Board of Education Meeting

Monday, July 21, 2025 5:00 PM
Central 301 District Office, 275 South St, P.O. Box 396, Burlington, IL 60109

1. **Meeting Call to Order**
A. Roll Call
B. Oath of Office for Newly Appointed Board Member Danielle Ward.
2. **Closed Session**
A. Adjourn to Closed Session to Hear Information Regarding:
The appointment, employment, resignation, compensation, discipline, performance, or dismissal of specific employees of the public body [5 ILCS 120/2(c)(1)].
B. Adjourn to Open Session
3. **Meeting Call to Order**
A. Approval of Agenda
4. **Pledge of Allegiance**
5. **Public Open Forum**
A. Recognition of Visitors
B. Public Comments
6. **Special Presentation**
A. Financial Presentation by Daina Pflug and District Auditors
7. **Action Items**
A. Concent Agenda
1) Minutes
Special Meeting June 9, 2025
Special Meeting June 12, 2025
Regular Meeting June 16, 2025

Special Board Meeting 7, 2025
2) Treasurer's Report
3) Payment of Bills
4) Payment of Bills-Northern Kane County Regional Vocational System
5) NIA Executive Board Ballot
6) 2025-2026 Student-Family Handbook
7) Personnel Report
8) Approval of Check Signers for the CHS Imprest and Activity Accounts
9) Tentative FY26 Budget for Northern Kane
10) Textbook Adoption for High School AP German Book
11) Textbook Adoption for High School Physics Book
B. Release of Executive Minutes
8. **Intergovernmental Agreement by and Between Board of Education of Central Community Unit School District No. 301, County of Kane, and Kane County Sheriff's Office**
9. **Old Business (Discussion)**
A. Facilities Update
B. Non-Union Compensation Study
10. **New Business (Discussion)**
A. Potential District Capital Projects - Prioritized
B. Installation of Sink and Water Connections in the High School Addition
11. **Information Only**
A. FOIA report
12. **Closed Session**

A. Adjourn to Closed Session to Hear Information Regarding:
The appointment, employment, resignation, compensation, discipline, performance, or dismissal of specific employees of the public body [5 ILCS 120/2(c)(1)]. *Collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2(c)(2)]. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent [5 ILCS 120/2(c)(11)].*

B. Adjourn to Open Session

13. **Open Session**

A. Motion to Approve Salary Increases for Non-Union Employees, employed prior to July 1, 2025

B. Agenda Items for August Board Meeting

14. **Adjourn**

School Board Member

Oath of Office

I, Danielle Ward, do solemnly swear that I will faithfully discharge the duties of the office of member of the Board of Education of Central Community Unit School District 301, in accordance with the Constitution of the United States, the Constitution of the State of Illinois, and the laws of the State of Illinois, to the best of my ability.

I further swear that:

I shall respect taxpayer interests by serving as a faithful protector of the school district's assets;

I shall encourage and respect the free expression of opinion by my fellow board members and others who seek a hearing before the board, while respecting the privacy of students and employees;

I shall recognize that a board member has no legal authority as an individual and that decisions can be made only by a majority vote at a public board meeting;

I shall abide by majority decisions of the board, while retaining the right to seek changes in such decisions through ethical and constructive channels;

As part of the Board of Education, I shall accept the responsibility for my role in the equitable and quality education of every student in the school district;

I shall foster with the board extensive participation of the community, formulate goals, define outcomes, and set the course for Central Community Unit School District 301;

I shall assist in establishing a structure and an environment designed to ensure all students have the opportunity to attain their maximum potential through a sound organizational framework;

I shall strive to ensure a continuous assessment of student achievement and all conditions affecting the education of our children, in compliance with State law;

I shall serve as education's key advocate on behalf of students and our community's schools to advance the vision for Central Community Unit School District 301; and

I shall strive to work together with the district superintendent to lead the school district toward fulfilling the vision the board has created, fostering excellence for every student in the areas of academic skills, knowledge, citizenship, and personal development.

_____ _____

Board Member Date

_____ _____

Board President Interim Superintendent

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301

CENTRAL

UNIT SCHOOL DISTRICT 301

Central Community Unit School District 301
Board of Education Minutes

Where:	Central CUSD #301 District Office	Meeting:	Special
Date:	June 9, 2025	Time:	5:30 p.m.

Board Members Present

Andrew Dogan	Y
Jeff Gorman	Y
Chad Herst	Y
Scott Mrkvicka	Y (Entered at 5:39 p.m.)
Morgan Pappas	Y
Ryan Wasson	Y

BOE Meeting

Roll was called at 5:33 p.m.

Present: Dogan, Gorman, Herst, Pappas, Wasson
Absent: Mrkvicka

1. Closed Session - President Wasson called the meeting to order and roll call was taken.
   1.A Adjourn to Closed Session - *The Board adjourned to closed session to hear information regarding exceptions 2(c)(1), 2(c)(2) and 2(c)(11).*

Motion by Dogan, second by Pappas, to adjourn to closed session at 5:34 p.m.
Voting yes: Dogan, Gorman, Herst, Pappas, Wasson
Voting no: None
Absent: Mrkvicka

   1.B Adjourn to Open Session

Motion by Herst, second by Pappas, to adjourn to open session at 6:15 p.m. The motion passed by voice vote.

2. Meeting Call to Order
   2.A Roll Call

Roll was called at 6:19 p.m.
Present: Dogan, Gorman, Herst, Mrkvicka, Pappas, Wasson
Absent: None

   2.B Approval of Agenda - The agenda was approved as presented

Motion by Dogan, second by Pappas, to approve the agenda as presented. The motion passed by voice vote.

3. Pledge of Allegiance

4. Public Open Forum

4.A Public Comments – Public comment was heard regarding live streaming at special meetings, 8th Grade Graduation and community engagement.

5. Action Items

5.A Motion to Approve Contract for Kim Paulus – The Board approved the contract for Kim Paulus.

Motion by Mrkvicka, second by Pappas, to approve the contract for Kim Paulus.
for Kim Paulus
Voting yes: Dogan, Gorman, Herst, Mrkvicka, Pappas, Wasson
Voting no: None
Absent: None

5.B Personnel Report – The Board approved the personnel report.

Motion by Dogan, second by Mrkvicka, to approve the personnel report.
Voting yes: Dogan, Gorman, Herst, Mrkvicka, Pappas, Wasson
Voting no: None
Absent: None

6. New Business (Discussion)

6.A Discussion of Process to Fill Board Vacancy – The Board received eight applications for the Board vacancy. A special Board meeting will be held July 7th to conduct interviews.

7. Special Presentation

7.A Superintendent Search Firm Presentations – The Board heard presentations from the Superintendent search firms.

1. Pezanoski Consulting
2. Illinois Association of School Boards
3. Educational Leadership Solutions

8. Adjourn

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Board President Board Secretary

Central Community Unit School District 301
Board of Education Minutes

Where:	Central CUSD #301 District Office	Meeting:	Special
Date:	June 12, 2025	Time:	6:04 p.m.

Board Members Present

Andrew Dogan	Y
Jeff Gorman	Y
Chad Herst	Y
Scott Mrkvicka	Y (entered at 6:07 p.m.)
Morgan Pappas	Y (entered at 6:12 p.m.)
Ryan Wasson	Y

BOE Meeting

1. Meeting Call to Order - President Wasson called the meeting to order at 6:04 p.m.

   1.A Roll Call - President Wasson called the meeting to order and roll call was taken.

   Present: Dogan, Gorman, Herst, Wasson
   Absent: Mrkvicka, Pappas

   1.B Approval of Agenda - The agenda was approved as presented.

   Motion by Dogan, second by Gorman, to approve the agenda as presented. The motion passed by voice vote.

2 Public Open Forum

   2.A Public Comments – There were no public comments.

3. Special Presentation

   3.A Superintendent Search Firm Presentations – The Board heard presentations from the Superintendent search firms.
   1. School Exec Connect
   2. HYA

4. Board Discussion - The Board discussed the five search firms that gave presentations. After all board members gave input, the Board came to a consensus to partner with School Exec Connect.

5. Action Item

   5.A Approve Superintendent Search Firm – The Board voted to approve a contract with School Exec Connect as the search firm to help the district hire a new Superintendent.

   Motion by Gorman, second by Dogan, to approve School Exec Connect as the Superintendent search firm.

   Voting yes: Dogan, Gorman, Herst, Mrkvicka, Pappas, Wasson
   Voting no: None
   Absent: None

6. Adjourn to Closed Session - Board adjourned to closed session at 7:05 p.m.

Motion by Pappas, second by Herst, to adjourn to closed session at 7:05 p.m.
Voting yes: Dogan, Gorman, Herst, Mrkvicka, Pappas, Wasson
Voting no: None
Absent: None

7. Adjourn to Open Session - Board adjourned to open session at 7:50 p.m.

Motion by Dogan second by Pappas, to adjourn to open session at 7:50 p.m.
Motion passed by Voice Vote

8. Adjourn

Motion by Mrkvicka, second by Dogan, to adjourn at 7:51 p.m.

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Board President Board Secretary

Central Community Unit School District 301
Board of Education Minutes

Where:	Central CUSD #301 District Office	Meeting:	Regular
Date:	June 16, 2025	Time:	6:00 p.m.

Board Members Present

Andrew Dogan	Y
Jeff Gorman	Y
Chad Herst	Y
Scott Mrkvicka	Y
Morgan Pappas	Y
Ryan Wasson	Y

BOE Meeting

1. Meeting Call to Order - President Wasson called the meeting to order at 6:05 p.m.

   1.A Roll Call - President Wasson called the meeting to order and roll call was taken.

   Roll was called at 6:05 p.m.

   Present: Dogan, Gorman, Herst, Mrkvicka, Pappas, Wasson
   Absent: None

   1.B Approval of Agenda - The agenda was approved as amended by moving items 8. Appoint Audit Committee and 9. Appoint Northern Kane Audit Committee to the end of the agenda.

   Motion by Pappas, second by Mrkvicka, to approve the agenda as Amended moving the Motion to Approve Audit Committee for Central 301 and Northern Kane as separate action items.. The motion passed by voice vote.

2. Pledge of Allegiance

3. Public Open Forum
   3.A Recognition of Visitors – President Wasson welcomed visitors.

   3.B Public Comments-Public comments addressed the potential use of Cornerstone Church for a preschool, strategies for staff retention and culture (including board reporting and anonymous surveys), and the need for Student-Family Handbook updates on advanced learning and placement, particularly for transferring students.

4. Action Reports

4.A.1 Appoint Audit Committee for Central 301 and Northern Kane- Member Dogan and Member Herst agree to be on the Audit Committee.

Motion by Dogan, second by Herst to approve #8 Appoint Audit Committee and #9 Appoint Northern Kane Audit Committee.

Voting yes: Herst, Mrkvicka Pappas, Dogan, Wasoon
Voting no:
Absent:

4.A Consent Agenda – The Board approved the consent agenda items as amended.

Motion by Mrkvicka, second by Pappas, to approve the consent agenda as amended.
Voting yes: Dogan, Gorman, Herst, Mrkvicka, Pappas, Wasson
Voting no: None
Absent: None

5. Committee Reports

5.A DLT- Member Gorman gave a report on the meeting. The committee reviewed the KPI's for the Strategic Plan.

5.B CAT- Member Dogan gave a report on the meeting. The committee reviewed the KPI's for the Strategic Plan.

6. Special Presentation

6.A Northern Kane EFE 110 Program Updates - Terry Stroh EFE Director gave a presentation on the EFE 110 and Career Tech Program.

7. Old Business (Discussion)

7.A Board Committees - President Wasson shared a list of committees with current Board representation. It was also brought up that the Board plans to start a Finance Committee, and Board members should reach out to President Wasson if they wish to join.

7.B Superintendent Search Process – President Wasson shared with the audience that the district has signed a contract with School Exec Connect to help in the search process for a new Superintendent.

8. New Business (Discussion)

8.A Non-Union Salary Comprehensive Study-Dr. Schumacher discussed having a comprehensive salary study done and asked the Board to have it put on the July agenda to begin discussion.This would show how our salaries compared to other districts.

8.B Discussion of Sending Members to the Joint Annual Conference in Chicago on November 21-23 Registration has started for the Triple I Conference for Board members. We need to decide who wants to go, as the rooms fill quickly.

8.C Student-Family Handbook - Sarah Nolan discussed the Student-Family Handbook and the recommended changes.

8.D District Finance and Use of Auditor-Dr. Schumacher shared that there will be a special meeting on July 7th, where Daina Pflug will give a presentation. We will have a presentation in October from

our auditors.

8.E Agenda Items for Next Meeting- No items were recommended.

8. F Discussion of Future Plans for the District-Discussion of possible ways to use funds to give the district more space. It was brought up that we need to know the difference between wants and needs.

8.G Discussion on Retention and Culture- The Board discussed possible options for improving district culture.

9. Information Only
   9.A FOIA Report- The FOIA report is included in the packet.

10. Closed Session
   No Closed Session was held.

11. Adjourn 7:36 p.m.
   Motion by Mrkvicka, second by Dogan, to adjourn at 7:36 p.m
   Approved by Voice Vote.

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Board President Board Secretary

Central Community Unit School District 301
BOARD OF EDUCATION
Special Meeting Minutes

Where:	Central CUSD #301 District Office	Meeting:	Special
Date:	July 7, 2025	Time:	5:00 PM

Board Members Present

Andrew Dogan	Y (arrived at 5:37 PM, initially absent)
Jeff Gorman	Y
Chad Herst	Y
Scott Mrkvicka	Y
Morgan Pappas	N
Ryan Wasson	Y

MEETING CALL TO ORDER

The meeting was called to order with a roll call.

Present: Gorman, Herst, Mrkvicka, Wasson

Absent**:** Pappas, Dogan (initially)

Member Herst moved to approve the agenda and table the action items until after the closed session. Secretary Mrkvicka seconded the motion which was passed by voice vote.

President Wasson welcomed the audience. Public comments were then heard.

A member of the audience addressed the Board regarding school academics and religious beliefs, advocating for advanced notice of content that might conflict with family religious beliefs.

Another member of the audience raised questions regarding district finances, citing research indicating that District 301's per-student expenditures were lower than surrounding districts, and advocating for increased alignment with other districts.

Daina Pflug, Business Manager of Central District 301, provided an overview of the district's finances and how monies were spent and from what accounts. She also shared that in September, the board would be passing a "$90 million budget," and the district auditors would be at the July 21st meeting to share additional financial information.

A motion was made by Secretary Mrkvicka to table the action items until after the closed session. The motion was seconded by member Gorman. The motion was passed by voice vote.

Member Dogan arrives at 5:37 PM

Secretary Mrkvicka made a motion to go into closed session. The motion was seconded by Gorman, and a roll call was taken at 5:38 PM A short break was taken.

Voting yes: Gorman, Herst, Mrkvicka, Pappas, Wasson

Voting no: None
Absent: Pappas, Dogan

Adjourn to Closed Session to Hear Information Regarding:
Collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2(c)(2)]. The selection of a person to fill public office, as defined in the Open Meetings Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance [5 ILCS 120/2(c)(3)]. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent [5 ILCS 120/2(c)(11)].

OPEN SESSION

Open session begins at 9:36 PM

A motion was made by member Herst to approve Brett Bending as the new Central High School Principal, it was seconded by member Dogan.

Voting yes: Voting yes: Gorman, Herst, Mrkvicka, Dogan, Wassson
Voting no: None
Absent: Pappas

A motion was made by Secretary Mrkvicka to approve Matthew Palcer as the new Central Middle School Principal,it was seconded by Dogan.

Voting yes: Voting yes: Herst, Mrkvicka, Dogan, Gorman, Wasson
Voting no: None
Absent: Pappas

Member Gorman made a motion to approve the acting Principals with a stipend and was seconded by Mrkvicka.

Voting yes: Voting yes: Dogan, Gorman, Herst, Mrkvicka, Wasson
Voting no: None
Absent: Pappas

Member Dogan made a motion to approve the change of title of Sarah Farrington from Assistant Principal to Associate Principal was seconded by member Gorman.

Voting yes: Voting yes: Gorman, Herst, Mrkvicka, Dogan, Wasson
Voting no: None
Absent: Pappas

Secretary Mrkvicka made a motion to approve the appointment of Danielle Ward to the Central 301 School Board it was seconded by Member Dogan.

Voting yes: Herst, Mrkvicka, Dogan, Wasson
Voting no: Gorman
Absent: Pappas

A motion was made by member Herst to adjourn the meeting and it was seconded by member Dogan. Approved by voice vote

Adjournment

9:40 PM

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Griff Powell, Dr. Kyle Schumacher, Co-Interim Superintendents, Board of Education

FROM: Daina Pflug, Business Manager

DATE: July 21, 2025

RE: Board Financial Report

- The Revenue and Expenditure Summary Reports are included in the board packet. Revenues are currently at 101.22% compared to 105.08% a year ago. Expenditures are trending at 98.77% as compared to 101.57% a year ago. These percentages are pre-audited figures and may change after the audit is complete.

- The district received impact fees for June in the amount of $34,900.14 for 6 new home starts. No transition fees came in this month. Total impact fees for FY25 came in under budget of $366,352.37 that was budgeted for in the Capital Projects fund. Transition fees also came in under budget by $44,299.98.

- The bills payable reports for both Central 301 and Northern Kane are typical for the final June and the month of July. The reports include payments to Mid-Valley Special Ed Coop for tuition $3,595,897.90, PSIC for property/casualty insurance $772,641.20, CIC Corporation for HBT roof $1,101,772, and bus leases totaling $1,340,087.22 to Midwest Transit.

Impact Fee Analysis

Date	City/Village	Amount	Houses	Transition Fees	Fund	YTD	YTD
FY26		(Capital Projects/Debt Svc fund)		(Ed fund)			
7/16/2025	City of Elgin (June)	34,900.14	6	0.00	Debt Svc	34,900.14	6
Total FY26		**$ 34,900.14**	**6**	**$ -**			
	Budget FY25-Cap Proj						
	Budget FY25-Debt Svc						
FY25		(Capital Projects/Debt Svc fund)		(Ed fund)			
7/17/2024	City of Elgin (June)	164,660.10	13	0.00	Debt Svc	164,660.10	13
8/28/2024	City of Elgin (July)	165,604.06	22	2,095.02	Debt Svc		
10/8/2024	City of Elgin (Aug)	93,879.90	12	3,605.00	Debt Svc		
10/22/2024	City of Elgin (Sept)	23,652.29	4	0.00	Debt Svc		
11/21/2024	City of Elgin (Oct)	88,637.86	10	0.00	Debt Svc/Cap Proj		
12/9/2024	City of Elgin (Nov)	76,224.49	8	0.00	Capital Projects		
2/3/2025	City of Elgin (Dec)	35,632.56	5	0.00	Capital Projects		
2/18/2025	City of Elgin (Jan)	51,293.99	9	0.00	Capital Projects		
3/20/2025	City of Elgin (Feb)	76,470.91	9	0.00	Capital Projects		
4/16/2025	City of Elgin (Mar)	43,456.93	7	0.00	Capital Projects		
5/14/2025	City of Elgin (Apr)	74,032.01	14	0.00	Capital Projects		
6/18/2025	City of Elgin (May)	40,102.53	5	0.00	Capital Projects		
Total FY25		**$ 933,647.63**	**118**	**$ 5,700.02**			
	Budget FY25-Cap Proj	783,875.00		50,000.00			
	Budget FY25-Debt Svc	516,125.00					
FY24		(Capital Projects/Debt Svc fund)		(Ed fund)			
7/24/2023	City of Elgin (June)	176,832.85	23	10,815.00	Debt Svc	176,832.85	23
8/4/2023	City of Elgin (July)	180,868.94	20	0.00	Debt Svc		
9/18/2023	City of Elgin (Aug)	138,819.68	15	0.00	Debt Svc		
10/10/2023	City of Elgin (Sept)	77,817.32	11	0.00	Debt Svc/Cap Proj		
11/10/2023	City of Elgin (Oct)	123,632.15	13	0.00	Capital Projects		
12/12/2023	City of Elgin (Nov)	153,710.28	16	0.00	Capital Projects		
1/10/2024	City of Elgin (Dec)	77,969.08	11	0.00	Capital Projects		
2/13/2024	City of Elgin (Jan)	94,529.94	12	0.00	Capital Projects		
3/19/2024	City of Elgin (Feb)	21,883.24	3	0.00	Capital Projects		
4/11/2024	City of Elgin (Mar)	8,042.63	1	0.00	Capital Projects		
5/14/2024	City of Elgin (Apr)	123,055.96	19	39,655.00	Capital Projects		
6/20/2024	City of Elgin (May)	324,743.93	34	0.00	Capital Projects		
Total FY24		**$ 1,501,906.00**	**178**	**$ 50,470.00**			
	Budget FY24-Cap Proj	486,350.00		30,000.00			
	Budget FY24-Debt Svc	513,650.00					

Treasurer's Report

June **2024-2025** **Central Cmty USD 301, IL**

Account Description	Beginning Balance	Debit	Credit	Ending Balance
10 - EDUCATIONAL FUND				
IMPREST-DISTRICT	2,440.37	21,881.95	21,613.90	2,708.42
IMPREST-CHS	2,561.85	4,211.00	4,194.00	2,578.85
CHECKING-EDUCATION	3,121,012.61	7,024,631.65	9,734,426.57	411,217.69
CHECKING-PAYROLL	1,503.37	3,107,153.41	3,106,914.51	1,742.27
FLEX ACCOUNT	17,190.84	12,630.26	16,253.86	13,567.24
PETTY CASH	1,380.00	0.00	0.00	1,380.00
INVESTMENT-SWEEP	9,287,119.63	20,883,685.84	5,047,609.80	25,123,195.67
CHS ACTIVITY CHECKING	442,912.34	77,417.60	63,539.36	456,790.58
ELEM/MS ACTIVITY CHECKING	45,805.57	455.00	1,333.04	44,927.53
Totals for Fund: 10 - EDUCATIONAL FUND	**12,921,926.58**	**31,132,066.71**	**17,995,885.04**	**26,058,108.25**
20 - OPERATIONS AND MAINTENANCE				
IMPREST-DISTRICT	0.00	925.00	925.00	0.00
CHECKING-O&M	1,671,995.60	1,858.53	1,478,572.72	195,281.41
CHECKING-PAYROLL	1,700.41	196,399.23	196,561.94	1,537.70
INVESTMENT-SWEEP	951,955.66	4,665,397.65	0.00	5,617,353.31
Totals for Fund: 20 - OPERATIONS AND MAINTENANCE	**2,625,651.67**	**4,864,580.41**	**1,676,059.66**	**5,814,172.42**
30 - DEBT SERVICE, BOND & INTEREST				
CHECKING-DEBT SERVICE	204,081.09	200,680.95	396,850.00	7,912.04
INVESTMENT-SWEEP	2,027,687.96	4,507,309.12	200,000.00	6,334,997.08
Totals for Fund: 30 - DEBT SERVICE, BOND & INTEREST	**2,231,769.05**	**4,707,990.07**	**596,850.00**	**6,342,909.12**
40 - TRANSPORTATION FUND				
CHECKING-TRANSPORTATION	329,911.95	656,338.16	946,862.06	39,388.05
CHECKING-PAYROLL	1,386.40	231,102.52	231,105.70	1,383.22
INVESTMENT-SWEEP	6,648,918.64	1,576,937.78	0.00	8,225,856.42
Totals for Fund: 40 - TRANSPORTATION FUND	**6,980,216.99**	**2,464,378.46**	**1,177,967.76**	**8,266,627.69**
50 - IMRF/SOCIAL SECURITY				
CHECKING-IMRF/SS	40,240.83	217,266.24	255,130.89	2,376.18
CHECKING-PAYROLL	0.00	80,063.50	80,063.50	0.00
INVESTMENT-SWEEP	2,621,407.54	944,903.35	135,000.00	3,431,310.89
Totals for Fund: 50 - IMRF/SOCIAL SECURITY	**2,661,648.37**	**1,242,233.09**	**470,194.39**	**3,433,687.07**
60 - CAPITAL PROJECTS				
CHECKING-CAPITAL PROJECT	2,209,372.86	40,102.53	6,082.25	2,243,393.14

Treasurer's Report

June **2024-2025** **Central Cmty USD 301, IL**

Account Description	Beginning Balance	Debit	Credit	Ending Balance
60 - CAPITAL PROJECTS				
INVESTMENT-SWEEP	3,231,643.51	13,996.90	0.00	3,245,640.41
Totals for Fund: 60 - CAPITAL PROJECTS	**5,441,016.37**	**54,099.43**	**6,082.25**	**5,489,033.55**
70 - WORKING CASH FUND				
CHECKING-WORKING CASH	504.88	7.82	0.00	512.70
INVESTMENT-SWEEP	3,184,362.62	65,381.82	0.00	3,249,744.44
Totals for Fund: 70 - WORKING CASH FUND	**3,184,867.50**	**65,389.64**	**0.00**	**3,250,257.14**
80 - TORT FUND				
CHECKING-TORT	38,970.14	750,071.02	772,641.20	16,399.96
INVESTMENT-SWEEP	721,080.43	472,269.09	750,000.00	443,349.52
Totals for Fund: 80 - TORT FUND	**760,050.57**	**1,222,340.11**	**1,522,641.20**	**459,749.48**

	Beginning Balance	Debit	Credit	Ending Balance
Grand Totals:	**36,807,147.10**	**45,753,077.92**	**23,445,680.30**	**59,114,544.72**

Central Community Unit School Dist. 301
Revenue Summary Report
June 2025

	2024-25 Original Budget	% of Fund	June MTD	2024-25 FYTD	Remaining Budget	FYTD Percent
10-Education Fund						
Total Local Revenue	46,630,998.00	58.59%	21,061,907.57	48,176,011.37	(1,545,013.37)	103.31%
Total State Revenue	30,548,570.00	38.38%	19,862,554.18	28,073,827.58	2,474,742.42	91.90%
Total Federal Revenue	2,405,488.00	3.02%	243,841.75	2,635,546.25	(230,058.25)	109.56%
Total Education Fund	**79,585,056.00**	**100.00%**	**41,168,303.50**	**78,885,385.20**	**699,670.80**	**99.12%**
20-O&M Fund						
Total Local Revenue	8,237,066.00	66.98%	3,716,940.91	8,197,984.28	39,081.72	99.53%
Total State Revenue	4,050,000.00	32.93%	-	6,090,512.00	(2,040,512.00)	150.38%
Total Federal Revenue	10,000.00	0.08%	-	-	10,000.00	0.00%
Total O&M Fund	**12,297,066.00**	**100.00%**	**3,716,940.91**	**14,288,496.28**	**(1,991,430.28)**	**116.19%**
30-Debt Service Fund						
Total Local Revenue	9,858,328.00	100.00%	4,507,990.07	10,108,299.96	(249,971.96)	102.54%
Total Debt Service Fund	**9,858,328.00**	**100.00%**	**4,507,990.07**	**10,108,299.96**	**(249,971.96)**	**102.54%**
40-Transportation Fund						
Total Local Revenue	3,284,676.00	52.75%	1,578,844.13	3,520,636.61	(235,960.61)	107.18%
Total State Revenue	2,941,840.00	47.25%	653,614.43	2,621,776.25	320,063.75	89.12%
Total Transportation Fund	**6,226,516.00**	**100.00%**	**2,232,458.56**	**6,142,412.86**	**84,103.14**	**98.65%**
50-IMRF/SS Fund						
Total Local Revenue	2,045,760.00	100.00%	945,044.69	2,250,089.87	(204,329.87)	109.99%
Total IMRF/SS Fund	**2,045,760.00**	**100.00%**	**945,044.69**	**2,250,089.87**	**(204,329.87)**	**109.99%**
60-Capital Projects Fund						
Total Local Revenue	875,875.00	100.00%	54,099.43	554,975.60	320,899.40	63.36%
Total Capital Projects Fund	**875,875.00**	**100.00%**	**54,099.43**	**554,975.60**	**320,899.40**	**63.36%**
70-Working Cash Fund						
Total Local Revenue	175,356.00	100.00%	65,389.64	241,984.95	(66,628.95)	138.00%
Total Working Cash Fund	**175,356.00**	**100.00%**	**65,389.64**	**241,984.95**	**(66,628.95)**	**138.00%**
80-Tort Fund						
Total Local Revenue	1,085,811.00	100.00%	472,340.11	1,051,655.59	34,155.41	96.85%
Total Tort Fund	**1,085,811.00**	**100.00%**	**472,340.11**	**1,051,655.59**	**34,155.41**	**96.85%**
Revenue-All Funds						
1000 Total Local Revenue	72,193,870.00	64.37%	32,402,556.55	74,101,638.23	(1,907,768.23)	102.64%
3000 Total State Revenue	37,540,410.00	33.47%	20,516,168.61	36,786,115.83	754,294.17	97.99%
4000 Total Federal Revenue	2,415,488.00	2.15%	243,841.75	2,635,546.25	(220,058.25)	109.11%
Total Revenue-All Funds	**112,149,768.00**	**100.00%**	**53,162,566.91**	**113,523,300.31**	**(1,373,532.31)**	**101.22%**

Central Community Unit School Dist. 301
Revenue Detail Report
June 2025

Account Number	Description	2024-25 Original Budget	June MTD	2024-25 FYTD	Remaining Budget	FYTD Percent
10R000 1110 0000	TAXES	34,978,785.00	17,125,858.29	35,653,071.57	(674,286.57)	101.93%
10R000 1140 0000	SPECIAL ED TAXES	7,668,763.00	3,720,758.17	7,763,392.70	(94,629.70)	101.23%
10R001 1510 0000	INTEREST	528,000.00	40,224.39	999,600.24	(471,600.24)	189.32%
10R002 1611 0000	LUNCH, STUDENTS	1,190,000.00	26,494.15	1,234,023.82	(44,023.82)	103.70%
10R002 1620 0000	LUNCH, ADULTS	2,450.00	-	-	2,450.00	0.00%
10R000 1711 0000	ATHLETIC ADMISSION	45,000.00	245.00	93,166.45	(48,166.45)	207.04%
10R000 1720 0000	ATHLETIC PART FEE	154,000.00	720.00	158,635.00	(4,635.00)	103.01%
10R002 1720 0000	OTHER FEES	264,000.00	16,199.32	297,020.68	(33,020.68)	112.51%
10R000 1799 0000	ACTIVITY ACCOUNTS REVENUE	677,000.00	77,872.60	685,115.21	(8,115.21)	101.20%
10R000 1811 0000	TEXTBOOK INCOME	615,000.00	35,952.50	846,826.21	(231,826.21)	137.70%
10R000 1830 0000	TECHNOLOGY FEES	225,000.00	19,802.50	334,674.30	(109,674.30)	148.74%
10R000 1930 0000	TRANSITION FEES	50,000.00	-	5,700.02	44,299.98	11.40%
10R000 1950 0000	REFUND OF PRIOR YEAR EXPEND	100,000.00	-	10,011.10	89,988.90	10.01%
10R000 1970 0000	DRIVERS ED B-T-W	20,000.00	500.00	46,811.50	(26,811.50)	234.06%
10R002 1991 0000	CAREER PATHWAYS	63,000.00	-	25,500.00	37,500.00	40.48%
10R000 1999 0000	OTHER LOCAL REVENUES	50,000.00	(2,719.35)	22,462.57	27,537.43	44.93%
Total Local Revenue		**46,630,998.00**	**21,061,907.57**	**48,176,011.37**	**(1,545,013.37)**	**103.31%**
10R000 3001 0000	EVIDENCE-BASE FUNDING	10,765,688.00	1,342,327.86	8,727,762.11	2,037,925.89	81.07%
10R001 3001 0000	EVIDENCE-BASE FUNDING-MV COOP	50,000.00	-	-	50,000.00	0.00%
10R002 3001 0000	EVIDENCE BASED FUNDING-ALOP	67,000.00	10,676.61	113,448.52	(46,448.52)	169.33%
10R000 3100 0000	SPECIAL ED - PRIVATE FACILITY	1,000,000.00	154,728.97	626,644.61	373,355.39	62.66%
10R000 3120 0000	SPECIAL ED - ORPHANAGE	32,396.00	-	40,899.09	(8,503.09)	126.25%
10R000 3220 0000	CAREER & TECHNICAL EDUCATION	146,162.00	18,368.68	81,165.97	64,996.03	55.53%
10R000 3235 0000	CTE AGRICULTURE EDUCATION	3,869.00	-	3,169.00	700.00	81.91%
10R002 3235 0000	CTE FFA 3 CIRCLES GRANT	32,245.00	6,445.00	32,245.00	-	100.00%
10R000 3360 0000	STATE FREE LUNCH & BREAKFAST	4,000.00	230.16	2,848.07	1,151.93	71.20%
10R000 3370 0000	DRIVER ED	37,200.00	6,987.90	34,720.12	2,479.88	93.33%
10R000 3998 0000	TRS-ON BEHALF PAYMENTS	18,306,000.00	18,306,000.00	18,306,000.00	-	100.00%
10R000 3999 0000	OTHER STATE REVENUE	100,000.00	16,789.00	100,747.00	(747.00)	100.75%
10R001 3999 0000	LIBRARY GRANT	4,010.00	-	4,178.09	(168.09)	104.19%
Total State Revenue		**30,548,570.00**	**19,862,554.18**	**28,073,827.58**	**2,474,742.42**	**91.90%**
10R000 4210 0000	NAT'L SCHOOL LUNCH PROGRAM	535,000.00	61,536.49	432,174.78	102,825.22	80.78%
10R000 4300 0000	TITLE I LOW INCOME	164,626.00	1,718.00	174,335.00	(9,709.00)	105.90%
10R000 4400 0000	TITLE IV-A SSAE GRANT	11,256.00	939.00	10,155.00	1,101.00	90.22%
10R000 4600 0000	IDEA PRESCHOOL	8,425.00	42.00	12,857.00	(4,432.00)	152.61%
10R000 4620 0000	IDEA FLOW THROUGH	853,974.00	16,225.00	948,750.00	(94,776.00)	111.10%
10R000 4625 0000	IDEA FLOW THROUGH ROOM & BOARD	500,000.00	155,019.48	589,176.63	(89,176.63)	117.84%
10R000 4745 0000	CARL PERKINS	20,408.00	-	23,231.03	(2,823.03)	113.83%
10R000 4905 0000	TITLE III IEP GRANT	11,900.00	-	8,227.00	3,673.00	69.13%
10R000 4909 0000	TITLE III ELL-TBE/TPI LIPLEPS	48,510.00	1,574.00	59,080.00	(10,570.00)	121.79%
10R000 4932 0000	TITLE II-TEACHER QUALITY	45,389.00	-	68,857.00	(23,468.00)	151.70%
10R000 4991 0000	MEDICAID MATCHING-ADMIN OUTREACH	65,000.00	-	58,900.71	6,099.29	90.62%
10R000 4992 0000	MEDICAID MATCHING-FEE FOR SVC	141,000.00	6,787.78	227,615.10	(86,615.10)	161.43%
10R003 4998 0000	ESSER III GRANT (ARP)	-	-	22,187.00	(22,187.00)	0.00%
Total Federal Revenue		**2,405,488.00**	**243,841.75**	**2,635,546.25**	**(230,058.25)**	**109.56%**
Total Education Fund		**79,585,056.00**	**41,168,303.50**	**78,885,385.20**	**699,670.80**	**99.12%**
20R000 1111 0000	TAXES	7,780,951.00	3,699,429.51	7,656,170.60	124,780.40	98.40%
20R000 1230 0000	CORP PERSONAL PROPERTY TAX	130,465.00	-	153,010.95	(22,545.95)	117.28%
20R001 1510 0000	INTEREST	184,650.00	16,511.40	204,467.50	(19,817.50)	110.73%
20R001 1720 0000	PARKING FEES	30,000.00	-	33,300.00	(3,300.00)	111.00%
20R000 1910 0000	RENTALS	85,000.00	1,000.00	62,552.00	22,448.00	73.59%
20R000 1950 0000	REFUND OF PRIOR YEAR EXPENDITURES	6,000.00	-	339.33	5,660.67	5.66%
20R000 1999 0000	OTHER REVENUE	20,000.00	-	88,143.90	(68,143.90)	440.72%
Total Local Revenue		**8,237,066.00**	**3,716,940.91**	**8,197,984.28**	**39,081.72**	**99.53%**
20R000 3001 0000	EVIDENCE-BASE FUNDING	4,000,000.00	-	6,040,512.00	(2,040,512.00)	151.01%
20R000 3925 0000	SCHOOL MAINTENANCE GRANT	50,000.00	-	50,000.00	-	100.00%
Total State Revenue		**4,050,000.00**	**-**	**6,090,512.00**	**(2,040,512.00)**	**150.38%**
20R000 4999 0000	OTHER FEDERAL REVENUE	10,000.00	-	-	10,000.00	0.00%
Total Federal Revenue		**10,000.00**	**-**	**-**	**10,000.00**	**0.00%**
Total O&M Fund		**12,297,066.00**	**3,716,940.91**	**14,288,496.28**	**(1,991,430.28)**	**116.19%**

Central Community Unit School Dist. 301
Revenue Detail Report
June 2025

Account Number	Description	2024-25 Original Budget	June MTD	2024-25 FYTD	Remaining Budget	FYTD Percent
30R000 1112 0000	TAXES	9,235,403.00	4,499,207.75	9,378,012.99	(142,609.99)	101.54%
30R001 1510 0000	INTEREST	106,800.00	8,782.32	214,161.97	(107,361.97)	200.53%
30R000 1930 0000	IMPACT FEES	516,125.00	-	516,125.00	-	100.00%
Total Local Revenue		**9,858,328.00**	**4,507,990.07**	**10,108,299.96**	**(249,971.96)**	**102.54%**
Total Debt Service Fund		**9,858,328.00**	**4,507,990.07**	**10,108,299.96**	**(249,971.96)**	**102.54%**
40R000 1113 0000	TAXES	3,102,526.00	1,548,374.32	3,213,366.10	(110,840.10)	103.57%
40R000 1415 0000	FIELD TRIP FEES	7,000.00	1,672.00	4,135.00	2,865.00	59.07%
40R001 1510 0000	INTEREST	152,150.00	28,797.81	290,224.24	(138,074.24)	190.75%
40R000 1950 0000	PRIOR YEAR REFUND	5,000.00	-	275.00	4,725.00	5.50%
40R000 1999 0000	OTHER REVENUE	18,000.00	-	12,636.27	5,363.73	70.20%
Total Local Revenue		**3,284,676.00**	**1,578,844.13**	**3,520,636.61**	**(235,960.61)**	**107.18%**
40R000 3500 0000	STATE AID, REGULAR	1,652,509.00	384,308.02	1,537,511.11	114,997.89	93.04%
40R000 3510 0000	STATE AID, SPECIAL ED	1,289,331.00	269,306.41	1,084,265.14	205,065.86	84.10%
Total State Revenue		**2,941,840.00**	**653,614.43**	**2,621,776.25**	**320,063.75**	**89.12%**
Total Transportation Fund		**6,226,516.00**	**2,232,458.56**	**6,142,412.86**	**84,103.14**	**98.65%**
50R000 1114 0000	IMRF TAXES	940,130.00	466,845.42	1,015,382.84	(75,252.84)	108.00%
50R000 1151 0000	SOC SEC/MEDICARE TAXES	940,130.00	466,845.42	1,015,382.84	(75,252.84)	108.00%
50R000 1230 0000	CORP PERSONAL PROPERTY TAX	72,000.00	-	45,406.64	26,593.36	63.06%
50R001 1510 0000	INTEREST	93,500.00	11,353.85	173,917.55	(80,417.55)	186.01%
Total Local Revenue		**2,045,760.00**	**945,044.69**	**2,250,089.87**	**(204,329.87)**	**109.99%**
Total IMRF/SS Fund		**2,045,760.00**	**945,044.69**	**2,250,089.87**	**(204,329.87)**	**109.99%**
60R001 1510 0000	INTEREST	92,000.00	13,996.90	137,452.97	(45,452.97)	149.41%
60R000 1930 0000	IMPACT FEES	783,875.00	40,102.53	417,522.63	366,352.37	53.26%
Total Local Revenue		**875,875.00**	**54,099.43**	**554,975.60**	**320,899.40**	**63.36%**
Total Capital Projects Fund		**875,875.00**	**54,099.43**	**554,975.60**	**320,899.40**	**63.36%**
70R000 1115 0000	TAXES	105,291.00	51,597.53	107,161.51	(1,870.51)	101.78%
70R001 1510 0000	INTEREST	70,065.00	13,792.11	134,823.44	(64,758.44)	192.43%
Total Local Revenue		**175,356.00**	**65,389.64**	**241,984.95**	**(66,628.95)**	**138.00%**
Total Working Cash Fund		**175,356.00**	**65,389.64**	**241,984.95**	**(66,628.95)**	**138.00%**
80R000 1120 0000	TAXES	1,046,811.00	469,216.97	1,017,944.92	28,866.08	97.24%
80R001 1510 0000	INTEREST	19,000.00	3,123.14	33,710.67	(14,710.67)	177.42%
80R000 1999 0000	REFUND PRIOR YEAR EXPENDITURES	20,000.00	-	-	20,000.00	0.00%
Total Local Revenue		**1,085,811.00**	**472,340.11**	**1,051,655.59**	**34,155.41**	**96.85%**
Total Tort Fund		**1,085,811.00**	**472,340.11**	**1,051,655.59**	**34,155.41**	**96.85%**
	Revenue-All Funds					
1000	Total Local Revenue	72,193,870.00	32,402,556.55	74,101,638.23	(1,907,768.23)	0.00%
3000	Total State Revenue	37,540,410.00	20,516,168.61	36,786,115.83	754,294.17	197.39%
4000	Total Federal Revenue	2,415,488.00	243,841.75	2,635,546.25	(220,058.25)	1522.93%
	Total Revenue-All Funds	**112,149,768.00**	**53,162,566.91**	**113,523,300.31**	**(1,373,532.31)**	**101.22%**

Central Community Unit School Dist. 301
Expenditure Summary by Fund Report
June 2025

	2024-25 Original Budget	% of Fund	June MTD	2024-25 FYTD	Encumbered Amount	Budget Remaining	FYTD Percent
10-Education							
1000 Salaries	35,112,927.00	44.04%	3,048,211.18	34,522,151.12	-	590,775.88	98.32%
2000 Benefits	10,668,009.00	13.38%	913,009.88	11,291,435.20	-	(623,426.20)	105.84%
3000 Purchased Services	3,459,123.00	4.34%	781,227.58	3,468,600.58	49,527.00	(59,004.58)	101.71%
4000 Supplies	3,682,956.00	4.62%	610,730.95	3,691,484.33	-	(8,528.33)	100.23%
5000 Capital Outlay	257,000.00	0.32%	-	57,952.99	78,450.00	120,597.01	53.08%
6000 Other/Dues/Fees	25,227,019.00	31.64%	3,822,552.97	7,418,013.43	18,306,000.00	(496,994.43)	101.97%
7000 Non-Capital Equipment	1,329,914.00	1.67%	39,429.27	716,248.72	-	613,665.28	53.86%
Total Education Fund	**79,736,948.00**	**100.00%**	**9,215,161.83**	**61,165,886.37**	**18,433,977.00**	**137,084.63**	**99.83%**
20-O&M							
1000 Salaries	2,331,123.00	15.79%	195,851.00	2,324,969.13	-	6,153.87	99.74%
2000 Benefits	647,620.00	4.39%	52,489.47	650,991.76	-	(3,371.76)	100.52%
3000 Purchased Services	1,267,300.00	8.58%	71,174.20	1,609,217.84	-	(341,917.84)	126.98%
4000 Supplies	1,892,000.00	12.82%	92,230.17	2,029,010.87	-	(137,010.87)	107.24%
5000 Capital Outlay	8,472,000.00	57.38%	104,412.95	7,631,652.15	-	840,347.85	90.08%
6000 Other/Dues/Fees	53,800.00	0.36%	75.00	8,030.80	-	45,769.20	14.93%
7000 Non-Capital Equipment	100,000.00	0.68%	15,829.01	218,870.92	-	(118,870.92)	218.87%
Total O&M	**14,763,843.00**	**100.00%**	**532,061.80**	**14,472,743.47**	**-**	**291,099.53**	**98.03%**
30-Debt Service							
3000 Purchased Services	2,000.00	0.02%	-	1,716.67	-	283.33	85.83%
6000 Other/Bonds	9,407,326.00	99.98%	396,850.00	9,407,325.00	-	1.00	100.00%
Total Debt Service	**9,409,326.00**	**100.00%**	**396,850.00**	**9,409,041.67**	**-**	**284.33**	**100.00%**
40-Transportation							
1000 Salaries	2,611,185.00	40.31%	231,105.70	2,603,732.08	-	7,452.92	99.71%
2000 Benefits	305,675.00	4.72%	24,168.08	296,826.74	-	8,848.26	97.11%
3000 Purchased Services	2,880,200.00	44.47%	637,490.88	2,841,859.69	-	38,340.31	98.67%
4000 Supplies	582,000.00	8.99%	52,696.86	403,117.61	-	178,882.39	69.26%
5000 Capital Outlay	29,000.00	0.45%	-	-	-	29,000.00	0.00%
6000 Other/Dues/Fees	63,500.00	0.98%	865.90	12,994.95	-	50,505.05	20.46%
7000 Non-Capital Equipment	5,500.00	0.08%	-	2,011.40	-	3,488.60	36.57%
Total Transportation	**6,477,060.00**	**100.00%**	**946,327.42**	**6,160,542.47**	**-**	**316,517.53**	**95.11%**
50-IMRF/SS							
2000 Benefits	2,029,017.00	100.00%	173,005.99	1,976,410.29	-	52,606.71	97.41%
Total IMRF/SS	**2,029,017.00**	**100.00%**	**173,005.99**	**1,976,410.29**	**-**	**52,606.71**	**97.41%**
60-Capital Projects							
5000 Capital Outlay	875,000.00	100.00%	6,082.25	309,919.23	-	565,080.77	35.42%
Total Capital Projects	**875,000.00**	**100.00%**	**6,082.25**	**309,919.23**	**-**	**565,080.77**	**35.42%**
70-Working Cash							
6000 Transfers	-	0.00%	-	-	-	-	0.00%
Total Working Cash	**-**	**0.00%**	**-**	**-**	**-**	**-**	**0.00%**
80-Tort							
3000 Purchased Services	1,184,616.00	100.00%	772,641.20	1,138,683.08	-	45,932.92	96.12%
Total Tort	**1,184,616.00**	**100.00%**	**772,641.20**	**1,138,683.08**	**-**	**45,932.92**	**96.12%**
Total Expenditures	**114,475,810.00**		**12,042,130.49**	**94,633,226.58**	**18,433,977.00**	**1,408,606.42**	**98.77%**
Expenditures Across All Funds							
1000 Salaries	40,055,235.00	34.99%	3,475,167.88	39,450,852.33	-	604,382.67	98.49%
2000 Benefits	13,650,321.00	11.92%	1,162,673.42	14,215,663.99	-	(565,342.99)	104.14%
3000 Purchased Services	8,793,239.00	7.68%	2,262,533.86	9,060,077.86	49,527.00	(316,365.86)	103.60%
4000 Supplies	6,156,956.00	5.38%	755,657.98	6,123,612.81	-	33,343.19	99.46%
5000 Capital Outlay	9,633,000.00	8.41%	110,495.20	7,999,524.37	78,450.00	1,555,025.63	83.86%
6000 Other/Dues/Fees/Bonds	34,751,645.00	30.36%	4,220,343.87	16,846,364.18	18,306,000.00	(400,719.18)	101.15%
7000 Non-Capital Equipment	1,435,414.00	1.25%	55,258.28	937,131.04	-	498,282.96	65.29%
Total Expenditures Across all Funds	**114,475,810.00**	**100.00%**	**12,042,130.49**	**94,633,226.58**	**18,433,977.00**	**1,408,606.42**	**98.77%**

Bills Payable-DO Imprest

06/01/2025 - 06/30/2025

Vendor Name			Check Amount
FUNWAY,			10,806.95
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
32790A	CMS Field Trip 6/3/25		
		10 E 003 1120 3900 00 000000 0000	*10,806.95*
FUNWAY,			-10,806.95
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
32790A	CMS Field Trip 6/3/25		
		10 E 003 1120 3900 00 000000 0000	*-10,806.95*
FUNWAY,			10,806.95
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
32790A	CMS Field Trip 6/3/25		
		10 E 003 1120 3900 00 000000 0000	*10,806.95*
HY-VEE, INC,			925.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
June 6	2025 B&G All-Staff Luncheon and Meeting		
		20 E 001 2540 4110 00 000000 0000	*925.00*

Bills Payable-DO Imprest

Fund	Total
10 - EDUCATIONAL FUND	10,806.95
20 - OPERATIONS AND MAINTENANCE	925.00
	11,731.95

Bills Payable-CHS Imprest

06/01/2025 - 06/30/2025

Vendor Name			Check Amount
ALI, MARIAM			192.50
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 24	CHS EMT Athletic Trainer 5/24/25		
		10 E 002 1500 3190 00 000000 0000	*192.50*
ASQUINI, LEONARD			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 24	CHS Baseball Official 5/24/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*
ATI HOLDINGS,			275.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 21	CHS Lacrosse Athletic Trainer 5/21/25		
		10 E 002 1500 3190 00 000000 0000	*275.00*
CARLINI, ANTHONY			605.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 16	CHS EMT Athletic Trainer 5/16/25		
		10 E 002 1500 3190 00 000000 0000	*302.50*
May 19	CHS EMT Athletic Trainer 5/19/25		
		10 E 002 1500 3190 00 000000 0000	*302.50*
CARLINI, ANTHONY			412.50
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 27	CHS EMT Athletic Trainer 5/27/25		
		10 E 002 1500 3190 00 000000 0000	*220.00*
May 29	CHS EMT Athletic Trainer 5/29/25		
		10 E 002 1500 3190 00 000000 0000	*192.50*
CLESEN, NICHOLAS			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 22	CHS Baseball Official 5/22/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*
DABE, MICHAEL			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 27	CHS Baseball Official 5/27/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*

Bills Payable-CHS Imprest

Vendor Name			Check Amount
FEISS, RICHARD			156.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 19	CHS Lacrosse Official 5/19/25, 2 Games		
		10 E 002 1500 3190 00 000000 0000	*156.00*
FULK, TREVOR			-63.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Dec 7	CHS Basketball Official 12/7/24		
		10 E 002 1500 3190 00 000000 0000	*-63.00*
FULK, TREVOR			63.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Dec 7	CHS Basketball Official 12/7/24		
		10 E 002 1500 3190 00 000000 0000	*63.00*
HAHN, PETER			165.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 22	CHS EMT Athletic Trainer 5/22/25		
		10 E 002 1500 3190 00 000000 0000	*165.00*
HARPER, ROBERT			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 22	CHS Softball Official 5/22/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*
JAHANGIR, NOAH			192.50
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 31	CHS Athletic Trainer 5/31/25 Tournament		
		10 E 002 1500 3190 00 000000 0000	*192.50*
KAUKE, KENNETH			240.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 16	CHS Lacrosse Official 5/16/25		
		10 E 002 1500 3190 00 000000 0000	*84.00*
May 19	CHS Lacrosse Official 5/19/25, 2 Games		
		10 E 002 1500 3190 00 000000 0000	*156.00*
LAMAN, MIKE			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 22	CHS Softball Official 5/22/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*

