Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Thursday, December 1, 2022 6:30 PM	Regular	Gymnasium at Lincoln Elementary School, 110 SE Alexander Avenue, Corvallis, OR 97333	See attached.

Accessibility: To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBJbVQ?
A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us

Corvallis
SCHOOL DISTRICT

Thursday, December 1, 2022
6:30 PM

AGENDA
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Thursday, December 1, 2022, 6:30 PM in the Gymnasium at Lincoln Elementary School, 110 SE Alexander Avenue, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBJbVQ? A recording of the meeting will also be posted to that channel.

I. CALL TO ORDER AND ROLL CALL (6:30 p.m.)*

II. BOARD MEMBER REPORTS

III. SUPERINTENDENT'S REPORT (7:00 p.m.)*

Corvallis
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Superintendent's Report

Shared with the Corvallis School Board during the December 1, 2022 meeting.

Technology Director

As you know, Brian Schaffeld has successfully served as the Interim Director of Technology Services since August 2022. After thoughtful consideration of his leadership of the Technology Services department and their strong support for him, I am pleased to announce that Brian has accepted the Director of Technology Services position.

Brian stepped into the interim position confident in his technology skills and his ability to work with different groups of people. Those abilities have proven to be a huge asset to the department as he continues to build systems and strengthen connections that will move the department forward.

Please join me in congratulating Brian!

2022-2023 Winter Break

As a district, we do our best to schedule our calendars three years in advance. Many other districts complete their calendars a year in advance. As a result, our Winter Break does not align with other school districts in our area.

Due to the difference in schedule, the district sent out a survey last spring to get feedback on whether we should change to align with other districts in our area. The majority of feedback was to maintain the calendar as previously adopted. The 2022-23 winter break will be December 23, 2022 - January 6, 2023, and returning to school on January 9, 2023. We anticipate aligning with our area's districts for the 23-24 winter break.

2023-2024 Calendar Key Dates

At A Glance versions of the 2023-2024 calendar will be posted on the district website in January. To help with planning, the district shared key important dates for the 2023-24 school year to help staff and families plan for no-school days.

Sustainability

Our Sustainability Management Plan was created in 2019 with the help of Brendle Group. Brendle Group is currently under contract to help review and update the plan. Through this process, we will evaluate the sustainability specialist position, which is currently open, and make recommendations before the 23/24 budget cycle on re-hiring the position.

School Sustainability Leaders will meet on December 5th. Together with the Corvallis Sustainability Coalition's Education Action Team, monthly strategies for the remainder of the year will be prioritized.

Board Engagement Sessions

This week we conducted our first two board engagement sessions. The first was with the District Equity Diversity and Inclusion Team (DEDI), made up of parents, community members, and staff. The second session was an open community engagement session at Letitia Carson Elementary.

These sessions have provided valuable perspectives that I believe will lead to enhanced board goals.

Additional upcoming sessions include:

- Students Advocating for Equity (SAFE) and Pride Students
  - December 7
- Special Education Advisory Committee (SEAC)
  - December 14
- Open Community Sessions
  - December 13 at 12:30 pm - District Office
  - January 10 at 6:30 pm - Kathryn Jones Harrison Elementary

Reunification Planning

Preparation and training are critical when quick responses are needed. The district has been working on reunification planning for when we need to reconnect parents and students. This can be needed for many different reasons. Our preparation has included the following:

- Reviewing and revising plans with local response partners, including law enforcement, fire department, and EMS.
- Developing clear and simple messaging templates for staff, families, and the community.
- District staff participating in training on the National Incident Management System (NIMS), a nationally-recognized framework to prevent, protect against, respond to, recover from, and mitigate the effects of incidents.

Regional Education Board Chairs, Superintendents, and Legislators

On December 13, the Linn Benton Lincoln Education Service District is hosting a meeting of the Regional Education Board Chairs, Superintendents, and Legislators (REBCSL) representing Linn, Benton, and Lincoln Counties. The purpose of the meeting is to provide the opportunity for educational leaders and legislators to discuss education-related topics.

- **Date:** December 13, 2022
- **Time:** 6:00 – 8:00 pm
- **Location:** South Albany High School Commons, 3705 SE Columbus St, Albany, OR 97322

DEDI

Earlier this week, our District Equity Diversity and Inclusion Team (DEDI) convened for the first time. The DEDI team includes students, staff, and community members representing a range of groups with a focus on equity.

This group will meet quarterly to share about work happening across the district, coordinate efforts for shared responsibility, and learn alongside one another. At this first meeting, essential voices were heard as the board goals were discussed.

Corvallis
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IV. STUDENT REPRESENTATIVE REPORTS

V. PUBLIC COMMENT (7:10 p.m.)*

NOTE: To indicate your desire to comment, please arrive several minutes before the meeting begins, and complete a request card; then, turn it into the Board Secretary before the meeting begins. See attached guidelines for providing input to the School Board.

Virtual option: Please contact kimberly.nelson@corvallis.k12.or.us by noon on the day of the Board Meeting to schedule public comment. Please include your name, address, the phone number you will call in from, and the topic of your public comment.

Corvallis
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PROVIDING INPUT TO THE SCHOOL BOARD

(Revised 04-05-22)

The Corvallis School Board values the opinions and input of students, staff, parents, and community members. Comments may be provided during certain meetings, and via written correspondence, as outlined below.

Public Comment at School Board Meetings

This option is available when *Public Comment* is an item on the agenda. To offer comments:

A. Complete all of the requested information on a "Comment Request" card, which can be found on a table near the entrance to the meeting room, and give it to the Board Secretary at the head table **before** the meeting begins. Your testimony may be delayed until all of the information is provided.

B. When you provide public comment, your name, address, and comments are matters of public record; however, students and staff do not need to provide their addresses.

C. Keep your comments within the specified time allotted, usually three minutes, to allow time for others to comment. Please be respectful of those who wish to provide comments after you.

D. Direct your comments to the School Board. The Board Chair will refer questions or requests for action to staff for response at a later date.

E. If you read from a prepared statement, you may choose to leave your written comments with the Board Secretary to post online with the informational packet of the meeting and to file with the official minutes of the meeting. Handouts are not required but should you wish to provide them, please bring 13 copies and give them to the Board Secretary to distribute.

F. Speakers may offer objective criticism of District operations and programs but the Board will not hear complaints concerning individual District personnel.

- Complaints shall be handled following the steps outlined in Board Policy KL and Administrative Regulation KL-AR, copies of which are available at meetings and online at http://policy.osba.org/corvall/KL/index.asp.
- Complaints regarding budget, programs, or other District issues also should be handled by first following the steps outlined in policy KL.

G. Undue interruption or other interference with the orderly conduct of Board business cannot be allowed.

- Defamatory or abusive remarks are always out of order.
- The Board Chair may terminate a speaker's privilege of address if, after being called to order, the speaker persists in improper conduct or remarks.

Written Correspondence

Letters, emails, and other written materials submitted to the School Board are considered public record. They may be submitted via U.S. mail to: Corvallis School Board, 1555 SW 35th Street, Corvallis, OR 97333. Emails sent to: schoolboard@corvallis.k12.or.us, will reach all Board members as a group as well as the following District staff: Superintendent, Assistant Superintendent, Human Resources Director, Finance and Operations Director, Communications Coordinator, and Executive Assistant to the Superintendent and Board of Directors (also known as Board Secretary).

Telephone Calls

Vincent Adams	541-240-4055	Terese Jones	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey	541-829-3411
Tina Baker	541-223-1997	Luhui Whitebear	541-632-3568
Sarah Finger McDonald	541-908-3756		

District Administrative Office
1555 SW 35th Street | PO Box 3509J | Corvallis, Oregon 97339
541-757-5841 | www.csd509j.net

Corvallis
SCHOOL DISTRICT

VI. BOND UPDATE

VI.A. Bond Update

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kim Patten, Director of Facilities and Transportation
Meeting Date: December 1, 2022

Bond Program Update

NO ACTION REQUIRED

Background

Wenaha Group provides project management services for the Facilities Improvement Bond approved by voters in May 2018. Wenaha Group's project managers will prepare a monthly report to communicate status and progress on bond projects. The report will be included in a board packet each month, published on the district website, and shared with key communicators.

Direct questions regarding bond projects to kim.patten@corvallis.k12.or.us

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

GENERAL PROGRAM UPDATES

Teams are working to complete small items at multiple sites that have lingered due to material and labor shortages. It is challenging to accomplish work without disrupting education, and yet crews know that this is all about the kids. The major projects are in production mode and going well.

Recently, CSD administrators, architects, project managers and a board member went to the Oregon School Boards Association (OSBA) conference and presented "Centering Equity in the Engagement and Design Process". It was great to share with an interested audience the hard work the team put into the bond work. This goes way back, from the pre-bond engagement, selection of aligned partners, the establishment of design principles, ensuring equity was always at the forefront, and maintaining the philosophy of equity and inclusion throughout the entire bond process. That long statement includes a lot of hard work by people committed to the principles and outcomes pre-determined by the board, the community and the district administration. The OSBA event provided a great opportunity to share with other communities, and to reflect with our partners on the successes and lessons learned along the way.



Bessie Coleman Elementary School

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

ADAMS ELEMENTARY SCHOOL

MAJOR ADDITION AND REMODEL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add five (5) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, replace emergency communication systems, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Oct 2019	100%	
Design & Permitting	Nov 2019	Dec 2021	100%	
Construction	April 2022	June 2023	55%	

CURRENT ACTIVITIES

- Administration: Walls have been taped and painted. Ceiling grid has been installed and light fixtures are being installed. Casework and flooring will commence shortly. This area is tracking to be complete by the end of December.
- Music Room continuing with seismic framing, and once complete, wall and ceiling finishes will commence.
- New Addition:
    - Framing is continuing with approx. 75% complete.
    - Masonry fire separation all has been built.
    - Roof sheathing is presently being installed for roofing to commence week of November 28th.
    - Waterproofing of exterior walls has commenced.
- Covered Play Structure is presently being constructed. Structure to be completed in a couple of weeks and then the roofing will be installed.
- A temporary boiler has been installed to serve heat to the existing structure while we wait for delivery and installation of new boilers.

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Continuing to build-out of new administration suite ready for turnover to the school, music room and new addition.
- Gymnasium remodel will commence as soon as school is out for the Christmas Break with new wall and ceiling finishes, new light fixtures, and a Mondo rubber floor. The remodel will take approximately 4 weeks. Physical Education will be relocated for the first couple few weeks of school after the break.
- Christmas Break: Fortis will work on completing the Audio-Visual scope and installation of fans in classrooms, Corridor finishes and replacement/relocation of a couple of electrical panels. Access to school for teachers will be limited.

HIGHLIGHTS – n/a

CHALLENGES AND SOLUTIONS – n/a

PROJECT PHOTO GALLERY



New Classroom Wing Framing

CORVALLIS SCHOOL DISTRICT
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New Classroom Wing Framing



CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

BESSIE COLEMAN ELEMENTARY SCHOOL

REPLACEMENT SCHOOL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Construct new two-story 67,466 square foot elementary school and demolish existing school. Create new play areas and fields once demolition is complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Aug 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	March 2020	100%	
Construction			98%	
Phase 1	Summer 2020	Fall 2020	100%	Staging & Sitework
Modular Classrooms to be relocated onsite and building pad construction.				
Phase 2	Fall 2020	Winter 2021	99%	New Construction
Construction to be conducted during the school year with secure fencing separation from school.				
Phase 3	Spring 2022	Summer 2022	98%	Demolition & Sitework

CURRENT ACTIVITIES

BUILDING: N/A

SITE:

- All PIPC work along Walnut has been completed except landscaping and connections at Aspen intersection.
- The playground is complete and operational.
- Ballfield: 4-6" of material of existing material was removed and replaced with new topsoil making an acceptable base for the grass. The field has been winterized and will be seeded during the next growing season in the spring.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Complete installation of the Aspen intersection realignment.

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS

- Aspen Street Realignment. – Three of the four signal footings have been poured. The utility conflict at the final hole was relocated last week and the footing is being constructed. The sequencing of the signal power and sidewalk modifications is challenging to ensure that we also have a safe route to school for students. The schedule will continue into the new year with the scope of work planned for completion by spring break.

PROJECT PHOTO GALLERY – n/a

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

CHELDELIN MIDDLE SCHOOL

MAJOR RENOVATION

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
Track Contractor: Field Turf USA
CM/GC Contractor: Gerding Builders

PROJECT DESCRIPTION

Renovation: Renovate classroom to create a STEAM lab, renovate library/media center, improve ADA accessibility to the front office and elsewhere in the school, renovate cafeteria, renovate restrooms, replace kitchen flooring, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, improve emergency lighting, improve seismic safety, replace wooden bleachers in the gym.

Resurface existing track: Scope also includes enlarging the high jump area to accommodate two jumping areas and improving drainage around the long jump area – complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Jan 2019	June 2019	100%	Complete
Design & Permitting	May 2019	March 2020	100%	Complete
Design & Permitting PH II	July 2020	Mar-design, Feb– May permit 2022	100%	Complete
Ph I Construction	June 2020	Aug 2021	100%	Complete
Ph II Construction	June 2022	Dec 2022	95%	

CURRENT ACTIVITIES

- Gerding is offsite and construction work is minimal. Controls work will continue through winter break.
- Upper gym has been turned over earlier than planned for CSD's use.
- Cabinet unit heaters are all installed and operational in the hallways.
- PE offices and locker rooms have been turned back to Cheldelin for school use.
- All heating coils for the refurbished mechanical units have been installed and are operational.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- All work scheduled to complete this quarter.

HIGHLIGHTS

- Upper gym turned over earlier than anticipated and is currently back to school use.
- Controls programming and connections continue during December
- New electrical panels to be installed over winter break.

CHALLENGES AND SOLUTIONS – N/A

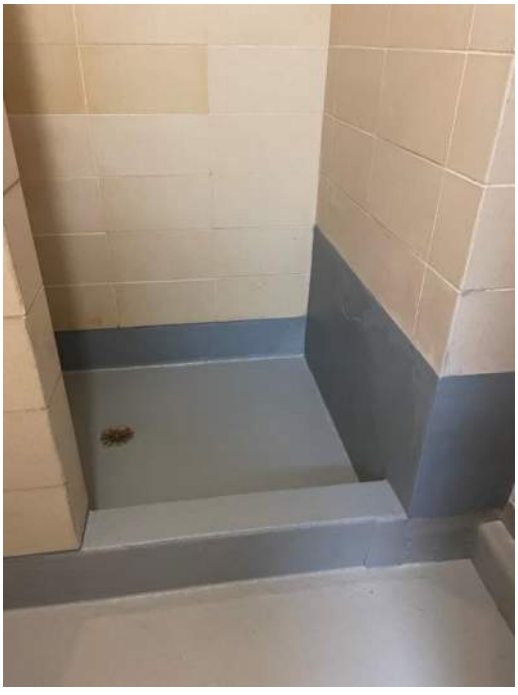
PROJECT PHOTO GALLERY



CMS – Upper gym back in school hands early



CMS – Locker room returned to school



CMS – Shower repairs completed



CMS – Cabinet Unit Heater Installation



CMS – Cabinet Unit Heater Installation

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

COLLEGE HILL/HARDING CENTER

MAJOR ADDITION AND REMODEL

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
Contractor: Pending

PROJECT DESCRIPTION

Adds multi-use cafeteria/reception, renovate two (2) classrooms to support science and construction, improve ADA accessibility, renovate locker rooms, replace cabinetry in classrooms, replace roof and gutter system, upgrade mechanical infrastructure including electrical, heating, boilers and plumbing systems, improve emergency lighting, improve seismic safety, install access control system, replace emergency communication systems, replace fire monitoring system and add an outdoor covered classroom space.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Feb 2019	100%	
Design for permitting	Jan 2021	Nov 2021	100%	
Permit- Historical, Land Use & Bldg	July 2021	Jun 2022	100%	
Construction	June 2022	Sept 2023	25%	Rough in stage

CURRENT ACTIVITIES

- Site storm lines from the boiler room area west to 33rd street have completed including over excavation for asphalt base rock. PIPC work along 33rd street is half complete and work continues on 33rd with each day that passes.
- Abatement work within the building has substantially completed, pending any new discoveries. Change orders for the extra abatement work are now also substantially complete.
- Plumbing underground progress is good. Many underground trenches are already backfilled and poured back. This frees us up for the next steps in adding back new work. Underground work in A & B wings will continue into December.
- Numerous nonconforming framing conditions exist in the original framing. These were discovered after the demo work exposed the framework of the old building. The structural engineering team has provided direction on how to address each and Todd Construction is working through adding supports where directed.
- Paving was placed at 33rd St. and some for the modular parking requirements and anticipate the city inspection to have passed shortly before Thanksgiving.

- The outdoor classroom footings and CMU walls have been completed. Grading will continue in the outdoor classroom and surrounding areas but that paving will happen sometime in 2023.
- PP&L has indicated they will have our new pole set for our new service set by the end of this year.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Todd Construction will continue with seismic work, MEP rough-in in the attic, walls and ceiling spaces.

HIGHLIGHTS

- We anticipate Modular approval
- Asbestos and fuel tank issues are substantially behind us.

CHALLENGES AND SOLUTIONS

- We have encountered numerous extra work activities including structural framing rework. We are working to absorb this into the schedule without any completion date impacts. We may likely have to pay for some select overtime to critical path items to absorb the extra work into our existing schedule.

PROJECT PHOTO GALLERY



CHHS – Furniture selection meeting at Wenaha Trailer



CHHS – Boiler room slab pour back



CHHS – Paving at 33rd ST parking

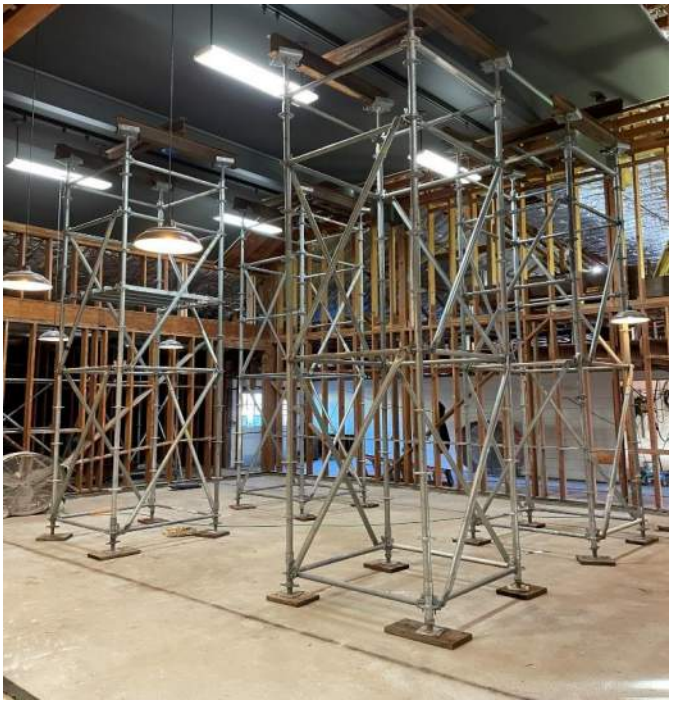
CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
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CHHS – Science plumbing underground progress



CHHS- temp roof framing to allow HVAC unit to be removed and reinstalled



CHHS – temp shoring for reframing efforts



CHHS- Gym-Reception wall opened up for reframing & storefront

CORVALLIS SCHOOL DISTRICT
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CORVALLIS HIGH SCHOOL

MAJOR RENOVATION

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
CM/GC Contractor: Gerding Builders

PROJECT DESCRIPTION

Expand covered outdoor learning area for career technical education, renovate classroom spaces for career and technical education, improve softball facilities, including restroom and concessions, install ADA door openers, install covered walkway to applied technology buildings, replace artificial turf field, replace hallway carpet, replace roof on main building & replace greenhouse roof panels, resurface track, enhance video surveillance system, increase restroom connections to emergency generator, toilets & faucets, replace field lighting at Taylor Field.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	June 2020	100%	
Design & Permitting	June 2020	April 2021	100%	
Construction	Spring 2019	April 2021	100%	
Major Construction	April 2021	June 2022	100%	

CURRENT ACTIVITIES

- UPDATED: Convergint is working directly with CSD on electronic control of the covered bridge entrance to the CTE yard. It is anticipated the electronic lock portion will be active before Thanksgiving. We will need to wait for intercom materials to deliver before that access point is 100%.

