PUBLIC NOTICE

Shorewood School District

SCHOOL BOARD TOWN HALL MEETING

January 25, 2022 at 7:00 PM

Shorewood High School Library Media Center (LMC)

I. **7 pm CALL TO ORDER**
- I.A. Adopt the Agenda (GC2)
- I.B. Overarching Result for Shorewood School District (R1)
  Our students are leaders who challenge themselves to grow and achieve academically, pursue their passions, navigate change, learn continuously and contribute to the common good.
- I.C. Awards and Recognitions

II. **7:05 pm STUDENT ACHIEVEMENT AND RESULTS (R1)**
Collaborative Animation Project (Ms. Hernandez and Mr. Karman)

III. **7:20 pm PUBLIC COMMENTS #1 (GC3)**
Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

IV. **7:35 pm BOARD BUSINESS AND POSSIBLE BOARD ACTION**
- IV.A. Approval of the District's 2022-2023 Open Enrollment Recommendation
- IV.B. Children's Hospital of Wisconsin School-Based Mental Health Partnership Update
- IV.C. Board Governance

V. **8:35 pm BOARD CONSENT AGENDA (GC2)**
- V.A. Approval of Board Meeting Minutes

VI. **8:40 pm PUBLIC COMMENT #2 (GC3)**
Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

VII. **8:55 pm BOARD MEMBER REPORTS**
- VII.A. WASB 2022 Convention Report

VIII. **9:10 pm SUPERINTENDENT'S REPORT**

IX. **9:20 pm SUPERINTENDENT'S CONSENT AGENDA**
- IX.A. Approval of Monthly Financials (December 2021)
- IX.B. Approval to Modify the 2021-2022 Budget to Address VHE Pool Repairs
- IX.C. Approval of Staff Changes: Appointments, Resignations, Retirements and Leave of Absence Requests

X. **9:25 pm PUBLIC COMMENT #3 (GC3)**
Initiate and maintain effective communication with the citizens and other important stakeholder groups as a means to engage them in the work of the Board and the District.

XI. **9:40 pm REVIEW OF 'TO DO' ITEMS**

XII. **9:45 pm FUTURE AGENDA ITEMS**

XIII. **10:00 pm RECESS AND DEBRIEF**

EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD

Topic: Open Enrollment Recommendation
Date: January 25, 2022
Prepared by: JoAnn Sternke

Recommended action:
___Information only
___Presentation/discussion
_X_Discussion/action by board of education
___Presentation/action next meeting

Purpose: To summarize the District's recommendation to make a total of 66 Open Enrollment seats available at various grade levels for the 2022-2023 school year and implement the wait list provision.

Background:
The Wisconsin Open Enrollment program allows students who are non-residents to apply to attend Shorewood Public Schools. Shorewood welcomed 69 students through Open Enrollment in 2021, including 16 students who had previously attended Shorewood Schools, but moved out of the District. The window for open enrollment is from February 7 to April 29, 2022 and District policy 5113 and related DPI information is provided for your information.

Discussion and Data Analysis
Building Principals, the Department of Curriculum & Instruction, Department of Special Education and Pupil Services, Director of Business Services and I have reviewed our historical open enrollment trends as well as projected enrollment for 2022-2023 by school, grade, and program. This analysis gauges the impact on not only the average class sizes that we predict, but also weighs the influence on the long term financial impact open enrollment has on the district budget. Based on our projections, we will grow total enrollment in 2021-2022 from 1,904 to 1,931 in 2022-2023.

This year we recommend opening 66 open enrollment seats. The table below identifies the specific number of new open enrollment seats by grade level.

Grade	21-22 3rd Friday Enrollment (includes Open Enrollment seats)	22-23 Projected Enrollment (before new OE)	Recommended Total OE Seats	Projected Total Enrollment by Grade
4K	69	66	5	71
5K	105	102	15	117
1st	110	105	12	117
2nd	125	110	12	122
3rd	110	125	3	128
4th	150	110	3	113
5th	138	150	0	150
6th	140	138	0	138
7th	150	145	3	148
8th	147	150	3	153
9th	168	170	5	175
10th	160	168	5	173
11th	166	160	0	160
12th	166	166	0	166
	1904	**1865**	**66**	**1931**

Please also remember that this is only one aspect of the open enrollment picture. In approximately six weeks, we will receive information concerning Shorewood resident students who have made open enrollment applications in other school districts. Over the past several years we have seen stability in the number of students who are seeking educational options outside of the school district and are pursuing open enrollment "out." In our analysis of this, the growing trend is seen with upper level high school students looking for virtual education options.

In closing, interest in open enrollment in Shorewood has always been high, and we regularly receive far more applications overall than we can address. Revenue received from open enrollment is accounted for outside of the revenue cap.

RECOMMENDED MOTIONS:
There are 4 motions we need to act upon this evening. They are included in the memo and are listed below.

Motion #1: Move to declare a total of 66 open enrollment seats available at the following grade levels for 2022-2023:

- 4K: 5
- 5K: 15
- Grade One: 12
- Grade Two: 12
- Grade Three: 3

- Grade Four: 3
- Grade Five: 0
- Grade Six: 0
- Grade Seven: 3
- Grade Eight: 3
- Grade Nine: 5
- Grade Ten: 5
- Grade Eleven: 0
- Grade Twelve: 0

Motion #2: After considering our weighted caseload and normal rate of move in and new referrals to the program our staffing levels fall consistently within the recommended ranges at all grade levels. **We recommend moving to close the following special education program areas for open enrollment consideration due to a lack of space:**

- **Preschool Phonology**
- **Early Childhood**
- **Speech and Language Grades EC-12**
- **Specific Learning Disabilities Program K-12**
- **Emotional Behavior Disabilities Programs K-12**
- **Intellectually Disabled K-12**
- **Blind & Visually Impaired K-12**
- **Deaf & Hard of Hearing K-12**
- **Autism**
- **Orthopedic Impairment**
- **OHI (Other Health Impairment)**
- **Significant Developmental Delay**
- **Traumatic Brain Injury**

Motion #3: The District will accept full time open enrollment applications of students in the upcoming application period who are currently included in the count of occupied spaces & attending Shorewood School District. The Board of Education will also accept full time open enrollment applications of siblings of students who are currently enrolled and included in the count of occupied spaces and are attending the Shorewood School District and at a grade where available space has been determined.

Note: If the board does not specify at their January board meeting that currently-attending applicants or siblings of currently-attending students will be guaranteed approval, then the board is only permitted to grant preferences to those applicants and only if there is space to do so.

Motion #4: To utilize a waiting list provision to offer unaccepted seats to others who have applied. As has been our practice, we will revisit and make a decision to consider adding more open enrollment seats prior to the beginning of the 2022-23 school year.

EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD

Topic: School-Based Mental Health (SBMH) Therapy Services Partnership with Children's Wisconsin

Date: January 20, 2022

Prepared by: Julie Harris, Director of Special Education & Pupil Services

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Recommended action: X Information only

___ Presentation/discussion

___ Discussion/action by committee

___ Discussion/action by board of education

___ Presentation/action next meeting

Purpose: To improve student, staff and community wellness by providing School-Based Mental Health Therapy Services for students as part of a Tier III targeted intervention.

Participants:
Melissa Jenks, Clinical Supervisor, School-Based Mental Health Milwaukee
Jenny Miller, Manager of School-Based Mental Health Services, Children's Wisconsin
Scott Brown, School Counselor, Shorewood High School
Molly Norris, School Counselor, Shorewood High School
Julie Wells, School Counselor, Shorewood Intermediate School
Sasha Albrecht, School Counselor, Atwater Elementary School
Amy Gahl-Sweeney, School Counselor, Lake Bluff Elementary School

Background Information: During the 2019-20 school year the Shorewood School District received a School-Based Mental Health Services grant through the Wisconsin Department of Public Instruction that provided an opportunity to contract with Children's Wisconsin to receive School-Based Mental Health consultation services with Dr. Maggie Altschaefl. In addition to consultation, Social Emotional Learning (SEL) curriculum materials were reviewed and recommended by the Student Services Team and were purchased for all schools in order to provide

an integrated approach to SEL instruction through grant funding. The grant was funded for two years and expired at the end of the 2020-21 school year.

