Regular Board Meeting

Tuesday, March 8, 2022 5:30 PM
NES Library /Zoom, 1057 E 5th Ave, Nome, Alaska 99762

A. **Call to Order**
1. Pledge of Allegiance
2. Nome Public Schools Mission Statement
3. Roll Call
4. Approval of Agenda

B. **Consent Agenda**
(Routine matter considered for approval as one motion. Any item can be pulled for separate consideration).

1. Approval of Minutes: Regular Meeting: February 8, 2022
2. Approval of Minutes: Special Meeting/Executive Session: February 24, 2022
3. Approval of February 2022 Disbursements
4. Approval of February 2022 Personnel Report
5. Approval of Staff Out of State Travel Requests

C. **Awards and Presentations**
1. Introductions of Guests & Visitors
2. Students of the Month

D. **Opportunity for Public Comments on Agenda/Non-agenda Items**
(3 minutes per speaker, 30 minutes aggregate)

E. **Superintendent Report**
1. FY23 Budget Draft #2

F. **Information & Reports**
1. Student Representative Report
2. Principal Reports
3. Director Reports
4. Business Manager Report

G. **Second Public Comment Opportunity**
(Individuals are limited to three minutes each.)

H. **Action Item**
1. Approval of First Board Policy Reading
a. BP 0520 School Accountability/School Improvement
b. BP 1340 Access to District Records
c. BP 3311 Bids
d. BP 6146.3 College and Career Readiness Assessments
2. Approval of AKEBS Contract Addendum
3. Approval of FY23 Teacher Contract

I. **Board and Superintendent's Comments & Committee Reports**

J. **Upcoming Events:**
- **Tuesday, March 22, Work Session, 5:30 pm, NES Library**
- **Tuesday, April 12, Regular Meeting, 5:30 pm, NES Library**
- **Tuesday, April 26, Work Session, 5:30 pm, NES Library**

K. **Adjournment**

Our Mission

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

Our Vision

Together, strong in identity, purpose, potential

Board and Superintendent Guiding Principles

- Works to ensure academic success for all students
- Works to promote positive community partnerships
- Provides leadership and support to ensure reading proficiency by 3rd Grade
- Supports the recruitment and retention of effective staff

Board and Superintendent Goals

- Provide the resources for the development and adoption of curriculum as per Board Policy (BP 6141).
- Support the integration of a student's culture in the curriculum within the context of the community through implementation of the Alaska standards for culturally responsive schools.
- Work to ensure all students feel connected to their peers and the adults in their schools by improving school climate.

BOARD OF EDUCATION MINUTES
Regular Meeting
Tuesday, February 8, 2022
5:40 pm
NES Library

Member Martinson called the meeting to order at 5:40 pm Tuesday, February 8, 2022 with a quorum present.

Superintendent Burgess led the Pledge of Allegiance.

Member Martinson read the Nome Public Schools Mission Statement.

School Board Members Present:

Sandy Martinson	Barb Amarok (via Zoom)	Darlene Trigg (via Zoom)
Nancy Mendenhall (excused)	Bob Metcalf	
Guadalupe Callahan, Student Representative		

Others in attendance included:

Jamie Burgess	Cynthia Gray	Genevieve Hollins (via Zoom)
Jennifer Shreve	Jim Shreve	Elizabeth Korenek-Johnson
Diana Haecker	Peter Loewi	Teriscovkya Smith
Renee Brown	Roselynn Paniptchuk	Sherri Lewis
Mark Casey	Lizzy Hahn	Nils Hahn

APPROVAL OF AGENDA

Member Metcalf moved to approve the agenda as presented.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	
Guadalupe Callahan (Advisory Vote): yes		

CONSENT AGENDA

Member Amarok moved to approve the minutes from Regular Meeting/Executive Session, January 11, 2022; the January 2022 disbursements; the January 2022 personnel report; and the out of state travel requests.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	
Guadalupe Callahan (Advisory Vote): yes		

INTRODUCTIONS OF GUESTS AND VISITORS

Superintendent Burgess introduced members of the Calendar Committee which included herself. Classified staff representatives, Jim Shreve and Jade Murdock; certified staff representatives, Jennifer Shreve, Rebekah Albertson and Zora Anderson; administrative representative, Elizabeth Korenek-Johnson; parent representatives, Jacob Martin, Boogles Johnson, Kelly Bogart, Jessica Farley and Rebecca Callahan; student representative Guadalupe Callahan; Kawerak representative, Kendra Takak; Nome Eskimo Community representative, Shelby Sinnok; and Board of Education representatives, Sandy Martinson and Barb Amarok.

STUDENTS OF THE MONTH

ACSA Principal, Lisa Leeper announced Roselynn Paniptchuk as Student of the Month for January 2022.

NBMHS Vice Principal, Teriscovkya Smith announced Renee Brown and Lizzy Hahn as Students of the Month for January 2022.

PRESENTATION

Calendar Committee member, Superintendent Burgess presented several school year calendar options for the board.

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

NONE

SUPERINTENDENT REPORT

Superintendent Burgess reported. The report is attached to the original of these minutes. Discussion followed.

INFORMATION AND REPORTS

Student Representative, Guadalupe Callahan reported. The report is attached to the original of these minutes. Discussion followed.

NES Principal, Elizabeth Korenek-Johnson reported. The report is attached to the original of these minutes. Discussion followed.

ACSA Principal, Lisa Leeper reported. The report is attached to the original of these minutes. Discussion followed.

NBMHS Principal, Jay Thomas reported. The report is attached to the original of these minutes. Discussion followed.

Director of Technology, Jim Shreve reported. The report is attached to the original of these minutes. Discussion followed.

Director of Facilities, Mark Casey reported. The report is attached to the original of these minutes.

Director of SPED, Aaron Husemann reported. The report is attached to the original of these minutes.

Director of Federal Programs, Megan Hayes reported. The report is attached to the original of these minutes.

CFO, Genevieve Hollins reported. The report is attached to the original of these minutes.
Discussion followed.

SECOND PUBLIC COMMENT OPPORTUNITY
NONE

ACTION ITEMS
Member Trigg moved to table the FY23 School Calendar. Discussion followed.

The motion carried by a roll call vote with the following results:

Sandy Martinson: no	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	

Member Metcalf moved to approve issuing contracts for all tenured and non-tenured teachers as listed for the 2022-2023 school year.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	

Member Trigg moved to approve the Nome Public Schools FY22 Legislative Priorities with removal of the word “adequate” from priority #1. Discussion followed.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	

Member Amarok moved to approve the FY24-FY29 Six Year Capital Improvement Plan as presented.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: (excused)	Bob Metcalf: yes	

BOARD AND SUPERINTENDENT’S COMMENT & COMMITTEE REPORTS
Member Amarok said she was relieved Superintendent Burgess was feeling better.
Member Amarok thanked Jamie for her work and representation on the Calendar Committee.
Member Amarok congratulated the Students, Teacher and Support Staff of the Month.
Member Amarok thanked Student Representative, Lupe Callahan for her valuable information.

Member Trigg seconded Member Amarok’s comment that she was glad Superintendent Burgess was feeling better.
Member Trigg said she looked forward to getting work done on the committee in the coming days.
Member Trigg said she also looked forward to the upcoming work session.

Member Metcalf echoed Member Trigg's comments.
Member Metcalf talked about the Wellness Committee meeting he attended.

Superintendent Burgess thanked the school board for their well wishes.
Superintendent Burgess said she looked forward to events coming up in March.

Member Martinson thanked the school board for all being a part of the board retreat.
Member Martinson talked about attending the Calendar Committee meetings.
Member Martinson congratulated the Students, Teacher and Support Staff of the Month.
Member Martinson thanked Cynthia Gray for helping out at the board meeting during.

UPCOMING EVENTS

- Thursday, February 24, Work Session/Special Meeting/Executive Session, 5:30 pm, NES Library
- Tuesday, March 8, Regular Meeting, 5:30 pm, NES Library
- Tuesday, March 22, Work Session, 5:30 pm, NES Library

ADJOURNMENT

Member Metcalf moved to adjourn at 7:49 pm.

_____	_____
Sandy Martinson Date	Barb Amarok Date
President, Board of Education	Vice President, Board of Education

BOARD OF EDUCATION MINUTES
Special Meeting/Executive Session
Thursday, February 24, 2022
5:33 pm
NES Library

Member Martinson called the meeting to order at 5:33 pm Thursday, February 24, 2022 with all board members present.

Superintendent Burgess led the Pledge of Allegiance.

Member Martinson read the Nome Public Schools Mission Statement.

School Board Members Present:

Sandy Martinson (via Zoom)	Barb Amarok (via Zoom)	Darlene Trigg (via Zoom)
Nancy Mendenhall	Bob Metcalf (via Zoom)	

Others in attendance included:

Jamie Burgess	Alisha Papineau	Teriscovkya Smith (via Zoom)
Janet Balice (via Zoom)	Jennifer Shreve	Jim Shreve
Guadalupe Callahan		

APPROVAL OF AGENDA

Member Mendenhall moved to approve the agenda as presented.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: yes	Bob Metcalf: yes	

OPPORTUNITY FOR PUBLIC COMMENT ON AGENDA/NON-AGENDA ITEMS

NEA representative for the teacher's union, Jennifer Shreve said teachers felt their voices weren't heard regarding the FY23 school calendar. Mrs. Shreve listed the percentages of teachers votes for the calendar options they preferred; option A had the most votes. Mrs. Shreve also shared teachers comments with the school board regarding the FY23 school calendar.

NBMHS Student Representative, Guadalupe Callahan felt that student voices weren't being heard regarding the FY23 school calendar. Ms. Callahan mentioned that the school calendar had been an ongoing issue since her Sophomore year about three years ago. Ms. Callahan also said that students preferred option A for the school calendar and urged the school board to listen to them. Ms. Callahan shared a student comment regarding moose hunting season during the school year and how there is subsistence leave available to students to excuse them for subsistence activities.

Classified staff representative for the Calendar Committee, Jim Shreve said it was the most involved the community had ever been in responding to Calendar Committee surveys. Mr. Shreve listed the percentages of overall votes for the FY23 school calendar options and option A had the majority vote by 52%. Mr. Shreve also added the option for a calendar that had the school start date after Labor Day. The response when voted on was very poor so the option was removed.

ACTION ITEMS

Member Martinson moved to approve Option A for the FY23 School Calendar. Discussion followed.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: no	Bob Metcalf: yes	

Member Amarok moved to approve the three year contract for Mrs. Jamie Burgess as Superintendent from July 1, 2022 to June 30, 2025.

The motion carried by a roll call vote with the following results:

Sandy Martinson: yes	Barb Amarok: yes	Darlene Trigg: yes
Nancy Mendenhall: yes	Bob Metcalf: yes	

EXECUTIVE SESSION

Member Mendenhall moved to enter into Executive Session for the purpose of the Superintendent evaluation at 6:08 pm.

Member Mendenhall moved to resume the Special Meeting at 6:30 pm.

UPCOMING EVENTS

- Tuesday, March 8, Regular Meeting, 5:30 pm, NES Library
- Tuesday, March 22, Work Session, 5:30 pm, NES Library
- Tuesday, April 12, Regular Meeting, 5:30 pm, NES Library
- Tuesday, April 26, Work Session, 5:30 pm, NES Library

ADJOURNMENT

Member Trigg moved to adjourn at 6:31 pm.

_____	_____
Sandy Martinson Date	Barb Amarok Date
President, Board of Education	Vice President, Board of Education

Personnel-School Board Report
March 8, 2022
Cynthia Gray, NPS HR Manager

PERSONNEL ACTIONS: Staff changes/updates:

Certified Employees: New Hires/Change of Assignment/End of employment:

1. Phyllis Walluk-Culture Studies/NBMHS-New Hire (Re-hire)
2. Phyllis Dreger-Long Term Substitute -SPED/NBMHS

Classified Employees: New Hires/Change of Assignment/End of employment:

1. Nicole "Neka" Sherman-Luce-SPED Paraprofessional/New Hire/NES
2. Sharon Ellanna-SPED Paraprofessional/Transfer (from Classroom Aide)/NES
3. Kenosha Kiyuklook-SPED Paraprofessional/Resignation/NBMHS
4. Karla Calumet-Behavior Spec/New Hire/NBMHS

Current Classified vacancies for the 2021-2022 school year:

1. Classroom Aide/Kindergarten-NES
2. Special Education Paraprofessional-multiple positions/NES/NBMHS
3. Substitute Teacher-all schools
4. After School Program Coordinator-NES

Current Certified vacancies for the 2022-2023 school year:

1. Special Education Director-SPED/District Wide
2. Assistant Principal-Nome Beltz Middle/High School
3. High School English-NBMHS
4. High School Social Studies-NBMHS
5. Special Education Teacher-NES/NBMHS
6. Speech Language Pathologist-SPED Department/District Wide

Current Certified New Hire List for the 2022-2023 school year:

1. Teriscovkya Smith-Principal/NBMHS
2. Nicholas Settle-Assistant Principal/NES
3. Peggy Simpson-Special Education/NES
4. Cassie Laurence -Middle School Generalist/NBMHS
5. Erika Rhodes-Middle School Generalist .50%/NBMHS
6. Emily Annas-Middle School Science-NBMHS

PERSONNEL/HR PROJECTS

NPS HR coordinated the delivery of both administrator and teacher contracts for the 2022-2023 school year. In accordance with Alaska Statue, teachers have 30-days to return their contracts to the district for continued employment next year. The above list of vacant teacher positions is based on resignation letters received to date from those teachers in those positions. Those positions have been posted on Alaska Teacher Placement, the applicant tracking and recruitment platform each Alaska school district utilizes to fill vacant jobs.

EMPLOYEE BENEFITS

NPS continues to work with RISQ Consulting for Health Insurance Pre-Renewal and begun to have discussions about options for re-newal for the 2022-2023 school year. NPS will go out to bid to see what the market has to offer.

Respectfully submitted by

Cynthia Gray

Cynthia Gray-NPS Human Resources Manager

Public Comment Statement

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.

Nome Public Schools
Superintendent Report
Jamie Burgess
March 8, 2022

1. COVID Update: Cases dropped very rapidly through the month of February, mirroring the trend across the country and the state; however, at the very end of the month, we saw a very sharp spike in cases, and Nome Elementary had to close for an entire week due to severe short-staffing. Despite the CDC's recommendation to relax mask-wearing in areas with dwindling case numbers and the City's rescinding of their mask mandates, the District will continue all of its COVID mitigation efforts for the time being until Iditarod season is over, basketball season ends, and some time elapses past spring break, with the hope that cases will once again become low. At that time, we will consult with our Health Advisory Team about possibly lightening some of our COVID measures.

Vaccination rates remain stagnant, and are still fairly low for young children. We have implemented our Test to Stay protocol, and now have plenty of home tests available.

2. NSEDC Board Discretionary Award – We would like to thank The Norton Sound Economic Development Corporation for awarding our Nome-Beltz 8th Graders a $9,000 grant towards the travel costs of their Washington DC Close-Up trip. Ms. Jill Peters has worked tirelessly to help students fundraise and completed the grant application for NSEDC. Our community continues to be extremely supportive of our youth programming, and we are excited to see this event once again be available to our students.

3. Grant Search – I am currently hoping to partner with NEC or Kawerak on an ANA or ANEP grant to find a Cultural Curriculum Specialist as a short-term (two or three year) position. This individual could work with our staff on getting curriculum written and digitized, and incorporate Alaska Cultural Standards and culturally relevant/appropriate activities and suggestions into unit plans. In addition, locating and organizing physical and digital cultural teaching resources and developing a list of local culture bearers who would be willing to come into schools and work side by side with teachers could be accomplished. Much of this work has been done in past years, but working to find ways to ensure the products are made permanent for subsequent years of staff as well as providing professional development would be a worthwhile investment.

4. Hiring Update – We are pleased to see some headway in hiring new staff, and contracts are coming in from returning staff. We are disseminating information on Culture Camp for next year and hope to have a robust turnout from both new and returning staff.

5. 2022-2023 Budget Draft #2 – Mr. Jim Shreve has worked hard to adjust the technology budget in order to be able to double our bandwidth for the coming year. This will allow us room for projects such as our DDC control system upgrade, upgraded WiFi access points and network switches, increased number of devices, and increased internet use as we become more paperless.

Juneau Outlook – There are several bills currently making their way through the legislature which could potentially impact education funding. HB272 would increase the Base Student Allocation (BSA), and its companion bill HB273 attempts to "inflation-proof" the BSA by

increasing it when the Consumer Price Index (CPI) increases. HB259 attempts to provide a predictable funding stream through a designated POMV (percent of market value) of income of the Alaska Permanent Fund earnings reserve account. It is difficult to predict whether any of these bills will successfully become law during this legislative session. The House Finance Committee is currently hearing testimony on its version of the Operating Budget, which includes a one-time addition of $50M to education funding outside of the BSA (would result in an increase of approximately $150-175K for our budget), and funding for Major Maintenance Projects. However, the best outcome for schools is a permanent increase to the BSA and a significant increase to funding for Major Maintenance to address the years of deferred maintenance and construction. I will continue to provide public and invited testimony wherever I can on these issues to the Legislature, and to have conversations with Senator Olson and Representative Foster and their staff when I visit Juneau at the end of March.

City of Nome Contribution – I am in the process of scheduling a phone call to City Manager Glenn Steckman to discuss the requested increase to the City's contribution. Mr. Steckman sounds very open to the idea, and we will have an opportunity to discuss this further with the City Council at our Joint Work Session in April. This would bring the City's contribution to approximately 85% of their maximum if our enrollment stays at its current level.

Outside/Grant Funded Positions – I will have an additional sheet for the Joint Work Session showing which of our current positions are funded by non-competitive grants (Title I-A, Title I-C, Indian Education, etc.), other grants (COVID), and outside entities (NEC, SNC donations, etc.) to help the City and our partner organizations see how we rely on these types of funding separate from our general funds to provide intervention and cultural programming for our students.

Health Insurance – One item of significant concern is that we are hearing that most insurers in the market are predicting good-sized premium increases in the coming year due to the pandemic. Costs of COVID treatment, often including long-term stays in the ICU, combined with the effects of delayed treatment of other healthcare conditions in individuals due to hospitals filled with COVID patients or healthcare providers becoming ill themselves meant insurance companies saw significant losses in recent years. We are going out to bid in the hopes of finding a better deal for our employees or encouraging our current healthcare provider to reduce their predicted premium increases rather than lose us as a client. NPS pays 85% of the healthcare premiums for our employees, who pay the remaining 15%. Large premium increases are not good for the budget of either the District or our employees.

NORTON SOUND
ECONOMIC
DEVELOPMENT
CORPORATION

Serving the fisheries of the Bering Strait Region

Brevig Mission Diomede Elim Gambell Golovin Koyuk Nome Saint Michael Savoonga Shaktoolik Stebbins Teller Unalakleet Wales White Mountain

February 10, 2022

Ms. Jamie Burgess, Superintendent
Nome Public Schools
P.O. Box 131
Nome, AK 99762

Re: 2022 Board Discretionary Award – Nome 8th Grade Washington D.C. Trip

Dear Ms. Burgess,

Norton Sound Economic Development Corporation's (NSEDC) Board Member representing the community of Nome, James Sherman, has awarded the Nome Public Schools (School) $9,000. This award is for suicide, substance abuse and/or alcohol abuse prevention activities in Nome, specifically for the 8th grade trip to Washington D.C. as described in the 2022 Funding Agreement signed by Ms. Jill Peters and Mr. Sherman.

NSEDC does not require the School to submit back-up documentation related to the expenditure of this award and trusts the funds to be administered and spent in good faith as agreed upon. If you have any questions, please contact Leslie Ladegard, Community Benefits Specialist, at lladegard@nsedc.com or (800) 650-2248.

Sincerely,

Janis Ivanoff
President & CEO

Enclosures: Check
2022 Funding Agreement

cc: Jill Peters, Nome-Beltz Teacher
James T. Sherman, NSEDC Board Member
Paul Ivanoff III, Community Benefits Director
File

MISSION

We inspire and empower students to be culturally grounded responsible citizens who are deeply connected to our community and world.

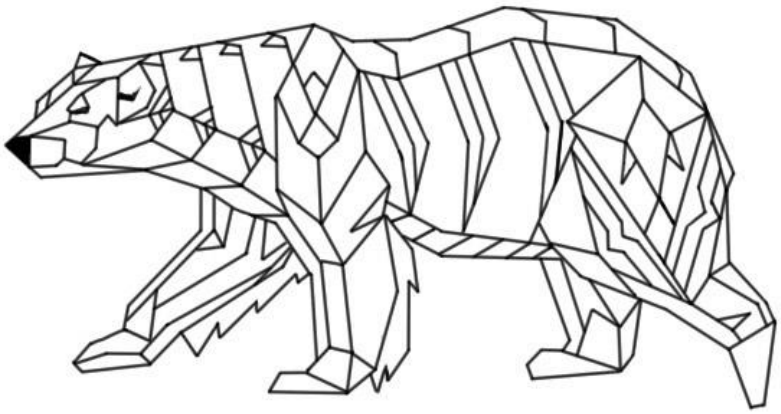
CONTACT

PO Box 131 Nome, AK 99762

(907) 443-2231

www.nomeschools.org

Nome, AK



NOME PUBLIC SCHOOLS

FY 2023 PROPOSED BUDGET

For Presentation to the Board March 8, 2022

Mrs. Sandra Martinson, President
Mrs. Jamie Burgess, Superintendent
Dr. Barb Amarok, Vice-President
Mrs. Darlene Trigg, Treasurer
Mrs. Nancy Mendenhall, Board Member
Mr. Bob Metcalf, Board Member

Cover Page Artwork by:
Mya Cross, Grade 11 Nome-Beltz Middle High School

March 1, 2022

Members of the Board of Education
Nome Public Schools
Nome, Alaska 99762

The Nome Public Schools (District) is pleased to present you with the budget for the fiscal year 2023. The budget document is the primary document that communicates the District's plans for spending in the ensuing fiscal year, and it also details its organizational goals and objectives in monetary terms. The District is required to prepare and approve a balanced budget and submit it to the City of Nome by May 1st and to the Department of Education & Early Development by July 15th each year. A balanced budget is defined as revenue budgeted at least the same as, or more than, the budgeted expenditures or use of fund balance.

In presenting the FY2023 Budget document, we may discuss the instructional, operational, and financial plans in an open forum. We believe community interaction and input between stakeholders leads to improvements benefiting the education of children at Nome Public Schools. The administration of Nome Public Schools has reviewed and discussed its plan for the FY2023 school year in terms of what can be accomplished within the bounds of a balanced budget.

Budget development and analysis is always a work in progress. Changes will occur in FY2023 when salaries, benefits, and foundation funding are finalized.

Organizational Component

The City of Nome was incorporated in 1901 as a first-class city under the laws of the Territory of Alaska. The City operates under council-manager form of government and performs municipal duties allowed by Alaska Statutes and as directed by its residents.

The Nome Public Schools is a component unit of the City of Nome and is organized under Title 29.42.030 of Alaska Statutes as amended. The City has delegated the administrative responsibility for these functions to the Nome Public Schools Board of Education. The School Board is governed by a five-member school board with members elected by district and complemented by a non-voting student representative.

Budget Process

Alaska Statute 14.14.065. Relationship between city school district and city. The relationships between the school board of a city school district and the city council and

executive or administrator are governed in the same manner as provided in AS 14.14.060. AS 14.14.060 (c) states "except as otherwise provided by municipal ordinance, the borough school board shall submit the school budget for the following year to the borough assembly by May 1 for approval of the total amount. Within 30 days after receipt of the budget the assembly shall determine the total amount of money to be made available from local sources for school purposes and shall furnish the school board with a statement of the sum to be made available. If the assembly does not, within 30 days, furnish the school board with a statement of the sum to be made available, the amount requested in the budget is automatically approved. Except as otherwise provided by municipal ordinance, by June 30, the assembly shall appropriate the amount to be made available from local sources from money available for the purpose.

The District's School Board approves a budget timeline which includes opportunities for presentation to the public. Below is the FY2023 budget timeline.

FY 2023 BUDGET PROCESS AND TIMELINE

Budget Process, Timeline, Revenue Presentation, Board Sets Education & Fiscal Priorities
For the District in Accordance with their Strategic Plan

BP 3100 - BUDGET – The district budget shall be prepared annually from the best possible estimates of revenues and expenditures. The Superintendent or designee shall determine the manner in which the budget shall be prepared and shall schedule the budget adoption process in accordance with legal time requirements. A public hearing shall be held prior to the adoption of the budget or a revised budget.

FY 2023 1st Draft Budget presented to the Board at regular meeting
January 11, 2022

FY 2023 2nd Draft presented to the Board at regular meeting
March 8, 2022

FY 2023 3rd Draft/Final Budget presented to the Board at regular meeting
April 12, 2022

FY 2023 Budget Adoption at special session
April 26, 2022

General Fund Revenues and Expenditures

Below are the assumptions used to develop the budget.

Revenue Budget

We have developed this budget based on assumptions about legislative funding for FY2023. This budget assumes that we will be flat funded at $5,930 per base student allocation (BSA)

with no cuts to Basic Need or any part of the foundation formula itself. We are budgeting for a $3.1M City of Nome appropriation.

In the State of Alaska, the number of students enrolled in a district during the 20-day count period is the basis for computing the Average Daily Membership (ADM) that is used to calculate the amount of state funding provided to each district.

Revenue projection of $14,846,259:

- Enrollment projected at 665 students
- 90% of the BSA for Correspondence students – 20 projected
- Intensive students (13 x's the BSA of $5,930) – 12 projected
- Hold Harmless 3rd Year – 25% of Base Year
- ISER Area Cost Differential of 1.45
- Career & Technical Education (CTE) Factor – 1.015
- Special Needs Factor – 1.20
- Base Student Allocation (BSA) - $5,930
- TRS On-Behalf and PERS On-Behalf – zero net effect against on-behalf expenditures
- City appropriation is budgeted at $3,100,000
- Impact Aid estimated at $35,200
- E-rate estimated with 90% discount rate on internet bills - $1,338,461
- Other Revenues projected at $385,000 (includes dorm rent, local contributions, gate fees)
- Utilize unreserved fund balance - $878,826

Expenditure Budget

Below are the expenditure highlights and other considerations for FY2023. This budget includes:

- Annual step increases/salaries updated.
- A 5% increase to health insurance in anticipation of rising premiums.
- Other employer-paid benefits remain status quo – 22% for PERS & 12.56% for TRS.
- Staffing based on a combination of needs-based and overall monetary availability per revenue and expenditure assumptions.
- A 3% increase to all utility budgets.

Nome Elementary School

- Retained same staffing levels as FY22.
- Decreased supply budget by $10,000 & textbook budget by $80,000.
- PERS/TRS On-Behalf decreased by $154,668.

Anvil City Science Academy

- Decreased supply budget by $7,800.
- PERS/TRS On-Behalf decreased by $28,531.

Nome-Beltz Middle High School

- Increased staffing by 0.50 FTE – Middle School Generalist.

- PERS/TRS On-Behalf decreased by $145,590.

Districtwide

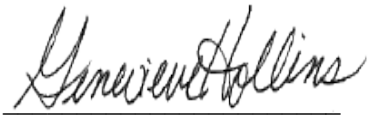
- Increased Indirect Cost Recovery budget.
- Transfer to Food Service status quo at $75,000.
- Transfer to Pupil Transportation status quo at $40,000.
- Transfer to CIP reduced to $200,000.

We thank you for your consideration of the FY2023 budget.

