|   |                              |                                  |                                  |                                 |                                 |                                 |                                 | <b>Estimated Ending Fund Balance</b> |                                   | <b>\$ 1,869,186</b>             |                        |

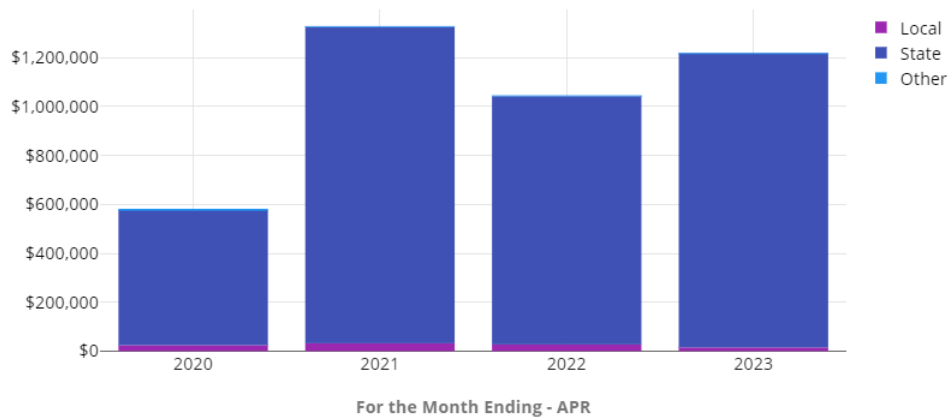
Aelsea School District 7J  
 General Fund: Statement of Expenditures Budget Vs. Actual  
 For the Fiscal Year 2022-2023  
 As of 04/30/2023

| Function  | Adopted<br>2022-23<br>Budget | Actual<br>MTD Exp.<br>11/30/2022 | Actual<br>MTD Exp.<br>12/31/2022 | Actual<br>MTD Exp.<br>1/31/2023 | Actual<br>MTD Exp.<br>2/28/2023 | Actual<br>MTD Exp.<br>3/31/2023 | Actual<br>MTD Exp.<br>4/30/2023 | Actual<br>YTD Exp.<br>4/30/2023 | Projected<br>through<br>6/30/2023 | Total<br>Estimated<br>2022-2023 | (Over)/ Under<br>Budget | %<br>Committed |
|---|------------------------------|----------------------------------|----------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|---------------------------------|-----------------------------------|---------------------------------|-------------------------|----------------|
| <b>Instruction</b>                                  |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                 |                                   |                                 |                         |                |
| 1111 Elementary, K-6                                | 1,777,633                    | 129,471                          | 120,588                          | 116,971                         | 153,142                         | 121,727                         | 72,031                          | 1,000,699                       | 483,625                           | 1,484,324                       | 293,309                 | 83.50%         |
| 1112 Learn at Home (LAHO)                           | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                               | -                                 | -                               | -                       | 0.00%          |
| 1113 Elementary Extracurricular                     | 17,443                       | -                                | -                                | 1,850                           | -                               | -                               | -                               | 1,850                           | 1,000                             | 2,850                           | 14,593                  | 16.34%         |
| 1121 Middle/Junior High Programs                    | 734,134                      | 59,760                           | 63,711                           | 54,092                          | 36,511                          | 51,407                          | 51,733                          | 453,444                         | 230,000                           | 683,444                         | 50,690                  | 93.10%         |
| 1122 Middle/Junior High School<br>Extracurricular   | 24,371                       | 4,308                            | 2,087                            | 1,872                           | 1,960                           | 1,947                           | 1,344                           | 21,277                          | 12,000                            | 33,277                          | (8,906)                 | 136.54%        |
| 1131 High School Programs                           | 515,653                      | 50,507                           | 49,107                           | 44,067                          | 5,935                           | 40,193                          | 75,179                          | 411,725                         | 220,000                           | 631,725                         | (116,072)               | 122.51%        |
| 1132 High School Extracurricular                    | 109,764                      | 18,251                           | 12,965                           | 15,245                          | 11,881                          | 8,614                           | 6,984                           | 114,288                         | 17,000                            | 131,288                         | (21,524)                | 119.61%        |
| 1140 Pre-K  | 14,826                       | 120                              | -                                | 60                              | 60                              | 120                             | 60                              | 752                             | 180                               | 932                             | 13,894                  | 6.29%          |
| 1210 Programs for the Talented and<br>Gifted        | 21,831                       | 6,351                            | 5,721                            | 5,737                           | 5,737                           | 5,737                           | 5,737                           | 51,871                          | 11,600                            | 63,471                          | (41,640)                | 290.74%        |
| 1250 Programs for Students<br>w/Severe Disabilities | 1,457,424                    | 95,321                           | 90,099                           | 83,210                          | 77,129                          | 80,348                          | 95,919                          | 794,773                         | 414,000                           | 1,208,773                       | 248,651                 | 82.94%         |
| 1280 District Alternative Programs                  | 49,288                       | -                                | -                                | -                               | -                               | -                               | -                               | 799                             | -                                 | 799                             | 48,489                  | 1.62%          |
| 1288 Charter School Payments                        | 900,000                      | 80,000                           | 40,592                           | 66,260                          | 40,000                          | 40,000                          | 23,328                          | 641,680                         | -                                 | 641,680                         | 258,320                 | 71.30%         |
| 1291 ELL  | 92,746                       | 7,608                            | 7,575                            | 7,543                           | 7,556                           | 8,910                           | 7,539                           | 62,989                          | 31,200                            | 94,189                          | (1,443)                 | 101.56%        |
| <b>Total Instruction</b>                            | <b>5,715,113</b>             | <b>451,696</b>                   | <b>392,444</b>                   | <b>396,907</b>                  | <b>339,910</b>                  | <b>359,003</b>                  | <b>339,853</b>                  | <b>3,556,147</b>                | <b>1,420,605</b>                  | <b>4,976,751</b>                | <b>738,362</b>          |                |
| <b>Support Services</b>                             |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                 |                                   |                                 |                         |                |
| 2113 Family Support Liaison                         | 56,254                       | 776                              | 65                               | 65                              | 65                              | 65                              | (648)                           | 983                             | (983)                             | 0                               | 56,254                  | 0.00%          |
| 2114 Staff Accounting Services                      | 134,066                      | 22,104                           | 29,129                           | 22,162                          | 23,138                          | 22,621                          | 11,578                          | 237,762                         | 23,200                            | 260,962                         | (126,896)               | 194.65%        |
| 2120 Guidance Services                              | 111,172                      | -                                | -                                | -                               | -                               | -                               | -                               | -                               | -                                 | -                               | 111,172                 | 0.00%          |
| 2122 Guidance Services                              | -                            | 890                              | 890                              | 893                             | 893                             | (5,347)                         | -                               | 0                               | -                                 | 0                               | (0)                     | 0.00%          |
| 2134 Nurse Services                                 | -                            | 906                              | 732                              | 516                             | 1,125                           | 532                             | 906                             | 8,053                           | 4,000                             | 12,053                          | (12,053)                | 0.00%          |
| 2142 Psychological Testing Services                 | 40,000                       | 7,346                            | 8,069                            | 221                             | 3,925                           | -                               | 1,516                           | 24,326                          | 7,674                             | 32,000                          | 8,000                   | 80.00%         |
| 2150 Speech Pathology and<br>Audiology Services     | -                            | 7,117                            | 7,117                            | 7,141                           | 7,141                           | (42,753)                        | -                               | -                               | -                                 | -                               | -                       | 0.00%          |
| 2152 Speech Pathology Services                      | 49,809                       | -                                | 3,671                            | 10,915                          | 6,357                           | 56,554                          | 14,748                          | 102,239                         | 46,564                            | 148,803                         | (98,994)                | 298.75%        |
| 2160 Other Student Treatment<br>Services            | 14,000                       | -                                | 2,730                            | 7,234                           | 3,774                           | 3,358                           | 3,093                           | 24,469                          | 12,400                            | 36,869                          | (22,869)                | 263.35%        |
| 2190 Service Direction, Student<br>Support Services | 260,933                      | 11,738                           | 11,288                           | 11,402                          | 11,406                          | 11,400                          | 7,807                           | 95,889                          | 31,200                            | 127,089                         | 133,844                 | 48.71%         |
| 2222 Library/Media Center                           | 1,250                        | -                                | -                                | -                               | -                               | -                               | -                               | -                               | -                                 | -                               | 1,250                   | 0.00%          |
| 2230 Assessment and Testing                         | -                            | 888                              | 888                              | 890                             | 890                             | 890                             | 747                             | 7,529                           | 3,600                             | 11,129                          | (11,129)                | 0.00%          |
| 2240 Staff Development                              | 1,000                        | 2,370                            | -                                | -                               | -                               | -                               | -                               | 2,370                           | -                                 | 2,370                           | (1,370)                 | 237.00%        |
| 2310 Board of Education                             | 180,750                      | 23,821                           | (11,542)                         | 5,901                           | 1,608                           | 28,858                          | 2,636                           | 103,267                         | 90,000                            | 193,267                         | (12,517)                | 106.92%        |
| 2321 Office of the Superintendent<br>Services       | 373,103                      | 25,951                           | 25,852                           | 25,878                          | 20,902                          | 18,467                          | 50,170                          | 288,621                         | 80,000                            | 368,621                         | 4,482                   | 98.80%         |
| 2410 Office of the Principal Services               | 1,046,124                    | 54,016                           | 53,606                           | 49,627                          | 105,034                         | 57,491                          | 55,841                          | 772,734                         | 120,000                           | 892,734                         | 153,390                 | 85.34%         |
| 2520 Fiscal Services                                | 484,103                      | 23,956                           | 23,625                           | 9,961                           | 9,051                           | 9,133                           | 192,653                         | 407,792                         | 42,600                            | 450,392                         | 33,711                  | 93.04%         |
| 2540 Operation & Maintenance of<br>Plant            | 647,012                      | 54,574                           | 35,027                           | 43,628                          | 51,673                          | 38,327                          | 32,979                          | 507,556                         | 88,000                            | 595,556                         | 51,456                  | 92.05%         |
| 2543 Care and Upkeep of Grounds                     | -                            | -                                | -                                | -                               | -                               | -                               | -                               | 538                             | -                                 | 538                             | (538)                   | 0.00%          |
| 2544 Maintenance                                    | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                               | -                                 | -                               | -                       | 0.00%          |
| 2550 Student Transportation Services-<br>Aelsea     | 683,498                      | 65,120                           | 57,627                           | 39,396                          | 59,235                          | 53,442                          | 34,295                          | 501,922                         | 80,000                            | 581,922                         | 101,576                 | 85.14%         |
| 2550 Student Transportation Services-<br>KV         | 365,650                      | 25,492                           | 27,488                           | 30,140                          | 27,119                          | 25,036                          | 36,321                          | 254,850                         | 70,000                            | 324,850                         | 40,800                  | 88.84%         |
| 2550 Student Transportation Services-<br>WLA        | 410,215                      | 31,491                           | 27,754                           | 37,207                          | 29,149                          | 29,073                          | 31,856                          | 286,591                         | 78,000                            | 364,591                         | 45,623                  | 88.88%         |
| 2558 Special Ed Transportation<br>Services          | 54,103                       | 2,127                            | -                                | 431                             | -                               | 830                             | 160                             | 7,819                           | 3,001                             | 10,821                          | 43,282                  | 20.00%         |
| 2572 Purchasing Services                            | -                            | -                                | -                                | -                               | -                               | -                               | -                               | -                               | -                                 | -                               | -                       | 0.00%          |
| 2660 Technology                                     | 267,915                      | 34,852                           | 4,047                            | 8,187                           | 8,244                           | 7,792                           | 20,338                          | 120,666                         | 27,000                            | 147,666                         | 120,249                 | 55.12%         |
| <b>Total Support Services</b>                       | <b>5,180,957</b>             | <b>395,537</b>                   | <b>308,062</b>                   | <b>311,795</b>                  | <b>370,729</b>                  | <b>315,766</b>                  | <b>496,995</b>                  | <b>3,755,976</b>                | <b>806,256</b>                    | <b>4,562,232</b>                | <b>618,725</b>          |                |
| <b>Other Requirements</b>                           |                              |                                  |                                  |                                 |                                 |                                 |                                 |                                 |                                   |                                 |                         |                |
| 5110 Long-Term Debt Service                         | 19,995                       | 0                                | 0                                | 0                               | 0                               | 0                               | 0                               | 19,995                          | -                                 | 19,995                          | \$ 0                    | 100.00%        |
| 5200 Transfers of Funds                             | 530,000                      | 0                                | 400,000                          | 0                               | 0                               | -144,000                        | 3,007                           | 259,007                         | 171,700                           | 430,707                         | 99,293                  | 81.27%         |
| 6000 Contingency                                    | 120,000                      | 0                                | 0                                | 0                               | 0                               | 0                               | 0                               | 0                               | -                                 | -                               | 120,000                 | 0.00%          |
| <b>Total Other Requirements</b>                     | <b>669,995</b>               | <b>-</b>                         | <b>400,000</b>                   | <b>-</b>                        | <b>-</b>                        | <b>(144,000)</b>                | <b>3,007</b>                    | <b>279,002</b>                  | <b>171,700</b>                    | <b>450,702</b>                  | <b>219,293</b>          |                |
| <b>Total Requirements</b>                           | <b>\$ 11,566,065</b>         | <b>\$ 847,233</b>                | <b>\$ 1,100,507</b>              | <b>\$ 708,702</b>               | <b>\$ 710,639</b>               | <b>\$ 530,769</b>               | <b>\$ 839,855</b>               | <b>\$ 7,591,124</b>             | <b>\$ 2,398,561</b>               | <b>\$ 9,989,685</b>             | <b>\$ 1,576,380</b>     |                |

