



Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Thursday, May 26, 2022 6:30 PM	Special	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: *To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or kim.nelson@corvallis.k12.or.us at least 48 hours before the meeting.*

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtp5dmilZl9kySBJbVQ?>
A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us



Corvallis

SCHOOL DISTRICT

Thursday, May 26, 2022
6:30 PM

AGENDA

Budget Committee Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Thursday, May 26, 2022, 6:30 PM in the District Office Board Room,
1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: <https://www.youtube.com/channel/UC9Jtpte5dmilZI9kySBJbVQ?> A recording of the meeting will also be posted to that channel.

- I. CALL TO ORDER
- II. FOLLOW UP FROM LAST MEETING
- III. COMMITTEE DISCUSSION, QUESTIONS, AND REQUESTS FOR MORE INFORMATION
- IV. APPROVAL OF 2022-23 BUDGET, TAX RATE, AND TAX AMOUNT
- V. ADOPT MINUTES - MAY 19, 2022

MINUTES
Meeting of the
BUDGET COMMITTEE
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL (CSD 509J, 05-19-2022, 00:00:26)

The meeting was called to order by School Board Chair Sarah Finger McDonald on Thursday, May 19, 2022 at 6:31 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333, and live streamed on the district's [YouTube](#) channel (CSD 509J, 05-19-2022, 00:00:26). The secretary recorded those present as listed below.

<u>COMMITTEE MEMBERS PRESENT</u>	<u>COMMITTEE MEMBERS ABSENT</u>
Sami Al-AbdRabbuh	Tina Baker
Vincent Adams (virtual)	
Katherine Bremser	
Joshua Clark (virtual)	
Bill Dougherty	<u>DISTRICT STAFF PRESENT</u>
Andrew Freborg	Ryan Noss, Superintendent
Margit Foss (virtual)	Olivia Meyers Buch, Finance & Operations Director
Terese Jones	Melissa Harder, Assistant Superintendent
Sarah Finger McDonald	
Sravya Tadepalli	
Shauna Tominey	
Luhui Whitebear	

A quorum was present and due notice had been published.

II. NOMINATION AND ELECTION OF OFFICERS (CSD 509J, 05-19-2022, 00:01:09)

Board Chair Finger McDonald called for nominations for Budget Committee Chair.

MOTION: Committee Member Sami Al-AbdRabbuh nominated Committee Member Andrew Freborg; this motion was seconded by Committee Member Terese Jones. Mr. Freborg accepted the nomination.

VOTE: Motion passed via unanimous consent.

Committee Chair Freborg called for nominations for Budget Committee Vice-Chair.

MOTION: Committee Member Sami Al-AbdRabbuh nominated Committee Member Penny York; this motion was seconded by Ms. Jones. Ms. York accepted the nomination.

VOTE: Motion passed via unanimous consent.

III. SUPERINTENDENT'S BUDGET MESSAGE (CSD 509J, 05-19-2022, 00:03:22)

Superintendent Noss presented his budget message as published starting on page 6 of the Proposed Budget document.

IV. BUDGET OFFICER HIGHLIGHTS OF THE 2022-23 PROPOSED BUDGET (CSD 509J, 05-19-2022, 00:16:41)

Budget Officer Meyers Buch presented an overview of the 2021-22 Proposed Budget. Her presentation slides are attached as supplemental to these minutes.

V. PUBLIC COMMENT (CSD 509J, 05-19-2022, 01:03:30)

Chair Freborg asked if the Committee Secretary received any requests to provide public comment. Committee Secretary noted that one individual provided written comments to the Committee as previously distributed [written comments submitted have been attached as supplemental to these minutes]. That same individual also wished to address the Committee virtually this evening.

Troy Brandt, 124 29th Street NW, Corvallis, OR 97330, Franklin K-8 parent, Franklin PTA President

Mr. Brandt spoke in regards to the PTA's desire that Franklin K-8 be allocated additional funds.

Chair Freborg asked for questions of Mr. Brandt in regards to his testimony. Seeing none, Chair Freborg released the committee for a ten minute recess.

VI. COMMITTEE DISCUSSION, QUESTIONS, AND REQUESTS FOR MORE INFORMATION (CSD 509J, 05-19-2022, 01:19:10)

Chair Freborg reconvened the meeting at 7:50 pm and asked the committee for questions, requests for information and discussion.

