

## Regular Board Meeting

Tuesday, April 12, 2022 5:30 PM

NES Library /Zoom, 1057 E 5th Ave, Nome, Alaska 99762

### A. Call to Order

1. Pledge of Allegiance
2. Nome Public Schools Mission Statement
3. Roll Call
4. Approval of Agenda

### B. Consent Agenda

**(Routine matter considered for approval as one motion. Any item can be pulled for separate consideration).**

1. Approval of Minutes: Regular Meeting: March 8, 2022
2. Approval of March 2022 Disbursements
3. Approval of March 2022 Personnel Report
4. Approval of Student Out of State Travel Requests

### C. Awards and Presentations

1. Introductions of Guests & Visitors
2. Students of the Month
3. NES Reading Program Presentation

### D. Opportunity for Public Comments on Agenda/Non-agenda Items

**(3 minutes per speaker, 30 minutes aggregate)**

### E. Superintendent Report

1. FY23 Final Budget

### F. Information & Reports

1. Student Representative Report
2. Principal Reports
3. Director Reports
4. Business Manager Report

### G. Second Public Comment Opportunity

**(Individuals are limited to three minutes each.)**

### H. Action Item

1. Approval of FY22 Budget Revision #2
2. Approval of 1st Reading of Board Policies
  - a. BP 0100 Philosophy
  - b. BP 0210 Goals for Student Learning
  - c. BP 1020 Youth Services
3. Approval of 2nd Reading of Board Policies
  - a. BP 0520 School Accountability/School Improvement
  - b. BP 1340 Access to District Records
  - c. BP 3311 Bids
  - d. BP 6146.3 College and Career Readiness Assessments
4. Approval of Adoption and Purchase of NES Reading Program
5. Approval of FY23 Teacher Contract
6. Approval of Change to Board Work Session Calendar

### I. Board and Superintendent's Comments & Committee Reports

### J. Upcoming Events:

- **Tuesday, April 26, Work Session/Special Meeting, 5:30 pm, NES Library**
- **Tuesday, May 10, Regular Meeting, 5:30 pm, NES Library/Zoom**
- **Tuesday, June 14, Regular Meeting, 5:30 pm, NES Library/Zoom**
- **Tuesday, June 28, Work Session, 5:30 pm, NES Library**

### K. Adjournment



## *Our Mission*

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

## *Our Vision*

Together, strong in identity, purpose, potential

## *Board and Superintendent Guiding Principles*

- ◆ Works to ensure academic success for all students
- ◆ Works to promote positive community partnerships
- ◆ Provides leadership and support to ensure reading proficiency by 3rd Grade
- ◆ Supports the recruitment and retention of effective staff

## *Board and Superintendent Goals*

- ◆ Provide the resources for the development and adoption of curriculum as per Board Policy (BP 6141).
- ◆ Support the integration of a student's culture in the curriculum within the context of the community through implementation of the Alaska standards for culturally responsive schools.
- ◆ Work to ensure all students feel connected to their peers and the adults in their schools by improving school climate.

BOARD OF EDUCATION MINUTES  
Regular Meeting  
Tuesday, March 8, 2022  
5:30 pm  
NES Library

Member Martinson called the meeting to order at 5:30 pm Tuesday, March 8, 2022 with all board members present.

NES students led the Pledge of Allegiance in Inupiaq.

Member Martinson read the Nome Public Schools Mission Statement.

**School Board Members Present:**

Sandy Martinson	Barb Amarok (via Zoom)	Darlene Trigg (via Zoom)
Nancy Mendenhall (via Zoom)	Bob Metcalf	
Guadalupe Callahan, Student Representative		

**Others in attendance included:**

Jamie Burgess	Alisha Papineau	Genevieve Hollins (via Zoom)
Megan Hayes (via Zoom)	Peter Loewi (via Zoom)	Jim Shreve
Jennifer Shreve	Gracy Lust	Adam Lust
Parker Kenick	Jake Kenick	Theresa Kenick
Kinley Krift	James Messer	Jadelynn Messer
Pat Booth	Sandi Keller	Jon Gregg
Mark Casey	Teriscovkya Smith	Jay Thomas
Elizabeth Korenek-Johnson	Lisa Leeper	Aaron Husemann
Cynthia Gray	Doug Walrath	Dylan Walrath

**APPROVAL OF AGENDA**

Member Metcalf moved to approve the agenda as presented.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	
Guadalupe Callahan (Advisory Vote): yes		

**CONSENT AGENDA**

Member Amarok moved to approve the minutes from Regular Meeting, February 8, 2022; the minutes from Special Meeting/Executive Session, February 24, 2022; the February 2022 disbursements; the February 2022 personnel report; and the out of state travel requests.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	
Guadalupe Callahan (Advisory Vote): yes		

### **INTRODUCTIONS OF GUESTS AND VISITORS**

Superintendent Burgess introduced Teriscovkya Smith as the NBMHS Principal for the 2022 – 2023 school year.

### **STUDENTS OF THE MONTH**

ACSA Principal, Lisa Leeper announced Dylan Walrath as Student of the Month for February 2022.

NBMHS Vice Principal, Teriscovkya Smith announced Alora Stasenکو and Parker Kenick as Students of the Month for February 2022.

### **OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS**

Community member, Jon Gregg gave suggestions for changes in AR 4112.5/4212.5/4312.5 Security Check.

Parent, Cameron Piscoya asked the school board to reconsider adding a second grade Immersion class.

### **SUPERINTENDENT REPORT**

Superintendent Burgess reported. The report is attached to the original of these minutes. Discussion followed.

### **INFORMATION AND REPORTS**

Student Representative, Guadalupe Callahan reported. The report is attached to the original of these minutes. Discussion followed.

NES Principal, Elizabeth Korenek-Johnson reported. The report is attached to the original of these minutes. Discussion followed.

ACSA Principal, Lisa Leeper reported. The report is attached to the original of these minutes. Discussion followed.

NBMHS Principal, Jay Thomas reported. The report is attached to the original of these minutes. Discussion followed.

Director of Technology, Jim Shreve reported. The report is attached to the original of these minutes. Discussion followed.

Director of SPED, Aaron Husemann reported. The report is attached to the original of these minutes.

Director of Facilities, Mark Casey reported. The report is attached to the original of these minutes. Discussion followed.

Director of Federal Programs, Megan Hayes reported. The report is attached to the original of these minutes. Discussion followed.

CFO, Genevieve Hollins reported. The report is attached to the original of these minutes. Discussion followed.







**Personnel-School Board Report  
April 12, 2022  
Cynthia Gray, NPS HR Manager**

**PERSONNEL ACTIONS: Staff changes/updates:**

Certified Employees: New Hires/Change of Assignment/End of employment:

1. Emily Stotts-Long Term Substitute 03/30-05/27/22/NES
2. Aaron Brown-Guidance Counselor/NBMHS-Transfer from Behavior Specialist

Certified Employees: End of employment/terminations/resignations:

1. Jay Thomas-Principal/NBMHS-Resignation
2. Denise Thomas-MS Generalist/NBMHS-Resignation
3. Elizabeth Dillman-Ass't Principal/NES-Resignation
4. Rebekah Albertson-HS English/NBMHS-Resignation
5. Gracie D'Antonio-HS Social Studies/NBMHS-Resignation
6. Robyn Husemann-Guidance Counselor/NBMHS-Resignation
7. Katherine Garrison-SPED Teacher/NBMHS-Resignation
8. Aaron Husemann-SPED Coord/District Wide-Resignation
9. Patricia Stang-Elementary Teacher/NES-Resignation
10. Amanda Snyder (Van Vliet)-Elementary Teacher/NES-Resignation
11. Katharine Coulter-Elementary Teacher/NES-Resignation
12. Rebecca Wilkerson-Elementary Teacher/NES-Resignation

Classified Employees: New Hires/Change of Assignment/End of employment:

3. Evan Burgess-SPED Paraprofessional/New Hire/NES\*\*
4. Renee Joyce-After School Program Coord/NES/New Hire/NES

\*\*Immediate family member of the Superintendent-notification and request for school board approval per BP 4112.8. Employment of Relatives. (AS 14.14.140)

Current Classified vacancies for the 2021-2022 school year:

1. Classroom Aide/Kindergarten-NES
2. Special Education Paraprofessional-multiple positions/NES/NBMHS
3. Substitute Teacher-all schools
4. After School Program Coordinator-NES

Certified vacancies for the 2022-2023 school year:

1. Assistant Principal-Nome Beltz Middle/High School
2. Special Education Teacher-NES/NBMHS
3. Speech Language Pathologist-SPED Department/District Wide
4. Elementary School Teacher -Grade 2, Grade 5
5. Elementary Inupiaq/Immersion Teacher

Certified New Hire List for the 2022-2023 school year:

1. Ryan Wharry-HS Social Studies/NBMHS
2. Aidan Kobeck-HS English/NBMHS
3. Anne Madonia-SPED Teacher/NES
4. Donald Donaldson-Elementary Teacher/NES
5. Mary Donaldson-Director of Special Ed/District Wide

**PERSONNEL/HR PROJECTS**

On March 14, 2022, NPS HR along with NPS Superintendent Jamie Burgess attended the Educators' Career Fair at the University of Montana in Billings. With little success for large applicant pool, the team attended the Alaska Teacher Placement Job Fair in Anchorage on March 18 and 19, 2022. The current climate for in person teacher recruitment is very challenging.

**EMPLOYEE BENEFITS**

No update.

Respectfully submitted by

*Cynthia Gray*

Cynthia Gray-NPS Human Resources Manager

## Bookworms ELA Program

(Information was taken from a presentation, the OPEN-UP website and the introductory video.)

### Philosophy

The Bookworms reading and writing program is based on the premise that “research informs the design” of a program. The authors believe that all students need access to whole texts that are high quality in both narrative and informational formats. The program was designed with texts that were carefully selected to be used with each grade. When using these authentic texts, evidence-based routines and genre-based writing lessons are in place. In addition, the design of the program allows for differentiated instruction in foundational skills and “an extension of text access for students with strong foundational skills.”

### Overview

- The *Bookworms* curriculum operates with three 45-minute blocks: **Shared Reading; Interactive Read-Aloud and Writing; and Small-Group, Differentiated Skills Instruction.**
- Straightforward, routinized protocols are designed to make high-quality literacy instruction easier for teachers.
- Teachers use foundational skills assessments to group students and provide targeted instruction to help them excel.
- Instruction is differentiated at the foundational skills level rather than the text level, in order to help students, accelerate their reading growth.
- This program been successfully used in Delaware schools with high poverty rates and schoolwide Title 1 programs. Students have made significant gains in their statewide achievement tests in ELA.

### Program Components:

The program is implemented in three 45-minute daily blocks that can be scheduled in any order.

1. **English Language Arts (Interactive Read-Aloud and Writing):** Teachers read above-grade level text while modeling inferential thinking and comprehension strategies. Focused grammar instruction and related written responses require students to write about what they’re reading.
2. **Shared Reading:** Students read grade-level texts out loud with support of the teacher to foster fluency, vocabulary, and comprehension.
3. **Differentiated Skills Instruction:** Teachers use assessments to group students and provide targeted instruction to help them excel. Students work in small groups and receive explicit instruction in phonemic awareness, word recognition, vocabulary, or reading comprehension through highly interactive lessons in brief instructional segments. Spelling instruction based on syllable patterns is also taught during this block.

**Professional Development:**

Professional development is customized according to the school's needs and is done in person and/or virtually. Teachers are introduced to routines, pedagogy, and design of materials during this training. Schools have access to an on-demand professional development video library that can be used in conjunction with PLC's.

# Bookworms



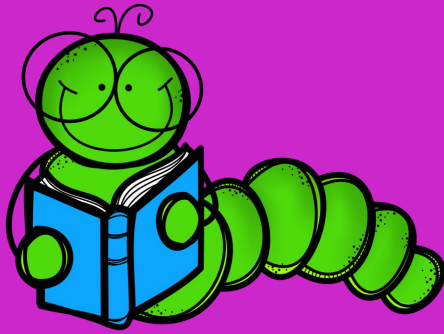
## Overview

The *Bookworms* curriculum is designed specifically to foster a love of reading in young children, by using a wide variety of whole texts that are high quality narrative and informational texts, instead of just excerpts.

This program has been successfully used in schools with high poverty rates and schoolwide Title 1 programs. Students have made significant gains in their statewide achievement tests in ELA.



From the  
Author



Since this video was filmed in 2017, the program has greatly expanded and developed to meet the needs of more students and communities.

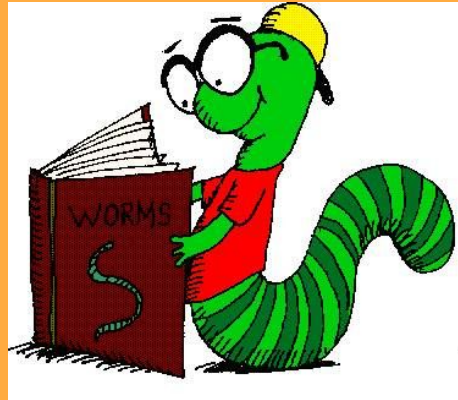
In one Title 1 school, within 2 years, the school had eliminated the achievement gap, moving from 37 points lower than the state average in 2015 to surpassing the state average in 2017 (Seaford School District, in Delaware).

The *Bookworms* curriculum operates with three 45-minute blocks: Shared reading; Interactive Read-Aloud and Writing; and Small-Group, Differentiated Skills Instruction.

Instruction is differentiated at the foundational skills level rather than the text level, in order to help students accelerate their reading growth.



Grammar instruction and related writing responses require students to write about what they are reading, thereby integrating the writing into their reading. This allows students to focus on the skill of writing instead of struggling to develop content about which to write.



Handwriting instruction is not included in the program. The suggested companion program is *Handwriting without Tears*, which has already been a part of our language arts curriculum.

## Our Recommendation

After comparing six different programs, we are confident that *Bookworms* is great fit for our students and community. We are excited to introduce next year's students to high quality literature through full-book form instead of excerpts.

Above all, we are excited to help our students foster a deep love of reading.

## Cost

Bookworms 6 year subscription including all trade books and shipping.

\$91,297.00

## **Public Comment Statement**

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.



Nome Public Schools  
Superintendent Report  
Jamie Burgess  
April 12, 2022

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1. COVID Update: Cases have continued to drop nationwide, across Alaska, and here in Nome. We have seen lapses in declarations of emergencies, expirations of mask mandates, and cases in Nome are now staying in the single and low double-digit ranges. With the move in to spring, we anticipate active case rates to remain extremely low through the end of the school year. The Health Advisory Team supports a move to a mask-optional protocol for the school district. The principals are also supportive, as is a significant majority of our staff. We have also surveyed our community through a simple survey sent out on Nome-Announce, our District Facebook Page, Nome Post, and our Remind text communication tool – we had a very strong response rate within a few days, with 80% of the respondents supporting the move at all schools.

The administration will announce that Anvil City Science Academy and Nome-Beltz Middle/High School will move to a mask-optional protocol effective Monday, April 18<sup>th</sup> for the remainder of the school year. Nome Elementary will remain under the mandatory masking due to the low vaccination rates (less than 40% of students) at the school and the potential for significant loss of instructional time due to quarantine.

We will work over the course of the summer to prepare an updated COVID mitigation response plan for the coming school year to create a flexible response in anticipation of a wave of cases in the winter time along with other normal winter illnesses. We encourage our community members to consider vaccinations and recommended boosters when publicized by the hospital.

2. Legislative Fly-In – I attended the Alaska Council of School Administrators Legislative Fly-In in Juneau in March and had the opportunity to meet with Senator Donny Olson and telephonically with Representative Neal Foster (due to a COVID outbreak in the House). Both continue to be very supportive of increasing education funding this year. The news from Juneau on education funding continues to be encouraging, although the debate continues and the budget is not yet finalized. The current outlook as of the writing of this report appears to be an additional \$57M one-time appropriate for schools, which would mean an additional \$370,000 for NPS. This is not reflected in the final FY23 budget presented to the Board (see below). The house is also considering HB272 and HB273, which would increase the BSA for two consecutive years and tie future increases to the Consumer Price Index respectively. HB272 has some chance of passing, with HB273 not likely to pass. Current inside information says that if HB272 passes, the \$57M may be vetoed by the Governor (the revenue increase to schools for FY23 is similar). Rumor also has it that the Governor may veto the \$57M if some sort of accountability bill such as the Alaska Reads Act (SB111/HB164) is not passed, but this is debatable. The legislature has also restored quite a bit of funding on both sides (Senate and House) in their respective budgets currently being discussed to line items such as the school bond debt reimbursement and funding for major maintenance. I enjoyed the opportunity to meet with a few legislators and have had the opportunity to testify in front of the House Education and House Labor and Commerce. I've enjoyed building relationships with some legislators outside of our region as well.



Nome Public Schools  
Superintendent Report  
Jamie Burgess  
April 12, 2022

3. Hiring Update – I attended the Montana State University and the Alaska Teacher Placement Anchorage Job Fairs along with Ms. Gray in March. Neither fair were particularly well attended or fruitful. We made the decision to cancel attendance at the Oregon Job Fair due to Ms. Gray's illness. We may still attend the ATP's scheduled fair in Salt Lake City in May if needed, although we have had reasonable success thus far with filling positions utilizing ATP's online portal and other methods of identifying candidates.

Housing opportunities for new staff continues to be a concern, as the vacancies in our apartment building created by departing staff have been filled almost immediately by new hires. The teacher dorms are very limited in meeting staff needs, as they can't be utilized for families, and don't work well for couples. Pet-friendly housing continues to be in high demand. Our new teacher apartment project in town is at a standstill, as we await the City's actions to find financing solutions. The Council's appetite for taking the project out to a bond vote for the public seems to be extremely low at this point in time, so we may end up utilizing the remainder of our AFHC grant funds to complete construction drawings so that we have a "shovel-ready" project for when construction prices drop at a later point in time.

4. 2022-2023 Budget Final Draft – This final draft as presented to the Board represents a worst case scenario at this point in time. This version of the budget reflects a dramatic increase in the budget for fuel purchase for FY23, based on information from NJUS. We need to purchase an increased amount of fuel (will be presented to the Board as an action item in May) due to the increased fuel consumption this past winter, and the price for fuel oil is very high at this time. Since the City has opted not to price-lock early with the hope that the cost per gallon will drop, the actual cost will be computed at time of delivery in July/August. We must budget for worst-case scenario since we did not lock in the price.

At the writing of this report, we are waiting for the results of bids for our health insurance for next year. We have left the budget for FY23 at 5% increase for health insurance, but it is possible that we may see a slightly higher increase after we review the bids and continue to negotiate with insurance providers.

However, as stated above, we are hopeful that we will see increased revenue from the state in the form of either an increase to the BSA or a one-time funding bump. Either revenue move would likely offset the fuel oil price increase, but we still will have to deal with any health insurance increase over and above the 5% budgeted. In addition, if the state is able to fund major maintenance projects significantly, we have two reimbursement projects sitting at #24 and #25 on the list which would bring an additional \$325K back to our CIP fund. We could potentially move that money back out of CIP into the general fund to relieve some of the pressure on our fund balance. The City has affirmed that they are likely comfortable with providing us with a \$3.15M contribution this year.



Nome Public Schools  
Superintendent Report  
Jamie Burgess  
April 12, 2022

Please also note that the fund balance in the current iteration of the budget is below 5%. This can be adopted with Board approval. The District can make additional changes prior to the formal adoption of the budget on April 26<sup>th</sup> if any additional information is received.

# NPS Mask Optional Support Survey

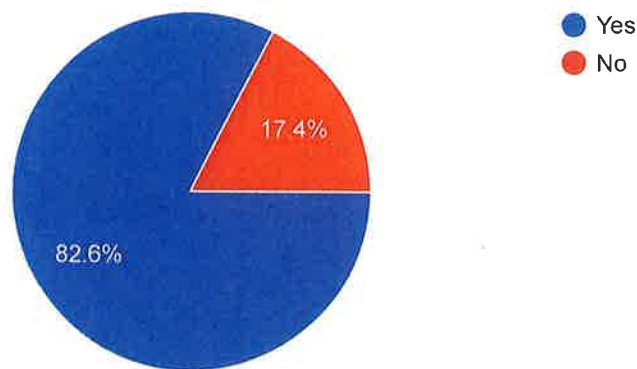
317 responses

[Publish analytics](#)

I would support Nome-Beltz Middle/High School moving to a mask-optional protocol for the remainder of the school year.

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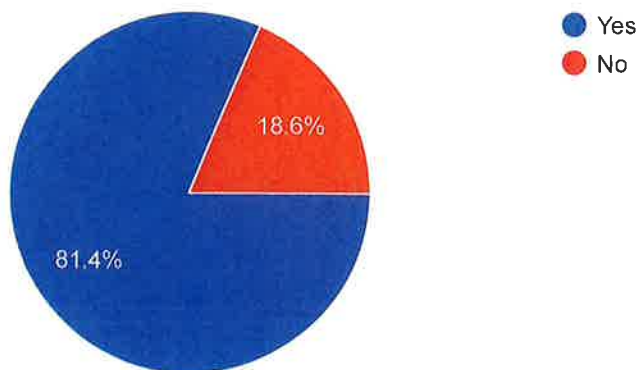
310 responses



I would support Anvil City Science Academy moving to a mask-optional protocol for the remainder of the school year.

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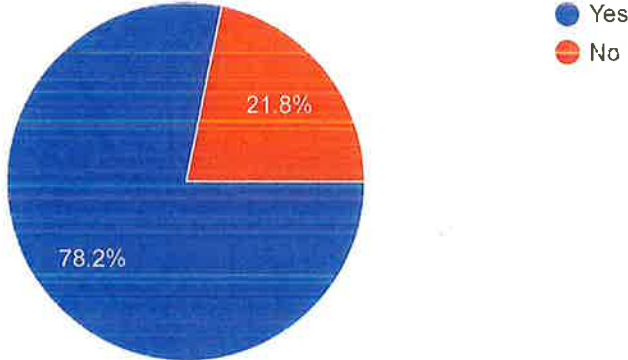
301 responses



I would support Nome Elementary School moving to a mask-optional protocol for the remainder of the school year.

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308 responses



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Google Forms



**BSA Change/PEF Shortfall as applied to FY2023 (Draft)**

Based on Information from School Finance 11/15/2021  
 FY2023 Foundation Formula PROJECTION

Prepared by Legislative Finance Division

BSA Change of  
 \$ 222

\$ per \$1 of BSA  
 \$ 256,243

School District	State Entitlement at \$5,930 per AADM	Other Sources	Quality Schools	Status Quo State Aid	Modified State Aid	Difference	
<b>TOTAL</b>	<b>\$ 1,545,545,448</b>	<b>\$ 354,293,621</b>	<b>\$ 4,099,879</b>	<b>\$ 1,195,351,706</b>	<b>\$ 1,252,351,706</b>	<b>\$ 57,000,000</b>	<b>4.77%</b>
Alaska Gateway	9,045,326	318,065	24,406	8,751,667	9,090,974	339,307	3.88%
Aleutian Region	1,340,417	11,122	3,617	1,332,912	1,383,194	50,282	3.77%
Aleutians East Borough	5,152,518	1,185,355	13,902	3,981,065	4,174,346	193,281	4.85%
Anchorage	431,670,733	118,436,653	1,164,710	314,398,790	330,591,576	16,192,786	5.15%
Annette Island	6,072,320	2,460,361	16,384	3,628,343	3,856,127	227,784	6.28%
Bering Strait	42,164,909	11,478,087	113,767	30,800,589	32,382,275	1,581,686	5.14%
Bristol Bay Borough	1,734,822	842,705	4,681	896,798	961,874	65,076	7.26%
Chatham	3,528,528	200,325	9,520	3,337,723	3,470,085	132,362	3.97%
Chugach	4,750,820	71,159	12,818	4,692,479	4,870,691	178,212	3.80%
Copper River	7,123,828	319,773	19,221	6,823,276	7,090,504	267,228	3.92%
Cordova	5,111,897	981,334	13,793	4,144,356	4,336,113	191,757	4.63%
Craig	6,313,552	635,798	17,035	5,694,789	5,931,622	236,833	4.16%
Delta/Greely	10,803,748	237,028	29,150	10,595,870	11,001,139	405,269	3.82%
Denali Borough	8,173,497	1,062,490	22,053	7,133,060	7,439,663	306,603	4.30%
Dillingham	6,730,431	896,610	18,160	5,851,981	6,104,452	252,471	4.31%
Fairbanks N. Star Borough	140,992,570	41,850,619	380,418	99,522,369	104,811,267	5,288,898	5.31%
Galena	32,815,493	140,924	88,541	32,763,110	33,994,081	1,230,971	3.76%
Haines Borough	3,646,535	1,125,866	9,839	2,530,508	2,667,296	136,788	5.41%
Hoonah	2,692,872	215,747	7,266	2,484,391	2,585,406	101,015	4.07%
Hydaburg	1,812,979	39,843	4,892	1,778,028	1,846,036	68,008	3.82%
Iditarod Area	6,243,401	496,550	16,846	5,763,697	5,997,899	234,202	4.06%
Juneau Borough	49,058,475	16,236,967	132,367	32,953,875	34,794,151	1,840,276	5.58%
Kake	2,520,369	294,035	6,800	2,233,134	2,327,678	94,544	4.23%
Kashunamiut	6,414,540	1,956,897	17,307	4,474,950	4,715,572	240,622	5.38%
Kenai Peninsula Borough	102,497,737	28,906,133	276,554	73,868,158	77,713,042	3,844,884	5.21%
Ketchikan Gateway Borough	30,990,477	5,318,687	83,617	25,755,407	26,917,918	1,162,511	4.51%
Kiawook	2,401,769	648,360	6,480	1,759,889	1,849,984	90,095	5.12%
Kodiak Island Borough	31,643,903	6,002,248	85,380	25,727,035	26,914,058	1,187,023	4.61%
Kuspuk	9,250,266	2,298,464	24,959	6,976,761	7,323,756	346,995	4.97%
Lake & Peninsula Borough	9,601,500	586,852	25,906	9,040,554	9,400,724	360,170	3.98%
Lower Kuskokwim	77,244,773	15,942,237	208,418	61,510,954	64,408,552	2,897,598	4.71%
Lower Yukon	42,735,494	9,948,150	115,307	32,902,651	34,505,740	1,603,089	4.87%
Mat-Su Borough	205,132,220	36,177,500	553,476	169,508,196	177,203,094	7,694,898	4.54%
Nenana	10,491,119	82,608	28,307	10,436,818	10,830,360	393,542	3.77%
Nome	9,906,955	1,260,357	26,730	8,673,328	9,044,957	371,629	4.28%
North Slope Borough	37,272,778	18,300,250	100,567	19,073,095	20,471,267	1,398,172	7.33%
Northwest Arctic Borough	39,788,640	2,417,882	107,356	37,478,114	38,970,661	1,492,547	3.98%
Pelican	499,543	41,430	1,348	459,461	478,200	18,739	4.08%
Petersburg	6,996,095	1,418,048	18,876	5,596,923	5,859,360	262,437	4.69%
Pribilof	1,467,853	498,119	3,960	973,694	1,028,756	55,062	5.65%
Saint Mary's	3,935,207	82,001	10,618	3,863,824	4,011,441	147,617	3.82%
Sitka Borough	15,406,259	4,469,700	41,568	10,978,127	11,556,045	577,918	5.26%
Skagway	2,216,160	986,811	5,980	1,235,329	1,318,461	83,132	6.73%
Southeast Island	4,677,050	-	12,619	4,689,669	4,865,114	175,445	3.74%
Southwest Region	14,144,117	3,540,203	38,163	10,642,077	11,172,650	530,573	4.99%
Tanana	789,402	38,640	2,130	752,892	782,504	29,612	3.93%
Unalaska	6,126,580	2,280,800	16,530	3,862,310	4,092,130	229,820	5.95%
Valdez	8,895,119	4,062,452	24,000	4,856,667	5,190,340	333,673	6.87%
Wrangell	3,799,055	741,568	10,250	3,067,737	3,210,247	142,510	4.65%
Yakutat	1,411,696	222,426	3,809	1,193,079	1,246,034	52,955	4.44%
Yukon Flats	6,152,968	1,287,994	16,602	4,881,576	5,112,385	230,809	4.73%
Yukon/Koyukuk	23,709,326	987,394	63,971	22,785,903	23,675,285	889,382	3.90%
Yup'it	10,110,828	3,351,631	27,280	6,786,477	7,165,753	379,276	5.59%
Mt. Edgecumbe High School	4,308,679	900,363	11,625	3,419,941	3,581,568	161,627	4.73%
Military/Other Costs	26,027,300			26,027,300	26,027,300	-	

\$ 57,000,000  
 \$ 222



## MISSION

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

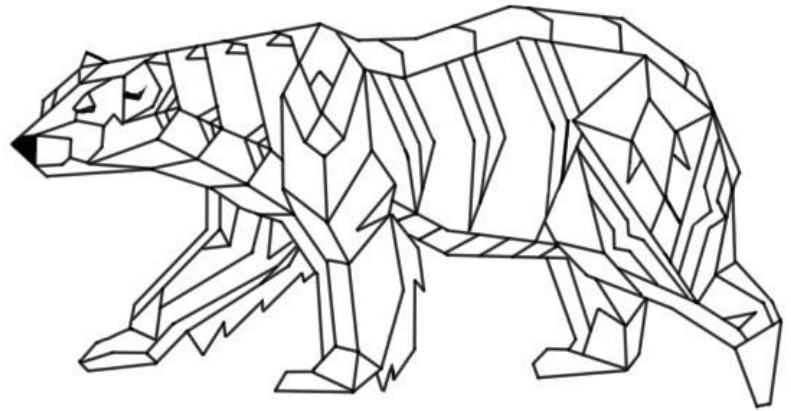
## CONTACT

✉ PO Box 131 Nome, AK 99762

📞 (907) 443-2231

🌐 [www.nomeschools.org](http://www.nomeschools.org)

**Nome, AK**



# NOME PUBLIC SCHOOLS FY 2023 PROPOSED BUDGET

*For Presentation to the Board April 12, 2022*

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Mrs. Sandra Martinson, President  
Mrs. Jamie Burgess, Superintendent  
Dr. Barb Amarok, Vice-President  
Mrs. Darlene Trigg, Treasurer  
Mrs. Nancy Mendenhall, Board Member  
Mr. Bob Metcalf, Board Member

Cover Page Artwork by:  
Mya Cross, Grade 11 Nome-Beltz Middle High School



*Nome Public Schools*

April 7, 2022

Members of the Board of Education  
Nome Public Schools  
Nome, Alaska 99762

The Nome Public Schools (District) is pleased to present you with the budget for the fiscal year 2023. The budget document is the primary document that communicates the District's plans for spending in the ensuing fiscal year, and it also details its organizational goals and objectives in monetary terms. The District is required to prepare and approve a balanced budget and submit it to the City of Nome by May 1<sup>st</sup> and to the Department of Education & Early Development by July 15<sup>th</sup> each year. A balanced budget is defined as revenue budgeted at least the same as, or more than, the budgeted expenditures or use of fund balance.