ACTIVITIES SCHEDULED FOR NEXT QUARTER – N/A

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS – N/A

PROJECT PHOTO GALLERY – N/A

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
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CRESCENT VALLEY HIGH SCHOOL

MAJOR RENOVATION

Project Manager: Patrick Linhart
Wenaha Group
Architect: Pivot Architecture
CM/GC Contractor: Gerding Builders

PROJECT DESCRIPTION

Expand covered outdoor learning area for career technical education, renovate and expand classroom spaces for career and technical education, install a new artificial turf field, improve ADA accessibility, install elevator in gym building and replace main ramp for ADA access, refurbish, repair, and weatherize building exterior, Replace fire suppression system in kitchen, resurface bus drop-off/pick-up lane, resurface track, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance video surveillance system, improve seismic safety, increase power connections to generator circuit, replace access control system, and replace emergency communication systems.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Oct 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	Mar 2020	100%	
Design & Permit Bldg A seismic	July 2020	Feb 2021	100%	
Construction Bldg F & elevator	June 2020	Dec 2021	100%	
Construction Bldg A seismic	June 2022	Aug 2022	100%	

CURRENT ACTIVITIES - NONE

ACTIVITIES SCHEDULED FOR NEXT QUARTER – N/A

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS – N/A

PROJECT PHOTO GALLERY – N/A

CORVALLIS SCHOOL DISTRICT
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FRANKLIN K-8

MAJOR REMODEL

Project Manager: Patrick Linhart
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Create collaborative/small group learning areas, renovate 2 classrooms to support middle school science instruction, improve ADA accessibility, install energy efficient lighting, renovate restrooms, replace exterior windows, flagpole, kitchen flooring, and roof, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating and plumbing systems, improve emergency and exterior lighting, improve seismic safety, repair sidewalks, replace emergency communication systems, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Jan 2019	Dec 2020	100%	
Design & Permitting	Jan 2021	Mar 2021	100%	
Construction	Mar 2022	Dec 2022	90%	Science, Library, New Admin, hallways & Gym finishes remain

CURRENT ACTIVITIES

- The construction team took advantage of the three recent conference days to complete numerous interior work activities including new gym lighting, classroom wall painting and starting the access controls switch over.
- Work in the new admin areas has transitioned to finish work. Construction teams are connecting radiators, installing insulation & ceilings, performing finish painting, installing ceramic tile and installing FRL paneling. In December, teams will be installing casework, flooring, finish electrical and finish plumbing items. This area is on schedule to turn over for winter break move in.
- Work in the library is on a similar path with the new admin area as we complete finishes. We have a delay in the operable wall delivery and thus the temp wall separating the gym from the library will remain until May.
- Work in the science area is nearly complete. Furniture has been delivered and is stored in the space as Fortis completes a few more finish items including lighting, acoustical panel repairs and final MEP connections.

- Installation of permanent classroom lighting continues. These lights are either on or off until lighting controller is installed.

WINTER BREAK WORK

- Gym painting, installation of FRL paneling and wood wainscotting at the stage.
- Hallway wood wainscot.
- Hallway FRL paneling.
- New wood wainscot and salvaged wood wainscot will be installed in the hallways.
- Unit ventilator installations.
- Operable window installations.
- Move into new admin, science and library.
- Great news – Pacific Power has our transformer and is scheduled to perform underground boring and conduit connection work over winter break.
- Final building access controls are expected to be live at the end of winter break.
- Final connection to the permanent lighting controller will require the factory rep and on-off lighting tests for 5 days straight. This work is schedule for winter break.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Installation of the operable wall between the library and the gym is scheduled for May 2023 (or possibly summer to avoid classroom disruption).
- Installation of needed new electrical switch panel & parts for 3 phase power completion.
- Exterior painting.

HIGHLIGHTS

- Extensive construction activities are lined up for a heavy construction push over winter break.
- Staff moves into the library, new science and new admin areas during winter break.

CHALLENGES AND SOLUTIONS

- The main electrical switch panels are now scheduled for delivery in August of 2023. Until these materials are installed, we will have some electrical limitations that prevent us from having 3-phase power in the building. We will install single phase converters where needed to allow specified equipment to operate while we wait for the electrical final parts.

PROJECT PHOTO GALLERY



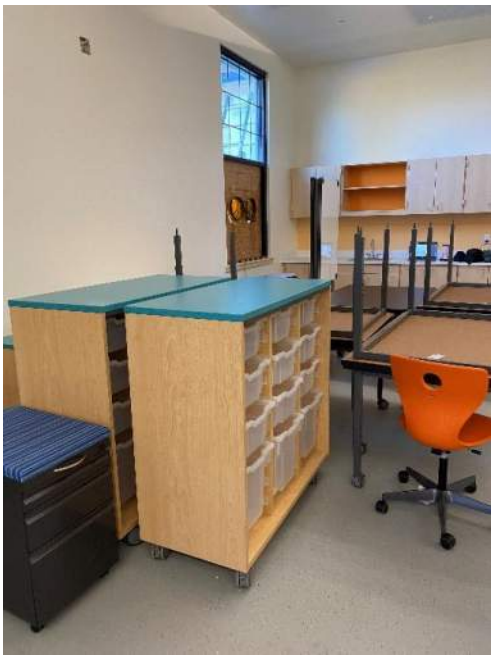
Trash enclosure in progress



Trash enclosure finished



New Admin – finishes progress at entry



Science Furniture – moved into space

CORVALLIS SCHOOL DISTRICT
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New Outdoor Patio landscaping & fencing

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

GARFIELD ELEMENTARY SCHOOL

MAJOR ADDITION AND REMODEL

Project Manager: Patrick Linhart
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Addition of six (6) classrooms, create collaborative and small group learning areas, expand the library/media center, renovation of existing classroom spaces, add covered play shelter, improve ADA accessibility, renovate restrooms, repair concrete floor foundation, replace the kitchen flooring, upgrade finishes in shared spaces with floors, paint, and ceiling, secure front entry, office modifications, improve site circulation and parking, repair/replace sidewalk, seismic upgrades, fuel tank decommissioning and upgrades to mechanical, electrical, and plumbing.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Oct 2018	Jan 2019	100%	
Design & Permitting	Jan 2019	July 2020	100%	
Construction	May 2020	Aug 2021	100%	

CURRENT ACTIVITIES

- No Update - Project Complete

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

KATHRYN JONES HARRISON ELEMENTARY

MAJOR ADDITION AND REMODEL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add four (4) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, add ADA accessible restrooms in Life Skills classrooms, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, improve emergency lighting, improve site circulation and parking, replace emergency communication systems, replace sidewalk, secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Oct 2019	100%	
Design & Permitting	Nov 2019	May 2021	100%	
Construction	April 2021	June 2022	99%	

CURRENT ACTIVITIES

- All concrete sidewalk panels rejected by the City for being out of ADA compliance have been replaced and inspected. Closeout of PIPC permit can now commence.
- Commissioning: Is complete except for access control.
- Fortis is working off hour shift to complete all punch list items as well as the scopes of work that were delayed due to procurement issues.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Completion of punch list items and any scopes that have been delayed.

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS –

- City Rejected Rooftop Mechanical Screens: Discussed the issue with City Planners and have received approval from them on sketches provided to meet their intent. Fortis is working with the manufacturer to see if the present screens can be

extended to meet the City's requirements. Waiting on response before moving forward.

- After School being in session, it has been determined that there are a few additional site improvements needed:
    - Depth of swale to pond at front entrance – Capitol Engineering has provided a revised design, which is presently being reviewed and discussed with City.
    - Fence at pond on Circle – Change order has been approved and materials are presently being procured to raise the fence to six foot.

PROJECT PHOTO GALLERY – N/A

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

LETITIA CARSON ELEMENTARY SCHOOL

MAJOR ADDITION AND REMODEL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add three (3) permanent classrooms, create collaborative/small group learning areas, create dedicated PE space by adding multi-use cafeteria, renovate existing classroom space for student support services, improve ADA accessibility, install energy efficient lighting, replace covered play shelter, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance emergency communication systems, improve emergency lighting secure front entry, and office modifications.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Nov 2018	Oct 2019	100%	
Design & Permitting	Nov 2019	May 2021	100%	Permits received
Construction	April 2021	June 2022	99%	

CURRENT ACTIVITIES

- Commissioning is complete except for access control.
- Fortis is working off hour shift to complete all punch list items as well as the scopes of work that were delayed due to procurement issues.
- Completing all the paperwork to close the PIPC permit out.

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- Still finalizing punch list and commissioning items.

HIGHLIGHTS

CHALLENGES AND SOLUTIONS

- City Rejected Rooftop Mechanical Screens: Discussed the issue with City Planners and have received approval from them on sketches provided to meet their intent. Fortis is working with the manufacturer to see if the present screens can be extended to meet City's requirements. Waiting on response before moving forward.

PROJECT PHOTO GALLERY – N/A

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

LINCOLN ELEMENTARY SCHOOL

REPLACEMENT SCHOOL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Construct new two-story 68,560 square feet elementary school and demolish existing school. Create new play areas and fields once demolition is complete.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Aug 2018	Dec 2018	100%	
Design & Permitting	Jan 2019	March 2020	100%	
Construction			99%	
Phase 1	Summer 2020	Summer 2020	100%	Staging/Sitework
Health Clinic to be relocated onsite. Temporary playground enhancement is being planned.				
Phase 2	Summer 2020	Summer 2021	99%	New Construction
Construction to be conducted during the school year with secure fencing separation from school.				
Phase 3	Summer 2021	Fall 2021	99%	Demolition/Sitework

CURRENT ACTIVITIES

- Finalizing all PIPC paperwork for approval and then receipt of final Certificate of Occupancy.
- Complete One-year punch walk – Working to complete a few minor items.

ACTIVITIES SCHEDULED FOR NEXT QUARTER – N/A

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS –

- All landscaping has been turned over to CSD to maintain. Further work will take place regarding the field condition in the spring once the new growing season commences.

- Solar Batteries have been reviewed and are now operational and providing the emergency power system for the building.

- Lighting Issues: All classroom LED drivers have been replaced and lighting is operational. All restroom lights are complete except vanity lights (programmed incorrectly at factory). All the lights need to be reprogrammed. Fortis working to have manufacturer's engineer visit the school. All temporary lighting and wiring need to be removed, and ceiling tiles damaged during the exercise will be replaced.

PROJECT PHOTO GALLERY – N/A

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

LINUS PAULING MIDDLE SCHOOL

RESURFACE TRACK

Project Manager: Wenaha Group
Architect: N.A.
Contractor: Field Turf USA

PROJECT DESCRIPTION

Resurface existing track. Additional scope includes enlarging the high jump area to accommodate two jumping areas, improving drainage around the long jump area, removing the pole vault pad and adding track surface to the javelin runway.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	N.A	N.A.	N.A.	
Design & Permitting	Jan 2019	March 2019	100%	
Construction	June 2019	Aug 2019	100%	

CURRENT ACTIVITIES

- N/A

ACTIVITIES SCHEDULED FOR NEXT QUARTER

- **N/A**

HIGHLIGHTS

- **N/A**

CHALLENGES AND SOLUTIONS

- **N/A**

PROJECT PHOTO GALLERY

- **N/A**

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022

MOUNTAIN VIEW ELEMENTARY SCHOOL

MAJOR ADDITION AND REMODEL

Project Manager: Kieron Spellman
Wenaha Group
Architect: DLR Group
CM/GC Contractor: Fortis Construction

PROJECT DESCRIPTION

Add three (3) permanent classrooms, convert existing office to classroom space, create collaborative/small group learning areas, improve ADA accessibility, install energy efficient lighting, replace kitchen flooring, upgrade finishes in hallways and shared spaces including floors, paint, and ceilings, upgrade mechanical infrastructure including electrical, heating, and plumbing systems, enhance emergency communication systems, improve emergency lighting, improve seismic safety, improve site circulation and parking.

SCHEDULE

Key Milestones	Start	Completion	% Complete	Comments
Pre-Design	Dec 2018	Dec 2020	100%	
Design & Permitting	Jan 2021	Dec 2021	100%	
Construction	Apr 2022	June 2023	42%	

CURRENT ACTIVITIES

- Admin Addition: The concrete slab has been poured and steel columns erected. Wood Framing and masonry fire separation wall are going to commence within the next week.
- Art/Science Addition: All concrete slabs have been poured and wood framing has commenced. Roof Structure will be constructed shortly.
- Fortis is working on completing seismic work and finishes to the classrooms within the center core to enable turnover just after the Christmas break.
- Septic tank serving the kitchen and boiler room was decommissioned and replaced with a new tank.

- **ACTIVITIES SCHEDULED FOR NEXT QUARTER**
- Continue to build out the center core to turn over offices and classrooms.
- Continue to construct the structure for the Admin Suite addition.
- Continue to construct the Art Room classroom pod addition.
- The exterior site construction (parking, drive lanes, landscaping) will occur in the summer of 2023. Working on logistics to see if any of the scope can be performed

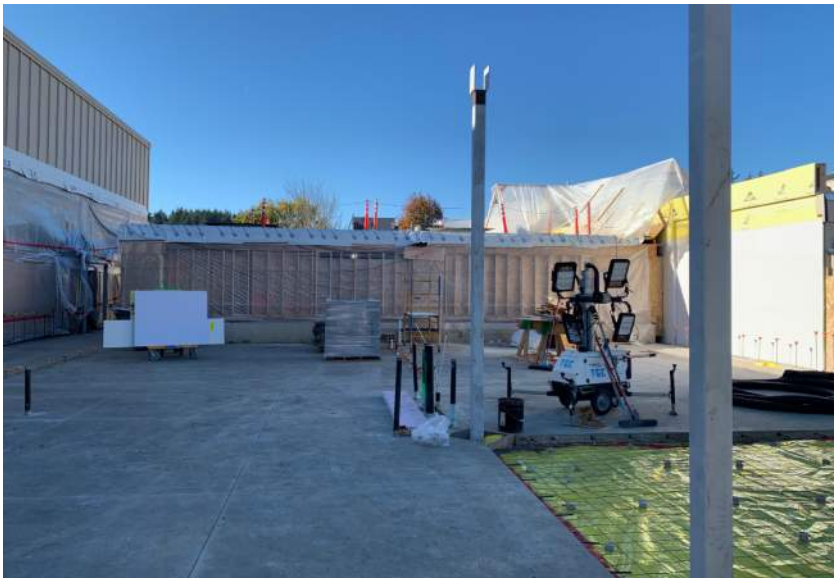
before the summer to alleviate the significant workload next summer for site improvements.
- Working on winter break logistics to install fans within classrooms, the corridor finishes and continue to build out center core. Also working on plans to complete hazardous abatement in the gym and stage area, to assist with phased construction of these areas.

HIGHLIGHTS – N/A

CHALLENGES AND SOLUTIONS

- Receipt of electrical service design from Pacific Power is behind schedule. PP&L is working on their design. There is concern that this design and Pacific Power's procurement of equipment will affect our phasing and overall construction schedule.
- Electrical Switch Gear: Been informed by manufacturer that the switch gear will not be delivered until Christmas of 2023. This means the work to install will not be able to occur until summer of 2024. This will only affect the electrical closet, as the school will remain on the old service until that point, when the existing gear will be replaced with new and then all feeds to distribution panels will be intercepted and fed to new switch gear.

PROJECT PHOTO GALLERY



Administration Suite slab ready for Framing

CORVALLIS SCHOOL DISTRICT
BOND PROGRAM UPDATE
December 1, 2022



Art / Science Wing wall framing





Installation of new septic tank

Corvallis
SCHOOL DISTRICT

BOND UPDATES
December 1, 2022



Adams Elementary





New Addition
Framing
Continues



Covered Play Under
Construction

Winter Break Work

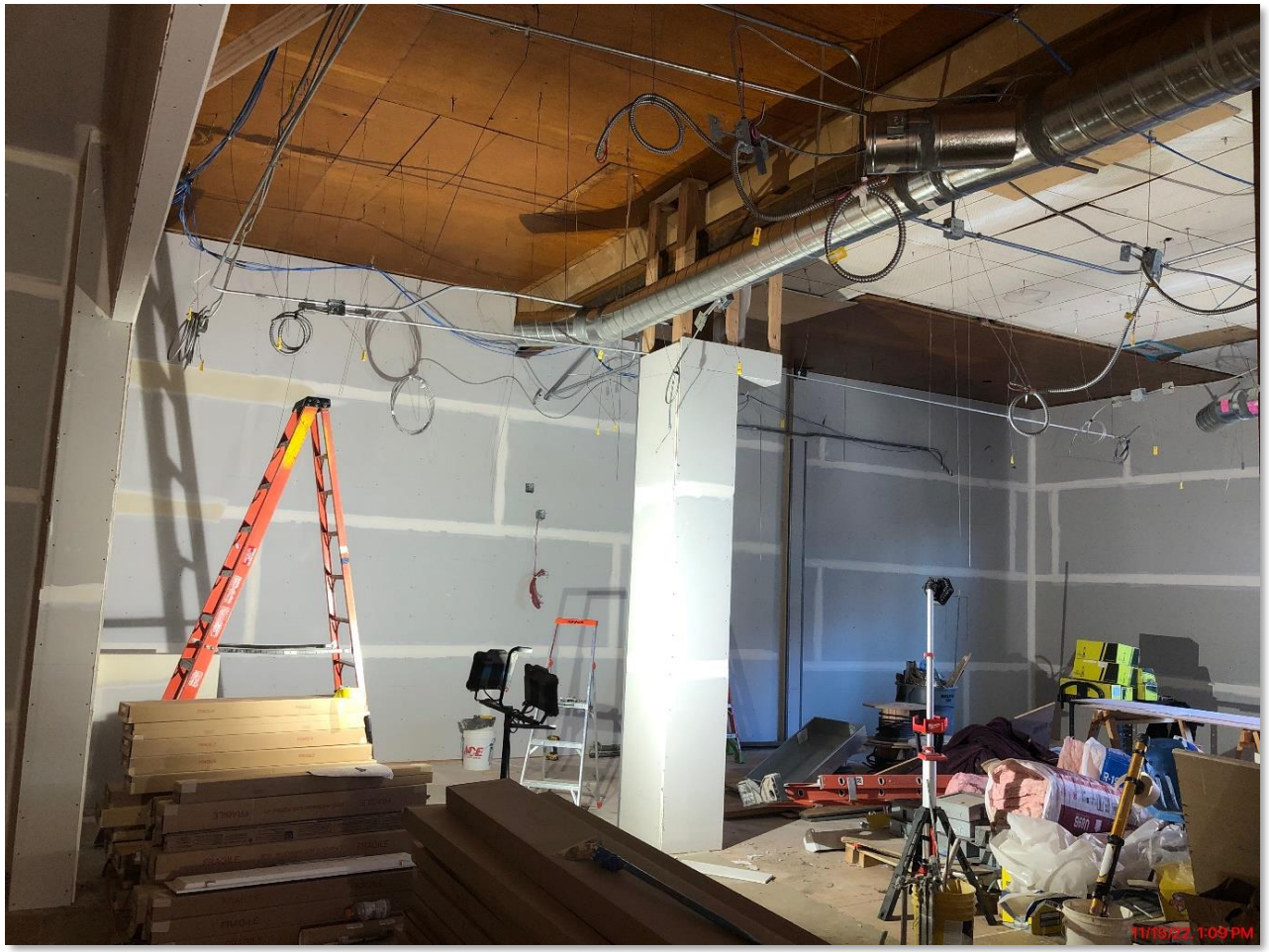
- Finish Administration Area
- Corridor Finishes
- Ceiling Fans
- IT Work

Adams Elementary



New Administration Area Taking Shape

Franklin K-8



Library Finishes are Underway



Library Ramp Wall Progress

Winter Break Work

- Finish Administration Area, Library and Science Room
- Corridor Finishes

Franklin
K-8



Science Classroom Progress



New Collaboration Space Casework



Science Classroom Storage

Mt. View Elementary



New Addition Framing Coming Along

Winter Break Work

- Abatement in Music and Gym
- Ceiling Fans
- IT Work
- Corridor Finishes

College Hill High School

- Interior demolition and abatement is completed.
- The sitework team focused on the improvements in the City right-of-way and on the parking improvements near the Urban Farm. These areas have been complete and the Urban Farm program is utilizing the modular classroom.

