

**Notice of Special Meeting  
Board of Trustees  
Wednesday, May 24, 2023**

A Special Meeting of the Board of Trustees will be held on Wednesday, May 24, 2023, beginning at 6:00 PM, in the Lovenberg Administration Building, 3904 Avenue T, Galveston, TX 77550.

The subjects to be discussed or considered or upon which any formal action may be taken are listed below. Items do not have to be taken in the same order as shown on this meeting notice. For more information about public comment, see Policy BED. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

- 1) Call to order Open Session in the Board Room of the Lovenberg Administration Building, 3904 Avenue T, Galveston, Texas.
- 2) Citizen's Request to Address the Board on Agenda and Non-Agenda Items. Please complete sign-up sheets available in the lobby prior to the start of the meeting.
- 3) The Board may recess into Closed Executive Session in the Library as permitted by the Texas Open Meeting Act Government Code Sections 551.071- 551.090 Subchapter D and E. Should any final action, final decision, or final vote be required in the opinion of the School Board with regard to any matter considered in such closed meeting then the final action, final decision, or final vote shall be either:
  - A) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
  - B) at a subsequent public meeting of the School Board upon notice thereof; as the School Board shall determine.
- A) Personnel
  - B) Consultation with Attorney
- C) Real Property
- 4) Reestablish the open meeting of the Galveston ISD Board of Trustees.
- 5) Discuss and Consider Approval of GMP #2 to include Package 2 – Utility Relocation, Package 3 – North Block Site Parking and Package 4A – North Building Electrical Equipment Purchase 3
- 6) Discuss and Consider Approval of Competitive Sealed Proposal for the Central Middle School Roof Replacement 4
- 7) Discuss and Consider Approval of Competitive Sealed Proposal for the Renovations of Weis Middle School Project – Phase 1. 5
- 8) Discuss and consider the approval of the JOC proposal for Courville Stadium 6
- 9) Discuss and consider approval of the supplemental duties agreement for the Acting Chief Executive Officer. 7
- 10) Discuss and Consider Shortening Posting Period for Superintendent of Schools Position 10
- 11) Discuss and Consider Naming the Lone Finalist for the Position of Superintendent of Schools 11
- 12) Board Comments
- 13) Adjournment

If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Texas Government Code, Chapter 551, Subchapters D and E or Texas Government Code section 418.183(f). Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. [See TASB Policy BEC(LEGAL)]

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For the Board of Trustees

# Action Sheet

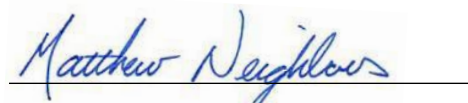
**MEETING DATE:** May 24, 2023

**AGENDA ITEM:** Discuss and Consider Approval of GMP #2 to include Package 2 – Utility Relocation, Package 3 – North Block Site Parking and Package 4A – North Building Electrical Equipment Purchase

On Wednesday, May 10, 2023, Gilbane-Kelso, acting as Construction Manager at Risk on behalf of Galveston Independent School District, received sub-contractor proposals for Package 2 – Utility Relocation, Package 3 – North Block Site Parking and Package 4A – North Building Electrical Equipment Purchase. The scope of work for this package includes the relocation of existing water and sanitary lines, new parking lot on North Block and the purchase of the electrical switchgear and associated equipment.

Upon receipt of all documentation, the team conducted a thorough review of the submitted proposals. Following this review, the project team hereby recommends acceptance of the proposed GMP #2 by the Galveston Independent School District Board of Trustees, and authorization of Gilbane - Kelso to proceed with the work.

**RECOMMENDATION:** I move that the Board of Trustees approve GMP #2 to include Package 2 – Utility Relocation, Package 3 – North Block Site Parking and Package 4A – North Building Electrical Equipment Purchase in the amount of (amount to be named 5-23-23).



Matthew Neighbors, Acting CEO  
Executive Director of Secondary Education



Jeff Martello  
Chief Financial Officer

# Action Sheet

**MEETING DATE:** May 24, 2023

**AGENDA ITEM:** Discuss and Consider Approval of Competitive Sealed Proposal for the Central Middle School Roof Replacement

On Wednesday, May 10, 2023, Zero Six Consulting LLC, acting as a Program Manager, on behalf of the Galveston Independent School District, received proposals for the Central Middle School Roof Replacement Project. The scope of the project includes the complete replacement of the roof at Central Middle School.