Franklin K-8 School Funding (CSD 509J, 05-19-2022, 01:19:24)

Committee Member Sravya Tadepalli asked staff for context around the testimony provided by Mr. Brandt in regards to the funding of Franklin K-8 School.

Ms. Meyers Buch noted that the student demographics of Franklin K-8 are unique from other schools. Additionally, historical class size at Franklin K-8 has been larger for grades K-5 than the target set for other elementary schools in the district. Class size targets are utilized to establish staffing levels, so this impacts the overall expenditures per student noted in the analysis provided by Mr. Brandt. Ms. Meyers Buch shared that Assistant Superintendent Harder intends

to lower the class size caps for transfers into Franklin K-8 to the level established by the target class size established at other schools to address this concern.

In regards to the supplies expenditures at Franklin K-8, Ms. Meyers Buch explained that special fund expenditures related the school's annual trip to Washington D.C. are likely causing the all funds totals for recent years to appear uneven as the trip was cancelled due to COVID-19 concerns in 2019-20 and 2020-21.

Ms. Meyers Buch noted that once she receives the updated class size caps from Ms. Harder she will be able to re-run numbers for Franklin K-8 and follow up with Mr. Brandt.

Committee Member Shauna Tominey asked for confirmation that the district's allocation per student at Franklin K-8 reflected the same amounts per student at grades K-5 and 6-8 as other elementary and middle schools, respectively. Ms. Meyers Buch stated that yes, two calculations are made for Franklin K-8, one for students in grades K-5 and a second for grades 6-8, which are then combined.

Committee Member Luhui Whitebear confirmed with Ms. Meyers Buch that the recalculation would be available for the next meeting. She further asked if this information could be better communicated in the future to avoid further misunderstandings surrounding Franklin K-8. Mr. Noss stated that staff would have a direct conversation with Mr. Brandt.

Ending Fund Balance (CSD 509J, 05-19-2022, 01:27:18)

Committee Member Bill Dougherty noted that he had a previous conversation with Ms. Meyers Buch regarding budgeting an Ending Fund Balance. He asked for further clarification of this practice.

Ms. Meyers Buch referred to page 97 of the budget document and explained that the format required by budget law in Oregon requires the district to show amounts for three prior year actuals, the current year budget, and the proposed year budget. Amounts shown for reserves, contingencies, and unappropriated fund balances in the prior three years' actual columns is always \$0.00, as expenses are not made in these categories. In order to balance the budget, however, they are shown in the current year budget and the proposed year budget columns. The amounts shown on the Ending Fund Balance line are amounts that are rolled forward to the next fiscal year as a Beginning Fund Balance. We are required to budget what we bring in to the year (Beginning Fund Balance) and what we plan not to use in the year (reserves, contingencies, and unappropriated balances).

Licensed FTE alignment with Board Goals (CSD 509J, 05-19-2022, 01:33:13)

Chair Freborg noted that on page 62, there is a stated planned reduction of 3.0 FTE for licensed teachers. He wondered how that reduction aligned with the stated goal of reducing the student to teacher ratio.

Ms. Meyers Buch explained that our actual enrollment in 2021-22 was less than projected, but we did not modify our staffing at that time. This reduction still reflects a class size target of one less than our current target while being a reconciliation of staffing allocations to decreased student enrollment over the last few years. She further noted that staffing is not reduced in the fall of the year if enrollment is less than what was projected, resulting in lower class sizes than budgeted. If there is an increase in enrollment, however, we do budget for reserve positions that can be deployed to maintain the district's stated average class size targets.

Recruitment and Retention of Staff (CSD 509J, 05-19-2022, 01:36:07)

Committee Member Margit Foss noted a strategy noted on page 24 of the document to recruit and retain racially and culturally diverse staff [Goal 2: Equitable Systems, Strategy 1]. She asked if the district was planning to receive funding through HB 4030 and if those anticipated proceeds were included in the proposed budget.

Mr. Noss noted that the district is anticipating funding through HB 4030. District leadership met with the associations today to inform the building of a district plan to utilize these funds. This funding was not expected when the proposed budget document was drafted and is, therefore, not reflected in the document.

