Corvallis
SCHOOL DISTRICT

NOTICE

NOTICE IS HEREBY GIVEN of a meeting of the Corvallis School District Board of Directors.

Date & Time	Meeting Type	Location	Agenda
Thursday, August 17, 2017 5:15 PM	Special	District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333	See attached.

Accessibility: To request accommodations for board meetings, please contact Kim Nelson at 541-757-5841 or *kim.nelson@corvallis.k12.or.us* ***at least 48 hours before the meeting.***

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBJbVQ?
A recording of the meeting will also be posted to that channel.

POSTED: Corvallis School District Administration Building
Hans Boyle, Education Editor, Gazette Times (Via Email)

For more information, please contact Kim Nelson at 541-757-5841 or at kimberly.nelson@corvallis.k12.or.us

Corvallis
SCHOOL DISTRICT

Thursday, August 17, 2017
5:15 PM

AGENDA
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

Meeting Details: Thursday, August 17, 2017, 5:15 PM in the District Office Board Room, 1555 SW 35th Street, Corvallis, OR 97333.

If you would like to watch live-streaming of the School Board meeting, please navigate to the District's YouTube channel: https://www.youtube.com/channel/UC9Jtpte5dmilZl9kySBJbVQ? A recording of the meeting will also be posted to that channel.

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. CONSOLIDATED ACTION

III.A. Licensed Personnel Recommendations

Corvallis SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: August 17, 2017

Licensed Personnel Action — ACTION REQUESTED

1. Issue:
   a. Recommendation to Hire

   Tracy Velez: Language Arts Teacher, 0.33 FTE, Crescent Valley High School, effective August 29, 2017 (Temporary)

   Jimmie Eggerton: Computer Science Teacher, 0.25 FTE, Crescent Valley High School, effective August 29, 2017 (Temporary)

   Melissa Stefan: Mathematics Teacher, additional 0.17 FTE to 0.67 FTE, Crescent Valley High School, effective August 29, 2017 (Probationary)

   Leah Seitz: Choir Teacher, 1.0 FTE, Corvallis High School, effective August 29, 2017 (Probationary)

   Drew Carter: Counselor, 0.6 FTE, Crescent Valley High School, effective August 29, 2017 (Probationary)

   Alison Latham-Ocampo: Fifth Grade Teacher, 1.0 FTE, Lincoln Elementary School, effective August 29, 2017 (Temporary)

   Amy Wright: Spanish Teacher, additional 0.17 FTE to 1.0 FTE, Corvallis High School, effective August 29, 2017 (Probationary)

   Wendy Kirsch: Language Arts Teacher, 1.0 FTE, Crescent Valley High School, effective August 29, 2017 (Probationary)

   Laura Beck-Ard: Language Arts Teacher, additional 0.17 FTE to 0.84 FTE, Corvallis High School, effective August 29, 2017 (Probationary)

   Anne Ulstad: Mathematics Teacher, 1.0 FTE, Cheldelin Middle School, effective August 29, 2017 (Temporary)

Rebecca Buell: Family and Consumer Studies (FACS) Teacher, 0.25 FTE, Corvallis High School, effective August 29, 2017 (Temporary)

Kevin Masson: Mathematics Teacher, 1.0 FTE, Corvallis High School, effective August 29, 2017 (Temporary)

Eric Gower: Language Arts Teacher, 0.83 FTE, Cheldelin Middle School, effective August 29, 2017 (Probationary)

Brenda Rapp: Intervention Specialist Teacher, 0.25 FTE, Private Schools, effective August 29, 2017 (Temporary)

b. Leave/Termination/Resignation/Layoff/Retirement

Debra Zeller: Family and Consumer Studies (FACS) Teacher, Partial Leave of 0.09 FTE and will work 0.58 FTE, Crescent Valley High School, effective 2017-18 School Year (Requested Leave)

Dana Zachary: Language Arts Teacher, 0.83 FTE, Cheldelin Middle School, effective 2017-18 School Year, Rescinded Offer and Accepted Position at ESD (Resignation)

Austin Crook: Language Arts & Mathematics Teacher, 1.0 FTE, Cheldelin Middle School, effective 2017-18 School Year, Rescinded Offer

Caitlin Brennan: Health/Physical Education Teacher, 1.0 FTE, Linus Pauling Middle School, effective June 30, 2017, (Resignation)

Rachel Frazier: Fourth Grade – Dual English Teacher, 1.0 FTE, Lincoln Elementary School, effective June 30, 2017, (Resignation)

Trinity Welch-Radabaugh: Assistant Principal, 1.0 FTE, Crescent Valley High School, effective July 11, 2017, (Resignation)

Jennifer Seesz: Special Education Teacher, 1.0 FTE, Harding Center, effective June 30, 2017, (Resignation)

Jennifer Jacobus: Family and Consumer Studies (FACS) Teacher, 0.17 FTE, Corvallis High School, effective June 30, 2017, Temporary Contract Ended

Kristy Davis: Counselor, 0.5 FTE, Crescent Valley High School, effective June 30, 2017, Temporary Contract Ended

MOTION REQUESTED:

"I move to approve the Licensed Personnel action as submitted."

