Regular Meeting

Monday, May 21, 2018 6:00 PM
Central 301 District Office, 275 South St, P.O. Box 396, Burlington, IL 60109

1. **Call Meeting to Order - President Kellenberger**
A. Roll Call
B. Approval of Agenda
2. **Pledge of Allegiance**
3. **Public Open Forum**
A. Recognition of Visitors
B. Public Comments
4. **Action Reports**
A. Consent Agenda
1) Minutes
B. Treasurers Report
1) Payment of Bills
C. Approve Fuel BId
D. Approve Veterinary Science Building BId
E. Approve Illinois State Convention FFA Overnight Trip
F. Approve the CHS Girls Track Team Sate Meet Overnight Trip
G. Approve the Overnight Middle School Boys Track Team Trip to East Peoria
5. **Information Reports**
A. Committee Reports
B. Prairie Knolls School Improvement Plan
C. Prairie Knolls/Central Middle School Improvement Plan
D. Central High School Improvement Plan
E. Board Meeting Calendar 2018-219
F. Athletic Handbook
G. Construction Update
H. Technology Report
I. Pre-Tech Engineering I & II Textbook
J. The Cultural Landscape Human Geography Textbook
K. Central High School Graduation - Thursday, May 24, 2018
L. Enrollment Report
6. **Freedom of Information Act**
A. Illinois Retired Teachers Association - Requested a list of retiring teachers
B. Smart-Procure - Requested purchase records from January 10, 2018 through present
7. **Executive Session**
"The appointment, employment, resignation, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee or against the legal counsel for the District to determines its validity [5 ILCS 120/2(c)(1)]. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).
A. Open Session
B. Action Items from Closed Session
1) Approve the Personnel Report
8. **Board Open Forum**

9. **Adjourn**

Central Community Unit School District 301
Board of Education Minutes

Where:	Central Middle School Library	Meeting:	Regular
Date:	April 16, 2018	Time:	6:00 p.m.

Board Members Present	
Gorman, Jeff	Y
C. Johnson	Y
T. Johnson	Y
J. Marlovits	Y
M. Penar	Y
Rabe, Laura	Y
Kellenberger, Jeff	Y

Administrators Present	
Stirn, Todd	Y
Mongan, Esther	Y
Pflug, Daina	Y
Ahlsted, Carrie	N
Birkmeier, Shayne	Y
Bushman, Kristine	Y
Diversey, Steve	Y
Haug, Matthew	Y
Jurs, Rebecca	Y
King, Jeff	Y
Lewis, Kim	N
McCastland, Kerrie	N
Mirenda, Pamela	N
Paszt, Alex	Y
Polowy, Dan	Y
Porto, Pam	N
Potsic, Mike	Y
Salamone, Julie	N
Schreiber, Jill	N
Schuth, Daniel	Y
Testone, Chris	Y
Tobin, Brian	Y
Vaughn, Michelle	Y
Walter, Carie	Y

Roll Call — Roll call was taken at 6:00 p.m.

Present: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Absent: None

Agenda — Motion by Marlovits second by C. Johnson to approve the agenda as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Consent Agenda — Motion by Gorman second by C. Johnson to approve the consent agenda as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

AP Computer Science Textbook	Motion by Gorman second by T. Johnson to approve the AP Computer Science Textbook as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

WYSE Team Overnight Trip	Motion by Marlovits second by Penar to approve the WYSE team overnight trip to the State Competition as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Girl's Track Overnight Trip	Motion by Penar second by C. Johnson to approve the overnight trip for the girl's track team as presented.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Paper Bid	Motion by T. Johnson second by Marlovits to approve the paper bid for the 2018-2019 school year as presented

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Executive Session	Motion by Penar second by Gorman to adjourn open session and enter into executive session at 7:44 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Open Session	Motion by Penar second by T. Johnson to adjourn executive session and return to open session at 8:33p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Personnel Report	Motion by Marlovits second by Rabe to approve the personnel report for April with an amendment to 1.0 FTE for B. Teele.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

Adjourn	Motion by Penar second by Rabe to adjourn at 9:09 p.m.

Voting yes: Gorman, C. Johnson, T. Johnson, Marlovits, Penar, Rabe, Kellenberger
Voting no: None
Absent: None

BOE Meeting

1. Roll Call
2. Pledge of Allegiance
3. Public Open Forum
   - 3.1 Recognition of Visitors –Dr. Stirn and President Kellenberger welcomed Mr. Etter, and the group of supporters composed of community members, students and staff
   - 3.2 Public Comment – Central Education Association Vice-President, Dave Chapman addressed the board regarding a situation that occurred with Prairie View teacher Nathan Etter. Mr. Etter also addressed the board related to this situation that occurred at Prairie View. Three community members addressed the board in support of Mr. Etter and one community member questioned why the District does not have a district wide policy for students refusing to take the PARCC test.

4.0 Action Items

- 4.1 Consent Agenda – Business Manager Pflug reviewed the revenues and expenditures with the Board. Revenues are currently at 45.03% compared to 79.21% last year with bond proceeds, and 39.26% without the bond proceeds. Expenditures are at 57.28% compared to 59.78% a year ago. The District received impact fees for 3 homes totaling $13,551.99. The State Board finalize their evidenced based funding calculations and District 301 is in the Tier 2 category and will receive $113,291.40 in new money from the State.

- 4.2 Approve the AP Computer Science Textbook – The AP Computer Science Textbook, Big Java AP, was presented at the March meeting and has been on display since then. Approval is recommended.

- 4.3 Approve Overnight Trip for the WYSE Team – This overnight trip is for the WYSE team to compete in the Academic State Finals on April 16, 2018.

- 4.4 Approve Overnight Trip for the Girls Track Team – This trip allows the girls track team to participate in the O'Fallon High School Girls Track meet April 13 and 14, 2018.

- 4.5 Approve Paper Bid – The annual paper bid was sent to six companies. Veritiv Paper is the low bidder and will receive the order totaling $32,429.25.

5.0 Information Reports

- 5.1 Committee Reports
  - CCC – The ESSA power-point that was presented to the Board at their retreat was shared with the CCC members. The CCC is planning parent universities in the fall.
  - Foundation – The Foundation members are planning for the Harlem Wizards visit in October, and the Burlington Days Parade/community open house for the Phase 2 high school addition. New Officers were seated.
- 5.2 Country Trails School Improvement Plan – Principal King reviewed the improvement plan for Country Trails which included building wide goals, the progression of students in all day kindergarten, 3 X 3 reading, test scores, academic behaviors, climate and culture and the results of the Clarity survey. The results of the survey look good, some work is needed in digital citizenship. The Instructional Coaches have some good tools to help the teachers gather information.
- 5.3 Lily Lake School Improvement Plan – Principal Jurs and Kathie Dickson shared Lily Lake's improvement plan. They are focused on data based decision making, RtI, academic achievement (test scores), instructional practices in writing, ELA and science. The staff at Lily Lake is working on student perseverance, academic success celebrations and aligning technology practices. Maintaining a strong climate and culture continues to be a building wide initiative.
- 5.7 High School Schedule – The work on the new schedule is wrapping up. Counselors are focusing on balancing schedules. Work on next year's schedule will begin in June. The Triple A Showcase is scheduled for November of 2018.

5.8 Construction Update – Director Polowy reported that the work at the high school is going well. The exterior is wrapping up, and inside they are working on the punch list for the classrooms. The classrooms will be ready at the end of May or early in June. The locker rooms will be ready at the end of June. The field house is painted, and next is the gym equipment installation and then the floor. The field house will be turned over to the District the first week of August. The architects and construction managers are working on the design and structure of the veterinary science lab. The work on the commons, veterinary science and mobile-maker classrooms will be constructed over the summer. The gym floor at CMS will be replaced over the summer and some roof work will be done at Prairie View Grade School.

5.9 Technology Update – Director Tobin stated that the fiber is currently being spliced and they are finishing the line between Prairie View and Prairie Knolls. Director Tobin is waiting to hear from the State and Federal Government on E-rate funding. The technology department is currently looking at the student device rotation. The rotation may change from the current two year rotation to a three year rotation. Director Tobin has been working with a company called Otis, it is a data warehouse that works with our processes better than Ed 360. Tonight is CJ Yoder's last board meeting. CJ has taken a position with the Kane County ROE.

5.10 Enrollment Report – The District has gained three students since last month.

6.0 Freedom of Information

6.1 The Shriver Center on Poverty Law – asked for information on the number of student resource officers in the District and the agreement for services.

6.2 NBC Universal – asked for the number of student resource officers employed by the district and their agreement for services.

7.0 Executive Session

7.1 Adjourn Open Meeting

7.2 Return to Open Session

7.3 Action Items from Closed Session

8.0 Adjourn

Jeff Kellenberger, President

Christina Johnson, Secretary

Next Meeting: May 21, 2018

FD	Description	April 2017-18 Beginning Balance	April 2017-18 Deposits	April 2017-18 Withdrawals	April 2017-18 Monthly Activity	Ending Balance
10	IMPREST-DISTRICT	4,641.39	4,840.64	6,019.40	-1,178.76	3,462.63
10	IMPREST-CHS	3,907.87	5,000.00	4,770.52	229.48	4,137.35
10	IMPREST-ELEMENTARY	141.60	6,000.00	4,887.50	1,112.50	1,254.10
10	CASH IN BANK-EDUCATION	1,194,841.33	4,052,108.70	3,798,422.23	253,686.47	1,448,527.80
10	CASH IN BANK - PAYROLL	5,535.91	2,003,543.61	2,004,857.64	-1,314.03	4,221.88
10	RESTRICTED ACCT. FOR HEALTH IN	16,553.13				16,553.13
10	PAYFLEX ACCOUNT	8,518.37	10,289.12	9,179.75	1,109.37	9,627.74
10	DEBIT CARD ACCOUNT					
10	PETTY CASH	1,380.00				1,380.00
10	INVESTMENT- BUSINESS NOW/SWEEP	14,337,816.79	10,163.99	2,797,606.85	-2,787,442.86	11,550,373.93
10		15,573,336.39	6,091,946.06	8,625,743.89	-2,533,797.83	13,039,538.56
20	IMPREST-DISTRICT					
20	CASH IN BANK-O&M	21,602.13	281,070.65	263,004.50	18,066.15	39,668.28
20	CASH IN BANK - PAYROLL	1,336.82	124,049.97	123,980.76	69.21	1,406.03
20	INVESTMENT-BUSINESS NOW/SWEEP	4,938,781.87	28,153.62	225,000.00	-196,846.38	4,741,935.49
20		4,961,720.82	433,274.24	611,985.26	-178,711.02	4,783,009.80
30	CASH IN BANK-DEBT SERVICE	54,592.52	62,726.16	3,926.00	58,800.16	113,392.68
30	INVESTMENT-BUSINESS NOW/SWEEP	787,158.89	564.15		564.15	787,723.04
30		841,751.41	63,290.31	3,926.00	59,364.31	901,115.72
40	IMPREST-DISTRICT		159.36	159.36		
40	IMPREST-CHS					
40	CASH IN BANK-TRANSPORTATION	45,276.04	451,549.90	195,031.78	256,518.12	301,794.16
40	CASH IN BANK - PAYROLL	829.81	157,664.86	157,165.39	499.47	1,329.28
40	DEBIT CARD ACCOUNT					
40	INVESTMENT-BUSINESS NOW/SWEEP	1,594,547.39	1,130.36		1,130.36	1,595,677.75
40		1,640,653.24	610,504.48	352,356.53	258,147.95	1,898,801.19
50	CASH IN BANK-IMRF	93,770.53	235,456.53	211,632.63	23,823.90	117,594.43
50	CASH IN BANK-PAYROLL		85,849.28	85,849.28		
50	INVESTMENT-BUSINESS NOW/SWEEP	626,759.00	3,183.47	150,000.00	-146,816.53	479,942.47
50		720,529.53	324,489.28	447,481.91	-122,992.63	597,536.90
60	CASH IN BANK-CAPITAL PROJECT	4,557,978.11	4,998.00	587,396.51	-582,398.51	3,975,579.60
60	INVESTMENTS-BUSINESS NOW/SWEEP	7,492,206.64	24,610.89		24,610.89	7,516,817.53
60		12,050,184.75	29,608.89	587,396.51	-557,787.62	11,492,397.13
70	CASH IN BANK-WORKING CASH	329.78				329.78
70	INVESTMENT-BUSINESS NOW/SWEEP	1,985,384.57	1,407.42		1,407.42	1,986,791.99
70		1,985,714.35	1,407.42		1,407.42	1,987,121.77
80	CASH IN BANK-TORT	4,729.91		2,537.52	-2,537.52	2,192.39
80	INVESTMENT- BUSINESS NOW/SWEEP	839,408.95	595.05		595.05	840,004.00
80		844,138.86	595.05	2,537.52	-1,942.47	842,196.39
	Grand Asset Totals	38,618,029.35	7,555,115.73	10,631,427.62	-3,076,311.89	35,541,717.46