In addition to receiving grant funding during the 2019-20 school year, the district was fortunate to enter into a Memorandum of Understanding (MOU) with Children's Wisconsin to receive School-Based Mental Health Therapy services that has been fully-funded through a philanthropist for the past two and a half years. The MOU stipulates that the district provides therapy offices at each building as well as a system of referral and collaboration between the therapists and members of our Student Services Team and other staff. Children's Wisconsin provides a little over two full-time equivalent therapists as well as furniture for each therapy room to replicate clinic space. Currently, one therapist serves students at Atwater and Lake Bluff elementary schools and two therapists serve students at Shorewood Intermediate and Shorewood High School.

School-based mental health (SBMH) programs and partnerships increase access to early intervention and mental health services by treating the child or adolescent quickly after a concern has been identified in a setting that is comfortable and convenient to them. It reduces the barriers of transportation, missed academic time (and missed work time for caregivers), and stigma, as generally, the therapy session is part of the school day. Through on-site partnerships with the school personnel, it allows for quicker consent for care and collaborative care that places educators and mental health providers in the same location, eliminating delays in communication. The mental health provider is also available for both informal and formal consultation and education about mental health to educators, which supports positive classroom interventions for young children and adolescents who are struggling with mental and behavioral challenges.

<u>Historical data related to the number of students served through School-Based Therapy clinics in the Shorewood School District:</u>

2019-2020: 66 student episodes of care
2020-2021: 83 student episodes of care
2021-today: 78 student episodes of care- with at least 4 months of school left

*Episodes of care = students who were seen for at least one completed session

<u>Completed Therapy Sessions:</u>

2019-2020 school Year: 464
2020-2021 School Year: 1489
Current school year to date: 872

<u>Current waitlist data:</u>
Atwater = 0
Lake Bluff = 0
Shorewood Intermediate School = 1
Shorewood High School = 9

Additional Information: Children's Wisconsin - Our Commitment to Mental Health

Children's Wisconsin's statewide presence and reputation as a leader in pediatric mental health services has positioned us to be a leader and innovator in the school based mental health field. We value and seek out strong collaborations with school districts and the Wisconsin Department of Education and currently (as of 1/19/22) have school based mental health clinic locations in 70 schools across the state of Wisconsin, which is an increase from 31 schools in 2019. Our therapists are on site in their respective schools between ½ day/week to full time. They provide treatment predominantly to students who are identified as needing immediate mental health intervention who are not currently accessing traditional outpatient mental health services, though our model also supports universal screening, group education, consultation, and prevention to all students as well as educators.

The SBMH program is a culmination of each of the elements of Children's mission. By increasing access points to licensed, pediatric-trained providers, we will be able to increase the **reach** of mental and behavioral services that are tailored specifically for the needs of children and families in locations that are familiar and safe. The decision to further develop and expand this program comes out of a need to do more for children with mental and behavioral health needs, as there is a growing crisis in the state of Wisconsin and this is our call to action. We are committed to providing services to schools and families that are quality, evidenced based/informed and considered the gold standard in our field. Finally, we hope to establish the Children's approach to comprehensive and integrated service provision as the model for school based mental and behavioral health providers in our field as a whole.

At Children's Wisconsin, we are inspired by our vision that Wisconsin kids will be the healthiest in the nation –– physically, mentally and socially. As we expand our mental and behavioral health services, we are focused on three priorities:

- Early detection and prevention
- Increased access
- Reducing stigma

School-based mental health helps address all of these priorities through increased access to services in an environment that is comfortable and familiar to kids and families. Our child and family therapists work directly in schools to:

- Provide individual counseling and group therapy
- Consult with parents and teachers to support a child's success
- Work with school staff to foster a healthy environment for students

School-based mental health reduces barriers to care

- Transportation and the need for parents to miss work
- Missed academic time
- Stigma of seeking mental health care
- Long wait lists at community clinics

The long-term benefits of school based mental health support healthy, well-adjusted and productive kids. Data has shown kids who receive early mental health intervention demonstrate:

- Improved academic performance
- Fewer disciplinary referrals and suspensions
- Better attendance
- More positive behaviors

Additional Services Provided by Children's Since Onset of Partnership:

Mental Behavioral Health (MBH) Care Navigator: This team's purpose is to remove barriers to care for existing MBH patients/clients by assisting providers with connecting families to community resources. Some things they assist with are Social Determinants of Health (see below), external or Higher Level of Care (HLOC) referrals, and patient follow-up for no-shows/cancellations and post-discharge. Our navigators support all MBH providers across Children's and families enrolled in therapy services.

Social Determinants of Health (SDOH):

- Housing Stability
- Transportation
- Food Insecurity
- Safety and Environmental Needs
- Financial Resources
- Child Education
- Caregiver Health
- Caregiver Education and Work

Gather, Share, Learn
Key Communicator Group Agenda
January 27, 2022

1. Welcome!
    a. The intention of this group is to increase two-way communication with the board, provide feedback on district initiatives, and share the word on the street.
    b. This group's information sharing will be considered by district personnel when making decisions and planning for communications.
    c. It is the intention to have people with a wide array of experiences in the district who are able to provide constructive feedback on topics discussed and share information with the community when questions arise.
    d. Reminder - this is not a space to discuss concerns about specific students or personnel.
2. Introductions
    a. Please introduce yourself and tell us what interests you about being part of this group.
3. In small groups (tables?):
    a. (Share 1 pager from December meeting) Maybe print it to handout
    b. Share strategic plan?
    c. What are you hearing?
4. Discussion
    a. Budget survey and community sessions
5. Next Meetings - March and May?

SCHOOL DISTRICT OF SHOREWOOD
Board Meeting Minutes
Shorewood Intermediate School, Room 214
January 11, 2022

Board Member Participation: Paru Shah, President
Hilary DeBlois, Vice President
Pablo Muirhead, Clerk
Emily Berry, Treasurer
Ellen Eckman, Board Member
Bobby Gronert, Student Representative
Alexis Hu, Student Representative

District Staff Participation: JoAnn Sternke, Interim Superintendent
Heather Heaviland, Director of Business Services

I. 7:01 pm CALL TO ORDER
Motion to Adopt the Agenda
MOVED by Ellen Eckman and SECONDED by Emily Berry AYE: 5 NAY: 0

II. 7:05 pm STUDENT ACHIEVEMENT - No presentation

III. 7:05 pm PUBLIC COMMENT #1 - No comments

IV. 7:08 pm BOARD BUSINESS AND BOARD ACTION
A. Motion to Approve the 2021 Auditors Report, presented by Clifton, Larsen, Allen
MOVED by Ellen Eckman and SECONDED by Hilary DeBlois AYE: 5 NAY: 0
B. Facilities Projects Updates, Mike Huffman
C. Motion to Approve Operating Expectations Report Changes
OE 3 (Treatment of Stakeholders, Student Families and Staff)
MOVED by Emily Berry and SECONDED by Ellen Eckman
Motion to Accept OE 3 with Changes (date of NSPRA benchmarking and Report Name)
MOVED by Ellen Eckman and SECONDED by Emily Berry AYE: 5 NAY: 0
D. Board Governance
E. Discussion of WASB Resolution
F. Board Linkage Reports

V. 8:16 pm BOARD CONSENT AGENDA
Motion to Approve Amended November 30, 2021 Closed Meeting Minutes and December 14, 2021 Regular Board Meeting Minutes
MOVED by Pablo Muirhead and SECONDED by Ellen Eckman AYE: 5 NAY: 0

VI. 8:17 pm PUBLIC COMMENT #2
Amanda Simanek 3937 North Prospect

VII. 8:21 pm BOARD MEMBER REPORTS
Paru Shah, Diversity Workgroup
Emily Berry, Community-Based Finance Committee

VIII. 8:48 pm SUPERINTENDENT'S REPORT

IX. 9:21 pm SUPERINTENDENT'S CONSENT AGENDA
Motion to Approve the November 2021 Monthly Financial Reports
MOVED by Pablo Muirhead and SECONDED by Emily Berry AYE: 5 NAY: 0

X. 9:22 pm PUBLIC COMMENT #3
Lanette Brockman 4050 North Downer

XI. 9:25 pm REVIEW OF 'TO DO' ITEMS
OE Report revisions and website updates, SHS LMC updates, Winter and Spring 2022 Board Linkage Schedule

XII. 9:26 pm FUTURE AGENDA ITEMS
Student Achievement Presentations, WASB Convention Report, Student Mental Health Update, Safety Update

XIII. 9:30 pm RECESS AND DEBRIEF

Board Member Report – Pablo Muirhead

January 25, 2022

Southeastern Wisconsin Schools Alliance

Legislative Updates

https://schoolsalliance.com/

The Legislative Fiscal Bureau Based released a memo on 1/25/2022 that stated, *"On our analysis, we project the closing, net general fund balance at the end of this biennium (June 30, 2023) to be $3,812.3 million. This is $2,881.7 million above the net balance that was projected at the time of enactment of the 2021-23 biennial budget."* With the $1.7B that is already in the "rainy day fund" plus the additional $3.8B, that means the state will end up with a $5.5B surplus at the end of the fiscal calendar.