Sincerely,



Jamie Burgess
Superintendent



Genevieve Hollins
Contracted CFO

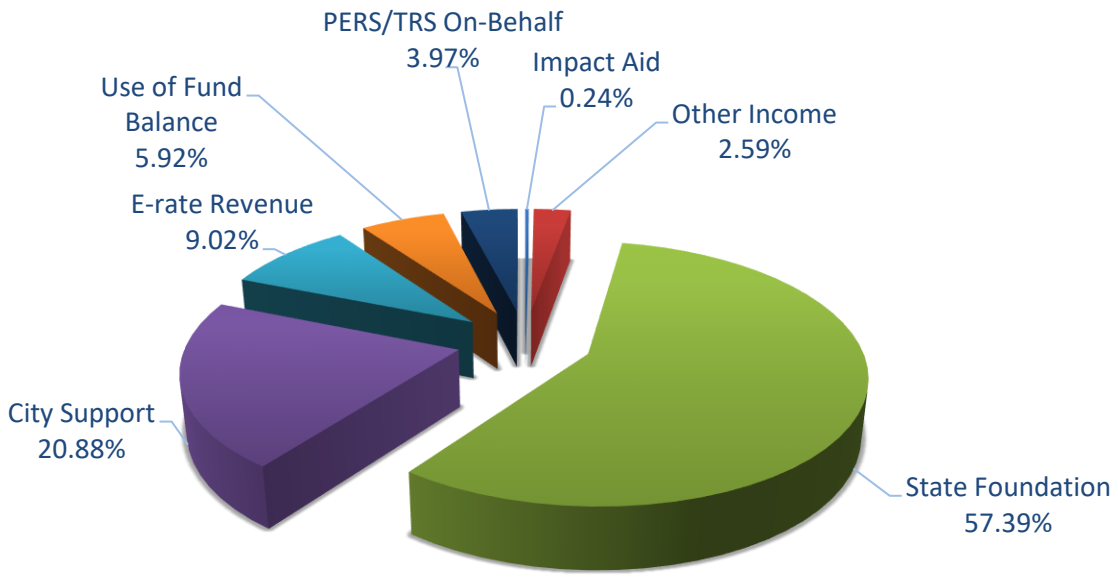
NOME PUBLIC SCHOOLS

Revenue Budget

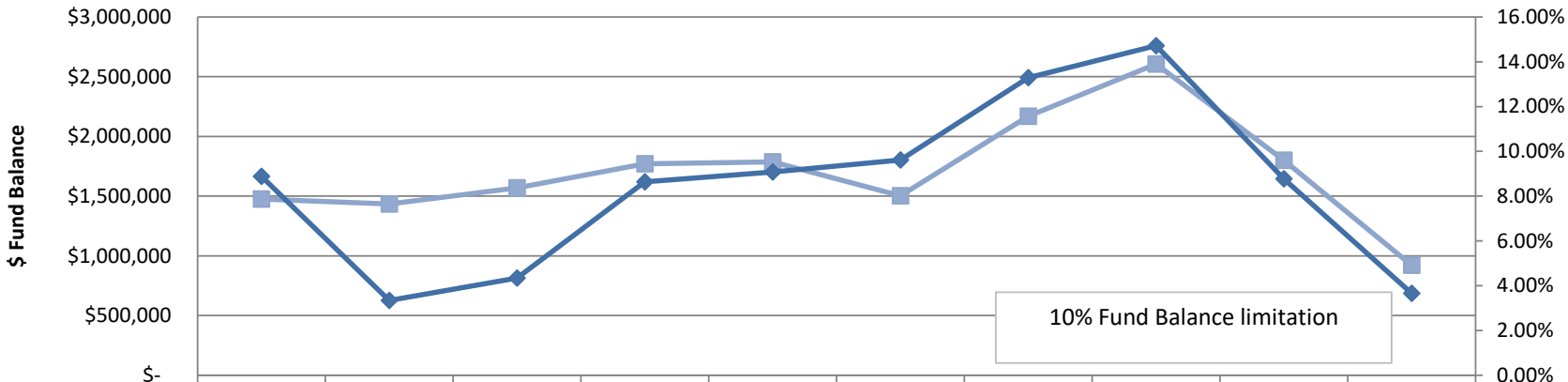
	FY2021 Actual	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
Enrollment Projection	*624.4+15IN*	*666+16IN*	*665+12IN*	*-1-4IN*
	62.7 corresp	*21.3 corresp*	*20 corresp*	*-1.3 corresp*
FUND 100: General Operating Fund				
City Appropriation	$ 3,225,000	$ 3,000,000	$ 3,100,000	$ 100,000
State of Alaska Foundation	9,049,448	9,014,186	8,519,566	(494,620)
Other State Revenue (TRS)	772,669	865,362	551,874	(313,488)
Other State Revenue (PERS)	127,671	104,286	37,332	(66,953)
Impact Aid (Federal)	99,513	35,200	35,200	-
E-rate Revenue (Federal)	828,036	725,822	1,338,461 [1]	612,639
Other Revenue (Fees/Gate/Rental)	447,884	385,000	385,000	-
Use of (Addition to) Fund Balance	(437,704)	806,164	878,826	72,662
FUND TOTAL	**$ 14,112,517**	**$ 14,936,020**	**$ 14,846,259**	**$ (89,761)**
TOTAL GENERAL FUND REVENUE	**$ 14,112,517**	**$ 14,936,020**	**$ 14,846,259**	**$ (89,761)**

[1] Internet speed increased from 75 Mbps to 150 Mbps; Erate 90% reimbursement increased commensurately.

NOME PUBLIC SCHOOLS
Revenues by Source
FY 2023



Fund Balance 10 Year History
FY2014 - FY2023 Projected



	2014	2015	2016	2017	2018	2019	2020	2021	2022 Projected	2023 Estimated
Fund Balance	$1,476,540	$1,433,821	$1,569,398	$1,770,257	$1,787,652	$1,502,197	$2,168,224	$2,605,928	$1,799,764	$920,938
Limitation %	8.88%	3.34%	4.34%	8.64%	9.08%	9.61%	13.29%	14.72%	8.77%	3.65%

Fiscal Year

Projected Total Fund Balance - School Operating Fund (General Fund 100) at June 30, 2023:	$ 920,938
Less Exemptions per 4 AAC 09.160(a)	
Inventory (Fuel)	$ 55,000
Prepaid Items (Liab Insurance, other)	$ 300,000
Federal Impact Aid Received	$ 35,200
Fund Balance Subject to 10% Limitation	$ 530,738

Nonexempt fund balance as a percentage of current year expenditures:

Fund Balance Subject to Limitation	$ 530,738	=	3.65%
Current Year Expenditures (Fxs 100-700)	$ 14,531,259		

Board Policy 3470 allows calculation of fund balance percentage based on Grand Total Fund Balance / Grand Total Expenses (including transfers). Board approval is required to go below 5 percent.

Grand Total Fund Balance	$ 920,938	=	6.20%
Grand Total Current Year Expenditures	$ 14,846,259		

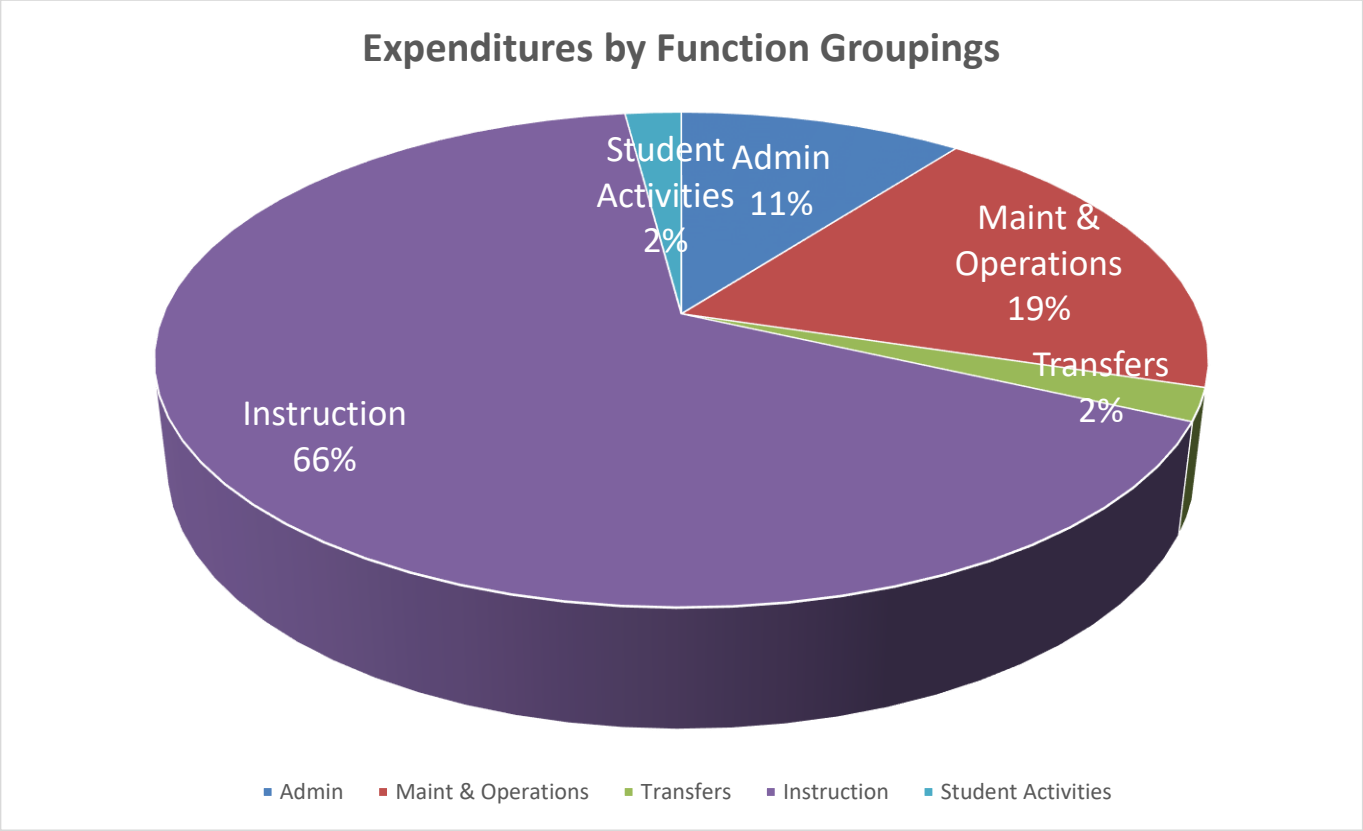
NOME PUBLIC SCHOOLS

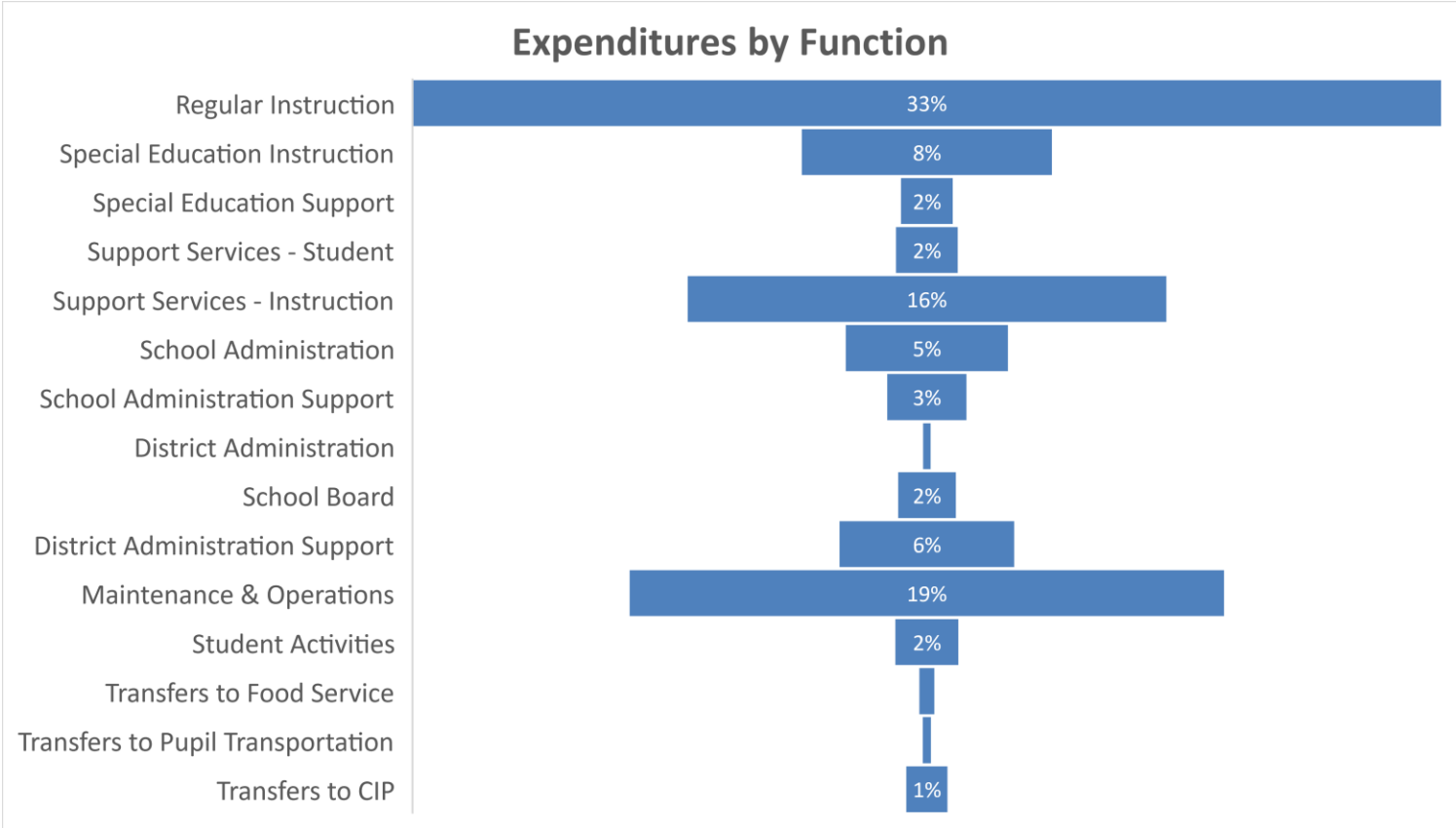
Expenditure Summary by Function

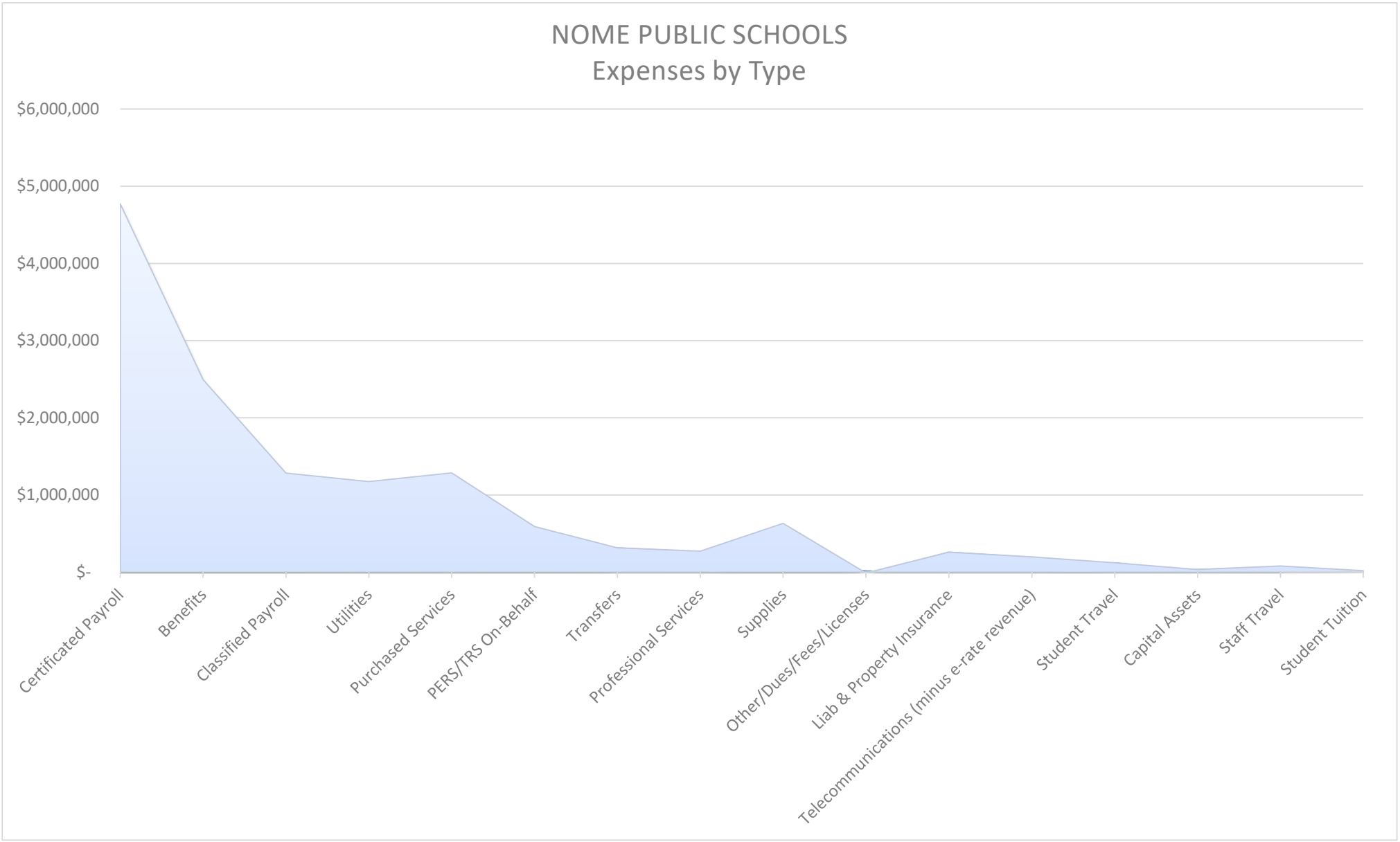
FY 2023 Budget

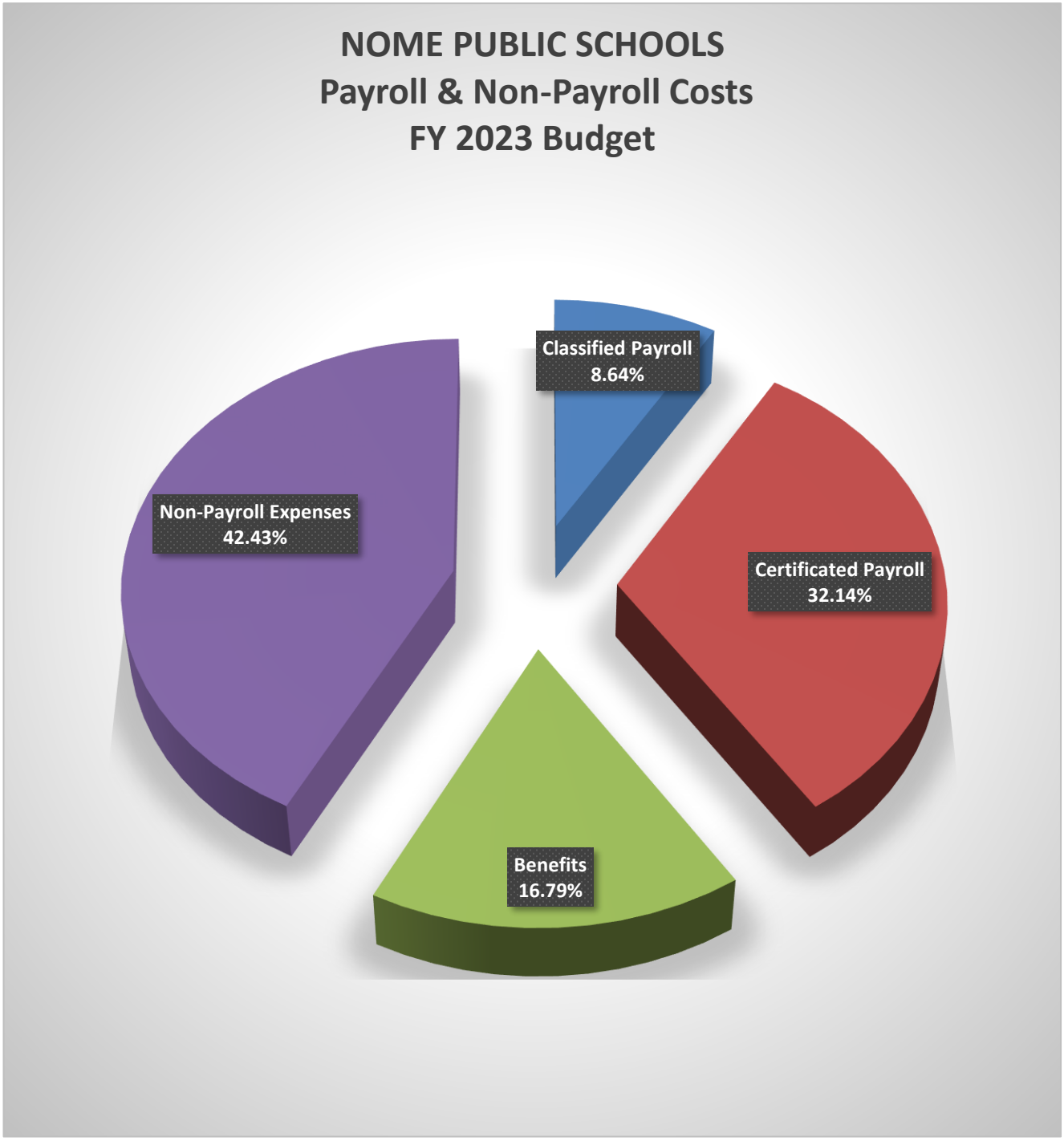
Function		FY2021 Actual	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Increase (Decrease)	Percent Increase	Percent of FY 2023 Total
100	Instruction	$ 4,920,977	$ 5,354,198	$ 4,962,094	$ (392,104)	-7.90%	33.42%
200	Special Education Instruction	993,439	1,188,953	1,208,362	19,409	1.61%	8.14%
220	Special Education Support	190,858	249,254	251,165	1,910	0.76%	1.69%
300	Support Services - Student	366,973	310,522	299,629	(10,893)	-3.64%	2.02%
35X	Support Services - Instruction	1,794,025	1,715,468	2,310,088	594,620	25.74%	15.56%
400	School Administration	638,278	797,472	783,091	(14,381)	-1.84%	5.27%
	Sub Total Instruction	$ 8,904,549	$ 9,615,868	$ 9,814,429	$ 198,562	2.02%	66.11%
450	School Administration Support	$ 324,974	$ 382,393	$ 383,029	$ 637	0.17%	2.58%
510	District Administration	262,856	267,016	279,625	12,609	4.51%	1.88%
511	School Board	23,954	38,552	38,552	-	0.00%	0.26%
55X	District Administration Support	702,588	861,737	843,428	(18,309)	-2.17%	5.68%
600	Maintenance & Operations	2,789,818	2,920,096	2,866,920	(53,176)	-1.85%	19.31%
700	Student Activities	217,253	335,360	305,276	(30,084)	-9.85%	2.06%
	Sub Total Admin/O&M	$ 4,321,444	$ 4,805,153	$ 4,716,830	$ (88,323)	-1.87%	31.77%
	Sub Total Inst/Admin/O&M	**$ 13,225,993**	**$ 14,421,020**	**$ 14,531,259**	**$ 110,239**	0.76%	97.88%
900	Transfers						
900..552	Transfers to Food Service	$ 150,000	$ 75,000	$ 75,000	$ -	0.00%	0.51%
900..553	Transfers to Pupil Transportation	40,000	40,000	40,000	-	0.00%	0.27%
900..554	Transfers to CIP	512,500	400,000	200,000	(200,000)	0.00%	1.35%
900...555	Transfers to Apartment Fund	184,024	-	-	-	0.00%	0.00%
	Sub Total Transfers	**$ 886,524**	**$ 515,000**	**$ 315,000**	**$ (200,000)**	-63.49%	2.12%
	Total General Fund	**$ 14,112,517**	**$ 14,936,020**	**$ 14,846,259**	**$ (89,761)**	-0.60%	100.00%