Number of Accounts: 31

********** End of report **********

Central Community Unit School Dist. 301
Revenue Summary Report
April 2018

	Original Budget	% of Fund	April MTD	2017-18 FYTD	Remaining Budget	FYTD Percent
10-Education Fund						
Total Local Revenue	33,460,420.00	57.15%	368,281.27	17,782,927.32	15,677,492.68	53.15%
Total State Revenue	23,739,392.00	40.55%	687,816.48	6,087,434.70	17,651,957.30	25.64%
Total Federal Revenue	1,344,918.00	2.30%	190,140.00	1,328,247.79	16,670.21	98.76%
Total Education Fund	**58,544,730.00**	**100.00%**	**1,246,237.75**	**25,198,609.81**	**33,346,120.19**	**43.04%**
20-O&M Fund						
Total Local Revenue	4,948,283.00	92.52%	43,110.76	2,672,477.16	2,275,805.84	54.01%
Total State Revenue	400,000.00	7.48%	40,000.00	360,000.00	40,000.00	90.00%
Total O&M Fund	**5,348,283.00**	**100.00%**	**83,110.76**	**3,032,477.16**	**2,315,805.84**	**56.70%**
30-Debt Service Fund						
Total Local Revenue	8,757,621.00	100.00%	63,290.31	5,231,742.60	3,525,878.40	59.74%
Total Debt Service Fund	**8,757,621.00**	**100.00%**	**63,290.31**	**5,231,742.60**	**3,525,878.40**	**59.74%**
40-Transportation Fund						
Total Local Revenue	2,009,765.00	57.14%	1,130.36	877,148.42	1,132,616.58	43.64%
Total State Revenue	1,507,800.00	42.86%	450,579.47	1,659,483.49	(151,683.49)	110.06%
Total Transportation Fund	**3,517,565.00**	**100.00%**	**451,709.83**	**2,536,631.91**	**980,933.09**	**72.11%**
50-IMRF/SS Fund						
Total Local Revenue	1,568,014.00	100.00%	3,183.47	834,156.19	733,857.81	53.20%
Total IMRF/SS Fund	**1,568,014.00**	**100.00%**	**3,183.47**	**834,156.19**	**733,857.81**	**53.20%**
60-Capital Projects Fund						
Total Local Revenue	137,000.00	100.00%	24,610.89	192,504.44	(55,504.44)	140.51%
Total Capital Projects Fund	**137,000.00**	**100.00%**	**24,610.89**	**192,504.44**	**(55,504.44)**	**140.51%**
70-Working Cash Fund						
Total Local Revenue	238,363.00	100.00%	1,407.42	41,626.08	196,736.92	17.46%
Total Working Cash Fund	**238,363.00**	**100.00%**	**1,407.42**	**41,626.08**	**196,736.92**	**17.46%**
80-Tort Fund						
Total Local Revenue	573,612.00	100.00%	595.05	234,775.73	338,836.27	40.93%
Total Tort Fund	**573,612.00**	**100.00%**	**595.05**	**234,775.73**	**338,836.27**	**40.93%**
Revenue-All Funds						
1000 Total Local Revenue	51,693,078.00	65.70%	505,609.53	27,867,357.94	23,825,720.06	53.91%
3000 Total State Revenue	25,647,192.00	32.59%	1,178,395.95	8,106,918.19	17,540,273.81	31.61%
4000 Total Federal Revenue	1,344,918.00	1.71%	190,140.00	1,328,247.79	16,670.21	98.76%
7000 Total Transfers/Bond Proceeds	-	0.00%	-	-	-	0.00%
Total Revenue-All Funds	**78,685,188.00**	**100.00%**	**1,874,145.48**	**37,302,523.92**	**41,382,664.08**	**47.41%**

Central Community Unit School Dist. 301
Revenue Detail Report
April 2018

Account Number	Description	Original Budget	April MTD	2017-18 FYTD	Remaining Budget	FYTD Percent
10R000 1110 0000	TAXES	25,893,892.00	-	12,886,860.63	13,007,031.37	49.77%
10R000 1140 0000	SPEC ED TAXES	5,009,928.00	-	2,374,814.55	2,635,113.45	47.40%
10R001 1510 0000	INTEREST	30,100.00	10,163.99	75,868.87	(45,768.87)	252.06%
10R002 1611 0000	LUNCH, STUDENTS	836,000.00	90,897.96	757,663.17	78,336.83	90.63%
10R002 1620 0000	LUNCH, ADULTS	14,500.00	1,725.00	12,375.80	2,124.20	85.35%
10R000 1711 0000	ATHLETIC ADMISSION	35,000.00	284.00	17,429.35	17,570.65	49.80%
10R000 1720 0000	ATH PART FEE	110,000.00	11,945.00	107,753.00	2,247.00	97.96%
10R002 1720 0000	OTHER FEES	229,000.00	29,781.51	173,162.10	55,837.90	75.62%
10R000 1811 0000	TEXTBOOK INCOME	625,000.00	100,836.26	501,243.93	123,756.07	80.20%
10R000 1830 0000	TECHNOLOGY FEES	305,000.00	51,628.00	227,831.43	77,168.57	74.70%
10R000 1930 0000	TRANSITION FEES	100,000.00	17,354.91	132,812.97	(32,812.97)	132.81%
10R000 1950 0000	REFUND OF PRIOR YEAR EXPEND/MV/FV	50,000.00	90.05	164,684.40	(114,684.40)	329.37%
10R000 1970 0000	DRIVERS ED B-T-W	52,000.00	8,308.25	32,058.75	19,941.25	61.65%
10R000 1991 0000	MID VALLEY REIMBURSEMENT	150,000.00	-	190,031.52	(40,031.52)	126.69%
10R000 1999 0000	OTHER LOCAL REV	20,000.00	45,266.34	128,336.85	(108,336.85)	641.68%
Total Local Revenue		**33,460,420.00**	**368,281.27**	**17,782,927.32**	**15,677,492.68**	**53.15%**
10R000 3001 0000	GEN STATE AID/EBF	6,328,638.00	609,458.30	5,185,380.12	1,143,257.88	81.94%
10R000 3100 0000	SPECIAL ED - PRIVATE FACILITY	274,100.00	67,827.44	267,514.54	6,585.46	97.60%
10R000 3105 0000	FUNDING FOR CHILD/SP ED SVCS.	232,750.00	-	232,500.40	249.60	99.89%
10R000 3110 0000	SPECIAL ED - PERSONNEL	277,564.00	-	277,565.00	(1.00)	100.00%
10R000 3120 0000	SPECIAL ED-ORPHANAGE	-	-	-	-	0.00%
10R000 3145 0000	SPECIAL ED-SUMMER SCHOOL	-	-	6,869.63	(6,869.63)	0.00%
10R000 3220 0000	CAREER & TECHNICAL EDUCATION	31,283.00	-	17,057.00	14,226.00	54.52%
10R000 3235 0000	CTE AGRICULTURE EDUCATION	1,863.00	1,949.00	3,771.00	(1,908.00)	202.42%
10R000 3305 0000	TPI & TBE-BILINGUAL ED.	46,394.00	8,342.14	54,736.14	(8,342.14)	117.98%
10R000 3360 0000	STATE FREE LUNCH & BREAKFAST	1,200.00	239.60	1,713.52	(513.52)	142.79%
10R000 3370 0000	DRIVER ED	43,000.00	-	37,916.95	5,083.05	88.18%
10R000 3998 0000	TRS-ON BEHALF PAYMENTS	16,500,000.00	-	-	16,500,000.00	0.00%
10R001 3999 0000	LIBRARY GRANT	2,600.00	-	2,410.40	189.60	92.71%
Total State Revenue		**23,739,392.00**	**687,816.48**	**6,087,434.70**	**17,651,957.30**	**25.64%**
10R000 4210 0000	NAT'L SCHOOL LUNCH PROGRAM	210,000.00	46,305.97	176,748.72	33,251.28	84.17%
10R000 4300 0000	TITLE I LOW INCOME	219,274.00	68,316.00	301,780.00	(82,506.00)	137.63%
10R000 4600 0000	IDEA PRESCHOOL	4,855.00	-	3,856.79	998.21	79.44%
10R000 4620 0000	IDEA FLOW THROUGH	646,253.00	20,026.00	576,733.92	69,519.08	89.24%
10R000 4625 0000	IDEA FLOW THROUGH ROOM & BOARD	29,000.00	5,182.03	31,429.28	(2,429.28)	108.38%
10R000 4745 0000	CARL PERKINS	22,411.00	-	22,428.00	(17.00)	100.08%
10R000 4909 0000	TITLE III ELL-TBE/TPI LIPLEPS	24,618.00	1,221.00	18,822.00	5,796.00	76.46%
10R000 4932 0000	TITLE II-TEACHER QUALITY	83,507.00	49,089.00	73,941.00	9,566.00	88.54%
10R000 4991 0000	MEDICAID MATCHING FUNDS-ADMIN OUTREACH	40,000.00	-	57,235.73	(17,235.73)	143.09%
10R000 4992 0000	MEDICAID MATCHING FUNDS-FEE FOR SVC	55,000.00	-	65,272.35	(10,272.35)	118.68%
10R000 4999 0000	TITLE IV	10,000.00	-	-	10,000.00	0.00%
Total Federal Revenue		**1,344,918.00**	**190,140.00**	**1,328,247.79**	**16,670.21**	**98.76%**
Total Education Fund		**58,544,730.00**	**1,246,237.75**	**25,198,609.81**	**33,346,120.19**	**43.04%**
20R000 1111 0000	TAXES	4,683,283.00	-	2,432,263.83	2,251,019.17	51.94%
20R000 1230 0000	CORP PERS PROP TAX	130,000.00	23,298.88	87,202.68	42,797.32	67.08%
20R001 1510 0000	INTEREST - SWEEP ACCOUNT	15,000.00	4,854.74	32,209.08	(17,209.08)	214.73%
20R001 1720 0000	PARKING FEES	30,000.00	-	30,750.00	(750.00)	102.50%
20R000 1910 0000	RENTALS	80,000.00	4,452.00	73,729.50	6,270.50	92.16%
20R000 1950 0000	REFUND OF PRIOR YEAR EXPENDITURES	5,000.00	-	1,809.43	3,190.57	36.19%
20R000 1999 0000	OTHER REVENUE	5,000.00	10,505.14	14,512.64	(9,512.64)	290.25%
Total Local Revenue		**4,948,283.00**	**43,110.76**	**2,672,477.16**	**2,275,805.84**	**54.01%**
20R000 3001 0000	GEN STATE AID/EBF	400,000.00	40,000.00	360,000.00	40,000.00	90.00%
20R000 3999 0000	OTHER STATE REVENUE	-	-	-	-	0%
Total State Revenue		**400,000.00**	**40,000.00**	**360,000.00**	**40,000.00**	**90.00%**
Total O&M Fund		**5,348,283.00**	**83,110.76**	**3,032,477.16**	**2,315,805.84**	**56.70%**

Central Community Unit School Dist. 301
Revenue Detail Report
April 2018

Account Number Description	Original Budget	April MTD	2017-18 FYTD	Remaining Budget	FYTD Percent
30R000 1112 0000 TAXES	8,152,171.00	-	4,726,174.72	3,425,996.28	57.97%
30R001 1510 0000 INTEREST	5,450.00	564.15	18,401.49	(12,951.49)	337.64%
30R000 1930 0000 IMPACT FEES	600,000.00	62,726.16	487,166.39	112,833.61	81.19%
Total Local Revenue	**8,757,621.00**	**63,290.31**	**5,231,742.60**	**3,525,878.40**	**59.74%**
Total Debt Service Fund	**8,757,621.00**	**63,290.31**	**5,231,742.60**	**3,525,878.40**	**59.74%**
40R000 1113 0000 TAXES	1,991,240.00	-	850,884.68	1,140,355.32	42.73%
40R000 1415 0000 FIELD TRIP FEES	1,500.00	-	2,782.75	(1,282.75)	185.52%
40R001 1510 0000 INTEREST - SWEEP ACCOUNT	2,025.00	1,130.36	6,553.95	(4,528.95)	323.65%
40R000 1999 0000 OTHER REVENUE	15,000.00	-	16,927.04	(1,927.04)	112.85%
Total Local Revenue	**2,009,765.00**	**1,130.36**	**877,148.42**	**1,132,616.58**	**43.64%**
40R000 3500 0000 STATE AID, REGULAR	804,140.00	261,366.44	925,380.85	(121,240.85)	115.08%
40R000 3510 0000 STATE AID, SPEC ED	703,660.00	189,213.03	734,102.64	(30,442.64)	104.33%
Total State Revenue	**1,507,800.00**	**450,579.47**	**1,659,483.49**	**(151,683.49)**	**110.06%**
Total Transportation Fund	**3,517,565.00**	**451,709.83**	**2,536,631.91**	**980,933.09**	**72.11%**
50R000 1114 0000 IMRF TAXES	789,482.00	-	420,547.69	368,934.31	53.27%
50R000 1151 0000 SOC SEC/MEDICARE TAXES	761,532.00	-	399,065.51	362,466.49	52.40%
50R000 1230 0000 CORP PERS PROP TAX	15,000.00	2,588.76	9,689.17	5,310.83	64.59%
50R001 1510 0000 INTEREST	2,000.00	594.71	4,853.82	(2,853.82)	242.69%
Total Local Revenue	**1,568,014.00**	**3,183.47**	**834,156.19**	**733,857.81**	**53.20%**
Total IMRF/SS Fund	**1,568,014.00**	**3,183.47**	**834,156.19**	**733,857.81**	**53.20%**
60R001 1510 0000 INTEREST-SWEEP ACCOUNT	37,000.00	24,610.89	192,504.44	(155,504.44)	520.28%
60R000 1930 0000 IMPACT FEES	100,000.00	-	-	100,000.00	0.00%
Total Local Revenue	**137,000.00**	**24,610.89**	**192,504.44**	**(55,504.44)**	**140.51%**
Total Capital Projects Fund	**137,000.00**	**24,610.89**	**192,504.44**	**(55,504.44)**	**140.51%**
70R000 1115 0000 TAXES	233,563.00	-	33,524.35	200,038.65	14.35%
70R001 1510 0000 INTEREST	4,800.00	1,407.42	8,101.73	(3,301.73)	168.79%
Total Local Revenue	**238,363.00**	**1,407.42**	**41,626.08**	**196,736.92**	**17.46%**
Total Working Cash Fund	**238,363.00**	**1,407.42**	**41,626.08**	**196,736.92**	**17.46%**
80R000 1120 0000 TORT TAXES	572,012.00	-	231,437.77	340,574.23	40.46%
80R001 1510 0000 INTEREST - SWEEP ACCOUNT	1,600.00	595.05	3,337.96	(1,737.96)	208.62%
Total Local Revenue	**573,612.00**	**595.05**	**234,775.73**	**338,836.27**	**40.93%**
Total Tort Fund	**573,612.00**	**595.05**	**234,775.73**	**338,836.27**	**40.93%**
Revenue-All Funds					
1000 Total Local Revenue	51,693,078.00	505,609.53	27,867,357.94	23,825,720.06	53.91%
3000 Total State Revenue	25,647,192.00	1,178,395.95	8,106,918.19	17,540,273.81	31.61%
4000 Total Federal Revenue	1,344,918.00	190,140.00	1,328,247.79	16,670.21	98.76%
7000 Total Transfers/Bond Proceeds	-	-	-	-	0.00%
Total Revenue-All Funds	**78,685,188.00**	**1,874,145.48**	**37,302,523.92**	**41,382,664.08**	**47.41%**