End of year fiscal projections = $3.8B

Current "Rainy Day fund" = $1.7B

For a total of..... = $5.5B at the end of the biennium (June 30th 2023)

Weekly Update

View PDF

Highlights:

COVID Related Topics

1. **Pediatric COVID-19 trends in Wisconsin —January 18, 2022** Dr. Gutzeit is providing a weekly update on Covid-19 trends in Wisconsin. His written summary is excellent and can be found on their social network sites and also linked here. I will continue to provide the link in our weekly updates.

a. Dr. Gutzeit's key message this week is this: *"Overall, occupancy at Children's Wisconsin Milwaukee-Hospital remains lower than fall averages, despite a slight increase in the number of kids in the hospital who are testing positive for COVID-19. Kids continue to respond well to treatment and overall infection in kids continue to be less severe than in adults. If community spread of COVID-19 continues to rise, which is the expectation in the next couple of weeks, we anticipate the number of kids in the hospital who test positive to increase as well. We continue to encourage everyone to wear a mask, wash your hands, stay home when not well and get vaccinated when eligible. These steps will help reduce the spread of COVID-19 and*

decrease the impact it has on kids — physically and beyond. Interruptions to school, mental and behavioral health concerns, sick family members, caregivers working long hours, and more, continue to impact kids."

Dr. Gutzeit and Dr. Khare also sent an additional resource they suggested we pass along to our education leaders. [Protecting Youth Mental Health; The US Surgeon General's Advisory]



State Education Convention

Delegate Assembly

Resolution	In Favor	Against	Notes
Safe Harbor Legislation	**241**	**37**	
Annual Inflationary or Greater Increases in Per Pupil Spendable Resources	**268**	**10**	
Funding for Children with Disabilities	**260**	**13**	**Amended to 90%**
Advanced Learning	**248**	**27**	
Broadening Staff Expenditures for State Categorical Aid for School Mental Health Services	**266**	**6**	
Broadening the Scope of Mental Health Services Eligible for Reimbursement	**188**	**81**	
WASB National Presence and/or National Association Membership	**249**	**20**	Very concerned
Impact Aid	**Passed overwhelmingly**		Part of previous resolution

Elementary and Secondary Education Act	**Passed overwhelmingly**		Part of previous resolutions

Convention Presentation

Collaboration between three very different districts within SWSA.



Link to [PRESENTATION]







Bumped into Stephanie Sarr, former SIS student and SHS alumna ’02, currently serving on the DeForest School Board.

WASB 2022
Notes from Pablo, Hilary and Paru

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1. Myths About Learning We Need to Abandon
    a. Presentation
    b. Presented by Dr. Brenda Vogds and Dr. Jim Rickabaugh of The Institute for Personalized Learning, a division of CESA #1

2. Grow Your Teacher Pool
    a. Presentation
    b. Presented by Residency in Teacher Education, CESA #6
    c. Only accept DPI approved teacher prep programs
    d. Look at “under employed” people in the district
    e. How can we think creatively to help people in the district increase licensing or experience?

3. Pandemic Experiences Shape Changes to School District Policies
    a. Presentation
    b. Presented by Dan Mallin, WASB Staff Counsel and Ben Niehaus, WASB Director of Member Services

4. Engaging Your Community During Tough Times
    a. Presented by the Marinette School District
    b. The District is facing declining enrollment, too many buildings and outdated learning environments.
    c. Discussed how they engaged the community prior to going to referendum to close buildings and re-shape the district for the future.

5. Wrap Around Equity: Arms Around the Community
    a. Presentation
    b. Presented by the Fond Du Lac School District
    c. Shared how their District has embraced the important work of equity starting with a recognition that their systems were doing a disservice to students of color.
    d. Discussed the highlights and lessons learned from meaningful partnerships, including leadership teams, a community dialogue series about the history of racism and most recently work with ICS.

6. Data Governance
    a. Presented by Elmbook Schools + Forecast 5
    b. “Manage by Fact”
    c. Create key performance indicators based on strategic plan.
    d. Avoid being dara rich but information poor.

e. Use 5 Lab (https://www.forecast5analytics.com/product/5-lab)
f. Create dashboards on students, assessment, others customized.
g. WI Redefining Ready (https://sites.google.com/cesa7.org/wisconsin-redefining-ready/wisconsin-redefining-ready?authuser=0)

Q - we use forecast 5 for budget reports. What is the additional cost for 5 lab? Would it be helpful? Do we want to be part of a pilot study for “Redefining Ready?”

7. Creating a fund balance policy. Questions to consider in the policy:
    a. What types of expenses would be considered acceptable for use? One-time, or on-going?
    b. Should the percentage ensure we do not have to use short-term borrowing?
    c. Define process for restoring to specified level.

SHOREWOOD SCHOOL BOARD

Topic: Superintendent's Report
Date: January 25, 2022
Prepared by: JoAnn Sternke

Board Action:

X Information only

Presentation/discussion
Discussion/action by board of education
Presentation/action next meeting

Purpose:
To summarize current District education, administrative and operations priorities and provide follow up on items from prior Board meetings.

Facilities Updates
It seems only right to begin this Superintendent's Report by welcoming our School Board to the first meeting held in the Shorewood High School Library Media Center. I look forward to working with Board members to plan spring events that will invite families and community members to the High School and our elementary schools to see completed referendum projects. We will weigh in-person gatherings at the moment but are planning for a spring community in-person open house….hopefully!

Huffman Development and our construction partners have moved to the Shorewood Intermediate School, where a broad scope of work will be underway during the months to come. Mike Huffman reported on how some of the work at SIS will be handled while school is in session at the January 11 meeting and he will provide updates at the first Board meeting in February.

As District families and community members know, the VHE pool was closed earlier this month to evaluate a broken window that poses safety issues. The VHE pool is in need of multiple repairs that the District is planning to complete concurrently with the window repair in order to minimize the total amount of time the pool is shut down. The District is in the process of soliciting bids for this comprehensive repair work. The community services budget has the

funds to pay for this repair; we will ask the Board to consider approval of this expense at Tuesday's meeting. We know that the pool closure is not the news that swimmers want to hear, and we will continue to work with community partners to provide alternative arrangements as we continue to assess the damage and repair timeline. We want to get this up and running expediently.

District Priorities

Last week's The Dr. Martin Luther King, Jr. holiday and the end of the semester on January 20 provided all of us with an opportunity to reflect on our progress so far this year and our mission. As we begin the second semester, I want to briefly revisit our 2021-2022 priorities:

- Early Literacy Instruction - 4K - 4th Grade
- 4K - 12th Grade Integrated Social Emotional Learning Curriculum
- Retainment of Staff of Color
- Systemic Improvements for Equitable Student Results
- Increasing Connectedness and Belonging for Students and Staff

Over the past several days, faculty, support staff and administrators prepared to gather in grade bands and departments for professional development work on January 21, and they devoted this time to reviewing student growth, preparing for parent conferences, and planning for the remaining months of the school year. As teachers prepared for Fastbridge and STAR assessments, consideration was given to students learning at home through January 14. As a result, we have pushed the assessments window out to Friday, February 4. Additionally, final exams for students in grades 9-12 have been made optional as we prioritize student wellness.

Though the surge in virus cases has been challenging for everyone, students and teachers have worked hard and stayed connected to school and each other. I am so proud of the "can-do" spirit and understanding everyone has shown in recent weeks. Some signature Shorewood events - the SHS Musical and the District Band Concert - have been postponed, but "the show will go on" spirit is evident, and I am looking forward to these performances and the District Orchestra Concert, too. These are traditions for students and families, and preserving and celebrating events like these - in whatever form they may need to take - are priorities for the second semester. The good news is that we are seeing school cases go down; I hope this is a trend.