Bills Payable-CHS Imprest

Vendor Name			Check Amount
LEE, DEREK			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 16	CHS Baseball Official 5/16/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*
LYKOWSKI, DAVID			75.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 19	CHS Baseball Official 5/19/25		
		10 E 002 1500 3190 00 000000 0000	*75.00*
MAKI, JAMES			150.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 17	CHS Baseball Official 5/17/25, 2 Games		
		10 E 002 1500 3190 00 000000 0000	*150.00*
MALMBERG, NICHOLAS			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 27	CHS Baseball Official 5/27/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*
MENA, BEN			75.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 16	CHS Softball Official 5/16/25		
		10 E 002 1500 3190 00 000000 0000	*75.00*
NOVIELLI, LINO			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 16	CHS Baseball Official 5/16/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*
NUXOLL, JACOB			-63.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Feb 7	CHS Basketball Official 2/7/25		
		10 E 002 1500 3190 00 000000 0000	*-63.00*
NUXOLL, JACOB			63.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Feb 7	CHS Basketball Official 2/7/25		
		10 E 002 1500 3190 00 000000 0000	*63.00*

Bills Payable-CHS Imprest

Vendor Name			Check Amount
PIOCH, RACHEL			220.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 17	CHS EMT Athletic Trainer 5/17/25		
		10 E 002 1500 3190 00 000000 0000	*220.00*
PIOCH, RACHEL			192.50
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 28	CHS EMT Athletic Trainer 5/28/25		
		10 E 002 1500 3190 00 000000 0000	*192.50*
SCHOENFELDER, STEVEN			158.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Mar 21	CHS Girls Track Official 3/21/25		
		10 E 002 1500 3190 00 000000 0000	*158.00*
TRINKA, MARK			84.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 16	CHS Lacrosse Official 5/16/25		
		10 E 002 1500 3190 00 000000 0000	*84.00*
TROXELL, NATHAN			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 22	CHS Baseball Official 5/22/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*
WEST, THEODORE			-85.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Jan 22	CMS Wrestling Official 1/22/25		
		10 E 003 1500 3190 00 000000 0000	*-85.00*
WEST, THEODORE			85.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Jan 22	CMS Wrestling Official 1/22/25		
		10 E 003 1500 3190 00 000000 0000	*85.00*
WINKELMAN, BENJAMIN			79.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
May 24	CHS Baseball Official 5/24/25		
		10 E 002 1500 3190 00 000000 0000	*79.00*

Bills Payable-CHS Imprest

Fund	Total
10 - EDUCATIONAL FUND	3,983.00
	3,983.00

Bills Payable-Central 301

06/17/2025 - 06/30/2025

Vendor Name					Check Amount
9 TO 5 COMPUTER SUPPLY DIST INC,					23,970.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
250332	Bretford 24X CUBE Cart Mini	05/22/2025	23,970.00		
				10 E 001 2660 7100 00 000000 0000	*23,970.00*
A DISCOUNT T,					613.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
20255180	End of Year T-Shirts	05/20/2025	613.50		
				10 E 008 2410 4100 00 000000 0000	*613.50*
ACADEMIC THERAPY PUBLICATIONS,					123.20
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
339539	Classroom Supplies	06/02/2025	123.20		
				10 E 010 1110 4100 00 000000 0000	*123.20*
AHW LLC,					669.63
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
12150186	Grounds Supplies	06/04/2025	569.04		
				20 E 001 2540 4120 00 000000 0000	*569.04*
12150329	Grounds Supplies	06/04/2025	30.80		
				20 E 001 2540 4120 00 000000 0000	*30.80*
12153488	Grounds Supplies	06/09/2025	69.79		
				20 E 001 2540 4120 00 000000 0000	*69.79*
AIDEX CORPORATION,					465.96
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
A-25357	Graphics Supplies	06/20/2025	465.96		
				10 E 002 1400 4110 01 000000 0000	*465.96*
ALLEGIANT TECHNOLOGY,					47.64
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
200012039	June Fax Services	05/31/2025	47.64		
				10 E 001 2410 3250 00 000000 0000	*47.64*
ALPHA BAKING COMPANY,					1,465.21
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
250260112030	Bread Credit	04/22/2025	-24.00		
				10 E 008 2560 4100 00 000000 0000	*-24.00*

Bills Payable-Central 301

Vendor Name					Check Amount
ALPHA BAKING COMPANY,					1,465.21
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
250260147022	Bread	05/27/2025	84.28		
				10 E 011 2560 4100 00 000000 0000	*84.28*
250260147023	Bread	05/27/2025	61.89		
				10 E 008 2560 4100 00 000000 0000	*61.89*
250260147024	Bread	05/27/2025	134.53		
				10 E 010 2560 4100 00 000000 0000	*134.53*
250260149023	Bread	05/29/2025	119.60		
				10 E 011 2560 4100 00 000000 0000	*119.60*
250260154024	Bread	06/03/2025	142.95		
				10 E 011 2560 4100 00 000000 0000	*142.95*
250274132024	Bread	05/12/2025	69.50		
				10 E 003 2560 4100 00 000000 0000	*69.50*
250274137015	Bread	05/17/2025	80.80		
				10 E 003 2560 4100 00 000000 0000	*80.80*
250274147026	Bread	05/27/2025	67.50		
				10 E 003 2560 4100 00 000000 0000	*67.50*
250274147027	Bread	05/27/2025	123.46		
				10 E 004 2560 4100 00 000000 0000	*123.46*
250274147028	Bread	05/27/2025	61.30		
				10 E 005 2560 4100 00 000000 0000	*61.30*
250274149024	Bread	05/29/2025	320.70		
				10 E 002 2560 4100 00 000000 0000	*320.70*
250274153016	Bread	06/02/2025	182.70		
				10 E 002 2560 4100 00 000000 0000	*182.70*
250274154023	Bread	06/03/2025	40.00		
				10 E 003 2560 4100 00 000000 0000	*40.00*
AMAZON CAPITAL SERVICES, INC,					5,488.93
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
147G-FC19-MNFM	Waterproof Hard Cases for Drones	06/16/2025	499.96		
				10 E 002 1130 4100 00 474500 0000	*499.96*
14PF-P4N1-NHT6	Band Supplies	06/16/2025	12.99		
				10 E 003 1120 4100 00 000000 0000	*12.99*

Bills Payable-Central 301

Vendor Name					Check Amount
AMAZON CAPITAL SERVICES, INC,					5,488.93
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
14TV-HQGC-XW41	Teacher Supplies 25-26	06/10/2025	131.84		
				10 E 008 1110 4100 00 000000 0000	*131.84*
16R1-31D6-3VD3	CHS Athletics Security Envelopes	06/23/2025	115.93		
				10 E 002 1500 4100 00 000000 0000	*115.93*
16YX-RTPH-7RG3	TVG Supplies	05/30/2025	101.62		
				10 E 001 1100 4100 00 399900 0000	*101.62*
17PF-4RDJ-9FWN	DO Supplies	06/02/2025	268.05		
				10 E 001 2520 4100 00 000000 0000	*268.05*
17VM-RKQG-4D36	SPED Student Supplies	06/04/2025	31.92		
				10 E 001 1200 4100 00 462000 0000	*31.92*
1C3R-6Q7Y-3R1V	Office Supplies	06/21/2025	832.41		
				10 E 003 2410 4100 00 000000 0000	*832.41*
1FGJ-FTVH-D3HH	Grant Funded AG Supplies	06/11/2025	957.14		
				10 E 002 1130 4100 00 323500 0000	*957.14*
1G4G-VNNF-93T3	TVG Classroom Supplies	05/28/2025	32.94		
				10 E 001 1100 4100 00 399900 0000	*32.94*
1GN1-X1ND-97KC	DO Supplies	05/30/2025	9.48		
				10 E 001 2520 4100 00 000000 0000	*9.48*
1JTY-V1NJ-C77K	DO Supplies	05/12/2025	16.31		
				10 E 001 2520 4100 00 000000 0000	*16.31*
1KPD-LCHD-G3NC	TVG Supply Credit, Apply to Inv 1VP4-L1GC-F9C9	06/11/2025	-51.99		
				10 E 001 1100 4100 00 399900 0000	*-51.99*
1KTP-WJV4-T6KG	Classroom Supplies	06/06/2025	9.99		
				10 E 010 1110 4100 00 000000 0000	*9.99*
1KX1-GJTY-VFV4	SPED Student Supplies	06/06/2025	55.07		
				10 E 001 1200 4100 00 462000 0000	*55.07*
1MWQ-G7MD-TCJQ	Maintenance Supplies	06/09/2025	359.82		
				20 E 001 2540 4110 00 000000 0000	*359.82*
1PCH-6JHT-99P4	Maintenance Supplies	06/08/2025	702.25		
				20 E 001 2540 4110 00 000000 0000	*702.25*
1RXJ-1NFN-N7GT	DO Supplies	06/19/2025	27.57		
				10 E 001 2520 4100 00 000000 0000	*27.57*

Bills Payable-Central 301

Vendor Name					Check Amount
AMAZON CAPITAL SERVICES, INC,					5,488.93
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1RXJ-1NFN-NK6Y	DO Supplies	05/19/2025	14.24		
				10 E 001 2520 4100 00 000000 0000	*14.24*
1TXF-W66D-6DLW	TVG Supply Credit, Apply to Inv 1CWQ-6PP7-4MNR	06/02/2025	-26.70		
				10 E 001 1100 4100 00 399900 0000	*-26.70*
1VP4-L1GC-F9C9	TVG Classroom Supplies	05/22/2025	171.05		
				10 E 001 1100 4100 00 399900 0000	*171.05*
1VYY-NX4H-K4QW	12-Outlet Power Strips for Summer CTE Camp	06/09/2025	131.07		
				10 E 001 1100 4100 00 000000 0000	*131.07*
1WCN-4DNM-J6T1	"Unplugged" Books for EL Learners	06/05/2025	104.85		
				10 E 001 1100 4100 00 490900 0000	*104.85*
1WFL-W33G-JRNP	Office Supplies	06/12/2025	32.97		
				40 E 001 2550 4110 00 000000 0000	*32.97*
1XKF-3M6V-9F43	Strengths Finder 2.0 Hardcover Books	06/23/2025	948.15		
				10 E 001 2210 3100 00 399900 0000	*948.15*
ARCO MECHANICAL EQUIPMENT SALES CO,					700.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
22639	Toxalert Refrigerant Monitoring System Calibration	06/04/2025	700.00		
				20 E 001 2540 3100 00 000000 0000	*700.00*
ASCD,					119.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1700534	Digital and Print Renewal M. Haug 2/1/25 - 1/31/26	05/30/2025	119.00		
				10 E 001 2320 6400 00 000000 0000	*119.00*
ATTALURI, SUDHA					311.99
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	Reimbursement for SkillsUSA National Flights	06/24/2025	311.99		
				10 E 002 1500 4120 00 000000 0000	*311.99*
ATTIA, MONA					39.95
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	05/22/2025	39.95		
				10 R 002 1611 0000 00 000000 0000	*39.95*

Bills Payable-Central 301

Vendor Name					Check Amount
AXESS TRANSPORTATION,					252.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
250526	Private Transportation	06/06/2025	252.00		
				40 E 001 2550 3310 00 000000 0000	*252.00*
BALLARD, AMBER					98.14
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May-Jun 2025	May-June Mileage Reimbursement	06/03/2025	98.14		
				10 E 002 1400 3320 00 000000 0000	*98.14*
BLUEPOINT ALERT SOLUTIONS LLC,					12,174.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV-R-00967	Annual C2 & Monitoring Service Fee	05/30/2025	12,174.00		
				20 E 001 2540 3100 00 000000 0000	*12,174.00*
BOSTON HIGASHI SCHOOL, INC,					101,547.52
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
2505600	May Tuition, Room and Board	06/11/2025	26,668.00		
				10 E 001 1912 6700 00 000000 0000	*26,668.00*
2505613	May Tuition, Room and Board	06/11/2025	26,668.00		
				10 E 001 1912 6700 00 000000 0000	*26,668.00*
2506600	June Tuition, Room and Board	06/11/2025	24,105.76		
				10 E 001 1912 6700 00 000000 0000	*24,105.76*
2506613	June Tuition, Room and Board	06/11/2025	24,105.76		
				10 E 001 1912 6700 00 000000 0000	*24,105.76*
BUCKHOLZ, ADENA					15.85
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	15.85		
				10 R 002 1611 0000 00 000000 0000	*15.85*
CAMELOT THERAPEUTIC SCHOOLS, LLC,					17,932.74
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV222102	May Monthly Tuition	06/04/2025	17,932.74		
				10 E 001 1912 6700 00 000000 0000	*17,932.74*
CAPONE, MARJORIE					22.51
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/11/2025	22.51		
				10 R 002 1611 0000 00 000000 0000	*22.51*

Bills Payable-Central 301

Vendor Name					Check Amount
CARDIO PARTNERS INC,					386.66
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
600076919	ZM-Electrodes Pediatric Padz II and Batteries PKMS	06/10/2025	386.66		
				10 E 011 1120 4250 00 000000 0000	*386.66*
CDW GOVERNMENT, INC,					89,760.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
AE4DX5Y	Securly 5-Year Renewal	05/30/2025	89,760.00		
				10 E 001 2660 3160 00 000000 0000	*89,760.00*
CETINA, SONIA					44.60
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	05/29/2025	44.60		
				10 R 002 1611 0000 00 000000 0000	*44.60*
CHANTHAVONG, ORASA					20.05
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	20.05		
				10 R 002 1611 0000 00 000000 0000	*20.05*
CHARLES ENVIRONMENTAL, LLC,					2,040.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
7698	Annual Grease Trap Pumping HBT	06/05/2025	215.00		
				20 E 001 2540 3100 00 000000 0000	*215.00*
7699	Annual Grease Trap Pumping PKMS	06/05/2025	420.00		
				20 E 001 2540 3100 00 000000 0000	*420.00*
7700	Annual Grease Trap Pumping CT	06/05/2025	420.00		
				20 E 001 2540 3100 00 000000 0000	*420.00*
7701	Annual Grease Trap Pumping PV	06/05/2025	215.00		
				20 E 001 2540 3100 00 000000 0000	*215.00*
7702	Annual Grease Trap Pumping LL	06/05/2025	350.00		
				20 E 001 2540 3100 00 000000 0000	*350.00*
7724	Annual Grease Trap Pumping CHS	06/05/2025	420.00		
				20 E 001 2540 3100 00 000000 0000	*420.00*
CINTAS CORPORATION #355,					24.58
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4233557752	Service Mats	06/12/2025	24.58		
				40 E 001 2550 3700 00 000000 0000	*24.58*

Bills Payable-Central 301

Vendor Name					Check Amount
CLIFFE, WAYNE					73.42
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25a	2024-2025 Uniform Reimbursement	05/28/2025	73.42		
				10 E 002 2560 4110 00 000000 0000	*73.42*
COLLINS, CRAIG					1,464.80
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 11	Mentoring Services Jan to May 2025	06/11/2025	1,464.80		
				10 E 001 2210 3190 00 493200 0000	*1,464.80*
COMMONWEALTH EDISON,					4,386.42
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9353281222 05-25	Electric Service PV	05/28/2025	4,386.42		
				20 E 008 2540 4660 00 000000 0000	*4,386.42*
CONSERV FS,					795.91
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
143029161	Grounds Supplies	06/10/2025	795.91		
				20 E 001 2540 4110 00 000000 0000	*795.91*
CONTINENTAL RESOURCES, INC,					452.28
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
91178177	Phone Charges 4/18/25 - 5/17/25	05/31/2025	452.28		
				20 E 001 2540 3400 00 000000 0000	*452.28*
COOK, LYNN					13.05
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	13.05		
				10 R 002 1611 0000 00 000000 0000	*13.05*
CORE ACADEMY,					2,383.02
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SESINV-049972	June Monthly Tuition	06/12/2025	2,383.02		
				10 E 001 1912 6700 00 000000 0000	*2,383.02*
CURRICULUM ASSOCIATES LLC,					301,311.01
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
90895609-1	iReady Classroom, First Payment	06/12/2025	301,311.01		
				10 E 004 1100 4200 00 000000 0000	*87,890.06*
				10 E 005 1100 4200 00 000000 0000	*37,663.88*
				10 E 008 1100 4200 00 000000 0000	*87,868.55*

Bills Payable-Central 301

Vendor Name					Check Amount
CURRICULUM ASSOCIATES LLC,					301,311.01
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
				10 E 010 1100 4200 00 000000 0000	*87,888.52*
DAVIS, SHERI					43.55
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/11/2025	43.55		
				10 R 002 1611 0000 00 000000 0000	*43.55*
DELL MARKETING LP,					15,180.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
10811185532	UltraSharp Monitors	04/22/2025	15,180.00		
				10 E 001 2660 4100 00 000000 0000	*15,180.00*
DUBIN, CINDY					31.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/09/2025	31.25		
				10 R 002 1611 0000 00 000000 0000	*31.25*
DUPAGE FEDERATION ON HUMAN, SERVICES REFORM,					1,006.22
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
11669	Interpretation Services	05/31/2025	1,006.22		
				10 E 001 1800 3190 00 000000 0000	*1,006.22*
ECOWATER/DEKALB BOTTLED WATER,					92.59
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
10025 06-25	CHS Athletics Office Water	05/10/2025	92.59		
				10 E 002 1500 4900 00 000000 0000	*92.59*
ELGIN COMMUNITY COLLEGE,					68,018.54
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
D301FA24	Fall 2024 Tuition	11/22/2024	34,513.70		
				10 E 001 4270 6700 00 000000 0000	*34,513.70*
D301SP25	Spring 2025 Tuition	05/27/2025	33,504.84		
				10 E 001 4270 6700 00 000000 0000	*33,504.84*
ELGIN DOT SAFETY LANE LLC,					82.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
128	Safety Lane	05/31/2025	82.50		
				40 E 001 2550 6400 00 000000 0000	*82.50*

Bills Payable-Central 301

Vendor Name					Check Amount
FAME 3D,					137.53
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV/2025/1740	Polymaker Polyflex Filament	06/12/2025	137.53		
				10 E 002 1130 4100 00 474500 0000	*137.53*
FARRINGTON, SARAH					236.21
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 4-5	Reimburse for Disruption Supplies	06/04/2025	236.21		
				10 E 002 2410 4100 00 000000 0000	*236.21*
FARWELL, TESSA					450.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement EDU 6630	05/07/2025	450.00		
				10 E 002 1130 2300 00 000000 0000	*450.00*
FEECE OIL COMPANY,					14,396.80
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4175497	Fuel	05/29/2025	4,725.69		
				40 E 001 2550 4640 00 000000 0000	*4,725.69*
4175504	Fuel	05/29/2025	2,995.23		
				40 E 001 2550 4640 00 000000 0000	*2,995.23*
4176673	DEF Fuel Additive	06/03/2025	380.00		
				40 E 001 2550 4640 00 000000 0000	*380.00*
4177679	Fuel	06/05/2025	4,876.72		
				40 E 001 2550 4640 00 000000 0000	*4,876.72*
4177680	Fuel, Drivers Ed Fuel April 2025	06/05/2025	1,419.16		
				10 E 002 1730 4100 00 000000 0000	*234.93*
				40 E 001 2550 4640 00 000000 0000	*1,184.23*
FINN, LINDA					90.75
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	90.75		
				10 R 002 1611 0000 00 000000 0000	*90.75*
FOLLETT CONTENT SOLUTIONS LLC,					1,134.89
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
572426F	CHS Title IV Social and Emotional Learning Books for Libraries	06/18/2025	84.71		
				10 E 001 2220 4100 00 440000 0000	*84.71*

Bills Payable-Central 301

Vendor Name					Check Amount
FOLLETT CONTENT SOLUTIONS LLC,					1,134.89
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
585239A	Library Books	06/03/2025	518.64		
				10 E 008 2220 4300 00 000000 0000	*518.64*
590241	SOS IL Grant Library Books FY25	06/04/2025	135.25		
				10 E 005 2220 4300 00 399900 0000	*135.25*
593335	Grant Funded Library Books	06/18/2025	396.29		
				10 E 002 2220 4300 00 399900 0000	*396.29*
FOX TECH TRANSITION PROGRAM,					5,874.39
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SESINV-049786	June Monthly Tuition	06/12/2025	5,874.39		
				10 E 001 1912 6700 00 000000 0000	*5,874.39*
GAME TIME,					1,206.66
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
PJI-0271189	Grounds Equipment	05/29/2025	1,206.66		
				20 E 001 2540 4120 00 000000 0000	*487.66*
				20 E 001 2540 7100 00 000000 0000	*719.00*
GOOBER PRINTS LLC,					3,480.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
417	CHS Athletics Wall Panel and Installation	06/12/2025	3,480.00		
				10 E 002 1500 4100 00 000000 0000	*3,480.00*
GORDON FOOD SERVICE INC,					8,402.61
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9022408641	Food	05/12/2025	968.21		
				10 E 003 2560 4100 00 000000 0000	*968.21*
9022408648	Food	05/12/2025	433.99		
				10 E 003 2410 4100 00 000000 0000	*433.99*
9022667509	Food	05/19/2025	695.17		
				10 E 003 2560 4100 00 000000 0000	*695.17*
9022667514	Supplies	05/19/2025	149.02		
				10 E 003 2560 4900 00 000000 0000	*149.02*
9022955722	Food, Supplies	05/27/2025	469.35		
				10 E 005 2560 4100 00 000000 0000	*374.58*
				10 E 005 2560 4900 00 000000 0000	*94.77*

Bills Payable-Central 301

Vendor Name					Check Amount
GORDON FOOD SERVICE INC,					8,402.61
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9022957087	Food, Supplies	05/27/2025	1,121.00		
				10 E 011 2560 4100 00 000000 0000	*1,017.78*
				10 E 011 2560 4900 00 000000 0000	*103.22*
9022957100	Food, Supplies	05/27/2025	865.76		
				10 E 008 2560 4100 00 000000 0000	*813.07*
				10 E 008 2560 4900 00 000000 0000	*52.69*
9022968834	Food, Supplies	05/28/2025	946.77		
				10 E 004 2560 4100 00 000000 0000	*845.19*
				10 E 004 2560 4900 00 000000 0000	*101.58*
9022968872	Food, Supplies	05/28/2025	1,915.23		
				10 E 002 2560 4100 00 000000 0000	*1,425.14*
				10 E 002 2560 4900 00 000000 0000	*490.09*
9023155465	Food, Supplies	06/02/2025	838.11		
				10 E 002 2560 4100 00 000000 0000	*658.96*
				10 E 002 2560 4900 00 000000 0000	*179.15*
GRAINGER,					852.75
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9528265771	Maintenance Supplies	06/03/2025	94.75		
				20 E 001 2540 4110 00 000000 0000	*94.75*
9529499841	Maintenance Supplies	06/04/2025	758.00		
				20 E 001 2540 4110 00 000000 0000	*758.00*
GREER, JENNIE					3.95
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/09/2025	3.95		
				10 R 002 1611 0000 00 000000 0000	*3.95*
GROOT INC, WASTE MGMT CO,					2,758.16
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
14511305T107	Refuse & Recycle All Buildings	06/01/2025	2,758.16		
				20 E 001 2540 3210 00 000000 0000	*2,758.16*

Bills Payable-Central 301

Vendor Name					Check Amount
HAHN, EMILY					900.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement EDU 6060, 6630	05/07/2025	900.00		
				10 E 002 1130 2300 00 000000 0000	*900.00*
HAINES, SHONNA					23.35
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	23.35		
				10 R 002 1611 0000 00 000000 0000	*23.35*
HALLOCK MCEVILLY, ANNA					25.35
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	05/22/2025	25.35		
				10 R 002 1611 0000 00 000000 0000	*25.35*
HALTER, CHRISTA					900.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement EDU 6060, 6630	05/19/2025	900.00		
				10 E 010 1110 2300 00 000000 0000	*900.00*
HAMDANI, DEBORAH					48.20
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	05/30/2025	48.20		
				10 R 002 1611 0000 00 000000 0000	*48.20*
HAWLEY, JESSE					105.70
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2	Reimburse for EOY Ice Cream Social Supplies	06/02/2025	49.74		
				10 E 008 2410 4100 00 000000 0000	*49.74*
May 27	Reimburse for Breakfast with Principals Supplies	05/27/2025	55.96		
				10 E 008 2410 4100 00 000000 0000	*55.96*
HERFF JONES, INC,					16.44
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1277520	Diploma	05/27/2025	16.44		
				10 E 002 2410 4100 00 000000 0000	*16.44*
HINCKLEY SPRING WATER COMPANY,					629.10
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
14870571 053125	B&G Bottled Water	05/31/2025	548.57		
				20 E 001 2540 3700 00 000000 0000	*548.57*

Bills Payable-Central 301

Vendor Name					Check Amount
HINCKLEY SPRING WATER COMPANY,					629.10
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
2448865 062125	Water Filtration System	06/21/2025	80.53		
				40 E 001 2550 3700 00 000000 0000	*80.53*
HIPPO MANAGER SOFTWARE, INC,					891.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
13289	Annual Subscription 8/24 - 5/25	06/11/2025	891.00		
				10 E 002 1130 3100 00 323500 0000	*891.00*
HOME DEPOT PRO,					1,295.87
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
865462329	Custodial Supplies	05/19/2025	36.87		
				20 E 001 2540 4100 00 000000 0000	*36.87*
865462337	Custodial Supplies	05/19/2025	111.69		
				20 E 001 2540 4100 00 000000 0000	*111.69*
865678908	Custodial Supplies Credit	05/20/2025	-192.06		
				20 E 001 2540 4100 00 000000 0000	*-192.06*
865678916	Custodial Supplies	05/20/2025	188.30		
				20 E 001 2540 4100 00 000000 0000	*188.30*
865678924	Custodial Supplies	05/20/2025	192.06		
				20 E 001 2540 4100 00 000000 0000	*192.06*
865898456	Custodial Supplies	05/21/2025	166.56		
				20 E 001 2540 4100 00 000000 0000	*166.56*
866365133	Custodial Supplies	05/26/2025	542.40		
				20 E 001 2540 4100 00 000000 0000	*542.40*
867194813	Custodial Supplies	05/30/2025	180.57		
				20 E 001 2540 4100 00 000000 0000	*180.57*
867194821	Custodial Supplies	05/30/2025	69.48		
				20 E 001 2540 4100 00 000000 0000	*69.48*
HOUGHTON MIFFLIN COMPANY,					21,125.56
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
956279844	Read 180 Digital Subscriptions	06/04/2025	7,521.00		
				10 E 001 1200 4100 00 462000 0000	*7,521.00*
956279845	Into Literature Digital Licenses and Subscriptions	06/04/2025	5,400.00		
				10 E 001 1200 4100 00 462000 0000	*5,400.00*

Bills Payable-Central 301

Vendor Name					Check Amount
HOUGHTON MIFFLIN COMPANY,					21,125.56
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
956283233	Into Literature Textbooks	06/09/2025	2,378.85		
				10 E 001 1200 4100 00 462000 0000	*2,378.85*
956283234	Read 180 Textbooks	06/09/2025	5,825.71		
				10 E 001 1200 4100 00 462000 0000	*5,825.71*
IHSA,					1,434.02
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May 28-31	CHS Regional Baseball Ticket Sales 5/28-5/31	05/28/2025	1,434.02		
				10 E 002 1500 3900 00 000000 0000	*1,434.02*
ILLINOIS PRINCIPALS ASSOCIATION,					214.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
483623	AA#3806 Student Performance Class E. Pereda	06/11/2025	214.00		
				10 E 002 2210 6400 00 000000 0000	*214.00*
KAMP, DREW					117.14
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25	2024-2025 Uniform Reimbursement	06/07/2025	117.14		
				20 E 002 2540 4110 00 000000 0000	*117.14*
KAMP, KORY					141.24
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25	2024-2025 Uniform Reimbursement	06/09/2025	141.24		
				20 E 002 2540 4110 00 000000 0000	*141.24*
KANE COUNTY REGIONAL OFFICE OF ED #31,					969.84
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
5002500052	2024-2025 Local Truancy Fees	05/28/2025	609.84		
				10 E 001 2520 3100 00 000000 0000	*609.84*
8002500203	May 2025 Fingerprinting	06/09/2025	360.00		
				10 E 001 2520 3100 00 000000 0000	*360.00*
KANE COUNTY TREASURER,					84.62
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
05-20-300-007 09-25	Kane County Tax Rt. 47	06/30/2025	84.62		
				10 E 001 2310 6900 00 000000 0000	*84.62*

Bills Payable-Central 301

Vendor Name					Check Amount
KANE COUNTY TREASURER,					779.18
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
05-29-100-001 09-25	Kane County Tax Rt. 47	06/30/2025	779.18		
				10 E 001 2310 6900 00 000000 0000	*779.18*
KANE COUNTY TREASURER,					49.98
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
05-29-300-002 09-25	Kane County Tax Rt. 47	06/30/2025	49.98		
				10 E 001 2310 6900 00 000000 0000	*49.98*
KANE COUNTY TREASURER,					181.41
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
05-30-200-003 09-25	Kane County Tax Rt. 47	06/30/2025	181.41		
				10 E 001 2310 6900 00 000000 0000	*181.41*
KANE COUNTY TREASURER,					18.21
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
05-30-200-009 09-25	Kane County Tax Rt. 47	06/30/2025	18.21		
				10 E 001 2310 6900 00 000000 0000	*18.21*
KELLY, KERRI					33.95
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/15/2025	33.95		
				10 R 002 1611 0000 00 000000 0000	*33.95*
KESSLER, BARI					384.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
20129	Hearing Interpretation for Graduation	05/22/2025	384.50		
				10 E 002 2410 3100 00 000000 0000	*384.50*
KIM, HYOUNKYOUNG					238.65
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Mar 10-11	Accompanist Preparation, Rehearsal, and Performance 3/10/25 - 3/11/25	03/10/2025	238.65		
				10 E 001 1100 3900 00 000000 0000	*238.65*
KING, LAUREN					20.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Feb 28	Prof Dev DuPage County PE4Life 2/28/25	02/28/2025	20.00		
				10 E 003 2210 6400 00 000000 0000	*20.00*

Bills Payable-Central 301

Vendor Name					Check Amount
KIRKPATRICK, KARLY					6.20
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/20/2025	6.20		
				10 R 002 1611 0000 00 000000 0000	*6.20*
LAMBERTI, JILL					9.90
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/19/2025	9.90		
				10 R 002 1611 0000 00 000000 0000	*9.90*
LANGE, TRENT					21.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May 2025	May Mileage Reimbursement	05/31/2025	21.00		
				10 E 002 2150 3320 00 000000 0000	*7.00*
				10 E 003 2150 3320 00 000000 0000	*7.00*
				10 E 005 2150 3320 00 000000 0000	*7.00*
LAWN CARE SERVICES SINALOA LLC,					650.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
23453	Spring Cleanup	05/31/2025	650.00		
				20 E 001 2540 3100 00 000000 0000	*650.00*
LEE, JESSICA					39.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	39.50		
				10 R 002 1611 0000 00 000000 0000	*39.50*
LUDA,					4,300.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1955	2025-2026 Basic District Membership	06/04/2025	4,300.00		
				10 E 001 2310 6400 00 000000 0000	*4,300.00*
LUEBKE, NATHAN					43.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25a	2024-2025 Uniform Reimbursement	06/01/2025	43.00		
				20 E 002 2540 4110 00 000000 0000	*43.00*
LUX, NICOLE					900.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement LNG 105, 240	05/22/2025	900.00		
				10 E 008 1110 2300 00 000000 0000	*900.00*

Bills Payable-Central 301

Vendor Name					Check Amount
MADONIA, ALAINA					900.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement EDU 6770, 6640	05/15/2025	900.00		
				10 E 004 1110 2300 00 000000 0000	*900.00*
MARIAHAZY-WEST, MARK					19.60
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	19.60		
				10 R 002 1611 0000 00 000000 0000	*19.60*
MARQUARDT, JACQUELINE					15.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/11/2025	15.25		
				10 R 002 1611 0000 00 000000 0000	*15.25*
MELTESEN, BRIDGET					60.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	Reimburse for Vision and Hearing Recertification	06/20/2025	60.00		
				10 E 001 2210 3100 00 462000 0000	*60.00*
MENARDS, ELGIN					162.93
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4982	Maintenance Supplies	06/04/2025	65.42		
				20 E 001 2540 4110 00 000000 0000	*65.42*
5015	Maintenance Supplies	06/05/2025	97.51		
				20 E 001 2540 4110 00 000000 0000	*97.51*
MESIK, KRISTEN					300.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement EDU 6770, 6640	05/06/2025	300.00		
				10 E 003 1120 2300 00 000000 0000	*300.00*
MID VALLEY SP ED COOPERATIVE,					3,595,897.90
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
FY26.2	FY26 Projected Tuition Invoice-70%	06/30/2025	3,595,897.90		
				10 E 001 4120 3190 00 000000 0000	*313,000.00*
				10 E 001 4220 6700 00 000000 0000	*3,282,897.90*
				10 E 001 4220 6700 00 462000 0000	*0.00*

Bills Payable-Central 301

Vendor Name					Check Amount
MIDWEST COMPUTER PRODUCTS, INC,					782.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
723177	Classroom Supplies	06/06/2025	782.00		
				10 E 010 1110 4100 00 000000 0000	*782.00*
MOORE, ADRIENNE					7.41
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	7.41		
				10 R 002 1611 0000 00 000000 0000	*7.41*
MUELLER, MICHAELE					34.40
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	34.40		
				10 R 002 1611 0000 00 000000 0000	*34.40*
NAPERVILLE COMMUNITY SCHOOL DIST 203,					-350.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Nov 9	CHS Bowling Contract 11/9/24	11/09/2024	-350.00		
				10 E 002 1500 6400 00 000000 0000	*-350.00*
NAPERVILLE COMMUNITY SCHOOL DIST 203,					350.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Nov 9	CHS Bowling Contract 11/9/24	06/26/2025	350.00		
				10 E 002 1500 6400 00 000000 0000	*350.00*
NCJC,					1,203.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May 10	CMS NCJC Ticket Sales for Track Meet 5/10/25	05/10/2025	1,203.00		
				10 E 003 1120 3900 00 000000 0000	*1,203.00*
NEWQUIST, MATTHEW					342.23
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
483063	Reimburse for IPA AA#3896 Online Class	06/03/2025	214.00		
				10 E 011 2410 6400 00 000000 0000	*214.00*
Jun 5	Reimburse for Staff Meeting Supplies	06/05/2025	128.23		
				10 E 011 2410 4100 00 000000 0000	*128.23*
NICOR GAS,					300.47
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1617810005 05-25	Gas Delivery Fee Transportation	05/29/2025	300.47		
				40 E 001 2550 4650 00 000000 0000	*300.47*

Bills Payable-Central 301

Vendor Name					Check Amount
NOLAN, SARAH					184.80
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
June 2025	June Mileage Reimbursement	06/18/2025	184.80		
				10 E 001 2330 3320 00 000000 0000	*184.80*
NOMELLINI, LAURIE					42.74
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Apr-Jun 2025	Reimburse for Food for School Lunches	06/02/2025	42.74		
				10 E 011 2560 4100 00 000000 0000	*42.74*
NOWICKI, KRISTEN					438.31
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 9-10	ISBE Conference Reimbursement	06/09/2025	438.31		
				10 E 001 2210 3100 00 462000 0000	*438.31*
O'CONNOR, TRACEY					130.85
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	130.85		
				10 R 002 1611 0000 00 000000 0000	*130.85*
OFFICE DEPOT/ODP BUSINESS SOLUTIONS,					1,944.16
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
423268833001	Office Supplies	05/29/2025	522.44		
				10 E 010 2410 4100 00 000000 0000	*522.44*
423846095001	Office Supplies	05/29/2025	57.14		
				10 E 010 2410 4100 00 000000 0000	*57.14*
425679059001	General Office and Workroom Supplies	05/29/2025	908.04		
				10 E 005 1110 4100 00 000000 0000	*908.04*
425694184001	General Office and Workroom Supplies	05/29/2025	443.52		
				10 E 005 1110 4100 00 000000 0000	*443.52*
425694186001	General Office and Workroom Supplies	05/28/2025	13.02		
				10 E 005 1110 4100 00 000000 0000	*13.02*
PASZT, ALEXANDRA					4.29
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 5	Reimburse for Addtl Last Day of School Meal	06/05/2025	4.29		
				10 E 003 2410 4100 00 000000 0000	*4.29*

Bills Payable-Central 301

Vendor Name					Check Amount
PATANO, CAMEO					229.65
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	05/30/2025	229.65		
				10 R 002 1611 0000 00 000000 0000	*229.65*
PAULUS, KIMBERLY					78.42
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May-Jun 2025	May-June Mileage Reimbursement	06/11/2025	78.42		
				10 E 001 2212 3320 00 000000 0000	*78.42*
PEST CONTROL CONSULTANTS,					85.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
753210	Mosquito Yard Treatment PV	06/06/2025	85.00		
				20 E 001 2540 3100 00 000000 0000	*85.00*
PIEL, JONATHAN					450.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement EDU 6640	05/12/2025	450.00		
				10 E 011 1120 2300 00 000000 0000	*450.00*
PITNEY BOWES INC,					500.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Postage 06-25	Jun postage added to meter	06/30/2025	500.00		
				10 E 001 2520 3410 00 000000 0000	*500.00*
POLOWY, DANIEL					91.83
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 4	Reimburse for 2025 B&G All Staff Luncheon & Meeting	06/04/2025	91.83		
				20 E 001 2540 4110 00 000000 0000	*91.83*
POMP'S TIRE SERVICE,					209.54
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
640124745	Grounds Vehicle Repair	06/05/2025	209.54		
				20 E 001 2540 4120 00 000000 0000	*209.54*
PORTO, PAMELA					27.04
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 3	End of Year Luncheon Reimbursement	06/03/2025	27.04		
				40 E 001 2550 4900 00 000000 0000	*27.04*

Bills Payable-Central 301

Vendor Name					Check Amount
PROJECT LEAD THE WAY, INC,					13,555.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
483360	Flight and Space Online Registration D. Burner	04/30/2025	1,200.00		
				10 E 001 2210 3190 00 493200 0000	*900.00*
				10 E 002 2210 3190 00 322000 0000	*300.00*
503178	Principles of Engineering Supply Kits	06/13/2025	10,480.00		
				10 E 002 1130 4100 00 322000 0000	*10,480.00*
503192	Biomedical Science Supplies	06/13/2025	1,875.00		
				10 E 002 1100 4200 00 000000 0000	*1,875.00*
PSIC,					772,641.20
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
P/C FY25-26	Property and Casualty Insurance	07/01/2025	772,641.20		
				80 E 001 2371 3840 00 000000 0000	*772,641.20*
RAPTOR TECHNOLOGIES LLC,					22,747.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV172010	Annual Renewal 6/1/2025 - 5/31/2026	06/16/2025	22,747.00		
				10 E 001 2660 3160 00 000000 0000	*22,747.00*
RASH, CINDY					97.05
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	05/29/2025	97.05		
				10 R 002 1611 0000 00 000000 0000	*97.05*
REVTRAK,					11,793.21
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Fees 06-25	Jun credit card fees	06/30/2025	11,793.21		
				10 E 001 2520 3100 00 000000 0000	*11,793.21*
ROBBINS, AMY					32.65
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/09/2025	32.65		
				10 R 002 1611 0000 00 000000 0000	*32.65*
ROCHESTER 100 INC,					2,752.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV097550	3rd-5th Grade Nicky Folders	05/30/2025	990.00		
				10 E 005 1110 4100 00 000000 0000	*990.00*

Bills Payable-Central 301

Vendor Name					Check Amount
ROCHESTER 100 INC,					2,752.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV097769	Student Purchased Folders	06/03/2025	1,762.00		
				10 E 010 1110 4900 00 000000 0000	*1,762.00*
RODRIGUEZ MONTERO, IGNACIO					25.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Feb 28	Prof Dev West Suburban World Language Conf 2/28/25	02/28/2025	25.00		
				10 E 003 2210 6400 00 000000 0000	*25.00*
RUCKOLDT, MATT					45.30
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/17/2025	45.30		
				10 R 002 1611 0000 00 000000 0000	*45.30*
RUSSO POWER EQUIPMENT,					1,190.97
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SPI21137214	Grounds Supplies	06/10/2025	1,190.97		
				20 E 001 2540 4120 00 000000 0000	*1,190.97*
SAMPLE, DENISE					29.10
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/19/2025	29.10		
				10 R 002 1611 0000 00 000000 0000	*29.10*
SCHAUER, SAM					9.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	9.50		
				10 R 002 1611 0000 00 000000 0000	*9.50*
SCHOOL MATE,					1,501.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
IN000631710	Assignment Notebooks	06/05/2025	1,501.00		
				10 E 010 1110 4100 00 000000 0000	*1,501.00*
SCHOOL SPECIALTY LLC,					541.91
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
208135721024	Classroom Supplies 25-26	05/25/2025	541.91		
				10 E 008 1110 4100 00 000000 0000	*541.91*

Bills Payable-Central 301

Vendor Name					Check Amount
SCHURING & SCHURING,					8,420.65
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May 2025 CHS	Dairy	05/31/2025	694.63		
				10 E 002 2560 4100 00 000000 0000	*694.63*
May 2025 CMS	Dairy	05/31/2025	590.54		
				10 E 003 2560 4100 00 000000 0000	*590.54*
May 2025 CT	Dairy	05/31/2025	1,928.41		
				10 E 010 2560 4100 00 000000 0000	*1,928.41*
May 2025 HBT	Dairy	05/31/2025	1,741.44		
				10 E 004 2560 4100 00 000000 0000	*1,741.44*
May 2025 LL	Dairy	05/31/2025	571.81		
				10 E 005 2560 4100 00 000000 0000	*571.81*
May 2025 PKMS	Dairy	05/31/2025	1,154.33		
				10 E 011 2560 4100 00 000000 0000	*1,154.33*
May 2025 PV	Dairy	05/31/2025	1,739.49		
				10 E 008 2560 4100 00 000000 0000	*1,739.49*
SERVICE CONCEPTS, INC,					2,578.60
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
34531	Domestic Water Tests CMS LL DO	04/30/2025	0.00		
				20 E 001 2540 3100 00 000000 0000	*0.00*
34658	Repaired walk in cooler at PKMS	05/29/2025	444.30		
				10 E 011 2560 3230 00 000000 0000	*444.30*
34659	Water Heater Repair PKMS and Leak Repair CT	05/29/2025	0.00		
				20 E 001 2540 3100 00 000000 0000	*0.00*
34713	Repaired 2 door reach-in cooler at HBT	06/10/2025	265.88		
				10 E 004 2560 3230 00 000000 0000	*265.88*
34714	Repaired ice machine at PV	06/10/2025	109.33		
				10 E 008 2560 3230 00 000000 0000	*109.33*
34715	Annual Backflow Inspection LL	06/10/2025	250.00		
				20 E 001 2540 3100 00 000000 0000	*250.00*
34716	Annual Backflow Inspection PV	06/10/2025	250.00		
				20 E 001 2540 3100 00 000000 0000	*250.00*
34717	Annual Backflow Inspection PKMS	06/10/2025	625.00		
				20 E 001 2540 3100 00 000000 0000	*625.00*

Bills Payable-Central 301

Vendor Name					Check Amount
SERVICE CONCEPTS, INC,					2,578.60
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
34718	Annual Backflow Inspection CT	06/10/2025	625.00		
				20 E 001 2540 3100 00 000000 0000	*625.00*
34719	Maintenance Supplies	06/10/2025	9.09		
				20 E 001 2540 4110 00 000000 0000	*9.09*
SERVICE SANITATION INC,					450.30
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9110854	Additional Mobile Service CT	06/05/2025	450.30		
				20 E 001 2540 3100 00 000000 0000	*450.30*
SHARMA, VISHAL					20.70
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	20.70		
				10 R 002 1611 0000 00 000000 0000	*20.70*
SHINKLE, JULIE					52.32
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25	2024-2025 Uniform Reimbursement	05/31/2025	52.32		
				20 E 002 2540 4110 00 000000 0000	*52.32*
SIEDSMA, CYNTHIA					68.90
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	68.90		
				10 R 002 1611 0000 00 000000 0000	*68.90*
SODEXO CAMPUS SERVICES,					4,511.14
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
8115000000989	Food for Board, Band and Teachers	05/23/2025	259.60		
				10 E 002 2410 3100 00 000000 0000	*259.60*
8115000000990	Food for Board, Band and Teachers	05/23/2025	475.54		
				10 E 002 2410 3100 00 000000 0000	*475.54*
8115000000991	Food for Board, Band and Teachers	05/23/2025	3,776.00		
				10 E 002 2410 3100 00 000000 0000	*3,776.00*
SORGENTE, MICHELA					350.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May 21	Cookies for Disruption EOY Event	05/21/2025	350.00		
				10 E 008 2410 4100 00 000000 0000	*350.00*

Bills Payable-Central 301

Vendor Name					Check Amount
SPARE WHEELS TRANSPORTATION COMPANY, INC,					15,801.64
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
2025-243	Private Transportation	05/31/2025	11,062.63		
				40 E 001 2550 3310 00 000000 0000	*11,062.63*
2028-301	Private Transportation	06/12/2025	4,739.01		
				40 E 001 2550 3310 00 000000 0000	*4,739.01*
STATE FIRE MARSHAL,					140.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9712309	Annual Boiler Inspection CMS	06/09/2025	140.00		
				20 E 001 2540 3100 00 000000 0000	*140.00*
STRACH, BRENDA					300.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Tuition 05-25	Tuition Reimbursement EDU 6770, 6640	05/06/2025	300.00		
				10 E 003 1120 2300 00 000000 0000	*300.00*
STUMBAUGH, KATE					41.55
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	05/30/2025	41.55		
				10 R 002 1611 0000 00 000000 0000	*41.55*
SUMMIT SCHOOL, INC,					19,322.40
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
36653	May Monthly Tuition	05/31/2025	19,322.40		
				10 E 001 1912 6700 00 000000 0000	*19,322.40*
TESTA PRODUCE,					21.75
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
5942724	Fresh Produce	05/14/2025	21.75		
				10 E 011 2560 4100 00 000000 0000	*21.75*
THERAPY TRAVELERS, LLC,					1,960.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV118004	Contracted SpEd Teacher	06/06/2025	1,120.00		
				10 E 001 1205 3100 00 000000 0000	*1,120.00*
INV118271	Contracted SpEd Teacher	06/13/2025	840.00		
				10 E 001 1205 3100 00 000000 0000	*840.00*

Bills Payable-Central 301

Vendor Name					Check Amount
ULMER, RICHELLE					16.10
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/10/2025	16.10		
				10 R 002 1611 0000 00 000000 0000	*16.10*
UNITY SCHOOL BUS PARTS,					1,042.69
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
613273-IN	School Bus Seat Restraints	06/16/2025	865.90		
				40 E 001 2550 4100 00 000000 0000	*865.90*
613434-IN	School Bus Paint	06/18/2025	176.79		
				40 E 001 2550 4100 00 000000 0000	*176.79*
VARSITY YEARBOOK,					1,216.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
25390511	Yearbooks	05/29/2025	1,216.25		
				10 E 011 1120 4900 00 000000 0000	*1,216.25*
VIZCARRA, SANDRA					42.85
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/09/2025	42.85		
				10 R 002 1611 0000 00 000000 0000	*42.85*
WAKOH WEAR INC,					2,771.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
2025-0392	Summer Camp Tees	06/10/2025	2,771.50		
				10 E 001 1100 4100 00 000000 0000	*2,771.50*
WALKER, SHARON					189.74
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Apr 2025	April Mileage Reimbursement	04/30/2025	68.34		
				10 E 003 1120 3320 00 000000 0000	*34.17*
				10 E 005 1110 3320 00 000000 0000	*34.17*
Jun 2025	June Mileage Reimbursement	06/05/2025	16.08		
				10 E 003 1120 3320 00 000000 0000	*8.04*
				10 E 005 1110 3320 00 000000 0000	*8.04*
May 2025	May Mileage Reimbursement	05/31/2025	105.32		
				10 E 003 1120 3320 00 000000 0000	*52.66*
				10 E 005 1110 3320 00 000000 0000	*52.66*

Bills Payable-Central 301

Vendor Name					Check Amount
WEST MUSIC COMPANY,					204.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SI2526318	Music Classroom Supplies 25-26	05/29/2025	118.50		
				10 E 008 1110 4100 00 000000 0000	*118.50*
SI2528231	Music Classroom Supplies 25-26	06/04/2025	85.75		
				10 E 008 1110 4100 00 000000 0000	*85.75*
YURGIL, EDEN					230.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 3	Reimburse for NASP Membership Dues	06/03/2025	230.00		
				10 E 001 2140 6400 00 000000 0000	*230.00*
ZHENG, KHALIUN					47.55
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/11/2025	47.55		
				10 R 002 1611 0000 00 000000 0000	*47.55*

Bills Payable-Central 301

Fund	Total
10 - EDUCATIONAL FUND	4,382,010.25
20 - OPERATIONS AND MAINTENANCE	34,035.68
40 - TRANSPORTATION FUND	31,806.29
80 - TORT FUND	772,641.20
	5,220,493.42

Bills Payable-Central 301

07/01/2025 - 07/21/2025

Vendor Name / Invoice Number	Description	Invoice Date	Invoice Amount	Account	Check Amount / Amount
ADVOCATE SHERMAN OCCUPATIONAL HEALTH,					1,455.00
867774	School Bus Driver Physicals	06/04/2025	1,354.00		
				40 E 001 2550 3190 00 000000 0000	*1,354.00*
868046	Post Accident Drug Screen	06/04/2025	101.00		
				40 E 001 2550 3190 00 000000 0000	*101.00*
AGUINAGA, JACOB					117.04
Jun 2025	June Mileage Reimbursement	07/08/2025	117.04		
				10 E 001 2660 3320 00 000000 0000	*117.04*
AHW LLC,					1,521.03
12156454	Grounds Supplies	06/13/2025	138.96		
				20 E 001 2540 4120 00 000000 0000	*138.96*
12156456	Grounds Supplies	06/13/2025	1,382.07		
				20 E 001 2540 4120 00 000000 0000	*1,382.07*
AMALGAMATED BANK OF CHICAGO,					950.00
61510725	Debt Certificates 2016 Admin Fee	07/01/2025	475.00		
				30 E 001 5400 3190 00 000000 0000	*475.00*
61520725	Bond Series 2016A Admin Fee	07/01/2025	475.00		
				30 E 001 5400 3190 00 000000 0000	*475.00*
AMAZON CAPITAL SERVICES, INC,					3,377.25
143W-QWXN-WFW9	Lanyards	06/29/2025	158.63		
				10 E 003 2410 4100 00 000000 0000	*158.63*
1D4F-MTL1-T4YH	IC Supplies for Math Kits	06/25/2025	474.66		
				10 E 001 2212 4100 00 000000 0000	*474.66*
1H1M-LPX7-YGLQ	School Bus Identifier Signs	07/08/2025	346.45		
				40 E 001 2550 4100 00 000000 0000	*346.45*
1HCN-P49N-DCHD	PLC Book for K. Paulus	07/07/2025	27.75		
				10 E 001 2212 4100 00 000000 0000	*27.75*