Central Community Unit School Dist. 301
Expenditure Summary by Fund Report
April 2018

	Original Budget	% of Fund	April MTD	2017-18 FYTD	Encumbered Amount	Budget Remaining	FYTD Percent
10-Education							
1000 Salaries	24,610,011.00	42.90%	1,975,446.39	19,575,296.14	-	5,034,714.86	79.54%
2000 Benefits	6,853,711.00	11.95%	580,641.99	5,497,525.15	300.00	1,355,885.85	80.22%
3000 Purchased Services	3,230,693.00	5.63%	215,468.34	2,173,256.67	207,706.46	849,729.87	73.70%
4000 Supplies	2,910,918.00	5.07%	134,303.10	1,349,404.78	772,237.96	789,275.26	72.89%
5000 Capital Outlay	151,000.00	0.26%	-	41,214.74	619,389.98	(509,604.72)	437.49%
6000 Other/Dues/Fees	19,343,645.00	33.72%	870,289.46	1,890,800.24	(204,523.73)	17,657,368.49	8.72%
7000 Non-Capital Equipment	154,820.00	0.27%	6,182.56	183,273.96	9,398.01	(37,851.97)	124.45%
8000 Termination Benefits	104,676.00	0.18%	-	104,675.50	-	0.50	100.00%
Total Education Fund	**57,359,474.00**	**100.00%**	**3,782,331.84**	**30,815,447.18**	**1,404,508.68**	**25,139,518.14**	**56.17%**
20-O&M							
1000 Salaries	1,705,628.00	31.76%	122,835.22	1,294,460.93	-	411,167.07	75.89%
2000 Benefits	450,575.00	8.39%	31,679.01	318,792.96	-	131,782.04	70.75%
3000 Purchased Services	1,041,500.00	19.39%	39,793.51	526,983.59	(21,648.56)	536,164.97	48.52%
4000 Supplies	1,520,500.00	28.31%	63,698.78	959,275.82	85,807.87	475,416.31	68.73%
5000 Capital Outlay	450,000.00	8.38%	-	553,045.42	(31,896.00)	(71,149.42)	115.81%
6000 Other/Dues/Fees	102,400.00	1.91%	685.00	2,045.00	-	100,355.00	2.00%
7000 Non-Capital Equipment	100,000.00	1.86%	1,330.86	8,149.84	-	91,850.16	8.15%
Total O&M	**5,370,603.00**	**100.00%**	**260,022.38**	**3,662,753.56**	**32,263.31**	**1,675,586.13**	**68.80%**
30-Debt Service							
3000 Purchased Services	5,000.00	0.05%	3,926.00	6,901.00	-	(1,901.00)	138.02%
6000 Other/Bonds	10,512,775.00	99.95%	-	10,315,462.50	-	197,312.50	98.12%
Total Debt Service	**10,517,775.00**	**100.00%**	**3,926.00**	**10,322,363.50**	**-**	**195,411.50**	**98.14%**
40-Transportation							
1000 Salaries	1,977,800.00	59.19%	156,667.92	1,581,885.60	-	395,914.40	79.98%
2000 Benefits	84,835.00	2.54%	5,436.83	55,752.95	-	29,082.05	65.72%
3000 Purchased Services	828,000.00	24.78%	4,935.95	717,527.77	1,204.00	109,268.23	86.80%
4000 Supplies	326,000.00	9.76%	26,358.18	238,575.84	20,326.31	67,097.85	79.42%
6000 Other/Dues/Transfers	110,000.00	3.29%	163.00	5,996.98	-	104,003.02	5.45%
7000 Non-Capital Equipment	15,000.00	0.45%	-	655.41	-	14,344.59	4.37%
Total Transportation	**3,341,635.00**	**100.00%**	**193,561.88**	**2,600,394.55**	**21,530.31**	**719,710.14**	**78.46%**
50-IMRF/SS							
2000 Benefits	1,621,675.00	100.00%	126,176.10	1,275,645.20	-	346,029.80	78.66%
Total IMRF/SS	**1,621,675.00**	**100.00%**	**126,176.10**	**1,275,645.20**	**-**	**346,029.80**	**78.66%**
60-Capital Projects							
5000 Capital Outlay	21,350,000.00	100.00%	582,398.51	12,341,878.44	(200,455.36)	9,208,576.92	56.87%
Total Capital Projects	**21,350,000.00**	**100.00%**	**582,398.51**	**12,341,878.44**	**(200,455.36)**	**9,208,576.92**	**56.87%**
70-Working Cash							
6000 Transfers							
Total Working Cash	**-**	**0.00%**	**-**	**-**	**-**	**-**	**0.00%**
80-Tort							
3000 Purchased Services	650,000.00	100.00%	2,537.52	86,107.75	6,263.54	557,628.71	14.21%
Total Tort	**650,000.00**	**100.00%**	**2,537.52**	**86,107.75**	**6,263.54**	**557,628.71**	**14.21%**
Total Expenditures	**100,211,162.00**		**4,950,954.23**	**61,104,590.18**	**1,264,110.48**	**37,842,461.34**	**62.24%**
Expenditures Across All Funds							
1000 Salaries	28,293,439.00	28.23%	2,254,949.53	22,451,642.67	-	5,841,796.33	79.35%
2000 Benefits	9,010,796.00	8.99%	743,933.93	7,147,716.26	300.00	1,862,779.74	79.33%
3000 Purchased Services	5,755,193.00	5.74%	266,661.32	3,510,776.78	193,525.44	2,050,890.78	64.36%
4000 Supplies	4,757,418.00	4.75%	224,360.06	2,547,256.44	878,372.14	1,331,789.42	72.01%
5000 Capital Outlay	21,951,000.00	21.90%	582,398.51	12,936,138.60	387,038.62	8,627,822.78	60.70%
6000 Other/Dues/Fees/Bonds	30,068,820.00	30.01%	871,137.46	12,214,304.72	(204,523.73)	18,059,039.01	39.94%
7000 Non-Capital Equipment	269,820.00	0.27%	7,513.42	192,079.21	9,398.01	68,342.78	74.67%
8000 Termination Benefits	104,676.00	0.10%	-	104,675.50	-	0.50	100.00%
Total Expenditures Across all Funds	**100,211,162.00**	**100.00%**	**4,950,954.23**	**61,104,590.18**	**1,264,110.48**	**37,842,461.34**	**62.24%**

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
BIANCALANA, STEVEN	March 22	CHS Boys Freshman Baseball Official 03/22/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for BIANCALANA, STEVEN	61.00
BREY, JOHN	April 2	CHS Boys Freshman Baseball Official 04/02/18	10E002 1500 3190 00 000000 0000	61.00
BREY, JOHN	April 21	CHS Boys Freshman Baseball Official Double Header 04/21/18	10E002 1500 3190 00 000000 0000	106.00
			Totals for BREY, JOHN	167.00
CHUNG, JEFFREY	April 18	CHS Girls Varsity Soccer Official 04/18/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for CHUNG, JEFFREY	64.00
CULVER, RANDAL	March 22	CHS Girls Varsity Softball Official 03/22/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for CULVER, RANDAL	64.00
DIVERSEY, STEVEN	March 22a	CHS Reimb for Entry Fee Indoor Boys State Track Meet	10E002 1500 6400 00 000000 0000	160.00
DIVERSEY, STEVEN	March 22b	Reimb for Entry Fee Indoor Girls State Track Meet	10E002 1500 6400 00 000000 0000	120.00
DIVERSEY, STEVEN	April 19	CHS Reimb for supplies	10E002 1500 4900 00 000000 0000	133.68
			Totals for DIVERSEY, STEVEN	413.68
ETTNER, JOHN	March 22	CHS Girls Varsity Softball Official 03/22/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for ETTNER, JOHN	64.00
HARPER, ROBERT	April 23	CHS Boys Freshman Baseball Official 04/23/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for HARPER, ROBERT	61.00
HARRIS, JOHNNY	March 21	CHS Boys Varsity Baseball Official 03/21/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for HARRIS, JOHNNY	64.00
HARVELL, MATT	April 24	CHS Boys Soph Baseball Official 04/24/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for HARVELL, MATT	61.00
HERNANDEZ, JUAN	April 5	CHS Girls Varsity Soccer Official 04/05/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for HERNANDEZ, JUAN	64.00
HOLBROOK, DAVID	April 5	CHS Girls Varsity Soccer Official 04/05/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for HOLBROOK, DAVID	64.00
ILLINOIS ATHLETIC DI	May 14	CHS IADA Conference 05/4/18	10E002 1500 6400 00 000000 0000	285.00
			Totals for ILLINOIS ATHLETIC DIRECTOR'S	285.00
KELLER, MAYNARD	March 29	CHS Girls Varsity Softball Official 03/29/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for KELLER, MAYNARD	64.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
KIELBASA, JOSEPH	April 2	CHS Boys Soph Baseball Official 04/02/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for KIELBASA, JOSEPH	61.00
KOZIOL, RICHARD	April 19	CHS Boys Soph Baseball Official 04/19/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for KOZIOL, RICHARD	61.00
KRAUT, RANDALL	April 23	CHS Boys Varsity Baseball Official 04/23/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for KRAUT, RANDALL	64.00
LACHOWICZ, MICHAEL	March 22	CHS Boys Soph Baseball Official 03/22/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for LACHOWICZ, MICHAEL	61.00
LUCANSKY, ROBERT	April 19	CHS Boys Freshman Baseball Official 04/19/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for LUCANSKY, ROBERT	61.00
MCMAHON, TIMOTHY	March 21	CHS Girls Varsity Softball Official 03/21/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for MCMAHON, TIMOTHY	64.00
MEYERS, JIM	March 21	CHS Girls Varsity Softball Official 03/21/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for MEYERS, JIM	64.00
MILLER, THOMAS	April 10	CMS Track Meet at CHS Official on 04/10/18	10E003 1500 3190 00 000000 0000	75.00
MILLER, THOMAS	April 10a	CMS Supplies for Track Meet at CHS on 04/10/18	10E003 1500 4100 00 000000 0000	35.00
			Totals for MILLER, THOMAS	110.00
NEUFELDT, DOUG	April 18	CHS Girls Varsity Soccer Official 04/18/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for NEUFELDT, DOUG	64.00
O'DANIELL, BRENDAN	April 20	CHS Boys Soph Baseball Official 04/20/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for O'DANIELL, BRENDAN	61.00
OIDTMAN, GREGORY	April 18	CHS Girls Varsity Soccer Official 04/18/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for OIDTMAN, GREGORY	64.00
PALMITER, DANIEL	April 9	CMS Reimb for Track Timer Supplies	10E003 1500 4100 00 000000 0000	11.84
			Totals for PALMITER, DANIEL	11.84
POPE, ROBERT	April 2	CHS Girls Varsity Softball Official 04/02/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for POPE, ROBERT	64.00
POWELL, DARWIN	March 29	CHS Girls Varsity Softball	10E002 1500 3190 00 000000 0000	64.00

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		Official 03/29/18		
			Totals for POWELL, DARWIN	64.00
RAKSINH, CHUCK	April 25	CHS Girls Varsity Soccer Official 04/25/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for RAKSINH, CHUCK	64.00
SIPES, TIMOTHY	March 29	CHS Boys Freshman Baseball Official (double header) 03/29/18	10E002 1500 3190 00 000000 0000	106.00
			Totals for SIPES, TIMOTHY	106.00
SPOONER, ROBERT	March 26	CHS Girls JV Softball Official 03/26/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for SPOONER, ROBERT	61.00
STERRICKER, MICHAEL	March 21	CHS Boys Varsity Baseball Official 03/21/18	10E002 1500 3190 00 000000 0000	64.00
STERRICKER, MICHAEL	April 23	CHS Boys Varsity Baseball Official 04/23/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for STERRICKER, MICHAEL	128.00
TOTH, CHARLES	March 31	CHS Girls JV & Freshman Softball Official 03/31/18	10E002 1500 3190 00 000000 0000	106.00
TOTH, CHARLES	April 2	CHS Girls Varsity Softball Official 04/02/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for TOTH, CHARLES	170.00
UMANO, MICHAEL	April 5	CHS Girls Varsity Soccer Official 04/05/18	10E002 1500 3190 00 000000 0000	64.00
			Totals for UMANO, MICHAEL	64.00
WINDSTAR LINES INC	Apr 15-16	CHS WYSE Charter Bus to Compete at State Apr 15-16	10E002 1500 3120 00 000000 0000	1,555.00
			Totals for WINDSTAR LINES INC	1,555.00
WOGAMAN, MATTHEW	April 25	CHS Girls JV & Varsity Soccer Official 04/25/18	10E002 1500 3190 00 000000 0000	95.00
			Totals for WOGAMAN, MATTHEW	95.00
WOZNY, MICHAEL	March 29	CHS Girls JV Softball Official 03/29/18	10E002 1500 3190 00 000000 0000	61.00
			Totals for WOZNY, MICHAEL	61.00
ZAWISLAK, RICHARD	April 25	CHS Girls JV & Varsity Soccer Official 04/25/18	10E002 1500 3190 00 000000 0000	95.00
			Totals for ZAWISLAK, RICHARD	95.00
			Totals for checks	4,770.52