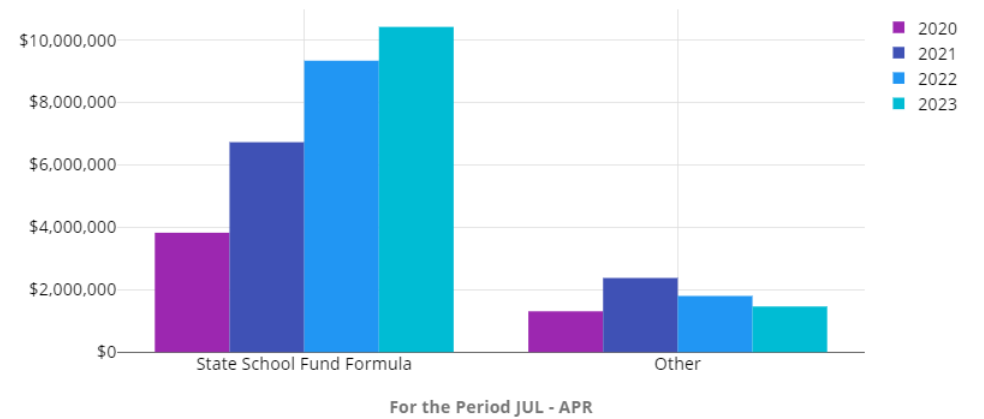
**Alesea School District 7J**  
**YTD Appropriations - General Fund**  
**For the Fiscal Year 2022-2023**  
**As of 04/30/2023**

| Fund                     | Appropriations       | Resolutions | YTD                 | Encumbrances        | Totals              | (Over)/Under Budget |
|--------------------------|----------------------|-------------|---------------------|---------------------|---------------------|---------------------|
| <b>General Fund, 100</b> |                      |             |                     |                     |                     |                     |
| 1000 Instruction         | \$ 5,715,113         | \$ -        | \$ 3,556,147        | \$ 1,420,605        | \$ 4,976,751        | \$ 738,362          |
| 2000 Support Services    | \$ 5,180,957         | \$ -        | \$ 3,755,976        | \$ 806,256          | \$ 4,562,232        | \$ 618,725          |
| 5100 Debt Service        | \$ 19,995            | \$ -        | \$ 19,995           | \$ -                | \$ 19,995           | \$ 0                |
| 5200 Transfers           | \$ 530,000           | \$ -        | \$ 259,007          | \$ 171,700          | \$ 430,707          | \$ 99,293           |
| 6000 Contingency         | \$ 120,000           | \$ -        | \$ -                | \$ -                | \$ -                | \$ 120,000          |
| <b>Sub Totals</b>        | <b>\$ 11,566,065</b> | <b>\$ -</b> | <b>\$ 7,591,124</b> | <b>\$ 2,398,561</b> | <b>\$ 9,989,685</b> | <b>\$ 1,576,380</b> |
| <hr/>                    |                      |             |                     |                     |                     |                     |
| <b>Totals</b>            | <b>\$ 11,566,065</b> | <b>\$ -</b> | <b>\$ 7,591,124</b> | <b>\$ 2,398,561</b> | <b>\$ 9,989,685</b> | <b>\$ 1,576,380</b> |

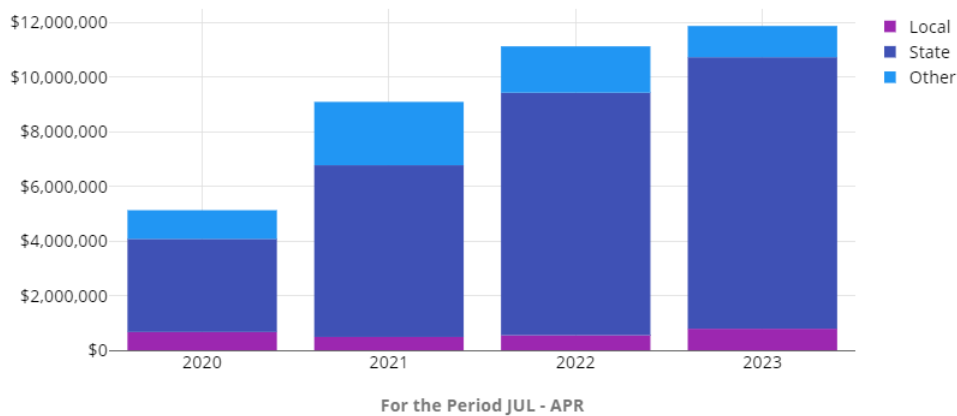
General Fund Historical Revenues for Current Month



General Fund Year to Date Revenues



General Fund Year to Date Revenues by Source



| Source Level 1                 | For the Period JUL - APR |                    |                    |                    |
|--------------------------------|--------------------------|--------------------|--------------------|--------------------|
|                                | 2020<br>YTD Amount       | 2021<br>YTD Amount | 2022<br>YTD Amount | 2023<br>YTD Amount |
| 1000-1999 Local Sources        | \$666,978                | \$485,871          | \$548,483          | \$787,345          |
| 2000-2999 Intermediate Sources | \$10,674                 | \$13,920           | \$2,100            | \$0                |
| 3000-3999 State Sources        | \$3,410,579              | \$6,290,706        | \$8,884,510        | \$9,945,642        |
| 5000-5999 Other Sources        | \$1,039,793              | \$2,305,982        | \$1,696,388        | \$1,143,699        |



2022-2023 Alsea SD 7J | General Fund Overview - Revenue

YTD Local Sources

147.86% of Budget

Prior Year YTD: 92.54% of Actuals

YTD State Sources

94.16% of Budget

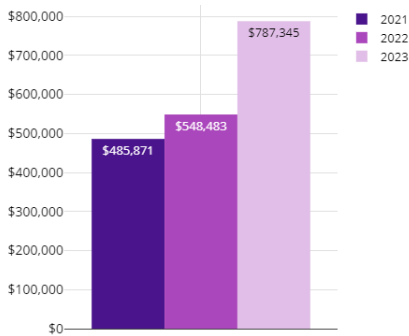
Prior Year YTD: 82.31% of Actuals

YTD All Sources (except 5400s)

96.63% of Budget

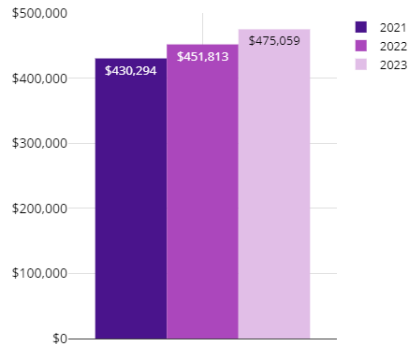
Prior Year YTD: 82.80% of Actuals

Local Sources (1000s)



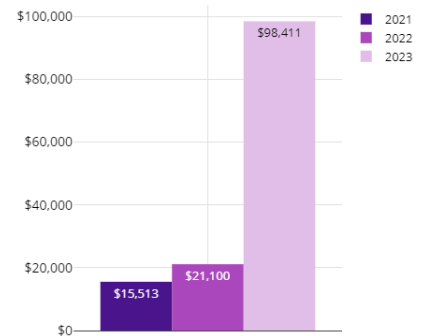
For the Period JUL - APR

Property Taxes (1100s)



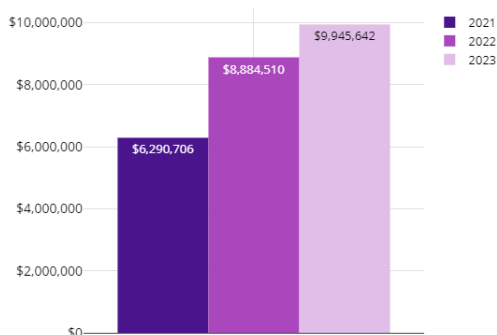
For the Period JUL - APR

Interest Earnings (1500s)



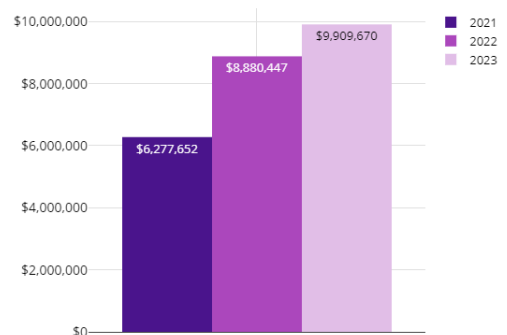
For the Period JUL - APR

State Sources (3000s)



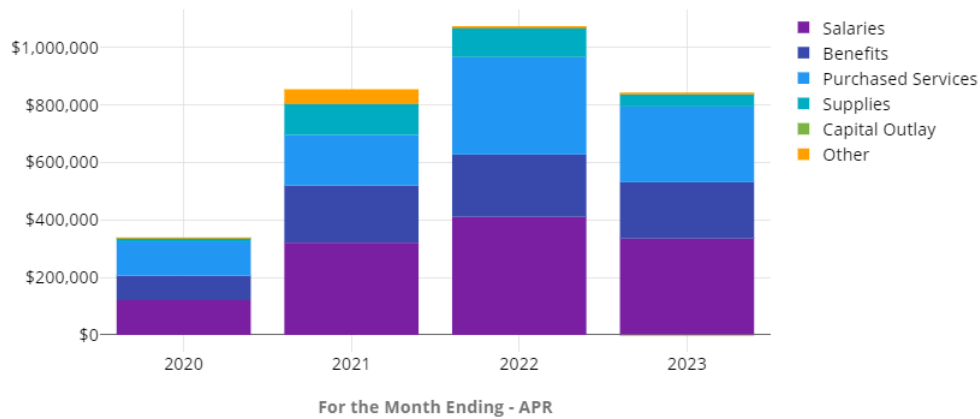
For the Period JUL - APR

State School Fund (3101)

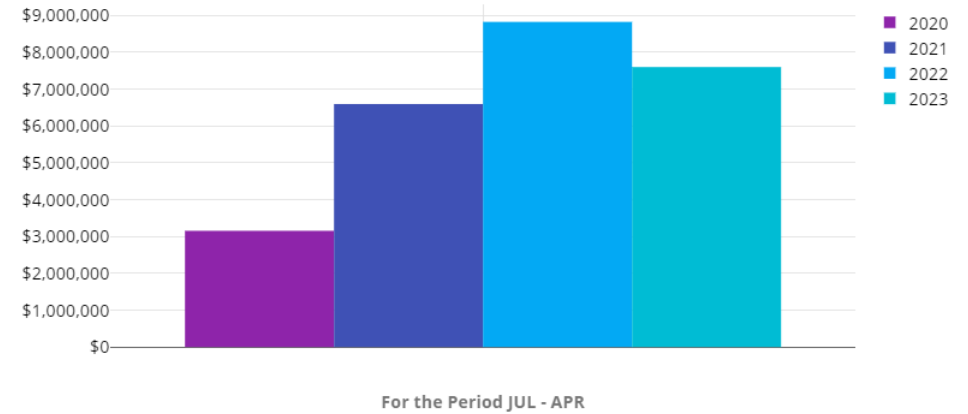


For the Period JUL - APR

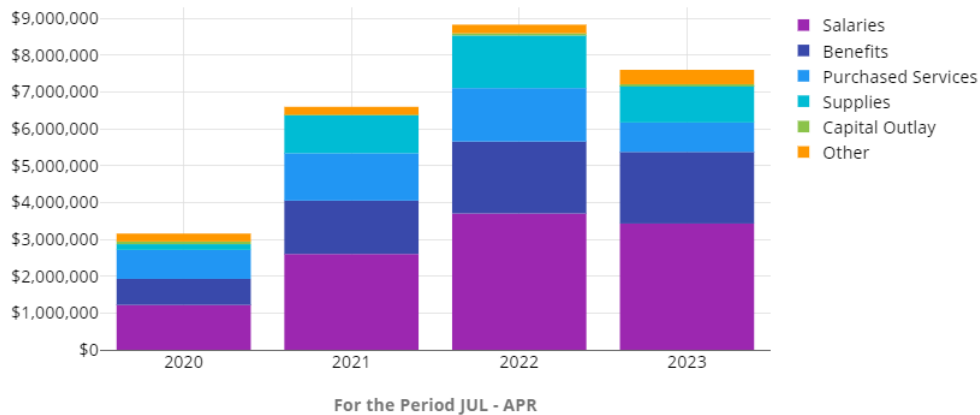
General Fund Historical Expenses for Current Month



General Fund Year to Date Expenses



General Fund Year to Date Expenses by Object



| Object Level 1     | For the Period JUL - APR |                    |                    |                    |
|--------------------|--------------------------|--------------------|--------------------|--------------------|
|                    | 2020<br>YTD Amount       | 2021<br>YTD Amount | 2022<br>YTD Amount | 2023<br>YTD Amount |
| Salaries           | \$1,217,697              | \$2,600,362        | \$3,700,323        | \$3,426,002        |
| Benefits           | \$707,222                | \$1,448,063        | \$1,952,470        | \$1,943,849        |
| Purchased Services | \$785,849                | \$1,286,768        | \$1,449,858        | \$797,406          |
| Supplies           | \$156,163                | \$1,030,526        | \$1,427,465        | \$1,004,203        |
| Capital Outlay     | \$71,848                 | \$12,190           | \$58,923           | \$36,745           |
| Other              | \$215,687                | \$216,590          | \$233,890          | \$389,401          |