Poverty in the District (CSD 509J, 05-19-2022, 01:38:11)

Ms. Foss asked how much confidence was in the poverty weighting provided to schools within their individual discretionary budgets due to COVID-19 interruptions and the resulting inability to utilize free and reduced lunch status as a metric.

Mr. Noss noted that it is difficult answer. He explained that free meals were provided to all students, regardless of status, in response to COVID-19. Therefore, many families who would have normally completed a free and reduced meal application did not see the need to do so. As the federal waivers to provide free meals was not extended into 2022-23, families will need to re-apply. There are discussions at the state level, however, as to how we might be able to find a more appropriate metric for this in the future.

Differences in Enrollment at the Secondary Schools (CSD 509J, 05-19-2022, 01:39:55)

Ms. Foss called attention to the pie graph on page 166 of the budget document and asked if the growing disparity in enrollment between the two high schools, and to some degree, the two middle schools. She asked if this was impacting the ability of the district to provide comparable academic offerings at each location.

Mr. Noss noted that this is something that the district watches carefully and we do not believe that this is having an impact at this time. Principals at each school collaborate to align offerings at each location.

Increasing Community Engagement (CSD 509J, 05-19-2022, 01:41:05)

Ms. Foss noted that she has been reflecting on comments surrounding community engagement brought forward during the budget committee process last year. She offered the following four strategies for the district to consider.

- Provide more public outreach about the process and the proposed budget. Specifically, Ms. Foss agreed with the comment made by Ms. Tadeballi last year that it might be helpful to publish a one-page summary of the proposed budget without technical jargon, and additionally suggested a “budgeting 101” type video explaining the budget process and the role of the committee to increase availability of this information to the general public.
- Provide answers to all questions from the public as a standard of practice throughout the year. Ms. Foss elaborated on this point noting that, while it is a stated goal of the School Board and the Budget Committee process to engage the public with the budget process, by the time the Budget Committee meets, any input from the public has very little impact as the budget has already been drafted. She believes this disincentivizes the public from participating. She suggested concrete answers to public comment would assist in engaging the public. She used the Beaverton School District’s budget committee practice of allowing questions from the public as an example.
- Make all community members eligible to serve on the Budget Committee, regardless of citizenship. Ms. Foss also expanded her comments regarding the requirement of the district that individuals seeking appointment to the Budget Committee be citizens. Chair Freborg noted that the requirement to serve on the committee is actually that the individual be a voter of the district. In Oregon, aside from a few municipalities, in order to be a registered voter, one must also be a citizen. Mr. Al-AbdRabbuh noted that this requirement was tied to Oregon state law and that he would be interested in discussing this issue further with Ms. Foss offline.
- Discontinue the district’s practice of charging the public for information requests, perhaps allocating a small pot of money to cover copying charges and staff time related with the fulfillment of those requests.

Proposed FTE (CSD 509J, 05-19-2022, 01:50:10)

Committee Member Terese Jones referenced the table shown on page 62 in the document and noted the increase in FTE proposed for 2022-23 for the Managerial-Classified staff category as significant and asked for clarification as to which positions this included. Ms. Harder stated that these positions, approved by the School Board throughout the year, included the Wellness Coordinator, Risk Manager, Culinary Supervisor, Payroll and Benefits Specialist, and the Family Services Manager.

Ms. Jones asked staff to speak as to the shift towards classified personnel over that past two years. Mr. Noss explained that many of these positions were necessary to support students

coming back to in-person learning after the COVID-19 pandemic and are funded with ESSER revenues.

Increasing Community Engagement (CSD 509J, 05-19-2022, 01:52:42)

Ms. Jones noted that pages 26-29 showing the alignment of investments with School Board goals. Acknowledging that some of these items are scheduled to be funded with limited-term funds, what will prioritize what is held onto in the future? Ms. Meyers Buch noted that the work the School Board is currently doing to reaffirm and update their Board goals will provide the broad structure of that prioritization process. Additionally, each new strategy and program will be reviewed as effectiveness data is collected and analyzed.

Mini-Version of the Document (CSD 509J, 05-19-2022, 01:56:33)

Mr. Al-AbdRabbuh suggested that staff create a “mini” version of the document including the information on pages 26-29 and the ESSER by school information from the back of the document. He further asked if staff could expand the information on pages 26-29 to include prior year data to show the progression of this type of spending over time.