District administrators and school principals are also working on updates to our School Perceptions surveys, including aligning survey content with updates that have been made to Board Operating Expectations Monitoring and Results reports, refining our peer district comparison information and other yardsticks, and revisiting questions and responses to ensure they are soliciting information and data that is informative and action-oriented. As a reminder, School Perceptions surveys will be administered after Spring Break, a change that will provide us with more time before the end of the school year to review and share results.

Safety Update
Safety and emergency planning is vital, and we have a commitment to planning and preparation. SHS Principal and District Safety Officer Tim Kenney has updated the District's Emergency Management Plan, in accordance with Act 143. Following Board approval, the Plan and related reports will be submitted to the DPI to maintain District compliance in this key area. We are very pleased with the close working relationship we have with both the Village of Shorewood and the Police Department, who have worked with us over time to orient their teams to our new facilities and help us keep our emergency response plans up–to-date.

Special Education Staffing & Program Updates
As Director of Special Education and Pupil Services Julie Harris was preparing an update on our work with Children's Hospital, she thought it helpful to also provide an update on some special education services. Like many employers, the district has experienced challenges with recruitment and retention of special education staff, especially in paraprofessional positions. We are almost at full staffing in this area; Julie and her team will continue to work diligently with schools and Human Resources to fill these very important positions as they open up.

To complement the Children's Hospital of Wisconsin partnership update on the Board action agenda, I am pleased to share these additional notes Julie has provided:

- **Procedural Compliance Self-Assessment:** The Special Education Department has been engaged in the Procedural Compliance Self-Assessment process throughout the 2021-22 school year. This is a requirement of the Wisconsin Department of Public Instruction every five-six years to ensure that districts are meeting legal requirements related to IEP Compliance and Implementation. An ad hoc committee composed of the special education leadership team, parents and general education teachers are meeting to determine actions to improve any areas that need attention moving forward.
- **Disproportionality Update:** Over the past two and a half years, the Corrective Action Plan (CAP) to address the disproportionate identification of students of color in the area of Specific Learning Disabilities has proven to be effective. As of our last DPI determination, the district is no longer identified as disproportionate in this area. Systematic efforts in the design and implementation of an Equitable Multi-Level System of Support using universal screening (FastBridge) for reading and math, the implementation of Scientific Research-Based Interventions with fidelity, and Progress Monitoring has resulted in more accurate eligibility decision-making using data to drive our work. The district continues to focus on the area of Other Health Impairment as well as Special Education, in general.
- **Family Engagement Workgroup**: Our first Family Engagement Workgroup meeting for the 2021-22 school year was held on October 14, 2021. Members of the workgroup include parents, guardians and a student, who have all volunteered their time. Future meetings are scheduled for February, May and August. The purpose of these meetings is to allow the district to collaborate in partnership with parents, families and students

with disabilities, with a focus on improving our districtwide systems and processes, all in the name of meeting our mission of equity, growth and excellence for all.

- **Paraprofessional Training:** In an effort to address the professional learning needs of our paraprofessional staff, personalized training is underway at all buildings. These training opportunities will continue to be offered on a monthly basis throughout the remainder of the school year, and include asynchronous video-based training, asynchronous individualized module-based training based on assignment, in-person or Zoom professional development, and a large group opportunity to review this professional development program's design and provide feedback.

Budget Development and ESSER Funds Updates

Work to develop the 2022-2023 budget is currently underway. The Budget Priorities Survey was distributed to staff and community members on Friday, January 21. Concurrently, Director of Business Services Heather Heaviland and I have been meeting with our school principals and department leaders to discuss priorities and opportunities for efficiency. Survey feedback and the results of these meetings will help inform discussions at our upcoming staff and community budget information sessions, which we hope can be offered in-person. The schedule for these gatherings is being promoted throughout the District and we encourage parents and other community residents to respond to the survey and attend a community session, if possible. Meetings are being hosted at each school but all are open to the entire Village community:

<u>February 10</u>
SIS - Staff Budget Session; Studio Room 319; 3:45-4:45pm
SIS - Community Budget Session; SIS Commons 5-6pm

<u>February 17</u>
Lake Bluff - Staff Budget Session; Cafetorium; 3:45-4:45pm
Lake Bluff - Community Budget Session; Cafetorium; 5-6pm

<u>March 1</u>
Atwater - Staff Budget Session; Cafetorium; 3:45-4:45pm
Atwater - Community Budget Session; Cafetorium; 5-6pm

<u>March 3</u>
SHS - Staff Budget Session; LMC South; 5-6pm
SHS - Community Budget Session; LMC South; 6-7pm

Survey questions also address priorities for the most recent ESSER funding; our district and building leaders are reviewing spending options. We will be updating the Board on the status of ESSER funds at the February 22, 2022 meeting.

COVID-19 Updates

The District has distributed several communications to student families and staff over the past two weeks, with the Omicron surge some policies and procedures have been amended as we have responded to new guidelines and the surge itself.

As announced, the District adopted the CDC's shorter, five-day isolation and quarantine policy for staff and students, effective January 17. Any cases reported before the 17th were subject to our 10-guideline, to ensure uniformity in the weeks following Winter Break and to revisit our notification, reporting and mitigation strategies given the many variables of isolation, quarantine and testing guidance now available, depending on individual vaccination status.

The new, five-day CDC isolation and quarantine period allows those who tested positive to return to school if they are asymptomatic; no follow up testing is required. At the same time, at-home and rapid tests are in widespread use, making data management more difficult.

PCR tests remain the gold standard, and we have seen a number of diagnostic results revised because of conflicting rapid and PCR tests, but the District now accepts positive home tests to provide flexibility to families and staff. These tests are not tracked by the North Shore Health Department and do not serve as documentation for the purposes of returning to school or work in cases when testing or proof of immunity is required. The District's updated COVID-19 Dashboard reflects these changes.

I would be remiss if I did not close by thanking our school community for the commitment to COVID safety. Working together, we are better able to stay safe and remain in-person for learning. I'm grateful.

Shorewood Sch Dist - Budget Performance Update - General Fund

FORECAST5 ANALYTICS

Fund summary basis: General and Special Education

Month of December (fiscal year 2022):

↑ Total MTD Revenues: $2,024,501; over plan* (favorable) by +$228,934
↓ Total MTD Expenditures: $2,336,474; under plan (favorable) by -$102,433

Fiscal year to date (July-December):

↑ Total YTD Revenues: $3,702,371 (11.7% of annual budget compared to 10.2% prior YTD); over plan (favorable) year-to-date (YTD) by +$553,271

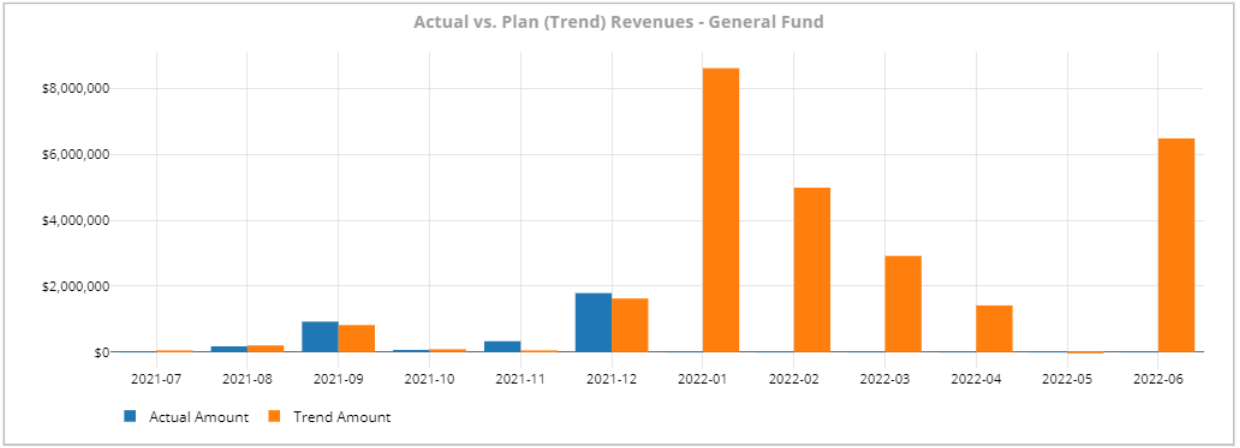
- 100 TRANSFERS - IN FROM ANOTHER FUND: +$0
- ↓ 200 REVENUE FROM LOCAL SOURCES: -$59,938
- ↓ 300 INTERDISTRICT PAYMENTS WITHIN WISCONSIN: -$1,424
- ↓ 500 REVENUE FROM INTERMEDIATE SOURCES: -$648
- ↑ 600 REVENUE FROM STATE SOURCES: +$71,160
- ↑ 700 REVENUE FROM FEDERAL SOURCES: +$564,927
- ↓ 900 OTHER REVENUES: -$20,805