In presenting the FY2023 Budget document, we may discuss the instructional, operational, and financial plans in an open forum. We believe community interaction and input between stakeholders leads to improvements benefiting the education of children at Nome Public Schools. The administration of Nome Public Schools has reviewed and discussed its plan for the FY2023 school year in terms of what can be accomplished within the bounds of a balanced budget.

Budget development and analysis is always a work in progress. Changes will occur in FY2023 when salaries, benefits, and foundation funding are finalized.

## Organizational Component

The City of Nome was incorporated in 1901 as a first-class city under the laws of the Territory of Alaska. The City operates under council-manager form of government and performs municipal duties allowed by Alaska Statutes and as directed by its residents.

The Nome Public Schools is a component unit of the City of Nome and is organized under Title 29.42.030 of Alaska Statutes as amended. The City has delegated the administrative responsibility for these functions to the Nome Public Schools Board of Education. The School Board is governed by a five-member school board with members elected by district and complemented by a non-voting student representative.

## Budget Process

**Alaska Statute 14.14.065. Relationship between city school district and city.** The relationships between the school board of a city school district and the city council and

executive or administrator are governed in the same manner as provided in AS 14.14.060. AS 14.14.060 (c) states “except as otherwise provided by municipal ordinance, the borough school board shall submit the school budget for the following year to the borough assembly by May 1 for approval of the total amount. Within 30 days after receipt of the budget the assembly shall determine the total amount of money to be made available from local sources for school purposes and shall furnish the school board with a statement of the sum to be made available. If the assembly does not, within 30 days, furnish the school board with a statement of the sum to be made available, the amount requested in the budget is automatically approved. Except as otherwise provided by municipal ordinance, by June 30, the assembly shall appropriate the amount to be made available from local sources from money available for the purpose.

The District’s School Board approves a budget timeline which includes opportunities for presentation to the public. Below is the FY2023 budget timeline.

**FY 2023 BUDGET PROCESS AND TIMELINE**

**Budget Process, Timeline, Revenue Presentation, Board Sets Education & Fiscal  
Priorities  
For the District in Accordance with their Strategic Plan**

*BP 3100 - BUDGET – The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.*

**FY 2023 1st Draft Budget presented to the Board at regular meeting  
January 11, 2022**

**FY 2023 2nd Draft presented to the Board at regular meeting  
March 8, 2022**

**FY 2023 3<sup>rd</sup> Draft/Final Budget presented to the Board at regular meeting  
April 12, 2022**

**FY 2023 Budget Adoption at special session  
April 26, 2022**

## General Fund Revenues and Expenditures

Below are the assumptions used to develop the budget.

### *Revenue Budget*

We have developed this budget based on assumptions about legislative funding for FY2023. This budget assumes that we will be flat funded at \$5,930 per base student allocation (BSA)

with no cuts to Basic Need or any part of the foundation formula itself. We are budgeting for a \$3.15M City of Nome appropriation.

In the State of Alaska, the number of students enrolled in a district during the 20-day count period is the basis for computing the Average Daily Membership (ADM) that is used to calculate the amount of state funding provided to each district.

Revenue projection of \$15,172,923:

- ❖ Enrollment projected at 665 students
- ❖ 90% of the BSA for Correspondence students – 20 projected
- ❖ Intensive students (13 x's the BSA of \$5,930) – 12 projected
- ❖ Hold Harmless 3<sup>rd</sup> Year – 25% of Base Year
- ❖ ISER Area Cost Differential of 1.45
- ❖ Career & Technical Education (CTE) Factor – 1.015
- ❖ Special Needs Factor – 1.20
- ❖ Base Student Allocation (BSA) - \$5,930
- ❖ TRS On-Behalf and PERS On-Behalf – zero net effect against on-behalf expenditures
- ❖ City appropriation is budgeted at \$3,150,000
- ❖ Impact Aid estimated at \$35,200
- ❖ E-rate estimated with 90% discount rate on internet bills - \$1,338,461
- ❖ Other Revenues projected at \$385,000 (includes dorm rent, local contributions, gate fees)
- ❖ Utilize unreserved fund balance - \$1,155,490; leaving a 4.25% fund balance which is below the Board stipulated 5% minimum.

### *Expenditure Budget*

Below are the expenditure highlights and other considerations for FY2023. This budget includes:

- ❖ Annual step increases/salaries updated.
- ❖ A 5% increase to health insurance in anticipation of rising premiums.
- ❖ Other employer-paid benefits remain status quo – 22% for PERS & 12.56% for TRS.
- ❖ Staffing based on a combination of needs-based and overall monetary availability per revenue and expenditure assumptions.
- ❖ A 3% increase to utility budgets, except heating fuel.
- ❖ A \$221k increase to heating fuel budgets due to increase in gas prices.

### Nome Elementary School

- ❖ Retained same staffing levels as FY22.
- ❖ Decreased supply budget by \$10,000 & textbook budget by \$80,000.
- ❖ PERS/TRS On-Behalf decreased by \$154,668.

### Anvil City Science Academy

- ❖ Decreased supply budget by \$7,800.
- ❖ PERS/TRS On-Behalf decreased by \$28,531.

## Nome-Beltz Middle High School

- ❖ Increased staffing by 0.50 FTE – Middle School Generalist.
- ❖ PERS/TRS On-Behalf decreased by \$145,590.

## Districtwide

- ❖ Increased Indirect Cost Recovery budget.
- ❖ Transfer to Food Service status quo at \$75,000.
- ❖ Transfer to Pupil Transportation status quo at \$40,000.
- ❖ Transfer to CIP reduced to \$200,000.

We thank you for your consideration of the FY2023 budget.

Sincerely,



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Jamie Burgess  
Superintendent



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Genevieve Hollins  
Contracted CFO

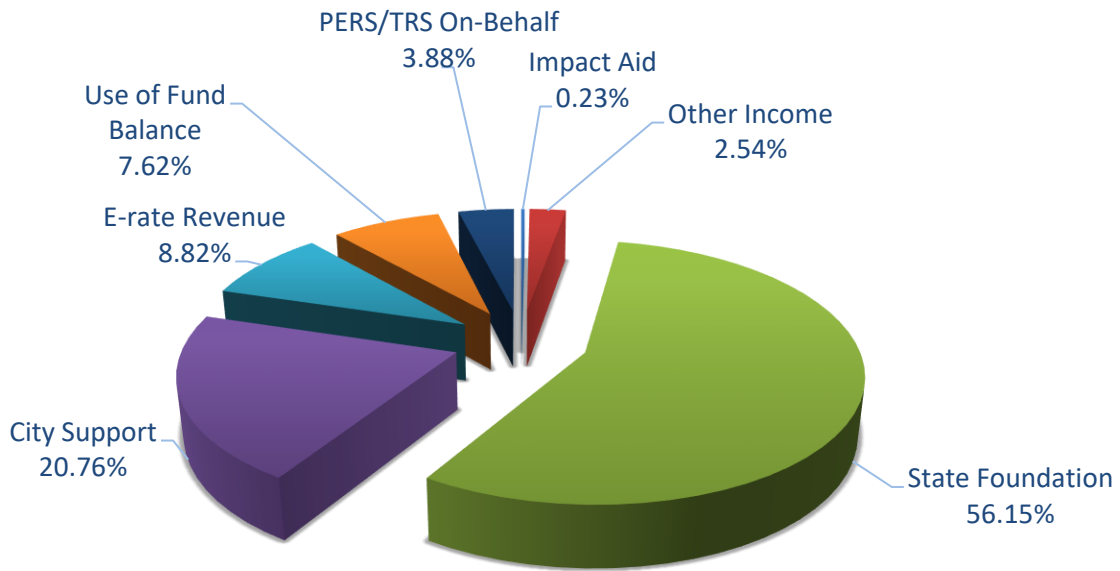
# NOME PUBLIC SCHOOLS

## Revenue Budget

	FY2021 Actual	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
<i>Enrollment Projection</i>	<i>624.4+15IN 62.7 corresp</i>	<i>666+16IN 21.3 corresp</i>	<i>665+12IN 20 corresp</i>	<i>-1-4IN -1.3 corresp</i>
<b>FUND 100: General Operating Fund</b>				
City Appropriation	\$ 3,225,000	\$ 3,000,000	\$ 3,150,000	\$ 150,000
State of Alaska Foundation	9,049,448	9,014,186	8,519,566	(494,620)
Other State Revenue (TRS)	772,669	865,362	551,874	(313,488)
Other State Revenue (PERS)	127,671	104,286	37,332	(66,953)
Impact Aid (Federal)	99,513	35,200	35,200	-
E-rate Revenue (Federal)	828,036	725,822	1,338,461 <sup>1</sup>	612,639
Other Revenue (Fees/Gate/Rental)	447,884	385,000	385,000	-
Use of (Addition to) Fund Balance	(437,704)	806,164	1,155,490	349,326
<b>FUND TOTAL</b>	<b>\$ 14,112,517</b>	<b>\$ 14,936,020</b>	<b>\$ 15,172,923</b>	<b>\$ 236,903</b>
<b>TOTAL GENERAL FUND REVENUE</b>	<b>\$ 14,112,517</b>	<b>\$ 14,936,020</b>	<b>\$ 15,172,923</b>	<b>\$ 236,903</b>

<sup>1</sup> Internet speed increased from 75 Mbps to 150 Mbps; Erate 90% reimbursement increased commensurately.

# NOME PUBLIC SCHOOLS Revenues by Source FY 2023



## Fund Balance 10 Year History FY2014 - FY2023 Projected

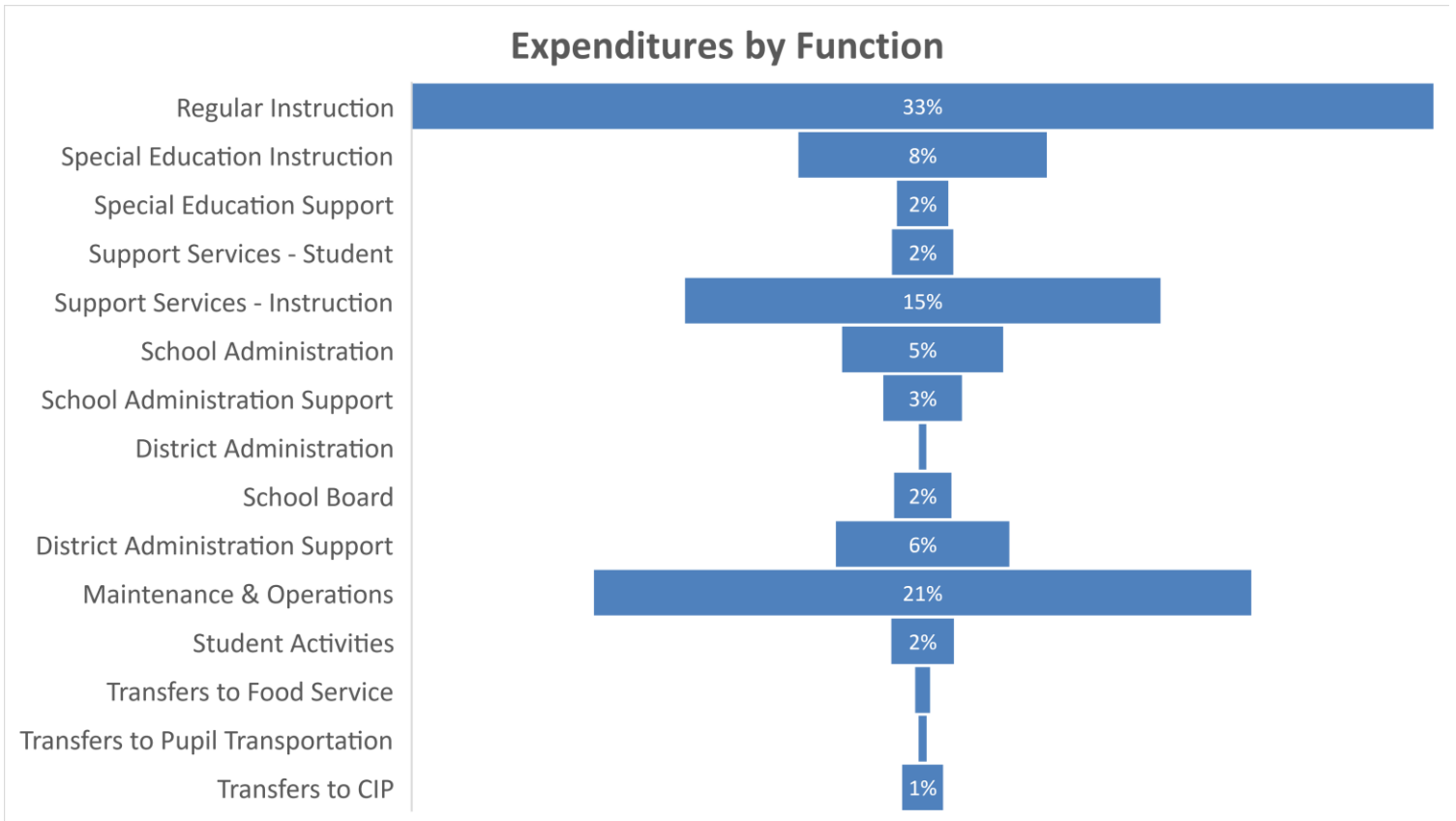
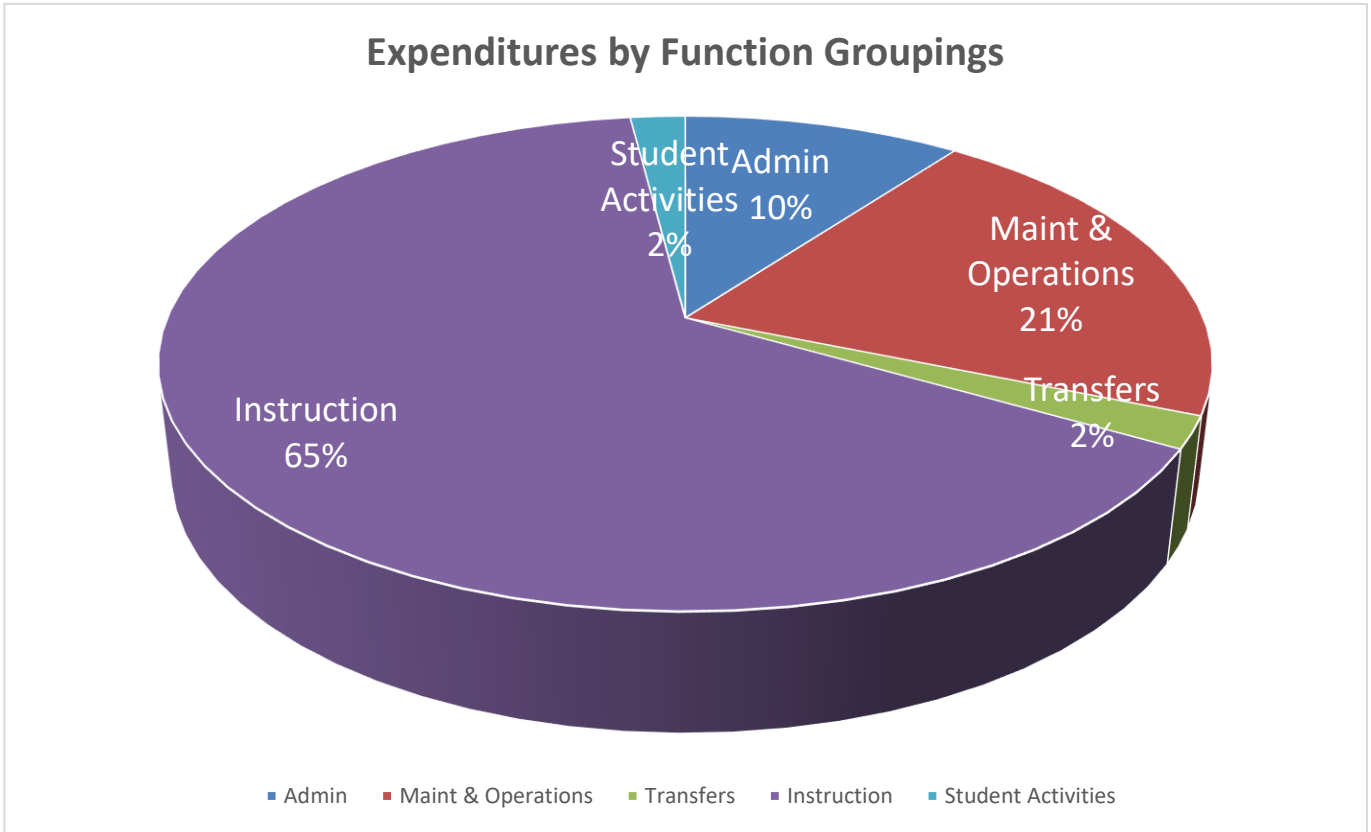


Projected Total Fund Balance - School Operating Fund (General Fund 100) at June 30, 2023:	\$	644,274
Less Exemptions per 4 AAC 09.160(a)		
Inventory (Fuel)	\$	55,000
Prepaid Items (Liab Insurance, other)	\$	300,000
Federal Impact Aid Received	\$	35,200
<b>Fund Balance Subject to 10% Limitation</b>	<b>\$</b>	<b>254,074</b>
Nonexempt fund balance as a percentage of current year expenditures:		
<u>Fund Balance Subject to Limitation</u>	<u>\$</u>	<u>254,074</u>
<u>Current Year Expenditures (Fxs 100-700)</u>	<u>\$</u>	<u>14,857,923</u>
	=	1.71%
Board Policy 3470 allows calculation of fund balance percentage based on Grand Total Fund Balance / Grand Total Expenses (including transfers). Board approval is required to go below 5 percent.		
<u>Grand Total Fund Balance</u>	<u>\$</u>	<u>644,274</u>
<u>Grand Total Current Year Expenditures</u>	<u>\$</u>	<u>15,172,923</u>
	=	4.25%

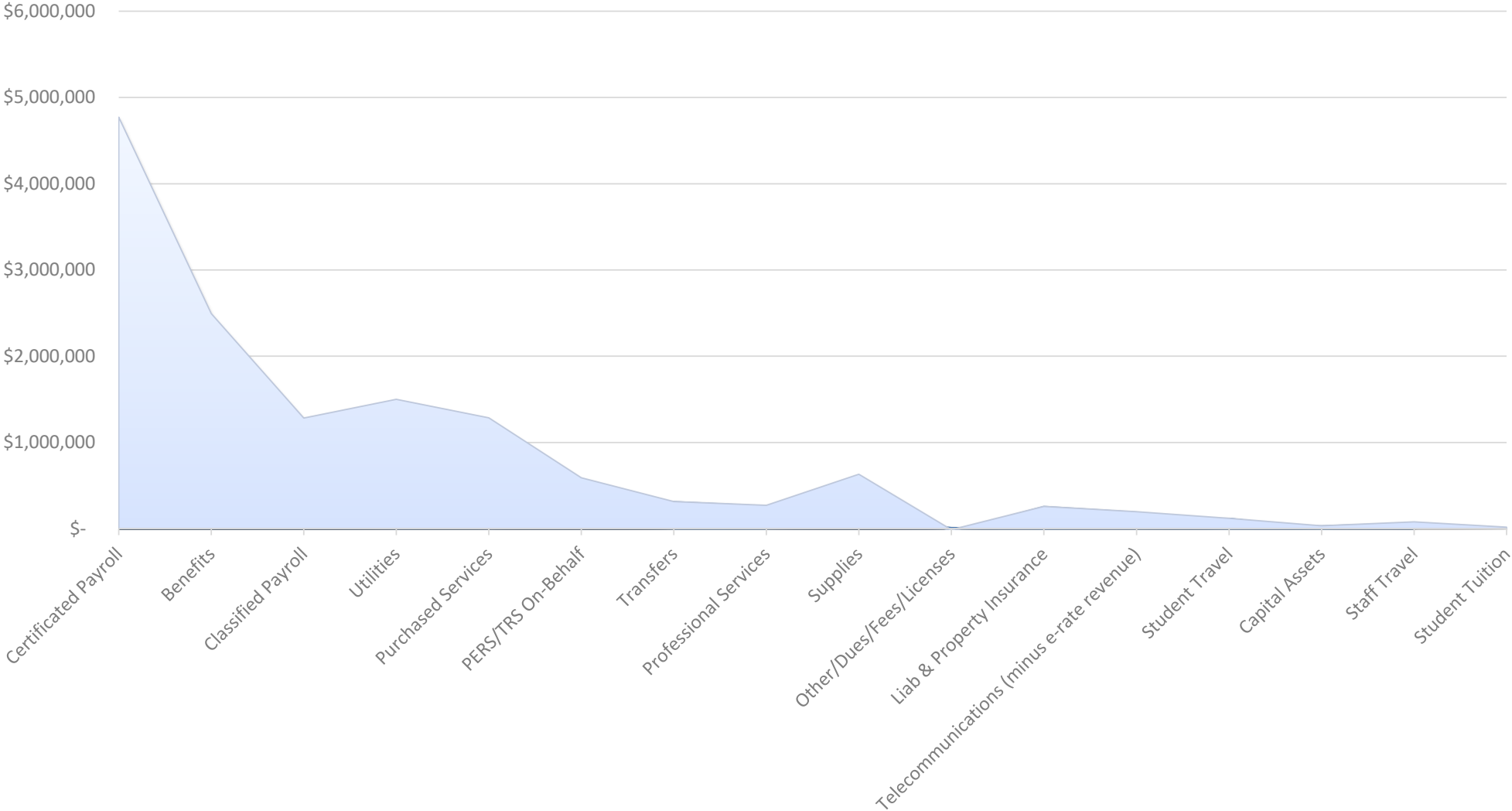
**NOME PUBLIC SCHOOLS**  
**Expenditure Summary by Function**

		<b>FY 2023 Budget</b>					
Function	FY2021 Actual	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Increase (Decrease)	Percent Increase	Percent of FY 2023 Total	
100	Instruction	\$ 4,920,977	\$ 5,354,198	\$ 4,962,094	\$ (392,104)	-7.90%	32.70%
200	Special Education Instruction	993,439	1,188,953	1,208,362	19,409	1.61%	7.96%
220	Special Education Support	190,858	249,254	251,165	1,910	0.76%	1.66%
300	Support Services - Student	366,973	310,522	299,629	(10,893)	-3.64%	1.97%
35X	Support Services - Instruction	1,794,025	1,715,468	2,310,088	594,620	25.74%	15.23%
400	School Administration	638,278	797,472	783,091	(14,381)	-1.84%	5.16%
	Sub Total Instruction	\$ 8,904,549	\$ 9,615,868	\$ 9,814,429	\$ 198,562	2.02%	64.68%
450	School Administration Support	\$ 324,974	\$ 382,393	\$ 383,029	\$ 637	0.17%	2.52%
510	District Administration	262,856	267,016	279,625	12,609	4.51%	1.84%
511	School Board	23,954	38,552	38,552	-	0.00%	0.25%
55X	District Administration Support	702,588	861,737	843,428	(18,309)	-2.17%	5.56%
600	Maintenance & Operations	2,789,818	2,920,096	3,193,584	273,488	8.56%	21.05%
700	Student Activities	217,253	335,360	305,276	(30,084)	-9.85%	2.01%
	Sub Total Admin/O&M	\$ 4,321,444	\$ 4,805,153	\$ 5,043,494	\$ 238,341	4.73%	33.24%
	Sub Total Inst/Admin/O&M	\$ 13,225,993	\$ 14,421,020	\$ 14,857,923	\$ 436,902	2.94%	97.92%
900	Transfers						
900..552	Transfers to Food Service	\$ 150,000	\$ 75,000	\$ 75,000	\$ -	0.00%	0.49%
900..553	Transfers to Pupil Transportation	40,000	40,000	40,000	-	0.00%	0.26%
900..554	Transfers to CIP	512,500	400,000	200,000	(200,000)	0.00%	1.32%
900...555	Transfers to Apartment Fund	184,024	-	-	-	0.00%	0.00%
	Sub Total Transfers	\$ 886,524	\$ 515,000	\$ 315,000	\$ (200,000)	-63.49%	2.08%
	<b>Total General Fund</b>	<b>\$ 14,112,517</b>	<b>\$ 14,936,020</b>	<b>\$ 15,172,923</b>	<b>\$ 236,902</b>	<b>1.56%</b>	<b>100.00%</b>