Bills Payable-Central 301

Vendor Name					Check Amount
AMAZON CAPITAL SERVICES, INC,					3,377.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1JC9-TNQM-HXNK	Crinkle Cut Paper for M/P	07/09/2025	47.68		
				10 E 002 2212 4100 00 000000 0000	*47.68*
1P6V-J74H-V4F6	School Bus Sign	07/08/2025	9.49		
				40 E 001 2550 4100 00 000000 0000	*9.49*
1PC1-9TGQ-JD3W	Office Supplies	07/03/2025	48.64		
				40 E 001 2550 4110 00 000000 0000	*48.64*
1VC6-41TC-K7TP	2025-2026 CHS Robotics Supplies	06/24/2025	46.28		
				10 E 002 1500 4100 00 000000 0000	*46.28*
1WCP-GKGQ-VDHH	Principal Supplies	06/25/2025	346.53		
				10 E 011 2410 4100 00 000000 0000	*346.53*
1WK4-J31C-XG96	Nurses Supplies	06/25/2025	114.58		
				10 E 011 1120 4250 00 000000 0000	*114.58*
1WN3-7J1J-T37L	Office Supplies for FY26	07/05/2025	1,110.96		
				10 E 002 2410 4100 00 000000 0000	*1,110.96*
1WP3-K6V3-DXXH	Office Supplies for FY26	07/09/2025	105.04		
				10 E 002 2410 4100 00 000000 0000	*105.04*
1WRM-QTX4-QGTF	PLC Book for K. Paulus	07/08/2025	23.74		
				10 E 001 2212 4100 00 000000 0000	*23.74*
1X1F-MFLC-66VR	IC Supplies	06/02/2025	499.90		
				10 E 002 2212 4100 00 000000 0000	*499.90*
1Y73-QTYW-JHFM	Library Book	06/16/2025	16.92		
				10 E 002 2220 4300 00 399900 0000	*16.92*
ANTIOCH COMMUNITY HIGH SCHOOL,					425.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 24	CMS Girls Wrestling Invite 11/30/24	06/24/2025	425.00		
				10 E 003 1500 6400 00 000000 0000	*425.00*
AUTOMATIC FIRE SYSTEMS, INC,					7,570.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9867	Annual Sprinkler & Fire Pump Inspection	06/19/2025	7,570.00		
				20 E 001 2540 3100 00 000000 0000	*7,570.00*

Bills Payable-Central 301

Vendor Name					Check Amount
BEAN'S FARM LANDSCAPE SUPPLY,					64.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
220000018254	Grounds Supplies	06/17/2025	64.00		
				20 E 001 2540 4120 00 000000 0000	*64.00*
BIGGS, CHRIS					23.65
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/30/2025	23.65		
				10 R 002 1611 0000 00 000000 0000	*23.65*
BLUE CROSS BLUE SHIELD,					42,462.27
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Dental 06-25	Dental Claims	06/30/2025	6,667.92		
				10 E 002 1130 2230 00 000000 0000	*7,930.22*
				20 E 001 2540 2230 00 000000 0000	*-632.51*
				40 E 001 2550 2230 00 000000 0000	*-629.79*
CALLAHAN, DAVID					91.79
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY26	2025-2026 Uniform Reimbursement	07/08/2025	91.79		
				20 E 002 2540 4110 00 000000 0000	*91.79*
CARDMEMBER SERVICE,					4,877.22
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
7577 07-25	B. Tobin Technology Expenses	07/08/2025	4,862.27		
				10 E 001 2660 3160 00 000000 0000	*2,236.73*
				10 E 001 2660 4100 00 000000 0000	*1,180.54*
				10 E 001 2660 6400 00 000000 0000	*1,445.00*
7577 07-25a	Administrative Expenses	07/08/2025	14.95		
				10 E 001 2520 3100 00 000000 0000	*14.95*
CIC CORPORATION,					1,101,772.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
2495	Entire Roof Replacement HBT	05/21/2025	1,101,772.00		
				20 E 004 2540 5400 00 000000 0000	*1,101,772.00*
CINTAS CORPORATION #355,					49.96
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4223218150	Service Mats	03/06/2025	25.38		
				40 E 001 2550 3700 00 000000 0000	*25.38*

Bills Payable-Central 301

Vendor Name					Check Amount
CINTAS CORPORATION #355,					49.96
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4235011620	Service Mats	06/26/2025	24.58		
				40 E 001 2550 3700 00 000000 0000	*24.58*
CITY OF ELGIN,					3,498.18
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
330845-39520 05-25	Water Service PKMS	06/10/2025	3,498.18		
				20 E 001 2540 3700 00 000000 0000	*3,498.18*
CITY OF ELGIN,					2,218.16
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
330845-42337 05-25	Water Service CT	06/10/2025	2,218.16		
				20 E 001 2540 3700 00 000000 0000	*2,218.16*
CONTINENTAL RESOURCES, INC,					64,168.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
91178594	JoinNow Platform - Guardian Max 6.30.25 - 6.29.26	06/17/2025	35,118.00		
				10 E 001 2660 3160 00 000000 0000	*35,118.00*
91178652	Tech Care Essential SVC - 1 year FY26	06/19/2025	29,050.00		
				10 E 001 2660 3160 00 000000 0000	*29,050.00*
CPI,					200.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
NAIN-160121	Annual Membership Fee D. Brannstrom	05/10/2025	200.00		
				10 E 003 2212 6400 00 000000 0000	*200.00*
CURRICULUM ASSOCIATES LLC,					670.88
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
90898733	Additional 2nd Grade Teacher Kit	07/02/2025	670.88		
				10 E 004 1100 4200 00 000000 0000	*670.88*
CURTIS, MELISSA					21.20
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	07/07/2025	21.20		
				10 R 002 1611 0000 00 000000 0000	*21.20*
DUENAS, PABLO					286.19
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25	2024-2025 Uniform Reimbursement	06/26/2025	286.19		
				20 E 002 2540 4110 00 000000 0000	*286.19*

Bills Payable-Central 301

Vendor Name					Check Amount
ELAN CORPORATE PAYMENT SYSTEMS,					20,999.13
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
5013 07-25	Athletics, Accounts Payable, Activity Expenses	07/04/2025	20,999.13		
				10 R 000 1999 0000 00 000000 0000	*17,750.70*
				10 E 001 2212 4100 00 000000 0000	*95.18*
				10 E 001 2310 4100 00 000000 0000	*1,022.93*
				10 E 001 2630 3100 00 000000 0000	*280.00*
				10 E 001 2630 4100 00 000000 0000	*34.00*
				10 E 002 1500 4120 00 000000 0000	*1,594.54*
				40 E 001 2550 4640 00 000000 0000	*101.78*
				40 E 001 2550 6400 00 000000 0000	*120.00*
ELGIN DOT SAFETY LANE LLC,					27.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
154	Safety Lane	07/01/2025	27.50		
				40 E 001 2550 6400 00 000000 0000	*27.50*
ENGIE POWER & GAS LLC,					23,281.80
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SIN8054852	Gas Service CMS	05/21/2025	1,724.75		
				20 E 003 2540 4650 00 000000 0000	*1,724.75*
SIN8054945	Gas Service DO	05/21/2025	421.76		
				20 E 001 2540 4650 00 000000 0000	*421.76*
SIN8055046	Gas Service PV	05/21/2025	1,581.51		
				20 E 008 2540 4650 00 000000 0000	*1,581.51*
SIN8055094	Gas Service CHS	05/21/2025	4,213.74		
				20 E 002 2540 4650 00 000000 0000	*4,213.74*
SIN8055146	Gas Service PKMS	05/21/2025	2,601.94		
				20 E 011 2540 4650 00 000000 0000	*2,601.94*
SIN8055595	Gas Service LL	05/21/2025	723.65		
				20 E 005 2540 4650 00 000000 0000	*723.65*
SIN8055650	Gas Service HBT	05/21/2025	996.95		
				20 E 004 2540 4650 00 000000 0000	*996.95*
SIN8055807	Gas Service CT	05/21/2025	1,415.12		
				20 E 010 2540 4650 00 000000 0000	*1,415.12*
SIN8093421	Gas Service CMS	06/22/2025	1,307.78		
				20 E 004 2540 4650 00 000000 0000	*1,307.78*

Bills Payable-Central 301

Vendor Name					Check Amount
ENGIE POWER & GAS LLC,					23,281.80
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SIN8093472	Gas Service DO	06/22/2025	161.92		
				20 E 001 2540 4650 00 000000 0000	*161.92*
SIN8093577	Gas Service PV	06/22/2025	976.77		
				20 E 010 2540 4650 00 000000 0000	*976.77*
SIN8093761	Gas Service CT	06/22/2025	865.58		
				20 E 010 2540 4650 00 000000 0000	*865.58*
SIN8093869	Gas Service LL	06/22/2025	431.72		
				20 E 005 2540 4650 00 000000 0000	*431.72*
SIN8093904	Gas Service HBT	06/22/2025	574.13		
				20 E 004 2540 4650 00 000000 0000	*574.13*
SIN8093978	Gas Service PKMS	06/22/2025	1,870.71		
				20 E 011 2540 4650 00 000000 0000	*1,870.71*
SIN8094009	Gas Service CHS	06/22/2025	3,413.77		
				20 E 002 2540 4650 00 000000 0000	*3,413.77*
ERIKSSON ENGINEERING ASSOCIATES, LTD,					2,860.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
32537	Professional Services Rendered CHS Stadium Reno	06/16/2025	2,860.00		
				20 E 001 2540 3100 00 000000 0000	*2,860.00*
FEECE OIL COMPANY,					3,005.51
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4181939	Fuel	06/18/2025	3,005.51		
				40 E 001 2550 4640 00 000000 0000	*3,005.51*
FLINN SCIENTIFIC, INC,					230.21
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
3147766	Science Supplies	06/27/2025	230.21		
				10 E 002 1130 4100 00 000000 0000	*230.21*
FRANKLIN, KEITH					49.11
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25b	2024-2025 Uniform Reimbursement	06/23/2025	49.11		
				20 E 002 2540 4110 00 000000 0000	*49.11*

Bills Payable-Central 301

Vendor Name					Check Amount
GORDON FOOD SERVICE INC,					118.99
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9021667593	Food	04/22/2025	118.99		
				10 E 008 2560 4100 00 000000 0000	*66.90*
				10 E 010 2560 4100 00 000000 0000	*52.09*
GRAINGER,					1,680.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9539901190	Maintenance Supplies	06/13/2025	1,062.62		
				20 E 001 2540 4110 00 000000 0000	*1,062.62*
9544621015	Maintenance Supplies	06/18/2025	379.00		
				20 E 001 2540 4110 00 000000 0000	*379.00*
9544922033	Maintenance Supplies	06/18/2025	155.63		
				20 E 001 2540 4110 00 000000 0000	*155.63*
9544922041	Maintenance Supplies	06/18/2025	83.00		
				20 E 001 2540 4110 00 000000 0000	*83.00*
GREENE, KELLY					320.67
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	07/03/2025	320.67		
				10 E 001 2212 3320 00 000000 0000	*320.67*
GREENLEE, RYAN					62.69
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	07/01/2025	62.69		
				10 E 001 2660 3320 00 000000 0000	*62.69*
GRITZMAN, CYNTHIA					84.35
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS HBT	07/06/2025	84.35		
				10 R 002 1611 0000 00 000000 0000	*34.10*
				10 R 004 1611 0000 00 000000 0000	*50.25*
GRZESIAK, EDWARD					14.58
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY26	2025-2026 Uniform Reimbursement	07/09/2025	14.58		
				20 E 002 2540 4110 00 000000 0000	*14.58*

Bills Payable-Central 301

Vendor Name					Check Amount
HEARTLAND SCHOOL SOLUTIONS,					749.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
3165009	Mosaic POS End of Year Service	06/30/2025	749.00		
				10 E 001 2560 3190 00 000000 0000	*749.00*
HESPEL, MARK					65.07
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25	2024-2025 Uniform Reimbursement	06/29/2025	65.07		
				20 E 002 2540 4110 00 000000 0000	*65.07*
HINCKLEY SPRING WATER COMPANY,					208.82
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
14870571 062825	B&G Bottled Water	06/28/2025	208.82		
				20 E 001 2540 3700 00 000000 0000	*208.82*
HOME DEPOT PRO,					39,958.08
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
865253744	Custodial Supplies	05/16/2025	744.52		
				20 E 001 2540 4100 00 000000 0000	*744.52*
865253751	Custodial Supplies	05/16/2025	1,787.34		
				20 E 001 2540 4100 00 000000 0000	*1,787.34*
865253769	Custodial Supplies	05/16/2025	1,375.26		
				20 E 001 2540 4100 00 000000 0000	*1,375.26*
865253777	Custodial Supplies	05/16/2025	702.36		
				20 E 001 2540 4100 00 000000 0000	*702.36*
865253785	Custodial Supplies	05/16/2025	1,440.29		
				20 E 001 2540 4100 00 000000 0000	*1,440.29*
865253793	Custodial Supplies	05/16/2025	1,279.79		
				20 E 001 2540 4100 00 000000 0000	*1,279.79*
865253801	Custodial Supplies	05/16/2025	1,775.51		
				20 E 001 2540 4100 00 000000 0000	*1,775.51*
865253819	Custodial Supplies	05/16/2025	135.35		
				20 E 001 2540 4100 00 000000 0000	*135.35*
865253827	Custodial Supplies	05/16/2025	590.09		
				20 E 001 2540 4100 00 000000 0000	*590.09*
867419186	Custodial Supplies	06/02/2025	158.90		
				20 E 001 2540 4100 00 000000 0000	*158.90*

Bills Payable-Central 301

Vendor Name					Check Amount
HOME DEPOT PRO,					39,958.08
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
867419194	Custodial Supplies	06/02/2025	14.67		
				20 E 001 2540 4100 00 000000 0000	*14.67*
867419202	Custodial Supplies	06/02/2025	128.36		
				20 E 001 2540 4100 00 000000 0000	*128.36*
867419210	Custodial Supplies	06/02/2025	530.16		
				20 E 001 2540 4100 00 000000 0000	*530.16*
867662033	Custodial Supplies	06/03/2025	1,467.30		
				20 E 001 2540 4100 00 000000 0000	*1,467.30*
867662041	Custodial Supplies	06/03/2025	2,416.78		
				20 E 001 2540 4100 00 000000 0000	*2,416.78*
867662058	Custodial Supplies	06/03/2025	1,198.88		
				20 E 001 2540 4100 00 000000 0000	*1,198.88*
867662066	Custodial Supplies	06/03/2025	2,889.15		
				20 E 001 2540 4100 00 000000 0000	*2,889.15*
867662074	Custodial Supplies	06/03/2025	5,032.43		
				20 E 001 2540 4100 00 000000 0000	*5,032.43*
867662082	Custodial Supplies	06/03/2025	3,309.33		
				20 E 001 2540 4100 00 000000 0000	*3,309.33*
867662090	Custodial Supplies	06/03/2025	3,007.84		
				20 E 001 2540 4100 00 000000 0000	*3,007.84*
867912495	Custodial Supplies	06/04/2025	9,502.29		
				20 E 001 2540 4100 00 000000 0000	*8,006.07*
				20 E 001 2540 7100 00 000000 0000	*1,496.22*
868151739	Custodial Supplies Credit	06/05/2025	-111.69		
				20 E 001 2540 4100 00 000000 0000	*-111.69*
868369679	Maintenance Supplies	06/06/2025	274.10		
				20 E 001 2540 4110 00 000000 0000	*274.10*
868369687	Custodial Supplies	06/06/2025	259.57		
				20 E 001 2540 4100 00 000000 0000	*259.57*
868369695	Custodial Supplies	06/06/2025	49.50		
				20 E 001 2540 4100 00 000000 0000	*49.50*

Bills Payable-Central 301

Vendor Name					Check Amount
HOPP, BELINDA					172.79
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY26	2025-2025 Uniform Reimbursement	07/08/2025	172.79		
				20 E 002 2540 4110 00 000000 0000	*172.79*
INSTRUCTURE, INC,					39,042.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV637441	Canvas Cloud Subscription 7/1/25 - 6/30/26	06/01/2025	39,042.00		
				10 E 001 2212 3190 00 000000 0000	*39,042.00*
INTEGRATED SYSTEMS CORPORATION,					11,429.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
747196	Hosting for Skyward Finance 7/25 - 6/26	06/01/2025	11,429.00		
				10 E 001 2660 3160 00 000000 0000	*11,429.00*
KANE COUNTY REGIONAL OFFICE OF ED #31,					12,544.69
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
4002600002	Follett Destiny Renewal FY26	07/02/2025	12,544.69		
				10 E 002 2220 3100 00 000000 0000	*1,480.22*
				10 E 003 2220 3100 00 000000 0000	*1,480.22*
				10 E 004 2220 3100 00 000000 0000	*1,916.85*
				10 E 005 2220 3100 00 000000 0000	*1,916.85*
				10 E 008 2220 3100 00 000000 0000	*1,916.85*
				10 E 010 2220 3100 00 000000 0000	*1,916.85*
				10 E 011 2220 3100 00 000000 0000	*1,916.85*
KEELE, FILKA					53.34
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
May 2025	May Mileage Reimbursement	06/05/2025	53.34		
				10 E 010 2140 3320 00 000000 0000	*53.34*
KING, NICHOLAS					61.96
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	07/01/2025	61.96		
				10 E 001 2660 3320 00 000000 0000	*61.96*
KRAUS, DANIEL					121.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25a	2024-2025 Uniform Reimbursement	06/16/2025	121.00		
				20 E 002 2540 4110 00 000000 0000	*121.00*

Bills Payable-Central 301

Vendor Name					Check Amount
KREMNITZER, EDITH					30.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
CDL 05-25	CDL License Renewal Reimbursement	05/14/2025	30.00		
				40 E 001 2550 6400 00 000000 0000	*30.00*
LEARNING TECHNOLOGY CENTER,					502.50
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
LTC7469-AR	IETC 2025 Conference M. Doyle	05/26/2025	167.50		
				10 E 003 2212 6400 00 000000 0000	*167.50*
LTC7471-AR	IETC 2025 Conference R. Priola	05/26/2025	167.50		
				10 E 010 2212 6400 00 000000 0000	*167.50*
LTC7472-AR	IETC 2025 Conference S. Reagan	05/26/2025	167.50		
				10 E 002 2212 6400 00 000000 0000	*167.50*
LEITNER, BRAD					20.58
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	07/01/2025	20.58		
				10 E 001 2660 3320 00 000000 0000	*20.58*
MARLOVITS, MICHELLE					107.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	06/27/2025	107.00		
				10 E 001 1205 3320 00 000000 0000	*107.00*
MATTEI, MARILYN					123.04
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jul 9	Reimbursement for iReady Supplies	07/09/2025	123.04		
				10 E 008 1110 4100 00 000000 0000	*123.04*
MCCLINTOCK, MICHAEL					157.68
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25	2024-2025 Uniform Reimbursement	06/23/2025	59.40		
				20 E 002 2540 4110 00 000000 0000	*59.40*
Uniform FY25a	2024-2025 Uniform Reimbursement	06/14/2025	98.28		
				20 E 002 2540 4110 00 000000 0000	*98.28*
MCCOY, DAVID					17.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	07/01/2025	17.25		
				10 R 002 1611 0000 00 000000 0000	*17.25*

Bills Payable-Central 301

Vendor Name					Check Amount
MENARDS, ELGIN					459.54
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
6337	Shop Supplies	06/25/2025	302.62		
				40 E 001 2550 4100 00 000000 0000	*302.62*
6687	Supplies	07/01/2025	156.92		
				40 E 001 2550 4100 00 000000 0000	*156.92*
MID VALLEY SP ED COOPERATIVE,					23,167.23
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
FY25.28	Jan-May Vocational and SAIL Transportation	06/10/2025	23,167.23		
				40 E 001 2550 3310 00 000000 0000	*23,167.23*
MIDWEST TRANSIT EQUIPMENT, INC,					1,340,087.22
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
V101015475a	School Bus Leases	07/01/2025	961,764.00		
				40 E 001 2550 3250 00 000000 0000	*961,764.00*
V101015483	School Bus Leases	07/01/2025	71,955.00		
				40 E 001 2550 3250 00 000000 0000	*71,955.00*
V101015489	School Bus Leases	07/01/2025	306,201.00		
				40 E 001 2550 3250 00 000000 0000	*306,201.00*
X106050253:01	Glass Kit	06/09/2025	167.22		
				40 E 001 2550 4100 00 000000 0000	*167.22*
MUSIC THEATRE INTERNATIONAL,					400.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
739282	Musical Licensure Security Fee	05/19/2025	400.00		
				10 E 002 1130 3190 00 000000 0000	*400.00*
NAPCO INC,					136.94
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
330342	Coffee and Tea	04/29/2025	136.94		
				10 E 002 2560 4100 00 000000 0000	*136.94*
NICOR GAS,					6,155.31
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
25108036754 05-25	Gas Delivery Service Fee CT	06/02/2025	852.20		
				20 E 010 2540 4650 00 000000 0000	*852.20*
34854410007 06-25	Gas Delivery Service Fee CMS	06/02/2025	705.59		
				20 E 003 2540 4650 00 000000 0000	*705.59*

Bills Payable-Central 301

Vendor Name					Check Amount
NICOR GAS,					6,155.31
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
50818310000 06-25	Gas Delivery Service Fee CHS	06/02/2025	1,597.70		
				20 E 002 2540 4650 00 000000 0000	*1,597.70*
60695549521 06-25	Gas Delivery Service Fee PKMS	06/02/2025	1,253.05		
				20 E 011 2540 4650 00 000000 0000	*1,253.05*
71598710003 06-25	Gas Delivery Service Fee LL	06/02/2025	357.75		
				20 E 005 2540 4650 00 000000 0000	*357.75*
81115810004 06-25	Gas Delivery Service Fee DO	06/02/2025	275.44		
				20 E 001 2540 4650 00 000000 0000	*275.44*
85998410006 06-25	Gas Delivery Service Fee PV	06/02/2025	640.22		
				20 E 008 2540 4650 00 000000 0000	*640.22*
96617810005 06-25	Gas Delivery Service Fee HBT	06/02/2025	473.36		
				20 E 004 2540 4650 00 000000 0000	*473.36*
NIHIP,					683,130.99
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jul 2025 Final	Medical Claims	06/26/2025	-10,944.29		
				10 E 001 2320 2250 00 000000 0000	*-135.56*
				10 E 002 1130 2210 00 000000 0000	*-34.20*
				10 E 002 1130 2220 00 000000 0000	*-10,904.69*
				20 E 001 2540 2210 00 000000 0000	*-3.04*
				20 E 001 2540 2220 00 000000 0000	*124.72*
				40 E 001 2550 2210 00 000000 0000	*-1.52*
				40 E 001 2550 2220 00 000000 0000	*10.00*
NIIPC,					2,000.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
070825	NIIPC Annual Membership Dues	07/08/2025	2,000.00		
				10 E 001 2560 6400 00 000000 0000	*2,000.00*
NORMOYLE, KATIE					45.18
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	07/08/2025	45.18		
				10 E 001 2212 3320 00 000000 0000	*45.18*

Bills Payable-Central 301

Vendor Name					Check Amount
PACE ANALYTICAL SERVICES, LLC,					333.10
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
257217068	Water Analysis Results CMS	06/20/2025	333.10		
				20 E 001 2540 3100 00 000000 0000	*333.10*
PAGELS, AMY					19.30
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/29/2025	19.30		
				10 R 002 1611 0000 00 000000 0000	*19.30*
PARDRIDGE INSURANCE, INC,					13,320.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
300	Treasurer Bond Renewal 7/2025-7/2027	06/26/2025	13,320.00		
				10 E 001 2310 3810 00 000000 0000	*13,320.00*
PARRA, ROBERTO					114.74
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	07/01/2025	114.74		
				10 E 001 2660 3320 00 000000 0000	*114.74*
PETERSON, REBECCA					51.25
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/29/2025	51.25		
				10 R 002 1611 0000 00 000000 0000	*51.25*
POLOWY, DANIEL					124.84
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jul 10	Reimburse for B&G / AD Incident IQ Meeting Lunch	07/10/2025	124.84		
				20 E 001 2540 4110 00 000000 0000	*124.84*
PRAIRIE RIDGE HIGH SCHOOL,					840.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
FVC 2025-2026	CHS Athletics Fox Valley Leadership Conference Fees 2025-2026	04/30/2025	840.00		
				10 E 002 1500 6400 00 000000 0000	*840.00*
PSIC,					228,878.24
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
W/C FY25-26	Workers Compensation Insurance	07/01/2025	228,878.24		
				80 E 001 2362 3820 00 000000 0000	*228,878.24*

Bills Payable-Central 301

Vendor Name					Check Amount
RESPONDUS,					4,345.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SO-41998	K-12 LockDown Browser Site License Renewal 8.1.25 - 7.31.26	05/19/2025	4,345.00		
				10 E 001 2660 3160 00 000000 0000	*4,345.00*
ROUTE 47 TRANSPORTATION SERVICES, INC.,					13,250.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	Private Transportation	06/30/2025	1,600.00		
				40 E 001 2550 3310 00 000000 0000	*1,600.00*
Jun 2025a	Private Transportation	06/30/2025	3,000.00		
				40 E 001 2550 3310 00 000000 0000	*3,000.00*
Jun 2025b	Private Transportation	06/30/2025	4,550.00		
				40 E 001 2550 3310 00 000000 0000	*4,550.00*
May 2025b	Private Transportation	05/31/2025	4,100.00		
				40 E 001 2550 3310 00 000000 0000	*4,100.00*
SCHOOL EXEC CONNECT LLC,					8,250.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
7831	Consulting for Superintendent Search	06/26/2025	8,250.00		
				10 E 001 2310 3100 00 000000 0000	*8,250.00*
SCHOOL NURSE SUPPLY, INC,					199.64
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
INV1056577	Nurse Supplies	06/23/2025	199.64		
				10 E 011 1120 4250 00 000000 0000	*199.64*
SCHOOLBELLS LTD,					1,695.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
1949	Private Transportation	06/30/2025	1,695.00		
				40 E 001 2550 3310 00 000000 0000	*1,695.00*
SCHREUR, LAMBERTUS					15.68
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025	June Mileage Reimbursement	07/10/2025	15.68		
				10 E 001 2660 3320 00 000000 0000	*15.68*

Bills Payable-Central 301

Vendor Name					Check Amount
SCHURING & SCHURING,					445.14
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jun 2025 CT	Dairy	06/30/2025	144.09		
				10 E 010 2560 4100 00 000000 0000	*144.09*
Jun 2025 HBT	Dairy	06/30/2025	117.68		
				10 E 004 2560 4100 00 000000 0000	*117.68*
Jun 2025 LL	Dairy	06/30/2025	88.26		
				10 E 005 2560 4100 00 000000 0000	*88.26*
Jun 2025 PKMS	Dairy	06/30/2025	95.11		
				10 E 011 2560 4100 00 000000 0000	*95.11*
SERVICE CONCEPTS, INC,					14,984.39
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
34735	Rooftop Unit Repair PV	06/12/2025	0.00		
				20 E 001 2540 3100 00 000000 0000	*0.00*
34759	Cooling Repairs CT	06/18/2025	0.00		
				20 E 001 2540 3100 00 000000 0000	*0.00*
34760	Maintenance Supplies	06/18/2025	2,384.39		
				20 E 001 2540 7100 00 000000 0000	*2,384.39*
34812	Quarterly Kitchen Preventative Maintenance Contract FY26	06/26/2025	12,600.00		
				10 E 001 2560 3190 00 000000 0000	*12,600.00*
SERVICE SANITATION INC,					6,072.90
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9122557	Service of Port O Lets CHS	06/20/2025	1,045.50		
				20 E 001 2540 3100 00 000000 0000	*1,045.50*
9122558	Service of Mobile Classrooms CT	06/20/2025	1,436.40		
				20 E 001 2540 3100 00 000000 0000	*1,436.40*
9122559	Service of Mobile Classrooms HBT	06/20/2025	1,436.40		
				20 E 001 2540 3100 00 000000 0000	*1,436.40*
9122560	Service of Mobile Classrooms PV	06/20/2025	1,436.40		
				20 E 001 2540 3100 00 000000 0000	*1,436.40*
9122561	Service of Mobile Classrooms LL	06/20/2025	718.20		
				20 E 001 2540 3100 00 000000 0000	*718.20*

Bills Payable-Central 301

Vendor Name					Check Amount
SJURSETH, JOEL					107.38
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Jul 2	Reimbursement for Shop Supplies	07/02/2025	107.38		
				40 E 001 2550 4100 00 000000 0000	*107.38*
SKYWARD ACCOUNTING DEPT,					98,692.44
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
238014	Software Licenses July 1, 2025 - June 30, 2026	07/01/2025	98,692.44		
				10 E 001 2520 3160 00 000000 0000	*98,692.44*
SMARTESTENERGY US LLC,					51,376.58
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
SME727974	Electric Service PKMS	06/02/2025	10,875.17		
				20 E 011 2540 4660 00 000000 0000	*10,875.17*
SME727975	Electric Service PV	06/02/2025	4,509.41		
				20 E 008 2540 4660 00 000000 0000	*4,509.41*
SME727976	Electric Service PV	06/02/2025	27.79		
				20 E 008 2540 4660 00 000000 0000	*27.79*
SME727977	Electric Service LL	06/02/2025	1,643.86		
				20 E 005 2540 4660 00 000000 0000	*1,643.86*
SME727978	Electric Service LL	06/02/2025	11.06		
				20 E 005 2540 4660 00 000000 0000	*11.06*
SME742766	Electric Service CHS	06/10/2025	20,180.71		
				20 E 002 2540 4660 00 000000 0000	*20,180.71*
SME742767	Electric Service HBT	06/10/2025	5,367.78		
				20 E 004 2540 4660 00 000000 0000	*5,367.78*
SME742768	Electric Service CMS	06/10/2025	3,586.61		
				20 E 003 2540 4660 00 000000 0000	*3,586.61*
SME745065	Electric Service DO	06/11/2025	578.54		
				20 E 001 2540 4660 00 000000 0000	*578.54*
SME749012	Electric Service CT	06/16/2025	4,595.65		
				20 E 010 2540 4660 00 000000 0000	*4,595.65*
SONITROL CHICAGOLAND WEST, SECURITAS TECH,					10,203.03
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
260018	Security Services CHS	06/01/2025	2,898.03		
				20 E 001 2540 3100 00 000000 0000	*2,898.03*

Bills Payable-Central 301

Vendor Name					Check Amount
SONITROL CHICAGOLAND WEST, SECURITAS TECH,					10,203.03
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
260019	Security Services CMS	06/01/2025	2,636.55		
				20 E 001 2540 3100 00 000000 0000	*2,636.55*
260020	Security Services PKMS	06/01/2025	2,195.64		
				20 E 001 2540 3100 00 000000 0000	*2,195.64*
260266	Security Services PV	07/01/2025	1,096.20		
				20 E 001 2540 3100 00 000000 0000	*1,096.20*
260267	Security Services CT	07/01/2025	1,376.61		
				20 E 001 2540 3100 00 000000 0000	*1,376.61*
STANGLE, OMAYRA					27.45
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	06/27/2025	27.45		
				10 R 002 1611 0000 00 000000 0000	*27.45*
STAPLES INC,					0.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
6034703988	Wellness Light Sample	06/16/2025	27.88		
				10 E 001 2520 4100 00 000000 0000	*27.88*
6034703989	ProGel Samples	06/16/2025	14.76		
				10 E 001 2520 4100 00 000000 0000	*14.76*
6036961620	Refund for Free Samples	07/14/2025	-42.64		
				10 E 001 2520 4100 00 000000 0000	*-42.64*
STEIN, RONNY					60.76
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Uniform FY25	2024-2025 Uniform Reimbursement	06/05/2025	60.76		
				20 E 002 2540 4110 00 000000 0000	*60.76*
TYLER TECHNOLOGIES, INC,					14,520.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
45-524346	Software Upgrade	06/11/2025	820.00		
				40 E 001 2550 3700 00 000000 0000	*820.00*
45-525021	Software Upgrade	06/17/2025	13,700.00		
				40 E 001 2550 3700 00 000000 0000	*13,700.00*

Bills Payable-Central 301

Vendor Name					Check Amount
VERIZON WIRELESS SERVICES LLC,					1,235.91
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
6116141093	B&G Cell Phones & MiFi	06/15/2025	1,235.91		
				20 E 001 2540 3400 00 000000 0000	*1,235.91*
VEX ROBOTICS, INC,					1,855.77
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
813253	2025-2026 CHS Robotics Supplies	06/18/2025	1,855.77		
				10 E 002 1500 4100 00 000000 0000	*1,255.78*
				10 E 002 1500 7100 00 000000 0000	*599.99*
VICHUACO, HERSHEY					27.90
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	07/08/2025	27.90		
				10 R 002 1611 0000 00 000000 0000	*27.90*
VILLAGE OF BURLINGTON,					98.87
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
119 06-25	Water Service DO	06/09/2025	50.37		
				20 E 001 2540 3700 00 000000 0000	*50.37*
119 07-25	Water Service DO	07/02/2025	48.50		
				20 E 001 2540 3700 00 000000 0000	*48.50*
VONDERLACK, JULIE					53.80
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	07/01/2025	53.80		
				10 R 002 1611 0000 00 000000 0000	*53.80*
WHELAN, ELEANOR					14.75
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
Lunch Refund FY25	Food Service Refund CHS	07/07/2025	14.75		
				10 R 002 1611 0000 00 000000 0000	*14.75*
WILLIAMS SCOTSMAN,					98.00
Invoice Number	**Description**	**Invoice Date**	**Invoice Amount**	**Account**	**Amount**
9024050095	Storage Container Rental CHS	06/30/2025	98.00		
				20 E 001 2540 3100 00 000000 0000	*98.00*

Bills Payable-Central 301

Fund	Total
10 - EDUCATIONAL FUND	300,031.03
20 - OPERATIONS AND MAINTENANCE	1,263,223.39
30 - DEBT SERVICE, BOND & INTEREST	950.00
40 - TRANSPORTATION FUND	1,397,859.39
80 - TORT FUND	228,878.24
	3,190,942.05

Bills Payable-Northern Kane

07/01/2025 - 07/21/2025

Vendor Name			Check Amount
AMAZON CAPITAL SERVICES, INC,			2,505.10
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
1C9R-6G9L-C9YF	Steel Toe Shoe Covers		
		97 E 110 1100 4100 00 322000 0025	*2,505.10*
COMMUNITY UNIT SCHOOL DIST 300,			37,056.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Jun FY25 CTE	FY25 CTE June		
		97 E 110 4140 6400 02 322000 0025	*35,634.00*
Jun FY25 Perkins	FY25 Perkins June		
		97 E 110 4140 6400 02 474500 0025	*1,422.00*
COMMUNITY UNIT SCHOOL DIST 303,			114,650.52
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Jun FY25 CTE	FY25 CTE June		
		97 E 110 4140 6400 04 322000 0025	*114,650.52*
SCHOOL DISTRICT U-46,			104,763.30
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
Jun FY25 CTE	FY25 CTE June		
		97 E 110 4140 6400 01 322000 0025	*71,499.30*
Jun FY25 Perkins	FY25 Perkins June		
		97 E 110 4140 6400 01 474500 0025	*33,264.00*

Bills Payable-Northern Kane

Fund	Total
97 - NORTHERN KANE REG VOC SYSTEM	258,974.92
	258,974.92

Northern Kane County Regional Vocational System
Revenues and Expenditures Report
June 2025

Revenues

Source	Description	2024-25 Original Budget	% of Fund	June MTD	2024-25 FYTD	Budget Remaining	FYTD Percent
1999-00	Other Local Revenue	-	0.00%	-	19,450.00	(19,450.00)	0.00%
Total Local Revenues		**-**	**0.00%**	**-**	**19,450.00**	**(19,450.00)**	**0.00%**
3220-00	Career & Technical Education	2,034,723.00	77.26%	74,723.00	2,034,723.00	-	100.00%
3999-00	Work-Based Learning	-	0.00%	29,265.00	29,265.00	(29,265.00)	0.00%
Total State Revenues		**2,034,723.00**	**77.26%**	**103,988.00**	**2,063,988.00**	**(29,265.00)**	**100.00%**
4745-00	Perkins V Grant	598,878.00	22.74%	13,065.00	517,916.00	80,962.00	86.48%
Total Federal Revenues		**598,878.00**	**22.74%**	**13,065.00**	**517,916.00**	**80,962.00**	**86.48%**
Total Revenues		**2,633,601.00**	**100.00%**	**117,053.00**	**2,601,354.00**	**32,247.00**	**98.78%**

Expenditures

Object	Description	2024-25 Original Budget	% of Fund	June MTD	2024-25 FYTD	Encumbered Amount	Budget Remaining	FYTD Percent
1000	Salaries	182,000.00	6.91%	30,277.16	188,412.96	-	(6,412.96)	103.52%
2000	Benefits	53,125.00	2.02%	8,898.54	54,537.00	-	(1,412.00)	102.66%
3000	Purchased Services	45,500.00	1.73%	47,980.93	87,199.15	-	(41,699.15)	191.65%
4000	Supplies	2,000.00	0.08%	28,524.00	29,715.39	-	(27,715.39)	1485.77%
6000	Other/Dues/Fees	2,350,976.00	89.27%	135,302.24	1,815,027.18	-	535,948.82	77.20%
Total Expenditures		**2,633,601.00**	**100.00%**	**250,982.87**	**2,174,891.68**	**-**	**458,709.32**	**82.58%**

Bills Payable-Northern Kane

06/17/2025 - 06/30/2025

Vendor Name			Check Amount
PLANTTOURS COMMUNICATIONS COMPANY,			26,599.00
Invoice Number	**Invoice Description**	**Account Number**	**Amount**
184480	MT-700 Transceivers and Supplies		
		97 E 110 1100 4100 00 322000 0025	*26,599.00*

Bills Payable-Northern Kane

Central Cmty USD 301, IL

Fund	Total
97 - NORTHERN KANE REG VOC SYSTEM	26,599.00
	26,599.00

Treasurer's Report-Northern Kane

June **2024-2025** **Central Cmty USD 301, IL**

Account Description	Beginning Balance	Deposits	Withdrawals	Ending Balance
97 - NORTHERN KANE REG VOC SYSTEM				
NORTHERN KANE CHECKING	987,402.56	117,053.00	250,982.87	853,472.69
Totals for Fund: 97 - NORTHERN KANE REG VOC SYSTEM	**987,402.56**	**117,053.00**	**250,982.87**	**853,472.69**

	Beginning Balance	Debit	Credit	Ending Balance
Grand Totals:	**987,402.56**	**117,053.00**	**250,982.87**	**853,472.69**

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Board of Education

FROM: Dr. Griff Powell, Interim Superintendent

DATE: July 21, 2025

RE: Northwestern Illinois Association (NIA) Executive Board Ballot

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Central 301 is a member of the Northwestern Illinois Association (NIA) and an annual requirement from the Board is for participating districts to submit a ballot for the Executive Board.

The Articles of Agreement for NIA call for the election of the District Administrator and School Board Member this year. The ballot is included in the board packet. There is only one candidate on the ballot for each position. It is my recommendation that we vote for these two candidates.

Motion: Move to elect Diane Tyrrell and Steven Fiorentino for NIA Board membership for the 2025-26 school year.

NIA | THE NORTHWESTERN ILLINOIS ASSOCIATION

A Regional Special Education Cooperative Serving the Counties of
Boone, Carroll, DeKalb, Jo Daviess, Kane, Lee, Ogle, Stephenson, Whiteside and Winnebago

June 13, 2025

Dear Superintendent:

Enclosed please find a ballot and a brief biographical sketch of the candidates for the election of the specified members for the NIA Executive Board. These candidates have agreed to run for a two year term to represent the school districts within their sub-regional area (see enclosed map).

Please present this ballot at a regularly scheduled school board meeting for official Board action. Please return this ballot in the enclosed, stamped envelope to the NIA Human Resources Office by August 7, 2025.

If you have any questions regarding the election process, please do not hesitate to contact me.

Sincerely,

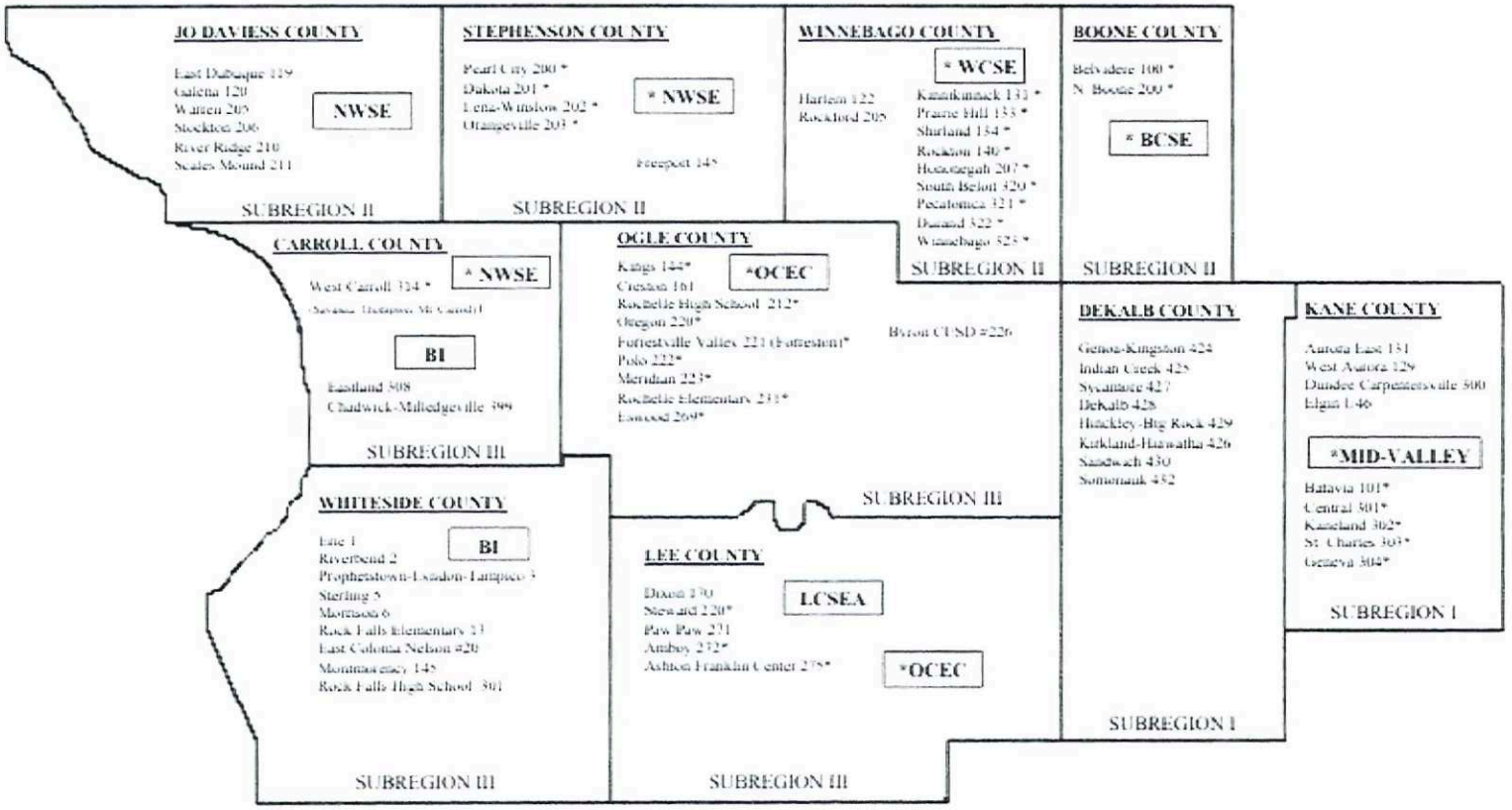
Jon C. Malone
NIA Regional Director
jmalone@thenia.org

JM/je

enc.

NIA Sycamore Administrations Office
2060 Aberdeen Ct. Suite B. Sycamore, IL 60178
Phone: 815-895-9227 | fax: 815-205-4401

NORTHWESTERN ILLINOIS ASSOCIATION



Updated 4/1/2015

NORTHWESTERN ILLINOIS ASSOCIATION

BIOGRAPHICAL SKETCH – EXECUTIVE BOARD CANDIDATE – SUBREGION I

DISTRICT ADMINISTRATOR

Diane Tyrrell is from Sycamore, Illinois. She has lived there most of her life. As for her career, her experiences have been diverse. Specifically, in her newest career development, Diane will be joining Sandwich CUSD#430 as the Director of Special Education in the upcoming 25-26 school year.

Other aspects of Diane's career include a long tenure with the Northwestern Illinois Association (NIA). In this role she has been a supervisor for vision services where she has been responsible for the oversight of vision services for students who are blind and visually impaired for 18 school districts/cooperatives within the NIA region. Prior to her career in public education, Diane was an Assistant Director for Human Resource Administration at NIU where she was responsible for a multitude of human resource functions. These experiences provided her with the unique opportunity to develop relationships with staff, students and families.

In addition to her education and experience, Diane served for 12 years on her local school board, two of which she was the board secretary. While on the board, Diane served on several committees to include search committees, curriculum committees and strategic planning committees to name a few. Diane believes that her board experience was paramount in that she understands how important it is to be fiscally responsible, accountable and transparent to all stakeholders and to meet the needs of every student in a school district with the resources that are afforded.

The reason Diane entered the special education arena was due to her greatest love, her daughter, who, due to severe prematurity, became blind at birth. Diane felt it necessary to not only learn everything she could to support her daughter through all of the stages of her education but also to share her knowledge and experience on a greater level with others who have children with special needs.

SCHOOL BOARD MEMBER

Steve Fiorentino – D300 Board of Education, Current Term Expires: April 2027

- Elected to the Board: April 2011 (currently serving 4th term)
- Board liaison to the Northwestern Illinois Assoc. (NIA)
- Served as Chair of the Facility Oversight Committee (CFOC): 2017-2023
- Member of the Finance Committee: 2017-2023
- Board Vice President: 2017-2019
- Board Secretary: 2014-2017
- Proposed and Chaired the Community Engagement Committee: 2014-2017
- Founder and Chair of Legislative and Government Affairs Committee: 2011-2015

An Algonquin resident since 1996, Steve and his wife, Robin, have one daughter (Stephanie) who graduated from HD Jacobs High School. Steve is very active in his community and church, Light of Christ in Algonquin. He is a past youth religious education teacher, care minister, leader of community outreach, created and coached in their sports ministry and led the church expansion team and a Eucharistic Minister. He has coached children of all ages in basketball and softball and has been active with the Algonquin Area Youth Organization (AAYO), Dundee Park District, and the Lake in the Hills Youth Athletic Association (LITH YAA). He was proudly named Algonquin coach of the year in 2005. Steve is one of the founding members of the Algonquin/Lake in the Hills Kiwanis

organization and served on the board. He helped start the HD Jacobs Key Club (Student chapter of Kiwanis) and served as the chapter advisor. Steve and his family are passionate about serving in disaster relief. They have assisted post hurricane and tornado disasters in multiple places, including Illinois, New Jersey, and Haiti.

Steve received a Bachelor of Science degree in pharmacy from the University of South Carolina and has completed numerous executive management courses. Steve now works in the family's financial planning practice. He focuses on client acquisition and engagement, and guides clients in transition, especially with healthcare related decisions. Steve is also founder and owner of Fiorentino Consulting, LLC, which helps companies with business plan development, strategic planning, key client acquisition, and hiring and retention of top employees. Prior to launching his consulting practice, Steve held several sales and marketing leadership positions in the pharmaceutical and biotechnology industries over the course of his 20-plus year career. He built a sales and medical team of 100 people for a start-up bio-tech company and managed an operating budget of 300 million dollars. He has effectively recruited, hired, trained, and retained more than 200 high performing employees in the pharmaceutical and healthcare sectors.

In addition to school board service, the following are boards Steve has served (or is currently serving):

- Northwestern Illinois Association (NIA)
- U of South Carolina Alumni Association, Chicago Area Chapter
- Algonquin/LITH Kiwanis Chapter (Charter Board Member)
- Jordan Lake Rehab and Protection District (JLRPD)-Lake District Secretary
- U of South Carolina Pharmacy Alumni Association Board

During his free time, Steve enjoys and is blessed to spend time with family and friends, planning family excursions and adventure travel, camping, fishing, boating, golf (especially with his daughter), cooking, and watching baseball (Go Cubbies) and football.

NORTHWESTERN ILLINOIS ASSOCIATION

SUBREGION I BALLOT

EXECUTIVE BOARD

BALLOT INSTRUCTIONS

According to the Articles of Agreement for the Northwestern Illinois Association, the District Administrator and the School Board Member shall be elected within each subregion by the Boards of Education of the member districts in odd numbered years.

Each Board of Education shall cast one (1) vote for District Administrator and one vote for School Board Member.

VOTE FOR ONE DISTRICT ADMINISTRATOR:

- Diane Tyrrell - Sandwich #430
  District Administrator
- _____
  WRITE IN - District Administrator

VOTE FOR ONE SCHOOL BOARD MEMBER:

- Steve Fiorentino - District #300
  School Board Member
- _____
  WRITE IN - School Board Member

NOTE: Ballots will be counted in the NIA Executive Board Recording Secretary.