College Hill High School



Paving Progress



Site improvements along 33rd Street

College Hill High School



Sound Insulation Installed on Classroom Corridor Wall



Covered Outdoor Learning Progress

College Hill High School



Urban Farm Program is now using the modular classroom

Financial

- Project Managers are updating forecasts for the fall work that is ongoing. A report is planned for the January board meeting.
- It is anticipated that forecasts will increase a modest amount, reducing Bond Reserves.
- The bond team continues to operate within available funds, and are being cautious with scope adjustments.

FINANCIAL SUMMARY AS OF OCTOBER 31, 2022

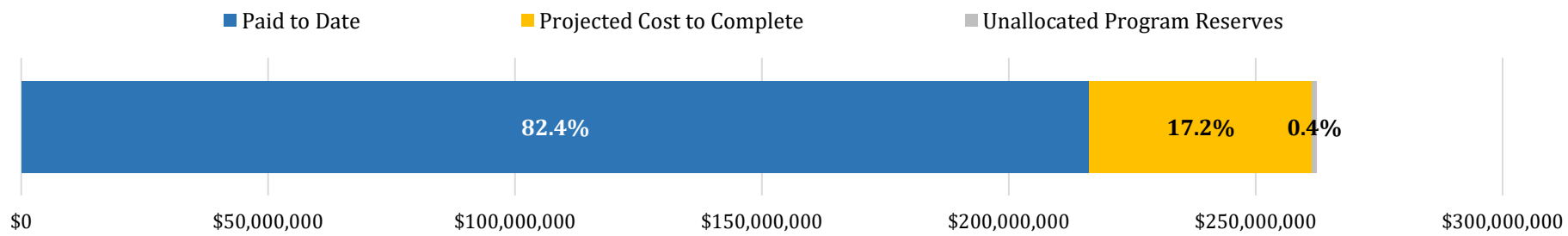
Voter Approved Bond Issuance	$	199,914,046
Bond Sale Premium		39,204,888
Bond Interest Earnings		10,793,056
OSCIM Grant [1]		6,234,147
Other Funding [2]		3,596,017
Projected Resources through End of Program		2,659,887
Total Program Resources		**$262,402,041**

Paid to Date	$	216,341,332
Projected Cost to Complete		45,025,126
Total Projected Costs		**$ 261,366,458**
Unallocated Program Reserves		1,035,583
Total Program Requirements		**$ 262,402,041**

[1] ***Oregon School Capital Improvement Matching (OSCIM) Grant.*** *Matching grant through this state program; restricted to Lincoln project.*

[2] ***Other Funding.*** *Additional grants and reimbursements from several sources including energy conservation reimbursements, seismic rehabilitation grants, High School Success grant; community solar investments; and ODE Facility Grants; restricted to specific projects.*

[3] ***Projected Resources through End of Program.*** *Energy conservation reimbursements, community solar investments, E-rate reimbursements, resources from Designated Facilities Fund (Land Fund), and High School Success grant.*



FINANCIAL SUMMARY AS OF OCTOBER 31, 2022

	Bond Allocation	Other Funding Sources [1]		Total Projected Costs [2]	Paid to Date		Projected Cost to Complete
		allocated	*pending allocation*				
Adams	$ 11,594,457	$ 984,337	$ 6,445,397	$ 19,024,191	$ 10,602,173	56%	$ 8,422,018
Garfield	20,431,066	5,190,718	8,493	25,630,277	25,614,197	100%	16,080
Bessie Coleman	38,462,382	(579,181)	1,251,028	39,134,228	37,221,149	95%	1,913,079
Kathryn Jones H	12,322,158	6,632,864	127,632	19,082,654	18,256,777	96%	825,877
Lincoln	32,068,849	6,441,880	1,352,032	39,862,761	39,662,860	99%	199,901
Mt View	8,904,029	8,143,569	-	17,047,598	4,921,757	29%	12,125,841
Leticia Carson	11,807,766	6,303,118	-	18,110,884	17,041,778	94%	1,069,106
Franklin	8,897,336	2,520,420	601,056	12,018,812	7,926,888	66%	4,091,924
Cheldelin	9,992,479	306,131	1,815,343	12,113,953	10,876,847	90%	1,237,106
Linus Pauling	400,000	-	205,115	605,115	535,369	88%	69,746
Corvallis	7,982,711	2,446,011	-	10,428,722	10,199,741	98%	228,981
Crescent Valley	16,226,898	4,348,963	-	20,575,861	20,224,675	98%	351,186
Harding	11,208,697	3,517,072	909,438	15,635,207	3,394,238	22%	12,240,969
Program Administration	9,615,219	1,481,919	999,057	12,096,195	9,862,882	82%	2,233,313
TOTAL	**$199,914,046**	**$ 47,737,822**	**$ 13,714,590**	**$261,366,458**	**$ 216,341,332**	**83%**	**$ 45,025,126**

1. ***Other Funding Sources.*** *Includes bond sale premium, bond interest earnings, OSCIM grant, High School Success grant, ODE Facilities Grants, and other funding such as energy conservation reimbursements from the SB 1149 program or Energy Trust of Oregon, and seismic rehabilitation grants.*

2. ***Risk Associated with Projection.*** ***Low - Complete/Nearing Completion*** ***Medium - Under Contract***

Remaining Project Timing

- Adams Elementary: Addition and Sitework, May/June 2023
- Mountain View Elementary: Addition Spring Break. Sitework Summer 2023
- Franklin K-8: Science Addition and Library, Winter 2022
- College Hill High School: Renovation and Outdoor Learning, Summer 2023
- Cheldelin Middle School: Complete Seismic and Mechanical, Winter 2022
- Bessie Coleman Elementary – Aspen Intersection, February/March 2023

There will be some minor work lingering at other sites, driven by supply chain issues and labor shortages.

Questions?

Corvallis
SCHOOL DISTRICT

VI.B. College Hill - Todd Construction Change Order

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kim Patten, Director of Facilities and Transportation
Meeting Date: December 1, 2022

College Hill – Todd Construction Change Order **Action Required**

Background

In May 2018, voters approved a Facilities Improvement Bond in the amount of $199,916,925. Renovations at College Hill were approved within the bond projects.

The current forecast project costs for College Hill total $15,635,207. These forecast costs include a change order for Todd Construction in the amount of $218,809.04, which requires board approval. The majority of this change request is for the College Hill additional abatement, design changes that were approved after the initial bid, and framing challenges that were found during demolition.

ACTION REQUESTED

Authorize a change order to Todd Construction in the amount of $218,809.04 for the College Hill project.

MOTION REQUESTED

"I move to authorize a change order to Todd Construction in the amount of $218,809.04 for College Hill project."

Corvallis
SCHOOL DISTRICT

VII. REVIEW POLICY BCBA — STUDENT REPRESENTATIVES TO THE BOARD

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Melissa Harder & Kristin Mahoney
Meeting Date: December 1, 2022

NO ACTION REQUIRED

Board Policy BCBA—Student Representative to the Board—New Policy—First Reading

Background

Board Policy BCBA is a new policy brought forward by members of the School Board for adoption. This policy codifies the placement of student representatives on the School Board.

The Board will find three documents to review.

1. OSBA version of Policy BCBA (on CSD letterhead)
2. Policy BCBA from the Tigard-Tualatin School District
3. Policy AR from the Tigard-Tualatin School District

Involvement

Staff members: Melissa Harder & Kristin Mahoney

Cost Impact

None.

Function

Review of new policy.

Corvallis SCHOOL DISTRICT

Code: BCBA
Adopted:

Student Representative to the Board

The Board has provided for a formalized ongoing method of communication with district students by establishing a position of student representative to the Board.

The student representative shall receive notice of meetings, the agenda and the appropriate agenda materials; be provided a place at the Board table; and shall have the same privileges of discussion as apply to Board members. The student representative shall not be a voting member of the Board.

The student representative shall be installed on the Board through the following Oath of Office:

> "I _____, will support the Constitution and the laws of the United States, the state of Oregon and the laws thereof, and the policies of the [ ] District, and will discharge the duties of Student Representative to the [ ] Board to the best of my ability."

END OF POLICY

Legal Reference(s):

ORS 332.107

Tigard-Tualatin School District 23J

Code: BCBA
Adopted: 4/22/13
Revised/Readopted: 8/13/18; 7/01/22
Orig. Code: BCBA

Student Representatives to the Board

The Board has provided for a formalized ongoing method of communication with the students of the district's high schools by establishing student representatives to the Board.

The student representatives shall receive notice of meetings, the agenda and the appropriate agenda materials; be provided a place at the Board table; and be encouraged to engage in discussion. The student representatives shall not be voting members of the Board.

The Board will assign the superintendent or designee the task to develop administrative regulations that will define the roles, responsibilities and selection procedures for the student representatives.

END OF POLICY

Legal Reference(s):

ORS 332.107

Tigard-Tualatin School District 23J

Code: BCBA-AR
Revised/Reviewed: 4/22/13; 8/13/18; 3/19/19; 7/13/20; 6/27/22
Cabinet Review: 6/30/20; 6/16/22
Orig. Code: BCBA-AR

Student Representatives to the Board

The Board recognizes and values student input in the decision-making process. To support and encourage a student voice in matters brought before the Board, the Board invites student representatives to serve as advisory members of the Board.

Student representatives to the Board will:

1. Speak to the interests of district high school students expressing the views of the students as well as the student's own views.

2. Serve on the Board in an advisory capacity.

3. Receive notice of meetings, the agenda and the appropriate agenda materials. 4.

Be provided a place at the Board table.

5. Be expected to attend Board meetings on a regular basis.

6. Have the same privileges of discussion as apply to Board members.

7. Provide student input in the decision-making process at the Board level.

1. When appropriate, student representatives may exercise a non-binding (advisory) recommendation on matters brought before the Board.

2. Not participate in matters brought before the Board that require executive session or that raise concerns related to confidentiality of student or school personnel.

3. Student representatives to the Board may be asked to serve on Board committees and/or task forces when appropriate.

Eligibility

1. Up to two student representatives from each school may serve on the Board each year. 2.

Student representatives to the Board must attend a district high school as full-time students.

3. Student representatives to the Board shall hold either current junior or senior class status in a district high school.

4. Student representatives to the Board shall serve a one-year term from July 1 through June 30.Student

Selection of Student Representatives

1. Students who wish to participate as student representatives to the Board shall apply for participation, using the appropriate application form, by May 1 of the year immediately preceding the new school year or at a date established by the Board.

2. A committee consisting of the superintendent, up to two Board members and the current student representatives shall conduct interviews and select up to two student representatives from each high school.

3. The selection of student representatives to the Board shall be based on the completed application and materials supplied by the applicant, and the interview.

4. Should the position of a student representative to the Board become vacant prior to January 1st, the Board may appoint a replacement who will serve until the end of the school year.

Responsibilities of Student Representative to the Board

1. Attend meetings of the Board and provide advance notice when they can't.

2. Read the Board packet and be prepared to discuss agenda items.

3. Elicit input from high school-level students regarding board agenda items.

4. Meet with the superintendent and board secretary as needed.

5. Express to the Board their views and the views of other high school-level students on issues. 6.

Maintain confidentiality.

7. Serve as a liaison to keep channels of communication open between the Board and students.

8. While students do not officially vote on matters, the Board chair will ask for opinions from time to time.

Tigard-Tualatin School District 23J

APPLICATION FORM FOR STUDENT REPRESENTATIVE TO THE SCHOOL BOARD

Name:

Address:

Home telephone: Cell phone:

Email address:

High School: Anticipated graduation date: Attach a one page resume.

Write a short essay (approximately 500 words) responding to the following questions: •

Why would you like to be a high school student representative to the school board?

- What involvement have you had at high school and in the Tigard/Tualatin community and what has that involvement meant to you as a student?
- If there was one aspect of Tigard-Tualatin public schools that you could change, what would it be and how would you change it?

List the names of two staff members from high school whom we can contact as a

reference. Reference name:

Reference name:

Thank you for applying. You will be notified of the status of your application. If you have questions, please contact Patty Roberts, executive assistant to the superintendent and school board at 503-431-4002.

Please return your application and materials to:

Tigard-Tualatin School District
6960 SW Sandburg Street, Tigard, Oregon 97223
or email to proberts@ttsd.k12.or.us **no later than May 1**.

Corvallis
SCHOOL DISTRICT

VIII. REVIEW POLICY JFCA — DRESS CODE

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Melissa Harder & Kristin Mahoney
Meeting Date: December 1, 2022

NO ACTION REQUIRED

Board Policy JFCA—Student Dress and Grooming—Revision—First Reading

Background

Changes were made in the 2022-23 Student Parent Handbook regarding dress code. These changes are specific, gender inclusive, culturally relevant, and trauma-informed and allowable using the current dress code policy JFCA. Board Policy JFCA is brought forward for revision by members of the School Board to update language that better reflects the student right to free expression through dress and grooming

Reference

The dress code in the Student Parent Handbook (page 35) reads:

The Corvallis School District recognizes the right to free expression and the value of diversity, including the diversity in dress and general appearance. Students are free to express their gender identities and pride in their queer, racial, ethnic, or cultural identities through dress and grooming. Students also have the right to a nondisruptive, safe, and healthy educational environment at school. All students are to be treated equally with regard to dress and grooming regardless of gender, gender identity, gender expression, sexual orientation, race, ethnicity, culture, body type/size, disability, and religion.

Students must wear clothing at school including a shirt, a bottom (pants/shorts/skirt/dress or the equivalent), and shoes. Clothing must cover body parts generally considered private with fabric that is not see-through. Clothes that are considered permissible for one gender, are permissible for students of all gender identities.

- Clothing may not depict, advertise, or advocate the use of alcohol, tobacco, marijuana, or other controlled substances.
- Clothing may not depict weapons.
- Clothing may not depict pornography, obscenity, nudity, or sexual acts.
- Clothing may not use or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, gender expression, religious affiliation, or any other protected groups.

Students who represent the school in a voluntary activity may be required to meet additional dress and grooming standards and may be denied the opportunity to participate if those standards are not met.

Corvallis
SCHOOL DISTRICT

Involvement
Staff members: Melissa Harder & Kristin Mahoney

Cost Impact
None.

Function
Revision.

Corvallis School District 509J

Code: **JFCA**
Adopted: 6/28/99

Student Dress and Grooming**

Responsibility for dress and grooming rests primarily with students and their parents. However, the district expects student dress and grooming to meet standards which ensure that the following conditions do not exist:

1. Disruption or interference with the classroom learning environment;

2. Threat to the health and/or safety of the student concerned or of other students.

Students who represent the school in a voluntary activity may be required to conform to dress and grooming standards and may be denied the opportunity to participate if those standards are not met.

END OF POLICY

Legal Reference(s):

ORS 339.240
ORS 339.250

OAR 581-021-0050 to -0075

Corvallis
SCHOOL DISTRICT

IX. OREGON SCHOOL BOARD ASSOCIATION BOARD OF DIRECTORS ELECTION — POSITION #10

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Sarah Finger McDonald, Board Chair
Meeting Date: November 17, 2022

Oregon School Boards Association's Board of Directors Election – Position #10

ACTION REQUESTED

Background

The Corvallis School District is a member of the Oregon School Boards Association (OSBA) and is represented by position #10 on the OSBA board of directors. That position is up for election, and the Corvallis School Board is required to vote for the candidate they wish to represent them on the OSBA board.

OSBA Board Position 10 Candidates:

- Miriam Cummins, Linn Benton Lincoln ESD
- Jason Curtis, Central Linn School District

Application materials for both candidates are attached.

Action during a public meeting is necessary to decide how the Board as a whole will vote. Board Secretary Kim Nelson will submit the official vote on behalf of the Board.

ACTION REQUESTED:

Vote for Miriam Cummins for position #10 on the OSBA board of directors.

MOTION REQUESTED:

"I move to vote for Miriam Cummins for position #10 on the OSBA board of directors."

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NOMINATION FORM
OSBA BOARD OF DIRECTORS
REGIONAL MEMBER

Date: 9/22/22

TO: Sonja McKenzie, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: OSBAelections@osba.org

Nominations are due by 5 pm, September 30, 2022

Return this form and all candidate information forms to the OSBA office by email at OSBAelections@osba.org, or mail to Oregon School Boards Association, 1201 Court St. NE, #400, Salem, OR 97301

Dear Sonja McKenzie:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the Linn Benton Lincoln ESD Region, Position # 10.

BOARD CANDIDATE INFORMATION

Name: Miriam Cummins
District/ESD/Community College: Linn Benton Lincoln ESD
Address: [redacted]
City: Albany Oregon ZIP: 97322
E-mail: miriam.cummins@lblesd.k12.or.us Phone: [redacted]

This nomination was approved by official action of our board of directors at a duly called meeting on 9/21/2022.
(date)

DocuSigned by:
Miriam Cummins
45C5DD944D8342E...
(Board Chair signature)

Board Chair name: Miriam Cummins
District: LBL ESD
Address: 905 4th Ave SE

City: Albany, Oregon ZIP: 97321

CANDIDATE QUESTIONNAIRE
OSBA Board of Directors

Name: Miriam G. Cummins Region: Linn/Benton/Lincoln

District/ESD/CC: Linn Benton Lincoln ESD Position #: 10

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Miriam G. Cummins 9/15/2022

Name Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

To dedicate and ensure that all students receive the education they need and deserve to succeed, thrive, and create opportunities for growth. It is our duty to be the voice and advocate for our students and be the role model of what leadership looks like.