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: August 17, 2017

Licensed Personnel Action ACTION REQUESTED ADDENDUM

1. Issue:
   a. Recommendation to Hire
      Diann Geisbert: ELL Teacher, 0.75 FTE, Garfield and Jefferson Elementary Schools, effective August 29, 2017 (Probationary)

      Amanda McBride: STEM Teacher, 1.0 FTE, Linus Pauling Middle School, effective August 29, 2017 (Temporary)

      Andrea Casey: Language Arts Teacher, 1.0 FTE, Cheldelin Middle School, effective August 29, 2017 (Probationary)

   b. Leave/Termination/Resignation/Layoff/Retirement
      Debra Zeller: Family and Consumer Studies (FACS) Teacher, Partial Leave of 0.09 FTE and will work 0.58 FTE, Crescent Valley High School, effective 2017-18 School Year (Previous Requested Leave Rescinded)

MOTION REQUESTED:
"I move to approve the Licensed Personnel action as submitted."

Corvallis
SCHOOL DISTRICT

III.B. Minutes

III.B.1. June 19, 2017

MINUTES
Business Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:30 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams, Vice Chair	Ryan Noss, Superintendent
Sami Al-AbdRabbuh	Kevin Bogatin, Assistant Superintendent
Judy Ball	Jennifer Duvall, Human Resources Director
Bill Kemper	Olivia Meyers Buch, Finance and Operations Director
Alexis McQuillan, Chair	
Scott Newsham	
Tom Sauret	

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair McQuillan led the Pledge of Allegiance.

Chair McQuillan announced that she will resign from the board effective after the end of the July 10, 2017, board meeting.

III. REPORTS FROM BOARD LIAISONS TO DISTRICT WORK GROUPS/COMMITTEES

Board members provided brief updates regarding the committees to which they liaise.

IV. BOARD-SCHOOL LIAISON REPORTS

Board members provided brief updates regarding their visits to schools and attendance at school events.

V. SUPERINTENDENT'S REPORT

Superintendent Noss introduced new administrators Sabrina Alexander and Greg Hyde, then offered highlights from the past month and information regarding current and future initiatives.

VI. PUBLIC/STAFF COMMENT

Bart Bolger, 3740 SW Western Boulevard, Corvallis, distributed copies of a letter he'd written asking the board to modify the wording on the high school online registration form regarding parental choice for release of student contact information. (The letter will be filed with the official 2016-17 board minutes.) Mr. Bolger explained that the federal Every Student Succeeds Act requires release of student information to military recruiters unless parents opt out. The district's online registration form doesn't give parents the choice to opt out of releasing their child's information to military recruiters without also opting out of releasing that information to colleges. Mr. Bolger requested separation of those two items. He indicated he met with district staff regarding his concerns, but no resolution was reached.

George Hutchinson, 1840 NW Division Street, Corvallis, echoed the sentiments expressed by Mr. Bolger to separate choices on the high school online registration form for opting out of releasing student information to military recruiters and colleges.

Chris Rochester, 1480 NW Meadowgreen, Corvallis, former school board member, said he understands the frustrations and satisfactions of board service, which is a volunteer endeavor. Mr. Rochester offered comments of appreciation for the work done by the three departing board members, and shared a little about each person's strengths.

Denise Cardinali, 6017 SW Grand Oaks, Corvallis, urged the district to work harder to help parents and students understand that if they qualify for free or reduced price meals (FRM), they would be able to obtain waivers for testing fees as well as for tickets to student events; she believes the number of students who apply for FRM is much lower than the number who actually qualify. Ms. Cardinali also encouraged a review of the per-student allocation for discretionary budgets at the high school level, as well as the use of a different data point to determine which students are on track to graduate; currently, the data used for that calculation is from the previous June. Ms. Cardinali opined that a more valid data point would be the end of first semester freshman year because students who are struggling at that time will naturally need more help in the second semester as well as into their sophomore year to get them on track to graduate.

VII. BUDGET ACTIONS - 2016-17 BUDGET

A. Resolution No. 17-0601 – Transfer of Appropriations in Food Service Fund

Olivia Meyers Buch, Finance and Operations Director, referred to the resolution that was provided to the board under separate cover (it will be filed with the official 2016-17 board minutes).

Director Sauret noted that the 2017-18 budget for food service is lower than what was actually needed this year; he expressed concern about the level of funding.

Director Ball and Vice Chair Adams said Garfield and Lincoln parents, respectively, have been requesting more culturally appropriate menus. Director Ball noted that this is an equity issue and expressed concern that inadequate funding of the food service budget could ultimately have a negative impact on equity.

In response to a question from Director Newsham regarding additional revenue sources for food service, Ms. Meyers Buch said any additional revenue would likely come from increasing meal prices because she doesn't anticipate any dramatic change in reimbursement levels from the federal government.

MOTION:
It was moved by Director Sauret and seconded by Director Newsham that Resolution No. 17-0601 be adopted to transfer budget appropriations in the Food Service Fund.
The motion was voted on and unanimously approved.

VIII. PUBLIC HEARING FOR PUBLIC TESTIMONY ON THE 2017-18 BUDGET

Chair McQuillan opened the public hearing. No one wished to testify. Chair McQuillan closed the public hearing.

IX. BUDGET ACTIONS – 2017-18 BUDGET

A. Motions to Revise 2017-18 Budget

Director Ball referred to Appendix D of the 2017-18 budget, noting the data used to calculate the percentage of students receiving free and reduced price meals is for a different time period than that of the data reported earlier in the year in the district's By the Numbers report. She said the difference between schools' discretionary budgets is usually 1-3% but the difference between the 2017-18 discretionary budgets for Crescent Valley High School and Corvallis High School is 14%; the result is nearly identical allocations for the two schools for students navigating poverty, and Director Ball asked why. She requested that the Finance Director be directed to review these numbers on which discretionary allocations are based, find the error(s), and correct the allocations.