PLEASE USE THE ENVELOPE PROVIDED TO RETURN THIS BALLOT BY AUGUST 7, 2025

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Board of Education and Drs. Powell and Schumacher, Interim Superintendents

FROM: Sarah Nolan

DATE: July 21, 2025

RE: Recommended Changes to the 2025-2026 Student-Family Handbook

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Last month we made the following recommendations for changes to the 2025-2026 Student-Family Handbook. Stakeholders from all levels, including administration, staff, and guardians, completed the annual review of the Student-Family Handbook. Upon this review, the following changes are being recommended for the 2025-2026 Student-Family Handbook:

- Updates to language throughout the handbook to be consistent with changes to Board policies as well as with new requirements from the state
- Remove names of administrators to avoid having incorrect/outdated names due to staffing changes
- Adjustment to Elementary Field Trip Procedures: Permission slips will now be submitted electronically. Additionally, transportation for parents/guardians may no longer be provided by the district.
- Added language regarding food deliveries to all school and outdoor recess requirements at the elementary level
- Updated language to be consistent with door number changes at the high school
- Added MS Athletic Director contact information to middle school athletic handbook

Central CUSD301
Student & Parent/Guardian
2025-2026 Handbook

Mission Statement

Engage the mind, empower the learner, inspire excellence, influence the world

Administration District Building Information
Introduction
Words of Welcome
Enrollment Requirements
- Kindergarten Age Requirement
- Registration Process and Transfer Student Documentation
- Waiver of Student Fees
- District 301 Homeless Information

Student Services
- Student Support Services (Board Policy 7:250)
- Erin's Law Counseling Options, Assistance, and Intervention
- Suicide and Depression Awareness and Prevention
- Community and Mental Health Resources
- Additional Community Resources
- Multi-Tiered System of Support (MTSS)
- Accommodating Individuals with Disabilities (Board Policy 8:70)
- Education of Children with Disabilities
- Medicaid Fee for Services
- Prioritization for Urgency of Needs for Services (PUNS)

Health Services
- Health, Eye, and Dental Examinations & Immunization Requirements
- Homeless Child
- Communicable and Chronic Infectious Diseases
- Sick Child Procedures
- Illness / Injury
- Exemption from Physical Education
- Administering Medicines to Students
- Self-Administration of Medication
- Anaphylaxis Prevention, Response, and Management (Board Policy 7:285)
- Student Insurance

Attendance and Truancy
- Attendance Procedures
- Leaving School Early
- Tech Prep or Middle College
- Regional Pathway Students
- Attendance and Truancy Policy (Board Policy 7:70)

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- Class Cut
- Tardiness
- College and Vocational Visits and Military Exams
- Makeup Work
- Attendance at Extracurricular Activities

Transportation Information
- Bus Transportation (Board Policy 7:220 and Board Policy 4:110)
- Instructions to Parents/Guardians
- Instructions To School Bus Riders
- Safety Regulations and Guidelines
- School Bus Suspensions
- Academic Credit for Missed Classes During School Bus Suspension
- Restricted Items
- Late Academic Bus (CHS and MS Only)
- Kindergarten Transportation
- Electronic Recordings on School Buses

Food Service Information
- Grade Schools
- Middle Schools and High School
- Payment Procedures
- How will OnePay benefit families?
- How does OnePay work?
- Negative Lunch Balance
- Free and Reduced-Price Food Services
- Refund or Transfer Lunch Account Money
- Lunch Prices
- School Wellness

School and Student Safety
- Visiting the School
- Emergency Days
- Emergency/Crisis Plan
- School Safety Drills Plan
- Building Surveillance
- Student Search and Seizure
- Items Brought to School
- Unlicensed Motorized Vehicles
- Distribution of Printed Material

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- Notification Regarding Sex Offender Information
- Suspected Child Abuse
- Harassment of Students Prohibited

Dress Code
- Student Appearance
- Elementary Outside Play

Electronic Devices
- Access to the District's Electronic Network
- Curriculum and Appropriate Online Behavior
- Acceptable Use
- Internet Safety
- Authorization for Electronic Network Access
- Confidentiality
- Violations

Student Device Guidelines
- Expectations for Students
- Responsibility for Maintenance, Damage, Repair, Replacement, and Loss
- Technology Fees and Device Rotation Cycle
- Guardians' Responsibility for Student's Compliance
- No Expectation of Privacy
- Notification Regarding Student Accounts or Profiles on Social Networking Websites

Academic Policies
- Parental Involvement
- Skyward Parent Portal
- English Learners
- Title 1 Programs
- Field Trips
- Equal Educational Opportunities
- Sex Equity
- Elementary School Academic Policies:
  - Grading
  - Retention Policy
- Middle School Grading Policies:
  - Grading
  - Honor Rolls
  - Retention Policy

Draft

- Central High School Academic Policies:
  - Grading
  - Weighted Grades/Advanced Placement (AP)
  - Transfer Credits
  - GPA
  - Requesting Transcripts
  - Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program (Board Policy 6:110)
  - Participation in the Graduation Ceremony Policy
- Discipline
  - Philosophy of Discipline
  - Student Behavior Policy (Board Policy 7:190)
    - When and Where Conduct Rules Apply
    - Prohibited Student Conduct
    - Disciplinary Measures
    - Isolated Time Out, Time Out, and Physical Restraint
    - Weapons
    - Re-Engagement of Returning Students
    - Required Notices
    - Delegation of Authority
    - Student Handbook
  - Misconduct by Students with Disabilities (Board Policy 7:230)
    - Behavioral Interventions
    - Discipline of Special Education Students
  - Definitions of Discipline Measures
    - Detentions
    - School & Community Service Program
    - Alternative Learning Environment (ALE) (Board Policy 7:200)
    - Out of School Suspension
    - Expulsion by the Board of Education
  - Prevention of and Response to Bullying, Intimidation and Harassment (Board Policy 7:180)
    - Definitions from 105 ILCS 5/27-23.7
    - Bullying Prevention and Response Plan
    - Anonymous Reports
    - Sexual Harassment Prohibited
    - Teen Dating Violence Prohibited
    - Discrimination and Harassment on the Basis of Race, Color, and National Origin

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Prohibited
Student and Family Privacy Rights
Surveys
Surveys Created by a Third Party
Survey Requesting Personal Information
Instructional Material
Physical Exams or Screenings
Selling or Marketing, or Students' Personal Information Is Prohibited
Notification of Rights and Procedures
Employee Ethics
Employee Ethics; Code of Professional Conduct; and Conflict of Interest
Miscellaneous
Student Records and Directory Information
Fundraising
Sale of Objects or Services
Hall Passes
ID Cards
Lost and Found
Pets
Waiver and Indemnification
Appendix A - Middle School
Transportation
School Arrival/Departure
Traffic at School
Parent Pick-Up/Drop-off
General Information
School Dances
Middle School Locker & Desk Rules
Hallway Conduct
Book Bags/Purses
Consumption of Food and Drink
Candy/Gum Policy
Physical Education Waivers
Appendix B - Central High School
General Information
Student Parking Permits and Driving Regulations
Physical Education Waivers

Draft

Student Services Team
Appendix C - Middle School Athletics & Activities Handbook
Interscholastic Athletics and Activities
- Registration on rSchool
- Programs
- Team Size Limitations
- Academic Eligibility
- Attendance at Practices & Contests During Ineligibility

Attendance Policy
- Absences
- Field Trips
- Suspensions/Expulsions
- P.E. Excuses
- Consequences
- Athletic TEAM Eligibility & Participation
- IESA Eligibility
- Athletic Team Tryout Policy
- Care Of Equipment & Uniforms
- Athletic Lockers
- Team Rules

Transportation
- Expectations
- To/From Extracurricular Activities
- Parent Pick-Up

Miscellaneous
- Refunding Participation Fees
- Intramurals
- Communication With Extra-Curricular Coach/Sponsor
- Communication You Should Expect From Your Student's Coach
- Communication Coaches Expect from Parents/Guardians
- Appropriate Concerns to Discuss with Coaches
- Issues Not Appropriate To Discuss With Coaches
- Procedures for Discussing a Concern with a Coach
- CPR and AED training
- Concussions

Code of Conduct
- Conduct Code for Participants in Extracurricular Activities (Board Policy 7:240)

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- Sex Equity
- Discipline
- Definitions of Offenses
- Hazing/Bullying
- Procedures
- Consequences
- Participation in Substance Abuse Assessment Program

Appendix D - Central High School Athletics & Activities Handbook

Interscholastic Athletics and Co-Curricular Activities

- Co-Curricular Activities
- Interscholastic Athletics
- Academic Eligibility
- Attendance Eligibility
  - Absences
  - Field Trips
  - Suspensions/Expulsions
  - P.E. Excuses

Co-Curricular Activities

- Co-Curricular Activity Eligibility & Participation For Executive Leadership Positions

Interscholastic Athletics

- Athletic Team Eligibility & Participation
  - IHSA Eligibility
  - NCAA Eligibility
- Athletic Team selection (“cut policy”)
- Athletic Awards
- Awards
- Senior Night
- Attendance at Awards Night
- Quitting An Athletic Team
- Care Of Equipment & Uniforms
- Lockers For Athletic Teams
- Athletic Team Rules

Transportation To/From Extracurricular Activities

Miscellaneous

- Time Limit to Exit Building
- Refunds of Participation Fees
- Behavior Expectations of the Participants

Draft

- Behavior Expectations of the Spectators
- CPR and AED training
- Concussions

Communication with Extracurricular Activity Coach/Sponsor
- Parent/Coach Relationship
- Communication You Should Expect From Your Student's Coach
- Communication Coaches Expect from Parents/Guardians
- Appropriate Concerns to Discuss with Coaches
- Issues Not Appropriate To Discuss With Coaches
- Procedures for Discussing a Concern with a Coach

Code of Conduct
- Conduct Code for Participants in Extracurricular Activities (Board Policy 7:240)
- Sex Equity
- Discipline
- Definitions of Offenses
- Hazing/Bullying/Hate Speech/Harassment
- Social Media
- Procedures
- Consequences
- Participation in Substance Abuse Assessment Program

Appendix E - Community Resources
- Alcohol and Drug Abuse and Addiction Counseling
- Behavioral Health Hospitals
- Suicide Assessment Resources
- Community Contact
- Outpatient Therapists
- Facilities for Psychological Evaluation
- Community Agencies

Crisis Centers/ Hotline Numbers/ Emergency
- Abuse
- Suicide
- Rape/SA/DV
- Housing
- Death/ Loss of Loved one
- Daycare
- Transportation

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~~Administration~~ District Building Information

Central School District 301 Office

275 South Street, PO Box 396
Burlington, IL 60109
(847) 464-6005
District Office Hours: 7:30am-4:00pm

~~Dr. Esther Mongan~~
~~Superintendent~~

Central High School (CHS)

44W625 Plato Road, PO Box 68
Burlington, IL 60109
(847) 464-6030

~~Patrick Podgorski~~
~~Principal~~

~~Sarah Farrington~~
~~Asst. Principal of Building Operations~~

~~Edgar Pereda~~
~~Asst. Principal of Behavior & Environment~~

~~Asst. Principal of Student Services~~

~~Daniel Carpenter~~
~~Asst. Principal of Behavior & Environment~~

Central Middle School (CMS)

44W303 Plato Road, PO Box 397
Burlington, IL 60109
(847) 464-6000

~~Alexandra Paszt~~
~~Principal~~

~~Rania Hamadeh~~
~~Asst. Principal~~

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Prairie Knolls Middle School (PKMS)

225 Nesler Rd
Elgin, IL 60124
(847) 717-8100

~~**Matt Newquist**~~
~~Principal~~

~~**Megan Minehart**~~
~~Asst. Principal of Student Services~~

~~**Tami Proberts**~~
~~Asst. Principal of Behavior & Environment~~

Country Trails Elementary School (CT)

3701 Highland Woods Blvd
Elgin, IL 60124
(847) 717-8000

~~**Theresa Kolkebeck**~~
~~Principal~~

~~**Andrew Speiden**~~
~~Asst. Principal~~

Howard B. Thomas Grade School (HBT)

44W575 Plato Road, PO Box 395
Burlington, IL 60109
(847) 464-6008

~~**Kim Lewis**~~
~~Principal~~

~~**Melissa Rourke**~~
~~Asst. Principal~~

Lily Lake Grade School (LL)

5N720 Route 47
Maple Park, IL 60151
(847) 464-6011

~~**Erica Snyder**~~
~~Principal~~

Prairie View Grade School (PV)

10N630 Nesler Road
Elgin, IL 60124
(847) 464-6014

~~**Marilyn Mattei**~~
~~Principal~~

~~**Jesse Hawley**~~
~~Asst. Principal~~

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Introduction

Welcome to Central District 301. We know your educational experience here will be worthwhile. To assist you, we have prepared this Handbook that outlines the opportunities available to students and the policies and procedures of Central District 301 and as established by the Board of Education.

This Handbook is not intended to create a contractual responsibility with the student. Rather, this Handbook is intended to summarize policies and procedures. Items published in this Handbook are subject to change, without notice, by the Administration or Board of Education. The Board policies that govern the operation of the District are available to the public on its website at www.central301.net or at the District Office.

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Words of Welcome

Dear Students and Parents/Guardians,

On behalf of the entire Central District staff, we extend a warm welcome to all our families as we embark on another exciting journey. This year, we are filled with anticipation and enthusiasm for the growth and achievement that lie ahead for our students.

At Central CUSD 301, we are committed to providing a comprehensive educational experience that supports our students at every stage of their journey. Our elementary grades build a strong foundation with engaging activities that inspire a love of learning. As students transition to middle school, we focus on fostering personal and academic growth, encouraging curiosity, resilience, and a strong sense of community. In high school, our students are guided to embrace leadership and uphold the legacy of excellence, preparing them for future success whether they pursue higher education, vocational training, military or enter the workforce.

As your partners in education, the academic success and personal development of all of our students is important to us. This Handbook is a comprehensive guide designed to help you navigate the policies and procedures established by the Board of Education. Compiled with input from staff, students, parents, and the Board, it aims to ensure a safe and supportive environment where learning develops and positive values are upheld.

Within this handbook, you will find essential contact information to help you seek assistance and answers to your questions. Additionally, it provides the various services and activities available to you. We encourage you to take full advantage of these opportunities to enrich your school experience and make the most of your time with us.

We are excited for the year ahead and confident in our students' abilities to achieve great things. Together, let's make the ~~2024-2025~~ 2025-2026 school year an excellent and memorable one for everyone!

Warm regards,

Central CUSD301 Administration

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Enrollment Requirements

Kindergarten Age Requirement

If your child is five years old on or before September 1, he or she may be admitted to Kindergarten. Please see Board policy 7:50 for more information.

Registration Process and Transfer Student Documentation

All returning Central 301 students must complete the registration process annually.

Students enrolling in Central 301 schools for the first time must complete the following steps:

- New Student Intake Form
- Certificate of Residence Form with supporting documentation
- Data Collection Form
- Home Language Survey
- Authorization for Release of School Student Records, as applicable
- New Student Health Questionnaire
- Original county/state birth certificate
- Physical with Immunization Record, Eye Exam, Dental Exam (see Health Requirements on page 20)
- Records of Special Services (Special Education/504, Gifted, ELL/ESL), as applicable
- Online registration and fee payment
- Illinois Transfer Form, as applicable (from previous Illinois school)

Online registration is completed via the Skyward Parent Portal. For assistance accessing this system, please contact your school office.

School fee payments are processed through RevTrak. Parents/Guardians can access RevTrak through the District website or at https://cusd301.revtrak.net/.

Waiver of Student Fees

The Superintendent will recommend to the School Board a schedule of fees, if any, to be charged students for the use of textbooks, consumable materials, extracurricular activities, and other school student fees. Students must also pay fines for the loss of or damage to school books or other school-owned materials.

Fees for textbooks, other instructional materials, and driver education, as well as fines for the loss or damage of school property are waived for students who meet the eligibility criteria for a waiver as described in this policy. In order that no student is denied educational services or academic credit due to the inability of parents/guardians to pay student fees and fines, the following fees are also waived for students who meet the eligibility criteria for waiver: athletic participation fees,

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lock fees, towel fees, shop fees, laboratory fees and registration fees. The Superintendent will recommend to the Board which additional fees and fines, if any, the District will waive for students who meet the eligibility criteria for a waiver.

For more information and for fee waiver guidelines, please visit Board policy 4:140, 4:140-E1, and 4:140-E3.

District 301 Homeless Information

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. A "homeless child" is defined as provided in the McKinney-Vento Homeless Assistance Act and the Education for Homeless Children Act and the Ill. Education for Homeless Children Act. The Superintendent or designee shall act as or appoint a Liaison for Homeless Children to coordinate this policy's implementation.

A homeless child may attend the District school that the child attended when permanently housed or in which the child was last enrolled. A homeless child living in any District school's attendance area may attend that school. For more information, please see Board policy 6:140.

The Superintendent or designee shall review and revise rules or procedures that may act as barriers to the enrollment of homeless children and youths. In reviewing and revising such procedures, consideration shall be given to issues concerning transportation, immunization, residency, birth certificates, school records and other documentation, and guardianship. Transportation shall be provided in accordance with the McKinney-Vento Homeless Assistance Act and State law. The Superintendent or designee shall give special attention to ensuring the enrollment and attendance of homeless children and youths who are not currently attending school. If a child is denied enrollment or transportation under this policy, the Liaison for Homeless Children shall immediately refer the child or his or her parent/guardian to the ombudsperson appointed by the Regional Superintendent and provide the child or his or her parent/guardian with a written explanation for the denial. Whenever a child and his or her parent/guardian who initially share the housing of another person due to loss of housing, economic hardship, or a similar hardship continue to share the housing, the Liaison for Homeless Children may, after the passage of 18 months and annually thereafter, conduct a review as to whether such hardship continues to exist in accordance with State law.

***For more information, contact*:**
Michelle Vaughn, District Homeless Liaison (847) 464-6005

Kane County Homeless Liaison: Jimmy Pawola, Kane ROE McKinney/Vento Equal Chance Program (630) 444-2974

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Homeless information is also available on the Illinois State Board of Education (ISBE) website: www.isbe.net/homeless. In addition, contact ISBE through the Homeless Information Hotline at 1-800-215-5379, or the email address homeless@isbe.net.

Student Services

Central CUSD recognizes and supports the various needs of our students. The Student Services team is made up of different professionals such as social workers, psychologists, speech language pathologists, etc., to help support the social-emotional growth of our students. Additionally, our student services team has support for our English learners and students with special needs. Our building administration are key personnel that partner with the student services team, students and parents to help support your child for success in school and beyond.

Student Support Services (Board Policy 7:250)

The following student support services may be provided by the School District:

1. Health services supervised by a qualified school nurse. The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the spread of disease.

2. Educational and psychological testing services and the services of a school psychologist as needed. In all cases, written permission to administer a psychological examination must be obtained from a student's parent(s)/guardian(s). The results will be given to the parent(s)/guardian(s), with interpretation, as well as to the appropriate professional staff.

3. The services of a school social worker. A student's parent(s)/guardian(s) must consent to regular or continuing services from a social worker.

4. Guidance and school counseling services.

The Superintendent or designee shall develop protocols for responding to students with social, emotional, or mental health needs that impact learning ability. The District, however, assumes no liability for preventing, identifying, or treating such needs.

Erin's Law Counseling Options, Assistance, and Intervention

The Superintendent or designee will ensure that each school building's Student Support Committee identifies counseling options for students who are affected by sexual abuse, along with District and community-based options for victims of sexual abuse to obtain assistance and intervention. Community-based options must include

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a Children's Advocacy Center and sexual assault crisis center(s) that serve the District if any.

This policy shall be implemented in a manner consistent with State and federal laws, including the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

For information on how the District maintains awareness and prevention of suicide and depression, please read Board policy 7:290.

Community and Mental Health Resources

211 Illinois

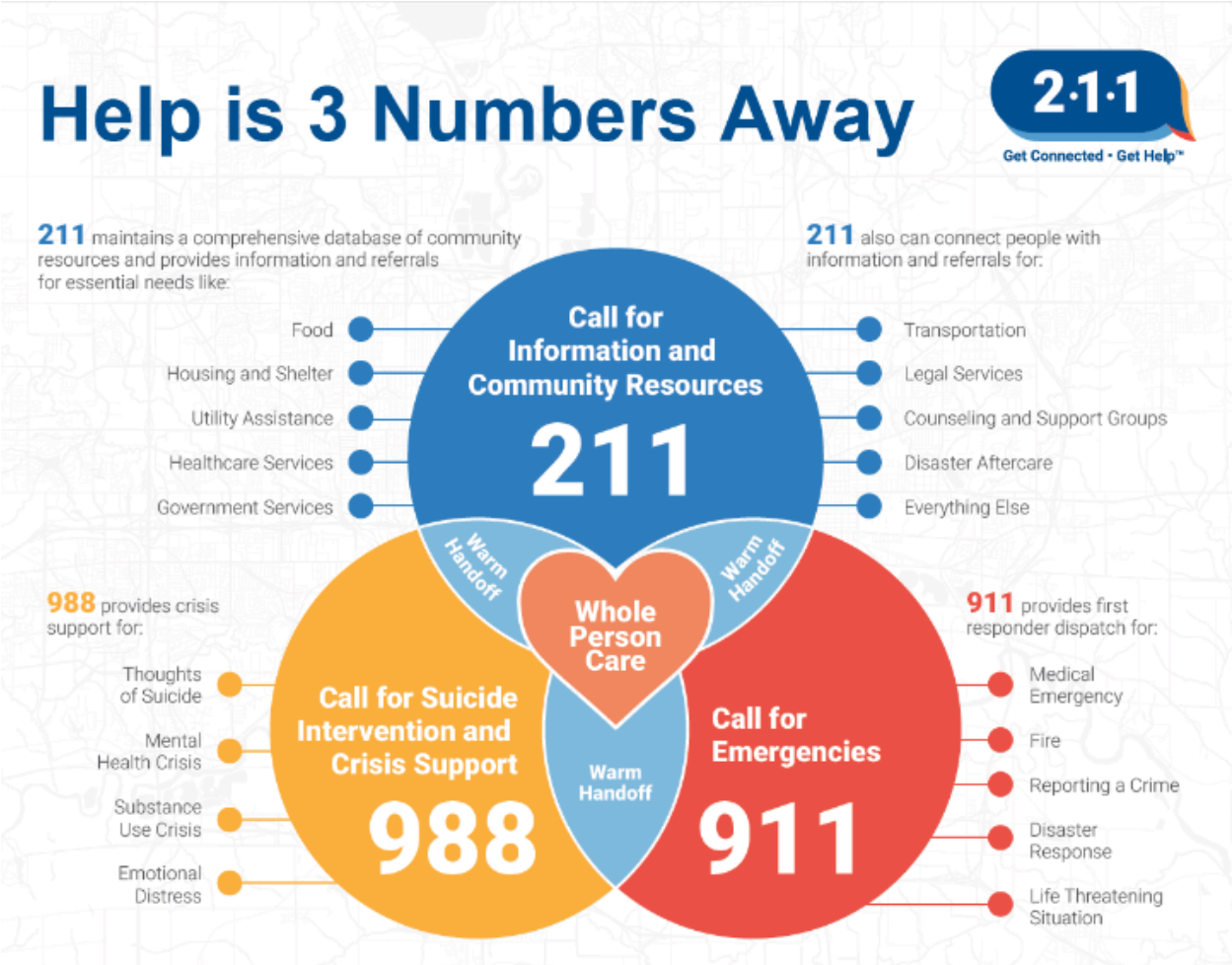
211 is a free, confidential 24/7 referral helpline connecting people to available health and human services. See graphic below for more information.

988 National Suicide Hotline

Individuals can call the 24-hour National Suicide Prevention Lifeline number by dialing 988. See graphic below for more information.

Local Kane County Suicide Prevention Resources

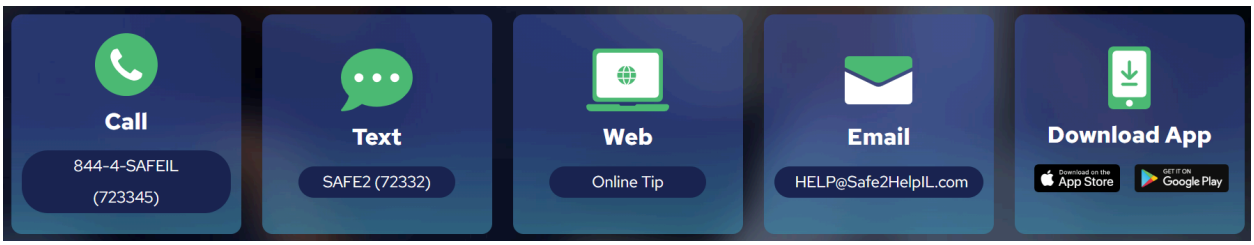
Information and resources can be found at kanehealth.com/suicide-prevention.



Source: https://www.illinois211.org/2-1-1/

Safe2Help Illinois

https://www.safe2helpil.com/ is a 24/7 program for students to share school safety issues, find resources to get help, and find encouragement to help others. In the absence of a trusted adult, students can use Safe2Help Illinois to share concerns in a confidential environment.



Additional Community Resources

See Appendix E for a list of Community Resources and Services.

Multi-Tiered System of Support (MTSS)

A Multi-Tiered System of Support (MTSS) is a comprehensive, data-driven framework designed to support all students' academic and social-emotional needs. This approach ensures high-quality instruction in the areas of academics and social-emotional learning. It is a team-based approach that collaborates among teachers, parents, administration and other key stakeholders. When a student shows academic and/or social-emotional challenges, concerns may be raised by school staff or parents. The concerns are then addressed by the Problem-Solving Team (PST) process, which includes stakeholders such as social workers, school psychologists, principals, school nurses, other administration and teachers.

The Problem Solving Team (PST) is a team that develops and monitors intervention plans to proactively support students before larger issues become serious. The team regularly evaluates the effectiveness of these interventions and adjusts as needed. If the interventions do not lead to improvement, the team may request further evaluation. The PST exists to identify and assist students at risk due to severe social, emotional, family, mental health, attendance, and/or academic issues. The goal of the PST is to be proactive, rather than reactive, providing assistance to students before problems become overwhelming or chronic. The team may refer the student to outside professional agencies when appropriate. Referrals to the PST can be made by any member of the team, a staff member, the student him/herself, a fellow student, and/or a parent/guardian.

Accommodating Individuals with Disabilities (Board Policy 8:70)

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities and will not be subject to illegal discrimination. When appropriate, the District may provide to persons with disabilities para-professionals, benefits, or services that are separate or different from, but as effective as, those provided to others.

The District will provide auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity.

Each service, program, website or activity operated in existing facilities shall be readily accessible to, and usable by, individuals with disabilities. New construction and alterations to facilities existing before January 26, 1992, will be accessible when viewed in their entirety.

The Superintendent or designee is designated the Title II Coordinator and shall:

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1. Oversee the District's compliance efforts, recommend necessary modifications to the School Board, and maintain the District's final Title II self-evaluation document, update it to the extent necessary, and keep it available for public inspection for at least three years after its completion date.

2. Institute plans to make information regarding Title II's protection available to any interested party.

Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

Individuals with disabilities may allege a violation of this policy or federal law by reporting it to the Superintendent or designated Title II Coordinator, or by filing a grievance under the Uniform Grievance Procedure.

Education of Children with Disabilities

The School District shall provide a free appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the District, as required by the *Individuals with Disabilities Education Act* (IDEA) and implementing provisions of the School Code, Section 504 of the Rehabilitation Act of 1973, and the Americans With Disabilities Act. The term *children with disabilities*, as used in this policy, means children between ages 3 and 21 (inclusive) for whom it is determined, through definitions and procedures described in the Illinois State Board of Education (ISBE) Special Education rules that special education services are needed. Children with disabilities who turn 22 years old during the school year are eligible for such services through the end of the school year. For more information, please see Board policy 6:120.

It is the intent of the District to ensure that students who are disabled within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services. Students may be disabled within the meaning of Section 504 of the Rehabilitation Act of 1973 even though they do not require services pursuant to the IDEA. For more information, please see Board policy 6:120-AP1 E1.

For students eligible for services under IDEA, the District shall follow procedures for identification, evaluation, placement, and delivery of services to children with disabilities provided in the ISBE Special Education rules. For those students who are not eligible for services under IDEA, but, because of disability as defined by Section 504 of the Rehabilitation Act of 1973, need or are believed to need special instruction or related services, the District shall establish and implement a system of procedural safeguards. The safeguards shall cover students' identification, evaluation, and educational placement. This system shall include notice, an opportunity for the student's parent(s)/guardian(s) to examine relevant records, an impartial hearing

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with opportunity for participation by the student's parent(s)/guardian(s), representation by counsel, and a review procedure.

The District may maintain membership in one or more cooperative associations of school districts that shall assist the District in fulfilling its obligations to the District's students with disabilities.

If necessary, students may also be placed in nonpublic special education programs or education facilities.

Medicaid Fee for Services

Medicaid reimbursement is a source of federal funds approved by Congress to help school districts maintain and improve special education services. If Medicaid eligible, therapy and diagnostic services provided to children are partially reimbursable. With the parent/guardian's written consent, the District will claim Medicaid reimbursement for services provided. These claims will have no impact on the parent/guardian's or student's ability to receive Medicaid funding either now or in the future.

Prioritization for Urgency of Needs for Services (PUNS)

Per Public Act 103-0504, school districts work with Illinois Department of Human Services and ISBE to ensure that all students with disabilities and the parents or guardians of those students are informed about the PUNS database, including how to register for the PUNS database and who they can contact for information about the database and registration process. PUNS is a statewide database for individuals with intellectual or developmental disabilities who are planning for or seeking services (e.g., community integrated living arrangements, home-based supports, child group homes). The state uses the database to select individuals for services as funding becomes available. For additional information, please contact the Student Services Coordinator at your child's building.

Health Services

A student who needs to see the nurse during the day should first obtain a pass from his/her teacher unless an emergency situation exists. If a student is not feeling well, they must be checked out in the Nurse's Office and the nurses or administration authorization must be given prior to leaving the building; otherwise, the absence will be considered unexcused. When the nurse is not in the building, a student who is ill should report to the Main Office.

At the high school, no student will be excused from school unless a parent/guardian or designated person has been notified and appropriate transportation arranged, including if the student has his/her own car at school. Students shall not use their personal cell phones unless given permission by the nurse.

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Health, Eye, and Dental Examinations & Immunization Requirements

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health (IDPH), within one year prior to:

1. Entering kindergarten or the first grade;

2. Entering the sixth and ninth grades; and

3. Enrolling in an Illinois school, regardless of the student's grade (including nursery school, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required for students in grade 6 and 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice registered nurse or a physician assistant who has been delegated the performance of health examinations by a supervising physician.

2. A diabetes screening is a required part of each health examination; diabetes testing is not required.

3. An age-appropriate developmental screening and an age-appropriate social and emotional screening are ~~is~~ required ~~and an age-appropriate social and emotional screening must be completed for~~ parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.

4. Before admission and in conjunction with required physical examinations, parents/guardians of children between the ages of one and seven years must provide a statement from a physician that their child was risk-assessed or screened for lead poisoning.

5. The IDPH will provide all students entering sixth grade and their parents/guardians information about the link between human papillomavirus (HPV) and HPV-related cancers and the availability of the HPV vaccine.

6. The District will provide informational materials regarding influenza and influenza vaccinations~~, meningococcal disease, and meningococcal~~

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~~vaccinations~~ developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents/guardians.

Unless an exemption or extension applies, the failure to comply with the above requirements by October 15 of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. If a medical reason prevents a student from receiving a required immunization by October 15, the student must present, by October 15, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice registered nurse, physician assistant, or local health department responsible for administering the immunizations.

A student transferring from out-of-state who does not have the required proof of immunizations by October 15 may attend classes only if he or she has proof that an appointment for the required vaccinations is scheduled with a party authorized to submit proof of the required vaccinations. If the required proof of vaccination is not submitted within 30 days after the student is permitted to attend classes, the student may no longer attend classes until proof of the vaccinations is properly submitted. See Board policy 7:100 for more information.

Eye Examination

Parents/guardians are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parents/guardians of students entering kindergarten or an Illinois school for the first time shall present proof before October 15 of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches, or a licensed optometrist, must perform the required eye examination.

If a student fails to present proof by October 15, the school may hold the student's report card until the student presents proof: (1) of a completed eye examination, or (2) that an eye examination will take place within 60 days after October 15. The Superintendent or designee shall ensure that parents/guardians are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

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If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof: (1) of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15. The Superintendent or designee shall ensure that parents/guardians are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds, if the student's parents/guardians present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parents/guardians of exclusion procedures pursuant to Board policy 7:280, Communicable and Chronic Infectious Disease, and State rules if there is an outbreak of one or more diseases from which the student is not protected.

2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.

3. Eye examination requirement, if the student's parents/guardians show an undue burden or lack of access to a physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist.

4. Dental examination requirement, if the student's parents/guardians show an undue burden or a lack of access to a dentist.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. School Board policy 6:140, *Education of Homeless Children*, governs the enrollment of homeless children.

Communicable and Chronic Infectious Diseases

A student with or carrying a communicable and/or chronic infectious disease has all rights, privileges, and services provided by law and the School Board's policies. The Superintendent will develop procedures to safeguard these rights while managing health and safety concerns. Please see Board policy 7:280 for more information.

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Sick Child Procedures

Please notify the school health office immediately for all contagious conditions so we can take proper measures within the school environment to ensure all staff and students are safe. All children suffering from contagious conditions must be excluded from school until they are no longer contagious. Guidelines that need to be followed are found at Communicable Diseases Chart.

In the case of head lice, please contact the nurse or principal immediately so that we can take proper measures in the classrooms and elsewhere within the school. Please instruct your child NOT to share combs, brushes, hats, scarves, and other "communicable" items.

If your child exhibits any of the following, please do not send the child to school. If your child exhibits any of the following during the school day, they must go home:

- Fever (temperature of 100 degrees or above),
- Vomiting,
- Diarrhea (2 episodes, unable to manage, blood in stool)
- Excessive cough and/or unable to manage secretions,
- Suspicious rash,
- Loss of consciousness.

Criteria for re-admittance is based upon evidence that the child is no longer exhibiting symptoms listed above and fever free for 24 hours without medication, or documentation of treatment. These determinations will be guided by the nurse.

For the protection of the whole student body, students are not permitted to ride the bus home if they are exhibiting signs/symptoms of a contagious illness or communicable and/or chronic infectious disease. The student's parent/guardian will be contacted by the school to arrange transportation.

Illness / Injury

In the event of serious symptoms or injury, paramedics will be called and a parent/guardian contacted. In an emergency situation, school officials will be guided by the information provided by parents/guardians on the registration documents filled out annually. It is the responsibility of the parent/guardian to provide accurate contact information to the school in case of illness, injury, or emergency, and notify the school of any updates to the information. *In the event of an emergency, it is imperative that we have contacts that are able to assist their student(s) immediately to ensure their well-being. Please provide contact information for individuals who have the ability to pick up a student in a timely manner.* Students will not be permitted to ride home with fellow students, other than a sibling, in case of an illness or emergency.

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Students who come to school with mobility devices (such as crutches, walking boot/shoe, wheelchair, splints or casts) for an acute episode need to submit a note from the doctor that states the activity restriction that warrants the use of the device at the school, including the time frame for the restriction.

Exemption from Physical Education

In order to be excused from participation in physical education, a student must present an appropriate excuse from his or her parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting. Please see Board policy 7:260 for more information.

Administering Medicines to Students

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take medication during school hours or school-related activities, the parent/guardian must request that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

No school district employee shall administer to any student, or supervise a student's self-administration of, any prescription or non-prescription medication until a completed and signed *School Medication Authorization Form (Med A Form)* is submitted by the student's parent/guardian.

No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in Board policy and its implementing procedures.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication. For more information, please view Board policy 7:270 and 7:270-E1.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g. EpiPen®, and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian has completed and signed a *Med A Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for

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each self-administering student. For more information, please view Board policy 7:270 and 7:270-E1.

A student may self-administer medication required under a qualifying plan, provided the student's parent/guardian has completed and signed a *Med A Form*. A qualifying plan means: (1) an asthma action plan, (2) an Individual Health Care Action Plan, (3) an allergy emergency action plan, (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973, or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication or epinephrine injectors, or medication required under a qualifying plan. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of an epinephrine injector, asthma medication, and/or a medication required under a qualifying plan.

Anaphylaxis Prevention, Response, and Management (Board Policy 7:285)

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a School Board policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen.

While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, all staff are trained annually on the care of an anaphylactic situation. A cooperative effort among students' families, staff members, students, and school nurses helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program for prevention and treatment of anaphylaxis. Please contact your child's building nurse for additional information.

Student Insurance

If a student insurance program is offered, it will be the responsibility of the student's parents/guardians, not that of the school, to file claims with the designated insurance representative in the event of injury. When an optional student insurance program is offered, claim forms will be available in the school office.

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Attendance and Truancy

Our attendance policy is based upon the firm belief that students are most successful when they are present in class and in school.

In accordance with Illinois compulsory attendance requirements, it is the policy of CCUSD 301 that students shall attend school on a regular basis. We believe that daily attendance, timeliness to class, and preparedness and participation in class will increase the student's probability for successful performance and fosters the development of self-discipline and responsibility. It is the intention of the instructor of each course to not only teach the subject matter, but also to encourage the positive attribute of regular attendance, punctuality, and participation.

Students are expected to attend every class. The school has an obligation to inform both students and parents/guardians of the student's progress and attendance in all classes. Parents/guardians are to follow proper procedures to inform the school when their child is absent and to provide a reason for the absences.

Attendance Procedures

Grade Schools:

It is the parent/guardian's responsibility to call or email the main office and give the reason for an absence between 7:45 a.m. - 9:30 a.m. the day of the absence. Contact information can be found below:

- Country Trails - (847) 717-8000
- Howard B. Thomas - (847) 464-6008
- Lily Lake - (847) 464-6011
- Prairie View - (847) 464-6014

Parents/guardians who cannot call must write a note explaining the reason for the absence. The note should be written by the parent/guardian in its entirety and signed. The note can be scanned and emailed to the attendance secretary or turned in at the main office.

Middle Schools:

It is the parent/guardian's responsibility to call or email the main office and give the reason for an absence prior to 7:50 a.m. the day of the absence. Contact information can be found below:

- CMS - (847) 464-6000; odalis.balice@central301.net
- PKMS - (847) 717-8100; ~~adriana.panzeca@central301.net~~, jan.maas@central301.net

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In the event that school personnel do not hear from parent(s)/guardian(s) about tardiness or absence before 9:00 a.m., the school may call parents/guardians or other emergency contacts provided by a parent/guardian to determine the reason for the student's absence.

Parents/guardians who cannot call or email must write a note explaining the reason for the absence. The note should be written by the parent/guardian in its entirety and signed. The student can bring the note to the main office upon their return.

High School:

It is the parent/guardian's responsibility to call the attendance secretary and give the reason for an absence prior to 7:25 a.m. the day of the absence. The attendance secretary's phone number is (224) 990-7101.

Parents/guardians who cannot call must write a note explaining the reason for the absence. The note should be written by the parent/guardian in its entirety and signed. The note can be scanned and emailed to the attendance secretary or turned in at the main office. The attendance secretary's email address is lynette.jastrzebski@central301.net.

Leaving School Early

If a student needs to leave school early for medical purposes (healthcare provider or dental appointments) the parent/guardian must call, email or send a note to the Attendance secretary before the student may leave school. The call, email or note should include the requested dismissal time and the reason the student needs to leave early. If providing a note, it must be written by the parent/guardian in its entirety and include a parent/guardian signature.

If a student is ill during the day, the student must check out in the Health Office before leaving the building. Students should not arrange for parents/guardians to pick them up, or leave using their own car, without first having been seen by the nurse. When the nurse is not in the Health Office, a student who is ill should report to the Main Office.

Parents/guardians will need to present photo identification to pick up a student without prior notification.

CHS Only: Parents/guardians will pick up the student at Door 8, and students will sign out with the Dean's Assistant at Door 8.

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Tech Prep or Middle College

Students who leave school early to participate in the work program should leave the building after their last academic class, unless given prior permission from Administration. All students participating in the Tech Prep or Middle College programs are required to check out with the Dean's Assistant at Door 8 prior to leaving the school. Attendance issues related to this program will be addressed on an individual basis.

Regional Pathway Students

Students enrolled in classes through Regional Pathways are responsible for attending those classes and are expected to attend class daily. All students participating in the Regional Pathway program shall sign in upon arrival to Central High School with the Dean's Assistant at Door 8. Attendance issues related to this program will be addressed on an individual basis.

Attendance and Truancy Policy (Board Policy 7:70)

Compulsory School Attendance

This policy applies to individuals who have custody or control of a child: (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age.

Subject to specific requirements in State law, the following children are not required to attend public school: (1) any child attending a private school (including a home school) or parochial school, (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician), (3) any child lawfully and necessarily employed, (4) any child over 12 and under 14 years of age while in confirmation classes, (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day(s) or time of day, and (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness, including mental or behavioral health of the student, not to exceed 5 days (without a medical note) and after 2nd mental health day used the student may be referred to the appropriate student support personnel, observance of a religious holiday, death in the immediate family, up to 5 days of vacation per school year, attendance at a civic event (middle/high school student only) provided a 3 day notice is given to building administration and student provides documentation of participation, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to the

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Election Code (10 ILCS 5/7-42 and 5/17-15), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe. See Board policy 7:80 for information about absences for religious reasons.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and School Board policy. The program shall include but not be limited to:

1. Any child "necessarily and lawfully employed" may be exempted from attendance by the superintendent "on certification of the facts by and the recommendation of the school board." 10 ILCS 5/26-1. The policy's language serves to delegate this "certification of the facts" to the superintendent or designee. The following option allows a board to consider and include specific criteria in the policy:

   A student may be excused at the Superintendent's discretion, when: (1) the student has a last period study hall, (2) the parent/guardian provides written permission, (3) the student's employer provides written verification of employment, (4) the student provides evidence of a valid work permit, or (5) other reason deemed justifiable by the Superintendent.

2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within two hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in 105 ILCS 5/26-2a.
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6:110, *Programs for Students At*

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Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program.

8. A process for the collection and review of chronic absence data and to:
    a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
    b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of school student records must be consistent with Board policy 7:340, *Student Records*, as well as State and federal law concerning school student records.
12. An acknowledgment that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. A process for a 17-year-old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous six months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in 7:50, *School Admissions and Student Transfers To and From Non-District Schools*.

Truant Absences

Truant absence is defined as absence without valid cause for one or more periods of the student's school day. A truant absence is an unexcused absence. Parents/guardians may be notified following 3, 5, and 9 days of absence or tardiness within a school year, and a school intervention may be initiated. After the 9th school day (5% of regular attendance days) on which a student is absent without valid cause, he/she is deemed to be truant under Illinois law. Interventions to address truancy may include attendance letters, parent/guardian-teacher/administrator conferences,

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student counseling, and/or involvement of the Kane County Truancy officers and/or local law enforcement. In any such proceeding against parents or guardians the school district must demonstrate it has attempted to counsel the student and the person(s) having custody and control of the student and has provided support services, alternative programs, and other school resources in an effort to correct the truant behavior." (105 ILCS 5/26-12) Any person who has custody or control of a child subject to compulsory attendance who knowingly or willfully permits the child to persist in truancy, if convicted, is guilty of a Class C Misdemeanor and may be subject to up to 30 days imprisonment and/or fine up to $1,500.

Class Cut

Middle/High School Only: A class cut is defined as an absence from part (10 minutes or more) or an entire class period, without permission from the student's parent/guardian, teacher or approval of school officials. Class cuts may also include the beginning of the school day. A class cut is an unexcused absence and may result in disciplinary consequences.

Tardiness

Students are expected to be in class on time so they may maximize their learning opportunities. Teachers and the Administration will monitor student's tardiness. Students may be considered tardy if they arrive after the bell has rung. Students may receive consequences for excessive tardies.

On the fourth tardy to school per semester, students may receive disciplinary consequences. The same may occur for excessive tardies to class based on classroom, team or department policies.

College and Vocational Visits and Military Exams

Central High School recognizes the importance of college visitations, job interviews, and military exams. Upperclassmen may be excused two school days per college visitation (sophomores may be excused with approval by administration), job interviews, or military exams for up to three college visits during a school year. Whenever possible, these visits should be scheduled during non-school time; however, in the event they cannot be, students must complete the following:

- Students and parents/guardians are responsible for completing the "College and Vocational Visit, or Military Exams" Form prior to the absence. The form must be signed and completed by all of the student's teachers.
- Students are required to submit, on college/university/business/military letterhead, documentation of their visit for the absence to be considered excused.
- School work missed because of a college visit, job interview, or military exam must be made up in accordance with the Make Up Work section below.

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Makeup Work

Students who have absence(s) from school will be allowed to make up work for equivalent academic credit. The time allowed for makeup work will generally be one school day for every school day missed, starting with the first day the student returns to school. In extenuating circumstances, a student may ask his/her teacher for additional time to make up work. It is the responsibility of the student (and his/her parent/guardian), not the teachers, to get the assignments, complete them, and turn them in, and to arrange a time with the teacher to make up any missed quizzes or tests. Incomplete work or failure to do the work may result in a lowering of grades.

The makeup rule applicable for students who are receiving home or hospital instruction is set forth in the Student Services section of this Handbook under the heading Home and Hospital Instruction.

Students who miss school due to a vacation may ask their teachers to provide advance assignments at the middle/high school. However, it is up to the individual teacher to determine whether he/she can honor the request. Please note at the elementary school, assignments will be provided upon the students return from vacation.

Attendance at Extracurricular Activities

To participate in an extracurricular activity practice or meeting (non-contest), a student must be in attendance by the start of 2nd period unless the student is absent from school for an excused absence for any reason other than personal illness. A student who has an excused absence for any part of the school day due to personal illness will not be permitted to participate in the extracurricular activity practice or meeting on that school day.

To participate in an extracurricular activity contest, a student must be in attendance for a full school day on the day of the contest, or for a full school day on the Friday before a weekend contest.

Transportation Information

Bus Transportation (Board Policy 7:220 and Board Policy 4:110)

All students who reside outside the walking boundaries (greater than 1.5 miles from school) are assigned District 301 transportation to/from school using their home location to designate the bus assignment.

Instructions to Parents/Guardians

Parents/Guardians will designate their transportation needs via the online

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registration process. Busing information for the current school year is available in the Bus Info tab in the Skyward Parent Portal.

Students are allowed only one inbound bus and only one outbound bus to the same location (accommodations cannot be made for different buses on different days.)

If changes are needed to a student's transportation, please make the revision in your Skyward Parent Portal following the directions at www.central301.net/transportation and send an email describing the changes to transportation@central301.net. Please allow two school days to process any changes to your student's transportation. Transportation will send you an email confirming the changes are approved or denied.

Instructions To School Bus Riders

The school bus is an extension of the classroom; therefore, all school rules apply on the school bus. CCUSD 301 Board Policy governs school bus conduct.

School bus riders, while in transit, are under the jurisdiction of the school bus driver and any adult designated by the Board of Education to supervise bus riders. Any student who violates the following regulations and/or school rules while riding the bus may be reported by the bus driver to the Principal or Assistant Principal via a bus conduct report and a disciplinary consequence may be issued to the student.

Safety Regulations and Guidelines

All CCUSD 301 disciplinary and safety guidelines are applicable, including those outlined below.

1. Students may only ride their assigned school bus.
2. Arrive at your designated bus stop five (5) minutes prior to your scheduled pickup time. Be careful in approaching the place where the bus stops and stay away from the street while waiting for the bus. Do not move toward the bus until the bus has been brought to a complete stop and the driver signals you to board. Enter in single file without pushing. Always use the handrail.
3. Be aware of moving traffic and pay attention to your surroundings.
4. Dress properly for the weather. Make sure all drawstrings, ties, straps, etc. on all closing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
5. Take a seat right away and remain seated facing forward in your assigned seat while the bus is in motion.
6. Always be alert and listen for any instructions given by the driver. Be courteous to the driver and other students. Sit with your hands to yourself and avoid making noises that would distract the driver or bother other passengers.

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7. Windows are to remain at or above the white safety line at all times. Do not throw anything out of the windows. When you are on the bus, keep hands and feet inside the bus at all times.
8. Talk quietly on the bus. Refrain from abrupt, loud noises and/or any unnecessary confusion that could divert the driver's attention from safely driving the bus. Be absolutely quiet when approaching and crossing railroad tracks.
9. Refrain from littering, defacing or destroying bus property. Never tamper with the bus or any of its equipment.
10. Assist in keeping the bus safe and sanitary at all times. Keep belongings out of the aisle and away from emergency exits. Eating, drinking or gum chewing is not allowed on the bus.
11. Do not bring any animals on the bus, unless it is a service animal.
12. Wait until the bus pulls to a complete stop before standing up. Use the handrail when exiting the bus.
13. Take all belongings with you.
14. Respect the driver, fellow students and yourself. Help look after the safety and comfort of smaller children.
15. Do not ask the driver to stop at places other than the regular assigned bus stop. The driver is not permitted to alter their route without proper authorization from an administrator.
16. Students must sit three (3) in a seat on the school bus when necessary due to the load
17. Cell Phones and other electronic devices may be used responsibly on the school bus. Any misuse of these items will result in disciplinary action. Bus drivers are not responsible for devices lost, damaged, or stolen. Examples of misuse include, but are not limited to:
    a. Using device as a camera
    b. Displaying inappropriate images/website
    c. Use of inappropriate language
    d. Use of device for harassment or intimidation
18. Tablets, computers, smart phones, smart watches, and other electronic devices must be silenced on the bus unless students use earbuds or headphones and the listener is still able to hear emergency directions.
19. Stay out of the danger zone next to the bus where the driver may have difficulty seeing you. Take at least five giant steps (10 feet) away from the bus and out of the danger zone, until you can see the driver and the driver sees you. Never crawl under a bus.
20. Walk at least 10 feet in front of the bus if you must cross the street after being dropped off and wait for the driver to signal to cross the road. Cross the street only after checking both ways for traffic, even after the driver's signal. Never run in front of a car or bus.
21. Never run back to the bus, even if you dropped or forgot something.

The same rules and regulations apply to all bus trips, including for school sponsored trips, athletics and transportation to and from home and school. Students who are

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unable to abide by the rules and expectations in order to maintain a safe environment when riding a school bus may face disciplinary consequences.

School Bus Suspensions

The Superintendent, or any designee as permitted in the School Code, is authorized to suspend a student from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct, including but not limited to, the following:

1. Prohibited student conduct as defined in School Board policy, 7:190, Student Behavior.

2. Willful injury or threat of injury to a bus driver or to another rider.

3. Willful and/or repeated defacement of the bus.

4. Repeated use of profanity.

5. Repeated willful disobedience of a directive from a bus driver or other supervisor.

6. Such other behavior as the Superintendent or designee deems to threaten the safe operation of the bus and/or its occupants.

If a student is suspended from riding the bus for gross disobedience or misconduct on a bus, the School Board may suspend the student from riding the school bus for a period in excess of 10 days for safety reasons. The District shall provide the student with notice of the gross disobedience or misconduct and an opportunity to respond.

Academic Credit for Missed Classes During School Bus Suspension

A student suspended from riding the bus who does not have alternate transportation to school shall have the opportunity to complete or make up work for equivalent academic credit. It shall be the responsibility of the student's parent or guardian to notify the school that the student does not have alternate transportation.

Restricted Items

Because of the potential for disrupting the school bus driver, certain items are not to be brought on the bus. Some examples of such items could be, but are not limited to:

-skateboards	-cameras	-sleds	-snowboards/hoverboards
-laser lights	-in-line skates	-toys	-playing cards

** In some cases the student may seek approval from the Transportation Director or building administration for special situations (i.e., field trips, athletic trips, etc.).

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Late Academic Bus (CHS and MS Only)

For convenience to our families, we offer a late academic/activity bus at both the middle and high school level. The bus operates weekly on Tuesdays, Wednesdays and Thursdays. Students must sign up each week they intend to use the service via the link located on the transportation page cited below.

All buses depart at approximately 4:30pm. These routes run approximately 1 hour and are based off of the weekly sign-up sheet. Students **must** sign-up to use this bus by noon the day of. This bus will **not** run on half days. Also, please note if your student resides within walking boundaries from PKMS they will not qualify for the academic/activity bus. Any student that does not sign up for the late academic/activity bus prior to the scheduled cut off time will be denied transportation, unless approved by both the school administration and transportation.

See https://central301.net/transportation/late-activity-academic-bus/ for the sign-up link and for more information.

Kindergarten Transportation

The parent/guardian or older sibling must be present when a kindergarten student is dropped off. It is District policy that if no one is available at the drop off location, the bus driver will notify the school of the situation and the school will notify the parent/guardian that the student will be brought back to the school for parent/guardian pick up.

Electronic Recordings on School Buses

Electronic visual and audio recordings may be used on school buses to monitor conduct and to promote and maintain a safe environment for students and employees when transportation is provided for any school related activity. Notice of electronic recordings shall be displayed on the exterior of the vehicle's entrance door and front interior bulkhead in compliance with State law and the rules of the Illinois Department of Transportation, Division of Traffic Safety.