2022-2023 Alsea SD 7J | General Fund Overview - Expense

YTD Salary and Benefits

**63.88%** of Budget

Prior Year YTD: 74.21% of Actuals

YTD Purchased Services

**85.80%** of Budget

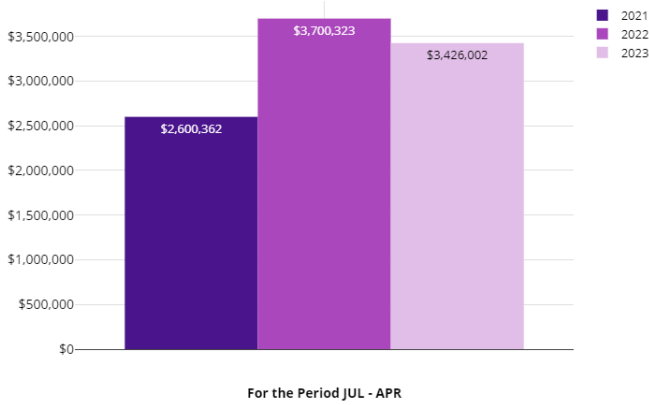
Prior Year YTD: 69.22% of Actuals

YTD Other Expenses

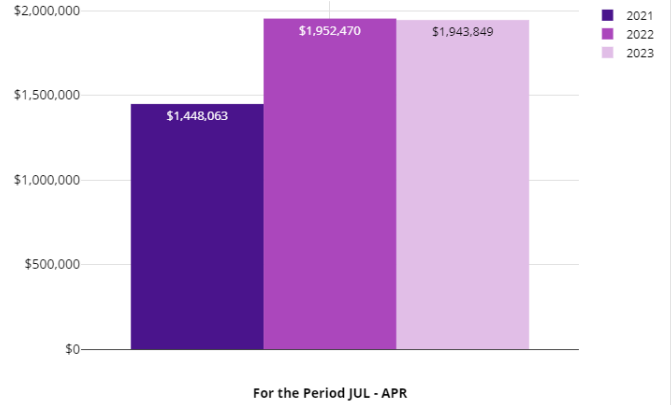
**67.78%** of Budget

Prior Year YTD: 76.94% of Actuals

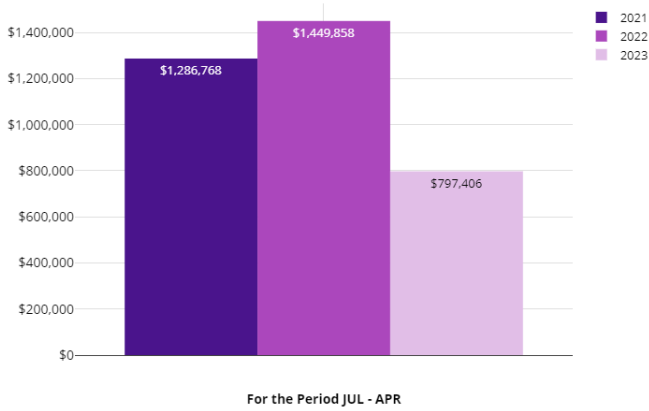
Salaries (100s)



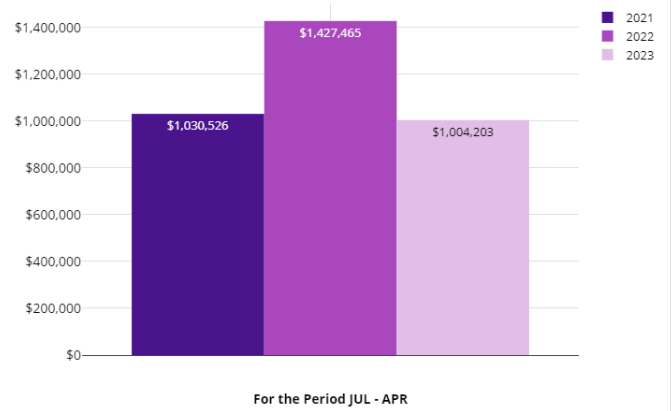
Benefits (200s)



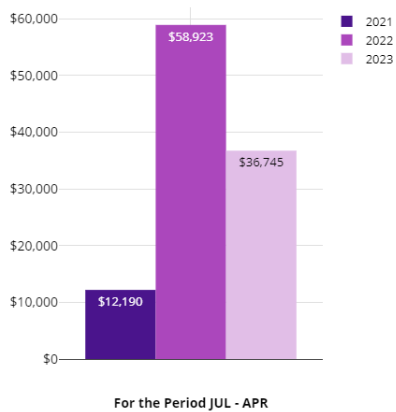
Purchased Services (300s)



Supplies (400s)



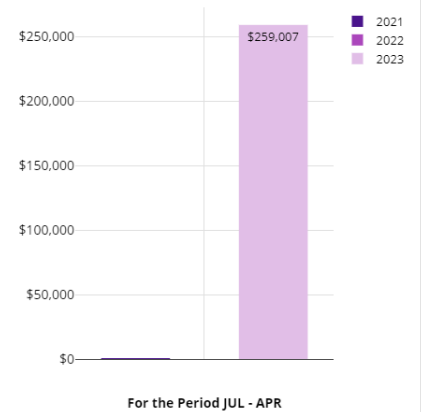
Capital Outlay (500s)



Other Objects (600s)



Transfers (700s)



# Alsea School District 7J

## RESOLUTION 23-09

### RESOLUTION TO ACCEPT ADDITIONAL FUNDS FROM A GRANT, AND CREATE THE BUDGET AND SPENDING AUTHORITY FOR THE HIGH SCHOOL SUCCESS GRANT (HSS) FY22-23

**WHEREAS**, Oregon Revised Statute 294.338(3) allows for the recognition of revenue from a donation, grant, gift or bequest and the related expenditure by resolution; and

**WHEREAS**, the District received additional funds by donation from State Sources to provide items for the High School Success Grant;

**WHEREAS**, the District did not anticipate the receipt of an additional \$42,806.05 in Grant funds and related expenditures when the FY22-23 budget was proposed and approved;

**NOW THEREFORE**, be it resolved that the Board of Directors approve recognition of the additional revenue and related expenditure as follows:

| <b>Revenue</b>  |                     |
|---|---------------------|
| Special Revenue Fund (Fund 252.0000.3299.000.000.000) |                     |
| 3000 State Sources                                    | <u>\$ 42,806.05</u> |
|   | <u>\$ 42,806.05</u> |
| <b>Expenditures</b>                                   |                     |
| Special Revenue Fund (Fund 252) (HSS Grant Program)   |                     |
| 1000 Instructional Services                           | <u>\$ 42,806.05</u> |
|   | <u>\$ 42,806.05</u> |

**PASSED AND ADOPTED** at a regular meeting of the Board of Directors of Alsea School District 7J on the 11<sup>th</sup> day of **May**, 2023 by the following vote:

AYES: \_\_\_\_\_ NAYS: \_\_\_\_\_ ABSENT: \_\_\_\_\_ ABSTAIN: \_\_\_\_\_

\_\_\_\_\_  
Risteen Follett, Chair Board of Directors

\_\_\_\_\_  
Sean Gallagher, Superintendent

ATTEST:

\_\_\_\_\_  
Lora Nickle, Interim Executive Secretary

8. Discussion
  - a. Cash Flow / Financial Reports
  - b. AEA tentative agreement
  - c. ELA Curriculum Adoptions
  - d. Board policies KGBB, KGC-GBK and IGAI
  - e. KA/KAA policy addition recommendation



**District Administration Office**  
**Mr. Sean Gallagher – Acting Superintendent**

301 S 3<sup>rd</sup> St  
Alsea, OR 97324  
Office: 541 487-5643  
Fax: 541 487-4089

Email: [sean.gallagher@alsea.k12.or.us](mailto:sean.gallagher@alsea.k12.or.us)  
[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

---

## MEMO

Date: 5/9/2023

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: ELA Curriculum Adoption

Attached is a recommendation from Lori Greenfield – Curriculum Coordinator to adopt a K-12 English Language Arts (ELA) curriculum. This adoption is 12 years overdue and is essential to support our staff and students with a core academic priority area. The district has the funding set aside in the 2022-23 SIA Grant that is designed to support school improvement. The district will be providing targeted professional development for staff at the beginning of the 2023-24 school year to ensure proper staff support and consistency of implementation. I fully support this recommendation for adoption.



Lori Greenfield  
 Student Services Director  
 Alsea School  
 PO Box B  
 Alsea, OR 97324-0120  
 United States

**Quote Number:** 222194-2  
**Quote Creation Date:** 03-14-2023  
**Quote Expiration Date:** 09-30-2023

**Quote Release:** 2

Alsea School District 7J\_ELA\_K-12  
 Price Quote Summary

| Solution                        | Base Amount                    | Free Amount         | Total                |
|---------------------------------|--------------------------------|---------------------|----------------------|
| myPerspectives English Language | \$ 27,300.00                   | \$ 1,177.50         | \$ 27,300.00         |
| myPerspectives Professional     | \$ 4,250.00                    |                     | \$ 4,250.00          |
| myView Literacy                 | \$ 66,749.00                   | \$ 10,095.50        | \$ 66,749.00         |
| myView Literacy Professional    | \$ 6,800.00                    |                     | \$ 6,800.00          |
| <b>Solution Subtotal</b>        | <b>\$ 105,099.00</b>           | <b>\$ 11,273.00</b> | <b>\$ 105,099.00</b> |
|                                 | <b>Shipping &amp; Handling</b> |                     | <b>\$ 9,092.91</b>   |
|                                 |                                | <b>Total</b>        | <b>\$ 114,191.91</b> |

Price Quote Detail

| ISBN   | Description   | Price  | Free Qty | Charged Qty | Free Amount | Total Charged    |
|--|---|--------|----------|-------------|-------------|------------------|
| <b>myPerspectives English Language Arts</b>                  |   |        |          |             |             |                  |
| <b>Grammar Plus Workbook - Grade 6</b>                       |   |        |          |             |             |                  |
| 9781418384067  | MYPERSPECTIVES 2022 GRAMMAR WORKBOOK GRADE 6  | 18.00  | 0        | 25          | \$0.00      | \$450.00         |
| <b>Grammar Plus Workbook - Grade 6 Subtotal</b>              |   |        |          |             |             | <b>\$ 450.00</b> |
| <b>myPerspectives English Language Arts ©2022 - Grade 10</b> |   |        |          |             |             |                  |
| 9781418374501  | MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 2-VOL SET 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 10 | 165.00 | 0        | 25          | \$0.00      | \$4,125.00       |
| 9781418371067  | MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 10   | 172.50 | 1        | 0           | \$172.50    | \$0.00           |

| ISBN  | Description   | Price  | Free Qty | Charged Qty | Free Amount      | Total Charged      |
|---|---|--------|----------|-------------|------------------|--------------------|
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 10 Subtotal</b> |   |        |          |             | <b>\$ 172.50</b> | <b>\$ 4,125.00</b> |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 11</b>          |   |        |          |             |                  |                    |
| 9781418374518   | MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 2-VOL SET 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 11 | 165.00 | 0        | 25          | \$0.00           | \$4,125.00         |
| 9781418371074   | MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 11   | 172.50 | 1        | 0           | \$172.50         | \$0.00             |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 11 Subtotal</b> |   |        |          |             | <b>\$ 172.50</b> | <b>\$ 4,125.00</b> |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 12</b>          |   |        |          |             |                  |                    |
| 9781418374525   | MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 2-VOL SET 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 12 | 165.00 | 0        | 25          | \$0.00           | \$4,125.00         |
| 9781418371081   | MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 12   | 172.50 | 1        | 0           | \$172.50         | \$0.00             |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 12 Subtotal</b> |   |        |          |             | <b>\$ 172.50</b> | <b>\$ 4,125.00</b> |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 6</b>           |   |        |          |             |                  |                    |
| 9781418374464   | MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 6            | 138.00 | 0        | 25          | \$0.00           | \$3,450.00         |
| 9781418371029   | MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 6  | 165.00 | 1        | 0           | \$165.00         | \$0.00             |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 6 Subtotal</b>  |   |        |          |             | <b>\$ 165.00</b> | <b>\$ 3,450.00</b> |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 7</b>           |   |        |          |             |                  |                    |
| 9781418374471   | MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 7            | 138.00 | 0        | 25          | \$0.00           | \$3,450.00         |
| 9781418371036   | MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 7  | 165.00 | 1        | 0           | \$165.00         | \$0.00             |

| ISBN   | Description  | Price   | Free Qty | Charged Qty | Free Amount        | Total Charged       |
|--|--|---------|----------|-------------|--------------------|---------------------|
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 7 Subtotal</b> |  |         |          |             | <b>\$ 165.00</b>   | <b>\$ 3,450.00</b>  |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 8</b>          |  |         |          |             |                    |                     |
| 9781418374488  | MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 8           | 138.00  | 0        | 25          | \$0.00             | \$3,450.00          |
| 9781418371043  | MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 8   | 165.00  | 1        | 0           | \$165.00           | \$0.00              |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 8 Subtotal</b> |  |         |          |             | <b>\$ 165.00</b>   | <b>\$ 3,450.00</b>  |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 9</b>          |  |         |          |             |                    |                     |
| 9781418374495  | MYPERSPECTIVES 2022 STUDENT EDITION CONSUMABLE 2-VOL SET 6-YEAR + 6-YEAR DIGITAL LICENSE GRADE 9 | 165.00  | 0        | 25          | \$0.00             | \$4,125.00          |
| 9781418371050  | MYPERSPECTIVES 2022 TEACHERS EDITION GRADE 9   | 165.00  | 1        | 0           | \$165.00           | \$0.00              |
| <b>myPerspectives<sub>2</sub> English Language Arts ©2022 - Grade 9 Subtotal</b> |  |         |          |             | <b>\$ 165.00</b>   | <b>\$ 4,125.00</b>  |
| <b>myPerspectives English Language Arts Subtotal</b>                             |  |         |          |             | <b>\$ 1,177.50</b> | <b>\$ 27,300.00</b> |
| <b>myPerspectives Professional Development</b>                                   |  |         |          |             |                    |                     |
| <b>Virtual myPerspectives Professional Learning Offerings ©2022</b>              |  |         |          |             |                    |                     |
| 0000000125483  | VIRTUAL MYPERSPECTIVES ELA @2022 JOB-EMBEDDED SUPPORT (6 HR)                                     | 2850.00 | 0        | 1           | \$0.00             | \$2,850.00          |
| 0000000125481  | VIRTUAL MYPERSPECTIVES ELA @2022 PROFESSIONAL DEVELOPMENT (3 HR)                                 | 1400.00 | 0        | 1           | \$0.00             | \$1,400.00          |
| <b>Virtual myPerspectives Professional Learning Offerings ©2022 Subtotal</b>     |  |         |          |             | <b>\$ 4,250.00</b> | <b>\$ 4,250.00</b>  |
| <b>myPerspectives Professional Development Subtotal</b>                          |  |         |          |             | <b>\$ 4,250.00</b> | <b>\$ 4,250.00</b>  |
| <b>myView Literacy</b>   |  |         |          |             |                    |                     |