Ms. Meyers Buch responded that it may have been due to when the data was pulled for the reports; eligibility for free or reduced price meals is evaluated every month but the information in By The Numbers is calculated October 1. She said she would take another look at the detail.

Director Newsham said staff members had testified at a previous board meeting that libraries could be a much more useful resource if they were open more hours; he noted that it would take only $144,000 to allow all elementary schools to be open six hours a day. He said he believed budget reserves should be specific amounts and not simply based on a percentage of the general fund revenues. He referenced Board Policy DA – Fiscal Policies, and opined that the budget easily meets and surpasses the expectation that the superintendent propose a budget that will allow sustainability over a two-year period.

Director Newsham opined that discretionary funds, while important at all levels, are particularly critical at the elementary level. He said a key reason the board is discussing a fundraising policy is because the board is not funding some basic services parents believe are essential at elementary schools. He said he would prefer parents raise money for enrichment activities at each school. He speculated that if the district were to fund the basic services and provide more support for the schools' discretionary funds, then parent organizations might find themselves in a position to donate money to the Corvallis Public Schools Foundation to help in their programs to address system wide concerns. He proposed reducing one of the reserve funds, either the contingency fund or rainy day fund, by $144,000 to allow every elementary school's library to remain open whenever school is in session. He also proposed reducing one of the two reserve funds by $68,000 to increase each elementary school's discretionary budget by ten percent. Director Newsham said he feels it is important for the incoming board to look at Policy DA and to have a public discussion about whether that is how tax dollars should be spent.

Director Sauret commented that he has a potential conflict of interest because his spouse works less than half-time in a school library media center, and he has a sibling that works in a similar half-time position.

Director Sauret noted that if the district receives more money from the state, the board could consider some additions to the budget; however, he would hate to see the addition of services that would have to be cut out the following year. He opined that the board has been rightfully careful in being fiscally conservative; that has prevented draconian cuts that other districts have had to make due to the consistently volatile nature of the state budget.

Director Ball referred to discussion about a possible $8.2 billion state budget and said even though the state may allocate the funds at a 50/50 split over two years, that doesn't mean we have to allocate that funding 50/50; she added that the board's practice has been not to allocate 50/50, and that it is one way to plan ahead.

Director Kemper returned to the issue of library funding and said he hates to deny something that he feels has a great value. He added that the wording of the local option levy included art as a major spending category, and said if additional revenue comes from the state, the board should look at targeted spending on programs that can be easily justified and valued.

Chair McQuillan said she is a big advocate of libraries yet as she has spent time this year visiting schools, she has learned there is a huge need for more educational assistants and teachers to work with kids who are displaying difficult behaviors. She said she would like to hear from principals and educational professionals as to what they'd like to spend any additional funds on.

Superintendent Noss said principals expressed that areas of need include support for students who come to the district affected by trauma and those with behavior issues. He added that another component to consider is Measure 98, which is anticipated to provide additional state funding to the district; however, there is no solid evidence that will happen.

Vice Chair Adams expressed support for Chair McQuillan's perspective. Mr. Adams pointed out that the last time the board had discussed libraries, he had proposed that the superintendent return with a structured plan to attach money to. He added that although it feels good to spend money on libraries, he wants to be sure that what the district is "buying" has the greatest possible impact. He added that it is not fiscally prudent to pull money from reserves.

Director Newsham agreed with the need for additional mental health services and said he would be supportive of increased funding for those services. He said the board has talked about the needs in this area on several occasions during his board term but has failed to prioritize mental health services over reserves.

MOTION
It was moved by Director Newsham and seconded by Director Kemper to increase the 2000 function by $144,000 and to decrease by $144,000 the 6000 function in the contingency fund, and to increase the instruction function 1000 by $68,000 and to decrease by $68,000 the 6000 function in the contingency fund.

Vice Chair Adams expressed frustration with Director Newsham's comments, saying they paint those board members who are more conservative as being mean. Vice Chair Adams commented that because the state hasn't created a rainy day fund, it's incumbent on the district to create one. He opined the most important function of the district is to keep teachers employed. He said it is important to invest in teachers, and to keep them when times get hard; being fiscally conservative is not an attempt to withhold resources from very important things, it's because one day we know those resources aren't going to be there to save us.

Director Al-AbdRabbuh said he had the same frustration as Vice Chair Adams and one reason he might be hesitant to vote for Director Newsham's motion is that through his visits to district schools, he's learned that the need for more educational assistants is a very critical issue. Director Al-AbdRabbuh said he would recommend spending only sustainable funding for libraries; he has been told that anything over an $8.2 billion budget is not sustainable and will be cut out of the next two-year budget. He recommended having a clear strategy for how to spend state funds, and to get a clear commitment from the state for the budget.

Director Sauret cautioned the board to look ahead to next year, and said given the way the legislature operates, it is the board's responsibility to make sure cuts aren't made next year. He reminded the board of the existing employee contracts and the stipulations for 2% increases next year.

Director Kemper said he seconded Director Newsham's motion just so the discussion could be on record, and so the incoming board members would know there's something to be dealt with. Director Kemper said he believes being conservative is wise, as is getting input from principals about funding priorities.