Students are prohibited from tampering with electronic recording devices. Students who violate this policy shall be disciplined in accordance with the Board's discipline policy and shall reimburse the School District for any necessary repairs or replacement. At no time will video footage be released to the public.

Food Service Information

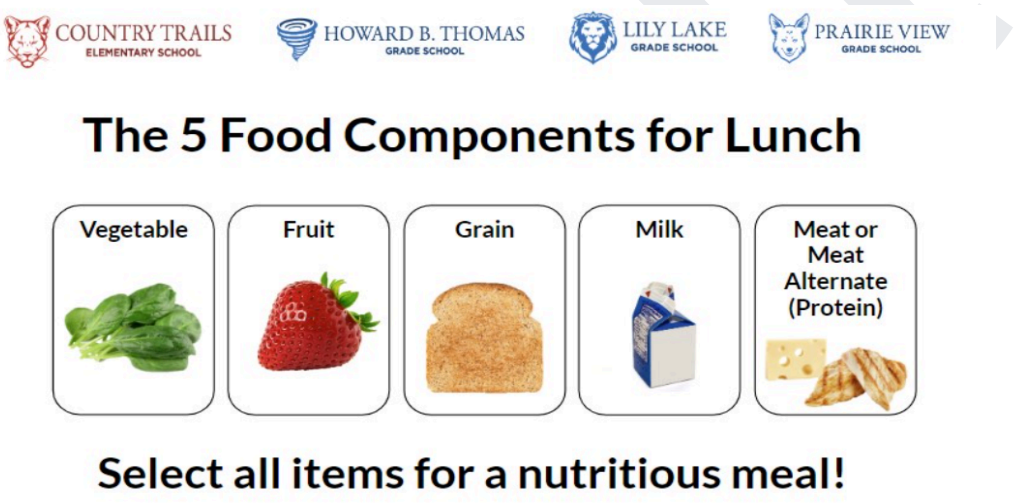
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Central 301 participates in the USDA National School Lunch Program (NSLP) and offers an USDA reimbursable value meal each day. Please view Board policy 4:130 and 4:130-E for more information.

All students must use their student ID to purchase items from the cafeteria.

Grade Schools

Each morning, classroom teachers will take a count of the students who would like a value meal of the day. There is also a daily option of a non-meat item (example: grilled cheese). These lunch counts are shared with the Head Cook for production. A value meal for grade school costs $3.20. Monthly lunch menus are available on the Food Service website.



- Students who choose the value meal of the day will receive all meal components: protein items, whole grain bread/pasta items, two vegetables, fruit and milk. Students are served all five components of the value meal of the day, without eliminations.
- Milk is sold as an ala carte item to students who need to have a milk with the cold lunch brought from home or if a student would like extra milk to drink with his/her hot lunch. The purchase price for milk is $0.40/carton.
- If a student is eligible (see Board policy 4:130) for free or reduced price lunch and wishes to have milk with his/her cold lunch from home, he/she must purchase the milk for $0.40/carton.
- Allergy Substitutions: A USDA Physician's Statement is required to be completed if a substitution is needed in a student's meal. The Physician's Statement form can be obtained from the nurse's office or the Food Service website.

Middle Schools and High School

The middle and high schools also offer a la carte food items for sale. Each student may go through the line and choose from a variety of hot and cold foods. Each food item is priced individually so the student pays for what is selected. The daily value meal for the middle schools is $3.30 and $3.40 for Central High School.

To allow for efficiency for all students, we ask that students observe the following rules:

1. A photo ID and student ID number are required at the cashier.
2. No outside drinks or food items are allowed to come through the lunch line.
3. Move through the lunch line making selections quickly and then proceed to the cashier.
4. When purchasing 3 items or more, a tray must be used.
5. When finished eating, pick up all lunch debris from the table and floor, empty lunch trays into trash bins and return the trays to the kitchen.

Payment Procedures

In order to provide the safest, contactless transition for payments, Central 301 Food Service departments district-wide are cashless. Cashiers will not accept cash or checks at the cashier stations. All lunch payments must be updated through our online payment system, MySchoolBucks (Heartland Payment Systems).

Setting up a free MySchoolBucks account is easy. Links can be found under the For Parents tab > Lunch Information on the district website. To set up an account you will need your student's name and ID number. Funds can be added using your credit/debit card ($3.25 transaction fee) or electronic check ($2.75 transaction fee).

- Some features with MySchoolBucks are:
    - Easy way to add funds with auto-replenish options available
    - View cafeteria purchases
    - Check your student's account balance
    - Receive low balance alerts depending on your preferences setup

MySchoolBucks offers OnePay which is a discounted fee payment program for students' lunch accounts. OnePay allows parents/guardians to pay transaction fees upfront from their checking accounts (electronic check, not available for credit cards) with unlimited lunch account payments for 12 months. Parents/Guardians can make as many lunch account payments as they want, in any amount - there are no spending limits.

How will OnePay benefit families?

When funds are put on students accounts monthly, you will pay 9 times per year, adding up to $24.75 in program fees. OnePay offers the choice of two transaction fee payment packages:

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- A single student plan for $12.95/year or
- A family plan for $26.95/year

Both packages provide great value for families with multiple students or those who wish to add funds to their accounts frequently.

How does OnePay work?

- To take advantage of OnePay, parents/guardians must use their checking account for payment of their transaction fees.
- Parents/Guardians select the OnePay option suitable for their family (Student or Family Plan) and pay the set amount.
- Once this is paid, parents/guardians will not have to pay another transaction fee on their lunch account for 12 months.

If you need assistance with your account, you can find helpful how-to-videos and answers to commonly asked questions by visiting Myschoolbucks.com. You can contact MySchoolBucks directly by logging into your account to start a chat conversation or call them at (855)832-5226.

Negative Lunch Balance

Central 301 School's Food Service Department is committed to serving lunches to all students. If a student account has a negative balance, the negative balance is communicated to the parents/guardians through emails sent from the Food Service Office. Once lunches have been served without money in the lunch account, it is the parent/guardian's responsibility to respond to the negative balance email by depositing money in the student's lunch account on www.myschoolbucks.com. If negative lunch balances are not paid by the end of the school year, the negative balance is carried over to the next school year until the negative balance is paid. The District may send unpaid fees to collections.

Free and Reduced-Price Food Services

A student's eligibility for free or reduced priced meals shall be determined by Family Size/Income Guidelines set annually by the U.S. Department of Agriculture and distributed by the Illinois State Board of Education. The Free/Reduced Lunch Application can be found on the Food Service website, in the Lunch Information section, MySchoolApps. Parents/Guardians may access the Free/Reduced Lunch Application link after July 1st of each year. For more information, please see Board policy 4:130.

To complete the application, read each page carefully and answer all questions. Skipped fields will not allow the application to be submitted. This online application is a family application so all students in the household must be added to the application. You will need the student ID number for each student on the application and everyone living in the household must be added to the application. Your application must be complete before you click "submit". A notification letter

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will be sent to you listing the status of your application. Approved applications are not carried over to the next school year. You must complete a new application each school year, unless you automatically qualify for free or reduced through the state.

Refund or Transfer Lunch Account Money

To request a refund from your student(s)' lunch account go to the Food Service website, under the Lunch Information section and click on the Lunch Refund/Transfer link. Answer all the sections within this form. All refund checks are cut typically on the third Monday of each month, after board approval.

Transfer of funds between siblings can be done through your MySchoolbucks account. Transfers of funds for graduate students can be processed through the Lunch Refund/Transfer link.

Lunch Prices

The cost of all menu items in the value meal is set at one meal price. The value meal lunch prices for the 2024-2025 school year are:

Paid Lunch Price	
High School	$3.40
Middle Schools	$3.30
Grade Schools	$3.20
Reduced Lunch Price	$0.40
Milk Price	$0.40
Adult/Teacher Lunch Price	$3.95

School Wellness

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school-based activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA). The Principal and/or food service director will ensure:

1. Each school building complies with this policy;

2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and

3. The community is informed about the progress of this policy's implementation.

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For an extensive overview of the physical and nutritional wellness plan, please see Board policy 6:50.

Please contact Food Service Director, Jessica VonSchnase at jessica.vonschnase@central301.net with any questions or suggestions related to school wellness and nutrition.

School and Student Safety

The safety of our students and staff is our first priority at each district building. During school hours all exterior doors are kept locked and access to the building will be limited. Students are not to open any door to permit entry from outside the building, even if the person is familiar to the student. Additionally, the propping or opening of doors to anyone from the outside is prohibited. All visitors should be directed to the Main Office. Failure to abide by this policy may result in disciplinary consequences.

Visiting the School

The District has a responsibility to maintain a learning environment that is safe. All visitors must initially report to the Main Office upon entering the school. Any person wishing to confer with a staff member should contact the staff member ahead of time to schedule an appointment.

All visitors must:

- Provide government-issued photo ID and reason for the visit.
- Be cleared and logged by the District's security system
- Wear a visitor name tag at all times while in the building.
- Check out with office staff upon departure.

Emergency Days

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property.

If this occurs the district will likely use emergency days to manage the situation and to ensure all students and staff are safe. The District will send notifications via ParentSquare (phone, text, and emails), social media and/or web posts.

Emergency/Crisis Plan

In the case of an emergency please be advised that all school personnel have been in-serviced on the implementation of the Crisis Plan should the need arise. If an

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emergency were to take place, please refrain from calling the school in order to keep school telephone lines open for emergency calls. Please keep vehicles out of the area to allow emergency vehicles to access school grounds.

School Safety Drills Plan

During every academic year, each school building that houses school children shall conduct, at a minimum, each of the following in accordance with the School Safety Drill Act (105 ILCS 128/):

1. Three school evacuation drills to address and prepare students and school personnel for fire incidents. One of these three drills shall require the participation of the local fire department or district.
2. One bus evacuation drill.
3. One severe weather and shelter-in-place drill to address and prepare students and school personnel for possible tornado incidents.
4. One law enforcement lockdown drill to address a school shooting incident and to evaluate the preparedness of school personnel and students. This drill shall occur no later than 90 days after the first day of school of each year, and shall require the participation of all school personnel and students present at school at the time of the drill, except for those exempted by administrators, school support personnel, or a parent/guardian.

For more information regarding the safety procedures established by the district, please refer to Board policy 4:170.

Building Surveillance

Video surveillance occurs in various parts of the school. This surveillance is used for safety purposes. Access to video surveillance is granted to school personnel and law enforcement when necessary and may be used for the purpose of investigatory elements with students. At no time will video footage be released to the public.

Student Search and Seizure

In order to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" includes school liaison police officers. For more information, please see Board policy 7:140 and 7:140-E.

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students

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have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted through the use of specially trained dogs.

School authorities may search a student and/or the student's personal effects in the student's possession (such as purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is a reasonable ground for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the District's student conduct rules. The search itself must be conducted in a manner that is reasonably related to its objective and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

1. Outside the view of others, including students,
2. In the presence of a school administrator or adult witness, and
3. By a certificated employee or liaison police officer of the same sex as the student.

If a search produces evidence that the student has violated or is violating either the law or the District's policies or rules, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities.

Immediately following a search, a written report shall be made by the school authority who conducted the search, and given to the Superintendent.

Items Brought to School

- TREATS: Any treats, specifically for birthdays, should be in the form of a non-food item such as pencils or a favorite book. Food items are not allowed as they can distract from the educational environment and are counterproductive to the health curriculum standards.
- Commercially pre-packaged items that are clearly labeled with all ingredients are required. This applies to all school sponsored events.
- Parents/guardians may only drop off food for their own child. Food deliveries for other students are not permitted. School and office staff cannot accept food or item deliveries from third-party services (e.g., DoorDash, Uber Eats).
- BICYCLES: If you ride a bike to school, it must be walked on school property and parked in the bike racks provided. All bicycles should be kept locked when you are in the school building. The school is not responsible for damage

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or theft of parts while bicycles are parked in the racks. Bicycles may be ridden to and from school provided good safety rules are followed. Bicycles cannot be housed in the school. Bicycle racks will be off limits during school hours.

- SKATEBOARDS, IN-LINE SKATES and HOVERBOARDS: Skateboards, in-line skates, hoverboards and wheelies (including shoes with wheels built into them) are not allowed on school grounds. Any students found with such items will
    - receive a verbal warning;
    - have such item confiscated to be picked up by a parent/guardian;
    - have such items confiscated for the remainder of the school year.

Unlicensed Motorized Vehicles

The use of unlicensed motorized vehicles on School District 301 property is prohibited. This includes, but is not limited to, all-terrain vehicles, dirt bikes, snowmobiles, go-karts, and any off-road vehicles. Consequences for this behavior may include suspension out of school as well as charges filed with local authorities

Distribution of Printed Material

All printed materials that will be distributed and/or posted, **must** be approved by the building administration prior to any posting of said material. No printed material, which is obscene, vulgar, libelous, threatening, inflammatory, inciting, damaging or disruptive to a good educational climate, will be permitted to be displayed or distributed, by or to, students.

Notification Regarding Sex Offender Information

Public Act 94-994, requires a Principal or teacher to notify parents/guardians during school registration or parent teacher conferences that information about sex offenders is available to the public. The Illinois Sex Offender Information website is https://isp.illinois.gov/Sor/Disclaimer. If you have any questions, please contact your building Principal.

For information about convicted child sex offender screenings and notifications, please visit Board policy 4:175 and 4:175-AP1 E1.

Suspected Child Abuse

State law requires all school personnel to inform the Department of Children and Family Services (DCFS) of suspected cases of child abuse.

Please see the mandatory notification requirements relevant to the warning signs of child sexual abuse, grooming behaviors, and boundary violations with evidence-informed educational information that also includes:

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a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based upon Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and how to prevent child sexual abuse from happening;
b. Methods for how to report child sexual abuse, grooming behaviors, and/or boundary violations to authorities pursuant to Board policy 4:165 *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*; and
c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to Board policy 7:250, *Student Support Services*.
d. Board policy 4:165 Exhibit.

Harassment of Students Prohibited

No person, including a School District employee or agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. See Board policy 7:20 for more information.

Dress Code

Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process, or compromise standards of health and safety. Students are expected to be appropriately dressed for school. Determination of "appropriate" shall be made by the building administrator and authority to discipline based on the determination shall be at their sole discretion. Please see Board policy 7:160 for more information.

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1. All attire should be worn in the manner for which it was intended and undergarments should be covered at all times.
2. Clothing imprinted with profanity, obscenity, and/or the display of words, pictures, or symbols associated with alcohol, drugs, tobacco, sex, weapons, or violence are prohibited.
3. Appropriate footwear must be worn at all times.
4. Dark glasses, gloves and outerwear shall not be worn during the school day.
5. Chains are not to be brought to school. This includes chains on wallets, choker chains, etc.
6. PE uniforms may NOT be altered in any way (for example, cut-off sleeves or shortening of shorts).
7. Students are allowed to wear costumes on days approved by administration. Students that need to wear a costume for an activity in class are expected to remove the costume when the class is over.

Any student not in accordance with the above-mentioned dress expectations may be subject to disciplinary consequences, including changing into appropriate clothes or making immediate arrangements for appropriate clothing before returning to class. If appropriate clothing is not available, the administration will work with the student to obtain more appropriate clothing for the day.

Elementary Outside Play

Please be sure your child is dressed for the weather of the day (including layers inside as the building is equipped for heat and air-conditioning in each classroom). We will assume that students have worn what you consider appropriate for outside recess. Snow and moderately cold weather do not keep the children inside. All children will participate in outdoor activities if the outside temperature with wind chill is 10 degrees or above. If there is a drastic weather change during the day, we will take that into consideration as we plan for outside recess. Snow pants and boots are required for children to play in the snow. Please make sure that your child's clothing is labeled clearly. Each school has playground rules to follow.

Requests for students to remain indoors during outdoor recess due to weather will not be honored unless there is a documented medical reason. In such cases, a doctor's note or direct communication from a physician with the school nurse is required. Without this documentation, students will be expected to go outside with their classmates.

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Electronic Devices

Access to the District's Electronic Network

Electronic networks are a part of the District's instructional program and serve to promote educational excellence by facilitating resource sharing, innovation, and communication. Please see Board policy 6:235 for more information.

The term "electronic networks" includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

The Superintendent shall develop an implementation plan for this policy and appoint system administrator(s).

The School District is not responsible for any information that may be lost or damaged, or become unavailable when using the network, or for any information that is retrieved or transmitted via the Internet. Furthermore, the District will not be responsible for any unauthorized charges or fees resulting from access to the Internet.

Curriculum and Appropriate Online Behavior

The use of the District's electronic networks shall: (1) be consistent with the curriculum adopted by the District as well as the varied instructional needs, learning styles, abilities, and developmental levels of the students, and (2) comply with the selection criteria for instructional materials and library resource center materials. As required by federal law and Board policy 6:60, Curriculum Content, students will be educated about appropriate online behavior, including but not limited to: (1) interacting with other individuals on social networking websites and in chat rooms, and (2) cyberbullying awareness and response. Staff members may, consistent with the Superintendent's implementation plan, use the Internet throughout the curriculum. For more information, please see Board policy 6:60 exhibits for grades K-8 and 9-12.

The District's electronic network is part of the curriculum and is not a public forum for general use.

Acceptable Use

All use of the District's electronic networks must be: (1) in support of education and/or research, and be in furtherance of the goals stated herein, or (2) for a legitimate school business purpose. Use is a privilege, not a right. Users of the District's electronic networks have no expectation of privacy in any material that is stored on, transmitted, or received via the District's electronic networks. General rules for behavior and communication apply when using electronic networks. The District's administrative procedure, *Acceptable Use of the District's Electronic Networks*, contains the appropriate uses, ethics, and protocol. Electronic communications and downloaded material, including files deleted from a user's account but not erased, may be monitored or read by school officials.

Internet Safety

Technology protection measures shall be used on each District computer with Internet access. They shall include a filtering device that protects against Internet access by both adults and students to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by federal law and as determined by the Superintendent or designee. The Superintendent or designee shall enforce the use of such filtering devices. An administrator supervisor, or other authorized person may disable the filtering device only for bona fide research or other awful purpose provided the person receives prior permission from the Superintendent or system administrator. The Superintendent or designee shall include measures in this policy's implementation plan to address the following:

1. Ensure staff supervision of student access to online electronic networks,
2. Restrict student access to inappropriate matter as well as restricting access to harmful materials,
3. Ensure student and staff privacy, safety, and security when using electronic communications,
4. Restrict unauthorized access, including "hacking" and other unlawful activities, and
5. Restrict unauthorized disclosure, use and dissemination of personal identification information, such as, names and addresses.

Authorization for Electronic Network Access

Each staff member must sign the *Authorization for Access to the District's Electronic Networks* as a condition for using the District's electronic network. Each student and his or her parent(s)/guardian(s) must sign the *Authorization* before being granted unsupervised use.

Confidentiality

All users of the District's computers to access the Internet shall maintain the confidentiality of student records. Reasonable measures to protect against

unreasonable access shall be taken before the confidential student information is loaded onto the network. For more information about student data shared with educational technology vendors, please see Board policy 7:345 Exhibit.

Violations

The failure of any user to follow the terms of the District's administrative procedures, *Acceptable Use of the District's Electronic Networks*, or this policy, will result in the loss of privileges, disciplinary action, and/or appropriate legal action.

Student Device Guidelines

Expectations for Students

Students in Kindergarten through 12th grade will be issued a device (i.e., Chromebook) by the District. These devices should be used for educational purposes and students are expected to adhere to the Student Handbook, the Acceptable Use Policy, and all corresponding procedures and Board policies, including, but not limited to:

- 6:235, Access to the District's Electronic Network;
- 7:20, Harassment of Students Prohibited;
- 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment;
- 7:190, Student Behavior;
- 5:170, Copyright.

While working in a digital and collaborative environment, students should always conduct themselves as good digital citizens. File sharing programs and protocols may not be used to facilitate the illegal sharing of copyrighted materials (i.e., music, video, images). Device configuration must be maintained and not altered. District identification/asset tags may not be removed, modified, or tampered with in any way. Students may NOT allow others to use his/her device, share user account information with other students, or purposely circumvent the filtering or security settings on the device.

Technology Department staff distribute school-related software to devices as appropriate. Software may be delivered in multiple ways, including silent/background installations which require no user intervention, self-service installation by users of approved software as made available, and manual installation by Technology Department staff. Students must perform software updates and upgrades, return devices for inspection, or otherwise make devices available as required by Technology Department staff or school administrators.

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Central School District 301 retains the sole right of possession of the device and grants permission to use the device according to the guidelines set forth in this Handbook. It is the sole responsibility of the student to back up any data stored on the device. Students shall pick up and return the equipment at the established due dates and times. There may be short periods of time when devices need to be collected for maintenance or other purposes.

Students are responsible for the use and care of the device and are expected to bring their fully-charged, ready-to-use device to school each day. Device care guidelines include:

- Do not use extreme pressure.
- Heavy objects should never be placed on top of the device.
- Ensure that there is nothing on the keyboard before closing the lid.
- When cleaning the screen, use a soft, dry microfiber or antistatic cloth.
- Insert and remove cords and cables carefully to prevent damage to connectors.
- Do not write or draw on, apply stickers or labels to, or otherwise mark up or deface the device in a manner that would detract from the educational environment in the classroom. You may personalize the device by setting the wallpaper or background, but only with appropriate images.
- Handle the device carefully. Screens can crack not only when dropped, but also when twisted or subjected to pressure from stepping or leaning on them. Don't stack other objects (books, binders, etc.) on top of the device.
- Don't leave the device in places of extreme temperature, humidity, or limited ventilation (e.g., in a car) for an extended period of time.
- Keep food and beverages away from the device.
- Make sure the device is secure when it is out of sight. Don't leave it in an unlocked locker, desk, or other location where someone might take it.
- Each device will have a District-provided asset tag to identify it. This number also might be marked in the case provided. Write this number down so you can identify the device.

Responsibility for Maintenance, Damage, Repair, Replacement, and Loss

Any device malfunction, loss, damage, or theft should be reported promptly to building administration and/or the Technology Department. In the event of a theft, a copy of a police report related to the incident must be provided to the building administration and Technology Department at the time the incident is first reported. Failure to do so may result in additional charges for replacing the device.

The student/guardian will be responsible for payment of all applicable repair/replacement fees. If the device, or associated accessories, are lost or intentionally damaged, the student/guardian will be responsible for paying the full replacement cost. All accidental damage to a school-issued device must be reported

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promptly to the Technology Department. Students will be asked to provide a statement which describes the events which led to the damage.

When device repairs are required, temporary loaner devices may be available. For the first occurrence in any 365-day period, a temporary loaner device will be issued, when possible, to the student while the damaged device is repaired. For future occurrences, guardians may be notified by the student's Dean or Building Administrator of the incident and informed that future damage incidents may result in repair fees up to the full replacement cost of the device. A temporary loaner device will be issued, when possible, to the student while the damaged device is repaired.

Technology Fees and Device Rotation Cycle

The District assesses a $50 technology fee each school year. This fee covers a little less than half the annual cost of the Device. The District picks up the remainder of the cost annually. As a result of this fee, the family will own the device after multiple years of use in the District based on the District's established device rotation cycle. If a student leaves the District early and wants to keep the device, they will need to pay the remainder of the technology fee and District costs at $100 per year of expected use. The device rotation cycle can be found on the District's website at https://central301.net/technologyandsafety/11-device-faq/. Students who leave during the last semester the device is expected to be used and have no outstanding family fees may keep the device. If a student with a device with expected continued use leaves the District and fails to return the device (including any related accessories) or purchase it, the District may, in addition to seeking reimbursement from the guardian, file a report with local law enforcement.

Guardians' Responsibility for Student's Compliance

Guardians agree to monitor and supervise their student's use of the device outside of school and to make every effort to ensure their student's compliance with the obligations and responsibilities described in this Handbook and in all applicable Board Policies related to their use of the Device.

No Expectation of Privacy

There is no expectation of privacy for any communication made using the device or for any content created, accessed, or stored on the device. The District reserves the right to inspect the device and its contents at any time and for any reason.

Notification Regarding Student Accounts or Profiles on Social Networking Websites

The Superintendent or designee shall notify students and their parents/guardians of each of the following in accordance with the *Right to Privacy in the School Setting Act*, 105 ILCS 75/:

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1. School officials may not request or require a student or his or her parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school disciplinary rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Academic Policies

If students and/or parents/guardians have questions related to the policies or procedures of the instructional process, the student and/or parent/guardian should first contact the assigned classroom teachers. Many times this communication clarifies the situation. The second step is to arrange a conference with the Principal or designee (see grade level specific information below).

Parental Involvement

In order to assure collaborative relationships between students' families and the District, and to enable parents/guardians to become active partners in their children's education, the Superintendent or designee shall:

1. Keep parents/guardians thoroughly informed about their child's school and education.

2. Encourage parents/guardians to be involved in their child's school and education.

3. Establish effective two-way communication between parents/guardians and the District.

4. Seek input from parents/guardians on significant school-related issues.

5. Inform parents/guardians on how they can assist their children's learning.

For more information, please see Board policy 8:95.

Skyward Parent Portal

Student grades are available online throughout the school year through Skyward for students in grades 3-12 by clicking on the Gradebook tab in Skyward. End of quarter grades are available on the report card, which can be accessed by clicking on the Portfolio tab in Skyward.

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English Learners

The District offers opportunities for resident English Learners to achieve at high levels of academic subjects and to meet the same challenging State academic standards that all children are expected to meet. The details of this program can be found in Board policy 6:160.

Title 1 Programs

The Superintendent or designee shall pursue funding under Title I, Improving the Academic Achievement of the Disadvantaged, of the Elementary and Secondary Education Act, to supplement instructional services and activities in order to improve the educational opportunities of educationally disadvantaged or deprived children.

All District schools, regardless of whether they receive Title I funds, shall provide services that, taken as a whole, are substantially comparable. Teachers, administrators, and other staff shall be assigned to schools in a manner that ensures equivalence among the District's schools. Curriculum materials and instructional supplies shall be provided in a manner that ensures equivalence among the District's schools.

For more information, visit Board Policy 6:170, 6:170-AP1 E1, 6:170-AP1 E2, 5:190-E1.

Field Trips

Field trips correlate with the educational program. Our faculty prepares and defines trip objectives before a field trip is taken. Field trips are considered to be an extension and enrichment of the normal classroom.

~~Under normal circumstances parent/guardian volunteers should ride the bus to and from the field trip. In addition, students who attend the field trip will not be allowed to have a parent/guardian drive them separately from the location of the event, unless special circumstances prevent this. Notification of the request must be provided to the teacher at least 48 hours prior to the field trip and outline the special circumstances involved.~~

~~Detailed descriptions of the trip and permission slips will be sent home prior to each field trip. The permission slips must be signed and returned for your child to participate. Unfortunately, field trip money is nonrefundable.~~

Permission slips for student participation are distributed and collected electronically. A completed electronic permission form must be submitted for your child to participate. Please note that field trip fees are nonrefundable.

Parent/guardian volunteers (chaperones) play a vital role during field trips. Chaperones may be required to provide their own transportation to and from the field trip location.

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Students are expected to travel with their class on school-provided transportation. Parents/guardians may not drive their own child separately to or from the field trip location unless special circumstances prevent the student from riding the bus. In such cases, a written request outlining the special circumstances must be submitted to the teacher at least 48 hours in advance for consideration."

Equal Educational Opportunities

Equal educational and extracurricular opportunities shall be available for all students without regard to race, color, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8:20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board Policy 2:260, *Uniform Grievance Procedure*. See Board policy 7:10 for more information.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, Uniform Grievance Procedure. A student may appeal the School Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Elementary School Academic Policies:

Grading

Grades are available electronically to parents/guardians and students after the end of each quarter for grades (1-5). Kindergarten grades are available second through fourth quarters; and early childhood grades are available for second and fourth quarters. Art, music and physical education grades are provided in the second and fourth quarters. Beginning in 3rd grade, parents/guardians and students are encouraged to monitor student progress throughout the semester via the Skyward "gradebook".

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Retention Policy

The District reserves the right to retain a student at any grade level. This decision is based upon professional evaluation and consideration of a student's individual circumstances.

Middle School Grading Policies:

Grading

Parents/Guardians and students are encouraged to monitor student progress throughout the quarter by logging on to Skyward. All grades are available and viewable in Skyward; however, report cards will be posted through Skyward Parent Access at the end of each quarter of the school year.

1. Students will earn letter grades for courses in both the core and exploratory curriculum programs.
2. Student work will be evaluated using the following letter grades:
   A=100-90%; B=89-80%; C=79-70%; D=69-60%; F<60%; I= Incomplete; P= Pass
3. The points for letter grades on the report card are as follows:
   A=4.00; B=3.00; C=2.00; D=1.00; F=0.
4. Pluses and minuses may be appended to letter grades, but do not affect grade points.
5. Grades will be published quarterly. No semester exam grades will be published on report cards.
6. A teacher may determine to issue an incomplete grade to a student who has experienced prolonged periods of absence during the grading period. All incompletes must generally be cleared within two weeks of the end of the semester. At the conclusion of the two week extension, teachers will calculate the student's grade with a score of zero entered for any assignments/assessments not completed. The resulting grade will be recorded in place of the incomplete. (If extenuating circumstances exist, the Principal or designee may exercise discretion in extending the two week deadline.)

Honor Rolls

Gold, Silver, and Bronze Honor Rolls will be completed at the end of each quarter.

Gold Honor Roll = grade point average of 3.75 or better.

Silver Honor Roll = grade point average of 3.4 to 3.74 (with no grades of D or F)

Bronze Honor Roll = grade point average of 3.0 to 3.39 (with no grades of F)

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No student who receives an F or I (incomplete) for the grading period in any course may be placed on any of the three honor rolls regardless of the grade point average earned. Students receiving a D for the grading period in any course may attain no higher than honorable mention (Bronze Honor Roll) status regardless of their grade point average. (Note: Students who are held off the honor roll due to one or more "incomplete(s)" and who make up the work in the time allotted, may be added to the Honor Roll at a later date, once an accurate grade point average has been calculated.)

Retention Policy

The school district reserves the right to retain a student at any grade level based on professional evaluation and in view of each student's individual progress. In accord with the Illinois School Code, criteria relating to academic success will be used as the basis for a student's being considered for retention.

Moreover, state legislation prohibits school districts from promoting students to the next grade level without evidence of mastery of the academic content of the student's present grade.

In order for a student to be promoted to the next grade level, he or she must have an overall grade average of D- or higher. The way in which this will be determined will be through a credit system. Middle school students are scheduled in 20 credit hours per year. The following is the credit break-down for middle school academic courses:

ELA = 1 credit per quarter
Math = 1 credit per quarter
Science = 1 credit per quarter
Social Studies = 1 credit per quarter
Encore = 1/2 credit per quarter
P.E. = 1/2 credit per quarter
Band/Chorus = 1/4 credit per quarter

*Reading Intervention taken in place of an Encore will count as .5 credit per quarter.
**Special Education courses taken in place of core courses will count as 1 credit per quarter.

To be promoted to the next grade level, a student must earn 12 core credits throughout the school year. These 12 credits are the equivalent of a D- grade point average. If a student fails to earn 12 credits for the school year, he or she would be required to take summer school course(s). Students may take up to 4 credits in the summer, thus giving the student a chance to still be promoted if all required summer credits are earned. If the student fails to make up the required credits, retention will occur. If a student earned 7 credits or less during the school

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year, he or she would be unable to make up the required 4 credits during the summer due to the maximum of 4 summer credits accepted. This would also result in retention. The Assistant Principal or designee will be responsible for the management of all retention issues, while keeping the building Principal informed at all stages of the process.

Communication and Intervention with students and parents/guardians regarding retention will occur in the following ways:

1. Parents/Guardians of students who earn multiple failing grades will receive an academic concern letter at the end of Quarter 1 and Quarter 2. Interventions such as Parent-Teacher meetings, Task Intervention placements, and/or Problem Solving Team meetings may also occur.
2. At the end of Quarter 3, parents of possible retention candidates will receive a retention warning letter along with summer school information. Parents/Guardians will also be notified by phone.
3. At the end of Quarter 4, students who haven't earned the required 12 credits will receive a retention letter with the summer school subjects that are required for promotion (if applicable).

Central High School Academic Policies:

If students and/or parents/guardians have questions related to the policies or procedures of the instructional process at CHS, the student and/or parent/guardian should first contact the assigned classroom teacher. Many times this communication clarifies the situation. The second step is to arrange a conference with the student's counselor. A list of counselor assignments is available on the CHS website. If, after such a conference, there is a need to talk to the Administration, please contact the Main Office.

For more information relevant to coursework, graduation requirements, and schedules, please refer to the Curriculum Guide.

Grading

Parents and students are encouraged to monitor student progress throughout the semester by logging on to Skyward. All grades are available and viewable in the Skyward; however, final semester grades are the only grades that will appear on a student's permanent record and transcript.

Grading practices at CHS will be consistent within each department by course. For example, all students enrolled in U.S. History will be assessed using the same grade categories and weights regardless of instructor.

1. Continuous Semester Method: Teachers will determine semester grades on the basis of grades earned on course work for the entire semester. Quarter grades are not final grades that will be used for averaging; but, rather, they are

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mid-semester grade reports to students and parents. Quarter 2 and Quarter 4 grades reflect final grades for the semester, in conjunction with a final semester exam if given. Final grades can be found via your student's Skyward Portfolio.

2. At the beginning of each course, each teacher will review the grading policy to inform the students in his/her class of the grading policy and its implementation within the course. With administrative approval, teachers may incorporate an attendance requirement into their grading policy.

Student work will be evaluated using the following letter grades:

A – Superior
B – Excellent
C – Average
D – Below average
F – Fails to meet required standards
P – Pass
W – Withdrawn (no credit / no grade)

*A teacher may issue an incomplete grade to a student who has experienced prolonged periods of absence during the grading period. All incompletes must generally be cleared within two weeks of the end of the semester. At the conclusion of the two week extension, teachers will calculate the student's grade with a score of zero entered for any assignments/assessments not completed. The resulting grade will be recorded in place of the incomplete. (If extenuating circumstances exist, the principal or designee may exercise discretion in extending the two week deadline.)

Weighted Grades/Advanced Placement (AP)

1. AP courses approved by the College Board will be given weighted credit. Additionally, honors courses designated in the course catalog will be given weighted credit based on at least five of the seven characteristics listed below:
   a. The course includes college level content or syllabus.
   b. The quality of learning activities, projects, and assignments in the course is significantly more than in other courses.
   c. The ideas and concepts studied in the course are significantly more complex than in other courses.
   d. The pace is accelerated in comparison to standard courses.
   e. The course includes assessments in the areas of analysis, synthesis, and evaluation.
   f. The time required outside of regular class periods is significantly more than in other classes.
   g. The course completes the sequence of classes/programs.

Grade	Unweighted Courses	Weighted Courses
A	4	5

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B	3	4
C	2	3
D	1	1
F	0	0

Transfer Credits

2. Transfer students will receive weighted credit only for the courses that are given additional weight at Central High School. The weight given to each transfer grade will be the same as the weight given to courses at Central High School.

GPA

CHS will track both weighted and unweighted grade point averages and class ranks.

A student's grade point average (GPA) is calculated by dividing the total quality points earned by the number of credits attempted. Letter grades with "+" and "-"are recorded on quarter grade reports to provide additional information to students and parents/guardians; however, the letter grade with a "+" or "-" will not appear on transcripts. Quality points are not affected by a "+" or "-" to letter grades.

Class rank will not be printed on transcripts. Class rank shall be based upon GPA computed to three decimal places. All course grades, except Pass/Fail courses, will be used to calculate each student's GPA. Only end of course semester grades will be used to compute GPA. Graduating students will be recognized by top percentages; top 5%, 10% and 15% at the end of seven semesters. The Valedictorian and Salutatorian will be recognized in the top 5%.

Requesting Transcripts

For college applications, transcripts must be requested through SchooLinks and will be sent by the Registrar.

Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program (Board Policy 6:110)

The Superintendent or designee shall develop, maintain, and supervise a program for students at risk of academic failure or dropping out of school. The program shall include education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences

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- Counseling services by social workers and/or guidance counselors
- Counseling services by psychologists
- Psychological testing
- Truants' alternative and optional education program
- Alternative school placement
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time to time
- Graduation incentives program
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if he or she:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

Participation in the Graduation Ceremony Policy

Participation in the graduation ceremony and other senior-related activities is a privilege. Seniors who demonstrate inappropriate behavior and conduct, or exhibit poor attendance may be denied the privilege of participating in graduation ceremonies and other senior related activities.

All requirements for graduation must be completed prior to graduation. If a student does not (1) complete all requirements prior to graduation, (2) attend the graduation practice, and (3) follow the dress code guidelines for the graduation ceremony, the student may not be able to participate in the graduation ceremony.

Central 301 is committed to diversity, equity, and inclusion in every aspect of our educational institution, including the way we conduct graduation ceremonies. It is essential that all students feel celebrated, respected, and included in these

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ceremonies. As such, students will be allowed to wear or accessorize their graduation attire with general items that may be used by a student to associate with, identify, or declare the student's cultural, ethnic, or religious identity or any other protected characteristic or category identified in subsection (Q) of Section 1-103 of the Illinois Human Rights Act. This includes:

- Traditional garments, accessories, or symbols that hold personal or cultural significance to honor their heritage and identity
- Attire that aligns with their gender identity
- Religious adornments or symbols that hold significance to their faith

Prohibited graduation attire or adornments may include, but are not limited to, the following:

- Adornments that promote hate speech, discrimination, or violence
- Adornments that are excessively distracting or disruptive to the ceremony
- Adornments that violate health or safety regulations, such as sharp objects or items that pose a risk to oneself or others

Administration reserves the right to review adornments and will make a determination about the appropriateness and whether they will be allowed.

Discipline

Philosophy of Discipline

It is the sincere desire of CCUSD 301 that each student practices self-discipline, so that discipline actions by teachers, administrators, and the Board of Education may be avoided. It is the desire of the District to promote positive citizenship and a constructive school environment. General rules of conduct have been formulated to ensure that all students have the opportunity to realize their potential through education, and to promote mutual respect and responsibility among students and staff members. Adults in the District are expected to show care and respect towards young people. Students are expected to exhibit that same care and respect towards staff members and other students. In the event that a student violates the guidelines set forth in this Handbook, teachers, staff members, and administrators may take disciplinary measures as a means to address the student's behavior.

Disciplinary consequences and interventions will be made to ensure that all students receive a high quality education in a positive, non-threatening environment and assist with the development of productive members of society. Students, parents/guardians, administrators, faculty, and staff will cooperate in the creation of the discipline policy, its periodic review, and its fair and consistent enforcement.

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Student Behavior Policy (Board Policy 7:190)

The goals and objectives of this policy are to provide effective discipline practices that: (1) ensure the safety and dignity of students and staff; (2) maintain a positive, weapons-free, and drug-free learning environment; (3) keep school property and the property of others secure; (4) address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and (5) teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including but not limited to:

1. Using, possessing, distributing, purchasing, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.

2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.

3. Using, possessing, distributing, purchasing, selling, or offering for sale:

    a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).

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b. Any anabolic steroid unless it is being administered in accordance with a physician or licensed practitioner's prescription.

c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician or licensed practitioner's prescription.

d. Any prescription drug when not prescribed for the student by a physician or licensed practitioner, or when used in a manner inconsistent with the prescription or prescribing physician or licensed practitioner's instructions. The use or possession of medical cannabis , even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.

e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance: (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.

g. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.

h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

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4. Using, possessing, controlling, or transferring a "weapon" as that term is defined in the Weapons section of this policy, or violating the Weapons section of this policy.

5. Using a cellular telephone, video recording device, smartwatch, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cellular phone. Unless otherwise banned under this policy or by the Building Principal, all electronic devices must be kept powered-off or silenced during the regular school day unless: (a) the supervising teacher grants permission; (b) use of the device is provided in a student's individualized education program (IEP); (c) it is used during the student's lunch period, or (d) it is needed in an emergency that threatens the safety of students, staff, or other individuals.

6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.

7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.

8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, and wrongfully obtaining test copies or scores.

9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying (as described in Board policy 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment), bullying using a school computer or a school computer network, or other comparable conduct. For more information, see Board policy 7:190-E1.

10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault. This does not include the non-disruptive:
    a. expression of gender or sexual orientation or preference, or

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b. display of affection during non-instructional time.
c. For information about preventing, reducing, and investigating incidences of sexting, see Board policy 4:170-AP2 E4.

11. Teen dating violence, as described in Board policy 7:185, Teen Dating Violence Prohibited.

12. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or another person's personal property.

13. Entering school property or a school facility without proper authorization.

14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus, or at any school activity.

15. Being absent without a recognized excuse; State law and School Board policy regarding truancy control will be used with chronic and habitual truants.

16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.

17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.

18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.

19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.

20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.

21. Engaging in any activity, on or off campus, that interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member;

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or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or (d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures include, without limitation, any of the following:

1. Notifying parent(s)/guardian(s).
2. Disciplinary conference.
3. Withholding of privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. Alternative Learning Environment. The building principal or designee shall ensure that the student is properly supervised.
7. After-school study or Saturday study provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the building principal or designee.

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8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration shall use this option only as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.

9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.

10. Suspension of bus riding privileges in accordance with Board policy 7:220, Bus Conduct.

11. Out-of-school suspension from school and all school activities in accordance with Board policy 7:200, Suspension Procedures. A student who has been suspended may also be restricted from being on school grounds and at school activities.

12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board policy 7:210, Expulsion Procedures. A student who has been expelled may also be restricted from being on school grounds and at school activities.

13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under state law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.

14. Notifying juvenile authorities or other law enforcement whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension or expulsion.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

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Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill.Admin.Code §§ 1.280, 1.285), and the District's procedure(s).

Weapons

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 18 of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the *Firearm Owners Identification Card Act* (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 2012 (720 ILCS 5/24-1).

2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including "look alikes" of any firearm as defined above.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theater, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

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Required Notices

A school staff member shall immediately notify the office of the building principal in the event that he or she: (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member or is subject to a battery. *School grounds* includes modes of transportation to school activities and any public way within 1000 feet of the school, as well as school property itself. Upon receiving such a report, the building principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police, and any involved student's parent/guardian.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated [licensed] educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent and building administration is authorized to impose the same disciplinary measures as teachers. In addition, provided the appropriate procedures are followed, the Superintendent and building administration may issue in-school suspensions and out-of-school suspensions to students guilty of gross disobedience or misconduct (including all school functions on or off school grounds) for up to 10 consecutive school days; and may suspend students from riding the school bus for up to 10 consecutive school days. The Board may suspend a student from riding the bus in excess of 10 school days for safety reasons.

Student Handbook

The Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment. Students and their parents/guardians must acknowledge receipt of the student handbook in some form upon receipt of the handbook.

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Misconduct by Students with Disabilities (Board Policy 7:230)

Behavioral Interventions

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The School Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for students with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals with Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining students with disabilities. No Special Education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of his or her disability.

Definitions of Discipline Measures

Detentions

A detention is a period of time to be made up before school, after school, or during lunch. A detention may be assigned by school staff or an administrator.

School & Community Service Program

The school/community service program is an alternative disciplinary agreement between a student, his/her parent/guardian, and the administration. Administrators retain the discretion to determine whether the school/community service program will be offered as an alternative disciplinary consequence and, if so, the nature of the school/community service program. Students who participate in the school/community service program may be assigned a service for the school or community.

Alternative Learning Environment (ALE) (Board Policy 7:200)

Administrators may temporarily assign a student to an alternative learning environment on school grounds as a consequence for gross disobedience or misconduct. During this time, students are restricted from participating in their scheduled classroom activities and, instead, report to the alternative learning environment for an amount of time determined by the administration.

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The Superintendent or designee is authorized to maintain an alternative learning environment program. The program shall include, at a minimum, each of the following:

1. Before assigning a student to an alternative learning environment, the allegations will be explained and the student will be given an opportunity to respond to the allegations.
2. Students are supervised by licensed school personnel.
3. Students are given the opportunity to complete classroom work while in the alternative learning environment for equivalent academic credit.

Out of School Suspension

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the allegations will be explained and the student will be given an opportunity to respond to the allegations before he or she may be suspended.
2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.
3. An attempted phone call to the student's parent(s)/guardian(s).
4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:
    a. Provide notice to the parent(s)/guardian(s) of their child's right to a review of the suspension;
    b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;
    c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;
    d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or his or her act of gross disobedience or misconduct; and
    e. Depending upon the length of the out-of-school suspension, include the following applicable information:
        i. For a suspension of 3 school days or less, an explanation that the student's continuing presence in school would either pose:
            a) A threat to school safety, or
            b) A disruption to other students' learning opportunities.
        ii. For a suspension of 4 or more school days, an explanation:
            a) That other appropriate and available behavioral and disciplinary interventions have been exhausted,

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b) As to whether school officials attempted other interventions or determined that no other interventions were available for the student, and

c) That the student's continuing presence in school would either:

i) Pose a threat to the safety of other students, staff, or members of the school community, or

ii) Substantially disrupt, impede, or interfere with the operation of the school.

iii) For a suspension of 4 ~~5~~ or more school days, the information listed in section 4.e.ii., above, along with documentation by the Superintendent or designee determining what, if any, appropriate and available support services will be provided to the student during the length of his or her suspension.

5. A summary of the notice, including the reason for the suspension and the suspension length, must be given to the Board by the Superintendent or designee.

6. Upon request of the parent(s)/guardian(s), a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board. At the review, the student's parent(s)/guardian(s) may appear and discuss the suspension with the Board or its hearing officer and may be represented by counsel. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

Expulsion by the Board of Education

Upon the recommendation of the Superintendent or designee, the Board of Education may expel students guilty of gross disobedience or misconduct. Expulsion shall take place only after the parent(s)/guardian(s) of the student have been provided a written request to appear at a hearing before the Board or with a hearing officer appointed by it. The District's expulsion procedures are set forth in Board policy 7:210.

A student who has been expelled from school may not participate in or attend any District activity or event and is prohibited from being on District property during the period of the expulsion.

If a student is suspended or expelled for any reason from any public or private school in this or any other state, the student must complete the entire term of the suspension or expulsion before being admitted into the District. Please see Board

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policy 7:50 for more information.

Prevention of and Response to Bullying, Intimidation and Harassment (Board Policy 7:180)

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, sex, national origin, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge ~~status~~ from military service, ~~sex, sexual orientation, gender identity, gender related identity or expression, ancestry, age, religion, physical or mental disability,~~ order of protection status, ~~status of being homeless, or actual or potential marital or parental status, including pregnancy,~~ association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function or program.

Definitions from 105 ILCS 5/27-23.7

Bullying includes cyberbullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to

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have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district

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administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and deans assistants.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below~~; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-12~~.

1. The District uses the definition of bullying as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator
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Complaint Managers
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4. Consistent with federal and State laws and rules governing student privacy rights, the ~~Superintendent or designee shall promptly inform the~~ parent~~(s)~~/guardian~~(s)~~ of ~~every~~ all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also ~~and~~ discuss~~, as appropriate,~~ the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
    a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
    b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
    c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
    d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

    The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.
6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying is prohibited. Any person's act of reprisal or retaliation will be subject to

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disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) bullying, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2:240, Board Policy Development, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
    a. The frequency of victimization;
    b. Student, staff, and family observations of safety at a school;
    c. Identification of areas of a school where bullying occurs;
    d. The types of bullying utilized; and
    e. Bystander intervention or participation.

    The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:
    1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
    2) If no revisions are deemed necessary, a copy of board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
    3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

    The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators,

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Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
    a. 2:260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.
    b. 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*. Any person may use this policy to complain about sexual ~~harassment~~ discrimination in violation of Title IX of the Education Amendments of 1972.
    c. 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
    d. 6:60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
    e. 6:65, *Student Social and Emotional Development*. Student social and emotional development is incorporated into the District's educational program as required by State law.
    f. 6:235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
    g. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an identified actual or perceived characteristic (the list of characteristics in 7:20 is the same as the list in this policy).
    h. 7:185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
    i. 7:190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
    j. 7:310, *Restrictions on Publications; Elementary Schools*, and 7:315, *Restrictions on Publications; High Schools*. These policies prohibit students from and provide consequences for: (1) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (2) creating and/or distributing written, printed, or electronic material, including photographic material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

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Anonymous Reports

Anonymous reports can be sent through the District 301 Cares lines:

Country Trails Elementary School: CTCares@central301.net
Howard B. Thomas Grade School: HBTCares@central301.net
Lily Lake Grade School: LLCares@central301.net
Prairie View Grade School: PVCares@central301.net
Prairie Knolls Middle School: PKMSCares@central301.net
Central Middle School: CMSCares@central301.net
Central High School: CHSCares@central301.net

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board policies 2:265, *Title IX ~~Sexual Harassment~~ Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship. See Board policy 7:185 for more information.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
    a. 7:20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
    b. 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:

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a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence.

b. The Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager identified in policy 7:20, *Harassment of Students Prohibited*.

3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.

4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Assistant Building Principal, Dean of Students, or a Complaint Manager.

5. Notifies students and parents/guardians of this policy.

Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited

Board policy 2:270 prohibits discrimination and harassment based on race, color, and national origin and prohibits retaliation.

- Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: harsher student discipline; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.
- Examples of conduct that may constitute harassment on the basis of race, color, or national origin include: use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially-offensive symbols; racially-motivated physical threats and attacks; or other hateful conduct.

Individuals are encouraged to report any incidents of discrimination or harassment to the District's Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable. Reports are processed under Board policy 2:260, Uniform Grievance Procedure. Violations by employees, students, or third parties may result in disciplinary action. Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information is prohibited. For further relief, individuals may contact the Illinois Department of Human Rights or the U.S. Department of Education's Office for Civil Rights.

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The District has also established a prevention and response program that includes anonymous reporting, remedial interventions, and protections against retaliation. The policy is posted on the District's website, and annual notifications of the policy are provided to staff, students, and parents.

Student and Family Privacy Rights

Surveys

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives as identified in Board policy 6:10, Educational Philosophy and Objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified and regardless of who created the survey. Please see Board policy 7:15 for more information.

Surveys Created by a Third Party

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent(s)/guardian(s) may inspect the survey or evaluation, upon their request and within a reasonable time of their request.

This section applies to every survey: (1) that is created by a person or entity other than a District official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Survey Requesting Personal Information

School officials and staff members shall not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as

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those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

The student's parent(s)/guardian(s) may:

1. Inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or
2. Refuse to allow their child to participate in the activity described above. The school shall not penalize any student whose parent(s)/guardian(s) exercised this option.

Instructional Material

A student's parent(s)/guardian(s) may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Physical Exams or Screenings

No school official or staff member shall subject a student to a non-emergency, invasive physical examination or screening as a condition of school attendance. The term invasive physical examination means any medical examination that involves the exposure of private body parts, or any act during such examination that includes incision, insertion, or injection into the body, but does not include a hearing, vision, or scoliosis screening.

The above paragraph does not apply to any physical examination or screening that:

1. Is permitted or required by an applicable State law, including physical examinations or screenings that are permitted without parental notification.
2. Is administered to a student in accordance with the Individuals with Disabilities Education Act (20U.S.C. §1400 et seq.).
3. Is administered pursuant to the District's extracurricular drug and alcohol testing program (see Policy 7:240, Conduct Code for

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Participants in Extracurricular Activities).
4. Is otherwise authorized by Board policy.