Six (6) contractors submitted a proposal. Upon receipt of all documentation, the team conducted a thorough review of the submitted proposals. Following this review, the project team hereby recommends approval of the proposal as submitted by FW Walton, Inc.

**RECOMMENDATION:** I move that the Board of Trustees approve the proposal as submitted by FW Walton, Inc. in the amount of \$3,577,357.00.



Matthew Neighbors, Acting CEO  
Executive Director of Secondary Education



Jeff Martello  
Chief Financial Officer

# Action Sheet

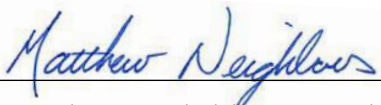
**MEETING DATE:** May 24, 2023

**AGENDA ITEM:** Discuss and Consider Approval of Competitive Sealed Proposal for the Renovations of Weis Middle School Project – Phase 1.

On Wednesday, May 10, 2023, Zero Six Consulting LLC, acting as a Program Manager, on behalf of the Galveston Independent School District, received proposals for the Renovations of Weis Middle School Project – Phase 1. The scope of the project includes interior renovations including replacement of finishes, renovation of classrooms, and select upgrades to the Mechanical, Electrical, Plumbing and Technology systems.

Two (2) contractors submitted a proposal. Upon receipt of all documentation, the team conducted a thorough review of the submitted proposals. Following this review, the project team hereby recommends approval of the proposal as submitted by Tucon LLC.

**RECOMMENDATION:** I move that the Board of Trustees approve the proposal as submitted by Tucon LLC for the Renovations of Weis Middle School Project – Phse 1 in the amount of \$1,100,000.00 (One Million One Hundred Thousand Dollars).

  
Matthew Neighbors, Acting CEO  
Executive Director of Secondary Education

  
Jeff Martello  
Chief Financial Officer

# Action Sheet

**MEETING DATE:**

**May 24, 2023**

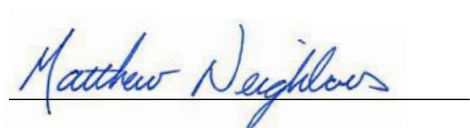
**AGENDA ITEM:**

**Discuss and consider the approval of the JOC proposal for Courville Stadium**

Proposal under separate cover. Scope of work to include: Site work around the stadium, site perimeter fencing, stadium landscaping, one (1) “large” concrete masonry storage unit under the bleachers, and one (1) “small” concrete masonry storage unit under the bleachers at the GISD stadium project. The items quoted are related to the deductive change order that was issued to Hellas Construction. The proposal is intended to complete the specific items listed above that were removed from the Hellas construction on the stadium bond project. Vendor proposal is from Jamail & Smith Construction, LP. Buy Board Purchasing Contract #581-19 is being utilized.

**RECOMMENDATION:**

**I move that the Board of Trustees approve the Proposal for the JOC contractor (Jamail & Smith Construction) to proceed. Proposal under separate cover.**



Matthew Neighbors, Acting CEO  
Executive Director of Secondary Education



Jeff Martello  
Chief Financial Officer

# Action Sheet

**MEETING DATE:**

**May 24, 2023**

**AGENDA ITEM:**

**Discuss and consider approval of the supplemental duties agreement for the Acting Chief Executive Officer.**

Beginning on May 9, 2023, and continuing until an Interim Superintendent is hired, Dr. Matthew Neighbors shall be officially designated “Acting Chief Executing Officer.” During the time he serves as Acting Chief Executive Officer, Dr. Neighbors shall perform the duties of Superintendent of Schools as prescribed in law and Board policy, as they currently exist or as they hereinafter may be adopted or amended, and will devote his full time and energy to the performance of these duties in a faithful, diligent and efficient manner. Attached is the supplemental duties agreement.

**RECOMMENDATION:**

**I move that the supplemental duties agreement be approved following the appointment of Dr. Matthew Neighbors as Acting Chief Executing Officer of Galveston Independent School District**

**Anthony Brown**

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Anthony Brown, President  
Board of Trustees

SUPPLEMENTAL DUTIES AGREEMENT  
FOR  
ACTING CHIEF EXECUTIVE OFFICER

This Supplemental Duties Agreement for Acting Chief Executive Officer (“Agreement”) is made and entered into by and between the Galveston Independent School District (“District” or “GISD”) and Matthew Neighbors (“Neighbors”).