NOME PUBLIC SCHOOLS

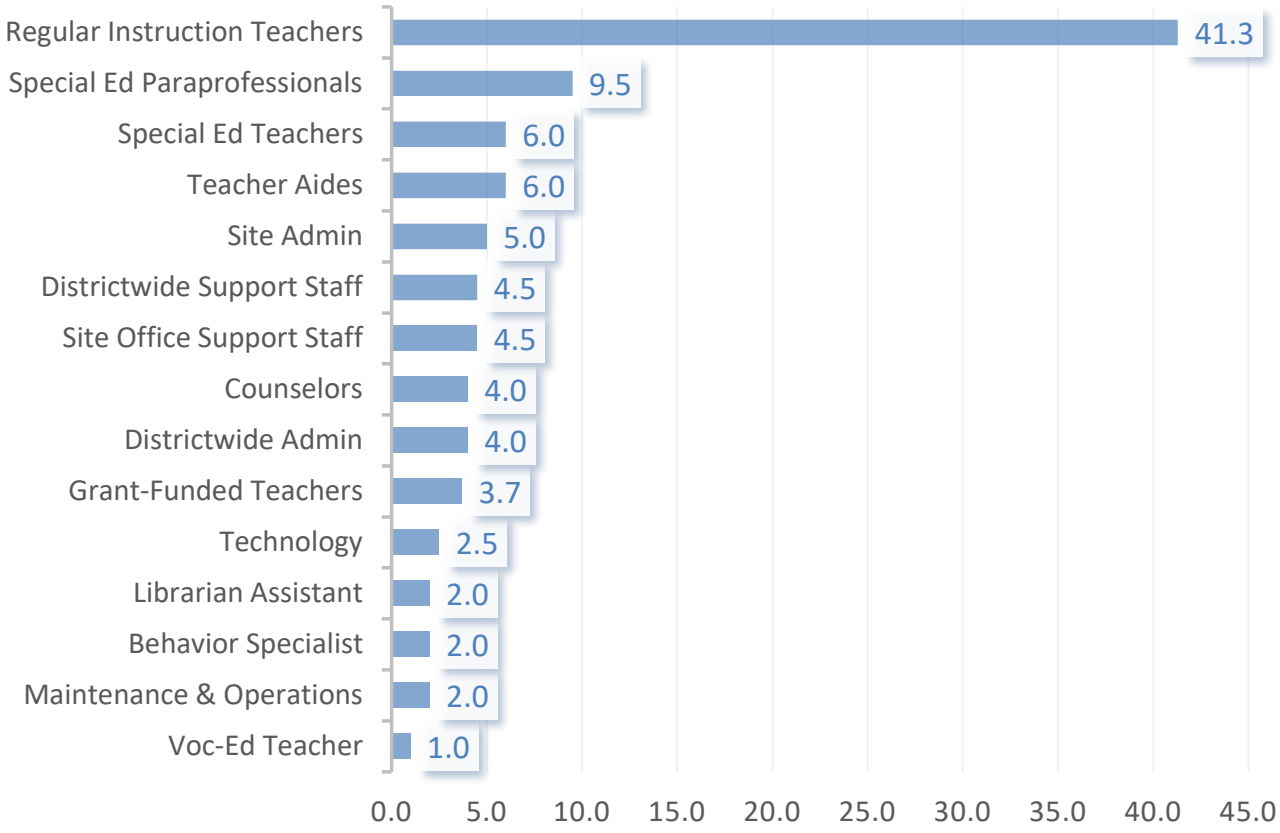


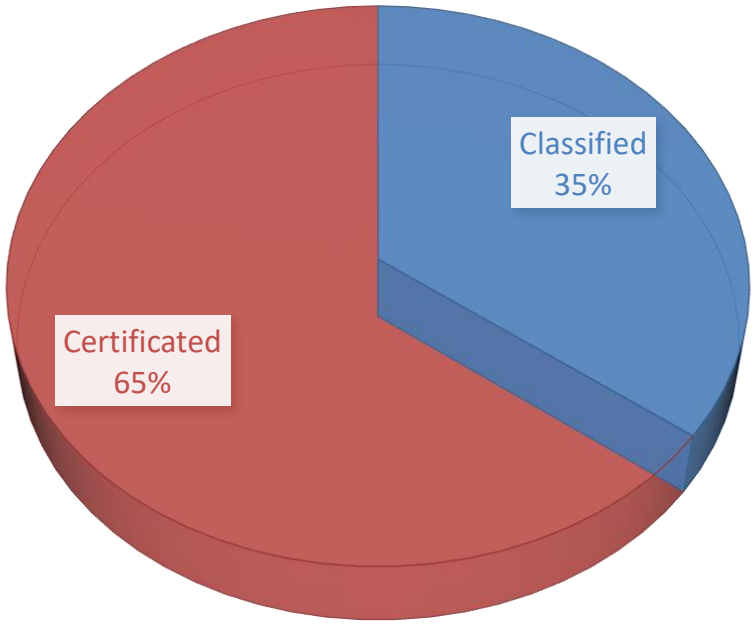


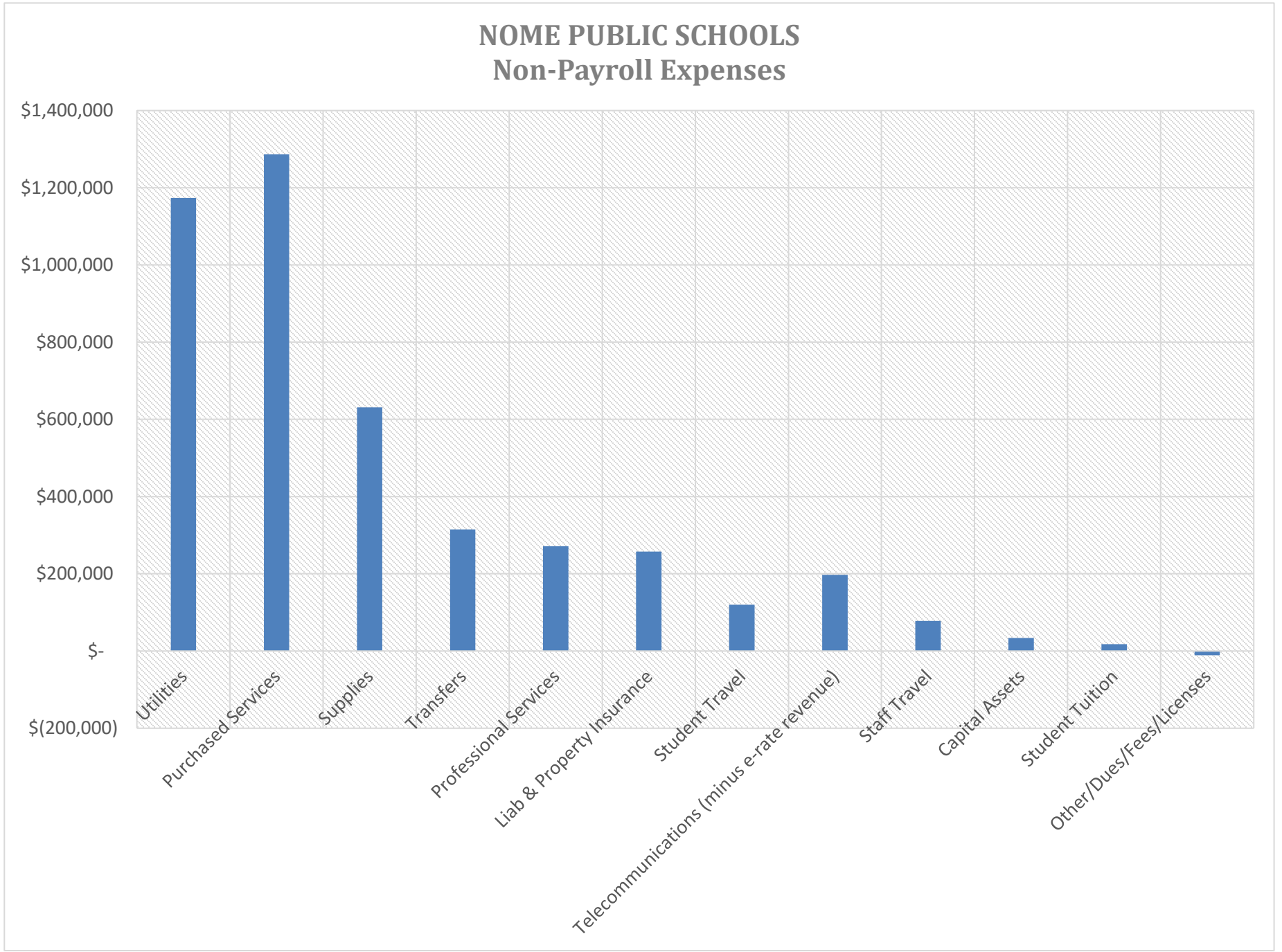

NOME PUBLIC SCHOOLS
Expenses by Type
$6,000,000
$5,000,000
$4,000,000
$3,000,000
$2,000,000
$1,000,000
$-
Certificated Payroll
Benefits
Classified Payroll
Utilities
Purchased Services
PERS/TRS On-Behalf
Transfers
Professional Services
Supplies
Other/Dues/Fees/Licenses
Liab & Property Insurance
Telecommunications (minus e-rate revenue)
Student Travel
Capital Assets
Staff Travel
Student Tuition

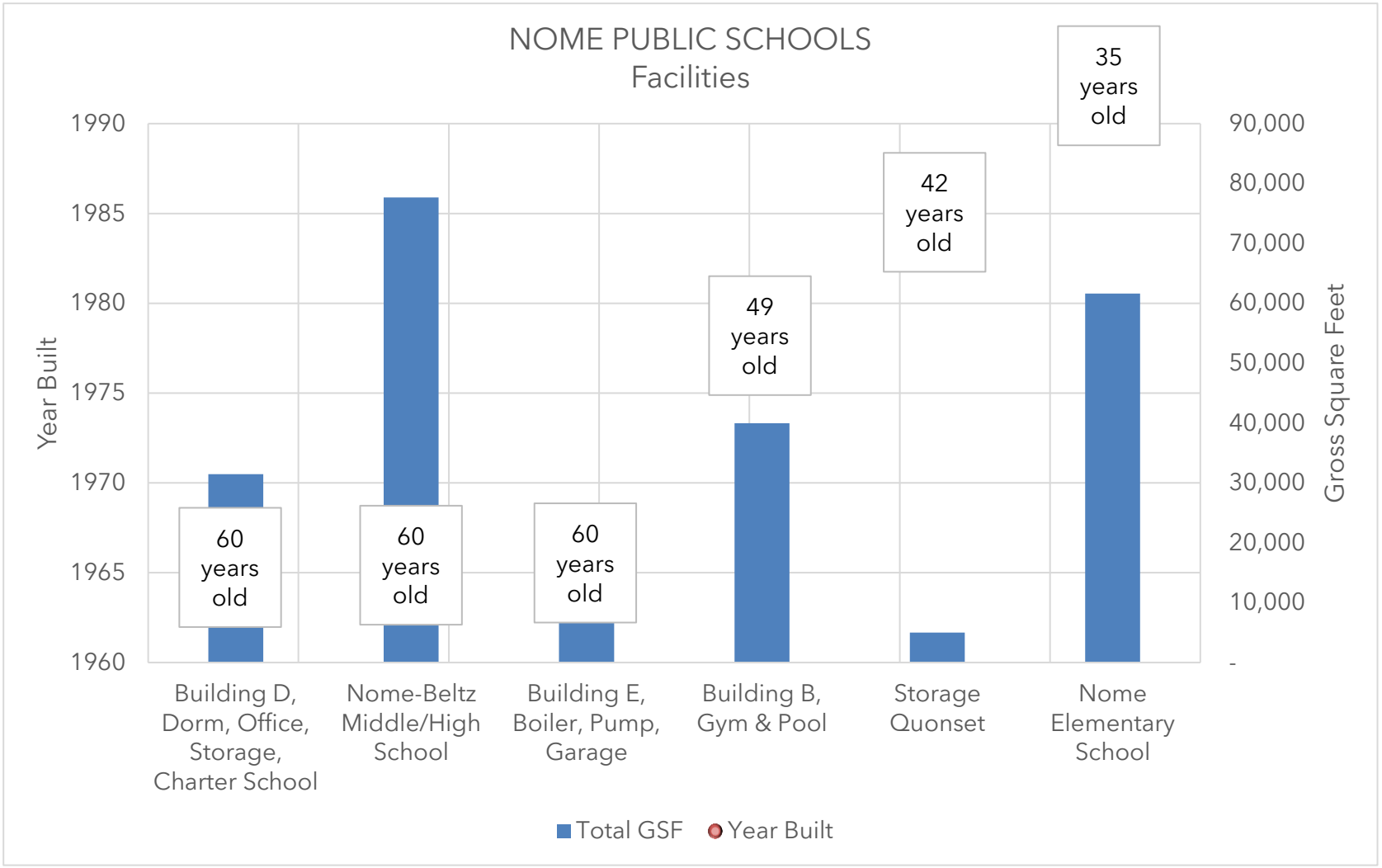

NOME PUBLIC SCHOOLS
Payroll & Non-Payroll Costs
FY 2023 Budget
Classified Payroll
8.64%
Certificated Payroll
32.14%
Benefits
16.79%
Non-Payroll Expenses
42.43%

NOME PUBLIC SCHOOLS
TYPES OF EMPLOYEES






NOME PUBLIC SCHOOLS
Non-Payroll Expenses
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
$(200,000)
Utilities
Purchased Services
Supplies
Transfers
Professional Services
Liab & Property Insurance
Student Travel
Telecommunications (minus e-rate revenue)
Staff Travel
Capital Assets
Student Tuition
Other/Dues/Fees/Licenses



2006 Cafeteria Addition & Gym Addition @ Building B



NOME ELEMENTARY

FY 2023 Budget

Location 300

		FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change	% Change
Fund 100:	**School Operating**				
Function: 100	Regular Instruction	$ 2,616,855	$ 2,365,039	$ (251,816)	-9.62%
200	Special Education	488,818	485,201	$ (3,617)	-0.74%
350	Support Services - Instruction	500	500	$ -	0.00%
351	Improvement of Instr. Svsc.-Tech	2,600	2,600	$ -	0.00%
352	Support Services - Library	76,174	76,578	$ 404	0.53%
400	School Administration	322,010	317,101	$ (4,909)	-1.52%
450	School Administration Support	144,115	145,317	$ 1,202	0.83%
600	Operations & Maintenance	258,300	266,049	$ 7,749	3.00%
	Fund Total	**3,909,372**	**3,658,385**	**(250,987)**	**-6.42%**
	TOTAL	**$ 3,909,372**	**$ 3,658,385**	**$ (250,987)**	**-6.42%**
	# Students (PreK-5)	309.7	309.7	0.0	0.00%
	# Teachers	22.3	22.3	0.0	0.00%
	# Classified	7.0	7.0	0.0	0.00%
	# Administrators	2.0	2.0	0.0	0.00%
	Pupil / Teacher Ratio	13.0	13.9	0.9	6.79%
	Average Per Pupil Expenditure	$ 12,623	$ 11,813	$ (810)	-6.42%

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 300 Nome Elementary

Elementary Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
Regular Instruction						
100.300.100.	315	Cert-Teacher	19.29 FTE	$ 1,524,305	$ 1,490,935	$ (33,370)
100.300.100.	316	Extra Duty		18,500	-	(18,500)
100.300.100.	323	NonCert-Aides	1.00 FTE	38,548	38,551	4
100.300.100.	329	Substitute and Temporary	171 cert teacher sub days	40,300	44,460	4,160
100.300.100.	361	Health/Life Insurance		251,358	263,761	12,404
100.300.100.	362	ESC		3,243	3,148	(95)
100.300.100.	363	Worker's Comp		16,217	15,739	(477)
100.300.100.	364	FICA		29,550	27,969	(1,581)
100.300.100.	365	TRS		193,776	187,261	(6,515)
100.300.100.	366	PERS		8,480	8,481	1
100.300.100.	369	Employee Physicals		2,100	2,100	-
100.300.100.	376	TRS On Behalf		294,038	179,807	(114,232)
100.300.100.	377	PERS On Behalf		3,224	1,109	(2,114)
100.300.100.	390	Transportation Allowance	$400 per Cert Teacher Plus Travel Relocation	14,717	14,717	-
100.300.100.	433	Telecommunications	Postage	2,000	2,000	-
100.300.100.	440	Other Purchased S	(Meter Rental; copier maintenance;)	6,500	5,000	(1,500)
100.300.100.	450	Supplies/Material/Media		60,000	50,000	(10,000)
100.300.100.	471	Textbooks		100,000	20,000	(80,000)
100.300.100.	475	Supplies - Tech Re	ATRT, MAP, DIBELS, Digital Lessons, Safari Montage	9,000	9,000	-
100.300.100.	490	Other Expenses		1,000	1,000	-
Total	**100**	**Regular Instruction**		**2,616,855**	**2,365,039**	**(251,816)**
Special Education						
100.300.200.	315	Cert-Teacher	3.00 FTE	192,941	217,602	24,661
100.300.200.	323	NonCert-Aides	3.00 FTE	110,970	111,012	42
100.300.200.	329	Substitutes/Temporary	23 cert teacher sub days	6,000	6,000	-
100.300.200.	361	Health/Life Insurance		62,548	47,342	(15,206)
100.300.200.	362	Unemployment Insurance		620	669	49
100.300.200.	363	Worker's Compensation		3,099	3,346	247
100.300.200.	364	FICA		11,746	12,107	361
100.300.200.	365	TRS		24,233	27,331	3,097
100.300.200.	366	PERS		24,413	24,423	9
100.300.200.	376	TRS On Behalf		37,218	26,243	(10,975)
100.300.200.	377	PERS On Behalf		9,000	3,097	(5,902)

Elementary Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
100.300.200.	369	Empl Physicals & Pool Use		480	480	-
100.300.200.	390	Travel Allowance	$400 per Cert Teacher & Relocation Reimb	4,700	4,700	-
100.300.200.	450	Supplies/Material/Media		700	700	-
100.300.200.	491	Dues & Fees		150	150	-
Total	**200**	**Special Education**		**488,818**	**485,201**	**(3,617)**
Support Services - Students						
100.300.300.	322	Non Cert - Specialist	0.00 FTE	-	-	-
100.300.300	329	Substitutes/Temporary	0.00 classified sub days	-	-	-
100.300.300.	361	Health/Life Insurance		-	-	-
100.300.300.	362	Unemployment Insurance		-	-	-
100.300.300.	363	Worker's Compensation	1 FTE Cert Counselor Funded from Title IC Grant; 1 FTE Class Behavior Specialist funded by ESSER2 Grant	-	-	-
100.300.300.	364	FICA		-	-	-
100.300.300.	366	PERS		-	-	-
100.300.300.	377	PERS On Behalf		-	-	-
100.300.300.	369	Empl Physicals & Pool Use		-	-	-
100.300.300.	450	Supplies/Material/Media		-	-	-
Total	**300**	**Support Services - Students**		**-**	**-**	**-**
Support Services - Instruction						
100.300.350.	420	Staff Travel		500	500	-
Total	**350**	**Support Services - Instruction**		**500**	**500**	**-**
Improvement of Instructional Services - Technology						
100.300.351.	475	Software License	Learning A-Z, Starfall, Math	2,600	2,600	-
Total	**351**	**Improvement of Instructional Services - Tech**		**2,600**	**2,600**	**-**
Library Services						
100.300.352.	323	NonCert-Aides	1.00 FTE	37,837	39,079	1,242
100.300.352.	361	Health/Life Insurance		19,794	20,784	990
100.300.352.	362	Unemployment Insurance		76	78	2
100.300.352.	363	Worker's Compensation		378	391	12
100.300.352.	364	FICA		2,894	2,990	95
100.300.352.	366	PERS		8,324	8,597	273
100.300.352.	377	PERS On Behalf		3,371	1,160	(2,211)
100.300.352.	450	Supplies/Material/Media		2,500	2,500	-
100.300.352	475	Tech Supplies - Software Licenses		1,000	1,000	-
Total	**352**	**Support Service - Instruction - Library**		**76,174**	**76,578**	**404**
School Administration						
100.300.400.	313	Principal	2.00 FTE	219,941	225,440	5,499
100.300.400.	361	Health/Life Insurance	Positions: 1 Principal & 1 Assistant Principal	19,889	20,883	994
100.300.400.	362	Unemployment Insurance		440	451	11
100.300.400.	363	Worker's Compensation		2,199	2,254	55
100.300.400.	364	FICA		3,189	3,269	80
100.300.400.	365	TRS		27,625	28,315	691
100.300.400.	376	TRS On Behalf		42,427	27,188	(15,239)
100.300.400.	390	Travel Allowance		-	3,000	3,000
100.300.400.	420	Staff Travel		-	-	-
100.300.400.	433	Communications		-	-	-

Elementary Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
100.300.400.	440	Other Purchased Services	Nome Nugget 'Back to School' Advertisement	2,000	2,000	-
100.300.400.	450	Supplies/Materials/Media		1,000	1,000	-
100.300.400.	490	Other Expenses		2,000	2,000	-
100.300.400.	491	Dues & Fees	NAESP Membership x 2	1,300	1,300	-
Total	**400**	**School Administration**		**322,010**	**317,101**	**(4,909)**
School Administration Support						
100.300.450.	324	NonCert-Support	2.00 FTE	76,441	79,024	2,583
100.300.450.	361	Health/Life Insurance	Positions: Secretary and	36,328	38,144	1,816
100.300.450.	362	Unemployment Insurance	Registrar	153	158	5
100.300.450.	363	Worker's Compensation		764	790	26
100.300.450.	364	FICA		5,848	6,045	198
100.300.450.	366	PERS		16,817	17,385	568
100.300.450.	377	PERS On Behalf		6,199	2,205	(3,995)
100.300.450.	440	Other Purchased Services		1,215	1,215	-
100.300.450.	450	Supplies/Materials/Media		350	350	-
Total	**450**	**School Administration Support**		**144,115**	**145,317**	**1,202**
Operations & Maintenance						
100.300.600.	431	Water & Sewer	3% increase budgeted	17,000	17,510	510
100.300.600.	432	Garbage	3% increase budgeted	9,000	9,270	270
100.300.600.	435	Fuel-Heating	3% increase budgeted	80,800	83,224	2,424
100.300.600.	436	Electricity	3% increase budgeted	151,500	156,045	4,545
Total	**600**	**Maintenance & Operations**		**258,300**	**266,049**	**7,749**
Total	**100**	**School Operating Fund**		**$ 3,909,372**	**$ 3,658,385**	**$ (250,987)**
Total	**300**	**Nome Elementary**		**$ 3,909,372**	**$ 3,658,385**	**$ (250,987)**



ANVIL CITY SCIENCE ACADEMY

FY 2023 Budget

Location 025

		FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
Fund 100:	**School Operating**			
Function: 100	Regular Instruction	$ 483,484	$ 468,521	$ (14,963)
160	Vocational Education	500	500	-
200	Special Education Instruction	62,326	62,731	405
351	Improvement of Instr. Svc.-Tech	470	470	-
400	School Administration	164,498	160,475	(4,023)
450	School Administration Support	40,508	40,980	471
700	Student Activities	2,000	2,000	-
	Fund Total	**753,787**	**735,677**	**(18,110)**
	TOTAL	**$ 753,787**	**$ 735,677**	**$ (18,110)**
	# Students (6-8)	60.00	60.00	0.00
	# Teachers	3.50	3.50	0.00
	# Classified	1.50	1.50	0.00
	# Administrators	1.00	1.00	0.00
	Pupil / Teacher Ratio	17.14	17.14	0.00
	Average Per Pupil Expenditure	$ 12,563	$ 12,261	$ (301.83)

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 025 Anvil City Science Academy

Anvil City Science Academy Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
Regular Instruction					
100.025.100. 315	Cert-Teacher	3.50 FTE	$ 256,339	$ 262,398	$ 6,059
100.025.100. 323	Teacher Aide		-	-	-
100.025.100. 329	Substitute/Temporary	27.69 cert teacher sub days	7,200	7,200	-
100.025.100. 361	Health/Life Insurance		73,231	76,890	3,659
100.025.100. 362	Unemployment Insurance		527	539	12
100.025.100. 363	Worker's Compensation		2,635	2,696	61
100.025.100. 364	FICA		4,268	4,356	88
100.025.100. 365	TRS		32,196	32,957	761
100.025.100. 366	PERS		-	-	-
100.025.100. 376	TRS On Behalf		49,448	31,645	(17,803)
100.025.100. 377	PERS On-Behalf		-	-	-
100.025.100. 369	Employee Physicals		200	200	-
100.025.100. 390	Transportation Allowance	(Up to $400 per teacher)	1,600	1,600	-
100.025.100. 420	Staff Travel		3,000	3,000	-
100.025.100. 433	Communications		1,000	1,000	-
100.025.100. 440	Other Purchased Sv	(Meter Rental; copier maintenance)	2,700	2,700	-
100.025.100. 450	Supplies/Material/Media		42,800	35,000	(7,800)
100.025.100. 475	Supplies - Tech Related	Software License	6,340	6,340	-
100.025.100. 510	Equipment		-	-	-
Total 100	**Regular Instruction**		**483,484**	**468,521**	**(14,963)**
Vocational Education					
100.025.160. 450	Supplies/Material/Media	Voc Ed supplies & Artists in Schools	500	500	-
Total 160	**Vocational Education**		**500**	**500**	**-**
Special Education Instruction					
100.025.200. 315	Cert-Teacher	0.00 FTE	-	-	-
100.025.200. 324	Paraprofessional	1.00 FTE	35,339	36,581	1,242
100.025.200. 329	Substitute/Temporary	6 cert sub days	1,040	1,040	-
100.025.200. 361	Health/Life Insurance		11,225	11,786	561
100.025.200. 362	Unemployment Insurance		73	75	2
100.025.200. 363	Worker's Compensation		364	376	12
100.025.200. 364	FICA		3,743	3,838	95
100.025.200. 365	TRS		-	-	-
100.025.200. 366	PERS		7,775	8,048	273
100.025.200. 376	TRS On-Behalf		-	-	-
100.025.200. 377	PERS On-Behalf		2,769	987	(1,782)
Total 200	**Special Education Instruction**		**62,326**	**62,731**	**405**

Anvil City Science Academy Account Code	Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
Improvement of Instructional Services - Technology					
100.025.351 491	Dues & Fees		470	470	-
Total 351	**Improvement of Instructional Srvcs - Tech**		**470**	**470**	**-**
School Administration					
100.025.400. 313	Principal	1.00 FTE	113,241	116,072	2,831
100.025.400. 316	Extra Duty Pay		-	-	-
100.025.400. 361	Health/Life Insurance		11,225	11,786	561
100.025.400. 362	Unemployment Insurance		226	232	6
100.025.400. 363	Worker's Compensation		1,132	1,161	28
100.025.400. 364	FICA		1,642	1,683	41
100.025.400. 365	TRS		14,223	14,579	356
100.025.400. 376	TRS On Behalf		21,844	13,998	(7,846)
100.025.400. 420	Staff Travel		-	-	-
100.025.400. 440	Other Purchased Services		350	350	-
100.025.400. 475	Supplies - Technology Related		-	-	
100.025.400. 491	Dues & Fees	NAESP Membership	614	614	-
Total 400	**School Administration**		**164,498**	**160,475**	**(4,023)**
School Administration Support					
100.025.450. 324	Non-Cert Support Staff	0.50 FTE	21,074	21,845	772
100.025.450. 361	Health/Life Insurance		11,225	11,786	561
100.025.450. 362	Unemployment Insurance		42	44	2
100.025.450. 363	Worker's Compensation		211	218	8
100.025.450. 364	FICA		1,612	1,671	59
100.025.450. 366	PERS		4,636	4,806	170
100.025.450. 377	PERS On Behalf		1,709	609	(1,100)
Total 450	**School Administration Support**		**40,508**	**40,980**	**471**
Student Activities					
100.025.700. 316	Extra Duty Pay		-	-	-
100.025.700. 360	Benefits		-	-	-
100.025.700. 376	TRS On-Behalf		-	-	-
100.025.700. 420	Staff Travel	DC Trip Chaperone	2,000	2,000	-
Total 700	**Student Activities**		**2,000**	**2,000**	**-**
Total 100	**School Operating Fund**		**753,787**	**735,677**	**(18,110)**
Total 025	**Anvil City Science Academy**		**$ 753,787**	**$ 735,677**	**$ (18,110)**

Watercolor by Dorothy Callahan, Grade 11



NOME-BELTZ MIDDLE HIGH SCHOOL

FY 2023 Budget

Location 010

		FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change	% Change
Fund 100:	**School Operating**				
Function: 100	Regular Instruction	$ 1,994,693	$ 1,925,946	$ (68,747)	-3.45%
160	Career Tech Instruction	147,655	97,650	(50,005)	-33.87%
200	Special Education	635,343	660,429	25,086	3.95%
320	Support Services - Students	310,522	299,629	(10,893)	-3.51%
352	Library Services	67,033	66,877	(156)	-0.23%
400	School Administration	310,965	305,515	(5,449)	-1.75%
450	School Administration Support	197,769	196,733	(1,036)	-0.52%
600	Operations & Maintenance	815,440	839,888	24,448	3.00%
700	Student Activities	333,360	303,276	(30,084)	-9.02%
	Fund Total	**4,812,779**	**4,695,944**	**(116,835)**	**-2.43%**
	TOTAL	**$ 4,812,779**	**$ 4,695,944**	**$ (116,835)**	**-2.43%**
	# Students (6-12)	296.5	295.5	(1.0)	-0.34%
	# Teachers	23.6	24.1	0.5	2.12%
	# Classified	8.5	9.5	1.0	11.76%
	# Administrators	2.0	2.0	0.0	0.00%
	Pupil / Teacher Ratio	12.6	12.2	(0.3)	-2.40%
	Average Per Pupil Expenditure	$ 16,234.71	$ 15,894.21	$ (340.50)	-2.10%

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 010 Nome-Beltz Middle High School

Middle/High School Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
Regular Instruction						
100.010.100.	315	Cert-Teacher	18.12 FTE	$ 1,194,657	$ 1,208,205	$ 13,547
100.010.100.	329	Substitute and Temporary	227 teacher sub days	34,000	34,000	-
100.010.100.	361	Health/Life Insurance		177,221	202,407	25,186
100.010.100.	362	Unemployment Insurance		2,457	2,484	27
100.010.100.	363	Worker's Compensation		12,287	12,422	135
100.010.100.	364	FICA		19,924	20,120	196
100.010.100.	365	TRS		150,049	151,751	1,702
100.010.100.	369	Employee Physicals		900	900	-
100.010.100.	376	TRS On Behalf		230,449	145,709	(84,740)
100.010.100.	390	Travel Allowance	$400 per Teacher; Includes Travel Relocation	21,048	21,248	200
100.010.100.	410	Professional & Tec		-	-	-
100.010.100.	420	Staff Travel		-	-	-
100.010.100.	433	Telecommunications	(Meter Rental; copier maintenance	1,200	1,200	-
100.010.100.	440	Other Purchased S	contract)	18,000	18,000	-
100.010.100.	450	Supplies/Material/Media		60,000	40,000	(20,000)
100.010.100.	471	Textbooks		25,000	20,000	(5,000)
100.010.100.	475	Supplies - Tech Re	$8,500 Apex (eLearning) & $8,300 (Read 180)	26,000	26,000	-
100.010.100.	480	Tuition & Stipends	Dual-Credit Courses through UAF NW Campus	18,000	18,000	-
100.010.100.	490	Other Expenses	EOY activities (i.e. bowling alley rental, pool rental)	3,000	3,000	-
100.010.100.	491	Dues & Fees		500	500	-
100.010.100.	510	Equipment		-	-	-
Total	**100**	**Regular Instruction**		**1,994,693**	**1,925,946**	**(68,747)**
Career and Technical						
100.010.160.	315	Cert-Teacher	1.00 FTE	77,780	69,378	(8,402)
100.010.160.	329	Substitute/Temporary	Positions: 1 Career & Tech Teacher	4,000	4,000	-
100.010.160.	361	Health/Life Insurance		33,787	99	(33,688)
100.010.160.	362	Unemployment Insurance		164	147	(17)
100.010.160.	363	Worker's Compensation		818	734	(84)
100.010.160.	364	FICA		1,434	1,312	(122)
100.010.160.	365	TRS		9,769	8,714	(1,055)
100.010.160.	376	TRS On Behalf		15,004	8,367	(6,637)
100.010.160.	390	Travel Allowance		400	400	-
100.010.160.	450	Supplies/Material/Media		4,500	4,500	-
100.010.160.	490	Other Expenses		-	-	-