Director Ball pointed out that four board members will not be around to be held accountable for whatever decision is made on Director Newsham's motion, adding that she has serious difficulties with people who are about to walk out the door trying to push the board into fiscally irresponsible decisions. She noted that the very first thing she learned when she got on the board is that fiscal responsibility is the number one responsibility of the board; without it, student achievement is not possible.

Chair McQuillan said it is good to have had this discussion and to look at reserves but she also thinks there are board members who are on opposite ends of the spectrum and some who are in the middle.

The board voted on the motion. Director Newsham voted in favor of the motion, the remaining six board members voted against it. The motion failed.

B. Resolution No. 17-0602 – Adopt 2017-18 Budget, Make Appropriations, Impose and Categorize Taxes

Olivia Meyers Buch, Finance and Operations Director, referred to the resolution that was provided to the board under separate cover (it will be filed with the official 2016-17 board minutes).

MOTION
It was moved by Director Sauret and seconded by Director Kemper that Resolution No. 17-0602 be adopted to adopt the budget, make appropriations, impose property taxes, and categorize taxes for the 2017-18 fiscal year.

Director Ball noted that when the Budget Committee voted on the budget, she voted against it because she felt it was based on a "rosy scenario" that wasn't going to come true; however, it looks like it might, so this time she will vote for the budget.

The board voted on the motion. Director Newsham voted against the motion, the remaining six board members voted in favor of it. The motion carried.

X. RATIFY CONTRACT WITH CORVALLIS EDUCATION ASSOCIATION (CEA)

Information about the contract was provided to the board under separate cover (it will be filed with the official 2016-17 board minutes).

Superintendent Noss said CEA voted in favor of the 2017-19 contract, and reminded the board that language, not financials, were the items negotiated. Human Resources Director Jennifer Duvall noted that the relationship between the district and the association continues to be collaborative.

Superintendent Noss thanked Director Sauret for being the board's representative for negotiations with CEA, and agreed with the comment from Ms. Duvall about the relationship with the union being characterized as collaborative. Superintendent Noss said both sides came with shared interests and were able to design and craft language that met the needs of both parties.

Director Sauret pointed out that Article 11, paragraph E – Grading and Reporting, referenced a review of professional learning communities, but it should have referenced a review of grading and reporting. Ms. Duvall said that change will be made before the contract is printed.

MOTION
It was moved by Director Sauret and seconded by Director Al-AbdRabbuh to approve the contract with CEA for 2017-19 with the understanding that Article 11, paragraph E will be corrected to reflect grading and reporting rather than professional learning communities in the text. The motion was voted on and unanimously approved.

XI. SPECIAL REPORTS

A. Elementary and Middle School Technology Implementation

Amy Lesan, Teaching and Learning Coordinator, and Chris Gregory and Britten Clark-Huyck, Instructional Teachers on Special Assignment (TOSA), introduced the following teachers: Danielle Villani, Cheryl Graham, Janelle Moss, Elizabeth Martin, Gianna Zappettini, Savanna Battro, Jared Callis, and Jennifer Davis. Ms. Lesan referenced a report provided to the board under separate cover (it will be filed with the official 2016-17 board minutes). The group provided a slide presentation to accompany their comments (it will be filed with the official 2016-17 board minutes).

Ms. Clark-Huyck said she and Mr. Gregory worked this year to help teachers really integrate the technology into the already wonderful lessons they're doing. Mr. Gregory said teachers built their skills around teaching with the iPad to enhance what they're currently doing and go even deeper.

B. Long Range Facilities Planning Update

Due to the lateness of the hour, this report was tabled until a future date.

XII. LOCAL CONTRACT REVIEW BOARD

A. Convene Local Contract Review Board

Chair McQuillan opened the meeting of the Local Contract Review Board for the purpose of holding a public hearing to take comments on and consider the protest of the award for custodial supplies and equipment. A report was provided to the board under separate cover (it will be filed with the official 2016-17 board minutes).

B. Public Hearing on Protest of Award for Custodial Supplies and Equipment

Chair McQuillan opened the public hearing regarding the protest of the award for custodial supplies and equipment.

Jim Evans, Staples Business Advantage, said his former company, Coastwide, was the incumbent custodial supplies and equipment supplier and had been bought out by Staples. Mr. Evans said Staples submitted a bid $28,000 less than the company that won the award. He indicated Staples is using the same warehouse, driver, and customer service representatives that had been with Coastwide; the only change in personnel was the sales representative. Mr. Evans said his company has demonstrated ability and has been close to the district for 30 years. He added the company also has rebates, which make the cost savings higher.

Clark Messmer, Staples Business Advantage, said the district miscalculated the bid tally, alleging the first line of the winning bid was added with an incorrect part number; it was not added into the competitor's bid tally but it was added into the one for Staples.

In response to questions regarding the bid reviewers, Olivia Meyers Buch, Finance and Operations Director, explained three agencies jointly solicited bids; one representative from each agency reviewed and scored each bid. She noted the reviewers from the two other agencies held positions equivalent to that of the district's custodial operations manager. The reviewers scored the bids independently and came together as a group to decide the award; however, there was pretty clear consensus from the beginning as to their top scorers.

Vice Chair Adams asked if Ms. Meyers Buch felt the bid award process was followed with fidelity. Ms. Meyers Buch responded in the affirmative.