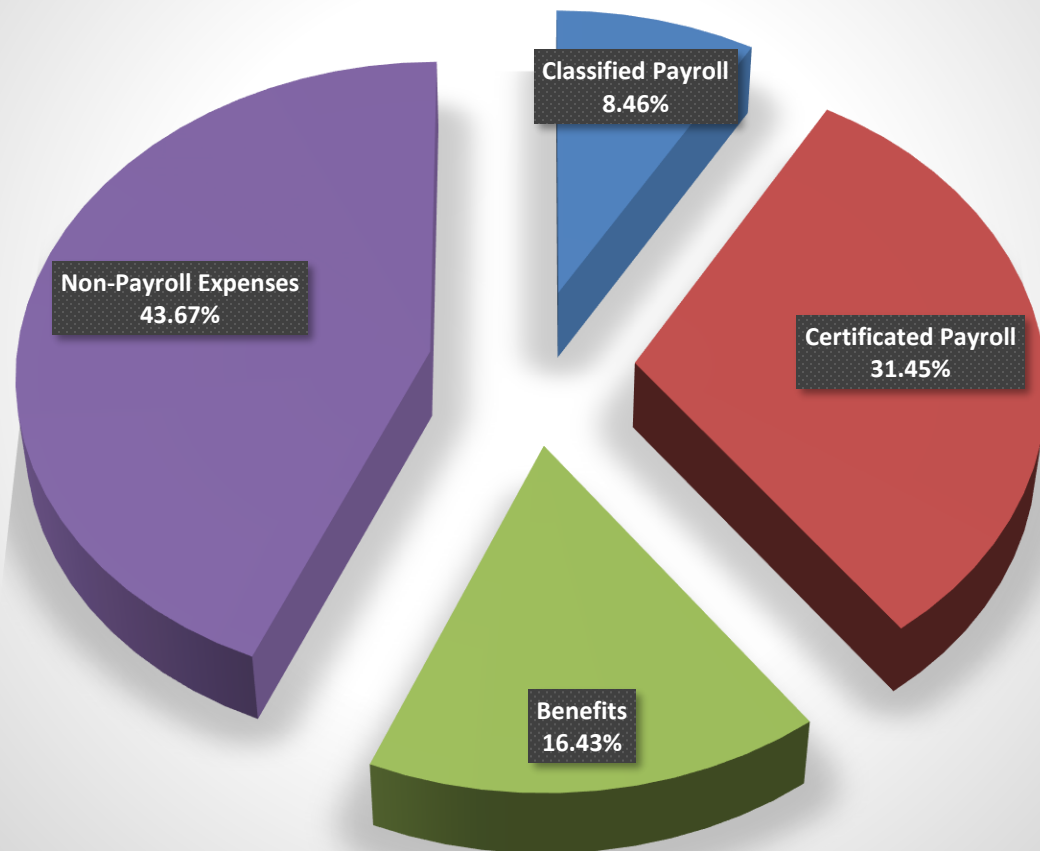
## NOME PUBLIC SCHOOLS



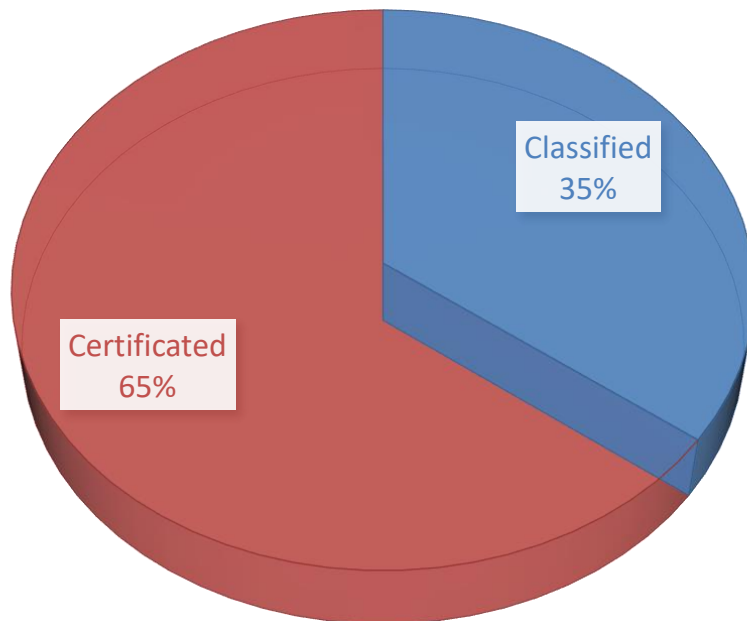
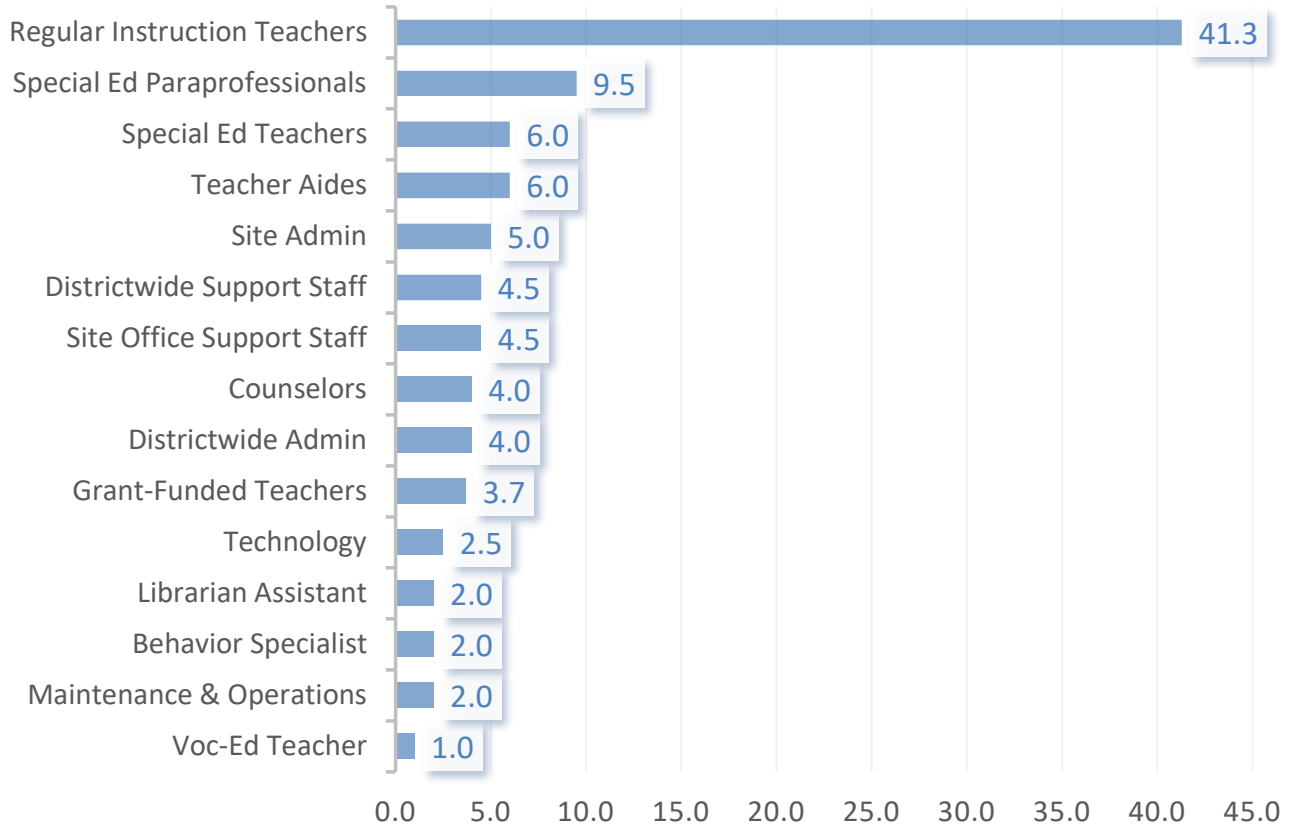
# NOME PUBLIC SCHOOLS Expenses by Type



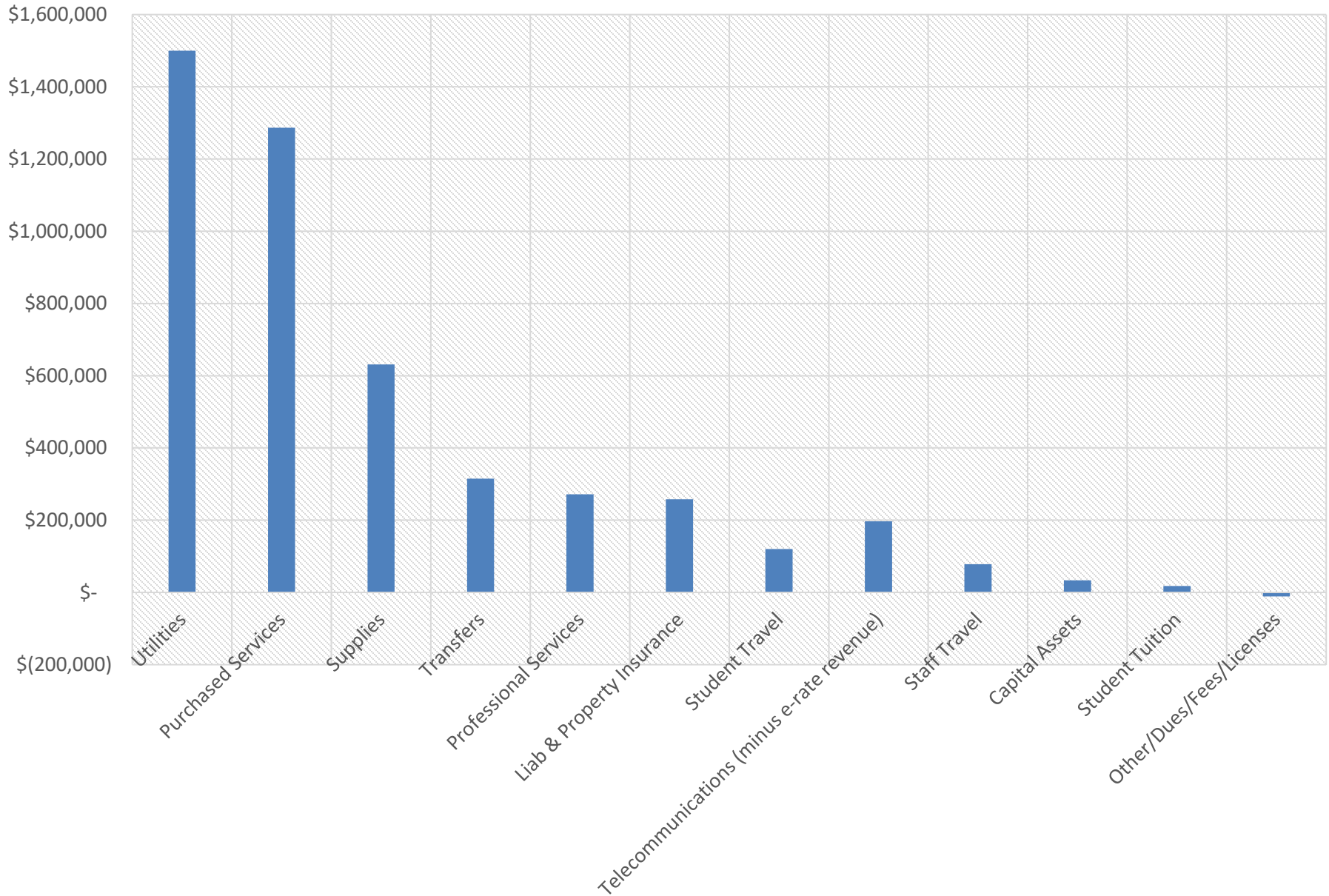
# NOME PUBLIC SCHOOLS Payroll & Non-Payroll Costs FY 2023 Budget

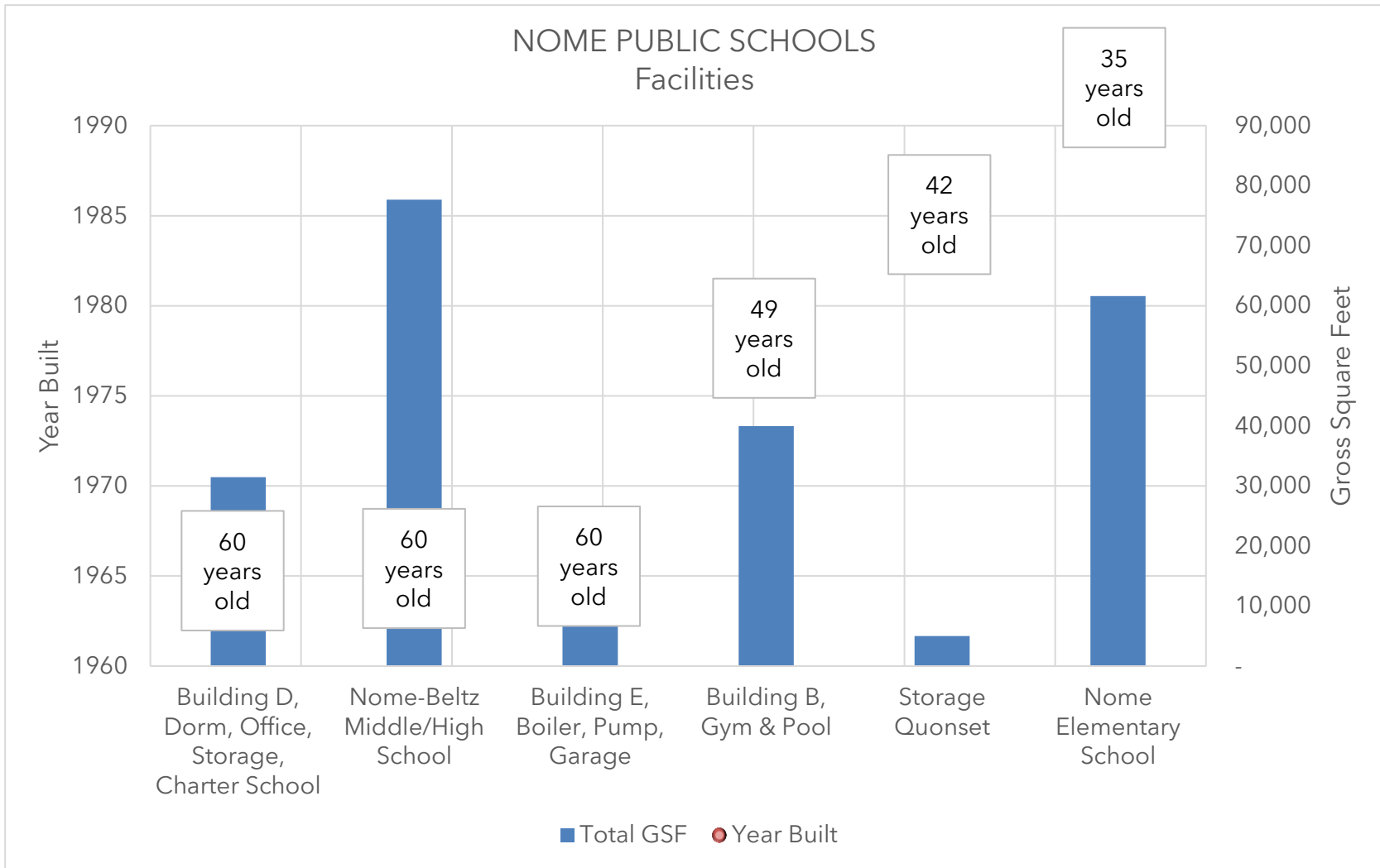


## NOME PUBLIC SCHOOLS TYPES OF EMPLOYEES



## NOME PUBLIC SCHOOLS Non-Payroll Expenses





**2006** Cafeteria Addition & Gym Addition @ Building B



## NOME ELEMENTARY

FY 2023 Budget  
Location 300

	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change	% Change
<b>Fund 100: School Operating</b>				
Function: 100 Regular Instruction	\$ 2,616,855	\$ 2,365,039	\$ (251,816)	-9.62%
200 Special Education	488,818	485,201	\$ (3,617)	-0.74%
350 Support Services - Instruction	500	500	\$ -	0.00%
351 Improvement of Instr. Svsc.-Tech	2,600	2,600	\$ -	0.00%
352 Support Services - Library	76,174	76,578	\$ 404	0.53%
400 School Administration	322,010	317,101	\$ (4,909)	-1.52%
450 School Administration Support	144,115	145,317	\$ 1,202	0.83%
600 Operations & Maintenance	258,300	382,825	\$ 124,525	48.21%
Fund Total	<b>3,909,372</b>	<b>3,775,161</b>	<b>(134,211)</b>	<b>-3.43%</b>
 <b>TOTAL</b>	<b>\$ 3,909,372</b>	<b>\$ 3,775,161</b>	<b>\$ (134,211)</b>	<b>-3.43%</b>
# Students (PreK-5)	309.7	309.7	0.0	0.00%
# Teachers	22.3	22.3	0.0	0.00%
# Classified	7.0	7.0	0.0	0.00%
# Administrators	2.0	2.0	0.0	0.00%
Pupil / Teacher Ratio	13.0	13.9	0.9	6.79%
Average Per Pupil Expenditure	\$ 12,623	\$ 12,190	\$ (433)	-3.43%

# NOME PUBLIC SCHOOLS

## FY 2023 Budget

Location 300 Nome Elementary

Elementary Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change	
<b>Regular Instruction</b>						
100.300.100.	315	Cert-Teacher	19.29 FTE	\$ 1,524,305	\$ 1,490,935	\$ (33,370)
100.300.100.	316	Extra Duty		18,500	-	(18,500)
100.300.100.	323	NonCert-Aides	1.00 FTE	38,548	38,551	4
100.300.100.	329	Substitute and Temporary	171 cert teacher sub days	40,300	44,460	4,160
100.300.100.	361	Health/Life Insurance		251,358	263,761	12,404
100.300.100.	362	ESC		3,243	3,148	(95)
100.300.100.	363	Worker's Comp		16,217	15,739	(477)
100.300.100.	364	FICA		29,550	27,969	(1,581)
100.300.100.	365	TRS		193,776	187,261	(6,515)
100.300.100.	366	PERS		8,480	8,481	1
100.300.100.	369	Employee Physicals		2,100	2,100	-
100.300.100.	376	TRS On Behalf		294,038	179,807	(114,232)
100.300.100.	377	PERS On Behalf		3,224	1,109	(2,114)
			\$400 per Cert Teacher Plus			
100.300.100.	390	Transportation Allowance	Travel Relocation	14,717	14,717	-
100.300.100.	433	Telecommunications	Postage	2,000	2,000	-
100.300.100.	440	Other Purchased S (Meter Rental; copier maintenance; )		6,500	5,000	(1,500)
100.300.100.	450	Supplies/Material/Media		60,000	50,000	(10,000)
100.300.100.	471	Textbooks		100,000	20,000	(80,000)
100.300.100.	475	Supplies - Tech Rel	ATR, MAP, DIBELS, Digital Lessons, Safari Montage	9,000	9,000	-
100.300.100.	490	Other Expenses		1,000	1,000	-
<b>Total</b>	<b>100</b>	<b>Regular Instruction</b>		<b>2,616,855</b>	<b>2,365,039</b>	<b>(251,816)</b>
<b>Special Education</b>						
100.300.200.	315	Cert-Teacher	3.00 FTE	192,941	217,602	24,661
100.300.200.	323	NonCert-Aides	3.00 FTE	110,970	111,012	42
100.300.200.	329	Substitutes/Temporary	23 cert teacher sub days	6,000	6,000	-
100.300.200.	361	Health/Life Insurance		62,548	47,342	(15,206)
100.300.200.	362	Unemployment Insurance		620	669	49
100.300.200.	363	Worker's Compensation		3,099	3,346	247
100.300.200.	364	FICA		11,746	12,107	361
100.300.200.	365	TRS		24,233	27,331	3,097
100.300.200.	366	PERS		24,413	24,423	9
100.300.200.	376	TRS On Behalf		37,218	26,243	(10,975)
100.300.200.	377	PERS On Behalf		9,000	3,097	(5,902)

Elementary Account Code	Description	Comments	FY2022		Change
			Budget as of 'Dec 2021	FY2023 Budget	
100.300.200.	369 Empl Physicals & Pool Use		480	480	-
		\$400 per Cert Teacher &			
100.300.200.	390 Travel Allowance	Relocation Reimb	4,700	4,700	-
100.300.200.	450 Supplies/Material/Media		700	700	-
100.300.200.	491 Dues & Fees		150	150	-
<b>Total</b>	<b>200 Special Education</b>		<b>488,818</b>	<b>485,201</b>	<b>(3,617)</b>

#### Support Services - Students

100.300.300.	322 Non Cert - Specialist	0.00 FTE	-	-	-
100.300.300.	329 Substitutes/Temporary	0.00 classified sub days	-	-	-
100.300.300.	361 Health/Life Insurance		-	-	-
100.300.300.	362 Unemployment Insurance		-	-	-
100.300.300.	363 Worker's Compensation	1 FTE Cert Counselor	-	-	-
		Funded from Title IC			
100.300.300.	364 FICA	Grant; 1 FTE Class	-	-	-
100.300.300.	366 PERS	Behavior Specialist	-	-	-
100.300.300.	377 PERS On Behalf	funded by ESSER2	-	-	-
100.300.300.	369 Empl Physicals & Pool Use	Grant	-	-	-
100.300.300.	450 Supplies/Material/Media		-	-	-
<b>Total</b>	<b>300 Support Services - Students</b>		<b>-</b>	<b>-</b>	<b>-</b>

#### Support Services - Instruction

100.300.350.	420 Staff Travel		500	500	-
<b>Total</b>	<b>350 Support Services - Instruction</b>		<b>500</b>	<b>500</b>	<b>-</b>

#### Improvement of Instructional Services - Technology

100.300.351.	475 Software License	Learning A-Z, Starfall, Math	2,600	2,600	-
<b>Total</b>	<b>351 Improvement of Instructional Services - Tech</b>		<b>2,600</b>	<b>2,600</b>	<b>-</b>

#### Library Services

100.300.352.	323 NonCert-Aides	1.00 FTE	37,837	39,079	1,242
100.300.352.	361 Health/Life Insurance		19,794	20,784	990
100.300.352.	362 Unemployment Insurance		76	78	2
100.300.352.	363 Worker's Compensation		378	391	12
100.300.352.	364 FICA		2,894	2,990	95
100.300.352.	366 PERS		8,324	8,597	273
100.300.352.	377 PERS On Behalf		3,371	1,160	(2,211)
100.300.352.	450 Supplies/Material/Media		2,500	2,500	-
100.300.352.	475 Tech Supplies - Software Licenses		1,000	1,000	-
<b>Total</b>	<b>352 Support Service - Instruction - Library</b>		<b>76,174</b>	<b>76,578</b>	<b>404</b>

#### School Administration

100.300.400.	313 Principal	2.00 FTE	219,941	225,440	5,499
100.300.400.	361 Health/Life Insurance	Positions: 1 Principal & 1	19,889	20,883	994
100.300.400.	362 Unemployment Insurance	Assistant Principal	440	451	11
100.300.400.	363 Worker's Compensation		2,199	2,254	55
100.300.400.	364 FICA		3,189	3,269	80
100.300.400.	365 TRS		27,625	28,315	691
100.300.400.	376 TRS On Behalf		42,427	27,188	(15,239)
100.300.400.	390 Travel Allowance		-	3,000	3,000
100.300.400.	420 Staff Travel		-	-	-
100.300.400.	433 Communications		-	-	-

Elementary			FY2022		
Account Code	Description	Comments	Budget as of 'Dec 2021	FY2023 Budget	Change
100.300.400.	440 Other Purchased Services	Nome Nugget 'Back to School' Advertisement	2,000	2,000	-
100.300.400.	450 Supplies/Materials/Media		1,000	1,000	-
100.300.400.	490 Other Expenses		2,000	2,000	-
100.300.400.	491 Dues & Fees	NAESP Membership x 2	1,300	1,300	-
<b>Total</b>	<b>400 School Administration</b>		<b>322,010</b>	<b>317,101</b>	<b>(4,909)</b>
<b>School Administration Support</b>					
100.300.450.	324 NonCert-Support	2.00 FTE	76,441	79,024	2,583
100.300.450.	361 Health/Life Insurance	Positions: Secretary and	36,328	38,144	1,816
100.300.450.	362 Unemployment Insurance	Registrar	153	158	5
100.300.450.	363 Worker's Compensation		764	790	26
100.300.450.	364 FICA		5,848	6,045	198
100.300.450.	366 PERS		16,817	17,385	568
100.300.450.	377 PERS On Behalf		6,199	2,205	(3,995)
100.300.450.	440 Other Purchased Services		1,215	1,215	-
100.300.450.	450 Supplies/Materials/Media		350	350	-
<b>Total</b>	<b>450 School Administration Support</b>		<b>144,115</b>	<b>145,317</b>	<b>1,202</b>
<b>Operations &amp; Maintenance</b>					
100.300.600.	431 Water & Sewer	3% increase budgeted	17,000	17,510	510
100.300.600.	432 Garbage	3% increase budgeted	9,000	9,270	270
100.300.600.	435 Fuel-Heating		80,800	200,000	119,200
100.300.600.	436 Electricity	3% increase budgeted	151,500	156,045	4,545
<b>Total</b>	<b>600 Maintenance &amp; Operations</b>		<b>258,300</b>	<b>382,825</b>	<b>124,525</b>
<b>Total</b>	<b>100 School Operating Fund</b>		<b>\$ 3,909,372</b>	<b>\$ 3,775,161</b>	<b>\$ (134,211)</b>
<b>Total</b>	<b>300 Nome Elementary</b>		<b>\$ 3,909,372</b>	<b>\$ 3,775,161</b>	<b>\$ (134,211)</b>



## ANVIL CITY SCIENCE ACADEMY

FY 2023 Budget

Location 025

	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
<b>Fund 100: School Operating</b>			
Function: 100 Regular Instruction	\$ 483,484	\$ 468,521	\$ (14,963)
160 Vocational Education	500	500	-
200 Special Education Instruction	62,326	62,731	405
351 Improvement of Instr. Svc.-Tech	470	470	-
400 School Administration	164,498	160,475	(4,023)
450 School Administration Support	40,508	40,980	471
700 Student Activities	2,000	2,000	-
Fund Total	<b>753,787</b>	<b>735,677</b>	<b>(18,110)</b>
<b>TOTAL</b>	<b>\$ 753,787</b>	<b>\$ 735,677</b>	<b>\$ (18,110)</b>
# Students (6-8)	60.00	60.00	0.00
# Teachers	3.50	3.50	0.00
# Classified	1.50	1.50	0.00
# Administrators	1.00	1.00	0.00
Pupil / Teacher Ratio	17.14	17.14	0.00
Average Per Pupil Expenditure	\$ 12,563	\$ 12,261	\$ (301.83)

# NOME PUBLIC SCHOOLS

## FY 2023 Budget

Location 025 Anvil City Science Academy

Anvil City Science Academy			FY2022	FY2023	
Account Code	Description	Comments	Budget as of 'Dec 2021	Budget	\$ Change
<b>Regular Instruction</b>					
100.025.100 315	Cert-Teacher	3.50 FTE	\$ 256,339	\$ 262,398	\$ 6,059
100.025.100 323	Teacher Aide		-	-	-
100.025.100 329	Substitute/Temporary	27.69 cert teacher sub days	7,200	7,200	-
100.025.100 361	Health/Life Insurance		73,231	76,890	3,659
100.025.100 362	Unemployment Insurance		527	539	12
100.025.100 363	Worker's Compensation		2,635	2,696	61
100.025.100 364	FICA		4,268	4,356	88
100.025.100 365	TRS		32,196	32,957	761
100.025.100 366	PERS		-	-	-
100.025.100 376	TRS On Behalf		49,448	31,645	(17,803)
100.025.100 377	PERS On-Behalf		-	-	-
100.025.100 369	Employee Physicals		200	200	-
100.025.100 390	Transportation Allowance	(Up to \$400 per teacher)	1,600	1,600	-
100.025.100 420	Staff Travel		3,000	3,000	-
100.025.100 433	Communications		1,000	1,000	-
100.025.100 440	Other Purchased Sv (Meter Rental; copier maintenance)		2,700	2,700	-
100.025.100 450	Supplies/Material/Media		42,800	35,000	(7,800)
100.025.100 475	Supplies - Tech Related	Software License	6,340	6,340	-
100.025.100 510	Equipment		-	-	-
<b>Total 100</b>	<b>Regular Instruction</b>		<b>483,484</b>	<b>468,521</b>	<b>(14,963)</b>
<b>Vocational Education</b>					
100.025.160 450	Supplies/Material/Media	Voc Ed supplies & Artists in Schools	500	500	-
<b>Total 160</b>	<b>Vocational Education</b>		<b>500</b>	<b>500</b>	<b>-</b>
<b>Special Education Instruction</b>					
100.025.200 315	Cert-Teacher	0.00 FTE	-	-	-
100.025.200 324	Paraprofessional	1.00 FTE	35,339	36,581	1,242
100.025.200 329	Substitute/Temporary	6 cert sub days	1,040	1,040	-
100.025.200 361	Health/Life Insurance		11,225	11,786	561
100.025.200 362	Unemployment Insurance		73	75	2
100.025.200 363	Worker's Compensation		364	376	12
100.025.200 364	FICA		3,743	3,838	95
100.025.200 365	TRS		-	-	-
100.025.200 366	PERS		7,775	8,048	273
100.025.200 376	TRS On-Behalf		-	-	-
100.025.200 377	PERS On-Behalf		2,769	987	(1,782)
<b>Total 200</b>	<b>Special Education Instruction</b>		<b>62,326</b>	<b>62,731</b>	<b>405</b>