Middle/High School Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
Total	**160**	**Career and Technical**		**147,655**	**97,650**	**(50,005)**
Special Education						
100.010.200.	315	Cert-Teacher	3.00 FTE	187,261	193,441	6,180
100.010.200.	316	Extra Duty Pay		-	-	-
100.010.200.	323	NonCert-Aides	5.50 FTE	188,356	210,780	22,424
100.010.200.	329	Substitute/Temporary	Positions: 3 Sped Teachers, 5.5	8,000	8,000	-
100.010.200.	361	Health/Life Insurance	Sped Para's	104,416	114,943	10,527
100.010.200.	362	Unemployment Insurance		767	824	57
100.010.200.	363	Worker's Compensation		3,836	4,122	286
100.010.200.	364	FICA		17,737	19,542	1,805
100.010.200.	365	TRS		23,520	24,296	776
100.010.200.	366	PERS		41,438	46,372	4,933
100.010.200.	369	Employee Physicals		600	600	-
100.010.200.	376	TRS On Behalf		36,123	23,329	(12,794)
100.010.200.	377	PERS On Behalf		14,789	5,680	(9,109)
100.010.200.	390	Travel Allowance	$400 per Teacher & Relocation Reimb	6,450	6,450	-
100.010.200.	420	Staff Travel	Mileage reimb	400	400	-
100.010.200.	450	Supplies/Material/Media		1,500	1,500	-
100.010.200.	491	Dues & Fees		150	150	-
Total	**200**	**Special Education**		**635,343**	**660,429**	**25,086**
Support Services - Students						
100.010.300.	318	Cert-Specialist (Counselor)	2.00 FTE	129,105	133,366	4,261
100.010.300.	322	NonCert-Specialist	1.00 FTE	56,493	60,605	4,112
100.010.300.	329	Substitute/Temporary		-	-	-
100.010.300.	361	Health/Life Insurance		56,237	46,701	(9,535)
100.010.300.	362	Unemployment Insurance		371	388	17
100.010.300.	363	Worker's Compensation		1,856	1,940	84
100.010.300.	364	FICA		6,194	6,570	376
100.010.300.	365	TRS		16,216	16,751	535
100.010.300.	366	PERS		12,428	13,333	905
100.010.300.	376	TRS On Behalf		24,904	16,084	(8,820)
100.010.300.	377	PERS On Behalf		4,484	1,657	(2,827)
100.010.300.	390	Travel Allowance	$400 per Teacher	800	800	-
100.010.300.	440	Other Purchased Services	copier usage	10	10	-
100.010.300.	450	Supplies/Materials/Media		1,000	1,000	
100.010.300.	490	Other Expenses	Nat'l Clearinghouse - student tracker	425	425	-
Total	**300**	**Support Services - Students**		**310,522**	**299,629**	**(10,893)**
Library Services						
100.010.352.	323	NonCert-Aides	1.00 FTE	35,339	36,581	1,242
100.010.352.	329	Substitute/Temporary	10.00 sub days	1,602	1,602	-
100.010.352.	361	Health/Life Insurance		11,225	11,225	-
100.010.352.	362	Unemployment Insurance		74	76	2
100.010.352.	363	Worker's Compensation		369	382	12
100.010.352.	364	FICA		2,826	2,921	95
100.010.352.	366	PERS		7,775	8,048	273
100.010.352.	377	PERS On Behalf		2,769	987	(1,782)
100.010.352.	440	Other Purchased Services		55	55	-

Middle/High School Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
100.010.352.	450	Supplies/Material/Media		4,500	4,500	-
100.010.352.	475	Software License	Companion Corporation Subscription	500	500	-
Total	**352**	**Support Services - Instruction - Library**		**67,033**	**66,877**	**(156)**
School Administration						
100.010.400.	313	Principal	2.00 FTE	208,737	213,956	5,219
100.010.400.	361	Health/Life Insurance		22,449	22,449	-
100.010.400.	362	Unemployment Insurance		417	428	10
100.010.400.	363	Worker's Compensation		2,087	2,140	52
100.010.400.	364	FICA		3,027	3,102	76
100.010.400.	365	TRS		26,217	26,873	656
100.010.400.	367	TRS On Behalf		40,265	25,803	(14,462)
100.010.400.	390	Relocation Reimbursement		-	3,000	3,000
100.010.400.	420	Staff Travel		-	-	-
100.010.400..	440	Other Purchased Services	Nome Nugget 'Back to School' Advertisement	1,537	1,537	-
100.010.400.	450	Supplies/Materials/Media		3,000	3,000	-
100.010.400..	475	Supplies - Technology Related		-	-	-
100.010.400..	490	Other Expenses		2,000	2,000	-
100.010.400.	491	Dues & Fees	NASSP Registration x 2	1,227	1,227	-
Total	**400**	**School Administration**		**310,965**	**305,515**	**(5,449)**
School Administration Support						
100.010.450.	324	NonCert-Support	2.00 FTE	97,001	99,991	2,990
100.010.450.	329	Substitutes/Temporary		500	500	-
100.010.450.	361	Health/Life Insurance		58,937	58,937	-
100.010.450.	362	Unemployment Insurance		195	201	6
100.010.450.	363	Worker's Compensation		975	1,005	30
100.010.450.	364	FICA		7,459	7,688	229
100.010.450.	366	PERS		21,340	21,998	658
100.010.450.	377	PERS On Behalf		7,672	2,723	(4,949)
100.010.450.	433	Telecommunications		2,100	2,100	-
100.010.450.	440	Other Purchased Services		90	90	-
100.010.450.	450	Supplies/Materials/Media		1,500	1,500	-
Total	**450**	**School Administration Support**		**197,769**	**196,733**	**(1,036)**
Operations & Maintenance						
100.010.600.	431	Water & Sewer	3% increase budgeted	27,000	27,810	810
100.010.600.	432	Garbage	3% increase budgeted	23,000	23,690	690
100.010.600.	435	Fuel-Heating	3% increase budgeted	378,750	390,113	11,363
100.010.600.	436	Electricity	3% increase budgeted	378,750	390,113	11,363
100.010.600.	440	Other Purchased Services		-	-	-
100.010.600.	452	General Maintenance Supplies		500	500	-
100.010.600.	458	Gas & Oil	3% increase budgeted	7,440	7,663	223
100.010.600.	490	Other Expenses		-	-	-
Total	**600**	**Maintenance & Operations**		**815,440**	**839,888**	**24,448**
Student Activity						
100.010.700.	316	Extra Duty Pay	Coaches and Club Advisors	82,800	86,940	4,140
100.010.700.	329	Substitutes and Temporary	Referees	16,000	16,000	-
100.010.700.	360	Benefits: (SS, Med, ESC, WC, TRS-PERS)		12,790	12,790	-
100.010.700.	367	TRS On Behalf		13,530	14,206	676
100.010.700.	368	PERS On Behalf		-	-	-
100.010.700.	410	Professional & Technical	Referee Association	8,000	8,000	-

Middle/High School Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	Change
100.010.700.	420	Staff Travel		5,190	5,190	-
100.010.700.	425	Student Travel	Student groups to pickup remainder of travel costs	154,900	120,000	(34,900)
100.010.700.	440	Other Purchased Services	NMS Athletic Meals	20,000	20,000	-
100.010.700.	450	Supplies	Outside of regular meal Balls, nets, jerseys, bibs, flags, whistles, mats, etc.	13,550	13,550	-
100.010.700.	458	Gas & Oil		600	600	-
100.010.700.	490	Other Expenses, Dues & Fee	ASAA Due	6,000	6,000	-
Total	**700**	**Student Activity**		**333,360**	**303,276**	**(30,084)**
Total	**100**	**School Operating Fund**		**4,812,779**	**4,695,944**	**(116,835)**
Total	**010**	**Middle/High School**		**$ 4,812,779**	**$ 4,695,944**	**$ (116,835)**



DISTRICT WIDE

FY 2023 Budget

Location 500

			FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
Fund 100:		**School Operating**			
Location	500	District-Wide			
Function	100	Regular Instruction - Extension	$ 111,011	$ 104,437	$ (6,574)
Function	200	Special Education Instruction	2,465	-	(2,465)
Function	220	Special Education - Support Services	249,254	251,165	1,910
Function	350	Support Services - Instruction	71,852	70,870	(982)
Function	351	Support Services -Technology	1,493,339	2,088,693	595,354
Function	354	In-service Training	3,500	3,500	-
Function	511	Board of Education	38,552	38,552	-
Function	510	Office of Superintendent	267,016	279,625	12,609
Function	550	District Admin Support Services	666,281	637,670	(28,611)
Function	553	Human Resources	195,456	205,758	10,302
Function	600	Operations & Maintenance	1,846,356	1,760,983	(85,373)
Function	900	Other Financing Uses	515,000	315,000	(200,000)
		Fund Total	**$ 5,460,082**	**$ 5,756,253**	**$ 296,171**
		TOTAL	**$ 5,460,082**	**$ 5,756,253**	**$ 296,171**

NOME PUBLIC SCHOOLS

FY 2023 Budget

Location 500 - Districtwide

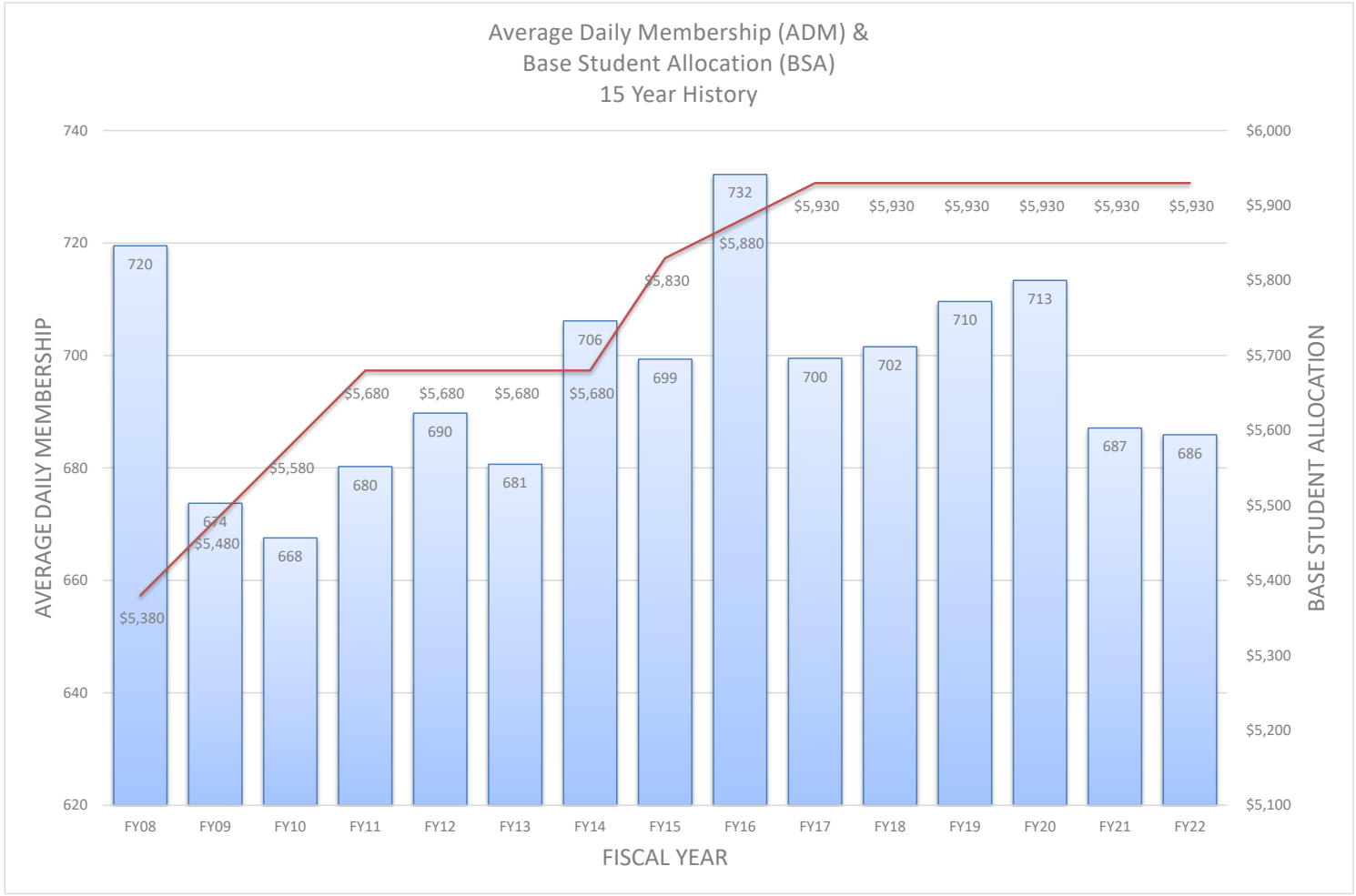
Districtwide Dept. Account Code		Description			Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
Regular Instruction - Extensions								
100.500.140..	315	Cert Teacher	0.50	FTE	Teacher on Assignment	37,016	37,942	926
100.500.140..	361	Health/Life Insurance				94	99	5
100.500.140..	362	Unemployment Insurance				74	76	2
100.500.140..	363	Worker's Compensation				370	379	9
100.500.140..	364	FICA				537	550	13
100.500.140..	365	TRS				4,649	4,765	116
100.500.140..	376	TRS On Behalf				7,140	4,576	(2,565)
100.500.140..	433	Communications	Postage			1,200	1,200	-
100.500.140..	440	Other Purchased Services	Advanced Ed Accreditation Svcs			1,650	1,650	-
100.500.140..	450	Supplies/Material/Media	Contains $2300 allotment x 20 students; $6,000 addtl			57,080	52,000	(5,080)
100.500.140..	475	Supplies - Tech Related	MAP License Renewal			1,200	1,200	-
Total	**140**	**Regular Instruction - Extensions**				**111,011**	**104,437**	**(6,574)**
Special Education Instruction								
100.500.200..	324	Aides	was Roaming Para			1,880	-	(1,880)
100.500.200..	362	Unemployment Insurance				5	-	(5)
100.500.200..	363	Worker's Compensation				20	-	(20)
100.500.200..	364	FICA				145	-	(145)
100.500.200..	366	PERS				415	-	(415)
Total	**200**	**Special Education Instruction**				**2,465**	**-**	**(2,465)**
Special Education Instruction - Support Srvs								
100.500.220..	314	Cert - Director/Coordinator	1.00	FTE		82,335	84,393	2,058
100.500.220..	324	Support Staff	1.00	FTE		47,730	49,295	1,565
100.500.220..	361	Health/Life Insurance				54,187	56,896	2,709
100.500.220..	362	Unemployment Insurance				260	267	7
100.500.220..	363	Worker's Compensation				1,301	1,337	36
100.500.220..	364	FICA				4,845	4,995	150
100.500.220..	365	TRS				10,341	10,600	258
100.500.220..	366	PERS				10,501	10,845	344
100.500.220..	369	Employee Physical				250	250	-
100.500.220..	376	TRS On Behalf				15,882	10,178	(5,705)
100.500.220..	377	PERS On Behalf				3,968	1,409	(2,559)
100.500.220.	390	Relocation Reimbursement				-	3,000	3,000
100.500.220..	420	Staff Travel				154	200	46
100.500.220..	440	Other Purchased Services				4,030	4,030	-
100.500.220..	450	Supplies	test forms, curriculum			3,000	3,000	-
100.500.220.	475	Supplies - Tech Related				9,970	9,970	-
100.500.220.	491	Dues & Fees				500	500	-
100.500.220.	510	Equipment	Powerschool License & Subscript.			-	-	-
Total	**220**	**Special Education Instruction - Support Srvs**				**249,254**	**251,165**	**1,910**

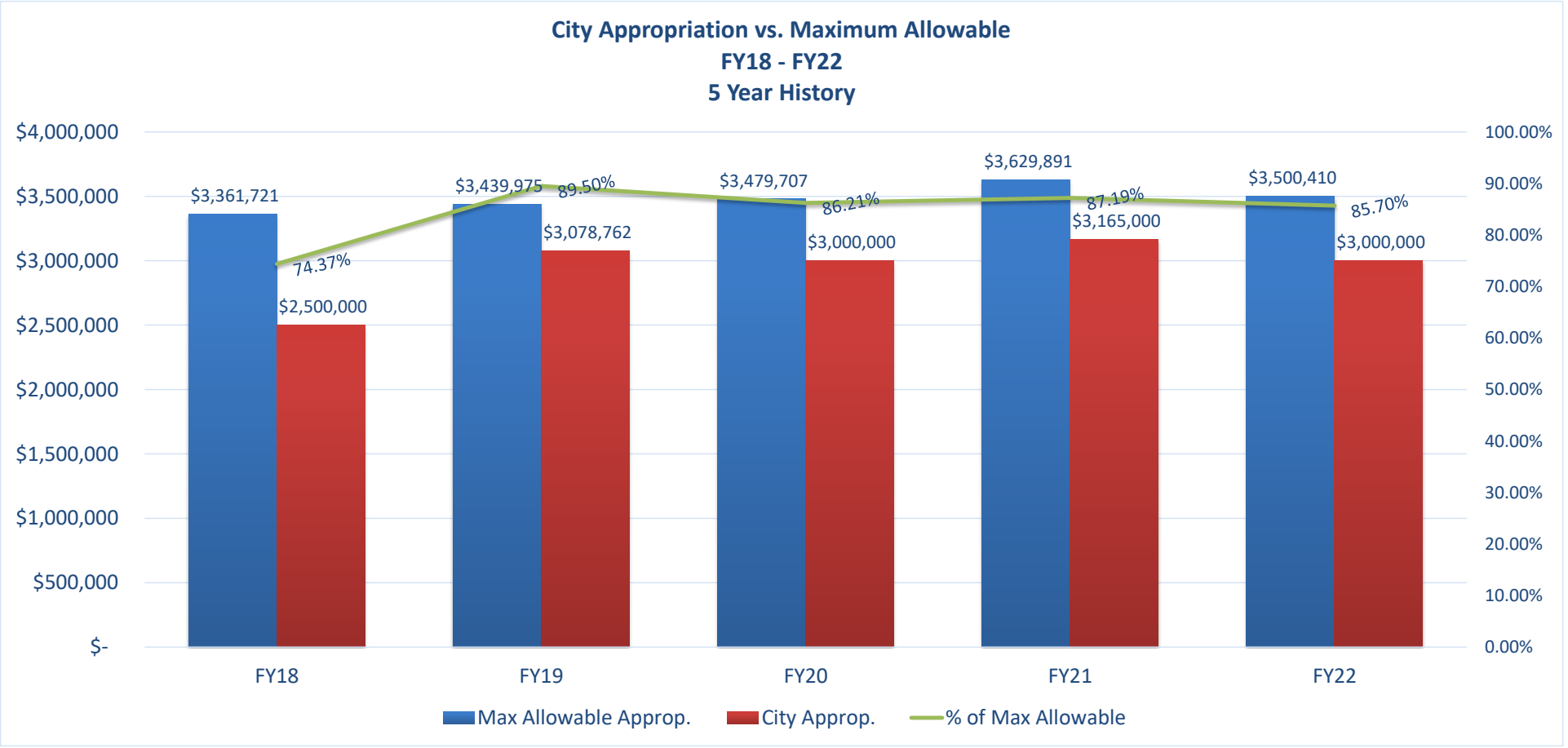
Districtwide Dept. Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
Support Services-Instruction						
100.500.350..	314	Cert - Director	0.29 FTE	26,310	26,968	658
100.500.350..	316	Extra Duty	DW Professional Development	30,000	30,000	-
100.500.350..	361	Health/Life Insurance	Position: 1 Dir of Fed Programs (71% sal/ben funded by CAP)	1,665	1,748	83
100.500.350..	362	Unemployment Insurance		53	54	1
100.500.350..	363	Worker's Compensation		263	270	7
100.500.350..	364	FICA		381	391	10
100.500.350..	365	TRS		3,305	3,387	83
100.500.350..	376	TRS On Behalf		5,075	3,252	(1,823)
100.500.350..	390	Travel Allowance		-	-	-
100.500.350.	420	Staff Travel		-	-	-
100.500.350..	440	Other Purchased Services	UAA Alaska Statewide Mentor Project	2,000	2,000	-
100.500.350..	450	Supplies/Material/Media		300	300	-
100.500.350.	475	Supplies - Tech Related		500	500	-
100.500.350..	490	Other Expenses		1,500	1,500	-
100.500.350..	491	Dues & Fees		500	500	-
Total	**350**	**Support Services - Instruction**		**71,852**	**70,870**	**(982)**
Support Services - Technology						
100.500.351..	318	Cert - Specialist	0.5 FTE	38,654	39,186	532
100.500.351.	321	Non-Cert - Director/Coordin	1.0 FTE	94,064	95,474	1,410
100.500.351..	322	Non-Cert - Specialist	1.0 FTE	60,350	62,558	2,208
100.500.351..	361	Health/Life Insurance	Positions: 1 Tech Director, 1 Systems	28,062	29,465	1,403
100.500.351..	362	Unemployment Insurance	Administrator & 1 50% Tech Specialist	386	394	8
100.500.351..	363	Worker's Compensation		1,931	1,972	42
100.500.351..	364	FICA		12,373	12,658	285
100.500.351..	365	TRS		4,855	4,922	67
100.500.351..	366	PERS		33,971	34,767	796
100.500.351..	376	TRS On Behalf		7,456	4,726	(2,731)
100.500.351..	377	PERS On Behalf		12,620	4,443	(8,178)
100.500.351..	390	Relocation Reimbursement		-	-	-
100.500.351..	420	Staff Travel	ASTE	7,890	7,900	10
100.500.351..	433	Communications	Offset by E-Rate Revenue (90% Reimb Internet) 75Mbps increased to 150 Mbps	823,478	1,520,779	697,301
100.500.351..	440	Other Purchased Services		200	200	-
100.500.351..	450	Supplies/Material/Media		11,150	11,150	-
100.500.351..	475	Supplies - Tech Related	School Mgmt & Content Software; Staff & Student Devices	322,200	224,400	(97,800)
100.500.351..	491	Dues & Fees		-	-	-
100.500.351.	510	Equipment		33,700	33,700	-
Total	**351**	**Support Services - Technology**		**1,493,339**	**2,088,693**	**595,354**
In-service Training						
100.500.354..	410	Professional Services		2,500	2,500	-
100.500.354..	450	Supplies		1,000	1,000	-
Total	**354**	**Staff Inservice**		**3,500**	**3,500**	**-**

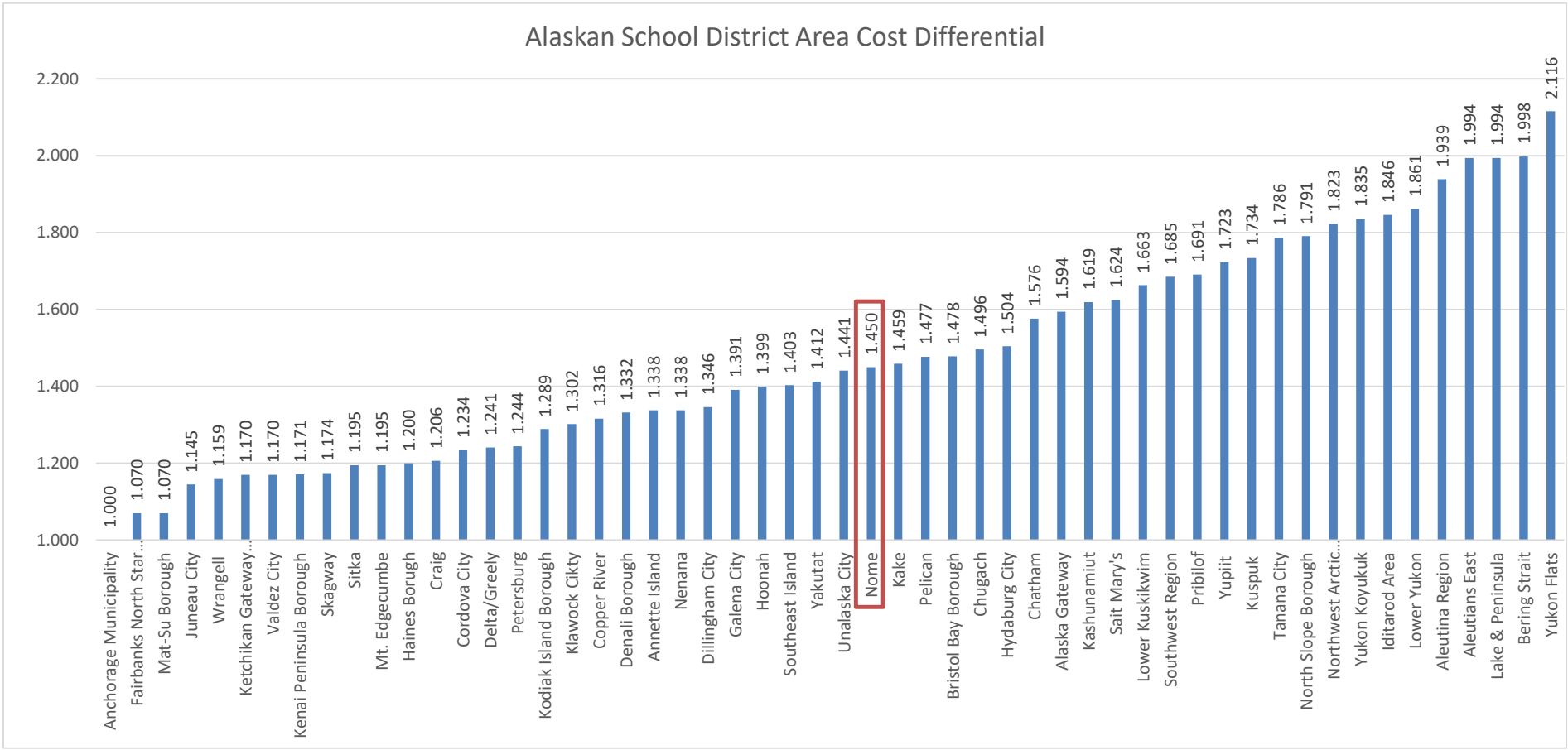
Districtwide Dept. Account Code		Description			Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
Office of Superintendent								
100.500.510..	311	Cert-Superintendent	1.00	FTE		127,308	138,995	11,687
100.500.510..	361	Health/Life Insurance				33,787	35,476	1,689
100.500.510..	362	Unemployment Insurance				255	278	23
100.500.510..	363	Worker's Compensation				1,273	1,390	117
100.500.510..	364	FICA				1,846	2,015	169
100.500.510..	365	TRS				15,990	17,458	1,468
100.500.510..	376	TRS On Behalf				24,558	16,763	(7,795)
100.500.510..	390	Transportation Allowance				-	-	-
100.500.510..	410	Professional & Technical Services				4,000	4,000	-
100.500.510..	414	Legal Services				20,000	20,000	-
100.500.510..	420	Staff Travel				20,000	20,000	-
100.500.510..	450	Supplies/Material/Media				500	500	-
100.500.510..	490	Other				500	5,750	5,250
100.500.510..	491	Dues & Fees	CEERenewal $14K, AK Staff Dev Network, AASA			17,000	17,000	-
Total	**510**	**Office of Superintendent**				**267,016**	**279,625**	**12,609**
Board of Education								
100.500.511..	410	Professional & Technical Ser	AASB Board Development			4,000	4,000	-
100.500.511..	420	Staff Travel	Nov AASB Annual Conf (3); Dec Winter Boardsmanship (2); Feb Leg Fly-In (2)			15,000	15,000	-
100.500.511.	445	Insurance & Bond Premiums				225	225	-
100.500.511..	450	Supplies/Material/Media	Boardbook & supplies			3,500	3,500	-
100.500.511..	490	Other Expenses				800	800	-
100.500.511..	491	Dues & Fees	AASB Annual Dues $10,177; AASB Online $4,850			15,027	15,027	-
100.500.511..	510	Equipment				-	-	-
Total	**511**	**Board of Education**				**38,552**	**38,552**	**-**
District Admin Support Service								
100.500.550..	324	Non-Cert - Support Staff	3.00	FTE		187,212	189,416	2,204
100.500.550..	361	Health/Life Insurance	Positions: 1 Payroll Spec., 1 AP/Receiving/Purchasing, 1 Admin. Asst			56,236	59,048	2,812
100.500.550..	362	Unemployment Insurance				374	379	4
100.500.550..	363	Worker's Compensation				1,872	1,894	22
100.500.550..	364	FICA				14,322	14,490	169
100.500.550..	366	PERS	$110,000 salary floor from FY2008 not met			151,187	151,671	485
100.500.550..	369	Employee Benefits				735	735	-
100.500.550..	377	PERS On Behalf				15,183	5,285	(9,898)
100.500.550..	410	Professional & Technical Ser	Black Mtn and Frontline Education Software Support			22,860	23,202	342
100.500.550..	412	Auditing & Accounting Svcs	AKEBS & Annual Audit Services			182,000	182,000	-
100.500.550..	420	Staff Travel				1,500	1,500	-
100.500.550..	433	Communications	Postage			-	1,200	1,200
100.500.550..	440	Other Purchased Services	AS400 Hosting/Storage			6,500	6,500	-
100.500.550..	441	Rentals	Pitney Bowes machine			2,000	3,000	1,000
100.500.550..	445	Insurance - Liability	5% increase budgeted			61,000	64,050	3,050
100.500.550..	450	Supplies/Material/Media				12,000	12,000	-
100.500.550..	475	Supplies - Tech Related				600	600	-
100.500.550..	490	Other Expenses				500	500	-
100.500.550..	491	Dues & Fees				200	200	-