Director Sauret asked if there had been any confusion regarding evaluation factors that were to be used. Ms. Meyers Buch said this is the fourth consecutive solicitation for custodial supplies and she doesn't think there was any confusion about what they were evaluating and how they were scoring the proposals; the scoring criteria were unchanged from the last joint solicitation. She noted all three reviewers gave Staples the highest possible score for price but scored them lower on other factors.

Vice Chair Adams asked if making these changes would have any effect on the score Staples received. Ms. Meyers Buch said the Staples proposal didn't even include a price for three things and sometimes they priced individual items vs. a case price. She added there were some math errors, but those were adjusted so reviewers could compare as close as possible; however, she doesn't believe it would've changed the scoring for cost.

Vice Chair Adams addressed the complainants and said they weren't scored as high on background and experience, which are very subjective criteria; he said the board's decision pivots on whether they believe the judgement of the evaluators.

Director Sauret asked about Staples' change in computer platform. Mr. Messmer confirmed that Staples uses a different computer platform than that used by Coastwide.

C. Action on Protest of Award for Custodial Supplies and Equipment

Director Sauret asked if the district conducts post-award conferences with bidders that weren't successful. Ms. Meyers Buch answered in the affirmative, adding there were multiple proposers that and came in and looked at the bids of others.

Director Kemper said it sounds as if the subjective is taking the control of the objective, so that if Staples is the lower cost bidder they are being tainted by the subjective. Ms. Meyers Buch said she wasn't one of the evaluators and cannot speak to the judgement on the evaluators; however, an evaluator's judgement isn't grounds for an appeal of the award as long as they followed the criteria outlined in the Request for Proposals (RFP).

Director Sauret asked if the evaluators received further instruction beyond just the language that was in the RFP. Ms. Meyers Buch said the evaluators met on a pretty regular basis before the RFP was released. They divvied up reference checks and shared the results amongst each other; the results are also on file.

In response to a question from a board member, Ms. Meyers Buch said she reviewed both proposals extensively. She added that the only aspect she can speak to is from the district's perspective; the scoring is representative of our experience as far as demonstrated experience by the vendors.

In response to a question regarding whether the reference checks included the same set of criteria and questions, Ms. Meyers Buch said all those conducting reference checks had the same script, and most of the reference checks were done via email.

MOTION:
It was moved by Vice Chair Adams and seconded by Director Ball that the award of the contract for custodial supplies and equipment be upheld.

Director Sauret said he doesn't see any obvious violation of criteria and on that basis he will vote to uphold the award. He added that he has some ideas for Ms. Meyers Buch to use in the future to clarify process; however, based on the information before him, he believes upholding the award is reasonable.

The motion was voted on and unanimously approved.

D. Adjourn Local Contract Review Board

Chair McQuillan closed the meeting of the Local Contract Review Board and the school board continued with the business meeting.

XIII. DECLARE VACANT POSITION ON THE BOARD

MOTION:
It was moved by Director Newsham and seconded by Director Sauret to declare position #3 vacant as of the end of the July 10, 2017, board meeting. The motion was voted on and unanimously approved.

XIV. ELECTION OF OFFICERS FOR 2017-18

A. Chair

Director Al-AbdRabbuh nominated Vince Adams for the position of board chair.

Director Newsham said he would abstain from the vote on the grounds he finds it inappropriate for outgoing board members to select the officers for a future board. He believes the three newly elected board members should have a voice in the selection process and that taking a vote at this time effectively precludes them from holding a leadership position.

Director Sauret noted the practice has been to reaffirm at the first meeting of the new fiscal year the actions taken in June of the previous fiscal year.

Vice Chair Adams added that the board has the prerogative to review the appointments, if a consensus of the members wish to.

The board voted on the nomination. Director Newsham abstained; the remaining six board members voted in favor of the nomination. The nomination carried.

B. Vice Chair

Vice Chair Adams nominated Sami Al-AbdRabbuh for the position of board vice chair.

The board voted on the nomination. Director Newsham abstained; the remaining six board members voted in favor of the nomination. The nomination carried.

XV. ADOPT PROCESS FOR INTERIM BOARD MEMBER SELECTION

The recommended process was provided to the board under separate cover (it will be filed with the official 2016-17 board minutes).

MOTION:
It was moved by Director Kemper and seconded by Director Sauret to adopt the process for interim board member selection as submitted.

Director Ball expressed concern about the availability of enough board members to conduct reference checks as proposed by the timeline. She asked if the board had ever received useful, actionable information from reference checks. Director Newsham and Vice Chair Adams answered in the affirmative.

Director Sauret recommended that if the board isn't comfortable with the applications it receives, it postpone the process until after school starts.

Director Al-AbdRabbuh urged the media to help spread the word about the opportunity.

<u>The motion was voted on and unanimously approved.</u>

XVI. CONSOLIDATED ACTION

Director Sauret asked for clarification regarding item XVI. H. Lease Purchase Agreement With Apple for Elementary School iPads. He said the district entered into a lease agreement last year, and asked if this agreement is for another set of iPads. Ms. Meyers Buch answered in the affirmative and added that the board entered into a pretty extensive master agreement last year; this agreement adds another schedule to that master agreement. She noted that the financing term is the same as last time: four years at 0% interest.

Director Sauret asked if there was anything in this lease agreement that is materially different than last year's agreement. Ms. Meyers Buch said the only differences between the two agreements are the items purchased, the quantity purchased, and the per-item price; she noted that the master agreement was approved by legal counsel last year.