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	4,770.52	4,770.52
*** Fund Summary Totals ***		0.00	0.00	4,770.52	4,770.52

********** End of report **********

Approved by the Board of Education

Jeff Kellenberger – President Date

Christina Johnson – Secretary Date

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ARROYO, HOLLY	Nov 16	PKMS ELA Supplies	10E011 1120 4110 00 000000 0000	29.34
			Totals for ARROYO, HOLLY	29.34
BALLARD, COURTNEY	April 19	LL Reimb for Straight A supplies	10E005 2410 4100 00 000000 0000	19.95
			Totals for BALLARD, COURTNEY	19.95
BENDER, AMY	April 18	PKMS Reimb for ELA Instructional Supplies	10E011 1120 4110 00 000000 0000	127.74
			Totals for BENDER, AMY	127.74
BRITTS-AXEN, CATHERI	April 19	CMS Reimb for Supplies	10E003 2410 4100 00 000000 0000	83.98
			Totals for BRITTS-AXEN, CATHERINE	83.98
BRUMMEL, PATRICIA	Apr 4	PKMS Reimb for AG/TECH Supplies	10E011 1120 4110 00 000000 0000	442.15
BRUMMEL, PATRICIA	April 16	PKMS Reimb for Ag/Tech Supplies	10E011 1120 4110 00 000000 0000	82.80
			Totals for BRUMMEL, PATRICIA	524.95
BRYANT, KARLA	Feb 7	CMS Reimb for classroom supplies	10E003 1205 4100 00 000000 0000	96.47
BRYANT, KARLA	April 8	CMS Reimb for Supplies	10E003 1120 4100 00 000000 0000	82.50
			Totals for BRYANT, KARLA	178.97
DOYLE, MICHAEL	Feb 24	CMS Reimb for STEM Day supplies	10E001 1120 4100 01 000000 0000	41.85
			Totals for DOYLE, MICHAEL	41.85
EBENER, ABIGAIL	March 22	PKMS Reimb for Math Instructional Supplies	10E011 1120 4110 00 000000 0000	238.22
			Totals for EBENER, ABIGAIL	238.22
ELGIN COMMUNITY COLL	May 15	CHS Academic Bowl Banquet 05/15/18	10E002 1130 3900 00 000000 0000	568.50
			Totals for ELGIN COMMUNITY COLLEGE	568.50
FREEMAN, JOHN	March 1	PKMS Science Supplies	10E011 1120 4110 00 000000 0000	24.46
FREEMAN, JOHN	April 12	PKMS Reimb for Science Supplies	10E011 1120 4110 00 000000 0000	99.54
			Totals for FREEMAN, JOHN	124.00
GREENE, KELLY	March 20	CHS Reimb for Incubator Open House Supplies	10E002 1400 4100 00 000000 0000	67.11
			Totals for GREENE, KELLY	67.11
GUERRIERI, SANDRA	Feb 28	CMS Reimb for supplies	10E003 1120 4100 00 000000 0000	73.93
			Totals for GUERRIERI, SANDRA	73.93
HADZIMA, JAMIE	March 9a	CMS Reimb for Reading Supplies	10E003 1120 4100 00 000000 0000	49.88
			Totals for HADZIMA, JAMIE	49.88
HAUG, MATTHEW	April 2	PKMS Principal Supplies Reimb	10E011 2410 4100 00 000000 0000	86.69
HAUG, MATTHEW	April 5	PKMS Principal's Supplies	10E011 2410 4100 00 000000 0000	11.87
			Totals for HAUG, MATTHEW	98.56

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HUGHES, THERESA	March 22	BPAC Supplies	10E001 1800 4100 00 000000 0000	97.29
			Totals for HUGHES, THERESA	97.29
JASTER, ANN	April 17	HBT Reimb for character comm award	10E004 2410 4100 00 000000 0000	36.45
			Totals for JASTER, ANN	36.45
JUST KABOBS	April 12	LL P/T conferences	10E005 2410 4100 00 000000 0000	173.25
			Totals for JUST KABOBS	173.25
KANE COUNTY REGIONAL	May 4	Educator of the Year May 4	10E001 2310 4100 00 000000 0000	700.00
			Totals for KANE COUNTY REGIONAL OFFICE O	700.00
KERZMAN, HEATHER	Feb 24	LL Reimb for library books	10E005 2220 4300 00 000000 0000	306.15
			Totals for KERZMAN, HEATHER	306.15
MCALISTER'S DELI	Apr 9	CHS P/T Conference	10E002 2410 4100 00 000000 0000	580.35
			Totals for MCALISTER'S DELI	580.35
MCCOY-PEPIOT, KATHLE	Feb 24	CMS Reimb for ELA	10E003 1120 4100 00 000000 0000	73.40
			Totals for MCCOY-PEPIOT, KATHLEEN	73.40
MILLER, JOANNE	April 16	LL Reimb for Straight A supplies	10E005 2410 4100 00 000000 0000	35.61
			Totals for MILLER, JOANNE	35.61
MINEHART, MEGAN	March 22	PKMS ELA 6th Supplies	10E011 1120 4110 00 000000 0000	121.65
			Totals for MINEHART, MEGAN	121.65
MOE'S SOUTHWEST GRIL	April 12	CT PT Conference	10E010 2410 4100 00 000000 0000	415.00
			Totals for MOE'S SOUTHWEST GRILL	415.00
MUMFORD, DANA	March 25	CHS Supplies for Life Skills class	10E001 1220 4100 00 000000 0000	158.72
			Totals for MUMFORD, DANA	158.72
MUNAO, HALLIE	April 4	PKMS 6th Grade Supplies	10E011 1120 4110 00 000000 0000	188.28
			Totals for MUNAO, HALLIE	188.28
NEIL, VINCENT	March 24	Trans Reimb for Activity Bus Fuel/State Track Meet	40E001 2550 4640 00 000000 0000	71.17
			Totals for NEIL, VINCENT	71.17
NEMEC, STACY	April 23	Reimb for Google Registration Fee	10E001 2212 6400 00 000000 0000	25.00
			Totals for NEMEC, STACY	25.00
ODONNELL, JOSEPH	March 15	PKMS Athletic Supplies Reimb	10E011 1500 4100 00 000000 0000	144.35
			Totals for ODONNELL, JOSEPH	144.35
PAULUS, KIMBERLY	Feb 23	CMS Reimb for STEM Day supplies	10E001 1120 4100 01 000000 0000	118.22
			Totals for PAULUS, KIMBERLY	118.22
PETERSON, KELLY	April 6	HBT Reimbursement for	10E001 2150 4100 00 000000 0000	26.50

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
		classroom supplies		
			Totals for PETERSON, KELLY	26.50
PORTO, PAMELA	March 23	Transportation Supplies	40E001 2550 4900 00 000000 0000	88.19
			Totals for PORTO, PAMELA	88.19
RICHMAN, SCOTT	April 9	PKMS Reimb for Science Supplies	10E011 1120 4110 00 000000 0000	15.35
			Totals for RICHMAN, SCOTT	15.35
ROBINSON, RYAN	March 11	CHS Reimb for Classroom Supplies	10E002 1400 4100 00 000000 0000	46.12
			Totals for ROBINSON, RYAN	46.12
SCHREIBER-SPECA, JIL	March 21	PV reimb for Office Supplies	10E008 2410 4900 00 000000 0000	129.12
			Totals for SCHREIBER-SPECA, JILL	129.12
SECRTARY OF STATE IN	LSM0583223	Notary Renewal Fee-K. Hixon-Leach	10E001 2520 6400 00 000000 0000	10.00
			Totals for SECRTARY OF STATE INDEX DEPT	10.00
STOKES, KELSEY	Dec 18	PKMS Athletic Supplies Reimb	10E011 1500 4100 00 000000 0000	97.49
			Totals for STOKES, KELSEY	97.49
STRACH, BRENDA	April 13	CMS Reimb for supplies	10E003 1120 4100 00 000000 0000	31.98
			Totals for STRACH, BRENDA	31.98
STRAUB, NANCY	March 1	PKMS 7th Math Supplies	10E011 1120 4110 00 000000 0000	33.20
			Totals for STRAUB, NANCY	33.20
TESTONE, CHRISTOPHER	March 23	CHS Reimb for Supplies	10E002 2410 4100 00 000000 0000	96.94
			Totals for TESTONE, CHRISTOPHER	96.94
WALTER, CARIE	April 11	CMS Reimb for supplies	10E003 2410 4100 00 000000 0000	42.09
			Totals for WALTER, CARIE	42.09
ZIERK, CARRIE	April 8	CMS Reimb for team supplies	10E003 1120 4100 00 000000 0000	49.95
ZIERK, CARRIE	March 19	CMS Reimb for supplies	10E003 1120 4100 00 000000 0000	39.96
			Totals for ZIERK, CARRIE	89.91
			Totals for checks	6,178.76

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	6,019.40	6,019.40
40	TRANSPORTATION FUND	0.00	0.00	159.36	159.36
*** Fund Summary Totals ***		0.00	0.00	6,178.76	6,178.76

********** End of report **********

Approved by the Board of Education

Jeff Kellenberger – President _____ Date

Christina Johnson – Secretary _____ Date

VENDOR	INVOICE #	DESCRIPTION	ACCOUNT NUMBER	AMOUNT
DISCOVERY CENTER MUS	May 30	LL 3rd Grade Field Tip 05/30/18	10E005 1110 3900 00 000000 0000	111.00
DISCOVERY CENTER MUS	May 9	PV 3rd Grade Field Trip 05/09/18	10E008 1110 3900 00 000000 0000	784.00
			Totals for DISCOVERY CENTER MUSEUM	895.00
DUPAGE CHILDREN'S MU	May 10	LL 1st Grade Field Trip 05/10/18	10E005 1110 3900 00 000000 0000	272.00
			Totals for DUPAGE CHILDREN'S MUSEUM	272.00
NAPER SETTLEMENT	April 18	CT 4th Grade Field Trip 4/18/18	10E010 1110 3900 00 000000 0000	728.00
			Totals for NAPER SETTLEMENT	728.00
THE MORTON ARBORETUM	May 10a	CT 5th Grade Field Trip 05/10/18	10E010 1110 3900 00 000000 0000	1,182.00
THE MORTON ARBORETUM	May 23	LL 2nd Grade Field Trip 05/23/18	10E005 1110 3900 00 000000 0000	335.50
THE MORTON ARBORETUM	April 30	HBT 5th Grade Field Trip 04/30/18	10E004 1110 3900 00 000000 0000	695.00
THE MORTON ARBORETUM	May 16	LL 5th Grade Field Trip 05/16/18	10E005 1110 3900 00 000000 0000	450.00
THE MORTON ARBORETUM	May 29	PV 2nd Grade Field Trip 05/29/18	10E008 1110 3900 00 000000 0000	330.00
			Totals for THE MORTON ARBORETUM	2,992.50
			Totals for checks	4,887.50

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	EDUCATIONAL FUND	0.00	0.00	4,887.50	4,887.50
*** Fund Summary Totals ***		0.00	0.00	4,887.50	4,887.50

********** End of report **********

Approved by the Board of Education

Jeff Kellenberger – President Date

Christina Johnson – Secretary Date

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: Dr. Todd Stirn, Superintendent, Board of Education

FROM: Daina Pflug, Business Manager

DATE: May 21, 2018

RE: Recommendation for Acceptance of Fuel Bid

Fuel bid specifications were sent to seven companies for the 2018-2019 school year. Two companies, PetroChoice and Feece Oil Co. submitted formal bids. PetroChoice was the lowest responsible bidder by a minimal amount. This will be our first time working with PetroChoice. Please see the accompanying bid comparison summary.

Bid Summary: **Fuel Bid**
Date: **5/14/2018**
Time: **10:00 AM**

		Gallons	85,000		35,000	
Company			**#1 DIESEL**	**#2 DIESEL**	**Reformulated**	
Hintzsche Oil	Wholesale Price Per gallon					
Bid Price	Bid price bid gallon					
	Motor fuel tax					
	LUST fund					
	Total					
Feece Oil Co.	Wholesale Price Per gallon		2.4652	2.1021	2.0505	
Bid Price	Bid price bid gallon		0.0950	0.0950	0.0950	
	Motor fuel tax		0.2150	0.2150	0.1900	
	LUST fund		0.0120	0.0120	0.0120	
	Total		2.7872	2.4241	2.3475	
	Low OPIS Bid Price		2.4652	2.1021	2.0505	
Total Bid			236,912.00	206,048.50	82,162.50	**525,123.00**
Conserve FS	Wholesale Price Per gallon					
Bid Price	Bid price bid gallon					
	Motor fuel tax					
	LUST fund					
	Total					
PetroChoice	Wholesale Price Per gallon		2.4652	2.1021	2.0505	
Bid Price	Bid price bid gallon		0.085	0.085	0.085	
	Motor fuel tax		0.215	0.215	0.19	
	LUST fund		0.0141	0.0141	0.0139	
	Total		2.7793	2.4162	2.3394	
	Low OPIS Bid Price		2.4652	2.1021	2.0505	
Total Bid			236,240.50	205,377.00	81,879.00	**523,496.50**
						1,626.50
Reladyne	Wholesale Price Per gallon					
Bid Price	Bid price bid gallon (fuel & tax)					
	Motor fuel tax					
	LUST fund					
	Total					
Peterson Propane	Wholesale Price Per gallon					
Bid Price	Bid price bid gallon					
	Motor fuel tax					
	LUST fund					
	Total					
Petroleum Traders	Wholesale Price Per gallon					
Bid Price	Bid price bid gallon					
	Motor fuel tax					

smc

shalesmcnutt CONSTRUCTION

May 14, 2018

Dr. Todd Stirn
District Superintendent
Central Community Unit School District 301
Administrative Offices
275 South Street
Burlington, IL 60109

Re: Central High School
Vet Tech / Interior Renovations
Recommendation of Awards - Bid Release 6

Dear Dr. Stirn,

Shales McNutt Construction received bid proposals on behalf of the school district on April 30, 2018 for the following bid packages:

BP# 06A - General Trades, BP# 07A - Roofing, BP# 08 - Aluminum/Glazing, BP# 09A - Metal Framing/Drywall/ACT, BP# 09E - Painting, & BP# 22 - Plumbing

We have had an opportunity to discuss with the apparent low bidders their respective scope of work and adherence to the contract documents. Based on the information received during the discussions and reviews, we have attached a recommendation of award for the packages represented above.