Districtwide Dept. Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
100.500.550..	495	Indirect Recovery	FY21 Actual: -$91,709	(50,000)	(80,000)	(30,000)
Total	**550**	**District Admin Support Service**		**666,281**	**637,670**	**(28,611)**
Human Resources						
100.500.553..	321	Non-Cert - Director	1.00 FTE	89,924	100,497	10,573
100.500.553..	361	Health/Life Insurance		20,400	21,420	1,020
100.500.553..	362	Unemployment Insurance		180	201	21
100.500.553..	363	Worker's Compensation		899	1,005	106
100.500.553..	364	FICA		6,879	7,688	809
100.500.553..	366	PERS		19,783	22,109	2,326
100.500.553..	377	PERS On Behalf		7,390	2,837	(4,553)
100.500.553.	410	Professional & Technical Ser	Digital Insurance Services	22,800	22,800	-
100.500.553..	420	Staff Travel	2-4 Job Fairs, DEED Training	12,000	12,000	-
100.500.553..	440	Other Purchased Services		2,000	2,000	-
100.500.553..	450	Supplies/Material/Media		5,000	5,000	-
100.500.553..	490	Other Expenses	Job Fair Registration Fees	2,000	2,000	-
100.500.553..	491	Dues & Fees	ATP; RISQ EaseCentral	6,200	6,200	-
Total	**553**	**Human Resources**		**195,456**	**205,758**	**10,302**
Operations & Maintenance						
100.500.600..	325	NonCert-Maint/Custodial	2.00 FTE	122,692	122,707	15
100.500.600..	329	Substitutes		2,500	2,500	-
100.500.600..	361	Health/Life Insurance		31,265	32,828	1,563
100.500.600..	362	Unemployment Insurance		250	250	0
100.500.600..	363	Worker's Compensation		1,252	1,252	0
100.500.600..	364	FICA		9,577	9,578	1
100.500.600..	366	PERS		27,542	27,546	3
100.500.600..	377	PERS On Behalf		9,139	3,145	(5,995)
100.500.600..	369	Empl Physicals & Pool Use		2,070	2,070	-
100.500.600..	410	Professional & Technical Services		5,000	5,000	-
100.500.600..	420	Staff Travel	Schooldude training, Asbestos Training, AASB Conference	4,000	10,530	6,530
100.500.600..	431	Water & Sewage	3% increase budgeted	14,500	14,935	435
100.500.600.	432	Garbage	3% increase budgeted	10,000	10,300	300
100.500.600..	433	Communications	3% increase budgeted	6,000	6,180	180
100.500.600..	435	Fuel for Heat	Budgeted at sites	-	-	-
100.500.600..	436	Electricity	3% increase budgeted	49,000	50,470	1,470
100.500.600..	440	Other Purchased Services	NMS Maint Svcs ($990,000 Labor/Benefits + $225,000 Non-Personnel Costs) ; Increased based on prev year budget submitted by NMS under their cost+ contract, less $105k due to budget constraints	1,315,000	1,215,000	(100,000)
100.500.600..	443	Purchase Vehicle Maint		1,000	1,000	-
100.500.600..	446	Property Insurance	5% increase budgeted	184,368	193,586	9,218
100.500.600..	450	Supplies/Material/Media		20,000	20,000	-
100.500.600..	453	Custodial Supplies		1,000	1,000	-
100.500.600..	458	Gas & Oil	3% increase budgeted	30,200	31,106	906
100.500.600..	490	Other Expenses		-	-	-
Total	**600**	**Operations & Maintenance**		**1,846,356**	**1,760,983**	**(85,373)**
Transfer of Funds						

Districtwide Dept. Account Code		Description	Comments	FY2022 Budget as of 'Dec 2021	FY2023 Budget	$ Change
100.000.900..	552	Food Service		75,000	75,000	-
100.000.900.	553	Pupil Transportation		40,000	40,000	-
100.000.900..	554	CIP Fund	CIP major maintenance	400,000	200,000	(200,000)
100.000.900..	555	Nome-Beltz Apartments		-	-	-
Total	**900**	**Transfer of Funds**		**515,000**	**315,000**	**(200,000)**
Total	**100**	**General Operating Fund**		**$ 5,460,082**	**$ 5,756,253**	**$ 296,171**
Total		**District Wide**		**$ 5,460,082**	**$ 5,756,253**	**$ 296,171**


Average Daily Membership (ADM) &
Base Student Allocation (BSA)
15 Year History
AVERAGE DAILY MEMBERSHIP
BASE STUDENT ALLOCATION
FISCAL YEAR
740
720
700
680
660
640
620
$6,000
$5,900
$5,800
$5,700
$5,600
$5,500
$5,400
$5,300
$5,200
$5,100
720
674
668
680
690
681
706
699
732
700
702
710
713
687
686
$5,380
$5,480
$5,580
$5,680
$5,680
$5,680
$5,680
$5,830
$5,880
$5,930
$5,930
$5,930
$5,930
$5,930
$5,930
FY08
FY09
FY10
FY11
FY12
FY13
FY14
FY15
FY16
FY17
FY18
FY19
FY20
FY21
FY22

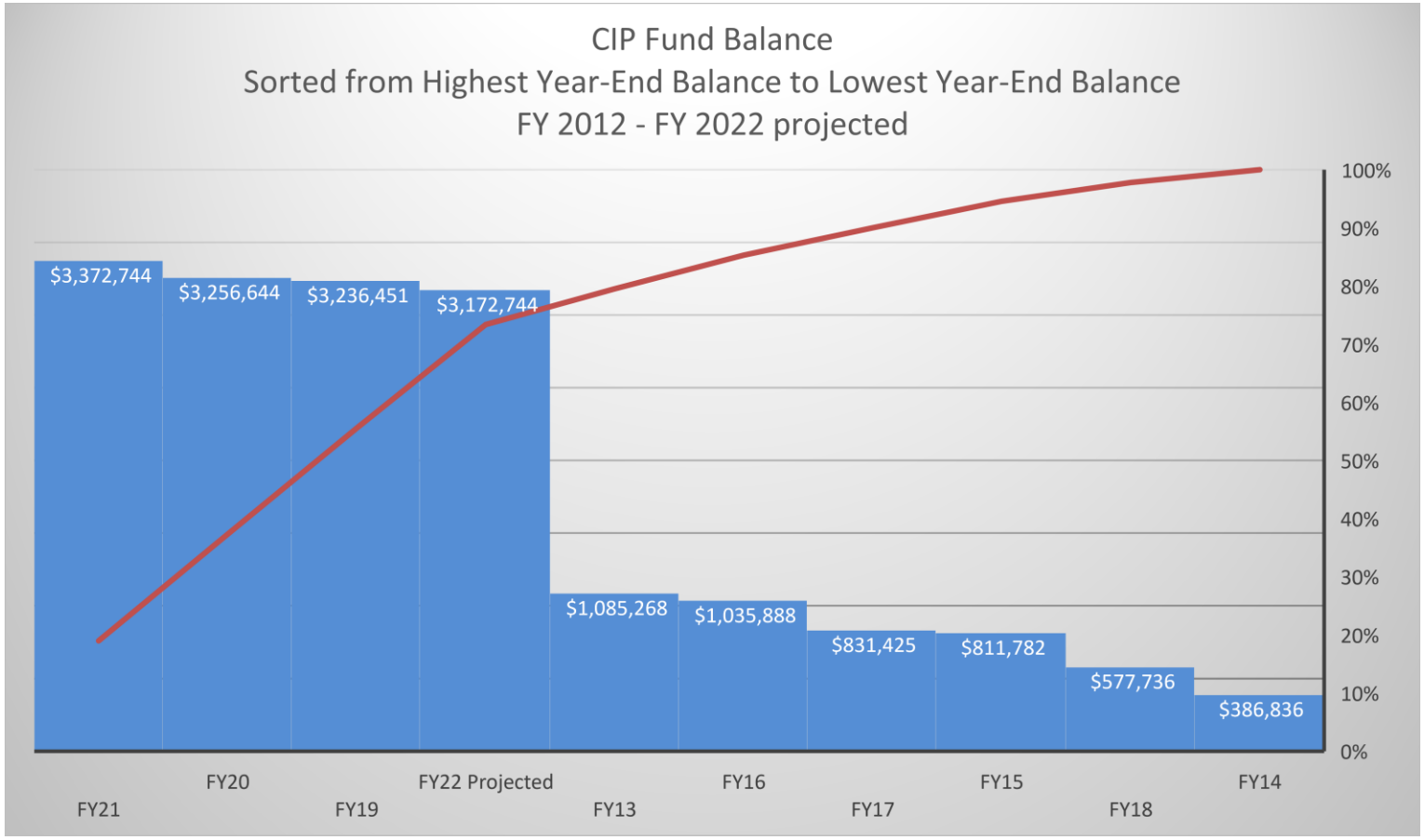

City Appropriation vs. Maximum Allowable
FY18 - FY22
5 Year History
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
100.00%
90.00%
80.00%
70.00%
60.00%
50.00%
40.00%
30.00%
20.00%
10.00%
0.00%
$3,361,721
$2,500,000
74.37%
$3,439,975
$3,078,762
89.50%
$3,479,707
$3,000,000
86.21%
$3,629,891
$3,165,000
87.19%
$3,500,410
$3,000,000
85.70%
FY18
FY19
FY20
FY21
FY22
Max Allowable Approp.
City Approp.
% of Max Allowable

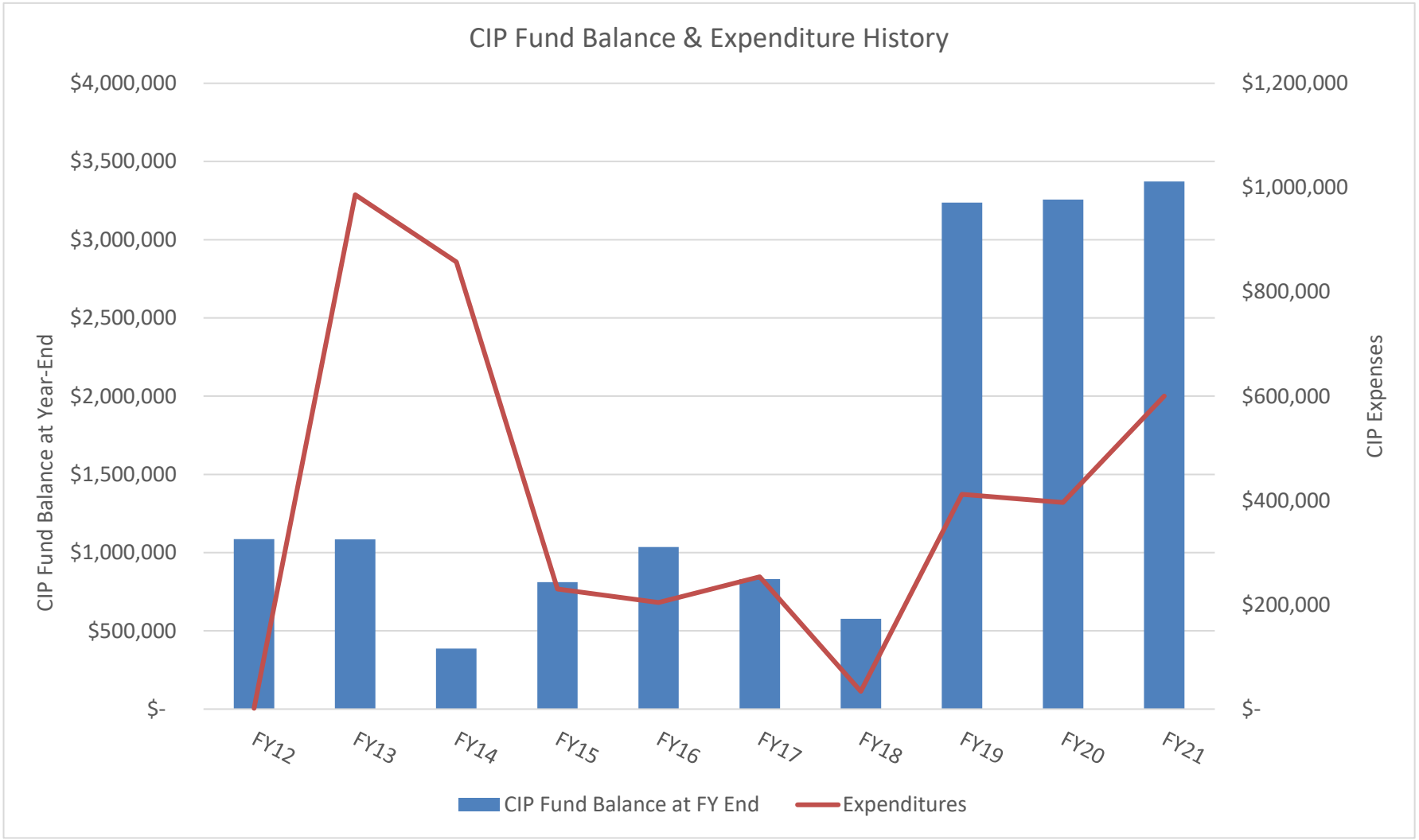

Alaskan School District Area Cost Differential
2.200
2.000
1.800
1.600
1.400
1.200
1.000
Anchorage Municipality 1.000
Fairbanks North Star... 1.070
Mat-Su Borough 1.070
Juneau City 1.145
Wrangell 1.159
Ketchikan Gateway... 1.170
Valdez City 1.170
Kenai Peninsula Borough 1.171
Skagway 1.174
Sitka 1.195
Mt. Edgecumbe 1.195
Haines Borough 1.200
Craig 1.206
Cordova City 1.234
Delta/Greely 1.241
Petersburg 1.244
Kodiak Island Borough 1.289
Klawock Cikty 1.302
Copper River 1.316
Denali Borough 1.332
Annette Island 1.338
Nenana 1.338
Dillingham City 1.346
Galena City 1.391
Hoonah 1.399
Southeast Island 1.403
Yakutat 1.412
Unalaska City 1.441
Nome 1.450
Kake 1.459
Pelican 1.477
Bristol Bay Borough 1.478
Chugach 1.496
Hydaburg City 1.504
Chatham 1.576
Alaska Gateway 1.594
Kashunamiut 1.619
Sait Mary's 1.624
Lower Kuskikwim 1.663
Southwest Region 1.685
Pribilof 1.691
Yupiit 1.723
Kuspuk 1.734
Tanana City 1.786
North Slope Borough 1.791
Northwest Arctic... 1.823
Yukon Koyukuk 1.835
Iditarod Area 1.846
Lower Yukon 1.861
Aleutina Region 1.939
Aleutians East 1.994
Lake & Peninsula 1.994
Bering Strait 1.998
Yukon Flats 2.116

NOME PUBLIC SCHOOLS
Balance Sheet - Governmental Funds
School Operating Fund

	Year-Ended June 30, 2017	Year-Ended June 30, 2018	Year-Ended June 30, 2019	Year-Ended June 30, 2020	Year-Ended June 30, 2021	Estimated Year-Ended June 30, 2022	Estimated Year-Ended June 30, 2023
Assets							
Assets:							
Cash and investments	$ 1,963,331	$ 4,163,933	$ 7,506,928	$ 7,085,416	$ 7,614,395	$ 6,808,231	$ 5,929,405
Accounts receivable	212,592	354,749	4,602	604,326	743,119	605,000	605,000
Due from other funds	319,934	423,145	324,637	512,160	1,043,470	750,000	750,000
Due from gaming	-	-	379	-	-	-	-
Inventories	47,155	54,969	55,694	50,569	53,751	55,000	55,000
Prepaid items	353,693	358,737	213,724	359,069	510,735	300,000	300,000
Total assets	**$ 2,896,705**	**$ 5,355,533**	**$ 8,105,964**	**$ 8,611,540**	**$ 9,965,470**	**$ 8,518,231**	**$ 7,639,405**
Liabilities and Fund Balances							
Liabilities:							
Accounts payable	$ 350,432	$ 142,296	$ 147,191	$ 144,417	$ 351,129	$ 300,000	$ 300,000
Accrued payroll liabilities	775,521	1,083,936	918,109	346,847	199,698	250,000	250,000
Unearned revenue	495	18,986	18,986	18,986	20,448	20,000	20,000
Due to other funds	-	2,157,503	5,254,732	5,637,833	6,788,267	7,027,293	6,148,467
Due to student activities	-	165,160	264,749	295,233	-	-	-
Total liabilities	1,126,448	3,567,881	6,603,767	6,443,316	7,359,542	7,597,293	6,718,467
Fund balances:							
Nonspendable	400,848	413,706	269,418	409,638	564,486	355,000	355,000
Restricted	-	-	-	-	-	-	-
Committed	-	-	-	-	-	-	-
Unassigned	1,369,409	1,373,946	1,232,779	1,758,586	2,041,442	565,938	565,938
Total fund balances	1,770,257	1,787,652	1,502,197	2,168,224	2,605,928	920,938	920,938
Total liabilities and fund balances	**$ 2,896,705**	**$ 5,355,533**	**$ 8,105,964**	**$ 8,611,540**	**$ 9,965,470**	**$ 8,518,231**	**$ 7,639,405**

Please Note: FY22 & FY23 data depends on timing of when bills are paid. Ultimately, the District's General Fund holds around $2M between nonspendable and fund balance. In addition, the monies flowing through the special revenue funds are recorded in the financials in the General Fund cash account with offsetting transaction in Due to other funds liability account.


CIP Fund Balance
Sorted from Highest Year-End Balance to Lowest Year-End Balance
FY 2012 - FY 2022 projected
$3,372,744
$3,256,644
$3,236,451
$3,172,744
$1,085,268
$1,035,888
$831,425
$811,782
$577,736
$386,836
100%
90%
80%
70%
60%
50%
40%
30%
20%
10%
0%
FY21
FY20
FY19
FY22 Projected
FY13
FY16
FY17
FY15
FY18
FY14


CIP Fund Balance & Expenditure History
$4,000,000
$3,500,000
$3,000,000
$2,500,000
$2,000,000
$1,500,000
$1,000,000
$500,000
$-
CIP Fund Balance at Year-End
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
CIP Expenses
FY12
FY13
FY14
FY15
FY16
FY17
FY18
FY19
FY20
FY21
CIP Fund Balance at FY End
Expenditures

Student Representative Board Report

March 2022

The 3rd quarter of the 2022 school year is approaching fast with the anticipation of spring break and iditarod on almost every student's mind. With the winding down of the semester also comes along the winding down of many classroom activities and sports. Our boys basketball team held their last home game two weeks ago by celebrating senior night and back to back against the opposing team, Bethel Warriors. Our ladys will be holding their senior night this upcoming weekend against the girls Unalakleet Wolfpack. Along with our lady nanooks senior night, the game will also host senior night for the cheer team as they cheer their last home court game.

Many other clubs in our school have been starting some interesting activities and or volunteer opportunities. Our local student council at Nome Beltz has picked up a project that involves making a group made commercial to possibly be aired during the Iditarod/Knom to encourage families to screen their kids young. The council has picked up the project to hopefully encourage families who are curious or concerned about their children's brain development by adding some new age spice to it. The commercial should be done sometime around spring break and will be aired around the region as soon as possible.

Along with students at Nome Beltz picking up projects to do around school and our community include the junior class of Nome Beltz picking a theme for this year's 2022 Prom; Throwback!! The exact details on how prom will be held are still in their air with talks of handling prom the same way the school held it last year. (Negative Covid Test and Masks) The final call on the regulations for the dance will all come down to the rates of covid cases we have in our region and or town.

Another group oriented project that will be happening soon is a school trip to Hawaii for an educational trip sponsored by UAF. The trip includes a total of 17 students

participating from out of school to go and learn about many historical sites and peoples on a five day trip. The trip includes many activities like visiting places like Pearl Harbor Memorial and much more. The trip is scheduled to take place April 10-15 and the group will follow along the covid regulations the state of Hawaii has in place in order to keep people safe and healthy.

With the end of february, comes the start of the NYO 2022 season. This year NYO state is scheduled to be in person this year since the covid pandemic put a halt to the NYO teams travel and season. Senior and two time NYO athlete Della Medlin says that “ I'm excited to participate in games in person this year as a final closing to my senior year. I see it as making up for the past two years of the NYO state being virtual, it just is not the same as it is in person.” The first NYO practice of the season was held February 28th at the elementary school and will continue until the scheduled state dates.

And with that I give you the report for the month of february and can't wait to report at the next board meeting, Thank you!

Nome Elementary School

Box 131 • Nome, Alaska 99762
Phone: 443-5299 Fax: 443-2850

Elizabeth Korenek-Johnson
Principal

Elizabeth Dillman
Assistant Principal

March 3, 2022 (February Report)

Dear Board Members,

I write to you today from the lonely land of the COVID Clan! It took two years, but the COVID Monster finally bit me. I am grateful to have a mild case, allowing me to be working from the guest bedroom at home (grateful to have a guest bedroom), and still running daily. Unfortunately, as you know, the Monster was not so liberal with many of our staff members. Cases have been moderate to worse, with strong lingering symptoms. We hope that this week-long closure will allow for staff to heal and recover, and students as well. It has been very frustrating for all involved, and we want to be back with our kid!

In the month of February we celebrated with eight Nanauyaat mascots posted in NES hallways –one for Ms. Ten Eyck's class, one for Ms. Balice's class, two for Ms. Secor's class, one for Mrs. Stang's class, one for Mrs. Bourdon's class, one for Mrs. Erikson's class, and one for Mrs. Marvin's class. This reflects a total of 160 reading logs being returned between these classes. Ms. Secor's class is now up to nine mascots. This is more than any class last year, so we had to come up with a new cheer! Raise the roof! We've got Reading Rockstars!

February 7 – 11 was a mad rush to complete MAP winter benchmark testing, but we did a fabulous job. There were only four students enrolled in that time period who did not complete all test sections. While assessing is not important – the consistent data it provides is. I am working with our State System of Support Coach, Leanne Mahalak, to look at this data in a variety of ways. We will also be having staff analyze the information in the coming weeks. As I stated at the last meeting, teachers and students were reflecting on noted growth and found much cause for celebration – so celebrate, they did!

Teachers hosted conferences with families February 18 & 21, primarily, but also on other dates. The coordination efforts of staff and families led to 71% of students being recognized in a conference, whether in-person, via telephone, or through Google Meet or Zoom. Poor weather conditions were a challenge for all parties on February 21st, which certainly impacted conference schedules, but on-going communication between teachers and families helps to mitigate the impact of a missed conference.

The Trauma Sensitive Schools Conference, hosted by Attachment Network Incorporated was held in Houston, TX, February 20 – 22, 2022, and attended by Nancy Bahnke, Leonard Lastine, and myself from NES. We were also joined by Rachel Ventress from the ACSA/Extensions staff. This conference provided a lot of rich and thought-provoking content. At times it felt overwhelming, but we did hit a few sessions that really provided

some solid guidance on a positive path forward in this work. There were also good opportunities for networking with school staff members across the country who can support us in our efforts.

Sealaska Heritage Institute hosted a Virtual Culturally Relevant Literacy conference on Saturday, February 26th. Janet Balice, Heidi Secor, Laurie Schoeberger, Leanne Mahalak, and I all participated. Again, there were wonderful keynote speakers and valuable breakout sessions highlighting the need for Indigenous Language in schools, and practical application of student-centered, place-based instruction. There was recognition for me of things that we are doing well, and great tips about more things we can incorporate and improve. Again, there was time to debrief and network with one-another, to hear the "take-aways" from other participants [including Jessica (Litera) Willis, for those who know her], which allowed even more ideas to be shared. The conference was very well done.

We are excited to have added Nicole "Neka" Sherman-Luce to our staff in the month of February! Neka is filling the role of Special Education Paraprofessional in our kindergarten classrooms. We are grateful to have her as part of our team!

In the month of February we had the following Inupiaq weekly phrases:

- Nasiaqsiq (February – time of the unborn seal);
- Ulikluu qiŋan (Cover your nose – King Island dialect)
- Uumatim Ublua (Valentine's Day)

and focused on the Inupiaq Values of:

- Love of Children – Nagguagiktut ilagit, and
- Respect of Elders – Utuqannat kammagiralui

NPS Strategic Plan Goal #2: Programs, courses and instruction reflect and incorporate local and indigenous identity.

2.1: Implement programs and practices that support indigenous language revitalization.

2.1.2 Indigenous language incorporation continues in morning announcements, Cultural Studies classes, the recitation of the Pledge of Allegiance in Inupiaq, and increased efforts at short conversational pieces between staff and students.

2.1.3 As you know, we have two Inupiaq Immersion classrooms this year – Kindergarten and First Grade – serving 41 students.

2.2: Explicitly incorporate local knowledge in curriculum and classroom instruction.

2.2.1 – 2.2.4 Looking to previous reports there is also little more to report for this section. It continues to be our area where greatest improvement is needed. We do have our on-line and hard-copy resource libraries, and the Cultural Relevance Committee works to develop projects that are easy for students and teachers to

incorporate. However, staff support and guidance are needed. Again, the Virtual Cultural Relevance Literacy Conference was a good optional opportunity as well.

Coming Events:
-Mar. 14-18: Spring Break
-Mar. 29 – April: AK STAR Testing (State Assessment)

Statistics:
(Nome Elementary) School was in session for 16 days in February.
-Our attendance rate was 78.9%.
-We served 2,244 student breakfasts, and 2,165 student lunches.
-**16** volunteers spent a total of 110 hours in NES classrooms during the month of February.

Nome Elementary School provides a positive and welcoming environment where our culturally-diverse students, staff, and community members are valued through mutual respect, collaboration, safe interactions, and enriching experiences. Clear and high expectations serve as guidelines to reach success and wellness for all students in this rapidly-changing world.

ACSA Board Report, March 8, 2022
Lisa Leeper, Principal

Enrollment / Attendance Update

- February had no changes to enrollment.
- We had a 90% student attendance rate for February.

Classes and Activities

- February Student of the Month: Dylan Walrath, 5th grade
- ACSA students spent the first weeks of February preparing for their Student Led Conferences. This involved collecting artifacts, writing reflections, and practicing communication. Teachers lead the process, but student mentors eventually took on the responsibility of assisting and modeling. On February 18 and 21, ACSA students lead conferences with their families. The students discussed their third quarter progress and behaviors, showed examples of their work and projects, and shared their goals for the remainder of the year. Conferences were well attended with 90% of students having met with their family. Teachers were available throughout the conferences to speak with families or to help students when needed.
- During conferences, we took a survey of parents/guardians to see what types of communication platforms they use and how often. Most still prefer email and use it almost daily. We also asked how well their child was prepared for conferences, and most responded favorably.
- APC is currently reviewing student handbook policy. Parents, students, and staff are all invited to suggest revisions or additions to policy and have submitted ideas. Two areas of careful consideration have been attendance/make-up work policy and policy around redos on math assignments. Absences have affected operations and student progress to a greater degrees than in the past, and we want to be proactive about expectations and support.