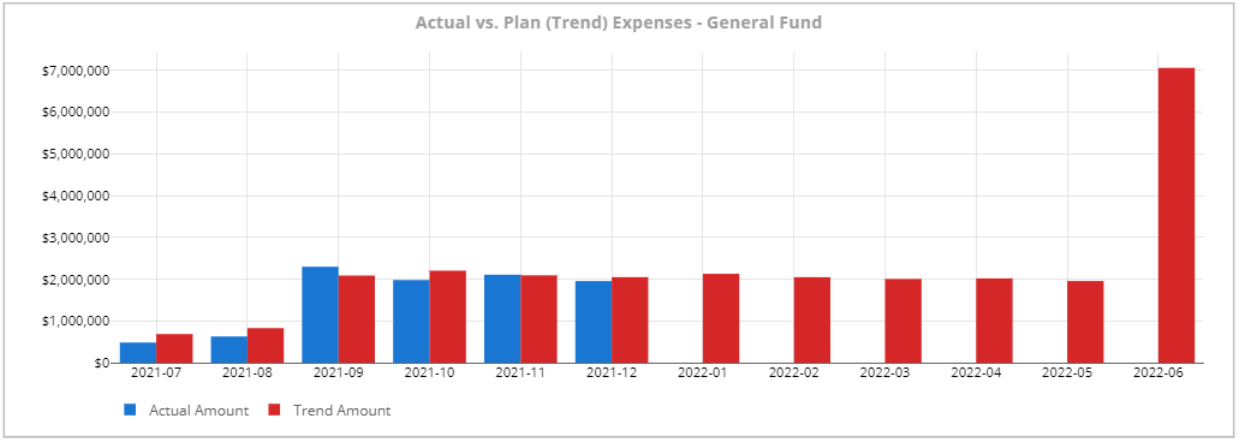
↓ Total YTD Expenditures: $10,978,665 (34.8% of annual budget compared to 33.4% prior YTD); under plan (favorable) year-to-date (YTD) by -$571,775

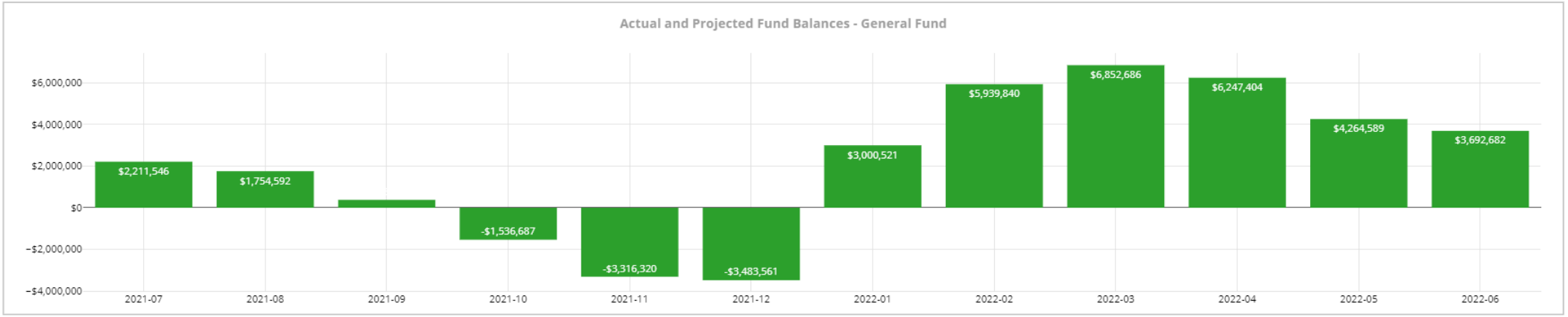
- ↓ 100 SALARIES: -$152,511
- ↓ 200 EMPLOYEE BENEFITS: -$58,075
- ↓ 300 PURCHASED SERVICES: -$267,342
- ↓ 400 NON-CAPITAL OBJECTS: -$71,514
- ↑ 500 CAPITAL OBJECTS: +$39,652
- ↑ 600 DEBT RETIREMENT: +$5,990
- ↓ 700 INSURANCE AND JUDGMENTS: -$80,359
- ↓ 800 TRANSFERS: -$13,265
- ↑ 900 OTHER OBJECTS: +$25,647

End of Fiscal Year Projection

	Projected	Annual Budget	Variance
Total Revenues	$32,128,385	$31,575,114	+$553,271
Total Expenditures	$30,985,826	$31,557,601	-$571,775





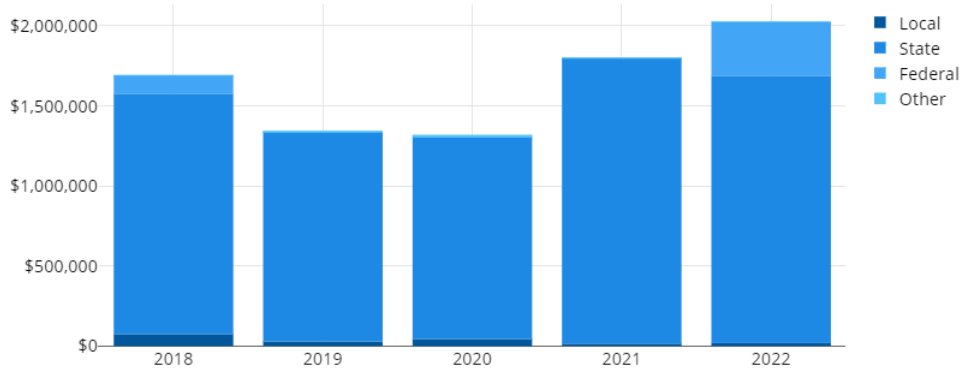


Shorewood Sch Dist - Monthly Revenue Overview - Funds 10 & 27 (Transfers Not Included)

FORECAST5 ANALYTICS

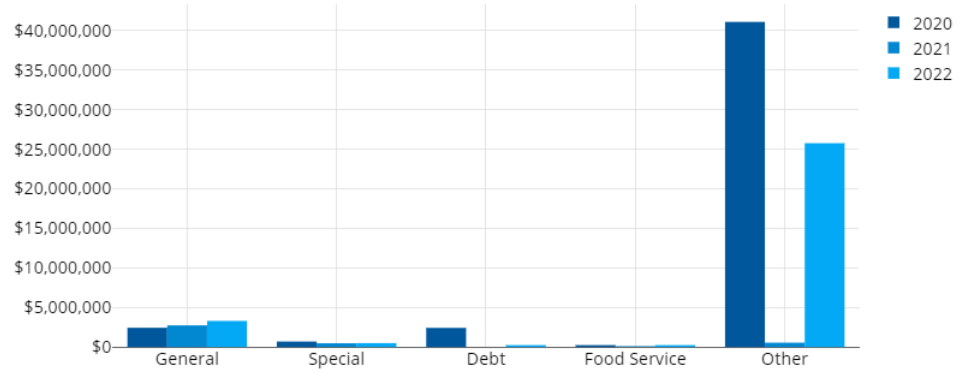
Total YTD Revenues	YTD Local Sources	YTD State Sources	YTD Federal Sources
$3,702,371	**$312,315**	**$2,721,217**	**$636,957**
Variance to Budget $553,271	Variance to Budget $-59,938	Variance to Budget $71,160	Variance to Budget $564,927
FAVORABLE	UNFAVORABLE	FAVORABLE	FAVORABLE