Anvil City Science Academy			FY2022	FY2023	
Account Code	Description	Comments	Budget as of 'Dec 2021	Budget	\$ Change
<b>Improvement of Instructional Services - Technology</b>					
100.025.351	491 Dues & Fees		470	470	-
<b>Total 351</b>	<b>Improvement of Instructional Svcs - Tech</b>		<b>470</b>	<b>470</b>	<b>-</b>
<b>School Administration</b>					
100.025.400	313 Principal	1.00 FTE	113,241	116,072	2,831
100.025.400	316 Extra Duty Pay		-	-	-
100.025.400	361 Health/Life Insurance		11,225	11,786	561
100.025.400	362 Unemployment Insurance		226	232	6
100.025.400	363 Worker's Compensation		1,132	1,161	28
100.025.400	364 FICA		1,642	1,683	41
100.025.400	365 TRS		14,223	14,579	356
100.025.400	376 TRS On Behalf		21,844	13,998	(7,846)
100.025.400	420 Staff Travel		-	-	-
100.025.400	440 Other Purchased Services		350	350	-
100.025.400	475 Supplies - Technology Related		-	-	-
100.025.400	491 Dues & Fees	NAESP Membership	614	614	-
<b>Total 400</b>	<b>School Administration</b>		<b>164,498</b>	<b>160,475</b>	<b>(4,023)</b>
<b>School Administration Support</b>					
100.025.450	324 Non-Cert Support Staff	0.50 FTE	21,074	21,845	772
100.025.450	361 Health/Life Insurance		11,225	11,786	561
100.025.450	362 Unemployment Insurance		42	44	2
100.025.450	363 Worker's Compensation		211	218	8
100.025.450	364 FICA		1,612	1,671	59
100.025.450	366 PERS		4,636	4,806	170
100.025.450	377 PERS On Behalf		1,709	609	(1,100)
<b>Total 450</b>	<b>School Administration Support</b>		<b>40,508</b>	<b>40,980</b>	<b>471</b>
<b>Student Activities</b>					
100.025.700	316 Extra Duty Pay		-	-	-
100.025.700	360 Benefits		-	-	-
100.025.700	376 TRS On-Behalf		-	-	-
100.025.700	420 Staff Travel	DC Trip Chaperone	2,000	2,000	-
<b>Total 700</b>	<b>Student Activities</b>		<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Total 100</b>	<b>School Operating Fund</b>		<b>753,787</b>	<b>735,677</b>	<b>(18,110)</b>
<b>Total 025</b>	<b>Anvil City Science Academy</b>		<b>\$ 753,787</b>	<b>\$ 735,677</b>	<b>\$ (18,110)</b>

Watercolor by Dorothy Callahan, Grade 11



## NOME-BELTZ MIDDLE HIGH SCHOOL

FY 2023 Budget

Location 010



	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change	% Change
<b>Fund 100: School Operating</b>				
Function: 100 Regular Instruction	\$ 1,994,693	\$ 1,925,946	\$ (68,747)	-3.45%
160 Career Tech Instruction	147,655	97,650	(50,005)	-33.87%
200 Special Education	635,343	660,429	25,086	3.95%
320 Support Services - Students	310,522	299,629	(10,893)	-3.51%
352 Library Services	67,033	66,877	(156)	-0.23%
400 School Administration	310,965	305,515	(5,449)	-1.75%
450 School Administration Support	197,769	196,733	(1,036)	-0.52%
600 Operations & Maintenance	815,440	1,049,776	234,336	28.74%
700 Student Activities	333,360	303,276	(30,084)	-9.02%
Fund Total	<b>4,812,779</b>	<b>4,905,831</b>	<b>93,052</b>	<b>1.93%</b>
<b>TOTAL</b>	<b>\$ 4,812,779</b>	<b>\$ 4,905,831</b>	<b>\$ 93,052</b>	<b>1.93%</b>
# Students (6-12)	296.5	295.5	(1.0)	-0.34%
# Teachers	23.6	24.1	0.5	2.12%
# Classified	8.5	9.5	1.0	11.76%
# Administrators	2.0	2.0	0.0	0.00%
Pupil / Teacher Ratio	12.6	12.2	(0.3)	-2.40%
Average Per Pupil Expenditure	\$ 16,234.71	\$ 16,604.61	\$ 369.90	2.28%

# NOME PUBLIC SCHOOLS

## FY 2023 Budget

### Location 010 Nome-Beltz Middle High School

Middle/High School				FY2022	FY2023	
Account Code	Description	Comments	Budget as of	Budget	Change	
			'Dec 2021			
<b>Regular Instruction</b>						
100.010.100.	315	Cert-Teacher	18.12 FTE	\$ 1,194,657	\$ 1,208,205	\$ 13,547
100.010.100.	329	Substitute and Temporary	227 teacher sub days	34,000	34,000	-
100.010.100.	361	Health/Life Insurance		177,221	202,407	25,186
100.010.100.	362	Unemployment Insurance		2,457	2,484	27
100.010.100.	363	Worker's Compensation		12,287	12,422	135
100.010.100.	364	FICA		19,924	20,120	196
100.010.100.	365	TRS		150,049	151,751	1,702
100.010.100.	369	Employee Physicals		900	900	-
100.010.100.	376	TRS On Behalf		230,449	145,709	(84,740)
100.010.100.	390	Travel Allowance	\$400 per Teacher; Includes Travel Relocation	21,048	21,248	200
100.010.100.	410	Professional & Tec		-	-	-
100.010.100.	420	Staff Travel		-	-	-
100.010.100.	433	Telecommunications		1,200	1,200	-
			(Meter Rental; copier maintenance			
100.010.100.	440	Other Purchased S contract)		18,000	18,000	-
100.010.100.	450	Supplies/Material/Media		60,000	40,000	(20,000)
100.010.100.	471	Textbooks		25,000	20,000	(5,000)
100.010.100.	475	Supplies - Tech Re	\$8,500 Apex (eLearning) & \$8,300 (Read 180)	26,000	26,000	-
			Dual-Credit Courses through UAF NW			
100.010.100.	480	Tuition & Stipends	Campus	18,000	18,000	-
			EOY activities (i.e. bowling alley rental,			
100.010.100.	490	Other Expenses	pool rental)	3,000	3,000	-
100.010.100.	491	Dues & Fees		500	500	-
100.010.100.	510	Equipment		-	-	-
	<b>Total</b>	<b>100 Regular Instruction</b>		<b>1,994,693</b>	<b>1,925,946</b>	<b>(68,747)</b>

#### **Career and Technical**

100.010.160.	315	Cert-Teacher	1.00 FTE	77,780	69,378	(8,402)
100.010.160.	329	Substitute/Temporary	Positions: 1 Career & Tech	4,000	4,000	-
100.010.160.	361	Health/Life Insurance	Teacher	33,787	99	(33,688)
100.010.160.	362	Unemployment Insurance		164	147	(17)
100.010.160.	363	Worker's Compensation		818	734	(84)
100.010.160.	364	FICA		1,434	1,312	(122)
100.010.160.	365	TRS		9,769	8,714	(1,055)
100.010.160.	376	TRS On Behalf		15,004	8,367	(6,637)
100.010.160.	390	Travel Allowance		400	400	-
100.010.160.	450	Supplies/Material/Media		4,500	4,500	-
100.010.160.	490	Other Expenses		-	-	-

Middle/High School			FY2022		
Account Code	Description	Comments	Budget as of 'Dec 2021	FY2023 Budget	Change
<b>Total</b>	<b>160 Career and Technical</b>		<b>147,655</b>	<b>97,650</b>	<b>(50,005)</b>
<b>Special Education</b>					
100.010.200.	315 Cert-Teacher	3.00 FTE	187,261	193,441	6,180
100.010.200.	316 Extra Duty Pay		-	-	-
100.010.200.	323 NonCert-Aides	5.50 FTE	188,356	210,780	22,424
100.010.200.	329 Substitute/Temporary	Positions: 3 Sped Teachers, 5.5 Sped Para's	8,000	8,000	-
100.010.200.	361 Health/Life Insurance		104,416	114,943	10,527
100.010.200.	362 Unemployment Insurance		767	824	57
100.010.200.	363 Worker's Compensation		3,836	4,122	286
100.010.200.	364 FICA		17,737	19,542	1,805
100.010.200.	365 TRS		23,520	24,296	776
100.010.200.	366 PERS		41,438	46,372	4,933
100.010.200.	369 Employee Physicals		600	600	-
100.010.200.	376 TRS On Behalf		36,123	23,329	(12,794)
100.010.200.	377 PERS On Behalf		14,789	5,680	(9,109)
		\$400 per Teacher &			
100.010.200.	390 Travel Allowance	Relocation Reimb	6,450	6,450	-
100.010.200.	420 Staff Travel	Mileage reimb	400	400	-
100.010.200.	450 Supplies/Material/Media		1,500	1,500	-
100.010.200.	491 Dues & Fees		150	150	-
<b>Total</b>	<b>200 Special Education</b>		<b>635,343</b>	<b>660,429</b>	<b>25,086</b>
<b>Support Services - Students</b>					
100.010.300.	318 Cert-Specialist (Counselor)	2.00 FTE	129,105	133,366	4,261
100.010.300.	322 NonCert-Specialist	1.00 FTE	56,493	60,605	4,112
100.010.300.	329 Substitute/Temporary		-	-	-
100.010.300.	361 Health/Life Insurance		56,237	46,701	(9,535)
100.010.300.	362 Unemployment Insurance		371	388	17
100.010.300.	363 Worker's Compensation		1,856	1,940	84
100.010.300.	364 FICA		6,194	6,570	376
100.010.300.	365 TRS		16,216	16,751	535
100.010.300.	366 PERS		12,428	13,333	905
100.010.300.	376 TRS On Behalf		24,904	16,084	(8,820)
100.010.300.	377 PERS On Behalf		4,484	1,657	(2,827)
100.010.300.	390 Travel Allowance	\$400 per Teacher	800	800	-
100.010.300.	440 Other Purchased Services	copier usage	10	10	-
100.010.300.	450 Supplies/Materials/Media		1,000	1,000	-
		Nat'l Clearinghouse -			
100.010.300.	490 Other Expenses	student tracker	425	425	-
<b>Total</b>	<b>300 Support Services - Students</b>		<b>310,522</b>	<b>299,629</b>	<b>(10,893)</b>
<b>Library Services</b>					
100.010.352.	323 NonCert-Aides	1.00 FTE	35,339	36,581	1,242
100.010.352.	329 Substitute/Temporary	10.00 sub days	1,602	1,602	-
100.010.352.	361 Health/Life Insurance		11,225	11,225	-
100.010.352.	362 Unemployment Insurance		74	76	2
100.010.352.	363 Worker's Compensation		369	382	12
100.010.352.	364 FICA		2,826	2,921	95
100.010.352.	366 PERS		7,775	8,048	273
100.010.352.	377 PERS On Behalf		2,769	987	(1,782)
100.010.352.	440 Other Purchased Services		55	55	-

Middle/High School			FY2022	FY2023	
Account Code	Description	Comments	Budget as of 'Dec 2021	Budget	Change
100.010.352.	450 Supplies/Material/Media		4,500	4,500	-
100.010.352.	475 Software License	Companion Corporation Subscription	500	500	-
<b>Total</b>	<b>352 Support Services - Instruction - Library</b>		<b>67,033</b>	<b>66,877</b>	<b>(156)</b>

#### **School Administration**

100.010.400.	313 Principal	2.00 FTE	208,737	213,956	5,219
100.010.400.	361 Health/Life Insurance		22,449	22,449	-
100.010.400.	362 Unemployment Insurance		417	428	10
100.010.400.	363 Worker's Compensation		2,087	2,140	52
100.010.400.	364 FICA		3,027	3,102	76
100.010.400.	365 TRS		26,217	26,873	656
100.010.400.	367 TRS On Behalf		40,265	25,803	(14,462)
100.010.400.	390 Relocation Reimbursement		-	3,000	3,000
100.010.400.	420 Staff Travel		-	-	-
		Nome Nugget 'Back to			
100.010.400..	440 Other Purchased Services	School' Advertisement	1,537	1,537	-
100.010.400.	450 Supplies/Materials/Media		3,000	3,000	-
100.010.400..	475 Supplies - Technology Related		-	-	-
100.010.400..	490 Other Expenses		2,000	2,000	-
100.010.400.	491 Dues & Fees	NASSP Registration x 2	1,227	1,227	-
<b>Total</b>	<b>400 School Administration</b>		<b>310,965</b>	<b>305,515</b>	<b>(5,449)</b>

#### **School Administration Support**

100.010.450.	324 NonCert-Support	2.00 FTE	97,001	99,991	2,990
100.010.450.	329 Substitutes/Temporary		500	500	-
100.010.450.	361 Health/Life Insurance		58,937	58,937	-
100.010.450.	362 Unemployment Insurance		195	201	6
100.010.450.	363 Worker's Compensation		975	1,005	30
100.010.450.	364 FICA		7,459	7,688	229
100.010.450.	366 PERS		21,340	21,998	658
100.010.450.	377 PERS On Behalf		7,672	2,723	(4,949)
100.010.450.	433 Telecommunications		2,100	2,100	-
100.010.450.	440 Other Purchased Services		90	90	-
100.010.450.	450 Supplies/Materials/Media		1,500	1,500	-
<b>Total</b>	<b>450 School Administration Support</b>		<b>197,769</b>	<b>196,733</b>	<b>(1,036)</b>

#### **Operations & Maintenance**

100.010.600.	431 Water & Sewer	3% increase budgeted	27,000	27,810	810
100.010.600.	432 Garbage	3% increase budgeted	23,000	23,690	690
100.010.600.	435 Fuel-Heating		378,750	600,000	221,250
100.010.600.	436 Electricity	3% increase budgeted	378,750	390,113	11,363
100.010.600.	440 Other Purchased Services		-	-	-
100.010.600.	452 General Maintenance Supplies		500	500	-
100.010.600.	458 Gas & Oil	3% increase budgeted	7,440	7,663	223
100.010.600.	490 Other Expenses		-	-	-
<b>Total</b>	<b>600 Maintenance &amp; Operations</b>		<b>815,440</b>	<b>1,049,776</b>	<b>234,336</b>

#### **Student Activity**

100.010.700.	316 Extra Duty Pay	Coaches and Club Advisors	82,800	86,940	4,140
100.010.700.	329 Substitutes and Temporary Referees		16,000	16,000	-
100.010.700.	360 Benefits: (SS, Med, ESC, WC, TRS-PERS)		12,790	12,790	-
100.010.700.	367 TRS On Behalf		13,530	14,206	676
100.010.700.	368 PERS On Behalf		-	-	-
100.010.700.	410 Professional & Technical	Referee Association	8,000	8,000	-

Middle/High School			FY2022	FY2023	
Account Code	Description	Comments	Budget as of 'Dec 2021	Budget	Change
100.010.700.	420 Staff Travel		5,190	5,190	-
100.010.700.	425 Student Travel	Student groups to pickup remainder of travel costs	154,900	120,000	(34,900)
100.010.700.	440 Other Purchased Services	NMS Athletic Meals Outside of regular meal	20,000	20,000	-
100.010.700.	450 Supplies	Balls, nets, jerseys, bibs, flags, whistles, mats, etc.	13,550	13,550	-
100.010.700.	458 Gas & Oil		600	600	-
100.010.700.	490 Other Expenses, Dues & Fee ASAA Due		6,000	6,000	-
<b>Total</b>	<b>700 Student Activity</b>		<b>333,360</b>	<b>303,276</b>	<b>(30,084)</b>
<b>Total</b>	<b>100 School Operating Fund</b>		<b>4,812,779</b>	<b>4,905,831</b>	<b>93,052</b>
<b>Total</b>	<b>010 Middle/High School</b>		<b>\$ 4,812,779</b>	<b>\$ 4,905,831</b>	<b>\$ 93,052</b>



# DISTRICT WIDE

FY 2023 Budget

Location 500

		FY2022			
		Budget as of			
		<u>'Dec 2021</u>	<u>FY2023 Budget</u>	<u>\$ Change</u>	
<b>Fund 100: School Operating</b>					
<u>Location</u>	<u>500</u>	<u>District-Wide</u>			
Function	100	Regular Instruction - Extension	\$ 111,011	\$ 104,437	\$ (6,574)
Function	200	Special Education Instruction	2,465	-	(2,465)
Function	220	Special Education - Support Services	249,254	251,165	1,910
Function	350	Support Services - Instruction	71,852	70,870	(982)
Function	351	Support Services -Technology	1,493,339	2,088,693	595,354
Function	354	In-service Training	3,500	3,500	-
Function	511	Board of Education	38,552	38,552	-
Function	510	Office of Superintendent	267,016	279,625	12,609
Function	550	District Admin Support Services	666,281	637,670	(28,611)
Function	553	Human Resources	195,456	205,758	10,302
Function	600	Operations & Maintenance	1,846,356	1,760,983	(85,373)
Function	900	Other Financing Uses	515,000	315,000	(200,000)
		<b>Fund Total</b>	<b>\$ 5,460,082</b>	<b>\$ 5,756,253</b>	<b>\$ 296,171</b>
<b>TOTAL</b>			<b>\$ 5,460,082</b>	<b>\$ 5,756,253</b>	<b>\$ 296,171</b>

# NOME PUBLIC SCHOOLS

## FY 2023 Budget

### Location 500 - Districtwide

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
<b>Regular Instruction - Extensions</b>					
100.500.140.. 315	Cert Teacher	0.50 FTE Teacher on Assignment	37,016	37,942	926
100.500.140.. 361	Health/Life Insurance		94	99	5
100.500.140.. 362	Unemployment Insurance		74	76	2
100.500.140.. 363	Worker's Compensation		370	379	9
100.500.140.. 364	FICA		537	550	13
100.500.140.. 365	TRS		4,649	4,765	116
100.500.140.. 376	TRS On Behalf		7,140	4,576	(2,565)
100.500.140.. 433	Communications	Postage	1,200	1,200	-
100.500.140.. 440	Other Purchased Services	Advanced Ed Accreditation Svcs Contains \$2300 allotment x 20	1,650	1,650	-
100.500.140.. 450	Supplies/Material/Media	students; \$6,000 addtl	57,080	52,000	(5,080)
100.500.140.. 475	Supplies - Tech Related	MAP License Renewal	1,200	1,200	-
<b>Total 140</b>	<b>Regular Instruction - Extensions</b>		<b>111,011</b>	<b>104,437</b>	<b>(6,574)</b>
<b>Special Education Instruction</b>					
100.500.200.. 324	Aides	was Roaming Para	1,880	-	(1,880)
100.500.200.. 362	Unemployment Insurance		5	-	(5)
100.500.200.. 363	Worker's Compensation		20	-	(20)
100.500.200.. 364	FICA		145	-	(145)
100.500.200.. 366	PERS		415	-	(415)
<b>Total 200</b>	<b>Special Education Instruction</b>		<b>2,465</b>	<b>-</b>	<b>(2,465)</b>
<b>Special Education Instruction - Support Svcs</b>					
100.500.220.. 314	Cert - Director/Coordinator	1.00 FTE	82,335	84,393	2,058
100.500.220.. 324	Support Staff	1.00 FTE	47,730	49,295	1,565
100.500.220.. 361	Health/Life Insurance		54,187	56,896	2,709
100.500.220.. 362	Unemployment Insurance		260	267	7
100.500.220.. 363	Worker's Compensation		1,301	1,337	36
100.500.220.. 364	FICA		4,845	4,995	150
100.500.220.. 365	TRS		10,341	10,600	258
100.500.220.. 366	PERS		10,501	10,845	344
100.500.220.. 369	Employee Physical		250	250	-
100.500.220.. 376	TRS On Behalf		15,882	10,178	(5,705)
100.500.220.. 377	PERS On Behalf		3,968	1,409	(2,559)
100.500.220. 390	Relocation Reimbursement		-	3,000	3,000
100.500.220.. 420	Staff Travel		154	200	46
100.500.220.. 440	Other Purchased Services		4,030	4,030	-
100.500.220.. 450	Supplies	test forms, curriculum	3,000	3,000	-
100.500.220. 475	Supplies - Tech Related		9,970	9,970	-
100.500.220. 491	Dues & Fees		500	500	-
100.500.220. 510	Equipment	Powerschool License & Subscript.	-	-	-
<b>Total 220</b>	<b>Special Education Instruction - Support Svcs</b>		<b>249,254</b>	<b>251,165</b>	<b>1,910</b>

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
<b>Support Services-Instruction</b>					
100.500.350.. 314	Cert - Director	0.29 FTE	26,310	26,968	658
100.500.350.. 316	Extra Duty	DW Professional Development Position: 1 Dir of Fed Programs (71% sal/ben funded by CAP)	30,000	30,000	-
100.500.350.. 361	Health/Life Insurance		1,665	1,748	83
100.500.350.. 362	Unemployment Insurance		53	54	1
100.500.350.. 363	Worker's Compensation		263	270	7
100.500.350.. 364	FICA		381	391	10
100.500.350.. 365	TRS		3,305	3,387	83
100.500.350.. 376	TRS On Behalf		5,075	3,252	(1,823)
100.500.350.. 390	Travel Allowance		-	-	-
100.500.350. 420	Staff Travel		-	-	-
100.500.350.. 440	Other Purchased Services	UAA Alaska Statewide Mentor Project	2,000	2,000	-
100.500.350.. 450	Supplies/Material/Media		300	300	-
100.500.350. 475	Supplies - Tech Related		500	500	-
100.500.350.. 490	Other Expenses		1,500	1,500	-
100.500.350.. 491	Dues & Fees		500	500	-
<b>Total 350</b>	<b>Support Services - Instruction</b>		<b>71,852</b>	<b>70,870</b>	<b>(982)</b>
<b>Support Services - Technology</b>					
100.500.351.. 318	Cert - Specialist	0.5 FTE	38,654	39,186	532
100.500.351. 321	Non-Cert - Director/Coordin	1.0 FTE	94,064	95,474	1,410
100.500.351.. 322	Non-Cert - Specialist	1.0 FTE	60,350	62,558	2,208
100.500.351.. 361	Health/Life Insurance	Positions: 1 Tech Director, 1 Systems Administrator & 1 50% Tech Specialist	28,062	29,465	1,403
100.500.351.. 362	Unemployment Insurance		386	394	8
100.500.351.. 363	Worker's Compensation		1,931	1,972	42
100.500.351.. 364	FICA		12,373	12,658	285
100.500.351.. 365	TRS		4,855	4,922	67
100.500.351.. 366	PERS		33,971	34,767	796
100.500.351.. 376	TRS On Behalf		7,456	4,726	(2,731)
100.500.351.. 377	PERS On Behalf		12,620	4,443	(8,178)
100.500.351.. 390	Relocation Reimbursement		-	-	-
100.500.351.. 420	Staff Travel	ASTE Offset by E-Rate Revenue (90% Reimb Internet) 75Mbps	7,890	7,900	10
100.500.351.. 433	Communications	increased to 150 Mbps	823,478	1,520,779	697,301
100.500.351.. 440	Other Purchased Services		200	200	-
100.500.351.. 450	Supplies/Material/Media	School Mgmt & Content Software;	11,150	11,150	-
100.500.351.. 475	Supplies - Tech Related	Staff & Student Devices	322,200	224,400	(97,800)
100.500.351.. 491	Dues & Fees		-	-	-
100.500.351. 510	Equipment		33,700	33,700	-
<b>Total 351</b>	<b>Support Services - Technology</b>		<b>1,493,339</b>	<b>2,088,693</b>	<b>595,354</b>
<b>In-service Training</b>					
100.500.354.. 410	Professional Services		2,500	2,500	-
100.500.354.. 450	Supplies		1,000	1,000	-
<b>Total 354</b>	<b>Staff Inservice</b>		<b>3,500</b>	<b>3,500</b>	<b>-</b>

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
<b>Office of Superintendent</b>					
100.500.510.. 311	Cert-Superintendent	1.00 FTE	127,308	138,995	11,687
100.500.510.. 361	Health/Life Insurance		33,787	35,476	1,689
100.500.510.. 362	Unemployment Insurance		255	278	23
100.500.510.. 363	Worker's Compensation		1,273	1,390	117
100.500.510.. 364	FICA		1,846	2,015	169
100.500.510.. 365	TRS		15,990	17,458	1,468
100.500.510.. 376	TRS On Behalf		24,558	16,763	(7,795)
100.500.510.. 390	Transportation Allowance		-	-	-
100.500.510.. 410	Professional & Technical Services		4,000	4,000	-
100.500.510.. 414	Legal Services		20,000	20,000	-
100.500.510.. 420	Staff Travel		20,000	20,000	-
100.500.510.. 450	Supplies/Material/Media		500	500	-
100.500.510.. 490	Other		500	5,750	5,250
100.500.510.. 491	Dues & Fees	CEERenewal \$14K, AK Staff Dev Network, AASA	17,000	17,000	-
<b>Total 510</b>	<b>Office of Superintendent</b>		<b>267,016</b>	<b>279,625</b>	<b>12,609</b>
<b>Board of Education</b>					
100.500.511.. 410	Professional & Technical Ser	AASB Board Development Nov AASB Annual Conf (3); Dec Winter	4,000	4,000	-
100.500.511.. 420	Staff Travel	Boardsmanship (2); Feb Leg Fly-In (2)	15,000	15,000	-
100.500.511.. 445	Insurance & Bond Premiums		225	225	-
100.500.511.. 450	Supplies/Material/Media	Boardbook & supplies	3,500	3,500	-
100.500.511.. 490	Other Expenses		800	800	-
100.500.511.. 491	Dues & Fees	AASB Annual Dues \$10,177; AASB Online \$4,850	15,027	15,027	-
100.500.511.. 510	Equipment		-	-	-
<b>Total 511</b>	<b>Board of Education</b>		<b>38,552</b>	<b>38,552</b>	<b>-</b>
<b>District Admin Support Service</b>					
100.500.550.. 324	Non-Cert - Support Staff	3.00 FTE	187,212	189,416	2,204
100.500.550.. 361	Health/Life Insurance	Positions: 1 Payroll Spec., 1	56,236	59,048	2,812
100.500.550.. 362	Unemployment Insurance	AP/Receiving/Purchasing, 1 Admin. Acct	374	379	4
100.500.550.. 363	Worker's Compensation		1,872	1,894	22
100.500.550.. 364	FICA		14,322	14,490	169
100.500.550.. 366	PERS	\$110,000 salary floor from FY2008 not met	151,187	151,671	485
100.500.550.. 369	Employee Benefits		735	735	-
100.500.550.. 377	PERS On Behalf		15,183	5,285	(9,898)
100.500.550.. 410	Professional & Technical Ser	Black Mtn and Frontline Education Software Support	22,860	23,202	342
100.500.550.. 412	Auditing & Accounting Svcs	AKEBS & Annual Audit Services	182,000	182,000	-
100.500.550.. 420	Staff Travel		1,500	1,500	-
100.500.550.. 433	Communications	Postage	-	1,200	1,200
100.500.550.. 440	Other Purchased Services	AS400 Hosting/Storage	6,500	6,500	-
100.500.550.. 441	Rentals	Pitney Bowes machine	2,000	3,000	1,000
100.500.550.. 445	Insurance - Liability	5% increase budgeted	61,000	64,050	3,050
100.500.550.. 450	Supplies/Material/Media		12,000	12,000	-
100.500.550.. 475	Supplies - Tech Related		600	600	-
100.500.550.. 490	Other Expenses		500	500	-
100.500.550.. 491	Dues & Fees		200	200	-

Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
100.500.550.. 495	Indirect Recovery	FY21 Actual: -\$91,709	(50,000)	(80,000)	(30,000)
<b>Total 550</b>	<b>District Admin Support Service</b>		<b>666,281</b>	<b>637,670</b>	<b>(28,611)</b>

### Human Resources

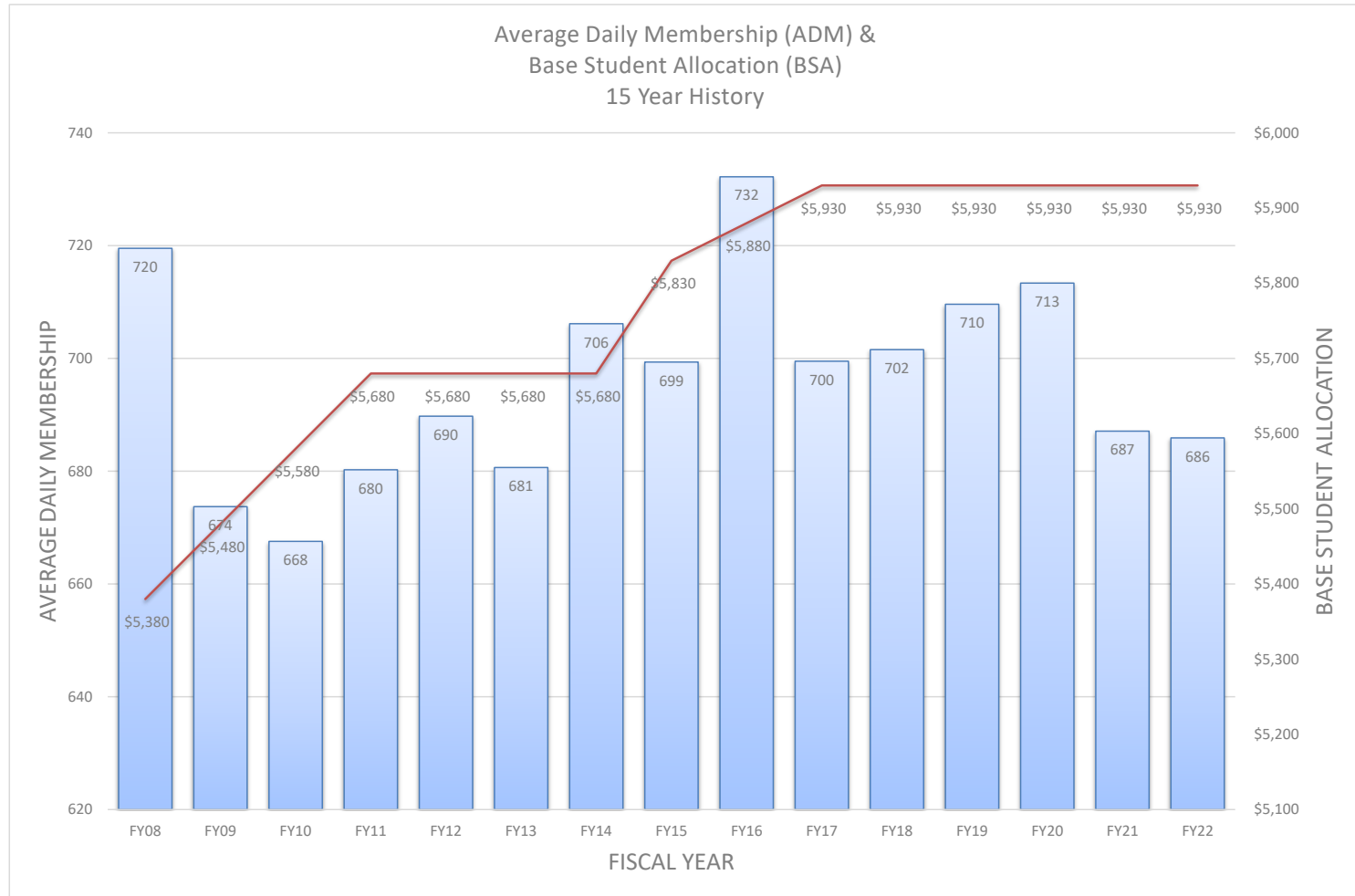
100.500.553.. 321	Non-Cert - Director	1.00 FTE	89,924	100,497	10,573
100.500.553.. 361	Health/Life Insurance		20,400	21,420	1,020
100.500.553.. 362	Unemployment Insurance		180	201	21
100.500.553.. 363	Worker's Compensation		899	1,005	106
100.500.553.. 364	FICA		6,879	7,688	809
100.500.553.. 366	PERS		19,783	22,109	2,326
100.500.553.. 377	PERS On Behalf		7,390	2,837	(4,553)
100.500.553. 410	Professional & Technical Ser	Digital Insurance Services	22,800	22,800	-
100.500.553.. 420	Staff Travel	2-4 Job Fairs, DEED Training	12,000	12,000	-
100.500.553.. 440	Other Purchased Services		2,000	2,000	-
100.500.553.. 450	Supplies/Material/Media		5,000	5,000	-
100.500.553.. 490	Other Expenses	Job Fair Registration Fees	2,000	2,000	-
100.500.553.. 491	Dues & Fees	ATP; RISQ EaseCentral	6,200	6,200	-
<b>Total 553</b>	<b>Human Resources</b>		<b>195,456</b>	<b>205,758</b>	<b>10,302</b>

### Operations & Maintenance

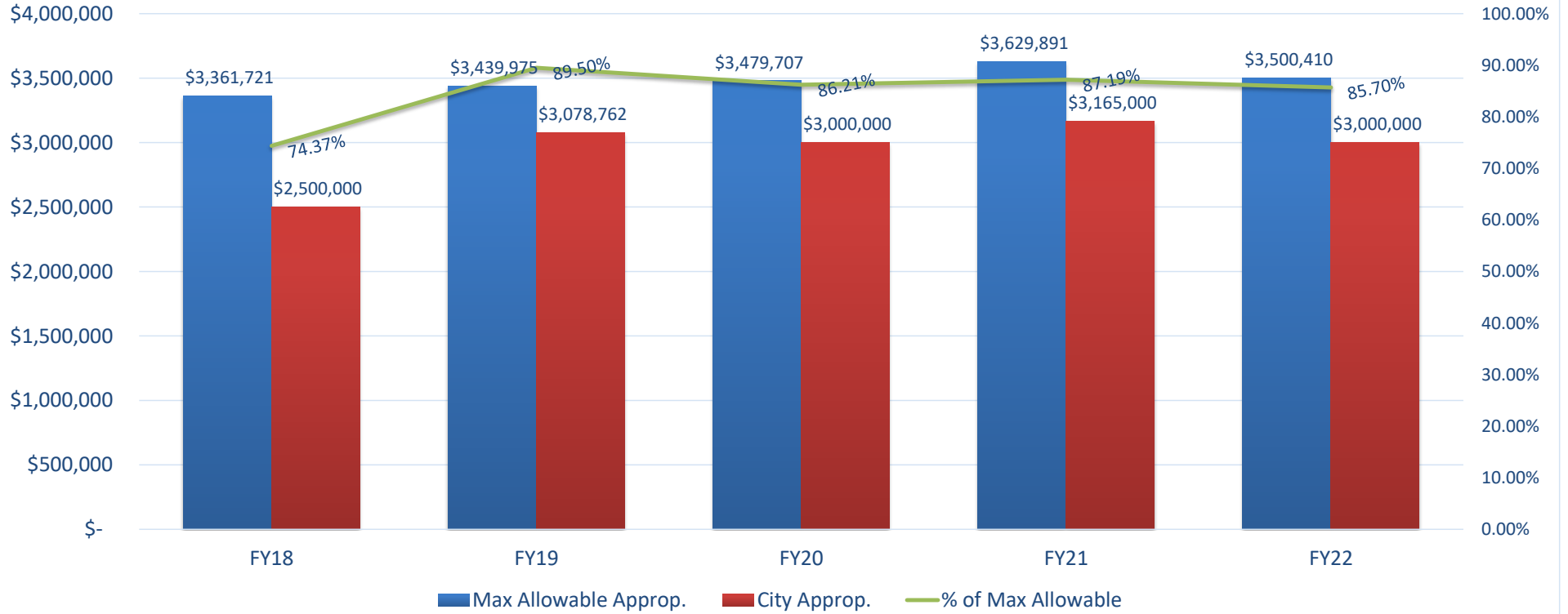
100.500.600.. 325	NonCert-Maint/Custodial	2.00 FTE	122,692	122,707	15
100.500.600.. 329	Substitutes		2,500	2,500	-
100.500.600.. 361	Health/Life Insurance		31,265	32,828	1,563
100.500.600.. 362	Unemployment Insurance		250	250	0
100.500.600.. 363	Worker's Compensation		1,252	1,252	0
100.500.600.. 364	FICA		9,577	9,578	1
100.500.600.. 366	PERS		27,542	27,546	3
100.500.600.. 377	PERS On Behalf		9,139	3,145	(5,995)
100.500.600.. 369	Empl Physicals & Pool Use		2,070	2,070	-
100.500.600.. 410	Professional & Technical Services		5,000	5,000	-
100.500.600.. 420	Staff Travel	Schooldude training, Asbestos Training, AASB Conference	4,000	10,530	6,530
100.500.600.. 431	Water & Sewage	3% increase budgeted	14,500	14,935	435
100.500.600. 432	Garbage	3% increase budgeted	10,000	10,300	300
100.500.600.. 433	Communications	3% increase budgeted	6,000	6,180	180
100.500.600.. 435	Fuel for Heat	Budgeted at sites	-	-	-
100.500.600.. 436	Electricity	3% increase budgeted	49,000	50,470	1,470
100.500.600.. 440	Other Purchased Services	NMS Maint Svcs (\$990,000 Labor/Benefits + \$225,000 Non-Personnel Costs) ; Increased based on prev year budget submitted by NMS under their cost+ contract, less \$105k due to budget constraints	1,315,000	1,215,000	(100,000)
100.500.600.. 443	Purchase Vehicle Maint		1,000	1,000	-
100.500.600.. 446	Property Insurance	5% increase budgeted	184,368	193,586	9,218
100.500.600.. 450	Supplies/Material/Media		20,000	20,000	-
100.500.600.. 453	Custodial Supplies		1,000	1,000	-
100.500.600.. 458	Gas & Oil	3% increase budgeted	30,200	31,106	906
100.500.600.. 490	Other Expenses		-	-	-
<b>Total 600</b>	<b>Operations &amp; Maintenance</b>		<b>1,846,356</b>	<b>1,760,983</b>	<b>(85,373)</b>

### Transfer of Funds

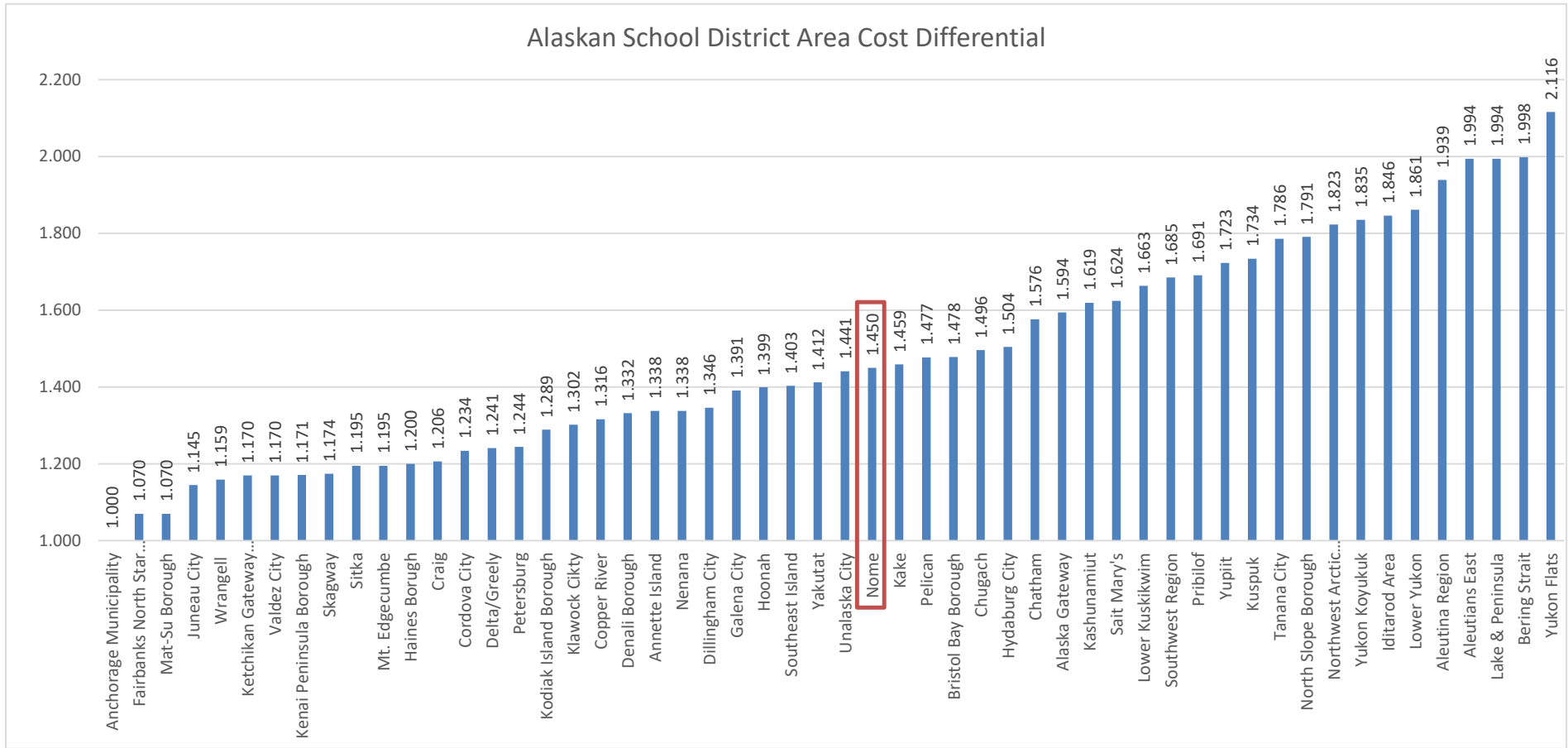
Districtwide Dept. Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	\$ Change
100.000.900.. 552	Food Service		75,000	75,000	-
100.000.900. 553	Pupil Transportation		40,000	40,000	-
100.000.900.. 554	CIP Fund	CIP major maintenance	400,000	200,000	(200,000)
100.000.900.. 555	Nome-Beltz Apartments		-	-	-
<b>Total 900</b>	<b>Transfer of Funds</b>		<b>515,000</b>	<b>315,000</b>	<b>(200,000)</b>
<b>Total 100</b>	<b>General Operating Fund</b>		<b>\$ 5,460,082</b>	<b>\$ 5,756,253</b>	<b>\$ 296,171</b>
<b>Total</b>	<b>District Wide</b>		<b>\$ 5,460,082</b>	<b>\$ 5,756,253</b>	<b>\$ 296,171</b>



**City Appropriation vs. Maximum Allowable  
FY18 - FY22  
5 Year History**



### Alaskan School District Area Cost Differential

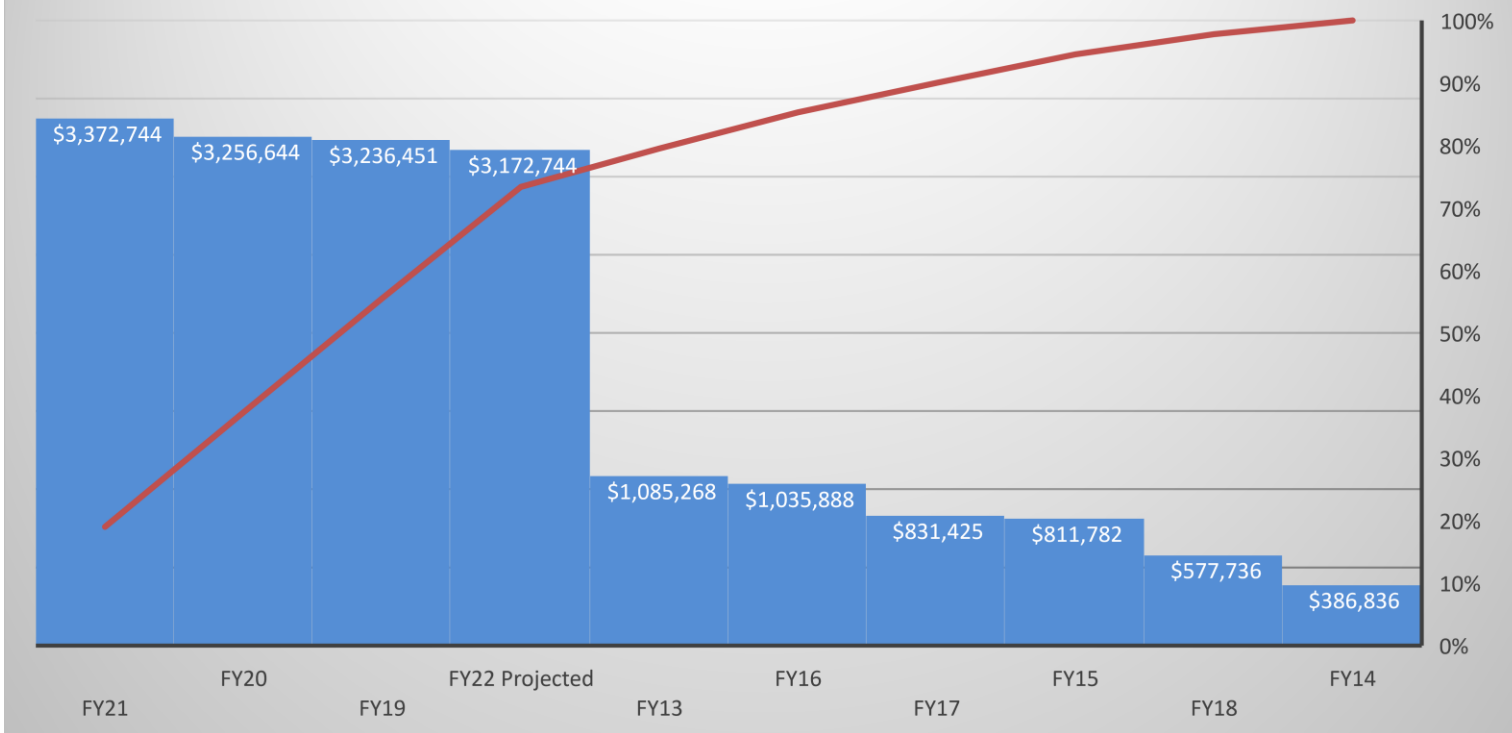


NOME PUBLIC SCHOOLS  
Balance Sheet - Governmental Funds  
School Operating Fund

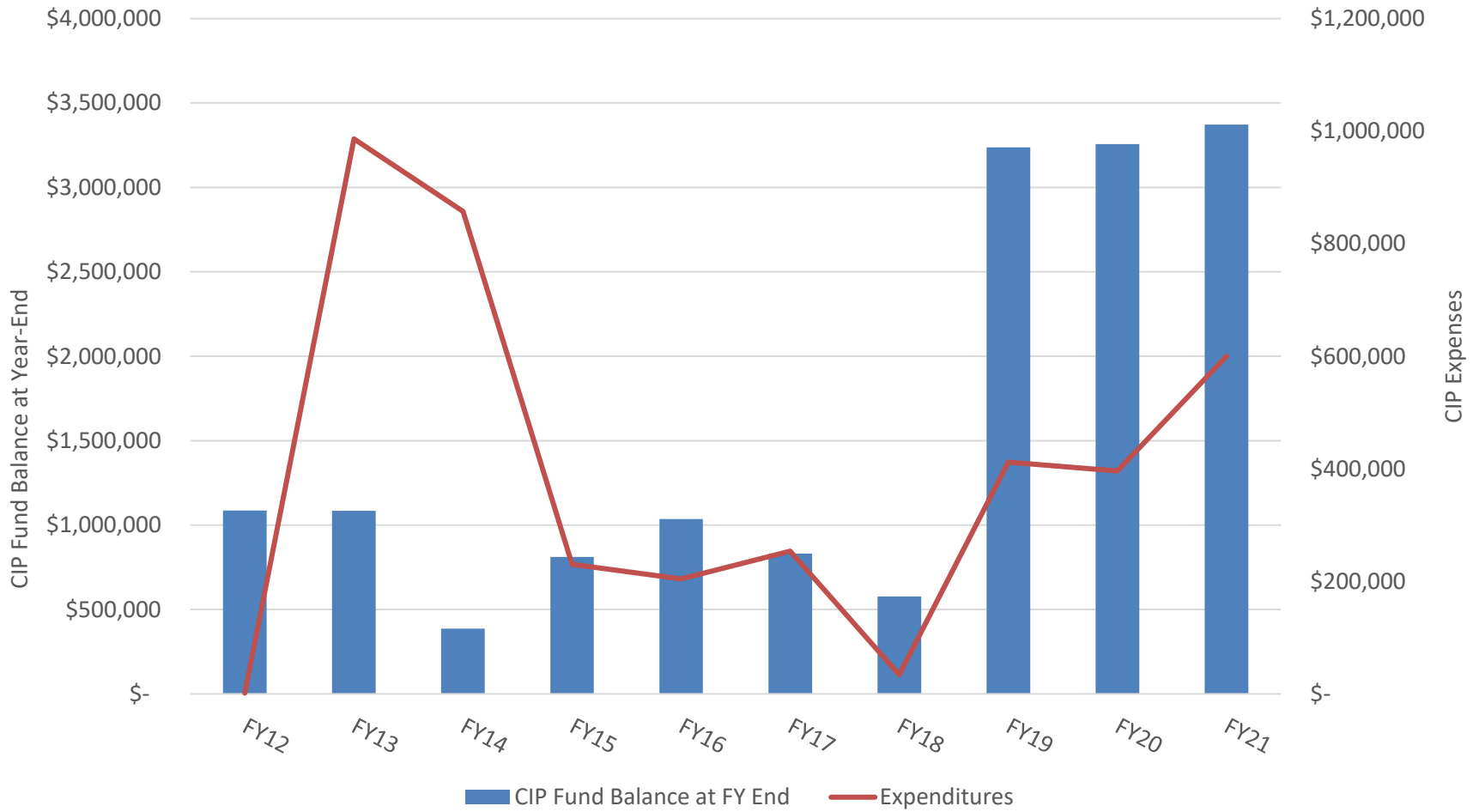
	Year-Ended June 30, 2017	Year-Ended June 30, 2018	Year-Ended June 30, 2019	Year-Ended June 30, 2020	Year-Ended June 30, 2021	Estimated Year-Ended June 30, 2022	Estimated Year-Ended June 30, 2023
<b>Assets</b>							
Assets:							
Cash and investments	\$ 1,963,331	\$ 4,163,933	\$ 7,506,928	\$ 7,085,416	\$ 7,614,395	\$ 6,808,231	\$ 5,652,741
Accounts receivable	212,592	354,749	4,602	604,326	743,119	605,000	605,000
Due from other funds	319,934	423,145	324,637	512,160	1,043,470	750,000	750,000
Due from gaming	-	-	379	-	-	-	-
Inventories	47,155	54,969	55,694	50,569	53,751	55,000	55,000
Prepaid items	353,693	358,737	213,724	359,069	510,735	300,000	300,000
<b>Total assets</b>	<b>\$ 2,896,705</b>	<b>\$ 5,355,533</b>	<b>\$ 8,105,964</b>	<b>\$ 8,611,540</b>	<b>\$ 9,965,470</b>	<b>\$ 8,518,231</b>	<b>\$ 7,362,741</b>
<b>Liabilities and Fund Balances</b>							
Liabilities:							
Accounts payable	\$ 350,432	\$ 142,296	\$ 147,191	\$ 144,417	\$ 351,129	\$ 300,000	\$ 300,000
Accrued payroll liabilities	775,521	1,083,936	918,109	346,847	199,698	250,000	250,000
Unearned revenue	495	18,986	18,986	18,986	20,448	20,000	20,000
Due to other funds	-	2,157,503	5,254,732	5,637,833	6,788,267	7,303,957	6,148,467
Due to student activities	-	165,160	264,749	295,233	-	-	-
<b>Total liabilities</b>	<b>1,126,448</b>	<b>3,567,881</b>	<b>6,603,767</b>	<b>6,443,316</b>	<b>7,359,542</b>	<b>7,873,957</b>	<b>6,718,467</b>
Fund balances:							
Nonspendable	400,848	413,706	269,418	409,638	564,486	355,000	355,000
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Unassigned	1,369,409	1,373,946	1,232,779	1,758,586	2,041,442	289,274	289,274
<b>Total fund balances</b>	<b>1,770,257</b>	<b>1,787,652</b>	<b>1,502,197</b>	<b>2,168,224</b>	<b>2,605,928</b>	<b>644,274</b>	<b>644,274</b>
<b>Total liabilities and fund balances</b>	<b>\$ 2,896,705</b>	<b>\$ 5,355,533</b>	<b>\$ 8,105,964</b>	<b>\$ 8,611,540</b>	<b>\$ 9,965,470</b>	<b>\$ 8,518,231</b>	<b>\$ 7,362,741</b>

Please Note: FY22 & FY23 data depends on timing of when bills are paid. Ultimately, the District's General Fund holds around \$2M between nonspendable and fund balance. In addition, the monies flowing through the special revenue funds are recorded in the financials in the General Fund cash account with offsetting transaction in Due to other funds liability account.

**CIP Fund Balance**  
 Sorted from Highest Year-End Balance to Lowest Year-End Balance  
 FY 2012 - FY 2022 projected



### CIP Fund Balance & Expenditure History



# Student Representative Board Report

## March 2022

If anyone knows how to end the school year off in a bang, it's Nome Beltz. Our Nome boys basketball team competed at the state tournament this late march after taking first at regions. Our nome cheerleaders also took first place at regions and decided to compete at state along with our boys. Our boys went undefeated at the state tournament and even made it to the championship game. And if you don't live under a rock, then you would already know that they beat the grace christian bears and took home the 3a boys basketball championship trophy. This is the first time our boys team won the state championship games since Nome Beltz was moved up to be a 3a school. Our community celebrated the victory by coming together and celebrating with a huge parade that ran throughout the local streets of nome.

With excitement about the community with basketball wins and springs coming what appears to be a bit early, our Nome Beltz Drama club has come forth to create a play for the community's enjoyment. This will be the first drama production the club has been able to put on since the effect of the Covid-19 pandemic. Their play is called "The Trials of Robinhood" and is based on the unfortunate and hilarious events of well known robin hood being put through a long and tortuous court case. Head senior of the production, Jenae Matson, stated that "we are very excited to put on an event for our community to come together and appreciate. Its been awhile since we have been able to grow a group of students who are interested in this type of thing but we will make do!" The drama club at the moment only consists of about 8-10 students and they are looking for all the help they can get. If you have any questions or inquiries about the play and

how you want to be able to get involved, please contact either Jenae Matson ( Jenae Matson ) or Rachel Finney ( Rachel Finney ) for any further information.

Along with exciting news about a drama production about to be premiering in our community, our school also held its annual science fair! This science fair consisted of students from the middle school, ACSA, and the high school all competing and showing off their science boards. The science fair went on for half of the school day and had volunteers for the community come in and score students' presentations. These volunteers consisted of doctors, firemen, emts and much much more. The announcements on who placed what have not been announced yet but stay tuned to our local nanook news writers to stay informed about who placed what.