It is our intent to provide a Notice to Proceed to the contractors listed on Wednesday, May 23, 2018.

We thank you in advance for your time and consideration in this matter.

Sincerely,

Josh Campanelli
Chief Operating Officer
Shales McNutt Construction

cc: File

425 Renner Drive
Elgin, Illinois 60123
P (847) 622 1214
F (847) 622 1224
shalesmcnutt.com

CHS Vet Tech / Interior Renovation Projects
Summary of Award Recommendations
Bid Release No. 6

Bid Package	Recommended Contractor	Recommendation Amount
06A - General Trades	Manusos Contracting	$ 282,400.00
07A - Roofing	Weatherguard Roofing	$ 46,600.00
08 - Aluminum/Glazing	Rock Valley Glass	$ 33,300.00
09A - Metal Framing/Drywall/ACT	Heitkotter, Inc.	$ 179,280.00
09E - Painting	Nedrow Decorating	$ 11,500.00
22 - Plumbing	Hartwig Plumbing	$ 155,000.00
	Total Bids	**$ 708,080.00**

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Steve Diversey, Athletic & Activities Director

TO: District 301 Board of Education

DATE: 5/9/18

RE: Approval of Overnight IL State FFA Convention

I am recommending the approval of an overnight trip for our Future Farmers of America student organization. The group will participate in the IL State FFA Convention from June 12 – June 14, 2018 in Springfield, IL. The team will depart by school or activity bus from Central High School at 7:30 am on June 12 and will return after the Delegate Election Session at approximately 5:00 pm on June 14. Ryan Robinson, the FFA sponsor will be in attendance to supervise. The group's itineray is included with this memorandum.

Illinois State FFA Convention
Springfield, IL - Prairie Capital Convention Center

1. **Payment**
Each person attending the state convention must pay **$115.00** to the Central FFA **due May 16, 2018.** This money helps offset the cost for the two nights of hotel reservations, registration fees, workshops, and career show. Additional money will be needed for any souvenirs and meals, so plan accordingly for the three days.

2. **Each person will need to be in official dress for the convention sessions only.**
Convention attire and office dress consists of:

Official Dress:
*Black solid colored slacks or skirt (close to knee length)
*White button up shirt
*Dark tie or scarf (scarf will be provided for you)
*Dress shoes/dark socks
*FFA Jacket (Will be provided if member does not have one)
*Black dress shoes (COMFORTABLE)/dark socks

3. **Hotel Information:** **Wyndham Springfield City Centre**
700 East Adams Street
Springfield, IL 62701
Tele: (217)-789-1550

4. **Travel Arrangements**
The Central FFA chapter will be traveling by school or activity bus with Mr. Robinson serving as chaperone. If you need to contact me at any time, please feel free to call me at 217-820-2195.

5. **All school rules and guidelines apply when attending the Illinois FFA Convention. This is considered a school event. You will be representing yourself, your school, your community, your family, and your FFA Chapter. The very best behavior is expected.**

Any deviation from school policies or expectations will result in the contact of parents, school administration, and law enforcement if needed. The parents of students who deviate from expectations set by the school will be expected to provide transportation home for their child or children at any point during the convention. (If you have any questions about the expectations feel free to contact Mr. Robinson)

6. **What to bring:**
Official dress for 3 days
Casual clothes for day/night time activities
Snacks
Money for meals and spending money
Swim Suit for hotel pool
Permission slip

By signing below, you understand the expectations and consequences set for the trip. In addition, any cancellations of reserved spots for convention after May 16 that go unfilled, you will still be responsible for any necessary payment.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

Tentative Agenda

Tuesday June 12th
Leaving Central High School at 7:30 a.m.
Stopping for breakfast along the way (bring money)
Check into hotel
Change into ***official dress*** – Head to convention center
1:00 p.m. SESSION 1
Keynote Speaker - National FFA Officer
(Chapter President Award)
6:30pm SESSION 2
8:30 p.m. (Tentative) - FFA Dance

Wednesday June 13th
Leave hotel 7:30 a.m. in Official Dress
8:00 am SESSION 3
11:00 am LUNCH
5:30pm SESSION 5
(State Degree Ceremony & Keynote Speaker)

Thursday June 14th
8:00 am Delegate Election Session
Leave Springfield @ 1:00pm (Approximately)
Arrive at Central High School 4-5p.m. (approximately)

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Steve Diversey, Athletic/Activities Director

TO: District 301 Board of Education

DATE: 5/15/18

RE: APPROVAL OF OVERNIGHT TRIP FOR GIRLS TRACK TEAM TO GO TO STATE FINALS

I am requesting the approval of an overnight trip for the Central High School Girls Track Team to attend the IHSA State Track Meet on Friday and Saturday, May 18 & 19, 2018. On Thursday, May 17, the team will travel to Charleston, IL to compete in the competition at Eastern Illinois University. The team would like to stay overnight on Thursday so they can attend the team meeting, practice on the track and be prepared for the competition on Friday. The team will stay overnight at the Hampton Inn in Mattoon, IL. The preliminaries are on Friday and the finals are on Saturday. They will arrive home Saturday night, at approximately 9:00 pm. The itinerary for the trip is included with this memo.

Thank you for your support of Central High School Athletics and Activites.

2018 IHSA State Track & Field Itinerary

Congratulations to our 4x800, 4x400, Brooke Barkocy and Megan Gasparaitis for qualifying for the IHSA State Track & Field Meet this weekend! Below is our itinerary and some important information regarding the state weekend.

Hotel Info:
Hampton Inn
1416 Broadway Avenue East
Mattoon, Il 61938
Phone: 217-234-4267

Track Info & State Meet Info:
Site: Eastern Illinois University
Event Schedule: *See IHSA Girls Track & Field State Info*
http://ihsa.org/SportsActivities/GirlsTrackField.aspx

List of 2A State Qualifiers by Event:
http://ihsa.org/SportsActivities/GirlsTrackField/StateSeriesInformationResults.aspx?url=/data/trg/2qual.htm

Itinerary:
Thursday, May 17
- Sendoff at 9:20 am in the commons (this would be the end of the period so students can go right to next class)
- Depart for Charleston at 9:45 am
- Stop for lunch
- Arrive at Charleston by 2:45 pm
- Pick up packets, practice on the track
- Head to hotel for check-in
- Team dinner
- Team meeting & lights out

Friday, May 18
- Breakfast
- Head to track for prelims
- Team Lunch after prelims
- Return to hotel after prelims
- Team dinner
- Team meeting & lights out

Saturday, May 19
- Breakfast
- Head to track for finals
- Leave to return home after conclusion of finals
- Stop for dinner
- We should return home by 9:00 pm (this is a best guess)

Contact Info:
If you have any questions or need immediate contact, please call:
Coach Neil at 847–924-8625

GIRLS TRACK STATE MEET GENERAL INFO

Qualifiers

4x800 Relay
4x400 Relay
Brooke Barkocy (100H, 300H)
Megan Gasparaitis (Pole Vault)

Relay Athletes/Alternates on Relay Card

Lauren Dowd
Chloe Bilyk
Natalia Rodriguez
Avery Andersen
Erin Jossart
Jocelyn Victoria
Ashlyn Dietz
Brooke Barkocy
Megan Gasparaitis
Emily Stark
Olivia Angvick
Lily Moretti
Fiona Pedone

Rooms Needed

- Bus Driver
- Coach Neil, Coach Semmen (Burner?)
- Coach Barnes
- Lauren, Chloe
- Natalia, Avery
- Barkocy, Fiona
- Megan, Emily
- Erin, Jocelyn, Ashlyn
- Olivia, Lily

What should you bring?

1. **Normal Meet Attire**
    a. Uniform, spikes, trainers, athletic gear, etc.

2. **Additional Spending Money for Souvenirs ($50?)**
    a. This will be used for souvenirs, shirts, etc. The State Meet has tons of items for sale and of course since you are at the State Meet, they up charge the price of everything. Be ready to spend $20 for a tee shirt, so plan to bring upwards of $50+ for snacks, and souvenirs, etc.

3. **Workout Clothes, Suntan Lotion, etc.**
    a. We will practice on Thursday and Friday. Please pack clothes for all occasions, going out and for working out, warm up, etc. Alternates are to bring proper meet attire including uniforms, spikes, etc.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

TO: DISTRICT 301 BOARD OF EDUCATION
DR. TODD STIRN, SUPERINTENDENT

FROM: BRODY HAMEL, ATHLETIC DIRECTOR (PRAIRIE KNOLLS)

SUBJECT: APPROVE OVERNIGHT TRIP
2018 IESA STATE TOURNAMENT – TRACK & FIELD

DATE: 05/16/2018

I am recommending the approval of an overnight trip for nine members of the Middle School Track Team departing on Friday, May 18th 2018 and returning on Saturday, May 19th 2018. The group will travel to East Peoria, Illinois to participate in the State Tournament for Track and Field. Middle School Track Coaches will provide supervision during the trip.

Qualifying athletes from Prairie Knolls Middle School are Nolan Milas and Leighton Dietz. Qualifying athletes from Central Middle School are Ishan Dhanani, Shanav Bagga, Mason Freeman, Zac Schmidt, Tyler Haines, Payton Isola and Evan Milbrandt.

Weekend Schedule:

Friday 5/18:

6:30 am: Leave CMS

9:15 am: Arrive at the track

9:30 am: Track Opens

10:15 am: Parade of Athletes

1:15 pm: Running events (7G, 7B, 8G, 8B for all events)

2:25 pm: 400 **Schmidt**

3:25 pm: 1600 **Dietz**

7:00 pm: Dinner TBD

8:30 pm: Back at hotel

10:00 pm: Lights out

Saturday **5/19**:

7:00-7:30 am: Breakfast in hotel

7:45 am: Leave hotel

8:20 am: Parade of Athletes

9:00 am: 8B PV: **Dhanani**

9:35 am: 4x200 **Milbrant, Freeman, Isola, Schmidt alt. Bagga**

12:00 pm: Lunch Break (45 minute break in running events)

2:00 pm: 800 **Dietz**

3:00 pm: 4x400 **Milbrant, Isola, Freeman, Schmidt alt. Haines**

4:00 pm: Leave to CMS

6:30 pm: Arrive at CMS

Athletes will receive $7 for lunch on Friday and Saturday and $9 for dinner on Friday and Saturday evening

The following timeline is *approximate* from IESA!

Friday

9:00 a.m.	Competitor Gate Open
9:30 a.m.	General Public Gate Open
10:15 a.m.	Parade of Athletes
11:00 a.m.	7G Pole Vault Finals; 7B to follow **NOTE: Friday Field Events Start at 11:00 a.m.**
	8G High Jump Finals; 7G to follow
	8B Long Jump Prelims & Finals; 7B to follow
	7G Long Jump Prelims & Finals; 8G to follow
	8G Shot Put Prelims & Finals; 7G to follow
	7G Discus Prelims & Finals; 8G to follow

Running events will run continuously after they are started so times listed are approximates.

1:15 p.m.	7G Low Hurdle Prelims; 8G, 7B, 8B to follow
1:55 p.m.	7G 400 M. Dash Finals; 7B, 8G, 8B Finals to follow
2:55 p.m.	7G 1600 M. Run Finals; 7B, 8G, 8B Finals to follow
4:30 p.m.	7G 100 M. Dash Prelims; 7B, 8G, 8B to follow

Saturday

7:00 a.m.	Competitor Gate Open
7:30 a.m.	General Public Gate Open
8:20 a.m.	Parade of Athletes
9:00 a.m.	8B Shot Put Prelims & Finals; 7B to follow
	7B Discus Prelims & Finals; 8B to follow
	7B High Jump Finals; 8B to follow
	8B Pole Vault Finals; 8G to follow

Running events will run continuously after they are started, except for the scheduled break.

9:00 a.m.	7G Low Hurdle Finals; 8G Finals to follow
9:10 a.m.	7B Low Hurdle Finals; 8B Finals to follow
9:20 a.m.	7G 100 M. Dash Finals; 7B, 8G, 8B Finals to follow
9:35 a.m.	7G 4X200 M. Relay Finals; 7B, 8G, 8B Finals to follow
11:05 a.m.	7G 4X100 M. Relay Finals; 7B, 8G, 8B Finals to follow
12:00 p.m.	**LUNCH BREAK- 45 min. break in running events**
12:45 p.m.	7G 200 M. Dash Finals; 7B, 8G, 8B Finals to follow
2:00 p.m.	7G 800 M. Run Finals; 7B, 8G, 8B Finals to follow
3:00 p.m.	7G 4X400 M. Relay Finals; 7B, 8G, 8B Finals to follow

CENTRAL
UNIT SCHOOL DISTRICT 301

Board of Education Meeting Dates for 2018-2019

July 16, 2018

August 20, 2018

September 24, 2018 *3 days for budget*

October 15, 2018

November 26, 2018 *parent teacher conferences*

December 17, 2018

January 22, 2019 *MLK Birthday*

February 19, 2019 *Presidents Day*

March 18, 2019

April 15, 2019

May 20, 2019

June 17, 2019

MIDDLE SCHOOL



ATHLETICS & ACTIVITIES HANDBOOK

2018-2019

Red = Changes that align with the CHS Athletic Handbook Blue = Policy change to better our program.