Selling or Marketing, or Students' Personal Information Is Prohibited

No school official or staff member shall market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: 1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

The above paragraph does not apply: (1) if the student's parent(s)/guardian(s) have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's "personal information" to a business organization or financial institution that issues credit or debit cards.

Notification of Rights and Procedures

The Superintendent or designee shall notify students' parents/guardians of:

1. This policy as well as its availability upon request from the general

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administration office.
2. How to opt their child out of participation in activities as provided in this policy.
3. The approximate dates during the school year when a survey requesting personal information, as described above, is scheduled or expected to be scheduled.
4. How to request access to any survey or other material described in this policy.

This notification shall be given to parents/guardians at least annually, at the beginning of the school year, and within a reasonable period after any substantive change in this policy.

The rights provided to parents/guardians in this policy transfer to the student when the student turns 18 years old, or is an emancipated minor.

Employee Ethics

Employee Ethics; ~~Code of Professional~~ Conduct; and Conflict of Interest

All District employees are expected to maintain high standards in their job performance, demonstrate integrity and honesty, be considerate and cooperative, and maintain professional and appropriate relationships with students, parents/guardians, staff members, and others.

The Superintendent or designee shall provide this policy to all District employees and students and/or parents/guardians in their respective handbooks (see Board policy 5:120), and ensure its posting on the District's website, if any.

Miscellaneous

Student Records and Directory Information

School student records are confidential. Information from them shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student, and by which a student may be identified individually, that is maintained by a school, or at its direction by a school employee, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Records kept in staff members' sole possession.
2. Records maintained by law enforcement officers working in the school.
3. Video and other electronic recordings (including without limitations, electronic recordings made on school buses) that are created in part for law

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enforcement, security, or safety reasons or purposes. The content of these recordings may become part of a school student record to the extent school officials create, use, and maintain this content, or it becomes available to them by law enforcement officials, for disciplinary or special education purposes regarding a particular student.

4. Any information, either written or oral, received from law enforcement officials concerning a student less than the age of 18 years who has been arrested or taken into custody.

For more information, see Board policy 7:340, 7:340 AP1 E1, 7:340 AP1 E2 (completed on-line during registration), 7:340 AP1 E3 (completed on-line during registration), and 7:340 AP1 E4.

Fundraising

All fundraising by classes and school organizations, during the school day to the student body, must have prior approval of Administration (for CHS, this will be the Athletic and Activities Director).

School classes, organizations, or clubs must complete a form requesting the following information:

- Class, Organization, or Club hosting the fundraiser
- Date and time for selling
- Person in charge
- Item(s) to be sold and dollar amount

If food and beverages are being sold as a fundraiser, during the school day to the student body, the food item must meet the USDA Smart Snacks in Schools nutrition standards. The District Food Service Director will assist teachers and students in choosing healthy fundraising ideas.

At Central High School, classes, organizations, or clubs may sell food items that do not meet the nutritional standards for USDA Smart Snacks in Schools on certain exempted fundraising days. CHS has a maximum of 9 exempt fundraising days per school year. The District's procedures are subject to change, as are the number of exempt fundraising days set by the Illinois State Board of Education. Grades K-8 do not have exempt days to sell foods for fundraising that do not meet the nutritional standards.

Fundraising for outside organizations will not be permitted during the school day.

Sale of Objects or Services

No objects, services or materials of any kind may be sold on school property without authorization of the Administration.

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Hall Passes

Students may be in the hallways during class only with a proper pass. This pass must include: student's name, date, time, destination, and teacher signature. Alternative passes may be issued by the teacher.

ID Cards

An ID card will be given to each student. An ID card will be required for student admission to certain home and away co-curricular events. Students will also need their Student ID in order to purchase food items.

Lost and Found

If you have lost something in the school building, please check the lost and found collection. If you find anything at school, on the bus, or a school-sponsored event that appears to have been lost/left by someone, give it immediately to a secretary in the school office or a staff member so that it can be saved for its rightful owner. The lost and found is kept in a clearly marked designated area within each building.

For elementary students, please label all items of clothing that a child removes during the course of a day (i.e., sweaters, mittens, hats, boots, gym shoes, etc.); proper labeling will help keep your child's things out of the lost and found.

The District may dispose of any items left in the lost and found at the end of each quarter.

Pets

Due to student allergies and school safety issues, pets are not allowed in the school building or outside of a vehicle while on school grounds. There are two exceptions to this rule. Service animals are permitted to accompany a student with a disability at all school functions, whether in or outside the classroom. Additionally, pets being dropped off for education purposes (veterinary program) are allowed on the premises. All rules and regulations with the exceptions are expected to be followed.

Waiver and Indemnification

By signing the Student Handbook, you acknowledge that you and your student have read, understand, and agree to follow all guidelines and policies outlined or referenced in this Handbook and agree to be bound by this Handbook. You also agree and represent that the device (including any related accessories) was delivered in good working order and that it must be returned to the District in good working order consistent with this Handbook. By signing this Handbook, you waive any and all claims you or your student (and each of your respective heirs, successors, and assigns) may have against Central Community Unit School District No. 301, its Board

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of Education, and its individual Board members, officers, employees, and agents relating to, connected with, or arising from the use of the Device or this Handbook.

To the fullest extent allowed by law, you agree to indemnify, defend, and hold harmless Central Community Unit School District No. 301, its Board of Education, and its individual Board members, officers, employees, and agents from any and all claims, damages, losses, causes of action, and the like relating to, connected with, or arising from the use of any District device issued to your student.

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Appendix A - Middle School

Transportation

School Arrival/Departure

Students should not arrive at school until 7:50 a.m. Pupils should also leave the school grounds immediately after dismissal in the afternoon. Pupils who are transported by district buses will be given consideration because bus schedules cannot always fit these limitations.

Traffic at School

Parents are urged to use extreme caution when driving in areas near the school. As you know, children often forget what they have been taught about pedestrian and bicycle safety, and it is the responsibility of the driver to anticipate the mistakes of children. Parents dropping off students should NOT enter the Bus Loading Zone when buses are loading or unloading.

Parent Pick-Up/Drop-off

Central Middle School - All student pick-ups and drop-offs between the hours of 7:50 a.m. and 3:00 p.m. must be done at the front main entrance.

Prairie Knolls Middle School - Between 7:50-8:10 and 2:48-3:20, students should be dropped off and picked up using the PKMS Traffic Pattern at Door 25. All students that need to be dropped off (late to school) or picked up (early from school) must use Door 1.

General Information

School Dances

Students will be asked to show a valid school ID or proof of enrollment upon entrance to a school dance. Students will not be permitted to bring students outside of their school to school dances.

Middle School Locker & Desk Rules

1. Locker assignments are made by the student services office.
2. Students may not change lockers unless permission has been given by building administration.
3. Students are prohibited from altering their lockers so that they fail to lock.
4. Students are responsible for good order and cleanliness in the lockers and

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desks assigned for their use.
5. Marking or using tape on desks or lockers is prohibited.
6. Fines may be assessed for locker and desk damage.
7. Lockers may not be decorated with profanity, obscenity and/or the display of words, pictures, or pictures of people immodestly dressed, symbols associated with alcohol, tobacco, drugs, sex, gang affiliation, weapons, or violence.
8. Students are not authorized to open any locker but their own.
9. No decals or other adhesive items may be placed on either the outside or inside of hall or gym lockers. Students who violate this policy will be charged the labor cost of having the glued items removed.

Hallway Conduct

1. Students are to walk (not run!) and keep to the right in the hallways when moving from place to place in the building.
2. Students are not to block hallway traffic by standing in groups.
3. There is to be no shouting, excessive noise, pushing or shoving in the hallways.
4. All students in the hallways during class time are required to have a pass from a teacher, counselor, or administrator.

Book Bags/Purses

Book bags, backpacks, etc. are not allowed in the Library Media Center or classrooms. Small bags or purses must be able to fit into an 8”x12”x5” box. If the bag does not fit under the desk or on the back of the chair, and into the box, it must be kept in the student’s locker during school hours.

Consumption of Food and Drink

Water in re-sealable plastic/metal containers is permitted. All other food and beverages follow the guidelines below.

1. Food and drink may be consumed only in the lunchroom.
2. Students are not permitted to eat or drink in the hallways, classrooms, etc. without the express permission of a teacher or administrator.
3. Open containers of food and beverages may not be kept in lockers or carried around in the school building.
4. Energy drinks at school are strongly discouraged. These drinks have been proven to be very unhealthy for adolescent students and may cause students to become distracted from their schoolwork.
5. Food brought in from the outside for the purpose of sharing is not permitted.
6. Parents/guardians may only drop off food for their own child. Food deliveries for other students are not permitted. School and office staff cannot accept food or item deliveries from third-party services (e.g., DoorDash, Uber Eats).

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Candy/Gum Policy

Candy may be eaten in classrooms when permitted by a teacher as a reward. Gum will be allowed provided that the gum and wrappers are disposed properly in garbage cans. If gum and/or wrappers are disposed of improperly, the school may view this as an act of vandalism (See Vandalism). However, teachers reserve the right to prohibit the chewing of gum in their individual classrooms.

Physical Education Waivers

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Students in grades 7 and 8 may submit a written request to the Building Principal to be excused from physical education courses because of his or her ongoing participation in an interscholastic or extracurricular athletic program. The Building Principal will evaluate requests on a case-by-case basis.

Interscholastic or extracurricular athletic programs are organized school-sponsored or school sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases;

2. The student's class schedule; and

3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in policy *6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

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Appendix B - Central High School

General Information

Student Parking Permits and Driving Regulations

To be eligible for a parking permit, students must hold, maintain, and provide proof of a valid Illinois Driver's License and valid car insurance. They must also be registered for the current school year, residency must be completed, and all fees must be paid. Applications will be sent to all seniors first and then remaining parking permits applications will be sent out to junior students using their school issued email before the start of the school year. Seniors with appropriate documentation will be provided with a parking permit on a first-come, first-served basis, until parking permits are no longer available. Seniors who provided incomplete documentation will be contacted one time to update their records. If documentation is not uploaded within three business days from notification, the senior will fall onto the waiting list. Two weeks after the initial senior email, juniors will have the opportunity to purchase remaining parking permits, if any. Sophomores will not be allowed to drive to school.

If granted a parking spot, students must park in their assigned, numbered spot for the entire school year. Parking permits must be displayed from the inside rear view mirror. Parking permits cannot be shared among students. Students must request permission from the Door ~~8~~ 10 office to return to their vehicle during the school day.

Student parking at Central High School is considered a privilege and with parking privileges come certain responsibilities that must be assumed by the student. A student is expected to practice safe driving at all times. Students are expected to be on time to class. Therefore, if a student fails to drive safely, shows patterns of tardiness and/or is otherwise unable to demonstrate mature and responsible behavior at school, on school grounds, or at school activities or events, the student may face disciplinary consequences in addition to the loss of parking privileges. Parking permits can be revoked at any time by the Administration. A parking permit may be suspended or revoked without refund of fee as a result of student misconduct or disobedience. Students must follow the terms and conditions stated in the parking permit application.

Physical Education Waivers

State law prohibits the Board from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

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A student in grades 9-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated in Board policy *6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

Interscholastic or extracurricular athletic programs are organized school-sponsored or school sanctioned activities for students that are not part of the curriculum, not graded, not for credit, generally take place outside of school instructional hours, and under the direction of a coach, athletic director, or band leader.

The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases;

2. The student's class schedule; and

3. The student's future or planned additional participation in activities qualifying for substitutions for physical education as outlined in policy *6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

Student Services Team

The District provides a comprehensive school counseling program that provides developmentally appropriate services to all students. Students are assigned counselors alphabetically by last name. The school counseling program focuses on what all students should know, understand, and be able to do within the three main aspects of school counseling as identified by the American School Counselor Association (ASCA); academic development, personal/social development, and career development. The goal is to raise student achievement as well as focus on student outcomes, goal setting, college and career readiness, and to utilize data to inform decision-making.

The ASCA framework for a comprehensive data-driven school counseling program has four tenets:

1. Foundation: A focus on student outcomes and student competencies.
2. Delivery: Services to the students, parents, school staff, and community.

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3. Management: Organizational and assessment tools reflective of the school's needs.
4. Accountability: Measurements of how the students are different as a result of the school counseling program.

Guidance Counselors are available for consultation on:

1. Orientation to school.
2. Utilizing the SchooLinks program.
3. Testing information (PSAT, ACT, SAT).
4. Selection of high school courses best suited to the student's abilities and future plans.
5. Assistance through both individual and group counseling with personal and social problems that are impeding the student's abilities and future plans.
6. College and career research.
7. The development of four-year, post-secondary, and career plans, including information about college admission requirements, financial aid, and career information.
8. Referral to agencies outside of school.
9. Attending on campus college visits with college admission representatives.

Students are encouraged to make an appointment in the Student Services office to meet with their assigned counselor.

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Appendix C - Middle School Athletics & Activities Handbook



ATHLETICS & ACTIVITIES HANDBOOK

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Interscholastic Athletics and Activities

Participation in competitive interscholastic athletics and co-curricular activities (at times referred to collectively as “extracurricular activities”) at CMS/PKMS is a privilege, not a right.

Participation in extracurricular activities is an important part of a student’s development. Through participation, students develop many lifelong skills and positive values. These include cooperation, leadership, healthful living habits, self-discipline, integrity, teamwork, and respect for rules and regulations. In addition, students who participate in extracurricular activities serve as ambassadors of the school and role models for their peers. By accepting the privilege of participation in extracurricular activities, the student becomes a representative of both CMS/PKMS and Central Community Unit School District # 301, whether the student is on the playing field, in competition, in practice, in the classroom, or in the community. Individuals who serve in this capacity have a special responsibility to ensure that their actions reflect positively on CMS/PKMS and the community.

The decision to participate in extracurricular activities, therefore, involves a commitment by the student to adhere to the rules outlined in this Athletics & Activities Handbook. The Handbook goes into effect when a student begins participation in a CMS/PKMS extracurricular activity and is in effect for the duration of the extracurricular activity; it applies year-round (24/7, 365 days). Each student is responsible for adhering to the Handbook to ensure a positive experience for all District students. Students who violate the Handbook will be subject to disciplinary consequences, up to and including dismissal from extracurricular activities, as set forth in the Handbook. Depending on the nature of the violation, students also may be subject to discipline under the District’s student discipline policy, up to and including suspension or expulsion from school.

Extracurricular activities are for the benefit of students and are meant to supplement students’ educational program at CMS/PKMS. Unless pre-approved by the Administration in limited circumstances, extracurricular activities are never a reason for an absence from class or school or not completing schoolwork.

In order to participate in CMS/PKMS extracurricular activities, students and their parent(s)/guardian(s) must sign the CMS/PKMS Athletics & Activities Handbook Acknowledgement Form prior to participation in each interscholastic athletic team or co-curricular activity. This form will be available for an electronic signature during the registration process on rSchool.

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Registration on rSchool

Information regarding individual interscholastic athletics can be found on each school's rSchool website (https://ccusd301-ar.rschooltoday.com/). Links to the rSchool website including registration helpful hints and game schedules are found on the PKMS and CMS websites under the Athletics tab. General questions about CMS/PKMS athletics can be directed to the Middle School Athletic/Activity Coordinator, Vince Govea at vince.govea@central301.net. ~~Ted Juske or Curtis Price at ted.juske@central301.net or curtis.price@central301.net. or by phone at 847.464.6038~~.

Programs

District #301 maintains 7th and 8th grade athletic programs in Football, Volleyball, Basketball, Cheerleading, and Track. Wrestling, Cross Country and the Scholastic Team are available to 6th, 7th, and 8th graders. Intramural programs may be offered throughout the year for 7th and 8th grade students (including Scholastic Bowl at the 6th grade level). Students participating in intramural programs will be held to the same expectations and standards as students in the other athletic programs.

Team Size Limitations

Maximum team sizes for the combined teams are:

- Football - 50 seventh and 50 eighth graders
- Volleyball - 20 seventh and 20 eighths graders (Intramurals may be offered)
- Basketball - 20 seventh and 20 eighth graders (Intramurals may be offered)
- Cheerleading - 20 seventh and 20 eighth graders
- Wrestling – 20 sixth through eighth graders (away meets limited to one traveling bus)
- Track – 130 seventh and eighth graders
- Cross Country – 100 sixth through eighth graders
- Scholastic Bowl – 16 sixth through eighth graders

Clubs and other extracurricular activities may establish their own rules and policies that may specifically apply to that activity. These expectations will be shared at the beginning of each activity with students and parents.

Academic Eligibility

Middle school rules require that a weekly check be made on the eligibility and an eligibility list is developed. In order to have an accurate assessment of a student's progress, a weekly eligibility report will be run by the athletic director on Thursday of each week. Each coach will receive the eligibility list. Students will have until Friday by the end of school day to improve their grades. If not improved, then the student will be considered academically ineligible for the next week. Under no circumstances are students who are ineligible permitted to dress or participate in a contest.

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When a student is declared ineligible on the weekly eligibility report, he/she will be ineligible from Monday of the following week through Sunday. Upon the third occurrence of ineligibility, a student may be removed from the team with the approval of the Athletic/Activity Coordinator.

Competitions may not be used as an excuse to miss any assigned disciplinary consequence.

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Students who receive the following grades on the weekly eligibility form will be ineligible for the following week:

- One failing grade (F), or
- More than two warning grades (Ds).

Ineligible students may continue to practice with the team but may not participate in any contests. Ineligible students may attend home contests but may not travel to away contests.

In order to be considered eligible for the "next" activity within a school year, or the following year, students must have uniforms and/or equipment from the previous activity turned in or have the cost of replacement provided to the school.

Attendance at Practices & Contests During Ineligibility

Ineligible students are prohibited from participating in any contest during the period of ineligibility. However, students also are expected to attend and participate in all practices or meetings. Failure to attend practice(s), meeting(s), and contest(s) during the period of ineligibility will result in consequences consistent with the rules for that particular extracurricular activity. Additionally, students are expected to attend all home contests during the period of ineligibility. Ineligible students may not travel with the team for away contests. Students are not permitted to dress in the team uniform for a contest, but are expected to dress consistent with team expectations.

Attendance Policy

Absences

A student must be in school to try out for an extracurricular activity. However, if the student is absent for part or all of a school day due to an excused absence and must miss the try out, the student will be given an opportunity to try out for the extracurricular activity once he/she returns to school. Contact the appropriate coach in order to request a make-up try out. Any make-up try out must be approved by the Athletic/Activity Coordinator. If the absence is planned and known in advance, a scheduled, modified, tryout should be arranged with the head coach prior to the original tryout date.

To participate in an extracurricular activity practice or meeting (non-contest), a student must be in attendance by the start of 2nd period unless the student is absent from school for an excused absence for any reason other than personal illness. A student who has an excused absence for any part of the school day due to personal illness will not be permitted to participate in the extracurricular activity practice or meeting on that school day.

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To participate in an extracurricular activity contest, a student must be in attendance for a full school day on the day of the contest, or for a full school day on the Friday before a weekend contest.

Recognized excused absences are: a student's personal illness; a death in the immediate family; a family emergency; observance of a religious holiday; medical appointment with note from the physician; circumstances that cause reasonable concern to the parent/guardian for the student's safety or health; situations beyond the control of the student (e.g., court appearances); other reasons approved by the Superintendent or designee.

Field Trips

Field trips during the school day are treated as if the student was in school on that day for purposes of participation in an extracurricular activity contest or practice/meeting.

Suspensions/Expulsions

Students who are assigned to an Alternative Learning Environment on school grounds or who are suspended out-of-school are prohibited from participating in any extracurricular activities during the term of their assignment to the alternative learning environment or out-of-school suspension; this includes but is not limited to any practice, meeting, contest, and performance. If the Alternative Learning Environment assignment or out-of-school suspension period continues through end of the school day on Friday or includes a weekend or non-student attendance day (e.g., school holiday, break, institute day), the student is prohibited from participating in any extracurricular activities during that weekend or non-student attendance day. The student is not permitted to participate in the extracurricular activity until he/she returns to school following the alternative learning environment assignment or out-of-school suspension. After a student's return following an out-of-school suspension, the coach(es)/sponsor(s) have the discretion to determine the student's subsequent participation in extracurricular activity.

In the event a student is expelled from school, he/she will be immediately expelled from participation in any extracurricular activity for the remainder of the school year.

If a student is under investigation for violation of the Code of Conduct or other school rule or policy, the student is permitted to participate in an extracurricular activity unless the student is temporarily suspended from the activity pending the outcome of the investigation. This determination is within the sole discretion of the Administration or Athletic/Activity Coordinator.

Any exception to these attendance policy requirements must be approved by the Administration or Athletic/Activity Coordinator prior to the contest or practice/meeting.

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P.E. Excuses

Students with a medical excuse from P.E. may not participate in an athletic team practice or contest for the period of time covered by the medical excuse. Depending on the nature of the medical excuse from P.E., the student may be required to provide documentation from the student's health care provider clearing the student to return to participating on an athletic team. See below for additional information regarding the District's concussion policy and procedures.

Consequences

The following consequences will be issued for unexcused absences:

Football, Volleyball, Basketball, Cheerleading:	**XC, Track, Scholastic Bowl, Wrestling:**
1st offense - Limited playing time for one competition	1st offense - Warning
2nd offense - Half of a competition suspension	2nd offense - 1 full competition suspension
3rd offense - 1 full competition suspension	Subsequent offenses - 1 full competition suspension
Subsequent offenses - 1 full competition suspension	

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Athletic TEAM Eligibility & Participation

In addition to the academic and attendance eligibility requirements set forth above, students trying out for and participating in interscholastic athletics are subject to the eligibility and participation requirements set forth in this section and as established by the individual athletic team.

Students may participate in only one interscholastic athletic team at a time, unless an exception is requested and approved by the head coach of each team, as well as the Athletic/Activity Coordinator. Requests will be determined on a case-by-case basis.

Prior to participating in an interscholastic athletic team, including trying out for the team, the student must be approved by the Athletics & Activities Office. To receive approval, the student must:

1. submit proof of a current sports physical (annual requirement); valid for 395 days.
2. register for each sport on the rSchool website (https://ccusd301-ar.rschooltoday.com/)
3. have turned in all equipment/uniforms from any interscholastic athletic team the previous season.

The required pre-participation forms are available online and will be completed during the registration process. These include the Middle School Athletics & Activities Handbook Acknowledgement Form and the IESA Sports Medicine Acknowledgement & Consent Form (concussions, performance enhancing substances, and steroids). The sports physical form is also available online.

If a student is selected for an interscholastic athletic team, the $100 participation fee must be paid before the first athletic contest. Scholastic Bowl participation fee is $35. Central Middle School and Prairie Knolls Middle School have a $300 family athletic fee cap. This family cap only applies to Middle School athletic fees.

Prior to the start of each athletic team season, students and their parents(s)/guardian(s) are required to attend a pre-season meeting regardless of whether the student and his/her parent(s)/guardian(s) have previously attended one or more pre-season meetings for previous seasons or school years. The purpose of the meeting is for the Athletic/Activity Coordinator and coaches to provide pertinent information regarding CMS/PKMS interscholastic athletics activities and team policies. If a student and his/her parents(s)/guardian(s) fail to attend the pre-season, the student is not eligible to participate on the athletic team until the student and his/her parents(s)/guardian(s) communicate with the Athletic/Activity Coordinator and/or coach.

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IESA Eligibility

Each student participating in an IESA interscholastic activity must satisfy IESA's eligibility requirements. More information can be found at www.iesa.org.

Athletic Team Tryout Policy

Tryout Rules:

In the event that a tryout is needed to determine the number of maximum students kept on the school's A/B team, every participant must attend the tryout to make the team. Students who are unable to attend the tryouts must give advance notice to the coach and building athletic director. They must also have an excusable reason why (illness, injury, vacation, family death) they are missing tryouts. Students who are unable to tryout due to injury or illness must complete a tryout or modified tryout within one week of the original tryout to make the team. Students who are on vacation will be required to schedule and complete a tryout prior to the scheduled tryout dates with the coach at the approval of the Athletic/Activity Coordinator.

Care Of Equipment & Uniforms

All uniforms and equipment issued by the District are the property of the District. Students are expected to care for and not abuse uniforms and equipment loaned to them for participation on an athletic team. Uniforms and equipment are only to be worn during CMS/PKMS contests and practices, or as otherwise directed by the coach(es).

Uniforms and equipment issued to students by CMS/PKMS for participation on an athletic team must be returned within one (1) week after the last contest, meeting, or performance of the year or season, or within one (1) week after a student quits the team, is dismissed from the team, or is expelled from school. Lost, not-returned, or stolen items are the responsibility of the student and his/her parent(s)/guardian(s), and the student and his/her parent(s)/guardian(s) must reimburse the District for all replacement costs of any uniforms or equipment issued to a student but not returned. All damaged uniforms and equipment must be repaired or replaced. The repair or replacement bill(s) is the responsibility of the student and his/her parent(s)/guardian(s), unless a student's uniform or District-issued equipment is damaged during participation in an athletic practice or contest, in which case the District will assume responsibility for repair or replacement. No student will be allowed to receive an end-of-season award or to participate in any future extracurricular activities unless all equipment and uniforms have been returned and accounted for, or are paid for, if damaged or not returned.

Athletic Lockers

Students who participate on an athletic team may be assigned a locker. Each student must use only the locker assigned to him/her and must keep the locker and

its contents in good order. It is the student's responsibility to periodically clean out the locker to ensure the locker remains in good condition. The condition of the locker both its interior and exterior, are the student's responsibility. Lockers should never be struck, kicked, written on, or defaced. Stickers and other materials should not be attached either inside or outside the locker. A monetary fine and/or disciplinary consequence may be assessed for locker damage. In addition, no student will be allowed to receive an end-of-season award or to participate in any future extracurricular activities unless he/she pays for any locker damage for which he/she is responsible.

Students are personally responsible for the contents of the locker to which they are assigned. Lockers are the property of the District. For the safety and security of the entire school community, school authorities may inspect and search lockers, as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in lockers or in their personal effects left inside a locker. Any items discovered as result of a locker search may be confiscated and used as evidence in school-related investigations and may result in disciplinary action under the Code of Conduct as well as the CMS/PKMS and District student discipline rules and policies.

Team Rules

The coach(es) for each athletic team may establish rules for his/her/their team. These rules may include, but are not limited to, team expectations and requirements, practice schedule/location and practice and game attire. Student-athletes who violate team rules may be subject to disciplinary consequences as determined by the coach(es), up to and including dismissal from the team. Team rules are an extension of the code of conduct rules established in Board Policy 7:240.

Transportation

Expectations

- Students must be ready to depart from school or other designated location at the assigned time.
- Students are not to enter the bus/vehicle with cleats on or dirty shoes (these must be cleaned before entering the bus/vehicle).
- Students are to enter or exit the bus/vehicle through the front and designated door(s) only, not the rear or other emergency door.
- Students are not to board the bus/vehicle unless directed to by the coach/sponsor.

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- Food may be consumed on the bus/vehicle with permission of the coach/sponsor.

- Students must pick up all garbage and remove all personal belongings from the bus/vehicle.

- Students who misbehave on the bus/vehicle may be subject to disciplinary action under the Code of Conduct as well as the CMS/PKMS and District student discipline rules and policies.

To/From Extracurricular Activities

All students participating in an extracurricular activity that is not being held at CMS/PKMS must use the transportation provided by the District to the activity and are encouraged to use District transportation from the activity.

In a situation where a student's parent/guardian requests to transport his/her student home at the conclusion of the activity, a "sign-out" sheet will be provided by the coach for parents/guardians to sign their own child out at the conclusion of the contest. If a student will be transported home from an athletic event by another student's parent/guardian, both families must notify both the Head Coach and Athletic/Activity Coordinator no later than 11:00 AM on the day of the contest with the transportation arrangements home from the athletic event. Both athletes will need to be signed out on the away contest sheet prior to departure.

Please contact the Athletic/Activity Coordinator with any questions.

Parent Pick-Up

Any student who is not picked up within fifteen minutes of the end of the scheduled event will face the following consequences:

Football, Volleyball, Basketball, Cheerleading:	**XC, Track, Scholastic Bowl, Wrestling:**
1st offense - Limited playing time for one competition	1st offense - Warning
2nd offense - Half of a competition suspension	2nd offense - 1 full competition suspension
3rd offense - 1 full competition suspension	Subsequent offenses - 1 full competition suspension
Subsequent offenses - 1 full competition suspension	

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The following is a protocol used to ensure that students get home safely from after-school athletics and clubs. Parents or guardians of students involved in extracurricular activities are responsible for arranging transportation for their children from school in a timely manner. When this is not the occurrence, the following protocol will be followed by the coach or supervisor:

1. If the student's ride does not arrive at the designated time, the student will be provided a phone to call the arranged ride. If the original ride cannot be reached, the student will be given the opportunity to call relatives, etc. for an alternative ride.
2. If the student cannot reach anyone, the coach or supervisor will attempt to call every phone number the school has listed for that student. *(At registration, parents are asked to fill out home, work, cell and emergency contact phone numbers)*. Coaches and supervisors will have these numbers readily available at all times.
3. If no one can be reached, coaches and supervisors will continue to periodically call the numbers up until one hour after (a) the home practice / event has ended or (b) an away event bus arrives at school.
4. After one hour, the coach or supervisor will contact the Police Department to ensure the student has safe transportation home.
5. School administration will contact the parents the following day to discuss the previous day's happenings.

Note to Parents/Guardians: If there is anyone else you would like the school to contact before the Police, please notify the school office.

Miscellaneous

Refunding Participation Fees

A full refund of fees for extracurricular activities will be made only if a student is cut or quits before the first contest. If a student has already received equipment or (a) uniform(s), the participation fee will not be refunded unless all equipment and uniforms have been returned and accounted for, or are paid for, if damaged or not returned.

Intramurals

Intramurals may be offered for Volleyball, Boys' Basketball, Girls' Basketball, and Scholastic Bowl.

The purpose of the Intramural program is to have participation in activities while providing the opportunity to improve skills.

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Intramurals may or may not exist depending on the number of students interested and the number of coaches available for each activity.

Two ways to join Intramurals:

1. If you try out and do not make the travel team you have the option to join Intramurals.
2. If you do not want to join the travel team and would like to only join Intramurals you must sign up with the athletic director prior to tryouts for that sport or within one week of the conclusion of tryouts.

Intramural players will follow the same team and school rules.

Intramural practice schedules will be made available at the beginning of each season.

Size limitations for Intramurals

- Minimum number of participants is ten.
- There is no maximum number of participants.

Communication With Extra-Curricular Coach/Sponsor

Parent/Coach Relationship:

Both parenting and coaching are extremely challenging roles. By establishing an understanding of each role, we are better able to accept the actions of the other and provide greater benefit to students. As parents/guardians, you have a right to understand the expectations that accompany your student's participation in an extracurricular activity.

This begins with clear communication from the coach(es) of your student's athletic team.

Communication You Should Expect From Your Student's Coach

- Coaching philosophy
- Expectations for your student as well as all the players on the team
- Locations and times of all practices and contests
- Team requirements, i.e., fees, special equipment, off-season conditioning
- Procedures that will be followed should your student be injured during participation
- Discipline that may result in the denial of your student's participation

Communication Coaches Expect from Parents/Guardians

- Concerns expressed directly to the coach
- Notification of any schedule conflicts well in advance

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As your student becomes involved in the CMS/PKMS athletic program, he/she will experience some of the most rewarding moments of his/her life. It is important to understand that there also may be times when things do not go the way you or your student wishes. Although it may not seem so at the time, disappointment is a normal and natural part of life and also an important part of a student's developing maturity. At these times, discussion with the coach is encouraged.

Appropriate Concerns to Discuss with Coaches

- The treatment of your student, mentally and physically
- Ways to help your student
- Concerns about your student's behavior

It is very difficult to accept your student not playing as much as he/she or you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students involved on the team. As you have seen from the list above, certain things can be and should be discussed with your student's coach. Other matters, such as those which follow, must be left to the discretion of the coach(es).

Issues Not Appropriate To Discuss With Coaches

- Playing time
- Team Strategy
- Play calling
- Other student-athletes

There may be circumstances that require a conference between the coach and the parent/guardian (and, if appropriate, the student). It is important that all parties involved have a clear understanding of each other's interests. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue or concern.

Procedures for Discussing a Concern with a Coach

1. Call or email the coach and request to schedule an appointment.
2. If the coach cannot be reached, contact the Athletic/Activity Coordinator. A meeting time with the coach will be arranged.
3. Please do not confront a coach immediately before or after a practice or contest. The coach has many other responsibilities to attend to during this time period. Additionally, the excitement or disappointment related to the practice or contest can contribute to unproductive emotions. Meetings of this nature do not promote resolution.

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If the coach does not provide a satisfactory resolution to your concern, contact the Athletic/Activity Coordinator to schedule an appointment. At this meeting, any appropriate next step(s) can be determined.

CPR and AED training

Education of staff, students, and parents is an integral part of ensuring our students are safe. Please view the training video on hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) posted on il.8to18.com/bcms for Central Middle School and il.8to18.com/prairieknolls for Prairie Knolls.

Concussions

The District takes the safety of its students seriously and has developed a program to manage student concussions and head injuries. Please see Board policy 7:305 for the District's concussion policy. The District's concussion management resources, including consent forms, return-to-play protocol, and return-to-learn protocol, are available at il.8to18.com/bcms for Central Middle School and il.8to18.com/prairieknolls for Prairie Knolls. If you have questions regarding concussions or the District's concussion management program, please contact the Athletic/Activity Coordinator or School Nurse.

Code of Conduct

Conduct Code for Participants in Extracurricular Activities (Board Policy 7:240)

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with School Board policy.

The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined. The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, *Student Behavior*. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants

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and provide participants with a copy. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students in grades 7 through 12 participating in these programs.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, Uniform Grievance Procedure. A student may appeal the School Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Discipline

As stated previously, participation in CMS/PKMS extracurricular activities is a privilege, not a right. Accordingly, the Athletic/Activity Coordinator is authorized to discipline students for violations of this Code of Conduct as well as other misconduct not specified below. The discipline may range from a disciplinary conference, or restitution, to suspension or dismissal from a particular extracurricular activity or all extracurricular activities. Discipline issued by the Athletic/Activity Coordinator under the Code of Conduct is separate from any disciplinary consequences issued by the CMS/PKMS Administration pursuant to the CMS/PKMS and District student discipline rules and policies. A student may receive both types of disciplinary consequences for the same offense. Please see Board policy 7:240 for more information.

Definitions of Offenses

- Any possession, use, sale, distribution, or attempt to obtain possession of tobacco or nicotine products, e-cigarettes, vaporizers, or any comparable product.
- Any possession, use, sale, distribution, or attempt to obtain possession of prohibited substances, including, but not limited to: marijuana, controlled substances, steroids or other performance enhancing drugs, look-a-like drugs, or beverages containing alcohol. This includes a student's presence at a place (other than a religious ceremony or family gathering) where any prohibited substance is being used in an unlawful manner; e.g., a party or gathering where alcohol is being consumed by minors. It is the student's responsibility to be aware of all activities taking place at a party or gathering immediately upon arrival and throughout the duration of his/her stay.
- Conduct in violation of school rules and policies, as set forth in the PKMS/CMS Student Handbook and Board of Education policy, or that could be found to violate IESA rules and regulations, local ordinance, or State or federal law.

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Hazing/Bullying

In addition to the offenses listed above, the District recognizes the dignity and worth of all individuals, and in keeping with that belief, prohibits any and all forms of hazing/bullying or initiation rites for any co-curricular or school-related activity. "Hazing/Bullying" refers to any act, whether physical mental, emotional, or psychological, intentional or otherwise, including when such acts are committed through social media, or other electronic means, which subjects an individual student or group of students, to any situation or expectation that may potentially abuse, mistreat, degrade, humiliate, harass, harm, intimidate, or compromise such student or group of students' inherent dignity as a person(s).

Hazing/Bullying includes, but is not limited to:

- Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body;
- Any type of physical activity, such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- Any activity involving the consumption of a food, liquid, alcoholic beverage, drug, tobacco product or other substances that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
- Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school;
- Any activity that includes the victimization of another student, sexual harassment, or sexual violence; or
- Any activity that includes, causes or requires the student to perform a task that involves a violation of state or federal law.

Any student involved in hazing/bullying or initiation rites will be subject to disciplinary action. This action may include, but is not limited to, dismissal from the activity or athletic team, exclusion from participation in subsequent school activities and/or suspension or a recommendation to the school board for expulsion from school. These rules apply to all students during the school year, summer, in-season or out-of- season, on or off school property, during or outside of school hours. The student may face separate and/or additional disciplinary consequences as outlined in the Student Handbook.

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Procedures

- Investigation of Alleged Violation of the Code of Conduct:
    - When a violation of the Code of Conduct is reported to the Athletic/Activity Coordinator or Building Administration, the Athletic/Activity Coordinator will commence an investigation. As part of the investigation, and as appropriate to the circumstances, the Athletic/Activity Coordinator may meet with the student, other student(s), staff member(s), other individuals with knowledge about the alleged violation, and/or the extracurricular activity coach(es)/sponsor(s), and will review any and all pertinent documentation or other evidence.
    - After completing his/her investigation, the Athletic/Activity Coordinator or Building Administration will meet with the student and his/her parent(s)/guardian(s) to discuss the findings of the investigation and the consequence(s), if any. The Athletic/Activity Coordinator's written decision will be sent to the student's parent(s)/guardian(s) via email.
    - During the Athletic/Activity Coordinator's investigation into an alleged violation of the Code of Conduct, the student is suspended from all participation in the extra-curricular activity(ies), including all contests, practices/meetings, and any team/activity events. In addition, the student may not tryout for another extracurricular activity during the investigation.
- Voluntary Admission: A student may voluntarily admit that he/she violated the Code of Conduct and forgo the Athletic/Activity Coordinator's investigation. Voluntary admission is available only to students who:
    - Are not currently under investigation for the violation of the Code of Conduct at the time he/she makes the voluntary admission;
    - Have not had prior violations of the Code of Conduct;
    - Agree to participation in a formal substance abuse assessment program at a school-approved agency.

The Athletic/Activity Coordinator or Building Administration will schedule a meeting with the student and his/her parent(s)/guardian(s) to discuss the student's voluntary admission and compliance with the above terms. If a student fails to fulfill the above terms, the voluntary admission will count as a First Offense and the student will be required to serve that consequence.

Voluntary admission is available to a student only one time during the student's middle school career.

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- **<u>Appeal of Consequence for Violation of the Code of Conduct</u>:** Because participation in extracurricular activities is a privilege and not a right, such participation is not protected by the same due process procedures applicable to regular educational programs. A student may appeal a Code of Conduct consequence to the Building Principal or designee. The request must be made in writing within five (5) days of the issuance of the consequence. The Building Principal or designee will review the appeal request, investigation information/documentation, and the Athletic/Activity Coordinator's determination. The Building Principal or designee may meet with student(s), staff member(s), and/or individuals with knowledge about the alleged violation. The Building Principal or designee then will issue his/her decision in writing. During the appeal process, the consequence imposed by the Athletic/Activity Coordinator remains in effect. The Building Principal's or designee's decision is final.

- **<u>Appeal of Total Suspension from Athletic or Co-Curricular Activity:</u>** A student who is enrolled at PKMS, and is currently suspended from participation in any interscholastic athletic activity and/or co-curricular activity while enrolled at that school, (third offense), may, along with his/her parent(s)/guardian(s), submit a written request to the Building Principal or designee, asking that a review be held to consider reinstatement of eligibility. This request may not be made prior to one (1) calendar year from the date of the suspension for the third offense (please refer to **CONSEQUENCES**. The burden of proof to show that the student has made appropriate changes in his/her behavior (including completion of a school-approved treatment program) is the responsibility of the student and her/his parent(s)/guardian(s). The Building Principal's or designee's decision is final.

CONSEQUENCES

For students who participate in interscholastic athletic activities and hold executive leadership positions in co-curricular activities, any consequence issued for violating the Code of Conduct applies to both activities based on the offense levels set forth below.

The Athletic/Activity Coordinator retains the sole discretion to declare a student ineligible from trying out for and joining another interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity while he/she currently has any unserved suspension pending. A student is prohibited from trying out for and joining an interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity for the sole purpose of serving a penalty to avoid missing all or part of a season with his/her primary interscholastic athletic team or co-curricular activity.

Consequences assessed prior to a student entering a new attendance center shall not apply to the student's cumulative disciplinary record

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Tobacco & Comparable Product Offenses

- Interscholastic Athletics
    - First Offense: The student will be suspended for 40% of the scheduled interscholastic athletic activity contests within a season (exact number to be determined by the Athletic/Activity Coordinator) beginning with the current season (if the student is “in season”) or next season of participation for the student. If the suspension continues past the conclusion of a season, the consequence will be continued into the beginning of the next season of the student’s participation.
    - Second Offense: The student will be suspended from participating in any interscholastic athletic activity for one (1) full season. If the suspension continues past the conclusion of the season, the consequence will be continued into the beginning of the next season of the student’s participation.
    - Third Offense: The student will be suspended from participating in any interscholastic athletic activity for the rest of the student’s schooling in his/her attendance center.

Prohibited Substances Offenses

- Interscholastic Athletics
    - First Offense: The student will be suspended for 50% of the scheduled interscholastic athletic activity contests within a season (exact number to be determined by the Athletic/Activity Coordinator) beginning with the current season (if the student is “in season”) or next season of participation for the student. If the suspension continues past the conclusion of a season, the consequence will be continued into the beginning of the next season of the student’s participation.
        - This consequence may be reduced to 25% of the scheduled contests if the student-athlete voluntarily agrees to participate in a formal substance abuse assessment program at a school-approved agency.
    - Second Offense: The student will be suspended from participating in any interscholastic athletic activity for one (1) calendar year.
        - This consequence may be reduced to one (1) season if the student-athlete agrees to voluntarily participate in a formal substance abuse assessment program at a school-approved agency.

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- Third Offense: The student will be suspended from participating in any interscholastic athletic activity for the rest of the student's career at that attendance center.

- Co-Curricular Activities
  - First Offense: The student will be suspended from participating in any co-curricular activities for a period of eighteen (18) weeks of school (exact number of days to be determined by the Athletic/Activity Coordinator).
    - This consequence may be reduced to 9 weeks of school if the student voluntarily agrees to participate in a formal substance abuse assessment program at a school-approved agency.
  - Second Offense: The student will be suspended from participating in any co-curricular activities for a period of one (1) calendar year (exact dates to be determined by the Athletic/Activity Coordinator).
    - This consequence may be reduced to one (1) semester if the student agrees to voluntarily participate in a formal substance abuse assessment program at a school-approved agency.
  - Third Offense: The student will be suspended from participating in any co-curricular activity for the remainder of the student's career at that attendance center.

Conduct Offenses: The following consequences are not issued in progressive manner and may be combined.

- Conference with student, coach(es)/sponsor(s), parent(s)/guardian(s), and/or the Athletic/Activity Coordinator.
- Temporary suspension from contests and/or practices/meetings.
- Suspension for one-third (1/3) of season by contests or 6 weeks for activity.
- Suspension for remainder of season or activity in current school year.
- Suspension for remainder of season and up to one-third (1/3) of next season, or remainder of the activity in the current school year and up to 6 weeks of the activity the next school year.
- Suspension for remainder of the student's career at that attendance center.
- Restitution for vandalism or destruction of property.

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Participation in Substance Abuse Assessment Program

A student's participation in the Substance Abuse Assessment Program is cumulative over the student's career at that attendance center for a maximum of two times. If a student wishes to participate in a substance abuse assessment program to reduce the imposed extracurricular activity consequence outlined above, the following rules apply:

- The program must be approved by the Building Principal or designee.
- The program must be scheduled and started within 10 school days of the start of the consequence period.
- If the program is not completed within 30 school days of the start of the program, the full suspension penalty will be in force. If a program is longer than 30 school days, it must be completed within the timeframe specified by the program. It is the student's and his/her parent(s)/guardian(s)'s responsibility to notify the Athletic/Activity Coordinator if the program is longer than 30 school days.
- The student must agree to complete the follow-up activity developed by the Athletic/Activity Coordinator or designee in collaboration with the program within the established timeframe.
- The student's parent(s)/guardian(s), and/or student if required, must sign a consent form that allows the program and CMS/PKMS school officials to exchange information and documentation regarding the student's participation in the program, program completion, and any recommended follow-up activities.
- If the student does not complete the agreed-to follow-up activity within the timeframe established by the agency or the school, the consequence will be reinstated in full. If the student has participated in any contests based on the assumption that the follow-up activity would be completed, additional suspension from contests will be added to the end of the initial suspension period.
- The student and/or the student's parent(s)/guardian(s) are responsible for all costs associated with the program and any follow-up activities.

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Appendix D - Central High School Athletics & Activities Handbook

CENTRAL

SCHOOL DISTRICT 301

Better People, Better Students, Better Athletes

ATHLETICS & ACTIVITIES HANDBOOK

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Interscholastic Athletics and Co-Curricular Activities

Participation in competitive interscholastic athletics and co-curricular activities (at times referred to collectively as "extracurricular activities") at CHS is a privilege, not a right.

Participation in extracurricular activities is an important part of a student's development. Through participation, students develop many lifelong skills and positive values. These include cooperation, leadership, healthful living habits, self-discipline, integrity, teamwork, and respect for rules and regulations. In addition, students who participate in extracurricular activities serve as ambassadors of the school and role models for their peers. By accepting the privilege of participation in extracurricular activities, the student becomes a representative of both Central High School and Central Community Unit School District # 301, whether the student is on the playing field, in competition, in practice, in the classroom, or in the community. Individuals who serve in this capacity have a special responsibility to ensure that their actions reflect positively on CHS and the community.

The decision to participate in extracurricular activities, therefore, involves a commitment by the student to adhere to the rules outlined in this Athletics & Activities Handbook. The Handbook goes into effect when a student begins participation in a CHS extracurricular activity and is in effect for the duration of the extracurricular activity; it applies year-round (24/7, 365 days). Each student is responsible for adhering to the Handbook to ensure a positive experience for all District students. Students who violate the Handbook will be subject to disciplinary consequences, up to and including dismissal from extracurricular activities, as set forth in the Handbook. Depending on the nature of the violation, students also may be subject to discipline under the District's student discipline policy, up to and including suspension or expulsion from school.

Extracurricular activities are for the benefit of students and are meant to supplement students' educational programs at CHS. Unless pre-approved by the Administration in limited circumstances, extracurricular activities are *never* a reason for an absence from class or school or not completing schoolwork.

To participate in CHS extracurricular activities, students and their parent(s)/guardian(s) must sign the CHS Athletics & Activities Handbook Acknowledgement Form before participation in each interscholastic athletic team or co-curricular activity.

Co-Curricular Activities

A complete list of the co-curricular activities offered by CHS can be found on the District's website at https://chs.central301.net. Information regarding individual co-curricular activities can be found on the District's website

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(https://chs.central301.net) under the Activities tab or by contacting the activity sponsor or the Athletics & Activities Office at 847-464-6038.

Interscholastic Athletics

A complete list of the interscholastic athletics offered by CHS can be found on the District's website at https://chs.central301.net. Information regarding individual interscholastic athletics , including contest and practice schedules, can be found on the website https://wearecentral.net/ and Central athletics calendar or by contacting the head coach or the Athletics & Activities Office at 847-464-6038.

Academic Eligibility

Eligibility to try out for all CHS extracurricular activities is determined at the time of tryouts. A student who does not meet the semester eligibility requirement at the time of tryouts will not be permitted to tryout for an extracurricular activity. Eligibility to participate in all CHS extracurricular activities is determined on a weekly and semester basis. The weekly eligibility is based on a point system based on the student's current grades and semester eligibility is based on the student's semester grades.

Weekly Eligibility

Each week, on Thursday at 1:00pm, an eligibility report is generated by the Athletics & Activities Office. The Athletics & Activities Office notifies coaches/sponsors of any students on their respective teams/activities who are ineligible. Then, the coach/sponsor individually notifies the student(s) on their team/activity who are ineligible. In addition, the coach/sponsor also notifies the parent(s)/guardian(s) of each ineligible student via email.

Weekly eligibility for participation in all CHS extracurricular activities is based on a point system using semester-to-date cumulative grade earned by the student in the classes in which the student is currently enrolled. Under this system, an "F" equals 2 points and a "D" equals 1 point. The grades for courses in which the student receives more than one credit will be adjusted proportionally. If a student has 4 or more points in a week, the student will be ruled ineligible.

When a student is determined to be ineligible, the period of ineligibility starts on the Sunday following the Thursday notification and remains in effect for 1 calendar week (Sunday through Saturday) or until the student has accumulated less than 4 points on the weekly eligibility check and, thus, is academically eligible to participate. If a student becomes eligible during the week of ineligibility, the student must continue to serve the full week of ineligibility.

If a student is academically ineligible for a second consecutive week, the coach/sponsor will individually notify the student and the Athletics & Activities Office will notify the student's parent(s)/guardian(s) via email. Parent(s)/guardian(s) are requested to acknowledge receipt of the email notification.

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If a student is academically ineligible for a third consecutive week, the coach/sponsor will individually notify the student and the Athletics & Activities Office will contact the student's parent(s)/guardian(s) to schedule a meeting with the student and the parent(s)/guardian(s) to discuss possible removal of the student from the extracurricular activity.

Semester Eligibility

Semester eligibility is based on the student's semester grades. If the student fails to pass 25 credit hours or five (5) classes in a semester, the student will be ineligible to participate in any extracurricular activities for the following semester. For example, if a student does not pass five (5) classes the first semester, then the student will be academically ineligible to participate in any extracurricular activities second semester. Likewise, if a student fails the second semester, then the student will be academically ineligible to participate in any extracurricular activities the first semester of the next school year. Students are not reinstated to academic eligibility until they have served a full semester of ineligibility. For those who participate in a winter sport that fails a semester, would be unable to participate in the 2nd semester of that season. The Athletics & Activities Office will notify the student and his/her parent(s)/guardian(s) via email of the student's academic ineligibility for the following semester.

If the student fails two or more classes during the semester of ineligibility, the student will be ineligible to participate in any extracurricular activities in the semester following the current semester of ineligibility. The Athletics & Activities will contact the student's parent(s)/guardian(s) via email to notify them of the student's continued academic ineligibility for the following semester.

Attendance at Practices & Contests During Ineligibility

Ineligible students (weekly or semester) are prohibited from participating in any contest during the period of ineligibility. However, students also are expected to attend and participate in all practices or meetings. Failure to attend practice(s), meeting(s), and contest(s) during the period of ineligibility will result in consequences consistent with the rules for that particular extracurricular activity. Additionally, students are expected to attend all contests during the period of ineligibility. Students are not permitted to dress in the team uniform for a contest, but are expected to dress consistent with team expectations.

ATTENDANCE ELIGIBILITY

ABSENCES

A student must be in school to try out for an extracurricular activity. However, if the student is absent for part or all of a school day due to an excused absence and must miss the try out, the student will be given an opportunity to try out for the extracurricular activity once he/she returns to school. Contact the Athletics &

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Activities Office in order to request a make-up try out. Any make-up try out must be approved by the Athletics & Activities Director or designee.