Historical Revenues for Current Month



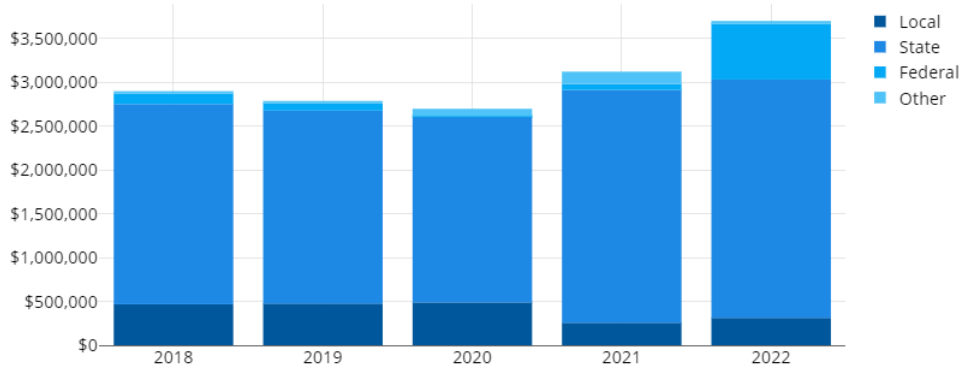
For the Month Ending - DEC

Year to Date Revenues by Fund



For the Period JUL - DEC

Year to Date Revenues by Source



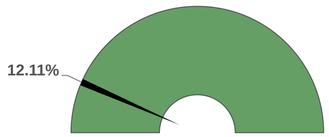
For the Period JUL - DEC

Source Level 2	For the Period JUL - DEC			
	2018	2019	2020	2021
	YTD Amount	YTD Amount	YTD Amount	YTD Amo
290 OTHER REVENUE FROM LOCAL SOURCES	$410,579	$404,213	$420,052	$239,8
610 STATE AID - CATEGORICAL	$270,988	$273,879	$267,416	$323,4
620 STATE AID - GENERAL	$2,015,303	$1,928,362	$1,853,395	$2,311,9
690 OTHER REVENUE FROM STATE SOURCES	$52	$0	$0	$7,9
730 FEDERAL SPECIAL PROJECTS AID TRANSITED THROUGH DPI	$119,242	$77,981	$0	$58,5
750 ELEMENTARY AND SECONDARY EDUCATION ACT (ESEA)	$0	$0	$0	$7,0

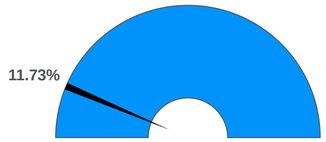
General and Special Education Funds | Revenue Dashboard

For the Period Ending December 31, 2021

Projected Year End Fund Balance as % of Budgeted Revenues

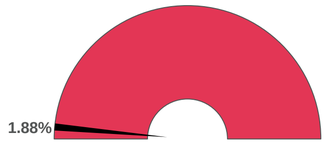


Actual YTD Total Revenues



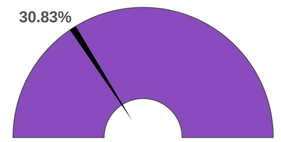
Projected YTD Total Revenues
9.97%

Actual YTD Local Sources



Projected YTD Local Sources
2.24%

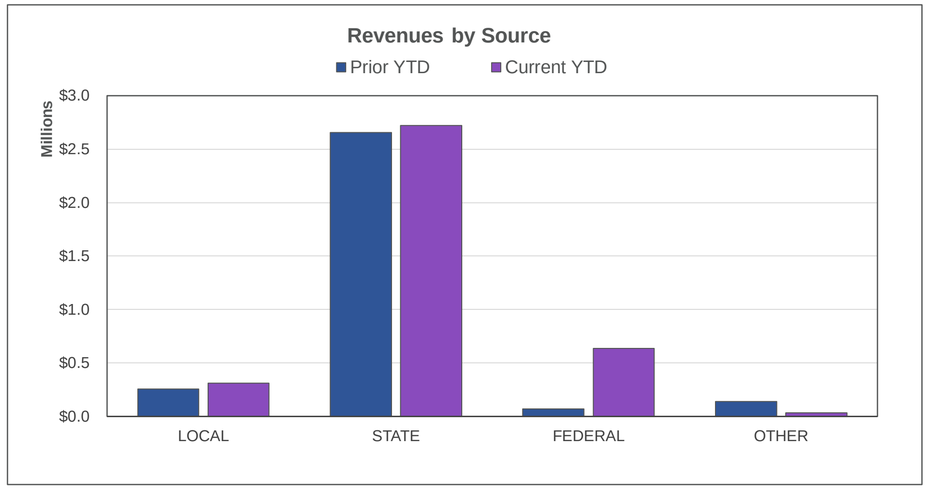
Actual YTD State Sources

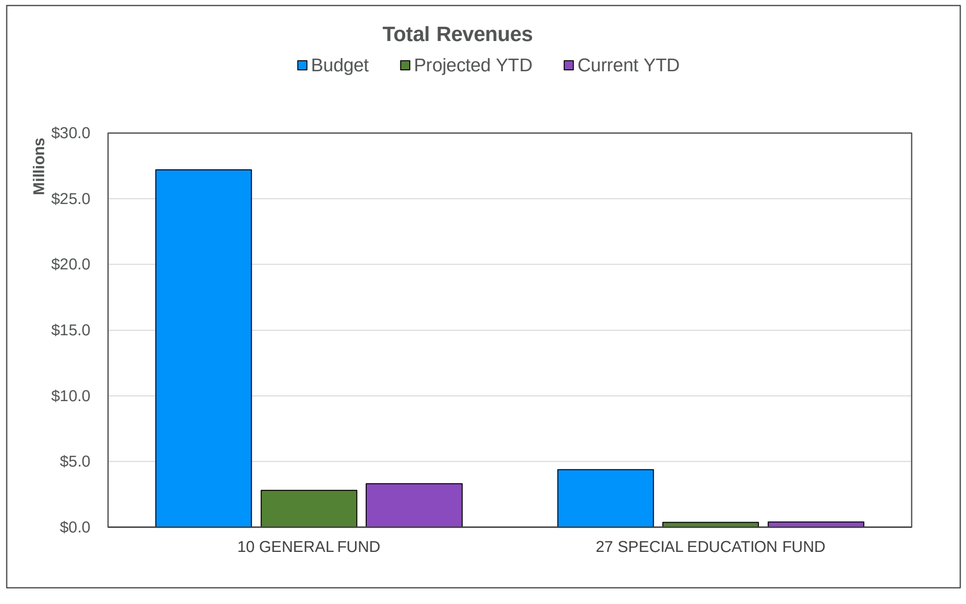


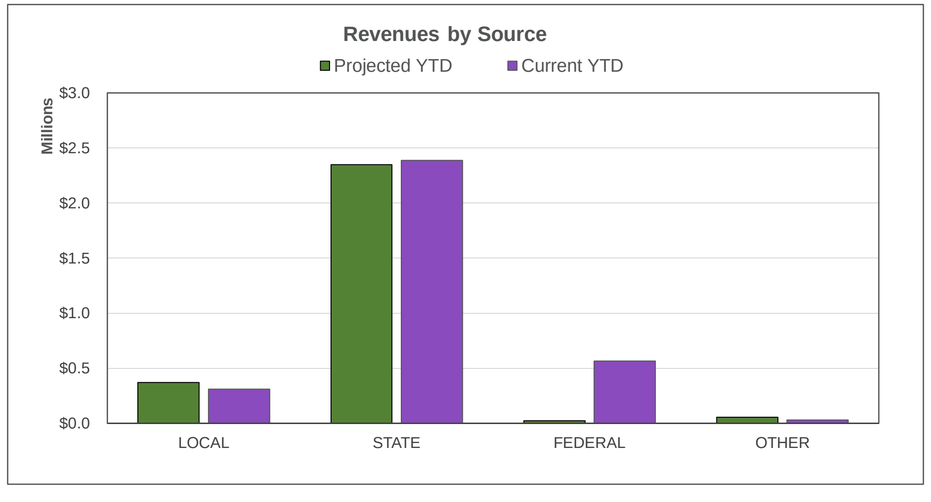
Projected YTD State Sources
30.03%

Top 10 Sources of Revenue (Year-to-Date)

Equalization Aid	$2,383,903.00
Federal Special Projects Aid Transited Through Dpi	$354,180.85
Special Education State Aid	$332,365.00
Federal Aid Received Through State Agencies Other Than Dpi	$252,960.88
Student Fees	$206,152.99
Rentals	$46,665.75
Esea Title L	$29,814.91
Other School Activity Income	$25,203.70
Debt Premium And Accrued Interest On Non-Refinancing Debt	$21,775.00
School Co-Curricular Admissions	$15,905.00
Percent of Total Revenues Year-to-Date	**99.10%**







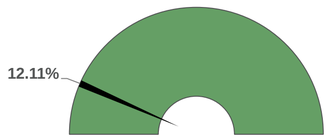
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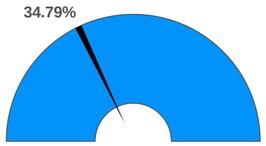
General and Special Education Funds | Expenditure Dashboard