2. What do you want to accomplish by serving on the OSBA board of directors?

Being on the OSBA board of directors, I have seen the need to ensure that all our districts get the resources they need to serve their students better. We need to have the narrative and conversations that each component district is different, and the needs will differ from that; hence, why we need to cater to the needs of each district. Acknolowing and understanding that we do have a vast range of needs, especially as it pertains to smaller rural districts, OSBA is there to help the small districts get the resources that they need. Letting our districts know of the services that OSBA provides, from legal counsel and policy changes/implementations, to school board development/trainings, are services that, as members of OSBA, are tools available to them.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

Some of the leadership skills that I bring to the board, especially as a single parent with a special needs child, are my passion for advocacy, paving the way for others to have their voice/truth be told, empathy, team building, and being able to articulate important issues in a manner that is understood. In February of 2020, I attended the NSBA Advocacy and Equity conference in Washington, DC, where we had the opportunity to meet with the US Senators and US congressmen/women to bring up the importance of supporting and funding special education and increasing federal funding for all children. We also talked about how rural and communities of color need support and what that would l ook like. I have also participated in the Leadership Institute with OSBA, as I have gain the Bronze Level by participating in trainings on how to be a better school board member. At this 2022 OSBA summer conference, I also I earned and gained skills in how to communicate effectively with our communities and how to engage with them,
especially when it comes to our students education.

4. What do you see as the two most challenging issues faced by OSBA?

Two of the most challenging issues faced by OSBA are 1) how can we provide support to our smaller component districts and 2) statewide funding, especially as we have seen and personally experienced the challenges that this pandemic has brought forth. We are struggling with finding teachers, support staff, and administrators, that we have to look at creative ways to ensure our students get the education they deserve. These last two years, we have seen that it has taken a toll on our students - their education, mental health, and what we expect of them while in the pandemic. We are in survival mode, and it is our job and duty as school board members to advocate for our students so that we can start planning and having a trajectory and strategic planning for our students future. We need to plan to look forward and get out of the survival mode we are on.

5. What do you see as the two most challenging issues faced by your region?

Similar to the challenging issues faced by OSBA and statewide is the distrust in our public education system. As more and more parents voice their concerns, they start to question our public education system, in which many parents have decided to take their children out of the public education system. What this pandemic has done is brought forth many parent concerns about what level of education our students are receiving to how the students are getting their needs met at school. With the most recent release of our statewide test results, we have seen a decline in achievement, which is not surprising because of the pandemic. Still, it also has highlighted the importance of ensuring that our students get that hands-on, one-on-one education because if there is anything we have learned about this pandemic, it is that our students need in-person instruction, and for most of our students, online/virtual learning did not work for them. That is why it is so crucial that we advocate for our students in having in-person instruction and start creating protocols in how (if and when another pandemic hits) that we are prepared to follow those procedures.

6. What is your plan for communicating with boards in your region?

I plan to meet with individual (1:1) school board districts and then meet collectively with the region (Position 10) to get to know one another and hear about the issues each district is experiencing. Especially as we enter our long legislative session, we will need to work together to address the challenges our component districts are experiencing. It is so important to have a relationship with our component districts, have those conversations, and work together to better help our students. Also, keeping our component districts up-to-date on the legislative processes that are happening and how and what the Legislative Policy Committee is doing to ensure that their concerns are being heard and represented.

Deadline: September 30, 2022, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME
OSBA Board of Directors

Name: Miriam Guadalupe Cummins Date: 09/06/2022

Address: _____

City / ZIP: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: miriam.cummins@lblesd.k12.or.us

District/ESD/CC: Linn Benton Lincoln ESD

Term expires: June 30, 2023 Years on board: 3 years

Deadline: Sept. 30, 2022, 5 pm

Please send your picture (head shot). A high-resolution digital photo is preferred but a print is acceptable. E-mail to: *OSBAelections@osba.org* or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

- Currently serving as Chair of Linn Benton Lincoln ESD.
- I was appointed to the OSBA board in 2021, up until when my term expired in Dec 31st, 2021 and re-appointed June 2022 as I currently serve as OSBA Board of Directors Position 10.
- I have also participated in the OSBA Leadership Institute and have completed the Bronze Certificate Award.
- OSBA Equity, Diversity and Inclusion Committee
- Policy Rewrite Advisory Committee for Greater Albany Public School
- Equity & Racial Justice Task Form - OAESD
- Appointed/Nominated for WREN (Western Regional Educator Network) Coordinating Body Member as School Board representative
- OSBA - Oregon School Board Members of Color Caucus

Other education board positions held/dates:

Occupation (Include at least the past five years):

Employers:	Dates:
Oregon Voice - Executive Director	08/2022 to Present
MGC Consulting Services - Consultant/Owner	10/2021 to Present
Casa Latinos Unidos - Executive Director	01/2021 to 10/2021
Salem Keizer Coalition for Equality - Resource Development	06/2018 to 04/2020
Linn Benton Lincoln ESD - Spanish Interpreter/Translator	02/2013 to 06/2018
Oregon State University - Office of Financial Aid and Scholarships	02/2011 to 02/2013

Schools attended (Include official name of school, where and when):

High school: Marshfield High School, Coos Bay Oregon, Class of 2005

College: Oregon State University, Corvallis OR, Class of 2011

Degrees earned: Bachelors of Arts in Spanish and French

Education honors and/or awards:

Ford Family Foundation - Ford Scholar Class of 2005
Si Se Puede Award from OSU - June 2011
Bronze Award from OSBA - Leadership Institute

Other applicable training or education:

Diversity, Equity and Inclusion in the Workplace Certificate from University of South Florida
French Language Certificate from Université Catholique L'Ouest, France
Spanish Language from Universidad de Oviedo, Spain
TESOL Certificate from International Council for Online Educational Standards

Activities, other state and local community services:

Human Relations Committee - Commissioner for Ward 3 - Vice Chair - City of Albany
Greater Albany Public School Policy Rewrite Committee
Corvallis Chamber of Commerce - Board Member
Former candidate for State Representative for House District 15
Family Tree Relief Nursery, Board of Directors
Padres en Acción|Parents in Action, Board of Directors - Treasurer
Imagine Corvallis Action Network - Board of Directors
CSC Community Action Advisory Council - Board of Directors representing Linn County
American Leadership Forum of Oregon (ALF-Oregon) - Class 40

Hobbies/special interests:

Mom of two beautufil chidren, an advocate, JEDI and community leader. I enjoy spending time with my kids, going to the beach, playing video games, crafting, and painting. I also love all things Star Wars, Marvel, Legos, Pokemon, Harry Potter, and Lord of the Rings. In my spare time, I am catching up on some reading, watching the latest Netflix shows, or playing Pokemon Go.

Business/professional/civic group memberships; offices held and dates:

Human Relations Committee in City of Albany - Commissioner for Ward 3 - Vice Chair - March 2021 to present
Corvallis Chamber of Commerce - Board of Directors and member of the Equity, Diversity and Inclusion Advisory Committee 08/21 to present
Imagine Corvallis Action Network - Board of Directors 6/2021 to present

Additional comments:

I would be delighted to be part of the OSBA School Board. I believe that my experience, professional skills, advocacy and motivation and leadership are very important to ensure that the work that we do as School Board members is reflected and represented in the duties that we do and hold as elected/appointed officials to do what is best for our students.

Thank you so much for your consideration.

Deadline: September 30, 2022, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

NOMINATION FORM
OSBA BOARD OF DIRECTORS
REGIONAL MEMBER

Date: September 13, 2022

Nominations are due by 5 pm, September 30, 2022

Return this form and all candidate information forms to the OSBA office by email at *OSBAelections@osba.org*, or mail to Oregon School Boards Association, 1201 Court St. NE, #400, Salem, OR 97301

TO: Sonja McKenzie, OSBA President-Elect
Oregon School Boards Association
1201 Court St NE, #400
Salem, OR 97301
Fax: 503-588-2813
E-mail: *OSBAelections@osba.org*

Dear Sonja McKenzie:

With this letter, our board nominates the candidate named below to a position on the OSBA Board of Directors for the Linn/Benton/Lincoln Region, Position # 10.

BOARD CANDIDATE INFORMATION

Name: Jason Curtis

District/ESD/Community College: Central Linn School District

Address: [redacted]

City: Brownsville, Oregon ZIP: 97327

E-mail: jason.curtis@centrallinn.k12.or.us Phone: [redacted]

This nomination was approved by official action of our board of directors at a duly called meeting on September 12, 2022.

(Board Chair signature)

Board Chair name: David Karo

District: Central Linn School District

Address: 3243 HWY 228; P.O. Box 200

City: Halsey, Oregon ZIP: 97348

CANDIDATE QUESTIONNAIRE
OSBA Board of Directors

Name: Jason E. Curtis Region: Linn/Benton/Lincoln

District/ESD/CC: Central Linn School District Position #: 10

I certify that if elected I will faithfully serve as a member of the OSBA Board of Directors. My nomination form has been submitted to OSBA (or is attached to this document) as evidence.

Jason E. Curtis
Name

9/27/22
Date

Be brief; please limit your responses to 50 words per question.

1. Describe in your own words the mission and goals of OSBA.

The OSBA exists primarily to increase student success by supporting local Oregon school boards. That support comes through advocating for proper school funding, leadership training for local school boards, and working to pull down barriers in all aspects of education including the recruitment of new local board members.

2. What do you want to accomplish by serving on the OSBA board of directors?

As a newly appointed local school board member my situation presents an opportunity to benefit school boards statewide through OSBA board training. The questions that I bring forward in my role as a local school board member likely mirror a similar process for new board members statewide.

3. What leadership skills do you believe you bring to the board of directors? Give an example of a situation in which you demonstrated these skills.

My leadership style is to include all members in the process. I enjoy seeing individual strengths and weaknesses coming together positively. This skill was a large part of helping me recruit volunteer firefighters to a numbers declining dept. The department is now flourishing as a result of everyone's efforts.

4. What do you see as the two most challenging issues faced by OSBA?

I see effectively serving such a diverse range of school boards along with navigating the sometimes rapidly changing federal laws as the two most challenging issues. I am certain there are other areas that I will become aware of as I move forward in my local school board.

5. What do you see as the two most challenging issues faced by your region?

I see funding and communication as the two most challenging issues. Gaining local community trust in leadership through effective communication and being able to foster an optimal educational environment where the funding often falls short is a tough combination.

6. What is your plan for communicating with boards in your region?

I would like to mirror a monthly email newsletter that I receive from one of our state representatives. A simple, straightforward newsletter that highlights the month's work, upcoming events, educational opportunities, grant programs, etc. with website links for further information. Also being directly available is integral to that process.

Deadline: September 30, 2022, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

CANDIDATE PERSONAL/PROFESSIONAL RESUME
OSBA Board of Directors

Name: Jason E. Curtis Date: 9/27/22

Address: _____

City / ZIP: _____

Business phone: _____

Residence phone: _____

Cell phone: _____

E-mail: jason.curtis@centrallinn.k12.or.us _____

District/ESD/CC: Central Linn School District _____

Term expires: June 2023 ___ Years on board: 2 MONTHS

Deadline: Sept. 30, 2022, 5 pm

Please send your picture (head shot). A high-resolution digital photo is preferred but a print is acceptable. E-mail to: *OSBAelections@osba.org* or mail to: Oregon School Boards Association, 1201 Court St NE, #400, Salem, OR 97301

Work or service performed for OSBA or local district (include committee name and if you were chair):

N/A

Other education board positions held/dates:

N/A

Occupation (Include at least the past five years):

Employers:		Dates:
Sandridge Charter School	Full Time Teacher	2001-2003
Curtis Excavation, LLC	Owner	2003-Present

Schools attended (Include official name of school, where and when):

High school: Lebanon Union High School, Lebanon OR, 1993-1997

College: Oregon State University, Corvallis OR, 1997-2001

Degrees earned: BS in Elementary Education

Education honors and/or awards:

National Honor Society Member

Other applicable training or education:

N/A

Activities, other state and local community services:

Brownsville Rural Fire Dept. Volunteer (Current), Brownsville Recreation Center Volunteer Coach (Current), AYSO Soccer Volunteer Coach/Ref. (Past)

Hobbies/special interests:

Attending my children's sporting events, Motocross Racing, Reading Non-Fiction (My daughters say that isn't reading, but I greatly enjoy learning new things), Community Events

Business/professional/civic group memberships; offices held and dates:

Sharing Hands; Board Member 2014-2018

Brownsville Fire Association; Secretary, VP, President 2013-Present

Brownsville Chamber of Commerce; Member 2015-Present

Additional comments:

Thank you for your consideration

Deadline: September 30, 2022, 5 pm

Materials submitted by the candidate on this form may be subject to a public information request under ORS Chapter 192.

Corvallis
SCHOOL DISTRICT

X. OREGON SCHOOL BOARDS ASSOCIATION RESOLUTION TO ADOPT THE 2022 LEGISLATIVE PRIORITIES AND POLICIES AS RECOMMENDED BY THE LEGISLATIVE POLICY COMMITTEE

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Kim Nelson, Board Secretary
Meeting Date: November 17, 2022

Oregon School Boards Association (OSBA) Resolution to Adopt the 2022 Legislative Priorities and Policies as Recommended by the Legislative Policy Committee ACTION REQUESTED

Background

School boards are required to vote on the adoption of OSBA's resolutions. School Board action in a public meeting is required.

Action is needed to determine the vote that will be cast on behalf of the Corvallis School Board for the resolution that is on the ballot. A copy of the resolution and the OSBA Legislative Priorities and Policies, as the Legislative Policy Committee recommended, are attached.

Following Board action, Board Secretary Kim nelson will submit the official votes to OSBA on behalf of the Board.

ACTION REQUESTED:

Adopt or reject this resolution.

MOTION REQUESTED:

"I move that the OSBA Resolution to adopt the 2022 Legislative Priorities and Policies as Recommended by the Legislative Policy Committee (be/not be) adopted."

Resolution to adopt the OSBA Legislative Priorities and Principles as recommended by the Legislative Policy Committee

WHEREAS, the OSBA Legislative Policy Committee is charged under the OSBA Bylaws with developing the association's recommended Legislative Priorities and Principles, and

WHEREAS, the OSBA Legislative Policy Committee has crafted the Proposed OSBA Legislative Priorities and Principles as a foundational document in guiding the legislative and advocacy work of OSBA members and staff, and

WHEREAS, the OSBA Legislative Policy Committee has determined these Proposed OSBA Legislative Priorities and Principles to be in alignment with the OSBA Board of Directors equity goals, and

WHEREAS, the OSBA Legislative Policy Committee met in January and April to review the Proposed OSBA Legislative Priorities and Principles, and

WHEREAS, the OSBA Legislative Policy Committee approved the Proposed OSBA Legislative Priorities and Principles at its April meeting and urged the OSBA Board of Directors to approve the Proposed OSBA Legislative Priorities and Principles and place them before the membership for approval.

THEREFORE, BE IT RESOLVED by the OSBA Board of Directors that the Proposed OSBA Legislative Priorities and Principles be placed before the membership for consideration during the 2022 OSBA election season, and

BE IT FURTHER RESOLVED that the Proposed OSBA Legislative Priorities and Principles and a copy of this resolution be forwarded to all member boards of the Association in accordance with the OSBA Board of Directors adopted elections calendar.

Legislative Priorities and Principles



Preamble

OSBA's mission is to improve student success and education equity through advocacy, leadership, and service to Oregon public school boards. Education equity ensures:

- All students are accepted as their authentic selves, are heard and valued, feel they belong, and achieve high academic and personal standards that empower them to thrive.
- Student success will not be predicted nor predetermined by race, ethnicity, family economics, location, gender, gender identity, sexual orientation, disability status, religion, culture, or any other identity.

Public school boards have unique insights on how to address education equity and systems change in their districts. OSBA is committed to supporting boards in their just and fair distribution of resources based upon each student's needs.

Equity is the driving force behind the Student Success Act, and OSBA is dedicated to advancing legislation designed to raise academic achievement for all students and reduce academic disparities for historically underserved students.

In support of OSBA's Call for Equity, and on behalf of Oregon students, we are committed to promoting equity, combatting injustices, and disrupting bias and systemic racism in education policies through our advocacy at the state level.

OSBA believes a strong and equitable public education system is the best investment Oregonians can make to assure student success, strengthen our economy, create thriving communities, and improve the quality of life for every Oregonian.

Approved by the Legislative Policy Committee: April 23, 2022
Approved by the OSBA Board: September 23, 2022
Approved by the OSBA Membership:

OREGON SCHOOL BOARDS ASSOCIATION

Priorities

Promote Adequate, Predictable, and Stable Funding

The State School Fund rises and falls every two years because Oregon's revenue-raising and funding systems have substantial variance. Stable and adequate funding is crucial to providing a quality education to all students across the education continuum. To ensure stable and adequate funding, OSBA will actively promote legislation that accurately calculates current service level funding for school districts.

Protect the 2019 Student Success Act

The Student Success Act provides local school districts and education service districts unprecedented opportunities to target new funding toward educational programs. OSBA will actively promote legislation to protect the funding allocated for the Student Success Act in order to deliver equitable outcomes for all K-12 students.

Close the Opportunity Gap

In every community a disparity in academic achievement exists between student groups. OSBA will support legislation aimed at closing achievement and opportunity gaps that exist across Oregon's public schools.

Contain Cost Drivers

The costs associated with health care and retirement benefits are eating into funding available for instructional opportunities for students. OSBA will promote legislation that provides relief for districts related to benefit costs controlled by the State.

Support Local Governance and Oppose Mandates

Locally elected officials, local education professionals, and the local community are in the best position to respond to the needs of all students. New mandates must have necessary funding and be researched-based with results indicating increased achievement for all students.

Support Capital Improvements

Students need schools that are safe, comfortable, and appropriate for a modern and/or digital learning environment. OSBA will actively promote the allocation of state-level resources to help pay for construction and capital improvement. OSBA will promote legislation aimed at diversifying the funding methods available to school districts.

Ensure Access to Post-Secondary Credits

All students should have access to post-secondary credit opportunities. OSBA will advocate for a seamless transfer of credits throughout Oregon's higher education system.

Address Education Workforce Shortages

OSBA will promote efforts both state and at the local level to preserve and improve initiatives that combat the workforce shortage. OSBA will advocate for programs that will help districts recruit and retain a diverse and well-prepared workforce.

Principles

Finance

OSBA supports the allocation of state resources to ensure school districts and education service districts have the necessary resources to equitably and fully support all students' instructional, behavioral, and programmatic needs. OSBA supports appropriate financial tax policy to make Oregon schools competitive, nationally, and globally, including the preservation of other funding options for local district consideration.

Student Programs

OSBA supports high-quality programs that equitably serve all students in obtaining a comprehensive and well-rounded education. OSBA supports new and continued partnerships with education stakeholders to increase educational and career opportunities for students.

Student Safety and Wellness

OSBA supports safe and secure school environments, the physical health and overall well-being of all students, and services that promote social, emotional, and behavioral health.

Personnel

OSBA supports attracting and retaining effective employees to create a healthy, diverse, culturally responsible, safe, and sustainable workforce. OSBA supports local management, local contract negotiations, and continued conversations regarding professional development, licensure, and career advancement for personnel.