To participate in an extracurricular activity practice or meeting (non-contest), a student must be in attendance by the start of 2nd period unless the student is absent from school for an excused absence for any reason other than personal illness. A student who has an excused absence for any part of the school day due to personal illness will not be permitted to participate in the extracurricular activity practice or meeting on that school day.

To participate in an extracurricular activity contest, a student must be in attendance for a full school day on the day of the contest, or for a full school day on the Friday before a weekend contest.

For additional information regarding excused absences, see the CHS Student Handbook, Absences section. Recognized excused absences are: a student's personal illness; a death in the immediate family; a family emergency; observance of a religious holiday; medical appointment with note from the physician; circumstances that cause reasonable concern to the parent/guardian for the student's safety or health; situations beyond the control of the student (e.g., court appearances); other reasons approved by the Superintendent or designee.

Field Trips

Field trips during the school day are treated as if the student was in school on that day for purposes of participation in an extracurricular activity contest or practice/meeting.

Suspensions/Expulsions

Students who are assigned to an alternative learning environment on school grounds or who are suspended out-of-school are prohibited from participating in any extracurricular activities during the term of their assignment to the alternative learning environment or out-of-school suspension; this includes but is not limited to any practice, meeting, contest, and performance. If the alternative learning environment assignment or out-of-school suspension period continues through end of the school day on Friday or includes a weekend or non-student attendance day (e.g., school holiday, break, institute day), the student is prohibited from participating in any extracurricular activities during that weekend or non-student attendance day. The student is not permitted to participate in the extracurricular activity until he/she returns to school following the alternative learning environment assignment or out-of-school suspension. After a student's return following an out-of-school suspension, the coach(es)/sponsor(s) have the discretion to determine the student's subsequent participation in extracurricular activity.

In the event a student is expelled from school, he/she will be immediately expelled from participation in any extracurricular activity for the remainder of the expulsion

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and may return after the terms and conditions of the expulsion have been met and a meeting with the administration has occurred.

If a student is under investigation for violation of the Code of Conduct or other school rule or policy, the student is permitted to participate in an extracurricular activity unless the student is temporarily suspended from the activity pending the outcome of the investigation. This determination is within the sole discretion of the Administration or Athletics & Activities Director.

Any exception to these attendance eligibility requirements must be approved by the Administration or Athletics & Activities Director before the contest or practice/meeting.

P.E. Excuses

Students with a medical excuse from P.E. may not participate in an athletic team practice or contest for the period covered by the medical excuse. Depending on the nature of the medical excuse from P.E., the student may be required to provide documentation from the student's health care provider clearing the student to return to participating on an athletic team. If students fail to dress or participate in P.E the ability to participate in extracurricular activities may be impacted. See below for additional information regarding the District's concussion policy and procedures.

Co-Curricular Activities

Co-Curricular Activity Eligibility & Participation For Executive Leadership Positions

All eligibility and participation requirements for co-curricular activities and the Code of Conduct apply only to the "executive leadership" positions for each co-curricular activity. The executive leadership positions are determined by each co-curricular activity but generally include any officer (e.g., President, Vice President, Secretary).

In addition to the academic and attendance eligibility requirements set forth above, students trying out for and participating in co-curricular activities are subject to the eligibility and participation requirements outlined in this section and as may be established by the individual co-curricular activity.

For co-curricular activities, a student may be President of only two (2) organizations each year when voted in by members. He/she may hold other minor offices.

Before they will be allowed to participate in a co-curricular activity, students who transfer to CHS must meet the eligibility guidelines and rules, if any, set forth by the co-curricular activity's governing organization, the activity's sponsor, and/or the

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Athletics & Activities Director. Please contact the Athletics & Activities Director for further information.

Interscholastic Athletics

Athletic Team Eligibility & Participation

In addition to the academic and attendance eligibility requirements set forth above, students trying out for and participating in interscholastic athletics are subject to the eligibility and participation requirements outlined in this section and as established by the individual athletic team.

Students may participate in only one interscholastic athletic team at a time unless an exception is requested and approved by the head coach of each team, as well as the Athletics & Activities Director. Requests will be determined on a case-by-case basis.

Before participating in an interscholastic athletic team, including trying out for the team, the student must be approved by the Athletics & Activities Office. To receive approval, the student must:

(1) submit proof of a current sports physical (annual requirement);

(2) submit pre-participation forms which have been completed and signed by the student and the student's parent(s)/guardian(s); and

(3) have turned in all equipment/uniforms from any interscholastic athletic team the previous season as well as meet all eligibility requirements for academics and behavior.

The required pre-participation forms are available online (https://ccusd301-ar.rschooltoday.com/) and include the CHS Athletics & Activities Handbook Acknowledgement Form and the IHSA Sports Medicine Acknowledgement & Consent Form (concussions, performance-enhancing substances, and steroids). The IHSA sports physical form also is available online (https://wearecentral.net/).

If a student is selected for an interscholastic athletic team, the participation fee must be paid before the student can begin participating as part of the team.

Before the start of ***each*** athletic team season, students and their parents(s)/guardian(s) are required to attend a pre-season meeting regardless of whether the student and his/her parent(s)/guardian(s) have previously attended one

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or more pre-season meetings for previous seasons or school years. The purpose of the meeting is for the Athletics & Activities Director and coaches to provide pertinent information regarding CHS interscholastic athletics activities and team policies. If a student and his/her parents(s)/guardian(s) fail to attend the pre-season, the student is not eligible to participate on the athletic team until the student and his/her parents(s)/guardian(s) meet with the Athletics & Activities Director and coach.

IHSA Eligibility

Each student participating in an IHSA interscholastic activity must satisfy IHSA's eligibility requirements.

The IHSA requires students to pass 25 credit hours of high school work per week, generally the equivalent of 5 full-credit courses. The Athletics & Activities Office checks academic eligibility weekly. Students also must have passed and received 25 credit hours of high school work toward graduation for the entire previous semester to be eligible at all during the ensuing semester. See the Academic Eligibility section.

To ensure they will be eligible to participate in certain interscholastic athletic activities, students who transfer to CHS must follow the guidelines and rules set forth by the IHSA. In addition, transfer students must meet any criteria established for the team established by the coach(es) and the Athletics & Activities Director. Please contact the Athletics & Activities Director for further information and to ensure the Transfer Consent Form is completed and filed.

NCAA Eligibility

Each year the NCAA revisits its athlete eligibility requirements. Students and parent(s)/guardian(s) should contact the head coach, guidance counselor, or Athletics & Activities Director for information regarding NCAA eligibility. Information also is available on the NCAA's website.

Athletic Team Selection ("cut policy")

Participation in CHS interscholastic athletics is selective. All programs both athletic and activity have the potential to reduce roster size based on the criteria below regardless of sport or activity.

Coaches may cut students from the athletic team based on the following criteria:

- A limit on the number of student participants, as determined by the coaches and including limits set by IHSA or other governing organizations;
- The availability of a sufficient number of uniforms/equipment for the students;
- Improper student behavior, including but not limited to violations of the Code of Conduct or CHS school rules and policies.

The selection of students for an athletic team will be based upon:

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- Talent and ability;
- Character and personality of the individual;
- Work habits and loyalty to the program;
- Positions needed on the team or activity; and
- Academic eligibility, as defined in this Handbook.

Athletic Awards

Each student who becomes a member of an athletic team during the season finishes the season in good standing, and meets the criteria set forth by the coach(es) and the Athletics & Activities Department will be eligible to earn an athletic award. The coach(es) retains sole discretion in determining which students receive athletic awards.

Good Standing is defined as:

- The student finished the season with the team;
- The student has attended practice regularly*;
- All equipment and uniforms have been returned, repaired, or replaced; and
- The student has not been found to be in violation of the Code of Conduct during the season.

*In the event of a student injury or extended illness, or other circumstance in the sole discretion of the coach(es), the coach(es) may present the student with an interscholastic athletic award if the injury/illness or other circumstance prevented the student from finishing the season with the team.

Awards

- Freshman Team: Athletes on the freshman team are eligible for a certificate of participation and a numeral.

- Freshman/Sophomore Team: Athletes on the freshman/sophomore team are eligible for a certificate of participation and a numeral or freshman/sophomore letter (for sophomores who received a numeral as a freshman).

- Junior Varsity Team: Athletes on the junior varsity team are eligible for a certificate of participation and a junior varsity letter. Junior varsity athletes will receive only one junior varsity letter per sport. Junior varsity athletes are eligible for a service pin for each year following the initial receipt of the junior varsity letter in that sport.

- Varsity Team: Athletes on the varsity team are eligible for a certificate of participation and a varsity letter. Varsity athletes will receive only one varsity letter per sport. Varsity athletes are eligible for a service pin for each year following the initial receipt of a varsity letter in the sport.

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- Captain's Pin: The captains (or co-captains) of the freshman/sophomore team and the varsity team are eligible to earn the Captain's Pin.

- Special Awards: The coach(es) for each athletic team may award special awards, at their discretion, to students specific to the particular sport. For example, the MVP trophy or the coach's trophy. The coach(es) for each athletic team will determine the criteria and selection process for these special awards.

Senior Night

Senior students will be honored by the athletic team's coach(es). If possible, such recognition will occur at a home contest during the season or may be scheduled at another time during or after the season. The student and his/her parent(s)/guardian(s) will be recognized for the student's participation on the athletic team. Senior students are not guaranteed playing time on a selected senior night, but they will be introduced to their parent(s)/guardian(s) during the Senior Night recognition.

Attendance at Awards Night

Students are required to attend Awards Night after the season is completed. An unexcused absence may result in the student forfeiting his/her award(s). In the event a student must be absent from Awards Night, the student must contact the coach(es) as soon as possible beforehand to notify the coach(es) of the reason for the student's absence.

Quitting An Athletic Team

Any student who decides to quit an athletic team by giving verbal or written notice to the coach(es) before the season is completed will be prohibited from re-joining the team for the remainder of the season. However, within twenty-four (24) hours after the student notified the coach(es) of his/her decision to quit the team, a student may ask the coach(es) for permission to rejoin the team. In the event a student requests to rejoin the team, the coach(es) will schedule a meeting with the student and parent(s)/guardian(s) and Athletics & Activities Director to discuss the student's proposed return to the team. The Athletics & Activities Director retains sole discretion in deciding whether the student will be permitted to rejoin the team. The Athletics & Activities Director's decision is final.

If a student quits an athletic team, the student will not be allowed to try out for or participate in another athletic team before the end of the season of the activity the student quit, unless approved by the Athletics & Activities Director.

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Care Of Equipment & Uniforms

All uniforms and equipment issued by the District are the property of the District. Students are expected to care for and not abuse uniforms and equipment loaned to them for participation on an athletic team. Uniforms and equipment are only to be worn during CHS contests and practices, or as otherwise directed by the coach(es). Please note that The district allows a student to modify his or her athletic or team uniform for modesty in clothing or attire that is under the requirements of his or her religion or his or her cultural values or modesty preferences. A student is not required to receive the prior approval of the school board for such modification, however, communication with the athletic department and the coaching staff is vitally important in the ability to communicate such modifications.

Uniforms and equipment issued to students by CHS for participation on an athletic team must be returned within one (1) week after the last contest, meeting, or performance of the year or season, or within one (1) week after a student quits the team, is dismissed from the team, or is expelled from school. Lost, not-returned, or stolen items are the responsibility of the student and his/her parent(s)/guardian(s), and the student and his/her parent(s)/guardian(s) must reimburse the District for all replacement costs of any uniforms or equipment issued to a student but not returned. All damaged uniforms and equipment must be repaired or replaced. The repair or replacement bill(s) is the responsibility of the student and his/her parent(s)/guardian(s), unless a student's uniform or District-issued equipment is damaged during participation in an athletic practice or contest, in which case the District will assume responsibility for repair or replacement. No student will be allowed to receive an end-of-season award or to participate in any future extracurricular activities unless all equipment and uniforms have been returned and accounted for, or are paid for if damaged or not returned. Senior students who have outstanding unreturned uniforms or equipment, or outstanding unpaid bills for damaged or not returned uniforms and/or equipment, will not be permitted to participate in the CHS graduation ceremony.

Lockers For Athletic Teams

Students who participate on an athletic team may be assigned a locker. Each student must use only the locker assigned to him/her and must keep the locker and its contents in good order. It is the student's responsibility to periodically clean out the locker to ensure the locker remains in good condition. The condition of the locker both its interior and exterior, is the student's responsibility. Lockers should never be struck, kicked, written on, or defaced. Stickers and other materials should not be attached either inside or outside the locker. A monetary fine and/or disciplinary consequence may be assessed for locker damage. In addition, no student will be allowed to receive an end-of-season award or to participate in any future extracurricular activities unless he/she pays for any locker damage for which he/she is responsible. A senior student will not be permitted to participate in the CHS

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graduation ceremony until he/she pays for any locker damage for which he/she is responsible.

Students are personally responsible for the contents of the locker to which they are assigned. Lockers are the property of the District. For the safety and security of the entire school community, school authorities may inspect and search lockers, as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in lockers or their personal effects left inside a locker. Any items discovered as a result of a locker search may be confiscated and used as evidence in school-related investigations and may result in disciplinary action under the Code of Conduct as well as the CHS and District student discipline rules and policies.

Athletic Team Rules

The coach(es) for each athletic team may establish rules for his/her/their team. These rules may include but are not limited to, team expectations and requirements, practice schedule/location, and practice and game attire. Student-athletes who violate team rules may be subject to disciplinary consequences as determined by the coach(es), up to and including dismissal from the team.

Transportation To/From Extracurricular Activities

All students participating in an extracurricular activity that is not being held at CHS must use the transportation provided by the District to and from the activity.

The only exception made to this policy is when a student's parent/guardian requests to transport his/her student from the activity, or designates another responsible adult (who must be at least 21 years of age) to do so. If a responsible adult other than the student's parent/guardian is to transport the student from the activity, the student's parent/guardian must ***request an exception, in writing, to the Athletics & Activities Director at least 24 hours before the activity***. The Athletics & Activities Director will not approve any request for an exception unless it is submitted by the parent/guardian at least 24 hours in advance. If approved, the Athletics & Activities Director will notify the coach/sponsor.

To ensure that all students are accounted for on the return trip, if a student will be transported home from an activity by his/her parent/guardian, or another responsible adult who is pre-approved by the Athletics and Activities Director, then after the activity, the driver must go to the coach or sponsor to "sign the student out" on a form provided by the Athletics & Activities Office.

Please contact the Athletics & Activities Director with any questions.

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Miscellaneous

Time Limit to Exit Building

Student supervision will be provided for 30 minutes following the conclusion of an extracurricular activity contest or practice/meeting. Parents providing rides are required to pick up their students and all students are expected to exit the school building and school grounds within that time period.

Refunds of Participation Fees

A full refund of fees for extracurricular activities will be made only if a student is cut or quits before the first contest. If a student has already received equipment or (a) uniform(s), the participation fee will not be refunded unless all equipment and uniforms have been returned and accounted for, or are paid for if damaged or not returned.

Behavior Expectations of the Participants

Accept and understand the seriousness of your responsibility and the privilege of representing the school and the community.

Treat opponents the way you would like to be treated, as a guest or friend. Never direct remarks at opponents in a taunting manner.

Respect the integrity and judgment of game officials. Respect the job and position of the officials and respect them as people. Treating them with dignity and respect, even if you disagree with their judgment, is a fundamental behavioral expectation.

Behavior Expectations of the Spectators

Remember that school athletics and activities are learning experiences for students and the programs are part of the educational process. Adolescents learn proper behavior from watching adults.

A ticket is a privilege to observe the contest, not a license to verbally abuse others. Positive fan support is an asset for the players, coaches, and other spectators.

Parents have the opportunity to demonstrate appropriate behaviors when they show respect for the opposing players, coaches, other spectators, and officials. Respect their roles even if you disagree with their judgment. Negative comments or the berating of players, coaches, and officials are not in keeping with our philosophy or good forms of role modeling and will not be tolerated.

Board Policy outlines consequences for inappropriate behavior from visitors and spectators alike here at School District 301. Removal from events could result in restorative practices (Licensure to become an IHSA official in that sport, successful completion of online training, inability to attend future events, or any other actions that the athletic director and Central Unit School District 301 deem necessary.)

CPR and AED training

The education of staff, students, and parents is an integral part of ensuring our students are safe. Please view the training video on hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) posted on https://wearecentral.net/

Concussions

The District takes the safety of its students seriously and has developed a program to manage student concussions and head injuries. Please see Board policy 7:305 for the District's concussion policy. The District's concussion management resources, including consent forms, return-to-play protocol, and return-to-learn protocol, are available at https://wearecentral.net/ If you have questions regarding concussions or the District's concussion management program, please contact the Athletics & Activities Director or School Nurse.

Communication with Extracurricular Activity Coach/Sponsor

Parent/Coach Relationship

Both parenting and coaching are extremely challenging roles. By establishing an understanding of each role, we are better able to accept the actions of the other and provide greater benefit to students. As parents/guardians, you have a right to understand the expectations that accompany your student's participation in an extracurricular activity.

This begins with clear communication from the coach(es) of your student's athletic team.

Communication You Should Expect From Your Student's Coach

- Coaching Philosophy
- Expectations for your student as well as all the players on the team
- Locations and times of all practices and contests
- Team requirements, i.e., fees, special equipment, off-season conditioning
- Procedures that will be followed should your student be injured during participation

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- Discipline that may result in the denial of your student's participation

Communication Coaches Expect from Parents/Guardians

- Concerns expressed directly to the coach
- Notification of any schedule conflicts well in advance

As your student becomes involved in the CHS athletic program, he/she will experience some of the most rewarding moments of his/her life. It is important to understand that there also may be times when things do not go the way you or your student wishes. Although it may not seem so at the time, disappointment is a normal and natural part of life and an important part of a student's developing maturity. At these times, discussion with the coach is encouraged.

Appropriate Concerns to Discuss with Coaches

- The treatment of your student, mentally and physically
- Ways to help your student
- Concerns about your student's behavior

It is very difficult to accept your student not playing as much as he/she or you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students involved on the team. As you have seen from the list above, certain things can be and should be discussed with your student's coach. Other matters, such as those which follow, must be left to the discretion of the coach(es).

Issues Not Appropriate To Discuss With Coaches

- Playing time
- Team Strategy
- Play calling
- Other student-athletes

There may be circumstances that require a conference between the coach and the parent/guardian (and, if appropriate, the student). All parties involved must have a clear understanding of each other's interests. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue or concern.

Procedures for Discussing a Concern with a Coach

1. Encourage your student-athlete to meet with their coach/sponsor first. (This helps student-athletes learn how to advocate for themselves.)
2. After that conversation occurs you as a parent/guardian have the opportunity to reach out and request a follow-up with the coach/sponsor.
3. Call or email the coach and request to schedule an appointment.

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4. Within that request be specific yet brief with what you would like to discuss with the coach. Remember this is not about anyone other than your student-athlete.
5. Please do not confront a coach immediately before or after a practice or contest. The coach has many other responsibilities to attend to during this time period. Additionally, the excitement or disappointment related to the practice or contest can contribute to unproductive emotions. Meetings of this nature do not promote resolution.
6. If the coach does not provide a satisfactory resolution to your concern, contact the Athletics & Activities Department to schedule an appointment with the Athletics & Activities Director. At this meeting, any appropriate next step(s) can be determined.

Code of Conduct

Conduct Code for Participants in Extracurricular Activities (Board Policy 7:240)

The Superintendent or designee, using input from coaches and sponsors of extracurricular activities, shall develop a conduct code for all participants in extracurricular activities consistent with School Board policy.

The conduct code shall: (1) require participants in extracurricular activities to conduct themselves as good citizens and exemplars of their school at all times, including after school, on days when school is not in session, and whether on or off school property; (2) emphasize that hazing and bullying activities are strictly prohibited; and (3) notify participants that failure to abide by it could result in discipline, up to and including removal from the activity. Participants who violate the conduct code will be allowed to give an explanation before being progressively disciplined. The conduct code shall be reviewed by the Building Principal periodically at his or her discretion and presented to the Board.

Participants in extracurricular activities must abide by the conduct code for the activity and Board policy 7:190, Student Behavior. All coaches and sponsors of extracurricular activities shall annually review the conduct code with participants and provide participants with a copy. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students in grades 7 through 12 participating in these programs.

Performance Enhancing Drug Testing of High School Student Athletes

The Illinois High School Association (IHSA) prohibits participants in an athletic activity sponsored or sanctioned by IHSA from ingesting or otherwise using any performance-enhancing substance on its banned substance list, without a written prescription and medical documentation provided by a licensed physician who

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evaluated the student-athlete for a legitimate medical condition. IHSA administers a performance-enhancing substance testing program. Under this program, student-athletes are subject to random drug testing for the presence in their bodies of performance-enhancing substances on the IHSA's banned substance list. In addition to being penalized by IHSA, a student may be disciplined according to Board policy 7:190, *Student Behavior*. For more information, please see Board policy 6:190.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2:260, Uniform Grievance Procedure. A student may appeal the School Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Discipline

As stated previously, participation in CHS extracurricular activities is a privilege, not a right. Accordingly, the Athletics & Activities Director is authorized to discipline students for violations of this Code of Conduct as well as other misconduct not specified below. The discipline may range from a disciplinary conference, or restitution, to suspension or dismissal from a particular extracurricular activity or all extracurricular activities. Discipline issued by the Athletics & Activities Director under the Code of Conduct is separate from any disciplinary consequences issued by the CHS Administration pursuant to the CHS and District student discipline rules and policies. A student may receive both types of disciplinary consequences for the same offense.

We understand the importance of extracurricular activities and the roles they play among adolescent individuals. Please note that the administration of School District 301 reserves the right to issue restorative practices as they deem appropriate to work with students in hopes of correcting behavior and decision-making with 1st offenses. This includes but is not limited to community service hours, restorative hours around school (based on offense), online courses through various sources, book talks, or other variety methods in line with restorative justice best practices.

Definitions of Offenses

- Conduct in violation of school rules and policies, as outlined in the CHS Student Handbook and Board of Education policy, or that could be found to violate IHSA rules and regulations, local ordinance, or State or federal law

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- Any possession, use, sale, distribution, or attempt to obtain possession of tobacco or nicotine products, e-cigarettes, vaporizers, or any comparable product.

- Any possession, use, sale, distribution, or attempt to obtain possession of prohibited substances, including, but not limited to: marijuana, controlled substances, steroids or other performance-enhancing drugs, look-alike drugs, or beverages containing alcohol. This includes a student's presence at a place (other than a religious ceremony or family gathering) where any prohibited substance is being used unlawfully; e.g., a party or gathering where alcohol is being consumed by minors. It is the student's responsibility to be aware of all activities taking place at a party or gathering immediately upon arrival and throughout his/her stay.

HAZING/BULLYING/HATE SPEECH/HARASSMENT

In addition to the offenses listed above, the District recognizes the dignity and worth of all individuals, and in keeping with that belief, prohibits all forms of hazing/bullying or initiation rites for any co-curricular or school-related activity. "Hazing/Bullying" refers to any act, whether physical mental, emotional, or psychological, intentional or otherwise, including when such acts are committed through social media, or other electronic means, which subjects an individual student or group of students, to any situation or expectation that may potentially abuse, mistreat, degrade, humiliate, harass, harm, intimidate, or compromise such student or group of students' inherent dignity as a person(s).

Hate Speech or Harassment is behavior aimed at a person's sex, gender identification, race, religion, creed, age, national origin, ancestry, pregnancy, marital or parental status, sexual orientation, or disability that substantially interferes with a student's school performance or creates an intimidating, hostile, or offensive school environment. Hate Speech or Harassment may be verbal, non-verbal, or physical acts during all competitions. This policy and procedure is designed to provide a consistent, rational framework for managing and dealing with situations at contests when a participant or coach believes an opposing school's participant or coach has used hate speech towards a member of their team or between teammate to teammate interaction. "Target" refers to the individual who heard the hate speech. "Alleged offender" refers to the individual(s) who allegedly used hate speech. "Comment" refers to the hate speech or harassment that was used.

Hazing/Bullying/Hate Speech/Harassment includes, but is not limited to:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body;

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2. Any type of physical activity, such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

3. Any activity involving the consumption of a food, liquid, alcoholic beverage, drug, tobacco product or other substances that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school;

5. Any activity that includes the victimization of another student based on race, color, sex, sexual orientation, gender identity, disability, sexual harassment, or sexual violence; or

6. Any activity that includes, causes, or requires the student to perform a task that involves a violation of state or federal law.

Any student involved in hazing/bullying/Hate Speech/Harassment or initiation rites will be subject to disciplinary action. This action may include but is not limited to, dismissal from the activity or athletic team, exclusion from participation in subsequent school activities, and/or suspension or a recommendation to the school board for expulsion from school. These rules apply to all students during the school year, summer, in-season or out-of-season, on or off school property, during or outside of school hours. The student may face separate and/or additional disciplinary consequences as outlined in the Student Handbook.

Social Media

Social Media has become ingrained into today's society. The wide variety of social networking tools presently available provides students with easy access to share important information. However, they can also be disruptive when inappropriate social media postings occur. Inappropriately using these communication tools can have negative consequences, especially if unkind words or threats are used with the intent to hurt others.

Central District 301 recognizes and supports its student-athletes and coaches rights to freedom of speech, expression, and association, including the use of social networks. Each student-athlete and coach must remember that participating and competitions in Central District 301 is a privilege and not a right. The student-athlete and coach represent his or her high school and the district,

therefore, they are expected to portray themselves, their team, and their high school positively at all times. Any online posting must be consistent with federal and state laws, as well as team, school, and district rules and regulations.

Specifically prohibited behaviors included but were not limited to:

- Sexually explicit, profane, lewd, indecent, illegal, or defamatory language/actions.
- Pictures depicting drug/alcohol use, weapons, and “look a likes.”
- Derogatory language relevant to a person's race, gender identity, color, sexual orientation, sex or disability regarding school personnel or other students.
- Comments designed to harass or bully students and/or school personnel.
- Sexually/racially oriented or indecent photos, images or altered pictures.

PROCEDURES

- **Investigation of Alleged Violation of the Code of Conduct:**
    - When a violation of the Code of Conduct is reported to the Athletics & Activities Director, the Director will commence an investigation. As part of the investigation, and as appropriate to the circumstances, the Director may meet with the student, other students (s), staff member(s), other individuals with knowledge about the alleged violation, and/or the extracurricular activity coach(es)/sponsor(s), and will review all pertinent documentation or other evidence.
    - After completing their investigation, the Director will meet with the student and his/her parent(s)/guardian(s) to discuss the findings of the investigation and the consequence(s), if any. The Director’s written decision will be sent to the student’s parent(s)/guardian(s) via email.
    - During the Director’s investigation into an alleged violation of the Code of Conduct, the student is suspended from all participation in the extra-curricular activity(ies), including all contests, practices/meetings, and any team/activity events. In addition, the student may not try out for another extracurricular activity during the investigation.

- **Appeal of Consequence for Violation of the Code of Conduct:** Because participation in extracurricular activities is a privilege and not a right, such participation is not protected by the same due process procedures applicable to regular educational programs. A student may appeal a Code of Conduct consequence to the Building Principal or designee. The request must be made in writing within five (5) days of the issuance of the consequence. The Building Principal or designee will review the appeal request, investigation information/documentation, and the Athletics & Activities Director’s determination. The Building Principal or designee may meet with student(s), staff member(s), and/or individuals with knowledge about the alleged

violation. The Building Principal or designee then will issue his/her decision in writing. During the appeal process, the consequence imposed by the Athletics & Activities Director remains in effect. The Building Principal or designee's decision is final.

- **Appeal of Total Suspension from Athletic or Co-Curricular Activity:** A student who is in his/her 9th through 11th grade years, and is currently suspended from participation in any interscholastic athletic activity and/or co-curricular activity for the rest of his/her high school career (third offense), may, along with his/her parent(s)/guardian(s), submit a written request to the Building Principal or designee, asking that a review be held to consider reinstatement of eligibility. This request may not be made before one (1) calendar year from the date of the suspension for the third offense. The burden of proof to show that the student has made appropriate changes in his/her behavior (including completion of a school-approved treatment program) is the responsibility of the student and her/his parent(s)/guardian(s). The Building Principal or designee's decision is final.

Consequences

For students who participate in interscholastic athletic activities and hold executive leadership positions in co-curricular activities, any consequence issued for violating the Code of Conduct applies to both activities based on the offense levels set forth below.

The Athletics & Activities Director retains the sole discretion to declare a student ineligible from trying out for and joining another interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity while he/she currently has any unserved suspension pending. A student is prohibited from trying out for and joining an interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity for the sole purpose of serving a penalty to avoid missing all or part of a season with his/her primary interscholastic athletic team or co-curricular activity.

Consequences assessed before a student enters high school shall not apply to the student's cumulative disciplinary record at high school.

Comparable Product Offenses: *This includes but is not limited to vape, vape devices, tobacco, nicotine, THC, narcotics, alcohol, or any other substances deemed illegal by law or Central School District 301.*

- **Interscholastic Athletics**
  - **First Offense:** The student will be suspended for 40% of the scheduled interscholastic athletic activity contests within a season (exact number to be determined by the Athletics & Activities Director) beginning with the current season (if the student is "in season") or next season of

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participation for the student. If the suspension continues past the conclusion of a season, the consequence will be continued into the beginning of the next season of the student's participation.

- This consequence may be reduced to 25% of the scheduled contests upon successful completion of the following: The student-athlete voluntarily agrees to participate in a formal substance abuse assessment program at a school-approved agency, complete restorative practices outlined by the athletic/activities department that may include by not limited to, community service hours, peer resolution, book studies, online course completion, or anything else that is deemed beneficial and necessary to try and correct student behavior.

- **Second Offense:** The student will be suspended from participating in any interscholastic athletic activity for one (1) full season. If the suspension continues past the conclusion of the season, the consequence will be continued into the beginning of the next season of the student's participation.
- **Third Offense:** The student will be suspended from participating in any interscholastic athletic activity for the rest of the student's high school career.

- **Co-Curricular Activities**
  - **First Offense:** The student will be suspended from participating in any co-curricular activities for nine (9) weeks of school (exact number of days to be determined by the Athletics & Activities Director).
  - **Second Offense:** The student will be suspended from participating in any co-curricular activities for eighteen (18) weeks of school (exact dates to be determined by the Athletics & Activities Director).
  - **Third Offense:** The student will be suspended from participating in any co-curricular activity for the remainder of the student's high school career.

- **All Other Conduct Offenses:** The following consequences are not issued progressively and may be combined.
  - Conference with student, coach(es)/sponsor(s), parent(s)/guardian(s), and/or the Athletics & Activities Director.
  - Temporary suspension from contests and/or practices/meetings.
  - Suspension for one-third (1/3) of the season by contests or 6 weeks for activity.
  - Suspension for the remainder of the season or activity in the current school year.
  - Suspension for the remainder of season and up to one-third (1/3) of next season, or remainder of the activity in the current school year and up to 6 weeks of the activity the next school year.
  - Suspension for remainder of high school career.

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- Restitution for vandalism or destruction of property.

Participation in Substance Abuse Assessment Program

A student's participation in the Substance Abuse Assessment Program is cumulative over the student's high school career for a **maximum of two times**. If a student wishes to participate in a substance abuse assessment program to reduce the imposed extracurricular activity consequence outlined above, the following rules apply:

- The program must be approved by the Building Principal or designee.
- The program must be scheduled and started within 10 school days of the start of the consequence period.
- If the program is not completed within 30 school days of the start of the program, the full suspension penalty will be in force. If a program is longer than 30 school days, it must be completed within the timeframe specified by the program. It is the student's and his/her parent(s)/guardian(s)'s responsibility to notify the Athletics & Activities Director if the program is longer than 30 school days.
- The student must agree to complete the follow-up activity developed by the Athletics & Activities Director or designee in collaboration with the program within the established timeframe.
- The student's parent(s)/guardian(s), and/or student if required, must sign a consent form that allows the program and CHS school officials to exchange information and documentation regarding the student's participation in the program, program completion, and any recommended follow-up activities.
- If the student does not complete the agreed-to follow-up activity within the timeframe established by the agency or the school, the consequence will be reinstated in full. If the student has participated in any contests based on the assumption that the follow-up activity would be completed, additional suspension from contests will be added to the end of the initial suspension period.
- The student and/or the student's parent(s)/guardian(s)are responsible for all costs associated with the program and any follow-up activities.

Extracurricular activities are for the benefit of students and are meant to supplement students' educational programs at CHS. Unless pre-approved by the Administration in limited circumstances, extracurricular activities are *never* a reason for an absence from class or school or not completing schoolwork.

In order to participate in CHS extracurricular activities, students and their parent(s)/guardian(s) must sign the CHS Athletics & Activities Handbook Acknowledgement Form prior to participation in each interscholastic athletic team or co-curricular activity.

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Appendix E - Community Resources

Alcohol and Drug Abuse and Addiction Counseling

Name of Center	Address	Phone Number
Renz Addiction Center	1535 Burgundy Parkway Streamwood, IL	(630) 837-6445
Alexian Brothers Behavioral Health Hospital	1650 Moon Lake Blvd. Hoffman Estates, IL	(847) 882-1600 (800) 432-5005
BHS Center of Lutheran Social Services of Illinois	675 Varsity Dr. Elgin, IL 60120	(847) 741-2600
New Hope Recovery Center	309 Hamilton St. Geneva, IL 60134	(630) 402-0144
DUI and Addiction Counseling	2210 Dean St. St. Charles, IL 60175-1066	(630) 443-2241
Ascension Alexian Brothers Behavioral Health Hospital	1650 Moon Lake Blvd. Hoffman Estates, IL	(847) 882-1600 (800) 432-5005
Ascension St. Joseph Hospital	77 Airlite Street Elgin, IL	(847) 695-3200
Northwest Community Hospital	800 W. Central Road Arlington Heights, IL	(847) 618-1000
Linden Oaks Behavioral Health Hospital at Edwards	852 South West Street Naperville, IL	(630) 305-5027
Rosecrance	1021 N. Mulford Road Rockford, IL	(866)330-8729
F.A.I.R. Counseling	2010 E. Algonquin Road, Suites 203-207 Schaumburg, IL	(847) 359-5192
Breaking Free	120 Gale Street Aurora, IL	(630) 897-1003

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Behavioral Health Hospitals

Name of Center	Address	Phone Number
Ascension Alexian Brothers Behavioral Health Hospital	1650 Moon Lake Blvd. Hoffman Estates, IL	(800) 432-5005
Linden Oaks Behavioral Health Hospital	801 S. Washington Naperville, IL	(630) 305-5500
Ascension St. Joseph Hospital	77 Airlite Street Elgin, IL	(847) 695-3200
Northwest Community Hospital	800 W. Central Road Arlington Heights, IL	(847) 618-1000

Suicide Assessment Resources

All of the above Behavioral Health Hospitals complete suicide assessments and have resources available.

Name of Center	Address	Phone Number
TriCity Family Services	1120 Randall Court Geneva, IL 60134	(630) 232-1070
24-hour Hotline Numbers	Depression Hotline National Crisis Lines	(630) 482-9696 (800) 784-2433 (800) 273-8255
Suicide Prevention Services	528 S. Batavia Ave (Rte. 31) Batavia, IL	(630) 482-9699

Community Contact

Name of Center	Address	Phone Number
Elgin Police (non-emergency)	151 Douglas Ave. Elgin, IL 60120	(847) 289-2700
St. Charles (non-emergency)	211 North Riverside Avenue St. Charles, IL 60174	(630) 377-4435

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Kane County (non-emergency)	37W755 IL Rt 38 St Charles IL 60175	(630) 232-6840
Kane County Sheriff's Tip Line	Text KANE and your message to 847411 (tip411)	
Crisis Text Line	Text 741-741 with your message	

Outpatient Therapists

Name of Center	Address	Phone Number
Dr. David Goodman & Associates	2075 Foxfield Rd., Suite 202 St. Charles, IL 60174	(630) 377-3535
Counseling and Diagnostic Center of Woodfield, Ltd.	955 N. Plum Grove Rd. C, Schaumburg, IL 60173	(847) 884-0210
Leahy and Associates	40W222 LaFox Rd., Campton Hills, IL 60175	(630) 849-3711
Village Counseling Center, Ltd.	460 Briargate Dr. Suite 700 South Elgin, IL 60123	(847) 488-1999
Dr. Karen Lynn Falk, Psy.D. Clinical Psychology	511 Eichler Dr. West Dundee, IL 60118	(847) 269-2350
Centennial Counseling Services (Cedar Crossings Building)	1120 E Main Street Suite 102 St. Charles, IL 60174	(630) 377-6613
Christine Hibbard – Counseling	1121 East Main Street Suite 320 St. Charles, IL 60174	(630) 584-0642
Creekwood Associates	2402 S 5th Avenue, Suite A St. Charles, IL 60174	(630) 377-1414
Living Rite	1625 Bethany Road Sycamore, IL 60178	(779) 777-7335
Genesis Clinical Services	1725 South Naperville Road suite 206 Wheaton, IL 60189	(630)-653-6441
Intermission Therapies	22 Crissey Ave Suite 200	(630)-232-7770

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	Geneva, IL 60134	
Legacy Clinical Consultants	13717 S. Route 30, Suite 159 Plainfield, IL 60544	(877)-443-7030
McKane and Associates	127 S 1st St #206 Geneva, IL 60134	(630)-262-0588
Dr. Peter Temple and Associates	1250 Executive Pl Ste 404 Geneva, IL 60134	(630)-232-7245
Riverview Counseling Services	111 E Main St. Saint Charles, IL 60174	(630) 587-3777
TriCity Family Services	1120 Randall Court Geneva, IL 60134	(630)-232-1070
Plum Tree Child and Adolescent Psychology	527 Illinois Ave St. Charles, IL 60174	(630) 549-6245

Facilities for Psychological Evaluation

Name of Center	Address	Phone Number
TriCity Family Services *takes Medicaid & a variety of insurance plans*	1120 Randall Court Geneva, IL 60134	(630)-232-1070
Northwestern Medicine Behavioral Health Services-St. Charles *appointment required, takes Medicaid*	964 N 5th Ave St Charles, IL 60174	(630)-933-4000
Northwestern Medicine Behavioral Health Services-Winfield *appointment required, takes Medicaid*	27W350 High Lake Rd Winfield, IL	(630)-933-4000
Alexian Brothers Behavioral Health Hospital	1650 Moon Lake Blvd Hoffman Estates, IL	(800)-432-5005

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Streamwood Behavioral Healthcare System	1400 East Irving Park Rd Streamwood, IL	(630)-837-9000
Emergency Room: Ascension St Joseph Hospital	77 N Airlite St Elgin IL	(847)- 622-2069
Emergency Room: Advocate Sherman Hospital	1425 N Randall Rd Elgin IL	(847)-742-9800
CARES Hotline		(800)-345-9049
Family Service Association of Greater Elgin	1752 Capital St. Elgin, IL 60124	(847)-695-3680

Community Agencies

Name of Center	Address	Phone Number
Heartland Counseling Center, Inc.	2320 Dean St #102 St. Charles, IL 60175	(630) 443-9100
Kairos-Counseling Center	240 Standish St. Elgin, IL 60123	(847) 742-5717
Lutheran Social Services – Elgin	675 Varsity Dr. Elgin, IL 60120	(847) 741-2600
Family Service Association of Greater Elgin	1752 Capital St. Elgin, IL 60124	(847) 695-3680
TriCity Family Services	1120 Randall Ct. Geneva, IL 60134	(630) 232-1070
Ecker Center	1845 Grandstand Pl. Elgin, IL 60123	(847) 695-0484
DCFS – Elgin Office	595 State Street Elgin, IL 60123	(847) 888-7620
Easterseals DuPage & Fox Valley, Jayne Shover Center, Elgin	1135 Bowes Rd., Suite B Elgin, IL 60123	(847) 742-3264
Youth Empowerment Program, City of Elgin		(847)-931-6001

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Little Friends, Inc.	851 Bloomingdale Rd Glen Ellyn, IL 60137	(630) 690-7293

Crisis Centers/ Hotline Numbers/ Emergency

Abuse

Name of Center	Address	Phone Number
Gretchen S. Vapnar Community Crisis Center	Elgin, IL 60120	English: (847) 697-2380 Espanol: (847)-697-9740 TTY: (847)-742-4057
City of Elgin, Domestic Violence Victims Resources	https://www.cityofelgin.org/2160/Domestic-Violence 151 Douglas Ave. Elgin, IL 60120	(847)-289-2686
DCFS	https://dcfs.illinois.gov/	(800) 25-ABUSE

Suicide

Name of Center	Address	Phone Number
National Suicide Prevention Hotline		(800) 273-8255
Suicide Prevention Services	Batavia, IL	(630) 482-9699
National Runaway Safeline	3141B N. Lincoln Ave. Chicago, IL 60657	(800) RUNAWAY
S.A.S.S. HotLine		(800) 345-9049
Crisis Line of the Fox Valley	Aurora, IL	(630) 906-0516
Trevor Project	crisis intervention and suicide prevention services to lesbian, gay, bisexual, transgender and questioning (LGBTQ) young people ages 13-24.	(866)-488-7386 Text: 678-678

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Rape/SA/DV

Name of Center	Address	Phone Number
Mutual Ground, Inc. – Domestic Violence	Aurora, IL	(630) 897-0080
Mutual Ground, Inc. – Sexual Assault	Aurora, IL	(630) 897-8383

Housing

Name of Center	Address	Phone Number
Lazarus House	214 Walnut St. St. Charles, IL 60174	(630) 587-2144
Gretchen S. Vapnar Community Crisis Center	37 S Geneva St. Elgin, IL	English: (847) 697-2380 Espanol: (847)-697-9740 TTY: (847)-742-4057
PADS of Elgin	1730 Berkley St. Elgin, IL 60123	(847) 608-9744
WIC-Office	3003 Wakefield Dr Carpentersville, IL 60110	(847) 551-8041

Death/ Loss of Loved one

Name of Center	Address	Phone Number
Rainbows	https://rainbows.org/ 614 Dempster Street Suite C Evanston, IL 60202	(847)-952-1770
Willow Creek Community Church	67 Algonquin Rd Entrance F South Barrington, IL 60010	(847) 765-5000
Fox Valley Hands of Hope	200 Whitfield Drive Geneva, IL 60134	(630) 232-2233

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Streamwood Behavioral Healthcare System	1400 East Irving Park Rd Streamwood, IL 60107	(630) 837-9000

Daycare

Name of Center	Address	Phone Number
Little Saints Preschool	43W301 Plank Rd Hampshire, IL 60140	(847) 464-5721
YWCA Elgin – After School Care	220 E Chicago St. Elgin, IL 60120	English: (847) 697-2380 Español: (847) 697-9740
Elgin Park District	100 Symphony Way Elgin, IL 60123	(847) 531-7010
Learning Tree	2325 Royal Blvd. Elgin, IL 60123	(847) 888-4220
KinderCare	2485 South St. Elgin, IL 60124	(847) 888-4288
WIC Office	3003 Wakefield Dr Carpentersville, IL 60110	(847) 551-8041

Transportation

Name of Center	Address	Phone Number
A #1 Cab Service 24 Hours	340 Production Dr South Elgin, IL 60177	(630) 529-3990
Elgin Transportation Center	100 W Chicago St. Elgin, IL	(847) 364-7223
001 Choice Cab Inc.	P.O. Box 324 Geneva, IL 60134	(630) 377-7067
Fox Cab	440 S Third St. St. Charles, IL 60174	(630) 262-8822

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CENTRAL
UNIT SCHOOL DISTRICT 301

CCUSD #301 Personnel Report
July 21, 2025

New Hire – Certified

Name	School	Position
Bender, Rachel	HBT	EL Teacher
Benisek, Elizabeth (Betsy)	CHS	Math Teacher
Dwyer, Sarah	LL	Art Teacher
Espinosa, Maggie	PV	Special Education Resource Teacher
Gehrs, Samantha	CT	Special Education Teacher
Hernandez, Shelby	CHS	Special Education Teacher
Martin, Amanda	PKMS	Part Time (0.58) Physical Education Teacher
Triplett, Kathleen	PV	EC Instructional Teacher

New Hire – Non-Certified

Name	School	Position
Duenas,Pablo	Facilities	Maintenance
Hoke, Skyler	HBT	2nd Shift Custodial
Langer, Ashley	HBT	Nurse
Murphy, Melissa	CHS	2nd Shift Custodial

Voluntary Transfer – Certified

Name	School	Position
Gerharz, Andra	DO	Instructional Coach
Melvin, Lindsay	PKMS	Social Studies Teacher
Miller, Kristen	DO	Student Services Coordinator
Snyder, Erica	DO	Instructional Coach

Voluntary Transfer – Non-Certified

Name	School	Position
Freeman, Audrie	PKMS	Administrative Assistant

Resignation – Certified

Name	School	Position	Effective Date
Loomis, Shawn	CHS	Career and Technical Teacher	End of School Year
Fee, Jamie	CHS	Science Teacher	July 10, 2025

Resignation – Non-Certified

Name	School	Position	Effective Date
Blazek, Nathan	Facilities	Bus Driver	June 30, 2025

Retirement

Name	School	Position	Effective Date
Musial, Cherrie	HBT	4th Grade Teacher	July 17, 2025

CENTRAL
UNIT SCHOOL DISTRICT 301

Leave of Absence - Certified

Name	School	Position	Effective Date
Johnson, Jennifer	LL	SPED Resource Teacher	25-26 SY

Leave of Absence – Non-Certified

Name	School	Position	Effective Date
Calderon, Christina	CMS	Building Secretary	Intermittent Leave of Absence

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Griff Powell, Dr. Kyle Schumacher, Co-Interim Superintendents, Board of Education

FROM: Daina Pflug, Business Manager

DATE: July 18, 2025

RE: Adopt Resolution to Update Check Signers on Checking Accounts

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Board approval is needed to update check signers on Central High Schools' Imprest and Activity checking accounts through a Government/Municipal/Public Funds Banking Resolution. We will be adding Dr. Griff Powell, Dr. Kyle Schumacher, Michael Sitter, and Curtis Price and removing Patrick Podgorski and Ted Juske to have multiple check signers on these two accounts. The resolution is included in the board packet.

After board approval, all appropriate signatures and paperwork will be completed with Old Second Bank to complete this process.

GOVERNMENT/MUNICIPAL/PUBLIC FUNDS BANKING RESOLUTION

(For Deposit Accounts)

Depositor:

Central Community Unit School Dist

275 South St
P.O. Box 396
Burlington, IL 60109-0396

Account Number(s): 6889273, 7000524

Financial Institution:

Old Second National Bank
37 S. River Street
Aurora, IL 60506-4173

I, the undersigned Official of the Government, Municipal or Public Entity ("Entity") named above, HEREBY CERTIFY that the Entity is organized, exists and and is duly authorized to transact business under the laws of the state or jurisdiction where it is located.

Account Holder. The Entity named above is the complete and correct name of the Account Holder.

I FURTHER CERTIFY that at a meeting of the governing body of the Entity, duly and regularly called and held on 1/1/1900, the following resolutions were adopted:

RESOLVED, that the Financial Institution named above at any one or more of its offices or branches, be and it hereby is designated as a depository for the funds of this Entity, which may be withdrawn on checks, drafts, advices of debit, notes or other orders for the payment of monies bearing the following appropriate number of signatures: Any 2 of the following named officers or employees of this Entity ("Agents"), whose actual signatures are shown below:

Names	Titles	Signatures
Daina M Pflug	Business Manager	X _____ SIGN HERE
Kyle A Schumacher	Co-Interim Supt	X _____ SIGN HERE
Griffith E Powell	Co-Interim Supt	X _____ SIGN HERE
Michael C Sitter	Athletic Director	X _____ SIGN HERE
Curtis Price	Asst Athletic Director	X _____ SIGN HERE

and that the Financial Institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any Agent or Agents signing the same.

FURTHER RESOLVED, that the Financial Institution is hereby directed to accept and pay without further inquiry any item drawn against any of the Entity's accounts with the Financial Institution bearing the signature or signatures of Agents, as authorized above or otherwise, even though drawn or endorsed to the order of any Agent signing or tendered by such Agent for cashing or in payment of the individual obligation of such Agent or for deposit to the Agent's personal account, and the Financial Institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the Resolutions contained herein, or the application or disposition of such item or the proceeds of the item.

FURTHER RESOLVED,

FURTHER RESOLVED, that any one of such Agents is authorized to endorse all checks, drafts, notes and other items payable to or owned by the Entity for deposit with the Financial Institution, or for collection or discount by the Financial Institution; and to accept drafts and other items payable at the Financial Institution.

FURTHER RESOLVED, that the above named Agents are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the Entity may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these Resolutions. The other agreements and other acts may not be contrary to the provisions contained in this Resolution.

FURTHER RESOLVED, that the authority hereby conferred upon the above named Agents shall be and remain in full force and effect until written notice of any amendment or revocation thereof shall have been delivered to and received by the Financial Institution at each location where an account is maintained. Financial Institution shall be indemnified and held harmless from any loss suffered or any liability incurred by it in continuing to act in accordance with this Resolution. Any such notice shall not affect any items in process at the time notice is given.

I FURTHER CERTIFY that the persons named above occupy the positions set forth opposite their respective names and signatures; that the foregoing Resolutions now stand of record on the books of the Entity; that they are in full force and effect and have not been modified in any manner whatsoever.

IN TESTIMONY WHEREOF, I have hereunto set my hand on 07/14/2025**, and attest that the signatures set opposite the names listed above are their genuine signatures.**

CERTIFIED TO AND ATTESTED BY: SIGN HERE

SEAL

X _____
***Official**

X _____
***Co-Official**

*NOTE: In case the Official is designated by the foregoing Resolutions as one of the signing agents, this certificate should also be signed by a second Official of the Entity.

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CENTRAL
UNIT SCHOOL DISTRICT 301

Northern Kane County
REGION 110
EDUCATION THAT WORKS

MEMORANDUM

TO: Dr. Griff Powell, Kyle Schumacher, Co-Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: July 21, 2025

RE: FY26 Northern Kane County Regional Vocational System Tentative Budget

Attached is the tentative budget for FY26. Listed below are some key points:

1. The budget is balanced with revenues and expenditures.
2. Revenues for the Federal Perkins V Grant remain the same as FY25's allocation as new figures have not been released.
3. The CTEI Grant revenues remain the same as FY25's allocation total of $2,034,723 until ISBE releases the FY26 allocations. We are anticipating an increase for FY26 and will bring the new amounts forward with the final budget after estimates are known by this time.
4. The STAMP (Scaling Transformative Advanced Manufacturing Pathways) grant is also included in local funds this year for $22,000.
5. Expenditures will be covered by a combination of these three grants and local funds from all participating schools.
6. Notice has been posted in the Daily Herald and this tentative budget is available for public inspection. A public hearing will be held prior to our next board meeting on August 18, 2025.