For the Period Ending December 31, 2021

Projected Year End Fund Balance as % of Budgeted Expenditures

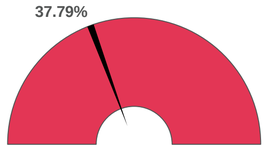


Actual YTD Total Expenditures



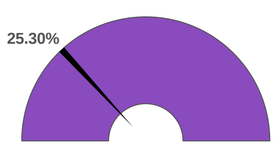
Projected YTD Total Expenditures
36.60%

Actual YTD Salaries / Benefits



Projected YTD Salaries / Benefits
38.66%

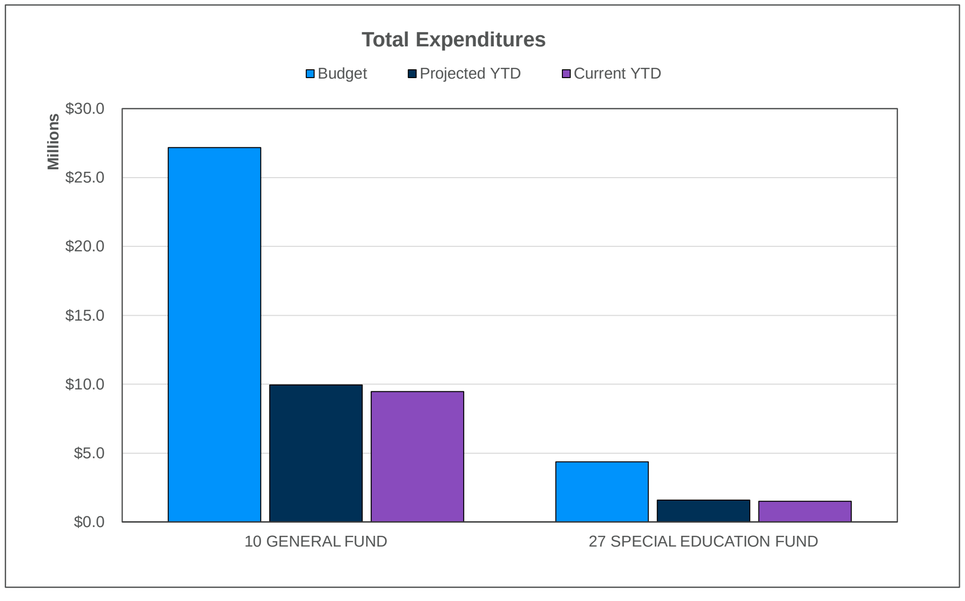
Actual YTD Other Objects

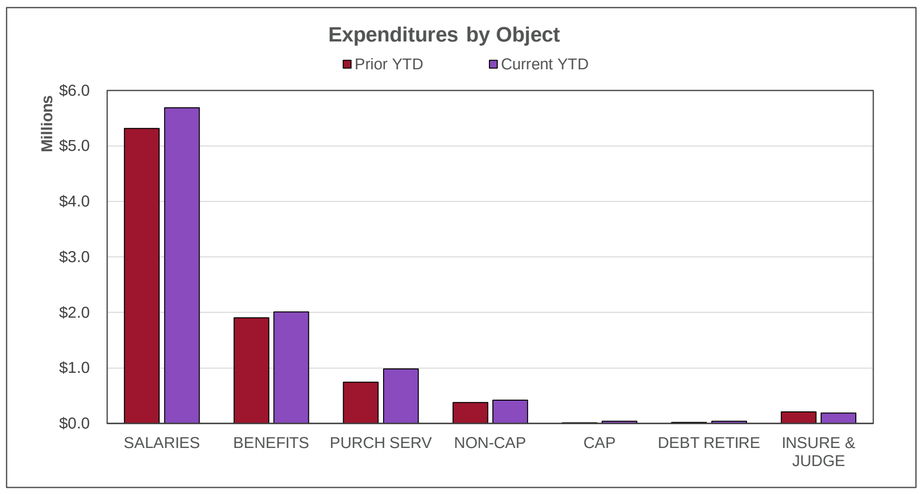


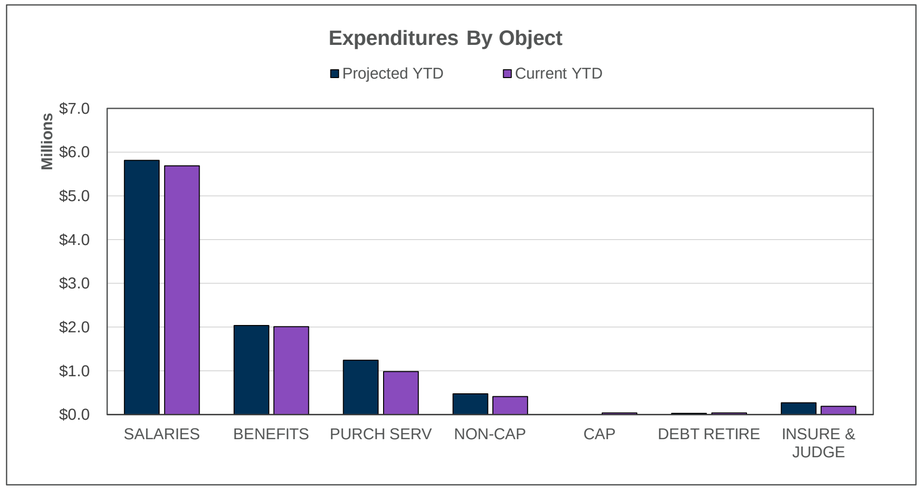
Projected YTD Other Objects
30.07%

Top 10 Expenditures by Function (Year-to-Date)

Regular Curriculum	$2,758,399.40
Undifferentiated Curriculum	$1,842,927.80
Business Administration	$1,666,648.30
Special Education Curriculum	$1,089,020.81
Instructional Staff Services	$743,824.50
Pupil Services	$629,815.02
School Building Administration	$621,929.38
General Administration	$278,638.86
Physical Curriculum	$276,569.45
Co-Curricular Activities	$258,424.15
Percent of Total Expenditures Year-to-Date	**92.60%**







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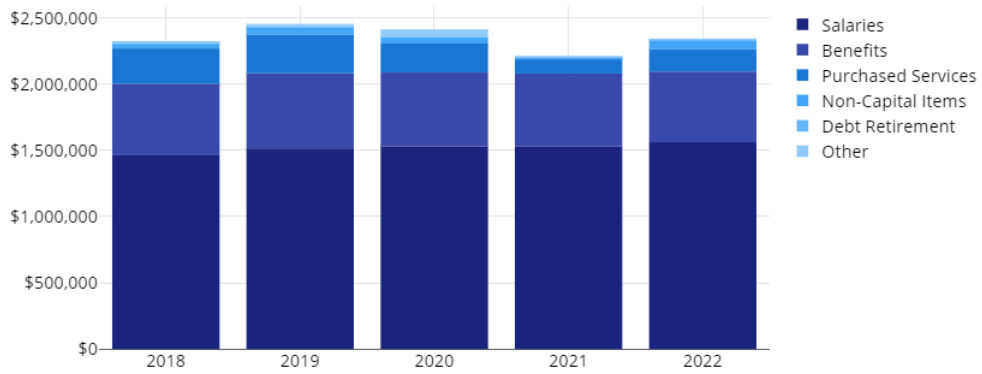
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Shorewood Sch Dist - Monthly Expenditure Overview - Funds 10 & 27 (Transfers Not Included)

FORECAST5 ANALYTICS

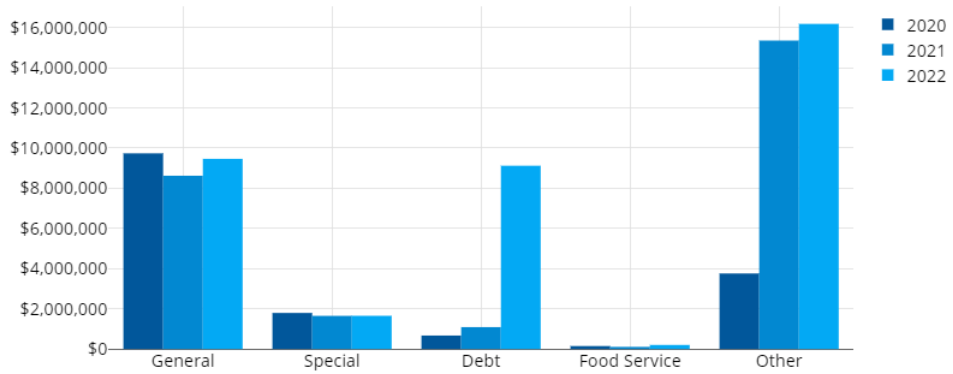
Total YTD Expenses	YTD Salaries & Benefits	YTD Purchased Services	YTD Other Expenses
$10,978,665	**$9,062,128**	**$1,123,405**	**$793,132**
Variance to Budget $-571,775	Variance to Budget $-210,585	Variance to Budget $-267,342	Variance to Budget $-80,583
FAVORABLE	FAVORABLE	FAVORABLE	FAVORABLE