Governance and Operations

OSBA believes locally elected school district, ESD, and community college boards are best equipped to make decisions in the best interest of students and communities. OSBA supports cross-system collaboration, alignment, and accountability among education stakeholders and partners.

Federal Education Issues

OSBA will advocate for the federal government to prioritize, streamline, and fully fund programs that support students.

Corvallis
SCHOOL DISTRICT

XI. CONSOLIDATED ACTION (9:20 p.m.)*

XI.A. Minutes

XI.A.1. November 3, 2022

MINUTES
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. in the Gymnasium of Lincoln Elementary School, 110 SE Alexander Avenue, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Dr. Sarah Finger McDonald, Chair	Dr. Ryan Noss, Superintendent
Dr. Shauna Tominey, Co-Vice Chair	Melissa Harder, Assistant Superintendent
Dr. Sami Al-Abdrabbuh	Olivia Meyers Buch, Finance and Operations Director
Terese Jones	Jennifer Duvall, Human Resources Director
Vincent Adams	
Tina Baker	
BOARD MEMBERS EXCUSED	
Dr. Luhui Whitebear, Co-Vice Chair	

II. ACKNOWLEDGMENT OF NATIVE AMERICAN HERITAGE MONTH

Board members took turns reading aloud Resolution Number 21-1003 – Acknowledgement of Native American Heritage Month, celebrated annually during the month of November. (The document is posted online with the informational packet of this meeting.)

III. EXECUTIVE SESSION

The Board met in Executive Session at 5:30 p.m. under ORS 192.660(2)(f) — to consider information or records that are exempt by law from public inspection and ORS 192.660(2)(a) — to consider the employment of a public officer, employee, staff member or individual agent.

IV. ACTION ON MATTERS DISCUSSED IN EXECUTIVE SESSION

MOTION:
It was moved by Director Al-Abdrabbuh and seconded by Director Jones to not hold a hearing on Mr. Shaffer's complaint and instead defer to the findings of the Assistant Superintendent. The motion was voted on and unanimously approved.

V. BOARD MEMBER REPORTS

Director Al-Abdrabbuh shared the following comments on his committee work with Oregon School Boards Association (OSBA) and National School Boards Association (NSBA):

UNADOPTED

- NSBA is looking hard at the bylaws of the Constitution; they plan to propose an amendment to the bylaws at the general assembly with a purpose statement with a more concise focus on kids and supporting local school boards in their work.
- Attended the two final meetings of the OSBA legislative roadshow in Jackson and Douglas counties in Southern Oregon. Recurring themes heard were about how districts are doing as schools are returning to normal and if board member training should be required across the state.

VI. SUPERINTENDENT'S REPORT

Dr. Noss read from a written report and provided highlights, including a Communications audit update, information about upcoming board engagement sessions, transitioning our student information system to Synergy, and inclement weather information. (The report and slides are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

VII. STUDENT REPRESENTATIVE REPORTS

Charlotte Patel, Crescent Valley High School, reported highlights from fall sports, including volleyball and girls' soccer competing in state quarterfinals, boys cross country placing second in districts, girls soccer finishing first in districts, and boys soccer ending their season 14th in the state.

Zoe DeAmicis, Crescent Valley High School, reported that with the end of the first quarter, students are settling into clubs, sports, and classwork, seniors are finishing college applications, and there is a planned cultural food day. Additionally, she shared that Superintendent Noss attended Core Council to discuss a proposal to convert restrooms to gender-neutral, student IDs that work as hall passes, and restock the period products in all bathrooms.

Lucy Brown, Corvallis High School, reported that the homecoming was a big success, with more student participation and increased freshmen participation during spirit week and other events. After issues with safety and bullying, there is planning for a safer flag football game this year. The winter formal is scheduled for December 3 and will be combined with Crescent Valley High School.

Emily Matsuba, Corvallis High School, reported on upcoming events, including the fall sports banquet and a Red Cross blood drive scheduled for November 18.

Celia Frazier, College Hill High School, reported that all students caught up on work are invited to participate in field trips, with an upcoming trip planned to OSU for bowling. Academy courses include a book club working with authors with characters from diverse backgrounds, and the History of Films class is very inspirational. In the second year of the construction program, students are working to provide micro shelters to donate to provide housing for people in need in our community. Students have been very resilient with the move to the district office; Urban Farm is working outside as they wait for their classroom to be completed.

VIII. PUBLIC COMMENT

Ginger Larcom, 2754 SW Mulligan Place, Corvallis, read from a written statement asking the Board to acknowledge November as parents' rights in education month and shared a proclamation document. (The written statement and document are posted online with the informational packet of this meeting

UNADOPTED

and will be filed with the official 2022-23 Board records.)

Becky Dubrasich, 3900 SW Research Way, Corvallis, expressed gratitude for allowing exempted volunteers. Ms. Dubrasich opined that as elected officials, the Board has a duty to the whole community, not just families with whom it agrees. Also, Ms. Dubrasich shared that she has felt excluded since last October due to her vaccination status.

IX. PUBLIC TESTIMONY ON THE STUDENT INVESTMENT ACCOUNT ANNUAL REPORT

Sarah Lench, 1642 SW Country Club Place, Corvallis, is the volunteer parent chair of the District's Special Education Advisory Committee (SEAC). Ms. Lench read from a written statement regarding the addition of District special education staffing and shared a concern that the stories of parents who worked for the changes were omitted from the report. (The written statement is posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

Denise Hughes-Tafen, 6290 SW Timber Ridge Drive, Corvallis, a parent in the District expressed appreciation for the intention of the District to slow down and listen. Ms. Hughes-Tafen voiced concern that in reporting the hiring of Bilingual special education navigators at the elementary level, voices were left out and stories untold. The report did not capture the work of the people at the forefront, BIPOC parents from the Spanish-speaking community who started the conversation with the District.

X. STUDENT INVESTMENT ACCOUNT (SIA) ANNUAL REPORT

Finance and Operation Director Olivia Meyers Buch and Assistant Superintendent Harder presented the Student Investment Account Annual Report. (The report and slides are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

Discussion ensued regarding more comprehensive reporting and IDEA funding.

XI. STUDENT ACHIEVEMENT UPDATE

The Board took a short break and then resumed the meeting.

Assessment and Growth Coordinator Leigh Santy and Dr. Noss presented the District Improvement Plan. (The slides are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

District staff responded to Board and Student representative questions with the following:

- We can provide information of student to staff of color ratio by school.
- With STAR and Smarter Balance, there are guidelines around acceptable accommodations and designated supports for English language learners.
- Local performance assessment refers to assessments delivered across a grade level or across a team. Teachers have worked together to develop the assessments, typically complex problems with a rubric to score their conceptual understanding.
- Standardized assessments are not the only way to check on student knowledge; we look at them as a broad look at the District and trends.

UNADOPTED

- The most important assessments are the tests in classrooms with teachers to help them know more about what students need next as learners.
- When we talk about students understanding math in a deep way, our goal is for students to be able to solve an equation, understand why they are using the equation, and explain problems in multiple ways.
- The District goal is for students to be successful in algebra in the eighth grade.
- The information shared in this report provides information for deeper conversations in the upcoming Student Improvement Plan presentations with school administrators.

XII. ENROLLMENT UPDATE

Finance and Operations Director Olivia Meyers Buch presented the Enrollment Update and engaged in conversation with the Board. (The report and slides are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

District staff answered questions from the Board with the following information:

- The lower number of incoming students reflects the lack of affordable housing.
- The tax base and number of units has increased but those numbers do not correlate with an increase of students.
- Neighboring Philomath district has had increased more affordable housing with increased student population over the past ten years.
- We have 254 students attending our schools that do not live in our boundary.
- Allocations are formulaic, we look at projections at each school and look at class size target and calculate how many classroom teachers they will have.
- Small schools with less than 300 students create an operational challenge to provide services.
- We will be watching Mt. View over the next couple of years, fluctuates a lot, looks different every year, most challenging elementary school to predict enrollment for in an area where there is more growth.

XIII. CONSOLIDATED ACTION

MOTION:
It was moved by Director Adams and seconded by Director Jones to approve the Consolidated Action items. <u>The motion was voted on and unanimously approved.</u>

Director Al-Abdrabbuh acknowledged the applicants for the budget committee. There were more applicants than vacancies.

The Board approved the following items:

A. Minutes – October 13, 2022, October 20, 2022– (These documents are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

B. Licensed Personnel Action (This document is posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

UNADOPTED

C. **Budget Committee Appointments** (These documents are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

D. **Board Policies** (These documents are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)
1. **Policy IK — Assessing and Reporting Academic Achievement**
2. **Policy JGAB — Use of Restraint or Seclusion**
3. **Policy GBEA — Workplace Harassment**

XIV. CONSOLIDATED INFORMATION

The Board received the following information prior to the meeting. Board members asked questions regarding items D2 and C and received answers from staff.

A. **September 2022 Financial Statement (Unaudited)** (This document is posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

B. **Board Policy DA: Fiscal Policies - Revised - First Read** (These documents are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

C. **Non-Licensed Personnel Information** (This document is posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)

D. **Board Policies** (These documents are posted online with the informational packet of this meeting and will be filed with the official 2022-23 Board records.)
1. **Policy IKF — Graduation Requirements**
2. **Policy JECB — Admission of Non-Resident Students**

XV. BOARD MEMBER COMMENTS

Director Jones expressed gratitude to the staff who worked hard on conferences last week. It was good to link this evening's conversation about assessment with the discussions with teachers at the conferences. Additionally, Director Jones encouraged parents to attend conferences and reach out and ask questions if they have them.

Director Adams shared that the upcoming Student Improvement Plan dinner is a rare exercise that allows board members to have deep and substantive conversations with district administrators about how they think about their schools and enriches the Board's understanding of how education gets deployed.

Director Adams shared that over the last few meetings, he was struck by the tone of some public comments and reminded the community that they can reach out to Board members directly by phone or

UNADOPTED

email and even meet for a cup of coffee.

Chair Finger McDonald commented on the Student Investment Report and the importance of the stories shared during the public comments. She was encouraged that the District is listening to the stories and voices of students, families, and staff, then using the stories to understand the data to improve as a district.

Dr. Noss shared that we have a "Get on Board" brochure from Oregon School Boards Association available at Board meetings, in the District office, and around the community with information for people interested in running for the school board.

Director Jones opined that from the public comment about the Student Investment Account, there continues to be a group of voices in our community that feel they have to work harder to be represented. Additionally, Ms. Jones acknowledged that the Board heard the comments and that, moving forward, the District can use the feedback in the narrative.

XVI. ADJOURNMENT

There being no further business before the Board, Chair Finger McDonald adjourned the meeting at 9:06 p.m.

_____ _____

Sarah Finger McDonald, Board Chair Dr. Ryan Noss, Superintendent

Prepared By: Kim Nelson

UNADOPTED

Corvallis
SCHOOL DISTRICT

XI.A.2. November 17, 2022

MINUTES
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:30 p.m. in the Gymnasium of Lincoln Elementary School, 110 SE Alexander Avenue, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	PRINCIPALS PRESENT
Dr. Sarah Finger McDonald, Chair	Peter Henning, Adams Elementary School
Dr. Shauna Tominey, Co-Vice Chair	Tracey Fischer, Bessie Coleman Elementary
Dr. Luhui Whitebear, Co-Vice Chair	Nancy Davila Williams, Garfield Elementary
Dr. Sami Al-Abdrabbuh	Beth Martin, Kathryn Jones Harrison Elementary
Tina Baker	Eric Beasley, Letitia Carson Elementary
	Aaron Hale, Lincoln Elementary School
BOARD MEMBERS EXCUSED	Byron Bethards, Mt. View Elementary School
Terese Jones	
Vincent Adams	
EXECUTIVE STAFF PRESENT	
Dr. Ryan Noss, Superintendent	
Melissa Harder, Assistant Superintendent	

The Board and presenters had dinner from 5:30 p.m. – 6:00 p.m., then proceeded with the Student Improvement Plan presentations.

II. WELCOME AND INTRODUCTIONS

Chair Finger McDonald and Dr. Noss welcomed District administrators and leadership and had them introduce themselves.

III. SCHOOL IMPROVEMENT PLANS

Board members rotated through stations and engaged in dialogue with school leadership from the following schools regarding their School Improvement Plans.

A. Adams Elementary School
B. Bessie Coleman Elementary School
C. Garfield Elementary School
D. Kathryn Jones Harrison Elementary School

UNADOPTED

E. Letitia Carson Elementary School
F. Lincoln Elementary School
G. Mt. View Elementary School

The Board took a break at 7:05 and resumed the meeting at 7:15.

IV. REFLECTION – BOARD AND PRINCIPALS

Director Al-Abdrabbuh shared appreciation for the good work happening in every school and shared the following comments:

- When you do the work at the school level to be relevant to student identity and their needs, the Board has your back through equity policies and resolutions.
- Appreciation for courage in our curriculum.
- Would like to see demonstration of lessons if there were opportunity, so that the community can see the work being done.

Comments from Chair Finger McDonald included:

- Appreciated hearing the value being placed on school communities and on our students as individuals.
- The focus of curriculum is getting students to a place where they can learn and participate in a strong and meaningful way.

Co-Vice Chair Whitebear expressed appreciation for the conversation and hearing that there is so much more happening in schools beyond what is on paper; it is important for the community to hear the powerful stories.

Co-Vice Chair Tominey shared the following comments:

- We are so fortunate to have such an incredible group of people who care about the students, families, and staff holistically, ensuring academic and social, and emotional supports.
- A strength of our District is our policies to support the job, and trust staff to do the work.
- The dual language program is embedded in the district, at the forefront of what is happening.
- It is important that we advocate for education.

Director Baker thanked staff for taking the time in their busy schedules to share, collaborate, and bring a whole approach to teaching to our District.

Assistant Superintendent Harder shared appreciation for the leadership of Leigh Santy, helping the District be more data literate and share the stories.

Dr. Noss shared the following comments:

- There are many different ways Districts have principals share this information, but these times together and principals sharing about their schools are really valuable.
- This format allowed elementary principals to share the collegiality between schools, and how they work together.
- It is a good format to continue to use and represents who we are as a community.

UNADOPTED

- Secondary schools will present their Student Improvement Plans at the December 15 meeting.

V. ADJOURNMENT

There being no further business before the Board, Chair Finger McDonald adjourned the meeting at 8:00 p.m.

Sarah Finger McDonald, Board Chair

Dr. Ryan Noss, Superintendent

Prepared By: Kim Nelson
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UNADOPTED

UNADOPTED

Corvallis
SCHOOL DISTRICT

XI.B. Licensed Personnel Action

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: December 1, 2022

Licensed Personnel Action

ACTION REQUESTED

Recommendation to Hire

Name	Position	FTE	Building	Start Date	Contract Status
Soot, Emilia	Middle School Music Choir Teacher	.60	Cheldelin Middle School	11/16/2022	Temporary Teacher

Termination/Resignation/Layoff/Retirement

Name	Position	FTE	Building	Effective	Notes
Boss, Jenna	TOSA/Instructional Technology	1.00	District Office	12/31/2022	Resignation

MOTION REQUESTED:
"I move to approve the Licensed Personnel action as submitted."

Corvallis
SCHOOL DISTRICT

XI.C. Board Policies -- **FOR ACTION**:

XI.C.1. Policy DA — Fiscal Policies - Second Read

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: December 1, 2022

ACTION REQUESTED

Board Policy DA—Fiscal Policies—Revised—Second Reading

Background
An update was made to the "8. Year End Budget Surplus" section of this policy to allow for more flexibility of the amount of unused budget appropriations for the General Fund that may be made available to schools or departments in the following year.

Involvement
Staff members: Ryan Noss & Olivia Meyers Buch

Cost Impact
None.

Function
Adoption of revised version.

Corvallis School District 509J

Code: **DA**
Adopted: 7/12/99
Readopted: 12/10/07; 2/07/11; 6/17/13; 10/11/18

Fiscal Policies

1. General Fund Ending Fund Balance

The Corvallis School District 509J School Board works to ensure that the district delivers the best educational program available within the constraint of well-managed resources. To offer such a program the Board recognizes the importance of a budget that delivers sustainable levels of instruction, staffing, number of instructional days and maintenance of facilities.

The State of Oregon has a volatile tax structure which results in unstable levels of school funding. This instability can cause a significant variance in the level of programs school districts are able to financially support. Until such time that the state creates a stable funding system that will see Oregon schools through recessionary periods, the Board directs the superintendent to propose a budget that will allow for sustainability over a five-year period.

The Board recognizes its responsibility to establish an ending fund balance in an amount sufficient to:

a. Allow the district to deliver a sustainable level of programs through anticipated recessionary periods;
b. Protect the district from unnecessary borrowing in order to meet cash-flow needs;
c. Provide prudent reserves to meet unexpected emergencies and protect against catastrophic events;
d. Meet the uncertainties of state and federal funding; and
e. Help ensure a district credit rating that would qualify the district for lower interest costs and greater marketability of bonds that may be necessary in the construction and renovation of school facilities.

Consequently, the Board directs the superintendent to include in the annual proposed budget designations to ensure an ending fund balance as follows:

a. Appropriated Contingency Reserve of two and a half percent (2.5%) of the General Fund total resources net of the beginning fund balance;
b. Appropriated Rainy Day Reserve of five percent (5.0%) of the General Fund total resources net of beginning fund balance;
c. Unappropriated Ending Fund Balance of five percent (5.0%) of the General Fund total resources net of the beginning fund balance; and
d. Targeted Reserves Ending Fund Balance as may be allocated and designated for specified purposes such as a reserve to offset future PERS employer contribution rate increases, a reserve to offset a 50/50 biennial State School Fund allocation, or a reserve for equipment replacements.

2. Use and Replenishment of Reserves

a. Appropriated Contingency Reserve may be used for unanticipated expenditures or for emergencies.
b. Appropriated Rainy Day Reserve funds may be used to address adverse economic conditions which negatively affect the district's revenues and ability to meet the needs of students
c. Unappropriated Ending Fund Balance is unavailable for expenditures as not appropriated.

d. Targeted Reserves Ending Fund Balance may be used for specified purposes as designated.

In the event the Board authorizes use of reserves, the superintendent shall propose a plan to restore budget sustainability and replenish reserves within three years of use. At least fifty percent (50%) of unanticipated revenues, exclusive of State School Fund grant or other non-General Fund revenue, shall be dedicated to replenish reserves to target levels.

3. Notice of Shortfall

Should the projected ending fund balance for the current and ensuing fiscal year fall below target levels, the superintendent will notify the Board and propose a corrective plan of action to prevent or limit any further erosion of the fund balance, including measures to increase balances to target levels if possible. The plan will be submitted to the Board for consideration and action.

4. Definition of a Balanced Budget

The budget should be structurally balanced, where recurring revenues equal or exceed recurring expenditures. The annual proposed budget presentation will identify how recurring revenues are aligned with or not aligned with recurring expenditures.

5. One-Time Nonrecurring Revenues

One-time resources should be used for one-time expenditures that will not create a continuing obligation for the district or an unsustainable level of expenditures and should not be expended before revenues are received.

6. Financial Reports

The Board will receive regular financial reports that include estimates of expenditures for the district's various funds in comparison to budget appropriations, actual receipts in comparison to budget estimates and provide an update on the district's overall financial condition. Reports will keep the Board informed of significant changes impacting the district's overall financial condition due to changes such as state funding, demographics or other key factors. Supplementary reports will be furnished as needed or upon request by the Board or superintendent.