CENTRAL
UNIT SCHOOL DISTRICT 301

Northern Kane County
REGION 110
EDUCATION THAT WORKS

RESOLUTION TO ADOPT ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR THE NORTHERN KANE COUNTY REGIONAL VOCATIONAL SYSTEM FOR THE FISCAL YEAR JULY 1, 2025 AND ENDING JUNE 30, 2026

WHEREAS, pursuant to the direction of the Board of Education of Central Community Unit School District No. 301, Kane and DeKalb Counties, Illinois, the Superintendent, the staff, and the Budget Committee acting as the fiscal agent for the Northern Kane County Regional Vocational System is prepared to tender a Budget and Appropriation Ordinance for the Northern Kane County Regional Vocational System for the school year beginning July 1, 2025; and

WHEREAS, said Tentative Budget and Appropriation Ordinance is now before the Board for its consideration and action.

NOW THEREFORE, BE IT RESOLVED, that the Board of Education of Central Community Unit School District No. 301, Kane and DeKalb Counties, Illinois, acting as the fiscal agent for the Northern Kane County Regional Vocational System, adopts the Tentative Budget and Appropriation Ordinance for the Northern Kane County Regional Vocational System.

BE IT RESOLVED by the Board of Education that the Tentative Budget and Appropriation Ordinance for the said for the Northern Kane County Regional Vocational System for the year beginning July 1, 2025 and ending June 30, 2026 will be on file and conveniently available for public inspection from and after 8:00 a.m. Daylight Savings time on July 18th, 2025 at the Board of Education office located at 275 South Street, Burlington, Illinois, until the time of hearing is hereinafter set out.

BE IT FURTHER RESOLVED that a public hearing on said Budget and Appropriation Ordinance for the Northern Kane County Regional Vocational System be held at 5:50 p.m. Central Daylight Savings Time on the 18th day of August 2025 at the Board of Education office located at 275 South Street, Burlington, Illinois in the said Central Community Unit School District No. 301.

BE IT FURTHER RESOLVED that Notice of said hearing on said Budget and Appropriation Ordinance for the Northern Kane County Regional Vocational System be by publication of such notice in the Daily Herald, a daily secular newspaper published in Elgin, Illinois, said publication to be at least 30 days prior to the said public hearing.

_____	_____
Ryan Wasson, President	Scott Mrkvicka, Secretary
_____	_____
Date	Date

CENTRAL
UNIT SCHOOL DISTRICT 301

Northern Kane County
REGION 110
EDUCATION THAT WORKS

Northern Kane County Regional Vocational System
FY26 Tentative Budget

Daina Pflug, Business Manager
July 21, 2025



Northern Kane County Regional Vocational System

The Northern Kane County Regional Vocational System (EFE 110) is a collaborative organization consisting of four Kane County unit school districts:

- School District U-46
- Community Unit School District 300
- Central Community Unit School District 301
- Community Unit School District 303



The goal of the System is the planning, evaluation and improvement of career and technical education programs throughout the region.

Flow of Funds

ILLINOIS STATE BOARD OF EDUCATION

Northern Kane County REGION 110
EDUCATION THAT WORKS



- District 300
- District 301
- District 303
- District U-46

CTE Programs Offered

Accounting
Agricultural Science
Automotive Service
Business Administration
Computer Networking
Computer Programming
Cyber Security
Culinary Arts
Drafting
Education
Electrical Technology
Entrepreneurship

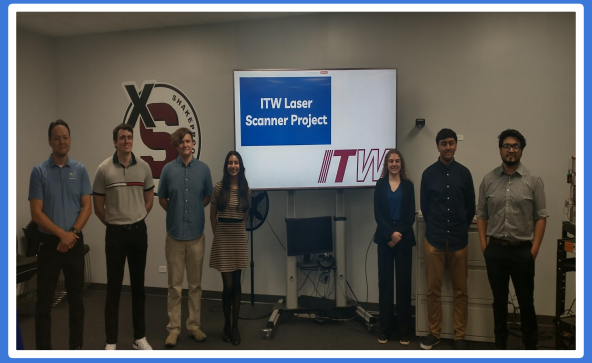


Fashion
Graphic Arts
Health Services & Nursing
Marketing
Precision Manufacturing
STEM Engineering
Video Production
Web Page Design
Welding
Woods Production
Cabinet Making



Summer Internship Opportunities









- ★ Automotive
- ★ Education
- ★ Engineering
- ★ Healthcare - Pharmacy Technician
- ★ Medical Rotation
- ★ Manufacturing
- ★ Video Production

Regional Programs

Precision Manufacturing

South Elgin High School
District U-46
Hampshire High School
District 300

Welding

Elgin High School
District U-46
Hampshire High School
District 300

Automotive

South Elgin High School
District U-46

Educator

Hampshire High School
District 300

Agriculture/Veterinary Assistant

Central High School
District 301

Primary Grant Funding Sources

Perkins V Grant	Federal	Annual	**Based on the number of students enrolled within each school district combined with number of students in poverty within that district.**
CTE Incentive Grant	State	Annual	**Based on the number of CTE programs being offered within a district and the number of students that successfully complete one or more of those programs.**
STAMP Grant	Local	One-Time	**Scaling Transformative Advanced Manufacturing Pathways**

FY26 Revenues/Expenditures

Unaudited Beginning Balance 7/1/2025	**$ 853,473**
Revenues:	
CTEI Grant	$2,034,723
Perkins V Grant	$ 598,878
STAMP Grant	$ 22,000
Local Funds	$ 23,000
Total Revenues	**$2,678,601**
Expenditures:	
CTEI Grant	$2,034,723
Perkins V Grant	$ 598,878
STAMP Grant	$ 22,000
Local Funds	$ 23,000
Total Expenditures	**$2,678,601**
Projected Ending Balance 6/30/2026	**$ 853,473**





FY26 CTEI Grant Allotment

	FY26	FY25
Salaries and Benefits	$ 63,125	$ 173,290
Services	$ 51,500	$ 45,500
Supplies	$ 2,000	$ 2,000
District U-46	$638,873	$634,433
District 300	$444,459	$440,019
District 301	$150,602	$ 146,162
District 303	$289,152	$ 284,712
Special CTE Projects	$295,012	$308,607
Grand Total	$2,034,723	$2,034,723

CTEI Budget

Function Code	Object Code	Budgeted Amount
1000	300	$12,000
2120	100	$33,075
2120	200	$13,050
2120	300	$3,500
2120	400	$1,000
2210	300	$25,000

Function Code	Object Code	Budgeted Amount
2300	300	$11,000
2300	400	$1,000
2400	100	$95,000
2400	200	$22,000
4000	600	$1,818,098

Total Planned	$2,034,723
Total Allocated	$2,034,723
Total Remaining	$0
Elementary Career Development Allocation	$49,321



FY26 Perkins V Grant Allotment

	FY26	FY25
Salaries and Benefits	$ 70,745	$ 61,835
District U-46	$310,000	$313,633
District 300	$137,000	$140,705
District 301	$ 21,133	$ 20,408
District 303	$ 60,000	$ 62,297
Grand Total	$598,878	$598,878



Perkins V Budget



Total Planned: 598,878
Total Allocated: 598,878
Total Remaining: 0

Function Code:	Object Code:	Budgeted amount:
2120	100	$33,075
2120	200	$13,050
2300	100	$20,000
2300	200	$4,620
4000	600	$310,000
4000	600	$137,000
4000	600	$21,133
4000	600	$60,000

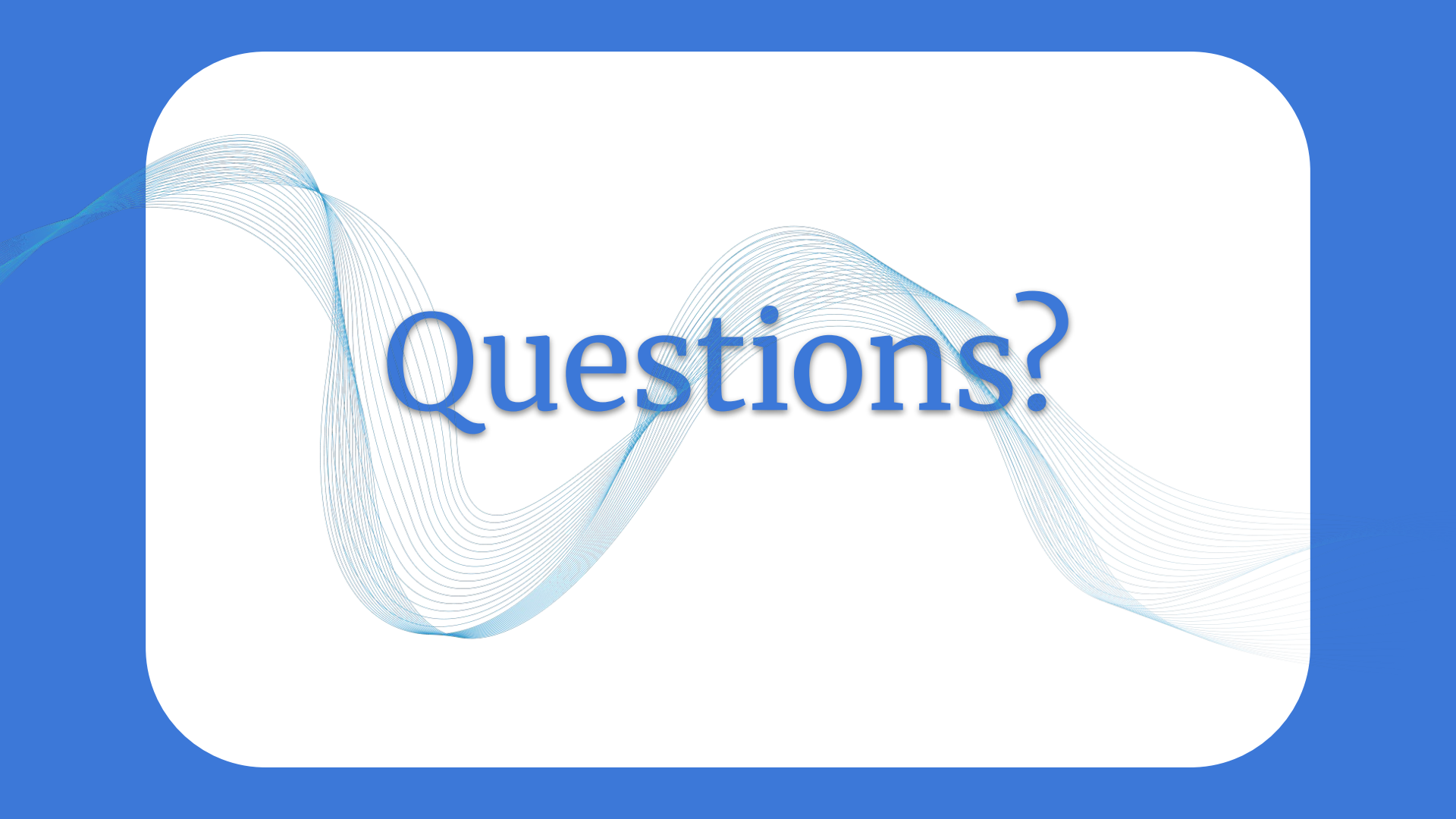
FY26 STAMP Grant-IMA Allotment

Scaling Transformative Advanced Manufacturing Pathways

FY26	FY25
$ 22,000	$ 12,000

These funds are used to support Manufacturing Month tours and summer manufacturing internships.




Questions?

Northern Kane County
REGION 110
EDUCATION THAT WORKS

Community Unit School District 300
Central Community Unit School District 301
St. Charles Community Unit School District 303
School District U-46
northernkanepathways.com

Northern Kane County Regional Vocational System

2025-2026
Tentative Budget

Presented
July 21, 2025

Fiscal Agent

Central Community Unit School District 301
275 South St.
Burlington, IL 60109

Northern Kane County
REGION 110
EDUCATION THAT WORKS

Community Unit School District 300
Central Community Unit School District 301
St. Charles Community Unit School District 303
School District U-46
northernkanepathways.com

Revenues

The Regional Vocational Revenues represent the vocational funding for Districts 300, 301, 303 and U-46. These dollars come to the region through two separate grants and are then distributed to the member districts. Specific grant revenues are received through the federal Perkins grant and the state Career and Technical Education Improvement grant.

Expenditures

Expenditures are incurred for both the Region and for Member districts. Regional expenditures are incurred for the administration of grants and programs across the region. Member districts are reimbursed by the Region for expenditures incurred for the delivery of vocational programs. This delivery includes regular vocational education, program administration and other support services.

Flow of Funds

Illinois State Board of Education

↓

Northern Kane County Regional Vocational System

↙ ↓ ↓ ↘

District 300 **District 301** **District 303** **District U-46**

Northern Kane County
REGION 110
EDUCATION THAT WORKS

Community Unit School District 300
Central Community Unit School District 301
St. Charles Community Unit School District 303
School District U-46
northernkanepathways.com

Education Fund
2025-2026

Unaudited Beginning Balance 7/1/2025	**$ 853,473.00**
Revenues	
CTEI Grant	$2,034,723.00
Perkins V Grant	$ 598,878.00
STAMP Grant	$ 22,000.00
Local Funds	$ 23,000.00
Total Revenues	**$2,678,601.00**
Expenditures	
CTEI Grant	$2,034,723.00
Perkins V Grant	$ 598,878.00
STAMP Grant	$ 22,000.00
Local Funds	$ 23,000.00
Total Expenditures	**$2,678,601.00**
Estimated Ending Balance 6/30/2026	**$ 853,473.00**

Northern Kane County
REGION 110
EDUCATION THAT WORKS

Community Unit School District 300
Central Community Unit School District 301
St. Charles Community Unit School District 303
School District U-46
northernkanepathways.com

CTEI Grant Allotment

Account	Description	Budget
		$2,034,723.00
1000	**Improvement of Instruction Services**	
300	Purchased Services	$12,000.00
	Total	**$12,000.00**
2120	**Guidance Services**	
100	Salaries	$33,075.00
200	Benefits	$13,050.00
300	Purchased Services	$3,500.00
400	Supplies	$1,000.00
	Total	**$50,625.00**
2210	**Improvement of Instruction Services**	
300	Travel Related Expenditures	$25,000.00
	Total	**$25,000.00**
2300	**General Administration**	
300	Purchased Services	$11,000.00
400	Supplies	$1,000.00
	Total	**$12,000.00**
2400	**School Administration**	
100	Salaries	$95,000.00
200	Benefits	$22,000.00
	Total	**$117,000.00**
4100	**Payments to Other Governmental Units**	
600	School Districts U-46, 300,301,303	$1,818,098.00
	Total	**$1,818,098.00**
	Grand Total	**$2,034,723.00**

Northern Kane County
REGION 110
EDUCATION THAT WORKS

Community Unit School District 300
Central Community Unit School District 301
St. Charles Community Unit School District 303
School District U-46
northernkanepathways.com

Perkins V Grant Allotment

Account	Description	Budget
		$ 598,878.00
2120	**Guidance Services**	
100	Salaries	$ 33,075.00
200	Benefits	$ 13,050.00
	Total	**$ 46,125.00**
2300	**General Administration**	
100	Salaries	$ 20,000.00
200	Benefits	$ 4,620.00
	Total	**$ 24,620.00**
4140	**Payments To Other Governmental Units**	
600	School District U-46	$ 310,000.00
600	School District 300	$ 137,000.00
600	School District 301	$ 21,133.00
600	School District 303	$ 60,000.00
	Total	**$ 528,133.00**
	Grand Total	**$ 598,878.00**

STAMP Grant Allotment

Account	Description	Budget
		$ 22,000.00
1000	**Improvement of Instruction Services**	
300	Purchased Services	$ 22,000.00
	Total	**$ 22,000.00**
	Grand Total	**$ 22,000.00**

Local Funds Allotment

Account	Description	Budget
		$ 23,000.00
2300	**General Administration**	
100	Salaries	$ 15,000.00
200	Benefits	$ 3,000.00
300	Purchased Services	$ 5,000.00
	Total	**$ 23,000.00**
	Grand Total	**$ 23,000.00**

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Dr. Griff Powell and Dr. Kyle Schumacher, Interim Superintendent

TO: Board of Education

DATE: July 21,2025

RE: Approve the Display of the Physics and AP German Textbooks for 30 days

---

Subject: Approve the Display of the Physics and AP German Textbooks for 30 Days.

We Recommend the 30 day display of the High School Physics and AP German Textbooks for 30 days at which time they will return to the board for approval.

Motion: To approve the 30 day display of the High school AP German and Physics textbooks.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Stephen Buchs, Director of Curriculum 6-12

TO: District 301 Board of Education, Dr. Griff Powell and Dr. Kyle Schumacher, Interim -Superintendents

DATE: July 15, 2025

RE: Textbook Adoption for HS AP German - $1,179.69

MATERIALS:

- Wayside Publishing Neue Blickwinkel- Student Editions
  - $135.90 per units hardcopy and digital, Qty - 7 = total $951.30
- HMH Science Dimensions Physics 1 yr - Teacher Editions
  - $129.72 per unit, Qty - 1 = total $129.72

Rationale:

This title would be specifically for the AP German culture and language. The AP students are in their fifth year of language learning. Many of the students in the AP course have the AP German Culture and Language Exam as their end goal. The College Board requires that the AP curriculum revolves around the 6 AP Themes (Families and Communities; Science and Technology; Contemporary Life; Personal and Public Identity; Beauty and Aesthetics; Global Challenges).
This textbook (Neue Blickwinkel) offers 10 chapters that specifically target the AP themes. This text book could be extremely helpful to students, it provides multiple primary sources to analyze, such as particular articles and videos pertaining to German culture, from the past and today. There are also journal entries from German students and civilians, which could help to draw the students into the German culture and language. Along with this, there is a plethora of AP style multiple choice questions going with the complex readings, writing prompts, and cultural comparisons, which could serve to prepare the students for the AP exam. It would also be very helpful to the instructor. The set up of the chapters and the task would allow the students to work more independently.

Other rationale provided by the instructor (Anette Bliss):

- Multiple contexts to choose from
- A plethora of informational texts but also other text genres like the biographical text

"Mein süßer erster Schultag"
- This topic is at the heart of the AP theme "Alltag"
- Good explanation of the German education system and on cultural practices going with the first day of school in Germany
- Alphabetical vocab guide at the end of the book, including English translations
- Each chapter comes with an authentic video, discussing one aspect of the unit in question

Textbook Information:
- *Neue Blickwinkel: Wege zur Kommunikation und Kultur*, By Wayside Publishing, ISBN 978-1-94240-016-5 Copyright: 2017

Recommendation:
The textbook *Neue Blickwinkel,* by Wayside Publishing, is recommended for purchase beginning for the 2025-2026 school year. This book will be a replacement resource as the current *Netzerk neu B1* book is a Ernst Klett Sprachen product. The purchase will provide one classroom hard copy set and e-versions accessible by the students.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Dr. Griff Powell and Dr. Kyle Schumacher, Interim Superintendent

TO: Board of Education

DATE: July 21,2025

RE: Approve the Display of the Physics and AP German Textbooks for 30 days

---

Subject: Approve the Display of the Physics and AP German Textbooks for 30 Days.

We Recommend the 30 day display of the High School Physics and AP German Textbooks for 30 days at which time they will return to the board for approval.

Motion: To approve the 30 day display of the High school AP German and Physics textbooks.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Stephen Buchs, Director of Curriculum 6-12

TO: District 301 Board of Education, Dr. Griff Powell and Dr. Kyle Schumacher, Interim -Superintendents

DATE: July 15, 2025

RE: Textbook Adoption for HS Physics - $23,181.96

MATERIALS:

- HMH Science Dimensions Physics - Student Editions
  - $29.25 per unit, Qty - 60 = total $1,755.00
- HMH Science Dimensions Physics 6 yr - Teacher Editions
  - $197.35 per unit, Qty - 3 = total $592.05
- HMH Science Dimensions Physics 6 yr - Student Digital Licenses
  - $137.10 per unit, Qty - 150 = total $20,565.00

Rationale:

This book is written for high school students enrolled in general education Physics Class. The reason for selecting this book is due to its relevance to Next Generation Science Standards, performance assessments, student growth assessments, reasonable pacing and content inclusion, and having resources readily available to a newer approach to teaching (NGSS and Performance Assessments). Furthermore, the book does a good job of linking standards to different Depth of Knowledge (DoK) levels on assessments and learning tasks. Overall, the book will provide a resource that matches relatively closely to the current curriculum, includes effective and research-based learning strategies, contains relevant phenomenon-based units, and will provide teachers and students with an updated learning resource to be used in and out of the classroom. The online portal for both students and teachers is also relatively easy to use and for students to learn how to use.

Other rationale provided by the instructors (Kelly Stoner and Terie Engelbrecht):

- Includes interactive practice material resources through the digital portal
- Emphasis the engineering process rather than scientific method
- Alignment to NGSS
- Designed to engage students in scientific practice while learning
- Materials are designed to move students from lower level to higher levels of Webb's DoK

CENTRAL
UNIT SCHOOL DISTRICT 301

Textbook Information:

- *Physics*, By Houghton Mifflin Harcourt, ISBN 978-0-35-804718-6, 978-0-35-839961-2, Copyright: 2020

Recommendation:

The textbook Physics, by HMH, is recommended for purchase beginning for the 2025-2026 school year. This book will be a replacement resource as the current Physics book is a Glencoe product that is not aligned to NGSS copyright 2005. The purchase will provide one classroom hard copy set to each of the high school Physics classrooms and e-versions accessible by the students.

Steven M. Richart | srichart@hlerk.com

ATTORNEY-CLIENT PRIVILEGED

July 18, 2025

Via Electronic Mail

Dr. Griff Powell, Interim Superintendent
Dr. Kyle Schumacher, Interim Superintendent
Central Unit School District 301
275 South Street
Burlington, IL 60109
griff.powell@central301.net
kyle.schumacher@central301.net
angela.scola@central301.net

Re: Review of Closed Session Meeting Minutes for Public Disclosure

Dear Dr. Powell and Dr. Schumacher:

Pursuant to the request of your executive assistant, Ms. Angela Scola, we have reviewed the closed session meeting minutes for the period of January 2025 through June 2025 to determine if they should be released in their present form to the public.

Closed Session Minutes Semi-Annual Review

The *Open Meetings Act* (hereinafter "Act" or "OMA"), 5 ILCS 120/1 et. seq., requires the Board to review the written minutes of all of its closed session meetings every 6 months, or as soon thereafter as is practicable. 5 ILCS 120/2.06. This review may occur in closed session. 5 ILCS 120/2(c)(21). Upon reviewing the minutes, the Board must meet in open session and report either that (1) the need for confidentiality still exists as to all or part of those minutes, or (2) the minutes or portions thereof no longer require confidential treatment and are available for public inspection. 5 ILCS 120/2.06(d). If the Board determines that it is still necessary to protect the public interest or the privacy of an individual, the minutes need not be made available to the public (but may nonetheless be subject to inspection by a judge or Public Access Counselor ("PAC") in cases brought to enforce the Act).

With these considerations in mind, we make the following recommendations:

Board Minutes	**Recommendation**
January 21, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student and employees.
February 3, 2025	Do not disclose as confidentiality may be required to protect the privacy of specific employees.
February 26, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student and employees.
March 3, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student and employees.
March 17, 2025	Do not disclose as confidentiality may be required to protect the privacy of specific students.
April 14, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student.
April 21, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student.
May 12, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student and strategy as to pending negotiation matters.
May 13, 2025	You may disclose.
May 19, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student and employee and strategy as to pending negotiation matters.
June 9, 2025	Do not disclose as confidentiality may be required to protect the privacy of specific employees and strategy as to pending negotiation matters.
June 12, 2025	Do not disclose as confidentiality may be required to protect the privacy of a specific student and strategy as to pending negotiation matters.

For these closed session minutes, your own review may reveal that a portion of the minutes may be safely redacted and disclosed to the public in redacted form. However, it is our opinion that the Board is authorized to withhold the minutes in their entirety and that redaction and disclosure of the minutes would be entirely optional. If you wish to redact and recommend disclosure of any of these minutes, we would be happy to review these minutes again after your redactions, if any, have been made.

Overall, the closed session minutes were very well done as to be in compliance with the law. We did want to caution you regarding using closed sessions to discuss solely the manner for the Superintendent's evaluation, which may or may not have occurred with respect to the January 21, 2025 closed session minutes, as opposed to the content of the evaluation. A PAC Opinion has held that the closed session exception for specific employees only allowed a public body to discuss the actual performance of the District's highest-ranking administrator, and not to discuss the procedure or schedule for the administrator's evaluation. PAC Binding Op. 20-04. We do have some concerns with this PAC opinion in that the two subjects frequently are intertwined, and the opinion fails to address the provisions of the *School Code* and *Personnel Record Review Act* prohibiting the public release of evaluations. Nonetheless, we wanted to provide you with this information so you are aware of a risk involved under the *Open Meetings Act* with respect to a discussion solely of the procedure for evaluating the Superintendent.

Additionally, there is a suggestion in the May 19, 2025, closed session minutes to perform a salary study for non-union administrative employees. One of the "personnel"-related OMA exceptions allows a discussion in closed session of "the appointment, employment, compensation, discipline, performance, or dismissal of **specific employees**, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body…" (emphasis added). But the PAC has ruled that this exception is limited to matters concerning individuals and does not include matters pertaining to classes of employees. (For example, layoff/outsourcing of a class of employees was ruled impermissible in closed. See 2018 PAC 53879 & 2015 PAC 35861, both binding opinions.) In addition, the Board also cited to exception 2(c)(2), which includes both collective bargaining and "**salary schedules** for one or more classes of employees." (emphasis added) No cases or published PAC opinions have construed this provision to my knowledge. We could make a reasonable argument that the discussion fit within the purpose of that exception to allow confidential strategic discussions of compensation. However, the OMA exceptions must be interpreted strictly by the courts, and the language only covers "salary schedules." Thus, a court or the Attorney General's office ultimately could find that this discussion was improper. However, it is quite common for such discussions to occur in closed session, and the discussion is certainly defensible if challenged.

If you would like to discuss the above recommendations or information further, please let us know.

As mentioned above, after any review of these minutes in closed session, assuming the Board does not wish to release redacted closed minutes and agrees with the recommendations above, the Board must report in open session that the May 13, 2025, minutes can be disclosed, and that a continued need for confidentiality exists as to all of the District's remaining closed minutes.

If you have any questions or concerns regarding any of the above, please do not hesitate to contact me.

Sincerely,

Steven M. Richart

Cc: Ms. Angela Scola, Executive Assistant

1397287.2

INTERGOVERNMENTAL AGREEMENT BY AND BETWEEN BOARD OF EDUCATION OF CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301, COUNTY OF KANE, AND KANE COUNTY SHERIFF'S OFFICE

This Intergovernmental Agreement is made this 21st day of July, 2025 by and between the Board of Education of Central Community Unit School District No. 301 ("School Board" or "District"), the County of Kane ("County"), and the Kane County Sheriff's Office ("Sheriff" or "Sheriff's Office").

WITNESSETH:

WHEREAS, the School Board operates Central High School ("Central High School") in the boundaries of the County and the Sheriff's jurisdiction; and

WHEREAS, pursuant to the relevant Illinois statutes, the County funds the Sheriff's Office and the Sheriff operates the Sheriff's Office; and

WHEREAS, Article VII, Section 10 of the 1970 Constitution of the State of Illinois and the *Intergovernmental Cooperation Act*, 5 ILCS 220/1 *et seq.*, provide that units of local government and school districts may contract with one another to perform any activity authorized by law; and

WHEREAS, the County, the Sheriff, and the School Board are public agencies pursuant to Section 2 of the *Intergovernmental Cooperation Act*, 5 ILCS 220/2; and

WHEREAS, the County, the Sheriff, and the School Board have previously entered into an Intergovernmental Agreement regarding the assignment of a sheriff's deputy officer employed by the Sheriff to perform the duties of a School Resource Officer ("SRO") at Central High School; and

WHEREAS, the School Board desires to have the services of a sheriff's deputy at Central High School as a School Resource Officer: and

WHEREAS, pursuant to Section 10-20.14 of the *School Code* (105 ILCS 5/10-20.14), school districts are encouraged to create memoranda of understanding with local law enforcement agencies that clearly define law enforcement's role in schools; and

WHEREAS, pursuant to Section 10-20.68 of the *School Code* (105 ILCS 5/10-20.14), the assignment of a law enforcement officer to a school as a school resource officer shall be included in a memorandum of understanding between a school and municipality; and

WHEREAS, the County, the Sheriff, and the School Board have determined it to be in the best interests of all parties to enter into this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants, conditions, and other valuable consideration, the receipt and sufficiency whereof is herein acknowledged, the parties hereto agree as follows:

1. Incorporation of Recitals. The recitals set forth above are hereby incorporated into and made a part of this Agreement.

2. Term, Termination, and Renewal. The Term of this Agreement will commence on the date it is executed by both Parties and will terminate on June 30, 2028. Upon commencement of the Term of this Agreement, the prior Intergovernmental Agreement between the Parties for the provision of an SRO program for the 2022-2025 schools ("Prior Agreement"), and the Intergovernmental Agreement dated May 19, 2025, extending the Prior Agreement through October 31, 2025, are hereby terminated. This Agreement may be extended by mutual written agreement of the Parties or terminated by any Party for convenience upon thirty (30) days' written notice to all Parties.

Prior to an extension of this Agreement, the School District shall obtain community and stakeholder input on the SRO program. The Parties shall then meet prior to renewal to conduct a review and evaluation of the SRO program, considering any community and stakeholder input.

3. Assignment and Selection of the SRO. The officer appointed will have at least three years of experience, with a demonstrated interest and potential for working with and counseling teenagers. The officer will be expected to develop and implement a broad agenda consistent with the job duties stated on Exhibit A. The qualifications for the SRO shall be further detailed in Exhibit B. The District has the right to refuse the officer selected for the assignment, or to request the reassignment of the SRO after his/her appointment by the Sheriff, however, if the selected officer is refused or if the District requests his/her reassignment, the Sheriff's Office cannot guarantee there will be enough manpower to reassign another officer.

4. Employment of the SRO. The Sheriff shall assign an officer from the Sheriff's Office to act as SRO. This assignment will be based upon the available resources of the Kane County Sheriff's Office. When possible, the Sheriff will assign the SRO to the District for a 40 hour week. To help ensure mutual accountability between the public bodies, the Sheriff, or his/her designee, will inform the District prior to making any adjustments to the SRO's work week. The SRO shall remain an employee of the Sheriff and shall be subject to the administration, supervision, and control of the Sheriff, except as such administration, supervision, and control is subject to the terms and conditions of this Agreement. The Sheriff shall at all times be considered the SRO's employer and shall retain direction and control of the work and conduct of the SRO and shall be solely responsible for payment and provision to the SRO of salary any other benefits, including overtime (except as otherwise provided herein), to which the SRO is entitled as an employee of the Sheriff. The Sheriff is responsible for making necessary tax and other withholdings from the SRO's pay, and for making all necessary tax and other employment-related payments and filings. The Sheriff shall also maintain payroll, attendance, and performance evaluation records of the SRO. The SRO shall be covered by the Sheriff's worker's compensation insurance.

Because the SRO is an employee of the Sheriff, the Sheriff's Office, in consultation with the District Superintendent or its representative, in its sole discretion, shall have the power and authority to hire, discharge and discipline the SRO.

5. Compensation. The School Board agrees to pay the Sheriff's Office half of the actual cost of the SRO's employment, based on wages, benefits and the cost of general liability and worker's compensation insurance. This will be calculated on an hourly basis and billed to the District based on the actual amount of hours the officer works for the district. The District will also be responsible for any overtime pay if the officer works in excess of a 40 hour work week for the District. The District will be invoiced in May, or when SRO duties are completed for the year. The invoice will be based on the time sheets provided by the SRO to the Sheriff's Office. The invoice shall be paid within 60 days. Half of the hourly rate of pay, inclusive of benefits, shall be $46.65 per hour. Any overtime must be approved in writing by the Sheriff's Office prior to the officer providing overtime hours, except in the case of an emergency. Overtime pay is calculated as 1 ½ times the officer's regular hourly rate of pay, without benefits. The District agrees to pay the Sheriff's Office half the overtime rate of pay, without benefits, or $41.35, for any overtime work performed. These rates of pay shall apply for the 2025-2026 and 2026-2027 school years. For the 2027-2028 school year, if the Sheriff determines that the rates of pay require a change based on the wages of personnel assigned to the SRO position and any increases in the cost of the benefits earned by the SRO, the Sheriff shall give written notice to the District of a proposed change in the rates at least sixty (60) days prior to the SRO performing any work at the new rate, and the parties will then negotiate any change in the rates. In the absence of a Sheriff request for a change in rates, the rates applicable to the first two school years under this Agreement will continue to apply during the 2027-2028 school year. The SRO shall be subject to all other personnel policies and practices of the Sheriff's Office, except as such policies or practices may have to be modified to comply with the terms and conditions of this Agreement.

6. Chain of Command and Regular Meetings. The SRO reports directly to the Sergeant of Investigations. In the event the SRO is to be absent from work, the SRO shall notify both the Sergeant of Investigations and the Principal (or designee) of Central High School. The SRO shall meet regularly with the Principal, at which time the SRO shall be prepared to recap matters recently handled by the SRO, to summarize upcoming and outstanding matters, and to provide the Principal with a schedule of the SRO's activities. In the event the Principal anticipates discussing a significant performance issue with the SRO, he/she will invite the Sergeant of Investigations to attend the meeting.

7. SRO Work Schedule. Based on the availability of staff at the Sheriff's Office, the SRO shall generally provide services to Central High School on student attendance days from 7:15 a.m. to 3:15 p.m., or any adjusted start/end time schedule followed by Central High School. The SRO will not provide services outside of regular school hours, or during school holidays, except for prom, homecoming, and graduation events ("Special Events"). It shall be at the sole discretion of the Sheriff's office if the SRO is to provide services for Special Events as part of his or her regular 40 hour work week or as overtime hours. For law enforcement services outside of regular school hours, except for the SRO's appearance at Special Events, the District will schedule a special detail with the Sheriff's Office, according to the standard practices of the

Sheriff's Office regarding special details. The cost of special details, including traffic control if necessary, is $84.00 per hour, with a two hour minimum per detail.

8. Duties of the SRO and Referral Data Reporting.

a. **Duties of the SRO.** The SRO shall perform the duties described in Exhibit A. The SRO shall keep to a minimum any one-on-one meetings with students, and shall, at all times when meeting with students, keep a door open or a window uncovered. The SRO may begin investigations of criminal matters arising out of his/her duties as the SRO, but the Sheriff's Office will assume responsibility for the investigation as soon as practicable. In accordance with the *School Code* Section 10-22.6 (105 ILCS 10-22.6), the SRO is prohibited from issuing tickets or citations for municipal code violations as a school-based disciplinary consequence and from issuing tickets for municipal code violations on school grounds during school hours or while taking school transportation.

b. **Referral Data Reporting.** At the regular meetings between the SRO and the Principal outlined in Paragraph 6 above, the SRO and Principal will review and confirm documentation of the "referrals to law enforcement" as defined in *School Code* Section 2-3.206 (105 ILCS 5/2-3.206) made to and by the SRO to support the District's disaggregated data reporting requirements under that Code section.

9. Orientation. Prior to the beginning of the school year, the District and the Sheriff, or his/her designee, shall coordinate so as to allow the SRO to attend a one-day orientation provided by the District, at a mutually convenient time. The orientation will cover topics such as student records, the student handbook, Board policies relevant to the SRO's duties, a tour of the facilities, and work expectations.

10. Training. The SRO shall receive the necessary training to be certified as a juvenile officer under the *Juvenile Court Act,* (705 ILCS 405/1-3(17) as well as a school resource officer as required by the *School Code* (105 ILCS 5/10-20.68) and as set forth in the *Illinois Police Training Act* (50 ILCS 705/10.22), including specific training on working with students with disabilities to ensure appropriate and effective interactions that support their educational and behavioral needs, and shall receive renewal trainings required to maintain the foregoing certifications as well as such additional trainings as may later become required for Illinois school resource officers. This and any other SRO training required by law, such as firearm recertification training, shall be at the expense of the Sheriff. The Sheriff shall provide to the District: 1) a certification of the SRO's completion of juvenile officer training, and 2) either a certification of completion by the SRO of the school resource officer training (and copies certifying completion of all renewal trainings) or a letter of approval for a training waiver for the assigned SRO issued by the Illinois Law Enforcement Training Standards Board under the *Illinois Police Training Act*. The District shall arrange to include the SRO in the Crisis Prevention Intervention ("CPI") training it offers to its employees.

The District may request that the SRO attend additional relevant trainings during regular school hours at its expense. The District may also request the SRO to attend additional relevant trainings outside of regular school hours, subject to his/her availability, also at its expense, and with the prior written authorization of the Sheriff's Office. Such training may include but are not limited

to, use of opioid antagonists, implementation of Board policies, and the District's regulations and procedures. For training held during non-typical work hours, the District will provide the SRO with as much advanced notice of the requested training as possible, but in no event less than two (2) weeks' notice.

11. Evaluation and Discipline. Annually, on a form provided by the Sheriff's Office, the Principal shall complete an evaluation of the SRO. The Principal's evaluation shall consider, but is not limited to the following factors: professionalism, completeness, attendance and demeanor. The Sheriff's Office will consider the Principal's input, but shall make the final determination of the contents and rating issued for the SRO's evaluation. ln the case that the Officer is subject to internal investigation and/or discipline for a personnel matter arising from work performed in the capacity of a deputy officer, the Sheriff's Office will provide the District with information regarding the process, to the extent such information is relevant to the District and disclosure is allowed by the collective bargaining agreement. In the case that the Officer is subject to internal investigation and/or discipline for a personnel matter arising from work performed in the capacity of an SRO, the District and the Sheriff's Office shall cooperate with one another in the best interests of the public.

12. Dress Code. The SRO shall be required to wear a Sheriff-issued uniform and must at all times wear a protective vest.

13. Supplies and Equipment. The Sheriff will provide the SRO with a squad car and a standard issue firearm and rounds of ammunition. The District will provide the SRO with the usual and customary office supplies and forms required in the performance of his/her duties. In addition, the SRO shall be provided a private office within Central High School that is accessible by the students. The SRO shall also be provided a computer and access to a printer and fax machine for confidential intelligence sharing.

The SRO may carry firearms while on District property in compliance with law and Sheriff's Office protocol. Firearms may be stored on District property within a locked Sheriff's Office vehicle or within a school building in accordance with protocols set forth in **Exhibit D**, which protocols may be revised from time to time by agreement of the District Superintendent and the Sheriff.

The SRO shall be equipped with a body-worn camera (BWC) provided by the Sheriff for utilization during the course of official SRO duties when on District property, as required by law. Use of the BWC shall be pursuant to the protocols set forth in **Exhibit C**.

14. Booking Stations Prohibited. In accordance with Section 10-20.64 of the *School Code*, 105 ILCS 5/10-20.64, there shall be no student booking station established or maintained on the grounds of the school.

15. Compliance with Board Policies and Procedure. The SRO shall comply with applicable School Board policies and procedures in the course of his/her duties, and any other operating procedures that are agreed upon by the Parties.

16. Access to Education Records. The Parties acknowledge and agree that all student, personnel, medical, and District-related business records generated by District employees or students shall be the property of the District. The Parties agree to comply with all state and federal laws, including, but not limited to, the *Illinois School Student Records Act*, the Illinois *Mental Health Act*, the federal *Family Educational Rights and Privacy Act*, *HIPAA*, the *Illinois Personnel Records Review Act*, and all rules and regulations governing the release of student, personnel, and medical records. To the extent the SRO has access to student records to perform his/her duties, he/she shall not divulge such records to any person or entity who is not a party to this Agreement without the District's consent or as permitted or required by law. The Parties acknowledge and agree that all records generated and maintained by the SRO in connection with the performance of services under this Agreement shall be the property of the Sheriff and shall not be student records. Notwithstanding the foregoing, the Parties shall comply with the Reciprocal Reporting Agreement entered into by the District and the Sheriff, as may be amended by the Parties from time to time. Moreover, notwithstanding the termination of this Agreement for any reason, the confidentiality provisions of this paragraph will continue in full force and effect following such termination.

17. Mutual Indemnification. The District shall indemnify and hold the County and the Sheriff and their officers and employees harmless from any and all losses, costs, demands, damages, actions or causes of action, arising out of, proximately caused by or incurred by reason of any of negligent acts or omissions of the District and its employees related to this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

The County and the Sheriff shall indemnify, defend and hold the District, its individual Board members and employees harmless of and from any and all losses, costs, demands, damages, actions or causes of action, arising out of, proximately caused by or incurred by reasons of any negligent act or omission by the SRO, or breach of this Agreement; subject, however, to any defenses or limitations of liability permitted under the *Local Governmental and Governmental Employees Tort Immunity Act*, 745 ILCS 10/1 *et seq.*, or otherwise provided by law.

18. Notices. Any notices required under this Agreement may be sent to the respective parties at the following respective addresses:

Sheriff: Kane County Sheriff's Office
Attn: Sheriff Ronald Hain
37W775 IL RT 38
St. Charles, IL 60175

County: Kane County Board
Attn: Board Chair
719 South Batavia Avenue
Building A
Geneva, IL 60134

District: Office of the Superintendent
Central Community Unit School District 301
Attn: Superintendent
275 South Street
P.O. Box 369
Burlington, IL 60109

or at such other addresses as the parties may indicate in writing to the other either by personal delivery. courier, or by registered mail, return receipt requested, with proof of delivery thereof. Mailed notices shall be deemed effective on the third day after mailing; all other notices shall be effective when delivered.

19. Complete Understanding and Amendments. This Agreement sets forth all the terms and conditions, and agreements and understandings between the Parties relative to the subject matter hereof, with the exception of the 2023-2027 Reciprocal Reporting Agreement entered into by the District and the Sheriff as of August 29, 2023, and any successor agreement. No modifications, amendments, or waiver of any provision hereto shall be valid and binding unless in writing and signed by all Parties.

20. Successors and Assigns. This Agreement shall be binding upon, apply and inure to the benefit of each Party and their respective legal representatives, successors and assigns.

21. Governing Law. This Agreement and the rights and responsibilities of the parties hereto shall be interpreted and enforced in accordance with the laws of the State of Illinois.

22. Authority to Execute. Each signatory hereto represents and warrants that he/she has the proper and necessary corporate authority to execute this Agreement and bind his/her entity to the terms and conditions of this Agreement.

23. Waiver. The failure of either party to demand strict performance of the terms and conditions of this Agreement on any one occasion shall not be deemed a waiver to demand strict performance on any future occasion.

24. Counterparts. This Agreement may be executed in multiple original counterparts, each of which shall constitute an original document, and all of which in the aggregate shall constitute one and the same agreement.

-SIGNATURE PAGE FOLLOWS-

IN WITNESS WHEREOF, the parties hereto have set their hands and seals all as of the day and year first written above.

BOARD OF EDUCATION OF CENTRAL COMMUNITY UNIT SCHOOL DISTRICT NO. 301

Signed:

By:_____

Its: Board President_____

Date: _____

Attest:

By:_____

Its: Board Secretary_____

Date: _____

COUNTY OF KANE

Signed:

By:_____

Its:_____

Date: _____

KANE COUNTY SHERIFF'S OFFICE

Signed:

By:_____

Its:

_____

Date: _____

EXHIBIT A

DUTIES OF THE SRO

The duties of the SRO, include, but are not limited to the following:

The SRO shall perform the following duties with due diligence and to the best of his/her ability:

1. Be present on school grounds with the full authority and responsibility of a Kane County Sheriff's Officer;

2. Be available to students, faculty, and School organizations as a resource;

3. Serve as a referral source for students and their families, administrators, staff and faculty concerning various community support services, including:

    a. family counseling services;

    b. drug and alcohol treatment facilities;

    c. psychological services; and

    d. other services/agencies which may be appropriate under given circumstances.

4. Follow building and District behavior policies, defer to school administration for school disciplinary issues and enforcement of student handbook and policies. Refer students for further law enforcement processing when there are threats to school safety or serious school-based criminal conduct that cannot be safely and appropriately handled by the school's internal disciplinary procedures or as required by law and making such other consultations or reports as may be required by law for law enforcement officers and officials, including, but not limited to, clear and present danger reporting under the *Mental Health and Developmental Disabilities Act*;

5. Work with District Administration and teaching staff to make presentations to students or teachers on issues as requested by the District (e.g., internet safety, drug education, conduct, counseling and preventative discipline, and restorative justice). For a new topic that has not been the subject of previous presentations, preapproval of the Sheriff's Office will be sought;

6. Patrol school property, as time allows, to aid in creating a safer environment for students, staff, and faculty;

7. When feasible, the SRO is encouraged to maintain a high level of visibility during school entrance and dismissal times as well as during passing periods;

8. Participate, advise and consult in the annual review of the school's emergency and crisis response plan, protocols, and procedure, including procedures regarding the school district's threat assessment team pursuant to Section 25 of the *School Safety Drill Act*,

105 ILCS 128/25, the district's cardiac response plan, and law enforcement rapid entry protocols, and serve as the law enforcement representative on the District threat assessment team pursuant to 105 ILCS 128/45;

9. Meet with school administrators to advise them of potentially dangerous situations and assist them in planning for the safe resolution of those situations;

10. Observe and assist the District with the annual law enforcement drill to address a school shooting incident as required by the *School Safety Drill Act*, 105 ILCS 128/20(c);

11. Enforce State and Local criminal laws and ordinances and to take appropriate action in response to violations of the law;

12. Work cooperatively with other law enforcement agencies, including neighboring law enforcement entities, to fulfill the duties described hereunder;

13. Serve as a liaison between the School and the Sheriff's Office;

14. Prepare necessary records and reports as requested by the Sheriff and the District;

15. Provide information, records, and testimony when the SRO is directly involved in an incident and when requested by the District administration for student expulsion proceedings with the advanced written permission of the Sheriff's Office, unless prohibited by State or Federal law;

16. Comply with District health protocols; and

17. Comply with the Section 22-88 of the *School Code*, 105 ILCS 5/22-88, prior to detaining and questioning a student on school grounds who is under 18 years of age and who is suspected of committing a criminal act, provided that the parties understand that Section 22-88 provides that such requirements do not limit the authority of the SRO to make an arrest on school grounds and do not apply to circumstances that would cause a reasonable person to believe that urgent and immediate action is necessary to do any of the following:

    a. Prevent bodily harm or injury to the student or any other person.

    b. Apprehend an armed or fleeing suspect.

    c. Prevent the destruction of evidence.

    d. Address an emergency or other dangerous situation.

18. In accordance with Section 10-22.6 of the *School Code*, the SRO is prohibited from issuing tickets or citations as a school-based disciplinary consequence or for a municipal code violation on school grounds during school hours or while taking school transportation.

19.

EXHIBIT B

QUALIFICATIONS OF THE SRO

1. Have three years of experience as a sworn law enforcement officer;

2. Be certified as a school resource office as required by the *School Code* (105 ILCS 5/10-20.68) and as set forth in the *Illinois Police Training Act* (50 ILCS 705/10.22);

3. Be certified as a juvenile officer under the *Juvenile Court Act* (50 ILCS 705/10.22);

4. Have acceptable employee evaluation reflecting fitness for this position, and acceptable personnel file entries, including no significant disciplinary history;

5. Have strong verbal, written, and interpersonal skills, including public speaking;

6. Be able to function as a strong role model for students in the District;

7. Possess a sufficient knowledge of the applicable Federal and State laws, City and County ordinances, and Board policies and regulations;

8. Be capable of conducting in depth criminal investigations;

9. Possess an even temperament and set a good example for students; and

10. Maintain firearm proficiency.

EXHIBIT C

OFFICER-WORN BODY CAMERA PROTOCOLS

1. The SRO shall be equipped with a body worn camera (BWC) provided by the Sheriff and shall utilize the BWC during the course of their official duties when on District Property, as required by law. An SRO's wearing and use of the BWC shall comply with the *Law Enforcement Officer-Worn Body Camera Act*, 50 ILCS 706/10-20 *et seq*., the Law Enforcement Training Standard Board's guidelines, and the Sheriff's written policies.

2. The responsibilities of the SRO in the schools consist mainly of the performance of non-enforcement related activities, including community caretaking, educational, and other non-law enforcement activities contemplated in the IGA. As such, the SRO's BWC will normally remain in an inactivated (buffering) mode unless responding to calls for service or engaged in any law enforcement-related encounter or activity.

3. If a BWC is activated for any reason during a school day, the SRO shall provide verbal notice of recording as required by law and shall promptly notify the applicable school principal or administrator of its activation as soon as practicable.

4. All recordings made by such BWC shall constitute and be construed as records created and maintained by the Sheriff and all recordings resulting therefrom shall be retained and maintained by the Sheriff as required by law.

5. Any inspection, copying, or disclosure of BWC recordings with the appropriate school official or officials shall comply with any and all applicable laws, including the *Juvenile Court Act of 1987*, 705 ILCS 405/1-7(A)(8).

6. The Sheriff's Office shall notify the Superintendent promptly if a recording taken on District property with the SRO's body camera is "flagged" in conformance with Section 10-20 of the *Law Enforcement Officer-Worn Body Camera Act*, 50 ILCS 706/10-20(a)(7)(B).

7. The Sheriff's Office shall notify the Superintendent prior to releasing to the public or any third party any recording from the SRO's body camera taken on District property for reasons including but not limited to a *Freedom of Information Act* request.

EXHIBIT D

PROTOCOLS FOR STORAGE OF LAW ENFORCEMENT FIREARMS

ON DISTRICT PROPERTY

The School Resource Officer may store firearms on school property in a safe provided by the District located in the School Resource Officer's office at the school to which the SRO is primarily assigned. The SRO may store in such safe one or more firearms, including a rifle, and associated ammunition (together "firearms") in accordance with the following protocols:

1. The safe will be accessible via code with additional physical key access. Only the SRO, the Sheriff, and the Sheriff's designee will have access to the safe.

2. The firearms will be accessible only to the School Resource Officer and any sworn and qualified law enforcement officer of the County.

3. The School Resource Officer may remove the firearms from the school premises for maintenance, training or replacement. The firearms will be transported in a concealed manner to minimize disruption, which transport shall occur during non-school hours when possible.

Exhibit D Protocols for Storage of Law Enforcement Firearms--History

Dated: _____

Revised: _____

Signed by:

District Superintendent: _____ Date:_____

Sheriff:_____ Date:_____

FOIA NOTICE: The District and County agree that these Exhibit D protocols constitute security measures and response policy/procedures designed to prevent or respond to potential threats or attacks constituting a clear and present danger to the school community. As such, these protocols may be withheld from disclosure in response to a FOIA request pursuant to 5 ILCS 140/7(1)(v) and other applicable provisions, and the Parties agree to withhold these protocols from FOIA responses unless directed otherwise by the Attorney General or a court.

Central 301 FOIA Report
July 2025

Name of Requestor	Summary of Request	Response	Letter
Michelle Dubanowski	Emails, open and closed board minutes, insurance coverage and Legal contact and agreements	Denied	Response
Eric Nolan	I would like a l email communication between Micheline Welch and ALL district personnel (sta f, employees, Board Members, etc) for the duration of her tenure as a Board Member for CCUSD 301.	Granted in part, denied in part	Response
Deanna Kellum	1. A list of all current job titles within the district's Transportation Department 2. The job description for each of these positions 3. The most recent salary schedule or pay scale applicable to these roles, including any step or tier structures (if applicable) 4. The number of routes being run daily- broke down by: General education, special education, preschool."	Granted	Response