Along with science fair happening within our school, we also had a group of 9 students either juniors or seniors for a Career Experience expedition around Alaska. The group traveled to Seward and met up with career experts at the local sealife center. The students on this trip were able to get an insight into apprenticeship programs, training programs, and much more. Senior Haley stated that “The trips was so much fun and we had a lot of laughs and the experience was memorable” The trip was sponsored by NSEDC and the group hopes to continue this type of travel later on down the road for future students who want to get more guidance on just what they want to do once they graduate high school.

With that being said, I hope this report was useful for you to get an inside on just what our students and faculty have been doing before the end of the school year and I can't wait to report to you next month.

# Nome Elementary School

Box 131 • Nome, Alaska 99762

Phone: 443-5299 Fax: 443-2850

Elizabeth Korenek-Johnson  
Principal



Elizabeth Dillman  
Assistant Principal

April 7, 2022 (March Report)

Dear Board Members,

Well, March was short and fast! With our COVID closure from Feb. 28 – March 4, a weather day on March 10, and Spring Break March 14 – 18, we only had students at school for 13 short days. March brought the close of Third Quarter and the start of AK STAR state testing, which continues through the month of April.

In the month of March we celebrated seven Nanauyaat mascots posted in NES hallways – one each for Ms. Ten Eyck’s class, Ms. Balice’s class, Ms. Secor’s class, and Mrs. Stang’s class, as well as three for Mrs. Erikson’s class. This reflects a total of 140 reading logs being returned between these classes. Mrs. Erikson’s class is now up to 11 mascots, so we have Brrrrrriliant Readers and a Roller Coaster of Great Reading (new cheers! ☺).

We are working hard to recruit teachers and staff for 2022-2023 vacant positions. We have received signed contracts from individuals for Assistant Principal, SPED Teachers (x2), and a 5<sup>th</sup> Grade Teacher. We are continuing to search for two 2<sup>nd</sup> Grade teachers – one will hopefully be Inupiaq-speaking to continue our immersion program, another 5<sup>th</sup> Grade teacher, and one more SPED Teacher. Searching, interviewing, and reference-checking is on-going in the hopes that we won’t need to attend a late May job fair.

In the month of February we had the following Inupiaq weekly phrases:

- Quwait’nak (Don’t slip!), week of March 7;
- Uniagatit (mushers), week of March 21;
- Uvagnazraq (Spring), week of March 28;

and focused on the Inupiaq Values of:

- \*Love of Children – Nagguagiktut ilagit, and
  - \*Respect of Elders – Utuqannat kammagiralui
- \*These were reported for February, but were actually in March

In February, we focused on the Inupiaq Values of:

- Responsibility - Aᅇalataasran
- Honesty – Nagguatun kulliaglutin

## **NPS Strategic Plan Goal #4: Recruit, Support, and Retain Effective Administrators, Teachers, and Staff.**

### **4.1: Implement new staff mentoring program.**

There is no new information for report here. We still have assigned mentors to new staff. However, working with the community to provide events and develop an “Adopt a New Teacher” program is something we need to make time for.

### **4.2: Professional Development Plans & Support**

We continue to develop PD based on school improvement needs. This includes surveying teachers on what supports they need to best meet instructional goals.

### **4.3: Support a “Grow Your Own Teachers” Program**

We have been thrilled this semester to host high school student participants from Ms. Finney’s Ed Rising group. Students came to teach their designed lessons in elementary classrooms, receiving support and feedback from classroom teachers.

### **Coming Events:**

- Now – Apr. 28: AK STAR Testing (State Assessment)
- Apr. 4 - 8: Safe Bodies presentations by Jennifer Johnson (Erin’s Law requirement)
- Apr. 11-15: Northwest PBIS Conference in Tacoma, WA: KJ, Zora, Julie Cross attending
- Apr. 11 – May 13: Spring MAP Growth & MAP Reading Fluency testing
- Apr. 19 & 21: Kindergarten Kick-Off Events for incoming students/families
- Apr. 22: Site-based Inservice: Lexia, Eureka, and Committees
- Apr. 29: NES Inservice – ten staff to attend Alaska’s Science of Reading Symposium, ANC

### **Statistics:**

(Nome Elementary) School was in session for 13 days in March.

-Our attendance rate was 85.5%.

-We served 2,141 student breakfasts, and 2,115 student lunches.

-17 volunteers spent a total of 156 hours in NES classrooms during the month of March. This included 106 hours by three sped paraprofessional interns from Alaska Christian College during the week of March 7<sup>th</sup>.

*Nome Elementary School provides a positive and welcoming environment where our culturally-diverse students, staff, and community members are valued through mutual respect, collaboration, safe interactions, and enriching experiences. Clear and high expectations serve as guidelines to reach success and wellness for all students in this rapidly-changing world.*



## **ACSA Board Report, April 12, 2022**

Lisa Leeper, Principal

### Enrollment / Attendance Update

- March had no changes to enrollment.
- We had a 87% student attendance rate for March.

### Classes and Activities

- March Student of the Month: Avery Erlich-Piscoya, 8th grade
- On March 9th, for the first time ever, ACSA held a qualifying event for the State Science Fair. In cooperation with NACTEC, we sent 10 students representing the top finishers in each grade level, 5th-8th, to Anchorage to compete on March 26th. Three students won cash prizes, one was the top project in the 6th grade division, and four earned special recognition and the chance to compete again on a national level. Mostly, the gains we appreciate are the experiences the students had in taking their ideas from concept to design and for articulating their thinking to the judges.
- The NBMHS and ACSA science fair was held on April 5th in the Beltz gymnasium. All 60 ACSA students participated and presented their projects to the judges. Most of the project work was done in class, though students were invited to work at home and with their families. Parents and community members served as judges. Ms. Liben, Mr. Deering, Ms. Deering and Ms. Smyke worked together to coordinate the opportunity for students to participate. There were 78 projects, and the quality of student work improves every year. We hope students who participate will understand the world better and be able to approach ideas, thoughts, and issues with organized methods to find answers that benefit all of society.
- March 30th-April 22nd is open enrollment month for ACSA. On April 1st, three groups of ACSA students visited the three NES 4th grade classrooms to explain our program and answer questions. Mrs. Leeper also visited the 5th grade classrooms for the same purpose. Students and their families were

invited to a Presentation and Open House on the evening of April 6th. APC members were available to help parents and students complete the ACSA application. We are accepting applications for all grade levels and will hold a lottery to enroll new students. April 22nd is also the date for current students to confirm enrollment for next school year or to give intent to stay in a waiting pool.

- We spent time in the last week of March preparing staff and students for the new state summative testing system — AK STAR. The Alaska System of Academic Readiness (AK STAR) is designed to provide families, students, and educators with information about student performance and progress in relation to the English language arts (ELA) and mathematics standards for grades 3-9.
  
- Strategic Plan Goal #4 - Recruit, Support and Retain Effective Administrators, Teachers and Staff.
  
- Efforts made to address this goal are consistent with what was reported in previous board reports. I have included those main points here:
  - The ACSA principal seeks to network with NPS district staff and other Alaskan educators to recruit teachers for our school. Often, word of mouth helps to make connections when looking for a quality educator that will love the people, cultures, and geography of our region.
  
  - ACSA teachers work collaboratively everyday. This is a deliberate practice that builds a team mentality and provides support to each staff member. We share our resources, struggles, and strengths, and we fill in for one another when one is in need.
  
  - Our Academic Policy Committee is a group of parents who offer their support to new ACSA teachers. Most members of the APC are parents who have years of experience with our program. They can assist the new staff member with answers to questions and can help establish operations.



# Nome-Beltz Middle High School

PO Box 131, Nome Alaska 99762

Phone: 907-443-5201 Fax: 907-443-3626

Date: April 07, 2022

To: NPS Board

From: Jay Thomas and Teriscovkya Smith

Subject: April Board Report

NBMHS Current Enrollment: 283

- The NBMHS Teacher of the Month: Hana Robb
- The NBMHS Support Staff of the Month: Evgenia “Jen” Samarina (NANA Food Service)
- The NBMHS Students of the Month
  - Middle School: 6th-grader Brennan Kakoona
  - High School: Erika Crisci-Olanna

**The following is a list of happenings that currently impact NBMHS:**

- We are in the process of interviewing candidates for one Special Education teacher opening and an Assistant Principal position;
- The main entrance mural created by students in Advanced Art is nearing completion; you have an open invitation to come see this incredible work!
- The Nome-Beltz Drama Club is gearing up for live performance this spring;
- KNOM has resumed a series of interviews on the Kids Show, Wednesdays at 3pm, to highlight student activities and accomplishments;
- Middle School eighth grade Washington D.C. trip is happening this week and 23 8th-grade students are packing their bags;
- 16 NPS educators completed an extremely successful TASK trip to Hawaii with a lot of experiential learning opportunities occurring throughout the week;
- 16 high school students are traveling to Hawaii April 10-16 as a continuation of this Cultural Exchange;
- The Regional Music Festival was held in Dillingham April 6-11. This event has been canceled for the past two years;
- The NYO State Meet returns to in-person competition April 21-23. NBMHS has a small, but very talented team this year. Nome NYO students competed in Juneau and recorded a number of 1st-place finishes that included several personal bests.

### **Activities Wrap-up:**

- NBMHS' newly formed Ski Team hosted its first home ski meet on April 1-2. Teams from Nome, Teller and Brevig Mission participated;
- High School Girls and Boys Basketball and Cheer competed in the Regional Tournament in Kotzebue March 11-12. The Boys placed first and qualified for state. The girls basketball team played well, but placed third. The cheer team placed first as well and qualified for the state competition.
- The Nanook Boys Basketball team and the Cheer team competed in Anchorage for the State competition. The boys brought home the 3A State Championship!
- Esports is undefeated in their quest for a second consecutive spring state championship - the battle rages on! The championships are the last week in April.
- The NBMHS/ACSA annual science fair was held on April 5, 2022. This event was held in the NBMHS gym and was well attended. Thanks to Mr. Deering, Ms. Liben, and Ms. Smyke for doing a great job organizing the fair.
- Congratulations to Dorothy Callahan and Victoria Gray for qualifying to compete in the Educators Rising National Competition. They will be traveling to Washington D.C. June 23-28, 2022.

### **Strategic Plan Goal 4: Recruit, Support, & Retain Effective Staff**

- Recruitment of quality teachers will continue to be one of our greatest obstacles in the near future due to:
  - Housing availability and costs;
  - Salary schedule which is lower than surrounding districts;
  - Insurance
- Current activities include:
  - Developing a robust Educators Rising program at the high school level;
  - Actively fostering interest in a career in education with individuals who possess a college degree;
  - Encourage current staff to engage in the recruitment process.
- Support and Retain
  - Quality professional development;
  - Positive relationships with teachers and support staff.

**Grants- Consolidated ESEA: Title I-A/Title I-C/Title II-A/Title IV; EASIE; and RLIS**

**Consolidated ESEA-**

**•Title I-C, Migratory Education-**

- Winter tutoring in ongoing at NBMS (three days a week) and at NES (twice a week).

**•Title IV-Student Support and Academic Enrichment-Districtwide-**

- The Recreational Ski Program continues to fulfill its mission of providing a non-competitive opportunity for students to participate in skiing. The trails are open to the public. As a reminder please do NOT ride snow machines on the trail.
- The piano purchased for NBMHS has arrived and is in use

**•JOM-Districtwide-**Ms. Keller and Mr. Payenna continue to provide culturally based curriculum to their students. This month NES students will have the opportunity to go on the annual ice fishing field trip.

**•EASIE (Indian Education, Title VI) Part 1 Application submitted. Part 2 due May 13**

**•RLIS submitted (AKA REAP- Rural Education Achievement Program)- used to support Literacy at NES**

**Assessments-** My main focus of the past month was preparing and administering assessments.

**•ACCESS 2.0 (aka WIDA)-**WIDA testing has been completed district wide and materials have been returned to the assessment vendor, Data Recognition Corporation. Sandi Keller completed ACCESS testing at NES. During this month I spent 9 days (two, 2-2.5 hour long sessions each day) administering the WIDA/ACCESS 2.0 at NBMHS to EL students. NPS has 21 EL students in grades 6-12 and five in grades 1-5.

**•AK STAR-**

- Prepared for the implementation of a new AK STAR assessment.
- Prepared and uploaded student and test administrator data for AK STAR and AK Science.
- Assessment Administration Training occurred at all sites. Ms. KJ trained her staff at NES and Ms. Leeper conducted training at ACSA, while I conducted the training at NBMHS. As of this writing NES is the only school to have started AK STAR testing. Test administrators have noted some differences in delivery of this test to PEAKS. However, successful administration is taking place.
- Reminder: This is the last year it will be necessary to conduct Spring MAP Growth. Linking studies between MAP Growth and the new AK STAR require students to take both assessments in the spring of 2022. In the Spring of 2023 only one assessment will be required.

**•Testing dates by school and grade (subject to change)**

	Grade 3 ELA & Math	Grade 4 ELA & Math	Grade 5 ELA & Math and AK Science	Grade 6 ELA & Math	Grade 7 ELA & Math	Grade 8 ELA & Math and AK Science	Grade 9 ELA & Math	Grade 10 Science only
NES	4/11-4/12	4/4-4/5	3/29-3/31					
ACSA			4/1	4/5-4/6	4/5-4/6	4/1		
NBMHS				4/4 -4/19	4/4-4/19	4/7-4/8	4/11-4/12	4/11-4/12

**•MAP Growth-** MAP Growth window has been adjusted to allow the younger grades who are not AK STAR or Science testing to start their spring formative assessment. The window opened April 4, 2022.

**Spring 2022 Assessment Windows:**

<b>Assessment</b>	<b>Assessment Window</b>	<b>Grades Assessed</b>
WIDA ACCESS for ELLs	February 1 – March 31, 2022	ELs in grades Kindergarten through 12th grade
Dynamic Learning Maps (DLM) Alternate Assessments	March 21 – May 6, 2022	Grades 3 through 10
Alaska Science Assessment	March 28 – April 29, 2022	Grades 5, 8, and 10
AK STAR- New Summative Assessment for ELA and Math	March 28 – April 29, 2022	Grades 3 through 9

## Enrollment by school-

<b>Enrollment</b>	<b>5/7/2021</b>	<b>9/9/21</b>	<b>10/7/2021</b>	<b>11/5/2021</b>	<b>12/9/21</b>	<b>1/4/22</b>	<b>2/4/22</b>	<b>3/3/22</b>	<b>4/4/222</b>
Nome Elementary School	292	317	309	308	311	311	312	315	315
Anvil City Science Academy	56	60	60	60	58	60	60	60	60
Nome-Beltz Middle Senior High	277	319	298	291	299	298	286	288	282
NPS Extensions Correspondence	52	16	18	24	27	28	31	27	26
<b>Total Enrollment K-12</b>	<b>677</b>	<b>712</b>	<b>685</b>	<b>683</b>	<b>695</b>	<b>697</b>	<b>689</b>	<b>690</b>	<b>683</b>

# Nome Public Schools Director of Technology Report

Jim Shreve  
12 April 2022

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## Completed Projects

SPED Equipment - All SPED iPads are in protective cases, enrolled in our Mobile Device Management system, specific applications scoped to individual devices, and issued to SPED classrooms.

Provisioned and issued ChromeBox units to replace aging iMacs for use by NPS Classified Staff as well as NMS Shop and Custodial Staff.

## Current projects

Continuing the installation of approximately 2,500 feet of network cable to provide drops to mechanical rooms in support of the Districts Environmental Controls installation project.

SPED Equipment - We are still awaiting quotes for the SPED interactive displays.

Completing the PowerSchool Enrollment forms for New and Returning Students for the 2022-2023 School Year. Awaiting all Student Handbooks to fully publish the forms. The New Student form is ready enough for next year's Kindergarten Roundup. The Returning Student form will go live once the End of Year and Start of Year processes are complete in our PowerSchool Student Information System (after 01JUL22).

Awaiting receipt and installation of a mass Network Attached Storage solution to provide encrypted / redundant backup capabilities and storage for servers, admin and secretarial staff, and remote access to specified accounts.

Preparing for the core switch configuration and replacement of network switches districtwide once we receive the remainder of the new equipment.

Identification and preparation of devices for electronic waste turn in to Kawerak this Spring.

## Future Projects

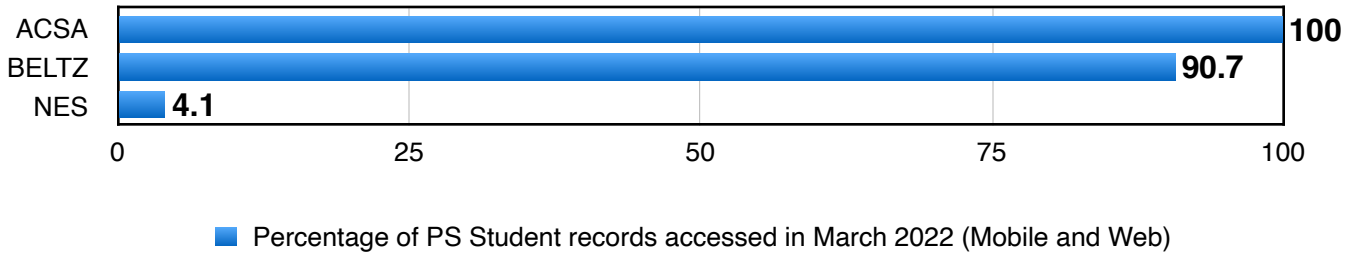
Network Equipment Update: the two core switches on order have arrived, the remaining switches are supposed to ship soon, several more pieces of equipment shipped at the end of March (smaller switches, inconnectuivity cables, and modules to connect independent switches to the main framework via fiber) .

Lifecycle replacement of student devices for NES, NBMHS, and ACSA (approx. 120, 90 are already ordered).

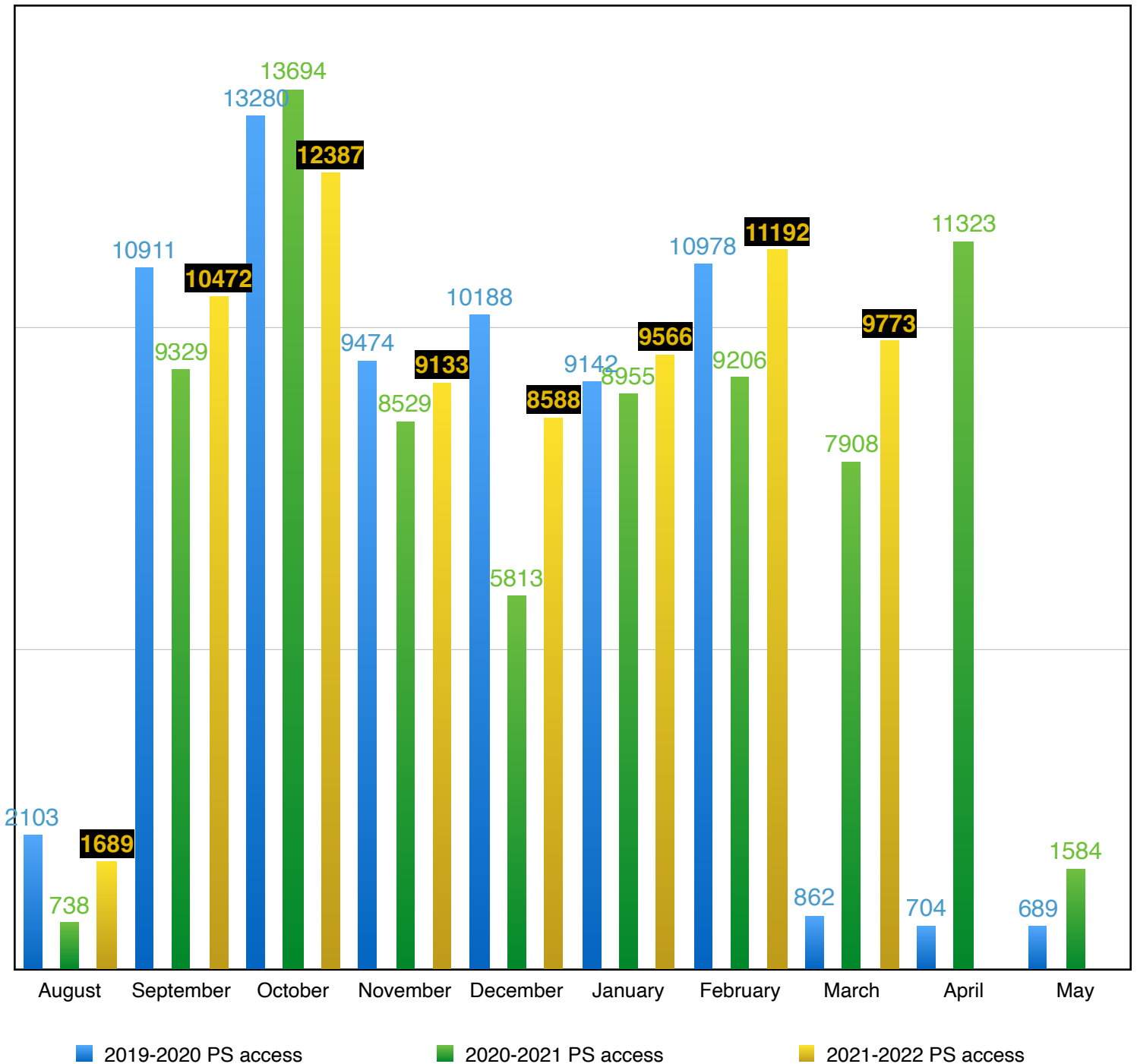
## PowerSchool Online Enrollment

There is no change in our PowerSchool Online Enrollment data. We are still tracking a total of 30 unsubmitted returning student records (8 for NES and 22 for NBMHS) in our roster workspace. The Returning Student Registration form closed on 31JAN22. Efforts shifted to updating the data for the New and Returning Student forms for 2022-2023 School Year.

**PowerSchool Student Information System Access data**  
**PowerSchool use, by students and parents.**

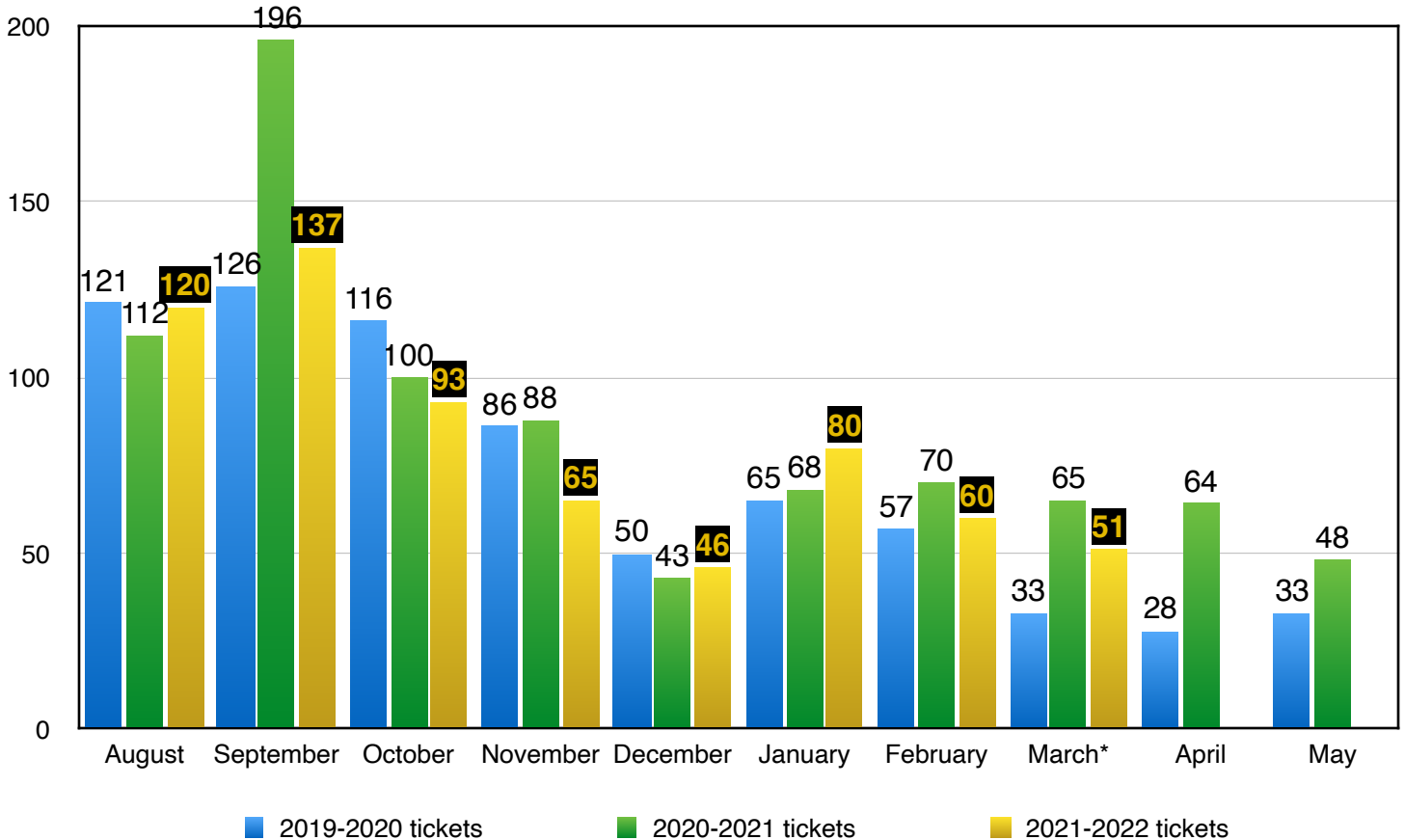


**Total Parent and Student PS Web and Mobile Access Sessions:**



# Technology Web HelpDesk

Part of the Technology Department's duty is to maintain the Technology Web Help Desk for staff to request repairs, training and troubleshooting. In March we resolved 46 out of 51 (90.2%) of the tech requests submitted through the system. Our average response time was 4.9 hours and average resolution time was 1.6 days. We encourage staff to make use of this resource but many immediate needs are still handled outside of it.



**All Activity** | 03/01/2022 - 03/31/2022 | FILTERS (1) | TICKETS

Explore ticket analytics filtered only by your permission level

Filters: Created Date (1) 03/01/2022 - 03/31/2022

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**Ticket Resolution Over Time** (closed tickets vs. newly submitted)

Legend: Closed tickets (blue), New tickets (orange)

Timeline: Mar 2, 2022 to Mar 30, 2022

**4.9 hours**  
Response time (avg) for all ticket statuses

**46**  
Tickets now closed out of 51 submitted

**1.6 days**  
Resolution time (avg)

**5**  
Tickets still open  
0 waiting on requestor

---

**Ticket Pipeline Analysis** (shows time spent in each status, along with ticket routing for all workflows)

Submitted | In Progress | Closed

**7.4 hrs**  
Avg. response time  
+ 51 submitted

**1.3 days**  
Avg. in progress time  
+ 51 in progress

**1.6 days**  
Avg. resolution time  
+ 45 resolved  
+ 1 cancelled  
+ 5 still open

**All Tickets** (please note tickets may be represented in multiple statuses below)

- In Progress Only**: 1.3 days, + 45 tickets
- Waiting on Requestor**: 1.5 days, + 6 tickets
- Waiting on Vendor**: 0 tickets (no in progress time recorded)
- Waiting on Department of Education**: 0 tickets (no in progress time recorded)



# *Nome Public Schools*

## *Special Education Board Report, April 2022*

Aaron Husemann, Special Education Coordinator

### **Special Education Department**

- ❖ 88 Active Special Education Students
- ❖ 7 Paraprofessionals
  - 1 Rehire at NBMHS up for Board Approval
- ❖ 1 Administrative Assistant
- ❖ 5 Special Education Teachers
  - 2 at Nome Elementary School
  - 3 at Nome-Beltz Middle High School & Anvil City Science Academy
    - 1 Long-Term Substitute at NBMHS
- ❖ Next Level Speech Therapy
  - 2 Speech-Language Pathologists
  - 1 Speech Language-Pathologist Assistant
- ❖ 2 Itinerant School Psychologists
- ❖ Sprouting Trees Pediatric Therapy and Recreation, Inc.
  - 1 Itinerant Physical Therapist
  - 1 Itinerant Occupational Therapist

### **Speech Caseload**

- ❖ 8 Speech Only Students
- ❖ 29 Additional Students receive Speech Therapy

### **New Special Education Referrals**

- ❖ Nome Elementary School
  - 3 New Referrals/Evaluations
- ❖ Nome Beltz Middle High School
  - 1 New Referral/Evaluation

### **Special Education News**

- ❖ FY21 to FY22 comparison with Next Level Speech
  - Year to date saved \$23,849 over last years rate
- ❖ 2 anticipated Special Education Teacher openings for FY23
  - 1 Position at NES
  - 1 Position at NBMHS

Aaron Husemann  
Nome Public Schools  
Special Education Coordinator  
[aaronhusemann@nomeschools.org](mailto:aaronhusemann@nomeschools.org)  
(907) 443 - 6208

### March 2022 Summary

- Work In Progress : 15
- Open Work Orders : 340
- Open Preventive Maintenance Work Orders : 22
- Preventive Maintenance : 6

### Injuries and Accidents

- Derreck Andersen – Blunt Force impact while rigging temporary heaters at NBHS. ER release.
- Tahsha Smith - Incomplete medical review. Limited work release. Not adequate to the job.