Student Investment Act (SIA) Funding (CSD 509J, 05-19-2022, 01:57:52)

Mr. Al-AbdRabbuh asked how much of the funding shown on page 29 [\$10,180,000] could be attributed to the Student Investment Act funding received by the district from the state. Ms. Meyers Buch noted that the district receives approximately \$5.1 million into the SIA fund, but not all of the investments funded by SIA are shown on pages 26-29. She noted that she will add an additional chart to this section to call out the totals for the different funding sources utilized.

Discretionary Funding per Student (CSD 509J, 05-19-2022, 02:00:24)

Mr. Al-AbdRabbuh directed attention to the table shown on page 171 of the document highlighting the calculation of school discretionary allocations. He asked if there were interest in looking at the methodology used to weight school discretionary allocations. Ms. Meyers Buch noted that the distribution of discretionary dollars is a district-level discussion and is adjusted based on conversations with school leaders to reflect their concerns.

Strategies for Hiring Staff with Temporary Funding Sources (CSD 509J, 05-19-2022, 02:05:50)

Ms. York referenced the increased services and FTE included in the table starting on page 26, asking what strategies the district was utilizing to staff positions funded with known temporary funding. Ms. Meyers Buch explained that many of those positions have been hired on what we refer to as a “limited term” contract. In other cases, and often in situations where the position is harder to fill (bilingual staff, for example), positions are not designated as “limited term.”

Cost Increase Preparedness (CSD 509J, 05-19-2022, 02:08:22)

Chair Freborg asked if the district were preparing for a sharp increase in costs over the next couple of years in response to national and state forecasts of inflation. Ms. Meyers Buch noted that knowing ahead of time is helpful in planning the budget. In negotiating bargaining agreements, for example, it is helpful to have those discussions framed within a timeline that allows the district to plan accordingly. Staff watch very carefully the wages offered by similar

school districts so that we can remain competitive and plan for related increases. Mr. Noss also noted that next year's state budget cycle will also be critical.

Ms Whitebear asked if the district has been able to continue planning for the minimum wage increase. Ms. Meyers Buch noted that after next year, the minimum wage will fluctuate with CPI [Consumer Price Index], adding additional timing challenges to wage negotiations with our bargaining units, in particular when we have historically entered into multi-year wage agreements. Unfortunately, much of this is unknown at this time. Ms. Meyers Buch also noted that our classified salary schedule, in particular, based on the past few negotiated wage agreements has become more compressed, meaning the gaps between the lower and higher paid positions has shrunk. This is also something that we will need to address.

Unfunded Requests (CSD 509J, 05-19-2022, 02:14:30)

Ms. Tadepalli asked if there were any requests that were not funded in this budget. Ms. Meyers Buch noted that all formal funding requests that can be applied to all schools at all levels have been addressed. In some instances, however, individual requests from individual schools and or classrooms are referred back to the appropriate school/department level for consideration as potential uses for discretionary funding. Mr. Noss added that the topic he received the most advocacy around this year was the addition of more art instruction at the elementary level. This has been increased in this proposed budget.

Ms. Tadepalli stated that she had heard concerns about the increases to district funding versus individual school funding and asked if that could be confirmed. Ms. Meyers Buch stated that she was not familiar with the context of those concerns.

Educational Assistants (EAs) (CSD 509J, 05-19-2022, 02:18:20)

Ms. Tominey asked if the increase in educational assistants (EAs) is something that we will need to maintain in future years. Will we need to expand this additional support more in secondary schools as well? Ms. Meyers Buch noted that this might vary with program needs. For example, we were given grant funding to extend Special Education Transition Services students who would have "aged out" of our program during COVID. Those positions are expected to continue through next year to provide those dedicated supports, but may not be necessary in future years.

Ms. Meyers Buch also noted that increases were also seen in for Custodial Staff – essential in providing supports to students and staff as we transition back to in-person learning under COVID precautions.

Corvallis Online (CSD 509J, 05-19-2022, 02:20:35)

Ms. Tominey asked for verification that the district was, indeed, closing Corvallis Online as it is not shown in the budget. Mr. Noss explained that parents were surveyed and information gathered from those surveys as well as from staff regarding the effectiveness of the program. It was decided to provide students access to some online learning at the high school level instead of continuing Corvallis Online as a K-12 school.