- Mr. Collins continues to pursue his Masters Degree in Library Media Sciences with an emphasis on Indigenous perspectives. Please see the note at the end of my report that highlights some of the work being done.
- Students have been working hard to prepare for this year's science fair to be held Friday, March 9th at ACSA (qualifier to go to the state fair) and March 22 for combined ACSA/Beltz middle and high school students. Projects include a wide range of personal interests and creativity. Ms. Smyke did an amazing job of leading students through the scientific process using online log books and allowing each to study a topic of choice.
- Each of our students authored original poems this month and Mrs. Ventress submitted one authored by each of her students in the 27th Statewide Poetry Contest sponsored by the Fairbanks Arts Association. Three students earned recognition: Nevelo Hoogendorn - 1st place elementary, Jack James - Honorable Mention elementary, and Treydon Thomas - Honorable Mention middle school.

- Strategic Plan Goal #2 - Programs, courses and instruction reflect and incorporate local and indigenous identity.
    - This year's theme is Alaska Studies. Students have been involved in a range of studies and projects that reflect and incorporate local and indigenous identity. Literature studies has had included a variety of Native themes or Alaska history and several are written by Native authors.

Notes from Mr. Collins:
I am working towards my grad degree in Library Media Sciences with an emphasis on Indigenous perspectives through Montana State University. I was one of 8 applicants out of 82 from the state of Alaska to be chosen for the Laura Bush Award which completely covers the cost of my grad program. This past week and weekend I attended the Alaska Library Conference. A heavy focus was placed on increasing support for Native Alaskan libraries, collections and how our libraries and schools could support the Land Back movement. With my cohort, we had the opportunity to discuss the future role of librarians in our schools, how a teacher librarian can support curriculum needs (research continually shows education improvements for schools with a teacher librarian in place) and build collaborative environments that support a collective effort. I also had the opportunity to analyze my own class collection literature circle list for inclusion, complexity and diversity in content and genre. Through the classwork and and projects I have completed I have completely rewritten our reading log system, rewritten out Literature Circle process and connected it to the reading logs, increased the diversity and representation of Alaska Native content (fiction and nonfiction) written by Alaska and Alaska Native authors as well as updated the City of Nome's library policies and procedures.

Nome-Beltz Middle High School
PO Box 131, Nome Alaska 99762
Phone: 907-443-5201 Fax: 907-443-3626

Date: March 03 , 2022
To: NPS Board
From: Jay Thomas and Teriscovkya Smith
Subject: March Board Report

NBMHS Current Enrollment: 290

- The NBMHS Teacher of the Month: Grace D'Antonio
- The NBMHS Support Staff of the Month: Marilyn Jorgensen
- The NBMHS Students of the Month are high school senior Parker Kenick and middle school student Alora Stasenko

The following is a list of happenings that currently impact NBMHS:

- We are in the process of interviewing candidates for three teacher openings and an assistant principal position;
- The main entrance mural created by students in Advanced Art is nearing completion; you have an open invitation to come see this incredible work! Additionally, student art work is being submitted for the Legislative Fly In, as well as to the Iditarod Art Show;
- The Nome-Beltz Drama Club is gearing up for live performance this spring;
- KNOM will resume a series of interviews on the Kids Show, Wednesdays at 3pm, to highlight student activities and accomplishments;
- Continued gratitude to the Bering Sea Lions Club for their donations of snacks for our after school tutoring program.

Activities Wrap-up:

- NBMHS' newly formed Ski Team will host its first home ski meet in early April. Teams from around the region will participate;
- High School Girls and Boys Basketball and Cheer will participate in the Regional Tournament in Kotzebue, March 11-12;
- Middle School Girls Volleyball completed their season with a trip to Valdez for a tournament;
- Boys and Girls Middle School Wrestling completed its season at the Tanana Classic the last week of February with Coach Erikson;
- Esports has begun their quest for a second consecutive spring state championship - the battle rages on!

- The NBMHS/ACSA annual science fair will be on March 22 in the school gym and everyone is welcome to attend;
- Five NBHS Educators Rising students competed in a state-wide competition the week of February 21. Results will be posted after the submission of this report;
- Congratulations to Phyllis Walluk for receiving her Type M and continuing as a Native Arts teacher at NBMHS.

Goal Area #3: Students and families will be positively connected to their school, their community and their culture.

- Communications
    - School staff continues to maximize the use of Remind for communications with parents, guardians, and students, who have responded positively to this endeavor.
    - Quarterly high school and middle school newsletters keep families informed on events, activities, and academics;
    - The School Climate and Connectedness Survey process has begun for families and students.
- Parent/Community Gatherings
    - Students working in Teacher Assistant positions made phone contact with every household in the Beltz community for a successful round of Parent-Teacher Conferences.
- Cultural Connections
    - Successful class offerings include: Seasonal Subsistence, Traditional Carving, and Drum making with expanded offerings at the middle school level.
    - Sig Topkok is teaching Introduction to Managing Tribal Governments, a dual-credit course. Other dual-credit courses being offered this term include: Environmental Science, Writing 111, and Medical Terminology.

Nome Public Schools
Director of Technology Report

Jim Shreve
08 March 2022

Completed Projects

Installed Windows 10 Pro on BootCamp Partitions of MacBook Air laptops to replace the 9 old Windows based devices that the identiMetrics software for Attendance and Meal service are installed on. We also replaced one of the ProMasterKey workstations with a BootCamp MacBook Air. This measure saves us approximately $4,500 and gave the staff faster and more stable devices.

SecondLife Mac update. All of the iMacs we identified for this program were too old to make it worth shipping them out to the vendor. Our iMac count now exceeds 125 that are now earmarked for the E-Waste program this Spring / Summer.

Tech Department personnel attended Alaska Society for Technology in Education conference in virtual format 19-22FEB22.

Tech Department reaches new heights in providing internet services to Beltz Campus! During the wet snowstorm on 21FEB our microwave antenna became encrusted with snow and terminated the connection between NES and Beltz. Our Sys Admin, Tim Davies dawned protective gear (harness, safety straps, glasses, etc) and made the 60ft plus climb to clear the antenna (see photos on page 4).

Current projects

Preparing for the installation of approximately 2,500 feet of network cable to provide drops to mechanical rooms in support of the Districts Environmental Controls installation project.

SPED Equipment - the long awaited protective cases for the SPED iPads have arrived. We will begin the process of enrolling these devices into our Mobile Device Management solution to issue them to the SPED Teachers for student use. We are still awaiting quotes for the SPED interactive displays.

With the approval of the SY22-23 calendar I can continue updating PowerSchool Enrollment forms for New and Returning Students for the 2022-2023 School Year.

Evaluated the Tech Department budget and rearranged funding to increasing our bandwidth District wide from a total of 75Megabits per second (Mbps) to 150Mbps. This doubling of bandwidth should ease some of the strain on our network due to the continued increase in consumption through online curriculum, lesson delivery, and basic network loads for security cameras, environmental controls, etc.

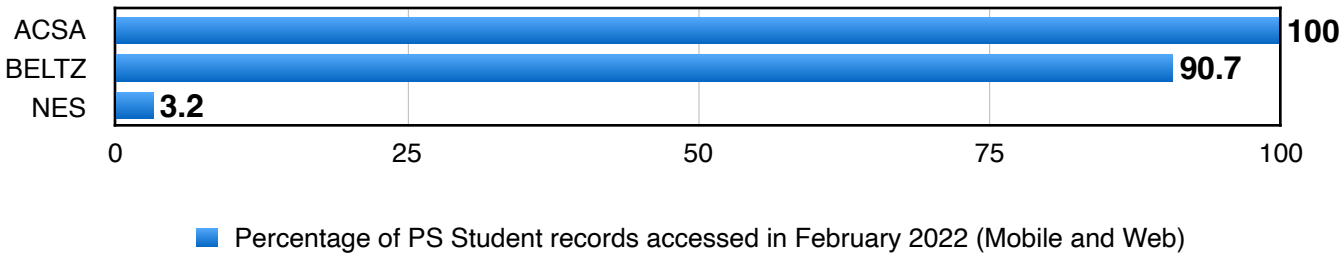
Future Projects

Update: the two core switches on order have arrived, the remaining switches are supposed to ship around 07MAR2022: Updates for Network Equipment (E-Rate Category II) - We ordered 17 Power over Ethernet (PoE) capable switches for the placement of Access Points in all classrooms. We receive 85% reimbursement for qualifying Category II equipment installed in school buildings with students under the E-Rate program. These switches will provide power and connectivity to our security cameras and other network connected peripherals throughout the district.

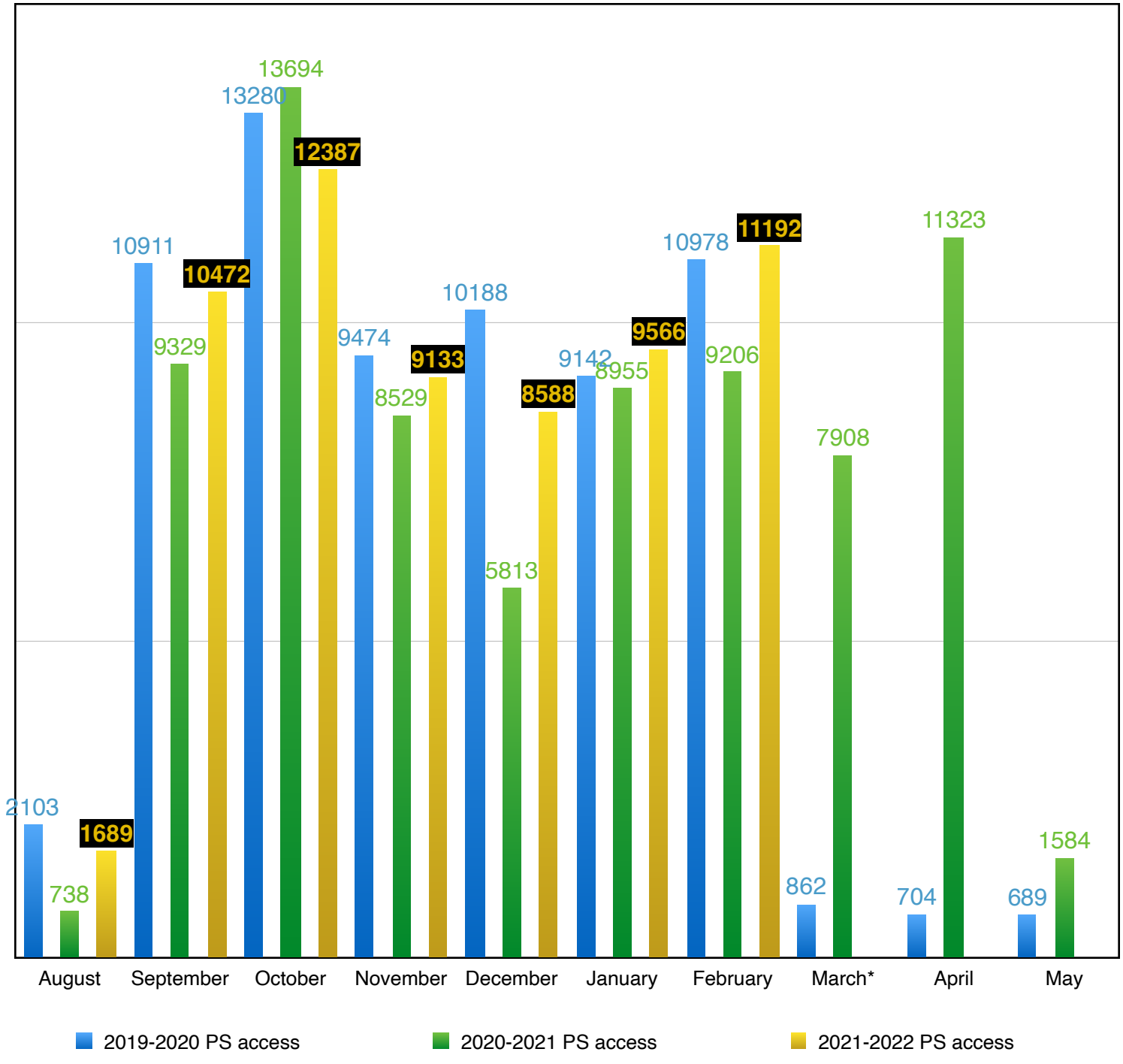
PowerSchool Online Enrollment

There is no change in our PowerSchool Online Enrollment data. We are still tracking a total of 30 un-submitted returning student records (8 for NES and 22 for NBMHS) in our roster workspace. The Returning Student Registration form closed on 31JAN22. Efforts will now shift to updating the data for the New and Returning Student forms for 2022-2023 School Year.

PowerSchool Student Information System Access data
PowerSchool use, by students and parents.

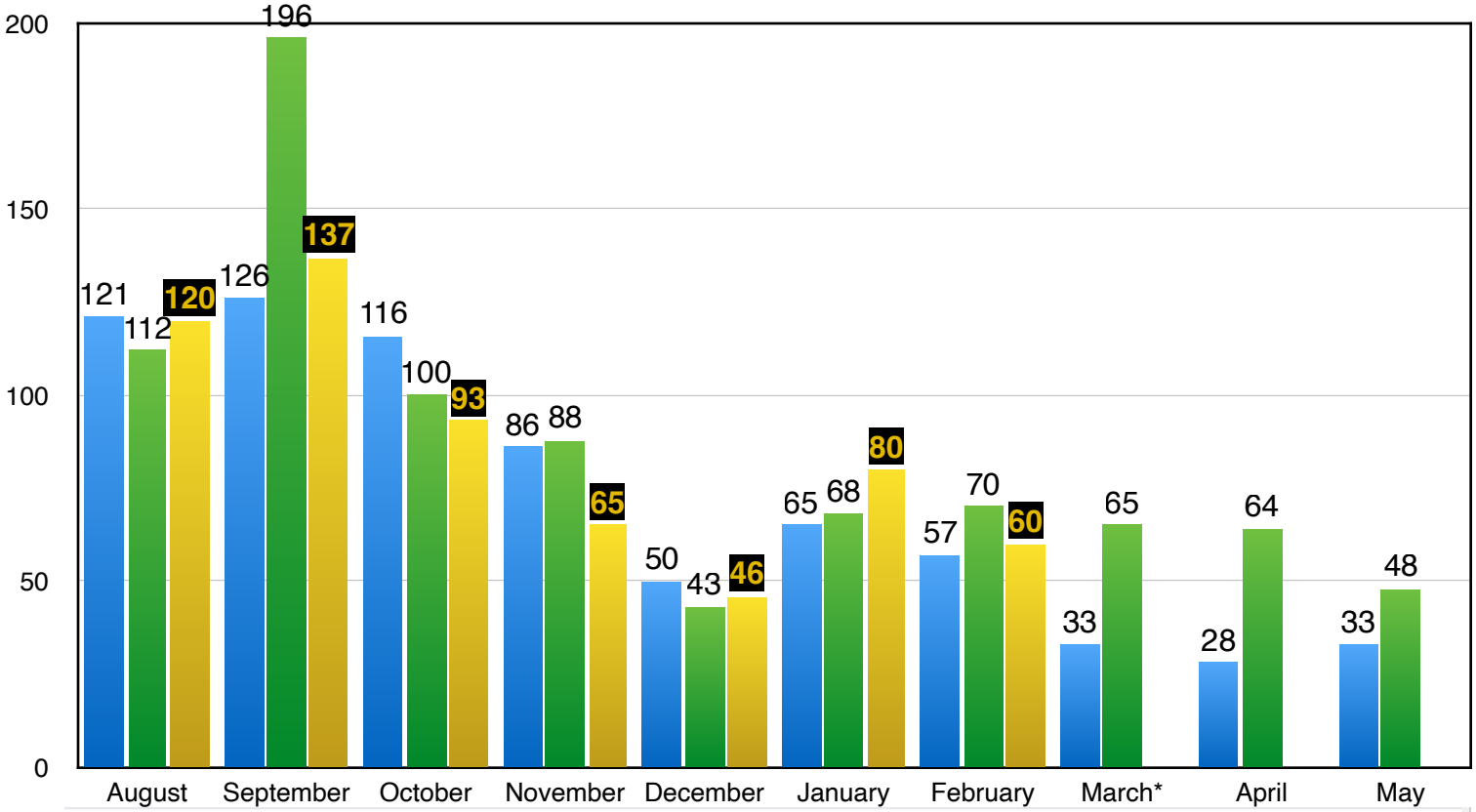


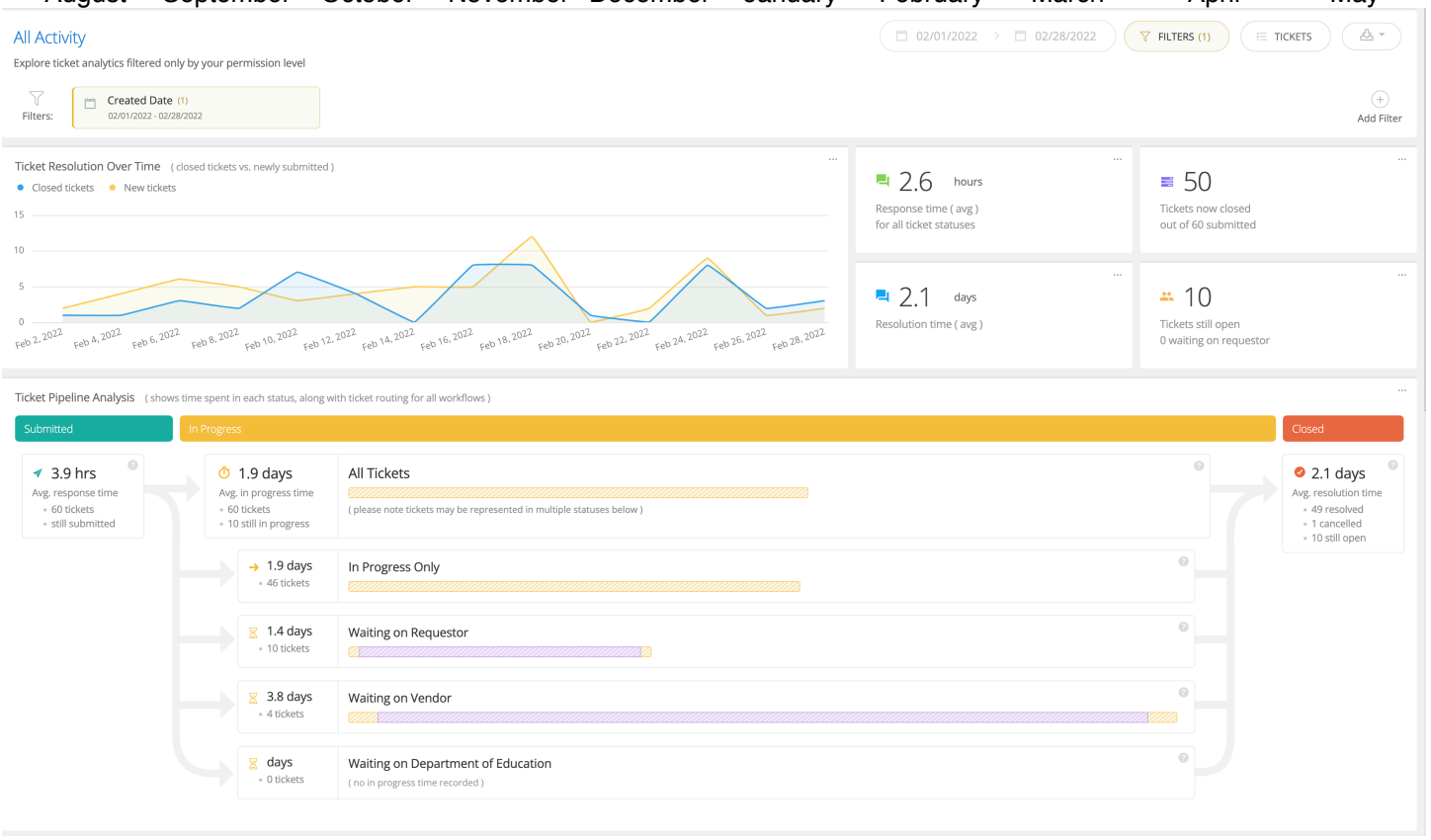
Total Parent and Student PS Web and Mobile Access Sessions:

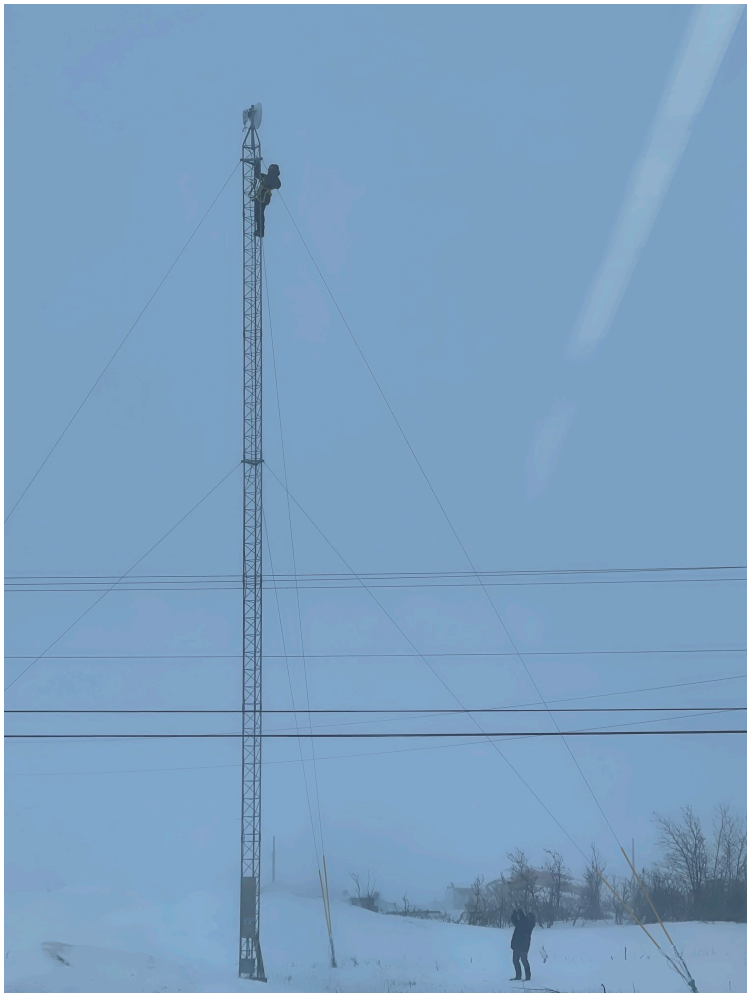


Technology Web HelpDesk

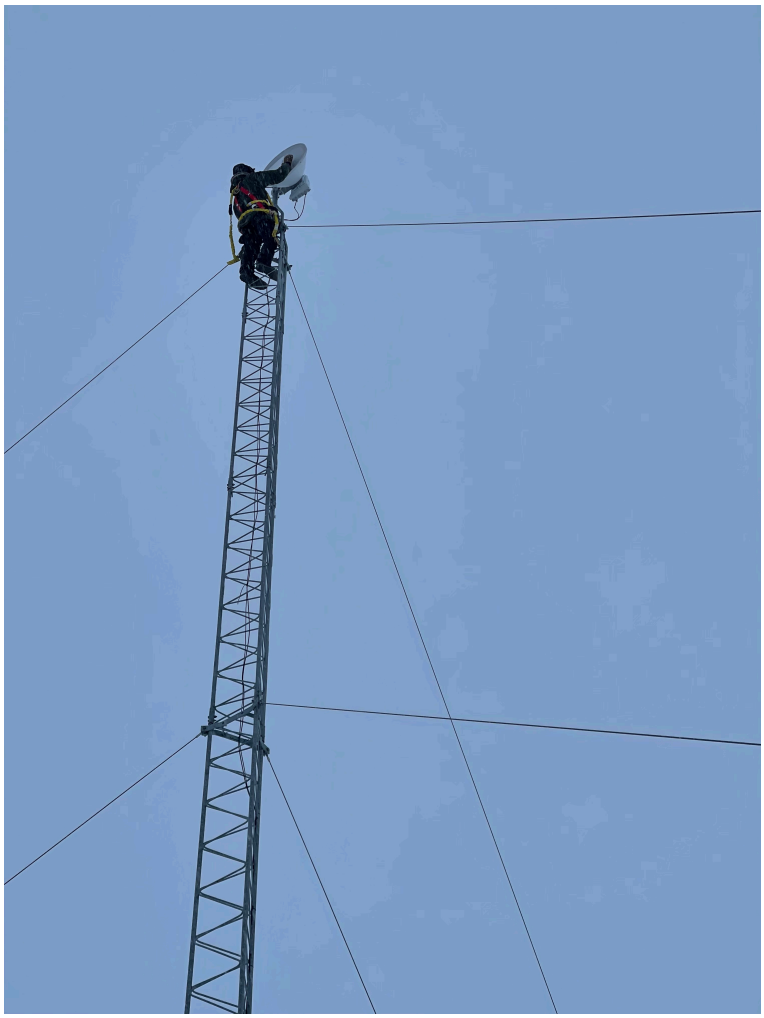
Part of the Technology Department's duty is to maintain the Technology Web Help Desk for staff to request repairs, training and troubleshooting. In February we resolved 50 out of 60 (83.33%) of the tech requests submitted through the system. Our average response time was 2.6 hours and average resolution time was 2.1 day. We encourage staff to make use of this resource but many immediate needs are still handled outside of it.











Nome Public Schools

Special Education Board Report, March 2022

Aaron Husemann, Special Education Coordinator

Special Education Department

- 82 Active Special Education Students
- 8 Paraprofessionals
- 1 Administrative Assistant
- 5 Special Education Teachers
  - 2 at Nome Elementary School
  - 3 at Nome-Beltz Middle High School & Anvil City Science Academy
- Next Level Speech Therapy
  - 2 Speech Language Pathologists
  - 1 Speech Language Pathologist Assistant
- 2 Itinerant School Psychologists
- Sprouting Trees Pediatric Therapy and Recreation, Inc.
  - 1 Itinerant Physical Therapist
  - 1 Itinerant Occupational Therapist

Speech Caseload

- 8 Speech Only Students
- 29 Additional Students receive Speech Therapy

Upcoming Itinerant Schedule

- School Psychologist: 3/6/2022 - 3/11/2022 & 3/20/2022 - 3/25/2022
  - 1 Additional trip TBD based on new Referrals
- Occupational Therapist and Physical Therapist: 4/3/22 - 4/8/22

Special Education News

- Special Education DEED Director/Coordinator Annual Conference
  - Anchorage, Alaska
  - 3/26/22 - 3/27/2022
- 2 Special Education Paraprofessionals hired at NES in February
- 1 Special Education Teacher hired for FY23
- 2 anticipated Special Education Teacher openings for FY23
  - 1 Position at NES
  - 1 Position at NBMHS

Aaron Husemann
Nome Public Schools
Special Education Coordinator
aaronhusemann@nomeschools.org
(907) 443 - 6208

Nome Public Schools Board Facilities Report March 3,2022

February 2022 Summary

- Work in Progress : 25
- Open Work Orders : 35
- Open Preventive Maintenance Work Orders : 15
- Preventive Maintenance : 8

Injuries and Accidents

- Jordan Snyder – Weekend snow machine accident. Severe ankle sprain. Possible ligament repair.
- Mark Casey – Eye lid laceration. Slip,trip, and fall. Amazing medical Super Glue stitches.AOK.
- Tahsha Smith – Weekend home ice slip and fall. Lower back injury.OK for light duty 3/10/22 check.

Employee New Hires/ Departures

- None at this time.

Maintenance Department Tasks/Status

- Boiler Service and Circulation Pumps are being routinely scheduled at NES and NBHS
- HVAC controls are being manually operated at NES and NBHS in order to over ride the obsolete Honeywell controls to be replaced with new Siemens automation this summer.
- Asbestos 6 month State report and staff updates prior to 3 year SERRC review in June,'22
- Weatherization and Air Seals for doors and windows at NCSA and Teacher Housing.
- ADEC and EMI summer plan review for fuel spill and burn pit monitors.
- NES restroom repairs and ice machine installation ongoing. New heated entry mats installed.

