

## **Work Session**

Tuesday, September 28, 2021 5:30 PM

NES Library, 1057 E 5th Ave, Nome, Alaska 99762

A. **Call to Order**

B. **Items for Discussion**

1. Resources/Support for Culturally Relevant Instruction and Classrooms
2. Review of Board Officer Responsibilities and Committee Assignments/Appointments

C. **Upcoming Events:**

- Tuesday, October 12, Regular Meeting, 5:30 pm, NES Library
- Tuesday, October 26, Work Session, 5:30 pm, NES Library
- Tuesday, November 9, Regular Meeting, 5:30 pm, NES Library
- Tuesday, November 23, Work Session, 5:30 pm, NES Library

D. **Adjournment**

## **BB 9121 PRESIDENT**

The Board president shall preside at all School Board meetings. He/she shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference;
5. Explain what the effect of a motion would be if it is not clear to every member;
6. Restrict discussion to the question when a motion is before the Board;
7. Rule on parliamentary procedure;
8. Put motions to a vote, and state clearly the results of the vote.

The president shall have all the rights of any member of the Board, including the right to move, second, discuss, and vote on all questions before the Board.

The president shall also perform other duties as directed by the Board, and state laws, regulations and the Board, including the duty to:

1. Sign all instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent or designee on the preparation of the Board's agendas;
3. Appoint and disband all committees, subject to Board approval;
4. Call such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law;
5. Excuse board member absences from regular board meetings.

*(cf. 9223 - Board Vacancies)*

6. Confer with the Superintendent or designee on crucial matters which may occur between Board meetings;
7. Be responsible for the orderly conduct of all Board meetings.
8. Share informational mail with other Board members.

When the president resigns or is absent or disabled, the vice president/clerk shall perform the president's duties. When both the president and vice president/clerk are absent or disabled, the treasurer shall perform those duties.

*(cf. 9120 - Officers and Auxiliary Personnel)*

*(cf. 9320 - Meetings)*

*(cf. 9322 - Agenda/Meeting Materials)*

Legal Reference:

ALASKA STATUTES

[14.14.070](#) Organization of school board

Adopted: June 10, 2003

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**Nome Public Schools**

## **BB 9122 VICE PRESIDENT/CLERK**

The duties of the vice president shall be to:

1. Certify or attest to actions taken by the Board when required.
2. Maintain such other records or reports as required by law.
3. Sign the minutes of the Board meetings following their approval.
4. Sign documents as directed by the Board on behalf of the district, and sign all other items which require the signature of the vice president/clerk.
5. Serve as presiding officer in the absence of the president.
6. Perform any other duties assigned by the Board.

(cf. 9120 - Officers and Auxiliary Personnel)

Legal Reference:

### ALASKA STATUTES

[14.14.070](#) Organization of school board

[14.14.020](#) Bond required

Adopted: June 10, 2003

**Nome Public Schools**

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## **BB 9123 TREASURER**

The Treasurer to the Board, shall have the following duties:

1. Review financial statements and recommend Board action.
2. Serve as presiding officer in absence of president and vice president/clerk.
3. Other duties as assigned by the Board.

If a treasurer is elected, he or she may have any of the above duties, as more specifically assigned by the Board.

*(cf. 3300 - Expenditures/Expending Authority)*

*(cf. 3530 - Risk Management)*

*(cf. 9120 - Officers and Auxiliary Personnel)*

*(cf. 9322 - Agenda/Meeting Materials)*

*(cf. 9324 - Board Minutes)*

Legal References:

### ALASKA STATUTES

[14.08.091](#) Organization; oath and bond

[14.14.070](#) Organization of school board

*Revised 06/2020*

Adopted: June 10, 2003

**Nome Public Schools**

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## BB 9130 BOARD COMMITTEES

The School Board may establish committees of the Board as deemed necessary. The membership of these committees is limited to less than a majority of the whole Board. The Board shall establish written charges for Board committees. When its charges or duties have been completed, the committee shall be dissolved.

The School Board has determined that certain permanent standing committees do facilitate the operation of the Board and the District.

The School Board will receive reports or recommendations from a committee or subcommittee for consideration. The Board, however retains the right and has the duty to make all final decisions related to such reports or recommendations.

The School Board also may establish such ad hoc committees for specific purposes as it deems appropriate.

The School Board reserves the right to limit, create or abolish any standing or ad hoc committee as it deems appropriate.

The president may be a member of any committee. The Superintendent or designee may serve as an advisor to any committee at the discretion of the Board.

Committees may actively seek input and participation by parents/guardians, staff, community and students, and may consult with local public boards and agencies.

Committees shall act in an advisory capacity, making recommendations to the Board. No committee action shall be binding on the full Board. The Board as a whole shall have the final consideration in all matters.

### Appointment of Committees

1. The School Board hereby appoints the following standing committees:

- a. **Policy Committee**

Purpose: to recommend policies as guidelines for the operation of the school district to the full board.

- b. **Equity Committee**

Purpose: to provide direction and support to the District and act as community catalyst to better understand and create the conditions for equitable schools.

### Procedures for Standing School Board Committees

1. All meetings of committees shall be open to the public in compliance with the Open Meeting Law, and notice shall be given as prescribed by law.
2. A committee shall act only within the guidelines and mission established for that committee by the School Board.
3. The power of a committee of the School Board is advisory only and is limited to making recommendations to the School Board.
4. A committee of the School Board shall, when appropriate, clarify in any dealings with the public that its powers are only advisory to the School Board.

(cf. 1220 – Advisory Questions)

(cf. 9330 – Membership in Associations)

(cf. 9321 – Executive Sessions)

Legal References:

#### ALASKA STATUTES

[29.20.020](#) Meetings public

[44.62.310](#) Government meetings public

[44.62.312](#) State policy regarding meetings

Revised: 08/2021

Adopted: June 10, 2003

## Nome Public Schools

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## BB 9140 BOARD REPRESENTATIVES

The Board may appoint any of its members to serve on advisory committees or as its representative to other public agencies or organizations when the Board deems such appointments desirable, contingent on acceptance of the appointment by the member.

1. The School Board currently appoints representatives to the following:

- a. **UAF Northwest Campus Advisory Council**

Purpose: to representative Nome Public Schools on council as advisors on academic, vocational, and community education to the Bering Strait Region.

- b. **Northwestern Alaska Career and Technical Center (NACTEC) Governing Board**

Purpose: to participate in the Governing Board overseeing workforce development programs that prepare students for the world of work in a residential setting.

(cf. 1020 - Youth Services)

(cf. 9110 - Board Membership)

Revised: 08/2021

Adopted: June 10, 2003

**Nome Public Schools**

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