INTERSCHOLASTIC ATHLETICS

Participation in competitive interscholastic athletics and co-curricular activities (at times referred to collectively as “extracurricular activities”) at CMS/PKMS is a privilege, not a right.

Participation in extracurricular activities is an important part of a student’s development. Through participation, students develop many lifelong skills and positive values. These include cooperation, leadership, healthful living habits, self-discipline, integrity, teamwork, and respect for rules and regulations. In addition, students who participate in extracurricular activities serve as ambassadors of the school and role models for their peers. By accepting the privilege of participation in extracurricular activities, the student becomes a representative of both CMS/PKMS and Central Community Unit School District # 301, whether the student is on the playing field, in competition, in practice, in the classroom, or in the community. Individuals who serve in this capacity have a special responsibility to ensure that their actions reflect positively on CMS/PKMS and the community.

The decision to participate in extracurricular activities, therefore, involves a commitment by the student to adhere to the rules outlined in this Athletics & Activities Handbook. The Handbook goes into effect when a student begins participation in a CMS/PKMS extracurricular activity and is in effect for the duration of the extracurricular activity; it applies year-round (24/7, 365 days). Each student is responsible for adhering to the Handbook to ensure a positive experience for all District students. Students who violate the Handbook will be subject to disciplinary consequences, up to and including dismissal from extracurricular activities, as set forth in the Handbook. Depending on the nature of the violation, students also may be subject to discipline under the District’s student discipline policy, up to and including suspension or expulsion from school.

Extracurricular activities are for the benefit of students and are meant to supplement students’ educational program at CMS/PKMS. Unless pre-approved by the Administration in limited circumstances, extracurricular activities are never a reason for an absence from class or school or not completing schoolwork.

In order to participate in CMS/PKMS extracurricular activities, students and their parent(s)/guardian(s) must sign the CMS/PKMS Athletics & Activities Handbook Acknowledgement Form prior to participation in each interscholastic athletic team or co-curricular activity. This form will be available for an electronic signature during the registration process on 8to18.

REGISTRATION ON 8TO18

Information regarding individual interscholastic athletics, including contest and practice schedules, can be found on each school’s 8-to-18 website: Central Middle School: (http://il.8to18.com/bcms). Prairie Knolls: (il.8to18.com/prairieknolls) under the Athletics tab or by contacting the head coach of the appropriate activity. General questions about CMS/PKMS can be directed to the Athletic/Activity Coordinator at both CMS, Dan Palmiter (847-464-6000) and Prairie Knolls, Brody Hamel (847-717-8144).

PROGRAMS

District #301 maintains 7th and 8th grade athletic programs in Football, Volleyball, Basketball, Cheerleading, and Track. Wrestling, Cross Country and the Scholastic Team are available to 6th, 7th, and 8th graders. Intramural programs may be offered throughout the year for 7th and 8th grade students (including Scholastic Bowl at the 6th grade level). Students participating in intramural programs will be held to the same expectations and standards as students in the other athletic programs.

TEAM SIZE LIMITATIONS

Maximum team sizes for the combined teams are:

a) Football - fifty 7th and fifty 8th graders

b) Volleyball - twenty 7th and twenty 8th graders
(Intramurals may be offered)

c) Basketball - twenty 7th and twenty 8th graders
(Intramurals may be offered)

d) Cheerleading - twenty 7th and twenty 8th graders

e) Wrestling – seventy-five 6th-8th graders (away meets limited to one traveling bus)

f) Track – no size limit for 7th and 8th Graders

g) Cross Country – one hundred 6th-8th graders

h) Scholastic Bowl – sixteen 6th-8th graders

Clubs and other extracurricular activities may establish their own rules and policies that may specifically apply to that activity. These expectations will be shared at the beginning of each activity with students and parents.

ACADEMIC ELIGIBILITY

Middle school rules require that a weekly check be made on the eligibility and an eligibility list is developed. In order to have an accurate assessment of a student's progress, a weekly eligibility report will be run by the athletic director on Thursday of each week. Each coach will receive the eligibility list. Under no circumstances are students who are ineligible permitted to dress or participate in a contest.

When a student is declared ineligible on the weekly eligibility report, he/she will be ineligible from Monday of the following week through Sunday. Upon the third occurrence of ineligibility, a student may be removed from the team with the approval of the Athletic/Activity Coordinator.

Competitions may not be used as an excuse to miss any assigned disciplinary consequence.

INTERSCHOLASTIC ATHLETICS

Students who receive the following grades on the weekly eligibility form will be ineligible for the following week:

a) One failing grade (F), or

b) More than two warning grades (D's).

Ineligible students may continue to practice with the team but may not participate in any contests. Ineligible students may attend home contests but may not travel to away contests.

In order to be considered eligible for the "next" activity within a school year, or the following year, students must have uniforms and/or equipment from the previous activity turned in or have the cost of replacement provided to the school.

ATTENDANCE AT PRACTICES & CONTESTS DURING INELIGIBILITY

Ineligible students are prohibited from participating in any contest during the period of ineligibility. However, students also are expected to attend and participate in all practices or meetings. Failure to attend practice(s), meeting(s), and contest(s) during the period of ineligibility will result in consequences consistent with the rules for that particular extracurricular activity. Additionally, students are expected to attend all home contests during the period of ineligibility. Ineligible students may not travel with the team for away contests. Students are not permitted to dress in the team uniform for a contest, but are expected to dress consistent with team expectations.

ATTENDANCE POLICY

ABSENCES

A student must be in school to try out for an extracurricular activity. However, if the student is absent for part or all of a school day due to an excused absence and must miss the try out, the student will be given an opportunity to try out for the extracurricular activity once he/she returns to school. Contact the appropriate coach in order to request a make-up try out. Any make-up try out must be approved by the Athletic/Activity Coordinator. If the absence is planned and known in advance, a scheduled, modified, tryout should be arranged with the head coach prior to the original tryout date.

To participate in an extracurricular activity practice or meeting (non-contest), a student must be in attendance for three clock hours, unless the student is absent from school for an excused absence for any reason other than personal illness. A student who has an excused absence for any part of the school day due to personal illness, will not be permitted to participate in the extracurricular activity practice or meeting on that school day.

Recognized excused absences are: a student's personal illness; a death in the immediate family; a family emergency; observance of a religious holiday; medical appointment with note from the physician; circumstances that cause reasonable concern to the parent/guardian for the student's safety or health; situations beyond the control of the student (e.g., court appearances); other reasons approved by the Superintendent or designee.

FIELD TRIPS

Field trips during the school day are treated as if the student was in school on that day for purposes of participation in an extracurricular activity contest or practice/meeting.

SUSPENSIONS/EXPULSIONS

Students who are assigned to an Alternative Learning Environment on school grounds or who are suspended out-of-school are prohibited from participating in any extracurricular activities during the term of their assignment to the alternative learning environment or out-of-school suspension; this includes but is not limited to any practice, meeting, contest, and performance. If the Alternative Learning Environment assignment or out-of-school suspension period continues through end of the school day on Friday or includes a weekend or non-student attendance day (e.g., school holiday, break, institute day), the student is prohibited from participating in any extracurricular activities during that weekend or non-student attendance day. The student is not permitted to participate in the extracurricular activity until he/she returns to school following the alternative learning environment assignment or out-of-school suspension. After a student's return following an out-of-school suspension, the coach(es)/sponsor(s) have the discretion to determine the student's subsequent participation in extracurricular activity.

In the event a student is expelled from school, he/she will be immediately expelled from participation in any extracurricular activity for the remainder of the school year.

If a student is under investigation for violation of the Code of Conduct or other school rule or policy, the student is permitted to participate in an extracurricular activity unless the student is temporarily suspended from the activity pending the outcome of the investigation. This determination is within the sole discretion of the Administration or Athletic/Activity Coordinator.

Any exception to these attendance policy requirements must be approved by the Administration or Athletic/Activity Coordinator prior to the contest or practice/meeting.

P.E. EXCUSES

Students with a medical excuse from P.E. may not participate in an athletic team practice or contest for the period of time covered by the medical excuse. Depending on the nature of the medical excuse from P.E., the student may be required to provide documentation from the student's health care provider clearing the student to return to participating on an athletic team. See below for additional information regarding the District's concussion policy and procedures.

INTERSCHOLASTIC ATHLETICS

CONSEQUENCES

The following consequences will be issued for unexcused absences:

Football, Volleyball, Basketball, Cheerleading:	XC, Track, Scholastic Bowl, Wrestling:
1st offense- Limited playing time for one competition	1st offense- Warning
2nd offense- ½ of a competition suspension	2nd offense- 1 full competition suspension
3rd offense- 1 full competition suspension	Subsequent offenses- 1 full competition
Subsequent offenses- 1 full competition suspension	

ATHLETIC TEAM ELIGIBILITY & PARTICIPATION

In addition to the academic and attendance eligibility requirements set forth above, students trying out for and participating in interscholastic athletics are subject to the eligibility and participation requirements set forth in this section and as established by the individual athletic team.

Students may participate in only one interscholastic athletic team at a time, unless an exception is requested and approved by the head coach of each team, as well as the Athletic/Activity Coordinator. Requests will be determined on a case-by-case basis.

Prior to participating in an interscholastic athletic team, including trying out for the team, the student must be approved by the Athletics & Activities Office. To receive approval, the student must:

(1) submit proof of a current sports physical (annual requirement); valid for 395 days.

(2) register for each sport on the school-specific 8to18 page. Central Middle - (il.8to18.com/bcms)

Prairie Knolls - (il.8to18.com/prairieknolls)

(3) have turned in all equipment/uniforms from any interscholastic athletic team the previous season.

The required pre-participation forms are available online (il.8to18.com/bcms) and (il.8to18.com/prairieknolls) These include the Middle School Athletics & Activities Handbook Acknowledgement Form and the IESA Sports Medicine Acknowledgement & Consent Form (concussions, performance enhancing substances, and steroids). The sports physical form is also available online.

INTERSCHOLASTIC ATHLETICS

If a student is selected for an interscholastic athletic team, the $100 participation fee must be paid before the first athletic contest. Scholastic Bowl participation fee is $35. Central Middle School and Prairie Knolls Middle School have a $300 family athletic fee cap. This family cap only applies to Middle School athletic fees.

Prior to the start of each athletic team season, students and their parents(s)/guardian(s) are required to attend a pre-season meeting regardless of whether the student and his/her parent(s)/guardian(s) have previously attended one or more pre-season meetings for previous seasons or school years. The purpose of the meeting is for the Athletic/Activity Coordinator and coaches to provide pertinent information regarding CMS/PKMS interscholastic athletics activities and team policies. If a student and his/her parents(s)/guardian(s) fail to attend the pre-season, the student is not eligible to participate on the athletic team until the student and his/her parents(s)/guardian(s) communicate with the Athletic/Activity Coordinator and/or coach.

IESA ELIGIBILITY

Each student participating in an IESA interscholastic activity must satisfy IESA's eligibility requirements. More information can be found at www.iesa.org.

ATHLETIC TEAM TRYOUT POLICY

Tryout Rules:

In the event that a tryout is needed to determine the number of maximum students kept on the schools A/B team, every participant must attend the tryout to make the team. Students who are unable to attend the tryouts must give advance notice to the coach and building athletic director. They must also have an excusable reason why (illness, injury, vacation, family death) they are missing tryouts. Students who are unable to tryout due to injury or illness must complete a tryout or modified tryout within one week of the original tryout to make the team. Students who are on vacation will be required to schedule and complete a tryout prior to the scheduled tryout dates with the coach at the approval of the Athletic/Activity Coordinator.

CARE OF EQUIPMENT & UNIFORMS

All uniforms and equipment issued by the District are the property of the District. Students are expected to care for and not abuse uniforms and equipment loaned to them for participation on an athletic team. Uniforms and equipment are only to be worn during CMS/PKMS contests and practices, or as otherwise directed by the coach(es).

Uniforms and equipment issued to students by CMS/PKMS for participation on an athletic team must be returned within one (1) week after the last contest, meeting, or performance of the year or season, or within one (1) week after a student quits the team, is dismissed from the team, or is expelled from school. Lost, not-returned, or stolen items are the responsibility of the student and his/her parent(s)/guardian(s), and the student and his/her parent(s)/guardian(s) must reimburse the District for all replacement costs of any uniforms or equipment issued to a student but not returned. All damaged uniforms and equipment must be repaired or replaced. The repair or replacement bill(s) is the responsibility of the student and his/her parent(s)/guardian(s), unless a student's uniform or District-issued equipment is damaged during participation in an athletic practice or contest, in which case the District will assume responsibility for repair or replacement. No student will be

allowed to receive an end-of-season award or to participate in any future extracurricular activities unless all equipment and uniforms have been returned and accounted for, or are paid for, if damaged or not returned.

Athletic Lockers

Students who participate on an athletic team may be assigned a locker. Each student must use only the locker assigned to him/her and must keep the locker and its contents in good order. It is the student's responsibility to periodically clean out the locker to ensure the locker remains in good condition. The condition of the locker both its interior and exterior, are the student's responsibility. Lockers should never be struck, kicked, written on, or defaced. Stickers and other materials should not be attached either inside or outside the locker. A monetary fine and/or disciplinary consequence may be assessed for locker damage. In addition, no student will be allowed to receive an end-of-season award or to participate in any future extracurricular activities unless he/she pays for any locker damage for which he/she is responsible.

Students are personally responsible for the contents of the locker to which they are assigned. Lockers are the property of the District. For the safety and security of the entire school community, school authorities may inspect and search lockers, as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in lockers or in their personal effects left inside a locker. Any items discovered as result of a locker search may be confiscated and used as evidence in school-related investigations and may result in disciplinary action under the Code of Conduct as well as the CMS/PKMS and District student discipline rules and policies.