<u>MOTION:</u>
It was moved by Director Sauret and seconded by Director Kemper to approve the Consolidated Action items. <u>The motion was voted on and unanimously approved.</u>

A. Minutes – May 8, 2017; May 22, 2017

B. Licensed Personnel Recommendations – (This document will be filed with the official 2016-17 board minutes).

C. Insurance Renewals for 2017-18 (Property, Liability, Workers' Compensation) – (This document will be filed with the official 2016-17 board minutes).

D. Substitute Teacher Per Diem Rate – (This document will be filed with the official 2016-17 board minutes).

E. YES House Alternative Education Program Evaluation – (This document will be filed with the official 2016-17 board minutes).

F. Resolution No. 17-0603 - Designation of District Officers, Clerks, Agents, and Depositories of Funds (2017-18 Organizational Resolution) – (This document will be filed with the official 2016-17 board minutes).

G. Acceptance of Election Results – May 16, 2017 – (This document will be filed with the official 2016-17 board minutes).

H. Lease Purchase Agreement With Apple for Elementary School iPads – (This document will be filed with the official 2016-17 board minutes).

XVII. CONSOLIDATED INFORMATION

A. Non-Licensed Personnel Information – (This document will be filed with the official 2016-17 board minutes).

B. Unaudited Financial Statements - April 30, 2017 and May 31, 2017 – (These documents will be filed with the official 2016-17 board minutes).

XVIII. FAREWELL TO DEPARTING BOARD MEMBERS

Superintendent Noss said a few words about each departing board member and presented each with a commemorative plaque. Board members offered words of thanks to departing board members.

XIX. SWEAR IN ELECTED BOARD MEMBERS

Chair McQuillan administered the Oath of Office to Vince Adams, Sami Al-AbdRabbuh, Jay Conroy, Ed Junkins, and Sarah Finger McDonald.

XX. ADJOURNMENT

There being no further business before the Board, Chair McQuillan adjourned the meeting at 9:50 p.m.

____
Vincent Adams, Board Chair*

____
Ryan Noss, Superintendent

*Chair at the time these minutes were submitted for approval.

Prepared By: Julie Catala
S:\DO\Super\Julie\BOARD\MINUTES\2017\06-19-17 minutes.docx

Corvallis
SCHOOL DISTRICT

III.B.2. July 10, 2017

MINUTES
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 6:01 p.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams, Chair	Ryan Noss, Superintendent
Sami Al-AbdRabbuh, Vice Chair	Olivia Meyers Buch, Finance and Operations Director
Judy Ball	Jennifer Duvall, Human Resources Director
Jay Conroy	
Ed Junkins	
Sarah Finger McDonald	
Alexis McQuillan	

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair Adams led the Pledge of Allegiance.

III. LONG RANGE FACILITIES PLANNING UPDATE

Presenters were Kim Patten, Facilities and Transportation Director, and Karen Montovino, facilitator of the district's Facilities Planning Committee. Ms. Montovino gave a slide presentation regarding proposed site improvements at each school and their associated estimated budgets, noting that everything hedges on the passage of a bond measure in May 2018 (the presentation will be filed with the official 2016-17 board minutes).

Board members asked questions, and offered feedback and suggestions, which will be used for further information gathering.

IV. RATIFY THE 2017-18 ACTIONS TAKEN IN JUNE 2017

Information had been provided to the board under separate cover (it will be filed with the official 2017-18 board minutes).

> **MOTION:**
> **It was moved by Director Ball and seconded by Director McQuillan to ratify the 2017-18 actions that were taken by the Board on June 19, 2017. The motion was voted on and passed unanimously.**

V. FAREWELL TO DEPARTING BOARD MEMBER

Superintendent Noss said a few words of appreciation about Director McQuillan and presented her with a commemorative plaque. Board members also offered words of gratitude to Director McQuillan.

VI. SELECTION OF INTERIM SCHOOL BOARD MEMBER

There were five applicants for one interim board member position: Richard Arnold, Terese Jones, Gerry Kosanovic, Jim McCullough, and Peter Sabee-Paulson. Each had submitted answers to three questions as part of their application:

- Effective board members must engage in a variety of relationships; for example, with the superintendent, staff, other board members, parents, and the community. How do you perceive a board member's relationship with each of these?
- Looking ahead to the end of your appointment in June 2019, what do you think will be the two most difficult issues facing the school district, and what would you do?
- What is your definition of equity in the school district, and what would you do to improve equity in the district?

Chair Adams said the board is required by law to deliberate and vote in a public meeting. He opened the floor for board members to ask follow-up questions of the candidates regarding their responses to the three questions. Board members identified two finalists, then asked more follow-up questions to help with their deliberations.

MOTION:
It was moved by Vice Chair Al-AbdRabbuh and seconded by Director Junkins that Terese Jones be appointed to position #3 of the Corvallis School District Board of Directors, effective July 10, 2017, through June 30, 2019. The motion was voted on and passed unanimously.

VII. OATH OF OFFICE – INTERIM SCHOOL BOARD MEMBER

Chair Adams administered the Oath of Office to Terese Jones.

VIII. ADJOURNMENT

There being no further business before the Board, Chair Adams adjourned the meeting at 10:32 p.m.