Custodial Department

- NBHS day shift staff change requested by Principal Jay Thomas has been a success thanks to Bill Baxter. There are ongoing training and night crew staff issues. Bathrooms, Laundry, and Vacuum.
- Expeditor mail and freight delivery service has been problematic. New staff and process change.
- Inventory and summer barge re-supply orders are underway.

Safety Concerns

- Spring freeze-thaw impacts on NBHS underground tunnels. Document conditions for review.
- Fire door and smoke gasket survey. All buildings code upgrade per NMS protocols.
- Ice Sanding campus wide ongoing.
- COVID continues to plague us all. Thank you for your cooperation.
- Questions or comments please contact Mark Casey -NMS Facilities Director 907-244-4121

Nome Public Schools Board Report
Megan Hayes
Director of Federal Programs
Report prepared for March 9, 2022 Nome Public Schools School Board Meeting

Attended ESEA Conference in New Orleans, LA 2/16-19.

This was my first ESEA Conference and my first in person conference in 2 years. (Facebook reminded me that it was EXACTLY 2 years, to the day, since I had traveled for a conference.) At the conference, I attended sessions regarding Title program policy information, how different Title funds can be spent, DOE compliance for the funds, where to find informational resources, and updates to Title funds. In addition, I attended sessions on Restorative Justice, parent engagement, and Exploratory Data Analysis. The session on Exploratory Data Analysis and how to use it to close gaps in equity of program delivery was really interesting. The session ran longer than the close of the conference, but I found it to be one of the more interesting sessions. We looked huge amounts of data and learned how the entire state of Kentucky is using this type of analysis to find deficiencies and successes in their districts. For example, during the pandemic a district using the EDA method discovered that Hispanic students were not logging into remote learning. Further drill down into the data showed that most all the students not logging in, lived in same apartment complex/neighborhood and it just happened, they were also Hispanic. The complex/neighborhood had little or no access to the Internet. A district supplied hot spot was added that allowed students in the neighborhood to log in and participate in on-line classes. Overall, it was a joy to connect with other educators from around the country (and a few from Alaska). I believe my attendance at this conference supports the work that I do for NPS.

Attended District Test Coordinators Training in Anchorage 2/22-25. See Assessments section for details (and your homework assignment).

Grants- Consolidated ESEA: Title I-A/Title I-C/Title II-A/Title IV; EASIE; and RLIS

Consolidated ESEA-

•Title I-C, Migratory Education-

- Winter tutoring in ongoing at NBMS (three days a week) and at NES (twice a week).
- Lego Robotics will soon be starting for second semester at the middle school and elementary school levels. This semester Jason Brown is the lead at NES and Lisa Leeper is the middle school lead. Watch for details

•Title IV-Student Support and Academic Enrichment-Districtwide-

- The Recreational Ski Program continues to fulfill its mission of providing a non-competitive opportunity for students to participate in skiing. The trails are open to the public. As a reminder please do NOT ride snow machines on the trail.
- The piano purchased for NBMHS is still on back order… still.

•JOM-Districtwide-Ms. Keller and Mr. Payenna continue to provide culturally based curriculum to their students.

Assessments, Curriculum and Data/Reports-

•ACCESS 2.0 (aka WIDA)-Sandi Keller is conducting WIDA testing at NES. WIDA testing began at NBMHS on March 1. Absences continue to plague assessment sessions. The WIDA test consists of four domains: reading, writing, listening, and speaking. At the HS level each domain takes a little over an hour. The majority of the assessment is completed online for all grades. However, the written portion for grades k-3 is completed using a paper-based booklet.

•**AK STAR**-

- Alaska System of Academic Readiness- This new assessment developed by DEED and NWEA (the vendor for MAP Growth interim assessments).
- On March 2nd NBMSH staff participated in the first of 2 trainings in test administration. AK STAR window opens on March 28th and closes through April 29th.
- This is the last year it will be necessary to conduct Spring MAP Growth. Linking studies between MAP Growth and the new AK STAR require students to take both assessments in the spring of 2022. In the Spring of 2023 only one assessment will be required.
- Testing dates by school and grade (subject to change)

	Grade 3 ELA & Math	Grade 4 ELA & Math	Grade 5 ELA & Math and AK Science	Grade 6 ELA & Math	Grade 7 ELA & Math	Grade 8 ELA & Math and AK Science	Grade 9 ELA & Math	Grade 10 Science only
NES	3/29-3/31	4/5-4/7	4/12-4/14					
ACSA			3/29-3/31	3/29-3/31	3/29-3/31	3/29-3/31		
NBMHS				4/5-4/7	4/5-4/7	4/5-4/7	4/5-4/7	4/5-4/7

- **BOARD MEMBER HOMEWORK- if you have time**, please complete before the meeting so that I may answer your questions and address your concerns.
- Watch this video (1 minute, 16 seconds) https://www.youtube.com/watch?v=4bSKBeQlrkA
- Read through the attached 15 slides (3-5 minutes).

•**Extra credit**- peruse the AK STAR Student Readiness page on the DEED website which is available to the public at https://education.alaska.gov/assessments/akstar/student-readiness

•**Extra Extra credit**- Try one of the practice tests https://nwea-ak-assessment.caltesting.org/inbrowser/index.html
Click on "practice tests" > under the "Year" drop down menu choose 2022 > under the "Grade" drop down menu select a grade level (without accommodations)> choose a subject under the "subject" drop down menu> and select "no accommodations." There are accommodations, such as text-to speech, but the only practice test level available at the time of this writing is Grade 6. Here is a link to a 15-minute video designed for students to assist them in logging onto the practice assessments at their grade level. https://vimeo.com/672021973/4d3ec642c2 The video gives further explanation on how to use the embedded test tools, like a calculator or a magnifier. Other tools allow students to flag questions and return to skipped questions before submitting the assessment. (This is the same webpage in the "Extra Credit" link listed above.)

•**MAP Growth-** Although the students will feel like they have been taking tests all semester, it is important that all stakeholders encourage them to continue to do their best on MAP Growth Spring assessments. The completion of these assessments is important. NWEA will use MAP Growth scores in linking studies to set AK STAR scores.

Spring 2022 Assessment Windows:

Assessment	**Assessment Window**	**Grades Assessed**
WIDA ACCESS for ELLs	February 1 – March 31, 2022	ELs in grades Kindergarten through 12th grade
Dynamic Learning Maps (DLM) Alternate Assessments	March 21 – May 6, 2022	Grades 3 through 10
Alaska Science Assessment	March 28 – April 29, 2022	Grades 5, 8, and 10
AK STAR- New Summative Assessment for ELA and Math	March 28 – April 29, 2022	Grades 3 through 9

•**Civil Rights Data Collection**-Submitted

•**EASIE Part 1 Survey- submitted. Part 1 Application due March 11.**

Enrollment by school-

Enrollment	**5/7/2021**	**9/9/21**	**10/7/2021**	**11/5/2021**	**12/9/21**	**1/4/22**	**2/4/22**	**3/3/22**
Nome Elementary School	292	317	309	308	311	311	312	315
Anvil City Science Academy	56	60	60	60	58	60	60	60
Nome-Beltz Middle Senior High	277	319	298	291	299	298	286	288
NPS Extensions Correspondence	52	16	18	24	27	28	31	27
Total Enrollment K-12	**677**	**712**	**685**	**683**	**695**	**697**	**689**	**690**

The Facts About AK STAR

ALASKA SYSTEM OF ACADEMIC READINESS

ALASKA DEPARTMENT OF EDUCATION & EARLY DEVELOPMENT

AK STAR ALASKA SYSTEM OF ACADEMIC READINESS

WHAT

AK STAR
ALASKA SYSTEM OF ACADEMIC READINESS

WHAT

- ★ The Alaska System of Academic Readiness is Alaska's innovative assessment system.

- ★ The AK STAR System connects MAP Growth interim assessments with the end-of-the-year AK STAR summative assessment for English language arts (ELA) and mathematics.





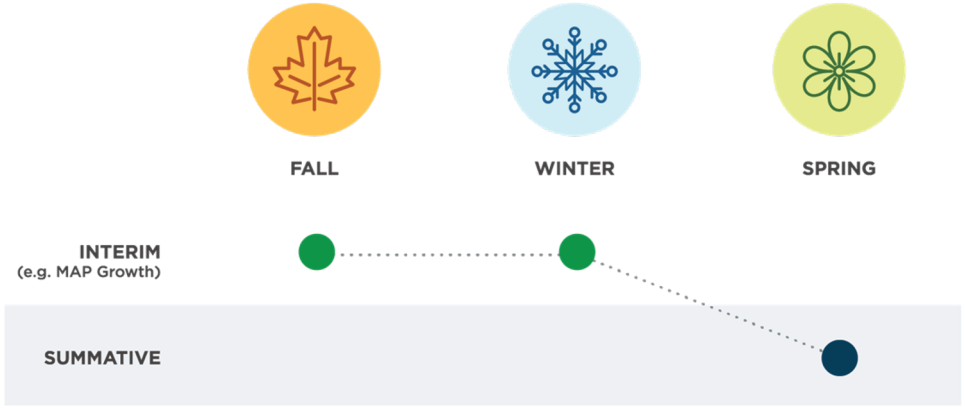




https://youtu.be/4bSKBeQlrk

AK STAR IS AN INNOVATIVE & BALANCED SOLUTION

- A more **holistic** system including interim (MAP Growth) and summative assessments (AK STAR) that produce actionable data for teaching and learning
- A **growth-oriented** approach that recognizes and celebrates student growth and school achievement.
- An **adaptive** design to create a more personalized testing experience for each student
- A more **efficient** system that reduces overall test events, while producing valuable data - summative proficiency scores and RIT scores

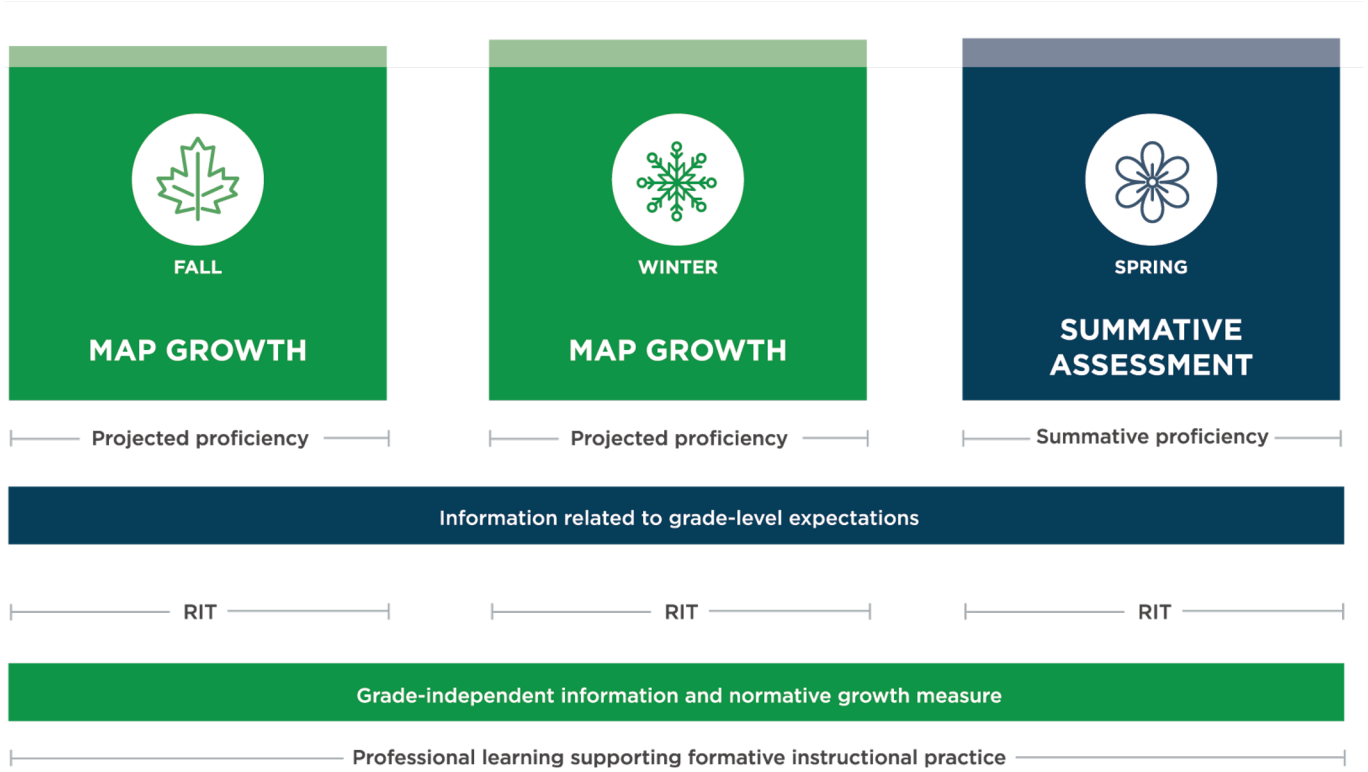


WHAT

- In spring 2022, students will take both assessments and reports will show MAP Growth norm-referenced performance (RIT score) and summative proficiency scores to be used for accountability.
  - MAP Growth is administered according to the district testing schedule
  - AK STAR is administered during the state testing window

WHAT

- Beginning in 2023, students will take MAP Growth in fall and winter and the AK STAR summative in spring.
- The AK STAR spring summative assessment's adaptive design will give each student a unique testing experience that produces both a RIT growth score and a proficiency score.



WHO

AK STAR
ALASKA SYSTEM OF ACADEMIC READINESS

WHO

★ Alaska students in grades 3-9



WHEN

AK STAR
ALASKA SYSTEM
OF ACADEMIC READINESS

WHEN

- ★ The statewide test window for AK STAR summative assessment is March 28 – April 29, 2022.
- ★ Districts may administer the spring MAP Growth assessment in their regularly scheduled interim testing window.



WHERE

AK STAR
ALASKA SYSTEM
OF ACADEMIC READINESS

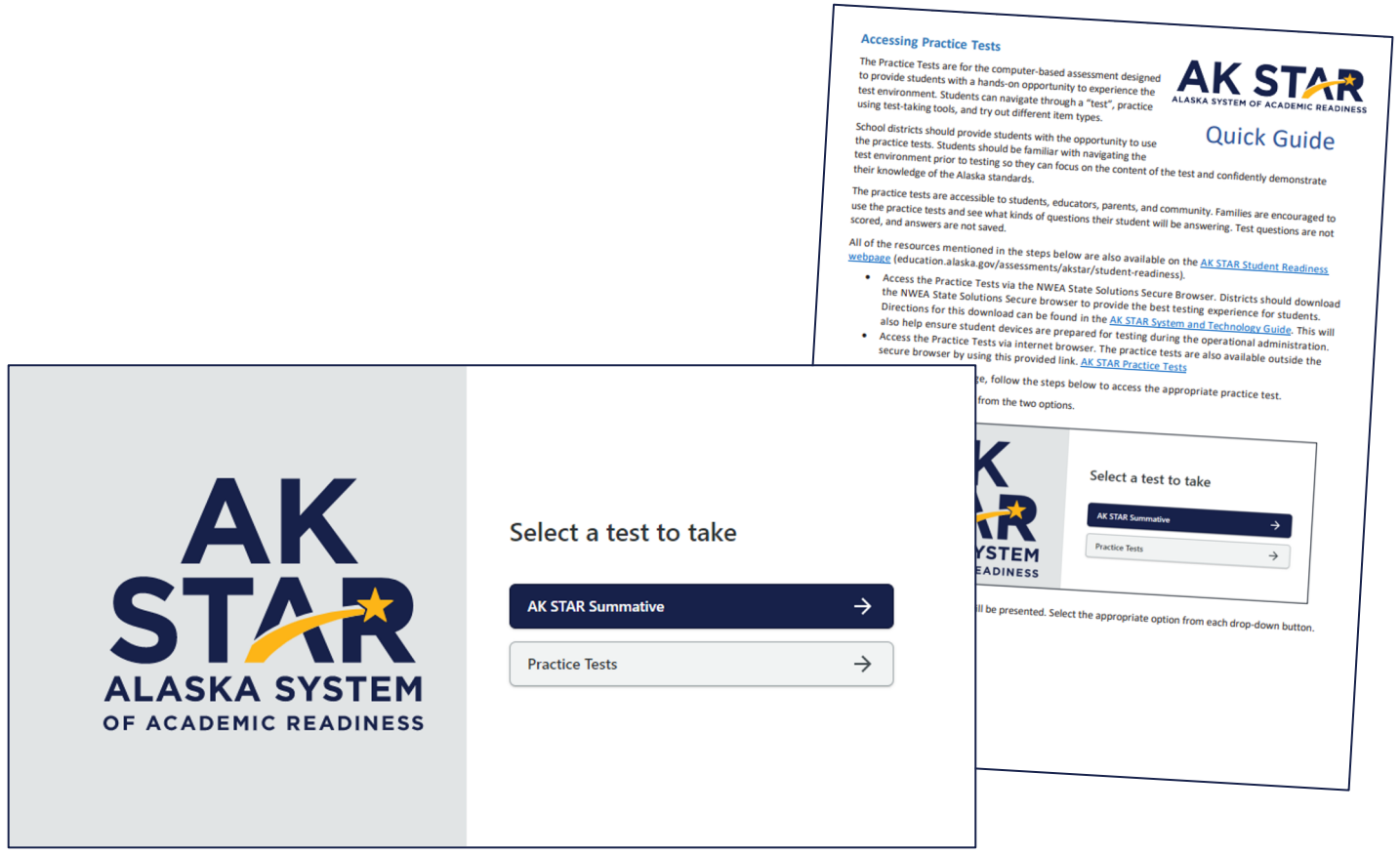
WHERE

★ Students take the AK STAR summative assessment via the NWEA State Solutions Secure Browser. The browser is loaded onto a computer, laptop, or tablet provided by the school.



WHERE

★Practice tests are available on the AK STAR Student Readiness webpage:



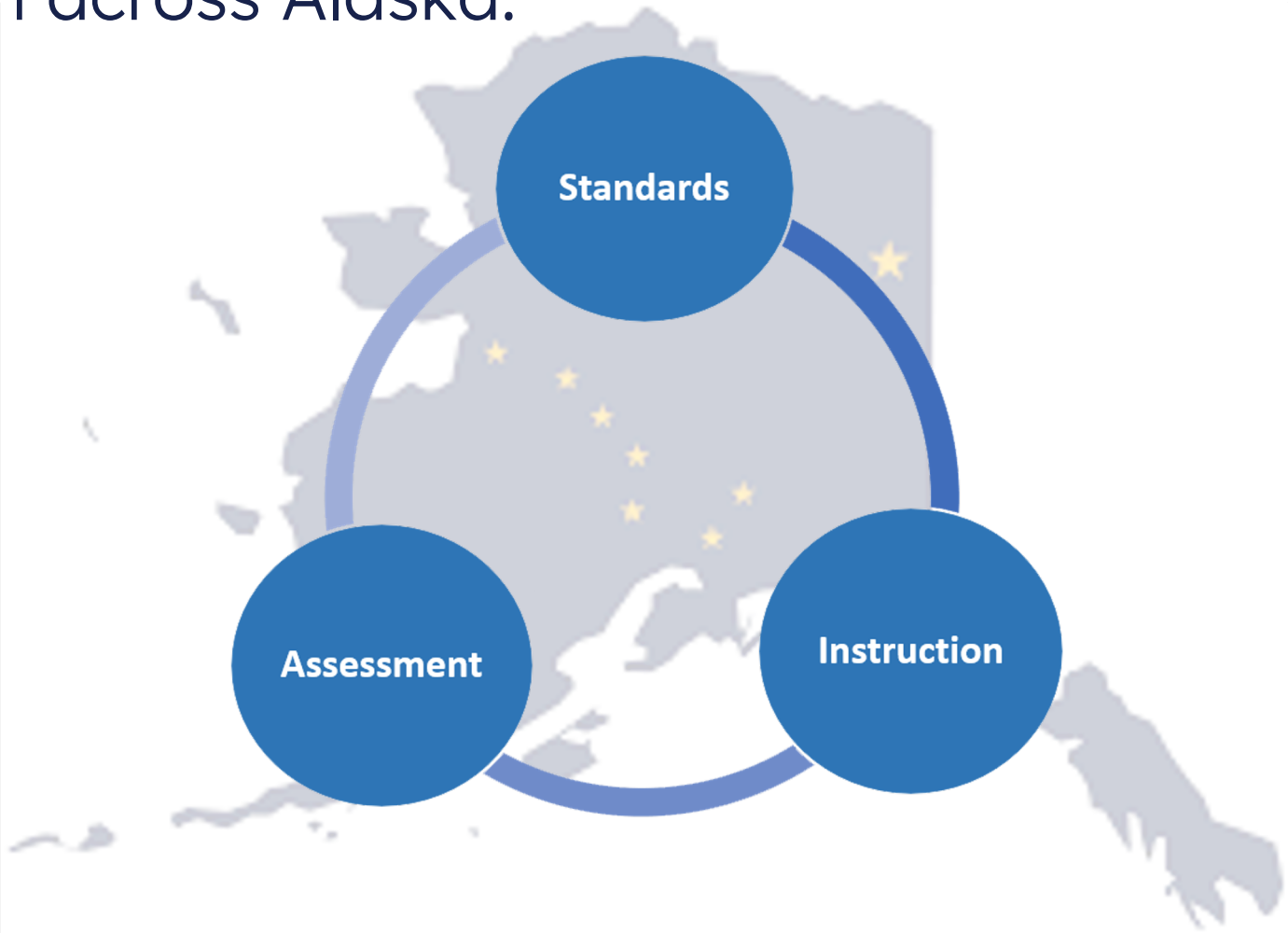
https://education.alaska.gov/assessments/akstar/student-

WHY

AK STAR
ALASKA SYSTEM OF ACADEMIC READINESS

WHY

★ AK STAR is an innovative, balanced assessment system that aims to change the way we think about assessment and instruction across Alaska.



AK STAR INTENDS TO:

- ★ produce more actionable data for teaching and learning,
- ★ recognize and celebrate students' academic progress,
- ★ create a more efficient testing experience, thus maximizing classroom instruction time,
- ★ capitalize on useful tools like MAP Growth , and
- ★ streamline the student testing experience by reducing the number of tests students take to MAP Growth in fall and winter, and the AK STAR summative in spring (beginning in spring 2023).

IMPORTANCE OF STUDENT PARTICIPATION - SPRING 2022

- Linking study between MAP Growth & AK STAR summative
- Inform instructional & resource decisions
- Influence policy
- Accountability





https://education.alaska.gov/assessments/akstar

Nome Public Schools

TO: Nome Public Schools Board of Education
THRU: Jamie Burgess, Superintendent
FROM: Genevieve Hollins, Alaska Education & Business Services, Inc.
SUBJECT: FY2022 Expenditures: 7/01/2021 through 2/28/2022
- All Except Special Revenue Programs -
DATE: March 1, 2022

REVENUES:

	Received	Current Budget	Amount Remaining	% Received
State of Alaska - Foundation	$ 6,058,521	$ 9,014,186	$ 2,955,665	67.21%
State of Alaska - TRS On Behalf	574,544	865,362	290,818	66.39%
State of Alaska - PERS On Behalf	69,239	104,286	35,047	66.39%
City of Nome	1,693,215	3,000,000	1,306,785	56.44%
Impact Aid - U.S. Government PL-874	17,115	35,200	18,085	48.62%
E-Rate	473,927	725,822	251,895	65.30%
Other (Fees/Gate/Rentals/Donations)	262,099	385,000	122,901	68.08%
Use of General Fund's Fund Balance	-	806,164	806,164	0.00%
Pupil Transportation (Fund 205)	300,331	530,000	229,669	56.67%
Food Service (Fund 255)	230,802	775,000	544,198	29.78%
TOTAL REVENUES	**$ 9,679,792**	**$ 16,241,020**	**$ 6,561,228**	**59.60%**

(Excluding Federal Special Revenue Programs)

EXPENDITURES:

	Expended & Encumbered	Current Budget	Amount Remaining	% Expended
General Fund (100)	$ 7,449,154	$ 14,936,020	$ 7,486,866	49.87%
Pupil Transportation (205)[1]	511,804	530,000	18,196	96.57%
Food Service Fund (255)	303,709	775,000	471,291	39.19%
TOTAL EXPENDITURES AND ENCUMBRANCES	**$ 8,264,667**	**$ 16,241,020**	**$ 7,976,353**	**50.89%**

Percentage of Revenue Budget Recvd: 59.60%
Percentage of Budget Expended: 50.89%
Percentage of Year Passed: 66.39%

Days of Expenditures for this Fiscal Year: 243 Days

Remaining in Fiscal Year for Expenditures: 122 Days

Checking Account Bank Balance as of February 28, 2022 - $9,514,819



[1]FY22 Pupil Transportation contract is fully encumbered for the year.

MEMORANDUM

To: Board of Education
Thru: Jamie Burgess, Superintendent
From: Genevieve Hollins, Contracted CFO
Alaska Education & Business Services, Inc.
Date: March 2, 2022
Subject: **Financial Narrative**

2nd Draft FY2023 Budget

The 2nd Draft FY2023 budget is included in the board packet. The major change on this draft is that the technology department was able to maneuver their budget to accommodate increased bandwidth. The District receives a 90% discount on internet so the majority of the increase was offset by e-rate revenues. The increase in expense on the telecommunications side was offset by a reduction in technology supply budget.

Standard Operating Procedure (SOP) #3

Attached you will find SOP Number 3 – Worker's Compensation Claims.

All administrative staff are required to familiarize themselves with the SOPs and acquaint the staff they supervisor with the procedures pertaining to their job responsibilities.

What are SOPs and why do we need them?

Standard Operating Procedures are a vital document used by the District and specifically the Business Office. They ensure a uniform procedure for processes within the District. This ensures that internal controls are in place for the carrying out of tasks and that the same processes are continued regardless of turnover in positions. The SOPs guide personnel in the proper procedures to go about daily tasks, especially those that relate to financial matters in some form. They work harmoniously as an extension of Board Policy but do not supersede or circumvent Board Policy. Each SOP will have a section at the end that details the appropriate BPs to review that form the basis of the applicable SOP. Following SOPs ensures that Board Policy is met by detailing more specifically how tasks should be performed, by whom, and who has the supervisory authority. SOPs should 'stand the test of time', should be easy to read, understand, and liftable.

Audit & SOPs

Auditors receive a copy of the SOPs each year and they review them against actual practice. They start each audit with a detailed question/answer session with the Business Manager, who details from start to finish all business-related processes.

An example question from an auditor is: *Tell me the process when someone wants to purchase a supply. What occurs?*

We then must detail how our processes work from obtaining approval by a supervisor, entering the information into a requisition in the accounting software, budget supervisory approval, business manager approval, Superintendent approval, Purchasing Clerk review and generating a Purchase Order, sending a copy of the PO to the vendor and one to the requestor, waiting for items to arrive, receiving processed by the Purchasing/Receiving Clerk, invoice received, reviewed and approved by the budget supervisor, Business Manager (and Superintendent when applicable), enter for payment, submit check register to the Business Manager for review, payment issued, ACH uploaded, and so on.

Then the auditors will pull samples and will review backup which will need to show the above process being followed time and again. If there is a deviation from SOP it causes a red flag and auditors will request additional samples to see if deviation from SOP occurs frequently. If it does, then audit finding(s) may be issued if internal controls are lacking over the processes relating to financial matters.

When were these SOPs originally established?
SOPs for the Nome Public Schools were initially written and effective July 1, 2018 and were reviewed by the then Superintendent, Business Manager, Payroll Clerk, and Purchasing Clerk. They were submitted to the Board, posted to the District website, and hard copies were dispersed to the principals at each site.

How often are SOPs reviewed for accuracy & who reviews them?
Review of SOPs occurs at least annually or as changes are needed. Personnel who are and have been involved in the review of SOPs include:

- Business Manager - responsibility to generate the SOPs, edit the SOPs, solicit feedback when needing to edit an SOP, sending to IT to post on District website.
- Superintendent – responsibility is to ensure Board Policy is followed; SOPs are the document that detail the instructions on how to carry out business to ensure this occurs.
- Purchasing/Receiving/AP Clerk – reviews all financial-related documents applicable to their duties to ensure what is written is what is actually occurring.
- Payroll Clerk – reviews all financial-related documents applicable to their duties to ensure that what is written is actually occurring.
- Human Resources Director – reviews all documents applicable to their duties to ensure that what is written is actually occurring.
- Administrative Assistant – reviews procedures applicable to their duties and provides feedback when necessary.