Team Rules

The coach(es) for each athletic team may establish rules for his/her/their team. These rules may include, but are not limited to, team expectations and requirements, practice schedule/location and practice and game attire. Student-athletes who violate team rules may be subject to disciplinary consequences as determined by the coach(es), up to and including dismissal from the team.

TRANSPORTATION

EXPECTATIONS

- Students must be ready to depart from school or other designated location at the assigned time.

- Students are not to enter the bus/vehicle with cleats on or dirty shoes (these must be cleaned before entering the bus/vehicle).
- Students are to enter or exit the bus/vehicle through the front and designated door(s) only, not the rear or other emergency door.
- Students are not to board the bus/vehicle unless directed to by the coach/sponsor.
- Food may be consumed on the bus/vehicle with permission of the coach/sponsor.
- Students must pick up all garbage and remove all personal belongings from the bus/vehicle.
- Students who misbehave on the bus/vehicle may be subject to disciplinary action under the Code of Conduct as well as the CMS/PKMS and District student discipline rules and policies.

TO/FROM EXTRACURRICULAR ACTIVITIES

All students participating in an extracurricular activity that is not being held at CMS/PKMS must use the transportation provided by the District to the activity and are encouraged to use District transportation from the activity.

In a situation where a student's parent/guardian requests to transport his/her student home at the conclusion of the activity, a "sign-out" sheet will be provided by the coach for parents/guardians to sign their own child out at the conclusion of the contest. If a student will be transported home from an athletic event by another student's parent/guardian, both families must notify both the Head Coach and Athletic/Activity Coordinator no later than 11:00 AM on the day of the contest with the transportation arrangements home from the athletic event. Both athletes will need to be signed out on the away contest sheet prior to departure.

Please contact the Athletic/Activity Coordinator with any questions.

PARENT PICK-UP

Any student who is not picked up within fifteen minutes of the end of the scheduled event will face the following consequences:

Football, Volleyball, Basketball, Cheerleading	CC, Track, Scholastic Team & Wrestling Only
1st offense- Limited playing time for one competition	1st offense- Warning
2nd offense- ½ of a competition suspension	2nd offense- 1 full competition suspension
3rd offense- 1 full competition suspension	Subsequent offenses- 1 full competition
Subsequent offenses- 1 full competition suspension	

The following is a protocol used to ensure that students get home safely from after-school athletics and clubs. Parents or guardians of students involved in extracurricular activities are responsible for arranging transportation for their children from school in a timely manner. When this is not the occurrence, the following protocol will be followed by the coach or supervisor:

1. If the student's ride does not arrive at the designated time, the student will be provided a phone to call the arranged ride. If the original ride cannot be reached, the student will be given the opportunity to call relatives, etc. for an alternative ride.

2. If the student cannot reach anyone, the coach or supervisor will attempt to call every phone number the school has listed for that student. *(At registration, parents are asked to fill out home, work, cell and emergency contact phone numbers)*. Coaches and supervisors will have these numbers readily available at all times.

3. If no one can be reached, coaches and supervisors will continue to periodically call the numbers up until one hour after (a) the home practice / event has ended or (b) an away event bus arrived at school.

4. After one hour, the coach or supervisor will contact the Police Department to ensure the student with safe transportation home.

5. School administration will contact the parents the following day to discuss the previous day's happenings.

Note to Parents: If there is anyone else you would like the school to contact before the Police, please notify the school office.

MISCELLANEOUS

REFUNDING PARTICIPATION FEES

A full refund of fees for extracurricular activities will be made only if a student is cut or quits before the first contest. If a student has already received equipment or (a) uniform(s), the participation fee will not be refunded unless all equipment and uniforms have been returned and accounted for, or are paid for, if damaged or not returned.

INTRAMURALS

Intramurals may be offered for Volleyball, Boys' Basketball, Girls' Basketball, and Scholastic Bowl.

The purpose of the Intramural program is to have participation in activities while providing the opportunity to improve skills.

Intramurals may or may not exist depending on the number of students interested and the number of coaches available for each activity.

Two ways to join Intramurals:

a. If you try out and do not make the travel team you have the option to join Intramurals.
b. If you do not want to join the travel team and would like to only join Intramurals you must sign up with the athletic director prior to tryouts for that sport or within one week of the conclusion of tryouts.

Intramural players will follow the same team and school rules.

Intramural practice schedules will be made available at the beginning of each season.

Size limitations for Intramurals

a. Minimum number of participants is ten.
b. There is no maximum number of participants.

COMMUNICATION WITH EXTRA-CURRICULAR COACH/SPONSOR

Parent/Coach Relationship:

Both parenting and coaching are extremely challenging roles. By establishing an understanding of each role, we are better able to accept the actions of the other and provide greater benefit to students. As parents/guardians, you have a right to understand the expectations that accompany your student's participation in an extracurricular activity.

This begins with clear communication from the coach(es) of your student's athletic team.

Communication You Should Expect From Your Student's Coach

1. Coaching philosophy
2. Expectations for your student as well as all the players on the team
3. Locations and times of all practices and contests
4. Team requirements, i.e., fees, special equipment, off-season conditioning
5. Procedures that will be followed should your student be injured during participation
6. Discipline that may result in the denial of your student's participation

Communication Coaches Expect from Parents/Guardians

1. Concerns expressed directly to the coach
2. Notification of any schedule conflicts well in advance

As your student becomes involved in the CMS/PKMS athletic program, he/she will experience some of the most rewarding moments of his/her life. It is important to understand that there also may be times when things do not go the way you or your student wishes. Although it may not seem so at the time, disappointment is a normal and natural part of life and, also an important part of a student's developing maturity. At these times, discussion with the coach is encouraged.

Appropriate Concerns to Discuss with Coaches

1. The treatment of your student, mentally and physically
2. Ways to help your student
3. Concerns about your student's behavior

It is very difficult to accept your student not playing as much as he/she or you may hope. Coaches are professionals. They make judgment decisions based on what they believe to be best for all students involved on the team. As you have seen from the list above, certain things can be and should be discussed with your student's coach. Other matters, such as those which follow, must be left to the discretion of the coach(es).

MISCELLANEOUS

Issues Not Appropriate To Discuss With Coaches

1. Playing time
2. Team Strategy
3. Play calling
4. Other student-athletes

There may be circumstances that require a conference between the coach and the parent/guardian (and, if appropriate, the student). It is important that all parties involved have a clear understanding of each other's interests. When these conferences are necessary, the following procedure should be followed to help promote a resolution to the issue or concern.

Procedures for Discussing a Concern with a Coach

1. Call or email the coach and request to schedule an appointment.
2. If the coach cannot be reached, contact the Athletic/Activity Coordinator. A meeting time with the coach will be arranged.
3. Please do not confront a coach immediately before or after a practice or contest. The coach has many other responsibilities to attend to during this time period. Additionally, the excitement or disappointment related to the practice or contest can contribute to unproductive emotions. Meetings of this nature do not promote resolution.

If the coach does not provide a satisfactory resolution to your concern, contact the Athletic/Activity Coordinator to schedule an appointment. At this meeting, any appropriate next step(s) can be determined.

CPR AND AED TRAINING

Education of staff, students, and parents is an integral part of ensuring our students are safe. Please view the training video on hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) posted on il.8to18.com/bcms for Central Middle School and il.8to18.com/prairieknolls for Prairie Knolls.

CONCUSSIONS

The District takes the safety of its students seriously and has developed a program to manage student concussions and head injuries. Please see Board Policy 7:305 for the District's concussion policy. The District's concussion management resources, including consent forms, return-to-play protocol, and return-to-learn protocol, are available at il.8to18.com/bcms for Central Middle School and il.8to18.com/prairieknolls for Prairie Knolls. If you have questions regarding concussions or the District's concussion management program, please contact the Athletic/Activity Coordinator or School Nurse.

CODE OF CONDUCT

As stated previously, participation in CMS/PKMS extracurricular activities is a privilege, not a right. Accordingly, the Athletic/Activity Coordinator is authorized to discipline students for violations of this Code of Conduct as well as other misconduct not specified below. The discipline may range from a disciplinary conference, or restitution, to suspension or dismissal from a particular extracurricular activity or all extracurricular activities. Discipline issued by the Athletic/Activity Coordinator under the Code of Conduct is separate from any disciplinary consequences issued by the CHS Administration pursuant to the CMS/PKMS and District student discipline rules and policies. A student may receive both types of disciplinary consequences for the same offense.

DEFINITIONS OF OFFENSES

- Any possession, use, sale, distribution, or attempt to obtain possession of tobacco or nicotine products, e-cigarettes, vaporizers, or any comparable product.

- Any possession, use, sale, distribution, or attempt to obtain possession of prohibited substances, including, but not limited to: marijuana, controlled substances, steroids or other performance enhancing drugs, look-a-like drugs, or beverages containing alcohol. This includes a student's presence at a place (other than a religious ceremony or family gathering) where any prohibited substance is being used in an unlawful manner; e.g., a party or gathering where alcohol is being consumed by minors. It is the student's responsibility to be aware of all activities taking place at a party or gathering immediately upon arrival and throughout the duration of his/her stay.

- Conduct in violation of school rules and policies, as set forth in the CHS Student Handbook and Board of Education policy, or that could be found to violate IESA rules and regulations, local ordinance, or State or federal law.

HAZING/BULLYING

In addition to the offenses listed above, the District recognizes the dignity and worth of all individuals, and in keeping with that belief, prohibits any and all forms of hazing/bullying or initiation rites for any co-curricular or school-related activity. "Hazing/Bullying" refers to any act, whether physical mental, emotional, or psychological, intentional or otherwise, including when such acts are committed through social media, or other electronic means, which subjects an individual student or group of students, to any situation or expectation that may potentially abuse, mistreat, degrade, humiliate, harass, harm, intimidate, or compromise such student or group of students' inherent dignity as a person(s).

Hazing/Bullying includes, but is not limited to:

1. Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking or placing a harmful substance on the body;

2. Any type of physical activity, such as sleep deprivation, exposure to weather, confinement in a restricted area, calisthenics or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

3. Any activity involving the consumption of a food, liquid, alcoholic beverage, drug, tobacco product or other substances that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;

4. Any activity that intimidates or threatens the student with ostracism, that subjects a student to extreme mental stress, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from remaining in school;

5. Any activity that includes the victimization of another student, sexual harassment, or sexual violence; or

6. Any activity that includes, causes or requires the student to perform a task that involves a violation of state or federal law.

Any student involved in hazing/bullying or initiation rites will be subject to disciplinary action. This action may include, but is not limited to, dismissal from the activity or athletic team, exclusion from participation in subsequent school activities and/or suspension or a recommendation to the school board for expulsion from school. These rules apply to all students during the school year, summer, in-season or out-of- season, on or off school property, during or outside of school hours. The student may face separate and/or additional disciplinary consequences as outlined in the CHS Student Handbook.

PROCEDURES

- Investigation of Alleged Violation of the Code of Conduct:
    - When a violation of the Code of Conduct is reported to the Athletic/Activity Coordinator or Building Administration, the Athletic/Activity Coordinator will commence an investigation. As part of the investigation, and as appropriate to the circumstances, the Athletic/Activity Coordinator may meet with the student, other student(s), staff member(s), other individuals with knowledge about the alleged violation, and/or the extracurricular activity coach(es)/sponsor(s), and will review any and all pertinent documentation or other evidence.
    - After completing his/her investigation, the Athletic/Activity Coordinator or Building Administration will meet with the student and his/her parent(s)/guardian(s) to discuss the findings of the investigation and the consequence(s), if any. The Athletic/Activity Coordinator's written decision will be sent to the student's parent(s)/guardian(s) via email.
    - During the Athletic/Activity Coordinator's investigation into an alleged violation of the Code of Conduct, the student is suspended from all participation in the extra-curricular activity(ies), including all contests, practices/meetings, and any team/activity events. In addition, the student may not tryout for another extracurricular activity during the investigation.

- Voluntary Admission: A student may voluntarily admit that he/she violated the Code of Conduct and forgo the Athletic/Activity Coordinator's investigation. Voluntary admission is available only to students who:
    - Are not currently under investigation for the violation of the Code of Conduct at the time he/she makes the voluntary admission;
    - Have not had prior violations of the Code of Conduct;
    - Agree to participation in a formal substance abuse assessment program at a school-approved agency.

The Athletic/Activity Coordinator or Building Administration will schedule a meeting with the student and his/her parent(s)/guardian(s) to discuss the student's voluntary admission and compliance with the above terms. If a

student fails to fulfill the above terms, the voluntary admission will count as a First Offense and the student will be required to serve that consequence.

Voluntary admission is available to a student only one time during the student's middle school career.

- Appeal of Consequence for Violation of the Code of Conduct: Because participation in extracurricular activities is a privilege and not a right, such participation is not protected by the same due process procedures applicable to regular educational programs. A student may appeal a Code of Conduct consequence to the Building Principal or designee. The request must be made in writing within five (5) days of the issuance of the consequence. The Building Principal or designee will review the appeal request, investigation information/documentation, and the Athletic/Activity Coordinator's determination. The Building Principal or designee may meet with student(s), staff member(s), and/or individuals with knowledge about the alleged violation. The Building Principal or designee then will issue his/her decision in writing. During the appeal process, the consequence imposed by the Athletic/Activity Coordinator remains in effect. The Building Principal's or designee's decision is final.

- **Appeal of Total Suspension from Athletic or Co-Curricular Activity:** A student who is enrolled at PKMS, and is currently suspended from participation in any interscholastic athletic activity and/or co-curricular activity while enrolled at that school, (third offense), may, along with his/her parent(s)/guardian(s), submit a written request to the Building Principal or designee, asking that a review be held to consider reinstatement of eligibility. This request may not be made prior to one (1) calendar year from the date of the suspension for the third offense (please refer to **CONSEQUENCES**. The burden of proof to show that the student has made appropriate changes in his/her behavior (including completion of a school-approved treatment program) is the responsibility of the student and her/his parent(s)/guardian(s). The Building Principal's or designee's decision is final.