____________________________ ____________________________

Vincent Adams, Board Chair Ryan Noss, Superintendent

Prepared By: Julie Catala
S:\DO\Super\Julie\BOARD\MINUTES\2017\07-10-17 minutes.docx

Corvallis
SCHOOL DISTRICT

III.B.3. July 17, 2017

MINUTES
Special Meeting of the
BOARD OF DIRECTORS
Corvallis School District 509J

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 9:06 a.m. in the Board Room of the Central Administration Building, 1555 SW 35th Street, Corvallis, OR 97333. The secretary recorded those present as listed below.

BOARD MEMBERS PRESENT	EXECUTIVE STAFF PRESENT
Vincent Adams, Chair Sami Al-AbdRabbuh, Vice Chair Judy Ball Terese Jones (via speaker telephone) Ed Junkins Sarah Finger McDonald BOARD MEMBERS EXCUSED Jay Conroy	Ryan Noss, Superintendent Olivia Meyers Buch, Finance and Operations Director

A quorum was present and due notice had been published.

II. PLEDGE OF ALLEGIANCE

Chair Adams led the Pledge of Allegiance.

III. AWARD CONTRACT FOR CORVALLIS HIGH SCHOOL BOILER REPLACEMENT PROJECT

Information was provided to the board under separate cover, and additional information was distributed at the meeting (both documents will be filed with the official 2017-18 board minutes).

Kim Patten, Facilities and Transportation Director, and Olivia Meyers Buch, Finance and Operations Director, responded to questions from board members. Some of the information conveyed included:

- The existing boilers had a 20 year life expectancy but were lower quality and aren't lasting as long as anticipated; they started failing right after the 10 year warranty period.
- Annual maintenance was done and there was no indication there would be a failure.
- The successful bidder, Hydro-Temp Mechanical, had good references.

- This time we will use hydrotherm boilers, which are higher quality and have a 20 year life expectancy.
- The warranty is 10 years because a 20 year warranty would be cost prohibitive.
- We don't expect the same problems with the new boilers as we had with the previous ones.
- Boiler models are constantly changing and upgrading.
- The two bidders were very close but the unsuccessful bidder was charging markup on subcontractors whereas the successful bidder was not.
- We are legally required to go with the lowest bid unless the bidder is non-responsive or non-responsible; however, Hydro-Temp Mechanical has a good reputation and that was very important to us.
- Although the new boilers will be more energy efficient than the previous models, the district is not eligible for energy trust rebates because the savings aren't significant enough to meet the requirements.

MOTION:
It was moved by Director Junkins and seconded by Director Ball to award the contract for the Corvallis High School Boiler Replacement Project to Hydro-Temp Mechanical. The motion was voted on and unanimously approved.

IV. ADJOURNMENT

There being no further business before the Board, Chair Adams adjourned the meeting at 9:30 a.m.

____________________________ ____________________________

Vincent Adams, Board Chair Ryan Noss, Superintendent

Prepared By: Julie Catala
S:\DO\Super\Julie\BOARD\MINUTES\2017\07-17-17 minutes.docx

Corvallis
SCHOOL DISTRICT

IV. CONSOLIDATED INFORMATION

IV.A. Non-Licensed Personnel Information

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: August 17, 2017

Non-licensed Personnel Information NO ACTION REQUIRED

Recommendation to Hire

Sarah Brock: Fiscal Clerk 2/Office Manager, 8 hrs, District Office, effective August 1, 2017 (Regular/Probationary)

Holly Steele-Leonard: Educational Assistant 2, 6.50 hrs, Cheldelin Middle School, effective August 29, 2017 (Regular/Probationary)

Christine See Evans: Technology Computer Lab 2, 6.50 hrs, Jefferson Elementary, effective August 17, 2017 (Regular/Probationary)

Natalie Vega-Juarez: Educational Assistant 2, 6.75 hrs, Linus Pauling Middle School, effective August 29, 2017 (Limited Term)

Melly Duffin: Educational Assistant 2, 7.50 hrs, Corvallis High School, effective August 29, 2017 (Limited Term)

Annalena Hukari: Educational Assistant Life Skills, 7 hrs, Harding Center, effective August 29, 2017 (Regular/Probationary)

Mary Mallon-Behrens: Educational Assistant Life Skills, 7 hrs, Harding Center, effective August 29, 2017 (Regular/Probationary)

Leanne Henriques: Administrative Assistant 1, 3.50 hrs, District Office, effective August 29, 2017 (Regular/Probationary)

Danika Trosko: Student Behavior Support 2, 6 hrs, Hoover Elementary, effective August 29, 2017 (Regular/Probationary)

Lea Bregar: Educational Assistant 2, 4 hrs, Cheldelin Middle School, effective August 29, 2017 (Regular/Probationary)

Alyssa Garrison: Educational Assistant 2 (4.50 hrs, Limited Term), Child Care Provider (3 hrs Regular/Probationary), Corvallis High School, effective August 29, 2017 (Regular/Probationary)

Susan Kelly: Educational Assistant 3, 7.50 hrs, Crescent Valley High School, effective August 29, 2017 (Regular/Probationary)

Melissa Radulski: Educational Assistant 2, 6.5 hrs, Cheldelin Middle School, effective August 29, 2017 (Limited Term)

Ashley Bassett: Educational Assistant 2, 4.25 hrs, Wilson Elementary, effective August 29, 2017 (Regular/Probationary)

Termination/Resignation/Layoff/Retirement

Laurie Holst: Administrative Assistant 2, 8 hrs, Crescent Valley High School, effective June 30, 2017 (Resignation)