Historical Expenses for Current Month



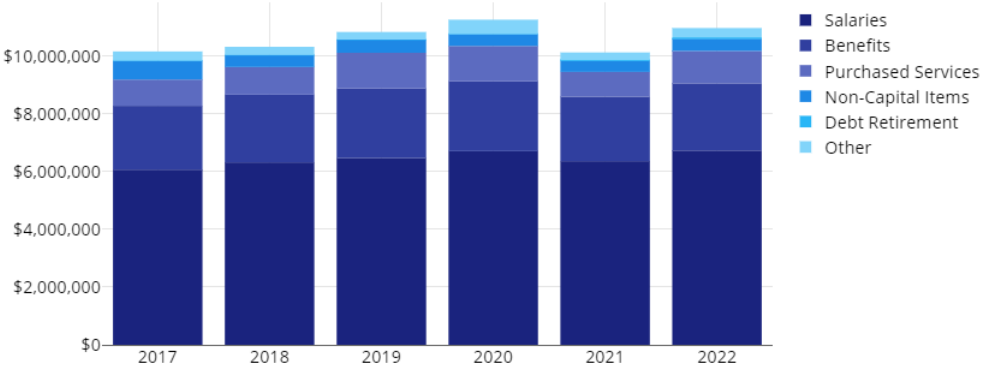
For the Month Ending - DEC

Year to Date Expenses by Fund



For the Period JUL - DEC

Year to Date Expenses by Object



For the Period JUL - DEC

Object Level 1	For the Period JUL - DEC			
	2019	2020	2021	2022
	YTD Amount	YTD Amount	YTD Amount	YTD Amount
Salaries	$6,477,324	$6,711,122	$6,366,488	$6,733,911
Benefits	$2,404,942	$2,419,980	$2,233,319	$2,328,217
Purchased Services	$1,238,517	$1,227,216	$858,004	$1,123,405
Non-Capital Items	$460,437	$413,302	$391,885	$425,401
Capital Items	$1,611	$37,318	$11,640	$39,652
Debt Retirements	$2,300	$0	$16,224	$38,016
District Insurance	$155,606	$338,385	$206,176	$186,600
Other	$100,819	$120,854	$49,504	$103,463
Transfers	$0	$0	$0	$0

EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD

Topic: Monthly Financial Reports
Date: Jan 25, 2022
Prepared by: Heather Heaviland

Recommended action:
___ Information only
___ Presentation/discussion
_X_ Discussion/action by board of education
___ Presentation/action next meeting

Purpose: Financial reports are provided to the Board monthly to assist with monitoring of financial condition and compliance with the adopted budget.

Notes and Comments:

December 2021 Statements
December 2021 financial statements reflect activities and financial changes for the first six months of the fiscal year.

- Revenue and Expenses
    - General fund revenues are, for our largest sources of revenue, on par with expectations. Smaller revenue sources, including rental and student fee income continue to fall short of expectations It remains unclear if student fee income will catch up over the course of the year. In order to mitigate any potential shortfalls, school and recreation program staff have been asked to increase communications regarding any unpaid fees.
    - Expenses are, in the aggregate, on par with expectations. Projections are currently showing us to be trending under-budget by approximately 5%. In monitoring performance of individual school and department budgets, however,

some concerning trends have been flagged. We have addressed these through modifications to planned spending for the balance of the year.

- Balance Sheet
    - The general fund balance decreased in value due to the typical and expected timing of revenue receipt.
    - Currently, we are projected to end the year with a fund balance of 12.11% of budgeted expenditures.

Attachments:

- ☐ Budget Performance Update
- ☐ Revenue Dashboard
- ☐ Expense Dashboard
- ☐ Cash Receipts 2021-12
- ☐ Budget Status 2021-12
- ☐ Check Register 2021-12
- ☐ Balance Sheet 2021-12

Additional Information

Understanding Account Numbers: Account numbers are shown on several of the monthly reports. A complete description of account codes and how they are used can be obtained from the Business Office or Department of Public Instruction / School Financial Services website. The following is provided to assist with reading the provided monthly reports.

Fund - the 1st two digits are a designation of an accounting entity. The accounting entity is assigned by the DPI to ensure compliance with various statutory requirements related to the type of financial transactions reported. The common funds are:

10	General Fund is for recording any transaction not required to be recorded in another fund. This fund accounts for about 75% of total financial transactions.
21	Special Revenue Trust Fund is used to record transactions financed with non-governmental donations or other receipts designated for a specific educational purpose. Examples include support from PTO's, booster clubs, SEED and so forth.
27	The Special Education Fund is considered a sub-fund to the General Fund and is used to segregate financial transactions related to extraordinary costs for meeting the needs of students identified as requiring an Individualized Education Plan.
38 & 39	These funds are used to record property taxes levied for the purpose of repayment of long-term debt and the corresponding transactions for the principal and interest payments.

41 & 49	Capital Projects funds track revenue specifically raised to pay the costs of a capital project and the expenses thereof. Revenue are typicially a segregated property tax levy or borrowed amounts.
50	The fund is used to segregate financial transactions related to operating the school food service program. A deficit, if any, in this fund is covered with a transfer from the General Fund.
80	Financial transactions related to operating the Fitness Center , Recreation Programs or other community oriented activities are recorded in the Community Services Fund.

Type - accounts codes have the following account types:

A	Asset
L	Liability
Q	Equity
E	Expense
R	Revenue

EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD

Topic: Budget Modification
Date: January 20, 2022
Prepared by: Heather Heaviland

Recommended action:

___ Information only
___ Presentation/discussion
_X_ Discussion/action by board of education
___ Presentation/action next meeting

Purpose: To modify the community services budget to include $93,000 for needed repairs to the highly-utilized VHE pool.

Background: The tax levy for the community services program (Fund 80) included $300,000 in funding to both off-set revenue loss due to COVID-19 and to fund deferred maintenance on spaces that are used primarily by the community recreation program. While we are in the process of developing a specific set of projects to be funded through these funds, the discovery of a safety issue with the VHE pool has expedited the timeline to complete these repairs. In order to minimize the total amount of time that the pool is closed, the District intends to complete all of these repairs during the same window of time. The District is in the process of securing bids to complete a comprehensive set of repairs, including addressing the safety issue associated with the cracked pool window.

Fiscal impact: The District is requesting to modify the expense budget for the community service funds to add $93,000 for purposes of VHE pool repairs. The table below shows the new projected expenditures:

COMMUNITY SERVICE FUND (FUND 80)	Audited 2019-20	Unaudited 2020-21	Budget 2021-22
900 000 Beginning Fund Balance	481,026	298,303	297,349
900 000 ENDING FUND BALANCE	**298,303**	**297,349**	**533,857**
TOTAL REVENUES & OTHER FINANCING SOURCES	**1,982,575**	**1,760,343**	**2,714,620**
200 000 Support Services	837,630	560,174	933,316
300 000 Community Services	1,327,669	1,163,006	1,544,796
TOTAL EXPENDITURES & OTHER FINANCING USES	**2,165,299**	**1,761,297**	**2,478,112**

EXECUTIVE SUMMARY
FOR THE SHOREWOOD SCHOOL BOARD

Topic: Retirements
Date: January 25, 2022
Prepared by: JoAnn Sternke

Recommended action:
___ Information only
___ Presentation/discussion
___ Discussion/action by committee
_X_ Discussion/action by board of education
___ Presentation/action next meeting

Recommendation(s): Approval
Purpose: Retirements
Background:

The District has received retirement notifications from Todd Fendos and Rich Rosen, who will leave their teaching positions at the end of the school year. Human Resources will work with school leaders to address these vacancies.