7. Revenue Forecasting

All revenue forecasts shall be based on conservative assumptions, though reflective of the latest, best information available. Revenue estimates shall be made through an objective, analytical process. The district will not include revenue in budget preparation that cannot be verified with documentation of its source and amount. Key assumptions will be presented in the budget document.

8. Year End Budget Surplus

To encourage responsible expenditure of budgets, up to fifty percent (50%) of unused budget appropriations for the General Fund ~~will~~ may be made available to schools or departments in the following year~~, or an alternative rate~~ as recommended by the superintendent ~~in the proposed budget document and as adopted by the Board~~. The Board believes that the current budget allocations should benefit primarily current year students.
END OF POLICY

Legal Reference(s):

ORS 332.107

Corvallis
SCHOOL DISTRICT

XI.C.2. Policy IKF — Graduation Requirements - Revised - Second Read

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Melissa Harder and Kristin Mahoney
Meeting Date: December 1, 2022

ACTION REQUESTED

Board Policy IKF—Graduation Requirements—Revised—Second Reading

Background

Changes to the definition of an "educational program" now include Youth Corrections Education Program, Juvenile Detention Program, long term care or residential program, and a hospital program. This will allow for an easier transition to a traditional educational setting if we are accepting credits from a larger range of programs. Additionally, a definition was added to World Languages to include "sign language, heritage language and languages other than a student's primary language." This will allow for more opportunities to earn credits in this subject area. Finally, changes were made to the legal references.

Final approval of changes is requested.

Involvement

Staff members: Melissa Harder and Kristin Mahoney

Cost Impact

None.

Function

Approval of revisions.

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Corvallis
SCHOOL DISTRICT

Code: IKF
Adopted: 1/10/11
Readopted: 8/19/13; 12/05/16; 6/20/19, 1/9/20, 2/3/22
Orig. Code: 7560

High School Graduation Requirements**

The Board establishes graduation requirements for awarding of a high school diploma, a modified diploma, an extended diploma, and an alternative certificate which meet or exceed state requirements. A student may satisfy graduation requirements in less than four years. The district will award a diploma to a student fulfilling graduation requirements in less than four years if consent is given by the student's parent or guardian or by the student who is 18 years of age or older or emancipated.

If the district requires diploma requirements beyond the state requirements, the district shall grant a waiver for those requirements to any student who, at any time from grade 9 to 12 was:

1. A foster child[1];
2. Homeless;
3. A runaway;
4. A child in a military family covered by the Interstate Compact on Educational Opportunity for Military Children;
5. A child of a migrant worker; or
6. Enrolled in the Youth Corrections Education Program or the Juvenile Detention Education Program.

For any student identified above, the district shall accept any credits earned by an educational program[2] in this state, applying those credits toward the state requirements for a diploma if the credits satisfied those requirements in that educational program in this state.

Diploma

A high school diploma will be awarded to students in grades 9 through 12 who complete a minimum of 24 credits which include at least:

[1] As defined in ORS 30.297.

[2] "Educational program in this state" means an educational program that is provided by a school district, a public charter school, the Youth Corrections Education Program or the Juvenile Detention Program, or funded as provided by ORS 343.243 for students in a long term care or treatment facility described in ORS 343.962 or a hospital identified in ORS 343.261.

1. Three credits of mathematics (shall include one unit at the Algebra I level and two units that are at a level higher than Algebra I);

2. Four credits in language arts (shall include the equivalent of one unit in written composition);

3. Three credits of science;

4. Three credits of social sciences (including history, civics[3], geography and economics (including personal finance));

5. One credit in health education;

6. One credit in physical education; and

7. Three credits in career and technical education, the arts, or world languages[4] (units shall be earned in any one or a combination).

The district shall offer students credit options provided the method for obtaining such credits is described in the student's personal education plan and the credit is earned by meeting requirements described in Oregon Administrative Rule (OAR) 581-022-2025.

To receive a diploma, in addition to credit requirements, outlined in OAR 581-022-2000, a student must[5]:

1. Develop an education plan and build an education profile;

2. Demonstrate extended application through a collection of evidence; and

4. Participate in career-related learning experiences.

Modified Diploma

A modified diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic standards adopted by the State Board of Education for a diploma while receiving reasonable modifications and accommodations. A modified diploma may only be awarded to a student who meets the eligibility criteria below and other criteria, if applicable, outlined in OAR 581-022-2010(3):

1. Has a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers; or

2. Has a documented history of a medical condition that creates a barrier to achievement.

Having met the above eligibility criteria, a modified diploma will be awarded to students, who while in grade nine through completion of high school, complete 24 credits which shall include:

1. Three credits in language arts;

---

[3] Civics becomes a half-credit requirement beginning on January 1, 2026 (Senate Bill 513, 2021)

[4] "World language" includes sign language, heritage language and languages other than a student's primary language.

[5] The proficiency in Essential Skills requirement has been waived and is not a condition of receiving a high school diploma during the 2021-2022, 2022-2023 or 2023-2024 school year (Senate Bill 744, 2021).

2. Two credits in mathematics;

3. Two credits in science;

4. Two credits in social sciences (which may include history, civics, geography and economics (including personal finance));

5. One credit in health education;

6. One credit in physical education; and

7. One credit in career technical education, the arts, or world languages (units may be earned in any one or a combination).

Students may earn additional credits to earn a modified diploma pursuant to OAR 581-022-2010.

In addition to credit requirements as outlined in OAR 581-022-2010, a student must:

1. Develop an education plan and build an education profile; and

2. Demonstrate extended application through a collection of evidence.

Districts may make modifications to the assessment for students who seek a modified diploma when the following conditions are met:

1. For a student on an individualized education program (IEP) or Section 504 plan, any modifications to work samples must be consistent with the requirements established in the IEP or 504 plan. Modifications include practices and procedures that compromise the intent of the assessment through a change in learning expectations, construct, or content that is to be measured, grade level standard, or measured outcome of the assessment. This means that IEP or 504 school teams responsible for approving modifications for a student's assessment may adjust the administration of the assessment and/or the assessment's achievement standard;

2. For a student not on an IEP or 504 plan, any modifications to work samples must have been provided to the student during their instruction in the content area to be assessed and in the year in which the student is being assessed, and modifications must be approved by the school team that is responsible for monitoring the student's progress toward the modified diploma.

Students not on an IEP or a Section 504 Plan may not receive a modified Smarter Balanced assessment.

A student's school team shall decide that a student should work toward a modified diploma no earlier than the end of grade six and no later than two years before the student's anticipated exit from high school. A student's school team may decide to revise a modified diploma decision.

A student's school team may decide that a student who was not previously working towards a modified diploma should work toward one when the student is less than two years from anticipated exit from high school if the documented history has changed.

Beginning in grade five or beginning after a documented history to qualify for a modified diploma, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of a modified diploma.

Extended Diploma

An extended diploma will be awarded only to students who have demonstrated the inability to meet the full set of academic content standards adopted by the State Board of Education for a diploma while receiving modifications and accommodations. To be eligible for an extended diploma, a student must:

1. While in grade nine through completion of high school, complete 12 credits, which may not include more than six credits in a self-contained special education classroom and will include:

    a. Two credits of mathematics;
    b. Two credits of language arts;
    c. Two credits of science;
    d. Three credits of history, geography, economics, or civics;
    e. One credit of health;
    f. One credit of physical education; and
    g. One credit of the arts, or a world language.

2. Have a documented history of:

    a. An inability to maintain grade level achievement due to significant learning and instructional barriers;
    b. A medical condition that creates a barrier to achievement; or
    c. A change in the student's ability to participate in grade level activities as a result of a serious illness or injury that occurred after grade eight.

Beginning in grade five or beginning after a documented history to qualify for a modified diploma, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an extended diploma.

Alternative Certificates

Alternative certificates will be awarded to students who do not satisfy the requirements for a diploma, modified diploma, or extended diploma if the students meet minimum requirements established by the district.

Beginning in grade five or beginning after a documented history to qualify for a modified diploma, the district shall annually provide to the parents or guardians of the student, information about the availability and requirements of an alternative certificate.

Other District Responsibilities

The district will ensure that students have onsite access to the appropriate resources to achieve a diploma, modified diploma, extended diploma, or alternative certificate at each high school. The district will provide age-appropriate and developmentally appropriate literacy instruction to all students until graduation.

The district may not deny a student the opportunity to pursue a diploma with more stringent requirements than a modified diploma or an extended diploma for the sole reason the student has the documented history listed under the above modified diploma or extended diploma requirements.

The district may award a modified diploma or extended diploma to a student only upon the written consent of a student who is emancipated or who has reached the age of 18 at the time the modified or extended diploma is awarded, or the student's parent or guardian. The district shall receive the written consent during the school year in which the modified diploma or extended diploma is awarded.

A student shall have the opportunity to satisfy the requirements for a modified diploma, extended diploma, or alternative certificate after four years starting in the ninth grade, or until the student reaches the age of 21, if the student is entitled to a public education until the age of 21 under state or federal law.

A student may satisfy the requirements for a modified diploma, extended diploma, or alternative certificate in less than four years but not less than three years. To satisfy the requirements for a modified diploma, extended diploma, or alternative certificate in less than four years, the student's parent or guardian or a student who is emancipated or has reached the age of 18 must provide written consent that clearly states that the parent, guardian, or student is waiving the fourth year and/or years until the student reaches the age of 21. A copy of the consent will be forwarded to the district superintendent who will annually report to the Superintendent of Public Instruction the number of such consents.

A student who qualifies to receive or receives a modified diploma, extended diploma, or alternative certificate shall have the option of participating in a high school graduation ceremony with the student's class.

A student who receives a modified diploma, an extended diploma, or an alternative certificate shall have access to instructional hours, hours of transition services, and hours of other services that are designed to meet the unique needs of the student and when added together provide a total number of hours of instruction and services that equals at least the total number of instructional hours that ~~is~~ are required to be provided to students who are attending a public high school.

The district will award to students with disabilities a document certifying successful completion of program requirements. No document issued to students with disabilities educated in full or in part in a special education program shall indicate that the document is issued by such a program. When a student who has an IEP completes high school, the district will give the student an individualized summary of performance.

Eligible students with disabilities are entitled to a Free Appropriate Public Education (FAPE) until the age of 21, even if they have earned a modified diploma, an extended diploma, an alternative certificate, or completion of a General Educational Development document. The continuance of services for students with disabilities for a modified diploma, extended diploma, or alternative certificate is contingent on the IEP team determining the student's continued eligibility and special education services are needed.

Students and their parents will be notified of graduation and diploma requirements.

The district may not deny a diploma to a student who has opted out of statewide assessments if the student is able to satisfy all other requirements for the diploma. Students may opt out of the Smarter Balanced or

alternate Oregon Extended Assessment by completing the Oregon Department of Education's Opt-out Form[6] and submitting the form to the district.

The district will issue a high school diploma, pursuant to Oregon law (ORS 332.114) to a veteran if the veteran resides within the boundaries of the district or is an Oregon resident and attended a high school of the district, or to a deceased veteran, upon request from a representative of the veteran, if the deceased veteran resided within the boundaries of the district at the time of death or was an Oregon resident at the time of death and attended a high school of the district.

The act of student-initiated test impropriety is prohibited. A student that participates in an act of student-initiated test impropriety will be subject to discipline. "Student-initiated test impropriety" means student conduct that is inconsistent with the *Test Administration Manual* or accompanying guidance; or results in a score that is invalid.

END OF POLICY

Legal Reference(s):

ORS 329.007
ORS 329.045
ORS 329.451
ORS 329.479
ORS 332.107
ORS 332.114
ORS 336.585
ORS 336.590
ORS 339.115
ORS 339.505
ORS 343.295

OAR 581-021-0009
OAR 581-022-0102
OAR 581-022-2000
OAR 581-022-2005
OAR 581-022-2010
OAR 581-022-2015
OAR 581-022-2020
OAR 581-022-2025
OAR 581-022-2030
OAR 581-022-2115
OAR 581-022-2120
OAR 581-022-2505

Test Administration Manual, published by the OREGON DEPARTMENT OF EDUCATION.

Senate Bill 1522 (2022).

[6] Department of Education page for: 30-day notice and opt-out form

Corvallis
SCHOOL DISTRICT

XI.C.3. Policy JECB — Admission of Nonresident Students - Revised - Second Read

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Melissa Harder and Kristin Mahoney
Meeting Date: December 1, 2022

ACTION REQUESTED

Board Policy JECB—Admission of Nonresident Students—Revised—Second Reading

Background

There is an addition stating, "students who have attended a CSD school previously following a legal change of address" have priority in the process. This will allow for a continuity of education for students. Please note, this does not apply to students currently enrolled in the Dual Language Immersion program as those students are guaranteed a spot through 12th grade regardless of address changes.

Final approval of changes is requested.

Involvement

Staff members: Melissa Harder and Kristin Mahoney

Cost Impact

None.

Function

Approval of revisions.

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Corvallis
SCHOOL DISTRICT

Code: JECB
Adopted: 6/26/06
Revised/Readopted: 2/06/12; 3/10/14; 5/10/18; 5/09/19; 5/07/20; 3/03/22

Admission of Nonresident Students

The district may enroll nonresident students as follows:

1. **Interdistrict Transfer Agreement.** By written consent of the affected school boards, the student becomes a resident student of the attending (receiving) district thereby allowing the attending district to receive State School Fund moneys.

2. **Court placement.** If a juvenile court determines it is in the student's best interest, a student placed in a substitute care program outside the district will continue to be considered a resident student and allowed to attend the school the student attended prior to placement. The public agency placing the student in a substitute care program will be responsible for the transportation of the student, if public agency funds are available.

The district will not enroll students by a tuition agreement.

The Board shall deny regular school admission to nonresident students who are under expulsion from another district for a weapons policy violation. The Board may, based on district criteria, deny regular school or alternative education program admission to nonresident students who are under expulsion from another district for reasons other than a weapons policy violation.

Consent for Admission of a Nonresident Student by Interdistrict Transfer

Annually, the Board shall establish the number of student transfer requests into the district, and out of the district, to which consent will be given for the upcoming school year.

The Board may not consider nor ask for any information from the student about race, religion, sex, sexual orientation, gender identity, gender expression, ethnicity, national origin, disability, health, whether a student has an individualized education program (IEP) or the terms of that IEP, talented and gifted identification, income level, residence, proficiency in English, athletic ability, or academic records. The Board may not request or require the student to participate in an interview, tour any of the schools or facilities, or otherwise meet with any representatives of the school or district prior to the district deciding whether to give consent.

The Board may only ask for the student's name, contact information, date of birth, grade level, whether the student may be given priority on consent for admission see the following paragraph for priorities), information about which school(s) the student prefers to attend, and whether the student is currently expelled.

If the number of students seeking consent exceeds the number of spaces, the Board will use an equitable lottery selection process. The process will give priority to students based on space who have:

1. Siblings currently enrolled in the district; ~~and~~
2. Students who have attended a CSD school previously following a legal change of address.
3. Attended a public charter school located in the same district in which the student seeks to attend, for three consecutive years, completed the highest grade offered by the public charter school, and did not enroll and attend school in another district following completion of that highest grade in the public charter school.

The Board may revise the maximum number of students to whom consent will be given at a time other than the annual date established by the Board if there are no pending applications for consent.

If the Board decides not to give consent to a student the Board must provide a written explanation to the student. Decisions regarding transfer requests made by the Board will be final.

The district may require minimum standards of behavior once the student has been accepted. The minimum standards must be the same for all students that are given consent. The district is not allowed to establish minimum standards for academics as criteria for the student to remain in the district. Students whose consent is revoked for violation of behavior standards will not be allowed to apply for consent to return to this district in the same or the following school year.

The Board may determine the length of time for which the consent is given. Once approved, a transfer ordinarily remains in effect until the student completes grade 5, 8, or 12 (the highest grade at that school). Nonresident students may continue enrollment in the district but need to submit an online transfer request for approval to the next school level. The student will not need to seek permission more than once from the same district of origin to transfer into the district. Any limitations in length of time must be applied consistently among all students to whom consent is given.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

The attending district is responsible for a free appropriate public education for any student on an IEP.

END OF POLICY

Legal Reference(s):

ORS 174.100
ORS 327.006
ORS 329.485
ORS 335.090
ORS 339.115 - 339.133
ORS 339.141
ORS 339.250
ORS 343.221
ORS 433.267
OAR 581-021-0019

Cross Reference(s):

JEC- Admissions

Corvallis
SCHOOL DISTRICT

XII. CONSOLIDATED INFORMATION

XII.A. Non-Licensed Personnel Information

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Director of Human Resources
Meeting Date: December 1, 2022

Non-licensed Personnel Information

NO ACTION REQUIRED

Recommendation to Hire

Name	Position	Hrs/FTE	Building	Start Date	Contract Status
Bourquin, Terry	Maintenance 1 - Custodial	8.00	Cheldelin Middle School	11/07/2022	Regular/Probationary
Sutton, Sheena	Food Service Assistant	6.00	Central Kitchen	11/08/2022	Regular/Probationary
Alahmadi, Abdulrahman	Project Crew	8.00	Facilities & Maintenance	11/09/2022	Regular/Probationary
Johnson, Rebecca	Educational Assistant 2	6.50	Mt. View Elementary School	11/09/2022	Regular/Probationary
Terrell, Mayphuong	Student & Family Advocate 2	4.00	Letitia Carson Elementary	11/14/2022	Regular/Probationary
Joans, Drew	Food Service Assistant	6.00	Food & Nutrition Services	11/14/2022	Regular/Probationary
Wheeler, Frances	Student Behavior Support 2	7.50	Crescent Valley High School	11/14/2022	Limited Term
Macdonald, Cameron	Educational Assistant - Lifeskills	7.00	Linus Pauling Middle School	11/17/2022	Limited Term
Ruark, Michael	Maintenance 3 - Mechanical	8.00	Facilities & Maintenance	11/21/2022	Regular/Probationary

Corvallis
SCHOOL DISTRICT

Name	Position	Hrs/FTE	Building	Start Date	Contract Status
Carroll, Ivory	Educational Assistant 2	6.50	**Letitia Carson Elementary**	11/28/2022	Limited Term
Alexander, Jonas	Educational Assistant 2	4.50	Bessie Coleman Elementary	11/28/2022	Limited Term
Kim, Jamie	Student Behavior Assistant	6.50	Franklin K-8	11/28/2022	Regular/Probationary
Kim-Halaapiapi, Amanda	Student Behavior Support 1	5.50	Harding Center	11/28/2022	Limited Term

Corvallis
SCHOOL DISTRICT

Termination/Resignation/Layoff/Retirement

Name	Position	Hrs/FTE	Building	Effective	Reason
Bean, William	Educational Assistant 2	6.50	Letitia Carson Elementary	11/22/2022	Resignation
Gonzalez, Reyna	Educational Assistant - Lifeskills	7.00	Crescent Valley High School	11/25/2022	Resignation
McGillivray, Jamison	Educational Assistant 2	7.00	Linus Pauling Middle School	12/02/2022	Resignation

Corvallis
SCHOOL DISTRICT

XII.B. October 2022 Financial Statement (Unaudited)

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: December 1, 2022

October Financial Statements (Unaudited) NO ACTION REQUIRED

Background

The Statement of Resources and Requirements for the General Fund for the period ending October 31, 2021 and October 31, 2022 follow this report. Year-to-date operating revenues through the end of October 2022 total $17.8 million or 20.3% of total budgeted operating revenues as compared to $17.0 million or 20.6% through the end of October 2021. As usual, revenues from the state school fund constitute the majority of funds received at this point in the year.