Alea School

| ISBN  | Description   | Price   | Free Qty | Charged Qty | Free Amount        | Total Charged       |
|---|---|---------|----------|-------------|--------------------|---------------------|
| <b>myView Literacy ©2020 - Grade 1</b>          |   |         |          |             |                    |                     |
| 9781428516250                                   | MYVIEW LITERACY 2020 MYFOCUS READERS CLASS PACK25 LEVEL B   | 562.00  | 0        | 1           | \$0.00             | \$562.00            |
| 9780134968261                                   | MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 1 | 240.00  | 0        | 25          | \$0.00             | \$6,000.00          |
| 9780134972190                                   | MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 1  | 1646.00 | 1        | 0           | \$1,646.00         | \$0.00              |
| 9781486926190                                   | MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 1  | 109.50  | 0        | 1           | \$0.00             | \$109.50            |
| 9780328993918                                   | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL B  | 329.50  | 0        | 1           | \$0.00             | \$329.50            |
| 9781428453630                                   | MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 1   | 219.50  | 0        | 1           | \$0.00             | \$219.50            |
| 9780134921082                                   | MYVIEW LITERACY 2020 DECODABLE READERS BOOKSHELF COLLECTION GRADE 1                                     | 798.00  | 0        | 1           | \$0.00             | \$798.00            |
| 9780328983513                                   | MYVIEW LITERACY 2020 FOUNDATIONAL SKILLS KIT GRADE 1  | 1378.00 | 0        | 1           | \$0.00             | \$1,378.00          |
| 9780134921198                                   | MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 1  | 2700.00 | 0        | 1           | \$0.00             | \$2,700.00          |
| 9780134934358                                   | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL B   | 461.50  | 0        | 1           | \$0.00             | \$461.50            |
| 9780134963884                                   | MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 1   | 358.00  | 0        | 1           | \$0.00             | \$358.00            |
| <b>myView Literacy ©2020 - Grade 1 Subtotal</b> |   |         |          |             | <b>\$ 1,646.00</b> | <b>\$ 12,916.00</b> |

**myView Literacy ©2020 - Grade 2**

|               |   |        |   |   |        |          |
|---------------|---|--------|---|---|--------|----------|
| 9781428516267 | MYVIEW LITERACY 2020 MYFOCUS READERS CLASS PACK25 LEVEL C | 562.00 | 0 | 1 | \$0.00 | \$562.00 |
|---------------|---|--------|---|---|--------|----------|

Alea School

| ISBN  | Description   | Price   | Free Qty | Charged Qty | Free Amount        | Total Charged       |
|---|---|---------|----------|-------------|--------------------|---------------------|
| 9780134968278                                   | MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 2 | 240.00  | 0        | 25          | \$0.00             | \$6,000.00          |
| 9780134972206                                   | MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 2  | 1646.00 | 1        | 0           | \$1,646.00         | \$0.00              |
| 9781486926183                                   | MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE K  | 109.50  | 0        | 1           | \$0.00             | \$109.50            |
| 9780328993925                                   | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL C  | 329.50  | 0        | 1           | \$0.00             | \$329.50            |
| 9781428453647                                   | MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 2   | 109.50  | 0        | 1           | \$0.00             | \$109.50            |
| 9780134921105                                   | MYVIEW LITERACY 2020 DECODABLE READERS BOOKSHELF COLLECTION GRADE 2                                     | 403.00  | 0        | 1           | \$0.00             | \$403.00            |
| 9780328983520                                   | MYVIEW LITERACY 2020 FOUNDATIONAL SKILLS KIT GRADE 2  | 909.50  | 0        | 1           | \$0.00             | \$909.50            |
| 9780134921204                                   | MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 2  | 2450.00 | 0        | 1           | \$0.00             | \$2,450.00          |
| 9780134934365                                   | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL C   | 461.50  | 0        | 1           | \$0.00             | \$461.50            |
| 9780134963891                                   | MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 2   | 439.50  | 0        | 1           | \$0.00             | \$439.50            |
| <b>myView Literacy ©2020 - Grade 2 Subtotal</b> |   |         |          |             | <b>\$ 1,646.00</b> | <b>\$ 11,774.00</b> |

**myView Literacy ©2020 - Grade 3**

|               |   |        |   |    |        |            |
|---------------|---|--------|---|----|--------|------------|
| 9781428516274 | MYVIEW LITERACY 2020 MYFOCUS READERS CLASS PACK25 LEVEL D   | 562.00 | 0 | 1  | \$0.00 | \$562.00   |
| 9780134968292 | MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 3 | 240.00 | 0 | 25 | \$0.00 | \$6,000.00 |

Alesea School

| ISBN          | Description  | Price   | Free Qty | Charged Qty | Free Amount | Total Charged |
|---------------|--|---------|----------|-------------|-------------|---------------|
| 9780134972213 | MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 3             | 1646.00 | 1        | 0           | \$1,646.00  | \$0.00        |
| 9781486926213 | MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 3       | 109.50  | 0        | 1           | \$0.00      | \$109.50      |
| 9780328993932 | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL D | 329.50  | 0        | 1           | \$0.00      | \$329.50      |
| 9781428453654 | MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 3          | 109.50  | 0        | 1           | \$0.00      | \$109.50      |
| 9780134921211 | MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 3 | 2100.00 | 0        | 1           | \$0.00      | \$2,100.00    |
| 9780134934372 | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL D        | 461.50  | 0        | 1           | \$0.00      | \$461.50      |
| 9780134963907 | MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 3          | 439.50  | 0        | 1           | \$0.00      | \$439.50      |

**myView Literacy ©2020 - Grade 3 Subtotal**

**\$ 1,646.00**

**\$ 10,111.50**

**myView Literacy ©2020 - Grade 4**

|               |   |         |   |    |            |            |
|---------------|---|---------|---|----|------------|------------|
| 9781428516281 | MYVIEW LITERACY 2020 MYFOCUS READERS CLASS PACK25 LEVEL E   | 562.00  | 0 | 1  | \$0.00     | \$562.00   |
| 9780134968308 | MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 4 | 240.00  | 0 | 25 | \$0.00     | \$6,000.00 |
| 9780134972220 | MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 4  | 1646.00 | 1 | 0  | \$1,646.00 | \$0.00     |
| 9781486926220 | MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 4  | 109.50  | 0 | 1  | \$0.00     | \$109.50   |
| 9780328993949 | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL E  | 329.50  | 0 | 1  | \$0.00     | \$329.50   |

Alea School

| ISBN  | Description  | Price   | Free Qty | Charged Qty | Free Amount        | Total Charged       |
|---|--|---------|----------|-------------|--------------------|---------------------|
| 9781428453661                                   | MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 4          | 109.50  | 0        | 1           | \$0.00             | \$109.50            |
| 9780134921228                                   | MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 4 | 2100.00 | 0        | 1           | \$0.00             | \$2,100.00          |
| 9780134934396                                   | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL E        | 461.50  | 0        | 1           | \$0.00             | \$461.50            |
| 9780134963914                                   | MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 4          | 439.50  | 0        | 1           | \$0.00             | \$439.50            |
| <b>myView Literacy ©2020 - Grade 4 Subtotal</b> |  |         |          |             | <b>\$ 1,646.00</b> | <b>\$ 10,111.50</b> |

**myView Literacy ©2020 - Grade 5**

|               |   |         |   |    |            |            |
|---------------|---|---------|---|----|------------|------------|
| 9781428516298 | MYVIEW LITERACY 2020 MYFOCUS READERS CLASS PACK25 LEVEL F   | 562.00  | 0 | 1  | \$0.00     | \$562.00   |
| 9780134968315 | MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE 5 | 240.00  | 0 | 25 | \$0.00     | \$6,000.00 |
| 9780134972244 | MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE 5  | 1646.00 | 1 | 0  | \$1,646.00 | \$0.00     |
| 9781486926237 | MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE 5  | 109.50  | 0 | 1  | \$0.00     | \$109.50   |
| 9780328993956 | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL F  | 329.50  | 0 | 1  | \$0.00     | \$329.50   |
| 9781428453678 | MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE 5   | 109.50  | 0 | 1  | \$0.00     | \$109.50   |
| 9780134921235 | MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE 5  | 2100.00 | 0 | 1  | \$0.00     | \$2,100.00 |
| 9780134934402 | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION PACKAGE LEVEL F   | 461.50  | 0 | 1  | \$0.00     | \$461.50   |

Alesea School

| ISBN  | Description   | Price  | Free Qty | Charged Qty | Free Amount        | Total Charged       |
|---|---|--------|----------|-------------|--------------------|---------------------|
| 9780134963921                                   | MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE 5 | 439.50 | 0        | 1           | \$0.00             | \$439.50            |
| <b>myView Literacy ©2020 - Grade 5 Subtotal</b> |   |        |          |             | <b>\$ 1,646.00</b> | <b>\$ 10,111.50</b> |

**myView Literacy ©2020 - Grade K**

|   |   |         |   |    |                     |                     |
|---|---|---------|---|----|---------------------|---------------------|
| 9780134968254                                   | MYVIEW LITERACY 2020 ENHANCED CONSUMABLE STUDENT PACKAGE WITH DIGITAL COURSEWARE 6-YEAR LICENSE GRADE K | 240.00  | 0 | 25 | \$0.00              | \$6,000.00          |
| 9780328993901                                   | MYVIEW LITERACY 2020 MYFOCUS INTERVENTION TEACHING GUIDE LEVEL A  | 329.00  | 0 | 1  | \$0.00              | \$329.00            |
| 9780134972183                                   | MYVIEW LITERACY 2020 TEACHER EDITION PACKAGE GRADE K  | 1646.00 | 1 | 0  | \$1,646.00          | \$0.00              |
| 9781486926183                                   | MYVIEW LITERACY 2020 LEVELED READER TEACHERS GUIDE GRADE K  | 109.50  | 0 | 1  | \$0.00              | \$109.50            |
| 9781428453623                                   | MYVIEW LITERACY 2020 READING ROUTINES COMPANION GRADE K   | 219.50  | 1 | 0  | \$219.50            | \$0.00              |
| 9780134921075                                   | MYVIEW LITERACY 2020 DECODABLE READERS BOOKSHELF COLLECTION GRADE K                                     | 1044.50 | 0 | 1  | \$0.00              | \$1,044.50          |
| 9780328983506                                   | MYVIEW LITERACY 2020 FOUNDATIONAL SKILLS KIT GRADE K  | 1517.00 | 0 | 1  | \$0.00              | \$1,517.00          |
| 9780134921181                                   | MYVIEW LITERACY 2020 LEVELED READER BOOKSHELF COLLECTION GRADE K  | 2450.00 | 0 | 1  | \$0.00              | \$2,450.00          |
| 9780134963877                                   | MYVIEW LITERACY 2020 TEACHER ASSESSMENT PACKAGE GRADE K   | 274.50  | 0 | 1  | \$0.00              | \$274.50            |
| <b>myView Literacy ©2020 - Grade K Subtotal</b> |   |         |   |    | <b>\$ 1,865.50</b>  | <b>\$ 11,724.50</b> |
| <b>myView Literacy Subtotal</b>                 |   |         |   |    | <b>\$ 10,095.50</b> | <b>\$ 66,749.00</b> |

**myView Literacy Professional Development**

**myView Literacy Professional Development ©2020**

| ISBN   | Description                                  | Price   | Free Qty | Charged Qty | Free Amount                  | Total Charged        |
|--|--|---------|----------|-------------|------------------------------|----------------------|
| 0000000124103  | MYVIEW LITERACY PROGRAM CONSULTING SERVICES  | 3500.00 | 0        | 1           | \$0.00                       | \$3,500.00           |
| 0000000124050  | MYVIEW LITERACY TX IMPLEMENTATION ESSENTIALS | 3300.00 | 0        | 1           | \$0.00                       | \$3,300.00           |
| <b>myView Literacy Professional Development ©2020 Subtotal</b> |  |         |          |             |                              | <b>\$ 6,800.00</b>   |
| <b>myView Literacy Professional Development Subtotal</b>       |  |         |          |             |                              | <b>\$ 6,800.00</b>   |
| <b>Solution Subtotal</b>                                       |  |         |          |             | <b>\$ 11,273.00</b>          | <b>\$ 105,099.00</b> |
|  |  |         |          |             | <b>Shipping and Handling</b> | <b>\$ 9,092.91</b>   |
|  |  |         |          |             | <b>Total</b>                 | <b>\$ 114,191.91</b> |

## Savvas Learning Company LLC Terms and Conditions

**To place your order** please submit a copy of this price quote with your Purchase Order, include the Quote Number on your Purchase Order, and include any other required documentation. You may send the order documents using an electronic form or by mail. Please submit your PO and price via one of the following methods:

**e-Form:** <http://support.savvas.com/support/s/contactsupport>

**Mail:** PO Box 6820, Chandler, AZ 85246

Savvas does not accept Credit Card information via postal mail, facsimile, or email. Credit Card information will only be accepted via phone, eCommerce, or OASIS.

For questions regarding your order please call Customer Service: 1-800-848-9500.

**Price quote:** This is a price quote for the customer's convenience only, and not an offer to contract. All quotes are subject to review and final acceptance by an authorized representative of Savvas at its offices. Savvas reserves the right to correct typographical, computational or other errors. Savvas' standard terms are net 30 days unless otherwise specified. All pricing is in US Dollars unless otherwise specified. Pricing calculations use multiple decimal places to determine the most accurate extended pricing but are represented in standard currency format. The breakdown of the fees set forth in this quotation is considered Savvas proprietary information and not subject to disclosure by the customer.

**Shipping & handling** charges (where applicable) are shown on the quote. S&H rates quoted are for standard ground transportation and may not reflect account contracted rates. If expedited shipping is requested, actual charges may be higher. For orders picked up at the Savvas warehouse by the customer or a third party carrier contracted by the customer, a 2% handling charge will be applied to shippable items. The 2% charge will show up on the customer proposal and invoice as a S&H charge.

**Taxes:** All pricing in this quote is exclusive of any applicable sales, use or other similar taxes or duties. The customer is responsible for any such taxes or duties that may apply; if the customer is tax exempt, evidence of such tax exemption must be provided. Estimated tax may be provided solely for customer convenience. The amount indicated is only an estimate and is intended to be helpful for budgeting purposes. The actual amount of sales tax assessed at the time of invoicing may be more or less.

**Platforms:** Savvas, and any third party for which Savvas serves as the sales agent or distributor, reserve the right to change and/or update technology platforms, including possible edition updates to customers during the term of access. Customers will be notified of any change prior to the beginning of the new school year.