WHEREAS, Dr. Jerry Gibson has submitted his resignation as Superintendent of Schools effective at 11:59 p.m. on June 30, 2023, and the GISD Board of Trustees (“Board”) accepted this resignation at its regular meeting on May 8, 2023;

WHEREAS, on May 8, 2023, the Board appointed Neighbors to serve as Acting Chief Executive beginning on May 9, 2023, on an at-will basis, and Neighbors has accepted such appointment; and

WHEREAS, Matthew Neighbors currently is employed by the District on an Administrator Contract, and he is assigned as the District’s Executive Director of Secondary Education.

NOW THEREFORE, in consideration of the mutual promises contained herein, and other good and valuable consideration, the parties agree as follows:

1. Beginning on May 9, 2023, and continuing until an Interim Superintendent is hired, Neighbors shall be officially designated “Acting Chief Executing Officer.”
2. During the time he serves as Acting Chief Executive Officer, Neighbors shall perform the duties of Superintendent of Schools as prescribed in law and Board policy, as they currently exist or as they hereinafter may be adopted or amended, and will devote his full time and energy to the performance of these duties in a faithful, diligent and efficient manner.
3. In addition to his current compensation and benefits and during the time he serves as Acting Chief Executive Officer, Neighbors shall receive each pay period:
  - a. A fifty-percent increase in his yearly salary resulting in an increase in Neighbors’ regular daily rate of pay from \$536.86 to \$805.30.
4. Neighbor’s appointment as Acting Chief Executive Officer is temporary, at-will, and at the pleasure of the Board. Neighbors does not have a property interest in, nor any legally recognizable or enforceable expectation of, continued service in the position of Acting Chief Executive Officer. The Board may terminate this Agreement at any time by appropriate Board action and written notice to Neighbors. If not terminated sooner, this Agreement terminates automatically when the Board employs an Interim Superintendent of Schools and that person begins to perform the duties of Interim Superintendent.



5. Upon termination of this Agreement, Neighbors will be entitled to the compensation and benefits of his Administrator Contract, and he will return to his assignment as the Executive Director of Secondary Education unless the Parties mutually agree in writing to a different arrangement.
6. This Agreement shall be governed by the laws of the State of Texas, and it shall be performable in Galveston County, Texas, unless otherwise provided by law. Venue for any dispute concerning the interpretation or enforcement of this Agreement shall be in Galveston County, Texas.
7. This Agreement contains the entire understanding and agreement of the parties regarding Neighbor's appointment and service as Acting Chief Executive Officer. This Agreement may only be amended or modified by subsequent written agreement signed by the Parties.

**GALVESTON INDEPENDENT SCHOOL DISTRICT**

**AGREED AND APPROVED:**

By: \_\_\_\_\_  
Shae Jobe  
Secretary, Board of Trustees

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Anthony Brown  
President, Board of Trustees

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Matthew Neighbors  
Acting Chief Executive Officer

Date: \_\_\_\_\_

# Action Sheet

**MEETING DATE:** May 24, 2023

**AGENDA ITEM:** Discuss and Consider Shortening Posting Period for Superintendent of Schools Position

At the direction of the President of the Board of Trustees, staff posted the position of Superintendent of Schools on May 19, 2023. Under Section 11.1513 of the Texas Education Code, such postings are normally required to be posted for a period of 10 days. However, Section 11.1513 also provides that if the District posts a position during the school year and cannot wait for the expiration of the 10 day period, it may shorten the 10 day period.

As a result, the May 19, 2023 posting for the Superintendent of Schools expressly noted that the Board of Trustees may determine at its May 24, 2023 Special Meeting that it cannot wait for a full 10 day posting period, and may consider appointing a Lone Finalist for the Superintendent position during that Special Meeting. Applicants were therefore urged to submit their applications by 2:00 p.m. on May 24, 2023.

The following Recommendation is submitted should the Board of Trustees determine that the district cannot wait for the expiration of the normal 10-day posting period for the position of Superintendent of Schools.

**RECOMMENDATION:** I move that the Board of Trustees determine that it cannot wait for a full 10 day posting period for the position of Superintendent of Schools, so that it can name a Lone Finalist prior to May 29, 2023.

**Anthony Brown**

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Anthony Brown, President  
Galveston ISD Board of Trustees

# Action Sheet

**MEETING DATE:** May 24, 2023

**AGENDA ITEM:** Discuss and Consider Naming the Lone Finalist for the Position of Superintendent of Schools

**RECOMMENDATION:** I move that the Board of Trustees select \_\_\_\_\_ as the Lone Finalist for the position of Superintendent of Schools for the Galveston Independent School District.

**Anthony Brown**

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Anthony Brown  
President,  
Galveston ISD Board of Trustees