### Employee New Hires/ Departures

- Kenneth Lahneman - NBHS Night Janitor
- William Briggs - No Notice Quit
- David Garcia – Quit for Ryan Air offer

### Maintenance Department Tasks/ Status

- Siemens DDS Controls Phase 1 and Phase 2 underway. Routing wire and ID components. Some ongoing value engineering with 'as built' conditions and obsolete controls evaluated.
- 2022 State Preventive Maintenance Site Visit reports submitted prior to the May 5 Inspections.
- 2022 State AHERA -Asbestos Inspection RFP from SERRC for June 8 Inspection
- NBHS Roof Replacement RFP . No Bids to date, but posting has been extended until 4/14/22
- AIS postponed Boiler Service until 4/18/22. Facilities temporary repairs at NBHS are OK for now.

### Safety Concerns

- Freeze – Thaw ongoing ice and snow fall hazards at all building entrances and roof overhangs.
- Water Quality issues regarding hard water scaling in water heaters, heat exchangers, Food Service freezers, boiler piping, and fire sprinkler lines and backflow valves. Survey and water treatment analysis is ongoing.
- Environmental RFP from EMI for NBHS burn pit survey this summer.
- NES Playground Fence and grading RFP's.
- Questions or comments please contact Mark Casey – NMS Facilities Director 907-244-4121



## **MEMORANDUM**

To: Board of Education  
Thru: Jamie Burgess, Superintendent  
From: Genevieve Hollins, Contracted CFO  
Alaska Education & Business Services, Inc.  
Date: April 7, 2022  
Subject: **Financial Narrative**

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### **FY2023 3<sup>rd</sup> Draft Budget**

The FY2023 3<sup>rd</sup> Draft budget is included in the board packet. There were 2 major changes in this draft:

- 1) Increased heating fuel expense due to significant hike in gas prices. This budget includes funds to pay for 190,000 gallons up to \$3.94/gallon plus approximately \$50k in drayage from tank farm to school sites. We purchase fuel in bulk with the City. The City is waiting until July/August and will pay the then price for fuel. The City thinks that the current price is at the top and it will either stay the same or decrease by July/August when they have to purchase the fuel for the barge.
- 2) Increased the City Appropriation by \$50,000 per email from City Manager.

The change in the above items necessitated increasing the use of Fund Balance. Fund Balance is projected to be at \$644,274 or 4.25% by June 30, 2023. This is below the Board's threshold, per BP 3470, of 5%.

### **District Wellness Policy Triennial Progress Assessment**

Attached is the District Wellness Policy Triennial Progress Assessment that the District is required to undertake once every three years. The questions are derived from the Alaska Department of Education and Early Development's Child Nutrition Programs Local School Wellness Policy Review form. The assessment evaluates the compliance with the wellness policy, assesses the implementation of the policy, includes the extent to which schools comply with the policy, the extent the policy compares to the Alliance for a Healthier Generations' model wellness policy, and a description of the progress made in attaining the wellness goals. The assessment is done together by the Superintendent and Business Manager's review of the past three years in combination with the Wellness Committee meeting minutes.

### **Standard Operating Procedure (SOP) #4**

Attached you will find SOP Number 4 - Payroll Processing Procedures for your information regarding the specifics behind how payroll is handled.

***Thank you!***



# REPORT TO THE PUBLIC

District Wellness Policy  
Triennial Progress Assessment  
March 2, 2022

## Preamble of Wellness Policy

Nome Public Schools is committed to the optimal development of every student. The District believes that for students to have the opportunity to achieve personal, academic, developmental and social success, we need to create positive, safe and health-promoting learning environments at every level, in every setting, throughout the school year.

## Triennial Progress Assessment

At least once every three years, the District is required to evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- ✚ The extent to which schools under the jurisdiction of the District comply with the wellness policy;
- ✚ The extent to which the District's wellness policy compares to the Alliance for a Healthier Generations' model wellness policy; and
- ✚ A description of the progress made in attaining the goals of the District's wellness policy.

During FY2022 the District solicited input from stakeholders and received feedback from several of the District Wellness Committee members. The District Wellness Committee members held a meeting and each individual present completed the School Wellness Policy Assessment Tool. The feedback is summarized in the following report.

### Public Involvement

#### Does the SFA have a Local Wellness Policy?

Yes, the District's Wellness Policy was last revised on January 20, 2022 and is posted to the District's website.

#### Does the SFA have a school Wellness Committee?

Yes, the committee is comprised of various stakeholders and is listed in the District's Wellness Policy. Committee members include school food service personnel, school administrators, and teachers.

#### Is there documentation that the sponsor has actively solicited participation from potential stakeholders to participate in the development, review, update, and implementation of the Local Wellness Policy?

Yes, stakeholders within the school system were solicited for involvement via email.

#### Does the School Wellness Committee meet regularly?

The District's Wellness Policy requires 2 meetings per year. Over the course of the past 3 years (FY20-FY23), 1 meeting was held thus far.

## Nutrition Guidelines

Does the Local Wellness Policy include goals and priorities for nutrition guidelines?

Yes. Examples of goals and priorities in the policy include the following:

- ✓ Participation in both school breakfast and lunch programs
- ✓ Free water available at breakfast and lunch
- ✓ Self-service fruit and vegetable bars
- ✓ Offer multiple menu choices (available at NBMHS which is an Offer vs. Serve site)
- ✓ Offer versus Serve: allow students to choose their meal (at NBMHS)

All sites are meeting the guidelines for goals and priorities.

Do all food and beverages sold during the school day (midnight to ½ hour after school) comply with Smart Snack requirements, including: Vending Machines, School Stores, Snack bar, & Fundraisers?

Nome Elementary School did not have any food sold during the school day and therefore meets this requirement.

Nome-Beltz High School and Anvil City Science Academy need to review the food available to students during the “school day” and ensure it complies with Smart Snack requirements and the Local Wellness Policy nutrition guidelines.

Each year all sites need to review the food that is accessible to students during the school day and ensure they meet Smart Snack requirements. The District’s Business Manager or Nana Management Services Food Service Manager can point administrators in the right direction and help with answering nutrition-related questions.

Does the Local Wellness Policy include nutrition guidelines for all food available for sale on the school campus & does it include guidelines for marketing only food that meets Smart Snack standards?

Yes.

## Nutrition Education

Does the District Wellness Policy include goals & priorities for nutrition education & promotion?

Yes, it does. Examples of goals include:

- ✓ Cafeteria bulletin boards & posters
- ✓ Staff training on positive feeding environments
- ✓ Publishing monthly school menu
- ✓ Taste testing, food samples of new products or recipes

- ✓ Periodic menu themes and special events

Nutrition education and promotion is being met by all sites.

## Nutrition Promotion

Does the District Wellness Policy include goals & priorities for nutrition promotion?

Yes. Examples of nutrition promotion goals that have been met include:

- ✓ Allow sufficient time for students to eat school meals (30 minutes at lunch and 20 minutes at breakfast)
- ✓ Food & beverages not used as rewards for student performance or behavior (needs reinforcement at the Jr./Sr. High School level)
- ✓ Evaluate lunchroom environment
- ✓ Implement Smarter Lunchroom strategies
- ✓ Feature & promote healthy foods
- ✓ Healthy classroom celebrations (will continue to work on providing *suggested* guidelines for parents providing celebratory food items)
- ✓ Non-food rewards & healthy food of non-food fundraisers

## Physical Activity

Does the District Wellness Policy include goals & priorities for physical activity?

Yes. Examples of physical activity goals met include:

- ✓ 20 minutes of recess per day (all but Nome Beltz-High School, which has PE and many voluntary extra-curricular activities)
- ✓ Physical activity will not be withheld as punishment
- ✓ Physical activity breaks in classes
- ✓ Access to school exercise facilities
- ✓ Safe walking routes to school
- ✓ Before/after school physical activity programs

## Public Notification

At least annually, is the public is informed or updated regarding content and implementation of the wellness policy, and progress toward goals and priorities?

Yes, wellness committee meeting agenda, minutes, and policy continuously available via District website.

## Monitoring & Evaluation

Has the School Food Authority assessed the implementation of the Local Wellness Policy in the last three years & is there documentation that the public has been informed?

Yes, and it is posted to the District website.

The District's Business Manager has been tasked with ensuring that a triennial review (once every 3 years) of the District's Wellness Policy occurs. After the report is finalized, it will be included in the Board of Education Board Packet and subsequently posted to the District's website.

This concludes the latest review of the District Wellness Policy.

Any questions may be directed to Genevieve Hollins, Business Manager, via email at [Genevieve.Hollins@akebs.com](mailto:Genevieve.Hollins@akebs.com) or via phone at (907) 230-2169.

NOME PUBLIC SCHOOLS  
Nome, Alaska

SOP No. 4

PAYROLL PROCESSING PROCEDURES

1. PURPOSE: To establish procedures for initiating, processing, authorizing, reviewing and recording payroll transactions.
2. AUTHORITY: Superintendent or designee
3. RESPONSIBILITY: Chief Financial Officer (CFO) and Payroll Technician
4. PROCEDURES: The following procedures should be followed for completing transactions in the payroll cycle:
  - a. EMPLOYEE AND PERSONNEL/PAYROLL RECORDS
    - (1) Each employee shall have a file which contains a copy of the contract of employment, relevant tax and deduction information, W-4, a current personnel action form (or the like) which includes salary information and account coding, and any other information that is relevant and/or necessary for payroll processing.
    - (2) All personnel changes shall be prepared by HR or designee and signed [e-signed or wet signed], and approved by the Superintendent or designee, as indicated by signature.
    - (3) All changes to the master personnel file in software system shall be reviewed by the CFO to maintain internal control.
    - (4) Any changes to employee Direct Deposit banking information shall be confirmed by phone call to the employee's District work phone number of record, in addition to receiving the completed authorization form.
    - (5) The CFO and Payroll Technician shall be immediately informed of any employee terminations. The terminated employee's rights to access the District's computer system(s) shall be immediately removed, and HR or designee will conduct an exit interview.
    - (6) Employees must have all hire paperwork completed before a paycheck will be generated.

(7) Retain employee payroll records as required by ASLAM/DEED Records Retention Schedule (see REFERENCES below).

b. PROCESSING PAYROLL TRANSACTIONS

(1) Electronic Timecard system access will be granted by the Payroll Technician and/or CFO upon receipt of hire paperwork.

(2) Permanent full time and part time classified employees and long-term substitutes will enter their time worked into the electronic timecard system.

(3) Administrative employees will enter their time worked into the electronic timecard system.

(4) Teachers and substitutes will NOT enter time worked into the electronic timecard system. Substitutes time worked will be recorded in the Absence Management system and reconciled together with the applicable teacher leave requests that have been submitted. Teachers will complete and submit leave requests and absence reports via the electronic Absence Management system, and will receive approval/disapproval electronically within that system.

(5) Entering Time into Timecard System:

(a) Classified Hourly and Classified Exempt Employees will enter time worked from the 1<sup>st</sup> to the 15<sup>th</sup> and the 16<sup>th</sup> to the end of the month and submit to their supervisor within 1 day following the end of each pay period.

(b) Certified Administrative employees will enter their time from the 1<sup>st</sup> to the end of the month and will submit to supervisor within 1 day following the end of the month.

(c) The Superintendent's monthly timecard will be sent by the Payroll Technician to the Board President for her/his signature/date.

(6) Supervisor will review all subordinate timecards and submit to the Payroll Technician within 24 hours of receipt of timecard.

(7) Timecards must be completed and signed [electronic submission is considered approval, or wet signed] by the employee and their supervisor before it is transmitted to the Payroll Technician.

(8) The Payroll Technician shall review the timecard and recalculate the hours to ensure accuracy.

(9) Errors identified are corrected, and adjustments made to the timecards should be communicated to the employee and their supervisor.

- (10) All electronic and non-electronic timecards and leave requests are entered into software system by the Payroll Technician.
- (11) The Payroll Technician shall prepare a Combined Payroll Worksheet (pro-forma; preliminary payroll) for each pay period.
- (12) CFO will review and approve the Combined Payroll Worksheet before payroll is processed.
- (13) The Payroll Technician shall process payroll upon approval from the CFO and generate the bank ACH file.
- (14) CFO shall review and approve the check register and the ACH transmittal file for direct deposits.
- (15) CFO shall upload the ACH file with the bank and return a copy of the detail bank register to the Payroll Technician as confirmation of successful upload. Both CFO and Payroll Technician will ensure bank total is correct.
- (16) Paystubs will be distributed by the Payroll Technician.
- (17) The Payroll Technician shall process all payroll liability payments immediately after payroll is processed with the goal of processing all transactions before the end of the month related to each payroll. At a minimum, all liability payments shall be processed according to federal, state, and local requirements.
- (18) All payroll accounts and the general ledger (GL) should be reviewed after each payroll to ensure GL accounts are reconciled.

c. PAYROLL ADVANCES

- (1) Payroll advances are limited to two (2) advances per employee per fiscal year. Employees requesting an advance should complete the Payroll Advance Request Form (see EXHIBITS below).
- (2) The Superintendent or designee may approve a payroll advance for documented extraordinary circumstances.
- (3) In no event shall any payroll advance exceed the amount of the next net paycheck.
- (4) Payroll advances requested relative to year-end leave cash outs will not be approved.

(5) The Business Office requires a minimum of two (2) days to prepare a payroll advance.

(6) All payroll advances must be repaid on the next paycheck and prior to fiscal year-end, except as noted in Nome Education Association's Negotiated Agreement.

d. REPORTING PAYROLL TRANSACTIONS

1) Payroll expenses will be compared with budgeted amounts by the CFO and site supervisors on a quarterly basis.

REFERENCES:

BP 4151 Salary Guides – Exempt Employees

BP 4253 Overtime Pay/Compensatory Time Off

BP 4261 Leaves and Absences

BP 4262 Holidays

ASLAM/DEED Records Retention Schedule: Click on "School Districts, #400.1"

<https://archives.alaska.gov/rims/>

REVISION DATE: 3/8/2022

EXHIBITS:

Payroll Advance Request Form



# Nome Public Schools

**TO:** Nome Public Schools Board of Education  
**THRU:** Jamie Burgess, Superintendent  
**FROM:** Genevieve Hollins, Alaska Education & Business Services, Inc.  
**SUBJECT:** FY2022 Expenditures: 7/01/2021 through 3/31/2022  
 - All Except Special Revenue Programs -  
**DATE:** April 7, 2022

**REVENUES:**

	<u>Received</u>	<u>Current Budget</u>	<u>Amount Remaining</u>	<u>% Received</u>
State of Alaska - Foundation	\$ 6,812,049	\$ 9,014,186	\$ 2,202,137	75.57%
State of Alaska - TRS On Behalf	647,839	865,362	217,523	74.86%
State of Alaska - PERS On Behalf	78,072	104,286	26,214	74.86%
City of Nome	1,693,215	3,000,000	1,306,785	56.44%
Impact Aid - U.S. Government PL-874	17,115	35,200	18,085	48.62%
E-Rate	591,798	725,822	134,024	81.53%
Other (Fees/Gate/Rentals/Donations)	244,665	385,000	140,335	63.55%
Use of General Fund's Fund Balance	-	806,164	806,164	0.00%
Pupil Transportation (Fund 205)	456,602	530,000	73,398	86.15%
Food Service (Fund 255)	276,093	775,000	498,907	35.62%
<b>TOTAL REVENUES</b>	<b>\$ 10,817,449</b>	<b>\$ 16,241,020</b>	<b>\$ 5,423,571</b>	<b>66.61%</b>

(Excluding Federal Special Revenue Programs)

**EXPENDITURES:**

	<u>Expended &amp; Encumbered</u>	<u>Current Budget</u>	<u>Amount Remaining</u>	<u>% Expended</u>
General Fund (100)	\$ 9,027,602	\$ 14,936,020	\$ 5,908,418	60.44%
Pupil Transportation (205) <sup>1</sup>	511,804	530,000	18,196	96.57%
Food Service Fund (255)	358,411	775,000	416,589	46.25%
<b>TOTAL EXPENDITURES AND ENCUMBRANCES</b>	<b>\$ 9,897,817</b>	<b>\$ 16,241,020</b>	<b>\$ 6,343,203</b>	<b>60.94%</b>

Percentage of Revenue Budget Recvd: 66.61%  
 Percentage of Budget Expended: 60.94%  
 Percentage of Year Passed: 74.86%

Days of Expenditures for this Fiscal Year: 274 Days

Remaining in Fiscal Year for Expenditures: 91 Days

Checking Account Bank Balance as of March 31, 2022 - \$9,445,374

<sup>1</sup>FY22 Pupil Transportation contract is fully encumbered for the year.



## **Public Comment Statement**

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.

Nome Public Schools  
PO Box 131  
Nome, AK 99762  
907-443-2231 – [www.nomeschools.org](http://www.nomeschools.org)

## SCHOOL BOARD COMMUNICATION

**Title: Approval of FY22 Budget Revision #2**

**Date: April 12, 2022**

**Administrator: Jamie Burgess, Superintendent and Genevieve Hollins, CFO**

**Attachments: FY22 Budget Revision #2**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

The district budget needs to be revised based on the outcome of the Department of Education's reconciliation based on the results of the student count period, as well as a minor adjustment in expenditures to allow for mandated asbestos training for maintenance staff.

Two new intensive needs students were not approved by the Department of Education, resulted in a reduction in previously budgeted revenue. The administration has elected to utilize fund balance at this time as opposed to making reductions in expenditures, which may occur at the final budget revision at the end of the year.

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the second FY22 budget revision.

**Sample Motion: I move to approve the second FY22 budget revision.**

Nome Public Schools  
 FY22 Budget Revision #2

<b>Account Code</b>	<b>Account Description</b>	<b>Increase (Decrease)</b>	<b>Notes</b>
<b>REVENUES</b>			
100...010	State Revenue	\$ (159,025)	2 less IN students approved during count period
<b>Total Revenue Budget Increase:</b>		<b>\$ (159,025)</b>	
<b>EXPENSES</b>			
100.300.100..XXX	NES Regular Instruction	\$ (4,461)	
100.500.600..XXX	DW M&O	\$ 5,000	For training of Maint "staff"
<b>Total Expense Budget Increase:</b>		<b>\$ 539</b>	
<b>GRAND TOTAL Change - Use of Fund Balance:</b>		<b>\$ 159,564</b>	<b>Use more of Fund Balance; Estimate 8.67% Non-exempt FB at year-end</b>

## SCHOOL BOARD COMMUNICATION

**Title: Board Policy 1<sup>st</sup> Reading**

**Date: April 12, 2022**

**Administrator: Jamie Burgess, Superintendent**

**Attachments: Board Policies for Adoption**

Action Needed    For Discussion    Information    Other

## BACKGROUND INFORMATION

The Board of Education Policy Review Committee met on March 9, 2022 to review several policies for possible revision. BP0100 was revised to include language and concepts from the Strategic Equity Framework. BP0210 was revised to include language and concepts from the Strategic Plan. BP1020 was revised to remove deficit language.

The following policies are now presented to the Board for a first reading approval.

BP0100 Philosophy  
BP0210 Goals for Student Learning  
BP1020 Youth Services

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the first reading of board policies BP0100 Philosophy, BP0210 Goals for Student Learning, and BP1020 Youth Services.

**Sample Motion: I move to approve the first reading of board policies BP0100 Philosophy, BP0210 Goals for Student Learning, and BP1020 Youth Services.**

## BP 0100 PHILOSOPHY

In accordance with state education policy, the purpose of education is to help ensure that all students will succeed in their education and work, shape worthwhile and satisfying lives for themselves, exemplify the best values of society, and be effective in improving the character and quality of the world about them.

The School Board is committed to calling out disparities in our schools, identifying the district's role in erasing them, and holding up high expectations to ensure that all students reach their academic potential. In light of our mission and beliefs, Nome Public Schools' historic, persistent achievement gaps between different ethnic and socioeconomic subgroups of students is unacceptable. While complex societal and historical factors have contributed to the inequities our students face, our district must address and overcome institutionalized racism wherever it is found, significantly changing its practices, policies and procedures in order to achieve and maintain equity in education. This goes beyond formal equality – where all students are treated the same – to fostering a barrier-free environment where all students have the opportunity, regardless of background, to benefit and achieve equally. The School Board believes that all students can succeed regardless of their race, background or ability. The School Board is committed to providing a program of instruction which students are prepared and empowered to find their purpose and pathway. Furthermore, the School Board believes that a culturally responsive education in which District staff practice a high level of cultural proficiency will honor and positively influence the opportunity for students of all cultures to become successful individuals, exemplifying positive values and improving communities and the world. School staff shall embody this philosophy in all district programs and activities.

### Understanding and Supporting Equity

Addressing systemic racism and cultivating equity and inclusion is necessary to create successful outcomes for students and stronger, healthier communities. This involves recognition of the needs, resources, and contributions of students, families, cultures, and community, as well as the educational system made up of administrators, staff, teachers, the school board, and the land and structures comprising the public school system. Some of the desired outcomes of diversity and inclusion include: acknowledgment of the intergenerational impact of Westernized schooling on our children and families, correct injustice and other wrongs, accurately represent history, educate educators to ensure an accurate understanding of history and protocols, establish schools as an Indigenous place and community, orient and welcome people to the land and place, create and implement healing in policies and partnerships, and integrate ceremony and protocol.

The School Board strives to support all students to succeed by creating conditions for learning, teaching, and partnering in the schools. The District's policies and regulations should be considered, adopted, and implemented to further equity and nondiscrimination, cultural safety and responsiveness, student-centered learning and teaching, restorative or trauma sensitive practices, and collaboration with community.

(cf. [0410](#) - *Nondiscrimination in District Programs and Activities*)

Legal References:

ALASKA STATUTES

[14.03.015](#) State education policy

[14.08.111](#) Duties

Revised (**approval date**)

Revised 04/2019

Revised 04/2017

Adopted: June 10, 2003

**Nome Public Schools**

## BP 0210 GOALS FOR STUDENT LEARNING

The School Board believes that a quality education provides an opportunity for each student to develop:

1. The concept of self-worth and the ability to exercise self-discipline.
2. A positive attitude toward responsible citizenship.
3. Mastery and a working knowledge of mathematics, technology, reading, language arts (including effective oral and written communication), the sciences, geography, history, government and citizenship, world languages and fine arts.
4. Skills and other competencies leading toward economic independence consistent with the individual's interests and basic potential.
5. Skills to think logically and critically, and to acknowledge diverse viewpoints.
6. An awareness and understanding of the ability to critically think through our country, state and regional history and its diverse ethnic, racial and cultural heritage.
7. An awareness and understanding of the heritage, ideals, and contributions of one's own and other cultures, races and countries.
8. The opportunity to develop the capability of students to appreciate beauty in literature, art, music and nature, and to recognize value and use creativity.
9. A recognition of the importance of physical and mental health and an understanding of skills for a healthy life.
10. An ability to adapt and participate constructively in a changing society.
11. An understanding of the relationship of people and his/her environment.
12. Moral and ethical values based on the rights and responsibilities of individuals and their relationships to each other.
13. Students are prepared and empowered to find their purpose and pathway.
14. Educational experiences respectfully integrate Indigenous identity.

(cf. [6143](#) - Courses of Study)

Legal References:

ALASKA STATUTES

[14.03.015](#) State Education Policy

ALASKA ADMINISTRATIVE CODE

[4 AAC Chap. 4](#) Statewide goals

Revised (approval date)

Revised 04/2017

Revised 11/2014

Revised 04/2014

Adopted: June 10, 2003

**Nome Public Schools**

## **BP 1020 YOUTH SERVICES**

The School Board recognizes that children who are connected to their culture and identity have a high resilience.

Children have a right to have their physical, emotional and intellectual needs met. The Board supports public policies, which respect children by meeting their needs. The Board will advocate for local, state and national public and private policies, legislation and programs designed to provide or better coordinate services that help children to make the most of their educational opportunities.

Children who come to school with unmet physical, social and emotional needs may be unable to devote themselves to learning. Our future depends upon these children becoming literate, independent and productive citizens. The Board believes that all aspects of a child's welfare must become our society's top priority.

The Board realizes that local schools alone cannot meet our children's complex individual needs. The schools have, therefore, a legitimate interest in cooperating with public and private agencies that provide day care, nutrition, and health services for children. The victims of homelessness, exploitation, substance abuse and child abuse may need multiple services which should be coordinated in order to avoid gaps, duplication, or delay. Schools, local government, businesses, foundations and charitable organizations all must work together to improve conditions for our community's youth.

Revised (approval date)

Revised 04/2017

Adopted: June 10, 2003

**Nome Public Schools**

## SCHOOL BOARD COMMUNICATION

**Title: Board Policy 2<sup>nd</sup> Reading**

**Date: April 12, 2022**

**Administrator: Jamie Burgess, Superintendent**

**Attachments: Board Policies for Adoption**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

The Board of Education reviewed and approved the first reading of the policies listed below at the March 8, 2022 Regular Board meeting. The policies are now presented to the Board for a second reading and adoption.

BP 0520 School Accountability/School Improvement  
BP 1340 Access to District Records  
BP 3311 Bids  
BP 6146.3 College and Career Readiness Assessments

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the second and final reading of board policies BP 0520 School Accountability/School Improvement, BP 1340 Access to District Records, BP 3311 Bids, and BP 6146.3 College and Career Readiness Assessments.

**Sample Motion: I move to approve the second and final reading of board policies BP 0520 School Accountability/School Improvement, BP 1340 Access to District Records, BP 3311 Bids, and BP 6146.3 College and Career Readiness Assessments.**

## **BP 0520 SCHOOL ACCOUNTABILITY/SCHOOL IMPROVEMENT**

**Note:** *The following policy reflects the Alaska Accountability System which measures both school performance and school progress and results in a school designation of Priority, Focus, or Reward. The school rating may result in required interventions as well as specific supports.*

The School Board is committed to the successful performance of the district and its schools. Successful performance is indicated through student academic achievement, student progress over prior year performance, strong attendance and graduation rates, and participation and achievement in college and career readiness exams. The Superintendent shall implement requirements for school and district accountability as determined by the Department of Education and Early Development.

**Note:** *The Alaska School Performance Index measures schools by a combination of data: student achievement on SBAs in reading, writing and math; growth in the school's student body in those assessments from the prior year; and attendance. Schools with high school students are also measured by graduation rates; and student performance on college-readiness assessments, including SAT, ACT, and WorkKeys. ASPI points will result in a Star Rating for a school from 1-5 stars, the higher number representing stronger school performance*

If any district school receives a star rating of one, two, or three stars, the Superintendent or designee shall develop and implement a school improvement plan in accordance with state law. School improvement plans shall be presented to the Board for approval. If the plan is for a school that receives one or two stars, the plan will be submitted to the Department. If the school has been designated as a priority or focus school, the plan will be prepared in consultation with the Department and subject to Department approval.

The Superintendent or designee shall develop and implement a school improvement plan for schools receiving a four or five star rating when necessitated due to failure to meet annual measurable objectives, a decline in the school's growth and proficiency, a decline in graduation rate, or insufficient participation in standards-based assessments.