Liana Ruiz: Educational Assistant 2, 4.25 hrs, Wilson Elementary, effective June 30, 2017 (Resignation)

Nathan Langner: Information Services Technology Support, 8 hrs, Corvallis High School, effective July 11, 2017 (Resignation)

Amy Munger: Administrative Assistant 3/OM, 8 hrs, Crescent Valley High School, effective July 29, 2017(Resignation)

Leslie Van Allen: Educational Assistant 2/LRC, 5.5 hrs, Corvallis High School, effective June 30, 2017 (Resignation)

Jay Muir: Educational Assistant Life Skills, 7.50 hrs, Linus Pauling Middle School, effective June 30, 2017 (Retirement)

Genevieve McConnell: Student Behavior Support 2, 8 hrs, Linus Pauling Middle School, effective June 30, 2017 (Resignation)

Joan Wonsley: Administrative Assistant 2, 8 hrs, District Office, effective August 4, 2017 (Resignation)

Alison Latham-Ocampo: Library Media Assistant 2, 5 hrs, Lincoln Elementary, effective June 30, 2017 (Resignation)

Stephen Arnst: Educational Assistant 2, 6.5 hrs, Lincoln Elementary, effective June 30, 2017 (Resignation)

Nathaniel Lattanzio: Educational Assistant Lifeskills, 7 hrs, Linus Pauling Middle School, effective August 29, 2017 (Resignation/Never started)

Corvallis
SCHOOL DISTRICT

Prepared for: Corvallis School Board
Prepared by: Jennifer Duvall, Human Resources Director
Meeting Date: August 17, 2017

Non-licensed Personnel Information NO ACTION REQUIRED - ADDENDUM

Recommendation to Hire

Benjamin Davolos: Educational Assistant 2, 6.50 hrs, Lincoln Elementary, effective August 29, 2017 (Regular/Probationary)

Breeana Myatt: Administrative Assistant 1, 7 hrs, Franklin Elementary, August 24, 2017 (Regular/Probationary)

Termination/Resignation/Layoff/Retirement

Andrea Mildrexler, Educational Assistant 2 (2 hours) and Library Media Assistant 2 (2 hours), Franklin Elementary, effective June 30, 2017(Resignation)

Sharon Blackwell, Educational Assistant 2, 7.50 hrs, Linus Pauling Middle School, effective June 30, 2017(Retirement)

V. TRAINING BY THE OREGON SCHOOL BOARDS ASSOCIATION

VI. ADJOURNMENT

*All times are approximate.

Note: The Chair of the Board may alter the order of business as they deem proper and necessary.

Corvallis
SCHOOL DISTRICT

Agendas – Agendas and supporting materials are available online at https://v3.boardbook.org/Public/PublicHome.aspx?ak=1000829 a few days before each School Board meeting. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Communication With The School Board – Communication with the Board can be made by telephone, letter, e-mail and public testimony. Letters may be addressed to individual Board members or the Board as a whole and sent to 1555 SW 35th Street, Corvallis, OR 97333. E-mail may be sent to schoolboard@corvallis.k12.or.us and will be sent to all board members simultaneously as well as to key District Office staff. For more information, please contact Kim Nelson at kimberly.nelson@corvallis.k12.or.us.

Consolidated Action Agenda – The purpose of the consolidated action agenda is to expedite action on routine agenda items. All agenda items that are not held for discussion at the request of a Board member or staff member will be approved/accepted as written as part of the consolidated motion. Items designated or held for discussion will be acted upon individually.

Public Comment –
Guidelines are at: https://www.csd509j.net/about-us/school-board/provide-input-and-be-informed/

Executive Session – Permissible purposes of Executive Sessions include: ORS 192.660(2)(a) – Employment of Public Officers, Employees and Agents; ORS 192.660(2)(b) – Discipline of Public Officers and Employees; ORS 192.660(2)(d) – Labor Negotiator Consultations; ORS 192.660(2)(e) – Real Property Transactions; ORS 192.660(2)(f) – Exempt Public Records; ORS 192.660(2)(h) – Legal Counsel; ORS 192.660(2)(i) – Performance Evaluations of Public Officers and Employees; ORS 192.660(2)(j) – Public Investments.

Grievance Process - ORS 192.705
Grievances alleging a violation by a governing body of provisions in Public Meetings Law may be submitted in writing to Kim Nelson at kim.nelson@corvallis.k12.or.us or submitted between 8:00 am – 5:00 pm Monday through Friday at 1555 SW 35th Street, Corvallis, OR 97333. Additional information is available on the district website.

SCHOOL BOARD MEMBERS			
Judah Largent	541-231-8415	Terese Jones, Co-Vice Chair	541-230-1673
Sami Al-Abdrabbuh	541-283-6611	Shauna Tominey, Co-Vice Chair	541-829-8411
Chris Hawkins	541-602-2045	Luhui Whitebear, Chair	541-714.3305
Bernie Wang	541-704-7298		

EXECUTIVE STAFF MEMBERS	
Ryan Noss, Superintendent	541-757-5841
Melissa Harder, Assistant Superintendent / Human Resources Director	541-766-4857
Lauren Wolfe, Finance Director	541-757-5874
Byron Bethards, Student Growth & Experience Director	541-757-5470
Kim Patten, Operations Director	541-757-3849
Kim Nelson, Executive Assistant to the Superintendent; Board Secretary	541-757-5841