Summer Learning (CSD 509J, 05-19-2022, 02:23:15)

Ms. Tominey wondered if the summer learning positions were not filled and we were unable to offer a summer learning program at the scale at which we have planned, would we lose the funding designated for summer learning or could we use it in other ways? Mr. Noss noted that we can be a little creative – we've seen an increase in applications based on an offering of an additional bonus.

Professional Development (CSD 509J, 05-19-2022, 02:24:22)

Ms. Tominey noted that Professional Development had been dialed down over the past year. What is the plan for bringing that back? Mr. Noss noted that individual departments built in additional funding for professional development in their budget requests. Two challenges we are facing with bringing back these opportunities are staff exhaustion and the availability of substitute staff. We are looking at ways to alleviate these two issues.

Racial Equity Coaches (CSD 509J, 05-19-2022, 02:26:21)

Ms. Tominey recalled that the proposed budget included increased FTE for Racial Equity Coaches by about 1.11. She asked if this additional staffing, additional time, or both. She also noted that this equates to approximately 0.19 FTE (on average) for identified coaches to provide professional development to their peers and other supports. Is this adequate?

Ms. Meyers Buch explained that this is a continuation of additional salary or additional time within their schedules dedicated to this work. This isn't an increase, but a maintenance of a dedicated coach at each school location. The funding comes from three different sources including Foundation funds, SIA funds, and general fund dollars. Mr. Noss noted that additional time for these coaches did not come up with school leaders as an additional need. However, it is a good question to continue to ask.

SEAC [Special Education Advisory Committee] (CSD 509J, 05-19-2022, 02:29:04)

Ms. Tominey noted that requests around additional support needed for Special Education students has come to the School Board through SEAC [Special Education Advisory Committee]. She asked if staff could identify ways in which those requests were addressed through this proposed budget. Ms. Harder noted that extra support to bilingual/bicultural parents at Lincoln this year as they navigate the IEP [Individualized Education Plan] process has been successful and we are wanting to expand that to Garfield as well. We are continuing our efforts to identify and recruit bilingual/bicultural Special Education staff.

Missing Goals? (CSD 509J, 05-19-2022, 02:30:50)

Ms. Tominey noted that the budget is built around School Board goals and wondered if there were things that the Board may want to consider adding, in particular around overall staff retention. Mr. Noss noted that while highlights are show in the budget document, there are other things the district has done to increase services include additional time at the elementary level for art instruction, additional bilingual educational assistants. Ms. Harder added that while

it is not specifically spelled out in the document, the district did spend about \$65,000 of Title II funds to support mathematics professional learning.

Seeing no further questions or comments from the Committee, Chair Freborg closed this portion of the agenda.

VII. ADOPT MINUTES – MAY 27, 2021 (CSD 509J, 05-19-2022, 02:33:03)

Chair Freborg stated his desire to obtain unanimous consent to adopt the minutes from the Committee's May 27, 2021 meeting. There was no discussion and no objections.

May 27, 2021 Budget Committee meeting minutes were adopted by unanimous consent.

VIII. ADOPT MINUTES – APRIL 21, 2022 (CSD 509J, 05-19-2022, 02:33:43)

Chair Freborg sought unanimous consent to adopt the minutes from the Committee's April 21, 2022 meeting. There was no discussion and no objections.

April 21, 2022 Budget Committee meeting minutes were adopted by unanimous consent.

IX. ADJOURNMENT (CSD 509J, 05-19-2022, 02:34:00)

Chair Freborg reminded the Committee of their next meeting, scheduled for next Thursday, May 26, 2022 at 6:30 p.m.

Meeting was adjourned at 9:05 p.m.

Andrew Freborg, Committee Chair

Olivia Meyers Buch, Budget Officer

Prepared By: Jennifer Schroeder, S:\DO\Business\2019-20 Budget Work\Budget Committee\2019-MAY 02 Minutes.docx



Corvallis
SCHOOL DISTRICT

VI. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.



Corvallis

SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at <https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829> a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –

Guidelines are at: <https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/>

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705

Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841