Total resources are projected to be $0.6 million less than budgeted, primarily due to an decrease in state school funding (due to declining enrollment and lower than projected reimbursable transportation costs) offset by an increase in local option taxes (lower than projected compression). The beginning fund balance reflects a decrease of $0.3 million over the adopted budget.

Year-to-date operating expenditures through the end of October 2022 total $22.0 million or 24.2% of total budgeted operating expenditures as compared to $17.8 million or 20.5% through the end of October 2021. This variance is primarily due to principal payments associated with new computer hardware leases that will be reclassified to a new grant fund to account for federal Emergency Connectivity Fund (ECF) reimbursements. Projected underspending in 2022-23 is expected to be approximately 1.5% of the adopted budget.

Projected resources and requirements through October 31, 2022 result in an ending fund balance of $11.8 million, or 13.5% of projected operating revenues. The projected ending fund balance reflects a decrease in fund balance, or operating deficit, of $2.5 million. All General Fund reserves are projected to be at the designations outlined in board policy on June 30, 2023.

Please contact me with questions or if you would like any additional information.

Supplementary Materials

1. Statements of Resources and Requirements as of October 31, 2021 and 2022
2. Schedule of Investments as of October 31, 2022

3. Schedule of Cash Disbursements greater than or equal to $1,000 for the period of October 1-31, 2022

Corvallis School District 509J
Statement of Resources and Requirements
Fiscal Year to Date as of October 31, 2022 and 2023 Respectively (Unaudited)

General Fund

	FY 2021-22					FY 2022-23				
	Amended Budget	Actuals Thru 10/31/2021	% of Budget	Projected Thru 6/30/2022	% of Budget	Adopted Budget	Actuals Thru 10/31/2022	% of Budget	Projected Thru 6/30/2023	% of Budget
RESOURCES										
State School Fund Formula Revenue										
State School Fund - General Support	$ 37,769,442	$ 16,175,383	42.8%	$ 38,627,176	102.3%	$ 40,919,722	$ 16,973,494	41.5%	$ 39,944,863	97.6%
Property Taxes Levied by District	31,981,778	120,679	0.4%	32,539,634	101.7%	33,366,664	102,845	0.3%	33,355,459	100.0%
Other Local Revenues	952,538	78,147	8.2%	1,297,718	136.2%	911,136	-	0.0%	1,056,307	115.9%
Local Option Taxes Levied by District	8,351,253	29,943	0.4%	8,634,694	103.4%	8,715,618	26,866	0.3%	9,760,930	112.0%
State School Fund - Prior Year Adjustment	-	-	-	(69,456)	-	-	-	-	(976,779)	-
Other Revenues	3,239,596	580,441	17.9%	3,389,995	104.6%	3,691,183	657,205	17.8%	4,186,049	113.4%
Total Operating Revenues	**$ 82,294,607**	**$ 16,984,593**	**20.6%**	**$ 84,419,762**	**102.6%**	**$ 87,604,323**	**$ 17,760,411**	**20.3%**	**$ 87,326,829**	**99.7%**
Beginning Fund Balance	$ 12,941,586	$ 14,494,452	112.0%	$ 14,494,452	112.0%	$ 14,600,814	$ 14,310,130	98.0%	$ 14,310,130	98.0%
TOTAL RESOURCES	**$ 95,236,193**	**$ 31,479,045**	**33.1%**	**$ 98,914,214**	**103.9%**	**$ 102,205,137**	**$ 32,070,540**	**32.4%**	**$ 101,636,959**	**99.4%**
REQUIREMENTS										
Salaries	$ 42,590,462	$ 8,958,492	21.0%	$ 42,775,333	100.4%	$ 45,178,988	$ 8,906,001	19.7%	$ 44,578,945	98.7%
Associated Payroll Costs	25,516,519	4,754,256	18.6%	24,254,496	95.1%	26,569,970	4,888,045	18.4%	25,900,730	97.5%
Purchased Services	13,106,303	1,828,574	14.0%	11,521,104	87.9%	12,680,717	2,672,386	21.1%	12,427,103	98.0%
Supplies and Materials	3,801,952	1,492,864	39.3%	4,194,575	110.3%	4,643,624	1,377,969	29.7%	4,550,752	98.0%
Capital Outlay	100,000	8,510	8.5%	113,535	113.5%	220,000	47,675	21.7%	215,600	98.0%
Other Objects	1,563,382	757,379	48.4%	1,745,041	111.6%	1,789,369	4,119,884	230.2%	2,025,708	113.2%
Total Operating Expenditures	**$ 86,678,618**	**$ 17,800,075**	**20.5%**	**$ 84,604,084**	**97.6%**	**$ 91,082,668**	**$ 22,011,959**	**24.2%**	**$ 89,698,837**	**98.5%**
Transfers	-	-	-	-	-	90,639	-	-	150,000	-
Other Uses of Funds:										
Contingency	2,057,365	-	-	-	-	2,190,108	-	-	-	-
Rainy Day Reserves	4,114,730	-	-	-	-	4,380,216	-	-	-	-
Targeted Reserve (Classified Bargaining)	-	-	-	-	-	500,000	-	-	-	-
Unappropriated Reserves	2,385,480	-	-	-	-	3,961,506	-	-	-	-
TOTAL REQUIREMENTS	**$ 95,236,193**	**$ 17,800,075**		**$ 84,604,084**		**$ 102,205,137**	**$ 22,011,959**		**$ 89,848,837**	
ENDING FUND BALANCE		**$ 13,678,970**		**$ 14,310,130**			**$ 10,058,581**		**$ 11,788,122**	
Contingency				2,110,494	2.5% *				2,183,171	2.5% *
Rainy Day Reserves				4,220,988	5.0% *				4,366,341	5.0% *
Unappropriated Reserves				7,978,647	9.5% *				5,238,609	6.0% *
* Percent of Operating Revenue				**14,310,130**	**17.0%**				**11,788,122**	**13.5%**

Corvallis School District 509J
Schedule of Investments
October 31, 2022

Type of Investment	Investment Date	Maturity/ Call Date	No. of Days	Bond Equivalent Yield	Purchase Price	Par (Maturity) Value
U.S. Treasury Obligations:						
	01/06/21	11/15/22	678	0.063%	$102.90	2,900,000
	01/06/21	12/15/22	708	0.063%	$103.03	2,900,000
	01/21/22	02/28/23	403	0.498%	$99.59	3,000,000
	10/15/21	02/28/23	501	0.129%	$100.00	2,900,000
	01/21/22	03/31/23	434	0.527%	$99.52	3,000,000
	12/16/21	03/31/23	470	0.289%	$99.79	2,900,000
	12/02/21	05/15/23	529	0.290%	$99.76	5,000,000
	06/16/22	06/15/23	364	2.790%	$97.51	3,000,000
US Government-Sponsored Enterprises:						
	12/02/21	12/09/22	372	0.137%	$101.77	5,000,000
	09/15/21	01/23/23	495	0.065%	$100.08	2,900,000
	01/24/22	01/24/23	365	0.500%	$100.00	4,000,000
	07/13/22	04/20/23	281	2.526%	$98.37	3,000,000
	09/08/22	08/29/23	355	3.500%	$99.87	2,000,000
	08/15/22	05/22/23	280	2.881%	$98.01	2,900,000
	09/15/22	06/26/23	284	3.520%	$97.50	2,900,000
	05/06/22	11/06/23	549	2.349%	$96.92	5,000,000
Total Investments Outside of Local Government Investment Pool:						**$ 53,300,000**

Local Government Investment Pool:	Average Annualized Rate	
General Account	2.20%	$ 3,946,653
Debt Service Account - GO 2020 Bond Series	2.20%	7,307,168
Total Investments Inside of Local Government Investment Pool [1]		**$ 11,253,821**
Total Investments		**$ 64,553,821**

[1] *The maximum amount (in any combination of accounts) that the Local Government Investment Pool (LGIP) allows in an account is $52,713,000.*

Compliance with Investment Policy

Type of Investment	Maximum % of Portfolio per Policy DFA	Current Percent
U.S. Treasury Obligations	100.0%	39.7%
U.S. Government Agency Securities and Instrumentalities of Government-Sponsored Corporations	90.0%	42.9%
State of Oregon Local Government Investment Pool (LGIP)	100.0%	17.4%
Bankers Acceptances	25.0%	0.0%
Repurchase Agreements	25.0%	0.0%
Certificates of Deposits	50.0%	0.0%
Commercial Paper	10.0%	0.0%
State of Oregon and Oregon Local Government Securities	25.0%	0.0%
TOTAL		**100.00%**

Benchmarks as of 10/31/22:

3 Month U.S. Treasury Yield Curve Rate	4.18%
3 Month Jumbo Certificate of Deposit Rate	1.10%

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of October 1 to October 31, 2022

Vendor by Fund and Object	Check Total
100 - General Fund	
Charter School Payments	
INAVALE COMMUNITY PARTNERS, INC	90,782.00
Computer Software	
AMPLIFIED IT LLC	12,682.50
DELTA CONNECTS	1,179.06
EDNETICS INC	24,195.51
MCGRAW-HILL EDUCATION HOLDINGS LLC	1,050.96
PIVOT INTERACTIVES SBC	3,667.50
RENAISSANCE LEARNING, INC	6,655.00
TEXTHELP	31,953.22
UNIVERSITY OF OREGON	2,410.00
Consumable Supplies and Materials	
AMAZON CAPITAL SERVICES	37,134.79
AMERICAN DREAM PIZZA - MONROE STREET	1,168.00
BMO HARRIS	22,229.63
CLAY ART CENTER	2,567.87
CONSOLIDATED SUPPLY CO - SALEM	2,540.78
CPR WORKS, LLC	5,280.00
FRED MEYER CUSTOMER CHARGES	1,797.10
GRAINGER	2,710.90
HARDWOOD INDUSTRIES INC	3,285.80
HOME DEPOT CREDIT SERVICES	5,208.66
JW PEPPER & SON INC	1,166.88
MATH LEARNING CENTER	6,981.55
NEW MORNING BAKERY	1,562.34
NO DINX INC	2,009.37
OFFICE DEPOT, INC	21,967.49
PACIFIC COAST SIGN SUPPLY	1,243.58
PACIFIC LEARNING	1,975.00
PANERA, LLC	1,683.54
PINKHAM SPECIALTY CO	12,896.00
PLATT ELECTRIC SUPPLY CO	1,764.26
RIFTON EQUIPMENT	1,125.00
SAXTON BRADLEY	3,976.00
SCHOOL SPECIALTY LLC	5,857.44
SHIRT CIRCUIT	2,080.95
SPAETH LUMBER & HOME CENTER	1,424.04
SPEECHTHERAPYPD.COM	1,183.00
ULINE SHIPPING SUPPLY	1,905.47
UMPQUA BANK COMMERCIAL CARD	6,321.63
WAXIE SANITARY SUPPLY	6,089.00

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of October 1 to October 31, 2022

Vendor by Fund and Object	Check Total
WILBUR-ELLIS	3,883.44
Copier Charges	
CTX - XEROX	8,691.24
Dues and Fees	
BMO HARRIS	1,350.00
Electricity	
CONSUMERS POWER INC	15,662.96
PACIFIC POWER	142,161.16
Equipment-like items $1,000 - $4,999	
EPILOG LASER	1,749.00
Fuel	
NW NATURAL	4,905.39
Garbage	
REPUBLIC SERVICES	14,730.93
VALLEY LANDFILLS	1,986.95
Instructional, Professional and Technical Service	
DOTCOM THERAPY	31,948.00
OLSON, CARLA S	1,500.00
Intergovernmental Accounts Receivable	
DHS|OHA RECEIPTING UNIT	4,464.73
Legal Services	
HUNGERFORD LAW FIRM LLP	6,496.50
LUVAAS COBB	1,163.00
THE LAW OFFICE OF BRETT MERSEREAU	1,050.00
Non-reimbursable Student Transportation	
STA WEST REGION	2,920.27
Other Communication Services	
COMCAST/INSTITUTIONAL NETWORKS	21,075.18
T-MOBILE	6,934.50
Other Employee Benefits	
Moffatt, Taylor R	1,500.00
Other Non-instructional Professional and Technical	
CORVALLIS CLINIC - OCCUPATIONAL MEDICINE	4,576.00
CPR WORKS, LLC	6,345.00
CRIMINAL INFORMATION SERVICES INC	1,137.10
HARRIS, ANGEL	1,000.00
MAXIM STAFFING SOLUTIONS	5,659.50
PBS ENGINEERING & ENVIRONMENTAL INC	27,581.80
RUSSELL, STEVEN S	1,820.00
SOLIANT	9,880.00
Other Professional Services - Certified Subs	
EDUSTAFF	130,227.34

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of October 1 to October 31, 2022

Vendor by Fund and Object	Check Total
Other Professional Services - Classified Subs	
EDUSTAFF	44,250.20
Redemption of Principal	
FIFTH THIRD BANK	89,394.27
US BANK EQUIPMENT FINANCE	4,236.51
Regular Interest	
FIFTH THIRD BANK	15,965.73
Reimbursable Student Transportation	
DIAL-A-BUS OF BENTON COUNTY	39,484.80
STA WEST REGION	359,657.22
Rentals	
BMO HARRIS	1,736.52
UMPQUA BANK COMMERCIAL CARD	2,043.40
Repairs and Maintenance Services	
BENTON COUNTY PUBLIC WORKS	4,799.50
CHOWN HARDWARE	5,606.24
COOLSYS COMMERCIAL & INDUSTRIAL SOLUTION	16,840.00
DIG-IT FENCING	22,410.00
EC ELECTRIC	6,903.85
HARVEY & PRICE MECHANICAL CONTRACTORS	6,161.50
LLAMA MOVERS LLC	1,499.00
OMLID & SWINNEY	1,070.00
PEAK TREE CARE	2,090.80
Taxes and Licenses	
BMO HARRIS	7,397.00
Technology Taggable Equip <$5,000	
APPLE INC	6,374.00
CTX - XEROX	1,604.00
Telephone	
AMPLIFIED IT LLC	2,884.49
AT&T MOBILITY-ACCT#837370420 (TECH)	2,922.88
CENTURYLINK	1,170.40
Textbooks	
BOUND TO STAY BOUND BOOKS	3,195.16
LEXIA LEARNING SYSTEMS, LLC	11,900.00
Travel, Out of District	
BMO HARRIS	11,341.53
COSA	2,705.00
UMPQUA BANK COMMERCIAL CARD	3,999.34
Water and Sewage	
CITY OF CORVALLIS	61,457.40
100 - General Fund Total	**1,545,212.55**

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of October 1 to October 31, 2022

Vendor by Fund and Object	Check Total
204 - District Donation Fund	
Consumable Supplies and Materials	
AMAZON CAPITAL SERVICES	1,878.47
ATHLETIC TIMING	1,000.00
BMO HARRIS	2,247.96
BOYS & GIRLS CLUB OF CORVALLIS	1,820.00
FRED MEYER CUSTOMER CHARGES	4,755.59
PACIFIC POWER	1,171.54
WINCO FOODS #3	5,000.00
Travel, Out of District	
CHARACTER STRONG	1,647.00
204 - District Donation Fund Total	**19,520.56**
205- District Athletics Fund	
Consumable Supplies and Materials	
MEDCO COMPANY	1,032.85
Dues and Fees	
MID WILLAMETTE CONFERENCE	7,500.00
OREGON SCHOOL ACTIVITIES ASSOCIATION	3,525.00
Non-reimbursable Student Transportation	
STA WEST REGION	10,487.98
Other Curricular Activities	
MEDCO COMPANY	1,244.49
Other Non-instructional Professional and Technical	
MID-VALLEY VOLLEYBALL OFFICIALS ASSN	3,090.00
Other Professional Services - Certified Subs	
EDUSTAFF	1,936.53
Rentals	
ARMORZONE ATHLETICS	8,320.00
Repairs and Maintenance Services	
BENTON COUNTY PUBLIC WORKS	4,301.51
205- District Athletics Fund Total	**41,438.36**
208 - Designated Facilities Fund	
Buildings Acquisition	
MODERN BUILDING SYSTEMS	7,945.04
208 - Designated Facilities Fund Total	**7,945.04**
296 - Grants Fund	
Charter School Payments	
INAVALE COMMUNITY PARTNERS, INC	27,905.54
Cleaning Services	
CINTAS	8,834.29
Consumable Supplies and Materials	
GOPHER SPORT	1,001.28

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of October 1 to October 31, 2022

Vendor by Fund and Object	Check Total
HOME DEPOT CREDIT SERVICES	1,420.96
VAN DYKE'S SIGNMAKERS	1,830.00
Equipment-like items $1,000 - $4,999	
AMAZON CAPITAL SERVICES	1,144.95
COVINGTON ENGINEERING	1,200.00
ELITE METAL TOOLS	8,702.01
SHEFFIELD POTTERY	1,740.00
Other Non-instructional Professional and Technical	
BOYS & GIRLS CLUB OF CORVALLIS	85,414.45
Other Professional Services - Certified Subs	
EDUSTAFF	3,863.28
Travel, Student Out of District	
OMSI	50,949.00
OPAL CREEK ANCIENT FOREST CENTER	6,120.00
296 - Grants Fund Total	**200,125.76**
297 - Student Body Funds	
Consumable Supplies and Materials	
BMO HARRIS	1,670.29
BSN SPORTS LLC	11,429.82
ELEMENT GRAPHICS, INC	2,654.01
NO DINX INC	1,410.47
UMPQUA BANK COMMERCIAL CARD	6,154.69
WILLAMETTE VALLEY PIE COMPANY	8,496.00
Equipment-like items $1,000 - $4,999	
BMO HARRIS	2,212.91
BSN SPORTS LLC	4,277.86
Library Books	
AMAZON CAPITAL SERVICES	1,903.63
Other Non-instructional Professional and Technical	
DEVEREAUX, SARAH	1,800.00
Printing and Binding	
JOSTEN'S INC.	12,000.00
297 - Student Body Funds Total	**54,009.68**
298 - Designated Revenue Fund	
Buildings Acquisition	
FORTIS CONSTRUCTION	22,390.64
Computer Software	
STAR AUTISM SUPPORT	1,116.50
Consumable Supplies and Materials	
DICK BLICK	1,315.79
GEORGIE'S CERAMIC & CLAY CO - PORTLAND	1,398.30
Travel, Out of District	

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of October 1 to October 31, 2022

Vendor by Fund and Object	Check Total
ACTE	7,690.00
298 - Designated Revenue Fund Total	**33,911.23**
299 - Food Service Fund	
Consumable Supplies and Materials	
CURTIS RESTAURANT EQUIPMENT	1,028.61
US FOODS INC	7,790.49
Food - Food Service Only	
FRANZ FAMILY BAKERIES	2,507.11
LOCHMEAD DAIRY	20,370.69
RIVERWOOD ORCHARD AND FARM	5,300.00
Inventories	
UNITED SALAD CO	8,138.15
US FOODS INC	17,547.27
Repairs and Maintenance Services	
BENTON COUNTY PUBLIC WORKS	3,764.66
299 - Food Service Fund Total	**66,446.98**
400 - Capital Projects Fund	
Architect/Engineer Services	
ARCHAEOLOGICAL INVESTIGATIONS NORTHWEST	7,771.28
DLR GROUP	85,640.32
FOUNDATION ENGINEERING	4,442.50
PBS ENGINEERING & ENVIRONMENTAL INC	9,240.19
PIVOT ARCHITECTURE	31,795.25
Buildings Acquisition	
BMO HARRIS	1,445.46
BUCKS SANITARY SERVICE	6,482.44
CITY OF CORVALLIS - DEVELOPMENT SERVICES	1,431.57
CLAIR COMPANY INC	13,742.80
CONVERGINT TECHNOLOGIES	38,988.00
DELTA CONNECTS	1,197.00
DIGITAL WORKS	2,700.00
DRY BOX INC	1,690.00
EDNETICS INC	18,238.66
ELEVATE BUILDING COMMISSIONING LLC	3,500.00
EZ SYSTEMS	2,894.53
FORTIS CONSTRUCTION	12,418,913.52
GERDING BUILDERS, LLC	701,544.63
GLUMAC	4,541.00
LLAMA MOVERS LLC	17,729.00
OMEGA MORGAN	4,050.05
PACIFIC POWER	4,138.52
PINKHAM SPECIALTY CO	9,785.00

Corvallis School District 509J
Schedule of Cash Disbursements greater than or equal to $1,000
For the period of October 1 to October 31, 2022

Vendor by Fund and Object	Check Total
REPUBLIC SERVICES	1,804.61
SPECIAL OCCASIONS	5,180.00
SYNERGY SECURITY SOLUTIONS	1,369.00
TODD CONSTRUCTION, INC.	461,022.34
UMPQUA BANK COMMERCIAL CARD	1,791.55
VAN DYKE'S SIGNMAKERS	1,866.85
WENAHA GROUP INC	2,204.93
Construction Contracts Payable-Retained Percentage	
EC ELECTRIC	23,020.10
Rentals	
BRIAN LIND & DANIEL & ANDREA LIND TRUST	4,295.33
400 - Capital Projects Fund Total	**13,894,456.43**
Grand Total	**15,863,066.59**

Corvallis
SCHOOL DISTRICT

XII.C. Board Policies -- **FOR INFORMATION**

XII.C.1. Policy KG-AR — Facility Usage Rules and Procedures - First Read

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Olivia Meyers Buch, Finance and Operations Director
Meeting Date: December 1, 2022

NO ACTION REQUIRED

Board Policy KG-AR—Facility Usage Rules and Procedures—Revised—First Reading

Background

An update was made to the "9. Insurance Requirements" section of this policy to cover recent increases within the Oregon Tort Claims Act. Per the advice of the district's agent of record, we should be requesting not less than $2,000,000 for comprehensive general liability, including bodily injury or death and property damage per occurrence, and not less than $3,000,000 aggregate.