CONSEQUENCES

For students who participate in interscholastic athletic activities and hold executive leadership positions in co-curricular activities, any consequence issued for violating the Code of Conduct applies to both activities based on the offense levels set forth below.

The Athletic/Activity Coordinator retains the sole discretion to declare a student ineligible from trying out for and joining another interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity while he/she currently has any unserved suspension pending. A student is prohibited from trying out for and joining an interscholastic athletic team or joining and taking on an executive leadership role in a co-curricular activity for the sole purpose of serving a penalty to avoid missing all or part of a season with his/her primary interscholastic athletic team or co-curricular activity.

Consequences assessed prior to a student entering a new attendance center shall not apply to the student's cumulative disciplinary record

Tobacco & Comparable Product Offenses

- Interscholastic Athletics
  - First Offense: The student will be suspended for 40% of the scheduled interscholastic athletic activity contests within a season (exact number to be determined by the Athletic/Activity Coordinator) beginning with the current season (if the student is "in season") or next season of participation for the student. If the suspension continues past

the conclusion of a season, the consequence will be continued into the beginning of the next season of the student's participation.

- Second Offense: The student will be suspended from participating in any interscholastic athletic activity for one (1) full season. If the suspension continues past the conclusion of the season, the consequence will be continued into the beginning of the next season of the student's participation.

- Third Offense: The student will be suspended from participating in any interscholastic athletic activity for the rest of the student's schooling in his/her attendance center.

- Prohibited Substances Offenses

  - Interscholastic Athletics

    - First Offense: The student will be suspended for 50% of the scheduled interscholastic athletic activity contests within a season (exact number to be determined by the Athletic/Activity Coordinator) beginning with the current season (if the student is "in season") or next season of participation for the student. If the suspension continues past the conclusion of a season, the consequence will be continued into the beginning of the next season of the student's participation.

      - This consequence may be reduced to 25% of the scheduled contests if the student-athlete voluntarily agrees to participate in a formal substance abuse assessment program at a school-approved agency.

    - Second Offense: The student will be suspended from participating in any interscholastic athletic activity for one (1) calendar year.

      - This consequence may be reduced to one (1) season if the student-athlete agrees to voluntarily participate in a formal substance abuse assessment program at a school-approved agency.

    - Third Offense: The student will be suspended from participating in any interscholastic athletic activity for the rest of the student's career at that attendance center.

  - Co-Curricular Activities

    - First Offense: The student will be suspended from participating in any co-curricular activities for a period of eighteen (18) weeks of school (exact number of days to be determined by the Athletic/Activity Coordinator).

      - This consequence may be reduced to 9 weeks of school if the student voluntarily agrees to participate in a formal substance abuse assessment program at a school-approved agency.

    - Second Offense: The student will be suspended from participating in any co-curricular activities for a period of one (1) calendar year (exact dates to be determined by the Athletic/Activity Coordinator).

- This consequence may be reduced to one (1) semester if the student agrees to voluntarily participate in a formal substance abuse assessment program at a school-approved agency.

- Third Offense: The student will be suspended from participating in any co-curricular activity for the remainder of the student's career at that attendance center.

- Conduct Offenses: The following consequences are not issued in progressive manner and may be combined.
  - Conference with student, coach(es)/sponsor(s), parent(s)/guardian(s), and/or the Athletic/Activity Coordinator.
  - Temporary suspension from contests and/or practices/meetings.
  - Suspension for one-third (1/3) of season by contests or 6 weeks for activity.
  - Suspension for remainder of season or activity in current school year.
  - Suspension for remainder of season and up to one-third (1/3) of next season, or remainder of the activity in the current school year and up to 6 weeks of the activity the next school year.
  - Suspension for remainder of the student's career at that attendance center.
  - Restitution for vandalism or destruction of property.

PARTICIPATION IN SUBSTANCE ABUSE ASSESSMENT PROGRAM

A student's participation in the Substance Abuse Assessment Program is cumulative over the student's career at that attendance center for a maximum of two times. If a student wishes to participate in a substance abuse assessment program to reduce the imposed extracurricular activity consequence outlined above, the following rules apply:

- The program must be approved by the Building Principal or designee.
- The program must be scheduled and started within 10 school days of the start of the consequence period.
- If the program is not completed within 30 school days of the start of the program, the full suspension penalty will be in force. If a program is longer than 30 school days, it must be completed within the timeframe specified by the program. It is the student's and his/her parent(s)/guardian(s)'s responsibility to notify the Athletic/Activity Coordinator if the program is longer than 30 school days.
- The student must agree to complete the follow-up activity developed by the Athletic/Activity Coordinator or designee in collaboration with the program within the established timeframe.
- The student's parent(s)/guardian(s), and/or student if required, must sign a consent form that allows the program and CMS/PKMS school officials to exchange information and documentation regarding the student's participation in the program, program completion, and any recommended follow-up activities.
- If the student does not complete the agreed-to follow-up activity within the timeframe established by the agency or the school, the consequence will be reinstated in full. If the student has participated in any

contests based on the assumption that the follow-up activity would be completed, additional suspension from contests will be added to the end of the initial suspension period.

- The student and/or the student's parent(s)/guardian(s)are responsible for all costs associated with the program and any follow-up activities.

ATHLETICS & ACTIVITIES HANDBOOK ACKNOWLEDGEMENT FORM

6 7 8

Print Last Name Print First Name Grade (circle one)

Interscholastic Athletic Activity or Co-Curricular Activity

I have received and read the Middle School Student Athletics & Activities Handbook (electronic version) for the 2018-2019 school year. I understand that I am personally responsible for reviewing and understanding the information contained in the Handbook. I also understand that I am subject to and must abide by all athletics and activities rules in this Handbook, all team rules, and all District policies. I also understand that a violation of any athletics and activities rules, team rules, or the District's policies may lead to disciplinary consequences.

Student Signature Date

Parent/Guardian Signature Date

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Dr. Esther Mongan, Assistant Superintendent

TO: District 301 Board of Education & Dr. Todd Stirn

DATE May 21, 2018

RE: Introduction to Pre-Tech Engineering I and II

Textbook for Pre-Tech Engineering I and II - total cost $5,054.89

- Student materials - 15 digital licenses - Foundation of Engineering & Technology - $91.98 @ 15 - $1379.70 (student licenses (15) in addition to class set license (30) -
- Class set of Foundation of Engineering & Technology (30 books) - $119.97 @ 30 - $3599.10 (the digital license is inclusive of these textbooks).
- Free materials -Teacher's edition (2 copy); Teacher resource Flash Drive (5 copies); ExamView Assessment Suite (5 copies) - $0.00.
- Estimated Shipping - $76.09.

Rationale:

This new textbook provides the opportunity for our students to have online learning suite which offers accessibility through any electronic device. Students will have access to the textbook in the classroom and digital access at home. The current resource utilized in the classroom is a 2008 copyright. This textbook has a 2019 copyright and provides concepts that align to our current Pre-Tech Engineering I and II class and will provide a resource as we build a secondary CIP in Career Technical Education on the communication side of technology. Recommendation for this textbook came from Department Chair, Kelly Greene and Dave Burner classroom teacher. Updated materials are relevant to introductory topics in a variety of topics and is aligned to the Standards for Technological Literacy.

CENTRAL
UNIT SCHOOL DISTRICT 301

MEMORANDUM

FROM: Dr. Esther Mongan, Assistant Superintendent

TO: District 301 Board of Education & Dr. Todd Stirn

DATE: May 21, 2018

RE: AP Human Geography - Freshman Course

Textbook for AP Human Geography - $15,342.09

- Student materials - 50 digital licenses - eText for The Cultural Landscape, an Introduction to Human Geography - $120.97 @ 50 - $6048.50 (student licenses (50) in addition to class set license (30)
- Class set of The Cultural Language, an Introduction to Human Geography, with 6-year Access to eText and test prep workbook (30) - $160.47 @ 30 - $4814.10 (digital license is inclusive of these textbooks)
- The Cultural Landscape, an Introduction to Human Geography, test prep workbook (210 - 140 copies paid and 70 copies free) - $14.97 @ 140 - $2095.80 (buy 2 get 1 free - saved $1047.90)
- Program Activation Fee 1 @ $1900 - $1900.00
- Free materials -Teacher's edition - $0.00
- Estimated Shipping - $483.69

Rationale:

This is a new AP course for freshman at Central High School beginning with the 2018-2019 school year. This course introduces students to the systematic study of patterns and processes that have shaped human understanding, use, and alterations of Earth's surface. Students learn to employ spatial concepts and landscape analysis to examine human socioeconomic organization and its environmental consequences. Additionally, they learn about the methods and tools geographers use in their research and applications. This course fulfills the Global Studies graduation requirement. Additionally, this course provides the first opportunity for students to have access to AP curriculum.

The department wanted to expand their opportunities for AP classes for all of our students at Central including 9th graders. Several other schools offer this course to 9th graders. Human Geography provides an introductory course to AP level concepts. This course would fall in line as a full year alternative to Global Studies Many of the C3 standards incorporated into Global Studies are highlighted in this course: Geography, Economics and Anthropology.

Central Community Unit School District 301
Student Enrollment Report

Date May 16, 2018

School	Count	EE	KDG	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Current Total	Last Month Total	Change
Country Trails	**2017**		**78**	**117**	**100**	**115**	**112**	**95**								**617**	617	0
	2016		113	100	120	111	95	97								636		
H.B. Thomas	**2017**	**101**	**89**	**104**	**92**	**94**	**77**	**85**								**642**	645	-3
	2016	99	98	86	93	72	81	80								609		
Lily Lake	**2017**		**33**	**27**	**47**	**38**	**34**	**35**								**214**	214	0
	2016		23	48	32	34	36	31								204		
Prairie View	**2017**		**94**	**118**	**106**	**112**	**104**	**107**								**641**	643	-2
	2016		120	109	107	103	112	83								634		
Prairie Knolls MS	**2017**								**312**	**329**						**641**	641	0
	2016								324	336						660		
Central MS	**2017**										**338**					**338**	337	+1
	2016										279					279		
Central HS	**2017**											**279**	**284**	**252**	**248**	**1063**	1064	-1
	2016											289	256	257	240	1042		
TOTAL DISTRICT	Head	101	294	366	345	359	327	322	312	329	338	279	284	252	248	4156	**4161**	-5
		99	354	343	352	320	324	291	324	336	279	289	256	257	240	4064		
Special Education																		
Out-of-District		1	0	8	2	5	1	8	2	7	4	2	3	4	11	58		

Contract Class Size Language	Aide/Split
Kindergarten - 2	23/26
Grade 3 - 5	25/28
Grade 6-8	30 split
Grades 9th -12th	31 split

6th Day Enrollment	Year to Date +/-
4146	**10**

6th day 2016-2017 4005

emailed 4/19/18

CENTRAL
UNIT SCHOOL DISTRICT 301

Todd Stirn <todd.stirn@central301.net>

FOIA Records Request

1 message

Nathan Mihelich <nathan@irtaonline.org> Thu, Apr 19, 2018 at 10:44 AM
To: "todd.stirn@central301.net" <todd.stirn@central301.net>

Dear District Official / FOIA Officer:

This is a request under the Illinois Freedom of Information Act. Today's date is April 19, 2018

RECORDS REQUESTED: Please provide the name and email address of all teachers or administrators who are retiring in 2018.

Please provide the requested records electronically. Please email to nmihelich@irtaonline.org.

This is a request by the Illinois Retired Teachers Association, a 501c4 not-for-profit Illinois organization.

Thank you,

Nathan Mihelich

IRTA

CENTRAL UNIT SCHOOL DISTRICT 301

Pam Israelson <pam.israelson@central301.net>

Re: SmartProcure FOIA Request Central Community Unit School District No. 301 For PO/Vendor Information

1 message

Stephen Chichelli <schichelli@smartprocure.com> Wed, Apr 18, 2018 at 11:53 AM
To: pam.israelson@central301.net

Dear Pam,

Thank you so much for your assistance!

This email serves as confirmation that we have received records from Central Community Unit School District No. 301. SmartProcure thanks you for taking the time to answer our request. We will begin the process of combining your records with thousands of other government agencies' records nationwide.

Government purchasing agents use the records to save research time, negotiate better pricing with vendors, get quotes, or simply to find new vendors.

Again, we appreciate your assistance.

Thank you,

Stephen Chichelli
Data Acquisition Specialist
SmartProcure
Phone: 954-420-9900 Ext. 604
Email: schichelli@smartprocure.com
www.smartprocure.com

On Apr 12, 2018, at 07:59 AM, schichelli@smartprocure.com wrote:

> Dear Pam or Custodian of Public Records,
>
> SmartProcure is submitting a commercial FOIA request to the Central Community Unit School District No. 301 for any and all purchasing records from 2018-01-10 (yyyy-mm-dd) to current. The request is limited to readily available records without physically copying, scanning or printing paper documents. Any editable electronic document is acceptable.
>
> The specific information requested from your record keeping system is:
>
> 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number
> 2. Purchase date
> 3. Line item details (Detailed description of the purchase)
> 4. Line item quantity
> 5. Line item price
> 6. Vendor ID number, name, address, contact person and their email address
>
> If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond.
>
> Please email the information or use the following web link. There is no file size limitation:
> http://upload.smartprocure.com/?st=IL&org=CentralCommunityUnitSchoolDistrictNo301
>
> If this request was misrouted, please forward to the correct contact person and reply to this communication with the appropriate contact information.

If you have any questions, please feel free to respond to this email or I can be reached at the phone number below in my signature.

Regards,

Stephen Chichelli
Data Acquisition Specialist
SmartProcure
Phone: 954-420-9900 Ext. 604
Email: schichelli@smartprocure.com
www.smartprocure.com