**Return Policy:** If you are not entirely satisfied with any of our products, then you may, within six months from the date of purchase, return all materials still in new, unused, salable condition for a full refund, credit, or replacement. All returned materials must be shipped back to Savvas within 30 days of receiving the Return Materials Authorization. All materials sold in a set or a package must be returned complete as originally sold. Materials that were provided gratis must be returned proportionate to the purchased items being returned for refund or credit.

**Consumable Worktexts:** Subsequent year consumable worktexts will ship each year on the order date of the original order for the duration of their license. Worktexts will ship to the location listed on the original order. Quantities for each grade level and title will remain consistent each year. Changes to quantities of titles previously ordered, shipping location changes, or any other changes to consumable worktext shipments must be made 4 weeks prior to the original order date. Changes should be made using the e-form: <https://worktext-subscriptions.savvas.com/>.

**Annual subscriptions for iLit and Successmaker:** Products automatically renew on the anniversary date of the original purchase and will be invoiced accordingly unless otherwise specified. If you wish to cancel, please let us know in writing prior to the date of renewal by completing the customer service request form which you can access here: <https://support.savvas.com/support/s/customer-service-support-form>.

**Technical support services** are included with purchase of Savvas digital products eform: <https://support.savvas.com/support/s/k12-curriculum-support-form> phone: 1-800-848-9500

**Professional Services:** All paid services must be scheduled and delivered within twelve (12) months of the order date of those services. Any unused services expire at the end of such twelve (12) month period, unless otherwise specified in contract terms. MySavvasTraining, which provides online access to on-demand tutorials and interactive webinar sessions, is included with purchase of products (mySavvasTraining.com).



**Lori Greenfield, Curriculum**

301 S 3<sup>rd</sup> St

PO BOX B

Alsea, OR 97324

Office: 541 487-4305

Cell: 541 231-6757

Email: [lori.greenfield@alsea.k12.or.us](mailto:lori.greenfield@alsea.k12.or.us)

[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

---

## MEMO

Date: 5/4/2023

To: Sean Gallagher

From: Lori Greenfield

Re: ELA Adoption

The K-12<sup>th</sup> grade teachers unanimously recommend the purchase of *myView Literacy* and *myPerspectives* English Language Arts (ELA) curricula by Savvas Learning Company.

Rationale:

Alsea School District teachers and students need and deserve effective teaching and learning materials. There has been no formal ELA adoption for instructional materials to guide and support teaching and learning for the past two of the six-year adoption cycles in the elementary and even longer for the secondary. The resources we have could not address the current Oregon ELA standards as they were not developed at the time of publication. The K-5<sup>th</sup> curriculum does not meet the standards or needs for teaching our students early reading skills. As a result, teachers must supplement and completely replace the core materials in the primary grades. Secondary teachers must generate all their curriculum. Our students suffer from the lack of instructional resources. They experience gaps in learning and must adapt to very inconsistent practices and standards from one grade to the next. Our students deserve better!

With a new adoption our students will have consistent and appropriate materials in every grade. We are committed to training to ensure that each class will have highly effective instruction and appropriate learning opportunities.

Over the past two years K-5<sup>th</sup> grade teachers reviewed the following programs from the state approved list before reaching their decision.

- *Core Knowledge Language Arts 2<sup>nd</sup> Edition* by Amplify Education

- *Wit & Wisdom* by Great Minds PBC
- *Wonders* by McGraw Hill LLC
- *HMH Into Reading* by Houghton Mifflin Harcourt Publishing Company
- *myView Literacy* by Savvas Learning Company

This year the 6<sup>th</sup>-12<sup>th</sup> grade teachers reviewed the following programs from the state approved list before reaching their decision.

- *HMH Into Reading* by Houghton Mifflin Harcourt Publishing Company
- *ELS Full Core Curriculum* by Inquiry by Design
- *myPerspectives* by Savvas Learning Company

A few of the key reasons we chose to go with the Savvas Learning Company curricula are:

- They offer K-12<sup>th</sup> alignment for the first time in known memory.
- They have robust supports that can address writing, a long-recognized weakness in prior materials and instruction.
- They are user friendly for students, families, and teachers with both clear and easy to understand printed materials and easy to navigate online components.
- They are designed to address a wide range of learning needs and styles and will blend well with Alsea School District's multi-tiered systems for supporting all learners.

Using *myView Literacy* will help K-5<sup>th</sup> grade teachers to ground their instruction in the well researched science of learning. They will be able to address not only literacy, but the content areas of science and social studies as well as social-emotional learning. This program has a rich writing component with daily minilessons with additional practice that helps students practice skills that complement their learning in both reading and writing.

Using *myPerspectives* will help 6<sup>th</sup>-12<sup>th</sup> grade students develop a sense of ownership over their learning through goal setting, choice, and reflection. It values the perspective of the learner as an individual as well as a member of the learning community of the class.

We are happy to answer your questions.

Sincerely,

Alsea elementary and ELA teachers and Lori Greenfield



**District Administration Office**  
**Mr. Sean Gallagher – Acting Superintendent**

301 S 3<sup>rd</sup> St  
Alsea, OR 97324  
Office: 541 487-5643  
Fax: 541 487-4089

Email: [sean.gallagher@alsea.k12.or.us](mailto:sean.gallagher@alsea.k12.or.us)  
[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

---

## MEMO

Date: 5/8/2023

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: BP IGAI update

- The paragraph that includes “...transgender, non-binary, intersects, and two spirit/indigiqueer students ...” was taken directly from OAR 581-021-0593 The Menstrual Dignity Statute.
- BP IGAI is highly recommended by OSBA, but not required.
- The board can include CisGender as one of the pronouns
- The board can remove specific gender references and instead include an all inclusive statement, but state laws still apply and must be followed
- One of the attributes of board policy is communication. The recommended OSBA language reflects state law and communicates the nature of the law very accurately
- The board chair has recommended replacement of the paragraph in question with the following:
  - “The districts health and sexuality education will provide information on menstrual health and will be inclusive and affirming of all students and be accessible for students with disabilities”
- OSBA does not have a recommended AR for this policy, it would need to be developed in-district with input from administration, staff, and parent groups.

Decisions for the board to consider:

1. Approve the policy as recommended by OSBA
2. Approve the policy with board recommended changes
3. Delete the policy altogether



**District Administration Office**  
**Mr. Sean Gallagher – Acting Superintendent**

301 S 3<sup>rd</sup> St  
Alsea, OR 97324  
Office: 541 487-5643  
Fax: 541 487-4089

Email: [sean.gallagher@alsea.k12.or.us](mailto:sean.gallagher@alsea.k12.or.us)  
[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

---

## MEMO

Date: 5/8/23

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: BP KGBB

This policy does not currently exist for the Alsea SD. This is solely a recommended policy by OSBA if the board wants to be able to restrict a concealed carry licensee from carrying concealed weapon on school district property. Current state law allows for a concealed carry license holder to carry a weapon on school district properties. This ability to carry on campus does not apply to district employees.

Board decision options:

1. Not adopt the recommended policy thus allowing concealed carry licensees to carry weapons on campus in accordance with state law
2. Adopt the policy which would prohibit a concealed carry licensee from carrying a weapon on campus.



**District Administration Office**  
**Mr. Sean Gallagher – Acting Superintendent**

301 S 3<sup>rd</sup> St  
Alsea, OR 97324  
Office: 541 487-5643  
Fax: 541 487-4089

Email: [sean.gallagher@alsea.k12.or.us](mailto:sean.gallagher@alsea.k12.or.us)  
[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

---

## MEMO

Date: 5/9/23

To: Board of Directors

From: Sean Gallagher – Acting Superintendent

Re: BP KGC/GBK

The proposed policy, according to OSBA Policy Services, still supports a tobacco free campus but does not ban for nicotine patches, gum, etc... as a way to break a tobacco habit. Vaping is not one of the approved antismoking activities which is prohibited on campus for all staff, students, and community members.

# Alsea School District 7J

Code: KA/KAA  
Adopted:  
Revised/Readopted:

## District-Community Relations Goals and Objectives

The ultimate goal of school public relations is to improve the quality of education for all students. In order to achieve this goal and to evaluate progress toward it, the Board sets itself the following objectives:

1. Develop public understanding of all aspects of school operations, ascertain public attitudes toward issues in education and identify the public's aspirations for the education of their students;
2. Secure adequate financial support for a sound educational program;
3. Help citizens feel a direct responsibility for the quality of education provided by their schools;
4. Earn the good will, respect and confidence of the public with regard to school staff and services;
5. Foster public understanding of the need for constructive change and solicit public advice on how we can achieve our educational goals;
6. Involve citizens in the work of the schools and the solving of educational problems;
7. Promote a genuine spirit of cooperation between the school and the community and to set up channels for sharing the leadership in improving community life.

Achieving these objectives requires that the Board and staff, individually and collectively, express positive attitudes toward the schools in their daily contacts with parents, people of the community and one another; make systematic, honest and continuing efforts to discover what the public thinks and what citizens want to know; interpret school programs, problems and accomplishments; develop an active partnership with the community in working toward improvement of the educational program; and take an active interest in the needs of the total community to find ways to make the community a better place to live.

END OF POLICY

---

### Legal Reference(s):

[ORS 332.107](#)

9. Resignations

a. Brick and Mortar

- i. Sarah Harris, teacher
- ii. Lori Greenfield, Curriculum
- iii. Krista Severns, teacher

10. Patron Comments

11. Board Comments

12. Action Items

a. Payment of Bills - April 2023

b. Resignations:

- i. Sarah Harris, building teacher

c. AEA negotiations approval

d. Revision of Policy IICA - Field Trips and Special Events

d. HS Track District Track meet, Portland OR overnight stay

e. Policys KGBB, KGC-GBK, IGAI

f. Policy KA/KAA addition

g. Adoption of ELA curriculum

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number                        | Date       | Voucher | Payee                       | Invoice        | Account                   | Description                                  | Amount       |          |
|-------------------------------------|------------|---------|-----------------------------|----------------|---------------------------|--|--------------|----------|
| Bank Name: Citizens Bank - Checking |            |         |                             |                |                           |  |              |          |
| 10891                               | 04/20/2023 | 1298    | AA Towing & Auto Wrecking   | 272844         | 100.2550.0320.000.000.601 | Towing KV Bus 60 to Repair Shop              | \$750.00     |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$750.00 |
| 10868                               | 04/10/2023 | 1293    | ACT INC                     | 32412366       | 100.1131.0410.007.050.000 | ACT Testing Materials                        | \$31.50      |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$31.50  |
| 10907                               | 04/27/2023 | 1316    | ACT INC                     | 32415190       | 100.1131.0470.007.050.000 | PreACT Scoring                               | \$16.00      |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$16.00  |
| 10908                               | 04/27/2023 | 1316    | AFPLANSERV                  | 23033193777    | 100.2520.0640.000.000.000 | 403(b) Plan Fee Billing                      | \$19.00      |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$19.00  |
| 10869                               | 04/10/2023 | 1293    | Alyssha Olsen               | AO J-Term 2023 | 100.1131.0310.007.050.500 | Teaching Instruction for J-Term Line Dancing | \$465.12     |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$465.12 |
| 10879                               | 04/13/2023 | 1295    | BENTON COUNTY PUBLIC WORKS  | 0370 - 4/4/23  | 100.2540.0327.000.000.000 | Water & Sewer Services                       | \$161.60     |          |
| 10879                               | 04/13/2023 | 1295    | BENTON COUNTY PUBLIC WORKS  | 0390 - 4/4/23  | 100.2540.0327.000.000.000 | Water & Sewer Services                       | \$63.00      |          |
| 10879                               | 04/13/2023 | 1295    | BENTON COUNTY PUBLIC WORKS  | 0400 - 4/4/23  | 100.2540.0327.000.000.000 | Water & Sewer Services                       | \$34.00      |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$258.60 |
| 10880                               | 04/13/2023 | 1295    | BEST POTS, INC.             | 500165         | 100.2540.0324.000.000.000 | Blue Room Rental - Bus Barn                  | \$112.80     |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$112.80 |
| 10854                               | 04/06/2023 | 1288    | Betsy Brooks                | 17             | 100.2134.0389.000.000.000 | March Hours Worked                           | \$906.25     |          |
|                                     |            |         |                             |                |                           |  | Check Total: | \$906.25 |
| NCB                                 | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230115-7     | 100.2540.0417.000.000.000 | (2) Ceiling Fans, Trash Bags                 | \$184.91     |          |
| NCB                                 | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230343-5     | 252.1121.0410.005.550.000 | Refund-Direct Drive Drum Fan - Safety        | (\$119.60)   |          |
| NCB                                 | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230343-5     | 252.1131.0410.007.550.000 | Refund-Direct Drive Drum Fan - Safety        | (\$179.40)   |          |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice     | Account                   | Description                                     | Amount     |
|--------------|------------|---------|-----------------------------|-------------|---------------------------|---|------------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230361-23 | 100.2410.0353.000.000.612 | LAHO Postage - USPS                             | \$29.35    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230361-24 | 100.2410.0353.000.000.612 | LAHO Postage - USPS                             | \$51.00    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230361-25 | 100.2410.0353.000.000.612 | LAHO Postage - USPS                             | \$21.55    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230361-26 | 100.2410.0353.000.000.612 | LAHO Postage - USPS                             | \$10.75    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230361-27 | 100.2410.0353.000.000.612 | LAHO Postage - USPS                             | \$31.97    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230361-28 | 100.2410.0353.000.000.612 | LAHO Postage - USPS                             | \$45.15    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230361-29 | 100.2410.0353.000.000.612 | LAHO Postage - USPS                             | \$4.15     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230422    | 100.1131.0410.007.050.000 | Classroom essentials:<br>Crowe pencil sharpener | \$29.99    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-10 | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$17.98    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-11 | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$59.51    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-12 | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$179.58   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-13 | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$27.72    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-14 | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$88.27    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-15 | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$49.56    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-16 | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$28.76    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-8  | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$63.74    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230441-9  | 100.2410.0353.000.000.612 | LAHO Postage - FedEx                            | \$175.93   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230470    | 100.1250.0410.000.320.612 | 6 pack lined notebook                           | \$13.43    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230470    | 100.1250.0410.000.320.612 | 100 3x5 lined note cards                        | \$5.43     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230470    | 100.1250.0410.000.320.612 | 12 pack rollerball pens                         | \$10.48    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230471-1  | 100.1250.0410.000.320.612 | Grip chew                                       | \$8.99     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230471-2  | 100.1250.0410.000.320.612 | Compression shirt                               | \$13.99    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230471-2  | 100.1250.0410.000.320.612 | Sensory Tent                                    | \$129.99   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230471-3  | 100.1250.0410.000.320.612 | Noise reduction ear muffs                       | \$21.95    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230471-3  | 100.1250.0410.000.320.612 | Fidget toy pack                                 | \$8.99     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230471-3  | 100.1250.0410.000.320.612 | Time Timer 3"                                   | \$31.95    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230471-4  | 100.1250.0410.000.320.612 | Sensory Tent                                    | (\$129.99) |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230472-2  | 100.1250.0410.000.320.612 | Grip chew                                       | \$8.99     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230472-3  | 100.1250.0410.000.320.612 | Compression Shirt                               | \$13.99    |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice     | Account                   | Description                         | Amount     |
|--------------|------------|---------|-----------------------------|-------------|---------------------------|-------------------------------------|------------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230472-3  | 100.1250.0410.000.320.612 | Sensory Tent                        | \$129.99   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230472-4  | 100.1250.0410.000.320.612 | Noise reduction ear muffs           | \$21.95    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230472-4  | 100.1250.0410.000.320.612 | Fidget toys                         | \$8.99     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230472-4  | 100.1250.0410.000.320.612 | Time Timer 3"                       | \$31.95    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230472-5  | 100.1250.0410.000.320.612 | Return – Sensory Tent               | (\$129.99) |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230473    | 100.1111.0410.006.050.612 | Document camera                     | \$59.00    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230474    | 210.1250.0410.000.320.612 | LAHO Printer Ink                    | \$60.49    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230481-1  | 100.1250.0410.000.320.612 | Clear glue dots 1000 ct             | \$6.99     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230481-2  | 100.1250.0410.000.320.612 | Laminating pouch 100 pk             | \$15.98    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230481-2  | 100.1250.0410.000.320.612 | Printer Ink                         | \$77.78    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230481-2  | 100.1250.0410.000.320.612 | Cardstock 75 sheets                 | \$4.79     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230481-2  | 100.1250.0410.000.320.612 | Velcro dots 500 ct                  | \$17.10    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230482-1  | 100.2540.0410.000.000.000 | Security Bit Set                    | \$12.99    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230482-2  | 100.2540.0410.000.000.000 | Key Blanks                          | \$18.95    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230482-4  | 100.2540.0417.000.000.000 | Fan Kit, Oil, Bolt for Tractor      | \$72.71    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230482-5  | 100.2540.0410.000.000.000 | Planning Calendar                   | \$15.97    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230482-6  | 100.2540.0410.000.000.000 | Legal Pads                          | \$19.44    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230483    | 299.3100.0410.000.000.000 | Kitchen Labels for<br>Perishables   | \$5.99     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-1  | 252.1121.0410.005.550.000 | Shop – Dust Collection<br>Project   | \$6.66     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-1  | 252.1131.0410.007.550.000 | Shop – Dust Collection<br>Project   | \$9.98     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-10 | 252.1121.0410.005.550.000 | Galv Increaser, Return–Flex<br>Tape | (\$0.40)   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-10 | 252.1131.0410.007.550.000 | Galv Increaser, Return–Flex<br>Tape | (\$0.60)   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-11 | 252.1121.0410.005.550.000 | Socket, Return–Sweep Elbow          | \$10.20    |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice     | Account                   | Description                            | Amount    |
|--------------|------------|---------|-----------------------------|-------------|---------------------------|--|-----------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-11 | 252.1131.0410.007.550.000 | Socket, Return-Sweep Elbow             | \$15.29   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-12 | 252.1121.0410.005.550.000 | Sweep Elbow, Flex Tape, Couplings      | \$51.80   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-12 | 252.1131.0410.007.550.000 | Sweep Elbow, Flex Tape, Couplings      | \$77.69   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-16 | 252.1121.0410.005.550.000 | Dust Collection Supplies               | \$69.56   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-16 | 252.1131.0410.007.550.000 | Dust Collection Supplies               | \$104.33  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-2  | 252.1121.0410.005.550.000 | Shop - Dust Collection Project         | \$116.56  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-2  | 252.1131.0410.007.550.000 | Shop - Dust Collection Project         | \$174.85  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-3  | 252.1121.0410.005.550.000 | Refund- Shop - Dust Collection Project | (\$19.14) |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-3  | 252.1131.0410.007.550.000 | Refund- Shop - Dust Collection Project | (\$28.72) |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-4  | 252.1121.0410.005.550.000 | Shop - Dust Collection Project         | \$24.22   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-4  | 252.1131.0410.007.550.000 | Shop - Dust Collection Project         | \$36.32   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-5  | 252.1121.0410.005.550.000 | Shop - Dust Collection Project         | \$6.37    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-5  | 252.1131.0410.007.550.000 | Shop - Dust Collection Project         | \$9.55    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-6  | 252.1121.0410.005.550.000 | Refund- Shop - Dust Collection Project | (\$9.57)  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-6  | 252.1131.0410.007.550.000 | Refund- Shop - Dust Collection Project | (\$14.35) |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-7  | 252.1121.0410.005.550.000 | Shop - Dust Collection Project         | \$0.75    |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice    | Account                   | Description                            | Amount     |
|--------------|------------|---------|-----------------------------|------------|---------------------------|--|------------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-7 | 252.1131.0410.007.550.000 | Shop – Dust Collection Project         | \$1.13     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-8 | 252.1121.0410.005.550.000 | Refund– Shop – Dust Collection Project | (\$9.47)   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-8 | 252.1131.0410.007.550.000 | Refund– Shop – Dust Collection Project | (\$14.21)  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-9 | 252.1121.0410.005.550.000 | Pipe Clamp                             | \$2.94     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230484-9 | 252.1131.0410.007.550.000 | Pipe Clamp                             | \$4.42     |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230491   | 100.1111.0410.006.050.000 | Lice Kits – Family Services            | \$128.85   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230491   | 100.1121.0410.005.050.000 | Lice Kits – Family Services            | \$51.54    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230491   | 100.1131.0410.007.050.000 | Lice Kits – Family Services            | \$77.31    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230492-3 | 100.2540.0417.000.000.000 | Belt for Tractor                       | \$76.75    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230496-2 | 207.2126.0342.007.000.000 | YTP Conference Hotel 2023 – R. Kelley  | \$174.02   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230497   | 410.4150.0520.000.000.000 | Permits – Detached Classroom           | \$2,376.05 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230497-1 | 410.4150.0520.000.000.000 | Permits – Sewer Line                   | \$167.44   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230497-2 | 410.4150.0520.000.000.000 | Permits – HVAC Upgrade                 | \$1,347.30 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230497-4 | 410.4150.0520.000.000.000 | Permits – Panel Room                   | \$3,746.28 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230497-5 | 410.4150.0520.000.000.000 | Permits – Electrical Upgrade           | \$4,752.37 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230498   | 251.1131.0410.007.560.000 | Fuel for Forestry Equipment            | \$27.00    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230499-1 | 252.1121.0410.005.550.000 | Air Compressor Repair Parts            | \$18.40    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230499-1 | 252.1131.0410.007.550.000 | Air Compressor Repair Parts            | \$27.59    |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice    | Account                   | Description                                  | Amount   |
|--------------|------------|---------|-----------------------------|------------|---------------------------|--|----------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230499-2 | 252.1121.0410.005.550.000 | Air Compressor Repair Parts                  | \$7.99   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230499-2 | 252.1131.0410.007.550.000 | Air Compressor Repair Parts                  | \$11.99  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230499-3 | 252.1121.0410.005.550.000 | Air Compressor Repair Parts                  | \$3.00   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230499-3 | 252.1131.0410.007.550.000 | Air Compressor Repair Parts                  | \$4.49   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230500-1 | 200.1111.0410.006.000.302 | Sensory Room – Fidget Tubes                  | \$43.95  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230500-2 | 200.1111.0410.006.000.302 | Sensory Room – Portable Trampoline           | \$56.99  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230500-3 | 200.1111.0410.006.000.302 | Sensory Room – Bldg Block Wall               | \$99.98  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230500-4 | 200.1111.0410.006.000.302 | Sensory Room – Balancing Blocks              | \$79.99  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230501   | 100.2550.0410.000.000.000 | 5 Keys for gate lock                         | \$17.74  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230509-1 | 100.1250.0410.000.320.612 | Articulation Card Set 1 combo                | \$149.90 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230509-1 | 100.1250.0410.000.320.612 | Articulation Card Set 2 combo                | \$149.89 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230509-1 | 100.1250.0410.000.320.612 | Compare-Contrast Card Deck                   | \$12.95  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230509-2 | 100.1250.0410.000.320.612 | A to Z Wall Poster                           | \$13.38  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230510   | 100.1132.0640.007.230.000 | Philomath Invite Track Meet Entry Fees       | \$106.00 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230511   | 100.1131.0410.007.050.000 | Class of 2022 Picture Framed for Hallway     | \$108.98 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230512   | 100.2550.0640.000.000.000 | Transportation D & A Clearinghouse Query Fee | \$25.00  |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice    | Account                   | Description                    | Amount  |
|--------------|------------|---------|-----------------------------|------------|---------------------------|--------------------------------|---------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-1 | 100.1111.0410.006.050.000 | General School Office Supplies | \$5.17  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-1 | 100.1121.0410.005.050.000 | General School Office Supplies | \$2.30  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-1 | 100.1131.0410.007.050.000 | General School Office Supplies | \$3.45  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-1 | 100.1250.0410.000.320.000 | General School Office Supplies | \$0.57  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-2 | 100.1111.0410.006.050.000 | General School Office Supplies | \$16.56 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-2 | 100.1121.0410.005.050.000 | General School Office Supplies | \$7.36  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-2 | 100.1131.0410.007.050.000 | General School Office Supplies | \$11.04 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-2 | 100.1250.0410.000.320.000 | General School Office Supplies | \$1.84  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-3 | 100.1111.0410.006.050.000 | General School Office Supplies | \$6.49  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-3 | 100.1121.0410.005.050.000 | General School Office Supplies | \$2.88  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-3 | 100.1131.0410.007.050.000 | General School Office Supplies | \$4.33  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-3 | 100.1250.0410.000.320.000 | General School Office Supplies | \$0.72  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-4 | 100.1111.0410.006.050.000 | General School Office Supplies | \$58.09 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-4 | 100.1121.0410.005.050.000 | General School Office Supplies | \$25.82 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-4 | 100.1131.0410.007.050.000 | General School Office Supplies | \$38.73 |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                       | Invoice    | Account                   | Description                         | Amount   |
|--------------|------------|---------|-----------------------------|------------|---------------------------|-------------------------------------|----------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230520-4 | 100.1250.0410.000.320.000 | General School Office Supplies      | \$6.45   |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230521   | 100.1111.0410.006.050.000 | Elementary Assembly Awards          | \$60.00  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230521   | 100.1121.0410.005.050.000 | MS Student of the Month Award       | \$10.00  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230521   | 100.1131.0410.007.050.000 | HS Student of the Month Award       | \$10.00  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230529-1 | 200.1131.0342.007.560.411 | Fire School Student Registration    | \$660.00 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230529-2 | 200.1131.0342.007.560.411 | Fire School Lunch                   | \$15.86  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230529-3 | 200.1131.0410.007.560.411 | Fire School Gloves                  | \$98.61  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230529-4 | 200.1131.0342.007.560.411 | Fire School Snacks/Lunches          | \$118.10 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230529-5 | 200.1131.0342.007.560.411 | Fire School Food                    | \$36.75  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230531-1 | 100.1132.0342.007.230.000 | Travel Expenses for OADA Conference | \$42.60  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230531-2 | 100.1132.0342.007.230.000 | Travel Expenses for OADA Conference | \$38.13  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230531-3 | 100.1132.0342.007.230.000 | Travel Expenses for OADA Conference | \$108.19 |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 22230531-4 | 100.1132.0342.007.230.000 | Travel Expenses for OADA Conference | \$84.55  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 2223125-4  | 200.2113.0410.000.000.213 | Fam Outreach - Bed Delivery         | \$62.40  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 2223126-4  | 100.1250.0351.000.320.612 | Online SpEd Support Phone           | \$75.28  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 2223126-4  | 100.2113.0351.000.000.000 | Family Support Staff Phone          | \$64.31  |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases | 2223126-4  | 100.2540.0351.000.000.612 | LAHO Staff Phone                    | \$55.53  |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                          | Invoice       | Account                   | Description                                 | Amount      |