Involvement

Staff members: Olivia Meyers Buch & Karen Selander
District Agent of Record: Brown & Brown

Cost Impact

None.

Function

Review of revisions.

Corvallis School District 509J

Code: **KG-AR**
Revised/Reviewed: 11/16/09; 12/10/12; 10/13/14
Orig. Code(s): 9100

Facility Usage Rules and Procedures

1. Policy Statement

   The district cooperates with the community in providing use of the district facilities when possible without interference with the education and activity programs of the schools or the requirements for maintenance, operation, safety, and security of the facilities and grounds.

2. Application Procedure

   Groups wishing to use district facilities must complete an on-line facility use application. To assure reservations of the facility, the application shall be submitted far enough in advance to allow ample time to properly plan for the use of the facility, preferably 15 working days before the scheduled event, but no more than six months in advance of use. (Long-term users with contracts may be excluded and fall under a separate agreement. For information regarding long-term contract use contact the Facilities Department.) The application must be approved by the building use coordinator and the Facilities office prior to usage of facilities.

   Proof of liability insurance is required for all requestors and must be submitted to the Facilities office before the facility use application can be finalized. Refer to the following sections for insurance requirements.

   a. Hold Harmless Agreement
   b. Insurance Requirements

   The facilities may only be used after the appropriate request and forms have been submitted and finalized.

   Subject to section 3. Availability, it is the building administrator's responsibility to ascertain that the proposed activity:

   a. Will not be harmful to the school facility.
   b. Will not interrupt the school's programs.
   c. Will appropriately fit into the building use calendar.
   d. Will have adequate and appropriate supervision.
   e. Will not cause or allow a breach in security.
   f. Will comply with section 9. Priority Use.
   g. Has a required clause to hold harmless the district.

   The approved application supersedes any prior representations or agreements.

3. Availability

   a. The district reserves the right to grant or deny permission for use of facilities at its sole discretion.

b. Use of district facilities for church, partisan, political, or sectarian purposes may be granted; however, such approval does not imply district endorsement or sponsorship of these activities.
c. Those organizations that have failed to pay for previous usage will be denied use until the past due debt is paid in full.
d. Unauthorized use of the district facilities or failure to comply with the facility use application or administrative regulation may result in cancellation of application or denial of any future use.
e. Nothing shall be sold, given, exhibited, or displayed unless prior written permission is granted by the district.
f. Priority will be given in accordance with the guidelines established in Section 9. Priority Use.
g. Summer use must be scheduled with the building at least five business days prior to the last day of school.

4. Cancellation

Request for the cancellation of the application shall be made to the building use coordinator or the Facilities office no less than 48 business hours preceding the scheduled use of the facility. A regular charge shall be made in accordance with the usage application for the facility engaged and not used unless such notice to cancel is given.

The Board authorizes the superintendent/designee to cancel building use applications when it is apparent that such action is necessary for the best interests of the district. Whenever possible, the district will provide at least a 48-hour cancellation notice if a group's approval to use a facility must be revoked. Should a facility be closed due to loss of utilities, inclement weather, and/or other considerations, every effort will be made to communicate said closure.

5. Supervision

All groups using any facility will provide supervision. The building administrator/ designee will determine the level and type of supervision required and may require that a district employee be present. A district staff representative likely will be required whenever a large group or many children will assemble, or in other situations in which potential for harm to person or property is high. Disagreements regarding the level of supervision required that cannot be resolved between the requestor and a building administrator/facilities manager should be appealed to the superintendent/designee.

When supervision by a district employee is requested or required the sponsoring group will be charged $40 per hour for food service or other qualified employees. All district employees who are hired by the district to supervise will be paid through the district payroll department.

The district reserves the right to require certified security and/or law enforcement services at any event the administration deems necessary in its sole discretion and to charge the user the actual cost incurred by the district.

6. Security

District keys or keycards are not to be shared or given to non-district employees without appropriate record keeping and accountability. If the building administrator deems it necessary to issue a key and/or keycard, a $25 deposit is required. The deposit will be retained at the school; it will be

refunded when the key and/or keycard is returned or will be forfeited if the key and/or keycard is not returned by the date specified. Keys and keycards must be returned promptly.

7. Safety, Liability, and Care of Facilities

Putting up decorations or scenery or moving pianos or other furniture is prohibited unless written permission is granted. The use of school equipment and/or furniture is not included in the facility use unless written permission is granted. All electrical equipment and arrangements shall be controlled by the district or its representatives.

Representatives of the district must have access to all rooms at all times. The building administrator, designated supervisor, or facilities manager/designee has the right to stop any activity at any time if in his or her judgment there is a violation of Rules of Conduct for Use of District Facilities, KG-AR section 8., or if the activity is deemed to be hazardous to personnel, property, equipment, or participants.

Any damages to district (e.g., grounds, building, or equipment) shall also be assumed by the user. If damages occur during the use of a facility, documentation must be provided by the event supervisor detailing the date, time, location, nature of the damage, and the responsible party. The building administrator and the Facilities office should be notified immediately and photos taken if possible.

Returning the facility and/or grounds to the condition it was prior to usage, including cleanup and the return of all keys and/or keycards is the responsibility of the user. Failure to comply will result in additional charges, including the cost of cleanup, repair, re-keying, and possible denial of future facility use.

The maximum number of people permitted in the various buildings or facilities shall be restricted to any and all fire marshal requirements of the National Fire Protection Association (NFPA).

The district assumes no responsibility for personal properties left on the premises.

8. Hold Harmless Agreement

User shall release, indemnify, and hold harmless Corvallis School District, its directors, officers, and agents, from any and all claims and liabilities (including costs and attorneys fees) arising out of or in connection with user's use of Corvallis School District facilities. The release and indemnity agreement is intended to release Corvallis School District from any and all claims and liabilities, including but not limited to negligence by the Corvallis School District. This agreement shall appear on the application.

9. Insurance Requirements

All requestors shall maintain liability insurance in the amount of not less than ~~$1,000,000~~ $2,000,000 for comprehensive general liability including bodily injury or death and property damage per occurrence and not less than ~~$2,000,000~~ $3,000,000 aggregate. User shall also provide workers' compensation coverage that satisfies Oregon law for their subject workers. The district shall be named as an additional insured and provide the district with 30 calendar days' written notice of cancellation or material modification of the insurance contract. A certificate of liability insurance with additional insured endorsement shall be provided by the user before finalization of the facility use request. User may need to consider purchasing event insurance from an insurance carrier.

Any organization sponsoring the use of a building and/or grounds shall assume liability for any accidents that occur upon the grounds or in the building during the times such facilities are in use under its direction.

10. Specialized Facilities, Equipment, and Usage

a. Gyms and Multipurpose Rooms

Appropriate (non-marking) gym shoes are required for all participants involved in active sports and games.

b. Weight Rooms

Non-district use of weight rooms has special potential of injury to person or damage to property. Therefore, no weight rooms are available for use.

c. Kitchens and Cafeterias

(1) For activities that would not involve actual food preparation or operation of kitchen equipment (e.g., receptions), access to kitchen facilities will be allowed only under the supervision of an appropriate school employee whose responsibility would be to consult with the district's kitchen manager prior to the activity and to see that kitchen facilities are left as mutually agreed. Supervision would be an additional charge, as referenced in KG-AR section V.

(2) For activities involving actual food preparation, district employed kitchen workers must be present. The actual number required depends upon the activity and must be determined by the district Food Service kitchen manager or director at an additional charge, as referenced in KG-AR section 5.

d. Computer Labs, Food Labs, Technology Classrooms, Mat Room

Non-district use of computer labs, food labs, technology classrooms (e.g., auto or wood shops), arts rooms (e.g., photo, ceramics, jewelry labs), or mat room have special potential for damage to property or theft, as well as liability, and is generally prohibited.

The district electronic communication system has not been established as a public access service or a public forum. Commercial and/or inappropriate personal use of the district's system is strictly prohibited.

e. Playing Fields

Users renting playing fields without access to restroom facilities may be required to provide portable restrooms and garbage service for participants. Failure to comply will result in denial of future use. The district also reserves the right to restrict the use of fields due to weather or over-use.

f. Administration Office

The Corvallis School District 509J administration buildings have special potential for liability and are generally not available for outside use.

g. District Theaters

A separate facility use policy exists for the use of district theaters. Applications may be made by contacting the district theaters manager.

11. Rate Categories

a. Groups Granted Free Use

The following groups, organizations, or activities will be granted free use of district facilities providing such use shall in no way interfere with or be detrimental to school functions. Such free use will be limited to those times when a district employee is on regularly scheduled duty. A charge will be made for the use of the facility when a district employee is required to be present or when extra heating, utility costs, or cleanup are incurred beyond the normal operating hours.

(1) Parent club meetings and activities.
(2) After-school district sponsored activities.
(3) Wellness activities for district employees only.
(4) Fundraising activities for educational, athletic, or fine art purposes benefiting district programs.
(5) Educational meetings or conferences pertaining to the operation of the district.

b. Groups Granted a Reduced Rate

(1) Specialized Instruction

Individuals who provide individual instruction to enhance academic, athletic, or fine arts achievement of district students will be required to follow the facility use application procedure and submit proof of liability insurance. The building administrator must approve all applications before any instruction can take place. (Example: early bird and after school classes.) Reductions in rates will be assessed within the on-line approval process.

(2) Other Groups

Other groups or organizations qualify for a reduced rate based on answering questions listed in the on-line request. The requests will be accepted or rejected depending on whether they advance the district's education goals. Factors taken into consideration when granting a reduced rate include, but are not limited to:

(a) Do only 509J district students benefit?
(b) Do only 509J district students and other school districts' students benefit?
(c) May all students participate "no cut"?
(d) Is this event open to the public?
(e) Do you charge a participation fee?
(f) Do you charge an attendance fee?
(g) What is the non-profit, tax exempt status of the group?

c. Groups Expected to Pay Regular Rate

The following groups, organizations, or activities will be expected to pay regular rate, as prescribed by the district's fee schedule.

(1) Schools other than those in the district.
(2) Political organizations.

(3) Commercial organizations.
(4) Religious organizations.
(5) Professional organizations.
(6) Fraternal organizations.
(7) Outside Labor Unions.
(8) Social groups.
(9) Recreational groups not covered by long-term use agreements.
(10) Fund raising activities where the net proceeds are identified and retained for other than school district programs.

d. Payment on Approval of Permit

Payment, when required, for use of a district facility shall be made to the district business office upon receipt of invoice from the Corvallis School District. Failure to pay will disqualify the group or user from use of district facilities.

12. Rules of Conduct for use of District Facilities

When scheduling use, requestors are required to electronically agree to terms for Use of School District Property certifying they have read, understand, and will comply with the conditions. Any exceptions to the rules and regulations covering the community use of buildings or grounds must require written approval.

13. Priority Use

The district supports the community education concept, encouraging the use of district facilities by the community for recreation, education, and service activities. There is a strong desire to be supportive of as many services and opportunities for patrons as possible. The district acknowledges that community programs and groups must work together collaboratively to ensure the success of all programming options.

The district reserves the right to restrict use of facilities at any time during the year due to condition and safety. Notice will be posted and every effort will be made to contact groups with pending reservations should facilities be closed. The district additionally reserves the right to cancel outside use of facilities due to loss of utilities, inclement weather, and/or other considerations. Every effort will be made to communicate said closures.

Unused facilities may be rented under conditions separate from the guidelines described within this document; unused classrooms within facilities currently operating as 509J schools may also be leased to community groups fostering an opportunity that fits the needs of the district or school, e.g., early childhood programs operating in elementary schools.

Long-term (longer than three months) rental/leases of district facilities (both active schools and inactive facilities) may require a negotiated contract and will be reviewed on a case by case basis with specific review as to the potential impacts on the educational environment. The guidelines noted within this document are intended for use specifically with short-term situations.

a. Key Considerations for Developing Priorities

(1) Does it serve our students?

(2) Does it help our students meet identified achievement goals?
(3) Does it promote better learning for our students?
(4) Does it promote an opportunity for all to learn skills and sportsmanship?
(5) Does it meet community's need for after school care and help keep our students safe and supervised?
(6) Does it serve the needs of the community?

b. School Day Priorities

(1) First priority will be given to Corvallis School District programs. No outside use will be considered until district program needs, including athletics and activities, are met. Student program needs will outweigh the needs of programs focused on staff.
(2) Second priority will be given to district-sponsored programs operating for the benefit of district students.
(3) Third priority will be given to volunteer organizations with the primary focus to support district students in district curriculum.
(4) Other outside uses during the school day are generally prohibited.

c. Non School Day and After School Day Priorities

(1) First priority will be given to Corvallis School district programs. No outside use will be considered until district maintenance and educational program needs (including, but not limited to parent open houses, performances, athletics, and activities) are met. Student programs will receive priority scheduling over adult/staff programs.
(2) Second priority will be given to district-sponsored programs operating for the benefit of district students.
(3) Third priority will be given to non-profit programs designed to build skills of district students in non-cut/all-play activities allowing every interested student to participate.
(4) Fourth priority will collaboratively take into consideration the need for non-profit programs designed to develop skills of district students in competitive activities and non-profit adult recreation.
(5) Fifth priority will be given to non-profit groups and government organizations conducting activities for adults, or intended for mixed adult and youth participants.
(6) Sixth priority will be given to organized groups not recognized as non-profit or private individuals engaging in activities for the benefit of students and community patrons.
(7) Final priority is fund-raising activities, with priorities given first to non-profit groups, then to private individuals, and lastly, to for-profit organizations.

d. Additional Guidelines

(1) Meetings will be held seasonally for the purpose of allocating facilities and fields. Meeting dates and times may be scheduled by the Facilities office. Participants will include representatives from the Corvallis School District 509J and contracted community partners such as Boys and Girls Club and the City of Corvallis.
(2) Practices for individual teams within priority programs may be limited so the district's available space serves as many community needs as possible.
(3) Age-appropriate placement is advised whenever possible (i.e., middle school aged programming should be scheduled at a middle school, elementary programming should be scheduled at an elementary school). It is recommended that adult activities be placed at either high school or middle school facilities.

(4) Age-appropriate timing is preferred.

14. Fee Schedules

Fees include user's set up and break down times needed to access the building or grounds. Fees also are determined by school days (non-school hours) and non-school days. Non-school days are charged at a higher rate than school days (non-school hours). Additional fees may be charged to the user if supervision, kitchen, or custodial staff is required.

15. Facility and Field Usage Fees

	School Days (Non-school hours)	**Non-School Days***
	Hourly Rate	Hourly Rate
Elementary/K-8 School Activities (including Harding)		
Classroom	$12.00	$18.00
Special Classroom (shops, labs)**	$18.00	$26.00
Cafeteria (Garfield and Mt. View)	$33.00	$52.00
Cafeteria and Kitchen ***	$46.00	$65.00
Gymnasium	$39.00	$77.00
All Fields Per Field	$20.00	$20.00
Middle School Facilities		
Classroom	$12.00	$18.00
Special Classroom (shops, labs, mat room)**	$18.00	$26.00
Linus Pauling Auditorium	$33.00	$52.00
Cafeteria	$46.00	$72.00
Cafeteria and Kitchen ***	$65.00	$90.00
Large Gymnasium	$49.00	$104.00
Small Gymnasium	$39.00	$77.00
Football Field/Track	$20.00	$20.00
All Other Fields Per Field	$20.00	$20.00
High School Facilities		
Classroom	$12.00	$18.00
Special Classroom (shops, labs, mat room)**	$18.00	$26.00
Cafeteria	$46.00	$72.00
Cafeteria and Kitchen ***	$65.00	$90.00
Large Gymnasium	$77.00	$104.00
Small Gymnasium	$39.00	$77.00
CHS Artificial Turf/Track ****	$85.00	$85.00
CVHS Football Field/Track	$20.00	$20.00
All Other Fields Per Field	$20.00	$20.00

Special Use Permit Fee (all facilities)
All fees charged in hourly increments only. Reduced rate may apply to some areas.
Certificate of Liability Insurance may be required.
District Theaters have a separate rate sheet that can be obtained from the District Theaters Office.
*Supervision or Custodial coverage may be required on non-school days at an additional rate of $40/hour.
**Use of special classrooms generally prohibited, but use may be granted on a case-by-case basis.
***Cafeteria and Kitchen-Permission from Food Service/additional charge for kitchen supervisor required.
****CHS Artificial Turf/Track subject to approval by Athletic Director & Facilities.

Corvallis
SCHOOL DISTRICT

XIII. BOARD MEMBER COMMENTS

XIV. ADJOURNMENT (9:50 p.m.)*

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.

Corvallis
SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829 a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –
Guidelines are at: https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705
Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841