Frequently Asked Procedural Questions that SOPs Answer

- Can you give me a step-by-step procedure for how leave requests are processed? SOP No. 26
- Are we allowed to borrow an item from the school? SOP No. 17
- What is the procedure for disposal of assets? SOP No. 19
- Can we fundraise for a student trip? If so, what are the procedures? SOP No. 16, No. 29

- Can we perform a raffle? What do we need to do? SOP No. 29
- What do we do when we receive cash? SOP No. 14, No. 15, No. 16
- What are the procedures for student travel? SOP No. 8
- Can I ask for a payroll advance? SOP No. 4
- How do we handle our petty cash account? SOP No. 9, No. 15
- What do I do if an employee is hurt on the job (i.e. worker's comp)? SOP No. 3
- How do I order more supplies for my classroom? SOP No. 5

Thank you!

NOME PUBLIC SCHOOLS
Nome, Alaska

SOP No. 3

WORKERS' COMPENSATION CLAIMS

1. PURPOSE: To establish uniform procedures for handling all job-related injury or illness, to protect the District, and to insure the injured employee receives all benefits to which he/she is entitled.

2. AUTHORITY: Superintendent or designee

3. RESPONSIBILITY: The Superintendent or designee, Human Resources Director, all principals and/or supervisors

4. TRAINING PROCEDURES:

   a. The HR Director will inform each new hire of the reporting responsibilities and procedures for work-related injuries by giving them a copy of this SOP. Employees will sign a statement attesting that they have been informed of their rights and responsibilities for work-related injuries.

   b. Each site must post a copy of the District's Certificate of (WC) Insurance in at least one location that is easily viewable by all employees of that site.

5. REPORTING PROCEDURES: The following are procedures for reporting work-related injury or illness:

   a. An employee work-related death must be reported to OSHA (USDOL) within 8 hours of occurrence. An employee hospital admittance must be reported to OSHA within 24 hours.
   Phone: 1-800-321-OSHA (1-800-321-6742);
   Website: www.osha.gov
   OSHA reporting requirements: https://www.osha.gov/report.html

   b. Employees must report injuries to their supervisor or designee immediately. This must be relayed to all employees for whom the Principal or supervisors are accountable. The supervisor is responsible for notifying the Superintendent or designee.

c. The employee must complete the *Employ**ee** Report of Occupational Injury or Illness* form (State of Alaska Form 07-6100). This form is located on the Forms section of the District website or at https://labor.alaska.gov/wc/forms/wc6100.doc. If the employee is unable to complete the form, it must be completed by a designee, which may be a co-worker, witness, or family member who either has knowledge of the injury or can record the employee's narration of the event. Submit this form to the supervisor or designee.

d. Upon receipt of an Employee Report of Occupational Injury or Illness, the Superintendent, supervisor, or designee must complete the *Employ**er** Report of Occupational Injury or Illness* (State of Alaska Form 07-6101), including signing as the 'authorized employer representative'. This form is located on the Forms section of the District website or at https://labor.alaska.gov/wc/forms/wc6101.doc. This form must be completed and sent to the Superintendent or designee within **seven (7) days** from the date of injury, except as noted in paragraph (a) above.

e. When the injured employee goes to a physician or hospital, he/she must inform the physician that it is a job-related injury so the physician will complete and mail a "Physician's Report of Injury."

f. The injured employee will receive one copy of the completed claim form and must read all the instructions and information provided on the back of the form.

g. Workers' compensation claims must be submitted to the Alaska Department of Labor and the District's Workers' compensation insurer within **ten (10) days** of the injury. A completed copy of the workers' compensation form must be filed in the employee's HR health file and a copy must be sent to payroll.

h. Retain Workers' Compensation records as required by ASLAM/DEED Records Retention Schedule (see REFERENCES below).

6. GENERAL PROCEDURES:

a. A physician's release is required for an employee to be absent from work and before an employee may return to work due to a work-related injury if medical attention was obtained. This protects the employee from potential reinjury.

b. Workers' Compensation will reimburse the injured employee for expenses incurred in going to a physician or hospital. The employee should keep all receipts and submit them to the current Workers' Compensation insurance carrier if the physician or

hospital doesn't submit them on the employee's behalf. The first three days off work as a result of work-related injury may be charged against the employee's accrued leave or leave without pay, according to the CBA.

c. The supervisor should continue to submit timesheets to the Payroll Technician for the injured employee, showing no hours worked, and that the employee is receiving Workers' Compensation from the insurance carrier and is not receiving pay from the District. (It is unlawful to receive pay from both the Employer and Workers' Compensation insurance carrier.)

d. The employee will not be compensated for lost salary by Workers' Compensation if their injury resulted in work absence of 3 days or less. In that case a sick leave or personal leave form should be completed.

e. If an employee misses more than 3 days of work, Workers' Compensation pays approximately 66% of their regular salary for the days absent due to the injury (Worker's Compensation benefits are not taxed). It is unlawful for an employee to claim both sick leave and be paid from their employer for the days absent due to an injury and claim Workers' Compensation for those days and be paid by the Workers' Compensation insurance carrier. (It is unlawful to receive pay from both the employer and the Worker's Compensation carrier.)

REFERENCES:
ASLAM/DEED Records Retention Schedule: Click on "School Districts, #400.1"
https://archives.alaska.gov/rims/

REVISION DATE: 6/3/2019

EXHIBITS:
Alaska Form 07-6100 – Employee Report of Occupational Injury
Alaska Form 07-6101 – Employer Report of Occupational Injury

ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
Division of Workers' Compensation
P.O. Box 115512, Juneau AK 99811-5512

EMPLOYEE REPORT OF OCCUPATIONAL INJURY OR ILLNESS TO EMPLOYER

EMPLOYEE: All questions with an asterisk (*) must be completed

1. Employee Name Last* | **First*** | **Middle** | **Suffix**

2. Mailing Address & Telephone Number*

City* | **State*** | **Zip Code***

Country, if outside the United States | **Telephone No.**

3. Date of Birth*

4. Date of Death

5. Social Security Number*

6. Gender Code ☐ F ☐ M ☐ U

7. Marital Status ☐ M-Married ☐ S-Separated ☐ U-Unmarried ☐ K-Unknown

8. Number of Dependents

9. Date of Injury / Illness*

10. Time of Injury / Illness

11. Did Injury / Illness Occur on Employer's Premises? ☐ Y-Yes ☐ N-No

12. Explain where injury / illness occurred

13. Employer Name*

14. Describe Nature of Injury / Illness* (i.e., sprain, laceration, etc.)

15. Describe Part of Body Affected*

16. Describe How the Injury / Illness Happened

17. Injury / Illness Due to Machine/Product Failure? DROP DOWN

18. Mechanical Guard/Safeguards Provided? DROP DOWN

19. List Any Machine/Substance/Object Causing Injury / Illness

20. If Machine What Part?

21. Witness Name | **Witness Business Phone Number**

22. Attending Physician Name & Contact Information

23. Hospital Name & Contact Information

24. Initial Treatment*

☐ 0-No Medical Treatment
☐ 1-Minor On-site Remedies by Employer Medical Staff
☐ 2-Minor Clinic/Hospital Remedies and Diagnostic Testing
☐ 3-Emergency Evaluation, Diagnostic Testing, and Medical Procedures
☐ 4-Hospitalization Greater than 24 Hours
☐ 5-Future Major Medical/Lost Time Anticipated

25. Employee Authorization to Release Medical Records*

To all health care providers:

You are authorized to provide my employer (named in box 13), its workers' compensation liability insurance company, and its claims adjuster information concerning any health care advice, testing, treatment, or supplies provided to me for the injury or illness described above in box 16. This information will be used to evaluate my entitlement to receive benefits, including payment of medical benefits, under the Alaska Workers' Compensation Act. This authorization is valid for a one-year period from the date of my signature (box 23). I know I have a right to receive a copy of this authorization and agree a photographic copy of this authorization is as valid as the original.

Employee Signature:

26. If Employee Unavailable for Signature, Explain Circumstances in this Space

27. Date Signed

WARNING TO EMPLOYEES AND EMPLOYERS: AS 23.30.250 imposes civil penalties for fraud as well as certain false or misleading statements and acts. Criminal penalties for theft by deception (including fines and incarceration) apply to knowingly made false statements, claims, or employee misclassifications.

ORIGINAL TO EMPLOYER IMMEDIATELY **COPY TO EMPLOYEE**

EMPLOYER: File the complete First Report of Injury (FROI), form 07-6101, with the Alaska Division of Workers' Compensation by electronic data interchange (EDI), or by mail, within 10 days of receiving this report, per AS 23.30.070(a).

Instructions for
EMPLOYEE REPORT OF OCCUPATIONAL INJURY OR ILLNESS TO EMPLOYER

TO THE EMPLOYEE

You must complete and sign this form. Keep a copy of the completed form for your records, and immediately give this form to your employer. You should notify your employer immediately, but no later than 30 days after your injury occurred or illness began.

The employer will notify their insurer, their claims administrator, and the Division of Workers' Compensation of your injury.

After obtaining medical treatment, tell your health care provider's office to submit the required "Physician's Report" (8 AAC 45.086) to your employer.

You will not be paid compensation for lost wages for the first three (3) days off work unless your disability lasts more than 28 days. The first installment of compensation becomes due on the 14th day after the employer has knowledge of the injury, illness or disease. After the first payment, you should get a check every two (2) weeks while you are disabled. If you have not received payment within 21 days from the date you were injured or became ill, contact the insurer or adjuster first. If you have any questions or problems, contact the Division of Workers' Compensation office nearest you (contact information listed below). If you are off work for three (3) or more days, you will need to provide additional information to your employer's claims adjuster regarding your wages, marital status, and number of dependents.

If you believe your work-related injury or illness will keep you from returning to your job at the time of injury, you may need retraining. The training benefits to which you may be entitled, and how you go about getting them, depend on your date of injury. If you are off work for 45 days, contact the division office in Anchorage to learn more about your rights for reemployment benefits. You may also refer to the Reemployment Benefits section of the "Workers' Compensation and You" brochure available at the Division's internet web page:

www.labor.state.ak.us/wc

INFORMATION IN FILES MAINTAINED BY THE DIVISION OF WORKERS' COMPENSATION, EXCEPT FOR MEDICAL AND REHABILITATION RECORDS, IS AVAILABLE FOR PUBLIC REVIEW AND COPYING FOR NONCOMMERCIAL PURPOSES.
AS 23.30.107

TO THE EMPLOYER

The information on this form (07-6100) and the information on form 07-6101 must be submitted to the Division of Workers' Compensation immediately and in no case later than **ten (10) days** after you have knowledge that your employee has been injured, or claims to have been injured or become ill while working for you.

Failure to file these reports within the required time may subject you and/or your insurer to a penalty equal to 20 percent of the amount of compensation due to the injured worker.

Alaska Division of Worker's Compensation Offices

Anchorage:
3301 Eagle Street, Suite 304
Anchorage, AK 99503-4149
(907) 269-4980

Fairbanks:
675 Seventh Avenue, Station K
Fairbanks, AK 99701-4531
(907) 451-2889

Juneau:
1111 W 8th St, Rm 305, Juneau AK 99801
PO Box 115512, Juneau AK 99811-5512
(907) 465-2790

ALASKA DEPARTMENT OF LABOR & WORKFORCE DEVELOPMENT
Division of Workers' Compensation
P.O. Box 115512, Juneau AK 99811-5512

EMPLOYER REPORT OF OCCUPATIONAL INJURY OR ILLNESS TO DIVISION OF WORKERS' COMPENSATION

EMPLOYER: All questions with an asterisk (*) must be completed

1. Employer Name*	2. Industry (NAICS) Code Required on New Claims* See http://www.census.gov/cgi-bin/sssd/naics/naicsrch
3. Employer Contact Name & Telephone	4. FEIN* / 5. UI Number
6. Employer Mailing Address* City State Zip Code Country, if outside the United States	7. Employer Physical Address City State Zip Code Country, if outside the United States
8. Employee Name, Last First Middle Suffix	
9. Employee Mailing Address* City State Zip Code	10. Date of Birth* / 11. Date of Death / 12. Employee ID Type & Number* SELECT ONE / Country, if outside the United States

Blocks 13 – 20 are to be completed by the Insurer / Claims Administrator submitting this report to the Division of Workers' Compensation

13. MTC Report*	14. JCN / AWCB*	15. Claim Status*	16. Claim Type*	17. Late Reason Code
SELECT ONE		SELECT ONE	SELECT ONE	DROP DOWN LIST

18. Full Denial Reason Code	19. Full Denial Effective Date	
DROP DOWN LIST DROP DOWN LIST DROP DOWN LIST DROP DOWN LIST DROP DOWN LIST	20. Denial Reason Narrative	

21. Policy Information Number	Effective Date	Expiration Date

22. Insurer Name	23. Insurer FEIN	24. Insurer Type Code*
		SELECT ONE

25. Claim Administrator Name*	26. Claim Administrator Primary Address*
27. Claim Admin FEIN* / 28. Claim Admin Claim No.*	City State Zip Code
29. Claim Admin Physical/Alternate Postal Code*	

30. Insured Name	31. Insured FEIN	32. Insured Type Code*
		SELECT ONE

33. Employment Status*	34. Days Worked / Week	35. Wage	36. Wage Period Code	37. Employee Hire Date
SELECT ONE			DROP DOWN LIST	

38. Occupation / Job Title			
39. Full Wages Paid for Date of Injury Indicator	DROP DOWN	40. Employer Paid Salary in Lieu of Compensation Indicator	SELECT ONE

Employer must complete either Block 41 or 42 AND Block 43:	44. Date of Injury / Illness*	45. Time of Injury / Illness
41. Accident Site Information, if not on Employer Premises Organization Name Street City State Zip Code Country, if outside the United States	46. Date Employer First Knew of Injury / Illness	47. Date Claim Admin Knew of Injury / Illness
	For Blocks 48, 49 & 50 see: https://www.wcio.org/Document%20Library/InjuryDescriptionTablePage.aspx	
42. Explain Where Injury Occurred	48. Part(s) of Body Affected*	49. Nature of Injury / Illness*
43. Accident Premises Code* SELECT ONE	50. Cause of Injury / Illness*	51. Death Result of Injury Code DROP DOWN LIST

52. Initial Last Day Worked	53. Initial Date Disability Began	54. Initial Return to Work Date	55. Return to Work Type Code*
			DROP DOWN LIST

56. Return to Work With Same Employer?	DROP DOWN	57. Physical Restrictions Indicator	DROP DOWN LIST

58. Signature of Authorized Employer or Representative	59. Title	60. Date Signed

Instructions for

EMPLOYER REPORT OF OCCUPATIONAL INJURY OR ILLNESS TO ALASKA DIVISION OF WORKERS' COMPENSATION

Employer: This form must be completed and sent immediately, and in no case later than **ten (10) days** after you have knowledge that your employee has been injured, or claims to have been injured or become ill while working for you. You have the option of completing this form electronically or by hand prior to sending the completed to your Insurer/Claims Administrator (Adjuster).

The form should be submitted electronically via electronic data interchange (EDI). If you or your insurer is not registered and approved to submit reports electronically, mail this form (07-6101) and form 07-6100 to the Division of Workers' Compensation, P.O. Box 115512, Juneau, AK 99811-5512. Make sure and keep a copy for your records.

Failure to file this report within the required time may subject you and/or your insurer to a penalty equal to 20 percent of the amount of compensation due to the injured worker.
AS 23.30.070

INFORMATION IN FILES MAINTAINED BY THE DIVISION OF WORKERS' COMPENSATION, EXCEPT FOR MEDICAL AND REHABILITATION RECORDS, IS AVAILABLE FOR PUBLIC REVIEW AND COPYING FOR NONCOMMERCIAL PURPOSES.
AS 23.30.107

OSHA REQUIREMENTS

Report industrial deaths and accidents to the Division of Labor Standards and Safety.

Alaska Statute 18.60.058 requires employers to report to Division of Labor Standards and Safety any employment accident which is fatal to one or more employees or which results in the overnight hospitalization of one or more employees. The report, which must be made immediately, but no later than 8 hours after receipt by the employer of information that the accident has occurred, must relate the circumstances of the accident, the number of fatalities, and the extent of the injuries.

Monday-Friday Alaska OSH (800) 770-4940 · 24-hour OSHA Hotline (800) 321-6742

"Injury" means accidental injury or death arising out of in the course of employment and an occupational disease, illness, or infection which arises naturally out of the employment or which naturally or unavoidably results from an accidental injury.

"Injury" does not include mental injury caused by stress unless it is established that (A) the work stress was extraordinary and unusual in comparison to pressures and tensions experienced by individuals in a comparable work environment, and (B) the work stress was the predominant cause of the mental injury. A mental injury is not considered to arise out of and in the course of employment if it results from a disciplinary action, work evaluation, job transfer, layoff, demotion, termination, or similar action taken in good faith by the employer.

	Alaska Division of Worker's Compensation Offices:	**Alaska Division of Labor Standards and Safety Offices:**
Anchorage:	3301 Eagle Street, #304 Anchorage, AK 99503-4149 (907) 269-4980	1251 Muldoon Road, Suite 109 Anchorage, AK 99504 (907) 269-4940 or (800) 770-4940
Fairbanks:	675 Seventh Avenue, Station K Fairbanks, AK 99701-4531 (907) 451-2889	
Juneau:	1111 West 8th Street, #305 PO Box 115512 Juneau, AK 99811-5512 (907) 465-2790	1111 West 8th Street, #304 PO Box 111149 Juneau, AK 99811-1149 (907) 465-4855

Public Comment Statement

The Board of Education welcomes community member input during meetings about issues on or not on the agenda. The Board is not able to respond directly to you during Public Comment; the Board may decide at the end of the meeting during Board Member Comment to discuss your topic at a work session, regular meeting, or direct the Superintendent to look into a situation further.

The Board may not speak about subjects that are protected by legal confidentiality such as specific student discipline issues or personnel issues that could disparage or slander district employees.

The general guideline is approximately three minutes per speaker; however, additional time is allowable if needed. When you speak to the Board, please state your first and last name for the record.

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Board Policy 1st Reading

Date: March 8, 2022

Administrator: Jamie Burgess, Superintendent

Attachments: Board Policies for Adoption

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

The Board of Education Policy Review Committee met on February 15, 2022 to review several policies for possible revision. BP0520 underwent some very minor edits to remove references to previous regulations that have sunset. Since the state's accountability program is likely to undergo some future significant overhauling in the near future, this Board Policy and the accompanying AR will need to be revised again as well. BP 1340 states that Alaska Districts will maintain records in accordance with the State of Alaska's Model Records Retention Schedule. The threshold for Micro-purchases defined in BP3311 must be revised due to changes in Federal Law. BP 6146.3 is adjusted due to the changes in state statute which no longer require students to take a college and career readiness assessment to receive a diploma. The District will continue to offer and encourage students to take these assessments, which include the ACT, SAT, WorkKeys and ASVAB assessments.

The following policies are now presented to the Board for a first reading approval.

BP 0520 School Accountability/School Improvement
BP 1340 Access to District Records
BP 3311 Bids
BP 6146.3 College and Career Readiness Assessments

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the first reading of board policies BP 0520 School Accountability/School Improvement, BP 1340 Access to District Records, BP 3311 Bids, and BP 6146.3 College and Career Readiness Assessments.

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

Sample Motion: I move to approve the first reading of board policies BP 0520 School Accountability/School Improvement, BP 1340 Access to District Records, BP 3311 Bids, and BP 6146.3 College and Career Readiness Assessments.

BP 1340 ACCESS TO DISTRICT RECORDS

The School Board recognizes that state policy provides broad public access to district records. Public access shall not be given to records exempt from public disclosure by state or federal law or by the Board based on the need of the district to maintain confidential information.

(cf. 3580 – District Records)
(cf. 4112.6/4212.6/4312.6 – Personnel Records)
(cf. 4119.23/4219.23/4319.23 – Unauthorized Release of Confidential Information)
(cf. 5125 – Student Records)
(cf. 9011 – Disclosure of Confidential Information)
(cf. 9321 – Executive Sessions)

Any person shall have reasonable access, during regular business hours, to the public records of the schools and district. The Superintendent or designee shall establish regulations to authorize and facilitate public access to district records in accordance with law, to protect the security of district records, and to prevent interference with regular district operations. Records shall be maintained in accordance with the State of Alaska Model Records Retention Schedule for Alaska School Districts.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge, based on actual costs of duplication, shall be determined by the Superintendent or designee.

Legal Reference:

ALASKA STATUTE
- 40.25.120 - .220 Public Records Act
- 14.03.115 Access to school records by parent, foster parent, or guardian
- 14.14.090 Duties of school boards
- 14.20.149 Employee evaluation
- 14.43.930 Scholarship program information
- 23.40.235 Public involvement in school district negotiations
- City of Kenai v. Kenai Peninsula Newspapers, 642 P2d 1316 (Alaska 1982)
- Anchorage School District v. Anchorage Daily News, 779 P2d 1191 (Alaska 1989)

UNITED STATES CODE
- 1232g Family Educational Rights and Privacy Act of 1974

Revised (approval date)
Adopted: June 10, 2003

BP 3311 BIDS

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

Purchases Made Under Federal OMB Funding Awards

All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320, set forth below. One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than $50,000 ($2,000 for purchases subject to the Davis-Bacon Act)
    a. No competitive quotes required
    b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between $50,000 and $150,000
    a. Rate quotes must be obtained from an adequate number of qualified sources
    b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than $150,000
    a. Two or more qualified bidders are required
    b. Bids must be publicly advertised and solicited from adequate suppliers
    c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
    d. Competitive Proposals: Purchases more than $150,000
    e. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
    f. Sole Source: Purchases of any amount that meet one of the following four requirements
    g. Good/service is only available from a single source
    h. Only one source can provide the good/service in the time frame required
    i. Written pre-approval from the Federal awarding agency
    j. Competition is deemed inadequate, after solicitation attempts through one of the other methods

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

Minority Bidding

When procuring contracts under federal awards set forth in 2 CFR 200.320, the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

1. Placing qualified small and minority businesses and women's business enterprises on solicitation lists;

2. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;

3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;

4. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;

5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and

6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs 1 through 5 of this section.

(cf. 9270 - Conflict of Interest)

(cf. 4030 – Nondiscrimination in Employment)

(cf. 3310 – Purchasing Procedures)

Legal Reference:

ALASKA STATUTES

14.14.060 Relationship between borough school district and borough; finances and buildings

14.14.060 (h) Procurement of supplies and equipment

14.14.065 Relationship between city school district and city

14.03.085 Procurement preference for recycled Alaska products

29.71.050 Procurement preferences for recycled Alaska products

35.15 Construction Procedures

36.15.020 Insertion of clause in calls for bids and in contracts

ALASKA ADMINISTRATIVE CODE

4 AAC 31.080 Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326 Procurement Standards

COURT DECISIONS

Fairbanks North Star Borough School District V. Bowers, 851 P.2d 56 (AK 1992)

Revised (approval date)
Adopted: June 10, 2003

Nome Public Schools

BP 6146.3 COLLEGE AND CAREER READINESS ASSESSMENTS

The School Board shall provide for students to take college and career readiness assessments, as required by law and regulation. The exams shall be administered in accordance with state law and regulations. The taking of an assessment is not a requirement for a diploma.

(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.4 - Reciprocity on Graduation Requirements)
(cf. 6146.5 - Differential Requirements for Individuals with Exceptional Needs)
(cf. 6162.5 - Standardized Testing)

The IEP team for a student with a significant cognitive disability may determine whether the student will take the assessment. The IEP team's determination should consider whether the assessment supports the transition plan set forth in the student's IEP.

Legal Reference:

ALASKA STATUTE
14.03.075 College and career readiness assessment; retroactive issuance of diploma

ALASKA ADMINISTRATIVE CODE
4 AAC 06.710 Statewide student assessment system
4 AAC 06.718 College and career readiness assessment after student receives a certificate of achievement
4 AAC 06.765 Test security; consequences of breach
4 AAC 06.790 Definitions

Revised (approval date)
Adopted: June 10, 2003

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Approval of Addendum to Alaska Education & Business Services Contract for Payroll Services

Date: March 8, 2022

Administrator: Jamie Burgess, Superintendent

Attachments: Addendum #1 to AKEBS Contract

X	**Action Needed**		**For Discussion**		**Information**		**Other**

BACKGROUND INFORMATION

Due to the current employment market in Nome, the District has been having extreme difficulty finding qualified candidates to fill the Payroll Clerk position since the last individual left the position in November of 2021. The District has been utilizing a contracted individual through Alaska Education & Business Services since November on a temporary basis who has done an excellent job, and would like to make this service permanent through the FY23 school year. This would provide some stability and continuity to the position. Hopefully at the conclusion of the FY23 school year, the job market will have improved and the District can find a local qualified individual to fill the position at that time.

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval of the addendum to the Alaska Education & Business Services contract for the purpose of providing payroll services.

Sample Motion: I move to approve the addendum to the Alaska Education & Business Services contract for the purpose of providing payroll services.

ALASKA
EDUCATION &
BUSINESS SERVICES
INC.

www.akebs.com

ADDENDUM 1
to CONTRACT No. 2021-1004

It is hereby understood that **Nome Public Schools (NPS)** has agreed to contract with **Alaska Education & Business Services, Inc. (AKEBS)** for the purpose of providing Payroll Services, as described in the Scope of Services on page 2. This is an Addendum to the existing Contract 2021-1004 between NPS and AKEBS.

PERIOD OF ADDENDUM:
This Addendum shall be effective from February 1, 2022 through June 30, 2023.

PAYMENT:
The above-described services will be performed by AKEBS at $68,000 per year, or approximately $5,666.66 per month.
Postage costs will be added at actual cost when payroll checks and vendor payments are mailed.
Payment will be made by NPS upon receipt of monthly invoice.

Nothing contained herein is intended to establish an employee/employer relationship. No employee rights or benefits accrue as a result of performance under this MOA.

AGREED THIS ____ Day of _____ , 2022.

_____

NOME PUBLIC SCHOOLS
JAMIE BURGESS, Superintendent
PO BOX 131
NOME, AK 99762
907.443.6191

_____

Alaska Education & Business Services, Inc.
Genevieve Hollins, Vice-President
1416 Carter Drive
Royse City, TX 75189
Alaska Business License #732107
Federal ID # 20-3944964

SCOPE OF SERVICES

PAYROLL

Process all personnel paperwork received from HR for all employees (contracted and classified)

Process the monthly and semimonthly paychecks and direct deposits

Process the EFTPS tax payments

Process all other payroll liabilities (health insurance, life insurance, union dues, PERS/TRS)

Process monthly group term life insurance

Prepare and maintain contribution reconciliations

Perform payroll accounting functions and maintain payroll records for monthly, quarterly and annual payroll reconciliations

Respond to employees' inquiries regarding payroll

Maintain payroll records in a consistent electronic format

Process required reporting

Process quarterly 941, Unemployment reports

Process annual W2s, W3s

Respond to employee questions regarding Gaming, provide packets, obtain final paperwork for files

Nome Public Schools
PO Box 131
Nome, AK 99762
907-443-2231 – www.nomeschools.org

SCHOOL BOARD COMMUNICATION

Title: Approval of FY23 Teacher Contract

Date: March 8, 2022

Administrator: Jamie Burgess, Superintendent and Cynthia Gray, HR Manager

Attachments:

X	**Action Needed**		**For Discussion**	X	**Information**		**Other**

BACKGROUND INFORMATION

Based on supervisory recommendations, the administration recommends that the non-tenured teacher listed below be offered an employment contract for the 2023-2023 school year. Staff noted with an asterisk will receive tenured status beginning in the 2023-2023 school year.

Douglas Coulter* NBMHS

ADMINISTRATIVE RECOMMENDATION

The administration recommends approval to issue a contract for the non-tenured teacher as listed for the 2022-2023 school year.

Sample Motion: I move to approve issuing a contract for the non-tenured teacher as listed for the 2022-2023 school year.