|--------------|------------|---------|--------------------------------|---------------|---------------------------|---|-------------|
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases    | 2223170       | 100.2520.0640.000.000.000 | School Annual Costco Membership             | \$120.00    |
| NCB          | 04/27/2023 | 1315    | BMO - Credit Card Purchases    | 2223174       | 100.2520.0353.000.000.000 | Trackable Postage of Paradigm's Final Check | \$28.75     |
| Check Total: |            |         |                                |               |                           |   | \$17,760.27 |
| 10855        | 04/06/2023 | 1288    | CARSON OIL CO., INC./MSC 63052 | 0842940       | 100.2540.0326.000.000.000 | Heating Fuel 600 Gal @ \$3.2654             | \$1,959.27  |
| Check Total: |            |         |                                |               |                           |   | \$1,959.27  |
| 10881        | 04/13/2023 | 1295    | CARSON OIL CO., INC./MSC 63052 | 0845516       | 100.2550.0418.000.000.000 | Biodiesel 400 gal @ \$3.1629                | \$1,265.16  |
| 10881        | 04/13/2023 | 1295    | CARSON OIL CO., INC./MSC 63052 | 0845517       | 100.2540.0326.000.000.000 | Heating Fuel 600 Gal @3.1795                | \$1,907.72  |
| Check Total: |            |         |                                |               |                           |   | \$3,172.88  |
| 10909        | 04/27/2023 | 1316    | CARSON OIL CO., INC./MSC 63052 | 0849141       | 100.2550.0418.000.000.000 | Biodiesel Nexgen Def 55 Gal                 | \$252.89    |
| 10909        | 04/27/2023 | 1316    | CARSON OIL CO., INC./MSC 63052 | 0851156Bio    | 100.2550.0418.000.000.000 | Biodiesel 506.5 Gal @ \$3.1427              | \$1,591.81  |
| 10909        | 04/27/2023 | 1316    | CARSON OIL CO., INC./MSC 63052 | 0851156Unlead | 100.2550.0418.000.000.000 | Unleaded Fuel 315.4 Gal @ \$3.5476          | \$1,118.92  |
| Check Total: |            |         |                                |               |                           |   | \$2,963.62  |
| 10870        | 04/10/2023 | 1293    | Cintas Corporation - 172       | 4151347444    | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year    | \$470.57    |
| Check Total: |            |         |                                |               |                           |   | \$470.57    |
| 10882        | 04/13/2023 | 1295    | Cintas Corporation - 172       | 4152050877    | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year    | \$391.00    |
| Check Total: |            |         |                                |               |                           |   | \$391.00    |
| 10892        | 04/20/2023 | 1298    | Cintas Corporation - 172       | 1903892901    | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year    | \$193.00    |
| 10892        | 04/20/2023 | 1298    | Cintas Corporation - 172       | 4152750425    | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year    | \$832.19    |
| Check Total: |            |         |                                |               |                           |   | \$1,025.19  |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                               | Invoice           | Account                   | Description                              | Amount     |
|--------------|------------|---------|-------------------------------------|-------------------|---------------------------|--|------------|
| 10910        | 04/27/2023 | 1316    | Cintas Corporation - 172            | 1903911179        | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year | \$126.00   |
| 10910        | 04/27/2023 | 1316    | Cintas Corporation - 172            | 1903911179        | 265.2544.0410.000.000.000 | Sanitary Napkins for Dispensers          | \$89.99    |
| 10910        | 04/27/2023 | 1316    | Cintas Corporation - 172            | 1903911531        | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year | \$65.00    |
| 10910        | 04/27/2023 | 1316    | Cintas Corporation - 172            | 1903912524        | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year | \$99.00    |
| 10910        | 04/27/2023 | 1316    | Cintas Corporation - 172            | 4153454545        | 100.2540.0416.000.000.000 | Custodial Supplies for 22/23 school year | \$327.45   |
| Check Total: |            |         |                                     |                   |                           |  | \$707.44   |
| 10856        | 04/06/2023 | 1288    | COENERGY -Valley Office             | 25438             | 100.2540.0326.000.000.000 | Propane for Playshed heater              | \$178.73   |
| Check Total: |            |         |                                     |                   |                           |  | \$178.73   |
| 10893        | 04/20/2023 | 1298    | COENERGY -Valley Office             | 25585             | 100.2540.0326.000.000.000 | Propane for Playshed heater              | \$162.23   |
| Check Total: |            |         |                                     |                   |                           |  | \$162.23   |
| 10857        | 04/06/2023 | 1288    | CONSUMERS POWER INC.                | 14280200 - 4/3/23 | 100.2540.0325.000.000.000 | Electric Services                        | \$151.20   |
| 10857        | 04/06/2023 | 1288    | CONSUMERS POWER INC.                | 486400 - 4/3/23   | 100.2540.0325.000.000.000 | Electric Services                        | \$1,841.04 |
| 10857        | 04/06/2023 | 1288    | CONSUMERS POWER INC.                | 486401 - 4/3/23   | 100.2540.0325.000.000.000 | Electric Services                        | \$371.08   |
| 10857        | 04/06/2023 | 1288    | CONSUMERS POWER INC.                | 486402 - 4/3/23   | 100.2540.0325.000.000.000 | Electric Services                        | \$151.20   |
| 10857        | 04/06/2023 | 1288    | CONSUMERS POWER INC.                | 486403 - 4/3/23   | 100.2540.0325.000.000.000 | Electric Services                        | \$203.36   |
| 10857        | 04/06/2023 | 1288    | CONSUMERS POWER INC.                | 486404 - 4/3/23   | 100.2540.0325.000.000.000 | Electric Services                        | \$35.00    |
| Check Total: |            |         |                                     |                   |                           |  | \$2,752.88 |
| 10883        | 04/13/2023 | 1295    | Criminal Information Services, Inc. | 110217            | 100.2310.0640.000.000.000 | Staff/Volunteer Background Checks        | \$77.00    |
| Check Total: |            |         |                                     |                   |                           |  | \$77.00    |
| 10911        | 04/27/2023 | 1316    | CTX-Xerox                           | IN3416811         | 100.1111.0355.006.050.000 | Elementary Copies on Xerox Copiers       | \$234.12   |
| 10911        | 04/27/2023 | 1316    | CTX-Xerox                           | IN3416811         | 100.1121.0355.005.050.000 | Middle School Copies on Xerox Copiers    | \$104.05   |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                               | Invoice            | Account                   | Description                                       | Amount     |
|--------------|------------|---------|-------------------------------------|--------------------|---------------------------|---|------------|
| 10911        | 04/27/2023 | 1316    | CTX-Xerox                           | IN3416811          | 100.1131.0355.007.050.000 | High School Copies on Xerox Copiers               | \$156.08   |
| 10911        | 04/27/2023 | 1316    | CTX-Xerox                           | IN3416811          | 100.1250.0355.000.320.000 | SPED Copies on Xerox Copiers                      | \$26.01    |
| Check Total: |            |         |                                     |                    |                           |   | \$520.26   |
| 10871        | 04/10/2023 | 1293    | Culver School District No. 4        | 23-21              | 100.1132.0640.007.230.000 | Culver Invite Wrestling Tournament Fees           | \$150.00   |
| Check Total: |            |         |                                     |                    |                           |   | \$150.00   |
| 10894        | 04/20/2023 | 1298    | Darian McGrew                       | DM Mileage 4/18/23 | 100.2550.0331.000.000.000 | Student Transportation for After School Acedemics | \$65.50    |
| Check Total: |            |         |                                     |                    |                           |   | \$65.50    |
| 10912        | 04/27/2023 | 1316    | Day Wireless Systems                | 772278             | 100.2660.0359.000.000.000 | Wireless Service                                  | \$1,801.22 |
| Check Total: |            |         |                                     |                    |                           |   | \$1,801.22 |
| 10872        | 04/10/2023 | 1293    | Diane J. Potratz                    | Alsea Feb/Mar      | 100.1250.0389.000.320.612 | Therapy Services for LAHO Students                | \$215.00   |
| Check Total: |            |         |                                     |                    |                           |   | \$215.00   |
| 10884        | 04/13/2023 | 1295    | Dunn Carney LLP                     | 1527668            | 410.4150.0382.000.000.000 | Legal Services for Architech Discussions          | \$948.00   |
| Check Total: |            |         |                                     |                    |                           |   | \$948.00   |
| 10895        | 04/20/2023 | 1298    | FinalForms                          | 0116910CC          | 100.1122.0640.005.230.000 | Athletic Forms – Spring Registration Fees         | \$10.00    |
| 10895        | 04/20/2023 | 1298    | FinalForms                          | 0116910CC          | 100.1132.0640.007.230.000 | Athletic Forms – Spring Registration Fees         | \$10.00    |
| Check Total: |            |         |                                     |                    |                           |   | \$20.00    |
| 10885        | 04/13/2023 | 1295    | Harrisburg High School              | 1831931            | 100.1132.0640.007.230.000 | Harrisburg TwiLight Track Meet Fees 4/14/23       | \$150.00   |
| Check Total: |            |         |                                     |                    |                           |   | \$150.00   |
| 10873        | 04/10/2023 | 1293    | Industrial Welding Supply, Inc.     | 00310560           | 259.1132.0324.007.000.403 | Helium Tank Rental                                | \$5.00     |
| Check Total: |            |         |                                     |                    |                           |   | \$5.00     |
| 10858        | 04/06/2023 | 1288    | Integrity Management Solutions, LLC | ASD-3              | 410.4150.0385.000.000.000 | Bond Project Mgmt Svs – Mar                       | \$5,060.00 |
| Check Total: |            |         |                                     |                    |                           |   | \$5,060.00 |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                          | Invoice   | Account                   | Description                                      | Amount     |
|--------------|------------|---------|--------------------------------|-----------|---------------------------|--|------------|
| 10859        | 04/06/2023 | 1288    | JOHN BOY'S ALSEA<br>MERCANTILE | 5145      | 100.2540.0417.000.000.000 | Maintenance Supplies                             | \$16.97    |
| Check Total: |            |         |                                |           |                           |  | \$16.97    |
| 10886        | 04/13/2023 | 1295    | Junction City HS Track         | 22-23-020 | 100.1132.0640.007.230.000 | Junction City Varsity Track<br>Meet Fees 4/29/23 | \$175.00   |
| Check Total: |            |         |                                |           |                           |  | \$175.00   |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0329.000.000.601 | Fleetness Digital Service,<br>License Fee        | \$574.50   |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0329.000.000.601 | Fleetness Digital Service,<br>Annual Admin Fee   | \$99.00    |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0389.000.000.601 | Alford-ODOT 3/10/23                              | \$95.00    |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Dec 2022 -<br>Biodiesel 310.92 gal @    | \$1,356.27 |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Dec 2022 -<br>Unleaded 31.50 gal @      | \$104.89   |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Jan 2023 -<br>Unleaded 43.45 gal @      | \$124.76   |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Feb 2023 -<br>Biodiesel 200.69 gal @    | \$836.80   |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Feb 2023 -<br>Unleaded 13.18 gal @      | \$58.29    |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Feb 2023 -<br>Biodiesel 452.24 gal @    | \$1,902.25 |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Feb 2023 -<br>Unleaded 23.28 gal @      | \$91.52    |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Jan 2023 -<br>Biodiesel 414.90 gal @    | \$1,713.79 |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER<br>SCHOOL | 275       | 100.2550.0418.000.000.601 | FuelCard Jan 2023 -<br>Unleaded 16.00 gal @      | \$62.19    |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                                | Invoice            | Account                   | Description  | Amount       |
|--------------|------------|---------|--------------------------------------|--------------------|---------------------------|--|--------------|
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER SCHOOL          | 275                | 100.2550.0418.000.000.601 | FuelCard Jan 2023 - Biodiesel 480.80 gal @           | \$2,125.36   |
| 10874        | 04/10/2023 | 1293    | KINGS VALLEY CHARTER SCHOOL          | 275                | 100.2550.0418.000.000.601 | FuelCard Mar 2023 - Biodiesel 570.30 gal @           | \$2,377.61   |
| Check Total: |            |         |                                      |                    |                           |  | \$11,522.23  |
| 10887        | 04/13/2023 | 1295    | LAWRENCE COMPANY                     | 15546              | 100.2310.0389.000.000.000 | Unemployment Services 7/1/22 - 6/30/23               | \$50.00      |
| Check Total: |            |         |                                      |                    |                           |  | \$50.00      |
| 10860        | 04/06/2023 | 1288    | Linn Benton Lincoln ESD              | 22230236           | 100.1250.0310.000.320.000 | Youth Transition Program 22-23                       | \$9,885.84   |
| 10860        | 04/06/2023 | 1288    | Linn Benton Lincoln ESD              | 22230250           | 100.2321.0389.000.000.000 | Audit Services                                       | \$25,000.00  |
| 10860        | 04/06/2023 | 1288    | Linn Benton Lincoln ESD              | 22230250           | 100.2520.0389.000.000.000 | Business Manager Services per Inter-Agency agreement | \$140,000.00 |
| 10860        | 04/06/2023 | 1288    | Linn Benton Lincoln ESD              | 22230250           | 100.2520.0389.000.000.000 | Payroll Services                                     | \$43,333.00  |
| 10860        | 04/06/2023 | 1288    | Linn Benton Lincoln ESD              | 22230250           | 100.2660.0389.000.000.000 | eRate Services                                       | \$1,897.00   |
| 10860        | 04/06/2023 | 1288    | Linn Benton Lincoln ESD              | 22230250           | 100.2660.0389.000.000.000 | Low Voltage Services                                 | \$11,909.00  |
| Check Total: |            |         |                                      |                    |                           |  | \$232,024.84 |
| 10888        | 04/13/2023 | 1295    | Mid-Valley Auto Glass, LLC           | 2407               | 100.2550.0389.000.000.601 | KV Bus #60 Glass Chip Repair                         | \$95.00      |
| Check Total: |            |         |                                      |                    |                           |  | \$95.00      |
| 10913        | 04/27/2023 | 1316    | Nicole Davis                         | ND Mileage 4/25/23 | 100.2410.0342.000.000.000 | Mileage for Synergy Training at LBLED                | \$44.54      |
| Check Total: |            |         |                                      |                    |                           |  | \$44.54      |
| 10896        | 04/20/2023 | 1298    | OREGON SCHOOL ACTIVITIES ASSOCIATION | 27309              | 100.1132.0640.007.230.000 | Baseball Participation Fees - CoOp Philomath         | \$85.00      |
| 10896        | 04/20/2023 | 1298    | OREGON SCHOOL ACTIVITIES ASSOCIATION | 27309              | 100.1132.0640.007.230.000 | Softball Participation Fees - CoOp Philomath         | \$85.00      |
| Check Total: |            |         |                                      |                    |                           |  | \$170.00     |
| 10878        | 04/12/2023 | 1294    | Paradigm Learning Systems            | FinalPayment       | 100.1288.0470.000.000.612 | Learn at Home Oregon-Final Payment                   | \$23,328.00  |
| Check Total: |            |         |                                      |                    |                           |  | \$23,328.00  |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                         | Invoice         | Account                   | Description                                       | Amount     |
|--------------|------------|---------|-------------------------------|-----------------|---------------------------|---|------------|
| 10861        | 04/06/2023 | 1288    | PEAK INTERNET                 | 176352 - 4/1/23 | 100.2660.0351.000.000.000 | Monthly 1GB (2) and 500 Mb (1) Ethernet Transport | \$339.50   |
| Check Total: |            |         |                               |                 |                           |   | \$339.50   |
| 10914        | 04/27/2023 | 1316    | PIONEER TELEPHONE COOPERATIVE | 101858 - 5/1/23 | 100.1140.0351.000.000.000 | Preschool Internet - Reimbursed                   | \$59.89    |
| 10914        | 04/27/2023 | 1316    | PIONEER TELEPHONE COOPERATIVE | 101858 - 5/1/23 | 100.2660.0351.000.000.000 | Monthly Telephone Service                         | \$1,257.19 |
| Check Total: |            |         |                               |                 |                           |   | \$1,317.08 |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV58906        | 100.2152.0389.000.320.000 | Online Speech Language Pathology                  | \$1,310.89 |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV58906        | 100.2152.0389.000.320.000 | BMH Evaluation                                    | \$267.66   |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV58906        | 100.2152.0389.000.320.612 | BMH Evaluation                                    | \$543.42   |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV58906        | 100.2152.0389.000.320.612 | Online Speech Language Pathology                  | \$2,661.49 |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV58906        | 100.2160.0389.000.320.000 | OT Evaluation and Services                        | \$886.38   |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV58906        | 100.2160.0389.000.320.612 | OT Evaluation and Services                        | \$1,799.61 |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV59603        | 100.2152.0389.000.320.000 | Online Speech Language Pathology                  | \$268.77   |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV59603        | 100.2152.0389.000.320.000 | BMH Evaluation                                    | \$89.59    |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV59603        | 100.2152.0389.000.320.612 | BMH Evaluation                                    | \$181.89   |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV59603        | 100.2152.0389.000.320.612 | Online Speech Language Pathology                  | \$545.68   |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV59603        | 100.2160.0389.000.320.000 | OT Evaluation and Services                        | \$134.39   |
| 10897        | 04/20/2023 | 1298    | PresenceLearning, Inc.        | INV59603        | 100.2160.0389.000.320.612 | OT Evaluation and Services                        | \$272.84   |
| Check Total: |            |         |                               |                 |                           |   | \$8,962.61 |
| 10875        | 04/10/2023 | 1293    | Propio LS, LLC                | 0104130323      | 100.1291.0389.000.000.000 | Telephone Interpretation Services                 | \$1.44     |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                                    | Invoice           | Account                   | Description                               | Amount       |            |
|--------------|------------|---------|--|-------------------|---------------------------|---|--------------|------------|
| 10875        | 04/10/2023 | 1293    | Propio LS, LLC                           | 0104130323        | 100.1291.0389.000.000.612 | Telephone Interpretation Services         | \$3.36       |            |
|              |            |         |  |                   |                           |   | Check Total: | \$4.80     |
| 10862        | 04/06/2023 | 1288    | REPUBLIC SERVICES #452                   | 0452-004974318    | 100.2540.0328.000.000.000 | Garbage Service                           | \$1,176.27   |            |
|              |            |         |  |                   |                           |   | Check Total: | \$1,176.27 |
| 10876        | 04/10/2023 | 1293    | Samuel H. Aley -School Psychologist, LLC | 5                 | 100.2142.0389.000.320.612 | Phycho-Educational Evaluatinos - Feb 2023 | \$100.00     |            |
| 10876        | 04/10/2023 | 1293    | Samuel H. Aley -School Psychologist, LLC | 6                 | 100.2142.0389.000.320.612 | Phycho-Educational Evaluatinos - Mar 2023 | \$1,415.63   |            |
|              |            |         |  |                   |                           |   | Check Total: | \$1,515.63 |
| 10915        | 04/27/2023 | 1316    | Sara Cash                                | 10                | 100.2310.0389.000.000.000 | PIO Contract Hours - Mar/Apr              | \$654.75     |            |
|              |            |         |  |                   |                           |   | Check Total: | \$654.75   |
| 10877        | 04/10/2023 | 1293    | Sharon Payne                             | SP Mileage 4/3/23 | 100.2550.0342.000.000.601 | Mileage to take buses for Maintenance     | \$151.96     |            |
|              |            |         |  |                   |                           |   | Check Total: | \$151.96   |
| 10889        | 04/13/2023 | 1295    | SILKE COMMUNICATIONS INC.                | 11000790          | 100.2550.0351.000.000.000 | Air Time Per Radio                        | \$333.06     |            |
| 10889        | 04/13/2023 | 1295    | SILKE COMMUNICATIONS INC.                | 11000790          | 100.2550.0351.000.000.000 | FCC License User Surcharge Fee            | \$35.49      |            |
|              |            |         |  |                   |                           |   | Check Total: | \$368.55   |
| 10863        | 04/06/2023 | 1288    | The Hungerford Law Firm, LLP             | 11433             | 100.2310.0382.000.000.000 | Legal Services for RIF Process            | \$1,854.40   |            |
|              |            |         |  |                   |                           |   | Check Total: | \$1,854.40 |
| 10864        | 04/06/2023 | 1288    | Touchpoint Industries LLC                | 163326            | 100.2520.0470.000.000.601 | Timeclock Software License - KV           | \$700.00     |            |
|              |            |         |  |                   |                           |   | Check Total: | \$700.00   |
| 10865        | 04/06/2023 | 1288    | U.S. POSTAL SERVICE                      | 04062023          | 100.2410.0353.000.000.000 | PO Box Rental - Annual                    | \$146.00     |            |
|              |            |         |  |                   |                           |   | Check Total: | \$146.00   |
| 10866        | 04/06/2023 | 1288    | US Bank Equipment Finance                | 497359695         | 100.1111.0324.006.050.000 | Lease for 4K133 Copy Machine              | \$158.72     |            |