The Superintendent or designee shall develop and implement a district improvement plan when required due to the number of one- or two-star schools; the number of students who attend one- or two-star schools; deficiencies in curriculum, assessment practices, instruction, learning environment, professional development, or leadership; or lack of progress by a subgroup towards annual measurable objectives. The District improvement plan shall be approved by the School Board and submitted to the Department.

## **School Interventions**

The Superintendent or designee shall implement comprehensive interventions for any school identified as a priority school by the Department. The comprehensive interventions will use turnaround principles that accomplish the following: provide strong leadership; ensure effective teachers; redesign the school calendar to include additional time for student learning and teacher collaboration; improve the instructional program; use student data to inform instruction; establish a school environment that improves safety and discipline; and provide mechanisms for family and community involvement.

Targeted interventions will be implemented to meet the specific needs of schools identified by the Department as focus schools. A plan and timeline to implement the targeted interventions shall be created by the Superintendent or designee. Interventions should consider each of the turnaround principles for priority schools, some or all of which may be appropriate for the school or targeted subgroups. Decisions should be data-driven.

The district will utilize state provided supports in implementing comprehensive or targeted interventions.

## **School Success**

The Board believes that all of its schools can be high performing and high progress schools. The district will annually recognize those schools identified as reward schools by the Department.

## **Parent Notification**

The Superintendent or designee shall communicate with the parents of children attending schools designated as one- or two-star schools. The information should be in an understandable and uniform format, and, to the extent practicable, in a language the parents can understand. Parents should be promptly advised of:

1. What the star designation means, and how the school compares in terms of academic achievement to other schools in the district and state;
2. The reasons for the designation;
3. Information about how the parents can become involved in addressing the academic issues that led to the designation; and
4. Any action taken to address the problems that led to the designation, including: an explanation of what the school is doing to address low achievement; an explanation of what the district and Department are doing to help; and a description of interventions being taken by the district.

The information in item 4 above shall also be disseminated to the public. Information provided to parents will be sent through direct means such as mail or email. Communications must respect the privacy of students and their families.

*Legal Reference:*

ALASKA STATUTE

[14.03.123](#) *School and District Accountability*

ALASKA ADMINISTRATIVE CODE

[4 AAC 06.800 - .899](#) *School and District Accountability*

UNITED STATES CODE

*Elementary and Secondary Education Act, [20 U.S.C. §§ 6301](#), et. seq., as amended by the Every Student Succeeds Act (P.L. 114-95, December 10, 2015)*

*Revised (approval date)*

**Nome Public Schools**

## **BP 1340 ACCESS TO DISTRICT RECORDS**

The School Board recognizes that state policy provides broad public access to district records. Public access shall not be given to records exempt from public disclosure by state or federal law or by the Board based on the need of the district to maintain confidential information.

(cf. [3580](#) – District Records)

(cf. [4112.6/4212.6/4312.6](#) – Personnel Records)

(cf. [4119.23/4219.23/4319.23](#) – Unauthorized Release of Confidential Information)

(cf. [5125](#) – Student Records)

(cf. [9011](#) – Disclosure of Confidential Information)

(cf. [9321](#) – Executive Sessions)

Any person shall have reasonable access, during regular business hours, to the public records of the schools and district. The Superintendent or designee shall establish regulations to authorize and facilitate public access to district records in accordance with law, to protect the security of district records, and to prevent interference with regular district operations. Records shall be maintained in accordance with the State of Alaska Model Records Retention Schedule for Alaska School Districts.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge, based on actual costs of duplication, shall be determined by the Superintendent or designee.

*Legal Reference:*

### ALASKA STATUTE

[40.25.120](#) - [.220](#) Public Records Act

[14.03.115](#) Access to school records by parent, foster parent, or guardian

[14.14.090](#) Duties of school boards

[14.20.149](#) Employee evaluation

[14.43.930](#) Scholarship program information

[23.40.235](#) Public involvement in school district negotiations

[City of Kenai v. Kenai Peninsula Newspapers](#), 642 P2d 1316 (Alaska 1982)

[Anchorage School District v. Anchorage Daily News](#), 779 P2d 1191 (Alaska 1989)

### UNITED STATES CODE

[1232g](#) Family Educational Rights and Privacy Act of 1974

Revised (*approval date*)

Adopted: June 10, 2003

## BP 3311 BIDS

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

### **Purchases Made Under Federal OMB Funding Awards**

All bids under federal awards must be made in accordance with the standards set forth in [2 CFR 200.320](#), set forth below. One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than \$50,000 (\$2,000 for purchases subject to the Davis-Bacon Act)
  - a. No competitive quotes required
  - b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between \$50,000 and \$150,000
  - a. Rate quotes must be obtained from an adequate number of qualified sources
  - b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than \$150,000
  - a. Two or more qualified bidders are required
  - b. Bids must be publicly advertised and solicited from adequate suppliers
  - c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
  - d. Competitive Proposals: Purchases more than \$150,000
  - e. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
  - f. Sole Source: Purchases of any amount that meet one of the following four requirements
    - g. Good/service is only available from a single source
    - h. Only one source can provide the good/service in the time frame required
    - i. Written pre-approval from the Federal awarding agency
    - j. Competition is deemed inadequate, after solicitation attempts through one of the other methods

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

## **Minority Bidding**

When procuring contracts under federal awards set forth in [2 CFR 200.320](#), the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs 1 through 5 of this section.

(cf. [9270](#) - *Conflict of Interest*)

(cf. [4030](#) – *Nondiscrimination in Employment*)

(cf. [3310](#) – *Purchasing Procedures*)

### *Legal Reference:*

#### ALASKA STATUTES

[14.14.060](#) *Relationship between borough school district and borough; finances and buildings*

[14.14.060](#) (h) *Procurement of supplies and equipment*

[14.14.065](#) *Relationship between city school district and city*

[14.03.085](#) *Procurement preference for recycled Alaska products*

[29.71.050](#) *Procurement preferences for recycled Alaska products*

[35.15](#) *Construction Procedures*

[36.15.020](#) *Insertion of clause in calls for bids and in contracts*

ALASKA ADMINISTRATIVE CODE

[4 AAC 31.080](#) *Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

[2 C.F.R. 200.317-326](#) *Procurement Standards*

COURT DECISIONS

[Fairbanks North Star Borough School District V. Bowers](#), 851 P.2d 56 (AK 1992)

Revised (*approval date*)

Adopted: June 10, 2003

**Nome Public Schools**

## **BP 6146.3 COLLEGE AND CAREER READINESS ASSESSMENTS**

The School Board shall provide for students to take college and career readiness assessments, as required by law and regulation. The exams shall be administered in accordance with state law and regulations. The taking of an assessment is not a requirement for a diploma.

(cf. [5127](#) - *Graduation Ceremonies and Activities*)

(cf. [6146.1](#) - *High School Graduation Requirements*)

(cf. [6146.4](#) - *Reciprocity on Graduation Requirements*)

(cf. [6146.5](#) - *Differential Requirements for Individuals with Exceptional Needs*)

(cf. [6162.5](#) - *Standardized Testing*)

The IEP team for a student with a significant cognitive disability may determine whether the student will take the assessment. The IEP team's determination should consider whether the assessment supports the transition plan set forth in the student's IEP.

### *Legal Reference:*

#### ALASKA STATUTE

[14.03.075](#) College and career readiness assessment; retroactive issuance of diploma

#### ALASKA ADMINISTRATIVE CODE

[4 AAC 06.710](#) Statewide student assessment system

[4 AAC 06.718](#) College and career readiness assessment after student receives a certificate of achievement

[4 AAC 06.765](#) Test security; consequences of breach

[4 AAC 06.790](#) Definitions

*Revised (approval date)*

Adopted: June 10, 2003

**Nome Public Schools**

## SCHOOL BOARD COMMUNICATION

**Title: Adoption and Purchase of New Elementary Reading Curriculum**

**Date: April 12, 2022**

**Administrator: Jamie Burgess, Superintendent**

**Attachments: Purchase Quotation for Bookworms**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

The current K-5 Reading Program at Nome Elementary school has reached the end of its contract, and the District convened a Reading Adoption committee at the elementary school to select and review programs for consideration. The committee reviewed several programs and selected the Bookworms program by Open Up Resources as the program which best fit the needs of the students and staff. The materials have been made available to the public for review at the elementary school for the past two weeks. The quote is for teacher materials, trade books for student use and a six year supply of student workbooks as well as shipping. Professional development will be on a separate purchase in the upcoming school year.

Costs for the program will be covered out of COVID funding.

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the adoption and purchase of the Bookworms reading program and materials for Nome Elementary School in the amount of \$91,297.00.

**Sample Motion: I move to approve the adoption and purchase of the Bookworms reading program and materials for Nome Elementary School in the amount of \$91,297.00.**



### Proposal for Partnership

<b>Quote Number</b>	Q-23853	<b>Created Date</b>	02/25/2022
<b>Account Name</b>	Nome Elementary School (AK)	<b>Expiration Date</b>	03/17/2022
<b>Primary Contact</b>	Elizabeth Dillman	<b>Prepared By</b>	Christina Magee
		<b>Email</b>	christina.magee@openup.org

<b>Bill To</b>	Elizabeth Dillman	<b>Ship To</b>	Elizabeth Dillman
	PO Box 131		1057 5th Ave
	Nome, AK 99762-0131		Nome, AK 99762

#### Introduction

Open Up Resources is pleased to submit this proposal for partnership. We are poised to deliver a best-in-class solution that suits your approach to teaching and learning.

The following quote outlines pricing for the requested materials and services; please contact us should your needs change. We will confirm this order upon receipt of your purchase order(s).

Thank you!

Product	Product Code	Unit Price	Qty.	Subtotal	Discount	Total Price
OUR BKWM 1ED GK STDNT COURSE	9781638423935	\$12.00	390	\$4,680.00	\$327.60	\$4,352.40
OUR BKWM 1ED GK TCHR COURSE	9781638423874	\$160.00	3	\$480.00	\$0.00	\$480.00
OUR BKWM 1ED GK WORD STUDY	9781638429784	\$110.00	3	\$330.00	\$0.00	\$330.00
OUR BKWM 1ED GK RQ ELA BLK M1	9781638428879	\$106.00	3	\$318.00	\$0.00	\$318.00
OUR BKWM 1ED GK RQ ELA BLK M2	9781638428886	\$87.00	3	\$261.00	\$0.00	\$261.00
OUR BKWM 1ED GK RQ ELA BLK M3	9781638428893	\$72.00	3	\$216.00	\$0.00	\$216.00
OUR BKWM 1ED GK RQ ELA BLK M4	9781638428909	\$78.00	3	\$234.00	\$0.00	\$234.00

OUR BKWM 1ED GK RQ SHD RD M1 TCH-SET	9781638429111	\$52.00	3	\$156.00	\$0.00	\$156.00
OUR BKWM 1ED GK RQ SHD RD M2 TCH-SET	9781638429128	\$59.00	3	\$177.00	\$0.00	\$177.00
OUR BKWM 1ED GK RQ SHD RD M3 TCH-SET	9781638429135	\$75.00	3	\$225.00	\$0.00	\$225.00
OUR BKWM 1ED GK RQ SHD RD M4 TCH-SET	9781638429142	\$80.00	3	\$240.00	\$0.00	\$240.00
OUR BKWM 1ED G1 STDNT COURSE	9781638423942	\$28.00	390	\$10,920.00	\$764.40	\$10,155.60
OUR BKWM 1ED G1 TCHR COURSE	9781638423881	\$160.00	3	\$480.00	\$0.00	\$480.00
OUR BKWM K-3 DI BLOCK SET	9781643118918	\$120.00	3	\$360.00	\$0.00	\$360.00
OUR BKWM 1ED G1 WORD STUDY	9781638429715	\$110.00	3	\$330.00	\$0.00	\$330.00
OUR BKWM 1ED G1 RQ ELA BLK M1	9781638428916	\$46.00	3	\$138.00	\$0.00	\$138.00
OUR BKWM 1ED G1 RQ ELA BLK M2	9781638428923	\$100.00	3	\$300.00	\$0.00	\$300.00
OUR BKWM 1ED G1 RQ ELA BLK M3	9781638428930	\$142.00	3	\$426.00	\$0.00	\$426.00
OUR BKWM 1ED G1 RQ ELA BLK M4	9781638428947	\$44.00	3	\$132.00	\$0.00	\$132.00
OUR BKWM 1ED G1 RQ SHD RD M1 TCH-SET	9781638429159	\$38.00	3	\$114.00	\$0.00	\$114.00
OUR BKWM 1ED G1 RQ SHD RD M2 TCH-SET	9781638429166	\$28.00	3	\$84.00	\$0.00	\$84.00
OUR BKWM 1ED G1 RQ SHD RD M3 TCH-SET	9781638429173	\$36.00	3	\$108.00	\$0.00	\$108.00

OUR BKWM 1ED G1 RQ SHD RD M4 TCH-SET	9781638429180	\$24.00	3	\$72.00	\$0.00	\$72.00
OUR BKWM 1ED G1 RQ SHD RD M1 5-SET	9781638429395	\$114.00	13	\$1,482.00	\$0.00	\$1,482.00
OUR BKWM 1ED G1 RQ SHD RD M2 5-SET	9781638429401	\$84.00	13	\$1,092.00	\$0.00	\$1,092.00
OUR BKWM 1ED G1 RQ SHD RD M3 5-SET	9781638429418	\$108.00	13	\$1,404.00	\$0.00	\$1,404.00
OUR BKWM 1ED G1 RQ SHD RD M4 5-SET	9781638429425	\$72.00	13	\$936.00	\$0.00	\$936.00
OUR BKWM 1ED G2 STDNT COURSE	9781638423959	\$24.00	390	\$9,360.00	\$655.20	\$8,704.80
OUR BKWM 1ED G2 TCHR COURSE	9781638423898	\$160.00	3	\$480.00	\$0.00	\$480.00
OUR BKWM K-3 DI BLOCK SET	9781643118918	\$120.00	3	\$360.00	\$0.00	\$360.00
OUR BKWM 1ED G2 WORD STUDY	9781638429722	\$110.00	3	\$330.00	\$0.00	\$330.00
OUR BKWM 1ED G2 RQ ELA BLK M1	9781638428954	\$62.00	3	\$186.00	\$0.00	\$186.00
OUR BKWM 1ED G2 RQ ELA BLK M2	9781638428961	\$73.00	3	\$219.00	\$0.00	\$219.00
OUR BKWM 1ED G2 RQ ELA BLK M3	9781638428978	\$61.00	3	\$183.00	\$0.00	\$183.00
OUR BKWM 1ED G2 RQ ELA BLK M4	9781638428985	\$71.00	3	\$213.00	\$0.00	\$213.00
OUR BKWM 1ED G2 RQ SHD RD M1 TCH-SET	9781638429197	\$35.00	3	\$105.00	\$0.00	\$105.00
OUR BKWM 1ED G2 RQ SHD RD M2 TCH-SET	9781638429203	\$53.00	3	\$159.00	\$0.00	\$159.00

OUR BKWM 1ED G2 RQ SHD RD M3 TCH-SET	9781638429210	\$29.00	3	\$87.00	\$0.00	\$87.00
OUR BKWM 1ED G2 RQ SHD RD M4 TCH-SET	9781638429227	\$22.00	3	\$66.00	\$0.00	\$66.00
OUR BKWM 1ED G2 RQ SHD RD M1 5-SET	9781638429432	\$105.00	13	\$1,365.00	\$0.00	\$1,365.00
OUR BKWM 1ED G2 RQ SHD RD M2 5-SET	9781638429449	\$159.00	13	\$2,067.00	\$0.00	\$2,067.00
OUR BKWM 1ED G2 RQ SHD RD M3 5-SET	9781638429456	\$87.00	13	\$1,131.00	\$0.00	\$1,131.00
OUR BKWM 1ED G2 RQ SHD RD M4 5-SET	9781638429463	\$66.00	13	\$858.00	\$0.00	\$858.00
OUR BKWM 1ED G3 STDNT COURSE	9781638423966	\$24.00	390	\$9,360.00	\$655.20	\$8,704.80
OUR BKWM 1ED G3 TCHR COURSE	9781638423904	\$160.00	3	\$480.00	\$0.00	\$480.00
OUR BKWM K-3 DI BLOCK SET	9781643118918	\$120.00	3	\$360.00	\$0.00	\$360.00
OUR BKWM 1ED G3 RQ ELA BLK M1	9781638428992	\$14.00	3	\$42.00	\$0.00	\$42.00
OUR BKWM 1ED G3 RQ ELA BLK M2	9781638429005	\$60.00	3	\$180.00	\$0.00	\$180.00
OUR BKWM 1ED G3 RQ ELA BLK M3	9781638429012	\$55.00	3	\$165.00	\$0.00	\$165.00
OUR BKWM 1ED G3 RQ ELA BLK M4	9781638429029	\$23.00	3	\$69.00	\$0.00	\$69.00
OUR BKWM 1ED G3 RQ SHD RD M1 TCH-SET	9781638429234	\$25.00	3	\$75.00	\$0.00	\$75.00
OUR BKWM 1ED G3 RQ SHD RD M2 TCH-SET	9781638429241	\$42.00	3	\$126.00	\$0.00	\$126.00

OUR BKWM 1ED G3 RQ SHD RD M3 TCH-SET	9781638429258	\$32.00	3	\$96.00	\$0.00	\$96.00
OUR BKWM 1ED G3 RQ SHD RD M4 TCH-SET	9781638429265	\$36.00	3	\$108.00	\$0.00	\$108.00
OUR BKWM 1ED G3 RQ SHD RD M1 5-SET	9781638429470	\$75.00	13	\$975.00	\$0.00	\$975.00
OUR BKWM 1ED G3 RQ SHD RD M2 5-SET	9781638429487	\$126.00	13	\$1,638.00	\$0.00	\$1,638.00
OUR BKWM 1ED G3 RQ SHD RD M3 5-SET	9781638429494	\$96.00	13	\$1,248.00	\$0.00	\$1,248.00
OUR BKWM 1ED G3 RQ SHD RD M4 5-SET	9781638429500	\$108.00	13	\$1,404.00	\$0.00	\$1,404.00
OUR BKWM 1ED G4 STDNT COURSE	9781638423973	\$24.00	390	\$9,360.00	\$655.20	\$8,704.80
OUR BKWM 1ED G4 TCHR COURSE	9781638423911	\$160.00	3	\$480.00	\$0.00	\$480.00
Differentiated Literacy Instruction in Grades 4-5, 2nd Edition	9781462540815	\$27.00	3	\$81.00	\$0.00	\$81.00
OUR BKWM 1ED G4 RQ ELA BLK M1	9781638429036	\$31.00	3	\$93.00	\$0.00	\$93.00
OUR BKWM 1ED G4 RQ ELA BLK M2	9781638429043	\$29.00	3	\$87.00	\$0.00	\$87.00
OUR BKWM 1ED G4 RQ ELA BLK M3	9781638429050	\$16.00	3	\$48.00	\$0.00	\$48.00
OUR BKWM 1ED G4 RQ ELA BLK M4	9781638429067	\$39.00	3	\$117.00	\$0.00	\$117.00
OUR BKWM 1ED G4 RQ SHD RD M1 TCH-SET	9781638429272	\$12.00	3	\$36.00	\$0.00	\$36.00
OUR BKWM 1ED G4 RQ SHD RD M2 TCH-SET	9781638429289	\$13.00	3	\$39.00	\$0.00	\$39.00

OUR BKWM 1ED G4 RQ SHD RD M3 TCH-SET	9781638429296	\$15.00	3	\$45.00	\$0.00	\$45.00
OUR BKWM 1ED G4 RQ SHD RD M4 TCH-SET	9781638429302	\$17.00	3	\$51.00	\$0.00	\$51.00
OUR BKWM 1ED G4 RQ SHD RD M1 5-SET	9781638429517	\$36.00	13	\$468.00	\$0.00	\$468.00
OUR BKWM 1ED G4 RQ SHD RD M2 5-SET	9781638429524	\$39.00	13	\$507.00	\$0.00	\$507.00
OUR BKWM 1ED G4 RQ SHD RD M3 5-SET	9781638429531	\$45.00	13	\$585.00	\$0.00	\$585.00
OUR BKWM 1ED G4 RQ SHD RD M4 5-SET	9781638429548	\$51.00	13	\$663.00	\$0.00	\$663.00
OUR BKWM 1ED G5 STDNT COURSE	9781638423980	\$24.00	330	\$7,920.00	\$554.40	\$7,365.60
OUR BKWM 1ED G5 TCHR COURSE	9781638423928	\$160.00	2	\$320.00	\$0.00	\$320.00
Differentiated Literacy Instruction in Grades 4-5, 2nd Edition	9781462540815	\$27.00	2	\$54.00	\$0.00	\$54.00
OUR BKWM 1ED G5 RQ ELA BLK M1	9781638429074	\$50.00	2	\$100.00	\$0.00	\$100.00
OUR BKWM 1ED G5 RQ ELA BLK M2	9781638429081	\$45.00	2	\$90.00	\$0.00	\$90.00
OUR BKWM 1ED G5 RQ ELA BLK M3	9781638429098	\$15.00	2	\$30.00	\$0.00	\$30.00
OUR BKWM 1ED G5 RQ ELA BLK M4	9781638429104	\$15.00	2	\$30.00	\$0.00	\$30.00
OUR BKWM 1ED G5 RQ SHD RD M1 TCH-SET	9781638429319	\$62.00	2	\$124.00	\$0.00	\$124.00
OUR BKWM 1ED G5 RQ SHD RD M2 TCH-SET	9781638429326	\$29.00	2	\$58.00	\$0.00	\$58.00

OUR BKWM 1ED G5 RQ SHD RD M3 TCH-SET	9781638429333	\$24.00	2	\$48.00	\$0.00	\$48.00
OUR BKWM 1ED G5 RQ SHD RD M4 TCH-SET	9781638429340	\$14.00	2	\$28.00	\$0.00	\$28.00
OUR BKWM 1ED G5 RQ SHD RD M1 5-SET	9781638429555	\$186.00	11	\$2,046.00	\$0.00	\$2,046.00
OUR BKWM 1ED G5 RQ SHD RD M2 5-SET	9781638429562	\$87.00	11	\$957.00	\$0.00	\$957.00
OUR BKWM 1ED G5 RQ SHD RD M3 5-SET	9781638429579	\$72.00	11	\$792.00	\$0.00	\$792.00
OUR BKWM 1ED G5 RQ SHD RD M4 5-SET	9781638429586	\$42.00	11	\$462.00	\$0.00	\$462.00
Shipping - Freight & Handling	100007 - ELA	\$10,000.00	1	\$10,000.00	\$0.00	\$10,000.00

**Discounts:** \$3,612.00

**Subtotal:** \$81,297.00

**Shipping Subtotal:** \$10,000.00

**Total:** \$91,297.00

## Terms & Conditions

### Pricing Information:

- All prices are in US dollars and valid for 30 days from the date of this proposal. After this time period, prices, products, and services are subject to change without notice.
- Note: This is a cost proposal, not a formal contract.
- Due to some titles occasionally going out of print, the availability of recommended titles in tradebook bundles may change at any time. This includes titles contained in custom tradebook bundles. If a title cannot be included in your order, we will update your invoice to reflect the updated contents of your order. Please review the packing slip included with your order, to be certain you know which products you have received.
- Due to changes in book pricing, tradebook prices may be subject to change. If a tradebook price changes after we have submitted a quote to you, we may contact you to provide an updated quote.

**Shipping and Handling Charges:**

- **All orders for Alaska and Hawaii will be charged shipping based on weight and distance.**
- Standard orders will be shipped via ground carrier, standard delivery.
- Books are packed in cartons labeled with Grade and Unit Number. Pallets will be organized by the receiving school or district to aid in distribution to the appropriate locations. To minimize the number of pallets shipped per school, materials for more than one grade level may appear on a single pallet.
- \*Additional charges may apply for expedited shipments or exceptionally large orders; please contact your field specialist if you have special shipping or delivery requirements. Requests for shipping or product order changes after submission of your order will be accommodated whenever possible, though fees for re-direction may apply.

**Ordering Information:**

Please submit your official purchase order, with authorized signature(s), electronically to your field specialist. Include:

- Your complete billing address.
- A primary contact name, email address, phone number, title, school, district, street address, city, state, and zip code.
- A copy of this proposal.
- Any additional special requirements for delivery.

**Payment Information:**

- We kindly request payment within 30 days. Open Up Resources is a 501C3 not-for-profit organization.
- A 3% service charge will be applied for credit card payments.
- After 90 days, a fee of 1.5% per month will be charged on unpaid balances

**Shortages and Damaged Materials**

Please inventory your materials upon receipt. Open Up Resources will replace damaged, missing, or incorrect materials from an order at no cost to the customer if notified within 30 days of the shipment arrival date.

Return requests for any other reason must be made within 30 days of the shipment arrival date and will be considered by Open Up Resources on a case-by-case basis.

**The following materials are not refundable:**

- Custom trade book bundles and their bins
- Lab Materials Kits

**Warranty:**

- Open Up warrants to the District that for one year from the date of purchase (the 'Warranty Period'), all printed textbooks provided by Open Up pursuant to this RFP ('Textbooks') will be free from material manufacturing defects in material and workmanship that render such Textbooks unusable. To the extent that a material manufacturing defect that makes any Textbook unusable is discovered during the Warranty Period, Open Up will provide the District with a functionally equivalent replacement Textbook at no additional cost to the District. EXCEPT FOR THE WARRANTY SET FORTH ABOVE, OPEN UP MAKES NO WARRANTY WHATSOEVER WITH RESPECT TO THE TEXTBOOKS, INCLUDING ANY (A) WARRANTY OF MERCHANTABILITY OR (B) WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE, WHETHER EXPRESS OR IMPLIED BY LAW, COURSE OF DEALING, COURSE OF PERFORMANCE, USAGE OF TRADE OR OTHERWISE. THIS WARRANTY DOES NOT APPLY TO LAB MATERIALS KITS.
- The District must make best efforts to inspect books for material defects within 60 days of receipt to ensure timely replacement.
- Issues requiring warranty support may be directed to [support@openup.org](mailto:support@openup.org).

## SCHOOL BOARD COMMUNICATION

**Title:** Approval of FY23 Teacher Contract

**Date:** April 12, 2022

**Administrator:** Jamie Burgess, Superintendent and Cynthia Gray, HR Manager

**Attachments:**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

Based on supervisory recommendations, the administration recommends that the non-tenured teacher listed below be offered an employment contract for the 2022-2023 school year.

Annie Conger                      NES

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval to issue a contract for Annie Conger for the 2022-2023 school year.

**Sample Motion:** I move to approve issuing a contract for Annie Conger for the 2022-2023 school year.

## SCHOOL BOARD COMMUNICATION

**Title: Approval of Change to Board Work Session Calendar**

**Date: April 12, 2022**

**Administrator: Jamie Burgess, Superintendent**

**Attachments: Draft Work Session Calendar & Topics**

**Action Needed**    **For Discussion**    **Information**    **Other**

## BACKGROUND INFORMATION

Historically work sessions have occasionally been cancelled due to lack of a worthwhile topic, and in recognition of the value of Board members' time, the administration would like to propose moving to holding work sessions every other month, beginning in May of 2022. A proposed calendar is attached with some tentative topics. Additional work sessions can be called in "off" months if needed. The board can review how the new calendar is working towards the end of the FY23 school year and revise if needed.

## ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of adjusting the Board Work Session calendar to every other month, beginning in May of 2022.

**Sample Motion: I move to approve adjusting the Board Work Session calendar to every other month, beginning in May of 2022.**

## Proposed Board Work Session Calendar with Tentative Topics

Anvil City Science Academy Annual Presentation to Board (April 2022)

Review of Revised Strategic Equity Framework (June 2022)

TBD (August 2022)

State Assessment Results & Fall MAP Results (October 2022)

Legislative & Capital Priorities (December 2022)

Budget Deep Dive (February 2022)

Capital Improvement/Capital Needs Discussion (April 2022)

### Other Topics to be scheduled as needed

- Curriculum Updates
- Conference Reports