## Alsea School District 7J

### Disbursement Detail Listing

Bank Name: Citizens Bank - Checking

Date Range: 04/01/2023 - 04/30/2023

Sort By: Vendor

Fiscal Year: 2022-2023

Voucher Range: -

Dollar Limit: \$0.00

Print Employee Vendor Names

Exclude Voided Checks

Exclude Manual Checks

Include Non Check Batches

| Check Number | Date       | Voucher | Payee                             | Invoice   | Account                   | Description                                     | Amount     |
|--------------|------------|---------|-----------------------------------|-----------|---------------------------|---|------------|
| 10866        | 04/06/2023 | 1288    | US Bank Equipment Finance         | 497359695 | 100.1111.0324.006.050.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$71.43    |
| 10866        | 04/06/2023 | 1288    | US Bank Equipment Finance         | 497359695 | 100.1121.0324.005.050.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$31.75    |
| 10866        | 04/06/2023 | 1288    | US Bank Equipment Finance         | 497359695 | 100.1121.0324.005.050.000 | Lease for 4K132 Copy Machine                    | \$63.49    |
| 10866        | 04/06/2023 | 1288    | US Bank Equipment Finance         | 497359695 | 100.1131.0324.007.050.000 | Lease for 4K132 Copy Machine                    | \$95.24    |
| 10866        | 04/06/2023 | 1288    | US Bank Equipment Finance         | 497359695 | 100.1131.0324.007.050.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$47.62    |
| 10866        | 04/06/2023 | 1288    | US Bank Equipment Finance         | 497359695 | 100.1250.0324.000.320.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$7.94     |
| Check Total: |            |         |                                   |           |                           |   | \$476.19   |
| 10916        | 04/27/2023 | 1316    | US Bank Equipment Finance         | 499907905 | 100.1111.0324.006.050.000 | Lease for 4K133 Copy Machine                    | \$158.72   |
| 10916        | 04/27/2023 | 1316    | US Bank Equipment Finance         | 499907905 | 100.1111.0324.006.050.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$71.43    |
| 10916        | 04/27/2023 | 1316    | US Bank Equipment Finance         | 499907905 | 100.1121.0324.005.050.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$47.62    |
| 10916        | 04/27/2023 | 1316    | US Bank Equipment Finance         | 499907905 | 100.1121.0324.005.050.000 | Lease for 4K132 Copy Machine                    | \$95.24    |
| 10916        | 04/27/2023 | 1316    | US Bank Equipment Finance         | 499907905 | 100.1131.0324.007.050.000 | Lease for 4K132 Copy Machine                    | \$63.49    |
| 10916        | 04/27/2023 | 1316    | US Bank Equipment Finance         | 499907905 | 100.1131.0324.007.050.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$31.75    |
| 10916        | 04/27/2023 | 1316    | US Bank Equipment Finance         | 499907905 | 100.1250.0324.000.320.000 | Lease for 4K134 Color Copy Machine Copy Machine | \$7.94     |
| Check Total: |            |         |                                   |           |                           |   | \$476.19   |
| 10867        | 04/06/2023 | 1288    | Western Oregon Outdoor School LLC | 03142023  | 263.1121.0374.000.000.000 | Outdoor School Tuition                          | \$4,302.00 |
| Check Total: |            |         |                                   |           |                           |   | \$4,302.00 |

## Alsea School District 7J

### Disbursement Detail Listing

**Bank Name:** Citizens Bank - Checking

**Date Range:** 04/01/2023 - 04/30/2023

**Sort By:** Vendor

**Fiscal Year:** 2022-2023

**Voucher Range:** -

**Dollar Limit:** \$0.00

**Print Employee Vendor Names**

**Exclude Voided Checks**

**Exclude Manual Checks**

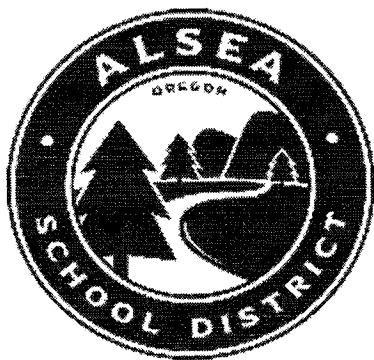
**Include Non Check Batches**

| Check Number        | Date       | Voucher | Payee                | Invoice | Account                   | Description                                 | Amount       |
|---------------------|------------|---------|----------------------|---------|---------------------------|---|--------------|
| 10917               | 04/27/2023 | 1316    | Zions Bancorporation | 061523  | 310.5110.0610.000.000.000 | General Obligation Bond<br>Debt - Principal | \$25,000.00  |
| 10917               | 04/27/2023 | 1316    | Zions Bancorporation | 061523  | 310.5110.0621.000.000.000 | General Obligation Bond<br>Debt - Interest  | \$31,093.87  |
| <b>Check Total:</b> |            |         |                      |         |                           |   | \$56,093.87  |
| <b>Bank Total:</b>  |            |         |                      |         |                           |   | \$389,081.71 |

| <u>Fund</u>         | <u>Amount</u>       |
|---------------------|---------------------|
| 100                 | \$308,252.66        |
| 200                 | \$1,272.63          |
| 207                 | \$174.02            |
| 210                 | \$60.49             |
| 251                 | \$27.00             |
| 252                 | \$400.62            |
| 259                 | \$5.00              |
| 263                 | \$4,302.00          |
| 265                 | \$89.99             |
| 299                 | \$5.99              |
| 310                 | \$56,093.87         |
| 410                 | \$18,397.44         |
| <b>Fund Totals:</b> | <b>\$389,081.71</b> |

**End of Report**

**Disbursements Grand Total: \$389,081.71**



**Nathan Roberts, HS Track and Field**

301 S 3<sup>rd</sup> St

PO BOX B

Alsea, OR 97324

Office: 541 487-5643

Fax: 541 487-4089

Cell: 541 760-7968

Email: Shirley.koetz@alsea.k12.or.us

[www.alsea.k12.or.us](http://www.alsea.k12.or.us)

## MEMO

Date: 5/1/23

To: Sean Gallagher  
Cc: Bart Rothenberger

From: Nathan Roberts

Re: HS Track overnight stay in Portland for District Track meet

I am requesting superintendent, athletic director, and board approval for the HS track team's upcoming overnight stay in Portland for the district track meet at Portland Christian High School. The meet will take place on May 19<sup>th</sup> and 20<sup>th</sup>. Chaperones will be myself and either Angela Jacobsen or Aimee Hart (if Angela has a schedule conflict).

I am requesting approval for the overnight stay and approval to book 2 rooms at the Shilo Inns-Portland Airport at a rate of \$169/room (total of \$338 + taxes and fees), boys in one room, girls in the other with Angela (or Aimee).

*NR*

*OKays for  
board approval*

*[Signature]*  
5/1/23

# Alsea School District 7J

Code: IICA  
Adopted: 4/13/16  
Orig. Code(s): IICA

## Field Trips and Special Events\*\*

The district recognizes the value of special activities to the total school program. Further, students need to be allowed to participate in and profit from carefully planned learning experiences which fall outside the normal school program/day.

Field trips and other curricular/cocurricular activities involving travel may be authorized by the superintendent or designee when such trips or activities contribute to the achievement of desirable educational/social/cultural goals.

In planning and authorizing such trips, primary consideration will be given to educational values derived, the safety and welfare of students involved, community standards of conduct and behavior on the part of all participants and the selection of appropriate adult supervision, either from within the school staff or from the parent and community volunteer pool.

Written parental permission must be obtained for each trip. The signed form showing parental approval and acknowledgment of student conduct guidelines will be maintained on file for a period of one year.

The administration will develop rules to ensure both students and adult supervisors are acquainted with the standards for conduct while representing the district. Such rules will reinforce district policy in areas such as alcohol, tobacco and unlawful drug use, procedure to be used in cases of illness or accident, and methods for communicating with administrators/parents in discipline and emergency situations.

All out-of-state ~~and overnight travel~~ must have prior Board approval. Such approval is predicated on an acceptable plan for travel arrangements, parental involvement, orientation of students and supervisors and support of the appropriate administrator(s).

END OF POLICY

Legal Reference(s):

ORS 332.107

ORS 336.014

ORS 339.155

ORS 339.240 to 339.250

13. **Adjournment**

14. **Key Dates**

May 12, 2023 - Alsea HS Prom

May 16, 2023 - Fire Side Chat with Alsea Superintendent

May 29, 2023 - Memorial Day, No School

June 8, 2023 - School Board Meeting, Regular

June 9, 2023 - HS Graduation

June 15, 2023 - Last Day of School

15. **Executive Session**

- To review and evaluate the performance of an officer, employee or staff member if the person does not request an open meeting. This reason for execution session may not be used to do a general evaluation of an agency goal, objective or operation or any directive to personnel concerning those subjects. ORS 192.660(2)(i) and 192.660(8).